University of Colorado **Boulder**

2012 Annual Security & Fire Safety Report
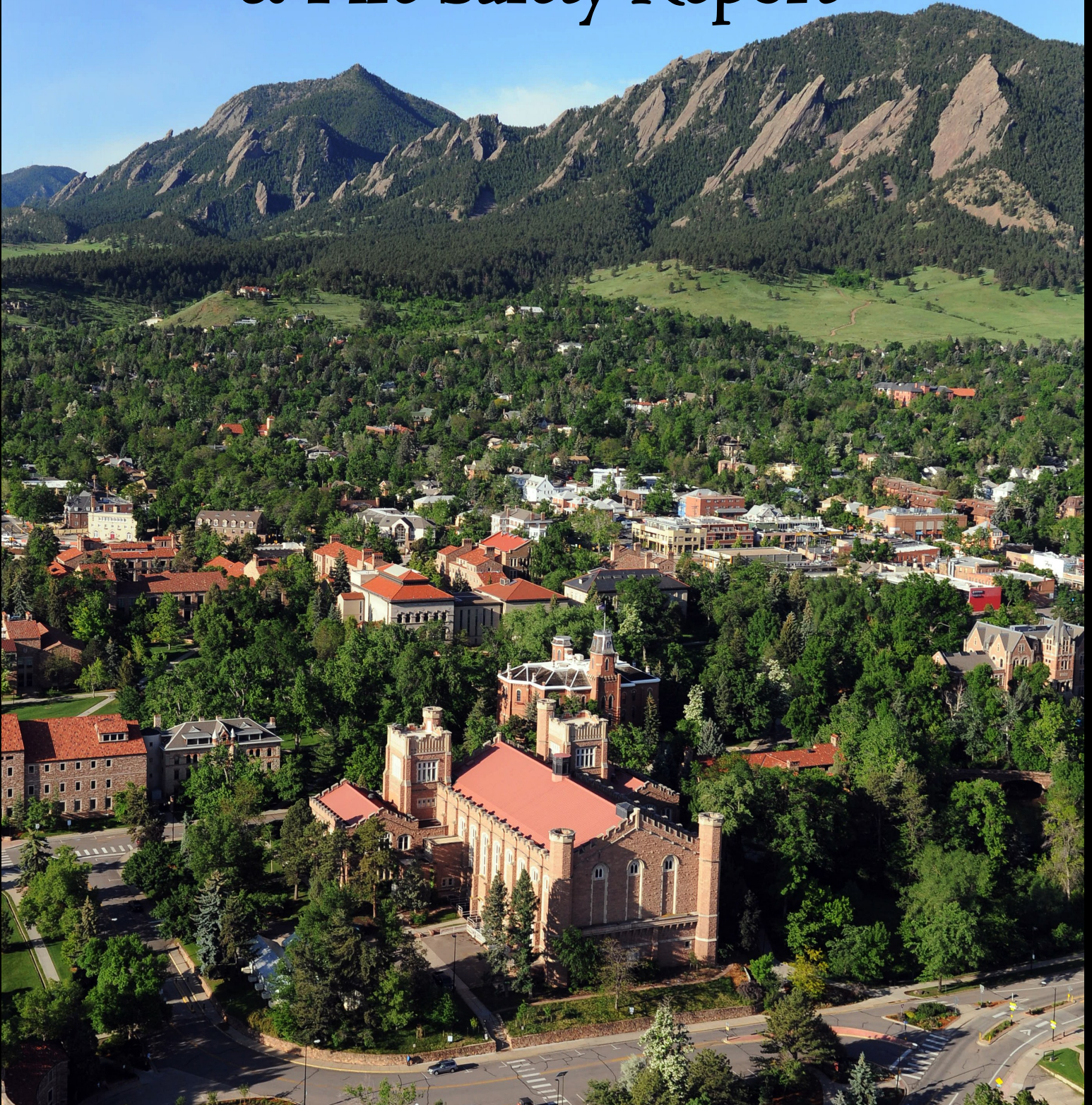
Table of Contents

HOW TO REACH THE UNIVERSITY OF COLORADO POLICE DEPARTMENT
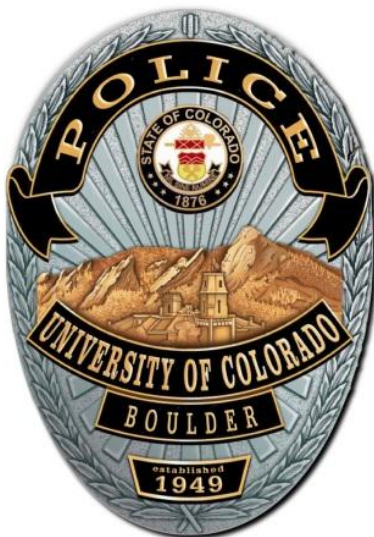
Emergency: 911

Non-Emergency Phone: 303-492-6666

Administration: 303-492-7311

Emergency Management: 303-492-6820

Police Operations: 303-492-8168

Records: 303-492-5115

Website: http://police.colorado.edu
Facebook: www.facebook.com/CUBoulderPolice
Twitter: www.twitter.com/CUBoulderPolice

Dear University of Colorado Boulder community:

The safety and security of our campus is our utmost concern. The University of Colorado Boulder Police Department (UCPD) employs 46 commissioned officers – as well as many non-sworn employees – who are dedicated to keeping the campus a safe place to live, learn, work and play.

But we need your help. Maintaining a safe and secure campus is a community effort. This Annual Security Report has been produced in accord with the requirements of the federal Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act and provides information you can use to help keep yourself and your property safe. I encourage you to become familiar with this guide. Read it and learn how you can be more aware of your surroundings, prevent crime and report suspicious incidents to police.

UCPD is a full-service police agency providing community-based public safety services to a diverse community of nearly 30,000 students and 7,000 faculty and staff members. Every year the department responds to approximately 20,000 calls for service. Patrolling the campus by foot, bicycle, motorcycle and vehicle, UCPD works diligently with the university community and surrounding agencies to ensure a prompt and coordinated law enforcement response.

Notwithstanding the campus' development of well-rehearsed plans to deal with major emergencies that may threaten the health and safety of our community; your safety and security is enhanced when you're well informed and take appropriate action. The Police Department website – http://police.colorado.edu/ – serves as an excellent resource on emergency preparedness and crime prevention.

The Police Department is here to serve and protect you. We want to hear your questions and concerns. Together, we can ensure that our campus community remains safe.

You may request a printed copy of this report by calling UCPD at 303-492-7311.

Sincerely,

Joe Roy, Chief
University of Colorado Boulder Police Department

1. <u>CLERY ACT REQUIREMENTS</u>

What is the Clery Act?

Signed into law in 1990, the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) is a federal law that requires colleges and universities to disclose certain timely and annual information about campus crime and security policies. All post-secondary public and private institutions participating in federal student aid programs must adhere to these regulations. The Clery Act was championed by Howard & Connie Clery after their daughter Jeanne was murdered at Lehigh University in 1986.

To ensure compliance with the Clery Act, CU-Boulder must meet certain obligations required by federal law. They include: (1) policy disclosure; (2) records collection and retention; and (3) information dissemination.

- Policy Disclosure — CU-Boulder must provide the campus community and the public with accurate statements of current policies and practices regarding procedures for students and others to report criminal actions or other emergencies on campus, security of and access to campus facilities, and campus law enforcement.

- Records Collection and Retention — CU-Boulder is required to keep campus records of crimes reported on campus to campus security authorities, make a reasonable good faith effort to obtain certain crime statistics from appropriate law enforcement agencies to include in the annual security report, and keep a daily crime log open for public inspection.

- Information Dissemination — To provide members of the campus community with information needed to make informed personal safety decisions, CU-Boulder must provide: 1) A "timely warning" of any Clery Act crime that represents an ongoing threat to the safety of students and employees; 2) Develop and maintain a log of all crimes reported to the CU-Boulder Police Department, ensure public access to the crime log during normal business hours, and; 3) Publish an annual security and fire safety report, make the report available to all current students and employees, and ensure the annual security report is made available to prospective students and employees.

2. <u>OVERVIEW OF THE CU-BOULDER POLICE DEPARTMENT</u>

a. Statement Addressing UCPD Mission, Law Enforcement Authority and Officer Training

Mission
The members of the University of Colorado Boulder Police Department (UCPD) are dedicated to providing the highest quality police services in order to enhance community safety, protect life and property, and reduce crime and the fear of crime. To do this, we pledge to develop a partnership with the community, to lead a community commitment to resolve problems and to improve the safety and quality of life for all CU-Boulder affiliates.

Authority
UCPD proudly serves a community that works and studies on approximately 786 acres of property on the Main, East and Williams Village campuses. With a student enrollment of over 30,000 students and more than 7,000 employees, UCPD provides service for a combined population that roughly equates in size to the cities of Littleton or Parker. At approximately 46 sworn staff, UCPD ranks as the 27th largest (city) police department in the State of Colorado. UCPD officers are commissioned both through the provisions of Colorado Revised Statutes, Title 24, Article 7.5, and by the City of Boulder. In addition to state and municipal laws, the Board of Regents further delegates authority to UCPD officers to enforce university rules and regulations. UCPD officers have full authority to make arrests and issue summonses. UCPD employs non-sworn Community Safety Officials to monitor building access and the residence halls. They and other campus security personnel work in collaboration with police officers, but do not have arrest authority.

UCPD remains a progressive law enforcement agency and actively participates in a multitude of campus crime prevention programs, special events and safety-oriented committees and projects each year. UCPD maintains strong organizational values that emphasize ethical behavior, commitment to community service, appreciation for diversity and principled decision-making.

Officer Training
UCPD officers receive the same training as other full-service police officers in Colorado; they must successfully complete an authorized Colorado Law Enforcement Training Academy program with a minimum of 480 hours of specialized instruction. Also, all university officers must successfully complete an on-the-job field training program under the supervision of experienced officers and supervisors. This training lasts a minimum of four months and covers security and crime concerns specific to the university community. Finally, officers must complete a probationary period of one year before being certified for their staff positions. Once officers have successfully completed their initial training and probationary year, they remain obligated to complete annual in-service training covering a variety of topics for the remainder of their career.

b.   Statement Addressing Interagency Relationships with Local and State Law Enforcement

UCPD maintains excellent working and mutual aid relationships with other law enforcement agencies and will coordinate responses to crime when appropriate. UCPD recognizes the importance of maintaining close and cooperative working relationships with the Boulder Police Department, Boulder County Sheriff's Office, and Boulder County District Attorney's Office. UCPD routinely meets with these departments on a formal and informal basis and on specific issues as the need arises. UCPD also conducts joint training exercises with these departments and other state and local emergency service providers on a regular basis.

These law enforcement departments share a computer-aided dispatching system and other information systems to track offender criminal histories and arrest information, and they share crime trend information as well. UCPD has direct lines of communication with these other departments, which allow for fast, efficient coordination when necessary.

The Boulder Police Department has entered into an agreement with UCPD to commission university officers as Boulder police officers. Consequently, UCPD has police authority within the legal jurisdiction of the City of Boulder. Also, under agreement with the Boulder Police Department, UCPD provides

personnel and equipment to participate as members of the Special Weapons and Tactics team. Finally, under Colorado Revised Statute 29-5-103 (Assignment of police officers or deputy sheriffs for temporary duty), UCPD has statutory authority to provide assistance to other law enforcement agencies as needed and required; and, under Colorado Revised Statute 29-5-104 (Request for temporary assignment of police officers or deputy sheriffs – authority), UCPD has the authority to request law enforcement personnel from other agencies as needed, or required, to deal with emergency situations on campus.

3. <u>REPORTING CRIMES AND OTHER EMERGENCIES</u>

a. Statement Addressing How to Report a Crime or Emergency on Campus

Emergencies
In case of an emergency, call 911 to reach the fire and police departments or for ambulance or rescue services. You can call 911 from any telephone, including public pay telephones, without inserting a coin. Persons who are deaf or hard of hearing should call 911 from a TTY/TDD telephone to reach UCPD or the Boulder Police Department.

Emergency telephones are located strategically throughout the campus and in parking structures to report crimes in progress, suspicious persons, medical emergencies or concerns about your personal safety. Large "Emergency" signs identify the tall emergency telephones. These phones will connect you with the 911 call center (police dispatch) at UCPD.

Accidents
Driving or biking carefully on campus makes things easier for everyone. If you do have an accident on campus or in one of the campus parking lots, call UCPD at 303-492-6666.

Response
Dispatchers are available at these respective telephone numbers 24 hours a day to answer your calls. UCPD procedures require immediate responses to emergency calls. UCPD works closely with City of Boulder and Boulder County first responders (police, sheriff, fire, ambulance) to coordinate effective responses to emergency calls. Priority response is given to crimes against persons and incidents involving personal injuries. Upon receipt of non-emergency calls, UCPD will either dispatch an officer or ask the victim to stop by UCPD to file an incident report. Like other full-service law enforcement agencies, UCPD provides police patrol, investigations (detectives), police records, E-911 communications (dispatch) center, property & evidence and event management services. UCPD maintains excellent working relationships with local, state and federal law enforcement and emergency response agencies. UCPD incident reports involving students are forwarded to the Office of Student Conduct (OSC) for review. The OSC is vested with authority to sanction students for violations of university policy and inappropriate behaviors on and off the campus. OSC sanction options include suspension and expulsion.

b. Statement Addressing Voluntary and Confidential Reporting

UCPD works in conjunction with the Northern Colorado Crime Stoppers program to encourage the anonymous reporting of crime-related activity. Rewards are given when the information leads to an arrest and the filing of criminal charges. Information on criminal activity received through confidential informants or third-party reporting is investigated by a university detective or patrol officer. You may

make an anonymous report of a crime on the Crime Stoppers website at http://northerncolorado.crimestoppersweb.com.

Should you not feel comfortable identifying yourself, UCPD also offers the reporting of anonymous tips via its website. Tips are reviewed by the Police Department Command Staff and, if appropriate, investigated by detectives. The public can fill out an anonymous reporting form at http://police.colorado.edu/content/anonymous-reporting-form

c. Statement Encouraging Accurate and Prompt Crime Reporting

Community members, students, faculty, staff and guests are encouraged to report all crimes and public safety related incidents to the Police Department in a timely and accurate manner. Colorado Revised Statute 18-8-115 (Duty to report a crime – liability for disclosure) states: "It is the duty of every corporation or person who has reasonable grounds to believe that a crime has been committed to report promptly the suspected crime to law enforcement authorities. Notwithstanding any other provision of the law to the contrary, a corporation or person may disclose information concerning a suspected crime to other persons or corporations for the purpose of giving notice of the possibility that other such criminal conduct may be attempted which may affect the persons or corporations notified. When acting in good faith, such corporation or person shall be immune from any civil liability for such reporting or disclosure. This duty shall exist notwithstanding any other provision of the law to the contrary; except that this section shall not require disclosure of any communication privileged by law."

Crimes reported to UCPD will be included within the annual crime statistics (if they occurred within the university's defined Clery boundaries) and may be used to aid in the provision of timely warnings or safety advisories to the university community.

Crimes reported to UCPD that fall outside the department's jurisdiction will be referred to the appropriate law enforcement entity.

d. Statement Addressing Counselors and Confidential Crime Reporting

Occasionally, victims of crime wish to report a crime but do not want to give their name and/or do not want to pursue action through the criminal justice or university judicial systems.

Pastoral and professional counselors who receive confidential reports are not required to report these crimes to UCPD for inclusion into the annual disclosure of crime statistics or for the purpose of a timely warning. These positions are defined as follows:

Pastoral Counselor - a person who is associated with a religious order or denomination, is recognized by that religious order or denomination as someone who provides confidential counseling, and is functioning within the scope of that recognition as a pastoral counselor

Professional Counselor - a person whose official responsibilities include providing mental health counseling to members of the institution's community and who is functioning within the scope of his or her license or certification.

Pastoral counselors and professional counselors, if and when they deem it appropriate, are encouraged to inform the persons they are counseling of the procedures to a report crime to UCPD Department for inclusion in the annual disclosure of crime statistics.

Certain other university departments may accept anonymous reports of a crime from a victim. The Clery Act, however, requires these departments to report the crime to UCPD. This reporting allows the university to maintain accurate records on the number of incidents, determine if there is a pattern of crime with regard to a particular location, method or assailant and alert the campus community of an ongoing threat if needed. UCPD will investigate crime that is reported to the agency.

e. Statement Addressing Disclosures to Alleged Victims of Crimes of Violence or Non-forcible Sex Offenses

The University of Colorado Boulder will, upon written request, disclose to the alleged victim of a crime of violence (as that term is defined in section 16 of title 18, United States Code), or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be provided with the results if so requested.

4. <u>CRIME ALERTS AND EMERGENCY NOTIFICATION</u>

a. Statement Addressing Issuing Timely Warnings

UCPD is responsible for developing and disseminating "timely warning" notices to members of the university community about statutorily designated crimes that occur on or very near campus when the circumstances of a criminal incident support a reasonable belief that an ongoing threat to university students, staff, and affiliates exists. These warnings will be distributed for any qualifying incident discovered by, or reported to, UCPD.

CU-Boulder students, faculty and staff can sign up for emergency text and e-mail alerts at http://www.colorado.edu/alerts.

UCPD will coordinate issuance of a Timely Warning/Safety Advisory as required by the federal "Clery Act" whenever the following conditions exist:

1. The circumstances of the commission of the crime create a reasonable belief that an ongoing threat to the health and safety of an individual or the community exists.
2. The crime is one of the following types; and was committed on property owned or controlled by the campus, or on public property directly adjacent to campus:
   - Homicide – Murder & non-negligent manslaughter
   - Homicide – Negligent manslaughter
   - Sex Offenses – Forcible and Non-forcible (considered on a case by case basis depending on the facts of the case, when the incident occurred versus when it was reported and the amount of information known by UCPD)
   - Robbery involving force or violence
   - Aggravated assault
   - Burglary

- Motor Vehicle Theft
- Major incidents of arson
- Hate crimes involving bodily injury
- Other crimes as determined necessary by the Chief of Police or his/her designee

UCPD will work with University Communications in the development and dissemination of the Timely Warning/Safety Advisory. Timely Warnings/Safety Advisories will generally be disseminated via email to the campus community and posted on both the university and CU-Boulder Police Department websites.

UCPD will not issue Timely Warnings/Safety Advisories for the above listed crimes if the perpetrator(s) is apprehended and the ongoing threat to members of the CU-Boulder community has been mitigated by the apprehension.

As required under federal law, UCPD also maintains a daily crime log (police blotter) – available at http://police.colorado.edu/records-reports/cu-police-blotter – which is normally updated each business day and contains all crimes reported to UCPD. The daily crime log is a secondary means of distributing information to the CU-Boulder community about crimes and crime trends on campus.

b. Statement Addressing Emergency Response and Evacuation Procedures

I.   Policy Statement:

This policy establishes the emergency response and evacuation procedures for the University of Colorado Boulder. This policy has been established to ensure to the greatest extent possible the safety and welfare of University of Colorado Boulder students and employees. This policy is aligned with, and in compliance with the Higher Education Opportunity Act that requires all Title IV institutions, without exception, to have and disclose emergency response procedures in response to a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the campus.

II.   Scope:

The requirements set forth in this policy are only applicable to emergency or dangerous situations occurring on campus.

The institution may issue emergency notifications about emergency or dangerous situations that occur in the broader community if institutional officials determine that such notifications provide helpful or relevant information to the campus population.

III.   Situation:

The University of Colorado Boulder will, upon confirmation of an ongoing significant emergency or dangerous situation that poses an imminent threat to the safety of campus community members, immediately issue emergency notifications to the campus community. While it is impossible to predict every significant or dangerous situation that may occur on campus, the following identified situations shall warrant an emergency notification after confirmation.

a) Armed/Hostile Intruder
b) Bomb/Explosives (threat)
c) Communicable disease outbreak

d) Severe weather
e) Terrorist incident
f) Civil unrest
g) Natural disaster
h) Hazardous materials incident
i) Structure fires

University officials shall use their best, reasonable judgment in all other situations as to whether an emergency notification is warranted.

Situations that may create business, academic or research interruptions, but do not pose a health or safety risk, do not necessitate an emergency notification. Notifications about such situations will be facilitated by University Communications with coordination of involved departments as appropriate. Examples of such situations include:

a) Snow closures
b) Temporary building closures
c) Power outages

An emergency notification will <u>not</u> be issued upon confirmation if the notification will, or is likely to:

a) Compromise the efforts of first responders
b) Compromise efforts to assist the victim
c) Increase the vulnerability of campus safety
d) Compromise efforts to contain the emergency

IV. Assumptions:

This policy was established with the following assumptions:

a) Utilization of multiple notification methods is needed, as no single notification method will reach everyone, everywhere, every time.
b) 100 percent delivery of notification to each member of the campus population cannot be guaranteed.
c) Other information sources outside the institution's control may generate erroneous or conflicting information (i.e. unaffiliated social media sites, word of mouth).
d) Regular testing of emergency notification systems is required to ensure proper functionality and operator skill.
e) Notification systems must account for communication impairments.
f) Several notifications are considered passive notifications requiring an action on the recipients' part. Some recipients will not take this action and therefore not all recipients will receive notifications during the desired timeframe.
g) The CU-Boulder Alert system is currently an "opt-in" system, and therefore not all campus population members have chosen to register.
h) There is no mechanism to ensure that campus members that have registered for the CU-Boulder Alert system are maintaining correct contact information
i) Several notification methods rely on the functionality of third party vendors that are outside of the institution's control (cell phone service providers, electricity)

V. Confirmation of an Emergency or Dangerous Situation:

Reports of emergency or dangerous situations can originate from various sources including;

- Reports from first responders
- Reports from established warning points
- Reports from other campus departments
- Reports from citizens through 911

Confirmation of these situations will occur through several different processes:

Criminal Nature:
Emergency or dangerous situations that are criminal in nature will be considered confirmed if a law enforcement officer observes the situation as it is occurring. For situations that are criminal in nature that are not apparent or not directly observed by law enforcement, confirmation will be made by UCPD command-level staff. Command-level staff will review the readily available information and determine if there is enough information to reasonably conclude a significant emergency or dangerous situation is occurring on campus. Command-level staff may consult with additional departments and policy level personnel as practical without jeopardizing life safety.

Other Emergency or Dangerous Situations:
Confirmation of non-criminal situations will be determined after readily available information is reviewed by campus emergency management, law enforcement or policy level personnel.

Established Warning Points:
Established warning points are considered entities with subject matter expertise on particular hazards that may affect campus. When a warning is issued by one of these entities it is considered confirmed, however, additional consultation with campus officials will occur as practical without jeopardizing life safety.

Established Warning Point*	Hazard
National Weather Service	Warnings for weather events, flood events and wildfires
Urban Drainage Flood Control District	Warnings for flash flood events
Boulder County Public Health	Communicable disease/public health emergencies
Boulder Fire Department	Structure fire and hazardous material events

*This table is not all inclusive, but represents a sampling of established warning points.

VI. Population Notified/Segmented Notification:

With the exception of emergencies that are contained to one campus facility/area, the University has decided not to provide segmented emergency notifications. This decision was made based on the analysis of identified risks to the campus and to prevent accidental exclusion of a segment of campus population for which the emergency notification was intended.

In the situations when a single facility/area is involved, facility alarms, public address systems, phone-trees, and other technologies of the facility may be utilized to provide warning. Campus personnel may also provide warning if needed and feasible. Should a segmented emergency notification be issued, on-going assessments of the situation will occur and a campus-wide notification will be sent as necessary.

VII. Emergency Notification Content:

The content of an emergency notification will depend on the situation and the notification method. However, the following information will be included in all initial emergency notifications regardless of the situation or method:

- A description of the situation (flash flood warning, dangerous situation, etc.)
- Relevant safety instructions (move to higher ground, shelter in place, etc.)

A third element of where to get more information (i.e., university website) will be included in the initial notification if feasible. Because of text character limits, or the immediate availability of information, the third element of where to get information may not always be included in the initial emergency notification. Typically, more information will be provided on the university's website at http://www.colorado.edu.

Pre-scripted Emergency Notifications

To the greatest extent possible, the institution will develop and utilize pre-scripted emergency notifications that have been collaboratively developed and agreed upon by UCPD, campus Emergency Management, University Communications and appropriate policy level personnel. The development of these notifications facilitates faster dissemination. Pre-scripted notifications have been developed primarily for the CU-Boulder Alert system, the CU-Boulder website and the CU-Boulder emergency information line.

During situations for which a pre-scripted notification has not been developed, or when the responsible official determines different content is needed the guidelines listed above will be followed to craft these notifications.

Additional content considerations

As feasible, after the situation description, relevant instructions, and additional information sources are provided, the following content should be considered for inclusion:

- Campus operating status (open, closed, etc.)
- Information update frequencies
- Additional instructions that are not specific to life safety

Notification at the conclusion of a significant emergency or dangerous situation

As deemed appropriate by the responsible institution official, an "all clear" notification should be considered at the conclusion of a significant emergency or dangerous situation. These notifications should include campus operating status if relevant.

VIII. Concept of Operations:

The primary method of issuing an emergency notification is the CU-Boulder Alert system. The CU-Boulder Alert system is capable of sending text messages, voice messages and emails to registered users. Registered users are responsible for maintaining correct contact information and for regularly checking registered devices and accounts. This is the primary alerting tool for campus-wide notification as it utilizes both "active" and "passive" alerting functions. The campus recognizes the need for public safety partners in the broader community to have situational awareness of emergencies that occur on campus, and as such, select members of the broader public safety community are registered to receive campus-wide CU-Boulder Alerts.

CU-Boulder Alert notifications may be used in conjunction with other campus warning systems such as the CU-Boulder home page, http://www.colorado.edu, the campus emergency information line and campus social media sites. Other warning systems that will be used as appropriate include Boulder County public warning sirens, vehicle public address systems, building public address systems and campus personnel announcements.

The campus website is designed to accommodate increased traffic during emergency situations so that both campus community members and the broader community are provided with emergency notifications and information. The website will be the primary point of information dissemination for the broader community, including parents.

Initiation of Notification

Upon confirmation of a significant emergency or dangerous situation the following process to initiate an emergency notification will be used:

Decision Criteria for Emergency Notifications:

1. Life Safety Considerations:

    a. What is the potential for injury or death?

    b. What is the potential for damage?

    c. What is the potential for interruptions to critical services?

2. Situation:

    a. What is the impact to the campus?

    b. Is the situation stable, what is the potential for the situation to worsen?

    c. What is the urgency of the situation?

3. Audience:

    a. Who needs to receive the notification?

4. Limitations:

     a. Are there any known limitations of the notification systems?

Initial Emergency Notification Responsibilities:

University of Colorado Police Department
UCPD is responsible for initiating emergency notifications regarding criminal occurrences.

- Police dispatch or the Department of Public Safety Communications Manager are responsible for sending CU-Boulder Alerts
- Command staff or their designee are responsible for contacting University Communications to initiate additional notification methods (CU-Boulder website, Emergency Information Line)

Emergency Management
Emergency Management is responsible for sending all emergency notifications that are not criminal in nature.

- Emergency Management staff or police dispatch is responsible for sending CU-Boulder Alerts
- Emergency Management staff is responsible for contacting University Communications to initiate additional notification methods (CU-Boulder website, emergency information line)

University Communications
University Communications is responsible for maintaining and disseminating emergency notifications that utilize:

- The University website (http://www.colorado.edu)
- The CU-Boulder Emergency Information Line (303-492-4636)
- Campus social media sites
- Internal campus email systems

Campus emergency management or law enforcement is responsible for providing the necessary content to University Communications.

Whenever possible, the Department of Public Safety Communications Manager and Emergency Management staff will assume the responsibility of sending initial emergency notifications to allow police dispatch to focus on assignment of police and other first responders to the emergency, information gathering and dissemination to support officer safety and effective emergency response, and other duties. However, because campus dispatch often is the first campus entity to receive confirmation of a significant emergency or dangerous situation, at times police dispatch may need to initiate emergency notifications.

Additional Emergency Notifications

After the initial notification, campus emergency management or the Department of Public Safety Communications Manager will assume responsibility from dispatch for additional messages, if that hasn't already been done.

IX. Emergency Response Organization

The campus maintains an Emergency Operations Plan that outlines responsibilities of campus departments during emergencies. This plan outlines incident priorities, campus organization and specific responsibilities of particular departments or positions.

University departments are responsible for developing emergency response and continuity of operations plans for their areas and staff. Campus emergency management provides resources and guidance for the development of these plans.

X. Emergency Response Education

Information about emergency response procedures is provided at the beginning of each semester at student orientation, and it is re-emphasized throughout the year on a campus-wide basis as other relevant advisories are issued, such as those posted at the start of flood season. Information on how to receive emergency notifications is also located in the campus closure policy, which is provided electronically to the entire campus community on an annual basis.

Every campus building is equipped with an emergency evacuation sign that illustrates the emergency evacuation route. Additionally, campus facilities that are located in the 100-year flood plain have flood specific emergency instructions. These instructions are located on the campus emergency management website. Furthermore, the campus emergency management website provides information and instructions about hazards that are likely to affect campus.

Statement Addressing Testing Emergency Response

The CU-Boulder Alert system, CU-Boulder webpage and campus emergency information line are tested twice a year, once during the Fall semester and once during the Spring semester. During these scheduled test periods campus community members are encouraged to register for CU-Boulder Alerts and to become familiar with where emergency information can be found. These events are announced through internal campus e-mails, as well as local media outlets. In addition to the emergency notification system test, the campus conducts table top exercises and participates in drills and exercises with community partners as opportunities to do so become available.

Statement Addressing Evacuation Procedures

The residence halls conduct emergency evacuation drills at the beginning of each semester. Other campus facilities are responsible for organizing and conducting their own emergency evacuation drills.

5. CRIME STATISTICS
a. Statement Addressing Preparation of Disclosure of Annual Crime Statistics

Campus crime, arrest and referral statistics include those reported to UCPD, campus security authorities (as defined by the Clery Act), Boulder Police Department and Boulder County Sheriff's Office.

By October 1st of each year, an e-mail notification is made to all enrolled students, faculty and staff that provides the website address for accessing crime statistics and information regarding how interested persons can request a printed copy. CU-Boulder's most current Annual Security and Fire Safety Report is posted at www.colorado.edu/clery.

Additionally, information about the Annual Security and Fire Safety Report is made available to all applicants who apply for a position on the Boulder campus. This information is readily located on our applicant system, www.Jobsatcu.com, on the left side of the website. Information for current employees about the Clery Act and our annual statistics is located on the Department of Human Resources website at http://hr.colorado.edu/pages/cleryact.aspx

b. Statement Addressing Criminal Activity Off Campus

The University of Colorado Boulder has no university owned or controlled off-campus housing or student organization facilities. However, to best inform our affiliates of crime issues consistent with the spirit of the Clery Act, the university has, and will continue to report crime events at or near Greek system housing within the City of Boulder. For purposes of Clery crime reporting only, UCPD obtains crime reports from the city of Boulder Police Department for residential addresses belonging to the Panhellenic sororities, the Multicultural Greek organizations and members of the Interfraternity Council.

UCPD maintains excellent working relationships with all area law enforcement agencies including the City of Boulder Police Department, the Boulder County Sheriff's Office, the Colorado State Patrol, the Colorado Bureau of Investigation (CBI) and the local field office of the Federal Bureau of Investigation (FBI). These working relationships are maintained through periodic communication among agency administrators and by frequent contact between line officers and investigators cooperating on specific cases.

The UCPD handles criminal matters on all university property. The UCPD also has concurrent jurisdiction in the City of Boulder through a commissioning process granted by the Boulder PD Chief of Police. In addition, if one of the local law enforcement agencies responds or is contacted about criminal activity occurring off-campus involving University of Colorado Boulder students, they may notify the UCPD; however, other agencies' policies do not require such notification. Students in these cases may be subject to arrest by the local agencies and subject to university disciplinary action through the Office of Student Conduct. Information about the Office of Student Conduct may be found at http://www.colorado.edu/studentaffairs/studentconduct/.

The UCPD monitors off-campus criminal activity that may affect the University community so that it may provide timely warnings and advisories. This information is disseminated via campus media, text and e-mail messaging, posted bulletins or through the student residential staff. Although the department does not routinely record statistics on crimes that occur outside its jurisdiction, it does collect and publish statistics for select crimes occurring on public property immediately adjacent to the University. In general, prospective students, employees and visitors to the University of Colorado Boulder should know that as with any community, criminal activity occasionally occurs both on- and off-campus and that it is important to take reasonable precautions at all times. The UCPD can assist any member of the University community in determining an appropriate point of contact for police matters falling outside of the department's jurisdiction. Contact the department's Communications Manager at 303-492-7581 for assistance. For additional local, off-campus information, you may contact the Boulder Police Department or the Boulder County Sheriff's Office.

c. Crime Statistics Table

University of Colorado Boulder CU Campus: Boulder, Colorado	Campus: All			On Campus Residential Facilities			Non-Campus Building/Property			Public Property		
Selected Criminal Offenses:	**2011**	**2010**	**2009**	**2011**	**2010**	**2009**	**2011**	**2010**	**2009**	**2011**	**2010**	**2009**
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses, Forcible (Total):	6	4	9	5	2	6	0	0	3	0	0	0
Forcible Rape	6	3	4	5	1	3	2	0	1	0	0	0
Forcible Sodomy	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Assault with an Object	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Fondling	0	1	5	0	1	3	0	0	2	0	0	0
Sex Offenses, Non-Forcible (Total):	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	5	2	2	0	1	0	0	0	2	1	0	0
Aggravated Assault	8	2	5	4	1	3	1	2	6	0	1	1
Burglary	42	27	60	12	15	14	6	8	55	0	0	0
Motor Vehicle Theft	10	5	1	0	0	0	1	0	1	1	0	0
Arson	1	4	2	1	1	1	0	0	2	0	0	1
Reportable Hate Crimes:	**2011**	**2010**	**2009**	**2011**	**2010**	**2009**	**2011**	**2010**	**2009**	**2011**	**2010**	**2009**
Race	1	0	0	1	0	0	0	0	0	0	1	1
Gender	0	0	0	0	0	0	0	0	0	0	0	0
Religion	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Orientation	0	0	0	0	0	0	0	0	0	0	0	0
Ethnicity	1	0	0	1	0	0	0	0	0	0	0	0
Disability	0	0	0	0	0	0	0	0	0	0	0	0
Liquor, Drug & Weapon Statistics:	**2011**	**2010**	**2009**	**2011**	**2010**	**2009**	**2011**	**2010**	**2009**	**2011**	**2010**	**2009**
Liquor Law Arrests & Summonses	767	710	692	425	421	206	5	1	486	92	40	24
Liquor Law Disciplinary Referrals	1748	1870	2137	1515	1845	2115	92	0	22	56	7	5
Drug Law Arrests & Summonses	442	351	137	303	269	89	8	0	48	26	10	16
Drug Law Disciplinary Referrals	1319	1404	1192	1020	1361	1179	1	2	13	2	19	9
Illegal Weapons Arrests & Summonses	3	0	3	1	0	1	0	0	2	3	0	1
Illegal Weapons Disciplinary Referrals	9	19	2	9	18	18	0	1	2	0	0	0

Campus: (1) Any building or property owned or controlled by any institution within the same reasonable contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and (2) any building or property that is within or reasonably contiguous to the area identified in (1) of this definition, that is owned by the institution but controlled by another person , is frequently used by students, and supports institutional purposes.

On Campus- Residential Facilities: Dormitories or other residential facilities for students on campus.

Public Property: All public property, including thoroughfares, streets, sidewalks and parking facilities, that is within the campus or immediately adjacent to and accessible from the campus.

Non-Campus Building or Property: (1) Any building or property owned or controlled by a student organization that is officially recognized by the institution;, or (2) any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographical area of the institution.

6. SECURITY AWARENESS, CRIME PREVENTION AND EDUCATION

a. Statement Addressing Security Awareness Programs for Students and Employees

UCPD provides a number of services and programs to the campus community to ensure the safety and security of our campus affiliates. Our services strive to emphasize proactive measures, minimizing the need for reactive responses. We must all take responsibility for our own safety and the safety of others. Promptly and accurately reporting any and all criminal acts, dangerous situations and suspicious behaviors greatly assists in the provision of a safe campus community.

During orientation, students are informed of services offered by UCPD and methods to maintain personal safety and security while on campus and within the surrounding community. In addition, throughout the year police department personnel routinely present information or facilitate programs for student organizations, campus departments and residence halls on a variety of educational strategies and tips on how to protect themselves.

In addition to presentations offered by the department, information is available on a variety of topics through UCPD's website at the following link: http://police.colorado.edu/crime-prevention-and-safety. This site offers information and videos designed to enhance student awareness and personal safety.

b. Statement Addressing Crime Prevention Programs

CU NightRide

Any CU-Boulder student or employee may receive a free safe escort by vehicle to or from campus and throughout Boulder's city limits. CU NightRide is based out of the University Memorial Center at the UMC reception desk on the second floor. Campus escorts are provided by a micro-minivan and are usually available within five minutes. Rides are available by heading to the CU NightRide dispatch desk in the UMC or from any location by calling 303-492-SAFE. For more details, see http://umc.colorado.edu/services_and_shops/nightride.

Laptop Registration

A laptop is a valuable resource for students and employees on the go. Laptops often contain personal information and data that is important to the owner. Unfortunately, they also have great value to thieves and burglars.

Registering laptops can be an important step in preventing victimization. Registration stickers often act as a deterrent, making the item difficult to pawn or sell quickly. Information obtained during registration such as make, model and serial number also make it easier for police to identify recovered items and return them to their proper owners.

UCPD and the Boulder Police Department offer a laptop computer registration program that is quick, easy and free. Owners can bring their laptops to one of the four registration sites listed below so that their computer can be marked with a tamper-resistant sticker:

- University of Colorado Boulder Telecommunications Center, 1045 18th Street, Monday through Friday from 8 a.m. to 5 p.m.
- Boulder Public Safety Building, 1805 33rd Street, Monday through Friday from 8 a.m. to 5 p.m.
- Boulder PD Hill Community Police Center (CPC), 1310 College, Monday through Friday from 8 a.m. to 5 p.m.
- Pearl Street Community Police Center (CPC), 1500 Pearl Street, Monday through Friday from 8 a.m. to 5 p.m.

Bicycle Registration

The university encourages you to register your bike at the CU Bike Station just east of the University Memorial Center. Registering discourages theft and aids in identification should your bike get stolen. In addition, any personalization on your bike (stickers, markings, etc.) should be documented and kept in case your bike is stolen. This will make it easier for police to identify. All of this information should be stored and saved along with purchase receipts, manufacturer's information and a photograph of the bicycle. For more information on bike registration, visit the CU Environmental Center Bike page at http://ecenter.colorado.edu/transportation/bike.

Active Harming Response Training

Active harming incidents have occurred at a number of locations in recent years, and the University of Colorado Boulder is not immune to this potential. While the odds of this occurring at CU-Boulder are small, the consequences are so potentially catastrophic it makes sense for all CU-Boulder students, staff, faculty and visitors to consider the possibility of such an incident occurring here.

Students, faculty and staff can watch the "Shots Fired: When lightning strikes" training video. This video portrays situations that could occur if an active harmer is on campus and provides safety techniques useful in such situations. This video is accessible at the following link: http://police.colorado.edu/crime-prevention-safety/shots-fired-recommendations-active-harmers. UCPD also provides in-person safety training for interested campus departments. If you have questions, please contact UCPD at 303-492-8168.

7. MISSING STUDENT POLICY

As required by federal law, every student residing in on-campus housing will be given the option of providing confidential contact information which will be used in the event that the resident is reported missing. The confidential contact is not required to be a parent or guardian if the resident is 18 years of age or older. A student's confidential contact information will be accessible only by authorized campus officials and law enforcement in the process of investigation. Parents or guardians will be called if the resident is under the age of 18. During the residence halls application process, every student will be asked to identify that confidential contact. If the student does not wish to list a contact, they may decline to do so.

Missing student reports should be made to the CU-Boulder Police Department. No waiting period exists for the CU-Boulder Police Department to document information and report an individual as missing. UCPD will ensure all reasonable and necessary investigation, notification, dissemination of information,

coordination of resources and searches are conducted to resolve missing person cases or missing / abducted juveniles.

The CU-Boulder Police Department will ensure:

- The listed emergency contact, if registered, is contacted within 24 hours by UCPD, a representative of Housing and Dining Services or the Office of the Dean of Students, and is made aware of the missing student status.

- If the student is under 18, UCPD will notify the custodial parent or legal guardian as soon as practical after determining the missing status of the student.

- If a student resident is over 18 and has not registered an emergency contact as allowed, UCPD will determine the proper course of action to pursue at that time.

8. <u>SEXUAL ASSAULT POLICY</u>

a. Statement Addressing Preventing and Responding to Sex Offenses

Sexual assault is against the law. Furthermore, sexual misconduct is specifically prohibited in the Student Conduct Code and the University's Sexual Harassment Policies and Procedures. Acquaintance rape accounts for the majority of rapes committed. These can include situations in which a person is without the physical or mental capacity to consent (often due to being under the influence of alcohol or other drugs). Violators can be arrested, charged with a crime, and face university discipline.

<u>Sex Offense Allegations Against Student Perpetrators</u>

The Office of Student Conduct will determine the most appropriate means for addressing the report or complaint. Options include: 1) investigating the report or complaint as described below; 2) resolving the situation through an informal resolution process including but not limited to mediation or a meeting between the alleged offender and a student conduct officer or a third party; or 3) determining that the facts of the complaint or report, even if true, would not constitute a violation of the conduct code or applicable policy. Mediation will not be used in cases where there is an allegation of sexual assault.

The Office of Student Conduct shall advise the complainant and respondent of the resolution of any investigation conducted under this conduct code. A copy of the investigator's written report as approved by the standing review committee shall be provided to: (1) the complainant; (2) the respondent; (3) the Director of the Office of Student Conduct; and (4) the Chancellor. Sanctions, in general, can include up to expulsion and exclusion. The most common sanction for sexual assault cases is suspension. OSC policy prohibits retaliation against any party involved in a Student Conduct investigation. For more information, see Student Conduct Code Polices & Procedures at http://www.colorado.edu/studentaffairs/studentconduct.

Reporting an incident of sexual assault is a difficult yet important decision. Making a report might help with recovery, provide support and services, and prevent the offender from assaulting someone else. If safety is your primary concern, it is important to contact UCPD, Boulder Police or call 911.

If you are not sure about making a police report, you can get free, confidential information and support and discuss your options by calling the Office of Victim Assistance (303-492-8855), or Counseling and Psychological Services (303-492-6766).

The Office of Victim Assistance can work with you to make reasonable changes to your academic and living situations after an alleged sex offense. If you feel that your current housing situation is no longer safe or comfortable, OVA can discuss options for a change of housing. There may also be the option to move the alleged perpetrator if they live in CU-Boulder housing. Sometimes experiencing a sexual assault can compromise concentration, ability to focus on school, or feeling able to get to class. OVA can discuss options for managing academic issues while maintaining privacy.

Sex Offense Allegations Against Employee Perpetrators

The Office of Discrimination and Harassment addresses allegations of sexual harassment and assault when the alleged harasser is an employee. Information about the Office of Discrimination and Harassment, the University's sexual harassment policy, and how complaints of sexual harassment and assault are addressed can be found at http://hr.colorado.edu/dh/Pages/default.aspx.

Employees can confidentially report an incident of sexual harassment or assault to the Faculty and Staff Assistance Program (FSAP) at 303-492-3020. FSAP is the Boulder campus Employee Assistance Program that provides confidential counseling services. Information about the FSAP can be found at http://hr.colorado.edu/fsap/Pages/default.aspx.

b.   Statement Addressing Sex Offender Registration

Sex offenders currently required to register must provide notice when they are employed at, volunteer at, or are enrolled at CU-Boulder. Law enforcement information concerning registered sex offenders at CU-Boulder may be obtained from UCPD's Records Section during normal business hours. The Records Section can be reached at 303-492-5115.

9. __DRUG AND ALCOHOL POLICY__

a. Statement Addressing Possession, Use, and Sale of Alcoholic Beverages

Alcohol Use at the University

CU-Boulder is committed to excellence in all aspects of personal and academic life. Alcohol abuse and misuse is a significant impediment to achieving this excellence. Therefore, CU-Boulder permits only responsible, legal consumption of alcohol.

The university complies with all federal, state and local laws concerning alcohol and illegal drugs. As a CU-Boulder student, you are responsible for acquainting yourself with the laws and university policies regarding alcohol and illegal drugs.

Alcohol Policies

The policies listed below apply to the Boulder campus and to university-sponsored activities at off-campus locations. Administrators, alumni, faculty, guests, staff and students must adhere to all applicable state and local laws and university regulations related to the possession, sale and use of alcoholic beverages. Those persons or organizations making decisions that control the service of alcoholic beverages are responsible for compliance with applicable laws and university policies.

Standards of Conduct

The information contained within Students' Rights and Responsibilities Regarding Student Conduct applies to all students at CU-Boulder regardless of designation, program, or residence. The code is also available online at http://www.colorado.edu/studentaffairs/studentconduct. To obtain a copy of the entire publication, contact the Office of Student Conduct, Regent Administrative Center, room 206. 303-492-5550.

The regulations apply primarily to acts of misconduct occurring on university premises. However, violations of standards occurring off campus and that have, or may threaten to have, a significant impact on the university's mission or activities, or on the health, safety, or security of the university and members of the university community, fall within the jurisdiction of the Office of Student Conduct and might lead to disciplinary action. For this reason, the university adjudicates off-campus cases that are felt to impact the university's educational mission and/or the health and safety of members of the community. These cases have included distribution/sale of drugs or alcohol and assaults, and have often resulted in sanctions of suspension.

It should be noted that in the case of a student who is found responsible for endangering the health, safety, or welfare of an individual through the provision of alcohol or other drugs in violation of state and federal laws, the minimum disciplinary sanction shall be suspension.

Students can have fun, but in a responsible way so that the safety of others is not in danger. In effect, a student would not face suspension for first-time illegal possession or consumption of alcohol, but the university would hold accountable any student who provided alcohol or other drugs in violation of state and federal laws and as a result caused harm or potentially endangered another person.

Laws Related to Alcohol Use and Sale

1. The sale of alcoholic beverages is prohibited except in designated areas at times and dates licensed by the Colorado State Department of Revenue.

2. Persons under 21 years of age cannot legally possess or consume malt beverages, fermented malt liquor or vinous or spirituous liquor. The furnishing of alcoholic beverages to underage persons is prohibited.

3. No person under legal drinking age nor any obviously intoxicated person shall be furnished, served or given an alcoholic beverage.

4. Alcohol cannot be consumed or carried in open containers on any street, sidewalk, alley, automobile or public area.

For the University of Colorado's alcohol service and alcohol events policy, approved January 1, 2012, please refer to: http://www.colorado.edu/policies/alcohol and http://www.colorado.edu/events/plan/alcohol.

b. Statement Addressing Illegal Drugs

The sale, manufacture, distribution, use, and/or possession of illegal drugs is prohibited. Students accused or suspected of violating the university's drug policy may be referred to the Office of Student Conduct for disciplinary action.

Contact the Office of Student Conduct at 303-492-5550 for more information concerning the university's drug policy and disciplinary procedures, as well as students' rights within the disciplinary procedures.

Note: Please check the Office of Student Conduct website at http://www.colorado.edu/studentaffairs/studentconduct.

In accordance with the Safe and Drug-Free Schools and Communities Act, the Department of Human Resources sends information annually to all campus employees regarding the campus drug and alcohol policy. Information about this policy can be found at http://hr.colorado.edu/Pages/Alcohol-and-Drug-Policy.aspx.

c. Drug and Alcohol Abuse Education Programs

The university offers a variety of drug and alcohol-abuse education programs for students and employees. For information on these programs and other resources, visit http://aod.colorado.edu/resources or http://counseling.colorado.edu, which contains CU-Boulder's Drug and Alcohol Abuse Prevention Program, pursuant to the Higher Education Opportunity Act.

10. <u>CAMPUS FACILITIES</u>

a.   Statement Addressing Access to Campus Facilities
   i.   Residence Halls

All residence hall doors that lead to living areas are locked 24 hours a day. The lobbies or common areas of residence halls are open from 7 a.m. to midnight. During these hours, a resident may enter the hall through the lobby or common area or use an access card to enter the hall through several outside doors. Access to residence halls is restricted to residents and guests. Friends and guests of a resident may enter the lobby or common areas and use a house phone to contact the resident they are visiting. The resident then may admit the guest. Please help maintain high security by not admitting unescorted guests. Residents should never allow strangers to follow them through locked security doors into their residence hall.

At check in, residents are provided with keys for their room, mailbox and the outside doors of their hall. Keys may be metal keys, electronic access cards or a combination of both. Outside doors to residence halls should never be propped open, and malfunctioning doors should be reported to the hall office. Residents are advised to lock their rooms whenever they leave and to carry their key/access card at all times.

All residence hall keys remain the property of the university, and duplication of residence hall keys is prohibited. It is against residence hall policy for people to have residence hall keys that were issued in someone else's name. Only original university keys are accepted when residents check out of the halls. If a resident loses his or her keys, the lock on the room door is changed at the resident's expense. It is the responsibility of the resident to notify the residence hall office if keys have been lost.

ii. Campus Buildings

As a member of the campus community, you (as well as university guests and visitors) have access to most campus buildings and facilities during regular hours (Monday through Friday) and for scheduled events on Saturdays and Sundays, excluding most holidays. UCPD's Community Safety Operations is responsible for locking and unlocking designated university buildings and for patrols of campus grounds and buildings. If you need assistance in gaining authorized entry outside of business hours to a university building or room and no other help is available, you may call UCPD at 303-492-6666.

b. Statement Addressing Maintenance of Facilities and Security
i. Lighting

Exterior campus lighting is essential in creating a safe campus environment. Motor vehicle parking lots and structures, main pedestrian walkways and bike paths, and most campus building exteriors are lighted all night long. Maintenance, custodial, police, parking and residence hall personnel advise the Facilities Management service desk on a daily basis of any lighting outages that occur. Exterior lighting receives periodic inspections to identify any unreported lighting failures. These failures are assigned a high priority in the high-voltage electrical shop and are normally repaired within 24 to 48 hours.

ii. Trees, Vines, and Shrubs

The campus groundskeepers trim trees, vines, shrubs and other vegetation on a regular basis to enhance campus security. Obstructing vegetation is trimmed away from pedestrian walkways, building entrances, windows and lighting fixtures. Building proctors are encouraged to report any specific concerns regarding vegetation to the Facilities Management service desk.

iii. Doors and Locks

University police officers and Community Safety Operations personnel regularly patrol the exterior and interior of campus buildings throughout the night, on weekends and during holidays. These officers report door lock and security hardware failures to Facilities Management on a daily basis.

11. CAMPUS RESOURCE ORGANIZATIONS
a. Counseling

Counseling and Psychological Services (CAPS) offers free individual and group counseling and workshops for all CU-Boulder students. All contacts are confidential. Walk-in services are available from 10 a.m. to 4 p.m. Monday through Friday — no appointment needed. CAPS provides free consultation about any student of concern to students, staff, faculty and parents. Call anytime. Need to talk to someone after hours? If you are a CU-Boulder student or if you need to discuss concerns about a CU-Boulder student that cannot wait until business hours, call the main number at **303-492-6766** and press "2" to speak to a mental health professional.

Counseling and Psychological Services: 303-492-6766

The Faculty and Staff Assistance Program can be reached at 303-492-3020 and is located at 3100 Marine Street, ARC Building, 3rd Floor, Room A353. 565 UCB. Its website is http://hr.colorado.edu/fsap/

FSAP provides short-term counseling for faculty and staff as individuals, couples and families. FSAP provides supervisors with consultation services. Also provides workshops on communication, team-building, Myers-Briggs, etc. Also provides conflict resolution and mediation. FSAP services are confidential.

FSAP provides up to six sessions per individual per year for those clients appropriate for a short-term therapeutic model. For those needing longer team care (e.g., chronic mental illness, high risk for suicide, personality disorders, or others needing long-term care), FSAP helps clients find resources in the community to obtain longer-term counseling.

b.   Mental Health

Suicidal thoughts — your own or a friend's — are cause for serious concern. Suicide is the second ranking cause of death for college-age students, and all warning signs must be taken seriously. A person who is suicidal often feels depressed, lonely and isolated from friends and family. A change in sleep patterns, loss of interest in activities and friends, and changes in lifestyle are some additional indicators of suicidal tendencies. If you find yourself or a friend exhibiting these behaviors, seek help immediately!

http://studentlife.colorado.edu/tag/counseling/

Boulder Community Mental Health Emergency Line: 303-440-1037

Psychological Health and Psychiatry: 303-492-5101

c. Other Student Services

Disability Services' mission is to provide students with disabilities the tools, reasonable accommodations, and support services to participate fully in the academic environment. Furthermore, their mission is to promote an accessible and culturally sensitive campus through outreach and by building partnerships within the university community and beyond.

Since its creation in 1992, the Chancellor's Standing Committee on Gay, Lesbian, Bisexual and Transgender Issues has realized several major initiatives benefiting the university, including a certificate program in Lesbian, Gay, Bisexual and Transgender Studies, domestic partner health insurance, an LGBT alumni association chapter, and more. The Gay Lesbian Bisexual Transgender (GLBT) Resource Center offers general support for the GLBT community, networking for GLBT groups, scholarship opportunities, coordination assistance for GLBT campus events, a resource library and a gathering space. The center also arranges educational programs including awareness events, speaking engagements, and trainings. The center is a resource for all students, faculty, staff and alumni.

Wardenburg Health Center is a comprehensive on-campus health care facility specializing in the needs of CU-Boulder students. All fee-paying students and their spouses/domestic partners may use the health center, regardless of insurance coverage. However, Wardenburg will only bill the university-sponsored

health plans. Wardenburg offers medical care, psychological and psychiatric care, women's health services, sports medicine services, diagnostic services and health education resources. Wardenburg is centrally located on campus near Imig Music (search the campus map for Wardenburg Student Health Center at http://www.colorado.edu/campusmap/.

Women on campus can find many services geared to their needs at the Women's Resource Center.

•Child Care: CU-Boulder Children's Center: 303-492-6185

•Gay Lesbian Bisexual Transgender (GLBT) Resource Center: 303-492-1377

•Office of Victim Assistance: 303-492-8855

•Wardenburg Health Center: Women's Health Services: 303-492-2030

•CU-Boulder Community Health: 303-492-2937

2012 Annual Fire Safety Report

Reporting Year 2011

Prepared by Fire- and Life- Safety Group (FLS)

University of Colorado **Boulder**

Table of Contents

Introduction

On August 14, 2008 the Higher Education Opportunity Act of 2008 was signed by President George W. Bush. In order to comply with this act and to better inform University of Colorado students, prospective students, and parents of how fires affect university residential facilities, the Fire- and Life-Safety Group (FLS) has compiled all required fire statistics and fire safety information for on-campus student housing facilities into the 2011 Annual Fire Safety Report. Additional campus fire and life safety policies can be found at the following website:

www.colorado.edu/facilitiesmanagement/pdc/safety/index.html

Description of Fire Safety Systems for On-Campus Student Housing Facilities

Table 1 below describes the safety systems in place at each of the residence halls at the University of Colorado Boulder. It also includes information on university owned family and apartment housing. All buildings also have portable fire extinguishers sized and located in accordance with adopted building code and fire code. Each facility also has emergency evacuation plans in place indicating locations of exits, manual fire alarm boxes, and portable fire extinguishers.

Table 1

On-Campus Resident Halls	Fire-sprinkler protection	Single-Station Smoke Alarms (not centrally monitored)	System Smoke Detection (monitored by building fire alarm system)	Date of Fire Drills Performed	
				Spring Semester 2011	Fall Semester 2011
Aden Hall	Yes	Yes	Yes	2/23/11	8/31/11
Andrews Hall	Yes	Yes	Yes	2/16/11	9/14/11
Arnett Hall	Yes	Yes	Yes	2/16/11	9/14/11
Baker Hall	Yes	Yes	Yes	3/9/11	9/21/11
Bear Creek Apartments	Yes	Yes	Yes	No drills performed	No drills performed
Bear Creek Commons	Yes	Yes	Yes	No drills performed	No drills performed
Brackett Hall	Yes	Yes	Yes	2/23/11	8/31/11
Buckingham Hall	Yes	Yes	Yes	2/16/11	9/14/11

Cheyenne Arapaho Hall	Yes	Yes	Yes	1/19/11	9/7/11
Cockerell Hall	Yes	Yes	Yes	2/23/11	8/31/11
Crosman Hall	Yes	Yes	Yes	2/23/11	8/31/11
Darley North Hall	Yes	Yes	Yes	2/3/11	8/24/11
Darley South Hall	Yes	Yes	Yes	2/3/11	8/24/11
Farrand Hall	Yes	Yes	Yes	1/14/11	9/7/11
Hallet Hall	Yes	Yes	Yes	2/23/11	8/31/11
Kittredge West	Yes	Yes	Yes	2/16/11	9/24/11
Libby Hall	Yes	Yes	Yes	2/16/11	9/7/11
Reed Hall	Yes	Yes	Yes	2/23/11	8/31/11
Sewall Hall	Yes	Yes	Yes	3/9/11	9/21/11
Smith Hall	Yes	Yes	Yes	Under construction/ Not occupied	9/24/11
Sterns East	Yes	Yes	Yes	2/9/11	8/24/11
Sterns West	Yes	Yes	Yes	2/9/11	8/24/11
Willard Hall	Yes	Yes	Yes	2/9/11	8/24/11
Williams Village North	Yes	Yes	Yes	Under construction/ Not occupied	8/24/11

On Campus Family Housing Apartments and Homes	Fire-sprinkler protection	Single-Station Smoke Alarms (not centrally monitored)	System Smoke Detection (monitored by building fire alarm system)	Date of Fire Drills Performed	
				Spring Semester 2011	Spring Semester 2011
Athens Court	Yes	Yes	Yes	No drills performed	No drills performed
Athens North Bldg	Yes	Yes	Yes	No drills performed	No drills performed
Expansion	No	Yes	No	No drills performed	No drills performed
Faculty/Staff	Yes	Yes	No	No drills performed	No drills performed
Newton Court	No	Yes	No	No drills performed	No drills performed
Marine Court	Yes	Yes	Yes	No drills performed	No drills performed
Smiley Court	Partial – All B Buildings	Yes	Yes – B Buildings	No drills performed	No drills performed

Number of Fire Drills Performed

Fire drills are performed in Group R-2 residential occupancies once per semester (twice per calendar year). Refer to Table 1 in previous section for dates of each fire drill performed.

Fire Safety Policies in Student Housing Facilities

A full list of policies in student housing facilities and procedures that promote fire safety can be found at: www.colorado.edu/facilitiesmanagement/pdc/safety/documents/firesafetyintheresidencehalls.pdf

Portable Electric Appliances

Electrical appliances that can generate heat or malfunction should never be left unattended. They should be unplugged after use and not stored until they are cool enough to touch. Personal portable electric heaters should not be used except under extraordinary circumstances and after conditional written approval by the Department of Housing and the Campus Fire Marshal. UL listed baseboard heaters distributed by the Department of Housing are acceptable provided the circuits are not overloaded and other safety precautions are observed.

Smoking

All residence halls are designated as completely smoke free. Smoking is not permitted in residential or common areas of the residence halls. Smoking is permitted outside the residence halls 25 feet away from entrances, windows, vents or any other area where the smoke may impact other community members. Careless disposal of matches and cigarette butts is a common cause of fire. Use caution when disposing of such items.

If living in off-campus rentals, avoid smoking on all type of combustible furniture. Smoking in bed is extremely dangerous and is one of the primary causes of fires in living areas. Also please ensure that a sufficient number of ashtrays are provided and that ashtrays are emptied on a regular basis and when necessary.

Open flames

Many fires occurring in residence hall are a result of burning candles. Camp stoves, open coil heating or cooking elements, kerosene lamps, etc., can be extremely hazardous. These open flame devices are not permitted in student rooms. Similarly, burning incense is not allowed. Cooking on barbecue grills and hibachis is not allowed in or around the halls. Activities such as making candles or waxing skis are not permitted in your room or areas in the halls other than those designated by the Department of Housing and approved by the Campus Fire Marshal.

Procedures for Student Housing Fire Evacuation

In the event of a fire, all building occupants are instructed to always evacuate the building promptly via the nearest clear exit and to remain in the designated area outside the building until they are given the word to re-enter the building. Staff and residents have been made aware of manual fire alarm box locations within the facility and the fire alarm system may be activated while exiting the building, but in no case should residents jeopardize their safety to activate the alarms. Once outside the building, the fire should be reported by dialing 9-1-1.

The following fire emergency instructions are posted in each student room.

If You Hear a Fire Alarm

1. Immediately evacuate the building via the shortest and safest route. Do not use elevators.
2. If you notice smoke, use the alternative escape route.
3. Test doors with the back of your hand before opening them. If the door is warm or if you notice smoke, use an alternative escape route. Check paths for safety before proceeding and close doors behind you.
4. Crawl low if you have to go through smoke.
5. Go to a safe area or to a pre-assigned exterior area for your building.
6. If you suspect that someone is missing or trapped, contact the emergency personnel outside the building.
7. If you are trapped during a fire emergency, close all doors between you and the fire. Stuff cracks around the doors to keep out smoke. Wait at a safe window and signal/call for help. If there is a phone in the room, call the fire department or **911** and tell them exactly where you are.
8. Stop, Drop and Roll if you clothing catches fire.

If You Discover a Fire

1. Leave the fire area and close the door to the area.
2. Sound the fire alarm.
3. Immediately evacuate the building via the shortest and safest route. (Proper use of fire extinguishers within extinguisher limits and by trained individuals is optional but should not be attempted until building alarm is actuated and people are evacuated.
4. Do not use elevators. A fire can disrupt the operation of elevators and trap occupants inside.
5. If you notice smoke, use the alternate escape route.
6. Test doors with the back of your hand before opening them. If the door is warm or if you notice smoke, use an alternative escape route. Check paths for safety before proceeding and close doors behind you.
7. Crawl low if you have to go through smoke.
8. Go to a safe area or to a pre-assigned exterior area for your building.
9. From the nearest phone in a safe area, call 911.
10. Await emergency response personnel at safe location and direct them to the scene.

11. If you suspect that someone is missing or trapped, contact the emergency personnel outside the building.
12. If you are trapped during a fire emergency, close all doors between you and the fire and stuff cracks around the doors to keep out smoke. Wait at a safe window and signal/call for help. If there is a phone in the room, call the **911** and tell them exactly where you are.
13. Stop, Drop and Roll if your clothing catches fire.

Once You Have Evacuated

1. From the nearest phone in the safe area, call 911.
2. If you suspect that someone is missing or trapped, contact firefighters on scene or at the fire engine, police officers, or ambulance personnel.
3. Await emergency response personnel at a safe location and direct them to the scene. Report the fire to the hall office or the nearest available resident advisor. Do not reenter the building until instructed to do so by the fire department.
4. Follow directions of fire and police personnel and the housing staff.
5. Report to the person who is taking roll.
6. Never reenter the building to save your personal belongings.
7. Stay calm.

Fire Safety Education and Training Programs

RA Academy

The Resident Advisor (RA) Fire Academy is held each August at the University of Colorado Boulder. The program is run by Boulder Fire-Rescue and is design the help teach student staff about fire safety and lead effectively during emergencies. Included in this training is: fire extinguisher techniques and practice; smoke tower evacuation through non-toxic theatrical smoke to teach the importance of evacuating immediately, scavenger hunt activity through the burn building to demonstrate the importance of clear and accurate "pass-on" messages, and group classroom scenarios on what to do while waiting for emergency personnel to arrive. Kim Scott, Boulder's Fire Safety Education Coordinator, organizes this event and can be contacted at ScottK@bouldercolorado.gov

Leadership Fire Academy

The Boulder Fire Department hosts the annual Leadership Fire Academy the second week of September at the University of Colorado Boulder. The Leadership Academy trains student leaders from sororities, fraternities, student government and other influential student organizations in hopes of giving them life-saving information to share with their peers. These students learn the importance of evacuation strategies, fire behavior in structures, how to properly use a fire extinguisher, and familiarity with search and rescue techniques used by firefighters. During the academy, students are assigned to work in a "fire crew" that is placed in situations that require teamwork and cooperation in order to overcome simulated fire emergencies.

The crews will rotate through various activities including:

- A five-story evacuation simulation
- A hose station requiring them to connect a hose to a hydrant
- Pull hose from a truck and charge a water line
- Fire extinguisher use
- A search and rescue station where students will retrieve a rescue mannequin from a building wearing full firefighting gear.

This program is a joint venture of Boulder Fire Rescue Safety Education and University of Colorado Boulder Office of Student Affairs. It represents an ongoing collaboration between City and University leaders on important safety issues. Kim Scott, Boulder's Fire Safety Education Coordinator, organizes this event and can be contacted at SottK@bouldercolorado.gov.

Community Living Agreement Workshop (CLAW)

At the beginning of the fall semester, fire safety information, and information regarding common fire hazards/safety violations are addressed with residents. Each Resident Advisor (RA) will address fire safety as part of their Community Living Agreement Workshop (CLAW). Similar information relating to the hazards of fires in residence halls is repeated to residents during the academic year. This may be relayed to residents via newsletters, fliers, or by special memoranda to residents coordinated through the Associate Director.

Fire Reporting

Per federal law, University of Colorado Boulder is required to annually disclose statistical data on all fires that occur in on-campus student housing facilities. The following directions are for use by CU-Boulder faculty, staff, students, and visitors, for ensuring that the proper authorities are contacted when a fire occurs.

Emergency Procedure:

These directions are specifically for when a small fire has been discovered even if it is extinguished before the fire department is called. Please note that the Boulder Fire Department needs to be called (dial 9-1-1) for any fire accidents on campus, no matter how small it may be.

1. Contact 9-1-1, even if the fire appears to be extinguished. If using a non-campus (cell) phone, mention that you are calling from CU boulder.
2. Wait, in a safe location, for the fire department to arrive.

Non-Emergency Procedure:

Listed below is the procedure for reporting fires that have already been extinguished or where evidence of an extinguished fire exists. These are for fires for which you are unsure whether Facilities Management may already be aware. If you find evidence of a fire or if you hear about such a fire, please contact the following:

1. Contact the Facilities Management Center at (303) 492-5522.
   - Inform them of your location, the fire location and whether you believe it has been extinguished.
   - Inform the service desk if a fire extinguisher was discharged during the fire and request a replacement extinguisher as soon as possible.
   - Provide them with the location of this extinguisher.

All calls related to fire incidents received by the Facilities Management Service Desk are routed to the Campus Police and the Boulder Fire Department for response by the emergency/first responders on duty. The Service Center Supervisor, Sharon Rice relays immediate information to the Campus Fire Marshal. Susan Matthews, Records Manager, forwards incident reports to the Campus Fire Marshal. Annually, fire alarm statistics are compiled by Charles Molocznik, Work Management Services Manager, and forwarded to the Campus Fire Marshal.

Sharon Rice Service Center Supervisor Facilities Management	Susan Matthews Records Manager Department of Public Safety	Charles Molocznik Work Management Services Manager Facilities Management/Operations

Zachary Niehues
Campus Fire Marshal
Facilities Management
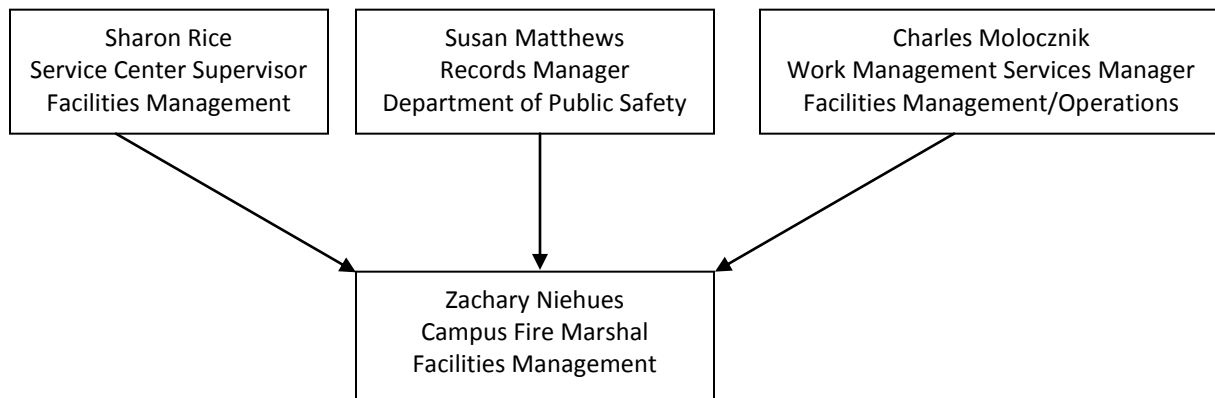
Plans for Future Improvement

In an effort to promote safety, new campus buildings will continue to be constructed in full compliance with building and fire codes. We continue to improve fire safety features in older buildings as we request funds and they become available, e.g., fire sprinklers are continuously installed in many older buildings, stairwells are being enclosed, etc. These actions will greatly increase student and staff safety, and in the regrettable event of a fire, will reduce the extent and severity of the emergency.

Specific goals towards this plan for improvements include:

1. Provide fully supervised automatic fire sprinkler coverage for the following buildings
   a. Student Recreation Center (REC – 384)
   b. University Club (CLUB – 202)
   c. McKenna Languages Bldg (MKNA – 237)
   d. Economics Building (ECON – 215)

e.   Education Building (EDUC – 217)
        f.   Denison Arts & Sciences Building (DEN – 207)
        g.   Litman Research Lab No. 1 (LITR – 566)
        h.   Science Learning Laboratory (SLL – 576)
        i.   Housing System Service Center (HSSC – 575)
    2. Implement an integrated fire alarm/mass notification system on campus using a combination of
        new and existing infrastructure.

Fire Statistics

The University of Colorado at Boulder maintains a written fire log that records any fire that occurs in an
on-campus student housing facility. To view a hard copy of the current Fire Log, please contact the
Campus Fire Marshal at (303) 492-4042. An up-to-date electronic version of this Fire Log is accessible
anytime at the following link:

Fire Log 2011:
http://www.colorado.edu/facilitiesmanagement/pdc/safety/documents/FireLog_2011.pdf

Fire Log 2010:
http://www.colorado.edu/facilitiesmanagement/pdc/safety/documents/FireLog_2010.pdf

Fire Log 2009:
http://www.colorado.edu/facilitiesmanagement/pdc/safety/documents/FireLog_2009.pdf

Additionally, annual fire statistics are compiled for every on-campus student house facility. An
electronic copy is accessible anytime at the following link:

Fire Statistics 2011:
http://www.colorado.edu/facilitiesmanagement/pdc/safety/documents/FireStatistics_2011.pdf

Fire Statistics 2010:
http://www.colorado.edu/facilitiesmanagement/pdc/safety/documents/FireStatistics_2010.pdf

Fire Statistics 2009:
http://www.colorado.edu/facilitiesmanagement/pdc/safety/documents/FireStatistics_2009.pdf

The three most recent years[1] are included within Appendix A of this report.

---

[1] The fire safety disclosure provisions in HEA went into effect on Aug. 14, 2008. Regulations were issued on Oct.
29, 2009

Appendix A – Annual Fire Statistics 2009 – 2011

Residential Facility	Total Fires in Each Building	Fire Number	Cause of Fire	Number of Injuries That Required Treatment in a Medical Facility	Number of Deaths Related to a Fire	Value of Property Damage Caused by Fire
CU Fire Statistics Report 2011						
Residence Halls						
Aden Hall (ADEN)	0		n/a	0	0	n/a
Andrews Hall (ANDS)	0		n/a	0	0	n/a
Arnett Hall (ARNT)	0		n/a	0	0	n/a
Baker Hall (BKER)	0		n/a	0	0	n/a
Bear Creek Apartments (BCAPB)	0		n/a	0	0	n/a
Bear Creek Commons (BCC)	0		n/a	0	0	n/a
Brackett Hall (BRKT)	0		n/a	0	0	n/a
Buckingham Hall (BUCK)	0		n/a	0	0	n/a
Cheyenne Arapaho Hall (CHEY)	1	1	Arson	0	0	n/a
Cockerell Hall (CKRL)	0		n/a	0	0	n/a
College Inn (CICC)*	0		n/a	0	0	n/a
Crosman Hall (CROS)	0		n/a	0	0	n/a
Darley North Hall (DLYT)	0		n/a	0	0	n/a
Darley South Hall (DLYT)	0		n/a	0	0	n/a
Farrand Hall (FRND)	0		n/a	0	0	n/a
Hallet Hall (HLET)	0		n/a	0	0	n/a
Kittredge West (KITW)	0		n/a	0	0	n/a
Libby Hall (LIBY)	0		n/a	0	0	n/a
Reed Hall (REED)	0		n/a	0	0	n/a
Sewell Hall (SWLL)	0		n/a	0	0	n/a
Smith Hall (SMTH)	0		n/a	0	0	n/a
Stearns East (STRN)	0		n/a	0	0	n/a
Stearns West (STRN)	0		n/a	0	0	n/a
Willard Hall (WLRD)	0		n/a	0	0	n/a
Williams Village North (WVN)**	0		n/a	0	0	n/a
Family Housing Apartments and Homes						
Athens Court (ATCT)	0		n/a	0	0	n/a
Athens North Court (ATHN)	0		n/a	0	0	n/a
Faculty/Staff Court (FACT)	0		n/a	0	0	n/a
Newton Court (NTCT)	0		n/a	0	0	n/a
Marine Court (MRCT)	0		n/a	0	0	n/a
Smiley Court B1 (SMCTB1)	0		n/a	0	0	n/a
Smiley Court B2 (SMCTB2)	0		n/a	0	0	n/a
Smiley Court B3 (SMCTB3)	0		n/a	0	0	n/a
Smiley Court B4 (SMCTB4)	0		n/a	0	0	n/a

* College Inn Closed at start of semester Fall 2011

** Williams Village North opened at start of semester Fall 2011

CU Fire Statistics Report 2010						
Residential Facility	Total Fires in Each Building	Fire Number	Cause of Fire	Number of Injuries That Required Treatment in a Medical Facility	Number of Deaths Related to a Fire	Value of Property Damage Caused by Fire
Residence Halls						
Aden Hall (ADEN)	0		n/a	0	0	n/a
Andrews Hall (ANDS)	0		n/a	0	0	n/a
Arnett Hall (ARNT)	0		n/a	0	0	n/a
Baker Hall (BKER)	0		n/a	0	0	n/a
Bear Creek Apartments (BCAPB)	0		n/a	0	0	n/a
Bear Creek Commons (BCC)	0		n/a	0	0	n/a
Brackett Hall (BRKT)	0		n/a	0	0	n/a
Buckingham Hall (BUCK)	0		n/a	0	0	n/a
Cheyenne Arapaho Hall (CHEY)	0		n/a	0	0	n/a
Cockerell Hall (CKRL)	0		n/a	0	0	n/a
College Inn (CICC)	0		n/a	0	0	n/a
Crosman Hall (CROS)	0		n/a	0	0	n/a
Darley North Hall (DLYT)	0		n/a	0	0	n/a
Darley South Hall (DLYT)	0		n/a	0	0	n/a
Farrand Hall (FRND)	0		n/a	0	0	n/a
Hallet Hall (HLET)	0		n/a	0	0	n/a
Kittredge West (KITW)	0		n/a	0	0	n/a
Libby Hall (LIBY)	0		n/a	0	0	n/a
Reed Hall (REED)	0		n/a	0	0	n/a
Sewell Hall (SWLL)	0		n/a	0	0	n/a
Smith Hall (SMTH)	0		n/a	0	0	n/a
Stearns East (STRN)	1	1	Someone stuck a piece of paper in smoke detector and set it on fire	0	0	$0-$99
Stearns West (STRN)	0		n/a	0	0	n/a
Willard Hall (WLRD)	0		n/a	0	0	n/a
Family Housing Apartments and Homes						
Athens Court (ATCT)	0		n/a	0	0	n/a
Athens North Court (ATHN)	0		n/a	0	0	n/a
Faculty/Staff Court (FACT)	0		n/a	0	0	n/a
Newton Court (NTCT)	0		n/a	0	0	n/a
Marine Court (MRCT)	0		n/a	0	0	n/a
Smiley Court B1 (SMCTB1)	0		n/a	0	0	n/a
Smiley Court B2 (SMCTB2)	0		n/a	0	0	n/a
Smiley Court B3 (SMCTB3)	0		n/a	0	0	n/a
Smiley Court B4 (SMCTB4)	0		n/a	0	0	n/a

CU Fire Statistics Report 2009						
Residential Facility	Total Fires in Each Building	Fire Number	Cause of Fire	Number of Injuries That Required Treatment in a Medical Facility	Number of Deaths Related to a Fire	Value of Property Damage Caused by Fire
Residence Halls						
Aden Hall (ADEN)	0		n/a	0	0	n/a
Andrews Hall (ANDS)	0		n/a	0	0	n/a
Arnett Hall (ARNT)	0		n/a	0	0	n/a
Baker Hall (BKER)	0		n/a	0	0	n/a
Bear Creek Apartments (BCAPB)	0		n/a	0	0	n/a
Bear Creek Commons (BCC)	0		n/a	0	0	n/a
Brackett Hall (BRKT)	0		n/a	0	0	n/a
Buckingham Hall (BUCK)	0		n/a	0	0	n/a
Cheyenne Arapaho Hall (CHEY)	0		n/a	0	0	n/a
Cockerell Hall (CKRL)	0		n/a	0	0	n/a
College Inn (CICC)	0		n/a	0	0	n/a
Crosman Hall (CROS)	0		n/a	0	0	n/a
Darley North Hall (DLYT)	0		n/a	0	0	n/a
Darley South Hall (DLYT)	0		n/a	0	0	n/a
Farrand Hall (FRND)	0		n/a	0	0	n/a
Hallet Hall (HLET)	0		n/a	0	0	n/a
Kittredge West (KITW)	0		n/a	0	0	n/a
Libby Hall (LIBY)	0		n/a	0	0	n/a
Reed Hall (REED)	0		n/a	0	0	n/a
Sewell Hall (SWLL)	0		n/a	0	0	n/a
Smith Hall (SMTH)	0		n/a	0	0	n/a
Stearns East (STRN)	0		n/a	0	0	n/a
Stearns West (STRN)	0		n/a	0	0	n/a
Willard Hall (WLRD)	0		n/a	0	0	n/a
Family Housing Apartments and Homes						
Athens Court (ATCT)	0		n/a	0	0	n/a
Athens North Court (ATHN)	0		n/a	0	0	n/a
Faculty/Staff Court (FACT)	0		n/a	0	0	n/a
Newton Court (NTCT)	0		n/a	0	0	n/a
Marine Court (MRCT)	0		n/a	0	0	n/a
Smiley Court B1 (SMCTB1)	0		n/a	0	0	n/a
Smiley Court B2 (SMCTB2)	0		n/a	0	0	n/a
Smiley Court B3 (SMCTB3)	0		n/a	0	0	n/a
Smiley Court B4 (SMCTB4)	0		n/a	0	0	n/a