

Colorado Department of State
Strategic Plan and Budget Request

FY 2010-11



Submitted November 3, 2009

Bernie Buescher
Secretary of State

**Colorado Department of State
FY2010-2011 Budget Request**

November 3, 2009

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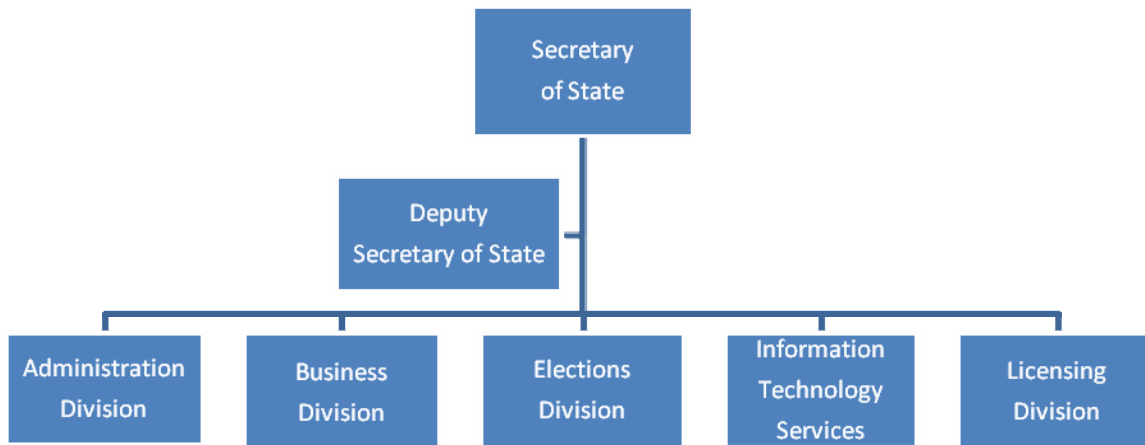
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Colorado Department of State

November 3, 2009



FTE Overview	FY08-09	FY09-10	FY10-11
Administration	86.5	91.1	95.5
Special Purpose Help America Vote Act Program	7.5	10.0	6.0
Information Technology Services	35.1	33.1	34.1
Total	129.1	134.2	135.6

Department of State

The Department of State has several roles in government, primarily to receive and make information available. It is a filing office for many records, the largest percentage in electronic format, that are mandated to be filed with the State, ranging from business entity filings and administrative rules of state agencies to campaign finance disclosures. The department has three divisions that take in and keep these records: *Business, Licensing, and Elections*. Two other divisions in the department, *Administration* and *Information Technology*, provide support to those three programs.

With the exception of Information Technology Services and Special Purpose lines, the Department of State is bottom-line funded, i.e., the Long Bill Appropriations are aggregated under “Administration” FTE and cash funds that are generated almost entirely by the business filings to support the majority of the activities of the department. Appropriations through this method allow the department to use resources as needed by each division.

The Administration Division supports the Secretary of State and the Business, Elections, Information Technology and Licensing divisions in the department by providing personnel, financial, and general administrative support. The division also provides communication and education to the public about the department’s functions.

The Business Division provides document filing, records management, information retrieval, and educational services. It registers business names, business organizations, trade names and trademarks, and makes them, as well as other document filings, accessible to the public.

The Elections Division supports the Secretary of State as the State’s chief election official by administering and supervising statutory provisions that relate directly or indirectly to the conduct of elections for the State of Colorado. These include overseeing the verification of petitions for ballot issues, campaign finance filings, voting equipment certifications, and the statewide voter registration system.

The Licensing Division administers the licensing of entities involved in charitable gaming, the registration of charitable organizations, commissioning of notaries public, and registration of lobbyists. In addition, it administers the Address Confidentiality Program and publishes the *Code of Colorado Regulations (CCR)*.

The Information Technology (IT) Division provides technical and project management services, development and support to programs administered by IT and the other divisions of the Department and serves as the managing partner for the State of Colorado’s computer systems’ disaster recovery center (e-FOR³T).

Prior Year Legislation

SB09-084 (Scheffel, Scanlan) Secured Transaction Filings: makes technical changes concerning the document that must be filed with the Secretary of State to assign the ability to amend a financing statement.

SB09-087 (Carroll M., Peniston) Accountability Requirements for Special Districts: requires the Division of Local Government (Dept. of Local Affairs) to post special district audit and budget information on its website, provide certified special district election results to the Secretary of State, and the Secretary of State post the election results on its official website.

SB09-111 (Bacon, Court) Notaries Public Act: continues the regulation of notaries public by the Secretary of State until July 2018 and allows the Secretary of State to adopt administrative rules concerning training of notaries.

SB09-208 (Tapia, Pommer) Augmentation of the General Fund: transfers cash funds to the General Fund to; transfers \$575,000 from the Notary Administration Cash Fund and \$2,175,000 from the Department of State Cash Fund.

SB09-283 (Sandoval, Scanlan and Summers) Redaction of Tax Identification Numbers: allows the Secretary of State to redact any tax identification number contained in secured transaction records filed with the Secretary.

SB09-292 (Brophy, Labuda) Revisor's Bill: amends or repeals obsolete, inconsistent, and conflicting provisions of law and clarifies the language to reflect the legislative intent of the laws.

HB09-1015 (Murray, Hodge) Conduct of Primary Elections: allows counties to conduct mail ballot elections for primary elections, specifies the process for counties to conduct such an election, requires the Secretary of State to provide notice on its website of the mail ballot elections, and allows election officials to cancel uncontested primary elections under certain conditions.

HB09-1018 (Bradford, Spence) Repealing Obsolete Provision Relating to the Statewide Voter Registration System: repeals obsolete provisions related to transmission of lists between the counties and the state that are no longer necessary with the implementation of the statewide voter registration database.

HB09-1153 (May, Harvey) Requirements for the Formation of Issue Committees: defines "issue" for the purposes of campaign finance and establishes when an issue committee must register; exempts municipal annexation questions from the definition of "issue".

HB09-1160 (Miklosi, Bacon) Online Voter Registration: requires the Secretary of State to establish an online system, by April 1, 2010, by which a person may register to vote, change his/her residence on the registration record, change or withdraw his/her party affiliation, or apply for permanent mail-in ballot status.

HB09-1179 (Labuda, Veiga) Participation in the Address Confidentiality Program (ACP): allows any person who lives with a participant in the ACP to also participate in the program, if it ensures safety of the participant.

HB09-1205 (Looper and Balmer, Williams) Voting by Members of Armed Forces: subject to the availability of funds (through gifts, grants and donations), requires the Department of State to implement an internet-based voting pilot program for overseas military personnel in selected areas for the 2012 general election.

HB09-1216 (Murray, Newell) Election Code Changes: changes the process for updating a voter's residence of record, requires county clerks to send voter information cards, establishes procedures for county clerks to identify a voter as inactive, and allows voters to cast votes at polling places upon surrendering their mail-in ballots.

HB09-1248 (Gerou, Shaffer B.) Business Entities Regulation: makes several technical and substantive changes to the filing and record keeping operations of the Department's Business Division, including eliminating the requirement that the Department mail notices of delinquency in certain instances.

HB09-1316 (Solano, Shaffer B.) Public Dissemination of Personal Information: expands the existing crime of posting personal information on the Internet about a peace officer to include law enforcement officials and their immediate families.

HB09-1326 (Carroll T., Shaffer B.) Integrity of Citizen-Initiated Petition Process: makes several changes to the initiative petition process, including changing the deadlines for setting ballot titles, filing petitions with the Secretary of State, and withdrawing an initiative petition from the ballot; clarifies procedures and jurisdiction for protests concerning petition sufficiency; increases regulation of the petition circulation process.

HB09-1335 (Todd and Murray, Williams) Requirements for Voting Equipment: declares the legislative intent that all new voting equipment be paper-based; suspends the acquisition of electronic voting equipment unless approved by the Secretary of State; requires the Secretary to promulgate rules; sets definitions and outlines procedures for the certification of voting equipment by the Secretary.

HB09-1336 (Todd and Murray, Williams and Carroll, M.) Recommendations of State Election Reform Commission: implements recommendations of the Commission, including defining “group residential facility”; requiring the Secretary to consider best practices in design and development of election forms; allowing county clerks to begin counting mail ballots 15 days prior to an election; extending deadline for signature verification for absent overseas military voters; and requirements regarding canvass boards and rules.

HB09-1337 (Todd and Murray, Williams and Carroll, M.) Ballot Process Deadlines: makes several changes to ballot processing deadlines, including dates by which county clerks must send signature deficiency notices and mail-in ballots to voters, and begin counting mail-in ballots.

HB09-1357 (Vigil, Schwartz) Campaign Finance Report Filings: requires certain candidates and committees to file campaign finance reports with the Department of State rather than with the county clerks; eliminates the requirement the Department reimburse county clerks \$2 per candidate per election.

HCR09-1003 (Lambert, King K.) Regulation of Games of Chance: places on the 2010 ballot an amendment to the constitution to permit the General Assembly to designate a person or agency in the executive branch as the licensing authority and chief enforcer for charitable gaming activity, and pending such designation, gives the authority to the executive director of the Department of Revenue.

Trends and Issues

Perhaps the hottest issue affecting all of State government is the state of the economy and the shortfall in the State’s General Fund. The Department of State has no General Fund dollars; it is cash funded and through SB09-208, transferred over \$2.5 million to the General Fund. This reduced its cash reserves to the lowest point in several years, well under the 16.5% statutory limit.

Over the last several fiscal years, the number of registrations of new corporations and limited liability corporations (LLCs) has steadily decreased, while at the same time the number of new filings of trade names has increased. Even with some change in the mix of transactions filed with the Department, the volume of transactions continues to increase and the revenues have remained fairly consistent.

Department of State Strategic Plan

FY2010-2011 Budget Request

Introduction

The Department of State has several roles and functions in government, primarily to receive and make information available. Internet-based electronic filing and retrieval of information with the department is favored by the general public, and in many cases, mandatory. The Department is continually web-enabling documents and information for its customers.

Even though each division within the Department has its own unique functions, there are some functions that are consistent across the programs, with the common thread being electronic information. For example:

Licensing/Registering. Businesses, charitable organizations, fundraisers and lobbyists register with the department; bingo-raffle organizations are licensed, and notaries public receive commissions from the State through the department.

Communicating/Educating. Each division devotes significant time to communicating with and assisting its constituents: the public in general, the private sector, governmental bodies, media, and others who require or desire information regarding the departmental programs.

Records Disclosure. Through their respective websites, the divisions make available information about businesses in Colorado, disclosure information of political candidates and committees, and the disclosure reports filed by registered charitable organizations.

Electronic Filings. Most of the records filed with the Department are filed electronically, including: business filings; campaign finance disclosure forms; administrative rules; lobbyist reports; charitable organization reports.

In addition to serving as the “keeper of records”, the Secretary of State is the chief election official of the State, charged with the administration of extensive statutes that relate directly or indirectly to the conduct of elections for the State of Colorado.

Statutory Authority

The statutory authority for the Department of State is found at Title 24, Article 21, Colorado Revised Statutes (2008).

Mission Statement

The mission of the Department of State is to serve the public by performing constitutional and statutory duties of collecting, securing, and communicating information, ensuring the integrity of elections, and enhancing commerce.

Vision Statement

The vision of the Department of State is to provide accurate and reliable information through improved services to its customers. The Department of State will use technology to increase access, reduce fees, and provide easier and faster service to the public.

Goals and Objectives

The Department of State recently began a strategic planning process that is expected to produce mission and vision statements, as well as goals and objectives, with sharper focus. The methods and processes utilized to serve its customers, particularly with regard to the filing of records with the Department, will be examined to determine those that are most efficient and cost-effective.

Performance and Workload Measures

Business Division

	Actual FY07-08	Actual FY08-09	Estimated FY09-10	Estimated FY10-11
Number of online transactions (filings)	623,946	637,525	649,548	655,000
Number of paper document transactions (filings)	51,982	65,683	46,132	25,457
Total revenue generated from filings	\$13.9 mil	\$15.9 mil	\$15.5 mil	\$15.5 mil

Elections Division

	Actual FY07-08	Actual FY08-09	Estimated FY09-10	Estimated FY10-11
Number of initiative petitions submitted to Title Board for Titles	128	20	40	30
Number of initiative petitions verified	3	14	4	9
Number of voting system certifications	5	1	3	2

Licensing Division

	Actual FY07-08	Actual FY08-09	Estimated FY09-10	Estimated FY10-11
Number of notaries public trained	977	1,111	1,200	12,000
Number of new applications from victims to enroll in the ACP	n/a	141	159	161
Number of charitable organizations registrations and renewals processed	6,243	7,231	8,000	8,800

Significant Accomplishments and Strategies

- A major accomplishment for the Department and the State was the successful use of the statewide computerized voter registration system (SCORE) for the 2008 Primary and General Elections. Mandated by HAVA, this was the final requirement for the State to be in full compliance with HAVA. When the system was first implemented in 2008, there were over 5.7 million voter records statewide. Many of the records were duplicates due to 64 individual county systems being migrated onto one statewide system. To comply with HAVA, duplicate records require consolidation so that each voter has only one voter record. The Department worked closely with the counties in the consolidation effort, resulting in 316,189 duplicate voter records being consolidated. This effort will significantly reduce the potential for a registered elector to vote more than once.
- Over \$107,300 in grants were distributed to seven counties to enhance the accessibility of polling places around the state. The Elections Division will continue to partner with leaders in the disability community to ensure all polling places are accessible to disabled voters.
- Under the Address Confidentiality Program, 276 Application Assistants located throughout the state were trained to take applications from victims to participate in the program. During FY09, the first fiscal year of the program, 350 participants (victims and other persons residing in their households) were accepted into the program.
- In January 2008 the Department implemented an online application process for notaries public. The average percentage of applicants using the online system during FY2008-09 was 67%, and during the first two months of FY09-10, over 83% were applying online.
- Through an outreach project targeted at unregistered charities, the total number of registered charitable organizations increased approximately 17% over the previous year.
- The Department began transitioning from much of its in-person training to providing webinars and other on-line training for its customers; this has and will continue to result in cost-savings in staff travel and materials. Each division will continue to explore and implement other cost-saving practices.

FTE Reduction

This budget submission reflects a voluntary reduction of 1.5 FTE positions for the request year of FY2010-2011. The Department has determined that through increased use of technology and gains in efficiencies, its mission can still be accomplished with this reduction.

CHANGE REQUEST for FY 2010-11 BUDGET REQUEST CYCLE

Department:	State
Priority Number:	1 of 1
Change Request Title:	Transfer HAVA FTE and Costs to DOS Cash Fund

SELECT ONE (click on box):

- Decision Item FY 2010-11
- Base Reduction Item FY 2010-11
- Supplemental Request FY 2009-10
- Budget Request Amendment FY 2010-11

SELECT ONE (click on box):

Supplemental or Budget Request Amendment Criterion:

- Not a Supplemental or Budget Request Amendment
- An emergency
- A technical error which has a substantial effect on the operation of the program
- New data resulting in substantial changes in funding needs
- Unforeseen contingency such as a significant workload change

Short Summary of Request:

This is a request to transfer 5.0 FTE and \$442,990 total funds from the Help America Vote Act (HAVA) Cash Funds (originally federal funds) to Department of State Cash Funds to continue implementing the requirements of HAVA. The HAVA funds are expected to be depleted in early FY12-13 and the Department wishes to extend those funds for a longer period by transitioning FTE and expenses over the next two fiscal years to Department of State Cash Funds.

Background and Appropriation History:

The Help America Vote Act of 2002 (HAVA) (PL107-252) was enacted to improve the administration of federal elections, and beginning in 2003, federal funds were distributed to states for this purpose. The intention of the federal legislation was to grant states the money necessary to carry out specific requirements, the primary one of which was to put into place a computerized statewide voter registration system housed at the state level. In addition, states had to replace all punch-card voting systems as well as assure that every polling place had at least one accessible voting system for disabled voters to use. As with most federal legislation, the funding can be viewed as “seed” money, with states expected to assume funding the requirements of HAVA upon depletion of federal funds.

In 2003, the General Assembly enacted HB03-1356, the State's Help America Vote Act, which appropriated required "matching" state funds to carry out the activities for which PL107-202 was enacted. These funds were appropriated from the Department of State Cash Funds. HB03-1356 further authorized the Secretary of State, as the Chief Election Official of the State, to ensure that the State of Colorado is fully compliant with all requirements imposed upon it pursuant to HAVA.

Since 2003, the State has received a total of \$44,752,318 in federal funds for the implementation of HAVA; further, the General Assembly has appropriated over \$1.9 million in Department of State Cash Funds to fulfill "match" requirements. Through FY08-09, the Department earned \$5,393,155 in interest on the federal and state funds; all funds are continuously appropriated. While there remains the possibility that Congress will appropriate additional federal funds to states for HAVA purposes, it is unlikely.

General Description of Request:

The major requirements of HAVA have been implemented: the development of the statewide voter registration system (known as SCORE – State of Colorado Registration and Election System); the placement of at least one accessible voting system in each polling place; the replacement of punch-card voting equipment; and training of county election officials on HAVA requirements. The Department currently employs 11.0 FTE who are paid with HAVA funds to carry out the functions and requirements of HAVA. These positions provide technical and user support to counties regarding the voter registration system, federal funds management, voter outreach and education, working with counties on accessibility of polling place issues, and other activities to improve the administration of the conduct of federal elections.

The required FTE to conduct HAVA-related activities, as well as all HAVA expenditures, are expected to remain fairly constant from FY09-10 forward, and it is projected that the costs to maintain HAVA activities, including the maintenance of SCORE, will approximate \$3.3 million each year. At the end of FY08-09, there remained \$9.7 million of HAVA funds. The largest expense each year – about \$2.1 million – is to maintain the SCORE system (applications support, operations support, and hardware/software maintenance).

The current available funds are expected to be depleted in early FY12-13 unless the State receives additional federal funds and/or the funding of some of the HAVA FTE and related expenses are transferred to Department Cash Funds. Rather than wait until all HAVA funds are depleted and request one large transfer of all the costs in a single fiscal year to the Cash Fund, the Department desires to make a gradual transition of HAVA expenses, beginning in FY10-11, until the Department Cash Funds have absorbed all HAVA-related costs. For FY10-11, the Department requests to transfer 5.0 FTE and related personal services and operating costs to the Department Cash Fund. Four FTE would be assumed under the Administration Long Bill line and 1.0 FTE would be assumed under the Information Technology Division Long Bill line.

The classifications of the 5 FTE are: General Professional IV – 1 FTE; General Professional III – 2.0 FTE; General Professional II - .5 FTE; Budget/Policy Analyst IV - .5 FTE; IT Professional IV – 1.0 FTE. These positions provide services that include outreach and education for the citizens of the state on voting rights and responsibilities, assistance to counties regarding accessibility of polling places, federal funds management and reporting, and technical assistance and information to counties on the operation of the SCORE system.

Once this transfer of FTE is achieved, the Department will be able to extend the HAVA funds later into FY13, and make future requests to transition the remaining HAVA costs into the Administration and Information Technology budgets in FY12 and FY13.

The Department has determined that there are sufficient Cash Funds available to transfer the requested amount of \$442,990.

Consequences if Not Funded:

The major consequence is that the HAVA funds will be depleted and all HAVA-related costs will either need to be absorbed into the Cash Funds in one fiscal year. If the State does not assume these costs, the State will be in violation of the terms under which it accepted the federal funds to improve elections.

Calculations for Request:

Summary of Request FY 2010-11	Total Funds	General Fund	Cash Funds	Reappropriated Funds	Federal Funds	FTE
Total Request	442,990		442,990			5.0
Pers. Services (Salaries, PERA, Medicare)	393,063		393,063			5.0
Health, Life, Dental	28,265		28,265			5.0
Short Term Disability	534		534			
Operating	21,128		21,128			

Summary of Request FY 2011-12	Total Funds	General Fund	Cash Funds	Reappropriated Funds	Federal Funds	FTE
Total Request	442,990		442,990			5.0
Pers. Services (Salaries, PERA, Medicare)	393,063		393,063			5.0
Health, Life, Dental	28,265		28,265			5.0
Short Term Disability	534		534			
Operating	21,128		21,128			

Cash Funds Projections:

Cash Fund Name	Cash Fund Number	FY 2008-09 Expenditures	FY 2008-09 End of Year Cash Balance	FY 2009-10 End of Year Cash Balance Estimate	FY 2010-11 End of Year Cash Balance Estimate	FY 2011-12 End of Year Cash Balance Estimate

Assumptions for Calculations:

The 5.0 FTEs requested to be transferred to the Cash Fund are current staff of the Department of State; there are no vacancies in the HAVA program. Therefore, the salaries and benefits in the Total Request reflect the actual costs for these employees. The operating costs include \$950/FTE – the standard amounts used for fiscal notes – as well as an estimated \$250 for mileage for travel these employees might incur; also

included is \$16,128 for leased space that these employees occupy. There are no expected salary adjustments for these employees in FY10-11.

The costs will be divided between Administration and Information Technology line items as follows:

	Administration	FTE		Information Technology	FTE
Total Request	343,130	4.0		99,860	1.0
Personal Services	297,379	4.0		95,684	1.0
Health, Life, Dental	28,265				
Short Term Disability	534				
Operating	16,952			4,176	

Impact on Other Government Agencies: None

Cost Benefit Analysis: None performed

Implementation Schedule:

Task	Month/Year
FTE transferred to Cash Funds	July 2011

Statutory and Federal Authority:

*Section 1-1.5-10, C.R.S. **Legislative declaration.** (1) The general assembly hereby finds, determines, and declares that:*

- (a) The “Help America Vote Act of 2002”, Pub.L. 107-252, was passed by the United States congress and signed into law by president George W. Bush on October 29, 2002.*
- (b) HAVA resulted from a national consensus that the nation’s electoral system needs improvements to ensure that every eligible voter has the opportunity to vote, that every vote that should be counted will be counted, and that no legal vote will be canceled by a fraudulent vote.*

- (c) HAVA clearly defines the rights and privileges of those eligible individuals who seek to vote, including all overseas and military service voters, and seeks to prevent disenfranchisement resulting from mistaken determinations of ineligibility to vote, the use of outdated voting systems that are unreliable or insufficiently accessible for disabled voters, or unnecessary administrative obstacles.
- (d) To achieve these purposes, HAVA authorizes significant amounts of federal financial assistance to the states to finance the purchase of more reliable voting systems and mandates changes in the conduct of federal elections in all states for the purposes of ensuring greater access to the polls by individuals with disabilities, providing more information to individuals who wish to vote, improving the training of poll workers, and reducing the possibility of fraud in the electoral process.
- (e) As a condition of the receipt of certain funds from the federal government under HAVA, section 253 (b) (5) of HAVA requires the states to appropriate funds for carrying out the activities for which such payments are made in an amount equal to five percent of the total amount to be spent for such activities.
- (f) HAVA empowers the United States department of justice to bring civil actions seeking such declaratory and injunctive relief as may be necessary to carry out uniform and nondiscriminatory election technology and administration requirements. Accordingly, failure to satisfy the requirements of HAVA may subject election laws and procedures of this state to stringent review and approval by the United States department of justice.
- (g) In order that its requirements may be effectively and uniformly implemented, HAVA mandates a greater role for the state governments and, in particular, the chief election official of each state, in overseeing and coordinating elections and in enforcing and implementing uniform standards in elections.
- (h) In Colorado, the secretary of state is the chief state election official and, in that capacity, is charged by HAVA and existing state statutory provisions with responsibility for supervising the conduct of elections and for enforcing and implementing the provisions of HAVA and of this code.

Section 24-21-104 (3)(b), C.R.S. ...The moneys credited to the department of state cash fund shall be available for appropriation by the general assembly to the department of state in the general appropriation bill or pursuant to section 24-9-105 (2).

Performance Measures:

Each staff position has performance measures related to the duties of the position.

Schedule 13
Change Request for FY 10-11 Budget Request Cycle

Decision Item FY 10-11 Base Reduction Item FY 10-11 Supplemental FY 10-11 Budget Request Amendment FY 10-11 X

Request Title: Transfer HAVA FTE and Costs to DOS Cash Fund

Department: State

Dept. Approval by:

Date: 10/30/09

Priority Number: 1 of 1

OSPB Approval:

Date:

	Fund	1	2	3	4	5	6	7	8	9	10
		Prior-Year Actual FY08-09	Appropriation FY09-10	Supplemental Request FY09-10	Total Revised Request FY09-10	Base Request FY10-11	Decision/ Base Reduction FY10-11	November 1 Request FY10-11	Budget Amendment FY10-11	Total Revised Request FY10-11	Change from Base (Column 5) FY10-11
Total of All Line Items	Total	16,818,737	15,008,135	0	15,008,135	14,170,199	0	14,170,199	(533)	14,169,666	0
	FTE	111.00	130.90	0.00	130.90	132.60	0.00	132.60	5.00	132.60	0.00
	CF	15,953,127	12,607,998	0	12,607,998	13,266,191	0	13,266,191	(20,201)	13,245,990	(20,201)
	FF	0	1,474,213	0	1,474,213	0	0	0	0	0	0
(2) Long Bill Group	Total	6,637,556	3,930,499	0	3,930,499	3,354,993	0	3,354,993	(442,990)	2,912,003	(442,990)
Special Purpose	FTE	9.50	10.00	0.00	10.00	11.00	0.00	11.00	(5.00)	6.00	(5.00)
Help America Vote Act Program	CF	6,637,556	2,456,286	0	2,456,286	3,354,993	0	3,354,993	(442,990)	2,912,003	(442,990)
	FF	0	1,474,213	0	1,474,213	0	0	0	0	0	0
(1) Long Bill Group	Total	4,554,721	5,464,150	0	5,464,150	5,466,960	0	5,466,960	290,078	5,757,038	290,078
Administration	FTE	76.40	89.80	0.00	89.80	90.50	0.00	90.50	4.00	94.50	4.00
Personal Services	CF	4,554,721	5,464,150	0	5,464,150	5,466,960	0	5,466,960	290,078	5,757,038	290,078
	CFE	0	0	0	0	0	0	0	0	0	0
(1) Long Bill Group	Total	566,848	676,089	0	676,089	676,089	0	676,089	28,265	704,354	28,265
Administration	FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Health/Life/Dental	CF	566,848	676,089	0	676,089	676,089	0	676,089	28,265	704,354	28,265
	CFE	0	0	0	0	0	0	0	0	0	0
(1) Long Bill Group	Total	94,679	124,504	0	124,504	124,504	0	124,504	4,889	129,393	4,889
Administration	FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Amortization Equal. pymt	CF	94,679	124,504	0	124,504	124,504	0	124,504	4,889	129,393	4,889
	CFE	0	0	0	0	0	0	0	0	0	0
(1) Long Bill Group	Total	44,167	77,815	0	77,815	77,815	0	77,815	2,716	80,531	2,716
Administration	FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Amortization Equal. SB06-235	CF	44,167	77,815	0	77,815	77,815	0	77,815	2,716	80,531	2,716
	CFE	0	0	0	0	0	0	0	0	0	0

**Schedule 13
Change Request for FY 10-11 Budget Request Cycle**

Decision Item FY 10-11 Base Reduction Item FY 10-11 Supplemental FY 10-11 Budget Request Amendment FY 10-11 X

Request Title: Transfer HAVA FTE and Costs to DOS Cash Fund

Department: State

Dept. Approval by:

Date: 10/30/09

Priority Number: 1 of 1

OSPB Approval:

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		1	2	3	4	5	6	7	8	9	10
	Fund	Prior-Year Actual FY08-09	Appropriation FY09-10	Supplemental Request FY09-10	Total Revised Request FY09-10	Base Request FY10-11	Decision/ Base Reduction FY10-11	November 1 Request FY10-11	Budget Amendment FY10-11	Total Revised Request FY10-11	Change from Base (Column 5) FY10-11
(1) Long Bill Group Administration	Total	0	9,146	0	9,146	9,146	0	9,146	534	9,680	534
Short Term Disability	FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CF	0	9,146	0	9,146	9,146	0	9,146	534	9,680	534
	CFE	0	0	0	0	0	0	0	0	0	0
(1) Long Bill Group Administration	Total	821,443	848,109	0	848,109	826,193	0	826,193	16,952	843,145	16,952
Operating	FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CF	821,443	848,109	0	848,109	826,193	0	826,193	16,952	843,145	16,952
	CFE	0	0	0	0	0	0	0	0	0	0
(3) Long Bill Group Info Technology	Total	3,658,766	3,412,659	0	3,412,659	3,169,335	0	3,169,335	95,381	3,264,716	95,381
Personal Services	FTE	25.10	31.10	0.00	31.10	31.10	0.00	31.10	1.00	32.10	1.00
	CF	3,658,766	3,412,659	0	3,412,659	3,169,335	0	3,169,335	95,381	3,264,716	95,381
	CFE	0	0	0	0	0	0	0	0	0	0
(3) Long Bill Group Info Technology	Total	440,557	474,310	0	474,310	474,310	0	474,310	4,176	478,486	4,176
Operating	FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CF	440,557	474,310	0	474,310	474,310	0	474,310	4,176	478,486	4,176
	CFE	0	0	0	0	0	0	0	0	0	0

Letternote revised text:

Cash Fund name/number, Federal Fund Grant name:

Dept of State Cash Fund; HAVA Funds

IT Request: es No

Request Affects Other Departments: Y X N

If Yes, List Other Departments Here:

CHANGE REQUEST for FY 2010-11 BUDGET REQUEST CYCLE

Department:	State
Priority Number:	1 of 1
Change Request Title:	Increase in Spending Authority – Address Confidentiality Program (ACP)

SELECT ONE (click on box):

- Decision Item FY 2010-11
- Base Reduction Item FY 2010-11
- X Supplemental Request FY 2009-10
- X Budget Request Amendment FY 2010-11

SELECT ONE (click on box):

- Supplemental or Budget Request Amendment Criterion:
- Not a Supplemental or Budget Request Amendment
 - An emergency
 - A technical error which has a substantial effect on the operation of the program
 - X New data resulting in substantial changes in funding needs
 - X Unforeseen contingency such as a significant workload change

Short Summary of Request:

This is a request to increase for FY09-10 the appropriation/spending authority of Cash Funds received for the administration of the Address Confidentiality Program (ACP) by an amount of \$21,031. This amount is for operating expenses as well as the expenses for .5 FTE, transferred from an Administration vacancy to the ACP.

Background and Appropriation History:

The ACP was created under HB07-1350 to protect the confidentiality of the actual address of a relocated victim of domestic violence, a sexual offense, or stalking and to prevent the victim's assailants or potential assailants from finding the victim through public record. Under this statute, the secretary of state is charged with designating a substitute address for a participant in the program that should be used by state and local government agencies; receiving mail for a program participant at the substitute address, and forwarding first-class mail to the participants. In addition, application assistants are also trained to receive applications to the program from victims. Under HB09-1179, any person residing with an applicant (victim) in the ACP may also apply to participate in the program if it ensures safety of the victim. Funding for the administration of the ACP is from a surcharge assessed and collected by the courts on any person convicted of stalking

or domestic violence; these cash funds are transferred to the State Treasury and credited to the ACP fund.

The original appropriation for the program in FY07-08 was \$109,789 with 1.5 FTE the first year and 2.0 FTE thereafter. This was based on revenue and program costs as projected in the preparation of the fiscal impact of the legislation. Revenues in the first half of FY07-08 were inconsistent and were projected to be considerably less than the original appropriation, so that during the budget figure-setting process, the appropriation was reduced to \$65,000 and 1.0 FTE to align with expected revenues. The FY08-09 appropriation was increased to \$75,337 and the FY09-10 appropriation is \$78,215.

General Description of Request:

The ACP began accepting applicants in July 2008, and by the end of FY08-09, 141 victims of domestic violence, stalking or sexual assault were participating in the program. As of the end of September 2009, a total of nearly 500 participants - victims and members of their households - were enrolled in the program. This represents a substantial increase in the number of participants predicted a year ago to be in the program at this time. With the numbers of participants continuing to enroll in the program increasing weekly, operating costs are escalating, particularly the postage costs to forward participant mail. In addition, the workload to administer the program has increased, necessitating the need for the additional .5 FTE. The revenues have remained fairly consistent since July 2008 so that there are funds available in the ACP cash fund to finance the additional operating costs and another FTE through FY09-10. Since the monthly revenues have averaged about \$9,500 per month over a period of 18 months, the Department believes this trend will continue so that there will be adequate funds available to support this request beyond the current fiscal year.

The .5 FTE (.25 in FY09-10 and .5 in FY10-11) will be funded with the ACP funds. However, the FTE is being transferred from a vacancy within the Administration section of the Long Bill and will result in a savings to the Department Cash Fund in the amount of \$16,866 for FY09-10 and \$33,809 for FY10-11.

Consequences if Not Funded:

If the current appropriation is not increased, the ACP will have to cease accepting new applicants, may not be able to continue forwarding mail or training application assistants, may potentially have to lay off the program administrator, and victims of domestic violence, stalking, or sexual assault will not be protected from their assailants or potential assailants.

Calculations for Request:

Summary of Request FY 2009-10	Total Funds	General Fund	Cash Funds	Reappropriated Funds	Federal Funds	FTE
Total Request	\$21,031		\$21,031			.25
Personal Services and Benefits	11,187		11,187			.25
Operating for .25 FTE	238		238			
Postage Costs	9,606		9,606			

Summary of Request FY 2010-11	Total Funds	General Fund	Cash Funds	Reappropriated Funds	Federal Funds	FTE
Total Request	\$42,062		\$42,062			.5
Personal Services and Benefits	22,375		22,375			.5
Operating for .5 FTE	475		475			
Postage Costs	19,212		19,212			

Cash Funds Projections:

Cash Fund Name	Cash Fund Number	FY 2007-08 Expenditures	FY 2007-08 End of Year Cash Balance	FY 2008-09 End of Year Cash Balance Estimate	FY 2009-10 End of Year Cash Balance Estimate	FY 2010-11 End of Year Cash Balance Estimate
ACP	21A	\$64,987	\$14,018	\$54,875	\$77,713	\$97,688

Assumptions for Calculations:

Each new applicant/participant increases the operating costs. The Department assumes a 6% increase in postage costs for each month starting in September 2009, with a total additional amount of \$9,606 needed for the remainder of FY09-10. Because of the increased number of participants, the volume of mail has increased, which takes more time to process and forward. The Department has determined that an additional .5 FTE, an Administrative Assistant II position who will work 20 hours per week, is needed to assist with this processing. Assuming the position could be transferred by January 2010, this equates to .25 FTE for FY09-10 and .5 FTE for FY2010-11. The Department has a .5 FTE vacancy it could transfer to the ACP so that no additional FTE is being requested.

The Cash Funds received for the administration of the ACP since the beginning of FY09-10 are as follows:

July 2009	\$ 9,047
August 2009	\$ 8,745
September 2009	\$10,057
October 2009	\$ 9,935 (estimate)

With the expenditures averaging \$ per month, the Department believes the cash funds received for the program are more than sufficient to cover the projected expenditures.

Impact on Other Government Agencies: None

Cost Benefit Analysis: None Performed

Implementation Schedule:

Task	Month/Year
.5 FTE hired/transferred from Department	January 2010

Statutory and Federal Authority:

*Section 24-21-204, C.R.S. **Address confidentiality program – creation – substitute address – uses – service by mail – application centers.** (1) There is hereby created the address confidentiality program in the office of the secretary of state to protect the confidentiality of the actual address of a relocated victim of domestic violence, a sexual offense, or stalking and to prevent the victim’s assailants or potential assailants from finding the victim through public records. Under the program, the secretary of state shall:*

- (a) Designate a substitute address for a program participant that shall be used by state and local government agencies as set forth in this part 2; and*
- (b) Receive mail sent to a program participant at a substitute address and forward the mail to the participant as set forth in subsection (3) of this section.*

(2) Deleted

(3) The secretary of state shall receive first-class, certified, or registered mail on behalf of a program participant and forward the mail to the participant at no charge....

*Section 24-21-205, C.R.S. **Filing and certification of applications – authorization card.** (1) On and after July 1, 2008...upon the recommendation of an application assistant, an individual may apply to the secretary of state to participate in the address confidentiality program. The following individuals may apply to the secretary of state to have an address designated by the secretary of state to serve as the substitute address of the individual and any individuals designated in paragraph (j) of subsection (3) of this section:*

- (a) An adult individual;*

(b) A parent or guardian acting on behalf of a minor when the minor resides with the individual; or

(c) A guardian acting on behalf of an incapacitated individual....

(3) The application shall be on a form prescribed by the secretary of state and shall contain all of the following:

...(j) The name of any person who resides with the applicant who also needs to be a program participant in order to ensure the safety of the applicant and, if the person named in the application is eighteen years of age or older, the consent of such person to be a program participant.

Performance Measures:

Performance measures include:

(a) Number of applications from victims submitted for the ACP

(b) Number of participants enrolled in ACP

(c) Number of envelopes/packages of mail forwarded under the ACP

**Schedule 13
Supplemental FY 2009-10/ Budget Amendment for FY 2010-11 Budget Request Cycle**

Decision Item FY 2009-10		Base Reduction Item FY 2010-11			Supplemental FY 2009-10 <input checked="" type="checkbox"/>			Budget Amendment FY 2010-11			
Request Title: Address Confidentiality Program		Dept. Approval by: Heather Lizotte			Date: 11/03/09						
Department: State		OSPB Approval:			Date:						
Priority Number: 1 of 1											
		1	2	3	4	5	6	7	8	9	10
	Fund	Prior-Year Actual FY 2008-09	Appropriation FY 2009-10	Supplemental Request FY 2009-10	Total Revised Request FY 2009-10	Base Request FY 2010-11	Decision/ Base Reduction FY 2010-11	November 1 Request FY 2010-11	Budget Amendment FY 2010-11	Total Revised Request FY 2010-11	Change from Base (Column 5) FY 2011-12
Total of All Line Items	Total	5,784,927	5,338,630	1,833	5,340,701	5,837,324	0	6,645,128	(17,365)	6,627,763	0
	FTE	77.4	86.5	0.0	86.5	95.80	0.00	95.80	0.00	95.80	0.00
	GF	0	0	0	0	0	0	0	0	0	0
	CF	5,784,927	5,338,630	1,833	5,340,701	6,645,128	0	6,645,128	(17,365)	6,627,763	0
	FF	0	0	0	0	0	0	0	0	0	0
Admin Personal Services	Total	5,706,712	5,260,415	(18,960)	5,241,455	5,738,078	0	5,738,078	(37,920)	5,700,158	0
	FTE	76.4	85.5	(0.25)	85.3	94.6	0.0	94.6	(0.25)	94.30	0.0
	GF	0	0	0	0	0	0	0	0	0	0
	CF	5,706,712	5,260,415	(18,960)	5,241,455	5,738,078	0	5,738,078	(37,920)	5,700,158	0
	FF	0	0	0	0	0	0	0	0	0	0
Admin - Operating	Total	715,163	821,443	(238)	821,205	807,804	0	807,804	(476)	807,328	0
	FTE	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.00	0.00	0.0
	GF	0	0	0	0	0	0	0	0	0	0
	CF	715,163	821,443	(238)	821,205	807,804	0	807,804	(476)	807,328	0
	FF	0	0	0	0	0	0	0	0	0	0
ACP	Total	78,215	78,215	21,031	99,246	99,246	0	99,246	21,031	120,277	0
	FTE	1.0	1.0	0.25	1.25	1.25	0.00	1.25	0.25	1.5	0.0
	GF	0	0	0	0	0	0	0	0	0	0
	CF	78,215	78,215	21,031	99,246	99,246	0	99,246	21,031	120,277	0
	FF	0	0	0	0	0	0	0	0	0	0
Non-Line Item Request:											
Letternote Revised Text:											
Cash or Federal Fund Name and COFRS Fund Number: Address Confidentiality Surcharge Cash Fund C.R.S 24-21-204, Department of State Cash Fund C.R.S 24-21-104.											
Reappropriated Funds Source, by Department and Line Item Name: N/A											
Approval by OIT? Yes: No: N/A: <input checked="" type="checkbox"/>											
Schedule 13s from Affected Departments:											

DEPARTMENT OF STATE								
FY 2010-11 RECONCILIATION OF DEPARTMENT REQUEST								
(1) Administration								
	Long Bill Line Item	Total Funds	FTE	General Fund	General Fund Exempt	Cash Funds	Reappropriated Funds	Federal Funds
Personal Services								
	FY 2009-10 Long Bill Appropriation (SB 09-259)	\$5,260,415	85.5	\$0	\$0	\$5,260,415	\$0	\$0
	HB 09-1357 - Campaign Finance	\$179,387	4.3	\$0	\$0	\$179,387	\$0	\$0
	Supplemental - ACP reduction/transfer	(\$18,960)	(0.25)	\$0	\$0	(\$18,960)	\$0	\$0
	SB 09-087 - Special District Elections	\$7,005		\$0	\$0	\$7,005	\$0	\$0
	FY 2009-10 Spending Authority (LB plus Special Bills)	5,427,847	89.6	\$0	\$0	\$5,427,847	\$0	\$0
	HB 09-1357 - Campaign Finance	\$27,158	0.7	\$0	\$0	\$27,158	\$0	\$0
	Supplemental - ACP reduction/transfer	(\$37,920)	(0.25)	\$0	\$0	(\$37,920)	\$0	\$0
	FY 10-11 Base Request	\$5,417,085	90.0	\$0	\$0	\$5,417,085	\$0	\$0
	Change Request #1 - Refinance HAVA expenses to DOS CF	\$290,078	4.0	\$0	\$0	\$290,078	\$0	\$0
	FY 10-11 Base Request November 1, 2009	\$5,707,163	94.0	\$0	\$0	\$5,707,163	\$0	\$0
Health/Life/Dental								
	FY 2009-10 Long Bill Appropriation (SB 09-259)	\$676,089		\$0	\$0	\$676,089	\$0	\$0
	FY 10-11 Base Request	\$676,089		\$0	\$0	\$676,089	\$0	\$0
	Change Request #1 - Refinance HAVA expenses to CF	\$28,265		\$0	\$0	\$28,265	\$0	\$0
	FY 10-11 Base Request November 1, 2009	\$704,354		\$0	\$0	\$704,354	\$0	\$0
Short Term Disability								
	FY 2009-10 Long Bill Appropriation (SB 09-259)	\$9,146		\$0	\$0	\$9,146	\$0	\$0
	FY 10-11 Base Request	\$9,146		\$0	\$0	\$9,146	\$0	\$0
	Change Request #1 - Refinance HAVA expenses to CF	\$534		\$0	\$0	\$534	\$0	\$0
	FY 10-11 Base Request November 1, 2009	\$9,680		\$0	\$0	\$9,680	\$0	\$0
Ammortization Equalization Pmt								
	FY 2009-10 Long Bill Appropriation (SB 09-259)	\$124,504		\$0	\$0	\$124,504	\$0	\$0
	FY 10-11 Base Request	\$124,504		\$0	\$0	\$124,504	\$0	\$0
	Change Request #1 - Refinance HAVA expenses to CF	\$4,889		\$0	\$0	\$4,889	\$0	\$0
	FY 10-11 Base Request November 1, 2009	\$129,393		\$0	\$0	\$129,393	\$0	\$0
Ammortization Equalization SB06-235								
	FY 2009-10 Long Bill Appropriation (SB 09-259)	\$77,815		\$0	\$0	\$77,815	\$0	\$0
	FY 10-11 Base Request	\$77,815		\$0	\$0	\$77,815	\$0	\$0
	Change Request #1 - Refinance HAVA expenses to CF	\$2,716		\$0	\$0	\$2,716	\$0	\$0
	FY 10-11 Base Request November 1, 2009	\$80,531		\$0	\$0	\$80,531	\$0	\$0

DEPARTMENT OF STATE								
FY 2010-11 RECONCILIATION OF DEPARTMENT REQUEST								
(1) Administration								
	Long Bill Line Item	Total Funds	FTE	General Fund	General Fund Exempt	Cash Funds	Reappropriated Funds	Federal Funds
Executive Services								
	FY 2009-10 Long Bill Appropriation (SB 09-259)	\$0		\$0	\$0	\$0	\$0	\$0
	FY 10-11 Base Request	\$0		\$0	\$0	\$0	\$0	\$0
	FY 10-11 Base Request November 1, 2009	\$0		\$0	\$0	\$0	\$0	\$0
Workers Compensation								
	FY 2009-10 Long Bill Appropriation (SB 09-259)	\$6,368		\$0	\$0	\$6,368	\$0	\$0
	Common Policy Reduction	(\$355)		\$0	\$0	(\$355)	\$0	\$0
	FY 10-11 Base Request	\$6,013		\$0	\$0	\$6,013	\$0	\$0
	FY 10-11 Base Request November 1, 2009	\$6,013		\$0	\$0	\$6,013	\$0	\$0
Operating Expenses								
	FY 2009-10 Long Bill Appropriation (SB 09-259)	\$821,443		\$0	\$0	\$821,443	\$0	\$0
	HB 09-1248 - Business Law Modifications	(\$17,343)		\$0	\$0	(\$17,343)	\$0	\$0
	Legislation: HB 09-1357 - Campaign Finance	\$26,666		\$0	\$0	\$26,666	\$0	\$0
	Supplemental ACP - Reduction FTE transfer	(\$238)		\$0	\$0	(\$238)	\$0	\$0
	FY 2009-10 Spending Authority (LB plus Special Bills)	\$830,528		\$0	\$0	\$830,528	\$0	\$0
	HB 09-1248 - Business Law Modifications	(\$17,760)		\$0	\$0	(\$17,760)	\$0	\$0
	HB 09-1357 - Campaign Finance	(\$21,916)		\$0	\$0	(\$21,916)	\$0	\$0
	Supplemental ACP - Reduction FTE transfer	(\$476)		\$0	\$0	(\$476)	\$0	\$0
	FY 10-11 Base Request	\$790,376		\$0	\$0	\$790,376	\$0	\$0
	Change Request #1 - Refinance HAVA expenses to CF	\$16,952		\$0	\$0	\$16,952	\$0	\$0
	FY 10-11 Base Request November 1, 2009	\$807,328		\$0	\$0	\$807,328	\$0	\$0
Legal Services								
	FY 2009-10 Long Bill Appropriation (SB 09-259)	\$536,555		\$0	\$0	\$536,555	\$0	\$0
	FY 10-11 Base Request	\$536,555		\$0	\$0	\$536,555	\$0	\$0
	FY 10-11 Base Request November 1, 2009	\$536,555		\$0	\$0	\$536,555	\$0	\$0
Administrative Law Judge								
	FY 2009-10 Long Bill Appropriation (SB 09-259)	\$52,289		\$0	\$0	\$52,289	\$0	\$0
	FY 10-11 Base Request	\$52,289		\$0	\$0	\$52,289	\$0	\$0
	FY 10-11 Base Request November 1, 2009	\$52,289		\$0	\$0	\$52,289	\$0	\$0
Computer Room								

DEPARTMENT OF STATE								
FY 2010-11 RECONCILIATION OF DEPARTMENT REQUEST								
(1) Administration								
	Long Bill Line Item	Total Funds	FTE	General Fund	General Fund Exempt	Cash Funds	Reappropriated Funds	Federal Funds
	FY 2009-10 Long Bill Appropriation (SB 09-259)	\$44,341		\$0	\$0	\$44,341	\$0	\$0
	FY 10-11 Base Request	\$44,341		\$0	\$0	\$44,341	\$0	\$0
	FY 10-11 Base Request November 1, 2009	\$44,341		\$0	\$0	\$44,341	\$0	\$0
MNT								
	FY 2009-10 Long Bill Appropriation (SB 09-259)	\$569,609		\$0	\$0	\$569,609	\$0	\$0
	FY 10-11 Base Request	\$569,609		\$0	\$0	\$569,609	\$0	\$0
	FY 10-11 Base Request November 1, 2009	\$569,609		\$0	\$0	\$569,609	\$0	\$0
Risk Management								
	FY 2009-10 Long Bill Appropriation (SB 09-259)	\$24,546		\$0	\$0	\$24,546	\$0	\$0
	Common Policy Reduction	(\$1,547)		\$0	\$0	(\$1,547)	\$0	\$0
	FY 10-11 Base Request	\$22,999		\$0	\$0	\$22,999	\$0	\$0
	FY 10-11 Base Request November 1, 2009	\$22,999		\$0	\$0	\$22,999	\$0	\$0
Vehicle Lease Payment								
	FY 2009-10 Long Bill Appropriation (SB 09-259)	\$2,819		\$0	\$0	\$2,819	\$0	\$0
	FY 10-11 Base Request	\$2,819		\$0	\$0	\$2,819	\$0	\$0
	FY 10-11 Base Request November 1, 2009	\$2,819		\$0	\$0	\$2,819	\$0	\$0
Leased Space								
	FY 2009-10 Long Bill Appropriation (SB 09-259)	\$639,747		\$0	\$0	\$639,747	\$0	\$0
	FY 10-11 Base Request	\$639,747		\$0	\$0	\$639,747	\$0	\$0
	FY 10-11 Base Request November 1, 2009	\$639,747		\$0	\$0	\$639,747	\$0	\$0
Indirect Cost Assessment								
	FY 2009-10 Long Bill Appropriation (SB 09-259)	\$89,807		\$0	\$0	\$89,807	\$0	\$0
	FY 10-11 Base Request	\$89,807		\$0	\$0	\$89,807	\$0	\$0
	FY 10-11 Base Request November 1, 2009	\$89,807		\$0	\$0	\$89,807	\$0	\$0
Discretionary Fund								
	FY 2009-10 Long Bill Appropriation (SB 09-259)	\$5,000		\$0	\$0	\$5,000	\$0	\$0
	FY 10-11 Base Request	\$5,000		\$0	\$0	\$5,000	\$0	\$0
	FY 10-11 Base Request November 1, 2009	\$5,000		\$0	\$0	\$5,000	\$0	\$0

DEPARTMENT OF STATE								
FY 2010-11 RECONCILIATION OF DEPARTMENT REQUEST								
(1) Administration								
	Long Bill Line Item	Total Funds	FTE	General Fund	General Fund Exempt	Cash Funds	Reappropriated Funds	Federal Funds
ACP								
	FY 2009-10 Long Bill Appropriation (SB 09-259)	\$78,215	1.0	\$0	\$0	\$78,215	\$0	\$0
	Supplemental Request - Additional funding	\$21,031	0.25	\$0	\$0	\$21,031	\$0	\$0
	FY 2009-10 Spending Authority (LB plus Special Bills)	\$99,246		\$0	\$0	\$99,246	\$0	\$0
	Supplemental Request - Additional funding	\$21,031	0.25	\$0	\$0	\$21,031	\$0	\$0
	FY 10-11 Base Request	\$120,277		\$0	\$0	\$120,277	\$0	\$0
	FY 10-11 Base Request November 1, 2009	\$120,277		\$0	\$0	\$120,277	\$0	\$0
(1) Administration								
	FY 2009-10 Total Appropriation (Long Bill plus Special Bills)	\$9,216,256	90.6	\$0	\$0	\$9,216,256	\$0	\$0
	FY 10-11 Base Request	\$9,527,905	95.5	\$0	\$0	\$9,527,905	\$0	\$0

DEPARTMENT OF STATE								
FY 2010-11 RECONCILIATION OF DEPARTMENT REQUEST								
(2) Special Purpose								
	Long Bill Line Item	Total Funds	FTE	General Fund	General Fund Exempt	Cash Funds	Reappropriated Funds	Federal Funds
Help America Vote Act								
	FY 2009-10 Long Bill Appropriation (SB 09-259)	\$2,456,286	10.0	\$0	\$0	\$2,456,286	\$0	\$0
	FY 10-11 Base Request	\$2,456,286	10.0	\$0	\$0	\$2,456,286	\$0	\$0
	Change Request #1 - Refinance HAVA expenses to DOS CF	(\$442,990)	(5.0)	\$0	\$0	(\$442,990)	\$0	\$0
	Continuous Appropriation of HAVA funds	\$898,707	1.0	\$0	\$0	\$898,707	\$0	\$0
	FY 2009-10 Spending Authority (LB plus Special Bills)	\$2,912,003		\$0	\$0	\$2,912,003	\$0	\$0
	FY 10-11 Request November 1, 2009	\$2,912,003	6.0	\$0	\$0	\$2,912,003	\$0	\$0
Local Election Reimbursement								
	FY 2009-10 Long Bill Appropriation (SB 09-259)	\$1,725,699		\$0	\$0	\$1,725,699	\$0	\$0
	FY 2009-10 Spending Authority (LB plus Special Bills)	\$1,725,699		\$0	\$0	\$1,725,699	\$0	\$0
	FY 10-11 Request November 1, 2009	\$1,725,699		\$0	\$0	\$1,725,699	\$0	\$0
Initiative and Referendum								
	FY 2009-10 Long Bill Appropriation (SB 09-259)	\$50,000		\$0	\$0	\$50,000	\$0	\$0
	FY 2009-10 Spending Authority (LB plus Special Bills)	\$50,000		\$0	\$0	\$50,000	\$0	\$0
	Adjustment - Even Year Election	\$150,000		\$0	\$0	\$150,000	\$0	\$0
	FY 10-11 Base Request	\$200,000		\$0	\$0	\$200,000	\$0	\$0
	FY 10-11 Request November 1, 2009	\$200,000		\$0	\$0	\$200,000	\$0	\$0
	FY 2009-10 Total Appropriation (Long Bill plus Special Bills)	\$4,231,985	10.0	\$0	\$0	\$4,231,985	\$0	\$0
	FY 10-11 Request November 1, 2009	\$4,837,702	6.0	\$0	\$0	\$4,837,702	\$0	\$0

DEPARTMENT OF STATE								
FY 2010-11 RECONCILIATION OF DEPARTMENT REQUEST								
(3) Information Technology								
	Long Bill Line Item	Total Funds	FTE	General Fund	General Fund Exempt	Cash Funds	Reappropriated Funds	Federal Funds
Personal Services								
	FY 2009-10 Long Bill Appropriation (SB 09-259)	\$3,164,335	31.1	\$0	\$0	\$3,164,335	\$0	\$0
	HB 09-1015 - Elections improvements to SCORE	\$23,625		\$0	\$0	\$23,625	\$0	\$0
	HB 09-1160 - Voter Information via Secure webiste	\$120,299		\$0	\$0	\$120,299	\$0	\$0
	HB 09-1326 - Citizen Initiated Petition Process	\$104,400		\$0	\$0	\$104,400	\$0	\$0
	FY 2009-10 Spending Authority (LB plus Special Bills)	\$3,412,659	31.1	\$0	\$0	\$3,412,659	\$0	\$0
	HB 09-1015 - Elections improvements to SCORE	(\$23,625)		\$0	\$0	(\$23,625)	\$0	\$0
	HB 09-1160 - Voter Information via Secure webiste	(\$120,299)		\$0	\$0	(\$120,299)	\$0	\$0
	HB 09-1326 - Citizen Initiated Petition Process	(\$101,400)		\$0	\$0	(\$101,400)	\$0	\$0
	SB 07-259 adjustment of FTE	(\$61,844)	(1.0)	\$0	\$0	(\$61,844)	\$0	\$0
	CISA adjustment From Change Reqeust	(\$60,244)		\$0	\$0	(\$60,244)	\$0	\$0
	Accounting System Replacement adjustment	(\$75,000)		\$0	\$0	(\$75,000)	\$0	\$0
	FY 2010-11 Base Request - Revised	\$2,970,247	30.1	\$0	\$0	\$2,970,247	\$0	\$0
	Change Request #1 - Refinance HAVA expenses to DOS CF	\$95,381	1.0	\$0	\$0	\$95,381	\$0	\$0
	FY 10-11 Base Request November 1, 2009	\$3,065,628	31.1	\$0	\$0	\$3,065,628	\$0	\$0
Operating Expense								
	FY 2009-10 Long Bill Appropriation (SB 09-259)	\$474,310		\$0	\$0	\$474,310	\$0	\$0
	FY 2009-10 Spending Authority (LB plus Special Bills)	\$474,310		\$0	\$0	\$474,310	\$0	\$0
	FY 2010-11 Base Request - Revised	\$474,310		\$0	\$0	\$474,310	\$0	\$0
	Change Request #1 - Refinance HAVA expenses to DOS CF	\$4,176		\$0	\$0	\$4,176	\$0	\$0
	FY 10-11 Base Request November 1, 2009	\$478,486		\$0	\$0	\$478,486	\$0	\$0
Hardware/Software Maintenance								
	FY 2009-10 Long Bill Appropriation (SB 09-259)	\$878,230		\$0	\$0	\$878,230	\$0	\$0
	FY 2010-11 Base Request	\$878,230		\$0	\$0	\$878,230	\$0	\$0
	FY 10-11 Base Request November 1, 2009	\$878,230		\$0	\$0	\$878,230	\$0	\$0
Asset Management								
	FY 2009-10 Long Bill Appropriation (SB 09-259)	\$445,418		\$0	\$0	\$445,418	\$0	\$0
	FY 2010-11 Base Request	\$445,418		\$0	\$0	\$445,418	\$0	\$0
	FY 10-11 Base Request November 1, 2009	\$445,418		\$0	\$0	\$445,418	\$0	\$0
	FY 2009-10 Total Appropriation (Long Bill plus Special Bills)	\$5,210,617	31.1	\$0	\$0	\$5,210,617	\$0	\$0
	FY 2009-10 Spending Authority (LB plus Special Bills)	\$4,867,762	31.1	\$0	\$0	\$4,867,762	\$0	\$0

DEPARTMENT OF STATE								
FY 2010-11 RECONCILIATION OF DEPARTMENT REQUEST								
(4) Statewide Disaster Recovery								
	Long Bill Line Item	Total Funds	FTE	General Fund	General Fund Exempt	Cash Funds	Reappropriated Funds	Federal Funds
Personal Services								
	FY 2009-10 Long Bill Appropriation (SB 09-259)	\$120,387	2.0	\$0	\$0	\$120,387	\$0	\$0
	FY 2010-11 Base Request	\$120,387	2.0	\$0	\$0	\$120,387	\$0	\$0
	FY 10-11 Base Request November 1, 2009	\$120,387		\$0	\$0	\$120,387	\$0	\$0
Operating Expense								
	FY 2009-10 Long Bill Appropriation (SB 09-259)	\$246,050		\$0	\$0	\$246,050	\$0	\$0
	FY 2010-11 Base Request	\$246,050		\$0	\$0	\$246,050	\$0	\$0
	FY 10-11 Base Request November 1, 2009	\$246,050		\$0	\$0	\$246,050	\$0	\$0
Hardware/Software Maintenance								
	FY 2009-10 Long Bill Appropriation (SB 09-259)	\$47,000		\$0	\$0	\$47,000	\$0	\$0
	FY 2010-11 Base Request	\$47,000		\$0	\$0	\$47,000	\$0	\$0
	FY 10-11 Base Request November 1, 2009	\$47,000		\$0	\$0	\$47,000	\$0	\$0
Leased Space								
	FY 2009-10 Long Bill Appropriation (SB 09-259)	\$1,857,348		\$0	\$0	\$1,857,348	\$0	\$0
	Contracted Increase in Rent per rent schedule	\$55,728		\$0	\$0	\$55,728	\$0	\$0
	FY 2010-11 Base Request	\$1,913,076		\$0	\$0	\$1,913,076	\$0	\$0
	FY 10-11 Base Request November 1, 2009	\$1,913,076		\$0	\$0	\$1,913,076	\$0	\$0
	FY 2009-10 Total Appropriation (Long Bill plus Special Bills)	\$2,270,785	2.0	\$0	\$0	\$2,270,785	\$0	\$0
	FY 2010-11 Base Request	\$2,326,513	2.0	\$0	\$0	\$2,326,513	\$0	\$0

**Colorado Department of State
FY 2010-11 Budget Cycle
Schedule 2**

FY 2007-08		FY 2008-09		FY 2009-10		FY 2009-10		FY 2010-11	
Actuals	FTE	Actuals	FTE	Appropriated	FTE	Estimate	FTE	Request	FTE

LB Group 1 - Administration

Total Expenditures / Appropriation / Request										
Total Funds	\$8,840,052	81.0	\$8,258,615	77.4	\$9,214,256	90.6	\$9,214,256	90.6	\$9,527,905	95.5
Cash Funds	\$8,699,165	81.0	\$8,258,615	77.4	\$9,214,256	90.6	\$9,214,256	90.6	\$9,527,905	95.5
Cash Funds Exempt / Reappropriated Funds	\$140,887		\$0		\$0				\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

LB Group 2 - Special Purpose

Total Expenditures / Appropriation / Request										
Total Funds	\$9,456,429	9.5	\$8,980,813	9.5	\$4,236,209	10.0	\$4,236,209	11.0	\$4,837,702	6.0
Cash Funds	\$50,914		\$8,980,813	9.5	\$4,236,209	10.0	\$4,236,209	11.0	\$4,837,702	6.0
Cash Funds Exempt / Reappropriated Funds	\$9,305,515	9.5	\$0		\$0		\$0		\$0	
Federal Funds	\$100,000		\$0		\$0		\$0		\$0	

LB Group 3 - Information Technology Services

LB Sub-Group A - Information Technology Division

Total Expenditures / Appropriation / Request										
Total Funds	\$4,624,144	24.2	\$4,859,553	25.1	\$5,210,617	31.1	\$5,210,617	31.1	\$4,867,762	31.1
Cash Funds	\$4,624,144	24.2	\$4,859,553	25.1	\$5,210,617	31.1	\$5,210,617	31.1	\$4,867,762	31.1
Cash Funds Exempt / Reappropriated Funds	\$0		\$0	0.0	\$0	0.0	\$0	0.0	\$0	

LB Sub-Group B - Statewide Disaster Recovery Cntr

Total Expenditures / Appropriation / Request										
Total Funds	\$1,996,823	3.0	\$2,069,286	3.0	\$2,270,785	2.0	\$2,270,785	2.0	\$2,326,513	2.0
Cash Funds	\$1,996,823	3.0	\$2,069,286	3.0	\$2,270,785	2.0	\$2,270,785	2.0	\$2,326,513	2.0
Cash Funds Exempt / Reappropriated Funds	\$0	0.0	\$0	0.0	\$0	0.0	\$0	0.0	\$0	

Department Total

Total Expenditures / Appropriation / Request										
Total Funds	\$24,917,448	117.7	\$24,168,267	115.0	\$20,931,867	133.7	\$20,931,867	134.7	\$21,559,882	134.6
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$15,371,046	108.2	\$24,168,267	115.0	\$20,931,867	133.7	\$20,931,867	134.7	\$21,559,882	134.6
Cash Funds Exempt / Reappropriated Funds	\$9,446,402	9.5	\$0	0.0	\$0	0.0	\$0	0.0	\$0	0.0
Federal Funds	\$100,000		\$0		\$0		\$0		\$0	

**Colorado Department of State
FY 2010-11 Budget Cycle
FY 2008-09 Object Code Detail**

(1) Administration; Personal Services

Position Code	Position Type	FTE	Expenditures
B1A3XX	ACCOUNTANT III	1.0	\$73,452
B1C1XX	ACCOUNTING TECHNICIAN I	0.3	\$10,221
B1C2XX	ACCOUNTING TECHNICIAN II	1.8	\$79,130
G3A3XX	ADMIN. ASSISTANT II	6.7	\$212,114
G3A4XX	ADMIN. ASSISTANT III	3.5	\$142,376
B2F3XX	BUDGET & POLICY ANALYST III	0.1	\$8,931
B2F4XX	BUDGET & POLICY ANALYST IV	0.4	\$37,856
H6K2TX	COMPLIANCE INVESTIGATOR I	5.0	\$275,958
H6K3XX	COMPLIANCE INVESTIGATOR II	1.0	\$75,432
B1D2XX	CONTROLLER II	1.0	\$97,945
H6G1IX	GENERAL PROFESSIONAL I	1.0	\$60,231
H6G2TX	GENERAL PROFESSIONAL II	2.6	\$138,094
H6G3XX	GENERAL PROFESSIONAL III	8.5	\$474,524
H6G4XX	GENERAL PROFESSIONAL IV	5.9	\$395,595
H6G5XX	GENERAL PROFESSIONAL V	3.8	\$280,695
H6G6XX	GENERAL PROFESSIONAL VI	2.3	\$223,025
H6G7XX	GENERAL PROFESSIONAL VII	1.5	\$168,359
H6G8XX	MANAGEMENT	1.0	\$117,247
H4R1XX	PROGRAM ASSISTANT I	4.2	\$180,805
H4R2XX	PROGRAM ASSISTANT II	3.0	\$132,225
G3J4IX	STATE SVCS TRAINEE IV	1.5	\$45,070
H4M1IX	TECHNICIAN I	7.5	\$235,881
H4M3XX	TECHNICIAN III	5.0	\$200,804
H4M4XX	TECHNICIAN IV	4.2	\$183,247
H4M5XX	TECHNICIAN V	2.0	\$105,778
	SECRETARY OF STATE	1.0	\$68,750
	DEPUTY SECRETARY OF STATE	1.0	\$115,455
	PBP Adjustment for Level 3 IT		\$15,083
Total Full and Part-time Employee Expenditures		76.4	\$4,154,280
PERA Contributions			\$422,125
Amortization Equalization Payments			\$94,679
SB 06-235 Supplemental Amortization Equalization Pmts			\$44,167
Medicare			\$55,644
State Temporary Employees			\$0
Sick and Annual Leave Payouts			\$10,589
Contract Services (due to vacancy savings)			\$0
Contract Services (budgeted - not due to vacancy savings)			\$322,396
Unemployment Insurance			\$7,108
Other Expenditures (specify as necessary)			\$28,877

**Colorado Department of State
FY 2010-11 Budget Cycle
FY 2008-09 Object Code Detail**

Total Temporary, Contract, and Other Expenditures	0.0	\$985,585
POTS Expenditures (excluding Salary Survey and Performance-based Pay already included above)		\$566,848
Roll Forwards		\$0
Total Expenditures for Line Item	76.4	\$5,706,712

Total Spending Authority for Line Item	89.5	\$5,257,626
Adjust Central POTS (HLD, STD, AED, SAED, SS, PBP)		\$1,111,818
Supplemental - SB 09-201	(4.0)	(\$373,605)
Revised Spending Authority	85.5	\$5,995,839

Amount Under/(Over) Expended	9.1	\$288,988
<i>Explanation of Reversion / Overexpenditure: The department kept several vacant positions open due to the hiring freeze, in addition to not replacing FTE as they left the department.</i>		

Approved Adjustments to FY 2008-09 Appropriation	FTE	Total Funds
Removal of all POTS transfers and Roll-forwards		\$0
Salary Survey Allocation (100%)		\$154,824
Performance-based Pay Allocation (80%)		\$68,943
Supplemental SB 09-201	(4.0)	(\$123,605)
Supplemental SB 09-201 reduce spending authority		(\$250,000)
Reinstate SB 09-201 spending authority		\$250,000
Base Reduction 1%		(\$97,373)
Joint Budget Committee Action for _____		\$0
Total Change from FY 2008-09 to FY 2009-10	(4.0)	\$2,789
FY 2009-10 Appropriation	85.5	\$5,260,415

**Colorado Department of State
FY 2010-11 Budget Cycle
FY 2008-09 Object Code Detail**

(1) Administration; Operating Expenses

Object Code	Object Code Description	Expenditures
1530	SPS OTHER EMPLOYEE BENEFITS	(\$25)
1920	PERSONAL SVCS - PROFESSIONAL	\$0
2150	OTHER CLEANING SERVICES	\$85
2210	OTHER MAINTENANCE/REPAIR SVCS	\$384
2220	BLDG MAINTENANCE/REPAIR SVCS	\$4,927
2230	EQUIP MAINTENANCE/REPAIR SVCS	\$1,165
2232	IT SOFTWARE MNTC/UPGRADE SVCS	\$0
2250	MISCELLANEOUS RENTALS	\$1,229
2252	RENTAL/MOTOR POOL MILE CHARGE	\$2,951
2253	RENTAL OF EQUIPMENT	\$16,110
2255	RENTAL OF BUILDINGS	\$1,830
2260	RENTAL OF IT EQUIP - PC'S	\$0
2510	IN-STATE TRAVEL	\$22,507
2511	IN-STATE COMMON CARRIER FARES	\$0
2512	IN-STATE PERS TRAVEL PER DIEM	\$5,079
2513	IN-STATE PERS VEHICLE REIMBSMT	\$21,449
2515	STATE-OWNED VEHICLE CHARGE	\$6,426
2520	IN-STATE TRAVEL/NON-EMPLOYEE	\$6,533
2521	IS/NON-EMPL - COMMON CARRIER	\$828
2522	IS/NON-EMPL - PERS PER DIEM	\$366
2523	IS/NON-EMPL - PERS VEH REIMB	\$1,939
2530	OUT-OF-STATE TRAVEL	\$8,050
2531	OS COMMON CARRIER FARES	\$2,683
2532	OS PERSONAL TRAVEL PER DIEM	\$1,339
2533	OS PERS VEHICLE REIMBURSEMENT	\$451
2540	OUT-OF-STATE TRAVEL/NON-EMPL	\$957
2541	OS/NON-EMPL - COMMON CARRIER	\$304
2542	OS/NON-EMPL - PERS PER DIEM	\$28
2611	PUBLIC RELATIONS	\$1,670
2612	OTHER MARKETING EXPENSES	\$525
2630	COMM SVCS FROM DIV OF TELECOM	\$7
2631	COMM SVCS FROM OUTSIDE SOURCES	\$1,103
2660	INSURANCE, OTHER THAN EMP BENE	\$163
2680	PRINTING/REPRODUCTION SERVICES	\$154,847
2820	OTHER PURCHASED SERVICES	\$62,999
2830	OFFICE MOVING-PUR SERV	\$140
2831	STORAGE-PUR SERV	\$3,310
3110	OTHER SUPPLIES & MATERIALS	\$3,201
3115	DATA PROCESSING SUPPLIES	\$360
3116	NONCAP IT - PURCHASED PC SW	\$546
3120	BOOKS/PERIODICALS/SUBSCRIPTION	\$11,551

**Colorado Department of State
FY 2010-11 Budget Cycle
FY 2008-09 Object Code Detail**

(1) Administration; Operating Expenses

3121	OFFICE SUPPLIES	\$18,154
3123	POSTAGE	\$270,472
3128	NONCAPITALIZED EQUIPMENT	\$228
3132	NONCAP OFFICE FURN/OFFICE SYST	\$32,218
4140	DUES AND MEMBERSHIPS	\$11,504
4150	INTEREST EXPENSE	\$32
4170	MISCELLANEOUS FEES AND FINES	\$178
4180	OFFICIAL FUNCTIONS	\$6,310
4181	CUSTOMER WORKSHOPS	\$154
4220	REGISTRATION FEES	\$27,896
Total Expenditures Denoted in Object Codes		\$715,163
Transfers		\$0
Roll Forwards		\$0
Total Expenditures for Line Item		\$715,163

Total Appropriation for Line Item FY 08-09	\$825,243
Supplemental - SB 09-201 - vacant FTE Reduction	(\$3,800)
Total Spending Authority for Line Item	\$821,443

Amount Under/(Over) Expended	\$106,280
<i>Explanation of Reversion / Overexpenditure: actual expenditures were less than projected and the department also cut back spending in liue of the current budget constratints.</i>	

Approved Adjustments to FY 2009-10 Appropriation	Total Funds
VEC Reduction due to FTE reduction of 4.0	(\$3,800)
	\$0
	\$0
Joint Budget Committee Action for _____	\$0
Total Change from FY 2008-09 to FY 2009-10	(\$3,800)
FY 2009-10 Appropriation	\$821,443

**Colorado Department of State
Administration
FY 2008-09 Object Code Detail
Schedule 3**

(1) Administration

	FY 2007-08		FY 2008-09		FY 2009-10		FY 2009-10		FY 2010-11	
	Actuals	FTE	Actuals	FTE	Appropriated	FTE	Estimate	FTE	Request	FTE
SB 07-239, HB 08-1375, SB 09-259 Prior Year Appropriation (Long Bill)										
Total Funds	\$8,840,052	81.0	\$9,476,223	90.5	\$9,016,708	85.5	\$9,016,708	85.5	\$9,214,256	90.1
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$8,699,165	81.0	\$9,476,223	90.5	\$9,016,708	85.5	\$9,016,708	85.5	\$9,214,256	90.1
Cash Funds Exempt / Reappropriated Funds	\$140,887		\$0		\$0	0.0	\$0	0.0	\$0	0.0
Federal Funds	\$0		\$0		\$0		\$0		\$0	
HB 08-1300, SB 09-201 (DPA Supplemental Bill)										
Total Funds	(\$879,256)		(\$519,527)	(4.0)	\$0	0.0	\$0	0.0	\$0	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	(\$879,256)		(\$519,527)	(4.0)	\$0		\$0		\$0	
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	
HB 07-1350, SB 07-083, HB 08-1274 (Long Bill Add-ons)										
Total Funds	\$202,124	2.5	\$0	0.0	\$0	0.0	\$0	0.0	\$0	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$202,124	2.5	\$0	0.0	\$0		\$0		\$0	
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	
SB 09-087 - Special District Elections (Special Bills)										
Total Funds	\$0	0.0	\$0	0.0	\$7,005	0.0	\$7,005	0.0	\$0	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$0	0.0	\$0	0.0	\$7,005	0.0	\$7,005		\$0	
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	
HB 09-1248 (Business Modification)										
Total Funds	\$0	0.0	\$0	0.0	(\$17,343)	0.0	(\$17,343)	0.0	(\$17,760)	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$0	0.0	\$0	0.0	(\$17,343)	0.0	(\$17,343)		(\$17,760)	
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	
HB 09-1326 (Citizen Initiated Petition Process)										
Total Funds	\$0	0.0	\$0	0.0	\$0	0.0	\$0	0.0	\$2,000	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$0	0.0	\$0	0.0	\$0	0.0	\$0		\$2,000	

**Colorado Department of State
 Administration
 FY 2008-09 Object Code Detail
 Schedule 3**

(1) Administration

	FY 2007-08		FY 2008-09		FY 2009-10		FY 2009-10		FY 2010-11	
	Actuals	FTE	Actuals	FTE	Appropriated	FTE	Estimate	FTE	Request	FTE
Cash Funds Exempt /	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

Colorado Department of State
Administration
FY 2008-09 Object Code Detail
Schedule 3

(1) Administration

	FY 2007-08		FY 2008-09		FY 2009-10		FY 2009-10		FY 2010-11	
	Actuals	FTE	Actuals	FTE	Appropriated	FTE	Estimate	FTE	Request	FTE
HB 09-1357 (Campaign Finance)										
Total Funds	\$0	0.0	\$0	0.0	\$206,053	4.3	\$206,053	4.3	\$3,430	0.7
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$0	0.0	\$0	0.0	\$206,053	4.3	\$206,053	4.3	\$3,430	0.7
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	
Total Appropriation										
Total Funds	\$8,162,920	83.5	\$8,956,696	86.5	\$9,212,423	89.8	\$9,212,423	89.8	\$9,201,926	90.8
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$8,022,033	83.5	\$8,956,696	86.5	\$9,212,423	89.8	\$9,212,423	89.8	\$9,201,926	90.8
Cash Funds Exempt / Reappropriated Funds	\$140,887	0.0	\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	
POTS Expenditures / Allocation										
Total Funds	\$0		\$0		\$0		[887,554]		\$0	
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	[888,774]		[538,204]		\$0		[887,554]		\$0	
Cash Funds Exempt / Reappropriated Funds	[4,733]		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	
1331 Supplemental #1 (ACP additional funding)										
Total Funds	\$0		\$0	0.0	\$0		(\$19,198)	(0.25)	(\$38,485)	(0.25)
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$0		\$0		\$0		(\$19,198)	(0.25)	(\$38,485)	(0.25)
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	
1331 Supplemental #1 (ACP additional funding)										
Total Funds	\$0	0.0	\$0	0.0	\$0	0.0	\$21,031	0.25	\$21,031	0.25
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$0		\$0		\$0		\$21,031	0.25	\$21,031	0.25
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

Colorado Department of State
Administration
FY 2008-09 Object Code Detail
Schedule 3

(1) Administration

	FY 2007-08		FY 2008-09		FY 2009-10		FY 2009-10		FY 2010-11	
	Actuals	FTE	Actuals	FTE	Appropriated	FTE	Estimate	FTE	Request	FTE
Change Request - Refinance FTE from HAVA funds to DOS CF (see Reconciliation for details)										
Total Funds	\$0	0.0	\$0	0.0	\$0	0.0	\$0	0.0	\$343,434	4.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$0		\$0		\$0		\$0		\$343,434	4.0
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	
Total Spending Authority / Request										
Total Funds	\$8,162,920	83.5	\$8,956,696	86.5	\$9,212,423	89.8	\$9,214,256	90.1	\$9,527,905	95.1
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$8,022,033	83.5	\$8,956,696	86.5	\$9,212,423	89.8	\$9,214,256	90.1	\$9,527,905	95.1
Cash Funds Exempt / Reappropriated Funds	\$140,887		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	
Expenditures										
Total Funds	\$7,432,813	81.0	\$8,258,615	77.4	\$0	0.0	\$0	0.0	\$0	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$7,291,926	80.0	\$8,258,615	77.4	\$0		\$0		\$0	
Cash Funds Exempt / Reappropriated Funds	\$140,887	1.0	\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	
Under/(Over) Expenditures										
Total Funds	\$730,107	2.5	\$698,081	9.1	\$0	0.0	\$0	0.0	\$0	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$730,107	3.5	\$698,081	9.1	\$0		\$0		\$0	
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

Colorado Department of State
 FY 2010-11 Budget Cycle
 FY 2008-09 Object Code Detail

(1) Administration; Discretionary Fund

Object Code	Object Code Description	Expenditures
2512	IN-STATE PERS TRAVEL PER DIEM	82
2611	PUBLIC RELATIONS	41.66
2680	PRINTING/REPRODUCTION SERVICES	1528.42
3110	OTHER SUPPLIES & MATERIALS	132.13
3120	BOOKS/PERIODICALS/SUBSCRIPTION	100
3121	OFFICE SUPPLIES	254.66
3123	POSTAGE	8.28
4140	DUES AND MEMBERSHIPS	100
4180	OFFICIAL FUNCTIONS	2542.85
4220	REGISTRATION FEES	210
Total Expenditures Denoted in Object Codes		\$5,000
Transfers		\$0
Roll Forwards		\$0
Total Expenditures for Line Item		\$5,000

Total Spending Authority for Line Item	\$5,000
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Amount Under/(Over) Expended	\$0
<i>Explanation of Reversion / Overexpenditure:</i>	

Approved Adjustments to FY 2008-09 Appropriation	Total Funds
Removal of one-time funding	\$0
Annualization of _____	\$0
SB 09-087 - Special District Elections (Special Bills)	\$0
Joint Budget Committee Action for _____	\$0
Total Change from FY 2008-09 to FY 2009-10	\$0
FY 2009-10 Appropriation	\$5,000

Decision Item # _____	\$0
Joint Budget Committee Action for _____	\$0
Total Change from FY 2008-09 to FY 2009-10	\$5,000
FY 2009-10 Appropriation	\$5,000

Colorado Department of State
 FY 2010-11 Budget Cycle
 FY 2008-09 Object Code Detail

(1) Administration; Vehicle Lease Payment

Object Code	Object Code Description	Expenditures
2251	RENTAL/LEASE MOTOR POOL VEH	\$2,819
2252	RENTAL/MOTOR POOL MILE CHARGE	(\$105)
Total Expenditures Denoted in Object Codes		\$2,714
Transfers		\$0
Roll Forwards		\$0
Total Expenditures for Line Item		\$2,714
		\$0
Total Spending Authority for Line Item		\$2,714

Amount Under/(Over) Expended	\$0
<i>Explanation of Reversion / Overexpenditure:</i>	

Approved Adjustments to FY 2008-09 Appropriation	Total Funds
Common Policy Change	\$105
Annualization of _____	\$0
Decision Item # _____	\$0
Joint Budget Committee Action for _____	\$0
Total Change from FY 2008-09 to FY 09-10	\$105
FY 2009-10 Appropriation	\$2,819

Colorado Department of State
 FY 2010-11 Budget Cycle
 FY 2008-09 Object Code Detail

(1) Administration; Computer Room

Object Code	Object Code Description	Expenditures
2630	COMM SVCS FROM DIV OF TELECOM	\$44,341
Total Expenditures Denoted in Object Codes		\$44,341
Transfers		\$0
Roll Forwards		\$0
Total Expenditures for Line Item		\$44,341
		\$0
Total Spending Authority for Line Item		\$44,341

Amount Under/(Over) Expended	\$0
<i>Explanation of Reversion / Overexpenditure:</i>	

Approved Adjustments to FY 2008-09 Appropriation	Total Funds
Common policy changes	\$0
Annualization of _____	\$0
Decision Item # _____	\$0
Joint Budget Committee Action for _____	\$0
Total Change from FY 2008-09 to FY 2009-10	\$0
FY 2009-10 Appropriation	\$44,341

Colorado Department of State
 FY 2010-11 Budget Cycle
 FY 2008-09 Object Code Detail

(1) Administration; (A) Indirect Cost Assessment

Object Code	Object Code Description	Expenditures
EZAB	IC EX DOS TO DPA	\$99,305
Total Expenditures Denoted in Object Codes		\$99,305
Transfers		\$0
Roll Forwards		\$0
Total Expenditures for Line Item		\$99,305

Total Spending Authority for Line Item	\$224,409
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Amount Under/(Over) Expended	\$125,104
<i>Explanation of Reversion / Overexpenditure: Supplemental through DPA Common Policies reduced spending authority.</i>	

Approved Adjustments to FY 2008-09 Appropriation	Total Funds
Common policy changes	(\$134,602)
Annualization of _____	\$0
Decision Item # _____	\$0
Joint Budget Committee Action for _____	\$0
Total Change from FY 2008-09 to FY 2009-10	(\$134,602)
FY 2009-10 Appropriation	\$89,807

**Colorado Department of State
FY 2010-11 Budget Cycle
FY 2008-09 Object Code Detail**

(1) Administration; (A) Legal Services

Object Code	Object Code Description	Expenditures
1930	PURCHASED SERVICE - LITIGATION	\$64,523
2690	LEGAL SERVICES	\$234,634
Total Expenditures Denoted in Object Codes		\$299,156
Transfers		\$0
Roll Forwards		\$0
Total Expenditures for Line Item		\$299,156

Total Spending Authority for Line Item	\$534,536
Supplemental SB 09-201 Line transfer to I&R	(\$145,000)
Revised Spending Authority for line	\$389,536

Amount Under/(Over) Expended	\$90,380
<i>Explanation of Reversion / Overexpenditure: Expenditures came in less than originally projected. This line fluctuates every fiscal year as the department is unable to adequately project cases brought against the department.</i>	

Approved Adjustments to FY 2008-09 Appropriation	Total Funds
Common policy changes	\$2,019
Annualization of _____	\$0
Decision Item # _____	\$0
Joint Budget Committee Action for _____	\$0
Total Change from FY 2008-09 to FY 2009-10	\$2,019
FY 2009-10 Appropriation	\$536,555

**Colorado Department of State
 FY 2010-11 Budget Cycle
 FY 2008-09 Object Code Detail**

(1) Administration; (A) Administrative Law Judge

Object Code	Object Code Description	Expenditures
1920	PERSONAL SVCS - PROFESSIONAL	\$79,216
Total Expenditures Denoted in Object Codes		\$79,216
Transfers		\$0
Roll Forwards		\$0
Total Expenditures for Line Item		\$79,216

Total Spending Authority for Line Item	\$86,417
	\$0
Amount Under/(Over) Expended	\$7,201

Explanation of Reversion / Overexpenditure:

Approved Adjustments to FY 2008-09 Appropriation	Total Funds
Common policy changes	(\$36,128)
Annualization of _____	\$0
Decision Item # _____	\$0
Joint Budget Committee Action for _____	\$0
Total Change from FY 2008-09 to FY 2009-10	(\$36,128)
FY 2009-10 Appropriation	\$50,289

**Colorado Department of State
 FY 2010-11 Budget Cycle
 FY 2008-09 Object Code Detail**

(1) Administration; Leased Space

Object Code	Object Code Description	Expenditures
2255	RENTAL OF BUILDINGS	\$629,680
Total Expenditures Denoted in Object Codes		\$629,680
Transfers		\$0
Roll Forwards		\$0
Total Expenditures for Line Item		\$629,680
Total Spending Authority for Line Item		\$709,669

Amount Under/(Over) Expended	\$79,989
<i>Explanation of Reversion / Overexpenditure:</i>	

Approved Adjustments to FY 2008-09 Appropriation	Total Funds
Reduction in line item due to over funding for VEC	(\$69,922)
Annualization of _____	\$0
	\$0
Joint Budget Committee Action for _____	\$0
Total Change from FY 2008-09 to FY 2009-10	(\$69,922)
FY 2009-10 Appropriation	\$639,747

**Colorado Department of State
 FY 2010-11 Budget Cycle
 FY 2008-09 Object Code Detail**

(1) Administration; MNT

Object Code	Object Code Description	Expenditures
2632	MNT PAYMENTS TO DPA	\$569,609
Total Expenditures Denoted in Object Codes		\$569,609
Transfers		\$0
Roll Forwards		\$0
Total Expenditures for Line Item		\$569,609

Total Spending Authority for Line Item	\$569,609
Amount Under/(Over) Expended	\$0
<i>Explanation of Reversion / Overexpenditure:</i>	

Approved Adjustments to FY 2008-09 Appropriation	Total Funds
Common Policy Adjustments	\$0
Annualization of _____	\$0
Decision Item # _____	\$0
Joint Budget Committee Action for _____	\$0
Total Change from FY 2008-09 to FY 2009-10	\$0
FY 2009-10 Appropriation	\$569,609

**Colorado Department of State
 FY 2010-11 Budget Cycle
 FY 2008-09 Object Code Detail**

(1) Administration; Risk Management

Object Code	Object Code Description	Expenditures
2660	INSURANCE, OTHER THAN EMP BENE	\$23,303
Total Expenditures Denoted in Object Codes		\$23,303
Transfers		\$0
Roll Forwards		\$0
Total Expenditures for Line Item		\$23,303
Total Spending Authority for Line Item		\$23,303

Amount Under/(Over) Expended	\$0
<i>Explanation of Reversion / Overexpenditure:</i>	

Approved Adjustments to FY 2007-08 Appropriation	Total Funds
Common Policy Changes	\$1,243
Annualization of _____	\$0
Decision Item # _____	\$0
Joint Budget Committee Action for _____	\$0
Total Change from FY 2007-08 to FY 2008-09	\$1,243
FY 2008-09 Appropriation	\$24,546

**Colorado Department of State
FY 2010-11 Budget Cycle
FY 2008-09 Object Code Detail**

(1) Administration: Address Confidentiality Program

Position Code	Position Type	FTE	Expenditures
H6G3XX	GENERAL PROFESSIONAL III	1.0	\$52,558
Total Full and Part-time Employee Expenditures		1.0	\$52,558
PERA Contributions			\$5,309
Amortization Equalization Payments			\$835
SB 06-235 Supplemental Amortization Equalization Pmts			\$390
Medicare			\$758
POTS Expenditures (excluding Salary Survey and Performance-			\$6,611
Total Temporary, Contract, and Other Expenditures		1.0	\$66,462
Operating Expenditures by Object code			
2220	BLDG MAINTENANCE/REPAIR SERVICES		\$13
2255	RENTAL OF BUILDINGS		\$1,688
2510	IN-STATE TRAVEL		\$10
2511	IN-STATE COMMON CARRIER FARES		\$100
2512	IN-STATE PERS TRAVEL PER DIEM		\$42
2513	IN-STATE PERS VEHICLE REIMBSMT		\$435
2630	COMM SVCS FROM DIV OF TELECOM		\$7
2631	COMM SVCS FROM OUTSIDE SOURCES		\$3
2680	PRINTING/REPRODUCTION SERVICES		\$643
2820	OTHER PURCHASED SERVICES		\$2,205
3120	BOOKS/PERIODICALS/SUBSCRIPTIONS		\$20
3121	OFFICE SUPPLIES		\$285
3123	POSTAGE		\$6,022
4140	DUES AND MEMBERSHIPS		\$50
4220	REGISTRATION FEES		\$230
Total Expenditures Denoted in Object Codes			\$78,215

Transfers	\$0
Roll Forwards	\$0
Total Expenditures for Line Item	\$78,215

Total Appropriation for Line Item FY 08-09	\$75,337
Supplemental - SB 09-201 - Increase to funding	\$2,878

**Colorado Department of State
 FY 2010-11 Budget Cycle
 FY 2008-09 Object Code Detail**

Total Spending Authority for Line Item	\$78,215
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<i>Explanation of Reversion / Overexpenditure:</i>
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Approved Adjustments to FY 2008-09 Appropriation	FTE	Total Funds
Supplemental SB 09-201 - increase in spending authority		\$2,878
Joint Budget Committee Action for _____		\$0
Total Change from FY 2008-09 to FY 2009-10	0.0	\$2,878

FY 2009-10 Appropriation	1.0	\$78,215
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Colorado Department of State
Special Purpose
FY 2010-11 Budget Cycle
Schedule 3

(1) Special Purpose

SB09-259; SB09-201; HB08-1375 (previous year Long Bills)

Help America Vote Act

	FY02007-08		FY2008-09		FY 2009-10		FY 2009-10		FY 2010-11	
	Actuals	FTE	Actuals	FTE	Appropriated	FTE	Estimate	FTE	Request	FTE
Total Funds	\$9,405,515	9.5	\$6,637,556	9.5	\$2,456,286	10.0	\$3,519,768	11.0	\$2,912,003	6.0
Cash Funds			\$6,637,556		\$2,456,286	10.0	\$3,519,768	11.0	\$2,912,003	6.0
Cash Funds Exempt / Reappropriated Funds	\$9,305,515	9.5	\$0	9.5			\$0			
Federal Funds	\$100,000		\$0				\$0			
Total Expenditures	\$9,405,516		\$6,637,556				\$3,519,768			
Total Appropriation	\$3,899,443	9.5	\$6,976,940	7.5	\$2,456,286	10.0	\$2,456,286	10.0	\$2,912,003	6.0
Additional Federal Funds	\$0		\$1,695,344		\$1,474,213		\$1,474,213			
Continuous Appropriation	\$5,506,073		\$2,034,728		\$1,474,213		\$410,731			
Under/(Over) Expenditures	\$0		\$0		\$0		\$0			

Local Election Reimbursement

Total Funds	\$914		\$2,042,250		\$1,729,923		\$1,729,923		\$1,725,699	
Cash Funds	\$914		\$2,042,250		\$1,729,923		\$1,729,923		\$1,725,699	
Total Expenditures	\$914		\$2,042,250				\$0			
Total Appropriation	\$1,729,923		\$2,179,923		\$1,729,923		\$1,729,923		\$1,729,923	
Under/(Over) Expenditures	\$1,729,009		\$137,673				\$1,729,923			

Initiative & Referendum

Total Funds	\$50,000		\$301,007		\$50,000		\$50,000		\$200,000	
Cash Funds	\$50,000		\$301,007		\$50,000		\$50,000		\$200,000	
Total Expenditures	\$50,000		\$301,007				\$50,000			
Total Appropriation	\$50,000		\$345,000		\$50,000		\$50,000		\$200,000	
Under/(Over) Expenditures	\$0		\$43,993				\$0			

Total Special Purpose (Expenditures, Appropriation & Request)

Total Expenditures	\$9,456,429	9.5	\$8,980,813	9.5	\$4,236,209	10.0	\$5,299,691	11.0	\$4,837,702	6.0
Total Appropriations										
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$50,914		\$8,980,813		\$4,236,209	10.0	\$5,299,691	11.0	\$4,837,702	6.0
Cash Funds Exempt / Reappropriated Funds	\$9,305,515	9.5	\$0		\$0		\$0		\$0	
Federal Funds	\$100,000		\$1,695,344		\$0		\$0		\$0	

**Colorado Department of State
FY 2010-11 Budget Cycle
FY 2008-09 Object Code Detail**

(2) Special Purpose; Initiative & Referendum

Object Code	Object Code Description	Expenditures
1910	PERSONAL SVCS - TEMPORARY SVCS	\$297,030
2260	RENTAL OF IT EQUIP - PC'S	\$2,325
2510	IN-STATE TRAVEL	\$594
2512	IN-STATE PERS TRAVEL PER DIEM	\$248
2513	IN-STATE PERS VEHICLE REIMBSMT	\$811
Total Expenditures Denoted in Object Codes		\$301,007
Transfers		\$0
Roll Forwards		\$0
Total Expenditures for Line Item		\$301,007
Total Spending Authority for Line Item		\$200,000
Supplemental - SB 09-201 transfer from legal services		\$145,000
Total Revised Spending Authority		\$345,000

Amount Under/(Over) Expended	\$43,993
<i>Explanation of Reversion / Overexpenditure: Expenditures for temps came in less than projected.</i>	

Approved Adjustments to FY 2008-09 Appropriation	Total Funds
Adjust for odd year election	(\$150,000)
Annualization FY 2008-09 supplemental	(\$145,000)
Decision Item # _____	\$0
Joint Budget Committee Action for _____	\$0
Total Change from FY 2008-09 to FY 2009-10	(\$295,000)
FY 2009-10 Appropriation	\$50,000

**Colorado Department of State
FY 2010-11 Budget Cycle
FY 2008-09 Object Code Detail**

(2) Special Purpose; Local Election Reimbursement

Object Code	Object Code Description	Expenditures
5520	DISTRIBUTIONS-COUNTIES	\$2,042,250
Total Expenditures Denoted in Object Codes		\$2,042,250
Transfers		\$0
Roll Forwards		\$0
Total Expenditures for Line Item		\$2,042,250
Total Spending Authority for Line Item		\$2,179,923
Amount Under/(Over) Expended		\$137,673
<i>Explanation of Reversion / Overexpenditure: Odd year election.</i>		
Approved Adjustments to FY 2008-09 Appropriation		Total Funds
Special Bill Legislation HB 08-1401 Voter Info Cards		(\$450,000)
Decision Item # _____		\$0
Joint Budget Committee Action for _____		\$0
Total Change from FY 2008-09 to FY 2009-10		(\$450,000)
FY 2009-10 Appropriation		\$1,729,923

**Colorado Department of State
Help America Vote Act Program
FY 2010-11 Budget Cycle
Schedule 3**

Special Purpose - Help America Vote Act (HAVA)

	FY 2007-08		FY 2008-09		FY 2009-10		FY 2009-10		FY 2010-11	
	Actuals	FTE	Actuals	FTE	Appropriated	FTE	Estimate	FTE	Request	FTE
	Prior Year Appropriation (Long Bill)									
Total Funds	\$9,405,515	9.5	\$6,637,556	9.5	\$2,456,286	10.0	\$3,519,768	11.0	\$2,912,003	6.0
Cash Funds	\$0	0.0	\$6,637,556	9.5	\$2,456,286	10.0	\$3,519,768	11.0	\$2,912,003	6.0
Cash Funds Exempt / Reappropriated Funds	\$9,305,515	9.5	\$0		\$0		\$0			
Federal Funds	\$100,000		\$0		\$0		\$0			
Total Expenditures			\$6,637,556		\$2,456,286		\$3,519,768			
Total Appropriation	\$3,899,443	9.5	\$6,976,940	7.5	\$2,456,286	10.0	\$2,456,286	10.0	\$2,912,003	6.0
Additional Federal Funds	\$0		\$1,695,344		\$1,474,213		\$1,474,213			
Continuous Appropriation	\$5,506,072		\$2,034,728		\$1,474,213		\$410,731			
Under/(Over) Expenditures	\$0		\$0		\$0		\$0			

Colorado Department of State
FY 2010-11 Budget Cycle
FY 2008-09 Position and Object Code Detail

Special Purpose - Help America Vote Act

Position Code	Position Type	FTE	Expenditures
G3A4XX	Admin Asst III	0.13	\$4,587
H8E3XX	Budget/Policy Analyst III	0.10	\$10,546
H8E4XX	Budget/Policy Analyst IV	0.40	\$37,079
H6G2TX	General Professional II	0.46	\$24,096
H6G3TX	General Professional III	2.52	\$145,852
H6G4XX	General Professional IV	1.42	\$158,407
H216XX	IT Professional IV	1.00	\$83,640
H4M2TX	Technician II	0.98	\$45,288
H4M3XX	Technician III	2.00	\$98,261
B1A3XX	Acct III (Agency Indirect)	1.00	\$73,452
Total Full and Part-time Employee Expenditures		10.0	\$681,207
PERA Contributions			\$89,081
Medicare			\$10,332
Temporary Employees			\$40,397
Sick and Annual Leave Payouts			\$921
Contract Personal Services			\$4,564,146
Total Temporary, Contract, and Other Expenditures			\$4,704,878
POTS Expenditures (excluding Salary Survey and Performance-based Pay already included above)			\$52,693
Total Expenditures for Line Item		10.0	\$5,438,778
Total Spending Authority for Line Item		10.0	\$5,438,778
Amount Under/(Over) Expended		(0.0)	\$0

Colorado Department of State
FY 2010-11 Budget Cycle
FY 2008-09 Position and Object Code Detail

Special Purpose - Help America Vote Act - Operating

Object Code	Object Code Description	Expenditures
2232	IT SOFTWARE MNTC/UPGRADE SVCS	\$18,192
2252	RENTAL/MOTOR POOL	\$590
2253	RENTAL OF EQUIPMENT	\$52,025
2255	RENTAL OF BUILDINGS	\$17,078
2267	RENTAL OF IT SW - SERVER	\$4,597
2510	IN-STATE TRAVEL	\$6,733
2512	IN-STATE PERS TRAVEL PER DIEM	\$728
2513	IN-STATE PERS VEHICLE REIMBSMT	\$2,465
2515	STATE-OWNED VEHICLE CHARGE	\$1,234
2520	IN-STATE TRAVEL/NON-EMPLOYEE	\$1,121
2522	IN-STATE TRAVEL/NON-EMPLOYEE PER DIEM	\$43
2523	IN-STATE TRAVEL/NON-EMPLOYEE VEH REIMB	\$4,172
2630	COMM SVCS FROM DIV OF TELECOM	\$2,634
2631	COMM SVCS FROM OUTSIDE SOURCES	\$1,131
2641	OTHER ADP BILLINGS-PURCH SERV	\$8,393
2680	PRINTING/REPRODUCTION SERVICES	\$722
2820	OTHER PURCHASED SERVICES	\$35,150
2830	OFFICE FURNITURE - PURCHASED SERVICES	\$140
3110	OTHER SUPPLIES & MATERIALS	\$433
3120	BOOKS/PERIODICALS/SUBSCRIPTION	\$614
3121	OFFICE SUPPLIES	\$1,037
3123	POSTAGE	\$430
3132	NONCAPITALIZED FURNITURE	\$4,070
3141	NONCAPITALIZED IT - SERVERS	\$2,318
3142	NONCAPITALIZED IT - NETWORK	\$6,427
3146	NONCAP IT-PURCHASED SERVER SW	\$39,592
3147	NONCAP IT - PURCHASED NETWORK SW	\$22,510
4140	DUES AND MEMBERSHIPS	\$15
4170	MISCELLANEOUS FEES	\$1,318
4180	OFFICIAL FUNCTIONS	\$4,524
4181	CUSTOMER WORKSHOPS (HAVA TRAINING)	\$1,705
4220	REGISTRATION FEES	\$184
5120	GRANTS-COUNTIES	\$247,788
6212	IT SERVERS - DIRECT PURCHASE	\$137,876
6215	IT NETWORK - DIRECT PURCHASE	\$92,175
6216	IT SERVER SW - DIRECT PURCHASE	\$126,484
6511	CAP PERSONAL SVC-IT/HARDWARE	\$35,280
6512	CAP PERSONAL SVC-IT/SOFTWARE	\$253,134
EBVA	INDIRECT COST RECOVERIES TO GF	\$61,984

EZAB	SWIC TO DPA	\$1,732
Total Expenditures Denoted in Object Codes		\$1,198,778
Total Expenditures for Line Item		\$1,198,778
Total Spending Authority for Line Item		\$1,198,778
Amount Under/(Over) Expended		\$0

Colorado Department of State
Information Systems Division
FY 2010-11 Budget Cycle
Schedule 3

(1) Information Technology Services; (A) Information Technology

	FY 2007-08		FY 2008-09		FY 2009-10		FY 2009-10		FY 2010-11	
	Actuals	FTE	Actuals	FTE	Appropriated	FTE	Estimate	FTE	Request	FTE
SB 07-239, HB 08-1375, SB 09-259 (Long Bill)										
Total Funds	\$4,719,097	29.0	\$7,268,471	32.1	\$4,962,293	31.1	\$4,962,293	31.1	\$5,210,617	31.1
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$4,719,097	29.0	\$7,268,471	32.1	\$4,962,293	31.1	\$4,962,293	31.1	\$5,210,617	31.1
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	
SB 07-239, HB 08-1375, SB 09-259 (Long Bill Add-ons)										
Total Funds	\$0	0.0	\$0	0.0	\$0	0.0	\$0	0.0	\$0	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$0	0.0	\$0	0.0	\$0		\$0		\$0	0.0
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	
SB 07-259 Campaign Finance										
Total Funds	\$86,679	1.0	\$0	0.0	\$0	0.0	\$0	0.0	(\$61,844)	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$86,679	1.0	\$0		\$0		\$0		(\$61,844)	
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	
HB 08-1109 Charitable Solicitations										
Total Funds	\$0	0.0	\$28,000	0.0	\$0	0.0	\$0	0.0	\$0	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$0		\$28,000		\$0		\$0		\$0	
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

Colorado Department of State
Information Systems Division
FY 2010-11 Budget Cycle
Schedule 3

(1) Information Technology Services; (A) Information Technology	FY 2007-08		FY 2008-09		FY 2009-10		FY 2009-10		FY 2010-11	
	Actuals	FTE	Actuals	FTE	Appropriated	FTE	Estimate	FTE	Request	FTE
	SB 09-201 (Agency Supplemental Bill)									
Total Funds	\$0	0.0	(\$342,830)	(1.0)	\$0	0.0	\$0	0.0	\$0	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$0		(\$342,830)	(1.0)	\$0		\$0		\$0	
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	
HB 09-1015 Elections Improvements to SCORE										
Total Funds	\$0	0.0	\$0	0.0	\$23,625	0.0	\$23,625	0.0	(\$23,625)	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$0	0.0	\$0	0.0	\$23,625		\$23,625		(\$23,625)	
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	
HB 09-1160 Voter info via Secure Website										
Total Funds	\$0	0.0	\$0	0.0	\$120,299	0.0	\$120,299	0.0	(\$120,299)	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$0	0.0	\$0		\$120,299		\$120,299		(\$120,299)	
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	
HB 09-1326 Citizen Initiated Petition Process										
Total Funds	\$0	0.0	\$0	0.0	\$104,400	0.0	\$104,400	0.0	(\$99,400)	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$0	0.0	\$0		\$104,400		\$104,400		(\$99,400)	
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

Colorado Department of State
Information Systems Division
FY 2010-11 Budget Cycle
Schedule 3

(1) Information Technology Services; (A) Information Technology

	FY 2007-08		FY 2008-09		FY 2009-10		FY 2009-10		FY 2010-11	
	Actuals	FTE	Actuals	FTE	Appropriated	FTE	Estimate	FTE	Request	FTE
Total Appropriation										
Total Funds	\$4,805,776	29.0	\$6,953,641	31.1	\$5,210,617	31.1	\$5,210,617	31.1	\$4,905,449	31.1
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$4,805,776	29.0	\$6,953,641	31.1	\$5,210,617	31.1	\$5,210,617	31.1	\$4,905,449	31.1
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	
POTS Expenditures / Allocation										
Total Funds	\$0		\$0		\$0		\$0		\$0	
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$0		[132,705]		\$0		\$0		\$0	
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

Colorado Department of State
Information Systems Division
FY 2010-11 Budget Cycle
Schedule 3

(1) Information Technology Services; (A) Information Technology

	FY 2007-08		FY 2008-09		FY 2009-10		FY 2009-10		FY 2010-11	
	Actuals	FTE	Actuals	FTE	Appropriated	FTE	Estimate	FTE	Request	FTE
Roll-Forward										
Total Funds	\$476,878		\$0		[\$820,000]		[\$820,000]		[\$820,000]	
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$476,878		\$0		[\$820,000]		[\$820,000]		[\$820,000]	
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	
Decision Item - CISA/Accounting System Replacement Adjustmen										
Total Funds	\$0	0.0	\$0	0.0	\$0	\$0	\$0	0.0	(\$135,244)	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$0		\$0		\$0		\$0		(\$135,244)	
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	
Change Request - Refinance HAVA position in DOS CF										
Total Funds	\$0	0.0	\$0	0.0	\$0	0.0	\$0	0.0	\$99,557	1.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$0		\$0		\$0		\$0		\$99,557	1.0
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	
Total Spending Authority / Request										
Total Funds	\$5,282,654	29.0	\$6,953,641	31.1	\$5,210,617	31.1	\$5,210,617	31.1	\$4,869,762	32.1
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$5,282,654	29.0	\$6,953,641	31.1	\$5,210,617	31.1	\$5,210,617	31.1	\$4,869,762	32.1
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

Colorado Department of State
Information Systems Division
FY 2010-11 Budget Cycle
Schedule 3

	FY 2007-08		FY 2008-09		FY 2009-10		FY 2009-10		FY 2010-11	
	Actuals	FTE	Actuals	FTE	Appropriated	FTE	Estimate	FTE	Request	FTE
	(1) Information Technology Services; (A) Information Technology									
Expenditures										
Total Funds	\$4,624,144	24.2	\$4,859,553	25.1	\$0	0.0	\$0	0.0	\$0	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$4,624,144	24.2	\$4,859,553	25.1	\$0	0.0	\$0	0.0	\$0	
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	
Under/(Over) Expenditures										
Total Funds	\$658,509	4.8	\$2,094,087	6.0	\$0	0.0	\$0	0.0	\$0	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$658,509	4.8	\$2,094,087	6.0	\$0		\$0		\$0	
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

**Colorado Department of State
FY 2010-11 Budget Cycle
FY 2008-09 Position and Object Code Detail**

(3) Information Technology Services; (A) Information Technology; Personal Services

Position Code	Position Type	FTE	Expenditures
G2A2TX	Computer Operator I	0.17	\$9,645
G2A3XX	Computer Operator II	1.83	\$72,730
H2I3XX	IT Professional I	1.00	\$57,259
H2I4XX	IT Professional II	5.00	\$315,185
H2I5XX	IT Professional III	6.48	\$493,092
H2I6XX	IT Professional IV	3.29	\$292,441
H2I7XX	IT Professional V	2.00	\$202,450
H2I8XX	IT Professional VI	1.00	\$112,449
H2I1IX	IT Technician I	0.28	\$14,006
H2I2TX	IT Technician II	3.10	\$153,437
H6G8XX	Management	1.00	\$144,876
Total Full and Part-time Employee Expenditures		25.1	\$1,867,570
PERA Contributions			\$182,357
Medicare			\$26,553
Temporary Employees			\$16,473
Sick and Annual Leave Payouts			\$2,128
Contract Services (due to vacancy savings)			\$0
Contract Services (budgeted - not due to vacancy savings)			\$1,563,685
Unemployment Insurance			\$0
Other Expenditures - Notary			
Total Temporary, Contract, and Other Expenditures			\$1,791,195
POTS Expenditures (excluding Salary Survey and Performance-based Pay already included above)			\$0
Roll Forwards			
Total Expenditures for Line Item		25.1	\$3,658,766
Total Spending Authority for Line Item		32.1	\$5,177,393
HB 08-1109 Charitable Solicitations			\$28,000
SB 09-201 eliminate long term vacancy		(1.0)	(\$66,880)
SB 09-201 temporarily reduce appropriation			(\$275,000)
FY 08-09 revised spending authority		31.1	\$4,863,513

Amount Under/(Over) Expended	6.0	\$1,204,747
<i>Explanation of Reversion / Overexpenditure: The Department had difficulties filling some higher level positions which resulted in vacancy savings. In addition to delays on two mahor projects which included the Accounting System Replacement and the Campaign Finance System (legislation SB 07-259). The Department did receive a rollforward of \$705K of the amount remaining.</i>		

Approved Adjustments to FY 2008-09 Appropriation	FTE	Total Funds
Base Reduction 1%		(\$58,574)
Salary Survey Allocation (100%)		\$65,876
Performance-based Pay Allocation (80%)		\$26,676
Legislation - HB 08-1109 Charitbale Solicitations		\$0
Supplemental - <u>SB 09-201</u>		\$0
Annualization of _____	0.0	\$0
Legislation - SB 07-259 Campaign Finance		(\$1,410,000)
Legislation - HB 08-1109 Charitbale Solicitations		(\$28,000)
Decision Item # 2 CISA Contractual Services		(\$265,156)
Decision Item # 3 Accounting System Replacement		(\$305,000)
Joint Budget Committee Action - vacancy saving contribution given back		\$275,000
Joint Budget Committee Action for <u>long term vacancy</u>		\$0
Total Change from FY 2008-09 to FY 2009-10	0.0	(\$1,699,178)

FY 2009-10 Appropriation	32.1	\$3,478,215
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Colorado Department of State
FY 2010-11 Budget Cycle
FY 2008-09 Position and Object Code Detail

(3) Information Technology Services; (A) Information Technology; Operating Expenses

Object Code	Object Code Description	Expenditures
2150	OTHER CLEANING SERVICES	\$0
2210	OTHER MAINTENANCE/REPAIR SVCS	\$3,962
2220	BLDG MAINTENANCE/REPAIR SVCS	\$1,563
2230	EQUIP MAINTENANCE/REPAIR SVCS	\$41,009
2232	IT SOFTWARE MNTC/UPGRADE SVCS	\$0
2252	RENTAL/MOTOR POOL	\$48
2510	IN-STATE TRAVEL	\$1,277
2512	IN-STATE PERS TRAVEL PER DIEM	\$21
2513	IN-STATE PERS VEHICLE REIMBSMT	\$869
2530	OUT-OF-STATE TRAVEL	\$686
2531	OS COMMON CARRIER FARES	\$545
2532	OS PERSONAL TRAVEL PER DIEM	\$18
2533	OS PERS VEHICLE REIMBURSEMENT	\$48
2610	ADVERTISING	\$1,400
2630	COMM SVCS FROM DIV OF TELECOM	\$45,629
2631	COMM SVCS FROM OUTSIDE SOURCES	\$29,346
2680	PRINTING/REPRODUCTION SERVICES	\$1,527
2810	FREIGHT	\$0
2820	OTHER PURCHASED SERVICES	\$1,922
2830	OFFICE FURNITURE - PURCHASED SERVICES	\$70
2831	STORAGE-PUR SERV	\$1,583
3110	OTHER SUPPLIES & MATERIALS	\$429
3115	DATA PROCESSING SUPPLIES	\$26,761
3116	NONCAP IT - PURCHASED PC SW	\$28,475
3120	BOOKS/PERIODICALS/SUBSCRIPTION	\$8,672
3121	OFFICE SUPPLIES	\$9,628
3123	POSTAGE	\$242
3126	REPAIR & MAINTENANCE SUPPLIES	\$915
3128	NONCAPITALIZED EQUIPMENT	\$188
3132	NONCAPITALIZED FURNITURE	\$2,663
3140	NONCAPITALIZED IT - PC'S	\$945
3141	NONCAPITALIZED IT - SERVERS	\$16,888
3142	NONCAPITALIZED IT - NETWORK	\$10,805
3143	NONCAPITALIZED IT - OTHER	\$27,795
3146	NONCAP IT-PURCHASED SERVER SW	\$2,857
3147	NONCAP IT - PURCHASED NETWORK SW	\$412
3940	ELECTRICITY	\$42,253
4140	DUES AND MEMBERSHIPS	\$1,500
4180	OFFICIAL FUNCTIONS	\$0
4220	REGISTRATION FEES	\$12,974

Total Expenditures Denoted in Object Codes	\$325,923
Transfers	\$0
Roll Forwards	\$0
Total Expenditures for Line Item	\$325,923

Total Spending Authority for Line Item	\$766,480
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Amount Under/(Over) Expended	\$440,557
<i>Explanation of Reversion / Overexpenditure:</i>	
<i>The department watched expenditures due to the current economy. In addition a portion of this was due to delaying the implementation of the Accounting System until FY 09-10.</i>	

Approved Adjustments to FY 2008-09 Appropriation	Total Funds
Decision Item # 2 CISA - Annualized Decision Item	(\$177,170)
Decision Item # 3 Accounting System Replacement - Annualized	(\$115,000)
Total Change from FY 2008-09 to FY 2009-10	(\$292,170)

FY 2009-10 Appropriation	\$474,310
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**Colorado Department of State
FY 2010-11 Budget Cycle
FY 2008-09 Position and Object Code Detail**

(3) Information Technology Services; (A) HW/SW Maintenance

Object Code	Object Code Description	Expenditures
1920	PERSONAL SVCS - PROFESSIONAL	\$0
2230	EQUIP MAINTENANCE/REPAIR SVCS	\$22,610
2231	IT HARDWARE MAINT/REPAIR SVCS	\$146,078
2232	IT SOFTWARE MNTC/UPGRADE SVCS	\$684,231
3140	NONCAPITALIZED IT - PC'S	\$0
3146	NONCAP IT-PURCHASED SERVER SW	\$0
Total Expenditures Denoted in Object Codes		\$852,919
Transfers		\$0
Roll Forwards		\$0
Total Expenditures for Line Item		\$852,919

Total Spending Authority for Line Item	\$878,230
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Amount Under/(Over) Expended	\$25,311
<i>Explanation of Reversion / Overexpenditure:</i>	

Approved Adjustments to FY 2008-09 Appropriation	Total Funds
Removal of one-time funding	\$0
Annualization of _____	\$0
Decision Item # _____	\$0
Joint Budget Committee Action for _____	\$0
Total Change from FY 2008-09 to FY 2009-10	\$0

FY 2009-10 Appropriation	\$878,230
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Colorado Department of State
FY 2010-11 Budget Cycle
FY 2008-09 Position and Object Code Detail

(3) Information Technology Services; (A) Asset Mgmt

Object Code	Object Code Description	Expenditures
3140	NONCAPITALIZED IT - PC'S	\$0
3141	NONCAPITALIZED IT - SERVERS	\$0
6212	IT SERVERS - DIRECT PURCHASE	\$21,945
6213	IT PC SW - DIRECT PURCHASE	\$0
6214	IT OTHER - DIRECT PURCHASE	\$0
6215	IT NETWORK - DIRECT PURCHASE	\$0
6216	IT SERVER SW - DIRECT PURCHASE	\$0
Total Expenditures Denoted in Object Codes		\$21,945
Transfers		\$0
Roll Forwards		\$0
Total Expenditures for Line Item		\$21,945

Total Spending Authority for Line Item	\$445,418
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Amount Under/(Over) Expended	\$423,473
<i>Explanation of Reversion / Overexpenditure:</i>	
<i>The Equipment replacement was less than originally anticipated. The IT equipment within the department is still relatively new due to the replacement during the zinc whiskers incident. The Department anticipates replacing the equipment soon according to the replacement schedule.</i>	

Approved Adjustments to FY 2008-09 Appropriation	Total Funds
Removal of one-time funding	\$0
Annualization of _____	\$0
Decision Item # _____	\$0
Joint Budget Committee Action for _____	\$0
Total Change from FY 2007-08 to FY 2008-09	\$0

FY 2009-10 Appropriation	\$445,418
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Colorado Department of State
Statewide Disaster Recovery
FY 2010-11 Budget Cycle
Schedule 3

(3) Information Technology Svcs; (B) Statewide Disaster Recovery

	FY 2007-08		FY 2008-09		FY 2009-10		FY 2009-10		FY 2010-11	
	Actuals	FTE	Actuals	FTE	Appropriated	FTE	Estimate	FTE	Request	FTE
SB 07-239, HB 08-1375, SB 09-259 Prior Year Appropriation (Long Bill)										
Total Funds	\$2,223,772	3.0	\$2,223,376	3.0	\$2,270,785	2.0	\$2,270,785	2.0	\$2,326,513	2.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$2,223,772	3.0	\$2,223,376	3.0	\$2,270,785	2.0	\$2,270,785	2.0	\$2,326,513	2.0
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	
SB 09-201 Agency Supplemental Bill										
Total Funds	\$0	0.0	(\$66,182)	(1.0)	\$0	0.0	\$0	0.0	\$0	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$0		(\$66,182)	(1.0)	\$0		\$0		\$0	
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	
Total Appropriation										
Total Funds	\$2,223,772	3.0	\$2,157,194	2.0	\$2,270,785	2.0	\$2,270,785	2.0	\$2,326,513	2.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$2,223,772	3.0	\$2,157,194	2.0	\$2,270,785	2.0	\$2,270,785	2.0	\$2,326,513	2.0
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	
POTS Expenditures / Allocation										
Total Funds	\$0		[\$14,543]		\$0		[\$14,543]		\$0	
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$0		[\$14,543]		\$0		[\$14,543]		\$0	
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

Total Spending Authority / Request

Total Funds	\$2,223,772	3.0	\$2,157,194	2.0	\$2,270,785	2.0	\$2,270,785	2.0	\$2,326,513	2.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$2,223,772	3.0	\$2,157,194	2.0	\$2,270,785	2.0	\$2,270,785	2.0	\$2,326,513	2.0
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

Expenditures

Total Funds	\$1,996,823	3.0	\$2,069,286	3.0	\$0	0.0	\$0	0.0	\$0	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$1,996,823	3.0	\$2,069,286	3.0	\$0		\$0		\$0	
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

Under/(Over) Expenditures

Total Funds	\$226,949	0.0	\$87,908	(1.0)	\$0	0.0	\$0	0.0	\$0	0.0
General Fund	\$0		\$0		\$0		\$0		\$0	
General Fund Exempt	\$0		\$0		\$0		\$0		\$0	
Cash Funds	\$226,949		\$87,908	(1.0)	\$0		\$0		\$0	
Cash Funds Exempt / Reappropriated Funds	\$0		\$0		\$0		\$0		\$0	
Federal Funds	\$0		\$0		\$0		\$0		\$0	

Colorado Department of State
FY 2010-11 Budget Cycle
FY 2008-09 Position and Object Code Detail

(3) Information Technology Services; (B) Statewide Disaster Recovery Center; Personal Svcs

Position Code	Position Type	FTE	Expenditures
H2I6XX	IT Professional IV	1.00	\$83,496
G3A3XX	Administrative Assistant II	1.00	\$16,012
Total Full and Part-time Employee Expenditures		2.0	\$99,508
PERA Contributions			\$9,272
Medicare			\$1,325
State Temporary Employees			
Sick and Annual Leave Payouts			
Contract Services (due to vacancy savings)			
Contract Services (budgeted - not due to vacancy savings)			
Unemployment Insurance			
Other Expenditures			
Total Temporary, Contract, and Other Expenditures		0.0	\$10,596
POTS Expenditures (excluding Salary Survey and Performance-based Pay already included above)			[\$14,391]
Roll Forwards			\$0
Total Expenditures for Line Item		2.0	\$110,104

Total Spending Authority for Line Item	3.0	\$180,376
Supplemental SB 09-201 longtime vacancy reduction	(1.0)	(65,232)
Revised FY 08-09 Spending Authority	2.0	115,144

Amount Under/(Over) Expended		\$5,040
<i>Explanation of Reversion / Overexpenditure:</i>		

Approved Adjustments to FY 2008-09 Appropriation	FTE	Total Funds
Removal of all POTS transfers and Roll-forwards		\$0
Salary Survey Allocation (100%)		\$4,349
Performance-based Pay Allocation (80%)		\$894
Annualization of _____		\$0
Decision Item # _____		\$0
Supplemental - SB 09-201- longtime vacant position reduction	(1.0)	(\$65,232)
Joint Budget Committee Action for _____		
Total Change from FY 2008-09 to FY 2009-10	(1.0)	(\$59,989)

FY 2009-10 Appropriation	2.0	\$120,387
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Colorado Department of State
FY 2010-11 Budget Cycle
FY 2008-09 Position and Object Code Detail

(3) Information Technology Services; (B) Statewide Disaster Recovery Center; Operating Expenses

Object Code	Object Code Description	Expenditures
2232	IT SOFTWARE MNTC/UPGRADE SVCS	5,556
2255	RENTAL OF BUILDINGS	70,508
2510	IN-STATE TRAVEL	496
2513	IN-STATE PERS VEHICLE REIMBSMT	95
2631	COMM SVCS FROM OUTSIDE SOURCES	90,606
3115	DATA PROCESSING SUPPLIES	1,284
3121	OFFICE SUPPLIES	1,199
3143	NONCAPITALIZED IT - OTHER	23,312
4220	REGISTRATION FEES	745
Total Expenditures Denoted in Object Codes		\$193,800
Transfers		\$0
Roll Forwards		\$0
Total Expenditures for Line Item		\$193,800

Total Spending Authority for Line Item	\$247,000
Supplemental - SB 09-201 eliminate FTE expense	(\$950)
FY 08-09 Revised Spending Authority	\$246,050

Amount Under/(Over) Expended	\$53,200
<i>Explanation of Reversion / Overexpenditure:</i>	

Approved Adjustments to FY 2008-09 Appropriation	Total Funds
Removal of one-time funding	\$0
Annualization of _____	\$0
Decision Item # _____	\$0
Supplemental SB 09-201 eliminate vacant FTE expense	(\$950)
Joint Budget Committee Action for _____	\$0
Total Change from FY 2008-09 to FY 2009-10	(\$950)

FY 2009-10 Appropriation	\$246,050
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Colorado Department of State
FY 2010-11 Budget Cycle
FY 2008-09 Position and Object Code Detail

(3) Information Technology Svcs; (B) Statewide Disaster Recover Cntr; HW/SW Mntc

Object Code	Object Code Description	Expenditures
2231	IT HARDARE MAINT/REPAIR SVCS	45,870
2232	IT SOFTWARE MNTC/UGRADE SVCS	\$666
Total Expenditures Denoted in Object Codes		\$46,536
Transfers		\$0
Roll Forwards		\$0
Total Expenditures for Line Item		\$46,536

Total Spending Authority for Line Item	\$47,000
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Amount Under/(Over) Expended	\$464
<i>Explanation of Reversion / Overexpenditure:</i>	

Approved Adjustments to FY 2008-09 Appropriation	Total Funds
Removal of one-time funding	\$0
Annualization of _____	\$0
Decision Item # _____	\$0
Joint Budget Committee Action for _____	\$0
Total Change from FY 2008-09 to FY 2009-10	\$0

FY 2009-10 Appropriation	\$47,000
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**Colorado Department of State
 FY 2010-11 Budget Cycle
 FY 2008-09 Position and Object Code Detail**

(3) Information Technology Svcs; (B) Statewide Disaster Recovery; Leased Space

Object Code	Object Code Description	Expenditures
2255	RENTAL OF BUILDINGS	1,718,845
Total Expenditures Denoted in Object Codes		\$1,718,845
Transfers		\$0
Roll Forwards		\$0
Total Expenditures for Line Item		\$1,718,845

Total Spending Authority for Line Item	\$1,749,000
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Amount Under/(Over) Expended	\$30,155
<i>Explanation of Reversion / Overexpenditure:</i>	

Approved Adjustments to FY 2008-09 Appropriation	Total Funds
Via West Contractual Agreement	\$108,348
Annualization of _____	\$0
Decision Item # _____	\$0
Joint Budget Committee Action for _____	\$0
Total Change from FY 2008-09 to FY 2009-10	\$108,348

FY 2009-10 Appropriation	\$1,857,348
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Colorado Department of State
FY 2010-11 Budget Cycle
Schedule 4

FY 2007-08
Actuals

FY 2008-09
Actuals

FY 2009-10
Appropriated

FY 2009-10
Estimate

FY 2010-11
Request

LB Group 1 - Administration, Information Technology, Statewide Disaster Recovery

Total Expenditures / Appropriation / Request											
Total Funds	\$13,786,030	101.5	\$15,187,454	104.5	\$16,695,896	122.9	\$16,695,896	122.9	\$16,722,180	128.6	
General Fund	\$0		\$0		\$0		\$0		\$0		
General Fund Exempt	\$0		\$0		\$0		\$0		\$0		
Cash Funds	\$13,786,030	101.5	\$15,187,454	104.5	\$16,695,896	122.9	\$16,695,896	122.9	\$16,722,180	128.6	
24-21-104 C.R.S	\$0		\$0		\$0		\$0		\$0		
24-21-214 C.R.S	\$0		\$0		\$0		\$0		\$0		
12-55-102.5 C.R.S	\$0		\$0		\$0		\$0		\$0		

LB Group 2 - Special Purpose

Total Expenditures / Appropriation / Request											
Total Funds	\$9,456,429	9.0	\$8,980,813	0.0	\$4,236,209	10.0	\$4,236,209	10.0	\$4,837,702	6.0	
Cash Funds	\$0		\$0		\$0		\$0		\$0		
24-21-104 C.R.S	\$50,914		\$2,343,257		\$1,779,923		\$1,779,923		\$1,925,699		
1-1-104 C.R.S.	\$0		\$6,637,556	9.5	\$2,456,286	10.0	\$2,456,286	10.0	\$2,912,003	6.0	
Cash Funds Exempt / Reappropriated Funds	\$9,305,515	9.5	\$0		\$0		\$0		\$0		
1-1-104 C.R.S	\$0		\$0		\$0		\$0		\$0		
Federal Funds	\$100,000		\$0		\$0		\$0		\$0		
Fund Name and Number	\$0		\$0		\$0		\$0		\$0		
Fund Name and Number	\$0		\$0		\$0		\$0		\$0		

Department Total

Total Expenditures / Appropriation / Request											
Total Funds	\$23,242,459	110.5	\$24,168,267	111.0	\$20,932,105	132.9	\$20,932,105	132.9	\$21,559,882	134.6	
Cash Funds	\$13,836,944	101.5	\$15,187,454	101.5	\$20,932,105	132.9	\$20,932,105	132.9	\$21,559,882	134.6	
Cash Funds Exempt / Reappropriated Funds	\$9,305,515	9.0	\$0	9.5	\$0		\$0		\$0		
Federal Funds	\$100,000		\$0		\$0		\$0		\$0		

Colorado Department of State
FY 2010-11 Budget Request
Schedule 5: Line Item to Statute

(1) **Administration**

Line Item Name	Line Item Description	Statutory Citation
Personal Services	Payment of ongoing salaries for management and other services of the department	24-50-101 et seq C.R.S. (2009)
Health, Life and Dental Insurance	State's contribution to health, life, and dental benefits for employees within the department	24-50-601 C.R.S. (2009)
Short Term Disability	State contribution for employee short term illness	24-50-603 C.R.S. (2009)
SB 04-257 Amortization Equalization Disbursement	Supplemental Payment to PERA	23-21-508 C.R.S. (2009)
SB 06-235 Supplemental Amortization Equalization Disbursement	Supplemental Payment to PERA	24-51-411 C.R.S. (2009)
Workers' Compensation	Payment of insurance to cover employee projected and current losses	24-10-1510 C.R.S. (2009)
Operating Expenses	Consumable supplies and materials used for general day-to-day operations	24-21-101 C.R.S. (2009)
Legal Services for 7,118 hours	Purchase of Legal Services from the Department of Law	24-31-101; 24-31-108(1) C.R.S. (2009)
Administrative Law Judge Services	Payment for Administrative Law Judge Services	24-30-1002 C.R.S. (2009)
Purchase of Services from Computer Center	Payments for automated data processing services from GGCC	24-30-1606 C.R.S. (2009)
Multi-use Network Payments	Payments for DPA's Multiuse Network allocation	24-30-908 C.R.S. (2009)
Payment to Risk Management and Property Funds	Insurance coverage for property and liability	24-30-1510 C.R.S. (2009)
Vehicle Lease Payments	Payment for lease or replacement of state-owned and operated vehicles	24-30-1104 (2) (IV) (k) C.R.S. (2009)
Leased Space	Use and acquisition of space pursuant to a rental agreement	24-30-1303 C.R.S. (2009)
Indirect Cost Assessment	Recoveries for state departments supporting the roles of the Department of State	24-82-101 C.R.S. (2009)
Discretionary Fund	Amounts allowed for elected officials according to statute	24-9-105 C.R.S. (2009)
Address Confidentiality Program	Establishes a substitute address for a victim of domestic violence, sexual offense or stalking	24-21-202 C.R.S. (2009)

(2) **Special Purpose**

Line Item Name	Line Item Description	Statutory Citation
Help America Vote Act Program	Funding for a statewide voter registration system and implementation of other requirements of the federal act	1-1-104(19.5) (a) (V), and (19.5) (a) (VI) C.R.S. (2009)
Federal Elections Assistance Fund	Special fund for appropriations of federal or state matching funds for the Help America Vote Act.	1-1.5-106 C.R.S. (2009)
Local Election Reimbursement	Reimbursements to counties for a state ballot issue or state ballot question in an election (even or odd) year	1.5.505.5 C.R.S. (2009)
Initiative and Referendum	Funding to review petitions and determine sufficiency of signatures for placement on the ballot	1-40-101 C.R.S. (2008)

(3) **Information Technology Services**

(A) Information Technology

Line Item Name	Line Item Description	Statutory Citation
Personal Services	Payment of ongoing salaries for management and other services of the department	24-50-101 et seq C.R.S. (2009)
Operating Expenses	Consumable supplies and materials used for general day-to-day operations	24-21-101 C.R.S. (2009)
Hardware/Software Maintenance	Payments for hardware and software maintenance	24-21-101 C.R.S. (2009)
Asset Management	Payments for computer and systems replacement	24-21-101 C.R.S. (2009)

(B) Statewide Disaster Recovery Center

Line Item Name	Line Item Description	Statutory Citation
Personal Services	Payment of ongoing salaries for management and other services of the department	24-50-101 et seq C.R.S. (2009)
Operating Expenses	Consumable supplies and materials used for general day-to-day operations	24-21-101 C.R.S. (2009)
Hardware/Software Maintenance	Payments for hardware and software maintenance	24-21-101 C.R.S. (2009)
Leased Space	Use and acquisition of space pursuant to a rental agreement	24-30-201 C.R.S. & 24-21-101 C.R.S. (2009)

Colorado Department of State
FY 2010-11 Budget Request
Schedule 6: Special Bills Summary

Bill Number	Short Bill Title	Line Items	FTE	Total Funds	General Fund	General Fund Exempt	Cash Funds	Cash Funds Exempt / Reappropriated Funds	Federal Funds
FY 2009-10									
SB 09-087	Special Districts Elections	(1) Administration Personal Services	0.0	\$7,005			\$7,005		
		Total SB 09-087	0.0	\$7,005	\$0	\$0	\$7,005	\$0	\$0
SB 09-201	Supplemental Appropriation	(1) Administration Personal Services Operating Expenses Legal Services Address Confidentiality Prog Total (2) Special Purpose Local Election Reimbursement (3A) Information Technology Services Personal Services Operating Expenses Total (3B) Statewide Disaster Recovery Center Personal Services Operating Expenses Total	(4.0) Total (4.0) Total (1.0) Total (1.0)	(\$373,605) (\$3,800) (\$145,000) \$2,878 (\$519,527) \$145,000 (\$341,880) (\$950) (\$342,830) (\$65,232) (\$950) (\$66,182)			(\$373,605) \$2,878 (\$519,527) \$145,000 (\$341,880) (\$65,232) (\$66,182)		
		Total SB 09-201	(6.0)	(\$783,539)	\$0	\$0	(\$783,539)	\$0	\$0
HB 09-1015	Elections Improvements to SCORE	(3A) Information Technology Services Personal Services (Contract Programming)	0.0	\$23,625			\$23,625		
		Total HB 09-1015	0.0	\$23,625	\$0	\$0	\$23,625	\$0	\$0
HB 09-1160	Voter Information via Secure Website	(3A) Information Technology Services Personal Services (Contract Programming)	0.0	\$120,299			\$120,299		
		Total HB 09-1160	0.0	\$120,299	\$0	\$0	\$120,299	\$0	\$0
HB 09-1248	Law Modifications - Business	(1) Administration Operating Expenses		\$17,343			\$17,343		
		Total HB 09-1248	0.0	\$17,343	\$0	\$0	\$17,343	\$0	\$0
HB 09-1326	Citizen-initiated Petition Process	(3A) Information Technology Services Personal Services (Contract Programming)	0.0	\$104,440			\$104,440		
		Total HB 09-1326	0.0	\$104,440	\$0	\$0	\$104,440	\$0	\$0
HB 09-1357	Campaign Finance Centralization in the Department of State	(1) Administration Personal Services Operating Expenses	4.3	\$179,387 \$26,666			\$179,387 \$26,666		
		Total HB 09-1357	4.3	\$206,053	\$0	\$0	\$206,053	\$0	\$0
FY 2009-10 Department Total			(1.7)	(\$304,774)	\$0	\$0	(\$304,774)	\$0	\$0

Colorado Department of State
 FY 2010-11 Budget Request
 Schedule 6: Special Bills Summary

Bill Number	Short Bill Title	Line Items	FTE	Total Funds	General Fund	General Fund Exempt	Cash Funds	Cash Funds Exempt / Reappropriated Funds	Federal Funds
FY 2008-09									
HB 08-1109	Charitable Solicitations increase in authority	(3A) Information Technology Services							
		Personal Services (Contract Programming)	0.0	\$28,000			\$28,000		
		Total HB 08-1109	0.0	\$28,000	\$0	\$0	\$28,000	\$0	\$0
HB 08-1401	Voter Information Cards and Local Election Reimbursement	(2) Special Purpose							
		Local Election Reimbursement		\$450,000			\$450,000		
		Total HB 08-1401	0.0	\$450,000	\$0	\$0	\$450,000	\$0	\$0
FY 2008-09 Department Total			0.0	\$478,000	\$0	\$0	\$478,000	\$0	\$0

Colorado Department of State
FY 2010-11 Budget Request
Schedule 6: Special Bills Summary

Bill Number	Short Bill Title	Line Items	FTE	Total Funds	General Fund	General Fund Exempt	Cash Funds	Cash Funds Exempt / Reappropriated Funds	Federal Funds
FY 2007-08									
HB 08-1274	Address Confidentiality Program	(1) Administration							
		Personal Services	0.0	\$10,000			\$10,000		
		Total HB 08-1274	0.0	\$10,000	\$0	\$0	\$10,000	\$0	\$0
HB 07-1350	Address Confidentiality Program	(1) Administration							
		Personal Services	1.5	\$70,121			\$70,121		
		Operating Expenses		\$15,668			\$15,668		
		Leased Space		\$24,000			\$24,000		
Total HB 07-1350	1.5	\$109,789	\$0	\$0	\$109,789	\$0	\$0		
SB 07-083	Uniform Election Code	(1) Administration							
		Personal Services	1.0	\$65,344			\$65,344		
		Operating Expenses		\$5,129			\$5,129		
		Legal Services		\$11,862			\$11,862		
Total SB 07-083	1.0	\$82,335	\$0	\$0	\$82,335	\$0	\$0		
SB 07-259	Campaign Finance Rewrite	(3A) Information Technology Services							
		Personal Services	1.0	\$81,844			\$81,844		
		Operating Expenses		\$4,835			\$4,835		
Total SB 07-259	1.0	\$86,679	\$0	\$0	\$86,679	\$0	\$0		
FY 2007-08 Department Total			3.5	288,803	\$0	\$0	288,803	0.0	0.0

COLORADO DEPARTMENT OF STATE
SCHEDULE 7 - Summary of Supplemental Bills

Bill	Bill Name	Division/Long Bill Group/Long Bill Line Item	FTE	Total Funds	General Fund	Cash Funds	Cash Exempt	Federal Funds
FY 08-09								
SB 09-201	Supplemental Adjustments	(1) ADMINISTRATION Personal Services Operating Legal Services Address Confidentiality Program (2) Special Purpose Initiative and Referendum (3) a. Information Technology Personal Services Operating b. Disaster Recovery Personal Services Operating	(4.0)	(\$373,605) (\$3,800) (\$145,000) \$2,878		(373,605) (3,800) (145,000) 2,878		
	SB09-201 Total			\$145,000		145,000		
			(1.0)	(\$341,880) (\$950)		(341,880) (950)		
			(1.0)	(\$65,232) (\$950)		(65,232) (950)		
FY08-09 Department Total			0.0	(\$783,539)	0	(783,539)	0	0
FY07-08								
	Address Confidentiality Program	(1) Administration Division Personal Services Operating Leased Space	(0.5)	(\$21,800) (\$4,709) (\$18,280)		(\$21,800) (\$4,709) (\$18,280)		
	Total		(0.5)	(\$44,789)	\$0	(\$44,789)	\$0	\$0
HB08-1300	Supplemental Appropriation to Department of Personnel and Administration	(1) ADMINISTRATION Workers' Compensation Administrative Law Judge Services Purchase of Services from Computer Center Multiuse Network Payments Payment to Risk Management and Property Funds Vehicle Lease Payments		(\$641) (\$61,163) \$30,607 (\$1,185,243) (\$17,069) \$227 (\$1,233,282)		(641) (61,163) 30,607 (1,185,243) (17,069) 227 (1,233,282)		0
	HB08-1300 Total				-	(1,233,282)	-	0
HB08-1375	Supplemental Department of State	(1) ADMINISTRATION Legal Services (2) SPECIAL PURPOSE Federal Elections Assistance Fund		\$309,586 \$89,229 \$398,815		309,586 89,229 398,815		0
FY07-08 Department Total			(0.5)	(879,256)		(879,256)		

Colorado Department of State
FY 2010-11 Budget Cycle
SCHEDULE 8 - COMMON POLICY

Fiscal Year	Total Funds	General Fund	Cash Funds	Cash Funds Exempt	Reappropriated Funds
Long Bill Group #1: Administration					
FY 2010-11 (Request for November 1, 2009)					
Common Policy Item: Health, Life, Dental	\$676,089	\$0	\$676,089	\$0	\$0
Change Request #1 - Refinance HAVA expenses to DOS CF	\$28,265	\$0	\$28,265	\$0	\$0
Common Policy Item: Short Term Disability	\$9,146	\$0	\$9,146	\$0	\$0
Change Request #1 - Refinance HAVA expenses to DOS CF	\$534	\$0	\$534	\$0	\$0
Common Policy Item: Amortiation Equalization Disbursement	\$124,504	\$0	\$124,504	\$0	\$0
Change Request #1 - Refinance HAVA expenses to DOS CF	\$4,889	\$0	\$4,889	\$0	\$0
Common Policy Item: Supplemental Amortization Equalization Disbursement	\$77,815	\$0	\$77,815	\$0	\$0
Change Request #1 - Refinance HAVA expenses to DOS CF	\$2,716	\$0	\$2,716	\$0	\$0
Total Request	\$923,958	\$0	\$923,958	\$0	\$0
Total Appropriated	\$0		\$0		
November 1, 2009 - Request	\$923,958	\$0	\$923,958	\$0	\$0
FY 2009-10 (Estimate)					
Common Policy Item: Health, Life, Dental	\$676,089	\$0	\$676,089	\$0	\$0
Common Policy Item: Short Term Disability	\$9,146	\$0	\$9,146	\$0	\$0
Common Policy Item: Amortiation Equalization Disbursement	\$124,504	\$0	\$124,504	\$0	\$0
Common Policy Item: Supplemental Amortization Equalization Disbursement	\$77,815	\$0	\$77,815	\$0	\$0
Common Policy Item: Supplemental Performance Based Pay	\$0	\$0	\$0	\$0	\$0
Common Policy Item: Salary Survey and Senior Executive Service	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$887,554	\$0	\$887,554	\$0	\$0
Total Appropriated	\$887,554		\$887,554		
(Under)/Over Expenditures	\$0	\$0	\$0	\$0	\$0
FY 2008-09					
Common Policy Item: Health, Life, Dental	\$566,848	\$0	\$566,848	\$0	\$0
Common Policy Item: Short Term Disability	\$9,485	\$0	\$9,485	\$0	\$0
Common Policy Item: Amortiation Equalization Disbursement	\$116,741	\$0	\$116,741	\$0	\$0

**Colorado Department of State
FY 2010-11 Budget Cycle
SCHEDULE 8 - COMMON POLICY**

Fiscal Year	Total Funds	General Fund	Cash Funds	Cash Funds Exempt	Reappropriated Funds
Common Policy Item: Supplemental Amortization Equalization Disbursement	\$54,722	\$0	\$54,722	\$0	\$0
Common Policy Item: Supplemental Performance Based Pay	\$97,114	\$0	\$97,114	\$0	\$0
Common Policy Item: Salary Survey and Senior Executive Service	\$266,908	\$0	\$266,908	\$0	\$0
Total Expenditures	\$1,111,818	\$0	\$1,111,818	\$0	\$0
Total Appropriated	\$1,111,818		\$1,111,818		
(Under)/Over Expenditures	\$0	\$0	\$0	\$0	\$0
FY 2007-08					
Common Policy Item: Health, Life, Dental	\$456,590	\$0	\$452,864	\$3,726	\$0
Common Policy Item: Short Term Disability	\$7,416	\$0	\$7,328	\$87	\$0
Common Policy Item: Amortiation Equalization Disbursement	\$67,217	\$0	\$66,468	\$750	\$0
Common Policy Item: Supplemental Amortization Equalization Disbursement	\$14,098	\$0	\$13,928	\$170	\$0
Common Policy Item: Supplemental Performance Based Pay	\$98,697	\$0	\$98,697	\$0	\$0
Common Policy Item: Salary Survey and Senior Executive Service	\$249,489	\$0	\$249,489	\$0	\$0
Total Expenditures	\$893,507	\$0	\$888,774	\$4,733	\$0
Total Appropriated	\$908,449		\$903,716	\$4,733	
(Under)/Over Expenditures	(\$14,942)	\$0	(\$14,942)	(\$0)	\$0

Schedule 9A: Cash Funds Reports
 Department of State
 FY 2010-11 Budget Request
 Fund 200 - Department of State Cash Fund
 24-21-104, C.R.S. (2009)

Available Liquid Cash Fund Balance	Actual	Actual	Estimated	Requested	Projected
	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12
Cash in Beginning Fund Balance ¹	\$3,273,840	\$4,504,714	\$2,333,809	\$2,384,040	\$1,636,499
Actual / anticipated accounts receivable collections	\$0	\$0	\$0	\$0	\$0
Actual / anticipated fees collections	\$14,903,899	\$17,009,919	\$17,009,919	\$17,370,994	\$0
Actual / anticipated cash transferred to augment the GF	\$0	(\$2,175,000)	\$0	\$0	\$0
Actual / anticipated other noncash assets converted to cash ²	\$0	\$0	\$0	\$0	\$0
Actual / Anticipated Cash Inflow During Fiscal Year	\$14,903,899	\$14,834,919	\$17,009,919	\$17,370,994	\$0
Actual / appropriated / projected cash expenditures	\$13,673,025	\$17,005,824	\$16,959,688	\$18,118,535	\$0
Actual / anticipated cash used to pay short-term liabilities	\$0	\$0	\$0	\$0	\$0
Actual / anticipated nonappropriated debit service payments	\$0	\$0	\$0	\$0	\$0
Actual / anticipated nonappropriated loan issuances	\$0	\$0	\$0	\$0	\$0
Actual / anticipated other uses of cash ³	\$0	\$0	\$0	\$0	\$0
Actual / Appropriated Cash Outflow During Fiscal Year	\$13,673,025	\$17,005,824	\$16,959,688	\$18,118,535	\$0
Available Liquid Fund Balance Prior to New Requests	\$4,504,714	\$2,333,809	\$2,384,040	\$1,636,499	\$1,636,499
Decision Item #1 - "Sample A"	N/A	N/A	N/A	\$0	\$0
Decision Item #2 - "Sample B"	N/A	N/A	N/A	\$0	\$0
Change Requests Using Liquid Assets	N/A	N/A	N/A	\$0	\$0
Actual / Anticipated Liquid Fund Balance	\$4,504,714	\$2,333,809	\$2,384,040	\$1,636,499	\$1,636,499

1 - Include only cash - exclude all other assets such as, receivables, investments, prepaids, capital assets, accumulated depreciation, and all short-term and long-term liabilities

2 - Includes sales of capital assets, sales of investments, collections of loans, etc.

3 - Includes nonappropriated purchases of capital assets and investments, new prepaid expense recorded, etc.

Fee Levels (if applicable)	Actual	Actual	Estimated	Request	Projected
	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12
1. Fee Name					
2. Fee Name					
3. Fee Name					

Schedule 9A: Cash Funds Reports
 Department of State
 FY 2010-11 Budget Request
 Fund 200 - Department of State Cash Fund
 24-21-104, C.R.S. (2009)

Cash Fund Reserve Balance ¹	Actual	Actual	Estimated	Request	Projected
	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$4,504,714	\$2,333,809	\$2,384,040	\$1,636,499	\$0
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$2,256,049	\$2,805,961	\$2,798,349	\$2,989,558	\$0
Excess Uncommitted Fee Reserve Balance	\$2,248,665	(\$472,152)	(\$414,309)	(\$1,353,059)	\$0
Assessment of Potential for Compliance (check all that apply)	<input checked="" type="checkbox"/> Already in Compliance <input type="checkbox"/> Statute Change ² <input type="checkbox"/> Planned Fee Reduction ² <input type="checkbox"/> Planned One-time Expenditure(s) ¹ <input type="checkbox"/> Planned Ongoing Expenditure(s) ² <input type="checkbox"/> Waiver ³				

1. This section is not required for funds outlined in 24-75-402 (5), C.R.S. (2008)
2. If plan is needed to meet compliance deadline, attach Form 9.B.
3. If pursuing a waiver, attach Form 9.C.

Cash Fund Narrative Information	
Purpose/Background of Fund	The Secretary of State determines and charges fee amounts for filing each body corporate and politic document, for filing each facsimile signature, each official certificate, administering each oath, and for all transcripts or copies of papers and records (24-21-104(1)(a), C.R.S.)
Fee Sources	Business Entity filings, Bingo/Raffle Fees and Fines, Charitable Solicitations, Campaign Finance Reporting
Non-Fee Sources	Fines
Long Bill Groups Supported by Fund	Administration, Special Purpose, Information Technology Services and Disaster Recovery
Non-appropriated Fund Obligations	None
Statutory or Other Restriction on Use of Fund	24-21-104, C.R.S.
Revenue Drivers	Number of filings, both paper and electronic and Fines collected
Expenditure Drivers	New legislation, Personal Services, Operating, Legal Services, Leased Space and Local Election Reimbursement
Explanation of any Long-term Liability Funding Requirements	None

Fund Expenditures Line Item Detail	Actual	Actual	Estimated	Request	Projected
	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12
Administration, Special Purpose, Information Technology and Disaster Recovery					
Personal Services	\$7,809,090	\$9,075,529	\$9,432,691	\$0	\$0
Workers Compensation	\$3,988	\$5,751	\$6,368		
Operating Expenses	\$1,133,723	\$1,217,105	\$1,541,803		
Legal Services	\$340,188	\$298,966	\$536,555		
Administrative Law Judge Services	\$78,367	\$79,216	\$50,289		
GGCC	\$29,677	\$41,121	\$44,341		

Schedule 9A: Cash Funds Reports

Department of State

FY 2010-11 Budget Request

Fund 200 - Department of State Cash Fund

24-21-104, C.R.S. (2009)

MNT	\$523,477	\$528,241	\$569,609		
Risk Management	\$15,892	\$21,611	\$24,546		
Vehicle Lease Payments	\$2,580	\$2,517	\$2,819		
Leased Space	\$2,279,665	\$2,323,167	\$2,497,095		
Indirect Cost Recovery	\$110,913	\$97,573	\$89,807		
Discretionary Fund	\$4,753	\$4,636	\$5,000		
Hardware Software Maintenance	\$540,884	\$899,055	\$925,230		
Asset Management	\$427,009	\$68,081	\$445,418		
Initiative and Referendum	\$50,000	\$301,007	\$50,000		
Local Election Reimbursement	\$914	\$2,042,250	\$1,729,923		
Roll Forward Monies	\$321,905				
TOTAL	\$13,673,025	\$17,005,824	\$17,951,494	\$0	\$0

Schedule 9A: Cash Funds Reports
 Department of State
 FY 2010-11 Budget Request
 Fund 20N - Notary Administration Cash Fund
 12-55-102.5, C.R.S. (2009)

Available Liquid Cash Fund Balance	Actual	Actual	Estimated	Requested	Projected
	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12
Cash in Beginning Fund Balance ¹	\$756,382	\$629,569	\$32,284	\$174,661	\$142,377
Actual / anticipated accounts receivable collections	\$0	\$0	\$0	\$0	\$0
Actual / anticipated fees collections	\$343,171	\$384,004	\$635,914	\$461,253	\$358,876
Actual / anticipated cash transferred in	\$0	(\$575,000)	\$0	\$0	\$0
Actual / anticipated other noncash assets converted to cash ²	\$0	\$0	\$0	\$0	\$0
Actual / Anticipated Cash Inflow During Fiscal Year	\$343,171	(\$190,996)	\$635,914	\$461,253	\$358,876
Actual / appropriated / projected cash expenditures	\$470,793	\$406,289	\$493,537	\$493,537	\$493,537
Actual / anticipated cash used to pay short-term liabilities	\$0	\$0	\$0	\$0	\$0
Actual / anticipated nonappropriated debit service payments	\$0	\$0	\$0	\$0	\$0
Actual / anticipated nonappropriated loan issuances	\$0	\$0	\$0	\$0	\$0
Actual / anticipated other uses of cash ³	\$0	\$0	\$0	\$0	\$0
Actual / Appropriated Cash Outflow During Fiscal Year	\$470,793	\$406,289	\$493,537	\$493,537	\$493,537
Available Liquid Fund Balance Prior to New Requests	\$628,760	\$32,284	\$174,661	\$142,377	\$7,716
Decision Item #1 - "Sample A"	\$0	\$0	\$0	\$0	\$0
Decision Item #2 - "Sample B"	\$0	\$0	\$0	\$0	\$0
Change Requests Using Liquid Assets	\$0	\$0	\$0	\$0	\$0
Actual / Anticipated Liquid Fund Balance	\$628,760	\$32,284	\$174,661	\$142,377	\$7,716

1 - Include only cash - exclude all other assets such as, receivables, investments, prepaids, capital assets, accumulated depreciation, and all short-term and long-term liabilities

2 - Includes sales of capital assets, sales of investments, collections of loans, etc.

3 - Includes nonappropriated purchases of capital assets and investments, new prepaid expense recorded, etc.

Fee Levels (if applicable)	Actual	Actual	Estimated	Request	Projected
	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12
1. Fee Name					
2. Fee Name					
3. Fee Name					

Schedule 9A: Cash Funds Reports
 Department of State
 FY 2010-11 Budget Request
 Fund 20N - Notary Administration Cash Fund
 12-55-102.5, C.R.S. (2009)

Cash Fund Reserve Balance ¹	Actual	Actual	Estimated	Request	Projected
	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$628,760	\$32,284	\$174,661	\$142,377	\$0
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$77,681	\$67,038	\$81,434	\$81,434	\$0
Excess Uncommitted Fee Reserve Balance	\$551,079	(\$34,754)	\$93,227	\$60,943	\$0
Assessment of Potential for Compliance (check all that apply)	<input checked="" type="checkbox"/> Already in Compliance <input type="checkbox"/> Statute Change ² <input type="checkbox"/> Planned Fee Reduction ² <input type="checkbox"/> Planned One-time Expenditure(s) ¹ <input type="checkbox"/> Planned Ongoing Expenditure(s) ² <input type="checkbox"/> Waiver ³				

1. This section is not required for funds outlined in 24-75-402 (5), C.R.S. (2008)
2. If plan is needed to meet compliance deadline, attach Form 9.B.
3. If pursuing a waiver, attach Form 9.C.

Cash Fund Narrative Information	
Purpose/Background of Fund	The "General Assembly shall make annual appropriations from the Notary Administration Cash Fund for expenditures of the Secretary of State incurred in the performance of the Secretary of State's duties under this Article (Article 55, Notaries Public)" (12-55-102.5 (2) C.R.S.
Fee Sources	Filing Fees
Non-Fee Sources	None
Long Bill Groups Supported by Fund	Administration and Information Technology
Non-appropriated Fund Obligations	None
Statutory or Other Restriction on Use of Fund	12-55-102.5, C.R.S.
Revenue Drivers	Number of filings, both paper and electronic
Expenditure Drivers	Expenditures are driven by two relatively consistent costs, personal services and operating.
Explanation of any Long-term Liability Funding Requirements	None

Fund Expenditures Line Item Detail	Actual	Actual	Estimated	Request	Projected
	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12
Administration, Information Technology and Disaster Recovery					
Personal Services	\$351,075	\$315,267	\$363,582		
Workers' Compensation	\$207	\$450	\$410		
Operating Expenses	\$16,764	\$17,783	\$33,331		
Legal Services	\$1,242	\$190	\$3,515		
Administrative Law Judge Services	\$4,071	\$0	\$3,235		
GGCC	\$1,541	\$3,220	\$1,852		
MNT	\$27,270	\$41,368	\$16,642	\$0	\$0

Schedule 9A: Cash Funds Reports
 Department of State
 FY 2010-11 Budget Request
 Fund 20N - Notary Administration Cash Fund
 12-55-102.5, C.R.S. (2009)

Risk Management	\$825	\$1,692	\$579		
Vehicle Lease Payments	\$134	\$197	\$181		
Leased Space	\$60,845	\$25,358	\$39,544		
Indirect Cost Recovery	\$5,762	\$0	\$5,455		
Discretionary Fund	\$247	\$364	\$322		
Hardware Software Maintenance	\$810	\$400	\$10,795		
Asset Management	\$0	\$0	\$14,094	\$0	\$0
TOTAL	\$470,793	\$406,289	\$493,537	\$0	\$0

Schedule 9A: Cash Funds Reports
 Department of State
 FY 2010-11 Budget Request
 Fund 21A - Address Confidentiality Program Surcharge Fund
 24-21-214, C.R.S.

Available Liquid Cash Fund Balance	Actual	Actual	Estimated	Requested	Projected
	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12
Cash in Beginning Fund Balance¹	\$0	\$14,018	\$44,892	\$62,930	\$61,910
Actual / anticipated accounts receivable collections	\$0	\$0	\$0	\$0	\$0
Actual / anticipated fees collections	\$0	\$0	\$0	\$0	\$0
Actual / anticipated cash transferred in	\$79,005	\$109,089	\$117,266	\$119,221	\$119,221
Actual / anticipated other noncash assets converted to cash ²	\$0	\$0	\$0	\$0	\$0
Actual / Anticipated Cash Inflow During Fiscal Year	\$79,005	\$109,089	\$117,266	\$119,221	\$119,221
Actual / appropriated / projected cash expenditures	\$64,987	\$78,215	\$99,228	\$120,241	\$120,241
Actual / anticipated cash used to pay short-term liabilities	\$0	\$0	\$0	\$0	\$0
Actual / anticipated nonappropriated debit service payments	\$0	\$0	\$0	\$0	\$0
Actual / anticipated nonappropriated loan issuances	\$0	\$0	\$0	\$0	\$0
Actual / anticipated other uses of cash ³	\$0	\$0	\$0	\$0	\$0
Actual / Appropriated Cash Outflow During Fiscal Year	\$64,987	\$78,215	\$99,228	\$120,241	\$120,241
Available Liquid Fund Balance Prior to New Requests	\$14,018	\$44,892	\$62,930	\$61,910	\$60,889
Decision Item #1 - "Sample A"	N/A	N/A	N/A	\$0	\$0
Decision Item #2 - "Sample B"	N/A	N/A	N/A	\$0	\$0
Change Requests Using Liquid Assets	N/A	N/A	N/A	\$0	\$0
Actual / Anticipated Liquid Fund Balance	\$14,018	\$44,892	\$62,930	\$61,910	\$60,889

1 - Include only cash - exclude all other assets such as, receivables, investments, prepaids, capital assets, accumulated depreciation, and all short-term and long-term liabilities

2 - Includes sales of capital assets, sales of investments, collections of loans, etc.

3 - Includes nonappropriated purchases of capital assets and investments, new prepaid expense recorded, etc.

Fee Levels (if applicable)	Actual	Actual	Estimated	Request	Projected
	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12
1. Fee Name					
2. Fee Name					
3. Fee Name					

Schedule 9A: Cash Funds Reports
 Department of State
 FY 2010-11 Budget Request
 Fund 21A - Address Confidentiality Program Surcharge Fund
 24-21-214, C.R.S.

Cash Fund Reserve Balance ¹	Actual	Actual	Estimated	Request	Projected
	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$14,018	\$44,892	\$62,930	\$61,910	\$60,889
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$10,723	\$12,905	\$16,373	\$19,840	\$19,840
Excess Uncommitted Fee Reserve Balance	\$0	\$0	\$0	\$0	\$0
Assessment of Potential for Compliance (check all that apply)	<input checked="" type="checkbox"/> Already in Compliance <input type="checkbox"/> Statute Change ² <input type="checkbox"/> Planned Fee Reduction ² <input type="checkbox"/> Planned One-time Expenditure(s) ¹ <input type="checkbox"/> Planned Ongoing Expenditure(s) ² <input type="checkbox"/> Waiver ³				

1. This section is not required for funds outlined in 24-75-402 (5), C.R.S. (2008)

2. If plan is needed to meet compliance deadline, attach Form 9.B.

3. If pursuing a waiver, attach Form 9.C.

Cash Fund Narrative Information	
Purpose/Background of Fund	The fund is for the purpose of paying for the costs to administer the address confidentiality program, which protects the address of victims of domestic violence, stalking and sexual offenses.
Fee Sources	None
Non-Fee Sources	Surcharges assessed by the courts to persons convicted of crimes of or related to domestic violence and stalking; donations and grants.
Long Bill Groups Supported by Fund	Address Confidentiality Program
Non-appropriated Fund Obligations	None
Statutory or Other Restriction on Use of Fund	24-21-214, C.R.C.
Revenue Drivers	Number of persons convicted of crimes of or relating to domestic violence and stalking.
Expenditure Drivers	Personal services and operating costs; number of participants in the program affect operating costs.
Explanation of any Long-term Liability Funding Requirements	None

Schedule 9A: Cash Funds Reports
 Department of State
 FY 2010-11 Budget Request
 Fund 21A - Address Confidentiality Program Surcharge Fund
 24-21-214, C.R.S.

Fund Expenditures Line Item Detail	Actual	Actual	Estimated	Request	Projected
	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12
Administration - Address Confidentiality Program					
Personal Services, Operating	\$64,987	\$78,215	\$99,228	\$120,241	\$120,241
TOTAL	\$64,987	\$78,215	\$78,215	\$120,241	\$120,241