



Your Right to Know

Annual Security Report & Fire Safety Report 2016-2017

<http://www.fortlewis.edu/AnnualSecurityReport>



ANNUAL SECURITY REPORT 2016-2017

ANNUAL SECURITY REPORT SECTION 1 OF 2

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Hard copies are available at the Student Affairs Office, 230 Miller Student Services, (970) 247-7331. Electronic version is available at <http://www.fortlewis.edu/AnnualSecurityReport>. Please see the Annual Fire Safety Report in Section 2 of this Annual Security Report.

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Fort Lewis College does not discriminate on the basis of race, age, color, religion, national origin, gender, disability, sexual orientation, gender identity, gender expression, political beliefs, or veteran status.

“YOUR RIGHT TO KNOW”

The following information is being made available according to the Higher Education Amendments of 1998. The table below summarizes information that is available through Fort Lewis College's web site at <http://www.fortlewis.edu/studentaffairs/YourRightToKnow.aspx>.
Hard copies of information may be obtained from the office listed for that information.

Websites	Contact Office	Phone/Fax
Accountability Programs for Programs that Prepare Teachers	Title II Reports U.S. Department of Education	Phone: 1-877-684-8532
Accreditation & Recognitions	Academic Affairs Office 240 Berndt Hall	Phone: 970-247-7314 Fax: 970-247-7680
Annual Security Report Campus Crime Statistics Alcohol & Other Drug Policy Weapons Policy Annual Fire Safety Report Emergency Plan Missing Student Notification Sexual Misconduct Policy	Student Affairs Office 230 Miller Student Services	Phone: 970-247-7573 Fax: 970-382-6935
	Fort Lewis College Police Aspen Hall	Phone: 970-247-7491 Fax: 970-247-7386
Athletics Click on Recruits	Athletics Aquatic Center, Room 108	Phone: 970-247-6438
College Navigator	Institutional Research Berndt Hall, Room 240	Phone: 970-247-7426
College Refund Policy	Cashier's Office 140 Berndt Hall	Phone: 970-247-7380 Fax: 970-247-7284
Copyright & Infringement Policies	Information Technology	Phone: 970-247-7444
Constitution Day	Arts & Sciences Berndt Hall, Room 171	Phone: 970-247-7163
Cost of Attendance Special Course Fees (Tuition/Fees, Books and supplies, Room & Board Transportation, and additional course costs)	Cashier's Office 140 Berndt Hall	Phone: 970-247-7380 Fax: 970-247-7284
Degree Programs	Academic Affairs Office 240 Berndt Hall	Phone: 970-247-7314 Fax: 970-247-7680
Disability Services	Disability Services Office 280 Noble Hall	Phone: 970-247-7459 Fax: 970-247-7689
Facilities & Maps	Facilities Scheduling College Union Building	Phone: 970-247-7502
Faculty	Academic Affairs Office	Phone: 970-247-7314

	240 Berndt Hall	FAX: 970-247-7680
FERPA	Registrar's Office 160 Miller Student Services	Phone: 970-247-7350 FAX: 970-247-7598
Graduation and Transfer Out Rates	Institutional Research Office 242 Berndt Hall	Phone: 970-247-7426
Net Price Calculator	Admission & Advising Office Kroeger Hall	Phone: 970-247-7184 Fax: 970-247-7179
Retention Rates	Institutional Research Office 242 Berndt Hall	Phone: 970-247-7426
Student Body Diversity	Institutional Research Office 242 Berndt Hall	Phone: 970-247-7426
Study Abroad	International Programs Office 106 Jones Hall	Phone: 970-247-7672 Fax: 970-247-7190
Textbooks	Fort Lewis College Bookstore Student Union Building	970-247-7415 Fax: 970-247-7420
Vaccination Information	Student Health Center 170 Miller Student Services	Phone: 970-247-7355 Fax: 970-247-7621
Voter Registration Federal Voter Registration Information State Voter Registration Information La Plata County Voter Registration Information	Student Affairs Office 230 Miller Student Services	Phone: 970-247-7573 Fax: 970-382-6935
Transfer of Credit Policies and Articulation Agreements	Registrar's Office 160 Miller Student Services	Phone: 970-247-7350 Fax: 970-247-7598
Withdrawing/Dropping Courses – College Refund Policy	Student Billing and Cashiering Room 140 Berndt Hall	Phone: 970-247-7380 Fax: 970-247-7284
How to Withdraw from Fort Lewis College	Registrar's Office 160 Miller Student Services	Phone: 970-247-7350 Fax: 970-247-7598
Withdrawing and the implications of the Return of Title IV Funds	Office of Financial Aid 101 Miller Student Center	Phone: 970-247-7142 Fax: 970-247-7108

ANNUAL SECURITY REPORT

This is the compliance document to the Federal Student Right-to-Know and Campus Security Act of 1990 (Clery Act), the Federal Drug-free Schools and Campuses Act of 1989, and the Higher Education Amendments of 1992 and 1998. Please see the Annual Fire Safety Report in Section 2 of this Annual Security Report.

Fort Lewis College places a high priority on the personal safety of its students, faculty, staff, and visitors. A campus community relies on a peaceful, safe, and secure environment. Preserving this environment is a responsibility everyone on campus must share.

Under the Federal Student Right-to-Know and Crime Awareness and Campus Security Act of 1990 (now known as the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act or Clery Act), all colleges receiving federal funds are required to report crime statistics. Instructions on how to access this information will be distributed on an annual basis to all faculty, staff, and students, and to any applicant for enrollment or employment. Please keep this report as a resource document and refer to it throughout the year. This report is descriptive only. It is not intended to serve as a contract between the College and any other party. College security policies and procedures are subject to change at any time without notice. Any inquiries concerning information presented in this brochure may be directed to the Vice President for Student Affairs at (970) 247-7573.

FOR EMERGENCY ASSISTANCE:

For emergency help from a campus telephone: 9-911

For emergency help from a pay or cellular telephone: 911 (no coins necessary)

Or use one of the campus emergency phones located at:

- Clock Tower
- Cooper Quad south of Cooper Hall
- Between Berndt Hall and the Theatre
- Union Visitor Lot by the College Union
- Between the Bader and Sheridan Residence Halls
- Between Lot R and the Centennial Apartments
- 8th Avenue Lot, east of Sage Hall
- Concert Hall Lot, east of the Concert Hall
- Stadium Visitor Lot, north of the football stadium
- Between Art Lot (gymnasium) and Stadium Visitor Lot, north of the football stadium

- Between Center for SW Studies Lot and the Center for Southwest Studies
- Along walkway on 8th Avenue and Fort Lewis Drive

Emergency response for fire, ambulance, or hazardous materials is the joint responsibility of the Fort Lewis College Police Department and the Durango Fire Department. The Durango Police Department may also respond.

TO REPORT A CRIME IN PROGRESS ON CAMPUS: Call 9-911 or 911.

Community members, students, faculty, staff and guests are encouraged to report any suspicious incident or hazardous conditions that they witness. For example, situations such as altercations, assaults, verbal arguments, vehicles blocking access, and/or unsafe driving should be reported. Anonymous callers wishing to report a crime in progress are encouraged to do so. Anonymous reports are included in the College's annual Clery Act crime statistics.

Furthermore, all community members, including students and employees, are encouraged to report crimes and other emergencies to police when the victim of a crime elects to, or is unable to make such a report.

Each report will be evaluated in accordance with the Timely Warning policy. The Timely Warning Policy is available at:

<https://wiki.fortlewis.edu/display/POL/Timely+Warning>.

TO FILE A REPORT FOR A CRIME THAT HAS ALREADY OCCURRED:

Call Durango La Plata Emergency Communications Center at 385-2900 or Fort Lewis College Police at 749-6581 to talk with an officer on duty. Reports can also be filed via the Fort Lewis College Police Department Web site at www.fortlewis.edu/police Persons making false crime reports are subject to campus discipline and/or legal sanctions.

To assist with campus safety, it is imperative that all students, faculty, and staff take responsibility to immediately report any suspicious incident or hazardous conditions that they witness.

Persons wishing to file a report confidentially or anonymously may do so; however, if the complainant wants to file criminal charges against another for a crime, he/she cannot remain anonymous or confidential. Anonymous reports are included in the annual Clery Act crime statistics. Voluntary confidential reports can be filed at <https://www.fortlewis.edu/police-parking/SilentWitnessReportForm.aspx>.

FOR QUESTIONS REGARDING PARKING PERMITS, PARKING TICKETS, OR OTHER ADMINISTRATIVE POLICIES/PROCEDURES RELATED TO THE FORT LEWIS COLLEGE POLICE AND PARKING SERVICES

DEPARTMENT: Call the Fort Lewis College Police Department administrative office at 247-7491.

FORT LEWIS COLLEGE POLICE DEPARTMENT

The Fort Lewis College Police Department, in partnership with the campus community, is responsible for public safety, campus parking enforcement, law enforcement, after-hours emergency maintenance (notification of Physical Plant Services staff), and emergency response. The Fort Lewis College Police Chief/Director and seven (7) police officers are Commissioned Peace Officers through the State of Colorado, the City of Durango, and the La Plata County Sheriff's Department; they are Colorado POST-certified and receive the same training given to any police officer in the State of Colorado as required by the Colorado Peace Officer Standards and Training Board. Fort Lewis College police officers enforce all Federal, State, local laws/ordinances, and official College policies, and have full arrest authority. The Department operates twenty-four hours per day, seven days per week, and is staffed with an administrative assistant during regular business hours Monday through Friday. Fort Lewis College police officers maintain excellent working relationships with other state and local law enforcement agencies, and will coordinate responses to crime when appropriate. Fort Lewis College and the City of Durango have signed two Memoranda of Understanding with the City of Durango regarding jurisdiction and communication and coordination of investigations, particularly regarding sexual assault, domestic violence, dating violence and stalking.

All off campus locations are patrolled by the local police department or the Sheriff Department and not formally monitored by Fort Lewis College.

GEOGRAPHIC LOCATION

Fort Lewis College is a state-supported institution of higher education located on approximately 707 acres within the city of Durango and La Plata County. Fort Lewis College also owns approximately 6,319 acres located in Hesperus, Colorado, ten miles west of the Durango campus. The Hesperus site contains facilities used by the Fort Lewis College Biology/Agriculture and Forestry department.

The Fort Lewis College community contains approximately 4,000 enrolled students and 670 faculty and staff members.

GENERAL CRIME PREVENTION

A campus community must do more than just react to crime; it must look for opportunities to deter crime. A variety of programs inform students, faculty, and staff about campus security policies and procedures; and various practices have been developed to aid in crime prevention and to encourage responsibility. These include, but are not limited to:

- Safety tips and information on crime prevention are distributed regularly to the student newspaper, *The Independent*, the campus radio station, KDUR, and by campus e-mail.
- Educational programs (often through cooperation with other agencies) are held at least once per term in the residence halls and elsewhere on campus. Topics include, but are not limited to, the following: crime prevention, sexual assault awareness, personal safety, first aid, fire prevention, and alcohol and other drug abuse prevention.
- Escorts are provided based on officer availability. Call the Fort Lewis College Police Department at 749-6581 to arrange the escort. Students, faculty, and staff are encouraged not to walk alone in isolated areas.
- An Identification Program is available to engrave personal property. Interested students should contact the Fort Lewis College Police Department at 749-6581.

The Office of Student Affairs establishes and enforces standards of conduct at Fort Lewis College. Students charged with law violations may expect to have the matter handled both through the criminal justice system and the College judicial system.

SECURITY PROCEDURES AND ACCESS TO CAMPUS BUILDINGS

Fort Lewis College police officers conduct regular vehicle, foot, and bicycle patrols on campus.

Fort Lewis College installed 113 new sidewalk lights and 17 new parking lot lights totaling more than \$500,000 as part of its \$40 million construction program. In addition, 12 emergency telephones have been installed in parking lots and residential areas of campus, and 3 additional emergency telephones have been installed along the walkway on 8th Avenue and Fort Lewis Drive. Campus lighting is routinely assessed for needed improvements. Night-shift campus police officers review campus lighting and report necessary repair or replacement needs to the Physical Plant. Individuals may report light outages directly to the Physical Plant by calling 247-7000.

Non-residential campus buildings and facilities are open to members of the campus community and visitors during regular business and class hours. Admission to any non-residential facility after hours is limited to authorized persons with a building key. Access hours may be extended to accommodate evening classes or special events. Computer labs have specific hours set by the Office of Information Technology. Reed Library publishes its business hours at the beginning of each term. Buildings are secured by Fort Lewis College police officers, and parking lots and buildings are periodically patrolled by officers twenty-four hours per day, seven days per week.

The outside doors of the residence halls lock automatically when closed, requiring a key for entry. **Students have the responsibility to assist in maintaining their safety by keeping these doors closed at all times and are encouraged to report unsafe conditions or maintenance, if needed.** Student rooms are individually keyed and the procedure for replacing a lost key includes a lock change. Student Housing staff and police officers patrol all residential facilities.

The Residence Director or other Student Housing official generally will not enter an occupant's room/apartment unless accompanied by the occupant, the occupant's authorized representative, or a second authorized College representative. However, the College reserves the right to enter any occupant's apartment/room for the purpose of inspection when an authorized College official has reason to believe that the following conditions may exist, which include but are not limited to:

- An occupant of the living unit may be physically harmed or endangered.
- Significant damage is being done to College property.
- There has been a violation of the provisions contained in the Housing Contract, the *Student Housing Guide*, or subsequent written notice

applicable to the operation and administration of residence halls and apartments of Fort Lewis College.

- Maintenance and/or repair is necessary.
- Routine maintenance checks.
- Occupancy verification checks.

The College will not search a room without the occupant's permission or a court-authorized search warrant. See the *Student Housing Guide* in the *Student Handbook* for more information concerning Student Housing policies and procedures.

Fort Lewis College incorporates environmental security design practices in the planning, building, and maintenance stages of all structures and grounds keeping. Fort Lewis College police officers on patrol will routinely file work orders with Physical Plant Services to report any problems with lighting, shrubbery, or any other maintenance concerns. Testing of emergency phone blue lights will be conducted by Fort Lewis College police officers on a quarterly basis.

REQUIRED NOTIFICATION Clery Act

- A brief, written summary of the *Annual Security Report*, including the exact URL and information on how to obtain a hard copy, is e-mailed to all currently enrolled students and all current employees before October 1 of each year.
- A brief, written summary of the *Annual Security Report*, including the exact URL and information on how to obtain a hard copy, is also provided to all prospective employees who contact the Fort Lewis College Human Resources Office.
- A brief, written summary of the *Annual Security Report*, including the exact URL and information on how to obtain a hard copy, is also provided to all prospective students who contact the Fort Lewis College Admission Office.

Emergency Response Procedures

The Fort Lewis College Emergency Response Procedures are available at www.fortlewis.edu/police

Emergency Response & Evacuation Procedures Immediate Notification

If there is an immediate threat to the health or safety of students or employees occurring on campus, the College Emergency Notification System will communicate what action to take as directed by the Fort Lewis College Emergency Response Plan: The methods of communication are as follows:

1. E-mail to Students, Faculty, Staff, Parents and Affiliates.
2. College Emergency Web Site, www.fortlewis.edu/emergency

3. e2campus text message alert system, to those registered
4. Fort Lewis College Emergency Information Line: 1-888-433-0046 or 247-6334
5. College radio station, KDUR, 91.9 FM or 93.9 FM
6. A follow up notification will occur when further information is available on the status of the situation, and when it is safe to return.

Timely Warnings

As soon as pertinent information is available, the Fort Lewis College Police Department, in consultation with Fort Lewis College administrators will evaluate the need to issue a timely warning based upon the following conditions:

1. A Clery Act crime, occurring within the institution's Clery geography, has been reported to campus security authorities or police; and
2. The crime is considered by the institution to represent a serious or continuing threat to students and employees.

In determining whether to issue a timely warning, on a case-by-case basis, the institution will consider all the facts surrounding the crime including factors such as: the nature of the crime, the continuing danger to the campus community, and the possible risk of compromising law enforcement efforts.

The intent in issuing a timely warning is to enable members of the campus community to protect themselves and to aid in the prevention of similar crimes. Timely warnings will be distributed via methods reasonably likely to reach the entire campus community.

Please see Timely Warning Policy, available at: <https://wiki.fortlewis.edu/display/POL/Timely+Warning>.

Significant Emergency or Dangerous Situation

Upon receiving information of a significant emergency or dangerous situation, the individual receiving the information shall call 911 or 9-911 from a campus phone. The La Plata County Central Communications Center will dispatch the Fort Lewis College Police Department, in addition to any required medical and/or fire personnel.

- The Fort Lewis College Police Department will investigate reports of any emergency or dangerous situation to confirm the report.
- If the responding police officer(s) determines the report is a significant emergency or dangerous situation, they will notify the Chief of Police or his/her designee as soon as practical to advise them of the situation.

- The Chief of Police or designee will determine the appropriate segment of the campus community to notify.
- Without delay, the Chief of Police and Public Affairs Officer will determine the content of the notification, and will withhold the names of victims as confidential. The Public Affairs Officer or designee will initiate the notification system. The notification will take into account the safety of the community, based on assisting the victims, containing the situation, and mitigating the emergency.

Disseminating Emergency Information to Large Community

In the event of a significant emergency or dangerous situation occurring on the Fort Lewis College campus which could have a potential impact on the surrounding community:

- The Fort Lewis College Police Department will notify the La Plata County Communications Center of the potential impact to the surrounding community.
- Per the College's Emergency Response Plan, the Public Affairs Officer or designee will act as the College liaison with the media.

Testing the Emergency Response System

One Annual test of the College's emergency response system

- The Fort Lewis College Police Department, in conjunction with the Public Affairs Officer, will annually conduct an emergency test of the College's emergency response system.
- The test may announced or unannounced.
- The College's emergency notification system will indicate that the drill is a test only.
- A debriefing will be held following the annual test to follow through on any corrections necessary.
- The College's emergency response and evacuation procedures will be available in the Emergency Response Plan.

Procedures to test the College emergency response system

- The Fort Lewis College Police Department, with assistance from the Environmental Health and Safety Department, will determine the type of test to be conducted on an annual basis. The type of test may vary annually.
- The Fort Lewis College Police Department, with assistance from the Public Affairs Officer, will notify College Administrators, and the La Plata County Central Communications prior to conducting the test to

ensure emergency responders are aware the test is not a real event.

- The test shall utilize the emergency response of the College along with evacuation procedures. The test will include an evacuation of at least one building on campus, and a notification on the campus emergency notification system.
- Each test is documented.

Fire Safety Report

- A brief, written summary of the *Annual Fire Safety Report*, including the exact URL and information on how to obtain a hard copy, is e-mailed to all currently enrolled students and all current employees before October 1 of each year.
- A brief, written summary of the *Annual Fire Safety Report*, including the exact URL and information on how to obtain a hard copy, is also provided to all prospective employees who contact the Fort Lewis College Human Resources Office.
- A brief, written summary of the *Annual Fire Safety Report*, including the exact URL and information on how to obtain a hard copy, is also provided to all prospective students who contact the Fort Lewis College Admission Office.
- The *Annual Fire Safety Report* is found in Section 2 of this *Annual Security Report*.

Missing Student Notification Procedures

A statement of policy regarding missing student notification procedures is described below:

Anyone with knowledge or concern that a student has been missing for 24 hours, should report this information to: a Resident Assistant, Residence Director, Assistant Director, Director of Student Housing and Conference Services, or campus police. This does not preclude a person from making a missing-student report sooner if s/he thinks it is warranted.

Upon notification of the concern, the Student Housing Staff will try to determine if the student is actually missing. Some or all of the following steps will be taken:

- Contact RAs or RDs where the student lives (if report came from elsewhere).
- Call the student's cell phone, email, or check on-line networking accounts (e.g., Facebook).
- Contact roommate(s).
- Contact professors or other FLC community members who may have had contact.
- Contact any known friends or employers.
- Contact parents or emergency contacts on file.
- Check the last time the student used his/her Skycard and where.

- Key into the student's room.

If Student Housing Staff verifies the student is missing or simply cannot determine from the efforts above, the staff will notify the FLC Police Department within 24 hours of the original notification to the staff.

All residents of campus housing are asked at the time of check-in to list emergency contacts in the Personal Identification Form. The Form includes information regarding the notification process to law enforcement and how the emergency contacts will be used in case a student is reported missing.

Every student residing in on-campus housing will be given the option of providing confidential contact information that will be used in the event that the resident is reported missing. The confidential contact is not required to be a parent or guardian. A student's confidential contact information will be registered confidentially and accessible only by authorized campus officials and law enforcement in the process of investigation. Parents or guardians will be called if the resident is under the age of 18 years of age and not emancipated. During the residence halls application process, every student will be offered the opportunity to register a confidential missing person contact person or persons to be notified by the university in the event they are determined to be missing by FLCPD or local law enforcement. If the student does not wish to list a contact, he/she may decline to do so.

When the Fort Lewis College Police Department receives a report of a possible missing student, the officer receiving the report will conduct a full investigation of the incident as follows. If the student in question has been missing beyond 24 hours, a missing person's entry into NCIC / CCIC will be requested of Central Communications by the investigating officer.

- Investigating Officers will utilize the Fort Lewis College data base system to obtain emergency contact information for students. As part of the investigation, the officer may choose to contact the emergency contact and/or parents of the missing student to aid in the investigation.
- After investigating the missing person report, should FLCPD determine that the student is missing and has been missing for more than 24 hours, FLC will notify the student's emergency contact within 24 hours after the student is determined to be missing. If the missing student is under the age of 18 and is not an emancipated individual, FLC will notify the student's parent or legal guardian within 24 hours after FLCPD has determined that the student is missing.

Registered Sex Offender Information

According to the Campus Sex Crimes Prevention Act, information concerning persons who are required by Colorado law to register as sex offenders, including registered sex offenders who are enrolled, employed, or volunteering at Fort Lewis College, may be obtained from the Fort Lewis College Police Department, 534 Berndt Hall, Fort Lewis College, 1000 Rim Drive, Durango, CO 81301, (970) 247-7491; or the Durango Police Department, 990 East 2nd Avenue, Durango, CO 81301, (970) 385-2940; or the La Plata County Sheriff's Department, 742 Turner Drive, Durango, CO 81301 (970) 247-1157; or the Colorado Department of Public Safety, Convicted Sex Offender Site <http://sor.state.co.us/>

Riot Offense Information

Colorado Statute 23-5-124 prohibits any person convicted of a riot offense from enrolling in a state-supported institution of higher education for a period of twelve months following the date of conviction. CRS 23-5-124 also requires that any enrolled student who is convicted of a riot offense be immediately suspended from the institution for a period of twelve months from the date of conviction or from the date of suspension imposed by the institution for the same riot activity. The full text of CRS 23-5-124 is available on Fort Lewis College's Web site. Click on "Administrative Services" then "Student Affairs" then "Your Right to Know" then "Riot Offense."

Safe Haven for Newborns Information

In 2000, the Colorado General Assembly passed Senate Bill 00-171, which allows a parent to relinquish control of a newborn baby to a hospital or a fire station within 72 hours after birth without fear of criminal prosecution as long as the baby is unharmed. In 2007, the Colorado legislature asked colleges to publicize this resolution to their students. The full text of Senate Joint Resolution 07-029 is available on Fort Lewis College's Web site. Click on "Administrative Services" then "Student Affairs" then "Your Right to Know" then "Safe Haven for Newborns."

NOTIFYING CAMPUS OF CRIMINAL ACTIVITY Special Alerts

If circumstances warrant (i.e., the event constitutes an ongoing or continuing threat), the College community will be notified of a crime alert by the Fort Lewis College Police Department through electronic mail, Fort Lewis College staff, notices in residence halls, and/or special bulletins.

Crime Log

Fort Lewis College police maintain a daily crime log that is open for public inspection in the Fort Lewis College Police Department administrative office during regular business hours. This log contains a brief description of the nature, date, time, general location, and disposition of crimes occurring on campus. The Police Department

updates the log within two business days of the reported crime, unless that disclosure is prohibited by law or would jeopardize the confidentiality of the victim.

Under the Clery Act, the Police Department may withhold information if there is clear and convincing evidence that the release of the information would: a) Jeopardize an ongoing criminal investigation or the safety of an individual; b) Cause a suspect to flee or evade detection; or c) Result in the destruction of evidence.

Fort Lewis Police will make the crime log for the most recent 60-day period open to public inspection during normal business hours. The Police Department will also make any portion of the log older than 60 days available within two business days of a request for public inspection.

Victims of a crime of violence may be informed of the general outcome of the related campus disciplinary hearing.

CRIME STATISTICS

Fort Lewis College believes that a community that is well informed about the nature of its crime is a safety-conscious public. It is to the student's advantage to know the information that is included in this report and to act on it. Students and staff should develop personal routines that enhance their own safety, and become actively involved in campus crime prevention programs. Questions may be directed to the Fort Lewis College Police Department at 247-7491.

In preparing the Fort Lewis College Crime Statistics Summary at the end of this section, all incidents reported to the Fort Lewis College Police Department during the immediately preceding calendar year are reviewed by the Chief of Police, the Administrative Assistant for the Police Department, the Vice President for Student Affairs, and the Assistant to the Vice President for Student Affairs. Any incident reports meeting the definitions of crimes listed below are counted. In addition, the Student Affairs Office collects information from the following College departments concerning reported crimes and concerning disciplinary referrals for alcohol, drug, and weapons law violations: Athletics Department, Auxiliary Services, Career Services, Disability Services, Human Resources/Equal Opportunity Office, Recreational Services, Student Activities, Student Affairs Office, the Student Housing and Conference Services, and the campus TRIO programs. The Counseling Center and the Health Center may report crimes to the Student Affairs Office on a voluntary basis, but are not required to do so under the Clery Act. As a matter of policy, the professional counselors in the Counseling Center are encouraged, if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the

annual crime statistics. Fort Lewis College police officers also file a report whenever crimes occurring on campus or its boundaries, or on its Hesperus site are reported to the La Plata County Sheriff's Office, and these reports are included in Fort Lewis College's crime statistics. All reports are reviewed by the Student Affairs Office to eliminate any duplicate reports. Reported crimes are then categorized as required by law. These statistics are published in both electronic and hard copy formats within the Annual Security Report and distributed as described in the section titled "Required Notification, Clery Act."

DEFINITIONS

The Crime Awareness and Campus Security Act of 1990 (now known as the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act or Clery Act), and the Higher Education Amendments of 1998 require colleges and universities that receive federal funds to report those crimes that are classified by the Federal Bureau of Investigation Uniform Crime Reports (UCR) as criminal homicide including murder, non-negligent manslaughter, and negligent manslaughter; sex offenses including rape, fondling, incest, and statutory rape; robbery; aggravated assault; burglary; motor vehicle theft; dating violence, domestic violence, stalking, and arson. In addition, colleges must report any hate crimes (by category of prejudice) for the crime categories listed below or any other hate crime involving bodily injury. Colleges are also required to report any arrests or referrals for campus discipline for liquor law violations, drug law violations, and illegal weapons possessions. These definitions are:

Criminal Homicide--Murder and Non-negligent Manslaughter

The willful (non-negligent) killing of one human being by another.

Criminal Homicide--Manslaughter by Negligence

The killing of another person through gross negligence.

Sex Offenses

Any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent:

Rape

The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

Fondling

The touching of the private body parts of another person, without the consent of the victim, including instances where the victim is incapable of giving consent.

Incest

Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape

Sexual intercourse with a person who is under the statutory age of consent.

Robbery

The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated Assault

An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.)

Burglary

The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with the intent to commit a larceny; housebreaking; safecracking; and all attempts to commit the aforementioned.

Motor Vehicle Theft

The theft or attempted theft of a motor vehicle. (According to the Federal Bureau of Investigation Uniform Crime Reporting practices, Fort Lewis College classifies as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned. This includes joy riding.)

Arson

Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Hate Crimes

Any crime involving bodily injury reported to local police agencies or to a campus authority, in which the victim was intentionally selected because of the victim's actual or perceived race, gender, religion, sexual orientation, ethnicity, disability, national origin, or gender identity.

Domestic Violence

The term "domestic violence" includes felony or misdemeanor crimes of violence committed by (1) a

current or former spouse or intimate partner of the victim, (2) a person with whom the victim shares a child in common, (3) a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, (4) a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or (5) any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.

Dating Violence

The term "dating violence" means violence committed by a person (1) who is or has been in a social relationship of a romantic or intimate nature with the victim, and (2) where the existence of such a relationship shall be determined based on a consideration of the following factors: the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse. Dating violence does not include acts covered under the definition of domestic violence.

Stalking

The term "stalking" means engaging in a course of conduct directed at a specific person that would cause a reasonable person to (1) fear for his or her safety or the safety of others, or (2) suffer substantial emotional distress. For purposes of this definition: "course of conduct" means two or more acts, including but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person's property; "substantial emotional distress" means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling; and "reasonable person" means a reasonable person under similar circumstances and with similar identities to the victim.

Arrests for Liquor Law Violations

The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

Arrests for Drug Abuse Violations

Violations of State, Federal, and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances

include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadones); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

Arrests for Weapons Law Violations

The violation of laws or ordinances dealing with weapons offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

Disciplinary Referrals for Liquor Law Violations, Drug Law Violations, or Weapons Law Violations

The referral of any student to any campus official that initiates a disciplinary action of which a record is kept and which may result in the imposition of a sanction for any of the alcohol, drug, or weapons law violations listed above. It is possible that students may be both arrested and referred for campus discipline for liquor, drug, or weapons violations. In such instances, the action is counted only in the arrest category and not the referral category.

On Campus

Any building or property owned or controlled by Fort Lewis College within the same reasonably contiguous geographic area of the campus and used by the institution in direct support of, or in a manner related to, the institution's educational purposes including residence halls and campus dining facilities.

Non-Campus Building or Property

Any building owned or controlled by a student organization that is officially recognized by Fort Lewis College, or any building or property owned or controlled by Fort Lewis College that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the campus. Fort Lewis College does not have any buildings or property off campus that are owned or controlled by officially recognized student organizations.

Public Property

All public property, including thoroughfares, streets, sidewalks, and parking facilities, that are within the campus, or immediately adjacent to and accessible from the campus. For the purposes of Fort Lewis College's crime statistics, this includes Fort Lewis Drive, sections of Rim Drive, sections of 8th Avenue, and property up to and including sections of the east side of South College Drive (Goeglein Gulch Road) and a section of North College Drive. A map outlining this area is available for review in the Fort Lewis College Police Department and in the Student Affairs Office.

FORT LEWIS COLLEGE CRIME STATISTICS SUMMARY

<i>CRIME CATEGORY</i>	<i>ON CAMPUS†</i>			<i>IN OR ON A NON-CAMPUS BUILDING OR PROPERTY</i>			<i>ON PUBLIC PROPERTY ON OR NEAR CAMPUS</i>			<i>IN RESIDENCE HALLS OR OTHER RESIDENTIAL FACILITIES ON CAMPUS</i>			<i>TOTALS</i>		
	<i>15</i>	<i>14</i>	<i>13</i>	<i>15</i>	<i>14</i>	<i>13</i>	<i>15</i>	<i>14</i>	<i>13</i>	<i>15</i>	<i>14</i>	<i>13</i>	<i>15</i>	<i>14</i>	<i>13</i>
<i>Calendar Year</i>	15	14	13	15	14	13	15	14	13	15	14	13	15	14	13
<i>Murder/Non-negligent Manslaughter</i>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Negligent Manslaughter</i>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Sex Offenses~</i>	-	-	4	-	-	0	-	-	0	-	-	3	-	-	4
<i>Rape</i>	2	0	-	0	0	-	0	0	-	1	0	-	2	0	-
<i>Fondling</i>	0	0	-	0	0	-	0	0	-	0	0	-	0	0	-
<i>Incest</i>	0	0	-	0	0	-	0	0	-	0	0	-	0	0	-
<i>Statutory Rape</i>	0	0	-	0	0	-	0	0	-	0	0	-	0	0	-
<i>Domestic Violence</i>	7	8	1	0	0	0	0	0	0	7	5	1	7	8	1
<i>Dating Violence</i>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Stalking</i>	0	1	1	0	0	0	0	0	0	0	0	1	0	1	1
<i>Robbery</i>	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1
<i>Aggravated Assault</i>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Burglary (Including Attempted Burglary)</i>	5	5	9	0	0	0	0	0	0	4	3	4	5	5	9
<i>Motor Vehicle Theft (Including Attempts)</i>	0	3	1	0	0	0	0	0	0	0	0	0	0	3	1
<i>Arson</i>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Hate Crimes</i>	1 ^{re}	4 ^{1e,3s}	9 ^{7s,1re,1ra}	0	0	0	0	0	0	0	1 ^s	2 ^s	1 ^{re}	4 ^{1e,3s}	9 ^{7s,1re,1ra}
<i>Larceny-Theft</i>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Simple Assault</i>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Intimidation</i>	0	2 ^{1s,1e}	1 ^{ra}	0	0	0	0	0	0	0	0	0	0	2 ^{1s,1e}	1 ^{ra}
<i>Destruction/Damage/Vandalism</i>	1 ^{re}	2 ^s	8 ^{1re7s}	0	0	0	0	0	0	0	1 ^s	2 ^s	1 ^{re}	2 ^s	8 ^{1re7s}
<i>Arrests for Liquor Law Violations</i>	48	61	71	0	0	0	0	3	2	32	34	50	48	64	73
<i>Arrests for Drug Law Violations</i>	29	93	55	0	0	0	0	0	0	12	22	27	29	93	55
<i>Arrests for Illegal Weapons Possessions</i>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Campus Discipline Referrals[‡] for:</i>															
<i>Liquor Law Violations</i>	203	163	137	0	0	0	0	0	0	198	155	130	203	163	137
<i>Drug Law Violations</i>	118	97	54	0	0	0	0	0	0	116	66	43	118	97	54
<i>Illegal Weapons Possessions</i>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Note: Any statistic that is motivated by a type of bias or prejudice will have a superscript notation and number for the type of bias. Key to Hate Crimes Notations by Type of Bias or Prejudice: Race = ra, Gender = g, Religion = re, Sexual Orientation = s, Ethnicity = e, Disability = d, National Origin = no, Gender Identity = gi.

†This category includes incidents reported in the "In Residence Halls or Other Residential Facilities on Campus" category.

‡If both an arrest and a referral are made for an alcohol or drug law violation or illegal weapons possession, only the arrest is counted.

~As of the 2013 reporting year, the definitions and statistical categories for sex offenses were changed. Sexual offenses are now categorized as rape, fondling, incest and statutory rape.

ALCOHOL AND OTHER DRUG POLICY

In compliance with the Drug-free Schools and Campuses Act and the Drug-free Workplace Act, this policy is intended to inform all members of the College community of the College's policy concerning alcohol and other drugs. This policy applies to all students and to all employees (faculty and staff).

ALCOHOL

The abuse or unlawful use, consumption, transportation, offer for sale, manufacture, dispensing, sale, distribution, possession of alcohol, or inappropriate behavior resulting from the use of alcohol is prohibited at all times on the Fort Lewis College campus and at any sanctioned College activity whether on or off campus.

Further, the consumption of alcoholic beverages is prohibited in all Fort Lewis College residence halls at all times. This restriction applies to all residence hall occupants regardless of age. In the apartment complexes, a person 21 years of age or older is permitted to consume alcohol in the privacy of his/her apartment only; however, lounges and common areas are considered public spaces and open containers are prohibited. As specified in the *Student Housing Guide*, at no time are any beer kegs permitted in the residence halls, or in on-campus apartments. Providing alcoholic beverages to individuals who are under 21 years of age or possession of alcohol by individuals who are under 21 years of age is prohibited on the College campus.

OTHER DRUGS

The use, possession, or distribution of illegal drugs or drug paraphernalia; unlawful use, possession, or distribution of controlled substances; alteration of a drug prescription; or inappropriate behavior resulting from the use of drugs or other substances is prohibited at all times on the Fort Lewis College campus and at any sanctioned college activity whether on or off campus. Possession or use of medical marijuana on the Fort Lewis College campus, including residential buildings, is a violation of this policy.

SANCTIONS

Students found to be in violation of this Alcohol and Other Drug Policy will be subject to Student Housing policy sanctions as outlined in the *Student Housing Guide* and/or College sanctions as outlined in the *Student Conduct Code*. College sanctions may include substance abuse education, warning, probation, removal from College housing, suspension, or expulsion from the College itself. Students found in violation of this policy may also be subject to ineligibility for financial assistance and/or ineligibility for athletics.

Employees (including student employees, faculty, and staff), who are found to be in violation of the Alcohol and Other Drug Policy, may be subject to participation in a rehabilitation program, or disciplinary action such as

reprimand, suspension, salary reduction, demotion, or termination of employment. Any employee whose act, in violation of the Alcohol and Other Drug Policy, also results in a conviction under a criminal drug statute must report the conviction in writing to his/her supervisor within five days.

Alcohol and drug testing of applicants for employment and employees may be performed when positions require a commercial driver's license or the performance of safety sensitive functions. See the addendum to the Fort Lewis College Alcohol and Drug Policy available in the Human Resources Office, 210 Berndt Hall.

Many of the acts that violate this policy also violate the criminal code and may be referred for prosecution. In such cases, law enforcement authorities may administer a separate penalty.

CAMPUS RESOURCES

Fort Lewis College has established several services and programs to assist students and employees.

The Fort Lewis College Counseling Center offers confidential individual and group therapy to currently enrolled students. Each student may have four counseling sessions per year without charge. The Counseling Center also offers referral/consultation services.

Students who are in recovery from drug or alcohol abuse can obtain information about AA, NA, or AI-Anon meetings by contacting the Counseling Center at 247-7212, 260 Noble Hall or Student Wellness at 247-7508, 178 Student Union.

The Fort Lewis College Student Wellness Program provides services to students that are designed to raise awareness of drug and alcohol issues. The program helps students to understand and assess their own involvement and to increase their knowledge concerning alcohol and drugs. The Student Wellness Program assists in the development of good decision-making skills and lifestyle choices. Alcohol-free/drug-free events and activities are readily available throughout the campus.

The Student Housing Office, through its staff and in conjunction with the Counseling Center, addresses the use and abuse of alcohol and drugs by resident students. The Health Center offers educational materials and literature on substance abuse. Profile Employee Assistance Program (Profile EAP) provides confidential counseling

services to employees of Fort Lewis College and their immediate families for assistance with drug and/or alcohol problems, as well as other personal matters (contact information below). Colorado State Employee Assistance Program (C-SEAP) is available for confidential counseling for all state employees (contact information below).

Available Alcohol and Other Drug Programs and Treatment Facilities:

Arapahoe House Comprehensive Alcohol and Drug Addiction Services

8801 Lipan Street
Thornton, Colorado 80260
(303) 657-3700

**Axis Health System
Columbine Center**

281 Sawyer Drive, Suite 100
Durango, CO 81303
(970) 259-2162

**Axis Health System
Crossroads at Grandview**

1125 Three Springs Boulevard
Durango, CO 81301
(970) 403-0180

Colorado State Employee Assistance Program

89 Reed Library
Fort Lewis College
1000 Rim Drive
Durango, CO 81301
1 (800) 821-8154

Cortez Addictions Recovery Services, Inc.

35 North Ash Street
Cortez, Colorado 81321
(970) 565-4109

Profile Employee Assistance Program

1010 Three Springs Boulevard, #248
Durango, CO 81301
(970) 764-3760

Southern Ute Alcoholism Recovery Center

296 Mouache Drive
Ignacio, Colorado 81137
(970) 563-4555

SW Colorado Mental Health Center Detox Unit

1125 Three Springs Boulevard
Durango 81301
(970) 259-8732

LEGAL SANCTIONS FOR DRUG AND ALCOHOL OFFENSES UNDER APPLICABLE LAWS

This section summarizes the legal sanctions that may be imposed for violations of local, State, and Federal laws controlling drugs and alcohol. Statutory references are included for those who wish to study the language of the statute. This section does not describe all prohibited conduct or all applicable sanctions.

FEDERAL

Every conceivable act related to the possession, use, production, and distribution of controlled substances is covered by Title 21 U.S.C. (United States Code). The list of controlled substances that may be found under Title 21 U.S.C. 812 and 21 C.F.R. (Code of Federal Regulations 1300.11 through 1300.15) is updated frequently to assure that all designer drugs are covered.

Persons convicted on Federal charges of drug trafficking within 1,000 feet of a university (21 U.S.C. 860) face penalties of prison terms and fines that are twice as high as the regular penalties for the offense, with a mandatory prison sentence of at least one year.

Secondary civil consequences also may flow from criminal drug violations. Property associated with criminal acts (including homes and/or vehicles) can be confiscated by State or Federal governments.

Those convicted of felony violations may be barred from governmental employment and from licensed professions such as law, medicine, and teaching.

The maximum penalty for the most serious offense is 16 years in prison and a \$750,000 fine.

STATE

State criminal statutes (which may generally be found under Titles 12 and 18 of the Colorado Revised Statutes) cover the same scope of conduct; and although the sentences and fines are generally less severe than Federal laws, life sentences are possible for repeat offenders. The maximum penalty for the least serious state offense is a fine of \$100 (C.R.S. 18-18-406(1)).

State laws concerning driving under the influence of alcohol apply equally to driving under the influence of drugs.

State laws regulating the production, dispensation, possession, and use of alcohol may be found in Title 12 of the Colorado Revised Statutes. Perhaps their most significant aspect for a college campus is the prohibition of the distribution of alcoholic beverages to any person under the age of 21, to a visibly intoxicated person, or to a known drunkard. They also prohibit any form of

assistance to these categories of people in obtaining alcoholic beverages. Violation of these laws is a misdemeanor punishable by fines of \$1,000 and jail sentences of a year. However, such conduct may, in some circumstances, constitute contributing to the delinquency of a minor, which is a felony offense punishable by an eight-year prison sentence and a \$500,000 fine.

Criminal sanctions also apply to those who operate motor vehicles while under the influence of alcohol and/or drugs. Under Section 42-4-1301, Colorado Revised Statutes, the maximum penalty for such an act is two years in jail and a \$5,000 fine. If someone is injured as a result, the act is a felony punishable by four years in prison and a \$100,000 fine. If someone is killed, the sentence can be eight years and a \$500,000 fine. All such convictions also result in the revocation of driving privileges.

State law requires drivers who are stopped by the police for suspected violation of this law to submit to scientific tests that determine the amount of alcohol in their blood. Those who refuse automatically lose their driver's license.

DURANGO CITY ORDINANCES

The Code of Ordinances for the City of Durango makes it unlawful for any person in the city to carry or have any open containers of alcohol on any street, sidewalk, alley, parking lot, or other public place in the city, or in any motor vehicle in the city or on the grounds of any public or private school, college or university in the city. It is also unlawful for any person to drink alcohol in any of the above-mentioned places in the city.

Academic performance, health, personal relationships, and safety suffer when people abuse alcohol and other drugs.

**HEALTH RISKS ASSOCIATED WITH THE USE OF ILLICIT DRUGS
AND THE ABUSE OF ALCOHOL**

Commonly Abused Substances		
Substance	Possible Long-term Effects	Dependence Potential
Alcohol	Toxic psychosis, addiction, neurological and liver damage, fetal alcohol syndrome	Yes
Amphetamines uppers, speed	Loss of appetite, delusion, hallucinations, heart problems, hypertension, irritability, insomnia, toxic psychosis	Yes
Barbiturates barbs, bluebirds, blues	Severe withdrawal symptoms, possible convulsions, toxic psychosis, depression	Yes
Cocaine & cocaine freebase coke, crack	Loss of appetite, depression, weight loss, seizure, heart attack, stroke, hypertension, hallucinations, psychosis, chronic cough, nasal passage injury	Yes
Codeine	Addiction, constipation, loss of appetite, lethargy	Yes
Heroin H, junk, smack	Addiction, constipation, loss of appetite, lethargy	Yes
LSD Acid	May intensify existing psychosis, panic reactions, can interfere with psychological adjustment and social functioning, insomnia, hallucinations	Possible
MDA, MDMA, MOMA, MDE ecstasy, xtc	Same as LSD, sleeplessness, nausea, confusion increased blood pressure, sweating	Possible
Marijuana (cannabis) pot, grass, dope, weed, joints	Bronchitis, conjunctivitis, possible birth defects	Yes
Mescaline (peyote cactus) mesc, peyote	May intensify existing psychosis, anxiety, incoordination, sweating, chills and shivering	Possible
Methaqualone Ludes	Coma, convulsions	Yes
Morphine M, morf	Addiction, constipation, loss of appetite	Yes
PCP crystal, tea, angel dust	Psychotic behavior, violent acts, psychosis	Yes
Psilocybin magic mushrooms, shrooms	May intensify existing psychosis	Possible
Steroids roids, juice	Cholesterol imbalance, acne, anger management problems, masculinization of women, breast enlargement in men, premature fusion of long bones preventing attainment of normal height, atrophy of reproductive organs, impotence, reduced fertility, stroke, hypertension, congestive heart failure, liver damage	Yes
Combining any of the above substances with prescription anti-depressants, anti-anxiety medications or attention deficit and hyperactivity disorder (ADHD) medications such as Ritalin is dangerous.		

SEXUAL MISCONDUCT

SEXUAL ASSAULT, DOMESTIC VIOLENCE, DATING VIOLENCE, AND STALKING

PREVENTION AND AWARENESS PROGRAMS

Fort Lewis College conducts comprehensive educational programming to prevent and bring awareness regarding sexual assault, domestic violence, dating violence and stalking.

Programming Content

Educational initiatives consists of primary prevention and awareness programs for all incoming students and new employees and ongoing awareness and prevention programs for students, faculty and staff that:

- Identifies sexual assault, domestic violence, dating violence, and stalking as prohibited conduct by Fort Lewis College policies and state criminal law;
- Defines what behavior constitutes sexual assault, domestic violence, dating violence, and stalking pursuant to Fort Lewis College policies and state criminal law;
- Defines what behavior and actions constitute consent to sexual activity pursuant to Fort Lewis College policies and state criminal law;
- Provides safe and positive options for bystander intervention that may be carried out by an individual to prevent harm or intervene when there is a risk of sexual assault, domestic violence, dating violence, or stalking against a person other than the bystander;
- Provides information on risk reduction so that students and employees may recognize warning signs of abusive behavior and how to avoid potential attacks; and,
- Provides an overview of the information that follows below in this policy statement.

Description of Programs

Fort Lewis College has developed an annual educational campaign consisting of presentations that include distribution of educational materials to new students; participating in and presenting information and materials during new employee orientation; participating in the Faculty orientation program; and presenting educational programs throughout the year.

Specifically, Fort Lewis College offers the following for new students during mandatory orientation:

1. Handouts in new student orientation packets with bystander intervention tips and options for reporting sexual assault anonymously, confidentially, and otherwise.

2. Elephant in the Room, a peer theater program which includes scenarios that are educational about sexual assault and date rape, followed by group discussion sessions with counselors and wellness educators.

Residential students, most of whom are new students, are offered additional information through residential programming, which may involve collaborations with FLC Police, Durango's Sexual Assault Services Organization, FLC Student Wellness Initiatives, FLC faculty, etc. Each hall must offer this programming through live presentations/interactive events and/or bulletin boards. This year, topics included but were not limited to sexual assault, consent, bystander intervention, healthy relationships, domestic and dating violence, gender based sexual harassment, sexual exploitation, rape culture, community resources on sexual and domestic violence, reporting procedures, and self-defense.

Fort Lewis College also requires all new employees to complete discrimination and harassment training. All responsible employees (all faculty and most staff, including student staff such as RA's and Orientation Leaders) were required to complete training about duties upon receipt of a report of sexual assault. This training includes information about supporting and understanding the specific experience of sexual assault victims.

Fort Lewis College sexual misconduct investigators receive regular training on the issues related to dating violence, domestic violence, sexual assault, and stalking and how to conduct an investigation and hearing process that protects the safety of victims and promotes accountability.

Additional presentations on the subject of sexual assault and other sexual misconduct were offered in classrooms.

Ongoing Community Health Programs for Students:

- Active Bystander Education (Bystander Intervention)
- #Icanstoprape poster campaign
- Toilet Talk flyer campaign, including features on sexual assault and domestic violence
- Paint Your Pinky Nail Purple Domestic Violence Campaign
- It's On Us Pledge Campaign (students pledge to act against sexual assault);
- The Clothesline Project (campus public art project to bring awareness to sexual violence)

- Comprehensive online sexual violence prevention program for all students
- Annual Light Up The Night Glow Run all campus program collaboration with Student Housing and Conference Services, SASO, etc.
- Consent Carnival, an all campus program to education students about FLC consent policy and how to report sexual assault and harassment.
- Screening of The Hunting Ground, followed by panel discussion.
- Community-wise panel discussion on violence prevention sponsored by SASO
- A series of campus talks on topics including violence against Native American women, campus sexual assault
- Safe Spring Break Fanny Pack Sale

SEXUAL MISCONDUCT POLICY

The Student Right-to-Know and Campus Security Act of 1990 (Clery Act), the Higher Education Amendments of 1992 and 1998, the Violent Crime Control and Law Enforcement Act of 1994 (Violence Against Women Act), Title IX and the Campus SaVE Act of 2013 require that colleges and universities provide information concerning programs to prevent sexual assault, domestic violence, dating violence and stalking; and the procedures that they will follow if an incident of sexual assault, domestic violence, dating violence and stalking has been reported.

Fort Lewis College is a community that encourages students' social and emotional development as well as their intellectual growth. As a community of trust governed by standards of conduct, men and women should be free to socialize without fear of bodily harm or psychological coercion. Fort Lewis College believes in gender equality, responsible decision-making, and the right of every individual to decide upon the appropriate degree of intimacy he or she wishes in dealing with the rest of the community.

To assist with this process, an educational program on sexual assault is required during freshman orientation for all new students and their parents. In addition, the Student Housing Office provides programs for all campus residents at least once per trimester. This program covers sexual misconduct and substance abuse. The Student Wellness Program and the Fort Lewis College Police Department coordinate sexual assault programs providing campus-wide information. The Health Center provides informational brochures and wellness-related counseling to help prevent sexual misconduct. A resource library of videotapes, pamphlets, and other educational materials is available in the Student Housing Office and the Counseling Center.

Sex offenses are considered reported when a report has been made to a Fort Lewis College police officer and/or officials of the College who have significant responsibility for student and campus activities. Incidents that occur on or off campus and are reported to local law enforcement officials may result in College disciplinary action under the *Student Conduct Code*. False reporting of a sexual assault will result in disciplinary action being taken against the complainant.

The following policy outlines the procedures governing the reporting of cases of sexual misconduct.

1. Statement of Policy

A. Notice of Non-Discrimination: Fort Lewis College does not discriminate on the basis of sex in its education programs and activities, as required by Title IX of the Education Amendments of 1972. Inquiries concerning the application of Title IX may be referred to Fort Lewis College's Title IX Coordinator, or to the

U.S. Department of Education's Office of Civil Rights.

The Title IX Coordinator's contact information is:

Molly Wieser
230 Miller Student Services
Fort Lewis College
Phone: (970) 247-7241
Email: TellSomeone@fortlewis.edu

The Office of Civil Rights contact information is:

Denver Office, Office for Civil Rights
U.S. Department of Education
Cesar E. Chavez Memorial Building
1244 Speer Boulevard, Suite 310
Denver, CO 80204-3582
Telephone: 303-844-5695
FAX: 303-844-4303; TDD: 800-877-8339
Email: OCR.Denver@ed.gov

- B. The College's Sexual Misconduct Policy applies to all students and to all employees regardless of their employment classification. All Fort Lewis College community members should expect that they will be free from sexual misconduct, including sexual harassment, sexual violence, gender-based harassment, sexual exploitation, dating violence, domestic violence and stalking. Upon becoming aware of sexual misconduct, the College will take immediate action to eliminate the misconduct, prevent its recurrence, and address its effects.
- C. Supervisors are required, as a condition of their employment, to enforce this policy by seeking to eliminate sexual misconduct in the workplace they supervise by reporting incidents of sexual misconduct and informing supervised employees about this policy and their obligations thereunder.
- D. All employees, regardless of their employment classifications, are required, as a condition of their employment, to abide by the Sexual Misconduct Policy.
- E. All students are required, as a condition of their enrollment and participation in activities of Fort

Lewis College, to abide by this Sexual Misconduct Policy. Student Organizations at the College and their members are required to abide by this policy in the conduct of their programs and activities. Student Organizations include Registered Student Organizations, club sports, intramurals, and any other Fort Lewis College student groups or programs.

- F. It is critical that any member of the Fort Lewis College community, except those exempted by law, such as counselors or medical care providers, who believes that he or she has observed an incident of sexual misconduct in the College's learning and work environment involving a member of the College community or who receives a report of alleged sexual misconduct from a member of the College community immediately refer this information to the Title IX Coordinator (hereinafter the "Coordinator").
- G. If the College is to achieve its goals of preventing sexual harassment and taking prompt corrective action when sexual misconduct is suspected or occurs, members of the College community must feel free to report sexual misconduct and to participate in investigations and disciplinary proceedings.
- H. The College will work to prevent retaliation and respond strongly if retaliation occurs. Retaliation includes, but is not limited to, threats, intimidation, coercion, or discrimination (including harassment), against any individual who has participated in the investigation or disciplinary process as a witness, complainant, or respondent. Any complaints of retaliation are grounds for a separate complaint and disciplinary action. Complainants or other participants in the investigation or disciplinary proceedings who experience retaliation should file a report [online](#) or report it in writing to the Coordinator.

2. Definitions:

- A. Sexual Misconduct includes, but is not limited to, the following behaviors:
 - i. Sexual Harassment is defined as unwelcome conduct of a sexual nature. Sexual harassment includes sexual advances, requests for sexual favors, and other visual, verbal or physical conduct of a sexual nature constitute sexual harassment when (1) submission by an individual is made either an explicit or implicit term or condition of

academic standing or employment; (2) submission to or rejection of such conduct is used as the basis for academic or employment decisions affecting the individual; or (3) the conduct has the purpose or effect of unreasonably interfering with an individual's academic or work performance or creating an intimidating or hostile academic, work or student living environment. Determining what constitutes sexual harassment depends on the specific facts and context in which the conduct occurs. Sexual harassment may take many forms: subtle and indirect or blatant and overt. For example, it may:

- a. Be conduct toward an individual of the opposite sex or the same sex;
- b. Occur between peers or between individuals in a hierarchical relationship;
- c. Be aimed at coercing an individual to participate in an unwanted sexual relationship or have the effect of causing an individual to change behavior; or
- d. Consist of repeated actions or may arise from a single or isolated incident if sufficiently egregious (such as an incident of sexual violence).

Whether the unwanted sexual conduct rises to the level of sexual harassment is determined using both a subjective standard and an objective standard. The more severe the conduct, the less need there is to show a repetitive series of incidents to prove a hostile environment, particularly if the harassment is physical.

- ii. Gender-Based Harassment includes acts of unwelcome verbal, nonverbal, or physical aggression, intimidation, or hostility of a sexual nature based on actual or perceived gender, gender identity, gender expression, and/or nonconformity with gender stereotypes.
- iii. Sexual Violence refers to physical nonconsensual sexual acts. This includes:
 - a. Nonconsensual Sexual Intercourse: Any penetration of the anus or vagina, however slight, with any body part or object, by one person upon another person, without consent and/or by force.
 - b. Nonconsensual Sexual Contact: Intentional contact by a person, however slight, with the breasts, buttocks, groin, or genitals of another; or touching another with any of these

- body parts; or a person touching another or themselves with or on any of these body parts; or any other intentional bodily contact in a sexual manner without consent and/or with force.
- iv. Sexual Exploitation occurs when a person takes nonconsensual sexual advantage of another person for one's own benefit, or to benefit another. Examples of sexual exploitation include, but are not limited to: prostituting another person; recording images or audio of another person's sexual activity or nudity; distributing images or audio of another person's sexual activity or nudity; or viewing another person's sexual activity or nudity in a place where that person would have a reasonable expectation of privacy.
- B. Intimate Partner Violence includes:
- i. Domestic violence means violence committed by (1) a current or former spouse or intimate partner of the victim, (2) a person with whom the victim shares a child in common, (3) a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, (4) any other person, against an adult or youth victim who is protected from that person's acts under the relevant domestic or family violence laws.
- ii. Dating violence means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; and where the existence of such a relationship shall be determined based on a consideration of the following factors: (1) the length of the relationship; (2) the type of relationship; and (3) the frequency of interaction between the persons involved in the relationship.
- C. Stalking means engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for the person's safety or the safety of others or suffer substantial emotional distress (i.e., following, contacting, or watching another person).
- D. Attempt means making an effort to achieve or complete sexual misconduct. Attempts are also violations of this policy.
- E. Consent is affirmative, knowing, and voluntary words or actions that create a mutually understandable and clear agreement to engage in sexual activity. It is the responsibility of each person involved in the sexual activity to ensure that he or she has the affirmative consent of the other or others to engage in the sexual activity. Silence, lack of protest, or resistance, by themselves, cannot be interpreted as consent. Consent must be ongoing throughout a sexual activity and can be revoked at any time. The existence of a dating relationship between the persons involved, or the fact of past sexual relations between them, by itself cannot be interpreted as consent. Consent is not effectively given if force, threats, intimidation or coercion were involved, or if a person is incapable of giving consent due to use of drugs or alcohol, or due to intellectual or other disability.
- F. Fort Lewis College Community. The Fort Lewis College community includes all academic, educational, extracurricular, athletic, and other programs of the school, whether those programs are in Fort Lewis College facilities or at a program sponsored by the school elsewhere. Members of the Fort Lewis College community include any employee, faculty member, student, or authorized volunteer.
- G. Student. This policy applies to individuals who were students at the time of the alleged misconduct. The term "student" means any person who has confirmed his/her admission, is a new student at Orientation, or who is currently enrolled in undergraduate and/or graduate courses, whether full-time or part-time, was enrolled in the previous semester, and/or is registered for a future semester.
- H. Title IX Coordinator. The Title IX Coordinator is the individual responsible for receiving and overseeing all sexual misconduct reports and complaints and identifying and addressing any patterns or systemic problems that arise during the review of such complaints. In addition, the Title IX Coordinator shall:
- i. Act as a liaison between the parties and the Fort Lewis College community.
 - ii. Review all evidence in a sexual misconduct case brought before Fort Lewis College's Hearing Panel to determine whether the complainant is entitled to a remedy under Title IX that was not available through the Hearing Panel.
 - iii. Organize the activities of the Hearing Panel.
 - iv. Communicate regularly with law enforcement and other campus officials investigating cases and provide information

to law enforcement unit personnel regarding Title IX requirements.

- v. Determine if law enforcement must be notified of reports of sexual misconduct.

3. Consensual Relationships

A. General: There are inherent risks in any consensual romantic or sexual relationship between individuals in a faculty-student, staff-student or supervisor-supervisee relationship that cause special concerns with respect to the existence or appearance of exploitation, abuse of power, or favoritism. In such cases, the apparent mutual consent does not preclude initiation of a sexual misconduct complaint or a finding of sexual misconduct. These relationships may be less consensual than perceived by the individual whose position confers power; the relationship may be viewed in different ways by each of the parties. Furthermore, circumstances may change, and conduct that was previously welcome may become unwelcome. Even when both parties have consented at the outset to a romantic or sexual relationship, this past consent does not remove grounds for a charge of sexual misconduct.

B. Supervisor-Supervisee Relationships:

- i. When supervisors exercise power over their supervisees (e.g., evaluating their work, making recommendations for promotion, or assigning work), a consensual romantic or sexual relationship between supervisor and supervisee puts professional integrity and ethics at risk.
- ii. A consensual romantic or sexual relationship, both past and current, between an employee and a student or between two employees constitutes a conflict of interest when a direct evaluative relationship exists between them while the romantic or sexual relationship is occurring. Therefore, the conflict must be resolved by terminating the direct evaluative relationship. If the romantic or sexual relationship and direct evaluative relationship coexist between a supervisor and supervisee, the relationship must be disclosed to the next level supervisor. It is the responsibility of the person in the evaluative position to disclose the romantic or sexual relationship in order to terminate the conflict.

C. Faculty-Student or Staff-Student Relationships:

- i. Faculty or staff members are mentors to students (“mentees”) who are under their direct tutelage (e.g., in a class, in an independent study, in an honors project, in college programs and services), who will be under their direct tutelage in the future (e.g., to complete a degree program), who are their academic advisees, program participants, service recipients, or who are under their academic authority in some other way (e.g., decision on scholarship).
- ii. A faculty or staff member who enters into a consensual sexual relationship with a student may be interviewed by the appropriate Dean, the College’s Equal Opportunity Coordinator, or the College’s Title IX Coordinator to assure compliance with relevant provisions of the Fort Lewis College Sexual Misconduct Policy and other applicable policies, and may be subject to disciplinary action.
- iii. The College prohibits any sexual relationship between a faculty or staff mentor and his or her student mentee. A mentor who is known to have a sexual relationship with a student mentee in violation of this policy is subject to disciplinary action or dismissal for cause. Information regarding substantiated violations of this policy will be included in the review dossier file for the faculty member’s next scheduled faculty review and, in the case of a probationary faculty member, in the dossier file for the tenure review (whenever it occurs).

4. Reporting Sexual Misconduct

Information or complaints of sexual misconduct should be directed to the Title IX Coordinator, 230 Miller Student Services, (970) 247-7241, or TellSomeone@fortlewis.edu. Complaints concerning sexual misconduct may also be filed online at www.fortlewis.edu/TellSomeone. Complainants may also file a report with campus police or local law enforcement at any time, in addition to filing a complaint with the College. Individuals who would like help can request it from the Title IX Coordinator, counselors, or health center employees. If Fort Lewis College knows about possible sexual misconduct or discrimination through the filing of a complaint or other reliable information sources, it will conduct a prompt, thorough and impartial investigation and resolution. Fort Lewis College will act to end discrimination, prevent its recurrence, and remedy its

effects on victims and the Fort Lewis College community. No one is required to notify law enforcement about sexual assault or sexual harassment if they do not wish to do so. Similarly, individuals may report an incident to law enforcement without reporting to the College. Individuals reporting that they were a victim of sexual harassment, sexual violence, dating violence, domestic violence, sexual assault or stalking will receive a resource sheet explaining their reporting options and available services.

5. The College's primary concern is safety. The College will not pursue additional disciplinary actions against victims or witnesses involved in the case who were under the influence of drugs or alcohol at the time of the incident.

6. Confidentiality

Fort Lewis College will honor requests for confidentiality to the extent permitted by law. While all efforts will be made to protect the employee's and student's privacy, confidentiality cannot be guaranteed when other members of the College community may be at risk, or when the College has reason to believe a crime has been committed. In those cases, the College may be required to report information to law enforcement, and/or investigate and take action on the basis of the facts it discovers. In addition, certain Fort Lewis College employees are required to report sexual misconduct to the Title IX Coordinator.

- A. Students who wish discuss an incident a confidential manner can contact:
 - i. A counselor at Fort Lewis College Counseling Center, (970) 247-7212, 230 Noble Hall.
 - ii. A medical professional at the Student Health Center, (970) 247-7355, 170 Miller Student Services Building.
- B. Any individual may access these confidential services:
 - i. Sex Assault Services Organization of Durango (SASO) 24-Hour Hotline, (970) 247-5400.
 - ii. Alternative Horizons Domestic Violence Hotline at (970) 247-9619.

7. Interim Measures and Remedies

- A. Victims need not report incidents to law enforcement in order to receive protective measures and remedies. Victims will receive

written notice of the availability of interim measures and remedies at the time that their complaint is made to the Title IX Coordinator. Victims may request these measures and remedies by responding to that communication, or at any time by contacting the Title IX Coordinator.

- B. Beginning at the time that a complaint is made, interim measures and remedies for victims may include, but are not limited to:
 - i. "No contact" directives from the College;
 - ii. Assistance with civil or criminal protection orders;
 - iii. Ensuring that the victim and respondent do not attend the same classes or work in the same office;
 - iv. Moving the victim or respondent to a different residence hall;
 - v. Providing counseling services;
 - vi. Providing medical services;
 - vii. Providing academic support services, such as tutoring;
 - viii. Arranging for the victim to re-take a course or withdraw from a class without academic or financial penalty;
 - ix. Reviewing any disciplinary actions taken against the victim to see if there is a causal connection between the harassment and the misconduct that may have resulted in the victim being disciplined.

8. Responsible employees (faculty and FLC professional staff other than counselors and Health Center employees) must report all relevant details about alleged sexual misconduct involving FLC students, faculty, or staff, about which they know or have reason to know. This includes the names of the alleged perpetrator (if known), the student who experienced the alleged sexual misconduct, others involved in the alleged sexual misconduct, as well as relevant facts, including the date, time, and location of the alleged incident.
9. Sexual misconduct complaints will be processed under the Fort Lewis College Grievance Procedures.

Approved by Fort Lewis College Board of Trustees:
December 6, 2013

Revised by Fort Lewis College Board of Trustees:
February 13, 2015

Revised by Fort Lewis College Board of Trustees:
October 7, 2016 (pending)

GRIEVANCE PROCEDURE

All complaints involving sexual misconduct, including sexual assault, domestic violence, dating violence, and stalking, will be resolved under the Fort Lewis College Grievance Procedures, as follows:

1. General

- A. These Procedures are used to handle complaints filed under the Fort Lewis College Student Conduct Policy, Equal Opportunity and Affirmative Action Policy, Sexual Misconduct Policy, Discriminatory Harassment Policy, and Disability Anti-Discrimination Policy.
- B. Respondent may not opt for an alternative grievance procedure from Faculty Handbook or Exempt Staff Handbook. No complainant will be permitted to simultaneously file a complaint under these procedures and a grievance under the State of Colorado Personnel Board Rules or the Faculty Handbook against the same individual arising out of an identical set of facts.

2. Definitions:

- A. Disciplinary Authority. The disciplinary authority is the individual who has the authority or delegated authority to impose discipline upon a particular employee, faculty member, or student.
- B. Working Days. Working days are those days when the administrative offices of the College are open.
- C. Complaint. Complaint means a report of discrimination, misconduct, or retaliation submitted as described below, in Section 3
- D. Complainant. Complainant is an individual or organization, including the College, filing a complaint.
- E. Respondent. Respondent is the individual against whom a Complaint has been filed.
- F. Parties. Parties are the complainant and the respondent. The victim may be treated as a party for notice purposes, if the victim is not the complainant.

3. Filing a Complaint:

- A. If an individual wishes to notify the College of possible discrimination or misconduct and

pursue formal or informal resolution under these Grievance Procedures, he or she must submit a complaint as follows:

- i. Sexual Misconduct Complaints: Information or complaints of sexual misconduct should be directed to the Title IX Coordinator, 230 Miller Student Services, (970) 247-7241, or TellSomeone@fortlewis.edu Complaints concerning sexual misconduct may also be filed online at www.fortlewis.edu/TellSomeone. Complainants may also file a report with campus police or local law enforcement at any time, in addition to filing a complaint with the College. Individuals who would like help can request it from the Title IX Coordinator, counselors, or health center employees. If Fort Lewis College knows about possible sexual misconduct or discrimination through the filing of a complaint or other reliable information sources, it will conduct a prompt, thorough and impartial investigation and resolution. Fort Lewis College will act to end discrimination, prevent its recurrence, and remedy its effects on victims and the Fort Lewis College community. No one is required to notify law enforcement about sexual assault or sexual harassment if they do not wish to do so. Similarly, individuals may report an incident to law enforcement without reporting to the College. Individuals reporting that they were a victim of sexual harassment, sexual violence, dating violence, domestic violence, sexual assault or stalking will receive a resource sheet explaining their reporting options and available services.
- ii. Discrimination Complaints: Information or complaints involving Equal Opportunity and Affirmative Action, disability discrimination or discriminatory harassment should be directed in writing to Equal Opportunity Coordinator, 230 Miller Student Services, (970) 382-6977, kim_h@fortlewis.edu or filed online at www.fortlewis.edu/TellSomeone
- iii. Student Conduct Policy Complaints: Individuals wishing to report a Student Conduct Policy violation may file online at www.fortlewis.edu/TellSomeone. Residential students may inform residential housing staff.

- B. Contents of Complaint: Generally, all complaints alleging misconduct, discrimination, or retaliation should be made as soon after the event as possible so that the matter may be investigated in a timely manner. Complaints of alleged misconduct, discrimination, or retaliation should state the “who, when, where, and what” of the situation.
- C. The complainant may or may not be the victim. A third party may make a report of misconduct, discrimination, or retaliation, or the appropriate Vice President may, on behalf of Fort Lewis College, initiate a complaint, serve as complainant, and initiate proceedings without a formal complaint by the victim of misconduct.

4. Confidentiality

- A. Fort Lewis College will honor requests for confidentiality to the extent permitted by law. While all efforts will be made to protect employee and student privacy, confidentiality cannot be guaranteed when other members of the College community may be at risk, or when the College has reason to believe a crime has been committed. In those cases, the College may be required to report information to law enforcement, and/or investigate and take action on the basis of the facts it discovers. In addition, many Fort Lewis College employees are required to report sexual misconduct to the Title IX Coordinator.
- B. The College maintains public records of a variety of incidents, such as those required to be reported in the Annual Security Report. These reports are created without the use of personally identifying information of parties.
- C. Measures taken to protect the complainant or victim are confidential to the complainant or victim, except to the extent that confidentiality would inhibit the College from providing the protective measure.
- D. Students who wish discuss an incident a confidential manner can contact:
 - i. A counselor at the Fort Lewis College Counseling Center, (970) 247-7212, 230 Noble Hall.
 - ii. A medical professional at the Student Health Center, (970) 247-7355, 170 Miller Student Services Building.

- E. Any individual may access these confidential services:
 - i. Sex Assault Services Organization of Durango (SASO) 24-Hour Hotline, (970) 247-5400.
 - ii. Alternative Horizons Domestic Violence Hotline at (970) 247-9619.

5. Retaliation

The College will work to prevent retaliation and respond strongly if retaliation occurs. Retaliation includes, but is not limited to, threats, intimidation, coercion, or discrimination (including harassment), against any individual who has participated in the investigation or disciplinary process as a witness, complainant, or respondent. Any complaints of retaliation are grounds for a separate complaint and disciplinary action. Complainants or other participants in the investigation or disciplinary proceedings who experience retaliation should file a report at www.Fortlewis.edu/Tellsomeone or report it in writing to the Coordinator.

6. Interim Measures and Remedies

- A. Victims need not report incidents to law enforcement in order to receive interim measures and remedies. Victims will receive written notice of the availability of interim measures and remedies at the time that their complaint is made to the relevant Coordinator. Victims may request interim measures and remedies by responding to that communication, or at any time by contacting the relevant Coordinator.
- B. Beginning at the time that a complaint is made, safety measures and remedies for victims may include, but are not limited to:
 - i. “No contact” directives from the College;
 - ii. Assistance with civil or criminal protection orders;
 - iii. Ensuring that the victim and respondent do not attend the same classes or work in the same office;
 - iv. Moving the victim or respondent to a different residence hall;
 - v. Providing counseling services;
 - vi. Providing medical services;
 - vii. Providing academic support services, such as tutoring;
 - viii. Arranging for the victim to re-take a course or withdraw from a class without academic or financial penalty;
 - ix. Reviewing any disciplinary actions taken against the victim to see if there is a causal

connection between the harassment and the misconduct that may have resulted in the victim being disciplined.

7. Complaint Resolution - Informal Process

At the request of the complainant and as approved by the appropriate Coordinator, complaints of a less serious nature may be resolved utilizing informal mechanisms such as mediation. A Coordinator will facilitate any mediation under this procedure. The complainant or the Coordinator may end an informal process at any time and begin the formal stage of the complaint process instead. There is no appeal from the results of an informal process. In cases involving sexual violence, informal resolution is not permitted, even on a voluntary basis.

8. Complaint Resolution - Formal Process

A. If the complainant chooses, or if the Coordinator decides that the case is not appropriate for the informal process, or if the informal process is unsuccessful, a Coordinator will begin processing the complaint under this formal process.

B. Time Frame: Full investigation and resolution of the complaint will generally be completed within 60 working days after the complaint is received. If specific timelines set forth in these procedures require extension due to the complexity of a case or special circumstances, the parties will be simultaneously notified by a Coordinator.

C. Assigning a Case: If a case involves multiple policies, the Vice President for Student Affairs will assign the case to an appropriate Coordinator. Otherwise, proceedings will be assigned and facilitated as follows:

- i. Sexual Misconduct - Title IX Coordinator.
- ii. Equal Opportunity and Affirmative Action, Disability, or another type of Discriminatory Harassment - Equal Opportunity Coordinator or designee.
- iii. Student Conduct Policy violation – Student Conduct Coordinator, Dean of Students, or another designee of the Vice President for Student Affairs.

D. Standard of Proof: Complaints will be evaluated and resolved under a preponderance of the evidence standard (more likely than not) at all times.

E. Initial Investigation: The Coordinator will conduct an immediate initial investigation to determine if there is a reasonable basis to proceed. Generally, the initial investigation will be completed within ten working days of receipt of a complaint. If there is insufficient basis to proceed, the case will be closed with no further action and the parties involved will be notified of the decision.

F. Notice of Investigation: If there is sufficient basis to proceed, the Coordinator will issue a written notice of investigation to the parties. If suspension or expulsion from the College or termination from employment is a possible sanction, the Notice will include this information. Where possible, the Coordinator will notify the victim and obtain the victim's consent before moving forward.

G. Formal Investigation: The Coordinator will act as or appoint an investigator who will commence a prompt, thorough, reliable, and impartial investigation. The investigator will examine all relevant documents and interview all witnesses, including the complainant and respondent. The investigator may interview other individuals with relevant information, including College employees, students, or other individuals identified by the parties. During the investigation and any subsequent hearing, the complainant and the respondent will have equal opportunities to present relevant witnesses and other evidence. The past sexual history or sexual character of a party will not be admissible by the other party in a sexual misconduct investigation or hearing unless such information is determined to be highly relevant by the Investigator or the Chair of the Panel. The formal investigation will generally be concluded within fifteen working days.

H. Advisors: Any party may choose to have an advisor, including an attorney, present during any meetings with the Coordinator, investigator, or any subsequent hearing, if the party advises the Coordinator, investigator, and/or Hearing Panel at least two working days prior to the date of the interview or hearing. Advisors may not actively participate in, or disrupt the interview or hearing. All parties are responsible for finding and paying for an advisor on their own if they wish to have one.

I. Investigator's Report: At the conclusion of the formal investigation, the investigator will make a

finding, based on a preponderance of the evidence, as to whether the respondent is responsible for violations of the Fort Lewis College Student Conduct Policy, Equal Opportunity and Affirmative Action Policy, Sexual Misconduct Policy, Discriminatory Harassment Policy, and/or Disability Anti-Discrimination Policy. If the investigator makes a finding of responsibility as to one or more policy, he or she will consult with the Coordinator and the appropriate disciplinary authority to craft a recommended sanction. Both parties will receive a simultaneous written notification regarding the findings and sanction recommendations, if applicable, of the investigator within five working days after the completion of the investigator's report.

J. Panel Hearing Request: If the Notice of Investigation stated that suspension, expulsion or termination was a possible sanction, either party may request a panel hearing. Individuals seeking a panel hearing shall provide written notification to the Coordinator within five working days following receipt of the investigator's findings and sanction recommendations. Such written notification shall set forth the specific findings and/or sanction recommendations that are rejected. Findings and sanction recommendations not specifically rejected shall be deemed accepted.

K. Panel Hearing: The scope of the hearing is limited to the specific findings that were expressly rejected in the Panel Hearing Request.

- i. The Hearing Panel's proceedings will be facilitated by the responsible Coordinator or designee. The facilitator will appoint a three-person Hearing Panel based on availability and conflict of interest. Any real or perceived conflict of interest by a Hearing Panel member will be disclosed to the parties prior to the hearing.
- ii. Parties shall receive electronic written notice of the appointment of the Hearing Panel and the date of the hearing(s).
- iii. All hearings should be concluded within fifteen working days following notice to the parties of the formation of the Hearing Panel.
- iv. The Hearing Panel consists of three members, drawn from the Fort Lewis College Equal Opportunity and Affirmative Action Committee, who are trained to conduct hearings in a fair and impartial manner. The Panel will maintain the

confidentiality of proceedings and the information obtained in those proceedings. After the members of the Panel are finalized, they will select one member to serve as Chair.

- v. The hearing is not a formal court proceeding, and rules of process, procedure and evidence as established and applied in the civil or criminal justice system do not apply.
 - a. The findings of the formal investigation will be admitted, but are not binding on the Panel. The investigator and the parties may give additional information to the Panel.
 - b. The parties will have equal opportunities to present relevant witnesses and other evidence to the Panel.
 - c. For sexual misconduct complaints, whether the alleged victim is serving as a complainant or witness, alternative testimony options will be given, such as placing a privacy screen in the hearing room, or allowing the alleged victim to testify outside the physical presence of the respondent, such as by telephone or other electronic means.
 - d. The parties may not question or cross-examine each other directly.
 - e. If one or more party appeals both the investigator's finding and the recommended sanction(s), the Panel will first hear evidence relevant to whether the respondent is responsible for violating the policies.
 - f. If the Hearing Panel issues a finding of responsibility, it will conduct a separate hearing to hear evidence relevant to the appropriate sanction (such as an impact statement of the complainant as well as mitigating factors from the respondent), and make sanction recommendations and/or other appropriate remedies, after consultation with the Coordinator and the appropriate disciplinary authority.
 - g. Within five working days following the conclusion of the hearing, the Coordinator will provide written notice simultaneously to both parties of the Panel's finding and recommended sanction. If applicable, this written notice will provide the basis for any decision or recommended sanction and the appeal procedures.

- h. The Panel has final fact finding authority with regard to formal complaints.
- i. Fort Lewis College will maintain documentation of all proceedings as required by law.

9. Sanctions:

- A. Serious violations of policy by students and employee are likely to result in temporary or permanent separation from Fort Lewis College. Recommended sanctions for employees or students found responsible for violating the Fort Lewis College Student Conduct Policy, Equal Opportunity and Affirmative Action Policy, Sexual Misconduct Policy, Discriminatory Harassment Policy, and Disability Anti-Discrimination Policy will be implemented, based on the status of the respondent, as follows:
- B. Students: The Vice President for Student Affairs or designee is responsible for determining all sanctions related to student policy violations. Those recommended sanctions may include, but are not limited to:
 - i. Referrals for behavioral assessments from the Counseling Center and/or community based resources and compliance with the results of those assessments.
 - ii. Limitations on hours for using campus services.
 - iii. Change in housing assignment.
 - iv. Restriction from campus facilities, events, co-curricular activities, athletics, and/or residential building(s).
 - v. Housing removal.
 - vi. Restriction from having guests in campus housing.
 - vii. Payment of restitution.
 - viii. Written reflection, written apology.
 - ix. Restriction from leadership role and campus employment.
 - x. Campus or community service.
 - xi. Restriction from enrollment in classes with a victim.
 - xii. Required educational program(s).
 - xiii. Exploration and utilization of academic support services on campus.
 - xiv. No contact directive(s).
 - xv. Disciplinary warning.
 - xvi. Disciplinary probation.
 - xvii. Disciplinary suspension.
 - xviii. Expulsion.

- xix. Admission to the College may be revoked for fraud or misrepresentation in obtaining admission.

- C. Employees: The **employee's** next level supervisor **or disciplinary authority** is responsible for determining all sanctions relating to employee policy violations.

10. Appeals:

- A. If a Panel Hearing was requested and granted, then either party may appeal the Hearing Panel's decision by giving written notification to the Coordinator of the grounds for appeal within five (5) working days following receipt of the Hearing Panel's decision. Notice of an appeal will be shared with the other party. The opposing party will have five (5) working days to respond to the appealing party's grounds for appeal.
- B. Grounds for Appeal: Grounds for appeal are limited to (1) procedural error that significantly impacted the outcome of the hearing, (2) bias or (3) the discovery of new evidence, unavailable during the original hearing or investigation, which could substantially impact the original finding or sanction. A summary of any grounds and its potential impact on the finding must be included.
- C. Appeals Authority. The Appeals Authority is the relevant Vice President (Student Affairs, Academic Affairs, Advancement, or Finance & Administration). If more than one Vice President is relevant, the President will designate which Vice President is the Appeals Authority. If the case involves a Vice President directly, the Appeals Authority is the President. If the case involves the President directly, the Appeals Authority is the Board of Trustees.
- D. Appeals Process. If the Appeals Authority determines that grounds for appeal do not exist, the findings and sanction(s) of the Hearing Panel will stand. If the appeals authority determines that grounds for appeal do exist, the appeals authority may determine the outcome of the appeal themselves, if this would best cure the grounds for appeal. If grounds for appeal exist and the appeals authority determines that instead the complaint should be reconsidered by the panel, the complaint will be returned to the original hearing panel for reconsideration in light of the stated grounds for appeal, with any

instructions necessary. Reconsideration by the panel or the appeals authority is limited to the scope necessary to cure the grounds for appeal. Appellate reconsideration will defer to the original hearing panel's findings of facts and responsibility. Sanctions imposed by the disciplinary authority will be in effect during the appeal, barring the disciplinary authority's decision to stay some part of a sanction. Stays of sanctions may only be granted in exigent circumstances. Graduation, study abroad, athletics, internships/externships, etc., do not in and of themselves constitute exigent circumstances.

- E. Outcome. The Appeals Authority's written decision on the appeal will be simultaneously provided to all parties within ten working days from receipt of the appeal. This decision is final. If the Appeals Authority determines that new evidence should be considered, the complaint will be returned to the original Hearing Panel to reconsider the complaint in light of the new evidence, only. The Panel's determination following reconsideration of the complaint is not appealable. If the Appeals Authority determines that a material procedural or substantive error occurred, it may return the complaint to the original Panel with instructions to reconvene to cure the error. Appeal hearings are confined to a review of the written documentation or record of the original hearing, and pertinent documentation regarding the grounds for appeal, and do not include an additional opportunity for the appealing party to appear before the Panel. Appeals decisions are to defer to the original Panel, making changes to the findings only where there is clear error and to

the sanction only if there is a compelling justification.

11. Individual Student Disciplinary Records

- A. Individual student disciplinary proceeding records are maintained by the Student Affairs Office. These records are confidential and will be released only with the respondent student's written waiver, by court order, or as otherwise permitted by law.
- B. Access. A student may request access to his/her disciplinary proceeding record as provided by the Family Education Rights and Privacy Act, and the College disciplinary process allows the respondent student to review all of the information in his/her file that may be presented in a disciplinary hearing.
- C. Retention. No permanent record of the disciplinary proceedings may be made except as authorized by the Dean. Student disciplinary files are kept for seven years from the final decision date except for expulsion cases. Files for expelled students are kept indefinitely.

Approved by Fort Lewis College Board of Trustees:
February 11, 2009
Revised by Fort Lewis College Board of Trustees:
December 6, 2013
Revised by Fort Lewis College Board of Trustees:
February 13, 2015
Revised by Fort Lewis College Board of Trustees:
October, 7, 2016 (pending)

WEAPONS POLICY

This policy is pursuant to Colorado State Law (Colorado Revised Statute 18-12-105.5), and applies to all students and to all employees (faculty and staff).

Legislative Declaration: The Board of Trustees for Fort Lewis College has general supervision of the College and plenary power to enact rules and regulations for the governance of the College. The Board of Trustees has delegated to the President of the College the power and duty to adopt such policies as are reasonable and necessary for the proper conduct of the operations and activities of the College, provided those policies are lawful and consistent with the bylaws, policies and procedures set forth in the Board's Manual of Policies and Procedures. The President of the College finds and determines that the free and unregulated possession of weapons on the Fort Lewis College campus would:

1. Create an unreasonable risk to the health, welfare and safety of students, employees and campus visitors and the preservation of property on the Fort Lewis College campus by careless or malicious use;
2. Create a climate of fear and intimidation that would distract and interfere with the reasoned discourse and cooperation required for productive learning and working environments on Fort Lewis College campus; and
3. Be inconsistent with the academic mission of Fort Lewis College.

The following policy is lawful and is not inconsistent with the bylaws, policies and procedures set forth in the Board's Manual of Policies and Procedures:

Statement of Policy: Except as expressly provided below, the possession of firearms, explosive or incendiary devices, or other weapons on the Fort Lewis College campus is prohibited. This prohibition shall extend to all grounds and buildings on the Fort Lewis College campus. This policy shall apply to all students, employees and invitees of Fort Lewis College and all other visitors to the Fort Lewis College campus.

"Weapons" include, but are not limited to, the following:

1. Firearms of any size or type of construction and ammunition;
2. Gas or air guns, including BB, pellet and paint ball guns;
3. Bows and arrows, and cross-bows;
4. Blackjacks, bludgeons, batons, nunchaku, throwing stars, and metallic knuckles;
5. Swords, pikes, lances and spears;
6. Any knife with a blade over 3.5 inches in length, including hunting and fishing knives;
7. Ballistic, gravity and switchblade knives, regardless of the length of the blade;

8. Fireworks, gunpowder, or explosive substances; and
9. Any harmless object designed to look convincingly like a firearm, explosive or incendiary device, or other weapon.

Exceptions: This policy shall not apply to:

1. A peace officer, as described in § 16-2.5-101, C.R.S., when carrying a weapon in conformance with the policy of his/her employing agency as provided in § 16-2.5-101(2).
2. A member of the armed forces of the United States or Colorado National Guard while acting in his/her official capacity and in conformance with general or specific military orders.
3. A law enforcement officer, agent or employee of the United States, when lawfully carrying a weapon in conformance with the policy of his/her employing agency.
4. A person carrying a concealed handgun who holds a valid written permit issued pursuant to § 18-12-201, et seq., C.R.S. This exception shall not apply to residents of any Fort Lewis College campus housing, including residence halls, apartments and family housing apartments, who shall be required as a contractual condition of their residency to waive their right to possess and carry concealed handguns in Fort Lewis College campus housing.
5. A weapon that remains inside a locked motor vehicle while on the Fort Lewis College campus, provided that the weapon is unloaded. This exception shall not apply to explosive or incendiary devices or explosive substances.
6. A kitchen knife with a blade over 3.5 inches in length which is kept in campus apartments or kitchens for the purpose of food preparation. This exception shall not apply to residence halls.
7. A student, employee or invitee of Fort Lewis College who has a legitimate educational or employment related purpose for the possession of a weapon on the Fort Lewis College campus and has obtained written permission from the appropriate campus office and from the Chief of the Fort Lewis College Campus Police Department or his/her designee.

Violations. All violations of this policy shall be reported to the Fort Lewis College Campus Police Department and the appropriate College office. Violators may be disciplined (in the case of students or employees of the

College), banned from the Fort Lewis College campus, and criminally prosecuted in appropriate cases.

Procedures and Guidelines. The College vice presidents are authorized to promulgate such procedures and guidelines as may be reasonable and necessary to

implement and carry out the intent of this policy in their respective areas of authority.

Revised: June 2012

IMPORTANT TELEPHONE NUMBERS

TO REPORT AN EMERGENCY OR CRIME IN PROGRESS:

From a campus telephone	9-911
From any other phone and/or pay telephone (no coins necessary)	911
Fort Lewis College Police	749-6581
Fort Lewis College Police Administration	247-7491
Police Assistance (Non-Emergency), Durango La Plata County 911 Communications Center	385-2900

CAMPUS RESOURCES

AA, NA or Al-Anon	247-7212
Counseling Center	247-7212
Disability Services	247-7459
Health Center	247-7355
Student Housing Office	247-7503
Student Wellness	247-7508

COMMUNITY RESOURCES

Alternative Horizons Crisis Hotline (Support for Victims of Domestic Violence)	247-9619
Durango Community Emergency Shelter	259-1255
Mercy Medical Center	247-4311
Renew Hotline (Cortez) (Support for Victims of Domestic Violence and Sexual Assault)	565-2100
Rocky Mountain Poison Center	1-800-332-3073
San Juan Basin Health (Pre-Natal Clinic, HIV/AIDS Testing & Education Program, General Health, Substance Abuse Prevention)	247-5702
Sexual Assault Services Organization (SASO) Office	259-3074
Sexual Assault Services Organization (SASO) Crisis Hotline	247-5400
Axis Health Systems	259-2162
Axis Health Systems (after hrs. emergency)	247-5245
Southwest Safe House	259-5443
Victim's Assistance Program (District Attorney's Office)	247-8850



ANNUAL SECURITY REPORT 2016-2017

ANNUAL FIRE SAFETY REPORT SECTION 2 OF 2

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Hard copies are available at the Student Affairs Office, 230 Miller Student Services, (970) 247-7331. Electronic version is available at <http://www.fortlewis.edu/AnnualSecurityReport>. Please see the Annual Security Report in Section 1 of this Annual Security Report.

ANNUAL FIRE SAFETY REPORT

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Fort Lewis College does not discriminate on the basis of race, age, color, religion, national origin, gender, disability, sexual orientation, gender identity, gender expression, political beliefs, or veteran status.

ANNUAL FIRE SAFETY REPORT

This is the compliance document to the Higher Education Opportunity Act of 2008, also known as the Campus Fire Safety Right-to-Know Regulations. The Annual Security Report is found in Section 1 of this Annual Security Report.

Fort Lewis College places a high priority on the personal safety of its students, faculty, staff, and visitors. A campus community relies on a peaceful, safe, and secure environment. Preserving this environment is a responsibility everyone on campus must share.

Under the Higher Education Opportunity Act of 2008 ("Act"), all colleges receiving federal funds are required to report fire safety statistics. Instructions on how to access this information will be distributed on an annual basis to all faculty, staff, and students, and to any applicant for enrollment or employment. Please keep this report as a resource document and refer to it throughout the year. This report is descriptive only. It is not intended to serve as a contract between the College and any other party. College security policies and procedures are subject to change at any time without notice. Any inquiries concerning information presented in this brochure may be directed to the Vice President for Student Affairs at (970) 247-7331.

Fort Lewis College is currently adding sprinkler systems to cover 100% of the rooms in Bader A and Bader C Halls. Any future renovations will comply with the national fire code.

DEFINITIONS (as defined by the Act)

Fires: any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

Fire Safety Systems: any mechanism or system related to the detection of a fire, the warning resulting from a fire, or the control of a fire. Examples include sprinkler systems, fire detection devices, stand-alone smoke alarms, and fire doors and walls.

Fire Drills: a supervised practice of a mandatory evacuation of a building for a fire.

Fire-Related Injuries: injuries that resulted in treatment at a medical facility, including at an on-campus health center.

On-Campus Student Housing Facilities: a dormitory or other residential facility for students that is located on an institution's campus.

FIRE LOG

A public Fire Log is maintained by the Assistant Director for Facilities and may be accessed by visiting the Student Housing Office at 240 Miller Student Services Building.

The Fire Log records, by the date that the fire was reported, any fire that occurred in an on-campus student housing facility. It includes the nature, date, time, and general location of each fire. Entries are entered into the log within two days of receipt of the report of the fire.

CAMPUS HOUSING FIRE SAFETY INFORMATION **Fire Safety Equipment**

- All residence halls have smoke detectors in the hallways, student rooms and public areas.
- All apartments have smoke detectors in each bedroom, kitchens, living rooms, and public areas.
- Fire alarm pull stations are located in the hallways and breezeways of all buildings.
- The smoke detectors and pull stations are linked to a Central System, monitored by Advanced Alarm Monitoring Service, which notifies the Durango La Plata Emergency Communications Center, which in turn notifies the Campus Police and Durango Fire Protection District. The Central System also notifies Fort Lewis College Physical Plant Services through a computer-monitored system of all alarms.
- All residence halls have at least one fire extinguisher on each floor and all apartments have one fire extinguisher in each unit. Fire extinguishers are checked and serviced once a year unless they have been used then they are replaced immediately.

Fire Protocols

- Each fall, the Student Housing staff spend two hours in fire training provided by the Durango Fire Protection District, covering how to use a fire extinguisher, how to evacuate a building, how to check hot doors and other issues related to fire safety.
- Within the first two weeks of occupancy during the fall and winter trimesters, fire drills are conducted in all residential facilities.

- Fire safety rules and procedures are provided to students in the *Student Housing Guide* in the *Student Handbook*.
- Any resident who purposely and maliciously attempts to set fire to, or burn, or causes to be burned or procures the burning of any building in the Student Housing Program, or any of the furnishings or equipment in, attached to, or around such buildings will be subject to prosecution and penalty under the laws of the State of Colorado. Violation of this policy will result in removal from the Student Housing Program and termination of the Housing Contract.
- Individuals intentionally causing false fire alarms are in violation of state laws and will be removed from the Student Housing Program.
- In addition, residents tampering with any fire-fighting equipment (i.e., extinguishers, hoses, alarms, exit signs, smoke detectors, etc.) will be removed from the Student Housing Program and may be subject to further disciplinary action by Fort Lewis College officials, and/or the criminal justice system.
- When exiting the room, close all doors and windows. When exiting through a smoke-filled corridor/room, move quickly in a crouched position (remember, smoke rises), place a wet towel or clothing item over your head to prevent serious smoke inhalation. Take short breaths through your nose.
- Exit the building according to the evacuation plan and meet student housing staff at the designated area for your community. Do not re-enter the building for any reason. Stay calm until the re-enter signal is given.

Safety: Shelter in Place

In certain circumstances, including but not limited to as an active shooter on campus and some severe weather occurrences, safety measures may include sheltering in place.

- STAY in the room/classroom/designated location.
- CLOSE and lock all doors and windows. If no locks, place heavy objects in front of them to impede entry.
- MOVE to the safest place in the room.
- Immediately COMPLY with directions from safety personnel.

In Case Of Fire:

When Moving into a Room or Apartment:

- Make note of fire exit plans and the alternative routes.
- Make note of fire exits, alarm boxes, smoke detectors and extinguishers.

What to Do in the Event of a Fire:

- Sound the alarm and call 911 (9-911 from a campus phone).
- Upon discovering a fire, put it out with the nearest fire extinguisher if it can be done safely.
- Leave the building via posted instructions or the nearest safe exit.
- Contact student housing staff (RA, SRA or RD) or Fire Marshal. Provide as much information as possible about the fire. Be mindful of residents with disabilities or the sound sleepers in the area.

Where to Go:

- Keep low to the floor if there is smoke in the room. Feel the doorknob and door before opening any doors. If it's hot, DO NOT open the door. If the knob is not warm, open the door slowly. If heat and heavy smoke are in the corridor, close the door and stay in the room.
- If it is not possible to exit the room, seal cracks under the door with clothing items or a rug. Hang an object (sheet or shirt) out the window and close the window. The hanging object will notify fire personnel that the room is occupied.

Handbook Policies – The following items are published and can be referenced in *Student Housing Guide* in the *Student Handbook*.

- Fireworks, firecrackers, open flames (candles or oil lamps), explosive materials of any kind, and the burning of incense are prohibited at all times in the Fort Lewis College residence halls or apartments.
- Smoking is not permitted in any campus housing facility or public area.
- Appliances with open coils such as toaster ovens, hot plates, and toasters are prohibited in the residence hall facilities.
- Only one microwave and one small refrigerator are permitted in each residence hall room.

FORT LEWIS COLLEGE Campus Housing Fire Safety System

<i>LOCATION (RESIDENCE HALL)</i>	<i>SPRINKLER SYSTEM?</i>	<i>% SPRINKLER</i>	<i>MONITOR FIRE ALARM</i>	<i>SMOKE DETECTION</i>	<i>EXTINGUISHER DEVICES</i>	<i># ANNUAL EVACUATION/ DRILLS</i>
<i>Animas Hall</i>	Yes	100%	Yes	Yes	Yes	2
<i>Bader A Hall</i>	Yes	24%	Yes	Yes	Yes	2
<i>Bader B Hall</i>	Yes	100%	Yes	Yes	Yes	2
<i>Bader C Hall</i>	Yes	24%	Yes	Yes	Yes	2
<i>Camp Hall</i>	No		Yes	Yes	Yes	2
<i>Centennial A Apartments</i>	No		Yes	Yes	Yes	2
<i>Centennial B Apartments</i>	No		Yes	Yes	Yes	2
<i>Centennial C Apartments</i>	No		Yes	Yes	Yes	2
<i>Cooper Hall</i>	Yes	6%	Yes	Yes	Yes	2
<i>Crofton Hall</i>	No		Yes	Yes	Yes	2
<i>Escalante Hall</i>	No		Yes	Yes	Yes	2
<i>Mears A Apartments</i>	No		Yes	Yes	Yes	2
<i>Mears B Apartments</i>	No		Yes	Yes	Yes	2
<i>Snyder A Hall</i>	Yes	100%	Yes	Yes	Yes	2
<i>Snyder B Hall</i>	Yes	100%	Yes	Yes	Yes	2
<i>Snyder C Hall</i>	Yes	100%	Yes	Yes	Yes	2
<i>West Hall</i>	Yes	100%	Yes	Yes	Yes	2

Note: Bader A & Bader C Halls will have Sprinkler Systems in 100% of the rooms by June 1, 2017

FORT LEWIS COLLEGE FIRE SAFETY STATISTICS

<i>DATE OF EACH FIRE</i>	<i>LOCATION (RESIDENCE HALL)</i>	<i>CAUSE OF EACH FIRE</i>	<i>NUMBER OF PERSONS WHO RECEIVED FIRE-RELATED INJURIES</i>	<i>NUMBER OF DEATHS RELATED TO A FIRE</i>	<i>VALUE OF PROPERTY DAMAGE CAUSED BY A FIRE</i>
<i>22 November 2014</i>	<i>Escalante Hall</i>	<i>Flyer Smoldering on Board</i>	<i>0</i>	<i>0</i>	<i>0</i>
<i>12 January 2013</i>	<i>Mears Apartments A</i>	<i>Burned kitchen towel</i>	<i>0</i>	<i>0</i>	<i>0</i>
<i>20 June 2013</i>	<i>Mears Apartments B</i>	<i>Flip-flops melted in oven</i>	<i>0</i>	<i>0</i>	<i>\$10</i>

FORT LEWIS COLLEGE FIRE SAFETY STATISTICS SUMMARY

<i>LOCATION (RESIDENCE HALL)</i>	<i>NUMBER OF FIRES</i>			<i>NUMBER OF PERSONS WHO RECEIVED FIRE-RELATED INJURIES</i>			<i>NUMBER OF DEATHS RELATED TO A FIRE</i>			<i>VALUE OF PROPERTY DAMAGE CAUSED BY A FIRE</i>		
	<i>15</i>	<i>14</i>	<i>13</i>	<i>15</i>	<i>14</i>	<i>13</i>	<i>15</i>	<i>14</i>	<i>13</i>	<i>15</i>	<i>14</i>	<i>13</i>
<i>Calendar Year</i>												
<i>Animas Hall</i>	0	0	0	0	0	0	0	0	0	0	0	0
<i>Bader A Hall</i>	0	0	0	0	0	0	0	0	0	0	0	0
<i>Bader B Hall</i>	0	0	0	0	0	0	0	0	0	0	0	0
<i>Bader C Hall</i>	0	0	0	0	0	0	0	0	0	0	0	0
<i>Camp Hall</i>	0	0	0	0	0	0	0	0	0	0	0	0
<i>Centennial A Apartments</i>	0	0	0	0	0	0	0	0	0	0	0	0
<i>Centennial B Apartments</i>	0	0	0	0	0	0	0	0	0	0	0	0
<i>Centennial C Apartments</i>	0	0	0	0	0	0	0	0	0	0	0	0
<i>Cooper Hall</i>	0	0	0	0	0	0	0	0	0	0	0	0
<i>Crofton Hall</i>	0	0	0	0	0	0	0	0	0	0	0	0
<i>Escalante Hall</i>	0	1	0	0	0	0	0	0	0	0	0	0
<i>Mears A Apartments</i>	0	0	1	0	0	0	0	0	0	0	0	0
<i>Mears B Apartments</i>	0	0	1	0	0	0	0	0	0	0	0	\$10
<i>Snyder A Hall</i>	0	0	0	0	0	0	0	0	0	0	0	0
<i>Snyder B Hall</i>	0	0	0	0	0	0	0	0	0	0	0	0
<i>Snyder C Hall</i>	0	0	0	0	0	0	0	0	0	0	0	0
<i>West Hall</i>	0	0	0	0	0	0	0	0	0	0	0	0