



**COLORADO SCHOOL OF MINES**  
EARTH • ENERGY • ENVIRONMENT

# 2020 ANNUAL SECURITY & FIRE SAFETY REPORT



LET'S GO  
OREDIGGERS

PREPARED BY:  
THE COLORADO SCHOOL OF MINES  
CLERY COMPLIANCE TEAM

**Based on 2019 Statistics**  
In compliance with the Jeanne Clery Disclosure of  
Campus Security Policy and Campus Crime Statistics Act  
& Violence Against Women Reauthorization Act of 2013



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# 2020 Annual Safety Report



## Message from the Chief of Police

Dear Colorado School of Mines Community:

Thank you for taking time to read this year's Annual Security and Fire Safety Report. This report is designed to provide you with important information about safety and security at the Colorado School of Mines (Mines). In addition to outlining the policies, programs, and resources the institution offers the campus community, this report also contains statistics about crime and fire safety on campus. This information is provided because of our commitment to campus safety and in compliance with federal law.

When you review the statistics, you will note that Mines is a safe campus. The vast majority of our students, faculty, staff, and visitors do not experience crime at Mines. However, despite our best efforts, crimes sometimes occur. The safety you experience on campus is due in part to the combined efforts of many different departments and individuals. Safety is a shared responsibility, and we rely on every campus member to contribute to security on campus by reporting suspicious activities and using common sense when going about their daily activities.

The Mines Department of Public Safety, within the Department of Public Safety, is a full-service police agency charged with the enforcement of campus regulations and all federal, state and local laws. This function is essential to maintaining an environment that is safe and allows our educational mission to occur without disruption. We are committed to enhancing the quality of life of the campus community and primarily responsible for developing services, programs and strategies for maintaining a safe campus.

In order to meet this goal, the department focuses on a strong working relationship with the campus community. We are committed to the philosophy of community policing. Through this philosophy, we have trained our officers to serve as partners with the campus community.

The Department of Public Safety is here to serve and protect you. Together, we can ensure that our campus community remains safe. We hope you find this report informative and helpful, and that your time at Mines will be enjoyable and safe. If you have questions or would like further information about safety and security, please visit our website at <https://www.mines.edu/campus-safety/> or contact us at 303.273.3333.

Sincerely,



Dustin Olson  
Chief of Police - Mines Department of Public Safety  
Director of Public Safety



## How to Reach the Mines Department of Public Safety

Emergency: 911 (Jefferson County Communications Center Authority)  
Non-Emergency: 303.980.7300 (Jefferson County Communications Center Authority)  
Non-Emergency Phone: 303.273.3333 (Mines Department of Public Safety)  
Administration/Records: 303.273.3333  
Website: <https://www.mines.edu/campus-safety/>



## About the Campus Community

Colorado School of Mines is a public research university devoted to engineering and applied science. It has the highest admissions standards of any public university in Colorado and among the highest of any public university in the United States. Mines offers all the advantages of a world-class research institution with a size that allows for personal attention. Mines has a student body of about 6,205 degree-seeking undergraduate and graduate students. Please visit our website at <http://www.mines.edu> for information about Mines and various departments.



Colorado School of Mines is located in the City of Golden, Jefferson County, Colorado – only 15 miles west of Denver’s downtown business district. Golden, a thriving community of 20,000, offers outdoor adventure with small town atmosphere and convenient access to big city attractions. The institution has some big-name neighbors in Golden, including the National Renewable Energy Laboratory, a frequent research partner, and Coors Brewing Company. More information on the City of Golden can be found at <http://www.cityofgolden.net>.

Although located in an urban environment, Colorado School of Mines’ campus has one of the lowest campus crime rates in the state. This report includes crime rates for the campus proper, as well as any building or property owned or controlled by the institution within the same contiguous geographic area of the institution. The State of Colorado crime statistics can be found in the Colorado Bureau of Investigation Department of Public Safety’s annual report entitled “Colorado Crime Statistics” located at <https://www.colorado.gov/pacific/cbi/colorado-crime-stats>.

## The Clery Act Requirements

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) is a federal law requiring all institutions of higher education participating in the federal student financial aid program to disclose information about certain crime occurring on and near the campus. The Clery Act affects the majority of public and private institutions and is enforced by the U.S. Department of Education.

The Clery Act, formerly known as the Crime Awareness and Campus Security Act, was signed in 1990 and is named after 19-year-old Jeanne Clery, who was sexually assaulted and murdered while in her Lehigh University residence hall room in 1986. The Clery Act has since been amended and requires institutions to provide timely warnings for Clery Act crimes that represent a serious or continuing threat to students and employees and to collect, report, and disseminate certain crime data to everyone on campus annually. The Act also requires the school to provide the campus community and the public with statements of current policies and procedures for students and others to report criminal actions or other emergencies on campus and be compliant per the Violence Against Women Reauthorization Act of 2013.



### **Campus Crime Statistics**

The statistics contained at the end of this report, which include crimes on campus and crimes in adjacent public areas, are collected by the Mines Department of Public Safety. The crime statistics are the number of all reported offenses, without regard to the findings of a court, coroner, or jury, or the decision of a prosecutor. Mines Department of Public Safety classifies and counts crimes from records of calls for service, complaints, and investigations. In preparation for annual reporting, the Golden Police Department, and other law enforcement agencies near off-campus Mines Property, as well as Campus Security Authorities (persons with significant responsibility for student and campus activities), are surveyed for knowledge of crimes that may not have been reported to Mines Department of Public Safety. Crimes that occurred in residence halls are reported both in the “On Campus” category and in the “Residential Facilities” category. Thus, “Residential Facilities” is a subset of “On Campus.” The presentation of the tables is designed to enable the reader to compare crimes committed during the past three years. The Clery definition of each crime is listed on the Crime Statistics page and may differ from the definition of comparable crimes by Colorado law. If a Campus Security Authority (CSA) has knowledge of a reportable crime not previously reported for investigation or disciplinary action, the CSA is required to inform the Mines Department of Public Safety, and that occurrence will be included in the statistics.

### **Daily Crime and Fire Safety Log**

Mines Department of Public Safety maintains a log of all crimes reported to Mines’ Police Department within its patrol jurisdiction, which includes Mines’ campus Clery geography. The Daily Crime Log case numbers do not run sequentially, as Mines’ Police Department assigns case numbers to both criminal and non-criminal reported activities. Crimes are listed in chronological order based upon the date they are reported to Mines Department of Public Safety. This log is stored in both hard copy and electronic version within the department’s record management system. This information is available upon request at the Mines Department of Public Safety located at 1400 Maple St., Golden, CO 80401 or by calling 303.273.3333.

### **Distribution of the Annual Security and Fire Safety Report**

Each year, by October 1, all employees and enrolled students receive a campus wide e-mail which links to this report. Printed copies of the report may also be obtained at the Mines Department of Public Safety located at 1400 Maple St., Golden, CO 80401 or by calling 303.273.3333. All prospective students and employees may also view and print a copy at the website address <https://www.mines.edu/compliance/clery-policy/>.

## Overview of the Mines Department of Public Safety

The Mines Department of Public Safety is committed to the safety and well-being of the campus community. They are a full-service, community-oriented law enforcement agency providing service to the campus 24/7. There are always Mines Police Officers on duty to assist a student, employee, or visitor. Their goals are to 1) provide an environment in which all people feel safe and secure; and 2) to maintain a professional workforce responsive to the needs of the campus community. In addition, Mines Department of Public Safety works closely with the City of Golden Police Department to safeguard the campus.

The officers employed by Mines Department of Public Safety are fully trained commissioned police officers in accordance with Colorado Peace Officer Standards and Training (POST). Mines Police Officers receive their police authority via the provisions of the Colorado Revised Statutes, §16-2.5-105 and §24-7-101. The Colorado School of Mines Board of Trustees, through Mines' President and Vice President of Student Life, have delegated authority to the Department of Public Safety to enforce campus rules and regulations as well as Municipal Ordinances, State Laws, and Federal Statutes.



Mines Police Officers have complete police authority to apprehend and arrest anyone involved in illegal acts on campus and areas immediately adjacent to the campus. If minor offenses involving Mines rules, regulations and policies are committed by a Mines student, the officer may also refer the individual to the Dean of Student's Office. The Mines Department of Public Safety's patrol jurisdiction is the Colorado School of Mines main campus property in Golden and areas immediately adjacent to campus. Mines owns property (approximately 200 acres) used for mine training in Clear Creek County; however, that is not part of the Mines Department of Public Safety patrol jurisdiction.

The Mines Department of Public Safety is located at 1400 Maple St. Golden, CO 80401. The administrative office hours are Monday – Friday 8 a.m. to 12 p.m. and 1 p.m. to 5 p.m. The office phone number is 303.273.3333. After hours, an on-duty officer may be reached through the Jefferson County Communications Center Authority directly at 303.980.7300. The department may also be reached at its website: <https://www.mines.edu/campus-safety/>.

## Interagency Relationships with Local and State Law Enforcement

Mines Department of Public Safety enjoys the support and cooperation of numerous government law enforcement agencies dedicated to the safety and security of our community. When a Mines student is involved in an off-campus offense, Mines Department of Public Safety may assist local, state or federal law enforcement. Agencies routinely communicate with Mines Department of Public Safety on any serious incidents occurring on-campus or in the immediate neighborhood and business areas surrounding campus. Mines operates no off-campus housing; however, many students reside in the neighborhoods surrounding the campus. While Golden Police have primary jurisdiction in areas off campus, Mines Police Officers can respond to student-related incidents in proximity and the agencies have direct radio communications.

Under Colorado Revised Statute §29-5-103 (assignment of police officers or deputy sheriffs for temporary duty), Mines Department of Public Safety has statutory authority to provide assistance to other law enforcement agencies as needed and required; and under Colorado Revised Statute §29-5-104 (request for temporary assignment of police officers or deputy sheriffs – authority), Mines Department of Public Safety has the authority to request law enforcement personnel from other agencies as needed, or required, to deal with emergency situations on campus.



### Golden Police Department

Mines Department of Public Safety maintains an excellent relationship with the City of Golden, within which our campus is located. There is a written memorandum of understanding (MOU) between the Golden Police Department and Colorado School of Mines for the enforcement of municipal crimes and parking ordinances. This agreement does not cover the investigation of alleged criminal offenses. The Golden Police Department helps to maintain a safer campus by providing extra patrols when requested and jointly trains with Mines Police Officers.

### Jefferson County Sheriff's Office

Mines Department of Public Safety partners with the Jefferson County Sheriff's Office in matters of countywide emergency management. Jefferson County also has specialized units such as K-9, Victim Services, SWAT, and Bomb Squad that may be called upon and utilized if needed. The Jefferson County Communications Center Authority provides dispatch services for Mines Department of Public Safety. Mines does not have a written MOU with the Jefferson County Sheriff's Office.

### Federal and State Law Enforcement

Mines Department of Public Safety often works with or utilizes the services of the Colorado Bureau of Investigation (CBI), Colorado State Patrol (CSP), U.S. Secret Service, Federal Protective Service (FPS), and the Federal Bureau of Investigations (FBI) while investigating crimes or to provide security for dignitaries who may visit our campus. Mines does not have a written MOU with these agencies.

### Statement on Monitoring of Criminal Activity at Off-Campus Locations of Student Organizations

There are no student organizations with off-campus locations monitored by Mines Department of Public Safety. All fraternities and sororities affiliated with Colorado School of Mines are located on campus.

## Crime Prevention Education and Awareness

Mines Department of Public Safety stresses the importance of crime prevention. Each officer is responsible for problem identification and proper education to the campus community of potential criminal activity and opportunity. The Department coordinates and administers several programs available to all members of the campus community (students, faculty and staff), to include Rape Aggression Defense (RAD); bicycle registration; Officer Ride-Along; Escort Program; Alcohol Enforcement and Education; and New Student Orientation. Mines Department of Public Safety works closely with Residence Life staff to provide training and educational information each semester on crime prevention, problem identification, bicycle and pedestrian safety, and personal safety techniques.



During student orientation sessions, the Mines Department of Public Safety collaborates with New Student and Transition Services (NEST) to offer crime prevention and personal safety information to incoming and transfer students. Both students and parents are informed of services offered by the Mines Department of Public Safety and other campus resources related to campus safety and security. Students are also educated about reported crime on-campus and in the Golden area and how to report criminal activity. Crime prevention programs and sexual assault prevention programs are also offered on a continual basis for academic credit. Throughout the academic year, the Mines Department of Public Safety provides a myriad of crime prevention

awareness sessions on sexual assault, dating violence, drug and alcohol abuse, theft and vandalism, as well as educational sessions on personal safety and residence hall security. In addition, the Mines Department of Public Safety works collaboratively with Residence Life to conduct outreach to various campus residential facilities, Mines Park, summer programs and campus special events. The Mines Department of Public Safety Police Department offers active harmer response training to campus participants and provides individual workspace security assessments using crime prevention through environmental design (CPTED). Any of these services may be requested by contacting Mines Department of Public Safety directly at 303.273.3333.



A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others. In addition to seminars, information is disseminated to students and employees through crime prevention awareness brochures and crime bulletins. When time is of the essence, information is released to the campus community through security alerts posted prominently throughout campus, through electronic mail system, and/or the emergency alert system.

*Please see Appendix A for more information about specific campus safety programs offered on the Mines' campus in 2019.*

## Reporting Options

Colorado law requires all persons who believe a crime has been committed to promptly report the suspected crime to law enforcement authorities. For emergencies, call **911** from any campus phone or cell phone. Additionally, the institution has installed emergency call boxes (Blue Light phones) around the campus for use during emergencies. By pressing the red button on the stations, users are immediately connected with the Jefferson County Communications Center Authority. Jefferson County Communications Center Authority service is provided to Mines by Jefferson County.

Mines Department of Public Safety does not have a campus 911 center. Campus phones and cell phone users and anyone who dials 911 will be directly connected to the Jefferson County Communications Center Authority. The Jefferson County Communications Authority dispatches Mines Police Officers to the caller's or incident location. Non-emergency crimes and suspicious activities that occur off campus can be reported to the Golden Police Department at 303.980.7300. For non-emergencies, contact Mines Department of Public Safety at 303.273.3333 or x3333 from any campus phone, in person at Mines Department of Public Safety.

Mines Department of Public Safety responds to, documents in writing and fully investigates all reports of crimes and suspicious activities that occur on-campus and other properties owned, operated, or under the control of Mines. Mines Department of Public Safety is generally the first to respond to any emergency or call for service on-campus. The Golden Police Department responds to crimes reported elsewhere in the city. However, Mines Department of Public Safety and the Golden Police Department may coordinate their responses to crimes as appropriate. Officers respond to crime reports as appropriate, using state and municipal laws as guidelines. These officers decide to detain, arrest, or merely warn offenders based on established standards of criminal or constitutional law. Officers write reports on all law violations. The Mines Administration uses the reports to compile daily, monthly and yearly statistics for the Colorado Bureau of Investigations and FBI's Uniform Crime Report / National Incident Based Reporting System.

### **Campus Security Authorities**

Campus Security Authorities (CSA) are persons with significant responsibility for student and campus activities. CSAs include the following the Dean or Associate Dean of Student Life, Housing and Residence Life professionals and paraprofessionals, Athletic Directors and coaches, Student Activities personnel, Faculty Advisors to student and Fraternity and Sorority Life organizations, etc. A list of all Mines' CSA can be located: <https://www.mines.edu/compliance/campus-security-authority/>. Any crime can be reported to a CSA.

### **Confidential and Anonymous Reporting to Police**

Mines Department of Public Safety encourages anyone who is a victim or witness to any crime to promptly report the incident to the police or a Campus Security Authority. This includes confidential reports (where the reporting party's names are known but not released) and anonymous reports (where the reporting party's names are not known). Mines Department of Public Safety will support the decision of any person who wishes to report a crime confidentially or anonymously to the greatest extent permitted under the law. The information can help Mines Department of Public Safety keep an accurate record of the incidents involving our community. Reports of this type are counted and disclosed in the annual crime report, which does not include any personal information. However, because police reports are public records under state law, Mines Department of Public Safety cannot hold crime reports in confidence. Anonymous reports within the metro area can also be made to Denver Metro Crime Stoppers at 720.913.STOP (7867).

Anonymous reporting for sexual harassment, sexual assault, and interpersonal violence within the Mines community can be reported here: [https://cm.maxient.com/reportingform.php?COSchoolofMines&layout\\_id=30](https://cm.maxient.com/reportingform.php?COSchoolofMines&layout_id=30).



Students may request a pastoral counselor or professional counselor to facilitate anonymous reporting. Mines encourages professional and pastoral counselors, although not required to report crimes, to tell victims about their reporting options and process.

## Reporting Criminal Incidents and Other Emergencies

Mines students and employees, as well as visitors to the Mines campus, are encouraged to report all criminal incidents accidents, suspicious activity, safety-related incidents, and emergencies accurately and promptly to Mines Department of Public Safety. Crime reports can be made at any time. Police services are available 24 hours a day, seven days a week.

### To report a crime or emergency, members of the Mines' community can:

- Call the Mines Department of Public Safety by dialing 911 for emergencies, 303.273.3333 for non-emergencies
- Report in person at McNeil Hall 1400 Maple St. Golden, CO 80401
- Locate and use a campus Emergency Blue Phone
- If the crime/emergency is a sexual assault or other instance of interpersonal violence, it can also be reported to:
  - a. Title IX Coordinator and Director, Title IX Programs:
    - i. Katie Schmalzel; 303.273.3260
  - b. Deputy Title IX Coordinators:
    - i. Robin Bullock; 303.273.3074
    - ii. Jessica Keefer; 303.384.2601
    - iii. Colin Terry; 303.273.3081
    - iv. James Saulsbury; 303.273.3205
    - v. David Wright; 303.384.2120
- If the crime/emergency is employment related, contact the Human Resources at 303.273.3250, by email at [hr@mines.edu](mailto:hr@mines.edu) or in person at the Human Resources Office in Guggenheim.

If a student, employee or guest opts to report the crime to a Campus Security Authority (CSA), the CSA will also report the crime to police, including in circumstances where a victim of a crime elects to or is unable to make such a report directly. CSAs will also complete a reporting form located on the Mines Clery webpage: <https://www.mines.edu/compliance/clery/>.

## Workplace Violence and Safety

Colorado School of Mines is committed to maintaining an environment free from violence or threats of violence. As a diverse community requiring trust, openness and physical safety, Mines will not tolerate violence or threats of violence in the campus community and workplace. It is the policy of Mines not only to prohibit such behavior, but also to take seriously all reports of incidents addressing each appropriately. If at any time you do not feel safe on campus, dial 911 for immediate assistance.

## Victims/Survivors

Mines partners with Victim Outreach, Incorporated to provide support to victims of crime. There are also a variety of resources on campus for victims/survivors of crimes involving sexual assault, dating violence, domestic violence, and stalking. Supportive measures and resources are available through the Mines Title IX Office, and can be found on the Title IX website: <https://www.mines.edu/title-ix/>.

Per FERPA, Mines may disclose only the “final results” of a disciplinary proceeding conducted by Mines against a student who is the alleged perpetrator of the crime or offense to a victim of a non-forcible sex offense or another violent crime (as that term is defined in 20 U.S.C.A. § 1232g. If the victim is deceased as a result of such crime or offense, Mines will provide the results of the disciplinary proceeding to the victim’s estate, if so requested.

## Emergency Management Plan, Emergency Response, Colorado School of Mines Emergency Alert (MEA) System, and Evacuation Drills

In the event of an emergency, an effective campus-wide communications process is vital in order to provide the greatest safety possible for Mines’ community. As part of Mines’ Emergency Management Plan. Mines’ has adopted a formalized procedure for issuing immediate notifications to the campus community.



## **Mines' Emergency Management Plan**

Mines' Emergency Management Plan involves four key phases: prevention/mitigation, preparedness, response, and recovery. Mines' emergency management plan brings together numerous campus departments to implement an effective and comprehensive program. The key areas of preventing an emergency from occurring are training, master planning, risk management, laboratory safety, and life safety. Notification mechanisms, trained personnel, procedures, assessment, and practice are the main measures taken to ensure the campus is ready to respond in the event of an emergency. Mines Department of Public Safety practice various emergency scenarios with outside agencies. Mines Environmental Health and Safety (EHS) regularly provides laboratory building familiarization tours to the Golden Fire Department. The Mines Emergency Operations Team trains quarterly, this team regularly evaluates potential hazards and seeks ways to keep the campus community and emergency responders prepared for both natural and manmade disasters, as well as coordinates emergency preparedness with various local, county and federal departments. Mines Emergency Management Plan can be located here: <https://3a2vzv37nkuw3esf6a3u2t7s-wpengine.netdna-ssl.com/emergency/wp-content/uploads/sites/281/2019/04/CSMEmergencyManagementPlan2015.pdf>.

*Please see Appendix B for more information about Mines' Emergency Management Plan.*

## **Emergency Response**

The Mines Campus State of Emergency plan includes information about the Emergency Operations Team (made up of the Incident Control Team and the Business Continuity Team), incident priorities and expectations, evacuation guidelines, and local contingency and continuity planning requirements. Mines regularly conducts emergency response exercises, such as tabletop exercises, field exercises and tests of the emergency notification systems on campus. These tests are designed to assess and evaluate the emergency plans and capabilities of the institution.

Mines Police Officers and supervisors have received training in the National Incident Management System (NIMS) and how to respond to critical incidents. When a serious incident causes an immediate threat to the campus, the first responders to the scene are usually the Mines Department of Public Safety, Golden Police Department, and the Golden Fire Department, who will work together to manage the incident. Depending on the nature of the incident, other county, local or federal agencies could also be involved in responding to the incident.

The President, or designee, is tasked with declaring a campus state of emergency, activating the emergency operations team and authorizing the dissemination of emergency notifications. If there is no time to contact the President, the Chief of Police (or his/her designee) or the Environmental Health and Safety Director may declare the state of emergency immediately and commence emergency notifications.

## **Colorado School of Mines Emergency Alert (MEA) System**

Mines will, without delay and taking into account the safety of the community, determine the content of the notification and initiate the notification system to the appropriate segment or segments of the Mines' community, unless issuing a notification will, in the professional judgement of responsible authorities, comprise efforts to assist a victim or to contain, respond to, or otherwise mitigate an emergency. Immediate notification to the campus can be accomplished through a variety of communications methods, but the use of the Mines Emergency Alert (MEA) System is the most common and quickest from of communications under these circumstances.

The Mines Emergency Alert (MEA) System is an emergency notification service that allows university officials to quickly communicate emergency messages to students, faculty and staff via cellular phone text and voice messages, and broadcast on-campus e-mail and phone messages. During an actual emergency, an emergency siren can be activated at various locations on campus and directs the campus community to check the various message services for additional details and/or evacuation procedures.

Students and faculty are entered into the MEA system through the Mines Department of Information & Technology Solutions to receive emergency messages on their cell phones. For students and faculty to update, opt-out or confirm information, they must log on to the Mines Trailhead system at <http://trailhead.mines.edu> and go to "Self Service," click on "Personal Information," and then "Mines Emergency Alert System." The Emergency Notification Team, comprised of various campus administrators including the Chief of Police, Police Commander, and Director of Environmental Health and Safety, have the capability to activate the system from various locations on-campus and off-campus. The MEA system and emergency siren are tested campus wide at least once per year, and such tests may be announced or unannounced.



## Evacuation Drills

The purpose of evacuation drills is to prepare building occupants for an organized evacuation in case of an emergency. At Mines, evacuation drills are used to educate and train occupants on issues specific to their building. During the drill, occupants practice drill procedures and familiarize themselves with the location of exits and the sound of the fire alarm. In addition to educating the occupants of each building about the evacuation procedures during the drills, the process also provides Mines an opportunity to test the operation of fire alarm system components.

Evacuation drills are monitored and coordinated by the Department of Environmental Health and Safety. Evacuation drills occur in every campus building at least once a year, normally during the first month of the fall semester. These drills are unannounced and designed for assessment and evaluation of emergency plans and capabilities. Recommendations for improvements are submitted to the appropriate departments for consideration. The drills are documented and saved on the Mines shared drive.

Evacuation drills for the residence halls are coordinated with Residence Life staff and Mines Department of Public Safety to evaluate egress and behavioral patterns. Reports are prepared to identify deficient equipment so that repairs can be made immediately. The drills are documented and saved on the Mines shared drive.

*Please see Appendix C for more information about campus general evacuation plan.*

## Timely Warnings and Emergency Notifications

Mines is responsible for issuing Timely Warnings and Emergency Notifications to the campus community. Anyone with information warranting a Timely Warning or Emergency Notification, should report that information to Mines' Public Safety Office. Mines will issue Timely Warnings or Emergency Notifications as appropriate to keep the campus community informed about safety and security matters on an ongoing basis and to prevent similar crimes from occurring. The decision to issue a Timely Warning or Emergency Notification will be made by Mines' Police, in consultation with the Emergency Notification Team in compliance with the Clery Act and will consider all available information. Timely Warnings and Emergency Notifications will be distributed via methods reasonably likely to reach the entire campus community. This is typically accomplished via the Colorado School of Mines Emergency Alert (MEA) system but may also include: bulletins posted on building entrances and exits. The Timely Warnings and Emergency Notifications Policy can be located here: <https://www.mines.edu/policy-library/timely-warning-policy/>.

### Timely Warnings

As soon as pertinent information is available, the Mines Department of Public Safety, in consultation with the Emergency Notification Team, will evaluate the need to issue a timely warning based upon the following conditions:

1. A Clery Act crime, occurring within the institution's Clery geography, has been reported to campus security authorities or police; and
2. The crime is considered by the institution to represent a serious or continuing threat to students and employees.

In determining whether to issue a timely warning, on a case-by-case basis, the institution will consider all the facts surrounding the crime including factors such as: the nature of the crime, the continuing danger to the campus community, and the possible risk of compromising law enforcement efforts. In compliance with the Violence Against Women Reauthorization Act, the names of crime victims will not be published in timely warnings.

The intent in issuing a timely warning is to enable members of the campus community to protect themselves and to aid in the prevention of similar crimes. Timely warnings will be distributed via methods reasonably likely to reach the entire campus community. This is typically accomplished via email but may also include: emergency text message notification and/or bulletins posted on building entrances and exits.

Once the decision has been made to issue a timely warning, the Mines Department of Public Safety and/or the Emergency Notification Team is responsible for distributing the warning. Anyone with information they feel warrants a timely warning should immediately contact Mines Department of Public Safety by dialing **911**.



## Emergency Notifications

The Mines Department of Public Safety or Emergency Notification Team will issue an emergency notification to immediately notify the campus community, or segment(s) of the community, when there is confirmation of a significant emergency or dangerous situation that involves an immediate threat to the health or safety of students and/or employees and is currently occurring on the campus or immediately threatening the campus.

Mines Department of Public Safety and the institution will utilize all information resources at their disposal to confirm there is an emergency and to determine which segments of the campus community must be warned.

Once an emergency or dangerous situation is confirmed by Mines Department of Public Safety, an emergency notification will be initiated without delay unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

An emergency notification may apply to both criminal and non-criminal incidents and can include but is not limited to: weather or natural disaster events, public health emergencies, hazardous materials spills or gas leaks, civil unrest or rioting, armed intruders, bomb threats or terrorist incidents.



The method and content of the emergency notification may vary based upon the circumstances. The emergency notification will typically be accomplished via the Colorado School of Mines Emergency Alert (MEA) System (which includes cell phone text and voice messaging). But additional methods may also be used such as PA systems, press releases, e-mail alerts, social media, and the Mines webpage. Depending on the circumstances, it may be appropriate to alert only a specific segment or segments of the campus.

The Mines Police Chief and Director of the Department of Public Safety, or designee, in consultation with the Emergency Notification Team, is responsible for determining the content of the notification and appropriate segment(s) of the campus community to receive the notification. The Police Department or the EHS Director is responsible for initiating all emergency

notifications. Information will be provided to the broader community through website postings and local media. As needed, follow-up information will be provided to the community utilizing the same systems as the initial emergency notification.

## Missing Student Policy

Mines has adopted a missing student notification policy for students residing in on-campus residential facility. If a member of the Mines community has reason to believe a student who resides in on-campus housing is missing, he or she should immediately notify Mines Department of Public Safety or any Division of Student Life staff member including Residence Life Coordinators, Community Directors, or Resident Advisors. Whenever an on-campus student is believed missing, the institution will initiate steps to locate the student to determine why the student has not been seen. Although students are under no obligation to notify the institution of plans to spend time away from the campus, we encourage them to do so if they expect to be absent for extended periods of time.

When a student is reported as missing, Mines Department of Public Safety, in collaboration with Student Life will immediately begin an investigation by attempting to locate the student. All reasonable efforts will be made to locate the student. These efforts could include vehicle and records checks, calling parents, roommates, friends, and employers, and notifying other law enforcement agencies by entering the missing person into national law enforcement computer databases (NCIC/CCIC). The Mines Department of Public Safety will notify the Golden Police Department and/or other appropriate law enforcement agencies within 24 hours of the missing person report (unless that agency was the entity that determined the student was missing).



Each student living in an on-campus housing facility has the option to register a confidential contact person to be notified in the case that the student is determined to be missing, and only authorized campus officials and law enforcement officers in furtherance of a missing person investigation may have access to this information. The confidential contact is not required to be a parent or guardian. The Mines Department of Public Safety or Student Life personnel will contact such confidential contact person within 24 hours of the missing person report. A parent or guardian of any student under 18 years of age and not emancipated will automatically be notified within 24 hours of the missing person report. The missing student policies is available online at: [https://www.mines.edu/policy-library/wp-content/uploads/sites/87/2019/02/STU\\_Missing\\_Student\\_Policy.pdf](https://www.mines.edu/policy-library/wp-content/uploads/sites/87/2019/02/STU_Missing_Student_Policy.pdf).

## Mines Policies

### **Good Samaritan Amnesty Policy for Health and Safety Intervention**

The health, safety, and general welfare of Colorado School of Mines (Mines) students are of the utmost concern to the faculty, staff, and administration. The Amnesty Policy aims to reduce barriers related to seeking help during medical emergencies due to fear of potential policy violations, and to encourage students to seek medical attention in all situations when someone is believed to be the victim of violence, including but not limited to domestic violence, dating violence, stalking, sexual assault, or physical assault. All students are strongly encouraged to immediately seek emergency medical attention in circumstances when they reasonably believe any individual's health and/or safety is or appears to be in jeopardy. Unless it is being used in bad faith, there are no restrictions to the number of times the Amnesty Policy may be used and doing so repeatedly will not result in disciplinary action. The Amnesty Policy applies to violations of policies relating to the use of alcohol and prohibited substances, but does not preclude Mines from taking disciplinary actions to address other serious or flagrant violations of Mines policy including, but not limited to, violence (including but not limited to domestic violence, dating violence, stalking, sexual assault, or physical assault), harassment, serious property damage, hazing, or the manufacture, sale, or distribution of prohibited substances. The Policy cannot be invoked to preclude or prevent action by police or other legal authorities. However, in cases where there have been other violations of Mines policy, calling for assistance for an individual in need of help may be considered a mitigating factor in any disciplinary process arising out of such violations (and failure to seek assistance may be considered an aggravating factor in any such disciplinary process). For more information regarding the Amnesty Policy located in the Student Code of Conduct please visit <https://www.mines.edu/policy-library/mines-student-code-of-conduct/>.

*Please see Appendix D for more information about Mines' Good Samaritan Amnesty Policy.*

### **Alcohol and Drug Policies**

In accordance with the federal Drug-Free Workplace Act of 1988, the federal Drug-Free Schools and Communities Act (DFSCA) of 1989, and Colorado's policies on alcohol and drugs, Mines prohibits the unlawful or unauthorized possession, use, sale, manufacture, distribution, or dispensation of alcohol and illegal drugs (including marijuana) by employees and students in the workplace, on Mines' property, or as part of any campus activity. More information about the DFSCA can be found here: <https://www.congress.gov/bill/101st-congress/house-bill/3614>.

Students and employees are both covered under the Drug Free Schools and Communities Act. Mines will impose sanctions on any student or employee found to be in violation of campus standards as outlined in the Student Code of Conduct or the Drug Free Workplace policy, respectively. Sanctions include, but are not limited to,

- required completion of an appropriate educational or rehabilitation program;
- probation, suspension, or expulsion from Mines;
- and/or referral to the appropriate law enforcement authorities for criminal prosecution.

As a part of the Mines' disciplinary procedure, a student who has violated institutional policy may be allowed to remain in school if they agree to submit to drug testing as a condition of continued enrollment. Mines offers, through its Counseling Center, proactive alcohol and drug abuse programs designed to educate students about the dangers of substance abuse. Incoming freshman are required to complete an online alcohol and other drugs education course prior to matriculation. Students not completing the online course, who subsequently have alcohol and other drugs infractions, will be required to complete an alcohol and other drugs course as one of the sanctions. For more information, please see Mines' Alcohol and Other Drugs Education and Prevention Policy at [https://www.mines.edu/policy-library/wp-content/uploads/sites/87/2019/02/STU\\_AOD\\_Education\\_and\\_Prevention\\_Policy.pdf](https://www.mines.edu/policy-library/wp-content/uploads/sites/87/2019/02/STU_AOD_Education_and_Prevention_Policy.pdf).



In addition to reviewing the Alcohol and Other Drugs Education and Prevention Policy, employees should also review the Mines' Drug Free Workplace Policy. This Policy can be located here: [https://www.mines.edu/policy-library/wp-content/uploads/sites/87/2019/02/HRS\\_Drug\\_Free\\_Workplace\\_Policy-Updated.pdf](https://www.mines.edu/policy-library/wp-content/uploads/sites/87/2019/02/HRS_Drug_Free_Workplace_Policy-Updated.pdf).

The biennial report, developed in accordance with the Drug Free Schools and Communities Act (DFSCA) of 1989, can be obtained from the Dean of Student's Office, located in the Ben H. Parker Student Center, or by calling 303.273.3350. Students, staff, and faculty are informed each year via their Mines' email about Mines' policies on alcohol and drugs.

### **Alcohol Policy**

The Colorado School of Mines Board of Trustees has adopted an alcohol policy in keeping with state and local laws governing the use, distribution and consumption of alcohol. Mines is committed to responsible behavior, and the alcohol policy is designed to encourage responsible drinking and behavior. Violation of this policy may result in disciplinary and/or legal action. Mines Department of Public Safety and Golden Police regularly enforce that policy and state and local laws pertaining to unlawful underage alcohol possession, sale and use. Mines' alcohol use police can be found at: <https://www.mines.edu/policy-library/institutional-alcohol-policy-2/>.

The Mines Student Life Division requires an online annual alcohol and drug prevention education program called AlcoholEdu for all incoming first year and transfer students. More information regarding alcohol and drug prevention education programs offered in 2019, please see appendix A. Further, the Student Life Division maintains an alcohol policy page for the student population that can be found at: <https://www.mines.edu/student-life/alcohol-policy/>.

Colorado law prohibits consumption of alcoholic beverages for people under age 21. Furthermore, social host liability may be imposed on persons serving or permitting the serving of alcohol to minors, visibly intoxicated persons or habitual drinkers.

Any attempt to sell alcoholic beverages without authorization and licensing violates Colorado State liquor code and is also subject to university disciplinary action. To obtain a special event liquor license, students must meet with the Dean of Students a minimum of 60 days prior to the event. Student organizations wishing to hold a function at which alcoholic beverages will be served in any campus facility or on campus grounds must first receive approval by the Dean of Students.

### **Illegal Drug Policy**

Colorado School of Mines prohibits the sale, manufacture, distribution, use or possession of illegal drugs on the Mines campus. This policy applies equally to administrators, faculty, staff and students. Sale, distribution, or manufacturing of illegal drugs by a member of the Mines campus community will normally result in Mines taking action to curtail the activity. This policy applies within or upon the grounds, buildings or any other facilities of the campus. Sanctions may be imposed upon individuals found in violation of these policies, as well as violation of criminal laws controlling drugs and alcohol.

In 2012, Colorado voters passed Amendment 64, legalizing the possession and private consumption of small amounts of marijuana for those at least 21 years old. This amendment did not change drug laws concerning possession and consumption by individuals under the age of 21, nor did it impact federal drug laws. The consumption of marijuana by individuals of any age in residence halls and other campus buildings and outdoor areas of campus continues to be prohibited by federal law and Colorado School of Mines policy.

Mines Department of Public Safety and Golden Police regularly enforce state drug laws and may from time to time assist federal agencies with the enforcement of federal drug laws.

More specific and detailed information about Mines institutional policies addressing drugs and alcohol concerns can be found in student handbooks, personnel offices, or administrative policy information. Students and employees are encouraged to obtain this information through Student Life or Human Resources, respectively.

### **Education, Prevention, and Referrals for Alcohol and Drug Usage/Treatment**

Alcohol abuse and illegal drug use can pose significant safety, health, and well-being problems within the Mines working and learning environment. Thus, Mines is committed to:

- Providing students educational programming about alcohol and other drugs, and information and access to appropriate community resources and professional counseling; and





- Protecting the safety, health, and well-being of all employees, students, and other individuals in our workplace and campus community.

Mines Alcohol and Other Drugs Education and Prevention Policy addresses the following:

- Standards of conduct that clearly prohibit, at a minimum, the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees on its property or as part of its activities;
- Mines' commitment to imposing disciplinary sanctions on students and employees consistent with local, state, and federal law, and a description of those sanctions, up to and including expulsion or termination of employment and referral for criminal prosecution;
- A description of the applicable legal sanctions under local, state, or federal law for the unlawful possession or distribution of illicit drugs and alcohol for both students and employees;
- A description of the health risks associated with the use of illicit drugs and the abuse of alcohol;
- A description of alcohol and other drugs counseling, treatment, rehabilitation, and re-entry programs available to employees and students; and
- Mines' commitment to conducting a biennial review of its program.

Presentation programs are available to any campus group that makes a request. Individuals who have problems beyond the educational scope are referred to appropriate agencies in the community for further assistance. For more details and resources, visit the Colorado School of Mines Alcohol and Other Drugs Information page at <https://www.mines.edu/student-life/health-wellness/>.

Information regarding the physiological and psychological effects of alcohol is available through the Student Health Center, Counseling Center, or Director of Student Wellness Promotions. Email the Director of Student Wellness Promotions, Emma Griffis at [egriffis@mines.edu](mailto:egriffis@mines.edu).

Students who have a concern about the use of alcohol or other drugs are invited to contact the Student Health Center at 303.273.3381 and visit their website: <https://www.mines.edu/student-health/>, or contact the Counseling Center at 303.273.3377 and visit their website: <https://www.mines.edu/counseling-center/>.

Employees who suspect they have an alcohol or drug dependency problem are encouraged to seek assistance. Successful completion of an appropriate rehabilitation program (including participation in aftercare) may be considered as evidence of eligibility for continued or future employment. Employees who are concerned about substance use, abuse, and rehabilitation are strongly encouraged to contact their family physicians, their health plan, or the Colorado State Employees Assistance Program (C-SEAP). C-SEAP contacts are confidential and free of charge to the employee. To learn more about C-SEAP, please visit their webpage here: <https://www.colorado.gov/c-seap>. Health insurance plans may provide coverage for substance abuse programs that address substance abuse and rehabilitation. The Office of Human Resources has information about health plans. Additionally, the health plan documents can be found at: <https://www.mines.edu/human-resources/benefits/>.

## Hazing Policy

Mines seeks to promote a safe environment where students may participate in activities and organizations without compromising their health, safety, and welfare. Mines policy, in congruence with Colorado's state law (C.R.S. §18-9-124), that hazing is prohibited. Members of the Mines community are deemed responsible for hazing when they knowingly require a student, employee, or other person at the Institution to perform any act, on or off Mines' property, for the purpose of induction, admission, or membership into any group, team, organization, or society associated or connected to Mines. Any action not sanctioned or authorized by the Institution, and results in harm to any person or could reasonably be foreseen to the result of such harm is considered hazing by Mines. A person's willingness to participate in an act of hazing does not justify or excuse the act or fall out of this policy. Prevention of hazing is the responsibility of every member of the Mines' community. Each organization, as well as everyone, must accept the personal obligation to uphold the basic community values of being just, civil, and respectful of the rights of others. Mines hazing policy can be located here: [https://www.mines.edu/policy-library/wp-content/uploads/sites/87/2019/02/STU\\_Hazing\\_Policy.pdf](https://www.mines.edu/policy-library/wp-content/uploads/sites/87/2019/02/STU_Hazing_Policy.pdf).

Mines provides hazing prevention and education at the beginning of the school year and throughout the school year to numerous student organizations, specifically fraternity and sorority life organizations, club sports teams, and varsity athletic teams. All of Mines clubs and organizations are required to have an anti-hazing statement in their bylaws.



## Firearms and Weapon Policy

Except as expressly provided within Mines Policy on Firearms, Explosives, and Other Weapons (see link below), any type of gun, including BB and pellet guns, paintball guns, or any other device capable of launching a projectile, is not permitted on the Colorado School of Mines campus. Other weapons such as illegal knives, picks, or axes are also not allowed. All weapons brought to campus must immediately be checked in at the Mines Department of Public Safety for storage.

Explosives of any kind, including firecrackers or any other type of fireworks and gunpowder, may not be used or stored on any property owned or operated by the School, unless it is for the explicit purpose of classroom or laboratory instruction and is under the direct supervision of a faculty member and with the consent of Mines Department of Public Safety.

Possession of a firearm or other deadly weapon on Mines' property without permission is a violation of Mines policy and in some cases a violation of state law and will be dealt with accordingly. A person who possesses a valid permit to carry a concealed handgun in accordance with Colorado law, C.R.S. § 18-12-201, *et seq.*, and is acting in compliance with this state law, will not be deemed to have violated this policy. A concealed carry permit does not authorize the use of a handgun in a manner that violates state or federal law or Mines policy. Further, the exception in this policy for concealed carry permit holders applies only to handguns as defined in C.R.S. § 18-12-202; all other firearms, explosives and weapons are subject to this policy. For additional information visit: [https://www.mines.edu/policy-library/wp-content/uploads/sites/87/2019/02/STU\\_Firearms\\_Policy.pdf](https://www.mines.edu/policy-library/wp-content/uploads/sites/87/2019/02/STU_Firearms_Policy.pdf).

## Campus Facilities

### Access to Campus Facilities

Access to Mines' university space is controlled by a security lock system. The Facilities Management Department will maintain oversight and maintenance of all lock systems including hard key and electronic card access within all facility types (academic, research, athletic, administrative, and student life areas); however, the management and oversight of hard key access for residence halls, apartments, and Mines owned sorority and fraternity houses shall remain with the Division of Student Life and be subject to Student Life approved policy. Facilities Management will work with individual departments to create a satisfactory access system for departmental needs within the framework of this policy and security constraints.

Mines Department of Public Safety works closely with the Facilities Management Department to maintain building security and key control. On weekdays, during normal business hours from 8 am to 5 pm, the Mines campus (excluding residence halls) will be open to students, parents, employees, contractors, and guests. During non-business hours, access to all campus facilities is by key, BlasterCard, or by admittance via Mines Department of Public Safety with prior approval from the building proctor or if someone has locked themselves out of their office or lab. After-hours access may not be granted without prior notice. In cases requiring emergency maintenance, Mines maintains a Building Access Policy for Facilities Management employees and vendors. Policies can be found under Facilities Management at: <https://www.mines.edu/policy-library/facilities-property-safety/>.



## Maintenance of Campus Facilities

The Mines Department of Public Safety and Facilities Management collaborate to provide ongoing maintenance and physical security enhancements on campus. This includes design review using CPTED (Crime Prevention Through Environmental Design) principles, routine inspections of locks and elevators, cameras, and lighting systems. When the Mines Department of Public Safety notices propped or damaged doors, officers will address the issue or contact Facilities Management for repair and/or remediation. The Mines Facilities Management Department has a regular preventive maintenance schedule for maintenance checks around the Mines campus, including exterior lighting, landscaping and grounds. When Facilities Management staff respond to maintenance calls, they track all requests and completions as well as verifications that the issue was addressed to the requesting party's satisfaction. All Facilities Maintenance Policies are found at: <https://www.mines.edu/policy-library/facilities-property-safety/>.

## Mines Owned Residential Facilities

Colorado School of Mines has several on-campus residential facilities including residence halls, apartment units, and fraternity and sorority houses. For more information on residence hall policies and procedures, please visit the Housing and Residence Life webpages at <https://www.mines.edu/residence-life> and <https://www.mines.edu/residence-life/wp-content/uploads/sites/46/2020/08/Residence-Hall-Handbook-Rights-and-Responsibilities-V8.14.20.pdf>.

## Security of Residence Halls

Residents are responsible for their living environment. This includes monitoring who is following them into a residential area. Each resident entering or leaving a building should ensure that entrances are secured and locked to prevent unauthorized entry. Unauthorized entry includes holding a door for someone who does not live in the residential community. Any resident who allows non-residents to enter will be held liable for any damages or disruption caused from unauthorized entrants.

Access to residential facilities is limited to students and authorized personnel only. All visitors must be hosted by a resident who assumes responsibility for their visitor. Those without a valid Mines BlasterCard are considered visitors and will be admitted only after the approval of their hosts. Residence halls are secured 24 hours a day.

## Residence Hall Policies and Regulations

**Noise:** Residents are expected to be considerate of other community members who may be impacted by the noise they create. Quiet Hours are Sunday through Thursday from 9:00 PM until 7:00 AM the following day, and Friday and Saturday 11:00 PM until 11:00 AM. During the quiet hour period, TVs, stereos, voices, etc. must be lowered until inaudible in neighboring rooms and hallways. Furthermore, residents will refrain from loud and discourteous behavior in the hallways, stairwells, bathrooms, lounges, lobbies, and any common area in or around (outside) of residential communities.

Courtesy hours are maintained 24/7. Excessive loud disturbing noise or behavior at any time during the day or night will not be tolerated. A "two doors away/outside your unit" policy is the guideline. Although the internal layout of Weaver Towers suites tends to yield more "communal noise," the policy will still be enforced this way if any complaint is raised. Please be courteous and respectful to the needs of your fellow residents.



During the last two weeks of each semester, all floors will observe 24-hour quiet hours. These hours will be posted, and violations of these quiet hours may result disciplinary action.

**Weapons:** Except as expressly provided within Mines Policy on Firearms, Explosives and Other Weapons, [https://www.mines.edu/policy-library/wp-content/uploads/sites/87/2019/02/STU\\_Firearms\\_Policy.pdf](https://www.mines.edu/policy-library/wp-content/uploads/sites/87/2019/02/STU_Firearms_Policy.pdf), handguns, hunting knives, rifles, shotguns, bows & arrows, swords, paintball guns, airsoft guns, and similar dangerous devices and objects are not permitted on campus.

Residence Life staff have discretion to determine what constitutes a dangerous weapon within the residential communities. As a contractual condition of residence, all residents must waive their right to possess, carry or store any weapon, firearm, or explosives, including concealed carry handguns, in any Colorado School of Mines-owned house, apartment, or residence hall.

All switch-blade and fixed-blade knives are not permitted in the halls. Pocketknives or multi-function tools featuring a standard manual flip-blade type not exceeding 3.0 inches will be tolerated but are not condoned or encouraged. Staff members reserve the right to require the forfeiture of any device housing a knife blade in violation of these guidelines.

Misuse or abuse of any dangerous device resulting in a possible threat to the safety of any resident, may result in conduct action and if the case warrants, will be turned over to Mines Department of Public Safety.

**Alcohol and Drugs:** The Department of Residence Life takes seriously the illegal use and abuse of alcohol and chemical substances. This includes alcohol use by individuals under the legal age or in an inappropriate manner, illegal drug use, including marijuana, and inappropriate use of prescription medications. As an educational institution, we place a great deal of responsibility on students who are of legal age to make the decision whether or not to consume alcohol and if they choose to consume alcohol, they will do so responsibly. College students also have a great deal of independence; however, with independence comes responsibility.

**Residence Halls:** No alcoholic beverages, regardless of the person's age, may be possessed or consumed in individual rooms of the residence halls or in any public area of the residence halls.

**Mines Park Apartments:** Alcohol possession and consumption in Mines Park Apartments is acceptable only for persons age 21 and over. All roommates must be 21 years of age or older in order to possess and consume alcohol in apartment communal areas (i.e. living room and kitchen). If at least one roommate or guest is not 21 years of age, then those residents who are 21 years of age or older must keep their alcohol in their respective private living quarters (i.e. bedroom).

**Fraternity and Sorority Houses:** Alcoholic beverages may be possessed and consumed by those of legal age only as approved by the Dean of Students and individual chapter rules. All events at which alcoholic beverages are served must be approved by the Dean of Students and use a third-party vendor. Procedures for the approval process can be located here: [https://www.mines.edu/policy-library/wp-content/uploads/sites/87/2019/02/STU\\_Student\\_Alcohol\\_Policy.pdf](https://www.mines.edu/policy-library/wp-content/uploads/sites/87/2019/02/STU_Student_Alcohol_Policy.pdf)

**Smoking:** All campus and State buildings, including any residential communities are designated as non-smoking on the interior part of the building. Smoking is not permitted within 25 feet of building entrances, windows, doors, and ventilation intake systems. Smoking includes tobacco, cloves, use of e-cigarettes, electronic vaping devices, personal vaporizers, electronic nicotine delivery systems, or other devices that vaporize substances to simulate smoking.

## Residence Life On-Call Presence

For all on-campus students, there will be a Resident Advisor and Community Director on-duty every night from 5 pm to 8 am and during the weekend from 5 pm on Friday until 8 am Monday morning, during the academic year. Resident Advisors will make three (3) community walks of their building or area each night, and one (1) round will be with the on-duty Community Director. These walks are intended to ensure the security of the building, in addition to being social. Residence Hall staff may knock on doors to converse with residents and will check safety and security of all bathrooms (public and in-suite) on the last evening round. Additionally, there will be a professional staff member, a Residence Life Coordinator, on-call 24/7/365. These individuals are trained to handle a wide variety of emergency and crisis situation.

You may call Mines Department of Public Safety for any immediate concerns or after-hours emergencies at 303.273.3333. When confronted with any sort of incident in a residential community (whether on-duty or not), any Residence Life staff member will take appropriate actions to control the situation. The Residence Life staff will also submit



an information report detailing the nature of the situation. The information reports may be referred to during a conduct hearing.

### **Residence Life Student Staff Emergency Training**

At the beginning of each semester, Student Life provides training for Residence Life Student Staff, including Community Directors and Resident Advisors, concerning management of emergency incidents. This includes instruction concerning operation of alarm systems, building evacuation procedures, and coordination with police and fire authorities. The Mines Department of Public Safety and /or the Mines Environmental Health and Safety Department assists in providing this training. Additionally, Mines' Title IX office provides Jeanne Cleary Act and CSA training, as well as training on response to incidents of sexual harassment, sexual assault, and interpersonal violence and reporting obligations under Title IX.



## Colorado School of Mines Crime Statistics

Criminal Offenses	Year	On Campus	Residential Facilities	Non-Campus Building & Property	Public Property*
Murder / Non-Negligent Manslaughter	2017	0	0	0	0
	2018	0	0	0	0
	2019	0	0	0	0
Negligent Manslaughter	2017	0	0	0	0
	2018	0	0	0	0
	2019	0	0	0	0
Robbery	2017	0	0	0	0
	2018	1	0	0	0
	2019	0	0	0	0
Aggravated Assault	2017	2	0	0	*2
	2018	0	0	1	0
	2019	1	1	0	0
Burglary	2017	2	1	0	0
	2018	1	1	4	0
	2019	5	0	1	0
Motor Vehicle Theft	2017	2	0	0	0
	2018	0	0	4	0
	2019	4	0	1	0
Arson	2017	0	0	0	0
	2018	0	0	0	0
	2019	1	0	0	0
Liquor Law Violations (Arrest /Charge)	2017	33	19	0	*11
	2018	36	22	0	*3
	2019	9	9	0	0
Drug Violations (Arrest /Charge)	2017	19	5	0	2
	2018	12	7	10	2
	2019	4	0	0	0
Weapons Violations (Arrest /Charge)	2017	0	0	0	0
	2018	1	0	0	1
	2019	0	0	0	0
<b>Disciplinary Referrals</b>					
Liquor Law Violations for Disciplinary Actions	2017	83	81	0	0
	2018	66	59	0	0
	2019	84	84	0	0
Drug Violations for Disciplinary Actions	2017	13	8	0	0
	2018	11	9	0	2
	2019	4	0	0	0
Weapons Violation for Disciplinary Actions	2017	0	0	0	0
	2018	0	0	0	0
	2019	0	0	0	0

Crimes that occurred in Residence Facilities are reported both in the "On Campus" category and in the "Residential Facilities" category. Reported crimes may involve individuals not associated with Mines. Non-Campus Building and property crimes include crimes reported by other law enforcement agencies in areas around Mines stay-away locations.



\* Includes crimes reported by other law enforcement agencies with public property bordering the campus.

\*\*One unfound crime reported by local law enforcement on public adjacent property

**Hate crimes:** There were no reported hate crimes for Calendar Years 2017, 2018, or 2019 on Mines' Clery geography.

## Clery Crime Definitions

**The term "On Campus" means:**

1. Any building or property owned or controlled by this institution of higher education within the same reasonably contiguous geographic area of the institution and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls and fraternity or sorority houses located within the campus boundaries.
2. Crimes that occurred in residence halls are reported both in the "On Campus" category and in the "Residential Facilities" category. Thus, "Residential Facilities" is a subset of "On Campus."
3. Property within the same reasonably contiguous geographic area of the institution that is owned by the institution but controlled by another person, is used by students, and supports institutional purposes (such as a food or other retail vendor).
4. The Colorado School of Mines Campus is defined as those properties, streets, retail operations and facilities owned by the State of Colorado and used by Mines students, staff, faculty and visitors.

**The term "Non-Campus Building or Property" means:**

1. Any building or property owned or controlled by a student organization recognized by the institution; and
2. Any building or property (other than a branch campus) owned or controlled by an institution of higher education that is used in direct support of, or in relation to, the institution's educational purposes, is used by students, and is not within the same reasonably contiguous geographic area of the institution.

**The term "Public Property" means:**

All public property that is within the same reasonably contiguous geographic area of the institution, such as a sidewalk, a street, other thoroughfare or parking facility, and is adjacent to a facility owned or controlled by the institution if the facility is used by the institution in direct support of, or in a manner related to the institution's educational mission.

### **Criminal Offenses**

The following definitions are crimes that Federal Law requires institutions to report. The reported statistics are a count of the offenses on the bases of calls for service, complaints or investigations. They do not include findings of courts, jury, prosecutorial decisions and student judicial boards.

**Criminal Homicide-Murder and Non-Negligent Manslaughter:** The willful (non-negligent) killing of one human being by another.

**Criminal Homicide-Manslaughter by Negligence:** The killing of another person through gross negligence.

**Robbery:** The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

**Aggravated Assault:** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.)

**Burglary:** The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned. An incident must meet the following three conditions to be classified as a Burglary:

1. There must be evidence of unlawful entry (trespass). Both forcible and non-forcible entry is included.
2. The unlawful entry must occur within a structure, which is defined as having four walls, a roof, and a door.



3. The unlawful entry into a structure must show evidence that the entry was made in order to commit a felony or theft. If the intent was not to commit a felony or theft, or if the intent cannot be determined, the proper classification is Larceny.

**Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned including joyriding.)

**Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

## Liquor, Drug, & Weapon Violations

The following violations should be reported to Mines Department of Public Safety, which will tabulate statistics from these reports.

**Liquor Law Violations:** The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession or use of alcoholic beverages, not including driving under the influence and drunkenness. To include the manufacturing, sale, transporting, furnishing, possessing, etc., of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; underage person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

**Drug Abuse Violations:** Violations of laws prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation or importation of any controlled substance or narcotic substance. To include arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics that can cause true addiction (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

**Weapon Law Violations:** The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons. This classification encompasses weapons offenses that are regulatory in nature.

**Other Weapons Violations:** Other weapons violations include: manufacture, sale, or possession of a deadly weapon; carrying a deadly weapon, concealed or open; using, manufacturing, etc., of silencers; furnishing a deadly weapon to a minor; alien's possession of a deadly weapon; and attempts to commit any of the above. These types of violations are not limited to "deadly" weapons; they also apply to weapons used in a deadly manner.

## Hate Crime

A crime reported to local police agencies or to a campus security authority that manifests evidence that the victim was intentionally selected because of the perpetrator's bias against the victim. The categories of bias include the victim's actual or perceived race, religion, gender, gender identity, sexual orientation, ethnicity, national origin, and disability.

## Unfounded Crimes:

If a crime is reported as occurring On Campus, in On-Campus Residential Facilities, in or on Non-Campus buildings or property, or on Public Property, and the reported crime is investigated by law enforcement authorities and found to be false or baseless, the crime is considered to be "unfounded". Only sworn or commissioned law enforcement personnel may unfound a crime after a thorough investigative process.





## Violence Against Women Act (VAWA) Reauthorization

Colorado School of Mines is committed to creating and maintaining an environment free of sex-based harassment, sexual assault, and interpersonal violence (dating violence, domestic violence, and stalking). Such behaviors are not tolerated at Mines and are prohibited both by law and by Mines policy. Mines will respond promptly and effectively to reports of sexual assault, sexual harassment, and interpersonal violence and will take appropriate action to prevent, to correct, and when necessary, to discipline behavior that violates Mines policy.



Colorado School of Mines prohibits sexual harassment, sexual assault, and interpersonal violence among the Mines campus community. Mines will also not tolerate any form of retaliation against a community member for reporting complaints, cooperating with investigations and proceedings relating to such complaints, or opposing sexual harassment, sexual assault, or interpersonal violence. The Colorado School of Mines Board of Trustees' Policy Prohibiting Sexual Harassment, Sexual Assault, and Interpersonal Violence can be found online at: <https://www.mines.edu/policy-library/policy-prohibiting-sexual-harassment/>. The Colorado School of Mines Board of Trustees' Policy Prohibiting Unlawful Discrimination can be found online at: <https://www.mines.edu/policy-library/prohibiting-unlawful-discrimination-policy/>.

### **Sexual Harassment**

Colorado School of Mines wishes to foster an environment for its students and employees that is free from all forms of sexual harassment, intimidation and exploitation. Accordingly, Mines will not tolerate sexual harassment and will take all necessary measures to deter such misconduct and discipline violators of this policy with appropriate sanctions. Furthermore, retaliation in any form against an individual for reporting sexual harassment or cooperating in a sexual harassment investigation is strictly prohibited.

### **Sexual Assault and Interpersonal Violence**

Sexual assault and interpersonal violence may be considered an extreme form of sexual harassment. Mines is committed to providing accessible and responsive services for responding to and dealing with such offenses. Mines does not tolerate sexual assault and interpersonal violence in any form. These behaviors are acutely harmful to victims and survivors of such crimes and also generally harmful to the educational, social and community environment of Mines. Severe forms of sexual assault and interpersonal violence, including rape, sexual battery, domestic violence, dating violence, stalking and sexual coercion, are in violation of Mines' Policy Prohibiting Sexual Harassment, Sexual Assault, and Interpersonal Violence, as well as violations of state and federal law.

Colorado School of Mines treats allegations of sexual assault and interpersonal violence seriously and has a support system in place to assist victims in obtaining medical treatment and counseling. Reporting of sexual assault and interpersonal violence is governed by Colorado State Law, Mines' policies and procedures, and Title IX of the Educational Amendments of 1972 to the Civil Rights Act. Title IX is a federal civil rights law that prohibits sex discrimination in any educational program or activity that receives federal funding. When the Title IX Coordinator receives a report, they are required to provide supportive measures and resolution options. The Mines Title IX Coordinator is Katie Schmalzel. She can be reached by telephone: 303.273.3260 or email: [kschmalz@mines.edu](mailto:kschmalz@mines.edu).

Sexual harassment, sexual assault and interpersonal violence are prohibited on campus and violations of such may be enforced through criminal and/or administrative sanctions.

### **Consent**

Consent means positive, unambiguous, and voluntary agreement to engage in specific sexual activity throughout a sexual encounter. Consent is active, not passive. It is critical to note the nuances of consent:



- Consent must be affirmative. Consent consists of an outward demonstration indicating an individual has freely chosen to engage in sexual activity. Relying on non-verbal communication can lead to misunderstandings. Silence, in and of itself, cannot be interpreted as Consent. Consent may not be inferred from silence, passivity, lack of resistance, or lack of an active response alone. A person who does not physically resist or verbally refuse sexual activity is not necessarily giving Consent.
- Consent cannot be inferred in the context of a current or previous sexual relationship.
- Consent to some sexual acts does not imply consent to others.
- Past Consent to a given act does not imply or grant present or future consent.
- Consent must be ongoing throughout a sexual encounter and can be revoked at any time.
- Consent cannot be obtained by fear, threat, coercion, intimidation, and/or force.
- Consent cannot be obtained from someone who is incapacitated\*.
- Consent cannot be obtained from someone who is not of legal age (Colorado Revised Statutes § 18-3-402).

\*Incapacitation may result from alcohol or other drug use, sleep, unconsciousness, illness, mental disability or other factors. The use of alcohol or drugs, in and of itself does not render a person incapacitated. Incapacitation is a state beyond drunkenness or intoxication. The impact of alcohol and drugs varies from person to person. Incapacitation is a state where a person cannot make a rational, reasonable decision because they lack the capacity to give affirmative consent (for example, to understand the who, what, when, where, why, and/or how of sexual interaction). An individual's intoxication does not excuse their obligation to obtain Consent.

## Clery Act Definitions of Domestic Violence, Dating Violence, Sexual Assault, and Stalking

The Jeanne Clery Act defines the crimes of domestic violence, dating violence, sexual assault, and stalking as follows:

### **Domestic Violence:**

A Felony or misdemeanor crime of violence committed

- i. By a current or former spouse or intimate partner of the victim;
- ii. By a person with whom the victim shares a child in common;
- iii. By a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;
- iv. By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or
- v. By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

For the purposes of complying with the requirements of this section and §668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

### **Definition of a Crime of Violence:**

According to Section 16 of Title 18 of the United States Code, the term "crime of violence" means:

- i. An offense that has as an element of the use, attempted use, or threatened use of physical force against the person or property of another;
- ii. Any other offense that is a felony and that, by its nature, involves a substantial risk that physical force against the person or property of another may be used in the course of committing the offense.

### **Dating Violence:**

Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.

- i. The existence of such a relationship shall be based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.
- ii. For the purpose of this definition:
  - a. Dating Violence includes, but is not limited to, sex or physical abuse or the threat of such abuse.
  - b. Dating Violence does not include acts covered under the definition of domestic violence.



- iii. For the purpose of complying with the requirements of this section and §668.41, any incident meeting this definition is considered a crime for the purpose of Clery Act reporting.

**Sexual Assault:**

An offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI's Uniform Crime Reporting (UCR) program. Per the National Incident-Based Reporting System User Manual from the FBI UCR Program, a sex offense is "any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent"

- i. **Rape** is defined as the penetration, not matter how slight, of the vagina or anus with anybody part or object, or oral penetration by a sex organ of another person, without the consent of the victim.
- ii. **Fondling** is defined as the touching of the private parts of another person for the purposes of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of their age or because of their temporary or permanent mental incapacity.
- iii. **Incest** is defined as sexual intercourse between a person who are related to each other within the degrees wherein marriage is prohibited by law.
- iv. **Statutory Rape** is defined as sexual intercourse with a person who is under the statutory age of consent.

**Stalking:**

- i. Engaging in a course of conduct directed at a specific person that would cause a reasonable person to
  - a. Fear for the person's safety or the safety of others
  - b. Suffer substantial emotional distress.
- ii. For the purposes of this definition
  - a. Courses of conduct means two or more acts, including, but not limited to, acts which the stalker directly, indirectly, or through third parties, by an action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person's property.
- iii. For the purposes of complying with the requirements of this section and section 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

**Colorado State Definitions of Domestic Violence, Dating Violence, Sexual Assault, and Stalking**

State of Colorado Revised Statutes defines sexual assault, domestic violence and consent as follows:

**Sexual Assault**

**§18-3-402. Sexual assault**

- (1) Any actor who knowingly inflicts sexual intrusion or sexual penetration on a victim commits sexual assault if:
- (a) The actor causes submission of the victim by means of sufficient consequence reasonably calculated to cause submission against the victim's will; or
  - (b) The actor knows that the victim is incapable of appraising the nature of the victim's conduct; or
  - (c) The actor knows that the victim submits erroneously, believing the actor to be the victim's spouse; or
  - (d) At the time of the commission of the act, the victim is less than fifteen years of age and the actor is at least four years older than the victim and is not the spouse of the victim; or
  - (e) At the time of the commission of the act, the victim is at least fifteen years of age but less than seventeen years of age and the actor is at least ten years older than the victim and is not the spouse of the victim; or
  - (f) The victim is in custody of law or detained in a hospital or other institution and the actor has supervisory or disciplinary authority over the victim and uses this position of authority to coerce the victim to submit, unless the act is incident to a lawful search; or
  - (g) The actor, while purporting to offer a medical service, engages in treatment or examination of a victim for other than a bona fide medical purpose or in a manner substantially inconsistent with reasonable medical practices; or
  - (h) The victim is physically helpless and the actor knows the victim is physically helpless and the victim has not consented.

**§18-3-404. Unlawful sexual contact**

Any actor who knowingly subjects a victim to any sexual contact commits unlawful sexual contact if:

- (a) The actor knows that the victim does not consent; or
- (b) The actor knows that the victim is incapable of appraising the nature of the victim's conduct; or



- (c) The victim is physically helpless and the actor knows that the victim is physically helpless and the victim has not consented; or
- (d) The actor has substantially impaired the victim's power to appraise or control the victim's conduct by employing, without the victim's consent, any drug, intoxicant, or other means for the purpose of causing submission; or
- (e) Repealed.
- (f) The victim is in custody of law or detained in a hospital or other institution and the actor has supervisory or disciplinary authority over the victim and uses this position of authority, unless incident to a lawful search, to coerce the victim to submit; or
- (g) The actor engages in treatment or examination of a victim for other than bona fide medical purposes or in a manner substantially inconsistent with reasonable medical practices.
  - (1.5) Any person who knowingly, with or without sexual contact, induces or coerces a child by any of the means set forth in section 18-3-402 to expose intimate parts or to engage in any sexual contact, intrusion, or penetration with another person, for the purpose of the actor's own sexual gratification, commits unlawful sexual contact. For the purposes of this subsection (1.5), the term "child" means any person under the age of eighteen years.
  - (1.7) Repealed.

Additional laws under the criminal code cover sexual assault as related to assault on a child, internet considerations and other specific violations. The above listed violation elements are the most common violations related to sexual assault.

## **Domestic Violence**

### **§18-6-800.3**

- (1) "Domestic violence" means an act or threatened act of violence upon a person with whom the actor is or has been involved in an intimate relationship. "Domestic violence" also includes any other crime against a person, or against property, including an animal, or any municipal ordinance violation against a person, or against property, including an animal, when used as a method of coercion, control, punishment, intimidation, or revenge directed against a person with whom the actor is or has been involved in an intimate relationship.
- (2) "Intimate relationship" means a relationship between spouses, former spouses, past or present unmarried couples, or persons who are both the parents of the same child regardless of whether the persons have been married or have lived together at any time.

**Dating Violence:** Colorado state statutes do not contain a specific definition of dating violence. For reporting purposes, Mines defers to the definition of "dating violence" set forth in VAWA.

## **Stalking:**

### **§18-3-602. Stalking - definitions**

- (1) A person commits stalking if directly, or indirectly through another person, the person knowingly:
  - (a) Makes a credible threat to another person and, in connection with the threat, repeatedly follows, approaches, contacts, or places under surveillance that person, a member of that person's immediate family, or someone with whom that person has or has had a continuing relationship; or
  - (b) Makes a credible threat to another person and, in connection with the threat, repeatedly makes any form of communication with that person, a member of that person's immediate family, or someone with whom that person has or has had a continuing relationship, regardless of whether a conversation ensues; or
  - (c) Repeatedly follows, approaches, contacts, places under surveillance, or makes any form of communication with another person, a member of that person's immediate family, or someone with whom that person has or has had a continuing relationship in a manner that would cause a reasonable person to suffer serious emotional distress and does cause that person, a member of that person's immediate family, or someone with whom that person has or has had a continuing relationship to suffer serious emotional distress. For purposes of this paragraph (c), a victim need not show that he or she received professional treatment or counseling to show that he or she suffered serious emotional distress.
- (2) For the purposes of this part 6:
  - (a) Conduct "in connection with" a credible threat means acts that further, advance, promote, or have a continuity of purpose, and may occur before, during, or after the credible threat.
  - (b) "Credible threat" means a threat, physical action, or repeated conduct that would cause a reasonable person to be in fear for the person's safety or the safety of his or her immediate family or of someone with whom the person has or has had a continuing relationship. The threat need not be directly expressed if the totality of the conduct would cause a reasonable person such fear.
  - (c) "Immediate family" includes the person's spouse and the person's parent, grandparent, sibling, or child.
  - (d) "Repeated" or "repeatedly" means on more than one occasion.



## Consent (to Sexual Activity):

### §18-3-401. Definitions

(1.5) "Consent" means cooperation in act or attitude pursuant to an exercise of free will and with knowledge of the nature of the act. A current or previous relationship shall not be sufficient to constitute consent under the provisions of this part 4. Submission under the influence of fear shall not constitute consent.

(3) "Physically helpless" means unconscious, asleep, or otherwise unable to indicate willingness to act.

## Be an Active Bystander

Bystander Intervention means safe and positive options that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of harmful conduct. Bystander intervention includes recognizing situations as potentially harmful, understanding institutional structures and cultural conditions that facilitate violence, overcoming barriers to intervening, identifying safe and effective intervention options, and taking actions to intervene.

Bystanders play a critical role in the prevention of harmful conduct. They are "individuals who observe violence or witness the conditions that perpetuate violence. They are not directly involved but have the choice to intervene, speak up, or do something about it" (Burn, 2009). Mines' goal is to promote a culture of community accountability where bystanders are actively engaged in the prevention of violence without causing further harm. Below is a list of some ways to be an active bystander (Stanford University):



1. Watch out for your friends and fellow students/employees. If you see someone who looks like they could be in trouble or need help, ask if they are okay.
2. Be direct, delegate responsibility, or cause a distraction when you see someone who could be in a harmful situation.
3. Intervene when someone discusses plans to harm another person.
4. Believe someone who discloses they have been impacted by harmful behavior.
5. Refer people to on-campus or off-campus resources listed in this document for support in health, counseling, and/or legal assistance.

Burn, S. M. (2009). A situation model of sexual assault prevention through bystander intervention. *Sex Roles*, 60, 779-792. Bystander intervention strategies adapted from Stanford University's Office of Sexual Assault & Relationship Abuse.

Further bystander information can be located <https://www.mines.edu/title-ix/programming/>. If you or someone else is in immediate danger, call MPD 303.273.3333 or the local police by dialing 911.

## Sexual Assault and Interpersonal Violence Prevention Programs

Colorado School of Mines is committed to creating a safe and secure environment where the pursuit of higher education can take place. Colorado School of Mines provides primary and ongoing prevention and awareness programs for all incoming students and new employees as well as ongoing prevention and awareness campaigns for students and faculty. These programs include information about:

- Mines prohibits the offenses of domestic violence, dating violence, sexual assault and stalking.
- Definitions of domestic violence, dating violence, sexual assault and stalking in Colorado.
- Definition of consent, in reference to sexual activity.
- Safe and positive options for bystander intervention that may be carried out by an individual to prevent harm or intervene when there is a risk of domestic violence, dating violence, sexual assault or stalking.
- Risk reduction to recognize warning signs of harmful behavior and how to avoid potentially harmful situations.
- Possible sanctions or protective measures that Mines may impose following a final determination of an institutional disciplinary procedure regarding domestic violence, dating violence, sexual assault or stalking.



- Procedures victims should follow if domestic violence, dating violence, sexual assault or stalking has occurred.
- Procedures for institutional disciplinary action in cases of alleged domestic violence, dating violence, sexual assault or stalking. Information about how the institution will protect the confidentiality of victims, including how publicly available record keeping will be accomplished without inclusion of identifying information about the victim, to the extent that maintaining such confidentiality would not impair the ability of the institution to provide the accommodations or protective measures.

Furthermore, Colorado School of Mines has taken the following steps to provide greater awareness of sexual assault, domestic violence, dating violence and stalking:

- All faculty and staff are required to take online training courses on primary prevention and awareness of sexual harassment, sexual assault, dating violence, domestic violence, and stalking prevention, policy and procedures, and victim resources.
- Residence Life professional staff receives intensive training on Mines policy and procedures, victim resources and common dynamics of sexual assault and interpersonal violence.
- Incoming undergraduate and graduate students, including transfer students, attend training during new student orientation in August of each year, focused on primary prevention and awareness of sexual assault and interpersonal violence, institutional policy and procedures, resources, and bystander intervention.
- Campus awareness events focused on sexual harassment, sexual assault and interpersonal violence have included It's On US, Take Back the Night, Clothesline Project and Denim Day. The Title IX Office in partnership with other offices plans to repeat these events in future years.

## Sexual Harassment, Sexual Assault, and Interpersonal Violence Policies, Services, Resources, and Protocols

### Supportive Measures

Mines offers academic, safety, and wellness supportive measures to any impacted party, regardless of their decision to file a formal complaint. Supportive measures will be individualized and appropriate based on the initial information shared with and gathered by the Title IX Coordinator. Supportive measures are offered to both parties during a formal grievance process (investigation and live hearing). Additionally, after a fair and unbiased assessment, the Title IX Coordinator may take additional steps to ensure the safety of the parties involved in an incident or ongoing situation, to ensure the safety of the Mines community, or to protect the integrity of a formal resolution process. Imposition of supportive measures does not reflect a presumption of responsibility for violating of the Colorado School of Mines Board of Trustees' Policy Prohibiting Sexual Harassment, Sexual Assault, and Interpersonal Violence ("Title IX Policy"): <https://www.mines.edu/policy-library/policy-prohibiting-sexual-harassment/>.

Examples of these academic, safety, and wellness supportive measures may include, but are not limited to the following:

- Recommending issuance of mutual "no contact" directives;
- Providing escorts to the parties so they can transition between classes and activities without risk of running into the other party;
- Coordinating class schedules for the parties to eliminate or decrease conflicts;
- Providing information about obtaining protective orders through appropriate law enforcement and judicial mechanisms;
- Moving one or both of the parties to a different campus housing unit;
- Providing assistance with modifying class schedule;
- Providing academic support services, such as tutoring and testing in the Testing Center;
- Arranging for a party to re-take a course or withdraw from a class without penalty, including ensuring that any changes do not adversely affect the party's academic record;
- Providing assistance with modifying work schedule or office location;
- Providing referrals for counseling and/or victim's support services;
- Providing referrals for medical services;
- Assigning a Process Resource to the Complainant and/or Respondent;
- Providing additional campus-wide, office or department specific training; and
- Any other steps Mines determines are reasonable and appropriate given the circumstances.



## **Procedure for Resolving Complaints of Sexual Harassment, Sexual Assault, and Interpersonal Violence**

These procedures apply to any Report or Formal Complaint alleging a violation of conduct prohibited by the Policy that occurs within a Mines Education Program or Activity (including admissions and employment), against a person in the United States.

### **Reporting**

#### **Who May Submit a Report**

Any individual who believes a violation of the Policy has occurred may submit a report to the Title IX office via [titleix@mines.edu](mailto:titleix@mines.edu) at any time, whether the person reporting is the person alleged to be the victim of conduct alleged in the Report.

#### **Against Whom a Report May Be Submitted**

Reports may be submitted against any individual alleged to have engaged in behavior prohibited by the Policy including individuals on an academic recess or leave of absence.

#### **Mandatory Reporting**

Individuals designated as Mandatory Reporters are required to contact the Title IX Coordinator immediately whenever they observe or receive information about instances of Sexual Harassment, Sexual Assault, and Interpersonal Violence. Reporting is necessary to ensure individuals who may be impacted by behavior prohibited by the Policy are advised of available services, resources, and Supportive Measures, and facilitates Mines' ability to track incidents, identify patterns, and take appropriate steps to protect the Mines community. Reporting by a Mandatory Reporter will not necessarily result in the filing of a Formal Complaint.

#### **How to Submit a Report**

Reports should be made to the Mines Title IX Coordinator or to a Deputy Title IX Coordinator who will advise the Title IX Coordinator. Reports may be submitted in person, by U.S. Mail, by e-mail, telephone, or through the online reporting form on the Student Life website here: [https://cm.maxient.com/reportingform.php?COSchoolofMines&layout\\_id=30](https://cm.maxient.com/reportingform.php?COSchoolofMines&layout_id=30).

#### **Anonymous Reports and Requests for Anonymity**

Mines evaluates Reports submitted anonymously to determine whether additional steps are appropriate. If a reporting party requests anonymity, the Title IX Coordinator will consider how to proceed, taking into account the reporting party's wishes, Mines' obligations under Title IX, and obligations to the Respondent. However, if a Complainant submits a Formal Complaint, and requests an investigation to initiate the Formal Grievance Process, the Complainant's identity must be disclosed to Respondent.

#### **Concurrent Criminal Proceedings**

Certain acts of Sexual Harassment, Sexual Assault, and Interpersonal Violence may constitute both a violation of Mines' Policy and a possible criminal offense. Mines encourages, but does not require, the reporting of alleged criminal acts to appropriate law enforcement authorities. For information about filing a criminal complaint, please contact Mines Department of Public Safety (303.273.3333).

#### **Protection of Information**

Mines treats all Reports and Formal Complaints as confidential matters and will make reasonable efforts to protect the confidentiality of the process, any investigation or resolution, and all individuals involved with the process. It is important to understand that while Mines will treat information it has received with appropriate sensitivity, Mines officials may nonetheless need to share certain information with those at Mines responsible for complying with Title IX. It is also important to understand that during a formal investigation, witnesses may be able to determine the identity of the parties (or other witnesses) based on their involvement in the incident leading to the investigation.

#### **False Reports/Providing False Information**

Intentionally submitting a materially false statement in bad faith in connection with a Report or Formal Complaint, or in the course of an investigation, may be investigated as a violation of the Student Code of Conduct, Faculty Handbook, or other Mines policy.



## Confidential Reporting Options

There are multiple confidential reporting options, both on and off campus.

- Title IX Confidential Resources: <https://www.mines.edu/title-ix/staff/>
- Counselors in the Counseling Center: <https://www.mines.edu/counseling-center/>
- Health Care Providers in the Health Center: <https://www.mines.edu/student-health/>
- The Blue Bench: <https://thebluebench.org/>
- RAINN: <https://www.rainn.org/>

Resource information can be found at [www.mines.edu/title-ix/](http://www.mines.edu/title-ix/).

Mandatory Reporters can refer a student to a Confidential Resource but must still report the misconduct to the Title IX Coordinator.

## Amnesty

Except in extreme circumstances, individuals who submitted Reports, the Complainant, Respondent, and witnesses will receive amnesty for potential violations of the Student Code of Conduct related to the underage consumption of alcohol and/or illegal drug use.

## Response to Reports/Preliminary Inquiry

Upon receiving a Report, the Title IX Coordinator, or designee, will promptly contact the Complainant to explain the Policy, these Procedures, and the availability of Supportive Measures and support resources (discussed in Section 2.3). The Title IX Coordinator, or designee, will review the options available to the Complainant, including:

- Reporting to law enforcement;
- The right to seek Supportive Measures and resources from Mines, regardless of whether a Formal Complaint is filed;
- Filing a Formal Complaint and initiating the Formal Grievance Process; and
- Requesting informal, alternate resolution through these Procedures (“Alternate Resolution”).

At its discretion, the Title IX Office may conduct a preliminary inquiry upon receiving a Report or Formal Complaint. A preliminary inquiry may include, but is not limited to, evaluating whether the Report implicates a policy enforced by the Title IX Office or other offices on campus. If the reported misconduct would not constitute a violation of the Policy, or is subject to dismissal as discussed below, the Title IX Office may refer the matter to the appropriate office or division on campus best situated to address the reported misconduct.

## Safety and Supportive Measures

Mines will provide support to any Impacted Party, including the Complainant, and Respondent, as appropriate, and with consideration of the wishes of the Impacted Party. Supportive Measures are available regardless of whether a Complainant decides to file a Formal Complaint. Mines may also take any and all measures it deems necessary to protect the Complainant, the Respondent, witnesses, and/or the Mines community. Supportive Measures will be implemented in a manner that minimizes the burden on the parties to the extent reasonably possible. Such measures may take many forms, including, but not limited to the following:

- Recommending issuance of mutual “no contact” directives;
- Providing escorts to the parties so they can transition between classes and activities without risk of running into the other party;
- Coordinating class schedules for the parties to eliminate or decrease conflicts;
- Providing information about obtaining protective orders through appropriate law enforcement and judicial mechanisms;
- Moving one or both of the parties to a different campus housing unit;
- Providing assistance with modifying class schedule;
- Providing academic support services, such as tutoring and testing in the Testing Center;
- Arranging for a party to re-take a course or withdraw from a class without penalty, including ensuring that any changes do not adversely affect the party’s academic record;
- Providing assistance with modifying work schedule or office location;
- Providing referrals for counseling and/or victim’s support services;
- Providing referrals for medical services;
- Assigning a Process Resource to the Complainant and/or Respondent;
- Providing additional campus-wide, office or department specific training; and





- Any other steps Mines determines are reasonable and appropriate given the circumstances.

## **Emergency Removal**

If Mines concludes, based on an individualized safety and risk analysis, that a Respondent poses an immediate threat to the physical health or safety of a student, employee or other individual arising from the allegations of Sexual Harassment, Sexual Assault or Interpersonal Violence, the Respondent may be temporarily suspended from access to campus through written notice by appropriate Mines officials.

A student who has been suspended on an interim basis may submit a written appeal to the Vice President of Student Life within ten (10) business days following the interim suspension decision. The appeal must explain why the student believes that the suspension should be lifted or modified. The Vice President of Student Life, or their designee, will render a written decision within ten (10) business days following receipt of the appeal.

An employee who has been placed on Administrative Leave under these procedures may submit a written appeal to the area Vice President or Provost, as applicable, within ten (10) business days following the imposition of leave. The appeal must explain why the employee believes the Administrative Leave should be lifted or modified. The area Vice President or Provost hearing the appeal, or their designee, will render a written decision within ten (10) business days following receipt of the appeal.

## **Records Retention**

The Title IX Coordinator is the custodian of all records regarding Reports and Formal Complaints of Sexual Harassment, Sexual Assault, or Interpersonal Violence, as defined herein, including all documents, records, transcripts and recordings related to any actions, Supportive Measures, investigation, Formal or Alternate Grievance Process, and Appeal taken in response to a Report or Formal Complaint. In addition, the Title IX Coordinator shall post on the Title IX website all materials used to train Title IX Coordinators, investigators, decision-makers, and any person who facilitates an Alternate Grievance Process. All materials shall be retained for a period of seven (7) years.

## **Formal Grievance Process**

Upon receipt of a Formal Complaint and request for investigation, the Title IX Coordinator will review the complaint and determine if it can be resolved under the Title IX Policy, and, if not, will forward the complaint to either 1) the Dean of Students for review and resolution under the Student Code of Conduct; or 2) Human Resources for review and resolution under the Unlawful Discrimination Policy.

## **Notice of Allegations**

Under all three policies, prior to initiating an investigation into a Formal Complaint, the Respondent will receive a Notice of Allegations that includes: (1) a description of the allegations of Sexual Harassment, Sexual Assault, or Interpersonal Violence in the Formal Complaint, including the identities of the Parties involved (if known), the date and location of the alleged misconduct, if known, the identity of the Investigator, (2) information about the Formal Grievance Process and Alternate Resolution Process, and (3) other information regarding the investigation. The Notice shall also include a statement that the Respondent is presumed not responsible for the alleged misconduct and inform the parties that they may have an Advisor of their choice who may be, but is not required to be, an attorney. If new or additional allegations are later included in the scope of the investigation, a Revised Notice will be provided to all Parties.

## **Investigation Process**

The allegations in the Formal Complaint will be investigated as discreetly and expeditiously as possible with due regard to thoroughness and impartiality. Upon receipt of a formal Complaint, Mines will designate one or more investigators of its choosing with relevant training and experience in investigating allegations of Sexual Harassment, Sexual Assault, and Interpersonal Violence. The investigator will examine all relevant evidence, including both inculpatory and exculpatory evidence, including documents, communications and other available evidence, and interview the Parties, witnesses, and other individuals with relevant information. The investigator may interview the Respondent and Complainant more than once to address information gathered during the course of the investigation. All materials and documents prepared or compiled by the investigator, will be kept confidential to the extent possible.

## **Evidence Review Step**

Prior to completion of the Investigative Report, the Title IX Coordinator will simultaneously send each party and the parties' Advisors a copy (in either electronic or hard-copy form) of the evidence obtained during the investigation that is directly related to the allegations raised in the Formal Complaint, including evidence the investigator does not intend to



rely upon in preparing the Investigative Report. Each party will have an opportunity to inspect and review the evidence, and ten (10) days to submit a written response to the evidence, which the investigator will consider prior to completion of the Investigative Report. The evidence made available at this stage will also be available to each party to reference during the Hearing.

### **Confidential Investigation Report**

At the conclusion of the Evidence Review Step, the investigator will prepare a confidential Investigative Report that will include information about the investigation procedures utilized, relevant policy provisions and definitions, a summary of the relevant evidence collected and reviewed, interview summaries, as well as the investigator's factual findings, utilizing a preponderance of the evidence standard. The investigator will assess the relevance of all evidence obtained during the investigation – including both inculpatory and exculpatory evidence – and evaluate the credibility of all parties, witnesses and others. The Investigative Report will be provided simultaneously to both parties at least ten (10) days prior to the Hearing. The parties may prepare and submit a written response to the Investigative Report to the hearing officer prior to or during the Hearing.

### **Hearing**

The Title IX Coordinator will schedule a hearing to occur no sooner than ten (10) days following issuance of the Investigative Report, and provide the parties and witnesses whose participation is invited or expected, written notice of the date, time, location, participants, identity of and contact information for the hearing officer, and other relevant information about the Hearing, including rules of decorum, the hearing format, and rules regarding the presentation of evidence and questioning of witnesses. The hearing will be conducted by a hearing officer selected by Mines, who may or may not be the decision-maker. During the hearing, all parties will have an equal opportunity to present witnesses, including fact and expert witnesses, and other inculpatory and exculpatory evidence. The hearing shall occur in real time but, at the request of either party (or at the discretion of the Title IX Coordinator or hearing officer), the hearing may be conducted remotely with some or all of the parties, hearing officer, and witnesses in separate rooms, so long as all participants can simultaneously see and hear one another.

### **Institutional Decision Maker**

Following the Hearing, the appropriate institutional decision-maker will issue a written determination regarding responsibility simultaneously to all Parties. The decision-maker may not be the same person who serves as the Title IX Coordinator or the investigator. If the Respondent is found responsible for a violation of Mines' Policy, the decision will include a determination regarding sanctions, as well as any remedies to be provided to Complainant. The Title IX Coordinator is responsible for effective implementation of any remedies.

### **Conduct resolved under the Unlawful Discrimination Policy**

The Unlawful Discrimination Policy does not involve a hearing. The investigator will make a recommended finding using the "preponderance of the evidence" standard. The decision maker will make the final determination about responsibility.

### **Possible Sanctions**

Sanctions for engaging in Sexual Harassment, Sexual Assault, or Interpersonal Violence are limited by Mines institutional authority. Possible sanctions imposed by Mines include the following:

- Educational sanctions;
- Participation in relevant awareness and prevention training programs or seminars;
- Oral reprimand and warning;
- Written reprimand and warning;
- Student probation;
- Removal from or reassignment within campus housing;
- Limitations on campus employment;
- Limitations on participation in Mines-related activities;
- Restitution;
- Suspension,
- Expulsion;
- Termination of employment or appointment;
- Initiation of the Tenure Revocation or Termination for Cause Process set forth in the Faculty Handbook;
- Corrective or Disciplinary Action under the State Personnel Board Rules; and



- Prohibition of entering the Mines campus or attending Mines' sponsored events.

## **Confidentiality**

Mines will make every effort to complete the process for investigating and resolving complaints within 60-90 calendar days following the receipt of a formal complaint. Complaints will be investigated as discreetly and expeditiously as possible with due regard to thoroughness and fairness to all parties. Mines treats all complaints as confidential matters and will make reasonable efforts to protect the confidentiality of the complaint process, any investigation or resolution, and all individuals involved with the complaint process. All materials and documents prepared or compiled by the investigators during the course of investigating a complaint will be kept confidential to the fullest extent of the law.

The Procedure for Resolving Complaints of Sexual Harassment, Sexual Assault, and Interpersonal Violence includes applicable definitions. The Policy Prohibiting Sexual Harassment, Sexual Assault, and Interpersonal Violence, online at: <https://www.mines.edu/policy-library/procedure-to-resolve-complaints-of-sh-sa-ipv/>.

## **Mines Department of Public Safety**

Reports of sexual assault, domestic violence, dating violence, or stalking made within the primary reporting jurisdiction of the Mines Department of Public Safety will be referred to the Title IX Coordinator for review and potential investigation regardless of if the victim chooses to pursue criminal charges. Names of victims of a sexual assault will only be released with the victim's consent in accordance with state law.

## **Options and Resources for Victims/Survivors of Sexual Assault and Interpersonal Violence**

Several reporting options are available to the victim/survivor, including remaining anonymous, confidential reporting and/or not reporting at all. If a victim/survivor chooses to disclose an incident, all Mines employees are considered mandatory reporters and are required to report instances of sexual harassment, sexual assault, and interpersonal violence to the Title IX Office. Additionally, Mines encourages reporting incidents of sexual assault and interpersonal violence to Mines Department of Public Safety. It is their policy to investigate reported sexual assaults or interpersonal violence occurring on campus, and to forward any reports occurring off-campus to the appropriate police jurisdiction. If the assault occurred off-campus, the report should be made to the local police agency where the crime occurred. If in doubt, call the Mines Department of Public Safety. They will facilitate notifying the proper agency and other appropriate services to assist the victim. *More resources can be located in Appendix E.*

Mines encourages survivors of sexual assault to take the following steps following but recognizes that each survivor has different wishes surrounding their assault and those wishes should be honored:

### **Get Support.**

The safety and well-being of survivors are of paramount importance. Mines strongly encourages victims to contact trained professionals, counselors and victim services for emotional support, medical services, and advocacy with reporting and the criminal justice system. Mines has several resources available, and partners with additional agencies in the local community, for individuals who have experienced sexual assault and/or interpersonal violence.

### **Get to a Safe Place.**

Survivors are encouraged to find a way to ensure their immediate safety; separate themselves from a dangerous environment if possible, and get to a safe place. If emergency support is needed, the Police can be reached by calling **911**.

### **Seek Medical Treatment.**

Prompt medical attention can ensure a survivor receives medical care and preventative treatment. Because physical injury is not always noticeable at first, a medical forensic exam can identify injuries. The medical forensic exam may include screening and/or treatment for sexually transmitted infection and emergency contraception if appropriate.

### **Preserving Evidence.**

A medical forensic exam is also used to preserve evidence, as it may be necessary for proof of criminal domestic violence, dating violence, sexual assault, or stalking, or in obtaining a protection order. To assist with any potential evidence, while waiting for police, a survivor should not shower, wash, use the toilet or change clothing if it can be avoided. Preferably, they will not change clothes; if they do change clothes, put all clothing they were wearing at the time of the attack in a paper, not plastic, bag. Do not wash the sheets or clean the area where the assault took place. Cleaning or washing may result in the loss of valuable evidence. Time can also be critical. Some rape-facilitating drugs disappear from the body in a matter of



hours. However, if a survivor does not immediately seek services or if the survivor does shower, use the toilet, change clothing/sheets, they are still able to access medical services and obtain a Medical Forensic Exam.

### **Seek Counseling.**

Colorado School of Mines and the community offer a variety of counseling resources to survivors of sexual assault and interpersonal violence. For more information on the full range of supportive services, contact Mines Counseling at 303.273.3377.

### **Rights and Options.**

When a student or employee reports that they have been a victim of dating violence, domestic violence, sexual assault, or stalking, regardless of where the incident occurred, Mines will provide the student or employee with a written explanation of the rights and options. The Rights and Options document include the following information:

- the procedures victims should follow if a crime of dating violence, domestic violence, sexual assault or stalking has occurred;
- information about how the institution will protect the confidentiality of victims and other necessary parties;
- a statement regarding the institution's provisions about options for, available assistance in, and how to request safety and supportive measures, including how to request changes to academic, living, transportation, and working situations, regardless of whether the victim chooses to report the crime to campus police or local law enforcement, which will be confidential to the extent maintaining such confidentiality will not impair Mines' ability to provide the supportive measures;
- a statement about resources within Mines and the larger community, including: counseling, health, mental health, victim advocacy, legal assistance, visa & immigration assistance, student financial aid, and other services available for victims;
- and an explanation of the procedures for institutional disciplinary action.

## **Sex Offender Registration and Information**

Registered sex offenders who are students, employees or volunteers for Colorado School of Mines are required by state law to advise the local law enforcement agency of their affiliation with the institution. This information is forwarded to the Colorado Bureau of Investigation (CBI), and is available at the Golden Police Department (911 10th St.) during normal business hours of 8 a.m. to 5 p.m. weekdays. The individual making a registration request will be provided with the list of registered sex offenders within the City of Golden, including Colorado School of Mines. State and federal law require the release of information supplied by the Colorado Crime Information Center (CCIC) on registered sex offenders. The release of such information does not violate the Family Educational Rights to Privacy Act (FERPA).

For further information on Sex Offender Registration Information, please visit the Colorado Bureau of Investigation's Convicted Sex Offender Site at <https://apps.colorado.gov/apps/dps/sor/>.



## Victim Services and Resources

The following are some of the resources available both on and off campus:

### On-Campus Resources

Colorado School of Mines' Counseling Center (Confidential Resource)	1770 Elm Street Golden, CO 80401	303.273.3377 <a href="mailto:counseling@mines.edu">counseling@mines.edu</a> <a href="https://www.mines.edu/counseling-center/">https://www.mines.edu/counseling-center/</a>
Colorado School of Mines Student Health Center (Confidential Resource)	1770 Elm Street Golden, CO 80401	303.273.3381 <a href="mailto:shc@mines.edu">shc@mines.edu</a> <a href="https://www.mines.edu/student-health/">https://www.mines.edu/student-health/</a>
Colorado School of Mines Department of Public Safety	1400 Maple St. Golden, CO 80401	303.273.3333 (for emergency dial 911) <a href="https://www.mines.edu/campus-safety/">https://www.mines.edu/campus-safety/</a>
Colorado School of Mines Title IX Office	1706 Illinois Street Golden, CO 80401	303.273.3260 <a href="mailto:titleix@mines.edu">titleix@mines.edu</a> <a href="https://www.mines.edu/title-ix/">https://www.mines.edu/title-ix/</a>
Colorado School of Mines Deputy Title IX Coordinator Network	1706 Illinois Street Golden, CO 80401	<a href="https://www.mines.edu/title-ix/staff/">https://www.mines.edu/title-ix/staff/</a>
Colorado School of Mines Title IX Confidential Resources (Confidential Resource)	1770 Elm Street Golden, CO 80401	303.273.3781 <a href="https://www.mines.edu/title-ix/staff/">https://www.mines.edu/title-ix/staff/</a>
Colorado School of Mines Financial Aid Office	1200 16 <sup>th</sup> Street Golden, CO 80401.	303.273.3301 <a href="mailto:finaid@mines.edu">finaid@mines.edu</a> <a href="http://finaid.mines.edu/">http://finaid.mines.edu/</a>

### Denver Metro Area/Colorado Resources

Golden Police Department	911 10 <sup>th</sup> Street Golden, CO 80401	303.980.7300 (for emergency dial 911) <a href="http://www.cityofgolden.net/government/departments-divisions/police/">http://www.cityofgolden.net/government/departments-divisions/police/</a>
St. Anthony Hospital	11600 W. 2 <sup>nd</sup> Place Lakewood, CO 80228	720.321.0000 <a href="http://www.stanthonyhosp.org/sah/home/">http://www.stanthonyhosp.org/sah/home/</a>
Exempla Lutheran Medical Center	8300 W. 38 <sup>th</sup> Avenue Wheat Ridge, CO 80033	303.425.4500 <a href="http://www.lutheranmedicalcenter.org/">http://www.lutheranmedicalcenter.org/</a>
Victim Outreach Incorporated	Emergency line available 24/7	303.202.2196 <a href="https://www.victimoutreach.org/">https://www.victimoutreach.org/</a>
The Blue Bench: Comprehensive sexual assault prevention and support center	Emergency line available 24/7	English: 303.322.7273 Spanish: 303.329.0031 <a href="http://thebluebench.org/">http://thebluebench.org/</a>
Colorado State Employees Assistance Program (CSEAP) for Faculty/Staff		303.866.4314 <a href="http://www.colorado.gov/c-seap">www.colorado.gov/c-seap</a>
Jefferson Center for Mental Health	Emergency line available 24/7	303.425.0300 <a href="http://www.jeffersonmentalhealth.org">www.jeffersonmentalhealth.org</a>
Colorado Crisis Services	Emergency line available 24/7	1.844.493.TALK(8255) <a href="http://coloradocrisiservices.org/">http://coloradocrisiservices.org/</a>
Colorado Legal Services		<a href="http://www.coloradolegalservices.org/">http://www.coloradolegalservices.org/</a>

### National Resources

National Domestic Violence Hotline	Emergency line available 24/7	1.800.799.7233
National Sexual Assault Hotline	Emergency line available 24/7	1.800.656.4673
Immigration Advocates Network		<a href="http://www.immigrationadvocates.org/nonprofit/legaldirectory/search?state=CO">http://www.immigrationadvocates.org/nonprofit/legaldirectory/search?state=CO</a>
U.S. Citizenship and Immigration Services		<a href="http://www.uscis.gov/about-us/find-uscis-office/field-offices/colorado-denver-field-office">http://www.uscis.gov/about-us/find-uscis-office/field-offices/colorado-denver-field-office</a>

*Disclaimer: The following contact information was current as of the date of publication of this report, but may not remain accurate. It is recommended that individuals verify this information.*



## Violence Against Women Act (VAWA) Reauthorization Crime Statistics

Criminal Offenses	Year	On Campus	Residential Facilities	Non-Campus Building & Property	Public Property*
<b>Sex Assault / Sex Offenses</b>					
Rape	2017	3	3	0	0
	2018	8	8	0	0
	2019	4	4	0	0
Fondling	2017	2	2	0	0
	2018	0	0	0	0
	2019	1	0	2	0
Incest	2017	0	0	0	0
	2018	0	0	0	0
	2019	0	0	0	0
Statutory Rape	2017	0	0	0	0
	2018	0	0	0	0
	2019	0	0	0	0
<b>VAWA Offenses</b>					
Domestic Violence	2017	6	2	0	0
	2018	1	0	13	0
	2019	0	0	0	0
Dating Violence	2017	0	0	0	0
	2018	0	0	0	0
	2019	0	0	0	0
Stalking	2017	1	0	0	0
	2018	0	0	0	0
	2019	0	0	0	0

Crimes that occurred in Residence Facilities are reported both in the "On Campus" category and in the "Residential Facilities" category. Reported crimes may involve individuals not associated with Mines. Non-Campus Building and property crimes include crimes reported by other law enforcement agencies in areas around Mines stay-away locations.

**\* Includes crimes reported by other law enforcement agencies with public property bordering the campus.**

**Hate crimes:** There were no reported hate crimes for Calendar Years 2017, 2018, or 2019 on Mines' Clery geography.



# 2020 ANNUAL FIRE SAFETY REPORT

Reporting Year 2019



## Fire Safety for Colorado School of Mines On-Campus Residence Halls

In accordance with the Higher Education Opportunities Act of 2008 (HEOA), Colorado School of Mines is providing mandatory fire safety information as part of this Annual Report. (Detailed fire data for all on-campus student housing facilities can be found at the end of this report.) All reports of fires are maintained at the Mines Department of Public Safety and are available upon request, in compliance with the fire log requirements of federal law. **Any fire should be reported immediately by calling 911.**

Some of the following information is from the Colorado School of Mines Residence Life Handbook. A copy of the current year handbook can be found online at:

<https://www.mines.edu/residence-life/wp-content/uploads/sites/46/2020/08/Residence-Hall-Handbook-Rights-and-Responsibilities-V8.14.20.pdf>

### **Description of Student Housing Fire Systems**

Many of the on-campus resident room/suites are equipped with automatic fire suppression sprinklers. Sprinklers are activated by heat, not smoke. At a minimum, each sleeping room is equipped with a smoke alarm that is either hard-wired into the system or battery operated. Fire extinguishers are also located throughout the residence halls and are designed to be used to fight small fires.

In addition, each residence hall (Elm, Maple, Morgan, Randall, Weaver Towers, Bradford, Thomas, 1750 Jackson, and Spruce Halls), many of the Mines Park buildings and the fraternity/sorority houses are each equipped with a fire alarm warning system that is monitored 24/7 to alert occupants and automatically notifies the Golden Fire Department of a potential fire. All fire alarm systems are tested by Residence Life and maintained by the Facilities Management Department, at a minimum, on a yearly basis.

**Creating a false alarm** is a Class 3 Misdemeanor (Class 4 Felony if a physical injury to a person results). Criminal prosecution is possible for falsely pulling a fire alarm (Colorado Revised Statutes 1973 18-8-111(a) as amended) and for damage resulting from the unauthorized use of firefighting equipment (Colorado Revised Statutes 1973 18-4-506 as amended). In addition to criminal charges and civil liabilities, it can cause building occupants to ignore real alarms and may lead to fatalities.

### **Prohibited & Regulated Electrical Appliances Items in the Residence Halls**

#### **• Electrical Appliances- Residence Halls**

- Residents are responsible to ensure that appliances stored and used in their spaces function properly and meet fire safety standards outlined in this policy.
- Small electrical appliances that are Underwriters Laboratories (UL) approved are permitted in the residence halls. Examples include radios, stereos, clocks, desk lamps, TVs, gaming systems, personal grooming items, rice cookers (5 cup max), hot-air popcorn poppers, fans, tea pots (32 oz/1 liter max), coffee makers (4 cup, 700w. max, with automatic shut-off), compact microwaves (900 w. max), compact refrigerators (3.2 cubic ft max), and personal computers.
- Cooking in student rooms is limited to approved appliances only.
- The following appliances are not permitted to be stored or used in student rooms per fire code:
  - All open heating element devices, including but not limited to toasters, camp stoves, and range-top burners, hot plates, toaster ovens, and personal grills (i.e., panini maker, table-top grills, etc.).
  - Any lamp or appliance that uses halogen lights of any kind. E2.4 3D printers are not permitted in the residence halls. However, there are several labs around campus that students can use.
- Wireless printers are not permitted in the residence halls, please bring wired printers only. Printers are also available for student use in all residence halls and various locations throughout campus.

#### **• Electrical Appliances- Apartments**

- Residents are responsible to ensure that appliances stored and used in their apartment function properly and meet fire safety standards outlined in this policy.
- Apartment residents may utilize Underwriters Laboratories (UL) approved small cooking appliance (i.e. toaster, toaster oven, personal grills) in their kitchen spaces.
- Larger appliances (i.e., portable dishwashers, washers, and dryers) are not permitted. E3.3 Personal grills are prohibited from use or storage in our outside of apartments.





- We do not allow 3D printers in apartments. There are several labs around campus that students can use for all printing needs.
- **Candles** - The burning of incense, candles, or any similar item (i.e., candle warmer) poses a significant fire hazard and is prohibited in the residence halls and apartments.
- **Flammable Substances** - Flammable liquids, flammable vapors and other dangerous substances, as well as any containers holding (storing) such substances, constitute a serious danger and are prohibited in the residence halls and Mines Park apartments. Reasonable provision will be made for aerosol hairsprays, deodorants and such, but these *are* potentially hazardous and should not be stored in the halls in large quantities.

### Fire Alarms, Fire Drills, and Fire Equipment:

- All possible measures are taken to ensure the safety of the residents. This includes fire evacuation rules and regular fire drills.
- Tampering with fire alarms and fire-fighting equipment, discharging a fire extinguisher, hanging decorations from any part of a fire sprinkler or registering a false fire alarm is prohibited and can endanger lives and cause the possibility of hindering student response in a regular fire drill or actual fire. PROSECUTION AND/OR DISCIPLINARY ACTION, WHICH MAY INCLUDE DISMISSAL from Mines, is the penalty for intentionally setting off false fire alarms, using/tampering with fire equipment without authorization, failure to vacate a building when a fire alarm is set off or setting fires or using fireworks.
- **Fire Drills** are conducted in each residence hall once per semester. All students must exit the building immediately to a safe distance at a minimum of 100 feet. Failure to evacuate during a fire alarm will result in disciplinary referral for violating Residence Life policies.

### Failure to Comply

A student is expected to comply with the reasonable request of a university staff member. Examples of failure to comply would include but are not limited to refusal to open a room door, refusal to produce identification, giving false or misleading information or failing to complete a disciplinary sanction.

### Emergency Procedures – Fire Evacuation / Escape

- Remain calm.
- **When a Fire Alarm sounds, GET OUT.** Take fire alarms seriously; always evacuate.
- If fire is discovered, pull the nearest alarm activation station, GET OUT and **call 911**.
- Feel the doorknob with the back of the hand, never the palm.
- If the door is cool, lean against it and open the door slowly. leaving the room, make sure all doors and windows are shut (not locked).
- Find the nearest exit, not the most familiar route.
- If there is smoke in the air, stay low because the most breathable air will always be near the floor.
- In a crouched position or crawling, move quickly towards the nearest exit. If the closest exit is blocked, try the next nearest exit.
- If it is safe, alert others by shouting or knocking on the way to the exit.
- Always use the stairs when evacuating. Elevators can trap you between floors or open onto the fire floor. Elevators are not an option.
- Once outside, stay clear of the building. Follow the directions of fire and police personnel. Never re-enter a burning building for any reason. If someone is trapped inside, notify the nearest fire or police personnel.
- Do not re-enter the building until official staff have given permission.
- If trapped and cannot evacuate, **Call 911** with location. Do not jump!

### Additional Steps if Trapped in a Fire in a Residential Facility:

- Remain calm.
- Some facilities are designed with fire safety materials and to withstand a quick-spreading fire.
- Utilize wet towels or bed linens to prevent smoke from entering under the door to your room.
- Open the window. (Rooms on the first floor will be able to vacate this way).
- **Call 911** as well as draw attention to yourself through your window by waving a large sheet or towel.



- Stay low in the room and reduce to a minimum smoke inhalation.
- For the safety of all residents, do not interfere with Residence Life staff or emergency personnel as they perform their duties. Remain quiet and listen for instructions from fire, police or Residence Life staff.
- Plan ahead and think about what you would do in the event of a fire in the residence hall. Have a plan in place in the event of an emergency. Knowledge and preparation are your best bet for surviving a fire.

## **Residence Hall Fire Safety Checklist**

### **General Electrical**

- Do not run power cords/extension cords across traffic paths, under rugs or furniture, or on or through the ceiling.
- Do not tack or nail any electrical cord to any surface.
- Do not run power cords/extension cords under or on top of heaters or heat registers.
- Do not use extension cords on a continuous basis; they are temporary solutions.
- Limit the energy you are demanding of the circuit. Use surge protectors and not multiple receptacle power strips.
- Do not use halogen and floor lamps due to increased fire risks; replace them with more efficient, cooler-burning fluorescent, CFL or LED lamps.
- Switch off appliances before unplugging them.
- Check all cords and plugs to all appliances to ensure they are free from cracks, breaks, fraying and exposed wiring.
- Check extension cords to ensure they are sized and rated to carry the maximum current that can be delivered by the outlet they are plugged in to.

### **Appliances**

- All appliances should pass the electrical inspection and have a UL listing/sticker.
- Check to see if the appliances have plenty of air space to prevent overheating.
- All appliances should be plugged into a multi-plug surge protector.

### **General Housekeeping**

- Do not store combustible gas or liquids in rooms or closets.
- Do not light candles in the room. You can use flameless candles instead.
- Do not cover or alter smoke alarms, exit lights, fire sprinkler systems, or fire extinguishers.
- Move items or furniture that would make it difficult to exit the room in the dark during an emergency.
- Ensure that there is a clear path from the furthest point of the room to the exit.
- Do not hang more than 20% of the entire wall area with combustible materials.
- Store items at least 18 inches below the ceiling for rooms equipped with sprinklers.
- Store items at least 24 inches below the ceiling for rooms not equipped with sprinklers.

## **Plans for Future Improvement**

During new construction, Mines ensures that all structures are built in compliance with building and fire codes. As permitted by available funds, Colorado School of Mines plans to bring older buildings up to current fire code standards. When Mines updates a building's fire alarm system, integrating the fire alarm speaker with the mass-notification Code Blue public address system is taken into consideration. Pending available funds, additional buildings will receive such improvements in future years.

## **Fire Safety Education**

All possible measures are taken to ensure the safety of the residents. This includes fire evacuation rules and regular fire drills. Tampering with fire alarms and fire-fighting equipment is prohibited due to the possibility of hindering student response in a regular fire drill or actual fire. At the beginning of the fall semester, fire safety information and information regarding common fire hazards/safety violations are addressed with residents. All Community Directors and Resident Advisors attend Fire Evacuation Training (including tabletop exercise and protocol walkthrough) at the beginning of each fall semester. This training includes the use of building fire suppression equipment. In addition, each building's evacuation procedure is clearly posted throughout each residence hall.

Tips:

- Keep doorways, corridors and stairwells clear and unobstructed.



- Keep fire doors closed.
- Make sure that all electrical appliances and cords are in good condition and UL approved.
- Do not overload electrical outlets.
- Use fuse-protected multi-outlet power strips and extension cords when necessary.

## Campus Community Information

All fires should be reported by calling 911. Even after the fact that a fire occurred, Mines Department of Public Safety must be notified. All campus housing fire incidents are recorded in the Annual Fire Report log. To view the fire log, contact the Mines Department of Public Safety. For additional information about fire and life safety at Colorado School of Mines, visit: <https://www.mines.edu/ehs/fire-safety/> or visit: <https://www.mines.edu/Campus-Safety> under Fire Safety and Education for College Students.

Or contact:  
 Barb O’Kane, Director, Environmental Health & Safety  
 EHS Main Office  
 303.273.3316

## Definitions

**Fire:** Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

**Cause of fire:** The factor or factors that give rise to a fire. The causal factor may be, but is not limited to, the result of an intentional or unintentional action, mechanical failure, or act of nature.

**Injury:** Any instance in which a person is injured – requiring treatment at a medical facility – as a result of a fire. Injuries can include those sustained from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of the fire. The term person may include students, faculty, staff, visitors, firefighters, or any other individuals.

**Death:** Any instance in which a person is killed as a result of a fire, including death resulting from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of a fire, or dies within one year of injuries sustained as a result of the fire.

**Value of Property Damage:** The estimated value of the loss of the structure and contents, in terms of the cost of replacement in like kind and quantity, including:

- Contents damaged by fire
- Related damages caused by smoke, water, and overhaul
- Does *not* include indirect loss, such as business interruption.



## Fire Safety Systems for Campus Residential Facilities

Location	Fire / Smoke Detection System	Fire Sprinkler System	Central Monitoring System	Fire Extinguisher Present	Fire / Evacuation Drills 2019
Aspen Hall 1869 W. Campus Road	Yes	Yes	Yes	Yes	3
Elm Hall 1795 Elm St.	Yes	Yes	Yes	Yes	3
Bradford Hall 1223 W. Campus Road	Yes	Yes	Yes	Yes	3
Morgan Hall 1221 W. Campus Road	Yes	Yes	Yes	Yes	3
Randall Hall 1221 15 <sup>th</sup> St.	Yes	Yes	Yes	Yes	3
Thomas Hall 1221 W. Campus Road	Yes	Yes	Yes	Yes	3
Maple Hall 1773 Maple St.	Yes	Yes	Yes	Yes	3
Weaver Towers 1811 Elm St.	Yes	Yes	Yes	Yes	3
Spruce Hall 1101 18 <sup>th</sup> St.	Yes	Yes	Yes	Yes	*0
1750 Jackson 1750 Jackson St.	Yes	Yes	Yes	Yes	*0
1805 19 <sup>th</sup> Street	Yes	No	No	Yes	0
1807 19 <sup>th</sup> Street	Yes	No	No	Yes	0
1809 19 <sup>th</sup> Street	Yes	No	No	Yes	0
1811 19 <sup>th</sup> Street	Yes	No	No	Yes	0
1813 19 <sup>th</sup> Street	Yes	No	No	Yes	0
1815 19 <sup>th</sup> Street	Yes	No	No	Yes	0
1903 Digger Dr.	Yes	No	No	Yes	0
1905 Digger Dr.	Yes	No	No	Yes	0
1907 Digger Dr.	Yes	No	No	Yes	0
1909 Digger Dr.	Yes	No	No	Yes	0
1911 Digger Dr.	Yes	No	No	Yes	0
1913 Digger Dr.	Yes	No	No	Yes	0
2003 Infinity Cir.	Yes	Yes	Yes	Yes	0
2005 Infinity Cir.	Yes	No	Yes	Yes	0
2007 Infinity Cir.	Yes	Yes	Yes	Yes	0
2009 Infinity Cir.	Yes	No	Yes	Yes	0
2011 Infinity Cir.	Yes	Yes	Yes	Yes	0
2013 Infinity Cir.	Yes	No	Yes	Yes	0
2015 Infinity Cir.	Yes	Yes	Yes	Yes	0
2017 Infinity Cir.	Yes	No	Yes	Yes	0
2019 Infinity Cir.	Yes	Yes	Yes	Yes	0
2021 Infinity Cir.	Yes	No	Yes	Yes	0
2023 Infinity Cir.	Yes	No	Yes	Yes	0
2025 Infinity Cir.	Yes	No	Yes	Yes	0
2027 Infinity Cir.	Yes	Yes	Yes	Yes	0
Alpha Phi 1550 W. Campus Road	Yes	Yes	Yes	Yes	3
Alpha Tau Omega (privately owned) 1751 W. Campus Road	Yes	Yes	Yes	Yes	0
Beta Theta Pi (privately owned) 1701 W. Campus Road	Yes	Yes	Yes	Yes	1



Kappa Sigma (privately owned) 1800 W. Campus Road	Yes	Yes	Yes	Yes	1
Phi Gamma Delta 1803 W. Campus Road	Yes	Yes	Yes	Yes	3
Pi Beta Phi 1500 W. Campus Road	Yes	Yes	Yes	Yes	3
Sigma Alpha Epsilon (privately owned) 1856 W. Campus Road	Yes	Yes	Yes	Yes	2
Sigma Kappa 1600 W. Campus Road	Yes	Yes	Yes	Yes	3
Sigma Phi Epsilon (privately owned) 1807 W. Campus Road	Yes	Yes	Yes	Yes	0

\*Residence hall was not occupied in 2019

### Reported Fires by Location for On-Campus Housing

Residence Hall	Year	Number of Fires	Cause of Fires	Number of Injuries	Number of Deaths	Value of Property Damage
Aspen Hall 1869 W. Campus Rd	2017	1	Smoking in Residence hall	0	0	\$0-99
	2018	0		0	0	0
	2019	0		0	0	0
Elm Hall 1795 Elm St.	2017	0		0	0	0
	2018	0		0	0	0
	2019	0		0	0	0
Bradford Hall 1223 W. Campus Rd.	2017	0		0	0	0
	2018	0		0	0	0
	2019	0		0	0	0
Morgan Hall 1221 W. Campus Rd.	2017	0		0	0	0
	2018	0		0	0	0
	2019	0		0	0	0
Randall Hall 1221 15 <sup>th</sup> St.	2017	0		0	0	0
	2018	0		0	0	0
	2019	0		0	0	0
Thomas Hall 1221 W. Campus Rd.	2017	0		0	0	0
	2018	0		0	0	0
	2019	0		0	0	0
Maple Hall 1773 Maple Street	2017	0		0	0	0
	2018	0		0	0	0
	2019	0		0	0	0
Weaver Towers 1811 Elm Street	2017	0		0	0	0
	2018	0		0	0	0
	2019	0		0	0	0
<b>Mines Park Apartment Buildings</b>						
Building Address	Year	Number of Fires	Cause of Fires	Number of Injuries	Number of Deaths	Value of Property Damage
1805 19 <sup>th</sup> Street	2017	0		0	0	0
	2018	0		0	0	0
	2019	0		0	0	0
1807 19 <sup>th</sup> Street	2017	0		0	0	0
	2018	0		0	0	0



	2019	0			0		0		0
1809 19 <sup>th</sup> Street	2017	0			0		0		0
	2018	0			0		0		0
	2019	0			0		0		0
	2017	0			0		0		0
1811 19 <sup>th</sup> Street	2018	0			0		0		0
	2019	0			0		0		0
	2017	0			0		0		0
<b>Building Address</b>	<b>Year</b>	<b>Number of Fires</b>		<b>Cause of Fires</b>	<b>Number of Injuries</b>		<b>Number of Deaths</b>		<b>Value of Property Damage</b>
1813 19 <sup>th</sup> Street	2017	0			0		0		0
	2018	0			0		0		0
	2019	0			0		0		0
1815 19 <sup>th</sup> Street	2017	0			0		0		0
	2018	0			0		0		0
	2019	0			0		0		0
1903 Digger Dr.	2017	0			0		0		0
	2018	0			0		0		0
	2019	0			0		0		0
1905 Digger Dr.	2017	0			0		0		0
	2018	0			0		0		0
	2019	0			0		0		0
1907 Digger Dr.	2017	0			0		0		0
	2018	0			0		0		0
	2019	0			0		0		0
1909 Digger Dr.	2017	0			0		0		0
	2018	0			0		0		0
	2019	0			0		0		0
1911 Digger Dr.	2017	0			0		0		0
	2018	0			0		0		0
	2019	0			0		0		0
1913 Digger Dr.	2017	0			0		0		0
	2018	0			0		0		0
	2019	0			0		0		0
2003 Infinity Cir.	2017	0			0		0		0
	2018	0			0		0		0
	2019	0			0		0		0
2005 Infinity Cir.	2017	0			0		0		0
	2018	0			0		0		0
	2019	0			0		0		0
2007 Infinity Cir.	2017	0			0		0		0
	2018	0			0		0		0
	2019	0			0		0		0
2009 Infinity Cir.	2017	0			0		0		0
	2018	0			0		0		0
	2019	0			0		0		0
2011 Infinity Cir.	2017	0			0		0		0
	2018	0			0		0		0
	2019	0			0		0		0
2013 Infinity Cir.	2017	0			0		0		0
	2018	0			0		0		0
	2019	0			0		0		0
2015 Infinity Cir.	2017	0			0		0		0
	2018	0			0		0		0
	2019	0			0		0		0
2017 Infinity Cir.	2017	0			0		0		0



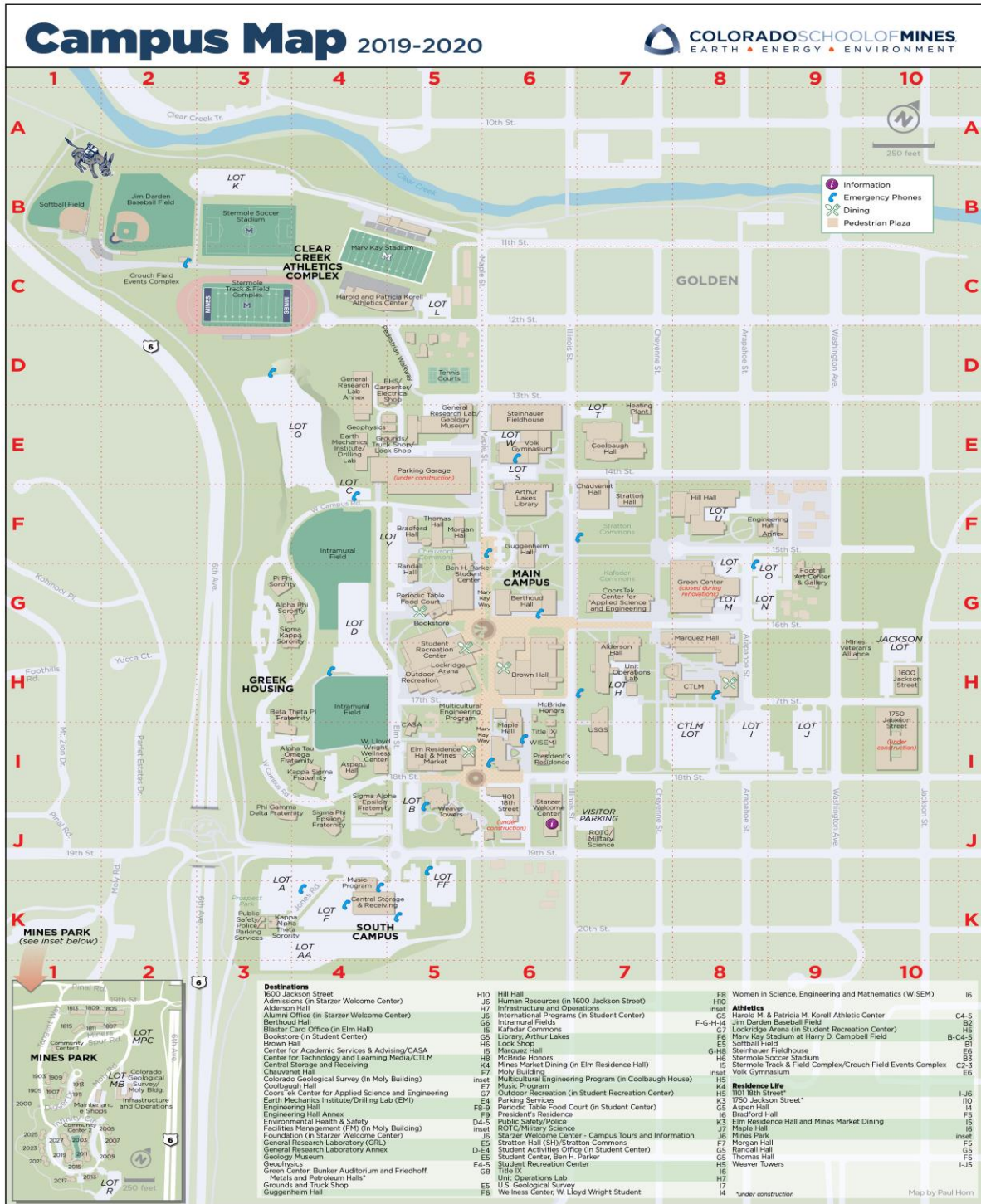
	2018	0			0		0		0
	2019	0			0		0		0
2019 Infinity Cir.	2017	0			0		0		0
	2018	0			0		0		0
	2019	0			0		0		0
2021 Infinity Cir.	2017	0			0		0		0
	2018	0			0		0		0
	2019	0			0		0		0
Building Address	Year	Number of Fires		Cause of Fires	Number of Injuries		Number of Deaths		Value of Property Damage
2023 Infinity Cir.	2017	0			0		0		0
	2018	0			0		0		0
	2019	0			0		0		0
2025 Infinity Cir.	2017	0			0		0		0
	2018	0			0		0		0
	2019	0			0		0		0
2027 Infinity Cir.	2017	0			0		0		0
	2018	0			0		0		0
	2019	0			0		0		0

Fraternities and Sororities									
Building Address	Year	Number of Fires		Cause of Fires	Number of Injuries		Number of Deaths		Value of Property Damage
Alpha Phi 1550 W. Campus Rd.	2017	0			0		0		0
	2018	0			0		0		0
	2019	0			0		0		0
Alpha Tau Omega (privately owned) 1751 W. Campus Road	2017	0			0		0		0
	2018	0			0		0		0
	2019	0			0		0		0
Beta Theta Pi (privately owned) 1701 W. Campus Road	2017	0			0		0		0
	2018	0			0		0		0
	2019	1		Arson	0		0		\$0-99
Kappa Sigma (privately owned) 1800 W. Campus Road	2017	0			0		0		0
	2018	0			0		0		0
	2019	0			0		0		0
Phi Gamma Delta 1803 W. Campus Rd.	2017	0			0		0		0
	2018	0			0		0		0
	2019	0			0		0		0
Pi Beta Phi 1500 W. Campus Rd.	2017	0			0		0		0
	2018	0			0		0		0
	2019	0			0		0		0
Sigma Alpha Epsilon (privately owned) 1856 W. Campus Road	2017	0			0		0		0
	2018	0			0		0		0
	2019	0			0		0		0
Sigma Kappa 1600 W. Campus Rd.	2017	0			0		0		0
	2018	0			0		0		0
	2019	0			0		0		0
Sigma Phi Epsilon (privately owned) 1807 W. Campus Road	2017	0			0		0		0
	2018	0			0		0		0
	2019	1		Heater	0		0		\$0-99

End of Report



# Colorado School of Mines Campus Map





## Appendix A

# Clery Campus Safety and Prevention Programs

**Mines Department of Public Safety:** Offered numerous events throughout the 2019 year including Rape Aggression Defense (RAD), Active Harmer Training, and Safety Escorts. For more information about programs conducted by the Mines Department of Public Safety please visit: <https://www.mines.edu/compliance/wp-content/uploads/sites/86/2020/07/Mines-Police-Programs-2019.pdf>.

**Student Life Wellness Promotion and Education Office:** In 2019, Student Life hosted three Every Oredigger sessions which focused on mental health and resiliency. They also hosted a marketing campaign regarding social normalizing and alcohol use, as well as, conducting alcohol and drug policies in all freshman introduction courses. The office hosted a homecoming tailgate “Hydration Station” and provided information for the CSM101, a first-year seminar required for all first-year students, about healthy living, including information about cannabis and vaping. Finally, all students participated in the National Collegiate Health Assessment.

**Title IX Office:** In 2019, the Title IX Office trained and educated over 6000 participants through multiple programs. Some programs include: Mandatory Reporter Training, New Student Programs: Welcoming New Students to Campus Community, Survivor Response Training, Additional Trainings (Athletics Camp Staff, Athletics Team, Challenge and SUMMET Student Staff, Bringing in the Bystander for Residence Life Staff, Sexual Harassment Panel), Educational Programming and Awareness Campaigns, Partnerships. For more information about Title IX Office’s programmatic efforts, please click visit: <https://www.mines.edu/compliance/wp-content/uploads/sites/86/2020/07/Title-IX-Education-and-Trainings-Report-2019-Calendar-Year.pdf>.

**ASAP (Alcohol and Substance Abuse Prevention):** Weekly Student Recovery Group meetings – this is a support group for students that are in recovery from alcohol or other substance abuse. Derek Morgan meets regularly with individuals looking to host students’ events with alcohol to discuss risk management. All incoming students (undergrad and grad) in Fall 2019 were required to complete an online course regarding alcohol and substance abuse. All students were sent an email in September 2019 encouraging them to review the Student Code of Conduct that exists at Mines. CSM 101 included class options related to making healthy choices.

**Fraternity and Sorority Life:** In 2019, FSL completed 12 Training for Intervention Procedures (TIPS) Sessions with 140 FSL members. FSL hosted Wellness Wednesday events focused on overall wellness, a Basic First Aid Workshop to educate members about basic first aid needs, a conflict resolution workshop, and a know your rights workshop. FSL also participated in National Hazing Prevention Week.

**Human Resources:** In 2019, 145 new employees completed an online course regarding harassment and discrimination prevention.

**Athletics:** In 2019, all NCAA athletic teams were educated about alcohol and drugs. Additionally, all NCAA athletes and coaches completed NCAA Title IX training.



# Appendix B

## Mines' Emergency Procedures Summary

<h3 style="margin: 0;">COLORADO SCHOOL OF MINES</h3> <h4 style="margin: 0;">Emergency Procedures Summary</h4>		
<p style="text-align: center; margin: 0;"><b>ACTIVE SHOOTER — ARMED INTRUDER</b></p> <ul style="list-style-type: none"> <li><b>RUN</b> - Evacuate or flee if possible and safe. Have an escape plan. Consider all exits and windows. Distance yourself from the shooter.</li> <li><b>HIDE</b> - If flight is impossible, <b>SHELTER IN PLACE</b> — Get out of sight.</li> <li>Block entry or lock doors. Put something solid between yourself and the shooter.</li> <li>Be prepared to wait; elapsed time is a good sign.</li> <li>Wait for instructions from Law Enforcement .</li> <li><b>FIGHT</b> - As a last resort <b>TAKE ACTION</b>, and only when you life is in imminent danger. Attempt to disrupt and/or incapacitate the shooter. Act with aggression.</li> </ul>	<p style="text-align: center; margin: 0;"><b>FIRE or GENERAL EVACUATION</b></p> <ul style="list-style-type: none"> <li><b>FIRE</b> - Activate nearest fire alarm if not already activated &amp; call 911.</li> <li><b>Evacuate Building. This is MANDATORY for FIRE alarms.</b> Take your valuables (keys, wallets, purses, etc.) with you.</li> <li><b>DO NOT</b> use elevators. <b>DO NOT</b> re-enter the building until authorized.</li> <li>If it is safe, assist others moving from the area. If unable, notify emergency personnel of the location of any disabled or special needs persons.</li> <li>Proceed to your predetermined meeting spot.</li> </ul>	
<p style="text-align: center; margin: 0;"><b>MEDICAL EMERGENCY</b></p> <ul style="list-style-type: none"> <li><b>Contact 911.</b></li> <li>Render first aid if trained.</li> <li>Stay with the injured / ill person until help arrives.</li> <li>Try to gather as much information about the emergency to pass along to emergency responders.</li> <li>Learn the locations of AED's (Automatic External Defibrillators).</li> </ul>	<p style="text-align: center; margin: 0;"><b>BOMB THREAT or SUSPICIOUS OBJECT</b></p> <ul style="list-style-type: none"> <li><b>DO NOT</b> touch or move any suspicious device.</li> <li><b>DO NOT</b> turn switches on or off — leave them as they were.</li> <li>Evacuate the area—take your belongings with you.</li> <li><b>DO NOT</b> use cell phone or radios in area of device.</li> <li>Proceed to your predetermined meeting spot.</li> <li>If you have information regarding the incident contact Public Safety.</li> <li><b>DO NOT</b> re-enter the area until authorized.</li> </ul>	
<p style="text-align: center; margin: 0;"><b>SHELTER-IN-PLACE</b></p>	<p style="text-align: center; margin: 0;"><b>POLICE</b></p>	<p style="text-align: center; margin: 0;"><b>HELPFUL TIPS</b></p>
<ul style="list-style-type: none"> <li>Lock and barricade doors.</li> <li>Turn off lights.</li> <li>Close blinds, block windows.</li> <li>Turn off radios and computer monitors.</li> <li>Keep occupants calm, quiet, and out of sight.</li> <li>Keep yourself out of sight and take adequate cover or protection (i.e. concrete walls, desks, filing cabinets).</li> <li>If not communicating with authorities turn off cell phones.</li> <li>Remain in a safe area until danger has passed or contacted by authorized personnel.</li> </ul>	<p style="text-align: center; margin: 0;">Can be reached by calling:</p> <p style="text-align: center; margin: 0;"><b>9-1-1</b></p> <p style="text-align: center; margin: 0;">(To report any emergency DIAL 911 from any campus phone)</p> <p style="text-align: center; margin: 0;"><b>From on campus: ext. 3333</b></p> <p style="text-align: center; margin: 0;"><b>From off campus: 303-273-3333</b></p>	<ul style="list-style-type: none"> <li><b>Remain Calm</b> - Those in your charge are looking to you for guidance &amp; direction. Provide assistance to others, if necessary/possible.</li> <li><b>Think Ahead</b> - Regularly run "what if" situations through your head to determine what you may do in any situation before it happens.</li> <li><b>Be Patient</b> - Response takes time. When you are waiting for response to a crisis a few minutes may feel like hours.</li> </ul> <p style="text-align: center; margin: 0;"><b>VISIT INSIDE.MINES.EDU:</b></p> <ul style="list-style-type: none"> <li>Publicsafety.mines.edu</li> <li>EHS-Emergency-Information</li> </ul>
<p style="text-align: center; margin: 0;"><b>IF YOU SEE SOMETHING - SAY SOMETHING</b></p>		<p style="text-align: center; margin: 0;"><b>SEVERE WEATHER</b></p> <ul style="list-style-type: none"> <li>Monitor local TV, Radio, and Internet.</li> <li>Be prepared to take shelter on the lowest indoor level.</li> <li>Stay away from windows; move to an <b>INTERIOR HALLWAY</b>.</li> <li>If outdoors, lie in a ditch or low-lying area or crouch near a strong building.</li> <li>Wait for an All-Clear before returning to the area.</li> </ul>
<p style="margin: 0;">COLORADOSCHOOLOFMINES EARTH • ENERGY • ENVIRONMENT</p>		<p style="margin: 0;">COLORADOSCHOOLOFMINES EARTH • ENERGY • ENVIRONMENT</p>



# Appendix C

## Mines General Evacuation Plan

### Emergency Evacuation Plan

**Plan Ahead**

Learn the location of this building’s exits, not just the door you usually come in.  
 Know the location of the nearest fire alarm pull station.

**Evacuation Procedure - Building alarm**

Instructors stop class and direct students to evacuate building.  
 Take belongings if immediately at hand.  
 Encourage others to leave, close doors behind you.  
 Follow exit signs and leave the building by the nearest exit.  
 Do not use elevators.  
 Move away from the building (75 -100’ or across the street).  
 Do not re-enter the building until told it is okay.  
 Do not interfere with the Fire Department.

**Most Buildings are Equipped with Alarms:**

**Audible Alert:** repeating pulsed tone.  
**Visible Alert:** white strobes located throughout the building .

**Leaving the laboratory**

Place experimentation in safe state if you can do this quickly (within 2 minutes).  
 Close the door behind you.

**If you discover a fire:**

Alert people in the area of the need to evacuate.  
 Activate the nearest fire alarm pull station (typically by exits).  
 Call 911 from a safe location and give the operator any details.  
 Once outside find a Public Safety Officer or a Fire Department member, the Fire Department will want to talk to you.

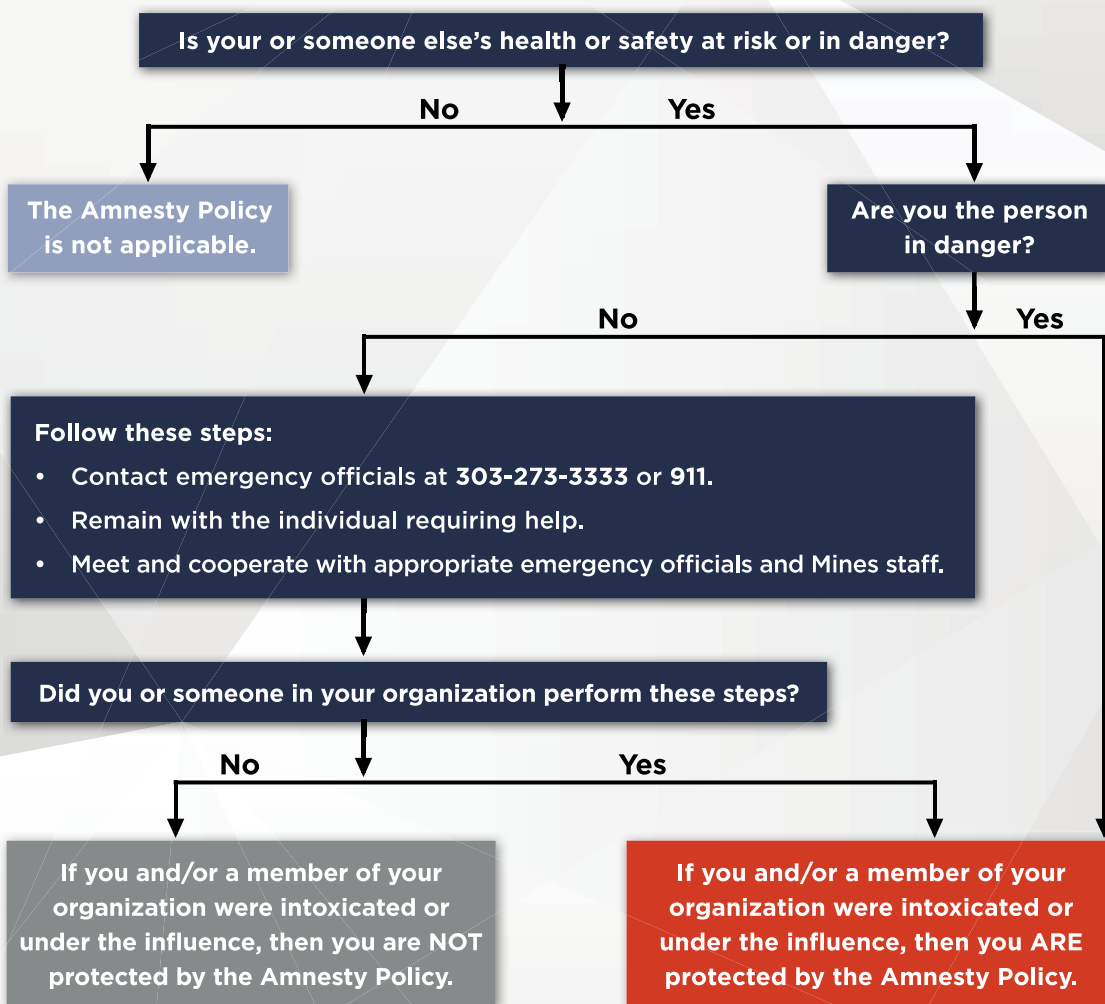
Emergency Contact Information	
Report an emergency	911
Public Safety (non-emergency)	303-273-3333
Report a chemical spill (EHS)	303-273-3316
Poison Control	303-739-1100



## Appendix D Mines' Good Samaritan Amnesty Policy

# GOOD SAMARITAN AMNESTY POLICY

**Signs of alcohol or prohibited substance emergency:** confusion or disorientation; vomiting; irregular pulse, depressed breathing; inability to stay conscious; cold, clammy, or blue tinged skin/lips; lack of physical coordination; slurred speech; dilated pupils or bloodshot eyes; and shakes or tremors. (Note that this is not an exhaustive list. Please use your best judgment.)



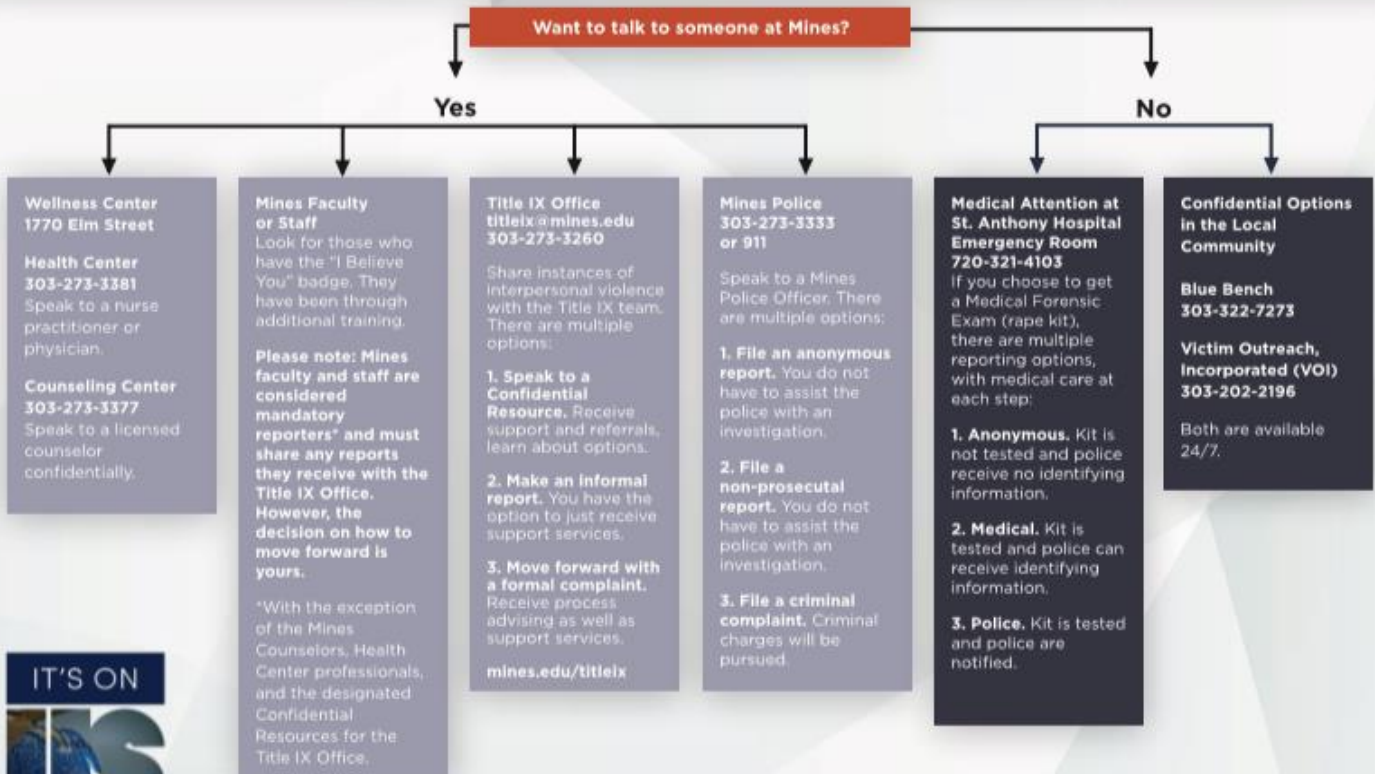
Title IX Office • mines.edu/title-ix • 303-273-3260



# Appendix E Resources for Survivors

## RESOURCES FOR SURVIVORS

If you, or someone you know, has experienced sexual harassment, sexual assault, or interpersonal violence (domestic/dating violence, and stalking) at any point, there multiple options to talk to someone and access resources both on and off campus.



If there is an emergency, call 911.  
You always have the option to report online (click here).

