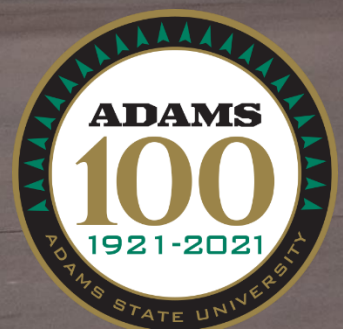


ADAMS STATE UNIVERSITY

2021 Annual Security & Fire Safety Report

Statistics for 2018, 2019 & 2020



The information in this report is provided in compliance with federal law known as the Jeanne Clery Disclosure of Security Policy & Campus Crime Statistics Act, & Violence Against Women Act (VAWA).

Overview

& acknowledgements

The ASU Clery Compliance Office publishes this annual report to inform ASU students, staff, faculty and visitors about campus security policies, the multitude of ways one may engage in the safety and security of themselves and our campus, as well as to apprise grizzlies of important procedures and the initiatives ASU takes to prevent and respond to crime or emergencies, and ensure a secure, healthy and enjoyable experience for the Adams State family.

While the Adams State University Police Department works ardently to promote a safe environment, campus safety is most definitely a shared responsibility. We ask that as every person on campus uses reason, caution and remains alert, that they take some time to familiarize themselves with the important information outlined in this report.

The full text of this publication may be found on the ASU website at www.adams.edu/police/. Prospective students, employees and others may obtain a hard copy of this Annual Security Report by contacting the ASU Clery Compliance Office at 719.587.8224, SUB-325, delilahchavez@adams.edu.

Detailed maps & contact information for campus and area emergency agencies may be found at the end of this report on pages 55, 67 & 68.

Contact information for counselors and resources at ASU is listed in the "Support Resources" section of this report on page 31.

Anti-discrimination

Adams State University prohibits and will not tolerate discrimination or retaliation that violates federal or state law, or the Universities discrimination policies. The University does not discriminate on the basis of race, age, color, religion, national origin, gender, sexual orientation, sex, veteran status or disability. The University complies with Titles VI and VII of the Civil Rights Act of 1964, the Civil Rights Act of 1991, the Education Amendments of 1972 (Title IX), the Age Discrimination in Employment Act of 1973, the Americans with Disabilities Act, Executive Order 11246, and Section 24-34-301 C.R.S. et seq. section 504 of the Rehabilitation Act of 1973.

Land Acknowledgement

We, the Adams State University community, gratefully acknowledge the Indigenous peoples on whose ancestral lands we gather. This beautiful San Luis Valley is sacred to many Indigenous nations, including the Utes, Jicarilla Apaches, Comanches, Kiowas, Arapahoe, Cheyenne, Navajo Nation, Pueblos, and all other First peoples who once made this valley their home. We honor the diverse communities that historically dwelled here and those who currently reside in the San Luis Valley. We know that honoring these lands is a reflective process that demands continued engagement and action. May we always remember the journey of the past peoples who called this valley: "Home."

Español

Nosotros, la comunidad de Adams State University, reconocemos con gratitud a los pueblos indígenas en cuyas tierras ancestrales nos juntamos. Este hermoso Valle de San Luis es sagrado para diversas naciones indígenas, incluidos los Nuchu (Yutas), Pueblos, Abáachi (Apaches Jicarilla), Numunu (Comanches), Ka'igwu (Kiowas), Inuna-Ina (Arapajó), Tsistsistas (Cheyenes), Diné (Navajos) y todos los otros pueblos originarios que creaban un hogar en este valle. Honramos a la diversidad de comunidades que históricamente moraban aquí, y a aquellos que hoy en día viven en el Valle de San Luis. Sabemos que honrar a las tierras es un proceso reflexivo que demanda un continuo compromiso y acción. Sea que recordemos siempre el viaje de los antepasados que llamaban a este valle: "Hogar."



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A message from the Office of Clery Compliance

Dear Adams State University Community:

At ASU, it is our mission to provide a safe and secure campus for all members of the of the Grizzly community. As a small, close-knit campus, we have worked hard to maintain a low rate of crime/incidents, however, there is always room for improvement, and a goal to bring those rates down even further, to keep our campus as protected as we can for the grizzlies pursuing their futures, those working hard to lead them to success, and the prospective students and employees who have yet to become a part of the Adams State family.

This goal depends on the participation of every student, staff member and guest on campus, as well as essential partnerships with local law enforcement and other committed agencies.

The Office of Equal Opportunity, in conjunction with the Adams State University Police Department and other university offices, and in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act and the Higher Education Opportunity Act, presents the following campus crime statistics and security material based on information reported to and received by the ASU Police Department, local law enforcement and other designated campus officials during the 2020 calendar year. This report is intended to disseminate important information designed to assist members of campus in maintaining a safe ASU community.

Please take a moment to familiarize yourself with the information in this report. In it, you will find safety-related policies and procedures, valuable support resources available on and around campus, facility access information, as well as methods for reporting crime and safety / prevention programs.

We thank you for taking the time to review this publication and encourage all to take an active part in the safety of themselves and others on campus. If you would like to learn more about this report, or ways you can get involved, please visit adams.edu/police/safety/.



Delilah Chavez
Director of Clery Compliance
Title IX Coordinator
Adams State University

Introduction

& intention

All members of the Adams State community serve a vital role in this objective and are imperative in fostering a safe living and learning environment. The efforts of our students, staff and visitors in personal, public & fire safety, combined with the ASU Police Department's intentional proactive and reactive engagement help cultivate a safe environment where all grizzlies can feel empowered and equipped to succeed in their work and education on campus.

Thank you for taking the time to review this Campus and Fire Safety informational handbook. The material in this report details the policies and procedures used by Adams State University staff and students to deter and respond to crime on and around campus, as well as the systems and educational components used to address fire safety. In it, you will find measures taken by ASU to assist you, our community, in managing safety on campus. You will also find suggestions on how you can increase your own personal safety, as well as the information

required by the Crime Awareness and Campus Safety Act of 1990.

As a small residential liberal arts school, Adams State University has been less susceptible to the kinds of violent crimes that are more prevalent in larger Metropolitan areas and at larger colleges and universities. However, despite our best efforts, and sitting in the heart of a valley of more than 24,000 people, crimes may occur. Therefore, campus safety is an ongoing priority, one ASU takes extremely seriously.

Responsibility for a crime lies solely with the person committing it; however, there are some ways individuals may reduce their risk of experiencing crime.

We encourage you to read and familiarize yourself with this report. It is our hope that your use of Adams State's facilities, programs and services mentioned in this handbook, along with your taking steps to increase personal safety, will help you to have an amazing experience at Adams State University and begin writing your *Great Story*.



The Clery Act

& its significance

In 1986, Jeanne Clery, a student of the private Lehigh University in Bethlehem, PA, endured a horrific rape and torture before being murdered after having been awakened in her dorm room. Ms. Clery was awakened by her killer, another LU student, while he was in the process of burglarizing her room. It was later found that the student had gained access to Jeanne's dorm room through three propped auto-lock doors.

Subsequently, Jeanne's parents became aware of numerous previous reports of propped doors, and as many as 38 violent crimes in the 3 years prior to her murder at Lehigh. Learning this, the Clerys believed that the University had a "rapidly escalating crime rate, which they didn't tell anybody about". The Clery family believed that campus crime statistics had been significantly underreported, and that their daughter would have been more cautious had she been better informed of the violent crimes at Lehigh University.



Connie and Howard Clery founded the nonprofit organization, the Clery Center for Security on Campus, and lobbied for tremendous policy changes, eventually becoming the Jeanne Clery Act, encouraging families, educators and lawmakers to have an open dialogue about campus safety and paving the way for higher education institutions to view crime and safety in a new light.

At Adams State, we consider every student, staff member and guest, family. We want to make sure no grizzly goes through the terror that Jeanne experienced, and that no family ever suffers the senseless loss of their loved one due to crime on campus. Our goal is to ensure the utmost safety and comfort of every campus community member by building empowerment through safety and awareness programs, education and understanding.

If ever you feel unsafe or uncomfortable on campus, please allow us to help by reporting to the ASU Police Department, the Clery Compliance Office or the Office of Student Affairs. Together, we will work to figure out a solution.

Annual Security

& Fire Safety Report

Because Adams State University receives financial aid under Title IV of the Higher Education Act of 1965, we are mandated to compile and publish an annual report disclosing information regarding safety-related policies and procedures. Additionally, ASU is required to provide statistics concerning the occurrence of certain criminal offenses by designated categories under the Crime Awareness and Campus Security Act of 1990. This report you are reading, the Annual Security and Fire Safety Report (ASFSR) must also include statements about campus law enforcement policies, campus security education and prevention

programs, alcohol and drug policies, sexual assault education, vehicles for reporting and procedures for handling sexually-based offenses. The data provided in the crime statistics division of this report reflect: (a) reports filed with the ASU Police Department or other Campus Security Authorities, (b) reports filed with the Alamosa Police Department and other law enforcement agencies with jurisdiction and (c) reports filed with the Alamosa County Sexual Assault Response Team (SART).

NOTE: Only numerical statistics are reported by the SART.

Reporting Crime *or Emergencies*

For the purposes of ensuring security on campus, disseminating timely warning alerts to the Adams community and for inclusion in daily and annual crime statistical disclosures, all crimes and emergencies should be reported as soon as possible to the ASU Police Department at 719.587.7901 #1 Petteys Hall (non-emergencies), 9-1-1 (emergencies only) or at "CODE BLUE" blue light phones located across the ASU campus. **Off-campus incidents should be reported to the Colorado State Patrol Dispatch at 719.589.5807.**

Crime Reporting & Police Relations

Maintaining a safe campus for students, staff members and visitors is always a top priority. To ensure effective crime prevention strategies are in place, it is crucial that we collect information pertaining to crimes occurring in and around campus. Along these lines, the ASU Police Department (ASU PD) works in accordance with local law enforcement agencies to share information regarding crimes that have occurred or patterns and trends posing potential threats to the Adams State community. **Any concerning activity or persons seen in ASU parking lots or loitering around vehicles, inside buildings or around residential halls should be reported to the ASU Police Department immediately. Furthermore, crimes may be reported to the following areas:**

<i>Vice President for Student Affairs</i> -----	719-587-7221
<i>Director, Counseling & Career Services</i> -----	719-587-7446
<i>Director, Housing and Residence Life</i> -----	719-587-7227
<i>Director, Title IX/OEO</i> -----	719-587-8213
<i>Director of Athletics</i> -----	719-587-7401

ASU Police Department

(ASU PD) Procedures, Certification & Jurisdiction

The Adams State U Police Department is committed to enhancing the quality of life of all grizzlies by ensuring a safe and secure educational and working environment by working closely with campus Residence Life, Facilities and Computing Services departments, as well as the ASU Counseling Center and Title IX / Clery offices to provide students and staff members with educational

assistance, service, support and emergency response; all while working fervently to maintain high-visibility patrol and best practices of community policing.

The ASU PD is a full-service police agency staffed with Colorado State certified peace officers and professional staff who are dedicated to providing a secure environment and

exceptional service to the Adams State community. The department is staffed 24 hours a day, 7 days a week and provides foot, bicycle, cart and motor vehicle patrol. Additionally, the ASU PD is equipped to review campus surveillance footage when necessary via the Closed-Circuit Television (CCTV) camera system.



Five full-time peace officers are assigned to provide safety and security services for ASU and have complete police authority to apprehend and arrest anyone involved in illegal acts on campus, as well as the surrounding City and County of Alamosa. These officers are POST-certified Police Officers, and have authority of arrest and direct radio communication with other local first responders. Furthermore, ASU Police Officers hold concurrent jurisdiction within the Alamosa city limits with the authority of enforcing City and Municipal Code as well as City of Alamosa Traffic Code.

If a University student commits minor offenses involving University rules or regulations, The ASU Police Department may also refer the

individual to the Office of Student Affairs or the Department of Residence Life for disciplinary action. Additionally, the ASU Police Department works closely with the Center for Restorative Programs (CRP) to provide supplementary corrective sanctions.

The ASU Police Department works hard to adhere to the philosophy of Community-Oriented Policing, focusing on maintaining strong interdepartmental relationships throughout campus, establishing mutual trust and respect among students and staff, and creating an atmosphere of understanding amid a diverse social, academic and cultural environment.



The Adams State Police Department is committed to providing the campus community with the highest degree of safety and service. It is the Department's goal to foster an environment that is safe and free from discrimination, hate and violence. Community-centered engagement, dialogue and collaboration, as well as outstanding customer service are a priority held close by each member of the ASU PD team.

To further this goal, the PD maintains Mutual Aid and Working Agreements with District 5 of the Colorado State Patrol, as well as the Alamosa Police Department and Sheriff's Office. Each of these departments augment the other within their jurisdictions to aid in the successful mutual investigation, arrest and prosecution of crimes affecting campus and its surrounding community. This network of support is reinforced by ASU PD personnel's attendance of monthly meetings and trainings alongside local law enforcement and first responder agencies to exchange objectives and obstacles and collaborate to create solutions.



Crime Reporting

& Resources

For the purposes of on-going prevention, timely warning and statistical disclosure, ASU urges students, faculty and staff to report all emergencies and crimes to the ASU Police Department accurately and in a prompt and timely manner. Students and employees may report a crime to the police, seek internal University support, and pursue judicial sanctions. The ASU PD is available to all community members. Once an incident is reported to any police department, including the ASU Police Department, the University has no control over the investigation or legal processes that may result. To contact the ASU PD, call 719-587-7901 or after hours, call the Colorado State Patrol dispatch at 719-589-5807. Emergencies should be reported by dialing 911 immediately or via any CODE BLUE emergency call box on campus.

Certain categories of crime often go unreported. The University has initiated programs, including online and in-person training, to encourage students and staff to recognize and report such crimes, especially those involving sexual misconduct, harassment and gender bias incidents, which are

significantly under-reported. For more information regarding these programs, please contact the Director of Clery Compliance at ext. 8224. The Adams State University Chief of Police may be reached at 719-587-7901 for any questions or concerns regarding crime at Adams State University.

ASU will, upon written request, disclose to the alleged victim of a crime of violence or sex offense, the results of any disciplinary hearing conducted by the University against the student who is the alleged perpetrator of the crime or offense. If the alleged victim is deceased as a result of the crime or offense, Adams State University will provide the results of the disciplinary hearing to the victim's next of kin, if so requested.

Confidentiality

If the survivor of a crime does not wish to pursue action within the University System or the Criminal Justice System, one may still consider making a confidential report to aid in prevention, or for inclusion in the annual disclosure of crime statistics. With the permission of the survivor, most circumstances allow the Chief or

designee of ASU PD to file a report on the details of the incident without revealing the survivor's identification.

Additionally, crimes or incidents may be reported to pastoral or professional counselors who, despite their greatly significant responsibility for student and campus activities, are not considered as Campus Security Authorities under the Clery Act (34 CFR 668.46a) and are not required to report these events.

Victim Support

A Victim Advocate is regularly available at ASU to explain and assist in the reporting process. The purpose of a confidential report is to comply with the survivor's desire to keep the matter confidential, at the same time taking steps to ensure the future safety of yourself and others. With such information, Adams State University can keep an accurate record of the number of incidents involving students, alert the campus community to potential danger and determine where there is a pattern of crime with regard to a particular location, method or assailant. Reports filed in this manner are counted and disclosed in the university's annual crime statistics.

Filing Anonymous Reports

Anonymous police reports may be filed online by utilizing the electronic form available on the ASUPD website (www.adams.edu/police/) as well as the Emergency Procedures website (www.adams.edu/police/safety/). All online anonymous reports are immediately sent to the Chief of Police, the ASU PD Administrative Assistant and a secondary officer, and are addressed promptly. Survivors, bystanders and third-parties may also wish to file an anonymous/confidential complaint where disclosure of the criminal offense does not trigger an official investigation but the survivor can still receive medical treatment, counseling, legal assistance or other advocacy services. To speak with a confidential resource, contact the ASU Counseling Services Department at 719-587-7746. Although ASU has means by which anonymous crime reports may be made, there is no formal policy regarding confidential reporting for purposes of annual reporting of crime statistics.

Retaliation

Adams State University strictly prohibits and will not tolerate retaliation that violates federal or state law or the Universities discrimination policies. If any member of the ASU family believes they are being retaliated against due to reporting crime, that person should reach out to the ASU Police Department or Office of Equal Opportunity immediately so the University may disrupt and address any retaliatory behavior promptly.

Adams State University strives to provide a safe environment free from hate and retaliation. We will never tolerate bullying or intimidation and encourage anybody experiencing any form of hateful treatment to take advantage of campus resources and reporting options.



Local Law Enforcement

& First Responders

ASU PD personnel work closely with local, state and federal police agencies, and have direct radio communication with the Alamosa Police Department (APD), Alamosa County Sheriff's Office (ASO), and the Colorado State Patrol (CSP) on the CSP radio network, providing seamless emergency response capabilities for the ASU campus. The ASU Police Department is also a part of the 911 Emergency System and maintains close contact with area law enforcement during emergencies in order to ensure the security of the ASU campus.

By mutual agreement with state and federal agencies, the ASU PD maintains National Law Enforcement Telecommunications Network (NLETS) terminals. Through this system, ASU PD personnel are able to access the National Crime Information Computer system (NCIC) as well as the Colorado Crime Information Center (CCIC). These computer databases are used for accessing criminal history data, nationwide police records, driver/vehicle identification information, as well as other local, state and federal law enforcement information. ASU maintains Intergovernmental Agreements and Memoranda of Understanding (MOU's) for Mutual Aid with the Colorado State Patrol, Alamosa Sheriff and Alamosa Police Department. The ASU campus is located within the jurisdiction of APD, and the APD may be requested to assist in cases which overwhelm the capacity of ASU PD to respond, and will be called upon to respond to life-safety emergencies if no ASU PD officers are available. When an ASU student is involved in an off-campus offense, APD may contact ASU PD to assist and to document such occurrences. Likewise, ASU PD may occasionally assist with APD cases when necessary.

ASU PD also has a concerted relationship with the Alamosa Fire Department (AFD) and local ambulance & emergency services. In addition to local law enforcement communications, ASU PD personnel have direct radio communications with the AFD and emergency personnel on the CSP radio network, facilitating rapid response to any emergency or "crime in progress" situations.

Despite strong interagency relations, the ASU PD does not typically provide law enforcement service to off-campus residents, nor are activities off-campus normally recognized by University authority. Criminal activity at residences is monitored and recorded by the APD.

Student Affairs and ASU PD personnel maintain a close working relationship with the APD and ASO teams when violations of federal, state or local law concerning the ASU community surface, addressing situations as they arise, as well as future concerns.





Response Procedures

The Adams State Police Department strives for safe, equitable and appropriate response to all emergent and non-emergent situations. Officers responding to any type of call will proceed with due regard for the safety of all persons and property without discrimination. Officers will respond to a call as an emergency once dispatched or notified of a crime or emergency, or when responding to circumstances which the officer reasonably believes involve the potential for immediate danger to persons or property.

When dispatch is notified of a crime or emergency, the ASU PD will initiate the proper response, including requesting emergency assistance, if there is reason to believe that an imminent threat to the safety of officers exists, or assistance is needed to prevent serious harm to a citizen; Notifying and coordinating outside emergency services (e.g. fire or ambulance); Notifying outside jurisdictions as practicable; and Notifying the proper administrators in the case that an Emergency Notification or Timely Warning is necessary.

Calls of reported, threatened, imminent or ongoing violence and the violation of any court order are of extreme concern and will be prioritized accordingly. This, of course, includes incomplete 9-1-1 calls. When practicable, officers will collect and document statements from any survivors, suspects, and witnesses in or around the location of occurrence. Likewise, officers will photograph the crime scene and all injuries, regardless of severity, taking care to preserve any survivors' privacy. Officers will

seize any firearms or other dangerous weapons, serve protective orders and will make an arrest or seek an arrest warrant if appropriate. Officers will advise parties of any options and appropriate resource referrals including counseling, shelter, victim and witness assistance, human, behavioral and medical services. A written report documenting relevant information, follow-up investigation and if applicable, prosecution, will be maintained for all crimes reported to the Adams State Police Department.

Extra Duty Officers

Occasionally, Adams State University contracts with the Alamosa Police Department for extra-duty police services for special events and to provide extra patrol & security on and in proximity to campus during situations that involve a higher volume of activity.



Emergency Preparedness

& Enhancing your Personal Safety

Although we have long known the importance of a joint effort in emergency preparedness on campus, as the COVID-19 pandemic arose and created an extraordinary challenge for everyone at Adams State, the need for a vigorous and collaborative partnership in this effort has become more apparent than ever.

To that end, ASU has made great efforts in its response to COVID-19, including increased safety and sanitation protocols, putting in place temperature and sanitizing stations, on-going campus-based COVID-19 testing, symptom screening assistance, on-campus vaccination clinics, as well as having developed the ASU Safe to Return Task Force, designed to identify challenges created by the pandemic, and solutions.

Since its emergence, Adams State University has provided access to numerous COVID-19 tests and vaccinations to students, faculty, staff and community members, and takes great pride in the Grizzly Family's continued support, compliance and commitment to protecting the safety of our community.

In addition to COVID-19 response, ASU provides information regarding emergency preparedness to the campus via printed materials and online at the Adams State University website: <https://drive.google.com/file/d/17P6lOg5Vf87t9LpV5FOUg6aLvPzPUBOj/view>.

The Emergency Procedures Guide may be used in contingency planning and in preparing for an emergency on campus. We encourage all members of the ASU family to familiarize themselves with this guide before an emergency occurs.



Adams State University provides emergency materials to employees upon hire and facilitates emergency training for all members of the campus community, including online resources at the website: www.adams.edu/police/safety/.

The safety of the ASU campus community is our highest priority. That said, ASU urges all faculty, staff, students, and guests to actively engage in personal preparedness by creating personal and family emergency plans that address their specific needs/concerns. Planning assistance is also available through the Red Cross at www.redcross.org as well as the Federal Emergency

Management Agency (FEMA) at the website www.fema.gov and at www.ready.gov. Although notification is voluntary, ASU encourages faculty, staff, students, and guests with disabilities to notify the University of any need for assistance in their emergency planning process.

All emergencies should be reported to the ASUPD by calling 911 (9-911 from a campus phone) or using the CODE BLUE Telephones located at the Theatre/Art Building, Plachy and Petteys Halls. Calling the ASU Police via 911 or CODE BLUE phone will activate an emergency response protocol that includes police officers

dispatched to the scene and an immediate notification to area police, fire, or emergency medical response units, along with other appropriate campus authorities and support services available through the University. Confirmation of a significant emergency or dangerous situation will be made by an appropriate member of the ASU PD or other emergency response agency, including the Alamosa Fire Department. Always give your location, nature of the emergency, and be prepared to respond to the dispatcher's questions or instructions. Do not hang up until asked to do so.

Preparing for an Emergency

An important part of emergency preparedness is learning how to prepare for and react in case of an emergency on campus. Whether medical, weather-related (wildfire, winter storm, flood, power outage, etc.) or involving serious incidents or attacks, it is possible to devise emergency arrangements and prepare materials to aid in these situations. Below you will find some suggestions and tips for things you can do to prepare yourself for unexpected emergencies.

- 🐾 Arrange an off-campus contact or place to stay
- 🐾 Save ICE (In Case of Emergency) in your cell phone, with the name and telephone number of an emergency contact, to help emergency services personnel in the event of an emergency
- 🐾 Know your emergency exits & familiarize yourself with residence halls & lots
- 🐾 Keep a kit of important supplies stocked and in a safe, accessible place

Water: one gallon per day for at least 3 days; Food: at least a 3-day supply of non-perishable; Extra Clothes, hat, sturdy shoes; Flashlight, whistle, matches; Battery-powered or hand-crank radio; Extra Batteries; First Aid Kit; 7-day supply of medications; Multi-purpose tool; Sanitation & personal hygiene items; Cell phone with chargers; Emergency blankets / rain poncho; Area Maps

Emergency Response

& Timely Notification

Federal law requires Adams State University to provide timely warning notices to the campus community when situations arise, or when certain crimes are reported to the University, that, in the judgement of the Chief of Police, pose a serious or continuing threat to students and staff. This may include, but is not limited to warnings of violent crimes or crimes against persons, and may also be prompted by on-campus crime patterns observed by law enforcement. These Timely Warnings will be issued as promptly as practical, unless doing so will compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency.

Furthermore, under the Clery Act, ASU is required to notify campus immediately upon confirmation of a significant emergency or dangerous situation on campus posing an immediate threat to the health or safety of students or employees. Notification will be made utilizing emergency alert text system (e2campus), campus-wide email, website notifications and published posting of flyers, in a manner that is timely, holds the names of victims confidential and that will aid in the prevention of similar events.



Emergency Alert System

ASU sends emergency alerts via text utilizing an alert system called e2Campus. Note that not every criminal occurrence will generate a campus warning. Only those involving a serious or continuing threat to the campus community or a physical threat to students, staff and guests, such as a gas leak or bear on campus, will necessitate a campus-wide warning. Other events including evacuation, severe weather or public safety emergencies may warrant a campus alert. Grizzlies may opt in by texting “**adamsalert**” to “**79516**” or by visiting the link <https://www.adams.edu/police/alerts/>. Only certain campus administrators have access to the various alert systems and have unilateral discretion in initiating an alert.

Adams.edu

ASU’s Emergency Alert System automatically disseminates any pertinent alerts to ASU official social media pages. Accurate alert information will also be posted to the ASU website by Public Relations and Marketing.



EMERGENCY NOTIFICATION



Published Flyers

Along with electronic alerts, ASU may publish and post flyers across campus warning of possible threat. These flyers will be posted on relevant bulletin boards and entrance doors across campus.

Adams State is also part of a San Luis Valley-wide district served by the Colorado State Patrol dispatch system, with the capacity for mass reverse-911 calls and the ability to make alerts via text, voice, phone, and e-mail.



TIMELY WARNING - BE CAUTIOUS



Timely warnings are primarily the responsibility of the ASU Chief of Police and the Vice President for Student Affairs. These positions will, without delay and considering the safety of the community, determine the content of notifications and appropriate segment(s) of the campus community to which notice will be sent. Annually, the Director of Clery Compliance collects statistical data for crime reporting by standards developed by the US Department of Education as proscribed by the CLERY Act. ASU administrators have methodically selected suited individuals who serve as Campus Security Authority's (CSAs) from across campus to also serve on a campus-wide Clery Compliance Committee to assure data is accurately accounted for, documented and disseminated.

Campus Emails

Attribute Based Message (ABM) notifications are sent via email to every campus member with a current ASU-issued email address. Some who have selected the option to also receive the alert via text will receive two separate emails regarding any warning. When said threat is over, an additional ABM and text alert will be sent out notifying campus that the threat has passed.



e2Campus Alert System Tests

Tests of the e2campus system are conducted twice a year; once in the fall semester and once in the spring. Tests are administered by the office of Student Affairs and are performed using a test group, currently consisting of the ASU Health and Safety Team. During the test, group members receive a text message that reads "Test – Please respond to this text with the time received and response time.". Tests are normally unannounced and the test group is sensitized to know that a response is expected when test-alert is received.

The ASU Campus Health & Safety Team currently consists of the Vice President for Student Affairs, Director of Counseling and Career Services, Chief of Police, Director of Human Resources, Director of Auxiliary Services and Vice President of Academic Affairs. The Student Affairs Program Assistant serves as Administrative Assistant to the team.



Security & Access

of Facilities on Campus

Crime occurring on campus is addressed in numerous ways; educational talks and training on crime prevention, security systems such as surveillance campus and access control systems, campus facility safety planning as well as legal investigation/prosecution.

Each of these processes are aimed at preventing and deterring crime as well as encouraging a heightened awareness while on campus.

Police Presence

The ASU campus and its surrounding community is patrolled by officers on foot, in carts, on bicycles and in specially-equipped vehicles. Officers patrolling by foot or on bike enhance the opportunity for officers to interact with the community to provide support and services. The high-visibility and engagement of ASU PD officers is an integral part of the campus PD's community policing efforts.



Communications

The ASU Police Department is dispatched by the Colorado State Patrol Communications Center, located at 3110 1st Avenue, in Alamosa. The CSP Communication Center is staffed 24 hours a day, seven days a week to receive and dispatch calls requesting police, fire, medical, or other services, emergent and non-emergent. The ASU PD also receives and dispatches calls related to security and facility issues, accesses, Safe Ride escorts, and calls for service, Monday through Friday, during normal business hours. Adams State officers monitor APD and ASO radio traffic for issues affecting campus and reviews campus fire safety, electronic access control, duress alarm, and surveillance camera systems. Additionally, the ASUPD serves as an after-hours point of contact and initiates notification to other campus organizations including ASU Facilities Services, Residence Life, Information Technology, and campus administrators. The ASUPD office also provides customer service to walk-in traffic, provides visitor information and assistance, and serves as the primary contact for lost and found. CSP Communications Center: 719-589-5807.












Closed Circuit Television (CCTV)

Surveillance cameras are located at five high-traffic areas, including two 24-hour computer labs, the Nielsen Library testing center, the Art Building gallery, at all exterior entrances of McDaniel & Richardson Halls, as well as interiors of Richardson Hall.

When crime occurs affecting said areas, the ASU PD reviews surveillance videos to identify possible suspects, witnesses, or other information related to the incident. When individuals who are unknown and who cannot be identified are noted in the review, ASU PD may post the images physically to campus bulletin boards and high-traffic areas, and to the ASU website, to request the community's assistance in identifying those individuals so they may be contacted as part of the follow up investigation.

Facility Safety Guidance

-  **DO NOT** prop doors open. Most buildings on campus have card readers to allow access to permitted campus community members after hours. Propping doors allows the opportunity for unauthorized persons to enter.
-  **AVOID** allowing persons you do not know to enter after you. Waiting for an authorized user to swipe in and then following before the door closes, (piggybacking), is a method criminals commonly use to bypass security systems.
-  **NOTIFY** the ASU PD regarding any safety hazards (i.e. burned out lights in hallways or stairwells, inoperative doors, broken windows, malfunctioning elevators, etc.). Do not enter an unlighted building. Call the ASU PD and wait for an officer to escort you into the building.
-  When using classrooms, practice rooms, computer labs, or science labs after hours and/or weekends, call the ASU PD at 719-589-5807 and notify them that you are in the building.
-  **KNOW** the names and locations of campus buildings.
-  **KNOW** the location of the nearest exits to your residence hall, study room, practice room, classroom, parking lot, etc.
-  **NOTIFY** ASU PD immediately if you observe anyone acting suspiciously.
-  **DO NOT** leave personal items such as book bags, jackets, laptops, jackets or keys unattended. The majority of campus thefts involve items of value being left unsecured and unattended, even for a short time.
-  Avoid working or studying alone in a building at night.

Prevention

The majority of property crimes are committed in response to an opportunity. The best way to prevent these crimes is to eliminate opportunities for a crime to be committed. That said, it is important to remember that crime related to assault, interpersonal violence, stalking, sexual assault, and sexual harassment are due to choices perpetrators make and are often times related to power and control. It is **NEVER** the fault of the victims of these crimes.

Weapons Policy

The possession or use of any weapons, including but not limited to, ammunition, firearms, pellet guns, air guns, paintball guns, stun gun/Tasers, smoke devices, bows/arrows, large knives, collapsible batons, explosives or fireworks, is strictly prohibited on ASU campus and property, including parking lots, due to potential for personal injury, theft, unauthorized use or disruptive impact on the campus. In addition, verbal or written threats by individuals indicating they have a prohibited weapon or explosives will be addressed as an actual threat, whether or not they actually exist. ASU does not currently have a written policy on carrying concealed handguns. We follow Colorado law, which states that individuals carrying concealed weapons must have concealed weapons permits issued by a Colorado sheriff in accordance with Colorado Revised Statute 18-12-206.

Access Control

Academic buildings are generally open to students, faculty, staff, contractors and other invited guests and persons having business with the University during normal business hours. After-hours, permitted access is provided via access card or through the ASU Police Department. Residence halls are secured after normal business hours and access is restricted to students and their guests, staff, contractors or others having legitimate purpose to access the residence halls. However, during COVID-19-

restricted occasions or other necessary situations, access to academic buildings is limited to abbreviated day hours and after-hours access is provided by the campus police department only.

Academic Building Access

Academic building schedules are maintained by the administrative assistants of their respective school and the ASU Events Coordinator. Building schedules may be requested of those staff members. Electronic Access

Control (card readers) has been added to McDaniel Hall to provide convenient card access for authorized members of the ASU community after hours and on weekends while reducing both casual access by unauthorized parties and the potential for crimes of opportunity. Access after buildings are secured may be obtained by special permission from McDaniel Hall faculty or, in case of emergency, from ASU PD. Employees working off-hours are encouraged to report their presence to the ASU PD.

Residential Facilities

Adams State University houses students in 3 On-Campus Residence Hall buildings, 6 On-Campus Student Apartment complexes as well as 20 On-Campus Multi-Family apartment quadruplexes. Access to residence halls during breaks, when school is not in session or when ASU is closed may be further restricted to meet the needs of the university. Likewise, during COVID-19-related periods of remote learning, ASU may choose to limit access to academic and residential facilities as deemed fit.

Conour Hall – 1510 1st Street, Alamosa

Traditional dorm-style, 3-story residence hall containing 46 rooms and 90 beds (2 beds per room). Conour Hall is available to both under- and upperclassmen, and contains community restrooms with shower stalls on each floor, as well as a TV and study lounge on the first floor. Conour Hall is a non-cooking housing facility, and provides a wardrobe, chest of drawers, desk, bookcase, study lamp and XL twin bed to each resident.

Coronado Hall – 97 Monterey Avenue, Alamosa

Suite-style, 3-story residence hall divided into 4 wings consisting of 122 rooms and 482 beds. Each suite contains 2 rooms with 2 beds per room and a shared bathroom. Coronado Hall is available to both under- and upperclassmen, and contains community restrooms with shower stalls on each floor, as well as a TV and study lounge on the first floor. Coronado Hall is a non-cooking housing facility, and provides a wardrobe, chest of drawers, desk, bookcase, study lamp and XL twin bed to each resident.

Faculty Drive – 1-13 Girault Avenue, 14-20 Faculty Drive, Alamosa

20 1-story, 2 & 3 bedroom four-plex units consisting of 80 apartments. Faculty Drive apartments are family housing units available to married students & students with families and include a kitchen, living room, and private bathroom in each apartment. Each family housing unit includes a washer hookup with dryer hookups available in units 14-20.

Girault Hall – 98 Stadium Drive, Alamosa

Traditional dorm-style, 2-story residence hall divided into 2 wings consisting of 90 rooms and 180 beds (2 beds per room). Girault Hall is available to both under- and upperclassmen, and contains community restrooms with shower stalls on each floor, as well as a TV and study lounge on the first floor. Girault Hall is a non-cooking housing facility, and provides a wardrobe, chest of drawers, desk, bookcase, study lamp and XL twin bed to each resident.

Houtchens Hall – 1901 Craig Drive, Alamosa

Apartment-style, 3-story residence hall containing 30 2-bedroom apartments with 60 beds (1 bed per room). Houtchens Hall is available to upperclassmen only, and includes a kitchen, living room, and private bathroom in each apartment. Campus card or coin-operated washing machines & dryers are located on the second floor.

McCurry Hall – 1950 Sunset Drive, Alamosa

Apartment-style, 3-story residence hall containing 30 2-bedroom apartments with 60 beds (1 bed per room). Houtchens Hall is available to upperclassmen only, and includes a kitchen, living room, and private bathroom in each apartment. Campus card or coin-operated washing machines & dryers are located on the second floor.

Moffatt Hall – 1903 Sunset Drive, Alamosa

Apartment-style, 3-story residence hall containing 24 3-bedroom apartments with 71 beds (1 bed per room). Moffatt Hall is available to upperclassmen only, and includes a kitchen, living room, and private bathroom in each apartment. Campus card or coin-operated washing machines & dryers are located on the second floor.

Petteys Hall – 212 Edgemont Boulevard, Alamosa

Apartment-style, 3-story residence hall containing 9 2 & 3-bedroom apartments with 27 beds (1 bed per room). Petteys Hall is available to upperclassmen only, and includes a kitchenette/living room, and private bathroom in each apartment. Campus card or coin-operated washing machines & dryers are located on the second floor. The first floor of Petteys hall also houses the ASU Police Department and ASU Veteran's Center.

Residence @ Rex – 77 Stadium Drive, Alamosa

Apartment-style, 4-story residence hall containing 18 1, 4 & 5-bedroom apartments with 67 beds total (1 bed per room). Upperclassmen-residents of the Res@Rex complex are selected based on a matrix considering GPA & completed credits, and are provided a kitchen, living room, and private bathroom in each apartment. Campus card or coin-operated washing machines & dryers are located on the first floor.

Savage Hall – 1921 Craig Drive, Alamosa

Apartment-style, 3-story residence hall containing 24 3-bedroom apartments with 70 beds (1 bed per room). Savage Hall is available to upperclassmen only, and includes a kitchen, living room, and private bathroom in each apartment. Campus card or coin-operated washing machines & dryers are located on the second floor.



Inspections

Campus lighting, fire and health safety equipment, emergency call boxes & other safety enhancements of a physical nature (e.g. appropriately trimmed foliage) are inspected on a regular basis by Facilities Services, the ASU Police Department and Residence Life personnel. Deficiencies requiring immediate attention will be addressed by the appropriate department or by call out of necessary personnel. Other issues will be reported to Facilities Services as a work order for timely repair. Fire alarm panels, extinguishers and devices are inspected yearly by Johnson Controls Monitoring. Two health and safety inspections are conducted by Resident Assistants yearly, and are announced in advance. Two emergency generators, covering the Coronado / Girault and Residence at Rex Complexes, are inspected bi-annually by Rocky Mountain Cummins. Campus elevators

are inspected monthly by Colorado Custom Elevator & Lift, Inc. and yearly by the State of Colorado. Additionally, the ASU Police Department conducts yearly safety checks on twenty automated external defibrillators (AEDs) located in buildings across campus.

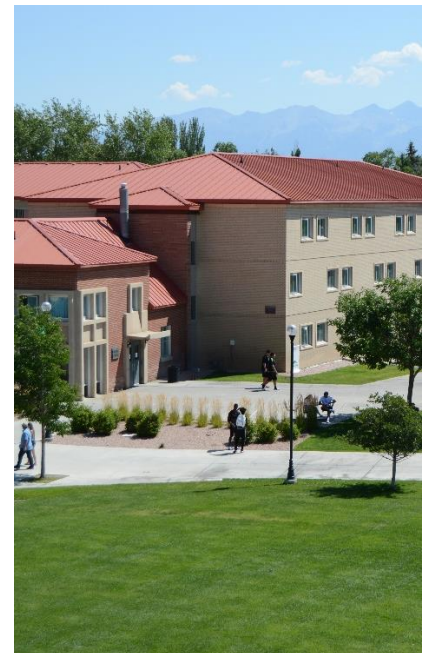
Maintenance

Safety considerations used in the maintenance of campus facilities are as follows: Repairs and maintenance to non-residential facilities will be scheduled at times that do not interfere with the normal operations of the University. When residence halls are occupied, Facilities Service and Housing Maintenance personnel will only enter a room if there has been a work order issued for repair to that room or if there is an immediate physical emergency that requires access to that student room (example of such emergencies include broken water pipes, broken steam valves, and fire).



Residence Hall Access

Access to residence halls is restricted to students, their invited guests, and staff and contractors who have legitimate work-related duties in the facility. All residential buildings are monitored by Resident Directors, Assistants and desk staff during designated hours. Card-reader access is also in place at all residence halls on campus. Access to individual rooms is controlled via key card. Students are issued individual room key cards and encouraged to keep their rooms secure.



Family Housing Access

Access to family housing & high-rise apartments is given to individual students via key-controlled door locks. Safety screens and bars on first floor windows are offered where feasible.

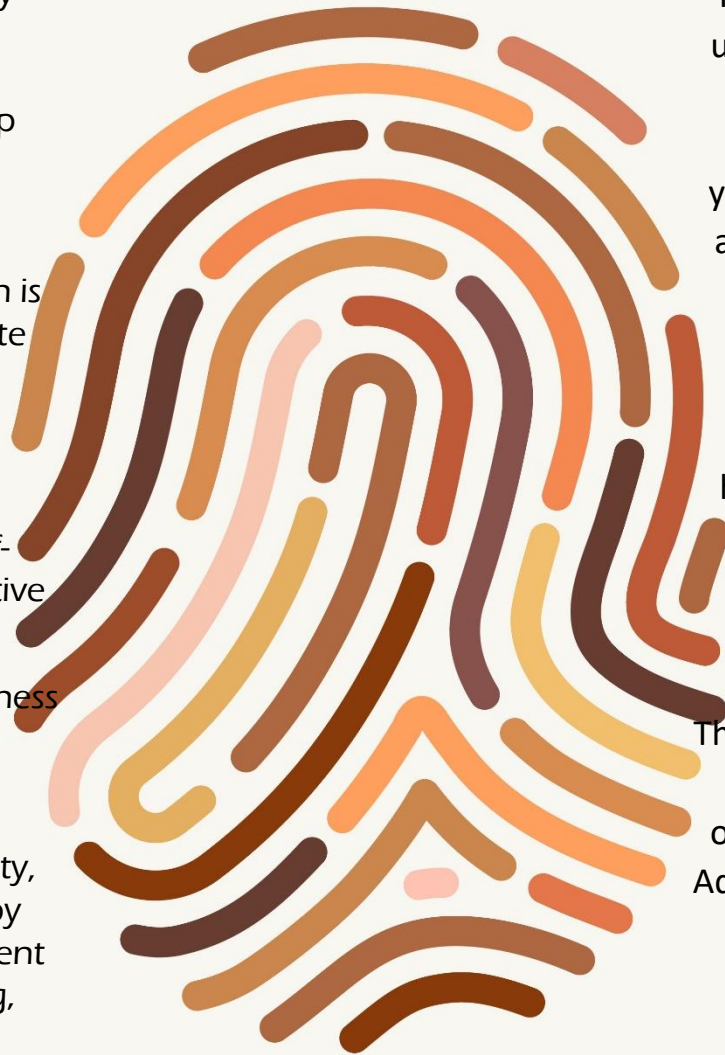
Diversity, Equity & Inclusion

at Adams State University

A plethora of cultures, races, ethnicities, nationalities and other backgrounds is what forms the fingerprint of Adams State University. ASU is proud to support the success and achievement of faculty, students and staff who identify as African American, American Indian, Asian American, Indian, Latino/Hispanic, Pacific Islander, members of the LGBTQ+ community and women in underrepresented fields by striving to promote equity and inclusion, diversity, cultural responsiveness and engagement.

CIELO (The Community for Inclusion, Equity, Leadership & Opportunity) is a group on campus that collaborates to bring inclusivity projects to reality. CIELO's mission is to advocate to eradicate structural barriers to equity and inclusion throughout the ASU campus community through reflection, self-assessment and collective leadership.

CASA (Cultural Awareness and Student Achievement) Center enriches and honors ASU's Latino community, identity and heritage by fostering an environment that promotes learning, celebrates culture and develops leadership and student success



The last year has shown us just how precious life is. As our communities attempt to reconcile years of systemic racism and historically strained relationships between police and people of color, the civil unrest throughout our nation has made our efforts to practice fair and impartial policing and engagement more crucial now than ever. The safety and happiness of the Grizzly family is our highest priority, and Adams State University is devoted to providing a safe and conscientious setting for all students, staff and visitors.

At Adams, every one of those students, faculty and staff members is family. Therefore, we stand strong against hate. We stand against violence. We stand against racism. We stand with people of color and people of every sexual orientation and gender identity. We will not tolerate the mistreatment of any person on campus and will work hard to maintain a high level of safety, trust and comfortability for all our guests.

Hispanic Serving Institution (HSI)

Due to its more than 25% Hispanic population, Adams State University has been an established Federal Hispanic Serving Institution (HSI) since 1998. The first in Colorado to be given the designation, Adams State University is honored to celebrate this classification every day by supporting and providing the highest quality education to its over-3,300 full-time Latino, Chicano, Mexican-American and Hispanic-identifying students, along with the rest of the diverse community of students that can be found walking its grounds. ASU has been awarded several grants throughout the past two decades assisting in expanding educational opportunities for, and improving the attainment of Hispanic and low-income students.

September 15 - October 15, 2020, Adams State University also celebrated Hispanic Heritage Month with several events including HSI-centered webinars, a CHCI Virtual Career Fair, "Food Fix Friday", where campus community members gather to share a meal and learn about different cultures and cuisines, "Salsa con Salsa", a virtual and limited in-person Latin Dance Fiesta, "¡Viva la Causa!", an event including informational table, hygiene kit/warm clothing drive, fundraiser, "the Bandana Project", a sexual harassment awareness event, "Hailing Cesar" special edition Kindred Spirits in-person and virtual discussion, Virtual Loteria, Virtual Hispanic/LatinX-themed Jeopardy, and Virtual Salsa Making.



Awareness Programming

Campus Prevention & Safety Services

At Adams, we strive to provide our students with experience and education not only to assist them in navigating the academic and career world, but in understanding themselves and being comfortable and confident in who they are and their abilities. Teams across campus work closely to collaborate in bringing Grizzlies programming designed to educate on the topics of health and safety and encourage growth and acceptance.

A common theme of this programming focuses on empowering students and employees to take ownership of their safety and the safety of others on campus. In addition to discussion panels and events, information is disseminated to students and staff members through crime prevention and awareness packets, security alert posters, online training, displays and articles in campus publications and on the ASU website and social media.

The ASU Campus Health & Safety Team continues to work with the ASU Counseling Center & Residence Life department to monitor students, faculty, staff & others on campus who are reported as being a possible threat to themselves or others. This committee also serves as ASU's Felony Admissions Committee, and advises the Vice President of Student Affairs on issues regarding suspension or reinstatement.

ASU utilizes the Wufoo form building platform to store and manage all information and submissions regarding persons of concern within the campus community. The ASU Counseling Center also continues to provide the ASU and greater Alamosa community with regular SafeTALK and ASIST trainings.

During Fall and Spring New Student Orientations, students and parents are informed of services offered by the ASU Police Department, Counseling Center and Title IX Director and/or Assistant Director. Presentations outline ways to maintain personal safety and residence hall security, including sessions on Consent, Drug & Alcohol Abuse, Parking Lot Safety and Campus Escorts. Students are told about the climate of crime on campus and in surrounding areas. Similar information is presented to new employees in the weeks following hire. Sessions on Moving through Transition is also offered to families of new students.

- Yearly, Everfi, an online training module addressing Clery / Title IX and VAWA compliance is sent via email to all current students, faculty and staff based on the current Banner database and payroll. Completion of the Everfi training is tracked by the Office of Equal Opportunity
- The ASU Computing Services Department administers annual Cyber Security training to all students, faculty and staff, also utilizing the Everfi online training module.
- RAs are required to attend an extensive multi-day training annually, covering Title IX, the Clery Act, Incident Response, Safe Zone, Suicide Awareness & Intervention (SafeTALK), Individual Rights, Inclusive Language, Student Conduct, Mediation, Conflict Resolution, Students in Crisis, Behavioral Intervention and Threat Assessment, Emergency Protocols and Policy training.
- Yearly, (and continuously to new employees), the Everfi CSA Training, an online Campus Security Authority training module addressing Clery, Title IX and VAWA compliance is sent via email to all current Campus Security Authorities based on the current payroll database.
- Periodically during the academic year, the Adams State University Police, in cooperation with other University organizations and departments, presents crime prevention awareness sessions on sexual assault (rape and acquaintance rape), Rohypnol safety tips, theft, and vandalism, as well as educational sessions on personal and weapons safety, as well as residence hall security.
- AAA101, which is a required course for all student-athletes and highly encouraged for all incoming freshman, is addressed by the Director of Title IX and the Title IX Coordinator on the topics of

- sexual harassment, consent and stalking, and includes the topics of alcohol awareness, campus health & safety and consent. In addition, all student-athletes are
- Periodically during the academic year, Counseling Center presents on suicide preventions & behavioral intervention / threat assessment around campus.
 - The Counseling Center also provides safe TALK suicide trainings, as well as gender talks periodically across campus.
 - Annually, all student athletes and coaches are provided training on recruiting, sexual harassment, sexual assault, hazing, health and safety through the EverFi and NCAA DII University training modules. All ASU Coaches are also provided with CPR/First Aid training.
 - The ASU Counseling Center serves the campus & surrounding community with Acudetox, ear acupuncture, utilizing this service at several different events throughout

addressed annually by the Directors of Title IX and Clery, or designees on Title IX, sexual assault prevention, bystander intervention and Clery Act compliance.

the year and providing treatments to hundreds of recipients, providing benefits including stress reduction, pain relief & assistance with Anxiety, Depression & addiction.

- ASU Offices of Equal Opportunity and Counseling Services facilitated 1 “Sex in the Dark” Good Sex Panel in 2020, discussing topics such as safe sex, sexual health, gender identity, consent and sexual preference.
- The ASU Police and Residence Life departments continue to work closely with the Center for Restorative Programs (CRP), a local victim-offender reconciliation and restorative disciplinary alternative program aimed at community-based rehabilitation, restorative justice, bullying prevention, etc.

- Quarterly, an Applied Suicide Intervention Skills Training (ASIST) and Assessing & Managing Suicide Risk (AMSR) training is made available to the campus community.
- Annually, ASU Wellness Week, centered around Emotional, Environmental, Financial, Intellectual, Occupational, Physical, Social and Spiritual wellness, is held in conjunction with the offices of Co-Curricular Recreation and Engagement (CoRE) and Counseling and includes free health-related events, such as climbing wall use, Acudetox, fitness testing, and Yoga.
- Annually, the ASU Counseling Center provides suicide intervention training for new Resident Assistants and others on campus, as well as drug and alcohol prevention awareness activities & Acudetox in the Student Union Building.
- The ASU Counseling Center provided Acudetox to the ASU community annually, throughout the year.



Annual Security & Fire

Safety Report (ASF SR)

The information you are currently reviewing, the ASF SR, provides data on certain criminal offenses that have occurred on or around the ASU campus during the past three years. The ASF SR also describes programs and services designed to reduce such criminal offenses, specifics regarding the University's sexual misconduct and missing persons policies, information about the alcohol and drug policy, fire safety information, and a list of useful resources and contact information.

Crime Log

A crime log is maintained at the ASU Clery Office and is available to the public during normal business hours. This log is also available on the ASU website and includes the incident classification, case number, date / time occurred, date reported, location, and disposition of each crime.



Campus update

Throughout the academic year, campus updates, which may include safety tips and recent security issues will be

distributed via the Adams State email system.



Hall Programs

ASU PD Officers engage regularly with students through several avenues to provide useful information regarding services that the Department provides, as well as security tips and training programs. Residence hall wings and complexes may also request specific presentations about campus safety and security. All Residence Directors and Assistants are also required to conduct regular mandatory hall meetings, discussing safety, policies, issues and police contact.

Employee Training Programs

Active Shooter Training, as well as basic emergency procedures training is offered to the campus community at least every other year, with each training taking place on alternating years.

Safe Rides

Adams State encourages all members of campus to use harm reduction practices and

proper personal safety means at all times, such as walking in pairs/groups during hours of darkness and always having a designated driver available when consuming alcoholic beverages/other stimulants. Additionally, students and employees are strongly urged to utilize the ASUPD's Safe Ride program, a safety resource on campus aimed at preventing substance-related accidents.

Sex Offender Registry Information

The federal Campus Sex Crimes Prevention Act requires Adams State University to inform the campus community where to find information regarding registered sex offenders. It also requires sex offenders already registered to provide specific notice to each campus with which that person is employed, carries on a vocation, volunteers services or is a student.

The Colorado Bureau of Investigations maintains sex offender registry information, which is publicly available via the internet. The data includes offenders' name and aliases; the nature of the offense; the date and place of the conviction; date of birth; current address and photograph. Information on sex offenders is available at:

www.sor.state.co.us
www.familywatchdog.us

Addressing Sexual Misconduct

Domestic Violence, Dating Violence & Stalking – Policy & Resources

Sexual Harassment Policy

Adams State University's primary concern is student safety. The University will not tolerate sexual misconduct, including "acquaintance" or "date" rape, Dating Violence, Domestic Violence, other forms of intimate partner violence, stalking or gender bias, on or off campus. Sexual Violence creates an atmosphere that prevents the victim from accessing the benefits of higher education. Because sexual violence creates a potential civil rights violation, allegations of sexual violence are handled differently than other allegations of ASU Student Conduct violations. Furthermore, ASU does not consider the use of alcohol or drugs by a victim as a relevant fact in determining responsibility for sexual violence.

The Law

Aside from being inappropriate behavior, sexual harassment is against the law and simply unacceptable. Sexual harassment/sexual violence of students is a violation of Title IX of the 1972 Education Amendments in that it constitutes discrimination based on gender.

Commitment

Adams State University prohibits, and will not tolerate, discrimination that violates federal or state law. Additionally, The University has its own anti-discrimination policy and this policy and its grievance procedure, will be strictly adhered to by the University. The University will not tolerate sexual harassment or any form of sex-based

discrimination. Sex-based discrimination includes discrimination based upon sexual orientation and gender identity. Likewise, the University will not tolerate any form of retaliation against any student or employee for reporting discrimination or assisting in the investigation of a complaint.

Definitions

Sexual harassment is unwelcome conduct of a sexual nature. Sexual harassment can occur at varying degrees and can include unwelcome sexual advances, requests for sexual favors, both verbal and nonverbal, or physical conduct of a sexual nature. The harasser could be a member of the faculty, staff, someone outside the campus community or a fellow student. New Title IX policy has limitations as to location and severity of the reported incident, however, should sexual misconduct occur within our campus community, not specifically addressed through ASU's Title IX Sexual Misconduct Policy, the behavior may still be addressed through the Student Code of Conduct or the Anti-Harassment & Discrimination Policy.

Sexual harassment of a student can deny or limit, on the basis of sex, the student's ability to participate in or to receive benefits, services, and/or opportunities in the university's programs.

Sexual harassment can take many forms ranging from unwanted comments regarding appearance, to subtle pressure for sexual activity, to unwelcome physical touching, to sexual violence.

Adams State University adheres to a "yes means yes" standard for sexual consent. "Yes means yes" places the burden on the party initiating a sexual encounter to seek and achieve consent for every

step in the sexual encounter. The burden is not on the victim to say “no” but on the initiator to affirmatively seek a “yes.”

Other examples of sexual harassment include (but are NOT limited to):

- Comments about another person’s body
- Sexually explicit pictures or suggestive objects placed in a living or work space (that a reasonable person would find offensive)
- Unwanted propositions of a sexual nature, or demands for sexual favors.
- Stalking
- Unwanted telephone calls, text messages, social media messages or e-mails with sexually explicit content.
- Unwanted sexual contact.

Retaliation is any adverse action taken against an individual who files a complaint about discrimination or who participates in an investigation of alleged discrimination designed to punish that individual for their participation in the investigation.

Active Consent means that each person involved in sexual contact not only expressly agrees to the sexual activity, but also agrees to such activity freely, willingly and knowingly. A person who has been threatened, intimidated or whose judgement is substantially impaired by drugs or alcohol or by other physical or mental impairment cannot, by definition, give consent to sexual contact. Every student has the right to not be acted upon by someone else.

Reporting

Any reports of discrimination based on gender, including harassment, assault and domestic violence, may be reported to the ASU police department, the Office of Equal Opportunity & Title IX or the Office of Student Affairs. Reports may also be anonymously reported using our persons of concern form, which may be used to report any concerning situation, including but not limited to, sexual harassment.

If requested, a University representative or ASUPD personnel will guide the victim through the available options and support the victim in his or her decision. Various counseling options are available on and off campus and may be found in the resources section of this report.

Students should expect their privacy and confidentiality to be respected to the extent provided by law. You may choose to make an anonymous report. Be assured we will listen to you and support you through this process. We recommend the use of an advocate for support during the process.

Students, faculty or staff who are not certain about filing a report but have questions may contact the Director of Title IX or the Adams State University Counseling office.

Students may also contact the US Department of Education Office of Civil Rights (OCR):

OCR Rocky Mountain Region
Andrea Oliver, Regional Manager
1961 Stout Street, Rm 08-148
Denver, CO 80294

Customer Response Ctr: 800.368.1019
Telephone: 303.844.5695
TDD: 800. 537.7697
Fax: 202.619.3818
Email: ocrmail@hhs.gov

If you are experiencing, or have experienced sexual misconduct in any form and feel you are in need of support, you may contact the ASU Counseling Center for confidential counseling, the Tu Casa domestic violence resource center or the National Sexual Assault Hotline.

Adams State University employees may also reach out to the Colorado State Employee Assistance Program (C-SEAP) for confidential counseling.

Lastly, the Department of Education has a series of short videos which address Title IX, the first amendment, Due Process, among other issues common in higher education. ASU strongly encourages all students and staff to explore each of these resources.

Director of Title IX

ASU's Director of Title IX is responsible for overseeing the University's response to reports and complaints that involve possible sex discrimination to monitor outcomes and overall implementation of Title IX. In addition, the Director of Title IX may provide counseling and mediation services.

Title IX Coordinator

ASU has designated a Title IX Coordinator to manage initial intake and perform primary contact between students and the Title IX office. The Title IX coordinator will generally obtain initial reports and explain options available to the complainant, as well as relevant accommodations

Reporting Resources

Office of Title IX & Office of Equal Opportunity

Director of Title IX & OEO – Ana Guevara
Student Union Building, Suite 327
Phone: 719-587-8213
Email: anaguevara@adams.edu

Title IX Coordinator – Delilah Chavez
Student Union Building, Suite 325
Phone: 719-587-8224
Email: delilahchavez@adams.edu

Adams State University Police Department

Chief of Police – Erika Derouin
Petteys Hall, Suite 1
Phone: 719-587-7901
Emergency: 911

Office of Student Affairs

Vice President of Student Affairs – Dr. Henry Robinson
Richardson Hall, Suite 2-800
Phone: 719-587-7221
Email: hrobinson@adams.edu

ASU Counseling Services (confidential)

Director of Counseling & Accessibility – Aftin Gillespie
Richardson Hall, Suite 2-220
Phone: 719-587-7746
Email: aftingillespie@adams.edu

ASU encourages students to report sexual assault, intimate partner violence, stalking and other forms of sexual misconduct. Under our campus policies, students have three paths of reporting available to them and may speak confidentially to the ASU Title IX Coordinator about each of these options. Sanctions for violating the Sexual Harassment Policy may include warnings, probation, suspension, expulsion, mandatory counseling/education, fines, loss of privileges, loss of employment or referral for prosecution.

Formal Legal System

ASU encourages students to report sexual assaults, intimate partner violence and stalking to the ASU or Alamosa police. If requested, a University representative from the Police Department will guide the victim through the available options and support the victim in his or her decision.

Informal Support System

Adams State Counselors provide information and confidential support to assist students in making decisions regarding filing formal

complaint/charges, Title IX reports and seeking medical care or counseling. These resources can also assist students in managing the impact of misconduct on their academic and social functioning.

Formal University Discipline

A formal complaint may be brought forward to the University's Title IX Office as long as the person accused (the respondent) is a student or employee at Adams State University. ASU reserves the right to take whatever measures it deems necessary and appropriate within law to respond to a charge of sexual misconduct in order to protect students/staff safety,

physical and mental well-being, and individual rights. Such measures include, but are not limited to, no-contact agreements, immediate modification of academic and living arrangements, summary removal from campus pending a hearing, and reporting to the ASU or local police.

Safe2Tell Colorado

The Safe2Tell Colorado mobile app for reporting threatening behaviors and other safety concerns is available for students, parents & ASU community. Reports may also be made at 1-877-542-7233.

Additional Support Resources:

- *Tu Casa Domestic Violence/Sexual Assault Advocacy Organization* -----719-589-2465
- *Alamosa Police Department*-----719-589-2548
- *Alamosa County Sheriff* -----719-589-6608
- *San Luis Valley Behavioral Health Group*-----719-589-3671
- *Colorado State Patrol Dispatch*-----719-589-5807
- *National Stalking Resource Center*-----855-484-2846
- *National Domestic Violence Hotline*-----1-800-799-SAFE (7233)

Code Blue Phones

Adams State University has three "CODE BLUE" blue light phones, strategically placed across campus. These phones are emergency call boxes connected directly to the Colorado State Patrol Communications Center and are located in the following areas:

Plachy Hall – Located on North Campus at the Plachy Hall parking lot.

Petteys Hall – Centrally located on the pedestrian walkway near the entrances of several academic buildings.

Theatre/Art – Located on South Campus on the pedestrian walkway between the Art and Theatre Buildings.



Process for Sexual Misconduct

Sexual Harassment/Violence, Stalking Investigation & Judicial Process

I.

- A formal complaint is filed. The Title IX Director or Coordinator is contacted about the complaint. A letter is sent to the complainant and arrangements are made for an initial meeting; the complainant is informed that they may bring someone with them for support, etc.
- A brief summary of the complaint is requested and complainant is notified of his or her options to file, as well as a short explanation of the investigation process.
- A confidential interview is conducted and recorded. A support individual for the Title IX Director may also be present during the interview.
- Relevant laws and policies are explained to the complainant and he/she is provided with a copy of the university's policy on sexual harassment/violence. The investigation process is explained to the complainant.
- The complainant is advised of the option of utilizing a victim advocate during the entire process.
- An intake form is completed by the complainant and they are asked to also complete a written signed statement of the alleged discrimination.
- The complainant is briefed on confidentiality and retaliation issues.
- During the interview the complainant will be asked to identify witnesses and any pertinent evidence.
- The complainant is informed that the respondent will be notified of the charge, provided a copy of the complaint, and given an opportunity to respond. The respondent will be directed to have no contact with the complainant and will be directed to sign the no retaliation form.
- The complainant will be given a time frame for the complaint process and will be kept informed by the Title IX Investigator as the investigation progresses.

- The complainant will be informed of other support services available to them i.e., ASU Counseling Office and Tu Casa.

II.

- The respondent is notified of the complaint and provided with a copy of the complainant's written statement. Respondent is told that they may bring someone with them. The respondent is provided with information on relevant laws and policies. Respondent is provided with a copy of the university's policy on sexual harassment/violence.
- A recorded interview is conducted and the respondent is asked to complete a written statement as a rebuttal to the charge.
- During the interview the respondent will be asked to identify witnesses and any pertinent evidence.
- The respondent is instructed about confidentiality and directed to sign the no retaliation form. The respondent is directed to have no contact with the complainant. The respondent is told that they will be kept informed by the Title IX Director about the progress of the investigation.

III.

- The investigation begins with additional interviews of relevant witnesses and the gathering of evidence. Normally to be completed within 60 days.

IV.

- Follow up meetings with the complainant and respondent are conducted to review evidence and preliminary findings.

V.

- The Director of Title IX drafts a final report. The report contains the factual information obtained through the investigation.

Adjudication

Whether or not criminal charges are filed, a person or the university may pursue disciplinary action for violations of the Student Code of Conduct or University Policies through student disciplinary procedures, and through the procedures for addressing discrimination, harassment and non-Title IX sexual misconduct complaints or the procedures for addressing Title IX sexual harassment complaints for employees. The University will conduct a prompt, fair and impartial investigation and resolution process transparent to the complainant and the respondent, to be resolved generally within 60 business days (or longer, if appealed); this proceedings timeframe allows for extensions for good cause with notice to the complainant and the respondent of the delay and the reason for the delay.

I.

- The complainant and the respondent are given the opportunity to participate in an impartial disciplinary process that will be decided by a properly trained investigator and/or panel that protects the safety of victims and promotes accountability.
- The complainant and the respondent will be given timely notice for meetings at which the complainant or respondent may be present.
- The University will allow for timely access for the complainant, the respondent and their advisors or any appropriate officials to review any information that will be used during formal and informal disciplinary meetings and hearings.
- The University will provide the complainant and the respondent the same opportunities to have others present during a University disciplinary proceeding, and will each be given the opportunity to be advised by a personal advisor of their choice, at their expense, at any stage of the process, as well as the opportunity to be accompanied by that advisor at any meeting or proceeding.

II.

- The complainant and respondent are informed simultaneously, via separate letters, of the outcome of the proceedings as well as any appropriate sanctions, to be effective immediately.

III.

- Either party can request an appeal. Request for appeals are heard by the Vice President of Student Affairs or his designate. Appeals must be filed in writing 10 business days following receipt of the letter to the VP of Student Affairs. Both parties will be simultaneously notified, in writing, of the appeal request, process and its outcome, when such results become final.
- Appeals are limited to three areas:
 - A. Discovery of new evidence
 - B. Investigation or Adjudicator bias
 - C. The sanction or action was unduly severe or not serve enough
- The appeal is a process of reading all the documentation, listening to all the recorded testimony and any other evidence presented to the Director of Title IX involving the case. No witnesses will be called and the decision will be based on one of the three areas listed above, depending on which area the respondent lists as the reason for the appeal. The appeal decision is final.

Preservation of Evidence

Preserving evidence may assist in proving that a criminal offense occurred and may be helpful in obtaining a protection order. If you wish to have medical evidence collected, victims are urged to go directly to the SLV Health Emergency Room or nearest ER for this process. When you arrive in the ER, tell the intake nurse that you are requesting a SANE (Sexual Assault Nurse Examiners) exam. The ASU PD may also help transport to SLV Health and support you through this process.

- You should not bathe, change clothes, or brush teeth. This will help preserve evidence in the event of prosecution. If you have changed clothing, it is best to bring the clothes that you were wearing at the time (or immediately after) the assault.
- Once collected, the evidence will be held for two years, so you have time to decide whether you wish to prosecute the assault; having medical evidence may improve the strength of your case.

Feeling Safe After Trauma

If you have experienced sexual assault, there are steps you can take that may help you feel safer.

Make Use of Campus Resources

ASU provides several services to students free of charge, including security escorts, counseling and victim advocacy services.

Request Accommodations

If you have classes with the perpetrator or live in the same building, you may request an academic or housing accommodation, a change in schedule or housing from the Offices

Surviving an incident of sexual assault, intimate partner violence or stalking is extremely traumatic and may lead to confusion, anxiety or depression. It can also create a heightened sense of fear, and cause growing concerns regarding safety, and social or academic functioning. If you are experiencing any of these or other concerns, the first step is to get to a safe place. Once you are safe, resources are available to assist you in obtaining medical attention, emotional support and information regarding civil protection orders and other legal options.

Adams State University is committed to responding to incidents of sexual misconduct and harassment promptly in order to eliminate any hostile environment, as well as to prevent recurrence of sexual misconduct and address its effects. Individuals with questions about the campus Anti-Discrimination Policy and/or the Student Sexual Misconduct Policy may also contact the ASU Director of Title IX & EOE at anaguevara@adams.edu.

Office of Equal Opportunity

The Office of Equal Opportunity is a hub of resources relating to Civil Rights, sexual discrimination and crime statistics, but did you know we offer much more than that? Our office offers guidance around a plethora of sexual wellness resources and provides THOUSANDS of contraceptives to students every year. The Office of Equal Opportunity also works closely with the ASU Counseling Center, CoRE and Residence Life to provide sex-positive programming and discussion panels each year.

of Student Affairs, Title IX or Residence Life. Federal laws, such as the Campus SaVE Act, require universities to honor these requests.

Access Off-Campus Support Services

If you are concerned about anonymity, several resources located off-campus in the city of Alamosa, such as Tu Casa & SLV Behavioral Health, are available.

Seek a Civil Protection Order (CPO)

A CPO, sometimes also referred to as a temporary restraining order (TRO), is a legal document that bars an individual from certain types of contact with the person who is awarded the order. An individual who violates the terms of the restraining order can face criminal charges. Each state has its own rules and regulations for Sexual Assault CPOs that you can learn more about through the ASU Title IX Office.

Create a Safety Plan

If you are concerned for your ongoing safety, it may be worthwhile to create a safety plan. Safety planning is about finding ways to be safe in the present while planning for your future safety as well.



Bystander Intervention

& Risk Reduction

An active bystander is someone who intervenes to interrupt behavior in situations that could lead to sexual misconduct, assault or violence. Active intervention is the responsibility of every ASU community member. Adams State University encourages all individuals to speak out against attitudes that promote harassment or sexual misconduct & to become more supportive of victims. Below are some steps you can take to intervene effectively & safely.

Members of the campus community can all take steps to increase safety on campus. In Bystander Intervention Training, students are shown ways of stepping in to deter crimes like sexual assault from occurring, however, there are other ways each of us can increase our personal safety, and the safety of those around us.

Although there are some safety tips and habits that may help reduce your chances of victimization, ASU would like to emphasize to its community members that if you are sexually assaulted, it is NOT your fault, and we are here to offer as much support and resources as we can in your continued journey on or off campus.

Adams State University believes strongly that only the individuals who commit sexual misconduct are responsible for their actions, and does not tolerate victim-blaming in any form. Thusly, the suggestions below are merely provided to assist in reducing the risk of experiencing a non-consensual sex act and other crimes.

Disrupt the Situation

When you witness a person being harassed, threatened or followed by someone, you can attempt to distract the harasser or insert yourself into their interaction to help the targeted person remove themselves from the situation.

- If you see someone being verbally harassed, interrupt the harasser and ask them for directions.
- Another way to intervene is by pretending to know the person being harassed; start a conversation with them as an opportunity to come between them and the harasser, if it is safe to do so

Do Not Act Alone

Get support from people around you by calling on others to help. The more people who come together to interrupt a situation, the more you reinforce the

notion that the behavior is unacceptable in our community.

- “Are you hearing what I’m hearing?”
- “I can’t be the only one who thinks this is not okay.”
- “Let’s say something to them so they stop” or “Let’s interrupt this”

Talking openly and responding directly to inappropriate behaviors will have a snowball effect and encourage others to respond.

- Be aware of your surroundings & notice potential problems.
- Understand that the problem demands action
- Feel the responsibility to act, just as you hope others would if you were in a problem situation

Confront the harasser

Whether or not you know the harasser, you can intervene by telling them in a respectful,

direct and honest way that their words or actions are not okay.

- “You need to stop.”
 - “That’s so inappropriate.”
 - “What you just said made me feel uncomfortable. Here’s why...”
 - “Do you realize how problematic that is?”
- Always be safe and remain calm when you speak up. If you do not feel safe intervening, you may consider contacting the ASU Police Department for assistance.
- Chose what form of safe assistance to provide
 - Respond - Remain calm & speak up.
 - Say something like... “I know you’re a better person than that.”

- Understand how your privilege positions you to speak up; your age, gender, etc. may make it safer for you

to speak up and be vocal about harassment – especially when you are not the target or representative of the target group. Focus on the needs of the target, and

ensure they receive the support they need.

Take Action Online

We all can help address an online culture that tolerates

harassment, rape or sexual violence. Respond to victim-blaming, sexual harassment jokes or other problematic comments on social media and refocus accountability.

Increasing On-Campus Safety

Know your resources.

Who you should contact if you or a friend needs help and where to go. Locate resources such as the campus counseling center, campus PD, and a local sexual assault service provider. Notice where emergency phones are located on campus, and program the ASU PD number into your cell phone for easy access.

Stay alert.

When you're moving around on campus or in the surrounding neighborhood, be aware of your surroundings. Consider inviting a friend to join you or asking campus security for an escort. If you're alone, only use headphones in one ear to stay aware of your surroundings.

Post your location wisely.

Many social media sites, like Facebook and Instagram, use geolocation to publicly share your location. Consider disabling this function and reviewing other [social media settings](#).

Always have a Plan B.

Spend some time thinking about back-up plans for potentially sticky situations. If your phone dies, do you have a few numbers memorized to get help? Do you have emergency cash in case you can't use a credit

card? Do you have the address to your dorm or university memorized? If you drive, is there a spare key hidden, gas in your car, and a [set of jumper cables](#)?

Be secure.

Lock your door and windows when you're asleep and when you leave the room. If people constantly prop open the main door to the dorm or apartment, tell security or a trusted authority figure.

Social Safety

It is possible to relax and have a good time while still making safety a priority. Consider these tips for staying safe and looking out for your friends in social settings.

Make a plan. If you're going out, go with people you trust. Agree to watch out for each other and plan to link up later. If your plans change, make sure to notify your group. Don't leave someone stranded in an unfamiliar or unsafe situation.

Protect your drink. Don't leave your drink unattended, and watch out for your friends' drinks if you can. If you go to the bathroom or step outside, take the drink with you or toss it out. Drink from unopened containers or drinks you watched being made and poured. It is not

always possible to know if something has been added to someone's drink. In [drug-facilitated sexual assault](#), a perpetrator could use a substance that has no color, taste, or odor.

Know your limits. Keep track of how many drinks you have had, and be aware of your friends' behavior. If one of you feels extremely tired or more intoxicated than you should, you may have been drugged. Leave the party or situation and find help immediately.

It's okay to lie. If you want to exit a situation immediately and are concerned about frightening or upsetting someone, it's okay to lie. You are never obligated to remain in a situation that makes you feel uncomfortable, [pressure](#), or threatened. You can also lie to help a friend leave a situation that you think may be dangerous. Some excuses you could use are needing to take care of another friend or family member, an urgent phone call, not feeling well, and having to be somewhere else by a certain time.

Be a good friend. Trust your instincts. If you notice something that doesn't feel right, it probably isn't. Learn more about how to [keep your friends safe](#) in social settings.

Remember - intervention does not have to be confrontational. Simply honking your car horn, turning on the lights or turning off the music at a party can call attention to a situation. Every member of the ASU community plays an important role in intervention. If you do not speak up and challenge inappropriate behavior once you become aware, in a sense, you are helping to perpetuate the problem.

Bystander Intervention can mean anything from commenting about an inappropriate sexual comment or innuendo to making sure that an intoxicated student at the party gets home safely.

Intervening is about more than just reacting in the moment to a potentially harmful or violent situation. It is about challenging and changing the cultural norms that make sexual discrimination, harassment and violence seem acceptable.

Memorandum of Understanding

The ASU Counseling Center maintains a memorandum of understanding with Advantage Treatment Centers, (ATC), a local treatment and detoxification organization, aimed at strengthening the continuity of care when ASU students are released from the ATC detoxification unit or from the intensive outpatient treatment program and returned to the ASU campus. This agreement provides that clients known to be ASU students are provided with referral information to the ASU Counseling Center upon the student's release from ATC treatment.



Policy on Illegal Use of Drugs & Alcohol

In compliance with the requirements of the Drug-Free Workplace Act of 1988 and the Drug-Free Schools and Communities Act Amendment of 1989, ASU has adopted the following policy concerning the unlawful use of drugs and alcohol by students and employees. For employees of ASU, abiding by the policy is a condition of continued employment.

ASU neither encourages nor discourages the use of alcohol or marijuana, however, it does condemn the abuse of alcoholic beverages or substances containing marijuana. All members of the University community are responsible for their own behavior within the context of civil law and University regulations. Those responsible for organizing and overseeing social events must be aware of, and adhere to, all University and civil laws and regulations. The University is committed to educating its constituencies regarding alcohol use and abuse. Efforts are made to ensure an understanding of all civil and University regulations by all concerned. However, individuals must recognize a responsibility to educate themselves, as ignorance of the law is not an acceptable excuse. The legal drinking age in Colorado is 21. Likewise, the legal age of consumption of marijuana is 21. No one under the age of 21 may purchase, sell, consume, or possess any

alcoholic beverage or substance containing marijuana.

Rules, Regulations & enforcement

All of the laws of the State of Colorado related to alcohol and illicit drugs shall be obeyed. Please refer to the Uniform Controlled Substances Act, Article 18, Title 18, Colorado Revised Statutes; the Uniform Beer Code, Article 46, Title 12, Colorado Revised Statutes; the Uniform Liquor Code, Article 47, Title 12, Colorado Revised Statutes; and Drug Free schools and Campuses, 34 Code of Federal regulations, Part 86, Subpart B.

ASU will not permit possession or consumption of alcoholic beverages of any kind on campus, with the exception that the President of the University may allow, in accordance with Colorado law, alcoholic beverages at official functions and special events, if so requested and written approval is obtained. The following actions constitute violations of the ASU Alcohol Policy:

1. Visible inebriation in public and/or creating a disturbance after having consumed alcohol;
2. Consumption of alcoholic beverages in campus residence halls, public, during intercollegiate events, intramural recreation events, or in any area

or at any event where such consumption is prohibited;

3. Use of University funds for the unauthorized purchase of alcoholic beverages, including 3.2% beer.

Students and Employees violating alcohol and drug regulations will be subject to disciplinary action by ASU, which may include, but is not limited to, the following: reprimand, probation, suspension, termination, the group or organization being barred from further use of University facilities, other disciplinary action as determined by the Vice President for Student Affairs, or referral for criminal action.

All University groups are expected to uphold all regulations. Failure to comply may result in disciplinary and/or criminal action. Non-University personnel, while on the University campus, are subject to the laws of Colorado, as well as the regulations of the University. Persons violating any regulations will be asked to leave the campus. If necessary, the ASU Police Department will be called to deal with violations.

All guests of University students, faculty, and staff are the responsibility of their hosts. Any violation by guests will subject the University person (host) to disciplinary action, and the guests will be subject to the action stated for non-university persons.

Any student or guest participating in an event where drugs or unauthorized alcohol are being used or consumed will be disciplined under this policy.

Notation of the alcohol/drug violation will be entered into the student's permanent education records.

Systems for Handling Violations

THE ADAMS STATE UNIVERSITY POLICE DEPARTMENT IS MANDATED TO ENFORCE STATE LAW, AND APPROPRIATE CRIMINAL CHARGES WILL BE FILED WHENEVER A CASE REFERRED TO THE DEPARTMENT IS SUPPORTED BY PROBABLE CAUSE.

The University has ZERO TOLERANCE when it comes to possessing, using, providing, manufacturing, distributing, or selling drugs or drug paraphernalia in violation of the law or university policies.

The following guidelines apply to sanctioning violations of the University's Drug Policy:

1st Offense: 10 hours counseling (minimum) at the student's expense; community services from 20-40 hours; written warning about consequences of second violation; possible referral for criminal action, and entry of violation into the permanent education record.

2nd Offense: EXPULSION from the University and forwarding of charges for criminal action; notation of expulsion will be placed on the student's transcript and permanent education record.

Note: If the student refuses to enter the mandatory drug education program as directed by the Vice President for Student Affairs, the case will be referred to the University Magistrate with

The University prohibits students, employees, and guests on University property from possessing, using, providing, manufacturing, distributing or selling drugs or drug paraphernalia in violation of the law or university policies.

recommendation for expulsion for failure to comply with an administrative mandate and unwillingness to obtain assistance. Total hours mandated, if not completed during the same semester when imposed due to insufficient days left in the semester, must be completed during the semester immediately following. If sufficient days remain in a semester to complete drug education, but the student does not complete this mandate, the case may be referred to the University Magistrate with a recommendation for expulsion for failure to comply with an administrative mandate. Depending upon the severity of the infraction, the Vice President for Student Affairs may upgrade the sanction to whatever level fits the situation and bypass any lower sanctions described.

Medical Marijuana

Possession of a valid and appropriately held Medical Marijuana Registry

Sanctions for violating this policy may include warnings, probation, suspension, expulsion, mandatory counseling/education, fines, loss of privileges, loss of employment, or referral for criminal prosecution.

identification card does not authorize a Resident or his or her guests to possess, use, or distribute marijuana in any university residence hall or apartment, university-owned property or in any public area of the university. Students who request and receive a valid and appropriately held Medical Marijuana Registry identification card during the term of the Residence Halls Contract, may be granted an exception by the Director of Auxiliary Services & Housing or his/her designee to be released from the contract without financial penalty.

Drug & Alcohol Abuse Prevention

Counseling Services presents to all of the AAA101 sections on responsible use of alcohol, marijuana, consent relating to alcohol and other drug use, and treatment resources. Annual alcohol screenings are also performed 3-4 days per year.

Several different sections of the annual Safe Spring Break fair, as well as periodically staffed tables in the Student Union Building are also

devoted to addressing drug and alcohol use, alcohol and drug prevention and awareness.

Occasionally, Counseling Services demonstrates targeted presentations on prescription drug abuse to the Department of Athletics, and coordinates drug testing for departments at request. Additionally, the Counseling Services Center provides drug or alcohol counseling for students who request, are referred or mandated to participate, including the BASICS curriculum for alcohol treatment and adapted BASICS curriculum for marijuana use, as well as consulting with faculty on how to handle student situations involving alcohol or drug use or abuse.

The Department of Housing & Residence life uses the Judicial Educator program to provide a learning opportunity within the judicial process. Students are assigned modules based on teachable moments and Housing policy violations. The Judicial Educator consists of 21 flash-based modules that educate students who are involved in disciplinary problems on campus. Randomly generated automatic testing is built into each module.

Judicial Educator topics include: Alcohol Use, Marijuana & Drug Use, Smoking, Fire Safety, Peer Harassment, Dating Violence & Date Rape, Living with a Roommate, Good Citizenship, Conflict Resolution, Personal

Responsibility, Decision Making, Safe Living on a University Campus, Personal & Physical Cleanliness, Academic Integrity, Civility & Respect, and Damage & Vandalism.

Drug & Alcohol Use in Athletics

The ASU Department of Athletics is concerned with the health, safety and well-being of all student-athletes who participate in its programs and represent the University in competitive athletics. Substance abuse is one of the most important issues facing athletics and society today. The use of illegal drugs, misuse of legal drugs and dietary supplements, use of performance-enhancing substances, use of alcohol and inappropriate use of tobacco are inconsistent with the standards expected of student athletes at ASU. Substance use and abuse in sport can pose risks to the student-athlete's health and negatively affect his or her academic and athletic performance. It also compromises the integrity of athletic competition and the ideals of the Adams State University.

The Department of Athletics believes it is our responsibility to do everything possible to protect the health and well-being of our student-athletes. It is our desire, therefore, to educate our athletes about the effects (both long and short term) of drugs and over-the-counter dietary supplements on their performance and much more

importantly, on their lives. It is our hope that through training and education, our student-athletes will recognize the dangers of drug use, therefore competing and living free of all dangerous substances.

The Department of Athletics conducts random drug testing and testing based on reasonable suspicion to ensure the health, safety and well-being of our student-athletes, to promote fair competition in intercollegiate athletics, to affirm compliance with applicable rules and regulations on drug and alcohol abuse, to identify student-athletes who are improperly using drugs or alcohol and to assist them before they harm themselves or others. Furthermore, the Department of Athletics recognizes its responsibility to provide educational programming that will support a positive decision-making process.

The National Center for Drug Free Sport, Inc. (Drug Free Sport®) is a team of accessible, world-class experts in partnership with leading sport organizations around the world, providing unbiased and customized drug-testing programs and other drug prevention initiatives to ensure fair and safe sport. In August of 2014 an educational speaker from Drug Free Sport was brought in for all student-athletes, coaches and athletic department staff. A panel of local experts also came in the fall semester to teach coaches and staff about the

prevalence of prescription drug over use and prevention tips.

Drug & Alcohol Treatment Resources

Confidential assessment, referral, and counseling are

available to students at the ASU Counseling Center (For more information, call 719-587-7746).

The Housing and Residence Life staff, Offices of Student Affairs, Human Resources,

and Counseling Center staff may also provide information or counseling on the physiological, psychological, and legal aspects of drug and alcohol use. For more information, please contact those offices.

ASU is dedicated to providing a healthy and safe environment for its students, faculty and staff. The illegal use of drugs and alcohol can adversely affect the educational environment and has devastating effects on the personal lives of those who abuse these substances. For this reason, Adams State is an alcohol and drug-free (dry) workplace and campus. ASU recognizes that rehabilitation of students and staff for drug and alcohol violations is preferred to discipline, and whenever possible, will utilize the services of the Center for Restorative Programs (CRP), a local victim-offender reconciliation and restorative disciplinary alternative program. In addition, a variety of alcohol and drug treatment options are available at Adams State University and in the City of Alamosa to all faculty, staff and students.

Addiction Support Resources:

- C-CEAP, Employee Assistance Program ----- <https://www.colorado.gov/c-seap>
- ASU Counseling Center ----- Richardson Hall, 3-100
- Advantage Treatment Center ----- 2265 Lava Lane, Alamosa
- San Luis Valley Family & Addictions Counseling ----- 716 Main Street #205, Alamosa
- San Luis Valley Behavioral Health Group ----- 8745 County Road 9 South, Alamosa
- Ascension Counseling ----- 811 Main Street, Alamosa
- San Luis Valley Alcoholics Anonymous ----- 719-937-5083



Annual Clery Crime Statistics

affecting Adams State University

In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crimes Statistics Act, the Office of Clery Compliance prepares this publication to provide valuable information to the ASU campus community. The full text of this report may be located on the ASU Police Department website at www.adams.edu/police/ and Campus crime, arrest and referral statistics include those reported to the ASU PD, designated campus officials (including but not limited to directors, deans, department heads, designated CSA's, judicial affairs, advisors to students & student organizations, athletic coaches) and local law enforcement agencies. These statistics may also include crimes that have occurred in private residences or businesses and that are not required by law. Counseling Services staff informs their clients of the procedures to report crime to the ASU Police Department on a voluntary or confidential basis, should they feel it is in the best interest of the client. A procedure is in place to anonymously capture crime statistics disclosed confidentially during such a session.

Each year, an ABM email notification is sent to all enrolled staff and students, which provides the website

on the ASU Office of Equal Opportunity website at www.adams.edu/administrati-on/oeo. Furthermore, a hard copy may be obtained by contacting the Director of Clery Compliance at 719-587-8224. This report is prepared in cooperation with the ASU Police Department, local law enforcement agencies surrounding the campus, address (www.adams.edu/ps/annual-security-fire-report.pdf) to access this report. Hard copies of the report may also be obtained at the ASU Clery Compliance Office, located in Suite 325 of the Student Union Building, or by calling 719-587-8224. All prospective employees may also obtain a copy from the Human Resources office in Richardson Hall, Suite 1-400, or by calling 719-587-7990. Additionally, the above website address to access the report is included on all physical and digital ASU employment and student enrollment applications.

The following statistics include information on crimes reported to the ASU PD, to Campus Security Authorities (CSAs), and to the APD or other law enforcement agencies having jurisdiction over ASU Clery-reportable geographic areas. Statistics are listed for the calendar year in which the crime was reported.

Housing and Residence Life, CoRE, Counseling, Athletics, the Office of Equal Opportunity and Title IX and the Division of Student Affairs. Each entity provides updated information on their educational efforts and programs to comply with the Act.

A written request for statistical information is made annually to all Campus Security Authorities and to the Vice President of Student Affairs, all Directors, Department Heads, Coaches, Faculty Advisors to student organizations, and Residential Life Coordinators, Counseling Center, CSP, APD and ASO.

All of the statistics are gathered, compiled, and reported to the University community via this guide, which is published by the ASU Clery Compliance Office. The Director of Clery Compliance also submits these crime statistics to the Department of Education, via a web-based online reporting tool, the Campus Safety & Security Survey. The statistical information gathered by the Department of Education is available to the public through the ED website. If you would like to review statistics from other institutions, please visit that website at <http://ope.ed.gov/security/>.

Crime Statistic Definitions

Locations

ON-CAMPUS

Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; *and* Any building or property that is within or reasonably contiguous to paragraph (1) of this definition, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such

as a food or other retail vendor).

RESIDENCE HALLS

A subset of "on-campus" crimes, which include only those crimes that were reported to have occurred in dormitories or other residential facilities for students on campus.

NON-CAMPUS

Any building or property owned or controlled by a student organization officially recognized by the institution and any building or property (other than a branch

campus) owned or controlled by an institution of higher education that is used in direct support of, or in relation to, the institution's educational purpose, is frequently used by students and is not within the same reasonably contiguous area of the institution.

PUBLIC PROPERTY

All public property, including thoroughfares, streets, sidewalks, and parking facilities, and is within the campus, or immediately adjacent to and accessible from the campus.

Clery Crime Offenses

MURDER & NON-NEGLIGENT MANSLAUGHTER

The willful (non-negligent) killing of one human being by another. NOTE: Deaths caused by negligence, attempts to kill, assaults to kill, suicides, accidental deaths and justifiable homicides are excluded.

MANSLAUGHTER BY NEGLIGENCE

The killing of another person through gross negligence.

ROBBERY

The taking or attempting to take anything of value from the care, custody or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear. (Includes attempts)

AGGRAVATED ASSAULT

An unlawful attack by one person upon another for the

purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife or other weapon is used which could or probably would result in a serious potential injury if the crime were successfully completed)

BURGLARY

The unlawful entry of a structure to commit a felony or a theft. (For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or a felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking;

and all attempts to commit any of the aforementioned)

MOTOR VEHICLE THEFT

The theft or attempted theft of a motor vehicle. (Classified as all cases where automobiles were taken by persons not having lawful access, even though the vehicles are later abandoned – including joy riding.)

ARSON

The willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

SEXUAL ASSAULT

Any sexual act directed against another person, without consent of the victim, including instances where the victim is incapable of giving

consent. (Includes attempted Sexual Assaults).

Rape - The penetration no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim, including instances in which the victim is incapable of giving consent.

Fondling - The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of age or mental incapacity.

Incest - Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape - Sexual intercourse with a person who is under the statutory age of consent

VAWA Offenses

DATING VIOLENCE

Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.

The Department of Education requires all Clery-regulated schools to include in the web-based survey, as well as its Annual Security and Fire Safety Report, statistics for the total number of criminal reports that were “unfounded” and subsequently withheld from crime statistics during each of the three most recent calendar years. Below you will find a breakdown of all crime statistics occurring on or adjacent to campus, as well as any relevant statistics occurring on non-campus or public property areas affecting Adams State University, and additions made due to cold reports received in subsequent years. Should members of the campus community have questions or concerns regarding these statistics, questions should be directed to the Director of Clery Compliance at 719-587-8224.

- The existence of such a relationship shall be determined based on the reporting party’s statement and with consideration of the length of the relationship, type of relationship and the frequency of interaction between the persons involved in the relationship.

- For the purpose of this definition, dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse and does not include acts covered under the definition of domestic violence.

DOMESTIC VIOLENCE

A felony or misdemeanor crime of violence committed by: a current or former spouse or intimate partner of the victim a person with whom the victim shares a child in common a person who is cohabitating with or has cohabitated with the victim as a spouse or partner a person similarly situated to a spouse of the victim under law any other person against the victim who is protected from that person’s acts under domestic or family violence laws of the jurisdiction in which the crime occurred.

STALKING

Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for their safety, the safety of others or suffer substantial emotional stress

- For the purposes of this definition, Course of Conduct means two or more acts, including but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method device or means follows, monitors, observes, surveils, threatens or communicates to or about, a person, or interferes with a person’s property. Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling. Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim.

- Note: The above-listed crime definitions from the Uniform Crime Reporting Handbook, 2013 Revised UCR definition of Rape, as prescribed by 2014 VAWA Negotiated Rulemaking Final Consensus Language.

ASU Annual Crime Statistics 2018, 2019, 2020

Type of Offense	Year	On Campus	Residence Halls **	Non-Campus	Public Property	Total	Un-founded
Criminal Offenses							
Murder / Non-Negligent Manslaughter	2020	0	0	0	0	0	0
	2019	0	0	0	0	0	0
	2018	0	0	0	0	0	0
Manslaughter by Negligence	2020	0	0	0	0	0	0
	2019	0	0	0	0	0	0
	2018	0	0	0	0	0	0
Sexual Assault†							
Rape	2020	3	3	0	0	3	0
	2019	3	2	0	0	3	0
	2018	1	0	0	0	1	0
Fondling	2020	2	2	0	0	2	0
	2019	1	1	0	0	1	0
	2018	0	0	0	0	0	0
Incest	2020	0	0	0	0	0	0
	2019	0	0	0	0	0	0
	2018	0	0	0	0	0	0
Statutory Rape	2020	0	0	0	0	0	0
	2019	0	0	0	0	0	0
	2018	0	0	0	0	0	0
Robbery	2020	0	0	0	0	0	0
	2019	0	0	0	0	0	0
	2018	0	0	0	0	0	0
Aggravated Assault	2020	0	0	0	0	0	0
	2019	0	0	0	0	0	0
	2018	2	1	0	0	2	0
Burglary	2020	3	3	0	0	3	0
	2019	1	0	0	0	1	0
	2018	3	3	0	0	3	0
Motor Vehicle Theft	2020	0	0	0	0	0	0
	2019	2	0	0	0	2	0
	2018	4	0	0	0	4	0
Arson	2020	0	0	0	0	0	0
	2019	0	0	0	0	0	0
	2018	0	0	0	0	0	0
Hate Crimes							
Bias-motivated criminal offenses*	2020	1	0	0	0	1	0
	2019	0	0	0	0	0	0
	2018	0	0	0	0	0	0
VAWA Offenses							
Stalking	2020	6	2	0	0	6	0
	2019	5	1	0	0	5	0
	2018	6	3	0	0	6	0
Domestic Violence	2020	2	2	0	0	2	0
	2019	1	1	0	0	1	0
	2018	4	4	0	0	4	0
Dating Violence	2020	3	3	0	0	3	0
	2019	6	4	0	0	6	0
	2018	2	0	0	0	2	0

† Note that Sexual Assault is also a VAWA Offense but is included in the Criminal Offenses category for Clery Act reporting purposes.

* Includes any incidents of Larceny-Theft, Simple Assault, Intimidation, or Destruction/Damage/ Vandalism of Property

** The Residence Halls category is a subset of the "On campus" category.

Hate Crimes

In compliance with Department of Education regulations, ASU PD also reports statistics for hate (bias) related crimes by type of bias as defined below for the following classifications; Murder & Non-Negligent Manslaughter, Sexual Assault, Robbery, Aggravated Assault, Burglary, Motor Vehicle Theft, Arson, Larceny-Theft, Simple Assault, Intimidation & Destruction / Damage / Vandalism of Property.

A Hate Crime is a criminal offense that manifests evidence that the victim was intentionally selected because of the perpetrator's bias against the victim, actual or perceived, because of Race, Religion, Sexual Orientation, Gender, Gender Identity, Ethnicity, National Origin or disability. If a hate crime occurs where there is an incident involving intimidation, vandalism, larceny, simple assault or other bodily injury (see definitions below), the law requires that the statistic be reported as a hate crime even though there is no requirement to report the crime classification in any other area of the compliance document.

A hate or bias related offense is not a separate, distinct crime, but is the commission of a criminal offense that was motivated by the offender's bias. For example, if a subject assaults a victim, and the facts of the case indicate that the offender was motivated to commit the offense because of his bias against the victim's race, sexual orientation, etc., the assault is then also classified as a hate/bias crime.

Hate Crime Definitions

LARCENY

The unlawful taking, carrying, leading or riding away of property from the possession or constructive possession of another

VANDALISM

To willfully or maliciously destroy, injure, disfigure or deface any public or private property, real or personal, without the consent of the owner or person having custody or control by cutting, tearing, breaking, marking, painting, drawing, covering with filth, or any other such means as may be specified by local law

INTIMIDATION

To lawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without

displaying a weapon or subjecting the victim to actual physical attack

SIMPLE ASSAULT

An unlawful physical attack by one person upon another where neither the offender displays a weapon nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness

Other Offenses

WEAPONS LAW VIOLATIONS

The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons.

DRUG LAW VIOLATIONS

The violation of laws prohibiting the production, distribution and/or use of certain controlled substances & the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation or importation of any controlled drug or narcotic substance. Arrests for violations of state & local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing & making of narcotic drugs.

LIQUOR LAW VIOLATIONS

The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession or use of alcoholic beverages, not including driving under the influence and drunkenness.

If you or anyone you know is the victim of a hate crime, ASU urges you to report the incident to the ASU Police Department, the Office of Title IX or the Office of Student Affairs.

Clery Crime Arrests & Referrals

Under the Clery Act, Adams State University is also mandated to report data for all drug, alcohol and liquor law violation-related arrests and referrals. This includes statistics for persons referred for disciplinary action and those whose actions resulted in more than one offense in a single incident.

ASU Arrests & Conduct Referrals 2018, 2019, 2020						
Type of Offense	Year	On Campus	Residence Halls	Non-Campus	Public Property	Total
Arrests						
Weapons Law Violations						
	2020	0	0	0	0	0
	2019	1	1	0	0	1
	2018	0	0	0	0	0
Drug Law Violations						
	2020	3	3	0	0	3
	2019	0	0	0	0	0
	2018	8	4	0	0	8
Liquor Law Violations						
	2020	2	1	0	0	2
	2019	5	5	0	0	5
	2018	0	0	0	0	0
Referrals						
Weapons Law Violations						
	2020	2	2	0	0	2
	2019	0	0	0	0	0
	2018	0	0	0	0	0
Drug Law Violations						
	2020	15	14	0	0	15
	2019	34	34	0	0	34
	2018	45	39	0	0	45
Liquor Law Violations						
	2020	31	31	0	0	31
	2019	44	44	0	0	44
	2018	41	41	0	0	41
† Decrease in 2020 Arrests and Referrals due to decrease in on-campus students during COVID-19 lockdown.						
* Note that decrease in Drug Law Violation Arrests between 2018 and 2019 is a reflection of a small decrease in ASU admissions, ASU PD caseload & Housing population, as well as an increase in Housing Department safety checks.						

Please note that crime statistics reported are strictly for crime violations and do not include violations of Adams State policies or referrals for disciplinary action due to conduct violations in which there was no violation of state or federal law. When violations resulted in both an arrest and referral for disciplinary action, only statistics for the arrest are included.

Annual Fire Statistics

& Fire Safety on Campus

In compliance with The Higher Education Opportunity Act, Adams State University is mandated to produce annual fire safety information outlining fire safety-related, standards, policies and measures taken to improve fire safety on campus, as well as all on-campus fire-related statistics. In this section, of ASU's ASFSR, you will find detailed information outlining the procedures Adams State follows, as well as relevant response measures in place.

Residential Halls

Most residence halls contain an integrated fire sprinkler system and fire alarm systems that are monitored 24 hours/day, seven days/week by the ASU PD and SimplexGrinnell Monitoring. These buildings also contain fire extinguishers, emergency lighting, exit signs and exit doors. Buildings that are not covered with a monitored sprinkler system or fire alarm system are listed in the Fire Safety Amenities table in this document; however, these buildings are equipped with smoke detectors and fire extinguishers.

Safety Inspections

Fire systems on campus are reviewed annually by SimplexGrinnell, a certified fire alarm company, to identify issues, and makes necessary upgrades, repairs or revisions. The ASU Residence Life Office also conducts additional Fire/Safety Inspections in Residence Halls throughout the year. The inspections include, but are not limited to, a visual examination sprinkler heads, smoke detectors, fire strobes and horns, fire extinguishers, exit signs,

emergency lights, emergency exit doors, and other life safety systems. In addition, each room will be examined for the presence of prohibited items (see list below) or prohibited activity. Residence Hall Staff also conduct random Fire/Safety Inspections throughout the school year.

Fire Drills & Training

The ASUPD conducts annual fire drills in all academic and recreational buildings on campus. These drills include test & activation of fire alarm systems and complete evacuation, as well as subsequent informational memorandums outlining evacuation times and any noted concerns or needs for improvement.

Additionally, fire drills are conducted once a semester for each residence hall, including buildings not monitored by a fire alarm system, using a "bullhorn" and door to door evacuations. Campus fire drills are mandatory supervised evacuations of a building under a simulated fire scenario. Fire drills are scheduled by the Residence Life staff and announced at least 48 hours in advance.

Everyone in the building is required to participate to the greatest extent possible. Evacuation route maps are posted in each resident room showing where the closest egress route is located. Everyone should utilize the designated fire escapes and/or all recommended emergency procedures when the fire alarm sounds.

Residence Life staff receive comprehensive fire safety training from the Alamosa Fire Department at the beginning of the academic year. All existing employees are provided periodic fire safety tips through basic emergency procedures trainings.

Fire drills at the Gingerbread Early Learning Center on campus are conducted once monthly by Gingerbread staff

Fire Log

A fire log is maintained at the ASU Clery Compliance Office and is available to the public during normal business hours. This log records data by the date that the fire was reported and any fire that occurred in an on-campus facility. This log includes the nature, date, time and general location of each fire.

Fire Safety

Tampering with or misusing fire and safety equipment, such as fire alarms, fire extinguishers, smoke alarms, and exit signs, or creating a false alarm poses a serious threat to life and property and will result in a fine and/or a possible suspension. The University reserves the right to take disciplinary action through the appropriate University channels and/or law enforcement agencies.

The following standards exist for safety purposes.
Violation of these standards may result in disciplinary action.

- **NEVER** tamper with smoke detectors. If there is a question about whether or not a detector is working properly, immediately consult a Residence Life staff member or ASU PD. If a smoke detector starts beeping occasionally, and there is not heat or smoke source, the mechanism likely needs a new battery. Contact the Administrative Assistant for that department or staff member on duty. After hours, contact ASU PD. NEVER REMOVE OR COVER A SMOKE DETECTOR!
- Door closer mechanisms must remain on doors at all times.
- DO NOT abuse fire safety equipment. Report all non-functioning equipment to residence life staff.
- Keep hallways free of debris and personal items.
- DO NOT hang anything on the ceiling or drape materials that can cover or block lights, or smoke detectors or sprinklers.
- DO NOT stack belongings or furniture where it can block the flow from a sprinkler.
- DO NOT store items where they may be blocking a fire exit route. This includes windows, windowsills, and hallways.
- DO NOT tamper with or spray fire extinguishers. These actions will cause the release of a chemical that can set off the building fire alarm.
- DO NOT burn any flammable items.
- DO NOT use or store flammable substances, such as gasoline, propane, Sterno, and cleaning fluids on or near residential life areas. This category includes camping stoves and flammable supplies.
- DO NOT overload electrical outlets. The university recommends only one appliance per outlet, especially in the older historic buildings.
- DO NOT splice electrical wires or remove any outlet plates or light switches.
- Fire exit doors must remain closed when they are not being used as an exit during an emergency. Residents are responsible for keeping door closed and un-propped.
- DO NOT place refrigerators in closets. Allow for proper air circulation behind the unit.
- DO NOT leave running electrical appliances unattended
- Extension cords or decorative lights may not be routed under rugs or carpets, through doorways, or positioned in any manner that could present a fall or trip hazard or impede egress.
- Dispose of trash as quickly as possible.
- Flammable decorations, such as live or excessive greenery, excessive amounts of paper, and large paper decorations are prohibited.
- Keep all items at least three feet away from heating units.
- NO lofts may be built or used in student housing, other than those provided.
- Candles, incense and hookahs are not permitted.
- Open flames and fire pits are not permitted.
- Absolutely no smoking or vaping is allowed in ASU Residence Halls

Electrical Equipment and Appliances

Sharing a residential community includes sharing the utility capabilities of that facility. Outlets and overall electrical capacity in housing and office areas can be overloaded if misused, especially in some of our more historic buildings. Grizzlies are advised to use caution and limit their use of electrical equipment in the residential buildings to minimize risk of harm to themselves and the ASU community.

- All electrical items must be Underwriters Laboratory (UL) listed and in good operating condition.
- Appliances may not have open flames or exposed heating elements and must be rated for 1,500 watts (maximum power draw) and/or approved for 15-amp circuit.
- Permitted personal electronics are computers, stereo/radio, printer, razor, TV, hair dryer, fan, small lamp, cell phone charger, alarm clock, answering machines.
- The only permitted cooking related items in residence halls are coffee pots, hot pots and popcorn poppers. All these items must have an automatic shut-off feature in use.
- Each outlet can draw up to 20-amps. Student should distribute appliances within a room or apartment to lessen the load on individual outlets.
- Mini refrigerators, hair dryers and other such appliances should be plugged directly into the outlet rather than a power strip. If your outlet is a two-prong outlet, you can purchase an adapter at a local hardware store.
- Do not leave items such as irons, microwaves and ovens unmonitored while they are in use.
- The same standards apply to the student apartments, except that they may have additional cooking items that meet the above standards in their kitchen. Permitted items are: blenders, larger refrigerators, toasters, microwave ovens, ovens and electric grills.

Prohibited Items

Any item that is not mentioned above as approved is prohibited. Examples include: electric blankets, sun and heat lamps, torchiere-style halogen lamps or other lamps at risk of causing fire, hot plates, Kegeators, grills, etc.

Smoking Policy

In compliance with the requirements of the Colorado Clean Indoor Air Act, Students, Faculty, Staff and Guests are prohibited from smoking in all indoor campus areas, and buildings including elevators, restrooms, theaters, museums and libraries, lobbies, reception areas, hallways and any other common-use areas, any place of employment, restaurants, gaming facilities and any food service areas. Smoking is also prohibited in all sports arenas, gymnasiums and auditoriums, residential facilities and government-owned mass transportation of any kind. Smoking is prohibited from all entryways, including the area of a public or private property within a radius of 15 feet outside of the doorway. For employees of ASU, abiding by this act is a condition of continued employment and any student violation of this act may result in disciplinary action.



Clery Fire Safety Definitions

FIRE

Any instance of open flame or other burning in a place not intended to contain the burning, or burning in an uncontrolled manner.

FALSE ALARM

The fire alarm system was intentionally activated when no fire or danger existed, or the system malfunctioned.

UNWANTED ALARM

The fire alarm system was activated as it was designed to do, although the ultimate cause of the alarm was false, for example, dust entering a smoke detector.

FIRE RELATED INJURY

Any instance in which a person is injured as a result of a fire, including an injury sustained from a natural or accidental cause while

involved in fire control, attempting rescue, or escaping from the dangers of the fire. The term "person" may include students, faculty, staff, visitors, firefighters, Campus Safety or any other individuals.

FIRE RELATED DEATH

Any instance in which a person is killed as a result of a fire, including deaths resulting from a natural or accidental cause while involved in fire control, attempting rescue or escaping from the dangers of a fire, or deaths that occur within one year of injuries sustained as a result of the fire.

FIRE SAFETY SYSTEM

Any mechanism or system related to the detection of a fire, the warning resulting

from a fire, or the control of a fire including sprinkler or other fire extinguishing systems, fire detection devices, stand-alone smoke alarms, devices that alert one to the presence of a fire, such as horns, bells, or strobe lights, smoke-control and reduction mechanism, and fire doors and wall that reduce the spread of a fire.

VALUE OF PROPERTY DAMAGE

The estimated value of the loss of the structure and contents, in terms of cost of replacement in like kind and quantity, including contents damaged by fire, related damages caused by smoke, water and overhaul; however, it does not include indirect loss such as business interruption.



ASU Annual Clery Fire Statistics

ASU Annual Fire Statistics 2018, 2019, 2020						
Residence Hall	Year	Total # of Fires	Cause of Fire	Injuries (Req. Treatment)	Deaths	Property Damage
Conour Hall	2020	0	0	0	0	\$0.00
1510 1st Street	2019	0	0	0	0	\$0.00
	2018	0	0	0	0	\$0.00
Coronado Hall	2020	0	0	0	0	\$0.00
97 Monterrey Avenue	2019	0	0	0	0	\$0.00
	2018	0	0	0	0	\$0.00
Faculty Drive Housing	2020	1	Faulty oven part	0	0	\$0.00
1-20 Faculty Drive	2019	0	0	0	0	\$0.00
	2018	0	0	0	0	\$0.00
Girault Hall	2020	0	0	0	0	\$0.00
98 Stadium Drive	2019	0	0	0	0	\$0.00
	2018	1	Cooking	0	0	\$0.00
Houtchens Hall	2020	0	0	0	0	\$0.00
1901 Craig Drive	2019	0	0	0	0	\$0.00
	2018	0	0	0	0	\$0.00
McCurry Hall	2020	0	0	0	0	\$0.00
1950 Sunset Drive	2019	0	0	0	0	\$0.00
	2018	0	0	0	0	\$0.00
Moffatt Hall	2020	0	0	0	0	\$0.00
1930 Sunset Drive	2019	0	0	0	0	\$0.00
	2018	0	0	0	0	\$0.00
Petteys Hall	2020	0	0	0	0	\$0.00
1520 1st Street	2019	0	0	0	0	\$0.00
	2018	0	0	0	0	\$0.00
Residence @ Rex	2020	0	0	0	0	\$0.00
77 Stadium Drive	2019	0	0	0	0	\$0.00
	2018	0	0	0	0	\$0.00
Savage Hall	2020	0	0	0	0	\$0.00
1921 Craig Drive	2019	0	0	0	0	\$0.00
	2018	0	0	0	0	\$0.00

Please note: The above fire statistics only reflect incidents of open flames and do not include occurrences involving mere smoke or dust, false alarms, unwanted alarms (meaning alarms caused by an electrical short, steam from a shower, sawdust from construction work, dirt buildup, etc.) or scheduled fire drills and tests. More information on false and unwanted alarms may be found on the ASU Daily Fire Log, located at adams.edu/police.



Fire Safety Amenities at Adams State University

Facility Fire Safety Systems

Building	Type of Building	Fire Detection (smoke/heat) System	Fire Suppression System	Fire Extinguishers	Monitoring System	Fire Drills in 2020
Art Building	Academic	✓	✗	✓	✓	1
CASA Center	Residential	✓ (Installed after drill)	✗	✓	✗	Tested
Community Partnerships	Academic	✓	✗	✓	✓	Tested
Computing Services	Academic	✓	✗	✓	✗	1
Conour Hall	Residential	✓	✗	✓	✓	1
Coronado Hall	Residential	✓	✗	✓	✓	1
East Campus	Academic	✓	✗	✓	✗	1
Facilities Services	Academic	✓	✗	✓	✓	1
Faculty Drive	Residential	✓ (Some)	✗	✓	✗	0
Gingerbread House	Day Care Center	✗	✗	✓	✗	12
Girault Annex	Residential	✓	✗	✓	✓	1
Girault Hall	Residential	✓	✗	✓	✓	1
Houtchens Hall	Residential	✓ (Some)	✗	✓	✗	1
Leon Memorial Hall	Academic	✓	✗	✓	✓	1
Marvel House	Residential	✓	✗	✓	✓	0
McCurry Commons	Residential	✓	✗	✓	✗	0
McCurry Hall	Residential	✓ (Some)	✗	✓	✗	1
McDaniel Hall	Academic	✓	✓	✓	✓	1
Moffatt Hall	Residential	✓ (Some)	✗	✓	✗	1
Music Building	Academic	✓	✗	✓	✓	1
Nielsen Library	Academic	✓	✗	✓	✓	1
Observatory	Academic	✓	✗	✓	✗	Tested
Petteys Hall	Residential	✓	✗	✓	✓	1
Plachy Hall	Recreational	✓	✓	✓	✓	1
Porter Hall	Academic	✓	✓	✓	✓	1
Residence @ Rex	Residential	✓	✓	✓	✓	1
Rex Activity Center	Academic / Recreational	✓	✓	✓	✓	1
Richardson Hall	Academic	✓	✓	✓	✓	1
Savage Hall	Residential	✓ (Some)	✗	✓	✗	1
School of Business	Academic	✓	✗	✓	✓	1
Student Union	Recreational	✓	✓	✓	✓	1
Theatre Building	Academic	✓	✓	✓	✓	1
Zacheis Planetarium	Academic	✓	✗	✓	✓	Tested

Reporting a Fire or Smoke

If you smell smoke, immediately contact ASU PD to investigate further, even if you do not see fire. If a minor fire appears controllable, immediately contact ASU PD and use the fire extinguisher by directing the charge towards the base of the flame. If it is an uncontrollable fire, immediately contact the Alamosa Fire Department via CSP Dispatch and then ASU PD. If you find evidence that a fire occurred and has been extinguished, and you are not sure ASU PD has already responded, notify ASU PD to investigate and document the incident.

In the Event of a Fire

Alert others in the immediate area and activate the nearest fire alarm on your way out.

- *Call 911. Alamosa Fire Department and ASU PD will be dispatched.*
- *Do not fight a fire if you have not been trained or if you are unsure which type of fire extinguisher to use. Most portable extinguishers are appropriate for only small, contained fires, such as a fire in a wastebasket.*
- *Remember never to fight a spreading or growing fire and never block your escape.*
- *Close doors to help prevent the fire from spreading.*
- *Advise emergency personnel of the size and location of the fire.*
- *Do not re-enter a building that is on fire.*
- *Advise emergency personnel if you know that someone is in the building*

Emergency Evacuation Procedures

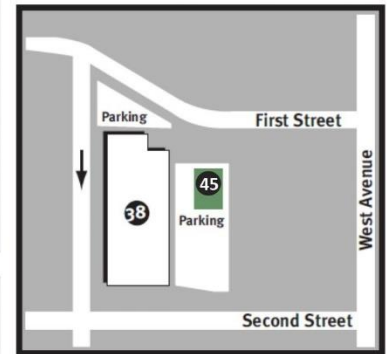
If a fire alarm occurs, the AFD and ASU PD will respond to the affected building. When a fire or other evacuation alarm sounds, follow these procedures:

- *In the event of a building evacuation, all individuals who can safely do so are required to exit the building immediately.*
- *Take your keys and ASU ID with you. Take small personal items (your backpack, briefcase, purse, etc.), if you have time.*
- *Carefully and calmly, exit via the closet fire exit route. DO NOT USE THE ELEVATORS.*
- *Check each door for heat or hazard prior to opening. If the door feels hot or the exit path is hazardous, remain in the building.*
- *If there is a designated fire exit through your window, use it.*
- *Leave room door closed.*
- *Smoke is the greatest danger in a fire, so stay low to the floor and cover your mouth with a wet cloth to make breathing easier in smoky conditions.*
- *If you notice that individuals cannot negotiate the exit, move them laterally away from any obvious danger to a safe place. Person with disabilities, such as those who cannot walk or who must be assisted down the stairs, may elect to remain in the building until emergency personnel arrive.*
- *Report the status and location of anyone remaining in the building to campus responders (ASU PD) and public officials (Police, Fire). Repeat this message often.*
- *Stay together at a safe distance (300 to 500 feet, upwind) from the building until Campus Safety advises you can return to the building.*
- *Contain smoke or fire by closing all windows and doors to rooms, stairwell, and corridors. This will help to confine the fire and deprive it of oxygen. DO NOT LOCK THE DOORS.*
- *Fire doors at any location may not be propped open for any reason, and will automatically close in the event of a fire alarm.*
- *Residence at Rex has areas of refuge in the stairway landings that may be used to help support the evacuation process.*

ADAMS STATE UNIVERSITY

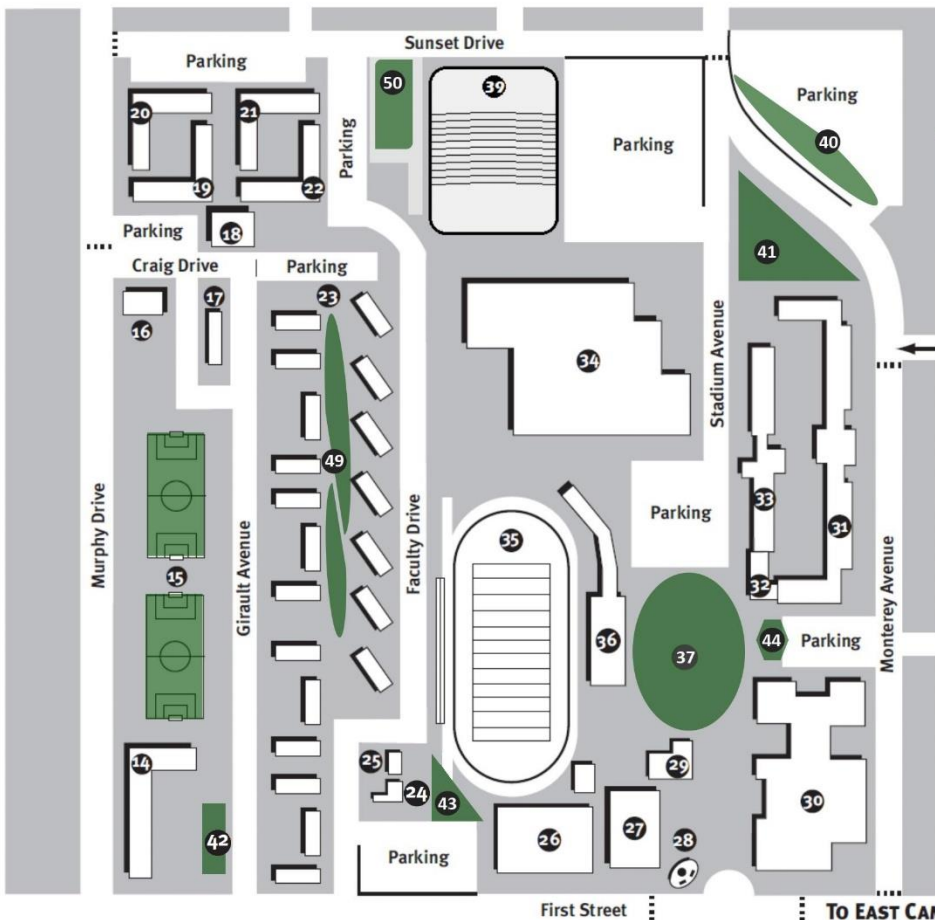
2021 CAMPUS EVACUATION SITES

EAST CAMPUS



DESIGNATED SAFE ASSEMBLY LOCATIONS

Art.....	48
CASA House.....	43
Community Partnerships.....	48
Computing Services.....	37
East Campus.....	45
Facility Services.....	42
High Altitude Training Center.....	50
Leon Memorial Concert Hall.....	47
McDaniel Hall.....	47
Music.....	47
Nielsen Library.....	43
Plachy Hall.....	41
Porter Hall.....	47, 48
Rex Activity Center.....	37
Richardson Hall.....	48
School of Business.....	48
Student Union Building.....	37
Theatre.....	48
Zacheis Planetarium.....	48
Conour Hall.....	46
Coronado Hall A Wing.....	37
Coronado Hall B Wing.....	44
Coronado Hall C, D Wing.....	40
Faculty Drive Apartments.....	49
Girault Hall.....	37
Houtchens Hall.....	42
McCurry Hall.....	42
Moffatt Hall.....	42
Petteys Hall.....	46
Rex Stadium/Apartments.....	37
Savage Hall.....	42



CAMPUS MAP BUILDING LEGEND

Art.....	4
CASA House.....	24
Community Partnerships.....	2
Computing Services.....	29
East Campus.....	38
Facility Services.....	14
Gingerbread House.....	17
Grizzly Courtyard.....	28
Head Start.....	16
Housing Office.....	32
Leon Memorial Concert Hall.....	8
Marvel House.....	9
McDaniel Hall.....	10
Music.....	7
Nielsen Library.....	26
North Campus Green.....	37
Plachy Hall.....	34
Porter Hall.....	13
Practice Fields.....	15
Rex Activity Center.....	27
Rex Field.....	35
Richardson Hall.....	1
School of Business.....	6
Student Union Building/One Stop..	30
Theatre.....	3
Zacheis Observatory/Planetarium.....	5
High Altitude Training Center.....	39

EVACUATION LOCATIONS

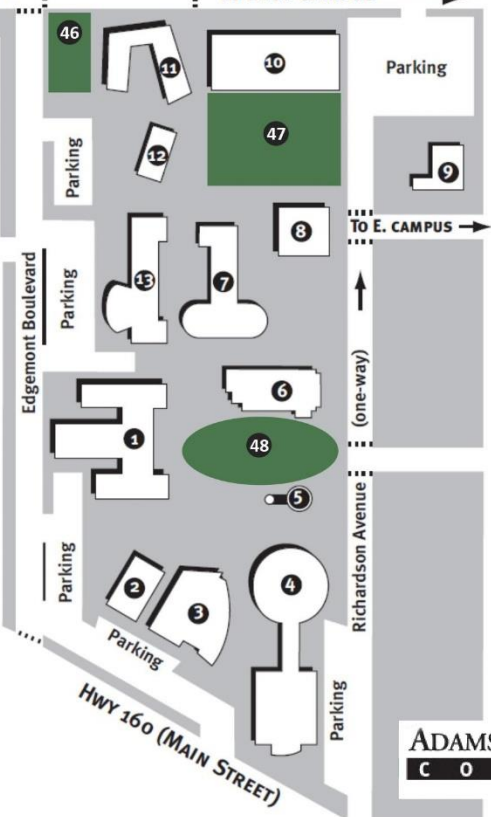
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NORTH



ADAMS STATE UNIVERSITY
C O L O R A D O
Great Stories Begin Here

Please use this map as a guide to inform yourself of pre-designated areas before an event occurs so that you will be equipped to act fast and ensure your safety.

Emergency Evacuation Procedures

If a fire alarm occurs, the AFD and ASU PD will respond to the affected building. When a fire or other evacuation alarm sounds, follow these procedures:

- ***In the event of a building evacuation, all individuals who can safely do so are required to exit the building immediately.***
- ***Take your keys and ASU ID with you. Take small personal items (your backpack, briefcase, purse, etc.), if you have time.***
- ***Carefully and calmly, exit via the closet fire exit route. DO NOT USE THE ELEVATORS.***
- ***Check each door for heat or hazard prior to opening. If the door feels hot or the exit path is hazardous, remain in the building.***
- ***If there is a designated fire exit through your window, use it.***
- ***Leave room door closed.***
- ***Smoke is the greatest danger in a fire, so stay low to the floor and cover your mouth with a wet cloth to make breathing easier in smoky conditions.***
- ***If you notice that individuals cannot negotiate the exit, move them laterally away from any obvious danger to a safe place. Person with disabilities, such as those who cannot walk or who must be assisted down the stairs, may elect to remain in the building until emergency personnel arrive.***
- ***Report the status and location of anyone remaining in the building to campus responders (ASU PD) and public officials (Police, Fire). Repeat this message often.***
- ***Stay together at a safe distance (300 to 500 feet, upwind) from the building until Campus Safety advises you can return to the building.***
- ***Contain smoke or fire by closing all windows and doors to rooms, stairwell, and corridors. This will help to confine the fire and deprive it of oxygen. DO NOT LOCK THE DOORS.***
- ***Fire doors at any location may not be propped open for any reason, and will automatically close in the event of a fire alarm.***
- ***Residence at Rex has areas of refuge in the stairway landings that may be used to help support the evacuation process.***

If You Are Trapped or Unable to Exit

- *Stay calm and take steps to protect yourself.*
- *Close the room door(s).*
- *Put cloth at the bottom of the door(s).*
- *Call 911 (9-911 from a campus phone) and stay on the line and state your location.*
- *If possible, move to a room with an outside window.*
- *Stay where rescuers can see you through the window and wave a light-colored item to attract their attention.*
- *If possible open the window at the top and bottom. Be ready to shut the window quickly if smoke rushes in.*
- *Be patient. The rescue of occupants of large structures could take time.*

We urge students and staff to familiarize themselves with evacuation procedures and maps as it is critical in times of disaster or emergency. Additional Information regarding ASU's emergency response procedures and preparedness trainings may be found on the Emergency Procedures Guide located at online at adams.edu/police/safety/, or by requesting a hard copy from the Office of Equal Opportunity or the Office of Student Affairs.

Shelter In-Place Procedures

If an incident occurs and the buildings or areas around you become unstable, or if the air outdoors becomes dangerous due to toxic or irritating substances, it is usually safer to stay indoors, because leaving the area may expose you to that danger. Thus to “shelter-in-place” means to make a shelter of the building that you are in; with a few adjustments this location can be made even safer

and more comfortable until it is safe to go outside.

If an incident occurs and the building you are in is not damaged, stay inside in an interior room until you are told by emergency personnel it is safe to come out. If your building is damaged, take your personal belongings (purse, wallet, ASU ID card, etc.) and follow the evacuation procedures for your building

(close your door, proceed to the nearest exit, and use the stairs instead of the elevators). Once you have evacuated, seek shelter quickly at the nearest university building. If emergency personnel are on scene, follow their directions. Follow these building emergency protocols when you receive an emergency shelter-in-place notification.

- **Locate a room to shelter inside. It should be an interior room, above ground level, without windows or with the least number of windows.**
- **Shut and lock all windows and doors.**
- **Turn off lights.**
- **Stay away from windows and exterior doors.**
- **Turn off air conditioners, heaters and fans.**
- **Close vents to ventilation systems as you are able. (University staff will turn off the ventilation as quickly as possible).**
- **Move near walls or under sturdy locations (e.g., doorways or desks).**
- **Make a list of the people with you and alert public safety personnel of your location and/or medical emergencies by calling 911 (9-911 if calling from a campus phone).**
- **Make yourself comfortable.**
- **Await public safety personnel instruction regarding building evacuation.**
- **Carefully, calmly exit via route designated by public safety personnel. Leave room door closed.**
- **Report any symptoms of chemical exposure (e.g., mucous membrane irritation) to public officials.**



Missing Persons Policy

Procedure & Definitions

Adams State University Police Department recognizes the importance of investigating all reports of missing children and other persons. Additionally, we hold that every child or other person reported as missing will be considered at risk until significant information to the contrary is confirmed.

Students residing in on-campus housing have the option to identify, confidentially, one or more individuals to be contacted by the University within 24 hours, in the event the student is believed to be missing. Each fall, student residents will be given the option to update their missing person contact information; however, student residents may do so at any time by contacting the Housing & Residence Life Office at 719-587-7227, or in the Coronado / Girault Complex Housing Office.

A student's missing person contact information will be registered confidentially and will be accessible only by authorized campus officials and law enforcement in the course of a missing person investigation.

Missing Persons Definitions

The Higher Education Opportunity Act became law in August 2008, requiring all United States Academic Institutions to produce an annual Fire Safety Report outlining fire safety practices, standards, and all fire related on-campus statistics. The following public disclosure report details all information required by this law as it relates to Adams State University.

MISSING PERSON

A person whose whereabouts are unknown and whose safety or welfare is the subject of concern.

MISSING PERSON WITH DEVELOPMENTAL DISABILITIES

A person with a verified developmental disability domiciled in Colorado, whose whereabouts are unknown and whose disappearance poses a credible threat to the safety and health of the person.

MISSING SENIOR CITIZEN

A person aged 60 or older with a verified developmental disability domiciled in Colorado, whose whereabouts are unknown and whose disappearance poses a credible threat to the safety and health of the person.

MISSING ADULT

A missing person who is 18 years or older.

MISSING CHILD

A missing person younger than 18 years.

EMANCIPATED JUVENILE

A juvenile over fifteen years of age and under eighteen years of age who has, with real or apparent assent of the juvenile's parents, demonstrated independence from the juvenile's parents in matters of care, custody and earnings. The term may include, but shall not be limited to, any such juvenile who has the sole responsibility for the juvenile's own support, who is married, or who is in the military.

ABDUCTED CHILD

A child whose whereabouts are unknown;

1. Whose domicile at the time he or she was reported missing was Colorado;

2. About whom credible information is received from a law enforcement agency located in another state that the abducted child is traveling to or in the state of Colorado;
3. Whose age at the time he or she was first reported missing was seventeen years of age or younger, including a newborn; and
4. Whose disappearance poses a credible threat as determined by local law enforcement to the safety and health of the child.

AT RISK MISSING CHILD OR ADULT

A missing person and one or more of the below circumstances are present:

1. Child is 13 years of age or younger.
2. Child or adult who is out of the zone of safety for his or her age and physical and mental condition.
3. Child or adult who is developmentally disabled or emotionally disturbed, or has difficulty communicating needs, identity or address to others.
4. Child or adult who is drug dependent. Drug dependence may include legally prescribed medicines necessary for physical or mental wellbeing, or illicit drugs.
5. Child or adult who is potential victim of foul play.
6. Child or adult in a potential life-threatening situation due to environmental factors (i.e. toddler near busy roadway, or extreme weather conditions exist.)
7. Child or adult absent from home for more than 24 hours before being reported to law enforcement as missing.
8. Child or adult believed to be with persons who could endanger his or her welfare.
9. Child or adult whose disappearance involves circumstances that would cause a reasonable person to conclude that the missing person should be considered at risk.

Response to a Report of a Missing Person

- A. Upon receiving a report of a missing person, the responding officer shall assess the information received from the reporting party and other available information. Initial investigation should include:
 1. Interview the persons making initial report, and if the person is a child, the child's parent or guardian.
 2. Obtain a detailed description of the missing person, abductor, vehicles and other pertinent information.
 3. Verify that the person is in fact missing.
 4. Identify the circumstances of the disappearance.
 5. Determine when, where and by whom the missing child/person was last seen.
 6. Interview the individual who last had contact with the person.
 7. Confirm custody status in the case of a missing child.
 8. Evaluate whether circumstances of the person's disappearance meet existing Amber Alert or Colorado Missing Senior Citizen and Person with developmental Disabilities Alert Program criteria.
 9. Determine the correct NCIC Missing Person File category and ensure that a notification is promptly transmitted. There are 6 categories within the Missing Person File; Disability, Endangered, Involuntary, Juvenile, Catastrophe, & Other.
 10. Provide detailed descriptive information to communications for broadcast to other law enforcement agencies, if deemed appropriate.
 11. If necessary, secure and safeguard the area as a potential crime scene.
 12. If it is determined that unusual circumstances are involved in the report of a missing adult or child, the person will be considered at-risk, the sworn officer will begin an expanded investigation. This may include calling out additional ASU PD officers, and/or other agencies for assistance.

13. Officers will cause the Chief of Police or designee to be notified any time a missing person report is not resolved within 2 hours. If the missing person is a child, senior citizen, person with developmental disabilities or an at-risk child or adult, the Chief of Police or designee will be notified if the report is not resolved within 15 minutes.
- B. No waiting period/criteria is required for the ASU PD to document information and report an individual as missing.
 - C. ASU PD shall ensure all reasonable and necessary investigation, notification, dissemination or information, coordination of resources and searches are conducted to resolve missing person cases.
 - D. ASU PD shall, within twenty-four hours after receiving the report of a missing child, senior citizen or person with developmental disabilities, notify the Colorado Bureau of Investigation pursuant to section § C.R.S. 24-33.5-415.1 (3) or § C.R.S. 24-33.5-415.8 (II). Additionally, if the missing child is an ASU student living on campus, and is not an emancipated individual pursuant to § C.R.S. 19-1-103(45) the ASU PD shall notify the custodial parent or legal guardian of the missing child report. Ideally this notification will be immediate but must be made within 24 hours of the receipt of the report.
 - E. In compliance with the Higher Education Opportunity Act (HEOA) of 2008, the emergency contact name, as indicated by the student, shall be contacted in the event the missing party is an ASU employee. The ASU PD should consider contacting the law enforcement agency with jurisdiction at the missing student's previous home address and provide all known information in an effort to coordinate investigative and reporting requirements.
The HEOA also provides that for each non-emancipated student under 18 that a custodial parent or guardian must be notified within 24 hours after the student is determined to be missing.
 - F. The Office of Student Affairs shall be contacted whenever a student is reported missing.
 - G. All notifications will be documented to include contact time, person informed and nature of information given.
 - H. Jurisdictional conflicts are to be avoided when a child or other person is reported missing. If a missing child or other person either resides on, or was last seen on campus, the ASU PD will immediately initiate the required reporting process. If a child or other person resides on campus and was last seen in another jurisdiction, but the law enforcement agency covering that jurisdiction chooses not to take a missing child or missing person report, the ASU PD will assume reporting and investigative responsibility.
 - I. Questions concerning parental custody occasionally arise in relation to missing child reports. It shall be the policy of this agency to accept the report of a missing child even if custody has not been formally established. Reporting parties shall be encouraged to obtain legal custody as soon as possible; however, since the safety of the missing child or children is paramount, members of this agency will open a case when it can be shown that the child is missing, without explanation, from his or her usual place of residence.

Amber Alert Program

- A. Once the ASU PD verifies that a child abduction has occurred, staff may notify the Colorado Bureau of Investigation and provide the CBI with the pertinent information regarding the child abduction. Upon receipt of the notice of a child abduction, the CBI shall confirm the accuracy of the information and then issue an alert via the state emergency alert system.
- B. The ASU PD will update the CBI of any new information relevant to the alert.
- C. If the ASU PD locates the child who is the subject of an Amber Alert (whether or not it was initially reported by ASU PD), staff shall notify the CBI as soon as possible advising the child has been located.

Missing Senior Citizen & Persons with Developmental Disabilities Alert Program

- A. When the ASU PD receives notice that a senior citizen is missing and has a verified impaired mental condition, or a person with developmental disabilities is missing, the responding officer shall require the family, legal guardian or service provider of the missing person to provide documentation of the person's mental impairment or developmental disability. Once it has been verified that the person with developmental disabilities is missing, the local law enforcement agency may notify the CBI. The CBI shall confirm the accuracy of the information and then issue an alert.
- B. The ASU PD will update the CBI of any new information relevant to the alert.
- C. IF the ASU PD locates a person who is the subject of a Missing Senior Citizen or Person with Disability Alert (whether or not it was initially reported by the ASU PD), staff shall notify the CBI as soon as possible that the person has been located.

Recovery and/or Return of a Missing Child/Person

In the event a missing child or other person has been located and the ASU PD is involved in the recovery or return of the missing child or person, the sworn officer should:

- 🐾 Verify that the located person is, in fact, the reported missing person.
- 🐾 Inform, in the case of a missing adult who has been located, the located person that he or she is the subject of a missing-person investigation.
- 🐾 Notify the initial reporting person(s) of the well-being and, if permissible, the whereabouts and contact information of the person who has been located.
- 🐾 In the case of a runaway or missing child from on campus, arrange for the return of the child to his or her legal guardian or to an appropriate children's shelter, as long as the child is not wanted on a warrant or other law violation.
- 🐾 In the case of a runaway reported by another local agency, the warrant or NCIC hit should be verified and the child should be taken into protective custody. The reporting agency should be notified as soon as possible and advised the runaway has been located.
- 🐾 In the case of a runaway from another jurisdiction, or out-of-state, the child should be taken into protective custody and the Department of Human Services (DHS) should be contacted. Custody should be transferred to DHS as soon as practical after taking the child into custody.
- 🐾 Cancel all outstanding notifications including any alerts made by the CBI and the NCIC Missing Person File entry, if applicable.

If a member of the ASU community has reason to believe that a student is missing, he or she must immediately notify the ASU Police Department at 719-587-7901 or the Colorado State Patrol Dispatch at 719-589-5807.





Crime Prevention Efforts

at Adams State University

Adams State University addresses crime and incidents on campus in several ways, including educational talks on crime prevention, utilizing security systems including surveillance cameras and access control systems, performing safety planning for campus facilities and the investigation and prosecution of crimes occurring on campus.

Additionally, Adams State provides mandated annual training through EverFi, an online module addressing Clery, Title IX and VAWA compliance. This training is provided via email to all current students, faculty and staff based on the current ASU records management database, with completion

tracked by the Office of Equal Opportunity.

The ASU Police Department also offers year-round department safety walk-throughs to all campus departments, suggesting detailed safety measure implementation designed to prevent and deter crime, and keep members of the ASU community better aware of their surroundings.

A Title IX rack card is provided throughout campus by the Office of Title IX detailing many on and off-campus resources available to the campus community. In addition, all student-athletes are addressed annually by the Director of Title IX, or the Title IX Coordinator,

regarding sexual assault prevention and bystander intervention.

Furthermore, the Director of Title IX and Title IX Coordinator address AAA101, a required course for all student-athletes, and recommended for all incoming freshman. This course also includes lessons on the topics of alcohol awareness, campus health and safety, and consent.

Throughout the year, the Office of Housing & Residence Life also provides students with programming on the topics of propping doors, alcohol and drug abuse, safe sex and other safety-related issues around the residence halls.



It is important to keep in mind that the University receives multiple reports of theft annually involving residences left unlocked, bicycles not secured with an adequate lock, and personal property left unattended. These reports account for the vast majority of thefts on campus. Incidents of violence, such as assaults and robberies are infrequent; however, the prevention of these crimes should remain foremost in the minds of all members of the community. Although the fault for these crimes lies only with those perpetrating them, certain habits decrease our risks of experiencing these crimes on campus and in our everyday lives. ASU asks that each member of the campus community assumes responsibility for their own personal safety by using good judgement and the following precautions.

PERSONAL SAFETY

- 🐾 Most assaults are one-on-one. Decrease your chances of assault by walking with someone. If a friend is not available, request an escort from ASU PD.
- 🐾 Avoid walking, running or biking alone on the greenways and trails. Go in pairs.
- 🐾 Avoid walking in areas with limited lighting.
- 🐾 If you think you are being followed, walk toward areas that are most likely to be populated and then immediately call ASU PD.
- 🐾 Tell others where you are going and when you expect to return.
- 🐾 Report anyone who is acting suspiciously to ASU PD.
- 🐾 Always lock your door when in your room or apartment.

PROPERTY

- 🐾 Keep your room locked at all times even if you will be out for “just a minute.”
- 🐾 Don’t advertise when you will return to your room with notes on your door like “I’ll be back at 5:30.”
- 🐾 Lock your bicycle with a U-type lock to a secure bicycle rack. Take all quick-release items off your bicycle and store them in your room.
- 🐾 Don’t leave books or other valuable, such as purses, backpacks or laptops unattended for even short periods.
- 🐾 Keep money and jewelry in a safe place. Use the safe that is provided in your room. Keep valuables out of sight.
- 🐾 Make a record of your valuables, including serial numbers. Engrave valuables.
- 🐾 Never prop doors open because anyone could walk in.
- 🐾 Never lend your key to others.

MENTAL SAFETY

- 🐾 Give yourself plenty of time
- 🐾 Create a Routine
- 🐾 Set Goals
- 🐾 Give yourself a break
- 🐾 Be realistic
- 🐾 Understand you can’t do everything
- 🐾 Take advantage of ASU Counseling & programs
- 🐾 Spend time with friends
- 🐾 Learn time management skills
- 🐾 Cut back if needed
- 🐾 Don’t be afraid to ask for help
- 🐾 Keep in touch with family & friends
- 🐾 Build new friendships
- 🐾 Understand that it may take time to fit in

- 🐾 Realize you don't have to please everyone
- 🐾 Volunteer
- 🐾 Get involved on campus
- 🐾 Put limits on work hours

SEXUAL OFFENSES

- 🐾 Most sexual assaults are perpetrated by subjects who are acquaintances or friends. Awareness of the possibility that it could happen to you is the first step in prevention.
- 🐾 Avoid becoming intoxicated to the point of mental or physical impairment.
- 🐾 Go to parties with a group of friends and agree to leave together.
- 🐾 Communicate your expectations and desires clearly. Hints and insinuations may lead to miscommunication.
- 🐾 **NO means NO!** It should be respected.
- 🐾 Trust your instincts. If you sense something is wrong, get away as soon as possible. It is always best to be cautious.
- 🐾 Avoid risky situations by staying out of isolated areas, never hitchhike, and do not go off alone with anyone you do not know well.
- 🐾 Take a self-defense course. Contact ASU PD for more information.
- 🐾 Refer to the University's sexual misconduct policy, or the excerpts of the student conduct policy in this ASR for more information regarding sexual offenses.

DRIVING

- 🐾 Avoid driving in inclement weather – snow, floods, and blizzard conditions. If you must drive, learn the basics of driving in poor conditions.
- 🐾 Be especially careful driving in the mountains during winter conditions. Check weather reports in advance. Be prepared to use chains and drive slowly.
- 🐾 Carry an emergency kit in your car.
- 🐾 Park in a well-lighted area when possible.
- 🐾 Lock all vehicle doors at all times, even while driving.
- 🐾 Never pick up hitchhikers.
- 🐾 Keep an eye on your fuel gauge.
- 🐾 Maintain your car to reduce the chances of breakdown.
- 🐾 **DO NOT DRINK AND DRIVE.**
- 🐾 **DO NOT TEXT AND DRIVE.**
- 🐾 **DO NOT DRIVE WHILE UNDER THE INFLUENCE OF DRUGS.**

PEDESTRIAN SAFETY TIPS

- 🐾 **Be Aware of Your Surroundings:** While walking, maintain a sense of situational awareness. Keep your eyes up and refrain from texting while walking. You should keep at least one ear free and able to hear things happening around you. You can only avoid the accidents you are watching out for.
- 🐾 **Use Sidewalks:** The safest place for a pedestrian is the sidewalk. If there is no sidewalk present and you have to walk on the street, walk against on-coming traffic and stay as far to the outside of the road as possible. Avoid shortcuts and alleys if possible.
- 🐾 **Only Cross at Crosswalk:** The safest place to cross a street is at a marked crosswalk. Even in areas where crosswalks signals are automatically activated, stop first and look both ways. Make sure to press the button and wait for the crossing signal to indicate it is safe to cross.
- 🐾 **Always Watch for Vehicles in Both Lanes:** When crossing at a crosswalk, watch for oncoming vehicles in all lanes to make sure that they have stopped. Assume that the driver cannot see you and cross when you know that they have stopped.
- 🐾 **Make Yourself Visible:** Take efforts to make yourself visible to motorists. Wear reflective clothing and carry a flashlight.

Emergency & Resource Contact

<i>ASU Police Department</i>	<i>Ext. 7901</i>
<i>Emergency</i>	<i>911</i>
<i>Campus Escort</i>	<i>719-589-5807</i>
<i>CO State Patrol Dispatch</i>	<i>719-589-5807</i>
<i>ASU Director of Title IX</i>	<i>719-587-8213</i>
<i>Tu Casa Victim Services</i>	<i>719-589-2465</i>
<i>SLV Sexual Assault Response Team</i>	<i>719-480-2488</i>
<i>San Luis Valley Health Services</i>	<i>719-589-2511</i>
<i>VWHS Convenient Care</i>	<i>719-589-2562</i>
<i>Housing & Residence Life</i>	<i>719-587-7227</i>
<i>Office of Student Affairs</i>	<i>719-587-7221</i>
<i>ASU Counseling Center</i>	<i>719-587-7746</i>
<i>Alamosa Police Department</i>	<i>911</i>
<i>Non-Emergency</i>	<i>719-589-2548</i>
<i>Alamosa County Sheriff Department</i>	<i>719-589-6608</i>
<i>Victim Advocate Division</i>	<i>719-589-5807</i>
<i>Alamosa Fire Department</i>	<i>911</i>
<i>Non-Emergency</i>	<i>719-587-2533</i>

Adams State University Campus Geography Map

2021

