



**COLORADO SCHOOL OF MINES**  
EARTH • ENERGY • ENVIRONMENT

# **2025 ANNUAL SECURITY & FIRE SAFETY REPORT**



PREPARED BY:  
THE COLORADO SCHOOL OF MINES  
CLERY COMPLIANCE TEAM

**Based on 2024 Statistics**  
In compliance with the Jeanne Clery Campus Safety Act  
and Campus Crime Statistics Act & Violence Against  
Women Reauthorization Act of 2013

## Table of Contents

<i>A Message from the Chief of Police and Director of the Department of Public Safety</i> .....	4
<i>Police Department Contact Information</i> .....	5
<i>Emergency: 911 (Jefferson County Communications Center Authority)</i> .....	5
<i>Non-Emergency: 303.980.7300 (Jefferson County Communications Center Authority)</i> .....	5
<i>Overview of the Mines Department of Public Safety</i> .....	5
<i>About the Campus Community</i> .....	6
<i>Jeanne Clery Campus Safety Act (Clery Act) Requirements</i> .....	6
• <i>Campus Crime Statistics</i> .....	6
• <i>Daily Crime and Fire Safety Log</i> .....	7
• <i>Distribution of the Annual Security and Fire Safety Report</i> .....	7
<i>Interagency Relationships with Local and State Law Enforcement</i> .....	8
• <i>Golden Police Department</i> .....	8
• <i>Jefferson County Sheriff's Office</i> .....	8
• <i>Federal and State Law Enforcement</i> .....	8
• <i>Statement on Monitoring of Criminal Activity at Non-Campus Locations of Student Organizations</i> .....	9
<i>Crime Prevention Education and Awareness</i> .....	9
<i>Reporting Options</i> .....	10
<i>Workplace Violence and Safety</i> .....	12
<i>Emergency Management Plan, Emergency Response, Mines Alert System, and Evacuation Drills</i> .....	14
• <i>The Mines Emergency Management Plan</i> .....	14
• <i>Emergency Response</i> .....	14
• <i>Mines Alert System</i> .....	14
• <i>Evacuation Drills</i> .....	15
<i>Timely Warnings and Emergency Notifications</i> .....	16
• <i>Timely Warnings</i> .....	16
• <i>Emergency Notifications</i> .....	16
<i>Missing Student Policy</i> .....	17
<i>Mines Policies</i> .....	18
• <i>Amnesty Policy for Health and Safety Intervention</i> .....	17
• <i>Alcohol and Drug Policies</i> .....	19
• <i>Alcohol Policy</i> .....	19
• <i>Illegal Drug Policy</i> .....	20
<i>Education, Prevention, and Referrals for Alcohol and Drug Usage/Treatment</i> .....	21
• <i>Hazing Policy</i> .....	22
• <i>Firearms and Weapon Policy</i> .....	22
<i>Campus Facilities</i> .....	23
• <i>Access to Campus Facilities</i> .....	23

• Maintenance of Campus Facilities.....	23
Mines Owned Residential Facilities .....	23
• Security of Residence Halls .....	24
• Residence Hall Policies and Regulations.....	24
• Residence Life On-Call Presence .....	25
• Residence Life Student Staff Emergency Training.....	25
Colorado School of Mines Clery Crime Statistics.....	26
Clery Crime Definitions .....	28
Violence Against Women Act (VAWA) Reauthorization .....	31
VAWA Definitions .....	30
Being an Active Bystander .....	35
Sexual Violence Prevention Programs .....	36
Mines Sexual Misconduct Supportive Measures, Procedures, Options, Resources, and Rights .....	37
Options and Resources for Survivors of Sexual Violence .....	42
Sex Offender Registration and Information.....	43
Victim Services and Resources.....	44
Violence Against Women Act (VAWA) Reauthorization Crime Statistics .....	45
2024 Annual Fire Safety Report: Reporting Year 2023 .....	46
Plans For Future Improvement .....	49
Fire Safety Education.....	49
Campus Community Information .....	49
Definitions .....	50
Fire Safety Systems for Campus Residential Facilities .....	50
Reported Fires by Location for On-Campus Housing .....	52
Colorado School of Mines Clery Geography Map.....	56
Appendix A: Clery Campus Safety and Prevention Programs .....	58
Appendix B: Mines Emergency Procedures Summary .....	61
Appendix C: Mines General Evacuation Plan .....	62
Appendix D: Colorado School of Mines Good Samaritan Amnesty Policy .....	63
Appendix E: Resources for Survivors.....	64
Appendix D: List of Supportive Measures.....	65

## **A Message from the Chief of Police and Director of the Department of Public Safety**

Dear Colorado School of Mines Community:

Thank you for taking time to read this year's Annual Security and Fire Safety Report. This report is designed to provide you with important information about safety and security at the Colorado School of Mines (Mines). In addition to outlining the policies, programs, and resources the institution offers the campus community, this report also contains statistics about crime and fire safety on campus. This information is provided because of our commitment to campus safety and in compliance with federal law.

When you review the statistics, you will note that Mines is a safe campus. The vast majority of our students, faculty, staff, and visitors do not experience crime at Mines. However, despite our best efforts, crimes sometimes occur. The safety you experience on campus is due in part to the combined efforts of many different departments and individuals. Safety is a shared responsibility, and we rely on every campus member to contribute to security on campus by reporting suspicious activities and using common sense when going about their daily activities.

The Mines Police, within the Department of Public Safety, is a full-service police agency charged with the enforcement of campus regulations and all federal, state and local laws. This function is essential to maintaining an environment that is safe and allows our educational mission to occur without disruption. We are committed to enhancing the quality of life of the campus community and primarily responsible for developing services, programs and strategies for maintaining a safe campus.

In order to meet this goal, the department focuses on a strong working relationship with the campus community. We are committed to the philosophy of community policing. Through this philosophy, we have trained our officers to serve as partners with the campus community.

The Department of Public Safety is here to serve and protect you. Together, we can ensure that our campus community remains safe. We hope you find this report informative and helpful, and that your time at Mines will be enjoyable and safe. If you have questions or would like further information about safety and security, please visit our website at <https://www.mines.edu/campus-safety/> or contact us at 303.273.3333.

Sincerely,



Dustin Olson  
Chief of Police and Director  
Mines Department of Public Safety



## **Police Department Contact Information**

### **Mines Department of Public Safety**

Non-Emergency Phone: 303.273.3333

Administration/Records: 303.273.3333

Website: <https://www.mines.edu/campus-safety/>

1400 Maple Street, McNeil Hall Suite 118

Golden, CO 80401

<https://www.mines.edu/campus-safety/>

### **Jefferson County Police**

Emergency: 911 (Jefferson County Communications Center Authority)

Non-Emergency: 303.980.7300 (Jefferson County Communications Center Authority)

## **Overview of the Mines Department of Public Safety**

The Mines Department of Public Safety is committed to the safety and well-being of the campus community. They are a full-service, community-oriented law enforcement agency providing service to the campus 24/7. There are always Mines Police Officers on duty to assist a student, employee, or visitors. Their goals are to (1) provide an environment in which all people feel safe and secure; and (2) to maintain a professional workforce responsive to the needs of the campus community. In addition, Mines Department of Public Safety works closely with the City of Golden Police Department to safeguard the campus.

The officers employed by Mines Department of Public Safety are fully trained commissioned police officers in accordance with Colorado Peace Officer Standards and Training (POST). Mines Police Officers receive their police authority via the provisions of the Colorado Revised Statutes, §16-2.5-105 and §24-7-101. The Colorado School of Mines Board of Trustees, through the Mines President and Vice President of Student Life, have delegated authority to the Department of Public Safety to enforce campus rules and regulations as well as Municipal Ordinances, State Laws, and Federal Statutes.

Mines Police Officers have complete police authority to apprehend and arrest anyone involved in illegal acts on campus and areas immediately adjacent to the campus. If minor offenses involving Mines rules, regulations and policies are committed by a Mines student, the officer may also refer the individual to the Dean of Student's Office. The Mines Department of Public Safety's patrol jurisdiction is the Colorado School of Mines main campus property in Golden and areas immediately adjacent to campus. Mines owns property (approximately 200 acres) used for mine training in Clear Creek County; however, that is not part of the Mines Department of Public Safety patrol jurisdiction.

The Mines Department of Public Safety is located at 1400 Maple St. Golden, CO 80401. The administrative office hours are 8 a.m. to noon and 1 p.m. to 5 p.m. Monday through Friday. The office phone number is 303.273.3333. After hours, an on-duty officer may be reached through the Jefferson County Communications Center Authority directly at 303.980.7300. The department may also be reached at its website: <https://www.mines.edu/campus-safety/>.

## About the Campus Community

Colorado School of Mines is a public research university devoted to engineering and applied science. It has the highest admissions standards of any public university in Colorado and among the highest of any public university in the United States. Mines offers all the advantages of a world-class research institution with a size that allows for personal attention. Mines has a student body of about 8,246 degree-seeking undergraduate and graduate students. Please visit our website at <http://www.mines.edu> for information about Mines and various departments.

Colorado School of Mines is located in the City of Golden, Jefferson County, Colorado – only 15 miles west of Denver’s downtown business district. Golden, a thriving community of about 20,191, offers outdoor adventure with small town atmosphere and convenient access to big city attractions. The institution has some big-name neighbors in Golden, including the National Renewable Energy Laboratory, a frequent research partner, and Coors Brewing Company. More information on the City of Golden can be found at <http://www.cityofgolden.net>.

Although located in an urban environment, the Colorado School of Mines campus has one of the lowest campus crime rates in the state. This report includes crime rates for the campus proper, as well as any building or property owned or controlled by the institution within the same contiguous geographic area of the institution. The State of Colorado crime statistics can be found in the Colorado Bureau of Investigation Department of Public Safety’s annual report entitled “Colorado Crime Statistics” located at <https://coloradocrimestats.state.co.us/tops/>.

## Jeanne Clery Campus Safety Act (Clery Act) Requirements

The Jeanne Clery Campus Safety Act (Clery Act) is a federal law requiring all institutions of higher education participating in the federal student financial aid program to disclose information about certain crime occurring on and near the campus. The Clery Act affects the majority of public and private institutions and is enforced by the U.S. Department of Education.

The Clery Act, formerly known as the Crime Awareness and Campus Security Act and also as the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, was signed in 1990 and is named after 19-year-old Jeanne Clery, who was sexually assaulted and murdered while in her Lehigh University residence hall room in 1986. The Clery Act has since been amended and requires institutions to provide timely warnings for Clery Act crimes that represent a serious or continuing threat to students and employees and to collect, report, and disseminate certain crime data to everyone on campus annually. The Clery Act also requires the school to provide the campus community and the public with statements of current policies and procedures for students and others to report criminal actions or other emergencies on campus and be compliant per the Violence Against Women Reauthorization Act of 2013.

## Campus Crime Statistics

The statistics contained at the end of this report, which include crimes on campus and crimes in adjacent public areas, are collected by the Mines Department of Public Safety and compiled by the Clery Compliance Officer. The crime statistics are the number of all reported offenses, without regard to the findings of a court, coroner, or jury, or the decision of a prosecutor. Mines Department of Public Safety classifies and counts crimes from records of calls for service, complaints, and investigations. Additionally, Clery crime statistics are collected from Campus Security Authorities, Residence Life personnel, local law enforcement reports and crime disclosures from law enforcement agencies where Mines students have stayed over-night on school sponsored trips. The Clery Compliance Committee reviews crime statistic determinations at Clery counting meetings scheduled on a semesterly basis. In preparation for annual reporting, the Golden Police Department, and other law enforcement agencies near non-campus Mines Property, as well as Campus Security Authorities (persons with

significant responsibility for student and campus activities), are surveyed for knowledge of crimes that may not have been reported to Mines Department of Public Safety. Crimes that occurred in residence halls are reported both in the “On Campus” category and in the “Residential Facilities” category. Thus, “Residential Facilities” is a subset of “On Campus.” The presentation of the tables is designed to enable the reader to compare crimes committed during the past three years. The Clery definition of each crime is listed on the Crime Statistics page and may differ from the definition of comparable crimes by Colorado law. If a Campus Security Authority (CSA) has knowledge of a reportable crime not previously reported for investigation or disciplinary action, the CSA is required to inform the Mines Department of Public Safety, and that occurrence will be included in the statistics.

### **Daily Crime and Fire Safety Log**

Mines Department of Public Safety maintains a log of all crimes reported within its patrol jurisdiction, which includes the Mines campus. The Daily Crime Log case numbers do not run sequentially, as the Mines Department of Public Safety assigns case numbers to both criminal and non-criminal reported activities. Crimes are listed in chronological order based upon the date they are reported to the Mines Department of Public Safety. This log is stored in both hard copy and electronic version within the department’s record management system. This information is available upon request at the Mines Department of Public Safety located at 1400 Maple St., Golden, CO 80401 or by calling 303.273.3333.

### **Distribution and Preparation of the Annual Security and Fire Safety Report**

Each year, by October 1, all employees and enrolled students receive a campus wide e-mail which links to this report. Printed copies of the report may also be obtained at the Mines Department of Public Safety located at 1400 Maple St., Golden, CO 80401 or by calling 303.273.3333. All prospective students and employees may also view and print a copy at the website address: <https://www.mines.edu/compliance/clery-policy/>.

This report was created through a collaborative effort across the Mines community. Those involved in compiling statistics and policy information include the following Mines departments and offices:

- The Office for Institutional Equity
- Mines Department of Public Safety
- Environmental Health & Safety
- Sexual Harassment Advocacy, Prevention and Education Office (SHAPE)
- Residence Life
- Student Life
- Community Standards
- Human Resources
- Mines Athletic Department
- Counseling Center
- Fraternity and Sorority Life Office

These offices across the university review content associated with their responsibilities before it is included in the report. The Clery compliance committee works to ensure that the report meets requirements of the Clery Act and provides the most accurate information regarding crime, fire, safety, and related policies at the Colorado School of Mines. In preparation for the annual report, statistical information is requested from our law enforcement partners within Colorado, in other states, and in international locations, when the property is considered university non-campus property under the Clery Act. The Clery compliance committee then compiles the statistics for the report each year, based on information received from offices and agencies listed above and from campus security authorities. Those statistics are counted and compiled into classifications for the report.

## **Interagency Relationships with Local and State Law Enforcement**

Mines Department of Public Safety enjoys the support and cooperation of numerous government law enforcement agencies dedicated to the safety and security of our community. When a Mines student is involved in an off-campus offense, Mines Department of Public Safety may assist local, state, or federal law enforcement. Agencies routinely communicate with Mines Department of Public Safety on any serious incidents occurring on-campus or in the immediate neighborhood and business areas surrounding campus. Mines operates no off-campus housing; however, many students reside in the neighborhoods surrounding the campus. While Golden Police have primary jurisdiction in areas off campus, Mines Police Officers can respond to student-related incidents in proximity to the Mines campus and the agencies have direct radio communications.

Under Colorado Revised Statute §29-5-103 (assignment of police officers or deputy sheriffs for temporary duty), Mines Department of Public Safety has statutory authority to provide assistance to other law enforcement agencies as needed and required; and under Colorado Revised Statute §29-5-104 (request for temporary assignment of police officers or deputy sheriffs – authority), Mines Department of Public Safety has the authority to request law enforcement personnel from other agencies as needed, or required, to deal with emergency situations on campus.

### **Golden Police Department**

Mines Department of Public Safety maintains an excellent relationship with the City of Golden, within which our campus is located. There is a written memorandum of understanding (MOU) between the Golden Police Department and Colorado School of Mines for the enforcement of municipal crimes and parking ordinances. This agreement does not cover the investigation of alleged criminal offenses. The Golden Police Department helps to maintain a safer campus by providing extra patrols when requested and jointly trains with Mines Police Officers.

The Golden Police Department offers an official, safe disposal site for unused or expired household medication. You may drop off unused or expired household medication at Golden City Hall, 911 10th St, Golden, CO, Monday thru Friday, 8 am – 5 pm. The green drop box is located in the lobby of Golden City Hall. Please see the following website for items they can and cannot accept: <https://crimewatch.net/us/co/jefferson/golden-pd/145292/post/prescription-drug-drop-box>.

### **Jefferson County Sheriff's Office**

Mines Department of Public Safety partners with the Jefferson County Sheriff's Office in matters of countywide emergency management. Jefferson County also has specialized units such as K-9, Victim Services, SWAT, and Bomb Squad that may be called upon and utilized if needed. The Jefferson County Communications Center Authority provides dispatch services for Mines Department of Public Safety. Mines does not have a written MOU with the Jefferson County Sheriff's Office.

### **Federal and State Law Enforcement**

Mines Department of Public Safety often works with or utilizes the services of the Colorado Bureau of Investigation (CBI), Colorado State Patrol (CSP), U.S. Secret Service, Federal Protective Service (FPS), and the Federal Bureau of Investigations (FBI) while investigating crimes or to provide security for dignitaries who may visit our campus. Mines does not have a written MOU with these agencies. The Mines Department of Public Safety shared information with the Colorado Information Analysis Center (CIAC).

### **Statement on Monitoring of Criminal Activity at Non-Campus Locations of Student Organizations**

There are no student organizations with non-campus locations monitored by Mines Department of Public Safety. All fraternities and sororities affiliated with Colorado School of Mines are located on campus.

## **Crime Prevention Education and Awareness**

Mines Department of Public Safety stresses the importance of crime prevention. Each officer is responsible for problem identification and proper education to the campus community of potential criminal activity and opportunity. The Department coordinates and administers several programs available to all members of the campus community (students, faculty, and staff) to include Rape Aggression Defense (RAD); bicycle registration; Officer Ride-Along; Escort Program; Alcohol Enforcement and Education; and New Student Orientation. Mines Department of Public Safety works closely with Residence Life staff to provide training and educational information each semester on crime prevention, problem identification, bicycle and pedestrian safety, and personal safety techniques.

During new student orientation sessions, the Mines Department of Public Safety collaborates with New Student and Transition Services (NEST) to offer crime prevention and personal safety information to incoming and transfer students. Both students and parents are informed of services offered by the Mines Department of Public Safety and other campus resources related to campus safety and security. Students are also educated about reported crime on campus and in the Golden area and how to report criminal activity. The RAD class is also offered for academic credit and includes information about sexual assault prevention. Throughout the academic year, the Mines Department of Public Safety provides a myriad of crime prevention awareness sessions on sexual assault, dating violence, drug and alcohol abuse, theft and vandalism, as well as educational sessions on personal safety and residence hall security. In addition, the Mines Department of Public Safety works collaboratively with Residence Life to conduct outreach to various campus residential facilities, Mines Park, summer programs, and campus special events. The Mines Department of Public Safety offers active harmer response training to campus participants and provides individual workspace security assessments using crime prevention through environmental design (CPTED). Any of these services may be requested by contacting Mines Department of Public Safety directly at 303.273.3333. RAD program information can also be found at <https://www.mines.edu/campus-safety/rad-programs/>.

A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others. In addition to seminars, information is disseminated to students and employees through crime prevention awareness brochures and crime bulletins. When time is of the essence, information is released to the campus community through security alerts posted prominently throughout campus, through electronic mail system, and/or the emergency alert system.

*Please see Appendix A for additional information about educational programming conducted in 2024.*

## Reporting Options

Colorado law requires all persons who believe a crime has been committed to promptly report the suspected crime to law enforcement authorities (C.R.S. §18-8-115). For emergencies, call **911** from any campus phone or cell phone. Additionally, the institution has installed emergency call boxes (Blue Light phones) around the campus for use during emergencies. By pressing the red button on the stations, users are immediately connected with the Jefferson County Communications Center Authority. Jefferson County Communications Center Authority service is provided to Mines by Jefferson County. Mines also encourages the accurate and prompt reporting of crimes to Mines Department of Public Safety when a party is unable to report themselves. A party that is unable to report a crime may include an individual with physical and/or mental incapacitation.

Mines students and employees, as well as visitors to the Mines campus, are encouraged to report all criminal incidents, accidents, suspicious activity, safety-related incidents, and emergencies accurately and promptly to Mines Department of Public Safety. Crime reports can be made at any time. Police services are available 24 hours a day, seven days a week.

**Mines Department of Public Safety.** Mines Department of Public Safety does not have a campus 911 center. Campus phones and cell phone users and anyone who dials 911 will be directly connected to the Jefferson County Communications Center Authority. The Jefferson County Communications Authority dispatches Mines Police Officers to the caller's or incident location. Non-emergency crimes and suspicious activities that occur off campus can be reported to the Golden Police Department at 303.980.7300. For non-emergencies, contact Mines Department of Public Safety at 303.273.3333 or x3333 from any campus phone, or stop by their office in person located in McNeil Hall, at 1400 Maple Street, Golden, CO 80401.

Mines Department of Public Safety responds to, documents in writing, and fully investigates all reports of crimes and suspicious activities that occur on-campus and other properties owned, operated, or under the control of Mines. Mines Department of Public Safety is generally the first to respond to any emergency or call for service on-campus. The Golden Police Department responds to crimes reported elsewhere in the City of Golden. However, Mines Department of Public Safety and the Golden Police Department may coordinate their responses to crimes as appropriate. Officers respond to crime reports as appropriate, using state and municipal laws as guidelines. These officers decide to detain, arrest, or warn offenders based on established standards of criminal or constitutional law. Officers write reports on all law violations. The Mines Administration uses the reports to compile daily, monthly and yearly statistics for the Colorado Bureau of Investigations and FBI's Uniform Crime Report / National Incident Based Reporting System.

**Victim Outreach Incorporated (VOI).** Mines Department of Public Safety partners with Victim Outreach Incorporated to provide support to victims of crime. VOI serves eight police departments in Jefferson County Colorado, including a small portion of southeast of Arvada located in Adams County, Colorado. Victim Outreach, Inc's mission is to promote the healing of people impacted by crime and trauma. They support victims of crime and other traumatic events, empowering them to access resources that protect their rights and promote safety, healing, and hope. VOI provide crisis intervention, information about victim's rights and the criminal justice system, and offer referrals to help those affected deal with the resulting trauma and life changes. Their services continue through the criminal justice process and for as long as needed. You do not have to have a pending criminal case to receive services from VOI. Services are free and voluntary. VOI can be reached at 303.202.2196 or at <https://victimoutreach.org/>.



**Confidential and Anonymous Reporting to Police.** Mines Department of Public Safety encourages anyone who is a victim or witness to any crime to promptly report the incident to the police or a Campus Security Authority. This includes confidential reports (where the reporting party's names are known but not released) and anonymous reports (where the reporting party's names are not known). Mines Department of Public Safety will support the decision of any person who wishes to report a crime confidentially or anonymously to the greatest extent permitted under the law. The information can help Mines Department of Public Safety keep an accurate record of the incidents involving our community. Reports of this type are counted and disclosed in the annual crime report, which does not include any personal information. However, because police reports are public records under state law, Mines Department of Public Safety cannot hold crime reports in confidence and will include reported incidents to the ASFSR for statistical purposes. Anonymous reports within the metro area can be made to Denver Metro Crime Stoppers at 720.913.STOP (7867).

**Confidential Reporting and Advocates at Mines:** Occasionally, victims of crime wish to report a crime, but do not want to give their names or do not want to pursue action through the criminal justice system or Mines institutional systems. Professional counselors who receive confidential reports of crime are not required to report these crimes to Mines personnel for inclusion into the annual disclosure of crime statistics or for the purpose of a timely warning. These positions are defined as follows:

**Counseling Department and Health Services:** The Counseling Center provides mental health services to students and is staffed by licensed and experienced professionals skilled in handling a variety of presenting concerns. Services are designed to assist students in resolving issues that interfere with their ability to successfully navigate the Mines journey. We are dedicated to providing a safe, affirming and culturally informed space in order for all Mines students to feel seen and valued at the Counseling Center. Services are confidential, voluntary and covered by student fees. The counseling center is located at 1770 Elm St, 2<sup>nd</sup> Floor, Golden CO. Phone: 303.273.3377. To make a confidential report to counseling center, make an appointment request here; <https://www.mines.edu/counseling-center/request-appointment/>

**The Coulter Student Health Center:** is located at 1770 Elm Street, across from Elm Hall and next to the Intramurals (IM) fields. It is open to all eligible Mines students regardless of insurance coverage. All health professionals are confidential. Please call phone: 303.273.3381 to make an appointment.

**The Sexual Harassment and Assault Advocacy, Prevention and Education (SHAPE) Office:** The Mines SHAPE Office provides confidential resource advocacy and support related to sexual harassment, sexual assault, dating and domestic violence, & stalking. Individual student support includes listening and validating, providing rights, options and resources, risk assessment (dating and domestic violence) and safety planning, initial supportive measures, and warm referrals to campus and community partners. The SHAPE office will still disclose crime reports to Mines Police or to the Office for Institutional Equity for Clery reporting statistical purposes, but do not have to release names of people involved. You can make a confidential report to SHAPE by walking into the office located at: 1770 Elm St. Golden CO, or by Phone: 303.273.3781 or by email: [slambrightdale@mines.edu](mailto:slambrightdale@mines.edu).

### **Campus Security Authorities (CSAs):**

It is important for the campus community to report criminal incidents directly to Mines Police. However, some victims of crimes may be more inclined to report a crime to someone other than the police. Another way to report is through a person designated by the university because of their position/role on campus as a Campus Security Authority. CSAs may include student employees, staff, and sometimes faculty, of Mines.

Under the Clery Act regulations, a crime is “reported” when it is brought to the attention of a designated “Campus Security Authority.” If a CSA receives the crime information, they should report it to Mines Police or to the CSA reporting form to allow for consider whether to make a timely warning notification and for inclusion in the annual statistical disclosure.

CSA’s can report directly to Mines PD by calling 911, call into dispatch by dialing (303.272.3333) in-person at the Mines Police Station, located at 1400 Maple Street, Suite 118, Golden, CO, or by submitting a report to the CSA Reporting Form, at [CSA Reporting Form - Office for Institutional Equity \(mines.edu\)](https://www.mines.edu/csa-reporting-form).

Campus Security Authorities encompass four groups of individuals and organizations associated with an institution. They are as follows:

1. Member of campus police department;
2. Any individual or individuals who have responsibility for campus security but who do not constitute a campus police department or a campus security department (e.g., an individual who is responsible for monitoring the entrance into institutional property);
3. Any individual or organization specified as an individual or organization to which students and employees should report criminal offenses;
4. An official of an institution who has significant responsibility for student and campus activities, including, but not limited to student housing, student discipline, and campus judicial proceedings.

Individuals may be designated as CSAs based on whether they perform the following functions as outlined in their official job description and position offer letter: their responsibilities involve significant interaction with students and/or campus activities; they serve as a member in an office or of a committee to whom students are instructed and informed to report or discuss crimes, allegations of crime, and other troubling issues, and/or; they have oversight for disciplinary procedures.

Some examples of campus security authorities (CSA) may include, but are not limited to the following:

- Campus Law Enforcement Officers and Department Staff
- Dean of Students and Student Affairs Office Staff
- Athletic Director, Athletics Staff, Coaches
- Student Conduct & Conflict Resolution Office Staff
- Faculty Advisor to a Student Group
- Office for Institutional Equity Staff - Title IX Coordinator, Deputy Title IX Coordinator, and Program Manager
- Residence Life/Housing Staff
- Peer Mentors
- Front Desk Assistants
- Coordinator of Greek Life
- Education Abroad Program Staff and Faculty Sponsors
- Club Sport Coaches/Club Advisors

### **Institutional Reporting**

Mines policy regarding reporting for Sexual Misconduct, Discrimination and Retaliation are described in the Mines Policy Prohibiting Sexual Misconduct, Discrimination and Retaliation which can be found here: <https://www.mines.edu/policy-library/policy-prohibiting-sexual-misconduct-discrimination-and-retaliation/>.

Students may request a professional counselor, or a victim advocate to facilitate anonymous reporting. Mines encourages counselors and advocates, although not required to report disclosures of Sexual Misconduct, Discrimination and Retaliation, to tell victims about their reporting options and process.

Anonymous reporting for Sexual Misconduct, Discrimination, and Retaliation within the Mines community can also be reported here: [https://cm.maxient.com/reportingform.php?COSchoolofMines&layout\\_id=30](https://cm.maxient.com/reportingform.php?COSchoolofMines&layout_id=30).

### Reporting to First Responders:

- Call the Mines Department of Public Safety by dialing 911 for emergencies, 303.273.3333 for non-emergencies
- Report in person at McNeil Hall, 1400 Maple Street Golden, CO 80401
- Locate and use a campus Emergency Blue Phone

### Reporting to Mines for Support and Process:

- If the incident includes Sexual Misconduct, it can be reported to: Title IX Coordinator and Director, Office for Institutional Equity: Carole Goddard: 303.273.3260.
- If the crime/emergency is related to employment, contact the Human Resources at 303.273.3250, by email at [hr@mines.edu](mailto:hr@mines.edu) or in person at the Human Resources Office in Guggenheim.
- If the crime/emergency is related to Residence Life, contact the Residence Life Office at 303.869.5433, by email at [housing@mines.edu](mailto:housing@mines.edu), or in person at the Campus Living Office in Elm Hall.
- If the crime/emergency is related to Student Code of Conduct behavior expectations, it can be reported to:
  1. A reporting form: [https://cm.maxient.com/reportingform.php?COSchoolofMines&layout\\_id=0](https://cm.maxient.com/reportingform.php?COSchoolofMines&layout_id=0)
  2. Dean of Students staff in-person, in Student Center E240, or via email at [deanofstudents@mines.edu](mailto:deanofstudents@mines.edu).

If a student, employee, or guest opts to report the crime to a CSA, the CSA will also report the crime to police, including in circumstances where a victim of a crime elects to or is unable to make such a report directly. CSAs will also complete a reporting form located on the Mines Clery webpage:

<https://www.mines.edu/compliance/clery/>

The Chief of Police, or designee, and the Office for Institutional Equity reviews all CSA reports and make determinations about how best to support the reporting party.

*\*Please note that emergency first responders only include police, fire, and medical personnel and do not include other offices on or off campus. Other named offices will work with parties to incidents but do not facilitate emergency response.*

### Workplace Violence and Safety:

Colorado School of Mines is committed to maintaining an environment free from violence or threats of violence. As a diverse community requiring trust, openness, and physical safety, Mines will not tolerate violence or threats of violence in the campus community and workplace. It is the policy of Mines not only to prohibit such behavior, but also to take seriously all reports of incidents addressing each appropriately. If at any time you do not feel safe on campus, dial 911 for immediate assistance. The Workplace Violence Policy can be found here: <https://www.mines.edu/policy-library/workplace-violence-policy/>.

Per the Family Educational Rights and Privacy Act (FERPA), Mines may disclose only the “final results” of a disciplinary proceeding conducted by Mines against a student who is the alleged perpetrator of the crime or offense to a victim of a non-forcible sex offense or another violent crime (as that term is defined in 20 U.S.C.A. § 1232g) upon written request. If the victim is deceased as a result of such crime or offense, Mines will provide the results of the disciplinary proceeding to the victim’s estate, if so requested.

## **Emergency Management Plan, Emergency Response, Mines Alert System, and Evacuation Drills**

In the event of an emergency, an effective campus-wide communications process is vital in order to provide the greatest safety possible for Mines community. As part of the Mines Emergency Management Plan, Mines has adopted a formalized procedure for issuing immediate notifications to the campus community.

### **Mines Emergency Management**

Emergency Management at Mines involves four key phases: prevention/mitigation, preparedness, response, and recovery. Emergency management brings together numerous campus departments to implement an effective and comprehensive program. The key areas of preventing an emergency from occurring are training, master planning, risk management, laboratory safety, and life safety. Notification mechanisms, trained personnel, procedures, assessment, and practice are the main measures taken to ensure the campus is ready to respond in the event of an emergency. Mines Department of Public Safety practice various emergency scenarios with outside agencies. Mines Environmental Health and Safety (EHS) regularly provides laboratory building familiarization tours to the Golden Fire Department. The Mines Emergency Operations Team trains quarterly, this team regularly evaluates potential hazards and seeks ways to keep the campus community and emergency responders prepared for both natural and manmade disasters, as well as coordinates emergency preparedness with various local, county, and federal departments. The Mines Emergency Operations Plan is located here: <https://www.mines.edu/emergency/emergency-plan/>

*Please see Appendix B for more information about the Mines Emergency Management Plan.*

### **Emergency Response**

The Mines Emergency Operations Plan includes information about the Emergency Operations Team, types of incidents, notification methods and more. The Mines Emergency Operations Team regularly conducts emergency response exercises, such as tabletop exercises and tests of the emergency notification systems on campus. These tests are designed to assess and evaluate the emergency plans and capabilities of the institution.

Mines Police Officers and supervisors have received training in the National Incident Management System (NIMS) and how to respond to critical incidents. When a serious incident causes an immediate threat to the campus, the first responders to the scene are usually the Mines Department of Public Safety, Golden Police Department, and the Golden Fire Department. These agencies will work together to manage the incident. Depending on the nature of the incident, other county, local or federal agencies could also be involved in responding to the incident.

### **Mines Alert System**

Mines will, with a sense of urgency and taking into account the safety of the community, determine the content of the notification and initiate the notification system to the Mines community, unless issuing a notification will, in the professional judgement of responsible authorities, comprise efforts to assist a victim or to contain, respond to, or otherwise mitigate an emergency. Immediate notification to the campus can be accomplished through a variety of communications methods, but the use of Everbridge software is the most common and quickest form of communications under these circumstances.

Collectively the Mines Alert System is an emergency notification service that allows university officials to quickly communicate emergency messages to students, faculty and staff via cellular phone text and voice messages, public address and broadcast on-campus e-mail and phone messages. During an actual emergency, an emergency siren can be activated at various locations on campus and directs the campus community to check the various message services for additional details and/or evacuation procedures.

Students and faculty are automatically enrolled into the Mines Alert system through the Mines Department of Information & Technology Solutions to receive emergency messages. For students to update or confirm information, they must log into <https://www.mines.edu> and click on the Banner General Self-Service tile. Click on “Personal Information” and then scroll down to phone number and verify that your cell phone number is listed under “Mines Emergency Alert Phone.” For employees (Faculty and Classified) to update, or confirm information, they must log into <https://www.mines.edu> and click on the Workday tile. In Workday, click on the person icon in the top right corner of the screen and select “View Profile. Click on the “Contact” link in the menu. Check that you have the correct cell phone number listed as “Mines Alert Primary” within the Phones section. The Mines Alert Team, comprised of various campus administrators including representatives from Mines Communications and Marketing, the Department of Public Safety, and EHS, have the capability to activate the system from various locations on-campus and off-campus. The Mines Alert system and emergency siren are tested campus wide at least once per year, and such tests may be announced or unannounced.

## **Evacuation Drills**

The purpose of evacuation drills is to prepare building occupants for an organized evacuation in case of an emergency. At Mines, evacuation drills are used to educate and train occupants on issues specific to their building. During the drill, occupants practice drill procedures and familiarize themselves with the location of exits and the sound of the fire alarm. In addition to educating the occupants of each building about the evacuation procedures during the drills, the process also provides Mines an opportunity to test the operation of fire alarm system components.

Evacuation drills for academic buildings are monitored and coordinated by the Department of Environmental Health and Safety (EHS). Evacuation drills occur in every academic building at least once a year, normally during the first month of the fall semester. These drills are unannounced and designed for assessment and evaluation of emergency plans and capabilities. Recommendations for improvements are submitted to the appropriate departments for consideration.

Evacuation drills for the residence halls are coordinated multiple times per year by Residence Life staff and Mines Department of Public Safety to evaluate egress and behavioral patterns. Reports are prepared to identify deficient equipment so that repairs can be made immediately. The drills are documented and saved on the Mines shared drive.

Emergency response protocols are detailed in the 2024 Emergency Preparedness training video, which is accessed through an individual’s KnowBe4 app in the my.mines.edu account. The general public can access this video here: <https://www.mines.edu/emergency/>. Annually, Mines provides information on the Mines Alert test, asking all students and employees to verify their emergency contact information.

*Please see Appendix C for more information about campus general evacuation plan.*

## Timely Warnings and Emergency Notifications

Mines is responsible for issuing Timely Warnings and Emergency Notifications to the campus community. Anyone with information warranting a Timely Warning or Emergency Notification should report that information to the Mines Department of Public Safety. Mines will issue Timely Warnings or Emergency Notifications as appropriate to keep the campus community informed about safety and security matters on an ongoing basis and to prevent similar crimes from occurring. The decision to issue a Timely Warning or Emergency Notification will be made by Mines Department of Public Safety, in consultation with the Emergency Notification Team in compliance with the Clery Act and will consider all available information. Timely Warnings and Emergency Notifications will be distributed via methods designed to reach the entire campus community. This is typically accomplished via the Colorado School of Mines Alert system but may also include: bulletins posted on building entrances and exits. The Timely Warnings and Emergency Notifications Policy can be located here: <https://www.mines.edu/policy-library/timely-warning-policy>.

### Timely Warnings

As soon as pertinent information is available, the Mines Department of Public Safety, in consultation with the Emergency Notification Team, will evaluate the need to issue a timely warning based upon the following conditions:

1. a Clery Act crime, occurring within the institution's Clery geography, has been reported to campus security authorities or police; and
2. the crime is considered by the institution to represent a serious or continuing threat to students and employees.

In determining whether to issue a timely warning, on a case-by-case basis, the institution will consider all the facts surrounding the crime including factors such as: the nature of the crime, the continuing danger to the campus community, and the possible risk of compromising law enforcement efforts. In compliance with the Violence Against Women Reauthorization Act, the names of crime victims will not be published in timely warnings.

The intent in issuing a timely warning is to enable members of the campus community to protect themselves and to aid in the prevention of similar crimes. Timely warnings will be distributed via methods designed to reach the entire campus community. This is typically accomplished via email but may also include an emergency text message notification, emails, automated voice calls to campus phones and listed cell phone numbers, and/or bulletins posted on building entrances and exits.

Once the decision has been made to issue a timely warning, the Mines Department of Public Safety and/or the Mines Alert Team is responsible for distributing the warning. Anyone with information they feel warrants a timely warning should immediately contact Mines Department of Public Safety by dialing **911**.

Crimes exclusively reported to a Professional Counselor are exempt from Timely Warnings.

### Emergency Notifications

Mines follows the Federal Emergency Management Agency's (FEMA) Comprehensive Emergency Management Program Model, which addresses the four phases of emergency management:

1. Mitigation/Prevention
2. Preparedness
3. Response
4. Recovery

The President, Mines Department of Public Safety, and/or the Mines Emergency Notification Team will issue an emergency notification to immediately notify the campus community when there is confirmation of a significant emergency or dangerous situation that involves an immediate threat to the health or safety of students and/or employees and is currently occurring on the campus or immediately threatening the campus.



Mines Department of Public Safety and the institution will utilize information collected through 911 calls, calls made to Mines Public Safety, Student Life or EHS, Mines community members visits to the Student Health Center, warnings issued by the National Weather Service or JeffCo Code Red, building alarm systems, the Jefferson County Public Health Department and the Mines Alert System to confirm there is an emergency and to determine when the campus community must be warned.

Once an emergency or dangerous situation is confirmed by Mines Department of Public Safety, an emergency notification will be initiated without delay unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency. An emergency notification, initiated by the President, Mines Police Chief, or designee may apply to both criminal and non-criminal incidents and can include but is not limited to: weather or natural disaster events, public health emergencies, hazardous materials spills or gas leaks, civil unrest or rioting, armed intruders, bomb threats or terrorist incidents. The method and content of the emergency notification may vary based upon the circumstances. The emergency notification will typically be accomplished via the Mines Alert System (which includes cell phone text and voice messaging). But additional methods may also be used such as PA systems, press releases, e-mail alerts, social media, and the Mines web page. Depending on the circumstances, it may be appropriate to alert only a specific segment or segments of the campus.

The President, Mines Police Chief, the Director of the Department of Public Safety, or designee, in consultation with the Mines Alert Team, is responsible for determining the content of the notification. The incident commander and first responders to the situation will determine when to notify the campus community and what systems are best to send the notifications. The Mines Police Chief and Director of the Department of Public Safety, or designee, or the EHS Director is responsible for initiating all emergency notifications. Dissemination of information will be provided to the broader community through website postings and local media with the assistance of the Public Information Officer. As needed, follow-up information will be provided to the community utilizing the same systems as the initial emergency notification.

If Mines follows its emergency notification procedures it is not required to issue a timely warning based on the same circumstances; however, Mines must provide adequate follow-up information to the community as needed.

The Mines Emergency Operations Plan details our emergency notification system and operations plan. <https://www.mines.edu/emergency/wp-content/uploads/sites/281/2020/02/2020-Mines-Emergency-Operations-Plan.pdf>

## **Missing Student Policy**

Mines has adopted a missing student notification policy for students residing in on-campus residential facilities. If a member of the Mines community has reason to believe a student who resides in on-campus housing is missing, they should immediately notify Mines Department of Public Safety or any Division of Student Life staff member including Residence Life Coordinators, Community Directors, or Resident Advisors. Any report of a missing student must be referred immediately to Mines Department of Public Safety. Whenever an on-campus student is believed missing, the institution will initiate steps to locate the student to determine why the student has not been seen. Although students are under no obligation to notify the institution of plans to spend time away from the campus, we encourage them to do so if they expect to be absent for extended periods of time.

When a student is reported as missing, Mines Department of Public Safety, in collaboration with Student Life will immediately begin an investigation by attempting to locate the student. All reasonable efforts will be made to locate the student. These efforts could include vehicle and records checks, calling parents, roommates, friends, and employers, and notifying other law enforcement agencies by entering the missing person into national law enforcement computer databases (NCIC/CCIC). The Mines Department of Public Safety will notify the Golden Police Department and/or other appropriate law enforcement agencies within 24 hours of the missing person report (unless that agency was the entity that determined the student was missing)

### **Missing Student Reporting Contact Information**

If a member of the college community has reason to believe that a student who resides in on-campus residential housing is missing, he or she should immediately notify Campus Public Safety ext. 3333 or 911, the Student Life office ext. 3231, Department of Residence life ext. 3350, or any Residence Life staff member.

Each student living in an on-campus housing facility has the option to register a confidential missing person contact who will be notified in the case the student is determined to be missing, and only authorized campus officials and law enforcement officers in furtherance of a missing person investigation may have access to this information. The confidential missing person contact is not required to be a parent or guardian. The Mines Department of Public Safety or Student Life personnel will notify such confidential missing person contact within 24 hours of the missing persons report. A parent or guardian of any student under 18 years of age and not emancipated will be notified within 24 hours of the missing persons report. Mines students complete their contact selections during the application process for housing each year and will automatically be prompted. Students are required to provide at least one (but have the option for two) general emergency contacts. To update or change this information outside the application process, students may contact the Residence Life Office directly and they will manually change or update their selections. Students living in on-campus residential facilities must annually participate in this process and will be advised of the Missing Student policy annually.

The missing student policies is available online at: <https://www.mines.edu/policy-library/missing-student-policy-and-procedures>.

## **Mines Policies**

### **Amnesty Policy for Health and Safety Intervention**

The health, safety, and general welfare of Colorado School of Mines (Mines) students are of the utmost concern to the faculty, staff, and administration. The Amnesty Policy aims to reduce barriers related to seeking help during medical emergencies due to fear of potential policy violations, and to encourage students to seek medical attention in all situations when someone is believed to be the victim of violence, including but not limited to domestic violence, dating violence, stalking, sexual assault, or physical assault. All students are strongly encouraged to immediately seek emergency medical attention in circumstances when they reasonably believe any individual's health and/or safety is or appears to be in jeopardy. Unless it is being used in bad faith, there are no restrictions on the number of times the Amnesty Policy may be used and doing so repeatedly will not result in disciplinary action. The Amnesty Policy applies to violations of policies relating to the use of alcohol and prohibited substances, but does not preclude Mines from taking disciplinary actions to address other serious or flagrant violations of Mines policy including, but not limited to, violence (including but not limited to domestic violence, dating violence, stalking, sexual assault, or physical assault), harassment, serious property damage, hazing, or the manufacture, sale, or distribution of prohibited substances. The Policy cannot be invoked to preclude or prevent action by police or other legal authorities. However, in cases where there have been other violations of Mine's policy, calling for assistance for an individual in need of help may be considered a mitigating factor in any disciplinary process arising out of such violations (and failure to seek assistance may be considered an aggravating factor in any such disciplinary process). For more information regarding the Amnesty Policy located in the Student Code of Conduct please visit <https://www.mines.edu/policy-library/mines-student-code-of-conduct/>.

*Please see Appendix D for more information about the Mines Good Samaritan Amnesty Policy.*

## Alcohol and Drug Policies

In accordance with the federal Drug-Free Workplace Act of 1988, the federal Drug-Free Schools and Communities Act (DFSCA) of 1989, and Colorado's policies on alcohol and drugs, Mines prohibits the unlawful or unauthorized possession, use, sale, manufacture, distribution, or dispensation of alcohol and illegal drugs (including marijuana) by employees and students in the workplace, on Mines property, or as part of any campus activity. More information about the DFSCA can be found here: <https://www.congress.gov/bill/101st-congress/house-bill/3614>.

Students and employees are both covered under the Drug Free Schools and Communities Act. Mines will impose assigned outcomes or sanctions to any student or employee found to be in violation of campus standards as outlined in the Student Code of Conduct or the Drug Free Workplace policy, respectively. Sanctions include, but are not limited to:

- required completion of an appropriate educational or rehabilitation program;
- probation, suspension, or expulsion from Mines; and/or
- referral to the appropriate law enforcement authorities for criminal prosecution.

As a part of the Mines disciplinary procedure, a student who has violated institutional policy may be allowed to remain in school if they agree to submit to drug testing as a condition of continued enrollment. Mines offers, through its Counseling Center, proactive alcohol and drug abuse programs designed to educate students about the dangers of substance abuse. Incoming first-year students are required to complete an online alcohol and other drugs education course prior to matriculation. Students not completing the online course, who subsequently have alcohol and other drugs infractions, will be required to complete an alcohol and other drugs course as one of the sanctions. For more information, please see the Mines Alcohol and Other Drugs Education and Prevention Policy at <https://www.mines.edu/policy-library/alcohol-and-other-drug-education-and-prevention-policy/>.

In addition to reviewing the Alcohol and Other Drugs Education and Prevention Policy, employees should also review the Mines Drug Free Workplace Policy. This Policy can be located here: <https://www.mines.edu/policy-library/drug-free-workplace-policy/>.

The biennial report, developed in accordance with the Drug Free Schools and Communities Act (DFSCA) of 1989, can be obtained from the Dean of Student's Office, located in the Ben H. Parker Student Center, or by calling 303.273.3350. Students, staff, and faculty are informed each year via their Mines email about the Mines policies on alcohol and drugs.

## Alcohol Policy

The Colorado School of Mines Board of Trustees has adopted an alcohol policy in keeping with state and local laws governing the use, distribution, and consumption of alcohol. Mines is committed to responsible behavior, and the alcohol policy is designed to encourage responsible drinking and behavior. Violation of this policy may result in conduct and/or legal action. Mines Department of Public Safety and Golden Police regularly enforce that policy and state and local laws pertaining to unlawful underage alcohol possession, sale and use. The Mines alcohol use policy can be found at: <https://www.mines.edu/policy-library/institutional-alcohol-policy-2/>.

The Mines Student Life Division requires an online annual alcohol and drug prevention education program called AlcoholEdu for all incoming first year and transfer students. For more information regarding alcohol and drug prevention education programs offered in 2023, please see appendix A. Further, the Student Life Division maintains an alcohol policy page for the student population that can be found at: <https://www.mines.edu/policy-library/institutional-alcohol-policy/>

Colorado law prohibits consumption of alcoholic beverages for people under age 21. Furthermore, social host liability may be imposed on persons serving or permitting the serving of alcohol to minors, visibly intoxicated persons, or habitual drinkers.

Any attempt to sell alcoholic beverages without authorization and licensing violates the Colorado State liquor code and is also subject to university disciplinary action. To obtain a special event liquor license, students must meet with the Director of Student Activities, Involvement, and Leadership (SAIL) a minimum of 60 days prior to the event if they are a student organization. Student organizations wishing to hold a function at which alcoholic beverages will be served in any campus facility or on campus grounds must first receive approval by the SAIL Office. Students hosting other events outside of organizations must gain approval through the Dean of Students.

### **Illegal Drug Policy**

Colorado School of Mines prohibits the sale, manufacture, distribution, use or possession of illegal drugs on the Mines campus. This policy applies equally to administrators, faculty, staff, and students. The sale, distribution, or manufacturing of illegal drugs by a member of the Mines campus community will normally result in Mines taking action to curtail the activity. This policy applies within or upon the grounds, buildings, or any other facilities of the campus. Sanctions may be imposed upon individuals found in violation of these policies, as well as violation of criminal laws controlling drugs and alcohol.

In 2012, Colorado voters passed Amendment 64, legalizing the possession and private consumption of small amounts of marijuana for those at least 21 years old. This amendment did not change drug laws concerning possession and consumption by individuals under the age of 21, nor did it impact federal drug laws. The consumption of marijuana by individuals of any age in residence halls and other campus buildings and outdoor areas of campus continues to be prohibited by federal law and Colorado School of Mines policy.

Mines Department of Public Safety and Golden Police regularly enforce state drug laws and may from time to time assist federal agencies with the enforcement of federal drug laws.

More specific and detailed information about Mines institutional policies addressing drugs and alcohol concerns can be found in student handbooks, personnel offices, or administrative policy information. Students and employees are encouraged to obtain this information through Student Life or Human Resources, respectively.

## Education, Prevention, and Referrals for Alcohol and Drug Usage/Treatment

Alcohol abuse and illegal drug use can pose significant safety, health, and well-being problems within the Mines working and learning environment. Thus, Mines is committed to:

- Providing students educational programming about alcohol and other drugs, and information and access to appropriate community resources and professional counseling; &
- Protecting the safety, health, and well-being of all employees, students, and other individuals in our workplace and campus community.

Mines Alcohol and Other Drugs Education and Prevention Policy addresses the following:

- Standards of conduct that clearly prohibit, the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees on its property or as part of its activities;
- Mines' commitment to assigning sanctioned outcomes to students and employees consistent with local, state, and federal law, and a description of those sanctions, up to and including expulsion or termination of employment and referral for criminal prosecution;
- A description of the applicable legal sanctions under local, state, or federal law for the unlawful possession or distribution of illicit drugs and alcohol for both students and employees;
- A description of the health risks associated with the use of illicit drugs and the abuse of alcohol;
- A description of alcohol and other drugs counseling, treatment, rehabilitation, and re-entry programs available to employees and students; and
- Mines' commitment to conducting a biennial review of its program.

Presentation programs are available to any campus group that makes a request. Individuals who have concerns beyond the educational scope are referred to appropriate agencies in the community for further assistance. For more details and resources, visit the Colorado School of Mines Alcohol and Other Drugs Information page at <https://www.mines.edu/student-life/health-wellness/>.

Information regarding the physiological and psychological effects of alcohol is available through the Student Health Center, Counseling Center, or Director of Student Wellness Promotions. Email the Director of Student Wellness Promotions, Emma Griffis at [egriffis@mines.edu](mailto:egriffis@mines.edu).

For students struggling with substance abuse, the Mines Counseling Center offers short-term therapy to address concerns and issues using a brief model provided by one of Mines' licensed addiction counselors. More serious addiction issues are managed by the Counseling Center's case management process for referrals to specialized community programs. The Mines Counseling Center also offers a Mines Recovery group that meets weekly and maintains an updated community resource guide. Students who have a concern about the use of alcohol or other drugs are invited to contact the Student Health Center at 303.273.3381 and visit their website: <https://www.mines.edu/student-health/>, or contact the Counseling Center at 303.273.3377 and visit their website: <https://www.mines.edu/counseling-center/>.

Employees who suspect they have an alcohol or drug dependency problem are encouraged to seek assistance. Successful completion of an appropriate rehabilitation program (including participation in aftercare) may be considered as evidence of eligibility for continued or future employment. Employees who are concerned about substance use, abuse, and rehabilitation are strongly encouraged to contact their family physicians, their health plan, or the Colorado State Employees Assistance Program (C-SEAP). C-SEAP contacts are confidential and free of charge to the employee. To learn more about C-SEAP, please visit their webpage here: <https://www.colorado.gov/c-seap>. Health insurance plans may provide coverage for substance abuse programs that address substance abuse and rehabilitation. The Office of Human Resources has information about health plans. Additionally, the health plan documents can be found at: <https://www.mines.edu/human-resources/benefits/>.

## Hazing Policy

Mines seeks to promote a safe environment where students may participate in activities and organizations without compromising their health, safety, and welfare. Mines policy, in congruence with Colorado's state law (C.R.S. §18-9-124), establishes that hazing is prohibited. Members of the Mines community are deemed responsible for hazing when they knowingly require a student, employee, or other person at the Institution to perform any act, on or off Mines property, for the purpose of induction, admission, or membership into any group, team, organization, or society associated or connected to Mines. Any action not sanctioned or authorized by the Institution, and results in harm to any person or could reasonably be foreseen to the result of such harm is considered hazing by Mines. A person's willingness to participate in an act of hazing does not justify or excuse the act or fall out of this policy. Prevention of hazing is the responsibility of every member of the Mines community. Organizations and individuals must accept the personal obligation to uphold the basic community values of being just, civil, and respectful of the rights of others. Mines Hazing Policy is located here; <https://www.mines.edu/policy-library/hazing-policy/>.

Any community member may report possible incidents of hazing via the student code of conduct incident reporting form located here; <https://www.mines.edu/student-life/student-conduct-report-and-referral-forms/>. Incidents of reported hazing will be investigated through the Colorado School of Mines' Student Code of Conduct. Complaints reported to the Department of Community Standards will be investigated accordingly through the procedures described in the Student Code of Conduct, Section 7: Student Code of Conduct Procedures. These procedures are applied to individuals and student organizations. The full Student Code of Conduct policy can be found here; <https://www.mines.edu/policy-library/mines-student-code-of-conduct/>.

Mines provides hazing prevention and education at the beginning of the school year and throughout the school year to numerous student organizations, specifically fraternity and sorority life organizations, club sports teams, and varsity athletic teams. The SAIL Organization Handbook includes the hazing policy and requires all organizations to abide by the Institutions' hazing policy. The Fraternity and Sorority community also signs an anti-hazing agreement upon joining an organization and goes through educational workshops regarding hazing prevention and intervention. Starting in 2025, all new incoming students will receive Hazing Prevention Training. This online hazing prevention, developed by leading experts, are evidence-based online courses designed to educate students on recognizing, preventing, and reporting hazing incidents. The courses incorporate best practices from hazing studies and use real-life scenarios to teach students how to respond effectively to hazing situations. In addition, all reports of hazing will be added to the 2025 ASR statistics chart.

## Firearms and Weapon Policy

Except as expressly provided within Mines Policy on Firearms, Explosives, and Other Weapons (see link below), any type of gun, including BB and pellet guns, paintball guns, or any other device capable of launching a projectile, is not permitted on the Colorado School of Mines campus. Other weapons such as illegal knives, picks, or axes are also not allowed. All weapons brought to campus must immediately be checked in at the Mines Department of Public Safety for storage.

Explosives of any kind, including firecrackers or any other type of fireworks and gunpowder, may not be used or stored on any property owned or operated by Mines, unless it is for the explicit purpose of classroom or laboratory instruction and is under the direct supervision of a faculty member and with the consent of Mines Department of Public Safety.

Possession of a firearm or other deadly weapon on Mines property without permission is a violation of Mines policy and in some cases a violation of state law and will be dealt with accordingly. A person who possesses a valid permit to carry a concealed handgun in accordance with Colorado law, C.R.S. § 18-12-201, *et seq.*, and is acting in compliance with this state law, will not be deemed to have violated this policy. A concealed carry permit does not authorize the use of a handgun in a manner that violates state or federal law or Mines policy. Further, the exception in this policy for concealed carry permit holders applies only to handguns as defined in C.R.S. § 18-12-202; all other firearms, explosives and weapons are subject to this policy. For additional information visit: <https://www.mines.edu/policy-library/policy-on-firearms-explosives-and-other-weapons>.



## **Campus Facilities**

### **Access to Campus Facilities**

Campus Facilities are open and accessible. Access to Mines campus facilities after business hours is controlled by a security lock system. The Facilities Management Department maintains oversight and maintenance of all lock systems including hard key and electronic card access within all facility types (academic, research, athletic, administrative, and student life areas); however, the management and oversight of hard key access for residence halls, apartments, and Mines owned sorority and fraternity houses shall remain with the Division of Student Life and be subject to Student Life approved policy. Facilities Management will work with individual departments to create a satisfactory access system for departmental needs within the framework of this policy and security constraints.

Mines Department of Public Safety works closely with the Facilities Management Department to maintain building security and key control. On weekdays, during normal business hours from 8 am to 5 pm, the Mines campus (excluding residence halls) will be open to students, parents, employees, contractors, and guests. During non-business hours, access to all campus facilities is by key, BlasterCard, or by admittance via Mines Department of Public Safety with prior approval from the building proctor or if someone has locked themselves out of their office or lab. After-hours access may not be granted without prior notice. In cases requiring emergency maintenance, Mines maintains a Building Access Policy for Facilities Management employees and vendors. Policies can be found under Facilities Management at: <https://www.mines.edu/policy-library/facilities-property-safety/>.

### **Maintenance of Campus Facilities**

The Mines Department of Public Safety and Facilities Management collaborate to provide ongoing maintenance and physical security enhancements on campus. This includes design review using CPTED (Crime Prevention Through Environmental Design) principles, routine inspections of locks and elevators, cameras, and lighting systems. When the Mines Department of Public Safety notices propped or damaged doors, officers will address the issue or contact Facilities Management for repair and/or remediation. The Mines Facilities Management Department has a regular preventive maintenance schedule for maintenance checks around the Mines campus, including exterior lighting, landscaping and grounds. When Facilities Management staff respond to maintenance calls, they track all requests and completions as well as verifications that the issue was addressed to the requesting party's satisfaction. All Facilities Maintenance Policies are found at: <https://www.mines.edu/policy-library/facilities-property-safety/>.

## **Mines Owned Residential Facilities**

Colorado School of Mines has several on-campus residential facilities including residence halls, apartment units, and fraternity and sorority houses. For more information on residence hall policies and procedures, please visit the Residence Life webpages at <http://www.mine.edu/residence-life> <https://www.mines.edu/residence-life/wp-content/uploads/sites/46/2023/06/Residence-Hall-Handbook-Rights-and-Responsibilities-2023.pdf>

### **Security of Residence Halls**

Residents are responsible for their living environment. Responsibilities include monitoring who is following them into a residential area. Each resident entering or leaving a building should ensure that entrances are secured and locked to prevent unauthorized entry. Unauthorized entry includes holding a door for someone who does not live in the residential community. Any resident who allows non-residents to enter will be held liable for any damages or disruption caused by unauthorized entrants.

Access to residential facilities is limited to students and authorized personnel only. All visitors must be hosted by a resident who assumes responsibility for their visitor. Those without a valid Mines BlasterCard are considered visitors and will be admitted only after the approval of their hosts. Residence halls are secured 24 hours a day. All residence halls are regularly patrolled by residence life staff and assisted by Mines Police as needed. These walks are intended to ensure the security of the building. Front desk staff monitor the entrance of the building for security purposes and are on call to assist students as needed. Additionally, there will be a professional staff member, a Residence Life Coordinator, on-call 24 hours a day, 7 days a week, every day of the year. These individuals are trained to handle a wide variety of emergency and crisis situations.

## **Residence Hall Policies and Regulations**

**Noise:** Residents are expected to be considerate of other community members who may be impacted by the noise they create. Quiet Hours are typically Sunday through Thursday from 9:00 PM until 7:00 AM the following day, and Friday and Saturday 11:00 PM until 11:00 AM, but may vary between individual communities. During the quiet hour period, TVs, stereos, voices, etc. must be lowered until inaudible in neighboring rooms and hallways. Furthermore, residents will refrain from loud and discourteous behavior in the hallways, stairwells, bathrooms, lounges, lobbies, and any common area in or around (outside) of residential communities.

Courtesy hours are maintained 24/7. Excessive loud disturbing noise or behavior at any time during the day or night will not be tolerated. A "two doors away/outside your unit" policy is the guideline. Although the internal layout of Weaver Towers suites tends to yield more "communal noise," the policy will still be enforced this way if any complaint is raised.

During the last two weeks of each semester, all floors will observe 24-hour quiet hours. These hours will be posted, and violations of these quiet hours may result in disciplinary action.

**Weapons:** Except as expressly provided within Mines Policy on Firearms, Explosives and Other Weapons, which can be found here: <https://www.mines.edu/policy-library/policy-on-firearms-explosives-and-other-weapons/>, handguns, hunting knives, rifles, shotguns, bows & arrows, swords, paintball guns, airsoft guns, and similar dangerous devices and objects are not permitted on campus.

Residence Life staff have discretion to determine what constitutes a dangerous weapon within the residential communities. As a contractual condition of residence, all residents must waive their right to possess, carry or store any weapon, firearm, or explosives, including concealed carry handguns, in any Colorado School of Mines-owned house, apartment, or residence hall.

All switch-blade and fixed-blade knives are not permitted in the residence halls. Pocketknives or multi-function tools featuring a standard manual flip-blade type not exceeding 3.0 inches will be tolerated but are not condoned or encouraged. Staff members reserve the right to require the forfeiture of any device housing a knife blade in violation of these guidelines.

Misuse or abuse of any dangerous device resulting in a possible threat to the safety of any resident, may result in conduct action and if the case warrants, will be turned over to Mines Department of Public Safety.

**Alcohol and Drugs:** The Department of Residence Life takes the illegal use and abuse of alcohol and chemical substances seriously. This includes alcohol use by individuals under the legal age or in an inappropriate manner, illegal drug use, including marijuana, and inappropriate use of prescription medications. As an educational institution, we place a great deal of responsibility on students who are of legal age to make the decision whether or not to consume alcohol and if they choose to consume alcohol, they will do so responsibly. College students also have a great deal of independence; however, with independence comes responsibility.

**Residence Halls, 1750 Jackson Street Apartments, and Mines Owned Greek Houses:** No alcoholic beverages, regardless of the person's age, may be possessed or consumed in individual rooms or in any public or common areas of the residence halls.

**Mines Park Apartments:** Alcohol possession and consumption in Mines Park Apartments is acceptable only for persons age 21 and over. All roommates must be 21 years of age or older in order to possess and consume alcohol in apartment communal areas (i.e., living room and kitchen). If at least one roommate or guest is not 21 years of age, then those residents who are 21 years of age or older must keep their alcohol in their respective private living quarters (i.e., bedroom).

**Fraternity and Sorority Houses:** Alcoholic beverages may be possessed and consumed by those of legal age only as approved by the Dean of Students and rules set through their respective Headquarters. All events at which alcoholic beverages are served must be approved by the Dean of Students and use a third-party vendor. Procedures for the approval process can be located here: <https://www.mines.edu/policy-library/student-alcohol-policy-and-procedures>.

**Smoking:** All campus and State buildings, including any residential communities are designated as non-smoking on the interior part of the building. Smoking is not permitted within 25 feet of building entrances, windows, doors, and ventilation intake systems. Smoking includes tobacco, cloves, use of e-cigarettes, electronic vaping devices, personal vaporizers, electronic nicotine delivery systems, or other devices that vaporize substances to simulate smoking.

### **Residence Life On-Call Presence**

For all on-campus students, there will be a Resident Advisor and Community Director on-call every night from 5 pm to 8 am and during the weekend from 5 pm on Friday until 8 am Monday morning, during the academic year. Resident Advisors in residence halls and 1750 Jackson Street Apartments make two (2) community walks of their community each night. These walks are intended to ensure the security of the building, in addition to being social. Residence Hall staff may knock on doors to converse with residents and will check safety and security of all bathrooms (public and in-suite) on the last evening round. Resident Advisors in Mines Park Apartments conduct one (1) driving or walking round of the complex. Driving or walking rounds in Mines Park intend to ensure security of the complex and nearby grounds. Additionally, there will be a professional staff member, a Residence Life Coordinator, on-call 24 hours a day, 7 days a week, every day of the year. These individuals are trained to handle a wide variety of emergency and crisis situations.

Residents may call Mines Department of Public Safety for any immediate concerns or after-hours emergencies at 303.273.3333, or 911 for local police when confronted with any sort of incident in a residential community (whether on-duty or not), any Residence Life staff member will take appropriate actions to respond to the situation. The Residence Life staff will also submit an informational report detailing the nature of the situation. Informational reports may be referred by Mines administrators for any follow up action.

### **Residence Life Student Staff Emergency Training**

At the beginning of the academic year, Residence Life Student Staff, including Community Directors and Resident Advisors, participate in training concerning management of emergency incidents. This includes instruction concerning operation of alarm systems, building evacuation procedures, and coordination with police and fire authorities. The Mines Department of Public Safety and/or the Mines Environmental Health and Safety Department assists in providing this training. Additionally, the Mines Office for Institutional Equity & Title IX provides Mandated Reporter Training, Clery Act and CSA training, as well as training on response to incidents of sexual harassment, sexual assault, and interpersonal violence and reporting obligations under Title IX.

## Clery Crime Statistics for Colorado School of Mines

The Clery Compliance Team prepared the following statistics, working closely with offices around campus and in the community to publish accurate policy statements and to collect crime statistics. Campus crime, arrest, and referral statistics include those reported to Mines Police Department, the Office of Student Conduct, the Office of Institutional Equity, Residence Life and Housing, and other campus security authorities as defined by the Clery Act. The purpose of disclosing Clery crime statistics in the Annual Security and Fire Safety Report (ASFSR) is to inform the Mines community, including current and prospective students and employees, regarding issues related to safety and security at Mines. Clery Crime statistics represent what was reported to officials. Statistics may or may not be representative of what actually occurred.

For Clery Act purposes, the Colorado School of Mines is also required to report crimes that occur at non-campus buildings including properties that are owned or controlled by student organizations that are officially recognized by Mines. This includes fraternities and sororities that are officially recognized by Mines and their off-campus housing buildings. Mines must also include in the non-campus buildings or property category, any property that is owned or controlled by Mines which is used in direct support of Mines educational purposes, that is frequently used by students and is not within the same reasonably contiguous geographic area of the Mines campus. This includes, for instance, classroom space rented by Mines departments to host classes at off-campus sites, and spaces used for educational field trips around the world.

### Hate Crimes

For an incident to be classified as a hate crime, it must first meet the definition of a crime. Crimes that can be classified as hate crimes include: murder, non-negligent manslaughter, sexual assault, robbery, burglary, motor vehicle theft, larceny-theft, vandalism, aggravated assault, simple assault, intimidation and arson. To be classified as a hate crime, the incident must first be determined to be a criminal act, and evidence must also exist that the crime was motivated by the offender's bias against the victim based on one or more of these identities, as defined by law: disability (physical, psychological, cognitive and chronic health); ethnicity; gender; gender identity; race; national origin; religion; and sexual orientation. The Clery Act requires the university to report in this document incidents that fall within select, specific categories of hate crimes that occurred with in Clery geography. *(See footnotes under the Colorado School of Mines Clery Crime Statistics chart for detailed information)*

### Unfounded Crimes

If a crime is reported as occurring On Campus, in On-Campus Residential Facilities, in or on Non-Campus buildings or property, or on Public Property, and the reported crimes is investigated by law enforcement authorities and found to be false or baseless, the crime is considered to be "unfounded". Only sworn or commissioned law enforcement personnel may unfound a crime after a thorough investigative process.

## Colorado School of Mines Clery Crime Statistics

Criminal Offenses	Year	On Campus	On-Campus Student Housing Facilities	Non-Campus Property	Public Property*
Murder / Non-Negligent Manslaughter	2024	0	0	0	0
	2023	0	0	0	0
	2022	0	0	0	0
Negligent Manslaughter	2024	0	0	0	0
	2023	0	0	0	0
	2022	0	0	0	0
Robbery	2024	0	0	0	0
	2023	0	0	0	0
	2022	0	0	0	0
Aggravated Assault	2024	0	0	0	0
	2023	1	0	0	0
	2022	0	0	0	0
Burglary	2024	7	0	0	0
	2023	8	7	0	0
	2022	3	2	1	0
Motor Vehicle Theft	2024	3	0	0	0
	2023	2	0	0	0
	2022	4	1	4	0
Arson	2024	1	0	0	0
	2023	0	0	0	0
	2022	0	0	0	0
Liquor Law Violations (Arrest /Charge)	2024	2	1	0	1
	2023	2	0	0	0
	2022	0	0	0	0
Drug Violations (Arrest /Charge)	2024	0	0	0	1
	2023	0	0	0	0
	2022	1	1	0	0
Weapons Violations (Arrest /Charge)	2024	1	0	0	0
	2023	3	0	0	0
	2022	0	0	0	0
Disciplinary Referrals					
Liquor Law Violations for Disciplinary Actions	2024	88	87	0	1
	2023	65	64	0	0
	2022	118	116	0	0
Drug Violations for Disciplinary Actions	2024	6	6	0	0
	2023	11	11	0	0
	2022	14	5	0	0
Weapons Violation for Disciplinary Actions	2024	0	0	0	0
	2022	0	0	0	0
	2023	0	0	0	0

Unfounded: There were a total of four unfounded crimes in 2024 for all categories and no unfounded crimes in Calendar Year 2022, 2023.

Hate crimes: There was one reported Hate Crimes for Calendar Year 2024 (on campus - vandalism- related to religion) and none from 2022, 2023 within Mines Clery geography.

Crimes that occurred in Residence Facilities are reported both in the “On Campus” category and in the “Residential Facilities” category. Reported crimes may involve individuals not associated with Mines. Non-Campus Buildings and property crimes include crimes reported by other law enforcement agencies in areas around Mines stay-away locations.

\* Includes crimes reported by other law enforcement agencies on public property bordering the campus.

## Clery Crime Definitions

### ***The term "On Campus" means:***

1. Any building or property owned or controlled by this institution of higher education within the same reasonably contiguous geographic area of the institution and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls and fraternity or sorority houses located within the campus boundaries.
2. Crimes that occurred in residence halls are reported both in the "On Campus" category and in the "Residential Facilities" category. Thus, "Residential Facilities" is a subset of "On Campus."
3. Property within the same reasonably contiguous geographic area of the institution that is owned by the institution but controlled by another person, is used by students, and supports institutional purposes (such as a food or other retail vendor).
4. The Colorado School of Mines Campus is defined as those properties, streets, retail operations and facilities owned by the State of Colorado and used by Mines students, staff, faculty and visitors.

### ***The term "Non-Campus Building or Property" means:***

1. Any building or property owned or controlled by a student organization recognized by the institution; and
2. Any building or property (other than a branch campus) owned or controlled by an institution of higher education that is used in direct support of, or in relation to, the institution's educational purposes, is used by students, and is not within the same reasonably contiguous geographic area of the institution.

### ***The term "Public Property" means:***

All public property that is within the same reasonably contiguous geographic area of the institution, such as a sidewalk, a street, other thoroughfare or parking facility, and is adjacent to a facility owned or controlled by the institution if the facility is used by the institution in direct support of, or in a manner related to the institution's educational mission.

## **Criminal Offenses**

The following definitions are crimes that Federal Law requires institutions to report. The reported statistics are a count of the offenses on the basis of calls for service, complaints or investigations. They do not include findings of courts, jury, prosecutorial decisions, and student judicial boards.

***Criminal Homicide-Murder and Non-Negligent Manslaughter:*** The willful (non-negligent) killing of one human being by another.

***Criminal Homicide-Manslaughter by Negligence:*** The killing of another person through gross negligence.

***Robbery:*** The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

***Aggravated Assault:*** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.)

***Burglary:*** The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a



larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned. An incident must meet the following three conditions to be classified as a Burglary:

1. There must be evidence of unlawful entry (trespass). Both forcible and non-forcible entry is included.
2. The unlawful entry must occur within a structure, which is defined as having four walls, a roof, and a door.
3. The unlawful entry into a structure must show evidence that the entry was made in order to commit a felony or theft. If the intent was not to commit a felony or theft, or if the intent cannot be determined, the proper classification is Larceny.

**Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned including joyriding.)

**Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

### **Liquor, Drug, & Weapon Violations**

The following violations should be reported to Mines Department of Public Safety, which will tabulate statistics from these reports.

**Liquor Law Violations:** The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession or use of alcoholic beverages, not including driving under the influence and drunkenness. To include the manufacturing, sale, transporting, furnishing, possessing, etc., of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; underage person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

**Drug Abuse Violations:** Violations of laws prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation or importation of any controlled substance or narcotic substance. To include arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics that can cause true addiction (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

**Weapon Law Violations:** The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons. This classification encompasses weapons offenses that are regulatory in nature.

**Other Weapons Violations:** Other weapons violations include: manufacture, sale, or possession of a deadly weapon; carrying a deadly weapon, concealed or open; using, manufacturing, etc., of silencers; furnishing a deadly weapon to a minor; alien's possession of a deadly weapon; and attempts to commit any of the above. These types of violations are not limited to "deadly" weapons; they also apply to weapons used in a deadly manner.

### **Hate Crime**

A crime reported to local police agencies or to a campus security authority that manifests evidence that the victim was intentionally selected because of the perpetrator's bias against the victim. The categories of bias include the victim's actual or perceived race, religion, gender, gender identity, sexual orientation, ethnicity, national origin, and disability.

Mines is required to report statistics for hate (bias) related crimes by the type of bias as defined below for the following classifications: murder/non-negligent manslaughter, negligent manslaughter, sex offenses (forcible and non-forcible), robbery, aggravated assault, burglary, motor vehicle theft, arson and larceny, vandalism, intimidation, and simple assault.

Only when hate crimes occur will the following be counted for Clery purposes.

- Larceny: The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.
- Vandalism: To willfully or maliciously destroy, injure, disfigure, or deface any public or private property, real or personal, without the consent of the owner or person having custody or control by cutting, tearing, breaking, marking, painting, drawing, covering with filth, or any other such means as may be specified by local law.
- Intimidation: To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.
- Simple Assault: An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.

NOTE: A hate or bias related crime is not a separate, distinct crime, but is the commission of a criminal offense which was motivated by the offender's bias.

**Hate Crime Bias Categories** – Although there are many possible categories of bias, under Clery, only the following categories are reported:

- Race: A preformed negative opinion or attitude toward a group of people who possess common physical characteristics, e.g., color of skin, eyes, and/or hair; facial features, etc., genetically transmitted by descent and heredity which distinguish them as distinct division of humankind, e.g., Asians, blacks or African Americans, whites.
- Gender: A preformed negative opinion or attitude toward a person or a group of people based on their actual or perceived gender.
- Gender Identity: A preformed negative opinion or attitude toward person or a group of people based on their actual or perceived identity, e.g., bias against transgender or gender non-conforming individuals. Gender non-conforming describes a person who does not conform to the gender-based expectations of society.
- Religion: A preformed negative opinion or attitude toward a group of people who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being.
- Sexual Orientation: A preformed negative opinion or attitude toward a group of people based on their actual or perceived sexual orientation.
- Ethnicity: A preformed negative opinion or attitude toward a group of people whose members identify with each other through a common heritage, often consisting of a common language, common culture (often including a shared religion) and/or ideology that stresses common ancestry. The concept of ethnicity differs from the closely related term "race" in that "race" refers to a grouping based mostly upon biological criteria, while "ethnicity" also encompasses additional cultural factors.
- National Origin: A preformed negative opinion or attitude toward a group of people based on their actual or perceived country of birth. This bias may be against people that have a name or accent associated with a national origin group, participate in certain customs associated with a national origin group, or because they are married to or associate with people of a certain national origin.

- **Disability:** A preformed negative opinion or attitude toward a group of persons based on their physical or mental impairments, whether such disability is temporary or permanent, congenital or acquired by heredity, accident, injury, advanced age or illness

## **Violence Against Women Act (VAWA) Reauthorization**

Colorado School of Mines is committed to creating and maintaining an environment free of Sexual Violence including; dating violence, domestic violence, sexual assault, and stalking. Such behaviors are not tolerated at Mines and are prohibited both by law and by Mines policy. Mines will respond promptly and effectively to reports of Sexual Violence and will take appropriate action to prevent, to correct, and when necessary, to discipline behavior violating Mines policy.

Mines will also not tolerate any form of retaliation against a community member for reporting complaints, cooperating with investigations and proceedings relating to such complaints, or opposing sexual harassment, sexual assault, or interpersonal violence. The Colorado School of Mines Board of Trustees' Policy Prohibiting Sexual Misconduct, Discrimination and Retaliation can be found online at <https://www.mines.edu/policy-library/policy-prohibiting-sexual-misconduct-discrimination-and-retaliation/>.

### **VAWA Definitions**

#### **Consent**

Consent means positive, unambiguous, and voluntary agreement to engage in specific sexual activity throughout a sexual encounter. Consent is active, not passive. It is critical to note the nuances of consent:

- Consent must be affirmative. Consent consists of an outward demonstration indicating an individual has freely chosen to engage in sexual activity. Relying on non-verbal communication can lead to misunderstandings. Silence, in and of itself, cannot be interpreted as Consent. Consent may not be inferred from silence, passivity, lack of resistance, or lack of an active response alone. A person who does not physically resist or verbally refuse sexual activity is not necessarily giving Consent.
- Consent cannot be inferred in the context of a current or previous sexual relationship.
- Consent to some sexual acts does not imply consent to others.
- Past Consent to a given act does not imply or grant present or future consent.
- Consent must be ongoing throughout a sexual encounter and can be revoked at any time.
- Consent cannot be obtained by fear, threat, coercion, intimidation, and/or force.
- Consent cannot be obtained from someone who is incapacitated\*.
- Consent cannot be obtained from someone who is not of legal age (Colorado Revised Statutes § 18-3-402).

\*Incapacitation may result from alcohol or other drug use, sleep, unconsciousness, illness, mental disability or other factors. The use of alcohol or drugs, in and of itself does not render a person incapacitated. Incapacitation is a state beyond drunkenness or intoxication. The impact of alcohol and drugs varies from person to person. Incapacitation is a state where a person cannot make a rational, reasonable decision because they lack the capacity to give affirmative consent (for example, to understand the who, what, when, where, why, and/or how of sexual interaction). An individual's intoxication does not excuse their obligation to obtain Consent.

# Clery Act Definitions of Domestic Violence, Dating Violence, Sexual Assault, and Stalking

The Jeanne Clery Campus Safety Act defines the crimes of domestic violence, dating violence, sexual assault, and stalking as follows:

## Domestic Violence

A Felony or misdemeanor crime of violence committed:

- i. By a current or former spouse or intimate partner of the victim;
- ii. By a person with whom the victim shares a child in common;
- iii. By a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;
- iv. By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or
- v. By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

For the purposes of complying with the requirements of this section and §668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

## Definition of a Crime of Violence

According to Section 16 of Title 18 of the United States Code, the term "crime of violence" means:

- i. An offense that has as an element of the use, attempted use, or threatened use of physical force against the person or property of another;
- ii. Any other offense that is a felony and that, by its nature, involves a substantial risk that physical force against the person or property of another may be used in the course of committing the offense.

## Dating Violence

Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.

- i. The existence of such a relationship shall be based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.
- ii. For the purpose of this definition:
  - a. Dating Violence includes, but is not limited to, sex or physical abuse or the threat of such abuse.
  - b. Dating Violence does not include acts covered under the definition of domestic violence.
- iii. For the purpose of complying with the requirements of this section and §668.41, any incident meeting this definition is considered a crime for the purpose of Clery Act reporting.

## Sexual Assault

An offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI's Uniform Crime Reporting (UCR) program. Per the National Incident-Based Reporting System User Manual from the FBI UCR Program, a sex offense is "any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent."

- i. **Rape** is defined as the penetration, not matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

- ii. **Fondling** is defined as the touching of the private parts of another person for the purposes of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of their age or because of their temporary or permanent mental incapacity.
- iii. **Incest** is defined as sexual intercourse between a person who are related to each other within the degrees wherein marriage is prohibited by law.
- iv. **Statutory Rape** is defined as sexual intercourse with a person who is under the statutory age of consent.

### **Stalking**

- i. Engaging in a course of conduct directed at a specific person that would cause a reasonable person to
  - a. Fear for the person's safety or the safety of others
  - b. Suffer substantial emotional distress.
- ii. For the purposes of this definition
  - a. Courses of conduct means two or more acts, including, but not limited to, acts which the stalker directly, indirectly, or through third parties, by an action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person's property.
- iii. For the purposes of complying with the requirements of this section and section 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

## **Colorado State Definitions of Domestic Violence, Dating Violence, Sexual Assault, and Stalking**

State of Colorado Revised Statutes defines sexual assault, domestic violence and consent as follows:

### **Sexual Assault (C.R.S. § 18-3-402)**

- (1) Any actor who knowingly inflicts sexual intrusion or sexual penetration on a victim commits sexual assault if:
- (a) The actor causes submission of the victim by means of sufficient consequence reasonably calculated to cause submission against the victim's will; or
  - (b) The actor knows that the victim is incapable of appraising the nature of the victim's conduct; or
  - (c) The actor knows that the victim submits erroneously, believing the actor to be the victim's spouse; or
  - (d) At the time of the commission of the act, the victim is less than fifteen years of age and the actor is at least four years older than the victim and is not the spouse of the victim; or
  - (e) At the time of the commission of the act, the victim is at least fifteen years of age but less than seventeen years of age and the actor is at least ten years older than the victim and is not the spouse of the victim; or
  - (f) The victim is in custody of law or detained in a hospital or other institution and the actor has supervisory or disciplinary authority over the victim and uses this position of authority to coerce the victim to submit, unless the act is incident to a lawful search; or
  - (g) The actor, while purporting to offer a medical service, engages in treatment or examination of a victim for other than a bona fide medical purpose or in a manner substantially inconsistent with reasonable medical practices; or
  - (h) The victim is physically helpless and the actor knows the victim is physically helpless and the victim has not consented.

### **Unlawful Sexual Contact (C.R.S. § 18-3-404)**

- Any actor who knowingly subjects a victim to any sexual contact commits unlawful sexual contact if:
- (a) The actor knows that the victim does not consent; or
  - (b) The actor knows that the victim is incapable of appraising the nature of the victim's conduct; or

- (c) The victim is physically helpless and the actor knows that the victim is physically helpless and the victim has not consented; or
  - (d) The actor has substantially impaired the victim's power to appraise or control the victim's conduct by employing, without the victim's consent, any drug, intoxicant, or other means for the purpose of causing submission; or
  - (e) Repealed.
  - (f) The victim is in custody of law or detained in a hospital or other institution and the actor has supervisory or disciplinary authority over the victim and uses this position of authority, unless incident to a lawful search, to coerce the victim to submit; or
  - (g) The actor engages in treatment or examination of a victim for other than bona fide medical purposes or in a manner substantially inconsistent with reasonable medical practices.
- (1.5) Any person who knowingly, with or without sexual contact, induces or coerces a child by any of the means set forth in § 18-3-402 to expose intimate parts or to engage in any sexual contact, intrusion, or penetration with another person, for the purpose of the actor's own sexual gratification, commits unlawful sexual contact. For the purposes of this subsection (1.5), the term "child" means any person under the age of eighteen years.
- (1.7) Repealed.

Additional laws under the criminal code cover sexual assault as related to assault on a child, internet considerations, and other specific violations. The above listed violation elements are the most common violations related to sexual assault.

### **Domestic Violence (C.R.S. § 18-6-800.3)**

- (1) "Domestic violence" means an act or threatened act of violence upon a person with whom the actor is or has been involved in an intimate relationship. "Domestic violence" also includes any other crime against a person, or against property, including an animal, or any municipal ordinance violation against a person, or against property, including an animal, when used as a method of coercion, control, punishment, intimidation, or revenge directed against a person with whom the actor is or has been involved in an intimate relationship.
- (2) "Intimate relationship" means a relationship between spouses, former spouses, past or present unmarried couples, or persons who are both the parents of the same child regardless of whether the persons have been married or have lived together at any time.

**Dating Violence:** Colorado state statutes do not contain a specific definition of dating violence. For reporting purposes, Mines defers to the definition of "dating violence" set forth in VAWA.

### **Stalking (C.R.S. § 18-3-602)**

- (1) A person commits stalking if directly, or indirectly through another person, the person knowingly:
  - (a) Makes a credible threat to another person and, in connection with the threat, repeatedly follows, approaches, contacts, or places under surveillance that person, a member of that person's immediate family, or someone with whom that person has or has had a continuing relationship; or
  - (b) Makes a credible threat to another person and, in connection with the threat, repeatedly makes any form of communication with that person, a member of that person's immediate family, or someone with whom that person has or has had a continuing relationship, regardless of whether a conversation ensues; or
  - (c) Repeatedly follows, approaches, contacts, places under surveillance, or makes any form of communication with another person, a member of that person's immediate family, or someone with whom that person has or has had a continuing relationship in a manner that would cause a reasonable person to suffer serious emotional distress and does cause that person, a member of that person's immediate family, or someone with whom that person has or has had a continuing relationship to suffer serious emotional distress. For purposes of this paragraph (c), a victim need not show that he or she



received professional treatment or counseling to show that he or she suffered serious emotional distress.

(2) For the purposes of this part 6:

- (a) Conduct "in connection with" a credible threat means acts that further, advance, promote, or have a continuity of purpose, and may occur before, during, or after the credible threat.
- (b) "Credible threat" means a threat, physical action, or repeated conduct that would cause a reasonable person to be in fear for the person's safety or the safety of his or her immediate family or of someone with whom the person has or has had a continuing relationship. The threat need not be directly expressed if the totality of the conduct would cause a reasonable person such fear.
- (c) "Immediate family" includes the person's spouse and the person's parent, grandparent, sibling, or child.
- (d) "Repeated" or "repeatedly" means on more than one occasion.

### **Consent to Sexual Activity (C.R.S. § 18-3-401)**

(1.5) "Consent" means cooperation in act or attitude pursuant to an exercise of free will and with knowledge of the nature of the act. A current or previous relationship shall not be sufficient to constitute consent under the provisions of this part 4. Submission under the influence of fear shall not constitute consent.

(3) "Physically helpless" means unconscious, asleep, or otherwise unable to indicate willingness to act.

## **Being an Active Bystander**

Bystander Intervention means safe and positive options that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of harmful conduct. Bystander intervention includes recognizing situations as potentially harmful, understanding institutional structures and cultural conditions that facilitate violence, overcoming barriers to intervening, identifying safe and effective intervention options, and taking actions to intervene.

Bystanders play a critical role in the prevention of harmful conduct. They are "individuals who observe violence or witness the conditions that perpetuate violence. They are not directly involved but have the choice to intervene, speak up, or do something about it." Mines' goal is to promote a culture of community accountability where bystanders are actively engaged in the prevention of violence without causing further harm. Below is a list\* of ways to be an active bystander:

1. Watch out for your friends and fellow students/employees. If you see someone who looks like they could be in trouble or need help, ask if they are okay.
2. Be direct, delegate responsibility, or cause a distraction when you see someone who could be in a harmful situation.
3. Intervene when someone discusses plans to harm another person.
4. Believe someone who discloses they have been impacted by harmful behavior.
5. Refer people to on-campus or off-campus resources listed in this document for support in health, counseling, and/or legal assistance.

Further bystander information is located here: <https://www.mines.edu/shape/>. If you or someone else is in immediate danger, call the Mines Department of Public Safety at 303.273.3333 or the local police by dialing 911. All incoming new and transfer undergraduate students attend an in-person Bystander Intervention training in their first-year success course, CSM101.

\*Burn, S. M. (2009). A situation model of sexual assault prevention through bystander intervention. *Sex Roles*, 60, 779-792. \*\*Bystander intervention strategies adapted from Stanford University's Office of Sexual Assault & Relationship Abuse.

## Sexual Violence Prevention Programs

Colorado School of Mines is committed to creating a safe and secure environment where the pursuit of higher education can take place. Colorado School of Mines provides primary and ongoing prevention and awareness programs for all incoming students and new employees as well as ongoing prevention and awareness campaigns for students and faculty. These programs include information about:

- Mines prohibits the offenses of domestic violence, dating violence, sexual assault and stalking.
- Definitions of domestic violence, dating violence, sexual assault and stalking in Colorado.
- Definition of consent, in reference to sexual activity.
- Safe and positive options for bystander intervention that may be carried out by an individual to prevent harm or intervene when there is a risk of domestic violence, dating violence, sexual assault or stalking.
- Risk reduction to recognize warning signs of harmful behavior and how to avoid potentially harmful situations.
- Possible sanctions or protective measures that Mines may impose following a final determination of an institutional disciplinary procedure regarding domestic violence, dating violence, sexual assault or stalking.
- Procedures victims should follow if domestic violence, dating violence, sexual assault or stalking has occurred.
- Procedures for institutional disciplinary action in cases of alleged domestic violence, dating violence, sexual assault or stalking. Information about how the institution will protect the confidentiality of victims, including how publicly available record keeping will be accomplished without inclusion of identifying information about the victim, to the extent that maintaining such confidentiality would not impair the ability of the institution to provide the accommodations or protective measures.

Furthermore, Colorado School of Mines has taken the following steps to provide greater awareness of sexual assault, domestic violence, dating violence and stalking:

- All faculty and staff are required to take online training courses on primary prevention, and recognizing and responding to sexual harassment, sexual assault, dating violence, domestic violence, and stalking prevention, policy and procedures, and victim resources. This begins with a live training during New Employee Orientation that covers policies, procedures, and reporting. This is followed up by online courses designed to build knowledge and skills for preventing and responding to harassment, sexual harassment, sexual assault, dating and domestic violence, and stalking in the higher education context.
- Residence Life professional staff receives in-person training on Mines policy and procedures, victim resources and common dynamics of sexual assault and interpersonal violence as part of their formal Residence Life training.
- Incoming undergraduate and graduate students, including transfer students, attend training during new student orientation in August or December/January of each year, focused on primary prevention and awareness of sexual assault and interpersonal violence, institutional policy and procedures, resources, and bystander intervention. Incoming undergraduate, graduate, and transfer students are also assigned an online prevention course on awareness and prevention of sexual assault, dating and domestic violence, and stalking. This course covers primary prevention topics of recognizing the difference between healthy and unhealthy relationships, promoting attitudes and values that prevent sexual and interpersonal violence, definition of consent, how to support a victim-survivor, campus policies and procedures, bystander intervention strategies, and campus and community resources for reporting and support.
- First-year and transfer undergraduate students receive an in-person dose by bystander intervention training in their required first year seminar. Second-year undergraduate students receive in-person dose of primary prevention training on healthy relationships (signs of healthy and unhealthy relationships), boundaries and consent, and warning signs of stalking and domestic/dating violence in their required second-year seminar course.

- Campus awareness events in 2024 focused on sexual harassment, sexual assault, and interpersonal violence (domestic and dating violence). Events have included; Resource Fairs like the Rise Up Booth at Fresh Check Day, the New Student Resource Fair and the Grad Student Resource Fair, Take Back the Night events (Film Screening and Survivor Space Gathering), Clothesline Project, Purple Thursday for Domestic Violence Awareness Month, Denim Day for Sexual Assault Awareness Month, and an Empower Ride Cycle. The Office for Institutional Equity, in partnership with the Sexual Harassment and Assault Advocacy, Prevention, and Education Office (SHAPE) and other offices, plans to repeat these events in future years as well as incorporate other events in the future.
- Campus skill-building optional in-person events in 2024 included: Consent Conversations: A Dialogue on Consent, 10 Signs of Healthy and Unhealthy Relationships Training, Bystander Intervention Skills Lab Training, Sexual Assault Prevention Through Painting, Trauma-Informed Yoga, Creating Welcoming Environments (Fraternity and Sorority Life Risk Series), and Boundaries and Healthy Conflict (Fraternity and Sorority Life Risk Series).
- Campus risk reduction education efforts included a campus presentation and a campus outreach table on recognizing and reducing risk of stalking for National Stalking Awareness Month, a workshop and outreach table on reducing risk of domestic and dating violence held in February for Dating Violence Awareness Month, and risk reduction communication in the campus Daily Blast e-newsletter throughout the month of April for Sexual Assault Awareness Month. Additionally, risk reduction strategies are infused into the online prevention modules that are assigned to students.

# **Mines Sexual Misconduct**

## **Supportive Measures, Procedures, Options, Resources, and Rights**

### **Supportive Measures**

Mines offers academic, safety, and wellness supportive measures to any impacted party, regardless of their decision to file a formal complaint. Supportive measures will be individualized and appropriate based on the initial information shared with and gathered by the Title IX Coordinator. Supportive measures are offered to both parties during a formal grievance process (investigation and live hearing). Additionally, after a fair and unbiased assessment, the Title IX Coordinator may take additional steps to ensure the safety of the parties involved in an incident or ongoing situation, to ensure the safety of the Mines community, or to protect the integrity of a formal resolution process. Imposition of supportive measures does not reflect a presumption of responsibility for violating of the Colorado School of Mines Board of Trustees' Policy Prohibiting Sexual Misconduct, Discrimination, and Retaliation: <https://www.mines.edu/policy-library/policy-prohibiting-sexual-misconduct-discrimination-and-retaliation>.

Examples of these academic, safety, and wellness supportive measures may include, but are not limited to the following:

- Recommending issuance of Mines based mutual “no contact” directives and/or assistance with court ordered restraining orders issued by criminal, civil or tribal court;
- Providing escorts to the parties so they can transition between classes and activities without risk of running into the other party;
- Coordinating class schedules for the parties to eliminate or decrease conflicts;
- Providing information about obtaining protective orders through appropriate law enforcement and judicial mechanisms;
- Moving one or both of the parties to a different campus housing unit;
- Providing assistance with modifying class schedule;
- Providing academic support services, such as tutoring and testing in the Testing Center;
- Arranging for a party to re-take a course or withdraw from a class without penalty, including ensuring that any changes do not adversely affect the party's academic record;
- Providing assistance with modifying work schedule or office location;
- Providing referrals for counseling and/or victim's support services;
- Providing referrals for medical services;
- Assigning a Process Resource to the Complainant and/or Respondent;
- Providing additional campus-wide, office or department specific training; and
- Any other steps Mines determines are reasonable and appropriate given the circumstances.

*\* See Appendix D for a comprehensive list of possible Mines' based supportive measures*

### **Procedures to Resolve Complaints of Sexual Misconduct**

Mines is committed to providing a safe learning, working, and living environment for its students, staff, and visitors. As part of this commitment, Mines Board of Trustees has adopted a Policy Prohibiting Sexual Misconduct, Discrimination, and Retaliation. The following formal and informal procedures have been established to respond to alleged violations of this policy. Complaints typically take 60 - 90 business days to resolve. There are always exceptions and extenuating circumstances that can cause a resolution to take longer. Mines will avoid all undue delays within its control. The Office for Institutional Equity proceedings will include prompt, fair, and impartial processes from the initial investigation to the final result.

### **Procedure A: Formal Resolution for Complaints of Sexual Misconduct under Title IX**

Procedure A will be applied when alleged Sexual Misconduct occurs under the following circumstances:

- Alleged Sexual Misconduct occurs in a Mines Education Program or Activity including locations, events, or circumstances over which Mines exercises substantial control over both the Respondent and the context in which the Sexual Misconduct occurred, including any building owned or controlled by a student organization that is officially recognized by Mines, and;

- Alleged Sexual Harassment can be determined by a reasonable person to be so Severe, Pervasive, and Objectively Offensive that it effectively denies a person equal access to a Mines Education Program or Activity per the definition of Severe, Pervasive, and Objectively Offensive (for the purpose of Title IX) as provided in the Policy Prohibiting Sexual Misconduct, Discrimination, and Retaliation, and;
- Alleged conduct occurred in the United States.

### **Procedure A: Stages of the Formal Grievance Process**

The follow are the stages of the formal grievance process, for both students and employees, used to resolve complaints of sexual misconduct including complaints of dating violence, domestic violence, and stalking.

- **Notice of Investigation.** Parties will be given a written Notice of Investigation to include the allegations of violation to the policy Prohibiting Sexual Misconduct, Discrimination, and Retaliation.
- **Investigation.** Mines will retain an impartial investigator, who at a minimum receives annual training on the issues related to dating violence, domestic violence, sexual assault and stalking, as well as how to conduct an investigation and hearing process that protects the safety of victims and promotes accountability, to perform a fact-finding investigation. The investigation is not forensic in nature, nor is it a part of a criminal or legal proceeding. Parties and witnesses have the right to participate or decline to participate in an investigation process. Parties to an investigation may, but are not required to do the following:
  - Submit evidence;
  - Name witnesses;
  - Participate in interviews;
  - Have an Advisor of their choice accompany them throughout investigation activities;
  - Review evidence and the investigation report;
  - Write and submit a response to the evidence and investigation report
- **Draft Investigation Report Review.** Prior to the finalization of the investigation report, parties will be given the opportunity to review the Draft Investigation Report, including all evidence submitted to that point. Parties will have 10 business days to review the materials and may provide a written response to the investigator. Once the deadline to submit responses has passed, the Investigator will review responses and initiate next steps which may include additional investigation or finalization of the Investigation Report. Party responses become part of the Final Investigation Report.
- **Final Investigation Report.** The Final Investigation Report will be provided to parties for review no fewer than 10 days before the live hearing.
- **Pre-Hearing Conference.** To promote a fair and expeditious hearing, the parties and their advisors are invited to attend a pre-hearing conference with the Title IX Coordinator or designee with the purpose of educating parties on this stage of the process
- **Live Hearing & Decision Stage.** Parties and witnesses are asked to participate in a live hearing with the goal of providing testimony and responding to cross-examination so that a decision may be reached regarding whether a policy has been violated. The components of a live hearing include:
  - **Notice of Hearing.** Parties will receive a Notice of Hearing no later than 10 business days before the hearing date. The Notice of Hearing will include the date, time, location, participants, and information regarding hearing administrators and attendees.
  - **Live Hearing.** The live hearing may utilize a virtual, in person, or hybrid format. During the live hearing, parties and witnesses will be given the opportunity to state their positions through opening statements, submission to cross-examination questions, and closing statements. Questions are developed by parties and their advisors and asked only through the hearing officer or party advisors. Parties are not permitted to personally direct questions to each other at any time.
  - **Hearing Officer Recommendation.** Following the hearing, the hearing officer will author a recommendation and submit it to the decision maker.

- **Decision.** Following the hearing, the decision maker will issue a written determination regarding responsibility simultaneously to all parties within ten (10) business days of receiving the recommendation from the hearing officer. If the Respondent is found responsible for a violation of the Policy, the decision will include a determination regarding sanctions, as well as any remedies to be provided to Complainant.
- **Sanctions.** Possible sanctions for violating the Mines Policy Prohibiting Sexual Misconduct, Discrimination & Retaliation include:
  - Educational sanctions;
  - Participation in relevant awareness and prevention training programs or seminars;
  - Oral reprimand and warning;
  - Written reprimand and warning;
  - Student probation;
  - Removal from or reassignment within campus housing;
  - Limitations on campus employment;
  - Limitations on participation in Mines related activities;
  - Restitution;
  - Suspension;
  - Expulsion;
  - Termination of employment or appointment;
  - Initiation of the Tenure Revocation or Termination for Cause Process set forth in the Faculty Handbook;
  - Corrective or Disciplinary Action under the State Personnel Board Rules; and
  - Prohibition of entering the Mines campus or attending Mines sponsored events.
- **Appeal Stage.** Complainants and Respondents have the right to appeal the decision of the hearing on the following grounds:
  - **Appropriateness of Sanctions.** The sanction imposed is grossly disproportionate to the offense;
  - **Procedural Irregularities.** A procedural irregularity occurred that significantly impacts the outcome of the hearing decision;
  - **New Information.** Newly discovered information (i.e. information that was not known or reasonably available during the Formal Grievance Process) that may have affected the decision is now available.
  - **Bias.** Appeal asserting that the Title IX Coordinator, investigator(s), hearing officer, or decision-maker had a conflict of interest or bias for or against a party that affected the outcome of the matter
- **How to Request an Appeal and Timeframe.** A Request for Appeal Form or an appeal request must be submitted in writing to the Title IX Coordinator within seven (7) business days after the Decision Letter is issued. The appeal should indicate the specific grounds for the appeal (see above), supporting arguments and documentation, and any other relevant information the appealing party wishes to include. All appeals are documentary reviews; they are not a re-hearing or new investigation. Generally, appeals are determined solely on the merits of the documents submitted. Appeal documents therefore should be as complete and succinct as possible. All sanctions imposed in the case will not go into effect until either the deadline for filing an appeal passes and no appeal is filed or, if a timely appeal is filed, the appeal is decided, whichever comes first. The appealing party may not present any new evidence unless the party can demonstrate that it could not, with reasonable diligence, have been available or produced during the course of the investigation. A request for appeal can be submitted through the Request for Appeal Form or directly in writing to the Title IX Coordinator: [titleix@mines.edu](mailto:titleix@mines.edu)



- **Review of Request for Appeal.** Once the appeal is requested, it will be reviewed for grounds. Possible outcomes at this stage are:
  - Dismissed. The appeal does not meet criteria for grounds and/or merit for appeal and a written dismissal will be provided to the parties. The decision to dismiss an Appeal is final.
  - Accepted. The appeal does meet ground and/or merit for appeal and moves forward in the appeal process.
- **Notification and Response.** If an appeal is accepted, the initial reviewer will notify the other party to the original complaint (complainant or respondent) in writing, and the party will be provided seven (7) business days to respond in writing to the appeal. The response should be sent to the initial reviewer. Neither party is required to respond to an appeal. Not responding to an appeal does not imply agreement with the appeal. After the submission of all documentation or the seven-day deadline for response has passed, the Initial Reviewer will appoint an appellate officer for review and determination. The appellate officer will review all materials submitted during the appeal process, and any relevant information as found in the investigation report, hearing recording, Hearing Officer Recommendation Letter, Decision Maker Determination Letter and any other relevant information. The appellate officer does not make new findings of fact, perform a re-hearing, or new investigation; the appellate officer review is a review of the record.
- **Notification of Appeal Decision.** The appellate officer will concurrently provide the parties with a written Notice of Appeal Decision within 21 business days of its receipt of all final documentation. The appellate officer may determine the following:
  - Uphold the initial decision in its entirety;
  - Direct that there be reconsideration by the decision maker (or a new decision maker) based on the existing evidence;
  - Direct that there be re-investigation (by the same or different investigators) followed by a second live cross-examination hearing process (by the same or different hearing officer).
  - The decision of the appellate officer is final, and there are no other levels of appeal.

## **Procedure B: Formal Resolution for Complaints of Sexual Misconduct, Discrimination, and Retaliation**

Procedure B will be applied when alleged Sexual Misconduct, Discrimination, and Retaliation occurs under the following circumstances:

- The alleged conduct does not meet criteria for Procedure A and impacts party participation in Mines programs and activities or employment;
- Mines exercises substantial control over the Respondent.

### **Procedure B: Stages of the Formal Grievance Process**

This section details the components of the Investigation Stage of the Procedure B: Formal Grievance Process.

- **Notice of Investigation.** Parties will be given a written notice of investigation to include the allegations of violation to the Policy Prohibiting Sexual Misconduct, Discrimination, and Retaliation.
- **Investigation.** Mines will retain an impartial investigator to perform a fact-finding investigation, who at a minimum receives annual training on the issues related to dating violence, domestic violence, sexual assault and stalking, as well as how to conduct an investigation and hearing process that protects the safety of victims and promotes accountability. The investigation is not forensic in nature, nor is it a part of a criminal or legal proceeding. Parties and witnesses have the right to participate or decline to participate in an investigation process. Parties to an investigation may, but are not required to do the following:

- Submit evidence;
  - Name witnesses;
  - Participate in interviews;
  - Have an advisor of their choice accompany them throughout investigation activities;
  - Review evidence and the investigation report;
  - Write and submit a response to the evidence and investigation report.
- **Draft Investigation Report Review.** Prior to the finalization of the investigation report, Parties will be given the opportunity to review the Draft investigation report, including all evidence submitted to that point. Parties will have 10 business days to review the materials and may provide a written response to the Investigator. Once the deadline to submit responses has passed, the Investigator will review responses and initiate next steps which may include additional investigation or finalization of the Investigation Report. Party responses become part of the final investigation report.
  - **Final Investigation Report.** The Final Investigation Report will be provided to parties.
  - **Decision.** The decision maker will make a determination of responsible or not responsible after reviewing the investigation report and related materials. The decision maker may or may not also meet with parties prior to making a final determination. When the decision is rendered, the decision maker will provide the decision in writing to both parties. The decision maker for employee Respondents will be selected by the Director of Human Resources or designee. The decision maker for student Respondents will be selected by the Dean of Students or designee.

### **Informal Resolution Process:**

If both parties are willing and it is deemed appropriate by the Title IX Coordinator, an informal resolution can be available for Formal Complaints of Sexual Misconduct. Informal resolutions are non-punitive and may include but are not limited to mediation, facilitated conversations, restorative justice conferences, completion of educational programming, as well as agreements about space and contact. The purpose of an informal resolution is to facilitate resolution for parties without punitive measures or a Formal Grievance Process.

- **Submission.** Parties may submit a proposal for Informal Resolution and should include what format of informal resolution they are seeking, and their intended outcomes for the informal resolution. The proposal must be submitted, in writing, to the Title IX Coordinator.
- **Approval.** An informal resolution plan or proposal must be reviewed and approved by the Title IX Coordinator before moving forward. The Title IX Coordinator may determine at any time that the informal resolution is no longer appropriate and stop the process at which time a Formal Grievance Process may be resumed or initiated.
- **Voluntary Participation.** An informal resolution requires that all parties agree to voluntarily to participate in writing. Parties may decline participation at any time at which time a Formal Grievance Process may be resumed or initiated.
- **Informal Resolution Closing.** Once an informal resolution is completed, parties will be issued a closing letter and the matter will be considered resolved. A Formal Grievance Process is not available for a matter that has been resolved through informal resolution. Any new allegations must be addressed through a new Formal Complaint. There is no appeal option for informal resolutions.

### **Standard of Proof**

Mines utilizes the preponderance of evidence standard when making determinations of all policy violations. Under the preponderance of evidence standard, the burden of proof is met when there is a greater than 50% chance that the claim is true.

The investigative procedures for both Procedure A and B are listed on the OIE homepage and in the Mines policy library: <https://www.mines.edu/policy-library/policy-prohibiting-sexual-misconduct-discrimination-and-retaliation>.

### **Mines Department of Public Safety**

Reports of sexual assault, domestic violence, dating violence, or stalking made within the primary reporting

jurisdiction of the Mines Department of Public Safety, can be reported directly to the Mines Department of Public Safety. Reports will also be referred to the Title IX Coordinator for review and potential investigation regardless of if the victim chooses to pursue criminal charges. Names of victims of a sexual assault will only be released with the victim's consent in accordance with state law.

## **Options and Resources for Survivors of Sexual Violence**

Several reporting options are available to the survivor, including remaining anonymous, confidential reporting and/or not reporting at all. If a survivor chooses to disclose an incident, all Mines employees are considered mandatory reporters and are required to report instances of sexual harassment, sexual assault, and interpersonal violence to the Office for Institutional Equity. Survivors can also initiate Procedure A and B resolution options by reporting directly to the Office for Institutional Equity, via the on-line reporting system <https://www.mines.edu/oie/>, by phone, by mail, or by making an in person report at 1600 Jackson Street Suite 190. Additionally, Mines encourages reporting incidents of sexual assault and interpersonal violence to Mines Department of Public Safety. It is their policy to investigate reported sexual assaults or interpersonal violence occurring on campus, and to forward any reports occurring off-campus to the appropriate police jurisdiction. If the assault occurred off-campus, the report should be made to the local police agency where the crime occurred. If in doubt, call the Mines Department of Public Safety. They will facilitate notifying the proper agency and other appropriate services to assist the victim. *More resources can be located in Appendix E.*

Mines encourages survivors of sexual assault to take the following steps following but recognizes that each survivor has different wishes surrounding their assault and those wishes should be honored:

### **Get Support.**

The safety and well-being of survivors are of paramount importance. Mines strongly encourages survivors to contact trained professionals, counselors and victim services for emotional support, medical services, and advocacy with reporting and the criminal justice system. Mines has several resources available, and partners with additional agencies in the local community, for individuals who have experienced sexual assault and/or interpersonal violence.

### **Get to a Safe Place.**

Survivors are encouraged to find a way to ensure their immediate safety; separate themselves from a dangerous environment if possible and get to a safe place. If emergency support is needed, the police can be reached by calling **911**.

### **Seek Medical Treatment.**

Prompt medical attention can ensure a survivor receives medical care and preventative treatment. Because physical injury is not always noticeable at first, a medical forensic exam can identify injuries. The medical forensic exam may include screening and/or treatment for sexually transmitted infection and emergency contraception, if appropriate.

### **Preserve Evidence.**

A medical forensic exam is also used to preserve evidence, as it may be necessary for proof of criminal domestic violence, dating violence, sexual assault, or stalking, or in obtaining a protection order. To assist with any potential evidence, while waiting for police, a survivor should not shower, wash, use the toilet or change clothing if it can be avoided. Preferably, they will not change clothes; if they do change clothes, put all clothing they were wearing at the time of the attack in a paper, not plastic, bag. Do not wash the sheets or clean the area where the assault took place. Cleaning or washing may result in the loss of valuable evidence. Time can also be critical. Some rape-facilitating drugs disappear from the body in a matter of hours. However, if a survivor does not immediately seek services or if the survivor does shower, use the toilet, change clothing/sheets, they are still able to access medical services and obtain a Medical Forensic Exam.

### **Seek Counseling.**

Colorado School of Mines and the community offer a variety of counseling resources to survivors of sexual assault and interpersonal violence. For more information on the full range of supportive services, contact Mines Counseling at 303.273.3377

### **Rights and Options.**

When a student or employee reports that they have been a victim of dating violence, domestic violence, sexual assault, or stalking, regardless of where the incident occurred, Mines will provide the student or employee with a written explanation of rights and options. This information is also available on the Office for Institutional Equity website for public information. The Rights and Options document include the following information:

- the procedures victims should follow if a crime of dating violence, domestic violence, sexual assault or stalking has occurred (procedures detailed on 42 under the section Options and Resources for Survivors of Sexual Violence);
- information about how the institution will protect the confidentiality of victims and other necessary parties;
  - \* Information about Mines commitment to individual privacy can be found at:  
<https://www.mines.edu/privacy-info/>
- statement regarding the institution's provisions about options for, available assistance in, and how to request safety and supportive measures, including how to request changes to academic, living, transportation, and working situations, regardless of whether the victim chooses to report the crime to campus police or local law enforcement, which will be confidential to the extent maintaining such confidentiality will not impair Mines' ability to provide the supportive measures;
  - \*See Appendix D for a comprehensive list of possible Mines' based supportive measures*
- a statement about resources within Mines and the larger community, including: counseling, health, mental health, victim advocacy, legal assistance, visa & immigration assistance, student financial aid, and other services available for victims;
- and an explanation of the procedures for institutional disciplinary action.

## **Sex Offender Registration and Information**

Registered sex offenders who are students, employees or volunteers for Colorado School of Mines are required by state law to advise the local law enforcement agency of their affiliation with the institution. This information is forwarded to the Colorado Bureau of Investigation (CBI), and is available at the Golden Police Department (1400 Maple Street, Golden, CO 80401) during normal business hours of 8 a.m. to noon and 1 p.m. to 5 p.m. Monday through Friday. The individual making a registration request will be provided with the list of registered sex offenders within the City of Golden which includes the Colorado School of Mines campus. State and federal law require the release of information supplied by the Colorado Crime Information Center (CCIC) on registered sex offenders. The release of such information does not violate the Family Educational Rights to Privacy Act (FERPA). For further information on Sex Offender Registration Information, please visit the Colorado Bureau of Investigation's Convicted Sex Offender Site at <https://apps.colorado.gov/apps/dps/sor/>.

## Victim Services and Resources

The following are some of the resources available both on and off campus:

### On-Campus Resources

Colorado School of Mines Counseling Center (Confidential Resource)	1770 Elm Street Golden, CO 80401	303.273.3377 <a href="mailto:counseling@mines.edu">counseling@mines.edu</a> <a href="https://www.mines.edu/counseling-center/">https://www.mines.edu/counseling-center/</a>
Colorado School of Mines Student Health Center (Confidential Resource)	1770 Elm Street Golden, CO 80401	303.273.3381 <a href="mailto:shc@mines.edu">shc@mines.edu</a> <a href="https://www.mines.edu/student-health/">https://www.mines.edu/student-health/</a>
Colorado School of Mines Department of Public Safety	1400 Maple St. Golden, CO 80401	303.273.3333 (for emergency dial 911) <a href="https://www.mines.edu/campus-safety/">https://www.mines.edu/campus-safety/</a>
Colorado School of Mines Office for Institutional Equity	1706 Illinois Street Golden, CO 80401	303.273.3260 <a href="mailto:titleix@mines.edu">titleix@mines.edu</a> <a href="https://www.mines.edu/institutional-equity-title-ix/">https://www.mines.edu/institutional-equity-title-ix/</a>
Sexual Harassment and Assault, Advocacy, Prevention, and Education (SHAPE) Office	1770 Elm Street Golden, CO 80401	303.273.3781 <a href="https://www.mines.edu/shape/">https://www.mines.edu/shape/</a>
Colorado School of Mines Financial Aid Office	1200 16 <sup>th</sup> Street Golden, CO 80401	303.273.3301 <a href="mailto:finaid@mines.edu">finaid@mines.edu</a> <a href="http://finaid.mines.edu/">http://finaid.mines.edu/</a>
Colorado School of Mines U.S. Citizenship and Immigration Services	924 16 <sup>th</sup> Street Golden, CO 80401	<a href="mailto:iss@mines.edu">iss@mines.edu</a> <a href="https://international.mines.edu/">https://international.mines.edu/</a>

### Denver Metro Area/Colorado Resources

Golden Police Department	911 10 <sup>th</sup> Street Golden, CO 80401	303.980.7300 (for emergency dial 911) <a href="http://www.cityofgolden.net/government/departments-divisions/police/">http://www.cityofgolden.net/government/departments-divisions/police/</a>
St. Anthony Hospital	11600 W. 2 <sup>nd</sup> Place Lakewood, CO 80228	720.321.0000 <a href="http://www.stanthonyhosp.org/sah/home/">http://www.stanthonyhosp.org/sah/home/</a>
Exempla Lutheran Medical Center	8300 W. 38 <sup>th</sup> Avenue Wheat Ridge, CO 80033	303.425.4500 <a href="http://www.lutheranmedicalcenter.org/">http://www.lutheranmedicalcenter.org/</a>
Victim Outreach Incorporated	Emergency line available 24/7	303.202.2196 <a href="https://www.victimoutreach.org/">https://www.victimoutreach.org/</a>
The Blue Bench: Comprehensive sexual assault prevention and support center	Emergency line available 24/7	English: 303.322.7273 Spanish: 303.329.0031 <a href="http://thebluebench.org/">http://thebluebench.org/</a>
Colorado State Employees Assistance Program (CSEAP) for Faculty/Staff		303.866.4314 <a href="http://www.colorado.gov/c-seap">www.colorado.gov/c-seap</a>
Jefferson Center for Mental Health	Emergency line available 24/7	303.425.0300 <a href="http://www.jeffersonmentalhealth.org">www.jeffersonmentalhealth.org</a>
Colorado Crisis Services	Emergency line available 24/7	1.844.493.TALK(8255) <a href="http://coloradocrisiservices.org/">http://coloradocrisiservices.org/</a>
Colorado Legal Services		<a href="http://www.coloradolegalservices.org/">http://www.coloradolegalservices.org/</a>

### National Resources

National Domestic Violence Hotline	Emergency line available 24/7	1.800.799.7233
National Sexual Assault Hotline	Emergency line available 24/7	1.800.656.4673
Immigration Advocates Network		<a href="http://www.immigrationadvocates.org/nonprofit/legaldirectory/search?state=CO">http://www.immigrationadvocates.org/nonprofit/legaldirectory/search?state=CO</a>
U.S. Citizenship and Immigration Services		<a href="http://www.uscis.gov/about-us/find-uscis-office/field-offices/colorado-denver-field-office">http://www.uscis.gov/about-us/find-uscis-office/field-offices/colorado-denver-field-office</a>

*Disclaimer: The above contact information was current as of the date of publication of this report, but may not remain accurate. It is recommended that individuals verify this information.*

## Violence Against Women Act (VAWA) Reauthorization Crime Statistics

Criminal Offenses	Year	On Campus		Residential Facilities		Non-Campus Building & Property		Public Property*
Sex Assault /Sex Offenses								
Rape	2024	4		4		0		0
	2023	0		0		0		0
	2022	1		0		0		0
Fondling	2024	1		1		0		0
	2023	1		0		0		0
	2022	2		2		0		0
Incest	2024	0		0		0		0
	2023	0		0		0		0
	2022	0		0		0		0
Statutory Rape	2024	0		0		0		0
	2023	0		0		0		0
	2022	0		0		0		0
VAWA Offenses								
Domestic Violence	2024	0		0		0		0
	2023	2		1		0		0
	2022	2		1		0		0
Dating Violence	2024	0		0		0		0
	2023	0		0		0		0
	2022	0		0		0		0
Stalking	2024	0		0		0		0
	2023	0		0		0		0
	2022	1		0		0		0

Unfounded: There were no unfounded crimes in Calendar Years 2022 and 2023. In 2004 Mines Department of Public Safety unfounded four incidents total, for all categories.

Crimes that occurred in Residence Facilities are reported both in the “On Campus” category and in the “Residential Facilities” category. Reported crimes may involve individuals not associated with Mines. Non-Campus Building and property crimes include crimes reported by other law enforcement agencies in areas around Mines.

**\*\*Reporting law enforcement agencies did not specify the nature of the sexual assault.**

**\*Includes crimes reported by other law enforcement agencies with public property bordering the campus.**



# 2025 ANNUAL FIRE SAFETY REPORT: Reporting Year 2024

## Fire Safety for Colorado School of Mines On-Campus Residence Halls

In accordance with the Higher Education Opportunities Act of 2008 (HEOA), Colorado School of Mines is providing mandatory fire safety information as part of this Annual Report. Academic administrative building evacuation drills were conducted from 8/26/2024 to 9/3/2024. Detailed fire data for all on-campus student housing facilities can be found at the end of this report. All reports of fires are maintained at the Mines Department of Public Safety and are available upon request, in compliance with the fire log requirements of federal law. **Any fire should be reported immediately by calling 911.**

Some of the following information is from the Colorado School of Mines Residence Life Handbook. A copy of the current year handbook can be found online at:

<https://www.mines.edu/residence-life/wp-content/uploads/sites/46/2021/08/Residence-Hall-Handbook-Rights-and-Responsibilities-V8.11.21.pdf>

## Description of Student Housing Fire Systems

Many of the on-campus resident room/suites are equipped with automatic fire suppression sprinklers. Sprinklers are activated by heat, not smoke. At a minimum, each sleeping room is equipped with a smoke alarm that is either hard-wired into the system or battery operated. Fire extinguishers are also located throughout the residence halls and are designed to be used to fight small fires.

In addition, each residence hall (Elm, Maple, Morgan, Randall, Weaver Towers, Bradford, Thomas, 1750 Jackson, and Spruce Halls), many of the Mines Park buildings, and the fraternity and sorority houses owned by Mines are each equipped with a fire alarm warning system that is monitored 24/7 to alert occupants and automatically notifies the Golden Fire Department of a potential fire. All fire alarm systems are tested by Residence Life and maintained by the Facilities Management Department, at a minimum, on a yearly basis.

***Creating a false alarm*** is a Class 3 Misdemeanor (Class 4 Felony if a physical injury to a person results). Criminal prosecution is possible for falsely pulling a fire alarm (C.R.S. § 18-8-111(a)) and for damage resulting from the unauthorized use of firefighting equipment (C.R.S. § 18-4-506). In addition to criminal charges and civil liabilities, it can cause building occupants to ignore real alarms and may lead to fatalities.

## Prohibited and Regulated Appliances in Residence Halls

- Residents are responsible to ensure that appliances stored and used in their spaces function properly and meet fire safety standards outlined in this policy.
- Small electrical appliances that are Underwriters Laboratories (UL) approved are permitted in the residence halls. Examples include radios, stereos, clocks, desk lamps, TVs, gaming systems, personal grooming items, rice cookers (5 cup max), hot-air popcorn poppers, fans, tea pots (32 oz/1 liter max), coffee makers (4 cup, 700w. max, with automatic shut-off), compact microwaves (900 w. max), compact refrigerators (3.2 cubic ft max), and personal computers.
- Cooking in student rooms is limited to approved appliances only.
- The following appliances are not permitted to be stored or used in student rooms per fire code:
  - All open heating element devices, including but not limited to toasters, camp stoves, and range-top burners, hot plates, toaster ovens, air fryers, instant pots/pressure cookers and personal grills (i.e., panini maker, table-top grills, etc.).
  - Any lamp or appliance that uses halogen lights of any kind.
  - E2.4 3D printers are not permitted in the residence halls. However, there are several labs around campus that students can use.

- Wireless printers are not permitted in the residence halls, please bring wired printers only. Printers are also available for student use in all residence halls and various locations throughout campus.
- **Electrical Appliances: Apartments**
  - Residents are responsible to ensure that appliances stored and used in their apartment function properly and meet fire safety standards outlined in this policy.
  - Apartment residents may utilize Underwriters Laboratories (UL) approved small cooking appliance (i.e. toaster, toaster oven, personal grills) in their kitchen spaces.
  - Larger appliances (i.e., portable dishwashers, washers, and dryers) are not permitted. Personal grills are prohibited from use or storage in or outside of apartments.
  - We do not allow 3D printers in apartments. There are several labs around campus that students can use for all printing needs.
- **Candles:** The burning of incense, candles, or any similar item (i.e., candle warmer) poses a significant fire hazard and is prohibited in the residence halls and apartments.
- **Smoking:** All campus and State buildings, including any residential communities are designated as non-smoking on the interior part of the building. Smoking is not permitted within 25 feet of building entrances, windows, doors, and ventilation intake systems.
- **Flammable Substances:** Flammable liquids, flammable vapors and other dangerous substances, as well as any containers holding (storing) such substances, constitute a serious danger and are prohibited in the residence halls and Mines Park apartments. Reasonable provision will be made for aerosol hairsprays, deodorants and such, but these *are* potentially hazardous and should not be stored in the halls in large quantities.

### **Fire Alarms, Fire Drills, and Fire Equipment:**

- All possible measures are taken to ensure the safety of the residents. This includes fire evacuation rules and regular fire drills.
- Tampering with fire alarms and fire-fighting equipment, discharging a fire extinguisher, hanging decorations from any part of a fire sprinkler or registering a false fire alarm is prohibited and can endanger lives and cause the possibility of hindering student response in a regular fire drill or actual fire. PROSECUTION AND/OR DISCIPLINARY ACTION, WHICH MAY INCLUDE DISMISSAL from Mines, is the penalty for intentionally setting off false fire alarms, using/tampering with fire equipment without authorization, failure to vacate a building when a fire alarm is set off or setting fires or using fireworks.
- **Fire Drills** are conducted in each residence hall once per semester. All students must exit the building immediately to a safe distance at a minimum of 100 feet. Failure to evacuate during a fire alarm will result in disciplinary referral for violating Residence Life policies.

### **Failure to Comply**

A student is expected to comply with the reasonable request of a university staff member. Examples of failure to comply would include but are not limited to refusal to open a room door, refusal to produce identification, giving false or misleading information or failing to complete a disciplinary sanction.

### **Emergency Procedures – Fire Evacuation / Escape**

- Remain calm.
- **When a Fire Alarm sounds, GET OUT.** Take fire alarms seriously; always evacuate.
- If fire is discovered, pull the nearest alarm activation station, GET OUT and **call 911**.
- Feel the doorknob with the back of the hand, never the palm.
- If the door is cool, lean against it and open the door slowly. leaving the room, make sure all doors and windows are shut (not locked).

- Find the nearest exit, not the most familiar route.
- If there is smoke in the air, stay low because the most breathable air will always be near the floor.
- In a crouched position or crawling, move quickly towards the nearest exit. If the closest exit is blocked, try the next nearest exit.
- If it is safe, alert others by shouting or knocking on the way to the exit.
- Always use the stairs when evacuating. Elevators can trap you between floors or open onto the fire floor. Elevators are not an option.
- Once outside, stay clear of the building. Follow the directions of fire and police personnel. Never re-enter a burning building for any reason. If someone is trapped inside, notify the nearest fire or police personnel.
- Do not re-enter the building until official staff have given permission.
- If trapped and cannot evacuate, **Call 911** with location. Do not jump!

### **Additional Steps if Trapped in a Fire in a Residential Facility:**

- Some facilities are designed with fire safety materials, and to withstand a quick-spreading fire.
- Utilize wet towels or bed linens to prevent smoke from entering under the door to your room.
- Open the window. (Rooms on the first floor will be able to vacate this way).
- **Call 911** as well as draw attention to yourself through your window by waving a large sheet or towel.
- Stay low in the room and reduce to a minimum smoke inhalation.
- For the safety of all residents, do not interfere with Residence Life staff or emergency personnel as they perform their duties. Remain quiet and listen for instructions from fire, police or Residence Life staff.
- Plan ahead and think about what you would do in the event of a fire in the residence hall. Have a plan in place in the event of an emergency. Knowledge and preparation are your best bet for surviving a fire.

### **Residence Hall Fire Safety Checklist General Electrical**

- Do not run power cords across traffic paths, under rugs or furniture, or on or through the ceiling.
- Do not tack or nail any electrical cord to any surface.
- Do not run power cords under or on top of heaters or heat registers.
- Do not use extension cords.
- Limit the energy you are demanding of the circuit. Use surge protectors and not multiple receptacle power strips.
- Do not use halogen lamps due to increased fire risks; replace them with more efficient, cooler-burning fluorescent, CFL or LED lamps.
- Switch off appliances before unplugging them.
- Check all cords and plugs to all appliances to ensure they are free from cracks, breaks, fraying and exposed wiring.
- Check power strips or surge protectors to ensure they are sized and rated to carry the maximum current that can be delivered by the outlet they are plugged in to.

### **Appliances**

- All appliances should pass the electrical inspection and have a UL listing/sticker.
- Check to see if the appliances have plenty of air space to prevent overheating.
- All appliances should be plugged into a multi-plug surge protector.

### **General Housekeeping**

- Do not store combustible gas or liquids in rooms or closets.
- Do not light candles in the room. You can use flameless candles instead.
- Do not cover or alter smoke alarms, exit lights, fire sprinkler systems, or fire extinguishers.

- Move items or furniture that would make it difficult to exit the room in the dark during an emergency.
- Ensure that there is a clear path from the furthest point of the room to the exit.
- Do not hang more than 20% of the entire wall area with combustible materials.
- Store items at least 18 inches below the ceiling for rooms equipped with sprinklers.
- Store items at least 24 inches below the ceiling for rooms not equipped with sprinklers.

## **Plans for Future Improvement**

During new construction, Mines ensures that all structures are built in compliance with building and fire codes. As permitted by available funds, Colorado School of Mines plans to bring older buildings up to current fire code standards. When Mines updates a building's fire alarm system, integrating the fire alarm speaker with the mass-notification Code Blue public address system is taken into consideration. Pending available funds, additional buildings will receive such improvements in future years.

## **Fire Safety Education**

### **Residence Halls**

All possible measures are taken to ensure the safety of the residents. This includes fire evacuation rules and regular fire drills. Tampering with fire alarms and fire-fighting equipment is prohibited due to the possibility of hindering student response in a regular fire drill or actual fire. At the beginning of the fall semester, fire safety information and information regarding common fire hazards/safety violations are addressed with residents. All Community Directors and Resident Advisors review fire evacuation protocol at the beginning of each fall semester. This training includes the use of building fire suppression equipment. In addition, each building's evacuation procedure is clearly posted throughout each residence hall.

Tips:

- Keep doorways, corridors and stairwells clear and unobstructed.
- Keep fire doors closed.
- Make sure that all electrical appliances and cords are in good condition and UL approved.
- Do not overload electrical outlets.
- Use fuse-protected multi-outlet power strips and extension cords when necessary.

### **Research Laboratories**

Specific trainings are required of researchers working in labs.

## **Campus Community Information**

All fires should be reported by calling 911. Even after the fact that a fire occurred, Mines Department of Public Safety must be notified. All campus housing fire incidents are recorded in the Annual Fire Report log. To view the fire log, contact the Mines Department of Public Safety. All determinations regarding fires and their causes are made by Golden Fire Department, for additional information about fire and life safety at Colorado School of Mines, visit: <https://www.mines.edu/ehs/fire-safety/> or visit: <https://www.mines.edu/Campus-Safety> under Fire Safety and Education for College Students.

Or contact:

Dustin Olson, Director, Public Safety & Chief of Police  
Public Safety Main Office  
303.273.3333

## Definitions

**Fire:** Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

**Cause of fire:** The factor or factors that give rise to a fire. The causal factor may be, but is not limited to, the result of an intentional or unintentional action, mechanical failure, or act of nature.

**Injury:** Any instance in which a person is injured – requiring treatment at a medical facility – as a result of a fire. Injuries can include those sustained from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of the fire. The term person may include students, faculty, staff, visitors, firefighters, or any other individuals.

**Death:** Any instance in which a person is killed as a result of a fire, including death resulting from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of a fire, or dies within one year of injuries sustained as a result of the fire.

**Value of Property Damage:** The estimated value of the loss of the structure and contents, in terms of the cost of replacement in like kind and quantity, including:

- Contents damaged by fire
- Related damages caused by smoke, water, and overhaul
- Does *not* include indirect loss, such as business interruption.

## Fire Safety Systems for Campus Residential Facilities

Location		Fire / Smoke Detection System	Fire Sprinkler System	Central Monitoring System	Fire Extinguisher Present	Fire / Evacuation Drills 2024
Elm Hall 1795 Elm St.		Yes	Yes	Yes	Yes	Drill – 10-2-24
Bradford Hall 1223 W. Campus Road		Yes	Yes	Yes	Yes	Drill – 10-2-24
Morgan Hall 1221 W. Campus Road		Yes	Yes	Yes	Yes	Drill – 10-2-24
Randall Hall 1221 15 <sup>th</sup> St.		Yes	Yes	Yes	Yes	Drill – 10-2-24
Thomas Hall 1221 W. Campus Road		Yes	Yes	Yes	Yes	Drill – 10-2-24
Maple Hall 1773 Maple St.		Yes	Yes	Yes	Yes	Drill – 10-2-24
Weaver Towers 1811 Elm St.		Yes	Yes	Yes	Yes	Drill – 10-2-24
Spruce Hall 1101 18 <sup>th</sup> St.		Yes	Yes	Yes	Yes	Drill – 10-2-24
1750 Jackson 1750 Jackson St.		Yes	Yes	Yes	Yes	Drill – 10-2-24
1805 Miners Spur		Yes	No	No	Yes	0
1809 Miners Spur		Yes	No	No	Yes	0
1811 Miners Spur		Yes	No	No	Yes	0

1812 Miners Spur		Yes	No	No	Yes	0
1901 Tangent Way		Yes	No	No	Yes	0
1903 Tangent Way		Yes	No	No	Yes	0
1905 Tangent Way		Yes	No	No	Yes	0
1907 Digger Dr.		Yes	No	No	Yes	0
1909 Digger Dr.		Yes	No	No	Yes	0
1911 Digger Dr.		Yes	No	No	Yes	0
1913 Digger Dr.		Yes	No	No	Yes	0
2003 Infinity Cir.		Yes	Yes	Yes	Yes	0
2005 Infinity Cir.		Yes	No	Yes	Yes	0
2007 Infinity Cir.		Yes	Yes	Yes	Yes	0
2009 Infinity Cir.		Yes	No	Yes	Yes	0
2011 Infinity Cir.		Yes	Yes	Yes	Yes	0
2013 Infinity Cir.		Yes	No	Yes	Yes	0
2015 Infinity Cir.		Yes	Yes	Yes	Yes	0
2017 Infinity Cir.		Yes	No	Yes	Yes	0
2019 Infinity Cir.		Yes	Yes	Yes	Yes	0
2021 Infinity Cir.		Yes	No	Yes	Yes	0
2023 Infinity Cir.		Yes	No	Yes	Yes	0
2025 Infinity Cir.		Yes	No	Yes	Yes	0
2027 Infinity Cir.		Yes	Yes	Yes	Yes	0
Alpha Phi 1550 W. Campus Road		Yes	Yes	Yes	Yes	Drill – 10-2-24
Alpha Tau Omega (privately owned) 1751 W. Campus Road		Yes	Yes	Yes	Yes	0
Beta Theta Pi (privately owned) 1701 W. Campus Road		Yes	Yes	Yes	Yes	0
Kappa Sigma (privately owned) 1800 W. Campus Road		Yes	Yes	Yes	Yes	0
Phi Gamma Delta 1803 W. Campus Road		Yes	Yes	Yes	Yes	Drill – 10-2-24
Pi Beta Phi 1500 W. Campus Road		Yes	Yes	Yes	Yes	Drill – 10-2-24
Sigma Alpha Epsilon (privately owned) 1856 W. Campus Road		Yes	Yes	Yes	Yes	0
Sigma Kappa 1600 W. Campus Road		Yes	Yes	Yes	Yes	Drill – 10-2-24
Sigma Phi Epsilon (privately owned) 1807 W. Campus Road		Yes	Yes	Yes	Yes	0

## Reported Fires by Location for On-Campus Housing

Residence Hall	Year	Number of Fires		Cause of Fires		Number of Injuries		Number of Deaths		Value of Property Damage
Elm Hall 1795 Elm St.	2022	0				0		0		0
	2023	0				0		0		0
	2024	0				0		0		0
Bradford Hall 1223 W. Campus Rd.	2022	0				0		0		0
	2023	0				0		0		0
	2024	0				0		0		0
Morgan Hall 1221 W. Campus Rd.	2022	0				0		0		0
	2023	0				0		0		0
	2024	0				0		0		0
Randall Hall 1221 15 <sup>th</sup> St.	2022	0				0		0		0
	2023	0				0		0		0
	2024	0				0		0		0
Thomas Hall 1221 W. Campus Rd.	2022	0				0		0		0
	2023	0				0		0		0
	2024	0				0		0		0
1750 Jackson 1750 Jackson St	2022	0				0		0		0
	2023	0				0		0		0
	2024	0				0		0		0
Maple Hall 1773 Maple Street	2022	0				0		0		0
	2023	0				0		0		0
	2024	0				0		0		0
Spruce Hall 1101 18 <sup>th</sup> Street	2022	0				0		0		0
	2023	0				0		0		0
	2024	0				0		0		0
Weaver Towers 1811 Elm Street	2022	0				0		0		0
	2023	0				0		0		0
	2024	0				0		0		0



Mines Park Apartment Buildings										
Building Address	Year	Number of Fires		Cause of Fires		Number of Injuries		Number of Deaths		Value of Property Damage
1805 Miners Spur	2022	0				0		0		0
	2023	0				0		0		0
	2024	0				0		0		0
1809 Miners Spur	2022	0				0		0		0
	2023	0				0		0		0
	2024	0				0		0		0
1811 Miners Spur	2022	0				0		0		0
	2023	0				0		0		0
	2024	0				0		0		0
1812 Miners Spur	2022	0				0		0		0
	2023	0				0		0		0
	2024	0				0		0		0
1901 Tangent Way	2022	0				0		0		0
	2023	0				0		0		0
	2024	0				0		0		0
1903 Tangent Way	2022	0				0		0		0
	2023	0				0		0		0
	2024	0				0		0		0
1905 Tangent Way	2022	0				0		0		0
	2023	0				0		0		0
	2024	0				0		0		0
1907 Digger Dr.	2022	0				0		0		0
	2023	0				0		0		0
	2024	0				0		0		0
1909 Digger Dr.	2022	0				0		0		0
	2023	0				0		0		0
	2024	0				0		0		0
1911 Digger Dr.	2022	0				0		0		0
	2023	0				0		0		0
	2024	0				0		0		0
1913 Digger Dr.	2022	0				0		0		0
	2023	0				0		0		0
	2024	0				0		0		0

2003 Infinity Cir.	2022	0			0		0		0
	2023	0			0		0		0
	2024	0			0		0		0
2005 Infinity Cir.	2022	0			0		0		0
	2023	0			0		0		0
	2024	0			0		0		0
2007 Infinity Cir.	2022	0			0		0		0
	2023	0			0		0		0
	2024	0			0		0		0
2009 Infinity Cir.	2022	0			0		0		0
	2023	0			0		0		0
	2024	0			0		0		0
2011 Infinity Cir.	2022	0			0		0		0
	2023	0			0		0		0
	2024	0			0		0		0
2013 Infinity Cir.	2022	0			0		0		0
	2023	0			0		0		0
	2024	0			0		0		0
2015 Infinity Cir.	2022	0			0		0		0
	2023	0			0		0		0
	2024	0			0		0		0
2017 Infinity Cir.	2022	0			0		0		0
	2023	0			0		0		0
	2024	0			0		0		0
2019 Infinity Cir.	2022	0			0		0		0
	2023	0			0		0		0
	2024	0			0		0		0
2021 Infinity Cir.	2022	0			0		0		0
	2023	0			0		0		0
	2024	0			0		0		0
2023 Infinity Cir.	2022	0			0		0		0
	2023	0			0		0		0
	2024	0			0		0		0
2025 Infinity Cir.	2022	0			0		0		0
	2023	0			0		0		0
	2024	0			0		0		0
2027 Infinity Cir.	2022	0			0		0		0
	2023	0			0		0		0
	2024	0			0		0		0

Fraternities and Sororities										
Building Address	Year	Number of Fires		Cause of Fires		Number of Injuries		Number of Deaths		Value of Property Damage
Alpha Phi 1550 W. Campus Rd.	2022	0				0		0		0
	2023	0				0		0		0
	2024	0				0		0		0
Alpha Tau Omega (privately owned) 1751 W. Campus Road	2022	0				0		0		0
	2023	0				0		0		0
	2024	0				0		0		0
Beta Theta Pi (privately owned) 1701 W. Campus Road	2022	0				0		0		0
	2023	0				0		0		0
	2024	0				0		0		0
Kappa Sigma (privately owned) 1800 W. Campus Road	2022	0				0		0		0
	2023	0				0		0		0
	2024	0				0		0		0
Phi Gamma Delta 1803 W. Campus Rd.	2022	0				0		0		0
	2023	0				0		0		0
	2024	0				0		0		0
Pi Beta Phi 1500 W. Campus Rd.	2022	0				0		0		0
	2023	0				0		0		0
	2024	0				0		0		0
Sigma Alpha Epsilon (privately owned) 1856 W. Campus Road	2022	0				0		0		0
	2023	0				0		0		0
	2024	0				0		0		0
Sigma Kappa 1600 W. Campus Rd.	2022	0				0		0		0
	2023	0				0		0		0
	2024	0				0		0		0
Sigma Phi Epsilon (privately owned) 1807 W. Campus Road	2022	0				0		0		0
	2023	0				0		0		0
	2024	0				0		0		0

### Additional Non-Residential Campus Fire Information

#### Additional Non-Residential Campus Fire Information

Non-Residential Campus Fire: 12/15/2022 Alderson Hall: 1 Unintentional Fire: Laptop – damage \$100-\$500

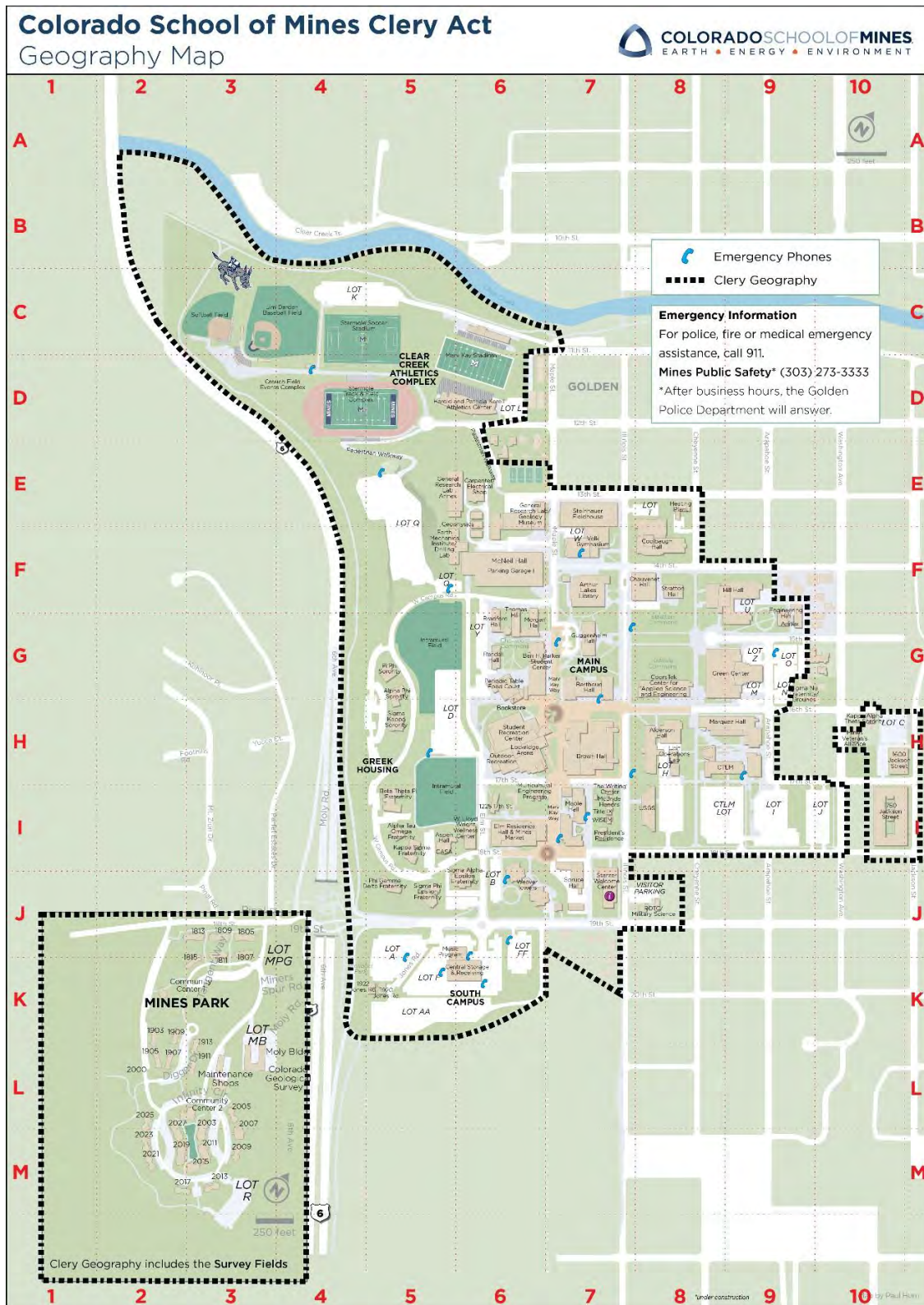
Non-Residential Campus Fire: 4/24/2023 Green Center B30: 1 Unintentional Fire: Catering Warming Candle – damage \$0

Non-Residential Campus Fire: 3/24/2024 Brown Hall: Electrical fire: Damage to a desk - \$100-\$500

Non-Residential Campus Fire: 7/14/2024 Brown Hall: Asphalt Kettle Fire on roof - Damage \$0

## End of Report

# Colorado School of Mines Clery Geography Map



Mines owns and/or controls properties that are outside of its Golden campus and has jurisdiction over the boundaries outlined below. These properties include Building 15 at the Denver Federal Center; NGL Water Solutions; and the Edgar Mine in Idaho Springs.

## Off-Campus Clery Geography

**DENVER FEDERAL CENTER, BUILDING 15**  
695 KIPLING ST, DENVER, CO 80215

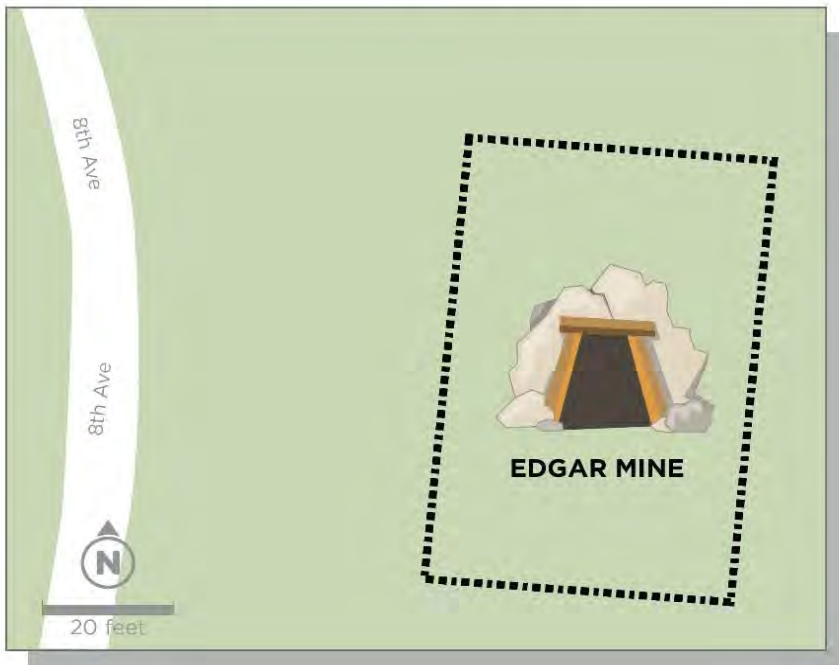


**NGL WATER SOLUTIONS: 6756 EAST**  
47TH AVENUE DRIVE DENVER, CO 80216



## Separate Campus Clery Geography

**EDGAR MINE: 365 8TH AVE, IDAHO SPRINGS, CO 80452**



### Emergency Information

For police, fire or medical emergency assistance, call 911.

■■■■■ Clery Geography



## Appendix A

### Clery Campus Safety, Education, and Prevention Programs

**Mines Department of Public Safety:** In 2024 the Mines Department of Public Safety offered and participated in numerous events focused on crime prevention and campus safety. Programs included; hosting a *Know Your Limit Campaign* prior to Spring Break, a *Rape Aggression Defense (RAD)* training course focused on rape prevention and self-defense, *Active Harmer Training* centered around campus response protocols, and a *Discover Mines Orientation* and a *New Student Orientation* which welcomes prospective students and parents and provides them an overview of campus safety. In addition, the Mines Department of Public Safety is available by request and as needed for presentations such as the *Workspace Safety Presentation* that is available to all campus workspaces and incorporates CPTED principles to examine physical security features. In addition to these presentations and events, Mines Department of Public Safety actively makes attempts to improve and ensure safety on campus by providing *Safety Escorts* around campus as requested, organizing a *Bicycle Registration Program*, hosting a *Gun Safe Giveaway*, consistently updating the *Resource Pamphlet Library* located in the police station lobby, publishing *Safety and Crime Bulletins* as needed, performing quarterly tests on the *Emergency Blue Light Phones* across campus, and by conducting regular *Campus Patrols*. Lastly, Mines Police conduct a *Lighting Walk* every Fall semester to examine general campus safety with an emphasis on proper lighting and crime prevention through environmental design (CPTED) principles.

**Student Wellness & Promotion:** In 2024, and annually, the Student Wellness Promotion Office required the completion of an *AlcoholEdu for College* online course for all incoming undergraduate first-year and transfer students and an *AlcoholEdu Ongoing Education* online course for all second-year undergraduate students.

The Student Wellness Promotion Office hosted several events regarding responsible consumption including: a “Fresh Check Day” mental health fair with a booth that encourages students to “Know Their Limits” and to practice safe drinking behavior, multiple “Alcohol Awareness” table events to discuss peer alcohol trends and responsible alcohol use, and a “Little Pot Day” event to raise awareness around cannabis laws and encourage safe use among students who do partake. A few events focused on “mocktails,” and encouraged students to take a break when they feel stressed and utilize alcohol-free drinks to relax and have fun.

To address the opioid crisis, multiple tabling-style events took place in partnership with community organizations, during which students could learn about overdose, recognize overdose signs, train to use nasal-spray Naloxone, and obtain their own Naloxone. Community partners included Points West and The Naloxone Project. In partnership with EHS, Naloxone is present in all AEDs on campus, to be checked monthly, along with instructions for use. The Mines for Recovery and Awareness group provided a safe place for students to connect and support each other if they identify as in recovery, sober by choice or sober curious, or want to understand and support a friend or family member. Lastly, as part of the “Back-Up Box” program, students received tools (naloxone and testing strips), information, and resources to keep them and their friends safe from opioid overdose, as well as education around responsible use of alcohol, nicotine, and other substances.

**Counseling Center:** The Mines Counseling Center, in partnership with Student Wellness and Promotion and Community Standards, offered 20 “Alcohol Education and Substance Use Workshops” to 283 students sanctioned by Community Standards through the conduct process. The workshops discussed and addressed individual alcohol use, group discussions around 58 alcohol norms, harm reduction, and alcohol facts. Two “Alcohol and Substance Use Life Hack” courses were offered to both undergraduate and graduate students.

**Community Standards:** The Community Standards Department assigned a substance use workshop covering alcohol and drug education through the Counseling Center 83 times through the 2024 to students sanctioned in the conduct process. The Community Standards Department can also use an Everfi Alcohol course covering similar information as a sanction. Community Standards will be launching a brand new Hazing Prevention Program in 2025 as an effort to comply with new federal legislation to included the, Stop Campus Hazing Act. The new Alivetek training will be assigned to all incoming students as part of our newly acquired online learning modules.

**Office for Institutional Equity (OIE):** In 2024 the Office for Institutional Equity (OIE) trained and educated faculty, student, and employee participants through multiple platforms including; on-line training platforms, virtual training events, joint departmental trainings and events, as well as in-person presentations. OIE annual training included: Title IX Administrative Team Training, New Faculty Orientation, and New Student Programs (Fall and Spring Graduate and Undergraduate Student Orientations and EVERFI/Vector modules.) Additional department specific training was presented to staff and students by OIE which focused on topics such as; Mandatory Reporter Training, Title IX for Athletes, Campus Security Authority (CSA) Training, and bi-monthly New Employee Orientation. In late 2022, the Sexual Harassment and Assault Advocacy, Prevention and Education (SHAPE) Office was created under Student Life to further efforts related to education and advocacy for the campus. In 2004 OIE and SHAPE partnered for several events to promote and educate the community on issues such as; Survivor Response Training, Learning and Development-Pillars of Residence Life, Interpersonal Violence, Sexual Assault Prevention, Bystander Intervention and Healthy Relationships, Consent Workshops, and Awareness Campaigns (Domestic Violence Awareness Month, Sexual Assault Awareness Month, Denim Day, and Take Back the Night.)

A new training platform for all staff and student employees will be launched in 2025 through Workday to ensure responsiveness and better training. The new trainings, sponsored by OIE, will focus on employee Mandatory Reporting Responsibilities and Reporting Options & Mandates for CSAs. OIE is also excited to announce new and updated Title IX trainings for all incoming students and graduate students. New trainings from Alivetek focused on sexual violence prevention and Title IX policy and procedures will be launched in 2025.

**Fraternity and Sorority Life:** In 2024 The Fraternity and Sorority Life (FSL) office hosted a Fall Risk Conference for Fall Summit, where they reviewed risk education materials available to all students. All fraternities and sororities at the Colorado School of Mines receive training on hazing prevention and awareness. Members are required to sign an agreement named, The Recognition of Policy On Hazing. The agreement explains Mines Hazing Policy and details that the Colorado School of Mines, is unalterably opposed to and prohibits any act of hazing.

Several individual sorority or fraternities organized their own risk education events. Kappa Alpha Theta hosted numerous events, in conjunction with the SHAPE office, to provide its members with events and lectures focused on dating violence prevention and sexual assault awareness. Phi Gamma Delta presents an alcohol safety and safe habits video to it members at the start of the year to promote school, fraternity and chapter policy awareness. They also hold an annual risk meeting prior to E-days and dedicate their members of cabinet as campus safe-contacts if needed. All brothers in Phi Gamma Delta attend at least one Risk Prevention seminar every year that covers topics on substance abuse prevention, mental health, and first aid training. Lastly, a joint seminar between Phi Gamma Delta and FIJI, held by graduate bothers, focused on sexual assault prevention, and victim assistance to promote assault prevention, health, and wellness.

**Human Resources:** In 2024 all new employees received education during New Hire Orientation from the Office for Institutional Equity (OIE) regarding OIE policies and mandated reporting responsibilities. In 2025 all new employees as part of the on-boarding process will also receive a full course through Alivetek regarding their mandated reporting responsibilities and Title IX policies. All employees that are identified as a Campus Security Authority (CSA's) will also be given a full course through Alivetek regarding their Clery reporting obligations. Both trainings will be repeated on a scheduled reoccurring basis.

**Athletics:** All athletes were required to complete an online module through Everfi titled "Sexual Assault Prevention for Athletes." The Office for Institutional Equity also presented individualized, in-person Title IX policy training and general OIE resource awareness education for all athletic teams prior to the start of the athletic season. All athletes receive hazing prevention training and also sign agreements that explains Mines Hazing Policy and details that the Colorado School of Mines, is unalterably opposed to and prohibits any act of hazing.

**Sexual Harassment and Assault Advocacy Prevention and Education (SHAPE):** The SHAPE office organize, hosted, or participated in over 54 events during the 2024 school year which were directed toward students, faculty, and staff for the purpose of prevention, education, or risk reduction of sexual assault, dating violence, domestic violence, or stalking for the Mines community. 59 Programs were offered to both students and employees including: graduate students, international students, undergraduate students, faculty, and staff.

SHAPE hosted 12 workshops on topics including; Bystander Intervention, Consent, Setting Boundaries, Accountability, Gender Dynamics, Healthy Relationships; Consent and Boundaries, Domestic and Dating Violence Prevention, Sexual and Interpersonal Violence Resources and Response, Sexual Assault Prevention, and Compassionate Survivor Response Strategies, as well as how to Connect Survivors with Campus and Community Resources.

Nine in-person training courses and seven different on-line training modules for both students and staff were hosted and conducted by the SHAPE office throughout the 2024 school year. The trainings included presented topics on; Sexual Assault Support and Resources Trainings, Consent and Boundaries Trainings, Campus and Community Resources Advisory Training, Title IX Training focused on the VAWA act, and training on the Crisis Management Cycle. Online modules developed by SHAPE with effective learning goals were also made available which focused on sexual assault prevention and survivor support. These trainings were offered to both students and staff.

SHAPE also organized a large *Social Media Campaign* and 13 *Tabling Events* focused on domestic and dating violence prevention/awareness, healthy relationships and relationship building, consent, individual risk reduction, stalking awareness, sexual assault prevention, and survivor applicable resources.

Eight events sponsored by SHAPE were also conducted though out the year. Events included; *Speed Friending* to promote healthy relationships and relationship building on campus, *Consent Conversations* group talks to share to share and learn about proper consent, *Take Back the Night* events along with a *Clothesline project*, a *Denim Day* photo for sexual assault prevention, awareness efforts, and education about resources and policies. Lastly, seven professional training presentations were delivered on topics including; sexual assault prevention, healthy relationships, Title IX resources and policies, advocacy, crisis response, Clery requirements, and stalking awareness.

**Residence Life:** In 2024 the Residence Life Office hosted various trainings for staff, which includes Resident Advisors, Community Directors and Residence Life Coordinators. The trainings covered topics such as responding to policy violations (including Clery reportable violations), Title IX reporting responsibilities, emergency situation management and sexual assault prevention and sexual assault survivor support.



## Appendix B

### Mines Emergency Procedures Summary



## COLORADO SCHOOL OF MINES

### Emergency Procedures Summary



#### ACTIVE SHOOTER — ARMED INTRUDER

- **RUN** - Evacuate or flee if possible and safe. Have an escape plan. Consider all exits and windows. Distance yourself from the shooter.
- **HIDE** - If flight is impossible, **SHELTER IN PLACE** — Get out of sight.
- Block entry or lock doors. Put something solid between yourself and the shooter.
- Be prepared to wait; elapsed time is a good sign.
- Wait for instructions from Law Enforcement.
- **FIGHT** - As a last resort **TAKE ACTION**, and only when your life is in imminent danger. Attempt to disrupt and/or incapacitate the shooter. Act with aggression.

#### FIRE or GENERAL EVACUATION

- **FIRE** - Activate nearest fire alarm if not already activated & call 911.
- **Evacuate Building. This is MANDATORY for FIRE alarms.** Take your valuables (keys, wallets, purses, etc.) with you.
- **DO NOT** use elevators. **DO NOT** re-enter the building until authorized.
- If it is safe, assist others moving from the area. If unable, notify emergency personnel of the location of any disabled or special needs persons.
- Proceed to your predetermined meeting spot.

#### MEDICAL EMERGENCY

- **Contact 911.**
- Render first aid if trained.
- Stay with the injured / ill person until help arrives.
- Try to gather as much information about the emergency to pass along to emergency responders.
- Learn the locations of AED's (Automatic External Defibrillators).

#### BOMB THREAT or SUSPICIOUS OBJECT

- **DO NOT** touch or move any suspicious device.
- **DO NOT** turn switches on or off — leave them as they were.
- Evacuate the area—take your belongings with you.
- **DO NOT** use cell phone or radios in area of device.
- Proceed to your predetermined meeting spot.
- If you have information regarding the incident contact Public Safety.
- **DO NOT** re-enter the area until authorized.

#### SHELTER-IN-PLACE

- Lock and barricade doors.
- Turn off lights.
- Close blinds, block windows.
- Turn off radios and computer monitors.
- Keep occupants calm, quiet, and out of sight.
- Keep yourself out of sight and take adequate cover or protection (i.e. concrete walls, desks, filing cabinets).
- If not communicating with authorities turn off cell phones.
- Remain in a safe area until danger has passed or contacted by authorized personnel.

#### POLICE

Can be reached by calling:

**9-1-1**

(To report any emergency DIAL 911 from any campus phone)

From on campus: ext. 3333

From off campus: 303-273-3333

#### SEVERE WEATHER

- Monitor local TV, Radio, and Internet.
- Be prepared to take shelter on the lowest indoor level.
- Stay away from windows; move to an **INTERIOR HALLWAY**.
- If outdoors, lie in a ditch or low-lying area or crouch near a strong building.
- Wait for an All-Clear before returning to the area.

#### HELPFUL TIPS

- **Remain Calm** - Those in your charge are looking to you for guidance & direction. Provide assistance to others, if necessary/possible.
- **Think Ahead** - Regularly run "what if" situations through your head to determine what you may do in any situation before it happens.
- **Be Patient** - Response takes time. When you are waiting for response to a crisis a few minutes may feel like hours.

#### VISIT INSIDE.MINES.EDU:

- [PublicSafety.mines.edu](http://PublicSafety.mines.edu)
- EHS-Emergency-Information

## Appendix C

### Mines General Evacuation Plan

# Emergency Evacuation Plan

#### Plan Ahead

Learn the location of this building's exits, not just the door you usually come in.

Know the location of the nearest fire alarm pull station.

#### Evacuation Procedure - Building alarm

Instructors stop class and direct students to evacuate building.

Take belongings if immediately at hand.

Encourage others to leave, close doors behind you.

Follow exit signs and leave the building by the nearest exit.

Do not use elevators.

Move away from the building (75 -100' or across the street).

Do not re-enter the building until told it is okay.

Do not interfere with the Fire Department.

#### Most Buildings are Equipped with Alarms:

**Audible Alert:** repeating pulsed tone.

**Visible Alert:** white strobes located throughout the building.

#### Leaving the laboratory

Place experimentation in safe state if you can do this quickly (within 2 minutes).

Close the door behind you.

#### If you discover a fire:

Alert people in the area of the need to evacuate.

Activate the nearest fire alarm pull station (typically by exits).

Call 911 from a safe location and give the operator any details.

Once outside find a Public Safety Officer or a Fire Department member, the Fire Department will want to talk to you.

#### Emergency Contact Information

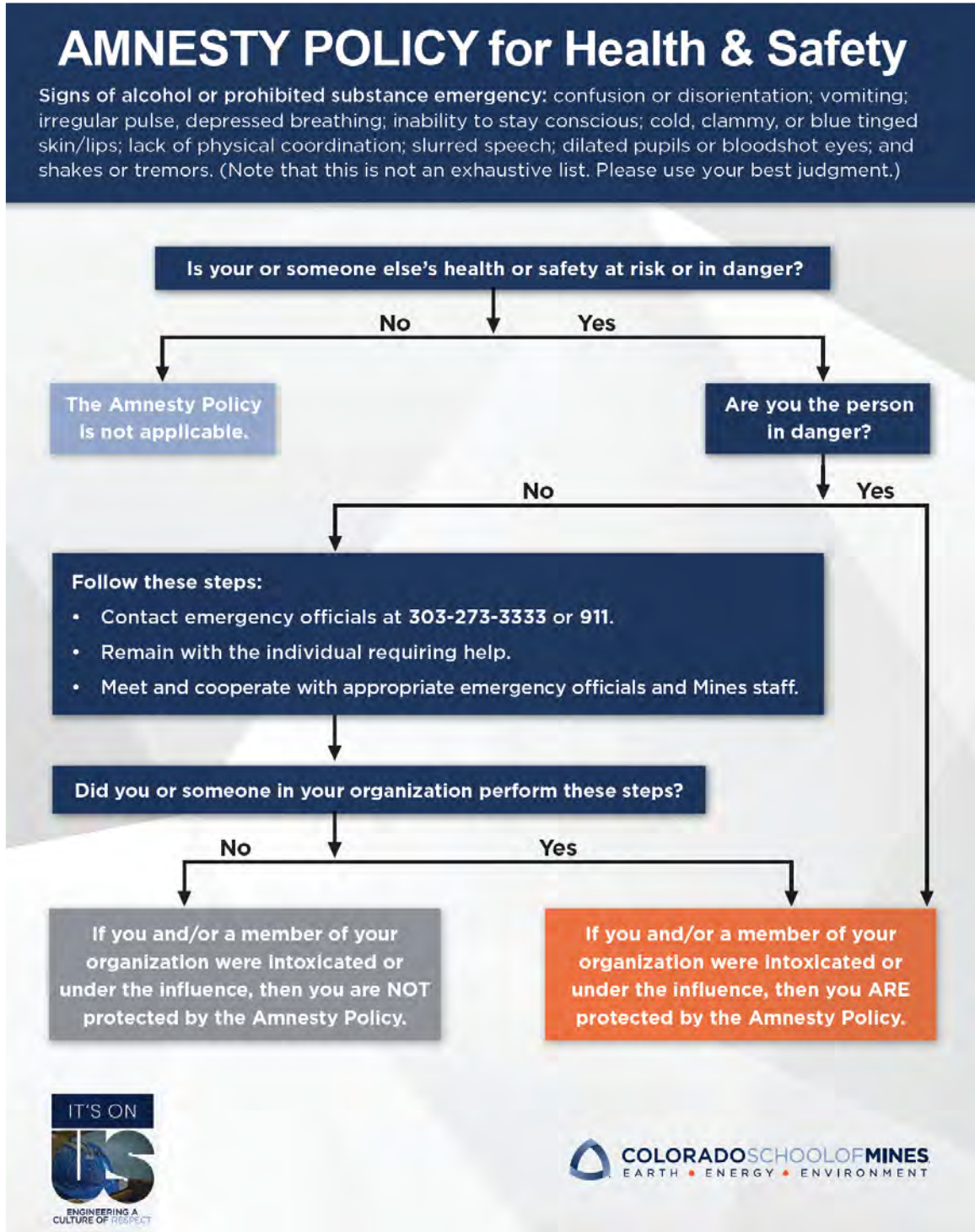
Report an emergency	911
Public Safety (non-emergency)	303-273-3333
Report a chemical spill (EHS)	303-273-3316
Poison Control	303-739-1100





## Appendix D

### Good Samaritan Amnesty Policy Colorado School of Mines Good Samaritan Amnesty Policy



# RESOURCES FOR SURVIVORS

If you, or someone you know, has experienced sexual harassment, sexual assault, or interpersonal violence (domestic/dating violence, and stalking) at any point, there are multiple options to talk to someone and access resources both on and off campus.

## Want to talk to someone at Mines?

### WELLNESS CENTER 1770 Elm Street

#### 1. SHAPE Office 303-273-3781

Speak to a Confidential Resource Advocate. Receive support and referrals, learn about options.

#### 2. Health Center 303-273-3381

Speak to a nurse practitioner or physician.

#### 3. Counseling Center 303-273-3377

Speak to a licensed counselor confidentially.

### THE OFFICE FOR INSTITUTIONAL EQUITY (OIE) [www.mines.edu/oie](http://www.mines.edu/oie) [oie@mines.edu](mailto:oie@mines.edu) 303-273-3260

Report instances of sexual misconduct and discrimination to the Office for Institutional Equity. There are multiple options for reporting. Supportive measures are available for any option below:

**1. Report for the record.** You have the option to make a report for the record only.

**2. Informal resolution options.** Mediation and restorative conversations

**3. Move forward with a formal complaint.** Proceed with Procedure A or B as applicable and receive process advising

### MINES POLICE McNeil Hall 118 303-273-3333 or 911

#### Report to a police officer.

1. Share what happened and address any safety concerns.
2. You may make a report and request they not investigate. (May not be possible for certain reports)
3. If desired, a criminal case may be opened and a detective assigned (criminal charges may result).

\*Your report and forensic evidence will be processed and retained as required by law and best practice.

### MINES FACULTY OR STAFF

You can make a report to any faculty or staff.

**Please note: Mines faculty and staff are considered mandatory reporters\* and must share any reports they receive with the Office for Institutional Equity. However, the decision on how to move forward is yours.**

\*With the exception of the Mines Counselors, Health Center professionals, and the designated Confidential Resources.

## Looking for resources outside of Mines?

### St. Anthony Hospital Emergency Room 720-321-4103

If you choose to get a Sexual Assault Nurse Exam, there are multiple reporting options, with medical care at each step:

1. **Anonymous.** Kit is not tested and police receive no identifying information.
2. **Medical.** Kit is tested and police can receive identifying information.
3. **Police.** Kit is tested and police are notified.

### Resource Options in the Local Community

#### Blue Bench 303-329-9922

#### Victim Outreach, Incorporated (VOI) 303-202-2196

Both are available 24/7.

#### Porchlight Family Justice Center 303-271-6100

If there is an emergency, call 911. You always have the option to report online.



COLORADO SCHOOL OF  
**MINES**

### Support Measures | Confidential Resource Form

Student Support Measures are offered to any individual student who has been directly or indirectly impacted by gender-based discrimination, sexual harassment, sexual assault, dating or domestic violence, sexual exploitation, and/or stalking, with the goal being to ensure your safety and preserve your access to educational programs and activities. These are a listing of potential options, and each is individualized to a student's context and on a case-by-case basis.

<b>Support Measures</b>
<b>Academic</b>
Transfer to another section of a lecture or laboratory:
Reschedule an academic assignment/extend due date:
Coordinate tests in the Testing Center:
Reschedule an exam:
Reschedule a final exam:
Excuse class absences/tardiness:
Arrange for course incomplete (requires approval of faculty member):
Arrange for course withdrawal:
Arrange access to tutoring:
Assist with changing advisors
Petition for a leave of absence from a program of study (requires program approval)
Preserve eligibility for internships and study abroad (requires International Office approval)
Preserve eligibility for foreign student visas (requires International Office approval)
<b>Financial (not guaranteed)</b>
Financial assistance for: health care, counsel, personal items, basis needs, housing, other: _____
Petition to preserve eligibility for scholarships (academic, athletic, other)
Petition to preserve eligibility for financial aid
Petition to prorate relevant contracts (housing, parking, dining, other)
Petition for tuition reimbursement:
<b>Housing</b>
Change in on-campus housing location (based on availability):
Assistance breaking on-campus housing contract:
Guidance on breaking off-campus housing lease (not guaranteed)
<b>Employment</b>
Assistance in arranging alternative Mines employment opportunities
<b>Personal Safety</b>
Campus safety escorts
Coordinate a No Contact Directive
Compare class schedule
Protection Order
Safety planning on campus or off-campus for educational programs and activities
<b>Health and Wellness</b>
Referral to confidential therapy/counseling (on or off campus)
Referral to Local Hospital for a Medical Forensic Exam
Referral for health care or wellness appointment (on or off campus)

\*Some supports may require consent/permission to release information