



Annual Security Report 2013-2014

- Annual Security Report
- Annual Fire Safety Report

Your Right to Know

<http://www.fortlewis.edu/annualsecurityreport>



ANNUAL SECURITY REPORT 2013-2014

ANNUAL SECURITY REPORT SECTION 1 OF 2

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Hard copies are available at the Student Affairs Office, 230 Miller Student Services, (970) 247-7331. Electronic version is available at <http://www.fortlewis.edu/annualsecurityreport>. Please see the Annual Fire Safety Report in Section 2 of this Annual Security Report.

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Fort Lewis College does not discriminate on the basis of race, age, color, religion, national origin, gender, disability, sexual orientation, political beliefs, or veteran status. Accordingly, equal opportunity for employment, admission, and education shall be extended to all persons. The College shall promote equal opportunity, equal treatment, and affirmative action efforts to increase the diversity of students, faculty, and staff. Inquiries concerning Title VII, Title IX, Section 504, and Americans with Disabilities Act (ADA) may be referred to the Equal Opportunity Coordinator, Fort Lewis College, (970) 382-6977, or to the Office for Civil Rights, U.S. Department of Education, 1244 Speer Boulevard, Suite 310, Denver, CO 80204, (303) 844-5695.

“YOUR RIGHT TO KNOW”

The following information is being made available according to the Higher Education Amendments of 1998. The table below summarizes information that is available through Fort Lewis College’s web site at <http://www2.fortlewis.edu/studentaffairs/YourRightToKnow.aspx>.

Hard copies of information may be obtained from the office listed for that information.

Your Right to Know	Where to Find It
<p><u>Accreditation and Recognitions</u> http://www2.fortlewis.edu/accreditation/Home.aspx Guidelines for meeting accreditation standards are available through the Academic Affairs Office.</p>	<p>Academic Affairs Office 240 Berndt Hall Phone: 970-247-7314 FAX: 970-247-7680</p>
<p><u>Athletic Program</u> <u>Participation Rates, Financial Support for Athletes</u> http://www.goskyhawks.com/. A hard copy of this report is available upon request from the Director of Athletics. <u>Graduation Rates for Athletes</u> http://web1.ncaa.org/app_data/nH8einst2009Div2/1083.pdf Refer to Section 1. b.</p>	<p>Athletic Department 110 Aquatic Center Phone: 970-247-7571 FAX: 970-247-7574</p>
<p><u>Annual Security Report</u> http://www.fortlewis.edu/annualsecurityreport. In compliance with the Clery Act, the Annual Security Report is made available annually to all current students and employees; and all prospective students and employees have a right to request the Annual Security Report. This report includes specific crime statistics for the three previous calendar years relating directly to the Fort Lewis College campus, as well as campus security policies, crime prevention information, and crime reporting procedures. A hard copy of the report is available in the Student Affairs Office. <u>Alcohol and Other Drug Policy</u> In compliance with the Drug-free Schools and Campuses Act and the Drug-free Workplace Act, the Alcohol and Other Drug Policy is intended to inform all members of the College community of the College's policy concerning alcohol and other drugs. This policy applies to all students and to all employees (faculty and staff). This policy is included in the Annual Security Report.</p>	<p>Student Affairs Office 230 Miller Student Services Phone: 970-247-7331 FAX: 970-382-6935</p> <p>Fort Lewis College Police Aspen Hall Phone: 970-247-7491 FAX: 970-247-7386</p>
<p><u>Cost of attending Fort Lewis College, including tuition and fees, room and board</u> http://www.fortlewis.edu/studentbilling/academic_year.asp and http://www2.fortlewis.edu/housing/RoomRates/201112academicyear.aspx</p>	<p>Cashier's Office 140 Berndt Hall Phone: 970-247-7380 FAX: 970-247-7284</p>
<p><u>Degree Programs</u> http://www2.fortlewis.edu/directories/AcademicPrograms.aspx</p>	<p>Admission Office Kroeger Hall Phone: 970-247-7184 FAX: 970-247-7179</p>
<p><u>Disability Services</u> http://www.fortlewis.edu/disability/index.asp Fort Lewis College provides access, accommodation and advocacy for students with disabilities. Reasonable accommodations are made on an individual basis for students with documented disabilities. Contact the Disability Services Office for more information.</p>	<p>Disability Services Office 282 Noble Hall Phone: 970-247-7459 FAX: 970-247-7689</p>
<p><u>Facilities & Maps of Fort Lewis College</u> http://explore.fortlewis.edu/campusmap.pdf</p>	<p>Finance and Administration Office 236 Education Business Hall Phone: 970-247-7196 FAX: 970-247-7175</p>
<p><u>Faculty and Instructional Personnel</u> http://faculty.fortlewis.edu/</p>	<p>Academic Affairs Office 240 Berndt Hall Phone: 970-247-7314 FAX: 970-247-7680</p>

Your Right to Know	Where to Find It
<p>Family Educational Rights and Privacy Act http://www2.fortlewis.edu/registrar/FERPA.aspx Family Educational Rights and Privacy Act (FERPA) FERPA affords students certain rights with respect to their educational records by defining the requirements for access to, and release of those records.</p>	<p>Registrar's Office 160 Miller Student Services Phone: 970-247-7350 FAX: 970-247-7598</p>
<p>Financial assistance available to students enrolled at Fort Lewis College http://www2.fortlewis.edu/financialaid/home.aspx Return of Title IV Grants or Loans upon withdrawing from Fort Lewis College Available in the <i>Financial Aid Handbook</i>.</p>	<p>Financial Aid Office 101 Miller Student Services Phone: 970-247-7142 FAX: 970-247-7108</p>
<p>Fire Safety Report http://www.fortlewis.edu/studenthandbook. In compliance with the Higher Education Opportunity Act of 2008, the Annual Fire Safety Report is made available annually to all current students and employees; and all prospective students and employees have a right to request the Annual Fire Safety Report.</p>	<p>Student Affairs Office 230 Miller Student Services Phone: 970-247-7331 FAX: 970-382-6935</p>
<p>Graduation Rates http://web1.ncaa.org/app_data/nH8einst2009Div2/1083.pdf Refer to Section 1. a.</p>	<p>Institutional Research Office 242 Berndt Hall Phone: 970-247-7426</p>
<p>Refund policies for tuition and fees, housing http://www2.fortlewis.edu/studentbilling/RefundPolicies.aspx</p>	<p>Cashier's Office 140 Berndt Hall Phone: 970-247-7380 FAX: 970-247-7284</p>
<p>Registered Sex Offender http://sor.state.co.us/ Pursuant to CRS 23-5-125, each institution of postsecondary education in the state shall provide a statement to its campus community identifying the name and location at which members of the community may obtain the law enforcement agency information collected pursuant to section 16-22-110(3.5), CRS, concerning registered sex offenders.</p>	<p>Fort Lewis College Police Aspen Hall Phone: 970-247-7491 FAX: 970 247-7386</p>
<p>Riot Offense http://www.fortlewis.edu/shared/content/student_affairs/Riot_Offense.pdf Pursuant to CRS 23-5-124, Colorado law prohibits persons convicted of rioting from enrolling in state-supported universities/colleges for 12 months following the date of a conviction.</p>	<p>Fort Lewis College Police Aspen Hall Phone: 970-247-7491 FAX: 970 247-7386</p>
<p>Safe Haven for Newborns http://www.fortlewis.edu/shared/content/student_affairs/Safe_Haven_for_Newborns.pdf In 2000, the Colorado General Assembly passed Senate Bill 00-171, which allows a parent to relinquish control of a newborn baby to a hospital or a fire station within 72 hours after birth without fear of criminal prosecution as long as the baby is unharmed.</p>	<p>Student Affairs Office 230 Miller Student Services Phone: 970-247-7331 FAX: 970-382-6935</p>
<p>Studying Abroad Guidelines for Fort Lewis College Credits & Financial Aid http://www2.fortlewis.edu/studyabroad/home.aspx</p>	<p>International Programs Office 106 Jones Hall Phone: 970-247-7672 FAX: 970-247-7190</p>
<p>Voter Registration In accordance with the 1998 Higher Education Act, Fort Lewis College distributes Voter Registration Application Forms to each student enrolled in a degree or certificate program and physically in attendance at the institution through: https://ssl.capwiz.com/congressorg/nvra/?language=en&state=CO. In addition, Colorado Voter Registration Forms (http://www.elections.colorado.gov) are available at the Info Desk in the Student Union. Absentee Ballot information for out-of-state students who are already registered in their home state and want to vote in that state is available through: http://www.eac.gov/voter_resources/contact_your_state.aspx</p>	<p>Info Desk Student Union Phone: 970-247-7010</p>
<p>Withdrawing from Fort Lewis College http://www2.fortlewis.edu/registrar/CurrentStudents/Withdrawing.aspx</p>	<p>Registrar's Office 160 Miller Student Services Phone: 970-247-7350 FAX: 970-247-7598</p>

ANNUAL SECURITY REPORT

This is the compliance document to the Federal Student Right-to-Know and Campus Security Act of 1990 (Clery Act), the Federal Drug-free Schools and Campuses Act of 1989, and the Higher Education Amendments of 1992 and 1998. Please see the Annual Fire Safety Report in Section 2 of this Annual Security Report.

Fort Lewis College places a high priority on the personal safety of its students, faculty, staff, and visitors. A campus community relies on a peaceful, safe, and secure environment. Preserving this environment is a responsibility everyone on campus must share.

Under the Federal Student Right-to-Know and Crime Awareness and Campus Security Act of 1990 (now known as the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act or Clery Act), all colleges receiving federal funds are required to report crime statistics. Instructions on how to access this information will be distributed on an annual basis to all faculty, staff, and students, and to any applicant for enrollment or employment. Please keep this report as a resource document and refer to it throughout the year. This report is descriptive only. It is not intended to serve as a contract between the College and any other party. College security polices and procedures are subject to change at any time without notice. Any inquiries concerning information presented in this brochure may be directed to the Vice President for Student Affairs at (970) 247-7331.

FOR EMERGENCY ASSISTANCE:

For emergency help from a campus telephone: 9-911

For emergency help from a pay or cellular telephone: 911 (no coins necessary)

Or use one of the campus emergency phones located at:

- Clock Tower
- Cooper Quad south of Cooper Hall
- Between Berndt Hall and the Theatre
- Union Visitor Lot by the College Union
- Between the Bader and Sheridan Residence Halls
- Between Lot R and the Centennial Apartments
- 8th Avenue Lot, east of Sage Hall
- Concert Hall Lot, east of the Concert Hall
- Stadium Visitor Lot, north of the football stadium
- Between Art Lot (gymnasium) and Stadium Visitor Lot, north of the football stadium
- Between Center for SW Studies Lot and the Center for Southwest Studies

Emergency response for fire, ambulance, or hazardous materials is the joint responsibility of the Fort Lewis

College Police Department and the Durango Fire Department. The Durango Police Department may also respond.

TO REPORT A CRIME IN PROGRESS ON CAMPUS: Call 9-911 or 911.

Community members, students, faculty, staff and guests are encouraged to report any suspicious incident or hazardous conditions that they witness. For example, situations such as altercations, assaults, verbal arguments, vehicles blocking access, and/or unsafe driving should be reported. Anonymous callers wishing to report a crime in progress are encouraged to do so.

TO FILE A REPORT FOR A CRIME THAT HAS ALREADY OCCURRED:

Call Durango La Plata Emergency Communications Center at 385-2900 or Fort Lewis College Police at 749-6581 to talk with an officer on duty. Reports can also be filed via the Fort Lewis College Police Department Web site at www.fortlewis.edu/police Persons making false crime reports are subject to campus discipline and/or legal sanctions.

To assist with campus safety, it is imperative that all students, faculty, and staff take responsibility to immediately report any suspicious incident or hazardous conditions that they witness.

Persons wishing to file a report confidentially or anonymously may do so; however, if the complainant wants to file criminal charges against another for a crime, he/she cannot remain anonymous or confidential.

FOR QUESTIONS REGARDING PARKING PERMITS, PARKING TICKETS, OR OTHER ADMINISTRATIVE POLICIES/PROCEDURES RELATED TO THE FORT LEWIS COLLEGE POLICE AND PARKING SERVICES DEPARTMENT: Call the Fort Lewis College Police Department administrative office at 247-7491.

FORT LEWIS COLLEGE POLICE DEPARTMENT

The Fort Lewis College Police Department, in partnership with the campus community, is responsible for public safety, campus parking enforcement, law enforcement, after-hours emergency maintenance (notification of Physical Plant Services staff), and emergency response. The Fort Lewis College Police Chief/Director and six (6) police officers are Commissioned Peace Officers through the State of Colorado, the City of Durango, and the La Plata County Sheriff's Department; they are Colorado POST-certified and receive the same training given to any police officer in the State of Colorado as required by the Colorado Peace Officer Standards and Training Board. Fort Lewis College police officers enforce all Federal, State, local laws/ordinances, and official College policies, and have full arrest authority. The Department operates twenty-four hours per day, seven days per week, and is staffed with an administrative assistant during regular business hours Monday through Friday.

GEOGRAPHIC LOCATION

Fort Lewis College is a state-supported institution of higher education located on approximately 707 acres within the city of Durango and La Plata County. Fort Lewis College also owns approximately 6,319 acres located in Hesperus, Colorado, ten miles west of the Durango campus. The Hesperus site contains facilities used by the Fort Lewis College Biology/Agriculture and Forestry department.

The Fort Lewis College community contains approximately 4,000 enrolled students and 670 faculty and staff members.

GENERAL CRIME PREVENTION

A campus community must do more than just react to crime; it must look for opportunities to deter crime. A variety of programs inform students, faculty, and staff about campus security policies and procedures; and various practices have been developed to aid in crime prevention and to encourage responsibility. These include, but are not limited to:

- Safety tips and information on crime prevention are distributed regularly to the student newspaper, *The Independent*, the campus radio station, KDUR, and by campus e-mail.
- Educational programs (often through cooperation with other agencies) are held at least once per term in the residence halls and elsewhere on campus. Topics include, but are not limited to, the following: crime prevention, sexual assault awareness, personal safety, first aid, fire prevention, and alcohol and other drug abuse prevention.
- Escorts are provided based on officer availability. Call the Fort Lewis College Police Department at 749-6581 to arrange the escort.

Students, faculty, and staff are encouraged not to walk alone in isolated areas.

- An Identification Program is available to engrave personal property. Interested students should contact the Fort Lewis College Police Department at 749-6581.

The Office of Student Affairs establishes and enforces standards of conduct at Fort Lewis College. Students charged with law violations may expect to have the matter handled both through the criminal justice system and the College judicial system.

SECURITY PROCEDURES AND ACCESS TO CAMPUS BUILDINGS

Fort Lewis College police officers conduct regular vehicle, foot, and bicycle patrols on campus.

Fort Lewis College installed 113 new sidewalk lights and 17 new parking lot lights totaling more than \$500,000 as part of its \$40 million construction program. In addition, 12 emergency telephones have been installed in parking lots and residential areas of campus. Campus lighting is routinely assessed for needed improvements. Night-shift campus police officers review campus lighting and report necessary repair or replacement needs to the Physical Plant. Individuals may report light outages directly to the Physical Plant by calling 247-7000.

Non-residential campus buildings and facilities are open to members of the campus community and visitors during regular business and class hours. Admission to any non-residential facility after hours is limited to authorized persons with a building key. Access hours may be extended to accommodate evening classes or special events. Computer labs have specific hours set by the Office of Information Technology. Reed Library publishes its business hours at the beginning of each term. Buildings are secured by Fort Lewis College police officers, and parking lots and buildings are periodically patrolled by officers twenty-four hours per day, seven days per week.

The outside doors of the residence halls lock automatically when closed, requiring a key for entry.

Students have the responsibility to assist in maintaining their safety by keeping these doors closed at all times and are encouraged to report unsafe conditions or maintenance, if needed. Student rooms are individually keyed and the procedure for replacing a lost key includes a lock change. Student Housing staff and police officers patrol all residential facilities.

The Residence Director or other Student Housing official generally will not enter an occupant's room/apartment unless accompanied by the occupant, the occupant's authorized representative, or a second authorized College representative. However, the College reserves the right to

enter any occupant's apartment/room for the purpose of inspection when an authorized College official has reason to believe that the following conditions may exist, which include but are not limited to:

- An occupant of the living unit may be physically harmed or endangered.
- Significant damage is being done to College property.
- There has been a violation of the provisions contained in the Housing Contract, the *Student Housing Guide*, or subsequent written notice applicable to the operation and administration of residence halls and apartments of Fort Lewis College.
- Maintenance and/or repair is necessary.
- Routine maintenance checks.
- Occupancy verification checks.

The College will not search a room without the occupant's permission or a court-authorized search warrant. See the *Student Housing Guide* in the *Student Handbook* for more information concerning Student Housing policies and procedures.

Fort Lewis College incorporates environmental security design practices in the planning, building, and maintenance stages of all structures and grounds keeping. Fort Lewis College police officers on patrol will routinely file work orders with Physical Plant Services to report any problems with lighting, shrubbery, or any other maintenance concerns. Testing of emergency phone blue lights will be conducted by Fort Lewis College police officers on a quarterly basis.

REQUIRED NOTIFICATION

Clery Act

- A brief, written summary of the *Annual Security Report*, including the exact URL and information on how to obtain a hard copy, is e-mailed to all currently enrolled students and all current employees before October 1 of each year.
- A brief, written summary of the *Annual Security Report*, including the exact URL and information on how to obtain a hard copy, is also provided to all prospective employees who contact the Fort Lewis College Human Resources Office.
- A brief, written summary of the *Annual Security Report*, including the exact URL and information on how to obtain a hard copy, is also provided to all prospective students who contact the Fort Lewis College Admission Office.

Emergency Plan

The Fort Lewis College Emergency Response Plan is available at www.fortlewis.edu/police

Emergency Response & Evacuation Procedures

Immediate Notification

If there is an immediate threat to the health or safety of students or employees occurring on campus, the College Emergency Notification System will communicate what action to take as directed by the Fort Lewis College Emergency Response Plan: The methods of communication are as follows:

1. E-mail to Students, Faculty, Staff, Parents and Affiliates.
2. College Emergency Web Site, www.fortlewis.edu/emergency
3. e2campus text message alert system, to those registered
4. Fort Lewis College Emergency Information Line: 1-888-433-0046 or 247-6334
5. College radio station, KDUR, 91.9 FM or 93.9 FM
6. A follow up notification will occur when further information is available on the status of the situation, and when it is safe to return.

Significant Emergency or Dangerous Situation

Upon receiving information of a significant emergency or dangerous situation, the individual receiving the information shall call 911 or 9-911 from a campus phone. The La Plata County Central Communications Center will dispatch the Fort Lewis College Police Department, in addition to any required medical and/or fire personnel.

- The Fort Lewis College Police Department will investigate reports of any emergency or dangerous situation to confirm the report.
- If the responding police officer(s) determines the report is a significant emergency or dangerous situation, they will notify the Chief of Police or his/her designee as soon as practical to advise them of the situation.
- The Chief of Police or designee will determine the appropriate segment of the campus community to notify.
- The Chief of Police and Public Affairs Officer will determine the content of the notification. The Public Affairs Officer or designee will initiate the notification system. The notification will take into account the safety of the community, based on assisting the victims, containing the situation, and mitigating the emergency.

Disseminating Emergency Information to Large Community

In the event of a significant emergency or dangerous situation occurring on the Fort Lewis College campus which could have a potential impact on the surrounding community:

- The Fort Lewis College Police Department will notify the La Plata County Communications Center of the potential impact to the surrounding community.
- Per the College's Emergency Response Plan, the Public Affairs Officer or designee will act as the College liaison with the media.

Testing the Emergency Response System

One Annual test of the College's emergency response system

- The Fort Lewis College Police Department will annually conduct an emergency test of the College's emergency response system.
- The test may be announced or unannounced.
- The College's emergency notification system will indicate that the drill is a test only.
- A debriefing will be held following the annual test to follow through on any corrections necessary.
- The College's emergency response and evacuation procedures will be available in the Emergency Response Plan.

Procedures to test the College emergency response system

- The Fort Lewis College Police Department will determine the type of test to be conducted on an annual basis. The type of test may vary annually.
- The Fort Lewis College Police Department will notify the Public Affairs Officer, College Administrators, and the La Plata County Central Communications prior to conducting the test to ensure emergency responders are aware the test is not a real event.
- The test shall utilize the emergency response of the College along with evacuation procedures. The test will include an evacuation of at least one building on campus, and a notification on the campus emergency notification system.

Fire Safety Report

- A brief, written summary of the *Annual Fire Safety Report*, including the exact URL and information on how to obtain a hard copy, is e-mailed to all currently enrolled students and all current employees before October 1 of each year.
- A brief, written summary of the *Annual Fire Safety Report*, including the exact URL and information on how to obtain a hard copy, is also provided to all prospective employees who contact the Fort Lewis College Human Resources Office.

- A brief, written summary of the *Annual Fire Safety Report*, including the exact URL and information on how to obtain a hard copy, is also provided to all prospective students who contact the Fort Lewis College Admission Office.
- The *Annual Fire Safety Report* is found in Section 2 of this *Annual Security Report*.

Missing Student Notification Procedures

A statement of policy regarding missing student notification procedures is described below:

Anyone with knowledge or concern that a student has been missing for 24 hours, should report this information to: a Resident Assistant, Residence Director, Assistant Director, Director of Student Housing and Conference Services, or campus police. This does not preclude a person from making a missing-student report sooner if s/he thinks it is warranted.

Upon notification of the concern, the Student Housing Staff will try to determine if the student is actually missing. Some or all of the following steps will be taken:

- Contact RAs or RDs where the student lives (if report came from elsewhere).
- Call the student's cell phone, email, or check on-line networking accounts (e.g., Facebook).
- Contact roommate(s).
- Contact professors or other FLC community members who may have had contact.
- Contact any known friends or employers.
- Contact parents or emergency contacts on file.
- Check the last time the student used his/her Skycard and where.
- Key into the student's room.

If Student Housing Staff verifies the student is missing or simply cannot determine from the efforts above, the staff will notify the FLC Police Department within 24 hours of the original notification to the staff.

All residents of campus housing are asked at the time of check-in to list emergency contacts in the Personal Identification Form. The Form includes information regarding the notification process to law enforcement and how the emergency contacts will be used in case a student is reported missing.

When the Fort Lewis College Police Department receives a report of a possible missing student, the officer receiving the report will conduct a full investigation of the incident as follows. If the student in question has been missing beyond 24 hours, a missing person's entry into NCIC / CCIC will be requested of Central Communications by the investigating officer.

- Investigating Officers will utilize the Fort Lewis College data base system to obtain emergency

contact information for students. As part of the investigation, the officer may choose to contact the emergency contact and/or parents of the missing student to aid in the investigation.

- After investigating the missing person report, should FLCPD determine that the student is missing and has been missing for more than 24 hours, FLC will notify the student's emergency contact within 24 hours after the student is determined to be missing. If the missing student is under the age of 18 and is not an emancipated individual, FLC will notify the student's parent or legal guardian within 24 hours after FLCPD has determined that the student is missing.

Registered Sex Offender Information

According to the Campus Sex Crimes Prevention Act, information concerning persons who are required by Colorado law to register as sex offenders, including registered sex offenders who are enrolled, employed, or volunteering at Fort Lewis College, may be obtained from the Fort Lewis College Police Department, 534 Berndt Hall, Fort Lewis College, 1000 Rim Drive, Durango, CO 81301, (970) 247-7491; or the Durango Police Department, 990 East 2nd Avenue, Durango, CO 81301, (970) 385-2940; or the La Plata County Sheriff's Department, 742 Turner Drive, Durango, CO 81301 (970) 247-1157; or the Colorado Department of Public Safety, Convicted Sex Offender Site <http://sor.state.co.us/>

Riot Offense Information

Colorado Statute 23-5-124 prohibits any person convicted of a riot offense from enrolling in a state-supported institution of higher education for a period of twelve months following the date of conviction. CRS 23-5-124 also requires that any enrolled student who is convicted of a riot offense be immediately suspended from the institution for a period of twelve months from the date of conviction or from the date of suspension imposed by the institution for the same riot activity. The full text of CRS 23-5-124 is available on Fort Lewis College's Web site. Click on "Administrative Services" then "Student Affairs" then "Your Right to Know" then "Riot Offense."

Safe Haven for Newborns Information

In 2000, the Colorado General Assembly passed Senate Bill 00-171, which allows a parent to relinquish control of a newborn baby to a hospital or a fire station within 72 hours after birth without fear of criminal prosecution as long as the baby is unharmed. In 2007, the Colorado legislature asked colleges to publicize this resolution to their students. The full text of Senate Joint Resolution 07-029 is available on Fort Lewis College's Web site. Click on "Administrative Services" then "Student Affairs" then "Your Right to Know" then "Safe Haven for Newborns."

NOTIFYING CAMPUS OF CRIMINAL ACTIVITY

Special Alerts

If circumstances warrant (i.e., the event constitutes an ongoing or continuing threat), the College community will be notified of a crime alert by the Fort Lewis College Police Department through electronic mail, Fort Lewis College staff, notices in residence halls, and/or special bulletins.

Crime Log

Fort Lewis College police maintain a daily crime log that is open for public inspection in the Fort Lewis College Police Department administrative office during regular business hours. This log contains a brief description of the nature, date, time, general location, and disposition of crimes occurring on campus. Victims of a crime of violence may be informed of the general outcome of the related campus disciplinary hearing.

CRIME STATISTICS

Fort Lewis College believes that a community that is well informed about the nature of its crime is a safety-conscious public. It is to the student's advantage to know the information that is included in this report and to act on it. Students and staff should develop personal routines that enhance their own safety, and become actively involved in campus crime prevention programs. Questions may be directed to the Fort Lewis College Police Department at 247-7491.

In preparing the Fort Lewis College Crime Statistics Summary at the end of this section, all incidents reported to the Fort Lewis College Police Department during the immediately preceding calendar year are reviewed by the Chief of Police, the Administrative Assistant for the Police Department, the Vice President for Student Affairs, and the Student Affairs Office Program Assistant. Any incident reports meeting the definitions of crimes listed below are counted. In addition, the Student Affairs Office collects information from the following College departments concerning reported crimes and concerning disciplinary referrals for alcohol, drug, and weapons law violations: Athletics Department, Auxiliary Services, Career Services, Disability Services, Human Resources/Equal Opportunity Office, Recreational Services, Student Activities, Student Affairs Office, the Student Housing and Conference Services, and the campus TRIO programs. The Counseling Center and the Health Center may report crimes to the Student Affairs Office on a voluntary basis, but are not required to do so under the Clery Act. As a matter of policy, the professional counselors in the Counseling Center are encouraged, if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics. Fort Lewis College police officers also file a report whenever crimes occurring on campus or its boundaries, or on its Hesperus site are reported to the

La Plata County Sheriff's Office, and these reports are included in Fort Lewis College's crime statistics. All reports are reviewed by the Student Affairs Office to eliminate any duplicate reports. Reported crimes are then categorized as required by law. These statistics are published in both electronic and hard copy formats within the Annual Security Report and distributed as described in the section titled "Required Notification, Clery Act."

DEFINITIONS

The Crime Awareness and Campus Security Act of 1990 (now known as the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act or Clery Act), and the Higher Education Amendments of 1998 require colleges and universities that receive federal funds to report those crimes that are classified by the Federal Bureau of Investigation Uniform Crime Reports (UCR) as criminal homicide including murder, non-negligent manslaughter, and negligent manslaughter; sex offenses including forcible and non-forcible sex offenses; robbery; aggravated assault; burglary; motor vehicle theft; and arson. In addition, colleges must report any hate crimes (by category of prejudice) for the crime categories listed below or any other hate crime involving bodily injury. Colleges are also required to report any arrests or referrals for campus discipline for liquor law violations, drug law violations, and illegal weapons possessions. These definitions are:

Criminal Homicide--Murder and Non-negligent Manslaughter

The willful (non-negligent) killing of one human being by another.

Criminal Homicide--Manslaughter by Negligence

The killing of another person through gross negligence.

Sex Offenses

The Higher Education Amendments of 1992 require that sex offenses that have been reported to campus security authorities or the local police department be classified as forcible or non-forcible offenses for the purpose of statistical reporting. Forcible sex offenses include forcible rape, forcible sodomy, sexual assault with an object, and forcible fondling. The term "forcible" is described as any sexual act directed against another person forcibly and/or against the person's will; or not forcibly or against a person's will where the victim is incapable of giving consent. Non-forcible sex offenses are acts of unlawful, non-forcible sexual intercourse such as incest or statutory rape.

Robbery

The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated Assault

An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.)

Burglary

The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with the intent to commit a larceny; housebreaking; safecracking; and all attempts to commit the aforementioned.

Motor Vehicle Theft

The theft or attempted theft of a motor vehicle. (According to the Federal Bureau of Investigation Uniform Crime Reporting practices, Fort Lewis College classifies as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned. This includes joy riding.)

Arson

Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Hate Crimes

Any crime involving bodily injury reported to local police agencies or to a campus authority, in which the victim was intentionally selected because of the victim's actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability.

Arrests for Liquor Law Violations

The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

Arrests for Drug Abuse Violations

Violations of State, Federal, and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic

narcotics (Demerol, methadones); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

Arrests for Weapons Law Violations

The violation of laws or ordinances dealing with weapons offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

Disciplinary Referrals for Liquor Law Violations, Drug Law Violations, or Weapons Law Violations

The referral of any student to any campus official that initiates a disciplinary action of which a record is kept and which may result in the imposition of a sanction for any of the alcohol, drug, or weapons law violations listed above. It is possible that students may be both arrested and referred for campus discipline for liquor, drug, or weapons violations. In such instances, the action is counted only in the arrest category and not the referral category.

On Campus

Any building or property owned or controlled by Fort Lewis College within the geographic area of the campus and used by the institution in direct support of, or in a manner related to, the institution's educational purposes including residence halls and campus dining facilities.

Non-Campus Building or Property

Any building or property owned or controlled by Fort Lewis College that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the campus. Fort Lewis College does not have any buildings or property off campus that are owned or controlled by officially recognized student organizations.

Public Property

All public property, including thoroughfares, streets, sidewalks, and parking facilities, that are within the campus, or immediately adjacent to and accessible from the campus. For the purposes of Fort Lewis College's crime statistics, this includes Fort Lewis Drive, sections of Rim Drive, sections of 8th Avenue, and property up to and including sections of the east side of South College Drive (Goeglein Gulch Road) and a section of North College Drive. A map outlining this area is available for review in the Fort Lewis College Police Department and in the Student Affairs Office.

FORT LEWIS COLLEGE CRIME STATISTICS SUMMARY

<i>CRIME CATEGORY</i>	<i>ON CAMPUS</i> [†]			<i>IN OR ON A NON-CAMPUS BUILDING OR PROPERTY*</i>			<i>ON PUBLIC PROPERTY</i>			<i>IN RESIDENCE HALLS OR OTHER RESIDENTIAL FACILITIES ON CAMPUS</i>			<i>TOTALS</i>		
	<i>12</i>	<i>11</i>	<i>10</i>	<i>12</i>	<i>11</i>	<i>10</i>	<i>12</i>	<i>11</i>	<i>10</i>	<i>12</i>	<i>11</i>	<i>10</i>	<i>12</i>	<i>11</i>	<i>10</i>
<i>Calendar Year</i>	12	11	10	12	11	10	12	11	10	12	11	10	12	11	10
<i>Murder/Non-negligent Manslaughter</i>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Negligent Manslaughter</i>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Sex Offenses—Forcible</i>	1	3	1	0	0	0	0	0	0	1	3	1	1	3	1
<i>Sex Offenses—Non-forcible</i>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Robbery</i>	1	0	0	0	0	0	0	0	0	0	0	0	1	0	0
<i>Aggravated Assault[^]</i>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Burglary (Including Attempted Burglary)</i>	10	8	17	0	0	0	0	0	0	9	7	14	10	8	17
<i>Motor Vehicle Theft (Including Attempts)</i>	0	0	2	0	0	0	0	0	0	0	0	0	0	0	2
<i>Arson</i>	0	3	2	0	0	0	0	0	0	0	3	2	0	3	2
<i>Hate Crime[^]</i>	7 ^{1s,4e,2ra}	2 ^{e,s}	0	0	0	0	0	0	0	1 ^e	1 ^s	0	7 ^{1s,4e,2ra}	2 ^{e,s}	0
<i>Arrests for Liquor Law Violations</i>	76	127	62	0	0	0	8	8	1	45	81	44	84	135	63
<i>Arrests for Drug Law Violations</i>	33	78	78	0	1	0	6	10	2	29	57	53	39	89	80
<i>Arrests for Illegal Weapons Possessions</i>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Campus Discipline Referrals[‡] for:</i>															
<i>Liquor Law Violations</i>	212	219	174	12	0	0	0	0	0	210	219	173	224	219	174
<i>Drug Law Violations</i>	65	47	91	1	0	0	0	0	0	64	45	85	66	47	91
<i>Illegal Weapons Possessions</i>	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1

†This category includes incidents reported in the “In Residence Halls or Other Residential Facilities on Campus” category.

‡If both an arrest and a referral are made for an alcohol or drug law violation or illegal weapons possession, only the arrest is counted.

[^]As of the 2003 reporting year, simple assaults are no longer included in the Assault category.

^{*}As of the 2004 reporting year, locations on the Nature Trail were further identified as non-campus property or public property.

Note: Any statistic resulting in bodily injury that is motivated by a type of bias or prejudice will have a superscript notation for the type of bias. Numbers in superscripted parentheses indicate the number (out of the total number of incidents) that were motivated by each type of bias. Key to Hate Crimes Notations by Type of Bias or Prejudice: Race = ra, Gender Identity = g, Religion = re, Sexual Orientation = s, Ethnicity/National Origin = e, Disability = d. In addition to crimes listed above, bias-motivated crimes of larceny-theft, simple assault, intimidation, and destruction/damage/vandalism of property are also counted.

ALCOHOL AND OTHER DRUG POLICY

In compliance with the Drug-free Schools and Campuses Act and the Drug-free Workplace Act, this policy is intended to inform all members of the College community of the College's policy concerning alcohol and other drugs. This policy applies to all students and to all employees (faculty and staff).

ALCOHOL

The abuse or unlawful use, consumption, transportation, offer for sale, manufacture, dispensing, sale, distribution, possession of alcohol, or inappropriate behavior resulting from the use of alcohol is prohibited at all times on the Fort Lewis College campus and at any sanctioned College activity whether on or off campus.

Further, the consumption of alcoholic beverages is prohibited in all Fort Lewis College residence halls at all times. This restriction applies to all residence hall occupants regardless of age. In the apartment complexes, a person 21 years of age or older is permitted to consume alcohol in the privacy of his/her apartment only; however, lounges and common areas are considered public spaces and open containers are prohibited. As specified in the *Student Housing Guide*, at no time are any beer kegs permitted in the residence halls, or in on-campus apartments. Providing alcoholic beverages to individuals who are under 21 years of age or possession of alcohol by individuals who are under 21 years of age is prohibited on the College campus.

OTHER DRUGS

The use, possession, or distribution of illegal drugs or drug paraphernalia; unlawful use, possession, or distribution of controlled substances; alteration of a drug prescription; or inappropriate behavior resulting from the use of drugs or other substances is prohibited at all times on the Fort Lewis College campus and at any sanctioned college activity whether on or off campus. Possession or use of medical marijuana on the Fort Lewis College campus, including residential buildings, is a violation of this policy.

SANCTIONS

Students found to be in violation of this Alcohol and Other Drug Policy will be subject to Student Housing policy sanctions as outlined in the *Student Housing Guide* and/or College sanctions as outlined in the *Student Conduct Code*. College sanctions may include substance abuse education, warning, probation, removal from College housing, suspension, or expulsion from the College itself. Students found in violation of this policy may also be subject to ineligibility for financial assistance and/or ineligibility for athletics.

Employees (including student employees, faculty, and staff), who are found to be in violation of the Alcohol and Other Drug Policy, may be subject to participation in a

rehabilitation program, or disciplinary action such as reprimand, suspension, salary reduction, demotion, or termination of employment. Any employee whose act, in violation of the Alcohol and Other Drug Policy, also results in a conviction under a criminal drug statute must report the conviction in writing to his/her supervisor within five days.

Alcohol and drug testing of applicants for employment and employees may be performed when positions require a commercial driver's license or the performance of safety sensitive functions. See the addendum to the Fort Lewis College Alcohol and Drug Policy available in the Human Resources Office, 210 Berndt Hall.

Many of the acts that violate this policy also violate the criminal code and may be referred for prosecution. In such cases, law enforcement authorities may administer a separate penalty.

CAMPUS RESOURCES

Fort Lewis College has established several services and programs to assist students and employees.

The Fort Lewis College Counseling Center offers confidential individual and group therapy to currently enrolled students. Each student may have four counseling sessions per year without charge. The Counseling Center also offers referral/consultation services.

Students who are in recovery from drug or alcohol abuse can obtain information about AA, NA, or Al-Anon meetings by contacting the Counseling Center at 247-7212, 260 Noble Hall or Student Wellness at 247-7153, 112 College Union.

The Fort Lewis College Student Wellness Program provides services to students that are designed to raise awareness of drug and alcohol issues. The program helps students to understand and assess their own involvement and to increase their knowledge concerning alcohol and drugs. The Student Wellness Program assists in the development of good decision-making skills and lifestyle choices. Alcohol-free/drug-free events and activities are readily available throughout the campus.

The Student Housing Office, through its staff and in conjunction with the Counseling Center, addresses the use and abuse of alcohol and drugs by resident students. The Health Center offers educational materials and literature on substance abuse. Western Employee Assistance Services provides confidential counseling services to employees of Fort Lewis College and their immediate families for assistance with drug and/or alcohol problems, as well as other personal matters. For more information, contact WEAS at the number listed below.

Available Alcohol and Other Drug Programs and Treatment Facilities:

Arapahoe House Comprehensive Alcohol and Drug Treatment Center

8801 Lipan Street
Thornton, Colorado 80260
(303) 657-3700

Columbia Presbyterian St. Luke's Hospital

1719 East 19th Avenue
Denver, Colorado 80218
(303) 869-1999

Cortez Addictions Recovery Services, Inc.

35 No. Ash
Cortez, Colorado 81321
(970) 565-4109

Durango Detox/Crossroads

1125 Three Springs Boulevard
Durango 81301
(970) 259-8732

St. Mary's Recovery Services

436 S. 7th Street
Grand Junction, Colorado 81501
Outpatient: (970) 255-1855
Inpatient: (970) 245-4214

Southern Ute Alcoholism Recovery Center

296 Mouache Drive
Ignacio, Colorado 81137
(970) 563-4555

Axis Health Systems.

281 Sawyer Drive, Ste 100
Durango, CO 81303
(970) 259-2162

Western Employee Assistance Services

1010 Three Springs Blvd.
Durango, CO 81301-5089
(970) 764-3760

controlling drugs and alcohol. Statutory references are included for those who wish to study the language of the statute. This section does not describe all prohibited conduct or all applicable sanctions.

FEDERAL

Every conceivable act related to the possession, use, production, and distribution of controlled substances is covered by Title 21 U.S.C. (United States Code). The list of controlled substances that may be found under Title 21 U.S.C. 812 and 21 C.F.R. (Code of Federal Regulations 1300.11 through 1300.15) is updated frequently to assure that all designer drugs are covered.

Persons convicted on Federal charges of drug trafficking within 1,000 feet of a university (21 U.S.C. 860) face penalties of prison terms and fines that are twice as high as the regular penalties for the offense, with a mandatory prison sentence of at least one year.

Secondary civil consequences also may flow from criminal drug violations. Property associated with criminal acts (including homes and/or vehicles) can be confiscated by State or Federal governments.

Those convicted of felony violations may be barred from governmental employment and from licensed professions such as law, medicine, and teaching.

The maximum penalty for the most serious offense is 16 years in prison and a \$750,000 fine.

STATE

State criminal statutes (which may generally be found under Titles 12 and 18 of the Colorado Revised Statutes) cover the same scope of conduct; and although the sentences and fines are generally less severe than Federal laws, life sentences are possible for repeat offenders. The maximum penalty for the least serious state offense is a fine of \$100 (C.R.S. 18-18-406(1)).

State laws concerning driving under the influence of alcohol apply equally to driving under the influence of drugs.

State laws regulating the production, dispensation, possession, and use of alcohol may be found in Title 12 of the Colorado Revised Statutes. Perhaps their most significant aspect for a college campus is the prohibition of the distribution of alcoholic beverages to any person under the age of 21, to a visibly intoxicated person, or to a known drunkard. They also prohibit any form of assistance to these categories of people in obtaining alcoholic beverages. Violation of these laws is a misdemeanor punishable by fines of \$1,000 and jail sentences of a year. However, such conduct may, in some

LEGAL SANCTIONS FOR DRUG AND ALCOHOL OFFENSES UNDER APPLICABLE LAWS

This section summarizes the legal sanctions that may be imposed for violations of local, State, and Federal laws

circumstances, constitute contributing to the delinquency of a minor, which is a felony offense punishable by an eight-year prison sentence and a \$500,000 fine.

Criminal sanctions also apply to those who operate motor vehicles while under the influence of alcohol and/or drugs. Under Section 42-4-1301, Colorado Revised Statutes, the maximum penalty for such an act is two years in jail and a \$5,000 fine. If someone is injured as a result, the act is a felony punishable by four years in prison and a \$100,000 fine. If someone is killed, the sentence can be eight years and a \$500,000 fine. All such convictions also result in the revocation of driving privileges.

State law requires drivers who are stopped by the police for suspected violation of this law to submit to scientific tests that determine the amount of alcohol in their blood. Those who refuse automatically lose their driver's license.

DURANGO CITY ORDINANCES

The Code of Ordinances for the City of Durango makes it unlawful for any person in the city to carry or have any open containers of alcohol on any street, sidewalk, alley, parking lot, or other public place in the city, or in any motor vehicle in the city or on the grounds of any public or private school, college or university in the city. It is also unlawful for any person to drink alcohol in any of the above-mentioned places in the city.

Academic performance, health, personal relationships, and safety suffer when people abuse alcohol and other drugs.

**HEALTH RISKS ASSOCIATED WITH THE USE OF ILLICIT DRUGS
AND THE ABUSE OF ALCOHOL**

Commonly Abused Substances		
Substance	Possible Long-term Effects	Dependence Potential
Alcohol	Toxic psychosis, addiction, neurological and liver damage, fetal alcohol syndrome	Yes
Amphetamines uppers, speed	Loss of appetite, delusion, hallucinations, heart problems, hypertension, irritability, insomnia, toxic psychosis	Yes
Barbiturates barbs, bluebirds, blues	Severe withdrawal symptoms, possible convulsions, toxic psychosis, depression	Yes
Cocaine & cocaine freebase coke, crack	Loss of appetite, depression, weight loss, seizure, heart attack, stroke, hypertension, hallucinations, psychosis, chronic cough, nasal passage injury	Yes
Codeine	Addiction, constipation, loss of appetite, lethargy	Yes
Heroin H, junk, smack	Addiction, constipation, loss of appetite, lethargy	Yes
LSD Acid	May intensify existing psychosis, panic reactions, can interfere with psychological adjustment and social functioning, insomnia, hallucinations	Possible
MDA, MMDA, MOMA, MDE ecstasy, xtc	Same as LSD, sleeplessness, nausea, confusion increased blood pressure, sweating	Possible
Marijuana (cannabis) pot, grass, dope, weed, joints	Bronchitis, conjunctivitis, possible birth defects	Yes
Mescaline (peyote cactus) mesc, peyote	May intensify existing psychosis, anxiety, incoordination, sweating, chills and shivering	Possible
Methaqualone Ludes	Coma, convulsions	Yes
Morphine M, morf	Addiction, constipation, loss of appetite	Yes
PCP crystal, tea, angel dust	Psychotic behavior, violent acts, psychosis	Yes
Psilocybin magic mushrooms, shrooms	May intensify existing psychosis	Possible
Steroids roids, juice	Cholesterol imbalance, acne, anger management problems, masculinization of women, breast enlargement in men, premature fusion of long bones preventing attainment of normal height, atrophy of reproductive organs, impotence, reduced fertility, stroke, hypertension, congestive heart failure, liver damage	Yes
Combining any of the above substances with prescription anti-depressants, anti-anxiety medications or attention deficit and hyperactivity disorder (ADHD) medications such as Ritalin is dangerous.		

SEXUAL ASSAULT POLICY

The Student Right-to-Know and Campus Security Act of 1990 (Clery Act), the Higher Education Amendments of 1992 and 1998, and the Violent Crime Control and Law Enforcement Act of 1994 (Title IV, Violence Against Women) require that colleges and universities provide information for preventing, reporting, and investigating sex offenses that occur on campus and also require that colleges provide statistics on reported incidents of forcible and non-forcible sex offenses.

Fort Lewis College is a community that encourages students' social and emotional development as well as their intellectual growth. As a community of trust governed by standards of conduct, men and women should be free to socialize without fear of bodily harm or psychological coercion. Fort Lewis College believes in gender equality, responsible decision-making, and the right of every individual to decide upon the appropriate degree of intimacy he or she wishes in dealing with the rest of the community.

To assist with this process, an educational program on sexual assault is required during freshman orientation for all new students and their parents. In addition, the Student Housing Office provides programs for all campus residents at least once per trimester. This program covers sexual misconduct and substance abuse. The Student Wellness Program and the Fort Lewis College Police Department coordinate sexual assault programs providing campus-wide information. The Health Center provides informational brochures and wellness-related counseling to help prevent sexual misconduct. A resource library of videotapes, pamphlets, and other educational materials is available in the Student Housing Office and the Counseling Center.

Sex offenses are considered reported when a report has been made to a Fort Lewis College police officer and/or officials of the College who have significant responsibility for student and campus activities. Incidents that occur on or off campus and are reported to local law enforcement officials may result in College disciplinary action under the *Student Conduct Code*. False reporting of a sexual assault will result in disciplinary action being taken against the complainant.

The following policy outlines the procedures governing the reporting of cases of sexual assault.

DEFINING SEXUAL ASSAULT

Sexual assault is defined as sexual contact without consent and includes, but is not limited to, intentional touching, either of the victim or when the victim is forced to touch another person's genitals, breasts, thighs, or buttocks; rape (sexual intercourse without consent whether by an acquaintance or stranger); attempted rape; sodomy (oral sex or anal intercourse) without consent; or penetration with an object without consent. However, this

definition does not exclude instances of sexual assault that are defined by Colorado State Law.

Acquaintance rape is the most prevalent type of sexual assault on college campuses.

Under certain circumstances, sexual assault may also be considered sexual harassment. The Fort Lewis College Equal Opportunity and Anti-Discrimination Policy states, "Sexual harassment may include, but is not limited to, actions such as: sexual assault, including but not limited to date rape, and sexually-oriented hazing." Students who wish to file a complaint of sexual harassment can refer to the Equal Opportunity and Anti-Discrimination Policy in the *Student Handbook* or call the Student Affairs Office, (970) 247-7331, for more information.

CONSENT OR LACK OF CONSENT

One of the most critical issues regarding sexual assault is consent. Sexual activity should not take place unless both parties have freely given consent, and consent is understood by both parties. Sexual assault frequently occurs when one party refuses to take "no" for an answer to sexual advances. A verbal "no," no matter how indecisive or insincere it may sound, constitutes a lack of consent. Resistance, no matter how passive, also constitutes a lack of consent. Acquaintance rape is the most prevalent type of sexual assault on college campuses.

Silence does not mean consent. For instance, an individual who has lost consciousness while under the influence of alcohol or drugs does not have the ability to give consent, even if that person does not explicitly say "no." Similarly, someone who is physically or mentally incapacitated may not be able to object to sexual advances. Consent, when it is given, must be given willingly and freely. Consent given under duress (physical or emotional threats) does not constitute freely or willingly given consent.

Fort Lewis College expects all students to refrain from using intoxicants to the point of physical, mental or emotional impairment; however, the College realizes students cannot be shielded from the consequences of

substance abuse (see the Fort Lewis College Alcohol and Other Drug Policy).

INFORMAL REPORTS OF SEXUAL ASSAULT

The student may choose not to file criminal charges or seek sanctions through the campus judicial process; however, the College does encourage the student to seek support through the Fort Lewis College Counseling Center where the student will be assured confidentiality. When there is the potential for danger to other members of the community, confidentiality may not be guaranteed. Incidents occurring off campus may also be reported to the College.

The student may choose the following options:

1. Do nothing.
2. Contact the Fort Lewis College Counseling Center or a community service organization for support and discussion of options. Students living on campus should contact a member of the Student Housing Staff.
3. Request an internal investigation for the purpose of a College disciplinary review.

FORMAL PROCEDURES

A formal report of a sexual assault will automatically create a record of the incident with the Fort Lewis College Police Department and/or with the Durango Police Department or La Plata County Sheriff's Office, depending on where the act occurred.

To file a formal report of a sexual assault, the student should file a report with the Fort Lewis College Police Department, **if the assault occurred on campus**; or with the Durango Police Department or La Plata County Sheriff's Office, **if the assault occurred off campus**.

After the formal report has been made, the student may choose from the following options:

1. File criminal charges through the appropriate police agency, as listed above. The College reserves the right to pursue College disciplinary action, even if College disciplinary action is not requested by the student filing the report.
2. File criminal charges through the appropriate police agency, as listed above, **and** pursue College disciplinary action through College judicial procedures. This is not double jeopardy as the College's rules are designed to establish and preserve an environment that supports the academic mission of the College.
3. **Not** file criminal charges through the police agency, as listed above, **but** pursue College disciplinary action through the College judicial procedures.

It is important to obtain immediate medical attention following a sexual assault, both to provide for the victim's well being and to document and collect physical evidence of the assault.

If requested, options for and assistance with changing academic and/or campus living arrangements will be provided by the College, if these changes are reasonably available.

The Counseling Center offers counseling and support groups for victim survivors. Counselors and Housing staff are available to support students through the reporting process.

DISCIPLINARY PROCESS

All students at Fort Lewis College are required to adhere to the *Student Conduct Code*. Students found responsible for these violations will be subject to sanctions that include removal from housing, restrictions from activities, disciplinary probation, suspension, or expulsion. Students accused of sexual assault may be subject to disciplinary proceedings under violations #1, #7, and/or #8 of the *Student Conduct Code* as follows:

- #1. Commission of an act that is a violation of local, State, or Federal law shall be a violation of the *Code* whether or not such violation is prosecuted by an off-campus authority.
- #7. Physical violence or the threatened use of violence against any member of the College community and/or his/her guests.
- #8. Actual or threatened sexual assault, either verbal or written. This includes, but is not limited to, unwanted sexual touching, making unwelcome sexual advances, non-consensual sexual acts.

When a request is made to bring formal charges against the accused person, the complainant will be required to write a statement describing the events that transpired and be interviewed by a College official. The College will coordinate with local law enforcement agencies in order to minimize the number of interviews. Both the complainant and the accused may have an advocate with them during all proceedings through the College disciplinary process, and both the complainant and the accused will be informed of the outcome.

The College may proceed with a judicial hearing to determine if its own rules have been violated at the same time that the matter is before a criminal court. This is not a double-jeopardy situation because the institution's rules are designed to establish and preserve an environment that supports the academic mission of the College.

Students should be aware that the College will attempt to maintain students' confidentiality within the bounds of

the law and College policy. However, in certain situations, the College has an independent obligation to investigate and/or take actions that may necessitate the disclosure of a student's name. In those situations where such disclosure is necessary, the College will take all reasonable steps to notify the student prior to such

disclosure. Further, students should be aware that the College will take all steps necessary to deter retaliation or retribution as a result of the exercise of any rights under this policy.

WEAPONS POLICY

This policy is pursuant to Colorado State Law (Colorado Revised Statute 18-12-105.5), and applies to all students and to all employees (faculty and staff).

Legislative Declaration: The Board of Trustees for Fort Lewis College has general supervision of the College and plenary power to enact rules and regulations for the governance of the College. The Board of Trustees has delegated to the President of the College the power and duty to adopt such policies as are reasonable and necessary for the proper conduct of the operations and activities of the College, provided those policies are lawful and consistent with the bylaws, policies and procedures set forth in the Board's Manual of Policies and Procedures. The President of the College finds and determines that the free and unregulated possession of weapons on the Fort Lewis College campus would:

1. Create an unreasonable risk to the health, welfare and safety of students, employees and campus visitors and the preservation of property on the Fort Lewis College campus by careless or malicious use;
2. Create a climate of fear and intimidation that would distract and interfere with the reasoned discourse and cooperation required for productive learning and working environments on Fort Lewis College campus; and
3. Be inconsistent with the academic mission of Fort Lewis College.

The following policy is lawful and is not inconsistent with the bylaws, policies and procedures set forth in the Board's Manual of Policies and Procedures:

Statement of Policy: Except as expressly provided below, the possession of firearms, explosive or incendiary devices, or other weapons on the Fort Lewis College campus is prohibited. This prohibition shall extend to all grounds and buildings on the Fort Lewis College campus. This policy shall apply to all students, employees and invitees of Fort Lewis College and all other visitors to the Fort Lewis College campus.

"Weapons" include, but are not limited to, the following:

1. Firearms of any size or type of construction and ammunition;
2. Gas or air guns, including BB, pellet and paint ball guns;
3. Bows and arrows, and cross-bows;

4. Blackjacks, bludgeons, batons, nunchaku, throwing stars, and metallic knuckles;
5. Swords, pikes, lances and spears;
6. Any knife with a blade over 3.5 inches in length, including hunting and fishing knives;
7. Ballistic, gravity and switchblade knives, regardless of the length of the blade;
8. Fireworks, gunpowder, or explosive substances; and
9. Any harmless object designed to look convincingly like a firearm, explosive or incendiary device, or other weapon.

Exceptions: This policy shall not apply to:

1. A peace officer, as described in § 16-2.5-101, C.R.S., when carrying a weapon in conformance with the policy of his/her employing agency as provided in § 16-2.5-101(2).
2. A member of the armed forces of the United States or Colorado National Guard while acting in his/her official capacity and in conformance with general or specific military orders.
3. A law enforcement officer, agent or employee of the United States, when lawfully carrying a weapon in conformance with the policy of his/her employing agency.
4. A person carrying a concealed handgun who holds a valid written permit issued pursuant to § 18-12-201, et seq., C.R.S. This exception shall not apply to residents of any Fort Lewis College campus housing, including residence halls, apartments and family housing apartments, who shall be required as a contractual condition of their residency to waive their right to possess and carry concealed handguns in Fort Lewis College campus housing.
5. A weapon that remains inside a locked motor vehicle while on the Fort Lewis College campus, provided that the weapon is unloaded. This exception shall not apply to explosive or incendiary devices or explosive substances.
6. A kitchen knife with a blade over 3.5 inches in length which is kept in campus apartments or

kitchens for the purpose of food preparation.
This exception shall not apply to residence halls.

7. A student, employee or invitee of Fort Lewis College who has a legitimate educational or employment related purpose for the possession of a weapon on the Fort Lewis College campus and has obtained written permission from the appropriate campus office and from the Chief of the Fort Lewis College Campus Police Department or his/her designee.

Violations. All violations of this policy shall be reported to the Fort Lewis College Campus Police Department and

the appropriate College office. Violators may be disciplined (in the case of students or employees of the College), banned from the Fort Lewis College campus, and criminally prosecuted in appropriate cases.

Procedures and Guidelines. The College vice presidents are authorized to promulgate such procedures and guidelines as may be reasonable and necessary to implement and carry out the intent of this policy in their respective areas of authority.

IMPORTANT TELEPHONE NUMBERS

TO REPORT AN EMERGENCY OR CRIME IN PROGRESS:

From a campus telephone	9-911
From any other phone and/or pay telephone (no coins necessary)	911
Fort Lewis College Police	749-6581
Fort Lewis College Police Administration	247-7491
Other Police Assistance (Non-Emergency)	385-2900

CAMPUS RESOURCES

AA, NA or Al-Anon	247-7212
Counseling Center	247-7212
Disability Services	247-7459
Health Center	247-7355
Student Housing Office	247-7503
Student Wellness	247-7508

COMMUNITY RESOURCES

Alternative Horizons Crisis Hotline (Support for Victims of Domestic Violence)	247-9619
Durango Community Emergency Shelter	259-1255
Mercy Medical Center	247-4311
Renew Hotline (Cortez) (Support for Victims of Domestic Violence and Sexual Assault)	565-2100
Rocky Mountain Poison Center	1-800-332-3073
San Juan Basin Health (Pre-Natal Clinic, HIV/AIDS Testing & Education Program, General Health, Substance Abuse Prevention)	247-5702
Sexual Assault Services Organization (SASO) Office	259-3074
Sexual Assault Services Organization (SASO) Crisis Hotline	247-5400
Axis Health Systems	259-2162
Axis Health Systems (after hrs. emergency)	247-5245
Southwest Safe House	259-5443
Victim's Assistance Program (District Attorney's Office)	247-8850



ANNUAL SECURITY REPORT 2013-2014

ANNUAL FIRE SAFETY REPORT SECTION 2 OF 2

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Hard copies are available at the Student Affairs Office, 230 Miller Student Services, (970) 247-7331. Electronic version is available at <http://www.fortlewis.edu/annualsecurityreport>. Please see the Annual Security Report in Section 1 of this Annual Security Report.

ANNUAL FIRE SAFETY REPORT

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Fort Lewis College does not discriminate on the basis of race, age, color, religion, national origin, gender, disability, sexual orientation, political beliefs, or veteran status. Accordingly, equal opportunity for employment, admission, and education shall be extended to all persons. The College shall promote equal opportunity, equal treatment, and affirmative action efforts to increase the diversity of students, faculty, and staff. Inquiries concerning Title VII, Title IX, Section 504, and Americans with Disabilities Act (ADA) may be referred to the Equal Opportunity Coordinator, Fort Lewis College, (970) 382-6977, or to the Office for Civil Rights, U.S. Department of Education, 1244 Speer Boulevard, Suite 310, Denver, CO 80204, (303) 844-5695.

ANNUAL FIRE SAFETY REPORT

This is the compliance document to the Higher Education Opportunity Act of 2008, also known as the Campus Fire Safety Right-to-Know Regulations. The Annual Security Report is found in Section 1 of this Annual Security Report.

Fort Lewis College places a high priority on the personal safety of its students, faculty, staff, and visitors. A campus community relies on a peaceful, safe, and secure environment. Preserving this environment is a responsibility everyone on campus must share.

Under the Higher Education Opportunity Act of 2008 ("Act"), all colleges receiving federal funds are required to report fire safety statistics. Instructions on how to access this information will be distributed on an annual basis to all faculty, staff, and students, and to any applicant for enrollment or employment. Please keep this report as a resource document and refer to it throughout the year. This report is descriptive only. It is not intended to serve as a contract between the College and any other party. College security policies and procedures are subject to change at any time without notice. Any inquiries concerning information presented in this brochure may be directed to the Vice President for Student Affairs at (970) 247-7331.

DEFINITIONS (as defined by the Act)

Fires: any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

Fire Safety Systems: any mechanism or system related to the detection of a fire, the warning resulting from a fire, or the control of a fire. Examples include sprinkler systems, fire detection devices, stand-alone smoke alarms, and fire doors and walls.

Fire Drills: a supervised practice of a mandatory evacuation of a building for a fire.

Fire-Related Injuries: injuries that resulted in treatment at a medical facility, including at an on-campus health center.

On-Campus Student Housing Facilities: a dormitory or other residential facility for students that is located on an institution's campus.

FIRE LOG

A public Fire Log is maintained by the Assistant Director for Facilities and may be accessed by visiting the Student Housing Office at 240 Miller Student Services Building. The Fire Log records, by the date that the fire was reported, any fire that occurred in an on-campus student housing facility. It includes the nature, date, time, and general location of each fire. Entries are entered into the log within two days of receipt of the report of the fire.

CAMPUS HOUSING FIRE SAFETY INFORMATION

Fire Safety Equipment

- All residence halls have smoke detectors in the hallways, student rooms and public areas.
- All apartments have smoke detectors in each bedroom, kitchens, living rooms, and public areas.
- Fire alarm pull stations are located in the hallways and breezeways of all buildings.
- The smoke detectors and pull stations are linked to a Central System, monitored by Simplex-Grinnell, which notifies the Durango La Plata Emergency Communications Center, which in turn notifies the Campus Police and Durango Fire and Rescue Authority. The Central System also notifies Fort Lewis College Physical Plant Services through a computer-monitored system of all alarms.
- All residence halls have at least one fire extinguisher on each floor and all apartments have one fire extinguisher in each unit. Fire extinguishers are checked and serviced once a year unless they have been used then they are replaced immediately.

Fire Protocols

- Each fall, the Student Housing staff spend two hours in fire training provided by the Durango Fire and Rescue Authority, covering how to use a fire extinguisher, how to evacuate a building, how to check hot doors and other issues related to fire safety.
- Within the first two weeks of occupancy during the fall and winter trimesters, fire drills are conducted in all residential facilities.
- Fire safety rules and procedures are provided to students in the *Student Housing Guide* in the *Student Handbook*.
- Any resident who purposely and maliciously attempts to set fire to, or burn, or causes to be burned or procures the burning of any building in the Student Housing Program, or any of the furnishings or equipment in, attached to, or around such buildings will be subject to prosecution and penalty under the laws of the State of Colorado. Violation of this policy will result in removal from the Student Housing Program and termination of the Housing Contract.

- Individuals intentionally causing false fire alarms are in violation of state laws and will be removed from the Student Housing Program.
- In addition, residents tampering with any fire-fighting equipment (i.e., extinguishers, hoses, alarms, exit signs, smoke detectors, etc.) will be removed from the Student Housing Program and may be subject to further disciplinary action by Fort Lewis College officials, and/or the criminal justice system.

Handbook Policies – The following items are published and can be referenced in *Student Housing Guide* in the *Student Handbook*.

- Fireworks, firecrackers, open flames (candles or oil lamps), explosive materials of any kind, and the burning of incense are prohibited at all times in the Fort Lewis College residence halls or apartments.
- Smoking is not permitted in any of the residence halls or public areas.
- Smoking is allowed in individual apartments upon approval of all other occupants.
- Appliances with open coils such as toaster ovens, hot plates and toasters are prohibited in the residence hall facilities.
- Only one microwave and small refrigerator are permitted in each residence hall room.

FORT LEWIS COLLEGE Campus Housing Fire Safety System

<i>LOCATION (RESIDENCE HALL)</i>	<i>SPRINKLER SYSTEM?</i>	<i>% SPRINKLER</i>	<i>MONITOR FIRE ALARM</i>	<i>SMOKE DETECTION</i>	<i>EXTINGUISHER DEVICES</i>	<i># ANNUAL EVACUATION/ DRILLS</i>
<i>Animas Hall</i>	Yes	100%	Yes	Yes	Yes	2
<i>Bader Halls</i>	Yes	24%	Yes	Yes	Yes	2
<i>Camp Hall</i>	No		Yes	Yes	Yes	2
<i>Centennial Apartments</i>	No		Yes	Yes	Yes	2
<i>Cooper Hall</i>	Yes	6%	Yes	Yes	Yes	2
<i>Crofton Hall</i>	No		Yes	Yes	Yes	2
<i>Escalante Hall</i>	No		Yes	Yes	Yes	2
<i>Mears Apartments</i>	No		Yes	Yes	Yes	2
<i>Snyder Halls</i>	Yes	24%	Yes	Yes	Yes	2
<i>West Hall</i>	Yes	100%	Yes	Yes	Yes	2

FORT LEWIS COLLEGE FIRE SAFETY STATISTICS 2012

<i>DATE OF EACH FIRE</i>	<i>LOCATION (RESIDENCE HALL)</i>	<i>CAUSE OF EACH FIRE</i>	<i>NUMBER OF PERSONS WHO RECEIVED FIRE-RELATED INJURIES</i>	<i>NUMBER OF DEATHS RELATED TO A FIRE</i>	<i>VALUE OF PROPERTY DAMAGE CAUSED BY A FIRE</i>
<i>5 February 2012</i>	<i>Mears Apartments</i>	<i>Food left burning on stove</i>	<i>0</i>	<i>0</i>	<i>0</i>
<i>25 June 2012</i>	<i>Animas Hall</i>	<i>Fan motor burned out</i>	<i>0</i>	<i>0</i>	<i>\$130</i>
<i>13 November 2012</i>	<i>Cooper Hall</i>	<i>Scarf laid over lamp melted</i>	<i>0</i>	<i>0</i>	<i>\$25</i>

FORT LEWIS COLLEGE FIRE SAFETY STATISTICS SUMMARY

<i>LOCATION (RESIDENCE HALL)</i>	<i>NUMBER OF FIRES</i>			<i>NUMBER OF PERSONS WHO RECEIVED FIRE-RELATED INJURIES</i>			<i>NUMBER OF DEATHS RELATED TO A FIRE</i>			<i>VALUE OF PROPERTY DAMAGE CAUSED BY A FIRE</i>		
	<i>12</i>	<i>11</i>	<i>10</i>	<i>12</i>	<i>11</i>	<i>10</i>	<i>12</i>	<i>11</i>	<i>10</i>	<i>12</i>	<i>11</i>	<i>10</i>
<i>Calendar Year</i>	12	11	10	12	11	10	12	11	10	12	11	10
<i>Animas Hall</i>	1	0	0	0	0	0	0	0	0	\$130	0	0
<i>Bader Halls</i>	0	2	0	0	0	0	0	0	0	0	\$55	0
<i>Camp Hall</i>	0	0	0	0	0	0	0	0	0	0	0	0
<i>Centennial Apartments</i>	0	0	1	0	0	0	0	0	0	0	0	\$5
<i>Cooper Hall</i>	1	0	2	0	0	0	0	0	0	\$25	0	\$1
<i>Crofton Hall</i>	0	0	0	0	0	0	0	0	0	0	0	0
<i>Escalante Hall</i>	0	0	0	0	0	0	0	0	0	0	0	0
<i>Mears Apartments</i>	1	0	0	0	0	0	0	0	0	0	\$5	0
<i>Snyder Halls</i>	0	1	0	0	0	0	0	0	0	0	\$25	0
<i>West Hall</i>	0	0	1	0	0	0	0	0	0	0	0	\$4