



2013 - UCCS

Annual Security Report

&

Fire Safety Report

How to reach the UCCS Department of Public Safety:

Emergency: 911

Police Operations (non-emergency): 719-255-3111

Administration: 719-255-3288

Emergency Management: 719-255-3106

Records: 719-255-3374

Website: <http://www.uccs.edu/pusafety>

Police Blotter (daily crime log): <http://www.uccs.edu/pusafety/police/blotter.html>

UCCS Emergency Plan: <http://www.uccs.edu/pusafety/emerplan>



The University of Colorado Colorado Springs' Campus Safety and Security Report & Fire Safety Report is published in September of every year. This is the compliance document to the Federal Student Right to Know and Campus Security Act of 1990 also known as the Clery Act, with Higher Education Amendments. Crime statistics as listed in this pamphlet reflect reported crime only and are for calendar months January through December.



Index

Information	Page Number
Alcohol & Drug Policy	26-28
Campus Closure	28
Campus Facilities- Maintenance/Security	28
Clery Act	4
Confidential Reporting	6
Crime Alerts	8
Crime Log	10
Crime Prevention and Education	18-21
Crime Statistics	16-18
Drug Free Workplace	26-28
Emergency Notification and Preparedness	11-15
Emergency Notification System	11-15
Emergency Response and Evacuation	10-15
Fire Log, Housing	35
Fire Safety Report	32
Fire Safety Systems, Housing	34
Missing Student Policy	22
Police Response	6
Reporting Crimes and Emergencies	6
Resources, Community	31
Resources, University	29-30
Sexual Assault Policy, Prevention and Response	22
Sexual Harassment Policy	24
Sex Offender Information	25
Timely Warnings	8
University Counseling Center	29
University Police- Authority and Training	4-5
University Police- Interagency Relationships	4
Victim Assistance	7-8
Appendix	
A. Sex Offense Definitions	37
B. Crime Definitions	38
C. Hate Crime Definitions	39
D. Geography Definitions	39



1. CLERY ACT REQUIREMENTS

What is the Clery Act?

Signed into law in 1990, the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) is a federal law that requires colleges and universities to disclose certain timely and annual information about campus crime and security policies. All post-secondary public and private institutions participating in federal student aid programs must adhere to these regulations. The Clery Act was championed by Howard & Connie Clery after their daughter Jeanne was murdered at Lehigh University in 1986.

What is the University of Colorado Colorado Springs (UCCS) obligated to do?

To ensure compliance with the Clery Act, UCCS PD must meet obligations in the following three broad categories: (1) policy disclosure; (2) records collection and retention; and (3) information dissemination.

- Policy Disclosure — UCCS must provide the campus community and the public with accurate statements of current policies and practices regarding procedures for students and others to report criminal actions or other emergencies on campus, security of and access to campus facilities, and campus law enforcement.
- Records Collection and Retention — UCCS is required to keep campus records of crimes reported on campus to campus security authorities, make a reasonable good faith effort to obtain certain crime statistics from appropriate law enforcement agencies to include in the annual security report, and keep a daily crime log open for public inspection.
- Information Dissemination — To provide members of the campus community with information needed to make informed personal safety decisions, UCCS must provide: 1) A “timely warning” of any Clery Act crime that represents an ongoing threat to the safety of students and employees; 2) Develop and maintain a log of all crimes reported to the UCCS Police Department, ensure public access to the crime log during normal business hours, and; 3) Publish an annual security report, make the report available to all current students and employees, and ensure the annual security report is made available to prospective students and employees. UCCS must also inform the campus community where to obtain information regarding registered sex offenders, and submit annual crime statistics to the U.S. Department of Education.

2. OVERVIEW OF THE UCCS POLICE DEPARTMENT (UCCS PD)

a. Statement Addressing UCCS PD Mission, Law Enforcement Authority and Officer Training Mission

The mission of the UCCS Department of Public Safety is to provide police, security, risk management, environmental safety, transportation, parking, and emergency preparedness services to the University community. We recognize that our authority comes from the Constitution of the United States, a continually reaffirmed expression of the will of the people, and we are dedicated to upholding its expression of the fundamental value of all people. We view our community and our employees as invaluable assets whose welcome diversity encourages us to strive for a place where their expression and worth can flourish. We do this with the clear understanding that our ultimate responsibility is to enhance and celebrate the University experience. The Department recognizes that specific programs aimed at encouraging community participation will be most successful when fostered within a climate of mutual community trust. This is most likely to occur as a result of frequent, free, and open contact among Department members, the public at large, and University community representatives.



Authority

The police officers of the UCCS Police Department are Colorado Peace Officers and receive their police authority via the provisions of Colorado Revised Statutes, Title 24, Article 7.5. This statute gives officers the authority to enforce all laws of the state of Colorado while acting within the scope of his or her authority and in the performance of his or her duties. The Board of Regents has delegated authority to the University Police Department to enforce University rules and regulations, as well as municipal, county, and state laws. University Police officers have full police authority on all properties owned or controlled by the University and to make arrests when not on state owned or leased property. University police may also refer University students to the office of Judicial Affairs when offenses involve violations of University rules and regulations.

Officer Training

University Police officers receive the same training as other full-service police officers in Colorado; they must successfully complete an authorized Colorado Law Enforcement Training Academy with a minimum of 540 hours of specialized instruction. All University Police officers must successfully complete an on-the-job police-training program under the supervision of experienced officers and supervisors. This training usually lasts a minimum of four months and covers security and crime concerns specific to the University and surrounding community. Finally, officers must complete a probationary period of six months to one year before being certified in their staff positions.

b. Statement Addressing Interagency Relationships with Local and State Law Enforcement

The UCCS PD recognizes the importance of maintaining close and cooperative working relationships with the City of Colorado Springs Police Department (CSPD), the El Paso County Sheriff's Office (EPSO), and the El Paso County District Attorney's Office. The UCCS PD meets with these departments on a formal and informal basis and on specific issues as the need arises. Through an Intergovernmental Agreement (IGA) with the CSPD, while off campus in city jurisdiction. UCCS PD is granted enforcement authority of State of Colorado criminal offenses as well as City traffic and parking violations within a pre-defined enforcement boundary. Any University owned or leased property in outlying areas is patrolled jointly by both UCCS PD and CSPD.

All of these law enforcement departments share information to track offender criminal histories and arrest information, as well as crime trend information. The UCCS PD has direct lines of communication with these departments, which allow for fast, efficient coordination when necessary. The UCCS PD also works with other state and federal law enforcement agencies as required.

Finally, under Colorado Revised Statute 29-5-103 (Assignment of police officers or deputy sheriffs for temporary duty), UCCS PD has statutory authority to provide assistance to other law enforcement agencies as needed and required; and, under Colorado Revised Statute 29-5-104 (Request for temporary assignment of police officers or deputy sheriffs – authority), UCCS PD has the authority to request law enforcement personnel from other agencies as needed, or required, to deal with emergency situations on campus.

Expanded Statement on Working Relationship with Outside Law Enforcement Agencies

The UCCS PD maintains an active Intergovernmental Agreement with the Colorado Springs Police Department. The specific boundary areas are described in the IGA, and are available upon request. The IGA allows the UCCS PD to enforce municipal traffic and parking ordinances within the defined "Enforcement Boundary", with all traffic and parking summonses issued off campus will be cited into the City of Colorado Springs Municipal Court.

Additionally, the agreement also allows the UCCS PD to enforce certain Municipal ordinances on campus such as Noise Complaints, Fireworks, Drinking in Public, Drinking in Vehicles, and



Possession (of alcohol) Prohibited. The UCCS PD routinely provides assistance to CSPD Officers responding to calls within the Enforcement Boundaries.

A printed copy of the IGA is maintained on file at the UCCS PD, and is available for review by any member of the public or University Community upon request.

3. REPORTING CRIMES AND OTHER EMERGENCIES

a. Statement Addressing How to Report a Crime or Emergency on Campus

Crimes and Emergencies

For life threatening emergencies, please call 9-1-1 from a campus phone or 9-1-1 from a non-campus phone or personal cell phone. To report a crime through the non-emergency number, contact UCCS PD at (719) 255-3111.

University Police Communications Center is not a 911 center. Campus cell phone users, who dial 9-1-1, will be directly connected to the Colorado Springs Police 9-1-1 center. Through the mutual agreement with Colorado Springs Police, efforts will be coordinated to dispatch University Police to the caller's or incident location. The University Communications Center has an "echo" system in place for calls placed from campus phones to 9-1-1. In this case, University Police dispatchers will receive notification of where the call is being placed from and dispatch University Police to the location.

University Police want the campus community to report any suspicious activities such as persons seen loitering around vehicles, buildings, or residential halls. Crimes and suspicious activities that occur off campus can be reported to the Colorado Springs Police Department at (719) 444-7000.

Accidents

If you have a traffic accident on campus or in one of the campus parking lots, call the UCCS Police Department at 719-255-3111. Traffic accidents are defined as unintentional damage or injury caused by the movement of a motor vehicle.

Response

The UCCS PD responds to all reports of crimes and suspicious activities that occur on campus and other properties owned, operated or under the control of the UCCS. UCCS PD is generally the first to respond to any emergency or call for service. The CSPD respond to crimes reported elsewhere in the city. However, the University Police Department and the City of Colorado Springs Police Department have a close working relationship and may coordinate their responses to crimes as appropriate.

Officers respond to crime reports as appropriate using state and municipal laws as guidelines. These officers decide to detain, arrest, or merely warn offenders based on established standards of criminal or constitutional law. UCCS Police officers write reports on all law violations; administration uses the reports to compile daily, monthly, and yearly statistics for the FBI's Uniform Crime Report. UCCS Police officers also review and investigate reports of old or "cold" crimes.

b. Statement Addressing Voluntary Confidential and Anonymous Reporting

Because police reports are public records under state law, the University Police cannot hold reports of crime in confidence; therefore UCCS PD does not allow voluntary confidential reporting.

If you are not comfortable reporting a crime or other safety or security related concern directly to the UCCS PD, you may use the University's on-line anonymous reporting option at https://secure.ethicspoint.com/domain/en/report_custom.asp?clientid=14973. If you choose the anonymous reporting option please be aware that the report cannot be immediately



viewed. If there is an immediate threat to life or safety please call 9-1-1 from a campus phone, non-campus phone or cell phone immediately.

The purpose of an anonymous report is to possibly take steps to promote safety. In addition, the University can keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crimes statistics for the institution.

c. Statement Encouraging Accurate and Prompt Crime Reporting

Colorado Revised Statutes, 18-8-115, "Duty to Report a Crime" requires all persons who believe a crime has been committed to report promptly the suspected crime to law enforcement authorities.

To report a crime contact University Police at (719) 255-3111, or 3111 (from a campus phone), or use the emergency call boxes located in parking lots and some buildings, or report in person to the police located in the UCCS Public Safety building, attached to the parking garage.

UCCS encourages anyone who is the victim or witness to any crime accurately and promptly report the incident to University Police to provide accurate and complete statistical reports and to aid in providing timely warning notices to the community, when appropriate. Faculty, staff, and students who are considered to be Campus Security Authorities are required to forward any report of a crime on campus to the University Police for further investigation. Incidents reported to University Police that fall into one of the required reporting classifications will be disclosed as a statistic in this annual publication. All student organizations leasing or are in control of off-campus space must report to the university sponsor any criminal activity that occurs off campus. A copy of those reports involving criminal activity must be filed with the University Police for inclusion in the Annual Safety and Security Report.

Timely reports allow for timely response and eventually a safer campus. DO YOUR PART, REPORT!

d. Discussing an Incident with a University Counselor

Occasionally, victims of crime wish to discuss a crime or other incident but do not want to give their name and/or do not want to pursue action through the criminal justice or university judicial systems. A victim can confidentially discuss a crime or incident with a mental health clinician on campus. Mental health clinicians who receive confidential information are not required to report these crimes or incidents to the University Police for inclusion into the annual disclosure of crime statistics or for the purpose of a timely warning. A Professional Counselor is a person whose official responsibilities include providing mental health counseling to members of the institution's community and who is functioning within the scope of his or her license or certification. At this time, UCCS does not employ pastoral counselors.

Mental health clinicians, if and when they deem it appropriate, are encouraged by UCCS PD to inform the persons they are counseling of the procedures to report a crime to the University Police. However, it is made clear to the student that the final decision to report or not report is left up to the student.

A summary of the student issues that the University Counseling Center works with each year is recorded in a Counseling Center annual report. This data is summarized by diagnoses and no names are attached to the data. The Counseling Center report does not distinguish events that occurred in the past year from events that occurred at any time in the student's past, and it does not distinguish reported events from non-reported events.

e. Statement Addressing Disclosures to Alleged Victims of Crimes of Violence or Non-Forcible Sex Offenses

Since January of 1993, victims of "crimes against persons" in Colorado are afforded specific rights pursuant to the Victim Rights Act (VRA). The VRA provides victims with a more active



role in the criminal justice process in an attempt to balance the historically inequitable scales of justice. Below is the list of crimes covered by the Victim Rights Act.

If you or a loved one has been a victim of the following types of crimes in the State of Colorado, your right to be informed and to participate in critical stages of the criminal justice process related to the crime is guaranteed by the Colorado Constitution. This page will assist you if you are a victim of a crime in the City of Colorado Springs and the State of Colorado, by providing you with some information that may be helpful to you during your time of need.

Crimes Covered Under the Victims' Rights Act

- Murder, Manslaughter
- Criminally negligent homicide and vehicular homicide
- Assault - 1st, 2nd, 3rd
- Robbery - aggravated, aggravated of a controlled substance
- Menacing
- Kidnapping
- Sexual Assault - 1st, 2nd, 3rd, on a child, on a child by one in position of trust, on a client by a psychotherapist
- Incest
- Child abuse
- Sexual exploitation of children
- Crimes (VRA) against at-risk adults or at-risk juveniles
- Crimes for which the underlying foundation has been determined to be domestic violence
- Careless driving resulting in death
- Failure to stop at the scene of an accident involving a death
- Harassment by stalking
- Ethnic intimidation
- Any criminal attempt, conspiracy, criminal solicitation, or accessory involving any of the crimes stated above
- Violation of a protection order against a person charged with committing sexual assault
- Indecent exposure
- Intimidating a victim or a witness
- Tampering with a witness or victim

UCCS provides support for victims of crime. Therefore, do not hesitate to report a crime including incidents of sexual assault and ethnic, racial, or sexual harassment. As a crime victim, you can obtain assistance on campus as well as within the Colorado Springs community. See the Campus and Community Resource Directory in the back of this booklet for other organizations that provide services to victims of crime.

UCCS will, upon written request, disclose to the alleged victim of a crime of violence (as that term is defined in section 16 of title 18, United States Code), or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by the University against the student who is the alleged perpetrator of the crime or offense. If the alleged victim is deceased as a result of such crime or offense, UCCS will provide the results of the disciplinary proceeding to the victim's next of kin, if so requested.

4. CRIME ALERTS AND EMERGENCY NOTIFICATION

a. Statement Addressing Issuing Timely Warnings

UCCS PD and University Relations are primarily responsible for developing and disseminating "timely warning" notices to members of the university community about statutorily designated crimes that occur within the Clery defined geography when the circumstances of a criminal incident support a reasonable belief that a serious, ongoing threat or pattern to university



students, staff, and affiliates exists. These warnings will be distributed for any qualifying incident discovered by, or reported to, UCCS PD.

UCCS PD will coordinate issuance of a Timely Warning/Safety Advisory when:

1. The circumstances of the commission of the crime create a reasonable belief that there is a serious or ongoing threat to the members of the UCCS community.
2. The crime is one of the following types; is determined to pose a serious or ongoing threat to the community; and was committed on property owned or controlled by the campus, or on public property running through or immediately adjacent to campus:
 - Homicide – Murder & non-negligent manslaughter
 - Sex Offenses – Forcible and Non-forcible (considered on a case by case basis depending on the facts of the case, when the incident occurred versus when it was reported and the amount of information known by UCPD)
 - Robbery involving force or violence
 - Aggravated assault - (if an assault occurs between two people who have a disagreement, there may be no on-going threat to other UCCS community members and a timely warning would not be distributed)
 - Burglary
 - Motor Vehicle Theft
 - Major incidents of arson
 - Hate crimes involving bodily injury
 - Other crimes as determined necessary by the Chief of Police or his/her designee

Timely Warnings/Safety Advisories will not be issued for the above listed crimes if the perpetrator(s) is apprehended and the ongoing threat to members of the UCCS community has been mitigated by the apprehension.

All of the above listed crimes and any other crimes will be assessed on a case by case basis to determine if there is an ongoing or serious threat to the UCCS community.

Possible tools used to disseminate Timely Warning information may include:

System to use	Primary Message Creator	Backup Message Creator	Authority for approving & sending messages	Primary Message Sender	Backup Message Sender
PRIMARY					
Email to campus community	Public Safety	University Relations	EOC team member	Public Safety	University Relations
UCCS website	Public Safety	University Relations	EOC team member	IT	University Relations
DPS website	Public Safety	University Relations	EOC team member	Public Safety	IT



SECONDARY					
Emergency Notification System (Text, email, 150 voice messages, Emergency Management Social Media Sites)	Public Safety	University Relations	EOC team member	Public Safety	University Relations
UCCS Official Social media	University Relations	Chancellor's Office	EOC team member	University Relations	Chancellor's Office
Media release	University Relations	Chancellor's Office	EOC team member	University Relations	Chancellor's Office
Poster/flyers	Public Safety	University Relations	Public Safety	Public Safety	Available campus personnel.
CSPD Crimestoppers	Public Safety	University Relations	EOC team member	Crimestoppers	none
CSPD Community Alert System	Public Safety	University Relations	EOC team member	CSPD	none

As required under federal law, UCCS PD also maintains a **daily crime log** (police blotter) – available at <http://www.uccs.edu/pusafety/police/blotter.html> – which is normally updated every two business days and contains all crimes reported to the UCCS PD.

Anyone with information warranting a timely warning should report the circumstances to the UCCS PD, by phone at (719) 255-3111; or in person at the UCCS PD, Public Safety building, located at the southeast corner of the parking garage.

b. Statement Addressing Emergency Response and Evacuation Procedures

I. Policy Statement:

This policy establishes the emergency response and evacuation procedures for UCCS.

This policy has been established to ensure to the greatest extent possible the safety and welfare of UCCS students and employees. This policy is aligned with, and in compliance with the Higher Education Opportunity Act that requires all Title IV institutions, without exception, to have and disclose emergency response procedures in response to a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the campus.

II. Scope:

The requirements set forth in this policy are only applicable to emergency or dangerous situations occurring on campus. The institution may issue emergency notifications about emergency or dangerous situations that occur in the broader community if institutional officials determine that such notifications provide helpful or relevant information to the campus population.

III. Situation:

UCCS will, upon confirmation of an ongoing significant emergency or dangerous situation that poses an imminent threat to the health and safety of campus community members, immediately issue emergency notifications to the campus community. While it is impossible to predict every significant or dangerous situation that may occur on campus, the following identified situations shall warrant an emergency notification after confirmation.

- a) Armed/Hostile Intruder
- b) Bomb/Explosives (threat)
- c) Communicable disease outbreak



- d) Severe weather
- e) Terrorist incident
- f) Civil unrest
- g) Natural disaster
- h) Hazardous materials incident
- i) Structure fires

University officials shall use their best, reasonable judgment in all other situations as to whether an emergency notification is warranted. Situations that may create business, academic or research interruptions, but do not pose a health or safety risk, do not necessitate an emergency notification. Notifications about such situations will be facilitated by University Relations with coordination of involved departments as appropriate.

Examples of such situations include:

- a) Snow closures
- b) Temporary building closures
- c) Power outages

An emergency notification will not be issued upon confirmation if the notification will, or is likely to:

- a) Compromise the efforts of first responders
- b) Compromise efforts to assist the victim
- c) Increase the vulnerability of campus safety
- d) Compromise efforts to contain, respond to or otherwise mitigate the emergency

IV. Emergency Notification System

UCCS has a policy regarding the use of this Emergency Notification System for emergencies that pose an immediate threat to the health and safety of the campus community as well as weather-related campus closures or delays, such as snow closure. This system will not be used for routine, non-emergency or non-urgent events.

The Emergency Notification System allows designated administrators (see graph on page 14) to send emergency messages via text to cell phones, email, and/or pagers of subscribers (students, faculty, and staff) and to all staff/faculty/student UCCS email addresses, UCCS Emergency Management social media sites, as well as select voice mails to UCCS main desk areas and classrooms/labs. In the event of an emergency, the Emergency Notification System will be one of the primary systems utilized to notify subscribers of the situation. To learn more or sign up for this service, go to <https://e2campus.uccs.edu>.

V. Confirmation of an Emergency or Dangerous Situation:

Reports of emergency or dangerous situations can originate from various sources including;

- Reports from first responders
- Reports from established warning points
- Reports from other campus departments
- Reports from citizens through 911 or 255-3111

Confirmation of these situations will occur through several different processes:

Criminal Nature:

Emergency or dangerous situations that are criminal in nature will be considered confirmed if a law enforcement officer observes the situation as it is occurring. For situations that are criminal in nature that are not apparent or not directly observed by law enforcement, confirmation will be made by University Police command-level staff. Command-level staff will review the readily available information and determine if there is enough information to reasonably conclude a significant emergency or dangerous situation is occurring on campus. Command-level staff may consult with additional departments and policy level personnel as practical without jeopardizing life or safety.



Other Emergency or Dangerous Situations:

Confirmation of non-criminal situations will be determined after readily available information is reviewed by campus emergency management, law enforcement or policy level personnel.

Established Warning Points:

Established warning points are considered entities with subject matter expertise on particular hazards that may affect campus. When a warning is issued by one of these entities it is considered confirmed, however, additional consultation with campus officials will occur as practical without jeopardizing life or safety.

- National Weather Service Warnings for weather events, flood events and wildfires
- El Paso County Public Health Communicable disease/public health emergencies
- Colorado Springs Fire Department Structure fire and hazardous material events

*This table is not all inclusive, but represents a sampling of established warning and confirmation points.

VI. Population Notified/Segmented Notification:

With the exception of emergencies that are contained to one campus facility/area, the University has decided not to provide segmented emergency notifications. This decision was made based on the analysis of identified risks to the campus and to prevent accidental exclusion of a segment of campus population for which the emergency notification was intended.

In the situations when a single facility/area is involved, facility alarms, public address systems, phone-trees, and other technologies of the facility may be utilized to provide warning. Campus personnel may also provide warning if needed and feasible. Should a segmented emergency notification be issued, on-going assessments of the situation will occur and a campus-wide notification will be sent as necessary.

VII. Emergency Notification Content:

The content of an emergency notification will depend on the situation and the notification method. However, the following information will be included in all initial emergency notifications regardless of the situation or method:

- Specific location of the emergency
- A description of the situation (flash flood warning, dangerous situation, etc.)
- Relevant safety instructions (move to higher ground, shelter in place, etc.)

A fourth element of where to get more information (i.e., university website) will be included in the initial notification if feasible. Because of text character limits, or the immediate availability of information, the fourth element of where to get information may not always be included in the initial emergency notification. Typically, more information will be provided on the university's website at <http://www.uccs.edu>.

Pre-scripted Emergency Notifications:

To the greatest extent possible, the institution will develop and utilize pre-scripted emergency notifications that have been collaboratively developed and agreed upon by UCCS PD, campus Emergency Management, University Relations and appropriate policy level personnel. The development of these notifications facilitates faster dissemination. Pre-scripted notifications have been developed primarily for the Emergency Notification System and the UCCS website. During situations for which a pre-scripted notification has not been developed, the UCCS PD, University Relations, or I.T, will be the primary departments responsible for creating content (see below graph for further information on message creation and dissemination responsibilities).

Additional content considerations:

As feasible, after the situation description, relevant instructions, and additional information sources are provided, the following content should be considered for inclusion:

- Campus operating status (open, closed, etc.)



- Information update frequencies
- Additional instructions that are not specific to life safety

Follow-up Information:

UCCS will use some or all of the systems above to communicate follow-up information to the community as deemed necessary. An “all clear” notification should be sent at the conclusion of a significant emergency or dangerous situation. These notifications should include campus operating status if relevant.

VIII. Concept of Operations:

The primary method of issuing an emergency notification is the Emergency Notification System. Additionally, the campus website is designed to accommodate increased traffic during emergency situations so that both campus community members and the broader community are provided with emergency notifications and information. The website will be the primary point of information dissemination for the broader community, including parents.

The below graph represents a listing of primary and secondary systems available to the campus for creation, approval, and dissemination of emergency messages:

Possible tools used to disseminate Emergency information may include:

System	Primary Message Creator	Backup Message Creator	Authority for approving & sending messages	Primary Message Sender	Backup Message Sender
PRIMARY					
ENS: Text, email, 150 voice messages, Emergency Management Social Media Sites	Public Safety	University Relations, IT	EOC team member	Public Safety	University Relations, IT
All UCCS staff/faculty/student campus email addresses	Public Safety	University Relations	EOC team member	Public Safety	University Relations, IT
UCCS website	Public Safety	University Relations	EOC team member	IT	University Relations
SECONDARY					
Emergency Notification System	Public Safety	University Relations	EOC team member	Public Safety	University Relations
UCCS Official Social media	University Relations	Chancellor's Office	EOC team member	University Relations	Chancellor's Office
Media release	University Relations	Chancellor's Office	EOC team member	University Relations	Chancellor's Office
Flashnews	Public Safety	none	Public Safety	Public Safety	none
Campus Closure Line	Public Safety	none	Public Safety	Public Safety	Public Safety
City of Colorado Springs Reverse 911 system	Public Safety	University Relations	EOC team member	City of Colorado Springs	None



Campus Department's 2-way radio system	Public Safety	none	EOC team member	Public Safety	none
Police Vehicle Public Address Systems/Bullhorns	Public Safety	none	Public Safety Command.	Public Safety	none
Building PA	Public Safety	University Relations	EOC team member (when possible).	Responsible Building Manager	none
Poster/flyers	Public Safety	University Relations	Public Safety	Public Safety	Available campus personnel.
CSPD Crimestoppers	Public Safety	University Relations	EOC team member	Crimestoppers	none
CSPD Community Alert	Public Safety	University Relations	EOC team member	CSPD	none

IX. Emergency Response Organization

The campus maintains an Emergency Operations Plan that outlines responsibilities of campus departments during emergencies. This plan outlines incident priorities, campus organization and specific responsibilities of particular departments or positions. The Emergency Operations Plan can be found at: <http://www.uccs.edu/pusafety/emerplan.html>

University departments are responsible for developing emergency response and continuity of operations plans for their areas and staff. Campus emergency management provides resources and guidance for the development of these plans.

X. Emergency Response Education

Information about emergency response procedures is provided at the beginning of each semester at student orientation, and it is re-emphasized throughout the year on a campus-wide basis as other relevant advisories are issued. Information on how to receive emergency notifications is also located in the campus closure policy, which is provided electronically to the entire campus community on an annual basis. Furthermore, the campus emergency management website provides information and instructions about hazards that are likely to affect campus.

c. Statement Addressing Testing Emergency Response

The Emergency Notification System alert system is tested a minimum of twice a year; other tests are performed on individual and/or small-group basis. These tests will be received by a test group rather than all Emergency Notification System users as text fees may apply. This system is also used for weather-related closures or delay, allowing additional use of the system in a non-emergency environment.

Fire alarm inspections and building evacuation drills are conducted twice annually by the Environmental Health & Safety unit in conjunction with UCCS PD. These drills and exercises are specifically designed by Public Safety to assess and evaluate campus emergency plans and capabilities. Building emergency floor coordinators train annually on evacuation drills along with other initial response scenarios. The campus Leadership Team also meets twice annually to perform emergency tabletop exercises. Emergency e-mail messages and our Emergency Notification System mass messaging system are tested several times each year. Cross training with the City of Colorado Springs occurs once to twice annually. Each test on campus will be documented by Public Safety, which will include the date, time, and whether the test was announced or unannounced. Public Safety will publicize emergency response and evacuation procedures in conjunction with at least one test per calendar year.



d. Statement Addressing Evacuation Procedures

An evacuation of part or all of the UCCS campus may be required before, during, or after a significant incident, emergency, disaster or major disaster, or catastrophic incident as defined in the UCCS Basic Emergency Operations Plan. An evacuation may constitute the movement of people from one area of the campus to another, or it could require movement to an off-campus location away from the hazards effecting an evacuation requirement. Such an evacuation may lead to an eventual return to the campus, or may involve reunification and/or mass transportation efforts in the event the return of people to the campus is not feasible.

A. General

1. The primary goal is a safe and orderly evacuation to save lives and allow responding emergency personnel unimpeded access to address the campus incident.
2. Identify specific areas of the campus to be evacuated, and where the displaced people are to be sheltered (and by what method if beyond walking distance).
3. Specify transportation pickup location(s) for mobility impaired persons.
4. The authority to issue a campus evacuation order rests with the Chancellor or their designee; the authority to issue an order covering the area surrounding and/or including the campus rests with the City according to its ordinances and plans.
5. Alert shelters of the incident and evacuation plan, as well as the approximate number of evacuees to be expected. This includes notifying shelter operations organizations such as the American Red Cross.
6. The evacuation order should not be lifted until consultation is made between the campus EOC, ICP, and the City EOC (if activated). The authority to lift a campus evacuation order rests with the Chancellor or their designee; the authority to lift an order covering the area surrounding and/or including the campus, issued by the City, rests with the City according to its ordinances and plans.

B. Specific

1. The UCCS campus is divided into seven Evacuation Zones, hereinafter identified as Evacuation Zones 1 through 7.
2. There are two types of evacuations of the campus.
 - a. An evacuation of one part of the campus which has been affected by an incident to another, unaffected part of the campus; for instance, an evacuation of Evacuation Zone 2 sending all affected people to shelter in the University Center which is in Evacuation Zone 3.
 - b. An evacuation of part or all of the campus (one or more of the Evacuation Zones) to an off-campus shelter location; for instance, an evacuation of Evacuation Zone 4 to shelter at Katherine Lee Bates Elementary School.
3. UCCS has entered into Shelter Memoranda of Understanding (MOUs) with the following pre-planned off-campus shelter locations (confidential after hours contact information is maintained on file in the EOC and Public Safety):
 - a. Katherine Lee Bates Elementary School, 702 Cragmor Road: 328-5400.
 - b. Colorado Springs Christian School, 4855 Mallow Road: 599-3553.
 - c. Pulpit Rock Church, 301 Austin Bluffs Parkway: 598-6767.

For more information on campus emergency preparedness and quick reference information, visit the website at <http://www.uccs.edu/pusafety/emerplan/>



5. CRIME STATISTICS

a. Statement Addressing Preparation of Disclosure of Annual Crime Statistics

The UCCS Department of Public Safety prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act (Clery Act). In addition to statistics provided by the UCCS Police, crime statistics were also requested from the Colorado Springs Police Department for the areas surrounding campus and the off-campus properties that the university owns, leases or rents. Disciplinary-referral statistics were requested from the Office of the Dean of Students and the Director of Residence Life and Housing. Additionally, the Department of Public Safety requests crime statistics from the Campus Security Authorities (CSAs) on an annual basis. These CSAs are required to provide the Department of Public Safety information on any crime reported directly to them during the previous calendar year. For statistical purposes, crime statistics reported to any of these sources are recorded in the calendar year the crime was reported. All statistics are gathered, compiled, and reported to the University community via this report. The Department of Public Safety submits these crime statistics to the Department of Education. By October 1 of each year, an e-mail notification is made to all enrolled students and current faculty and staff that provide information about this report. It includes a brief summary of the contents of this report, the website address for accessing this report, and information regarding how interested persons can request a printed copy of the report.

b. Statement Addressing Criminal Activity Off-Campus

UCCS has no university owned or controlled off-campus student organization facilities. If any local law enforcement agency in the Pikes Peak region is contacted about criminal activity occurring off-campus involving UCCS students, that agency is encouraged to notify UCCS PD. Students in these cases may be subject to arrest by any law enforcement agency and may be referred to the UCCS Office of the Dean of Students.

c. Crime Statistics Table

Crimes Reported by the University Police

Total Crimes Reported For: Offense Type (includes attempts)	UCCS Campus						Non Campus			Public Property			Total		
	2010		2011		2012		2010	2011	2012	2010	2011	2012	2010	2011	2012
	On Campus	Housing	On Campus	Housing	On Campus	Housing									
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Sex Offenses	1	1	1**	1	0	0	0	0	1	0	0	0	1	1	1
Non-forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	2	0	0	0	0	0	2
Aggravated Assault	1	0	0	0	0	0	0	0	0	0	0	0	1	0	0
Burglary	1	0	2**	2	3	0	0	3	2	0	0	0	1	5	5
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Theft	72	22	67**	9**	64	9	0	3	1	3	0	0	75	70	65
Motor Vehicle Theft	1	0	1	0	3	0	0	0	0	0	0	0	1	1	3

Includes crimes reported by other law enforcement agencies.

** Due to independent external audit, 2011 stats changed:

- Forcible sex offense changed from 0 to 1. An exceptionally closed case (Unlawful Sexual Contact) was not originally counted.
- Burglary offense changed from 1 to 2. 1 theft count should have been burglary count.
- Theft offense changed from 74 to 67, and 10 to 9, due to counting unfounded crimes.



Number of Arrests/Referrals for Select Offenses

Total Crimes Reported For: Offense Type (includes attempts)	UCCS Campus						Non Campus			Public Property			Total		
	2010		2011		2012		2010	2011	2012	2010	2011	2012	2010	2011	2012
	On Campus	Housing	On Campus	Housing	On Campus	Housing									
Liquor Law Violations															
Arrest	32	30	42	29**	36	21	0	0	3	0	5**	0	32	47	39
Referred for Disciplinary Action	55	55	60**	53**	56	53	0	0	3	0	0	0	55	60	59
Drug Law Violations															
Arrest	50	48	21**	12	38	26	0	1	4	2	9**	1	52	31	43
Referred for Disciplinary Action	15	15	22**	21	7	4	0	0	2	0	0	0	15	22	9
Weapons Law Violations															
Arrest	1	0	0	0	0	0	0	1	0	0	0	0	1	1	0
Referred for Disciplinary Action	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Includes crimes reported by other law enforcement agencies.

** Due to independent external audit, 2011 stats changed:

- Drug Law arrest, on-campus, changed from 20 to 21. Added 1 to on-campus arrest and subtracted 1 from public property/ Solar Site, (which went from 10 to 9).
- Housing Liquor Law Arrest changed from 28 to 29. Should have counted law violation that occurred off campus, student came on campus with alcohol in system and was cited.
- Public Property Liquor Law Arrests changed from 8 to 5. 3 DUI's were counted and should not have been.
- On Campus Referrals for Liquor Laws changed from 68 to 60 due to some 2010 stats were merged into 2011 stats, some over 21 years of age were counted as liquor referrals when there was no law violation.
- On Campus referrals for Drug Laws changed from 23 to 22 due to a 2010 stat merged into 2011 stats.
- Housing Liquor Law referrals changed from 62 to 53 due to some 2010 stats were merged into 2011 stats, some over 21 years of age were counted as liquor referrals when there was no law violation.

In cases involving Liquor Law, Drug Law, and Illegal Weapons Law violations, each person who was arrested is indicated in the arrest statistics. The statistics captured under the "Referred for Disciplinary Action" section for Liquor Law, Drug Law, and Weapons Law violations indicates the number of people referred to the Office of the Dean of Students or the Director of Student Housing who were charged with a violation.

Listing crime statistics for the category of Larceny is not required by law, but is still provided in the interest of informing the community about the most frequent crimes that occur at UCCS. Only those incidents reported to UCCS PD are captured in these statistics.

Number of Reported Hate Crimes for Selected Offenses.

Total Crimes Reported For: Offense Type (includes attempts)	UCCS Campus						Non Campus			Public Property			Total		
	2010		2011		2012		2010	2011	2012	2010	2011	2012	2010	2011	2012
	On Campus	Housing	On Campus	Housing	On Campus	Housing									
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0



Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Non-forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	Religion 1	0	0	0	0	0	0	0	0	0	0	0	1	0	0
Theft /Larceny	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Vandalism	Race - 3	0	0	0	0	0	0	0	0	0	0	0	3	0	0
Any other crime involving bodily injury	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Hate Crime/ Bias Incidents

As stated in Colorado Revised Statute 18-9-121 Bias-motivated crimes, the Colorado General Assembly defines a Bias-motivated crime as a crime committed with the intent to intimidate or harass another person because of that person’s actual or perceived race, color, religion, ancestry, national origin, physical or mental disability, or sexual orientation.

A hate or bias related crime is not a separate, distinct crime, but is the commission of a criminal offense which was motivated by the offender’s bias. For example, a subject assaults a victim, which is a crime. If the facts of the case indicate that the offender was motivated to commit the offense because of his/her bias against the victim’s race, sexual orientation, etc., the assault is then also classified as a hate/bias crime.

The University of Colorado Board of Regents Policy10: Non-Discrimination, affirms that the University of Colorado is committed to building a community of students, faculty, and staff in which diversity is a fundamental value. People are different, and the differences among them are what we call diversity -- a natural and enriching hallmark of life. A climate of healthy diversity is one in which people value rich panoply of diverse ideas, perspectives and backgrounds, individual and group differences, and communicates openly.

If you believe that you may have been a victim of a bias-motivated crime, contact UCCS PD at (719) 255-3111.

Reported crimes may involve individuals not associated with the institution.

6. SECURITY AWARENESS, CRIME PREVENTION & EDUCATION

a. Statement Addressing Security Awareness Programs

The University Police Operations Division, within the Department of Public Safety, offers a number of programs that promote security awareness and crime prevention. All UCCS Police officers are dedicated to crime prevention and facilitate programs for students, staff, faculty, and the community by providing a variety of educational strategies and tips on how to protect themselves and their property. In addition to departmental programs, the Police Department cooperates with other units on campus to present security and safety programs. A common



theme of all programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others.

b. Statement Addressing Crime Prevention Programs

UCCS PD personnel facilitate programs for students, parents, and faculty, in addition to every semester programs for Housing Resident Advisers and residents, providing a variety of educational strategies and tips.

ONGOING RESOURCES:

Parking Enforcement Officers - Students conduct core campus and parking facility safety patrols on foot.

Safety Escorts – Police officers and security guards are available to provide safety escorts.

Tip: To enhance personal safety, and especially after an evening class, walk with friends or someone from class that you know well. There were over 750 safety escorts this calendar year.

Crime Prevention Tips—Available on the Public Safety web site at <http://www.uccs.edu/pusafety/police/prevention/crime-prevention-tips.html>.

THINK - is a drug and alcohol awareness committee on campus committed to raising awareness of the consequences of drug and alcohol use. For more information visit our website located at:

<http://www.uccs.edu/pusafety/police/prevention/think-drug-and-aggression-defense-program.html> This committee meets 2-3 times each semester.

National Bike Registry – NBR is a program that offers an informational link between people whose bikes are stolen and the police who recover them. For more information visit <http://www.uccs.edu/pusafety/police/prevention/national-bike-registry.html>

WeTip - Anonymous reporting system for crime, drugs, gangs, graffiti.
(800) 78-CRIME

<http://www.uccs.edu/pusafety/police/prevention/wetip--anonymous-crime-reporting-.html>

EDUCATIONAL and TEACHING RESOURCES:

Women's only Self-Defense Classes

Rape Aggression Defense -- (R.A.D.) RAD is a hands-on, self-defense, and risk reduction education program for women. It is designed to teach the student realistic ways to defend and protect oneself from sexual and abductive assaults. University Police offer the following R.A.D. self-defense courses which are taught by nationally-certified instructors:

<http://www.uccs.edu/pusafety/police/prevention/rape-aggression-defense-program-.html> This class is offered 6-10 times each semester.

Basic Self Defense: Twelve-hour course for women designed to teach empowerment, Risk Reduction and self-defense techniques. This class is available upon request.

MAKING POSITIVE CHOICES – This is a 20-30 minute presentation given to incoming students who are first year and transfer students. This presentation addresses overall campus safety for students, drug and alcohol awareness, sexual harassment, assault prevention, and emergency preparedness procedures. This program is offered 25 - 30 times a year prior to the beginning of each semester.



CHOICES - a brief alcohol abuse prevention and harm reduction program for college students involving interactive journaling. The CHOICES program involves a 90-minute, peer-facilitated class. Throughout the course students are presented with information and then they are able to reflect on what they have learned as it relates to their choices about drinking in their personal journals. The CHOICES program is presented in a non-confrontational manner that enables students to make their own decisions about alcohol consumption. Because the central focus of this program is to help students make informed choices the journal is set up to provide participants with information and then they are asked to apply what they have learned in a series of self-reflective questions. We offer this program twice a month during the academic year.

SIDNE (Simulated Impaired DrivNg Experience) –

SIDNE is a battery-powered vehicle that simulates alcohol and drug impairment for the driver. This program is given on-campus as well as to local high schools. We offer this program twice a year on campus, twice a year off-campus at local high schools, and twice a year at other off-site community locations.

Alcohol Awareness Seminar - this program emphasizes the personal affect of alcohol use through Fatal-Vision goggles as well as the legal implications. <http://www.uccs.edu/pusafety/police/prevention/alcohol-awareness-program.html> This seminar is given several times per year and is also incorporated into the SIDNE seminars.

Resident Assistant Training - each of the presentations is broken into two sessions. One session is for discussion on safety awareness and police interaction. The other session is for practical application in the field. The sessions are presented in the fall and spring semesters and presentation times average from two to four hours for each session. This training is presented twice a year.

Refuse to Be A Victim – A three-hour class that presents crime prevention, theft reduction, personal awareness, and home and office security tips and concepts. These classes are free and open to the campus and local community. This class is offered twice a year for specific campus departments or upon request.

Bicycle Safety -- Police Officers assigned to the Police Mountain Bike Patrol offer classes on bicycle safety and skills to a variety of age groups to include pre-school and elementary age. This program is given once each summer at the on-campus day-care facility.

Shots Fired: When lightning strikes. Public Safety personnel discuss with students, staff and faculty the issues surrounding an active shooter situation on a college campus. The cornerstone of this training is the “Shots Fired on Campus” DVD. This 20 minute video is also available for viewing on the Public Safety website. This video is shown during various emergency preparedness trainings on campus.

THE FOLLOWING SEMINARS ARE ONLY AVAILABLE UPON REQUEST:

Overall Safety Seminars— These seminars have included Winter Driving Tips, Fire Safety, and Personal Risk Management

Robbery Prevention - This seminar gives tips on how to survive armed robbery and be a good witness. This seminar is given to cashiers and those who handle cash. This is seminar presentation averages two times per semester.



Theft and Fraud Seminars - These presentations are usually given to people working in areas where check and credit card fraud occurs, (such as the Bookstore, Bursar's Office, Recreation Center, etc.). The seminar covers commonly used scams, how to recognize them, and what to do when they occur. This seminar is given to those who handle cash, checks and credit cards. This seminar presentation averages two times per semester.

Dealing with Difficult People. This presentation is given to campus departments who are customer-oriented and provides them information and tips on how to deal with angry and disruptive customers. This program averages four times each year.

Security Surveys - University police evaluate a facility's physical security and makes recommendations for improvements. This program averages twice a year.

Drug and Alcohol Information Seminars - These talks cover recognition of Controlled substances, the effect on people, and what to do if one suspects that someone is using or selling drugs. This seminar is presented twice a semester and only available upon request.

EMERGENCY PREPAREDNESS:

Red Cross Certifications – Adult/Child/Infant CPR/AED and First Aid

Emergency Preparedness/Readiness Training - This seminar looks at the weather-related and man-made hazards that exist in Colorado and on any college campus. The discussion ranges from lightning, major accidents, evacuation, shelter in place, dangerous weapons on campus, active shooter, behavioral intervention, emergency notification, situational awareness, and may include several hands-on exercises. Recipients of this training include Residence Life and individual departments.

Floor Coordinator Training - Public Safety personnel put campus floor coordinators through their paces. This training is designed to provide coordinators with additional knowledge about evacuations, sheltering in place, and appropriate response to emergency situations. This training is given annually.

Lab Safety Training - There are 2 levels of this course. The basic level is for students enrolled in a laboratory class. They take a short on-line course designed to make them aware of the hazards present in a laboratory situation and how to respond to an emergency in the laboratory environment. The advanced level is taken by everyone who works (including student employees, volunteers, graduate students, etc.) in a laboratory environment. It goes into greater depth about the hazards present in laboratory settings. It covers both hazardous materials and physical hazards. It goes into greater detail about emergency response during a laboratory incident. It also covers instructor and researcher responsibilities associated with supervising the safety of those students either enrolled in a course or working in a research laboratory.

In addition to the above programs, information is disseminated to students and employees through crime prevention awareness packets, security alert posters, displays, videos, and articles and advertisements in university and student newspapers. Consult the calendar of events in the University Center and the student newspaper for scheduled topics and times.



7. MISSING STUDENT POLICY

If a member of the University community has reason to believe that a student who resides in on-campus housing is missing (missing at least 24 hours), he or she should **immediately** notify the University Police at (719) 255-3111 (3111 from an on-campus phone). UCCS Police will generate a missing person report and initiate an investigation. UCCS Police will also immediately notify the Office of Resident Life and Housing of the missing person report. In the event the Office of Residence Life and Housing is notified directly by a community member that one of the resident students has been missing for more than 24 hours, they will immediately notify the University Police.

The Office of Resident Life and Housing will cooperate fully with the University Police in their investigation, which will include interviewing roommates, floor mates, student staff, etc. The Office of Residence Life and Housing will also conduct a "Health and Safety" entry into the suite and room of the reported missing student.

Upon initial check-in at the on-campus housing facility, students will be given the option to identify a contact person (in addition to registering an emergency contact) whom the Office of Residence Life and Housing shall notify if the student is determined missing by the University Police or other law enforcement agency. This additional contact information will be:

- Confidential
- Accessible only to authorized campus officials and law enforcement
- May not be disclosed outside of a missing person investigation

If after investigating the missing person report the University Police determines the student is missing and has been missing for more than 24 hours, the University Police will then notify surrounding law enforcement agencies and will have the Office of Residence Life and Housing call the student's contact person no later than 24 hours after the student is determined to be missing.

If the missing student is under the age of 18 and is not an emancipated individual, the Office of Residence Life and Housing will notify the designated contact person **and** the parent or legal guardian no later than 24 hours after the student is determined to be missing.

8. SEXUAL ASSAULT POLICY

a. Statement Addressing Preventing and Responding to Sex Offenses

The University recognizes that sexual assault is against the law, is prohibited by the UCCS Student Code of Conduct, and will not tolerate such acts on campus. The University Police will investigate all allegations of sexual assault and will take appropriate disciplinary, criminal, or legal action. If you become the victim of a sexual assault at this institution, your first priority should be to get to a place of safety. It is important that you seek help immediately.

Sexual Assault is knowingly inflicting sexual intrusion or sexual penetration on a victim, whether by an acquaintance or by a stranger, that occurs without indication of consent of both individuals, or that occurs under threat or coercion. Sexual assault can occur either forcibly and/or against a person's will, or when a person is incapable of giving consent. A person is legally incapable of giving consent if intoxicated by drugs and/or alcohol; if developmentally disabled; or if temporarily or permanently mentally or physically unable to do so.

The majority of sexual assaults that occur in campus communities are committed by people known by their victims, such as casual acquaintances through academic, living, work, social, or recreational interactions, including dating. Often, these types of assaults are not reported to University Police or available victim service agencies because people do not think that when a friend or acquaintance subjects them to unwanted sexual intercourse or contact, this is sexual assault.



b. Statement on Sex Offenses

i. Education and Prevention

The University is committed to your safety and, as such, has implemented sexual offense prevention programs as well as personal empowerment programs to assist you in preventing a sexual assault. The programs promote your awareness of rape, acquaintance rape, and other forcible and non-forcible sex offenses. These programs are given several times throughout the year, with dates made public at the beginning of each semester and announced at new student orientations. For a full listing of sexual assault education and prevention programs, please refer to section 6 “Security Awareness, Crime Prevention & Education” beginning on page 19 of this document,

ii. Procedures students should follow if a sex offense occurs:

1. It is important to preserve physical evidence to prove that a criminal offense occurred, so victims are encouraged not to wash or bathe. While it is recognized that this is a normal reaction on the part of most sexual assault victims, it will destroy vital evidence necessary in prosecuting the criminal offense. University or city police will transport you to an area hospital where only qualified medical professionals will examine and collect evidence from your person. In addition, trained rape crisis counselors may be called to assist you and provide you with counseling and support.

2. If you are the victim of a sexual assault (including date or acquaintance rape) on campus, get to a safe place as soon as you can and call the UCCS PD immediately at (719) 255-3111. If you are the victim of a sexual assault in the City of Colorado Springs, call the city police by dialing 9-1-1.

Time is a critical factor for evidence collection and preservation. An assault should be reported directly to the UCCS PD, CSPD, or to a Residence Life and Housing staff member. UCCS personnel will assist any victim of sexual assault in reporting the crime to the proper authorities. Filing a police report with a UCCS police officer will not obligate the victim to prosecute, nor will it subject the victim to scrutiny or judgmental opinions from officers. Filing a police report will:

- ensure that a victim of sexual assault receives the necessary medical treatment and tests. Collection of physical evidence is of no cost to the victim, whether they choose to file charges or not.
- provide the opportunity for collection of evidence helpful in prosecution, which cannot be obtained later.
- ensure that the victim has access to free confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention.

3. You will be treated with fairness, respect, and dignity during all phases of the criminal justice process. Both the UCCS PD and the CSPD will keep you informed during all phases of the case including investigation, filing of charges, prosecution, trial and sentencing.

4. University personnel in counseling, student support services, and student life are available to assist you in reporting a crime to the police, upon request.

5. Contact someone you trust to be with you and support you.

6. Campus sexual misconduct investigations may be conducted in the case of an alleged sex offense. In each case, the accuser and the accused are entitled to the same opportunities to have others present during a campus investigation.

7. There are a variety of assistance and agencies that provide services to victims of past or current sex offenses and abuse, such as University Counseling Center, 255-3265, and the University Student Health Center, 255-4444. Please see the listing of additional names and numbers in the back of this brochure for further on and off campus resources.

iii. Information on student's options to notify authorities

Reporting an incident of sexual assault is a difficult yet important decision. Making a report might help with recovery, provide support and services, and prevent the offender from assaulting someone else. If safety is your primary concern, it is important to contact the UCCS PD at 255-3111.



iv. Notification of services for victims of sex offenses.

The Office of the Dean of Students and Office of Residence Life and Housing can work with you to make reasonable changes to your academic and/or living situations after an alleged sex offense. If you feel that your current housing situation is no longer safe or comfortable, they can discuss options for a change of housing to include moving the alleged perpetrator if they live in UCCS Housing Villages. Sometimes experiencing a sexual assault or other form of sexual misconduct can compromise concentration, ability to focus on school, or feeling able to get to class. They can also discuss options for managing academic issues while maintaining privacy.

v. Procedures for campus investigation and disciplinary action in cases of alleged sex offense.

The Office of Discrimination and Harassment and the Office of the Dean of Students will determine the most appropriate means for addressing the report or complaint. Options include: 1) investigating the report or complaint; 2) resolving the situation through an informal resolution process including but not limited to mediation or a meeting between the alleged offender and a student conduct officer or a third party; or 3) determining that the facts of the complaint or report, even if true, would not constitute a violation of the conduct code or applicable policy. Mediation will not be used in cases where there is an allegation of sexual assault. The Office of the Dean of Students shall advise the complainant and respondent of the resolution of any investigation conducted under this conduct code. When a violation is found to have occurred, a copy of the investigator's written report as approved by the standing review committee shall be provided to: (1) the complainant; (2) the respondent; (3) the Vice Chancellor for Student Success and Enrollment Management; and (4) the Chancellor.

For more information, see Appendix I of the UCCS Student Code of Conduct at <http://www.uccs.edu/dos/student-conduct.html>.

vi. Sanctions that may be imposed following disciplinary proceedings.

Sanctions, in general, can include suspension, expulsion and exclusion from the University. The Student Code of Conduct prohibits retaliation against any party involved in a Student Conduct investigation. For more information, see Student Conduct Code Policies & Procedures at <http://www.uccs.edu/dos/student-conduct.html>.

POLICY ON SEXUAL HARASSMENT

CU System Policy: <https://www.cu.edu/policies/aps/hr/5014.html>

UCCS Policy: <http://www.uccs.edu/odh/policy.html>

UCCS is committed to maintaining a positive learning, working and living environment. The University does not discriminate on the basis of race, color, national origin, sex, age, disability, creed, religion, sexual orientation, or veteran status in admission and access to, and treatment and employment in, its educational programs and activities. (Regent Law, Article 10). In pursuit of these goals, the University will not tolerate acts of sexual harassment or related retaliation against or by any employee or student. Such behavior is reprehensible because it subverts the mission of UCCS and threatens the careers, educational experience, and well-being of students, faculty, and staff.

It is also a violation of this Policy for anyone acting knowingly and recklessly either to make a false complaint of sexual harassment or to provide false information regarding a complaint. Robust discussion and debate are fundamental to the life of the University. Consequently, this policy shall be interpreted in a manner that is consistent with academic freedom as defined in Regent Law, Article 5 D, amended 10/10/02. It is intended that individuals who violate this Policy be disciplined or subjected to corrective action, up to and including termination or expulsion.

Sexual harassment and related retaliation are prohibited on the UCCS campus and in UCCS programs and activities wherever they occur. As a place of work and study, UCCS



must be free of sexual harassment and related retaliation. A Sexual Harassment Policy has been developed to ensure that UCCS: 1) maintains an environment conducive to fulfilling its educational mission, 2) complies with its ethical and legal obligations, 3) has procedures to respond to allegations of sexual harassment and related retaliation, and 4) provides information about this policy to all members of the UCCS community. For more information, see the UCCS Sexual Harassment Policy at <https://www.cu.edu/policies/aps/hr/5014.html>

For additional information or to report an incident of sexual harassment, please contact the Office of Discrimination and Harassment at (719) 255-4324 or the Office of the Dean of Students at (719) 255-3091. To report a sexual assault, you should immediately contact the Department of Public Safety at (719) 255-3111.

a. Statement Addressing Sex Offender Registration

In accordance to the “Campus Sex Crimes Prevention Act” of 2000, which amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, UCCS PD is providing a link to the Colorado Bureau of Investigations Sex Offender registry. CSCP requires state law enforcement agencies (in Colorado, it is the Colorado Bureau of Investigation) to provide UCCS with a list of registered sex offenders who have indicated that they are enrolled, employed, or volunteering at the University. A person may request a copy of this list at the UCCS PD during normal business hours, Monday-Friday from 8am – 5pm.

A person may also request a list from the Colorado Bureau of Investigation (CBI). CBI maintains the registry and is the official custodian of high-risk registered sex offenders. The CBI has established a website pursuant to 16-22-111, Colorado Revised Statutes (C.R.S.). For more information visit CBI’s sex offender website at <http://www.sor.state.co.us/>

Release of Information.

Pursuant to 16-22-112(2), Colorado Revised Statutes, each Colorado law enforcement agency shall release information regarding any person registered with the local law enforcement agency pursuant to this article to any person residing within the local law enforcement agency’s jurisdiction. The information is available for the University Police Record Custodian, during normal business hours. The release of such information does not violate the Family Educational Rights to Privacy Act (FERPA).

For the City of Colorado Springs, you can visit the Colorado Springs Police Department website at <http://www.springsgov.com/Page.aspx?NavID=205> . The information provided by the Colorado Springs Police is only for sex offenders who reside in Colorado Springs, are required by law to register as sex offenders with the police department, are in compliance with the sex offender registration laws, and are adults who have committed a felony or hold an active warrant for the sex offender’s arrest. If you wish to receive a more complete list of sex offenders you will need to complete the appropriate form and attach appropriate fees.

To obtain sex offender registry information for El Paso County, visit the El Paso County Sheriff’s website at <http://shr.elpasoco.com/Offender+Watch.htm> .The website includes only those persons who have been required by law to register and who are in compliance with the sex offender registration laws.

The use of this sex offender registry information to harass, threaten, or intimidate any registered sex offender, his/her significant others, or any member of their community supervision team will not be tolerated and will result in criminal prosecution.

This statement is provided in compliance with the Campus Sex Crimes Prevention Act of 2000 and the Colorado Sex Offender Registration Act, Article 22 of Title 16, C.R.S.



9. DRUG AND ALCOHOL POLICY

a. Statement Addressing Possession, Use, and Sale of Alcoholic Beverages

Alcohol Use at the University

UCCS is committed to excellence in all aspects of personal and academic life. Alcohol abuse and misuse is a significant impediment to achieving this excellence. Therefore, UCCS permits only responsible, legal consumption of alcohol. The university complies with all federal, state and local laws concerning alcohol and illegal drugs. As a UCCS student, you are responsible for acquainting yourself with the laws and university policies regarding alcohol and illegal drugs.

Alcohol Policies

Alcohol policies apply to the UCCS campus and University sponsored activities at off-campus locations. Administrators, alumni, faculty, guests, staff, and students must adhere to all applicable state and local laws and University regulations related to the sale, possession and use of alcoholic beverages. The most common laws related to alcohol use and sales are as follows:

1. The sale of alcoholic beverages is prohibited except in designated areas at times and dates licensed by the Colorado State Department of Revenue.
2. In the State of Colorado, it is against the law for persons under 21 years of age to possess or consume malt beverages, fermented malt liquor or vinous or spirituous liquor. UCCS PD enforces all federal, state and local laws concerning possession and/or consumption of ethyl alcohol. However, enforcement options may include criminal charges as well as a referral to the Dean of Students Office or the Office of Residence Life and Housing for possible disciplinary sanctions.
3. The furnishing of alcoholic beverages to underage persons is also against the state law.
4. Alcohol cannot be consumed or carried in open containers on any street, sidewalk, and alley, automobile or public area.
5. Alcohol is not permitted in the Summit Village Residence Halls. In the Alpine Village Apartments, any student 21 years of age or older may consume alcohol in his or her room ONLY.
6. No person under legal drinking age or any obviously intoxicated person shall be furnished, served, or given an alcohol beverage.
7. It is University policy that the cost of admission to an event may not include alcoholic beverages. Alcoholic beverages must be purchased separately.

Standards of Conduct

The purpose of the UCCS Student Code of Conduct is to maintain the general welfare of the University community. The University strives to make the campus community a place of study, work, and residence where people are treated, and treat one another, with respect and courtesy. The University views the student conduct process as a learning experience that can result in growth and personal understanding of one's responsibilities and privileges within both the University community and the greater community. All students must follow these standards. Students who violate these standards will be subject to the actions described below. These procedures are designed to provide fairness to all who are involved in the conduct process.

It is the goal of the Office of the Dean of Students for all students to fully understand their rights and responsibilities throughout the student conduct process. This starts at Orientation through discussions about the responsibilities of all members of the University Community and



to information and programs during the academic year. At all conduct meetings, students are presented all necessary information for them to make informed decisions about the process. UCCS' Student Code of Conduct can be obtained from the Office of the Dean of Students or by visiting <http://www.uccs.edu/dos/student-conduct/student-code-of-conduct.html>

University Requirements for Serving Alcohol

Any event where alcohol is served that meets either of the following conditions is covered by this policy – the event takes place on university property or the event is paid for in part or in whole by university funds.

1. No person under legal drinking age nor any obviously intoxicated person shall be furnished, served or given an alcoholic beverage.
2. All alcohol events where University funds are used require the Event with Alcohol Authorization Form.
3. Regardless of who caters the event, servers of alcohol must be TIPS certified unless the event is an un-catered event at a private residence. Bartending services can be provided by Sodexo should your caterer not have TIPS certified employees.
4. Security requirements will be determined on a case by case basis by the UCCS Police Department.
5. Guests under 21 years of age are allowed to attend events with alcohol, but there must be a system in place (such as wrist bands or hand stamps) to identify guests who are not of age so they won't be served alcohol.

Best Practices

1. If the event lasts more than two hours, alcohol should not be served during the last hour of the event. For events lasting less than two hours, service should end at least 30 minutes before the scheduled end of event.
2. Identify those whose age has been checked by using wrist bands or hand stamps for those old enough to drink alcohol.
3. At a private event, use a check-in list at the entrance of the event to verify that only invited guests attend. Use a name tag, wrist band, hand stamp or other means of identifying persons who have checked in at the entrance to a private event.
4. Use tickets or other means to limit/monitor the number of alcoholic drinks consumed.
5. Develop a "get home safe" booth for guests to call taxis, designated driver or other safe ride home.

b. Statement Addressing Illegal Drugs

Federal and State drug laws as well as University policy prohibit the sale, unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, or of illicit drugs, on university property or as part of any university activity, in compliance with the Drug Free Schools and Communities Act and the Drug-Free Workplace Act. UCCS PD enforces all federal, state and local drug laws. This prohibition applies to all students and to all employees. Any employee (including student employees) *whose act in violation with the above policy also results in a criminal conviction must report the conviction in writing to the employee's supervisor within five days. The University, in turn, is obliged by law to report certain convictions to the federal government.*

University sanctions for violation of this policy may include, but are not limited to, *mandatory participation* in a rehabilitation program, or *disciplinary action* such as reprimand, suspension,



salary reduction, demotion, or termination of employment for employees, and for students a *warning, probation, suspension, ineligibility* for financial assistance, or *dismissal or expulsion* from the University.

Many of the acts which violate this policy also violate criminal law and must be referred for prosecution. In such cases, law enforcement authorities may administer a separate penalty such as a fine or imprisonment.

In addition to the legal and financial consequences associated with the abuse of drugs and alcohol, the physical and psychological effects of such abuse can have a devastating effect upon the ability to perform physical and intellectual skills required of a student or employee. It can also impair the ability to develop and maintain the interpersonal skills and the working relationships essential to an effective working and learning environment.

c. Drug and Alcohol Abuse Education Programs

UCCS provides education, counseling, and referral for rehabilitative treatment relating to drug and alcohol abuse. Programs are available through Student Support Services (student education and treatment), Benefits Office (faculty/ staff education and treatment) and Department of Public Safety (event guidance and training). See also crime prevention programs beginning on page 19 of this report.

For further information on UCCS alcohol and drug policies visit the Alcohol and Other Drug website at: <http://www.uccs.edu/~aod/>

10. CAMPUS FACILITIES

Campus delays/closures.

Information concerning campus delays or closure is posted by the university police dispatch center. Information is available in several ways: on the Internet at <http://www.flashalert.net/>; by calling the campus Emergency Information Line at (719) 255-3346; via e-mail and Emergency Notification System text alerts sent out to staff, faculty, and students; and by listening to local radio and TV stations.

The primary premise for weather-related closing of UCCS is that the institution will remain open unless there is unreasonable risk or danger to a substantial number of students and employees due to unreasonably hazardous driving conditions to campus. While utmost consideration is given to conditions for travel, UCCS continues to function during inclement weather.

Given the range of institutional programs, the number of essential services provided, and the continuing needs of resident students, the university will remain open in all but the most extreme circumstances. University employees and students are urged to use their own discretion in deciding whether they can safely commute to class or to work. If personal health or safety is at issue in that decision, responsible judgment should be used.

In the event of heavy snowfall, extreme weather condition, campus emergency, a mechanical system failure or some other condition that prevents the safe operation of the campus, classes may be canceled or delayed. The authority to cancel or delay regularly scheduled classes rests with the Chancellor or the Chancellor's designee. Every attempt will be made to announce this decision by no later than 6:00 a.m. for morning and afternoon classes, or 3:00 p.m. for evening classes and activities.

a. Statement Addressing Access to Campus Facilities

i. Residence Halls

All residence hall doors that lead to living areas are locked 24 hours a day. The lobby of the Summit Housing Village is staffed Monday through Fridays from 8:00 am to 10:00 pm. During these hours, a resident may enter the hall through the lobby or common area or use an access card to enter the hall through several outside doors. Access to residence halls is



restricted to residents and guests. Friends and guests of a resident may enter the lobby or common areas and use a house phone to contact the resident they are visiting. A guest may access any residential facility if a housing resident accompanies them. The resident is responsible for escorting their guest(s) at all times, and for explaining housing rules and regulations to each guest. At check in, residents are provided with keys for their room, mailbox and the outside doors of their hall. Keys may be metal keys, electronic access cards or a combination of both. Outside doors to residence halls should never be propped open, and malfunctioning doors should be reported to the hall office. Residents are advised to lock their rooms whenever they leave and to carry their key/access card at all times. All residence hall keys remain the property of the university, and duplication of residence hall keys is prohibited. It is against residence hall policy for people to have residence hall keys that were issued in someone else's name. Only original university keys are accepted when residents check out of the halls. If a resident loses his or her keys, the lock on the room door is changed at the resident's expense. It is the responsibility of the resident to notify the residence hall office if keys have been lost. Residents should never allow strangers to follow them through locked security doors into their residence hall.

ii. Campus Buildings

As a member of the campus community, you (as well as university guests and visitors) have access to most campus buildings and facilities during regular business and class hours (Monday – Saturday, from 07:30 am to 10:30 pm) and for scheduled classes and events on Sundays, excluding most holidays. The Department of Public Safety is responsible for locking and unlocking designated university buildings and for patrols of campus grounds and buildings. If you need assistance in gaining authorized entry outside of business hours to a university building or room and no other help is available, you may call the University Police at 719-255-3111.

b. Statement Addressing Maintenance of Facilities and Security

i. Lighting

Exterior campus lighting is essential to creating a safe campus environment. Parking lots, main pedestrian walkways and bike paths, and most campus building exteriors are lighted either all night long or several hours past the end of the last class. Several times yearly, the exterior lighting receives a comprehensive inspection to identify any unreported lighting failures. You are encouraged to report any exterior lighting problems by either submitting a work order to Physical Plant Operations via website <http://arc/uccs/menupage.cfm>, by calling Facilities at (719) 255-3313, or by calling the Department of Public Safety at (719) 255-3111.

ii. Trees, Vines, and Shrubs

Campus grounds-keepers trim trees, vines, shrubs, and other vegetation on a regular basis to maintain campus security. Obstructing vegetation is trimmed away from pedestrian walkways, building entrances, windows, and lighting fixtures. You are encouraged to report any specific concerns regarding vegetation to Physical Plant Operations via website <http://arc/uccs/menupage.cfm>, by calling Facilities at (719) 255-3313, or by calling the Department of Public Safety at (719) 255-3111.

iii. Doors and Locks

UCCS PD personnel regularly patrol the exterior and interior of campus buildings throughout the night, on weekends and during holidays. These officers report door lock and security hardware failures to Facilities Management on a daily basis.

11. CAMPUS RESOURCE ORGANIZATIONS

a. Counseling/Mental Health

UNIVERSITY COUNSELING CENTER

Main Hall 324

(719) 255-3265

Email - counsel@uccs.edu www.uccs.edu/counsel/



The University Counseling Center (UCC) offers a variety of services and interventions to students who are currently enrolled at UCCS. Students are charged very affordable fees for counseling services. As a way to address developmental needs, provide preventive information and enhance the quality of campus life, UCC conducts workshops on topics such as acquaintance rape, healthy relationships, study skills and stress management. Please refer to the following website for further information: www.uccs.edu/counsel/.

University “mental health clinicians”, when acting as such, are not considered to be a campus security authority and are not required to report crimes for inclusion into the annual disclosure of crime statistics. Students who have been victims of crime and who address those issues in therapy at the University Counseling Center are made aware of their reporting options and are encouraged to report the crime as a part of therapy. However, it is made very clear to the student that the final decision to report or not report is left up to the student.

You may use the University’s on-line anonymous reporting option at https://secure.ethicspoint.com/domain/en/report_custom.asp?clientid=14973. If you choose the anonymous reporting please be aware that the report cannot be immediately viewed. If there is an immediate threat to life or safety please call one of the above listed phone numbers immediately.

b. Other Student Services

Disability Services http://www.uccs.edu/~dservice/	(719) 255-3354	Main Hall 105
Housing and Residential Life http://www.uccs.edu/~residence/	(719) 255-4042	Monarch Hall 1102
Human Resources http://www.uccs.edu/~hr/	(719) 255-3372	Cragmor Hall 101
LGBT Resource Center http://www.uccs.edu/~lgbtresourcecenter/	(719) 255-3447	University Center 110
MOSAIC (Multicultural Office for Student Access, Inclusiveness, Community) http://www.uccs.edu/~mosaic/	(719) 255-3319	University Center 110
Office of Dean of Students http://www.uccs.edu/~dos/	(719) 255-3091	Main Hall 320
Rape Counseling http://www.uccs.edu/~counsel/	(719) 255-3265	Main Hall 324
Sexual Harassment Office Policy: https://www.cu.edu/policies/aps/hr/5014.html	(719) 255-4324	Keystone Hall 3107
Student Activities Office http://www.uccs.edu/~osa/	(719) 255-3540	University Center 104
Student Health Center http://www.uccs.edu/~shc/	(719) 255-4444	Public Safety Bldg 109
University Center http://www.uccs.edu/~uc/	(719) 255-3450	University Center 101E
University Counseling Center http://www.uccs.edu/~counsel/	(719) 255-3265	Main Hall 324
Student Success http://www.uccs.edu/~ssc/	(719) 255-3260	Main Hall 2 ND Floor Lobby



Community Resources

(Dial 9 first if you are calling from a campus phone)

Alcohol Abuse (24 hour helpline and treatment)	1-877-479-6777
Alcoholics Anonymous (24 hours)	719 573-5020
Alcohol and Drug Treatment	1-877-479-6777
Domestic Violence	
Center for Prevention of Domestic Violence, TESSA	719 633-3819
Domestic Violence 24 hour hot line	719 633-3819
District Attorney-Diversion	719 520-6162
Hospitals	
Memorial Hospitals	719 365-5000
Penrose Hospital- Main	719 776-5000
Penrose Hospital- North	719 571-1000
Pikes Peak Gay & Lesbian Community Center	719 471-4429
Mental Health Crisis Line, AspenPointe	719 635-7000
Rape Crisis Center (24 hours)	719 633-3819
Social Services/Human Services	719 636-0000
Suicide Prevention Hotline	719 596-5433
Victim Services District Attorney	719 520-6049

TO REPORT A CRIME OR EMERGENCY

Emergency..... dial 9-1-1

University Police http://www.uccs.edu/~pusafety/	719 255-3111
Emergency Information Line	719 255-3346
Parking Operations http://www.uccs.edu/~pts/	719 255-3528

Non-Emergency	
Colorado Springs Police	719 444-7000
Colorado State Patrol	719 544-2424
El Paso Sheriff	719 390-5555
El Paso County Search and Rescue	719 635-9400



FIRE SAFETY REPORT



Reporting of fires:

Students and staff should report a fire by immediately calling 9-1-1 or University Police at (719) 255-3111 (on campus 3111). If a member of the UCCS community finds evidence of a fire that has been extinguished, and the person is not sure whether UCCS PD has already responded, the community member should immediately notify UCCS PD to investigate and document the incident.

Resident Life

Students residing in UCCS residence halls are provided with comprehensive training and information that will enable them to prevent, escape, report or handle any fire emergency within the residence halls.

Provided comprehensive training will encompass the following:

- Overview of the campus emergency plan
- Training segment on severe weather emergencies
- Training on an active shooter emergency
- Overview of the housing fire alarm, sprinkler, and extinguisher systems
- Viewed DVD on college fire survival – “Hell and Back”

Divided into groups for on-hands training stations:

- Active shooter room
- Fire extinguisher training
- Fire evaluation in mock dorm room
- Evacuation from a smoke filled dorm corridor

Debrief meeting as a group on training and exercises.

Fire Drill Training and Evacuation Exercises:

Fire drill exercises are conducted once a semester for Summit Village and Alpine Village student housing facilities on campus. Records are maintained on these exercises to include the following information: person conducting the drill, date and time, notification method used, staff members participating, number of occupants evacuated, special conditions simulated, problems encountered, weather conditions, and time required to complete evacuation.



Procedures for Student Housing Evacuation:

Students should determine out the most direct evacuation route from their room and when the alarm is sounded they should leave the building IMMEDIATELY. No resident may use an elevator during a fire alarm. Residence Life staff will check to see residents have left the building as they exit themselves. It is a violation of Federal Law for anyone to remain inside a building when a fire alarm is sounding. Failure to evacuate the building during a fire drill or fire may result in disciplinary action. Fire officials will give the okay to return to the building. Under NO circumstances may a resident return to the building before permission is given.

General Procedures Students and Employees should follow in the case of a fire:

Pull the nearest fire alarm and leave via the preplanned evacuation route if safe to do so. Dial 911 or 255-3111 and give your name and location of the fire. (If necessary, dial 911 from another building)

When a fire alarm sounds, occupants should:

Proceed immediately to an exit according to the posted evacuation plan and move a safe distance away from the building. If the primary exit is blocked, choose the best alternate route. If time permits, close doors and windows behind you. Do not use an elevator.

If there is smoke in the area, remain close to the floor.

Before passing through any door, feel the metal doorknob. If it is hot, do not open the door. Before opening a door, brace yourself against it slightly; if heat or heavy smoke are present, close the door and stay in the room.

If you cannot leave the room:

Open the windows.

Seal the cracks around doors with clothing or other material, soaked with water if possible.

Hang an object (bed sheet, jacket, shirt, etc.) out the window to gain attention.

Shout for help.

If possible, call 255-3111 or 911 and report that you are trapped.

If all exits are found to be blocked, go to a room as far as possible from the fire, close the door, and follow the above procedures.

As with any emergency, the best advice is to be prepared by familiarizing yourself with evacuation route plans.

Fire Safety and Education:

Public Safety offers hands-on fire extinguisher, evacuation, and hazard recognition training throughout the academic year to students, staff, and faculty. Fire safety training is provided to all Resident Assistants before the start of each Fall semester.

Policies on portable electrical appliances:

Items allowed in Summit Village: small microwave, small refrigerator, hot air popcorn popper, crock pot, and coffee maker. All standard appliances are permitted in the Alpine Village Apartments, as they have the proper kitchen facilities for their storage and safe use.

Prohibited Items:

Any appliance with an open coil heating element is a fire hazard and is not allowed, such as: hot plates, space heaters, toaster/toaster ovens and indoor/outdoor grills. Please see the Conduct Expectations section for a complete list of prohibited items in housing:

<http://www.uccs.edu/residence/current-resident/policies/resident-handbook.html>

Smoking Policy:

Smoking is not allowed in any residential building. Per Colorado State Law, you must smoke at least 20 feet away from any building entrance. Smoking is prohibited within 20 feet of all UCCS building entrances. Smoking is also prohibited where signs are posted.



Open Flames Policy:

Housing policies prohibit open flames, candles, smoking indoors, modification of fire safety devices (sprinklers, smoke detectors, extinguishers, etc), and initiating false alarms. Further, campus policies prohibit storage and use of hazardous materials inside all housing villages. Please see the Conduct Guidelines, Article VIII - Prohibited Item for a complete list of prohibited items in housing <http://www.uccs.edu/residence/current-resident/policies/resident-handbook.html> .

Student Housing Facility Fire Safety Systems:

Summit Village. There are two fire alarm panels that control the fire audible/visual detection devices for Summit Village. Fire audible/visual alarms and fire detection devices are located in each bedroom, living room, common area and data/electrical and mechanical rooms. There are also standalone smoke detectors in each suite. The area is a fully fire sprinklered facility with fire extinguishers located in the common areas.

Alpine Village. Each building has its own fire alarm control panel. There are fire audible/visual alarms and fire detection devices located in common areas and data/electrical and mechanical rooms. There are also audible/visual alarms in each suite. There are standalone smoke detectors in each bedroom of each suite. This area is a fully fire sprinklered facility with fire extinguishers located in the common areas.

Residential Facility	On-Site Fire Alarm	Full Fire Sprinkler System with Fire Pump	Smoke Detection	Fire Extinguishers	Evacuation Plans	Number of Evacuation (fire) drills Per Calendar Year	Kitchen Fire System
SUMMIT VILLAGE							
Aspen House	✓	✓	✓	✓	✓	2	NA
Breckenridge House	✓	✓	✓	✓	✓	2	NA
Keystone House	✓	✓	✓	✓	✓	2	NA
Monarch House	✓	✓	✓	✓	✓	2	NA
Steamboat House	✓	✓	✓	✓	✓	2	NA
Telluride House	✓	✓	✓	✓	✓	2	NA
Vail House	✓	✓	✓	✓	✓	2	NA
The Lodge	✓	✓	✓	✓	✓	2	✓
ALPINE VILLAGE							
Antero House	✓	✓	✓	✓	✓	2	NA
Crestone House	✓	✓	✓	✓	✓	2	NA
Shavano House	✓	✓	✓	✓	✓	2	NA



Future Improvements in Fire Safety:

The University continues to assess and upgrade fire safety equipment as an ongoing process to ensure that all equipment meets National Fire Safety standards. Future improvements will be made as needed as part of the ongoing assessment process.

On-Campus Housing Fire Statistics:

An institution must report statistics for each on-campus housing facility, for the three most recent calendar years.

UCCS Fire Statistics Report 2012

Residential Facility	Total Fires in Each Building	Fire #	Cause of Fire	Number of Injuries That Required Treatment in a Medical Facility	Number of Deaths Related to a Fire	Value of Property Damage Caused by Fire
Monarch House @1010 Austin Bluffs Pkwy	0		n/a	0	0	n/a
Keystone House @1010 Austin Bluffs Pkwy	0		n/a	0	0	n/a
Breckenridge House @1010 Austin Bluffs Pkwy	0		n/a	0	0	n/a
Vail House @1010 Austin Bluffs Pkwy	0		n/a	0	0	n/a
Telluride House @1010 Austin Bluffs Pkwy	0		n/a	0	0	n/a
Steamboat House @1010 Austin Bluffs Pkwy	0		n/a	0	0	n/a
Aspen House @1010 Austin Bluffs Pkwy	0		n/a	0	0	n/a
Lodge @1010 Austin Bluffs Pkwy	0		n/a	0	0	n/a
Antero House @4641 Stanton Rd House	0		n/a	0	0	n/a
Crestone House @4645 Stanton Rd	0		n/a	0	0	n/a
Shavano House @4643 Stanton Rd	0		n/a	0	0	n/a

UCCS Fire Statistics Report 2011

Residential Facility	Total Fires in Each Building	Fire #	Cause of Fire	Number of Injuries That Required Treatment in a Medical Facility	Number of Deaths Related to a Fire	Value of Property Damage Caused by Fire
Monarch House @1010 Austin Bluffs Pkwy	0		n/a	0	0	n/a
Keystone House @1010 Austin Bluffs Pkwy	0		n/a	0	0	n/a
Breckenridge House @1010 Austin Bluffs Pkwy	0		n/a	0	0	n/a



Vail House @1010 Austin Bluffs Pkwy	0		n/a	0	0	n/a
Telluride House @1010 Austin Bluffs Pkwy	0		n/a	0	0	n/a
Steamboat House @1010 Austin Bluffs Pkwy	0		n/a	0	0	n/a
Aspen House@1010 Austin Bluffs Pkwy	0		n/a	0	0	n/a
Lodge @1010 Austin Bluffs Pkwy	0		n/a	0	0	n/a
Antero House @ 4641 Stanton Rd	0		n/a	0	0	n/a
Crestone House @ 4645 Stanton Rd	0		n/a	0	0	n/a
Shavano House @ 4643 Stanton Rd	0		n/a	0	0	n/a

UCCS Fire Statistics Report 2010

Residential Facility	Total Fires in Each Building	Fire #	Cause of Fire	Number of Injuries That Required Treatment in a Medical Facility	Number of Deaths Related to a Fire	Value of Property Damage Caused by Fire
Monarch House @1010 Austin Bluffs Pkwy	0		n/a	0	0	n/a
Keystone House @1010 Austin Bluffs Pkwy	0		n/a	0	0	n/a
Breckenridge House @1010 Austin Bluffs Pkwy	0		n/a	0	0	n/a
Vail House @1010 Austin Bluffs Pkwy	0		n/a	0	0	n/a
Telluride House @1010 Austin Bluffs Pkwy	0		n/a	0	0	n/a
Steamboat House @1010 Austin Bluffs Pkwy	0		n/a	0	0	n/a
Aspen House @1010 Austin Bluffs Pkwy	0		n/a	0	0	n/a
Lodge @1010 Austin Bluffs Pkwy	0		n/a	0	0	n/a
Antero House @4641 Stanton Rd	1	1	Unintentional - Electrical	0	0	\$100 - 999
Crestone House @4645 Stanton Rd	0		n/a	0	0	n/a
Shavano House @4635 Stanton Rd	0		n/a	0	0	n/a

UCCS maintains a daily **fire log** for the residential facilities. It can be reviewed at the Department of Public Safety – Environmental Health & Safety office.



APPENDIX A

Sex Offenses Definitions

As per the National Incident-Based Reporting System Edition of the Uniform Crime Reporting Program

SEX OFFENSES—FORCIBLE

Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.

Forcible Rape

The carnal knowledge of a person, forcibly and/or against the person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).

Forcible Sodomy

Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

Sexual Assault with an Object

The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

Forcible Fondling

The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

SEX OFFENSES—NON-FORCIBLE

Unlawful, non-forcible sexual intercourse.

Incest

Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape

Non-forcible sexual intercourse with a person who is under the statutory age of consent.



APPENDIX B

Crime Definitions

As Per the Uniform Crime Reporting Handbook

Aggravated Assault: an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could or probably would result in a serious potential injury if the crime were successfully completed.

Arson: Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling, house, public building, motor vehicle or aircraft, personal property, etc.

Burglary: The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or a felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned-including joy riding).

Murder and Non-negligent Manslaughter: The willful (non-negligent) killing of one human being by another.

Manslaughter by Negligence: The killing of another person through gross negligence.

Robbery: The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force, violence, and/or causing the victim fear.

Weapon Law Violations: The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; all attempts to commit any of the aforementioned.

Drug Abuse Violations: Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (demerol, methadones); and dangerous non-narcotic drugs (barbiturates, benzedrine).

Liquor Law Violations: The violation of laws or ordinance prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)



APPENDIX C

Offense Definitions relating to Hate/Bias Related Crime Statistics as per the UCR Hate Crime Reporting Guidelines

Intimidation: To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

Larceny: The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.

Simple Assault: An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.

Vandalism: To willfully or maliciously destroy, injure, disfigure, or deface any public or private property, real or personal, without the consent of the owner or person having custody or control by cutting, tearing, breaking, marking, painting, drawing, covering with filth, or any other such means as may be specified by local law.

APPENDIX D

Geography definitions from the Clery Act

On-Campus-Defined as: (1) Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of or in a manner related to the institution's educational purposes, including residence halls; and (2) Any building or property that is within or reasonably contiguous to the area identified in paragraph (1), that is owned by the institution but controlled by another person, is frequently used by students and supports institutional purposes (such as a food or retail vendor).

Non-Campus Building Or Property-Defined as: (1) Any building or property owned or controlled by a student organization that is officially recognized by the institution; or (2) Any building or property owned or controlled by an institution that is used in direct support of or in relation to the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

Public Property-Defined as: All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus or immediately adjacent to and accessible from the campus. The UCCS crime statistics do not include crimes that occur in privately owned homes or businesses within or adjacent to the campus boundaries.





WWW.UCCS.EDU
WWW.UCCS.EDU/PUSAFETY

