

Colorado Department of State

Strategic Plan and Budget Request

FY 2011-12



Submitted November 1, 2010

**Bernie Buescher
Secretary of State**

Colorado Department of State

FY 2011-12 Budget Request

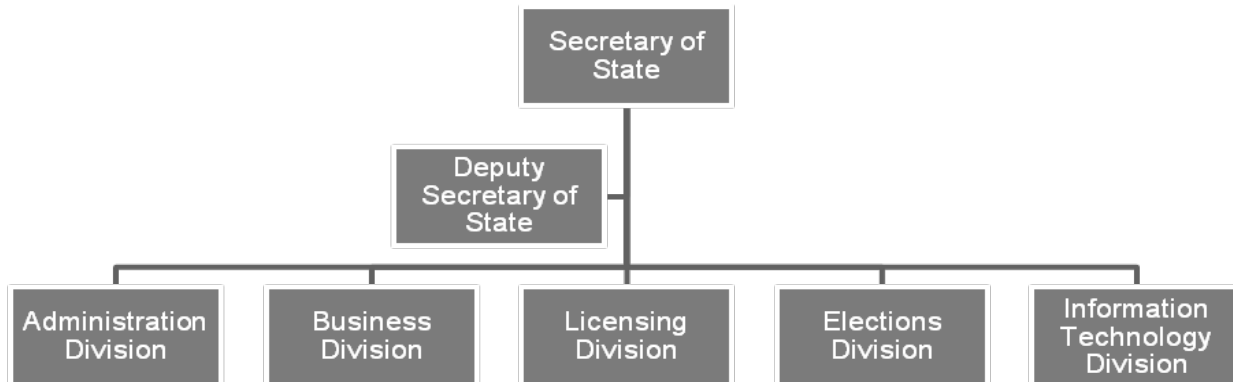
November 1, 2010

Table of Contents

	Page
Department Organization and FTE Overview	1
Department Description, Accomplishments and Strategic Plan	2
Change Requests	
Address Confidentiality Program	11
Voluntary FTE Reduction	18
DPA Common Policy Adjustments	22
FY2011-12 Reconciliation of Department Request	23
Schedules	
Schedule 2 – Department Summary Final	29
Schedule 3 – Object Code Detail and Schedule – Administration	30
Schedule 3 – Object Code Detail and Schedule – Special Purpose	51
Schedule 3 – Object Code Detail and Schedule – Information Technology	56
Schedule 4 – Department Appropriation/Request	73
Schedule 5 – Line Items to Statute	74
Schedule 6 – Special Bills Summary	76
Schedule 7 – Summary of Supplemental Bills	80
Schedule 8 – Common Policy – Total Compensation	81
Schedule 9A – Cash Fund Reports	83

Colorado Department of State

November 1, 2010



FTE Overview	FY09-10	FY10-11	FY11-12
Administration	89.8	94.0	88.5
Address Confidentiality Program	1.0	1.8	2.5
Special Purpose	10.0	6.0	6.0
Help America Vote Act Program			
Information Technology Division	33.1	31.1	31.1
Total	133.9	132.9	128.1

Department of State

The Department of State has several roles in government, primarily to receive and make information available. It is a filing office for many records, the largest percentage in electronic format, that are mandated to be filed with the State, ranging from business entity filings and administrative rules of state agencies to campaign finance disclosures. The department has three divisions that take in and keep these records: *Business, Licensing, and Elections*. Two other divisions in the department, *Administration* and *Information Technology*, provide support to those three programs. The Department has been reviewing its internal structure and is moving towards consolidating the Business and Licensing Divisions. This consolidation will reduce the number of management positions and continue to focus on efficiencies and customer service.

With the exception of Information Technology Services and Special Purpose lines, the Department of State is bottom-line funded, i.e., the Long Bill Appropriations are aggregated under "Administration" FTE and cash funds that are generated almost entirely by the business filings to support the majority of the activities of the department. Appropriations through this method allow the department to use resources as needed by each division.

The Administration Division supports the Secretary of State and the Business, Elections, Information Technology and Licensing divisions in the department by providing personnel, financial, and general administrative support. The division also provides communication and education to the public about the department's functions.

The Business Division provides document filing, records management, information retrieval, and educational services. It registers business names and organizations, trade names and trademarks, and files secured transactions records and notary applications and makes them, as well as other document filings, accessible to the public.

The Licensing Division administers the licensing of entities involved in charitable gaming, the registration of charitable organizations, and registration of lobbyists. In addition, it administers the Address Confidentiality Program and publishes the *Code of Colorado Regulations (CCR)*.

The Elections Division supports the Secretary of State as the State's chief election official by administering and supervising statutory provisions that relate directly or indirectly to the conduct of elections for the State of Colorado. These include overseeing the verification of petitions for ballot issues, campaign finance filings, voting equipment certifications, National Voter Registration Act and Help America Vote Act implementations, and the statewide voter registration system.

The Information Technology (IT) Division provides technical and project management services, development and support to programs administered by IT and the other divisions of the Department.

Significant Accomplishments and Strategies

Significant Accomplishments

- The Department consolidated the processing of notary commissions, apostilles, and business document filings, creating a “one-stop” service center for persons and entities conducting business with the Department. This has resulted in improved efficiencies and response times in handling public requests.
- The Department released the Online Voter Registration tool that allows electors to register to vote and/or to update their voter registration records via the internet. As a consequence of this development, the Department envisions substantially improved customer service and a long-term reduction in paper costs associated with traditional, hard copy registration.
- The Department successfully implemented a new internal accounting system to track its revenues. This system replaced an antiquated, inefficient revenue-reporting system. At the same time, the Department streamlined its courtesy prepaid account payment option for high-volume document filers. The number of prepaid accounts was reduced from over 7,000 to 400, resulting in improved manageability of the accounts for customers.
- The Department consolidated local campaign finance filings and implemented a new online reporting system (TRACER) for committees and candidates to report contributions and expenditures. Further, the Department greatly assisted the counties by taking over all filings for county elected officials.
- The Department accepted an increased number of new applications for victims and their household members to participate in the Address Confidentiality Program, resulting in 881 active participants at the close of FY10, with an average of 2.6 persons per household; the program became the third largest address protection program in the country.
- As a result of the enactment of SB10-143, the Department began the process of refunding over \$1.5 million of overpayments made by customers between the years 1997 and 2005 that, prior to this legislation, had to be formally requested before a refund could be issued by the Department.
- The Department developed an online training certificate program to replace an existing training model for county election officials which required multiple trips across the state. Most training, if not all, will be available to county officials by remote access, significantly reducing the necessity of in-state travel.

Strategies

- As a result of the Department’s consolidation of some of its functions and improved efficiencies, the Department has determined it can accomplish its mission with fewer FTE. Included in this budget submission is a voluntary reduction of 5.5 existing FTE with an annual savings of \$318,738 in cash funds for the request year FY2011-12. Also included is a supplemental/change request to add .25 FTE for FY2010-11 to become

one additional FTE for the Address Confidentiality Program in FY2011-12 so that the net reduction in the number of FTE requested for FY2011-12 is 4.5 FTE.

- The Department will continue to examine internal processes across all divisions and expects to take additional measures to improve efficiencies in its operations, including the consolidation of divisions.
- Implement HB 10-1403 through gradual transitioning to email notifications instead of postcard notifications to filers of business documents with the Department.
- The Department will seek consideration of the following legislative changes:
 - *Eliminate the notary administration cash fund as a separate cash fund* by consolidating it with the Department of State Cash Fund. The Department's notary program is cash funded by a small cash fund that is maintained separate from the major cash fund that supports the remainder of the Department's programs. This presents an accounting challenge because the notary program is not a stand-alone program. The salaries for staff members who work on both notary filings and business filings must be prorated between the two cash funds based on estimates of how they split their time, which changes from time to time. Likewise, operating expenses for items such as postage, paper, etc. cannot be realistically divided between the two funds. Combining the two cash funds would greatly simplify the accounting for program expenditures and would therefore achieve administrative efficiencies.
 - *Amend the 16.5% cash fund reserve limitation to allow for the accumulation of funds for major capital projects.* The Department is heavily dependent on information systems to carry out its duties successfully. From time to time the need arises to replace current systems or to develop new information systems. However, new systems can be very expensive, involving major capital expenditures within a single fiscal year. Under the 16.5% reserve limitation, the Department is prohibited from building a reserve to fund the costs of a new system that we anticipate will be needed in the future. Prudent fiscal management suggests that it would be better to allow an agency to "save" for a major upcoming capital project by building a reserve to fund the costs of the project.

Trends and Issues

One of the biggest issues affecting all of State government is the state of the economy and the shortfall in the State's General Fund. The Department of State has no General Fund dollars; it is cash funded and plans to transfer approximately \$3.5 million in excess reserves to the General Fund during FY11. This will reduce the Department's cash reserves to well under the 16.5% statutory limit.

Due to the economic distress in Colorado, there has been an increase in the number of citizens applying for public assistance with the Department of Health and Human Services. The National Voter Registration Act requires public assistance offices to provide a voter registration form to every applicant applying for services or renewing services. The Department of State prints and provides public assistance offices with the voter registration forms and thus anticipates the number of forms it must provide to nearly double, which will have an impact on the Department's operating costs.

The number of registrations of new corporations and limited liability corporations (LLCs) in FY10 increased by approximately 9% compared to the number in FY09, and the number of delinquent or expired business filings in FY10 dropped by 9%, suggesting economic improvement for some businesses.

There is a new criminal scheme that has affected a handful of businesses in Colorado that not only is damaging to a victim business's commercial credit but has also resulted in significant losses to affected retailers and banks. The crime involves thieves that manipulate the records of the Secretary of State by changing a business's registered agent information and address to imply they have a legitimate stake in the company or to act as an agent of the business. The thieves use the altered information along with other records to apply for lines of credit from major retailers. Credit agencies grant the credit request, unbeknownst to the legitimate company until it receives calls from debt collectors and suffers damage to its credit report. The Department has been encouraging businesses to utilize the Department's email notification system that notifies them when changes are made to their records. Other potential solutions are being explored to stop this scheme, including requiring the use of user names and passwords; however, the cost to implement such a solution is estimated to exceed \$5 million.

Colorado has developed e-government solutions that have proven to be cost-effective, efficient and user-friendly. The Department's Business Division operates primarily through online filings and searches as a result of years of stakeholder improvements and advances in technology. Congress is considering legislation concerning beneficial ownership that, if enacted, could significantly impede the progress made by the Department of State as well as overly burden the vast majority of law-abiding businesses in Colorado. The federal legislation would require a significant and costly overhaul of the Department's online filing system and transform the Department's filing duties to enforcement obligations. In addition, disclosing and maintaining beneficial ownership information would add a significant burden to small businesses and global companies alike. The Department is monitoring the progress of the proposed legislation and the impact on the Department's system, processes, and resources.

Department of State Strategic Plan

FY2011-12 Budget Request

Introduction

The Department of State has several roles and functions in government, primarily to receive and make information available. Internet-based electronic filing and retrieval of information with the department is favored by the general public, and in many cases, mandatory. The Department is continually web-enabling documents and information for its customers.

Even though each division within the Department has its own unique functions, there are some functions that are consistent across the programs, with the common thread being electronic information. For example:

Licensing/Registering. Businesses, charitable organizations, fundraisers and lobbyists register with the department; bingo-raffle organizations are licensed, and notaries public receive commissions from the State through the department.

Communicating/Educating. Each division devotes significant time to communicating with and assisting its constituents: the public in general, the private sector, governmental bodies, media, and others who require or desire information regarding the departmental programs.

Records Disclosure. Through their respective websites, the divisions make available information about businesses in Colorado, disclosure information of political candidates and committees, and the disclosure reports filed by registered charitable organizations.

Electronic Filings. Most of the records filed with the Department are filed electronically, including: business filings; campaign finance disclosure forms; administrative rules; lobbyist reports; charitable organization reports.

In addition to serving as the “keeper of records”, the Secretary of State is the chief election official of the State, charged with the administration of extensive statutes that relate directly or indirectly to the conduct of elections for the State of Colorado.

Statutory Authority

The statutory authority for the Department of State is found at Title 24, Article 21, Colorado Revised Statutes (2010).

Mission Statement

The mission of the Department of State is to serve the public by performing constitutional and statutory duties of collecting, securing, and communicating information, ensuring the integrity of elections, and enhancing commerce.

Vision Statement

The vision of the Department of State is to provide accurate and reliable information through improved services to its customers. The Department of State will use technology to increase access, assess reasonable fees, and provide easier and faster service to the public.

Goals and Objectives

The Department of State continues a strategic planning process that is expected to produce mission and vision statements, as well as goals and objectives, with sharper focus. The methods and processes utilized to serve its customers, particularly with regard to the filing of records with the Department, is being examined to determine those that are most efficient and cost-effective.

Performance and Workload Measures

Business Division

	Actual FY08-09	Actual FY09-10	Estimated FY10-11	Estimated FY11-12
Number of online transactions (filings)	637,525	666,993	685,391	704,345
Number of paper document transactions (filings)	65,683	46,323	46,323	46,835
Number of online notary applications processed	15,687	21,567	21,700	21,700
Number of paper notary applications processed	7,867	2,545	2,412	2,412
Total revenue generated from filings	\$15.9 mil	\$17.1 mil	\$18.8 mil	\$18.1 mil

Licensing Division

	Actual FY08-09	Actual FY09-10	Estimated FY10-11	Estimated FY11-12
Number of new applications from victims/ households to enroll in the ACP	131	248	275	300
Number of Participants enrolled in ACP (average of 2.6 per household)	350	881	1,421	1,961
Number of charitable organizations registrations and renewals processed	7,332	9,940	11,200	12,700
Number of lobbyists reports filed	675	670	698	710
Number of notaries public trained by the Dept.	1,111	3,392	1,500	1,200

Elections Division

	Actual FY08-09	Actual FY09-10	Estimated FY10-11	Estimated FY11-12
Number of initiative petitions submitted to Title Board for titles	20	59	25	60
Number of initiatives verified	3	4	3	6
Number of candidate petitions submitted	0	53	0	60
Number of candidate petitions verified	0	37	0	40
Number of campaign finance committees logged in Campaign Finance System (TRACER)	669	570	1,354	1,100

Prior Year Legislation

The following bills impact the functions of the Department of State.

SB 10-041 (Bacon, Nikkel) State Campaign Finance Laws: makes technical changes to state campaign finance laws, including allowing the Secretary of State (SOS) to require electronic filing of campaign finance reports.

SB 10-087 (Steadman, Liston) Regulation of Lobbyists: makes changes to the regulation of lobbyists by the SOS, including exempting volunteer lobbyists from paying registration fees or penalties for filing late disclosure statements, imposing new fines on professional lobbyists who file late disclosure statements, and identifies procedures if lobbying privileges or registration are revoked.

SB 10-123 (Morse, Labuda) On-line Publications of the Secretary of State: makes changes to the State Administrative Procedures Act regarding the on-line publication of the Code of Colorado Regulations and the Colorado Register which the SOS causes to be published.

SB 10-143 (Morse, Scanlan, Massey) Cash Fund Refunds: authorizes the State Controller to issue warrants drawn by the SOS to refund moneys erroneously collected by the Department of State prior to 2006; allows the SOS to transfer unclaimed refunds to the Unclaimed Property Trust Fund.

SB 10-141 (King, Lambert) Regulation of Games of Chance: Transfer responsibility for the regulation of games of chance from the SOS to the Department of Revenue, if House Concurrent Resolution 09-1003 is approved by the people at the 2010 General Election and becomes law.

SB 10-148 (White, Lambert) Transfer of Enterprise Facility: Transfers the enterprise facility (e-Fort) for operational recovery, readiness, response and transition services from the Department of State to the Office of Information Technology, and transfers the funding from the Department of State Cash Fund to the Computer Services Revolving Fund over a period of four years.

SB 10-203 (Carroll, Weissmann, Middleton) Independent Expenditures in Colorado Elections: makes changes to state law to regulate independent expenditures made in connection with state elections; these are expenditures not controlled by or coordinated with a candidate or a candidate's agent.

HB 10-1045 (Miklosi, Romer) Online Registration: requires the SOS and the Department of Revenue (DOR) to include a link between their respective web sites to allow individuals to make a change of address electronically for purposes of voter registration, driver's licenses, identification cards, and state income tax.

HB 10-1116 (Todd, Newell) Technical Revisions to the Election Code: amends or repeals obsolete and inconsistent provisions of the Election Code and harmonizes conflicting deadlines and statutes.

HB 10-1271 (Curry, Morse) Party Candidate Affiliation Requirements: changes the twelve-month affiliation/disaffiliation requirement to require that the candidate be affiliated/disaffiliated no later than the first business day in January preceding the election.

HB 10-1370 (Court, Steadman) Disclosure Requirements of Ballot Measures: increases disclosure by issue committees and individuals involved in the statewide ballot issue process.

HB 10- 1403 (Kerr, A., Whitehead) Commercial Notifications: removes the requirement that the SOS send certain types of notifications by mail to businesses and corporations registered with the SOS, and allows the Secretary to designate other means of communications.

HJR 10-1011 (Weissmann, Morse) U.S. Supreme Court Decision, Citizens United v. Federal Election Commission: concurrence of the General Assembly in the Governor's request that the Colorado Supreme Court render its opinion on questions of law concerning the impact of this decision on certain provisions of the state constitution addressing independent expenditures and electioneering communications.

The following bills do not have a major impact on the Department's functions but are of interest to the Department.

SB 10-070 (Kester, McCann) DA Term Limits: provides procedure for placing DA terms limits questions on the ballot; requires that in order for the question to be placed on the ballot, it must be referred or initiated in each county within the district; requires that the number and wording be consistent in each county.

SB 10-060 (Morse, Labuda) Rule Review: implements recommendations of the Committee on Legal Services in connection with legislative review of rules and regulations of state agencies; postpones expiration of some rules and regulations adopted or amended between November 2008 and November 2009.

SB 10-216 (Heath, Court) Order of Issues on the Ballot: provides the order in which statewide ballot measures appear on a ballot.

HB 10-1010 (Ferrandino, Morse) Public-Private Initiative Agreements: authorizes nonprofit organizations to submit proposals to state agencies to enter into public-private initiative agreements to provide a state service or project.

HB 10-1047 (Court, Murray, White) Statewide Ballot Titles: establishes a uniform style for statewide ballot titles for initiated and referred measures beginning in the 2012 General Election.

HB 10-1119 (Ferrandino, Shaffer) State Measurements for Accountable, Responsible, and Transparent (SMART) Government Act: concerns the process by which the State annually allocates moneys for its budget; requires each state agency to present annually the department's strategic plan to the relevant committee of reference of the General Assembly.

HB 10-1137 (Gardner B., Steadman) People First Language in Laws: requires the use of people first language in all rules promulgated after enactment.

HB 10-1210 (Weissmann, Morse) Redistricting Process: implements the redistricting process for state legislative and congressional districts following the 2010 census; requires the

SOS to provide the legislative council any necessary staff assistance, if requested, prior to the appointment of the Colorado Reapportionment Commission.

HB 10-1235 (Levy, Brophy) Requirements in the State Administrative Procedures Act (APA): modifies the requirements that agencies must use in their rule-making process to reflect the provisions of the revised model State APA; authorizes agencies to make incorporated materials available to the public electronically.

HB 10-1346 (Kagan, Carroll, M.) Emergency Rules: extends the period that temporary and emergency rules adopted by executive branch agencies remain in effect.

HB 10-1404 (McCann, Steadman) Administration of the Independent Ethics Commission (IEC): transfers the IEC to the Judicial Department as an independent agency; repeals the powers of the SOS to issue advisory opinions to persons requesting such opinions regarding actions of such person.

HB 10-1408 (Weissmann, Morse) Congressional Districts: changes statutory direction to the court that must be used when determining the lawfulness of congressional districts or when adopting or enforcing changes to congressional districts.

HB 10-1422 (Gardner, B., Brophy) Revisor's Bill: amends or repeals obsolete, inconsistent, or conflicting laws; clarifies statutory language to more accurately reflect legislative intent.

CHANGE REQUEST for FY 2011-12 BUDGET REQUEST CYCLE

Department:	State
Priority Number:	1 of 2
Change Request Title:	Increase in Spending Authority – Address Confidentiality Program (ACP)

SELECT ONE (click on box):

- Decision Item FY 2011-12
- Base Reduction Item FY 2011-12
- Supplemental Request FY 2010-11
- Budget Request Amendment FY 2011-12

SELECT ONE (click on box):

Supplemental or Budget Request Amendment Criterion:

- Not a Supplemental or Budget Request Amendment
- An emergency
- A technical error which has a substantial effect on the operation of the program
- New data resulting in substantial changes in funding needs
- Unforeseen contingency such as a significant workload change

Short Summary of Request:

This is a request to increase for FY10-11 the appropriation/spending authority of Cash Funds and grant funds received for the administration of the Address Confidentiality Program (ACP) by an amount of \$39,898. This amount is for operating expenses as well as the expenses for .5 FTE. This request is also to increase the appropriation/spending authority by \$88,153 and an additional .5 FTE for the program for FY11-12.

Background and Appropriation History:

The ACP was created under HB07-1350 to protect the confidentiality of the actual address of a relocated victim of domestic violence, a sexual offense, or stalking and to prevent the victim's assailants or potential assailants from finding the victim through public record. Under this statute, the secretary of state is charged with designating a substitute address for a participant in the program that should be used by state and local government agencies; receiving mail for a program participant at the substitute address, and forwarding first-class mail to the participants. In addition, application assistants are also trained to receive applications to the program from victims. Under HB09-1179, any person residing with an applicant (victim) in the ACP may also apply to participate in the program if it ensures safety of the victim. Funding for the administration of the ACP is from a surcharge assessed and collected by the courts on any person convicted of stalking or domestic violence; these cash funds are transferred to the State Treasury and credited to the ACP fund.

The original appropriation for the program in FY08 was \$109,789 with 1.5 FTE the first year and 2.0 FTE thereafter. However, revenues were inconsistent and projected to be considerably less than the original appropriation, so that the appropriation was reduced to \$65,000 and 1.0 FTE. The FY09 appropriation was increased to \$75,337 and the FY1010 appropriation was \$78,215. An FY10 supplemental request restored .5 FTE and increased the appropriation so that for FY11, the appropriation is \$117,546 and 1.5 FTE.

General Description of Request:

The ACP began accepting applicants in July 2008, and the number of victims and members of their households has steadily climbed so that currently, approximately 50 new participants are added each month. At the end of FY09, there were 350 participants; at the end of FY10, 881 participants (345 households) were enrolled in the program. As of October 2010, there were 1,147 participants in the program and the number is projected to reach over 1,900 in FY11-12. These figures represent a substantial increase in the number of participants originally estimated to be active in the program after such a short time. Results of this increase include higher operating costs, particularly for postage to forward participant mail, and added workload to handle the mail forwarding tasks; an additional .5 FTE is being requested to assist with these activities in FY11-12.

The Department applied for and received a State Victims Assistance and Law Enforcement (VALE) grant in the amount of \$36,863 from the Colorado Division of Criminal Justice. These grant funds were awarded for calendar year 2011 for a defined outreach project in counties where participation in the program is low or non-existent and where there are few if any application assistants in the program. The grant is renewable for calendar year 2012, subject to funds availability, and the Department expects to the grant to be renewed. Grant funds will be used to offset costs, including for .5 FTE, associated with new participants enrolled through the outreach efforts.

Consequences if Not Funded:

If the current appropriation for the ACP is not increased, the ACP will have to suspend accepting new applicants, may not be able to continue forwarding mail or training application assistants, may potentially have to lay off the program staff, and victims of domestic violence, stalking, or sexual assault will not be protected from their assailants or potential assailants. In addition, the program would not be able to utilize the State grant funds, which must be used in the period for which they were awarded.

STATE OF COLORADO FY 2011-12 BUDGET REQUEST CYCLE: Department of State

Calculations for Request:

Summary of Request FY 2010-11	Total Funds	Grant Funds	Cash Funds	Reappropriated Funds	Federal Funds	FTE
Total Request	\$39,898	\$18,794	\$21,104			.25
Personal Services and Benefits and Professional Services	13,714	13,714				.25
Operating (including travel and additional postage)	5,080	5,080				
Additional Operating/Postage Costs	21,104		21,104			

Summary of Request FY 2011-12	Total Funds	Grant Funds	Cash Funds	Reappropriated Funds	Federal Funds	FTE
Total Request	\$88,153	36,138	\$52,015			1.0
Personal Services and Benefits	51,988	25,978	\$26,010			1.0
Travel	2,544	2,544				
Additional Operating/Postage Costs	33,621	7,616	26,005			

Cash Funds Projections:

Cash Fund Name	Cash Fund Number	FY 2009-10 Expenditures	FY 2009-10 End of Year Cash Balance	FY 2010-11 End of Year Cash Balance Estimate	FY 2011-12 End of Year Cash Balance Estimate
ACP	21A	\$98,886	\$77,506	\$60,373	\$9,598

Assumptions for Calculations:

Postage costs for each new participant averages approximately \$1.50 per month. The number of participants is expected to reach nearly 2,000 in FY11-12, with postage costs to forward mail projected to reach at least \$35,000. The program also incurs postage costs to send materials to new participants. For those participants enrolled as a result of the outreach project, costs will be paid from the State VALE grant. For other participants enrolled in the program, postage costs will be paid from the funds in the ACP cash fund collected from fees. The following table shows the projected expenditures from these funds for FY11 and FY12 and the additional spending authority being requested:

	FY10-11	FY11-12
Personal Services	\$ 87,839	\$115,523
Operating (including postage)	50,811	56,769
Total	\$138,650	\$172,292
Current/Requested Appropriations	\$117,546	\$120,277
Additional Appropriations Requested	\$ 21,104	\$ 52,015

Revenues have become more consistent since the first year of the program; at the end of FY10, sufficient funds remained in the ACP cash fund to finance additional operating/postage costs for participants for the current fiscal year, as well as additional operating and personal services costs for FY11-12. The Department received \$121,517 in revenues from fees in FY10 and expects to receive at least that amount in FY11 and FY12. Based on FY10 revenues, the Department expects the cash funds will be sufficient to cover the projected expenditures, as shown below:

FY11 Beginning Balance	\$ 77,506
FY11 Revenues	\$121,517
Total Available Funds	\$199,023
FY12 Beginning Balance	\$ 60,373
FY12 Revenues	\$121,517
Total Available Funds	\$181,890

STATE OF COLORADO FY 2011-12 BUDGET REQUEST CYCLE: Department of State

The VALE grant funds were awarded specifically for the following expenditures for calendar year 2011:

Personal Services (.5FTE)	\$25,977
Personal Services for Language Translations*	725
Supplies and Operating (including postage)	7,617
Travel	<u>2,544</u>
Total	\$36,863
*one-time cost	

Calendar year 2012 grant funds are expected to be awarded in the amount of \$36,138.

Impact on Other Government Agencies: None

Cost Benefit Analysis: None Performed

Implementation Schedule:

Task	Month/Year
.5 FTE hired to assist with grant activities	January 2011
.5 FTE hired to assist with mail forwarding	July 2011

Statutory and Federal Authority:

*Section 24-21-204, C.R.S. **Address confidentiality program – creation – substitute address – uses – service by mail – application centers.** (1) There is hereby created the address confidentiality program in the office of the secretary of state to protect the confidentiality of the actual address of a relocated victim of domestic violence, a sexual offense, or stalking and to prevent the victim’s assailants or potential assailants from finding the victim through public records. Under the program, the secretary of state shall:*

(a) Designate a substitute address for a program participant that shall be used by state and local government agencies as set forth in this part 2; and

(b) Receive mail sent to a program participant at a substitute address and forward the mail to the participant as set forth in subsection (3) of this section.

(2) Deleted

(3) The secretary of state shall receive first-class, certified, or registered mail on behalf of a program participant and forward the mail to the participant at no charge....

Section 24-21-205, C.R.S. **Filing and certification of applications – authorization card.** (1) On and after July 1, 2008...upon the recommendation of an application assistant, an individual may apply to the secretary of state to participate in the address confidentiality program. The following individuals may apply to the secretary of state to have an address designated by the secretary of state to serve as the substitute address of the individual and any individuals designated in paragraph (j) of subsection (3) of this section:

(a) An adult individual;

(b) A parent or guardian acting on behalf of a minor when the minor resides with the individual; or

(c) A guardian acting on behalf of an incapacitated individual....

(3) The application shall be on a form prescribed by the secretary of state and shall contain all of the following:

...(j) The name of any person who resides with the applicant who also needs to be a program participant in order to ensure the safety of the applicant and, if the person named in the application is eighteen years of age or older, the consent of such person to be a program participant.

Section 24-21-214, C.R.S. **Surcharge – collection and distribution – address confidentiality program surcharge fund – creation – definitions.** (4) (a) There is hereby created in the state treasury the address confidentiality program surcharge fund, which shall consist of moneys received by the state treasurer pursuant to this section, any moneys received pursuant to section 24-21-204 (3), any gifts, grants, or donations received by the department of state for the fund....

Performance Measures:

Performance measures include:

(a) Number of applications from victims submitted for the ACP

(b) Number of participants enrolled in ACP

**Schedule 13
Change Request for FY 2011-12 Budget Request Cycle**

Decision Item FY 2011-12	Base Reduction Item FY 2011-12	Supplemental FY 2010-11	Budget Amendment FY 2011-12
---------------------------------	---------------------------------------	--------------------------------	------------------------------------

Request Title:	Address Confidentiality Program		
Department:	State	Dept. Approval by:	Heather Lizotte
Priority Number:	1 of 2	OSPB Approval:	
		Date:	11/1/10 <input checked="" type="checkbox"/>
		Date:	

	Fund	1	2	3	4	5	6	7	8	9	10
		Prior-Year Actual FY 2009-10	Appropriation FY 2010-11	Supplemental Request FY 2010-11	Total Revised Request FY 2010-11	Base Request FY 2011-12	Decision/Base Reduction FY 2011-12	November 1 Request FY 2011-12	Budget Amendment FY 2011-12	Total Revised Request FY 2011-12	Change from Base (Column 5) FY 2011-12
Total of All Line Items	Total	7,860,514	9,260,768	39,898	9,300,666	9,301,152	0	9,301,152	88,153	9,389,305	88,153
	FTE	78.9	95.5	0	95.8	95.5	0	95.5	1	96.5	1
	GF	0	0	0	0	0	0	0	0	0	0
	CF	7,860,514	9,260,768	39,898	9,300,666	9,301,152	0	9,301,152	88,153	9,389,305	88,153
	FF	0	0	0	0	0	0	0	0	0	0
Administration (except ACP)	Total	7,761,628	9,143,222	0	9,143,222	9,180,873	0	9,180,873	0	9,180,873	0
	FTE	77.9	94.0	0.0	94.0	94.0	0.0	94.0	0.0	94.0	0.0
	GF	0	0	0	0	0	0	0	0	0	0
	CF	7,761,628	9,143,222	0	9,143,222	9,180,873	0	9,180,873	0	9,180,873	0
	FF	0	0	0	0	0	0	0	0	0	0
ACP	Total	98,886	117,546	39,898	157,444	120,279	0	120,279	88,153	208,432	88,153
	FTE	1.0	1.5	0.3	1.8	1.5	0.0	1.5	1.0	2.5	1.0
	GF	0	0	0	0	0	0	0	0	0	0
	CF	98,886	117,546	39,898	157,444	120,279	0	120,279	88,153	208,432	88,153
	FF	0	0	0	0	0	0	0	0	0	0

Non-Line Item Request:
Letternote Revised Text:

Cash or Federal Fund Name and COFRS Fund Number: Address Confidentiality Surcharge Cash Fund C.R.S 24-21-204
 21A

Reappropriated Funds Source, by Department and Line Item Name: N/A

Approval by OIT? Yes: No: N/A:

Schedule 13s from Affected Departments: N/A

CHANGE REQUEST for FY 2011-12 BUDGET REQUEST CYCLE

Department:	State
Priority Number:	2 of 2
Change Request Title:	Voluntary Reduction of FTE

SELECT ONE (click on box):

- Decision Item FY 2011-12
- Base Reduction Item FY 2011-12
- Supplemental Request FY 2010-11
- Budget Request Amendment FY 2011-12

SELECT ONE (click on box):

Supplemental or Budget Request Amendment Criterion:

- Not a Supplemental or Budget Request Amendment
- An emergency
- A technical error which has a substantial effect on the operation of the program
- New data resulting in substantial changes in funding needs
- Unforeseen contingency such as a significant workload change

Short Summary of Request:

This is a request to decrease the number of FTE by 5.5 beginning in FY11-12 and the corresponding appropriation/spending authority of Cash Funds for personal services and operating expenses in an amount totaling \$318,738.

Background and Appropriation History:

For FY09-10, the Department was appropriated a total of 133.9 FTE, of which 90.8 FTE were for Administration. The Department utilized 78.9 FTE under Administration, which includes the Business, Elections and Licensing Divisions. For FY10-11, the Department was appropriated 132.9 FTE, of which 95.5 FTE are for Administration.

General Description of Request:

The Department has experienced FTE vacancies over the last two years and has determined that because of the increased use of technology and gains in efficiencies throughout the Department, some vacant positions are no longer needed to accomplish the mission of the Department. Therefore, the Department is voluntarily reducing the number of FTE appropriated under its Administration line in the Long Bill from 95.5 FTE to 90.0 FTE. These vacant positions are currently allocated to the Business, Licensing, Elections, and Administration Divisions, and would be eliminated through this request.

Consequences if Not Funded:

N/A

STATE OF COLORADO FY 2011-12 BUDGET REQUEST CYCLE: Department of State

Calculations for Request:

Summary of Request FY 2011-12	Total Funds	General Funds	Cash Funds	Reappropriated Funds	Federal Funds	FTE
Total Request	\$318,738		\$314,105			5.5
Personal Services and Benefits	\$313,513		\$313,513			5.5
Operating	\$5,225		\$5,225			

Cash Funds Projections:

Cash Fund Name	Cash Fund Number	FY 2009-10 Expenditures	FY 2009-10 End of Year Cash Balance	FY 2010-11 End of Year Cash Balance Estimate	FY 2011-12 End of Year Cash Balance Estimate
DOS Cash Fund	200	\$14,716,870	\$4,852,298	\$2,652,298	\$2,485,079

Assumptions for Calculations:

The following positions would be eliminated through this request:

- General Professional VII (1 FTE) – Administration
- General Professional III (2 FTE) – Elections
- State Services IV (1 FTE) – Elections
- Compliance Investigator I (.5 FTE) – Licensing
- Technician I (1 FTE) – Business

The savings are calculated based on the annual minimum salaries for each position, minimum insurance benefits for each position, contributions to PERA and Medicare, and operating expenses according to fiscal note common policies.

	FTE	FY11-12
Salaries	5.5	\$246,486
Benefits		67,027
Operating @ \$950/FTE/year		\$5,225
Total	5.5	\$318,738

Impact on Other Government Agencies: N/A

Cost Benefit Analysis: None Performed

Implementation Schedule:

Task	Month/Year
Eliminate FTE	July 2011

Statutory and Federal Authority: Section 24-21-106, C.R.S.

Performance Measures: N/A

Schedule 13
Change Request for FY 2011-12 Budget Request Cycle

Decision Item FY 2011-12		Base Reduction Item FY 2011-12			Supplemental FY 2010-11			Budget Amendment FY 2011-12			
Request Title: Voluntary FTE Reduction											
Department: State					Dept. Approval by: Heather Lizotte			Date: 11/1/10			
Priority Number: 2 of 2					OSPB Approval:			Date:			
		1	2	3	4	5	6	7	8	9	10
	Fund	Prior-Year Actual FY 2009-10	Appropriation FY 2010-11	Supplemental Request FY 2010-11	Total Revised Request FY 2010-11	Base Request FY 2011-12	Decision/Base Reduction FY 2011-12	November 1 Request FY 2011-12	Budget Amendment FY 2011-12	Total Revised Request FY 2011-12	Change from Base (Column 5) FY 2011-12
Total of All Line Items	Total	5,502,382	7,333,970	0	7,333,970	7,454,362	0	7,454,362	(318,738)	7,135,624	(318,738)
	FTE	77.9	94	0	94	94	0	94	(6)	89	0
	CF	5,502,382	7,333,970	0	7,333,970	7,454,362	0	7,454,362	(318,738)	7,135,624	(318,738)
Administration	Total	4,898,991	5,509,485	0	5,509,485	5,726,123	0	5,726,123	(272,847)	5,453,276	(272,847)
Personal Services (except ACP)	FTE	77.9	94.0		94.0	94.0	0.0	94.0	(5.5)	88.5	
	CF	4,898,991	5,509,485	0	5,509,485	5,726,123		5,726,123	(272,847)	5,453,276	(272,847)
Administration	Total	603,391	725,987	0	725,987	725,987	0	725,987	(27,799)	698,188	(27,799)
Health/Life/Dental	FTE	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	CF	603,391	725,987	0	725,987	725,987	0	725,987	(27,799)	698,188	(27,799)
Administration Short	Total	9,546	10,625	0	10,625	10,625	0	10,625	(419)	10,206	(419)
Term Disability	FTE	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	CF	9,546	10,625	0	10,625	10,625	0	10,625	(419)	10,206	(419)
Administration	Total	120,198	164,523	0	164,523	175,430	0	175,430	(6,902)	168,528	(6,902)
Amortization	FTE	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Equalization	CF	120,198	164,523	0	164,523	175,430	0	175,430	(6,902)	168,528	(6,902)
Administration	Total	75,183	119,965	0	119,965	132,760	0	132,760	(5,546)	127,214	(5,546)
Supplemental	FTE	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Amortization	CF	75,183	119,965	0	119,965	132,760	0	132,760	(5,546)	127,214	(5,546)
Administration	Total	602,780	803,385	0	803,385	683,437	0	683,437	(5,225)	678,212	(5,225)
Operating	FTE	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	CF	602,780	803,385	0	803,385	683,437	0	683,437	(5,225)	678,212	(5,225)

Non-Line Item Request:

Letternote Revised Text:

Cash or Federal Fund Name and COFRS Fund Number: Department of State Cash Fund 200

Reappropriated Funds Source, by Department and Line Item Name: N/A

Approval by OIT? Yes: No: N/A:

Schedule 13s from Affected Departments: N/A

**Schedule 13
Change Request for FY 2011-12 Budget Request Cycle**

Decision Item FY 2011-12		Base Reduction Item FY 2011-12			Supplemental FY 2010-11			Budget Amendment FY 2011-12				
Request Title:		DPA Common Policy Adjustments										
Department:		State			Dept. Approval by:			Heather Lizotte		Date:		11/1/10
Priority Number:					OSPB Approval:					Date:		
		1	2	3	4	5	6	7	8	9	10	
	Fund	Prior-Year Actual FY 2009-10	Appropriation FY 2010-11	Supplemental Request FY 2010-11	Total Revised Request FY 2010-11	Base Request FY 2011-12	DPA Adjustment FY 2011-12	November 1 Request FY 2011-12	Budget Amendment FY 2011-12	Total Revised Request FY 2011-12	Change from Base (Column 5) FY 2011-12	
Total of All Line Items	Total	771,888	1,068,512	0	1,068,512	948,787	(54,513)	894,274	0	894,274	(54,513)	
	FTE	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
	CF	771,888	1,068,512	0	1,068,512	948,787	(54,513)	894,274	0	894,274	(54,513)	
Administration Worker's Compensation	Total	6,278	6,099	0	6,099	6,099	227	6,326	0	6,326	227	
	FTE	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
	CF	6,278	6,099	0	6,099	6,099	227	6,326	0	6,326	227	
Administration Operating	Total	602,780	803,385	0	803,385	688,160	502	688,662	0	688,662	502	
	FTE	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
	CF	602,780	803,385	0	803,385	688,160	502	688,662	0	688,662	502	
Administration Administrative Law Judge	Total	50,289	103,987	0	103,987	99,487	(65,435)	34,052	0	34,052	(65,435)	
	FTE	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
	CF	50,289	103,987	0	103,987	99,487	(65,435)	34,052	0	34,052	(65,435)	
Administration Risk Management	Total	22,734	7,038	0	7,038	7,038	21,444	28,482	0	28,482	21,444	
	FTE	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
	CF	22,734	7,038	0	7,038	7,038	21,444	28,482	0	28,482	21,444	
Administration Indirect Cost Assessment	Total	89,807	148,003	0	148,003	148,003	(11,251)	136,752	0	136,752	(11,251)	
	FTE	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
	CF	89,807	148,003	0	148,003	148,003	(11,251)	136,752	0	136,752	(11,251)	

Non-Line Item Request:
Letternote Revised Text:
Cash or Federal Fund Name and COFRS Fund Number: Department of State Cash Fund 200
Reappropriated Funds Source, by Department and Line Item Name: N/A
Approval by OIT? Yes: No: N/A:
Schedule 13s from Affected Departments: N/A

DEPARTMENT OF STATE
FY 2011-12 RECONCILIATION OF DEPARTMENT REQUEST

(1) Administration

Long Bill Line Item	Total Funds	FTE	General Fund	General Fund Exempt	Cash Funds	Reappropriated Funds	Federal Funds
Personal Services							
FY 2010-11 Long Bill Appropriation (HB 10-1376)	\$5,509,485	94.0	\$0	\$0	\$5,509,485	\$0	\$0
2.5% PERA Adjustment	\$216,638				\$216,638		
FY 11-12 Base Request	\$5,726,123	94.0	\$0	\$0	\$5,726,123	\$0	\$0
Change Request #2 - Voluntary FTE Reduction	(\$272,847)	(5.5)	\$0	\$0	(\$272,847)	\$0	\$0
FY 11-12 Request November 1, 2010	\$5,453,276	88.5	\$0	\$0	\$5,453,276	\$0	\$0
Health/Life/Dental							
FY 2010-11 Long Bill Appropriation (HB 10-1376)	\$725,987		\$0	\$0	\$725,987	\$0	\$0
FY 11-12 Base Request	\$725,987		\$0	\$0	\$725,987	\$0	\$0
Change Request #2 - Voluntary FTE Reduction	(\$27,799)		\$0	\$0	(\$27,799)	\$0	\$0
FY 11-12 Request November 1, 2010	\$698,188		\$0	\$0	\$698,188	\$0	\$0
Short Term Disability							
FY 2010-11 Long Bill Appropriation (HB 10-1376)	\$10,625		\$0	\$0	\$10,625	\$0	\$0
FY 11-12 Base Request	\$10,625		\$0	\$0	\$10,625	\$0	\$0
Change Request #2 - Voluntary FTE Reduction	(\$419)		\$0	\$0	(\$419)	\$0	\$0
FY 11-12 Request November 1, 2010	\$10,206		\$0	\$0	\$10,206	\$0	\$0
Ammortization Equalization Pmt							
FY 2010-11 Long Bill Appropriation (HB 10-1376)	\$164,523		\$0	\$0	\$164,523	\$0	\$0
Annual Adjustment	\$10,907		\$0	\$0	\$10,907	\$0	\$0
FY 11-12 Base Request	\$175,430		\$0	\$0	\$175,430	\$0	\$0
Change Request #2 - Voluntary FTE Reduction	(\$6,902)		\$0	\$0	(\$6,902)	\$0	\$0
FY 11-12 Request November 1, 2010	\$168,528		\$0	\$0	\$168,528	\$0	\$0
Ammortization Equalization SB06-235							
FY 2010-11 Long Bill Appropriation (HB 10-1376)	\$119,965		\$0	\$0	\$119,965	\$0	\$0
Annual Adjustment	\$12,795		\$0	\$0	\$12,795	\$0	\$0
FY 11-12 Base Request	\$132,760		\$0	\$0	\$132,760	\$0	\$0
Change Request #2 - Voluntary FTE Reduction	(\$5,546)		\$0	\$0	(\$5,546)	\$0	\$0
FY 11-12 Request November 1, 2010	\$127,214		\$0	\$0	\$127,214	\$0	\$0
Executive Services							
FY 2010-11 Long Bill Appropriation (HB 10-1376)	\$0		\$0	\$0	\$0	\$0	\$0
FY 11-12 Base Request	\$0		\$0	\$0	\$0	\$0	\$0
FY 11-12 Request November 1, 2010	\$0		\$0	\$0	\$0	\$0	\$0
Workers Compensation							
FY 2010-11 Long Bill Appropriation (HB 10-1376)	\$6,099		\$0	\$0	\$6,099	\$0	\$0
FY 11-12 Base Request	\$6,099		\$0	\$0	\$6,099	\$0	\$0
DPA Common Policy Adjustment	\$227		\$0	\$0	\$227	\$0	\$0
FY 11-12 Request November 1, 2010	\$6,326		\$0	\$0	\$6,326	\$0	\$0

DEPARTMENT OF STATE
FY 2011-12 RECONCILIATION OF DEPARTMENT REQUEST

(1) Administration

Long Bill Line Item	Total Funds	FTE	General Fund	General Fund Exempt	Cash Funds	Reappropriated Funds	Federal Funds
Operating Expenses							
FY 2010-11 Long Bill Appropriation (HB 10-1376)	\$802,385		\$0	\$0	\$802,385	\$0	\$0
SB 10-143 - Refunds	\$1,000		\$0	\$0	\$1,000	\$0	\$0
FY 2010-11 Total Appropriation (Long Bill plus Special Bills)	\$803,385		\$0	\$0	\$803,385	\$0	\$0
FY 11-12 Base Request	\$803,385		\$0	\$0	\$803,385	\$0	\$0
HB 10-1403 - Commercial Notifications	(\$111,500)				(\$111,500)		
SB 10-143 - Refunds	(\$1,000)				(\$1,000)		
HB 09-1205 - Overseas Military Voting (Pilot Project)	\$2,500				\$2,500		
Change Request #2 - Voluntary FTE Reduction	(\$5,225)				(\$5,225)		
DPA Common Policy Adjustment	\$502				\$502		
FY 11-12 Request November 1, 2010	\$688,662		\$0	\$0	\$688,662	\$0	\$0
Legal Services							
FY 2010-11 Long Bill Appropriation (HB 10-1376)	\$522,248		\$0	\$0	\$522,248	\$0	\$0
SB 10-203 Campaign Finance	\$4,522				\$4,522		
FY 2010-11 Total Appropriation (Long Bill plus Special Bills)	\$526,770		\$0	\$0	\$526,770	\$0	\$0
FY 11-12 Base Request	\$526,770		\$0	\$0	\$526,770	\$0	\$0
SB 10-203 Campaign Finance	(\$4,522)		\$0	\$0	(\$4,522)	\$0	\$0
FY 11-12 Request November 1, 2010	\$522,248		\$0	\$0	\$522,248	\$0	\$0
Administrative Law Judge							
FY 2010-11 Long Bill Appropriation (HB 10-1376)	\$99,487		\$0	\$0	\$99,487	\$0	\$0
SB 10-203 Campaign Finance	\$4,500		\$0	\$0	\$4,500	\$0	\$0
FY 2010-11 Total Appropriation (Long Bill plus Special Bills)	\$103,987		\$0	\$0	\$103,987	\$0	\$0
FY 11-12 Base Request	\$103,987		\$0	\$0	\$103,987	\$0	\$0
SB 10-203 Campaign Finance	(\$4,500)		\$0	\$0	(\$4,500)	\$0	\$0
DPA Common Policy Adjustment	(\$65,435)		\$0	\$0	(\$65,435)	\$0	\$0
FY 11-12 Request November 1, 2010	\$34,052		\$0	\$0	\$34,052	\$0	\$0
Computer Room							
FY 2010-11 Long Bill Appropriation (HB 10-1376)	\$51,559		\$0	\$0	\$51,559	\$0	\$0
FY 11-12 Base Request	\$51,559		\$0	\$0	\$51,559	\$0	\$0
FY 11-12 Request November 1, 2010	\$51,559		\$0	\$0	\$51,559	\$0	\$0
MNT							
FY 2010-11 Long Bill Appropriation (HB 10-1376)	\$318,188		\$0	\$0	\$318,188	\$0	\$0
FY 11-12 Base Request	\$318,188		\$0	\$0	\$318,188	\$0	\$0
FY 11-12 Request November 1, 2010	\$318,188		\$0	\$0	\$318,188	\$0	\$0
Risk Management							
FY 2010-11 Long Bill Appropriation (HB 10-1376)	\$7,038		\$0	\$0	\$7,038	\$0	\$0
FY 11-12 Base Request	\$7,038		\$0	\$0	\$7,038	\$0	\$0
DPA Common Policy Adjustment	\$21,444		\$0	\$0	\$21,444	\$0	\$0
FY 11-12 Request November 1, 2010	\$28,482		\$0	\$0	\$28,482	\$0	\$0

DEPARTMENT OF STATE
FY 2011-12 RECONCILIATION OF DEPARTMENT REQUEST

(1) Administration

Long Bill Line Item	Total Funds	FTE	General Fund	General Fund Exempt	Cash Funds	Reappropriated Funds	Federal Funds
Vehicle Lease Payment							
FY 2010-11 Long Bill Appropriation (HB 10-1376)	\$2,861		\$0	\$0	\$2,861	\$0	\$0
FY 11-12 Base Request	\$2,861		\$0	\$0	\$2,861	\$0	\$0
FY 11-12 Request November 1, 2010	\$2,861		\$0	\$0	\$2,861	\$0	\$0
Leased Space							
FY 2010-11 Long Bill Appropriation (HB 10-1376)	\$639,747		\$0	\$0	\$639,747	\$0	\$0
FY 11-12 Base Request	\$639,747		\$0	\$0	\$639,747	\$0	\$0
FY 11-12 Request November 1, 2010	\$639,747		\$0	\$0	\$639,747	\$0	\$0
Indirect Cost Assessment							
FY 2010-11 Long Bill Appropriation (HB 10-1376)	\$148,003		\$0	\$0	\$148,003	\$0	\$0
FY 11-12 Base Request	\$148,003		\$0	\$0	\$148,003	\$0	\$0
DPA Statewide Allocation Adjustment	(\$11,251)		\$0	\$0	(\$16,443)	\$0	\$5,192
FY 11-12 Request November 1, 2010	\$136,752		\$0	\$0	\$131,560	\$0	\$5,192
Discretionary Fund							
FY 2010-11 Long Bill Appropriation (HB 10-1376)	\$5,000		\$0	\$0	\$5,000	\$0	\$0
FY 11-12 Base Request	\$5,000		\$0	\$0	\$5,000	\$0	\$0
FY 11-12 Request November 1, 2010	\$5,000		\$0	\$0	\$5,000	\$0	\$0
ACP							
FY 2010-11 Long Bill Appropriation (HB 10-1376)	\$117,546	1.5	\$0	\$0	\$117,546	\$0	\$0
2.5% PERA Adjustment	\$2,733		\$0	\$0	\$2,733	\$0	\$0
FY 11-12 Base Request	\$120,279	1.5	\$0	\$0	\$120,279	\$0	\$0
Supplemental/Change Request #1- Additional funding	\$88,153	1.0	\$0	\$0	\$88,153	\$0	\$0
FY 11-12 Request November 1, 2010	\$208,432	2.5	\$0	\$0	\$208,432	\$0	\$0

(1) Administration

FY 2010-11 Total Appropriation (Long Bill plus Special Bills)	\$9,260,768	95.5	\$0	\$0	\$9,260,768	\$0	\$0
FY 11-12 Request November 1, 2010	\$9,099,721	91.0	\$0	\$0	\$9,094,529	\$0	\$5,192

(2) Special Purpose

Long Bill Line Item	Total Funds	FTE	General Fund	General Fund Exempt	Cash Funds	Reappropriated Funds	Federal Funds
Help America Vote Act							
FY 2010-11 Long Bill Appropriation (HB 10-1376)	\$2,912,003	6.0	\$0	\$0	\$2,912,003	\$0	\$0
FY 11-12 Base Request	\$2,912,003	6.0	\$0	\$0	\$2,912,003	\$0	\$0
Continuous Appropriation of HAVA funds	\$106,271				\$106,271		
FY 11-12 Request November 1, 2010	\$3,018,274	6.0	\$0	\$0	\$3,018,274	\$0	\$0

DEPARTMENT OF STATE
FY 2011-12 RECONCILIATION OF DEPARTMENT REQUEST

Local Election Reimbursement							
FY 2010-11 Long Bill Appropriation (HB 10-1376)	\$1,725,699		\$0	\$0	\$1,725,699	\$0	\$0
FY 11-12 Base Request	\$1,725,699		\$0	\$0	\$1,725,699	\$0	\$0
FY 11-12 Request November 1, 2010	\$1,725,699		\$0	\$0	\$1,725,699	\$0	\$0
Initiative and Referendum							
FY 2010-11 Long Bill Appropriation (HB 10-1376)	\$250,000		\$0	\$0	\$250,000	\$0	\$0
FY 11-12 Base Request	\$250,000		\$0	\$0	\$250,000	\$0	\$0
Adjustment - Odd Year Election	(\$100,000)		\$0	\$0	(\$100,000)	\$0	\$0
FY 11-12 Request November 1, 2010	\$150,000		\$0	\$0	\$150,000	\$0	\$0
(2) Special Purpose							
FY 2010-11 Total Appropriation (Long Bill plus Special Bills)	\$4,887,702	6.0	\$0	\$0	\$4,887,702	\$0	\$0
FY 11-12 Request November 1, 2010	\$4,893,973	6.0	\$0	\$0	\$4,893,973	\$0	\$0
(3) Information Technology Services (A) Information Technology							
Long Bill Line Item	Total Funds	FTE	General Fund	General Fund Exempt	Cash Funds	Reappropriated Funds	Federal Funds
Personal Services							
FY 2010-11 Long Bill Appropriation (HB 10-1376)	\$2,966,913	31.1	\$0	\$0	\$2,966,913	\$0	\$0
SB 10-203 - Campaign Finance	\$92,640		\$0	\$0	\$92,640	\$0	\$0
HB 10-1403 - Commercial Notifications	\$105,200		\$0	\$0	\$105,200	\$0	\$0
SB 10-087 Lobbist Regulation	\$32,560		\$0	\$0	\$32,560	\$0	\$0
FY 2010-11 Total Appropriation (Long Bill plus Special Bills)	\$3,197,313	31.1	\$0	\$0	\$3,197,313	\$0	\$0
FY 11-12 Base Request	\$3,197,313	31.1	\$0	\$0	\$3,197,313	\$0	\$0
SB 10-203 - Campaign Finance	(\$92,640)		\$0	\$0	(\$92,640)	\$0	\$0
HB 10-1403 - Commercial Notifications	(\$105,200)		\$0	\$0	(\$105,200)	\$0	\$0
SB 10-087 Lobbist Regulation	(\$32,560)		\$0	\$0	(\$32,560)	\$0	\$0
HB 09-1205 Overseas Military Voting (Pilot Project)	\$75,000		\$0	\$0	\$75,000	\$0	\$0
2.5% PERA Adjustment	\$98,715		\$0	\$0	\$98,715	\$0	\$0
FY 11-12 Request November 1, 2010	\$3,140,628	31.1	\$0	\$0	\$3,140,628	\$0	\$0
Operating Expense							
FY 2010-11 Long Bill Appropriation (HB 10-1376)	\$476,362		\$0	\$0	\$476,362	\$0	\$0
FY 11-12 Base Request	\$476,362		\$0	\$0	\$476,362	\$0	\$0
FY 11-12 Request November 1, 2010	\$476,362		\$0	\$0	\$476,362	\$0	\$0
Hardware/Software Maintenance							
FY 2010-11 Long Bill Appropriation (HB 10-1376)	\$878,230		\$0	\$0	\$878,230	\$0	\$0
FY 11-12 Base Request	\$878,230		\$0	\$0	\$878,230	\$0	\$0
HB 09-1205 Overseas Military Voting (Pilot Project)	\$300,000		\$0	\$0	\$300,000	\$0	\$0
FY 11-12 Request November 1, 2010	\$1,178,230		\$0	\$0	\$1,178,230	\$0	\$0

DEPARTMENT OF STATE
FY 2011-12 RECONCILIATION OF DEPARTMENT REQUEST

(3) Information Technology Services (A) Information Technology

Asset Management							
FY 2010-11 Long Bill Appropriation (HB 10-1376)	\$445,418		\$0	\$0	\$445,418	\$0	\$0
FY 11-12 Base Request	\$445,418		\$0	\$0	\$445,418	\$0	\$0
HB 09-1205 Overseas Military Voting (Pilot Project)	\$15,000		\$0	\$0	\$15,000	\$0	\$0
FY 11-12 Request November 1, 2010	\$460,418		\$0	\$0	\$460,418	\$0	\$0

(3) Information Technology Services (A) Information Technology

FY 2010-11 Total Appropriation (Long Bill plus Special Bills)	\$4,997,323	31.1	\$0	\$0	\$4,997,323	\$0	\$0
FY 11-12 Request November 1, 2010	\$5,255,638	31.1	\$0	\$0	\$5,255,638	\$0	\$0

(3) Information Technology Services (B) Statewide Disaster Recovery

Long Bill Line Item	Total Funds	FTE	General Fund	General Fund Exempt	Cash Funds	Reappropriated Funds	Federal Funds
Personal Services							
FY 2010-11 Long Bill Appropriation (HB 10-1376)	\$115,402	2.0	\$0	\$0	\$115,402	\$0	\$0
SB 10-148 - Transfer Facility to OIT (DPA)	\$0	(2.0)	\$0	\$0	\$0	\$0	\$0
FY 2010-11 Total Appropriation (Long Bill plus Special Bills)	\$115,402	0.0	\$0	\$0	\$115,402	\$0	\$0
FY 11-12 Base Request	\$115,402	0.0	\$0	\$0	\$115,402	\$0	\$0
SB 10-148 - Transfer Facility to OIT (Additional PS costs)	\$31,492	0.0	\$0	\$0	\$31,492	\$0	\$0
SB 10-148 - Transfer Facility to OIT	(\$146,894)	0.0	\$0	\$0	(\$146,894)	\$0	\$0
FY 11-12 Request November 1, 2010	\$0	0.0	\$0	\$0	\$0	\$0	\$0
Operating Expense							
FY 2010-11 Long Bill Appropriation (HB 10-1376)	\$246,050		\$0	\$0	\$246,050	\$0	\$0
FY 11-12 Base Request	\$246,050		\$0	\$0	\$246,050	\$0	\$0
SB 10-148 - Transfer Facility to OIT	(\$246,050)		\$0	\$0	(\$246,050)	\$0	\$0
FY 11-12 Request November 1, 2010	\$0		\$0	\$0	\$0	\$0	\$0
Hardware/Software Maintenance							
FY 2010-11 Long Bill Appropriation (HB 10-1376)	\$47,000		\$0	\$0	\$47,000	\$0	\$0
FY 11-12 Base Request	\$47,000		\$0	\$0	\$47,000	\$0	\$0
SB 10-148 - Transfer Facility to OIT	(\$47,000)		\$0	\$0	(\$47,000)	\$0	\$0
FY 11-12 Request November 1, 2010	\$0		\$0	\$0	\$0	\$0	\$0
Leased Space							
FY 2010-11 Long Bill Appropriation (HB 10-1376)	\$1,913,076		\$0	\$0	\$1,913,076	\$0	\$0
FY 11-12 Base Request	\$1,913,076		\$0	\$0	\$1,913,076	\$0	\$0
SB 10-148 - Transfer Facility to OIT	(\$336,553)		\$0	\$0	(\$336,553)	\$0	\$0
FY 11-12 Request November 1, 2010	\$1,576,523		\$0	\$0	\$1,576,523	\$0	\$0

DEPARTMENT OF STATE							
FY 2011-12 RECONCILIATION OF DEPARTMENT REQUEST							
(3) Information Technology Services (B) Statewide Disaster Recovery							
FY 2010-11 Total Appropriation (Long Bill plus Special Bills)	\$2,321,528	0.0	\$0	\$0	\$2,321,528	\$0	\$0
FY 11-12 Request November 1, 2010	\$1,576,523	0.0	\$0	\$0	\$2,321,528	\$0	\$0

Department of State Totals:							
FY2010-11 Total Appropriation (Long Bill plus Special Bills)	\$21,467,321	132.6	\$0	\$0	\$21,467,321	\$0	\$0
FY2011-12 Request November 1, 2010	\$20,825,855	128.1	\$0	\$0	\$20,820,663	\$0	\$5,192

Colorado Department of State
FY 2011-12 Budget Cycle
Schedule 2

FY 2008-09		FY 2009-10		FY 2010-11		FY 2010-11		FY 2011-12	
Actuals	FTE	Actuals	FTE	Appropriated	FTE	Estimate	FTE	Request	FTE

LB Group 1 - Administration

Total Expenditures / Appropriation / Request										
Total Funds	\$8,258,615	77.4	7,860,514	82.5	\$9,260,768	95.5	\$9,300,666	95.8	\$9,099,721	91.0
Cash Funds	\$8,258,615	77.4	7,860,514	82.5	\$9,260,768	95.5	\$9,300,666	95.8	\$9,094,529	91.0
Cash Funds Exempt / Reappropriated Funds	\$0		0		\$0		\$0		\$0	
Federal Funds	\$0		0		\$0		\$0		\$5,192	

LB Group 2 - Special Purpose

Total Expenditures / Appropriation / Request										
Total Funds	\$8,980,813	9.5	3,244,416	11.0	\$4,887,702	6.0	\$5,003,233	6.0	\$4,893,973	6.0
Cash Funds	\$8,980,813	9.5	3,244,416	11.0	\$4,887,702	6.0	\$5,003,233	6.0	\$4,893,973	6.0
Cash Funds Exempt / Reappropriated Funds	\$0		0		\$0		\$0		\$0	
Federal Funds	\$0		0		\$0		\$0		\$0	

LB Group 3 - Information Technology Services

LB Sub-Group A - Information Technology Division

Total Expenditures / Appropriation / Request										
Total Funds	\$4,859,553	25.1	5,140,206	26.4	\$4,997,323	31.1	\$4,997,323	31.1	\$5,255,638	31.1
Cash Funds	\$4,859,553	25.1	5,140,206	26.4	\$4,997,323	31.1	\$4,997,323	31.1	\$5,255,638	31.1
Cash Funds Exempt / Reappropriated Funds	\$0	0.0								

LB Sub-Group B - Statewide Disaster Recovery Cntr

Total Expenditures / Appropriation / Request										
Total Funds	\$2,069,286	3.0	2,074,739	1.7	\$2,321,528	0.0	\$2,321,528	0.0	\$1,576,523	0.0
Cash Funds	\$2,069,286	3.0	2,074,739	1.7	\$2,321,528	0.0	\$2,321,528	0.0	\$1,576,523	0.0
Cash Funds Exempt / Reappropriated Funds	\$0	0.0	\$0		\$0		\$0		\$0	

Department Total

Total Expenditures / Appropriation / Request										
Total Funds	\$24,168,267	115.0	\$18,319,875	121.6	\$21,467,321	132.6	\$21,622,750	132.9	\$20,825,855	128.1
General Fund	\$0		0		\$0		\$0		\$0	
General Fund Exempt	\$0		0		\$0		\$0		\$0	
Cash Funds	\$24,168,267	115.0	\$18,319,875	121.6	\$21,467,321	132.6	\$21,622,750	132.9	\$20,820,663	128.1
Cash Funds Exempt / Reappropriated Funds	\$0	0.0	0	0.0	\$0	0.0	\$0	0.0	\$0	0.0
Federal Funds	\$0	0.0	0	0.0	\$0		\$0	0.0	\$5,192	0.0

Colorado Department of State
Fund 200, Fund 20N
FY 2011-12 Budget Cycle
FY 2009-10 Position and Object Code Detail

(1) Administration; Personal Services

Position Code	Position Type	FTE	Expenditures
B1A3XX	ACCOUNTANT III	1.00	\$72,012
B1C2XX	ACCOUNTING TECHNICIAN II	1.79	\$79,187
G3A3XX	ADMIN. ASSISTANT II	4.52	\$144,526
G3A4XX	ADMIN. ASSISTANT III	4.20	\$164,324
B2F3XX	BUDGET & POLICY ANALYST IV	0.50	\$46,920
H6K2TX	COMPLIANCE INVESTIGATOR I	4.00	\$226,860
H6K3XX	COMPLIANCE INVESTIGATOR II	1.00	\$75,432
B1D2XX	CONTROLLER II	1.00	\$96,024
H6G1IX	GENERAL PROFESSIONAL I	1.00	\$45,000
H6G2TX	GENERAL PROFESSIONAL II	5.59	\$281,175
H6G3XX	GENERAL PROFESSIONAL III	7.93	\$439,711
H6G4XX	GENERAL PROFESSIONAL IV	6.50	\$435,647
H6G5XX	GENERAL PROFESSIONAL V	3.00	\$225,239
H6G6XX	GENERAL PROFESSIONAL VI	2.00	\$188,148
H6G7XX	GENERAL PROFESSIONAL VII	1.00	\$109,764
H6G8XX	MANAGEMENT	1.75	\$194,816
H4R1XX	PROGRAM ASSISTANT I	3.92	\$175,734
H4R2XX	PROGRAM ASSISTANT II	1.75	\$75,107
G3J4IX	STATE SVCS TRAINEE IV	4.57	\$133,097
H4M1IX	TECHNICIAN I	8.08	\$267,704
H4M3XX	TECHNICIAN III	4.75	\$190,710
H4M4XX	TECHNICIAN IV	4.00	\$167,783
H4M5XX	TECHNICIAN V	2.00	\$103,704
	SECRETARY OF STATE	1.00	\$68,496
	DEPUTY SECRETARY OF STATE	1.00	\$120,000
Total Full and Part-time Employee Expenditures		77.85	\$4,127,119
PERA Contributions			\$537,501
Medicare			\$56,846
Temporary Employees			\$47,364
Sick and Annual Leave Payouts			\$8,787
Contract Services			\$120,038
Unemployment Insurance			\$2,682
Other Expenditures (Board Member, non-cash Incen, furloughs)			(\$1,346)
Total Temporary, Contract, and Other Expenditures		0.0	\$771,872
POTS Expenditures (excluding Salary Survey and Performance-based Pay already included above)			\$525,759
Roll Forwards			\$0
Total Expenditures for Line Item		77.9	\$5,424,750
Total Appropriation for Line Item FY09-10		85.5	\$6,147,969
HB 09-1357 Campaign Finance		4.3	\$179,387
SB 09-087 Special District Election		0.0	\$7,005
Interim Supplemental #1 - 1331 Transfer to ACP		(0.3)	(\$18,960)
Total Spending Authority for Line Item		89.5	\$6,315,401
Amount Under/(Over) Expended		11.6	\$890,526

Explanation of Reversion / Overexpenditure: Under utilized FTE due to turnover of various positions throughout Administration.

Approved Adjustments to FY 2010-11 Appropriation	FTE	Total Funds
Decision Item #1 - Refinance HAVA expenses	4.00	\$290,078
Annualize HB 09-1357 - Campaign Finance	0.7	\$27,158
2.5 percent PERA Reduction		(\$216,638)
Annualize Transfer of Funds to ACP Program	(0.2)	(\$18,960)
Common Policy Adjustments - Health, Life, Dental		\$133,546
Total Change from FY 2009-10 to FY 2010-11	4.5	\$215,184
FY 2010-11 Appropriation	94.0	\$6,530,585

Colorado Department of State
FY 2011-12 Budget Cycle
FY 2009-10 Position and Object Code Detail

(1) Administration; Workers Compensation

Object Code	Object Code Description	Expenditures
2660	INSURANCE, OTHER THAN EMP BENE	\$6,278
Total Expenditures Denoted in Object Codes		\$6,278
Transfers		\$0
Roll Forwards		\$0
Total Expenditures for Line Item		\$6,278
Total Appropriation for Line Item FY09-10		\$6,368
Supplemental Bill - HB 10-1315		(\$90)
Total Spending Authority for Line Item		\$6,278
Amount Under/(Over) Expended		\$0
<i>Explanation of Reversion / Overexpenditure</i>		
Approved Adjustments to FY 2010-11 Appropriation		Total Funds
Common policy change		(\$179)
Decision Item # _____		\$0
Joint Budget Committee Action for _____		\$0
Total Change from FY 2009-10 to FY 2010-11		(\$179)
FY 2010-11 Appropriation		\$6,099

Colorado Department of State
Fund 200, Fund 20N, Fund 21A
FY 2011-12 Budget Cycle
FY 2009-10 Position and Object Code Detail

(1) Administration; Operating Expenses

Object Code	Object Code Description	Expenditures
2210	OTHER MAINTENANCE/REPAIR SVCS	\$3,883
2220	BLDG MAINTENANCE/REPAIR SVCS	\$3,628
2230	EQUIP MAINTENANCE/REPAIR SVCS	\$88,825
2252	RENTAL/MOTOR POOL MILE CHARGE	\$1,609
2255	RENTAL OF BUILDINGS	\$1,320
2258	PARKING FEES	\$2,275
2510	IN-STATE TRAVEL	\$9,966
2512	IN-STATE PERS TRAVEL PER DIEM	\$2,167
2513	IN-STATE PERS VEHICLE REIMBSMT	\$7,625
2515	STATE-OWNED VEHICLE CHARGE	\$2,016
2520	IN-STATE TRAVEL/NON-EMPLOYEE	\$18
2523	IS/NON-EMPL - PERS VEH REIMB	\$159
2530	OUT-OF-STATE TRAVEL	\$6,870
2531	OS COMMON CARRIER FARES	\$2,806
2532	OS PERSONAL TRAVEL PER DIEM	\$1,129
2533	OS PERS VEHICLE REIMBURSEMENT	\$864
2551	OC COMMON CARRIER FARES	\$39
2611	PUBLIC RELATIONS	\$1,860
2631	COMM SVCS FROM OUTSIDE SOURCES	\$356
2680	PRINTING/REPRODUCTION SERVICES	\$152,393
2810	FREIGHT	\$367
2820	OTHER PURCHASED SERVICES	\$21,497
2830	OFFICE MOVING-PUR SERV	\$1,580
2831	STORAGE-PUR SERV	\$2,150
3110	OTHER SUPPLIES & MATERIALS	\$1,006
3118	FOOD AND FOOD SUPPLIES	\$34
3120	BOOKS/PERIODICALS/SUBSCRIPTION	\$10,457
3121	OFFICE SUPPLIES	\$10,713
3123	POSTAGE	\$227,818
3124	PRINTING/COPIER SUPPLIES	\$18
3126	REPAIR/MAINTENANCE SUPPLIES	\$709
3128	NONCAP EQUIPMENT	\$152
3132	NONCAP OFFICE FURN/OFFICE SYST	\$2,142
3143	NONCAP IT OTHER	\$1,344
4100	OTHER OPERATING EXPENSES	\$725
4140	DUES AND MEMBERSHIPS	\$10,907
4151	INTEREST LATE PAYMENTS	\$112
4170	MISCELLANEOUS FEES AND FINES	\$75
4180	OFFICIAL FUNCTIONS	\$7,790
4220	REGISTRATION FEES	\$13,375
Total Expenditures Denoted in Object Codes		\$602,780
Transfers		\$0
Roll Forwards		\$0
Total Expenditures for Line Item		\$602,780

Total Appropriation for Line Item FY09-10	\$821,443
Legislation - HB 09-1248 - Business Law Modification	(\$17,343)
Legislation - HB09-1357 - Campaign Finance System	\$26,666
Supplemental 1331 - ACP - JBC Memo	(\$238)
Legislation - HB10-1315 - Supplemental	(\$5,181)
Total Spending Authority for Line Item	\$825,347

Amount Under/(Over) Expended	\$222,567
<i>Explanation of Reversion / Overexpenditure: The Department reduced its expenditures due to the over all budget situation within State Government. The Department eliminated most travel, color printing and made less office supply orders.</i>	

Approved Adjustments to FY 2010-11 Appropriation	Total Funds
Decision Item #1 - Refinance HAVA expenses to DOS Cash Fund	\$16,952
Annualize campaign finance filing (HB09-1357)	(\$21,916)
Annualize business entities regulation (HB09-1248)	(\$17,760)
Annualize ACP interim supplemental (transfer)	(\$238)
Total Change from FY 2009-10 to FY 2010-11	(\$22,962)
FY 2010-11 Appropriation	\$802,385

Colorado Department of State
FY 2011-12 Budget Cycle
FY 2009-10 Position and Object Code Detail

(1) Administration; Legal Services

Object Code	Object Code Description	Expenditures
1920	PERSONAL SERVICES PROFESSIONAL	\$28,454
1930	PURCHASED SERVICE - LITIGATION	\$9,632
2690	LEGAL SERVICES	\$319,730
Total Expenditures Denoted in Object Codes		\$357,816
Transfers		\$0
Roll Forwards		\$0
Total Expenditures for Line Item		\$357,816
Total Appropriation for Line Item FY09-10		\$536,555
Total Spending Authority for Line Item		\$536,555
Amount Under/(Over) Expended		\$178,739
<i>Explanation of Reversion / Overexpenditure: Expenditures came in less than originally projected. This line fluctuates every fiscal year as the department is unable to adequately project cases brought against the department.</i>		
Approved Adjustments to FY 2010-11 Appropriation		Total Funds
Adjustment based on hourly rate for legal services		(\$14,307)
Annualization of _____		\$0
Decision Item # _____		\$0
Joint Budget Committee Action for _____		\$0
Total Change from FY 2009-10 to FY 2010-11		(\$14,307)
FY 2010-11 Appropriation		\$522,248

Colorado Department of State
FY 2011-12 Budget Cycle
FY 2009-10 Position and Object Code Detail

(1) Administration; Administrative Law Judge

Object Code	Object Code Description	Expenditures
1920	PERSONAL SVCS - PROFESSIONAL	\$50,289
Total Expenditures Denoted in Object Codes		\$50,289
Transfers		\$0
Roll Forwards		\$0
Total Expenditures for Line Item		\$50,289
Total Appropriation for Line Item FY09-10		\$50,289
Total Spending Authority for Line Item		\$50,289
Amount Under/(Over) Expended		\$0
<i>Explanation of Reversion / Overexpenditure:</i>		
Approved Adjustments to FY 2010-11 Appropriation		Total Funds
Common policy change		\$49,198
Annualization of _____		\$0
Decision Item # _____		\$0
Joint Budget Committee Action for _____		\$0
Total Change from FY 2009-10 to FY 2010-11		\$49,198
FY 2010-11 Appropriation		\$99,487

Colorado Department of State
FY 2011-12 Budget Cycle
FY 2009-10 Position and Object Code Detail

(1) Administration; Computer Room

Object Code	Object Code Description	Expenditures
2630	COMM SVCS FROM DIV OF TELECOM	\$42,366
Total Expenditures Denoted in Object Codes		\$42,366
Transfers		\$0
Roll Forwards		\$0
Total Expenditures for Line Item		\$42,366
Total Appropriation for Line Item FY09-10		\$44,341
Supplemental Bill - HB 10-1315		(\$1,975)
Total Spending Authority for Line Item		\$42,366
Amount Under/(Over) Expended		\$0
<i>Explanation of Reversion / Overexpenditure:</i>		
Approved Adjustments to FY 2010-11 Appropriation		Total Funds
Common policy change		\$9,633
Annualization of _____		\$0
Decision Item # _____		\$0
Joint Budget Committee Action for _____		\$0
Total Change from FY 2009-10 to FY 2010-11		\$9,633
FY 2010-11 Appropriation		\$51,999

Colorado Department of State
FY 2011-12 Budget Cycle
FY 2009-10 Position and Object Code Detail

(1) Administration; MNT

Object Code	Object Code Description	Expenditures
2632	MNT PAYMENTS TO DPA	\$569,609
Total Expenditures Denoted in Object Codes		\$569,609
Transfers		\$0
Roll Forwards		\$0
Total Expenditures for Line Item		\$569,609
Total Appropriation for Line Item for FY09-10		\$569,609
Total Spending Authority for Line Item		\$569,609
Amount Under/(Over) Expended		\$0
<i>Explanation of Reversion / Overexpenditure:</i>		
Approved Adjustments to FY 2010-11 Appropriation		Total Funds
Common Policy Change		(\$251,421)
Annualization of _____		\$0
Decision Item # _____		\$0
Joint Budget Committee Action for _____		\$0
Total Change from FY 2009-10 to FY 2010-11		(\$251,421)
FY 2010-11 Appropriation		\$318,188

Colorado Department of State
FY 2011-12 Budget Cycle
FY 2009-10 Position and Object Code Detail

(1) Administration; Risk Management

Object Code	Object Code Description	Expenditures
2660	INSURANCE, OTHER THAN EMP BENE	\$22,734
Total Expenditures Denoted in Object Codes		\$22,734
Transfers		\$0
Roll Forwards		\$0
Total Expenditures for Line Item		\$22,734
Total Appropriation for Line Item for FY09-10		\$24,546
Supplemental - HB 10-1315		(\$1,812)
Total Spending Authority for Line Item		\$22,734
Amount Under/(Over) Expended		\$0
<i>Explanation of Reversion / Overexpenditure:</i>		
Approved Adjustments to FY 2010-11 Appropriation		Total Funds
Common Policy Change		(\$15,696)
Annualization of _____		\$0
Decision Item # _____		\$0
Joint Budget Committee Action for _____		\$0
Total Change from FY 2009-10 to FY 2010-11		(\$15,696)
FY 2010-11 Appropriation		\$7,038

Colorado Department of State
FY 2011-12 Budget Cycle
FY 2009-10 Position and Object Code Detail

(1) Administration; Vehicle Lease Payment

Object Code	Object Code Description	Expenditures
2251	RENTAL/LEASE MOTOR POOL VEH	\$3,362
2252	RENTAL/LEASE MOTOR POOL MC	(\$501)
Total Expenditures Denoted in Object Codes		\$2,861
Transfers		\$0
Roll Forwards		\$0
Total Expenditures for Line Item		\$2,861

Total Appropriation for Line Item FY09-10	\$2,819
Supplemental Bill - HB 10-1315	\$42
Total Spending Authority for Line Item	\$2,861

Amount Under/(Over) Expended	\$0
<i>Explanation of Reversion / Overexpenditure:</i>	

Approved Adjustments to FY 2010-11 Appropriation	Total Funds
Annualization of _____	\$0
Decision Item # _____	\$0
Joint Budget Committee Action for _____	\$0
Total Change from FY 2009-10 to FY 2010-11	\$0
FY 2010-11 Appropriation	\$2,861

Colorado Department of State
FY 2011-12 Budget Cycle
FY 2009-10 Position and Object Code Detail

(1) Administration; Leased Space

Object Code	Object Code Description	Expenditures
2255	RENTAL OF BUILDINGS	\$590,152
Total Expenditures Denoted in Object Codes		\$590,152
Transfers		\$0
Roll Forwards		\$0
Total Expenditures for Line Item		\$590,152
Total Appropriation for Line Item FY09-10		\$639,747
Total Spending Authority for Line Item		\$639,747
Amount Under/(Over) Expended		\$49,595
<i>Explanation of Reversion / Overexpenditure: The unexpended amount is due to credits from landlord in operating and property taxes.</i>		
Approved Adjustments to FY 2010-11 Appropriation		Total Funds
Annualization of _____		\$0
Joint Budget Committee Action for _____		\$0
Total Change from FY 2009-10 to FY 2010-11		\$0
FY 2010-11 Appropriation		\$639,747

Colorado Department of State
FY 2011-12 Budget Cycle
FY 2009-10 Object Code Detail

(1) Administration; Indirect Cost Assessment

Object Code	Object Code Description	Expenditures
EZAB	IC EX DOS TO DPA	\$89,807
Total Expenditures Denoted in Object Codes		\$89,807
Transfers		\$0
Roll Forwards		\$0
Total Expenditures for Line Item		\$89,807
Total Appropriation for Line Item FY09-10		\$89,807
Total Spending Authority for Line Item		\$89,807
Amount Under/(Over) Expended		\$0
<i>Explanation of Reversion / Overexpenditure:</i>		
Approved Adjustments to FY 2010-11 Appropriation		Total Funds
Common policy change		\$58,196
Annualization of _____		\$0
Decision Item # _____		\$0
Joint Budget Committee Action for _____		\$0
Total Change from FY 2009-10 to FY 2010-11		\$58,196
FY 2010-11 Appropriation		\$148,003

Colorado Department of State
FY 2011-12 Budget Cycle
FY 2009-10 Position and Object Code Detail

(1) Administration; Discretionary Fund

Object Code	Object Code Description	Expenditures
2512	IN-STATE PERS TRAVEL PER DIEM	\$31
2551	OC COMMON CARRIER FARES	\$196
3120	BOOKS/PERIODICALS/SUBSCRIPTIONS	\$97
4111	PRIZES/AWARDS	\$102
4140	DUES AND MEMBERSHIPS	\$100
4170	MISC FEES/FINES	\$53
4180	OFFICIAL FUNCTIONS	\$1,757
4220	REGISTRATION FEES	(\$150)
Total Expenditures Denoted in Object Codes		\$2,186
Transfers		\$0
Roll Forwards		\$0
Total Expenditures for Line Item		\$2,186

Total Appropriation for Line Item FY09-10	\$5,000
Total Spending Authority for Line Item	\$5,000

Amount Under/(Over) Expended	\$2,814
<i>Explanation of Reversion / Overexpenditure: actual expenditures were less than projected.</i>	

Approved Adjustments to FY 2010-11 Appropriation	Total Funds
Annualization of _____	\$0
Decision Item # _____	\$0
Joint Budget Committee Action for _____	\$0
Total Change from FY 2009-10 to FY 2010-11	\$0
FY 2010-11 Appropriation	\$5,000

ACP
FY 2011-12 Budget Cycle
FY 2009-10 Object Code Detail

(1) Administration: Address Confidentiality Program

Position Code	Position Type	FTE	Expenditures
H6G3XX	GENERAL PROFESSIONAL III	1.0	\$51,528
Total Full and Part-time Employee Expenditures		1.0	\$51,528
PERA Contributions			\$5,220
Amortization Equalization Payments			\$1,028
SB 06-235 Supplemental Amortization Equalization Pmts			\$643
Medicare			\$746
POTS Expenditures (excluding Salary Survey and Performance-based Pay already included above)			\$8,147
Total Full and Part-time Employee Expenditures		1.0	\$67,312

Operating Expenditures by Object code		
2255	RENTAL OF BUILDINGS	\$6,240
2510	IN-STATE TRAVEL	\$253
2512	IN-STATE PERS TRAVEL PER DIEM	\$80
2513	IN-STATE PERS VEHICLE REIMBSMT	\$75
2630	COMM SVCS FROM DIV OF TELECOM	\$7
2631	COMM SVCS FROM OUTSIDE SOURCES	\$21
2680	PRINTING/REPRODUCTION SERVICES	\$1,314
2820	OTHER PURCHASED SERVICES	\$3,060
3120	BOOKS/PERIODICALS/SUBSCRIPTIONS	\$9
3121	OFFICE SUPPLIES	\$4,028
3123	POSTAGE	\$15,896
3124	PRINTER/COPIER SUPPLIES	\$43
4140	DUES AND MEMBERSHIPS	\$475
4220	REGISTRATION FEES	\$75
Total Expenditures Denoted in Object Codes		\$31,575
Transfers		\$0
Roll Forwards		\$0
Total Expenditures for Line Item		\$98,886

Total Appropriation for Line Item FY09-10	\$78,215
Interim Supplemental #1 - 1331 Transfer	\$21,031
Total Spending Authority for Line Item	\$99,246

Amount Under/(Over) Expended	\$360
<i>Explanation of Reversion / Overexpenditure: Due to limited funds within this line the department kept a close watch on expenditures and worked very hard to not exceed what was available to spend.</i>	

Approved Adjustments to FY 2010-11 Appropriation	FTE	Total Funds
Budget Amendment/Interim Supplemental	0.5	\$21,031
2.5% PERA Reduction		(\$2,731)
Joint Budget Committee Action for _____		\$0
Total Change from FY 2009-10 to FY 2010-11	0.5	\$18,300
FY 2010-11 Appropriation	1.5	\$117,546

**Colorado Department of State
Administration
FY 2011-12 Budget Cycle
Schedule 3**

(1) Administration

	FY 2008-09		FY 2009-10		FY 2010-11		FY2010-11		FY2011-12	
	Actuals	FTE	Actuals	FTE	Appropriated	FTE	Estimate	FTE	Request	FTE

HB 08-1375, SB 09-259, HB 10-1376 Prior Year Appropriations (Long Bills)

Total Funds	\$9,476,223	90.5	\$9,016,708	86.5	\$9,250,746	95.5	\$9,250,746	95.5	\$9,250,746	95.5
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$9,476,223	90.5	\$9,016,708	86.5	\$9,250,746	95.5	\$9,250,746	95.5	\$9,250,746	95.5
Cash Funds Exempt / Reappropriated Funds	\$0	0.0	\$0	0.0	\$0	0.0	\$0	0.0	\$0	0.0
Federal Funds	\$0		\$0		\$0		\$0		\$0	

SB 09-201 (DPA Supplemental Bill)

Total Funds	(\$519,527)	(4.0)	\$0		\$0	0.0	\$0	0.0	\$0	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0	0.0	\$0	0.0	\$0	
Cash Funds	(\$519,527)	(4.0)	\$0		\$0		\$0		\$0	0.0
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

SB 09-087 - Special District Elections

Total Funds	\$0	0.0	\$7,005	0.0	\$0	0.0	\$0	0.0	\$0	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$0	0.0	\$7,005	0.0	\$0	0.0	\$0	0.0	\$0	0.0
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

HB 09-1205 - Overseas Military Voting (Pilot Project)

Total Funds	\$0	0.0	\$0	0.0	\$0	0.0	\$0	0.0	\$2,500	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$0	0.0	\$0	0.0	\$0	0.0	\$0	0.0	\$2,500	0.0
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

**Colorado Department of State
Administration
FY 2011-12 Budget Cycle
Schedule 3**

(1) Administration

	FY 2008-09		FY 2009-10		FY 2010-11		FY2010-11		FY2011-12	
	Actuals	FTE	Actuals	FTE	Appropriated	FTE	Estimate	FTE	Request	FTE

HB 09-1248 - Business Modification

Total Funds	\$0	0.0	(\$17,343)	0.0	\$0	0.0	\$0	0.0	\$0	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$0	0.0	(\$17,343)	0.0	\$0	0.0	\$0	0.0	\$0	0.0
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

HB 09-1357 (Campaign Finance)

Total Funds	\$0	0.0	\$206,053	4.3	\$0	0.0	\$0	0.0	\$0	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$0	0.0	\$206,053	4.3	\$0	0.0	\$0	0.0	\$0	0.0
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

1331 Supplemental #1 (FTE & Funding Transfer to ACP)

Total Funds	\$0	0.0	(\$19,198)	(0.25)	\$0	0.0	\$0	0.0	\$0	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$0	0.0	(\$19,198)	(0.25)	\$0	0.0	\$0	0.0	\$0	0.0
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

1331 Supplemental #1 (ACP Additional FTE & Funding)

Total Funds	\$0	0.0	\$21,031	0.25	\$0	0.0	\$0	0.0	\$0	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$0	0.0	\$21,031	0.25	\$0		\$0		\$0	0.0
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

**Colorado Department of State
Administration
FY 2011-12 Budget Cycle
Schedule 3**

(1) Administration

	FY 2008-09		FY 2009-10		FY 2010-11		FY2010-11		FY2011-12	
	Actuals	FTE	Actuals	FTE	Appropriated	FTE	Estimate	FTE	Request	FTE

HB 10-1315 - Supplemental (Common Policy Adj.)

Total Funds	\$0	0.0	(\$9,016)	0.0	\$0	0.0	\$0	0.0	\$0	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$0	0.0	(\$9,016)	0.0	\$0	0.0	\$0	0.0	\$0	0.0
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

SB 10-143 - Refund of Collected Moneys

Total Funds	\$0	0.0	\$0	0.0	\$1,000	0.0	\$1,000	0.0	\$0	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$0	0.0	\$0	0.0	\$1,000	0.0	\$1,000	0.0	\$0	0.0
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

SB 10-203 Campaign Finance (Citizens United Court Case)

Total Funds	\$0	0.0	\$0	0.0	\$9,022	0.0	\$9,022	0.0	\$0	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$0	0.0	\$0	0.0	\$9,022	0.0	\$9,022	0.0	\$0	0.0
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

HB 10-1403 Commercial Notifications

Total Funds	\$0	0.0	\$0	0.0	\$0	0.0	\$0	0.0	(\$111,500)	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$0	0.0	\$0	0.0	\$0	0.0	\$0	0.0	(\$111,500)	0.0
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

**Colorado Department of State
Administration
FY 2011-12 Budget Cycle
Schedule 3**

(1) Administration

	FY 2008-09		FY 2009-10		FY 2010-11		FY2010-11		FY2011-12	
	Actuals	FTE	Actuals	FTE	Appropriated	FTE	Estimate	FTE	Request	FTE

Total Appropriation

Total Funds	\$8,956,696	86.5	\$9,205,240	90.8	\$9,260,768	95.5	\$9,260,768	95.5	\$9,141,746	95.5
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$8,956,696	86.5	\$9,205,240	90.8	\$9,260,768	95.5	\$9,260,768	95.5	\$9,141,746	95.5
Cash Funds Exempt / Reappropriated Funds	\$0	0.0	\$0	0.0	\$0	0.0	\$0	0.0	\$0	
Federal Funds	\$0	0.0	\$0	0.0	\$0	0.0	\$0		\$0	

POTS Expenditures / Allocation

Total Funds	\$0		\$0		\$0		\$0		\$0	
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	[538,204]		[611,094]		[1,021,100]		[1,021,100]		\$0	
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

2.5% PERA Adjustment

Total Funds	\$0		\$0		\$0		\$0		\$219,371	
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$0		\$0		\$0		\$0		\$219,371	
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

Supplemental/Change Request #1 - Increase ACP Funding

Total Funds	\$0		\$0		\$0		\$39,898	0.25	\$88,153	1.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$0		\$0		\$0		\$39,898	0.25	\$88,153	1.0
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

**Colorado Department of State
Administration
FY 2011-12 Budget Cycle
Schedule 3**

(1) Administration

	FY 2008-09		FY 2009-10		FY 2010-11		FY2010-11		FY2011-12	
	Actuals	FTE	Actuals	FTE	Appropriated	FTE	Estimate	FTE	Request	FTE

Change Request #2 - Voluntary FTE Reduction

Total Funds	\$0		\$0		\$0	0.0	\$0	0.00	(\$318,738)	(5.5)
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$0		\$0		\$0		\$0	0.00	(\$318,738)	(5.5)
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

Common Policy Annual Adjustments: AED, SAED, WC, Operating, ALJ, Risk Mgmt, SW Indirect Costs

Total Funds	\$0		\$0		\$0		\$0		(\$30,811)	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$0		\$0		\$0		\$0		(\$36,003)	0.0
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$5,192	

Total Spending Authority / Request

Total Funds	\$8,956,696	86.5	\$9,205,240	90.8	\$9,260,768	95.5	\$9,260,768	95.8	\$9,099,721	91.0
General Fund	\$0	0.0	\$0	0.0	\$0		\$0		\$0	
General Fund Exempt	\$0	0.0	\$0	0.0	\$0		\$0		\$0	
Cash Funds	\$8,956,696	86.5	\$9,205,240	90.8	\$9,260,768	95.5	\$9,260,768	95.8	\$9,094,529	91.0
Cash Funds Exempt / Reappropriated Funds	\$0	0.0	\$0	0.0	\$0	0.0	\$0	0.0	\$0	0.0
Federal Funds	\$0	0.0	\$0	0.0	\$0		\$0		\$5,192	

Expenditures

Total Funds	\$8,258,615	77.4	\$7,860,514	78.9	\$0	0.0	\$0	0.0	\$0	
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$8,258,615	77.4	\$7,860,514	78.9	\$0	0.0	\$0	0.0	\$0	
Cash Funds Exempt / Reappropriated Funds	\$0		\$0	0.0	\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

**Colorado Department of State
Administration
FY 2011-12 Budget Cycle
Schedule 3**

(1) Administration

	FY 2008-09		FY 2009-10		FY 2010-11		FY2010-11		FY2011-12	
	Actuals	FTE	Actuals	FTE	Appropriated	FTE	Estimate	FTE	Request	FTE

Under/(Over) Expenditures

Total Funds	\$698,081	9.1	\$1,344,726	11.9	\$0	0.0	\$0	0.0	\$0	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$698,081	9.1	\$1,344,726	11.9	\$0	0.0	\$0	0.0	\$0	0.0
Cash Funds Exempt / Reappropriated Funds	\$0		\$0	0.0	\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

Colorado Department of State
FY 2011-12 Budget Cycle
FY 2009-10 Position and Object Code Detail

(2) Special Purpose; Initiative & Referendum

Object Code	Object Code Description	Expenditures
1910	PERSONAL SVCS - TEMPORARY SVCS	\$149,073
2510	IN-STATE TRAVEL	\$225
2512	IN-STATE PERS TRAVEL PER DIEM	\$122
Total Expenditures Denoted in Object Codes		\$149,420
Transfers		\$0
Roll Forwards		\$0
Total Expenditures for Line Item		\$149,420

Total Appropriation for Line Item for FY09-10	\$50,000
Supplemental Bill - HB 10-1315	\$100,000
Total Spending Authority for Line Item	\$150,000

Amount Under/(Over) Expended	\$580
<i>Explanation of Reversion / Overexpenditure: actual expenditures were less than projected.</i>	

Approved Adjustments to FY 2010-11 Appropriation	Total Funds
General election year funding	\$100,000
Annualization of _____	\$0
Decision Item # _____	\$0
Joint Budget Committee Action for _____	\$0
Total Change from FY 2009-10 to FY 2010-11	\$100,000
FY 2010-11 Appropriation	\$250,000

Colorado Department of State
FY 2011-12 Budget Cycle
FY 2009-10 Position and Object Code Detail

(2) Special Purpose; Local Election Reimbursement

Object Code	Object Code Description	Expenditures
5520	DISTRIBUTIONS-COUNTIES	\$0
Total Expenditures Denoted in Object Codes		\$0
Transfers		\$0
Roll Forwards		\$0
Total Expenditures for Line Item		\$0
Total Appropriation for Line Item for FY09-10		\$1,729,923
Total Spending Authority for Line Item		\$1,729,923
Amount Under/(Over) Expended		\$1,729,923
<i>Explanation of Reversion / Overexpenditure: Odd year election; no reimbursement required.</i>		
Approved Adjustments to FY 2010-11 Appropriation		Total Funds
Annualization of HB 09-1357		(\$4,224)
Decision Item # _____		\$0
Joint Budget Committee Action for _____		\$0
Total Change from FY 2009-10 to FY 2010-11		(\$4,224)
FY 2010-11 Appropriation		\$1,725,699

Colorado Department of State
FY 2011-12 Budget Cycle
FY 2009-10 Position and Object Code Detail

(2) Special Purpose - Help America Vote Act

Position Code	Position Type	FTE	Expenditures
H8E4XX	Budget & Policy Analyst IV	0.50	\$46,920
H6G2TX	General Professional II	0.40	\$21,282
H6G3XX	General Professional III	3.11	\$182,272
H6G4XX	General Professional IV	2.85	\$183,980
H2I6XX	IT Professional IV	1.00	\$83,640
H4M2TX	Technician II	1.00	\$43,800
H4M3XX	Technician III	1.00	\$52,848
H4M3XX	Technician III	1.00	\$45,204
Total Full and Part-time Employee Expenditures		10.86	\$659,946
PERA Contributions			\$86,452
Medicare			\$9,358
Sick and Annual Leave Payouts			\$1,624
Contract Personal Services - SCORE			\$1,723,503
Total Temporary, Contract, and Other Expenditures		0.00	\$1,820,937
POTS Expenditures			\$61,037
Other - Agency Indirect			\$87,274
Total Expenditures for Line Item		10.86	\$2,629,193
Total Spending Authority for Line Item		10.86	\$2,629,193
Amount Under/(Over) Expended		0.00	\$0
<i>Explanation of Reversion / Overexpenditure:</i>			

Colorado Department of State
FY 2011-12 Budget Cycle
FY 2009-10 Position and Object Code Detail

(2) Special Purpose - Help America Vote Act - Operating

Object Code	Object Code Description	Expenditures
2232	IT SOFTWARE MNTC/UPGRADE SVCS	\$291,572
2267	RENTAL OF IT SOFTWARE - SERVER	\$18,000
2510	IN-STATE TRAVEL	\$670
2512	IN-STATE PERS TRAVEL PER DIEM	\$291
2513	IN-STATE PERS VEHICLE REIMBSMT	\$1,191
2515	STATE-OWNED VEHICLE CHARGE	\$177
2520	IN-STATE TRAVEL/NON-EMPLOYEE	\$67
2523	IS/NON-EMPL - PERS VEH REIMB	\$1,245
2530	OUT-OF-STATE TRAVEL	\$298
2531	OS COMMON CARRIER FARES	\$416
2532	OS PERSONAL TRAVEL PER DIEM	\$352
2630	COMM SVCS FROM DIV OF TELECOM	\$3,697
2631	COMM SVCS FROM OUTSIDE SOURCES	\$399
2641	OTHER ADP BILLINGS-PURCH SVCS	\$7,780
2680	PRINTING/REPRODUCTION SERVICES	\$2
2830	OFFICE MOVING-PUR SERV	\$140
3115	DATA PROCESSING SUPPLIES	\$1,048
3120	BOOKS/PERIODICALS/SUBSCRIPTION	\$614
3121	OFFICE SUPPLIES	\$351
3123	POSTAGE	\$92
3132	NONCAP OFFICE FURN/OFFICE SYST	\$10,001
4140	DUES AND MEMBERSHIPS	\$15
4180	OFFICIAL FUNCTIONS	\$1,217
4220	REGISTRATION FEES	\$1,887
5120	GRANTS TO COUNTIES	\$119,283
EZAB	SWIC TO DPA	\$5,000
Total Expenditures Denoted in Object Codes		\$465,803
Transfers		\$0
Roll Forwards		\$0
Total Expenditures for Line Item		\$465,803
Total Spending Authority for Line Item		\$465,803
Amount Under/(Over) Expended		\$0

Colorado Department of State
Special Purpose
FY 2011-12 Budget Cycle
Schedule 3

(2) Special Purpose

	FY2008-09		FY2009-10		FY2010-11		FY 2010-11		FY 2011-12	
	Actuals	FTE	Actuals	FTE	Appropriated	FTE	Estimate	FTE	Request	FTE

SB09-259; SB09-201; HB10-1376 Prior Year Appropriations (Long Bills)

Help America Vote Act

Total Funds	\$6,637,556	9.5	\$2,456,286	11.0	\$2,912,003	6.0	\$3,027,534	6.0	\$3,018,274	6.0
Cash Funds	\$6,637,556		\$2,456,286	11.0	\$2,912,003	6.0	\$3,027,534	6.0	\$3,018,274	6.0
Total Expenditures	\$6,637,556	9.5	\$3,094,996	11.0			\$3,027,534	6.0		
Total Appropriation	\$6,976,940	7.5	\$2,456,286	10.0	\$2,912,003	6.0	\$2,912,003	6.0	\$3,018,274	6.0
Continuous Appropriation	\$2,034,728		\$946,024	1.0	\$1,031,949		\$1,031,949			
Additional Federal Funds	\$1,695,344		\$1,584,734		\$1,031,949		\$115,531			

Local Election Reimbursement

Total Funds	\$2,042,250		\$1,729,923		\$1,725,699		\$1,725,699		\$1,725,699	
Cash Funds	\$2,042,250		\$1,729,923		\$1,725,699		\$1,725,699		\$1,725,699	
Total Expenditures	\$2,042,250		\$0				\$1,725,699			
Total Appropriation	\$2,179,923		\$1,729,923		\$1,725,699		\$1,725,699		\$1,725,699	
Under/(Over) Expenditures	\$137,673		\$1,729,923							

Initiative & Referendum

Total Funds	\$301,007		\$150,000		\$250,000		\$250,000		\$150,000	
Cash Funds	\$301,007		\$150,000		\$250,000		\$250,000		\$150,000	
Total Expenditures	\$301,007		\$149,420				\$250,000			
Total Appropriation	\$345,000		\$150,000		\$250,000		\$250,000		\$150,000	
Under/(Over) Expenditures	\$43,993		\$580							

Total Special Purpose (Expenditures, Appropriation & Request)

Total Expenditures	\$8,980,813	9.5	\$3,244,416	11.0			\$5,003,233	6.0	\$4,893,973	6.0
Total Appropriations			\$5,920,943		\$4,887,702	6.0	\$5,003,233		\$4,893,973	6.0
General Fund			\$0						\$0	
General Fund Exempt			\$0						\$0	
Cash Funds	\$8,980,813	9.5	\$4,336,209	11.0	\$4,887,702	6.0	\$5,003,233	6.0	\$4,893,973	6.0
Federal Funds	\$1,695,344		\$1,584,734							

Colorado Department of State
FY 2011-12 Budget Cycle
FY 2009-10 Position and Object Code Detail

(3) Information Technology Services; (A) Information Technology; Personal Services

Position Code	Position Type	FTE	Expenditures
G2A3XX	Computer Operator II	1.96	\$78,526
G3A3XX	Administrative Assistant II	0.14	\$4,292
H2I3XX	IT Professional I	0.00	\$203
H2I4XX	IT Professional II	4.91	\$332,351
H2I5XX	IT Professional III	8.51	\$643,792
H2I6XX	IT Professional IV	2.87	\$256,549
H2I7XX	IT Professional V	2.00	\$198,480
H2I8XX	IT Professional VI	1.00	\$110,244
H2I2TX	IT Technician II	4.00	\$205,697
H6G8XX	Management	1.00	\$144,876
Total Full and Part-time Employee Expenditures		26.4	\$1,975,010
PERA Contributions			\$255,218
Medicare			\$26,341
Temporary Employees			\$13,646
Sick and Annual Leave Payouts			\$1,477
Contract Services			\$463,180
Unemployment Insurance			\$366
Other Expenditures -Voluntary Furlough			(\$187)
Total Temporary, Contract, and Other Expenditures			\$760,041
POTS Expenditures (excluding Salary Survey and Performance-based Pay already included above)			\$79,434
Roll Forwards - Acct System and Campaign Finance System			\$687,668
Total Expenditures for Line Item		26.4	\$3,502,153
Total Appropriation for Line Item FY09-10		31.1	\$3,164,335
Roll Forwards - Acct System and Campaign Finance System			\$705,000
HB 09-1015 - SCORE Improvements			\$23,625
HB 09 1160 Voter Info Website			\$120,299
HB 09 1326 Petition Process Changes			\$104,400
Total Spending Authority for Line Item		31.1	\$4,117,659
Amount Under/(Over) Expended		4.7	\$615,506
<i>Explanation of Reversion / Overexpenditure: The Department continues to have difficulties in finding good qualified applicants to fill vacant higher classified positions which resulted in vacancy savings.</i>			

Approved Adjustments to FY 2010-11 Appropriation	FTE	Total Funds
Decision Item #1 - Refinance HAVA expenses to DOS Cash Fund	1.0	\$95,381
Annualization of HB 09-1160 - Online Voter Registration		(\$120,299)
Annualization of HB 09-1326 - Changes to Initiative Process		(\$101,400)
Annualize funds for Accounting System Contract		(\$75,000)
Annualization of SB 07-259 - Modifications to Campaign Finance System	(1.0)	(\$61,844)
Annualize Colorado Information Security Act Funds		(\$60,244)
Annualization of HB 09-1015 - SCORE Modifications		(\$23,625)
2.5 percent PERA Reduction		(\$98,715)
Roll Forward Adjustment - Accounting & Campaign Finance Systems		(\$705,000)
Total Change from FY 2009-10 to FY 2010-11	0.0	(\$1,150,746)
FY 2010-11 Appropriation	31.1	\$2,966,913

Colorado Department of State
FY 2011-12 Budget Cycle
FY 2009-10 Position and Object Code Detail

(3) Information Technology Services; (A) Information Technology; Operating Expenses

Object Code	Object Code Description	Expenditures
2210	OTHER MAINTENANCE/REPAIR SVCS	\$30,248
2220	BLDG MAINTENANCE/REPAIR SVCS	\$1,855
2230	EQUIP MAINTENANCE/REPAIR SVCS	\$25,824
2231	IT HARDWARE MNT/REPAIR SVCS	\$36,461
2232	IT SOFTWARE MNTC/UPGRADE SVCS	\$9,782
2252	RENTAL/MOTOR POOL	\$528
2530	OUT-OF-STATE TRAVEL	\$63
2532	OS PERSONAL TRAVEL PER DIEM	\$125
2533	OS PERS VEHICLE REIMBURSEMENT	\$55
2610	ADVERTISING	\$978
2630	COMM SVCS FROM DIV OF TELECOM	\$32,632
2631	COMM SVCS FROM OUTSIDE SOURCES	\$27,935
2680	PRINTING/REPRODUCTION SERVICES	\$1,070
2810	FREIGHT	\$2,692
2820	OTHER PURCHASED SERVICES	\$5,581
2830	OFFICE FURNITURE - PURCHASED SERVICES	\$1,098
3110	OTHER SUPPLIES & MATERIALS	\$155
3115	DATA PROCESSING SUPPLIES	\$7,978
3116	NONCAP IT - PURCHASED PC SW	\$10,883
3120	BOOKS/PERIODICALS/SUBSCRIPTION	\$8,390
3121	OFFICE SUPPLIES	\$1,874
3123	POSTAGE	\$301
3124	PRINT/COPIER SUPPLIES	\$11,416
3126	REPAIR & MAINTENANCE SUPPLIES	\$167
3128	NONCAPITALIZED EQUIPMENT	\$712
3132	NONCAPITALIZED FURNITURE	\$908
3140	NONCAPITALIZED IT - PC'S	\$13,104
3141	NONCAPITALIZED IT - SERVERS	\$2,426
3142	NONCAPITALIZED IT - NETWORK	\$2,908
3143	NONCAPITALIZED IT - OTHER	\$8,787
3146	NONCAP IT-PURCHASED SERVER SW	\$8,127
3940	ELECTRICITY	\$45,050
4170	MISC FEES/FINES	\$8
4180	OFFICIAL FUNCTIONS	\$149
4220	REGISTRATION FEES	\$5,800
4221	OTHER ED ASSISTANCE	\$975
Total Expenditures Denoted in Object Codes		\$307,045
Roll Forward - Accounting System Replacement Costs		\$114,814
Total Expenditures for Line Item		\$421,859
Total Appropriation for Line Item FY09-10		\$474,310
Roll Forwards - Accounting System Replacement		\$115,000
Total Spending Authority for Line Item		\$589,310

Amount Under/(Over) Expended	\$167,451
<i>Explanation of Reversion / Overexpenditure: The department watched expenditures due to the current state of the economy.</i>	
Approved Adjustments to FY 2010-11 Appropriation	Total Funds
Decision Item #1 - Refinance HAVA expenses to DOS Cash Fund	\$4,176
Annualize campaign finance filing changes - SB 07-259	(\$2,124)
Roll Forward Adjustment - Accounting System Replacement	(\$115,000)
Total Change from FY 2009-10 to FY 2010-11	(\$112,948)
FY 2010-11 Appropriation	\$476,362

Colorado Department of State
FY 2011-12 Budget Cycle
FY 2009-10 Position and Object Code Detail

(3) Information Technology Services; (A) HW/SW Maintenance

Object Code	Object Code Description	Expenditures
2231	IT HARDWARE MAINT/REPAIR SVCS	\$193,864
2232	IT SOFTWARE MNTE/UPGRADE SVCS	\$668,750
Total Expenditures Denoted in Object Codes		\$862,614
Transfers		\$0
Roll Forwards		\$0
Total Expenditures for Line Item		\$862,614
Total Appropriation for Line Item FY09-10		\$878,230
Total Spending Authority for Line Item		\$878,230
Amount Under/(Over) Expended		\$15,616
<i>Explanation of Reversion / Overexpenditure: actual expenditures less than projected.</i>		
Approved Adjustments to FY 2010-11 Appropriation		Total Funds
Annualization of _____		\$0
Decision Item # _____		\$0
Joint Budget Committee Action for _____		\$0
Total Change from FY 2009-10 to FY 2010-11		\$0
FY 2010-11 Appropriation		\$878,230

Colorado Department of State
FY 2011-12 Budget Cycle
FY 2009-10 Position and Object Code Detail

(3) Information Technology Services; (A) Asset Mgmt

Object Code	Object Code Description	Expenditures
3116	PURCHASED PC SOFTWARE	\$19,538
3143	NON-CAP IT OTHER	\$5,283
6212	IT SERVERS - DIRECT PURCHASE	\$328,758
Total Expenditures Denoted in Object Codes		\$353,579
Transfers		\$0
Roll Forwards		\$0
Total Expenditures for Line Item		\$353,579

Total Appropriation for Line Item FY09-10	\$445,418
Total Spending Authority for Line Item	\$445,418

Amount Under/(Over) Expended	\$91,839
<i>Explanation of Reversion / Overexpenditure: The Department did not need to replace some of the equipment.</i>	

Approved Adjustments to FY 2010-11 Appropriation	Total Funds
Annualization of _____	\$0
Decision Item # _____	\$0
Joint Budget Committee Action for _____	\$0
Total Change from FY 2009-10 to FY 2010-11	\$0
FY 2010-11 Appropriation	\$445,418

Colorado Department of State
Information Systems Division
FY 2011-12 Budget Cycle
Schedule 3

(3) Information Technology Services; (A) Information Technology

	FY 2008-09		FY 2009-10		FY 2010-11		FY 2010-11		FY 2011-12	
	Actuals	FTE	Actuals	FTE	Appropriated	FTE	Estimate	FTE	Request	FTE
HB 08-1375, SB 09-259, HB 10-1376 (Long Bill)										
Total Funds	\$7,268,471	32.1	\$4,962,293	31.1	\$4,766,923	31.1	\$4,766,923	31.1	\$4,766,923	31.1
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$7,268,471	32.1	\$4,962,293	31.1	\$4,766,923	31.1	\$4,766,923	31.1	\$4,766,923	31.1
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

HB 08-1109 Charitable Solicitations

Total Funds	\$28,000	0.0	\$0	0.0	\$0	0.0	\$0	0.0	\$0	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$28,000	0.0	\$0	0.0	\$0	0.0	\$0	0.0	\$0	0.0
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

SB 09-201 (Agency Supplemental Bill)

Total Funds	(\$342,830)	(1.0)	\$0	0.0	\$0	0.0	\$0	0.0	\$0	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	(\$342,830)	(1.0)	\$0	0.0	\$0	0.0	\$0	0.0	\$0	0.0
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

HB 09-1015 Elections Improvements to SCORE

Total Funds	\$0	0.0	\$23,625	0.0	\$0	0.0	\$0	0.0	\$0	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$0	0.0	\$23,625	0.0	\$0	0.0	\$0	0.0	\$0	0.0
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

**Colorado Department of State
Information Systems Division
FY 2011-12 Budget Cycle
Schedule 3**

(3) Information Technology Services; (A) Information Technology

	FY 2008-09		FY 2009-10		FY 2010-11		FY 2010-11		FY 2011-12	
	Actuals	FTE	Actuals	FTE	Appropriated	FTE	Estimate	FTE	Request	FTE
HB 09-1160 Voter info via Secure Website										
Total Funds	\$0	0.0	\$120,299	0.0	\$0	0.0	\$0	0.0	\$0	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$0	0.0	\$120,299	0.0	\$0	0.0	\$0	0.0	\$0	0.0
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

HB 09-1326 Citizen Initiated Petition Process

Total Funds	\$0	0.0	\$104,400	0.0	\$0	0.0	\$0	0.0	\$0	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$0	0.0	\$104,400	0.0	\$0	0.0	\$0	0.0	\$0	0.0
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

SB 10-203 Campaign Finance Citizens United

Total Funds	\$0	0.0	\$0	0.0	\$92,640	0.0	\$92,640	0.0	\$0	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$0	0.0	\$0	0.0	\$92,640	0.0	\$92,640	0.0	\$0	0.0
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

HB 10-1403 Commercial Notifications

Total Funds	\$0	0.0	\$0	0.0	\$105,200	0.0	\$105,200	0.0	\$0	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$0	0.0	\$0	0.0	\$105,200	0.0	\$105,200	0.0	\$0	0.0
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

Colorado Department of State
Information Systems Division
FY 2011-12 Budget Cycle
Schedule 3

(3) Information Technology Services; (A) Information Technology

	FY 2008-09		FY 2009-10		FY 2010-11		FY 2010-11		FY 2011-12	
	Actuals	FTE	Actuals	FTE	Appropriated	FTE	Estimate	FTE	Request	FTE
SB 10-087 Lobbyist Regulation										
Total Funds	\$0	0.0	\$0	0.0	\$32,560	0.0	\$32,560	0.0	\$0	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$0	0.0	\$0	0.0	\$32,560	0.0	\$32,560	0.0	\$0	0.0
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

Total Appropriation

Total Funds	\$6,953,641	31.1	\$5,210,617	31.1	\$4,997,323	31.1	\$4,997,323	31.1	\$4,766,923	31.1
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$6,953,641	31.1	\$5,210,617	31.1	\$4,997,323	31.1	\$4,997,323	31.1	\$4,766,923	31.1
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

POTS Expenditures / Allocation

Total Funds	[132,705]		[79,434]		[161,490]		[161,490]		\$0	
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	[132,705]		[79,434]		[161,490]		[161,490]		\$0	
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

2.5% PERA Adjustment

Total Funds	\$0		\$0		\$0		\$0		\$98,715	
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$0		\$0		\$0		\$0		\$98,715	
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

Colorado Department of State
Information Systems Division
FY 2011-12 Budget Cycle
Schedule 3

(3) Information Technology Services; (A) Information Technology

	FY 2008-09		FY 2009-10		FY 2010-11		FY 2010-11		FY 2011-12	
	Actuals	FTE	Actuals	FTE	Appropriated	FTE	Estimate	FTE	Request	FTE
HB 09-1205 Military Overseas Voting (Pilot)										
Total Funds	\$0	0.0	\$0	0.0	\$0	0.0	\$0	0.0	\$390,000	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$0	0.0	\$0	0.0	\$0	0.0	\$0	0.0	\$390,000	0.0
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

Roll-Forward

Total Funds	\$0		\$820,000		\$0		\$0		\$0	
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$0		\$820,000		\$0		\$0		\$0	
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

Total Spending Authority / Request

Total Funds	\$6,953,641	31.1	\$6,030,617	31.1	\$4,997,323	31.1	\$4,997,323	31.1	\$5,255,638	31.1
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$6,953,641	31.1	\$6,030,617	31.1	\$4,997,323	31.1	\$4,997,323	31.1	\$5,255,638	31.1
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

Expenditures

Total Funds	\$4,859,553	25.1	\$5,140,206	26.4	\$0	0.0	\$0	0.0	\$0	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$4,859,553	25.1	\$5,140,206	26.4	\$0	0.0	\$0	0.0	\$0	
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

**Colorado Department of State
Information Systems Division
FY 2011-12 Budget Cycle
Schedule 3**

(3) Information Technology Services; (A) Information Technology

	FY 2008-09		FY 2009-10		FY 2010-11		FY 2010-11		FY 2011-12	
	Actuals	FTE	Actuals	FTE	Appropriated	FTE	Estimate	FTE	Request	FTE
Under/(Over) Expenditures										
Total Funds	\$2,094,087	6.0	\$890,410	4.7	\$0	0.0	\$0	0.0	\$0	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$2,094,087	6.0	\$890,410	4.7	\$0		\$0		\$0	
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

Colorado Department of State
FY 2011-12 Budget Cycle
FY 2009-10 Position and Object Code Detail

(3) Information Technology Services; (B) Statewide Disaster Recovery Center; Personal Svcs

Position Code	Position Type	FTE	Expenditures
H2I6XX	IT Professional IV	0.87	\$72,347
G3A3XX	Administrative Assistant II	0.84	\$26,166
Total Full and Part-time Employee Expenditures		1.7	\$98,513
PERA Contributions			\$12,753
Medicare			\$1,379
Total Temporary, Contract, and Other Expenditures		0.0	\$14,132
POTS Expenditures (excluding Salary Survey and Performance-based Pay already included above)			\$7,743
Total Expenditures for Line Item		1.7	\$120,387

Total Appropriation for Line Item FY09-10	2.0	\$120,387
Total Spending Authority for Line Item	2.0	\$120,387

Amount Under/(Over) Expended	0.3	\$0
<i>Explanation of Reversion / Overexpenditure:</i>		

	FTE	Total Funds
Approved Adjustments to FY 2010-11 Appropriation		
2.5 percent PERA Reduction		(\$4,985)
Decision Item # _____		\$0
Joint Budget Committee Action for _____		
Total Change from FY 2009-10 to FY 2010-11	0.0	(\$4,985)
FY 2010-11 Appropriation	2.0	\$115,402

Colorado Department of State
FY 2011-12 Budget Cycle
FY 2009-10 Position and Object Code Detail

(3) Information Technology Services; (B) Statewide Disaster Recovery Center; Operating Expenses

Object Code	Object Code Description	Expenditures
2631	COMM SVCS FROM OUTSIDE SOURCES	\$90,353
3121	OFFICE SUPPLIES	\$100
3124	PRINT/COPY SUPPLIES	\$116
4220	REGISTRATION FEES	\$25
Total Expenditures Denoted in Object Codes		\$90,593
Transfers		\$0
Roll Forwards		\$0
Total Expenditures for Line Item		\$90,593
Total Appropriation for Line Item FY09-10		\$246,050
FY 08-09 Revised Spending Authority		\$246,050
Amount Under/(Over) Expended		\$155,457
<i>Explanation of Reversion / Overexpenditure: actual expenses were less than projected.</i>		
Approved Adjustments to FY 2010-11 Appropriation		Total Funds
Annualization of _____		\$0
Joint Budget Committee Action for _____		\$0
Total Change from FY 2009-10 to FY 2010-11		\$0
FY 2010-11 Appropriation		\$246,050

Colorado Department of State
FY 2011-12 Budget Cycle
FY 2009-10 Position and Object Code Detail

(3) Information Technology Svcs; (B) Statewide Disaster Recovery Center; HW/SW Mntc

Object Code	Object Code Description	Expenditures
2231	IT HARDARE MAINT/REPAIR SVCS	34,208
Total Expenditures Denoted in Object Codes		\$34,208
Transfers		\$0
Roll Forwards		\$0
Total Expenditures for Line Item		\$34,208
Total Appropriation for Line Item FY09-10		\$47,000
Total Spending Authority for Line Item		\$47,000
Amount Under/(Over) Expended		\$12,792
<i>Explanation of Reversion / Overexpenditure: actual expenditures were less than projected.</i>		
Approved Adjustments to FY 2010-11 Appropriation		Total Funds
Annualization of _____		\$0
Decision Item # _____		\$0
Joint Budget Committee Action for _____		\$0
Total Change from FY 2009-10 to FY 2010-11		\$0
FY 2010-11 Appropriation		\$47,000

Colorado Department of State
FY 2011-12 Budget Cycle
FY 2009-10 Position and Object Code Detail

(3) Information Technology Svcs; (B) Statewide Disaster Recovery; Leased Space

Object Code	Object Code Description	Expenditures
2255	RENTAL OF BUILDINGS	\$1,829,550
Total Expenditures Denoted in Object Codes		\$1,829,550
Transfers		\$0
Roll Forwards		\$0
Total Expenditures for Line Item		\$1,829,550
Total Appropriation for Line Item for FY09-10		\$1,857,348
Total Spending Authority for Line Item		\$1,857,348
Amount Under/(Over) Expended		\$27,798
<i>Explanation of Reversion / Overexpenditure: expenditures less than projected due to property tax credit.</i>		
Approved Adjustments to FY 2010-11 Appropriation		Total Funds
Via West Contractual Agreement		\$55,728
Annualization of _____		\$0
Decision Item # _____		\$0
Joint Budget Committee Action for _____		\$0
Total Change from FY 2009-10 to FY 2010-11		\$55,728
FY 2010-11 Appropriation		\$1,913,076

Colorado Department of State
Statewide Disaster Recovery
FY 2011-12 Budget Cycle
Schedule 3

(3) Information Technology Svcs; (B) Statewide Disaster Recovery

	FY 2008-09		FY 2009-10		FY 2010-11		FY 2010-11		FY 2011-12	
	Actuals	FTE	Actuals	FTE	Appropriated	FTE	Estimate	FTE	Request	FTE
HB 08-1375, SB 09-259, HB 10-1376 Prior Year Appropriation (Long Bill)										
Total Funds	\$2,223,376	3.0	\$2,270,785	2.0	\$2,321,528	2.0	\$2,321,528	0.0	\$2,321,528	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$2,223,376	3.0	\$2,270,785	2.0	\$2,321,528	2.0	\$2,321,528	0.0	\$2,321,528	0.0
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

SB 09-201 Agency Supplemental Bill

Total Funds	(\$66,182)	(1.0)	\$0	0.0	\$0	0.0	\$0	0.0	\$0	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	(\$66,182)	(1.0)	\$0	0.0	\$0	0.0	\$0	0.0	\$0	0.0
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

SB 10-148 - Transfer of Enterprise Facility to OIT

Total Funds	\$0	0.0	\$0	0.0	\$0	(2.0)	\$0	0.0	(\$745,005)	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$0	0.0	\$0	0.0	\$0	(2.0)	\$0	0.0	(\$745,005)	0.0
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

Total Appropriation

Total Funds	\$2,157,194	2.0	\$2,270,785	2.0	\$2,321,528	0.0	\$2,321,528	0.0	\$1,576,523	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$2,157,194	2.0	\$2,270,785	2.0	\$2,321,528	0.0	\$2,321,528	0.0	\$1,576,523	0.0
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

POTS Expenditures / Allocation

Total Funds	[\$14,543]		\$0		\$0		\$0		\$0	
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	[\$14,543]		[\$7,743]		[7,743]		[\$7,743]		\$0	
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

Colorado Department of State
Statewide Disaster Recovery
FY 2011-12 Budget Cycle
Schedule 3

(3) Information Technology Svcs; (B) Statewide Disaster Recovery

	FY 2008-09		FY 2009-10		FY 2010-11		FY 2010-11		FY 2011-12	
	Actuals	FTE	Actuals	FTE	Appropriated	FTE	Estimate	FTE	Request	FTE
Total Spending Authority / Request										
Total Funds	\$2,157,194	2.0	\$2,270,785	2.0	\$2,321,528	0.0	\$2,321,528	0.0	\$1,576,523	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$2,157,194	2.0	\$2,270,785	2.0	\$2,321,528	0.0	\$2,321,528	0.0	\$1,576,523	0.0
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	
Expenditures										
Total Funds	\$2,069,286	3.0	\$2,074,739	1.7	\$0	0.0	\$0	0.0	\$0	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$2,069,286	3.0	\$2,074,739	1.7	\$0		\$0		\$0	
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	
Under/(Over) Expenditures										
Total Funds	\$87,908	(1.0)	\$196,046	0.3	\$0	0.0	\$0	0.0	\$0	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$87,908	(1.0)	\$196,046	0.3	\$0		\$0		\$0	
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

Colorado Department of State
FY 2011-12 Budget Cycle
Schedule 4

FY 2008-09
Actuals

FY 2009-10
Actuals

FY 2010-11
Appropriated

FY 2010-11
Estimate

FY 2011-12
Request

LB Group 1 - Administration, Information Technology, Statewide Disaster Recovery

Total Expenditures / Appropriation / Request											
Total Funds	\$15,187,454	105.5	\$15,075,459	110.6	\$16,579,619	126.6	\$16,619,517	126.9	\$15,931,882	122.1	
General Fund	\$0		\$0		\$0		\$0		\$0		
General Fund Exempt	\$0		\$0		\$0		\$0		\$0		
Cash Funds	\$15,187,454	105.5	\$15,075,459	110.6	\$16,579,619	126.6	\$16,619,517	126.9	\$15,926,690	122.1	
24-21.104 C.R.S	\$0		\$0		\$0		\$0		\$0		
24-21-214 C.R.S	\$0		\$0		\$0		\$0		\$0		
12-55-102.5 C.R.S											
Federal Funds											
1-1.5-106 C.R.S.	\$0		\$0		\$0		\$0		\$5,192	0.0	

LB Group 2 - Special Purpose

Total Expenditures / Appropriation / Request											
Total Funds	\$8,980,813	9.5	\$3,244,416	11.0	\$4,887,702	6.0	\$5,003,233	6.0	\$4,893,973	6.0	
Cash Funds	\$0		\$0		\$0		\$0		\$0		
24-21-104 C.R.S	\$2,343,257		\$149,420		\$1,975,699		\$1,975,699		\$1,875,699		
1-1.5-106 C.R.S.	\$6,637,556	9.5	\$3,094,996	11.0	\$2,912,003	6.0	\$3,027,534	6.0	\$3,018,274	6.0	

Department Total

Total Expenditures / Appropriation / Request											
Total Funds	\$21,825,010	115.0	\$18,319,875	121.6	\$21,467,321	132.6	\$21,622,750	132.9	\$20,825,855	128.1	
Cash Funds	\$21,825,010	115.0	\$18,319,875	121.6	\$21,467,321	132.6	\$21,622,750	132.9	\$20,820,663	128.1	
Federal Funds									\$5,192	0.0	

Colorado Department of State
FY 2011-12 Budget Request
Schedule 5: Line Item to Statute

(1) **Administration**

Line Item Name	Line Item Description	Statutory Citation
Personal Services	Payment of ongoing salaries for management and other services of the department	24-50-101 et seq C.R.S. (2010)
Health, Life and Dental Insurance	State's contribution to health, life, and dental benefits for employees within the department	24-50-601 C.R.S. (2010)
Short Term Disability	State contribution for employee short term illness	24-50-603 C.R.S. (2010)
SB 04-257 Amortization Equalization Disbursement	Supplemental Payment to PERA	23-21-508 C.R.S. (2010)
SB 06-235 Supplemental Amortization Equalization Disbursement	Supplemental Payment to PERA	24-51-411 C.R.S. (2010)
Workers' Compensation	Payment of insurance to cover employee projected and current losses	24-10-1510 C.R.S. (2010)
Operating Expenses	Consumable supplies and materials used for general day-to-day operations	24-21-101 C.R.S. (2010)
Legal Services for 7,118 hours	Purchase of Legal Services from the Department of Law	24-31-101; 24-31-108(1) C.R.S. (2010)
Administrative Law Judge Services	Payment for Administrative Law Judge Services	24-30-1002 C.R.S. (2010)
Purchase of Services from Computer Center	Payments for automated data processing services from GGCC	24-30-1606 C.R.S. (2010)
Multi-use Network Payments	Payments for DPA's Multiuse Network allocation	24-30-908 C.R.S. (2010)
Payment to Risk Management and Property Funds	Insurance coverage for property and liability	24-30-1510 C.R.S. (2010)
Vehicle Lease Payments	Payment for lease or replacement of state-owned and operated vehicles	24-30-1104 (2) (IV) (k) C.R.S. (2010)
Leased Space	Use and acquisition of space pursuant to a rental agreement	24-30-1303 C.R.S. (2010)
Indirect Cost Assessment	Recoveries for state departments supporting the roles of the Department of State	24-82-101 C.R.S. (2010)
Discretionary Fund	Amounts allowed for elected officials according to statute	24-9-105 C.R.S. (2010)
Address Confidentiality Program	Establishes a substitute address for a victim of domestic violence, sexual offense or stalking	24-21-202 C.R.S. (2010)

Colorado Department of State
FY 2011-12 Budget Request
Schedule 5: Line Item to Statute

(2) Special Purpose

Line Item Name	Line Item Description	Statutory Citation
Help America Vote Act Program	Funding for a statewide voter registration system and implementation of other requirements of the federal act	1-1-104(19.5) (a) (V), and (19.5) (a) (VI) C.R.S. (2010)
Federal Elections Assistance Fund	Special fund for appropriations of federal or state matching funds for the Help America Vote Act.	1-1.5-106 C.R.S. (2010)
Local Election Reimbursement	Reimbursements to counties for a state ballot issue or state ballot question in an election (even or odd) year	1.5.505.5 C.R.S. (2010)
Initiative and Referendum	Funding to review petitions and determine sufficiency of signatures for placement on the ballot	1-40-101 C.R.S. (2010)

(3) Information Technology Services

(A) Information Technology

Line Item Name	Line Item Description	Statutory Citation
Personal Services	Payment of ongoing salaries for management and other services of the department	24-50-101 et seq C.R.S. (2010)
Operating Expenses	Consumable supplies and materials used for general day-to-day operations	24-21-101 C.R.S. (2010)
Hardware/Software Maintenance	Payments for hardware and software maintenance	24-21-101 C.R.S. (2010)
Asset Management	Payments for computer and systems replacement	24-21-101 C.R.S. (2010)

(B) Statewide Disaster Recovery Center

Line Item Name	Line Item Description	Statutory Citation
Personal Services	Payment of ongoing salaries for management and other services of the department	24-50-101 et seq C.R.S. and 24-37.5-104 C.R.S. (2010)
Operating Expenses	Consumable supplies and materials used for general day-to-day operations	24-50-101 et seq C.R.S. and 24-37.5-104 C.R.S. (2010)
Hardware/Software Maintenance	Payments for hardware and software maintenance	24-50-101 et seq C.R.S. and 24-37.5-104 C.R.S. (2010)
Leased Space	Use and acquisition of space pursuant to a rental agreement	24-30-201 C.R.S. and 24-21-101 C.R.S. and 24-37.5-104 C.R.S. (2010)

Colorado Department of State
FY 2011-12 Budget Request
Schedule 6: Special Bills Summary

Bill Number	Short Bill Title	Line Items	FTE	Total Funds	General Fund	General Fund Exempt	Cash Funds	Cash Funds Exempt / Reappropriated Funds	Federal Funds
FY 2010-2011									
SB 10-087	Lobbyist Regulation	(3A) Information							
		Technology Services	0.0						
		Personal Services (Contract Programming)		\$32,560			\$32,560		
		Total SB 10-087	0.0	\$32,560	\$0	\$0	\$32,560	\$0	\$0
SB 10-143	Refunds for Unclaimed Property	(1) Administration							
		Operating	0.0	\$1,000			\$1,000		
		Total SB 10-143	0.0	\$1,000	\$0	\$0	\$1,000	\$0	\$0
SB 10-148	Transfer of e-Fort to OIT (DPA)	(3B) Information							
		Technology Services							
		Personal Services	(2.0)	\$0			\$0		
		Total SB 10-203	(2.0)	\$0	\$0	\$0	\$0	\$0	\$0
SB 10-203	Campaign Finance (Citizens United Court Case)	(1) Administration							
		Legal Services	0.0	\$4,522			\$4,522		
		Admin. Law Judges		\$4,500			\$4,500		
		(3A) Information							
		Technology Services	0.0						
		Personal Services (Contract Programming)		\$92,640			\$92,640		
		Total SB 10-203	0.0	\$101,662	\$0	\$0	\$101,662	\$0	\$0
HB 10-1403	Commercial Notifications	(3A) Information							
		Technology Services	0.0						
		Personal Services (Contract Programming)		\$105,200			\$105,200		
		Total HB 10-1403	0.0	\$105,200	\$0	\$0	\$105,200	\$0	\$0
FY 2010-11 Department Total			(2.0)	\$240,422	\$0	\$0	\$240,422	\$0	\$0

Colorado Department of State
FY 2011-12 Budget Request
Schedule 6: Special Bills Summary

Bill Number	Short Bill Title	Line Items	FTE	Total Funds	General Fund	General Fund Exempt	Cash Funds	Cash Funds Exempt / Reappropriated Funds	Federal Funds
FY 2009-10									
HB 10-1315	Supplemental Appropriation	(1) Administration							
		Worker's Compensation		(\$90)				(\$90)	
		Operating		(\$5,181)				(\$5,181)	
		GGCC Purchases		(\$1,975)				(\$1,975)	
		Risk Management		(\$1,812)				(\$1,812)	
		Vehicle Lease Pymts		\$42				\$42	
		(2) Special Purpose							
Initiative & Referendum		\$100,000				\$100,000			
Total HB 10-1315			0.0	\$90,984	\$0	\$0	\$90,984	\$0	\$0
SB 09-087	Special Districts Elections	(1) Administration							
		Personal Services	0.0	\$7,005				\$7,005	
		Total SB 09-087			0.0	\$7,005	\$0	\$0	\$7,005
SB 09-201	Supplemental Appropriation	(1) Administration							
		Personal Services	(4.0)	(\$373,605)				(\$373,605)	
		Operating Expenses		(\$3,800)				(\$3,800)	
		Legal Services		(\$145,000)				(\$145,000)	
		Address Confidentiality Prog		\$2,878				\$2,878	
		Total	(4.0)	(\$519,527)				(\$519,527)	
		(2) Special Purpose							
		Local Election Reimbursement		\$145,000				\$145,000	
		(3A) Information Technology Services							
		Personal Services	(1.0)	(\$341,880)				(\$341,880)	
		Operating Expenses		(\$950)				(\$950)	
		Total	(1.0)	(\$342,830)				(\$342,830)	
		(3B) Statewide Disaster Recovery Center							
		Personal Services	(1.0)	(\$65,232)				(\$65,232)	
		Operating Expenses		(\$950)				(\$950)	
		Total	(1.0)	(\$66,182)				(\$66,182)	
		Total SB 09-201			(6.0)	(\$783,539)	\$0	\$0	(\$783,539)

Colorado Department of State
FY 2011-12 Budget Request
Schedule 6: Special Bills Summary

Bill Number	Short Bill Title	Line Items	FTE	Total Funds	General Fund	General Fund Exempt	Cash Funds	Cash Funds Exempt / Reappropriated Funds	Federal Funds
HB 09-1015	Elections Improvements to SCORE	(3A) Information Technology Services Personal Services (Contract Programming)	0.0	\$23,625			\$23,625		
		Total HB 09-1015	0.0	\$23,625	\$0	\$0	\$23,625	\$0	\$0
HB 09-1160	Voter Information via Secure Website	(3A) Information Technology Services Personal Services (Contract Programming)	0.0	\$120,299			\$120,299		
		Total HB 09-1160	0.0	\$120,299	\$0	\$0	\$120,299	\$0	\$0
HB 09-1248	Law Modifications - Business	(1) Administration Operating Expenses		\$17,343			\$17,343		
		Total HB 09-1248	0.0	\$17,343	\$0	\$0	\$17,343	\$0	\$0
HB 09-1326	Citizen-initiated Petition Process	(3A) Information Technology Services Personal Services (Contract Programming)	0.0	\$104,440			\$104,440		
		Total HB 09-1326	0.0	\$104,440	\$0	\$0	\$104,440	\$0	\$0
HB 09-1357	Campaign Finance Centralization in the Department of State	(1) Administration Personal Services	4.3	\$179,387			\$179,387		
		Operating Expenses		\$26,666			\$26,666		
Total HB 09-1357			4.3	\$206,053	\$0	\$0	\$206,053	\$0	\$0
FY 2009-10 Department Total			(1.7)	(\$304,774)	\$0	\$0	(\$304,774)	\$0	\$0

FY 2008-09									
HB 08-1109	Charitable Solicitations increase in authority	(3A) Information Technology Services Personal Services (Contract Programming)	0.0	\$28,000			\$28,000		
		Total HB 08-1109	0.0	\$28,000	\$0	\$0	\$28,000	\$0	\$0

Colorado Department of State
FY 2011-12 Budget Request
Schedule 6: Special Bills Summary

Bill Number	Short Bill Title	Line Items	FTE	Total Funds	General Fund	General Fund Exempt	Cash Funds	Cash Funds Exempt / Reappropriated Funds	Federal Funds
HB 08-1401	Voter Information Cards and Local Election Reimbursement	(2) Special Purpose							
		Local Election Reimbursement		\$450,000			\$450,000		
		Total HB 08-1401	0.0	\$450,000	\$0	\$0	\$450,000	\$0	\$0
FY 2008-09 Department Total			0.0	\$478,000	\$0	\$0	\$478,000	\$0	\$0

Colorado Department of State
FY 2011-12 Budget Cycle
Schedule 7 - Summary of Supplemental Bills

Bill	Bill Name	Division/Long Bill Group/Long Bill Line Item	FTE	Total Funds	General Fund	Cash Funds	Cash Exempt	Federal Funds	
FY 2009-10									
HB 10-1315	Supplemental Adjustments	(1) Administration							
		Worker's Compensation		(\$90)		(\$90)			
		Operating		(\$5,181)		(\$5,181)			
		GGCC Purchases		(\$1,975)		(\$1,975)			
		Risk Management		(\$1,812)		(\$1,812)			
		Vehicle Lease Payments		\$42		\$42			
		(2) Special Purpose							
		Initiative & Referendum		\$100,000		\$100,000			
	HB 10-1315 Total			\$90,984		\$90,984			
	1331 Supplemental Appropriation	(1) Administration							
		Personal Services	(0.3)	(\$19,198)		(\$19,198)			
		Address Confidentiality Program	0.3	\$21,031		\$21,031			
	1331 Total			\$1,833		\$1,833			
FY 2009-10 Department Total			0.0	\$92,817		\$92,817			
FY 2008-09									
SB 09-201	Supplemental Appropriation	(1) Administration Division							
		Personal Services	(4.0)	(\$373,605)		(\$373,605)			
		Operating		(\$3,800)		(\$3,800)			
		Legal Services		(\$145,000)		(\$145,000)			
		Address Confidentiality Program		\$2,878		\$2,878			
						\$0			
			Total	(4.0)	(\$519,527)	\$0	(\$519,527)		
		(2) Special Purpose							
		Local Election Reimbursement		\$145,000		\$145,000			
		(3A) Information Technology Services							
		Personal Services	(1.0)	(\$341,880)		(\$341,880)			
		Operating		(\$950)		(\$950)			
			Total		(\$342,830)		(\$342,830)		
(3B) Statewide Disaster Recovery Center									
Personal Services	(1.0)	(\$65,232)		(\$65,232)					
Operating		(\$950)		(\$950)					
	Total		(\$66,182)		(\$66,182)				
	SB 09-201 Total		(6.0)	(\$783,539)		(\$783,539)			
FY 2008-09 Department Total			(6.0)	(\$783,539)		(\$783,539)			

Colorado Department of State
FY 2011-12 Budget Cycle
Schedule 8 - Common Policy - Total Compensation

Fiscal Year	Total Funds	General Fund	Cash Funds	Cash Funds Exempt	Reappropriated Funds
Long Bill Group #1: Administration					
FY 2011-12 (Request for November 1, 2010)					
Common Policy Item: Health, Life, Dental	\$725,987	\$0	\$725,987	\$0	\$0
Change Request #2 - Voluntary FTE Reduction	(\$27,799)	\$0	(\$27,799)		
Common Policy Item: Short Term Disability	\$10,625	\$0	\$10,625	\$0	\$0
Change Request #2 - Voluntary FTE Reduction	(\$419)	\$0	(\$419)		
Common Policy Item: Amortiation Equalization Disbursement	\$164,523	\$0	\$164,523	\$0	\$0
Change Request #2 - Voluntary FTE Reduction	(\$6,902)	\$0	(\$6,902)		
Common Policy Annual Adjustment	\$10,907	\$0	\$10,907		
Common Policy Item: Supplemental Amortization Equalization Disbursement	\$119,965	\$0	\$119,965	\$0	\$0
Change Request #2 - Voluntary FTE Reduction	(\$5,546)	\$0	(\$5,546)		
Common Policy Annual Adjustment	\$12,795	\$0	\$12,795		
Total Request	\$1,004,136	\$0	\$1,004,136	\$0	\$0
Total Appropriated	\$0		\$0	\$0	\$0
November 1, 2010 - Request	\$1,004,136	\$0	\$1,004,136	\$0	\$0
FY 2010-11 (Estimate)					
Common Policy Item: Health, Life, Dental	\$725,987	\$0	\$725,987	\$0	\$0
Common Policy Item: Short Term Disability	\$10,625	\$0	\$10,625	\$0	\$0
Common Policy Item: Amortiation Equalization Disbursement	\$164,523	\$0	\$164,523	\$0	\$0
Common Policy Item: Supplemental Amortization Equalization Disbursement	\$119,965	\$0	\$119,965	\$0	\$0
Common Policy Item: Supplemental Performance Based Pay	\$0	\$0	\$0	\$0	\$0
Common Policy Item: Salary Survey and Senior Executive Service	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$1,021,100	\$0	\$1,021,100	\$0	\$0
Total Appropriated	\$1,021,100		\$1,021,100	\$0	\$0
(Under)/Over Expenditures	\$0	\$0	\$0	\$0	\$0

Colorado Department of State
FY 2011-12 Budget Cycle
Schedule 8 - Common Policy - Total Compensation

Fiscal Year	Total Funds	General Fund	Cash Funds	Cash Funds Exempt	Reappropriated Funds
Long Bill Group #1: Administration					
FY 2009-10					
Common Policy Item: Health, Life, Dental	\$603,391	\$0	\$603,391	\$0	\$0
Common Policy Item: Short Term Disability	\$9,546	\$0	\$9,546	\$0	\$0
Common Policy Item: Amortiation Equalization Disbursement	\$120,198	\$0	\$120,198	\$0	\$0
Common Policy Item: Supplemental Amortization Equalization Disbursement	\$75,183	\$0	\$75,183	\$0	\$0
Common Policy Item: Supplemental Performance Based Pay	\$0	\$0	\$0	\$0	\$0
Common Policy Item: Salary Survey and Senior Executive Service	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$808,318	\$0	\$808,318	\$0	\$0
Total Appropriated	\$887,554		\$887,554	\$0	\$0
(Under)/Over Expenditures	(\$79,236)	\$0	(\$79,236)	\$0	\$0
FY 2008-09					
Common Policy Item: Health, Life, Dental	\$566,848	\$0	\$566,848	\$0	\$0
Common Policy Item: Short Term Disability	\$9,485	\$0	\$9,485	\$0	\$0
Common Policy Item: Amortiation Equalization Disbursement	\$116,741	\$0	\$116,741	\$0	\$0
Common Policy Item: Supplemental Amortization Equalization Disbursement	\$54,722	\$0	\$54,722	\$0	\$0
Common Policy Item: Supplemental Performance Based Pay	\$97,114	\$0	\$97,114	\$0	\$0
Common Policy Item: Salary Survey and Senior Executive Service	\$266,908	\$0	\$266,908	\$0	\$0
Total Expenditures	\$1,111,818	\$0	\$1,111,818	\$0	\$0
Total Appropriated	\$1,111,818		\$1,111,818	\$0	\$0
(Under)/Over Expenditures	\$0	\$0	\$0	\$0	\$0

Schedule 9A: Cash Funds Reports
Department of State
FY 2011-12 Budget Request
Fund 200 - "Department of State"
24-21-104, C.R.S. (2008)

Available Liquid Cash Fund Balance	Actual	Actual	Estimated	Requested	Projected
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
Cash in Beginning Fund Balance ¹	\$4,640,120	\$2,379,945	\$4,852,298	\$2,652,298	\$2,485,079
Actual / anticipated accounts receivable collections	\$0	\$0	\$0	\$0	\$0
Actual / anticipated fees collections	\$17,009,919	\$17,189,223	\$18,898,397	\$16,828,695	\$0
Actual / anticipated cash transferred in	(\$2,175,000)	\$0	(\$3,500,000)	\$0	\$0
Actual / anticipated other noncash assets converted to cash ²	\$0	\$0	\$0	\$0	\$0
Actual / Anticipated Cash Inflow During Fiscal Year	\$14,834,919	\$17,189,223	\$15,398,397	\$16,828,695	\$0
Actual / appropriated / projected cash expenditures	\$17,098,095	\$14,716,870	\$17,598,397	\$16,995,914	\$0
Actual / anticipated cash used to pay short-term liabilities	\$0	\$0	\$0	\$0	\$0
Actual / anticipated nonappropriated debit service payments	\$0	\$0	\$0	\$0	\$0
Actual / anticipated nonappropriated loan issuances	\$0	\$0	\$0	\$0	\$0
Actual / anticipated other uses of cash ³	\$0	\$0	\$0	\$0	\$0
Actual / Appropriated Cash Outflow During Fiscal Year	\$17,098,095	\$14,716,870	\$17,598,397	\$16,995,914	\$0
Available Liquid Fund Balance Prior to New Requests	\$2,379,945	\$4,852,298	\$2,652,298	\$2,485,079	\$2,485,079
Decision Item #1 - "Sample A"	N/A	N/A	N/A	\$0	\$0
Decision Item #2 - "Sample B"	N/A	N/A	N/A	\$0	\$0
Change Requests Using Liquid Assets	N/A	N/A	N/A	\$0	\$0
Actual / Anticipated Liquid Fund Balance	\$2,379,945	\$4,852,298	\$2,652,298	\$2,485,079	\$2,485,079

1 - Include only cash - exclude all other assets such as, receivables, investments, prepaids, capital assets, accumulated depreciation, and all short-term and long-term liabilities

2 - Includes sales of capital assets, sales of investments, collections of loans, etc.

3 - Includes nonappropriated purchases of capital assets and investments, new prepaid expense recorded, etc.

Fee Levels (if applicable)	Actual	Actual	Estimated	Request	Projected
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
1. Fee Name					
2. Fee Name					
3. Fee Name					

Schedule 9A: Cash Funds Reports
Department of State
FY 2011-12 Budget Request
Fund 200 - "Department of State"
24-21-104, C.R.S. (2008)

Cash Fund Reserve Balance ¹	Actual	Actual	Estimated	Request	Projected
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$2,379,945	\$4,852,298	\$2,652,298	\$2,485,079	\$0
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$2,821,186	\$2,428,284	\$2,903,736	\$2,804,326	\$0
Excess Uncommitted Fee Reserve Balance	\$884,402	\$2,424,014	(\$251,438)	(\$319,247)	\$0
Assessment of Potential for Compliance (check all that apply)	<input type="checkbox"/> Already in Compliance <input type="checkbox"/> Statute Change ² <input type="checkbox"/> Planned Fee Reduction ² <input checked="" type="checkbox"/> Planned One-time Expenditure(s) ¹ <input type="checkbox"/> Planned Ongoing Expenditure(s) ² <input type="checkbox"/> Waiver ³				

1. This section is not required for funds outlined in 24-75-402 (5), C.R.S. (2007)
2. If plan is needed to meet compliance deadline, attach Form 9.B.
3. If pursuing a waiver, attach Form 9.C.

Cash Fund Narrative Information	
Purpose/Background of Fund	The Secretary of State determines & charges fee amounts for filing each body corporate and politic document, for filing each facsimile signature, each official certificate, administering each oath, and for all transcripts or copies of papers and records. (24-21-104(1)(a), C.R.S)
Fee Sources	Business Entity filings, Bingo/Raffle Fees and Fines, Charitable Solicitations, Campaign Finance Reporting.
Non-Fee Sources	
Long Bill Groups Supported by Fund	Adminsitration, Special Purpose, Information Technology Services and Disaster Recovery.
Non-appropriated Fund Obligations	
Statutory or Other Restriction on Use of Fund	24-21-104 C.R.S
Revenue Drivers	Number of filings, both paper and electronic
Expenditure Drivers	New Legislation, Personal Services, Operating, Legal Services, Leased Space and Local Election Reimbursement.
Explanation of any Long-term Liability Funding Requirements	

Schedule 9A: Cash Funds Reports
Department of State
FY 2011-12 Budget Request
Fund 200 - "Department of State"
24-21-104, C.R.S. (2008)

Fund Expenditures Line Item Detail	Actual	Actual	Estimated	Request	Projected
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
Division Name - Administration, Special Purpose, Information Technology and Disaster Recovery					
Personal Services	\$7,837,864	\$7,957,921	\$9,091,684	\$8,966,751	\$0
Workers Compensation	\$5,751	\$5,868	\$5,742	\$5,742	\$0
Operating	\$1,758,941	\$988,357	\$1,498,391	\$1,158,247	\$0
Legal Services	\$525,577	\$357,488	\$518,248	\$518,248	\$0
Admin Law Judge	\$80,141	\$47,054	\$94,666	\$94,666	\$0
GGCC	\$41,121	\$40,514	\$49,542	\$49,542	\$0
MNT	\$528,241	\$552,967	\$310,071	\$310,071	\$0
Risk Management	\$21,611	\$22,155	\$6,626	\$6,626	\$0
Vehicle Lease Payments	\$2,517	\$2,679	\$2,694	\$2,694	\$0
Leased Space	\$2,376,974	\$2,380,434	\$2,543,634	\$2,216,270	\$0
Indirect Cost Recovery	\$193,486	\$79,352	\$138,136	\$148,003	\$0
Descretionary Fund	\$4,637	\$2,186	\$4,707	\$4,707	\$0
Hardware Software Maintenance	\$905,493	\$896,822	\$915,507	\$1,178,230	\$0
Asset Management	\$435,818	\$353,579	\$443,050	\$460,418	\$0
Initiative & Referendum	\$200,000	\$149,420	\$250,000	\$150,000	\$0
Local Election Reimbursement	\$2,179,923	\$0	\$1,725,699	\$1,725,699	\$0
HAVA State Match		\$77,590			
Rollforward monies - Accounting System Replacement		\$802,482			\$0
Division Subtotal	\$17,098,095	\$14,716,869	\$17,598,397	\$16,995,914	\$0
TOTAL	\$17,098,095	\$14,716,869	\$17,598,397	\$16,995,914	\$0

Schedule 9A: Cash Funds Reports
Department of State
FY 2011-12 Budget Request
Fund 20N - "Department of State"
12-55-102.5, C.R.S. (2008)

Available Liquid Cash Fund Balance	Actual	Actual	Estimated	Requested	Projected
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
Cash in Beginning Fund Balance¹	\$661,852	\$33,764	\$214,709	\$128,806	\$128,806
Actual / anticipated accounts receivable collections	\$0	\$0	\$0	\$0	\$0
Actual / anticipated fees collections	\$353,201	\$575,382	\$414,900	\$506,721	\$0
Actual / anticipated cash transferred in	(\$575,000)	\$0	\$0	\$0	\$0
Actual / anticipated other noncash assets converted to cash ²	\$0	\$0	\$0	\$0	\$0
Actual / Anticipated Cash Inflow During Fiscal Year	(\$221,799)	\$575,382	\$414,900	\$506,721	\$0
Actual / appropriated / projected cash expenditures	\$406,289	\$394,438	\$500,803	\$506,721	\$0
Actual / anticipated cash used to pay short-term liabilities	\$0	\$0	\$0	\$0	\$0
Actual / anticipated nonappropriated debit service payments	\$0	\$0	\$0	\$0	\$0
Actual / anticipated nonappropriated loan issuances	\$0	\$0	\$0	\$0	\$0
Actual / anticipated other uses of cash ³	\$0	\$0	\$0	\$0	\$0
Actual / Appropriated Cash Outflow During Fiscal Year	\$406,289	\$394,438	\$500,803	\$506,721	\$0
Available Liquid Fund Balance Prior to New Requests	\$33,764	\$214,709	\$128,806	\$128,806	\$128,806
Decision Item #1 - "Sample A"	N/A	N/A	N/A	\$0	\$0
Decision Item #2 - "Sample B"	N/A	N/A	N/A	\$0	\$0
Change Requests Using Liquid Assets	N/A	N/A	N/A	\$0	\$0
Actual / Anticipated Liquid Fund Balance	\$33,764	\$214,709	\$128,806	\$128,806	\$128,806

1 - Include only cash - exclude all other assets such as, receivables, investments, prepaids, capital assets, accumulated depreciation, and all short-term and long-term liabilities

2 - Includes sales of capital assets, sales of investments, collections of loans, etc.

3 - Includes nonappropriated purchases of capital assets and investments, new prepaid expense recorded, etc.

Fee Levels (if applicable)	Actual	Actual	Estimated	Request	Projected
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
1. Fee Name					
2. Fee Name					
3. Fee Name					

Schedule 9A: Cash Funds Reports

Department of State
FY 2011-12 Budget Request
Fund 20N - "Department of State"
12-55-102.5, C.R.S. (2008)

Cash Fund Reserve Balance ¹	Actual	Actual	Estimated	Request	Projected
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$255,563	\$394,438	\$500,803	\$506,721	\$0
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$42,168	\$65,082	\$82,632	\$83,609	\$0
Excess Uncommitted Fee Reserve Balance	\$213,395	\$329,356	\$418,171	\$423,112	\$0
Assessment of Potential for Compliance (check all that apply)	<input type="checkbox"/> Already in Compliance <input type="checkbox"/> Statute Change ² <input checked="" type="checkbox"/> Planned Fee Reduction ²				
	<input type="checkbox"/> Planned One-time Expenditure(s) ¹ <input type="checkbox"/> Planned Ongoing Expenditure(s) ² <input checked="" type="checkbox"/> Waiver ³				

1. This section is not required for funds outlined in 24-75-402 (5), C.R.S. (2007)

2. If plan is needed to meet compliance deadline, attach Form 9.B.

3. If pursuing a waiver, attach Form 9.C.

Cash Fund Narrative Information	
Purpose/Background of Fund	The "General Assembly shall make annual appropriations from the Notary Administration Cash Fund for expenditures of the Secretary of State incurred in the performance of the Secretary of State's duties under this Article (Article 55, Notaries Public)" (12-55-102.5 (2) C. R.S
Fee Sources	Filing Fees
Non-Fee Sources	None
Long Bill Groups Supported by Fund	Administration, Information Technology and Disaster Recovery
Non-appropriated Fund Obligations	None
Statutory or Other Restriction on Use of Fund	12-55-102.5 C.R.S
Revenue Drivers	Number of filings, both paper and electronic.
Expenditure Drivers	Expenditures are driven by two relatively consistent costs, personal services and operating.
Explanation of any Long-term Liability Funding Requirements	

Schedule 9A: Cash Funds Reports
Department of State
FY 2011-12 Budget Request
Fund 20N - "Department of State"
12-55-102.5, C.R.S. (2008)

Fund Expenditures Line Item Detail	Actual	Actual	Estimated	Request	Projected
	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
Division Name - Administration, Special Purpose, Information Technology and Disaster Recovery					
Personal Services	\$315,267	\$314,427	\$428,066	\$433,984	\$0
Workers Compensation	\$450	\$410	\$357	\$357	\$0
Operating	\$17,783	\$12,062	\$22,326	\$22,326	\$0
Legal Services	\$190	\$328	\$4,000	\$4,000	\$0
Admin Law Judge	\$0	\$3,235	\$4,821	\$4,821	\$0
GGCC	\$3,220	\$1,852	\$2,017	\$2,017	\$0
MNT	\$41,368	\$16,642	\$9,172	\$9,172	\$0
Risk Management	\$1,692	\$579	\$412	\$412	\$0
Vehicle Lease Payments	\$197	\$181	\$167	\$167	\$0
Leased Space	\$25,358	\$39,268	\$9,189	\$9,189	\$0
Indirect Cost Recovery	\$0	\$5,455	\$4,867	\$4,867	\$0
Discretionary Fund	\$364	\$0	\$293	\$293	\$0
Hardware Software Maintenance	\$400	\$0	\$9,723	\$9,723	\$0
Asset Management		\$0	\$5,393	\$5,393	\$0
Division Subtotal	\$406,289	\$394,438	\$500,803	\$506,721	\$0
TOTAL	\$406,289	\$394,438	\$500,803	\$506,721	\$0