

Colorado CONNECTIONS

Colorado Department of Public Safety
Division of Criminal Justice

DCJ Happenings—Fall 2003

By Linda Jones

Each year, the *Office for Victims Programs* at the Division of Criminal Justice administers five federal and state grant programs totaling \$10 to \$11 million dollars. This past year only one of those programs, the federal Victim Compensation program received increased funding. The VOCA Assistance, Violence Against Women Act (VAWA), and State VALE funding streams were reduced. This fall, Con-

gress will begin to set this year's budget for the U.S. Justice Department, through which the federal funds for the victim programs flow. Of concern again this year, is the need to ask Congress to raise the "cap" on the Victims of Crime Act (VOCA) fund, so that more dollars may be appropriated and passed through to the states. Needless to say, we'll be watching Congressional activity closely this fall, and hope that you will, too.

Our office is fully engaged in grant processes at this time. The *Victims Compensation and Assistance Coordinating Committee* has finished its recommendations for VOCA Assistance funding for calendar year 2004, and the recommendations are on their way to the Governor's office for final approval. The *Announcements of Fund Availability* for federal VAWA, Sexual Assault

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Colorado
Office for
Victims
Programs



Front row: Pat Glick, Linda Jones, Betsy Anderson, Rob Gallup, Karen Dechant, Laura Baker and Tony Tilger
Back row: Peggy Gordon, Diana Gutierrez, Rebecca Oakes and Heidi Pomfret

DCJ Happenings...

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Prevention Funds, and for State VALE funds were released in August, and the applications have arrived at DCJ. Grant awards for federal Victim Compensation funds are being calculated now for the 22 Judicial Districts. These awards are based on district fund balances rather than being awarded through a competitive application process.

We have recently published the annual Local VALE report and Victim Compensation report for 2002. This report provides an annual summary of Local VALE and Victim Compensation activity within each of the 22 judicial districts. Copies are available to interested parties by calling Pat Glick at (303) 239-5719 or e-mailing to Pat.Glick@cdps.state.co.us. In this issue of

Connections, you will find some highlights from each of the two reports. The Office for Victims Programs staff, Peggy Gordon and Rebecca Oakes, will also provide training and orientation for Victim Compensation and local VALE Boards and staff at the COVA conference in Keystone on Sunday, November 9, 2003.

The Standards Subcommittee of the Victims Compensation and Assistance Coordinating Committee is busy with updates and revisions to the two sets of standards that govern the administration of local Victim Compensation and VALE programs. The revisions are, in large part, the result of a victim services audit conducted by the State Auditor's Office in 2001 and 2002. We are also working closely with stakeholders on preliminary revisions. We expect that there will be a public hearing

to officially review and comment on the revisions in March 2004.

Finally, I want to announce that I will be leaving the Office for Victims Programs on November 30th, after 15 years at DCJ. Although I am sad to leave, I am very happy to announce that Nancy Feldman will be taking my place as the manager of the Office for Victims Programs. Many of you know Nancy from her years in the field of victim services, her work in the Office for Victims Programs as the Victim Rights Act specialist and the local VALE/State VALE administrator in our office, and from her current assignment as the director of the Sex Offender Management unit at DCJ. With her considerable skills and experience, I am confident this will be a smooth transition and that the Office for Victims Programs will continue to work successfully on all of our programs.

Everything You Always Wanted To Know About Federal Grant Award Monitoring and Site Visits

By Betsy Anderson

Each year, the Division of Criminal Justice (DCJ), Office for Victims Programs administers more than 200 federal VAWA and VOCA grant awards, totaling over \$7 million in program dollars. The U.S. Department of Justice requires that subgrantees maintain records to substantiate expenditures and administration of federal grant funds, and requires DCJ to regularly monitor the use of federal grant funds by subgrantee agencies to assure compliance with federal regulations. Comprehensive monitoring is in addition to our review of required quarterly and final, cumulative reports.

Our goal is to complete a comprehensive monitoring review of between

25% and 33% of our federally funded grant projects each year. Many of you who receive VAWA and VOCA grant awards are familiar with the process from having participated in focused technical assistance, monitoring, and site visits we've conducted over the past few years. Many additional agencies have received monitoring notices in recent weeks as we established our monitoring schedule for the year. Subgrantee cooperation with this process helps to assure that federal grant funds will continue to flow into Colorado to support the many valuable and important services provided by these agencies.

Additionally, we realize that your time is very valuable, and we know

that your plates are full conducting the important work of your agencies. Accordingly, we continue to streamline the monitoring process to make it as efficient and "user-friendly" as possible. Our intent is to support our subgrantees in meeting the required federal standards so that together, we can fulfill our responsibilities to our federal funding sources.

Monitoring reviews cover the financial, programmatic, and administrative aspects of grant-funded projects. Statement of Grant Award (SOGA) contracts with DCJ include the following terms regarding record-keeping and administration of grant funds:

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Federal Grant...

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1. Accounting systems and procedures that assure internal fiscal controls and proper financial management must be in place. (For specifics regarding the required standards for financial and accounting systems, refer to pages 3-2 through 3-4 in the *Administrative Guide for Federal Justice Grant Programs*. The *Administrative Guide* can be accessed on-line at the OVP website which is at <http://dcj.state.co.us/ovp/>.)
2. All expenditures must be supported by appropriate source documentation.
3. Subgrantee agencies will comply with the provisions of the current *Administrative Guide for Federal Justice Grant Programs*.
4. Subgrantee agencies will maintain data and information to provide accurate, timely, and substantiated quarterly reports.
5. Copies of all documents, correspondence, and receipts related to the grant will be kept in a separate file labeled with the project title and grant number.
6. Subgrantee agencies will comply with applicable federal laws and regulations, including those regarding non-discrimination and civil rights.
7. DCJ will be provided access for purposes of monitoring to grant files, documents, and records.
8. Signing authorities and grant personnel will appear when requested for a monitoring site visit.

The greatest portion of the monitoring process consists of a review of materials that subgrantees are required to submit in accordance with monitoring notices. Financial and programmatic/administrative checklists and questionnaires are provided to the agencies with instructions about organizing the response materials in notebooks or file folders for submission to DCJ. In addition to reviewing the materials submitted, Office for Victims Programs staff will sometimes schedule a monitoring visit to the agency.

The Department of Justice has many requirements regarding substantiation of federal grant expenditures and fund administration by subgrantees. The following include examples of materials and back-up documentation that federal grant recipients are required to maintain, and must submit for a monitoring review:

- Copies of bank statements/deposit records indicating the deposit which corresponds with specified cash requests;
- Copies of payroll records, receipts, and invoices, as applicable to approved line items, documenting line item expenditures and bearing the correct grant award number and authorization signature for a specified 1-A financial report;
- Print out of general ledger and sub-ledger for a specified quarter requested indicating the tracking of cash match (if applicable), identification of individual grant revenues and expenditures, classification of expenditures by broad budget cate-

gories, and indication of monthly reconciliation;

- Documents indicating how in-kind match is calculated and tracked, if applicable, including copies of signed time sheets for volunteers;
- Copies of grant-funded personnel time sheets which indicate time spent on grant-related activities and bearing employee and supervisor signatures;
- A copy of agency financial policies and procedures;
- Completed responses on Financial Review and Program/Administrative Review Monitoring Checklists;
- Copies of service tracking forms, referral tracking forms, victim tracking forms, and forms which demonstrate how the agency determines an unduplicated victim count, if applicable
- A copy of the agency's written confidentiality policy;
- A copy of the agency's personnel policy manual.
- A copy of the agency's EEOP, if applicable.
- Copies of project evaluation instruments and summaries of impact/outcome/product measures.

As always, we are available to assist subgrantees in understanding their record-keeping responsibilities, and in fulfilling the federal reporting requirements... and we look forward to having the opportunity to visit several of our grant-funded programs in the coming months!

Colorado's Victim Compensation 2002 Report

By Peggy Gordon

OVP has recently completed the 2002 annual report of Crime Victim Compensation payments. This report indicates an increase in the compensation payments made to Colorado crime victims during

2001-2002 (October 1 to September 30th). Payments to victims totaled \$10,473,074; this includes state and federal fund expenditures. 2000-2001 expenditures were \$9,827,279.

For the 2001-2002 period a total of

10,599 claims were paid out for the following crimes:

- 4,233 assault victims
- 480 homicide victims
- 745 sexual assault victims

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Compensation...

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- 3,357 child abuse (sexual and physical) victims
- 273 DWI/DUI victims
- 416 other vehicular crimes
- 98 stalking victims
- 198 robbery victims
- 61 kidnapping victims
- 12 arson victims
- 725 victims of other types of crimes

including burglary and property damage

Of the total number of victims served, 2,987 of these were also victims of domestic violence.

For the 2001–2002 periods, the following expenses were paid:

- \$4,290,073 for medical/dental expenses
- \$2,721,440 for mental health expenses
- \$1,775,747 for economic support

- \$1,276,032 for burial/funeral expenses
- \$36,590 for crime scene clean-up
- \$4,706 for forensic sex assault exams
- \$291,876 for other expenses, such as property damage

If you would like more specific information about your judicial district please contact Peggy Gordon by phone at (303) 239-4493 or by e-mail at Peggy.Gordon@cdps.state.co.us.

OFFICE FOR VICTIMS PROGRAMS BOARD MEMBER SPOTLIGHT: Victims Assistance and Compensation Coordinating Committee, Nancy Koester

This spring, Governor Owens appointed Nancy Koester to the *Victims Assistance and Compensation Coordinating Committee* as a representative of a statewide victims organization. Nancy brings twelve years of experience working with sexual assault victims' organizations.

Nancy Koester is the Associate Director at the Colorado Coalition Against Sexual Assault (CCASA). She joined CCASA in August 1999 as an epidemiologist. In that job she collected data about the sexual assaults that were being reported to the rape crisis centers in Colorado. The position quickly evolved into a position overseeing all of the research, data collection, program evaluation and prevention projects at CCASA. Prior to coming to CCASA Nancy had been at the Boulder County Rape Crisis Team, now called MESA (Moving to End Sexual Violence). She started there as a hotline counselor in the fall of 1992. As a hotline counselor, she was named

Victim Advocate of the Year by Boulder County District Attorney's Office in 1995. She was hired to develop MESA's prevention education program in January 1994 and was Director of the Prevention Education Program until 1997 when she became a co-director of the Team.

Prior to her work in the victim advocacy field she was a Research Analyst at the Center for Creative Leadership, where she did research and training on the stimulants and obstacles to creativity in organizations. She has a Master's degree in Psychology from North Carolina State University with an emphasis on Organizational Psychology.

In her personal time Nancy enjoys rollerblading, bicycling, hiking with



Nancy Koester

her dog (and friends), camping, and home improvement projects. She loves to cook and entertain friends at home.

Stump the Grant Geek...

By Tony Tilger

Dear Grant Geek:

I know that my 2-VOCA form states that "Victim Compensation Assistance" is required. Your office keeps telling me that my Victim Compensation count is low. In order to mark that I have provided that service to a victim, do I have to sit down with the victim and help them fill out the victim compensation form, or do I just have to tell them about the victim compensation fund?

Low Compensation in Colorado

Dear Low Compensation in Colorado:

The federal Office for Victims of Crime encourages Subgrantees to coordinate activities with Victim Compensation programs. To fulfill this requirement, DCJ requires that programs make the victim aware of the Crime Victims Compensation fund. Your agency may count that they have provided Victim Compensation Assistance under that service category by providing ANY of the following (including but not limited to):

- Making the victim aware of the Victim Compensation fund—either orally or in written form (such as a section in your brochure that describes the fund—or how to access the fund);
- Assisting the victim in completing the required forms;
- Assisting the victim in gathering the needed documentation for Victim Compensation;
- Follow-up contact with the Victim Compensation agency on behalf of the victim.

Hope this helps in returning your VC to an acceptable level!

The Grant Geek

By the Numbers

By Karen Dechant



FISCAL YEAR-END CLOSE

Thank you to those subgrantees that assisted with year-end close by submitting cash requests for expenditures through June 30 by the deadline of July 3rd.

DCJ is required to comply with the state's fiscal year-end closing activities in its administration of federal and state grant funds. Your timely submissions were very helpful in enabling us to survive year-end close with very few glitches!

REMINDER...

DCJ's Cash Request form for federal grant programs was revised in September 2002. Please use the correct form when submitting your request. All current forms for all programs are available on our web site at: <http://dcj.state.co.us/ovp/forms.htm> or by contacting the Office for Victims Programs at (303) 239-5719.

Please **DO NOT** fax your cash requests and quarterly reports. Faxes are difficult to read and can result in delayed or incorrect processing. The required two copies (one with original signatures) should be mailed to: Office for Victims Programs, 700 Kipling, Suite 1000, Denver, CO 80215.

(Note: You can also help us expedite processing by NOT addressing the reports to a specific person.)

Thank you!

We hope you are enjoying these two columns dedicated to your grant questions. Karen Dechant addresses your financial questions in "By the Numbers" and Tony Tilger pits his brain-power against your programmatic questions in "Stump the Grant Geek!" Please submit questions to:

OVP Newsletter
Division of Criminal Justice
700 Kipling St., Ste. 1000
Denver, CO 80215

Or e-mail them to
Linda.Jones@cdps.state.co.us

Top Ten List Of VRA Complaints

The January 2001 edition of Connections contained an article that identified the "Top Ten List of VRA Complaints." Below is the list of the "Top Ten" complaints

from 2002. The information appears side-by-side so that you can see which issues continue to come to the attention of DCJ and the VRA Subcommittee.

	2002 "Top Ten List"	2001 "Top Ten List"
1	The right to be treated with fairness, respect, and dignity, and to be free from intimidation, harassment, or abuse, throughout the criminal justice process. §C.R.S. 24-4.1-302.5(1)(a)	The right to be treated with fairness, respect and dignity, and to be free from intimidation, harassment, or abuse, throughout the criminal justice process. §C.R.S. 24-4.1-302.5(1)(a)
2	The district attorney shall inform the victim of the following: Any of the critical stages specified in 24-4.1-302(2) of a criminal proceeding relating to a person accused of a crime against the victim. §C.R.S. 24-4.1-302.5(1)(d)	The district attorney shall inform the victim of the following: Any of the critical stages specified in 24-4.1-302(2) of a criminal proceeding relating to a person accused of a crime against the victim. §C.R.S. 24-4.1-303(11)(b) (Complaint #9 in 1998)
3	The right to consult with the prosecution after any crime against the victim has been charged, prior to any disposition of the case, or prior to any trial of the case, and the right to be informed of the final disposition of the case. §C.R.S. 24-4.1-302.5 (1)(e) & §C.R.S. 24-4.1-304 (4) (Complaint #5 in 2001)	The right to be heard at any court proceeding that involves a bond reduction or modification, the acceptance of a negotiated plea agreement, or the sentencing or any modification of sentence of any person accused or convicted of a crime against such victim. §C.R.S. 24-4.1-302.5(1)(d) (Complaint #2 in 1998)
4	The right to be informed of the availability of financial assistance and community services for victims...which community services shall include, but shall not be limited to crisis intervention, victim compensation fund. §C.R.S. 24-4.1-302.5(1)(l) (Complaint #6 in 2001)	The right to be informed about what steps can be taken by a victim or a witness in case there is any intimidation or harassment by a person accused or convicted of a crime against the victim, or any other person acting on behalf of the accused or convicted person. §C.R.S. 24-4.1-302.5(1)(m) (Complaint #6 in 1998)
5	The right to be informed, upon request by the victim, when a person who is accused or convicted of a crime against the victim is released or discharged from custody, is paroled, escapes from a secure or nonsecure correctional facility or program, or absconds from probation or parole. §C.R.S. 24-4.2-302.5(1)(c) (Complaint #10 in 2001)	The right to consult with the prosecution after any crime against the victim has been charged, prior to any disposition of the case, or prior to any trial of the case, and the right to be informed of the final disposition of the case. §C.R.S. 24-4.1-302.5(1)(e) & §C.R.S. 24-4.1-303(4) (Complaint #3 in 1998)

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VRA Top Ten List...

	2002 "Top Ten List"	2001 "Top Ten List"
6	<p>The right to be informed by local law enforcement agencies, prior to the filing of charges with the court, or by the district attorney, after the filing of charges with the court, of the status of any case concerning a crime against the victim, and any scheduling changes or cancellations, if such changes or cancellations are known in advance.</p> <p>§C.R.S. 24-4.1-302.5(1)(f) <i>(*New to Top Ten List*)</i></p>	<p>The right to be informed of the availability of financial assistance and community services for victims...which assistance and community services shall include, but shall not be limited to, crisis intervention services, victim compensation funds...</p> <p>§C.R.S. 24-4.1-302.5(1)(l) <i>(Complaint #5 in 1998)</i></p>
7	<p>The right to be heard at any court proceeding that involves a bond reduction or modification, the acceptance of a negotiated plea agreement, or the sentencing or any modification of sentence of any person accused or convicted of a crime against such victim;</p> <p>§C.R.S. 24-4.1-302.5(1)(d) <i>(Complaint #3 in 2001)</i></p>	<p>After the initial contact between a victim and a law enforcement agency responsible for investigating a crime, such agency shall promptly give the victim the following information:</p> <p>A) A statement of the victim's rights as enumerated in this article B) The availability of public records related to the case</p> <p>§C.R.S. 24-4.1-303(10)(a)(I) §C.R.S. 24-4.1-303(10)(a)(V) <i>(Complaint #8 in 1998)</i></p>
8	<p>The right to be assured that in any criminal proceeding the court, the prosecutor, and other law enforcement officials will take appropriate action to achieve a swift and fair resolution of the proceedings.</p> <p>§C.R.S. 24-4.1-302.5(1)(o) <i>(*New to Top Ten List*)</i></p>	<p>The right to be present at the sentencing hearing...of any person convicted of a crime against such victim, and to inform the district attorney or the court, in writing, by a victim impact statement, or in person by an oral statement, of the harm that the victim has sustained as a result of the crime.</p> <p>§C.R.S. 24-4.1-302.5(1)(g) <i>(Complaint #4 in 1998)</i></p>
9	<p>The right to be informed, upon written request from the victim, of any proceeding at which any post conviction release from confinement in a secure state correctional facility is being considered for any person convicted of a crime against the victim and the right to be heard at such proceeding or to provide written information thereto. For purposes of this subsection (1), "proceeding" means reconsideration of sentence, a parole hearing, or commutation of sentence.</p> <p>§C.R.S. 24-4.1-302.5(1)(j)</p>	<p>The district attorney's office, if practicable, shall inform the victim of any pending motion that may substantially delay the prosecution. The district attorney shall inform the court of the victim's position on the motion, if any. If the victim has objected, the court shall state in writing or on the record prior to granting any delay that the objection was considered.</p> <p>§C.R.S. 24-4.1-303(3) <i>(Complaint #7 in 1998)</i></p>
10	<p>The right to be informed of and present for all critical stages of the criminal justice process as specified in Section 24-4.1-302(2).</p> <p>§C.R.S. 24-4.1-302.5(1)(b)</p>	<p>The right to be informed, upon request by the victim, when a person who is accused or convicted of a crime against the victim is released or discharged from custody, is paroled, escapes from a secure or nonsecure correctional facility or program, or absconds from probation or parole.</p> <p>§C.R.S. 24-4.1-302.5(1)(c)</p>

A Historical Look At VALE Fund Collections

By Rebecca Oakes

Due to the fact that there have been many discussions regarding local VALE funds lately (in light of SB-271), we thought that it might be interesting to provide a history of VALE collections over the past six years.

The revenue figures include Court Fines & Surcharges, monies from the Department of Revenue, the Department of

Wildlife, and Donations. The revenue figures do NOT include Interest and Unclaimed Restitution, nor do they reflect monies disbursed to the D.A.'s Administrative Fund, the State Treasurer, or to Subgrantees.

This chart also appears in the 2002 Local VALE Report, available from DCJ.

Judicial District	Total Revenue CY 1997	Total Revenue CY 1998	% Increase or Decrease from Previous Year	Total Revenue CY 1999	% Increase or Decrease from Previous Year
1st	\$819,251	\$847,995	3.51%	\$826,309	-2.56%
2nd	\$1,121,732	\$1,196,551	6.67%	\$1,086,065	-9.23%
3rd	\$87,947	\$69,846	-20.58%	\$85,041	21.76%
4th	\$1,362,279	\$1,405,223	3.15%	\$1,136,649	-19.11%
5th	\$222,058	\$238,565	7.43%	\$250,583	5.04%
6th	\$151,336	\$147,450	-2.57%	\$151,055	2.44%
7th	\$199,589	\$169,454	-15.10%	\$215,269	27.04%
8th	\$600,484	\$606,117	0.94%	\$576,376	-4.91%
9th	\$298,378	\$175,234	-41.27%	\$223,488	27.54%
10th	\$286,908	\$409,379	42.69%	\$409,740	0.09%
11th	\$186,308	\$192,950	3.57%	\$195,268	1.20%
12th	\$159,090	\$133,487	-16.09%	\$157,090	17.68%
13th	\$297,986	\$310,603	4.23%	\$244,803	-21.18%
14th	\$218,114	\$185,785	-14.82%	\$224,896	21.05%
15th	\$157,981	\$145,066	-8.18%	\$127,015	-12.44%
16th	\$107,570	\$100,774	-6.32%	\$109,964	9.12%
17th	\$555,341	\$942,204	69.66%	\$842,839	-10.55%
18th	\$1,220,356	\$1,366,527	11.98%	\$1,364,055	-0.18%
19th	\$358,735	\$408,414	13.85%	\$405,259	-0.77%
20th	\$481,921	\$536,481	11.32%	\$512,411	-4.49%

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VALE Fund Collections...

Judicial District	Total Revenue CY 1997	Total Revenue CY 1998	% Increase or Decrease from Previous Year	Total Revenue CY 1999	% Increase or Decrease from Previous Year
21st	\$439,793	\$422,876	-3.85%	\$471,481	11.49%
22nd	\$68,840	\$80,428	16.83%	\$102,348	27.25%
TOTAL	\$9,401,997	\$10,091,409	7.33%	\$9,718,004	-3.70%

Judicial District	Total Revenue CY 2000	% Increase or Decrease from Previous Year	Total Revenue CY 2001	% Increase or Decrease from Previous Year	Total Revenue CY 2002	% Increase or Decrease from Previous Year
1st	\$800,493	-3.12%	\$893,926	11.67%	\$964,958	7.95%
2nd	\$1,023,686	-5.74%	\$1,188,491	16.10%	\$1,061,081	-10.72%
3rd	\$103,789	22.05%	\$95,663	-7.83%	\$107,677	12.56%
4th	\$1,222,346	7.54%	\$1,232,218	0.81%	\$1,195,523	-2.98%
5th	\$281,638	12.39%	\$223,379	-20.69%	\$243,482	9.00%
6th	\$178,997	18.50%	\$165,196	-7.71%	\$163,017	-1.32%
7th	\$189,558	-11.94%	\$206,143	8.75%	\$207,778	0.79%
8th	\$606,954	5.31%	\$618,592	1.92%	\$659,506	6.61%
9th	\$245,194	9.71%	\$249,207	1.64%	\$246,165	-1.22%
10th	\$340,576	-16.88%	\$321,656	-5.56%	\$338,317	5.18%
11th	\$162,283	-16.89%	\$187,903	15.79%	\$187,515	-0.21%
12th	\$172,303	9.68%	\$154,436	-10.37%	\$132,723	-14.06%
13th	\$297,427	21.50%	\$275,602	-7.34%	\$294,844	6.98%
14th	\$218,795	-2.71%	\$219,849	0.48%	\$231,389	5.25%
15th	\$129,026	1.58%	\$139,186	7.87%	\$148,803	6.91%
16th	\$115,343	4.89%	\$107,567	-6.74%	\$108,626	.98%
17th	\$851,920	1.08%	\$950,952	11.62%	\$898,903	-5.47%
18th	\$1,430,241	4.85%	\$1,383,038	-3.30%	\$1,566,483	13.26%
19th	\$416,641	2.81%	\$381,423	-8.45%	\$379,572	-0.49%
20th	\$573,193	11.86%	\$501,654	-12.48%	\$502,356	0.14%
21st	\$429,670	-8.87%	\$428,407	-0.29%	\$445,420	3.97%
22nd	\$91,591	-10.51%	\$127,539	39.25%	\$121,043	-5.09%
TOTAL	\$9,881,664	1.68%	\$10,052,027	1.72%	\$10,205,181	1.52%

Linda Jones, Office for Victims Programs Manager, Leaving DCJ

Linda Jones is leaving DCJ at the end of November, after 15 years with the agency. Ms. Jones began her career in victim services at the 18th Judicial District Attorney's Office where, in 1977, she was hired to develop its first Victim/Witness Assistance program. She is also one of the founders of Gateway Battered Women's Shelter in Aurora.

Ms. Jones began working at DCJ in 1988, as the Manager of the Programs and Grants unit, handling federal drug control, juvenile justice, and victim services grant funds. In 1993, she took a position staffing the newly created Sex Offender Management Board, working with Board members and stakeholders to develop the first standards for the treatment of sex offenders in Colorado. Subsequently, she joined the Research section of DCJ to participate in a national research project on the management of sex offenders in the community. She

returned to the Office for Victims Programs in 2001, and has served as Manager since April 2002.

We asked several of her supervisors and co-workers to comment on her work at DCJ:

Linda is the best supervisor I ever managed, and the best person I'll ever know. Her greatest strength was that she never listened to me.

Bill Woodward—Former Executive Director DCJ

Linda exemplifies positive attitude in the workplace. Sure—Linda is very smart, a great manager, experienced working in a number of environments and a wonderful team leader. But over and above all else, Linda says, "yes" to life—and that includes life in the workplace. She brings this consistent positive work ethic to difficult problems, to new ideas and to oftentimes challenging situations. To say that she will be missed at DCJ is an understatement. In many ways she stands for the best of DCJ.

Ray Slaughter—Executive Director DCJ

I have the unique honor of having known Linda Jones as my boss, my colleague and my employee. She is one of the best managers with whom I have had the privilege to work. Together, we have laughed and cried and laughed until we cried.

I can think of no better way to summarize my experience with Linda than to quote former Eighteenth Judicial District Attorney Robert Gallagher, who in March of 1987, recommended her to this agency by saying, "... Linda always exhibits a very high level of professionalism, and is success oriented. She has the innate ability in handling projects to recognize the sensitive areas and react accordingly. She has been one of my most valued employees and has contributed significantly to the success of this office. I find it difficult to envision any position of public or private employment in which Linda would not be extremely valuable to management..."

Linda has made this a better agency. She has made me a better person. Linda has carved a place in many, many hearts.

Carol C. Poole—Deputy Director DCJ

For five years, Linda worked in the Office



Linda Jones

of Research and Statistics, bringing her expertise in victim services to two national studies on the management and treatment of adult sex offenders. During part of this time, she also staffed the SOMB. In this capacity, her contributions to the ORS and to the larger agency were, well, breathless—I mean breathtaking, and, well, beyond description!

Kim English—ORS Manager

Linda rocks, she brings the best out of people and serves as a mentor, sister, friend, and queen at OVP.

• • •

I would characterize Linda as probably the best supervisor I've had in 25 years working in human services and victim services. Linda has the invaluable qualities of integrity, intelligence, balance, and compassion. She has a marvelous analytical mind—and a finely honed "Doo Doo Detection Filter" that works equally well on incoming and outgoing data!

• • •

Linda has been a mentor to me for many years. I am so grateful that I had the opportunity to work with Linda at DCJ. She is truly a unique individual with so much to offer. I will miss her guidance and friendship.

• • •

Linda was a masterful manager for the Victims Unit. From day one she tackled every issue with a quiet confidence and a 120% commitment derived from her special skills, knowledge, and previous experiences at DCJ and in the community. Linda's leadership style was the essential mix of getting the job done while acknowledging each employee's individual needs and work style. She will be missed.

Victims Unit Staff

Help Save A Tree

Please help in our efforts to save paper and cut costs and confusion in dealing with the quarterly reports!

- Mail only the required two copies of the quarterly grant narrative and financial reports.
- Please do not fax any forms unless someone in this office requests it.
- If you do fax a form, do not mail it also unless requested.
- Please mail, not fax, your cash requests (two copies).
- The detailed instructions with the forms are to assist you. They do not need to be included with your reports.

Thanks for your help, and as always please call any of us with questions.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3 Victim Compensation Coordinators Meeting (Montrose)	4
5	6	7	8	9	10 Victim Compensation Coordinators Meeting (Pueblo)	11
12	13 <i>Columbus Day</i> (State Offices Closed)	14	15 Announcement of Recommended VOCA Awards	16	17 VRA Subcommittee Meeting (Golden)	18
19	20	21	22	23	24	25
26	27	28 Standards Subcommittee Meeting (Lakewood)	29	30	31 1st Qtr. State VALE Reports Due; 2nd Qtr. VAWA/SAPF Reports Due; 3rd Qtr. VOCA Reports Due; 4th Qtr. Final Victims Compensation Reports Due	
						1
2	3	4 State VALE Board Meeting— Oral Presentations (Lakewood)	5 State VALE Board Meeting— Preliminary Funding Recommendations (Lakewood)	6	7	8
9 (November 9–12) COVA Conference (Keystone)	10	11 <i>Veterans' Day</i> (State Offices Closed)	12	13	14	15
16	17	18	19	20	21 VRA Subcommittee Meeting (Golden)	22
23	24	25	26	27 <i>Thanksgiving Day</i> (State Offices Closed)	28	29
30						
	1	2 State VALE Request for Reconsideration of Denial Meeting (Lakewood)	3	4	5	6
7	8 (December 8 & 9) VAWA Advisory Board Applications Review Meeting (Lakewood)	9	10	11 (December 11 & 12) VAWA Notifications of Denial	12	13
14	15	16	17	18	19 VRA Subcommittee Meeting (Golden); State VALE 2004–05 Awards Announced	20 <i>Hanukkah</i>
21	22 <i>Winter Begins</i>	23	24	25 <i>Christmas Day</i> (State Offices Closed)	26 <i>Kwanzaa Begins</i>	27
28	29	30	31			

Division of Criminal Justice
Office of Victims Programs
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