

MESA COLLEGE *Catalog*

• GRAND JUNCTION COLORADO

1954-55

PLEASE THINK AND WORK WITH YOU
FROM THE CHAIR TO RECTOR

Mesa College Catalog



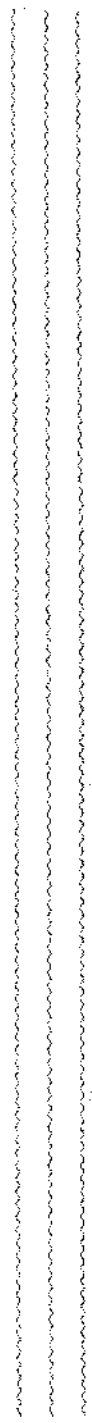
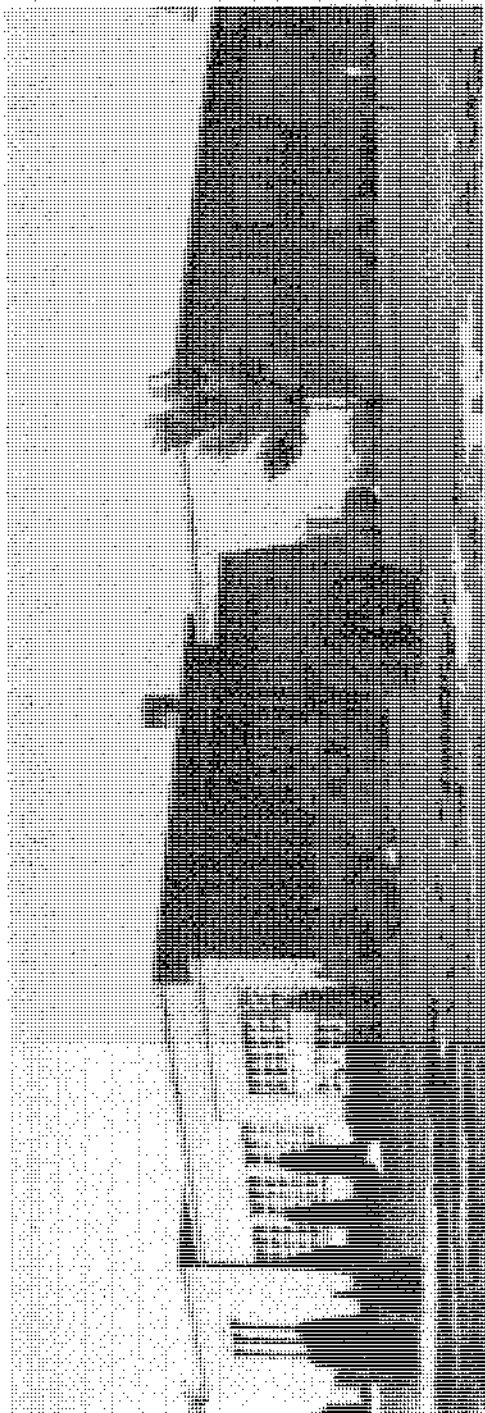
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1955



GRAND JUNCTION
COLORADO

Mead College Administration Building



Foreword . . .

There is today throughout the land an awareness of the importance of the community college. President Conant, of Harvard University, said recently that there is little need for expansion of the traditional four-year college but a vast area of service for the two-year community or junior college to meet the demand for adult, continuation, and vocational education in many localities.

Mesa College is a democratic community institution founded upon the principle that the community should provide education for all its members. It is organized to serve all who are eligible to attend and who can profit from its offerings, regardless of age or experience. It provides a cultural center for the community and recognizes its moral and social responsibility toward the students and adult population while it makes provisions for meeting educational and vocational demands made upon it.

The recent years have seen a great expansion in plant facilities of Mesa College. In addition to the original administration building first occupied in 1940, there have been added a beautiful women's residence hall, the Mary Rait Hall, with a capacity of seventy women; a temporary classroom building; and a cafeteria. In addition the college has acquired from the Mesa County Commissioners the Mesa College farm for its use. This property has eleven buildings and is used both in the agricultural program of the college and for the supplying of produce for the cafeteria.

The increase in faculty and the addition of courses make Mesa College, as never before, an intellectual, artistic, musical, and educational center for the western third of Colorado. It is the ambition of the college to participate in and to stimulate all types of advanced and continuation education and to assist in furthering cultural standards in this region.

More than 10,000 students have entered the college since its inception in 1925. Hundreds have gone on successfully to complete their advanced degrees in colleges and universities of the United States. Hundreds more have been graduated and have taken their places in the commercial, industrial, family and community life—all much better equipped for having shared in college opportunities.

Mesa College is open to high school graduates and all others of sufficient maturity, experience, and seriousness of purpose to enable them to benefit from its offerings.

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SEPTEMBER

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College Calendar . . .

SPRING QUARTER 1954

March 22	New Student Registration
March 23	Classes Begin
May 23	Final Examinations Begin
June 4	Commencement

SUMMER QUARTER 1954

June 14	First Term Begins
July 15	First Term Ends
July 19	Second Term Begins
August 20	Summer Quarter Bigas

FALL QUARTER 1954

September 1	New Student Credentials Due
September 15-17	Faculty Workshop
September 18	Local Sophomore Registration
September 20	New Student Registration
September 23	Classes Begin
October 6	Last Day to Change Program
October 21-22	C. E. A. Meeting
November 1-3	Mid-Term Tests
November 25-28	Thanksgiving Vacation
December 1	Pre-Registration Counselling
December 13	Final Examinations Begin
December 17	Fall Quarter Ends

WINTER QUARTER 1955

January 3	Registration
January 4	Classes Begin
January 14	Last Day to Change Program
February 7-9	Mid-Term Tests
March 9	Pre-Registration Counselling
March 10	Final Examinations Begin
March 16	Winter Quarter Ends

SPRING QUARTER 1955

March 21	New Student Registration
March 22	Classes Begin
April 4	Last Day to Change Program
April 22, 25, 26	Mid-Term Tests
May 26	Final Examinations Begin
June 3	Commencement

SUMMER QUARTER 1955

June 13	Registration
June 14	Classes Begin
July 15	First Term Ends
July 18	Second Term Begins
August 19	Summer Quarter Ends



Community Civic Symphony Orchestra

MESA COLLEGE

PURPOSES

1. **FOR ALL STUDENTS.** To supply training for citizenship and enriched personal living to all students regardless of classification, by providing:
 - General courses and group activities through which they are enabled to gain for themselves personal, social, civic and vocational competencies;
 - A well-rounded education that develops within them a sound emotional and social balance and personal resources for continued intellectual growth;
 - Assistance toward better understanding and appreciation of the values of art, music, literature and other cultural activities;
 - Help in increasing their knowledge of economic principles, political institutions and historical trends and developments.
2. **FOR TERMINAL STUDENTS.** To provide certain types of vocational training for specific occupations and to offer opportunity to students desiring basic or extension training in several skilled trades.
3. **FOR CONTINUING STUDENTS.** To provide two-year courses of study leading to entrance into the third year class for those who are to continue their formal education in a senior college or university, in liberal arts or the professions.
4. **FOR ADULTS.** To provide opportunities for adults to participate in academic, cultural, recreational and vocational activities according to their needs, interests or desire to learn.
5. **FOR THE COMMUNITY.** To stimulate and lead the intellectual and cultural life of the community; to furnish programs for information and entertainment; to provide a center for participation in recreational activities; and to foster activities leading to civic, social, moral and educational improvement of the community.

CURRICULUM

The curriculum of Mesa College is designed to meet the needs of the students of the area which it serves. It contains courses in arts and sciences that are the same as those offered during the first two years at the senior colleges and universities of the state, and also offers many specialized courses to meet local needs and demands. It is flexible so that continuous revision is possible. A curriculum committee of the faculty reviews suggestions for revision and makes recommendations for changes that it considers desirable. Courses are added or dropped according to the changing needs of the clientele of the college and to the social and industrial development of the community.

PERSONNEL

MESA COLLEGE COMMITTEE

R. H. Penberthy, President	Grand Junction
M. L. Dilley, Secretary	Clifton
Mrs. Clyde Biggs, Treasurer	Grand Junction
Garold McNew	Collbran
Roe F. Saunders	Mack

OFFICERS OF ADMINISTRATION.

Horace J. Wubben, B. A., M. A.	President of the College
Mary Rait, B. A., M. A.	Vice President, Dean of Women
Victor Charles, B. A., M. A.	Dean of Men
Mattie Dorsey, B. A., M. A., Ph. D.	Registrar

INSTRUCTIONAL AND ADMINISTRATIVE PERSONNEL

Margaret Ann Arbenz	Librarian
B. A., M. A., University of Colorado.	
B. S. in L. S., University of Denver.	
Walter F. Bergman	Physical Education
B.S., M.E., Colorado A. & M. College.	
Virginia Beach	Home Economics
B. S., M. S., Colorado A. & M. College.	
Victor F. Charles	Social Science
B. A., University of Iowa.	
M. A., Colorado State College of Education.	
Adv. Grad. Study, University of Colorado.	
Mary M. Coleman	Dormitory Director
B. S., Alfred University	
M. P. S., University of Colorado.	
Elizabeth H. Cramer	Speech, Dramatics
A. B. University of Colorado.	
M. A., University of Illinois.	
Adv. Grad. Study, Northwestern University;	
University of Chicago.	
Walter DeMordaunt	English
B. A., M. A. University of Colorado.	
Ph. D. University of Denver.	
Mattie F. Dorsey	Registrar
A. B., Florida State College for Women.	
M. A., Ph. D., University of Colorado.	
Elaine Eddy	Executive Secretary
A. B., Yankton College.	
Eugene W. Endsley	Biology
A.B., M.S., University of Denver.	
Adv. Grad. Study, University of Colorado.	
Alfred Goffredi	Business
A. B., M. A., Western State College of Colorado.	
Harry Hammer	Music
B. M., M. M., Syracuse University.	

- Koy E. Hannah Farm Training Supervisor, Agriculture
B.S., Colorado A. & M. College.
- Kathleen Heidrich English
A. B., Kansas Wesleyan University.
M. A., University of Denver.
Special Study, University of Colorado.
- Lowell Heiny Chemistry, Mathematics
A. B., McPherson College.
M. A., Colorado State College of Education.
Adv. Grad. Study, University of Colorado.
- Esther Herr English Language, Literature
A. B., State University of Iowa.
A. M., Columbia University.
- Elmer G. Houston Maintenance Superintendent
- Lois A. Johnson Physical Education
A.B., M.A., Colorado State College of Education.
- Lloyd Jones Psychology, Social Science
A. B., M. A., Western State College of Colorado.
- May Belle Kanavel Business
B. A., B. E., University of Colorado.
M. S., School of Commerce, University of Denver.
- Marie Killeheffer English Language, Literature
A. B., Cornell College, Iowa.
M. A., University of Chicago.
Adv. Grad. Study, University of Chicago.
- Kenneth LeMoine Mathematics, Education
A. B., M. Ed., University of Colorado.
- Melvin McNew Chemistry, Mathematics
A. B., M. A., Western State College of Colorado.
- Helen Mills Business
A. B., Washington State College.
- Mary Rait History
B. A., M. A., University of Colorado.
Adv. Grad. Study, University of Washington;
Columbia University; University of Colorado.
- Alvie Redden Art
B. S., West Texas State College.
M. F. A. University of Colorado.
- Laura Smith Foreign Language
A.B., University of Wichita.
A.M., University of Kansas.
- John M. Stout Business
A.B., Colorado State College of Education.
- Jay Tolman Geology, Physical Education
B. S., M. S., Utah State Agriculture College.

Marie Treece	Voice, Choir
Pupil of Luisa Novelli and R. M. Montague.	
Herbert Weldon	Mathematics, Physics
A. B., M. A., Western State College of Colorado.	
Adv. Grad. Study, University of Colorado.	
Horace J. Wubben	President
B. A., Colorado College.	
M. A., University of Colorado.	
Adv. Grad. Study, University of California;	
University of Colorado.	

SPECIAL MUSIC INSTRUCTORS

Anna Ross Cheney	Voice
Don Craig	Piano
Ola Cook	Piano
Ruby Harper	Piano
Anna May Heiny	Piano
Marion L. Jacobs	Brass Instruments
Cloyce B. Stokes	Woodwind Instruments

VOCATIONAL PERSONNEL

Harold M. Routh	Director
B. S., Colorado A. & M. College.	
E. L. Barrett	Assistant Director
B. S., Northwest Mo. State Teachers College.	
M. S., Western State College.	
James Johnston	Vocational School Supervisor
C. C. Dotts	Plumbing
Frank Urban	Carpentry
Bee Randolph, R. N.	Practical Nursing
C. F. Turner	Automechanics
Earl Hilton	Body and Fender
C. G. Constantine	Machine Shop



GENERAL INFORMATION

HISTORY.

Mesa College has been offering junior college work since 1925 until 1937 under the name of the Grand Junction Junior College. Since 1937, when the State Legislature made provision for public support, it has existed under the present name. It is fully recognized and its credits are accepted by the State Department of Education of Colorado, by the University of Colorado and all other institutions of higher learning in Colorado. Mesa College is a member of the American Association of Junior Colleges, an organization comprising some 597 junior colleges.

BUILDING AND EQUIPMENT.

The Mesa College building covers nearly one-half city block in area. The two-story structure is one of the most modern and practical college plants in the West. Constructed in modern design, the building includes the administrative offices, class rooms, lecture rooms, laboratories, auditorium-gymnasium, library, special physical education rooms, and instructors' offices. A frame structure on the campus furnishes four additional class rooms.

Murr Memorial Library, the college library, occupies a well-lighted and air-conditioned room seating ninety. The book collection, which is growing steadily, numbers about 11,000 volumes, for the most part arranged on open shelves. Eighty periodicals are received currently.

The various laboratories—chemical, physical, biological, home economics, and business—are fitted with modern equipment, permitting a high quality of laboratory work to be done.

A shop serves the needs of students desiring such vocational courses as auto mechanics, electricity, sheet metal, radio and similar work.

A fully-equipped cafeteria provides meals for both boarding and day students.

Mary Rait Hall, built in 1948, provides comfortable living quarters for women students. Each resident has her own bedroom and shares a living room and modern bath facilities with four other women. The dormitory has recreation rooms, party kitchens, and a dating lounge on the first floor. A full-time, trained counselor is in residence and available at all times.

LOCATION.

Mesa College is located at North Avenue and Twelfth Street about one and one-quarter miles north and east of the main business district of Grand Junction. The College grounds include one hundred ten acres in four different areas.

The residential section in the vicinity of Mesa College is becoming one of the most beautiful and modern districts in the city.

HOUSING

The college administration requires that men students live in private homes or apartments approved by the college. A list of accommodations is available in the Dean of Men's office. Out-of-town women students must live in the dormitory unless they find it necessary to work for room and board. One unit of the dormitory is being used temporarily for housing men students.

LINCOLN PARK.

Directly to the south and east of Mesa College across North Avenue is the beautifully landscaped Lincoln Park, the recreation center of Grand Junction. The park includes a green turfed football field, and a quarter-mile curbed cinder track. Other physical equipment includes a baseball diamond and stands, six concrete tennis courts, a nine-hole golf course with grass fairways and greens, all available to college students.

PERSONNEL SERVICES

Each student at Mesa College is assigned to a faculty counselor on the basis of his vocational and major subject interest. He gets to know his faculty adviser whose friendly interest helps him to solve personal problems and to plan and evaluate his college work as he goes along.

This person continues as the student's adviser as long as he is in college unless he asks to be transferred to another counselor. He helps him register, basing his assistance on the student preferences, previous record and the test scores made on standard tests given during Freshman week. He also discusses with the student the school or vocational choice to be selected when ready to leave Mesa, and will help to plan transfer of credits or entrance into a vocation.

Mesa is a small school and offers students the opportunity to know instructors personally. They are interested in and willing to help other students as well as their advisees. The deans of men and women are available as counselors as well as being in charge of placing students in part time jobs, and securing for them student loans.

Prospective students are invited to come to the office at Mesa College during the summer. At any time during office hours they will find some person competent to answer their questions.

STUDENT ACTIVITIES

Mesa College is a democratic institution and its activities are open to students according to their interests. Activities are varied and inexpensive and students are urged to take part in them. Sophomores help freshmen in choosing activities in which to participate. Students plan the social program of the college and carry on a representative democratic student government. Student organizations and activities are listed and described in the handbook which is furnished to each student upon registration.

Mary Rait Hall serves as a campus social center. All students are welcome to the recreational facilities on first floor—ping pong, cards, dancing, music and reading—at specified hours.

To provide the experience of living away from home and getting acquainted with the girls from other localities, it is urged that local young women plan to spend some time in the dormitory whenever space is available. A month would be helpful; a full quarter is preferable.



A Registration Scene



Corner of Library

COLLEGE-COMMUNITY RELATIONS

Through mutual cooperation with the community, Mesa College has become a real cultural center, an integral factor in the educational and social development of Western Colorado. Faculty members are available for lectures and discussions on a wide range of subjects related to education, agriculture, home-making and current social problems. Student groups appear often before public or private audiences for information or entertainment. The public is invited to attend many types of programs at the college--musical, dramatic, forensic, religious, and those devoted to public affairs and international relations--presented by faculty, students, community members, and out-of-town speakers.

Weekly radio programs are broadcast over both KFXJ and KEXO, in which students and faculty participate.

Book reviews, play readings, lectures, conferences, demonstrations and musical programs are presented at the college from time to time by members of the community, for the students and the public.

The churches of Grand Junction all cooperate with the college in meeting the needs for religious education among the students. Opportunities include participation in student classes in Sunday schools, young people's organizations, and in choirs.

EXPENSES AT MESA COLLEGE

BOARD AND ROOM.

Women and men students living in the dormitory pay \$165 per quarter for room in the dormitory and meals at the cafeteria. The cost of rooms for men in private homes depends on the type of accommodations furnished and ranges from \$15 to \$25 per month. Meals in the cafeteria cost \$50 per month.

BOOKS AND SUPPLIES.

Text books, notebooks and school supplies are sold at the College Bookstore. Cost for needed supplies will vary according to the courses taken by the student but ought not to exceed forty dollars for the year and may be as low as twenty if used copies of text books are bought.

TUITION.

Because Mesa College is partially supported by taxes levied on Mesa County property, students whose parents are residents of Mesa County are not required to pay tuition.

Students who have reached their majority and who have been residents of Mesa County for six months next preceding the date of registration are not required to pay tuition.

A resident is one who can give evidence, beyond a reasonable doubt, that his permanent residence is in Mesa County. In determining residence, the place of voting, the previous home, the date of taking up present residence, age, vocation, citizenship and expectation of future residence will be taken into consideration.

Students who are residents of Colorado but who are not residents of Mesa County will be charged a tuition fee of \$25.00 per quarter, payable at the time of registration.

Out-of-state students will be charged a tuition fee of \$50.00 per quarter, payable at the time of registration.

GENERAL FEES

Matriculation (paid once by each student)	\$ 5.00
Tuition (not charged Mesa County residents)	
Colorado students	25.00 per quarter
Out-of-state students	50.00 per quarter
All-College Fee	15.00 per quarter
Student Activity Fee	2.00 per quarter

LABORATORY FEES

Agriculture	\$ 3.00 per quarter
Anatomy	18.00 per quarter
Applied Music, (each lesson per week)	20.00 per quarter
Art (for each quarter hour taken)	2.00 per quarter
Commerce, each laboratory class	5.00 per quarter
Education, each class	1.00 per quarter
Home Economics (for each quarter hour taken)	1.00 per quarter
Laboratory Science, each, except Anatomy	5.00 per quarter
Shop (for each quarter hour taken)	2.50 per quarter
Related Training Classes	10.00 per quarter

EVENING SCHOOL FEES

Art	\$15.00 per quarter
Business, one class	15.00 per quarter
Business, two or three classes, each class	10.00 per quarter

MISCELLANEOUS FEES.

Late registration	\$ 2.00
Change in schedule	1.00
Late or special examination (including G E D tests) each	1.00
Graduation (cap, gown, diploma)	3.00
Late petition for graduation	1.00
Late credential fee	3.00

PART-TIME STUDENT FEES.

Students taking a part-time course are charged the matriculation fee, a class fee of two dollars per quarter for each class hour for which they register, plus the regular laboratory fee for any laboratory course they may take and the appropriate non-resident fee for students who are not residents of Mesa County. A part-time course consists of fewer than 12 quarter hours.

PAYMENT OF FEES.

All tuition and fees are due and payable at the time of registration—the first day of each quarter—and registration is not complete until the student's obligation is met in full. Any student who enrolls and attends classes is liable for payment of fees even though he may drop out of school. No student having unpaid financial obligations of any nature due the college shall be allowed to graduate or to receive any transcript of credits.

SCHOLARSHIPS AND AWARDS

Mesa College gives a scholarship to one freshman from each high school in this region based upon the recommendation of the high school principal, which covers tuition for one year.

Joint Honor Scholarships awarded to high school graduates to be used at any of the six four-year institutions may be used at Mesa College for two years, or less, and then transferred to one of the four-year institutions, providing that such students have met all the requirements of the Joint Honor Plan.

The Lions Clubs of several communities in cooperation with the Grand Junction Lions Club offer scholarships which pay freshman tuition.

Scholarships are furnished to a limited number of sophomores who have made high scholastic records at Mesa as freshmen, by individuals and local organizations. These are listed in the Freshman Handbook. Information about them may be obtained from the Registrar.

LOAN FUNDS.

Several organizations in Grand Junction maintain loan funds from which needy students may obtain loans by presenting satisfactory credentials. Information concerning these funds is available in the office of the Dean of Women or the Dean of Men.

The Harry B. Goodwin Loan Fund of \$7,000.00 is available, on a revolving basis, to graduates of Mesa College who need loans to continue their education.

The William Campbell fund deriving from the estate of William Campbell is used for loans and scholarships to students attending Mesa College.

EMPLOYMENT OPPORTUNITIES.

Students who find it necessary to earn a part of their expenses while attending Mesa College will be assisted by the college in securing employment. Grand Junction business men and residents are generous in offering employment to students and cooperate fully with the work-placement director of the college. It is important, however, that the student shall have enough money to enable him to stay in college for at least two months.

The college is interested in the placement of its graduates who desire to enter a permanent position and will assist them to obtain employment for which they are fitted.

ORGANIZATION FOR INSTRUCTION

The program for the two years at Mesa College will depend upon what the student plans to do at the end of two years. For those who plan to continue college work in a senior college or university the courses in liberal arts, which are equivalent to such first-and second-year courses at higher institutions of the state, are required. Certain definite lower-division requirements are met by the courses leading to the Associate in Art or the Associate in Science. Other courses will depend upon the field in which the student's major interest lies, but will consist of such as fit into the student's planned program to be followed in the junior and senior years.

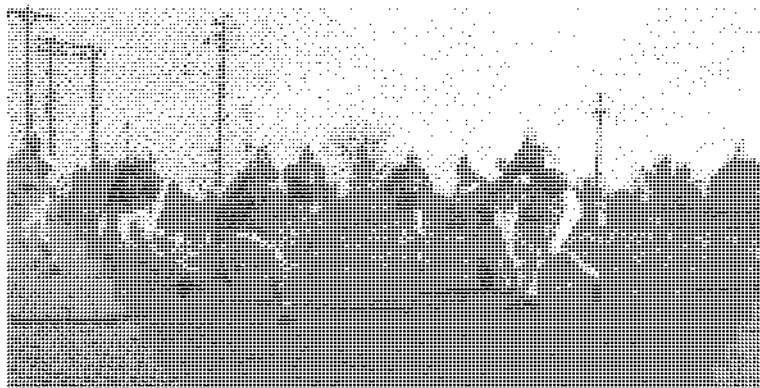
For those who do not plan to continue beyond the junior college, several non-specialized courses are offered. These provide for a broad training and liberal choice of electives. For those who desire to prepare for a specific vocation, guidance is given in selecting the appropriate courses for such preparation.

Business courses are offered to provide one or two years' training in the fields of Accounting, General Business and Secretarial Science. These may be taken in Day or Evening School during the regular year and for a five or ten weeks' period during the summer.

A program of Adult Education is designed to provide opportunities for adults to receive both academic and vocational preparation in various fields.

Related training in several apprentice trades are given at the Vocational School.

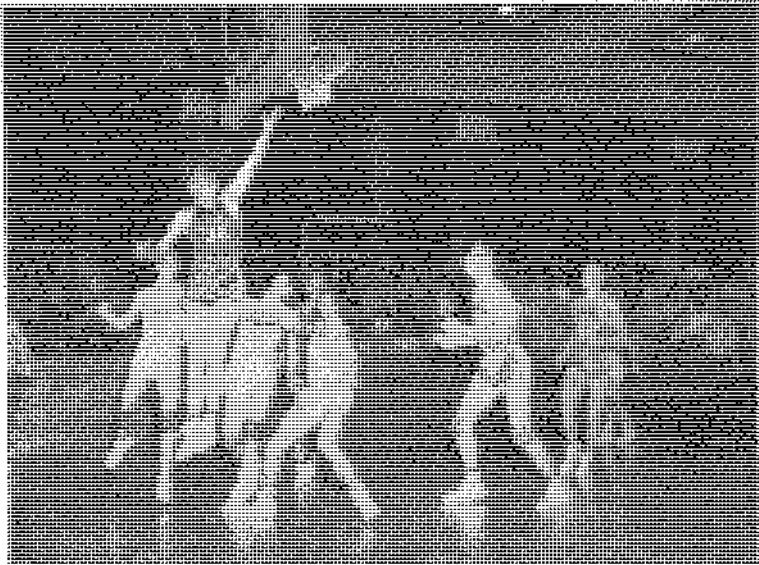
MESA COLLEGE RESERVES THE RIGHT TO WITHDRAW FROM ITS OFFERINGS ANY COURSE WHICH THE ENROLLMENT DOES NOT JUSTIFY GIVING. FOR ANY PARTICULAR QUARTER. ADDITIONAL COURSES WILL BE ADDED ANY QUARTER IF THE DEMAND IS SUFFICIENT.





ATHLETICS

Mesa College carries out a full program of Physical Education for men and women and participates in a three-quarter schedule of intra- and extra-mural athletic sports. Students are encouraged to take advantage of the opportunity to engage in intercollegiate games but eligibility regulations are strictly enforced and only bona fide students are permitted to participate. The program consists of football, basketball and wrestling, baseball and track for the respective quarters. Intra-mural activities provide for participation by a large number of students.



ACADEMIC INFORMATION

ADMISSION TO MESA COLLEGE.

Admission to Mesa College is granted upon the filing of an application for admission and the presentation of satisfactory credentials. All applications must be filed upon the official forms available at the college, or, for Colorado residents, at the office of the high school principal.

ADMISSION TO THE FRESHMAN CLASS.

High School graduates, or those who have completed satisfactorily fifteen acceptable units of high school work, are eligible for admission to the freshman class. The application for admission, which includes a transcript of the high school record properly filled out and signed by the high school principal, must be submitted before the time of registration and should be on file in the Registrar's office not later than the first of September. (Blanks may be secured from high schools or from Mesa College).

An applicant for admission who has already attended another institution of college rank may not disregard his collegiate record and apply for admission as a freshman.

ADMISSION TO ADVANCED STANDING.

Students honorably dismissed from other colleges or institutions of similar rank may be admitted to advanced standing in Mesa College. Students applying for advanced standing will furnish to the Registrar's office a transcript of all college work sent from each institution attended.

ADMISSION OF VETERANS.

Mesa College is open to any veteran who qualifies for college education and its Veteran Service program has been organized to give the most efficient assistance possible in planning his program of study.

A veteran who does not meet the normal entrance requirements for admission, but who proves, through tests, that he is ready to do college work, will be admitted.

All educational work done by the veteran while in active service will be evaluated and credit given when possible. Academic credit earned in a Navy or Army academic program or through correspondence courses taken from colleges and universities through the United States Armed Forces Institute, will be granted. Academic development through military experience or through non-academic courses will be measured by tests, and, if the veteran is found to have gained knowledge equivalent to a specified college course, credit will be granted.

A veteran may take regular courses leading to an associate degree granted by Mesa College and preparing for entrance to the higher division of four-year colleges and universities, or he may follow a terminal program designed to prepare for some specific occupation.

NOTE---Students planning to attend under the G.I. Bill of Rights (P. L. 346, 16, or 550) should come prepared to finance their living expenses for a period of sixty days. This is the normal length of time required to set up a veteran's file in the regional office and for the issuance of monthly checks.

ADMISSION OF SPECIAL STUDENTS.

Mature individuals who lack some of the requirements for admission as regular students may be admitted as special students on a full or part-time basis. Special students may become regular students upon fulfilling the requirements for entrance. This may be done by passing proficiency tests in courses studied independently or by substituting certain college courses for high school units.

ENTRANCE TESTS.

Entrance tests are given new students during the registration period so that students and counselors may use the results in making out programs of study. These tests are required of all students but not in the same certain records are necessary for entrance to college. Students do not "pass" or "fail" these tests. They are used to determine interests and abilities of new students in order to help them get the most out of college. The results are used for classification purposes and for planning a course of study to meet the particular needs of students. A fee of \$1.00 is charged for each late entrance test.

The tests include vocational interest, ability to do college work, English usage and reading tests, and a personality inventory. The results are available to the student and his counselor and form an excellent basis for counseling.

Those who make low scores in reading and English usage are given special help in overcoming their deficiencies. Two extra hours of classwork per week during the first quarter of Freshman English are provided for those whose reading test scores indicate weakness in this ability.

PROFICIENCY EXAMINATIONS.

Proficiency examinations may be taken by regularly enrolled students to determine whether credit may be allowed for courses taken in an unapproved institution of higher learning; to determine amount of credit to be given for work done outside of class; and to provide a basis for exemptions from certain courses.

DEPARTMENTS OF INSTRUCTION.

Mesa College offers courses in fourteen different departments. These are Agriculture, Art, Biological Science, Business, English, Foreign Language, Home Economics, Mathematics and Engineering, Music, Physical Science, Physical Education, Related Training, Social Science, and Trades and Industry.

COURSES OF STUDY REQUIREMENTS.

The course of study which an individual student pursues depends upon his present interests and his future plans. Freshman requirements for the principal courses offered at Mesa College are similar to those at senior colleges. Students who plan to continue college work after leaving Mesa College should decide upon the college to which they will transfer and plan their course here so that freshman and sophomore requirements of the college of their choice will have been met. This is a student responsibility although counselors will be glad to help.

REGISTRATION.

In order to become a student of Mesa College, whether regular or special, an applicant must register on official forms provided by the college and at the appointed time. Credit will be given only for courses in which the student is registered.

N. C. D. COURSES.

A student who desires to attend certain classes regularly, but does not wish to take the final examinations or receive grades or credit, should register No Credit Desired in these courses. Record will be kept of classes attended. Credit for such courses may not be established at a later date. A student may combine in his registration both credit and N. C. D. courses, but the total hours involved should not exceed a normal schedule.

TIME OF REGISTRATION.

Fall Quarter registration will begin at 8:00 a.m., September 20, 1954. All new students are required to be present at that time.

REMOVAL OF HIGH SCHOOL DEFICIENCIES.

Applicants with high school deficiencies should make arrangements to remove them during their first year at Mesa College. These arrangements should be made before registration is completed.

Deficiencies may be removed (1) by passing appropriate examinations or (2) by completing in the junior college with a grade of "C" or better college courses in the group or groups of subjects in which the deficiencies lie. No college credit will be given for such courses when they are used to remove high school deficiencies.

GRADUATION.

To graduate from Mesa College a student must:

1. Have been regularly enrolled at least three quarters including the one next preceding the time of his graduation.
2. Complete with an average of C. or better, 93 hours, including American institutions, (government, history or literature) 9 hours; Freshman English, 9 hours; Physical Education, 3 hours.
3. File with the Registrar a petition for graduation when registering for the last quarter. Penalty for late filing shall be \$1.00.
4. Satisfy all general and specific requirements of Mesa College which pertain to him, including the fulfillment of all financial obligations.
5. Have removed from his record all marks of deficiency in those subjects for which he expects to receive credit toward graduation.
6. Be in attendance upon the Commencement exercises of his class unless a petition of absence, properly made by him to the committee on graduation, is approved by that committee.

CERTIFICATES, DIPLOMAS, DEGREES.

Mesa College grants a certificate, diploma or degree, according to the type of curriculum selected by the student and upon completion of the specific requirements of each. These include completion certificates in business, a Mesa College diploma, and the degrees, Associate in Arts, Associate in Science and Associate in Business.

A completion certificate may be awarded those who complete satisfactorily a terminal course of less than two years' duration.

The Mesa College diploma is granted to those students who wish to choose their courses without regard to specific requirements. Those who meet the general requirements for graduation are entitled to the diploma.

TEACHING PERMIT.

Mesa College recognizes the need for teachers and encourages young people of ability to prepare for teaching, the most fundamental of the social services. Those students who complete satisfactorily two years in the School of Arts and Sciences at Mesa College and include among electives 9 hours of education, 6 hours of student teaching, 9 hours of psychology, and 6 hours of sociology or biology, are eligible to receive the pre-graduate permit, from the State Department of Public Instruction, to teach for one year.

TRANSFER OF CREDIT.

Credits earned at Mesa College are transferrable to other institutions providing they meet the requirements of a specific field selected by the transferring student. Mesa College graduates have been accepted by more than a hundred colleges and universities during recent years.

A student in good standing is entitled to a transcript of his record at any time. Such transcripts are accepted by other junior colleges. One transcript is furnished free of charge. A fee of \$1.00 is charged for each additional transcript.

Credits transferred from an accredited junior college are accepted in senior colleges and universities up to a maximum prescribed by the particular institution for the first two years of a course similar to the one from which the student transfers.

Junior colleges in Colorado are authorized by State law to provide only the first two years of college instruction. This is the equivalent of 90 academic hours, plus six hours of physical education, for most higher institutions.

Students who earn more than 90 academic hours may not receive credit for the excess hours on transfer to a four-year state college in Colorado that requires only 90.

A student expecting to transfer to a senior college is advised to examine carefully the current catalog of the particular college he expects to enter and to follow as closely as possible its particular recommendations for programs of study.



GENERAL REGULATIONS

LATE REGISTRATION.

Students registering late will be required to make up the work they have missed. Students are not permitted to enroll after the second week in any quarter, for a full-time class schedule. A part-time program may be started at any time during the first six weeks of a quarter. The number of courses allowed will depend upon the time a student registers.

CHANGE OF PROGRAM.

No student may add a course for credit or transfer from one subject to another after the second week of the quarter, if it becomes necessary for a student to withdraw from a course after the second week he must make arrangements with his counselor. Failure to abide by this rule will result in the assignment of failure for the course or courses involved.

Transfer from one curriculum to another should not be made by a student without his counselor's approval.

ATTENDANCE.

A student at Mesa College is expected to attend all sessions of each class in which he is enrolled. Failure to do so may result in a lowered grade or exclusion from class. At any time during a quarter, a student who fails to attend regularly may be dropped from college rolls, at the discretion of the administration.

All instructors are required to keep a record of all absences. Whenever the instructor thinks that absences are seriously affecting a particular student's work, it shall be his duty to report this fact to the office of the Dean of Men or the Dean of Women.

Absences will be excused when incurred by reason of a student's participation in required field trips, intercollegiate games and other trips arranged by the college only if previously approved by the President. The coach or instructor or other official whose work requires absences from classes shall file in the President's office a list of the names of the students involved at least 24 hours before the activity.

Absences because of neglect, work, calls home, etc., are alike counted as unexcused absences, since every absence may entail a loss to the student. Non-attendance at any regularly required class, laboratory exercise, rehearsal or field trip constitutes an absence.

Absences due to serious illness or strictly unavoidable circumstances may be excused if the instructor in charge of the course is completely satisfied as to the cause. Being excused for an absence in no way relieves the student of the responsibility of completing all the work of the course to the satisfaction of the instructor in charge.

STUDENT LOAD AND LIMITATIONS.

The normal student load is sixteen quarter hours (seventeen for engineering students) and the minimum load is twelve hours, except for a few special and part-time students. Men who are deferred from military service must take at least a normal load. Eighteen hours is the maximum load until a student has shown his ability to take more, and then he may be permitted to carry more hours if his schedule is approved by the admissions committee.

Students who are gainfully employed must limit class load according to the number of hours they work a day, with due consideration given to their ability.

COURSE CONTINUATION.

Courses which continue for three quarters should be taken throughout the year by students planning to transfer credits to senior colleges or universities, and in the sequence indicated by the course numbers. Example: French, 1, 2, 3, FWS (fall, winter, spring). To receive transfer credit for this course it is necessary to take all three quarters.

SCHOLARSHIP STANDARDS.

Standards of scholarship at Mesa College depend upon the objectives, nature and content of the courses. While individual progress is a basic consideration, and the development of each student in the light of his needs and aptitudes is the major concern of the college, it cannot be too strongly emphasized that if minimum standards are not maintained failure will result. In no case is credit or a grade awarded merely on the basis of attendance.

In order that students and faculty may be aware of the quality of work being done and of progress being made, the evaluation of the student's work is based upon periodic examinations, class reports, term papers, and other evidences of scholarship. Each instructor is responsible for the evaluation methods employed in his courses.

A student's work is considered satisfactory when he maintains an average of "C" or higher. Any student whose record at the close of any quarter is unsatisfactory may be placed on probation, may be transferred to another curriculum, or may be dismissed from college. Reports are made to draft boards at regular intervals concerning the status of men whose military service has been deferred while they attend college.

EXAMINATIONS.

Final examinations are held regularly at the end of each quarter. Students are required to take the final examinations at the appointed time and place in order to receive credit in a course. Mid-term examinations are held during the sixth week of each quarter and are required of all students. A fee of one dollar is charged for a late or special examination.

GRADE REPORTS.

Individual reports are sent to students, or parents if they request them, at the end of each quarter. Special reports may be obtained upon application to the Registrar at any time. An official report is withheld, however, until all fees are paid.

SYSTEM OF GRADES.

Grades in Mesa College are indicated as follows: A, for superior work; B, good; C, fair; D, minimum passing; F, not passing; Inc., incomplete; IP, in progress; S, satisfactory; U, unsatisfactory; W, withdrawn passing; X, for credit established by passing a proficiency examination; M, for military credit; and TF for unapproved withdrawal.

INCOMPLETES.

A grade of "incomplete" may be reported only on account of illness at the time of a final examination, or when the student for reasons beyond his control has been unable to finish all the work of the course. This grade may be given only upon agreement between the instructor and the Registrar of the college. To complete a course in which a grade of incomplete has been received, a student must register his intention to do so during the next quarter he is in attendance.

PROBATION.

Full time students who fail to pass ten hours in any quarter may be placed on probation by the admissions committee and their class load restricted for a quarter.

WITHDRAWAL FROM COLLEGE.

A student who desires to withdraw from college should notify his instructors and make formal application to the Registrar for permission to withdraw. If permission is granted, the student will receive a grade of W for each course in which he is passing at the time of withdrawal, and a grade of F for each course in which he is not passing.

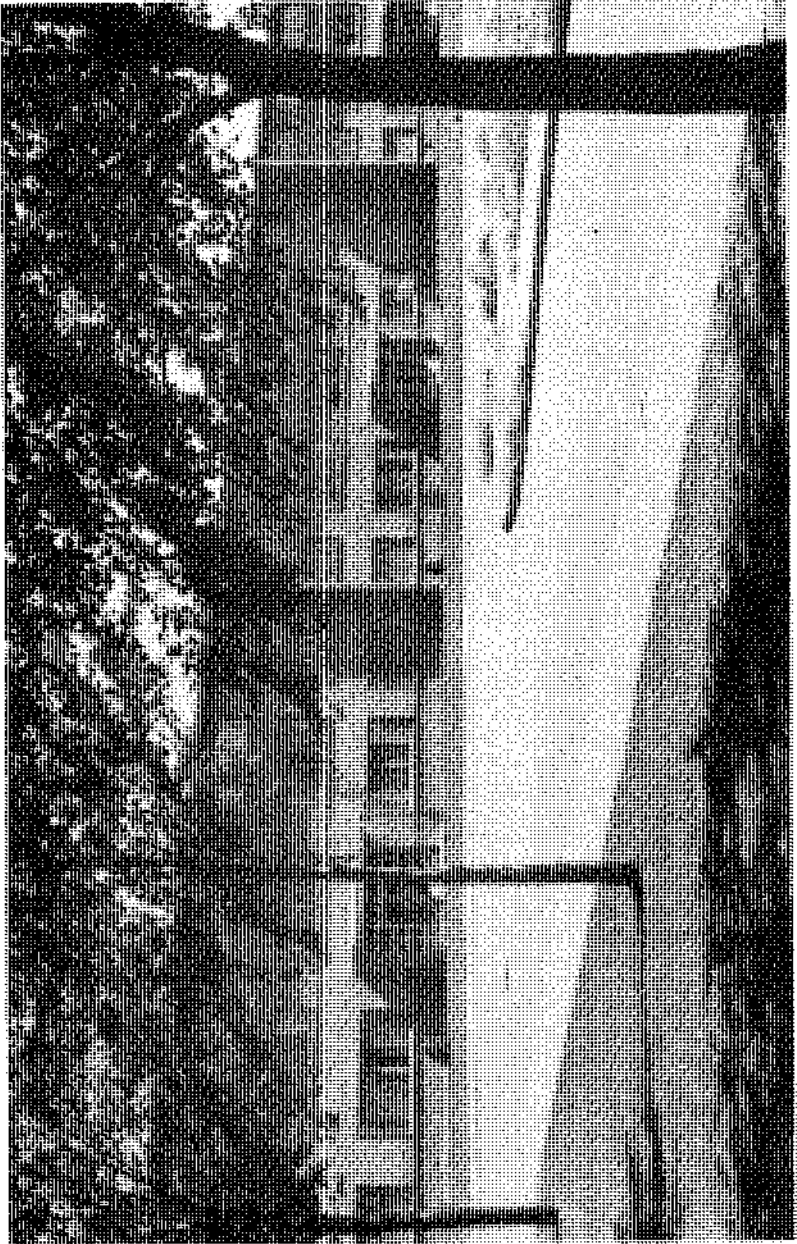
No permission to withdraw will be granted during the last two weeks of a quarter, except in emergencies.

HONORABLE DISMISSAL.

A statement of "honorable dismissal" will be given a student if at the time of withdrawal his status as to conduct, character and scholarship is such as to entitle him to continue in the college.



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SCHOOL OF ARTS AND SCIENCES

The work of the School of Arts and Sciences is designed primarily for students who expect to transfer their junior college credits to a senior college or university where they will continue their formal education. The requirements for this school are those for the Associate in Arts and Associate in Science degrees.

A secondary purpose of the School of Arts and Sciences is to provide for the completion of general education and to offer a well-rounded general cultural program for those who do not plan to continue for four years.

PREPARATORY COURSES FOR FRESHMEN.

All freshmen who register in the School of Arts and Sciences and plan to continue their work later in a senior college, university, or professional school, are required to register for English composition, 9 hours; and physical education, 3 hours.

Those whose major interest lies in the field of Education, English, Foreign Language, History, Law, Music, Social Science, or Speech, should register to meet the requirements of the Associate in Arts degree and, in addition, take the specific courses required in one of these fields, by the school to which they expect to transfer.

Those who are interested in Agriculture, Dentistry, Engineering, Home Economics, Mathematics, Medicine, Nursing, Pharmacy, or related fields, should register in courses leading to the Associate in Science degree, and take the particular courses required by these departments in universities and professional schools in the first two years.

DEGREES

The Associate in Arts degree is granted to students who matriculate as regular students, spend at least one year in residence, meet the general graduation requirements and complete the following: physical science, 9 hours; history or other social science, 9 hours; literature, 9 hours; Biology or Psychology, 9 hours; Physical Education, 3 hours; approved electives, 24 hours; free electives, 21 hours. All electives must be transfer courses.

Freshmen should register for English Composition, Physical Education and at least one other, preferably two, of the required courses. Approved electives include mathematics, foreign language, freshman literature, current history, public speaking, and social sciences. Free electives include any transfer courses offered by the college.

The Associate in Science degree is granted to regular students who include the following courses in their program, and who meet the general graduation requirements: Science and mathematics, 39 hours; approved electives, 24 hours; free electives, 18 hours.

TYPE CURRICULUMS

The following curriculums are outlined to assist students in planning their courses according to requirements in certain fields. Counselors will assist in selecting courses for other fields which may be desired by students and in accordance with requirements of specific institutions.

ART

FIRST YEAR

Fall Quarter	Hours	Winter Quarter	Hours	Spring Quarter	Hours
English 1	3	English 2	3	English 3	3
History 11	3	History 12	3	History 13	3
Art 1	2	Art 2	2	Art 3	2
Art 11	3	Art 12	3	Art 13	3
Art 41	3	Physical Education	1	Physical Education	1
Physical Education	1	Art 42	3	Art 43	3
Orientation	1	Elective	1	Elective	1
	16		16		16

SECOND YEAR

Fall Quarter	Hours	Winter Quarter	Hours	Spring Quarter	Hours
Literature 51	3	Literature 52	3	Literature 53	3
Psychology 51	3	Psychology 52	3	Psychology 53	3
Art 61	3	Art 62	3	Art 63	3
Amer. Institutions	3	Amer. Institutions	3	Amer. Institutions	3
Elective	4	Elective	4	Elective	4
	16		16		16

BUSINESS ADMINISTRATION

FIRST YEAR

Fall Quarter	Hours	Winter Quarter	Hours	Spring Quarter	Hours
English 1	3	English 2	3	English 3	3
Mathematics 1	4	Mathematics 2	3	Mathematics 3	3
Chemistry 1	5	Chemistry 2	5	Chemistry 3	5
Physical Education	1	Physical Education	1	Physical Education	1
Elective	2	Elective	4	Speech 1	1
Orientation	1			Elective	2
	15		16		17

SECOND YEAR

Fall Quarter	Hours	Winter Quarter	Hours	Spring Quarter	Hours
Accounting 51	3	Accounting 52	3	Accounting 53	3
Psychology 51	3	Psychology 52	3	Psychology 53	3
Literature 61	3	Literature 62	3	Literature 63	3
Economics 51	3	Economics 52	3	Economics 53	3
Elective	4	Elective	4	Elective	4
	16		16		16

PRE-DENTISTRY

FIRST YEAR

Fall Quarter	Hours	Winter Quarter	Hours	Spring Quarter	Hours
English 1	3	English 2	3	English 3	3
Chemistry 1	5	Chemistry 2	5	Chemistry 3	5
Mathematics 1	4	Mathematics 2	3	Biology 3	3
Biology 1	3	Biology 2	3	Speech 1	3
Physical Education	1	Elective	2	Physical Education	1
Orientation	1	Physical Education	1	Elective	2
	<hr/> 17		<hr/> 17		<hr/> 17

SECOND YEAR

Fall Quarter	Hours	Winter Quarter	Hours	Spring Quarter	Hours
Physics 41	4	Physics 42	4	Physics 43	4
Elective	5	Chemistry 51	5	Chemistry 52	5
Psychology 51	3	Psychology 52	3	Psychology 53	3
Amer. Institutions	3	Amer. Institutions	3	Amer. Institutions	3
Physical Education	1	Physical Education	1	Physical Education	1
	<hr/> 16		<hr/> 16		<hr/> 16

EDUCATION

FIRST YEAR

Fall Quarter	Hours	Winter Quarter	Hours	Spring Quarter	Hours
English 1	3	English 2	3	English 3	3
History 11	3	History 12	3	History 13	3
Literature 31	3	Literature 32	3	Biology 3	3
Biology 1	3	Biology 2	3	Physical Education	1
Art 44	2	Speech 1	3	Music 13	1
Physical Education	1	Physical Education	1	Art 33	3
Music 11	1	Music 12	1	Literature 33	3
Orientation	1				
	<hr/> 17		<hr/> 16		<hr/> 17

SECOND YEAR

Fall Quarter	Hours	Winter Quarter	Hours	Spring Quarter	Hours
Education 51	3	Education 71	6	Education 53	3
Psychology 51	3	Psychology 52	3	Psychology 74	3
Sociology 61	2	Sociology 62	2	Sociology 63	2
History 51	3	History 52	3	History 53	3
Education 52	3	Science 2	3	Elective	3
Science 1	3			Science 3	3
	<hr/> 17		<hr/> 17		<hr/> 17

ENGINEERING (Regular)**FIRST YEAR**

Fall Quarter	Hours	Winter Quarter	Hours	Spring Quarter	Hours
Mathematics 11	5	Mathematics 12	5	Mathematics 13	5
English 1	3	English 2	3	English 3	3
Chemistry 1	5	Chemistry 2	5	Chemistry 3	5
Mech. Drawing	3	Mech. Drawing 2	3	Mech. Drawing 3	3
Math. 21	1	Mathematics 22	1	Mathematics 23	1
Orientation	1	Physical Education	1	Physical Education	1
	<u>18</u>		<u>18</u>		<u>18</u>

SECOND YEAR

Fall Quarter	Hours	Winter Quarter	Hours	Spring Quarter	Hours
Mathematics 51	5	Mathematics 52	5	Mathematics 53	5
Literature 61	3	Literature 62	3	Literature 63	3
Economics 51	3	Economics 52	3	Economics 53*	3
Physics 51	5	Physics 52	5	Physics 53	5
Physical Education	1	Physical Education	1	Physical Education	1
	<u>17</u>		<u>17</u>		<u>17</u>

* Mechanical Engineers take Physics 73

PRE-ENGINEERING

(Students who do not have credit in high school advanced algebra, will need more than six quarters to meet junior entrance requirements at a university. They should plan to take work in the summer before the junior year, if possible.)

FIRST YEAR

Fall Quarter	Hours	Winter Quarter	Hours	Spring Quarter	Hours
English 1	3	Mathematics 11	5	English 2	3
Mathematics 1	4	Chemistry 2	5	Mathematics 13	5
Chemistry 1	5	Mathematics 22	1	Mech. Drawing 2	3
Mech. Drawing 1	3	Physical Education	1	Chemistry 3	5
Math. 21	1	Mathematics 12	5	Mathematics 23	1
Orientation	1			Physical Education	1
	<u>17</u>		<u>17</u>		<u>18</u>

SECOND YEAR

Fall Quarter	Hours	Winter Quarter	Hours	Spring Quarter	Hours
Mathematics 51	5	Mathematics 52	5	Mathematics 53	5
English 3	3	Physics 52	5	Physics 53	5
Literature 61	3	Literature 62	3	Mech. Drawing 3	3
Physics 51	5	Mech. Drawing 2	3	Literature 63	3
	<u>16</u>		<u>16</u>		<u>16</u>

GENERAL EDUCATION (Terminal)

FIRST YEAR

Fall Quarter	Hours	Winter Quarter	Hours	Spring Quarter	Hours
English 1	3	English 2	3	English 3	3
Foreign Language	5	Foreign Language	5	Foreign Language	5
Elective	2	Elective	2	Elective	5
Physical Education	1	Physical Education	1	Physical Education	1
Art 44	2	Speech 1	3	Music 30	2
Orientation	1	Music 20	2		
Music 10	2				
	16		16		16

SECOND YEAR

Fall Quarter	Hours	Winter Quarter	Hours	Spring Quarter	Hours
History 51	3	History 52	3	History 53	3
Psychology 51	3	Psychology 52	3	History 53	3
Science	5	Science	5	Science	3
Elective	2	Elective	2	Elective	2
Literature	3	Literature	3	Literature	3
	16		16		16

GENERAL LIBERAL ARTS (Transfer)

FIRST YEAR

Fall Quarter	Hours	Winter Quarter	Hours	Spring Quarter	Hours
English 1	3	English 2	3	English 3	3
History 11	3	History 12	3	History 13	3
Chemistry 1	5	Chemistry 2	5	Chemistry 3	5
Physical Education	1	Physical Education	1	Physical Education	1
Political Science 1	3	Political Science 2	3	Political Science 3	3
Orientation	1	Elective	1	Elective	1
	16		16		16

SECOND YEAR

Fall Quarter	Hours	Winter Quarter	Hours	Spring Quarter	Hours
Literature	3	Literature	3	Literature	3
Psychology 51	3	Psychology 52	3	Psychology 53	3
Foreign Language	5	Foreign Language	5	Foreign Language	5
History 51	3	History 52	3	History 53	3
Elective	3	Elective	3	Elective	2
	16		16		16

PRE-LAW

FIRST YEAR

Fall Quarter	Hours	Winter Quarter	Hours	Spring Quarter	Hours
English 1	3	English 2	3	English 3	3
Political Sci. 1	3	Political Sci. 2	3	Political Sci. 3	3
History 11	3	History 12	3	Elective	3
Mathematics 1	4	Speech 12	2	History 13	3
Physical Education	1	Mathematics 2	3	Speech 13	2
Speech 11	2	Physical Education	1	Physical Education	1
Orientation	1	Elective	2	Elective	2
	17		17		17

SECOND YEAR

Fall Quarter	Hours	Winter Quarter	Hours	Spring Quarter	Hours
Psychology 51	3	Psychology 52	3	Psychology 53	3
History 51	3	History 52	3	History 53	3
Sociology 61	2	Sociology 62	2	Sociology 63	2
Foreign Language or Science	5	Foreign Language or Science	5	Foreign Language or Science	5
English 51	2	English 52	2	English 53	2
Physical Education	1	Physical Education	1	Physical Education	1
	16		16		16

PRE-MEDICAL**FIRST YEAR**

Fall Quarter	Hours	Winter Quarter	Hours	Spring Quarter	Hours
English 1	3	English 2	3	English 3	3
Chemistry 1	5	Chemistry 2	5	Chemistry 3	3
Mathematics 1	4	Biology 31	5	Biology 32	5
Speech 11	2	Speech 12	2	Speech 13	2
Physical Education	1	Physical Education	1	Physical Education	1
Orientation	1				
	<u>16</u>		<u>16</u>		<u>16</u>

SECOND YEAR

Fall Quarter	Hours	Winter Quarter	Hours	Spring Quarter	Hours
Physics 41	4	Physics 42	4	Physics 43	4
Biology 51	5	Chemistry 62	4	Amer. Institutions	3
Amer. Institutions	3	Amer. Institutions	3	Elective	9
Chemistry 61	5	Elective	5		
	<u>17</u>		<u>16</u>		<u>16</u>

MUSIC**FIRST YEAR**

Fall Quarter	Hours	Winter Quarter	Hours	Spring Quarter	Hours
English 1	3	English 2	3	English 3	3
Music 1	3	Music 2	3	Music 3	3
Applied Music	4	Applied Music	4	Applied Music	4
Political Science	3	Political Science	3	Political Science	3
Physical Education	1	Physical Education	1	Physical Education	1
Music 10	2	Music 20	2	Music 30	2
Ensemble	½	Ensemble	½	Ensemble	½
Orientation	1				
	<u>17½</u>		<u>16½</u>		<u>16½</u>

SECOND YEAR

Fall Quarter	Hours	Winter Quarter	Hours	Spring Quarter	Hours
Psychology 51	3	Psychology 52	3	Psychology 53	3
Music 31	3	Music 52	3	Music 53	3
Applied Music	4	Applied Music	4	Applied Music	4
Science	3	Science	3	Science	3
Elective	2	Elective	2	Elective	2
Ensemble	1	Ensemble	1	Ensemble	1
	<u>16</u>		<u>16</u>		

ONE YEAR PRE-NURSING CURRICULUM

Fall Quarter	Hours	Winter Quarter	Hours	Spring Quarter	Hours
Mathematics 1	4	Chemistry 21	5	Chemistry 22	5
English 1	3	English 2	3	English 3	3
Biology 1	3	Biology 2	3	Biology 3	3
Psychology 51	3	Psychology 52	3	Psychology 53	3
Home Economics 21 or Literature 41	2	Literature 42	2	Literature 43	2
Physical Education	1	Physical Education	1	Physical Education	1
Orientation	1				
	<u>17</u>		<u>17</u>		<u>17</u>

PRE-OPTOMETRY

FIRST YEAR

Fall Quarter	Hours	Winter Quarter	Hours	Spring Quarter	Hours
English	3	English 2	3	English 3	3
Mathematics 11 ..	5	Mathematics 12 ..	3	Mathematics 13 ..	5
Biology 1	3	Biology 2	3	Biology 3	3
Chemistry 1	5	Chemistry 2	5	Chemistry 3	5
Physical Education	1	Physical Education	1	Physical Education	1
Orientation	1				
	18		17		17

SECOND YEAR

Fall Quarter	Hours	Winter Quarter	Hours	Spring Quarter	Hours
Psychology 51	3	Psychology 52	3	Psychology 53	3
Political Science ..	3	Political Science ..	3	Political Science ..	3
Biology 51	5	Physics 42	4	Biology 53	5
Physics 41	4	Physical Education	1	Physics 43	4
Physical Education	1	Speech 1	3	Physical Education	1
		Elective	2		
	18		16		16

PHYSICAL EDUCATION

FIRST YEAR

Fall Quarter	Hours	Winter Quarter	Hours	Spring Quarter	Hours
English 1	3	English 2	3	English 3	3
Biology 41	3	Speech 1	3	Biology 32	5
Elective	3	Political Science 2	3	Political Science 3	3
Political Science 1	3	Physical Education	1	Physical Education	1
Physical Education	1	Elective	3	Elective	2
Orientation	1	Science 2	3	Science 3	3
Science 1	3				
	17		16		17

SECOND YEAR

Fall Quarter	Hours	Winter Quarter	Hours	Spring Quarter	Hours
Psychology 51	3	Psychology 52	3	Psychology 53	3
Biology 51	5	Biology 52	3	Education 53	3
Education 51	3	Sociology 62	2	Sociology 63	2
Physical Education	2	Physical Education	2	Physical Education	2
Elective	3	Elective	3	Elective	3
		P.E. 42	3	P.E. 43	3
	16		16		16

- 61, 62, 63. ADVANCED COLOR AND DESIGN.** FWS. 3 hours.
Advanced design and color in two-and-three dimensional problems, abstract and concrete, involving application to various craft materials. Six laboratory hours per week.
- 71, 72. OIL PAINTING AND COMPOSITION.** FW. 3 hours.
Composition is stressed in creative problems, understanding of light and dark massing gained through preparatory designs for paintings, oil painting materials studied and paintings executed in full color. Six laboratory hours per week. Prerequisites: Art 1, 2, 3, and Art 11, 12, 13.
- 83. LETTERING.** S. 2 hours.
Skills in pen and pencil lettering are emphasized. Word construction and layout design are stressed on poster materials and also for reproduction. This course is recommended for business students and for anyone else wishing to acquire skills in lettering.

BIOLOGY

- 1, 2, 3. GENERAL BIOLOGY.** FWS. 3 Hours.
A study of the fundamental biological principles involving both plant and animal life; survey of all of the phyla of the animal kingdom and the divisions of the plant kingdom; the place of man in the world of living things; and the relationships of man to other organisms. Students who elect this course may not receive full credit for general college botany or zoology. Two lectures and one laboratory period each week.
- 21, 22. GENERAL BOTANY.** FW. 5 hours.
The structure and function of the higher plants, including a study of roots, stems, leaves, flowers, and seeds during Fall Quarter. Study of the lower plant forms including the algae, fungi, mosses, and ferns during the Winter Quarter. Three lectures and two laboratory periods each week. A course for agriculture, veterinary, forestry, pre-dental, home economics and botany majors.
- 31, 32. GENERAL ZOOLOGY.** WS. 5 hours.
A detailed study of the fundamental principles of the science of animal biology, and a survey of all of the animal phyla with attention given to both structure and function. Three lectures and two laboratory periods each week. Full credit will not be given to those who have credit in general biology. A course for agriculture, pre-medical, veterinary, pre-dental, home economics, biology, and zoology majors.
- 41. HYGIENE.** F. 3 hours.
Emphasis is placed upon the functional rather than the anatomic phases of personal hygiene. The course is planned to give the student a general understanding of the body and to aid him in the fine art of living. The course is based upon the following units of work: personal hygiene; mental hygiene, and environmental hygiene. The study consists of lectures, collateral reading, and term themes.

51. COMPARATIVE VERTEBRATE ANATOMY. F. 5 hours.

A detailed comparative study of the organ systems of the vertebrate animals. The course includes laboratory dissection of representative animals including the dog fish, the salamander, the pigeon, and the cat. Three laboratory periods and two lecture periods each week. Recommended for all pre-medical, physical education, biology and pre-veterinary majors. Prerequisite: 9 hours biology, or zoology.

52. PRINCIPLES OF HEREDITY. W. 3 hours.

Facts and principles of heredity as developed from the study of plants and animals. Human inheritance; genius, mental defects, individual differences, as well as the principles of heredity as applied to agriculture and livestock breeding. Open to all Sophomores.

53. GENERAL BACTERIOLOGY. S. 5 hours.

An introductory course consisting of lectures and laboratory work in identification, cultivation, and isolation of molds, yeasts and bacteria. Emphasis upon non-pathogenic forms. Pre-requisite: 9 hours biology, botany, or zoology.

ENGLISH**ENGLISH LANGUAGE****01. REMEDIAL ENGLISH. F. No credit.**

A course required of freshmen who are deficient in reading and the fundamentals of English as evidenced by low scores on the entrance test. This course carries no credit but is taken along with English 1 so that together they carry three hours credit. English 01 meets twice a week for a quarter.

1, 2, 3. ENGLISH COMPOSITION. FWS. 3 hours.

The ability to speak and write correctly and effectively is the result sought through this course. Instruction is given in the fundamentals of grammar, in the organization of themes, and in the use of the library. Attention is given to the development of vocabulary and to increasing speed and accuracy of comprehension through the study of essays on subjects of current interest. Required of all Freshmen except business majors.

21. WORD STUDY. W. or S. 2 hours.

A course designed to increase the active vocabulary of the student and to give him mastery of words through correlating their spelling, pronunciation, meaning and usage.

44. DIRECTED READING WS. 1-2 hours.

This course offers the student an opportunity to broaden his interests through reading. A suggestive bibliography for the course includes a wide variety of books listed in eight different fields. For one hour of credit the student chooses from this list at least three books which he will read and discuss orally or in a written paper. A student may earn a maximum of two hours of credit by doubling this amount of reading in a single quarter or by registering for one hour in each of two separate quarters. One class meeting a week is scheduled, with individual conferences as necessary.

51, 52, 53. ADVANCED COMPOSITION. FWS. 2 hours.

The student is directed in practice designed to develop correctness and ease in written expression. Expository writing in the Fall Quarter, with emphasis on the form and content of critical themes and research papers, is followed by practice in descriptive writing and the personal essay in the Winter Quarter and by a study of the technique of the short story and narrative composition in the Spring Quarter. Students are advised to plan for at least two of the three quarters, one of which should be the Fall Quarter. Prerequisite: English 1, 2, 3.

LITERATURE**31, 32, 33. WORLD LITERATURE. FWS. 3 hours.**

The subject matter of this course, the masterpieces of world literature in translation, acquaints the student with the thinking which has contributed to the cultures of Europe and Asia.

41. FICTION. F. 2 hours.

This study of short stories and novels by American, English, and European authors of the nineteenth and twentieth centuries aims to broaden the student's knowledge of the world's best fiction and to give him standards by which he can judge the values of a story.

42. POETRY. W. 2 hours.

This course is planned to develop the student's understanding and appreciation of English and American poetry.

43. DRAMA. S. 2 hours.

This course requires the reading of recent English, American, and European plays and the writing of critical papers on the drama.

44. ESSAY AND BIOGRAPHY. S. 3 hours.

This course will give an introduction to the literary essay and its place in literature. The works of Emerson, Arnold and others will be considered. Both biography and autobiography will be discussed with emphasis upon the period represented, as well as upon the life of the individual. Outside readings will be required.

51, 52, 53. SURVEY OF ENGLISH LITERATURE. FWS. 3 hours.

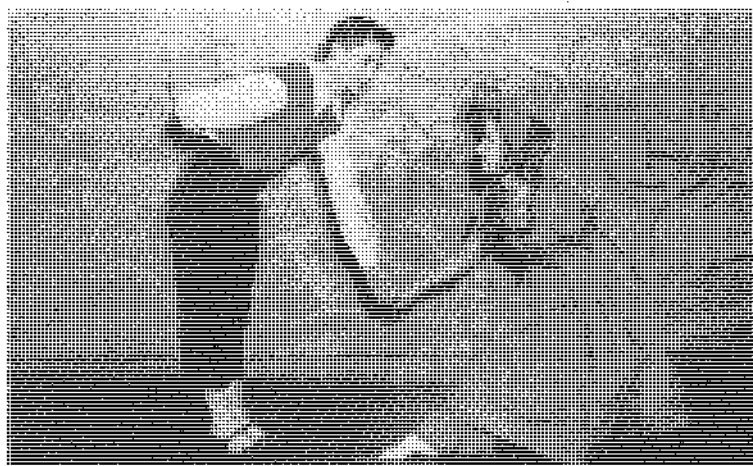
A course in the development of English poetry and prose from Beowulf to the present. The literature is presented against its political and social backgrounds. This course is designed to meet the requirements of those planning to major in English literature. Prerequisite: English 1, 2, 3.

61, 62, 63. UNITED STATES LITERATURE. FWS. 3 hours.

This course consisting of three quarters presents the development of American prose and poetry from the seventeenth century to the present. It aims to develop appreciation of literature and to increase the student's understanding of America as it is today through knowledge of the thought and culture of the past. Credit will be given for any single quarter. Prerequisite: English 1, 2.



Final Scene "Death Takes a Holiday"



Scene from "Peter, Peter, Pumpkin Eater"

SPEECH

1. PUBLIC SPEAKING. F. W. or S. 3 hours.

This is a one-quarter course in the fundamentals of public speaking designed for students who are taking a general course or those taking pre-professional courses—agriculture, home economics education, law, etc. The development of logical, reflective thinking is stressed as the basis for conversational and platform speech in general. Emphasis is placed on the proper use of voice in speech, diction, platform behavior, speech organization and delivery. Students are given numerous opportunities to speak and are led to develop standards of criticism.

11, 12. FUNDAMENTALS OF SPEECH. FW. 2 hours.

This is the first part of a three-quarter course designed for students who plan to major in speech, and others who desire to obtain a thorough grounding in effective speech and voice as related to personality development. The work of the first quarter is devoted to the development of the principles of effective speaking and practice in the composition and delivery of short speeches. The second quarter is devoted to intensive work in analysis of material and sources, and in preparation of speeches for presentation before audiences. Two quarters required for credit.

13. ORAL INTERPRETATION. S. 2 hours.

This course is devoted to a study of the backgrounds and materials for expressive reading of prose, poetry and drama, with practice in platform reading and in radio speech. Diction and quality of tone receive especial attention. Prerequisite: Speech 1, or 12.

41, 42. PLAY PRODUCTION. WS. 3 hours.

The main purpose of this three-quarter course is to acquaint the student with the problems in the many phases of play production, and to provide opportunity to study the various means of solution.

51, 52. DISCUSSION AND DEBATE. FW. 2 hours.

The purpose of this course is to train students in the intelligent and effective use of discussion and debate as essential tools of our democratic society. Opportunity is provided for participation in the organization and conduct of group discussions of various types including the forum, the panel, the symposium and the debate. Prerequisite: Sophomore standing, or previous training in debating.

FOREIGN LANGUAGE

FRENCH

1, 2, 3. BEGINNING FRENCH. FWS. 5 hours.

An introduction to French through a conversational approach, developing an ability to read French in the short story, newspaper, and periodical. Careful attention is given to pronunciation and to the fundamentals needed for steady progress. Records are used for ear-training in French intonation of speech.

51, 52, 53. SECOND YEAR READING AND CONVERSATION. FWS. 3 hours.

A course to build up proficiency through reading some of the masterpieces of French literature and current French periodicals. Progress in speaking French is measured by using the tape recorder. Prerequisite: two years high school French or one year college French.

61, 62, 63. DIRECTED READING FWS. 1 hour.

GERMAN

1, 2, 3. BEGINNING GERMAN. FWS. 5 hours.

This course consists in speaking and writing simple German, and in reading German of medium difficulty. Intensive practice in reading German and in studying the make-up of the German sentence prepares one to take up the study of scientific German often required for a degree in science.

SPANISH

1, 2, 3. BEGINNING SPANISH. FWS. 5 hours.

Emphasis is given to the oral approach in learning to understand and speak Spanish of medium difficulty. The pronunciation and culture of Spanish America are used as the basis for this study. Intensive reading in text is supplemented by reading of short stories and newspapers. Records are used in developing ability to understand spoken Spanish.

51, 52, 53. SPANISH READING. FWS. 3 hours.

This course is designed to acquaint the student with representative literary works of Spain and South America. Considerable time is given to the reading of current Spanish periodicals and to the practice of spoken and written Spanish. Prerequisite: two years high school Spanish or one year college Spanish.

MATHEMATICS AND ENGINEERING

GENERAL MATHEMATICS

01. PRACTICAL MATHEMATICS. F. 4 hours terminal.

A course designed to develop a sound background in the solution of practical problems. It is intended primarily for students who wish to review basic concepts or desire a fundamental knowledge of mathematics desirable for general education. It may be used to remove a deficiency in high school mathematics but does not satisfy any degree requirements. No prerequisites.

1. COLLEGE ALGEBRA. F. or W. 4 hours.

Fundamental concepts, laws, operations; review of factoring, fractions, linear equations, the graph, quadratic equations and simultaneous quadratic equations, binomial theorem, variation, progressions; determinants and systems of linear equations; exponents, radicals; logarithms; compound interest and annuities. Prerequisite: one year high school algebra.

2. PLANE TRIGONOMETRY W. or S. 3 hours.

This course emphasizes the solution of right and oblique triangles, and meets the requirements of liberal arts majors or others who need only one year of college mathematics. Prerequisite: Math 1.

3. PLANE ANALYTIC GEOMETRY. S. 3 hours.

This course deals with the geometry of the straight line, circle, ellipse, parabola, hyperbola, and some of the higher plane curves. Prerequisites: Math 1 and 2.

ENGINEERING MATHEMATICS

03. SOLID GEOMETRY. F. 3 hours terminal credit.

This course is offered so that students may make up deficiencies in prerequisites for engineering. It includes the topics usually covered in a high school course in solid geometry.

11. COLLEGE ALGEBRA. F. or W. 5 hours.

Quadratics; ratio, proportion, variation, binomial theorem, progressions; function concept; mathematical induction; inequalities; complex numbers; theory of equations; logarithms; mathematics of investment; permutations and combinations; probability; determinants; partial fractions; infinite series; method of least squares and related topics. Prerequisite: Advanced high school algebra and plane geometry.

12. PLANE AND SPHERICAL TRIGONOMETRY. W. or S. 5 hours.

Angles and their measures; the trigonometric functions; significant figures and approximate computation; linear interpolations and use of tables; right triangles; identities; functions of multiple angles and addition formulas; inverse functions; trigonometric equations; oblique triangles; right and oblique triangles in spherical trigonometry. Prerequisite: Math 11.

13. PLANE AND SOLID ANALYTIC GEOMETRY. S. 5 hours.

Points in rectangular and polar coordinate systems; distance, slope, angle between lines; loci; straight line; circle, conic sections; polar and parametric equations; tangents and normals; curve tracing in various systems; translation and rotation; empirical determinations (curve fitting); direction cosines and numbers; the plane and line; quadric surfaces and sections; cylindrical and spherical coordinates. Prerequisite: Math 12.

21, 22, 23. ENGINEERING PROBLEMS. FWS. 1 hour.

Supervised work emphasizing proper methods of work and correct form, and introducing some of the elements of various fields of engineering. Theory and use of the slide rule. Open to engineering students only.

51, 52, 53. DIFFERENTIAL AND INTEGRAL CALCULUS. FWS. 5 hours.

Functions; limits and limit theorems (without proof) the derivative and its interpretations; derivatives of algebraic functions; maxima and minima; rates; derivatives of transcendental functions; applications, including Newton's methods of approximation and tangents and normals; derivatives of higher order; the differential with applications; definite integral with applications such as length, area, surfaces and volume, moments, centroids, moments of inertia, improper integrals; applications of the definite integral such as work and attraction, curvature, curve tracing; indeterminate forms; series of constant terms; power series with Taylor's and Maclaurin's theorems with remainder term and applications in integration; partial differentiation with applications; multiple integrals with applications. Ordinary and partial differential equations with emphasis on engineering and physical applications. Prerequisites: Math 13 or consent of the instructor.

MECHANICAL DRAWING**1, 2. ENGINEERING DRAWING. FS. 3 hours.**

Use of drawing instruments, lettering, principles of orthographic projections, dimensions, reading drawing, auxiliary and sectional views are stressed in Course 1. Isometric, dimetric, oblique, cabinet drawing, linear perspective, working drawings, development of surfaces, tracing and blue printing are included in Course 3. Prerequisites for course 3: Engineering Drawing 1 and 2. Solid geometry should precede or accompany course 1.

3. DESCRIPTIVE GEOMETRY. W. or S. 3 hours.

Orthographic projection of points, lines, planes, and curved surfaces mostly in the third quadrant of projection are studied. The change of position method is applied to a series of practice problems and practical problems. Practical problems are presented as they would be encountered in engineering practice. Prerequisite: Engineering Drawing 1, and Solid Geometry.

MUSIC

THEORY AND HISTORY

1, 2, 3. ELEMENTARY THEORY **FWS. 3 hours.**

This course is designed to give thorough ground work in the melodic, harmonic and rhythmic elements of music. Keys, scales intervals, triads, are studied in the various modes. All these are related to sight singing, key-board, harmonic and melodic dictation. Single four-part harmony from melody and figured bass is introduced.

11. MUSIC FUNDAMENTALS. **F. 1 hour.**

Designed for those students who have little previous knowledge of music. Among the topics studied are: Notation, scales, key signatures, harmony, and melody. Fundamentals of piano and voice, and a description of orchestral instruments are presented.

MUSIC 12, 13. MUSIC EDUCATION METHODS. **WS. 1 hour.**

A course planned for education majors. No previous musical training required. Philosophy of music education; review of music fundamentals; study of the child's voice; rhythm bands; methods of teaching rote and note songs; treatment of non-singers; organization of music groups; teaching music appreciation to children.

10, 20, 30. HISTORY OF MUSIC. **FWS. 2 hours.**

A survey of the history of musical development from the ancient Greeks through contemporary composers. Musical events are studied in their relation to world history. Lectures and readings are illustrated with recordings and motion picture films. Open to any student, any quarter.

51, 52, 53. ADVANCED THEORY. **FWS. 3 hours.**

A study of harmonic resources, from primary seventh chords to the higher discords and altered chords. Four-part harmony from melody and figured bass. The detailed treatment of various methods of modulation. Continued drill in sight singing, and melodic and harmonic dictation. Original composition in the simple forms.

ENSEMBLE MUSIC

Besides regularly scheduled class meetings, members of ensembles are required to attend special rehearsals and to take part in programs.

21, 22, 23. COLLEGE CHOIR. **FWS. ½ hour.**

A course for the purpose of study and presentation of standard choral compositions. The choir participates in college vesper services and radio broadcasts. Membership is open to all students.

- 31, 32, 33. COLLEGE BAND.** FWS. $\frac{1}{2}$ hour.
 Membership in the college band is open to all college students with previous band experience. (Credit will be given in College Band provided instrumentation is sufficient to warrant regular rehearsals).
- 41, 42, 43. SYMPHONY ORCHESTRA.** FWS. $\frac{1}{2}$ hour.
 The Mesa College Symphony Orchestra is made up of students, faculty, and professional musicians of Grand Junction. At least two concerts of symphonic works are presented during the school year. Open to all qualified college students.
- 71, 72, 73. INSTRUMENTAL ENSEMBLE.** FWS. $\frac{1}{2}$ hour.
 This course is open to advanced instrumental students, and gives opportunity for studying and playing standard works for small instrumental combinations. The course may be repeated for credit.
- 81, 82, 83. VOCAL ENSEMBLE.** FWS. $\frac{1}{2}$ hour.
 This course is open to advanced vocal students. Opportunities are given for staging in trios, quartets, etc. The course may be repeated for credit.
- 91, 92, 93. PIANO ACCOMPANYING.** FWS. $\frac{1}{2}$ hour.
 A course designed for giving piano majors actual experience in supervised accompanying.

APPLIED MUSIC

Individual music lessons are given in piano, voice and the instruments of the band and orchestra. Two hours credit (or four hours for two lessons weekly) per quarter are given in the student's major instrument if he is a music major. One hour credit is given in the student's minor instrument or if private lessons are chosen as an elective. Music majors are advised to study piano unless they can show ability to play second grade music.

Instruction by competent teachers is offered to beginners and advanced students. Materials are chosen according to the student's needs and level of attainment.

To receive credit students must enroll for private instruction through the college with instructors approved by the college.

- 4, 5, 6; 54, 55, 56. VOICE.** FWS. 1 or 2 hours.
- 14, 15, 16; 64, 65, 66. PIANO.** FWS. 1, 2 or 4 hours.
- 17, 18, 19. ORGAN.** FWS. 1 or 2 hours.
- 24, 25, 26; 74, 75, 76. STRING INSTRUMENTS.**
 FWS. 1, 2 or 4 hours.
- 34, 35, 36; 84, 85, 86. BRASS INSTRUMENTS.**
 FWS. 1, 2 or 4 hours.
- 44, 45, 46; 94, 95, 96. WOODWIND INSTRUMENTS.**
 FWS. 1, 2 or 4 hours.

PHYSICAL EDUCATION

The Department of Physical Education aims to provide an instructional program in physical education activities. It is designed to secure optimum health and physical fitness, based upon the needs and interests of the students. All regular or full-time Freshmen, except one-year business students and adults over twenty-five, are required to take physical education each quarter unless physically unable, as evidenced by a doctor's certificate, to participate in physical activities.

PEM 1, 2, 3, 51, 52, 53. PHYSICAL EDUCATION FOR MEN.

FWS. 1 hour.

Courses offered for beginners and advanced students in tennis, basketball, touch-football, tumbling, football and varsity sports. Participating students provide their own personal equipment.

PEW 1, 2, 3, 51, 52, 53. PHYSICAL EDUCATION FOR WOMEN.

FWS. 1 hour.

Women students are encouraged to take one team sport, one individual sport and one rhythmic course during their two years at Mesa.

PEW 1 & 51. Fall quarter includes such activities as tennis, soccer, volleyball, badminton, archery and ping pong.

PEW 2 & 52. Winter quarter includes such activities as basketball, volleyball, plays and games for elementary majors, square and folk dancing, badminton for a limited group, and bowling, gymnastics and postural work are offered according to the preference of a particular group.

PEW 3 & 53. Spring quarter includes such activities as softball, badminton, archery, and tennis.

PE 11, 12, 13. PHYSICAL EDUCATION LABORATORY.

FWS. 2 hours.

Required of all men students planning to major or minor in Physical Education. Consists of instruction and practice in the fundamental skills of the more important athletic activities. Considers the activities in the season in which each is most popular.

PE 42. INTRODUCTION TO PHYSICAL EDUCATION W. 3 hours.

PE 43 OFFICIATING AND MANAGEMENT OF SPORTS S. 3 hours.

A study of the rules of games and contests in relation to officiating and management in secondary schools.

PHYSICAL SCIENCE

1, 2, 3. SURVEY OF PHYSICAL SCIENCE.

FWS. 3 hours.

A course designed to orient freshmen in the fields of astronomy, chemistry, geology and physics. A logically developed course in physical science rather than a "cut-down" version of the elementary courses in the various departments represented. Its aim is to give a definite conception of the physical world, some appreciation of the scientific method and the part it has had in the intellectual life of the race, as well as the contributions of the physical sciences to the solution of some contemporary problems.



A chemistry laboratory

CHEMISTRY

1, 2, 3. GENERAL CHEMISTRY AND QUALITATIVE ANALYSIS.

FWS. 5 hours.

Lectures, recitations and quiz sections, laboratory. Fundamental principles and applications of general inorganic chemistry; atomic structure; periodic table; gas laws. The spring quarter is devoted to a study of the metallic elements and the laws of chemical equilibrium accompanied in the laboratory by a systematic procedure for separation and identification of the common cations and anions. Designed for chemistry, medicine, engineering, or other science majors.

21, 22. INORGANIC CHEMISTRY.

WS. 5 hours.

Lectures and laboratory. Fundamental principles of general inorganic chemistry and applications in science and society; atomic structure; periodic tables; gas laws; non-metallic elements and their principal compounds. Designed for students who are planning to major in Homemaking, Agriculture or Veterinary Medicine.

51, 52. ORGANIC CHEMISTRY.

WS. 5 hours.

Lectures, discussion, and laboratory exercises in the preparation and reactions of aliphatic and aromatic compounds of carbon. Syntheses of simple drugs and dyes are carried out in the laboratory and a discussion of foods and vitamins is included. Prerequisite: Chemistry 2 or 22.

61. QUANTITATIVE ANALYSIS.

F. 5 hours.

Elementary volumetric and gravimetric theory, problems, and techniques. (2 class meetings, 3 laboratory sections.) Prerequisite: Chemistry 3 and a usable knowledge of logarithms.

62. QUANTITATIVE ANALYSIS.

W. 4 hours.

A continuation of Chemistry 61. More emphasis is placed on theory, problem solving, and refinement of laboratory techniques. Prerequisite: Chemistry 61. (2 class meetings, 2 laboratory sections).

63. **QUANTITATIVE ANALYSIS.** **S. 3 hours.**
A continuation of Chemistry 62 with emphasis given to special techniques of food, ore, and alloy analysis. Prerequisite: Chemistry 62. 1 class meeting, 2 laboratory sections).

GEOLOGY

1. **PHYSICAL GEOLOGY.** **F. 5 hours.**
A general treatment of physical geology. A study of the earth, its materials, surface features, structure, and the geologic processes involved. Common rocks and rock-forming minerals are studied in the laboratory. Four lectures and one 2-hour laboratory or field trip per week.
2. **HISTORICAL GEOLOGY** **W. 5 hours.**
A study of the history of the earth from its origin to the present, including the evolution of life forms as revealed in the fossil record. Four lectures and one 2-hour laboratory or field trip per week. prerequisite: Geology 1.
3. **GEOMORPHOLOGY.** **S. 5 hours.**
A detailed study of the surface features of the earth and of the processes responsible for their formation. Practice in the interpretation of topographic maps. Three lectures and two 2-hour laboratory periods or field trips per week. Prerequisites: Geology 1 and 2.

PHYSICS

1. **INTRODUCTION TO PHYSICS.** **S. 5 hours.**
A course in physics consisting of lectures, demonstrations, discussions, and laboratory work designed for the non-science major with special emphasis on the understanding of underlying principles and methods of physics and their application to life in modern times. The human body and its physical environment constitute the central theme.
- 41, 42, 43. **GENERAL PHYSICS.** **FWS. 4 hours.**
A course designed primarily for students taking pre-medicine, pre-dentistry, or related fields. The topics covered with a minimum of stress on mathematics are: Fall, Mechanics; Winter, Heat, Electricity and Magnetism; Spring, Light and Sound. Application of physics to elementary medical usage and to everyday living is emphasized. Prerequisite: Trigonometry.
- 51, 52, 53. **ENGINEERING PHYSICS.** **FWS. 5 hours.**
Two of the six topics of a general physics course are considered each quarter. During the Fall Quarter mechanics and heat are studied. The fundamental facts and principles of these subjects are presented with practical applications. During the Winter Quarter the topics electricity and magnetism are presented. The Spring Quarter is used for the two remaining topics, sound and light. Many experiments are performed and several field trips are taken to make the students aware of practical applications. One three hour laboratory period per week is required of each student for each quarter. Prerequisite: Physics 1 or one unit in High School Physics. Note: Calculus must be taken in parallel with this course.
63. **STATICS.** **S. 3 hours.**
Force systems, equilibrium, friction, centroids, moments of inertia, elementary analysis of framed structures. Prerequisites: Math. 52, Physics 52.

SOCIAL SCIENCE

ECONOMICS

- 43. CONSUMER ECONOMICS.** S. 3 hours.
A course designed for all college students in which the practical aspects of such consumer problems as taxes, insurance, personal and family financing, frauds, home purchasing, and the effect of changes in the business cycle on wages. Consideration will be given to the buying and selling practices of business firms as related to consumers; financial problems of consumers; personal accounting and budgeting; and sources of information for consumer goods.
- 51, 52, 53. PRINCIPLES OF ECONOMICS.** FWS. 3 hours.
A course dealing with the structural organization of modern economic society, the ways in which it functions, the maladjustments in its operation resulting in problems calling for remedial action, and the policies pursued in attempts to make it function better. The study includes an analysis of rent, interest, profits, wages, prices, banking, foreign trade and the economic function of government. Not open to freshmen.
- 72. FARM MANAGEMENT.** W. 4 hours.
A study of the principles underlying the organization, management, and financial success of farms and ranches. Consideration will be given to types of farming, size of business, combination of enterprises, rates of production, labor, and equipment efficiency. Prerequisite: 42. See Agriculture 72.

EDUCATION

- 31. INTRODUCTION TO EDUCATION.** F. 3 hours.
A short survey of the field of education. Important aspects considered are: present philosophies of education, major problems of education, present practices, and the school as a social institution. Required of education majors.
- 52. ELEMENTARY METHODS.** F. 3 hours.
Methods used in elementary instruction are examined in this course. Problems having to do with assignment, motivation, learning, appreciation, drill, and guidance in study are considered.
- 53. CLASSROOM MANAGEMENT.** S. 3 hours.
Principal elements in successful classroom activities are presented. Included are such factors as the daily schedule, playground activities, health programs, records and reports, tests and measurements, and problems of discipline.
- 71. STUDENT TEACHING.** W. 6 hours.
This course includes both theory and practice of instruction. Student teachers must teach five half-day periods a week in the public schools of Grand Junction. They must observe the work of a qualified teacher of a given grade or subject and then must teach independently. This laboratory work is supplemented by discussions, lectures, excursions, and visits. Student teachers are supervised by the regular instructors and principals as well as by a college representative. The course is required of all students expecting to teach without further training.

HISTORY

11, 12, 13. WORLD CIVILIZATIONS. FWS. 3 hours.

This course seeks to give the student an understanding of peoples and events which helps to clarify the present world situation. It deals with political, social, economic and cultural developments in the world from ancient time to the present with particular emphasis being given to the development of western civilization. Class discussions, reports, lectures, text book and assigned readings are used to accomplish the purposes of the course.

41, 42, 43. CURRENT AFFAIRS. FWS. 2 hours.

The purpose of this course is to acquaint the student with the problems of the day. In addition to studying week-to-week domestic and international happenings, the course stresses reasons for, and backgrounds of these events. Economic and social movements, as well as political problems are discussed. Current periodicals are the chief source of materials. May be repeated for credit.

51, 52, 53. UNITED STATES HISTORY. FWS. 3 hours.

This is a general course in the history of the United States, primarily for Sophomores. It deals with developments from the opening of the American continent to the white man to the present time. The establishment and development of American institutions is stressed throughout. Economic trends, the development of democracy, the westward movement of people, the rise of interest and participation in world affairs are typical of movements studied. Present day political, economic and social problems and world issues are studied. Class discussion, reports, lectures, textbooks, a wide range of reading in books and periodicals are used.

PHILOSOPHY

1. INTRODUCTION TO PHILOSOPHY. W. 3 hours.

A study of selected problems in philosophy, designed to acquaint the student with the nature of philosophical inquiry.

POLITICAL SCIENCE

1, 2, 3. AMERICAN GOVERNMENT. FWS. 3 hours.

A course which treats of the framework and functions of local, state, and national government. An attempt is made to bring into relief the contemporary scene, economic and social, within which the government operates and within which the student will be called upon to perform the duties of citizenship.

PSYCHOLOGY

51, 52, 53. GENERAL PSYCHOLOGY. FWS. 3 hours.

A Sophomore course designed to give the student a fundamental understanding of the causes and methods of behavior, and to give him practical suggestions for the control and improvements of his own life. Factors in development, motivation, emotions, the special senses, attention and perception, learning, and thinking. The role of psychology in the solving of personal and social problems including a study of individual differences, intelligence, dynamic factors in personality, and social and vocational adjustment.

74. EDUCATIONAL PSYCHOLOGY. S. 3 hours.

The psychological principles of experiments underlying the social, emotional and intellectual development of the child as these relate to educational theory and practice. It is recommended that those students who are primarily interested in education take this course as a continuation of Psychology 51 and 52, which is prerequisite.

SOCIOLOGY

51, 62. GENERAL SOCIOLOGY. FW. 2 hours.

A course designed to familiarize the student with basic group relationships. Various approaches are made to the study of social growth, social change, and social control.

63. AMERICAN SOCIAL PROBLEMS. S. 2 hours.

A study of specific social problems, including crime, poverty, housing, and those connected with the family and its place in society, with consideration given to causes, treatment and possible remedies for existing undesirable conditions.

64. MARRIAGE AND THE FAMILY. W. 3 hours.

The development of marriage and the family in various selected cultures from primitive times to date; an examination of the important aspects of courtship and marriage; contemporary marital and domestic problems; changing functions of the family, efforts at stabilization, and the problem of adjustment to a changing society.

SCHOOL OF BUSINESS

The basic purpose of the Mesa College Business School is to provide young men and women with the necessary specialized training for a future of self-reliance and economic opportunity. Terminal programs in business education and skills are offered to those who desire to prepare for clerical positions with business concerns, educational institutions, and governmental agencies. They provide the necessary preparation for beginning bookkeepers, assistant accountants, stenographers, typists, filing clerks, business machine operators, and other types of business and office workers.

A student is permitted to select, from a variety of courses, those which meet his own individual needs. Students may enroll for one or two years, depending on the amount of preparation needed or desired. Appropriate diplomas will be given those who complete the recommended curriculum. The services of the placement bureau are at the disposal of qualified students free of charge.

PROGRAMS.

Two types of terminal programs are planned, one for the student who has not had previous training in business, and one for the student who has completed part of his business training in high school or elsewhere.

Those students who look forward to promotion from routine stenography or bookkeeping to more responsible secretarial or junior executive positions will find the two year program a splendid preparation for such promotion.

BUSINESS ADMINISTRATION.

Students who plan to transfer to Schools of Business Administration or work toward a degree or specialization in some branch of commerce are advised to register in the School of Arts and Sciences for their first two years.

DEGREE.

The Associate in Business is granted to two groups of graduates: (1) those who follow the accounting option and (2) those whose interests are in the secretarial field. Each group must meet the requirements for graduation and complete Business Mathematics; 18 hours in the social sciences; 9 hours in mathematics and/or science including Home Economics, and 2 courses in Business Machines.

Specific field requirements for those in Accounting include: Accounting 51, 52, 53; Business Law I and II; Intermediate Typewriting.

Specific requirements for secretarial students are: Accounting 13 or equivalent; Secretarial Science 11, 12, 23, 31 and 33 and Business Law 1.

OUTLINES OF PROGRAMS WHICH MAY BE COMPLETED IN NINE MONTHS

ACCOUNTING COURSE

Primarily for those who have High School credit in Bookkeeping.

Subject	Quarter Hours	Subject	Quarter Hours
Beginning Typewriting [*]	4	Intermediate Typewriting	2
Business Correspondence	3	Income Tax	3
Business English	6	Principles of Accounting	9
Business Machines	4	Salesmanship	3
Business Mathematics	4	Electives	6
Business Orientation	1		

CLERICAL COURSE

Subject	Quarter Hours	Subject	Quarter Hours
Beginning Typewriting [*]	4	Filing	2
Business Correspondence	3	Intermediate Typewriting	2
Business English	6	Introductory Accounting ^{**}	8
Business Machines	2	Office Procedures	2
Business Mathematics	4	Electives	11
Business Orientation	1	Salesmanship	3

STENOGRAPHIC COURSE

Primarily for those who have High School credit in Typewriting
and Shorthand.

Subject	Quarter Hours	Subject	Quarter Hours
Business Correspondence	3	Intermediate Typewriting	2
Business English	6	Introductory Accounting ^{**}	4
Business Machines	2	Office Procedures	2
Business Mathematics	4	Salesmanship	3
Business Orientation	1	Secretarial Accounting	3
Dictation and Transcription	12	Electives	4
Filing	2		

^{*}For students having no previous typewriting credit.

^{**}Students having High School credit in Bookkeeping may register for Principles of Accounting in the Fall.

^{**}Omit if Bookkeeping was taken in High School.

DEGREE PROGRAMS TO BE COMPLETED IN 18 MONTHS

ACCOUNTING

Subject	Quarter Hours	Subject	Quarter Hours
Beginning Typewriting*	4	Intermediate Typewriting	2
Business Correspondence	3	Physical Education	3
Business English	6	Physical Science	9
Business Law	6	Political Science	9
Business Machines	4	Principles of Accounting	9
Business Mathematics	4	Principles of Economics	9
Business Orientation	1	Speech	3
College Algebra	4	Electives	6
Income Tax	3	Salesmanship	3
Introductory Accounting***	8		

SECRETARIAL COURSE

Subject	Quarter Hours	Subject	Quarter Hours
Advanced Typewriting	2	Introductory Accounting***	4
Beginning Typewriting*	4	Physical Education	3
Business Correspondence	3	Physical Science	9
Business English	6	Political Science	9
Business Law	3	Secretarial Accounting	3
Business Mathematics	4	Secretarial Practice	3
Business Machines	4	Social Science	9
Business Orientation	1	Shorthand Theory**	8
Filing	2	Shorthand Dictation	8
Intermediate Typewriting	2	and Transcription	8
		Electives	9

*For those who have no High School credit in Typewriting.

**For those who have no High School credit in Shorthand.

***For those who have no High School credit in Bookkeeping.

ELECTIVES: Accounting, Agriculture, Art, Business Law II, Dictaphone, Filing Foreign Language, Home Economics, Income Tax, Literature, Mathematics, Music, Physical Science, Social Science, Speech and Word Study.

COURSE DESCRIPTIONS

ACCOUNTING

1, 2. INTRODUCTORY ACCOUNTING. WS. 4 hours.

An introduction to the fundamentals of accounting. The complete bookkeeping cycle is studied. Students are taught to open and keep records on a double-entry basis for a sole proprietorship; to make entries for notes, drafts, interest, and discounted notes; to make adjusting and closing entries; to prepare statements. An introduction to records for a partnership and a corporation is given. One practice set, a single proprietorship grocery business, taking approximately ten days, is completed.

13. SECRETARIAL ACCOUNTING. S. 3 hours.

For those who plan to go into secretarial office work and may be required to keep the accounts of a dentist, lawyer, or other professional individual, or for those who will need to keep financial records for themselves or others. It is a terminal course and is not required for those who plan to take Principles of Accounting.

51, 52, 53. PRINCIPLES OF ACCOUNTING. FWS. 3 hours.

Intended for those students who plan to major in business administration or elect the two-year accounting option. Besides introduction to the fundamental principles of double-entry bookkeeping, the accounting principles are developed through the balance sheet, profit and loss statement, controlling accounts, partnership accounting, opening corporation books, surplus, bonds, and bond sinking funds, consignment and installment sales, interlocking ledgers, and managerial uses of financial statements. Prerequisite: Accounting 2 or equivalent.

GENERAL BUSINESS

01. BUSINESS ORIENTATION F. 1 hour.

An orientation course planned to acquaint the student with different phases of American business and to aid him in his adjustment to college. Required of freshmen.

2. OFFICE PROCEDURES. F. 2 hours.

Particular emphasis is given to such topics as general office knowledge, business papers and forms, and personal characteristics of an office worker.

11, 12. MODERN BUSINESS ENGLISH, I, II. FW. 3 hours.

This course, phrased in business vocabulary, is a thorough review of grammatical principles as used in business correspondence. Spelling and punctuation are stressed.

13. BUSINESS CORRESPONDENCE. S. 3 hours.

The students in this class compose business letters of different kinds, (such as sales, adjustment, collection, etc.) and type these in mailable form. Prerequisite: S.S. 11 or enrollment in S.S. 11.

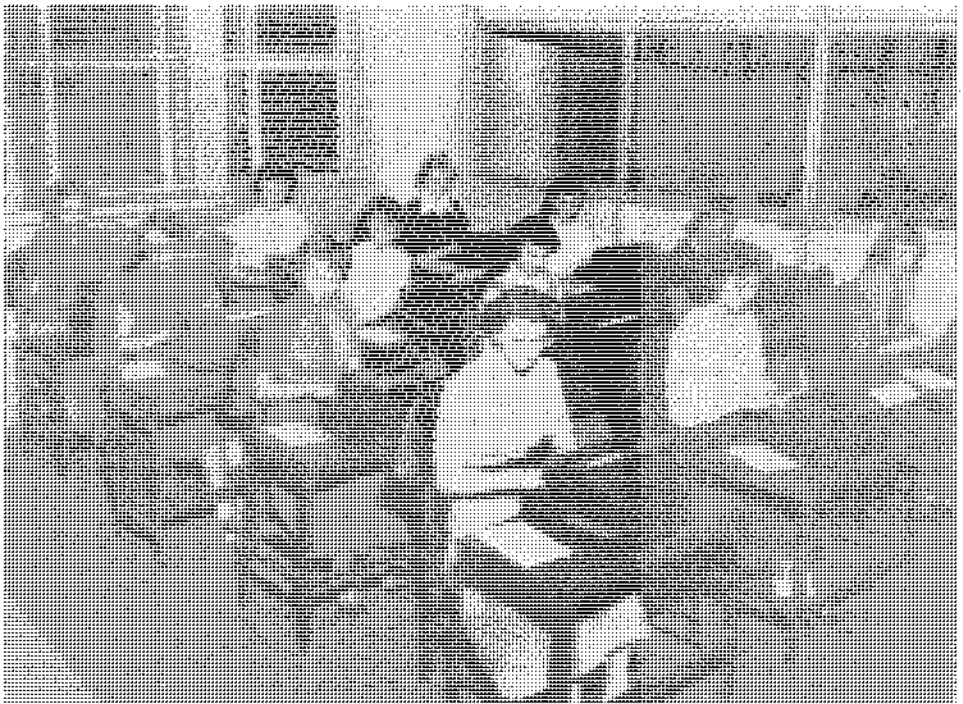


A Class in Business Machines

- 21, 22, 23. **BUSINESS MACHINES.** FWS. 2 hours.
 Fundamental skills are developed in such machines as the ten-key adding machine, key-driven calculators, electric and crank-driven calculators, and posting machine. A student earns two hours for each machine completed.
32. **INCOME TAX.** W. 3 hours.
 The tax law applied to individuals and small businesses.
33. **SALESMANSHIP.** S. 3 hours.
 A course in the fundamentals of salesmanship. A study of the principles of selling, the psychology of selling, customer problems and personality traits of successful salesmen.
41. **BUSINESS MATHEMATICS.** F. 4 hours.
 This course provides a review of the fundamentals of the various types of mathematical problems occurring in present day business. The course is required of those majoring in business.
51. **FILING.** W. 2 hours.
 Alphabetic, numeric, geographic, subject, and soundex systems of filing are studied. Practice is given in the finding of correspondence as well as in the filing of material.
52. **BUSINESS LAW I.** F. 3 hours.
 A study of: Contracts in general; Relation of Principal and Agent; Employer and Employee; Negotiable Instruments; Principal and Surety; Insurer and Insured; Bailor and Bailee.
53. **BUSINESS LAW II.** W. 3 hours.
 Contracts continued: Carriers and Shippers; Vendor and Vendee; Partnerships; Corporations; Property; Deeds of Conveyance; Mortgages; Landlord and Tenant; Torts; Business Crimes; Bankruptcy. Prerequisite: Business Law I.

SECRETARIAL SCIENCE

- 1, 2. BEGINNING TYPEWRITING.** FWS. 2 hours.
A beginning course in which the keyboard and fundamentals of typewriting are taught.
- 11. INTERMEDIATE TYPEWRITING.** FWS. 2 hours
Review of letter styles, forms of punctuation, and other fundamentals. Intensive drill on letter placement. Development of a speed required in the average office. Prerequisite: SS. 2 or equivalent.
- 12. ADVANCED TYPEWRITING.** W. 3 hours.
Study of tabulations, telegrams, legal forms, and mimeograph work. Development of speed on varied material, rather than straight-copy work. Prerequisite: S. S. 11.
- 13. DICTAPHONE.** S. 1 hour.
Instruction on the entire Dictaphone unit—transcriber, shaver, and dictation machine—is given. Office proficiency on the transcriber is developed. May be substituted for one course of machines. Prerequisite: S.S. 11 or enrollment in S.S. 11.



A Class in Typewriting

21, 22. SHORTHAND THEORY.**FWS. 4 hours.**

The study of the principles of shorthand through reading and writing. Some practice dictation is given in the second quarter.

23. BEGINNING DICTATION.**FS. 4 hours.**

Review of the principles of shorthand. Dictation is given at the rate of 80 words. Machine transcription, with special attention to letter arrangement. Prerequisites: S.S. 22 or equivalent, S.S. 11 or enrollment in S.S. 11.

31. INTERMEDIATE DICTATION AND TRANSCRIPTION.**W. 4 hours.**

A dictation speed of 90-100 words a minute is attained, with a mailable transcript. Prerequisite: S.S. 23 or equivalent.

32. ADVANCED DICTATION AND TRANSCRIPTION. S. 4 hours.

The study of shorthand is applied to the terminology of various vocations. Dictation at the rate of 110-120 words. Prerequisite: S.S. 31.

33. SECRETARIAL PRACTICE.**S. 3 hours.**

The application of typing and shorthand to office situations. Business dress, business ethics, personality development. Prerequisite: S.S. 23 or enrollment in S.S. 23.

TYPE CURRICULUMS IN BUSINESS**ACCOUNTING (9 Months)**

Fall Quarter	Hours	Winter Quarter	Hours	Spring Quarter	Hours
Accounting 51	3	Accounting 52	3	Accounting 53	3
Business 01	1	Business 12	3	Business 13	3
Business 11	3	Business 21	2	Business 22	3
Business 41	4	Business 32	3	Business 33	3
Sec. Science 1	2	Sec. Science 2	2	Sec. Science 11	2
Elective	3	Elective	3	Elective	3
	16		16		16

ACCOUNTING (18 Months)**FIRST YEAR**

Fall Quarter	Hours	Winter Quarter	Hours	Spring Quarter	Hours
Business 01	1	Accounting 1	4	Accounting 2	4
Business 11	3	Business 12	3	Business 13	3
Business 41	4	Business 32	3	Business 33	3
Pol. Science	3	Pol. Science 2	3	Pol. Science 3	3
Physical Education	1	Physical Education	1	Physical Education	1
Sec. Science 1	2	Sec. Science 2	2	Sec. Science 11	2
Business 21	2				
	16		16		16

SECOND YEAR

Fall Quarter	Hours	Winter Quarter	Hours	Spring Quarter	Hours
Accounting 51	3	Accounting 52	3	Accounting 53	3
Speech 1	3	Business 52	3	Business 53	3
Economics 51	3	Economics 52	3	Economics 53	3
Science 1	3	Science 2	3	Science 3	3
Mathematics 1	4	Business 22	2	Elective	4
	16	Elective	2		
	16		16		16

CLERICAL COURSE (9 Months)

Fall Quarter	Hours	Winter Quarter	Hours	Spring Quarter	Hours
Business 01	1	Accounting 1	4	Accounting 2	4
Business 11	3	Business 12	3	Business 13	3
Business 2	2	Business 21	2	Business 33	3
Business 41	4	Business 31	2	Sec. Science 11	2
Sec. Science 1	2	Sec. Science 2	2	Elective	4
Elective	4	Elective	3		
	15		15		16

STENOGRAPHIC COURSE (9 Months)

Fall Quarter	Hours	Winter Quarter	Hours	Spring Quarter	Hours
Business 01	1	Accounting 1	4	Accounting 13	3
Business 11	3	Business 51	2	Business 33	3
Business 41	4	Business 12	3	Business 13	3
Business 2	2	Sec. Science 12	2	Business 21	2
Sec. Science 11	2	Sec. Science 31	4	Sec. Science 32	4
Sec. Science 23	4	Elective 1	1	Elective 1	1
	15		16		16

SECRETARIAL COURSE (18 Months)

FIRST YEAR

Fall Quarter	Hours	Winter Quarter	Hours	Spring Quarter	Hours
Business 01	1	Accounting 1	4	Accounting 13	3
Business 11	3	Business 12	3	Business 13	3
Business 41	4	Physical Education	1	Physical Education	1
Pol. Science 1	3	Pol. Science 2	3	Pol. Science 3	3
Sec. Science 1	2	Sec. Science 2	2	Sec. Science 11	2
Sec. Science 21	4	Sec. Science 22	4	Sec. Science 23	4
	17		17		16

SECOND YEAR

Fall Quarter	Hours	Winter Quarter	Hours	Spring Quarter	Hours
Business 21	2	Science 2	3	Business 22	2
Business 52	3	Sec. Science 12	2	Science 3	3
Physical Education	1	Sec. Science 31	4	Sec. Science 23	3
Science 1	3	Social Science	3	Social Science	3
Social Science	3	Elective	4	Elective	5
Elective	4				
	16		16		16

VOCATIONAL SCHOOL

The purposes of the Vocational School are in accord with the purposes of Mesa College in general but in attempting to train students for better citizenship and more satisfying personal and social living, this school gives specific vocational education and assists students in reaching their goal of vocational competence.

Credit for work taken in the Vocational School is of two types—terminal and transfer—and is given according to the objectives of the students enrolled, especially in Agriculture and Home Economics.

AGRICULTURE

The course offered at Mesa College is designed to meet the needs of three groups: students interested in a two-year course in practical agriculture; students who plan to take their initial two years of college agriculture in their home community and later transfer to a senior college; and agricultural producers interested in special short courses.

HOME ECONOMICS

The transfer course in Home Economics is based on the requirements for the first two years of a senior college and when completed enables the student to transfer to a specialized curriculum in one of the various fields which offer opportunities for personnel trained in this field.

For the terminal student a course is designed to prepare for home-making and for gracious living. Several short-term courses are offered not only for the regular student but also for adults in the community.

TRADE AND INDUSTRIAL EDUCATION

The courses in Trades and Industry are designed to prepare students for gainful employment in a specific trade and to train them so that they may advance to positions of responsibility in their chosen field. The particular subjects offered depend upon the demands of the community and the program is flexible enough to meet changing demands. An effort is made to get trainees on the job as soon as they are qualified.

In addition to the actual job training in the shops and related classroom instruction in which films, demonstrations and cut away models are used to give added trade knowledge, every shop student receives from two to three hours of weekly instruction in each of the following: PRACTICAL ENGLISH, TRADE MATHEMATICS AND SCIENCE, TRADE DRAWING, and INDUSTRIAL RELATIONS.

The course in Practical Nursing is receiving special emphasis because of the need for nurses and the immediate vocational use that can be made of the training provided.

TYPE CURRICULUMS

AGRICULTURE (Transfer)*

FIRST YEAR

Fall Quarter	Hours	Winter Quarter	Hours	Spring Quarter	Hours
Agriculture 1	5	Mathematics 2	3	Agriculture 3	2
Biology 21	5	Biology 22	5	Agriculture 23	5
Mathematics 1	4	Chemistry 21	5	Chemistry 22	5
English 1	3	English 2	3	English 3	3
Agriculture 01	1	Physical Education	1	Physical Education	1
	18		17		16

SECOND YEAR

Fall Quarter	Hours	Winter Quarter	Hours	Spring Quarter	Hours
Agriculture 51	5	Agriculture 52	5	Agriculture 53	5
Agriculture 81	4	Agriculture 62	3	Elective	3
Amer. Institutions	3	Biology 31	5	Agriculture 63	5
Physics 1	5	Amer. Institutions	3	Amer. Institutions	3
		Physical Education	1		
	17		17		16

* Terminal students may arrange a program to suit their present or future needs, with the aid of their counselor.

HOMEMAKING (Terminal)

FIRST YEAR

Fall Quarter	Hours	Winter Quarter	Hours	Spring Quarter	Hours
Home Economics 1	3	English 2	3	English 3	3
English 1	3	Home Econ. 2	5	Home Econ. 3	5
Home Econ. 21	2	Home Econ. 42	3	Home Econ. 43	3
Home Econ. 41	3	Physical Education	1	Physical Education	1
Elective	3	Elective	4	Elective	4
Physical Education	1				
Orientation	1		16		16
	16				

SECOND YEAR

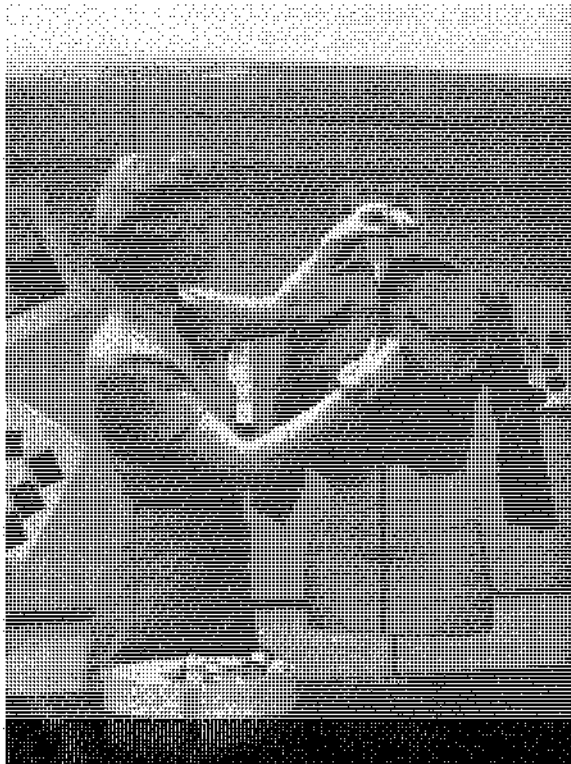
Fall Quarter	Hours	Winter Quarter	Hours	Spring Quarter	Hours
Home Econ. 51	3	Home Econ. 52	5	Home Econ. 53	3
Psychology 51	3	Psychology 52	3	Psychology 53	3
Amer. Institutions	3	Elective	2	Elective	4
Sociology	2	Amer. Institutions	3	Amer. Institutions	3
Elective	5	Sociology 44	3	Economics 43	3
	16		16		16

HOME ECONOMICS (Transfer)**FIRST YEAR**

Fall Quarter	Hours	Winter Quarter	Hours	Spring Quarter	Hours
English 1	3	English 2	3	English 3	3
Home Economics 1	3	Home Economics 2	5	Home Economics 3	5
Mathematics 1	4	Chemistry 21	5	Chemistry 22	5
Biology 21	5	Literature 42	2	Literature 43	2
Physical Education	1	Physical Education	1	Physical Education	1
Intro. to Home Ec.	1				
	<u>17</u>		<u>16</u>		<u>16</u>

SECOND YEAR

Fall Quarter	Hours	Winter Quarter	Hours	Spring Quarter	Hours
Biology 51	5	Chemistry 51	5	Biology 53	5
Sociology 61	2	Sociology 46	3	Home Econ. 53	3
Home Econ. 51	3	Home Econ. 52	5	Physics	5
History 41	2	Physical Education	1	Amer. Institutions	3
Amer. Institutions	3	Amer. Institutions	3	Physical Education	1
Physical Education	1				
	<u>16</u>		<u>17</u>		<u>17</u>

**Clothing Project**

COURSE DESCRIPTIONS

AGRICULTURE

- 91. AGRICULTURAL PROFESSION** F. 1 hour.
Required of all freshmen who will major in agriculture. A survey of the various fields of study. Guidance in choosing major and minor fields of study. The opportunities as well as responsibilities associated with positions in agriculture when operating one's own business as well as when employed in one of the professions.
- 1. INTRODUCTORY ANIMAL HUSBANDRY.** F. 5 hours
A study designed to furnish a general knowledge of the important principles of the livestock industry as it pertains to agriculture. Selections and evaluation of beef cattle, dairy cattle, sheep, swine, and horses on a purebred and market basis are carried out. Emphasis is placed on types, breeds, markets, and market classification. Three lectures and two laboratory periods per week.
- 2. FARM POWER** W. 3 hours.
A theory, demonstration and maintenance course on motors, engines and transportation equipment used on the farm. Two class periods and one laboratory period per week.
- 3. LIVESTOCK JUDGING AND SELECTION.** S. 2 hours.
A study of animal form and its relation to the function of the individual. Emphasis is placed on the evaluation of live animals in terms of their probable value for producing the product for which they are intended. Market and breeding classes of livestock will be judged. Prerequisite: Agriculture 1. Two laboratory periods per week.
- 23. CROP PRODUCTION.** S. 5 hours.
A study of the principles of field crop production with special emphasis on cultural practices for crops grown in the intermountain area. Pre-requisite: 10 hours botany. Four hours lecture and discussion and two hours laboratory per week.
- 42. AGRICULTURAL ECONOMICS.** W. 5 hours.
A study of the principles of economics applied to the specific problems of agriculture in the management of farm credit, farm ownership, tenancy, land values, and the policies of Federal agencies relating to agricultural operations.
- 51. GENERAL HORTICULTURE.** F. 5 hours
A general course covering the principles underlying the propagation, culture, improvement, and marketing of horticultural crops. Prerequisite: 5 hours botany. Four class periods and one laboratory period per week.

- 52. FRUIT PRODUCTION.** **W. 5 hours.**
 A study of tree and small fruit production. Emphasis is given to selection of site, layout, planting, pollination, pruning, fruit thinning, soil management, fertilization, irrigation, and general orchard management. Prerequisite: Agriculture 51. Four class periods and one laboratory period per week.
- 53. GENERAL POULTRY HUSBANDRY.** **S. 5 hours.**
 A study of breeds, judging, incubation, brooding, feeding, culling, and marketing. Designed to meet the needs of students wishing a general knowledge of the poultry industry and the problems of production. Four class periods and one laboratory period per week.
- 61. FORAGE CROPS.** **F. 4 hours.**
 A study of the production and preservation as hay or silage of the principal forage crops and cultivated grasses. Special attention is given to the production and maintenance of farm pastures. Prerequisite: Agriculture 23.
- 62. GENERAL DAIRY HUSBANDRY.** **W. 3 hours.**
 A general course in dairying. History and present status of the dairy industry; starting dairy herds; breeds of dairy cattle; cow testing associations; club work; study of herd records; calf feeding; general principles of feeding, management and housing of dairy cattle. Prerequisite: Agriculture 1. Open to sophomore students. Two class periods and one laboratory period per week.
- 63. FARM AND GARDEN INSECTS** **S. 5 hours.**
 Elementary anatomy and physiology of insects. A study of the life histories, and habits of the more important insect pests and recommendations for controlling them. Prerequisite: Zoology, five hours. Three classroom periods and two laboratory periods per week.

HOME ECONOMICS

- 61. INTRODUCTION TO HOME ECONOMICS.** **F. 1 hour.**
 An orientation course for Home Economics majors.
- 1. COLOR AND DESIGN.** **F. 3 hours.**
 Study of principles of color and design and their applications to personal and home living. Techniques used in designing and making hand crafts.
- 2. TEXTILES.** **W. 5 hours.**
 Study of textile fabrics and fibers with emphasis on selection, care and wearing qualities of clothing. Tests for identification of textiles.
- 3. SELECTION AND CONSTRUCTION OF CLOTHING.** **S. 5 hours.**
 Fundamental experiences in selecting, purchasing, and constructing clothing to meet individual needs.

21. **ELEMENTARY FOODS.** F. 2 hours.
A course designed primarily for non-majors in Home Economics. Open to men and women. No prerequisites.
22. **PARTY FOOD AND FUN.** W. 2 hours.
41. **INDIVIDUALIZED CLOTHING.** F. 3 hours.
Selection, care, and construction of clothing to meet individual needs.
42. **LIVING IN THE HOME.** W. 3 hours.
Study of family living problems including home decoration, first aid and home nursing, child care, and personal and family relationships.
43. **COOKERY AND TABLE SERVICE.** S. 3 hours.
Principles and practice of preparation of foods with emphasis on nutrition and the planning and serving of family meals.
51. 52. **FOOD SELECTION AND PREPARATION.** F.W. 3 hours.
A study of food values and food costs. Principles and technique of preparing all types of foods with introduction to meal planning and serving. Actual preservation of foods by canning, drying, freezing, and home storage. Nutritive value of foods for feeding the family.
53. **PREPARATION AND SERVING OF MEALS.** S. 3 hours.
Planning, preparing and serving family meals and special occasion menus.

TRADE AND INDUSTRIAL EDUCATION

TERMINAL CREDIT COURSES

- T & I 1, 2, 3. **AUTO MECHANICS.** FWS. 7-15 hours.
This course includes theory and practice in maintenance and repair of the automobile. Electrical theory, motor tune-up, transmission overhaul and adjustment, motor overhaul including bearing, piston, and ring fitting, carburetor and adjustment, and repair of all related accessories.
- T & I 11, 12, 13. **AUTO BODY REPAIR AND PAINTING.** FWS. 7-15 hours.
A course designed to prepare the trainee for employment as an auto body mechanic or painter. Theory and practice is given in alignment, metal shrinkage, light welding, use of presses and arbors in straightening parts, mixing paints, matching colors and painting. The major portion of training is given on customers' automobiles.



Lathe Turning Class

T & I 21, 22, 23. MACHINE SHOP. FWS. 7-15 hours.

A general course in machine shop practice to prepare the student for employment in machine shop, factories or related occupations. Blueprint reading, shop mathematics and the operation of engine lathes, milling machines, grinders, drills, etc. in making individual projects and in a production line.

T & I 31, 32, 33, 34. PRACTICAL NURSING. FWS. Sum. 15 hours.

A 12-months' course designed to offer qualified women training in the basic principles of practical nursing and to prepare them for employment in homes, doctors' offices, and hospitals as trained practical nurses. A practical nurse trainee works as a member of the health team under the direction of a physician or a registered professional nurse. Hospital work experience and classroom work are accomplished on an alternating basis, one month in classroom and one month in the hospital. Work experience is rotated, giving training in handling Medical, Surgical, Pediatric, Geriatric, and Obstetrical cases. Six hundred hours of classroom and 1,200 hours of hospital training are required. Classes start the first of September and the first of February each year. Trainees are able to earn while they are in training in the hospital. A physical examination is required.

T & I 41, 42, 43. DIVERSIFIED OCCUPATIONS FWS. 15 hours.





**A
Practical
Nurse
Trainee**



**A
Graduate
Practical
Nurse**

ADULT EDUCATION

Adult education as indicated by the objectives of the College attempts to serve two community needs through the courses offered. The first type of course offered is for adults interested in cultural, informational, appreciational, and general educational subjects. The second type of course is aimed at developing vocational skills or increasing general civic and vocational understanding.

This training is usually offered through short unit courses, as the community demands and needs are indicated. Instruction is carried on through lecture-discussion, demonstration, laboratory, field trips, and shop work. Guest instructors are used in many cases to add new experience and to give greater breadth to the course.

GENERAL EDUCATIONAL AND CULTURAL COURSES

These courses include classes offered in connection with the Music, Dramatic, Art, Science, English or Educational Departments. Courses that have been or are being offered are Music Appreciation, Oil Painting, Modern Dance, Recreation for Women, Geology, Conservation, Photography, Creative Writing, Conversational Spanish, and Literature.

VOCATIONAL COURSES

BUSINESS EDUCATION

The basic purposes of the Evening School of Business is to afford the people of the community an opportunity to receive training which will fit them for employment, and also to offer supplementary training in the fields in which individuals are now engaged for the purpose of advancement in these fields.

Courses are offered regularly five evenings each week during fall, winter, and spring quarters, from 7:00 to 10:00 p.m. A student may take a maximum of three courses per quarter at a cost of \$15 for one course or \$30 for two or three. These courses may be taken for college or high school credit, or on a non-credit basis. The curriculum for the Evening School of Business is built around the following main courses, Bookkeeping and Accounting, Short-hand, Typewriting, and Office Machines.

Courses offered once during the school year include Business Mathematics, Business English, Business Law and Business Correspondence.

Other courses in the field of business are offered when there is sufficient interest to warrant the organization of a class.

AGRICULTURAL EDUCATION

Short unit courses for adult farmers can be offered in rural communities on problems of production, marketing, farm management and farm mechanics. Classes may be organized for at least ten

sessions for 20 clock hours. Discussion on the above problems will be based upon the needs of the local community. Improving farming practices is the objective of such courses.

DISTRIBUTIVE EDUCATION

Short unit courses are offered in the field of sales and service. The following are examples of courses which have been offered or are currently being offered: Insurance, Real Estate, Speech Help for Sales People, Sales Training, Show Card Writing, Tourist Service Training and Food Service Training.

HOMEMAKING EDUCATION

Evening courses for adult homemakers are currently being offered. The following types of courses are offered when ten women indicate an interest: Dressmaking, Individualized Clothing, Tailoring, Parent-Education, Candy Making, Cake Decoration, Furniture Upholstery, Furniture Repair and Remodeling, Law for Laymen, Millinery, Slip Covering, Meal Planning, and Living in the Home. Other similar courses will be offered if there is a need in the community.

TRADE AND INDUSTRIAL EDUCATION

Courses in Machine Shop, Auto Body and Fender Repair, Auto Mechanics, Carpentry, Plumbing, Sheet Metal, Slide Rule, Electricity, Gas Fitters Code Interpretation, Lead Wiping, Foremanship, Management Development, and Firemanship have been and may be offered where there is sufficient need. These courses may be offered as pre-employment, trade-extension, or as related instruction to indentured apprentices.

Other courses may be offered similar to those mentioned above if need in the community is apparent.

SAMPLE ONE-YEAR COURSE

Breakdown of Carpentry Apprenticeship Related Training

	Clock Hours
Estimating	20
Stair Building	8
Interior Trim and Finish	12
Cabinet Work	12
Blue Print Reading	20
Advanced Carpentry Mathematics	20
Industrial Labor Relations	6
General Review	20
Examinations (written and performance)	15
Miscellaneous	12
	144

Class meets two nights weekly for 2½ hours per session, for nine months.

1954 - CLASS SCHEDULE - 1955

Course Numbers (Credit Hours in parentheses)

SUBJECT	FALL			WINTER			SPRING		
	8:00 DAILY								
Agriculture	Agr 61	(4)		Agr 42	(5)		Agr 63*	(5)	
Biology	Biol 51*	(5)					Biol 53*	(5)	
Business Mathematics							Bus 41	(4)	
Chemistry				Chem 21	(5)		Chem 22	(5)	
Freshman English	Eng 1-01	(3)							
Mathematics	Math 1	(4)		Math 11	(5)		Math 12	(5)	
	Math 51	(5)		Math 52	(5)		Math 53	(5)	
Shop Courses	T&I***	(8)		T&I***	(8)		T&I***	(8)	
Typewriting	Sec Sci 1	(2)		Sec Sci 2	(2)		Sec Sci 11	(2)	
	Sec Sci 11	(2)		Sec Sci 12	(2)				
Business Machines	Bus 21	(2)		Bus 22	(2)				

8:00 MONDAY, WEDNESDAY, AND FRIDAY

Heredity			Biol 52	(3)				
Freshman English	Eng 1	(3)	Eng 2	(3)		Eng 3	(3)	
Home Economics	H. Ec. 41**	(3)				H. Ec. 43**	(3)	
Physical Education (Women)	PEW 1	(1)	PEW 2	(1)		PEW 3	(1)	
Psychology	Psych 51	(3)	Psych 52	(3)		Psych 74	(3)	
Secretarial Practice						Sec Sci 33	(3)	

8:00 TUESDAY AND THURSDAY

Speech	Spch 51	(2)	Spch 52	(2)		Spch 13	(2)	
Word Study			Eng 21	(2)				

8:55 DAILY

Mathematics	Math 1	(4)						
	Math 11	(5)		Math 12	(5)		Math 13	(5)
Home Economics				H. Ec 42	(3)			
Spanish	Span 1	(5)		Span 2	(5)		Span 3	(5)
Shorthand	Sec Sci 21	(4)		Sec Sci 22	(4)		Sec Sci 23	(4)
	Sec Sci 23	(4)		Sec Sci 31	(4)		Sec Sci 32	(4)

8:55 MONDAY, WEDNESDAY, AND FRIDAY

Agriculture	Agr 1*	(5)				Agr 23*	(5)	
Biology	Biol 41	(3)						
Freshman English	Eng 1	(3)		Eng 2	(3)		Eng 3	(3)
Physical Education				PE 42	(3)		PE 43	(3)
Physical Education (Men)	PEM 1	(1)		PEM 2	(1)		PEM 3	(1)
Mathematics				Math 2	(3)		Math 3	(3)
Music Theory, Advanced	Mus 51	(3)		Mus 52	(3)		Mus 53	(3)
Principles of Economics	Econ 51	(3)		Econ 52	(3)		Econ 53	(3)
Public Speaking				Spch 1	(3)			
Salesmanship							Bus 33	(3)
World Civilizations	Hist 11	(3)		Hist 12	(3)		Hist 13	(3)

SUBJECT	FALL	WINTER	SPRING
8:55 TUESDAY AND THURSDAY			
Advanced Composition	Eng 51 (2)	Eng 52 (2)	Eng 53 (2)
Art Appreciation	Art 44 (2)		
Vocal Ensemble (Men)	Mus 81 (½)	Mus 82 (½)	Mus 83 (½)
Word Study			Eng 21 (2)

9:50 DAILY

Agriculture	Agr 51* (5)	Agr 52* (5)	Agr 53* (5)
Beginning French	Frch 1 (5)	Frch 2 (5)	Frch 3 (5)
Business Machines	Bus 21 (2)		Bus 23 (2)
Business Mathematics	Bus 41 (4)		
Chemistry	Chem 1* (5)	Chem 2* (5)	Chem 3 (5)
Botany	Biol 21* (5)	Biol 22* (5)	
Accounting		Acctg 1 (4)	Acctg 2 (4)
Music Theory, Elementary	Mus 1 (3)	Mus 2 (3)	Mus 3 (3)
Income Tax		Bus 32 (3)	

9:50 MONDAY, WEDNESDAY, AND FRIDAY

Essay and Biography			Lit 44 (3)
Freshman English	Eng 1 (3)	Eng 2 (3)	Eng 3 (3)
General Physics	Phys 41* (4)	Phys 42* (4)	Phys 43* (4)
Marriage and the Family		Soc 44 (3)	
Physical Education (Men)	PEM 1 (1)	PEM 2 (1)	PEM 3 (1)
Public Speaking		Spch 1 (3)	Spch 1 (1)
Survey of Physical Science	Sci 1 (3)	Sci 2 (3)	Sci 3 (3)

9:50 TUESDAY AND THURSDAY

Fiction, Poetry, and Drama	Lit 41 (2)	Lit 42 (2)	Lit 43 (2)
Speech	Spch 11 (2)	Spch 12 (2)	Spch 13 (2)
Sociology	Soc 61 (2)	Soc 62 (2)	Soc 63 (2)
Engineering Drawing	MecDr1*** (3)	MecDr2*** (3)	MecDr3*** (3)

10:45 MONDAY, TUESDAY, AND THURSDAY

American Government	Pol Sci 1 (3)	Pol Sci 2 (3)	Pol Sci 3 (3)
Business English	Bus 11 (3)	Bus 12 (3)	Bus 13 (3)
Business Law	Bus 52 (3)	Bus 53 (3)	
Color and Design	Art 11** (3)	Art 12** (3)	Art 13** (3)
Color and Design, Advanced	Art 61** (3)	Art 62** (3)	Art 63** (3)
Consumer Economics			Econ 43 (3)
Dictaphone			Sec Sci 13 (1)
Education	Ed 52 (3)		
Freshman English	Eng 1 (3)	Eng 2 (3)	Eng 3 (3)
	Eng 3 (3)	Eng 1 (3)	Eng 2 (3)
Home Economics	HEc 51** (3)	HEc 52** (3)	HEc 53** (3)
Psychology	Psych 51 (3)	Psych 52 (3)	Psych 53 (3)
Physical Education (Women)	PEW 1 (1)	PEW 2 (1)	PEW 3 (1)
Spanish Reading	Span 51 (3)	Span 52 (3)	Span 53 (3)
Speech	Spch 1 (3)		
Statics			Phys 63 (3)
Zoology		Biol 31* (3)	Biol 32* (3)

10:45 TUESDAY AND THURSDAY

Fundamentals of Music	Mus 11 (1)		
Music Education Methods		Mus 12 (1)	Mus 13 (1)
Office Practice	Bus 2 (2)		

SUBJECT	FALL	WINTER	SPRING
10:45 WEDNESDAY			
Orientation.....	Orient 1 (1)	Orient 1 (1)	-----
Business Orientation.....	Bus 01 (1)	-----	-----
Intro. to Home Ec.....	H.Ec 01 (1)	-----	-----
Agriculture Professions.....	Ag 01 (1)	-----	-----
Directed Reading.....	-----	Eng 44 (1-2)	Eng 44 (1-2)

11:40 DAILY

Business Machines.....	Bus 21 (2)	Bus 22 (2)	Bus 23 (2)
Organic Chemistry.....	-----	Chem 51* (5)	Chem 52* (5)

11:40 MONDAY, WEDNESDAY, AND FRIDAY

College Band.....	Mus 31 (1/2)	Mus 32 (1/2)	Mus 33 (1/2)
Intro. to Philosophy.....	-----	Phil 1 (3)	-----
Physics, Intro. to.....	Phys 1* (5)	-----	-----
Play Production.....	-----	Spch 41 (3)	Spch 42 (3)
U. S. History.....	Hist 51 (3)	Hist 52 (3)	Hist 53 (3)
World Literature.....	Lit 31 (3)	Lit 32 (3)	Lit 33 (3)

11:40 TUESDAY AND THURSDAY

College Choir.....	Mus 21 (1/2)	Mus 22 (1/2)	Mus 23 (1/2)
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1:30 DAILY

Beginning German.....	Germ 1 (5)	Germ 2 (5)	Germ 3 (5)
Chemistry.....	Chem 1* (5)	Chem 2* (5)	Chem 3* (5)
Engineering Physics.....	Phys 51* (5)	Phys 52* (5)	Phys 53* (5)
Geology.....	Geol 1* (5)	Geol 2* (5)	Geol 3* (5)
Home Economics.....	-----	HEC 2 (5)	H.Ec 3** (5)
Mathematics.....	Math 1 (4)	Math 1 (4)	-----
Shop Courses.....	T&I*** (7)	T&I*** (7)	T&I*** (7)
Student Teaching.....	-----	Educ 71 (6)	-----
Typewriting.....	Sec Sci 11 (2)	Sec Sci 1 (2)	Sec Sci 2 (2)

1:30 MONDAY, WEDNESDAY, AND FRIDAY

Accounting, Principles of.....	Acctg 51 (3)	Acctg 52 (3)	Acctg 53 (3)
Education.....	Educ 51 (3)	-----	Educ 53 (3)
Freshman English.....	Eng 1 (3)	Eng 2 (3)	Eng 3 (3)
General Dairy Husbandry.....	-----	Agr 62* (3)	-----
History of Art.....	Art 41 (3)	Art 42 (3)	Art 43 (3)
Foods.....	H.Ec 1** (3)	-----	-----
Physical Education (Men).....	PEM 1 (1)	PEM 2 (1)	PEM 3 (1)
Public Speaking.....	Spch 1 (3)	-----	-----
Secretarial Accounting.....	-----	-----	Acctg 13 (3)
English Literature.....	Lit 51 (3)	Lit 52 (3)	Lit 53 (3)

1:30 TUESDAY AND THURSDAY

Lettering.....	-----	-----	Art 83** (2)
Foods.....	H.Ec 21** (2)	-----	-----
Filing.....	-----	Bus 51 (2)	-----
General Biology.....	Biol 1* (3)	Biol 2* (3)	Biol 3* (3)
History of Music.....	Mus 10 (2)	Mus 20 (2)	Mus 30 (2)
Range Livestock Production.....	-----	Agr 2* (3)	-----
Vocal Ensemble (Women).....	Mus 81 (1/2)	Mus 82 (1/2)	Mus 83 (1/2)
Engineering Drawing.....	MecDr1*** (3)	MecDr2*** (3)	MecDr3*** (3)

SUBJECT	2:25 DAILY		
	FALL	WINTER	SPRING
Business Machines.....	Bus 21 (2)	Bus 22 (2)	Bus 23 (2)
Modern Business English.....	Bus 11-01 (3)		
Shorthand Theory.....		Sec Sci 21 (4)	Sec Sci 22 (4)

2:25 MONDAY, WEDNESDAY, AND FRIDAY

American Government.....	Pol Sci 1 (3)	Pol Sci 2 (3)	Pol Sci 3 (3)
Analytical Chemistry.....	Chem 61* (5)	Chem 62* (4)	Chem 63* (3)
Crafts Processes.....	Art 31 (3)	Art 32 (3)	
Elementary School Art.....			Art 33** (3)
French Reading.....	Frch 51 (3)	Frch 52 (3)	Frch 53 (3)
Oil Painting.....	Art 71** (3)	Art 72** (3)	
Physical Education (Women)	PEW 1 (1)	PEW 2 (1)	PEW 3 (1)
U. S. Literature.....	Lit 61 (3)	Lit 62 (3)	Lit 63 (3)
Business English.....		Bus 12 (3)	Bus 13 (3)

2:25 TUESDAY AND THURSDAY

Current Affairs.....	Hist 41 (2)	Hist 42 (2)	Hist 43 (2)
Engineering Problems.....	Math 21 (1)	Math 22 (1)	Math 23 (1)
Freehand Drawing.....	Art 1** (2)	Art 2** (2)	Art 3** (2)
Livestock Judging and Selection.....			Agr 3** (2)
Home Economics.....		H.Ec 22** (2)	

3:20 MONDAY, WEDNESDAY, AND FRIDAY

Physical Education Lab.....	PE 11 (2)	PE 12 (2)	PE 13 (2)
Physical Education (Men).....	PEM 1 (1)	PEM 2 (1)	PEM 3 (1)
Physical Education (Women).....	PEW 1 (1)	PEW 2 (1)	PEW 3 (1)

* CHECK FOR TIME OF LABORATORY PERIODS.

Chemistry courses and Physics 1, to be arranged with instructors.

Others to be scheduled as follows:

- Agr 1 Tues., Thurs. 2:25-4:10—Agr 2 Wed., 2:25-4:10—Agr 23 Mon., Fri. 2:25-4:10
- Agr 51, 52, 53 Thurs. 9:50-11:35—Agr 62 Tues. 1:30-3:15
- Biology 1, 2, 3, Mon., or Tues. 2:25-4:10
- Biology 21, 22, Tues., Thurs. 9:50-11:35—Biology 31, 32, Wed., Fri. 1:30-4:10
- Biology 51, Mon., Wed., Fri. 8:00-9:45—Biology 53 Tues., Thurs. 8:00-9:45
- Geology 1, 2, 3, Tues., Thurs. 1:30-3:15
- Physics 41, 42, 43, 51, 52, 53, Thurs. 1:30-4:10 or Tues. 2:25-5:00

** Class continues 2 hours in succession.

*** Class continues 3 hours in succession

Symphony Orchestra meets 7:30 p.m. Tues.

Small Ensembles in voice or orchestral instruments—time to be arranged.

Applied Music—Time for individual lessons to be arranged with instructors.

SUMMER QUARTER 1954

The summer quarter will begin June 14 and end August 20, 1954. The quarter will be divided into two terms of five weeks each and students may receive credit for work done in either term or for the entire quarter. Fifteen hours credit may be earned during the quarter. The maximum number of classes to be taken at one time is three.

SCHOOL OF BUSINESS

Beginning and advanced courses in bookkeeping, shorthand, and typewriting will be offered. Other courses will be given according to demand from among the following: Business English, Business Machines, Business Arithmetic, Office Practice, Business Law I and II.

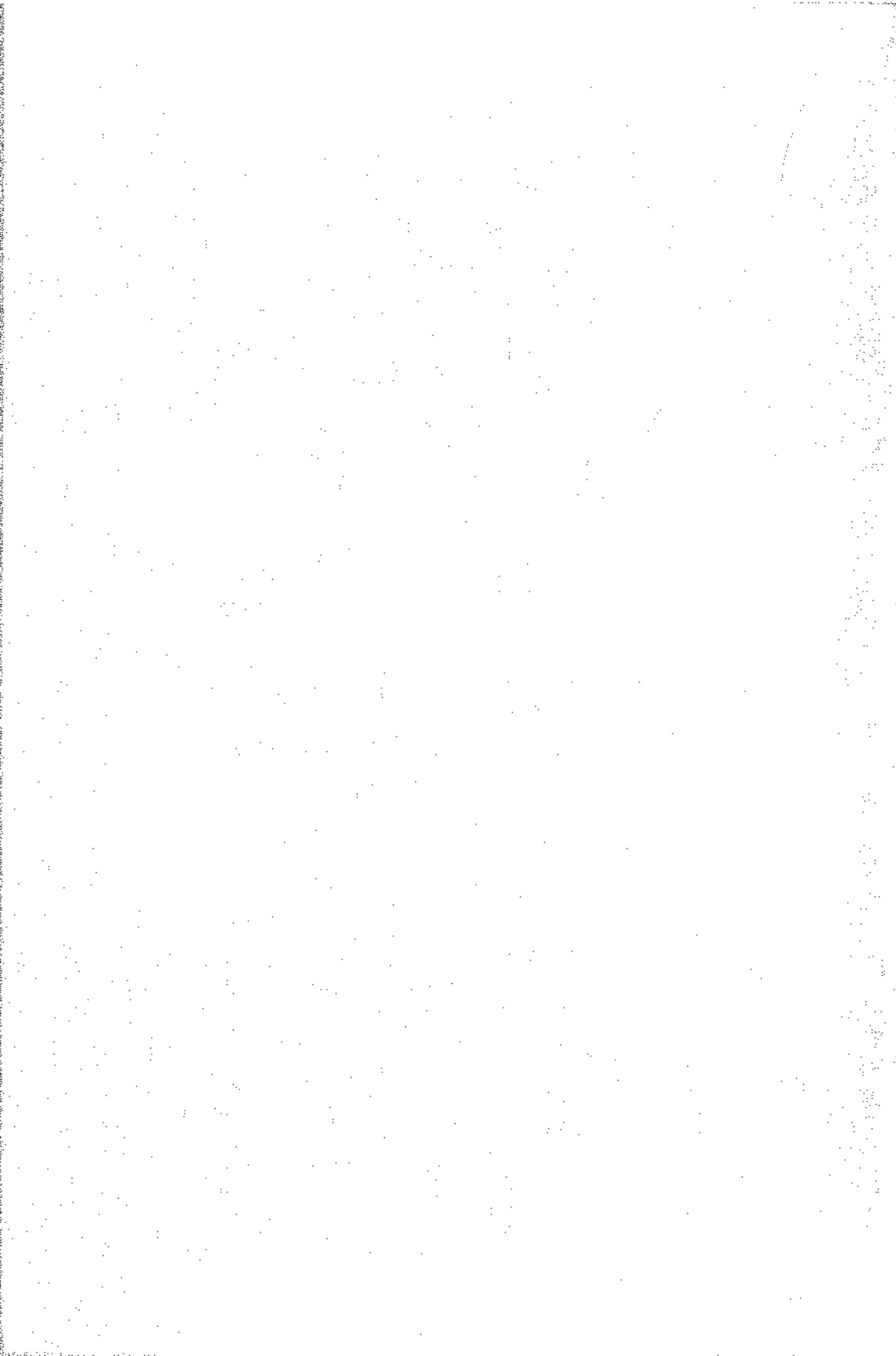
Fees

Matriculation	\$ 5.00
Each five weeks' course.....	10.00
Each ten weeks' course.....	15.00
Maximum fees for summer quarter courses.....	60.00

Tuition

Mesa County residents.....	no charge
Nonresidents, each five-weeks' term.....	\$5.00





Trained Personnel Needed

The demand for trained stenographers, bookkeepers, office workers, and secretaries mounts steadily as the present business tempo increases. Never before has there been such a demand for trained personnel. Advancement in business positions requires high standards of efficiency; and young men and women, especially those just out of high school, should choose their business training carefully.

Intensive Program

The Mesa College Summer School of Business is designed to speed your training toward a future position. Beginning shorthand and beginning typing are offered two periods each day. You may therefore acquire the fundamental skills of typing and shorthand at a much more rapid rate.

High School Graduates

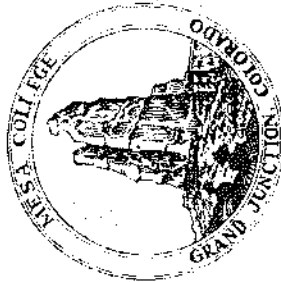
You may begin your college business course at summer school and be ready to accept employment earlier than if you wait until fall.

High School Credit

You may earn up to one and one-half units in typing, shorthand and accounting, in summer school, upon the recommendation of your high school principal.

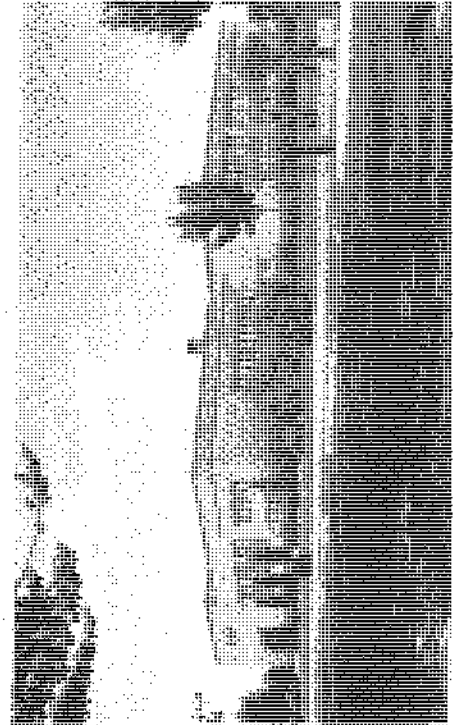
Teachers' Special Permits

Teachers may earn twelve hours by combining English and business courses during the summer. A minimum of ten students is necessary for a course to be offered.



THE SENTINEL PRINTERS

MESA COLLEGE



SUMMER QUARTER

June 14 - August 20

1954

Registration at College June 14, 7-9 a.m.

1120 NORTH AVENUE GRAND JUNCTION COLORADO

Course Offerings

Credit

ACCOUNTING—Throughout the Quarter

Introductory Accounting 4 Hours

An introduction to the fundamentals of accounting: double entry records, entries for notes, drafts, interest and discounted notes, adjusting and closing entries, preparation of statements. Of value to any office personnel. 8:00—8:55 A.M.

Business Machines 2 Hours

A course designed to develop proficiency on any one of the following: adding machine, key-driven calculators, electric and crank-driven calculators, posting machine. 11:00 to 11:55, and other hours to be arranged.

SHORTHAND—Throughout the Quarter

Beginning Shorthand I, First Term; II, Second Term 4-8 Hours

A study of the principles of shorthand through reading and writing. Given in a double period throughout the quarter. 7:00—8:55.

Advanced Shorthand (Terminal) 2-4 Hours

A brush-up course in shorthand designed to increase speed both in dictation and transcription. 11:00—11:55.

TYPEWRITING—Throughout the Quarter

Beginning Typing I, First Term; II, Second Term 2-4 Hours

Instruction in the fundamentals of typing to teach the keyboard by touch system; to develop proficiency in handling the machine; to give practice in typing straight copy. The course is given throughout the quarter in a double period. 9:00—10:55.

Advanced Typing—Throughout the Quarter. 10:00-10:55 2 Hours

GENERAL BUSINESS—One Term Only

Salesmanship, First Term 3 Hours

The fundamentals of salesmanship; principles of selling; the psychology of professional selling; solution of customer problems; development of personality traits of a successful salesman. First term. 7:00—7:55.

Business Law 3 Hours

A study of contracts in general, principal and agent, principal and surety, employer and employee, negotiable instruments, insurer and insured. Second term. 7:00—7:55.

ENGLISH

First term only—Time to be arranged

Vocabulary Building	3 hours
Shakespearean Plays	3 hours
Essay and Biography	3 hours
Modern Short Story	3 hours

OTHER COURSES

If a sufficient demand should develop, additional courses will be offered: e. g. Business English, Letter Writing, College Algebra, Business Mathematics, Psychology.

STUDENT LOAD

The maximum number of hours that may be taken in a five-week term is eight, the maximum for the quarter is sixteen. The staff will be happy to help you plan a course of study to fit your needs.

FEEES

All five weeks courses per course	\$10.00
Typing and Shorthand for ten weeks (double period)	20.00
Machines, Advanced Typing and Accounting, per course	15.00
Matriculation (paid once)	5.00
Tuition—Mesa County Residents—No charge	
Non-residents, per term	5.00

Summer Quarter Staff

JOHN STOUT, Director

MISS HELEN MILLS, MRS. ESTHER HERR

MISS MARY COLEMAN