

UNIVERSITY of
NORTHERN COLORADO

Bringing
education
to life.

2014

Campus Security and
Fire Safety Report

Published by the University of Northern Colorado Police Department

Based on 2013 statistics

Table of Contents

Introduction.....	4
Reporting of Criminal or Suspicious Activity.....	5
Duty to Report	6
Limited Confidential Reporting.....	6
Access to Campus Facilities	7
Maintenance and Security of Campus Facilities	8
Law Enforcement Authority and Inter-agency Relationships	8
Security Awareness and Crime Prevention Programs	9
Reports of Crime to the Community	11
Monitoring and Reporting of Criminal Activity at Off-campus Locations	12
Timely Warning Policy.....	12
Drug and Alcohol Policy	13
Sexual Assault/Domestic/Dating/Stalking Resources	14
Policies and Programs to Prevent Sexual Violence	14
Sexual Assault:	14
Domestic Violence:	16
Dating Violence:.....	16
Stalking:.....	17
Consent (to Sexual Activity):	17
Process for Reporting a Sexual Assault to Law Enforcement	18
Resources.....	19
Sexual Assault and Violence - Administrative Processes/Conduct Hearings.....	20
Disclosures to Alleged Victims	22
Sex Offender Registration Information	24
Emergency Response and Evacuation Procedures	25
Notification Procedure	25
Process.....	25
Evacuation	26
Missing Persons	27
Fire Safety Report for Student Housing	28
Introduction	28

Description of Housing Facilities and Fire Safety Systems.....	28
2013 Student Housing Fire Statistics.....	32
West Campus Residence Facilities.....	32
Central Campus Residence Facilities.....	33
University Houses.....	33
Housing & Residential Education Fire Safety Policies and Procedures.....	34
Fire and Safety.....	34
Appliances and Electric Fixtures.....	36
Fire Safety Education and Training.....	38
Campus Community Information.....	39
Preparation of the Campus Security Act Crime Statistics.....	40
Resources.....	42

Introduction

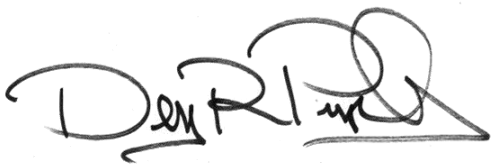
The University of Northern Colorado is committed to providing a safe and secure campus where the pursuit of higher education can take place while balancing individual rights, responsibilities, and freedoms.

Many positive steps have been taken to reach that objective, including placing highly visible emergency telephones throughout campus, upgrading lighting along our sidewalks and in parking lots, and providing safety and crime reduction programs to the campus community. The University also has a well-publicized Drug and Alcohol policy and a Student Code of Conduct that is vigorously enforced.

The University of Northern Colorado is an open campus that has traditionally experienced a relatively low crime rate. Although the possibility of a criminal act occurring against a member of the University community is statistically low, criminal activity does occasionally take place on campus. It is for this reason the University continually strives to upgrade the campus' physical security, improve crime reduction programs, and provide proactive policing. It is imperative, however, that students and employees also accept responsibility for their own security and the security of others. We encourage everyone to report criminal actions, emergencies or suspicious activity immediately to the UNC Police Department.

The UNC Police Department reports crime statistics to the Federal Bureau of Investigation yearly, as required by law. These reports are used by the University to identify areas of concern and develop plans to address those concerns. The University also strives to make these statistics easily available to the public so that prospective and current members of the University community are able to make informed decisions about their personal safety, and to be aware of areas in which they need to take extra precautions to protect their property.

Additional questions regarding crime statistics or campus safety may be directed to the UNC Police Department, located in Gray Hall.

A handwritten signature in black ink, appearing to read "Dennis Pumphrey". The signature is stylized with large, overlapping loops and a long horizontal stroke at the end.

Chief Dennis Pumphrey
University of Northern Colorado Police Department
(970) 351-2245 • Dennis.Pumphrey@unco.edu

Reporting of Criminal or Suspicious Activity

The UNC Police Department is responsible for law enforcement, public safety, security, traffic control, and emergency response at UNC. The Police Department is located in Gray Hall on Central Campus and is open 24 hours a day, 365 days a year to serve the University community.

To report a crime, emergency, or suspicious activity, a person should dial 911 from any telephone. Phone calls placed to 911 from on-campus telephones ring directly to the UNC Police Department Communications Center, while 911 calls from off-campus telephones (including cellphones) ring directly to the Weld County Communications Center. The Weld County Communications Center serves as the police, medical and fire dispatch center for the City Greeley Police Department, City of Evans Police Department, Weld County Sheriff's Office, Union Colony Fire Rescue Authority, as well as many surrounding towns. They are able to handle any calls placed to them and will redirect calls as necessary to the UNC Communications Center.

The non-emergency number for the UNC Police Department is (970) 351-2245 (dial 1-2245 from an on-campus phone). Public telephones are located in the lobbies or public areas of most campus buildings.

The UNC campus has numerous, well-marked exterior emergency telephones that are located throughout campus along main sidewalks. These poles are labeled with the word "EMERGENCY" on each side, and have a blue light affixed to the top that lights at night. When the call buttons on these poles are activated, they ring directly to the UNC Police Communications Center. Officers can be immediately dispatched to investigate, especially if no voice communication is initiated. Elevators on campus are equipped with a similar call button, allowing occupants to reach the Police Department in the event the elevator becomes stuck or malfunctions.

The UNC Police Department maintains both telephone and two-way radio contact with the Weld County Communications Center, Greeley Police Department, Greeley Fire Department, Weld County Ambulance Service, and UNC Facilities Management. Emergency calls receive priority, with those concerning personal safety or welfare receiving the highest priority.

The UNC Police Department responds to all types of crimes, from a simple theft to serious injury. With respect to sexual assault, all cases are investigated fully and the UNC Police Department confers with the District Attorney for prosecutorial review of the case.

The University subscribes to a developmental approach in its efforts: Persons who are arrested or charged with crimes may also be held accountable to UNC's administrative discipline as well as criminal court action. Administrative action is conducted in a timely manner and, in many cases, long before the criminal court disposition is reached. Students are held accountable for their actions, and priority is given in instances of violence, sexual assault/harassment, and acts

involving safety such as fire and illegal drugs. In many cases where criminal action is not or cannot be taken, administrative action is still pursued. For a more detailed description, refer to the Student Code of Conduct in the Student Handbook.

Duty to Report

It is imperative that the University community reports criminal and suspicious activity to the UNC Police Department. Timely reports allow for timely response and eventually lead to a safer campus.

Colorado Statute §18-8-115, "Duty to Report a Crime" states:

It is the duty of every corporation or person who has reasonable grounds to believe a crime has been committed to report promptly the suspected crime to law enforcement authorities.

Colorado is a "Duty to Report" state, which encourages all persons to report suspected criminal activity. Therefore, the crime statistics published in this report are gathered from all persons at the University. Faculty, staff, administrators and employees are encouraged to report any crime they become aware of to the UNC Police Department. Additionally, many of our faculty and staff are defined as "Campus Security Authorities" by federal law and are therefore required to report a suspected criminal event. Commonly referred to as "CSA's," these positions include, but are not limited to, all Housing and Residential Education 'in-house' staff, all persons responsible for student activities and discipline at any level, athletic department coaches and faculty advisors to student groups. The University has designated the UNC Police Department as the sole reporting site. Licensed counselors at the University Counseling Center and victim Advocates at the Assault Survivors Advocacy program, are exempt from the reporting requirement. State statute provides these professionals with confidentiality. Colorado is also an "Open Records" State. This means there are no confidential crime reports, arrests, or public records. The University of Northern Colorado requires all its employees to comply with the appropriate laws of the State of Colorado and federal statutes.

Limited Confidential Reporting

Although all crime reports are considered open record and are not considered confidential, limited reporting processes that assist in tracking crime and may result in criminal investigation or administrative actions are provided on campus. These processes include:

My Safe Campus (UNC Safety webpage): <http://www.unco.edu/mysafecampus/>

Anonymous Sexual Assault Report (ASAP webpage): https://apps.unco.edu/unc_asap/

None of these reporting systems are controlled by the police department but will be shared with the police department if appropriate. Confidential reporting limits the ability of the police department to respond, investigate and pursue charges against a perpetrator of crime and should not substitute for emergency or standard crime reports. In case of an emergency or crime in progress on campus, call 911 from an on-campus phone or (970) 351-2245 from your cell phone.

Additionally the University provides a Health and Safety Referral Form for circumstances that may cause ongoing concern, but do not rise to the level of a criminal event or emergency. These reports are reviewed through the CARE team under the direction of the Dean of Student's Office. This form can be found at

<https://publicdocs.maxient.com/incidentreport.php?UnivofNorthernColorado>

In all cases, if you are uncertain about what is the most appropriate reporting process, please contact the police department.

Access to Campus Facilities

Most campus buildings and facilities are accessible to members of the campus community, guests, and visitors during normal hours of business, Monday-Friday, and for limited designated hours on Saturdays and Sundays, during periods of time the University is in normal operation (this includes most holidays). Residence halls have resident staff living in each building. A Hall Director and Senior Resident Assistant live in most residence halls, with Resident Assistants (RAs) living on most floors. Residential Education staff provides security of the residence hall as well as building repair, coaching/support, programming, activities, and rule compliance. Most halls have a staff person on duty at the front desk on a 24-hour basis. Regular foot patrols, or "rounds," are conducted of the hallways in the evenings. To prevent unauthorized access, residence halls have an electronic door locking system.

Residence halls on the UNC campus are locked 24-hours a day. Residents can use card reader access to gain entrance to their residence halls from side doors and the main entrance. Residents are responsible for registering their guests through the front desk of their residence hall. Guests must be register 24-hours a day. Only residents and registered guests are allowed in the residence halls. Unregistered guest may be immediately removed from the premises. Residents are expected to accompany guests at all times while they are in the residence hall, as residents are responsible for the actions of their guests. It is the residents' responsibility to inform all guests of residence hall policies and to expect compliance.

Residential Education subscribes to a vigorous personal accountability disciplinary program. This program is developmental in nature, but provides for the removal of problem individuals or persons who commit crimes. Most disciplinary action takes place within 48 hours of the violation. Special emphasis is placed on supporting and protecting victims.

Maintenance and Security of Campus Facilities

The University community maintains a very strong commitment to campus safety and security. Exterior lighting is an important part of this commitment. Police Officers and other staff members report exterior lighting problems on campus on a regular basis to the Facilities Management repair crews. Members of the Police Department, Facilities Management, and other campus representatives conduct surveys of exterior lighting on an on-going basis.

Members of the campus community are encouraged to report any exterior lighting deficiencies to the Police Department at (970) 351-2245, or Facilities Management at (970) 351-2446.

Police Officers report any defective locking mechanisms to the Facilities Management Lock Shop as soon as they are discovered. This ensures that each exterior door and its locking mechanisms are working properly. Exterior doors on campus buildings are locked and secured each evening by computer access control or custodial staff from Facilities Management. These employees also report door and security hardware operating deficiencies on a regular basis. The University is also converting to a high security lock/key system. These locks are extremely difficult to pick, and keys cannot be duplicated.

Many areas on campus that house expensive equipment have alarms with motion detectors that report directly to the UNC Police Department. As well, there are many offices on campus that are equipped with "duress" alarm systems to summon help in the event of a crisis.

Shrubbery, trees, and other vegetation on campus are trimmed on a regular basis both for aesthetics and safety. In snow or icy weather, sidewalks are a priority for cleaning and sanding. Supplemental sanding is done by the UNC Grounds Department as needed. Parking lots and campus areas are actively patrolled by police officers, student parking enforcement officers, and student security officers. UNC maintenance and ground workers carry radios and can call the UNC Police Department Communications Center directly with any problem or suspicious activity.

Law Enforcement Authority and Inter-agency Relationships

The UNC Police Department is a full-service police agency with full police powers on and off campus as granted by the State, including arrest authority. The department is responsible for police services and investigations on all UNC properties in the City of Greeley. The Colorado

Association of Chiefs of Police recognizes the University Police Department as an accredited law enforcement agency.

UNC Police Department officers are level one, certified police officers in the state of Colorado and are trained in the same manner as all other public law enforcement officers in the State. Officers receive at least 40 hours of additional training each year through the department. The department subscribes to a community-oriented policing philosophy and selects officers, in part, due to their strong skills in working with young people.

The UNC Police Department maintains a close working relationship with the Greeley Police Department, Evans Police Department, Weld County Sheriff's Office, and other surrounding police agencies. Mutual Aid agreements are in force that not only provide for law enforcement assistance when needed, but also allow for shared training and cooperative selective enforcement efforts. Working relationships are also maintained with state, federal, and all other applicable components of the criminal justice system.

A number of recognized student organizations maintain either meeting or living facilities in off campus locations. Through the Mutual Aid agreement, the Greeley Police Department may provide UNC with reports of criminal and non-criminal incidents occurring at these off-campus facilities. These reports are evaluated by the Dean of Students to determine if administrative action is warranted to address problems either affecting or caused by students. In many cases, the UNC Police Department provides assistance to the local agencies when incidents involve students off campus.

Security Awareness and Crime Prevention Programs

It is the philosophy of UNC that we would much rather prevent crimes from occurring than react to crimes after they occur. A primary vehicle for accomplishing this goal is the University's comprehensive crime prevention program, which is based on dual concepts of eliminating or minimizing criminal opportunities whenever possible, and encouraging students and employees to be responsible for their own security and the security of others. The following is a list of the most frequently used crime prevention programs employed by UNC:

- **Escort Program:** Provides a walking escort service by police officers or student security officers during hours of darkness for persons wanting to take extra precautions.
- **Ride-along Program:** Students and community members may ride along with an officer. This experience allows for first hand exposure and insight into campus policing and law enforcement.
- **Emergency Telephones:** Both interior and exterior emergency phones are linked directly to UNC Police Department and are located throughout the University.

- **Crime Prevention Presentations:** Numerous crime prevention presentations are made annually to campus groups such as University employees, commuter students, residence hall students, international students, disabled students, student government, faculty and staff, specific campus departments, recognized student organizations and intercollegiate athletics. Typically, over 50 programs are presented to nearly 2,000 people annually.
- **Printed Crime Prevention Materials:** Printed crime prevention brochures and posters related to substance abuse, personal safety, seat belt use, motor vehicle security, bicycle security, residence hall security, employee security, and sexual assault prevention are distributed at crime prevention presentations and at various locations throughout the University's campuses.
- **Electronic Alarm Systems:** A sophisticated computer-based electronic monitoring system located at the UNC Police Department monitors a comprehensive network of intrusion, fire, and environmental alarms. A backup system is located in the Facilities Management building.
- **Security Surveys:** Comprehensive security surveys and audits are made for a number of campus facilities as appropriate or requested.
- **Facility Surveys:** Surveys of exterior lighting, exterior doors and grounds are conducted by the officers on a continual basis.
- **Operation Identification:** (Operation ID), the logging of personal identification numbers, engraved, or owner recognized number, on items of value, is strongly promoted in student residence facilities when the students move in.
- **Bicycle Registration:** Formal identification of bikes is made to deter theft and aid in their recovery if lost or stolen. Bicycle registrations, including the issuance of a U-lock, are done through the Parking Services Office (located in Gray Hall) for a one-time fee.
- **Victim Advocacy:** Victims of sexual assault are counseled and supported by members of a special team from ASAP (Assault Survivors Advocacy Program) who work directly with victims and Police. Advocates are trained and sensitized to the emotional and physical needs of the victims.
- **Sexual Assault and Personal Safety Awareness, Education, and Prevention:** In cooperation with the SAFE (Sexual Assault Free Environment) committee and ASAP (Assault Survivors Advocacy Program), numerous sexual assault and personal safety awareness, education, and prevention presentations are made each year to members of the campus community. In addition, a "Safe Week" is sponsored by SAFE every year.
- **Alcohol Enforcement and Education:** Programs are presented/co-hosted with the UNC Prevention Education office. These programs provide violators with a crime-alcohol

relationship perspective and promote responsible alcohol use. A six-hour alcohol program is also taught as a consequence of under-age alcohol violations for first-time offenders.

- **New Student Orientation:** Freshmen students attend this two-hour presentation offered during the summer new student orientation. The workshop is highly interactive and addresses issues of health, safety, communication, sexual assault, peer pressure, alcohol/drug use, and relationships. Over 2,000 students attend this important program each year.

Reports of Crime to the Community

Numerous efforts are made to inform members of the University community on a timely basis about campus crime and crime-related problems. These efforts include the following:

1. **Annual UNC Campus Security Report:** A comprehensive report of crime-related information is compiled annually and published on the UNC Police Department web site and contains all crime statistics. It is available online at <http://www.unco.edu/police>.
2. **Special Alerts:** If circumstances warrant it, special news releases are prepared and the news media are informed of critical information. In addition, flyers may be printed and sent to all departments on campus and/or posted in buildings, as well as campus-wide emails sent to the University Community.
3. **Crime Log:** The Police Department maintains a crime log available at <http://www.unco.edu/police/uploads/crimelog/Clery%20Daily%20Crime%20Log.pdf> that briefly denotes crimes on campus. In compliance with Colorado Open Records laws, the crime log is available to both citizen and media outlets at the Police Department. The UNC campus has one newspaper that circulates for students: *The Mirror*, which has access to this log, as well as other local news media outlets.
4. **UNC Emergency Alerts:** If a situation requires immediate campus-wide notification of an ongoing event or threat, the UNC Police Department has the ability to initiate UNC's mass notification system, known on campus as an "emergency alert". The mass notification system is comprised of three systems: an on-campus and (an off-campus) personal phone notification, while the third tier of this system includes notification by public address systems on campus. The on-campus notification displays and reads aloud a message on all campus phones. The on-campus public address system utilizes speakers located on outdoor emergency phones, which covers the vast majority of outdoor locations on campus. The off-campus notification system is an opt-in system that, once signed up for, will send the emergency notifications on the subscriber's cell phone. This system is tested once a semester to ensure everyone who wishes to receive notifications

are able to receive them. More information about this program can be found at <http://www.unco.edu/alerts/>.

Monitoring and Reporting of Criminal Activity at Off-campus Locations

UNC student organizations may frequent, visit, or live at off-campus locations that are provided police services by a municipality or sheriff's office. If local law enforcement responds to one of these locations, UNC Police may be notified, asked to assist, or notified at a later date. In all circumstances, local law enforcement is not required to notify UNC Police and any notification is done as a courtesy.

Timely Warning Policy

In the event that a situation arises on or off campus that the UNC Police Chief or his designee, most often in consultation with the General Counsel, determines is an ongoing or continuing threat, a campus wide "timely warning" may be issued through the UNC e-mail system to all active @unco.edu addresses. The warning also may be posted on the UNC Police Department's website at <http://www.unco.edu/police/timelywarnings.html>, distributed through UNC Today email communications and available at the UNC Today website at <http://www.unco.edu/news>.

Timely Warning Notices may be issued for the following Uniformed Crime Reporting Program (UCR) or National Incident Based Reporting System (NIBRS) classifications that are reported on or near campus: arson, criminal homicide, robbery, aggravated assault, and sexual assault. The Chief of Police or designee may also issue timely Warning Notices for other crimes as determined necessary. The Police Department is responsible for the decision to issue all Timely Warnings and utilizes the technical assistance of the University Relations Department and IMT.

In circumstances where the threat is determined to be immediate, UNC's Emergency Alert System will be activated, which will contact subscribed individuals through a call to personal cell phones, a text message to personal cell phones, and email. An alert may also be issued through the University's VoIP telephone system and outdoor emergency pole loudspeakers.

Depending on the particular circumstances of the crime, especially in situations that pose an immediate or on-going threat to the community and individuals, a copy of the notice may be posted in each residence hall, on-campus building, and fraternity and sorority houses.

Anyone with information warranting a timely warning should report the circumstances to the UNC Police Department, either by phone (970) 351-2245 (on campus, 1-2245) or in person at UNC Police Department in Gray Hall.

Drug and Alcohol Policy

Drug Policy

The University prohibits the unlawful or unauthorized manufacture, distribution, dispensing, possession or consumption, sale or use of controlled substances on or in University-owned or controlled property or in the course of University business or activities. Individuals or entities including, but not limited to, students, employees, contractors, agents, volunteers or invitees, who violate this policy shall be subject to discipline, termination/dismissal, or debarment as applicable. Those persons in violation of Federal and/or State laws regarding manufacture, distribution, dispensing, possession or consumption, and/or sale of controlled substances may also face arrest or citation. A student who is contacted for a violation of controlled substances laws or University policy will be referred to the conduct process through the Housing Department or the Dean of Students office. Additionally employees or students who violate this policy may be required to participate satisfactorily in a drug abuse assistance or rehabilitation program offered by the University.

Alcohol Policy

The administration, faculty, and students of the University of Northern Colorado assert that the misuse/abuse of alcohol has no valid place in any University of Northern Colorado tradition. Those persons in violation of State laws regarding possession, use, and/or sale of alcoholic beverages may face arrest or citation. Additionally, a student who is contacted for an alcohol violation of law or policy will be referred to the conduct process through Housing or the Dean of Students office.

The administration, faculty, and students affirm their support for those programs leading to a wider understanding of the use, misuse, and abuse of alcohol, and encourage further educational efforts designed for all members of the University community to make informed choices where alcohol is involved. The complete Drug and Alcohol policy is published in the Student Handbook available on-line. The policy is also in the DFSCA Annual Notification, which is available on-line at <http://www.unco.edu/prevention/compliance.html> and distributed to all students and staff at UNC (Section 1213 of the Higher Education Act of 1965). This policy is strictly enforced. We have found that the abuse of alcohol and drugs is a factor in many other criminal acts on campus. The Clery Act allows institutions of higher education to contact the parents of dependent students regarding drug/alcohol usage. As a result, UNC can and may contact parents in the event that their dependent child is involved in a drug or alcohol related incident. Each incident is evaluated on a case by case basis. Generally, parents will be notified when their dependent child is taken to the hospital or to Detox, received an alcohol/drug citation, or is involved in any incident that involves more than just alcohol consumption/possession. The UNC Police Department, Greeley Police, Dean of Students, Residential Education, Prevention

Education, District Attorney, and courts have formed a partnership to address underage drinking and alcohol associated issues. This has resulted in increased enforcement, multiple avenues of accountability, education, and numerous optional activities. The result has been a decrease in crime and disorderly behavior related to substance abuse.

Sexual Assault/Domestic/Dating/Stalking Resources

In compliance with Colorado State law and the Duty to Report Statute, all University employees are encouraged to report any crime they may become aware of, including sexual assault or crimes of sexual violence, to the UNC Police Department. Under Federal law, all University employees designated as CSA's are required to report all Clery Act identified crimes they become aware of, including suspected sexual assault or sexual violence. Exceptions to this clause include agencies that have an established client/patient confidentiality relationship. It is the policy of the UNC Police Department to fully investigate all rumored or reported sexual assaults or sexual violence occurring on campus, and forward any reports occurring off-campus to the appropriate police jurisdiction. The UNC Police Department confers with the District Attorney's office to review, and if appropriate, file criminal charges.

Policies and Programs to Prevent Sexual Violence

The University of Northern Colorado is committed to creating a safe and secure environment where the pursuit of higher education can take place. The University recognizes that sexual violence is an abhorrent offense and reports of sexual violence are vigorously investigated through the police department and/or the University's Title IX office. The University also provides training and education to students, staff and faculty in an effort to prevent sexual violence.

Sexual assault, domestic violence, dating violence and stalking are prohibited on campus and violations of such may be enforced through criminal and/or administrative sanctions. This fact is reflected in the primary prevention and awareness programs for all incoming students and new employees, and ongoing prevention and awareness programs for campus. Additionally the prevention programs will include the State of Colorado definitions as follows:

Sexual Assault:

§18-3-402. Sexual assault

Any actor who knowingly inflicts sexual intrusion or sexual penetration on a victim commits sexual assault if:

(a) The actor causes submission of the victim by means of sufficient consequence reasonably calculated to cause submission against the victim's will; or

(b) The actor knows that the victim is incapable of appraising the nature of the victim's conduct;
or

(c) The actor knows that the victim submits erroneously, believing the actor to be the victim's spouse; or

(d) At the time of the commission of the act, the victim is less than fifteen years of age and the actor is at least four years older than the victim and is not the spouse of the victim; or

(e) At the time of the commission of the act, the victim is at least fifteen years of age but less than seventeen years of age and the actor is at least ten years older than the victim and is not the spouse of the victim; or

(f) The victim is in custody of law or detained in a hospital or other institution and the actor has supervisory or disciplinary authority over the victim and uses this position of authority to coerce the victim to submit, unless the act is incident to a lawful search; or

(g) The actor, while purporting to offer a medical service, engages in treatment or examination of a victim for other than a bona fide medical purpose or in a manner substantially inconsistent with reasonable medical practices; or

(h) The victim is physically helpless and the actor knows the victim is physically helpless and the victim has not consented.

§18-3-404. Unlawful sexual contact

Any actor who knowingly subjects a victim to any sexual contact commits unlawful sexual contact if:

(a) The actor knows that the victim does not consent; or

(b) The actor knows that the victim is incapable of appraising the nature of the victim's conduct;
or

(c) The victim is physically helpless and the actor knows that the victim is physically helpless and the victim has not consented; or

(d) The actor has substantially impaired the victim's power to appraise or control the victim's conduct by employing, without the victim's consent, any drug, intoxicant, or other means for the purpose of causing submission; or

(e) Repealed.

(f) The victim is in custody of law or detained in a hospital or other institution and the actor has supervisory or disciplinary authority over the victim and uses this position of authority, unless incident to a lawful search, to coerce the victim to submit; or

(g) The actor engages in treatment or examination of a victim for other than bona fide medical purposes or in a manner substantially inconsistent with reasonable medical practices.

(1.5) Any person who knowingly, with or without sexual contact, induces or coerces a child by any of the means set forth in section 18-3-402 to expose intimate parts or to engage in any sexual contact, intrusion, or penetration with another person, for the purpose of the actor's own sexual gratification, commits unlawful sexual contact. For the purposes of this subsection (1.5), the term "child" means any person under the age of eighteen years.

(1.7) Repealed.

Additional laws under the criminal code cover sexual assault as related to assault on a child, internet considerations, and other specific violations. The above listed violation elements are the most common violations related to sexual assault.

Domestic Violence:

(1) "Domestic violence" means an act or threatened act of violence upon a person with whom the actor is or has been involved in an intimate relationship. "Domestic violence" also includes any other crime against a person, or against property, including an animal, or any municipal ordinance violation against a person, or against property, including an animal, when used as a method of coercion, control, punishment, intimidation, or revenge directed against a person with whom the actor is or has been involved in an intimate relationship.

(2) "Intimate relationship" means a relationship between spouses, former spouses, past or present unmarried couples, or persons who are both the parents of the same child regardless of whether the persons have been married or have lived together at any time.

Dating Violence:

(Defers to the Violence Against Women's Act definitions as Colorado does not have a specific dating violence statute):

Stalking:**§18-3-602. Stalking - penalty - definitions - Vonnie's law**

A person commits stalking if directly, or indirectly through another person, the person knowingly:

(a) Makes a credible threat to another person and, in connection with the threat, repeatedly follows, approaches, contacts, or places under surveillance that person, a member of that person's immediate family, or someone with whom that person has or has had a continuing relationship; or

(b) Makes a credible threat to another person and, in connection with the threat, repeatedly makes any form of communication with that person, a member of that person's immediate family, or someone with whom that person has or has had a continuing relationship, regardless of whether a conversation ensues; or

(c) Repeatedly follows, approaches, contacts, places under surveillance, or makes any form of communication with another person, a member of that person's immediate family, or someone with whom that person has or has had a continuing relationship in a manner that would cause a reasonable person to suffer serious emotional distress and does cause that person, a member of that person's immediate family, or someone with whom that person has or has had a continuing relationship to suffer serious emotional distress. For purposes of this paragraph (c), a victim need not show that he or she received professional treatment or counseling to show that he or she suffered serious emotional distress.

Consent (to Sexual Activity):**§18-3-401. Definitions**

(1.5) "Consent" means cooperation in act or attitude pursuant to an exercise of free will and with knowledge of the nature of the act. A current or previous relationship shall not be sufficient to constitute consent under the provisions of this part 4. Submission under the influence of fear shall not constitute consent. Nothing in this definition shall be construed to affect the admissibility of evidence or the burden of proof in regard to the issue of consent under this part 4.

(3) "Physically helpless" means unconscious, asleep, or otherwise unable to indicate willingness to act.

These prevention programs will also include safe and positive options for bystander intervention, information on risk reduction to recognize warning signs of abusive behavior and how to avoid potential attacks.

The following are an example of some of these primary and ongoing prevention and awareness programs provided by Prevention Education & Advocacy Services:

New Student Orientation: Are You Aware?: Interactive Theatre - in addition to addressing a myriad contemporary prevention education topics, AYA? addresses sexual assault, legal consent to sexual activity, high-risk alcohol consumption in relation to these areas and campus resources.

New Student Orientation-Parent Presentation - This presentation addresses a variety of issues specific to the transition for new incoming first year students including legal consent, sexual violence/sexual assault, intimate partner violence and campus resources.

Take Back the Night - Take Back The Night occurs every fall to honor the stories of survivors while educating and raising awareness about sexual violence on campus and in the surrounding community.

Sexual Assault Awareness Month - Sexual Assault Awareness Month occurs during the month of April and provides a variety of programs to educate the campus community about sexual violence on campus and in the surrounding community. Some of the recent events include VDAY Flash Mob; Vagina Monologues; Denim Day UNC; Stalking Awareness Promotion in the University Center;

Classroom and Department Presentations - Prevention Education & Advocacy Services provides a variety of presentations including: *Got Consent?*; *Sexual Assault and the College Campus*; *The Dating Game: Healthy Relationships*; *Stalking and Sexual Violence in Abusive Relationships*;

Healthy Relationships Workshops - 2-4 healthy relationship workshops are offered each academic year that address sexual abuse and consent.

Promotion of Gender Violence Support Services (victim/survivor and impacted others) across campus departments.

Process for Reporting a Sexual Assault to Law Enforcement

In the event a student is sexually assaulted or a victim of sexual violence, we strongly encourage reporting of the incident as soon as possible; when the victim of such crime elects or is unable to make such a report. Prompt reporting increases the likelihood of apprehending the perpetrator, securing a conviction, and preventing similar assaults. All sexual assaults that occur on campus

should be reported to the UNC Police Department by calling (970) 351-2245. If the assault occurred off-campus, the report should be made to the local police agency where the crime occurred. If in doubt, call the UNC Police Department. They will facilitate notifying the proper agency and other appropriate services to assist the victim. You may also contact University staff and/or faculty to guide you and/or assist you if you wish to report the incident to the police.

Find a way to ensure your immediate safety; separate yourself from a dangerous environment if possible, get to a safe place and call 911.

Seek medical attention if necessary. Your physical well-being is a priority.

Request an officer to meet you at the hospital or other location of your choice.

While waiting for the police to respond it is important that you NOT shower, douche, or use the toilet. Preferably, you will not change clothes but if you must do so place your clothing in a paper (not plastic) bag. Do not wash the sheets or clean the area where the assault took place. Cleaning or washing may result in the loss of valuable evidence. Time can also be critical. Some rape facilitating drugs disappear from the body in a matter of hours. Don't delay - report immediately.

The UNC Police Department will provide you with the option of speaking to an advocate when they arrive on scene.

You may also wish to contact a friend or trusted individual to help provide support.

It is not unusual for a person to delay a report of sexual violence. The police department encourages all individuals who may have experienced a violent or nonconsensual sexual encounter to report the incident regardless of the duration of time between the event and the report. Even if the case would be considered 'cold' by criminal standards, the police department can help you in identifying appropriate services and resources to partner with for assistance on campus.

Resources

The University has several resources available for individuals who have experienced sexual violence. The following are some of the resources available both on and off campus:

Assault Survivors Advocacy Program (ASAP) - (970) 351-1490 or (970) 351-4040

Sexual Assault Survivors, Inc. (SASI) - (970) 352-7273

UNC Counseling Center - (970) 351-2496

UNC Police Department - (970) 351-2245 or 911 (on campus phones)

UNC Student Health Center - (970) 351-2412

UNC Dean of Students - (970) 351-2796

UNC Housing and Residence Life - (970) 351-2721

North Range Behavioral Health - (970) 347-2120

Sexual Assault Victim Advocate Center (SAVA Center) 970-472-4200 (hotline) 970-506-4059 (Business).

Sexual Assault and Violence - Administrative Processes/Conduct Hearings

To further assist victims of sexual assault, domestic violence, dating violence or stalking, the University will also facilitate appropriate housing, transportation, working and/or academic changes as requested if those options are reasonably available. In this event, the Director of Residence Life and the Dean of Students should be contacted to assist in the process.

In addition to criminal sanctions, students may be subject to administrative discipline for behaviors, such as sexual assault, domestic violence, dating violence, and stalking, which violate the Student Code of Conduct. The administrative proceedings shall provide a prompt, fair, and impartial investigation and resolution, and will be conducted by officials who receive annual training on the issues related to sexual assault, domestic violence, dating violence, and stalking. The process shall protect the safety of victims and will promote accountability.

The student (the complainant and the respondent) or recognized student organization has the right to be assisted by an advisor if they choose, at their own expense. This advisor can be a faculty member, student, legal counsel or other individual, but can have no other role in the hearing, such as a witness. The student is responsible for presenting his or her own information, and therefore, advisors are not permitted to speak or participate directly in any hearing. Should the student elect to be accompanied by legal counsel, the University reserves the same right to have legal counsel present.

The standard of proof in sexual assault cases is held as 'more likely than not.' In other potential violations of crime or sexual violence, the standard is held as 'preponderance of evidence'. During any formal sexual assault, domestic violence, dating violence or stalking administrative hearing, both the victim and the accused shall be free from intimidation, harassment, and retaliation. The victim and accused have the same opportunities for assistance during a hearing, including the opportunity to have another individual present during a disciplinary hearing, and both will be notified of the outcome in a timely manner.

Sanctions that the University may impose towards an individual found 'responsible' for a violation of the student code of conduct include, but are not limited to, the following:

- 1. Warning**—An official notice to a student or recognized student organization that the conduct is in violation of the Student Code of Conduct. The continuation of such conduct or actions may result in further disciplinary action.
- 2. Probation**—Disciplinary probation is a period of observation and review of conduct during which the student or recognized student organization must demonstrate compliance with the Student Code of Conduct. Terms of this probationary period will be determined at the time probation is imposed.
- 3. Loss of Privileges**—Denial of specified privileges for a designated period of time.
- 4. Restitution**—Compensation for loss, damage, or injury. This may take the form of appropriate service and/or monetary or material replacement.
- 5. Discretionary Sanctions**—These include, but are not limited to, alcohol or drug education, recommendation for counseling, required mental health assessment, restriction of privileges, or a special educational project designed to assist the student in better understanding the overall impact of his/her behavioral infraction.
- 6. Residence Hall Suspension**—Separation of the student from the residence halls for a definite period of time, after which the student is eligible to return. Conditions for readmission may be specified.
- 7. Residence Hall Expulsion**—Permanent separation of the student from the residence halls.
- 8. Interim Suspension**—Interim suspension is taken in extreme or unusual cases when there is reasonable cause to believe the continued presence of the accused student on campus presents an immediate and definite danger to himself/herself or other members of the campus community, or threatens disruption of University operations or activities. Interim suspension is immediate suspension of a student's privilege to attend the University and all of its related functions. A student who has been placed on interim suspension may not attend classes, may not participate in any University activities, and may be excluded from University property. The authority for interim suspension is vested in the Chief Disciplinary Officer. The Chief Disciplinary Officer may impose an interim suspension for a student before a hearing is held.
- 9. University Suspension**—The suspension may be for a specified period of time or for an indefinite period of time until stated conditions are met. The student may be prevented from returning to University premises. When a student is suspended, a notation will be made on the student's academic record (transcript) as follows: —SUSPENDED (date) FOR CONDUCT. This notation will remain on the transcript until the terms of the suspension have been satisfied.
- 10. Expulsion**—Expulsion is the act of terminating a student's academic program and his/her right to future enrollment. The student may also be prevented from returning to University

premises. When this action is finalized, a notation will be made on the student's academic record (transcript) as follows: —EXPELLED (date) FOR CONDUCT.¶

11. Revocation of Admission and/or Degree—Admission to or a degree awarded from the University may be revoked for fraud, misrepresentation, or other violation of University standards in obtaining the degree, or for other serious violations committed by a student prior to graduation.

12. Withholding Degree—The University may withhold awarding a degree otherwise earned until the completion of the process set forth in this Student Conduct Code, including the completion of all sanctions imposed, if any.

13. Withdrawal Agreement - In certain cases where a student's behavior or mental or emotional health may render him/her unfit for continued participation within the University community, the Chief Disciplinary Officer may recommend the student withdraw from the University. Conditions for re-admittance to the University will accompany this withdrawal agreement.

14. Loss of Recognition – Recognized student organizations may lose recognition after a University Hearing. This action deprives the organization of the use of campus resources, the use of the University's name, and the right to participate in campus sponsored activities. This loss of recognition may be for a specific period of time or for an indefinite period of time until stated conditions are met.

This list represents the full range of possible sanctions for a violation of the student code of conduct. A violation of the student code of conduct regarding sexual assault is most often sanctioned as a suspension or expulsion from the University.

Disclosures to Alleged Victims

The University of Northern Colorado will provide written processes and options to a victim of sexual assault, domestic violence, dating violence and stalking that will include:

A statement of the value of preservation of evidence for potential criminal charges, administrative actions and possible issuance of protective orders. The preservation of evidence is often necessary in order to prove an administrative case, even under the lesser standard of proof 'more likely than not.' A complainant is encouraged to save and then provide any evidence that may impact the outcome of their case. Ideally, the case should be reported in a timely manner to the police department of jurisdiction, which will allow for proper processing and evidence gathering. If the complainant is sexually assaulted or injured, an examination at a hospital with a written release of information will also be important. There is potentially significant evidence in any case which a complainant cannot possibly recognize or gather in

totality and under the circumstances including bodily fluids, clothing, sheets, outside video recordings, text messages, witness statements, etc. Reporting of the crime to the local police agency is necessary to pursue criminal charges and extremely helpful to administrative hearings. The University of Northern Colorado Police Department will often provide information for administrative hearings if a criminal report has been filed.

Information on reporting options including reporting processes to the Dean of Student's Office and Title IX director notification. The Dean of Student's Office can be reached at (970) 351-2796 or (970) 351-2824 and will coordinate any administrative investigation with Title IX processes.

Notification of the victim's option to notify the University of Northern Colorado Police Department (970) 351-2245, or other local law enforcement jurisdiction off-campus.

Notification of the victim's option to be assisted by campus authorities in notifying local law enforcement. The Dean of Student's Office, Housing staff, or other student advisors will assist a victim in contacting the appropriate police department if requested. If there is a question of jurisdiction, the University of Northern Colorado Police Department should be advised and will assist in identifying and contacting the proper investigating authority.

The victim may choose not to notify the University Police Department or other local agency in which case the administrative investigation and hearing will move forward without the technical assistance of a police department.

In certain circumstances the University may impose 'no trespass' orders on subjects accused of an assault. These orders, along with court ordered protection orders, are enforced through the University Police Department on-campus and the local police agency off-campus. The Dean of Student's Office may also issue 'no contact' orders that are enforced through the administrative process.

The University of Northern Colorado will, simultaneously inform both the accuser and the accused, in writing, of the outcome of any institutional disciplinary proceeding that arises from an allegation of domestic violence, dating violence, sexual assault, or stalking. This also includes the University's procedures for either party to appeal the results of the proceeding. Both the accused and the accuser will be notified in writing of any change to the results that occurs before the decision becomes final and when such decision does become final. Upon written request, the University will disclose to the alleged victim of a crime of sexual violence or non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by the University against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph.

Sex Offender Registration Information

Registered sex offenders who are students, employed by, or volunteers for the University of Northern Colorado are required to advise their local law enforcement agency of their affiliation with UNC. This information is forwarded to the Colorado Bureau of Investigations (CBI), and is available at the UNC Police Department during normal business hours. The individual making the request will be provided with the list of registered sex offenders to view.

State and federal law require the release of information supplied by the Colorado Crime Information Center (CCIC) on registered sex offenders. The release of such information does not violate the Family Educational Rights to Privacy Act (FERPA).

In the event the UNC Police records staff is unavailable to provide the requested information immediately, the name and phone number of the individual making the request will be taken and he/she will be notified when the report is available. All requests will be processed and made available for review within 72 hours of the request.

In addition, lists of convicted registered sex offenders are available from the following resources:

- **All of Colorado:** Colorado Bureau of Investigations - <http://sor.state.co.us>
- **Weld County:** Weld County Sheriff's Office - <http://www.weldsheriff.com/apps/sxo/>
- **City of Greeley:** Greeley Police Department - <https://www.sotar.us/apps/sotar/initPublicIndexRedirect.do>
- **City of Evans:** - <http://www.evanscolorado.gov/police/sexoffender>

Emergency Response and Evacuation Procedures

Notification Procedure

Upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees on campus, the University will immediately notify the campus community through the implementation of all or part of the emergency mass notification system. This system includes campus phone announcements, email blasts, a public address system and cellphone notification for those persons who have signed up for such. Registered students and employees of the University can initiate the sign-up process at <http://www.unco.edu/alerts/signup.html>

Process

The University Police Department is responsible for determining whether there is an immediate threat to the health or safety of students and employees regarding criminal or terrorist activity. The Police Department collaborates with local, state and federal law enforcement authorities in this process. Officers and supervisors who are on-duty have the ultimate responsibility for the decision as to how to notify the University Community, although they may confer with the Chief of Police depending on the circumstances and the evolving nature of the event.

If the dangerous situation is an act of nature, such as a tornado, flood, snowstorm or other natural event, and if time allows, the Chief of Police or his representative may confer with Environmental Health and Safety, legal counsel, the Senior Vice-President for Finance and Administration, and/or other administrative authorities to determine the appropriate notification efforts and University operational status. If there is not enough time to consult with other University authorities, the Police Department will confirm if notification is appropriate based on information gathered from the National Weather Service, other weather reporting agencies, and personal observation. The President's Office or their designee will make the determination to reduce or suspend University operations.

Other dangerous events may occur that would result in discussion with agencies not listed above; these include potential outbreaks of illness, hazmat events, and fires. In these cases, the Police Department will confer with specialized agencies including, but not limited to, the University Health Center, the Weld County Health Department and the Greeley Fire Department when time allows. If the threat is immediate and there is not enough time to consult with these agencies, the University Police Department will determine whether the issue presents an immediate threat to health and safety of the campus community and launch the emergency notification system if the threat is confirmed.

The emergency mass notification system may be utilized campus wide or may be specifically targeted to a small section of impacted persons and areas. A tornado warning will have a broader

notification target range than a single building fire. The notification range depends entirely on the identified, immediate threat area.

Many emergency situations that may occur have a planned response by the University Police in cooperation with other safety departments and prepared messages are available for distribution. As the nature of text messaging does not allow for excessive characters, these messages are prepared for initial notification of many potential dangerous situations including fires, in-progress crimes, and weather emergencies. When time allows, an email message may be created with content that will be helpful in preventing or mitigating dangerous circumstances. Additional messages may be launched as appropriate, including 'all clear' notifications for tornado warnings or other weather events and additional information may be available as appropriate at <http://emergency.unco.edu>.

The Police Department is not required to launch the emergency mass notification system if it would compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

When appropriate, the University will notify local media outlets regarding campus emergencies. An example of this would include when the University closes for severe weather. This notification is coordinated by the University Relations Department.

Evacuation

The University's emergency response plan includes general information regarding evacuation procedures and duties. Specific emergency evacuation procedures are housed by department and by building location. Individual University departments develop contingency plans and continuity of operations plans for their staff and areas of responsibility. Individual departments may train independently to these plans, or may request the assistance of the Police Department and/or Environmental Health and Safety department. The University conducts numerous emergency response exercises each year, such as tabletop exercises and drills, and tests of the emergency notification systems on campus. Most drills are unannounced and test the ability of staff and students in individual buildings to evacuate quickly and safely. The Police Department, the Greeley Fire Department, Environmental Health and Safety, and the Housing and Residential Education Department monitor evacuation drills.

In the event of a campus emergency requiring the closure of the University or evacuation of University properties, the University will use multiple communication channels to relay the evacuation order and provide essential information to visitors, students, faculty and staff regarding instructions. One or more of the following systems may be used: localized building alarms, email blasts, phone notifications (both privately owned and University owned), outdoor loudspeakers, text notifications, UNC website emergency page (<http://emergency.unco.edu>), social media, and/or press release to print and broadcast media.

Missing Persons

If a member of the University Community has reasons to believe that a student who resides in on-campus housing is missing, that individual should immediately notify the University Police Department at (970) 351-2245 (12245 from a campus phone). The Police Department will start the investigation and document findings when appropriate. Under circumstances when a student who was believed to be missing is immediately found, and there are no suspicious or concerning circumstances surrounding the incident, no formal report is necessary.

Students provide a general emergency contact when attending the University. In addition to this, students who are residing in on-campus housing have the option to identify confidentially an individual to be contacted by the Police Department in the event the student is determined to be missing for more than 24 hours. This person does not have to be the same individual as the general emergency contact. This information is registered confidentially and will only be accessible to authorized campus officials and law enforcement during a missing persons investigation. This information will not be disclosed under any other circumstance. The student who wishes to identify a confidential contact can do so through the Housing office in Tobey Kendel Hall room 199 or by calling (970) 351-2721.

The police department will notify the confidential contact within 24 hours of determining that the student is missing. If the missing student is under the age of 18 and is not an emancipated individual, the Police Department will notify the student's parent or legal guardian immediately after the Police Department has determined the student has been missing for 24 hours.

None of these guidelines precludes the Police Department or a University representative from contacting the student's custodial parent, guardian, or contact person immediately upon determination that the student is missing. The University Police Department will notify the local law enforcement agencies and utilize appropriate resources as the investigation expands in an effort to locate a missing student.

Fire Safety Report for Student Housing

Introduction

The Higher Education Opportunity Act (HEOA) requires that institutions maintain on-campus student housing facilities and must publish an annual fire safety report. This report must contain a description of the housing facilities and their fire safety systems, fire safety policies and procedures, fire statistics for student housing facilities, and fire safety training and education.

The University of Northern Colorado (UNC) has made a serious commitment to fire safety. The Environmental Health & Safety Department, which oversees fire safety on campus, is dedicated to fire safety for students, faculty, staff, and visitors. UNC works closely with the municipal fire department (Greeley Fire Department) to meet or exceed applicable local, state, and federal code requirements.

At the University of Northern Colorado (UNC), all on-campus residence halls are equipped with complete automatic fire sprinkler systems, automatic fire alarm systems which notifies the UNC Police Communications Center, and portable fire extinguishers for use by trained persons. All fire protection systems are inspected regularly by UNC staff members. Inspections and maintenance of these systems is conducted at intervals required by code or more frequently.

Description of Housing Facilities and Fire Safety Systems

West Campus Residence Facilities

Harrison Hall – 1400 23rd Street

Building: 129,697 square foot concrete structure, 542 bed residence hall, classroom, and offices.
Fire safety system: automatic fire alarm system, automatic sprinkler system, fire department standpipe system, portable fire extinguishers.

Lawrenson Hall – 2300 12th Avenue

Building: 115,343 square foot concrete structure, 434 bed residence hall and offices.
Fire safety system: automatic fire alarm system, automatic sprinkler system, fire department standpipe system, portable fire extinguishers.

North Hall – 2253 11th Avenue

Building: 155,829 square foot brick veneer over structural steel studs, 375 bed residence hall, classroom, and offices.
Fire safety system: automatic fire alarm system, automatic sprinkler system, fire department standpipe system, portable fire extinguishers.

South Hall – 2323 11th Avenue

Building: 147,065 square foot brick veneer over structural steel studs, 348 bed residence hall, classroom, and offices.

Fire safety system: automatic fire alarm system, automatic sprinkler system, fire department standpipe system, portable fire extinguishers.

Turner Hall – 2310 13th Avenue

Building: 139,796 square foot concrete structure, 350 bed residence hall, classroom, and offices.

Fire safety system: automatic fire alarm system, automatic sprinkler system, fire department standpipe system, portable fire extinguishers.

*Central Campus Residence Facilities***Belford Hall** – 1902 10th Avenue

Building: 16,213 square foot stucco on structural masonry, 53 bed residence hall.

Fire safety system: automatic fire alarm system, automatic sprinkler system, fire department standpipe system, portable fire extinguishers.

Bond Hall – 809 19th Street

Building: 15,624 square foot structural masonry and wood framing, 51 bed residence hall.

Fire safety system: automatic fire alarm system, automatic sprinkler system, fire department standpipe system, portable fire extinguishers.

Brown Hall – 903 19th Street

Building: 15,692 square foot structural masonry and wood framing, 34 bed residence hall, offices, banquet room.

Fire safety system: automatic fire alarm system, automatic sprinkler system, fire department standpipe system, portable fire extinguishers.

Decker Hall – 910 19th Street

Building: 10,438 square foot stucco on structural masonry, 28 bed residence hall.

Fire safety system: automatic fire alarm system, automatic sprinkler system, fire department standpipe system, portable fire extinguishers.

Dickeson Hall – 819 19th Street

Building: 15,423 square foot structural masonry and wood framing, 55 bed residence hall.

Fire safety system: automatic fire alarm system, automatic sprinkler system, fire department standpipe system, portable fire extinguishers.

Gordon Hall – 1904 10th Avenue

Building: 6,839 square foot stucco on structural masonry, 28 bed residence hall.

Fire safety system: automatic fire alarm system, automatic sprinkler system, fire department standpipe system, portable fire extinguishers.

Hansen-Willis Hall – 1929 10th Avenue

Building: 40,059 square foot stucco on structural masonry, 108 bed residence hall.

Fire safety system: automatic fire alarm system, automatic sprinkler system, fire department standpipe system, portable fire extinguishers.

Lujan Hall – 829 19th Street

Building: 13,446 square foot structural masonry and wood framing, 34 bed residence hall.

Fire safety system: automatic fire alarm system, automatic sprinkler system, fire department standpipe system, portable fire extinguishers.

Sabin Hall – 1920 10th Avenue

Building: 10,558 square foot stucco on structural masonry, 37 bed residence hall.

Fire safety system: automatic fire alarm system, automatic sprinkler system, fire department standpipe system, portable fire extinguishers.

Snyder Hall – 1920 10th Avenue

Building: 27,925 square foot stucco on structural masonry, 106 bed residence hall, offices.

Fire safety system: automatic fire alarm system, automatic sprinkler system, fire department standpipe system, portable fire extinguishers.

Wiebking Hall – 900 20th Street

Building: 58,304 square foot stucco on structural masonry, 245 bed residence hall, classroom.

Fire safety system: automatic fire alarm system, automatic sprinkler system, fire department standpipe system, portable fire extinguishers.

Wilson Hall – 1927 9th Avenue

Building: 63,260 square foot stucco on structural masonry, 287 bed residence hall, offices.

Fire safety system: automatic fire alarm system, automatic sprinkler system, fire department standpipe system, portable fire extinguishers.

Arlington Park Apartments**Building 1** – 2315 9th Avenue #E

Building: 28,867 square foot brick veneer and stucco on wood studs structure, 54 bed apartment and offices.

Fire safety system: automatic fire alarm system, automatic sprinkler system, fire department standpipe system, portable fire extinguishers.

Building 2 – 2345 9th Avenue #F

Building: 36,546 square foot brick veneer and stucco on wood studs structure, 78 bed apartment.

Fire safety system: automatic fire alarm system, automatic sprinkler system, fire department standpipe system, portable fire extinguishers.

Building 3 – 933 24th Street #A

Building: 34,911 square foot brick veneer and stucco on wood studs structure, 72 bed apartment.
Fire safety system: automatic fire alarm system, automatic sprinkler system, fire department standpipe system, portable fire extinguishers.

Building 4 – 2340 10th Avenue #B

Building: 27,357 square foot brick veneer and stucco on wood studs structure, 60 bed apartment.
Fire safety system: automatic fire alarm system, automatic sprinkler system, fire department standpipe system, portable fire extinguishers.

Building 5 – 2310 10th Avenue #C

Building: 27,357 square foot brick veneer and stucco on wood studs structure, 60 bed apartment.
Fire safety system: automatic fire alarm system, automatic sprinkler system, fire department standpipe system, portable fire extinguishers.

Building 6 – 930 23rd Street #D

Building: 34,911 square foot brick veneer and stucco on wood studs structure, 72 bed apartment.
Fire safety system: automatic fire alarm system, automatic sprinkler system, fire department standpipe system, portable fire extinguishers.

*University Houses***Aldrich I House** – 1,832 square foot house vinyl siding.

Fire safety system: smoke and carbon monoxide alarms, portable fire extinguishers.

Aldrich II House – 1,832 square foot house wood siding.

Fire safety system: smoke and carbon monoxide alarms, portable fire extinguishers.

Angus House – 1,044 square foot house aluminum siding.

Fire safety system: smoke and carbon monoxide alarms, portable fire extinguishers.

Berkenkotter House – 1,852 square foot house wood siding.

Fire safety system: smoke and carbon monoxide alarms, portable fire extinguishers.

Farr House – 4,369 square foot house brick siding.

Fire safety system: fire alarm system (not monitored), smoke and carbon monoxide alarms, portable fire extinguishers.

Florio House – 1,904 square foot house vinyl / wood siding.

Fire safety system: smoke and carbon monoxide alarms, portable fire extinguishers.

Fuller House – 1,156 square foot house brick / vinyl siding.

Fire safety system: smoke and carbon monoxide alarms, portable fire extinguishers.

Fultz House – 2,088 square foot house wood siding.

Fire safety system: smoke and carbon monoxide alarms, portable fire extinguishers.

Harry House – 5,419 square foot house fiber cement board siding.
 Fire safety system: fire alarm system (not monitored), smoke and carbon monoxide alarms, portable fire extinguishers.

Horst House – 1,016 square foot house wood siding.
 Fire safety system: smoke and carbon monoxide alarms, portable fire extinguishers.

Jaccaud House – 1,632 square foot house wood siding.
 Fire safety system: smoke and carbon monoxide alarms, portable fire extinguishers.

Kiel House – 1,560 square foot house cementitious siding.
 Fire safety system: smoke and carbon monoxide alarms, portable fire extinguishers.

Lutz House – 1,248 square foot house vinyl siding.
 Fire safety system: smoke and carbon monoxide alarms, portable fire extinguishers.

Martin House – 3,900 square foot house wood siding.
 Fire safety system: smoke and carbon monoxide alarms, portable fire extinguishers.

Perry House – 4,695 square foot house brick siding.
 Fire safety system: fire alarm system (not monitored), smoke and carbon monoxide alarms, portable fire extinguishers.

Trotter House – 2,902 square foot house brick siding.
 Fire safety system: smoke and carbon monoxide alarms, portable fire extinguishers.

Warren House – 3,936 square foot house brick / wood siding.
 Fire safety system: smoke and carbon monoxide alarms, portable fire extinguishers.

2013 Student Housing Fire Statistics

West Campus Residence Facilities

Building / House	Fires	Cause of Fire	Fire Injuries	Fire Deaths	Property Damage (value)
Harrison Hall	0				
Lawrenson Hall	0				
North Hall	0				
South Hall	0				
Turner Hall	0				

Central Campus Residence Facilities

Building / House	Fires	Cause of Fire	Fire Injuries	Fire Deaths	Property Damage (value)
Belford Hall	0				
Bond Hall	0				
Brown Hall	0				
Decker Hall	0				
Dickeson Hall	0				
Gordon Hall	0				
Hansen-Willis Hall	0				
Lujan Hall	0				
Sabin Hall	0				
Snyder Hall	0				
Wiebking Hall	0				
Wilson Hall	0				

Arlington Park Apartments

Building/House	Fires	Cause of Fire	Fire Injuries	Fire Deaths	Property Damage (Value)
Building 1	0				
Building 2	0				
Building 3	0				
Building 4	0				
Building 5	0				
Building 6	0				

University Houses

Building / House	Fires	Cause of Fire	Fire Injuries	Fire Deaths	Property Damage (value)
Aldrich I House	0				
Aldrich II House	0				
Angus House	0				
Berkenkotter House	0				
Farr House	0				
Florio House	0				
Fuller House	0				
Fultz House	0				
Harry House	0				
Horst House	0				
Jaccaud House	0				
Kiel House	0				
Lutz House	0				
Martin House	0				
Perry House	0				
Trotter House	0				
Warren House	0				

Housing & Residential Education Fire Safety Policies and Procedures

The following information is from the University of Northern Colorado Housing and Residential Education Handbook. A copy of the current year handbook can be found online at <http://www.unco.edu/housing/images/PDF%20docs/HREHandbook.pdf>.

Fire and Safety

Fire Evacuation / Escape

- Don't panic and stay as calm as possible. You will need to think clearly to make safe decisions.
- Feel the doorknob with the back of your hand, never your palm (if the door is electrically charged the muscles in your hand will react, causing you to grab the doorknob).
- If the door is cool, lean yourself against it and open the door slowly. As you leave the room, make sure all doors and windows are shut (not locked).
- If there is smoke in the air, stay low because the most breathable air will always be near the floor. In a crouched position, or crawling, move quickly towards the nearest exit. If the closest exit is blocked, try the next nearest exit.
- If it is safe, alert others by shouting or knocking as you make your way to the stairs.
- Always escape via stairwells; never use the elevators in a fire. As you leave, make sure all fire doors are closed.
- Once you are outside, stay clear of the building. Follow the directions of Residential Education staff, fire and police personnel. Never re-enter a burning building for any reason. If you know someone is trapped inside, notify the nearest fire or police personnel.
- For the safety of all residents, do not interfere with residence hall staff members or emergency personnel as they perform their duties. Remain quiet and listen for instructions from fire, police, or Housing & Residential Education staff.
- Do not re-enter the building until official university staff have given you permission.

If you are trapped in a fire:

- Remain calm.
- All University facilities are designed with fire safety materials and to withstand a quick spreading fire.
- Utilize wet towels or bed linens to prevent smoke from entering under the door to your room.
- Open the window. (Rooms on the first floor will be able to vacate this way).
- Use the room phone provided to dial 911 as well as draw attention to yourself through your window by waving a large sheet or towel.
- Stay low in the room and reduce to a minimum smoke inhalation.
- Plan ahead and think about what you would do in the event of a fire in the residence hall. Have a plan in place in the event of an emergency.

Knowledge and preparation is your best bet for surviving a fire.

Chemicals, Explosives, and fireworks:

Due to the extreme physical danger to residents and the possibility of fire, fireworks, flammable material, liquids, explosives, dangerous chemicals, and/or noxious or harmful materials or liquids are strictly prohibited on University-owned property. This includes, but is not limited to propane, gasoline, etc. All types of fireworks are prohibited by the City of Greeley (Greeley Municipal Uniform Fire Code 78.102). The Greeley Municipal Uniform Fire Code makes it a violation for anyone to possess, store, sell, or use any type of fireworks. Students found to be in possession of fireworks will be subject to University disciplinary action and criminal fines or imprisonment. Activities involving the use of any chemicals, fireworks, and/or explosives will not be tolerated on university-owned property. Students found in possession of any chemicals, fireworks, or explosives will face university disciplinary action and/or criminal prosecution. Any fireworks, explosives, or chemicals found in any housing assignment are subject to immediate seizure by authorized staff members.

Failure to Evacuate

Failure to evacuate during a fire alarm or hindering the evacuation of other occupants during a fire alarm poses a danger to yourself and others and is prohibited. Severe disciplinary action may be imposed for a violation of evacuation procedures.

False Alarm

Criminal prosecution is possible for falsely pulling a fire alarm (Colorado Revised Statutes 1973 18-8-111(a) as amended) and for damage resulting from the unauthorized use of firefighting equipment (Colorado Revised Statutes 1973 18-4-506 as amended).

Fire Drills

Fire Drills will be conducted in each residence hall once per semester. All students must exit the building immediately to a safe distance at a minimum of 100 feet. Failure to evacuate during a fire alarm will result in disciplinary referral for violating Housing & Residential Education policies (p. 42).

Fire Safety

Most housing fires are caused by careless smokers, open flame cooking equipment, candles or overtaxed electrical systems. Toxic gasses in smoke, usually caused by burning plastic, can render a person unconscious in a few seconds. Open flames, including those found in candles, cigarettes, hookah, and incense may not be used in any housing assignment.

Open Flames

Starting any fire, intentionally or unintentionally, may result in severe University sanctions (including suspension or expulsion) and/or criminal prosecution. It is a University of Northern

Colorado policy to seek criminal prosecution of any person deliberately setting or maintaining a fire on University premises without first obtaining the required City of Greeley and University of Northern Colorado permits. For the above reasons, the Department of Housing & Residential Education prohibits the use of candles and incense in our residence halls.

Tampering with Fire Life Safety Equipment

Tampering with fire equipment, disabling any part of a fire alarm system, discharging a fire extinguisher, hanging decorations from any part of a fire sprinkler system, or registering a false fire alarm can endanger lives and property. Any tampering with fire life safety equipment is prohibited in the residence halls. This behavior is also a federal offense and will be pursued criminally.

Use of Candles and/or Incense

The use of candles and/or incense in the residence halls is prohibited. Incense and incense burners are prohibited in the residence halls due to the risk of fire and for the consideration of residents with allergies. Decorative candles, with the wick removed are allowed in the residence hall. However, possession of incense, incense burners, or a candle with a burnt wick are all prohibited and may be considered evidence of use within the residence hall.

Misuse or Damage to Fire or Life Safety Equipment

The intentional or reckless damage of any fire or life safety equipment in the residence halls is prohibited. This includes, but is not limited to, security cameras, telephone lines, safety signs, fire sprinkler piping, fire alarms, sprinkler heads, and fire extinguishers.

Appliances and Electric Fixtures

Prohibited items include, but are not limited to:

- Combustible decorations on light fixtures
- Combustible lampshades, including paper lanterns
- Extension cords running from light fixtures
- George Foreman grills
- Halogen lamps
- Homemade light fixtures
- Hot plates
- Microwaves over 700 watts
- Modified light fixtures
- Multiple extension cords plugged into each other or spider-type configuration on extension cords
- Non-UL approved appliances or fixtures
- Open-coil cooking devices

- Refrigerators over 3.7 cubic feet
- Space heaters
- Toaster ovens

Possession of prohibited appliances is a violation of the Student Rights and Responsibilities Community Standards and may result in disciplinary action. If you have questions about an appliance, hall staffs (Resident Assistant or Hall Director) are available to help determine if an appliance is approved.

Compact refrigerators under 3.7 cubic feet, microwaves under 700 watts, coffee pots and a variety of other appliances are allowed.

The provided light fixtures in your room should be equipped with 60 watt (ceiling) or 45 watt (lamps) bulbs. **DO NOT INCREASE** the bulb size or wattage. Additional light bulbs for lamps are available at the front desks. If a ceiling light or a light in an enclosed fixture burns out, report this to the front desk so Housing Services can replace it. Please recycle your provided used compact fluorescent light bulbs at the front desk of your residence hall.

Electrical extension cords must be well maintained and in good repair, have a grounding prong, and bear the Underwriter Laboratory (UL) label. Electrical and extension cords may not be spliced or run under any doors, as this poses a significant fire hazard. Do not nail, pin in place, or cover extension devices. If additional extension outlets are needed, special multiple outlet boxes equipped with a built-in breaker are available at several local retail stores. Extension cords must be of appropriate gauge wire to handle the desired appliance, although we recommend all appliances be plugged directly into the wall outlet or a surge protector. If an extension cord should become warm to the touch, it is too lightweight and must be replaced with a heavier gauge wire. The Department of Housing & Residential Education suggests the purchase and use of power strips/ surge protectors.

Evacuation Protocol for Housing & Residential Education Staff Members

The Department of Housing and Residential Education is committed to the safety and security of each student and their guest. The following practices may be subject to change if deemed necessary to maintain the safety and security of the students we house. All students are provided with protocol to make safe decisions before vacating a building during an evacuation alarm.

Standard evacuation protocol for staff is as follows:

1. When the evacuation alarm sounds, all Resident Advisor (RA) / Hall Director (HD) staff will come to the front desk immediately.
 - If the HD is present they will take charge,
 - If the HD is not present, the first RA to arrive at the desk will take charge.
CENTRAL COALITION -When the alarm sounds in one of the buildings, the desk staff notifies UNCPD and starts calling all RA's on the Central staff. RA responds by going to the building and make sure exterior doors are shut and residents have evacuated and are away from the building in a single spot. If the

alarm is in one of the larger buildings (Hansen-Willis or Snyder) RA's stand near various doors to make sure no one enters until the all clear has been given

2. Lead staff member will notify UNCPD and alert them of the alarm
3. Lead staff member is responsible for delegating the remaining staff to appropriate locations to manage the evacuation
4. Lead staff member will use the ADA sheet at the desk to identify students with disabilities that may need assistance in evacuating the building. Staff members follow the campus Emergency Evacuation Guidelines for Individuals with Disabilities.
5. Lead Staff member will ask the desk receptionist to lock the cash drawer, take the key with them, and evacuate.
6. Staff Lead will instruct the rest of the staff members to watch assigned exit(s) to the building, keeping residents 50 feet from the building, & making sure that all sides of the building are being watched. They will get a head count of the students present to provide to the emergency personnel if necessary
 - Staff will go to designated watch points around the perimeter of buildings (**at least 50ft from building**) and ensure the safety of residents by keeping them away from the building.
7. The residents will not be allowed back into the building until the Fire Department or Police Department has given the all clear.
 - If it is after hours, then RA's come to the desk and help check in their own residents
8. The HD will enter the fire alarm into the fire alarm into the tracking database.
<http://www.unco.edu/housing/reslifestaff/Forms/FireAlarmReporting.htm>

Fire Safety Education and Training

Annual fire safety education and training is provided for the HD's and RA's. RA's conduct mandatory meetings for their communities and are the first line of defense in residence hall fire safety. The training curriculum for HD's and RA's includes fire prevention, evacuation procedures, basic fire safety systems, hands-on fire extinguisher training and conducting health and safety inspections for each resident.

A Health & Safety festival is conducted each year to provide education and information to the campus community. This event includes fire safety, campus safety, and health prevention instruction. Fire safety workshops are available to housing residents.

Thirty-five fire drills were conducted in 2011. Fire drills are conducted, at a minimum, twice a year (once each fall and spring semester). These drills are conducted to test the fire systems, evacuation procedures, and to provide an educational process for residents.

All housing custodial staff and housing Facilities Management staff members receive fire prevention, fire safety, and hands-on fire extinguisher training. Staff involved in welding or other hot work operations receive fire prevention and fire extinguisher training and hot work operations training annually.

Campus Community Information

All fires should be reported to UNC Police Department by calling 911 or (970) 351-2245.

All campus housing fire incidents are recorded on the Housing Fire Report log. To view the fire log, contact the UNC Environmental Health & Safety Department. For additional information about fire and life safety at the University of Northern Colorado visit the following website:

<http://www.unco.edu/facility/EHS/index.html>

or contact:

Glenn Adams, Director
Environmental Health & Safety
501 20th Street, Campus Box 57
Greeley, CO 80639
glenn.adams@unco.edu
(970) 351-1149

Preparation of the Campus Security Act Crime Statistics

The University of Northern Colorado believes that an informed community is a safety conscious community. The following statistics, provided in compliance with the Crime Awareness and Campus Security Act of 1990, are for your information so you can make informed decisions on your safety. This report is prepared by the University Police Department in cooperation with the local law enforcement agencies surrounding our main campus and satellite locations. Each administrative office referenced in this report, including but not limited to Housing and Residential Education, the Dean of Students Office, Environmental Health and Safety, and Prevention Education, are active in reviewing and updating information specific to their department.

Each year, an email notification is made to all enrolled students, faculty and staff, which provides an electronic link to this report. Copies of this report can be requested from the Police Department at Gray Hall. All prospective employees have access to this report through the Human Resources Department at Carter Hall.

These statistics reflect only those required by the Student Right to Know and Campus Security Act for the reporting periods indicated below. Be aware that these numbers only provide part of the crime/safety picture. The whole picture should include statistics, enforcement, programming, prevention, and physical plant improvements. If you have any questions about these statistics, contact the University Police Department at 351-2245.

UNC Campus Security & Fire Safety Report **2014**

Criminal Offenses	Campus property			Residence halls			Non-campus property			Public property		
	2011	2012	2013	2011	2012	2013	2011	2012	2013	2011	2012	2013
Murder/non-negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Sex offenses, forcible	2	4	5	2	4	5	0	0	1	0	0	0
Sex offenses, non-forcible	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence			1			1			0			0
Dating Violence			1			1			0			0
Stalking			2			1			0			0
Robbery	1	2	1	0	0	0	0	0	0	4	1	0
Aggravated assault	3	1	2	2	0	1	2	0	1	1	0	0
Burglary	6	12	5	3	9	2	0	0	0	0	0	0
Motor vehicle theft	0	2	1	0	0	0	0	0	0	0	2	0
Arson	1	0	0	0	0	0	0	0	0	0	0	0

Arrest Information												
Weapons violations	1	0	0	0	0	0	0	0	0	0	1	0
Drug violations	102	85	59	68	55	44	14	0	0	4	9	1
Alcohol violations	146	210	101	81	110	62	31	0	12	27	22	0

Disciplinary Referrals												
Weapons violations	0	1	1	0	1	1	0	0	0	0	0	0
Drug violations	171	40	72	171	40	72	0	1	0	0	1	0
Alcohol violations	569	230	305	567	228	305	0	0	0	0	0	0

2011: No Hate Crimes

2012: No Hate Crimes

2013: No Hate Crimes

The statistics for the “Residence halls” columns are already included in the “Campus property” columns, but are broken out for clarification

Public property is property that is within or immediately adjacent to and accessible from the campus.

Non-campus extensions:

UNC Centerra campus (Loveland Police) reported no criminal offenses for the 2013 calendar year.

UNC Lowry campus (Aurora Police) reported no criminal offenses for the 2013 calendar year.

UNC Oracle campus (Colorado Springs) reported no criminal offenses for the 2013 calendar year.

Resources

Phone numbers

Emergency	911
Assault Survivors Advocacy Program (ASAP)	(970) 351-1490 or (970) 351-4040 (hotline)
Counseling Center	(970) 351-2496
Dean of Students	(970) 351-2796
Prevention Education & Advocacy Services	(970) 351-1490
Environmental Health and Safety	(970) 351-2446
Evans Police Department	(970) 339-2441
Facilities Management	(970) 351-2446
Greeley Municipal Court	(970) 350-9230
Greeley Police Department	(970) 350-9600
Housing and Residential Education	(970) 351-2721
Island Grove Treatment Center (Detox)	(970) 356-6678
North Colorado Medical Center	(970) 352-4121
North Range Behavior Health	(970) 347-2120
Parking Services	(970) 351-1971
Student Health Center (Cassidy Hall)	(970) 351-2412
UNC Police Department	(970) 351-2245
Weld County Court	(970) 475-2400
Weld County District Attorney	(970) 356-4010
Weld County Sheriff's Office	(970) 356-4000

Web resources

Academic Affairs	www.unco.edu/provost
Assault Survivors Advocacy Program (ASAP)	www.unco.edu/asap
Counseling Center	www.unco.edu/counseling
Prevention Education & Advocacy Services	www.unco.edu/prevention
Dean of Students	www.unco.edu/dos
Emergency Alerts	www.unco.edu/alerts
Emergency Response Plan	www.unco.edu/finadmin/ERPindex.html
Environmental Health and Safety	www.unco.edu/safety
Evans Police Department	http://www.cityofevans.org/police
Facilities Management	www.unco.edu/facility
Greeley Police Department	www.greeleygov.com/Police
Housing and Residential Education	www.unco.edu/housing
Parking and Transit Office	www.unco.edu/parking
Student Health Center	www.unco.edu/shc
UNC Police Department	www.unco.edu/police
Weld County Sheriff's Office	www.weldsheriff.com