



Department of Personnel & Administration
FY 2008-09 Executive Budget Request
November 1, 2007



Strategic Plan



DPA

FY 2008 - 09

**DEPARTMENT OF PERSONNEL
&
ADMINISTRATION**



DPA

FY 2008-09 STRATEGIC PLAN

NOVEMBER 1, 2007

INTRODUCTION

The Department of Personnel & Administration (DPA) provides the human capital, information, tools, resources and materials needed for Colorado state government to function. The Department provides the “infrastructure” by which the rest of state government operates. Although the programs and functions of DPA are not generally those that are highly visible or easily recognized by citizens, the programs and services provided by DPA are vitally important to the efficient and effective operation of State government.

DPA’s mission is not limited to only one department or even one branch of government. Services provided by the Department touch every aspect and every work unit of state government in some manner or fashion. Some of the many support services provided by the Department include:

- Management of the State’s human resource services, including pay and benefits,
- State financial and purchasing oversight,
- Management of State buildings and real estate services,
- Management and administration of the State’s vehicle fleet,
- Operation of the State’s printing center and mail services,
- Maintenance of State buildings, facilities and grounds,
- Management of the State’s technology infrastructure,
- Maintenance of all state archival records,
- Conduct of hearings regarding legal administrative appeals,
- Administration of the State's Risk Management Program.

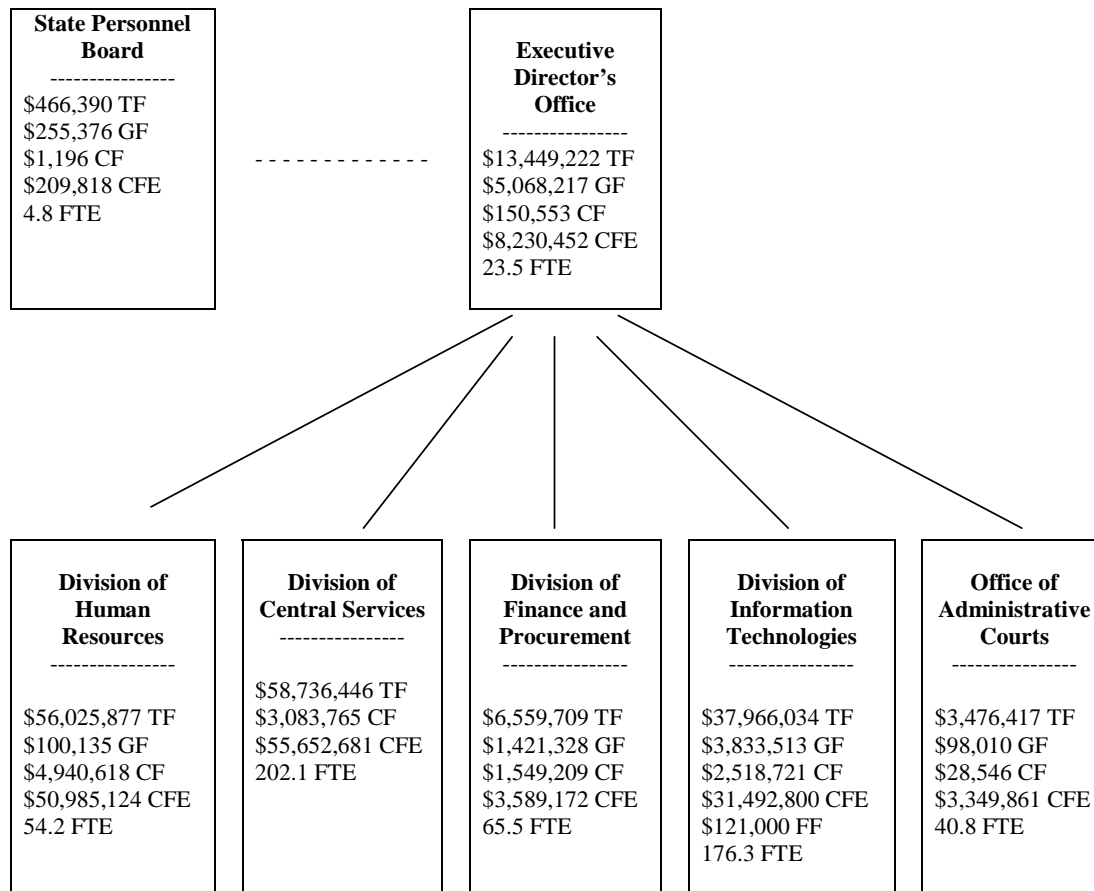
Because of the nature of the Department’s business, service to our customers is our driving force. The Department’s customer base is two-fold; DPA serves state agencies and their employees and the public. DPA’s state employee customers include State departments, institutions of higher education, the General Assembly, local government entities, and state employees. DPA operates as a business and service center for programs conducted throughout State government and the Department believes that our success depends upon offering quality and value to our customers and stakeholders by providing economically efficient and sound services while adhering to the highest standards of integrity. Employees are an important base of our internal customers and are the State’s most valuable resource. DPA serves tens of thousands of public employees. The Department is committed to ensuring that our human resources

processes provide for the best recruitment, selection, job evaluation, compensation, and retention methods available today. Our goal is to develop an environment in which employees can be productive, creative and function at their highest level.

This plan details the Department's vision, mission, and strategic objectives and seeks to provide a meaningful, descriptive overview of the Department. In addition, this plan will serve as the Department's "road map" in all endeavors to ensure that all operations and future initiatives are coordinated, focused, and consistent with our statutory mandates. Because of the ever-changing nature of state government, the Department will annually amend this Plan to incorporate the impact of emerging State needs, policy focus, and legislative priorities.

DEPARTMENT STRUCTURE - ORGANIZATION CHART

The organization chart identifies each division, the associated number of FTE, and the associated appropriation for the current fiscal year. The organization chart will help orient the reader and show how staff and other resources are allocated.



VISION STATEMENT

DPA's vision is: "Good Government Starts Here."

MISSION STATEMENT

DPA provides State government agencies the ability to focus their limited resources towards the efficient and effective delivery of services to the citizens of Colorado. To that extent, DPA facilitates the provisioning of a set of core functions including infrastructure, processes, services, guidance and the necessary tools to eliminate redundancy and generate efficiencies in State government.

STRATEGIC OBJECTIVES

The following objectives operationalize the Department's mission and vision into a cohesive and sustainable plan that is consistent with the focus of the new Executive Administration.

DPA Performance Objectives:

1. Improve business processes
2. Advocate a competitive total compensation package for state employees
3. Maximize workforce quality
4. Develop and maintain strategic partnerships
5. Align all relevant tools in concert with identified business needs
6. Support "greening" of state government

Divisions of the Department of Personnel & Administration

Executive Office

The Executive Office is responsible for essential duties that impact not only the entire Department, but also a multitude of State agency customers. This office provides the Department with operational management direction, policy formulation and core internal functions in the areas of financial services, human resources, and communications and legislative relations.

The Financial Services Unit is responsible for providing a central source for accountability, coordination and sound fiscal management in areas related to budgeting, accounting and contract management functions. In addition, the Unit is tasked with departmental financial oversight, internal payroll processing, analysis of the fiscal impact of legislation, and communications with and deliverables to the Joint Budget Committee, the Office of State Planning and Budgeting, and Legislative Council. Because of the statewide nature of DPA activities, the Department continues to be especially active in its coordination with all Executive Branch and Legislative Branch agencies.

The Human Resources Unit (HRU) administers the Department's internal personnel functions by providing human resources support and services. The HRU assists DPA appointing authorities in operating effectively within the Civil Service System and ensures consistency in the handling of personnel issues internal to DPA.

The Government and Public Relations Unit is responsible for Department communications and the Department's relationship with the General Assembly. The Unit Director oversees the Public Information Officer (PIO) and the Legislative Liaison, in addition to conducting public outreach initiatives aimed at educating our customers and the citizens of Colorado about the services DPA provides. Further, this outreach provides DPA leadership ongoing opportunities to learn more about the needs of the customers we serve. The unit also provides the communication of relevant and timely information to employees through such publications as Stateline. The PIO function includes all open records requests and media inquiries. The Legislative Liaison serves as an advocate for the Department's positions on proposed legislation and responds to inquiries from the Governor's Office, legislators and legislative staff.

DEPARTMENT-WIDE PERFORMANCE MEASURES:

In the following section the Department has identified several performance measures by division that align to the strategic objectives above. The top five prioritized performance measures are the following:

1. Increase the employer contribution to group health benefits to 85% of prevailing contribution in the market, as measured by the annual total compensation survey, by July 1, 2008, and maintain at that level in future years.

Objective: Advocate a Competitive Total Compensation Package					
Performance Measure	Outcome	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Approp.	FY 08-09 Request
Increase the employer contribution to group health benefits to 85% of prevailing contribution in the market, as measured by the annual compensation survey, by July 1, 2008 and maintain that level in future years.	Benchmark	66%	75%	85%	85%
	Actual	66%	75%	86%	

2. Align State Fleet Management initiatives with Greening of State Government Executive Order in order to reduce the amount of petroleum used by the State Fleet by 25% by 2012.

Objective: Support Greening of State Government					
Performance Measure	Outcome	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Projected.	FY 08-09 Projected
Align State Fleet Management initiatives with Greening of State Government Executive Order in order to reduce the amount of petroleum used by the State Fleet by 25% by 2012. The performance measure will be the cumulative % of decrease achieved.	Benchmark	0	0	5%	10%
	Actual	2,601,786 Base gals.	2,706,902		

3. Align Capitol Complex initiatives with Greening of State Government Executive Order in order to reduce the overall energy use in buildings by 20% by 2012.

Objective: Support Greening of State Government					
Performance Measure	Outcome	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Projected	FY 08-09 Projected
Align Capitol Complex initiatives with Greening of State Government Executive Order in order to reduce the overall energy use in buildings by 20% by 2012. (Performance measure will be based on % reduction in kilowatt hours of electrical usage from the prior fiscal year.)	Benchmark		-3%	-3%	-3%
	Actual (KwH & %decr)	30,751,950 (Base Year)	29,753,270 (-3.2%)		

4. Increase in Utilization of Price Agreements Statewide

Objective: Improve Business Processes					
Performance Measure	Outcome	FY 05-06 Actual	FY 06-07 Actual *	FY 07-08 Approp.	FY 08-09 Request
Increase the Amount of Dollars Purchased By State Agencies Through State Price Agreements	Benchmark	\$162.3M	\$170.4M*	\$187.4M	\$206.2M
	Actual	\$184.1M	\$132.8M*		

*4th quarter actuals pending

5. Increase DTR Network Coverage

Objective: Align all Relevant Tools in Concert with Identified Business Needs					
Performance Measure	Outcome	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Approp.	FY 08-09 Request
Increase percent of State highways covered by DTR network to 95% by 9/30/10.	Benchmark	N/A	N/A	95%	95%
	Actual	83%	90%		

Division of Human Resource (DHR)

The Division of Human Resources provides expertise, leadership, and consultation in the development and strategic management of statewide human resources and protection of State assets. The Division is organized to align its resources with its strategic vision in three business sections: Business Risk & Loss Control, Workforce Planning & Development, and Total Compensation.

Business Risk & Loss Control encompasses: the Risk Management Services (Liability, Property and Workers' Compensation programs), the Colorado State Employee Assistance Program (C-SEAP), and the Professional Development Center (Training Services). Risk Management Services offers comprehensive safety and loss control programs and resources, provides insurance coverage for State buildings and assets, and insures the State by administering and covering liability and State employee workers' compensation claims. C-SEAP professionals provide State employers and employees with confidential counseling, mediation, support, educational and referral services, and facilitates preventative intervention processes to help managers and supervisors curtail workplace issues before they become liabilities.

The Workforce Planning & Development Section develops implements and maintains the systems that enable the State to recruit, hire, and retain an effective workforce. The three primary functions of this section are employee selection, workforce planning and development and support of automated human resources systems. Finally, the Professional Development Center (the Training Unit) offers State agencies and employees flexible and interactive training opportunities that include career development, leadership training, and supervisory certificate programs.

The Total Compensation Unit is responsible for maintaining the State's job evaluation and compensation systems, including establishing job classes and setting pay. A job evaluation system is a method of grouping individual job assignments into different job categories (called "classes") based on the nature of the work in order to provide an efficient way for the State to organize its approximately 31,500 individual position assignments and ensure the equitable pay of employees performing similar work. This unit conducts an annual "salary survey" comparing State salaries with those paid in the private sector, and bases salary recommendations to the Governor and General Assembly on that data collected in that survey. Total Compensation also administers the employee group benefits plans, the State of Colorado Deferred Compensation Plan, and the State of Colorado Defined Contribution Plan. The unit provides the initial design of the employee benefit programs as well as the subsequent contractual, administrative, and financial management of these benefits programs. In its efforts to bring employees affordable health plans, this unit did an extensive analysis, returning to the State self-funding medical and dental plans on July 1, 2005.

DIVISION OF HUMAN RESOURCES PERFORMANCE MEASURES

Objective: Improve Business Processes/Align all Relevant Tools in Concert with Identified Business Needs					
Performance Measure	Outcome	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Approp.	FY 08-09 Request
Measure the impact of a tailored workers' compensation pilot loss control program on five agencies (Judicial, Transportation, Corrections, Human Services & Public Safety).	Benchmark	NA	NA	2.5% decrease in # of claims and claims payments	5% decrease in # of claims and claims payments
	Actual	2,542 claims -\$17,540,451 paid on claims	2,749 claims -\$18,773,701 paid on claims		

Objective: Maximize Workforce Quality					
Performance Measure	Outcome	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Approp.	FY 08-09 Request
Maintain level of reported benefit from <u>direct employee consultations</u> . The measure is based upon client surveys and is quantified as the # of respondents who reported that C-SEAP services had positive impact.	Benchmark	NA	NA	> or =94.9%	> or =94.9%
	Actual	94%	94.9%		

Objective: Maximize Workforce Quality					
Performance Measure	Outcome	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Approp.	FY 08-09 Request
Maintain level of reported benefit from <u>workplace consultations with managers</u> . The measure is based upon input from surveys and is quantified as the # of respondents who reported that C-SEAP services had positive impact.	Benchmark	NA	NA	> or =91.83%	> or =91.83%
	Actual	100%	91.83%		

Objective: Maximize Workforce Quality					
Performance Measure	Outcome	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Approp.	FY 08-09 Request
Maintain level of reported benefit from <u>auxiliary services (i.e. training, mediation, facilitation, trauma and crisis intervention)</u> . The measure is based upon input from surveys and is quantified as the # of respondents who reported that C-SEAP services had positive impact.	Benchmark	NA	NA	> or =96.7%	> or =96.7%
	Actual	96.9%	96.7%		

Objective: Advocate a Competitive Total Compensation Package					
Performance Measure	Outcome	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Approp.	FY 08-09 Request
Increase the employer contribution to group health benefits to 85% of prevailing contribution in the market, as measured by the annual compensation survey, by July 1, 2008 and maintain that level in future years.	Benchmark	66%	75%	85%	85%
	Actual	66%	75%	86%	

Division of Human Resources Key Workload Indicators

Workload Indicator	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Approp.	FY 08-09 Request
Percentage/number of total job classes studied annually.	9.7%/50	10.3%/53	4.1%/21	7.6%/39

Workload Indicator	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Approp.	FY 08-09 Request
Number of employees trained through the Professional Development Center (fee-based training program).	746*	752		
Number of Registrations (total number of students enrolled in all classes).	918	920		

* This number is unique student count and does not take into account one student taking several classes.

Workload Indicator	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Approp.	FY 08-09 Request
Number of contacts by the Colorado State Employees' Assistance Program (e.g., employee cases, workplace consultations & auxiliary services).	7,015	7,094		

Workload Indicator	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Approp.	FY 08-09 Request
Number/dollar value of training waivers granted to departments, excluding higher education.	225 \$3,364,863	260 \$2,206,294	Number/ dollars	Number/ dollars

Workload Indicator	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Approp.	FY 08-09 Request
Number of workers' compensation claims.	3,877	3,710*		

*Final actual pending.

Division of Human Resources Key Trends

- **Strategic HR.** With the increasing acknowledgement that employees are the most valuable business asset, there is a fundamental change taking place that requires linkages between HR strategies and business strategies in order to systematically achieve the organization's goals through its people.
- **HR metrics.** There is an emerging requirement for the development of key measures that communicate the value of HR programs to senior policy makers in the common business language of numbers. These high-level key metrics communicate whether HR is achieving the long-term people management strategies necessary to drive productivity and deliver a workforce that achieves business goals. DHR wholeheartedly supports the State's move toward metrics in the strategic budget planning process. The Department has been hard at work in this area and is in the early stages of implementing human resources metrics and analytics; however, this is an ongoing process and at this stage the Department is establishing baseline data. Until baseline data is established it will be difficult to identify any improvement or quality measures at this point. As the Department gets further into development of human resources metrics and analytics, we have found that the lack of data systems and quality data in existing systems is becoming a serious hindrance to progress. For example, just pulling reporting data on some basic measures requires dealing with 11 payroll systems for the organization, with quality and availability of data varying greatly and a central system based on a 1980 solution. It is vital for OSPB and other policy makers to understand the magnitude of the challenges the State faces with limited information systems in attempting to validate key HR metrics. Although the Department does not have the full capabilities necessary, and is at an early stage in the process, this direction is extremely valuable and the Department will continue to dedicate its efforts toward this process.
- **"Talent Management"** is an HR paradigm shift designed to integrate succession planning, recruitment, training and development, performance management, employee engagement, and retention. To be competitive, a comprehensive, integrated approach is needed for effectively managing people throughout the employment cycle: identifying core competencies needed today and tomorrow, attracting the right talent, and developing and motivating employees throughout their careers.
- The **Aging workforce**, including the "knowledge drain" as Boomers begin to retire in large numbers is forcing employers to address this issue. The public sector will feel the impact sooner and competition will be keen with the private sector because there will be fewer workers than jobs. The issue is two-pronged: attracting new talent with different needs (increased demand for work-life options) while retaining the most experienced, at least until knowledge transfer is in place and working.
- **Changes to the workforce diversity and demographics** drives a new demand to effectively manage multiple generations, different genders and ethnic groups, all with different needs and values. The impact ranges from redesigning traditional HR policies to being more flexible to training in a respectful workplace.

- **Complex employment laws** are changing the legal framework surrounding an employment arena that is becoming increasingly more complex (e.g., coordination of FMLA, ADA, Workers' Compensation, benefits, and leave policies), which makes compliance increasingly challenging.
- **Increased severity of state employee workers' compensation claims** driven by the aging workforce, work intensification as we try to increase productivity with fewer workers due to layoffs and budget challenges, and the trend to claim that injuries are work-related due to increasing health care and benefits costs are some of the contributing factors that will require creative solutions to these challenges. A corollary trend is a **decrease in the number of employment claims** from state employees due to increased consultation, mediation and training by the Attorney General's Office and State Risk Management.
- **A rising number of employee complaints** as a result of factors such as increased education on rights within the state personnel system, the complexity of laws and resulting policies, and stress from economic and work environment challenges will need to be addressed on an ongoing basis.
- The information revolution, including **increased need for transparency, easy access, self-service, and instant response** will continue to challenge resources. The demand from citizens and employees is increasing at a faster pace than our present systems' capabilities. IT systems that support human resources are a critical need in order to realize the efficiencies and effectiveness of automated transactions, reduce unnecessary work associated with multiple non-integrated systems, and to respond to the rapidly increasing demand for workforce data within a very short time. In addition, privacy and data security concerns will continue to be a challenge, including the increase in identity theft while continuing to use social security numbers in vulnerable systems.
- **An ongoing challenge associated with the Division is ensuring that the Colorado State Employee Assistance Program (C-SEAP) is able to enhance its efforts to mitigate certain State business risks more effectively** by avoiding productivity and workplace issues like organizational conflict, employees' personal issues, and related workers' compensation and liability claims and litigation. In recent years this has become increasingly more difficult as a result of limited program resources, including counselors. As a result, the Department has contemplated and implemented multiple mechanisms to increase the effectiveness of the program within the limited resources available, including a tailored intervention strategy. For example, the C-SEAP Risk and Loss Reduction Pilot project seeks to tailor a set of interventions to reduce risk and loss associated with work place conflict. The approach includes organizational assistance (OA) and employee assistance (EA) services provided by C-SEAP through a four phase project in conjunction with the Colorado Department of Transportation (CDOT). The pilot OA efforts seek to manage behavioral risk at the organization level primarily through enhanced conflict management training workshops while also offering as needed consultation, mediation, group facilitation, and crisis response. At the employee level, EA services are designed to maintain and strengthen the health and productivity of individual employees through assessment, short-term counseling, coaching, and referral.

In addition, recently, C-SEAP took over the administration of the State Employees Mediation Program (SEMP). The goal of this program is to provide an alternative method of resolving workplace disputes, and it can be used as an alternative to, or in conjunction with, the standard grievance process. Clearly, the constructive resolution of disputes benefits any state agency by reducing the time and money spent on grievances and/or litigation. However, the resources necessary to effectively administer this program in a manner that allows achievement of the maximum benefits for the State are not available without significant reductions to other services.

C-SEAP will continue to address the challenges and obstacles associated with its mission in the current and upcoming budget cycles, both within existing resources, but also potentially with additional resources based upon a change request submitted by the Department in the current budget cycle. Either way, the value of this Program to State employees, State agencies, and the current and potential impact it has on business risk and loss control cannot be understated.

State Personnel Board (SPB)

The State Personnel Board adjudicates employment disputes within the State classified system and is responsible for promulgating rules to ensure that State employment is based on merit and fitness. Within this context, the Board employs Administrative Law Judges (ALJ's), conducts administrative hearings, promulgates rules under the authority of the State Administrative Procedures Act, and facilitates dispute resolution.

The Board is constitutionally established with five members, each serving five-year terms. The Governor appoints three members and the remaining two members are elected by State employees. The cases presented to the Board include issues of discrimination, retaliation under the State Employee Protection Act, layoff and retention disputes, wrongful discipline and other employment related issues. The Board's staff conducts settlement conferences, facilitates settlement negotiations between State agencies and their employees, and encourages parties to resolve their cases on their own terms, whenever possible. The Board additionally conducts training for departments and/or agencies upon agency request. The Board ultimately seeks to provide guidance in achieving and maintaining a sound, comprehensive, and uniform system of human resource management through rules, decisions, communication, and training.

STATE PERSONNEL BOARD PERFORMANCE MEASURES

Objective: Maximize Workforce Quality					
Performance Measure	Outcome	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Approp.	FY 08-09 Request
Increase the average overall rating of the Board's ALJs on the annual survey distributed to a randomly selected group of "customers". (The ratings are equivalent in nature to an academic GPA.) *	Benchmark	3.00 (B)	3.15 (B)	3.20 (B)	3.25 (B)
	Actual	3.12 (B)	3.17 (B)		

* This survey is administered as the result of a contract with Integrated Document Solutions on behalf of the OAC and the State Personnel Board (SPB). During FY 06-07, 2,350 people were surveyed who had appeared for a hearing before administrative law judges (ALJ's) from both divisions. The response rate was 31.9%. The questionnaires sought input from survey participants, asking them to assign letter grades to ALJ's, to facilities, and to staff, measuring such topics as judicial demeanor/neutrality, knowledge of the issues and law, treating participants with respect, giving the proceedings a sense of dignity, clarity of rulings, and giving reasons for decisions.

State Personnel Board Key Workload Indicators

Workload Indicator	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Approp.	FY 08-09 Request
Number of Case Filings	212	221	215	215

Workload Indicator	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Approp.	FY 08-09 Request
Percentage of Cases Set for Hearing Which Have Settled	90%*	77%*	55%	60%

*The rate of settlement for FY02-03, FY 03-04 and FY 04-05 was 57%, 48% and 57% respectively; the settlement rates for FY05-06 and FY06-07 were extraordinarily high when compared to the settlement rates since FY 02-03 (when the Board implemented its case tracking system to better capture case statistics, including settlement rates). The aberration in the settlement rates may be accounted for by the settlement of a large number of layoff cases arising out of the budget cuts implemented by the 2003 legislature.

Workload Indicator	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Approp.	FY 08-09 Request
Number of Evidentiary Hearings Held and Decisions Issued	26	24	25	25

Workload Indicator	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Approp.	FY 08-09 Request
Number of Days in Evidentiary Hearing	78	59	60	60

Workload Indicator	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Approp.	FY 08-09 Request
Number of Preliminary Recommendations Issued	37	24	25	25

State Personnel Board Key Trends

State Personnel Board

“E” Filing – Technological developments: Nationally, many court systems are incorporating some form of e-filing systems into case management and administration. **E-filing systems eliminate the need for a party to appear in person at the courthouse to file a document.** In its most simple form, or the first tier of e-filing, an e-filing system allows for the filing of documents/pleadings by facsimile. In Colorado, the judicial branch has moved into a second tier e-filing system; a paper elimination system, whereby papers are scanned and converted into images, and the images themselves become the court file in a computer database. At higher levels, e-filing systems allow for a case management system by routing documents to the appropriate electronic file, based upon the document being coded with case specific information.

While a paperless system is not currently financially feasible for the State Personnel Board, we are investigating in the upcoming year, the feasibility, including the costs, of establishing a second tier e-filing system. It should be noted that the Colorado Judicial Department has contracted for a number of years with a third party vendor which charges for such filings. To implement the same system at the State Personnel Board would entail charging State agencies who are always the respondent in State Personnel Board cases. (Traditionally none of the parties appearing before the Board are charged to file pleadings with the Board.) In addition, for the past ten years the Board has, within a few days of issuance, published on its public website all decisions rendered by both the Board and the administrative law judges thereby allowing both parties to a case, as well as practitioners before the Board, ongoing electronic access to Board decisions.

In summary, the State Personnel Board is cognizant of the current and future move toward electronic processing in the private and public sector (as well as court systems) and intends to promote this objective as aggressively as possible within current resources in the near term. However, resource limitations and prioritization may require this effort to be tabled in the current fiscal year, or implemented in phases over time.

Division of Central Services (DCS)

The Division of Central Services (DCS) provides the best value to the State in every service offered and to every customer served. DCS provides support and service needs for State agencies in the areas of State buildings and facilities, grounds maintenance, State fleet vehicles and motor pool services, commercial art, printing, duplicating, imaging, microfilming, data entry, copiers, mailing, State identification cards and administration of the Statewide Travel Management Program.

The Division's three long-term goals are to create the highest possible value for our customers, to develop and sustain a thriving team of employees, and to be recognized as industry leaders. DCS is able to provide competitively priced and high value services through solid management and consolidated service programs. Because of its sizable customer base, the Division is able to coordinate and control common support services while providing lower costs through economies of scale and volume.

The Integrated Document Solutions (IDS) unit has operations in Pueblo and Denver and is able to serve State agencies, institutions of higher education and municipalities statewide. IDS exists to provide high quality, economical and comprehensive business support services to its customers. These services include graphic design, print operations, mail operations, data entry, and imaging services. The program also manages the rental of low volume office copiers to State agencies. Customer requirements include quality work, rapid turnaround time, discounted postage, advance technology services and "one stop shopping".

State Fleet Management (SFM) provides management oversight for all of the vehicles in the fleet program. SFM provides vehicle purchasing, management of maintenance, repairs and preventive services, collision management, vehicle reassignment, and fleet monitoring and reporting. SFM also manages the auction and salvage of older vehicles and operates the State Motor Pool. SFM purchase as many alternative fuel vehicles for the State Fleet as if feasible, each fiscal year.

Facilities Maintenance (Capitol Complex) is responsible for the property management and maintenance for all State buildings and facilities located downtown and at the Lakewood, Grand Junction, Camp George West and North Denver Campus locations. With regard to all of the services referenced above, the Division is responsible for statewide coordination of services and required funding, including calculating and establishing rates for all services referenced, and in some cases calculating and identifying appropriation needs for all State agencies who utilize its facilities and services. Working closely with the Office of the State Architect, this unit has implemented many energy efficiency efforts. The savings from these efforts have funded the placement of state-of-the-art solar panels in the Governor's Mansion.

DIVISION OF CENTRAL SERVICES PERFORMANCE MEASURES

Objective: Support Greening of State Government					
Performance Measure	Outcome	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Projected.	FY 08-09 Projected
Align State Fleet Management initiatives with Greening of State Government Executive Order in order to reduce the amount of petroleum used by the State Fleet by 25% by 2012. The performance measure will be the cumulative % of decrease achieved.	Benchmark	0	0	5%	10%
	Actual	2,601,786 Base gals.	2,706,902		

Objective: Support Greening of State Government					
Performance Measure	Outcome	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Projected	FY 08-09 Projected
Align Capitol Complex initiatives with Greening of State Government Executive Order in order to reduce the overall energy use in buildings by 20% by 2012. (Performance measure will be based on % reduction in kilowatt hours of electrical usage from the prior fiscal year.)	Benchmark		-3%	-3%	-3%
	Actual (KwH & %decr)	30,751,950 (Base Year)	29,753,270 (-3.2%)		

Objective Align All Relevant Tools in Concert with Identified Business Needs:					
Performance Measure	Outcome	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Projected	FY 08-09 Projected
Increase Total Travel Card Spend as % of Total Travel Expense by 3% per Year (Measured by Year over year increase in Travel Card Spend as % of Total Travel)	Benchmark	n/a	n/a	+3%	+3%
	Actual	77.7%	75.4% (-2.3%)		

Objective: Develop and Maintain Strategic Partnerships					
Performance Measure	Outcome	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Projected	FY 08-09 Projected
<p>In order to measure that we will be meeting and exceeding our customers expectations the Division will use the combination of two questions from their annual Customer Satisfaction Survey to determine their success in this area.</p> <p>Questions: Partnership: "I feel that the unit works with me to develop solutions to my needs." Value: "The unit provides a value service."</p>	Benchmark	93%	94%	95%	96%
	Actual	93%	94%		

Division of Central Services Key Workload Indicators

Mail Operations	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Projected	FY 08-09 Projected
Pieces of Mail Processed	25,669,260	35,385,464 *	27,300,000	28,000,00
Total # of Mail Stops	258	253	272	320
Total Demand / Special Runs	1735	1278	1304	1331

* This increase was unexpected due to CBMS - once CBMS worked through programming issues the mail was decreased to a manageable level.

Print Operations	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Projected	FY 08-09 Projected
Total Print Impressions	59,977,170	60,566,149	68,500,000	70,100,000
Total Print Jobs	12,502**	9,555	9,747	9942
“Right Sourced” Printing*	\$480,006	\$695,055	\$700,000	\$800,000
Total Design Jobs (Includes Business Card Orders)	4,212	4,471	4,561	4,653
Total Design Units (15 minute increments)	15,488	14,722	15,017	15,318

* “Right Sourced” means that IDS determines the correct way to implement a project for a customer whether it be done in-State (State owned resources) or outsourced in order to ensure the best price, quality and turn around time.

** Number represents the first full year for the Print Management software “Enterprise 32”, customer education and a better working knowledge resulted in a reduction of total jobs while maintaining print impression volumes.

Imaging	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Projected	FY 08-09 Projected
16MM (# of images)	8,295,708	9,014,495	9,100,000	9,100,000
SCAN (# of images)	4,215,000	4,818,821	5,000,000	5,500,000
Total Images (includes all types)	12,798,837	14,102,203	16,000,000	18,000,000

Electronic Data Warehouse (EDW)	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Projected	FY 08-09 Projected
Electronic Documents Stored on the Electronic Data Warehouse (EDW)	18,352,979	28,291,813	38,000,000	48,000,000

Document Conversion <i>(measured in documents/images)</i>	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Projected	FY 08-09 Projected
Data Entry	5,634,573	5,135,252	5,000,000	5,000,000
OCR/ICR (Including Prep)	3,049,333	3,631,686	4,000,000	4,000,000
Online	378,948	291,194	300,000	300,000

State Fleet	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Projected	FY 08-09 Projected
Number of Vehicles in the State Fleet	5,105	5,738*	5,817 (+1.4%)	5,800
Number of Miles Driven	69,573,280	70,684,794 (+1.6%)	73,000,000 (+3.3%)	73,000,000

State Fleet	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Projected	FY 08-09 Projected
Number of Maintenance/Repair Work Orders Generated	56,383	56,986 (+1.1%)	57,556 (+1.0%)	58,131 (+1.0%)
Average Cost per Work Order	\$121.51	\$128.06 (5.4%)	\$131.90 (3%)	\$135.86 (3%)
Fuel Cost per Gallon	\$2.23/gal	\$2.30/gal	\$2.60/gal	\$2.70/gal
Total Fuel Expense	\$9,403,367	\$9,977,577	\$11,500,000	\$11,900,000
Average mile/Gallon	16.45	16.31*	16.5	17.0
Average Maintenance Cost/Mile	\$.092	\$.096	\$.10	\$.104
Average Operating Cost/Mile (Fuel & Maintenance)	\$.227	\$.238	\$.258	\$.265

*Includes vehicles added to State Fleet through the passage of SB06-15.

Motor Pool	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Projected	FY 08-09 Projected
# Rental Cars	63	65	65	65
# Rental Days	8,235	7,116*	7,000	7,000
Avg. Days per Rental	2.61	2.76	2.76	2.76
Avg. Miles per Rental	368	396	396	396

*Impacted heavily by loss of Motor Pool parking facility.

Capitol Complex	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Projection	FY 08-09 Projection
Number of Work Orders +	15,411	12,330	13,400	12,500
Number Of In House Projects	80	73	75 to 80	75 to 80
Number of Insurance Projects	3	14	4	4
Number of Emergency Projects	3	6	4	4
Controlled Maintenance Projects	5	6	7	10
Controlled Maintenance Project Cost	2.5 Million	3.2 Million	3.5 Million*	11 Million #

Capitol Complex has Averaged 75 in house Projects per year for the last 5 Years.

+ Changeover in work order reporting systems and revised processes for reporting work orders accounts for the inconsistency between FY 05-07 through FY 07-08.

* Capitol Complex has requested more than the \$3.5 million. Number reflects what is projected to be funded.

Total of all projects requested for the Capitol Complex: Downtown Complex, 1881 Pierce, Department of Revenue and Camp George West.

Division of Central Services Key Trends

Division of Central Services – Content management

There is a trend for **more data to be accessible on-line, both internally for staff and externally for customers**. The business case for effective content strategies has moved to the forefront of corporate planning. And for good reason: there's a lot of time, and money involved, as well as untapped potential value based on the abundance of information that exists. A web-based content and information strategy can create powerful and immediate new opportunities for the State of Colorado. A **content management solution** today is more than just a platform for creating and publishing information. A content management solution can deliver deeper value by automating many previously manual or paper-based processes and can also help organize information and make it much more meaningful, useful and searchable. The Electronic Document Warehouse (EDW) has given multiple state agencies the opportunity to automate and structure data. Through index search capabilities and on-line access, the various work units in state government will begin to show direct impact on business results. As state agencies use this powerful new approach to help unlock the full potential of information, customers, prospects, employees, partners, or any constituent can find relevant information more accessible, thus saving time and money.

Division of Central Services – Security trends

The Department has also identified a trend toward heightened security needs in the information industry. With identity theft on the rise, and potential terrorist threats looming, Integrated Document Solutions (IDS) vigilantly safeguards customers' confidentiality and safety through all stages of information processing, distribution and storage. IDS is also committed to saving the State money. One significant way that IDS achieves savings is by continually evaluating customers' needs. Many times customers have unique needs on a small scale, and it would not be cost effective for us to bring this capability in house. However, IDS monitors these requests, and when there is a large enough customer base needing these services, IDS evaluates the cost savings of purchasing the equipment and bringing this function in-house. In the past year IDS has conducted this assessment on several services, and has purchased or leased equipment in a number of service areas to provide our customers with the necessary level of service, as well as saving them and the State money.

Division of Central Services – Strategic Partnerships

Political Subdivisions in the State of Colorado have always had somewhat of an adversarial relationship with the State as they look at the state as the rule implementer and enforcer. Now as these political subdivisions focus on working smarter they are realizing that

they can tap into the resources that DCS offers in order for them to work smarter and again save money. A renewed emphasis will be placed on those relationships.

In order to work smarter, both **private and public sector businesses and operations are realizing that they must develop strategic partners** in order to maximize their impact in their industry. This is leading state agencies, including DCS, to partner with the necessary private sector vendors that are able to fill in the service gaps and enhance the service coverage of those areas that we cover.

Division of Central Services – Elimination of duplicative services

There is a focus in business on working smarter and from this focus there are several trends that emerge. Central Services is impacted by all of these trends because this Division is relied on as the strategic partner that can assist agencies in their own focus on working smarter, therefore increasing the demand for our services. A global trend is to consolidate services into one business so that the customer isn't required to obtain multiple vendors and have multiple salesmen to contact when obtaining and implementing a job that involves design, print, mail, data conversion and storage. Another way that agencies are focusing on working smarter is by identifying what their core business is and then looking for partners to provide the services that are not within their core service delivery. Through this focus the State as a whole is working together to **eliminate duplicative services**. This trend again impacts DCS, as our core business is providing these internal support services. As a result agencies are increasingly looking to the Department to provide these services and allow them to reallocate their agency staff and budget to better serve their core business functions.

Division of Central Services – Greening initiative and energy conservation

Greening initiatives and energy conservation are active trends not only in Colorado but across the country and the world. DCS is impacted directly by this trend in all areas of our businesses. The Executive Order D0012 07 *Greening of State Government*, issued by the Governor early this year, gives specific direction and objectives that impact DCS. In this order the functions of Fleet, Capitol Complex, Travel and Integrated Document Solutions are all identified and given direction related to implementing programs and projects to support the greening of Colorado.

Division of Central Services – Partnerships with public sector agencies

Doing more with less has been a trend for several years, especially in the public sector through the lean budget years, where agencies were forced to produce more with fewer resources. Most agency program operating budgets have been constant for many years, but agencies have still been expected to provide more services under increasing program demands without additional resources. This impacts all of the DCS services; as agencies seek efficiencies and program operational savings, they find that DCS is able to partner with them, and not only provide them with the quality service or product they need, but often saves agencies money in the process.

Division of Central Services - State Fleet Management (SFM)- Alternative fuel sources

E-85 and Biodiesel 20% blends (B-20) are also referred to as renewable fuels because they are harvested from crops such as corn and soybeans. Both E-85 and B-20 are synonymous with improving air quality and reducing reliance on foreign oil imports. SFM currently has approximately 500 Flex Fuel Vehicles (FFV's) that can be used with either regular unleaded fuel, or any blend up to 85% ethanol (E-85). In addition, SFM currently has 50 hybrid vehicles (36 sedans and 14 SUV), and has two new Honda GX CNG fueled vehicles (deemed the world's cleanest combustion engines) as of August 2006 to be placed at the "downtown" motor pool. SFM continues aggressively pursuing additional opportunities to secure federal grants and funding for alternative fueled vehicles (AFVs) through collaborative efforts with other state agencies. The federal grant money is used to offset the high initial cost of the AFVs; otherwise these purchases would be cost prohibitive, and would not be possible with our current allocated vehicle budget.

Finally, based on the anticipated increase of diesel vehicles in SFM due to SB06-015, and with legislation requiring the use of B-20 in all State owned vehicles, SFM is anticipating as many as 300 additional vehicles with B-20. Although these vehicles are above the one ton requirement of SB06-016, vehicle users are encouraged to use B-20 where it is available in all vehicle sizes.

Division of Central Services – State Fleet Management – Petroleum reduction initiatives

State Fleet Management (SFM) is proposing the following activities as statewide "menu" items currently to each department so they can select the options that they feel will work best for each respective agency's operations. SFM is currently making suggestions and recommendations to every department to purchase the most fuel efficient models that are made available through the state bids / purchasing program. SFM is certainly giving more vehicle selection weight to the vehicles that have higher mpg CAFE standards than we ever have in the past and we expect to have more of these models available for selection than ever before. One of our restrictions however, is that not all manufacturers-dealers are willing to bid these high mpg models with the deep cost reductions the state gets through the Colorado BIDS process, and if the cost variance is too great, the OSPB and JBC are hesitant to approve the spending authority without return on investment (ROI) cost justification. SFM is currently addressing this with the GEO, OSPB and the JBC and hopes to relax the age-old low-bid philosophy in order to evolve the vehicle selector purchase process.

State Fleet Management is currently working on several programs and initiatives that are being evaluated for the purpose of reducing petroleum fuel consumption and vehicle emissions, and reducing the amount of fleet vehicle miles traveled (VMT). Both of these objectives will help DPA and the State to achieve the Executive Branch objectives related to the Greening of State Government, New

Energy Economy, Government Efficiency Management, SB06-016, HB07-1228, SB06-015, etc. without significantly increasing cost to the overall state vehicle fleet:

- 1) The state fleet consists of 5,700 vehicles of all vehicle sizes, operates 70.6 million miles annually, and consumes over 4.3 million gallons of fuel per year. The state fleet currently has over 500 Flex Fuel Vehicles that can use Ethanol in a blend of 85% (E85) or biodiesel at a blend of 20% (B20) or above. SFM proposes that we increase the purchase of FFV's in the State Fleet by 5% each year going forward. Using these renewable fuels directly displaces the use of imported petroleum fuel and significantly reduces greenhouse gas emissions.
- 2) The state fleet is actively pursuing funding to enable the installation of state owned E85 and Biodiesel fueling sites to maximize the consumption volumes of renewable fuels while minimizing cost to the state by utilizing the benefits associated with volume/bulk fuel purchasing agreements.
- 3) The state fleet has established tentative agreements with twenty political subdivisions of government to partner with the state and allow the state to share alternative fuel sites. This benefits both the state and the local governments by allowing the state to fuel their vehicles at their municipal / county sites at a cost less than costs at commercial sites, and furthermore provides return revenue to the cities and counties to help cover the overhead expenses associated with their fuel management expenses. These partnerships help to establish a much better network that will promote an increase in usage of clean fuels that reduce greenhouse gas emissions, as well as reducing reliance on imported foreign oil.
- 4) The state fleet currently has fifty hybrid electric vehicles (HEV) in the fleet, and in some situations, we are finding more ways to economically justify the purchase of more HEV's depending on the usage type and the dealer purchase price that is proposed during the state BIDS / awards process each year. Typically a 20% increase of MPG is achieved when compared to the non-hybrid vehicles in the same size category.
- 5) One of the new technologies that is currently under evaluation is the plug-in hybrid electric vehicle (PHEV). This vehicle has been retrofitted with lithium-ion batteries and is currently achieving greater than 100 MPG. Although the cost of this technology currently is not economically justifiable, the state fleet will be prepared to consider including such vehicle resources in the fleet when these technologies become more affordable.

- 6) State Fleet Management is currently evaluating vehicle mounted global positioning systems (GPS) in an effort to efficiently route state delivery services in order to improve driving behaviors, reduce idle time, and reduce risk and accidents. This will help State Fleet Management to measure and reduce these fuel consuming behaviors while optimizing miles traveled in the scope of state services. If you can measure it, you can manage it.
- 7) The state fleet is currently contributing to a study that identifies duplicative state services and delivery routes throughout the state fleet. Once we identify these duplications, we can propose plans to consolidate the routes and reduce miles driven by the state fleet.
- 8) The state fleet is beginning an evaluation program to identify the benefits associated with the use of auxiliary power units (APU) in the busses and oversized equipment in the fleet. These APU's are similar to generator sets used on recreational vehicles such as motor homes. Our proposed evaluation program will enable the use of APU's on vehicles such as the busses that the Colorado Department of Human Services (CDHS) uses. The CDHS busses are built for adaptability to accommodate disabled occupants for transport. APU's will enable the vehicles to sustain cabin heat in the winter, air conditioning in the summer, and enhanced electrical back-up so that the wheelchair lifts can be used without idling the vehicle for prolonged periods. The consumption rate for an APU versus idling is approximately 1/10th the fuel consumption.
- 9) State fleet is working to roll-out a new vehicle user survey in the fall. This web based interface will enable users of state vehicles to better identify the activities the vehicle is expected to perform. By matching the assigned vehicle more precisely to the types of functions it needs to sustain, the vehicle will have an improved MPG which results directly in a longer lifecycle, improved reliability, and reduced maintenance. An example of this is also being demonstrated by upgrading in some instances to diesel vehicles when off-road, heavy cargo and towing is required. This change is cost justified based upon benefits that include a longer vehicle life cycle, better durability and reliability, while reflecting at least a 20% reduction of fuel consumption and enabling more biodiesel usage to displace petroleum. On the smaller -lighter spectrum of vehicles, the new crossover type two wheel drive and all wheel drive vehicles can generally replace most four wheel drive SUVs where possible while resulting in a greatly improved MPG. SFM intends to add as many of these vehicle types as possible to reduce the number of low MPG four wheel drive SUV's in the fleet.
- 10) State Fleet is currently instituting an anti-idling policy to all state fleet vehicle users to reduce unnecessary fuel consumption.
- 11) State Fleet Management is currently supporting a soon to be released campaign that will be a contest/challenge among state agencies to reduce vehicle usage by 10 miles per week. The details and award information pertaining to this contest will be released in coming weeks.

12) State Fleet Management purchased two Honda GX compressed natural gas vehicles. These vehicles are deemed the cleanest combustion vehicles in the world today. SFM added extended range fuel tanks and have made preliminary arrangements to use commercial CNG fueling sites in the Rifle area. This will enable the vehicles to run to the western slope and back without refueling. The price equivalent of 1 gallon of CNG is approximately \$1.90. CNG is often referred to as a renewable fuel, and is also an option to directly displace petroleum fuels.

13) A contest at the downtown motor pool that rewards \$25.00 per month to each individual State agency customer that turns in receipts reflecting the purchase of the greatest volumes of E85 per month when using the motor pool FFV's.

14) SFM continues with efforts to configure and improve the CARS database to enable a more accurate fuel type capture rate.

15) SFM is contemplating eliminating the options of V10 gas engines in 1 ton rated vehicles and replacing with diesel options, or downsize to the FFV V8 option.

All strategies included in the list above are subject to revision as SFM continues to identify constructive and proactive alternatives and methods to optimize our current programs.

Capitol Complex – Environmental Trends

The trend of focusing on the **environmental impact of managing buildings** is not only a Colorado trend but also a national and global trend. The focus is how to incorporate sustainable operations and meet LEED-EB guidelines and infuse them into everyday operating practices. Capitol Complex has successfully certified two (2) buildings as LEED-EB and plans to extend this certification to the remainder of the complex in the coming years.

Division of Central Services – Energy performance contracting

Capitol Complex has contracted with Chevron Energy Solutions to perform performance-based contracting services throughout the Capitol Complex and associated buildings, Grand Junction, the three Lakewood buildings and North Campus. The goal of this project is to conserve energy through tenant awareness and the replacement or upgrading of older, inefficient systems. This project began in the spring of 2002 with an energy audit of all the Capitol Complex buildings. This audit identified energy savings projects, which included the replacement of lights, toilets, new boilers and chillers, and the installation of new energy management computerized controls. These improvements were financed through the projected energy savings directly related to the individual project over a

predetermined period of time. In addition, a new resource conservation manager for the project has begun providing tips to all tenants on how they can help conserve energy while improving the work environment.

While many factors, particularly weather and use of buildings, affect energy consumption, energy usage in FY 05-06 and FY 04-05 was considerably lower than in FY 03-04 (the baseline year), indicating that the energy performance contract has been successful to date. Even greater savings are likely in future years, since many of the contracted projects were not installed and operational for the full fiscal year which did not allow for the full scope of annual savings potential to be realized. The chart below identifies energy consumption for FY 03-04 through FY 05-06 and will be updated with final FY 06-07 detail before submission in the Executive Budget Request in November.

ENERGY CONSUMPTION FOR CAPITOL COMPLEX FACILITIES

	Electricity (KwH)	Electricity (KW)	Natural Gas (Therms)	Water & Sewer (Kgal)	Steam (Mlbs)
FY 03-04	33,492,802	117,421	93,355	29,372,266	36,179
FY 04-05	30,884,343	108,430	149,987	22,155,730	35,810
<i>% Change from Base Yr. 03-04</i>	-7.8%	-7.7%	+60.6%	-24.6%	-1.0%
FY 05-06	29,950,630	69,167	156,203	31,486,470	22,947
<i>% Change from Base Yr. 03-04</i>	-11.0%	-41.09%	*+67.3%	+7.2%	-36.57%
<i>% Change from Previous Yr.</i>	-3.0%	-36.2%	+4.1%	+42.1%	-31.3%
FY 06-07	**	**	**	**	**
<i>% Change from Base Yr. 03-04</i>					

% Change from Base Yr. 03/04 = each fiscal year, subtracted from base year (03-04), divided by base year (03-04).

* Natural Gas (Therms) increase, due to Judicial Heritage Complex switching to natural gas boilers and being removed from Capitol Complex steam loop. Steam savings reflected in 05-06 (mlbs).

** Numbers are not complete for FY 06/07.

ENERGY CONSUMPTION FOR GRAND JUNCTION STATE FACILITY

	Electricity (KwH)	Electricity (KW)	Natural Gas (Therms)	Water & Sewer (Kgal)
FY 03-04	921,280	2,415	11,406	753
FY 04-05	840,800	2,279	10,642	705
<i>% Change from Base Yr. 03-04</i>	-8.7%	-5.6%	-6.7%	-6.4%
FY 05-06	801,280	2,125	9,642	696
<i>% Change from Base Yr. 03-04</i>	-13.3%	-12.0%	-15.47%	-7.57%
<i>% Change from Previous Yr</i>	-4.7%	-6.7%	-9.4%	-1.28%
FY 06-07	**	**	**	**
<i>% Change from Base Yr. 03-04</i>				
<i>% Change from Previous Yr</i>				

% Change from Base Yr. 03/04 = each fiscal year, subtracted from base year (03-04), divided by base year (03-04).

** Numbers are not complete for FY 06/07.

Division of Finance and Procurement (DFP)

The Division of Finance and Procurement contains four primary components:

The Office of the State Controller provides management, monitoring and oversight of the State's financial affairs. The Office of the State Controller promulgates fiscal rules, policies and procedures related to the unified accounting system (COFRS); issues warrants to pay State debts; develops procedures and administers training related to contract approval; manages the Vendor Offset Program and the Fraud Hotline; and estimates TABOR revenue to assist in budget planning.

The State Purchasing Office manages statewide centralized procurement with duties that include the promulgation of the State's procurement rules; BIDS electronic vendor notification system; procurement education and leadership; procurement and administration of statewide price agreements; conducting procurement services for non-delegated agencies; and appeals authority for bid protests. The Supplier Database Unit primarily supports business operational and database needs of the State Purchasing Office.

Central Collection Services is a program that serves as a central accounts receivable function and actively collects debts owed to State agencies, departments and institutions after initial collections efforts have been unsuccessful.

Finally, the Office of the State Architect (Real Estate Programs) integrates statutory oversight responsibilities with comprehensive design, construction and real estate expertise. This group provides assistance and training to State agencies and institutions relating to general-funded capital construction requests, coordination and prioritization of controlled maintenance requests, and all aspects of real estate transactions and State owned and leased assets. Primary duties include establishing policies and procedures and providing oversight associated with the State's Capital Construction process (including controlled maintenance and energy management), providing comprehensive project administration services to agencies without technical staff experienced in project design and construction managements, and establishing policies and procedures and providing oversight for State leases and other real estate contracts.

This office is a leader in Governor Ritter's Greening Government Initiative, through the use of energy performance contracting the OSA has been able to fund needed capital improvements in State facilities. To date, the State has received \$24 million in capital improvements, paid by guaranteed energy savings. The OSA has also applied for and received Leadership in Energy & Environmental Design (LEED) Existing Building (EB) certification on four State buildings and is currently pursuing the same level of certification for additional State buildings.

DIVISION OF FINANCE AND PROCUREMENT PERFORMANCE MEASURES

Objective: Develop and Maintain Strategic Partnerships					
Performance Measure	Outcome	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Approp.	FY 08-09 Request
*Maintain and improve accountability to state taxpayers through financial reporting. This is best measured by the number and materiality of audit recommendations/findings directed to the Office of the State Controller	Benchmark	0	0	0	0
	Actual	1 (minor)	TBD after completion of audit	N/A	N/A

* The number of audit recommendations/findings directed at the Office of the State Controller was chosen over the number of statewide audit findings. The Office of the State Controller has limited control over the performance of the individual agencies or the number of recommendations/findings attributable to the agencies. A minor audit recommendation/finding is one included in the statewide audit report but not presented to the Legislative Audit Committee (LAC) in a hearing. A material audit recommendation/finding is one included in the statewide audit report and is presented to the LAC in a hearing.

Objective: Develop and Maintain Strategic Partnerships					
Performance Measure	Outcome	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Approp.	FY 08-09 Request
**Decrease the number of outstanding unresolved accounting issues at year-end as evidenced by the year-end diagnostic reports by 10% from the prior year's actual	Benchmark	140	126	114	103
	Actual	140	TBD after accounting close	N/A	N/A

** The resolution of year end accounting issues is prioritized based on materiality and impact to the Comprehensive Annual Financial Report. The existence of unresolved issues, even though immaterial for financial reporting, is not ideal and indicates problems and issues needing to be addressed with individual agencies.

Objective: Improve Business Processes					
Performance Measure	Outcome	FY 05-06 Actual	FY 06-07	FY 07-08 Approp.	FY 08-09 Request
Increase Central Collections Services Net recoveries/collections – Measure is reflected in terms of dollars collected	Benchmark	\$ 12,371,663	\$ 12,546,496	\$ 12,644,684	
	Actual	\$ 12,546,496	\$ 12,644,684		

Objective: Improve Business Processes					
Performance Measure	Outcome	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Approp.	FY 08-09 Request
COLLECTION RATIO = \$ COLLECTED / \$ ASSIGNED (Industry Standard Ratio = \$ Collected on entire portfolio measured against \$ of Accounts assigned for fiscal year.	Benchmark	25 %	25 %	25 %	25 %
	Actual	25 %	27 %		

* Measure seeks to Annually Maintain 25% Central Collections Services Collection Recovery Rate. According to the American Collectors Association (“ACA”), the industry standard for measuring Recovery Rate is defined as annual gross collections divided by annual new business. ACA’s latest year figures that are available indicate Recovery Rates of 21.54% for Student Loans, 19.76% for Government-State and 17.45% for Hospitals.

Objective: Improve Business Processes					
Performance Measure	Outcome	FY 05-06 Actual	FY 06-07 Actual *	FY 07-08 Approp.	FY 08-09 Request
Increase the Amount of Dollars Purchased By State Agencies Through State Price Agreements	Benchmark	\$162.3M	\$170.4M*	\$187.4M	\$206.2M
	Actual	\$184.1M	\$132.8M*		

*4th quarter actuals pending

Division of Finance and Procurement Key Workload Indicators

Workload Indicator	FY 05-06 Actual	FY 06-07 Actual*	FY 07-08 Approp.	FY 08-09 Request
Number of accounts assigned to Central Collections Services	50,206	35,969		

Workload Indicator	FY 05-06 Actual	FY 06-07 Actual*	FY 07-08 Approp.	FY 08-09 Request
Volume/Utilization of Price Agreements Statewide	\$297.7M	\$210.1M*	\$306.6M	\$315.8M

*4th quarter actuals pending

Division of Finance and Procurement Key Trends

Division of Finance and Procurement -State Purchasing Office – Greening initiatives

DPA has certain responsibilities that originate from the Governor’s Executive Order on *Greening of State Government*. Specifically the SPO is charged with **developing policies and procedures for the purchase of goods** that will assure that goals and objectives from the Greening State Government initiatives are met. This will involve a number of activities including working with the State Greening Manager and others to develop sustainable attributes that can be used effectively in the solicitations for products throughout State Government and training of purchasing agents in state agencies.

In addition, **HB07- 1220**, requires that when state agencies are bidding for goods and services they shall give a price preference of five percent to the vendor who demonstrates a more **environmentally preferable product or service offering**. The SPO initially drafted emergency procurement rules in order to meet the law’s effective date of August 3, 2007, followed by standard rules and policies which have been adopted effective November 1, 2007. Additionally, training will be developed and/or procured for all state employees with procurement responsibilities.

Division of Finance and Procurement -State Purchasing Office – Implementation of SB 07-228

SB07-228 as adopted modifies the state procurement process by creating a new section of law known as section 24-102-205, C.R.S., and provides the following provisions:

- Requires the development of a publicly accessible database by June 30, 2009 to track personal services contracts for the state that exceed \$100,000. The statute also exempts certain contracts from this requirement which include: Medicare; Medicaid; Children’s Basic Health Plan (CHIP); Colorado Indigent Care Program; and higher education research grants, awards and contracts;
- Provides for a fulltime GPV position for the Office of Contract Administration as created in the statute. This position reports to the State Purchasing Director. The position will be filled in the fall of 2007.
- Requires monitoring of vendor performance on personal services contracts, and an evaluation of all parties as to whether certain performance measures are met.
- Requires that agencies prepare a performance evaluation report prior to the completion of any construction contracts of \$500,000 or more;
- Delays implementation of the contract monitoring requirements until the database is implemented;
- Provides additional conditions for entering into sole source contracts;
- Requires that in circumstances in which a vendor is found to be in default on a contract and after a showing of good cause by a governmental body, all other contracts with the same vendor may also be held in default.

The State Purchasing Office is responsible for writing new procurement rules that interpret the new statute. The law provides deadlines for the department to accomplish the variety of tasks associated with the statute. An emphasis of this project will be to fold these new processes into existing state purchasing processes and systems in order to effectuate a better way of doing business.

Office of the State Controller (OSC) – Implementation of SB 07-228

During the 2007 legislative session, **SB07-228** was passed and signed by the Governor. It will result in significant changes to how State contracts are written and processed. The legislation, among other things, calls for the establishment of performance standards, vendor performance evaluations as to quality, cost, and timeliness. The provisions of SB07-228 will require new Fiscal Rules and policies. It will also impact the State's Procurement Rules. The OSC will work closely with the Division of Procurement and Finance – State Purchasing Office, the Office of the Attorney General, and State department representatives in drafting and adopting these new rules and policies. We anticipate this will result in changes in the processing of State contracts. The new Rules will need to be effective by July 1, 2009.

Division of Finance and Procurement -State Purchasing Office – E-Procurement

EProcurement solutions are becoming commonplace in the corporate world and are beginning to be adopted in the public sector, especially in large organizations in government including state government. EProcurement has been found to be a most effective tool that enables organizations to take control of their purchasing processes along with reducing processing costs, realizing cost savings due to disciplined purchasing behavior, and detailed, accurate and readily available purchasing and contract data.

Several environmental factors are present that lead the Department toward pursuing this course:

- Disparate Purchasing Transaction Processes – The current environment is such that the purchase of goods and services is accomplished by state agencies via a number of different processes, with little uniformity and an inability to retrieve accurate detailed data pertaining to these transactions that can be utilized by management for tactical or strategic purposes.
- Outdated and Ineffective Technology in Place – Current technology does not support effectively or efficiently the State's purchasing and payment processes. Currently, executive branch agencies are using the Colorado Financial Reporting System (COFRS), the State's primary financial and accounting system, to input their purchase requests which will be turned into state purchase orders by agency purchasing agents. COFRS is also used for inputting and processing small dollar (check requests) which is processed by agency accounts payable staff. These processes were state of the art in the 1970's, however today the process is inefficient, functionally deficient, and difficult to use. Furthermore, retrieval of transaction data from these processes is difficult and laborious.

- Unable to fully utilize the state's volume price agreements - Because State agencies make their purchases for goods and services through several processes, the majority of the state's purchasing transactions are small dollar (less than \$5,000 per transaction) made by individual state staff using the corporate liability procurement card and direct invoice-check request payments.

The State Purchasing Office will establish a working group which will include stakeholders in the State purchasing process in FY 08 to explore current purchasing processes statewide and explore EProcurement solutions that are currently in use to benchmark best practices. The output of the workgroup should recommend a course of action that the State Purchasing Office should take in improving the State's purchasing processes as well as the solutions which are most viable to enable the State to make such improvements.

Division of Finance and Procurement -State Purchasing Office – Increase utilization of state price agreements

The adoption and use of State Price Agreements has not grown in recent years. State Price Agreements are not mandatory except for a few, even though the procurement rules set expectations for use and adoption by state agencies of State Price Agreements. The State's procurement card program has grown significantly over the same time period and yet price agreement growth has been relatively flat even though the State's political subdivisions are significant users of the State Price Agreements.

The State Purchasing Office will be pursuing an initiative to **increase utilization of State Price Agreements** through various avenues:

- Increasing the number of mandatory price agreements and making certain that these are viable, cost effective and aligned with State policies.
- Providing easier access to price agreement information for users around the state through our website and other means, to increase the use by procurement cardholders and others.
- Collaborate with the delegated agencies to make improvements to price agreements in order to better meet agency needs
- Explore ways to further increase the use by Political Subdivisions

Division of Finance and Procurement -State Purchasing Office – Increase utilization of historically underutilized enterprises

In order to **increase utilization of Minority/Women Business Enterprises** (M/WBE's) the state will institute adequate training for procurement personnel and strengthen accountability measures. All purchasing agents and other appropriate staff must be trained on the underutilization of these businesses; the obstacles these businesses face in doing business with the state; and, on methods to

facilitate opportunities to do business with these firms. Increased outreach efforts by the State Purchasing Office include involvement of purchasing agents from state agencies in conducting M/WBE orientation and training on doing business with state agencies. Measures will be undertaken, including increasing the number of orientation sessions regarding the overall state procurement process; providing information on the anticipated needs for the current fiscal year of individual agencies; and communicating the State's commitment to utilization of M/WBE's by training purchasing staff on minority sourcing to improve awareness and attitudes. The Office will be requiring delegated agencies to provide categories of discretionary spending for goods and services so that the State Purchasing Office outreach efforts can find links for M/WBE's with agency needs. The Office will also require delegated agencies to report purchasing activity relating to M/WBE's in their discretionary purchases. Purchasing agents will be required to make good faith attempts to contact M/WBE's for all discretionary purchases where available. All purchases for services less than \$25,000 and commodities less than \$10,000 will be tracked and reported for M/WBE utilization.

The State Purchasing Office will consider establishment of a certification requirement to identify DBE or M/WBE vendors. The current self-identification process is ineffective in tracking procurement and determining utilization, however the institution of a certification requirement may have unintended consequences and will be carefully researched before implementation. Prior to requiring certification, the Office will seek input from existing organizations who work with minority and women-owned firms as to the need for such a change, the impact on such firms and the benefits and/or detrimental effects of such a requirement.

Office of the State Controller (OSC)- Electronic processing

The goal of the Office of the State Controller has been and continues to be to **increase efficiency by doing as much of its work electronically as is feasible**. This ranges from sending correspondence electronically, to posting items and alerts on the State Controller's Website and to the Financial Data Warehouse. The OSC continues to place a high priority on assuring the security of the data entrusted to it. We also recognize the need to not just automate processes. The processes need to be reviewed and changed as necessary prior to automating.

For example, the State's central accounting system (COFRS) was installed in the late 1980's and early 1990's. As a result it has exceeded its estimated useful life. It is now outdated technology that is dependent on a small number of employees to keep it running and maintained. The State faces the possibility of a catastrophic failure of the system at sometime in upcoming fiscal years. The system is also no longer meeting the accounting and reporting needs of some of the larger more complex agencies such as institutions of higher education and the Department of Transportation. These and other agencies have or are considering the purchase and implementation of department-specific accounting systems. The proliferation of these agency-specific systems erodes the OSC's ability to effectively and efficiently carry out its responsibilities for financial oversight and reporting. A statewide strategic plan is

necessary in order to determine the most **cost effective method for replacing COFRS** and at least controlling and integrating financial data from agency specific systems. Without a plan, the OSC will be unable to continue to meet its statutory responsibility for statewide budgetary control and financial reporting.

Finally, the OSC has not seen the number of **COFRS payments** decrease even with the increased use of the procurement card and efforts to increase electronic payments. The OSC will continue efforts to reduce the number of payments processed and special attention will be focused on reducing the number of warrants printed. The creation of payroll warrants, advices of electronic deposit and manual payroll warrants in Central Payroll continue to be a priority. Central Payroll completes employee W-2's, as well.

Office of the State Controller (OSC)- Transparency in state government

The trend is to **increase the transparency of State government** through the enhancement of existing reports and the creation and maintenance of new reports.

On June 14, 2007 the Office of the State Controller, the State Treasurer's Office, and the Governor's Office released the first **State Taxpayer's Accountability Report** (STAR). The report was the product of unprecedented cooperation between the three offices. The STAR gives an easy to understand snapshot of the state's finances presented to meet the needs of the taxpayer. The OSC is committed to continue working with the State Treasurer and the Governor to issue this report annually. The STAR will be updated and refined each year with current data as well as new data and presentation changes to enhance its usefulness to Colorado's taxpayers.

Office of the State Controller (OSC) – Contract review process

The State Controller is required by statute to review and sign all State contracts. The process involves state agencies preparing contracts and submitting them to the OSC for review and approval. Contracts are forwarded by the OSC to the Attorney General's Office, as the statutory legal advisor to the State Controller, for review. Over the years much of this responsibility has been delegated to the various departments, agencies, and institutions of higher education. This evolved into primarily a rule driven process that provides a perception of a high degree of protection to the State when in fact it has proven to be unnecessarily bureaucratic and cumbersome. In an attempt to balance adequate protection for the State and relieve the administrative burden on State agencies, the **OSC is reviewing the contract process**. The intent is to move the contract review criteria from the current rules driven process to a risk driven process. Major steps have been taken to move in this direction, however much work still to needs to be done. Training for department contract staff on the new risk based evaluations and contract drafting needs to be developed and presented. Unresolved issues with higher education sponsored research contracts still need to be addressed as well.

Office of the State Controller (OSC) – Bi-weekly lagged payroll

All but a few employees in the State Personnel System are paid on a monthly basis. Paying employees on the last day of the month creates problems for the employees and the State. The state is not in line with private industry and other governments in the pay cycle for its employees. The movement of employees to a **bi-weekly lagged payroll** would resolve several administrative problems and provide advantages to employees. For lower paid employees, waiting a month for their pay creates a potential for financial hardship. Many employees have difficulty budgeting their funds on a monthly basis, and it is especially difficult for employees new to the State to wait as much as 45 days for their initial paycheck. State departments have experienced problems recruiting new employees because candidates were not willing to accept the monthly pay cycle. The state experiences additional administrative costs paying employees on a non lagged monthly basis. Labor cost must be redistributed using special labor distribution systems, and special reconciliation processes are necessary to keep payroll and accounting records in sync. Salary overpayments must be tracked and collected for leave without pay occurring between payroll processing deadlines and month end pay date. In addition, the State has difficulty in complying with the overtime provisions of the Fair Labor Standards Act under the current monthly payroll basis.

A change from the current monthly pay cycle might raise objections from long time employees accustomed to being paid on a monthly basis as employees tend to be resistant to changes they perceive to be negatively affecting their pay. In addition, the change could create a one time hardship for employees converting to a biweekly lagged payroll. There is also the potential of increased cost and effort at the agency level as a result of processing large payrolls every two weeks in place of one large payroll once a month. However, it is anticipated that many of the objections could be mitigated with proper planning and input from the affected parties.

Office of the State Controller (OSC) – Reengineering of financial processes

It has been previously identified that the State’s Financial System (COFRS) uses obsolete software and should be considered for replacement. Before COFRS is replaced, the State, under the direction of the OSC, needs to complete a **comprehensive reengineering of its financial related processes**. The reengineering will be guided by a benchmark project completed by the OSC in November of 2006. The effort will rely on the cooperation and partnership of all agency financial personnel to be successful. The State and its separate departments and agencies will need to identify areas needing improvement and adopt “best practices” prior to implementing a new statewide accounting and financial reporting system. The process of identifying process improvements will need to include the active participation of departmental and agency staff through committees and subcommittees.

Office of the State Controller (OSC)- High turnover rates

Turnover of key financial management personnel continues to be a major concern. The Office is currently experiencing the predicted result of an aging workforce and early retirement incentives as experienced staff retires. The effects of the retirements continue to

ripple through the personnel system as workers move from job to job to maximize their earnings. This will negatively impact the OSC's ability to ensure accurate financial reporting and control. With the loss of experienced financial managers at all levels of State government, there are more demands on OSC staff to provide guidance, oversight and training to agency financial staff. The OSC is not immune to this trend. Retirements and loss of staff through transfers/promotions to agency financial management positions continue to be driving factors in the high rates of turnover.

Office of the State Controller (OSC) – Statutory reporting and monitoring requirements

Although the number of reports required in statute has decreased, the **number of reports** requested by the Legislature, the Governor's Office, and others has increased. This has been especially the case as the State's budget has continued to be tight; agencies that have fewer resources available to them are making more requests for information from the Office of the State Controller.

Increases in **reporting requirements** continue to drive workload. The number of pages in the Comprehensive Annual Financial Report (CAFR) has nearly doubled since Fiscal Year 1996. Each new reporting standard issued by the Governmental Accounting Standards Board (GASB) requires additional work at the time of implementation and ongoing work related to annual reporting. The Office implemented GASB Statements No. 43 and 45 in 2007. The Reporting & Analysis Unit also prepared and submitted responses to a number of GASB due process documents (proposed standards) during Fiscal Year 2006-07, so it is likely that additional standards are inevitable. In addition, the legislature has created approximately 150 new funds since Fiscal Year 2000-01 (36 in Fiscal Year 2006-07), which increases the complexity of coding, tracking transfers between funds, and reporting. The tracking of the General Fund Exempt Account within the General Fund and the ongoing requirement to track June payroll and selected Medicare and Medicaid related programs on the cash basis adds to the complexity that increases the time needed to ensure reporting is accurate.

Requests for **monitoring activities** have increased in the face of less available resources. The majority of the monitoring activities are not formal reviews or audits, but are activities in which the OSC engages in order to assure compliance with Fiscal Rules and generally accepted accounting principles (GAAP). For example, the Field Accounting Services Team (FAST) conducts onsite visits with each of its agencies in order to learn about their specific issues and help solve any current problems. Additionally, FAST meets and consults as needed to resolve fiscal/accounting issues. The Central Contract Unit does training for all of the persons added as delegates who can sign contracts or contract modifications on behalf of the State Controller. With the move to risk-based contract review and more delegation, more emphasis will be placed on monitoring and oversight of agencies. This will require more worksite visits and peer reviews. In addition, the State Controller must approve all cases of statutory violations where work has begun on a State contract before its signature. Fiscal Rule waivers are granted when compliance with the Fiscal Rule causes the agency an

unreasonable administrative hardship and can be justified for business reasons. Waivers are granted only after the agencies have documented the need and provided assurance adequate controls will still be functioning.

The Governor's Office of State Planning and Budgeting (**OSPB**) is statutorily responsible for ensuring compliance with all expenditure limitations established in statute. The OSPB carries out this charge with the support of the Office of the State Controller and through statewide efforts to track financial data in the Colorado Financial Reporting System (COFRS). Spending authority is established in COFRS through appropriation transactions (AP documents). The statutory responsibility for approval of AP documents rests with the OSPB; however, this has been delegated to the State Controller's Office for all but a few AP transactions, adding to workload demands.

The implementation of the federal legislation known as **Sarbanes-Oxley**, in response to recent private sector accounting fraud incidents, is having an indirect impact on government financial management. The provisions of Sarbanes-Oxley apply to publicly traded companies. However, the internal controls and management responsibility provisions are beginning to be included in the auditing standards for governmental entities. This is resulting in more emphasis on internal controls and management responsibility for those controls. Recent high profile incidents of alleged fraud in Colorado State government have re-emphasized the need for maintaining adequate internal controls. The OSC plans to increase its activity in assisting State Departments with implementing and reviewing of departments' internal control programs. The OSC also plans to work cooperatively with State departments and other States in developing and possibly acquiring the necessary tools to evaluate and improve their internal control programs.

Office of the State Controller (OSC) – Implementation of HB 06S-1015

The passage of **HB06S-1015** requires the backup withholding of State and Federal taxes from payments to vendors with erroneous or mismatched taxpayer identification numbers. This bill was part of the package of bills enacted to address the issue of undocumented immigrants. The bill has required significant programming to COFRS to implement the legislation and this effort will continue into fiscal year 2007-08.

Office of the State Controller (OSC) – Training challenges and trends

Training continues to be an integral part of the Office's success in managing statewide financial operations. Business systems and processes are evolving and becoming more complex; therefore, training is a function that will continue to require creative approaches within existing resources. In addition, retirements and related turnover and changes in job responsibilities in agencies have placed a greater demand on the OSC. Process improvements such as those being implemented for the State's contract process also create training needs. Not only is demand increasing for group training, it also is increasing for individual training and consultation. The

increases are driven by individuals but are impacted by the level of resources allocated overall and the shifting of those resources constantly to address the most critical needs.

Central Collections Services – Trends and process improvements

Central Collection Services (CCS) collects debts on behalf of State Agencies and Political Subdivisions. CCS previously had 5 Collectors and the legislature last year approved 3 more collectors who were brought on board in mid-September, resulting in a total of 8 collector positions. CCS is in the process of reviewing and revising a number of key business processes within the unit, most significantly the way it collects debts owed. While some of these have already been implemented, CCS continues to look for even more ways to streamline and improve processes while ensuring cross training occurs and responsibilities are documented and shared effectively.

In the past each collector had their own portfolio of accounts, and each had their own goal to collect in order to meet their performance objectives as well as be eligible for a bonus under the incentive plan established for the unit. Under the new processes, collectors are now working in a team environment and have designated times to accomplish specific responsibilities. They follow a rotating schedule to ensure tasks and responsibilities are divided fairly and handled consistently. A team incentive structure has been implemented which rewards the entire team when goals have been met, in incremental amounts based on achieving standards set forth for the amount collected, the number of suits and garnishments filed and the number of payment plans setup in a given month. CCS has also recently instituted both day and evening shifts and has established a garnishment program in order to further maximize collections. In addition, the unit has formalized a modular training system in order to take maximum advantage of structural and operational changes

Finally, as a result of new direction and focus from the DPA Executive Office, CCS is also undergoing a subtle shift in focus as well. Being a government agency, it is imperative that we represent the State of Colorado in a positive and professional manner, even though the primary purpose is collecting money from debtors. The change is being realized as a more fundamental focus on the customer service aspects of dealing with the citizens of the State. The new training program has essential components in customer service areas as well and has been modeled with an awareness of the need to provide accurate, timely information to both internal and external customers. If “good government starts here”, then it is imperative that we ensure all of our dealings with both our colleagues and the public demonstrate our commitment to this ideal, as well as it’s inclusion in our initial training of new staff members. Consistent with these changes, the collectors’ performance objectives have also changed. They now include representing customer service components rather than simply the production goals established for the incentive program.

Division of Information Technologies (DoIT)

The Division of Information Technologies (DoIT) operates the computing and network infrastructure utilized by all State agencies to accomplish their respective business functions and program objectives for the State of Colorado and its citizens. This infrastructure includes the State's data center, telecommunications including the Multi-Use Network (MNT) and the Digital Trunked Radio system, and application systems support for statewide systems through the Technology Management Unit. DoIT also provides and contributes to statewide planning efforts related to telecommunications, and common IT/network infrastructure as well as supporting the Governor's Office of Innovation and Technology (OIT), and all other information technology oriented agencies and programs in the State in their efforts to provide statewide information technology solutions for citizen-centric business initiatives. DoIT, in partnership with the OIT, is proactively working on several projects proposals, enterprise and risk based analyses, and multiple joint security initiatives that are intended to ensure that the common IT infrastructure shared by many State agencies is secure, robust and efficient enough to meet evolving standards, challenges, and best practices.

Communication Services provides the infrastructure, equipment, and support necessary for the statewide public safety communications network. This network provides both wired and wireless services including voice, video, and data. A primary function of the Communications Services Unit is to carry "public safety" two-way voice traffic for the Colorado State Patrol, the Departments of Corrections, Transportation, Natural Resources, and local public safety agencies and first responders. This responsibility includes operation and maintenance of the State's Digital Trunked Radio system.

Network Services plans, coordinates, integrates, and provides cost effective and efficient telecommunication capabilities and network solutions that satisfy the business needs of its customers and other stakeholders, who include not only State agencies, but also local government entities, and the citizens of the State. Network Services provides voice and data communication infrastructure including the Multi-use Network (MNT), frame relay and ATM services. In addition, this work unit provides much of the voice communication services for State agencies, and on behalf of all State agencies DPA provides management and administration of the long distance contract that is utilized by all branches of State government in Colorado.

The Computing Services Unit is responsible for the management and operation of the State's Data Center (sometimes known as the General Government Computer Center or GGCC). The Data Center provides operational and technical support and assistance to State agencies, and this unit is responsible for the maintenance and operation of the Data Center on a 24-hour basis, 365 days a year. It is also responsible for maintenance of operating software and databases to accomplish its functions.

Information and Archival Services manages and operates the State's archival and records management program to protect, preserve and maintain the legal documents for Colorado territorial and State government. This unit also develops and approves record retention policies and destruction schedules for all State agencies, counties, cities, school districts, and special districts in order to fulfill its mission to preserve and manage State records.

The Statewide Applications Services Unit manages statewide administrative applications used in support of core business functions in Colorado State government agencies. This unit provides application development and ongoing software support for statewide applications, including the State's mainframe, the Colorado Financial Reporting System (COFRS), multiple statewide personnel, payroll and benefits systems, and the Financial Data Warehouse. The unit also does currently include a subset that primarily develops applications and information systems for the internal business units of DPA under the direction of the Executive Office.

DoIT includes Order Billing and Customer Services sections. Order Billing staff processes various requests for voice, video and data services requested by State and local government entities and is responsible for the collection of user charges for telecommunication services provided by the Department of Personnel & Administration. The Customer Services section functions as an advocate for DoIT's customers and its purpose is to ensure the smooth delivery of information services to the customer in a timely manner. A "Help Desk" function allows this unit to interface directly with the customer to resolve issues with the State's network, mainframe operations, application servers at the Data Center, and other services offered by DoIT.

DIVISION OF INFORMATION TECHNOLOGIES PERFORMANCE MEASURES

Objective: Align all Relevant Tools in Concert with Identified Business Needs					
Performance Measure	Outcome	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Approp.	FY 08-09 Request
Increase # of servers hosted and housed at the Data Center by 7.5% annually.	Benchmark	N/A	N/A	252	269
	Actual	213	234		

Objective: Align all Relevant Tools in Concert with Identified Business Needs					
Performance Measure	Outcome	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Approp.	FY 08-09 Request
Maintain MNT network availability above 99.9% through 6/30/09.	Benchmark	N/A	N/A	99.99%	99.99%
	Actual	99.97%	99.98%		

Objective: Improve Business Processes					
Performance Measure	Outcome	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Approp.	FY 08-09 Request
Reduce number of tapes used for data storage in Data Center by 5% annually.	Benchmark	N/A	N/A	57,950	54,900
	Actual	60,000	61,000		

Objective: Improve Business Processes					
Performance Measure	Outcome	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Approp.	FY 08-09 Request
Increase number of bytes of disk storage managed by 5% annually.	Benchmark	N/A	N/A	14.7 TB	15.4 TB
	Actual	14 TB	14 TB		

Objective: Align all Relevant Tools in Concert with Identified Business Needs					
Performance Measure	Outcome	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Approp.	FY 08-09 Request
Increase percent of State highways covered by DTR network to 95% by 9/30/10.	Benchmark	N/A	N/A	95%	95%
	Actual	83%	90%		

Objective: Align all Relevant Tools in Concert with Identified Business Needs					
Performance Measure	Outcome	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Approp.	FY 08-09 Request
Increase percent of applications successfully restored during disaster recovery test to 95% or above by 9/30/09.	Benchmark			90%	95%
	Actual	80%	83%		

Division of Information Technologies Key Workload Indicators

Workload Indicators (Computing Services)	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Approp.	FY 08-09 Request
Average Monthly Number of Transactions (in millions) Executed in the Mainframe Environment	90.6	79.4		
Number of E-Mail mailboxes supported	1,492	1,492		
Number of Open Systems Servers Supported	200	300		
Number of Incidents Closed (avg. per month)	228	277		
Percent of MNT Network Availability	99.97%	99.98%		
Number of DTR Towers, Zone Controllers & Radios	Towers 108 Zones 3 Radios 23,500	Towers 143 Zones 3 Radios 29,000		
Number of tapes used by GGCC	60,000	61,000		
Number of bytes of enterprise disk managed by GGCC	14 TB	14 TB		
Disaster Recovery - Percentage of Applications attempted/successfully tested	80	83		

Division of Information Technologies Key Trends

Division of Information Technologies (DoIT) - Increased coordination of statewide information technology issues

Information technology is a critical tool for state government. Colorado's historic decentralized information technology structure creates inefficiencies that increase government costs and put mission-critical systems at risk. For years, the state of Colorado has used an uncoordinated, non-uniform approach to infrastructure, purchasing, project planning and delivery, asset management and strategic leadership. This approach has led to redundant purchases and failed or under-performing IT applications. In addition, Colorado's state government has not maximized the opportunity to pool purchases of IT goods and services and faces greater risks related to security, system architecture and project performance absent a more significant level of statewide coordination. These failures have prevented Colorado from being a leader in the provision of efficient government services to its citizens.

The current Executive Order to improve state information technology management (D 016 07) is a first step toward addressing the issues highlighted above. This Order strengthens the State CIO and the Governor's Office of Information Technology's (OIT) ability to oversee IT budgeting statewide, formulate policies on statewide contract agreements, develop a single statewide IT strategic plan, prioritize initiatives and projects across state agencies, assist state agencies in large-scale projects deemed to be at risk, and participate in strategic decisions related to IT initiatives, projects and programs. These actions will provide state government with the oversight and coordination necessary to enable state departments and agencies to focus on their core mission operations, to ensure IT projects are managed strategically and with adequate funding and support, and to leverage the state's current and future IT investments in a shared service model, reducing costs, increasing efficiencies, and creating centers of excellence.

Division of Information Technologies (DoIT) - Service delivery enhancements

DoIT is an organization that desires to move from good to great, and to do so DoIT must begin to shift its paradigm from managing technology and applications to managing service. DoIT senior management understands the need to move to a process oriented philosophy, and as the various technical and functional groups become more process oriented, they too realize that they are not simply technology specialists. At this time the technical and functional groups are keenly aware that they support business processes and that they must work together more closely to realize their shared goals.

As DoIT moves to IT service management, work units are realizing the need to share information between technical and functional groups in order to deliver services as agreed to customers, and improve processes. An IT Infrastructure Library (ITIL) training initiative has only served to sharpen the awareness of the need for a focus on process. DoIT management feels that an actionable Service Catalog as described by the ITIL is in order. DoIT believes it is important to establish a Service Catalog Management (SCM)

process, and review how existing DoIT activities and projects might fit within a SCM process and is pursuing initiatives to implement these process improvements.

Division of Information Technologies (DoIT) - State of Colorado Information Technology Strategic Plan

Please refer to the State of Colorado IT Strategic Plan issued by the Governor's Office of Information Technology (OIT) for a further and more specific discussion of trends and key strategic initiatives that have been determined to be the focus of State Information Technology for the next four years.

The Office of Administrative Courts

The Office of Administrative Courts (formerly the Division of Administrative Hearings) provides an easily accessible, independent and cost-effective administrative law adjudication system in Colorado. This Office is one of approximately two dozen central panels of independent administrative law judges in the United States. The judges are independent from the agencies for which they conduct hearings and decide cases. This Office hears and decides administrative law matters for a total of more than 50 State departments, agencies, boards and county departments. The Office of Administrative Courts serves the State's citizens from three locations; the main office in Denver, the Western Regional Office in Grand Junction, and the Southern Regional Office in Colorado Springs. The operation of regional offices allows citizens to have easier access to administrative hearings without having to travel to the Denver metro area.

This Office conducts all workers' compensation merits hearings for the entire state; all public benefits cases (food stamps, Colorado Works/AFDC, Medicaid, etc.); all professional licensing board work involving the denial, revocation, suspension or other discipline of holders of a professional license (such as doctors, nurses, architects, real estate brokers, teachers, engineers, etc.); and all Secretary of State cases where a citizen has filed a complaint under the Fair Campaign Practices Act.

A recently-added responsibility to this Division is to provide staff support to the new Colorado Ethics Commission established by statute to carry out the mandates of Amendment 41 regarding ethics of public officials that was passed by the electorate in November 2006.

OFFICE OF ADMINISTRATIVE COURTS PERFORMANCE MEASURES

Objective: Maximize Workforce Quality					
Performance Measure	Outcome	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Approp.	FY 08-09 Request
Increase the average overall rating of OAC's ALJs (GPA). *	Benchmark	3.00 (B)	3.15 (B)	3.34 – 3.66 (B+)	3.67 - 3.99 (A-)
	Actual	3.12 (B)	3.08 (B)		

* This survey is administered as the result of a contract with Integrated Document Solutions on behalf of the OAC and the State Personnel Board (SPB). During FY 06-07, 2,350 people were surveyed who had appeared for a hearing before administrative law judges (ALJ's) from both divisions. The response rate was 31.9%. The questionnaires sought input from survey participants, asking them to assign letter grades to ALJ's, to facilities, and to staff, measuring such topics as judicial demeanor/neutrality, knowledge of the issues and law, treating participants with respect, giving the proceedings a sense of dignity, clarity of rulings, and giving reasons for decisions. In order to promote improved judicial performance, this benchmark is aggressively set at a level materially above prior results.

Objective: Align all Relevant Tools in Concert with Identified Business Needs					
Performance Measure	Outcome	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Approp.	FY 08-09 Request
Maintain/increase utilization of Alternative Dispute Resolution. Measure is based on the ratio of cases involving completed Alternative Dispute Resolution (ADR) that are settled.	Benchmark	N/A	N/A	> or = 86%	> or = 86%
	Actual	84%	86%		

Office of Administrative Courts Key Workload Indicators

Workload Indicator	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Approp.	FY 08-09 Request
Number of applications for hearings received/processed (Cases Opened).	14,088	10,101		

Workload Indicator	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Approp.	FY 08-09 Request
Number of hearings held (Hearings Held).	3,798	3,923		

Workload Indicator	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Approp.	FY 08-09 Request
Number of days/hours in hearings (Bench Time).	3,845.2	3,511.5*		

*Final fiscal year actual pending

Workload Indicator	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Approp.	FY 08-09 Request
Average # of days from application to hearing date (workers' compensation cases only)	Not available	91.02		

Office of Administrative Courts Key Trends

Office of Administrative Courts - Electronic filing and distribution

Court systems across the country are exploring the appropriateness of use of **electronic/technological enhancements** for delivery of services. Some courts have even gone “paperless.” While a paperless court is not currently feasible for the OAC, staff continues to investigate and implement new ways to utilize technology to provide more efficient and cost-effective customer service. “**E-filing**”, distribution of order electronically, and “publishing” decisions and orders on the web are all examples of the way we are entering the “E” law arena. Whenever it is technologically possible and economically feasible, we will attempt to utilize this powerful tool to better serve our customers and to generate efficiencies.

OAC would like to expand “e-distribution” of workers’ compensation orders and decisions to parties in the near term in order to reduce copying and mailing costs, and the Division currently is implementing a statewide policy for e-distribution of orders to attorneys practicing before OAC. OAC instituted a pilot program in the Colorado Springs office for e-distribution of orders, in order to provide a measurable basis to project savings to the agency during FY 06-07. The estimated participation rate was 63% under the pilot program. The pilot identified modest potential savings based upon the representative sample of orders involved in the pilot program as reflected below:

(ALJ’s in the Colorado Springs office issued orders in approximately 190 cases during the pilot. In 120 of those cases, at least one party requested e-distribution.)

- FY 06-07 Actual: Cost savings to OAC of \$240, where 120 orders were e-mailed instead of mailed, and where estimated mailing, copying, and staff costs average \$2.00 per order mailed.
- FY 07-08 projected cost savings of \$480 if the number of orders e-mailed in 06-07 are doubled.
- FY 08-09 projected cost savings of \$960 if the number of orders e-mailed in 07-08 are doubled.

In summary, the OAC is cognizant of the current and future move toward electronic processing in the private and public sector (as well as court systems) and intends to promote this objective as aggressively as possible within current resources in the near term. However, resource limitations and prioritization may require this effort to be tabled in the current fiscal year, or implemented in phases over time.

Office of Administrative Courts - Workload vs. appropriated resources in the Office of Administrative Courts (OAC)

The statutory charge to the Office of Administrative Courts is to provide due process hearings pursuant to state and federal laws. OAC's mission is to provide those hearings and, when appropriate, mediations, in a fair, timely, and efficient manner. Requests for hearing are submitted by our customers, pursuant to governing statutes, laws, rules and regulations. The customer base includes the public, state agencies, county departments, school districts, injured workers, and the legal community. Governing statutes, laws, rules and regulations are established by state and federal legislation, and state and federal agencies. Taken together, these factors make it difficult, if not impossible, to accurately predict in advance how many requests for hearing OAC will receive each year, and of what type. As a result, the Office has developed a funding mechanism that allows it to respond to every request for hearing, regardless of type, without relying on an accurate predictive tool or system. OAC staff tracks case processing information, but it is of little projective value – rather, it creates an historic record of workload each year. Working collaboratively with the Joint Budget Committee, staff has been able to properly fund this office without placing an undue burden on state agencies to try and predict upcoming needs.

As each legislative session ends, some existing state programs and statutory mandates have been ended and some new programs have begun. These types of actions taken by the legislature have a direct impact on workload, although it is typically unclear until the end of the session when the aggregate impact of several bills can be considered whether the impact can be absorbed within existing resources, or whether additional resources will be required. Because **staffing levels at OAC have not changed in several years**, any workload increases driven by additional caseload and state and federal mandates has required OAC staff to “do more with less” and it is anticipated that the workload will not lessen in the future.

Office of Administrative Courts - Additional future performance measures

In the process of developing performance measures for the current and future strategic planning efforts, OAC identified several items that the Division believes will provide significant value as performance measures in future fiscal years, that are unfortunately unavailable in the current submission due to lack of reliable data.

Some examples of future performance measures to be implemented include the average number of days for a hearing to move through the process to completion, average number of days to issue an order after completion of hearing, and a quantification of efficiencies and savings associated with the dedication of a full-time administrative law judge assigned to Grand Junction for Western Slope hearings. In addition, the Department and OAC believe that another relevant performance measure to implement for future

submissions relates to prehearing conferences. In general terms, prehearing conferences can result in a reduction of hearing time as issues are clarified with litigants and their legal representatives, and a future performance measure will attempt to quantify the impact that focused prehearing conferences can have on actual hearing time. Finally, during the current fiscal year OAC is utilizing existing resources systems and applications to track, report and analyze aged case status detail, adjudication order detail, docketing activity, etc to capture efficiency/performance measures related to workload, timeliness for judges and support staff that will be valuable tools for analysis by the Department, its external partners, and the public.

As referenced above, none of the items identified in the preceding paragraph are included as performance measures in the current Plan as a result of data limitations. In the case of the full time judge assignment in Grand Junction, it is intuitively obvious that some savings and efficiencies should result, but this change was implemented consistent with the beginning of the current fiscal year, therefore results are not yet available. With regard to the other examples, the historical data is not overly useful for analysis as a result of inconsistent tracking processes between judges – the Department has identified this limitation and is attempting to implement more consistent processes during the current budget cycle as identified previously, such that these valuable pieces of summary data can be aggregated, analyzed, and used to either identify or facilitate service level improvements over time.

Capital Construction Requests

Capitol Dome Project

The State of Colorado, Department of Personnel and Administration (DPA), Office of the State Architect is submitting this request.

DPA has been involved with numerous historic restorations/upgrades within the Capitol Complex area. They have ranged from ADA and Life Safety Upgrades to minor interior and exterior projects. In all cases DPA has coordinated the design with the Colorado Historical Society and, in the case of the State Capitol, also coordinate with the Capitol Building Advisory Committee, the entity in charge of overseeing the historic fabric of the building.

Construction was started on the State Capitol Building in January of 1886. The Governor moved into the Capitol in 1895. The State Capitol Building is the central and most significant building in the Capitol Complex group of buildings. The Capitol houses the Governor's offices and the major functions of the legislature. In addition to serving as the central seat of government, building tours are provided to Colorado citizens including school groups and out-of-state tourists.

The purpose of this Capitol Construction/Capitol Renewal Request is to fund the restoration and repairs of the Colorado State Capitol Dome Enclosure. The Capitol dome has had numerous minor repairs over the last 100 years, however the weather conditions in Colorado have taken a toll on the structure. This last year, due to corrosion and our seasonal freeze and thaw cycles, the fasteners of a section of cast iron at the lower entablature gave way and an 18" x 5" section of cast iron fell onto the unoccupied exterior observation level. An emergency project was initiated and funded by the Controlled Maintenance Emergency Fund, to determine the cause and extent of the damage. It was determined that an immediate short-term solution was required while funding was approved for the actual renovation and repairs. The short-term solution was to install a temporary netting system to minimize damage and ensure safety of visitors and people working in the building. The netting system is being monitored on a monthly basis and has a recommended life span of two years. The analysis has led to following renovation/repair recommendations: replace cast iron fasteners, repair cracks, holes, and other deteriorated portions of the cast iron enclosure and repair the balustrade; window restoration, copper repairs above the cast iron, restore and repair dome gutters and downspouts; and removal and replacement of cast iron coatings. Re-gilding the Dome is not anticipated at this time or included in the budget. Interior dome repairs and renovations are included in this proposal to address impacts on the interior walls and the balcony at the observation level.

The Colorado State Capitol Building must be considered among the most important, if not the most important, historic building in the state. The building, the building materials, and the building's contents are virtually irreplaceable and an accurate value is impossible to assess. The artwork, from the paintings and sculptures to the murals and stained glass work, in many cases could not be duplicated. The Beulah marble (often referred to as rose onyx) is the predominant wainscot material and is no longer available. The craftsmanship could likely be replicated but only at a cost that would stagger the imagination when translated to today's construction dollars.

The ultimate goal of this endeavor must be to protect, preserve and maintain the building and its contents. The immediate goal, as represented in part by Capitol Construction/Renewal Request, is to protect the building, its contents and its inhabitants; those people who work and visit the building on a day-to-day basis. The Capitol Dome Enclosure Repairs will be a continuation of the ongoing efforts to preserve the building.

Digital Trunked Radio (DTR) Network

Over the last several years, the Department of Personnel and Administration, Division of Information Technology (DoIT) has implemented and is currently operating the Statewide Digital Trunked Radio system for the State of Colorado. To date the State has approved and invested approximately \$48 million, various Federal grants totaling \$5.4 million and \$30 million in DOLA provided CWIN grants to local government partners for the development and implementation of this statewide public safety communication system as defined in H.B. 98-1068. DPA is statutorily charged (Section 24-30-908.5, C.R.S.) with the implementation, administration, and ongoing maintenance of this system for all of State and local government entities.

The Digital Trunked Radio System has been implemented as a single integrated digital network that encompasses multiple stakeholders across State, local and federal government agencies. The Departments of Public Safety, Corrections, Transportation, Natural Resources, Revenue, Higher Education and local government public safety entities participate in and share common system resources. Several federal agencies currently utilize the system as well. All other State agencies will also have access to the system.

Practical benefits to the State will result from completion of the DTR project including improved efficiencies in public safety response times, improved interoperability with all participating agencies, elimination of duplicate radio systems and the ability to process low speed data and voice transmissions over a single integrated network. To achieve the best overall value the State and local government have partnered and shared infrastructure and construction costs whenever possible. This methodology, leverage of market conditions, and the use of State FTE for implementation, have substantially decreased the State of Colorado's overall costs.

The current Capital Construction Request for FY 2008-09 is for the completion of the Digital Trunked Radio (DTR) project. The purpose of this request is to restore funding delayed by revenue shortfalls during the past six fiscal years. The funding requested in this Capital Construction Decision Item is for completion of the project, and to provide software and system upgrades needed to keep system infrastructure serviceable and secure. The funding requested is comprised of ~\$7 million to purchase radio subscribers and complete the construction of DTR, and an additional ~\$7.9 million to provide hardware, software and security upgrades to all system infrastructure within the State.

Capitol Complex Master Plan

For reference, in FY 06/07 the Colorado General Assembly appropriated \$1,700,000 to the Department of Personnel and Administration (DPA) for planning and partial design of a mixed-use office building to be located on an L-shaped site composed of the existing parking lot at Lincoln and Colfax and the parking garage (now demolished) at 1555 Sherman. In August 2006 DPA issued a request for qualifications for architectural firms to participate in a design competition for the mixed-use office building; six firms were chosen and presented their designs in September. A firm was selected and placed under contract to DPA to provide a feasibility study and to evaluate the appropriate square footage and parking capacity for the building. Executive branch agencies currently lease approximately 500,000 square feet of space in downtown Denver. This building would allow agencies to collocate within the Capitol Complex in future years.

At the same time the mixed-use office building was under consideration, the Judicial Branch was moving forward with its plan for a new Judicial Center. In 2005 the Judicial Branch contracted with the Urban Land Institute (ULI) to evaluate issues concerning the Judicial Building and the Colorado History Museum both located on the block bordered by Broadway, 14th Street, Lincoln and 13th Street. The ULI study addressed security concerns, expansion needs, and agency consolidation and collocation requirements. ULI recommended that the Colorado History Museum be relocated and that Judicial build an expanded 660,000 square foot facility on their existing site. Subsequent efforts to find an appropriate site for the Museum and fund its construction have not been successful to date; however, recent discussions with the City of Denver may lead to a potential site in Civic Center Park. Judicial has also considered the site for the mixed-use office building as a potential site for its project if the Museum is unable to vacate its current building.

With the change of administration and a renewed focus on cooperation among governmental entities, there was an opportunity to evaluate both the Judicial/Museum and the mixed-use office building projects to determine the range of benefits to state government and to not have the two projects compete for funding or available sites.

As a result of this effort, the need for a comprehensive master plan for the Capitol Complex became apparent. If the State moves forward to develop a master plan, the plan would provide guidelines for development in the Capitol Complex including collocation and consolidation opportunities and lease vs. ownership analysis for the 500,000 square feet of leased space. The master plan would address the symbolic importance and delivery of services functions and purposes of government buildings, provide an overall context and justification for decision-makers, discuss issues of facility durability both technically and financially, identify opportunity sites and scenarios, and, finally, provide implementation plans including agency plans, leasing plans, and financing alternatives.

The Department of Personnel & Administration (DPA) proposes the development of a comprehensive master plan for the Capitol Complex. In addition to the 20 acres and 12 buildings that are adjacent to the Capitol building which includes the Department of Labor and Employment building, the Colorado History Museum and the Judicial building as well as the buildings owned by DPA and managed by DPA Division of Central Services, the master plan would include the campus at 6th and Kipling (690 and 700 Kipling), the Department of Revenue building at 18th and Pierce, the three buildings at the North Campus (62nd Avenue) as well as the Executive Residence at 400 East 8th Avenue. The master plan format would follow guidelines established in the state of Washington Capitol Master Plan completed in 2006. DPA has also consulted capitol complex master plans for the states of Idaho, North Dakota, and Iowa that were all completed in 2000 as well as limited master plans from other states.

The master planning process would begin with an investigation/discovery/goals and objectives phase, strategic analysis/business plan and benchmarking process vis-à-vis other states. Projections and development of alternatives would be undertaken to indicate potential consolidation and collocation opportunities. The final report would include building and urban design standards, recommendations for high performance buildings, proposed budgets and alternative financing strategies, analysis of the optimal ratio for leased vs. owned space, partnering opportunities with the City of Denver, and implementation plans and opportunity sites.

DPA would issue a request for qualifications (RFQ) in order to select a consultant to develop the master plan. This master plan project would incorporate the results of the feasibility study for the 1555 Sherman Street Mixed-Use Office Building site at Lincoln and Sherman as well as the feasibility study currently underway with the City of Denver to locate the Colorado History Museum in Civic Center Park. A steering committee would be named with members representing the executive, legislative, and judicial branches as well as the Capitol Building Advisory Committee.

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Budget Narrative



DPA

FY 2008 - 09

(1) EXECUTIVE OFFICE

The Executive Office is responsible for essential duties that impact not only the entire Department, but also a multitude of State agency customers. This office provides the Department with operational management direction, policy formulation and core internal functions in the areas of financial services, human resources, and communications and legislative relations.

The Financial Services Unit is responsible for providing a central source for accountability, coordination and sound fiscal management in areas related to budgeting, accounting and contract management functions. In addition, the Unit is tasked with departmental financial oversight, internal payroll processing, analysis of the fiscal impact of legislation, and communications with and deliverables to the Joint Budget Committee, the Office of State Planning and Budgeting, and Legislative Council. Because of the statewide nature of DPA activities, the Department continues to be especially active in its coordination with all Executive Branch and Legislative Branch agencies.

The Human Resources Unit (HRU) administers the Department's internal personnel functions by providing human resources support and services, including job evaluation, compensation, benefits administration, employee relations, orientation, recognition, and training coordination. The HRU assists appointing authorities in operating effectively within the Civil Service System, and facilitates consistency across the Department in the handling of internal personnel related issues.

The Government & Public Affairs Unit is responsible for Department communications and the Department's relationship with the General Assembly. The Unit includes the Public Information Officer (PIO) and Legislative Liaison functions. This unit communicates relevant information to all State employees through the publication of *Stateline* (a monthly publication for State employees), communicates Department-specific issues in a monthly departmental newsletter, is the main point of contact for all open records requests, and responds to all local and national media inquiries. Further, the Legislative Liaison helps to develop and advocate the Department's positions on proposed legislation and responds to inquiries from the Governor's Office, legislators, legislative staff, and constituents.

PERSONAL SERVICES

This line item and the associated appropriations of FTE and personal services funding support the Executive Office staff and management functions. Personal services, as defined by the Office of State Planning & Budgeting (OSPB) include the following:

- All salaries and wages, including salary survey and performance based pay, whether paid to full-time, part-time, or temporary employees of the State, including the State's contribution to the Public Employees' Retirement Association (PERA), the amortization equalization disbursement (AED), supplemental AED (SAED), short-term disability (STD) insurance, and the State's share of federal Medicare tax paid for state employees.
- Professional services, meaning services requiring advanced study in a specialized discipline that are rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Professional services include but are not limited to accounting, consulting, architectural, engineering, physician, nurse, specialized computer, and construction management services. Payments for professional services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.
- Temporary services, meaning clerical, administrative, and casual labor rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Payments for temporary services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.

The Department's Schedule 3 submission reflects actual expenditures and allocated "salary POTS" for the most recently completed fiscal year. (POTS refers to personal service or compensation allocations that are centrally appropriated to the EDO but distributed down to each Long Bill group's Personal Services line items. POTS generally are limited to salary survey, performance based pay, Health, Life and Dental, Shift Differential, Short-term Disability, Amortization Equalization Disbursement and Supplemental Amortization Equalization Disbursement.)

While the estimate column (current fiscal year) generally distributes resources based on the current year level of appropriated funds, the request column of the Schedule 3 for personal services line items is calculated beginning with existing appropriations and is adjusted based upon the addition of base building salary POTS, the impact of prior year legislation (i.e. special bills), out year annualization or other adjustments associated with prior year change requests, any OSPB adjustments, and also reflects any Decision Items that impact the line item in the budget request year.

During the past three fiscal years, the appropriation has increased only as a result of JBC approved base building salary increases (salary survey/achievement pay), and has annually been reduced as a result of OSPB and/or JBC base reductions as part of the "Option 8" calculation. The Long Bill appropriation for the current fiscal year is \$1,648,595 total funds and 21.5 FTE, and the FY 2008-09

request is for \$1,728,431 total funds and 21.5 FTE, with the year over year increase based solely upon the application of base building salary survey, SAED and performance based pay as identified above, and as reflected in the Department’s Schedule 3 submission. This appropriation has historically been supported by statewide indirect cost recoveries annually per Long Bill annotation.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$1,547,223	\$1,601,479	\$1,648,595	\$1,728,431
FTE	21.5	21.5	21.5	21.5
CFE	\$1,547,223	\$1,601,479	\$1,648,595	\$1,724,974

HEALTH, LIFE, AND DENTAL

This line item appropriation addresses the State’s employer contribution for the health, life and dental insurance benefits for the Department’s classified employees. The calculated annual appropriation is based upon recommendations contained in the annual Total Compensation Report, and associated guidance from OSPB, and is calculated based upon employee benefits enrollment selections (e.g., Employee, Employee + 1, Employee + Spouse, etc). In FY 07-08, the Long Bill appropriation for this line item was \$2,317,727 total funds, and the FY 2008-09 request is \$2,528,567 total funds as reflected in the Schedule 3.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$1,399,758	\$1,736,246	\$2,317,727	\$2,528,567
GF	\$397,615	\$479,246	\$631,543	\$689,539
CF	\$8,839	\$9,096	\$67,089	\$63,562
CFE	\$993,304	\$1,247,904	\$1,619,095	\$1,775,466

SHORT-TERM DISABILITY

This line item appropriation is for the purpose of providing partial payment of an employee’s salary in the event that individual becomes disabled and cannot perform his or her work duties. This benefit is calculated on an annual basis in accordance with OSPB Common Policy Instructions; for FY 2008-09 the need is calculated at .13% of base salary. For reference, the current year Long Bill appropriation for this line item is \$39,612 and the FY 2008-09 request is for \$42,848 total funds as reflected in the Schedule 3.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$42,885	\$33,579	\$39,612	\$42,848
GF	\$8,863	\$6,832	\$4,279	\$14,371
CF	\$1,432	\$1,411	\$1,662	\$1,101
CFE	\$32,590	\$25,336	\$33,671	\$27,376

SB 04-257 AMORTIZATION EQUALIZATION DISBURSEMENT

The Amortization Equalization Disbursement (AED) increases the employer contribution to the PERA Trust Fund to amortize the unfunded liability in the Trust Fund beginning in January 2006. The request for this line is computed in accordance with OSPB Common Policy Instructions and is calculated using the sum of base salaries, salary survey and range adjustments for employees eligible for State retirement benefits. The AED rate will increase to 3.00% over the next six years. For FY 06-07, the Amortization Equalization Disbursement increased to 0.75%. The Amortization Equalization Disbursement is calculated using the same methodology as the PERA contribution calculation. The current year Long Bill appropriation for this line item is \$364,552 and the FY 2008-09 request is for \$531,898 total funds as reflected in the Schedule 3.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$70,424	\$220,352	\$364,552	\$531,898
GF	\$12,562	\$42,825	\$38,404	\$176,869
CF	\$2,436	\$9,368	\$15,339	\$13,552
CFE	\$55,426	\$168,159	\$310,809	\$341,447

SB 06-235 SUPPLEMENTAL AMORTIZATION EQUALIZATION DISBURSEMENT

Supplemental AED was initiated during the 2006 Legislative session via SB 06-235, and is effective January 1, 2008. The rate for 2008 is .50% per OSPB Common Policy Instructions, which increases by .50% each calendar year through 2013. The legislation specifically indicated that the incremental increase shall be reduced from funding that would otherwise be allocated to Salary Survey.

The current year Long Bill appropriation for this line item is \$74,808 and the FY 2008-09 request is for \$170,919 total funds as reflected in the Schedule 3.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF			\$74,808	\$170,919
GF			\$6,858	\$71,818
CF			\$3,196	\$2,686
CFE			\$64,754	\$96,415

SALARY SURVEY AND SENIOR EXECUTIVE SERVICE

The Salary Survey and Senior Executive Service appropriation reflects the amounts necessary for the Department to cover the cost of salary increases based on the Total Compensation Survey performed annually by the Department. The annual request for this line item is calculated based upon the annual Total Compensation recommendations from the State Personnel Director, along with guidance provided via the OSPB Common Policy Instructions. The Department’s FY 2007-08 appropriation for this line item is \$1,013,184 total funds and the request for FY 2008-09 is for \$1,191,312 as reflected in the Schedule 3 submission for the Department and other associated budget schedules.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$909,307	\$848,161	\$1,013,184	\$1,191,312
GF	\$306,953	\$284,213	\$351,591	\$441,333
CF	\$5,348	\$4,537	\$26,548	\$30,775
CFE	\$597,006	\$559,411	\$635,045	\$719,204

PERFORMANCE-BASED PAY AWARDS

This line item replaced the Anniversary Increases budget line item in FY 2002-03. Performance-based pay represents the annual amount appropriated for periodic salary increases for State employees based on demonstrated and documented ability of each employee to satisfy standards related to quantity and quality of work.

In FY 2003-04, no funding was appropriated due to statewide budget constraints. However, performance-based pay was implemented for FY 2004-05 and the Department allocation for that fiscal year was \$354,769 total funds. In FY 2005-06, the Joint Budget Committee adopted a Common Policy of no performance-based pay awards for that fiscal year. For FY 2006-07, again no appropriation was made for Performance-based pay awards per JBC action. Finally, the Department’s Long Bill appropriation for this

line item was \$452,094 for FY 2007-08 and the request for FY 2008-09 (calculated per OSPB Common Policy Instructions) is \$506,697 total funds.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF			\$452,094	\$506,697
GF			\$147,659	\$170,326
CF			\$12,622	\$13,048
CFE			\$291,813	\$323,323

SHIFT DIFFERENTIAL

This Common Policy based line item addresses the adjustment necessary to compensate employees for work performed outside of normal work schedules (i.e. second and third shift workers whose scheduled work hours fall outside of the regular Monday through Friday, 8:00 am to 5:00 pm work schedule). Essentially Shift differential payments provide higher wages for evening, night, and weekend shifts. The request for this line item is calculated annually per OSPB Common Policy Instructions at 80% of the level of prior year actual expenditures for this function, which has historically been approved by JBC action at the same level.

The Department’s appropriation for this line item for the current fiscal year is \$77,436 total funds and the FY 2008-09 request is for \$83,246 total funds.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$69,825	\$68,319	\$77,436	\$83,246
CFE	\$69,825	\$68,319	\$77,436	\$83,246

WORKERS’ COMPENSATION

This line item is an operating Common Policy allocation that provides funding to State agencies for payments made to the Department of Personnel and Administration to support the State’s self-insured Workers’ Compensation program. In addition, this specific line item in the DPA budget represents the allocation for DPA as an agency, not the appropriations required to support the administration of the state Workers’ Compensation program (which are part of the Division of Human Resources program appropriations and are discussed later in this document).

The Department's appropriation for this line item in the current fiscal year, as incorporated in the Long Bill, is \$391,999, and the FY 2008-09 request, per Common Policy, is \$300,226 total funds as reflected in the Schedule 3 and other applicable budget schedules.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$235,128	\$285,476	\$391,999	\$300,226
GF	\$60,484	\$73,435	\$100,837	\$76,421
CF	\$1,301	\$1,579	\$2,168	\$1,643
CFE	\$173,343	\$210,462	\$288,994	\$222,162

OPERATING EXPENSES

This line item supports the annual operating expenses of the Executive Office, its staff, and required functions. Allowable operating expenditures are defined in the Long Bill headnotes, and actual expenditures are identified by object code in the Schedule 3. The appropriation for FY 2004-05 was \$103,311, which was reduced by just under \$3,500 for FY 2005-06 forward based upon the annualization of a prior year decision item that added an additional FTE to the Executive Office. The current year Long Bill appropriation is \$99,842, and the FY 2008-09 request is for a continuation at the same level.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$99,842	\$99,842	\$99,842	\$99,842
CFE	\$99,842	\$99,842	\$99,842	\$99,842

LEGAL SERVICES FOR 3,432 HOURS

This line item appears in most departments' executive director's office, with some exceptions. Funding is appropriated so each department can purchase necessary legal services from the Department of Law. For FY 2007-08, agencies will pay a blended rate of \$72.03 per hour, which provides for the purchase of services from both attorneys and paralegals. As such, the Department's current year Long Bill appropriation is for \$247,207 based upon the hours approved during FY 2007-08 figure setting and the blended rate identified above. However, as a result of SB 07-210 (related to the independent ethics commission), an additional appropriation of \$121,986 was made for the current fiscal year for a total FY 2007-08 appropriation of \$369,193 total funds.

The FY 2008-09 request for this line item is based upon a continuation level of hours and a continuation rate (as the actual rate will be approved by the JBC during Common Policy figure setting), but also increases above the \$247,207 base by \$40,255 total funds because of the out year impact of SB 07-210. As such, the total request for FY 2008-09 is \$287,462.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$221,192	\$232,587	\$369,193	\$287,462
GF	\$192,290	\$202,196	\$324,182	\$242,451
CFE	\$28,902	\$30,391	\$45,011	\$45,011

ADMINISTRATIVE LAW JUDGE SERVICES

This line item is a Common Policy based appropriation which provides allocations of funding to State agencies for the purchase of administrative law judge and paralegal services. The Department uses a cost allocation billing methodology for Administrative Law Judge Services and calculates the Departmental allocations for State agency customers based upon their share of total recoverable program costs for providing Administrative Law Judge adjudication to State agencies. The number of judge and paralegal hours used by each agency in the most recently completed fiscal year is used to determine each agency’s share of the recoverable program costs. Recoverable costs include all Long Bill appropriations to the Office of Administrative Courts for program operating expenses, personal services, and indirect cost assessment, along with the program’s share of central departmental appropriations, POTS, and other overhead associated with the provision of administrative law judge services to State agencies.

DPA’s current year Long Bill appropriation for this line item is \$428 and the FY 2008-09 request is for \$2,457 total funds as reflected in the Schedule 3.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$2,440	\$582	\$428	\$2,457
GF	\$2,440			
CFE		\$582	\$428	\$2,457

PURCHASE OF SERVICES FROM COMPUTER CENTER (GGCC)

This operating Common Policy based line item represents each agency’s total billings for the purchase of services from the computer center. The request is calculated annually for the purpose of allocating out to State agencies their share of utilization of the State’s Data Center. The GGCC Common Policy supports the planning, management, operation and delivery of the computing infrastructure to customer entities, which include all State agencies and certain institutions of higher education. The computing infrastructure includes database, application and web servers for several departments, as well as the State’s general mainframe computer and tape, disk and printing resources for mainframe and server environments.

Note that this line item for DPA represents the agency’s allocation as a customer – appropriations and resources that are necessary to support the Data Center annually are contained in the Division of Information Technologies which is discussed later in this document. The Department’s Long Bill appropriation for the current fiscal year is \$2,554,882 total funds, and the FY 2008-09 request, per Common Policy, is \$2,717,039 total funds, which is reflected in the Schedule 3 and other associated budget schedules as applicable.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$1,090,907	\$3,857,882	\$2,554,882	\$2,717,039
GF	\$1,019,110	\$2995,195	\$1,972,624	\$2,097,826
CFE	\$71,797	\$862,687	\$582,258	\$619,213

MULTIUSE NETWORK PAYMENTS

This Common Policy appropriation provides the basis for annual Multi-use Network (MNT) allocations/appropriations statewide and represents each agency’s total billings for the MNT. Appropriations for MNT Payments represent the cost/billings to State agencies for circuits and their share of recoverable costs associated with DPA’s provision of and administration of MNT to its customers. Recoverable costs include funding for contracts with Qwest and its partners (including ANAP fess, LATA crossing fees, costs associated with existing MNT circuits, network monitoring, Internet access costs, etc), infrastructure (backbone) costs, anticipated billings based on department-by-department circuit inventory, and estimated administrative/operational costs and overhead.

Note that this line item for DPA represents the agency’s allocation as a customer – appropriations and resources that are necessary to support the Multi-use Network annually are contained in the Division of Information Technologies which is discussed later in this document. DPA’s Long Bill appropriation for this line item as a customer agency for the current fiscal year is \$41,251 total funds, while the request for FY 2008-09 totals \$46,201 per Common Policy, and as discussed in greater detail in Statewide Decision Item #2.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$89,936	\$36,257	\$41,251	\$46,201
CFE	\$89,936	\$36,257	\$41,251	\$46,201

PAYMENTS TO RISK MANAGEMENT AND PROPERTY FUNDS

This line item is an operating Common Policy allocation that represents each department’s share of the statewide cost of property and liability insurance coverage. In addition, this specific line item in the DPA budget represents the allocation for DPA as an agency, not the appropriations required to support the administration of the state Liability and Property programs (which are part of the Division of Human Resources program appropriations and are discussed later in this document).

The Department’s appropriation for this line item in the current fiscal year, as incorporated in the Long Bill, is \$861,746 total funds and the FY 2008-09 request, per Common Policy, is \$1,016,431 total funds as reflected in the Schedule 3 and other applicable budget schedules.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$395,721	\$1,068,603	\$861,746	\$1,016,431
GF	\$101,795	\$274,885	\$221,674	\$261,464
CF	\$2,189	\$5,910	\$4,766	\$5,623
CFE	\$291,737	\$787,808	\$635,306	\$749,344

VEHICLE LEASE PAYMENTS

This Common Policy based line item represents the amounts necessary for State agencies to make vehicle lease payments to the State Fleet Management Program that are sufficient to recover the annual costs of program administration and lease purchase installment payments. DPA’s FY 2007-08 Long Bill appropriation for this line item is \$160,341, and the FY 2008-09 base request is continued at the same level. The FY 2008-09 request is adjusted, however, based on the impact of Statewide Decision Item #1, “FY 2008-09 Fleet Replacements Statewide Decision Item”. This Decision Item includes a reduction of \$15,322 to this line item, resulting in a final FY 2008-09 request of \$145,019.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$136,032	\$133,507	\$160,341	\$145,019
GF	\$3,574	\$2,910	\$2,910	\$2,910
CFE	\$132,458	\$130,597	\$157,431	\$142,109

LEASED SPACE

This line item is necessary to pay for the Department’s obligations for leases of private office space and other facilities that are not State-owned. The appropriation increased from \$996,271 in FY 2004-05 to \$1,159,373 in FY 2005-06 and \$1,189,814 for FY 2006-07 based solely on JBC approved operating and escalating increases, while the FY 2007-08 appropriation increased to \$1,453,054 (which includes an additional \$203,750 of total funds that was “redistributed” from the Mail Services Operating Expenses line item (per FY 2007-08 Decision Item #2 – “IDF Realignment”) to address the additional need generated by a new lease agreement for the Document Solutions Group in Pueblo, Colorado. For FY 2008-09, the request for this line item is \$1,647,304, which includes an additional \$100,750 above FY 2007-08 that represents the out-year impact of the prior year Decision Item referenced above.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$1,159,379	\$1,189,814	\$1,453,054	\$1,647,304
GF	\$447,767	\$459,521	\$482,497	\$482,497
CF	\$15,928	\$16,346	\$17,163	\$17,163
CFE	\$695,684	\$713,947	\$953,394	\$1,147,644

CAPITOL COMPLEX LEASED SPACE

This Common Policy based line item represents allocations and subsequent billings to departments occupying space in the Capitol Complex (including North Campus, facilities at Kipling, and 1881 Pierce Street), the Grand Junction State Services Building and Camp George West. The annual allocation to agencies is calculated by the Department based upon total recoverable program costs and overhead associated with the maintenance and property management functions provided by the Division of Central Services, Facilities Maintenance on behalf of State agency tenants in the Capitol Complex, Grand Junction and Camp George West.

The Department's appropriation for this line item in the current fiscal year as a state agency tenant, as incorporated in the Long Bill, is \$1,189,460 total funds and the FY 2008-09 request, per Common Policy, is \$1,185,786 total funds as reflected in the Schedule 3 and other applicable budget schedules.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$1,037,901	\$1,153,035	\$1,189,460	\$1,185,786
GF	\$484,085	\$539,826	\$568,662	\$573,449
CFE	\$553,816	\$613,209	\$620,798	\$612,337

COMMUNICATIONS SERVICES PAYMENTS

This Common Policy based line item represents each participating department's share of the overhead related to the State' public safety communications infrastructure. The cost allocation methodology, based on actual utilization, is similar to that used in the annual Common Policies and statewide supplemental true-up requests for the Purchase of Services from the Computer Center (GGCC) and for Administrative Law Judge Services (ALJ), and ensures that billings for the fiscal year are sufficient to fund personal services, operating expenses, indirect costs, and other overhead associated with the provision of the statewide Public Safety Network for the benefit of State agency and local government entities.

The Department's Long Bill appropriation for the current fiscal year is \$1,149 total funds, and the FY 2008-09 request, per Common Policy, is \$899 total funds, which is reflected in the Schedule 3 and other associated budget schedules as applicable.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$4,881	\$1,151	\$1,149	\$899
GF	\$1,541	\$1,151	\$1,149	\$899
CFE	\$3,340			

TEST FACILITY LEASE

The appropriation to this line item supports a lease payment to the State Land Board for a Federal Railroad Commission testing facility in Pueblo, Colorado. In 1970, the State agreed to lease 33,492 acres of land free of charge for 150 years to the U.S. Transportation Department, Federal Railroad Commission (FRC), for a high speed train test site in order to boost economic

development in that region. The land is leased from the State Land Board to the Department of Personnel and Administration and is sub-leased to the Federal Railroad Commission free of charge. The site presently employs approximately 450 people, and the original 50-year lease agreement will expire on August 1, 2020.

In recent fiscal years (through FY 2004-05) the lease cost and subsequent appropriation to DPA was for \$116,351 (all General Fund), however, beginning with FY 2005-06 the appropriation was increased based upon a JBC approved inflationary increase to \$119,842. The current year Long Bill appropriation is at the same level and the FY 2008-09 request is at the continuation level as reflected in the Schedule 3.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$119,842	\$119,842	\$119,842	\$119,842
GF	\$119,842	\$119,842	\$119,842	\$119,842

EMPLOYMENT SECURITY CONTRACT PAYMENT

This appropriation supports a contract with a private company (Gibbens Company) that is responsible for reviewing and challenging unemployment insurance claims filed against the State, excluding institutions of higher education. In FY 1998-99, the Department re-negotiated the contract to a lower rate (from \$19,400 to \$17,400). The Department has requested a continuation appropriation of \$17,400 for the past several years, and the current year Long Bill appropriation as well as the FY 2008-09 request are at the same continuation level of \$17,400 total funds.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$17,400	\$17,400	\$17,400	\$17,400
GF	\$10,889	\$10,889	\$10,889	\$10,889
CFE	\$6,511	\$6,511	\$6,511	\$6,511

EMPLOYEES EMERITUS RETIREMENT

This appropriation supports payments to retired state workers under a program that expired. There are 6 former state employees who are eligible to receive this payment in FY 2007-08. As summarized below, the program was created in 1967, amended in 1975, amended in 1980, and repealed in 1987.

- *Senate Bill 67-120.* This bill created the program which allowed for monthly retirement benefits to be paid to former state employees who had retired from state service for superannuation on a full annuity or disability by July 1, 1967. The original act required eligible employees to apply for benefits by July 1, 1968. The act allowed for recipients to receive \$125 per month, less any pension or retirement funds supported in part by the State. The original act also called for payments to be prorated on an equal monthly basis within the limits of the appropriations made.
- *House Bill 75-1254.* This bill changed the required retirement date from July 1, 1967 to July 1, 1975. It changed the enrollment date from July 1, 1968 to July 1, 1976. The bill increased the maximum monthly payment from \$125 to \$200. It authorized the maximum monthly payment to increase by 3.0 percent each year. The provision for payments to be prorated on an equal monthly basis within the limits of the appropriations made was not changed by the bill.
- *Senate Bill 80-48.* This bill increased the maximum monthly payment in FY 1980-81 by 8.0 percent *or* the average salary survey, whichever was higher. For subsequent fiscal years, the bill added a provision allowing the maximum monthly payment to be increased by an amount equal to the average salary survey. The provision for payments to be prorated on an equal monthly basis within the limits of the appropriations made was not changed by the bill.
- *Senate Bill 87-143.* This bill, which was endorsed by the Public Employees Retirement Association (PERA), repealed the program. According to the legislative liaison for PERA, PERA did not believe that this bill would stop retirement benefits from being paid for employee emeritus retirements. PERA assumed that the statutory provisions would not be required to continue the program for existing participants because the program was not available to new participants.

The current year Long Bill appropriation is for \$11,370 total funds and the FY 2008-09 request for this line item is for the same amount.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$11,039	\$11,370	\$11,370	\$11,370
GF	\$11,039	\$11,370	\$11,370	\$11,370

HEALTH INSURANCE PORTABILITY & ACCOUNTABILITY ACT OF 1996 SECURITY REMEDIATION

This line item was created in FY 2004-05 to address the needs of the Department of Personnel and Administration's compliance with the Health Insurance Portability and Accountability Act of 1996's (HIPAA) security rule and contains appropriations for both personal services and operating expenses. The Department of Personnel and Administration is considered a hybrid covered entity under HIPAA as it is responsible for the administration of employee health benefits and handles HIPAA related data for other agencies.

For FY 2005-06 the base Long Bill appropriation was for \$150,695 and 2.0 FTE. As part of the FY 2005-06 supplemental process, the Department submitted a supplemental request (DPA Supplemental #1) associated with additional recurring expenses related to ongoing maintenance and software licenses. The request was for \$31,337 of additional spending authority and was approved by the JBC.

Together with the supplemental request, the Department submitted a budget amendment request for FY 2006-07 (DPA Budget Amendment #1) associated with the additional spending authority necessary to continue the recurring expenses and an additional appropriation of \$25,000 to perform a required bi-annual risk assessment. Again, the request was approved by the JBC and incorporated in the Long Bill as requested; the additional funds for FY 2006-07 totaled \$56,337, which brought the final FY 2006-07 appropriation to \$210,824. For FY 2007-08 the Department reduced its request for this line item by \$25,000 as the biannual risk assessment was not required in that fiscal year and the resulting Long Bill appropriation for the current fiscal year is \$189,257.

Finally, the FY 2008-09 request is for \$227,805 total funds and 2.0 FTE , including a small base building increase for salary survey, SAED, and performance based pay and an additional \$35,000 for the bi-annual risk assessment (supported by the current submission of a FY 2008-09 Decision Item), which seeks an increase in the funding level for the biannual assessment from \$25,000 to \$35,000).

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$182,032	\$210,824	\$189,257	\$227,805
FTE	2.0	2.0	2.0	2.0
GF	\$63,543	\$67,509	\$71,247	\$74,795
CFE	\$118,489	\$143,315	\$118,010	\$153,010

(2) DIVISION OF HUMAN RESOURCES

The Division of Human Resources (DHR) is responsible for effectively managing the State Personnel System. DHR creates, maintains and enhances statewide human resource rules, programs, and systems in cooperation with State agencies and other stakeholders so that agencies can recruit, hire, and retain workforces best suited to their missions. DHR supports agencies and their employees by administering health insurance and other employee benefits systems, and by preparing the annual *Total Compensation Report* for the General Assembly.

Additional components of the Division include Risk Management Services (Liability, Property and Workers' Compensation programs), the Colorado State Employee Assistance Program (C-SEAP), and the Professional Development Center (Training Services). Risk Management Services offers comprehensive safety and loss control programs and resources, provides insurance coverage for State buildings and assets, and insures the State by administering and covering liability and State employee workers' compensation claims. C-SEAP professionals provide State employers and employees with confidential counseling, mediation, support, educational and referral services, and facilitates preventative intervention processes to help managers and supervisors curtail workplace issues before they become liabilities.

The Workforce Planning & Development Section develops, implements and maintains the systems that enable the State to recruit, hire, and retain an effective workforce. The three primary functions of this section are employee selection, workforce planning and development, and support of automated human resources systems. Finally, the Professional Development Center (Training Services) offers State agencies and employees flexible and interactive training opportunities that include career development, leadership training, and supervisory certificate programs.

(A) HUMAN RESOURCE SERVICES

(1) STATE AGENCY SERVICES

This section provides interpretation of applicable rules and regulations and handles appeals to the State Personnel Director from employees. It provides policy guidance for State benefits which include the Performance Based Pay Plan and the annual Total Compensation Survey. The section creates and maintains job evaluation systems and develops compensation and annual leave policies. Furthermore, this section provides direct human resources services to the following non-decentralized state agencies: the Office of the Governor, the Department of Treasury, and certain institutions of higher education.

PERSONAL SERVICES

This line item and the associated appropriations of FTE and personal services funding support the State Agency Services staff and management functions. Personal services, as defined by the Governor's Office of State Planning & Budgeting (OSPB) include the following:

- All salaries and wages, including salary survey and performance based pay, whether paid to full-time, part-time, or temporary employees of the State, including the State's contribution to the Public Employees' Retirement Association (PERA), the amortization equalization disbursement (AED), supplemental AED (SAED), short-term disability (STD) insurance, and the State's share of federal Medicare tax paid for state employees.
- Professional services, meaning services requiring advanced study in a specialized discipline that are rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Professional services include but are not limited to accounting, consulting, architectural, engineering, physician, nurse, specialized computer, and construction management services. Payments for professional services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.
- Temporary services, meaning clerical, administrative, and casual labor rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Payments for temporary services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.

The Department's Schedule 3 submission reflects actual expenditures and allocated "salary POTS" for the most recently completed fiscal year. (POTS refers to personal service or compensation allocations that are centrally appropriated to the EDO but distributed down to each Long Bill group's Personal Services line items. POTS generally are limited to salary survey, performance based pay, Health, Life and Dental, Shift Differential, Short-term Disability, Amortization Equalization Disbursement and Supplemental Amortization Equalization Disbursement.)

While the estimate column (current fiscal year) generally distributes resources based on the current year level of appropriated funds, the request column of the Schedule 3 for personal services line items is calculated beginning with existing appropriations and is adjusted based upon the addition of base building salary POTS, the impact of prior year legislation (i.e. special bills), out year annualization or other adjustments associated with prior year change requests, any OSPB adjustments, and also reflects any Decision Items that impact the line item in the budget request year.

During the past three fiscal years, the appropriation has increased only as a result of JBC approved base building salary increases (salary survey/achievement pay), and has annually been reduced as a result of OSPB and/or JBC base reductions as part of the "Option

8” calculation. The Long Bill appropriation for the current fiscal year is \$1,964,350 total funds and 27.2 FTE, which is all cash funds exempt from statewide indirect cost recoveries. The FY 2008-09 request is for \$2,039,876 and 27.2 FTE, with the year over year increase based solely upon the application of base building salary survey, SAED, and performance based pay as identified above, and as reflected in the Department’s Schedule 3 submission.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$1,761,261	\$1,924,013	\$1,964,350	\$2,039,876
FTE	27.2	27.2	27.2	27.2
CFE	\$1,761,261	\$1,924,013	\$1,964,350	\$2,039,876

OPERATING EXPENSES

This line item supports the operating expenses for the DHR “Director’s Office”, which includes those expenses most generally associated with statewide human resources services. Allowable operating expenditures are defined in the Long Bill headnotes, and actual expenditures are identified by object code in the Schedule 3. This appropriation has been at a continuation level for the past several fiscal years, and the FY 2008-09 request is at the same level, \$88,462 total funds, all cash funds exempt from statewide indirect cost recoveries.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$88,462	\$88,462	\$88,462	\$88,462
CFE	\$88,462	\$88,462	\$88,462	\$88,462

(2) TRAINING SERVICES

Pursuant to Section 24-50-122, C.R.S., this program provides training courses that includes topics such as supervision, program management, leadership, diversity, contract management, procurement procedures, legislative testimony, violence prevention, and performance management to State employees. On July 11, 2005, the Colorado Department of Personnel and Administration began a partnership with the Colorado State University's Division of Continuing Education to provide training programs for State employees. The program is funded by training revenues from State and non-State agencies per Long Bill annotation.

PERSONAL SERVICES

This line item and the associated appropriations of FTE and personal services funding support the Training Services staff and management functions. Personal services, as defined by the Governor's Office of State Planning & Budgeting (OSPB) include the following:

- All salaries and wages, including salary survey and performance based pay, whether paid to full-time, part-time, or temporary employees of the State, including the State's contribution to the Public Employees' Retirement Association (PERA), the amortization equalization disbursement (AED), supplemental AED (SAED), short-term disability (STD) insurance, and the State's share of federal Medicare tax paid for state employees.
- Professional services, meaning services requiring advanced study in a specialized discipline that are rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Professional services include but are not limited to accounting, consulting, architectural, engineering, physician, nurse, specialized computer, and construction management services. Payments for professional services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.
- Temporary services, meaning clerical, administrative, and casual labor rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Payments for temporary services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.

The Department's Schedule 3 submission reflects actual expenditures and allocated "salary POTS" for the most recently completed fiscal year. (POTS refers to personal service or compensation allocations that are centrally appropriated to the EDO but distributed down to each Long Bill group's Personal Services line items. POTS generally is limited to salary survey, performance based pay, Health, Life and Dental, Shift Differential, Short-term Disability, Amortization Equalization Disbursement and Supplemental Amortization Equalization Disbursement.)

While the estimate column (current fiscal year) generally distributes resources based on the current year level of appropriated funds, the request column of the Schedule 3 for personal services line items is calculated beginning with existing appropriations and is adjusted based upon the addition of base building salary POTS, the impact of prior year legislation (i.e. special bills), out year annualization or other adjustments associated with prior year change requests, any OSPB adjustments, and also reflects any Decision Items that impact the line item in the budget request year.

As referenced above, funding for this line item supports personnel costs and contractual obligations associated with the delivery of training services to State agencies per statute. The Long Bill appropriation for this line item has fluctuated from as much as \$170,164 and 3.0 FTE in the FY 2004-05 Long Bill to \$61,811 and 1.0 FTE in the current fiscal year. The primary reason for the reduction in appropriated resources to the Program over time, as identified in JBC figure setting documents, is the recalibration of the Program resources to more closely align with workload based upon the current partnership with Colorado State University to deliver training services. The FY 2008-09 request for this line item, as identified in the Schedule 3 submission is for a continuation of \$61,811 and 1.0 FTE (with no base building salary survey applied).

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$134,565	\$62,122	\$61,811	\$61,811
FTE	2.0	1.0	1.0	1.0
CF	\$55,393	\$25,572	\$25,444	\$25,444
CFE	\$79,172	\$36,550	\$36,367	\$36,367

OPERATING EXPENSES

This line item supports the operating expenses of the Training Program. The appropriation was reduced from a previous level of \$79,573 to \$17,169 for FY 2005-06 in order to incorporate the changes in program structure and workload as referenced above. Since FY 2005-06, the appropriation has remained at a continuation level of \$17,169, and the FY 2008-09 request is for a continuation at the same level.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$17,169	\$17,169	\$17,169	\$17,169
CFE	\$17,169	\$17,169	\$17,169	\$17,169

INDIRECT COST ASSESSMENT

Indirect costs are the overhead costs associated with the operation of general government functions and departmental administrative duties. Indirect cost recoveries are intended to offset these overhead costs, that otherwise would have been supported by the General Fund, from cash- and federally-funded sources. Recoveries from cash and federally-funded programs are calculated for statewide and departmental overhead costs.

Statewide indirect cost recoveries are designed to offset costs of operating general government functions that support the activities of all departments but for which no fee is charged. These costs are calculated by the State Controller's Office and approved by the Joint Budget Committee. As a result of annual changes in the allocation of costs, departments may have an increase or a decrease in indirect costs assessed against them.

The FY 2007-08 indirect cost assessment for the Training program is \$35,034, and the FY 2008-09 assessment per Common Policy has been reduced to \$0, as further defined and explained in the FY 2008-09 Statewide Indirect Cost Plan.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$30,868	\$31,309	\$35,034	\$0
CFE	\$30,868	\$31,309	\$35,034	\$0

(3) COLORADO STATE EMPLOYEES ASSISTANCE PROGRAM (C-SEAP)

CRS 24-50-604 provides the statutory authorization for the Program. Pursuant to Section 24-50-604 (1) (k) (I), C.R.S., this program offers counseling to all State employees on workplace issues such as absenteeism, sexual harassment, substance abuse, time management, violence in the workplace, and any emotional, mental, or personal problem which may be affecting an employee's ability to function at work. The program also provides guidance to program managers to address these workplace issues. Funding for the program, by statute, comes from the Group Benefits Plan Reserve Fund, the Risk Management Fund, and any interest earned from these funds. This funding stream is established pursuant to Section 24-50-604 (1) (k) (IV), C.R.S.

C-SEAP provides two primary services within Colorado State government: organizational assistance (OA) and individual assistance (IA). OA provides a system-wide approach to the comprehensive management of behavioral risk through consultation and problem solving regarding workplace conflict, violence risk, poor communication, sexual harassment, and many other workplace issues. OA also addresses performance improvement and skills development for a more positive and productive workplace. In addition to consultation, OA tools offered to supervisors, managers, and HR professionals include coaching, employee referral, mediation, facilitated groups, workshops/training, crisis intervention, and ongoing classes. For individual employees, IA services are designed to maintain and strengthen mental health and productivity through assessment, short-term counseling, and referral. IA addresses work-related problems that affect job performance; personal problems to help reduce the impact these problems have on the employee, the workplace, and coworkers; work/life balance; and personal/career goal attainment.

PERSONAL SERVICES

This line item and the associated appropriations of FTE and personal services funding support the C-SEAP staff and management functions. Personal services, as defined by the Governor's Office of State Planning & Budgeting (OSPB) include the following:

- All salaries and wages, including salary survey and performance based pay, whether paid to full-time, part-time, or temporary employees of the State, including the State's contribution to the Public Employees' Retirement Association (PERA), the amortization equalization disbursement (AED), supplemental AED (SAED), short-term disability (STD) insurance, and the State's share of federal Medicare tax paid for state employees.
- Professional services, meaning services requiring advanced study in a specialized discipline that are rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Professional services include but are not limited to accounting, consulting, architectural, engineering, physician, nurse, specialized computer, and construction management services. Payments for professional services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.

- Temporary services, meaning clerical, administrative, and casual labor rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Payments for temporary services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.

The Department’s Schedule 3 submission reflects actual expenditures and allocated “salary POTS” for the most recently completed fiscal year. (POTS refers to personal service or compensation allocations that are centrally appropriated to the EDO but distributed down to each Long Bill group’s Personal Services line items. POTS generally are limited to salary survey, performance based pay, Health, Life and Dental, Shift Differential, Short-term Disability, Amortization Equalization Disbursement and Supplemental Amortization Equalization Disbursement.)

While the estimate column (current fiscal year) generally distributes resources based on the current year level of appropriated funds, the request column of the Schedule 3 for personal services line items is calculated beginning with existing appropriations and is adjusted based upon the addition of base building salary POTS, the impact of prior year legislation (i.e. special bills), out year annualization or other adjustments associated with prior year change requests, any OSPB adjustments, and also reflects any Decision Items that impact the line item in the budget request year.

During the past three fiscal years, the appropriation has increased only as a result of JBC approved base building salary increases (salary survey/achievement pay), and has annually been reduced as a result of OSPB and/or JBC base reductions as part of the “Option 8” calculation. The Long Bill appropriation for the current fiscal year is \$298,474 total funds and 4.5 FTE, which is all cash funds exempt from the Risk Management Fund pursuant to 24-50-604 (1)(k)(IV) C.R.S.. The FY 2008-09 base request totals \$318,110 and 4.5 FTE with the year over year increase based solely upon the application of base building salary survey, SAED and performance based pay as identified above, and as reflected in the Department’s Schedule 3 submission. The base request is augmented as a result of Statewide Decision Item #3, “C-SEAP Program Funding”, which requests an increase of \$316,724 cash funds exempt and 5.5 additional FTE. The final FY 2008-09 request is for \$634,834 and 10.0 FTE

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$282,275	\$288,733	\$298,474	\$634,834
FTE	4.5	4.5	4.5	10.0
CFE	\$282,275	\$288,733	\$298,474	\$634,834

OPERATING EXPENSES

This line item supports the operating expenses of the C-SEAP Program. The appropriation has remained at a continuation level of \$37,233 for several fiscal years, and the FY 2008-09 base request is for a continuation at the same level. However, this line item is impacted by Statewide Decision Item #3, “C-SEAP Program Funding” which includes an increase of \$34,595 resulting in a final FY 2008-09 request of \$71,828.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$37,233	\$37,233	\$37,233	\$71,828
CFE	\$37,233	\$37,233	\$37,233	\$71,828

INDIRECT COST ASSESSMENT

Indirect costs are the overhead costs associated with the operation of general government functions and departmental administrative duties. Indirect cost recoveries are intended to offset these overhead costs, that otherwise would have been supported by the General Fund, from cash- and federally-funded sources. Recoveries from cash and federally-funded programs are calculated for statewide and departmental overhead costs.

Statewide indirect cost recoveries are designed to offset costs of operating general government functions that support the activities of all departments but for which no fee is charged. These costs are calculated by the State Controller's Office and approved by the Joint Budget Committee. As a result of annual changes in the allocation of costs, departments may have an increase or a decrease in indirect costs assessed against them.

The FY 2007-08 indirect cost assessment for C-SEAP is \$63,788, and the FY 2008-09 assessment per Common Policy is \$162,295 as identified in the FY 2008-09 Statewide Indirect Cost Plan.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$55,592	\$50,698	\$63,788	\$162,295
CFE	\$55,592	\$50,698	\$63,788	\$162,295

(B) EMPLOYEE BENEFITS SERVICES

The Employee Benefits Unit administers the employee group benefits plans, the State of Colorado Deferred Compensation Plan, and the State of Colorado Defined Contribution Plan in accordance with CRS 24-50-601. The Unit provides the initial design of the employee benefit programs as well as the subsequent contractual, administrative and financial management of these benefits programs. The Employee Benefits Unit consists of the following functions:

- *Group Benefits Plans*

The Employee Benefits Unit administers the State's employee benefit programs, including four options in the self-funded medical plan, one of which is qualified for the Health Savings Account offered through the Third Party Administrator, two fully insured Health Maintenance Organization (HMO) medical plans, three self-funded dental plans, basic and optional life insurance plans (including accidental death and dismemberment), short-term and optional long-term disability, Section 125 pretax premiums and two flexible spending accounts (dependent and health care).

- *Deferred Compensation Plan*

The Unit also administers the State employee 457 Deferred Compensation Plan, which is a 100% employee-funded voluntary supplemental retirement fund.

- *Defined Contribution Retirement Plan*

Also offered is the 401(a) Public Officials and State Employees Defined Contribution Retirement Plan for members of the General Assembly and other staff of the General Assembly, the Governor's Office, and the Cabinet who are outside the state personnel system. This plan is also now available as an alternative to PERA's defined benefit and defined contribution plans for all new hires into the state personnel system as of January 1, 2006. In accordance with statute, employer contributions to this alternative retirement fund are the same as those sent to PERA for PERA-covered employees. The Deferred Compensation committee administers both the Deferred Compensation (457) and Defined Contribution (401) plans.

PERSONAL SERVICES

Personal services, as defined by the Governor's Office of State Planning & Budgeting (OSPB) include the following:

- All salaries and wages, including salary survey and performance based pay, whether paid to full-time, part-time, or temporary employees of the State, including the State's contribution to the Public Employees' Retirement Association (PERA), the amortization equalization disbursement (AED), supplemental AED (SAED), short-term disability (STD) insurance, and the State's share of federal Medicare tax paid for state employees.

- Professional services, meaning services requiring advanced study in a specialized discipline that are rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Professional services include but are not limited to accounting, consulting, architectural, engineering, physician, nurse, specialized computer, and construction management services. Payments for professional services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.
- Temporary services, meaning clerical, administrative, and casual labor rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Payments for temporary services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.

The Department's Schedule 3 submission reflects actual expenditures and allocated "salary POTS" for the most recently completed fiscal year. (POTS refers to personal service or compensation allocations that are centrally appropriated to the EDO but distributed down to each Long Bill group's Personal Services line items. POTS generally are limited to salary survey, performance based pay, Health, Life and Dental, Shift Differential, Short-term Disability, Amortization Equalization Disbursement and Supplemental Amortization Equalization Disbursement.)

While the estimate column (current fiscal year) generally distributes resources based on the current year level of appropriated funds, the request column of the Schedule 3 for personal services line items is calculated beginning with existing appropriations and is adjusted based upon the addition of base building salary POTS, the impact of prior year legislation (i.e. special bills), out year annualization or other adjustments associated with prior year change requests, any OSPB adjustments, and also reflects any Decision Items that impact the line item in the budget request year.

This personal services line item supports the collective personal services needs of group benefits plans, the deferred compensation plan and the defined contribution plan, with the specific allocation by plan and fund identified in Long Bill annotations annually. The appropriation for the current fiscal year is \$905,502 and 12.0 FTE, which has been materially constant for several fiscal years with two exceptions – first the impact of SB 04-257, which added an additional FTE and associated funding during the referenced legislative session, and a reduction of \$11,482 based upon JBC action during FY 2006-07 figure setting on the contention that Long Bill headnotes were violated by using personal services appropriations to address legal services expenditures.

The FY 2008-09 request is for \$932,373 total funds and 12.0 FTE, with the increase over the current fiscal year represented by base building increases, as with other personal services line items.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$913,311	\$910,052	\$905,502	\$932,273
FTE	12.0	12.0	12.0	12.0
CFE	\$913,311	\$910,052	\$905,502	\$932,273

OPERATING EXPENSES

This line item supports the operating expenses for the Employee Benefits Unit. The appropriation has been at a continuation level for several fiscal years, and the current Long Bill appropriation of \$52,225 is also continued as the FY 2008-09 request.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$52,225	\$52,225	\$52,225	\$52,225
CFE	\$52,225	\$52,225	\$52,225	\$52,225

UTILIZATION REVIEW

This appropriation supports the audits of benefits plans administered by the State to ensure that they are financially sound and accurate. The Department has requested a continuation level of funding for FY 2007-08. The annual appropriation has remained at \$40,000 cash funds exempt (from the Group Benefits Plan Reserve fund) for the past several fiscal years. The current Long Bill appropriation and the FY 2008-09 request remain at that level respectively.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$40,000	\$40,000	\$40,000	\$40,000
CFE	\$40,000	\$40,000	\$40,000	\$40,000

IMPLEMENTATION OF HB 07-1335 – SUPPLEMENT LOW INCOME STATE EMPLOYEES

This line item is initiated based on HB 07-1335, which requires the Department to establish a pilot disease management program using money from the Short-term Innovative Health Program Grant Fund established in S.B. 07-97. For FY 2007-08 the bill appropriates

\$260,135 and 0.5 FTE to the Department. Of that amount, \$100,135 of General Fund is for administrative costs and \$160,000 of cash funds exempt (from the Short-term Innovative Health Program Grant Fund) is for a pilot disease management program. The bill also reduces the General Fund appropriation to the Controlled Maintenance Trust Fund by \$100,135 for FY 2007-08 and reduces the appropriation contained in S.B. 07-97 from the Short-term Innovative Health Program Grant Fund to the Department of Public Health and Environment by \$160,000. The FY 2008-09 request is consistent with the out-year fiscal impact of the bill, and is for \$92,383 (all cash funds exempt) and .50 FTE.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF			\$260,135	\$92,383
FTE			.50	.50
GF			\$100,135	
CFE			\$160,000	\$92,383

IMPLEMENTATION OF SB 07-097– ALLOCATE TOBACCO SETTLEMENT MONEYS

This line item is initiated based on HB 07-1335, which requires the Department to establish a pilot disease management program using money from the Short-term Innovative Health Program Grant Fund established in S.B. 07-97. For FY 2007-08 the bill appropriates \$260,135 and 0.5 FTE to the Department. Of that amount, \$100,135 of General Fund is for administrative costs and \$160,000 of cash funds exempt (from the Short-term Innovative Health Program Grant Fund) is for a pilot disease management program. The bill also reduces the General Fund appropriation to the Controlled Maintenance Trust Fund by \$100,135 for FY 2007-08 and reduces the appropriation contained in S.B. 07-97 from the Short-term Innovative Health Program Grant Fund to the Department of Public Health and Environment by \$160,000. The FY 2008-09 request is consistent with the out-year fiscal impact of the bill, and is for \$92,383 (all cash funds exempt) and .50 FTE.

SB 07-097 establishes a new fund to be administered by the Department beginning in FY 2007-08. The Supplemental State Contribution Fund net appropriation for FY 2007-08 totals \$770,799 cash funds exempt, increasing to \$1.5 million in FY 2008-09. This money will be used by the Department to supplement the monthly state contribution for state employee group benefit plans that include medical benefits by an equal amount for each employee.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF			\$770,799	\$1,500,000
CFE			\$770,799	\$1,500,000

DEFERRED COMPENSATION PLANS

The Department and the Division of Human Resources are responsible for administration of the state employees' 457 Deferred Compensation Plan. The plan is established in Section 24-52-102, which dictates that the State Personnel Director shall manage the plan. Appropriations for the plan support mailings, dues and memberships, registration fees, and contracted services. In FY 2003-04 and FY 2004-05 the state contracted with Great-West Life to market the plan to eligible employees in the Higher Education system; the contract was for \$98,477. The contract ended in FY 2004-05, and the department has requested and received a subsequent appropriation similar to that of FY 2002-03 which was for \$84,500. The current Long Bill appropriation and the FY 2008-09 request are both at the continuation level of \$84,500.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$84,500	\$84,500	\$84,500	\$84,500
CFE	\$84,500	\$84,500	\$84,500	\$84,500

DEFERRED COMPENSATION ADMINISTRATION (TPA)

This appropriation supports payments to the third party administrator (TPA) for the State Deferred Compensation Plans. This line item was added as the result of a JBC approved FY 2005-06 Budget Amendment. The request for FY 2008-09 is for \$682,000 cash funds exempt (from the Deferred Compensation Administration Fund) consistent with prior appropriations. Any contract entered into by the state will be for three years with two one-year optional renewals at the discretion of the state. Thus, the state will either submit another RFP for 2008, 2009, or 2010.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$682,000	\$682,000	\$682,000	\$682,000
CFE	\$682,000	\$682,000	\$682,000	\$682,000

DEFINED CONTRIBUTION PLANS

This appropriation supports administration of the State’s defined contribution plans. The appropriation for the current fiscal year and the request for FY 2008-09 are at a level consistent with the historical continuation appropriation of \$11,226 cash funds exempt.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$11,226	\$11,226	\$11,226	\$11,226
CFE	\$11,226	\$11,226	\$11,226	\$11,226

DEFERRED COMPENSATION PLAN & DEFINED CONTRIBUTION PLANS PERFORMANCE AUDIT

This is a new line item for FY 2007-08 that provides resources necessary in order to fund audits for the Deferred Compensation Plan and Defined Contribution Plans. This line item was initiated as a result of a budget amendment submitted by the Department for FY 2007-08. The Department requested \$160,000 cash funds exempt for this line item; \$80,000 increased spending authority apiece from the Deferred Compensation Plan Administration fund and the Defined Contribution Plan Administration Fund. This is a one-time appropriation for FY 2007-08 and the FY 2008-09 request eliminates this funding.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF			\$160,000	
CFE			\$160,000	

INDIRECT COST ASSESSMENT

Indirect costs are the overhead costs associated with the operation of general government functions and departmental administrative duties. Indirect cost recoveries are intended to offset these overhead costs, that otherwise would have been supported by the General Fund, from cash- and federally-funded sources. Recoveries from cash and federally-funded programs are calculated for statewide and departmental overhead costs.

Statewide indirect cost recoveries are designed to offset costs of operating general government functions that support the activities of all departments but for which no fee is charged. These costs are calculated by the State Controller's Office and approved by the Joint

Budget Committee. As a result of annual changes in the allocation of costs, departments may have an increase or a decrease in indirect costs assessed against them.

The FY 2007-08 indirect cost assessment for the Employee Benefits Unit is \$98,315, and the FY 2008-09 assessment per Common Policy is \$210,609 as identified in the FY 2008-09 Statewide Indirect Cost Plan.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$101,576	\$119,766	\$98,315	\$210,609
CFE	\$101,576	\$119,766	\$98,315	\$210,609

(C) RISK MANAGEMENT SERVICES

Risk Management Services consists of the following service areas:

- *Workers' Compensation Fund*
This activity provides the workers' compensation coverage for State employees. Workers' compensation is self-funded and claims are administered by a third party administrator (TPA).
- *The Liability Fund*
This activity provides self-funded general liability coverage for State agencies, institutions of higher education, and State employees for tort and federal claims. Claims are administered internally through oversight of third-party adjusters and internal employment claims expertise.
- *Property Fund*
This activity provides property casualty loss coverage for State assets, including 9,000 State vehicles and 5,000 State buildings. Coverage is provided through a commercial casualty insurance policy.
- *Loss Control*
This activity provides loss prevention training and related services to State agencies, and institutions of higher education in all three fund areas (workers' compensation, liability and property).

Risk Management Services protects the State's human resource and property assets through the administration of liability, property, workers' compensation and loss control programs. Services provided include (but are not limited to) accident investigation, legal defense, safety training, hazard mitigation, building inspections, contract review, insurance procurement, property valuation, risk financing, claim evaluation, seminar presentation, workers' compensation medical management, statistical analysis, data collection

and premium assessment. The Risk Management Program serves all State agencies, and institutions of higher education (with the exception of those agencies and institutions exempted under HB 04-1009) and employees.

Liability claims and lawsuits arise from allegations of State negligence related to such occurrences as auto accidents, employment discrimination, and road maintenance. Most of the 2,200 liability claims presented against the State each year are denied, as they are subject to protection found in the Colorado Governmental Immunity Act (CGIA). Most of the payment dollars are related to federal law, where the focus is on civil rights and employment. Workers' compensation benefits for State employees (over 5,000 claims per year) are administered on a self-funded basis. The costs in the self-funded liability and workers' compensation programs are allocated to State agencies and institutions of higher education based on pro-rata claims history.

Property exposures (e.g., floods, wind, fires, and theft) are covered by commercial casualty insurance with broad all-risk coverage. Risk Management Services administers large policy deductibles, and pursuant to statute, State agencies and institutions of higher education pay the first \$1,000 per claim. Policy premiums are allocated to State agencies and institutions of higher education based on pro-rata building and content values.

PERSONAL SERVICES

This line item and the associated appropriations of FTE and personal services funding support the Risk Management Services staff and management functions. Personal services, as defined by the Governor's Office of State Planning & Budgeting (OSPB) include the following:

- All salaries and wages, including salary survey and performance based pay, whether paid to full-time, part-time, or temporary employees of the State, including the State's contribution to the Public Employees' Retirement Association (PERA), the amortization equalization disbursement (AED), supplemental AED (SAED), short-term disability (STD) insurance, and the State's share of federal Medicare tax paid for state employees.
- Professional services, meaning services requiring advanced study in a specialized discipline that are rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Professional services include but are not limited to accounting, consulting, architectural, engineering, physician, nurse, specialized computer, and construction management services. Payments for professional services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.

- Temporary services, meaning clerical, administrative, and casual labor rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Payments for temporary services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.

The Department’s Schedule 3 submission reflects actual expenditures and allocated “salary POTS” for the most recently completed fiscal year. (POTS refers to personal service or compensation allocations that are centrally appropriated to the EDO but distributed down to each Long Bill group’s Personal Services line items. POTS generally are limited to salary survey, performance based pay, Health, Life and Dental, Shift Differential, Short-term Disability, Amortization Equalization Disbursement and Supplemental Amortization Equalization Disbursement.)

While the estimate column (current fiscal year) generally distributes resources based on the current year level of appropriated funds, the request column of the Schedule 3 for personal services line items is calculated beginning with existing appropriations and is adjusted based upon the addition of base building salary POTS, the impact of prior year legislation (i.e. special bills), out year annualization or other adjustments associated with prior year change requests, any OSPB adjustments, and also reflects any Decision Items that impact the line item in the budget request year.

This personal services line item supports the collective personal services needs of Risk Management Services annually. During the past several fiscal years, the appropriation has increased only as a result of JBC approved base building salary increases (salary survey/achievement pay), and has annually been reduced as a result of OSPB and/or JBC base reductions as part of the “Option 8” calculation. The Long Bill appropriation for the current fiscal year is \$605,973 total funds and 9.0 FTE, and the FY 2008-09 request is for \$634,839 total funds and 9.0 FTE, with the year over year increase based solely upon the application of base building salary survey, SAED, and performance based pay as identified above, and as reflected in the Department’s Schedule 3 submission. The annual funding source for this appropriation is reserves in the Risk Management and Workers’ Compensation funds as identified by Long Bill annotation.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$568,790	\$579,219	\$605,973	\$634,839
FTE	9.0	9.0	9.0	9.0
CFE	\$568,790	\$579,219	\$605,973	\$634,839

OPERATING EXPENSES

This line item supports the operating expenses for Risk Management Services. The appropriation has been at a continuation level for several fiscal years, and the current Long Bill appropriation of \$57,104 is also continued as the FY 2008-09 request.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$57,104	\$57,104	\$57,104	\$57,104
CFE	\$57,104	\$57,104	\$57,104	\$57,104

AUDIT EXPENSE

In FY 2000-01, the General Assembly created this line item for an appropriation related to the periodic audit of the self-insured or self-administered risk management programs pursuant to Section 24-30-1513, C.R.S. This line item is funded from reserves in the Risk Management and the Workers' Compensation funds. The audit is performed via contract with the State Auditor's Office to validate that appropriate underwriting techniques, funding procedures, loss reserves, claims procedures, and accounting practices are being followed in the workers' compensation, property and liability programs. The appropriation for this line item is requested quadrennially, and the current year Long Bill appropriation is for \$63,120. The FY 2008-09 request is for \$0, and this line item should not require an appropriation again until FY 2011-12.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF			\$63,120	\$0
CFE			\$63,120	\$0

LEGAL SERVICES FOR 31,860 HOURS

This line item addresses legal expenses associated with the Liability Program. The statutory authority for this line item is found in Section 24-30-1507, C.R.S. Funds in the Liability Program are continuously appropriated for this line item pursuant to Section 24-30-1510 (1) and Section 24-30-1510 (3) (a), C.R.S., and funds in the State Employee Workers' Compensation Account are subject to annual appropriation by the General Assembly.

For the past four years, the Department has been appropriated a steady level of 31,860 legal services hours. Based upon the Department of Law hourly rate as approved by the JBC, this rate and the associated hours resulted in a current year Long Bill appropriation of \$2,294,876. The FY 2008-09 request for this line item is based upon a continuation level of hours and a continuation rate (as the actual rate will be approved by the JBC during Common Policy figure setting).

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$2,053,377	\$2,159,152	\$2,294,876	\$2,294,876
CFE	\$2,053,377	\$2,159,152	\$2,294,876	\$2,294,876

LIABILITY PREMIUMS

The Liability Program is used to pay liability claims and expenses brought against the state. The program provides coverage to State agencies and employees for tort and federal claims, including those arising out of the scope of employment. The State is self insured for the Liability Program. Judgments for liabilities that do not involve federal law are limited by the Governmental Immunity Act pursuant to Section 24-10-114, C.R.S. This act limits judgments to \$150,000 per person and \$600,000 per occurrence. This act does *not* apply to liabilities that pertain to federal law (Americans with Disabilities Act, age discrimination, gender discrimination, racial discrimination, etc.). Therefore, there is no damage limit for these awards. The Liability Program is funded by appropriations from the Risk Management Fund, created pursuant to Section 24-30-1510, C.R.S.

The Risk Management Fund receives revenues from two primary sources: payments from State agencies and interest. The General Assembly appropriates spending authority for program costs in the Long Bill. However, payments from the "Liability Premiums" line item are continuously appropriated pursuant to Section 24-30-1510 (1), C.R.S.

The level of the premium is determined annually as part of the Risk Management and Workers' Compensation Common Policy per OSPB Budget Instructions. The current Long Bill appropriation for this line item is \$8,345,546, and the FY 2008-09 request is for \$8,589,441 in accordance with Common Policy.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$6,170,969	\$8,345,546	\$8,345,546	\$8,589,441
CF	\$418,272	\$565,666	\$565,666	\$582,197
CFE	\$5,752,697	\$7,779,880	\$7,779,880	\$8,007,244

PROPERTY PREMIUMS

The Property Program pays for commercial insurance and associated deductibles to cover State properties and assets. The program provides property loss coverage for State assets, including building and contents value. The Property Program is funded by appropriations from the Self-Insured Property Fund created pursuant to Section 24-30-1510.5, C.R.S. The Property Fund receives revenue from two primary sources: payments from state agencies and interest. The General Assembly appropriates spending authority for program costs in the Long Bill. However, payments made from the "Property Premiums" line item for property premiums, deductibles, and claims are continuously appropriated pursuant to Section 24-30-1510.5 (1), C.R.S.

The level of the premium is determined annually as part of the Risk Management and Workers' Compensation Common Policy per OSPB Budget Instructions. The current Long Bill appropriation for this line item is \$8,585,311, and the FY 2008-09 request is for \$11,855,953 in accordance with Common Policy.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$5,810,255	\$8,805,849	\$8,585,311	\$11,855,953
CF	\$445,542	\$675,249	\$658,338	\$909,138
CFE	\$5,364,713	\$8,130,600	\$7,926,973	\$10,946,815

WORKERS' COMPENSATION PREMIUMS

The Workers' Compensation Program is used to pay workers' compensation benefits to State employees. Like the Liability Program, the state is self-insured for workers' compensation claims. Unlike the Liability Program, the Governmental Immunity Act does not apply to workers' compensation claims. There are two broad categories of workers' compensation payments: medical payments and indemnity payments. Indemnity benefits include settlements for permanent injuries and lost wages. The maximum workers' compensation benefits for lost wages are established by the Department of Labor and Employment pursuant to Section 8-47-106, C.R.S., and there is no maximum for medical benefits. The state's ultimate liability for any one claim could be significant if a severely injured employee lives for a long period of time.

The Workers' Compensation Program is funded by appropriations from the State Employee Workers' Compensation Account, a separate account within the Risk Management Fund pursuant to Section 24-30-1510.7, C.R.S. Similar to the Liability Program, the fund receives revenue from payments from State agencies and interest. Moneys in the State Workers' Compensation Account are subject to annual appropriation by the General Assembly for the purposes of paying workers' compensation benefits to State employees in accordance with articles 40 to 47 of Title 8, C.R.S. (Section 24-30-1510.7 (2)) .

The level of the premium is determined annually as part of the Risk Management and Workers' Compensation Common Policy per OSPB Budget Instructions. The current Long Bill appropriation for this line item is \$30,305,844, and the FY 2008-09 request is for \$32,686,783 in accordance with Common Policy.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$30,075,695	\$30,305,844	\$30,305,844	\$32,686,783
CF	\$3,663,139	\$3,691,170	\$3,691,170	\$3,981,163
CFE	\$26,412,556	\$26,614,674	\$26,614,674	\$28,705,620

INDIRECT COST ASSESSMENT

Indirect costs are the overhead costs associated with the operation of general government functions and departmental administrative duties. Indirect cost recoveries are intended to offset these overhead costs, that otherwise would have been supported by the General Fund, from cash- and federally-funded sources. Recoveries from cash and federally-funded programs are calculated for statewide and departmental overhead costs.

Statewide indirect cost recoveries are designed to offset costs of operating general government functions that support the activities of all departments but for which no fee is charged. These costs are calculated by the State Controller's Office and approved by the Joint Budget Committee. As a result of annual changes in the allocation of costs, departments may have an increase or a decrease in indirect costs assessed against them.

The FY 2007-08 indirect cost assessment for Risk Management Services is \$137,080, and the FY 2008-09 assessment per Common Policy is \$205,237 as identified in the FY 2008-09 Statewide Indirect Cost Plan.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$111,768	\$139,450	\$137,080	\$205,237
CFE	\$111,768	\$139,450	\$137,080	\$205,237

(3) PERSONNEL BOARD

This Division provides staff support for the five-member State Personnel Board authorized in Article XII, Sections 13 through 15, of the Colorado Constitution. Pursuant to Section 24-50-103, C.R.S., the Board has the authority to adopt by rule a uniform grievance procedure to be used by all departments and state agencies for classified employees in the state personnel system. The Board adjudicates employment disputes within the state classified system and is responsible for promulgating rules to ensure that state employment is based on merit. The Board conducts administrative hearings, promulgates rules under the authority of the State Administrative Procedures Act, and facilitates dispute resolution. The Board processes approximately 300 cases per year. Because employees trigger the adjudicatory process, the Board cannot directly control the number of cases filed. The Board also provides guidance in achieving and maintaining a sound, comprehensive, and uniform system of human resource management.

PERSONAL SERVICES

This line item and the associated appropriations of FTE and personal services funding support the State Personnel Board staff and management functions. Personal services, as defined by the Office of State Planning & Budgeting (OSPB) include the following:

- All salaries and wages, including salary survey and performance based pay, whether paid to full-time, part-time, or temporary employees of the State, including the State's contribution to the Public Employees' Retirement Association (PERA), the amortization equalization disbursement (AED), supplemental AED (SAED), short-term disability (STD) insurance, and the State's share of federal Medicare tax paid for state employees.
- Professional services, meaning services requiring advanced study in a specialized discipline that are rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Professional services include but are not limited to accounting, consulting, architectural, engineering, physician, nurse, specialized computer, and construction management services. Payments for professional services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.
- Temporary services, meaning clerical, administrative, and casual labor rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Payments for temporary services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.

The Department's Schedule 3 submission reflects actual expenditures and allocated "salary POTS" for the most recently completed fiscal year. (POTS refers to personal service or compensation allocations that are centrally appropriated to the EDO but distributed down to each Long Bill group's Personal Services line items. POTS generally are limited to salary survey, performance based pay, Health, Life and Dental, Shift Differential, Short-term Disability, Amortization Equalization Disbursement and Supplemental Amortization Equalization Disbursement.)

While the estimate column (current fiscal year) generally distributes resources based on the current year level of appropriated funds, the request column of the Schedule 3 for personal services line items is calculated beginning with existing appropriations and is adjusted based upon the addition of base building salary POTS, the impact of prior year legislation (i.e. special bills), out year annualization or other adjustments associated with prior year change requests, any OSPB adjustments, and also reflects any Decision Items that impact the line item in the budget request year.

Prior to FY 2005-06, the base appropriation for this line item was nearly \$390,000. Since that time, the appropriation has remained generally constant, with occasional fund mix adjustments to increase or decrease the General fund need for the line item based upon the availability (or lack thereof) of sufficient statewide indirect cost recoveries, and increases based upon base building salary survey, SAED and performance based pay. The current year appropriation is for \$437,357 and 4.8 FTE, and the FY 2008-09 request is for \$457,920 and 4.8 FTE, with the increase year over year being attributable to base building salary survey and performance based pay.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$401,578	\$427,810	\$437,357	\$457,920
FTE	4.8	4.8	4.8	4.8
GF	\$230,946	\$20,586	\$227,902	\$248,465
CF	\$1,200	\$1,198	\$1,196	\$1,196
CFE	\$169,432	\$406,026	\$208,259	\$208,259

OPERATING EXPENSES

This line item supports the operating expenses for the Division. The appropriation has been at a continuation level for several fiscal years, and the current Long Bill appropriation of \$29,033 is also continued as the FY 2008-09 request.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$29,033	\$29,033	\$29,033	\$29,033
GF	\$29,033		\$27,474	\$27,474
CFE		\$29,033	\$1,559	\$1,559

(4) CENTRAL SERVICES

In accordance with C.R.S. 24-30-1101 through 1117 this Division is responsible for reducing costs to other State agencies for commonly used support services, such as mail services, collections, travel, printing, copying, and imaging documents. In addition, the Division is responsible for the oversight of property management for the Capitol Complex, the Grand Junction State Services Building, and Camp George West. Finally, the Division also administers the statewide Fleet Management Program that provides vehicles to and monitors the related automotive maintenance costs of other State agencies.

(A) ADMINISTRATION

This section provides administrative support and management oversight for the centralized services provided to all State agencies by the Division of Central Services including, but not limited to executive management, management analysis, contract administration, strategic planning, project coordination, and accounting support. It also includes the Statewide Travel Management program (STMP), which oversees and monitors all State employee travel. The oversight extends to negotiating and administering contracts with travel suppliers—travel card systems, airlines, rental car agencies, lodging providers, travel agencies and various incidental suppliers. STMP provides training, guidance and administrative support for all State agencies, institutions of higher education and participating political subdivisions. This high-volume customer base enables the State to negotiate exceptional rates and benefits. In addition, STMP is self-funded through automobile rental rebates and travel agency ticketing fee rebates.

PERSONAL SERVICES

This line item and the associated appropriations of FTE and personal services funding support the Division of Central Services Administration Unit staff and management functions. Personal services, as defined by the Governor's Office of State Planning & Budgeting (OSPB) include the following:

- All salaries and wages, including salary survey and performance based pay, whether paid to full-time, part-time, or temporary employees of the State, including the State's contribution to the Public Employees' Retirement Association (PERA), the amortization equalization disbursement (AED), supplemental AED (SAED), short-term disability (STD) insurance, and the State's share of federal Medicare tax paid for state employees.
- Professional services, meaning services requiring advanced study in a specialized discipline that are rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Professional services include but are not limited to accounting, consulting, architectural, engineering, physician, nurse, specialized computer, and

construction management services. Payments for professional services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.

- Temporary services, meaning clerical, administrative, and casual labor rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Payments for temporary services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.

The Department’s Schedule 3 submission reflects actual expenditures and allocated “salary POTS” for the most recently completed fiscal year. (POTS refers to personal service or compensation allocations that are centrally appropriated to the EDO but distributed down to each Long Bill group’s Personal Services line items. POTS generally are limited to salary survey, performance based pay, Health, Life and Dental, Shift Differential, Short-term Disability, Amortization Equalization Disbursement and Supplemental Amortization Equalization Disbursement.)

While the estimate column (current fiscal year) generally distributes resources based on the current year level of appropriated funds, the request column of the Schedule 3 for personal services line items is calculated beginning with existing appropriations and is adjusted based upon the addition of base building salary POTS, the impact of prior year legislation (i.e. special bills), out year annualization or other adjustments associated with prior year change requests, any OSPB adjustments, and also reflects any Decision Items that impact the line item in the budget request year.

During the past several fiscal years, this appropriation has increased only as a result of JBC approved base building salary increases (salary survey/SAED/performance pay), and has annually been reduced as a result of OSPB and/or JBC base reductions as part of the “Option 8” calculation. The Long Bill appropriation for the current fiscal year is \$721,195 total funds and 10.0 FTE, and the FY 2008-09 request is for \$721,195 total funds and 10.0 FTE, with the year over year increase based solely upon the application of base building salary survey and performance based pay as identified above, and as reflected in the Department’s Schedule 3 submission.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$660,933	\$680,479	\$695,491	\$721,195
FTE	10.0	10.0	10.0	10.0
CFE	\$660,933	\$680,479	\$695,491	\$721,195

OPERATING EXPENSES

This line item supports the operating expenses for the Administration unit. The appropriation has been at a continuation level for several fiscal years, and the current Long Bill appropriation of \$77,427 is also continued as the FY 2008-09 request.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$77,427	\$77,427	\$77,427	\$77,427
CF	\$42,782	\$42,782	\$42,782	\$42,782
CFE	\$34,645	\$34,645	\$34,645	\$34,645

INDIRECT COST ASSESSMENT

Indirect costs are the overhead costs associated with the operation of general government functions and departmental administrative duties. Indirect cost recoveries are intended to offset these overhead costs, that otherwise would have been supported by the General Fund, from cash- and federally-funded sources. Recoveries from cash and federally-funded programs are calculated for statewide and departmental overhead costs.

Statewide indirect cost recoveries are designed to offset costs of operating general government functions that support the activities of all departments but for which no fee is charged. These costs are calculated by the State Controller's Office and approved by the Joint Budget Committee. As a result of annual changes in the allocation of costs, departments may have an increase or a decrease in indirect costs assessed against them.

The FY 2007-08 indirect cost assessment for this unit is \$84,219, and the FY 2008-09 assessment per Common Policy is \$52,406 as identified in the FY 2008-09 Statewide Indirect Cost Plan.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$120,130	\$118,539	\$84,219	\$52,406
CFE	\$120,130	\$118,539	\$84,219	\$52,406

(B) INTEGRATED DOCUMENT SOLUTIONS

Integrated Document Solutions contains three programs: (1) Reprographics Services; (2) Document Solutions Group; and (3) Mail Services. The three programs are collectively referred to as Integrated Document Solutions in part because of operational synergies amongst the programs.

In October of 2005 the Division of Central Services combined the operations of the Integrated Document Factory and the Document Solutions Group to create Integrated Document Solutions (IDS). This combined work unit has operations in Pueblo and Denver and is able to serve State agencies, institutions of higher education and municipalities statewide. IDS exists to provide high quality, economical, comprehensive business support services to State agencies including graphic design, print operations, mail operations, data entry, and imaging services. The program also manages the rental of low volume office copiers to State agencies. Customer requirements include: quality work, rapid turnaround time, discounted postage, advance technology services and “one stop shopping”. IDS was structured so that these related functions could truly be viewed by the customers as an integrated set of services.

(1) REPROGRAPHICS SERVICES

This section specializes in comprehensive commercial and graphic art services, offset printing, and high volume digitalized copying. It also manages the rental of office copiers for low volume operations to other State agencies. Reprographics Services performs its duties pursuant to Section 24-30-1104, C.R.S. Finally, as a result of a FY 2007-08 Decision Item, appropriations were recalibrated by reducing the appropriated spending authority in the Mail Services Operating Expenses line item, and reallocating amongst several of the other IDS line items (and the Department’s Leased Space line item) in a cost neutral request.

PERSONAL SERVICES

This line item and the associated appropriations of FTE and personal services funding support the Reprographics Services staff and management functions. Personal services, as defined by the Office of State Planning & Budgeting (OSPB) include the following:

- All salaries and wages, including salary survey and performance based pay, whether paid to full-time, part-time, or temporary employees of the State, including the State’s contribution to the Public Employees’ Retirement Association (PERA), the amortization equalization disbursement (AED), supplemental AED (SAED), short-term disability (STD) insurance, and the State’s share of federal Medicare tax paid for state employees.
- Professional services, meaning services requiring advanced study in a specialized discipline that are rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Professional services include but are not limited to accounting, consulting, architectural, engineering, physician, nurse, specialized computer, and

construction management services. Payments for professional services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.

- Temporary services, meaning clerical, administrative, and casual labor rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Payments for temporary services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.

The Department’s Schedule 3 submission reflects actual expenditures and allocated “salary POTS” for the most recently completed fiscal year. (POTS refers to personal service or compensation allocations that are centrally appropriated to the EDO but distributed down to each Long Bill group’s Personal Services line items. POTS generally are limited to salary survey, performance based pay, Health, Life and Dental, Shift Differential, Short-term Disability, Amortization Equalization Disbursement and Supplemental Amortization Equalization Disbursement.)

While the estimate column (current fiscal year) generally distributes resources based on the current year level of appropriated funds, the request column of the Schedule 3 for personal services line items is calculated beginning with existing appropriations and is adjusted based upon the addition of base building salary POTS, the impact of prior year legislation (i.e. special bills), out year annualization or other adjustments associated with prior year change requests, any OSPB adjustments, and also reflects any Decision Items that impact the line item in the budget request year.

During the past several fiscal years, this appropriation has increased only as a result of JBC approved base building salary increases (salary survey/SAED/performance pay), and has annually been reduced as a result of OSPB and/or JBC base reductions as part of the “Option 8” calculation. The Long Bill appropriation for the current fiscal year is \$1,179,949 total funds and 24.6 FTE, and the FY 2008-09 request is for \$1,219,066 total funds and 24.6 FTE, with the year over year increase based solely upon the application of base building salary survey and performance based pay as identified above, and as reflected in the Department’s Schedule 3 submission.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$1,140,394	\$1,164,275	\$1,179,949	\$1,219,066
FTE	24.6	24.6	24.6	24.6
CFE	\$1,140,394	\$1,164,275	\$1,179,949	\$1,219,066

OPERATING EXPENSES

This line item supports the operating expenses for Reprographics Services. The appropriation has been at a materially similar level over the past three fiscal years, increasing by only approximately \$100,000 over that timeframe based upon additional appropriated spending authority associated with CBMS client correspondence, and the current Long Bill appropriation of \$2,404,752 is also continued as the FY 2008-09 request.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$2,302,975	\$2,304,752	\$2,404,752	\$2,404,752
CF	\$305,456	\$305,456	\$305,456	\$305,456
CFE	\$1,997,519	\$1,999,296	\$2,099,296	\$2,099,296

INDIRECT COST ASSESSMENT

Indirect costs are the overhead costs associated with the operation of general government functions and departmental administrative duties. Indirect cost recoveries are intended to offset these overhead costs, that otherwise would have been supported by the General Fund, from cash- and federally-funded sources. Recoveries from cash and federally-funded programs are calculated for statewide and departmental overhead costs.

Statewide indirect cost recoveries are designed to offset costs of operating general government functions that support the activities of all departments but for which no fee is charged. These costs are calculated by the State Controller's Office and approved by the Joint Budget Committee. As a result of annual changes in the allocation of costs, departments may have an increase or a decrease in indirect costs assessed against them. The FY 2007-08 indirect cost assessment for Reprographics Services is \$232,704, and the FY 2008-09 assessment per Common Policy is \$169,705 as identified in the FY 2008-09 Statewide Indirect Cost Plan.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$183,917	\$237,079	\$232,704	\$169,705
CFE	\$183,917	\$237,079	\$232,704	\$169,705

(2) DOCUMENT SOLUTIONS GROUP

This section offers State agencies a full range of micrographic and document imaging services and data entry operations. These services include document conversion, data manipulation, document preservation and image storage (Electronic Document Warehouse). Scanning costs have been previously reported to be up to 60% percent lower than those provided by private entities.

PERSONAL SERVICES

This line item and the associated appropriations of FTE and personal services funding support the Document Solutions Group staff and management functions. Personal services, as defined by the Office of State Planning & Budgeting (OSPB) include the following:

- All salaries and wages, including salary survey and performance based pay, whether paid to full-time, part-time, or temporary employees of the State, including the State's contribution to the Public Employees' Retirement Association (PERA), the amortization equalization disbursement (AED), supplemental AED (SAED), short-term disability (STD) insurance, and the State's share of federal Medicare tax paid for state employees.
- Professional services, meaning services requiring advanced study in a specialized discipline that are rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Professional services include but are not limited to accounting, consulting, architectural, engineering, physician, nurse, specialized computer, and construction management services. Payments for professional services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.
- Temporary services, meaning clerical, administrative, and casual labor rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Payments for temporary services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.

The Department's Schedule 3 submission reflects actual expenditures and allocated "salary POTS" for the most recently completed fiscal year. (POTS refers to personal service or compensation allocations that are centrally appropriated to the EDO but distributed down to each Long Bill group's Personal Services line items. POTS generally are limited to salary survey, performance based pay, Health, Life and Dental, Shift Differential, Short-term Disability, Amortization Equalization Disbursement and Supplemental Amortization Equalization Disbursement.)

While the estimate column (current fiscal year) generally distributes resources based on the current year level of appropriated funds, the request column of the Schedule 3 for personal services line items is calculated beginning with existing appropriations and is adjusted based upon the addition of base building salary POTS, the impact of prior year legislation (i.e. special bills), out year

annualization or other adjustments associated with prior year change requests, any OSPB adjustments, and also reflects any Decision Items that impact the line item in the budget request year.

During recent fiscal years, this appropriation has been as high as \$4.3 million (FY 2004-05) and was reduced by approximately \$2 million in FY 2005-06 based upon the completion of two one time projects. The current year Long Bill appropriation of \$2,628,267 (and 60.0 FTE) includes a base continuation appropriation of \$2,475,801, an additional \$112,040 to provide corresponding spending authority consistent with a FY 2007-08 Department of Revenue Decision Item, and an additional \$40,426 and 13.25 additional FTE based upon a FY 2007-08 Decision Item that realigned existing IDS appropriations to more closely address program needs. The FY 2008-09 request is for \$2,698,675 total funds and 60.0 FTE, with the year over year increase based solely upon the application of base building salary survey, SAED and performance based pay as identified above.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$2,376,811	\$2,708,250	\$2,628,267	\$2,698,675
FTE	46.7	46.7	60.0	60.0
CFE	\$2,376,811	\$2,708,250	\$2,628,267	\$2,698,675

OPERATING EXPENSES

This line item supports the operating expenses for the Document Solutions Group. The appropriation has fluctuated in recent fiscal years from \$355,749 in FY 2004-05 to \$319,846 for FY 2005-06 and FY 2006-07 based upon the elimination of previous JBC approved funding associated with one-time projects. The FY 2007-08 Long Bill appropriation included an increase of \$85,000 based upon a JBC approved Decision Item that realigned resources allocated to various line items in Integrated Document Solutions. The FY 2007-08 appropriation is carried forward at the continuation level, resulting in a FY 2008-09 request of \$404,846.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$319,846	\$319,846	\$404,846	\$404,846
GF				
CF	\$35,917	\$35,917	\$35,917	\$35,917
CFE	\$283,929	\$283,929	\$368,929	\$368,929
FF				

UTILITIES

This line item supports the utility costs associated with the operations of the Document Solutions Group in Pueblo. Prior to FY 2006-07, the appropriation was for \$10,763. For FY 2006-07, the appropriation was increased to \$31,745 based upon a JBC approved Decision Item which addressed rising utilities costs and a historic shortfall in this appropriation. The FY 2007-08 Long Bill appropriation includes an increase of \$27,055 based upon a JBC approved Decision Item that realigned resources allocated to various line items in Integrated Document Solutions. The resulting FY 2007-08 appropriation of \$58,800 was further increased for FY 2008-09 based upon the out year impact of the above referenced Decision Item, resulting in a FY 2008-09 request of \$69,000 as reflected in the Schedule 3.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$10,763	\$31,745	\$58,800	\$69,000
CFE	\$10,763	\$31,745	\$58,800	\$69,000

INDIRECT COST ASSESSMENT

Indirect costs are the overhead costs associated with the operation of general government functions and departmental administrative duties. Indirect cost recoveries are intended to offset these overhead costs, that otherwise would have been supported by the General Fund, from cash- and federally-funded sources. Recoveries from cash and federally-funded programs are calculated for statewide and departmental overhead costs.

Statewide indirect cost recoveries are designed to offset costs of operating general government functions that support the activities of all departments but for which no fee is charged. These costs are calculated by the State Controller's Office and approved by the Joint Budget Committee. As a result of annual changes in the allocation of costs, departments may have an increase or a decrease in indirect costs assessed against them. The FY 2007-08 indirect cost assessment for the Document Solutions Group is \$169,477, and the FY 2008-09 assessment per Common Policy is \$136,708 as identified in the FY 2008-09 Statewide Indirect Cost Plan.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$158,898	\$197,566	\$169,477	\$136,708
CFE	\$158,898	\$197,566	\$169,477	\$136,708

(3) MAIL SERVICES

IDS offers the following mail services:

- Mail processing, including postage application, automated document inserting, electronic address processing, inkjet printing, automated postal pre-sorting and bar-coding, overnight shipping, etc.
- Mail sorting, which includes picking up mail for State agencies and from U.S. Post Offices and processing the mail according to customer specifications before delivery. Processing includes opening, sorting, date stamping, and perforating.
- Mail pick-up and delivery of interdepartmental and United States Postal Service mail and printed materials for State offices located in the metro area. Outgoing mail and materials are collected for processing at IDS.
- Recently, IDS Mail Services has seen an increase in on-demand mail delivery. This is partially due to the restructuring of the delivery operations to improve efficiency and better meet customers' needs and expectations.

PERSONAL SERVICES

This line item and the associated appropriations of FTE and personal services funding support the Division of Central Services, Mail Services staff and management functions. Personal services, as defined by the Governor's Office of State Planning & Budgeting (OSPB) include the following:

- All salaries and wages, including salary survey and performance based pay, whether paid to full-time, part-time, or temporary employees of the State, including the State's contribution to the Public Employees' Retirement Association (PERA), the amortization equalization disbursement (AED), supplemental AED (SAED), short-term disability (STD) insurance, and the State's share of federal Medicare tax paid for state employees.
- Professional services, meaning services requiring advanced study in a specialized discipline that are rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Professional services include but are not limited to accounting, consulting, architectural, engineering, physician, nurse, specialized computer, and construction management services. Payments for professional services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.
- Temporary services, meaning clerical, administrative, and casual labor rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Payments for temporary services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.

The Department's Schedule 3 submission reflects actual expenditures and allocated "salary POTS" for the most recently completed fiscal year. (POTS refers to personal service or compensation allocations that are centrally appropriated to the EDO but distributed down to each Long Bill group's Personal Services line items. POTS generally are limited to salary survey, performance based pay,

Health, Life and Dental, Shift Differential, Short-term Disability, Amortization Equalization Disbursement and Supplemental Amortization Equalization Disbursement.)

While the estimate column (current fiscal year) generally distributes resources based on the current year level of appropriated funds, the request column of the Schedule 3 for personal services line items is calculated beginning with existing appropriations and is adjusted based upon the addition of base building salary POTS, the impact of prior year legislation (i.e. special bills), out year annualization or other adjustments associated with prior year change requests, any OSPB adjustments, and also reflects any Decision Items that impact the line item in the budget request year.

During recent fiscal years, this appropriation has fluctuated as a result of the addition of funding for CBMS (a \$60,396 increase for FY 2005-06 that was eliminated in the FY 2006-07 Long Bill), along with annual increases for base building salary survey and performance based pay as applicable, and annual decreases based upon OSPB and/or JBC base reductions as part of the “Option 8” calculation. The current year Long Bill appropriation of \$1,230,252 (and 36.0 FTE) includes an additional \$83,233 and 5.0 FTE based upon a JBC approved Decision Item that realigned resources allocated to various line items in Integrated Document Solutions. The FY 2008-09 request is for \$1,266,023 total funds and 36.0 FTE, with the year over year increase based solely upon the application of base building salary survey, SAED and performance based pay as identified above.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$1,124,716	\$1,127,967	\$1,230,252	\$1,266,023
FTE	31.0	31.0	36.0	36.0
CFE	\$1,124,716	\$1,127,967	\$1,230,252	\$1,266,023

OPERATING EXPENSES

This line item supports the operating expenses for Mail Services. The appropriation has fluctuated in recent fiscal years from ~\$5.9 million in FY 2004-05 to ~\$7.2 million for FY 2005-06 and ~\$7.3 million FY 2006-07 based upon increases associated with JBC approved Change Requests for CBMS mailings. The FY 2007-08 Long Bill appropriation of \$6,788,394 includes a reduction of \$541,135 based upon a JBC approved Decision Item that realigned resources allocated to various line items in Integrated Document Solutions. The FY 2008-09 request is further reduced by an additional \$110,950 based upon the out year impact of the prior year Decision Item referenced above; the resulting request for FY 2008-09 is \$6,677,444 as reflected in the Department’s Schedule 3 submission.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$7,257,798	\$7,329,529	\$6,788,394	\$6,677,444
CF	\$697,515	\$697,515	\$697,515	\$697,515
CFE	\$6,560,283	\$6,632,014	\$6,090,879	\$5,979,929

INDIRECT COST ASSESSMENT

Indirect costs are the overhead costs associated with the operation of general government functions and departmental administrative duties. Indirect cost recoveries are intended to offset these overhead costs, that otherwise would have been supported by the General Fund, from cash- and federally-funded sources. Recoveries from cash and federally-funded programs are calculated for statewide and departmental overhead costs.

Statewide indirect cost recoveries are designed to offset costs of operating general government functions that support the activities of all departments but for which no fee is charged. These costs are calculated by the State Controller's Office and approved by the Joint Budget Committee. As a result of annual changes in the allocation of costs, departments may have an increase or a decrease in indirect costs assessed against them. The FY 2007-08 indirect cost assessment for Mail Services is \$276,199, and the FY 2008-09 assessment per Common Policy is \$237,215 as identified in the FY 2008-09 Statewide Indirect Cost Plan.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$315,413	\$355,618	\$276,199	\$237,215
CFE	\$315,413	\$355,618	\$276,199	\$237,215

(C) FLEET MANAGEMENT PROGRAM & MOTOR POOL SERVICES

The State Fleet Management Program (SFM) is designed to handle all aspects of a vehicle's life from the time of acquisition through disposal. SFM manages all maintenance, repairs, fuel expense, and accident repairs as well as maintaining a robust database with a detailed history for each vehicle. The Program manages these vehicle assets for all State agencies, helping to control unnecessary expenses, and managing adherence to effective preventive maintenance schedules, while gaining economies of scale and significant price reductions by aggregating purchasing opportunities and funding resources. State Fleet Management is also able to negotiate many private sector services for the State at the lowest cost possible. Examples include: financing, fuel cards, glass, tires, towing, maintenance and repair services, and body repairs.

Further, the State Fleet Management Program provides light duty vehicles including sedans, vans, SUV's, motorcycles, and pickup trucks to all State agencies on a long-term basis. In addition, with the passage of SB-015, all vehicles regardless of size were to be enrolled in the State Fleet Management Program during FY 2006-07. This added an additional 400+ specialized vehicles with a GVWR of one ton and greater to the fleet. With SFM managing all aspects of vehicle procurement and operations—acquisition, repairs, maintenance, and disposal—State agencies and employees can focus all of their resources on accomplishing their program missions.

SFM performs three major roles for the State:

For State departments and agencies, SFM is responsible for providing safe, reliable, cost effective vehicles uniquely tailored to best meet their specific program requirements. For the citizens of the state, SFM insures that State vehicles are purchased and maintained throughout their life cycle at the lowest available cost. For the Legislature, SFM manages statutory programs, ensures legal and regulatory compliance, and provides accurate information concerning trends in expense, utilization, fleet size and other relevant information to facilitate knowledgeable oversight and decision-making.

State Fleet Management is organized into four broad functional areas:

- Vehicle Acquisition and Disposal
- Maintenance Authorization and Control
- Invoice Processing and Account Reconciliation
- Special Project Oversight & Data Integrity

Program expenses are charged back to the user agency through three monthly rate components:

- A fixed rate to recover the debt service cost of vehicle acquisition.
- A variable rate per mile, determined by actual historical expenses for fuel, maintenance, repairs and accident cost.
- A management fee to capture program related fleet expenses for items such as salaries, rent, statewide indirect cost allocations, and miscellaneous operating costs.

PERSONAL SERVICES

This line item and the associated appropriations of FTE and personal services funding support State Fleet Management's staff and management functions. Personal services, as defined by the Governor's Office of State Planning & Budgeting (OSPB) include the following:

- All salaries and wages, including salary survey and performance based pay, whether paid to full-time, part-time, or temporary employees of the State, including the State's contribution to the Public Employees' Retirement Association (PERA), the amortization equalization disbursement (AED), supplemental AED (SAED), short-term disability (STD) insurance, and the State's share of federal Medicare tax paid for state employees.
- Professional services, meaning services requiring advanced study in a specialized discipline that are rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Professional services include but are not limited to accounting, consulting, architectural, engineering, physician, nurse, specialized computer, and construction management services. Payments for professional services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.
- Temporary services, meaning clerical, administrative, and casual labor rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Payments for temporary services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.

The Department's Schedule 3 submission reflects actual expenditures and allocated "salary POTS" for the most recently completed fiscal year. (POTS refers to personal service or compensation allocations that are centrally appropriated to the EDO but distributed down to each Long Bill group's Personal Services line items. POTS generally are limited to salary survey, performance based pay, Health, Life and Dental, Shift Differential, Short-term Disability, Amortization Equalization Disbursement and Supplemental Amortization Equalization Disbursement.)

While the estimate column (current fiscal year) generally distributes resources based on the current year level of appropriated funds, the request column of the Schedule 3 for personal services line items is calculated beginning with existing appropriations and is adjusted based upon the addition of base building salary POTS, the impact of prior year legislation (i.e. special bills), out year annualization or other adjustments associated with prior year change requests, any OSPB adjustments, and also reflects any Decision Items that impact the line item in the budget request year.

During the past several fiscal years, this appropriation has increased only as a result of JBC approved base building salary increases (salary survey/achievement pay), and has annually been reduced as a result of OSPB and/or JBC base reductions as part of the "Option

8” calculation. The Long Bill appropriation for the current fiscal year is \$799,562 total funds and 16.0 FTE, and the FY 2008-09 request is for \$831,166 total funds and 16.0 FTE, with the year over year increase based solely upon the application of base building salary survey, SAED and performance based pay as identified above, and as reflected in the Department’s Schedule 3 submission.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$761,941	\$777,714	\$799,562	\$831,166
FTE	16.0	16.0	16.0	16.0
CFE	\$761,941	\$777,714	\$799,562	\$831,166

OPERATING EXPENSES

This operating expenses line item supports fuel costs, the cost of maintenance and other business operating costs for the State Fleet Management program and all vehicles enrolled in the fleet on behalf of State agency customers. Total fuel expenditures for the fleet are determined by the cost of fuel, the overall average fuel-efficiency of the State fleet, and the number of miles driven fleetwide over the course of the year. For reference, because the State fleet uses approximately four million gallons of fuel per year, each \$.10 increase in fuel price creates a \$400,000 increase in annual expense.

Several factors beyond the State's control require the Department to contemplate adjustments to appropriated spending authority and underlying assumptions concerning fuel and maintenance expenditures annually. Many critical measures have already been adopted in recent fiscal years in an effort to mitigate cost increases including mileage reductions, cost controls, reductions in total fleet size, and a migration to more fuel efficient vehicles. Even with a robust and efficient cost containment structure in place, along with the significant benefits and efficiencies realized through centralized fleet management, SFM still is not immune to the pressures faced by the national and global economy, including the impact of high fuel costs, and the impact of vehicle replacements as it relates to pressure on maintenance costs. In recent fiscal years the appropriation has increased from ~\$12.3 million in FY 2004-05 to \$18,515,691 in the current year Long Bill. The increases year over year (as reflected in the table below) have generally been the result of Change Requests submitted by the Department as necessary, along with independent JBC staff analysis and subsequent figure setting recommendations approved by the JBC. The FY 2008-09 request is for a continuation of the current Long Bill appropriation of \$18,515,691 total funds.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$16,792,626	\$18,139,386	\$18,515,691	\$18,515,691
CFE	\$16,792,676	\$18,139,386	\$18,515,691	\$18,515,691

VEHICLE REPLACEMENT LEASE, PURCHASE OR LEASE/PURCHASE

The Department of Personnel and Administration is responsible for the lease payments for all vehicles in the state's fleet. The appropriation for this line item is impacted each budget cycle by the annual Statewide Fleet Replacements Decision Item. The final annual appropriation is dependent upon the JBC action on this annual request. The current Long Bill appropriation is for \$13,210,618, and the FY 2008-09 base request is at the continuation level. The FY 2008-09 request for this line item is impacted by Statewide Decision Item #1, "FY 2008-09 Fleet Replacements" which reflects a reduction in spending authority for this line item of \$443,160; the final resulting FY 2008-09 request is for \$12,767,458.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$12,567,056	\$12,460,951	\$13,210,618	\$12,767,458
CF	\$1,847,561	\$1,847,561	\$1,948,015	\$1,948,015
CFE	\$10,719,495	\$10,613,390	\$11,262,603	\$10,819,443

INDIRECT COST ASSESSMENT

Indirect costs are the overhead costs associated with the operation of general government functions and departmental administrative duties. Indirect cost recoveries are intended to offset these overhead costs, that otherwise would have been supported by the General Fund, from cash- and federally-funded sources. Recoveries from cash and federally-funded programs are calculated for statewide and departmental overhead costs.

Statewide indirect cost recoveries are designed to offset costs of operating general government functions that support the activities of all departments but for which no fee is charged. These costs are calculated by the State Controller's Office and approved by the Joint Budget Committee. As a result of annual changes in the allocation of costs, departments may have an increase or a decrease in indirect costs assessed against them. The FY 2007-08 indirect cost assessment for the State Fleet Management Program and Motor Pool Services is \$430,448, and the FY 2008-09 assessment per Common Policy is \$302,858 as identified in the FY 2008-09 Statewide Indirect Cost Plan.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$610,215	\$632,210	\$430,448	\$302,858
CFE	\$610,215	\$632,210	\$430,448	\$302,858

(D) FACILITIES MAINTENANCE

The Division of Central Services, Facilities Maintenance is a full-service property management business. The Capitol Complex program is responsible for providing building maintenance including HVAC, plumbing, electrical, elevators, lights, general maintenance; day and evening custodial services (in-house and contractor); grounds maintenance and building security. The Program is funded via “user fees” charged to State agency tenants and institutions of Higher Education as applicable via Common Policy. Currently this Program provides services for the following locations:

The Capitol Hill Campus includes:

- Human Services Building
- State Office Building
- State Services Building
- Woodward House Building
- State Capitol Building
- Executive Residence (Governor's Mansion)
- Legislative Services Building
- Capitol Annex Building
- Power Plant Building (and all trades shops)
- Centennial Building
- 1570 Grant Street Building

The North Campus includes:

- Three industrial and office buildings

The West Campus includes:

- Dale Tooley Office Building (690 Kipling)
- 700 Kipling Building
- 1881 Pierce Street Building

In addition, the Department has facilities and property management responsibilities for the Grand Junction State Services Building and Camp George West.

(1) CAPITOL COMPLEX FACILITIES

This unit performs asset and property management functions for the State. It maintains the grounds and buildings in the Capitol Complex encompassing approximately 900,000 square feet of office space serving thousands of State employees. This section is responsible for providing housekeeping, grounds maintenance, and property management functions for the Capitol Complex, the State Capitol Building, 1881 Pierce Street, the Kipling “campus”, and North Campus as well as various other facilities.

PERSONAL SERVICES

This line item and the associated appropriations of FTE and personal services funding support Capitol Complex Facilities’ staff and management functions. Personal services, as defined by the Governor’s Office of State Planning & Budgeting (OSPB) include the following:

- All salaries and wages, including salary survey and performance based pay, whether paid to full-time, part-time, or temporary employees of the State, including the State’s contribution to the Public Employees’ Retirement Association (PERA), the amortization equalization disbursement (AED), supplemental AED (SAED), short-term disability (STD) insurance, and the State’s share of federal Medicare tax paid for state employees.
- Professional services, meaning services requiring advanced study in a specialized discipline that are rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Professional services include but are not limited to accounting, consulting, architectural, engineering, physician, nurse, specialized computer, and construction management services. Payments for professional services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.
- Temporary services, meaning clerical, administrative, and casual labor rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Payments for temporary services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.

The Department’s Schedule 3 submission reflects actual expenditures and allocated “salary POTS” for the most recently completed fiscal year. (POTS refers to personal service or compensation allocations that are centrally appropriated to the EDO but distributed down to each Long Bill group’s Personal Services line items. POTS generally are limited to salary survey, performance based pay, Health, Life and Dental, Shift Differential, Short-term Disability, Amortization Equalization Disbursement and Supplemental Amortization Equalization Disbursement.)

While the estimate column (current fiscal year) generally distributes resources based on the current year level of appropriated funds, the request column of the Schedule 3 for personal services line items is calculated beginning with existing appropriations and is adjusted based upon the addition of base building salary POTS, the impact of prior year legislation (i.e. special bills), out year annualization or other adjustments associated with prior year change requests, any OSPB adjustments, and also reflects any Decision Items that impact the line item in the budget request year.

During the past several fiscal years, this appropriation has increased only as a result of JBC approved base building salary increases (salary survey/achievement pay), and has annually been reduced as a result of OSPB and/or JBC base reductions as part of the “Option 8” calculation. The Long Bill appropriation for the current fiscal year is \$2,601,617 total funds and 53.2 FTE, and the FY 2008-09 base request is for \$2,694,191 total funds and 53.2 FTE, with the year over year increase based solely upon the application of base building salary survey, SAED and performance based pay as identified above, and as reflected in the Department’s Schedule 3 submission. This line item is also impacted by Decision Item #3, “Facilities Maintenance Budgetary Consolidation”, which increases the FY 2008-09 request by \$113,447 and 2.0 FTE; the resulting FY 2008-09 total request for this line item is for \$2,807,638 and 55.2 FTE.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$2,496,458	\$2,562,661	\$2,601,617	\$2,807,638
FTE	53.2	53.2	53.2	55.2
CFE	\$2,496,458	\$2,562,661	\$2,601,617	\$2,807,638

OPERATING EXPENSES

This line item supports the operating expenses for Capitol Complex Facilities. The appropriation has been at a continuation level for several fiscal years, and the current Long Bill appropriation of \$1,637,466 is also continued as the FY 2008-09 base request. This line item is also impacted by Decision Item #3, “Facilities Maintenance Budgetary Consolidation”, which increases the FY 2008-09 request by \$198,975; the resulting FY 2008-09 total request for this line item is for \$1,836,441.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$1,637,466	\$1,637,466	\$1,637,466	\$1,836,441
CFE	\$1,637,466	\$1,637,466	\$1,637,466	\$1,836,441

CAPITOL COMPLEX REPAIRS

This appropriation supports Capitol Complex repairs not funded in the base operating expenses appropriation. In FY 1999-2000, the General Assembly created a separate line and appropriated additional base funding for routine HVAC repairs in the Capitol Complex. The cash funds exempt represents lease payments transferred from other State agencies located in the Capitol Complex. The appropriation has been at a continuation level for several fiscal years, and the current Long Bill appropriation of \$56,520 is continued as the FY 2008-09 request.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$56,520	\$56,520	\$56,520	\$56,520
CFE	\$56,520	\$56,520	\$56,520	\$56,520

CAPITOL COMPLEX SECURITY

This line item pays for a portion of the security related to the Capitol Complex. The Department collects funds through the rental rate it charges agencies in the Denver Campus of Capitol Complex. These funds are then transferred to the Department of Public Safety, which is the department responsible for the Executive Security Unit. The appropriation was at a constant level of \$260,379 prior to the current fiscal year, when the appropriation was increased based upon JBC action taken during the Department of Public Safety figure setting. The current year Long Bill appropriation is \$289,484, and the FY 2008-09 request is for a continuation, consistent with the request from the Department of Public Safety.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$260,379	\$260,379	\$289,484	\$289,484
CFE	\$260,379	\$260,379	\$289,484	\$289,484

IMPLEMENTATION OF SB 07-086 – WAR ON TERRORISM MEMORIAL FUND

This bill creates a five-member commission in the Department of Personnel and to oversee the design and construction of war memorials. The war memorials will be erected near the Colorado Veterans Monument in Lincoln Park to honor the lives of Coloradans who died during specific military conflicts. (The bill also creates the Fallen Heroes Memorial Construction Fund in the

state Treasury.) For FY 2007-08 the bill appropriates \$13,225 (cash funds exempt) and 0.3 FTE to the Department. The FY 2008-09 request is consistent with the out-year fiscal impact of the bill, and is for \$24,069 (all cash funds exempt) and .30 FTE.

Of note, the bill further specifies that relevant costs are to be paid by appropriation from the Fallen Heroes Memorial Construction Fund from gifts, grants, and donations. In the event that money in the fund is insufficient to cover these costs, the General Fund will offset the amount of any deficiency through the annual budgeting process. The General Fund will be reimbursed when money in the Fallen Heroes Memorial Construction Fund becomes available.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF			\$13,225	\$24,069
FTE			0.3	0.3
CFE			\$13,225	\$24,069

UTILITIES

This line item addresses utilities costs for the Capitol Complex. The Department has contracted with Chevron Energy Solutions to perform performance-based contracting services throughout the Capitol Complex and associated buildings, Grand Junction, the three Lakewood buildings and North Campus. The goal of this project is to conserve energy through tenant awareness and the replacement or upgrading of older, inefficient systems. This project began in the spring of 2002 with an energy audit of all the Capitol Complex buildings. This audit identified energy savings projects which included the replacement of lights and toilets, new boilers and chillers, and the installation of new energy management computerized controls. These improvements were financed through the projected energy savings directly related to the individual project over a predetermined period of time. As a result, the Department has been able to facilitate the most optimal levels of Utilities costs in the Capitol Complex, even during times when the costs of such commodities have routinely increased for all. The appropriation for this line item increased from \$3,427,689 in FY 2005-06 to \$3,742,802 for FY 2006-07 and the current fiscal year based upon a statewide budget amendment for FY 2006-07 that was approved by the JBC. The FY 2008-09 request is for a continuation at the same level of \$3,742,802 total funds.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$3,427,689	\$3,742,802	\$3,742,802	\$3,742,802
CFE	\$3,427,689	\$3,742,802	\$3,742,802	\$3,742,802

INDIRECT COST ASSESSMENT

Indirect costs are the overhead costs associated with the operation of general government functions and departmental administrative duties. Indirect cost recoveries are intended to offset these overhead costs, that otherwise would have been supported by the General Fund, from cash- and federally-funded sources. Recoveries from cash and federally-funded programs are calculated for statewide and departmental overhead costs.

Statewide indirect cost recoveries are designed to offset costs of operating general government functions that support the activities of all departments but for which no fee is charged. These costs are calculated by the State Controller's Office and approved by the Joint Budget Committee. As a result of annual changes in the allocation of costs, departments may have an increase or a decrease in indirect costs assessed against them.

The FY 2007-08 indirect cost assessment for Facilities Maintenance is \$377,456, and the FY 2008-09 assessment per Common Policy is \$273,929 as identified in the FY 2008-09 Statewide Indirect Cost Plan.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$311,204	\$434,644	\$377,456	\$273,929
CFE	\$311,204	\$434,644	\$377,456	\$273,929

(2) GRAND JUNCTION STATE SERVICES BUILDING

This section provides property and building management at the State Services Building in Grand Junction. The building contains 34,499 square feet and has nine tenants for FY 2007-08. It is staffed by 1.0 FTE responsible for building maintenance. Other functions, including some building maintenance, custodial services, and grounds maintenance are contracted to private vendors.

PERSONAL SERVICES

This line item and the associated appropriations of FTE and personal services funding support staff and management functions necessary to provision property management and maintenance functions at the Grand Junction State Services Building. Personal services, as defined by the Governor's Office of State Planning & Budgeting (OSPB) include the following:

- All salaries and wages, including salary survey and performance based pay, whether paid to full-time, part-time, or temporary employees of the State, including the State's contribution to the Public Employees' Retirement Association (PERA), the

amortization equalization disbursement (AED), supplemental AED (SAED), short-term disability (STD) insurance, and the State's share of federal Medicare tax paid for state employees.

- Professional services, meaning services requiring advanced study in a specialized discipline that are rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Professional services include but are not limited to accounting, consulting, architectural, engineering, physician, nurse, specialized computer, and construction management services. Payments for professional services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.
- Temporary services, meaning clerical, administrative, and casual labor rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Payments for temporary services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.

The Department's Schedule 3 submission reflects actual expenditures and allocated "salary POTS" for the most recently completed fiscal year. (POTS refers to personal service or compensation allocations that are centrally appropriated to the EDO but distributed down to each Long Bill group's Personal Services line items. POTS generally are limited to salary survey, performance based pay, Health, Life and Dental, Shift Differential, Short-term Disability, Amortization Equalization Disbursement and Supplemental Amortization Equalization Disbursement.)

While the estimate column (current fiscal year) generally distributes resources based on the current year level of appropriated funds, the request column of the Schedule 3 for personal services line items is calculated beginning with existing appropriations and is adjusted based upon the addition of base building salary POTS, the impact of prior year legislation (i.e. special bills), out year annualization or other adjustments associated with prior year change requests, any OSPB adjustments, and also reflects any Decision Items that impact the line item in the budget request year.

During the past several fiscal years, this appropriation has increased only as a result of JBC approved base building salary increases (salary survey/achievement pay), and has annually been reduced as a result of OSPB and/or JBC base reductions as part of the "Option 8" calculation. The Long Bill appropriation for the current fiscal year is \$45,336 total funds and 1.0 FTE, and the FY 2008-09 base request is for \$47,109 total funds and 1.0 FTE, with the year over year increase based solely upon the application of base building salary survey, SAED and performance based pay as identified above, and as reflected in the Department's Schedule 3 submission. This line item is also impacted by Decision Item #3, "Facilities Maintenance Budgetary Consolidation", which eliminates the FY 2008-09 request and consolidates this line item with the Facilities Maintenance Personal Services line item; the resulting FY 2008-09 total request for this line item is for \$0 and 0.0 FTE.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$43,499	\$44,697	\$45,336	\$0
FTE	1.0	1.0	1.0	0.0
CFE	\$43,499	\$44,697	\$45,336	\$0

OPERATING EXPENSES

This line item supports the operating expenses associated with the property management and maintenance functions provided by the Division at the Grand Junction State Services Building. The appropriation has been at a continuation level for several fiscal years, and the current Long Bill appropriation of \$76,873 is also continued as the FY 2008-09 base request. This line item is also impacted by Decision Item #3, “Facilities Maintenance Budgetary Consolidation”, which eliminates the FY 2008-09 request and consolidates this line item with the Facilities Maintenance Operating Expenses line item; the resulting FY 2008-09 total request for this line item is for \$0.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$76,873	\$76,873	\$76,873	\$0
CF	\$5,130	\$5,130	\$5,130	\$0
CFE	\$71,743	\$71,743	\$71,743	\$0

UTILITIES

This line item addresses utilities costs for the Grand Junction State Services Building. The Department has contracted with Chevron Energy Solutions to perform performance-based contracting services throughout the Capitol Complex and associated buildings, Grand Junction, the three Lakewood buildings and North Campus. The goal of this project is to conserve energy through tenant awareness and the replacement or upgrading of older, inefficient systems. This project began in the spring of 2002 with an energy audit of all the Capitol Complex buildings. This audit identified energy savings projects which included the replacement of lights and toilets, new boilers and chillers, and the installation of new energy management computerized controls. These improvements were financed through the projected energy savings directly related to the individual project over a predetermined period of time. As a result, the Department has been able to facilitate the most optimal levels of Utilities costs in the Capitol Complex, even during times when the costs of such commodities have routinely increased for all. The appropriation for this line item increased from \$85,758 in FY 2005-06

to \$87,554 for FY 2006-07 and the current fiscal year based upon a statewide budget amendment for FY 2006-07 that was approved by the JBC. The FY 2008-09 request is for a continuation at the same level of \$87,554 total funds.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$85,758	\$87,554	\$87,554	\$87,554
CFE	\$85,758	\$87,554	\$87,554	\$87,554

(3) CAMP GEORGE WEST

This section provides property and building management at Camp George West, located in Golden. The land was deeded to the State on July 1, 1999 and DPA has the authority to manage the property. The campus contains 285,755 square feet and has six tenants for FY 2007-08. It is staffed by 1.0 FTE responsible for building maintenance. Other functions include custodial services, snow removal, lot and road repair, trash disposal and grounds maintenance.

PERSONAL SERVICES

This line item and the associated appropriations of FTE and personal services funding support staff and management functions necessary to provision property management and maintenance functions at Camp George West. Personal services, as defined by the Governor’s Office of State Planning & Budgeting (OSPB) include the following:

- All salaries and wages, including salary survey and performance based pay, whether paid to full-time, part-time, or temporary employees of the State, including the State’s contribution to the Public Employees’ Retirement Association (PERA), the amortization equalization disbursement (AED), supplemental AED (SAED), short-term disability (STD) insurance, and the State’s share of federal Medicare tax paid for state employees.
- Professional services, meaning services requiring advanced study in a specialized discipline that are rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Professional services include but are not limited to accounting, consulting, architectural, engineering, physician, nurse, specialized computer, and construction management services. Payments for professional services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.
- Temporary services, meaning clerical, administrative, and casual labor rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Payments for temporary services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.

The Department’s Schedule 3 submission reflects actual expenditures and allocated “salary POTS” for the most recently completed fiscal year. (POTS refers to personal service or compensation allocations that are centrally appropriated to the EDO but distributed down to each Long Bill group’s Personal Services line items. POTS generally are limited to salary survey, performance based pay, Health, Life and Dental, Shift Differential, Short-term Disability, Amortization Equalization Disbursement and Supplemental Amortization Equalization Disbursement.)

While the estimate column (current fiscal year) generally distributes resources based on the current year level of appropriated funds, the request column of the Schedule 3 for personal services line items is calculated beginning with existing appropriations and is adjusted based upon the addition of base building salary POTS, the impact of prior year legislation (i.e. special bills), out year annualization or other adjustments associated with prior year change requests, any OSPB adjustments, and also reflects any Decision Items that impact the line item in the budget request year.

During the past several fiscal years, this appropriation has increased only as a result of JBC approved base building salary increases (salary survey/achievement pay), and has annually been reduced as a result of OSPB and/or JBC base reductions as part of the “Option 8” calculation. The Long Bill appropriation for the current fiscal year is \$64,565 total funds and 1.0 FTE, and the FY 2008-09 base request is for \$66,338 total funds and 1.0 FTE, with the year over year increase based solely upon the application of base building salary survey, SAED and performance based pay as identified above, and as reflected in the Department’s Schedule 3 submission. This line item is also impacted by Decision Item #3, “Facilities Maintenance Budgetary Consolidation”, which eliminates the FY 2008-09 request and consolidates this line item with the Facilities Maintenance Personal Services line item; the resulting FY 2008-09 total request for this line item is for \$0 and 0.0 FTE.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$59,835	\$61,572	\$64,565	\$0
FTE	1.0	1.0	1.0	0.0
CFE	\$59,835	\$61,572	\$64,565	\$0

OPERATING EXPENSES

This line item supports the operating expenses associated with the property management and maintenance functions provided by the Division at Camp George West. The appropriation was increased from a historic level of \$122,102 to \$164,185 in FY 2005-06 based upon a JBC approved Decision Item associated with noxious weed remediation. The FY 2006-07 appropriation slightly increased to \$166,281 based upon a FY 2006-07 Decision Item (again to address noxious weed remediation). The current Long Bill appropriation

of \$122,102 includes a reduction to eliminate the funding approved for noxious weed remediation, and the FY 2008-09 base request is continued at that level. This line item is also impacted by Decision Item #3, “Facilities Maintenance Budgetary Consolidation”, which eliminates the FY 2008-09 request and consolidates this line item with the Facilities Maintenance Operating Expenses line item; the resulting FY 2008-09 total request for this line item is for \$0.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$164,185	\$166,281	\$122,102	\$0
CFE	\$164,185	\$166,281	\$122,102	\$0

UTILITIES

This line item supports utilities costs for Camp George West. The appropriation for this line item increased from \$427,480 in FY 2005-06 to \$434,350 for FY 2006-07 and the current fiscal year based upon a statewide budget amendment for FY 2006-07 that was approved by the JBC. The FY 2008-09 request is for a continuation at the same level of \$434,350 total funds.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$427,480	\$434,350	\$434,350	\$434,350
CF	\$48,950	\$48,950	\$48,950	\$48,950
CFE	\$378,530	\$385,400	\$385,400	\$385,400

(5) DIVISION OF FINANCE AND PROCUREMENT

This Division was created in the 2000 Long Bill (H.B. 00-1451) by combining the Accounts and Control Division with the procurement functions from the Purchasing and State Buildings Division. This Division includes the State Purchasing Office, which administers the statewide procurement program and utilizes resources including the Bid Information and Distribution System (BIDS) to meet the product and service needs of State agencies. A key function of the State Purchasing Office is negotiating contracts and price agreements for acceptable goods and services in order to maximize the purchasing power of the State.

The Division also manages the financial affairs of all departments through the Office of the State Controller via the Colorado Financial Reporting System (COFRS). This includes statewide financial reporting, policy and procedural guidance, contract management, and the development of a statewide indirect cost allocation plan. In addition, the Division includes Collections Services, which is statutorily responsible for providing debt collection services to State agencies and political subdivisions, and the Office of the State Architect, which includes the Real Estate Services Program, coordination of capital construction & controlled maintenance requests and building lease review, among other functional responsibilities.

(A) STATE CONTROLLER'S OFFICE & PROCUREMENT SERVICES

In accordance with Section 24-30-201 through 24-30-207, C.R.S., the State Controller is statutorily charged with managing the financial operations of the State, including statewide financial reporting and policy and procedural guidance for financial administration and control for all State agencies including integrating procedures in a unified financial system, the Colorado Financial Reporting System (COFRS). The Office of the State Controller (OSC) maintains budgetary control for statewide finances, reviews and processes contracts for the State, issues warrants for the State, provides specialized accounting services to State agencies, manages statewide central payroll operations, and develops the annual statewide indirect cost allocation plans. A primary responsibility of the State Controller is to approve all State expenditures prior to the obligation being incurred. The Controller must determine that prices or rates paid for statutorily authorized expenditures are fair and reasonable. The State Controller also promulgates the Fiscal Rules, which govern financial transactions. In addition to the OSC, this Program includes Procurement Services, operationally known as the State Purchasing Office, which manages and oversees State procurement policy and processes as defined above.

These units are funded primarily from various sources of cash funds exempt (primarily statewide indirect cost recoveries and procurement card rebates), which are used annually to offset the need for a General Fund appropriation. These sources will fluctuate from year to year depending on actions taken in other departments, and ultimately the General fund need is determined annually based upon the level of available statewide indirect cost recoveries and procurement card rebates.

PERSONAL SERVICES

This line item and the associated appropriations of FTE and personal services funding support staff and management functions for the Office of the State Controller and the State Purchasing Office (Procurement Services). Personal services, as defined by the Governor's Office of State Planning & Budgeting (OSPB) include the following:

- All salaries and wages, including salary survey and performance based pay, whether paid to full-time, part-time, or temporary employees of the State, including the State's contribution to the Public Employees' Retirement Association (PERA), the amortization equalization disbursement (AED), supplemental AED (SAED), short-term disability (STD) insurance, and the State's share of federal Medicare tax paid for state employees.
- Professional services, meaning services requiring advanced study in a specialized discipline that are rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Professional services include but are not limited to accounting, consulting, architectural, engineering, physician, nurse, specialized computer, and construction management services. Payments for professional services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.
- Temporary services, meaning clerical, administrative, and casual labor rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Payments for temporary services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.

The Department's Schedule 3 submission reflects actual expenditures and allocated "salary POTS" for the most recently completed fiscal year. (POTS refers to personal service or compensation allocations that are centrally appropriated to the EDO but distributed down to each Long Bill group's Personal Services line items. POTS generally are limited to salary survey, performance based pay, Health, Life and Dental, Shift Differential, Short-term Disability, Amortization Equalization Disbursement and Supplemental Amortization Equalization Disbursement.)

While the estimate column (current fiscal year) generally distributes resources based on the current year level of appropriated funds, the request column of the Schedule 3 for personal services line items is calculated beginning with existing appropriations and is adjusted based upon the addition of base building salary POTS, the impact of prior year legislation (i.e. special bills), out year annualization or other adjustments associated with prior year change requests, any OSPB adjustments, and also reflects any Decision Items that impact the line item in the budget request year.

During the past several fiscal years, this appropriation has increased only as a result of JBC approved base building salary increases (salary survey/achievement pay), and has annually been reduced as a result of OSPB and/or JBC base reductions as part of the "Option

8” calculation. In addition, there was a reduction of \$19,453 initiated by JBC staff during FY 2005-06 figure setting based on the contention that Long Bill headnotes were violated in the prior year by using personal services appropriations to address legal services expenses. The Long Bill appropriation for the current fiscal year is \$2,961,203 total funds and 35.5 FTE, which is further augmented by funding from SB 07-228, which adds an additional \$50,913 and 1.0 FTE for the current fiscal year, resulting in a total FY 2007-08 appropriation of \$3,012,116 and 36.5 FTE. The FY 2008-09 request is for \$3,148,694 and 36.5 FTE, with the year over year increase based upon the application of base building salary survey, SAED and performance based pay as identified above, and an additional \$67,884 (and the continuation of the 1.0 FTE) associated with SB 07-228 as reflected in the Department’s Schedule 3 submission.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$2,777,665	\$2,916,278	\$3,012,116	\$3,148,694
FTE	35.5	35.5	36.5	36.5
GF	\$762,286	\$70,650	\$761,602	\$898,180
CF		\$409,082		
CFE	\$2,015,379	\$2,436,546	\$2,250,514	\$2,250,514

OPERATING EXPENSES

This line item supports the operating expenses associated with the Office of the State Controller and Procurement Services. The appropriation has been at a continuation level for several fiscal years, and the current Long Bill appropriation of \$142,176 has been augmented slightly based upon an increase of \$3,380 associated with SB 07-228, for a total FY 2007-08 appropriation of \$145,556. The FY 2008-09 request is materially at a continuation level, although it does incorporate a reduction of \$2,880 to reflect the out year impact of SB 07-228 – the resulting FY 2008-09 request as reflected in the Schedule 3 is for \$142,676 General fund.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$142,176	\$142,176	\$145,556	\$142,676
GF	\$142,176		\$145,556	\$142,676
CF		\$142,176		

(B) SUPPLIER DATABASE

This program supports the Bid Information and Distribution System (BIDS) that allows registered vendors to identify opportunities to conduct business with the State (Section 24-102-202.5 (2), C.R.S.). The Department's centralized database is used to disseminate information about solicitations for goods and services that have to be competitively bid under the Colorado Procurement Code. The Supplier Database Program is funded with appropriations from the Supplier Database Cash Fund (Section 24-102-202.5 (2), C.R.S.). Revenue in the fund is from annual registration fees paid by vendors to access the statewide database.

PERSONAL SERVICES

This line item and the associated appropriations of FTE and personal services funding support staff and management functions associated with the Supplier Database. Personal services, as defined by the Governor's Office of State Planning & Budgeting (OSPB) include the following:

- All salaries and wages, including salary survey and performance based pay, whether paid to full-time, part-time, or temporary employees of the State, including the State's contribution to the Public Employees' Retirement Association (PERA), the amortization equalization disbursement (AED), supplemental AED (SAED), short-term disability (STD) insurance, and the State's share of federal Medicare tax paid for state employees.
- Professional services, meaning services requiring advanced study in a specialized discipline that are rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Professional services include but are not limited to accounting, consulting, architectural, engineering, physician, nurse, specialized computer, and construction management services. Payments for professional services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.
- Temporary services, meaning clerical, administrative, and casual labor rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Payments for temporary services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.

The Department's Schedule 3 submission reflects actual expenditures and allocated "salary POTS" for the most recently completed fiscal year. (POTS refers to personal service or compensation allocations that are centrally appropriated to the EDO but distributed down to each Long Bill group's Personal Services line items. POTS generally are limited to salary survey, performance based pay, Health, Life and Dental, Shift Differential, Short-term Disability, Amortization Equalization Disbursement and Supplemental Amortization Equalization Disbursement.)

While the estimate column (current fiscal year) generally distributes resources based on the current year level of appropriated funds, the request column of the Schedule 3 for personal services line items is calculated beginning with existing appropriations and is adjusted based upon the addition of base building salary POTS, the impact of prior year legislation (i.e. special bills), out year annualization or other adjustments associated with prior year change requests, any OSPB adjustments, and also reflects any Decision Items that impact the line item in the budget request year.

During the past several fiscal years, this appropriation has increased only as a result of JBC approved base building salary increases (salary survey/achievement pay), and has annually been reduced as a result of OSPB and/or JBC base reductions as part of the “Option 8” calculation. The Long Bill appropriation for the current fiscal year is \$182,337 total funds and 3.0 FTE, and the FY 2008-09 request is for \$191,037 total funds and 3.0 FTE, with the year over year increase based solely upon the application of base building salary survey, SAED and performance based pay as identified above, and as reflected in the Department’s Schedule 3 submission.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$173,726	\$178,716	\$182,337	\$191,037
FTE	3.0	3.0	3.0	3.0
CF	\$173,726	\$178,716	\$182,337	\$191,037

OPERATING EXPENSES

This line item supports the operating expenses for the Supplier Database. The appropriation has been adjusted over time based upon JBC action in order to more closely address program need. As a result the FY 2004-05 Long Bill appropriation of \$85,799 was reduced to \$43,382 beginning in FY 2005-06. The current Long Bill appropriation and the FY 2008-09 request are at the same continuation level of \$43,382.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$43,382	\$43,382	\$43,382	\$43,382
CF	\$43,382	\$43,382	\$43,382	\$43,382

(C) COLLECTIONS SERVICES

Central Collection Services (CCS) is statutorily responsible for providing debt collection services to State agencies and political subdivisions through delegation by the Office of the State Controller. CCS provides this service at a fixed commission rate. CCS has a number of unique capabilities, including the state income tax and vendor intercept programs, access to wage and employment information through the Department of Labor and Employment, as well as access to Department of Revenue Motor Vehicle information, none of which are afforded to private collection companies. The Unit is also responsible for the distribution and management of State debts to awarded private collection companies and private collection counsel for the State. Statute requires the referral of debt to CCS at 30 days past due and debts are subsequently assigned to private collection companies at 120 days old if no repayment arrangements have been made with debtors. This partnership increases the opportunity for collection.

PERSONAL SERVICES

This line item and the associated appropriations of FTE and personal services funding support staff and management functions for the Collections Services unit. Personal services, as defined by the Governor's Office of State Planning & Budgeting (OSPB) include the following:

- All salaries and wages, including salary survey and performance based pay, whether paid to full-time, part-time, or temporary employees of the State, including the State's contribution to the Public Employees' Retirement Association (PERA), the amortization equalization disbursement (AED), supplemental AED (SAED), short-term disability (STD) insurance, and the State's share of federal Medicare tax paid for state employees.
- Professional services, meaning services requiring advanced study in a specialized discipline that are rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Professional services include but are not limited to accounting, consulting, architectural, engineering, physician, nurse, specialized computer, and construction management services. Payments for professional services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.
- Temporary services, meaning clerical, administrative, and casual labor rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Payments for temporary services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.

The Department's Schedule 3 submission reflects actual expenditures and allocated "salary POTS" for the most recently completed fiscal year. (POTS refers to personal service or compensation allocations that are centrally appropriated to the EDO but distributed down to each Long Bill group's Personal Services line items. POTS generally are limited to salary survey, performance based pay,

Health, Life and Dental, Shift Differential, Short-term Disability, Amortization Equalization Disbursement and Supplemental Amortization Equalization Disbursement.)

While the estimate column (current fiscal year) generally distributes resources based on the current year level of appropriated funds, the request column of the Schedule 3 for personal services line items is calculated beginning with existing appropriations and is adjusted based upon the addition of base building salary POTS, the impact of prior year legislation (i.e. special bills), out year annualization or other adjustments associated with prior year change requests, any OSPB adjustments, and also reflects any Decision Items that impact the line item in the budget request year.

During the past several fiscal years, this appropriation increased from \$751,961 and 17.0 FTE in FY 2005-06 to \$771,949 and 17.0 FTE for FY 2006-07 as a result of JBC approved base building salary increases (salary survey/achievement pay), and was reduced as a result of OSPB and/or JBC base reductions as part of the “Option 8” calculation. The Long Bill appropriation for the current fiscal year is \$874,777 total funds and 20.0 FTE, including an increase of \$87,785 and 3.0 FTE associated with a FY 2007-08 Decision Item to add additional collector staff. The FY 2008-09 request is for \$903,004 total funds and 20.0 FTE, with the year over year increase based solely upon the application of base building salary survey, SAED and performance based pay as identified above, and as reflected in the Department’s Schedule 3 submission.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$751,961	\$771,949	\$874,777	\$903,004
FTE	17.0	17.0	20.0	20.0
CF	\$670,686	\$771,949	\$566,577	\$596,614
CFE	\$81,275		\$308,200	\$306,390

OPERATING EXPENSES

This line item supports the operating expenses associated with Collections Services. The appropriation was at a continuation level of \$347,585 for several fiscal years, and the current Long Bill appropriation of \$358,100 has been augmented based upon a JBC approved increase of \$10,515 associated with the FY 2007-08 Decision Item referenced above. The FY 2008-09 request is materially at a continuation level, although it does incorporate a reduction of \$9,015 to reflect the out year impact of the referenced FY 2007-08 Decision Item – the resulting FY 2008-09 request as reflected in the Schedule 3 is for \$349,085 total funds.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$347,585	\$347,585	\$358,100	\$349,085
CF		\$347,585	\$358,100	\$349,085
CFE	\$347,585			

COLLECTION OF DEBTS DUE TO THE STATE OF COLORADO

This line item supports a program that collects taxes and fees from individuals who owe moneys to the State. This funding is transferred to the Department of Revenue to offset tax debt. The appropriation has remained at a continuation level of \$20,702 total funds for several fiscal years and the FY 2008-09 request is at the same level.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$20,702	\$20,702	\$20,702	\$20,702
CF		\$6,483	\$20,702	\$20,702
CFE	\$20,702	\$14,219		

PRIVATE COLLECTION AGENCY FEES

This line item was added to the Department's budget through the FY 2005-06 supplemental process. The Department had requested this be done in order to reflect more accurately the payment of private collection agency fees and out of pocket legal expenses incurred in the collection of debts owed to the State. The initial FY 2005-06 appropriation as a result of the above referenced Supplemental Request was for \$875,000, which was continued for FY 2006-07. For FY 2007-08, the appropriation was increased by \$325,000 as a result of a JBC approved Decision Item to \$1,200,000. The incremental increases were for spending authority only and again explicitly denoted the payment of private collection agency fees and out-of-pocket legal expenses incurred in the collection of debts owed to the State. This issue did not require new State moneys because private collection entities and the contracted law firm already remitted gross debtor collections to CCS, and CCS remitted fees back to these entities. The FY 2008-09 request is for a continuation of \$1,200,000 total funds as reflected in the Schedule 3.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$875,000	\$875,000	\$1,200,000	\$1,200,000
CF	\$456,459		\$378,111	\$378,111
CFE	\$418,541	\$875,000	\$821,889	\$821,889

INDIRECT COST ASSESSMENT

Indirect costs are the overhead costs associated with the operation of general government functions and departmental administrative duties. Indirect cost recoveries are intended to offset these overhead costs, that otherwise would have been supported by the General Fund, from cash- and federally-funded sources. Recoveries from cash and federally-funded programs are calculated for statewide and departmental overhead costs. Statewide indirect cost recoveries are designed to offset costs of operating general government functions that support the activities of all departments but for which no fee is charged. These costs are calculated by the State Controller's Office and approved by the Joint Budget Committee. As a result of annual changes in the allocation of costs, departments may have an increase or a decrease in indirect costs assessed against them.

The FY 2007-08 indirect cost assessment for Collections Services is \$208,569, and the FY 2008-09 assessment per Common Policy is \$260,606 as identified in the FY 2008-09 Statewide Indirect Cost Plan.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$165,820	\$172,089	\$208,569	\$260,606
CFE	\$165,820	\$172,089	\$208,569	\$260,606

(D) REAL ESTATE SERVICES PROGRAMS

This unit is operationally referred to internally as the Office of the State Architect. The Office of the State Architect (SAO) integrates statutory oversight responsibilities with comprehensive design, construction and real estate expertise in order to provide assistance and training to State agencies and institutions relating to State owned and leased assets. Specific responsibilities include:

- Establishing policies and procedures and providing oversight associated with the State’s capital construction process (including controlled maintenance and Energy Management) for each State agency and institution of higher education. This process includes solicitation and procurement of professional design and construction services; establishing standard contract language; establishing project management guidelines including cost management; establishing the minimum building codes and compliance

requirements; and administering the controlled maintenance program by establishing a statewide system to annually measure and report to the Capital Development Committee (CDC) the condition of State owned facilities and recommending the statewide prioritized list of controlled maintenance projects.

- Providing comprehensive project administration services to those State agencies and institutions of higher education that do not have technical staff experienced in project design and construction management.
- Establishing policies and procedures and providing oversight for State leases and other real estate contracts for each State agency and institution of higher education. This process includes: statutory approval of all leases, coordination with the State’s contracted real estate brokers, maintaining and annually reporting to the CDC on the inventory of State property (including all improvements), developing performance criteria and real property management strategies, and development and administration of office space standards for leased space.

COORDINATION OF CAPITAL CONSTRUCTION, CONTROLLED MAINTENANCE REQUESTS, & BUILDING LEASE REVIEW

This line item supports both the personal services and operating needs of the Office of the State Architect, and the programs and functions identified above. During the past several fiscal years, this appropriation has increased only as a result of JBC approved base building salary increases (salary survey/achievement pay), and has annually been reduced as a result of OSPB and/or JBC base reductions as part of the “Option 8” calculation. The Long Bill appropriation for the current fiscal year is \$514,170 total funds (all General fund) and 6.0 FTE, and the FY 2008-09 request is for \$534,146 total funds (all General fund) and 6.0 FTE, with the year over year increase based solely upon the application of base building salary survey, SAED and performance based pay as identified above, and as reflected in the Department’s Schedule 3 submission.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$492,914	\$505,504	\$514,170	\$534,146
FTE	6.0	6.0	6.0	6.0
GF	\$492,914	\$248,748	\$514,170	\$534,146
CF		\$134,673		
CFE		\$122,083		

(6) DIVISION OF INFORMATION TECHNOLOGIES

The Division of Information Technologies (DoIT) operates the computing and network infrastructure utilized by all State agencies to accomplish their respective business functions and program objectives for the State of Colorado and its citizens. This includes the State's data center, network, and telecommunications infrastructure (including the Multi-Use Network (MNT) and the Digital Trunked Radio system), and application systems support for statewide systems through the Technology Management Unit. DoIT also provides and contributes to statewide planning efforts related to telecommunications, and common IT/network infrastructure as well as supporting the Governor's Office of Innovation and Technology (OIT), and all other information technology oriented agencies and programs in the State in their efforts to provide statewide information technology solutions for citizen-centric business initiatives. DoIT, in partnership with the OIT, is proactively working on several projects, proposals, enterprise and risk based analyses, and multiple joint security initiatives that are intended to ensure that the common IT infrastructure shared by many State agencies is secure, robust and efficient enough to meet evolving standards, challenges, and best practices.

(A) ADMINISTRATION

This program coordinates the Division's administrative functions, including budgeting, accounting, rate setting, and human resources. It is responsible for daily administrative functions for Division management and staff.

PERSONAL SERVICES

This line item and the associated appropriations of FTE and personal services funding support staff and management functions for the Administration unit. Personal services, as defined by the Governor's Office of State Planning & Budgeting (OSPB) include the following:

- All salaries and wages, including salary survey and performance based pay, whether paid to full-time, part-time, or temporary employees of the State, including the State's contribution to the Public Employees' Retirement Association (PERA), the amortization equalization disbursement (AED), supplemental AED (SAED), short-term disability (STD) insurance, and the State's share of federal Medicare tax paid for state employees.
- Professional services, meaning services requiring advanced study in a specialized discipline that are rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Professional services include but are not limited to accounting, consulting, architectural, engineering, physician, nurse, specialized computer, and construction management services. Payments for professional services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.

- Temporary services, meaning clerical, administrative, and casual labor rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Payments for temporary services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.

The Department’s Schedule 3 submission reflects actual expenditures and allocated “salary POTS” for the most recently completed fiscal year. (POTS refers to personal service or compensation allocations that are centrally appropriated to the EDO but distributed down to each Long Bill group’s Personal Services line items. POTS generally are limited to salary survey, performance based pay, Health, Life and Dental, Shift Differential, Short-term Disability, Amortization Equalization Disbursement and Supplemental Amortization Equalization Disbursement.)

While the estimate column (current fiscal year) generally distributes resources based on the current year level of appropriated funds, the request column of the Schedule 3 for personal services line items is calculated beginning with existing appropriations and is adjusted based upon the addition of base building salary POTS, the impact of prior year legislation (i.e. special bills), out year annualization or other adjustments associated with prior year change requests, any OSPB adjustments, and also reflects any Decision Items that impact the line item in the budget request year.

During the past several fiscal years, this appropriation has increased only as a result of JBC approved base building salary increases (salary survey/achievement pay), and was reduced as a result of OSPB and/or JBC base reductions as part of the “Option 8” calculation. The Long Bill appropriation for the current fiscal year is \$400,483 total funds and 6.0 FTE, and the FY 2008-09 request is for \$420,851 total funds and 6.0 FTE, with the year over year increase based solely upon the application of base building salary survey, SAED and performance based pay as identified above, and as reflected in the Department’s Schedule 3 submission.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$378,315	\$390,675	\$400,483	\$420,851
FTE	6.0	6.0	6.0	6.0
CFE	\$378,315	\$390,675	\$400,483	\$420,851

OPERATING EXPENSES

This line item supports the operating expenses associated with the Administration unit. The appropriation has been at a continuation level for several fiscal years, and the current Long Bill appropriation of \$6,450 is also continued as the FY 2008-09 request.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$6,450	\$6,450	\$6,450	\$6,450
CFE	\$6,450	\$6,450	\$6,450	\$6,450

(B) CUSTOMER SERVICES

The Customer Services section functions as an advocate for DoIT’s customers and its purpose is to ensure the smooth delivery of information services to the customer in a timely manner. A "Help Desk" function allows this unit to interface directly with the customer to resolve issues with the State’s network, mainframe operations, application servers at the Data Center, and other services offered by DoIT. Duties include data center scheduling, network monitoring and providing Tier 1 assistance for desktops in the Data Center.

PERSONAL SERVICES

This line item and the associated appropriations of FTE and personal services funding support staff and management functions for the Customer Services section. Personal services, as defined by the Governor’s Office of State Planning & Budgeting (OSPB) include the following:

- All salaries and wages, including salary survey and performance based pay, whether paid to full-time, part-time, or temporary employees of the State, including the State’s contribution to the Public Employees’ Retirement Association (PERA), the amortization equalization disbursement (AED), supplemental AED (SAED), short-term disability (STD) insurance, and the State’s share of federal Medicare tax paid for state employees.
- Professional services, meaning services requiring advanced study in a specialized discipline that are rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Professional services include but are not limited to accounting, consulting, architectural, engineering, physician, nurse, specialized computer, and construction management services. Payments for professional services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.
- Temporary services, meaning clerical, administrative, and casual labor rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Payments for temporary services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.

The Department’s Schedule 3 submission reflects actual expenditures and allocated “salary POTS” for the most recently completed fiscal year. (POTS refers to personal service or compensation allocations that are centrally appropriated to the EDO but distributed

down to each Long Bill group’s Personal Services line items. POTS generally are limited to salary survey, performance based pay, Health, Life and Dental, Shift Differential, Short-term Disability, Amortization Equalization Disbursement and Supplemental Amortization Equalization Disbursement.)

While the estimate column (current fiscal year) generally distributes resources based on the current year level of appropriated funds, the request column of the Schedule 3 for personal services line items is calculated beginning with existing appropriations and is adjusted based upon the addition of base building salary POTS, the impact of prior year legislation (i.e. special bills), out year annualization or other adjustments associated with prior year change requests, any OSPB adjustments, and also reflects any Decision Items that impact the line item in the budget request year.

During the past several fiscal years, this appropriation has increased only as a result of JBC approved base building salary increases (salary survey/achievement pay), and was reduced as a result of OSPB and/or JBC base reductions as part of the “Option 8” calculation. The Long Bill appropriation for the current fiscal year is \$888,231 total funds and 12.0 FTE, and the FY 2008-09 request is for \$919,690 total funds and 12.0 FTE, with the year over year increase based solely upon the application of base building salary survey, SAED and performance based pay as identified above, and as reflected in the Department’s Schedule 3 submission.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$848,473	\$872,264	\$888,231	\$919,690
FTE	12.0	12.0	12.0	12.0
CFE	\$848,473	\$872,264	\$888,231	\$919,690

OPERATING EXPENSES

This line item supports the operating expenses associated with the Customer Services section. The appropriation has been at a continuation level for several fiscal years, and the current Long Bill appropriation of \$14,625 is also continued as the FY 2008-09 request.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$14,625	\$14,625	\$14,625	\$14,625
CFE	\$14,625	\$14,625	\$14,625	\$14,625

(C) ORDER BILLING

This program manages orders and changes to telecommunications services and MNT billings. The orders include new and change orders to MNT and the State's telephone systems and services (voice mail, long distance, and local service). User charges are transmitted to the State Treasurer, who credits the same to the Telecommunications Revolving Fund created by C.R.S 24-30-908. The moneys in the fund are subject to annual appropriations by the General Assembly to the Department for use in acquiring such materials, supplies, labor, and overhead as are required for telephone and data communications related service functions.

PERSONAL SERVICES

This line item and the associated appropriations of FTE and personal services funding support staff and management functions for the Order Billing unit. Personal services, as defined by the Office of State Planning & Budgeting (OSPB) include the following:

- All salaries and wages, including salary survey and performance based pay, whether paid to full-time, part-time, or temporary employees of the State, including the State's contribution to the Public Employees' Retirement Association (PERA), the amortization equalization disbursement (AED), supplemental AED (SAED), short-term disability (STD) insurance, and the State's share of federal Medicare tax paid for state employees.
- Professional services, meaning services requiring advanced study in a specialized discipline that are rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Professional services include but are not limited to accounting, consulting, architectural, engineering, physician, nurse, specialized computer, and construction management services. Payments for professional services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.
- Temporary services, meaning clerical, administrative, and casual labor rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Payments for temporary services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.

The Department's Schedule 3 submission reflects actual expenditures and allocated "salary POTS" for the most recently completed fiscal year. (POTS refers to personal service or compensation allocations that are centrally appropriated to the EDO but distributed down to each Long Bill group's Personal Services line items. POTS generally are limited to salary survey, performance based pay, Health, Life and Dental, Shift Differential, Short-term Disability, Amortization Equalization Disbursement and Supplemental Amortization Equalization Disbursement.)

While the estimate column (current fiscal year) generally distributes resources based on the current year level of appropriated funds, the request column of the Schedule 3 for personal services line items is calculated beginning with existing appropriations and is adjusted based upon the addition of base building salary POTS, the impact of prior year legislation (i.e. special bills), out year annualization or other adjustments associated with prior year change requests, any OSPB adjustments, and also reflects any Decision Items that impact the line item in the budget request year.

During the past several fiscal years, this appropriation has increased only as a result of JBC approved base building salary increases (salary survey/achievement pay), and was reduced as a result of OSPB and/or JBC base reductions as part of the “Option 8” calculation. The Long Bill appropriation for the current fiscal year is \$641,024 total funds and 10.0 FTE, and the FY 2008-09 request is for \$664,114 total funds and 10.0 FTE, with the year over year increase based solely upon the application of base building salary survey, SAED and performance based pay as identified above, and as reflected in the Department’s Schedule 3 submission.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$618,853	\$630,972	\$641,024	\$664,114
FTE	10.0	10.0	10.0	10.0
CFE	\$618,853	\$630,972	\$641,024	\$664,114

OPERATING EXPENSES

This line item supports the operating expenses associated with the Customer Services section. The appropriation has been at a continuation level for several fiscal years, and the current Long Bill appropriation of \$10,750 is also continued as the FY 2008-09 request.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$10,750	\$10,750	\$10,750	\$10,750
CFE	\$10,750	\$10,750	\$10,750	\$10,750

(D) COMMUNICATIONS SERVICES

Communications Services plans, coordinates, integrates and provides effective and efficient Statewide Public Safety networks for the Departments of Public Safety, Transportation, Corrections, Natural Resources and many other State and local government agencies. The unit also provides engineering and design services to State and local governments using land based, mobile and microwave technologies. It works in consultation with local, State, and federal government departments, institutions, and agencies governed by the Federal Communications Commission to assist in formulating current and long-range telecommunications plans involving radio, microwave, wireless data, and public-safety radio communications systems. Since the beginnings of the Digital Trunked Radio project in 1998, the State has partnered with local government to purchase, build and maintain the Digital Trunked Radio System (DTR). The development and construction of DTR is consistent with the intent and requirements stated in HB 98-1068. The primary sources of funding for this unit are user charges associated with the Communications Services Common Policy and annual transfers per Long Bill annotation from the Public Safety Trust fund.

PERSONAL SERVICES

This line item and the associated appropriations of FTE and personal services funding support staff and management functions for Communications Services. Personal services, as defined by the Governor's Office of State Planning & Budgeting (OSPB) include the following:

- All salaries and wages, including salary survey and performance based pay, whether paid to full-time, part-time, or temporary employees of the State, including the State's contribution to the Public Employees' Retirement Association (PERA), the amortization equalization disbursement (AED), supplemental AED (SAED), short-term disability (STD) insurance, and the State's share of federal Medicare tax paid for state employees.
- Professional services, meaning services requiring advanced study in a specialized discipline that are rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Professional services include but are not limited to accounting, consulting, architectural, engineering, physician, nurse, specialized computer, and construction management services. Payments for professional services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.
- Temporary services, meaning clerical, administrative, and casual labor rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Payments for temporary services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.

The Department's Schedule 3 submission reflects actual expenditures and allocated "salary POTS" for the most recently completed fiscal year. (POTS refers to personal service or compensation allocations that are centrally appropriated to the EDO but distributed

down to each Long Bill group’s Personal Services line items. POTS generally are limited to salary survey, performance based pay, Health, Life and Dental, Shift Differential, Short-term Disability, Amortization Equalization Disbursement and Supplemental Amortization Equalization Disbursement.)

While the estimate column (current fiscal year) generally distributes resources based on the current year level of appropriated funds, the request column of the Schedule 3 for personal services line items is calculated beginning with existing appropriations and is adjusted based upon the addition of base building salary POTS, the impact of prior year legislation (i.e. special bills), out year annualization or other adjustments associated with prior year change requests, any OSPB adjustments, and also reflects any Decision Items that impact the line item in the budget request year.

During the past several fiscal years, this appropriation has increased only as a result of JBC approved base building salary increases (salary survey/achievement pay), and was reduced as a result of OSPB and/or JBC base reductions as part of the “Option 8” calculation. The Long Bill appropriation for the current fiscal year is \$3,461,830 total funds and 46.0 FTE, and the FY 2008-09 request is for \$3,603,291 total funds and 46.0 FTE, with the year over year increase based solely upon the application of base building salary survey, SAED and performance based pay as identified above, and as reflected in the Department’s Schedule 3 submission.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$3,335,383	\$3,412,978	\$3,461,830	\$3,603,291
FTE	46.0	46.0	46.0	46.0
CF	\$450,070	\$449,248	\$448,350	\$448,350
CFE	\$2,885,313	\$2,963,730	\$3,013,480	\$3,154,941

OPERATING EXPENSES

This line item supports the operating expenses associated with the Communications Services section. The appropriation was at a continuation level of \$126,631 prior to FY 2005-06 when the appropriation increased by \$8,000 based upon a JBC approved supplemental and budget amendment request associated with increasing fleet fuel costs. The current Long Bill appropriation of \$134,631 is also continued as the FY 2008-09 request.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$134,631	\$134,631	\$134,631	\$134,631
CFE	\$134,631	\$134,631	\$134,631	\$134,631

TRAINING

This line item is responsible for the on-going training of telecommunications staff and to comply with OSHA regulations. The training includes winter survival training and Sno-Cat maintenance. The appropriation has been at a continuation level of \$22,000 for several fiscal years and the current Long Bill appropriation and the FY 2008-09 request are at the same level.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$22,000	\$22,000	\$22,000	\$22,000
CFE	\$22,000	\$22,000	\$22,000	\$22,000

UTILITIES

This appropriation supports utilities costs associated with the provision of communications services to State agencies. Prior to FY 2004-05, the annual appropriation was \$98,957. For FY 2004-05 and FY 2005-06 the appropriation was increased to \$140,352 based upon a JBC approved FY 2004-05 Supplemental and FY 2005-06 Budget Amendment which sought an increase to address rising utilities costs. The FY 2005-06 and FY 2006-07 appropriations were further adjusted based upon a FY 2005-06 Supplemental and FY 2006-07 Budget Amendment that increased the appropriation to \$165,002. The current Long Bill appropriation and the FY 2008-09 request are for a continuation at the same level, \$165,002 total funds.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$165,002	\$165,002	\$165,002	\$165,002
CFE	\$165,002	\$165,002	\$165,002	\$165,002

SNOCAT REPLACEMENT

This line item was initiated in the FY 2005-06 Long Bill in order to facilitate the replacement of Sno-Cats, which are used to access telecommunications towers in remote locations throughout the state. So far, the Department has replaced four of the oldest machines; the two oldest machines were over forty years old when replaced. The Department has a fleet of 10 Sno-cats, the "youngest" of which was 14 years old prior to implementation of the replacement cycle. The initial appropriation was for \$244,000, which was adjusted downward to \$230,520 in the FY 2006-07 Long Bill. The FY 2007-08 Long Bill appropriation and the FY 2008-09 request are at the same continuation level of \$230,520 in order for the Department to continue the approved replacement cycle for its fleet of Sno-Cats.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$244,000	\$230,520	\$230,520	\$230,520
CFE	\$244,000	\$230,520	\$230,520	\$230,520

LOCAL SYSTEMS DEVELOPMENT

This appropriation supports preventative maintenance needs for the benefit of local governments, State agencies, and the Federal Government associated with legacy radio systems, DTR and microwave communication towers. The appropriation has been at a continuation level of \$121,000 (all federal funds) in recent fiscal years after JBC action increased the appropriation from the prior level of \$71,531, with the federal funds received from the National Oceanic and Atmospheric Administration (NOAA). The current Long Bill appropriation and the FY 2008-09 request remain at that same level of \$121,000 federal funds.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$121,000	\$121,000	\$121,000	\$121,000
FF	\$121,000	\$121,000	\$121,000	\$121,000

INDIRECT COST ASSESSMENT

Indirect costs are the overhead costs associated with the operation of general government functions and departmental administrative duties. Indirect cost recoveries are intended to offset these overhead costs, that otherwise would have been supported by the General Fund, from cash- and federally-funded sources. Recoveries from cash and federally-funded programs are calculated for statewide and departmental overhead costs.

Statewide indirect cost recoveries are designed to offset costs of operating general government functions that support the activities of all departments but for which no fee is charged. These costs are calculated by the State Controller's Office and approved by the Joint Budget Committee. As a result of annual changes in the allocation of costs, departments may have an increase or a decrease in indirect costs assessed against them.

The FY 2007-08 indirect cost assessment for Communications Services is \$433,320, and the FY 2008-09 assessment per Common Policy is \$474,771 as identified in the FY 2008-09 Statewide Indirect Cost Plan.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$300,166	\$342,402	\$433,320	\$474,771
CFE	\$300,166	\$342,402	\$433,320	\$474,771

(E) NETWORK SERVICES

Network Services plans, coordinates, integrates and provides cost effective and efficient telecommunication capabilities to meet the business needs of its customers. Network Services provides a voice and data communication infrastructure, including the Multi-use Network (MNT), frame relay and ATM services. In addition, this work unit provides much of the voice communication needs for State agencies and a long distance contract that is utilized by all departments. The program is funded by user fees from State agencies and non-State agencies associated with billings for MNT and other telecommunications services.

PERSONAL SERVICES

This line item and the associated appropriations of FTE and personal services funding support staff and management functions for Network Services. Personal services, as defined by the Office of State Planning & Budgeting (OSPB) include the following:

- All salaries and wages, including salary survey and performance based pay, whether paid to full-time, part-time, or temporary employees of the State, including the State’s contribution to the Public Employees’ Retirement Association (PERA), the amortization equalization disbursement (AED), supplemental AED (SAED), short-term disability (STD) insurance, and the State’s share of federal Medicare tax paid for state employees.
- Professional services, meaning services requiring advanced study in a specialized discipline that are rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Professional services include but are not limited to accounting, consulting, architectural, engineering, physician, nurse, specialized computer, and construction management services. Payments for professional services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.
- Temporary services, meaning clerical, administrative, and casual labor rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Payments for temporary services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.

The Department’s Schedule 3 submission reflects actual expenditures and allocated “salary POTS” for the most recently completed fiscal year. (POTS refers to personal service or compensation allocations that are centrally appropriated to the EDO but distributed

down to each Long Bill group’s Personal Services line items. POTS generally are limited to salary survey, performance based pay, Health, Life and Dental, Shift Differential, Short-term Disability, Amortization Equalization Disbursement and Supplemental Amortization Equalization Disbursement.)

While the estimate column (current fiscal year) generally distributes resources based on the current year level of appropriated funds, the request column of the Schedule 3 for personal services line items is calculated beginning with existing appropriations and is adjusted based upon the addition of base building salary POTS, the impact of prior year legislation (i.e. special bills), out year annualization or other adjustments associated with prior year change requests, any OSPB adjustments, and also reflects any Decision Items that impact the line item in the budget request year.

During the past several fiscal years, this appropriation has increased only as a result of JBC approved base building salary increases (salary survey/achievement pay), and was reduced as a result of OSPB and/or JBC base reductions as part of the “Option 8” calculation. The Long Bill appropriation for the current fiscal year is \$1,468,158 total funds and 17.0 FTE, and the FY 2008-09 request is for \$1,528,193 total funds and 17.0 FTE, with the year over year increase based solely upon the application of base building salary survey, SAED and performance based pay as identified above, and as reflected in the Department’s Schedule 3 submission.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$1,399,746	\$1,437,446	\$1,468,158	\$1,528,193
FTE	17.0	17.0	17.0	17.0
CFE	\$1,399,746	\$1,437,446	\$1,468,158	\$1,528,193

OPERATING EXPENSES

This line item supports the operating expenses associated with the provision of network and telecommunications services, including MNT. The appropriation has fluctuated in recent fiscal years based upon the impact of the annual MNT statewide Decision Item and JBC figure setting action(s) that sought to realign the appropriation more closely to need in order to eliminate significant reversions. However, both the Department and JBC staff have historically been in agreement that reversions from this line item are not inherently negative, since the line item requires significant capacity to provision services annually based on customer need. For reference, the appropriation has been adjusted over time from \$16.3 million in FY 2004-05 to \$15.6 million for FY 2005-06 and FY 2006-07. The current Long Bill appropriation is \$16,200,371 based upon JBC action on the FY 2007-08 MNT statewide Decision Item. The FY 2008-09 request is for a continuation appropriation of \$16,200,371.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$15,657,556	\$15,657,556	\$16,200,371	\$16,200,371
CF	\$1,849,939	\$1,849,939	\$1,864,215	\$1,864,215
CFE	\$13,807,617	\$13,807,617	\$14,336,156	\$14,336,156

TOLL-FREE TELEPHONE ACCESS TO MEMBERS OF THE GENERAL ASSEMBLY

This line item supports toll-free telephone access by private citizens outside the metropolitan area to members of the General Assembly. The appropriation has been at a continuation level of \$25,000 for several fiscal years, and the current Long Bill appropriation, and the FY 2008-09 request, are at the same level of \$25,000 total funds.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$25,000	\$25,000	\$25,000	\$25,000
CFE	\$25,000	\$25,000	\$25,000	\$25,000

INDIRECT COST ASSESSMENT

Indirect costs are the overhead costs associated with the operation of general government functions and departmental administrative duties. Indirect cost recoveries are intended to offset these overhead costs, that otherwise would have been supported by the General Fund, from cash- and federally-funded sources. Recoveries from cash and federally-funded programs are calculated for statewide and departmental overhead costs.

Statewide indirect cost recoveries are designed to offset costs of operating general government functions that support the activities of all departments but for which no fee is charged. These costs are calculated by the State Controller's Office and approved by the Joint Budget Committee. As a result of annual changes in the allocation of costs, departments may have an increase or a decrease in indirect costs assessed against them. The FY 2007-08 indirect cost assessment for Network Services is \$46,410, and the FY 2008-09 assessment per Common Policy is \$202,616 as identified in the FY 2008-09 Statewide Indirect Cost Plan.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$444,707	\$0	\$46,410	\$202,616
CFE	\$444,707	\$0	\$46,410	\$202,616

(F) COMPUTER SERVICES

In accordance with CRS 24-30-1601 through 1607, Computer Services plans, manages, operates and delivers the computing infrastructure to customer entities. The computing infrastructure includes database, application and web servers for several departments, as well as the State's general mainframe computer and tape, disk and printing resources for mainframe and server environments. Computer Services manages the operating system, transaction processing scheduling, and systems management software associated with these resources. The unit's operations personnel maintain and operate the computer room on a 24-hour, seven day a week basis, 365 days per year. The technical support staff is responsible for maintenance of the operating systems and support software including databases. The program funding source is user fees associated with the provision of the General Governmental Computer Center annually per Common Policy.

PERSONAL SERVICES

This line item and the associated appropriations of FTE and personal services funding support staff and management functions for Computer Services. Personal services, as defined by the Governor's Office of State Planning & Budgeting (OSPB) include the following:

- All salaries and wages, including salary survey and performance based pay, whether paid to full-time, part-time, or temporary employees of the State, including the State's contribution to the Public Employees' Retirement Association (PERA), the amortization equalization disbursement (AED), supplemental AED (SAED), short-term disability (STD) insurance, and the State's share of federal Medicare tax paid for state employees.
- Professional services, meaning services requiring advanced study in a specialized discipline that are rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Professional services include but are not limited to accounting, consulting, architectural, engineering, physician, nurse, specialized computer, and construction management services. Payments for professional services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.
- Temporary services, meaning clerical, administrative, and casual labor rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Payments for temporary services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.

The Department's Schedule 3 submission reflects actual expenditures and allocated "salary POTS" for the most recently completed fiscal year. (POTS refers to personal service or compensation allocations that are centrally appropriated to the EDO but distributed

down to each Long Bill group's Personal Services line items. POTS generally are limited to salary survey, performance based pay, Health, Life and Dental, Shift Differential, Short-term Disability, Amortization Equalization Disbursement and Supplemental Amortization Equalization Disbursement.)

While the estimate column (current fiscal year) generally distributes resources based on the current year level of appropriated funds, the request column of the Schedule 3 for personal services line items is calculated beginning with existing appropriations and is adjusted based upon the addition of base building salary POTS, the impact of prior year legislation (i.e. special bills), out year annualization or other adjustments associated with prior year change requests, any OSPB adjustments, and also reflects any Decision Items that impact the line item in the budget request year.

During the past several fiscal years, this appropriation has increased only as a result of JBC approved base building salary increases (salary survey/achievement pay), and was reduced as a result of OSPB and/or JBC base reductions as part of the "Option 8" calculation. The Long Bill appropriation for the current fiscal year is \$2,655,746 total funds and 40.8 FTE, and the FY 2008-09 request is for \$2,774,478 total funds and 40.8 FTE, with the year over year increase based solely upon the application of base building salary survey, SAED and performance based pay as identified above, and as reflected in the Department's Schedule 3 submission.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$2,531,421	\$2,600,164	\$2,655,746	\$2,774,478
FTE	40.8	40.8	40.8	40.8
CF	\$127,740	\$127,742	\$127,487	\$127,487
CFE	\$2,403,682	\$2,472,422	\$2,528,259	\$2,646,991

OPERATING EXPENSES

This line item supports the operating expenses associated with Computer Services. The appropriation has been at a continuation level for several fiscal years, and the current Long Bill appropriation of \$6,181,350 is also continued as the FY 2008-09 request.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$6,181,350	\$6,181,350	\$6,181,350	\$6,181,350
CFE	\$6,181,350	\$6,181,350	\$6,181,350	\$6,181,350

RENTAL, LEASE, OR LEASE/PURCHASE OF CENTRAL PROCUSSING UNIT

This line item supports the lease payments for the mainframe computer located at the Data Center at 690 Kipling Street in Lakewood. The appropriation has been constant for several fiscal years. The current Long Bill appropriation remains at that level of \$336,034, and the FY 2008-09 request is at the same level.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$336,034	\$336,034	\$336,034	\$336,034
CFE	\$336,034	\$336,034	\$336,034	\$336,034

INDIRECT COST ASSESSMENT

Indirect costs are the overhead costs associated with the operation of general government functions and departmental administrative duties. Indirect cost recoveries are intended to offset these overhead costs, that otherwise would have been supported by the General Fund, from cash- and federally-funded sources. Recoveries from cash and federally-funded programs are calculated for statewide and departmental overhead costs.

Statewide indirect cost recoveries are designed to offset costs of operating general government functions that support the activities of all departments but for which no fee is charged. These costs are calculated by the State Controller's Office and approved by the Joint Budget Committee. As a result of annual changes in the allocation of costs, departments may have an increase or a decrease in indirect costs assessed against them.

The FY 2007-08 indirect cost assessment for Computer Services is \$566,864, and the FY 2008-09 assessment per Common Policy is \$678,807 as identified in the FY 2008-09 Statewide Indirect Cost Plan.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$595,768	\$467,949	\$566,864	\$678,807
CFE	\$595,768	\$467,949	\$566,864	\$678,807

(G) INFORMATION & ARCHIVAL SERVICES

Information and Archival Services plans, manages, operates and implements the State's archival and records management program to protect, preserve and maintain the legal documents for Colorado territorial and State government. This unit develops and approves record retention policies and destruction schedules for all State agencies, counties, cities, school districts, and special districts as regards preservation and management of records. These records are a valuable business asset to the State, and are recorded in a variety of forms from paper to electronic formats. Research assistance is provided to the general public at the main office at 1313 Sherman Street in the Centennial Building.

Information and Archival Services is also responsible for managing and operating the State's home page content on the Internet. Colorado's State website offers many resources, such as a site limited and global search engine, site hosting for many State agencies, and support for web-based applications. The State website has been re-structured as a gateway, or a portal, to State government, local government, community, and regional information.

PERSONAL SERVICES

This line item and the associated appropriations of FTE and personal services funding support staff and management functions for Information and Archival Services. Personal services, as defined by the Governor's Office of State Planning & Budgeting (OSPB) include the following:

- All salaries and wages, including salary survey and performance based pay, whether paid to full-time, part-time, or temporary employees of the State, including the State's contribution to the Public Employees' Retirement Association (PERA), the amortization equalization disbursement (AED), supplemental AED (SAED), short-term disability (STD) insurance, and the State's share of federal Medicare tax paid for state employees.
- Professional services, meaning services requiring advanced study in a specialized discipline that are rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Professional services include but are not limited to accounting, consulting, architectural, engineering, physician, nurse, specialized computer, and construction management services. Payments for professional services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.
- Temporary services, meaning clerical, administrative, and casual labor rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Payments for temporary services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.

The Department’s Schedule 3 submission reflects actual expenditures and allocated “salary POTS” for the most recently completed fiscal year. (POTS refers to personal service or compensation allocations that are centrally appropriated to the EDO but distributed down to each Long Bill group’s Personal Services line items. POTS generally are limited to salary survey, performance based pay, Health, Life and Dental, Shift Differential, Short-term Disability, Amortization Equalization Disbursement and Supplemental Amortization Equalization Disbursement.)

While the estimate column (current fiscal year) generally distributes resources based on the current year level of appropriated funds, the request column of the Schedule 3 for personal services line items is calculated beginning with existing appropriations and is adjusted based upon the addition of base building salary POTS, the impact of prior year legislation (i.e. special bills), out year annualization or other adjustments associated with prior year change requests, any OSPB adjustments, and also reflects any Decision Items that impact the line item in the budget request year.

In recent fiscal years, this appropriation has increased only as a result of JBC approved base building salary increases (salary survey/achievement pay), and was reduced as a result of OSPB and/or JBC base reductions as part of the “Option 8” calculation. The Long Bill appropriation for the current fiscal year is \$485,687 total funds and 9.0 FTE, and the FY 2008-09 request is for \$509,248 total funds and 9.0 FTE, with the year over year increase based solely upon the application of base building salary survey, SAED and performance based pay as identified above, and as reflected in the Department’s Schedule 3 submission.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$462,322	\$474,800	\$485,687	\$509,248
FTE	9.0	9.0	9.0	9.0
GF	\$425,281	\$351,462	\$362,965	\$386,526
CF	\$23,873	\$79,064	\$78,669	\$78,669
CFE	\$13,168	\$44,274	\$44,053	\$44,053

OPERATING EXPENSES

This line item supports the operating expenses associated with Information and Archival Services. The appropriation has been at a continuation level for several fiscal years, and the current Long Bill appropriation of \$56,794 is also continued as the FY 2008-09 request.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$56,794	\$56,794	\$56,794	\$56,794
GF		\$56,794	\$56,794	\$56,794
CF	\$56,794			

(H) TECHNOLOGY MANAGEMENT UNIT

The mission of the Technology Management Unit (TMU) is to provide application development and ongoing software support for the State’s cross-departmental administrative systems. These applications include the Colorado Financial Reporting System (COFRS), the statewide Financial Data Warehouse (FDW), the statewide timekeeping system (Kronos), and human resource systems including the Applicant Data System (ADS) and the Colorado Payroll and Personnel System (CPPS). The funding source for the program has historically been all, or primarily, General fund.

PERSONAL SERVICES

This line item and the associated appropriations of FTE and personal services funding support staff and management functions for the Technology Management Unit. Personal services, as defined by the Governor’s Office of State Planning & Budgeting (OSPB) include the following:

- All salaries and wages, including salary survey and performance based pay, whether paid to full-time, part-time, or temporary employees of the State, including the State’s contribution to the Public Employees’ Retirement Association (PERA), the amortization equalization disbursement (AED), supplemental AED (SAED), short-term disability (STD) insurance, and the State’s share of federal Medicare tax paid for state employees.
- Professional services, meaning services requiring advanced study in a specialized discipline that are rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Professional services include but are not limited to accounting, consulting, architectural, engineering, physician, nurse, specialized computer, and construction management services. Payments for professional services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.
- Temporary services, meaning clerical, administrative, and casual labor rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Payments for temporary services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.

The Department’s Schedule 3 submission reflects actual expenditures and allocated “salary POTS” for the most recently completed fiscal year. (POTS refers to personal service or compensation allocations that are centrally appropriated to the EDO but distributed down to each Long Bill group’s Personal Services line items. POTS generally are limited to salary survey, performance based pay, Health, Life and Dental, Shift Differential, Short-term Disability, Amortization Equalization Disbursement and Supplemental Amortization Equalization Disbursement.)

While the estimate column (current fiscal year) generally distributes resources based on the current year level of appropriated funds, the request column of the Schedule 3 for personal services line items is calculated beginning with existing appropriations and is adjusted based upon the addition of base building salary POTS, the impact of prior year legislation (i.e. special bills), out year annualization or other adjustments associated with prior year change requests, any OSPB adjustments, and also reflects any Decision Items that impact the line item in the budget request year.

In recent fiscal years, this appropriation has increased primarily as a result of JBC approved base building salary increases (salary survey/achievement pay), and was reduced as a result of OSPB and/or JBC base reductions as part of the “Option 8” calculation. However, the FY 2006-07 appropriation included a one time increase of \$93,750 associated with HB 06S-1015. This increase was eliminated for the current fiscal year, resulting in a FY 2007-08 Long Bill appropriation of \$2,810,279 (all General fund) and 34.5 FTE. The current year appropriation is further augmented by an additional \$106,099 and 1.0 FTE associated with SB 07-228. The FY 2008-09 request is for \$3,021,513 (all General fund) 35.5 FTE, with the year over year increase based upon the application of base building salary survey, SAED and performance based pay as identified above, along with the out year impact of SB 07-228 as reflected in the Department’s Schedule 3 submission.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$2,673,550	\$2,840,235	\$2,916,378	\$3,021,513
FTE	34.5	34.5	35.5	35.5
GF	\$2,673,550	\$2,840,235	\$2,916,378	\$3,021,513

OPERATING EXPENSES

This line item supports the operating expenses associated with the Technology Management Unit. The appropriation had been at a continuation level of \$295,871 for several fiscal years, until FY 2007-08 when an additional \$201,505 of General fund was added based on SB 07-228. The total appropriation for the current fiscal year is \$497,376, and the FY 2008-09 request increases to \$529,371 General fund based solely upon the out year impact of SB 07-228.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$295,871	\$295,871	\$497,376	\$529,371
GF	\$295,871	\$295,871	\$497,376	\$529,371

(7) OFFICE OF ADMINISTRATIVE COURTS

The Colorado Office of Administrative Courts (OAC) was statutorily created in 1976 to provide an easily accessible, independent and cost-effective administrative law adjudication system in Colorado. The OAC is one of 24 central panels of independent Administrative Law Judges (ALJ's) in the United States, and provides administrative law hearings to over 50 State agencies, counties and other entities.

The OAC conducts all workers' compensation merit hearings for the entire State; all public benefits cases (food stamps, Colorado Works/AFDC, Medicaid, etc.); all professional licensing board work involving the denial, revocation, suspension or other discipline of holders of a professional license (such as doctors, nurses, architects, real estate brokers, teachers, engineers, etc.); and all Secretary of State cases where a citizen has filed a complaint under the Fair Campaign Practices Act.

The OAC is funded by user fees which are based upon billings for Administrative Law Judge Services that are annually established via Common Policy in order to allocate program costs based on utilization by agency.

PERSONAL SERVICES

This line item and the associated appropriations of FTE and personal services funding support staff and management functions for the Office of Administrative Courts. Personal services, as defined by the Governor's Office of State Planning & Budgeting (OSPB) include the following:

- All salaries and wages, including salary survey and performance based pay, whether paid to full-time, part-time, or temporary employees of the State, including the State's contribution to the Public Employees' Retirement Association (PERA), the amortization equalization disbursement (AED), supplemental AED (SAED), short-term disability (STD) insurance, and the State's share of federal Medicare tax paid for state employees.
- Professional services, meaning services requiring advanced study in a specialized discipline that are rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Professional services include but are not limited to accounting, consulting, architectural, engineering, physician, nurse, specialized computer, and construction management services. Payments for professional services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.
- Temporary services, meaning clerical, administrative, and casual labor rendered or performed by firms or individuals for the State other than for employment compensation as an employee of the State. Payments for temporary services shall be in compliance with Section 24-30-202(2) and (3), Colorado Revised Statutes.

The Department’s Schedule 3 submission reflects actual expenditures and allocated “salary POTS” for the most recently completed fiscal year. (POTS refers to personal service or compensation allocations that are centrally appropriated to the EDO but distributed down to each Long Bill group’s Personal Services line items. POTS generally are limited to salary survey, performance based pay, Health, Life and Dental, Shift Differential, Short-term Disability, Amortization Equalization Disbursement and Supplemental Amortization Equalization Disbursement.)

While the estimate column (current fiscal year) generally distributes resources based on the current year level of appropriated funds, the request column of the Schedule 3 for personal services line items is calculated beginning with existing appropriations and is adjusted based upon the addition of base building salary POTS, the impact of prior year legislation (i.e. special bills), out year annualization or other adjustments associated with prior year change requests, any OSPB adjustments, and also reflects any Decision Items that impact the line item in the budget request year.

In recent fiscal years, this appropriation has increased only as a result of JBC approved base building salary increases (salary survey/achievement pay), and was reduced as a result of OSPB and/or JBC base reductions as part of the “Option 8” calculation. The Long Bill appropriation for the current fiscal year is \$3,008,208 total funds and 39.0 FTE, and the FY 2008-09 request is for \$3,120,967 total funds and 39.0 FTE, with the year over year increase based solely upon the application of base building salary survey, SAED and performance based pay as identified above, and as reflected in the Department’s Schedule 3 submission.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$2,871,380	\$2,945,676	\$3,008,208	\$3,120,967
FTE	39.0	39.0	39.0	39.0
CF	\$28,745	\$28,689	\$28,546	\$28,546
CFE	\$2,842,634	\$2,916,987	\$2,979,662	\$3,092,421

OPERATING EXPENSES

This line item supports the operating expenses associated with the Office of Administrative Courts. The appropriation has fluctuated over the past several years, going from a continuation level of \$137,042 to \$148,000 for FY 2003-04 through FY 2005-06 based upon the impact of a FY 2003-04 JBC approved Decision Item which increased the appropriation based upon upgrades to equipment in hearing rooms. For FY 2006-07 the increase was eliminated as the upgrades were completed and the appropriation was again reduced to the historic level of \$137,042 effective with the FY 2006-07 Long Bill. For FY 2007-08 the appropriation was again increased by

\$14,325 based upon a JBC approved Decision Item for that fiscal year associated with maintenance and support of the Legal Files case management system previously implemented in FY 2004-05, and the impact of SB 07-258, which increased the appropriation by an additional \$3,502. The total appropriation for FY 2007-08 is \$154,869, and the FY 2008-09 request is for \$155,587, including an increase of \$718 associated with the out year impact of the prior year Decision Item for Legal Files maintenance and support, and \$3,502 associated with the out year impact of SB 07-258.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$148,000	\$137,042	\$154,869	\$155,587
CFE	\$148,000	\$137,042	\$154,869	\$155,587

INDIRECT COST ASSESSMENT

Indirect costs are the overhead costs associated with the operation of general government functions and departmental administrative duties. Indirect cost recoveries are intended to offset these overhead costs, that otherwise would have been supported by the General Fund, from cash- and federally-funded sources. Recoveries from cash and federally-funded programs are calculated for statewide and departmental overhead costs.

Statewide indirect cost recoveries are designed to offset costs of operating general government functions that support the activities of all departments but for which no fee is charged. These costs are calculated by the State Controller's Office and approved by the Joint Budget Committee. As a result of annual changes in the allocation of costs, departments may have an increase or a decrease in indirect costs assessed against them. The FY 2007-08 indirect cost assessment for the Office of Administrative Courts is \$215,330, and the FY 2008-09 assessment per Common Policy is \$239,271 as identified in the FY 2008-09 Statewide Indirect Cost Plan.

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF	\$235,049	\$290,513	\$215,330	\$239,271
CFE	\$235,049	\$290,513	\$215,330	\$239,271

IMPLEMENTATION OF SB 07-210 – INDEPENDENT ETHICS COMMISSION

This bill clarifies certain provisions of the Colorado Constitution and establishes the Ethics Commission in the Office of Administrative Courts. For FY 2007-08 the bill appropriates \$98,010 of General fund and 1.8 FTE to the Office of Administrative

Courts for staffing and Commission expenses (with an additional \$121,986 appropriated to the Department's Legal Services line item in the Executive Office). The FY 2008-09 request is consistent with the out-year fiscal impact of the bill, and is for \$92,000 (all General fund) and 1.8 FTE (with an additional \$40,225 identified in the context of the Department's Legal Services line item in the Executive Office).

	FY 05-06 Appropriation	FY 06-07 Appropriation	FY 07-08 Appropriation	FY 08-09 Request
TF			\$98,010	\$92,000
FTE			1.8	1.8
GF			\$98,010	\$92,000

Mark Letter



DPA

FY 2008 - 09

STATE OF COLORADO

OFFICE OF STATE PLANNING AND BUDGETING

111 State Capitol Building
Denver, Colorado 80203
(303) 866-3317



Bill Ritter, Jr.
Governor
Todd Saliman
Director

October 24, 2007

Rich Gonzales, Executive Director
Department of Personnel and Administration
633 17th Street, Suite 1600
Denver, CO 80202

Dear Mr. Gonzales:

The Governor and OSPB have evaluated the FY 2008-09 Executive Budget Request for the Department of Personnel and Administration. Thank you for your assistance and cooperation in developing the budget request. If statewide General Fund budget balancing issues arise, revisions to your budget request may be necessary. The budget marks for your department in FY 2008-09 are:

Total Funds	\$185,467,505
General Fund	\$11,598,842
Cash Funds	\$12,873,396
Cash Funds Exempt	\$160,874,267
Federal Funds	\$121,000

The components of this mark are detailed in the Department's Schedule 2, which is attached to this letter. Please note that in addition to the General Fund, the mark figures include Cash Funds, Cash Funds Exempt and federal funds. These figures are necessary in preparing the overall budget recommendation in accordance with Article X, Section 20 of the Constitution.

Please submit your final FY 2008-09 Budget Request document in both hard copy and electronic format to OSPB no later than Tuesday, October 30. Please provide hard copies for OSPB and JBC only – one for each OSPB analyst, a copy for the OSPB director, an OSPB file copy, one copy for each JBC analyst and a JBC file copy. Departments will be responsible for delivering their other required budget request copies (e.g., State Librarian, etc.) after November 1, 2007 as outlined in the email from Lisa Esgar dated September 19, 2007.

Any revisions to your budget request prior to November 1, 2007 will require a revised mark letter from OSPB. After November 1, revisions to your budget request may be necessary depending upon new data or unforeseen circumstances. After November 1, such revisions will be processed as budget amendments to your November 1, 2007 request.

If you have questions, please contact me or your OSPB budget analyst.

Sincerely,

Todd Saliman
Director

Rich Gonzales, Executive Director
Department of Personnel and Administration
October 24, 2007
Page 2

Attachment

cc: Dave Chittenden, Budget Director – Department of Personnel and Administration
Peter Strecker, Office of State Planning and Budgeting
Lisa Esgar, Office of State Planning and Budgeting

COLORADO DEPARTMENT OF PERSONNEL AND ADMINISTRATION

SCHEDULE 2 - Department Summary

Division	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
(1) EXECUTIVE OFFICE										
Division Total	6,648,984	21.3	10,109,673	20.1	13,449,222	23.5	9,319,879	23.5	14,605,544	23.5
General Fund	2,699,851		4,837,976		5,068,217		4,071,708		5,519,069	
Cash Funds	19,418		23,835		150,553		24,097		149,153	
Cash Exempt	3,929,715		5,247,862		8,230,452		5,224,074		8,937,322	
(2) DIVISION OF HUMAN RESOURCES										
Division Total	44,799,165	45.7	48,822,491	47.5	56,025,877	54.2	56,463,772	54.2	63,005,724	59.7
General Fund			32,220		100,135		296,564		92,383	
Cash Funds	4,040,021		4,094,519		4,940,618		4,940,618		5,497,942	
Cash Exempt	40,759,143	8.2	44,695,752	8.0	50,985,124	9.0	51,226,590	9.0	57,415,399	9.0
(3) PERSONNEL BOARD										
Division Total	458,838	4.7	497,720	4.6	466,390	4.8	527,507	4.8	486,953	4.8
General Fund	288,812		62,623		255,376		310,333		275,939	
Cash Funds	680		488		1,196		1,196		1,196	
Cash Exempt	169,346		434,609		209,818		215,978		209,818	
(4) CENTRAL SERVICES										
Division Total	53,899,680	175.8	56,666,963	175.9	58,736,446	202.1	59,900,451	202.1	58,104,422	202.1
Cash Funds	2,693,194		2,785,178		3,083,765		3,083,765		3,083,765	
Cash Exempt	51,206,485		53,881,785		55,652,681		56,816,686		55,020,657	

Division	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
(5) FINANCE AND PROCUREMENT										
Division Total	5,728,391	57.9	6,226,701	63.1	6,559,709	65.5	7,070,163	65.5	6,793,332	65.5
General Fund	1,381,823	5.8	589,128	5.6	1,421,328	6.0	1,763,758	6.0	1,575,002	6.0
Cash Funds	1,338,035	2.5	1,968,914	2.7	1,549,209	3.0	1,669,265	3.0	1,578,931	3.0
Cash Exempt	3,008,534		3,668,659		3,589,172		3,637,140		3,639,399	

(6) DIVISION OF INFORMATION TECHNOLOGY

Division Total	35,597,133	163.3	34,393,324	171.0	37,966,034	176.3	39,586,536	176.3	38,863,705	176.3
General Fund	3,778,093		3,849,225		3,833,513		4,236,205		4,044,449	
Cash Funds	2,270,165		2,193,460		2,518,721		2,525,121		2,533,863	
Cash Exempt	29,412,468		28,176,863		31,492,800		32,704,210		32,164,393	
Federal Funds	136,408		173,775		121,000		121,000		121,000	

(7) OFFICE OF ADMINISTRATIVE COURTS

Division Total	3,336,892	35.6	3,450,524	35.7	3,476,417	40.8	3,811,786	40.8	3,607,825	40.8
General Fund					98,010		98,010		92,000	
Cash Funds	28,745		28,689		28,546		28,546		28,546	
Cash Exempt	3,308,147		3,421,835		3,349,861		3,685,230		3,487,279	

COLORADO DEPARTMENT OF PERSONNEL AND ADMINISTRATION

Department Total	150,469,083	504.3	160,167,396	517.9	176,680,095	567.2	176,680,095	567.2	185,467,505	572.7
General Fund	8,148,579	5.8	9,371,173	5.6	10,776,579	6.0	10,776,579	6.0	11,598,842	6.0
Cash Funds	10,390,258	2.5	11,095,083	2.7	12,272,608	3.0	12,272,608	3.0	12,873,396	3.0
Cash Exempt	131,793,837	8.2	139,527,365	8.0	153,509,908	9.0	153,509,908	9.0	160,874,267	9.0
Federal Funds	136,408		173,775		121,000		121,000		121,000	

Assumptions & Calculations



DPA

FY 2008 - 09

DEPARTMENT OF PERSONNEL AND ADMINISTRATION
FY08-09 BUDGET REQUEST - ASSUMPTIONS AND CALCULATIONS

DIVISION/Long Bill Group/Long Bill Line Item	FTE	Total	General Fund	Cash Funds	Cash Exempt	Federal Funds
(1) EXECUTIVE OFFICE						
Executive Office						
Personal Services						
Prior Year Long Bill	21.5	\$1,648,595			\$1,648,595	
Salary Survey		\$56,535			\$56,535	
Performance-based Pay (80%)		\$19,302			\$19,302	
Supp. Amortization Equalization Disbrsmt. (SAED)		\$3,999			\$3,999	
OSPB Base Reduction (0.2%)		(\$3,457)			(\$3,457)	
Personal Services Total	21.5	\$1,724,974			\$1,724,974	^a
Health, Life, and Dental						
Prior Year Long Bill		\$2,317,727	\$631,543	\$67,089	\$1,619,095	
Common Policy Adjustment		\$210,840	\$57,996	(\$3,527)	\$156,371	
Health, Life, and Dental Total		\$2,528,567	\$689,539	\$63,562	\$1,775,466	^b
Short-term Disability						
Prior Year Long Bill		\$39,612	\$4,279	\$1,662	\$33,671	
Common Policy Adjustment		\$3,236	\$10,092	(\$561)	(\$6,295)	
Short-term Disability Total		\$42,848	\$14,371	\$1,101	\$27,376	^b
Salary Survey and Senior Executive Service						
Prior Year Long Bill		\$1,013,184	\$351,591	\$26,548	\$635,045	
Common Policy Adjustment		\$178,128	\$89,742	\$4,227	\$84,159	
Salary Survey and Senior Executive Service Total		\$1,191,312	\$441,333	\$30,775	\$719,204	^b
Performance-based Pay Awards						
Prior Year Long Bill		\$452,094	\$147,659	\$12,622	\$291,813	
Common Policy Adjustment		\$54,603	\$22,667	\$426	\$31,510	
Performance-based Pay Awards Total		\$506,697	\$170,326	\$13,048	\$323,323	^b
Shift Differential						
Prior Year Long Bill		\$77,436			\$77,436	
Common Policy Adjustment		\$5,810			\$5,810	
Shift Differential Total		\$83,246			\$83,246	^b
Amortization Equalization Distribution						
Prior Year Long Bill		\$364,552	\$38,404	\$15,339	\$310,809	

DIVISION/Long Bill Group/Long Bill Line Item	FTE	Total	General Fund	Cash Funds	Cash Exempt	Federal Funds
Common Policy Adjustment		\$162,805	\$138,465	(\$1,787)	\$26,127	
Statewide DI #3: C-SEAP Program Funding		\$4,541			\$4,541	
Amortization Equalization Distribution Total		\$531,898	\$176,869	\$13,552^b	\$341,477^b	
Supplemental Amortization Equalization Distribution						
Prior Year Long Bill		\$74,808	\$6,858	\$3,196	\$64,754	
Common Policy Adjustment		\$93,982	\$64,960	(\$510)	\$29,532	
Statewide DI #3: C-SEAP Program Funding		\$2,129			\$2,129	
Supplemental Amortization Equalization Distribution Total		\$170,919	\$71,818	\$2,686^b	\$96,415^b	
Workers' Compensation						
Prior Year Long Bill		\$391,999	\$100,837	\$2,168	\$288,994	
Common Policy Adjustment		(\$94,917)	(\$24,416)	(\$525)	(\$69,976)	
Statewide DI #3: C-SEAP Program Funding		\$3,144			\$3,144	
Workers' Compensation Total		\$300,226	\$76,421	\$1,643^b	\$222,162^b	
Operating Expenses						
Prior Year Long Bill		\$99,842			\$99,842	
Operating Expenses Total		\$99,842			\$99,842^a	
Legal Services						
Prior Year Long Bill		\$247,207	\$202,196		\$45,011	
SB07 210 - Independent Ethics Commission		\$40,255	\$40,255			
Legal Services Total		\$287,462	\$242,451		\$45,011^b	
Administrative Law Judge Services						
Prior Year Long Bill		\$428			\$428	
Common Policy Adjustment		\$2,029			\$2,029	
Administrative Law Judge Services Total		\$2,457			\$2,457^b	
Purchase of Services from Computer Center						
Prior Year Long Bill		\$2,554,882	\$1,972,624		\$582,258	
Common Policy Adjustment		\$162,157	\$125,202		\$36,955	
Purchase of Services from Computer Center Total		\$2,717,039	\$2,097,826		\$619,213^b	
Multiuse Network Payments						
Prior Year Long Bill		\$41,251			\$41,251	
Statewide DI #2: MNT Telecomm Truth-in-Rates		\$4,950			\$4,950	
Multiuse Network Payments Total		\$46,201			\$46,201^b	

DIVISION/Long Bill Group/Long Bill Line Item	FTE	Total	General Fund	Cash Funds	Cash Exempt	Federal Funds
Payment to Risk Management and Property Funds						
Prior Year Long Bill		\$861,746	\$221,674	\$4,766	\$635,306	
Common Policy Adjustment		\$154,685	\$39,790	\$857	\$114,038	
Payment to Risk Management and Property Funds Total		\$1,016,431	\$261,464	\$5,623^b	\$749,344^b	
Vehicle Lease Payments						
Prior Year Long Bill		\$160,341	\$2,910		\$157,431	
Statewide DI #1: FY 2008-09 Fleet Replacements		(\$15,322)			(\$15,322)	
Vehicle Lease Payments Total		\$145,019	\$2,910		\$142,109^b	
Leased Space						
Prior Year Long Bill		\$1,453,054	\$482,497	\$17,163	\$953,394	
Common Policy Adjustment		\$93,500			\$93,500	
Out Year Impact of DI#2 IDF Realignment		\$100,750			\$100,750	
Leased Space Total		\$1,647,304	\$482,497	\$17,163^b	\$1,147,644^b	
Capitol Complex Leased Space						
Prior Year Long Bill		\$1,189,460	\$568,662		\$620,798	
Common Policy Adjustment		(\$3,674)	\$4,787		(\$8,461)	
Capitol Complex Leased Space Total		\$1,185,786	\$573,449		\$612,337^b	
Communications Services Pmnts						
Prior Year Long Bill		\$1,149	\$1,149			
Common Policy Adjustment		(\$250)	(\$250)			
Communications Services Pmnts Total		\$899	\$899			
Test Facility Lease						
Prior Year Long Bill		\$119,842	\$119,842			
Test Facility Lease Total		\$119,842	\$119,842			
Employment Security Contract Payment						
Prior Year Long Bill		\$17,400	\$10,889		\$6,511	
Employment Security Contract Payment Total		\$17,400	\$10,889		\$6,511^b	
Employees Emeritus Retirement						
Prior Year Long Bill		\$11,370	\$11,370			
Employees Emeritus Retirement Total		\$11,370	\$11,370			
Health Insurance Portability and Accountability Act of 1996 - Security Remediation						
Prior Year Long Bill	2.0	\$189,257	\$71,247		\$118,010	
Salary Survey		\$2,575	\$2,575			

DIVISION/Long Bill Group/Long Bill Line Item	FTE	Total	General Fund	Cash Funds	Cash Exempt	Federal Funds
Performance-based Pay (80%)		\$806	\$806			
Supp. Amortization Equalization Disbrsmt. (SAED)		\$167	\$167			
DI#2: HIPAA Bi-Annual Risk Assessment		\$35,000			\$35,000	
Health Insurance Portability and Accountability Act of 1996 - Security Remediation To	2.0	\$227,805	\$74,795		\$153,010 ^b	
Executive Office Total	23.5	\$14,605,544	\$5,519,069	\$149,153	\$8,937,322	
(1) EXECUTIVE OFFICE Total	23.5	\$14,605,544	\$5,519,069	\$149,153	\$8,937,322	
a. Indirect cost recoveries totaling \$1,824,816.						
b. Fees from user agencies.						
(2) DIVISION OF HUMAN RESOURCES						
(A)(1) State Agency Services						
Personal Services						
Prior Year Long Bill	27.2	\$1,964,350			\$1,964,350	
Salary Survey		\$57,627			\$57,627	
Performance-based Pay (80%)		\$18,213			\$18,213	
Supp. Amortization Equalization Disbrsmt. (SAED)		\$3,774			\$3,774	
OSPB Base Reduction (0.2%)		(\$4,088)			(\$4,088)	
Personal Services Total	27.2	\$2,039,876			\$2,039,876	
Operating Expenses						
Prior Year Long Bill		\$88,462			\$88,462	
Operating Expenses Total		\$88,462			\$88,462	
(A)(1) State Agency Services Total	27.2	\$2,128,338			\$2,128,338 ^c	
c. Indirect cost recoveries totaling \$1,782,216 and \$346,122 statewide indirect cost recoveries from the Department of Labor and Employment.						
(A)(2) Training Services						
Personal Services						
Prior Year Long Bill	1.0	\$61,811		\$25,444	\$36,367	
Personal Services Total	1.0	\$61,811		\$25,444	\$36,367	
Operating Expenses						
Prior Year Long Bill		\$17,169			\$17,169	
Operating Expenses Total		\$17,169			\$17,169	
Indirect Cost Assessment						
Prior Year Long Bill		\$35,034			\$35,034	
Common Policy Adjustment		(\$35,034)			(\$35,034)	
Indirect Cost Assessment Total		\$0			\$0	

DIVISION/Long Bill Group/Long Bill Line Item	FTE	Total	General Fund	Cash Funds	Cash Exempt	Federal Funds
(A)(2) Training Services Total	1.0	\$78,980		\$25,444 ^d	\$53,536 ^d	
d. Fees from user agencies.						
(A)(3) Colorado State Employees Assistance Program						
Personal Services						
Prior Year Long Bill	4.5	\$298,474			\$298,474	
Salary Survey		\$13,940			\$13,940	
Performance-based Pay (80%)		\$4,718			\$4,718	
Supp. Amortization Equalization Disbrsmt. (SAED)		\$978			\$978	
Statewide DI #3: C-SEAP Program Funding	5.5	\$316,724			\$316,724	
Personal Services Total	10.0	\$634,834			\$634,834	
Operating Expenses						
Prior Year Long Bill		\$37,233			\$37,233	
Statewide DI #3: C-SEAP Program Funding		\$34,595			\$34,595	
Operating Expenses Total		\$71,828			\$71,828	
Indirect Cost Assessment						
Prior Year Long Bill		\$63,788			\$63,788	
Common Policy Adjustment		\$98,507			\$98,507	
Indirect Cost Assessment Total		\$162,295			\$162,295	
(A)(3) Colorado State Employees Assistance Program Total	10.0	\$868,957			\$868,957 ^e	
e. Transfers from the Workers' Compensation Account in the Risk Management Fund.						
(B) Employee Benefits Services						
Personal Services						
Prior Year Long Bill	12.0	\$905,502			\$905,502	
Salary Survey		\$18,898			\$18,898	
Performance-based Pay (80%)		\$6,522			\$6,522	
Supp. Amortization Equalization Disbrsmt. (SAED)		\$1,351			\$1,351	
Personal Services Total	12.0	\$932,273			\$932,273 ^f	
Operating Expenses						
Prior Year Long Bill		\$52,225			\$52,225	
Operating Expenses Total		\$52,225			\$52,225 ^f	
Utilization Review						
Prior Year Long Bill		\$40,000			\$40,000	
Utilization Review Total		\$40,000			\$40,000 ^g	

DIVISION/Long Bill Group/Long Bill Line Item	FTE	Total	General Fund	Cash Funds	Cash Exempt	Federal Funds
Implementation of HB07 1335 - Supp Low-Income State Employees						
Implementation of HB07 1335 - Supp Low-Income State Employees	0.5	\$92,383	\$92,383			
Implementation of HB07 1335 - Supp Low-Income State Employees Total	0.5	\$92,383	\$92,383			^h
Deferred Compensation Plans						
Prior Year Long Bill		\$84,500			\$84,500	
Deferred Compensation Plans Total		\$84,500			\$84,500	ⁱ
Deferred Compensation Administration (TPA)						
Prior Year Long Bill		\$682,000			\$682,000	
Deferred Compensation Administration (TPA) Total		\$682,000			\$682,000	ⁱ
Defined Contribution Plans						
Prior Year Long Bill		\$11,226			\$11,226	
Defined Contribution Plans Total		\$11,226			\$11,226	^j
Deferred Compensation Plan and Defined Contribution Plans Performance Audits						
Prior Year Long Bill		\$160,000			\$160,000	
Out Year Base Reduction of BA#1 SAO Audit		(\$160,000)			(\$160,000)	
Deferred Compensation Plan and Defined Contribution Plans Performance Audits Total		\$0			\$0	
Indirect Cost Assessment						
Prior Year Long Bill		\$98,315			\$98,315	
Common Policy Adjustment		\$112,294			\$112,294	
Indirect Cost Assessment Total		\$210,609			\$210,609	^r
Implementation of SB07 097 - Allocate Tobacco Settlement Moneys						
Implementation of SB07 097 - Allocate Tobacco Settlement Moneys		\$1,500,000			\$1,500,000	
Implementation of SB07 097 - Allocate Tobacco Settlement Moneys Total		\$1,500,000			\$1,500,000	^k
(B) Employee Benefits Services Total	12.5	\$3,605,216	\$92,383		\$3,512,833	
<p>f. \$972,991 from the Group Benefit Plans Reserve Fund, \$164,448 from the Deferred Compensation Administration Fund, and \$57,668 from the Defined Contribution Administration Fund.</p> <p>g. Group Benefit Plans Reserve Fund.</p> <p>h. Short-term Innovative Health Programs Grant Fund.</p> <p>i. Deferred Compensation Administration Fund.</p> <p>j. Defined Contribution Administration Fund.</p> <p>k. Supplemental State Contribution Fund.</p>						

DIVISION/Long Bill Group/Long Bill Line Item	FTE	Total	General Fund	Cash Funds	Cash Exempt	Federal Funds
(C) Risk Management Services						
Personal Services						
Prior Year Long Bill	9.0	\$605,973			\$605,973	
Salary Survey		\$20,149			\$20,149	
Performance-based Pay (80%)		\$7,221			\$7,221	
Supp. Amortization Equalization Disbrsmt. (SAED)		\$1,496			\$1,496	
Personal Services Total	9.0	\$634,839			\$634,839	¹
Operating Expenses						
Prior Year Long Bill		\$57,104			\$57,104	
Operating Expenses Total		\$57,104			\$57,104	¹
Audit Expense						
Base Reduction (Quadrennially Appropriated)		(\$63,120)			(\$63,120)	
Prior Year Long Bill		\$63,120			\$63,120	
Audit Expense Total		\$0			\$0	
Legal Services						
Prior Year Long Bill		\$2,294,876			\$2,294,876	
Legal Services Total		\$2,294,876			\$2,294,876	^m
Liability Premiums						
Prior Year Long Bill		\$8,345,546		\$565,666	\$7,779,880	
Common Policy Adjustment		\$243,895		\$16,531	\$227,364	
Liability Premiums Total		\$8,589,441		\$582,197	\$8,007,244	^m
Property Premiums						
Prior Year Long Bill		\$8,585,311		\$658,338	\$7,926,973	
Common Policy Adjustment		\$3,270,642		\$250,800	\$3,019,842	
Property Premiums Total		\$11,855,953		\$909,138	\$10,946,815	ⁿ
Workers' Compensation Premiums						
Prior Year Long Bill		\$30,305,844		\$3,691,170	\$26,614,674	
Common Policy Adjustment		\$2,380,939		\$289,993	\$2,090,946	
Workers' Compensation Premiums Total		\$32,686,783		\$3,981,163	\$28,705,620	^o
Indirect Cost Assessment						
Prior Year Long Bill		\$137,080			\$137,080	
Common Policy Adjustment		\$68,157			\$68,157	
Indirect Cost Assessment Total		\$205,237			\$205,237	¹

DIVISION/Long Bill Group/Long Bill Line Item	FTE	Total	General Fund	Cash Funds	Cash Exempt	Federal Funds
(C) Risk Management Services Total	9.0	\$56,324,233		\$5,472,498	\$50,851,735	
l. \$145,040 from the Risk Management Fund, \$200,197 from the Self-Insured Property Fund, and \$551,943 Workers' Compensation Account in the Risk Management Fund. m. Risk Management Fund. n. Self-Insured Property Fund. o. Workers' Compensation Account in the Risk Management Fund.						
(2) DIVISION OF HUMAN RESOURCES Total	59.7	\$63,005,724	\$92,383	\$5,497,942	\$57,415,399	
(3) PERSONNEL BOARD						
Personnel Board						
Personal Services						
Prior Year Long Bill	4.8	\$437,357	\$227,902	\$1,196	\$208,259	
Salary Survey		\$14,883	\$14,883			
Performance-based Pay (80%)		\$4,705	\$4,705			
Supp. Amortization Equalization Disbrsmt. (SAED)		\$975	\$975			
Personal Services Total	4.8	\$457,920	\$248,465	\$1,196	\$208,259	
Operating Expenses						
Prior Year Long Bill		\$29,033	\$27,474		\$1,559	
Operating Expenses Total		\$29,033	\$27,474		\$1,559	
Personnel Board Total	4.8	\$486,953	\$275,939	\$1,196	\$209,818	
(3) PERSONNEL BOARD Total	4.8	\$486,953	\$275,939	\$1,196 ^p	\$209,818 ^q	
p. Receipts collected for copies and case documentation. q. Statewide indirect cost recoveries: \$199,757 from Department of Labor and Employment and \$10,061 from Department of State.						
(4) CENTRAL SERVICES						
(A) Administration						
Personal Services						
Prior Year Long Bill	10.0	\$695,491			\$695,491	
Salary Survey		\$17,670			\$17,670	
Performance-based Pay (80%)		\$6,655			\$6,655	
Supp. Amortization Equalization Disbrsmt. (SAED)		\$1,379			\$1,379	
Personal Services Total	10.0	\$721,195			\$721,195	
Operating Expenses						
Prior Year Long Bill		\$77,427		\$42,782	\$34,645	
Operating Expenses Total		\$77,427		\$42,782	\$34,645	

DIVISION/Long Bill Group/Long Bill Line Item	FTE	Total	General Fund	Cash Funds	Cash Exempt	Federal Funds
Indirect Cost Assessment						
Prior Year Long Bill		\$84,219			\$84,219	
Common Policy Adjustment		(\$31,813)			(\$31,813)	
Indirect Cost Assessment Total		\$52,406			\$52,406	
(A) Administration Total	10.0	\$851,028		\$42,782 ^r	\$808,246 ^r	
(B)(1) Reprographics Services						
Personal Services						
Prior Year Long Bill	24.6	\$1,179,949			\$1,179,949	
Salary Survey		\$27,915			\$27,915	
Performance-based Pay (80%)		\$11,289			\$11,289	
Supp. Amortization Equalization Disbrsmt. (SAED)		\$2,356			\$2,356	
OSPB Base Reduction (0.2%)		(\$2,443)			(\$2,443)	
Personal Services Total	24.6	\$1,219,066			\$1,219,066	
Operating Expenses						
Prior Year Long Bill		\$2,404,752		\$305,456	\$2,099,296	
Operating Expenses Total		\$2,404,752		\$305,456	\$2,099,296	
Indirect Cost Assessment						
Prior Year Long Bill		\$232,704			\$232,704	
Common Policy Adjustment		(\$62,999)			(\$62,999)	
Indirect Cost Assessment Total		\$169,705			\$169,705	
(B)(1) Reprographics Services Total	24.6	\$3,793,523		\$305,456 ^r	\$3,488,067 ^r	
(B)(2) Document Solutions Group						
Personal Services						
Prior Year Long Bill	60.0	\$2,628,267			\$2,628,267	
Salary Survey		\$51,406			\$51,406	
Performance-based Pay (80%)		\$20,203			\$20,203	
Supp. Amortization Equalization Disbrsmt. (SAED)		\$4,207			\$4,207	
OSPB Base Reduction (0.2%)		(\$5,408)			(\$5,408)	
Personal Services Total	60.0	\$2,698,675			\$2,698,675	
Operating Expenses						
Prior Year Long Bill		\$404,846		\$35,917	\$368,929	
Operating Expenses Total		\$404,846		\$35,917	\$368,929	

DIVISION/Long Bill Group/Long Bill Line Item	FTE	Total	General Fund	Cash Funds	Cash Exempt	Federal Funds
Utilities						
Prior Year Long Bill		\$58,800			\$58,800	
Out Year Impact of DI#2 IDF Realignment		\$10,200			\$10,200	
Utilities Total		\$69,000			\$69,000	
Indirect Cost Assessment						
Prior Year Long Bill		\$169,477			\$169,477	
Common Policy Adjustment		(\$32,769)			(\$32,769)	
Indirect Cost Assessment Total		\$136,708			\$136,708	
(B)(2) Document Solutions Group Total	60.0	\$3,309,229		\$35,917 r	\$3,273,312 r	
(B)(3) Mail Services						
Personal Services						
Prior Year Long Bill	36.0	\$1,230,252			\$1,230,252	
Salary Survey		\$25,655			\$25,655	
Performance-based Pay (80%)		\$10,482			\$10,482	
Supp. Amortization Equalization Disbrsmt. (SAED)		\$2,171			\$2,171	
OSPB Base Reduction (0.2%)		(\$2,537)			(\$2,537)	
Personal Services Total	36.0	\$1,266,023			\$1,266,023	
Operating Expenses						
Prior Year Long Bill		\$6,788,394		\$697,515	\$6,090,879	
Out Year Impact of DI#2 IDF Realignment		(\$110,950)			(\$110,950)	
Operating Expenses Total		\$6,677,444		\$697,515	\$5,979,929	
Indirect Cost Assessment						
Prior Year Long Bill		\$276,199			\$276,199	
Common Policy Adjustment		(\$38,984)			(\$38,984)	
Indirect Cost Assessment Total		\$237,215			\$237,215	
(B)(3) Mail Services Total	36.0	\$8,180,682		\$697,515 r	\$7,483,167 r	
(C) Fleet Management Program And Motor Pool Services						
Personal Services						
Prior Year Long Bill	16.0	\$799,562			\$799,562	
Salary Survey		\$21,984			\$21,984	
Performance-based Pay (80%)		\$7,969			\$7,969	
Supp. Amortization Equalization Disbrsmt. (SAED)		\$1,651			\$1,651	
Personal Services Total	16.0	\$831,166			\$831,166	

DIVISION/Long Bill Group/Long Bill Line Item	FTE	Total	General Fund	Cash Funds	Cash Exempt	Federal Funds
Operating Expenses						
Prior Year Long Bill		\$18,515,691			\$18,515,691	
Operating Expenses Total		\$18,515,691			\$18,515,691	
Vehicle Replacement Lease, Purchase or Lease/Purchase						
Prior Year Long Bill		\$13,210,618		\$1,948,015	\$11,262,603	
Statewide DI #1: FY 2008-09 Fleet Replacements		(\$443,160)			(\$443,160)	
Vehicle Replacement Lease, Purchase or Lease/Purchase Total		\$12,767,458		\$1,948,015	\$10,819,443	
Indirect Cost Assessment						
Prior Year Long Bill		\$430,448			\$430,448	
Common Policy Adjustment		(\$127,590)			(\$127,590)	
Indirect Cost Assessment Total		\$302,858			\$302,858	
(C) Fleet Management Program And Motor Pool Services Total	16.0	\$32,417,173		\$1,948,015^s	\$30,469,158^s	
(D)(1) Capitol Complex Facilities						
Personal Services						
Prior Year Long Bill	53.2	\$2,601,617			\$2,601,617	
Salary Survey		\$65,637			\$65,637	
Performance-based Pay (80%)		\$26,763			\$26,763	
Supp. Amortization Equalization Disbrsmt. (SAED)		\$5,573			\$5,573	
OSPB Base Reduction (0.2%)		(\$5,399)			(\$5,399)	
DI#3: Capitol Complex Facilities Consolidation	2.0	\$113,447			\$113,447	
Personal Services Total	55.2	\$2,807,638			\$2,807,638	
Operating Expenses						
Prior Year Long Bill		\$1,637,466			\$1,637,466	
DI#3: Capitol Complex Facilities Consolidation		\$198,975		\$5,130	\$193,845	
Operating Expenses Total		\$1,836,441		\$5,130	\$1,831,311	
Capitol Complex Repairs						
Prior Year Long Bill		\$56,520			\$56,520	
Capitol Complex Repairs Total		\$56,520			\$56,520	
Capitol Complex Security						
Prior Year Long Bill		\$289,484			\$289,484	
Capitol Complex Security Total		\$289,484			\$289,484	
Implementation of SB07 086 - War on Terrorism Memorial Fund						
Implementation of SB07 086 - War on Terrorism Memorial Fund	0.3	\$24,069			\$24,069	

DIVISION/Long Bill Group/Long Bill Line Item	FTE	Total	General Fund	Cash Funds	Cash Exempt	Federal Funds
Implementation of SB07 086 - War on Terrorism Memorial Fund Total	0.3	\$24,069			\$24,069	
Utilities						
Prior Year Long Bill		\$3,742,802			\$3,742,802	
Utilities Total		\$3,742,802			\$3,742,802	
Indirect Cost Assessment						
Prior Year Long Bill		\$377,456			\$377,456	
Common Policy Adjustment		(\$103,527)			(\$103,527)	
Indirect Cost Assessment Total		\$273,929			\$273,929	
(D)(1) Capitol Complex Facilities Total	55.5	\$9,030,883		\$5,130 ^r	\$9,025,753 ^r	
(D)(2) Grand Junction State Services Building						
Personal Services						
Prior Year Long Bill	1.0	\$45,336			\$45,336	
Salary Survey		\$1,154			\$1,154	
Performance-based Pay (80%)		\$513			\$513	
Supp. Amortization Equalization Disbrsmt. (SAED)		\$106			\$106	
DI#3: Capitol Complex Facilities Consolidation	-1.0	(\$47,109)			(\$47,109)	
Personal Services Total	0.0	\$0			\$0	
Operating Expenses						
Prior Year Long Bill		\$76,873		\$5,130	\$71,743	
DI#3: Capitol Complex Facilities Consolidation		(\$76,873)		(\$5,130)	(\$71,743)	
Operating Expenses Total		\$0		\$0	\$0	
Utilities						
Prior Year Long Bill		\$87,554			\$87,554	
Utilities Total		\$87,554			\$87,554	
(D)(2) Grand Junction State Services Building Total	0.0	\$87,554		\$0	\$87,554 ^r	
(D)(3) Camp George West						
Personal Services						
Prior Year Long Bill	1.0	\$64,565			\$64,565	
Salary Survey		\$1,154			\$1,154	
Performance-based Pay (80%)		\$513			\$513	
Supp. Amortization Equalization Disbrsmt. (SAED)		\$106			\$106	
DI#3: Capitol Complex Facilities Consolidation	-1.0	(\$66,338)			(\$66,338)	
Personal Services Total	0.0	\$0			\$0	

DIVISION/Long Bill Group/Long Bill Line Item	FTE	Total	General Fund	Cash Funds	Cash Exempt	Federal Funds
Operating Expenses						
Prior Year Long Bill		\$122,102			\$122,102	
DI#3: Capitol Complex Facilities Consolidation		(\$122,102)			(\$122,102)	
Operating Expenses Total		\$0			\$0	
Utilities						
Prior Year Long Bill		\$434,350		\$48,950	\$385,400	
Utilities Total		\$434,350		\$48,950	\$385,400	
(D)(3) Camp George West Total	0.0	\$434,350		\$48,950 ^r	\$385,400 ^r	
(4) CENTRAL SERVICES Total	202.1	\$58,104,422		\$3,083,765	\$55,020,657	
r. Department of Personnel Revolving Fund.						
s. Motor Fleet Management Fund.						
(5) FINANCE AND PROCUREMENT						
(A) State Controller's Office And Procurement Services						
Personal Services						
Prior Year Long Bill	35.5	\$2,961,203	\$710,689		\$2,250,514	
Salary Survey		\$87,392	\$87,392			
SB07 228 - Vendor Perform State Contracts	1.0	\$67,884	\$67,884			
Performance-based Pay (80%)		\$31,913	\$31,913			
Supp. Amortization Equalization Disbrsmt. (SAED)		\$6,612	\$6,612			
OSPB Base Reduction (0.2%)		(\$6,310)	(\$6,310)			
Personal Services Total	36.5	\$3,148,694	\$898,180		\$2,250,514	
Operating Expenses						
Prior Year Long Bill		\$142,176	\$142,176			
SB07 228 - Vendor Perform State Contracts		\$500	\$500			
Operating Expenses Total		\$142,676	\$142,676			
(A) State Controller's Office And Procurement Services Total	36.5	\$3,291,370	\$1,040,856		\$2,250,514 ^t	
t. \$1,528,424 from rebates received from the Procurement Card Program and statewide indirect cost recoveries: \$214,348 from the Department of State and \$507,742 from the Department of Transportation.						
(B) Supplier Database						
Personal Services						
Prior Year Long Bill	3.0	\$182,337		\$182,337		
Salary Survey		\$6,060		\$6,060		
Performance-based Pay (80%)		\$2,187		\$2,187		

DIVISION/Long Bill Group/Long Bill Line Item	FTE	Total	General Fund	Cash Funds	Cash Exempt	Federal Funds
Supp. Amortization Equalization Disbrsmt. (SAED)		\$453		\$453		
Personal Services Total	3.0	\$191,037		\$191,037		
Operating Expenses						
Prior Year Long Bill		\$43,382		\$43,382		
Operating Expenses Total		\$43,382		\$43,382		
(B) Supplier Database Total	3.0	\$234,419		\$234,419 ^u		
u. Supplier Database Cash Fund.						
(C) Collections Services						
Personal Services						
Prior Year Long Bill	20.0	\$874,777		\$566,577	\$308,200	
Salary Survey		\$20,488		\$20,488		
Performance-based Pay (80%)		\$7,910		\$7,910		
Supp. Amortization Equalization Disbrsmt. (SAED)		\$1,639		\$1,639		
OSPB Base Reduction (0.2%)		(\$1,810)			(\$1,810)	
Personal Services Total	20.0	\$903,004		\$596,614	\$306,390	
Operating Expenses						
Prior Year Long Bill		\$358,100		\$358,100		
Out Year Impact of DI#4 Collector Staff		(\$9,015)		(\$9,015)		
Operating Expenses Total		\$349,085		\$349,085		
Collection of Debts Due to the State						
Prior Year Long Bill		\$20,702		\$20,702		
Collection of Debts Due to the State Total		\$20,702		\$20,702		
Private Collection Agency Fees						
Prior Year Long Bill		\$1,200,000		\$378,111	\$821,889	
Private Collection Agency Fees Total		\$1,200,000		\$378,111	\$821,889	
Indirect Cost Assessment						
Prior Year Long Bill		\$208,569			\$208,569	
Common Policy Adjustment		\$52,037			\$52,037	
Indirect Cost Assessment Total		\$260,606			\$260,606	
(C) Collections Services Total	20.0	\$2,733,397		\$1,344,512 ^v	\$1,388,885 ^v	
v. Collections fees.						

DIVISION/Long Bill Group/Long Bill Line Item	FTE	Total	General Fund	Cash Funds	Cash Exempt	Federal Funds
(D) Real Estate Services Program						
Coordination of Capital Construction, Controlled Maintenance Requests, and Building Lease Review						
Prior Year Long Bill	6.0	\$514,170	\$514,170			
Salary Survey		\$14,278	\$14,278			
Performance-based Pay (80%)		\$4,720	\$4,720			
Supp. Amortization Equalization Disbrsmt. (SAED)		\$978	\$978			
Coordination of Capital Construction, Controlled Maintenance Requests, ... Total	6.0	\$534,146	\$534,146			
(D) Real Estate Services Program Total	6.0	\$534,146	\$534,146			
(5) FINANCE AND PROCUREMENT Total	65.5	\$6,793,332	\$1,575,002	\$1,578,931	\$3,639,399	
(6) DIVISION OF INFORMATION TECHNOLOGY						
(A) Administration						
Personal Services						
Prior Year Long Bill	6.0	\$400,483			\$400,483	
Salary Survey		\$14,244			\$14,244	
Performance-based Pay (80%)		\$5,073			\$5,073	
Supp. Amortization Equalization Disbrsmt. (SAED)		\$1,051			\$1,051	
Personal Services Total	6.0	\$420,851			\$420,851	
Operating Expenses						
Prior Year Long Bill		\$6,450			\$6,450	
Operating Expenses Total		\$6,450			\$6,450	
(A) Administration Total	6.0	\$427,301			\$427,301 ^w	
(B) Customer Services						
Personal Services						
Prior Year Long Bill	12.0	\$888,231			\$888,231	
Salary Survey		\$20,222			\$20,222	
Performance-based Pay (80%)		\$9,274			\$9,274	
Supp. Amortization Equalization Disbrsmt. (SAED)		\$1,963			\$1,963	
Personal Services Total	12.0	\$919,690			\$919,690	
Operating Expenses						
Prior Year Long Bill		\$14,625			\$14,625	
Operating Expenses Total		\$14,625			\$14,625	
(B) Customer Services Total	12.0	\$934,315			\$934,315 ^x	

DIVISION/Long Bill Group/Long Bill Line Item	FTE	Total	General Fund	Cash Funds	Cash Exempt	Federal Funds
(C) Order Billing						
Personal Services						
Prior Year Long Bill	10.0	\$641,024			\$641,024	
Salary Survey		\$15,883			\$15,883	
Performance-based Pay (80%)		\$5,970			\$5,970	
Supp. Amortization Equalization Disbrsmt. (SAED)		\$1,237			\$1,237	
Personal Services Total	10.0	\$664,114			\$664,114	
Operating Expenses						
Prior Year Long Bill		\$10,750			\$10,750	
Operating Expenses Total		\$10,750			\$10,750	
(C) Order Billing Total	10.0	\$674,864			\$674,864	^y
(D) Communications Services						
Personal Services						
Prior Year Long Bill	46.0	\$3,461,830		\$448,350	\$3,013,480	
Salary Survey		\$105,803			\$105,803	
Performance-based Pay (80%)		\$35,520			\$35,520	
Supp. Amortization Equalization Disbrsmt. (SAED)		\$7,359			\$7,359	
OSPB Base Reduction (0.2%)		(\$7,221)			(\$7,221)	
Personal Services Total	46.0	\$3,603,291		\$448,350	\$3,154,941	
Operating Expenses						
Prior Year Long Bill		\$134,631			\$134,631	
Operating Expenses Total		\$134,631			\$134,631	
Training						
Prior Year Long Bill		\$22,000			\$22,000	
Training Total		\$22,000			\$22,000	
Utilities						
Prior Year Long Bill		\$165,002			\$165,002	
Utilities Total		\$165,002			\$165,002	
Snowcat Replacement						
Prior Year Long Bill		\$230,520			\$230,520	
Snowcat Replacement Total		\$230,520			\$230,520	
Local Systems Development						
Prior Year Long Bill		\$121,000				\$121,000

DIVISION/Long Bill Group/Long Bill Line Item	FTE	Total	General Fund	Cash Funds	Cash Exempt	Federal Funds
Local Systems Development Total		\$121,000				\$121,000
Indirect Cost Assessment						
Prior Year Long Bill		\$433,320			\$433,320	
Common Policy Adjustment		\$41,451			\$41,451	
Indirect Cost Assessment Total		\$474,771			\$474,771	
(D) Communications Services Total	46.0	\$4,751,215		\$448,350^z	\$4,181,865^z	\$121,000
(E) Network Services						
Personal Services						
Prior Year Long Bill	17.0	\$1,468,158			\$1,468,158	
Salary Survey		\$42,523			\$42,523	
Performance-based Pay (80%)		\$14,754			\$14,754	
Supp. Amortization Equalization Disbrsmt. (SAED)		\$2,758			\$2,758	
Personal Services Total	17.0	\$1,528,193			\$1,528,193	
Operating Expenses						
Prior Year Long Bill		\$16,200,371		\$1,864,215	\$14,336,156	
Operating Expenses Total		\$16,200,371		\$1,864,215	\$14,336,156	
Indirect Cost Assessment						
Prior Year Long Bill		\$46,410			\$46,410	
Common Policy Adjustment		\$156,206			\$156,206	
Indirect Cost Assessment Total		\$202,616			\$202,616	
Toll-free Telephone Access to Members of the General Assembly						
Prior Year Long Bill		\$25,000			\$25,000	
Toll-free Telephone Access to Members of the General Assembly Total		\$25,000			\$25,000	
(E) Network Services Total	17.0	\$17,956,180		\$1,864,215^y	\$16,091,965^y	
(F) Computer Services						
Personal Services						
Prior Year Long Bill	40.8	\$2,655,746		\$127,487	\$2,528,259	
Salary Survey		\$86,504			\$86,504	
Performance-based Pay (80%)		\$31,258			\$31,258	
Supp. Amortization Equalization Disbrsmt. (SAED)		\$6,530			\$6,530	
OSP Base Reduction (0.2%)		(\$5,560)			(\$5,560)	
Personal Services Total	40.8	\$2,774,478		\$127,487	\$2,646,991	

DIVISION/Long Bill Group/Long Bill Line Item	FTE	Total	General Fund	Cash Funds	Cash Exempt	Federal Funds
Operating Expenses						
Prior Year Long Bill		\$6,181,350			\$6,181,350	
Operating Expenses Total		\$6,181,350			\$6,181,350	
Rental, Lease, or Lease/Purchase of Central Processing Unit						
Prior Year Long Bill		\$336,034			\$336,034	
Rental, Lease, or Lease/Purchase of Central Processing Unit Total		\$336,034			\$336,034	
Indirect Cost Assessment						
Prior Year Long Bill		\$566,864			\$566,864	
Common Policy Adjustment		\$111,943			\$111,943	
Indirect Cost Assessment Total		\$678,807			\$678,807	
(F) Computer Services Total	40.8	\$9,970,669		\$127,487 x	\$9,843,182 x	
(G) Information And Archival Services						
Personal Services						
Prior Year Long Bill	9.0	\$485,687	\$362,965	\$78,669	\$44,053	
Salary Survey		\$17,011	\$17,011			
Performance-based Pay (80%)		\$5,426	\$5,426			
Supp. Amortization Equalization Disbrsmt. (SAED)		\$1,124	\$1,124			
DI#1: State Archives Refinance and Funding Suppl.		\$32,235	\$50,245	\$15,142	(\$33,152)	
Personal Services Total	9.0	\$541,483	\$436,771	\$93,811	\$10,901	
Operating Expenses						
Prior Year Long Bill		\$56,794	\$56,794			
Operating Expenses Total		\$56,794	\$56,794			
(G) Information And Archival Services Total	9.0	\$598,277	\$493,565	\$93,811 aa	\$10,901 aa	
(H) Technology Management Unit						
Personal Services						
Prior Year Long Bill	34.5	\$2,810,279	\$2,810,279			
Salary Survey		\$101,290	\$101,290			
SB07 228 - Vendor Perform State Contracts	1.0	\$76,099	\$76,099			
Performance-based Pay (80%)		\$33,042	\$33,042			
Supp. Amortization Equalization Disbrsmt. (SAED)		\$6,858	\$6,858			
OSPB Base Reduction (0.2%)		(\$6,055)	(\$6,055)			
Personal Services Total	35.5	\$3,021,513	\$3,021,513			

DIVISION/Long Bill Group/Long Bill Line Item	FTE	Total	General Fund	Cash Funds	Cash Exempt	Federal Funds
Operating Expenses						
Prior Year Long Bill		\$295,871	\$295,871			
SB07 228 - Vendor Perform State Contracts		\$233,500	\$233,500			
Operating Expenses Total		\$529,371	\$529,371			
(H) Technology Management Unit Total	35.5	\$3,550,884	\$3,550,884			
(6) DIVISION OF INFORMATION TECHNOLOGY Total	176.3	\$38,863,705	\$4,044,449	\$2,533,863	\$32,164,393	\$121,000
w. Telecommunications Revolving Fund and Computer Services Revolving Fund.						
x. Computer Services Revolving Fund.						
y. Telecommunications Revolving Fund.						
z. User fees, transfer from Public Health HUTF, and Public Safety Communications Trust Fund.						
aa. User fees.						
(7) OFFICE OF ADMINISTRATIVE COURTS						
Office of Administrative Courts						
Personal Services						
Prior Year Long Bill	39.0	\$3,008,208		\$28,546	\$2,979,662	
Salary Survey		\$84,304			\$84,304	
Performance-based Pay (80%)		\$28,752			\$28,752	
Supp. Amortization Equalization Disbrsmt. (SAED)		\$5,957			\$5,957	
OSPB Base Reduction (0.2%)		(\$6,254)			(\$6,254)	
Personal Services Total	39.0	\$3,120,967		\$28,546	\$3,092,421	
Operating Expenses						
Prior Year Long Bill		\$151,367			\$151,367	
Out Year Impact of DI#5 Legal Files Maintenance		\$718			\$718	
SB07 258 - Workers' Comp Procedures		\$3,502			\$3,502	
Operating Expenses Total		\$155,587			\$155,587	
Indirect Cost Assessment						
Prior Year Long Bill		\$215,330			\$215,330	
Common Policy Adjustment		\$23,941			\$23,941	
Indirect Cost Assessment Total		\$239,271			\$239,271	
SB07 210 - Independent Ethics Commission						
SB07 210 - Independent Ethics Commission	1.8	\$92,000	\$92,000			
SB07 210 - Independent Ethics Commission Total	1.8	\$92,000	\$92,000			
Office of Administrative Courts Total	40.8	\$3,607,825	\$92,000	\$28,546	\$3,487,279	

DIVISION/Long Bill Group/Long Bill Line Item	FTE	Total	General Fund	Cash Funds	Cash Exempt	Federal Funds
(7) OFFICE OF ADMINISTRATIVE COURTS Total	40.8	\$3,607,825	\$92,000	\$28,546 ^{bb}	\$3,487,279 ^{bb}	
bb. User fees.						
DEPARTMENT TOTAL	572.7	\$185,467,505	\$11,598,842	\$12,873,396	\$160,874,267	\$121,000

Schedule 2



DPA

FY 2008 - 09

COLORADO DEPARTMENT OF PERSONNEL AND ADMINISTRATION

SCHEDULE 2 - Department Summary

Division	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
(1) EXECUTIVE OFFICE										
Division Total	6,648,984	21.3	10,109,673	20.1	13,449,222	23.5	9,319,879	23.5	14,605,544	23.5
General Fund	2,699,851		4,837,976		5,068,217		4,071,708		5,519,069	
Cash Funds	19,418		23,835		150,553		24,097		149,153	
Cash Exempt	3,929,715		5,247,862		8,230,452		5,224,074		8,937,322	
(2) DIVISION OF HUMAN RESOURCES										
Division Total	44,799,165	45.7	48,822,491	47.5	56,025,877	54.2	56,463,772	54.2	63,005,724	59.7
General Fund			32,220		100,135		296,564		92,383	
Cash Funds	4,040,021		4,094,519		4,940,618		4,940,618		5,497,942	
Cash Exempt	40,759,143	8.2	44,695,752	8.0	50,985,124	9.0	51,226,590	9.0	57,415,399	9.0
(3) PERSONNEL BOARD										
Division Total	458,838	4.7	497,720	4.6	466,390	4.8	527,507	4.8	486,953	4.8
General Fund	288,812		62,623		255,376		310,333		275,939	
Cash Funds	680		488		1,196		1,196		1,196	
Cash Exempt	169,346		434,609		209,818		215,978		209,818	
(4) CENTRAL SERVICES										
Division Total	53,899,680	175.8	56,666,963	175.9	58,736,446	202.1	59,900,451	202.1	58,104,422	202.1
Cash Funds	2,693,194		2,785,178		3,083,765		3,083,765		3,083,765	
Cash Exempt	51,206,485		53,881,785		55,652,681		56,816,686		55,020,657	

Division	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

(5) FINANCE AND PROCUREMENT

Division Total	5,728,391	57.9	6,226,701	63.1	6,559,709	65.5	7,070,163	65.5	6,793,332	65.5
General Fund	1,381,823	5.8	589,128	5.6	1,421,328	6.0	1,763,758	6.0	1,575,002	6.0
Cash Funds	1,338,035	2.5	1,968,914	2.7	1,549,209	3.0	1,669,265	3.0	1,578,931	3.0
Cash Exempt	3,008,534		3,668,659		3,589,172		3,637,140		3,639,399	

(6) DIVISION OF INFORMATION TECHNOLOGY

Division Total	35,597,133	163.3	34,393,324	171.0	37,966,034	176.3	39,586,536	176.3	38,863,705	176.3
General Fund	3,778,093		3,849,225		3,833,513		4,236,205		4,044,449	
Cash Funds	2,270,165		2,193,460		2,518,721		2,525,121		2,533,863	
Cash Exempt	29,412,468		28,176,863		31,492,800		32,704,210		32,164,393	
Federal Funds	136,408		173,775		121,000		121,000		121,000	

(7) OFFICE OF ADMINISTRATIVE COURTS

Division Total	3,336,892	35.6	3,450,524	35.7	3,476,417	40.8	3,811,786	40.8	3,607,825	40.8
General Fund					98,010		98,010		92,000	
Cash Funds	28,745		28,689		28,546		28,546		28,546	
Cash Exempt	3,308,147		3,421,835		3,349,861		3,685,230		3,487,279	

COLORADO DEPARTMENT OF PERSONNEL AND ADMINISTRATION

Department Total	150,469,083	504.3	160,167,396	517.9	176,680,095	567.2	176,680,095	567.2	185,467,505	572.7
General Fund	8,148,579	5.8	9,371,173	5.6	10,776,579	6.0	10,776,579	6.0	11,598,842	6.0
Cash Funds	10,390,258	2.5	11,095,083	2.7	12,272,608	3.0	12,272,608	3.0	12,873,396	3.0
Cash Exempt	131,793,837	8.2	139,527,365	8.0	153,509,908	9.0	153,509,908	9.0	160,874,267	9.0
Federal Funds	136,408		173,775		121,000		121,000		121,000	

Schedule 3



DPA

FY 2008 - 09

COLORADO DEPARTMENT OF PERSONNEL AND ADMINISTRATION

SCHEDULE 3 - Program Detail

(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Personal Services Detail

Position Detail

Accountant I	40,426	1.0	59,688	1.5			82,635	2.0	82,635	2.0
Accountant II	49,295	0.9	33,838	0.6			31,848	0.5	31,848	0.5
Accounting Technician I			17,004	0.5			34,234	1.0	34,234	1.0
Accounting Technician II			12,355	0.4						
Accounting Technician III			18,373	0.5						
Admin Assistant II	30,320	1.0					32,446	1.0	32,446	1.0
Admin Assistant III			1,429	0.0						
Budget & Policy Anlst III			6,750	0.1						
Budget & Policy Anlst IV	163,469	1.7	173,004	1.8			98,016	1.0	98,016	1.0
Budget & Policy Anlst V			23,600	0.2			102,018	1.0	102,018	1.0
Budget Analyst II	105,487	2.0	54,694	1.1			49,915	1.0	49,915	1.0
Controller II	90,184	1.0	92,544	1.0			96,323	1.0	96,323	1.0
Controller III	27,836	0.3					101,256	1.0	101,256	1.0
Executive Director	134,009	1.0	140,713	1.0			140,911	1.0	140,911	1.0
General Professional III	40,715	0.7	89,045	1.5			103,462	2.0	103,462	2.0
General Professional IV	130,086	2.0	77,697	1.2			142,828	2.0	142,828	2.0
General Professional VI	211,450	2.5	175,292	2.1			165,789	2.0	165,789	2.0
General Professional VII			41,183	0.4			95,680	1.0	95,680	1.0
IT Professional II			1,564	0.0						
Management	250,058	2.2	257,146	2.6			126,544	1.0	126,544	1.0
Program Assistant I	45,850	1.0	7,896	0.2						
Program Assistant II	49,285	1.0	92,388	1.8			102,697	2.0	102,697	2.0
Technician IV	44,621	1.0	1,831	0.0			47,983	1.0	47,983	1.0
Temporary Aide	517	0.0								

(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

Continuation Salary Subtotal	1,413,608	19.3	1,378,033	18.5			1,554,585	21.5	1,554,585	21.5
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Other Personal Services

Annual Leave Payments	5,534		41,988							
Employee Cash Incentive Awards	3,202		1,500							
FICA-Medicare Contributions	16,834		17,781			17,553		17,553		
Higher Ed Tuition Reimburs	9,863		6,209							
Other Employee Wages	15,000									
PERA	144,240		138,641			152,294		148,837		
Personal Svcs - Professional	4,021		781							
Printing/Reproduction Services	18,914									
Purchased Service - Litigation	3,000									
Sick Leave Payments			7,729							
Temporary Ft Wages	8,550									
Temporary Pt Wages	41,913									
Transfer(s)	38		38							
Personal Services Subtotal	1,684,716	19.3	1,592,700	18.5		1,724,432	21.5	1,720,975	21.5	
General Fund	184,279		1,229			75,837				
Cash Exempt	1,500,437		1,591,471			1,648,595		1,720,975		

POTs Expenditures

Amortization Equalization Disbursement (AED)	3,686		10,007			19,197				
Health, Life and Dental	53,223		70,977			95,406				
Non-Base Building Performance						4,825				
Short-term Disability	2,082		1,560			2,080				
Supp. Amortization Equalization Disbrsmt. (SAED)						3,999		3,999		
Salary POTs (non-add)	96,757		75,837							

(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Base Personal Services Total	1,743,707	19.3	1,675,245	18.5	1,648,595	21.5	1,849,939	21.5	1,724,974	21.5
General Fund	192,902		73,767				176,068			
Cash Exempt	1,550,805		1,601,478		1,648,595		1,673,871		1,724,974	
Difference	0	0.0	0	0.0			0	0.0	0	0.0

II. Personal Services Request

Authorization

Long Bill Appropriation	1,547,223	21.5	1,601,479	21.5	1,648,595	21.5	1,648,595	21.5	1,648,595	21.5
Salary Survey									56,535	
Performance-based Pay (80%)									19,302	
Supp. Amortization Equalization Disbrsmt. (SAED)									3,999	
OSPB Base Adjustment (-0.2 percent)									(3,457)	
Reversion										
Cash Exempt				(1)						
FTE		(2.2)		(3.0)						
Authorization Subtotal	1,547,223	19.3	1,601,478	18.5	1,648,595	21.5	1,648,595	21.5	1,724,974	21.5
Cash Exempt	1,547,223		1,601,478		1,648,595		1,648,595		1,724,974	

Allocated POTs

Amortization Equalization Disbursement (AED)	3,583		1,230				19,197			
Health, Life and Dental	94,038		70,977				95,406			
Short-term Disability	2,107		1,560				2,080			
Supp. Amortization Equalization Disbrsmt. (SAED)							3,999			
Salary Survey	96,757						56,535			
Performance-based Pay							24,127			

(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Allocated POTs Subtotal	196,485		73,767				201,344			
General Fund	192,902		73,767				176,068			
Cash Exempt	3,583						25,276			
Request Total	1,743,708	19.3	1,675,245	18.5	1,648,595	21.5	1,849,939	21.5	1,724,974	21.5
General Fund	192,902		73,767				176,068			
Cash Exempt	1,550,806		1,601,478		1,648,595		1,673,871		1,724,974	

(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Health, Life, and Dental Detail

Operating Expenses

Long Bill Appropriation	1,399,758		1,736,246				2,317,727		2,317,727	
Allocation to Divisions	(1,100,248)		(1,665,725)				(2,317,727)			
Reversion	(299,510)		(70,521)							
Line Total	0		0		2,317,727		0		2,317,727	
General Fund	0		0		631,543		0		631,543	
Cash Funds	0		0		67,089		0		67,089	
Cash Exempt	0		0		1,619,095		0		1,619,095	

Change Request(s)

Common Policy Adjustment									210,840	
Change Request(s) Total									210,840	
General Fund									57,996	
Cash Funds									(3,527)	
Cash Exempt									156,371	

Total Health, Life, and Dental with Change Request(s)

Line Total with Change Request(s)	0		0		2,317,727		0		2,528,567	
General Fund	0		0		631,543		0		689,539	
Cash Funds	0		0		67,089		0		63,562	
Cash Exempt	0		0		1,619,095		0		1,775,466	

Difference	0		0				0		0	
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II. Health, Life, and Dental Request

(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Authorization										
Long Bill Appropriation	1,399,758		1,736,246		2,317,727		2,317,727		2,317,727	
Allocations to Divisions	(1,100,248)		(1,665,725)				(2,317,727)			
Common Policy Adjustment									210,840	
Reversion										
General Fund	(80,601)									
Cash Funds	(8,839)									
Cash Exempt	(210,070)		(70,521)							
Authorization Subtotal	0		0		2,317,727		0		2,528,567	
General Fund	0		0		631,543		0		689,539	
Cash Funds	0		0		67,089		0		63,562	
Cash Exempt	0		0		1,619,095		0		1,775,466	
Request Total	0		0		2,317,727		0		2,528,567	
General Fund	0		0		631,543		0		689,539	
Cash Funds	0		0		67,089		0		63,562	
Cash Exempt	0		0		1,619,095		0		1,775,466	

(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Short-term Disability Detail

Operating Expenses

Long Bill Appropriation	42,885		33,579				39,612		39,612
Allocation to Divisions	(37,728)		(31,206)				(39,612)		
Reversion	(5,157)		(2,373)						
Line Total	0		0		39,612		0		39,612
General Fund	0		0		4,279		0		4,279
Cash Funds	0		0		1,662		0		1,662
Cash Exempt	0		0		33,671		0		33,671

Change Request(s)

Common Policy Adjustment									3,236
Change Request(s) Total									3,236
General Fund									10,092
Cash Funds									(561)
Cash Exempt									(6,295)

Total Short-term Disability with Change Request(s)

Line Total with Change Request(s)	0		0		39,612		0		42,848
General Fund	0		0		4,279		0		14,371
Cash Funds	0		0		1,662		0		1,101
Cash Exempt	0		0		33,671		0		27,376

Difference	0		0				0		0
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II. Short-term Disability Request

(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Authorization										
Long Bill Appropriation	42,885		33,579		39,612		39,612		39,612	
Allocations to Divisions	(37,728)		(31,206)				(39,612)			
Common Policy Adjustment									3,236	
Reversion										
General Fund	(1,580)		(789)							
Cash Funds	(836)		(446)							
Cash Exempt	(2,741)		(1,138)							
Authorization Subtotal	0		0		39,612		0		42,848	
General Fund	0		0		4,279		0		14,371	
Cash Funds	0		0		1,662		0		1,101	
Cash Exempt	0		0		33,671		0		27,376	
Request Total	0		0		39,612		0		42,848	
General Fund	0		0		4,279		0		14,371	
Cash Funds	0		0		1,662		0		1,101	
Cash Exempt	0		0		33,671		0		27,376	

(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Salary Survey and Senior Executive Service Detail

Operating Expenses

Long Bill Appropriation	909,307		848,161				1,013,184		1,013,184
Allocation to Divisions	(903,959)		(848,161)				(1,013,184)		
Reversion	(5,348)								
Line Total	0	0	0	0	1,013,184	0	0	0	1,013,184
General Fund	0	0	0	0	351,591	0	0	0	351,591
Cash Funds	0	0	0	0	26,548	0	0	0	26,548
Cash Exempt	0	0	0	0	635,045	0	0	0	635,045

Change Request(s)

Common Policy Adjustment									178,128
Change Request(s) Total									178,128
General Fund									89,742
Cash Funds									4,227
Cash Exempt									84,159

Total Salary Survey and Senior Executive Service with Change Request(s)

Line Total with Change Request(s)	0	0	0	0	1,013,184	0	0	0	1,191,312
General Fund	0	0	0	0	351,591	0	0	0	441,333
Cash Funds	0	0	0	0	26,548	0	0	0	30,775
Cash Exempt	0	0	0	0	635,045	0	0	0	719,204

Difference	0	0	0	0	0	0	0	0	0
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II. Salary Survey and Senior Executive Service Request

(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Authorization										
Long Bill Appropriation	909,307		848,161		1,013,184		1,013,184		1,013,184	
Allocations to Divisions	(903,959)		(848,161)				(1,013,184)			
Common Policy Adjustment									178,128	
Reversion										
Cash Funds	(5,348)									
Authorization Subtotal	0	0	0	0	1,013,184	0	0	0	1,191,312	0
General Fund	0	0	0	0	351,591	0	0	0	441,333	0
Cash Funds	0	0	0	0	26,548	0	0	0	30,775	0
Cash Exempt	0	0	0	0	635,045	0	0	0	719,204	0
Request Total	0	0	0	0	1,013,184	0	0	0	1,191,312	0
General Fund	0	0	0	0	351,591	0	0	0	441,333	0
Cash Funds	0	0	0	0	26,548	0	0	0	30,775	0
Cash Exempt	0	0	0	0	635,045	0	0	0	719,204	0

(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Performance-based Pay Awards Detail

Operating Expenses

Long Bill Appropriation							452,094		452,094
Allocations							(452,094)		
Line Total					452,094		0		452,094
General Fund					147,659		0		147,659
Cash Funds					12,622		0		12,622
Cash Exempt					291,813		0		291,813

Change Request(s)

Common Policy Adjustment									54,603
Change Request(s) Total									54,603
General Fund									22,667
Cash Funds									426
Cash Exempt									31,510

Total Performance-based Pay Awards with Change Request(s)

Line Total with Change Request(s)					452,094		0		506,697
General Fund					147,659		0		170,326
Cash Funds					12,622		0		13,048
Cash Exempt					291,813		0		323,323

Difference

0 0

II. Performance-based Pay Awards Request

Authorization

Long Bill Appropriation							452,094		452,094
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(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Allocations to Divisions							(452,094)			
Common Policy Adjustment									54,603	
Authorization Subtotal					452,094		0		506,697	
General Fund					147,659		0		170,326	
Cash Funds					12,622		0		13,048	
Cash Exempt					291,813		0		323,323	
Request Total					452,094		0		506,697	
General Fund					147,659		0		170,326	
Cash Funds					12,622		0		13,048	
Cash Exempt					291,813		0		323,323	

(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Shift Differential Detail

Operating Expenses

Long Bill Appropriation	69,825		68,319				77,436		77,436
Allocation to Divisions	(36,064)		(60,659)				(77,436)		
Reversion	(33,761)		(7,660)						
Line Total	0		0		77,436		0		77,436
Cash Exempt	0		0		77,436		0		77,436

Change Request(s)

Common Policy Adjustment									5,810
Change Request(s) Total									5,810
Cash Exempt									5,810

Total Shift Differential with Change Request(s)

Line Total with Change Request(s)	0		0		77,436		0		83,246
Cash Exempt	0		0		77,436		0		83,246

Difference	0		0				0		0
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II. Shift Differential Request

Authorization

Long Bill Appropriation	69,825		68,319		77,436		77,436		77,436
Allocations to Divisions	(36,064)		(60,659)				(77,436)		
Common Policy Adjustment									5,810
Reversion									
Cash Exempt	(33,761)		(7,660)						

(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Authorization Subtotal	0		0		77,436		0		83,246	
Cash Exempt	0		0		77,436		0		83,246	
Request Total	0		0		77,436		0		83,246	
Cash Exempt	0		0		77,436		0		83,246	

(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Amortization Equalization Distribution Detail

Operating Expenses

Long Bill Appropriation	70,424		220,352				364,552		364,552
Allocations to Divisions	(59,404)		(149,831)				(364,552)		
Reversion	(11,020)		(70,521)						
Line Total	0	0	0	0	364,552	0	0	0	364,552
General Fund	0	0	0	0	38,404	0	0	0	38,404
Cash Funds	0	0	0	0	15,339	0	0	0	15,339
Cash Exempt	0	0	0	0	310,809	0	0	0	310,809

Change Request(s)

Statewide DI #3: C-SEAP Program Funding									4,541
Common Policy Adjustment									162,805
Change Request(s) Total									167,346
General Fund									138,465
Cash Funds									(1,787)
Cash Exempt									30,668

Total Amortization Equalization Distribution with Change Request(s)

Line Total with Change Request(s)	0	0	0	0	364,552	0	0	0	531,898
General Fund	0	0	0	0	38,404	0	0	0	176,869
Cash Funds	0	0	0	0	15,339	0	0	0	13,552
Cash Exempt	0	0	0	0	310,809	0	0	0	341,477
Difference	0	0	0	0	0	0	0	0	0

(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

II. Amortization Equalization Distribution Request

Authorization

Long Bill Appropriation	70,424		220,352		364,552		364,552		364,552	
Allocations to Divisions	(59,404)		(149,831)				(364,552)			
Statewide DI #3: C-SEAP Program Funding										4,541
Common Policy Adjustment										162,805
Reversion										
Cash Funds	(779)									
Cash Exempt	(10,241)		(70,521)							
Authorization Subtotal	0		0		364,552		0		531,898	
General Fund	0		0		38,404		0		176,869	
Cash Funds	0		0		15,339		0		13,552	
Cash Exempt	0		0		310,809		0		341,477	
Request Total	0		0		364,552		0		531,898	
General Fund	0		0		38,404		0		176,869	
Cash Funds	0		0		15,339		0		13,552	
Cash Exempt	0		0		310,809		0		341,477	

(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Supplemental Amortization Equalization Distribution Detail

Operating Expenses

Long Bill Appropriation							74,808		74,808
Allocations to Divisions							(74,808)		
Line Total					74,808		0		74,808
General Fund					6,858		0		6,858
Cash Funds					3,196		0		3,196
Cash Exempt					64,754		0		64,754

Change Request(s)

Statewide DI #3: C-SEAP Program Funding									2,129
Common Policy Adjustment									93,982
Change Request(s) Total									96,111
General Fund									64,960
Cash Funds									(510)
Cash Exempt									31,661

Total Supplemental Amortization Equalization Distribution with Change Request(s)

Line Total with Change Request(s)					74,808		0		170,919
General Fund					6,858		0		71,818
Cash Funds					3,196		0		2,686
Cash Exempt					64,754		0		96,415

Difference 0 0

II. Supplemental Amortization Equalization Distribution Request

(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Authorization										
Long Bill Appropriation					74,808		74,808		74,808	
Allocations to Divisions							(74,808)			
Statewide DI #3: C-SEAP Program Funding									2,129	
Common Policy Adjustment									93,982	
Authorization Subtotal					74,808		0		170,919	
General Fund					6,858		0		71,818	
Cash Funds					3,196		0		2,686	
Cash Exempt					64,754		0		96,415	
Request Total					74,808		0		170,919	
General Fund					6,858		0		71,818	
Cash Funds					3,196		0		2,686	
Cash Exempt					64,754		0		96,415	

(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Workers' Compensation Detail

Operating Expenses

Workers' Compensation	235,128		285,475				391,999		391,999	
Line Total	235,128		285,475		391,999		391,999		391,999	
General Fund	60,484		73,435		100,837		100,837		100,837	
Cash Funds	1,301		1,579		2,168		2,168		2,168	
Cash Exempt	173,343		210,461		288,994		288,994		288,994	

Change Request(s)

Statewide DI #3: C-SEAP Program Funding									3,144	
Common Policy Adjustment									(94,917)	
Change Request(s) Total									(91,773)	
General Fund									(24,416)	
Cash Funds									(525)	
Cash Exempt									(66,832)	

Total Workers' Compensation with Change Request(s)

Line Total with Change Request(s)	235,128		285,475		391,999		391,999		300,226	
General Fund	60,484		73,435		100,837		100,837		76,421	
Cash Funds	1,301		1,579		2,168		2,168		1,643	
Cash Exempt	173,343		210,461		288,994		288,994		222,162	

Difference	0		0				0		0	
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II. Workers' Compensation Request

Authorization

Long Bill Appropriation	182,436		255,779		391,999		391,999		391,999	
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(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
HB06-1227 Supplemental Appropriation	52,692									
SB07-173 Supplemental Appropriation			29,697							
Statewide DI #3: C-SEAP Program Funding									3,144	
Common Policy Adjustment									(94,917)	
Reversion										
Cash Exempt			(1)							
Authorization Subtotal	235,128		285,475		391,999		391,999		300,226	
General Fund	60,484		73,435		100,837		100,837		76,421	
Cash Funds	1,301		1,579		2,168		2,168		1,643	
Cash Exempt	173,343		210,461		288,994		288,994		222,162	
Request Total	235,128		285,475		391,999		391,999		300,226	
General Fund	60,484		73,435		100,837		100,837		76,421	
Cash Funds	1,301		1,579		2,168		2,168		1,643	
Cash Exempt	173,343		210,461		288,994		288,994		222,162	

(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Operating Expenses Detail

Operating Expenses

2170 - Waste Disposal Services	382		119				119		119	
2220 - Bldg Maintenance/Repair Svcs	98		746				747		747	
2230 - Equip Maintenance/Repair Svcs	95		1,367				1,370		1,370	
2231 - IT Hardware Maint/Repair Svcs			2,419				2,423		2,423	
2232 - IT Software Maintence/Upgrade	1,514		6,275				6,286		6,286	
2258 - Parking Fees	4,425		3,618				3,624		3,624	
2259 - Parking Fee Reimbursement	109		58				58		58	
2511 - In-State Common Carrier Fares	425									
2512 - In-State Pers Travel Per Diem	889		1,295				1,298		1,298	
2513 - In-State Pers Vehicle Reimbsmt	351		561				562		562	
2515 - State-Owned Vehicle Charge	1,562		3,485				3,491		3,491	
2531 - OS Common Carrier Fares	1,048		889				891		891	
2532 - OS Personal Travel Per Diem	564		1,926				1,929		1,929	
2630 - Comm Svcs from Div Of Telecom	21,197		23,439				23,482		23,482	
2631 - Comm Svcs from Outside Sources	5,946		8,681				8,697		8,697	
2641 - Other ADP Billings-Purch Serv			1,151				1,153		1,153	
2680 - Printing/Reproduction Services	23,156		4,156				4,163		4,163	
2810 - Freight	34		174				175		175	
3116 - Noncap IT - Purchased Software			74				74		74	
3120 - Books/Periodicals/Subscription	3,362		2,665				2,670		2,670	
3121 - Office Supplies	8,544		3,624				3,630		3,630	
3123 - Postage	7,865		7,160				7,174		7,174	
3124 - Printing/Copy Supplies	772		1,804				1,807		1,807	
3128 - Noncapitalized Equipment	114		194				195		195	
3132 - Noncap Office Furn/Office Syst	386		140				140		140	
3140 - Noncapitalized IT - PCs	389		5,674				5,684		5,684	
3141 - Noncapitalized IT - Servers			32				32		32	
3143 - Noncapitalized IT - Other	633		1,629				1,632		1,632	

(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
3146 - Noncapitalized IT - Purchased Server SW	1,914									
3147 - Noncapitalized IT - Purchased Network SW			235				236		236	
4105 - Bank Card Fees	6									
4110 - Losses			1							
4111 - Prizes And Awards			335				336		336	
4140 - Dues And Memberships	2,170		10				10		10	
4170 - Miscellaneous Fees And Fines	735		718				719		719	
4180 - Official Functions	2,027		3,830				3,837		3,837	
4220 - Registration Fees	9,130		11,175				11,198		11,198	
Line Total	99,841		99,657		99,842		99,842		99,842	
Cash Exempt	99,841		99,657		99,842		99,842		99,842	
Difference	0		0				0		0	

II. Operating Expenses Request

Authorization

Long Bill Appropriation	99,842		99,842		99,842		99,842		99,842	
Reversion										
Cash Exempt	(1)		(185)							
Authorization Subtotal	99,841		99,657		99,842		99,842		99,842	
Cash Exempt	99,841		99,657		99,842		99,842		99,842	
Request Total	99,841		99,657		99,842		99,842		99,842	
Cash Exempt	99,841		99,657		99,842		99,842		99,842	

(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Legal Services Detail

Operating Expenses

2690 - Legal Services	177,532		249,783				369,193		287,462	
Purchased Service - Litigation	14,813									
Line Total	192,345		249,783		369,193		369,193		287,462	
General Fund	167,552		202,194		324,182		324,182		242,451	
Cash Exempt	24,793		47,589		45,011		45,011		45,011	
Difference	0		0				0		0	

II. Legal Services Request

Authorization

Long Bill Appropriation	221,192		232,587		247,207		247,207		247,207	
SB07 210 - Independent Ethics Commission					121,986		121,986		40,255	
Transfer(s)			17,202							
Reversion										
General Fund	(24,738)		(2)							
Cash Exempt	(4,109)		(4)							
Authorization Subtotal	192,345		249,783		369,193		369,193		287,462	
General Fund	167,552		202,194		324,182		324,182		242,451	
Cash Exempt	24,793		47,589		45,011		45,011		45,011	

(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Request Total	192,345		249,783		369,193		369,193		287,462	
General Fund	167,552		202,194		324,182		324,182		242,451	
Cash Exempt	24,793		47,589		45,011		45,011		45,011	

(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Administrative Law Judge Services Detail

Operating Expenses

2690 - Legal Services	2,440		582				428		428	
Line Total	2,440		582		428		428		428	
General Fund	2,440									
Cash Exempt			582		428		428		428	

Change Request(s)

Common Policy Adjustment										2,029
Change Request(s) Total										2,029
Cash Exempt										2,029

Total Administrative Law Judge Services with Change Request(s)

Line Total with Change Request(s)	2,440		582		428		428		2,457	
General Fund	2,440									
Cash Exempt			582		428		428		2,457	

Difference	0		0				0		0	
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II. Administrative Law Judge Services Request

Authorization

Long Bill Appropriation	1,972		2,516		428		428		428	
HB06-1227 Supplemental Appropriation	468									
SB07-173 Supplemental Appropriation			(1,934)							
Common Policy Adjustment										2,029

(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Authorization Subtotal	2,440		582		428		428		2,457	
General Fund	2,440		0							
Cash Exempt			582		428		428		2,457	
Request Total	2,440		582		428		428		2,457	
General Fund	2,440		0							
Cash Exempt			582		428		428		2,457	

(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Purchase of Services from Computer Center Detail

Operating Expenses

2640 - GGCC Billings-Purch Serv	1,090,908		3,857,882				2,554,882		2,554,882	
Transfer(s)	139,683									
Line Total	1,230,591		3,857,882		2,554,882		2,554,882		2,554,882	
General Fund	1,019,111		2,995,195		1,972,624		1,972,624		1,972,624	
Cash Exempt	211,480		862,687		582,258		582,258		582,258	

Change Request(s)

Common Policy Adjustment									162,157	
Change Request(s) Total									162,157	
General Fund									125,202	
Cash Exempt									36,955	

Total Purchase of Services from Computer Center with Change Request(s)

Line Total with Change Request(s)	1,230,591		3,857,882		2,554,882		2,554,882		2,717,039	
General Fund	1,019,111		2,995,195		1,972,624		1,972,624		2,097,826	
Cash Exempt	211,480		862,687		582,258		582,258		619,213	

Difference	0		0				0		0	
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II. Purchase of Services from Computer Center Request

Authorization

Long Bill Appropriation	1,218,989		1,107,058		2,554,882		2,554,882		2,554,882	
HB06-1227 Supplemental Appropriation	(128,081)									
SB07-173 Supplemental Appropriation			2,750,824							
Transfer(s)	143,733									

(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Common Policy Adjustment										162,157
Reversion										
General Fund	(4,050)									
Authorization Subtotal	1,230,591		3,857,882		2,554,882		2,554,882		2,717,039	
General Fund	1,019,111		2,995,195		1,972,624		1,972,624		2,097,826	
Cash Exempt	211,480		862,687		582,258		582,258		619,213	
Request Total	1,230,591		3,857,882		2,554,882		2,554,882		2,717,039	
General Fund	1,019,111		2,995,195		1,972,624		1,972,624		2,097,826	
Cash Exempt	211,480		862,687		582,258		582,258		619,213	

(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Multiuse Network Payments Detail

Operating Expenses

2632 - MNT Payments To DPA	89,936		36,257				41,251		41,251	
Line Total	89,936		36,257		41,251		41,251		41,251	
Cash Exempt	89,936		36,257		41,251		41,251		41,251	

Change Request(s)

Statewide DI #2: MNT Telecomm Truth-in-Rates									4,950	
Change Request(s) Total									4,950	
Cash Exempt									4,950	

Total Multiuse Network Payments with Change Request(s)

Line Total with Change Request(s)	89,936		36,257		41,251		41,251		46,201	
Cash Exempt	89,936		36,257		41,251		41,251		46,201	

Difference	0		0				0		0	
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II. Multiuse Network Payments Request

Authorization

Long Bill Appropriation	53,480		89,122		41,251		41,251		41,251	
HB06-1227 Supplemental Appropriation	36,456									
SB07-173 Supplemental Appropriation			(52,865)							
Statewide DI #2: MNT Telecomm Truth-in-Rates									4,950	
Authorization Subtotal	89,936		36,257		41,251		41,251		46,201	
Cash Exempt	89,936		36,257		41,251		41,251		46,201	

(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Request Total	89,936		36,257		41,251		41,251		46,201	
Cash Exempt	89,936		36,257		41,251		41,251		46,201	

(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Payment to Risk Management and Property Funds Detail

Operating Expenses

2660 - Insurance, Other Than Emp Bene	395,721		1,068,603				861,746		861,746
Line Total	395,721		1,068,603		861,746		861,746		861,746
General Fund	101,795		274,885		221,674		221,674		221,674
Cash Funds	2,189		5,910		4,766		4,766		4,766
Cash Exempt	291,737		787,808		635,306		635,306		635,306

Change Request(s)

Common Policy Adjustment									154,685
Change Request(s) Total									154,685
General Fund									39,790
Cash Funds									857
Cash Exempt									114,038

Total Payment to Risk Management and Property Funds with Change Request(s)

Line Total with Change Request(s)	395,721		1,068,603		861,746		861,746		1,016,431
General Fund	101,795		274,885		221,674		221,674		261,464
Cash Funds	2,189		5,910		4,766		4,766		5,623
Cash Exempt	291,737		787,808		635,306		635,306		749,344

Difference	0		0				0		0
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II. Payment to Risk Management and Property Funds Request

Authorization

Long Bill Appropriation	668,767		560,147		861,746		861,746		861,746
HB06-1227 Supplemental Appropriation	(273,045)								

(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
SB07-173 Supplemental Appropriation			508,456							
Common Policy Adjustment									154,685	
Reversion										
Cash Exempt		(1)								
Authorization Subtotal	395,721		1,068,603		861,746		861,746		1,016,431	
General Fund	101,795		274,885		221,674		221,674		261,464	
Cash Funds	2,189		5,910		4,766		4,766		5,623	
Cash Exempt	291,737		787,808		635,306		635,306		749,344	
Request Total	395,721		1,068,603		861,746		861,746		1,016,431	
General Fund	101,795		274,885		221,674		221,674		261,464	
Cash Funds	2,189		5,910		4,766		4,766		5,623	
Cash Exempt	291,737		787,808		635,306		635,306		749,344	

(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Vehicle Lease Payments Detail

Operating Expenses

2251 - Rental/Lease Motor Pool Veh	110,215		124,538				160,341		160,341	
Line Total	110,215		124,538		160,341		160,341		160,341	
General Fund	272		174		2,910		2,910		2,910	
Cash Exempt	109,943		124,364		157,431		157,431		157,431	

Change Request(s)

Statewide DI #1: FY 2008-09 Fleet Replacements									(15,322)	
Change Request(s) Total									(15,322)	
Cash Exempt									(15,322)	

Total Vehicle Lease Payments with Change Request(s)

Line Total with Change Request(s)	110,215		124,538		160,341		160,341		145,019	
General Fund	272		174		2,910		2,910		2,910	
Cash Exempt	109,943		124,364		157,431		157,431		142,109	

Difference	0		0				0		0	
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II. Vehicle Lease Payments Request

Authorization

Long Bill Appropriation	207,679		182,271		160,341		160,341		160,341	
HB06-1227 Supplemental Appropriation	(71,647)									
SB07-173 Supplemental Appropriation			(48,764)							
Statewide DI #1: FY 2008-09 Fleet Replacements									(15,322)	
Reversion										
General Fund	(3,302)		(2,736)							

(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Cash Exempt	(22,515)		(6,233)							
Authorization Subtotal	110,215		124,538		160,341		160,341		145,019	
General Fund	272		174		2,910		2,910		2,910	
Cash Exempt	109,943		124,364		157,431		157,431		142,109	
Request Total	110,215		124,538		160,341		160,341		145,019	
General Fund	272		174		2,910		2,910		2,910	
Cash Exempt	109,943		124,364		157,431		157,431		142,109	

(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Leased Space Detail

Operating Expenses

2255 - Rental Of Buildings	1,102,916		1,133,485				1,358,924		1,459,674	
2256 - Rental Of Land	56,457		56,327				94,130		94,130	
Line Total	1,159,373		1,189,812		1,453,054		1,453,054		1,553,804	
General Fund	447,765		459,521		482,497		482,497		482,497	
Cash Funds	15,928		16,346		17,163		17,163		17,163	
Cash Exempt	695,681		713,945		953,394		953,394		1,054,144	

Change Request(s)

Common Policy Adjustment									93,500	
Change Request(s) Total									93,500	
Cash Exempt									93,500	

Total Leased Space with Change Request(s)

Line Total with Change Request(s)	1,159,373		1,189,812		1,453,054		1,453,054		1,647,304	
General Fund	447,765		459,521		482,497		482,497		482,497	
Cash Funds	15,928		16,346		17,163		17,163		17,163	
Cash Exempt	695,681		713,945		953,394		953,394		1,147,644	

Difference	0		0				0		0	
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II. Leased Space Request

Authorization

Long Bill Appropriation	1,159,379		1,189,814		1,453,054		1,453,054		1,453,054	
Out Year Impact of DI#2 IDF Realignment									100,750	
Common Policy Adjustment									93,500	

(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Reversion										
General Fund		(2)								
Cash Exempt		(3)		(2)						
Authorization Subtotal	1,159,373		1,189,812		1,453,054		1,453,054		1,647,304	
General Fund	447,765		459,521		482,497		482,497		482,497	
Cash Funds	15,928		16,346		17,163		17,163		17,163	
Cash Exempt	695,681		713,945		953,394		953,394		1,147,644	
Request Total	1,159,373		1,189,812		1,453,054		1,453,054		1,647,304	
General Fund	447,765		459,521		482,497		482,497		482,497	
Cash Funds	15,928		16,346		17,163		17,163		17,163	
Cash Exempt	695,681		713,945		953,394		953,394		1,147,644	

(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Capitol Complex Leased Space Detail

Operating Expenses

2255 - Rental Of Buildings	1,037,901		1,153,033				1,189,460		1,189,460	
Line Total	1,037,901		1,153,033		1,189,460		1,189,460		1,189,460	
General Fund	484,085		539,826		568,662		568,662		568,662	
Cash Exempt	553,816		613,207		620,798		620,798		620,798	

Change Request(s)

Common Policy Adjustment									(3,674)	
Change Request(s) Total									(3,674)	
General Fund									4,787	
Cash Exempt									(8,461)	

Total Capitol Complex Leased Space with Change Request(s)

Line Total with Change Request(s)	1,037,901		1,153,033		1,189,460		1,189,460		1,185,786	
General Fund	484,085		539,826		568,662		568,662		573,449	
Cash Exempt	553,816		613,207		620,798		620,798		612,337	

Difference	0		0				0		0	
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II. Capitol Complex Leased Space Request

Authorization

Long Bill Appropriation	1,036,478		1,153,035		1,189,460		1,189,460		1,189,460	
HB06-1227 Supplemental Appropriation	1,423									
Common Policy Adjustment									(3,674)	
Reversion										
Cash Exempt					(2)					

(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Authorization Subtotal	1,037,901		1,153,033		1,189,460		1,189,460		1,185,786	
General Fund	484,085		539,826		568,662		568,662		573,449	
Cash Exempt	553,816		613,207		620,798		620,798		612,337	
Request Total	1,037,901		1,153,033		1,189,460		1,189,460		1,185,786	
General Fund	484,085		539,826		568,662		568,662		573,449	
Cash Exempt	553,816		613,207		620,798		620,798		612,337	

(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Communications Services Pmnts Detail

Operating Expenses

2641 - Other ADP Billings-Purch Serv	4,881		0				1,149		1,149	
Line Total	4,881		0		1,149		1,149		1,149	
General Fund	1,541		0		1,149		1,149		1,149	
Cash Exempt	3,340		0							

Change Request(s)

Common Policy Adjustment										(250)
Change Request(s) Total										(250)
General Fund										(250)

Total Communications Services Pmnts with Change Request(s)

Line Total with Change Request(s)	4,881		0		1,149		1,149		899	
General Fund	1,541		0		1,149		1,149		899	
Cash Exempt	3,340		0							

Difference	0		0				0		0	
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II. Communications Services Pmnts Request

Authorization

Long Bill Appropriation	543		5,196		1,149		1,149		1,149	
HB06-1227 Supplemental Appropriation	4,338									
SB07-173 Supplemental Appropriation			(4,045)							
Common Policy Adjustment										(250)
Reversion										
General Fund			(1,151)							

(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Authorization Subtotal	4,881	0	0	0	1,149	0	1,149	0	899	0
General Fund	1,541	0	0	0	1,149	0	1,149	0	899	0
Cash Exempt	3,340	0	0	0	0	0	0	0	0	0
Request Total	4,881	0	0	0	1,149	0	1,149	0	899	0
General Fund	1,541	0	0	0	1,149	0	1,149	0	899	0
Cash Exempt	3,340	0	0	0	0	0	0	0	0	0

(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Test Facility Lease Detail

Operating Expenses

2256 - Rental Of Land	116,475		116,475				119,842		119,842	
Line Total	116,475		116,475		119,842		119,842		119,842	
General Fund	116,475		116,475		119,842		119,842		119,842	
Difference	0		0				0		0	

II. Test Facility Lease Request

Authorization

Long Bill Appropriation	119,842		119,842		119,842		119,842		119,842	
Reversion										
General Fund	(3,367)		(3,367)							
Authorization Subtotal	116,475		116,475		119,842		119,842		119,842	
General Fund	116,475		116,475		119,842		119,842		119,842	
Request Total	116,475		116,475		119,842		119,842		119,842	
General Fund	116,475		116,475		119,842		119,842		119,842	

(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Employment Security Contract Payment Detail

Operating Expenses

Personal Svcs - Professional	17,400		17,233				17,400		17,400	
Line Total	17,400		17,233		17,400		17,400		17,400	
General Fund	10,889		10,722		10,889		10,889		10,889	
Cash Exempt	6,511		6,511		6,511		6,511		6,511	
Difference	0		0				0		0	

II. Employment Security Contract Payment Request

Authorization

Long Bill Appropriation	17,400		17,400		17,400		17,400		17,400	
Reversion										
General Fund			(167)							
Authorization Subtotal	17,400		17,233		17,400		17,400		17,400	
General Fund	10,889		10,722		10,889		10,889		10,889	
Cash Exempt	6,511		6,511		6,511		6,511		6,511	
Request Total	17,400		17,233		17,400		17,400		17,400	
General Fund	10,889		10,722		10,889		10,889		10,889	
Cash Exempt	6,511		6,511		6,511		6,511		6,511	

(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Employees Emeritus Retirement Detail

Operating Expenses

CN Regular Ft Wages	9,918		9,379				11,370		11,370	
Line Total	9,918		9,379		11,370		11,370		11,370	
General Fund	9,918		9,379		11,370		11,370		11,370	
Difference	0		0				0		0	

II. Employees Emeritus Retirement Request

Authorization

Long Bill Appropriation	11,039		11,370		11,370		11,370		11,370	
Reversion										
General Fund	(1,121)		(1,991)							
Authorization Subtotal	9,918		9,379		11,370		11,370		11,370	
General Fund	9,918		9,379		11,370		11,370		11,370	
Request Total	9,918		9,379		11,370		11,370		11,370	
General Fund	9,918		9,379		11,370		11,370		11,370	

(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Health Insurance Portability and Accountability Act of 1996 - Security Remediation Detail

Position Detail

General Professional IV	61,896	1.0	57,291	0.9	64,567	1.0	64,567	1.0
IT Professional III	64,272	1.0	54,410	0.7	67,007	1.0	67,007	1.0
IT Professional IV	6,960	0.0						
Continuation Salary Subtotal	133,128	2.0	111,701	1.6	131,574	2.0	131,574	2.0

Other Personal Services

Employee Cash Incentive Awards	750							
FICA-Medicare Contributions	1,829		1,588		1,997		1,997	
PERA	12,806		11,037		13,752		13,752	
Personal Svcs - IT - Consulting			32,371					
Personal Svcs - IT - Software			24,840					
Personal Services Subtotal	148,514	2.0	181,537	1.6	147,323	2.0	147,323	2.0
General Fund	61,876		66,426		74,628		74,628	
Cash Exempt	86,638		115,111		72,695		72,695	

POTs Expenditures

Amortization Equalization Disbursement (AED)	297		827		802			
Health, Life and Dental	8,394		5,849		4,087			
Non-Base Building Performance					202			
Short-term Disability	196		128		87			
Supp. Amortization Equalization Disbrsmt. (SAED)					167		167	
Salary POTs (non-add)	12,094		3,381		3,179			
Base Personal Services Total	157,400	2.0	188,341	1.6	152,668	2.0	147,490	2.0
General Fund	65,578		72,403		79,004		74,795	
Cash Exempt	91,821		115,938		73,664		72,695	

(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

Operating Expenses

2170 - Waste Disposal Services	2,550		2,505				2,596		2,596	
2220 - Bldg Maintenance/Repair Svcs	1,153									
2232 - IT Software Maintence/Upgrade	18,691		8,046				19,028		19,028	
2531 - OS Common Carrier Fares			1							
2532 - OS Personal Travel Per Diem			2							
2630 - Comm Svcs from Div Of Telecom	6,647		5,751				6,767		6,767	
2631 - Comm Svcs from Outside Sources	1,014		562				1,033		1,033	
2680 - Printing/Reproduction Services	412		35				420		420	
2810 - Freight	15		25							
3116 - Noncap IT - Purchased Software			199							
3120 - Books/Periodicals/Subscription	399		399				406		406	
3123 - Postage	32									
3141 - Noncapitalized IT - Servers	11,379		4,469				11,584		11,584	
3146 - Noncapitalized IT - Purchased Server SW	3,345						3,405		3,405	
3147 - Noncapitalized IT - Purchased Network SW			2,215							
4180 - Official Functions			16							
4220 - Registration Fees	75		3,149				76		76	
Transfer(s)			3							
Line Total	203,112	2.0	215,718	1.6	189,257	2.0	197,983	2.0	192,805	2.0
General Fund	84,623		72,403		71,247		79,004		74,795	
Cash Exempt	118,488		143,315		118,010		118,979		118,010	

Change Request(s)

DI#2: HIPAA Bi-Annual Risk Assessment									35,000	
Change Request(s) Total									35,000	
Cash Exempt									35,000	

(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

Total Health Insurance Portability and Accountability Act of 1996 - Security Remediation with Change Request(s)

Line Total with Change Request(s)	203,112	2.0	215,718	1.6	189,257	2.0	197,983	2.0	227,805	2.0
General Fund	84,623		72,403		71,247		79,004		74,795	
Cash Exempt	118,488		143,315		118,010		118,979		153,010	

Difference	0	0.0	0	0.0			0	0.0	0	0.0
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II. Health Insurance Portability and Accountability Act of 1996 - Security Remediation Request

Authorization

Long Bill Appropriation	150,695	2.0	210,824	2.0	189,257	2.0	189,257	2.0	189,257	2.0
HB06-1227 Supplemental Appropriation	31,337									
Salary Survey									2,575	
Performance-based Pay (80%)									806	
Supp. Amortization Equalization Disbrsmt. (SAED)									167	
DI#2: HIPAA Bi-Annual Risk Assessment									35,000	
Reversion										
General Fund	(1)		(1)							
Cash Exempt	(1)									
FTE				(0.4)						
Authorization Subtotal	182,031	2.0	210,823	1.6	189,257	2.0	189,257	2.0	227,805	2.0
General Fund	63,542		67,508		71,247		71,247		74,795	
Cash Exempt	118,488		143,315		118,010		118,010		153,010	

Allocated POTs

Amortization Equalization Disbursement (AED)							802			
Health, Life and Dental	8,987		4,767				4,087			
Short-term Disability			128				87			
Supp. Amortization Equalization Disbrsmt. (SAED)							167			

(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Salary Survey	12,094						2,575			
Performance-based Pay							1,008			
Allocated POTs Subtotal	21,081		4,895				8,726			
General Fund	21,081		4,895				7,757			
Cash Exempt							969			
Request Total	203,112	2.0	215,718	1.6	189,257	2.0	197,983	2.0	227,805	2.0
General Fund	84,623		72,403		71,247		79,004		74,795	
Cash Exempt	118,488		143,315		118,010		118,979		153,010	

(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Governor's Transition Detail

Operating Expenses

4180 - Official Functions										
				10,000						
Line Total				10,000						
General Fund				10,000						

Difference 0

II. Governor's Transition Request

Authorization

Long Bill Appropriation				10,000						
Authorization Subtotal				10,000						
General Fund				10,000						
Request Total				10,000						
General Fund				10,000						

(1) EXECUTIVE OFFICE

Executive Office

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

Executive Office Total

Long Bill Group Total	6,648,984	21.3	10,109,673	20.1	13,449,222	23.5	9,319,879	23.5	14,605,544	23.5
General Fund	2,699,851		4,837,976		5,068,217		4,071,708		5,519,069	
Cash Funds	19,418		23,835		150,553		24,097		149,153	
Cash Exempt	3,929,715		5,247,862		8,230,452		5,224,074		8,937,322	

(1) EXECUTIVE OFFICE TOTAL

Division Total without POTs	6,581,107	21.3	10,020,323	20.1	13,449,222	23.5	9,189,027	23.5	14,605,544	23.5
General Fund	2,687,526		4,759,461		5,068,217		3,967,101		5,519,069	
Cash Funds	19,418		23,835		150,553		24,097		149,153	
Cash Exempt	3,874,163		5,237,027		8,230,452		5,197,829		8,937,322	
Division Total	6,648,984	21.3	10,109,673	20.1	13,449,222	23.5	9,319,879	23.5	14,605,544	23.5
General Fund	2,699,851		4,837,976		5,068,217		4,071,708		5,519,069	
Cash Funds	19,418		23,835		150,553		24,097		149,153	
Cash Exempt	3,929,715		5,247,862		8,230,452		5,224,074		8,937,322	

(2) DIVISION OF HUMAN RESOURCES

(A)(1) State Agency Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Personal Services Detail

Position Detail

Accountant I	1,921	0.1								
Admin Assistant II	22,422	0.9	30,786	1.1						
Admin Assistant III	64,558	1.5	30,855	0.9			77,548	2.0	77,548	2.0
Budget & Policy Anlst IV			12,795	0.1						
Budget Analyst II			0	0.0						
General Professional II			31,754	0.8						
General Professional III	104,161	1.9	158,533	3.0			219,233	4.0	219,233	4.0
General Professional IV	304,518	5.0	321,891	4.8			474,720	7.0	474,720	7.0
General Professional V	465,608	6.6	576,602	8.4			643,210	9.0	643,210	9.0
General Professional VI	78,121	0.9	47,322	0.5			89,171	1.0	89,171	1.0
General Professional VII	135,801	1.5	139,710	1.5			91,956	1.0	91,956	1.0
Management	187,764	1.7	130,208	1.1			120,290	1.0	120,290	1.0
Program Assistant I	40,346	1.0	41,508	1.0			42,895	1.0	42,895	1.0
Technician IV	33,057	0.9	66,521	1.5			59,030	1.1	59,030	1.1
Continuation Salary Subtotal	1,438,277	22.1	1,588,485	24.7			1,818,053	27.2	1,818,053	27.2

Other Personal Services

Annual Leave Payments	4,036		29,216							
Comm Svcs from Div Of Telecom	77									
Employee Cash Incentive Awards	2,503		1,750							
FICA-Medicare Contributions	15,545		18,853				26,361		26,361	
Other Employee Wages			21,722							
Other Retirement Plans			41							
PERA	144,158		158,642				184,533		180,445	
Personal Svcs - Professional	65,138		16,334				11,243		11,243	
Personal Svcs-Other State Agen	700									
Sick Leave Payments	849		10,942							

(2) DIVISION OF HUMAN RESOURCES

(A)(1) State Agency Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Temporary Ft Wages	14,724									
Temporary Pt Wages	4,788									
Transfer(s)	48									
Personal Services Subtotal	1,690,844	22.1	1,845,985	24.7			2,040,190	27.2	2,036,102	27.2
General Fund							75,840			
Cash Exempt	1,690,844		1,845,985				1,964,350		2,036,102	
<u>POTs Expenditures</u>										
Amortization Equalization Disbursement (AED)	3,539		11,742				18,113			
Health, Life and Dental	64,998		96,725				116,036			
Non-Base Building Performance							4,553			
Short-term Disability	1,880		1,780				1,962			
Supp. Amortization Equalization Disbrsmt. (SAED)							3,774		3,774	
Salary POTs (non-add)			75,840							
Base Personal Services Total	1,761,261	22.1	1,956,233	24.7	1,964,350	27.2	2,184,628	27.2	2,039,876	27.2
General Fund			32,220				196,429			
Cash Exempt	1,761,261		1,924,013		1,964,350		1,988,199		2,039,876	
Difference	0	0.0	0	0.0			0	0.0	0	0.0

II. Personal Services Request

Authorization

Long Bill Appropriation	1,872,653	27.2	1,924,013	27.2	1,964,350	27.2	1,964,350	27.2	1,964,350	27.2
Salary Survey									57,627	
Performance-based Pay (80%)									18,213	
Supp. Amortization Equalization Disbrsmt. (SAED)									3,774	
OSPB Base Adjustment (-0.2 percent)									(4,088)	
Reversion										

(2) DIVISION OF HUMAN RESOURCES

(A)(1) State Agency Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
General Fund				(1)						
Cash Exempt	(111,392)									
FTE		(5.1)		(2.5)						
Authorization Subtotal	1,761,261	22.1	1,924,012	24.7	1,964,350	27.2	1,964,350	27.2	2,039,876	27.2
General Fund				(1)						
Cash Exempt	1,761,261		1,924,013		1,964,350		1,964,350		2,039,876	
Allocated POTs										
Amortization Equalization Disbursement (AED)							18,113			
Health, Life and Dental			30,441				116,036			
Short-term Disability			1,780				1,962			
Supp. Amortization Equalization Disbrsmt. (SAED)							3,774			
Salary Survey							57,627			
Performance-based Pay							22,766			
Allocated POTs Subtotal			32,221				220,278			
General Fund			32,221				196,429			
Cash Exempt							23,849			
Request Total	1,761,261	22.1	1,956,233	24.7	1,964,350	27.2	2,184,628	27.2	2,039,876	27.2
General Fund			32,220				196,429			
Cash Exempt	1,761,261		1,924,013		1,964,350		1,988,199		2,039,876	

(2) DIVISION OF HUMAN RESOURCES

(A)(1) State Agency Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Operating Expenses Detail

Operating Expenses

2170 - Waste Disposal Services	90		11				12		12	
2220 - Bldg Maintenance/Repair Svcs	5,468		120				121		121	
2230 - Equip Maintenance/Repair Svcs	367		517				520		520	
2231 - IT Hardware Maint/Repair Svcs			1,402				1,410		1,410	
2232 - IT Software Maintence/Upgrade	390		5,325				5,355		5,355	
2253 - Rental Of Equipment	50									
2258 - Parking Fees			89				89		89	
2259 - Parking Fee Reimbursement	74		65				65		65	
2511 - In-State Common Carrier Fares			41				41		41	
2512 - In-State Pers Travel Per Diem	429		1,512				1,521		1,521	
2513 - In-State Pers Vehicle Reimbsmt	397		1,046				1,052		1,052	
2515 - State-Owned Vehicle Charge	812		903				908		908	
2523 - IS/Non-Empl - Pers Veh Reimb	62									
2531 - OS Common Carrier Fares	1,320		1,850				1,860		1,860	
2532 - OS Personal Travel Per Diem	2,091		2,398				2,411		2,411	
2630 - Comm Svcs from Div Of Telecom	20,730		23,752				23,885		23,885	
2631 - Comm Svcs from Outside Sources	2,341		1,450				1,458		1,458	
2680 - Printing/Reproduction Services	5,020		6,956				7,107		7,107	
2810 - Freight	145		249				251		251	
2820 - Other Purchased Services			50							
2830 - Office Moving-Pur Serv	58									
3110 - Other Supplies & Materials			223				224		224	
3116 - Noncap IT - Purchased Software	647		944				950		950	
3117 - Educational Supplies	297									
3120 - Books/Periodicals/Subsription	5,794		6,046				6,080		6,080	
3121 - Office Supplies	6,917		6,391				6,426		6,426	
3123 - Postage	2,406		2,581				2,596		2,596	
3124 - Printing/Copy Supplies	1,321		764				768		768	

(2) DIVISION OF HUMAN RESOURCES

(A)(1) State Agency Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
3126 - Repair & Maintenance Supplies			205				206		206	
3128 - Noncapitalized Equipment	824		22				22		22	
3132 - Noncap Office Furn/Office Syst	4,820		1,314				1,322		1,322	
3140 - Noncapitalized IT - PCs	18		1,774				1,784		1,784	
3143 - Noncapitalized IT - Other			468				471		471	
3147 - Noncapitalized IT - Purchased Network SW			298				299		299	
4111 - Prizes And Awards			699				703		703	
4140 - Dues And Memberships	6,324		7,515				7,557		7,557	
4151 - Interest - Late Payments	7									
4170 - Miscellaneous Fees And Fines			14							
4180 - Official Functions	2,666		3,686				3,706		3,706	
4220 - Registration Fees	16,575		7,241				7,282		7,282	
Transfer(s)			46							
Line Total	88,458		87,969		88,462		88,462		88,462	
Cash Exempt	88,458		87,969		88,462		88,462		88,462	
Difference	0		0				0		0	

II. Operating Expenses Request

Authorization

Long Bill Appropriation	88,462		88,462		88,462		88,462		88,462	
Reversion										
Cash Exempt	(4)		(493)							
Authorization Subtotal	88,458		87,969		88,462		88,462		88,462	
Cash Exempt	88,458		87,969		88,462		88,462		88,462	

(2) DIVISION OF HUMAN RESOURCES

(A)(1) State Agency Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Request Total	88,458		87,969		88,462		88,462		88,462	
Cash Exempt	88,458		87,969		88,462		88,462		88,462	

(2) DIVISION OF HUMAN RESOURCES

(A)(1) State Agency Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

(A)(1) State Agency Services Total

Long Bill Group Total	1,849,719	22.1	2,044,202	24.7	2,052,812	27.2	2,273,090	27.2	2,128,338	27.2
General Fund			32,220				196,429			
Cash Exempt	1,849,719		2,011,982		2,052,812		2,076,661		2,128,338	

(2) DIVISION OF HUMAN RESOURCES

(A)(2) Training Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Personal Services Detail

Position Detail

Accountant I	136	0.0								
General Professional III	435	0.0								
General Professional IV	251	0.0		0.0			51,180	1.0	51,180	1.0
Management	188	0.0								
Continuation Salary Subtotal	1,010	0.0		0.0			51,180	1.0	51,180	1.0

Other Personal Services

FICA-Medicare Contributions	11						843		843	
PERA	1,022		2,145				5,299		5,299	
Personal Svcs - Professional	14,464		29,050				4,489		4,489	
Temporary Ft Wages			11,717							
Temporary Pt Wages			28							
Transfer(s)	3		2							
Personal Services Subtotal	16,510	0.0	42,942	0.0			61,811	1.0	61,811	1.0
Cash Funds	6,795		25,572				25,444		25,444	
Cash Exempt	9,715		17,370				36,367		36,367	

POTs Expenditures

Amortization Equalization Disbursement (AED)	3									
Health, Life and Dental	67									
Base Personal Services Total	16,580	0.0	42,942	0.0	61,811	1.0	61,811	1.0	61,811	1.0
Cash Funds	6,824		25,572		25,444		25,444		25,444	
Cash Exempt	9,756		17,370		36,367		36,367		36,367	

Difference	0	0.0	0	0.0			0	0.0	0	0.0
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(2) DIVISION OF HUMAN RESOURCES

(A)(2) Training Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

II. Personal Services Request

Authorization

Long Bill Appropriation	134,565	2.0	62,122	1.0	61,811	1.0	61,811	1.0	61,811	1.0
Reversion										
Cash Funds	(48,566)									
Cash Exempt	(69,419)		(19,180)							
FTE		(2.0)		(1.0)						
Authorization Subtotal	16,580	0.0	42,942	0.0	61,811	1.0	61,811	1.0	61,811	1.0
Cash Funds	6,824		25,572		25,444		25,444		25,444	
Cash Exempt	9,756		17,370		36,367		36,367		36,367	
Request Total	16,580	0.0	42,942	0.0	61,811	1.0	61,811	1.0	61,811	1.0
Cash Funds	6,824		25,572		25,444		25,444		25,444	
Cash Exempt	9,756		17,370		36,367		36,367		36,367	

(2) DIVISION OF HUMAN RESOURCES

(A)(2) Training Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Operating Expenses Detail

Operating Expenses

2220 - Bldg Maintenance/Repair Svcs	30									
2230 - Equip Maintenance/Repair Svcs			25				33		33	
2232 - IT Software Maintence/Upgrade	13		71				95		95	
2259 - Parking Fee Reimbursement	0									
2510 - In-State Travel			155				206		206	
2512 - In-State Pers Travel Per Diem	0									
2513 - In-State Pers Vehicle Reimbsmt	157									
2520 - In-State Travel/Non-Employee	107									
2522 - IS/Non-Empl - Pers Per Diem	21									
2523 - IS/Non-Empl - Pers Veh Reimb	122									
2531 - OS Common Carrier Fares	1		2							
2532 - OS Personal Travel Per Diem	12									
2631 - Comm Svcs from Outside Sources	4									
2680 - Printing/Reproduction Services	4,725		4,431				5,906		5,906	
2810 - Freight	14		30				40		40	
3117 - Educational Supplies	486		1,228				1,636		1,636	
3118 - Food And Food Serv Supplies	698		7							
3120 - Books/Periodicals/Subscription	20		35				47		47	
3121 - Office Supplies	1,496		4,429				5,904		5,904	
3123 - Postage	1,214		1,285				1,713		1,713	
3124 - Printing/Copy Supplies	231		313				417		417	
3128 - Noncapitalized Equipment			820				1,093		1,093	
3132 - Noncap Office Furn/Office Syst	676									
3147 - Noncapitalized IT - Purchased Network SW			11							
4111 - Prizes And Awards			31							
4180 - Official Functions	22		8							
4220 - Registration Fees	140		1				79		79	
Other Employee Benefits	335									

(2) DIVISION OF HUMAN RESOURCES

(A)(2) Training Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Line Total	10,523		12,880		17,169		17,169		17,169	
Cash Exempt	10,523		12,880		17,169		17,169		17,169	
Difference	0		0				0		0	

II. Operating Expenses Request

Authorization

Long Bill Appropriation	17,169		17,169		17,169		17,169		17,169	
Reversion										
Cash Exempt	(6,646)		(4,289)							
Authorization Subtotal	10,524		12,880		17,169		17,169		17,169	
Cash Exempt	10,524		12,880		17,169		17,169		17,169	
Request Total	10,524		12,880		17,169		17,169		17,169	
Cash Exempt	10,524		12,880		17,169		17,169		17,169	

(2) DIVISION OF HUMAN RESOURCES

(A)(2) Training Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Indirect Cost Assessment Detail

Operating Expenses

Indirect Costs	30,868		31,309				35,034		35,034	
Line Total	30,868		31,309		35,034		35,034		35,034	
Cash Exempt	30,868		31,309		35,034		35,034		35,034	

Change Request(s)

Common Policy Adjustment										(35,034)
Change Request(s) Total										(35,034)
Cash Exempt										(35,034)

Total Indirect Cost Assessment with Change Request(s)

Line Total with Change Request(s)	30,868		31,309		35,034		35,034		0	
Cash Exempt	30,868		31,309		35,034		35,034		0	

Difference	0		0		0		0		0	
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II. Indirect Cost Assessment Request

Authorization

Long Bill Appropriation	30,868		31,309		35,034		35,034		35,034	
Common Policy Adjustment										(35,034)
Authorization Subtotal	30,868		31,309		35,034		35,034		0	
Cash Exempt	30,868		31,309		35,034		35,034		0	

(2) DIVISION OF HUMAN RESOURCES

(A)(2) Training Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Request Total	30,868		31,309		35,034		35,034		0	
Cash Exempt	30,868		31,309		35,034		35,034		0	

(2) DIVISION OF HUMAN RESOURCES

(A)(2) Training Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

(A)(2) Training Services Total

Long Bill Group Total	58,306	0.0	87,131	0.0	114,014	1.0	114,014	1.0	78,980	1.0
Cash Funds	6,824		25,572		25,444		25,444		25,444	
Cash Exempt	51,482		61,559		88,570		88,570		53,536	

(2) DIVISION OF HUMAN RESOURCES

(A)(3) Colorado State Employees Assistance Program

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Personal Services Detail

Position Detail

Accountant I	312	0.0								
Admin Assistant II			216	0.0						
Admin Assistant III	30,281	0.8	30,470	0.8		40,277	0.9	40,277	0.9	
General Professional III	138,775	2.6	25,066	0.5						
General Professional IV	575	0.0	130,579	2.2		163,690	2.6	163,690	2.6	
General Professional VI	74,375	1.0	75,216	1.0		79,512	1.0	79,512	1.0	
Management	430	0.0								
Technician IV			383	0.0						
Continuation Salary Subtotal	244,748	4.4	261,931	4.5		283,479	4.5	283,479	4.5	

Other Personal Services

Annual Leave Payments	1,134									
Comm Svcs from Div Of Telecom	1									
Employee Cash Incentive Awards	1,500		500							
FICA-Medicare Contributions	3,398		3,631			4,207		4,207		
PERA	23,840		25,419			29,446		29,446		
Personal Svcs - Professional	24,245		20,172							
Temporary Pt Wages			720							
Transfer(s)	8		8							
Personal Services Subtotal	298,873	4.4	312,380	4.5		317,132	4.5	317,132	4.5	
Cash Exempt	298,873		312,380			317,132		317,132		

POTs Expenditures

Amortization Equalization Disbursement (AED)	592		1,871			4,692				
Health, Life and Dental	11,974		16,118			15,908				
Non-Base Building Performance						1,180				
Short-term Disability	359		296			508				

(2) DIVISION OF HUMAN RESOURCES

(A)(3) Colorado State Employees Assistance Program

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Supp. Amortization Equalization Disbrsmt. (SAED)							978		978	
Salary POTs (non-add)	12,826		18,658							
Base Personal Services Total	311,799	4.4	330,665	4.5	298,474	4.5	340,398	4.5	318,110	4.5
Cash Exempt	311,799		330,665		298,474		340,398		318,110	
<u>Change Request(s)</u>										
Statewide DI #3: C-SEAP Program Funding									316,724	5.5
Change Request(s) Total									316,724	5.5
Cash Exempt									316,724	
<u>Total Personal Services with Change Request(s)</u>										
Line Total with Change Request(s)	311,799	4.4	330,665	4.5	298,474	4.5	340,398	4.5	634,834	10.0
Cash Exempt	311,799		330,665		298,474		340,398		634,834	
Difference	0	0.0	0	0.0			0	0.0	0	0.0

II. Personal Services Request

Authorization

Long Bill Appropriation	282,275	4.5	288,733	4.5	298,474	4.5	298,474	4.5	298,474	4.5
Salary Survey									13,940	
Performance-based Pay (80%)									4,718	
Supp. Amortization Equalization Disbrsmt. (SAED)									978	
Statewide DI #3: C-SEAP Program Funding									316,724	5.5
Reversion										
Cash Exempt	(3,280)		(1)							
FTE		(0.1)								

(2) DIVISION OF HUMAN RESOURCES

(A)(3) Colorado State Employees Assistance Program

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Authorization Subtotal	278,995	4.4	288,732	4.5	298,474	4.5	298,474	4.5	634,834	10.0
Cash Exempt	278,995		288,732		298,474		298,474		634,834	
<u>Allocated POTs</u>										
Amortization Equalization Disbursement (AED)	593		1,870				4,692			
Health, Life and Dental	19,036		16,117				15,908			
Short-term Disability	349		296				508			
Supp. Amortization Equalization Disbrsmt. (SAED)							978			
Salary Survey	12,826		23,650				13,940			
Performance-based Pay							5,898			
Allocated POTs Subtotal	32,804		41,933				41,924			
Cash Exempt	32,804		41,933				41,924			
Request Total	311,799	4.4	330,665	4.5	298,474	4.5	340,398	4.5	634,834	10.0
Cash Exempt	311,799		330,665		298,474		340,398		634,834	

(2) DIVISION OF HUMAN RESOURCES

(A)(3) Colorado State Employees Assistance Program

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Operating Expenses Detail

Operating Expenses

2170 - Waste Disposal Services	48									
2180 - Grounds Maintenance	36									
2232 - IT Software Maintence/Upgrade	30		321				336		336	
2254 - Rental Of Motor Vehicles	385									
2258 - Parking Fees			30				31		31	
2259 - Parking Fee Reimbursement	162		192				200		200	
2511 - In-State Common Carrier Fares			98				103		103	
2512 - In-State Pers Travel Per Diem	1,648		1,203				1,258		1,258	
2513 - In-State Pers Vehicle Reimbsmt	1,835		2,511				2,625		2,625	
2515 - State-Owned Vehicle Charge	50		198				207		207	
2520 - In-State Travel/Non-Employee			254				266		266	
2523 - IS/Non-Empl - Pers Veh Reimb	2,500		1,905				1,992		1,992	
2525 - Non-Empl - State Owned Veh Chg			21				22		22	
2531 - OS Common Carrier Fares	382		477				499		499	
2532 - OS Personal Travel Per Diem	677		2,238				2,340		2,340	
2630 - Comm Svcs from Div Of Telecom	6,742		7,087				7,410		7,410	
2631 - Comm Svcs from Outside Sources	2,153		1,537				1,607		1,607	
2680 - Printing/Reproduction Services	5,614		4,866				5,088		5,088	
2810 - Freight	119		62				64		64	
3117 - Educational Supplies	497		49				51		51	
3118 - Food And Food Serv Supplies	14		131				137		137	
3120 - Books/Periodicals/Subscription	1,375		489				511		511	
3121 - Office Supplies	2,787		3,387				3,541		3,541	
3123 - Postage	2,812		2,691				2,813		2,813	
3124 - Printing/Copy Supplies	272		387				405		405	
3128 - Noncapitalized Equipment	216		886				926		926	
3131 - Noncapitalized Building Mat'ls	802									
3132 - Noncap Office Furn/Office Syst	219		818				855		855	

(2) DIVISION OF HUMAN RESOURCES

(A)(3) Colorado State Employees Assistance Program

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
3139 - Noncap Fixed Asset Other	612									
3143 - Noncapitalized IT - Other	815									
3147 - Noncapitalized IT - Purchased Network SW			49				51		51	
4111 - Prizes And Awards			70				73		73	
4120 - Bad Debt Expense			66				69		69	
4140 - Dues And Memberships			610				638		638	
4151 - Interest - Late Payments	7									
4180 - Official Functions	1,427		893				933		933	
4220 - Registration Fees	2,814		2,084				2,182		2,182	
Line Total	37,050		35,610				37,233		37,233	
Cash Exempt	37,050		35,610				37,233		37,233	

Change Request(s)

Statewide DI #3: C-SEAP Program Funding									34,595	
Change Request(s) Total									34,595	
Cash Exempt									34,595	

Total Operating Expenses with Change Request(s)

Line Total with Change Request(s)	37,050		35,610				37,233		37,233	71,828
Cash Exempt	37,050		35,610				37,233		37,233	71,828

Difference 0 0 0 0

II. Operating Expenses Request

Authorization

Long Bill Appropriation	37,233		37,233				37,233		37,233	
Statewide DI #3: C-SEAP Program Funding									34,595	
Reversion										

(2) DIVISION OF HUMAN RESOURCES

(A)(3) Colorado State Employees Assistance Program

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Cash Exempt		(183)		(1,623)						
Authorization Subtotal	37,050		35,610		37,233		37,233		71,828	
Cash Exempt	37,050		35,610		37,233		37,233		71,828	
Request Total	37,050		35,610		37,233		37,233		71,828	
Cash Exempt	37,050		35,610		37,233		37,233		71,828	

(2) DIVISION OF HUMAN RESOURCES

(A)(3) Colorado State Employees Assistance Program

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Indirect Cost Assessment Detail

Operating Expenses

Indirect Costs	55,592		50,698				63,788		63,788	
Line Total	55,592		50,698		63,788		63,788		63,788	
Cash Exempt	55,592		50,698		63,788		63,788		63,788	

Change Request(s)

Common Policy Adjustment										98,507
Change Request(s) Total										98,507
Cash Exempt										98,507

Total Indirect Cost Assessment with Change Request(s)

Line Total with Change Request(s)	55,592		50,698		63,788		63,788		162,295	
Cash Exempt	55,592		50,698		63,788		63,788		162,295	

Difference	0		0				0		0	
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II. Indirect Cost Assessment Request

Authorization

Long Bill Appropriation	55,592		50,698		63,788		63,788		63,788	
Common Policy Adjustment										98,507
Authorization Subtotal	55,592		50,698		63,788		63,788		162,295	
Cash Exempt	55,592		50,698		63,788		63,788		162,295	

(2) DIVISION OF HUMAN RESOURCES

(A)(3) Colorado State Employees Assistance Program

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Request Total	55,592		50,698		63,788		63,788		162,295	
Cash Exempt	55,592		50,698		63,788		63,788		162,295	

(2) DIVISION OF HUMAN RESOURCES

(A)(3) Colorado State Employees Assistance Program

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

(A)(3) Colorado State Employees Assistance Program Total

Long Bill Group Total	404,441	4.4	416,973	4.5	399,495	4.5	441,419	4.5	868,957	10.0
Cash Exempt	404,441		416,973		399,495		441,419		868,957	

(2) DIVISION OF HUMAN RESOURCES

(B) Employee Benefits Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Personal Services Detail

Position Detail

Accountant I	9,576	0.2								
Accountant II	47,142	0.8	57,756	1.1			65,937	1.0	65,937	1.0
Accounting Technician II	8,954	0.3								
Admin Assistant II			576	0.0						
Budget & Policy Anlst IV			7,512	0.1						
General Professional II	37,546	0.9	36,622	0.8			54,188	1.0	54,188	1.0
General Professional III	42,906	1.0	40,971	0.9			56,644	1.0	56,644	1.0
General Professional IV	167,278	2.9	95,058	1.6			181,960	3.0	181,960	3.0
General Professional V	56,074	1.0	72,094	1.2			73,117	1.0	73,117	1.0
General Professional VI	46,119	0.5	52,975	0.6			113,672	1.0	113,672	1.0
General Professional VII	49,275	0.5	50,730	0.5			118,431	1.0	118,431	1.0
Management	25,540	0.2	2,640	0.0						
Statistical Analyst III	19,801	0.3	64,958	1.0			78,709	1.0	78,709	1.0
Technician III	45,695	1.0	19,650	0.3			23,997	1.0	23,997	1.0
Technician IV	47,916	1.2	110,956	2.2			48,283	1.0	48,283	1.0
Continuation Salary Subtotal	603,823	11.0	612,499	10.3			814,938	12.0	814,938	12.0

Other Personal Services

Annual Leave Payments	577		12,474							
Employee Cash Incentive Awards	751		250							
FICA-Medicare Contributions	6,817		7,146				11,817		11,817	
Interest - Late Payments	7									
Overtime Wages	152		192							
PERA	59,833		61,030				82,309		82,309	
Personal Svcs - Professional	110,795		70,727				21,858		21,858	
Sick Leave Payments			37							
Temporary Ft Wages	7,898		6,278							

(2) DIVISION OF HUMAN RESOURCES

(B) Employee Benefits Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Transfer(s)		20		20						
Unemployment Compensation				1,235						
Personal Services Subtotal	790,673	11.0	771,887	10.3			930,922	12.0	930,922	12.0
Cash Exempt	790,673		771,887				930,922		930,922	
<u>POTs Expenditures</u>										
Amortization Equalization Disbursement (AED)	1,572		4,488				6,487			
Health, Life and Dental	31,096		44,571				46,532			
Non-Base Building Performance							1,631			
Short-term Disability	1,094		675				644			
Supp. Amortization Equalization Disbrsmt. (SAED)							1,351		1,351	
Base Personal Services Total	824,436	11.0	821,620	10.3	905,502	12.0	987,567	12.0	932,273	12.0
Cash Exempt	824,436		821,620		905,502		987,567		932,273	
Difference	0	0.0	0	0.0			0	0.0	0	0.0

II. Personal Services Request

Authorization

Long Bill Appropriation	913,311	12.0	910,052	12.0	905,502	12.0	905,502	12.0	905,502	12.0
Salary Survey									18,898	
Performance-based Pay (80%)									6,522	
Supp. Amortization Equalization Disbrsmt. (SAED)									1,351	
Reversion										
Cash Exempt	(88,875)		(88,432)							
FTE		(1.0)		(1.7)						
Authorization Subtotal	824,436	11.0	821,620	10.3	905,502	12.0	905,502	12.0	932,273	12.0
Cash Exempt	824,436		821,620		905,502		905,502		932,273	

(2) DIVISION OF HUMAN RESOURCES

(B) Employee Benefits Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
<u>Allocated POTs</u>										
Amortization Equalization Disbursement (AED)							6,487			
Health, Life and Dental							46,532			
Short-term Disability							644			
Supp. Amortization Equalization Disbrsmt. (SAED)							1,351			
Salary Survey							18,898			
Performance-based Pay							8,153			
Allocated POTs Subtotal							82,065			
Cash Exempt							82,065			
Request Total	824,436	11.0	821,620	10.3	905,502	12.0	987,567	12.0	932,273	12.0
Cash Exempt	824,436		821,620		905,502		987,567		932,273	

(2) DIVISION OF HUMAN RESOURCES

(B) Employee Benefits Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Operating Expenses Detail

Operating Expenses

2170 - Waste Disposal Services		5				5			5	
2231 - IT Hardware Maint/Repair Svcs			122			133			133	
2232 - IT Software Maintence/Upgrade	510		856			935			935	
2258 - Parking Fees			39			43			43	
2259 - Parking Fee Reimbursement	132		394			431			431	
2512 - In-State Pers Travel Per Diem	42									
2513 - In-State Pers Vehicle Reimbsmt	907		765			836			836	
2515 - State-Owned Vehicle Charge	50		100			109			109	
2523 - IS/Non-Empl - Pers Veh Reimb			280			307			307	
2531 - OS Common Carrier Fares	1,688		744			813			813	
2532 - OS Personal Travel Per Diem	4,815		6,113			6,682			6,682	
2610 - Advertising	821		419			482			482	
2630 - Comm Svcs from Div Of Telecom	9,034		10,160			11,106			11,106	
2631 - Comm Svcs from Outside Sources	745									
2680 - Printing/Reproduction Services	5,473		3,131			3,422			3,422	
2810 - Freight	69		176			192			192	
3116 - Noncap IT - Purchased Software			121			133			133	
3117 - Educational Supplies			265			290			290	
3120 - Books/Periodicals/Subscription	5,038		2,866			3,133			3,133	
3121 - Office Supplies	1,225		2,424			2,650			2,650	
3123 - Postage	4,342		3,052			3,336			3,336	
3124 - Printing/Copy Supplies	301		150			164			164	
3126 - Repair & Maintenance Supplies	205									
3128 - Noncapitalized Equipment	106		6,539			7,148			7,148	
3132 - Noncap Office Furn/Office Syst			1,524			1,666			1,666	
3143 - Noncapitalized IT - Other	616									
3147 - Noncapitalized IT - Purchased Network SW			131			143			143	
4110 - Losses			279			305			305	

(2) DIVISION OF HUMAN RESOURCES

(B) Employee Benefits Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
4111 - Prizes And Awards			187				204		204	
4140 - Dues And Memberships	1,290		1,420				1,552		1,552	
4151 - Interest - Late Payments	7									
4170 - Miscellaneous Fees And Fines	27		21							
4180 - Official Functions	1,346		425				464		464	
4220 - Registration Fees	3,835		5,069				5,541		5,541	
Line Total	42,624		47,776		52,225		52,225		52,225	
Cash Exempt	42,624		47,776		52,225		52,225		52,225	
Difference	0		0				0		0	

II. Operating Expenses Request

Authorization

Long Bill Appropriation	52,225		52,225		52,225		52,225		52,225	
Reversion										
Cash Exempt	(9,601)		(4,449)							
Authorization Subtotal	42,624		47,776		52,225		52,225		52,225	
Cash Exempt	42,624		47,776		52,225		52,225		52,225	
Request Total	42,624		47,776		52,225		52,225		52,225	
Cash Exempt	42,624		47,776		52,225		52,225		52,225	

(2) DIVISION OF HUMAN RESOURCES

(B) Employee Benefits Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Utilization Review Detail

Operating Expenses

2532 - OS Personal Travel Per Diem		500							
2810 - Freight		19							
2820 - Other Purchased Services		563							
3116 - Noncap IT - Purchased Software	1,171		325						
3120 - Books/Periodicals/Subscription		959							
4140 - Dues And Memberships	12,660		12,500			12,500		12,500	
Personal Svcs - Professional	12,648		25,135			27,500		27,500	
Line Total	26,478		40,000		40,000	40,000		40,000	
Cash Exempt	26,478		40,000		40,000	40,000		40,000	

Difference	0		0		0		0		0
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II. Utilization Review Request

Authorization

Long Bill Appropriation	40,000		40,000		40,000		40,000		40,000
Reversion									
Cash Exempt	(13,522)								
Authorization Subtotal	26,478		40,000		40,000		40,000		40,000
Cash Exempt	26,478		40,000		40,000		40,000		40,000

(2) DIVISION OF HUMAN RESOURCES

(B) Employee Benefits Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Request Total	26,478		40,000		40,000		40,000		40,000	
Cash Exempt	26,478		40,000		40,000		40,000		40,000	

(2) DIVISION OF HUMAN RESOURCES

(B) Employee Benefits Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Implementation of HB07 1335 - Supplement Low-Income State Employees Detail

Operating Expenses

Total					260,135	0.5	92,383	0.5
Line Total			260,135	0.5	260,135	0.5	92,383	0.5
General Fund			100,135		100,135		92,383	
Cash Exempt			160,000		160,000			
 Difference					0	0.0	0	0.0

II. Implementation of HB07 1335 - Supplement Low-Income State Employees Request

Authorization

HB07 1335 - Supp Low-Income State Employees			260,135	0.5	260,135	0.5	92,383	0.5
Authorization Subtotal			260,135	0.5	260,135	0.5	92,383	0.5
General Fund			100,135		100,135		92,383	
Cash Exempt			160,000		160,000			
 Request Total			260,135	0.5	260,135	0.5	92,383	0.5
General Fund			100,135		100,135		92,383	
Cash Exempt			160,000		160,000			

(2) DIVISION OF HUMAN RESOURCES

(B) Employee Benefits Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Implementation of SB07 097 - Allocate Tobacco Settlement Moneys Detail

Operating Expenses

Total							770,799		1,500,000	
Line Total							770,799		770,799	1,500,000
Cash Exempt							770,799		770,799	1,500,000
Difference							0		0	

II. Implementation of SB07 097 - Allocate Tobacco Settlement Moneys Request

Authorization

SB07 097 - Allocate Tobacco Settlement Moneys							1,000,000		1,000,000	1,500,000
HB07 1359 - Use Of Strategic Contrib Fund Moneys							(229,201)		(229,201)	
Authorization Subtotal							770,799		770,799	1,500,000
Cash Exempt							770,799		770,799	1,500,000
Request Total							770,799		770,799	1,500,000
Cash Exempt							770,799		770,799	1,500,000

(2) DIVISION OF HUMAN RESOURCES

(B) Employee Benefits Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Deferred Compensation Plans Detail

Operating Expenses

2680 - Printing/Reproduction Services		1,246		1,350		1,350
3123 - Postage		6,936		7,200		7,200
Personal Svcs - Professional	52,029	70,645		75,950		75,950
Line Total	52,029	78,827	84,500	84,500	84,500	84,500
Cash Exempt	52,029	78,827	84,500	84,500	84,500	84,500
Difference	0	0	0	0	0	0

II. Deferred Compensation Plans Request

Authorization

Long Bill Appropriation	84,500	84,500	84,500	84,500	84,500
Reversion					
Cash Exempt	(32,471)	(5,673)			
Authorization Subtotal	52,029	78,827	84,500	84,500	84,500
Cash Exempt	52,029	78,827	84,500	84,500	84,500
Request Total	52,029	78,827	84,500	84,500	84,500
Cash Exempt	52,029	78,827	84,500	84,500	84,500

(2) DIVISION OF HUMAN RESOURCES

(B) Employee Benefits Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Deferred Compensation Administration (TPA) Detail

Operating Expenses

Personal Svcs - Professional	614,309		601,546				682,000		682,000	
Line Total	614,309		601,546		682,000		682,000		682,000	
Cash Exempt	614,309		601,546		682,000		682,000		682,000	
Difference	0		0				0		0	

II. Deferred Compensation Administration (TPA) Request

Authorization

Long Bill Appropriation	682,000		682,000		682,000		682,000		682,000	
Reversion										
Cash Exempt	(67,692)		(80,454)							
Authorization Subtotal	614,309		601,546		682,000		682,000		682,000	
Cash Exempt	614,309		601,546		682,000		682,000		682,000	
Request Total	614,309		601,546		682,000		682,000		682,000	
Cash Exempt	614,309		601,546		682,000		682,000		682,000	

(2) DIVISION OF HUMAN RESOURCES

(B) Employee Benefits Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Defined Contribution Plans Detail

Operating Expenses

2259 - Parking Fee Reimbursement	0								
2512 - In-State Pers Travel Per Diem	0								
2531 - OS Common Carrier Fares	1								
2532 - OS Personal Travel Per Diem	7								
2631 - Comm Svcs from Outside Sources	2								
2680 - Printing/Reproduction Services	407								
2810 - Freight	0								
3110 - Other Supplies & Materials	174								
3120 - Books/Periodicals/Subscription	4								
3121 - Office Supplies	35								
3123 - Postage	26								
4140 - Dues And Memberships	300								
4180 - Official Functions	2								
Amortization Equalization Disbursement (AED)	1								
FICA-Medicare Contributions	92								
Health, Life and Dental	610								
PERA	721								
Personal Svcs - Professional			11,209				11,226		11,226
Regular Ft Wages	7,715								
Short-term Disability	11								
Line Total	10,110		11,209		11,226		11,226		11,226
Cash Exempt	10,110		11,209		11,226		11,226		11,226
Difference	0		0				0		0

(2) DIVISION OF HUMAN RESOURCES

(B) Employee Benefits Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

II. Defined Contribution Plans Request

Authorization

Long Bill Appropriation	11,226		11,226		11,226		11,226		11,226	
Reversion										
Cash Exempt	(1,116)		(17)							
Authorization Subtotal	10,110		11,209		11,226		11,226		11,226	
Cash Exempt	10,110		11,209		11,226		11,226		11,226	
Request Total	10,110		11,209		11,226		11,226		11,226	
Cash Exempt	10,110		11,209		11,226		11,226		11,226	

(2) DIVISION OF HUMAN RESOURCES

(B) Employee Benefits Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Deferred Compensation Plan and Defined Contribution Plans Performance Audits Detail

Operating Expenses

Personal Svcs - Professional								160,000		
Line Total					160,000			160,000		
Cash Exempt					160,000			160,000		
Difference								0		

II. Deferred Compensation Plan and Defined Contribution Plans Performance Audits Request

Authorization

Long Bill Appropriation					160,000			160,000		160,000
Out Year Base Reduction of BA#1 SAO Audit										(160,000)
Authorization Subtotal					160,000			160,000		0
Cash Exempt					160,000			160,000		0
Request Total					160,000			160,000		0
Cash Exempt					160,000			160,000		0

(2) DIVISION OF HUMAN RESOURCES

(B) Employee Benefits Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Indirect Cost Assessment Detail

Operating Expenses

Indirect Costs	101,576		119,766				98,315		98,315	
Line Total	101,576		119,766		98,315		98,315		98,315	
Cash Exempt	101,576		119,766		98,315		98,315		98,315	

Change Request(s)

Common Policy Adjustment										112,294
Change Request(s) Total										112,294
Cash Exempt										112,294

Total Indirect Cost Assessment with Change Request(s)

Line Total with Change Request(s)	101,576		119,766		98,315		98,315		210,609	
Cash Exempt	101,576		119,766		98,315		98,315		210,609	

Difference	0		0				0		0	
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II. Indirect Cost Assessment Request

Authorization

Long Bill Appropriation	101,576		119,766		98,315		98,315		98,315	
Common Policy Adjustment										112,294
Authorization Subtotal	101,576		119,766		98,315		98,315		210,609	
Cash Exempt	101,576		119,766		98,315		98,315		210,609	

(2) DIVISION OF HUMAN RESOURCES

(B) Employee Benefits Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Request Total	101,576		119,766		98,315		98,315		210,609	
Cash Exempt	101,576		119,766		98,315		98,315		210,609	

(2) DIVISION OF HUMAN RESOURCES

(B) Employee Benefits Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

(B) Employee Benefits Services Total

Long Bill Group Total	1,671,561	11.0	1,720,745	10.3	3,064,702	12.5	3,146,767	12.5	3,605,216	12.5
General Fund					100,135		100,135		92,383	
Cash Exempt	1,671,561		1,720,745		2,964,567		3,046,632		3,512,833	

(2) DIVISION OF HUMAN RESOURCES

(C) Risk Management Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Personal Services Detail

Position Detail

Accountant I	635	0.0								
Accountant II	25,344	0.5	51,577	0.9						
Accounting Technician II	3,989	0.1								
Admin Assistant II			432	0.0						
Admin Assistant III	31,249	1.0	31,039	0.9		41,648	1.0	41,648	1.0	
Comp Insurance Spec II	45,888	0.8	35,224	0.6						
General Professional III	91,542	1.6	101,294	1.8		197,499	3.0	197,499	3.0	
General Professional IV	67,308	1.0	88,088	1.4		73,263	1.0	73,263	1.0	
General Professional V	75,207	0.9								
General Professional VI			21,000	0.3		64,410	1.0	64,410	1.0	
General Professional VII	85,775	1.0	85,164	1.0		96,915	1.0	96,915	1.0	
Management	11,573	0.1	1,204	0.0						
Technician IV	48,092	1.1	45,834	1.1		94,030	2.0	94,030	2.0	
Continuation Salary Subtotal	486,602	8.2	460,856	8.0		567,765	9.0	567,765	9.0	

Other Personal Services

Annual Leave Payments	207		360							
Employee Cash Incentive Awards	1,001		1,250							
FICA-Medicare Contributions	5,590		5,735			8,233		8,234		
PERA	46,664		46,956			57,344		57,344		
Personal Svcs - Professional	10,965		20,111							
Personal Svcs - Temporary Svcs	1,123									
Temporary Ft Wages			20,089							
Temporary Pt Wages	1,452		320							
Transfer(s)	16		15							
Unemployment Compensation	2,979									

(2) DIVISION OF HUMAN RESOURCES

(C) Risk Management Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Personal Services Subtotal	556,598	8.2	555,692	8.0			633,342	9.0	633,343	9.0
Cash Exempt	556,598	8.2	555,692	8.0			633,342	9.0	633,343	9.0
<u>POTs Expenditures</u>										
Amortization Equalization Disbursement (AED)	1,204		3,492				7,181			
Health, Life and Dental	28,139		36,487				54,998			
Non-Base Building Performance							1,806			
Short-term Disability	694		520				778			
Supp. Amortization Equalization Disbrsmt. (SAED)							1,496		1,496	
Salary POTs (non-add)	9,521		27,370							
Base Personal Services Total	586,635	8.2	596,191	8.0	605,973	9.0	699,601	9.0	634,839	9.0
Cash Exempt	586,635	8.2	596,191	8.0	605,973	9.0	699,601	9.0	634,839	9.0
Difference	0	0.0	0	0.0			0	0.0	0	0.0

II. Personal Services Request

Authorization

Long Bill Appropriation	568,790	9.0	579,219	9.0	605,973	9.0	605,973	9.0	605,973	9.0
Salary Survey									20,149	
Performance-based Pay (80%)									7,221	
Supp. Amortization Equalization Disbrsmt. (SAED)									1,496	
Reversion										
Cash Exempt	(352)	(0.8)	0	(1.0)						
Authorization Subtotal	568,438	8.2	579,219	8.0	605,973	9.0	605,973	9.0	634,839	9.0
Cash Exempt	568,438	8.2	579,219	8.0	605,973	9.0	605,973	9.0	634,839	9.0

Allocated POTs

Amortization Equalization Disbursement (AED)	1,211		3,492				7,181			
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(2) DIVISION OF HUMAN RESOURCES

(C) Risk Management Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Health, Life and Dental	7,465		12,961				54,998			
Short-term Disability			519				778			
Supp. Amortization Equalization Disbrsmt. (SAED)							1,496			
Salary Survey	9,521						20,149			
Performance-based Pay							9,026			
Allocated POTs Subtotal	18,197		16,972				93,628			
Cash Exempt	18,197		16,972				93,628			
Request Total	586,635	8.2	596,191	8.0	605,973	9.0	699,601	9.0	634,839	9.0
Cash Exempt	586,635	8.2	596,191	8.0	605,973	9.0	699,601	9.0	634,839	9.0

(2) DIVISION OF HUMAN RESOURCES

(C) Risk Management Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Operating Expenses Detail

Operating Expenses

2170 - Waste Disposal Services		4				6		6		
2220 - Bldg Maintenance/Repair Svcs	6,189		1,946			2,198		2,198		
2230 - Equip Maintenance/Repair Svcs	477		140			158		158		
2232 - IT Software Maintence/Upgrade	2,420		642			725		725		
2255 - Rental Of Buildings	85		305			344		344		
2258 - Parking Fees			38			43		43		
2259 - Parking Fee Reimbursement	7		57			64		64		
2512 - In-State Pers Travel Per Diem	627		627			708		708		
2513 - In-State Pers Vehicle Reimbsmt	785		306			345		345		
2515 - State-Owned Vehicle Charge	3,004		1,994			2,252		2,252		
2523 - IS/Non-Empl - Pers Veh Reimb			65			73		73		
2531 - OS Common Carrier Fares	7		604			682		682		
2532 - OS Personal Travel Per Diem	52		653			737		737		
2630 - Comm Svcs from Div Of Telecom	9,900		12,226			13,808		13,808		
2631 - Comm Svcs from Outside Sources	1,169		749			846		846		
2680 - Printing/Reproduction Services	1,576		5,804			6,555		6,555		
2810 - Freight	108		222			250		250		
2830 - Office Moving-Pur Serv	448		448			506		506		
3117 - Educational Supplies	4,072		1,694			1,913		1,913		
3120 - Books/Periodicals/Subscription	313		216			244		244		
3121 - Office Supplies	4,882		4,925			5,562		5,562		
3122 - Photographic Supplies	100									
3123 - Postage	3,815		3,948			4,459		4,459		
3124 - Printing/Copy Supplies	568		1,562			1,764		1,764		
3128 - Noncapitalized Equipment	2,041		2,155			2,434		2,434		
3132 - Noncap Office Furn/Office Syst	2,593		396			447		447		
3140 - Noncapitalized IT - PCs			1,040			1,175		1,175		
3143 - Noncapitalized IT - Other			977			1,103		1,103		

(2) DIVISION OF HUMAN RESOURCES

(C) Risk Management Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
3147 - Noncapitalized IT - Purchased Network SW				98				111		111
4111 - Prizes And Awards				507				572		572
4140 - Dues And Memberships	783		970				1,095		1,095	
4170 - Miscellaneous Fees And Fines	177		33				37		37	
4180 - Official Functions	386		2,945				3,326		3,326	
4220 - Registration Fees	3,407		2,269				2,562		2,562	
Line Total	49,989		50,563		57,104		57,104		57,104	
Cash Exempt	49,989		50,563		57,104		57,104		57,104	
Difference	0		0				0		0	

II. Operating Expenses Request

Authorization

Long Bill Appropriation	57,104		57,104		57,104		57,104		57,104	
Reversion										
Cash Exempt	(7,115)		(6,541)							
Authorization Subtotal	49,989		50,563		57,104		57,104		57,104	
Cash Exempt	49,989		50,563		57,104		57,104		57,104	
Request Total	49,989		50,563		57,104		57,104		57,104	
Cash Exempt	49,989		50,563		57,104		57,104		57,104	

(2) DIVISION OF HUMAN RESOURCES

(C) Risk Management Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Audit Expense Detail

Operating Expenses

Personal Svcs - Professional										63,120
Line Total					63,120					63,120
Cash Exempt					63,120					63,120
Difference										0

II. Audit Expense Request

Authorization

Long Bill Appropriation					63,120			63,120		63,120
Base Reduction (Quadrennially Appropriated)										(63,120)
Authorization Subtotal					63,120			63,120		0
Cash Exempt					63,120			63,120		0
Request Total					63,120			63,120		0
Cash Exempt					63,120			63,120		0

(2) DIVISION OF HUMAN RESOURCES

(C) Risk Management Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Legal Services Detail

Operating Expenses

2690 - Legal Services	2,370,903		2,328,974				2,207,929		2,207,929	
Purchased Service - Litigation	88,736		86,947				86,947		86,947	
Line Total	2,459,639		2,415,921		2,294,876		2,294,876		2,294,876	
Cash Exempt	2,459,639		2,415,921		2,294,876		2,294,876		2,294,876	
Difference	0		0				0		0	

II. Legal Services Request

Authorization

Long Bill Appropriation	2,053,377		2,159,152		2,294,876		2,294,876		2,294,876	
Statutory Continuous Spending			256,769							
Statutory Continuous Spending Authority	406,262									
Authorization Subtotal	2,459,639		2,415,921		2,294,876		2,294,876		2,294,876	
Cash Exempt	2,459,639		2,415,921		2,294,876		2,294,876		2,294,876	
Request Total	2,459,639		2,415,921		2,294,876		2,294,876		2,294,876	
Cash Exempt	2,459,639		2,415,921		2,294,876		2,294,876		2,294,876	

(2) DIVISION OF HUMAN RESOURCES

(C) Risk Management Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Liability Premiums Detail

Operating Expenses

2660 - Insurance, Other Than Emp Bene	1,164,279		376,807							
2680 - Printing/Reproduction Services			546							
4112 - Act Damages - Phys Inj/Illness	828,505		632,719							
4117 - Reportble Claims Against State	371,313		574,093							
4118 - Gross Proceeds To Attorneys	766,015		709,875							
4119 - Claimant Attorney Fees	872,567		1,141,736							
PERA	2,550		583							
Personal Svcs - Professional	337,804		282,655							
Purchased Service - Litigation	928,025		791,319							
Transfer(s)			30,000							
Line Total	5,271,058		4,540,332		8,345,546		8,345,546		8,345,546	
Cash Funds	357,275		307,746		565,666		565,666		565,666	
Cash Exempt	4,913,783		4,232,586		7,779,880		7,779,880		7,779,880	

Change Request(s)

Common Policy Adjustment										243,895
Change Request(s) Total										243,895
Cash Funds										16,531
Cash Exempt										227,364

Total Liability Premiums with Change Request(s)

Line Total with Change Request(s)	5,271,058		4,540,332		8,345,546		8,345,546		8,589,441	
Cash Funds	357,275		307,746		565,666		565,666		582,197	
Cash Exempt	4,913,783		4,232,586		7,779,880		7,779,880		8,007,244	

Difference	0		0						8,345,546	
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(2) DIVISION OF HUMAN RESOURCES

(C) Risk Management Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

II. Liability Premiums Request

Authorization

Long Bill Appropriation	9,346,523		6,170,969		8,345,546		8,345,546		8,345,546	
HB06-1227 Supplemental Appropriation	(3,175,554)									
SB07-173 Supplemental Appropriation			2,174,577							
Common Policy Adjustment									243,895	
Reversion										
Cash Funds	(60,996)		(257,920)							
Cash Exempt	(838,915)		(3,547,294)							
Authorization Subtotal	5,271,058		4,540,332		8,345,546		8,345,546		8,589,441	
Cash Funds	357,275		307,746		565,666		565,666		582,197	
Cash Exempt	4,913,783		4,232,586		7,779,880		7,779,880		8,007,244	
Request Total	5,271,058		4,540,332		8,345,546		8,345,546		8,589,441	
Cash Funds	357,275		307,746		565,666		565,666		582,197	
Cash Exempt	4,913,783		4,232,586		7,779,880		7,779,880		8,007,244	

(2) DIVISION OF HUMAN RESOURCES

(C) Risk Management Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Property Premiums Detail

Operating Expenses

2660 - Insurance, Other Than Emp Bene	3,548,814		4,570,176							
4113 - Actual Damages - Property	2,068,272		1,736,656							
4150 - Interest Expense	8,630		9,322							
Personal Svcs - Professional	193,198		240,613							
Line Total	5,818,914		6,556,767		8,585,311		8,585,311		8,585,311	
Cash Funds	446,206		502,785		658,338		658,338		658,338	
Cash Exempt	5,372,708		6,053,982		7,926,973		7,926,973		7,926,973	

Change Request(s)

Common Policy Adjustment									3,270,642	
Change Request(s) Total									3,270,642	
Cash Funds									250,800	
Cash Exempt									3,019,842	

Total Property Premiums with Change Request(s)

Line Total with Change Request(s)	5,818,914		6,556,767		8,585,311		8,585,311		11,855,953	
Cash Funds	446,206		502,785		658,338		658,338		909,138	
Cash Exempt	5,372,708		6,053,982		7,926,973		7,926,973		10,946,815	

Difference	0		0						8,585,311	
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II. Property Premiums Request

Authorization

Long Bill Appropriation	6,638,078		5,846,006		8,585,311		8,585,311		8,585,311	
HB06-1227 Supplemental Appropriation	(827,823)									

(2) DIVISION OF HUMAN RESOURCES

(C) Risk Management Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
SB07-173 Supplemental Appropriation			2,959,843							
Statutory Continuous Spending Authority	8,659									
Common Policy Adjustment									3,270,642	
Reversion										
Cash Funds			(172,464)							
Cash Exempt			(2,076,618)							
Authorization Subtotal	5,818,914		6,556,767		8,585,311		8,585,311		11,855,953	
Cash Funds	446,206		502,785		658,338		658,338		909,138	
Cash Exempt	5,372,708		6,053,982		7,926,973		7,926,973		10,946,815	
Request Total	5,818,914		6,556,767		8,585,311		8,585,311		11,855,953	
Cash Funds	446,206		502,785		658,338		658,338		909,138	
Cash Exempt	5,372,708		6,053,982		7,926,973		7,926,973		10,946,815	

(2) DIVISION OF HUMAN RESOURCES

(C) Risk Management Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Workers' Compensation Premiums Detail

Operating Expenses

2660 - Insurance, Other Than Emp Bene	369,585	246,216								
2661 - Indemnity Claims	10,984,768	11,986,522								
2662 - Medical Claims	12,533,055	14,702,495								
2663 - Workers' Comp Surcharge	406,449	894,010								
4120 - Bad Debt Expense		4								
4170 - Miscellaneous Fees And Fines		3,694								
Personal Svcs - Professional	2,223,279	2,420,776								
Purchased Service - Litigation		500								
Line Total	26,517,136	30,254,216	30,305,844	30,305,844	30,305,844	30,305,844	30,305,844	30,305,844	30,305,844	30,305,844
Cash Funds	3,229,716	3,258,415	3,691,170	3,691,170	3,691,170	3,691,170	3,691,170	3,691,170	3,691,170	3,691,170
Cash Exempt	23,287,420	26,995,801	26,614,674	26,614,674	26,614,674	26,614,674	26,614,674	26,614,674	26,614,674	26,614,674

Change Request(s)

Common Policy Adjustment										2,380,939
Change Request(s) Total										2,380,939
Cash Funds										289,993
Cash Exempt										2,090,946

Total Workers' Compensation Premiums with Change Request(s)

Line Total with Change Request(s)	26,517,136	30,254,216	30,305,844	30,305,844	30,305,844	30,305,844	30,305,844	30,305,844	30,305,844	32,686,783
Cash Funds	3,229,716	3,258,415	3,691,170	3,691,170	3,691,170	3,691,170	3,691,170	3,691,170	3,691,170	3,981,163
Cash Exempt	23,287,420	26,995,801	26,614,674	26,614,674	26,614,674	26,614,674	26,614,674	26,614,674	26,614,674	28,705,620

Difference	0	0								30,305,844
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(2) DIVISION OF HUMAN RESOURCES

(C) Risk Management Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

II. Workers' Compensation Premiums Request

Authorization

Long Bill Appropriation	30,531,747		30,075,696		30,305,844		30,305,844		30,305,844	
HB06-1227 Supplemental Appropriation	(456,052)									
SB07-173 Supplemental Appropriation			230,148							
Common Policy Adjustment									2,380,939	
Reversion										
Cash Funds	(433,423)		(51,628)							
Cash Exempt	(3,125,136)									
Authorization Subtotal	26,517,136		30,254,216		30,305,844		30,305,844		32,686,783	
Cash Funds	3,229,716		3,258,415		3,691,170		3,691,170		3,981,163	
Cash Exempt	23,287,420		26,995,801		26,614,674		26,614,674		28,705,620	
Request Total	26,517,136		30,254,216		30,305,844		30,305,844		32,686,783	
Cash Funds	3,229,716		3,258,415		3,691,170		3,691,170		3,981,163	
Cash Exempt	23,287,420		26,995,801		26,614,674		26,614,674		28,705,620	

(2) DIVISION OF HUMAN RESOURCES

(C) Risk Management Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Indirect Cost Assessment Detail

Operating Expenses

Indirect Costs	111,768		139,450				137,080		137,080	
Line Total	111,768		139,450		137,080		137,080		137,080	
Cash Exempt	111,768		139,450		137,080		137,080		137,080	

Change Request(s)

Common Policy Adjustment									68,157	
Change Request(s) Total									68,157	
Cash Exempt									68,157	

Total Indirect Cost Assessment with Change Request(s)

Line Total with Change Request(s)	111,768		139,450		137,080		137,080		205,237	
Cash Exempt	111,768		139,450		137,080		137,080		205,237	

Difference	0		0				0		0	
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II. Indirect Cost Assessment Request

Authorization

Long Bill Appropriation	111,768		139,450		137,080		137,080		137,080	
Common Policy Adjustment									68,157	
Authorization Subtotal	111,768		139,450		137,080		137,080		205,237	
Cash Exempt	111,768		139,450		137,080		137,080		205,237	

(2) DIVISION OF HUMAN RESOURCES

(C) Risk Management Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Request Total	111,768		139,450		137,080		137,080		205,237	
Cash Exempt	111,768		139,450		137,080		137,080		205,237	

(2) DIVISION OF HUMAN RESOURCES

(C) Risk Management Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

(C) Risk Management Services Total

Long Bill Group Total	40,815,138	8.2	44,553,441	8.0	50,394,854	9.0	50,488,482	9.0	56,324,233	9.0
Cash Funds	4,033,197		4,068,947		4,915,174		4,915,174		5,472,498	
Cash Exempt	36,781,941	8.2	40,484,494	8.0	45,479,680	9.0	45,573,308	9.0	50,851,735	9.0

(2) DIVISION OF HUMAN RESOURCES TOTAL

Division Total without POTs	44,651,953	45.7	48,603,726	47.5	56,025,877	54.2	56,173,164	54.2	63,005,724	59.7
General Fund			0		100,135		175,975		92,383	
Cash Funds	4,039,993		4,094,519		4,940,618		4,940,618		5,497,942	
Cash Exempt	40,611,961	8.2	44,509,207	8.0	50,985,124	9.0	51,056,571	9.0	57,415,399	9.0
Division Total	44,799,165	45.7	48,822,491	47.5	56,025,877	54.2	56,463,772	54.2	63,005,724	59.7
General Fund			32,220		100,135		296,564		92,383	
Cash Funds	4,040,021		4,094,519		4,940,618		4,940,618		5,497,942	
Cash Exempt	40,759,143	8.2	44,695,752	8.0	50,985,124	9.0	51,226,590	9.0	57,415,399	9.0

(3) PERSONNEL BOARD

Personnel Board

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Personal Services Detail

Position Detail

Accountant I	330	0.0								
Admin Assistant II			230	0.0						
Admin Law Judge II	148,912	1.7					175,510	1.8	175,510	1.8
General Professional III	61,862	1.0	62,868	1.0			65,061	1.0	65,061	1.0
General Professional IV	608	0.0	1,293	0.0						
Hearings Officer III			186,471	1.6						
Management	96,727	1.0	99,024	1.0			102,603	1.0	102,603	1.0
Program Assistant I	40,492	1.0	41,496	1.0			43,316	1.0	43,316	1.0
Technician IV			409	0.0						
Continuation Salary Subtotal	348,931	4.7	391,791	4.6			386,490	4.8	386,490	4.8

Other Personal Services

Annual Leave Payments	13,181						6,000		6,000	
Board Member's Compensation	3,600		3,150				7,500		7,500	
FICA-Medicare Contributions	4,839		5,267				5,615		5,615	
Other Employee Benefits							900		900	
PERA	33,954		37,093				39,306		39,306	
Personal Svcs - Professional			174				8,134		8,134	
Sick Leave Payments	3,371						3,000		3,000	
Transfer(s)	8		8							
Personal Services Subtotal	407,884	4.7	437,482	4.6			456,945	4.8	456,945	4.8
General Fund	246,187		34,085				247,490		247,490	
Cash Funds	680		488				1,196		1,196	
Cash Exempt	161,017		402,909				208,259		208,259	

POTs Expenditures

Amortization Equalization Disbursement (AED)	758		2,667				4,678			
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(3) PERSONNEL BOARD

Personnel Board

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Health, Life and Dental	20,664		28,089				34,193			
Non-Base Building Performance							1,176			
Short-term Disability	499		449				507			
Supp. Amortization Equalization Disbrsmt. (SAED)							975		975	
Salary POTs (non-add)	7,051		19,588							
Base Personal Services Total	429,806	4.7	468,687	4.6	437,357	4.8	498,474	4.8	457,920	4.8
General Fund	259,780		62,623		227,902		282,859		248,465	
Cash Funds	680		488		1,196		1,196		1,196	
Cash Exempt	169,346		405,576		208,259		214,419		208,259	
Difference	0	0.0	0	0.0			0	0.0	0	0.0

II. Personal Services Request

Authorization

Long Bill Appropriation	401,578	4.8	427,810	4.8	437,357	4.8	437,357	4.8	437,357	4.8
Salary Survey									14,883	
Performance-based Pay (80%)									4,705	
Supp. Amortization Equalization Disbrsmt. (SAED)									975	
Reversion										
General Fund	(24)		(1)							
Cash Funds	(520)		(710)							
Cash Exempt	(86)		(450)							
FTE		(0.1)		(0.2)						
Authorization Subtotal	400,948	4.7	426,649	4.6	437,357	4.8	437,357	4.8	457,920	4.8
General Fund	230,922		20,585		227,902		227,902		248,465	
Cash Funds	680		488		1,196		1,196		1,196	
Cash Exempt	169,346		405,576		208,259		208,259		208,259	

(3) PERSONNEL BOARD

Personnel Board

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
<u>Allocated POTs</u>										
Amortization Equalization Disbursement (AED)	460		2,667				4,678			
Health, Life and Dental	21,023		28,088				34,193			
Short-term Disability	324		1,608				507			
Supp. Amortization Equalization Disbrsmt. (SAED)							975			
Salary Survey	7,051		9,675				14,883			
Performance-based Pay							5,881			
Allocated POTs Subtotal	28,858		42,038				61,117			
General Fund	28,858		42,038				54,957			
Cash Exempt							6,160			
Request Total	429,806	4.7	468,687	4.6	437,357	4.8	498,474	4.8	457,920	4.8
General Fund	259,780		62,623		227,902		282,859		248,465	
Cash Funds	680		488		1,196		1,196		1,196	
Cash Exempt	169,346		405,576		208,259		214,419		208,259	

(3) PERSONNEL BOARD

Personnel Board

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Operating Expenses Detail

Operating Expenses

2220 - Bldg Maintenance/Repair Svcs	5,834		1,990				1,990		1,990	
2230 - Equip Maintenance/Repair Svcs	157		127				127		127	
2232 - IT Software Maintence/Upgrade	32		568				568		568	
2259 - Parking Fee Reimbursement	24		20				20		20	
2511 - In-State Common Carrier Fares	727									
2512 - In-State Pers Travel Per Diem	401									
2513 - In-State Pers Vehicle Reimbsmt	420		816				823		823	
2515 - State-Owned Vehicle Charge	30									
2523 - IS/Non-Empl - Pers Veh Reimb	134									
2531 - OS Common Carrier Fares	705		3							
2532 - OS Personal Travel Per Diem	783		5							
2630 - Comm Svcs from Div Of Telecom	2,090		2,292				2,292		2,292	
2631 - Comm Svcs from Outside Sources	283		537				537		537	
2680 - Printing/Reproduction Services	3,416		2,768				2,768		2,768	
2681 - Photocopy Reimbursement	54									
2810 - Freight	13		77				77		77	
3116 - Noncap IT - Purchased Software			155				155		155	
3117 - Educational Supplies	20									
3120 - Books/Periodicals/Subscription	3,898		4,916				4,916		4,916	
3121 - Office Supplies	2,264		2,901				2,901		2,901	
3123 - Postage	4,163		4,022				4,022		4,022	
3124 - Printing/Copy Supplies	208		615				615		615	
3128 - Noncapitalized Equipment	299		303				303		303	
3132 - Noncap Office Furn/Office Syst	48		1,207				1,207		1,207	
3140 - Noncapitalized IT - PCs	1,591									
3146 - Noncapitalized IT - Purchased Server SW			3,439				3,439		3,439	
3147 - Noncapitalized IT - Purchased Network SW			479				479		479	
4140 - Dues And Memberships			25				25		25	

(3) PERSONNEL BOARD

Personnel Board

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
4170 - Miscellaneous Fees And Fines		10								
4180 - Official Functions		318		369				369		369
4220 - Registration Fees		1,111		1,400				1,400		1,400
Line Total		29,032		29,033		29,033		29,033		29,033
General Fund		29,032				27,474		27,474		27,474
Cash Exempt				29,033		1,559		1,559		1,559
Difference		0		0				0		0

II. Operating Expenses Request

Authorization

Long Bill Appropriation		29,033		29,033		29,033		29,033		29,033
Reversion										
General Fund		(1)								
Authorization Subtotal		29,032		29,033		29,033		29,033		29,033
General Fund		29,032				27,474		27,474		27,474
Cash Exempt				29,033		1,559		1,559		1,559
Request Total		29,032		29,033		29,033		29,033		29,033
General Fund		29,032				27,474		27,474		27,474
Cash Exempt				29,033		1,559		1,559		1,559

(3) PERSONNEL BOARD

Personnel Board

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

Personnel Board Total

Long Bill Group Total	458,838	4.7	497,720	4.6	466,390	4.8	527,507	4.8	486,953	4.8
General Fund	288,812		62,623		255,376		310,333		275,939	
Cash Funds	680		488		1,196		1,196		1,196	
Cash Exempt	169,346		434,609		209,818		215,978		209,818	

(3) PERSONNEL BOARD TOTAL

Division Total without POTs	436,917	4.7	466,515	4.6	466,390	4.8	485,978	4.8	486,953	4.8
General Fund	275,220		34,085		255,376		274,964		275,939	
Cash Funds	680		488		1,196		1,196		1,196	
Cash Exempt	161,017		431,942		209,818		209,818		209,818	
Division Total	458,838	4.7	497,720	4.6	466,390	4.8	527,507	4.8	486,953	4.8
General Fund	288,812		62,623		255,376		310,333		275,939	
Cash Funds	680		488		1,196		1,196		1,196	
Cash Exempt	169,346		434,609		209,818		215,978		209,818	

(4) CENTRAL SERVICES

(A) Administration

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Personal Services Detail

Position Detail

Accountant I	51,216	1.0	51,540	1.0			55,616	1.0	55,616	1.0
Accountant III	62,750	1.0	64,008	1.0			53,074	1.0	53,074	1.0
Admin Assistant II			576	0.0						
Admin Assistant III	71,501	2.0	32,544	1.0			33,514	1.0	33,514	1.0
Budget & Policy Anlst III	83,187	1.0	48,575	0.6			87,374	1.0	87,374	1.0
Data Entry Operator II			390	0.0						
General Professional III	2,175	0.0	34,965	0.8			46,156	1.0	46,156	1.0
General Professional IV	85,884	1.4	69,986	1.0			68,482	1.0	68,482	1.0
General Professional V	61,802	1.0	63,468	1.0			65,360	1.0	65,360	1.0
Management	113,331	1.1	202,712	2.0			210,705	2.0	210,705	2.0
Program Assistant I			47,292	1.0			43,920	1.0	43,920	1.0
Structural Trades I			109	0.0						
Technician IV			1,022	0.0						
Continuation Salary Subtotal	531,847	8.5	617,187	9.4			664,201	10.0	664,201	10.0

Other Personal Services

Employee Cash Incentive Awards	3,001		300							
FICA-Medicare Contributions	5,686		6,802				6,952		6,952	
Office Supplies	57									
Other Employee Benefits	1,545									
PERA	52,283		60,615				48,663		48,663	
Personal Svcs - Professional			364							
Transfer(s)	17		17							
Personal Services Subtotal	594,435	8.5	685,285	9.4			719,816	10.0	719,816	10.0
Cash Exempt	594,435		685,285				719,816		719,816	

(4) CENTRAL SERVICES

(A) Administration

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
<u>POTs Expenditures</u>										
Amortization Equalization Disbursement (AED)	1,258		4,416				6,618			
Health, Life and Dental	22,216		32,209				32,350			
Non-Base Building Performance							1,664			
Short-term Disability	782		693				717			
Supp. Amortization Equalization Disbrsmt. (SAED)							1,379		1,379	
Salary POTs (non-add)			24,325							
Base Personal Services Total	618,692	8.5	722,604	9.4	695,491	10.0	762,544	10.0	721,195	10.0
Cash Exempt	618,692		722,604		695,491		762,544		721,195	
Difference	0	0.0	0	0.0			0	0.0	0	0.0

II. Personal Services Request

Authorization

Long Bill Appropriation	660,933	10.0	680,479	10.0	695,491	10.0	695,491	10.0	695,491	10.0
Salary Survey									17,670	
Performance-based Pay (80%)									6,655	
Supp. Amortization Equalization Disbrsmt. (SAED)									1,379	
Reversion										
Cash Exempt	(42,241)		(1,289)							
FTE		(1.5)		(0.6)						
Authorization Subtotal	618,692	8.5	679,191	9.4	695,491	10.0	695,491	10.0	721,195	10.0
Cash Exempt	618,692		679,191		695,491		695,491		721,195	

Allocated POTs

Amortization Equalization Disbursement (AED)			4,423				6,618			
Health, Life and Dental			32,278				32,350			
Short-term Disability			693				717			

(4) CENTRAL SERVICES

(A) Administration

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Supp. Amortization Equalization Disbrsmt. (SAED)							1,379			
Salary Survey			6,019				17,670			
Performance-based Pay							8,319			
Allocated POTs Subtotal			43,413				67,053			
Cash Exempt			43,413				67,053			
Request Total	618,692	8.5	722,604	9.4	695,491	10.0	762,544	10.0	721,195	10.0
Cash Exempt	618,692		722,604		695,491		762,544		721,195	

(4) CENTRAL SERVICES

(A) Administration

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Operating Expenses Detail

Operating Expenses

2170 - Waste Disposal Services	88		9				9			9
2220 - Bldg Maintenance/Repair Svcs	758		3,255				3,558			3,558
2230 - Equip Maintenance/Repair Svcs			1,342				1,467			1,467
2232 - IT Software Maintence/Upgrade	496		2,293				2,506			2,506
2252 - Rental/Motor Pool Mile Charge	550		574				627			627
2255 - Rental Of Buildings	200									
2258 - Parking Fees			87				95			95
2259 - Parking Fee Reimbursement	173		326				356			356
2311 - Construction Contractor Svcs	9,874									
2512 - In-State Pers Travel Per Diem	1,590		4,080				4,460			4,460
2513 - In-State Pers Vehicle Reimbsmt	711		1,123				1,228			1,228
2531 - OS Common Carrier Fares	621		1,729				1,890			1,890
2532 - OS Personal Travel Per Diem	2,277		1,712				1,871			1,871
2612 - Other Marketing Expenses			5,546				6,062			6,062
2630 - Comm Svcs from Div Of Telecom	6,979		7,348				8,032			8,032
2631 - Comm Svcs from Outside Sources	3,075		2,351				2,570			2,570
2680 - Printing/Reproduction Services	9,087		7,546				8,249			8,249
2810 - Freight	562		272				297			297
2830 - Office Moving-Pur Serv	2,011									
3115 - Data Processing Supplies	570		713				779			779
3120 - Books/Periodicals/Subscription	64		125				137			137
3121 - Office Supplies	2,800		2,380				2,601			2,601
3122 - Photographic Supplies	3,914		4,781				5,226			5,226
3123 - Postage	6,139		3,425				3,744			3,744
3124 - Printing/Copy Supplies			258				282			282
3126 - Repair & Maintenance Supplies			71				78			78
3128 - Noncapitalized Equipment	6,468		2,458				2,687			2,687
3132 - Noncap Office Furn/Office Syst	767		2,217				2,424			2,424

(4) CENTRAL SERVICES

(A) Administration

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
3140 - Noncapitalized IT - PCs	7,921									
3143 - Noncapitalized IT - Other	1,398		247				270		270	
3147 - Noncapitalized IT - Purchased Network SW			109				120		120	
4111 - Prizes And Awards			156				170		170	
4140 - Dues And Memberships	50		395				432		432	
4170 - Miscellaneous Fees And Fines	1									
4180 - Official Functions	3,518		4,415				4,826		4,826	
4220 - Registration Fees	1,040		5,782				6,321		6,321	
6410 - IT Capital Asset Lease Purchas	3,708		3,708				4,053		4,053	
Line Total	77,410		70,832		77,427		77,427		77,427	
Cash Funds	42,773		36,187		42,782		42,782		42,782	
Cash Exempt	34,638		34,645		34,645		34,645		34,645	
Difference	0		0				0		0	

II. Operating Expenses Request

Authorization

Long Bill Appropriation	77,427		77,427		77,427		77,427		77,427	
Reversion										
Cash Funds	(9)		(6,595)							
Cash Exempt	(7)									
Authorization Subtotal	77,410		70,832		77,427		77,427		77,427	
Cash Funds	42,773		36,187		42,782		42,782		42,782	
Cash Exempt	34,638		34,645		34,645		34,645		34,645	

(4) CENTRAL SERVICES

(A) Administration

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Request Total	77,410		70,832		77,427		77,427		77,427	
Cash Funds	42,773		36,187		42,782		42,782		42,782	
Cash Exempt	34,638		34,645		34,645		34,645		34,645	

(4) CENTRAL SERVICES

(A) Administration

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Indirect Cost Assessment Detail

Operating Expenses

Indirect Costs	120,130		118,539				84,219		84,219	
Line Total	120,130		118,539		84,219		84,219		84,219	
Cash Exempt	120,130		118,539		84,219		84,219		84,219	

Change Request(s)

Common Policy Adjustment										(31,813)
Change Request(s) Total										(31,813)
Cash Exempt										(31,813)

Total Indirect Cost Assessment with Change Request(s)

Line Total with Change Request(s)	120,130		118,539		84,219		84,219		52,406	
Cash Exempt	120,130		118,539		84,219		84,219		52,406	

Difference	0		0				0		0	
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II. Indirect Cost Assessment Request

Authorization

Long Bill Appropriation	120,130		118,539		84,219		84,219		84,219	
Common Policy Adjustment										(31,813)
Authorization Subtotal	120,130		118,539		84,219		84,219		52,406	
Cash Exempt	120,130		118,539		84,219		84,219		52,406	

(4) CENTRAL SERVICES

(A) Administration

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Request Total	120,130		118,539		84,219		84,219		52,406	
Cash Exempt	120,130		118,539		84,219		84,219		52,406	

(4) CENTRAL SERVICES

(A) Administration

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

(A) Administration Total

Long Bill Group Total	816,232	8.5	911,975	9.4	857,137	10.0	924,190	10.0	851,028	10.0
Cash Funds	42,773		36,187		42,782		42,782		42,782	
Cash Exempt	773,459		875,788		814,355		881,408		808,246	

(4) CENTRAL SERVICES

(B)(1) Reprographics Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Personal Services Detail

Position Detail

Accountant I	1,689	0.0								
Accounting Technician III	1,192	0.0	35,810	0.8			46,823	1.0	46,823	1.0
Admin Assistant II	12,578	0.5	23,041	0.8			14,860	0.5	14,860	0.5
Admin Assistant III	41,407	1.0	4,792	0.1						
Arts Professional II	90,797	2.0	94,776	2.0			97,430	2.0	97,430	2.0
Arts Professional III	55,360	1.0	56,472	1.0			58,059	1.0	58,059	1.0
Arts Technician II	21,831	0.8	9,528	0.3			27,912	1.0	27,912	1.0
General Professional II	6,540	0.2								
General Professional III	5,386	0.1	2,767	0.0						
General Professional IV	46,619	0.9	29,061	0.5						
General Professional V	22,928	0.3								
General Professional VI	5,343	0.1	36,032	0.5			68,913	1.0	68,913	1.0
IT Professional I	14,114	0.3	15,052	0.3			15,474	0.3	15,474	0.3
Management	48,285	0.6								
Materials Handler I	5,579	0.2	9,711	0.3			9,967	0.3	9,967	0.3
Materials Handler III			5,271	0.1						
Office Manager I	70,091	1.5	68,994	1.4			73,581	1.5	73,581	1.5
Production I	36,146	1.7	143	0.0						
Production II	123,285	4.8	173,292	6.7			251,227	9.5	251,227	9.5
Production III	64,158	1.9	128,745	4.0			99,511	3.0	99,511	3.0
Production IV	36,090	1.0								
Production V	39,364	1.0	39,564	1.0			40,674	1.0	40,674	1.0
Program Assistant I	98,423	2.4	62,533	1.5			88,405	2.0	88,405	2.0
Program Assistant II	17,513	0.5	18,678	0.5			19,202	0.5	19,202	0.5
Technician IV			2,095	0.0						
Continuation Salary Subtotal	864,719	22.8	816,355	21.8			912,038	24.6	912,038	24.6

(4) CENTRAL SERVICES

(B)(1) Reprographics Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
<u>Other Personal Services</u>										
Annual Leave Payments	3,016		36				5,000		5,000	
Employee Cash Incentive Awards	2,202		3,275				2,000		2,000	
FICA-Medicare Contributions	8,620		8,353				13,224		13,224	
Higher Ed Tuition Reimburs			224							
Other Retirement Plans			1,035							
Overtime Wages	19,936		19,221				20,561		20,561	
PERA	85,418		80,150				92,572		90,129	
Personal Svcs - Professional			118,740							
Personal Svcs - Temporary Svcs	58,300		2,181				173,758		173,758	
Transfer(s)	42		42							
Unemployment Compensation	2,517		6,208							
Personal Services Subtotal	1,044,770	22.8	1,055,818	21.8			1,219,153	24.6	1,216,710	24.6
Cash Exempt	1,044,770		1,055,818				1,219,153		1,216,710	
<u>POTs Expenditures</u>										
Amortization Equalization Disbursement (AED)	2,090		6,057				11,307			
Health, Life and Dental	73,458		83,663				123,877			
Non-Base Building Performance							2,822			
Shift Differential	8,136		10,663				8,026			
Short-term Disability	1,267		927				1,225			
Supp. Amortization Equalization Disbrsmt. (SAED)							2,356		2,356	
Salary POTs (non-add)			39,204							
Base Personal Services Total	1,129,722	22.8	1,157,128	21.8	1,179,949	24.6	1,368,766	24.6	1,219,066	24.6
Cash Exempt	1,129,722		1,157,128		1,179,949		1,368,766		1,219,066	
Difference	0	0.0	0	0.0			0	0.0	0	0.0

(4) CENTRAL SERVICES

(B)(1) Reprographics Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

II. Personal Services Request

Authorization

Long Bill Appropriation	1,140,394	24.6	1,164,275	24.6	1,179,949	24.6	1,179,949	24.6	1,179,949	24.6
Salary Survey									27,915	
Performance-based Pay (80%)									11,289	
Supp. Amortization Equalization Disbrsmt. (SAED)									2,356	
OSPB Base Adjustment (-0.2 percent)									(2,443)	
Reversion										
Cash Exempt	(10,672)		(7,147)							
FTE		(1.8)		(2.8)						
Authorization Subtotal	1,129,722	22.8	1,157,128	21.8	1,179,949	24.6	1,179,949	24.6	1,219,066	24.6
Cash Exempt	1,129,722		1,157,128		1,179,949		1,179,949		1,219,066	

Allocated POTs

Amortization Equalization Disbursement (AED)							11,307			
Health, Life and Dental							123,877			
Shift Differential							8,026			
Short-term Disability							1,225			
Supp. Amortization Equalization Disbrsmt. (SAED)							2,356			
Salary Survey							27,915			
Performance-based Pay							14,111			
Allocated POTs Subtotal							188,817			
Cash Exempt							188,817			

(4) CENTRAL SERVICES

(B)(1) Reprographics Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Request Total	1,129,722	22.8	1,157,128	21.8	1,179,949	24.6	1,368,766	24.6	1,219,066	24.6
Cash Exempt	1,129,722		1,157,128		1,179,949		1,368,766		1,219,066	

(4) CENTRAL SERVICES

(B)(1) Reprographics Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Operating Expenses Detail

Operating Expenses

2170 - Waste Disposal Services	3,370		1,699				2,052		2,052	
2180 - Grounds Maintenance	488		108				131		131	
2220 - Bldg Maintenance/Repair Svcs	7,725		528				637		637	
2230 - Equip Maintenance/Repair Svcs	732,640		495,491				598,321		598,321	
2232 - IT Software Maintence/Upgrade	4,804		20,896				25,232		25,232	
2252 - Rental/Motor Pool Mile Charge	6,250		590				712		712	
2253 - Rental Of Equipment	680,182		716,737				865,483		865,483	
2259 - Parking Fee Reimbursement	219		142				171		171	
2311 - Construction Contractor Svcs	4,992									
2512 - In-State Pers Travel Per Diem	1,818		3,238				3,909		3,909	
2513 - In-State Pers Vehicle Reimbsmt	172		655				791		791	
2531 - OS Common Carrier Fares	27		42				51		51	
2532 - OS Personal Travel Per Diem	47									
2533 - OS Pers Vehicle Reimbursement	4									
2610 - Advertising	600									
2612 - Other Marketing Expenses			183				221		221	
2630 - Comm Svcs from Div Of Telecom	21,708		23,205				28,021		28,021	
2631 - Comm Svcs from Outside Sources	6,457		12,675				15,306		15,306	
2641 - Other ADP Billings-Purch Serv	175		37				45		45	
2680 - Printing/Reproduction Services	9,879		15,697				18,955		18,955	
2810 - Freight	1,606		3,247				3,921		3,921	
2830 - Office Moving-Pur Serv	233									
3113 - Clothing and Uniform Allowance	2,967		3,537				4,271		4,271	
3114 - Custodial and Laundry Supplies	1,431		1,577				1,905		1,905	
3115 - Data Processing Supplies	556		3,075				3,713		3,713	
3116 - Noncap IT - Purchased Software	2,227									
3119 - Medical Laboratory & Supplies	549		551				665		665	
3121 - Office Supplies	6,967		5,702				6,885		6,885	

(4) CENTRAL SERVICES

(B)(1) Reprogaphics Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
3123 - Postage	32,664		20,914				25,254		25,254	
3126 - Repair & Maintenance Supplies	17,579		15,434				18,637		18,637	
3128 - Noncapitalized Equipment	3,362		7,043				8,505		8,505	
3132 - Noncap Office Furn/Office Syst	2,091									
3140 - Noncapitalized IT - PCs	9,358		3,041				3,672		3,672	
3141 - Noncapitalized IT - Servers			1,433				1,730		1,730	
3143 - Noncapitalized IT - Other	601		1,324				1,599		1,599	
3147 - Noncapitalized IT - Purchased Network SW			269				325		325	
4105 - Bank Card Fees	63		42				51		51	
4111 - Prizes And Awards			383				463		463	
4117 - Reportble Claims Against State	2,250									
4140 - Dues And Memberships	125		138				166		166	
4170 - Miscellaneous Fees And Fines	34		973				1,174		1,174	
4180 - Official Functions	520		287				347		347	
4220 - Registration Fees	3,942		1,211				1,462		1,462	
4910 - Cost of Goods Sold	572,833		629,358				759,969		759,969	
6140 - Leasehold Improv-Dir Purchase	6,007									
6280 - Other Cap Equipment-Dir Purch	52,762									
Line Total	2,202,283		1,991,462		2,404,752		2,404,752		2,404,752	
Cash Funds	292,101		263,935		305,456		305,456		305,456	
Cash Exempt	1,910,182		1,727,527		2,099,296		2,099,296		2,099,296	
Difference	0		0				0		0	

II. Operating Expenses Request

Authorization

Long Bill Appropriation	2,418,054	2,304,752	2,404,752	2,404,752	2,404,752
HB06-1227 Supplemental Appropriation	(115,079)				
Reversion					

(4) CENTRAL SERVICES

(B)(1) Reprographics Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Cash Funds	(13,355)		(41,521)							
Cash Exempt	(87,337)		(271,769)							
Authorization Subtotal	2,202,283		1,991,462		2,404,752		2,404,752		2,404,752	
Cash Funds	292,101		263,935		305,456		305,456		305,456	
Cash Exempt	1,910,182		1,727,527		2,099,296		2,099,296		2,099,296	
Request Total	2,202,283		1,991,462		2,404,752		2,404,752		2,404,752	
Cash Funds	292,101		263,935		305,456		305,456		305,456	
Cash Exempt	1,910,182		1,727,527		2,099,296		2,099,296		2,099,296	

(4) CENTRAL SERVICES

(B)(1) Reprographics Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Indirect Cost Assessment Detail

Operating Expenses

Indirect Costs	183,917		237,079				232,704		232,704	
Line Total	183,917		237,079		232,704		232,704		232,704	
Cash Exempt	183,917		237,079		232,704		232,704		232,704	

Change Request(s)

Common Policy Adjustment										(62,999)
Change Request(s) Total										(62,999)
Cash Exempt										(62,999)

Total Indirect Cost Assessment with Change Request(s)

Line Total with Change Request(s)	183,917		237,079		232,704		232,704		169,705	
Cash Exempt	183,917		237,079		232,704		232,704		169,705	

Difference	0		0				0		0	
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II. Indirect Cost Assessment Request

Authorization

Long Bill Appropriation	183,917		237,079		232,704		232,704		232,704	
Common Policy Adjustment										(62,999)
Authorization Subtotal	183,917		237,079		232,704		232,704		169,705	
Cash Exempt	183,917		237,079		232,704		232,704		169,705	

(4) CENTRAL SERVICES

(B)(1) Reprographics Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Request Total	183,917		237,079		232,704		232,704		169,705	
Cash Exempt	183,917		237,079		232,704		232,704		169,705	

(4) CENTRAL SERVICES

(B)(1) Reprographics Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

(B)(1) Reprographics Services Total

Long Bill Group Total	3,515,922	22.8	3,385,669	21.8	3,817,405	24.6	4,006,222	24.6	3,793,523	24.6
Cash Funds	292,101		263,935		305,456		305,456		305,456	
Cash Exempt	3,223,821		3,121,734		3,511,949		3,700,766		3,488,067	

(4) CENTRAL SERVICES

(B)(2) Document Solutions Group

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Personal Services Detail

Position Detail

Accountant I	3,113	0.1								
Accounting Technician III			5,318	0.2						
Admin Assistant II			2,241	0.1						
Admin Assistant III	29,228	1.0	27,924	0.9			24,472	0.8	24,472	0.8
Arts Technician II	2,266	0.1	19,056	0.7						
Computer Operations Mgr	79,333	0.8	52,799	0.5			96,144	1.0	96,144	1.0
Computer Operator I	59,099	1.9	7,804	0.2						
Computer Operator II			59,382	1.7			62,924	2.0	62,924	2.0
Data Entry Intern	258,437	9.6								
Data Entry Operator I	237,469	9.9	348,647	13.3			921,511	34.7	921,511	34.7
Data Entry Operator II	121,978	4.4	35,420	1.2			94,464	3.0	94,464	3.0
Data Specialist	108,832	3.5	403,708	12.6			62,220	2.0	62,220	2.0
Data Supervisor	108,329	2.8	120,693	3.1			74,508	2.0	74,508	2.0
General Professional II	27,953	0.7	39,180	1.0						
General Professional III	9,921	0.2	5,254	0.1						
General Professional IV	5,736	0.1	12,577	0.2						
IT Professional I	143,894	2.8	122,103	2.3			169,004	2.8	169,004	2.8
IT Professional II	62,056	1.0	46,059	0.7			64,677	1.0	64,677	1.0
IT Professional III	40,564	0.8	23,511	0.4			52,116	0.9	52,116	0.9
IT Technician I							23,902	0.6	23,902	0.6
Management	4,286	0.0								
Materials Handler I	3,028	0.1	1,568	0.1						
Production I							65,916	2.6	65,916	2.6
Production II	122,860	4.9	106,217	4.0			105,232	3.8	105,232	3.8
Production III	24,820	1.0	26,280	1.0						
Production IV							72,536	1.8	72,536	1.8
Production V	39,042	1.0	40,440	1.0			51,660	1.0	51,660	1.0
Technician IV	3,917	0.1	3,978	0.1						

(4) CENTRAL SERVICES

(B)(2) Document Solutions Group

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Continuation Salary Subtotal	1,496,161	46.7	1,510,159	45.4			1,941,286	60.0	1,941,286	60.0
<u>Other Personal Services</u>										
Annual Leave Payments	7,119		9,735				5,000		5,000	
Employee Cash Incentive Awards	1,804		1,850							
FICA-Medicare Contributions	15,500		16,562				23,048		23,048	
Overtime Wages	22,126		50,480				30,000		30,000	
PERA	152,746		157,251				161,335		155,927	
Personal Svcs - Professional	11,500		1,698							
Personal Svcs - Temporary Svcs	829,020		1,010,726				532,207		532,207	
Sick Leave Payments	22		2,392							
Temporary Ft Wages			8,668							
Transfer(s)	79		79							
Unemployment Compensation							7,000		7,000	
Personal Services Subtotal	2,536,077	46.7	2,769,599	45.4			2,699,876	60.0	2,694,468	60.0
Cash Exempt	2,536,077		2,769,599				2,699,876		2,694,468	
<u>POTs Expenditures</u>										
Amortization Equalization Disbursement (AED)	3,764		11,658				20,196			
Health, Life and Dental	120,960		167,750				193,001			
Non-Base Building Performance							5,051			
Shift Differential	10,982		12,804				10,617			
Short-term Disability	2,259		1,733				2,188			
Supp. Amortization Equalization Disbrsmt. (SAED)							4,207		4,207	
Salary POTs (non-add)	93,287		71,609							
Base Personal Services Total	2,674,041	46.7	2,963,545	45.4	2,628,267	60.0	2,935,136	60.0	2,698,675	60.0
Cash Exempt	2,674,041		2,963,545		2,628,267		2,935,136		2,698,675	
Difference	0	0.0	0	0.0			0	0.0	0	0.0

(4) CENTRAL SERVICES

(B)(2) Document Solutions Group

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

II. Personal Services Request

Authorization

Long Bill Appropriation	2,346,847	46.7	2,433,690	46.7	2,628,267	60.0	2,628,267	60.0	2,628,267	60.0
HB06-1227 Supplemental Appropriation	29,964									
SB07-173 Supplemental Appropriation			274,560							
Salary Survey									51,406	
Performance-based Pay (80%)									20,203	
Supp. Amortization Equalization Disbrsmt. (SAED)									4,207	
OSPB Base Adjustment (-0.2 percent)									(5,408)	
Reversion										
Cash Exempt	(1)		(4,972)							
FTE				(1.3)						
Authorization Subtotal	2,376,810	46.7	2,703,278	45.4	2,628,267	60.0	2,628,267	60.0	2,698,675	60.0
Cash Exempt	2,376,810		2,703,278		2,628,267		2,628,267		2,698,675	

Allocated POTs

Amortization Equalization Disbursement (AED)	3,974		11,658				20,196			
Health, Life and Dental	191,942		167,750				193,001			
Shift Differential			12,805				10,617			
Short-term Disability	8,028		1,732				2,188			
Supp. Amortization Equalization Disbrsmt. (SAED)							4,207			
Salary Survey	93,287		66,322				51,406			
Performance-based Pay							25,254			
Allocated POTs Subtotal	297,231		260,267				306,869			
Cash Exempt	297,231		260,267				306,869			

(4) CENTRAL SERVICES

(B)(2) Document Solutions Group

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Request Total	2,674,041	46.7	2,963,545	45.4	2,628,267	60.0	2,935,136	60.0	2,698,675	60.0
Cash Exempt	2,674,041		2,963,545		2,628,267		2,935,136		2,698,675	

(4) CENTRAL SERVICES

(B)(2) Document Solutions Group

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Operating Expenses Detail

Operating Expenses

2160 - Custodial Services	12,715		16,085				26,078		26,078	
2170 - Waste Disposal Services	4,546		4,457				7,225		7,225	
2180 - Grounds Maintenance			125				203		203	
2190 - Snow Plowing Services			350				567		567	
2210 - Other Maintenance/Repair Svcs			189				306		306	
2220 - Bldg Maintenance/Repair Svcs	4,046		3,825				6,201		6,201	
2230 - Equip Maintenance/Repair Svcs	45,842		30,264				49,063		49,063	
2231 - IT Hardware Maint/Repair Svcs			70				113		113	
2232 - IT Software Maintence/Upgrade	24,664		25,446				41,253		41,253	
2252 - Rental/Motor Pool Mile Charge	878		100				162		162	
2253 - Rental Of Equipment	6,539		7,096				11,503		11,503	
2254 - Rental Of Motor Vehicles	123									
2259 - Parking Fee Reimbursement	461		154				249		249	
2310 - Purchased Construction Svcs			6,322				10,249		10,249	
2511 - In-State Common Carrier Fares	11,383		2,061				3,341		3,341	
2512 - In-State Pers Travel Per Diem	14,780		3,639				5,899		5,899	
2513 - In-State Pers Vehicle Reimbsmt	3,331		2,195				3,558		3,558	
2531 - OS Common Carrier Fares	51		80				130		130	
2532 - OS Personal Travel Per Diem	89									
2610 - Advertising	142		672				1,089		1,089	
2612 - Other Marketing Expenses			84				136		136	
2630 - Comm Svcs from Div Of Telecom	4,371		5,438				8,816		8,816	
2631 - Comm Svcs from Outside Sources	6,394		12,122				19,652		19,652	
2680 - Printing/Reproduction Services	14,288		6,704				10,868		10,868	
2810 - Freight	5,345		4,789				7,764		7,764	
2830 - Office Moving-Pur Serv			808				1,309		1,309	
3114 - Custodial and Laundry Supplies	2,549		3,611				5,854		5,854	
3115 - Data Processing Supplies	2,062		3,604				5,842		5,842	

(4) CENTRAL SERVICES

(B)(2) Document Solutions Group

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
3116 - Noncap IT - Purchased Software	5,318		13,835				22,428		22,428	
3119 - Medical Laboratory & Supplies	1		87				141		141	
3120 - Books/Periodicals/Subscription	298		24				38		38	
3121 - Office Supplies	6,306		8,635				13,999		13,999	
3123 - Postage	8,155		7,270				11,786		11,786	
3124 - Printing/Copy Supplies	1,049		1,307				2,119		2,119	
3126 - Repair & Maintenance Supplies	1,427		1,788				2,899		2,899	
3128 - Noncapitalized Equipment	1,228		3,603				5,842		5,842	
3132 - Noncap Office Furn/Office Syst	1,339		5,667				9,187		9,187	
3140 - Noncapitalized IT - PCs	11,618		6,978				11,312		11,312	
3141 - Noncapitalized IT - Servers			5,729				9,288		9,288	
3143 - Noncapitalized IT - Other	2,671		6,497				10,533		10,533	
3147 - Noncapitalized IT - Purchased Network SW			511				828		828	
4111 - Prizes And Awards			728				1,179		1,179	
4140 - Dues And Memberships			715				1,159		1,159	
4170 - Miscellaneous Fees And Fines	7		41				69		69	
4180 - Official Functions	742		548				889		889	
4220 - Registration Fees	829		2,606				4,225		4,225	
4910 - Cost of Goods Sold	36,008		42,867				69,495		69,495	
6214 - IT Other - Direct Purchase	78,154									
Line Total	319,750		249,721		404,846		404,846		404,846	
Cash Funds	35,906		28,042		35,917		35,917		35,917	
Cash Exempt	283,844		221,678		368,929		368,929		368,929	

Difference	0	0	0	0
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II. Operating Expenses Request

Authorization

Long Bill Appropriation	319,846	319,846	404,846	404,846	404,846
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(4) CENTRAL SERVICES

(B)(2) Document Solutions Group

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Reversion										
Cash Funds	(11)		(7,875)							
Cash Exempt	(85)		(62,251)							
Authorization Subtotal	319,750		249,721		404,846		404,846		404,846	
Cash Funds	35,906		28,042		35,917		35,917		35,917	
Cash Exempt	283,844		221,678		368,929		368,929		368,929	
Request Total	319,750		249,721		404,846		404,846		404,846	
Cash Funds	35,906		28,042		35,917		35,917		35,917	
Cash Exempt	283,844		221,678		368,929		368,929		368,929	

(4) CENTRAL SERVICES

(B)(2) Document Solutions Group

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Utilities Detail

Operating Expenses

2110 - Water And Sewerage Services	285		566				1,283		1,583	
3140 - Noncapitalized IT - PCs			1,956							
3940 - Electricity	19,635		21,393				48,506		55,506	
3970 - Natural Gas	16		3,974				9,011		11,911	
Line Total	19,936		27,889		58,800		58,800		69,000	
Cash Exempt	19,936		27,889		58,800		58,800		69,000	

Difference	0		0				0		0	
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II. Utilities Request

Authorization

Long Bill Appropriation	10,763		31,745		58,800		58,800		58,800	
Out Year Impact of DI#2 IDF Realignment									10,200	
Transfer(s)	9,173									
Reversion										
Cash Exempt			(3,856)							
Authorization Subtotal	19,936		27,889		58,800		58,800		69,000	
Cash Exempt	19,936		27,889		58,800		58,800		69,000	
Request Total	19,936		27,889		58,800		58,800		69,000	
Cash Exempt	19,936		27,889		58,800		58,800		69,000	

(4) CENTRAL SERVICES

(B)(2) Document Solutions Group

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

(4) CENTRAL SERVICES

(B)(2) Document Solutions Group

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Indirect Cost Assessment Detail

Operating Expenses

Indirect Costs	158,898		197,566				169,477		169,477	
Line Total	158,898		197,566		169,477		169,477		169,477	
Cash Exempt	158,898		197,566		169,477		169,477		169,477	

Change Request(s)

Common Policy Adjustment										(32,769)
Change Request(s) Total										(32,769)
Cash Exempt										(32,769)

Total Indirect Cost Assessment with Change Request(s)

Line Total with Change Request(s)	158,898		197,566		169,477		169,477		136,708	
Cash Exempt	158,898		197,566		169,477		169,477		136,708	

Difference	0		0				0		0	
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II. Indirect Cost Assessment Request

Authorization

Long Bill Appropriation	158,898		197,566		169,477		169,477		169,477	
Common Policy Adjustment										(32,769)
Authorization Subtotal	158,898		197,566		169,477		169,477		136,708	
Cash Exempt	158,898		197,566		169,477		169,477		136,708	

(4) CENTRAL SERVICES

(B)(2) Document Solutions Group

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Request Total	158,898		197,566		169,477		169,477		136,708	
Cash Exempt	158,898		197,566		169,477		169,477		136,708	

(4) CENTRAL SERVICES

(B)(2) Document Solutions Group

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

(B)(2) Document Solutions Group Total

Long Bill Group Total	3,172,624	46.7	3,438,720	45.4	3,261,390	60.0	3,568,259	60.0	3,309,229	60.0
Cash Funds	35,906		28,042		35,917		35,917		35,917	
Cash Exempt	3,136,718		3,410,678		3,225,473		3,532,342		3,273,312	

(4) CENTRAL SERVICES

(B)(3) Mail Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Personal Services Detail

Position Detail

Accountant I	2,140	0.1								
Accounting Technician III			10,436	0.2						
Admin Assistant I	178,966	7.1	86,414	3.3			108,602	4.0	108,602	4.0
Admin Assistant II	98,206	3.5	107,164	3.5			120,006	4.0	120,006	4.0
Admin Assistant III	23,414	0.6	57,178	1.7			65,808	2.0	65,808	2.0
Arts Technician II	3,872	0.1								
Computer Operations Mgr	18,037	0.2	48,901	0.5			27,460	0.3	27,460	0.3
Equipment Operator I	221,588	8.3	219,909	8.1			315,200	11.8	315,200	11.8
Equipment Operator II	6,463	0.2	56,880	2.0			57,816	2.0	57,816	2.0
General Professional III	6,821	0.1	3,487	0.1						
General Professional IV	3,944	0.1	8,348	0.1						
General Professional VI	5,370	0.1	36,032	0.5						
IT Professional I	50,718	0.9	80,409	1.4			55,173	0.9	55,173	0.9
IT Professional II			10,771	0.2						
IT Professional III			1,605	0.0						
IT Technician I	14	0.0								
Management	2,947	0.0								
Materials Handler I	3,136	0.1	9,290	0.3			24,492	1.0	24,492	1.0
Materials Handler III			5,271	0.1						
Office Manager I	82,748	1.9	63,263	1.4			64,322	1.5	64,322	1.5
Production II	73,198	3.1	126,975	5.2			143,321	6.0	143,321	6.0
Production III			11,051	0.4						
Program Assistant I	15,617	0.5	27,620	0.8						
Program Assistant II	17,602	0.5	18,678	0.5			16,810	0.5	16,810	0.5
Technician IV	50,694	1.1	99,728	2.1			95,092	2.0	95,092	2.0
Continuation Salary Subtotal	865,494	28.5	1,089,410	32.4			1,094,102	36.0	1,094,102	36.0

(4) CENTRAL SERVICES

(B)(3) Mail Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
<u>Other Personal Services</u>										
Annual Leave Payments	1,863		7,204							
Employee Cash Incentive Awards	153		2,525							
FICA-Medicare Contributions	9,803		12,612				10,289		10,289	
Higher Ed Tuition Reimburs			671							
Other Retirement Plans			1,385							
Overtime Wages	46,564		50,130				35,000		35,000	
PERA	90,201		114,223				95,839		93,302	
Personal Svcs - Professional			1,128							
Personal Svcs - Temporary Svcs	88,729		117,575				31,159		31,159	
Sick Leave Payments			3,386							
Temporary Ft Wages	5,753		30,628							
Transfer(s)	53		53							
Unemployment Compensation	6,671									
Personal Services Subtotal	1,115,284	28.5	1,430,929	32.4			1,266,389	36.0	1,263,852	36.0
Cash Exempt	1,115,284		1,430,929				1,266,389		1,263,852	
<u>POTs Expenditures</u>										
Amortization Equalization Disbursement (AED)	2,278		8,579				10,421			
Health, Life and Dental	64,007		102,359				108,524			
Non-Base Building Performance							2,621			
Shift Differential	6,637		7,331							
Short-term Disability	1,278		1,209				1,129			
Supp. Amortization Equalization Disbrsmt. (SAED)							2,171		2,171	
Salary POTs (non-add)	19,595		36,137							
Base Personal Services Total	1,189,483	28.5	1,550,407	32.4	1,230,252	36.0	1,391,255	36.0	1,266,023	36.0
Cash Exempt	1,189,483		1,550,407		1,230,252		1,391,255		1,266,023	
Difference	0	0.0	0	0.0			0	0.0	0	0.0

(4) CENTRAL SERVICES

(B)(3) Mail Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

II. Personal Services Request

Authorization

Long Bill Appropriation	1,162,097	31.0	1,127,967	31.0	1,230,252	36.0	1,230,252	36.0	1,230,252	36.0
HB06-1227 Supplemental Appropriation	(37,381)									
Salary Survey									25,655	
Performance-based Pay (80%)									10,482	
Supp. Amortization Equalization Disbrsmt. (SAED)									2,171	
OSPB Base Adjustment (-0.2 percent)									(2,537)	
Reversion										
Cash Exempt	(1)		(1)							
FTE		(2.5)		1.4						
Authorization Subtotal	1,124,715	28.5	1,127,966	32.4	1,230,252	36.0	1,230,252	36.0	1,266,023	36.0
Cash Exempt	1,124,715		1,127,966		1,230,252		1,230,252		1,266,023	

Allocated POTs

Amortization Equalization Disbursement (AED)	2,364		11,751				10,421			
Health, Life and Dental	41,419		217,615				108,524			
Shift Differential			7,330							
Short-term Disability	1,390		1,208				1,129			
Supp. Amortization Equalization Disbrsmt. (SAED)							2,171			
Salary Survey	19,595		184,537				25,655			
Performance-based Pay							13,103			
Allocated POTs Subtotal	64,768		422,441				161,003			
Cash Exempt	64,768		422,441				161,003			

(4) CENTRAL SERVICES

(B)(3) Mail Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Request Total	1,189,483	28.5	1,550,407	32.4	1,230,252	36.0	1,391,255	36.0	1,266,023	36.0
Cash Exempt	1,189,483		1,550,407		1,230,252		1,391,255		1,266,023	

(4) CENTRAL SERVICES

(B)(3) Mail Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Operating Expenses Detail

Operating Expenses

2170 - Waste Disposal Services	1,698		1,136				1,318		1,318	
2180 - Grounds Maintenance	11,364		3,558				4,139		4,139	
2190 - Snow Plowing Services			175				204		204	
2220 - Bldg Maintenance/Repair Svcs	9,128		5,448				6,337		6,337	
2230 - Equip Maintenance/Repair Svcs	84,932		306,102				356,045		356,045	
2232 - IT Software Maintence/Upgrade	16,226		6,738				7,837		7,837	
2251 - Rental/Lease Motor Pool Veh	4,600									
2252 - Rental/Motor Pool Mile Charge	53,366		96,108				111,789		111,789	
2253 - Rental Of Equipment	119,008		150,115				174,608		174,608	
2254 - Rental Of Motor Vehicles			55				64		64	
2255 - Rental Of Buildings	46,242		72,532				84,366		84,366	
2258 - Parking Fees	2,400		2,400				2,792		2,792	
2259 - Parking Fee Reimbursement	211		333				387		387	
2310 - Purchased Construction Svcs			620				721		721	
2311 - Construction Contractor Svcs	9,492									
2511 - In-State Common Carrier Fares	9,522		8,928				10,385		10,385	
2512 - In-State Pers Travel Per Diem	3,346		13,449				15,643		15,643	
2513 - In-State Pers Vehicle Reimbsmt	244		1,360				1,582		1,582	
2531 - OS Common Carrier Fares	2,554		3,338				3,883		3,883	
2532 - OS Personal Travel Per Diem	3,199		3,887				4,521		4,521	
2612 - Other Marketing Expenses			668				776		776	
2630 - Comm Svcs from Div Of Telecom	4,913		6,554				7,624		7,624	
2631 - Comm Svcs from Outside Sources	7,277		14,421				16,774		16,774	
2641 - Other ADP Billings-Purch Serv			2,504				2,913		2,913	
2680 - Printing/Reproduction Services	18,596		32,925				38,297		38,297	
2710 - Purchased Medical Services			205				238		238	
2810 - Freight	40,935		3,883				4,517		4,517	
2830 - Office Moving-Pur Serv	4,237									

(4) CENTRAL SERVICES

(B)(3) Mail Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
3113 - Clothing and Uniform Allowance	8,377		5,783				6,726		6,726	
3114 - Custodial and Laundry Supplies	87		817				951		951	
3115 - Data Processing Supplies	4,100		335				390		390	
3116 - Noncap IT - Purchased Software	8,141		7,063				8,215		8,215	
3119 - Medical Laboratory & Supplies	374		261				304		304	
3120 - Books/Periodicals/Subscription	1,655		90				104		104	
3121 - Office Supplies	14,051		9,454				10,997		10,997	
3123 - Postage	235,878		167,103				194,367		194,367	
3124 - Printing/Copy Supplies			146				170		170	
3126 - Repair & Maintenance Supplies	18,580		33,113				38,516		38,516	
3128 - Noncapitalized Equipment	18,593		6,491				7,550		7,550	
3132 - Noncap Office Furn/Office Syst	6,752		160				186		186	
3140 - Noncapitalized IT - PCs	14,996		5,507				6,405		6,405	
3141 - Noncapitalized IT - Servers			1,433				1,667		1,667	
3143 - Noncapitalized IT - Other	3,635		1,136				1,322		1,322	
3147 - Noncapitalized IT - Purchased Network SW			339				394		394	
4105 - Bank Card Fees	812		690				802		802	
4111 - Prizes And Awards			483				562		562	
4117 - Reportble Claims Against State	2,250									
4140 - Dues And Memberships	100		138				160		160	
4151 - Interest - Late Payments	111									
4170 - Miscellaneous Fees And Fines	584		526				612		612	
4180 - Official Functions	413		579				674		674	
4220 - Registration Fees	13,225		3,714				4,320		4,320	
4910 - Cost of Goods Sold	5,037,415		4,853,378				5,645,240		5,534,290	
6140 - Leasehold Improv-Dir Purchase	34,460									
6214 - IT Other - Direct Purchase	24,218									
6220 - Furniture & Fixtures-Dir Purch	22,555									
6230 - Motor Veh/Boats/Planes-Dir Pur	20,000									
6280 - Other Cap Equipment-Dir Purch	81,395									

(4) CENTRAL SERVICES

(B)(3) Mail Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Line Total	6,026,247		5,836,181		6,788,394		6,788,394		6,677,444	
Cash Funds	579,156		555,400		697,515		697,515		697,515	
Cash Exempt	5,447,091		5,280,780		6,090,879		6,090,879		5,979,929	
Difference	0		0				0		0	

II. Operating Expenses Request

Authorization

Long Bill Appropriation	6,374,647		7,329,529		6,788,394		6,788,394		6,788,394	
HB06-1227 Supplemental Appropriation	883,151									
Out Year Impact of DI#2 IDF Realignment									(110,950)	
Reversion										
Cash Funds	(118,359)		(142,115)							
Cash Exempt	(1,113,192)		(1,351,234)							
Authorization Subtotal	6,026,247		5,836,181		6,788,394		6,788,394		6,677,444	
Cash Funds	579,156		555,400		697,515		697,515		697,515	
Cash Exempt	5,447,091		5,280,780		6,090,879		6,090,879		5,979,929	
Request Total	6,026,247		5,836,181		6,788,394		6,788,394		6,677,444	
Cash Funds	579,156		555,400		697,515		697,515		697,515	
Cash Exempt	5,447,091		5,280,780		6,090,879		6,090,879		5,979,929	

(4) CENTRAL SERVICES

(B)(3) Mail Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Indirect Cost Assessment Detail

Operating Expenses

Indirect Costs	315,413		355,618				276,199		276,199	
Line Total	315,413		355,618		276,199		276,199		276,199	
Cash Exempt	315,413		355,618		276,199		276,199		276,199	

Change Request(s)

Common Policy Adjustment										(38,984)
Change Request(s) Total										(38,984)
Cash Exempt										(38,984)

Total Indirect Cost Assessment with Change Request(s)

Line Total with Change Request(s)	315,413		355,618		276,199		276,199		237,215	
Cash Exempt	315,413		355,618		276,199		276,199		237,215	

Difference	0		0		0		0		0	
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II. Indirect Cost Assessment Request

Authorization

Long Bill Appropriation	315,413		355,618		276,199		276,199		276,199	
Common Policy Adjustment										(38,984)
Reversion										
Authorization Subtotal	315,413		355,618		276,199		276,199		237,215	
Cash Exempt	315,413		355,618		276,199		276,199		237,215	

(4) CENTRAL SERVICES

(B)(3) Mail Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Request Total	315,413		355,618		276,199		276,199		237,215	
Cash Exempt	315,413		355,618		276,199		276,199		237,215	

(4) CENTRAL SERVICES

(B)(3) Mail Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

(B)(3) Mail Services Total

Long Bill Group Total	7,531,144	28.5	7,742,206	32.4	8,294,845	36.0	8,455,848	36.0	8,180,682	36.0
Cash Funds	579,156		555,400		697,515		697,515		697,515	
Cash Exempt	6,951,987		7,186,805		7,597,330		7,758,333		7,483,167	

(4) CENTRAL SERVICES

(C) Fleet Management Program And Motor Pool Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Personal Services Detail

Position Detail

Accountant I	1,090	0.0								
Accounting Technician III	36,974	1.0	37,752	1.0		40,702	1.0	40,702	1.0	
Admin Assistant I	22,228	1.0	24,168	0.9		53,881	2.0	53,881	2.0	
Admin Assistant II	30,788	1.0	11,430	0.4		33,957	1.0	33,957	1.0	
Admin Assistant III	33,668	0.9	62,952	1.7		53,574	2.0	53,574	2.0	
Cust Support Coord I	22,799	0.4								
Equipment Mechanic I	57,283	2.0	63,864	2.0		68,865	2.0	68,865	2.0	
General Professional III	20,494	0.4	52,431	1.0		54,844	1.0	54,844	1.0	
General Professional IV	2,009	0.0	3,771	0.1						
General Professional VI	58,733	0.9	67,032	1.0		72,281	1.0	72,281	1.0	
IT Professional II	46,925	1.0	29,323	0.6						
IT Professional III	73,205	1.0	75,252	1.0		81,141	1.0	81,141	1.0	
Management	1,502	0.0								
Program Assistant I	35,380	1.0	27,279	0.8		42,450	1.0	42,450	1.0	
Program Assistant II	30,316	0.7	10,541	0.3						
Technician IV	114,019	2.6	145,350	3.1		151,660	3.0	151,660	3.0	
Technician V	59,645	1.0	61,308	1.0		66,112	1.0	66,112	1.0	
Continuation Salary Subtotal	647,058	15.0	672,453	14.9		719,467	16.0	719,467	16.0	

Other Personal Services

Annual Leave Payments	6,298									
Employee Cash Incentive Awards	3,101		2,600							
FICA-Medicare Contributions	7,966		8,496			10,432		10,432		
Other Retirement Plans			313							
PERA	62,012		65,480			72,666		72,666		
Personal Svcs - Professional	24,500		13,407			24,548		24,548		
Sick Leave Payments	899									

(4) CENTRAL SERVICES

(C) Fleet Management Program And Motor Pool Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Temporary Ft Wages	960		15,255							
Temporary Pt Wages							2,402		2,402	
Transfer(s)	27		27							
Personal Services Subtotal	752,821	15.0	778,032	14.9			829,515	16.0	829,515	16.0
Cash Exempt	752,821		778,032				829,515		829,515	
<u>POTs Expenditures</u>										
Amortization Equalization Disbursement (AED)	1,551		4,926				7,924			
Health, Life and Dental	53,285		68,711				76,933			
Non-Base Building Performance							1,992			
Shift Differential	166									
Short-term Disability	950		752				858			
Supp. Amortization Equalization Disbrsmt. (SAED)							1,651		1,651	
Salary POTs (non-add)	23,771		29,953							
Base Personal Services Total	808,773	15.0	852,420	14.9	799,562	16.0	918,873	16.0	831,166	16.0
Cash Exempt	808,773		852,420		799,562		918,873		831,166	
Difference	0	0.0	0	0.0			0	0.0	0	0.0

II. Personal Services Request

Authorization

Long Bill Appropriation	761,941	16.0	777,714	16.0	799,562	16.0	799,562	16.0	799,562	16.0
Salary Survey									21,984	
Performance-based Pay (80%)									7,969	
Supp. Amortization Equalization Disbrsmt. (SAED)									1,651	
Reversion										
Cash Exempt	(43)		(1)							
FTE		(1.0)		(1.1)						

(4) CENTRAL SERVICES

(C) Fleet Management Program And Motor Pool Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Authorization Subtotal	761,898	15.0	777,713	14.9	799,562	16.0	799,562	16.0	831,166	16.0
Cash Exempt	761,898		777,713		799,562		799,562		831,166	
<u>Allocated POTs</u>										
Amortization Equalization Disbursement (AED)	2,311		5,315				7,924			
Health, Life and Dental	19,787		68,641				76,933			
Short-term Disability	1,006		751				858			
Supp. Amortization Equalization Disbrsmt. (SAED)							1,651			
Salary Survey	23,771						21,984			
Performance-based Pay							9,961			
Allocated POTs Subtotal	46,875		74,707				119,311			
Cash Exempt	46,875		74,707				119,311			
Request Total	808,773	15.0	852,420	14.9	799,562	16.0	918,873	16.0	831,166	16.0
Cash Exempt	808,773		852,420		799,562		918,873		831,166	

(4) CENTRAL SERVICES

(C) Fleet Management Program And Motor Pool Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Operating Expenses Detail

Operating Expenses

2150 - Other Cleaning Services	101,362		106,031				110,627		110,627	
2170 - Waste Disposal Services			174				181		181	
2180 - Grounds Maintenance	4,825									
2220 - Bldg Maintenance/Repair Svcs	4,416		2,678				2,794		2,794	
2230 - Equip Maintenance/Repair Svcs	2,674		3,068				3,201		3,201	
2232 - IT Software Maintence/Upgrade	28,433		28,564				29,803		29,803	
2253 - Rental Of Equipment	1,071									
2254 - Rental Of Motor Vehicles	761									
2256 - Rental Of Land	880		14,400				15,024		15,024	
2258 - Parking Fees	47,040		28,544				29,782		29,782	
2259 - Parking Fee Reimbursement	282		179				187		187	
2512 - In-State Pers Travel Per Diem	197		306				319		319	
2513 - In-State Pers Vehicle Reimbsmt	155		155				161		161	
2531 - OS Common Carrier Fares	2,476		2,630				2,744		2,744	
2532 - OS Personal Travel Per Diem	2,392		4,704				4,908		4,908	
2612 - Other Marketing Expenses			610				636		636	
2630 - Comm Svcs from Div Of Telecom	25,168		28,037				29,252		29,252	
2631 - Comm Svcs from Outside Sources	2,019		2,696				2,813		2,813	
2660 - Insurance, Other Than Emp Bene	659,427		618,270				645,071		645,071	
2680 - Printing/Reproduction Services	5,505		11,842				12,355		12,355	
2690 - Legal Services			20,000				20,867		20,867	
2810 - Freight	559		605				632		632	
2830 - Office Moving-Pur Serv	233		130				136		136	
3112 - Automotive Supplies	15,830,389		16,812,910				17,541,718		17,541,718	
3113 - Clothing and Uniform Allowance	1,429		362				378		378	
3114 - Custodial and Laundry Supplies	3,051		1,409				1,470		1,470	
3116 - Noncap IT - Purchased Software			466				487		487	
3118 - Food And Food Serv Supplies	173		24				25		25	

(4) CENTRAL SERVICES

(C) Fleet Management Program And Motor Pool Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
3119 - Medical Laboratory & Supplies				100			104		104	
3120 - Books/Periodicals/Subscription	2,185		2,270				2,368		2,368	
3121 - Office Supplies	2,981		9,094				9,488		9,488	
3123 - Postage	19,434		21,014				21,925		21,925	
3124 - Printing/Copy Supplies			172				179		179	
3128 - Noncapitalized Equipment	1,846		2,178				2,272		2,272	
3132 - Noncap Office Furn/Office Syst	2,825		280				293		293	
3140 - Noncapitalized IT - PCs	19,767		42				63		63	
3141 - Noncapitalized IT - Servers			4,046				4,221		4,221	
3143 - Noncapitalized IT - Other	295		1,374				1,433		1,433	
3147 - Noncapitalized IT - Purchased Network SW			175				183		183	
3940 - Electricity	2,184									
4111 - Prizes And Awards			249				260		260	
4140 - Dues And Memberships	845		3,054				3,186		3,186	
4150 - Interest Expense			4,086				4,263		4,263	
4151 - Interest - Late Payments			17							
4170 - Miscellaneous Fees And Fines	176		4,342				4,530		4,530	
4180 - Official Functions	301		284				296		296	
4220 - Registration Fees	3,808		4,846				5,056		5,056	
6140 - Leasehold Improv-Dir Purchase	11,061									
Line Total	16,792,626		17,746,418				18,515,691		18,515,691	
Cash Exempt	16,792,626		17,746,418				18,515,691		18,515,691	
Difference	0		0				0		0	

II. Operating Expenses Request

Authorization

Long Bill Appropriation	14,516,717	15,605,339	18,515,691	18,515,691	18,515,691
HB06-1227 Supplemental Appropriation	1,638,470				

(4) CENTRAL SERVICES

(C) Fleet Management Program And Motor Pool Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
SB06-15 Fleet Operating Increase				1,800,000						
SB07-173 Supplemental Appropriation	637,439		734,047							
Reversion										
Cash Exempt			(392,968)							
Authorization Subtotal	16,792,626		17,746,418		18,515,691		18,515,691		18,515,691	
Cash Exempt	16,792,626		17,746,418		18,515,691		18,515,691		18,515,691	
Request Total	16,792,626		17,746,418		18,515,691		18,515,691		18,515,691	
Cash Exempt	16,792,626		17,746,418		18,515,691		18,515,691		18,515,691	

(4) CENTRAL SERVICES

(C) Fleet Management Program And Motor Pool Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Vehicle Replacement Lease, Purchase or Lease/Purchase Detail

Operating Expenses

6710 - Bond/Note/COP Principal	10,305,000		10,975,000				10,975,000		10,975,000	
6720 - Bond/Note/COP Interest	1,199,611		1,281,403				1,281,403		1,281,403	
Capital Lease Interest			52,492				224,315		224,315	
Capital Lease Principal			170,804				729,900		729,900	
Line Total	11,504,611		12,479,698		13,210,618		13,210,618		13,210,618	
Cash Funds	1,691,364		1,847,561		1,948,015		1,948,015		1,948,015	
Cash Exempt	9,813,247		10,632,137		11,262,603		11,262,603		11,262,603	

Change Request(s)

Statewide DI #1: FY 2008-09 Fleet Replacements									(443,160)	
Change Request(s) Total									(443,160)	
Cash Exempt									(443,160)	

Total Vehicle Replacement Lease, Purchase or Lease/Purchase with Change Request(s)

Line Total with Change Request(s)	11,504,611		12,479,698		13,210,618		13,210,618		12,767,458	
Cash Funds	1,691,364		1,847,561		1,948,015		1,948,015		1,948,015	
Cash Exempt	9,813,247		10,632,137		11,262,603		11,262,603		10,819,443	

Difference	0		0		0		0		0	
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II. Vehicle Replacement Lease, Purchase or Lease/Purchase Request

Authorization

Long Bill Appropriation	13,340,059		13,650,327		13,210,618		13,210,618		13,210,618	
HB06-1227 Supplemental Appropriation	(773,003)									
SB07-173 Supplemental Appropriation			(1,189,376)							

(4) CENTRAL SERVICES

(C) Fleet Management Program And Motor Pool Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Over-expended Appropriation			18,747							
Statewide DI #1: FY 2008-09 Fleet Replacements									(443,160)	
Reversion										
Cash Funds	(156,197)									
Cash Exempt	(906,248)									
Authorization Subtotal	11,504,611		12,479,698		13,210,618		13,210,618		12,767,458	
Cash Funds	1,691,364		1,847,561		1,948,015		1,948,015		1,948,015	
Cash Exempt	9,813,247		10,632,137		11,262,603		11,262,603		10,819,443	
Request Total	11,504,611		12,479,698		13,210,618		13,210,618		12,767,458	
Cash Funds	1,691,364		1,847,561		1,948,015		1,948,015		1,948,015	
Cash Exempt	9,813,247		10,632,137		11,262,603		11,262,603		10,819,443	

(4) CENTRAL SERVICES

(C) Fleet Management Program And Motor Pool Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Indirect Cost Assessment Detail

Operating Expenses

Indirect Costs	610,215		632,210				430,448		430,448	
Line Total	610,215		632,210		430,448		430,448		430,448	
Cash Exempt	610,215		632,210		430,448		430,448		430,448	

Change Request(s)

Common Policy Adjustment										(127,590)
Change Request(s) Total										(127,590)
Cash Exempt										(127,590)

Total Indirect Cost Assessment with Change Request(s)

Line Total with Change Request(s)	610,215		632,210		430,448		430,448		302,858	
Cash Exempt	610,215		632,210		430,448		430,448		302,858	

Difference	0		0				0		0	
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II. Indirect Cost Assessment Request

Authorization

Long Bill Appropriation	610,215		632,210		430,448		430,448		430,448	
Common Policy Adjustment										(127,590)
Authorization Subtotal	610,215		632,210		430,448		430,448		302,858	
Cash Exempt	610,215		632,210		430,448		430,448		175,268	

(4) CENTRAL SERVICES

(C) Fleet Management Program And Motor Pool Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Request Total	610,215		632,210		430,448		430,448		302,858	
Cash Exempt	610,215		632,210		430,448		430,448		175,268	

(4) CENTRAL SERVICES

(C) Fleet Management Program And Motor Pool Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

(C) Fleet Management Program And Motor Pool Services Total

Long Bill Group Total	29,716,225	15.0	31,710,746	14.9	32,956,319	16.0	33,075,630	16.0	32,417,173	16.0
Cash Funds	1,691,364		1,847,561		1,948,015		1,948,015		1,948,015	
Cash Exempt	28,024,861		29,863,185		31,008,304		31,127,615		30,469,158	

(4) CENTRAL SERVICES

(D)(1) Capitol Complex Facilities

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Personal Services Detail

Position Detail

Accountant I	56,817	1.1	54,216	1.0			56,301	1.0	56,301	1.0
Admin Assistant I	11,817	0.6	10,485	0.4						
Admin Assistant II	31,475	1.1	5,905	0.2			30,023	1.0	30,023	1.0
Admin Assistant III	46,604	1.3	70,609	2.0			73,197	2.0	73,197	2.0
Architect II	83,194	1.0	15,380	0.2						
Architect III	72,924	0.8	76,208	0.8			94,979	1.0	94,979	1.0
Custodian I	165,979	7.7	128,708	6.3			179,630	8.0	179,630	8.0
Custodian II	25,182	1.0	40,264	1.7			49,505	2.0	49,505	2.0
Custodian III	94,938	3.0	92,120	2.8			100,675	3.0	100,675	3.0
Data Specialist	1,087	0.0								
Electrical Trades I	44,431	1.0	44,928	1.0			46,663	1.0	46,663	1.0
Electrical Trades II	52,116	1.0	39,853	0.8			54,743	1.0	54,743	1.0
Electrical Trades III	51,756	1.0	62,554	1.2			54,353	1.0	54,353	1.0
General Labor I	2,956	0.1	34,186	1.4			25,985	1.0	25,985	1.0
General Professional III	106,015	1.9	98,821	1.8			117,753	2.0	117,753	2.0
General Professional IV	77,290	1.1	100,342	1.4			75,250	1.0	75,250	1.0
General Professional VI	164,534	1.9	168,859	1.9			175,370	1.9	175,370	1.9
Grounds & Nursery I	79,616	2.8	59,768	1.9			63,861	2.0	63,861	2.0
Grounds & Nursery III	33,691	0.8	34,337	0.8						
LTC Operations I	37,940	0.7	38,366	0.7			39,849	0.7	39,849	0.7
LTC Operations II	68,184	1.0	68,952	1.0			71,618	1.0	71,618	1.0
Management	5,000	0.1	2,598	0.1						
Materials Handler II	34,452	1.0	34,970	1.0			36,192	1.0	36,192	1.0
Pipe/Mech Trades I	88,653	2.0	72,274	1.7			85,034	2.0	85,034	2.0
Pipe/Mech Trades II	215,653	4.4	198,604	4.1			248,290	5.0	248,290	5.0
Pipe/Mech Trades III	79,848	1.5	58,875	1.2			84,750	1.6	84,750	1.6
Program Assistant I	0	0.0								
Program Assistant II	50,735	1.0	52,068	1.0			54,078	1.0	54,078	1.0

(4) CENTRAL SERVICES

(D)(1) Capitol Complex Facilities

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Project Planner I	40,209	0.7	60,744	1.0			63,087	1.0	63,087	1.0
Structural Trades I	91,021	3.3	114,228	3.8			123,903	4.0	123,903	4.0
Structural Trades II	170,261	4.3	148,892	3.8			161,019	4.0	161,019	4.0
Structural Trades III	60,246	1.2	62,199	1.3			54,015	1.0	54,015	1.0
Technician IV	47,985	1.0	53,779	1.1			51,146	1.0	51,146	1.0
Telephone Operator II	22,465	0.8	10,145	0.4			28,140	1.0	28,140	1.0
Temporary Aide			441	0.0						
Continuation Salary Subtotal	2,215,074	52.2	2,114,674	49.8			2,299,409	53.2	2,299,409	53.2

Other Personal Services

Annual Leave Payments	15,441		6,396							
Employee Cash Incentive Awards	1,855		5,500							
FICA-Medicare Contributions	28,213		26,531				30,250		30,250	
Other Employee Wages	13,700		12,695							
Other Retirement Plans	478		2,547							
Overtime Wages	18,233		43,374							
PERA	227,234		213,984				235,331		229,932	
Personal Svcs - Professional	117,145		24,655				100,000		100,000	
Personal Svcs - Temporary Svcs	8,974		55,768							
Sick Leave Payments	4,181		27							
Temporary Ft Wages	15,214		22,605				29,027		29,027	
Temporary Pt Wages	26,242									
Transfer(s)	90		90							
Unemployment Compensation	7,434		277							
Personal Services Subtotal	2,699,508	52.2	2,529,122	49.8			2,694,017	53.2	2,688,618	53.2
Cash Exempt	2,699,508		2,529,122				2,694,017		2,688,618	

POTs Expenditures

Amortization Equalization Disbursement (AED)	5,643		16,085				26,748			
Health, Life and Dental	114,029		148,509				167,177			

(4) CENTRAL SERVICES

(D)(1) Capitol Complex Facilities

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

Non-Base Building Performance								6,691		
Shift Differential	13,504		12,927				13,055			
Short-term Disability	3,235		2,381				2,898			
Supp. Amortization Equalization Disbrsmt. (SAED)							5,573		5,573	
Salary POTs (non-add)	152,964		92,400							
Base Personal Services Total	2,835,919	52.2	2,709,025	49.8	2,601,617	53.2	2,916,159	53.2	2,694,191	53.2
Cash Exempt	2,835,919		2,709,025		2,601,617		2,916,159		2,694,191	

Change Request(s)

DI#3: Capitol Complex Facilities Consolidation									113,447	2.0
Change Request(s) Total									113,447	2.0
Cash Exempt									113,447	

Total Personal Services with Change Request(s)

Line Total with Change Request(s)	2,835,919	52.2	2,709,025	49.8	2,601,617	53.2	2,916,159	53.2	2,807,638	55.2
Cash Exempt	2,835,919		2,709,025		2,601,617		2,916,159		2,807,638	

Difference	0	0.0	0	0.0			0	0.0	0	0.0
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II. Personal Services Request

Authorization

Long Bill Appropriation	2,496,458	53.2	2,562,661	53.2	2,601,617	53.2	2,601,617	53.2	2,601,617	53.2
Salary Survey									65,637	
Performance-based Pay (80%)									26,763	
Supp. Amortization Equalization Disbrsmt. (SAED)									5,573	
OSPB Base Adjustment (-0.2 percent)									(5,399)	
DI#3: Capitol Complex Facilities Consolidation									113,447	2.0
Reversion										

(4) CENTRAL SERVICES

(D)(1) Capitol Complex Facilities

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Cash Exempt		(1)		(1)						
FTE		(1.0)		(3.4)						
Authorization Subtotal	2,496,457	52.3	2,562,660	49.8	2,601,617	53.2	2,601,617	53.2	2,807,638	55.2
Cash Exempt	2,496,457		2,562,660		2,601,617		2,601,617		2,807,638	
Allocated POTs										
Amortization Equalization Disbursement (AED)	8,379						26,748			
Health, Life and Dental	155,760		131,058				167,177			
Shift Differential	13,000		12,926				13,055			
Short-term Disability	9,359		2,381				2,898			
Supp. Amortization Equalization Disbrsmt. (SAED)							5,573			
Salary Survey	152,964						65,637			
Performance-based Pay							33,454			
Allocated POTs Subtotal	339,462		146,365				314,542			
Cash Exempt	339,462		146,365				314,542			
Request Total	2,835,919	52.3	2,709,025	49.8	2,601,617	53.2	2,916,159	53.2	2,807,638	55.2
Cash Exempt	2,835,919		2,709,025		2,601,617		2,916,159		2,807,638	

(4) CENTRAL SERVICES

(D)(1) Capitol Complex Facilities

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Operating Expenses Detail

Operating Expenses

2160 - Custodial Services	801,158		755,349				770,016		770,016	
2170 - Waste Disposal Services	40,323		41,758				42,569		42,569	
2180 - Grounds Maintenance	111,174		60,342				61,513		61,513	
2190 - Snow Plowing Services	21,436		62,759				63,977		63,977	
2220 - Bldg Maintenance/Repair Svcs	207,131		262,662				267,763		267,763	
2230 - Equip Maintenance/Repair Svcs	29,011		52,835				53,861		53,861	
2232 - IT Software Maintence/Upgrade	9,048		21,295				21,708		21,708	
2252 - Rental/Motor Pool Mile Charge	3,640		5,610				5,719		5,719	
2253 - Rental Of Equipment	355		681				695		695	
2258 - Parking Fees	3,600		3,622				3,693		3,693	
2259 - Parking Fee Reimbursement	51		140				143		143	
2511 - In-State Common Carrier Fares	723		338				344		344	
2512 - In-State Pers Travel Per Diem	4,385		4,355				4,439		4,439	
2513 - In-State Pers Vehicle Reimbsmt	891		720				734		734	
2515 - State-Owned Vehicle Charge	1,188		1,198				1,221		1,221	
2531 - OS Common Carrier Fares	1,526		3,721				3,793		3,793	
2532 - OS Personal Travel Per Diem	1,525		3,162				3,224		3,224	
2610 - Advertising	160		387				395		395	
2630 - Comm Svcs from Div Of Telecom	33,547		32,663				33,298		33,298	
2631 - Comm Svcs from Outside Sources	43,550		26,215				26,724		26,724	
2680 - Printing/Reproduction Services	6,256		4,034				4,113		4,113	
2710 - Purchased Medical Services	1,060									
2810 - Freight	1,366		2,225				2,268		2,268	
2830 - Office Moving-Pur Serv	875									
3112 - Automotive Supplies			114				117		117	
3113 - Clothing and Uniform Allowance	20,283		19,073				19,443		19,443	
3114 - Custodial and Laundry Supplies	32,783		28,580				29,135		29,135	
3115 - Data Processing Supplies	482									

(4) CENTRAL SERVICES

(D)(1) Capitol Complex Facilities

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
3120 - Books/Periodicals/Subscription	543		177				180		180	
3121 - Office Supplies	5,307		5,718				5,829		5,829	
3123 - Postage	804		1,949				1,986		1,986	
3124 - Printing/Copy Supplies			86				88		88	
3126 - Repair & Maintenance Supplies	220,945		178,055				181,512		181,512	
3128 - Noncapitalized Equipment	8,247		9,688				9,876		9,876	
3132 - Noncap Office Furn/Office Syst	691									
3140 - Noncapitalized IT - PCs	11,546									
3143 - Noncapitalized IT - Other	657		603				629		629	
3147 - Noncapitalized IT - Purchased Network SW			582				593		593	
4111 - Prizes And Awards			829				845		845	
4140 - Dues And Memberships	2,060		2,155				2,197		2,197	
4151 - Interest - Late Payments	267		13							
4170 - Miscellaneous Fees And Fines	524		1,217				1,240		1,240	
4180 - Official Functions	413		832				848		848	
4220 - Registration Fees	5,596		10,534				10,738		10,738	
6480 - Other Cap Equipment-Lease Pur	2,270									
Line Total	1,637,396		1,606,275		1,637,466		1,637,466		1,637,466	
Cash Exempt	1,637,396		1,606,275		1,637,466		1,637,466		1,637,466	
Change Request(s)										
DI#3: Capitol Complex Facilities Consolidation									198,975	
Change Request(s) Total									198,975	
Cash Exempt									198,975	
Total Operating Expenses with Change Request(s)										
Line Total with Change Request(s)	1,637,396		1,606,275		1,637,466		1,637,466		1,836,441	
Cash Exempt	1,637,396		1,606,275		1,637,466		1,637,466		1,836,441	

(4) CENTRAL SERVICES

(D)(1) Capitol Complex Facilities

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Difference	0		0				0		0	

II. Operating Expenses Request

Authorization

Long Bill Appropriation	1,637,466		1,637,466		1,637,466		1,637,466		1,637,466	
DI#3: Capitol Complex Facilities Consolidation									198,975	
Reversion										
Cash Exempt	(70)		(31,191)							
Authorization Subtotal	1,637,396		1,606,275		1,637,466		1,637,466		1,836,441	
Cash Exempt	1,637,396		1,606,275		1,637,466		1,637,466		1,836,441	
Request Total	1,637,396		1,606,275		1,637,466		1,637,466		1,836,441	
Cash Exempt	1,637,396		1,606,275		1,637,466		1,637,466		1,836,441	

(4) CENTRAL SERVICES

(D)(1) Capitol Complex Facilities

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Capitol Complex Repairs Detail

Operating Expenses

2220 - Bldg Maintenance/Repair Svcs	15,390									
2230 - Equip Maintenance/Repair Svcs	41,130		46,937				56,520		56,520	
3126 - Repair & Maintenance Supplies			9,455							
Line Total	56,520		56,392		56,520		56,520		56,520	
Cash Exempt	56,520		56,392		56,520		56,520		56,520	
Difference	0		0				0		0	

II. Capitol Complex Repairs Request

Authorization

Long Bill Appropriation	56,520		56,520		56,520		56,520		56,520	
Reversion										
Cash Exempt			(128)							
Authorization Subtotal	56,520		56,392		56,520		56,520		56,520	
Cash Exempt	56,520		56,392		56,520		56,520		56,520	
Request Total	56,520		56,392		56,520		56,520		56,520	
Cash Exempt	56,520		56,392		56,520		56,520		56,520	

(4) CENTRAL SERVICES

(D)(1) Capitol Complex Facilities

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Capitol Complex Security Detail

Operating Expenses

Transfer to Department of Public Safety	260,379		260,379				289,484		289,484	
Line Total	260,379		260,379		289,484		289,484		289,484	
Cash Exempt	260,379		260,379		289,484		289,484		289,484	
Difference	0		0				0		0	

II. Capitol Complex Security Request

Authorization

Long Bill Appropriation	260,379		260,379		289,484		289,484		289,484	
Authorization Subtotal	260,379		260,379		289,484		289,484		289,484	
Cash Exempt	260,379		260,379		289,484		289,484		289,484	
Request Total	260,379		260,379		289,484		289,484		289,484	
Cash Exempt	260,379		260,379		289,484		289,484		289,484	

(4) CENTRAL SERVICES

(D)(1) Capitol Complex Facilities

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Implementation of SB07 086 - War on Terrorism Memorial Fund Detail

Operating Expenses

Total							13,225	0.3	24,069	0.3
Line Total					13,225	0.3	13,225	0.3	24,069	0.3
Cash Exempt					13,225		13,225		24,069	
Difference							0	0.0	0	0.0

II. Implementation of SB07 086 - War on Terrorism Memorial Fund Request

Authorization

SB07 086 - War on Terrorism Memorial					13,225	0.3	13,225	0.3	24,069	0.3
Authorization Subtotal					13,225	0.3	13,225	0.3	24,069	0.3
Cash Exempt					13,225		13,225		24,069	
Request Total					13,225	0.3	13,225	0.3	24,069	0.3
Cash Exempt					13,225		13,225		24,069	

(4) CENTRAL SERVICES

(D)(1) Capitol Complex Facilities

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Utilities Detail

Operating Expenses

2110 - Water And Sewerage Services	172,404		177,899				186,666		186,666	
2220 - Bldg Maintenance/Repair Svcs			16,800				17,628		17,628	
2230 - Equip Maintenance/Repair Svcs			7,095				7,445		7,445	
2232 - IT Software Maintence/Upgrade			7,123				7,474		7,474	
3126 - Repair & Maintenance Supplies	5,241		27,735				29,102		29,102	
3940 - Electricity	2,040,064		1,850,856				1,942,142		1,942,142	
3970 - Natural Gas	160,644		133,310				139,880		139,880	
3980 - Steam	239,019		325,581				341,627		341,627	
4150 - Interest Expense	373,826		583,710				612,477		612,477	
4151 - Interest - Late Payments	970		67							
6140 - Leasehold Improv-Dir Purchase	7,515									
6280 - Other Cap Equipment-Dir Purch	200,000		436,833				458,361		458,361	
Line Total	3,199,683		3,567,010			3,742,802	3,742,802		3,742,802	
Cash Exempt	3,199,683		3,567,010			3,742,802	3,742,802		3,742,802	

Difference	0		0				0		0	
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II. Utilities Request

Authorization

Long Bill Appropriation	3,458,419		3,742,802		3,742,802		3,742,802		3,742,802	
HB06-1227 Supplemental Appropriation	(30,730)									
Transfer(s)	(9,173)									
Reversion										
Cash Exempt	(218,833)		(175,792)							

(4) CENTRAL SERVICES

(D)(1) Capitol Complex Facilities

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Authorization Subtotal	3,199,683		3,567,010		3,742,802		3,742,802		3,742,802	
Cash Exempt	3,199,683		3,567,010		3,742,802		3,742,802		3,742,802	
Request Total	3,199,683		3,567,010		3,742,802		3,742,802		3,742,802	
Cash Exempt	3,199,683		3,567,010		3,742,802		3,742,802		3,742,802	

(4) CENTRAL SERVICES

(D)(1) Capitol Complex Facilities

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Indirect Cost Assessment Detail

Operating Expenses

Indirect Costs	311,204		434,644				377,456		377,456	
Line Total	311,204		434,644		377,456		377,456		377,456	
Cash Exempt	311,204		434,644		377,456		377,456		377,456	

Change Request(s)

Common Policy Adjustment										(103,527)
Change Request(s) Total										(103,527)
Cash Exempt										(103,527)

Total Indirect Cost Assessment with Change Request(s)

Line Total with Change Request(s)	311,204		434,644		377,456		377,456		273,929	
Cash Exempt	311,204		434,644		377,456		377,456		273,929	

Difference	0		0				0		0	
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II. Indirect Cost Assessment Request

Authorization

Long Bill Appropriation	311,204		434,644		377,456		377,456		377,456	
Common Policy Adjustment										(103,527)
Authorization Subtotal	311,204		434,644		377,456		377,456		273,929	
Cash Exempt	311,204		434,644		377,456		377,456		273,929	

(4) CENTRAL SERVICES

(D)(1) Capitol Complex Facilities

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Request Total	311,204		434,644		377,456		377,456		273,929	
Cash Exempt	311,204		434,644		377,456		377,456		273,929	

(4) CENTRAL SERVICES

(D)(1) Capitol Complex Facilities

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

(D)(1) Capitol Complex Facilities Total

Long Bill Group Total	8,301,101	52.2	8,633,725	49.8	8,718,570	53.5	9,033,112	53.5	9,030,883	55.5
Cash Exempt	8,301,101		8,633,725		8,718,570		9,033,112		9,030,883	

(4) CENTRAL SERVICES

(D)(2) Grand Junction State Services Building

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Personal Services Detail

Position Detail

Accountant I	68	0.0								
Admin Assistant II			48	0.0						
General Professional III	218	0.0	112	0.0						
General Professional IV	126	0.0	269	0.0						
Management	94	0.0								
Pipe/Mech Trades II	38,682	1.0	42,293	1.1			42,051	1.0	42,051	1.0
Technician IV			85	0.0						
Continuation Salary Subtotal	39,188	1.0	42,807	1.1			42,051	1.0	42,051	1.0

Other Personal Services

FICA-Medicare Contributions	558		608				683		683	
Other Retirement Plans			288							
Overtime Wages	57									
PERA	3,920		3,993				4,268		4,269	
Personal Svcs - Professional			1,042							
Transfer(s)	2		2							
Personal Services Subtotal	43,725	1.0	48,739	1.1			47,002	1.0	47,003	1.0
Cash Exempt	43,725		48,739				47,002		47,003	

POTs Expenditures

Amortization Equalization Disbursement (AED)	98		312				510			
Health, Life and Dental	364		809				738			
Non-Base Building Performance							129			
Short-term Disability	57		48				55			
Supp. Amortization Equalization Disbrsmt. (SAED)							106		106	
Salary POTs (non-add)	1,284		1,667							

(4) CENTRAL SERVICES

(D)(2) Grand Junction State Services Building

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Base Personal Services Total	44,244	1.0	49,908	1.1	45,336	1.0	48,540	1.0	47,109	1.0
Cash Exempt	44,244		49,908		45,336		48,540		47,109	
Change Request(s)										
DI#3: Capitol Complex Facilities Consolidation									(47,109)	(1.0)
Change Request(s) Total									(47,109)	(1.0)
Cash Exempt									(47,109)	
Total Personal Services with Change Request(s)										
Line Total with Change Request(s)	44,244	1.0	49,908	1.1	45,336	1.0	48,540	1.0	0	0.0
Cash Exempt	44,244		49,908		45,336		48,540		0	
Difference	0	0.0	0	0.0			0	0.0	0	0.0

II. Personal Services Request

Authorization

Long Bill Appropriation	43,499	1.0	44,697	1.0	45,336	1.0	45,336	1.0	45,336	1.0
Salary Survey									1,154	
Performance-based Pay (80%)									513	
Supp. Amortization Equalization Disbrsmt. (SAED)									106	
DI#3: Capitol Complex Facilities Consolidation									(47,109)	(1.0)
Reversion										
Cash Exempt	(1,558)		(1)							
FTE				0.1						
Authorization Subtotal	41,942	1.0	44,696	1.1	45,336	1.0	45,336	1.0	0	0.0
Cash Exempt	41,942		44,696		45,336		45,336		0	

(4) CENTRAL SERVICES

(D)(2) Grand Junction State Services Building

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
<u>Allocated POTs</u>										
Amortization Equalization Disbursement (AED)	96		312				510			
Health, Life and Dental	865		809				738			
Short-term Disability	57		47				55			
Supp. Amortization Equalization Disbrsmt. (SAED)							106			
Salary Survey	1,284		4,044				1,154			
Performance-based Pay							641			
Allocated POTs Subtotal	2,302		5,212				3,204			
Cash Exempt	2,302		5,212				3,204			
Request Total	44,244	1.0	49,908	1.1	45,336	1.0	48,540	1.0	0	0.0
Cash Exempt	44,244		49,908		45,336		48,540		0	

(4) CENTRAL SERVICES

(D)(2) Grand Junction State Services Building

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Operating Expenses Detail

Operating Expenses

2160 - Custodial Services	50,654		50,653				50,921		50,921	
2170 - Waste Disposal Services	2,510		2,584				2,598		2,598	
2180 - Grounds Maintenance	4,745		4,635				4,659		4,659	
2220 - Bldg Maintenance/Repair Svcs	10,881		11,485				11,546		11,546	
2230 - Equip Maintenance/Repair Svcs	825		1,082				1,087		1,087	
2232 - IT Software Maintence/Upgrade	7		71				72		72	
2259 - Parking Fee Reimbursement	0									
2531 - OS Common Carrier Fares	1		2							
2532 - OS Personal Travel Per Diem	2									
2630 - Comm Svcs from Div Of Telecom	1,080		1,080				1,086		1,086	
2631 - Comm Svcs from Outside Sources	1,935		2,136				2,147		2,147	
2810 - Freight	10		11				11		11	
3120 - Books/Periodicals/Subscription	6									
3126 - Repair & Maintenance Supplies	3,003		2,669				2,683		2,683	
3147 - Noncapitalized IT - Purchased Network SW			11				11		11	
4111 - Prizes And Awards			16				16		16	
4170 - Miscellaneous Fees And Fines	25		25				25		25	
4180 - Official Functions	8		8				8		8	
4220 - Registration Fees			1				3		3	
Line Total	75,692		76,469				76,873		76,873	
Cash Funds	5,051		5,103				5,130		5,130	
Cash Exempt	70,641		71,366				71,743		71,743	

Change Request(s)

DI#3: Capitol Complex Facilities Consolidation										(76,873)
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(4) CENTRAL SERVICES

(D)(2) Grand Junction State Services Building

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

Change Request(s) Total										(76,873)
Cash Exempt										(76,873)

Total Operating Expenses with Change Request(s)

Line Total with Change Request(s)	75,692	76,469	76,873	76,873	76,873	76,873	76,873	76,873	76,873	0
Cash Funds	5,051	5,103	5,130	5,130	5,130	5,130	5,130	5,130	5,130	5,130
Cash Exempt	70,641	71,366	71,743	71,743	71,743	71,743	71,743	71,743	71,743	(5,130)
Difference	0	0	0	0	0	0	0	0	0	0

II. Operating Expenses Request

Authorization

Long Bill Appropriation	76,873	76,873	76,873	76,873	76,873	76,873	76,873	76,873	76,873	76,873
DI#3: Capitol Complex Facilities Consolidation										(76,873)
Reversion										
Cash Funds	(79)	(27)								
Cash Exempt	(1,102)	(377)								
Authorization Subtotal	75,692	76,469	76,873	76,873	76,873	76,873	76,873	76,873	76,873	0
Cash Funds	5,051	5,103	5,130	5,130	5,130	5,130	5,130	5,130	5,130	5,130
Cash Exempt	70,641	71,366	71,743	71,743	71,743	71,743	71,743	71,743	71,743	(5,130)
Request Total	75,692	76,469	76,873	76,873	76,873	76,873	76,873	76,873	76,873	0
Cash Funds	5,051	5,103	5,130	5,130	5,130	5,130	5,130	5,130	5,130	5,130
Cash Exempt	70,641	71,366	71,743	71,743	71,743	71,743	71,743	71,743	71,743	(5,130)

(4) CENTRAL SERVICES

(D)(2) Grand Junction State Services Building

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

(4) CENTRAL SERVICES

(D)(2) Grand Junction State Services Building

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Utilities Detail

Operating Expenses

2110 - Water And Sewerage Services	3,230		3,330				3,330		3,330	
2230 - Equip Maintenance/Repair Svcs	3,497									
3126 - Repair & Maintenance Supplies	1,057		842				842		842	
3940 - Electricity	59,865		53,833				53,833		53,833	
3970 - Natural Gas	10,535		8,799				8,799		8,799	
4150 - Interest Expense	7,574		20,750				20,750		20,750	
Line Total	85,758		87,554		87,554		87,554		87,554	
Cash Exempt	85,758		87,554		87,554		87,554		87,554	

Difference	0		0				0		0	
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II. Utilities Request

Authorization

Long Bill Appropriation	71,084		87,554		87,554		87,554		87,554	
HB06-1227 Supplemental Appropriation	14,674									
Authorization Subtotal	85,758		87,554		87,554		87,554		87,554	
Cash Exempt	85,758		87,554		87,554		87,554		87,554	
Request Total	85,758		87,554		87,554		87,554		87,554	
Cash Exempt	85,758		87,554		87,554		87,554		87,554	

(4) CENTRAL SERVICES

(D)(2) Grand Junction State Services Building

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

(D)(2) Grand Junction State Services Building Total

Long Bill Group Total	205,694	1.0	213,931	1.1	209,763	1.0	212,967	1.0	87,554	0.0
Cash Funds	5,051		5,103		5,130		5,130		5,130	
Cash Exempt	200,642		208,828		204,633		207,837		82,424	

(4) CENTRAL SERVICES

(D)(3) Camp George West

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Personal Services Detail

Position Detail

Accountant I	68	0.0								
Admin Assistant II			55	0.0						
General Professional III	218	0.0	6,022	0.1						
General Professional IV	126	0.0	4,198	0.1						
General Professional VI	8,885	0.1	10,472	0.1		9,117	0.1	9,117	0.1	
Grounds & Nursery III	8,417	0.2	9,775	0.2		8,511	0.2	8,511	0.2	
LTC Operations I	15,486	0.3	17,984	0.3		15,792	0.3	15,792	0.3	
Management	94	0.0								
Pipe/Mech Trades II			10,526	0.2						
Pipe/Mech Trades III	25,655	0.5	8,465	0.1		25,942	0.5	25,942	0.5	
Technician IV			98	0.0						
Continuation Salary Subtotal	58,949	1.0	67,593	1.1		59,362	1.0	59,362	1.0	

Other Personal Services

FICA-Medicare Contributions	478		561			859		859		
Other Retirement Plans			787							
Overtime Wages			198							
PERA	5,824		5,686			6,012		6,011		
Personal Svcs - Professional			36							
Transfer(s)	2		2							
Personal Services Subtotal	65,254	1.0	74,863	1.1		66,233	1.0	66,232	1.0	
Cash Exempt	65,254		74,863			66,233		66,232		

POTs Expenditures

Amortization Equalization Disbursement (AED)	143		472			510				
Health, Life and Dental	2,202		5,794			740				
Non-Base Building Performance						127				

(4) CENTRAL SERVICES

(D)(3) Camp George West

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Short-term Disability		83		73				55		
Supp. Amortization Equalization Disbrsmt. (SAED)							106		106	
Salary POTs (non-add)	1,817		1,667							
Base Personal Services Total	67,682	1.0	81,203	1.1	64,565	1.0	67,771	1.0	66,338	1.0
Cash Exempt	67,682		81,203		64,565		67,771		66,338	

Change Request(s)

DI#3: Capitol Complex Facilities Consolidation									(66,338)	(1.0)
Change Request(s) Total									(66,338)	(1.0)
Cash Exempt									(66,338)	

Total Personal Services with Change Request(s)

Line Total with Change Request(s)	67,682	1.0	81,203	1.1	64,565	1.0	67,771	1.0	0	0.0
Cash Exempt	67,682		81,203		64,565		67,771		0	

Difference	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
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II. Personal Services Request

Authorization

Long Bill Appropriation	59,835	1.0	61,572	1.0	64,565	1.0	64,565	1.0	64,565	1.0
Salary Survey									1,154	
Performance-based Pay (80%)									513	
Supp. Amortization Equalization Disbrsmt. (SAED)									106	
DI#3: Capitol Complex Facilities Consolidation									(66,338)	(1.0)
Reversion										
Cash Exempt	(102)		(1)							
FTE				0.1						

(4) CENTRAL SERVICES

(D)(3) Camp George West

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Authorization Subtotal	59,733	1.0	61,571	1.1	64,565	1.0	64,565	1.0	0	0.0
Cash Exempt	59,733		61,571		64,565		64,565		0	
<u>Allocated POTs</u>										
Amortization Equalization Disbursement (AED)	136		472				510			
Health, Life and Dental	5,916		5,794				740			
Short-term Disability	80		72				55			
Supp. Amortization Equalization Disbrsmt. (SAED)							106			
Salary Survey	1,817		13,294				1,154			
Performance-based Pay							641			
Allocated POTs Subtotal	7,949		19,632				3,206			
Cash Exempt	7,949		19,632				3,206			
Request Total	67,682	1.0	81,203	1.1	64,565	1.0	67,771	1.0	0	0.0
Cash Exempt	67,682		81,203		64,565		67,771		0	

(4) CENTRAL SERVICES

(D)(3) Camp George West

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Operating Expenses Detail

Operating Expenses

2170 - Waste Disposal Services	14,941		14,530				13,232		13,232	
2180 - Grounds Maintenance	85,248		80,173				59,220		59,220	
2190 - Snow Plowing Services	16,042		45,994				33,974		33,974	
2220 - Bldg Maintenance/Repair Svcs	28,247		13,988				10,332		10,332	
2230 - Equip Maintenance/Repair Svcs	500									
2232 - IT Software Maintence/Upgrade	7		71							
2259 - Parking Fee Reimbursement	0									
2310 - Purchased Construction Svcs	15,425									
2531 - OS Common Carrier Fares	1		2							
2532 - OS Personal Travel Per Diem	2									
2680 - Printing/Reproduction Services	169									
2810 - Freight			495							
3120 - Books/Periodicals/Subscription	6									
3126 - Repair & Maintenance Supplies	482		7,234				5,344		5,344	
3128 - Noncapitalized Equipment	200									
3147 - Noncapitalized IT - Purchased Network SW			11							
4111 - Prizes And Awards			16							
4180 - Official Functions	8		8							
4220 - Registration Fees			1							
5480 - Purch Serv-Special Districts	2,700		2,781							
Line Total	163,978		165,303			122,102	122,102		122,102	
Cash Exempt	163,978		165,303			122,102	122,102		122,102	

Change Request(s)

DI#3: Capitol Complex Facilities Consolidation										(122,102)
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(4) CENTRAL SERVICES

(D)(3) Camp George West

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09		
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	
Change Request(s) Total											(122,102)
Cash Exempt											(122,102)
<u>Total Operating Expenses with Change Request(s)</u>											
Line Total with Change Request(s)	163,978		165,303		122,102		122,102				0
Cash Exempt	163,978		165,303		122,102		122,102				0
Difference	0		0				0				0

II. Operating Expenses Request

Authorization

Long Bill Appropriation	164,185		166,281		122,102		122,102				122,102
DI#3: Capitol Complex Facilities Consolidation											(122,102)
Reversion											
Cash Exempt	(207)		(978)								
Authorization Subtotal	163,978		165,303		122,102		122,102				0
Cash Exempt	163,978		165,303		122,102		122,102				0
Request Total	163,978		165,303		122,102		122,102				0
Cash Exempt	163,978		165,303		122,102		122,102				0

(4) CENTRAL SERVICES

(D)(3) Camp George West

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Utilities Detail

Operating Expenses

2110 - Water And Sewerage Services	75,506		90,329				102,310		102,310	
3940 - Electricity	174,292		158,706				179,756		179,756	
3970 - Natural Gas	159,281		134,451				152,284		152,284	
Line Total	409,079		383,485		434,350		434,350		434,350	
Cash Funds	46,843		48,950		48,950		48,950		48,950	
Cash Exempt	362,236		334,535		385,400		385,400		385,400	

Difference	0		0				0		0	
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II. Utilities Request

Authorization

Long Bill Appropriation	370,081		434,350		434,350		434,350		434,350	
HB06-1227 Supplemental Appropriation	57,399									
Reversion										
Cash Funds	(2,107)									
Cash Exempt	(16,294)		(50,865)							
Authorization Subtotal	409,079		383,485		434,350		434,350		434,350	
Cash Funds	46,843		48,950		48,950		48,950		48,950	
Cash Exempt	362,236		334,535		385,400		385,400		385,400	

(4) CENTRAL SERVICES

(D)(3) Camp George West

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Request Total	409,079		383,485		434,350		434,350		434,350	
Cash Funds	46,843		48,950		48,950		48,950		48,950	
Cash Exempt	362,236		334,535		385,400		385,400		385,400	

(4) CENTRAL SERVICES

(D)(3) Camp George West

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

(D)(3) Camp George West Total

Long Bill Group Total	640,738	1.0	629,991	1.1	621,017	1.0	624,223	1.0	434,350	0.0
Cash Funds	46,843		48,950		48,950		48,950		48,950	
Cash Exempt	593,895		581,041		572,067		575,273		385,400	

(4) CENTRAL SERVICES TOTAL

Division Total without POTs	53,382,999	175.8	55,953,111	175.9	58,736,446	202.1	59,033,408	202.1	58,104,422	202.1
Cash Funds	2,693,194		2,785,178		3,083,765		3,083,765		3,083,765	
Cash Exempt	50,689,804		53,167,933		55,652,681		55,949,643		55,020,657	
Division Total	53,899,680	175.8	56,666,963	175.9	58,736,446	202.1	59,900,451	202.1	58,104,422	202.1
Cash Funds	2,693,194		2,785,178		3,083,765		3,083,765		3,083,765	
Cash Exempt	51,206,485		53,881,785		55,652,681		56,816,686		55,020,657	

(5) FINANCE AND PROCUREMENT

(A) State Controller's Office And Procurement Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Personal Services Detail

Position Detail

Accountant I	113,054	2.4	129,151	2.7			190,959	2.9	190,959	2.9
Accountant II	74,267	1.4	175,505	3.5			134,309	1.9	134,309	1.9
Accountant III	95,984	1.6	125,076	2.0			130,232	2.0	130,232	2.0
Accountant IV	72,180	1.0	75,480	1.0			78,589	1.0	78,589	1.0
Accounting Technician I	19,480	0.8	25,956	1.0			27,026	0.9	27,026	0.9
Accounting Technician III	26,873	0.7	64,511	1.5			76,479	1.8	76,479	1.8
Accounting Technician IV	30,353	0.7	15,824	0.4						
Admin Assistant II	51,274	1.6	74,568	2.1			75,859	2.0	75,859	2.0
Admin Assistant III	4,974	0.2								
Auditor V	88,332	1.0	39,578	0.4			96,179	1.0	96,179	1.0
Controller I	94,693	1.5	69,336	1.0			72,192	0.8	72,192	0.8
Controller II	424,120	5.1	502,898	5.8			537,587	5.2	537,587	5.2
Controller III	255,997	2.8	282,876	3.0			294,531	3.0	294,531	3.0
General Professional I	16,789	0.4								
General Professional II	32,000	0.7	84,549	1.8			91,240	1.3	91,240	1.3
General Professional III	133,405	2.5	64,024	1.1			60,639	0.8	60,639	0.8
General Professional IV	318,447	5.1	502,043	7.7			540,757	7.6	557,728	7.6
General Professional V	161,570	2.3	141,732	2.0			133,194	1.8	133,194	1.8
General Professional VI	5,392	0.1					50,334	0.5	50,334	0.5
Management	234,052	2.3	236,272	2.1			227,684	2.0	227,684	2.0
Technician IV			3,024	0.1						
Continuation Salary Subtotal	2,253,236	34.2	2,612,404	39.2			2,817,790	36.5	2,834,761	36.5

Other Personal Services

Annual Leave Payments	30,299		36,508							
Employee Cash Incentive Awards	5,303		2,500							
FICA-Medicare Contributions	26,753		32,396				33,450		33,450	

(5) FINANCE AND PROCUREMENT

(A) State Controller's Office And Procurement Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Other Retirement Plans				2,712						
PERA	225,185		259,846				280,181		273,871	
Personal Svcs - Professional	35,169		11,938							
Sick Leave Payments	8,398		7,938							
Temporary Ft Wages	10,308		548							
Transfer(s)	60		60							
Personal Services Subtotal	2,594,711	34.2	2,966,849	39.2			3,131,421	36.5	3,142,082	36.5
General Fund	712,121		137,458				880,907		891,568	
Cash Funds			409,082							
Cash Exempt	1,882,591		2,420,309				2,250,514		2,250,514	
<u>POTs Expenditures</u>										
Amortization Equalization Disbursement (AED)	5,319		19,198				31,737			
Health, Life and Dental	82,120		128,406				162,464			
Non-Base Building Performance							7,978			
Short-term Disability	3,283		2,961				3,438			
Supp. Amortization Equalization Disbrsmt. (SAED)							6,612		6,612	
Salary POTs (non-add)			119,305							
Base Personal Services Total	2,685,433	34.2	3,117,415	39.2	3,012,116	36.5	3,343,650	36.5	3,148,694	36.5
General Fund	736,943		268,826		761,602		1,051,349		898,180	
Cash Funds			409,082							
Cash Exempt	1,948,490		2,439,507		2,250,514		2,292,301		2,250,514	
Difference	0	0.0	0	0.0			0	0.0	0	0.0

II. Personal Services Request

Authorization

Long Bill Appropriation	2,777,665	35.5	2,916,278	35.5	2,961,203	35.5	2,961,203	35.5	2,961,203	35.5
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(5) FINANCE AND PROCUREMENT

(A) State Controller's Office And Procurement Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
SB07 228 - Vendor Perform State Contracts					50,913	1.0	50,913	1.0	67,884	1.0
Salary Survey									87,392	
Performance-based Pay (80%)									31,913	
Supp. Amortization Equalization Disbrsmt. (SAED)									6,612	
OSPB Base Adjustment (-0.2 percent)									(6,310)	
Reversion										
General Fund	(25,328)		(1)							
Cash Exempt	(66,904)									
FTE		(1.3)		3.7						
Authorization Subtotal	2,685,433	34.2	2,916,277	39.2	3,012,116	36.5	3,012,116	36.5	3,148,694	36.5
General Fund	736,943		70,649		761,602		761,602		898,180	
Cash Funds			409,082							
Cash Exempt	1,948,490		2,436,546		2,250,514		2,250,514		2,250,514	
Allocated POTs										
Amortization Equalization Disbursement (AED)			19,198				31,737			
Health, Life and Dental			128,406				162,464			
Short-term Disability			2,961				3,438			
Supp. Amortization Equalization Disbrsmt. (SAED)							6,612			
Salary Survey			50,573				87,392			
Performance-based Pay							39,891			
Allocated POTs Subtotal			201,138				331,534			
General Fund			198,177				289,747			
Cash Exempt			2,961				41,787			

(5) FINANCE AND PROCUREMENT

(A) State Controller's Office And Procurement Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Request Total	2,685,433	34.2	3,117,415	39.2	3,012,116	36.5	3,343,650	36.5	3,148,694	36.5
General Fund	736,943		268,826		761,602		1,051,349		898,180	
Cash Funds			409,082							
Cash Exempt	1,948,490		2,439,507		2,250,514		2,292,301		2,250,514	

(5) FINANCE AND PROCUREMENT

(A) State Controller's Office And Procurement Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Operating Expenses Detail

Operating Expenses

2170 - Waste Disposal Services	1,414		518				557		557	
2220 - Bldg Maintenance/Repair Svcs			18				19		19	
2230 - Equip Maintenance/Repair Svcs	1,751		3,546				3,815		3,815	
2232 - IT Software Maintence/Upgrade	4,764		6,765				7,277		7,277	
2253 - Rental Of Equipment	80		35				38		38	
2258 - Parking Fees			78				84		84	
2259 - Parking Fee Reimbursement	159		69				74		74	
2510 - In-State Travel	45									
2511 - In-State Common Carrier Fares	10									
2512 - In-State Pers Travel Per Diem	1,701		2,625				2,824		2,824	
2513 - In-State Pers Vehicle Reimbsmt	839		1,096				1,179		1,179	
2515 - State-Owned Vehicle Charge	552		1,423				1,531		1,531	
2531 - OS Common Carrier Fares	1,994		2,413				2,596		2,596	
2532 - OS Personal Travel Per Diem	2,174		2,296				2,470		2,470	
2533 - OS Pers Vehicle Reimbursement	84									
2540 - Out-Of-State Travel/Non-Empl	819									
2610 - Advertising			103				111		111	
2630 - Comm Svcs from Div Of Telecom	28,392		28,714				30,890		30,890	
2631 - Comm Svcs from Outside Sources	2,344		2,179				2,345		2,345	
2680 - Printing/Reproduction Services	16,270		26,592				28,607		28,607	
2810 - Freight	163		995				1,070		1,070	
2820 - Other Purchased Services	1,045									
3120 - Books/Periodicals/Subscription	3,181		1,152				1,239		1,239	
3121 - Office Supplies	10,600		10,002				10,760		10,760	
3123 - Postage	19,089		15,318				16,479		16,479	
3124 - Printing/Copy Supplies	3,017		3,335				3,588		3,588	
3126 - Repair & Maintenance Supplies			99				107		107	
3128 - Noncapitalized Equipment	6,687		2,100				2,259		2,259	

(5) FINANCE AND PROCUREMENT

(A) State Controller's Office And Procurement Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
3132 - Noncap Office Furn/Office Syst	5,474		1,775				1,909		1,909	
3140 - Noncapitalized IT - PCs	5,509		2,204				2,372			
3143 - Noncapitalized IT - Other	236		865				930		422	
3146 - Noncapitalized IT - Purchased Server SW	4,306		144				155		155	
3147 - Noncapitalized IT - Purchased Network SW			388				418		418	
4100 - Other Operating Expenses			2,195				2,361		2,361	
4110 - Losses	25									
4111 - Prizes And Awards			553				595		595	
4140 - Dues And Memberships	4,470		6,093				6,555		6,555	
4150 - Interest Expense			11							
4170 - Miscellaneous Fees And Fines	41		27							
4180 - Official Functions	2,191		2,091				2,249		2,249	
4220 - Registration Fees	3,400		7,485				8,093		8,093	
5993 - Refunds To Individuals	25									
6213 - IT Software - Direct Purchase	4,501									
Line Total	137,351		135,302		145,556		145,556		142,676	
General Fund	137,351				145,556		145,556		142,676	
Cash Funds			135,302							
Difference	0		0				0		0	

II. Operating Expenses Request

Authorization

Long Bill Appropriation	142,176	142,176	142,176	142,176	142,176
SB07 228 - Vendor Perform State Contracts			3,380	3,380	500
Reversion					
General Fund	(4,825)				
Cash Funds		(6,874)			

(5) FINANCE AND PROCUREMENT

(A) State Controller's Office And Procurement Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Authorization Subtotal	137,351		135,302		145,556		145,556		142,676	
General Fund	137,351				145,556		145,556		142,676	
Cash Funds			135,302							
Request Total	137,351		135,302		145,556		145,556		142,676	
General Fund	137,351				145,556		145,556		142,676	
Cash Funds			135,302							

(5) FINANCE AND PROCUREMENT

(A) State Controller's Office And Procurement Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

(A) State Controller's Office And Procurement Services Total

Long Bill Group Total	2,822,784	34.2	3,252,717	39.2	3,157,672	36.5	3,489,206	36.5	3,291,370	36.5
General Fund	874,294		268,826		907,158		1,196,905		1,040,856	
Cash Funds			544,384							
Cash Exempt	1,948,490		2,439,507		2,250,514		2,292,301		2,250,514	

(5) FINANCE AND PROCUREMENT

(B) Supplier Database

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Personal Services Detail

Position Detail

Accountant I	217	0.0								
Admin Assistant II			144	0.0						
Admin Assistant III	45,476	1.0	43,848	1.0			45,599	1.0	45,599	1.0
General Professional II	5,977	0.1								
General Professional III	691	0.0	337	0.0			8,787	0.2	8,787	0.2
General Professional IV	24,030	0.4	49,167	0.7			36,191	0.5	36,191	0.5
General Professional VI	1,465	0.0					14,355	0.2	14,355	0.2
IT Professional II	65,575	1.0	63,528	1.0			66,074	1.0	66,074	1.0
Management	299	0.0								
Technician IV			256	0.0						
Continuation Salary Subtotal	143,731	2.5	157,280	2.7			171,006	3.0	171,006	3.0

Other Personal Services

FICA-Medicare Contributions	2,094		2,178				2,447		2,447	
PERA	14,693		15,325				17,131		17,131	
Personal Svcs - Professional			110							
Transfer(s)	5		5							
Personal Services Subtotal	160,523	2.5	174,899	2.7			190,584	3.0	190,584	3.0
Cash Funds	160,523	2.5	174,899	2.7			190,584	3.0	190,584	3.0

POTs Expenditures

Amortization Equalization Disbursement (AED)	361		1,133				2,175			
Health, Life and Dental	8,150		10,526				8,270			
Non-Base Building Performance							547			
Short-term Disability	222		177				236			
Supp. Amortization Equalization Disbrsmt. (SAED)							453		453	
Salary POTs (non-add)			8,247							

(5) FINANCE AND PROCUREMENT

(B) Supplier Database

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Base Personal Services Total	169,256	2.5	186,735	2.7	182,337	3.0	202,265	3.0	191,037	3.0
Cash Funds	169,256	2.5	186,735	2.7	182,337	3.0	202,265	3.0	191,037	3.0
Difference	0	0.0	0	0.0			0	0.0	0	0.0

II. Personal Services Request

Authorization

Long Bill Appropriation	173,726	3.0	178,716	3.0	182,337	3.0	182,337	3.0	182,337	3.0
Salary Survey									6,060	
Performance-based Pay (80%)									2,187	
Supp. Amortization Equalization Disbrsmt. (SAED)									453	
Reversion										
Cash Funds	(4,863)	(0.5)	(1)							
FTE				(0.3)						
Authorization Subtotal	168,863	2.5	178,715	2.7	182,337	3.0	182,337	3.0	191,037	3.0
Cash Funds	168,863	2.5	178,715	2.7	182,337	3.0	182,337	3.0	191,037	3.0

Allocated POTs

Amortization Equalization Disbursement (AED)	393						2,175			
Health, Life and Dental			7,844				8,270			
Short-term Disability			176				236			
Supp. Amortization Equalization Disbrsmt. (SAED)							453			
Salary Survey							6,060			
Performance-based Pay							2,734			
Allocated POTs Subtotal	393		8,020				19,928			
Cash Funds	393		8,020				19,928			

(5) FINANCE AND PROCUREMENT

(B) Supplier Database

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Request Total	169,256	2.5	186,735	2.7	182,337	3.0	202,265	3.0	191,037	3.0
Cash Funds	169,256	2.5	186,735	2.7	182,337	3.0	202,265	3.0	191,037	3.0

(5) FINANCE AND PROCUREMENT

(B) Supplier Database

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Operating Expenses Detail

Operating Expenses

2170 - Waste Disposal Services				1						
2232 - IT Software Maintence/Upgrade	22,027		14,459				21,069		21,069	
2258 - Parking Fees			11				16		16	
2259 - Parking Fee Reimbursement	1									
2512 - In-State Pers Travel Per Diem	47									
2513 - In-State Pers Vehicle Reimbsmt	29									
2515 - State-Owned Vehicle Charge	90		30				51		51	
2531 - OS Common Carrier Fares	6		2							
2532 - OS Personal Travel Per Diem	23		3							
2610 - Advertising			500				729		729	
2630 - Comm Svcs from Div Of Telecom	7,294		6,987				10,181		10,181	
2631 - Comm Svcs from Outside Sources	440									
2680 - Printing/Reproduction Services	1,463		1,439				2,097		2,097	
2810 - Freight	11									
3120 - Books/Periodicals/Subscription	30									
3121 - Office Supplies	1,031		499				728		728	
3123 - Postage	5,315		4,641				6,763		6,763	
3124 - Printing/Copy Supplies	628		43				63		63	
3132 - Noncap Office Furn/Office Syst	875									
3141 - Noncapitalized IT - Servers	3,905									
3146 - Noncapitalized IT - Purchased Server SW			1,049				1,529		1,529	
3147 - Noncapitalized IT - Purchased Network SW			33				48		48	
4111 - Prizes And Awards			47				68		68	
4180 - Official Functions	23		24				35		35	
4220 - Registration Fees			4				5		5	
Line Total	43,239		29,774			43,382	43,382		43,382	
Cash Funds	43,239		29,774			43,382	43,382		43,382	

(5) FINANCE AND PROCUREMENT

(B) Supplier Database

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

Difference	0		0				0		0	
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II. Operating Expenses Request

Authorization

Long Bill Appropriation	43,382		43,382		43,382		43,382		43,382	
Reversion										
Cash Funds	(143)		(13,608)							
Authorization Subtotal	43,239		29,774		43,382		43,382		43,382	
Cash Funds	43,239		29,774		43,382		43,382		43,382	
Request Total	43,239		29,774		43,382		43,382		43,382	
Cash Funds	43,239		29,774		43,382		43,382		43,382	

(5) FINANCE AND PROCUREMENT

(B) Supplier Database

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

(B) Supplier Database Total

Long Bill Group Total	212,495	2.5	216,509	2.7	225,719	3.0	245,647	3.0	234,419	3.0
Cash Funds	212,495	2.5	216,509	2.7	225,719	3.0	245,647	3.0	234,419	3.0

(5) FINANCE AND PROCUREMENT

(C) Collections Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Personal Services Detail

Position Detail

Accountant I	38,098	1.0	39,408	1.0	40,589	1.0	40,589	1.0
Accounting Technician I	33,948	1.0	25,875	0.8	35,539	1.0	35,539	1.0
Accounting Technician II	38,163	1.0	35,552	0.9	39,954	1.0	39,954	1.0
Accounting Technician III			12,719	0.3				
Admin Assistant I	17,612	0.8	22,121	0.9	26,946	1.0	26,946	1.0
Admin Assistant II	23,073	0.8	27,315	0.9	29,773	1.0	29,773	1.0
Collections Rep II	124,690	4.2	107,201	3.6	236,126	8.0	236,126	8.0
Collections Rep III	43,811	1.1	53,920	1.2	39,883	1.0	39,883	1.0
General Professional II			47,843	0.9	53,755	1.0	53,755	1.0
General Professional III	3,710	0.1	1,912	0.0				
General Professional IV	72,593	1.0	75,866	1.1	74,259	1.0	74,259	1.0
General Professional V	70,701	1.0	72,360	1.0	74,520	1.0	74,520	1.0
IT Professional I	59,984	1.0	61,380	1.0	63,225	1.0	63,225	1.0
Management	1,603	0.0						
Program Assistant I	94,587	2.4	79,443	2.0	81,799	2.0	81,799	2.0
Technician IV			1,448	0.0				
Continuation Salary Subtotal	622,572	15.4	664,363	15.6	796,368	20.0	796,368	20.0

Other Personal Services

Annual Leave Payments	8,924		523					
Cost of Goods Sold	225							
Employee Cash Incentive Awards	41,348		39,793		24,701		24,701	
FICA-Medicare Contributions	7,008		7,732		10,263		10,263	
Other Retirement Plans			1,378					
PERA	66,063		66,501		71,843		70,033	
Personal Svcs - IT - Software	4,893		4,900					
Personal Svcs - Professional			3,118					

(5) FINANCE AND PROCUREMENT

(C) Collections Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Personal Svcs - Temporary Svcs				2,167						
Sick Leave Payments	4,891									
Temporary Pt Wages	8,995									
Transfer(s)	29		29							
Unemployment Compensation	144									
Personal Services Subtotal	765,093	15.4	790,503	15.6			903,175	20.0	901,365	20.0
Cash Funds	642,608		722,429				594,975		594,975	
Cash Exempt	122,485		68,074				308,200		306,390	
<u>POTs Expenditures</u>										
Amortization Equalization Disbursement (AED)	1,591		5,057				7,868			
Health, Life and Dental	32,377		44,462				58,819			
Non-Base Building Performance							1,978			
Short-term Disability	973		790				1,426			
Supp. Amortization Equalization Disbrsmt. (SAED)							1,639		1,639	
Salary POTs (non-add)	16,407		28,398							
Base Personal Services Total	800,035	15.4	840,811	15.6	874,777	20.0	974,905	20.0	903,004	20.0
Cash Funds	671,966		772,737		566,577		666,705		596,614	
Cash Exempt	128,069		68,074		308,200		308,200		306,390	
Difference	0	0.0	0	0.0			0	0.0	0	0.0

II. Personal Services Request

Authorization

Long Bill Appropriation	751,961	17.0	771,949	17.0	874,777	20.0	874,777	20.0	874,777	20.0
Salary Survey									20,488	
Performance-based Pay (80%)									7,910	
Supp. Amortization Equalization Disbrsmt. (SAED)									1,639	

(5) FINANCE AND PROCUREMENT

(C) Collections Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
OSPB Base Adjustment (-0.2 percent)										(1,810)
Reversion										
Cash Funds				(1)						
Cash Exempt	(1)									
FTE		(1.6)		(1.4)						
Authorization Subtotal	751,960	15.4	771,948	15.6	874,777	20.0	874,777	20.0	903,004	20.0
Cash Funds	670,686		771,948		566,577		566,577		596,614	
Cash Exempt	81,274				308,200		308,200		306,390	
<u>Allocated POTs</u>										
Amortization Equalization Disbursement (AED)	1,516		2,381				7,868			
Health, Life and Dental	29,261		44,462				58,819			
Short-term Disability	891		789				1,426			
Supp. Amortization Equalization Disbrsmt. (SAED)							1,639			
Salary Survey	16,407		21,231				20,488			
Performance-based Pay							9,888			
Allocated POTs Subtotal	48,075		68,863				100,128			
Cash Funds	1,280		789				100,128			
Cash Exempt	46,795		68,074							
Request Total	800,035	15.4	840,811	15.6	874,777	20.0	974,905	20.0	903,004	20.0
Cash Funds	671,966		772,737		566,577		666,705		596,614	
Cash Exempt	128,069		68,074		308,200		308,200		306,390	

(5) FINANCE AND PROCUREMENT

(C) Collections Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Operating Expenses Detail

Operating Expenses

2170 - Waste Disposal Services	1,200		1,043				1,242		1,242	
2220 - Bldg Maintenance/Repair Svcs	1,195		1,440				1,715		1,715	
2230 - Equip Maintenance/Repair Svcs	2,111		521				621		621	
2232 - IT Software Maintence/Upgrade	98,841		60,623				72,216		72,216	
2250 - Miscellaneous Rentals	100									
2252 - Rental/Motor Pool Mile Charge	180		250				298		298	
2253 - Rental Of Equipment	780									
2258 - Parking Fees			22				26		26	
2259 - Parking Fee Reimbursement	3		20				24		24	
2512 - In-State Pers Travel Per Diem	479		331				394		394	
2515 - State-Owned Vehicle Charge	304		127				152		152	
2531 - OS Common Carrier Fares	31		536				639		639	
2532 - OS Personal Travel Per Diem	130		722				859		859	
2610 - Advertising	413									
2630 - Comm Svcs from Div Of Telecom	31,680		34,359				40,929		40,929	
2631 - Comm Svcs from Outside Sources	3,200		3,255				3,878		3,878	
2641 - Other ADP Billings-Purch Serv	13,331		12,446				14,826		14,826	
2680 - Printing/Reproduction Services	8,499		4,101				4,885		4,885	
2681 - Photocopy Reimbursement	5									
2810 - Freight	21		668				796		796	
3115 - Data Processing Supplies	1,578									
3116 - Noncap IT - Purchased Software	1,605		30				36		36	
3120 - Books/Periodicals/Subscription	716		4,189				4,990		4,990	
3121 - Office Supplies	22,274		13,671				16,286		16,286	
3123 - Postage	68,348		92,643				110,360		110,360	
3124 - Printing/Copy Supplies	53		1,424				1,696		1,696	
3128 - Noncapitalized Equipment	6,795		2,520				3,002		3,002	
3132 - Noncap Office Furn/Office Syst	1,981									

(5) FINANCE AND PROCUREMENT

(C) Collections Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
3140 - Noncapitalized IT - PCs	3,077		13,202				15,727		6,712	
3143 - Noncapitalized IT - Other	5,554		6,488				7,729		7,729	
3147 - Noncapitalized IT - Purchased Network SW			186				222		222	
4105 - Bank Card Fees	21,652		25,777				30,706		30,706	
4111 - Prizes And Awards			265				315		315	
4151 - Interest - Late Payments	20									
4170 - Miscellaneous Fees And Fines	7,846		12,794				15,241		15,241	
4180 - Official Functions	2,620		483				576		576	
4220 - Registration Fees	3,030		6,475				7,714		7,714	
4910 - Cost of Goods Sold	2,727									
6222 - Office Furn/Off System - Dir Pur	16,927									
Other Employee Benefits	249									
Line Total	329,557		300,610		358,100		358,100		349,085	
Cash Funds			300,610		358,100		358,100		349,085	
Cash Exempt	329,557									

Difference 0 0 0 0

II. Operating Expenses Request

Authorization

Long Bill Appropriation	347,585		347,585		358,100		358,100		358,100	
Out Year Impact of DI#4 Collector Staff									(9,015)	
Reversion										
Cash Funds			(46,975)							
Cash Exempt	(18,028)									
Authorization Subtotal	329,557		300,610		358,100		358,100		349,085	
Cash Funds			300,610		358,100		358,100		349,085	
Cash Exempt	329,557									

(5) FINANCE AND PROCUREMENT

(C) Collections Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Request Total	329,557		300,610		358,100		358,100		349,085	
Cash Funds			300,610		358,100		358,100		349,085	
Cash Exempt	329,557									

(5) FINANCE AND PROCUREMENT

(C) Collections Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Collection of Debts Due to the State Detail

Operating Expenses

Transfer(s) to DOR	20,702		0				20,702		20,702	
Line Total	20,702		0		20,702		20,702		20,702	
Cash Funds					20,702		20,702		20,702	
Cash Exempt	20,702		0							
Difference	0		0				0		0	

II. Collection of Debts Due to the State Request

Authorization

Long Bill Appropriation	20,702		20,702		20,702		20,702		20,702	
Reversion										
Cash Funds			(6,483)							
Cash Exempt			(14,219)							
Authorization Subtotal	20,702		0		20,702		20,702		20,702	
Cash Funds			6,483		20,702		20,702		20,702	
Cash Exempt	20,702		14,219							
Request Total	20,702		0		20,702		20,702		20,702	
Cash Funds			6,483		20,702		20,702		20,702	
Cash Exempt	20,702		14,219							

(5) FINANCE AND PROCUREMENT

(C) Collections Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Private Collection Agency Fees Detail

Operating Expenses

4161 - Sales/Collections Commission Expense	869,469		830,612				1,149,760		1,149,760	
4170 - Miscellaneous Fees And Fines			36,294				50,240		50,240	
Line Total	869,469		866,906		1,200,000		1,200,000		1,200,000	
Cash Funds	453,574				378,111		378,111		378,111	
Cash Exempt	415,895		866,906		821,889		821,889		821,889	
Difference	0		0				0		0	

II. Private Collection Agency Fees Request

Authorization

Long Bill Appropriation			875,000		1,200,000		1,200,000		1,200,000	
HB06-1227 Supplemental Appropriation	875,000									
Long Bill Appropriation										
Reversion										
Cash Funds	(2,885)									
Cash Exempt	(2,646)		(8,094)							
Authorization Subtotal	869,469		866,906		1,200,000		1,200,000		1,200,000	
Cash Funds	453,574				378,111		378,111		378,111	
Cash Exempt	415,895		866,906		821,889		821,889		821,889	

(5) FINANCE AND PROCUREMENT

(C) Collections Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Request Total	869,469		866,906		1,200,000		1,200,000		1,200,000	
Cash Funds	453,574				378,111		378,111		378,111	
Cash Exempt	415,895		866,906		821,889		821,889		821,889	

(5) FINANCE AND PROCUREMENT

(C) Collections Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Indirect Cost Assessment Detail

Operating Expenses

Indirect Costs	165,820		172,089				208,569		208,569	
Line Total	165,820		172,089		208,569		208,569		208,569	
Cash Exempt	165,820		172,089		208,569		208,569		208,569	

Change Request(s)

Common Policy Adjustment									52,037	
Change Request(s) Total									52,037	
Cash Exempt									52,037	

Total Indirect Cost Assessment with Change Request(s)

Line Total with Change Request(s)	165,820		172,089		208,569		208,569		260,606	
Cash Exempt	165,820		172,089		208,569		208,569		260,606	

Difference	0		0				0		0	
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II. Indirect Cost Assessment Request

Authorization

Long Bill Appropriation	165,820		172,089		208,569		208,569		208,569	
Common Policy Adjustment									52,037	
Authorization Subtotal	165,820		172,089		208,569		208,569		260,606	
Cash Exempt	165,820		172,089		208,569		208,569		260,606	

(5) FINANCE AND PROCUREMENT

(C) Collections Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Request Total	165,820		172,089		208,569		208,569		260,606	
Cash Exempt	165,820		172,089		208,569		208,569		260,606	

(5) FINANCE AND PROCUREMENT

(C) Collections Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

(C) Collections Services Total

Long Bill Group Total	2,185,583	15.4	2,180,417	15.6	2,662,148	20.0	2,762,276	20.0	2,733,397	20.0
Cash Funds	1,125,539		1,073,348		1,323,490		1,423,618		1,344,512	
Cash Exempt	1,060,044		1,107,069		1,338,658		1,338,658		1,388,885	

(5) FINANCE AND PROCUREMENT

(D) Real Estate Services Program

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Coordination of Capital Construction, Controlled Maintenance Requests, and Building Lease Review Detail

Position Detail

Accountant I	410	0.0								
Admin Assistant II	22,750	0.7	21,540	0.6			32,583	1.0	32,583	1.0
Architect III	91,271	1.0	95,773	1.0			95,489	1.0	95,489	1.0
Engineer-In-Training III	68,118	1.0	71,482	1.0			71,269	1.0	71,269	1.0
General Professional II			37,384	0.8			44,726	1.0	44,726	1.0
General Professional III	60,556	1.0	65,201	1.0			64,302	1.0	64,302	1.0
General Professional IV	756	0.0	1,672	0.0						
Management	104,610	1.0	109,272	1.0			108,942	1.0	108,942	1.0
Program Assistant I	40,632	1.0	7,636	0.2						
Technician IV			529	0.0						
Continuation Salary Subtotal	389,103	5.8	410,489	5.6			417,311	6.0	417,311	6.0

Other Personal Services

Employee Cash Incentive Awards	651									
FICA-Medicare Contributions	5,332		5,717				6,051		6,051	
PERA	37,360		40,105				42,357		42,357	
Personal Svcs - Professional	7,331		39,371				16,705		16,705	
Personal Services Subtotal	439,777	5.8	495,682	5.6			482,424	6.0	482,424	6.0
General Fund	439,777	5.8	241,802	5.6			482,424	6.0	482,424	6.0
Cash Funds			134,673							
Cash Exempt			119,207							

POTs Expenditures

Amortization Equalization Disbursement (AED)	767		2,876				4,694			
Health, Life and Dental	24,704		30,650				32,505			
Non-Base Building Performance							1,180			
Short-term Disability	574		473				509			

(5) FINANCE AND PROCUREMENT

(D) Real Estate Services Program

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Supp. Amortization Equalization Disbrsmt. (SAED)							978		978	
Salary POTs (non-add)	10,902		18,998							
Base Personal Services Total	465,822	5.8	529,681	5.6			522,290	6.0	483,402	6.0
General Fund	465,822	5.8	272,925	5.6			516,109	6.0	483,402	6.0
Cash Funds			134,673							
Cash Exempt			122,083				6,181			
<u>Operating Expenses</u>										
2230 - Equip Maintenance/Repair Svcs	1,275		1,380				1,560		1,560	
2232 - IT Software Maintence/Upgrade	3,321		497				562		562	
2259 - Parking Fee Reimbursement	31		67							
2511 - In-State Common Carrier Fares	62									
2512 - In-State Pers Travel Per Diem	1,975		2,770				3,131		3,131	
2513 - In-State Pers Vehicle Reimbsmt	491		677				765		765	
2515 - State-Owned Vehicle Charge	3,844		3,021				3,414		3,414	
2531 - OS Common Carrier Fares	664		2,058				2,326		2,326	
2532 - OS Personal Travel Per Diem	996		2,245				2,537		2,537	
2610 - Advertising	2,579		726							
2630 - Comm Svcs from Div Of Telecom	5,063		5,269				5,954		5,954	
2631 - Comm Svcs from Outside Sources	3,484		3,485				3,938		3,938	
2660 - Insurance, Other Than Emp Bene			239							
2680 - Printing/Reproduction Services	3,747		2,527				2,856		2,856	
2810 - Freight	3		42							
3115 - Data Processing Supplies	97									
3120 - Books/Periodicals/Subscription	455		597				675		675	
3121 - Office Supplies	1,621		2,639				2,983		2,983	
3122 - Photographic Supplies			70				79		79	
3123 - Postage	3,248		3,819				4,316		4,316	
3124 - Printing/Copy Supplies	523		1,417				1,601		1,601	
3128 - Noncapitalized Equipment			1,553				1,755		1,755	
3132 - Noncap Office Furn/Office Syst			1,300							

(5) FINANCE AND PROCUREMENT

(D) Real Estate Services Program

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
3140 - Noncapitalized IT - PCs	1,231									
3146 - Noncapitalized IT - Purchased Server SW	1,070		769				869		869	
3147 - Noncapitalized IT - Purchased Network SW			66				74		74	
4111 - Prizes And Awards			93							
4140 - Dues And Memberships	734		1,953				2,207		2,207	
4170 - Miscellaneous Fees And Fines	630		304				344		344	
4180 - Official Functions	1,270		2,949				3,333		3,333	
4220 - Registration Fees	3,284		2,566				2,900		2,900	
6480 - Other Cap Equipment-Lease Pur			2,270				2,565		2,565	
Transfer(s)	10		10							
Line Total	507,528	5.8	577,059	5.6	514,170	6.0	573,034	6.0	534,146	6.0
General Fund	507,528	5.8	320,303	5.6	514,170	6.0	566,853	6.0	534,146	6.0
Cash Funds			134,673							
Cash Exempt			122,083				6,181			
Difference	0	0.0	0	0.0			0	0.0	0	0.0

II. Coordination of Capital Construction, Controlled Maintenance Requests, and Building Lease Review Request

Authorization

Long Bill Appropriation	492,914	6.0	505,504	6.0	514,170	6.0	514,170	6.0	514,170	6.0
Salary Survey									14,278	
Performance-based Pay (80%)									4,720	
Supp. Amortization Equalization Disbrsmt. (SAED)									978	
Reversion										
General Fund	(1)	(0.2)	(440)	(0.4)						

(5) FINANCE AND PROCUREMENT

(D) Real Estate Services Program

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Authorization Subtotal	492,913	5.8	505,064	5.6	514,170	6.0	514,170	6.0	534,146	6.0
General Fund	492,913	5.8	248,308	5.6	514,170	6.0	514,170	6.0	534,146	6.0
Cash Funds			134,673							
Cash Exempt			122,083							
<u>Allocated POTs</u>										
Amortization Equalization Disbursement (AED)	904		2,875				4,694			
Health, Life and Dental	2,171		30,649				32,505			
Short-term Disability	638		473				509			
Supp. Amortization Equalization Disbrsmt. (SAED)							978			
Salary Survey	10,902		37,998				14,278			
Performance-based Pay							5,900			
Allocated POTs Subtotal	14,615		71,995				58,864			
General Fund	14,615		71,995				52,683			
Cash Exempt							6,181			
Request Total	507,528	5.8	577,059	5.6	514,170	6.0	573,034	6.0	534,146	6.0
General Fund	507,528	5.8	320,303	5.6	514,170	6.0	566,853	6.0	534,146	6.0
Cash Funds			134,673							
Cash Exempt			122,083				6,181			

(5) FINANCE AND PROCUREMENT

(D) Real Estate Services Program

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

(D) Real Estate Services Program Total

Long Bill Group Total	507,528	5.8	577,059	5.6	514,170	6.0	573,034	6.0	534,146	6.0
General Fund	507,528	5.8	320,303	5.6	514,170	6.0	566,853	6.0	534,146	6.0
Cash Funds			134,673							
Cash Exempt			122,083				6,181			

(5) FINANCE AND PROCUREMENT TOTAL

Division Total without POTs	5,567,949	57.9	5,979,992	63.1	6,559,709	65.5	6,734,657	65.5	6,793,332	65.5
General Fund	1,330,956	5.8	426,638	5.6	1,421,328	6.0	1,559,631	6.0	1,575,002	6.0
Cash Funds	1,299,944	2.5	1,906,769	2.7	1,549,209	3.0	1,585,854	3.0	1,578,931	3.0
Cash Exempt	2,937,050		3,646,586		3,589,172		3,589,172		3,639,399	
Division Total	5,728,391	57.9	6,226,701	63.1	6,559,709	65.5	7,070,163	65.5	6,793,332	65.5
General Fund	1,381,823	5.8	589,128	5.6	1,421,328	6.0	1,763,758	6.0	1,575,002	6.0
Cash Funds	1,338,035	2.5	1,968,914	2.7	1,549,209	3.0	1,669,265	3.0	1,578,931	3.0
Cash Exempt	3,008,534		3,668,659		3,589,172		3,637,140		3,639,399	

(6) DIVISION OF INFORMATION TECHNOLOGY

(A) Administration

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Personal Services Detail

Position Detail

Accountant I	409	0.0								
Admin Assistant I	18,330	0.8	23,784	1.0		23,746	1.0	23,746	1.0	
Admin Assistant II			288	0.0						
Admin Assistant III	82,704	2.0	84,528	2.0		84,388	2.0	84,388	2.0	
General Professional III	1,305	0.0	675	0.0						
General Professional IV	109,582	1.5	113,384	1.5		111,587	1.5	111,587	1.5	
IT Professional V	91,320	1.0	93,780	1.0		94,474	1.0	94,474	1.0	
Management	59,922	0.5	64,034	0.5		62,225	0.5	62,225	0.5	
Technician IV			511	0.0						
Continuation Salary Subtotal	363,572	5.9	380,984	6.0		376,420	6.0	376,420	6.0	

Other Personal Services

Annual Leave Payments			3,743							
Employee Cash Incentive Awards	1,501									
FICA-Medicare Contributions	3,498		4,026			5,446		5,446		
Overtime Wages	307									
PERA	36,231		40,229			37,934		37,934		
Personal Svcs - Professional			218							
Personal Svcs - Temporary Svcs	5,655									
Sick Leave Payments			32							
Temporary Ft Wages			22,313							
Transfer(s)	10		10							
Personal Services Subtotal	410,773	5.9	451,554	6.0		419,800	6.0	419,800	6.0	
Cash Exempt	410,773		451,554			419,800		419,800		

POTs Expenditures

Amortization Equalization Disbursement (AED)	901		2,965			5,044				
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(6) DIVISION OF INFORMATION TECHNOLOGY

(A) Administration

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Health, Life and Dental	14,556		21,554				21,405			
Non-Base Building Performance							1,268			
Short-term Disability	534		431				546			
Supp. Amortization Equalization Disbrsmt. (SAED)							1,051		1,051	
Salary POTs (non-add)	13,985		19,317							
Base Personal Services Total	426,763	5.9	476,505	6.0	400,483	6.0	449,114	6.0	420,851	6.0
Cash Exempt	426,763		476,505		400,483		449,114		420,851	
Difference	0	0.0	0	0.0			0	0.0	0	0.0

II. Personal Services Request

Authorization

Long Bill Appropriation	378,315	6.0	390,675	6.0	400,483	6.0	400,483	6.0	400,483	6.0
Salary Survey									14,244	
Performance-based Pay (80%)									5,073	
Supp. Amortization Equalization Disbrsmt. (SAED)									1,051	
Reversion										
Cash Exempt	(320)		(1)							
FTE		(0.1)								
Authorization Subtotal	377,995	5.9	390,674	6.0	400,483	6.0	400,483	6.0	420,851	6.0
Cash Exempt	377,995		390,674		400,483		400,483		420,851	

Allocated POTs

Amortization Equalization Disbursement (AED)	858		2,965				5,044			
Health, Life and Dental	33,420		21,554				21,405			
Short-term Disability	505		431				546			
Supp. Amortization Equalization Disbrsmt. (SAED)							1,051			
Salary Survey	13,985		60,881				14,244			
Performance-based Pay							6,341			

(6) DIVISION OF INFORMATION TECHNOLOGY

(A) Administration

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Allocated POTs Subtotal	48,768		85,831				48,631			
Cash Exempt	48,768		85,831				48,631			
Request Total	426,763	5.9	476,505	6.0	400,483	6.0	449,114	6.0	420,851	6.0
Cash Exempt	426,763		476,505		400,483		449,114		420,851	

(6) DIVISION OF INFORMATION TECHNOLOGY

(A) Administration

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Operating Expenses Detail

Operating Expenses

2232 - IT Software Maintence/Upgrade	40		103				105		105	
2258 - Parking Fees	1,215		1,165				1,203		1,203	
2259 - Parking Fee Reimbursement	1									
2512 - In-State Pers Travel Per Diem	1									
2513 - In-State Pers Vehicle Reimbsmt	140		31				32		32	
2531 - OS Common Carrier Fares	786		40				42		42	
2532 - OS Personal Travel Per Diem	1,384		1,055				1,089		1,089	
2631 - Comm Svcs from Outside Sources	523		1,144				1,181		1,181	
2680 - Printing/Reproduction Services	1,226		220				227		227	
2810 - Freight	0		55				57		57	
3115 - Data Processing Supplies	26									
3120 - Books/Periodicals/Subscription	140		16				17		17	
3121 - Office Supplies	30									
3140 - Noncapitalized IT - PCs			1,804				1,863		1,863	
3147 - Noncapitalized IT - Purchased Network SW			66				68		68	
4111 - Prizes And Awards			93				97		97	
4140 - Dues And Memberships	235									
4170 - Miscellaneous Fees And Fines			7				7		7	
4180 - Official Functions	78		75				77		77	
4220 - Registration Fees	350		372				385		385	
Other Employee Benefits	93									
Line Total	6,270		6,245			6,450	6,450		6,450	
Cash Exempt	6,270		6,245			6,450	6,450		6,450	
Difference	0		0			0	0		0	

(6) DIVISION OF INFORMATION TECHNOLOGY

(A) Administration

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

II. Operating Expenses Request

Authorization

Long Bill Appropriation	6,450		6,450		6,450		6,450		6,450	
Reversion										
Cash Exempt	(180)		(205)							
Authorization Subtotal	6,270		6,245		6,450		6,450		6,450	
Cash Exempt	6,270		6,245		6,450		6,450		6,450	
Request Total	6,270		6,245		6,450		6,450		6,450	
Cash Exempt	6,270		6,245		6,450		6,450		6,450	

(6) DIVISION OF INFORMATION TECHNOLOGY

(A) Administration

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

(A) Administration Total

Long Bill Group Total	433,033	5.9	482,749	6.0	406,933	6.0	455,564	6.0	427,301	6.0
Cash Exempt	433,033		482,749		406,933		455,564		427,301	

(6) DIVISION OF INFORMATION TECHNOLOGY

(B) Customer Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Personal Services Detail

Position Detail

Accountant I	825	0.0								
Admin Assistant II			7,539	0.1						
Computer Oper Supv II	4,099	0.1								
Computer Operations Mgr	59,579	0.9	72,312	1.0		79,548	1.0	79,548	1.0	
Cust Support Coord I	158,878	3.4	160,503	3.5		187,037	4.0	187,037	4.0	
Cust Support Coord II	265,530	4.5	279,512	5.0		278,518	5.0	278,518	5.0	
Cust Support Intern	27,149	0.7	17,001	0.4						
General Professional III	2,627	0.0	1,350	0.0						
General Professional IV	1,519	0.0	68,930	1.0						
General Professional VI	87,027	0.9	93,456	1.0		93,451	1.0	93,451	1.0	
IT Professional VI	35,942	0.5				68,556	1.0	68,556	1.0	
Management	1,135	0.0								
Technician IV			1,022	0.0						
Continuation Salary Subtotal	644,310	11.0	701,625	12.0		707,110	12.0	707,110	12.0	

Other Personal Services

Annual Leave Payments	10,872		460							
Employee Cash Incentive Awards	2,751									
FICA-Medicare Contributions	5,434		7,510			10,253		10,253		
Other Retirement Plans	520		2,198							
Overtime Wages	117		810							
PERA	68,719		72,797			71,772		71,772		
Personal Svcs - Professional	107,224		4,153			118,592		118,592		
Sick Leave Payments	1,340		104							
Temporary Ft Wages	13,076		21,202			10,000		10,000		
Transfer(s)	20		20							

(6) DIVISION OF INFORMATION TECHNOLOGY

(B) Customer Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Personal Services Subtotal	854,382	11.0	810,879	12.0			917,727	12.0	917,727	12.0
Cash Exempt	854,382		810,879				917,727		917,727	
POTs Expenditures										
Amortization Equalization Disbursement (AED)	1,754		5,443				9,423			
Health, Life and Dental	21,917		25,185				37,049			
Non-Base Building Performance							2,319			
Shift Differential	20,803		21,899				20,112			
Short-term Disability	968		812				1,021			
Supp. Amortization Equalization Disbrsmt. (SAED)							1,963		1,963	
Salary POTs (non-add)	11,238		29,496							
Base Personal Services Total	899,824	11.0	864,218	12.0	888,231	12.0	989,614	12.0	919,690	12.0
Cash Exempt	899,824		864,218		888,231		989,614		919,690	
Difference	0	0.0	0	0.0			0	0.0	0	0.0

II. Personal Services Request

Authorization

Long Bill Appropriation	848,473	12.0	872,264	12.0	888,231	12.0	888,231	12.0	888,231	12.0
Salary Survey									20,222	
Performance-based Pay (80%)									9,274	
Supp. Amortization Equalization Disbrsmt. (SAED)									1,963	
Reversion										
Cash Exempt	(1)		(8,046)							
FTE		(1.0)								
Authorization Subtotal	848,472	11.0	864,218	12.0	888,231	12.0	888,231	12.0	919,690	12.0
Cash Exempt	848,472		864,218		888,231		888,231		919,690	

(6) DIVISION OF INFORMATION TECHNOLOGY

(B) Customer Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Allocated POTs										
Amortization Equalization Disbursement (AED)	1,972						9,423			
Health, Life and Dental	15,078						37,049			
Shift Differential	23,064						20,112			
Short-term Disability							1,021			
Supp. Amortization Equalization Disbrsmt. (SAED)							1,963			
Salary Survey	11,238						20,222			
Performance-based Pay							11,593			
Allocated POTs Subtotal	51,352						101,383			
Cash Exempt	51,352						101,383			
Request Total	899,824	11.0	864,218	12.0	888,231	12.0	989,614	12.0	919,690	12.0
Cash Exempt	899,824		864,218		888,231		989,614		919,690	

(6) DIVISION OF INFORMATION TECHNOLOGY

(B) Customer Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Operating Expenses Detail

Operating Expenses

2220 - Bldg Maintenance/Repair Svcs			322				359		359
2230 - Equip Maintenance/Repair Svcs			122				135		135
2232 - IT Software Maintence/Upgrade	81		1,111				1,230		1,230
2253 - Rental Of Equipment	117		587				649		649
2258 - Parking Fees	1,200		970				1,073		1,073
2259 - Parking Fee Reimbursement	31		39				43		43
2512 - In-State Pers Travel Per Diem	98		109				120		120
2513 - In-State Pers Vehicle Reimbsmt	400		260				288		288
2531 - OS Common Carrier Fares	2,044		124				138		138
2532 - OS Personal Travel Per Diem	582		12				13		13
2631 - Comm Svcs from Outside Sources	24		1,007				1,114		1,114
2810 - Freight	12		18				20		20
3115 - Data Processing Supplies			41				45		45
3116 - Noncap IT - Purchased Software	127								
3120 - Books/Periodicals/Subscription	121								
3121 - Office Supplies			540				598		598
3132 - Noncap Office Furn/Office Syst	2,072		492				544		544
3141 - Noncapitalized IT - Servers			3,196				3,536		3,536
3147 - Noncapitalized IT - Purchased Network SW			131				145		145
4111 - Prizes And Awards	141		187				207		207
4170 - Miscellaneous Fees And Fines	27								
4180 - Official Functions	125		230				254		254
4220 - Registration Fees	3,905		3,718				4,114		4,114
Line Total	11,108		13,217			14,625	14,625		14,625
Cash Exempt	11,108		13,217			14,625	14,625		14,625

Difference 0 0 0 0

(6) DIVISION OF INFORMATION TECHNOLOGY

(B) Customer Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

II. Operating Expenses Request

Authorization

Long Bill Appropriation	14,625		14,625		14,625		14,625		14,625	
Reversion										
Cash Exempt	(3,517)		(1,408)							
Authorization Subtotal	11,108		13,217		14,625		14,625		14,625	
Cash Exempt	11,108		13,217		14,625		14,625		14,625	
Request Total	11,108		13,217		14,625		14,625		14,625	
Cash Exempt	11,108		13,217		14,625		14,625		14,625	

(6) DIVISION OF INFORMATION TECHNOLOGY

(B) Customer Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

(B) Customer Services Total

Long Bill Group Total	910,932	11.0	877,435	12.0	902,856	12.0	1,004,239	12.0	934,315	12.0
Cash Exempt	910,932		877,435		902,856		1,004,239		934,315	

(6) DIVISION OF INFORMATION TECHNOLOGY

(C) Order Billing

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Personal Services Detail

Position Detail

Accountant I	95,546	2.0	123,676	2.4			106,754	2.0	106,754	2.0
Accountant II	51,654	1.0	55,836	1.0			61,139	1.0	61,139	1.0
Accounting Technician III	39,253	1.0	47,912	0.9			44,172	1.0	44,172	1.0
Admin Assistant II			11,115	0.1						
Cust Support Coord I	17,955	0.3								
Cust Support Coord III	50,081	0.8								
General Professional III	2,159	0.0	1,125	0.0						
General Professional IV	18,775	0.3	72,589	1.0			79,438	1.0	79,438	1.0
IT Professional II							57,079	1.0	57,079	1.0
IT Technician II	41,551	0.8								
Management	932	0.0								
Program Assistant I	7,441	0.2								
Technician III	38,209	0.9	43,140	1.0			47,228	1.0	47,228	1.0
Technician IV	127,770	2.4	163,408	3.0			178,539	3.0	178,539	3.0
Continuation Salary Subtotal	491,326	9.7	518,801	9.4			574,349	10.0	574,349	10.0

Other Personal Services

Annual Leave Payments	999		101							
Employee Cash Incentive Awards	751		250							
FICA-Medicare Contributions	5,599		6,479				8,328		8,328	
Overtime Wages	1,340									
PERA	48,821		51,032				58,296		58,296	
Personal Svcs - Professional	20,190		364				21,904		21,904	
Sick Leave Payments	20									
Transfer(s)	17		17							
Unemployment Compensation			7,319							

(6) DIVISION OF INFORMATION TECHNOLOGY

(C) Order Billing

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Personal Services Subtotal	569,062	9.7	584,364	9.4			662,877	10.0	662,877	10.0
Cash Exempt	569,062		584,364				662,877		662,877	
<u>POTs Expenditures</u>										
Amortization Equalization Disbursement (AED)	1,189		3,740				5,938			
Health, Life and Dental	26,136		37,966				41,104			
Non-Base Building Performance							1,493			
Short-term Disability	718		586				643			
Supp. Amortization Equalization Disbrsmt. (SAED)							1,237		1,237	
Salary POTs (non-add)			21,853							
Base Personal Services Total	597,105	9.7	626,656	9.4	641,024	10.0	713,292	10.0	664,114	10.0
Cash Exempt	597,105		626,656		641,024		713,292		664,114	
Difference	0	0.0	0	0.0			0	0.0	0	0.0

II. Personal Services Request

Authorization

Long Bill Appropriation	618,853	10.0	630,972	10.0	641,024	10.0	641,024	10.0	641,024	10.0
Salary Survey									15,883	
Performance-based Pay (80%)									5,970	
Supp. Amortization Equalization Disbrsmt. (SAED)									1,237	
Reversion										
Cash Exempt	(21,749)		(4,316)							
FTE		(0.3)		(0.6)						
Authorization Subtotal	597,105	9.7	626,656	9.4	641,024	10.0	641,024	10.0	664,114	10.0
Cash Exempt	597,105		626,656		641,024		641,024		664,114	

(6) DIVISION OF INFORMATION TECHNOLOGY

(C) Order Billing

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
<u>Allocated POTs</u>										
Amortization Equalization Disbursement (AED)							5,938			
Health, Life and Dental							41,104			
Short-term Disability							643			
Supp. Amortization Equalization Disbrsmt. (SAED)							1,237			
Salary Survey							15,883			
Performance-based Pay							7,463			
Allocated POTs Subtotal							72,268			
Cash Exempt							72,268			
Request Total	597,105	9.7	626,656	9.4	641,024	10.0	713,292	10.0	664,114	10.0
Cash Exempt	597,105		626,656		641,024		713,292		664,114	

(6) DIVISION OF INFORMATION TECHNOLOGY

(C) Order Billing

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Operating Expenses Detail

Operating Expenses

2232 - IT Software Maintence/Upgrade	67		506				506		506	
2259 - Parking Fee Reimbursement	2									
2512 - In-State Pers Travel Per Diem	1,114									
2531 - OS Common Carrier Fares	18									
2532 - OS Personal Travel Per Diem	77									
2631 - Comm Svcs from Outside Sources	20									
2680 - Printing/Reproduction Services	19									
2810 - Freight	20									
3115 - Data Processing Supplies	13									
3120 - Books/Periodicals/Subscription	101									
3121 - Office Supplies	1,408									
3128 - Noncapitalized Equipment	1,631									
3140 - Noncapitalized IT - PCs	3,534									
3143 - Noncapitalized IT - Other			282				282		282	
3147 - Noncapitalized IT - Purchased Network SW			109				109		109	
4111 - Prizes And Awards			156				156		156	
4170 - Miscellaneous Fees And Fines	14		17				17		17	
4180 - Official Functions	222									
4220 - Registration Fees	200		9,680				9,680		9,680	
Line Total	8,459		10,750			10,750	10,750		10,750	
Cash Exempt	8,459		10,750			10,750	10,750		10,750	
Difference	0		0				0		0	

(6) DIVISION OF INFORMATION TECHNOLOGY

(C) Order Billing

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

II. Operating Expenses Request

Authorization

Long Bill Appropriation	10,750		10,750		10,750		10,750		10,750	
Reversion										
Cash Exempt	(2,291)									
Authorization Subtotal	8,459		10,750		10,750		10,750		10,750	
Cash Exempt	8,459		10,750		10,750		10,750		10,750	
Request Total	8,459		10,750		10,750		10,750		10,750	
Cash Exempt	8,459		10,750		10,750		10,750		10,750	

(6) DIVISION OF INFORMATION TECHNOLOGY

(C) Order Billing

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

(C) Order Billing Total

Long Bill Group Total	605,563	9.7	637,406	9.4	651,774	10.0	724,042	10.0	674,864	10.0
Cash Exempt	605,563		637,406		651,774		724,042		674,864	

(6) DIVISION OF INFORMATION TECHNOLOGY

(D) Communications Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Personal Services Detail

Position Detail

Accountant I	3,162	0.1								
Admin Assistant II			2,208	0.1						
Admin Assistant III	37,583	1.0	38,112	1.0			40,060	1.0	40,060	1.0
Budget & Policy Anlst III	77,295	1.0	78,240	1.0			82,242	1.0	82,242	1.0
Electronic Engineer I	235,768	3.2	224,904	3.0			74,171	1.0	74,171	1.0
Electronic Engineer II	500,373	5.8	520,224	6.0			709,064	8.0	709,064	8.0
Electronic Engineer III	204,532	2.0	207,024	2.0			217,610	2.0	217,610	2.0
Electronic Engineer IV	51,985	0.5	52,620	0.5						
Electronics Spec I	89,211	2.0	87,385	2.0			92,096	2.0	92,096	2.0
Electronics Spec II	179,492	3.6	206,292	4.3			199,033	4.0	199,033	4.0
Electronics Spec III	285,679	4.5	422,625	6.7			566,533	9.0	566,533	9.0
Electronics Spec IV	878,986	12.4	889,016	12.4			901,300	12.0	901,300	12.0
General Professional III	21,965	0.4	59,957	1.1			55,561	1.0	55,561	1.0
General Professional IV	5,828	0.1	12,388	0.2						
IT Technician II	133,249	2.9	144,512	3.1			188,365	4.0	188,365	4.0
IT Technician IV							59,020	1.0	59,020	1.0
Management	4,354	0.0								
Program Assistant II	51,091	1.0								
Technician IV			60,066	1.1						
Continuation Salary Subtotal	2,760,552	40.5	3,005,573	44.5			3,185,055	46.0	3,185,055	46.0

Other Personal Services

Annual Leave Payments	4,220		1,896							
Employee Cash Incentive Awards	2,604		1,000							
FICA-Medicare Contributions	31,184		34,627				46,183		46,183	
Other Employee Wages			18,000							
Other Retirement Plans	729		5,118							

(6) DIVISION OF INFORMATION TECHNOLOGY

(D) Communications Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Overtime Wages		10								
PERA	270,950		293,085				323,283		316,062	
Personal Svcs - Professional	47,591		1,672				48,632		48,632	
Personal Svcs - Temporary Svcs	102									
Purchased Service - Litigation			25,000							
Transfer(s)	78		78							
Unemployment Compensation			7,157							
Personal Services Subtotal	3,118,019	40.5	3,393,207	44.5			3,603,153	46.0	3,595,932	46.0
Cash Funds	420,802		449,248				448,350		448,350	
Cash Exempt	2,697,217		2,943,959				3,154,803		3,147,582	
<u>POTs Expenditures</u>										
Amortization Equalization Disbursement (AED)	6,704		22,199				35,325			
Health, Life and Dental	150,942		198,974				227,889			
Non-Base Building Performance							8,880			
Shift Differential			726							
Short-term Disability	4,034		3,365				3,827			
Supp. Amortization Equalization Disbrsmt. (SAED)							7,359		7,359	
Salary POTs (non-add)			141,323							
Base Personal Services Total	3,279,699	40.5	3,618,470	44.5	3,461,830	46.0	3,886,433	46.0	3,603,291	46.0
Cash Funds	442,622		449,248		448,350		448,350		448,350	
Cash Exempt	2,837,077		3,169,222		3,013,480		3,438,083		3,154,941	
Difference	0	0.0	0	0.0			0	0.0	0	0.0

II. Personal Services Request

Authorization

Long Bill Appropriation	3,335,383	46.0	3,412,978	46.0	3,461,830	46.0	3,461,830	46.0	3,461,830	46.0
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(6) DIVISION OF INFORMATION TECHNOLOGY

(D) Communications Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Salary Survey										105,803
Performance-based Pay (80%)										35,520
Supp. Amortization Equalization Disbrsmt. (SAED)										7,359
OSPB Base Adjustment (-0.2 percent)										(7,221)
Reversion										
Cash Funds	(7,448)									
Cash Exempt	(48,236)		(1)							
FTE		(5.5)		(1.5)						
Authorization Subtotal	3,279,699	40.5	3,412,977	44.5	3,461,830	46.0	3,461,830	46.0	3,603,291	46.0
Cash Funds	442,622		449,248		448,350		448,350		448,350	
Cash Exempt	2,837,077		2,963,729		3,013,480		3,013,480		3,154,941	
Allocated POTs										
Amortization Equalization Disbursement (AED)			2,431				35,325			
Health, Life and Dental			198,973				227,889			
Shift Differential			725							
Short-term Disability			3,364				3,827			
Supp. Amortization Equalization Disbrsmt. (SAED)							7,359			
Salary Survey							105,803			
Performance-based Pay							44,400			
Allocated POTs Subtotal			205,493				424,603			
Cash Exempt			205,493				424,603			
Request Total	3,279,699	40.5	3,618,470	44.5	3,461,830	46.0	3,886,433	46.0	3,603,291	46.0
Cash Funds	442,622		449,248		448,350		448,350		448,350	
Cash Exempt	2,837,077		3,169,222		3,013,480		3,438,083		3,154,941	

(6) DIVISION OF INFORMATION TECHNOLOGY

(D) Communications Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Operating Expenses Detail

Operating Expenses

2160 - Custodial Services	2,260		1,775				1,776		1,776	
2170 - Waste Disposal Services	827		879				880		880	
2180 - Grounds Maintenance	18									
2230 - Equip Maintenance/Repair Svcs	12,345		16,186				16,197		16,197	
2232 - IT Software Maintence/Upgrade	471		179				179		179	
2240 - Motor Veh Maint/Repair Svcs			113				113		113	
2252 - Rental/Motor Pool Mile Charge	27,743		31,952				31,973		31,973	
2253 - Rental Of Equipment	500		204				204		204	
2255 - Rental Of Buildings			2				2		2	
2258 - Parking Fees	1,955		530				530		530	
2259 - Parking Fee Reimbursement	95		22				22		22	
2512 - In-State Pers Travel Per Diem	5,551		5,320				5,324		5,324	
2513 - In-State Pers Vehicle Reimbsmt	169		182				182		182	
2531 - OS Common Carrier Fares	120		33				33		33	
2532 - OS Personal Travel Per Diem	352		47				47		47	
2630 - Comm Svcs from Div Of Telecom	117		75				75		75	
2631 - Comm Svcs from Outside Sources	7,687		16,308				16,319		16,319	
2660 - Insurance, Other Than Emp Bene			8,592				8,597		8,597	
2680 - Printing/Reproduction Services	262		57				57		57	
2681 - Photocopy Reimbursement			8				8		8	
2810 - Freight	1,066		1,540				1,541		1,541	
2820 - Other Purchased Services	286		210				210		210	
3112 - Automotive Supplies	3,433		4,857				4,861		4,861	
3113 - Clothing and Uniform Allowance	1,207		4,170				4,172		4,172	
3114 - Custodial and Laundry Supplies			21				21		21	
3119 - Medical Laboratory & Supplies	123									
3120 - Books/Periodicals/Subscription	797		300				300		300	
3121 - Office Supplies	5,778		5,147				5,150		5,150	

(6) DIVISION OF INFORMATION TECHNOLOGY

(D) Communications Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
3123 - Postage	5,735		5,872				5,876		5,876	
3126 - Repair & Maintenance Supplies	29,269		20,011				20,024		20,024	
3128 - Noncapitalized Equipment	275		169				169		169	
3132 - Noncap Office Furn/Office Syst	2,051		4,232				4,235		4,235	
3140 - Noncapitalized IT - PCs	2,702		1,330				1,331		1,331	
3147 - Noncapitalized IT - Purchased Network SW			503				503		503	
3950 - Gasoline	1,242		1,861				1,862		1,862	
4111 - Prizes And Awards	95		717				717		717	
4140 - Dues And Memberships	181		192				192		192	
4170 - Miscellaneous Fees And Fines	478		321				321		321	
4180 - Official Functions	357		539				539		539	
4220 - Registration Fees	200		91				89		89	
4230 - Royalties	2									
Transfer(s)	18,453		11,566							
Line Total	134,203		146,110		134,631		134,631		134,631	
Cash Exempt	134,203		146,110		134,631		134,631		134,631	
Difference	0		0				0		0	

II. Operating Expenses Request

Authorization

Long Bill Appropriation	126,631		134,631		134,631		134,631		134,631	
HB06-1227 Supplemental Appropriation	8,000									
Reversion										
Cash Exempt	(428)									
OVEREXPENDITURE			11,479							
Authorization Subtotal	134,203		146,110		134,631		134,631		134,631	
Cash Exempt	134,203		146,110		134,631		134,631		134,631	

(6) DIVISION OF INFORMATION TECHNOLOGY

(D) Communications Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Request Total	134,203		146,110		134,631		134,631		134,631	
Cash Exempt	134,203		146,110		134,631		134,631		134,631	

(6) DIVISION OF INFORMATION TECHNOLOGY

(D) Communications Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Training Detail

Operating Expenses

2252 - Rental/Motor Pool Mile Charge			5,702				6,200		6,200
2253 - Rental Of Equipment			60						
2512 - In-State Pers Travel Per Diem	6,721		3,582				4,100		4,100
2513 - In-State Pers Vehicle Reimbsmt	154								
2810 - Freight	128								
3117 - Educational Supplies	1,160								
3120 - Books/Periodicals/Subscription	60								
3126 - Repair & Maintenance Supplies	577								
4140 - Dues And Memberships			260				320		320
4220 - Registration Fees	13,200		10,536				11,380		11,380
Line Total	22,000		20,140			22,000	22,000		22,000
Cash Exempt	22,000		20,140			22,000	22,000		22,000

Difference	0		0				0		0
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II. Training Request

Authorization

Long Bill Appropriation	22,000		22,000			22,000		22,000		22,000
Reversion										
Cash Exempt			(1,860)							
Authorization Subtotal	22,000		20,140			22,000	22,000		22,000	
Cash Exempt	22,000		20,140			22,000	22,000		22,000	

(6) DIVISION OF INFORMATION TECHNOLOGY

(D) Communications Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Request Total	22,000		20,140		22,000		22,000		22,000	
Cash Exempt	22,000		20,140		22,000		22,000		22,000	

(6) DIVISION OF INFORMATION TECHNOLOGY

(D) Communications Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Utilities Detail

Operating Expenses

2110 - Water And Sewerage Services	1,472		2,229				2,229		2,229	
3920 - Bottled Gas	8,152		3,310				3,310		3,310	
3940 - Electricity	143,456		147,399				147,399		147,399	
3950 - Gasoline			500				500		500	
3970 - Natural Gas	10,803		11,564				11,564		11,564	
Line Total	163,883		165,002		165,002		165,002		165,002	
Cash Exempt	163,883		165,002		165,002		165,002		165,002	

Difference	0		0				0		0	
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II. Utilities Request

Authorization

Long Bill Appropriation	140,352		165,002		165,002		165,002		165,002	
HB06-1227 Supplemental Appropriation	24,650									
Reversion										
Cash Exempt	(1,119)									
Authorization Subtotal	163,883		165,002		165,002		165,002		165,002	
Cash Exempt	163,883		165,002		165,002		165,002		165,002	
Request Total	163,883		165,002		165,002		165,002		165,002	
Cash Exempt	163,883		165,002		165,002		165,002		165,002	

(6) DIVISION OF INFORMATION TECHNOLOGY

(D) Communications Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

(6) DIVISION OF INFORMATION TECHNOLOGY

(D) Communications Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Snowcat Replacement Detail

Operating Expenses

2230 - Equip Maintenance/Repair Svcs	7									
2810 - Freight	294									
3112 - Automotive Supplies	7,290									
3126 - Repair & Maintenance Supplies	5,675									
6280 - Other Cap Equipment-Dir Purch	230,520		230,520				230,520		230,520	
Line Total	243,787		230,520		230,520		230,520		230,520	
Cash Exempt	243,787		230,520		230,520		230,520		230,520	

Difference	0		0		0		0		0	
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II. Snowcat Replacement Request

Authorization

Long Bill Appropriation	244,000		230,520		230,520		230,520		230,520	
Reversion										
Cash Exempt	(213)									
Authorization Subtotal	243,787		230,520		230,520		230,520		230,520	
Cash Exempt	243,787		230,520		230,520		230,520		230,520	
Request Total	243,787		230,520		230,520		230,520		230,520	
Cash Exempt	243,787		230,520		230,520		230,520		230,520	

(6) DIVISION OF INFORMATION TECHNOLOGY

(D) Communications Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Local Systems Development Detail

Operating Expenses

2230 - Equip Maintenance/Repair Svcs	22,500		40,889				29,833		29,833	
2252 - Rental/Motor Pool Mile Charge	77,908		82,955				60,524		60,524	
2631 - Comm Svcs from Outside Sources	10,000									
3112 - Automotive Supplies	2,500									
3126 - Repair & Maintenance Supplies	23,500		42,000				30,643		30,643	
3940 - Electricity			7,931							
Line Total	136,408		173,775		121,000		121,000		121,000	
Federal Funds	136,408		173,775		121,000		121,000		121,000	

Difference	0		0				0		0	
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II. Local Systems Development Request

Authorization

Long Bill Appropriation	121,000		121,000		121,000		121,000		121,000	
Additional Federal Funds	15,408		52,775							
Authorization Subtotal	136,408		173,775		121,000		121,000		121,000	
Federal Funds	136,408		173,775		121,000		121,000		121,000	
Request Total	136,408		173,775		121,000		121,000		121,000	
Federal Funds	136,408		173,775		121,000		121,000		121,000	

(6) DIVISION OF INFORMATION TECHNOLOGY

(D) Communications Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Indirect Cost Assessment Detail

Operating Expenses

Indirect Costs	300,166		342,402				433,320		433,320	
Line Total	300,166		342,402		433,320		433,320		433,320	
Cash Exempt	300,166		342,402		433,320		433,320		433,320	

Change Request(s)

Common Policy Adjustment									41,451	
Change Request(s) Total									41,451	
Cash Exempt									41,451	

Total Indirect Cost Assessment with Change Request(s)

Line Total with Change Request(s)	300,166		342,402		433,320		433,320		474,771	
Cash Exempt	300,166		342,402		433,320		433,320		474,771	

Difference	0		0				0		0	
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II. Indirect Cost Assessment Request

Authorization

Long Bill Appropriation	300,166		342,402		433,320		433,320		433,320	
Common Policy Adjustment									41,451	
Authorization Subtotal	300,166		342,402		433,320		433,320		474,771	
Cash Exempt	300,166		342,402		433,320		433,320		474,771	

(6) DIVISION OF INFORMATION TECHNOLOGY

(D) Communications Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Request Total	300,166		342,402		433,320		433,320		474,771	
Cash Exempt	300,166		342,402		433,320		433,320		474,771	

(6) DIVISION OF INFORMATION TECHNOLOGY

(D) Communications Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

(D) Communications Services Total

Long Bill Group Total	4,280,146	40.5	4,696,419	44.5	4,568,303	46.0	4,992,906	46.0	4,751,215	46.0
Cash Funds	442,622		449,248		448,350		448,350		448,350	
Cash Exempt	3,701,116		4,073,396		3,998,953		4,423,556		4,181,865	
Federal Funds	136,408		173,775		121,000		121,000		121,000	

(6) DIVISION OF INFORMATION TECHNOLOGY

(E) Network Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Personal Services Detail

Position Detail

Accountant I	1,164	0.0								
Admin Assistant II			816	0.0						
Budget & Policy Anlst III	63,618	1.0	29,172	0.4			73,442	1.0	73,442	1.0
Electronic Engineer IV	51,749	0.5	62,370	1.0			64,402	1.0	64,402	1.0
Electronics Spec III	51,902	0.8								
Electronics Spec IV	87,278	1.2	144,168	2.0			149,035	2.0	149,035	2.0
General Professional III	3,709	0.1	1,912	0.0						
General Professional IV	39,147	0.5	42,463	0.6			39,165	0.5	39,165	0.5
IT Professional I	94,976	2.0	99,048	2.0			105,869	2.0	105,869	2.0
IT Professional II	162,972	2.7	157,659	2.6			187,027	3.0	187,027	3.0
IT Professional III	220,912	3.1	204,184	2.8			229,298	3.0	229,298	3.0
IT Professional IV	246,950	3.0	181,421	2.3			261,384	3.0	261,384	3.0
IT Professional V	101,368	1.0	132,730	1.3			107,294	1.0	107,294	1.0
Management	61,146	0.5	62,322	0.5			64,430	0.5	64,430	0.5
Technician IV			1,448	0.0						
Continuation Salary Subtotal	1,186,893	16.5	1,119,713	15.5			1,281,346	17.0	1,281,346	17.0

Other Personal Services

Annual Leave Payments			20,289							
Employee Cash Incentive Awards	3,152		600							
FICA-Medicare Contributions	13,995		14,156				18,580		18,580	
Overtime Wages	1,261									
PERA	117,220		112,770				130,057		130,057	
Personal Svcs - Professional	127,992		100,238				95,452		95,452	
Sick Leave Payments			4,157							
Transfer(s)	29		29							

(6) DIVISION OF INFORMATION TECHNOLOGY

(E) Network Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Personal Services Subtotal	1,450,542	16.5	1,371,952	15.5			1,525,435	17.0	1,525,435	17.0
Cash Funds	292									
Cash Exempt	1,450,250		1,371,952				1,525,435		1,525,435	
<u>POTs Expenditures</u>										
Amortization Equalization Disbursement (AED)	2,900		8,317				14,674			
Health, Life and Dental	49,994		62,779				84,747			
Non-Base Building Performance							3,689			
Short-term Disability	1,748		1,264				1,590			
Supp. Amortization Equalization Disbrsmt. (SAED)							2,758		2,758	
Salary POTs (non-add)	44,802		57,277							
Base Personal Services Total	1,505,184	16.5	1,444,313	15.5	1,468,158	17.0	1,632,893	17.0	1,528,193	17.0
Cash Funds	303						6,400			
Cash Exempt	1,504,881		1,444,313		1,468,158		1,626,493		1,528,193	
Difference	0	0.0	0	0.0			0	0.0	0	0.0

II. Personal Services Request

Authorization

Long Bill Appropriation	1,399,746	17.0	1,437,446	17.0	1,468,158	17.0	1,468,158	17.0	1,468,158	17.0
Salary Survey									42,523	
Performance-based Pay (80%)									14,754	
Supp. Amortization Equalization Disbrsmt. (SAED)									2,758	
Reversion										
Cash Exempt	(1)		(1)							
FTE		(0.6)		(1.5)						

(6) DIVISION OF INFORMATION TECHNOLOGY

(E) Network Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Authorization Subtotal	1,399,745	16.5	1,437,445	15.5	1,468,158	17.0	1,468,158	17.0	1,528,193	17.0
Cash Exempt	1,399,745		1,437,445		1,468,158		1,468,158		1,528,193	
<u>Allocated POTs</u>										
Amortization Equalization Disbursement (AED)	3,085						14,674			
Health, Life and Dental	55,738		5,604				84,747			
Short-term Disability	1,814		1,264				1,590			
Supp. Amortization Equalization Disbrsmt. (SAED)							2,758			
Salary Survey	44,802						42,523			
Performance-based Pay							18,443			
Allocated POTs Subtotal	105,439		6,868				164,735			
Cash Funds	303						6,400			
Cash Exempt	105,136		6,868				158,335			
Request Total	1,505,184	16.5	1,444,313	15.5	1,468,158	17.0	1,632,893	17.0	1,528,193	17.0
Cash Funds	303						6,400			
Cash Exempt	1,504,881		1,444,313		1,468,158		1,626,493		1,528,193	

(6) DIVISION OF INFORMATION TECHNOLOGY

(E) Network Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Operating Expenses Detail

Operating Expenses

2160 - Custodial Services	3,475		5,125				6,493		6,493	
2170 - Waste Disposal Services	76		6				7		7	
2180 - Grounds Maintenance	13									
2220 - Bldg Maintenance/Repair Svcs	3,293		14,576				18,466		18,466	
2230 - Equip Maintenance/Repair Svcs	255,308		77,964				98,775		98,775	
2231 - IT Hardware Maint/Repair Svcs	564,676		508,244				643,914		643,914	
2232 - IT Software Maintence/Upgrade	68,277		48,534				61,489		61,489	
2252 - Rental/Motor Pool Mile Charge	923		1,920				2,432		2,432	
2253 - Rental Of Equipment	995,784		590,649				748,317		748,317	
2255 - Rental Of Buildings			92,963							
2258 - Parking Fees	2,949		8,134				10,306		10,306	
2259 - Parking Fee Reimbursement	190		91				115		115	
2311 - Construction Contractor Svcs	58,176		3,688				4,672		4,672	
2510 - In-State Travel			38				48		48	
2512 - In-State Pers Travel Per Diem	1,265		1,699				2,153		2,153	
2513 - In-State Pers Vehicle Reimbsmt	1,301		3,260				4,130		4,130	
2531 - OS Common Carrier Fares	576		41				52		52	
2532 - OS Personal Travel Per Diem	1,082		553				701		701	
2630 - Comm Svcs from Div Of Telecom			598				757		757	
2631 - Comm Svcs from Outside Sources	11,456,235		11,305,753				14,441,480		14,441,480	
2641 - Other ADP Billings-Purch Serv	1,000									
2680 - Printing/Reproduction Services	764		8,377				10,613		10,613	
2810 - Freight	4,273		32				40		40	
2820 - Other Purchased Services	100		140				177		177	
3114 - Custodial and Laundry Supplies	288									
3115 - Data Processing Supplies	6,604		2,401				3,042		3,042	
3120 - Books/Periodicals/Subscription	291									
3121 - Office Supplies	7,962		11,271				14,280		14,280	

(6) DIVISION OF INFORMATION TECHNOLOGY

(E) Network Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
3123 - Postage	7,494		6,267				7,940		7,940	
3124 - Printing/Copy Supplies	76		172				218		218	
3126 - Repair & Maintenance Supplies	855		2,143				2,715		2,715	
3128 - Noncapitalized Equipment	15,414		2,620				3,320		3,320	
3132 - Noncap Office Furn/Office Syst	1,952		9,878				12,515		12,515	
3140 - Noncapitalized IT - PCs	50,769		49,420				62,612		62,612	
3142 - Noncapitalized IT - Network	10,655		2,198				2,785		2,785	
3143 - Noncapitalized IT - Other	8,659		2,419				3,064		3,064	
3147 - Noncapitalized IT - Purchased Network SW	1,889		186				236		236	
4111 - Prizes And Awards	20		491				622		622	
4140 - Dues And Memberships	8,538									
4180 - Official Functions	320		365				462		462	
4220 - Registration Fees	23,014		24,803				31,423		31,423	
6215 - IT Network - Direct Purchase	97,526									
6280 - Other Cap Equipment-Dir Purch	37,732									
Line Total	13,699,794		12,787,016		16,200,371		16,200,371		16,200,371	
Cash Funds	1,618,630		1,522,249		1,864,215		1,864,215		1,864,215	
Cash Exempt	12,081,164		11,264,767		14,336,156		14,336,156		14,336,156	
Difference	0		0				0		0	

II. Operating Expenses Request

Authorization

Long Bill Appropriation	14,636,472	15,657,556	16,200,371	16,200,371	16,200,371
HB06-1227 Supplemental Appropriation	1,021,084				
Reversion					
Cash Funds	(231,309)	(327,690)			
Cash Exempt	(1,726,453)	(2,542,850)			

(6) DIVISION OF INFORMATION TECHNOLOGY

(E) Network Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Authorization Subtotal	13,699,794		12,787,016		16,200,371		16,200,371		16,200,371	
Cash Funds	1,618,630		1,522,249		1,864,215		1,864,215		1,864,215	
Cash Exempt	12,081,164		11,264,767		14,336,156		14,336,156		14,336,156	
Request Total	13,699,794		12,787,016		16,200,371		16,200,371		16,200,371	
Cash Funds	1,618,630		1,522,249		1,864,215		1,864,215		1,864,215	
Cash Exempt	12,081,164		11,264,767		14,336,156		14,336,156		14,336,156	

(6) DIVISION OF INFORMATION TECHNOLOGY

(E) Network Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Indirect Cost Assessment Detail

Operating Expenses

Indirect Costs	444,707						46,410		46,410	
Line Total	444,707				46,410		46,410		46,410	
Cash Exempt	444,707				46,410		46,410		46,410	

Change Request(s)

Common Policy Adjustment									156,206	
Change Request(s) Total									156,206	
Cash Exempt									156,206	

Total Indirect Cost Assessment with Change Request(s)

Line Total with Change Request(s)	444,707				46,410		46,410		202,616	
Cash Exempt	444,707				46,410		46,410		202,616	

Difference 0 0 0

II. Indirect Cost Assessment Request

Authorization

Long Bill Appropriation	444,707				46,410		46,410		46,410	
Common Policy Adjustment									156,206	
Authorization Subtotal	444,707				46,410		46,410		202,616	
Cash Exempt	444,707				46,410		46,410		202,616	

(6) DIVISION OF INFORMATION TECHNOLOGY

(E) Network Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Request Total	444,707				46,410		46,410		202,616	
Cash Exempt	444,707				46,410		46,410		202,616	

(6) DIVISION OF INFORMATION TECHNOLOGY

(E) Network Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Toll-free Telephone Access to Members of the General Assembly Detail

Operating Expenses

2631 - Comm Svcs from Outside Sources	25,000		25,000				25,000		25,000	
Line Total	25,000		25,000		25,000		25,000		25,000	
Cash Exempt	25,000		25,000		25,000		25,000		25,000	
Difference	0		0				0		0	

II. Toll-free Telephone Access to Members of the General Assembly Request

Authorization

Long Bill Appropriation	25,000		25,000		25,000		25,000		25,000	
Authorization Subtotal	25,000		25,000		25,000		25,000		25,000	
Cash Exempt	25,000		25,000		25,000		25,000		25,000	
Request Total	25,000		25,000		25,000		25,000		25,000	
Cash Exempt	25,000		25,000		25,000		25,000		25,000	

(6) DIVISION OF INFORMATION TECHNOLOGY

(E) Network Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

(E) Network Services Total

Long Bill Group Total	15,674,685	16.5	14,256,329	15.5	17,739,939	17.0	17,904,674	17.0	17,956,180	17.0
Cash Funds	1,618,933		1,522,249		1,864,215		1,870,615		1,864,215	
Cash Exempt	14,055,753		12,734,080		15,875,724		16,034,059		16,091,965	

(6) DIVISION OF INFORMATION TECHNOLOGY

(F) Computer Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Personal Services Detail

Position Detail

Accountant I	2,843	0.1								
Admin Assistant II			2,006	0.1						
Computer Oper Supv I	157,250	3.0	161,208	3.0			171,693	3.0	171,693	3.0
Computer Oper Supv II	451	0.0								
Computer Operations Mgr	1,654	0.0								
Computer Operator I	52,098	1.8	95,379	2.9			215,575	5.0	215,575	5.0
Computer Operator II	190,557	4.3	181,116	4.3			135,382	4.0	135,382	4.0
Computer Operator Intern	43,087	1.2	26,063	0.7			61,534	2.0	61,534	2.0
Computer Prod Coord I	60,602	1.9	56,137	1.9						
Cust Support Intern	6,721	0.2								
General Professional III	9,061	0.2	4,702	0.1						
General Professional IV	5,239	0.1	16,970	0.2						
General Professional VI	4,536	0.1								
IT Professional I	27,825	0.7	45,612	1.0			47,065	1.0	47,065	1.0
IT Professional II	518,991	8.8	408,830	6.8			486,141	8.0	486,141	8.0
IT Professional III	589,067	8.1	745,486	10.1			827,078	11.0	827,078	11.0
IT Professional IV	273,647	3.3	347,702	3.8			279,292	3.0	279,292	3.0
IT Professional V	191,941	2.0	197,112	2.0			148,909	1.5	148,909	1.5
IT Professional VII	51,553	0.5	69,242	0.3			32,685	0.3	32,685	0.3
IT Technician II			45,158	1.0			46,953	1.0	46,953	1.0
Management	3,914	0.0								
Materials Handler I	33,029	1.0	33,528	1.0			34,603	1.0	34,603	1.0
State Serv Prof Train II	12,840	0.3								
Technician IV			3,560	0.1						
Continuation Salary Subtotal	2,236,905	37.6	2,439,810	39.3			2,486,910	40.8	2,486,910	40.8

(6) DIVISION OF INFORMATION TECHNOLOGY

(F) Computer Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

Other Personal Services

Annual Leave Payments	15,647		2,588							
Employee Cash Incentive Awards	5,254		3,500							
FICA-Medicare Contributions	23,564		26,812				35,980		35,980	
Other Retirement Plans	536		5,874							
Overtime Wages	122		807							
PERA	225,293		239,766				250,618		245,058	
Personal Svcs - Professional	194,847		166,566							
Personal Svcs - Temporary Svcs			3,600							
Sick Leave Payments	4,786		2,879							
Transfer(s)	71		69							
Personal Services Subtotal	2,707,025	37.6	2,892,271	39.3			2,773,508	40.8	2,767,948	40.8
Cash Funds	121,789		141,647				127,487		127,487	
Cash Exempt	2,585,237		2,750,624				2,646,021		2,640,461	

POTs Expenditures

Amortization Equalization Disbursement (AED)	5,539		18,252				35,292			
Health, Life and Dental	125,287		152,523				208,647			
Non-Base Building Performance							7,814			
Shift Differential	26,506		26,873				25,626			
Short-term Disability	3,328		2,776				3,395			
Supp. Amortization Equalization Disbrsmt. (SAED)							6,530		6,530	
Salary POTs (non-add)	151,581		117,762							
Base Personal Services Total	2,867,685	37.6	3,092,695	39.3	2,655,746	40.8	3,060,812	40.8	2,774,478	40.8
Cash Funds	127,766		141,647		127,487		127,487		127,487	
Cash Exempt	2,739,920		2,951,048		2,528,259		2,933,325		2,646,991	

Difference	0	0.0	0	0.0			0	0.0	0	0.0
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(6) DIVISION OF INFORMATION TECHNOLOGY

(F) Computer Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

II. Personal Services Request

Authorization

Long Bill Appropriation	2,531,421	40.8	2,600,164	40.8	2,655,746	40.8	2,655,746	40.8	2,655,746	40.8
Salary Survey									86,504	
Performance-based Pay (80%)									31,258	
Supp. Amortization Equalization Disbrsmt. (SAED)									6,530	
OSPB Base Adjustment (-0.2 percent)									(5,560)	
Reversion										
Cash Funds		(1)								
Cash Exempt				(1)						
FTE		(3.2)		(1.5)						
Authorization Subtotal	2,531,420	37.6	2,600,163	39.3	2,655,746	40.8	2,655,746	40.8	2,774,478	40.8
Cash Funds	127,739		127,742		127,487		127,487		127,487	
Cash Exempt	2,403,682		2,472,421		2,528,259		2,528,259		2,646,991	

Allocated POTs

Amortization Equalization Disbursement (AED)	5,717		27,619				35,292			
Health, Life and Dental	175,606		251,294				208,647			
Shift Differential			26,873				25,626			
Short-term Disability	3,361		2,776				3,395			
Supp. Amortization Equalization Disbrsmt. (SAED)							6,530			
Salary Survey	151,581		183,970				86,504			
Performance-based Pay							39,072			
Allocated POTs Subtotal	336,265		492,532				405,066			
Cash Funds	27		13,905							
Cash Exempt	336,238		478,627				405,066			

(6) DIVISION OF INFORMATION TECHNOLOGY

(F) Computer Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Request Total	2,867,685	37.6	3,092,695	39.3	2,655,746	40.8	3,060,812	40.8	2,774,478	40.8
Cash Funds	127,766		141,647		127,487		127,487		127,487	
Cash Exempt	2,739,920		2,951,048		2,528,259		2,933,325		2,646,991	

(6) DIVISION OF INFORMATION TECHNOLOGY

(F) Computer Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Operating Expenses Detail

Operating Expenses

2170 - Waste Disposal Services	21									
2220 - Bldg Maintenance/Repair Svcs	52,443		19,603				21,778		21,778	
2230 - Equip Maintenance/Repair Svcs	3,248		2,940				3,266		3,266	
2231 - IT Hardware Maint/Repair Svcs	171,441		222,130				246,769		246,769	
2232 - IT Software Maintence/Upgrade	1,996,508		2,253,426				2,503,380		2,503,380	
2253 - Rental Of Equipment	19,409		38,339				42,591		42,591	
2255 - Rental Of Buildings	1,794		85,469				94,949		94,949	
2258 - Parking Fees	6,100		6,570				7,299		7,299	
2259 - Parking Fee Reimbursement	148		118				130		130	
2263 - Rental Of IT Equip - Other	1,579,876		1,450,095				1,610,943		1,610,943	
2511 - In-State Common Carrier Fares			109				121		121	
2512 - In-State Pers Travel Per Diem	5,621		7,289				8,098		8,098	
2513 - In-State Pers Vehicle Reimbsmt	636		1,392				1,546		1,546	
2515 - State-Owned Vehicle Charge	100									
2531 - OS Common Carrier Fares	3,272		6,588				7,319		7,319	
2532 - OS Personal Travel Per Diem	8,791		10,130				11,254		11,254	
2610 - Advertising			1,453				1,614		1,614	
2630 - Comm Svcs from Div Of Telecom	113,373		113,750				126,367		126,367	
2631 - Comm Svcs from Outside Sources	123,276		68,073				75,624		75,624	
2680 - Printing/Reproduction Services	388,283		360,135				400,082		400,082	
2810 - Freight	2,322		2,398				2,664		2,664	
2830 - Office Moving-Pur Serv	3,410		50				56		56	
2831 - Storage-Pur Serv	23,530		28,305				31,444		31,444	
3115 - Data Processing Supplies	148,240		128,628				142,895		142,895	
3116 - Noncap IT - Purchased Software	11,648		6,409				7,120		7,120	
3117 - Educational Supplies	995									
3120 - Books/Periodicals/Subsription	45,234		92,757				103,046		103,046	
3121 - Office Supplies	23,245		17,335				19,258		19,258	

(6) DIVISION OF INFORMATION TECHNOLOGY

(F) Computer Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
3122 - Photographic Supplies	485									
3123 - Postage	145,069		149,377				165,947		165,947	
3126 - Repair & Maintenance Supplies	1,286		30				33		33	
3128 - Noncapitalized Equipment	1,305									
3131 - Noncapitalized Building Mat'ls	2,463		6,000				6,666		6,666	
3132 - Noncap Office Furn/Office Syst	12,713		3,489				3,876		3,876	
3140 - Noncapitalized IT - PCs	104,426		26,566				29,513		29,513	
3141 - Noncapitalized IT - Servers	25,429		39,787				44,200		44,200	
3142 - Noncapitalized IT - Network	21,567		6,320				7,021		7,021	
3143 - Noncapitalized IT - Other	51,991		30,418				33,792		33,792	
3146 - Noncapitalized IT - Purchased Server SW	177,959		54,728				60,799		60,799	
3147 - Noncapitalized IT - Purchased Network SW			4,177				4,641		4,641	
4110 - Losses	93									
4111 - Prizes And Awards	65		771				857		857	
4140 - Dues And Memberships	17,038		1,354				1,504		1,504	
4170 - Miscellaneous Fees And Fines	196		154				171		171	
4180 - Official Functions	2,406		1,155				1,283		1,283	
4220 - Registration Fees	258,242		269,345				299,222		299,222	
6140 - Leasehold Improv-Dir Purchase			46,999				52,212		52,212	
6212 - IT Servers - Direct Purchase	206,181									
6213 - IT Software - Direct Purchase	44,272									
6214 - IT Other - Direct Purchase	100,307									
6215 - IT Network - Direct Purchase	16,752									
6216 - IT Server - Direct Purchase SW	85,021									
6280 - Other Cap Equipment-Dir Purch	8,676									
Line Total	6,016,908		5,564,162		6,181,350		6,181,350		6,181,350	
Cash Exempt	6,016,908		5,564,162		6,181,350		6,181,350		6,181,350	
Difference	0		0		0		0		0	

(6) DIVISION OF INFORMATION TECHNOLOGY

(F) Computer Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

II. Operating Expenses Request

Authorization

Long Bill Appropriation	6,181,350		6,181,350		6,181,350		6,181,350		6,181,350	
Reversion										
Cash Exempt	(164,442)		(617,188)							
Authorization Subtotal	6,016,908		5,564,162		6,181,350		6,181,350		6,181,350	
Cash Exempt	6,016,908		5,564,162		6,181,350		6,181,350		6,181,350	
Request Total	6,016,908		5,564,162		6,181,350		6,181,350		6,181,350	
Cash Exempt	6,016,908		5,564,162		6,181,350		6,181,350		6,181,350	

(6) DIVISION OF INFORMATION TECHNOLOGY

(F) Computer Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Rental, Lease, or Lease/Purchase of Central Processing Unit Detail

Operating Expenses

2263 - Rental Of IT Equip - Other	336,034		336,034				336,034		336,034	
Line Total	336,034		336,034		336,034		336,034		336,034	
Cash Exempt	336,034		336,034		336,034		336,034		336,034	
Difference	0		0				0		0	

II. Rental, Lease, or Lease/Purchase of Central Processing Unit Request

Authorization

Long Bill Appropriation	336,034		336,034		336,034		336,034		336,034	
Authorization Subtotal	336,034		336,034		336,034		336,034		336,034	
Cash Exempt	336,034		336,034		336,034		336,034		336,034	
Request Total	336,034		336,034		336,034		336,034		336,034	
Cash Exempt	336,034		336,034		336,034		336,034		336,034	

(6) DIVISION OF INFORMATION TECHNOLOGY

(F) Computer Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Indirect Cost Assessment Detail

Operating Expenses

Indirect Costs	595,768		467,949				566,864		566,864	
Line Total	595,768		467,949				566,864		566,864	
Cash Exempt	595,768		467,949				566,864		566,864	

Change Request(s)

Common Policy Adjustment										111,943
Change Request(s) Total										111,943
Cash Exempt										111,943

Total Indirect Cost Assessment with Change Request(s)

Line Total with Change Request(s)	595,768		467,949				566,864		566,864	678,807
Cash Exempt	595,768		467,949				566,864		566,864	678,807

Difference	0		0				0		0	
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II. Indirect Cost Assessment Request

Authorization

Long Bill Appropriation	595,768		467,949				566,864		566,864	566,864
Common Policy Adjustment										111,943
Authorization Subtotal	595,768		467,949				566,864		566,864	678,807
Cash Exempt	595,768		467,949				566,864		566,864	678,807

(6) DIVISION OF INFORMATION TECHNOLOGY

(F) Computer Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Request Total	595,768		467,949		566,864		566,864		678,807	
Cash Exempt	595,768		467,949		566,864		566,864		678,807	

(6) DIVISION OF INFORMATION TECHNOLOGY

(F) Computer Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

(F) Computer Services Total

Long Bill Group Total	9,816,395	37.6	9,460,840	39.3	9,739,994	40.8	10,145,060	40.8	9,970,669	40.8
Cash Funds	127,766		141,647		127,487		127,487		127,487	
Cash Exempt	9,688,630		9,319,193		9,612,507		10,017,573		9,843,182	

(6) DIVISION OF INFORMATION TECHNOLOGY

(G) Information And Archival Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Personal Services Detail

Position Detail

Accountant I	614	0.0								
Admin Assistant II			432	0.0						
Admin Assistant III	42,528	1.0	43,464	1.0		44,230	1.0	44,230	1.0	
Archivist I	65,604	2.0	68,796	2.0		98,470	3.0	98,470	3.0	
Archivist II	139,364	2.8	102,592	2.0		156,633	3.0	156,633	3.0	
General Professional III	71,971	1.3	113,200	2.0		59,218	1.0	59,218	1.0	
General Professional IV	1,131	0.0	2,424	0.0						
General Professional VII	96,420	1.0	99,024	1.0		98,664	1.0	98,664	1.0	
Management	845	0.0								
Technician IV			767	0.0						
Continuation Salary Subtotal	418,477	8.1	430,699	8.0		457,215	9.0	457,215	9.0	

Other Personal Services

Employee Cash Incentive Awards	251		250							
FICA-Medicare Contributions	3,927		4,038			4,421		4,421		
PERA	41,713		42,888			46,488		46,488		
Personal Svcs - Professional			328							
Personal Svcs-Other State Agen	1,929									
Transfer(s)	15		15							
Personal Services Subtotal	466,312	8.1	478,219	8.0		508,124	9.0	508,124	9.0	
General Fund	429,023		379,722			385,402		385,402		
Cash Funds	24,122		80,316			78,669		78,669		
Cash Exempt	13,168		18,180			44,053		44,053		

POTs Expenditures

Amortization Equalization Disbursement (AED)	903		3,041			5,542				
Health, Life and Dental	24,756		29,208			37,039				

(6) DIVISION OF INFORMATION TECHNOLOGY

(G) Information And Archival Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Non-Base Building Performance								1,357		
Short-term Disability	615		494				585			
Supp. Amortization Equalization Disbrsmt. (SAED)							1,124		1,124	
Salary POTs (non-add)	15,959		22,437							
Base Personal Services Total	492,587	8.1	510,961	8.0	485,687	9.0	553,771	9.0	509,248	9.0
General Fund	455,297		412,465		362,965		429,925		386,526	
Cash Funds	24,122		80,316		78,669		78,669		78,669	
Cash Exempt	13,168		18,180		44,053		45,177		44,053	

Change Request(s)

DI#1: State Archives Refinance and Funding Suppl.									32,235	
Change Request(s) Total									32,235	
General Fund									50,245	
Cash Funds									15,142	
Cash Exempt									(33,152)	

Total Personal Services with Change Request(s)

Line Total with Change Request(s)	492,587	8.1	510,961	8.0	485,687	9.0	553,771	9.0	541,483	9.0
General Fund	455,297		412,465		362,965		429,925		436,771	
Cash Funds	24,122		80,316		78,669		78,669		93,811	
Cash Exempt	13,168		18,180		44,053		45,177		10,901	

Difference	0	0.0	0	0.0			0	0.0	0	0.0
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II. Personal Services Request

Authorization

Long Bill Appropriation	462,322	9.0	474,800	9.0	485,687	9.0	485,687	9.0	485,687	9.0
Salary Survey									17,011	

(6) DIVISION OF INFORMATION TECHNOLOGY

(G) Information And Archival Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Performance-based Pay (80%)										5,426
Supp. Amortization Equalization Disbrsmt. (SAED)										1,124
DI#1: State Archives Refinance and Funding Suppl.										32,235
Reversion										
Cash Funds		(1)								
Cash Exempt			(26,094)							
FTE		(0.9)		(1.0)						
Authorization Subtotal	462,321	8.1	448,706	8.0	485,687	9.0	485,687	9.0	541,483	9.0
General Fund	425,281		351,462		362,965		362,965		436,771	
Cash Funds	23,872		79,064		78,669		78,669		93,811	
Cash Exempt	13,168		18,180		44,053		44,053		10,901	
Allocated POTs										
Amortization Equalization Disbursement (AED)	920		3,040				5,542			
Health, Life and Dental	12,760		44,146				37,039			
Short-term Disability	627		494				585			
Supp. Amortization Equalization Disbrsmt. (SAED)							1,124			
Salary Survey	15,959		14,575				17,011			
Performance-based Pay							6,783			
Allocated POTs Subtotal	30,266		62,255				68,084			
General Fund	30,016		61,003				66,960			
Cash Funds	250		1,252							
Cash Exempt							1,124			

(6) DIVISION OF INFORMATION TECHNOLOGY

(G) Information And Archival Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Request Total	492,587	8.1	510,961	8.0	485,687	9.0	553,771	9.0	541,483	9.0
General Fund	455,297		412,465		362,965		429,925		436,771	
Cash Funds	24,122		80,316		78,669		78,669		93,811	
Cash Exempt	13,168		18,180		44,053		45,177		10,901	

(6) DIVISION OF INFORMATION TECHNOLOGY

(G) Information And Archival Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Operating Expenses Detail

Operating Expenses

2220 - Bldg Maintenance/Repair Svcs	724									
2230 - Equip Maintenance/Repair Svcs	1,235		95				115		115	
2232 - IT Software Maintence/Upgrade	1,802		955				1,108		1,108	
2252 - Rental/Motor Pool Mile Charge	2,956		3,286				3,812		3,812	
2258 - Parking Fees			35				41		41	
2259 - Parking Fee Reimbursement	51									
2511 - In-State Common Carrier Fares	471		3							
2512 - In-State Pers Travel Per Diem	594		315				365		365	
2513 - In-State Pers Vehicle Reimbsmt	342		77				89		89	
2515 - State-Owned Vehicle Charge	1,664		1,657				1,923		1,923	
2531 - OS Common Carrier Fares	525		481				558		558	
2532 - OS Personal Travel Per Diem	84		222				257		257	
2630 - Comm Svcs from Div Of Telecom	7,111		8,133				9,437		9,437	
2631 - Comm Svcs from Outside Sources	506		403				468		468	
2641 - Other ADP Billings-Purch Serv	5,434		988				1,146		1,146	
2680 - Printing/Reproduction Services	22,026		4,720				5,476		5,476	
2681 - Photocopy Reimbursement	6									
2810 - Freight	65		70				81		81	
3114 - Custodial and Laundry Supplies	32									
3116 - Noncap IT - Purchased Software			527				612		612	
3120 - Books/Periodicals/Subscription	1,722		3,334				3,868		3,868	
3121 - Office Supplies	2,953		2,793				3,240		3,240	
3122 - Photographic Supplies	252		7				8		8	
3123 - Postage	3,232		3,201				3,714		3,714	
3124 - Printing/Copy Supplies	12		144				167		167	
3126 - Repair & Maintenance Supplies	10		52				60		60	
3128 - Noncapitalized Equipment	361									
3132 - Noncap Office Furn/Office Syst			4,582				5,317		5,317	

(6) DIVISION OF INFORMATION TECHNOLOGY

(G) Information And Archival Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
3143 - Noncapitalized IT - Other	297		115				133		133	
3147 - Noncapitalized IT - Purchased Network SW			98				114		114	
3950 - Gasoline			44				51		51	
4111 - Prizes And Awards	10		165				192		192	
4140 - Dues And Memberships	235		1,425				1,653		1,653	
4180 - Official Functions	313		147				171		171	
4220 - Registration Fees	695		10,874				12,618		12,618	
Other Employee Benefits	1,004									
Line Total	56,722		48,948		56,794		56,794		56,794	
General Fund			48,948		56,794		56,794		56,794	
Cash Funds	56,722									
Difference	0		0				0		0	

II. Operating Expenses Request

Authorization

Long Bill Appropriation	56,794	56,794	56,794	56,794	56,794
Reversion					
Cash Funds	(72)				
Cash Exempt		(7,846)			
Authorization Subtotal	56,723	48,948	56,794	56,794	56,794
General Fund		48,948	56,794	56,794	56,794
Cash Funds	56,723				

(6) DIVISION OF INFORMATION TECHNOLOGY

(G) Information And Archival Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Request Total	56,723		48,948		56,794		56,794		56,794	
General Fund			48,948		56,794		56,794		56,794	
Cash Funds	56,723									

(6) DIVISION OF INFORMATION TECHNOLOGY

(G) Information And Archival Services

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

(G) Information And Archival Services Total

Long Bill Group Total	549,309	8.1	559,909	8.0	542,481	9.0	610,565	9.0	598,277	9.0
General Fund	455,297		461,413		419,759		486,719		493,565	
Cash Funds	80,844		80,316		78,669		78,669		93,811	
Cash Exempt	13,168		18,180		44,053		45,177		10,901	

(6) DIVISION OF INFORMATION TECHNOLOGY

(H) Technology Management Unit

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Personal Services Detail

Position Detail

Accountant I	2,371	0.1								
Admin Assistant II			1,637	0.1						
Controller II	195,855	2.0	196,149	2.0			200,792	2.0	200,792	2.0
Controller III	104,157	1.0	104,310	1.0			106,782	1.0	106,782	1.0
Cust Support Coord II	118,574	2.0	100,695	1.8			120,477	2.0	120,477	2.0
General Professional III	7,554	0.1	3,838	0.1						
General Professional IV	48,750	0.7	9,187	0.1						
IT Professional I	151,234	2.4	83,374	1.4			118,591	2.0	118,591	2.0
IT Professional II	507,192	7.8	713,894	11.2			656,062	10.0	656,062	10.0
IT Professional III	677,666	9.0	693,339	9.3			668,894	9.0	668,894	9.0
IT Professional IV	437,190	5.3	315,917	4.0			320,708	4.0	320,708	4.0
IT Professional V	112,945	1.3	261,098	2.9			275,196	3.0	275,196	3.0
IT Professional VII	52,079	0.5	35,939	0.7			53,438	0.5	53,438	0.5
IT Technician II	70,576	1.8	67,416	1.6			83,736	2.0	83,736	2.0
Management	3,264	0.0								
Technician IV			2,905	0.1						
Continuation Salary Subtotal	2,489,407	34.1	2,589,698	36.3			2,604,676	35.5	2,604,676	35.5

Other Personal Services

Annual Leave Payments	26,825		15,879							
Employee Cash Incentive Awards	5,553		5,000							
FICA-Medicare Contributions	22,904		24,239				37,768		37,768	
Higher Ed Tuition Reimburs	914		490							
Other Employee Benefits	2,636									
Other Employee Wages	211									
Other Retirement Plans			4,836							
Overtime Wages			119							

(6) DIVISION OF INFORMATION TECHNOLOGY

(H) Technology Management Unit

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
PERA	250,095		255,293				264,374		258,319	
Personal Services - IT Consulting			20,743				106,495			
Personal Svcs - IT - Software	3,430		52,889				21,397		97,892	
Personal Svcs - Professional	114,997		13,381				16,000		16,000	
Personal Svcs- IT - Hardware			8,780							
Registration Fees	250									
Sick Leave Payments	4,997		4,160							
Temporary Ft Wages	1,475		664							
Transfer(s)	59		59							
Unemployment Compensation	10,948									
Personal Services Subtotal	2,934,701	34.1	2,996,230	36.3			3,050,710	35.5	3,014,655	35.5
General Fund	2,930,568		2,996,230				3,050,710		3,014,655	
Cash Exempt	4,133									
<u>POTs Expenditures</u>										
Amortization Equalization Disbursement (AED)	5,103		18,184				32,862			
Health, Life and Dental	90,699		109,000				149,813			
Non-Base Building Performance							8,260			
Short-term Disability	3,660		2,979				3,607			
Supp. Amortization Equalization Disbrsmt. (SAED)							6,858		6,858	
Salary POTs (non-add)	164,190		134,332							
Base Personal Services Total	3,034,163	34.1	3,126,393	36.3	2,916,378	35.5	3,252,110	35.5	3,021,513	35.5
General Fund	3,029,890		3,091,970		2,916,378		3,252,110		3,021,513	
Cash Exempt	4,274		34,423							
Difference	0	0.0	0	0.0			0	0.0	0	0.0

(6) DIVISION OF INFORMATION TECHNOLOGY

(H) Technology Management Unit

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

II. Personal Services Request

Authorization

Long Bill Appropriation	2,673,550	34.5	2,746,485	34.5	2,810,279	34.5	2,810,279	34.5	2,810,279	34.5
HB06S-1015 Withhold State Tax For Services			93,750							
Rollforward HB06S-1015			(76,495)							
SB07 228 - Vendor Perform State Contracts					106,099	1.0	106,099	1.0	76,099	1.0
Salary Survey									101,290	
Performance-based Pay (80%)									33,042	
Supp. Amortization Equalization Disbrsmt. (SAED)									6,858	
OSPB Base Adjustment (-0.2 percent)									(6,055)	
Reversion										
General Fund		(1)								
Cash Exempt				(1)						
FTE		(0.4)		1.8						
Authorization Subtotal	2,673,549	34.1	2,763,739	36.3	2,916,378	35.5	2,916,378	35.5	3,021,513	35.5
General Fund	2,673,549		2,763,739		2,916,378		2,916,378		3,021,513	

Allocated POTs

Amortization Equalization Disbursement (AED)	14,802		45,259				32,862			
Health, Life and Dental	178,035		143,024				149,813			
Short-term Disability	3,587		2,979				3,607			
Supp. Amortization Equalization Disbrsmt. (SAED)							6,858			
Salary Survey	164,190		171,392				101,290			
Performance-based Pay							41,302			
Allocated POTs Subtotal	360,614		362,654				335,732			
General Fund	356,340		328,231				335,732			
Cash Exempt	4,274		34,423							

(6) DIVISION OF INFORMATION TECHNOLOGY

(H) Technology Management Unit

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Request Total	3,034,163	34.1	3,126,393	36.3	2,916,378	35.5	3,252,110	35.5	3,021,513	35.5
General Fund	3,029,889		3,091,970		2,916,378		3,252,111		3,021,513	
Cash Exempt	4,274		34,423							

(6) DIVISION OF INFORMATION TECHNOLOGY

(H) Technology Management Unit

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Operating Expenses Detail

Operating Expenses

2170 - Waste Disposal Services	24		37				24		24	
2220 - Bldg Maintenance/Repair Svcs			504							
2230 - Equip Maintenance/Repair Svcs	345		145				345		345	
2232 - IT Software Maintence/Upgrade	158,304		159,122				161,523		161,523	
2258 - Parking Fees			323							
2259 - Parking Fee Reimbursement	78		48							
2512 - In-State Pers Travel Per Diem	1,702		2,155				1,702		1,702	
2513 - In-State Pers Vehicle Reimbsmt	607		492				607		607	
2515 - State-Owned Vehicle Charge	1,345		186				1,345		1,345	
2531 - OS Common Carrier Fares	2,067		1,421				2,067		2,067	
2532 - OS Personal Travel Per Diem	2,291		1,668				2,291		2,291	
2533 - OS Pers Vehicle Reimbursement	230						230		230	
2610 - Advertising	997						997		997	
2630 - Comm Svcs from Div Of Telecom	27,801		31,729				27,801		27,801	
2631 - Comm Svcs from Outside Sources	5,377		2,879				5,377		5,377	
2680 - Printing/Reproduction Services	248		1,589				248		248	
2810 - Freight	525		582				525		525	
3115 - Data Processing Supplies	9,422		336				9,422		9,422	
3116 - Noncap IT - Purchased Software	3,376		524				3,376		3,376	
3120 - Books/Periodicals/Subscription	1,127		708				1,127		1,127	
3121 - Office Supplies	6,416		3,674				6,416		6,416	
3123 - Postage	1,399		390				1,399		1,399	
3124 - Printing/Copy Supplies	386		1,147				386		386	
3126 - Repair & Maintenance Supplies			100							
3128 - Noncapitalized Equipment	4,247		159				4,247		4,247	
3132 - Noncap Office Furn/Office Syst			219							
3140 - Noncapitalized IT - PCs	8,173		3,226				8,173		8,173	
3141 - Noncapitalized IT - Servers	20,655		29,089				20,655		20,655	

(6) DIVISION OF INFORMATION TECHNOLOGY

(H) Technology Management Unit

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
3143 - Noncapitalized IT - Other	18		7,775				201,508		233,503	
3146 - Noncapitalized IT - Purchased Server SW	3,745		5,183				3,745		3,745	
3147 - Noncapitalized IT - Purchased Network SW			4,763							
4110 - Losses	7									
4111 - Prizes And Awards	70		572							
4140 - Dues And Memberships	261						261		261	
4170 - Miscellaneous Fees And Fines	82									
4180 - Official Functions	475		470				475		475	
4220 - Registration Fees	25,278		12,562				25,278		25,278	
6212 - IT Servers - Direct Purchase	5,826						5,826		5,826	
6214 - IT Other - Direct Purchase			8,874							
6215 - IT Network - Direct Purchase			13,192							
Line Total	292,906		295,842		497,376		497,376		529,371	
General Fund	292,906		295,842		497,376		497,376		529,371	
Difference	0		0				0		0	

II. Operating Expenses Request

Authorization

Long Bill Appropriation	295,871		295,871		295,871		295,871		295,871	
SB07 228 - Vendor Perform State Contracts					201,505		201,505		233,500	
Reversion										
General Fund	(2,965)		(29)							
Authorization Subtotal	292,906		295,842		497,376		497,376		529,371	
General Fund	292,906		295,842		497,376		497,376		529,371	

(6) DIVISION OF INFORMATION TECHNOLOGY

(H) Technology Management Unit

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Request Total	292,906		295,842		497,376		497,376		529,371	
General Fund	292,906		295,842		497,376		497,376		529,371	

(6) DIVISION OF INFORMATION TECHNOLOGY

(H) Technology Management Unit

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

(H) Technology Management Unit Total

Long Bill Group Total	3,327,069	34.1	3,422,235	36.3	3,413,754	35.5	3,749,486	35.5	3,550,884	35.5
General Fund	3,322,796		3,387,812		3,413,754		3,749,486		3,550,884	
Cash Exempt	4,274		34,423							

(6) DIVISION OF INFORMATION TECHNOLOGY TOTAL

Division Total without POTs	35,004,940	163.3	33,611,788	171.0	37,966,034	176.3	38,509,831	176.3	38,863,705	176.3
General Fund	3,652,496		3,720,742		3,833,513		3,990,282		4,044,449	
Cash Funds	2,242,356		2,193,460		2,518,721		2,518,721		2,533,863	
Cash Exempt	28,973,679		27,523,811		31,492,800		31,879,828		32,164,393	
Federal Funds	136,408		173,775		121,000		121,000		121,000	
Division Total	35,597,133	163.3	34,393,324	171.0	37,966,034	176.3	39,586,536	176.3	38,863,705	176.3
General Fund	3,778,093		3,849,225		3,833,513		4,236,205		4,044,449	
Cash Funds	2,270,165		2,193,460		2,518,721		2,525,121		2,533,863	
Cash Exempt	29,412,468		28,176,863		31,492,800		32,704,210		32,164,393	
Federal Funds	136,408		173,775		121,000		121,000		121,000	

(7) OFFICE OF ADMINISTRATIVE COURTS

Office of Administrative Courts

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Personal Services Detail

Position Detail

Accountant I	2,686	0.1								
Admin Assistant I	10,598	0.4	45,258	1.8			50,293	2.0	50,293	2.0
Admin Assistant II	53,271	1.7	16,326	0.6						
Admin Law Judge I			84,236	1.0			77,791	1.0	77,791	1.0
Admin Law Judge II	1,155,486	12.4	948,852	10.0			1,377,476	14.4	1,377,476	14.4
Admin Law Judge III	446,601	4.5	443,765	3.7			409,097	4.0	409,097	4.0
General Professional III	58,171	1.2	26,279	0.5			54,058	1.0	54,058	1.0
General Professional IV	129,611	2.1	169,572	2.7			128,210	2.0	128,210	2.0
General Professional VI	89,039	1.0	90,888	1.0			91,574	1.0	91,574	1.0
Management	113,812	1.0	117,600	1.0			118,872	1.0	118,872	1.0
Safety Security Off I	36,395	0.9	43,133	1.0			43,558	1.0	43,558	1.0
Technician III	170,631	4.8	239,080	7.4			241,621	6.6	241,621	6.6
Technician IV	219,201	5.5	138,670	3.3			206,182	5.0	206,182	5.0
Technician V			80,148	1.7						
Continuation Salary Subtotal	2,485,504	35.6	2,443,807	35.7			2,798,732	39.0	2,798,732	39.0

Other Personal Services

Annual Leave Payments	14,667		5,883							
Employee Cash Incentive Awards	3,254		2,000							
FICA-Medicare Contributions	29,129		29,105				40,491		40,491	
PERA	245,900		247,139				282,041		275,787	
Personal Svcs - Professional	35,707		22,984							
Personal Svcs - Temporary Svcs	5,226		26,365							
Sick Leave Payments	4,622									
Temporary Ft Wages			65,432							
Temporary Pt Wages	20,292		14,301							
Transfer(s)	66		66							

(7) OFFICE OF ADMINISTRATIVE COURTS

Office of Administrative Courts

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Personal Services Subtotal	2,844,366	35.6	2,857,083	35.7			3,121,264	39.0	3,115,010	39.0
Cash Funds	27,651		28,689				28,546		28,546	
Cash Exempt	2,816,715		2,828,394				3,092,718		3,086,464	
<u>POTs Expenditures</u>										
Amortization Equalization Disbursement (AED)	6,155		18,069				28,594			
Health, Life and Dental	102,863		145,676				177,476			
Non-Base Building Performance							7,188			
Short-term Disability	3,600		2,724				3,098			
Supp. Amortization Equalization Disbrsmt. (SAED)							5,957		5,957	
Salary POTs (non-add)	43,928		113,056							
Base Personal Services Total	2,956,983	35.6	3,023,552	35.7	3,008,208	39.0	3,343,577	39.0	3,120,967	39.0
Cash Funds	28,745		28,689		28,546		28,546		28,546	
Cash Exempt	2,928,238		2,994,863		2,979,662		3,315,031		3,092,421	
Difference	0	0.0	0	0.0			0	0.0	0	0.0

II. Personal Services Request

Authorization

Long Bill Appropriation	2,871,380	39.0	2,945,676	39.0	3,008,208	39.0	3,008,208	39.0	3,008,208	39.0
Salary Survey									84,304	
Performance-based Pay (80%)									28,752	
Supp. Amortization Equalization Disbrsmt. (SAED)									5,957	
OSPB Base Adjustment (-0.2 percent)									(6,254)	
Reversion										
Cash Exempt	(1)		(2)							
FTE		(3.4)		(3.3)						

(7) OFFICE OF ADMINISTRATIVE COURTS

Office of Administrative Courts

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Authorization Subtotal	2,871,379	35.6	2,945,674	35.7	3,008,208	39.0	3,008,208	39.0	3,120,967	39.0
Cash Funds	28,745		28,689		28,546		28,546		28,546	
Cash Exempt	2,842,634		2,916,985		2,979,662		2,979,662		3,092,421	
<u>Allocated POTs</u>										
Amortization Equalization Disbursement (AED)	6,130		2,160				28,594			
Health, Life and Dental	31,941		72,994				177,476			
Short-term Disability	3,605		2,724				3,098			
Supp. Amortization Equalization Disbrsmt. (SAED)							5,957			
Salary Survey	43,928						84,304			
Performance-based Pay							35,940			
Allocated POTs Subtotal	85,604		77,878				335,369			
Cash Exempt	85,604		77,878				335,369			
Request Total	2,956,983	35.6	3,023,552	35.7	3,008,208	39.0	3,343,577	39.0	3,120,967	39.0
Cash Funds	28,745		28,689		28,546		28,546		28,546	
Cash Exempt	2,928,238		2,994,863		2,979,662		3,315,031		3,092,421	

(7) OFFICE OF ADMINISTRATIVE COURTS

Office of Administrative Courts

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Operating Expenses Detail

Operating Expenses

2220 - Bldg Maintenance/Repair Svcs		215				244		244		
2230 - Equip Maintenance/Repair Svcs	890		1,038			1,178		1,178		
2232 - IT Software Maintence/Upgrade	4,146		9,996			11,345		11,345		
2253 - Rental Of Equipment	3,217		3,709			4,209		4,209		
2255 - Rental Of Buildings	3,335		2,978			3,380		3,380		
2259 - Parking Fee Reimbursement	333		303			343		343		
2511 - In-State Common Carrier Fares	401		6			6		6		
2512 - In-State Pers Travel Per Diem	6,219		10,139			11,507		11,507		
2513 - In-State Pers Vehicle Reimbsmt	5,652		12,015			13,637		13,637		
2515 - State-Owned Vehicle Charge	1,650		856			971		971		
2531 - OS Common Carrier Fares	72		624			708		708		
2532 - OS Personal Travel Per Diem	299		657			745		745		
2533 - OS Pers Vehicle Reimbursement			292			332		332		
2630 - Comm Svcs from Div Of Telecom	21,367		24,864			28,218		28,218		
2631 - Comm Svcs from Outside Sources	8,133		5,077			5,762		5,762		
2680 - Printing/Reproduction Services	1,522		1,142			1,296		1,296		
2681 - Photocopy Reimbursement			25			28		28		
2710 - Purchased Medical Services	1,050									
2810 - Freight	183		76			87		87		
2830 - Office Moving-Pur Serv	401		1,135			1,288		1,288		
3110 - Other Supplies & Materials			44			50		50		
3113 - Clothing and Uniform Allowance	2,197		556			631		631		
3120 - Books/Periodicals/Subscription	4,597		1,664			1,888		1,888		
3121 - Office Supplies	14,532		16,621			18,863		18,863		
3123 - Postage	25,016		24,314			27,595		28,313		
3124 - Printing/Copy Supplies			10			11		11		
3128 - Noncapitalized Equipment	5,530		1,717			1,949		1,949		
3132 - Noncap Office Furn/Office Syst	14,339		9,421			10,692		10,692		

(7) OFFICE OF ADMINISTRATIVE COURTS

Office of Administrative Courts

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
3140 - Noncapitalized IT - PCs	8,441		1,582				1,795		1,795	
3143 - Noncapitalized IT - Other	5,672									
3146 - Noncapitalized IT - Purchased Server SW	2,353									
4110 - Losses	60									
4111 - Prizes And Awards			608				690		690	
4140 - Dues And Memberships			17				19		19	
4170 - Miscellaneous Fees And Fines	379		10							
4180 - Official Functions	1,942		1,484				1,684		1,684	
4220 - Registration Fees	935		3,225				3,660		3,660	
6213 - IT Software - Direct Purchase			40				58		58	
Line Total	144,860		136,459		154,869		154,869		155,587	
Cash Exempt	144,860		136,459		154,869		154,869		155,587	
Difference	0		0				0		0	

II. Operating Expenses Request

Authorization

Long Bill Appropriation	148,000		137,042		151,367		151,367		151,367	
Out Year Impact of DI#5 Legal Files Maintenance									718	
SB07 258 - Workers' Comp Procedures					3,502		3,502		3,502	
Reversion										
Cash Exempt	(3,140)		(583)							
Authorization Subtotal	144,860		136,459		154,869		154,869		155,587	
Cash Exempt	144,860		136,459		154,869		154,869		155,587	

(7) OFFICE OF ADMINISTRATIVE COURTS

Office of Administrative Courts

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Request Total	144,860		136,459		154,869		154,869		155,587	
Cash Exempt	144,860		136,459		154,869		154,869		155,587	

(7) OFFICE OF ADMINISTRATIVE COURTS

Office of Administrative Courts

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Indirect Cost Assessment Detail

Operating Expenses

Indirect Costs	235,049		290,513				215,330		215,330	
Line Total	235,049		290,513		215,330		215,330		215,330	
Cash Exempt	235,049		290,513		215,330		215,330		215,330	

Change Request(s)

Common Policy Adjustment										23,941
Change Request(s) Total										23,941
Cash Exempt										23,941

Total Indirect Cost Assessment with Change Request(s)

Line Total with Change Request(s)	235,049		290,513		215,330		215,330		239,271	
Cash Exempt	235,049		290,513		215,330		215,330		239,271	

Difference	0		0				0		0	
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II. Indirect Cost Assessment Request

Authorization

Long Bill Appropriation	235,049		290,513		215,330		215,330		215,330	
Common Policy Adjustment										23,941
Authorization Subtotal	235,049		290,513		215,330		215,330		239,271	
Cash Exempt	235,049		290,513		215,330		215,330		239,271	

(7) OFFICE OF ADMINISTRATIVE COURTS

Office of Administrative Courts

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE
Request Total	235,049		290,513		215,330		215,330		239,271	
Cash Exempt	235,049		290,513		215,330		215,330		239,271	

(7) OFFICE OF ADMINISTRATIVE COURTS

Office of Administrative Courts

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

I. Implementation of SB07 210 - Independent Ethics Commission Detail

Operating Expenses

Total							98,010	1.8	92,000	1.8
Line Total					98,010	1.8	98,010	1.8	92,000	1.8
General Fund					98,010		98,010		92,000	
Difference							0	0.0	0	0.0

II. Implementation of SB07 210 - Independent Ethics Commission Request

Authorization

SB07 210 - Independent Ethics Commission					98,010	1.8	98,010	1.8	92,000	1.8
Authorization Subtotal					98,010	1.8	98,010	1.8	92,000	1.8
General Fund					98,010		98,010		92,000	
Request Total					98,010	1.8	98,010	1.8	92,000	1.8
General Fund					98,010		98,010		92,000	

(7) OFFICE OF ADMINISTRATIVE COURTS

Office of Administrative Courts

Long Bill Line and Detail	Actual FY05-06		Actual FY06-07		Appr. FY07-08		Estimate FY07-08		Request FY08-09	
	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount	FTE

Office of Administrative Courts Total

Long Bill Group Total	3,336,892	35.6	3,450,524	35.7	3,476,417	40.8	3,811,786	40.8	3,607,825	40.8
General Fund					98,010		98,010		92,000	
Cash Funds	28,745		28,689		28,546		28,546		28,546	
Cash Exempt	3,308,147		3,421,835		3,349,861		3,685,230		3,487,279	

(7) OFFICE OF ADMINISTRATIVE COURTS TOTAL

Division Total without POTs	3,224,275	35.6	3,284,054	35.7	3,476,417	40.8	3,589,473	40.8	3,607,825	40.8
General Fund					98,010		98,010		92,000	
Cash Funds	27,651		28,689		28,546		28,546		28,546	
Cash Exempt	3,196,624		3,255,365		3,349,861		3,462,917		3,487,279	
Division Total	3,336,892	35.6	3,450,524	35.7	3,476,417	40.8	3,811,786	40.8	3,607,825	40.8
General Fund					98,010		98,010		92,000	
Cash Funds	28,745		28,689		28,546		28,546		28,546	
Cash Exempt	3,308,147		3,421,835		3,349,861		3,685,230		3,487,279	

Schedule 4



DPA

FY 2008 - 09

COLORADO DEPARTMENT OF PERSONNEL AND ADMINISTRATION

SCHEDULE 4 - Sources of Funding

(1) EXECUTIVE OFFICE

Long Bill Group and Detail	Actual FY05-06	Actual FY06-07	Approp. FY07-08	Estimate FY07-08	Request FY08-09
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Executive Office

Long Bill Group Total	6,648,984	10,109,673	13,449,222	9,319,879	14,605,544
General Fund	2,699,851	4,837,976	5,068,217	4,071,708	5,519,069
Cash Funds	19,418	23,835	150,553	24,097	149,153
Cash Exempt	3,929,715	5,247,862	8,230,452	5,224,074	8,937,322

Sources of Funding

Cash Funds	Fund Number					
Deferred Compensation Administration Fund	720					
Defined Contribution Administration Fund	890					
Supplier Database Cash Fund	281	19,418	23,835	17,163	17,163	17,163
Various Sources (User Fees)	100			133,390	6,934	131,990

Cash Exempt	Fund Number					
Administrative Hearings Fund	611	316,446	470,336			
Benefits Administration	719	35,018	55,168			
Capitol Complex Fund	610	107,454	66,448			
Central Services Fund	601	479,463	1,169,292			
Communication Services Fund	605	244,253	342,677			
Computer Services Revolving Fund	602	467,699	463,669	118,010	118,010	118,010
Debt Collection Fund	604	107,146	158,443			
Deferred Compensation Administration Fund	720	20,934	22,062			

(1) EXECUTIVE OFFICE

Long Bill Group and Detail		Actual FY05-06	Actual FY06-07	Approp. FY07-08	Estimate FY07-08	Request FY08-09
Defined Contribution Administration Fund	891	12,431	11,184			
Fleet Management	607	49,276	47,382			
Public Safety Communications Trust Fund	12N			16,417	16,417	
Risk Management Fund	11L	5,142	8,189			
Self-Insured Property Fund	11P	4,824	7,731			
Telecommunications Fund	603	175,705	466,266			
Various Indirect Cost Recoveries & User Fees	100	1,878,952	1,928,539	8,096,025	5,089,647	8,787,975
Workers' Compensation Account	11W	24,973	30,476			31,337

(2) DIVISION OF HUMAN RESOURCES

Long Bill Group and Detail	Actual FY05-06	Actual FY06-07	Approp. FY07-08	Estimate FY07-08	Request FY08-09
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(A)(1) State Agency Services

Long Bill Group Total	1,849,719	2,044,202	2,052,812	2,273,090	2,128,338
General Fund		32,220		196,429	
Cash Exempt	1,849,719	2,011,982	2,052,812	2,076,661	2,128,338

Sources of Funding

Cash Exempt	Fund Number					
Indirect Cost Recoveries	100	1,849,719	2,011,982	2,052,812	2,076,661	2,128,338

(2) DIVISION OF HUMAN RESOURCES

Long Bill Group and Detail	Actual FY05-06	Actual FY06-07	Approp. FY07-08	Estimate FY07-08	Request FY08-09
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(A)(2) Training Services

Long Bill Group Total	58,306	87,131	114,014	114,014	78,980
Cash Funds	6,824	25,572	25,444	25,444	25,444
Cash Exempt	51,482	61,559	88,570	88,570	53,536

Sources of Funding

Cash Funds	Fund Number					
Various Sources (Training Revenues)	100	6,824	25,572	25,444	25,444	25,444
Cash Exempt	Fund Number					
Various Sources (Training Revenues)	100	51,482	61,559	88,570	88,570	53,536

(2) DIVISION OF HUMAN RESOURCES

Long Bill Group and Detail	Actual FY05-06	Actual FY06-07	Approp. FY07-08	Estimate FY07-08	Request FY08-09
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(A)(3) Colorado State Employees Assistance Program

Long Bill Group Total	404,441	416,973	399,495	441,419	868,957
Cash Exempt	404,441	416,973	399,495	441,419	868,957

Sources of Funding

Cash Exempt	Fund Number					
Various Sources	100	404,441	416,973	399,495	441,419	868,957

(2) DIVISION OF HUMAN RESOURCES

Long Bill Group and Detail	Actual FY05-06	Actual FY06-07	Approp. FY07-08	Estimate FY07-08	Request FY08-09
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(B) Employee Benefits Services

Long Bill Group Total	1,671,561	1,720,745	3,064,702	3,146,767	3,605,216
General Fund			100,135	100,135	92,383
Cash Exempt	1,671,561	1,720,745	2,964,567	3,046,632	3,512,833

Sources of Funding

Cash Exempt	Fund Number					
Benefits Administration	719	744,532	750,432	973,736	1,055,801	1,012,991
Deferred Compensation Administration Fund	720	843,982	852,254	912,700	912,700	930,948
Defined Contribution Administration Fund	890	83,047	118,059	147,332	147,332	68,894
Short-term Innovative Health Programs Grant Fund	20H			160,000	160,000	
Supplemental State Contribution Fund	100			770,799	770,799	1,500,000

(2) DIVISION OF HUMAN RESOURCES

Long Bill Group and Detail	Actual FY05-06	Actual FY06-07	Approp. FY07-08	Estimate FY07-08	Request FY08-09
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(C) Risk Management Services

Long Bill Group Total	40,815,138	44,553,441	50,394,854	50,488,482	56,324,233
Cash Funds	4,033,197	4,068,947	4,915,174	4,915,174	5,472,498
Cash Exempt	36,781,941	40,484,494	45,479,680	45,573,308	50,851,735

Sources of Funding

Cash Funds	Fund Number					
Risk Management Fund	11L	357,275	307,746	565,666	565,666	582,197
Self-Insured Property Fund	11P	446,206	502,785	658,338	658,338	909,138
Workers' Compensation Account	11W	3,229,716	3,258,415	3,691,170	3,691,170	3,981,163

Cash Exempt	Fund Number					
Risk Management Fund	11L	7,483,432	6,774,300	10,230,146	10,299,850	10,447,160
Self-Insured Property Fund	11P	5,475,982	6,164,051	8,082,363	8,087,614	11,147,012
Workers' Compensation Account	11W	23,822,527	27,546,144	27,167,171	27,185,843	29,257,563

(3) PERSONNEL BOARD

Long Bill Group and Detail	Actual FY05-06	Actual FY06-07	Approp. FY07-08	Estimate FY07-08	Request FY08-09
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Personnel Board

Long Bill Group Total	458,838	497,720	466,390	527,507	486,953
General Fund	288,812	62,623	255,376	310,333	275,939
Cash Funds	680	488	1,196	1,196	1,196
Cash Exempt	169,346	434,609	209,818	215,978	209,818

Sources of Funding

Cash Funds	Fund Number					
Various Sources (Copy Charges)	100	680	488	1,196	1,196	1,196

Cash Exempt	Fund Number					
Indirect Cost Recoveries	100	168,636	434,259	209,018	215,178	209,018
Various Sources (Copy Charges)	100	710	350	800	800	800

(4) CENTRAL SERVICES

Long Bill Group and Detail	Actual FY05-06	Actual FY06-07	Approp. FY07-08	Estimate FY07-08	Request FY08-09
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(A) Administration

Long Bill Group Total	816,232	911,975	857,137	924,190	851,028
Cash Funds	42,773	36,187	42,782	42,782	42,782
Cash Exempt	773,459	875,788	814,355	881,408	808,246

Sources of Funding

Cash Funds	Fund Number					
Central Services Fund	601	42,773	36,187	42,782	42,782	42,782
Cash Exempt	Fund Number					
Central Services Fund	601	773,459	875,788	814,355	881,408	808,246

(4) CENTRAL SERVICES

Long Bill Group and Detail	Actual FY05-06	Actual FY06-07	Approp. FY07-08	Estimate FY07-08	Request FY08-09
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(B)(1) Reprographics Services

Long Bill Group Total	3,515,922	3,385,669	3,817,405	4,006,222	3,793,523
Cash Funds	292,101	263,935	305,456	305,456	305,456
Cash Exempt	3,223,821	3,121,734	3,511,949	3,700,766	3,488,067

Sources of Funding

Cash Funds	Fund Number					
Central Services Fund	601	292,101	263,935	305,456	305,456	305,456
Cash Exempt	Fund Number					
Central Services Fund	601	3,223,821	3,121,734	3,511,949	3,700,766	3,488,067

(4) CENTRAL SERVICES

Long Bill Group and Detail	Actual FY05-06	Actual FY06-07	Approp. FY07-08	Estimate FY07-08	Request FY08-09
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(B)(2) Document Solutions Group

Long Bill Group Total	3,172,624	3,438,720	3,261,390	3,568,259	3,309,229
Cash Funds	35,906	28,042	35,917	35,917	35,917
Cash Exempt	3,136,718	3,410,678	3,225,473	3,532,342	3,273,312

Sources of Funding

Cash Funds	Fund Number					
Central Services Fund	601	35,906	28,042	35,917	35,917	35,917
Cash Exempt	Fund Number					
Central Services Fund	601	3,136,718	3,410,678	3,225,473	3,532,342	3,273,312

(4) CENTRAL SERVICES

Long Bill Group and Detail	Actual FY05-06	Actual FY06-07	Approp. FY07-08	Estimate FY07-08	Request FY08-09
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(B)(3) Mail Services

Long Bill Group Total	7,531,144	7,742,206	8,294,845	8,455,848	8,180,682
Cash Funds	579,156	555,400	697,515	697,515	697,515
Cash Exempt	6,951,987	7,186,805	7,597,330	7,758,333	7,483,167

Sources of Funding

Cash Funds	Fund Number					
Central Services Fund	601	579,156	555,400	697,515	697,515	697,515
Cash Exempt	Fund Number					
Central Services Fund	601	6,951,987	7,186,805	7,597,330	7,758,333	7,483,167

(4) CENTRAL SERVICES

Long Bill Group and Detail	Actual FY05-06	Actual FY06-07	Approp. FY07-08	Estimate FY07-08	Request FY08-09
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(C) Fleet Management Program And Motor Pool Services

Long Bill Group Total	29,716,225	31,710,746	32,956,319	33,075,630	32,417,173
Cash Funds	1,691,364	1,847,561	1,948,015	1,948,015	1,948,015
Cash Exempt	28,024,861	29,863,185	31,008,304	31,127,615	30,469,158

Sources of Funding

Cash Funds	Fund Number					
Fleet Management	607	1,691,364	1,847,561	1,948,015	1,948,015	1,948,015
Cash Exempt	Fund Number					
Fleet Management	607	28,024,861	29,863,185	31,008,304	31,127,615	30,469,158

(4) CENTRAL SERVICES

Long Bill Group and Detail	Actual FY05-06	Actual FY06-07	Approp. FY07-08	Estimate FY07-08	Request FY08-09
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(D)(1) Capitol Complex Facilities

Long Bill Group Total	8,301,101	8,633,725	8,718,570	9,033,112	9,030,883
Cash Exempt	8,301,101	8,633,725	8,718,570	9,033,112	9,030,883

Sources of Funding

Cash Exempt	Fund Number					
Capitol Complex Fund	610	8,301,101	8,633,725	8,718,570	9,033,112	9,030,883

(4) CENTRAL SERVICES

Long Bill Group and Detail	Actual FY05-06	Actual FY06-07	Approp. FY07-08	Estimate FY07-08	Request FY08-09
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(D)(2) Grand Junction State Services Building

Long Bill Group Total	205,694	213,931	209,763	212,967	87,554
Cash Funds	5,051	5,103	5,130	5,130	5,130
Cash Exempt	200,642	208,828	204,633	207,837	82,424

Sources of Funding

Cash Funds	Fund Number					
Capitol Complex Fund	610	5,051	5,103	5,130	5,130	5,130
Cash Exempt	Fund Number					
Capitol Complex Fund	610	200,642	208,828	204,633	207,837	82,424

(4) CENTRAL SERVICES

Long Bill Group and Detail	Actual FY05-06	Actual FY06-07	Approp. FY07-08	Estimate FY07-08	Request FY08-09
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(D)(3) Camp George West

Long Bill Group Total	640,738	629,991	621,017	624,223	434,350
Cash Funds	46,843	48,950	48,950	48,950	48,950
Cash Exempt	593,895	581,041	572,067	575,273	385,400

Sources of Funding

Cash Funds	Fund Number					
Capitol Complex Fund	610	46,843	48,950	48,950	48,950	48,950
Cash Exempt	Fund Number					
Capitol Complex Fund	610	593,895	581,041	572,067	575,273	385,400

(5) FINANCE AND PROCUREMENT

Long Bill Group and Detail	Actual FY05-06	Actual FY06-07	Approp. FY07-08	Estimate FY07-08	Request FY08-09
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(A) State Controller's Office And Procurement Services

Long Bill Group Total	2,822,784	3,252,717	3,157,672	3,489,206	3,291,370
General Fund	874,294	268,826	907,158	1,196,905	1,040,856
Cash Funds		544,384			
Cash Exempt	1,948,490	2,439,507	2,250,514	2,292,301	2,250,514

Sources of Funding

Cash Funds	Fund Number					
Indirect Cost Recoveries	100		544,384			
Cash Exempt	Fund Number					
Procurement Card Rebates	100	1,426,535	1,576,385	1,528,424	1,528,424	1,528,424
Various Sources (Statewide Indirect Costs, etc.)	100	521,955	863,122	722,090	763,877	722,090

(5) FINANCE AND PROCUREMENT

Long Bill Group and Detail	Actual FY05-06	Actual FY06-07	Approp. FY07-08	Estimate FY07-08	Request FY08-09
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(B) Supplier Database

Long Bill Group Total	212,495	216,509	225,719	245,647	234,419
Cash Funds	212,495	216,509	225,719	245,647	234,419

Sources of Funding

Cash Funds	Fund Number					
Supplier Database Cash Fund	281	212,495	216,509	225,719	245,647	234,419

(5) FINANCE AND PROCUREMENT

Long Bill Group and Detail	Actual FY05-06	Actual FY06-07	Approp. FY07-08	Estimate FY07-08	Request FY08-09
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(C) Collections Services

Long Bill Group Total	2,185,583	2,180,417	2,662,148	2,762,276	2,733,397
Cash Funds	1,125,539	1,073,348	1,323,490	1,423,618	1,344,512
Cash Exempt	1,060,044	1,107,069	1,338,658	1,338,658	1,388,885

Sources of Funding

Cash Funds	Fund Number					
Debt Collection Fund	604	1,125,539	1,073,348	1,323,490	1,423,618	1,344,512
Cash Exempt	Fund Number					
Debt Collection Fund	604	1,060,044	1,107,069	1,338,658	1,338,658	1,388,885

(5) FINANCE AND PROCUREMENT

Long Bill Group and Detail	Actual FY05-06	Actual FY06-07	Approp. FY07-08	Estimate FY07-08	Request FY08-09
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(D) Real Estate Services Program

Long Bill Group Total	507,528	577,059	514,170	573,034	534,146
General Fund	507,528	320,303	514,170	566,853	534,146
Cash Funds		134,673			
Cash Exempt		122,083		6,181	

Sources of Funding

Cash Funds	Fund Number			
Indirect Cost Recoveries	100	134,673		
Cash Exempt	Fund Number			
Indirect Cost Recoveries	100	122,083	6,181	

(6) DIVISION OF INFORMATION TECHNOLOGY

Long Bill Group and Detail	Actual FY05-06	Actual FY06-07	Approp. FY07-08	Estimate FY07-08	Request FY08-09
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(A) Administration

Long Bill Group Total	433,033	482,749	406,933	455,564	427,301
Cash Exempt	433,033	482,749	406,933	455,564	427,301

Sources of Funding

Cash Exempt	Fund Number					
Computer Services Revolving Fund	602	433,033	482,749	406,933	455,564	427,301

(6) DIVISION OF INFORMATION TECHNOLOGY

Long Bill Group and Detail	Actual FY05-06	Actual FY06-07	Approp. FY07-08	Estimate FY07-08	Request FY08-09
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(B) Customer Services

Long Bill Group Total	910,932	877,435	902,856	1,004,239	934,315
Cash Exempt	910,932	877,435	902,856	1,004,239	934,315

Sources of Funding

Cash Exempt	Fund Number					
Computer Services Revolving Fund	602	910,932	877,435	902,856	1,004,239	934,315

(6) DIVISION OF INFORMATION TECHNOLOGY

Long Bill Group and Detail	Actual FY05-06	Actual FY06-07	Approp. FY07-08	Estimate FY07-08	Request FY08-09
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(C) Order Billing

Long Bill Group Total	605,563	637,406	651,774	724,042	674,864
Cash Exempt	605,563	637,406	651,774	724,042	674,864

Sources of Funding

Cash Exempt	Fund Number					
Telecommunications Fund	603	605,563	637,406	651,774	724,042	674,864

(6) DIVISION OF INFORMATION TECHNOLOGY

Long Bill Group and Detail	Actual FY05-06	Actual FY06-07	Approp. FY07-08	Estimate FY07-08	Request FY08-09
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(D) Communications Services

Long Bill Group Total	4,280,146	4,696,419	4,568,303	4,992,906	4,751,215
Cash Funds	442,622	449,248	448,350	448,350	448,350
Cash Exempt	3,701,116	4,073,396	3,998,953	4,423,556	4,181,865
Federal Funds	136,408	173,775	121,000	121,000	121,000

Sources of Funding

Cash Funds	Fund Number					
Various Sources (DOW, User Fees)	100	442,622	449,248	448,350	448,350	448,350
Cash Exempt	Fund Number					
Public Safety Communications Trust Fund	12N	425,000	650,000	425,000	425,000	425,000
Transfer from DPHE	100	66,151	66,151	66,151	66,151	66,151
Various Sources (User Fees)	100	3,209,965	3,357,245	3,507,802	3,932,405	3,690,714
Federal Funds	Fund Number					
National Oceanic and Atmospheric Administration	100	136,408	173,775	121,000	121,000	121,000

(6) DIVISION OF INFORMATION TECHNOLOGY

Long Bill Group and Detail	Actual FY05-06	Actual FY06-07	Approp. FY07-08	Estimate FY07-08	Request FY08-09
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(E) Network Services

Long Bill Group Total	15,674,685	14,256,329	17,739,939	17,904,674	17,956,180
Cash Funds	1,618,933	1,522,249	1,864,215	1,870,615	1,864,215
Cash Exempt	14,055,753	12,734,080	15,875,724	16,034,059	16,091,965

Sources of Funding

Cash Funds	Fund Number					
Telecommunications Fund	603	1,618,933	1,522,249	1,864,215	1,870,615	1,864,215
Cash Exempt	Fund Number					
Telecommunications Fund	603	14,055,753	12,734,080	15,875,724	16,034,059	16,091,965

(6) DIVISION OF INFORMATION TECHNOLOGY

Long Bill Group and Detail	Actual FY05-06	Actual FY06-07	Approp. FY07-08	Estimate FY07-08	Request FY08-09
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(F) Computer Services

Long Bill Group Total	9,816,395	9,460,840	9,739,994	10,145,060	9,970,669
Cash Funds	127,766	141,647	127,487	127,487	127,487
Cash Exempt	9,688,630	9,319,193	9,612,507	10,017,573	9,843,182

Sources of Funding

Cash Funds	Fund Number					
Computer Services Revolving Fund	602	127,766	141,647	127,487	127,487	127,487
Cash Exempt	Fund Number					
Computer Services Revolving Fund	602	9,688,630	9,319,193	9,612,507	10,017,573	9,843,182

(6) DIVISION OF INFORMATION TECHNOLOGY

Long Bill Group and Detail	Actual FY05-06	Actual FY06-07	Approp. FY07-08	Estimate FY07-08	Request FY08-09
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(G) Information And Archival Services

Long Bill Group Total	549,309	559,909	542,481	610,565	598,277
General Fund	455,297	461,413	419,759	486,719	493,565
Cash Funds	80,844	80,316	78,669	78,669	93,811
Cash Exempt	13,168	18,180	44,053	45,177	10,901

Sources of Funding

Cash Funds	Fund Number					
Various Sources (User Fees)	100	80,844	80,316	78,669	78,669	93,811
Cash Exempt	Fund Number					
Various Sources (User Fees)	100	13,168	18,180	44,053	45,177	10,901

(6) DIVISION OF INFORMATION TECHNOLOGY

Long Bill Group and Detail	Actual FY05-06	Actual FY06-07	Approp. FY07-08	Estimate FY07-08	Request FY08-09
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(H) Technology Management Unit

Long Bill Group Total	3,327,069	3,422,235	3,413,754	3,749,486	3,550,884
General Fund	3,322,796	3,387,812	3,413,754	3,749,486	3,550,884
Cash Exempt	4,274	34,423			

Sources of Funding

Cash Exempt	Fund Number		
Indirect Cost Recoveries	100	4,274	34,423

(7) OFFICE OF ADMINISTRATIVE COURTS

Long Bill Group and Detail	Actual FY05-06	Actual FY06-07	Approp. FY07-08	Estimate FY07-08	Request FY08-09
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Office of Administrative Courts

Long Bill Group Total	3,336,892	3,450,524	3,476,417	3,811,786	3,607,825
General Fund			98,010	98,010	92,000
Cash Funds	28,745	28,689	28,546	28,546	28,546
Cash Exempt	3,308,147	3,421,835	3,349,861	3,685,230	3,487,279

Sources of Funding

Cash Funds	Fund Number					
Administrative Hearings Fund	611	28,745	28,689	28,546	28,546	28,546
Cash Exempt	Fund Number					
Administrative Hearings Fund	611	3,308,147	3,421,835	3,349,861	3,685,230	3,487,279

Schedule 5



DPA

FY 2008 - 09

**COLORADO DEPARTMENT OF PERSONNEL AND ADMINISTRATION
SCHEDULE 5 - Index of Line Items to Statutes**

Long Bill Line Item Group	Long Bill Line Item	Brief Long Bill Line Item Description	Statutory Citation
(1) Executive Office	Personal Services	Payment of ongoing salaries for management and other services of the department	24-30-101 C.R.S. (2007)
	Health, Life and Dental Insurance	State's contribution to health benefits for employees within the department.	24-50-601 C.R.S. (2007)
	Short Term Disability	State contribution for employee short term illness.	24-50-603 C.R.S. (2007)
	SB 04-257 Amortization Equalization Disbursement	Supplemental payment to PERA	23-21-508 C.R.S. (2007)
	SB 06-235 Supplemental Amortization Equalization Disbursement	Supplemental payment to PERA	24-51-411 C.R.S. (2007)
	Salary Survey & Senior Executive Service	Adjustments to State employee salaries based on the Total Compensation Survey.	24-50-104 C.R.S. (2007)
	Performance-based Pay Awards	Performance-based employee salary increases.	24-50-104 (1) (c) C.R.S. (2007)
	Shift Differential	Hours of employment outside regular office hours of 8 a.m. to 5 p.m.	24-50-104 (1) (a) C.R.S. (2007)
	Workers' Compensation	Payment of insurance to cover employee projected and current losses.	24-10-1510 C.R.S. (2007)
	Operating Expenses	Consumable supplies and materials used for general day-to-day operations.	24-30-101 C.R.S. (2007)
	Legal Services for 3,432 hours	Purchase of legal services from the Department of Law.	24-31-101; 24-31-108 (1) C.R.S. (2007)
	Administrative Law Judge Services	Payments for Administrative Law Judge Services.	24-30-1002 C.R.S. (2007)
	Purchase of Services from the Computer Center	Payments for automated data processing services from GGCC.	24-30-1606 C.R.S. (2007)
	Multiuse Network Payments	Payments for DPA's Multiuse Network allocation.	24-30-908 C.R.S. (2007)
	Payments to Risk Management & Property Funds	Insurance coverage for property and liability	24-30-1510 C.R.S. (2007)
	Vehicle Lease Payments	Payments for lease or replacement of state owned and operated vehicles	24-30-1104 (2) (IV) (k) C.R.S. (2007)
	Leased Space	Use and acquisition of space pursuant to a rental agreement.	24-30-1303 C.R.S. (2007)
	Capitol Complex Leased Space	Lease of state-owned office space	24-82-101 C.R.S. (2007)
	Communications Services Payments	Payments for DPA's Communications Services allocation (DTR, etc...).	24-30-908 C.R.S. (2007)
	Test Facility Lease	To support a lease payment to the State Land Board for a Federal Railroad Commission testing facility in Pueblo. The land is leased from the State Land Board to DPA & is sub-leased to the Federal Railroad Commission free of charge.	24-30-1303 (a) C.R.S. (2007)
Employment Security Contract Payment	To support a contract with a private company (Gibbens Company) that is responsible for reviewing and challenging unemployment insurance claims filed against the State, excluding institutions of Higher Education	24-50-101 C.R.S. (2007)	
Employee Emeritus Retirement	This appropriation supports payments to retired state workers under a program that expired. There are six former state employees who are eligible to receive this payment in FY 2007-08. Currently, there is no statutory authority for this program		
HIPAA-Security Remediation	Address employee HIPAA security related issues driven by federal mandates	24-50-104.5 C.R.S. (2007)	
(2) Division of Human Resources	(A) Human Resource Services	Provide leadership and consultation in human resource management for State agencies	Article XII, Sections 13,14 and 15 of the State Constitution; 24-30 Parts 1& 15; 24-50 et. seq. C.R.S. (2007)
	(1) State Agency Services	Oversight of the state personnel system.	
	Personal Services	Payment of ongoing salaries for management and other services of the division	24-50-101 C.R.S. (2007)
	Operating Expenses	Consumable supplies and materials used for general day-to-day operations.	24-50-101 C.R.S. (2007)
	(2) Training Services	Provide ongoing training and development for employees of the State.	
	Personal Services	Payment of ongoing salaries for management and other services of the division	24-50-122 C.R.S. (2007)
	Operating Expenses	Consumable supplies and materials used for general day-to-day operations.	24-50-122 C.R.S. (2007)
	Indirect Cost Assessment	Statewide indirect cost recoveries offset costs of operating general government functions that support the activities of all departments.	24-50-122 C.R.S. (2007)
	(3) CSEAP	Operate the state employee assistance program.	
	Personal Services	Payment of ongoing salaries for management and other services of the program	24-50-604 (k) C.R.S. (2007)
	Operating Expenses	Consumable supplies and materials used for general day-to-day operations.	24-50-604 (k) C.R.S. (2007)
	Indirect Cost Assessment	Statewide indirect cost recoveries offset costs of operating general government functions that support the activities of all departments.	24-50-604 (k) C.R.S. (2007)
	(B) Employee Benefits Services	Assists employees of the state with cost-effective benefit choices that meet their needs.	24-50-601 C.R.S. (2007)
	Personal Services	Payment of ongoing salaries for management and services.	24-50-604 C.R.S. (2007)

Long Bill Line Item Group	Long Bill Line Item	Brief Long Bill Line Item Description	Statutory Citation
	Operating Expenses	Consumable supplies and materials used for general day-to-day operations.	24-50-604 C.R.S. (2007)
	Utilization Review	Payments for professional services to ensure efficiency and cost benefits from selected providers.	24-50-604 C.R.S. (2007)
	Deferred Compensation Plans	Administrative management of employees supplemental retirement benefit program	24-52-101 through 106 C.R.S. (2007)
	Deferred Compensation Administration - TPA	Provide payments to contracted Third Party Administrator for the Deferred Compensation Program	24-52-101 through 106 C.R.S. (2007)
	Defined Contribution Plans	Administrative management of a portable retirement fund for Legislators and Senior Executive Staff.	24-52-201 through 209 C.R.S. (2007)
	Indirect Cost Assessment	Statewide indirect cost recoveries offset costs of operating general government functions that support the activities of all departments.	24-50-604; 24-52-101; 24-52-201 C.R.S. (2007)
	(C) Risk Management Services	Administer, supervise, and manage a comprehensive risk management program that serves all state agencies in the protection of state assets.	24-30-1501 C.R.S. (2007)
	Personal Services	Payment of ongoing salaries for management and services.	24-30-1503 & 1504 C.R.S. (2007)
	Operating Expenses	Consumable supplies and materials used for general day-to-day operations.	24-30-1503 & 1504 C.R.S. (2007)
	Audit Expense	Payment for performance audit of the division.	24-30-1503 & 1504 C.R.S. (2007)
	Legal Services for 31,860 hours	Payment for legal services associated with the Liability Program.	24-30-1507 C.R.S. (2007)
	Liability Premiums	Premiums paid by State agencies to cover projected and current losses due to liability cases.	24-10-114; 24-30-1510 (3) (a) C.R.S. (2007)
	Property Premiums	Premiums paid by State agencies for insurance protection for state assets.	24-30-1510.5 C.R.S. (2007)
	Workers' Compensation Premiums	Payments made by state agencies in support of the State's self-insured workers' compensation program.	24-30-1510.3; CRS 24-30-1510.7 C.R.S. (2007)
	Indirect Cost Assessment	Statewide indirect cost recoveries offset costs of operating general government functions that support the activities of all departments.	24-30-1503 & 1504 C.R.S. (2007)
(3) Personnel Board		Resolve disputes involving state employees and agencies.	24-50-101 et seq.; 24-50-103; Article XII, sections 13, 14, & 15 C.R.S. (2007)
	Personal Services	Payment of ongoing salaries for management and services.	24-50-103 C.R.S. (2007)
	Operating Expenses	Consumable supplies and materials used for general day-to-day operations.	24-50-103 C.R.S. (2007)
(4) Central Services			24-30-1101 thru 1117 C.R.S. (2007)
	(A) Administration	Provide administrative, financial, and human resource support for the division	
	Personal Services	Payment of ongoing salaries for management and services.	24-30-1104 C.R.S. (2007)
	Operating Expenses	Consumable supplies and materials used for general day-to-day operations.	24-30-1104 C.R.S. (2007)
	Indirect Cost Assessment	Statewide indirect cost recoveries offset costs of operating general government functions that support the activities of all departments.	24-30-1104 C.R.S. (2007)
	(B) Integrated Document Factory	Centralized reproduction service provider to all state agencies.	
	(1) Reprographics Services	Provide professional printing, copying and graphic design services to all state agencies.	24-30-1102(4); 24-30-1104(1) C.R.S. (2007)
	Personal Services	Payment of ongoing salaries for management and services.	24-30-1102 (4) C.R.S. (2007)
	Operating Expenses	Consumable supplies and materials used for general day-to-day operations.	24-30-1102 (4) C.R.S. (2007)
	Indirect Cost Assessment	Statewide indirect cost recoveries offset costs of operating general government functions that support the activities of all departments.	24-30-1102 (4) C.R.S. (2007)
	(2) Document Solutions Group	Provide data entry, microfilming and scanning services to all state agencies	
	Personal Services	Payment of ongoing salaries for management and services.	24-30-1102(4); 24-30-1104(1); 24-30-1104(1)(k) C.R.S. (2007)
	Operating Expenses	Consumable supplies and materials used for general day-to-day operations.	24-30-1102(4); 24-30-1104(1); 24-30-1104(1)(k) C.R.S. (2007)
	Utilities	Utilities payments for the Document Solutions Group.	24-30-1102(4); 24-30-1104(1); 24-30-1104(1)(k) C.R.S. (2007)
	Indirect Cost Assessment	Statewide indirect cost recoveries offset costs of operating general government functions that support the activities of all departments.	24-30-1102(4); 24-30-1104(1); 24-30-1104(1)(k) C.R.S. (2007)
	(3) Mail Services	Provide full mail processing services, consultation with state agencies and monitor the processes and technologies of the USPS and the mailing industry	
	Personal Services	Payment of ongoing salaries for management and services.	24-30-1102(4); 24-30-1104(1); 24-30-1111 C.R.S. (2007)

Long Bill Line Item Group	Long Bill Line Item	Brief Long Bill Line Item Description	Statutory Citation
	Operating Expenses	Consumable supplies and materials used for general day-to-day operations.	24-30-1102(4); 24-30-1104(1); 24-30-1111 C.R.S. (2007)
	Indirect Cost Assessment	Statewide indirect cost recoveries offset costs of operating general government functions that support the activities of all departments.	24-30-1102(4); 24-30-1104(1); 24-30-1111 C.R.S. (2007)
	(C) Fleet Management Program & Motor Pool Services	Provide full service light duty vehicle leasing to state agencies	
	Personal Services	Payment of ongoing salaries for management and services.	24-30-1104(2) and 24-30-1112 through 1117 C.R.S. (2007)
	Operating Expenses	Consumable supplies and materials used for general day-to-day operations.	24-30-1104(2) and 24-30-1112 through 1117 C.R.S. (2007)
	Vehicle Replacement Lease, Purchase or Lease/Purchase	Funding for lease obligations for current and replacement fleet vehicles.	24-30-1117 C.R.S. (2007)
	Indirect Cost Assessment	Statewide indirect cost recoveries offset costs of operating general government functions that support the activities of all departments.	24-30-1104(2) and 24-30-1112 through 1117 C.R.S. (2007)
	(D) Facilities Maintenance	Maintain and operate state-owned buildings in the Capitol Complex, Camp George West and Grand Junction	24-1-136.5; 24-82-101 through 103; 24-30-1303; 18-9-117 C.R.S. (2007)
	(1) Capitol Complex Facilities		
	Personal Services	Payment of ongoing salaries for management and services.	24-82-101 C.R.S. (2007)
	Operating Expenses	Consumable supplies and materials used for general day-to-day operations.	24-82-101 C.R.S. (2007)
	Capitol Complex Repairs	Routine maintenance of buildings.	24-82-101 C.R.S. (2007)
	Capitol Complex Security	Routine security of buildings.	24-82-101 C.R.S. (2007)
	Utilities	Utility payments for all Denver area buildings.	24-82-101 C.R.S. (2007)
	Indirect Cost Assessment	Statewide indirect cost recoveries offset costs of operating general government functions that support the activities of all departments.	24-82-101 C.R.S. (2007)
	(2) Grand Junction State Services Building		
	Personal Services	Payment of ongoing salaries for management and services.	24-82-102 C.R.S. (2007)
	Operating Expenses	Consumable supplies and materials used for general day-to-day operations.	24-82-102 C.R.S. (2007)
	Utilities	Utility payments for the Grand Junction State Services Building.	24-82-102 C.R.S. (2007)
	(3) Camp George West		
	Personal Services	Payment of ongoing salaries for management and services.	24-82-102 C.R.S. (2007)
	Operating Expenses	Consumable supplies and materials used for general day-to-day operations.	24-82-102 C.R.S. (2007)
	Utilities	Utility payments for all buildings at Camp George West.	24-82-102 C.R.S. (2007)
(5) Division of Finance & Procurement			24-17-103; 24-30-201, et. seq.; 24-52-101, et. seq.; 24-75-102; 24-75-105 through 111; 24-75-201.3; 24-75-202 through 204; 24-75-212; 24-75-301 through 305; 24-75-402; 24-101-101, et.seq. C.R.S. (2007)
	(A) State Controller's Office and Procurement Services	Manage the financial and procurement operations of the state.	
	Personal Services	Payment of ongoing salaries for management and services.	24-30-201 C.R.S. (2007)
	Operating Expenses	Consumable supplies and materials used for general day-to-day operations.	24-30-201 C.R.S. (2007)
	(B) Supplier Database		
		Operate the supplier database (maintained by the State Purchasing Office) that provides notification of solicitations, known as the Bid Information and Distribution System (BIDS)	
	Personal Services	Payment of ongoing salaries for management and services.	24-102-202.5 C.R.S. (2007)
	Operating Expenses	Consumable supplies and materials used for general day-to-day operations.	24-102-202.5 C.R.S. (2007)
	(C) Collection Services	Provide debt collection services for state agencies.	
	Personal Services	Payment of ongoing salaries for management and services.	24-30-202.4 C.R.S. (2007)
	Operating Expenses	Consumable supplies and materials used for general day-to-day operations.	24-30-202.4 C.R.S. (2007)
	Collection of Debts Due to the State	Tax offset for payment of debts owed to the State.	24-30-202.4 C.R.S. (2007)
	Private Collection Agency Fees	For costs and expenses associated with private collections entities and contracted legal counsel.	24-30-202.4 C.R.S. (2007)
	Indirect Cost Assessment	Statewide indirect cost recoveries offset costs of operating general government functions that support the activities of all departments.	24-30-202.4 C.R.S. (2007)
	(D) Real Estate Services		

Long Bill Line Item Group	Long Bill Line Item	Brief Long Bill Line Item Description	Statutory Citation
	Coordination of Capital Construction, Controlled Maintenance Requests, & Building Lease Review	Planning for statewide controlled maintenance and capital construction. Maintenance requests. Management of leasing statewide.	24-30-1303, 24-30-1303.1, 24-30-1305 through 1307, 24-82-202, 24-92-110 C.R.S. (2007)
(6) Division of Information Technology			
	(A) Administration	Manages the internal business functions of the Division of Information Technology	
	Personal Services	Payment of ongoing salaries for management and services.	24-30-1601 through 1606 C.R.S. (2007)
	Operating Expenses	Consumable supplies and materials used for general day-to-day operations.	24-30-1601 through 1606 C.R.S. (2007)
	(B) Customer Services	DoIT's Service Center provides 24 x 7 coverage to its customers.	
	Personal Services	Payment of ongoing salaries for management and services.	24-30-1601 through 1606 C.R.S. (2007)
	Operating Expenses	Consumable supplies and materials used for general day-to-day operations.	24-30-1601 through 1606 C.R.S. (2007)
	(C) Order Billing	Provides direct support to all activities of DoIT Network Services operations	
	Personal Services	Payment of ongoing salaries for management and services.	24-30-901 through 908.5 C.R.S. (2007)
	Operating Expenses	Consumable supplies and materials used for general day-to-day operations.	24-30-901 through 908.5 C.R.S. (2007)
	(D) Communications Services	Facilitates the provisioning of the statewide public safety communications network, including the Digital Trunked Radio network.	
	Personal Services	Payment of ongoing salaries for management and services.	24-30-901; 24-30-903; 24-30-908.5; 24-33.5-223 C.R.S. (2007)
	Operating Expenses	Consumable supplies and materials used for general day-to-day operations.	24-30-901; 24-30-903; 24-30-908.5; 24-33.5-223 C.R.S. (2007)
	Training	Continuing safety training (including snocat maintenance and winter survival training).	24-30-901; 24-30-903; 24-30-908.5; 24-33.5-223 C.R.S. (2007)
	Utilities	Utility payments for all microwave tower sites & leased office space.	24-30-901; 24-30-903; 24-30-908.5; 24-33.5-223 C.R.S. (2007)
	Snocat Replacement	For direct purchase of snocats to facilitate access to and maintenance of microwave towers.	24-30-901; 24-30-903; 24-30-908.5; 24-33.5-223 C.R.S. (2007)
	Local Systems Development	Federal appropriation to supplement preventive maintenance of tower sites	24-30-903 (7); 24-33.5-223 C.R.S. (2007)
	Indirect Cost Assessment	Statewide indirect cost recoveries offset costs of operating general government functions that support the activities of all departments.	24-30-901; 24-30-903; 24-30-908.5; 24-33.5-223 C.R.S. (2007)
	(E) Network Services	Facilitates the provision of telecommunications and network services to State agencies.	
	Personal Services	Payment of ongoing salaries for management and services.	24-30-901 through 908.5 C.R.S. (2007)
	Operating Expenses	Consumable supplies and materials used for general day-to-day operations.	24-30-901 through 908.5 C.R.S. (2007)
	Toll Free Access to Members of the General Assembly	Toll-free access for constituents.	24-30-903 (3) C.R.S. (2007)
	Indirect Cost Assessment	Statewide indirect cost recoveries offset costs of operating general government functions that support the activities of all departments.	24-30-901 through 908.5 C.R.S. (2007)
	(F) Computer Services	Provides computing services for the management and operation of the State's information data center.	
	Personal Services	Payment of ongoing salaries for management and services.	24-30-1602 C.R.S. (2007)
	Operating Expenses	Consumable supplies and materials used for general day-to-day operations.	24-30-1601 through 1606 C.R.S. (2007)
	Rent/Lease/ Lease Purchase CPU	Lease payments for the mainframe.	24-30-1603 (1) (b) C.R.S. (2007)
	Indirect Cost Assessment	Statewide indirect cost recoveries offset costs of operating general government functions that support the activities of all departments.	24-30-1601 through 1606 C.R.S. (2007)
	(G) Information & Archival Services	Ensures the preservation of the state's permanent legal records and information	
	Personal Services	Payment of ongoing salaries for management and services.	24-80-101 through 109 C.R.S. (2007)
	Operating Expenses	Consumable supplies and materials used for general day-to-day operations.	24-80-101 through 109 C.R.S. (2007)
	(H) Technology Management Unit	Provides maintenance, management and administration of statewide information systems, including financial and human resource oriented systems and applications	
	Personal Services	Payment of ongoing salaries for management and services.	24-30-1603 (a) C.R.S. (2007)
	Operating Expenses	Consumable supplies and materials used for general day-to-day operations.	24-30-1603 (a) C.R.S. (2007)
(7) Office of Administrative Courts		Provide professional adjudication services for the State of Colorado	
	Personal Services	Payment of ongoing salaries for management, staff, and services.	24-30-1001 through 1003 C.R.S. (2007)
	Operating Expenses	Consumable supplies and materials used for general day-to-day operations.	24-30-1001 through 1003 C.R.S. (2007)

Long Bill Line Item Group	Long Bill Line Item	Brief Long Bill Line Item Description	Statutory Citation
	Indirect Cost Assessment	Statewide indirect cost recoveries offset costs of operating general government functions that support the activities of all departments.	24-30-1001 through 1003 C.R.S. (2007)

Schedule 6



DPA

FY 2008 - 09

**COLORADO DEPARTMENT OF PERSONNEL AND ADMINISTRATION
SCHEDULE 6 - Summary of Special Bills**

Bill	Bill Name	Division/Long Bill Group/Long Bill Line Item	FTE	Total Funds	General Fund	Cash Funds	Cash Exempt	Federal Funds
FY06-07								
HB06S-1015	Withhold State Tax For Services	(6) DIVISION OF INFORMATION TECHNOLOGY (H) Technology Management Unit Personal Services		\$93,750	\$93,750			
	HB06S-1015 Total		0.0	\$93,750	\$93,750	\$0	\$0	\$0
SB06-15	Fleet Operating Increase	(4) CENTRAL SERVICES (C) Fleet Management Program And Motor Pool Services Operating Expenses		\$1,800,000			\$1,800,000	
	SB06-15 Total		0.0	\$1,800,000	\$0	\$0	\$1,800,000	\$0
FY06-07 Department Total			0.0	\$1,893,750	\$93,750	\$0	\$1,800,000	\$0
FY07-08								
HB07-1335	Supp Low-Income State Employees	(2) DIVISION OF HUMAN RESOURCES (B) Employee Benefits Services Implementation of HB07 1335 - Supplement Low-Income State Employees	0.5	\$260,135	\$100,135		\$160,000	
	HB07-1335 Total		0.5	\$260,135	\$100,135	\$0	\$160,000	\$0
HB07-1359	Accelerate Use Of Strategic Contribution Fund Moneys	(2) DIVISION OF HUMAN RESOURCES (B) Employee Benefits Services Implementation of HB07 1335 - Supplement Low-Income State Employees		(\$229,201)			(\$229,201)	
	HB07-1359 Total		0.0	(\$229,201)	\$0	\$0	(\$229,201)	\$0
SB07-086	War on Terrorism Memorial	(4) CENTRAL SERVICES (D)(1) Capitol Complex Facilities Implementation of SB07 086 - War on Terrorism Memorial Fund	0.3	\$13,225			\$13,225	
	SB07-086 Total		0.3	\$13,225	\$0	\$0	\$13,225	\$0
SB07-097	Allocate Tobacco Settlement Moneys	(2) DIVISION OF HUMAN RESOURCES (B) Employee Benefits Services Implementation of SB07 097 - Allocate Tobacco Settlement Moneys		\$1,000,000			\$1,000,000	
	SB07-097 Total		0.0	\$1,000,000	\$0	\$0	\$1,000,000	\$0
SB07-210	Independent Ethics Commission	(1) EXECUTIVE OFFICE Executive Office Legal Services (7) OFFICE OF ADMINISTRATIVE COURTS Office of Administrative Courts Implementation of SB07 210 - Independent Ethics Commission	1.8	\$98,010	\$98,010			
	SB07-210 Total		1.8	\$219,996	\$219,996	\$0	\$0	\$0
SB07-228	Vendor Perform State Contracts	(5) FINANCE AND PROCUREMENT (A) State Controller's Office And Procurement Services Personal Services Operating Expenses (6) DIVISION OF INFORMATION TECHNOLOGY (H) Technology Management Unit Personal Services Operating Expenses	1.0 1.0	\$50,913 \$3,380 \$106,099 \$201,505	\$50,913 \$3,380 \$106,099 \$201,505			
	SB07-228 Total		2.0	\$361,897	\$361,897	\$0	\$0	\$0
SB07-258	Workers' Comp Procedures	(7) OFFICE OF ADMINISTRATIVE COURTS						

Bill	Bill Name	Division/Long Bill Group/Long Bill Line Item	FTE	Total Funds	General Fund	Cash Funds	Cash Exempt	Federal Funds
		Office of Administrative Courts Operating Expenses		\$3,502			\$3,502	
	SB07-258 Total		0.0	\$3,502	\$0	\$0	\$3,502	\$0
FY07-08 Department Total			4.6	\$629,554	\$682,028	\$0	(\$52,474)	\$0
FY08-09								
HB07-1335	Supp Low-Income State Employees	(2) DIVISION OF HUMAN RESOURCES (B) Employee Benefits Services Implementation of HB07 1335 - Supplement Low-Income State Employees	0.5	\$92,383	\$92,383			
	HB07-1335 Total		0.5	\$92,383	\$92,383	\$0	\$0	\$0
SB07-086	War on Terrorism Memorial	(4) CENTRAL SERVICES (D)(1) Capitol Complex Facilities Implementation of SB07 086 - War on Terrorism Memorial Fund	0.3	\$24,069			\$24,069	
	SB07-086 Total		0.3	\$24,069	\$0	\$0	\$24,069	\$0
SB07-097	Allocate Tobacco Settlement Moneys	(2) DIVISION OF HUMAN RESOURCES (B) Employee Benefits Services Implementation of SB07 097 - Allocate Tobacco Settlement Moneys		\$1,500,000			\$1,500,000	
	SB07-097 Total		0.0	\$1,500,000	\$0	\$0	\$1,500,000	\$0
SB07-210	Independent Ethics Commission	(1) EXECUTIVE OFFICE Executive Office Legal Services (7) OFFICE OF ADMINISTRATIVE COURTS Office of Administrative Courts Implementation of SB07 210 - Independent Ethics Commission		\$40,255	\$40,255			
	SB07-210 Total		1.8	\$92,000	\$92,000	\$0	\$0	\$0
SB07-228	Vendor Perform State Contracts	(5) FINANCE AND PROCUREMENT (A) State Controller's Office And Procurement Services Personal Services Operating Expenses (6) DIVISION OF INFORMATION TECHNOLOGY (H) Technology Management Unit Personal Services Operating Expenses	1.0	\$67,884 \$500	\$67,884 \$500			
	SB07-228 Total		1.0	\$76,099 \$233,500	\$76,099 \$233,500	\$0	\$0	\$0
SB07-258	Workers' Comp Procedures	(7) OFFICE OF ADMINISTRATIVE COURTS Office of Administrative Courts Operating Expenses		\$3,502			\$3,502	
	SB07-258 Total		0.0	\$3,502	\$0	\$0	\$3,502	\$0
FY08-09 Department Total			4.6	\$2,130,192	\$602,621	\$0	\$1,527,571	\$0

Schedule 7



DPA

FY 2008 - 09

**COLORADO DEPARTMENT OF PERSONNEL AND ADMINISTRATION
SCHEDULE 7 - Summary of Supplemental Bills**

Bill	Bill Name	Division/Long Bill Group/Long Bill Line Item	FTE	Total Funds	General Fund	Cash Funds	Cash Exempt	Federal Funds
FY05-06								
HB06-1227	Supplemental Appropriation to Department of Personnel and Administration	(1) EXECUTIVE OFFICE						
		Executive Office						
		Workers' Compensation		\$52,692	13,381	288	39,023	
		Administrative Law Judge Services		\$468	468			
		Purchase of Services from Computer Center		(\$128,081)	(119,652)		(8,429)	
		Multiuse Network Payments		\$36,456			36,456	
		Payment to Risk Management and Property Funds		(\$273,045)	(70,874)	(1,524)	(200,647)	
		Vehicle Lease Payments		(\$71,647)			(71,647)	
		Capitol Complex Leased Space		\$1,423	(5,150)		6,573	
		Communications Services Pmnts		\$4,338	1,541		2,797	
		Health Insurance Portability and Accountability Act of 1996 - Security Remediation		\$31,337			31,337	
		(2) DIVISION OF HUMAN RESOURCES						
		(C) Risk Management Services						
		Liability Premiums		(\$3,175,554)		(215,241)	(2,960,313)	
		Property Premiums		(\$827,823)		(63,479)	(764,344)	
		Workers' Compensation Premiums		(\$456,052)		(55,546)	(400,506)	
		(4) CENTRAL SERVICES						
		(B)(1) Reprographics Services						
		Operating Expenses		(\$115,079)			(115,079)	
		(B)(2) Document Solutions Group						
		Personal Services		\$29,964			29,964	
		(B)(3) Mail Services						
		Personal Services		(\$37,381)			(37,381)	
		Operating Expenses		\$883,151			883,151	
		(C) Fleet Management Program And Motor Pool Services						
		Operating Expenses		\$1,638,470			1,638,470	
		Vehicle Replacement Lease, Purchase or Lease/Purchase		(\$773,003)			(773,003)	
		(D)(1) Capitol Complex Facilities						
		Utilities		(\$30,730)			(30,730)	
		(D)(2) Grand Junction State Services Building						
		Utilities		\$14,674			14,674	
		(D)(3) Camp George West						
		Utilities		\$57,399			57,399	
		(5) FINANCE AND PROCUREMENT						
		(C) Collections Services						
		Private Collection Agency Fees		\$875,000		456,459	418,541	
		(6) DIVISION OF INFORMATION TECHNOLOGY						
		(D) Communications Services						
		Operating Expenses		\$8,000			8,000	
		Utilities		\$24,650			24,650	

Bill	Bill Name	Division/Long Bill Group/Long Bill Line Item	FTE	Total Funds	General Fund	Cash Funds	Cash Exempt	Federal Funds
		(E) Network Services Operating Expenses		\$1,021,084			1,021,084	
	HB06-1227 Total			(\$1,209,289)	(180,286)	120,957	(1,149,960)	
SB07-173	Supplemental Appropriation to Department of Personnel and Administration	(4) CENTRAL SERVICES (C) Fleet Management Program And Motor Pool Services Operating Expenses		\$637,439			637,439	
	SB07-173 Total			\$637,439			637,439	
FY05-06 Department Total			0.0	(\$571,850)	(180,286)	120,957	(512,521)	0

FY07-08								
SB07-173	Supplemental Appropriation to Department of Personnel and Administration	(1) EXECUTIVE OFFICE Executive Office Workers' Compensation Administrative Law Judge Services Purchase of Services from Computer Center Multiuse Network Payments Payment to Risk Management and Property Funds Vehicle Lease Payments Communications Services Pmnts		\$29,697 (\$1,934) \$2,750,824 (\$52,865) \$508,456 (\$48,764) (\$4,045)	7,639 (2,516) 1,960,997	164	21,894 582 789,827 (52,865) 374,850 (48,764) (5,196)	
		(2) DIVISION OF HUMAN RESOURCES (C) Risk Management Services Liability Premiums Property Premiums Workers' Compensation Premiums		\$2,174,577 \$2,959,843 \$230,148		147,394 226,966 28,031	2,027,183 2,732,877 202,117	
		(4) CENTRAL SERVICES (B)(2) Document Solutions Group Personal Services		\$274,560			274,560	
		(C) Fleet Management Program And Motor Pool Services Operating Expenses Vehicle Replacement Lease, Purchase or Lease/Purchase		\$734,047 (\$1,189,376)			734,047 (1,189,376)	
	SB07-173 Total			\$8,365,168	2,098,065	405,367	5,861,736	
FY06-07 Department Total			0.0	\$8,365,168	2,098,065	405,367	5,861,736	0

Schedule 8



DPA

FY 2008 - 09

**COLORADO DEPARTMENT OF PERSONNEL AND ADMINISTRATION
SCHEDULE 8 - Distribution of Central Appropriations (Salary and Benefit Pots)**

Allocation	Fiscal Year/Division/Long Bill Group	Total Funds	General Fund	Cash Funds	Cash Exempt	
Salary Survey	FY 05-06 Actual					
	(1) EXECUTIVE OFFICE					
	Executive Office		96,757	96,757		
	HIPAA - Security Remediation		12,094	12,094		
	(1) EXECUTIVE OFFICE Total		108,851	108,851		
	(2) DIVISION OF HUMAN RESOURCES					
	(A)(3) Colorado State Employees Assistance Program		12,826			12,826
	(C) Risk Management Services		9,521			9,521
	(2) DIVISION OF HUMAN RESOURCES Total		22,347			22,347
	(3) PERSONNEL BOARD					
	Personnel Board		7,051	7,051		
	(3) PERSONNEL BOARD Total		7,051	7,051		
	(4) CENTRAL SERVICES					
	(B)(2) Document Solutions Group		93,287			93,287
	(B)(3) Mail Services		19,595			19,595
	(C) Fleet Management Program And Motor Pool Services		23,771			23,771
	(D)(1) Capitol Complex Facilities		152,964			152,964
	(D)(2) Grand Junction State Services Building		1,284			1,284
	(D)(3) Camp George West		1,817			1,817
	(4) CENTRAL SERVICES Total		292,718			292,718
	(5) FINANCE AND PROCUREMENT					
(C) Collections Services		16,407			16,407	
(D) Real Estate Services Program		10,902	10,902			
(5) FINANCE AND PROCUREMENT Total		27,309	10,902		16,407	
(6) DIVISION OF INFORMATION TECHNOLOGY						
(A) Administration		13,985			13,985	

Allocation	Fiscal Year/Division/Long Bill Group	Total Funds	General Fund	Cash Funds	Cash Exempt
	(B) Customer Services	11,238			11,238
	(E) Network Services	44,802			44,802
	(F) Computer Services	151,581			151,581
	(G) Information And Archival Services	15,959	15,959		
	(H) Technology Management Unit	164,190	164,190		
	(6) DIVISION OF INFORMATION TECHNOLOGY Total	401,755	180,149		221,606
	(7) ADMINISTRATIVE HEARINGS				
	Administrative Hearings	43,928			43,928
	(7) ADMINISTRATIVE HEARINGS Total	43,928			43,928
	FY 05-06 Actual Total	903,959	306,953		597,006
	FY 05-06 Appropriation	909,307	306,953	5,348	597,006
	Reversion	5,348	0	5,348	0
	FY 06-07 Actual				
	(2) DIVISION OF HUMAN RESOURCES				
	(A)(3) Colorado State Employees Assistance Program	23,650			23,650
	(2) DIVISION OF HUMAN RESOURCES Total	23,650			23,650
	(3) PERSONNEL BOARD				
	Personnel Board	9,675	9,675		
	(3) PERSONNEL BOARD Total	9,675	9,675		
	(4) CENTRAL SERVICES				
	(A) Administration	6,019			6,019
	(B)(2) Document Solutions Group	66,322			66,322
	(B)(3) Mail Services	184,537			184,537
	(D)(2) Grand Junction State Services Building	4,044			4,044
	(D)(3) Camp George West	13,294			13,294
	(4) CENTRAL SERVICES Total	274,216			274,216
	(5) FINANCE AND PROCUREMENT				
	(A) State Controller's Office And Procurement Services	50,573	50,573		
	(C) Collections Services	21,231			21,231

Allocation	Fiscal Year/Division/Long Bill Group	Total Funds	General Fund	Cash Funds	Cash Exempt
	(D) Real Estate Services Program	37,998	37,998		
	(5) FINANCE AND PROCUREMENT Total	109,802	88,571		21,231
	(6) DIVISION OF INFORMATION TECHNOLOGY				
	(A) Administration	60,881			60,881
	(F) Computer Services	183,970		4,537	179,433
	(G) Information And Archival Services	14,575	14,575		
	(H) Technology Management Unit	171,392	171,392		
	(6) DIVISION OF INFORMATION TECHNOLOGY Total	430,818	185,967	4,537	240,314
	FY 06-07 Actual Total	848,161	284,213	4,537	559,411
	FY 06-07 Appropriation	848,161	284,213	4,537	559,411
	Reversion	0	0	0	0
	FY 07-08 Estimate				
	(1) EXECUTIVE OFFICE				
	Executive Office	56,535	56,535		
	HIPAA - Security Remediation	2,575	2,575		
	(1) EXECUTIVE OFFICE Total	59,110	59,110		
	(2) DIVISION OF HUMAN RESOURCES				
	(A)(1) State Agency Services	57,627	57,627		
	(A)(3) Colorado State Employees Assistance Program	13,940			13,940
	(B) Employee Benefits Services	18,898			18,898
	(C) Risk Management Services	20,149			20,149
	(2) DIVISION OF HUMAN RESOURCES Total	110,614	57,627		52,987
	(3) PERSONNEL BOARD				
	Personnel Board	14,883	14,883		
	(3) PERSONNEL BOARD Total	14,883	14,883		
	(4) CENTRAL SERVICES				
	(A) Administration	17,670			17,670
	(B)(1) Reprographics Services	27,915			27,915
	(B)(2) Document Solutions Group	51,406			51,406

Allocation	Fiscal Year/Division/Long Bill Group	Total Funds	General Fund	Cash Funds	Cash Exempt
	(B)(3) Mail Services	25,655			25,655
	(C) Fleet Management Program And Motor Pool Services	21,984			21,984
	(D)(1) Capitol Complex Facilities	65,637			65,637
	(D)(2) Grand Junction State Services Building	1,154			1,154
	(D)(3) Camp George West	1,154			1,154
	(4) CENTRAL SERVICES Total	212,575			212,575
	(5) FINANCE AND PROCUREMENT				
	(A) State Controller's Office And Procurement Services	87,392	87,392		
	(B) Supplier Database	6,060		6,060	
	(C) Collections Services	20,488		20,488	
	(D) Real Estate Services Program	14,278	14,278		
	(5) FINANCE AND PROCUREMENT Total	128,218	101,670	26,548	
	(6) DIVISION OF INFORMATION TECHNOLOGY				
	(A) Administration	14,244			14,244
	(B) Customer Services	20,222			20,222
	(C) Order Billing	15,883			15,883
	(D) Communications Services	105,803			105,803
	(E) Network Services	42,523			42,523
	(F) Computer Services	86,504			86,504
	(G) Information And Archival Services	17,011	17,011		
	(H) Technology Management Unit	101,290	101,290		
	(6) DIVISION OF INFORMATION TECHNOLOGY Total	403,480	118,301		285,179
	(7) ADMINISTRATIVE HEARINGS				
	Administrative Hearings	84,304			84,304
	(7) ADMINISTRATIVE HEARINGS Total	84,304			84,304
	FY 07-08 Estimate Total	1,013,184	351,591	26,548	635,045
	FY 07-08 Appropriation	1,013,184	351,591	26,548	635,045
	Reversion	0	0	0	0
	FY 08-09 Request				
	(1) EXECUTIVE OFFICE				

Allocation	Fiscal Year/Division/Long Bill Group	Total Funds	General Fund	Cash Funds	Cash Exempt
	Executive Office	71,219	71,219		
	HIPAA - Security Remediation	6,442	6,442		
	(1) EXECUTIVE OFFICE Total	77,661	77,661		
	(2) DIVISION OF HUMAN RESOURCES				
	(A)(1) State Agency Services	78,368	78,368		
	(A)(3) Colorado State Employees Assistance Program	11,785			11,785
	(B) Employee Benefits Services	24,976			24,976
	(C) Risk Management Services	18,883			18,883
	(2) DIVISION OF HUMAN RESOURCES Total	134,012	78,368		55,644
	(3) PERSONNEL BOARD				
	Personnel Board	16,727	16,727		
	(3) PERSONNEL BOARD Total	16,727	16,727		
	(4) CENTRAL SERVICES				
	(A) Administration	29,891			29,891
	(B)(1) Reprographics Services	21,066			21,066
	(B)(2) Document Solutions Group	43,631			43,631
	(B)(3) Mail Services	54,800			54,800
	(C) Fleet Management Program And Motor Pool Services	28,256			28,256
	(D)(1) Capitol Complex Facilities	62,353			62,353
	(D)(2) Grand Junction State Services Building	1,178			1,178
	(D)(3) Camp George West	11,263			11,263
	(4) CENTRAL SERVICES Total	252,438			252,438
	(5) FINANCE AND PROCUREMENT				
	(A) State Controller's Office And Procurement Services	118,948	118,948		
	(B) Supplier Database	4,178		4,178	
	(C) Collections Services	26,597		26,597	
	(D) Real Estate Services Program	14,718	14,718		
	(5) FINANCE AND PROCUREMENT Total	164,441	133,666	30,775	
	(6) DIVISION OF INFORMATION TECHNOLOGY				
	(A) Administration	16,044			16,044

Allocation	Fiscal Year/Division/Long Bill Group	Total Funds	General Fund	Cash Funds	Cash Exempt
	(B) Customer Services	25,458			25,458
	(C) Order Billing	19,191			19,191
	(D) Communications Services	91,441			91,441
	(E) Network Services	49,832			49,832
	(F) Computer Services	100,319			100,319
	(G) Information And Archival Services	18,655	18,655		
	(H) Technology Management Unit	116,256	116,256		
	(6) DIVISION OF INFORMATION TECHNOLOGY Total	437,196	134,911		302,285
	(7) ADMINISTRATIVE HEARINGS				
	Administrative Hearings	108,837			108,837
	(7) ADMINISTRATIVE HEARINGS Total	108,837			108,837
	FY 08-09 Request Total	1,191,312	441,333	30,775	719,204
Performance-based Pay	FY 07-08 Estimate				
	(1) EXECUTIVE OFFICE				
	Executive Office	24,128	24,128		
	HIPAA - Security Remediation	1,008	1,008		
	(1) EXECUTIVE OFFICE Total	25,136	25,136		
	(2) DIVISION OF HUMAN RESOURCES				
	(A)(1) State Agency Services	22,766	22,766		
	(A)(3) Colorado State Employees Assistance Program	5,898			5,898
	(B) Employee Benefits Services	8,153			8,153
	(C) Risk Management Services	9,026			9,026
	(2) DIVISION OF HUMAN RESOURCES Total	45,843	22,766		23,077
	(3) PERSONNEL BOARD				
	Personnel Board	5,881	5,881		
	(3) PERSONNEL BOARD Total	5,881	5,881		
	(4) CENTRAL SERVICES				

Allocation	Fiscal Year/Division/Long Bill Group	Total Funds	General Fund	Cash Funds	Cash Exempt
	(A) Administration	8,319			8,319
	(B)(1) Reprographics Services	14,111			14,111
	(B)(2) Document Solutions Group	25,254			25,254
	(B)(3) Mail Services	13,103			13,103
	(C) Fleet Management Program And Motor Pool Services	9,961			9,961
	(D)(1) Capitol Complex Facilities	33,454			33,454
	(D)(2) Grand Junction State Services Building	641			641
	(D)(3) Camp George West	641			641
	(4) CENTRAL SERVICES Total	105,484			105,484
	(5) FINANCE AND PROCUREMENT				
	(A) State Controller's Office And Procurement Services	39,891	39,891		
	(B) Supplier Database	2,734		2,734	
	(C) Collections Services	9,888		9,888	
	(D) Real Estate Services Program	5,900	5,900		
	(5) FINANCE AND PROCUREMENT Total	58,413	45,791	12,622	
	(6) DIVISION OF INFORMATION TECHNOLOGY				
	(A) Administration	6,341			6,341
	(B) Customer Services	11,593			11,593
	(C) Order Billing	7,463			7,463
	(D) Communications Services	44,400			44,400
	(E) Network Services	18,443			18,443
	(F) Computer Services	39,072			39,072
	(G) Information And Archival Services	6,783	6,783		
	(H) Technology Management Unit	41,302	41,302		
	(6) DIVISION OF INFORMATION TECHNOLOGY Total	175,397	48,085		127,312
	(7) ADMINISTRATIVE HEARINGS				
	Administrative Hearings	35,940			35,940
	(7) ADMINISTRATIVE HEARINGS Total	35,940			35,940
	FY 07-08 Estimate Total	452,094	147,659	12,622	291,813
	FY 07-08 Appropriation	452,094	147,659	12,622	291,813
	Reversion	0	0	0	0

Allocation	Fiscal Year/Division/Long Bill Group	Total Funds	General Fund	Cash Funds	Cash Exempt
	FY 08-09 Request				
	(1) EXECUTIVE OFFICE				
	Executive Office	27,874	27,874		
	HIPAA - Security Remediation	2,421	2,421		
	(1) EXECUTIVE OFFICE Total	30,295	30,295		
	(2) DIVISION OF HUMAN RESOURCES				
	(A)(1) State Agency Services	28,941	28,941		
	(A)(3) Colorado State Employees Assistance Program	4,641			4,641
	(B) Employee Benefits Services	9,445			9,445
	(C) Risk Management Services	7,294			7,294
	(2) DIVISION OF HUMAN RESOURCES Total	50,321	28,941		21,380
	(3) PERSONNEL BOARD				
	Personnel Board	6,281	6,281		
	(3) PERSONNEL BOARD Total	6,281	6,281		
	(4) CENTRAL SERVICES				
	(A) Administration	11,516			11,516
	(B)(1) Reprographics Services	10,194			10,194
	(B)(2) Document Solutions Group	23,187			23,187
	(B)(3) Mail Services	25,104			25,104
	(C) Fleet Management Program And Motor Pool Services	11,345			11,345
	(D)(1) Capitol Complex Facilities	32,428			32,428
	(D)(2) Grand Junction State Services Building	676			676
	(D)(3) Camp George West	5,042			5,042
	(4) CENTRAL SERVICES Total	119,492			119,492
	(5) FINANCE AND PROCUREMENT				
	(A) State Controller's Office And Procurement Services	46,443	46,443		
	(B) Supplier Database	1,805		1,805	
	(C) Collections Services	11,243		11,243	
	(D) Real Estate Services Program	6,812	6,812		
	(5) FINANCE AND PROCUREMENT Total	66,303	53,255	13,048	

Allocation	Fiscal Year/Division/Long Bill Group	Total Funds	General Fund	Cash Funds	Cash Exempt
Health, Life and Dental	(6) DIVISION OF INFORMATION TECHNOLOGY				
	(A) Administration	6,609			6,609
	(B) Customer Services	12,219			12,219
	(C) Order Billing	7,362			7,362
	(D) Communications Services	53,744			53,744
	(E) Network Services	20,474			20,474
	(F) Computer Services	40,576			40,576
	(G) Information And Archival Services	7,244	7,244		
	(H) Technology Management Unit	44,310	44,310		
	(6) DIVISION OF INFORMATION TECHNOLOGY Total	192,538	51,554		140,984
	(7) ADMINISTRATIVE HEARINGS				
	Administrative Hearings	41,465			41,465
	(7) ADMINISTRATIVE HEARINGS Total	41,465			41,465
	FY 08-09 Request Total	506,695	170,326	13,048	323,321
	FY 05-06 Actual				
	(1) EXECUTIVE OFFICE				
	Executive Office	94,038	94,038		
	HIPAA - Security Remediation	8,987	8,987		
	(1) EXECUTIVE OFFICE Total	103,025	103,025		
	(2) DIVISION OF HUMAN RESOURCES				
	(A)(3) Colorado State Employees Assistance Program	19,036			19,036
(C) Risk Management Services	7,465			7,465	
(2) DIVISION OF HUMAN RESOURCES Total	26,501			26,501	
(3) PERSONNEL BOARD					
Personnel Board	21,023	21,023			
(3) PERSONNEL BOARD Total	21,023	21,023			

Allocation	Fiscal Year/Division/Long Bill Group	Total Funds	General Fund	Cash Funds	Cash Exempt
	(4) CENTRAL SERVICES				
	(B)(2) Document Solutions Group	191,942			191,942
	(B)(3) Mail Services	41,419			41,419
	(C) Fleet Management Program And Motor Pool Services	19,787			19,787
	(D)(1) Capitol Complex Facilities	155,760			155,760
	(D)(2) Grand Junction State Services Building	865			865
	(D)(3) Camp George West	5,916			5,916
	(4) CENTRAL SERVICES Total	415,689			415,689
	(5) FINANCE AND PROCUREMENT				
	(C) Collections Services	29,261			29,261
	(D) Real Estate Services Program	2,171	2,171		
	(5) FINANCE AND PROCUREMENT Total	31,432	2,171		29,261
	(6) DIVISION OF INFORMATION TECHNOLOGY				
	(A) Administration	33,420			33,420
	(B) Customer Services	15,078			15,078
	(E) Network Services	55,738			55,738
	(F) Computer Services	175,606			175,606
	(G) Information And Archival Services	12,760	12,760		
	(H) Technology Management Unit	178,035	178,035		
	(6) DIVISION OF INFORMATION TECHNOLOGY Total	470,637	190,795		279,842
	(7) ADMINISTRATIVE HEARINGS				
	Administrative Hearings	31,941			31,941
	(7) ADMINISTRATIVE HEARINGS Total	31,941			31,941
	FY 05-06 Actual Total	1,100,248	317,014		783,234
	FY 05-06 Appropriation	1,399,758	397,615	8,839	993,304
	Reversion	299,510	80,601	8,839	210,070
	FY 06-07 Actual				
	(1) EXECUTIVE OFFICE				
	Executive Office	70,997	70,997		
	HIPAA - Security Remediation	4,767	4,767		

Allocation	Fiscal Year/Division/Long Bill Group	Total Funds	General Fund	Cash Funds	Cash Exempt
	(1) EXECUTIVE OFFICE Total	75,744	75,744		
	(2) DIVISION OF HUMAN RESOURCES				
	(A)(1) State Agency Services	30,441	30,441		
	(A)(3) Colorado State Employees Assistance Program	16,117			16,117
	(C) Risk Management Services	12,961			12,961
	(2) DIVISION OF HUMAN RESOURCES Total	59,519	30,441		29,078
	(3) PERSONNEL BOARD				
	Personnel Board	28,088	28,088		
	(3) PERSONNEL BOARD Total	28,088	28,088		
	(4) CENTRAL SERVICES				
	(A) Administration	32,278			32,278
	(B)(2) Document Solutions Group	167,750			167,750
	(B)(3) Mail Services	217,615			217,615
	(C) Fleet Management Program And Motor Pool Services	68,641			68,641
	(D)(1) Capitol Complex Facilities	131,058			131,058
	(D)(2) Grand Junction State Services Building	809			809
	(D)(3) Camp George West	5,794			5,794
	(4) CENTRAL SERVICES Total	623,945			623,945
	(5) FINANCE AND PROCUREMENT				
	(A) State Controller's Office And Procurement Services	128,406	128,406		
	(B) Supplier Database	7,844		7,844	
	(C) Collections Services	44,462			44,462
	(D) Real Estate Services Program	30,649	30,649		
	(5) FINANCE AND PROCUREMENT Total	211,361	159,055	7,844	44,462
	(6) DIVISION OF INFORMATION TECHNOLOGY				
	(A) Administration	21,554			21,554
	(D) Communications Services	198,973			198,973
	(E) Network Services	5,604			5,604
	(F) Computer Services	251,294			251,294
	(G) Information And Archival Services	44,146	42,894	1,252	

Allocation	Fiscal Year/Division/Long Bill Group	Total Funds	General Fund	Cash Funds	Cash Exempt
	(H) Technology Management Unit	143,024	143,024		
	(6) DIVISION OF INFORMATION TECHNOLOGY Total	664,595	185,918	1,252	477,425
	(7) ADMINISTRATIVE HEARINGS				
	Administrative Hearings	72,994			72,994
	(7) ADMINISTRATIVE HEARINGS Total	72,994			72,994
	FY 06-07 Actual Total	1,736,246	479,246	9,096	1,247,904
	FY 06-07 Appropriation	1,736,246	479,246	9,096	1,247,904
	Reversion	0	0	0	0
	FY 07-08 Estimate				
	(1) EXECUTIVE OFFICE				
	Executive Office	95,406	95,406		
	HIPAA - Security Remediation	4,087	4,087		
	(1) EXECUTIVE OFFICE Total	99,493	99,493		
	(2) DIVISION OF HUMAN RESOURCES				
	(A)(1) State Agency Services	116,036	116,036		
	(A)(3) Colorado State Employees Assistance Program	15,908			15,908
	(B) Employee Benefits Services	46,532			46,532
	(C) Risk Management Services	54,998			54,998
	(2) DIVISION OF HUMAN RESOURCES Total	233,474	116,036		117,438
	(3) PERSONNEL BOARD				
	Personnel Board	34,193	34,193		
	(3) PERSONNEL BOARD Total	34,193	34,193		
	(4) CENTRAL SERVICES				
	(A) Administration	32,350			32,350
	(B)(1) Reprographics Services	123,877			123,877
	(B)(2) Document Solutions Group	193,001			193,001
	(B)(3) Mail Services	108,524			108,524
	(C) Fleet Management Program And Motor Pool Services	76,933			76,933
	(D)(1) Capitol Complex Facilities	167,177			167,177

Allocation	Fiscal Year/Division/Long Bill Group	Total Funds	General Fund	Cash Funds	Cash Exempt
	(D)(2) Grand Junction State Services Building	738			738
	(D)(3) Camp George West	740			740
	(4) CENTRAL SERVICES Total	703,340			703,340
	(5) FINANCE AND PROCUREMENT				
	(A) State Controller's Office And Procurement Services	162,464	162,464		
	(B) Supplier Database	8,270		8,270	
	(C) Collections Services	58,819		58,819	
	(D) Real Estate Services Program	32,505	32,505		
	(5) FINANCE AND PROCUREMENT Total	262,058	194,969	67,089	
	(6) DIVISION OF INFORMATION TECHNOLOGY				
	(A) Administration	21,405			21,405
	(B) Customer Services	37,049			37,049
	(C) Order Billing	41,104			41,104
	(D) Communications Services	227,889			227,889
	(E) Network Services	84,747			84,747
	(F) Computer Services	208,647			208,647
	(G) Information And Archival Services	37,039	37,039		
	(H) Technology Management Unit	149,813	149,813		
	(6) DIVISION OF INFORMATION TECHNOLOGY Total	807,693	186,852		620,841
	(7) ADMINISTRATIVE HEARINGS				
	Administrative Hearings	177,476			177,476
	(7) ADMINISTRATIVE HEARINGS Total	177,476			177,476
	FY 07-08 Estimate Total	2,317,727	631,543	67,089	1,619,095
	FY 07-08 Appropriation	2,317,727	631,543	67,089	1,619,095
	Reversion	0	0	0	0
	FY 08-09 Request				
	(1) EXECUTIVE OFFICE				
	Executive Office	108,241	108,241		
	HIPAA - Security Remediation	4,550	4,550		
	(1) EXECUTIVE OFFICE Total	112,791	112,791		

Allocation	Fiscal Year/Division/Long Bill Group	Total Funds	General Fund	Cash Funds	Cash Exempt
	(2) DIVISION OF HUMAN RESOURCES				
	(A)(1) State Agency Services	141,338	141,338		
	(A)(3) Colorado State Employees Assistance Program	25,806			25,806
	(B) Employee Benefits Services	66,966			66,966
	(C) Risk Management Services	43,203			43,203
	(2) DIVISION OF HUMAN RESOURCES Total	277,313	141,338		135,975
	(3) PERSONNEL BOARD				
	Personnel Board	34,613	34,613		
	(3) PERSONNEL BOARD Total	34,613	34,613		
	(4) CENTRAL SERVICES				
	(A) Administration	36,801			36,801
	(B)(1) Reprographics Services	94,766			94,766
	(B)(2) Document Solutions Group	204,338			204,338
	(B)(3) Mail Services	164,797			164,797
	(C) Fleet Management Program And Motor Pool Services	84,525			84,525
	(D)(1) Capitol Complex Facilities	175,772			175,772
	(D)(2) Grand Junction State Services Building	666			666
	(D)(3) Camp George West	28,952			28,952
	(4) CENTRAL SERVICES Total	790,617			790,617
	(5) FINANCE AND PROCUREMENT				
	(A) State Controller's Office And Procurement Services	176,286	176,286		
	(B) Supplier Database	8,389		8,389	
	(C) Collections Services	55,173		55,173	
	(D) Real Estate Services Program	42,504	42,504		
	(5) FINANCE AND PROCUREMENT Total	282,352	218,790	63,562	
	(6) DIVISION OF INFORMATION TECHNOLOGY				
	(A) Administration	32,071			32,071
	(B) Customer Services	32,237			32,237
	(C) Order Billing	38,462			38,462
	(D) Communications Services	267,761			267,761

Allocation	Fiscal Year/Division/Long Bill Group	Total Funds	General Fund	Cash Funds	Cash Exempt
Short-term Disability	(E) Network Services	101,221			101,221
	(F) Computer Services	184,212			184,212
	(G) Information And Archival Services	37,175	37,175		
	(H) Technology Management Unit	144,832	144,832		
	(6) DIVISION OF INFORMATION TECHNOLOGY Total	837,971	182,007		655,964
	(7) ADMINISTRATIVE HEARINGS				
	Administrative Hearings	192,910			192,910
	(7) ADMINISTRATIVE HEARINGS Total	192,910			192,910
	FY 08-09 Request Total	2,528,567	689,539	63,562	1,775,466
	FY 05-06 Actual				
	(1) EXECUTIVE OFFICE				
	Executive Office	2,107	2,107		
	(1) EXECUTIVE OFFICE Total	2,107	2,107		
	(2) DIVISION OF HUMAN RESOURCES				
	(A)(3) Colorado State Employees Assistance Program	349			349
	(2) DIVISION OF HUMAN RESOURCES Total	349			349
	(3) PERSONNEL BOARD				
	Personnel Board	324	324		
	(3) PERSONNEL BOARD Total	324	324		
	(4) CENTRAL SERVICES				
(B)(2) Document Solutions Group	8,028			8,028	
(B)(3) Mail Services	1,390			1,390	
(C) Fleet Management Program And Motor Pool Services	1,006			1,006	
(D)(1) Capitol Complex Facilities	9,359			9,359	
(D)(2) Grand Junction State Services Building	57			57	
(D)(3) Camp George West	80			80	
(4) CENTRAL SERVICES Total	19,920			19,920	

Allocation	Fiscal Year/Division/Long Bill Group	Total Funds	General Fund	Cash Funds	Cash Exempt
	(5) FINANCE AND PROCUREMENT				
	(C) Collections Services	891		474	417
	(D) Real Estate Services Program	638	638		
	(5) FINANCE AND PROCUREMENT Total	1,529	638	474	417
	(6) DIVISION OF INFORMATION TECHNOLOGY				
	(A) Administration	505			505
	(E) Network Services	1,814		112	1,702
	(F) Computer Services	3,361		10	3,351
	(G) Information And Archival Services	627	627		
	(H) Technology Management Unit	3,587	3,587		
	(6) DIVISION OF INFORMATION TECHNOLOGY Total	9,894	4,214	122	5,558
	(7) ADMINISTRATIVE HEARINGS				
	Administrative Hearings	3,605			3,605
	(7) ADMINISTRATIVE HEARINGS Total	3,605			3,605
	FY 05-06 Actual Total	37,728	7,283	596	29,849
	FY 05-06 Appropriation	42,885	8,863	1,432	32,590
	Reversion	5,157	1,580	836	2,741
	FY 06-07 Actual				
	(1) EXECUTIVE OFFICE				
	Executive Office	1,560	1,560		
	HIPAA - Security Remediation	128	128		
	(1) EXECUTIVE OFFICE Total	1,688	1,688		
	(2) DIVISION OF HUMAN RESOURCES				
	(A)(1) State Agency Services	1,780	1,780		
	(A)(3) Colorado State Employees Assistance Program	296			296
	(C) Risk Management Services	519			519
	(2) DIVISION OF HUMAN RESOURCES Total	2,595	1,780		815
	(3) PERSONNEL BOARD				

Allocation	Fiscal Year/Division/Long Bill Group	Total Funds	General Fund	Cash Funds	Cash Exempt
	Personnel Board	1,608	1,608		
	(3) PERSONNEL BOARD Total	1,608	1,608		
	(4) CENTRAL SERVICES				
	(A) Administration	693			693
	(B)(2) Document Solutions Group	1,732			1,732
	(B)(3) Mail Services	1,208			1,208
	(C) Fleet Management Program And Motor Pool Services	751			751
	(D)(1) Capitol Complex Facilities	2,381			2,381
	(D)(2) Grand Junction State Services Building	47			47
	(D)(3) Camp George West	72			72
	(4) CENTRAL SERVICES Total	6,884			6,884
	(5) FINANCE AND PROCUREMENT				
	(A) State Controller's Office And Procurement Services	2,961			2,961
	(B) Supplier Database	176		176	
	(C) Collections Services	789		789	
	(D) Real Estate Services Program	473	473		
	(5) FINANCE AND PROCUREMENT Total	4,399	473	965	2,961
	(6) DIVISION OF INFORMATION TECHNOLOGY				
	(A) Administration	431			431
	(D) Communications Services	3,364			3,364
	(E) Network Services	1,264			1,264
	(F) Computer Services	2,776			2,776
	(G) Information And Archival Services	494	494		
	(H) Technology Management Unit	2,979			2,979
	(6) DIVISION OF INFORMATION TECHNOLOGY Total	11,308	494		10,814
	(7) ADMINISTRATIVE HEARINGS				
	Administrative Hearings	2,724			2,724
	(7) ADMINISTRATIVE HEARINGS Total	2,724			2,724
	FY 06-07 Actual Total	31,206	6,043	965	24,198
	FY 06-07 Appropriation	33,579	6,832	1,411	25,336

Allocation	Fiscal Year/Division/Long Bill Group	Total Funds	General Fund	Cash Funds	Cash Exempt
	Reversion	2,373	789	446	1,138
	FY 07-08 Estimate				
	(1) EXECUTIVE OFFICE				
	Executive Office	2,080			2,080
	HIPAA - Security Remediation	87	87		
	(1) EXECUTIVE OFFICE Total	2,167	87		2,080
	(2) DIVISION OF HUMAN RESOURCES				
	(A)(1) State Agency Services	1,962			1,962
	(A)(3) Colorado State Employees Assistance Program	508			508
	(B) Employee Benefits Services	644			644
	(C) Risk Management Services	778			778
	(2) DIVISION OF HUMAN RESOURCES Total	3,892			3,892
	(3) PERSONNEL BOARD				
	Personnel Board	507			507
	(3) PERSONNEL BOARD Total	507			507
	(4) CENTRAL SERVICES				
	(A) Administration	717			717
	(B)(1) Reprographics Services	1,225			1,225
	(B)(2) Document Solutions Group	2,188			2,188
	(B)(3) Mail Services	1,129			1,129
	(C) Fleet Management Program And Motor Pool Services	858			858
	(D)(1) Capitol Complex Facilities	2,898			2,898
	(D)(2) Grand Junction State Services Building	55			55
	(D)(3) Camp George West	55			55
	(4) CENTRAL SERVICES Total	9,125			9,125
	(5) FINANCE AND PROCUREMENT				
	(A) State Controller's Office And Procurement Services	3,438			3,438
	(B) Supplier Database	236		236	
	(C) Collections Services	1,426		1,426	
	(D) Real Estate Services Program	509			509

Allocation	Fiscal Year/Division/Long Bill Group	Total Funds	General Fund	Cash Funds	Cash Exempt
	(5) FINANCE AND PROCUREMENT Total	5,609		1,662	3,947
	(6) DIVISION OF INFORMATION TECHNOLOGY				
	(A) Administration	546			546
	(B) Customer Services	1,021			1,021
	(C) Order Billing	643			643
	(D) Communications Services	3,827			3,827
	(E) Network Services	1,590			1,590
	(F) Computer Services	3,395			3,395
	(G) Information And Archival Services	585	585		
	(H) Technology Management Unit	3,607	3,607		
	(6) DIVISION OF INFORMATION TECHNOLOGY Total	15,214	4,192		11,022
	(7) ADMINISTRATIVE HEARINGS				
	Administrative Hearings	3,098			3,098
	(7) ADMINISTRATIVE HEARINGS Total	3,098			3,098
	FY 07-08 Estimate Total	39,612	4,279	1,662	33,671
	FY 07-08 Appropriation	39,612	4,279	1,662	33,671
	Reversion	0	0	0	0
	FY 08-09 Request				
	(1) EXECUTIVE OFFICE				
	Executive Office	2,352	2,352		
	HIPAA - Security Remediation	204	204		
	(1) EXECUTIVE OFFICE Total	2,556	2,556		
	(2) DIVISION OF HUMAN RESOURCES				
	(A)(1) State Agency Services	2,442	2,442		
	(A)(3) Colorado State Employees Assistance Program	392			392
	(B) Employee Benefits Services	797			797
	(C) Risk Management Services	615			615
	(2) DIVISION OF HUMAN RESOURCES Total	4,246	2,442		1,804
	(3) PERSONNEL BOARD				

Allocation	Fiscal Year/Division/Long Bill Group	Total Funds	General Fund	Cash Funds	Cash Exempt
	Personnel Board	530	530		
	(3) PERSONNEL BOARD Total	530	530		
	(4) CENTRAL SERVICES				
	(A) Administration	972			972
	(B)(1) Reprographics Services	870			870
	(B)(2) Document Solutions Group	1,969			1,969
	(B)(3) Mail Services	2,118			2,118
	(C) Fleet Management Program And Motor Pool Services	957			957
	(D)(1) Capitol Complex Facilities	2,752			2,752
	(D)(2) Grand Junction State Services Building	57			57
	(D)(3) Camp George West	425			425
	(4) CENTRAL SERVICES Total	10,120			10,120
	(5) FINANCE AND PROCUREMENT				
	(A) State Controller's Office And Procurement Services	3,918	3,918		
	(B) Supplier Database	152		152	
	(C) Collections Services	949		949	
	(D) Real Estate Services Program	575	575		
	(5) FINANCE AND PROCUREMENT Total	5,594	4,493	1,101	
	(6) DIVISION OF INFORMATION TECHNOLOGY				
	(A) Administration	558			558
	(B) Customer Services	1,056			1,056
	(C) Order Billing	621			621
	(D) Communications Services	4,537			4,537
	(E) Network Services	1,727			1,727
	(F) Computer Services	3,455			3,455
	(G) Information And Archival Services	611	611		
	(H) Technology Management Unit	3,739	3,739		
	(6) DIVISION OF INFORMATION TECHNOLOGY Total	16,304	4,350		11,954
	(7) ADMINISTRATIVE HEARINGS				
	Administrative Hearings	3,498			3,498
	(7) ADMINISTRATIVE HEARINGS Total	3,498			3,498

Allocation	Fiscal Year/Division/Long Bill Group	Total Funds	General Fund	Cash Funds	Cash Exempt
Amortization Equalization Disbursement (AED)	FY 08-09 Request Total	42,848	14,371	1,101	27,376
	FY 05-06 Actual				
	(1) EXECUTIVE OFFICE				
	Executive Office	3,583			3,583
	(1) EXECUTIVE OFFICE Total	3,583			3,583
	(2) DIVISION OF HUMAN RESOURCES				
	(A)(3) Colorado State Employees Assistance Program	593			593
	(C) Risk Management Services	1,211			1,211
	(2) DIVISION OF HUMAN RESOURCES Total	1,804			1,804
	(3) PERSONNEL BOARD				
	Personnel Board	460	460		
	(3) PERSONNEL BOARD Total	460	460		
	(4) CENTRAL SERVICES				
	(B)(2) Document Solutions Group	3,974			3,974
	(B)(3) Mail Services	2,364			2,364
	(C) Fleet Management Program And Motor Pool Services	2,311			2,311
	(D)(1) Capitol Complex Facilities	8,379			8,379
(D)(2) Grand Junction State Services Building	96			96	
(D)(3) Camp George West	136			136	
(4) CENTRAL SERVICES Total	17,260			17,260	
(5) FINANCE AND PROCUREMENT					
(B) Supplier Database	393			393	
(C) Collections Services	1,516			806	
(D) Real Estate Services Program	904	904			
(5) FINANCE AND PROCUREMENT Total	2,813	904	1,199	710	
(6) DIVISION OF INFORMATION TECHNOLOGY					

Allocation	Fiscal Year/Division/Long Bill Group	Total Funds	General Fund	Cash Funds	Cash Exempt
	(A) Administration	858			858
	(B) Customer Services	1,972			1,972
	(E) Network Services	3,085		191	2,894
	(F) Computer Services	5,717		17	5,700
	(G) Information And Archival Services	920	670	250	
	(H) Technology Management Unit	14,802	10,528		4,274
	(6) DIVISION OF INFORMATION TECHNOLOGY Total	27,354	11,198	458	15,698
	(7) ADMINISTRATIVE HEARINGS				
	Administrative Hearings	6,130			6,130
	(7) ADMINISTRATIVE HEARINGS Total	6,130			6,130
	FY 05-06 Actual Total	59,404	12,562	1,657	45,185
	FY 05-06 Appropriation	70,424	12,562	2,436	55,426
	Reversion	11,020	0	779	10,241
	FY 06-07 Actual				
	(1) EXECUTIVE OFFICE				
	Executive Office	1,230	1,230		
	(1) EXECUTIVE OFFICE Total	1,230	1,230		
	(2) DIVISION OF HUMAN RESOURCES				
	(A)(3) Colorado State Employees Assistance Program	1,870			1,870
	(C) Risk Management Services	3,492			3,492
	(2) DIVISION OF HUMAN RESOURCES Total	5,362			5,362
	(3) PERSONNEL BOARD				
	Personnel Board	2,667	2,667		
	(3) PERSONNEL BOARD Total	2,667	2,667		
	(4) CENTRAL SERVICES				
	(A) Administration	4,423			4,423
	(B)(2) Document Solutions Group	11,658			11,658
	(B)(3) Mail Services	11,751			11,751
	(C) Fleet Management Program And Motor Pool Services	4,028			4,028

Allocation	Fiscal Year/Division/Long Bill Group	Total Funds	General Fund	Cash Funds	Cash Exempt
	(D)(2) Grand Junction State Services Building	312			312
	(D)(3) Camp George West	472			472
	(4) CENTRAL SERVICES Total	32,644			32,644
	(5) FINANCE AND PROCUREMENT				
	(A) State Controller's Office And Procurement Services	19,198	19,198		
	(C) Collections Services	2,381			2,381
	(D) Real Estate Services Program	2,875	2,875		
	(5) FINANCE AND PROCUREMENT Total	24,454	22,073		2,381
	(6) DIVISION OF INFORMATION TECHNOLOGY				
	(A) Administration	2,965			2,965
	(D) Communications Services	2,431			2,431
	(F) Computer Services	27,619		9,368	18,251
	(G) Information And Archival Services	3,040	3,040		
	(H) Technology Management Unit	45,259	13,815		31,444
	(6) DIVISION OF INFORMATION TECHNOLOGY Total	81,314	16,855	9,368	55,091
	(7) ADMINISTRATIVE HEARINGS				
	Administrative Hearings	2,160			2,160
	(7) ADMINISTRATIVE HEARINGS Total	2,160			2,160
	FY 06-07 Actual Total	149,831	42,825	9,368	97,638
	FY 06-07 Appropriation	220,352	42,825	9,368	168,159
	Reversion	70,521	0	0	70,521
	FY 07-08 Estimate				
	(1) EXECUTIVE OFFICE				
	Executive Office	19,197			19,197
	HIPAA - Security Remediation	802			802
	(1) EXECUTIVE OFFICE Total	19,999			19,999
	(2) DIVISION OF HUMAN RESOURCES				
	(A)(1) State Agency Services	18,113			18,113
	(A)(3) Colorado State Employees Assistance Program	4,692			4,692

Allocation	Fiscal Year/Division/Long Bill Group	Total Funds	General Fund	Cash Funds	Cash Exempt
	(B) Employee Benefits Services	6,487			6,487
	(C) Risk Management Services	7,181			7,181
	(2) DIVISION OF HUMAN RESOURCES Total	36,473			36,473
	(3) PERSONNEL BOARD				
	Personnel Board	4,678			4,678
	(3) PERSONNEL BOARD Total	4,678			4,678
	(4) CENTRAL SERVICES				
	(A) Administration	6,618			6,618
	(B)(1) Reprographics Services	11,307			11,307
	(B)(2) Document Solutions Group	20,196			20,196
	(B)(3) Mail Services	10,421			10,421
	(C) Fleet Management Program And Motor Pool Services	7,924			7,924
	(D)(1) Capitol Complex Facilities	26,748			26,748
	(D)(2) Grand Junction State Services Building	510			510
	(D)(3) Camp George West	510			510
	(4) CENTRAL SERVICES Total	84,234			84,234
	(5) FINANCE AND PROCUREMENT				
	(A) State Controller's Office And Procurement Services	31,737			31,737
	(B) Supplier Database	2,175		2,175	
	(C) Collections Services	7,868		7,868	
	(D) Real Estate Services Program	4,694			4,694
	(5) FINANCE AND PROCUREMENT Total	46,474		10,043	36,431
	(6) DIVISION OF INFORMATION TECHNOLOGY				
	(A) Administration	5,044			5,044
	(B) Customer Services	9,423			9,423
	(C) Order Billing	5,938			5,938
	(D) Communications Services	35,325			35,325
	(E) Network Services	14,674		5,296	9,378
	(F) Computer Services	35,292			35,292
	(G) Information And Archival Services	5,542	5,542		
	(H) Technology Management Unit	32,862	32,862		

Allocation	Fiscal Year/Division/Long Bill Group	Total Funds	General Fund	Cash Funds	Cash Exempt
	(6) DIVISION OF INFORMATION TECHNOLOGY Total	144,100	38,404	5,296	100,400
	(7) ADMINISTRATIVE HEARINGS				
	Administrative Hearings	28,594			28,594
	(7) ADMINISTRATIVE HEARINGS Total	28,594			28,594
	FY 07-08 Estimate Total	364,552	38,404	15,339	310,809
	FY 07-08 Appropriation	364,552	38,404	15,339	310,809
	Reversion	0	0	0	0
	FY 08-09 Request				
	(1) EXECUTIVE OFFICE				
	Executive Office	28,945	28,945		
	HIPAA - Security Remediation	2,513	2,513		
	(1) EXECUTIVE OFFICE Total	31,458	31,458		
	(2) DIVISION OF HUMAN RESOURCES				
	(A)(1) State Agency Services	30,054	30,054		
	(A)(3) Colorado State Employees Assistance Program	4,819			4,819
	(B) Employee Benefits Services	9,806			9,806
	(C) Risk Management Services	7,574			7,574
	(2) DIVISION OF HUMAN RESOURCES Total	52,253	30,054		22,199
	(3) PERSONNEL BOARD				
	Personnel Board	6,522	6,522		
	(3) PERSONNEL BOARD Total	6,522	6,522		
	(4) CENTRAL SERVICES				
	(A) Administration	11,963			11,963
	(B)(1) Reprographics Services	10,709			10,709
	(B)(2) Document Solutions Group	24,240			24,240
	(B)(3) Mail Services	26,071			26,071
	(C) Fleet Management Program And Motor Pool Services	11,779			11,779
	(D)(1) Capitol Complex Facilities	33,870			33,870
	(D)(2) Grand Junction State Services Building	702			702

Allocation	Fiscal Year/Division/Long Bill Group	Total Funds	General Fund	Cash Funds	Cash Exempt
	(D)(3) Camp George West	5,236			5,236
	(4) CENTRAL SERVICES Total	124,570			124,570
	(5) FINANCE AND PROCUREMENT				
	(A) State Controller's Office And Procurement Services	48,226	48,226		
	(B) Supplier Database	1,876		1,876	
	(C) Collections Services	11,676		11,676	
	(D) Real Estate Services Program	7,074	7,074		
	(5) FINANCE AND PROCUREMENT Total	68,852	55,300	13,552	
	(6) DIVISION OF INFORMATION TECHNOLOGY				
	(A) Administration	6,865			6,865
	(B) Customer Services	12,997			12,997
	(C) Order Billing	7,646			7,646
	(D) Communications Services	55,816			55,816
	(E) Network Services	21,261			21,261
	(F) Computer Services	42,529			42,529
	(G) Information And Archival Services	7,522	7,522		
	(H) Technology Management Unit	46,013	46,013		
	(6) DIVISION OF INFORMATION TECHNOLOGY Total	200,649	53,535		147,114
	(7) ADMINISTRATIVE HEARINGS				
	Administrative Hearings	43,053			43,053
	(7) ADMINISTRATIVE HEARINGS Total	43,053			43,053
	FY 08-09 Request Total	527,357	176,869	13,552	336,936
Suppl. Amortization Equalization Disbrsmt. (SAED)	FY 07-08 Estimate				
	(1) EXECUTIVE OFFICE				
	Executive Office	3,999			3,999
	HIPAA - Security Remediation	167			167
	(1) EXECUTIVE OFFICE Total	4,166			4,166

Allocation	Fiscal Year/Division/Long Bill Group	Total Funds	General Fund	Cash Funds	Cash Exempt
	(2) DIVISION OF HUMAN RESOURCES				
	(A)(1) State Agency Services	3,774			3,774
	(A)(3) Colorado State Employees Assistance Program	978			978
	(B) Employee Benefits Services	1,351			1,351
	(C) Risk Management Services	1,496			1,496
	(2) DIVISION OF HUMAN RESOURCES Total	7,599			7,599
	(3) PERSONNEL BOARD				
	Personnel Board	975			975
	(3) PERSONNEL BOARD Total	975			975
	(4) CENTRAL SERVICES				
	(A) Administration	1,379			1,379
	(B)(1) Reprographics Services	2,356			2,356
	(B)(2) Document Solutions Group	4,207			4,207
	(B)(3) Mail Services	2,171			2,171
	(C) Fleet Management Program And Motor Pool Services	1,651			1,651
	(D)(1) Capitol Complex Facilities	5,573			5,573
	(D)(2) Grand Junction State Services Building	106			106
	(D)(3) Camp George West	106			106
	(4) CENTRAL SERVICES Total	17,549			17,549
	(5) FINANCE AND PROCUREMENT				
	(A) State Controller's Office And Procurement Services	6,612			6,612
	(B) Supplier Database	453		453	
	(C) Collections Services	1,639		1,639	
	(D) Real Estate Services Program	978			978
	(5) FINANCE AND PROCUREMENT Total	9,682		2,092	7,590
	(6) DIVISION OF INFORMATION TECHNOLOGY				
	(A) Administration	1,051			1,051
	(B) Customer Services	1,963			1,963
	(C) Order Billing	1,237			1,237
	(D) Communications Services	7,359			7,359
	(E) Network Services	2,758		1,104	1,654

Allocation	Fiscal Year/Division/Long Bill Group	Total Funds	General Fund	Cash Funds	Cash Exempt
	(F) Computer Services	6,530			6,530
	(G) Information And Archival Services	1,124			1,124
	(H) Technology Management Unit	6,858	6,858		
	(6) DIVISION OF INFORMATION TECHNOLOGY Total	28,880	6,858	1,104	20,918
	(7) ADMINISTRATIVE HEARINGS				
	Administrative Hearings	5,957			5,957
	(7) ADMINISTRATIVE HEARINGS Total	5,957			5,957
	FY 07-08 Estimate Total	74,808	6,858	3,196	64,754
	FY 07-08 Appropriation	74,808	6,858	3,196	64,754
	Reversion	0	0	0	0
	FY 08-09 Request				
	(1) EXECUTIVE OFFICE				
	Executive Office	11,750	11,750		
	HIPAA - Security Remediation	1,021	1,021		
	(1) EXECUTIVE OFFICE Total	12,771	12,771		
	(2) DIVISION OF HUMAN RESOURCES				
	(A)(1) State Agency Services	12,213	12,213		
	(A)(3) Colorado State Employees Assistance Program	1,349			1,349
	(B) Employee Benefits Services	2,748			2,748
	(C) Risk Management Services	2,121			2,121
	(2) DIVISION OF HUMAN RESOURCES Total	18,431	12,213		6,218
	(3) PERSONNEL BOARD				
	Personnel Board	2,650	2,650		
	(3) PERSONNEL BOARD Total	2,650	2,650		
	(4) CENTRAL SERVICES				
	(A) Administration	3,350			3,350
	(B)(1) Reprographics Services	3,005			3,005
	(B)(2) Document Solutions Group	6,777			6,777
	(B)(3) Mail Services	7,281			7,281

Allocation	Fiscal Year/Division/Long Bill Group	Total Funds	General Fund	Cash Funds	Cash Exempt
	(C) Fleet Management Program And Motor Pool Services	3,297			3,297
	(D)(1) Capitol Complex Facilities	9,469			9,469
	(D)(2) Grand Junction State Services Building	196			196
	(D)(3) Camp George West	1,463			1,463
	(4) CENTRAL SERVICES Total	34,838			34,838
	(5) FINANCE AND PROCUREMENT				
	(A) State Controller's Office And Procurement Services	19,578	19,578		
	(B) Supplier Database	372		372	
	(C) Collections Services	2,314		2,314	
	(D) Real Estate Services Program	2,864	2,864		
	(5) FINANCE AND PROCUREMENT Total	25,128	22,442	2,686	
	(6) DIVISION OF INFORMATION TECHNOLOGY				
	(A) Administration	1,920			1,920
	(B) Customer Services	3,669			3,669
	(C) Order Billing	2,142			2,142
	(D) Communications Services	15,538			15,538
	(E) Network Services	5,948			5,948
	(F) Computer Services	11,953			11,953
	(G) Information And Archival Services	3,054	3,054		
	(H) Technology Management Unit	18,688	18,688		
	(6) DIVISION OF INFORMATION TECHNOLOGY Total	62,912	21,742		41,170
	(7) ADMINISTRATIVE HEARINGS				
	Administrative Hearings	12,060			12,060
	(7) ADMINISTRATIVE HEARINGS Total	12,060			12,060
	FY 08-09 Request Total	168,790	71,818	2,686	94,286
Shift Differential	FY 05-06 Actual				
	(4) CENTRAL SERVICES				
	(D)(1) Capitol Complex Facilities	13,000			13,000

Allocation	Fiscal Year/Division/Long Bill Group	Total Funds	General Fund	Cash Funds	Cash Exempt
	(4) CENTRAL SERVICES Total	13,000			13,000
	(6) DIVISION OF INFORMATION TECHNOLOGY				
	(B) Customer Services	23,064			23,064
	(6) DIVISION OF INFORMATION TECHNOLOGY Total	23,064			23,064
	FY 05-06 Actual Total	36,064			36,064
	FY 05-06 Appropriation	69,825			69,825
	Reversion	33,761	0	0	33,761
	FY 06-07 Actual				
	(4) CENTRAL SERVICES				
	(B)(2) Document Solutions Group	12,805			12,805
	(B)(3) Mail Services	7,330			7,330
	(D)(1) Capitol Complex Facilities	12,926			12,926
	(4) CENTRAL SERVICES Total	33,061			33,061
	(6) DIVISION OF INFORMATION TECHNOLOGY				
	(D) Communications Services	725			725
	(F) Computer Services	26,873			26,873
	(6) DIVISION OF INFORMATION TECHNOLOGY Total	27,598			27,598
	FY 06-07 Actual Total	60,659			60,659
	FY 06-07 Appropriation	68,319			68,319
	Reversion	7,660	0	0	7,660
	FY 07-08 Estimate				
	(4) CENTRAL SERVICES				
	(B)(1) Reprographics Services	8,026			8,026
	(B)(2) Document Solutions Group	10,617			10,617
	(D)(1) Capitol Complex Facilities	13,055			13,055
	(4) CENTRAL SERVICES Total	31,698			31,698
	(6) DIVISION OF INFORMATION TECHNOLOGY				
	(B) Customer Services	20,112			20,112

Allocation	Fiscal Year/Division/Long Bill Group	Total Funds	General Fund	Cash Funds	Cash Exempt
	(F) Computer Services	25,626			25,626
	(6) DIVISION OF INFORMATION TECHNOLOGY Total	45,738			45,738
	FY 07-08 Estimate Total	77,436			77,436
	FY 07-08 Appropriation	77,436			77,436
	Reversion	0	0	0	0
	FY 08-09 Request				
	(4) CENTRAL SERVICES				
	(B)(1) Reprographics Services	8,628			8,628
	(B)(2) Document Solutions Group	11,414			11,414
	(D)(1) Capitol Complex Facilities	14,035			14,035
	(4) CENTRAL SERVICES Total	34,077			34,077
	(6) DIVISION OF INFORMATION TECHNOLOGY				
	(B) Customer Services	21,621			21,621
	(F) Computer Services	27,548			27,548
	(6) DIVISION OF INFORMATION TECHNOLOGY Total	49,169			49,169
	FY 08-09 Request Total	83,246			83,246

Schedule 9



DPA

FY 2008 - 09

Schedule 9.A					
Cash Fund Status for: Administrative Hearings - Fund 611					
C.R.S Citation: 24-30-1002					
Cash Fund Revenue and Expenditure Trend Information					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Beginning Balance	321,933	480,587	544,999	547,329	531,654
Exempt Revenue	3,872,259	4,028,688	4,234,301	4,280,747	4,494,785
Non-Exempt Revenue/Fee Revenue	7,443	37,646	39,528	41,505	43,580
Total Expenditures	3,721,048	4,001,922	4,271,499	4,337,927	4,461,017
Ending Balance - Cash Assets	480,587	544,999	547,329	531,654	609,002
Fund Balance					
Increase/Decrease	158,654	64,412	2,330	(15,675)	77,348
Fee Levels					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
I. ALJ billings per Common Policy					
Cash Fund Reserve Balance					
	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10
Uncommitted Fee Reserve Balance (Total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	932	5,093	5,062	5,105	5,848
Targeted/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses) *HB01-1400	613,973	660,317	704,797	715,758	736,068
Excess Uncommitted Fee Reserve Balance	0	0	N/A	N/A	N/A
Statutory Deadline for Complying with the Target/Alternative Reserve Balance					
Cash Fund Narrative Information					
Purpose/Background of Fund	Charges for providing adjudication services and administrative law hearings for State agencies in order to resolve cases that deal with worker's compensation, human services, and regulatory law.				
Fee Sources	Fees are based on an annual cost allocation methodology and the resulting Common Policy. Total estimated costs are recovered based on agency utilization in monthly increments.				
Non-Fee Sources	N/A				
Long Bill Groups Supported by Fund	All long bill line items for the Division of Administrative Hearings and central appropriations allocated from the EDO.				
Statutory or Other Restriction on Use of Fund	N/A				
Revenue Drivers	Increased caseload by Department will impact user charges/billings in the following year.				
Expenditure Drivers	Typical operating costs.				
Assessment of Potential for Compliance	N/A				
Action	<input checked="" type="checkbox"/> Already in Compliance <input type="checkbox"/> Statute Change <input type="checkbox"/> Planned Fee Reduction <input type="checkbox"/> Planned One-time Expenditure(s) <input type="checkbox"/> Planned Ongoing Expenditure(s) <input type="checkbox"/> Waiver				
1. If plan is needed to meet compliance deadline, attach Form 9.B.					
2. If Pursuing a waiver, attach Form 9.C.					

Schedule 9.A (Continued)
Cash Fund Status for: Administrative Hearings - Fund 611
C.R.S Citation: 24-30-1002

Cash Fund Expenditure Line Item Detail and Change Requests					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Administrative Hearings					
Personal Services	2,956,983	3,023,552	3,343,577	3,349,534	3,450,020
Operating Expenses	144,860	136,459	151,367	155,587	155,587
Indirect Cost	235,049	290,513	215,330	239,271	246,449
Property, Liability, WC	45,370	97,380	90,164	94,463	97,297
Cap Com Leased Space	13,729	14,184	16,311	16,326	16,816
Leased Space	238,813	311,697	341,656	367,544	378,570
Legal Services	971	124	125	125	125
Purchase of Services - GGCC	10,890	44,261	29,381	31,246	32,183
MNT	6,673	2,690	3,226	3,469	3,573
PDEC Payments	0	0	0	0	0
Off Budget					
Depreciation	39,076	39,076	39,076	39,076	39,076
Compensated Absences	(15,238)	40,148	40,148	40,148	40,148
User Fees to EDO	1,102	1,138	1,138	1,138	1,172
Rollforward from FY 2004-05	42,770	0	0	0	0
Rollforward from FY 2005-06	0	700	0	0	0
Decision Items					
	0	0	0		
Division Subtotal	3,721,048	4,001,922	4,271,499	4,337,927	4,461,017
Total	3,721,048	4,001,922	4,271,499	4,337,927	4,461,017

Schedule 9.A
Cash Fund Status for: General Government Computer Center - Fund 602
C.R.S Citation: 24-30-1606

Cash Fund Revenue and Expenditure Trend Information

	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Beginning Balance	1,201,477	1,060,548	1,026,183	601,717	276,057
Exempt Revenue	11,392,305	11,829,769	12,196,758	12,624,665	13,255,899
Non-Exempt Revenue/Fee Revenue	24,751	(5,656)	24,751	25,494	26,768
Total Expenditures	11,557,985	11,858,478	12,645,975	12,975,819	13,132,871
Ending Balance - Cash Assets	1,060,548	1,026,183	601,717	276,057	425,853
Fund Balance					
Increase/Decrease	(140,929)	(34,365)	(424,466)	(325,660)	149,796

Fee Levels

	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
1. GGCC billings per Common Policy					
2. Fee Name					

Cash Fund Reserve Balance

	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10
Uncommitted Fee Reserve Balance (Total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	2,253	501	1,219	556	858
Targeted/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses) *HB01-1400	1,907,068	1,956,649	2,086,586	2,141,010	2,166,924
Excess Uncommitted Fee Reserve Balance	0	0	N/A	N/A	N/A

Statutory Deadline for Complying with the Target/Alternative Reserve Balance

Cash Fund Narrative Information

Purpose/Background of Fund	Charges to cover the cost of providing computer operational and technical support to state agencies; including operating a data center on a 24-hour, seven days a week basis, 365 days a year.
Fee Sources	Fees are based on an annual cost allocation methodology and the resulting Common Policy. Total estimated costs are recovered based on agency utilization in monthly increments.
Non-Fee Sources	N/A
Long Bill Groups Supported by Fund	DOIT, Computing Services, Administration & Customer Services plus central appropriations allocated from the department.
Statutory or Other Restriction on Use of Fund	N/A
Revenue Drivers	Increased service requests from other departments materially in excess of prior years, which will impact user charges/billings in the following fiscal year.
Expenditure Drivers	Standard Operating appropriations.
Assessment of Potential for Compliance	N/A

Action Already in Compliance Statute Change Planned Fee Reduction
 Planned One-time Expenditure(s) Planned Ongoing Expenditure(s)
 Waiver

1. If plan is needed to meet compliance deadline, attach Form 9.B.
2. If Pursuing a waiver, attach Form 9.C.

Schedule 9.A (Continued)
Cash Fund Status for: General Government Computer Center - Fund 602
C.R.S Citation: 24-30-1606

Cash Fund Expenditure Line Item Detail and Change Requests					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
DOIT - Computing Services					
Personal Services - Admin	426,763	476,505	449,114	469,482	483,566
Operating Exp - Admin	6,270	6,245	6,450	6,450	6,450
Personal Services - Cust Svcs	899,824	864,218	989,614	1,021,073	1,051,705
Operating Exp - Cust Svcs	11,108	13,217	14,625	14,625	14,625
Personal Services - Computing	2,867,685	3,092,695	3,060,812	3,179,544	3,274,930
Operating Exp - Computing	5,555,698	5,564,162	6,181,350	6,181,350	6,181,350
HIPAA Security Remediation	118,489	143,315	118,010	118,010	121,550
Indirect Cost	595,768	467,949	566,864	678,807	699,171
Property, Liability, WC	69,564	149,316	129,235	135,396	139,458
Legal Services	2,591	616	616	616	616
Vehicle Lease Payments	0	0	0	0	0
Cap Complex Leased Space	294,797	297,806	346,302	349,218	359,695
MNT	32,412	13,067	13,440	16,651	17,150
Lease/Purchase CPU	336,034	336,034	336,034	336,034	336,034
Leased Space	68,335	2,864	3,036	3,090	3,183
Off Budget Costs					
Depreciation	279,772	364,628	364,628	364,628	375,567
Compensated Absences	(10,812)	62,174	62,174	62,174	64,039
User Fees to EDO	3,687	3,667	3,667	3,667	3,777
Decision Items	0	0	0	0	0
DI#2-HIPAA BiAnnual Risk Assessment				35,000	
Division Subtotal	11,557,985	11,858,478	12,645,975	12,975,819	13,132,871
Total	11,557,985	11,858,478	12,645,975	12,975,819	13,132,871

Schedule 9.A					
Cash Fund Status for: Telecommunications Revolving Fund - Fund 603					
C.R.S Citation: 24-30-908					
Cash Fund Revenue and Expenditure Trend Information					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Beginning Balance	(387,698)	(54,205)	203,607	(931,603)	(992,672)
Exempt Revenue	18,237,809	16,723,154	16,232,752	17,450,208	17,973,715
Non-Exempt Revenue/Fee Revenue	1,521,440	1,522,248	1,522,248	1,636,417	1,685,509
Total Expenditures	19,425,756	17,987,590	18,890,210	19,147,695	19,315,783
Ending Balance - Cash Assets	(54,205)	203,607	(931,603)	(992,672)	(649,232)
Fund Balance					
Increase/Decrease	333,493	257,812	(1,135,210)	(61,070)	343,441
Fee Levels					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
1. MNT Billings per Common Policy					
2. Telecommunication Fees					
Cash Fund Reserve Balance					
	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10
Uncommitted Fee Reserve Balance (Total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	(4,882)	19,202	(79,872)	(85,108)	(55,663)
Targeted/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses) *HB01-1400	3,205,250	2,967,952	3,116,885	3,159,370	3,187,104
Excess Uncommitted Fee Reserve Balance	0	0	N/A	N/A	N/A
Statutory Deadline for Complying with the Target/Alternative Reserve Balance					
Cash Fund Narrative Information					
Purpose/Background of Fund	Charges to cover the cost of providing telephone service and data communications to State agencies; some services provided include long distance, calling cards, and cellular. Charges include both direct billings and MNT Common Policy based billings				
Fee Sources	Billings to State agencies and some local governments.				
Non-Fee Sources	N/A				
Long Bill Groups Supported by Fund	DOIT Network Services appropriations and allocated central appropriations from the EDO				
Statutory or Other Restriction on Use of Fund	N/A				
Revenue Drivers	Increased customer utilization, including MNT and ANAP fees.				
Expenditure Drivers	Typical operating costs and any expansion of the MNT infrastructure.				
Assessment of Potential for Compliance	N/A				
Action	<input checked="" type="checkbox"/> Already in Compliance <input type="checkbox"/> Statute Change <input type="checkbox"/> Planned Fee Reduction <input type="checkbox"/> Planned One-time Expenditure(s) <input type="checkbox"/> Planned Ongoing Expenditure(s) <input type="checkbox"/> Waiver				
1. If plan is needed to meet compliance deadline, attach Form 9.B.					
2. If Pursuing a waiver, attach Form 9.C.					

Schedule 9.A (Continued)
Cash Fund Status for: Telecommunications Revolving Fund - Fund 603
C.R.S Citation: 24-30-908

Cash Fund Expenditure Line Item Detail and Change Requests					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
DOIT - Network Services & Order Billing					
Personal Services	2,102,289	2,070,969	2,346,185	2,429,310	2,502,189
Operating Expense	13,572,994	12,797,766	13,500,000	13,500,000	13,500,000
Indirect Cost	444,707	0	46,410	202,610	208,688
Toll Free Lines - Gen Assem	25,000	25,000	25,000	25,000	25,000
Property, Liability, WC	31,409	67,417	62,421	65,397	67,359
Purchased Services - GGCC	87,104	304,498	205,923	218,993	225,563
Legal Services	249	19,613	19,613	19,613	19,613
Vehicle Lease Payments	174	132	132	132	132
Leased Space	50,629	68,258	72,154	74,262	76,490
Communications Svcs Payments	0	0	0	0	0
Cap Com Leased Space	6,140	6,348	7,295	7,301	7,520
Telecomm Audit	0	0	0	0	0
Off Budget Costs					
Depreciation	3,046,892	2,613,293	2,590,781	2,590,781	2,668,505
Compensated Absences	(14,179)	8,303	8,303	8,303	8,552
User Fees to EDO	5,802	5,992	5,992	5,992	6,172
RF to FY 2005-06 (Network Opex)	42,500	0	0	0	0
Bad Debt Expense	24,046	0	0	0	0
Decision Items					
SW DI#2 - MNT Truth-in-Rates				0	0
Division Subtotal	19,425,756	17,987,590	18,890,210	19,147,695	19,315,783
Total	19,425,756	17,987,590	18,890,210	19,147,695	19,315,783

Schedule 9.A					
Cash Fund Status for: Communications Services - Fund 605					
C.R.S Citation: 24-30-908.5					
Cash Fund Revenue and Expenditure Trend Information					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Beginning Balance	0	23,053	290,791	458,987	857,486
Exempt Revenue	4,131,183	4,499,556	4,721,955	5,098,989	5,098,989
Non-Exempt Revenue/Fee Revenue	538,602	625,616	615,798	665,415	665,415
Total Expenditures	4,646,732	4,857,435	5,169,557	5,365,905	5,495,109
Ending Balance - Cash Assets	23,053	290,791	458,987	857,486	1,126,781
Fund Balance					
Increase/Decrease	23,053	267,737	168,196	398,499	269,295
Fee Levels					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
1. Communications Services Billings per Common Policy					
2. Fee Name					
Cash Fund Reserve Balance					
	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10
Uncommitted Fee Reserve Balance (Total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	2,672	34,009	52,952	98,984	130,070
Targeted/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses) *HB01-1400	766,711	801,477	852,977	885,374	906,693
Excess Uncommitted Fee Reserve Balance	0	0	N/A	N/A	N/A
Statutory Deadline for Complying with the Target/Alternative Reserve Balance					
Cash Fund Narrative Information					
Purpose/Background of Fund	To facilitate planning, coordination, integration and to provide effective and efficient Statewide Public Safety networks for the Departments of Public Safety, Transportation, Corrections, Natural Resources and many other State, local and federal government agencies.				
Fee Sources	Billings to State agencies				
Non-Fee Sources	N/A				
Long Bill Groups Supported by Fund	DOIT Communications Services program appropriations and allocated central appropriations from the Executive Office				
Statutory or Other Restriction on Use of Fund	N/A				
Revenue Drivers	Increased customer utilization/radio inventory which typically impacts user charges in the following fiscal year				
Expenditure Drivers	Typical operating costs and the buildout of the Digital Trunked Radio Network				
Assessment of Potential for Compliance	N/A				
Action	<input checked="" type="checkbox"/> Already in Compliance <input type="checkbox"/> Statute Change <input type="checkbox"/> Planned Fee Reduction <input type="checkbox"/> Planned One-time Expenditure(s) <input type="checkbox"/> Planned Ongoing Expenditure(s) <input type="checkbox"/> Waiver				
1. If plan is needed to meet compliance deadline, attach Form 9.B.					
2. If Pursuing a waiver, attach Form 9.C.					

Schedule 9.A (Continued)					
Cash Fund Status for: Communications Services - Fund 605					
C.R.S Citation: 24-30-908.5					
Cash Fund Expenditure Line Item Detail and Change Requests					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
DOIT - Communications Services					
Personal Services	3,279,699	3,618,470	3,886,433	4,027,894	4,148,731
Operating Expense	134,203	134,544	134,631	134,631	134,631
SnoCat Replacement	13,267				
Utilities	163,883	165,002	165,002	165,002	165,002
Training	22,000	20,140	22,000	22,000	22,000
Local Systems Development	136,408	173,775	121,000	121,000	121,000
Indirect Cost	300,166	342,402	433,320	474,771	474,771
Property, Liability, WC	53,510	114,858	106,348	111,418	114,761
Purchased Services - GGCC	5,384	26,713	18,140	19,291	19,870
Legal Services	0	0	0	0	0
Vehicle Lease Payments	77,110	91,010	90,834	90,834	90,834
Leased Space	100,379	97,152	123,170	131,117	135,051
Cap Com Leased Space	7,870	12,944	8,254	7,522	7,748
Rollforward to FY 2005-06	12,000	0	0	0	0
Off Budget Costs					
Depreciation	23,052	7,684	7,684	7,684	7,684
Compensated Absences	306,538	41,738	41,738	41,738	41,738
User Fees to EDO	1,411	1,453	1,453	1,453	1,453
Insurance Proceeds	9,852	9,550	9,550	9,550	9,837
Change Requests					
Division Subtotal	4,646,732	4,857,435	5,169,557	5,365,905	5,495,109
Total	4,646,732	4,857,435	5,169,557	5,365,905	5,495,109

Schedule 9.A					
Cash Fund Status for: Central Services - Fund 601					
C.R.S Citation: 24-30-1108					
Cash Fund Revenue and Expenditure Trend Information					
	Actual FY2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Beginning Balance	74,886	(51,017)	(283,421)	(141,174)	176,195
Exempt Revenue	13,783,295	15,300,894	16,852,064	17,020,585	17,531,202
Non-Exempt Revenue/Fee Revenue	1,465,767	1,311,174	1,376,733	1,390,500	1,432,215
Total Expenditures	15,374,965	16,844,472	18,086,550	18,093,716	18,798,262
Ending Balance - Cash Assets	(51,017)	(283,421)	(141,174)	176,195	341,351
Fund Balance					
Increase/Decrease	(125,903)	(232,404)	142,247	317,369	165,156
Fee Levels					
	Actual FY2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
1. Central Services (IDS) Fees					
Cash Fund Reserve Balance					
	FY2005-06	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10
Uncommitted Fee Reserve Balance (Total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	(4,836)	(22,416)	(10,662)	13,307	25,781
Targeted/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses) *HB01-1400	2,536,869	2,779,338	2,984,281	2,985,463	3,101,713
Excess Uncommitted Fee Reserve Balance	0	0	N/A	N/A	N/A
Statutory Deadline for Complying with the Target/Alternative Reserve Balance					
Cash Fund Narrative Information					
Purpose/Background of Fund	Charges to cover the cost of providing services to state agencies. Some the services provided include centralized mail processing, messenger, copying, printing, graphic design, and data entry.				
Fee Sources	Sale of Services to State agencies recovered via direct billings.				
Non-Fee Sources	N/A				
Long Bill Groups Supported by Fund	Division of Central Services Administration, Reprographics, Document Solutions Group and Mail Services				
Statutory or Other Restriction on Use of Fund	N/A				
Revenue Drivers	Demand for support services				
Expenditure Drivers	Operating costs (salaries, operating and equipment) to support service demands				
Assessment of Potential for Compliance	N/A				
Action	<input checked="" type="checkbox"/> Already in Compliance <input type="checkbox"/> Statute Change <input type="checkbox"/> Planned Fee Reduction <input type="checkbox"/> Planned One-time Expenditure(s) <input type="checkbox"/> Planned Ongoing Expenditure(s) <input type="checkbox"/> Waiver				
1. If plan is needed to meet compliance deadline, attach Form 9.B.					
2. If Pursuing a waiver, attach Form 9.C.					

Schedule 9.A (Continued)					
Cash Fund Status for: Central Services - Fund 601					
C.R.S Citation: 24-30-1108					
Cash Fund Expenditure Line Item Detail and Change Requests					
	Actual FY2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Central Services					
Administration					
Personal Services	618,692	722,604	762,544	788,248	811,895
Operating Expense	73,702	67,124	77,427	77,427	77,427
Indirect Cost	120,130	118,539	84,219	52,406	53,978
Purchased Services - GGCC	106,079	457,561	309,396	329,033	338,904
MNT Payments	38,139	15,375	18,439	19,592	20,180
PDEC Payments	0	0	0	0	0
Property, Liability, WC	130,636	420,705	259,627	272,003	280,163
Legal Services	0	735	735	735	735
Leased Space	69,374	73,354	218,922	299,184	523,422
Cap Complex Leased Space	106,793	175,157	112,002	102,065	105,127
Vehicle Leases	28,442	26,405	26,405	26,405	26,405
IDF - Reprographics					
Personal Services	1,129,722	1,157,128	1,368,766	1,407,883	1,450,119
Operating Expense	2,143,514	1,991,462	2,404,752	2,404,752	2,404,752
Indirect Cost	183,917	237,079	232,704	169,705	174,796
IDF - DSG (Denver/Pueblo)					
Personal Services	2,674,041	2,963,545	2,935,136	3,005,544	3,136,136
Operating Expense	241,595	249,721	404,846	404,846	404,846
Indirect Cost	158,898	197,566	169,477	136,708	140,809
Utilities	19,936	27,889	58,800	69,000	69,000
IDF Mail Services					
Personal Services	1,189,483	1,550,407	1,391,255	1,427,026	1,554,741
Operating Expense	5,843,619	5,836,181	6,788,394	6,677,434	6,788,394
Indirect Cost	315,413	355,618	276,199	237,215	244,331
Off Budget Costs					
Depreciation & Comp Absences	159,337	180,980	180,980	180,980	186,410
User Fees to EDO	5,177	5,525	5,525	5,525	5,691
Rollforwards to FY 2005-06	18,327	0	0	0	0
Rollforwards to FY 2006-07	0	13,813	0	0	0
Division Subtotal					
	15,374,965	16,844,472	18,086,550	18,093,716	18,798,262
Total	15,374,965	16,844,472	18,086,550	18,093,716	18,798,262

Schedule 9.A					
Cash Fund Status for: Capitol Complex Facilities - Fund 610					
C.R.S Citation: 24-30-1108					
Cash Fund Revenue and Expenditure Trend Information					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Beginning Balance	(13,278,033)	(13,023,912)	(12,861,563)	(12,958,091)	(13,048,946)
Exempt Revenue	10,375,219	10,918,249	11,141,593	11,182,615	11,518,093
Non-Exempt Revenue/Fee Revenue	15,458	15,922	16,399	16,891	17,398
Total Expenditures	10,136,556	10,771,822	11,254,519	11,290,362	11,435,428
Ending Balance - Cash Assets	(13,023,912)	(12,861,563)	(12,958,091)	(13,048,946)	(12,948,884)
Fund Balance					
Increase/Decrease	254,121	162,349	(96,527)	(90,856)	100,063
Fee Levels					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
1. Capitol Complex Leased Space billings per Common Policy					
Cash Fund Reserve Balance					
	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10
Uncommitted Fee Reserve Balance (Total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	(19,241)	(13,028)	(19,045)	(19,681)	(19,530)
Targeted/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses) *HB01-1400	1,672,532	1,777,351	1,856,996	1,862,910	1,886,846
Excess Uncommitted Fee Reserve Balance	0	0	N/A	N/A	N/A
Statutory Deadline for Complying with the Target/Alternative Reserve Balance					
Cash Fund Narrative Information					
Purpose/Background of Fund	Charges to State agencies for leased space occupied in the Capitol Complex and auxiliary locations (Grand Junction State Services Building and the Camp George West campus). Moneys are used to cover the cost of the physical operation and maintenance for buildings and grounds.				
Fee Sources	State agency tenants occupying space				
Non-Fee Sources	N/A				
Long Bill Groups Supported by Fund	Facilities Maintenance section of Central Services plus allocation of central appropriations and Central Services divisional overhead costs.				
Statutory or Other Restriction on Use of Fund	N/A				
Revenue Drivers	Appropriations to State agencies and vacant space.				
Expenditure Drivers	Base operating appropriations with additional impact based upon the volatile utility market.				
Assessment of Potential for Compliance	N/A				
Action	<input checked="" type="checkbox"/> Already in Compliance <input type="checkbox"/> Statute Change <input type="checkbox"/> Planned Fee Reduction <input type="checkbox"/> Planned One-time Expenditure(s) <input type="checkbox"/> Planned Ongoing Expenditure(s) <input type="checkbox"/> Waiver				
1. If plan is needed to meet compliance deadline, attach Form 9.B.					
2. If Pursuing a waiver, attach Form 9.C.					

Schedule 9.A (Continued)
Cash Fund Status for: Capitol Complex Facilities - Fund 610
C.R.S Citation: 24-30-1108

Cash Fund Expenditure Line Item Detail and Change Requests

	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Central Services - Facilities Maintenance & Planning (Capitol Complex)					
Personal Services - Denver	2,835,919	2,709,025	2,916,159	3,008,733	3,098,995
Personal Services - GJ	44,244	49,908	48,540	50,313	51,822
Personal Services - CGW	67,682	81,203	67,771	69,544	71,630
Property, Liability, WC	64,214	29,056	127,617	133,701	137,712
Operating - Denver	1,635,127	1,606,275	1,637,466	1,637,466	1,637,466
Operating - GJ	75,692	76,469	76,873	76,873	76,873
Operating - CGW	163,978	165,303	122,102	122,102	122,102
Indirect Cost	311,204	434,644	377,456	273,929	282,147
Utilities - Denver	3,167,227	3,567,010	3,742,802	3,742,802	3,742,802
Utilities - GJ	85,758	87,554	87,554	87,554	87,554
Utilities - CGW	409,079	383,485	434,350	434,350	434,350
Legal Services	0	0	0	0	0
Vehicle Lease Payments	4,218	6,817	7,665	7,665	7,665
Capitol Complex Repairs	56,520	56,392	56,520	56,520	56,520
Capitol Complex Security	260,379	260,379	289,484	289,484	289,484
Leased Space	10,349	4,389	4,673	4,756	4,899
Capitol Complex Leased Space	25,334	26,186	29,760	30,011	30,911
Communication Services Payment	3,340	0	0	0	0
Off Budget Expense					
Depreciation & Overhead	253,534	1,224,500	1,224,500	1,261,235	1,299,072
Insurance Proceeds	0	0	0	0	0
Homeland Security Grant related	656,549	0	0	0	0
Interest Expense Adjustment	0	0	0	0	0
User Fees to EDO	3,049	3,227	3,227	3,324	3,424
Rollforward to FY 2005-06	3,161	0	0	0	0
Decision Items					
DI#3 - Facilities Maintenance Budgetary Consolidation				0	0
Division Subtotal	10,136,556	10,771,822	11,254,519	11,290,362	11,435,428
Total	10,136,556	10,771,822	11,254,519	11,290,362	11,435,428

Schedule 9.A					
Cash Fund Status for: Supplier Database - Fund 281					
C.R.S Citation: 24-102-202.5					
Cash Fund Revenue and Expenditure Trend Information					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Beginning Balance	(14,093)	797	28,400	29,880	28,266
Exempt Revenue	0	(234)	(246)	(253)	(261)
Non-Exempt Revenue/Fee Revenue	246,878	268,256	281,669	290,119	298,822
Total Expenditures	231,988	240,419	279,943	291,480	298,799
Ending Balance - Cash Assets	797	28,400	29,880	28,266	28,028
Fund Balance					
Increase/Decrease	14,890	27,603	1,480	(1,614)	(238)
Fee Levels					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
1. BIDS Registration Fees					
Cash Fund Reserve Balance					
	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10
Uncommitted Fee Reserve Balance (Total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	797	28,342	29,906	28,291	28,053
Targeted/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses) *HB01-1400	38,278	39,669	46,191	48,094	49,302
Excess Uncommitted Fee Reserve Balance	0	0	N/A	N/A	N/A
Statutory Deadline for Complying with the Target/Alternative Reserve Balance					
Cash Fund Narrative Information					
Purpose/Background of Fund	An annual registration fee is collected from businesses interested in providing goods and services to the State; the State notifies the appropriate businesses whenever the State issues requests for proposals for bids for goods or services that a particular business provides.				
Fee Sources	Vendors registering with the State Purchasing Office; photocopies of BIDS.				
Non-Fee Sources	N/A				
Long Bill Groups Supported by Fund	Supplier Database program appropriations and allocations of central appropriations from the EDO				
Statutory or Other Restriction on Use of Fund	N/A				
Revenue Drivers	Level of use by Vendors.				
Expenditure Drivers	Typical operating costs and development of new systems through vendor.				
Assessment of Potential for Compliance	N/A				
Action	<input checked="" type="checkbox"/> Already in Compliance <input type="checkbox"/> Statute Change <input type="checkbox"/> Planned Fee Reduction <input type="checkbox"/> Planned One-time Expenditure(s) <input type="checkbox"/> Planned Ongoing Expenditure(s) <input type="checkbox"/> Waiver				
1. If plan is needed to meet compliance deadline, attach Form 9.B.					
2. If Pursuing a waiver, attach Form 9.C.					

Schedule 9.A (Continued)
Cash Fund Status for: Supplier Database - Fund 281
C.R.S Citation: 24-102-202.5

Cash Fund Expenditure Line Item Detail and Change Requests					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
SCO - Supplier Database					
Personal Services	169,256	186,735	202,265	210,965	217,294
Operating Expense	43,239	29,774	43,382	43,382	43,382
Property, Liability, WC	3,490	7,489	6,936	7,266	7,484
Bids Transfer	0	0	0	0	0
Leased Space	15,928	16,346	25,224	25,671	26,441
User Fees to EDO	74	75	75	75	77
Off Budget Costs					
Depreciation Expense			2,060	4,120	4,120
Division Subtotal	231,988	240,419	279,943	291,480	298,799
Total	231,988	240,419	279,943	291,480	298,799

Schedule 9.A					
Cash Fund Status for: Central Collections - Fund 604					
C.R.S Citation: 24-30-1108					
Cash Fund Revenue and Expenditure Trend Information					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Beginning Balance	231,527	175,718	152,125	(1,963)	(7,157)
Exempt Revenue	844,605	864,406	1,085,812	1,178,106	1,213,450
Non-Exempt Revenue/Fee Revenue	1,407,860	1,453,968	1,696,664	1,840,881	1,896,107
Total Expenditures	2,308,274	2,341,967	2,936,565	3,024,181	3,067,421
Ending Balance - Cash Assets	175,718	152,125	(1,963)	(7,157)	34,979
Fund Balance					
Increase/Decrease	(55,809)	(23,593)	(154,088)	(5,194)	42,136
Fee Levels					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
1. Central Collections Fees					
Cash Fund Reserve Balance					
	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10
Uncommitted Fee Reserve Balance (Total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	109,899	95,720	(1,197)	(4,364)	21,329
Targeted/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses) *HB01-1400	380,865	386,425	484,533	498,990	506,124
Excess Uncommitted Fee Reserve Balance	0	0	N/A	N/A	N/A
Statutory Deadline for Complying with the Target/Alternative Reserve Balance					
Cash Fund Narrative Information					
Purpose/Background of Fund	To provide internal collections related services to other State agencies and local governments. Collection fees are assessed to individuals for collection of past due debts owed to the State. Moneys are used to fund the operations of the Central Collections Services unit.				
Fee Sources	Collection of debts				
Non-Fee Sources	N/A				
Long Bill Groups Supported by Fund	Collections				
Statutory or Other Restriction on Use of Fund	24-30-202.4(e) Central Collections				
Revenue Drivers	Demand for collection services				
Expenditure Drivers	Operating costs including salaries, operating and equipment to support service demands				
Assessment of Potential for Compliance	N/A				
Action	<input checked="" type="checkbox"/> Already in Compliance <input type="checkbox"/> Statute Change <input type="checkbox"/> Planned Fee Reduction <input type="checkbox"/> Planned One-time Expenditure(s) <input type="checkbox"/> Planned Ongoing Expenditure(s) <input type="checkbox"/> Waiver				
1. If plan is needed to meet compliance deadline, attach Form 9.B.					
2. If Pursuing a waiver, attach Form 9.C.					

Schedule 9.A (Continued)
Cash Fund Status for: Central Collections - Fund 604
C.R.S Citation: 24-30-1108

Cash Fund Expenditure Line Item Detail and Change Requests					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Central Collections					
Personal Services	800,035	840,811	974,905	1,003,132	1,033,226
Operating Expense	312,630	300,610	358,100	349,085	349,085
Collection of Debts	20,702	0	20,702	20,702	20,702
Property, Liability, WC	19,776	42,448	39,302	41,176	42,411
Legal Services	0	5,233	5,233	5,233	5,233
Purchase Services - GGCC	6,073	29,654	19,417	20,649	21,268
Leased Space	81,297	81,108	107,230	120,491	124,106
Private Collection Agency Fees	869,469	866,906	1,200,000	1,200,000	1,200,000
Indirect Cost	165,820	172,089	208,569	260,606	268,424
Off Budget Costs					
Depreciation & Overhead	38,314	7,824	7,824	7,824	7,824
Compensated Absences	(6,277)	(5,455)	(5,455)	(5,455)	(5,619)
User Fees to EDO	435	738	738	738	760
GF Reversion per Statute	0	0	0	0	0
Decision Items					
Division Subtotal	2,308,274	2,341,967	2,936,565	3,024,181	3,067,421
Total	2,308,274	2,341,967	2,936,565	3,024,181	3,067,421

Schedule 9.A					
Cash Fund Status for: Fleet Management - Fund 607					
C.R.S Citation: 24-30-1115					
Cash Fund Revenue and Expenditure Trend Information					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Beginning Balance	(25,923,561)	(27,979,859)	(34,675,703)	(41,643,764)	(46,813,004)
Exempt Revenue	25,188,626	19,205,345	19,205,344	20,165,611	20,770,579
Non-Exempt Revenue/Fee Revenue	4,658,855	5,513,729	5,927,259	6,223,622	6,410,330
Total Expenditures	31,903,779	31,414,918	32,100,663	31,558,474	31,963,052
Ending Balance - Cash Assets	(27,979,859)	(34,675,703)	(41,643,764)	(46,813,004)	(51,595,147)
Fund Balance					
Increase/Decrease	(2,056,298)	(6,695,844)	(6,968,061)	(5,169,241)	(4,782,142)
Fee Levels					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
1. Fixed & Variable SFM operating fees					
2. Vehicle Lease Payments billings per Common Policy					
Cash Fund Reserve Balance					
	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10
Uncommitted Fee Reserve Balance (Total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	(4,497,050)	(6,132,523)	(9,821,241)	(11,040,352)	(12,168,170)
Targeted/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses) *HB01-1400	5,264,123	5,183,461	5,296,609	5,207,148	5,273,904
Excess Uncommitted Fee Reserve Balance	0	0	N/A	N/A	N/A
Statutory Deadline for Complying with the Target/Alternative Reserve Balance					
Cash Fund Narrative Information					
Purpose/Background of Fund	Charges to State agencies to cover the costs of maintenance and operation of the State's motor vehicle fleet. Services provided include leasing new and used vehicles to State agencies and authorizing all vehicle related maintenance expenses.				
Fee Sources	Lease of Vehicles				
Non-Fee Sources	Sale/auction of vehicles				
Long Bill Groups Supported by Fund	State Fleet Management program operating appropriations and allocation of central appropriations from the EDO				
Statutory or Other Restriction on Use of Fund	N/A				
Revenue Drivers	Appropriations to State agencies and SFM based on JBC action on annual fleet replacements "common policy".				
Expenditure Drivers	Traditional operating costs (maintenance) and volatile fuel costs.				
Assessment of Potential for Compliance	N/A				
Action	<input checked="" type="checkbox"/> Already in Compliance <input type="checkbox"/> Statute Change <input type="checkbox"/> Planned Fee Reduction <input type="checkbox"/> Planned One-time Expenditure(s) <input type="checkbox"/> Planned Ongoing Expenditure(s) <input type="checkbox"/> Waiver				
1. If plan is needed to meet compliance deadline, attach Form 9.B. 2. If Pursuing a waiver, attach Form 9.C.					

Schedule 9.A (Continued)
Cash Fund Status for: Fleet Management - Fund 607
C.R.S Citation: 24-30-1115

Cash Fund Expenditure Line Item Detail and Change Requests					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
CS Fleet Management					
Personal Services	808,773	852,420	918,873	950,477	978,991
Operating Expense	16,781,565	17,746,418	18,515,691	18,515,691	18,515,691
Vehicle Lease/Purchase	1,227,478	1,480,110	1,523,350	1,523,350	1,569,051
Indirect Cost	610,215	632,210	430,448	302,858	311,944
Property, Liability, WC	18,612	8,423	11,566	8,765	9,028
Purchased Services GGCC	0	0	0	0	0
Cap Complex Leased Space	17,952	29,444	18,827	17,157	17,672
MNT	12,712	5,125	6,146	6,531	6,727
Legal Services	0	0	0	0	0
Leased Space	0	4,390	19,073	20,116	20,719
Off Budget					
Depreciation & Overhead	12,083,585	9,883,214	9,883,214	9,883,214	10,179,711
Compensated Absences	(41,517)	19,920	19,920	19,920	20,518
Overhead transfer (DCS Admin)	374,508	742,899	742,899	742,899	765,186
User Fees to EDO	9,896	10,345	10,655	10,655	10,975
Decision Items					
SW DI#1 - FY 09 Vehicle Replacements				(443,160)	(443,160)
Division Subtotal	31,903,779	31,414,918	32,100,663	31,558,474	31,963,052
Total	31,903,779	31,414,918	32,100,663	31,558,474	31,963,052

Schedule 9.A					
Cash Fund Status for: Employee Benefits - Fund 719					
C.R.S Citation: 24-50-613					
Cash Fund Revenue and Expenditure Trend Information					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Beginning Balance	306,805	360,863	136,857	387,940	137,477
Exempt Revenue	841,205	591,178	1,272,392	850,000	1,020,000
Non-Exempt Revenue/Fee Revenue	0	0	0	0	0
Total Expenditures	787,147	815,184	1,021,309	1,100,462	1,130,929
Ending Balance - Cash Assets	360,863	136,857	387,940	137,477	26,549
Fund Balance					
Increase/Decrease	54,058	(224,006)	251,083	(250,462)	(110,929)
Fee Levels					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
1. Benefits Administration Fees					
Cash Fund Reserve Balance					
	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10
Uncommitted Fee Reserve Balance (Total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	0	0	0	0	0
Targeted/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses) *HB01-1400	129,879	134,505	168,516	181,576	186,603
Excess Uncommitted Fee Reserve Balance	0	0	N/A	N/A	N/A
Statutory Deadline for Complying with the Target/Alternative Reserve Balance					
Cash Fund Narrative Information					
Purpose/Background of Fund	Fee charged to employees for the administration of the State's group health and dental insurance program.				
Fee Sources	Employee payroll deduction				
Non-Fee Sources	N/A				
Long Bill Groups Supported by Fund	Employee Benefits program appropriations and allocations of central appropriations from EDO				
Statutory or Other Restriction on Use of Fund	24-50-605 Thru 613				
Revenue Drivers	Inflation of medical premiums. Costs passed on to employees.				
Expenditure Drivers	Inflation of medical premiums				
Assessment of Potential for Compliance	N/A				
Action	<input checked="" type="checkbox"/> Already in Compliance <input type="checkbox"/> Statute Change <input type="checkbox"/> Planned Fee Reduction <input type="checkbox"/> Planned One-time Expenditure(s) <input type="checkbox"/> Planned Ongoing Expenditure(s) <input type="checkbox"/> Waiver				
1. If plan is needed to meet compliance deadline, attach Form 9.B.					
2. If Pursuing a waiver, attach Form 9.C.					

Schedule 9.A (Continued)
Cash Fund Status for: Employee Benefits - Fund 719
C.R.S Citation: 24-50-613

Cash Fund Expenditure Line Item Detail and Change Requests

	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Employee Benefits					
Personal Services	604,939	588,701	798,349	819,991	844,591
Operating Expense	27,330	26,596	42,219	42,219	42,219
Property, Liability, WC	9,087	22,473	23,118	18,922	19,490
Indirect Cost	85,785	96,370	71,156	135,894	139,970
Legal Services	0	2,702	2,702	2,702	2,702
Cap Complex Leased Space	20,306	21,561	27,230	24,055	24,777
Leased Space	5,625	8,432	8,186	8,331	8,581
Utilization Review	26,478	40,000	40,000	40,000	40,000
Off Budget					
Compensated Absences	7,344	8,095	8,095	8,095	8,338
User Fees to EDO	253	254	254	254	262
Decision Item # (*) and Title					
Division Subtotal	787,147	815,184	1,021,309	1,100,462	1,130,929
Total	787,147	815,184	1,021,309	1,100,462	1,130,929

Schedule 9.A					
Cash Fund Status for: AQE - Deferred Compensation Administration - Fund 720					
C.R.S Citation: 24-52-102 (5)					
Cash Fund Revenue and Expenditure Trend Information					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Beginning Balance	739,772	861,336	873,361	641,361	492,045
Exempt Revenue	27,882	887,523	798,771	822,734	847,416
Non-Exempt Revenue/Fee Revenue	961,835	0	0	0	0
Total Expenditures	868,152	875,498	1,030,771	972,051	977,632
Ending Balance - Cash Assets	861,336	873,361	641,361	492,045	361,829
Fund Balance					
Increase/Decrease	121,565	12,025	(232,000)	(149,316)	(130,216)
Fee Levels					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
I. DC Administration Fee					
Cash Fund Reserve Balance					
	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10
Uncommitted Fee Reserve Balance (Total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	0	0	0	0	0
Targeted/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses) *HB01-1400	143,245	144,457	170,077	160,388	161,309
Excess Uncommitted Fee Reserve Balance	0	0	N/A	N/A	N/A
Statutory Deadline for Complying with the Target/Alternative Reserve Balance					
Cash Fund Narrative Information					
Purpose/Background of Fund	Provides administration of the State employee 457 Deferred Compensation Plan, a 100% employee funded supplemental retirement fund.				
Fee Sources	State employees participating in the Plan.				
Non-Fee Sources	N/A				
Long Bill Groups Supported by Fund	Employee Benefits program appropriations and allocations from Executive Office for central appropriations.				
Statutory or Other Restriction on Use of Fund	24-52-102 (5) C.R.S.				
Revenue Drivers	Employee Contributions				
Expenditure Drivers	Overhead costs for Deferred Compensation Plan administrative services rendered				
Assessment of Potential for Compliance	N/A				
Action	<input type="checkbox"/> Already in Compliance <input type="checkbox"/> Statute Change <input type="checkbox"/> Planned Fee Reduction <input type="checkbox"/> Planned One-time Expenditure(s) <input type="checkbox"/> Planned Ongoing Expenditure(s) <input type="checkbox"/> Waiver <input checked="" type="checkbox"/> N/A per 24-75-402 (5)(f) C.R.S.				
1. If plan is needed to meet compliance deadline, attach Form 9.B.					
2. If Pursuing a waiver, attach Form 9.C.					

Schedule 9.A (Continued)
Cash Fund Status for: Deferred Compensation Administration - Fund 720
C.R.S Citation: 24-52-102 (5)

Cash Fund Expenditure Line Item Detail and Change Requests

	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Executive Office					
Legal Services	10,165	12,274	12,274	12,274	12,274
Property, Liability, WC	3,258	4,995	3,343	7,331	7,551
DHR Employee Benefits					
Personal Services	152,798	140,316	136,679	140,384	144,596
Operating Expense	14,424	10,508	7,228	7,228	7,228
Indirect Cost	10,422	21,056	19,628	30,720	31,642
Deferred Compensation Plans	53,685	78,827	84,500	84,500	84,500
Deferred Compensation Admin (TPA)	614,309	601,546	682,000	682,000	682,000
Deferred Contribution Plan and Defined Contribution Plans Performance Audits			80,000	0	0
Cap Complex Leased Space	7,511	4,793	3,937	6,430	6,623
Off Budget					
Compensated Absences	1,235	835	835	835	860
User Fees to EDO	345	347	347	347	357
Decision Item # (*) and Title					
Division Subtotal	868,152	875,498	1,030,771	972,051	977,632
Total	868,152	875,498	1,030,771	972,051	977,632

Schedule 9.A					
Cash Fund Status for: Defined Contribution Plan Administration - Fund 891 (AQE)					
C.R.S Citation: 24-52-203					
Cash Fund Revenue and Expenditure Trend Information					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Beginning Balance	61,241	96,949	212,116	300,818	468,922
Exempt Revenue	131,480	244,894	252,241	259,808	267,602
Non-Exempt Revenue/Fee Revenue	0	0	0	0	0
Total Expenditures	95,771	129,728	163,539	91,703	93,831
Ending Balance - Cash Assets	96,949	212,116	300,818	468,922	642,693
Fund Balance					
Increase/Decrease	35,708	115,166	88,702	168,105	173,771
Fee Levels					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
I. Defined Contribution Fees					
Cash Fund Reserve Balance					
	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10
Uncommitted Fee Reserve Balance (Total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	0	0	0	0	0
Targeted/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses) *HB01-1400	15,802	21,405	26,984	15,131	15,482
Excess Uncommitted Fee Reserve Balance	0	0	N/A	N/A	N/A
Statutory Deadline for Complying with the Target/Alternative Reserve Balance					
Cash Fund Narrative Information					
Purpose/Background of Fund	To provide administration of the State's 401(a) Public Officials and Employees Defined Contribution Retirement Plan for State employees outside of the State Personnel System.				
Fee Sources	State employees participating in the plan.				
Non-Fee Sources	N/A				
Long Bill Groups Supported by Fund	Employee Benefits program appropriations and allocations from Executive Office for central appropriations.				
Statutory or Other Restriction on Use of Fund	24-54.7-101 C.R.S..				
Revenue Drivers	Increase or decrease as a percentage of plan administrative costs				
Expenditure Drivers	N/A				
Assessment of Potential for Compliance	N/A				
Action	<input type="checkbox"/> Already in Compliance <input type="checkbox"/> Statute Change <input type="checkbox"/> Planned Fee Reduction <input type="checkbox"/> Planned One-time Expenditure(s) <input type="checkbox"/> Planned Ongoing Expenditure(s) <input type="checkbox"/> Waiver <input checked="" type="checkbox"/> N/A per 24-75-402 (5)(f) C.R.S.				
1. If plan is needed to meet compliance deadline, attach Form 9.B.					
2. If Pursuing a waiver, attach Form 9.C.					

Schedule 9.A (Continued)
Cash Fund Status for: Defined Contribution Plan Administration - Fund 891 (AQE)
C.R.S Citation: 24-54.7-101

Cash Fund Expenditure Line Item Detail and Change Requests

	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Employee Benefits					
Defined Contribution Plans	10,110	11,209	11,226	11,226	11,226
Personal Services	66,698	93,838	52,440	53,861	55,477
Operating Expenses	870	10,672	2,773	2,773	2,773
Deferred Contribution Plan and Defined Contribution Plans Performance Audits			80,000	0	0
Indirect Cost Assessment	5,369	2,340	7,531	11,787	12,140
Property, Liability, WC	1,614	2,494	1,282	2,813	2,897
Capitol Complex Leased Space		2,398	1,510	2,467	2,541
Legal Services	10,817	6,292	6,292	6,292	6,292
User fees to EDO	41	40	40	40	40
Off Budget					
Compensated Absences	252	444	444	444	444
Division Subtotal	95,771	129,728	163,539	91,703	93,831
Total	95,771	129,728	163,539	91,703	93,831

Schedule 9.A					
Cash Fund Status for: Property Fund - 11P					
C.R.S Citation: 24-30-1510.5					
Cash Fund Revenue and Expenditure Trend Information					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Beginning Balance	182,859	(927,928)	2,628,403	2,050,292	2,091,679
Exempt Revenue	2,922,051	6,031,126	3,865,136	7,632,290	7,861,259
Non-Exempt Revenue/Fee Revenue	1,896,903	4,199,305	4,325,284	4,455,043	4,588,694
Total Expenditures	5,929,741	6,674,100	8,768,531	12,045,945	12,407,015
Ending Balance - Cash Assets	(927,928)	2,628,403	2,050,292	2,091,679	2,134,617
Fund Balance					
Increase/Decrease	(1,110,787)	3,556,331	(578,111)	41,388	42,938
Fee Levels					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
1. Risk Mgmt billings per Common Policy					
Cash Fund Reserve Balance					
	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10
Uncommitted Fee Reserve Balance (Total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	(386,316)	1,059,030	1,082,740	770,933	786,758
Targeted/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses) *HB01-1400	978,407	1,101,227	1,446,808	1,987,581	2,047,158
Excess Uncommitted Fee Reserve Balance	0	0	N/A	N/A	N/A
Statutory Deadline for Complying with the Target/Alternative Reserve Balance					
Cash Fund Narrative Information					
Purpose/Background of Fund	Premiums from State agencies collected to provide insurance coverage for loss or damage to State property.				
Fee Sources	N/A				
Non-Fee Sources	All State agencies and institutions of higher education excluding entities who have opted out under HB 04-1009.				
Long Bill Groups Supported by Fund	Risk Management appropriations and central allocations from EDO for typical operating costs				
Statutory or Other Restriction on Use of Fund	24-30-1510(1)				
Revenue Drivers	Actuarial based premium increase calculations based upon actual claims payouts				
Expenditure Drivers	Claims payments				
Assessment of Potential for Compliance	N/A				
Action	<input type="checkbox"/> Already in Compliance <input type="checkbox"/> Statute Change <input type="checkbox"/> Planned Fee Reduction <input type="checkbox"/> Planned One-time Expenditure(s) <input type="checkbox"/> Planned Ongoing Expenditure(s) <input checked="" type="checkbox"/> Waiver <input checked="" type="checkbox"/> N/A per 24-75-402 (5)(e) C.R.S.				
1. If plan is needed to meet compliance deadline, attach Form 9.B.					
2. If Pursuing a waiver, attach Form 9.C.					

Schedule 9.A (Continued)
Cash Fund Status for: Property Fund - 11P
C.R.S Citation: 24-30-1510.5

Cash Fund Expenditure Line Item Detail and Change Requests

	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Risk Management					
Personal Services	80,955	80,709	125,928	131,124	135,058
Operating Expense	6,895	7,079	10,279	10,279	10,279
Indirect Cost	15,424	19,431	24,674	36,943	38,051
Property, Liability, WC	1,444	4,427	4,099	4,294	4,423
Property Premiums	5,819,339	6,556,767	8,585,311	11,855,953	12,211,632
Cap Complex Leased Space	2,989	3,089	4,579	5,054	5,206
Audit Expense	0	0	11,362	0	0
User Fees to EDO	2,304	2,009	2,009	2,009	2,069
Leased Space	391	215	290	290	299
Rollforward to FY 2006-07		374			
Division Subtotal	5,929,741	6,674,100	8,768,531	12,045,945	12,407,015
Total	5,929,741	6,674,100	8,768,531	12,045,945	12,407,015

Schedule 9.A					
Cash Fund Status for: Liability Fund - 11L					
C.R.S Citation: 24-30-1510					
Cash Fund Revenue and Expenditure Trend Information					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Beginning Balance	11,000,498	6,348,212	10,529,381	9,878,794	9,872,948
Exempt Revenue	2,798,507	9,821,011	9,748,903	10,590,057	11,119,560
Non-Exempt Revenue/Fee Revenue	422,058	1,451,246	425,203	461,891	484,986
Total Expenditures	7,872,851	7,091,088	10,824,693	11,057,794	11,320,404
Ending Balance - Cash Assets	6,348,212	10,529,381	9,878,794	9,872,948	10,157,089
Fund Balance					
Increase/Decrease	(4,652,286)	4,181,168	(650,587)	(5,846)	284,141
Fee Levels					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
1. Risk Mgmt billings per Common Policy					
Cash Fund Reserve Balance					
	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10
Uncommitted Fee Reserve Balance (Total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	734,893	1,360,452	412,861	412,617	424,492
Targeted/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses) *HB01-1400	1,299,020	1,170,030	1,786,074	1,824,536	1,867,867
Excess Uncommitted Fee Reserve Balance	0	0	N/A	N/A	N/A
Statutory Deadline for Complying with the Target/Alternative Reserve Balance					
Cash Fund Narrative Information					
Purpose/Background of Fund	Provides self-funded general liability coverage for State agencies and employees for tort and federal claims, including those arising out of the scope of employment.				
Fee Sources	N/A				
Non-Fee Sources	All State agencies and institutions of higher education excluding entities who have opted out under HB 04-1009.				
Long Bill Groups Supported by Fund	Risk Management appropriations and central allocations from EDO for typical operating costs				
Statutory or Other Restriction on Use of Fund	24-30-1510(1)				
Revenue Drivers	Actuarial based premium increase calculations based upon actual claims payouts				
Expenditure Drivers	Claims payments				
Assessment of Potential for Compliance	N/A				
Action	<input type="checkbox"/> Already in Compliance <input type="checkbox"/> Statute Change <input type="checkbox"/> Planned Fee Reduction <input type="checkbox"/> Planned One-time Expenditure(s) <input type="checkbox"/> Planned Ongoing Expenditure(s) <input type="checkbox"/> Waiver <input checked="" type="checkbox"/> N/A per 24-75-402 (5)(e) C.R.S.				
1. If plan is needed to meet compliance deadline, attach Form 9.B.					
2. If Pursuing a waiver, attach Form 9.C.					

Schedule 9.A (Continued)
Cash Fund Status for: Liability Fund - 11L
C.R.S Citation: 24-30-1510

Cash Fund Expenditure Line Item Detail and Change Requests

	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Risk Management					
Personal Services	86,236	92,928	125,928	118,012	121,552
Operating Expense	7,345	8,089	10,279	9,251	9,251
Indirect Cost	16,430	22,373	24,674	33,248	34,246
Property, Liability, WC	1,539	4,652	4,307	4,513	4,648
Liability Premiums	5,295,605	4,540,332	8,345,546	8,589,441	8,847,124
Cap Complex Leased Space	3,184	3,291	4,579	5,311	5,470
Audit Expenses	0	0	11,362	0	
Legal Services	2,459,639	2,415,921	2,294,876	2,294,876	2,294,876
Leased Space	419	246	290	290	299
User Fees to EDO	2,454	2,852	2,852	2,852	2,938
Rollforward to FY 2006-07	0	403	0	0	0
Division Subtotal	7,872,851	7,091,088	10,824,693	11,057,794	11,320,404
Total	7,872,851	7,091,088	10,824,693	11,057,794	11,320,404

Schedule 9.A					
Cash Fund Status for: Workers' Compensation Fund - 11W					
C.R.S Citation: 24-30-1510.7					
Cash Fund Revenue and Expenditure Trend Information					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Beginning Balance	24,575,270	27,259,487	24,789,666	24,563,487	24,191,265
Exempt Revenue	24,136,812	25,444,805	27,126,181	29,493,977	30,378,797
Non-Exempt Revenue/Fee Revenue	6,145,362	3,859,778	4,114,830	4,474,006	4,608,226
Total Expenditures	27,597,957	31,774,404	31,467,190	34,340,205	35,340,941
Ending Balance - Cash Assets	27,259,487	24,789,666	24,563,487	24,191,265	23,837,347
Fund Balance					
Increase/Decrease	2,684,217	(2,469,822)	(226,179)	(372,222)	(353,918)
Fee Levels					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
1. Workers' Compensation billings per Common Policy					
Cash Fund Reserve Balance					
	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10
Uncommitted Fee Reserve Balance (Total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	5,427,840	3,258,929	3,235,317	3,186,290	3,139,675
Targeted/Alternative Fee Reserve Balance (amount set in statute or 5% of total expenses) *HB01-1400	1,379,898	1,588,720	1,573,360	1,717,010	1,767,047
Excess Uncommitted Fee Reserve Balance	0	0	N/A	N/A	N/A
Statutory Deadline for Complying with the Target/Alternative Reserve Balance					
Cash Fund Narrative Information					
Purpose/Background of Fund	Provides workers' compensation coverage for State employees. Workers' Compensation is self funded and claims are processed via a contract between the Department and Pinnacol Assurance				
Fee Sources	N/A				
Non-Fee Sources	All State agencies and institutions of higher education excluding entities who have opted out under HB 04-1009.				
Long Bill Groups Supported by Fund	Workers' Compensation appropriations and central allocations from EDO for typical operating costs				
Statutory or Other Restriction on Use of Fund	24-30-1510(1)				
Revenue Drivers	Actuarial based premium increase calculations based upon actual claims payouts				
Expenditure Drivers	Claims payments				
Assessment of Potential for Compliance					
Action	<input type="checkbox"/> Already in Compliance <input type="checkbox"/> Statute Change <input type="checkbox"/> Planned Fee Reduction <input type="checkbox"/> Planned One-time Expenditure(s) <input type="checkbox"/> Planned Ongoing Expenditure(s) <input type="checkbox"/> Waiver <input checked="" type="checkbox"/> N/A per 24-75-402 (5)(e) C.R.S.				
1. If plan is needed to meet compliance deadline, attach Form 9.B.					
2. If Pursuing a waiver, attach Form 9.C.					

Schedule 9.A (Continued)					
Cash Fund Status for: Workers' Compensation Fund - 11W					
C.R.S Citation: 24-30-1510.7					
Cash Fund Expenditure Line Item Detail and Change Requests					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Risk Management					
Personal Services	419,443	422,553	447,745	448,007	461,447
Operating Expense	35,749	35,395	36,547	35,119	35,119
Indirect Cost	79,914	97,646	87,731	126,221	130,007
Property, Liability, WC	7,486	13,394	12,401	12,993	13,383
Workers' Comp Premiums	26,548,071	30,686,971	30,305,844	32,686,783	33,667,386
Cap Complex Leased Space	15,485	16,006	16,283	15,291	15,750
Leased Space	2,002	1,076	1,040	1,040	1,071
Revenue Transfer (CSEAP)	477,869	489,101	508,873	643,288	662,587
Risk Mgmt Audit Expense	0	0	40,397	0	0
User Fees to EDO	11,937	10,330	10,330	10,330	10,640
Rollforward to FY 2006-07	0	1,932		0	0
Decision Items					
SW DI#3-CSEAP Program Funding				361,133	343,550
Division Subtotal	27,597,957	31,774,404	31,467,190	34,340,205	35,340,941
Total	27,597,957	31,774,404	31,467,190	34,340,205	35,340,941

Schedule 10



DPA

FY 2008 - 09

**COLORADO DEPARTMENT OF PERSONNEL AND ADMINISTRATION
SCHEDULE 10 - Summary of FY 2008-09 Decision Items**

Priority	IT Request	Title	Total Funds	FTE	General Fund	Cash Funds	Cash Funds Exempt	Federal Funds
<u>DPA Decision Items</u>								
#1	no	State Archives Refinance and Funding Supplement	\$32,235		\$50,245	\$15,142	(\$33,152)	
#2	no	HIPAA Bi-annual Risk Assessment	\$35,000				\$35,000	
#3	no	Facilities Maintenance Budgetary Consolidation	\$0				\$0	
FY 08 DPA Decision Item Totals			\$67,235	0.0	\$50,245	\$15,142	\$1,848	\$0
<u>Statewide Common Policy Decision Items</u>								
#1	no	Fleet Replacements -	(\$443,160)				(\$443,160)	
		Fleet Replacements (DPA Allocation)	(\$15,322)				(\$15,322)	
#2	no	MNT Telecomm Truth-in-Rates (DPA Allocation)	\$4,950				\$4,950	
#3	no	C-SEAP Program Funding	\$357,989	5.5			\$357,989	
		C-SEAP Program Funding (DPA Allocation)	\$3,144				\$3,144	
FY 08 Statewide Common Policy Decision Item Totals			(\$92,399)	5.5	\$0	\$0	(\$92,399)	\$0
Total of All Requests			(\$25,164)	5.5	\$50,245	\$15,142	(\$90,551)	\$0

DPA Decision Items



DPA

FY 2008 - 09

Schedule 13
Change Request for FY 08-09 Budget Request Cycle

Decision Item FY 08-09 Base Reduction Item FY 08-09 Supplemental FY 07-08 Budget Request Amendment FY 08-09

Request Title: State Archives Refinance and Funding Supplement
Department: Personnel & Administration
Priority Number: Decision Item #1

Dept. Approval by: 
OSPB Approval: 

Date: October 5, 2007
Date: 10/14/07 for 11/1/07

	Fund	1	2	3	4	5	6	November 1 Request FY 08-09	8	10	
		Prior-Year Actual FY 06-07	Appropriation FY 07-08	Supplemental Request FY 07-08	Total Revised Request FY 07-08	Base Request FY 08-09	Decision/ Base Reduction FY 08-09				Budget Amendment FY 08-09
Total of All Line Items	Total	559,909	542,481	0	542,481	566,042	32,235	598,277	0	598,277	32,235
	FTE	8.00	9.00	0.00	9.00	9.00	0.00	9.00	0.00	9.00	0.00
	GF	461,413	419,759	0	419,759	443,320	50,245	493,565	0	493,565	50,245
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	80,316	78,669	0	78,669	78,669	15,142	93,811	0	93,811	15,142
	CFE	18,180	44,053	0	44,053	44,053	(33,152)	10,901	0	10,901	(33,152)
	FF	0	0	0	0	0	0	0	0	0	0
(6) Division of Information Technology	Total	510,961	485,687	0	485,687	509,248	32,235	541,483	0	541,483	32,235
	FTE	8.00	9.00	0.00	9.00	9.00	0.00	9.00	0.00	9.00	0.00
	GF	412,465	362,965	0	362,965	386,526	50,245	436,771	0	436,771	50,245
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	80,316	78,669	0	78,669	78,669	15,142	93,811	0	93,811	15,142
	CFE	18,180	44,053	0	44,053	44,053	(33,152)	10,901	0	10,901	(33,152)
	FF	0	0	0	0	0	0	0	0	0	0
(G) Information and Archival Services, Operating Expenses	Total	48,948	56,794	0	56,794	56,794	0	56,794	0	56,794	0
	FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	GF	48,948	56,794	0	56,794	56,794	0	56,794	0	56,794	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	0	0	0	0	0	0	0	0	0	0
	CFE	0	0	0	0	0	0	0	0	0	0
	FF	0	0	0	0	0	0	0	0	0	0

Letternote revised text: N/A

Cash Fund name/number, Federal Fund Grant name: Fees from customers (COFRS 100)

IT Request: Yes No

Request Affects Other Departments: Yes No If Yes, List Other Departments Here:

CHANGE REQUEST for FY 08-09 BUDGET REQUEST CYCLE

Department:	Personnel and Administration
Priority Number:	Decision Item #1
Change Request Title:	State Archives Refinance and Funding Supplement

SELECT ONE (click on box):

- Decision Item FY 08-09
- Base Reduction Item FY 08-09
- Supplemental Request FY 07-08
- Budget Request Amendment FY 08-09

SELECT ONE (click on box):

Supplemental or Budget Request Amendment Criterion:

- Not a Supplemental or Budget Request Amendment
- An emergency
- A technical error which has a substantial effect on the operation of the program
- New data resulting in substantial changes in funding needs
- Unforeseen contingency such as a significant workload change

Short Summary of Request:

Authorization of this request to refinance and supplement funding in the Information and Archival Services (Archives) program appropriation will ensure that (1) reliable revenues are available to hire staff closer to the appropriated level and (2) eliminate the need for an annual General Fund subsidy to make up for deficient cash funds exempt revenues. By refinancing a portion of the cash funds exempt appropriation with cash funds and General Fund, this shortfall is mitigated with reliable sources of income. The requested funding totals \$32,235, split between \$50,245 General Fund, 15,142 cash funds, and (\$33,152) cash funds exempt spending authority. No FTE (0.0) are requested in this decision item, only the funding necessary to make up for the perpetual deficiency in salary funding.

Background and Appropriation History:

The Information and Archival Services program within the Division of Information Technology (DoIT) plans, implements and operates the State's archival and records management program to protect, preserve and maintain various legal and other documents for all levels of State government. This unit develops and approves record retention policies and destruction schedules for all State agencies, counties, cities, school districts, and special districts as regards preservation and management of records. These

records are a valuable business asset to the State and are recorded in a variety of forms from paper to electronic formats. Research assistance is provided to the general public at the main office at 1313 Sherman Street in the Centennial Building.

The Archives program is also responsible for managing and operating the State’s home page content on the Internet. Colorado’s State website offers many resources, such as a site limited and global search engine, site hosting for many State agencies, and support for web-based applications. The State website has been re-structured as a gateway, or “portal,” to State government, local government, community, and regional information.

The following table presents the appropriated funding history of this bottom-line funded program from FY02-03 (including the supplemental adjustment) to the present Long Bill appropriation (SB07-239). The first General Fund (GF) reduction occurred through SB03-213; this, coupled with the cash funds exempt (CFE) reduction, led to a 6.0 FTE staffing reduction. In the following fiscal year (FY03-04), an additional General Fund cut occurred, but the FTE appropriation remained the same. The request is made to restore a portion of this appropriation with General Fund so that the existing (already appropriated) FTE may be utilized through a correction to the funding deficiency. Further, the request refinances a portion of the cash funds exempt spending authority with General Fund and cash funds (CF) authority to set the appropriations in concert with reliable revenue streams.

FY Appropriation	FY02-03 Long Bill	SB03-213 Supplemental	FY02-03 Final	FY03-04 Long Bill	FY04-05 Long Bill	FY05-06 Long Bill	FY06-07 Long Bill	FY07-08 Long Bill
FTE	15.0	(6.0)	9.0	9.0	9.0	9.0	9.0	9.0
Total	\$940,280	(\$369,256)	\$571,024	\$489,139	\$507,645	\$519,116	\$531,594	\$542,481
General Fund	\$541,451	(\$79,092)	\$462,359	\$369,732	\$388,277	\$395,778	\$408,256	\$419,759
Cash Funds	\$86,169	\$0	\$86,169	\$89,024	\$89,024	\$79,064	\$79,064	\$78,669
Cash Funds Exempt	\$312,660	(\$290,164)	\$22,496	\$30,383	\$30,344	\$44,274	\$44,274	\$44,053

General Description of Request:

This request is made to address two problems that the program cannot overcome without the funding adjustments that it seeks. First, cash funds exempt revenues continue to be earned at a rate far lower than the appropriation is set for, and there is no reason to believe that higher revenues will be earned in the future. As a result, staffing continually falls short of the appropriated FTE level and the program, even with reduced staffing, requires a subsidy of General Fund pots that would otherwise be allocated for use by other programs in the Department. By refinancing a portion of the CFE appropriation with cash funds and General Fund, this shortfall is mitigated with consistent sources of income.

The second portion of the request addresses the need for funding in relation to the existing FTE level in the program's personal services appropriation. Although nine (9.0) FTE are available, funding continually falls short due to General Fund reductions and shrinking cash exempt fee revenues that began in FY02-03. The decline of these fee revenues specifically led to a reduction to the CFE appropriation in FY02-03, and revenue levels have never recovered. No FTE (0.0) are requested in this decision item, only the funding necessary to make up for the deficiency.

Consequences if Not Funded:

If this request is not approved the Program faces laying staff off for part of the year and/or supplementing funding (IF such funding is available) on an ongoing basis from salary/benefit pots not otherwise requested or allocated for Archives, creating potential shortfalls elsewhere in personal services funding. Beginning in FY07-08 and continuing forward with the Joint Budget Committee's policy to appropriate pots for filled positions only (based on a simple "snapshot" of DPA's staffing pattern, not on all budgeted/appropriated FTE), the Department will have a difficult time making less funding spread further. Even without this policy in place for FY06-07, the Department reverted less than one tenth of one percent (0.10%) of the General Fund pots appropriations (\$789 of \$813,116 appropriated), showing that it is utilizing this fund source maximally; a policy of appropriating funding only for filled positions at a single point in time will erode the flexibility required to solve problems such as these within existing means. If adequate funding existed in this program last fiscal year, DPA would have potentially reverted over \$35,000 in General Fund pots.

In addition, the program will continue to revert cash funds exempt spending authority in its line items since revenues will not be available to cover relevant costs. In cases of urgent need with either personal services or operating expenses, other line items within the division may be used to absorb these costs if General Fund pots are unavailable, creating charges indirectly to user agencies to the extent that the Computer Services Revolving Fund (COFRS 602) or the Telecommunications Revolving Fund (COFRS 603) are used. This is generally in conflict with 24-80-102 (10) C.R.S., which states, “In no event shall the executive director charge any fee to any public entity to produce information which the public entity is required by law to file with the state archives.”

Further, related to additional funding to supplement staffing with an entry-level part-time archivist, the 1.0 FTE will continue to revert annually since funding is not sufficient to support this level of classified staffing; the FTE authority is appropriated but revenues are not earned to sustain the salaries necessary for the total staffing permitted.

Calculations for Request:

Summary of Request FY08-09	Total Funds	General Fund	Cash Funds	Cash Funds Exempt	Federal Funds	FTE
Total Request: Adjust bottom line funding splits for the State Archives program and increase the Personal Services appropriation. Increases to the base from salary pots allocations are assumed to be in addition to these adjustments (e.g., the “Option 8” formula).	\$32,235	\$50,245	\$15,142	(\$33,152)	\$0	0.0
Adjust base spending authority for projected Cash Funds and Cash Funds Exempt revenues.	(\$18,010)	\$0	\$15,142	(\$33,152)	\$0	0.0

Refinance continuation spending authority with General Fund; i.e., restore total funding to the continuation base level relative to the overall reduction related to the Cash Funds and Cash Funds Exempt appropriation adjustments, above.	\$18,010	\$18,010	\$0	\$0	\$0	0.0
Supplement the Personal Services appropriation with General Fund to make the funding “whole” in relation to the FTE appropriation.	\$19,130	\$19,130	\$0	\$0	\$0	0.0

Summary of Request FY09-10	Total Funds	General Fund	Cash Funds	Cash Funds Exempt	Federal Funds	FTE
Total Request: Assumes the continuation of the prior fiscal year’s correcting adjustments.	\$32,235	\$50,245	\$15,142	(\$33,152)	\$0	0.0

The total funding need for the requested bottom-line funded Archives appropriation is calculated in the following table:

Item Description	Funds	FTE
FY07-08 Annual Salaries for Current Staff	\$446,946	8.0
Archivist I Annual Salary (@ 50% of FY07-08 Range Min)	\$17,142	1.0
PERA @ 10.15%	\$47,105	
Medicare @ 1.45%	\$6,729	
Operating Expenses (continuation of the FY07-08 appropriation)	\$56,794	
Total New FY08-09 Base Calculation (revised FY07-08 continuation basis)	\$574,716	9.0
<i>less FY07-08 Bottom-Line Appropriation Total</i>	<i>(\$542,481)</i>	<i>(9.0)</i>
Funding Adjustment (difference/request total)	\$32,235	0.0

The fund source split of the net adjustment is calculated as follows:

Fund Source	FY08-09 Base Funding Calculation	less FY07-08 Appropriation	<i>equals</i> Funding Adjustment
Total	\$574,716	\$542,481	\$32,235
General Fund	\$470,004	\$419,759	\$50,245
Cash Funds	\$93,811	\$78,669	\$15,142
Cash Funds Exempt	\$10,901	\$44,053	(\$33,152)

Assumptions for Calculations:

The following assumptions were used to calculate the need indicated in this request.

- a. Staff salaries are set at appropriate levels; the funding shortfall is not a result of excessive salary levels for this group. The average staff member in Archives has been with the State for nearly 18 years and is paid at a rate that is approximately 2/3 (66.3%) through the pay range for her/his respective classification (salary range percentage, below). The funding shortfall is a result of an inappropriate level of General Fund spending authority that this request is designed to remedy. No (0.0) FTE are requested, but simply the funding necessary to utilize the 9.0 FTE already appropriated. The table below reports position by position salary data for the eight (8) current Archives employees.

Position Number	Classification	Monthly Salary (\$)	Salary Range Min (\$)	Salary Range Max (\$)	Salary Range Mid (\$)	Salary Range Percentage	Hire Date	Years with the State
04054	Archivist II	\$4,573	\$3,222	\$4,643	\$3,933	95.1%	Sep-95	12.0
04055	Archivist II	\$4,534	\$3,222	\$4,643	\$3,933	92.3%	Jul-86	21.1
04056	Admin Assistant III	\$3,759	\$2,791	\$3,916	\$3,354	86.0%	Jun-79	28.2
04058	General Professional VII	\$8,622	\$6,073	\$8,755	\$7,414	95.0%	Feb-69	38.6

Position Number	Classification	Monthly Salary (\$)	Salary Range Min (\$)	Salary Range Max (\$)	Salary Range Mid (\$)	Salary Range Percentage	Hire Date	Years with the State
04059	General Professional III	\$5,092	\$3,728	\$5,376	\$4,552	82.7%	Jul-90	17.1
04060	Archivist I	\$2,884	\$2,857	\$4,122	\$3,490	2.1%	May-04	3.3
04062	General Professional III	\$4,676	\$3,728	\$5,376	\$4,552	57.5%	Jul-93	14.1
04063	Archivist I	\$3,107	\$2,857	\$4,122	\$3,490	19.7%	Sep-99	8.0
	Averages	\$4,656				66.3%		17.8

- b. The program should not increase fees to generate further revenues. As the following table shows, not only are they charging at the fee “cap” for copies (not able to charge higher than this per 24-72-25 (1) C.R.S.), but fees are already set higher for all services but two (photographic prints and out of state research fee) for similar services in other states. In all cases but one (photographic prints), service fees are higher than the ten state average represented. Shaded entries in the table represent the states with the highest fees for each service category.

Reference Costs (\$) for Similar Information and Archival Services*											
Service	CO	UT	NM	WY	NE	OK	OR	MO	IL	GA	Avg.
Copy/Page	1.25	0.50	0.55-0.65	0.50	0.50 - 0.75	0.25	0.75	0.10 - 1.00	0.50 - 1.00	0.30	0.60
In-State Search Fee	15.00	0.00	0.00	0.00	10.00	0.00	5.00	0.00	0.00	15.00	3.10
Non-State Search Fee	25.00	0.00	0.00	0.00	20.00	0.00	10.00	0.00	10.00	30.00	9.50
Certifications	10.00 - 30.00	2.00	6.00	3.00-6.00	N/A	1.00	5.00	2.00	2.00	2.00	4.45
Labor/Hour	30.00	20.00	10.00	15.00	25.00	15.00	30.00	20.00	28.00	25.00	21.80
Audio Tape Duplication	75.00	N/A	30.00-47.00	15.00	15.00 - 30.00	N/A	6.00	N/A	N/A	10.00	16.75

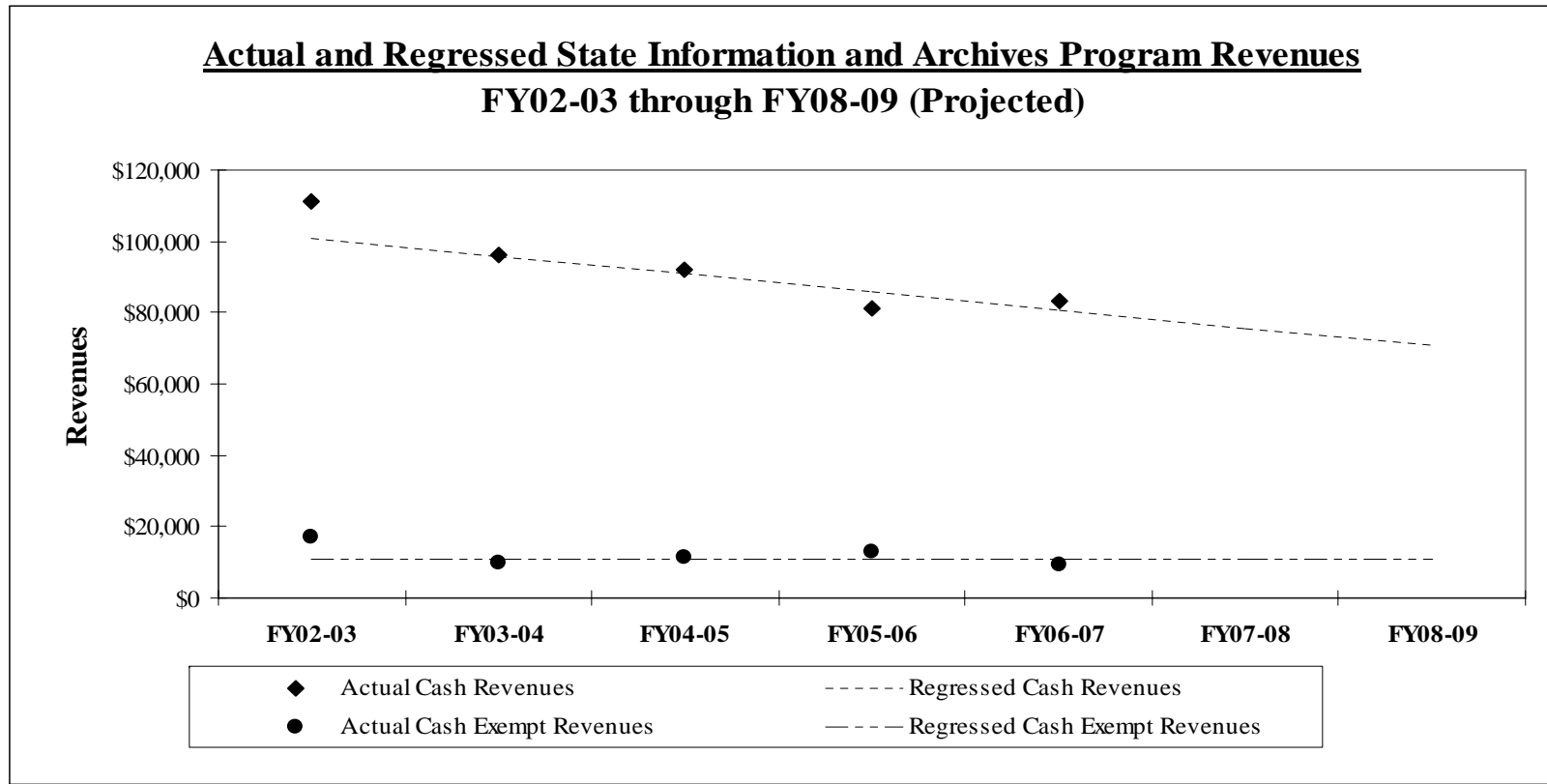
Reference Costs (\$) for Similar Information and Archival Services*											
Service	CO	UT	NM	WY	NE	OK	OR	MO	IL	GA	Avg.
Fax/Page	2.00	0.50	0.60	0.50	N/A	1.00	0.75	1.00	2.00	2.00	1.03
Photograph Prints	10.00	Cost	14.00	7.00-9.00	15.00	10.00	10.00	10.00 - 15.00	15.00	10.00 - 15.00	10.70

* Survey of ten (10) states performed August 20, 2007, by Archives staff.

N/A = Data not available.

- c. The following table and graph represent linear regressions of actual revenues by fund source (CF and CFE). Only the prior four (4) years of data (FY03-04 through FY06-07) are used because data for FY02-03 are deemed by staff to be circumstantial outliers; i.e., cash funds exempt appropriations in the program were drastically reduced through the FY02-03 supplemental bill (SB03-213) and FY03-04 was the first year of the relatively stable levels appropriated for these fund sources in that year and going forward. Therefore, the regressed values are not weighted with FY02-03 actual earnings. Cash funds are regressed by $CF_{reg(n)} = 105,810 - 5,008(n)$, and cash funds exempt are regressed by $CFE_{reg(n)} = 10,665 + 34(n)$.

Year	Cash Funds		Cash Funds Exempt	
	Actual	Regressed	Actual	Regressed
FY02-03	\$111,279	\$100,802	\$17,089	\$10,699
FY03-04	\$96,433	\$95,794	\$9,599	\$10,733
FY04-05	\$92,151	\$90,786	\$11,283	\$10,766
FY05-06	\$81,133	\$85,779	\$13,168	\$10,800
FY06-07	\$83,413	\$80,771	\$9,083	\$10,834
FY07-08	---	\$75,763	---	\$10,868
FY08-09	---	\$70,755	---	\$10,901
5-yr Average	\$92,882	---	\$12,044	---



- d. Cash funds revenue will increase by approximately 1.0% above the five-year average level, or about \$93,811 for FY08-09 (see table and chart in assumption 'c'). Program staff believes this level will be supported through *potential* new offerings of certain documents not previously available from Archives.
- e. Cash funds exempt revenues will be earned at the regressed FY08-09 level (see table and chart in assumption 'c'). Already at a steady but low level, program staff believes this is attainable going forward. Revenues for services have not been earned at the appropriation setting for the last five (5) fiscal years at least, and there is no

evidence that they will ever recover to a level significant enough to remedy the existing shortfall. The main reason for this is that State agencies, the primary customers for this fee base, are able to go elsewhere for data and records that they seek; for instance, many of the offerings of Archives are also available at far lower rates through the Legislative Services Library.

Impact on Other Government Agencies: There is no impact on other government agencies.

Cost Benefit Analysis: This request is made to address (1) augmenting the Personal Services line item with appropriate funding to enable the program to hire at a level consistent with its FTE appropriation and (2) refinancing a portion of the CFE appropriation with reliable fund sources. The program cannot hire staff to its authorized level because total funding from all sources continually falls short. Yet the program, even with reduced staffing, has required a subsidy of General Fund pots in each of the last two fiscal years that would otherwise have been allocated for use by other programs in the Department. The following table defines the costs and benefits of this request.

Item Description	Cost	Benefit	Benefit Description
General Fund cost	\$50,245		(1) Hiring additional staff to the appropriated level allows expanded and timelier access to State archival treasures and services for the public through personal contact. In addition, opportunities to earn revenue for these services are less likely to be missed for requests that demand quick turnaround.
Cash Funds (customer) costs	\$15,142		
Archivist I Annual Salary (@ 50%)		\$17,142	
PERA @ 10.15%		\$1,740	
Medicare @ 1.45%		\$249	
subtotal Archivist I Salary Base		\$19,130	
Shore up revenues with reliable fund sources		\$46,257	(2) Shoring up revenues permanently eliminates the need for an annual subsidy to the program, freeing up resources for the rest of the Department to be used as they were initially requested and appropriated.
Total Cost, represented as reliable positive revenue flow	\$65,387	\$65,387	Total Benefit, represented by staff hired and sufficient funding for the appropriation level

Implementation Schedule:

Task	Month/Year
FTE Filled	July 2008

Statutory and Federal Authority: 24-80-101 to 113 C.R.S. (2007).

Performance Measures: At this time there is no specific performance measure associated with this request; however, the funding to make staffing levels whole for this statutorily mandated program supports DPA's Objective #6 to "align all relevant tools in concert with identified business needs."

**Schedule 13
Change Request for FY 08-09 Budget Request Cycle**

Request Title: **Decision Item FY 08-09** **Base Reduction Item FY 08-09** **Supplemental FY 07-08** **Budget Request Amendment FY 08-09**
 Department: **HIPAA Bi-Annual Risk Assessment**
 Priority Number: **Personnel & Administration**
 Decision Item #2

Dept. Approval by: *[Signature]* Date: *11/1/07*
 OSPB Approval: *[Signature]* Date: *10/17/07 for 11/1/07*

	Fund	1	2	3	4	5	6	7	8	9	10
		Prior-Year Actual FY 06-07	Appropriation FY 07-08	Supplemental Request FY 07-08	Total Revised Request FY 07-08	Base Request FY 08-09	Decision/Base Reduction FY 08-09	November 1 Request FY 08-09	Budget Amendment FY 08-09	Total Revised Request FY 08-09	Change from Base (Column 5) FY 09-10
Total of All Line Items	Total	215,718	189,257	0	189,257	192,805	35,000	227,805	0	227,805	0
	FTE	1.60	2.00	0.00	2.00	2.00	0.00	2.00	0.00	2.00	0.00
	GF	72,403	71,247	0	71,247	74,795	0	74,795	0	74,795	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	0	0	0	0	0	0	0	0	0	0
	CFE	143,315	118,010	0	118,010	118,010	35,000	153,010	0	153,010	0
	FF	0	0	0	0	0	0	0	0	0	0
(1) Executive Office	Total	215,718	189,257	0	189,257	192,805	35,000	227,805	0	227,805	0
	FTE	1.60	2.00	0.00	2.00	2.00	0.00	2.00	0.00	2.00	0.00
Health Insurance	GF	72,403	71,247	0	71,247	74,795	0	74,795	0	74,795	0
Portability & Accountability Act of 1996 - Security Remediation	GFE	0	0	0	0	0	0	0	0	0	0
	CF	0	0	0	0	0	0	0	0	0	0
	CFE	143,315	118,010	0	118,010	118,010	35,000	153,010	0	153,010	0
	FF	0	0	0	0	0	0	0	0	0	0

Letternote revised text: N/A.

Cash Fund name/number, Federal Fund Grant name: Computer Services Revolving Fund (COFRS 602).

IT Request: Yes No

Request Affects Other Departments: Yes No

If Yes, List Other Departments Here:

CHANGE REQUEST for FY 2008-09

Department:	Colorado Department of Personnel & Administration
Priority Number:	Decision Item #2
Change Request Title:	HIPAA Biannual Risk Assessment

SELECT ONE (click on box):

- Decision Item FY 08-09
- Base Reduction Item FY 08-09
- Supplemental Request FY 07-08
- Budget Request Amendment FY 08-09
- Supplemental Request FY 06-07

SELECT ONE (click on box):

Supplemental or Budget Request Amendment Criterion:

- Not a Supplemental or Budget Request Amendment
- An emergency
- A technical error which has a substantial effect on the operation of the program
- New data resulting in substantial changes in funding needs
- Unforeseen contingency such as a significant workload change

Short Summary of Request:

This Decision Item seeks an ongoing biannual base increase beginning in FY 2008-09 in the amount of \$35,000 of cash funds exempt spending authority to perform a biannual risk assessment in order to maintain compliance with HIPAA security rules. Previously, an incremental increase of \$25,000 to the HIPAA Security Remediation line item was granted for a biannual risk assessment (FY 2006-07) – this request seeks an increase in the funding necessary to perform the assessment. The objective of the assessment is to verify that the Department’s IT systems, applications, business processes and infrastructure operate in a manner that will provide the appropriate levels of confidentiality, integrity, and access, and to protect critical data and systems from potential harm, misuse, or unauthorized access. Similar to the base appropriation, the funding source for the cash funds exempt appropriation requested is reserves in the Computer Services Revolving Fund (fund 602).

Background and Appropriation History:

The Health Insurance Portability and Accountability Act of 1996 (HIPAA) seeks to simplify health care administration by standardizing data transactions, codes, and

identifiers. The United States Department of Health and Human Services has implemented the Health Insurance Portability and Accountability Act at the federal level through a sequence of federal regulations. Each new HIPAA rule must be implemented within two years of being made final. Additionally, the Health Insurance Portability and Accountability Act is accompanied by stiff federal penalties for non-compliance (both financial and criminal) that varies by rule.

The federally mandated HIPAA Security Rule specified a series of administrative, technical, and physical security procedures for covered entities to use to assure the confidentiality of electronic protected health information. The implementation of this Security Rule impacted all aspects of the Department's computer systems and complimented the HIPAA privacy rule, which was previously implemented. The Department completed an assessment of the Security Rule feasibility study and outlined the Department's security system enhancement requirements to make the Department compliant with the new rule during FY 2004-05.

With regard to the cost estimates reflected above, it is relevant to note that all of the requested spending authority is cash funds exempt, is associated with either the Colorado State Employee Assistance Program (CSEAP), administration of the State's employee group benefits plans, or the Division of Central Services – Integrated Document Solutions - which handles data entry and mailing functions on behalf of the Colorado Benefits Management System, and other HIPAA related data for other departments, and will reflect the funding mechanism appropriate to the above referenced programs respectively.

The HIPAA exposure relative to the Integrated Document Solutions and the administration of State employee group benefits plans is both obvious and intuitive; however, CSEAP is a slightly different case. For background, CSEAP is a "hybrid covered entity" within DPA for HIPAA purposes, and the program has a database that includes "e-PHI", that is accessed remotely from multiple locations throughout the State. While this allows CSEAP to have the flexibility to address the needs of a sizeable and geographically disparate population of State employees, it doesn't come without a

technical cost. The components that are included in the request, as identified above, are specifically related to CSEAP and the technical needs of CSEAP staff and management to remotely access information/data electronically without operational inefficiencies or cyber-security related concerns.

General Description of Request:

As discussed previously, this request seeks resources necessary for a biannual HIPAA security risk assessment. This assessment will facilitate the Department's continued compliance with federal HIPAA rules which indicate that all electronic protected health information created, received, maintained or transmitted by a covered entity is subject to the HIPAA Security Rule.

In general, the Security Rule directs covered entities to do the following:

1. *Ensure the confidentiality, integrity, and availability of all electronic protected health information (e-PHI) the covered entity (or health care component) creates, receives, maintains, or transmits.*
2. *Protect against any reasonably anticipated threats or hazards to the security or integrity of such information.*
3. *Protect against any reasonably anticipated uses or disclosures of such information that are not permitted or required under the Security Rule.*
4. *Ensure compliance with the Security Rule by its workforce.*

The risk assessment and analysis is critical to a covered entity's efforts to achieve and maintain Security Rule compliance. Based upon guidance from the federal Department of Health and Human Services, the risk analysis/assessment should generally include the following steps:

1. *Identify the scope of the analysis*
2. *Gather data*
3. *Identify and document potential threats and vulnerabilities*
4. *Assess current security measures*
5. *Determine the likelihood of threat occurrence*

6. *Determine the potential impact of threat occurrence*
7. *Determine the level of risk*
8. *Identify security measures and finalize documentation*

During FY 2003-04, the initial assessment for DPA was performed by CH2Mhill on behalf of the State and the Department. During FY 2004-05, the Department absorbed the costs for the assessment and performed it in-house within existing resources. For FY 2006-07, the Department was again required to complete the risk assessment and paid an outside contractor to perform the assessment. The Department expected originally to cycle this assessment requirement each time it was performed, alternating between in-house resources and outside contractors, to ensure an objective analysis. However, the Department has determined that it does not have the sufficient level of technical skills necessary to complete this risk assessment internally; therefore this function will be contracted out for the foreseeable future.

The previous request referenced above (FY 2005-06 Supplemental #1 and FY 2006-07 Budget Amendment #1, titled “HIPAA Ongoing Maintenance and Licensing Expenses”) included the need for a biannual assessment at a cost of \$25,000, which was funded by a combination of CSEAP and Employee Benefits Services, however, in order to maintain the desired level of compliance with not only HIPAA Security Rules, but also with the State of Colorado Cyber-Security policies, *the Department seeks via this request to increase the amount necessary to perform the assessment to \$35,000 and to clarify that it is the Department’s intent to incorporate the biannual need as an ongoing biannual base increase.*

Guidance associated with the HIPAA Security Rule requires that a covered entity periodically reassess, or review, and update its security measures and documentation in response to environmental and operational changes that affect the security of protected health information. Because of the nature of the Department’s exposure, both as an infrastructure and service provider, but also based on its statutory responsibility for the administration of employee health benefit plans and employee assistance programs, it is critical that this assessment be performed at least biannually. In addition, the State cyber-

security policies for IT Risk Management mandates that all agencies shall perform an agency-wide information technology risk assessment annually. In fact, the risk assessment methodology outlined in the cyber-security policies specifically references that the risk assessment should be performed in accordance with guidance from the National Institute of Standards and Technology (NIST) series of special publications (SP), which is consistent with guidance provided by the Federal Department of Health and Human Services relative to HIPAA security rules and administrative safeguards. In general, the annual assessment is likely justified for DPA as a result of the dynamic nature of the security process, which results in new challenges and obstacles as organizations and technology evolve, however this request seeks to continue with the biannual assessment cycle at this time, which will be added to the base budget on a biannual basis as applicable in future fiscal years.

Note that the request requires the appropriation of no new General Fund or other new moneys in either the request year or future fiscal years. The funding mechanism is consistent with prior HIPAA Security Remediation appropriations and the source of the cash funds exempt request is reserves in the Computer Services Revolving Fund (fund 602) and ultimately expenses associated with the assessment will be allocated to the programs identified as the “end user”, in this circumstance, the Workers’ Compensation Fund as a result of CSEAP technical needs discussed above, the Group Benefits Reserve Fund, and the Central Services Revolving Fund (Fund 601).

Consequences if Not Funded:

As a result of the negative implications associated with a lack of compliance with various federal HIPAA rules, the Department believes that this course of action would be problematic, and strongly recommends against it. (Each regulation to date has stipulated stiff financial, and sometimes criminal, penalties for failure to comply.)

Calculations for Request:

Summary of Request FY 08-09	Total Funds	Cash Funds Exempt
Total Request [Items below total to this]	\$35,000	\$35,000
Executive Office, Health Insurance Portability & Accountability Act of 1996 – Security Remediation	\$35,000	\$35,000

This amount shall be from reserves in the Computer Services Revolving Fund (fund 602).

Assumptions for Calculations:

The \$35,000 cost estimate was developed based upon similar scopes of work historically, and would be solely contractor costs, which will ultimately be finalized through the RFP process. Upon vendor selection, the assessment will be performed immediately such that critical issues that need to be remediated can be addressed as soon as possible. The contractor's duties will ultimately be similar in scope to the guidance provided by the federal Department of Health and Human Services, which indicated that the risk analysis/assessment should generally include the following steps:

1. *Identify the scope of the analysis*
2. *Gather data*
3. *Identify and document potential threats and vulnerabilities*
4. *Assess current security measures*
5. *Determine the likelihood of threat occurrence*
6. *Determine the potential impact of threat occurrence*
7. *Determine the level of risk*
8. *Identify security measures and finalize documentation*

Impact on Other Government Agencies:

N/A

Cost Benefit Analysis/Justification:

Per OSPB Budget Instructions, change requests which are the result of compliance with state or federal mandates do not require this section to be completed. As the Health Insurance Portability and Accountability Act is a federal mandate, this section is not applicable to this request.

Performance Measure:

At this time there is no specific performance measure associated with this request; however, the funding to make staffing levels whole for this statutorily mandated program supports DPA's Objective #6 to "align all relevant tools in concert with identified business needs."

Implementation Schedule:

Task	Month/Year
Internal Research/Planning Period	April 2008
RFP Issued	May 2008
Contract or MOU Written	July 2008
Contract or MOU Awarded/Signed	July 2008
Start-Up Date	August/September 2008

Statutory and Federal Authority:

45 CFR 164.308(a)(1)(i) and (ii)(A) 2003

45 CFR 164.308 - Administrative Safeguards.

(a) A covered entity must in accordance with 45 CFR164.306:

(1)(i) *Standard: Security management process.* Implement policies and procedures to prevent, detect, contain, and correct security violations.

(ii) *Implementation specifications:*

(A) *Risk analysis* (Required). Conduct an accurate and thorough assessment of the potential risks and vulnerabilities to the confidentiality, integrity and availability of protected health information held by the covered entity.

**Schedule 13
Change Request for FY 08-09 Budget Request Cycle**

Request Title: Decision Item FY 08-09 Base Reduction Item FY 08-09 Supplemental FY 07-08 Budget Request Amendment FY 08-09
Department: Facilities Maintenance Budgetary Consolidation
Priority Number: Personnel & Administration Dept. Approval by: *[Signature]* Date: 11/1/07
 Decision Item #3 OSPB Approval: *[Signature]* Date: 10/17/07 for 11/1/07

	Fund	1	2	3	4	5	6	7	8	9	10
		Prior-Year Actual FY 06-07	Appropriation FY 07-08	Supplemental Request FY 07-08	Total Revised Request FY 07-08	Base Request FY 08-09	Decision/Base Reduction FY 08-09	November 1 Request FY 08-09	Budget Amendment FY 08-09	Total Revised Request FY 08-09	Change from Base (Column 5) FY 09-10
Total of All Line Items	Total	4,688,183	4,547,959	0	4,547,959	4,644,079	0	4,644,079	0	4,644,079	0
	FTE	52.00	55.20	0.00	55.20	55.20	0.00	55.20	0.00	55.20	0.00
	GF	0	0	0	0	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	5,103	5,130	0	5,130	5,130	0	5,130	0	5,130	0
	CFE	4,683,080	4,542,829	0	4,542,829	4,638,949	0	4,638,949	0	4,638,949	0
	FF	0	0	0	0	0	0	0	0	0	0
(4) Division of Central Services	Total	2,709,025	2,601,617	0	2,601,617	2,694,191	113,447	2,807,638	0	2,807,638	113,447
(D1) Capitol Complex Facilities, Personal Services	FTE	49.80	53.20	0.00	53.20	53.20	2.00	55.20	0.00	55.20	2.00
	GF	0	0	0	0	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	0	0	0	0	0	0	0	0	0	0
	CFE	2,709,025	2,601,617	0	2,601,617	2,694,191	113,447	2,807,638	0	2,807,638	113,447
	FF	0	0	0	0	0	0	0	0	0	0
(4) Division of Central Services	Total	1,606,275	1,637,466	0	1,637,466	1,637,466	198,975	1,836,441	0	1,836,441	198,975
(D1) Capitol Complex Facilities, Operating Expenses	FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	GF	0	0	0	0	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	0	0	0	0	0	5,130	5,130	0	5,130	5,130
	CFE	1,606,275	1,637,466	0	1,637,466	1,637,466	193,845	1,831,311	0	1,831,311	193,845
	FF	0	0	0	0	0	0	0	0	0	0
(4) Division of Central Services	Total	49,908	45,336	0	45,336	47,109	(47,109)	0	0	0	(47,109)
(D2) Grand Junction State Services Building, Personal Services	FTE	1.10	1.00	0.00	1.00	1.00	(1.00)	0.00	0.00	0.00	(1.00)
	GF	0	0	0	0	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	0	0	0	0	0	0	0	0	0	0
	CFE	49,908	45,336	0	45,336	47,109	(47,109)	0	0	0	(47,109)
	FF	0	0	0	0	0	0	0	0	0	0

Schedule 13
Change Request for FY 08-09 Budget Request Cycle

Request Title: Decision Item FY 08-09 Base Reduction Item FY 08-09 Supplemental FY 07-08 Budget Request Amendment FY 08-09
Department: Facilities Maintenance Budgetary Consolidation
Priority Number: Personnel & Administration
Dept. Approval by: _____
OSPb Approval: _____
Date: _____
Date: _____

	Fund	1	2	3	4	5	6	7	8	9	10
		Prior-Year Actual FY 06-07	Appropriation FY 07-08	Supplemental Request FY 07-08	Total Revised Request FY 07-08	Base Request FY 08-09	Decision/Base Reduction FY 08-09	November 1 Request FY 08-09	Budget Amendment FY 08-09	Total Revised Request FY 08-09	Change from Base (Column 5) FY 09-10
(4) Division of Central Services											
D2) Grand Junction State Services Building, Operating Expenses											
	Total	76,469	76,873	0	76,873	76,873	(76,873)	0	0	0	(76,873)
	FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	GF	0	0	0	0	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	5,103	5,130	0	5,130	5,130	(5,130)	0	0	0	(5,130)
	CFE	71,366	71,743	0	71,743	71,743	(71,743)	0	0	0	(71,743)
	FF	0	0	0	0	0	0	0	0	0	0
(4) Division of Central Services											
(D3) Camp George West, Personal Services											
	Total	81,203	64,565	0	64,565	66,338	(66,338)	0	0	0	(66,338)
	FTE	1.10	1.00	0.00	1.00	1.00	(1.00)	0.00	0.00	0.00	(1.00)
	GF	0	0	0	0	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	0	0	0	0	0	0	0	0	0	0
	CFE	81,203	64,565	0	64,565	66,338	(66,338)	0	0	0	(66,338)
	FF	0	0	0	0	0	0	0	0	0	0
(4) Division of Central Services											
(D3) Camp George West, Operating Expenses											
	Total	165,303	122,102	0	122,102	122,102	(122,102)	0	0	0	(122,102)
	FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	GF	0	0	0	0	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	0	0	0	0	0	0	0	0	0	0
	CFE	165,303	122,102	0	122,102	122,102	(122,102)	0	0	0	(122,102)
	FF	0	0	0	0	0	0	0	0	0	0

Letternote revised text: N/A.
 Cash Fund name/number, Federal Fund Grant name: Department of Personnel Revolving Fund (COFRS 610)
 IT Request: Yes No
 Request Affects Other Departments: Yes No If Yes, List Other Departments Here: _____

CHANGE REQUEST for FY 2008-09

Department:	Colorado Department of Personnel & Administration
Priority Number:	Decision Item #3
Change Request Title:	Facilities Maintenance Budgetary Consolidation

SELECT ONE (click on box):

- Decision Item FY 08-09
- Base Reduction Item FY 08-09
- Supplemental Request FY 07-08
- Budget Request Amendment FY 08-09
- Supplemental Request FY 06-07

SELECT ONE (click on box):

Supplemental or Budget Request Amendment Criterion:

- Not a Supplemental or Budget Request Amendment
- An emergency
- A technical error which has a substantial effect on the operation of the program
- New data resulting in substantial changes in funding needs
- Unforeseen contingency such as a significant workload change

Short Summary of Request:

This Decision Item is a net neutral request that seeks to realign existing appropriations in the Division of Central Services, Capitol Complex Facilities Maintenance, Grand Junction State Services Building and Camp George West in order to realize operational efficiencies and maximize budget flexibility within existing continuation appropriated funding and FTE. Although historically the relatively small operating and personal services Long Bill appropriations for Grand Junction and Camp George West have not allowed for the necessary degree of operational flexibility, if the three work units are budgetarily combined, the resulting Program flexibility will likely allow the three Programs to be managed more effectively within existing total appropriated resources.

Background and Appropriation History:

Capitol Complex Facilities is a full-service property management business. The Capitol Complex program is responsible for providing building maintenance including HVAC, plumbing, electrical, elevators, lights, general maintenance; day and evening custodial services (in-house and contractor); grounds maintenance and building security. Currently this Program provides services for the following locations:

The Capitol Hill Campus includes:

- Human Services Building
- State Office Building
- State Services Building
- Woodward House Building
- State Capitol Building
- Executive Residence (Governor's Mansion)
- Legislative Services Building
- Capitol Annex Building
- Power Plant Building (and all trades shops)
- Centennial Building
- 1570 Grant Street Building

The North Campus includes:

- Three industrial and office buildings

The West Campus includes:

- Dale Tooley Office Building (690 Kipling)
- 700 Kipling Building
- 1881 Pierce Street Building

In addition, the Department has facilities and property management responsibilities for the Grand Junction State Services Building and Camp George West.

General Description of Request:

As discussed above, the issue addressed within this request has been a historic problem for these three work units. Primarily this results because the historic appropriations for Camp George West and Grand Junction have been at such a low base level that they provide limited flexibility to address the types of operational needs that routinely occur in

facilities management, nor do they provide the necessary flexibility in personal services base appropriations to fully address base personnel costs and professional and temporary services needs that may arise.

In addition, although DPA did not seek a comeback on this item when the historic .2% OSPB base reduction associated with personal services line items was increased to .5% by the Joint Budget Committee for FY 2007-08, this further contributed to the strain on the two smaller program personal services appropriations (Grand Junction and Camp George West) such that the impact when combined with the relative lack of base building salary survey and performance pay in recent years has effectively limited the ability to manage within the appropriations for those units. This is especially relevant in the case of Grand Junction, which actually has a much smaller appropriation base than Camp George West, even though the scope and responsibilities are significantly larger.

Although facilities maintenance for Camp George West and the Grand Junction State Services building is not nearly as significant as the scope of facilities maintenance for the Capitol Complex, any such functions/services have an inherent degree of unpredictability. Often, issues may arise that require operating and/or personal services expenditures that are inconsistent with historical levels, or are unforecasted. In such cases, the Department is forced to contemplate year-end appropriation transfers, emergency supplemental requests, or simply to forego the necessary facilities maintenance or improvements into the following fiscal year in cases where emergency controlled maintenance funding is unavailable.

Each of the alternatives referenced above are undesirable, and/or unnecessarily burden the Department, the Executive Branch and the Legislative Branch with unnecessary technical requests. In the event that an appropriation transfer (to be submitted to and approved by the State Controller) is contemplated, consideration must be given to the fact that there is a statutory statewide transfer limit that should not be leveraged unnecessarily as well.

With regard to this request, the Department seeks, in a completely budget neutral fashion, to collapse the three existing appropriated work units/programs referenced above into one consolidated and comprehensive budget program. It would still be necessary and prudent to calculate common policy based tenant rent allocations at the current program levels, as well as to code expenditures, etc in the State's financial and accounting systems in a manner such that the activities associated with the various facilities can be readily tracked. Essentially, approving the budgetary consolidation requested via this Decision Item would provide an appropriate level of budget flexibility, without changing levels of accountability and will not result in a loss of fiscal transparency.

Consequences if Not Funded:

If this request is not funded, the Department would continue to operate within the current structure, however, as referenced above, unprojected (and viable) expenses associated with facilities maintenance and tenant improvements would, in some cases be delayed, or require cumbersome budget requests.

Calculations for Request:

Summary of Request FY 08-09	FTE	Total Funds	Cash Funds	Cash Funds Exempt
Total Request [Items below total to this]	0.0	\$ 0	\$0	\$0
Division of Central Services, Capitol Complex Facilities, Personal Services	2.0	\$113,447	\$0	\$113,447
Division of Central Services, Grand Junction State Services Building, Personal Services	(1.0)	(\$47,109)	\$0	(\$47,109)
Division of Central Services, Camp George West, Personal Services	(1.0)	(\$66,338)	\$0	(\$66,338)
Division of Central Services, Capitol Complex Facilities, Operating Expenses		\$198,975	\$5,130	\$193,845

Summary of Request FY 08-09	FTE	Total Funds	Cash Funds	Cash Funds Exempt
Division of Central Services, Grand Junction State Services Building, Operating Expenses		(\$76,873)	(\$5,130)	(\$71,743)
Division of Central Services, Camp George West, Operating Expenses		(\$122,102)	\$0	(\$122,102)

With regard to the Utilities line items associated with Capitol Complex, Camp George West and the Grand Junction State Services building, the Department recommends no change budgetarily as part of this request and instead recommends that these three line items be discretely appropriated as previously.

Assumptions for Calculations:

N/A - Included above

Impact on Other Government Agencies:

This request has no impact on other agencies, and the level of service provided should not be decreased in any way.

Cost Benefit Analysis:

As this is essentially a cost neutral technical request, no cost benefit analysis has been performed for this request. Further, approval of this request would not impact agency tenants of the Capitol Complex or Camp George West, nor does it require the appropriation of new State moneys.

Implementation Schedule:

N/A

Performance Measure:

At this time there is no specific performance measure associated with this request; however, the funding to make staffing levels whole for this statutorily mandated program supports DPA's Objective #6 to "align all relevant tools in concert with identified business needs."

Statutory and Federal Authority:

Colorado Revised Statute 18-9-17; 24-1-136.5; 24-30-1108; 24-30-1303; 24 -50.3-104
(2) (f) and 24-82-101 through 103;

24-50.3-104 (2) (f)

(2) In addition to all other powers and duties conferred or imposed upon the executive director by this article or any other law, the executive director shall:

(f) Supervise the provision of maintenance and other related services to all buildings and grounds in the capitol buildings group.

24 – 82 – 101

The department of personnel shall have control of the capitol and legislative services building and grounds and any other property the state may acquire adjacent thereto, together with all furniture, fixtures, furnishings, and equipment and all exhibits placed in and about said buildings, including supervision of the provision of maintenance for the state capitol buildings group, and including assignment of all executive space owned and rented in the capitol buildings group, subject to legislative appropriation, subject to the provisions of section 2-2-321, C.R.S., concerning space for the legislative department, and subject to the provisions of section 24-82-108, concerning preservation of the state capitol building.

Statewide Decision Items



FY 2008 - 09

Schedule 13
Change Request for FY 08-09 Budget Request Cycle

Request Title: Decision Item FY 08-09 Base Reduction Item FY 08-09 Supplemental FY 07-08 Budget Request Amendment FY 08-09
 Department: Personnel & Administration Dept. Approval by: *[Signature]* Date: November 1, 2007
 Priority Number: Statewide Decision Item #1 OSPB Approval: *[Signature]* Date: 10/24/07 for 11/1/07

	Fund	1	2	3	4	5	6	7	8	10	
		Prior-Year Actual FY 06-07	Appropriation FY 07-08	Supplemental Request FY 07-08	Total Revised Request FY 07-08	Base Request FY 08-09	Decision/ Base Reduction FY 08-09	November 1 Request FY 08-09	Budget Amendment FY 08-09	Total Revised Request FY 08-09	Change from Base (Column 5) FY 09-10
Total of All Line Items	Total	12,604,236	13,370,959	0	13,370,959	13,370,959	(458,482)	12,912,477	0	12,912,477	(458,482)
	FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	GF	174	2,910	0	2,910	2,910	0	2,910	0	2,910	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	1,847,561	1,948,015	0	1,948,015	1,948,015	0	1,948,015	0	1,948,015	0
	CFE	10,756,501	11,420,034	0	11,420,034	11,420,034	(458,482)	10,961,552	0	10,961,552	(458,482)
	FF	0	0	0	0	0	0	0	0	0	0
(1) Executive Office Vehicle Lease Payments	Total	124,538	160,341	0	160,341	160,341	(15,322)	145,019	0	145,019	(15,322)
	FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	GF	174	2,910	0	2,910	2,910	0	2,910	0	2,910	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	0	0	0	0	0	0	0	0	0	0
	CFE	124,364	157,431	0	157,431	157,431	(15,322)	142,109	0	142,109	(15,322)
	FF	0	0	0	0	0	0	0	0	0	0
(4) Division of Central Services Fleet Management and Motor Pool Services, Vehicle Replacement Lease, Purchase or Lease/Purchase	Total	12,479,698	13,210,618	0	13,210,618	13,210,618	(443,160)	12,767,458	0	12,767,458	(443,160)
	FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	GF	0	0	0	0	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	1,847,561	1,948,015	0	1,948,015	1,948,015	0	1,948,015	0	1,948,015	0
	CFE	10,632,137	11,262,603	0	11,262,603	11,262,603	(443,160)	10,819,443	0	10,819,443	(443,160)
	FF	0	0	0	0	0	0	0	0	0	0

Letternote revised text:

Cash Fund name/number, Federal Fund Grant name: Fund 601, 605, 607, 610

IT Request: Yes No

Request Affects Other Departments: Yes No

If Yes, List Other Departments Here: All State Fleet Management customer agencies, including Departments of Public Safety, Agriculture, Corrections, Public Health & Environment, Human Services, Local Affairs, Labor & Employment, Military & Veterans Affairs, Regulatory Agencies, Personnel & Administration, Transportation, Law, State, Judicial, Education, the Office of the Governor and Institutions of Higher Education

CHANGE REQUEST for FY 2008-09

Department:	Colorado Department of Personnel & Administration
Priority Number:	Statewide Decision Item #1
Change Request Title:	FY 2008 – 09 Fleet Replacements Statewide Decision Item

SELECT ONE (click on box):

- Decision Item FY 08-09
- Base Reduction Item FY 08-09
- Supplemental Request FY 07-08
- Budget Request Amendment FY 08-09
- Supplemental Request FY 06-07

SELECT ONE (click on box):

Supplemental or Budget Request Amendment Criterion:

- Not a Supplemental or Budget Request Amendment
- An emergency
- A technical error which has a substantial effect on the operation of the program
- New data resulting in substantial changes in funding needs
- Unforeseen contingency such as a significant workload change

Short Summary of Request:

This is a statewide Common Policy Decision Item for FY 2008-09 to request funding for the replacement of 955 fleet vehicles (including 200 Department of Public Safety vehicles) within the State Fleet Management (SFM) Program for FY 2008-09. The budget assumptions for this request include preliminary estimates of the impacts of an FY 2007-08 reconciliation, and a further estimated reconciliation of leases ending and increasing during the budget period. To these adjustments has been added the pro-rated impact of the requested vehicles of \$1,747,774 in FY 08-09.

As a result of this methodology, the net request is to decrease State agency appropriations by a total of \$537,787 for FY 2008-09. In addition, State Fleet Management (SFM) will require a decrease in spending authority in its lease line appropriation of \$443,160 cash funds exempt and the impact to DPA as an agency customer of State Fleet is for a decrease of \$15,322 cash funds exempt.

The Department has estimated an out-year cost for 955 replacement vehicles equal to \$4,480,836. This amount is equal to twelve months of lease payments for these

replacement vehicles, rather than the prorated need of four months (six months for Colorado State Patrol vehicles) in FY 08-09, as replacement vehicles will be purchased in March 2009 (January 2009 for State Patrol). However, due to the amount of moving parts associated with estimating the future mileage of all State vehicles out to FY 09-10, and to determine the number of vehicles that will also come off lease during that year, this request assumes continuation funding in FY 09-10 at this time. The Department will revise this estimate for a future budget action, as this period of time comes closer.

Finally, this year's proposal is also the first year of a more aggressive replacement plan designed to support the State's initiatives concerning the greening of state government, and specifically the objective in Executive Orders D0011 07 and D0012 07 requiring a reduction in petroleum based fuel consumption of 25% by 2012. Toward that end this year's replacement proposal would increase the number of alternative fuel and high efficiency vehicles in the state fleet by 448 E-85 capable vehicles and 91 hybrid vehicles (see Attachment A for specific departmental vehicle replacements). In addition, SFM is currently working on several programs and initiatives that are being evaluated for the purpose of reducing petroleum fuel consumption and vehicle emissions, as identified in the Department's Strategic Plan. The Department considers it a critical focus to align current and future State Fleet Management initiatives with the above referenced Executive Orders in a fashion that allows the objectives of the Executive Order to be met without significant cost increases to the State.

Background and Appropriation History:

This request is submitted on an annual basis through the combined efforts of SFM, OSPB, and the various State agencies that participate in the State Fleet Management Program.

Fleet replacements were severely under funded during recent fiscal years (FY03 thru FY05) when the State was under severe budgetary constraints. This has put significant upward pressure on maintenance expense (a 39.5% increase in maintenance cost per mile since FY 1999-00) and has negatively impacted the reliability and safety of the fleet. During the last three fiscal years, the level of funding and number of replacements have been returned to reasonable levels and the maintenance cost per mile has been held

relatively constant for the last two years (increasing only 1.2% since FY05). Using sound economic rationale for replacement decisions will enable SFM to minimize future increases in vehicle maintenance and ensure a reliable, cost effective fleet infrastructure, while minimizing the net impact to the General Fund.

General Description of Request:

This Statewide Decision Item requests replacement of an optimal number of vehicles, based on the replacement criteria described below, represents only a base level of replacements, and allows for fleet replacements on approximately an 8 year cycle. This request will help to mitigate upward pressure on maintenance expenses that has been experienced in recent years as a result of statewide fiscal constraints, and is fiscally responsible. Included in the requested vehicle replacements is the purchase of E-85 alternative fuel vehicles in every model category where this option is offered (usually at no additional cost), and the request also includes the purchase of 91 hybrid vehicles, which have been carefully selected as replacements for vehicles where this option has the greatest potential to reduce fuel consumption and generate a positive payback on the additional investment. This is in accordance with Footnote 100a of the Long Bill for FY 2006-07, which states that *“It is the intent of the General Assembly that the Department make every effort possible to purchase or lease/purchase flex fuel or hybrid vehicles, whenever possible.”* This is also consistent with Executive Order D0012 07 “Greening of State Government” which states that the State will acquire *“hybrid gas/electric high efficiency vehicles, alternative and flex fuel vehicles, and other fuel efficient/low emission vehicles whenever practicable.”* This recommendation also includes the purchase of 32 diesel vehicles for high mileage and heavy duty towing applications which should significantly extend the life of vehicles in these categories, while dramatically improving reliability, fuel economy, and reducing maintenance costs. The following section outlines the process that the Department follows to arrive at the annual recommended level of fleet vehicle replacements.

SFM Vehicle Replacement Methodology

Strategy: Replace only the highest cost vehicles in each vehicle class with consideration to the given fiscal and budgetary constraints.

Methodology Overview: The current methodology uses the following basic criteria in a series of logical steps to arrive at the final proposed replacement list:

- Both very high total mileage and very low annual mileage are used as criteria for either selecting vehicles for replacement, or for retaining vehicles in the fleet.
- Anticipated cost of maintenance compared to like vehicles is calculated and ranked, ordered from most costly to least costly.
- Vehicle age is considered and very old, high usage vehicles are selected for replacement. Very old, low usage vehicles are selected for future rotation. These vehicles are not part of the proposal for replacement funding, but as vehicles are turned in for replacement over the next two years, a formal effort will be made to swap out very old, low use vehicles with somewhat newer vehicles that have exhausted their normal life cycle.
- Vehicle placement and usage is considered, with extra consideration given to State Patrol vehicles due to performance and safety issues. Low usage “campus crawler” type vehicles are held longer than other vehicles and may become candidates for rotation as described above.
- Manual adjustments are made based on agency input and vehicle-by-vehicle SFM analysis.
- A financial analysis is performed to ensure that there is solid economic justification for the proposed level of replacements.
- Finally, budgetary constraints and impacts of known fleet initiatives and legislative actions are considered in developing the final proposal. This year particular emphasis has been placed on replacing those vehicles that will have the greatest impact on reducing petroleum consumption.

Step by Step Methodology Description:

Step 1. Initial Screen: The initial candidate list is generated from the Colorado Automotive Reporting System (CARS) using a minimum threshold for further replacement consideration. An extraction is done that lists all vehicles projected to meet

the following requirements by the time it is proposed that the new vehicles would be delivered by the final quarter of FY 2008-09:

- Non Colorado State Patrol (CSP) vehicles must be projected to have greater than 100,000 miles,
- CSP vehicles must have greater than 80,000 miles for patrol vehicles and greater than 40,000 for motorcycles, and
- A vehicle that will be 12 years old or older at the time that the proposed replacement would occur. This is consistent with one of the elements of Executive Order 0012 07, which specifies that a priority be placed on the replacement of vehicles model year 1996 and older as a means of improving fuel efficiency.
- *For FY 2008-09 this initial screen produced 2,156 candidates.*

Rationale: This initial screen limits the replacement candidates based upon a logical minimum standard. Mileage is projected through June of the budget request year to include all vehicles that will meet the criteria within the request year. This is only the entry point into the process, and vehicles must meet these minimum criteria for further consideration as replacement candidates.

Step 2. Manual Adjustments: Decisions on vehicle replacement should not be made on the basis of the mileage criterion or vehicle age alone. The ideal process would involve a detailed mechanical evaluation of each replacement candidate by a qualified technician, and the decision would be based on the projected costs involved to maintain the vehicle over the next one to two years. This level of analysis is not practical for the State and is not feasible for all but the smallest fleets due to the labor intensive nature of such analysis, along with resource limitations. However, SFM can use additional information and resources that are readily available to further refine the candidate list to make sure the right vehicles are ultimately replaced.

- **Agency retention requests**

Rationale: State Fleet Management confers with agencies concerning proposed replacements, taking into consideration factors such as internal rotations, cascading vehicle assignments for additional use, and other extensions to a vehicle's life. No one knows the individual vehicles better than agency Vehicle Coordinators and the users of the vehicles. SFM uses agency input to eliminate vehicles from the replacement analysis that, in an agency's opinion, are in good condition considering mileage and age. SFM also uses agency input to keep vehicles on the replacement list that are in exceptionally poor condition, create an unacceptable safety risk, or are not meeting the functional requirements of the agency, even in some cases when the vehicle does not meet typical replacement criteria.

- **Vehicles with major recent repairs (New engine, transmission, etc.)**

Rationale: The most recent 12 months of repairs are analyzed to identify any individual repairs that required significant expenditures (typically in excess of \$3,000 for an individual repair). If the State has recently made a significant investment, replacing a major component of a vehicle, it is anticipated that the cost to operate the vehicle over the short-term should be reduced, and such vehicles should not be replaced until the State has the opportunity to benefit from that investment.

- **Vehicles in the low cost, low mile work functions**

Rationale: Vehicles in this category are typically maintenance and support vehicles used in campus type environments. They are typically low mileage (approximately 1,000 miles per year), are often very old, and may have a high cost per mile even though the total annual operating cost is very low. Ideally, these vehicles should be replaced with used, but safe and operable vehicles from vehicle turn-ins as part of the natural rotation of the fleet. Vehicles that are no longer suitable for high usage functions can often be used in these maintenance type roles without incurring significant repairs, and it is often not economically justifiable to purchase brand new vehicles into these very low use

assignments. Therefore, only the very worst of these vehicles are included in the final submission for replacement.

- **Very high mileage vehicles (>135,000)**

Rationale: Vehicles with this mileage projection are at least 40 percent over the State's minimum mileage replacement criterion. At this point, it is reasonable to expect vehicles to deteriorate rapidly, with costly major component breakdowns, and to expect reliability and safety concerns to rapidly increase. Cost effective operation of such vehicles is highly unlikely after this mileage threshold is reached. In fact, in a less restrictive fiscal environment, SFM would typically recommend lower thresholds.

Step 3. Rank Highest Priority to Lowest Priority:

Rationale: All of the vehicles based on the initial screening criteria meet the basic requirements for replacement. These vehicles are nearly all high-mileage, high-cost and are primarily older vehicles. While all of these vehicles meet the basic criteria for the replacement cycle, the challenge is to make sure that the worst of these vehicles are identified, so that only the worst of the worst will be replaced given any level of funding. By comparing these vehicles to the average vehicle of similar age and type, we are able to identify the vehicles that display the greatest operational cost variance from the average. Those that have much higher than average costs, will rank out higher than those with lower than average costs. This way we can capture the worst vehicles (from a cost standpoint) and make sure these are identified with the highest priority.

- **All State Patrol vehicles meeting the minimum criteria will be submitted.**

State Patrol vehicles are not included in this ranking. State Patrol vehicles have unique utilization, performance, safety, and reliability needs that require replacement on a 3-year 80,000-mile cycle.

Step 4. Further Considerations to Determine Final List: The fleet does not operate in a static environment. Changes in the budgetary environment, evolving agency needs, historical funding patterns for the fleet, regulatory changes, legislative actions, and the

impact of recent internal fleet initiatives can, and should be taken into consideration in developing the final request for any given year.

- **State funding capabilities**

Rationale: In any given year, it is often not practical or feasible to replace all the vehicles necessary to maintain an optimal fleet, from a total cost of fleet perspective. When funds are scarce, it is especially important that the very worst of the worst are replaced so that the funds that are spent on the fleet can provide the optimal financial benefit to the State.

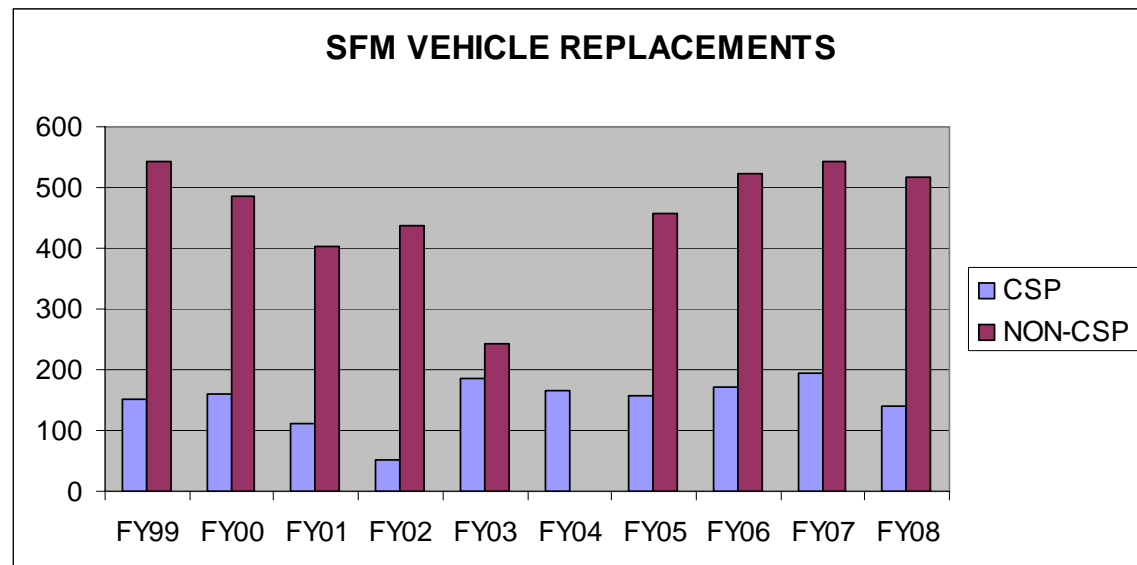
- **Impact of Fleet or Agency reduction initiatives**

Rationale: Initiatives undertaken by SFM and individual agencies to reduce the total number of vehicles in the fleet can affect the replacement process in two ways. First, by reducing the overall size of the fleet, the percentage of optimal replacements necessary to maintain the fleet each year produces a smaller number of candidates. Second, and most importantly, a large number of vehicles leaving the fleet inevitably include the worst vehicles in the fleet. These are also the same vehicles that should be the highest priority for replacement, and since they no longer need to be replaced, the number of requested replacements in that year, might be reduced.

- **Prior year funding and replacement levels**

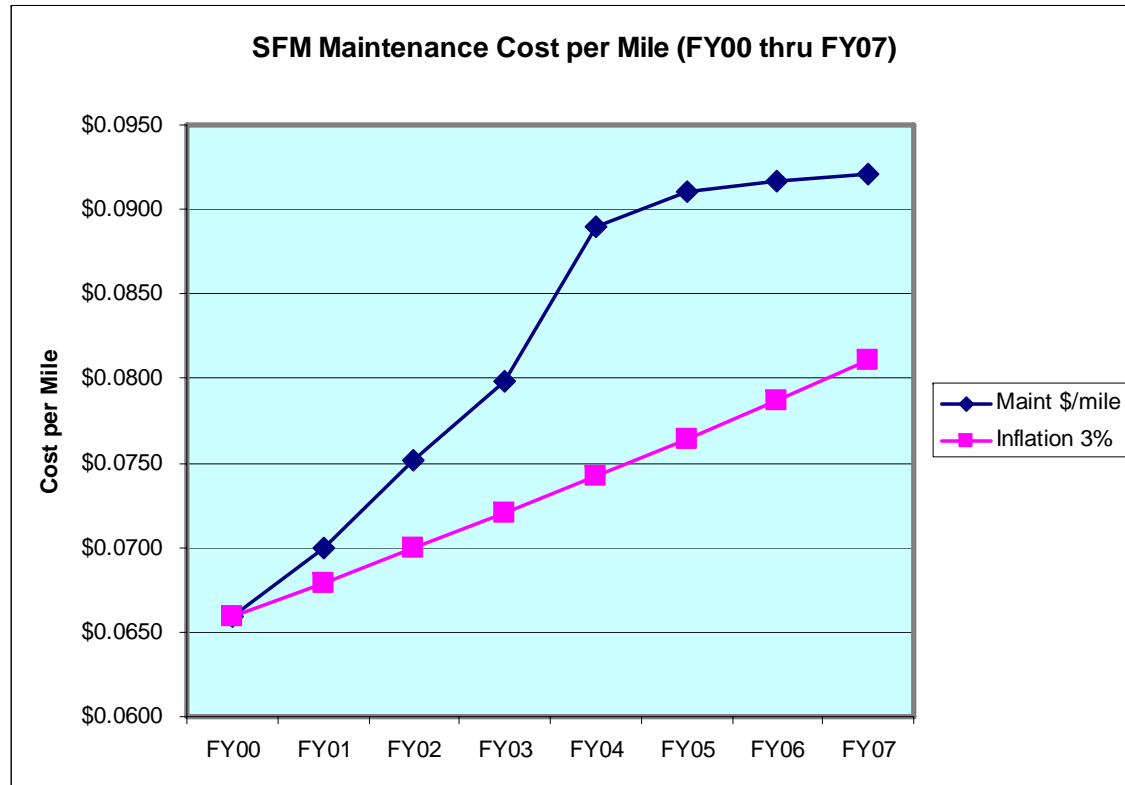
Rationale: Under-funding of replacements in previous years has put additional pressure on the fleet, and created an imperative for reasonable levels of replacements in subsequent years. With a mileage criterion of 100,000 miles and average annual miles per vehicle of 14,000, ($8 \times 14,000 = 112,000$) the State should be replacing approximately 1/8 of the non-CSP fleet or 600+ non-CSP vehicles each year. Only 243 non-CSP vehicles were replaced in FY 2002-03 and none were replaced in FY 2003-04. Also, no general-funded vehicles were replaced in FY 2002-03, FY 2003-04, or FY 2004-05 exacerbating the cost and safety pressures placed on that component of the fleet. In FY

2005-06, FY 2006-07, and for FY 2007-08 the replacement program was back to a more reasonable level (averaging 528 per year) and included all funding sources. Although more reasonable, even these levels are somewhat below the desirable level of 600+ per year. This year's proposal is higher than the past three years' approved levels, representing approximately 227 more vehicle replacements than the average approved levels for the last three years. This increase is justified to bring average replacements more in line with desired levels, increase the opportunities to remove old vehicles that were fuel inefficient and bring higher numbers of flex fuel, hybrids, and other newer, more fuel efficient vehicles into the fleet. These initiatives are needed to satisfy the requirements of both Executive Order D0012 07, and HB 07-1228 mandating the purchase of flexible fuel vehicles.



An aggressive and consistent replacement strategy is necessary to mitigate the effects of an aging fleet, including surging maintenance costs as well as safety concerns and increased downtime. These increasing costs are paid by agencies, historically without

additional funding, in part through operating appropriations, while diminishing program efficiencies in other areas. Consistent replacements also prevent a further deterioration in the salvage value that SFM uses to offset agency fleet costs.



The State receives significant price breaks (sometimes in excess of 50% below retail) on new vehicles, all of which are under warranty. The State also benefits from extremely low interest rates through aggressive competition for financing. A continuation of reasonable replacement levels will enable SFM to slow the erosion of vehicle safety and reliability, and reverse the increases in General Fund expenditures for maintenance costs

throughout the entire fleet. Existing vehicle needs strongly justify the proposed vehicle replacement budget for FY 2008-09.

Step 5: Economic Validation: The final step involves a financial analysis of the alternatives to make sure that the proposed replacements have a solid economic justification and represent an optimal financial decision for the State.

Recommendation:

In summary, State Fleet Management annually projects which fleet vehicles will have 100,000+ miles, and 80,000+ miles for State Patrol, in the budget request year (FY 2008-09 in this case). This action produces an “initial vehicle suspect” list. This list, if this were the only step in the process, would recommend replacement of 2,156 vehicles.

However, as stated above, State Fleet Management has applied additional criteria that take into consideration multiple factors that affect a vehicle’s useful economic life. A fleet vehicle’s past four years of maintenance and repair costs per mile are compared to the average cost per mile of maintenance and repair for that vehicle class, with anticipated high mileage expense added. The difference in projected cost is used to prioritize replacements, assuming that some vehicles are more critical to replace as they exceed the average cost per mile to maintain. Many other factors are then taken into account to assure that the worst vehicles in the fleet are the ones replaced. The attached list is now considered to be our “optimal candidate” list, and is the end result of applying all of the criteria previously discussed.

The process and analysis defined above resulted in a recommendation from State Fleet Management to replace 955 vehicles as identified by the SFM replacement methodology. This alternative provides the greatest net financial benefit to the State, and continues the trend of providing consistent reasonable levels of funding for vehicle replacements. It also provides for sound replacement analysis and justification for those vehicles brought into State Fleet under SB 06-15. It further addresses the needs of both Executive Order

D0012 07 reducing dependence on petroleum based fuels, and HB 07-1228 mandating the purchase of flexible fuel vehicles to increase the use of State produced ethanol.

Finally, it is important to note that even based upon this request, the average projected mileage at replacement for non-CSP vehicles will be 148,000 miles, and the average projected miles at replacement for CSP vehicles will be 108,000 miles, which is an extremely conservative basis for replacement under any scope of analysis.

Consequences if Not Funded:

This alternative would most likely provide either no funding for replacement of vehicles, or would provide a significantly lesser level of funding and replacements than what is recommended in this request. The consequence of this action is that it will unavoidably require the State to incur additional maintenance and repair expenses in order to keep these non-replaced vehicles operating beyond their originally intended term. In this scenario, there will be a considerable increase in operating expenses for vehicle maintenance, with additional reliability and safety risks, partially in FY 2008-09, and more significantly in FY 2009-10. The estimated increase in direct maintenance expense for FY 2009-10 assuming no approved vehicle replacements for FY 2008-09 would be \$1,264,403. However, cost avoidance associated with direct maintenance expenses if the request is approved as requested totals \$1,435,494 for State Fleet Management and \$1,995,920 for agencies enrolled in the State Fleet.

In addition, a lack of FY 2008-09 vehicle replacements will not allow for the Department to maintain the generally accepted approximate 8 year replacement plan for State Fleet, many Colorado State Patrol vehicle will exceed mileage and other thresholds assumed for ensuring the necessary level of safety and performance standards, and the Department would not be in compliance with Executive Orders D0011 07 and D0012 07, nor with existing legislation designed to increase the State's use of ethanol and other alternative fuels. Finally, if this request is either not funded or is significantly "underfunded", it will have a direct programmatic impact to State agencies, as mission critical functions of some State entities could be compromised.

Calculations for Request:

Summary of Request FY 08-09	Total Funds	Cash Funds Exempt
Total Request [Items below total to this]	(\$458,482)	(\$458,482)
Executive Office, Vehicle Lease Payments	(\$15,322)	(\$15,322)
Division of Central Services, Fleet Management and Motor Pool Services, Vehicle Replacement Lease, Purchase or Lease/Purchase	(\$443,160)	(\$443,160)

	Statewide Vehicle Lease Payments Appropriations	DPA Vehicle Replacement, Lease, Purchase or Lease/Purchase line item
FY 07-08 Long Bill Appropriation	\$11,544,939	\$13,208,118
Non-Appropriated Vehicle Lease Payments*	\$2,829,299	
Total FY 07-08 Base Funding	\$14,374,238	\$13,208,118
Estimated Reduction to FY 07-08 Based on Current Lease Payments	(\$2,780,714)	
Approved Additions (Prorated)	\$138,159	
Approved Replacements (Prorated)	\$1,180,111	
Leases Ending in FY 07-08 (impact to FY 07-08)	(\$563,104)	
DOC lump sum payments for buses	\$195,639	
Estimated FY 07-08 Agency Need After FY 07-08 Supplemental	\$12,544,329	\$12,544,329
Motor Pool leases (no management fees)		(\$125,080)
Estimated FY 07-08 Management Fees		(\$1,094,184)
DOC lump sum payments for buses		(\$195,639)
Base SFM FY 07-08 Loan Payments for Agencies		\$11,129,426
Contingency for unforeseen needs 1.5%		\$166,941
Add back Motor Pool leases		\$125,080
Net Estimated FY 07-08 Need After Add/ Subtract	\$12,544,329	\$11,421,447
Leases Ending in FY 07-08 (impact to FY 08-09)	(\$2,078,432)	
New Leases Annualized for FY 08-09	\$2,074,880	
Leases Ending in FY 08-09	(\$452,100)	
955 Requested Vehicle Replacements in FY 08-09	\$1,747,774	
Total Estimated Agency Need in FY 08-09	\$13,836,451	\$13,836,451
Motor Pool leases (no management fees)		(\$173,100)
Estimated FY 08-09 Management Fees		(\$1,094,184)
DOC lump sum payments for buses		(\$163,396)
Base SFM FY 08-09 Loan Payments for Agencies		\$12,405,771
Contingency for unforeseen needs 1.5%		\$186,087
Add back Motor Pool leases		\$173,100
Net Estimated FY 08-09 Need After Add/ Subtract	\$13,836,451	\$12,764,958
Requested Decrease compared to FY 07-08 Base	(\$537,787)	(\$443,160)
* Includes Departments of Transportation, Higher Education, and Education		

STATE OF COLORADO FY 08-09 Decision Item Request: Colorado Department of Personnel & Administration

		FISCAL YEAR 2007-08						
Dept	Division	FY 07-08 Long Bill Vehicle Lease Payment Appropriation	CARS Billing as of August 2007	FY 07-08 Annualized Current Fixed August 2007*	FY 07-08 Approved Adds (Prorated) Fixed Payments	FY 07-08 Approved Replacements (Prorated) Fixed Payments	FY 07-08 Vehicle Leases Ending by 6/30/08 (prorated)	FY 07-08 Projected Fixed Payments (incl Mgt Fees)
Total Long Bill Appropriated Agencies								
CDPS	EDO (Fire Safety & Criminal Justice)	48,493	3,121	37,452		-	(505)	36,947
CDPS	Colorado State Patrol (see note)	4,751,160	317,397	3,808,764	50,844	495,824	(253,334)	4,102,098
CDPS	CBI	168,230	15,054	180,648		1,158	(453)	181,353
DOAG	Agriculture (excludes State Fair)	182,681	11,581	138,972	2,473	20,771	(3,387)	158,829
DOC	Department of Corrections	1,823,574	106,070	1,468,479	44,672	124,647	(49,063)	1,588,735
DOH	Department of Health	285,351	16,998	203,976	1,592	15,916	(5,047)	216,437
DOHS	Department of Human Services	716,648	46,799	561,588		50,294	(35,924)	575,958
DOLA	Local Affairs	79,635	5,444	65,328		9,997	(1,131)	74,194
DOLE	Labor and Employment	91,545	7,681	92,172		4,457	(1,743)	94,886
DOMA	Military Affairs	62,512	3,941	47,292		-	(970)	46,322
DONR	Natural Resources	2,372,285	171,881	2,062,572	33,487	172,629	(80,821)	2,187,867
DOR	EDO	253,647	19,227	230,724		9,525	(12,080)	228,169
DOR	Lottery	134,441	10,695	128,340		5,051	(3,133)	130,258
DOR	Gaming	49,104	3,930	47,160		-	(648)	46,512
DORA	Regulatory Agencies	203,304	14,016	168,192	2,921	7,796	(15,885)	163,024
GOV	Economic Development	17,052	1,339	16,068			(291)	15,777
DPA	Dept of Personnel (excludes Motor Pool)	160,341	8,711	104,532		10,571	(1,640)	113,463
CDOT	Aviation	-	-	-		-	-	-
DOL	Attorney General	57,483	3,467	41,604	2,170	4,973		48,747
DOS	Secretary of State	2,487	226	2,712		-	-	2,712
JUD	Public Defender	52,324	2,629	31,548		5,604		37,152
JUD	Courts	32,642	2,738	32,856		2,921	(2,274)	33,503
TOTAL LONG BILL APPROP AGENCIES		11,544,939	772,945	9,470,979	138,159	942,134	(468,329)	10,082,943
Non Long Bill Appropriated Agencies								
DOE	Department of Education	28,289	2,090	25,080		1,289	(4,293)	22,076
DOT	DOT Non-Appropriated Total	2,048,660	142,385	1,708,620		146,797	(68,225)	1,787,192
DOHE	Higher Education Total	752,350	39,455	473,460		69,764	(16,186)	527,038
TOTAL NON LONG BILL APPROP AGENCIES		2,829,299	183,930	2,207,160	-	217,850	(88,704)	2,336,306
<i>DPA Motor Pool</i>		-	9,252	111,024	-	20,127	(6,071)	125,080
STATEWIDE TOTAL		14,374,238	966,127	11,789,163	138,159	1,180,111	(563,104)	12,544,329
		* This amounts includes \$195,639 that does not transfer to the Department of Personnel and Administration.						

STATE OF COLORADO FY 08-09 Decision Item Request: Colorado Department of Personnel & Administration

		FISCAL YEAR 2008-09						
Dept	Division	FY 07-08 Vehicles Leases Ending by 6/30/08 (Annualization)	New FY 07-08 Leases Annualized for full year in FY 08-09	FY 08-09 Vehicle Leases Ending by 6/30/09 (prorated)	FY 08-09 Base Need without FY 08-09 Replacements	FY 08-09 Replacement Leases being Requested (Prorated)	FY 08-09 need after Requested Replacements	FY 08-09 Decision Item Figures for Agencies' Schedule 13
Total Long Bill Appropriated Agencies								
CDPS	EDO (Fire Safety & Criminal Justice)	(2,525)		(417)	34,005	-	34,005	(14,488)
CDPS	Colorado State Patrol (see note)	(993,647)	546,668	(251,201)	3,403,918	762,486	4,166,404	(584,756)
CDPS	CBI	(2,267)	2,316		181,402	12,293	193,695	25,465
DOAG	Agriculture (excludes State Fair)	(20,954)	46,488	(2,455)	181,908	12,997	194,905	12,224
DOC	Department of Corrections	(181,084)	323,646	(53,932)	1,677,365	251,986	1,929,351	105,777
DOH	Department of Health	(27,937)	35,016	(7,245)	216,271	16,190	232,461	(52,890)
DOHS	Department of Human Services	(90,602)	100,588	(6,077)	579,867	62,238	642,105	(74,543)
DOLA	Local Affairs	(5,654)	19,994	(840)	87,694	5,519	93,213	13,578
DOLE	Labor and Employment	(7,184)	8,914	(2,390)	94,226	4,911	99,137	7,592
DOMA	Military Affairs	(6,642)	-	(3,437)	36,243	768	37,011	(25,501)
DONR	Natural Resources	(229,579)	412,232	(51,761)	2,318,759	284,559	2,603,318	231,033
DOR	EDO	(43,177)	19,050	(1,250)	202,792	24,708	227,500	(26,147)
DOR	Lottery	(3,133)	10,102	(6,827)	130,400	14,940	145,340	10,899
DOR	Gaming	(1,945)	-	(1,911)	42,656	12,821	55,477	6,373
DORA	Regulatory Agencies	(65,553)	21,434	(417)	118,488	16,844	135,332	(67,972)
GOV	Economic Development	(3,196)	-		12,581	1,364	13,945	(3,107)
DPA	Dept of Personnel (excludes Motor Pool)	(7,520)	21,142		127,085	17,934	145,019	(15,322)
CDOT	Aviation	-	-		-	-	-	-
DOL	Attorney General	-	14,286	(236)	62,797	3,780	66,577	9,094
DOS	Secretary of State	-	-		2,712	-	2,712	225
JUD	Public Defender		11,208		48,360	4,383	52,743	419
JUD	Courts	(758)	5,842		38,587	4,140	42,727	10,085
TOTAL LONG BILL APPROP AGENCIES		(1,693,357)	1,598,926	(390,396)	9,598,116	1,514,861	11,112,977	(431,962)
Non Long Bill Appropriated Agencies								
DOE	Department of Education	(9,458)	2,578		15,196	2,548	17,744	(10,545)
DOT	DOT Non-Appropriated Total	(320,552)	293,594	(34,147)	1,726,087	152,242	1,878,329	(170,331)
DOHE	Higher Education Total	(43,410)	139,528	(21,776)	601,380	52,921	654,301	(98,049)
TOTAL NON LONG BILL APPROP AGENCIES		(373,420)	435,700	(55,923)	2,342,663	207,711	2,550,374	(278,925)
<i>DPA Motor Pool</i>		(11,655)	40,254	(5,781)	147,898	25,202	173,100	173,100
STATEWIDE TOTAL		(2,078,432)	2,074,880	(452,100)	12,088,677	1,747,774	13,836,451	(537,787)

Assumptions for Calculations:

The Department based the FY 08-09 projected need by performing the following steps:

- 1) The Department took all leases by agency as of August 2007 and annualized these amounts for a full 12 months to establish a baseline FY 07-08 need;
- 2) then added in approved FY 07-08 new and replacement vehicles for four months (6 months for State Patrol vehicles) already approved by the General Assembly;
- 3) removed leases that will expire during FY 07-08;
- 4) annualized FY 07-08 new and replacement vehicles for a full year impact; and
- 5) removed leases that will end during FY 08-09 (prorated based on when they would come off lease); which
- 6) established the true baseline for FY 08-09.
- 7) If the request is approved, 955 replacement vehicles (200 for CSP and 755 for other agencies), would require \$1,747,774, but would bring the FY 08-09 Request to \$537,787 below the current FY 07-08 appropriation. These 955 replacements include 91 hybrids and 448 E-85 vehicles. See Attachment A at the end of this document for a list of the vehicles requested for replacement.

Cost Benefit Analysis:

Impact of Vehicle Replacements on Maintenance Costs							
	CSP Vehicles Only	Non-CSP Vehicles	Total Vehicles	Annual Change in Maintenance Expenses	Percent Change	Cummulative Change in Maintenance	Percent Change
FY 07 (Baseline)	\$1,057,760	\$5,755,987	\$6,813,747				
FY 08 (Projected - no additional replacements)	\$1,079,662	\$5,813,413	\$6,893,075	\$79,328	1.2%	\$79,328	1.2%
FY 09 (Projected - no additional replacements)	\$1,176,660	\$5,881,804	\$7,058,464	\$165,389	2.4%	\$244,717	3.6%
FY 10 (Projected - no additional replacements)	\$1,371,659	\$6,951,207	\$8,322,866	\$1,264,402	17.9%	\$1,509,119	22.1%
FY 10 (Requested - 955 replacement vehicles)	\$1,159,616	\$5,727,756	\$6,887,372	(\$1,435,494)	-17.2%	\$73,625	1.1%

	Number of Replacement Vehicles	Lease Payments FY10	Maintenance Savings versus Status Quo	Increased Fuel Consumption over FY09	Estimated Auction Revenue Offset	Total Incremental Cost/(Savings)
State Patrol Replacements	200	\$1,597,870	(\$212,044)	\$0	(\$523,600)	\$862,226
Non State Patrol Replacements	755	\$2,882,966	(\$1,223,450)	(\$447,597)	(\$1,976,590)	(\$764,671)
Total Replacements Requested	955	\$4,480,836	(\$1,435,494)	(\$447,597)	(\$2,500,190)	\$97,555
<i>- Baseline maintenance of \$1,264,403 is anticipated due to additional maintenance needs of an aging State Fleet</i>						
<i>- Auction Revenue is used to offset Management Fee charged by the Department of Personnel and Administration</i>						
<i>- Replacement hybrid vehicles are resulting in lower fuel consumption over FY09</i>						

Under the requested alternative, the State is anticipated to realize \$1,435,494 in maintenance cost avoidance over the anticipated status quo, reduced fuel consumption by \$447,597, and would receive approximately \$2,500,190 in auction revenue to continue to keep the Department’s management fees at a reduced level. These avoidance and cost savings items are in addition to the amounts requested in this Decision Item. As many of the above listed items are funded from individual departments’ Operating Expense budgets, this request does not seek to adjust these appropriations.

Impact on Other Government Agencies:

This request impacts State agency customers of State Fleet Management as identified in the “Calculations for Request” above.

Performance Measure:

Objective: Support Greening of State Government					
Performance Measure	Outcome	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Projected.	FY 08-09 Projected
Align State Fleet Management initiatives with Greening of State Government Executive Order in order to reduce the amount of petroleum used by the State Fleet by 25% by 2012. The performance measure will be the cumulative % of decrease achieved.	Benchmark	N/A	N/A	5%	10%
	Actual	2,601,786 Base gals.	2,706,902*		

* FY 06-07 includes vehicles added in FY 06-07 as a result of SB 06-015 and includes all additional vehicle approved by the JBC for FY 07-08. None of these vehicles were in the original FY 05-06 base.

Statutory and Federal Authority:

24-30-1101 through 1118, see specifically 24-30-1104(2) and 24-30-1112 through 1117

24-30-1117 C.R.S. - Exclusive Authority to Acquire State-owned Motor Vehicles

The department of personnel shall have the exclusive authority to purchase, lease, and otherwise acquire motor vehicles for such use by state officers and employees as may be necessitated in the course and conduct of official state business. Except for any vehicles donated to specific state agencies, no motor vehicle shall be purchased, leased, or otherwise acquired by any state agency unless such vehicle is obtained through the department of personnel or under an express waiver granted by the department.

COLORADO STATE FLEET MANAGEMENT																	
VEHICLE REPLACEMENT CANDIDATES																	
FISCAL YEAR 2009 - Source: CARS Extraction July 14, 2007																	
								U	V	Y	AC	AD	AE	AF	AG	AH	AI
										U*(24*X)					3.97%		
Count	Dept	Division or School	Section	Model Year	Body Description	License	Asset ID	Last Billed Odom June 07	FY07 Miles	Projected Mileage June 09 (24 mos)	New Loan Term	Base Cost	Attachment Cost	Total Acquisition Cost	New Agency Lease Pmt	New Cust Mgmt Fee	Total Agency Fixed Pmt
1	CDPS	COLO BUREAU OF	CBI-MTR	2000	SEDAN FULLSIZE	292BAV	14003	85997	17599	121,195	60	\$17,000	\$0	\$17,000	\$312.85	\$14.50	\$327.35
2	CDPS	COLO BUREAU OF	CBI-GAM	2001	SEDAN FULLSIZE, PATROL	634BAV	14990	90420	14672	119,764	60	\$24,000	\$0	\$24,000	\$441.67	\$14.50	\$456.17
3	CDPS	COLO BUREAU OF	CBI-MTR	2006	PASS UTIL MEDIUM, 4X4 (5 PASS)	244DAK	21311	29212	28301	85,814	60	\$26,000	\$0	\$26,000	\$478.48	\$14.50	\$492.98
4	CDPS	COLO BUREAU OF	CBI-PUE	2006	SEDAN FULLSIZE, PATROL	689FHT	21269	25867	25776	82,106	60	\$24,000	\$0	\$24,000	\$441.67	\$14.50	\$456.17
5	CDPS	COLO BUREAU OF	CBI-MTR	2006	PASS UTIL MEDIUM, 4X4 (5 PASS)	254DAK	21310	26130	25496	77,122	60	\$26,000	\$0	\$26,000	\$478.48	\$14.50	\$492.98
6	CDPS	COLO BUREAU OF	CBI-PUE	2006	SEDAN FULLSIZE, PATROL	693FHT	21265	21948	21862	69,647	60	\$24,000	\$0	\$24,000	\$441.67	\$14.50	\$456.17
7	CDPS	COLO BUREAU OF	CBI-LAB	2006	PASS UTIL MEDIUM, 4X4 (5 PASS)	250DAK	21313	23203	22248	67,699	60	\$26,000	\$0	\$26,000	\$478.48	\$14.50	\$492.98
8	CDPS	CSP	CSP TROOP 8-C	2003	MAIN UTIL EX CB 1 TON, 4X4	100709	19343	87985	27656	143,297	48	\$45,000	\$3,000	\$48,000	\$1,083.15	\$14.50	\$1,097.65
9	CDPS	CSP	CSP TROOP 13-B	2000	PASS UTIL MEDIUM, 4X4 (5 PASS)	100216	13993	110785	16014	142,813	60	\$26,000	\$1,500	\$27,500	\$506.08	\$14.50	\$520.58
10	CDPS	CSP	CSP TROOP 13-B	2000	PASS UTIL MEDIUM, 4X4 (5 PASS)	100927	13992	113427	13427	140,281	60	\$26,000	\$1,500	\$27,500	\$506.08	\$14.50	\$520.58
11	CDPS	CSP	CSP TROOP 13-B	2002	PASS UTIL MEDIUM, 4X4 (5 PASS)	100200	16870	65465	11035	87,535	60	\$26,000	\$1,500	\$27,500	\$506.08	\$14.50	\$520.58
12	CDPS	CSP	CSP TROOP 5-A	2006	SEDAN FULLSIZE, PATROL	100554	21184	20076	19983	80,025	48	\$24,000	\$1,500	\$25,500	\$575.42	\$14.50	\$589.92
13	CDPS	CSP	CSP TROOP 4-C	2006	SEDAN FULLSIZE, PATROL	100544	21190	20300	20213	80,939	48	\$24,000	\$1,500	\$25,500	\$575.42	\$14.50	\$589.92
14	CDPS	CSP	CSP TROOP 9-C	2000	SEDAN FULLSIZE, PATROL	100925	13997	69226	7091	83,408	60	\$24,000	\$1,500	\$25,500	\$469.28	\$14.50	\$483.78
15	CDPS	CSP	CSP TROOP 3-C	2006	SEDAN FULLSIZE, PATROL	100587	21197	17455	17364	86,911	48	\$24,000	\$1,500	\$25,500	\$575.42	\$14.50	\$589.92
16	CDPS	CSP	CSP TROOP 2-A	2006	SEDAN FULLSIZE, PATROL	100527	21187	27445	27356	87,131	48	\$24,000	\$1,500	\$25,500	\$575.42	\$14.50	\$589.92
17	CDPS	CSP	CSP TROOP 6-C	2006	SEDAN FULLSIZE, PATROL	100590	21198	15473	15382	89,307	36	\$24,000	\$1,500	\$25,500	\$752.52	\$14.50	\$767.02
18	CDPS	CSP	CSP TROOP 9-A	2006	SEDAN FULLSIZE, PATROL	100520	21202	29000	28912	92,081	48	\$24,000	\$1,500	\$25,500	\$575.42	\$14.50	\$589.92
19	CDPS	CSP	CSP TROOP 1-A	2006	SEDAN FULLSIZE, PATROL	100582	21194	20893	20802	92,214	48	\$24,000	\$1,500	\$25,500	\$575.42	\$14.50	\$589.92
20	CDPS	CSP	CSP TROOP 7-Z	2004	SEDAN FULLSIZE, PATROL	100432	19074	64089	15391	94,871	60	\$24,000	\$1,500	\$25,500	\$469.28	\$14.50	\$483.78
21	CDPS	CSP	CSP TROOP 5-B	2006	SEDAN FULLSIZE, PATROL	100578	21192	23943	23852	95,499	48	\$24,000	\$1,500	\$25,500	\$575.42	\$14.50	\$589.92
22	CDPS	CSP	CSP TROOP 8-E	2001	SEDAN FULLSIZE, PATROL	100022	14875	70521	16051	102,623	60	\$24,000	\$1,500	\$25,500	\$469.28	\$14.50	\$483.78
23	CDPS	CSP	CSP TROOP 9-C	2000	SEDAN FULLSIZE	100869	13999	88383	12466	113,315	60	\$17,000	\$0	\$17,000	\$312.85	\$14.50	\$327.35
24	CDPS	CSP	CSP TROOP 3-A	2006	SEDAN LARGE, PATROL	100932	20693	16023	16000	80,023	48	\$28,000	\$1,500	\$29,500	\$665.69	\$14.50	\$680.19
25	CDPS	CSP	CSP TROOP 1-A	2006	SEDAN LARGE, PATROL	100799	20686	23607	23593	80,230	48	\$28,000	\$1,500	\$29,500	\$665.69	\$14.50	\$680.19
26	CDPS	CSP	CSP TROOP 1-C	2006	SEDAN LARGE, PATROL	100735	20650	23936	23909	81,318	48	\$28,000	\$1,500	\$29,500	\$665.69	\$14.50	\$680.19
27	CDPS	CSP	CSP TROOP 8-D	2005	SEDAN LARGE, PATROL	100077	19913	39906	20984	81,874	60	\$28,000	\$1,500	\$29,500	\$542.89	\$14.50	\$557.39
28	CDPS	CSP	CSP TROOP 4-A	2005	SEDAN LARGE, PATROL	100536	19872	42364	20118	82,600	60	\$28,000	\$1,500	\$29,500	\$542.89	\$14.50	\$557.39
29	CDPS	CSP	CSP TROOP 6-B	2005	SEDAN LARGE, PATROL	100576	19884	34786	23938	82,662	60	\$28,000	\$1,500	\$29,500	\$542.89	\$14.50	\$557.39
30	CDPS	CSP	CSP TROOP 1-A	2006	SEDAN LARGE, PATROL	100847	20689	20683	20668	82,687	48	\$28,000	\$1,500	\$29,500	\$665.69	\$14.50	\$680.19
31	CDPS	CSP	CSP TROOP 2-D	2006	SEDAN LARGE, PATROL	100708	20613	28142	28118	84,378	48	\$28,000	\$1,500	\$29,500	\$665.69	\$14.50	\$680.19
32	CDPS	CSP	CSP TROOP 5-C	2005	SEDAN LARGE, PATROL	100284	19731	43266	20572	84,410	60	\$28,000	\$1,500	\$29,500	\$542.89	\$14.50	\$557.39
33	CDPS	CSP	CSP TROOP 1-B	2005	SEDAN LARGE, PATROL	100412	19749	44848	19847	84,542	60	\$28,000	\$1,500	\$29,500	\$542.89	\$14.50	\$557.39
34	CDPS	CSP	CSP TROOP 4-B	2005	SEDAN LARGE, PATROL	100537	19871	41120	22145	85,410	60	\$28,000	\$1,500	\$29,500	\$542.89	\$14.50	\$557.39
35	CDPS	CSP	CSP TROOP 3-B	2004	SEDAN LARGE, PATROL	100789	19476	45071	20212	85,495	60	\$28,000	\$1,500	\$29,500	\$542.89	\$14.50	\$557.39
36	CDPS	CSP	CSP TROOP 3-C	2005	SEDAN LARGE, PATROL	100834	20464	40211	22702	85,615	60	\$28,000	\$1,500	\$29,500	\$542.89	\$14.50	\$557.39
37	CDPS	CSP	CSP TROOP 5-B	2006	SEDAN LARGE, PATROL	100796	20687	25213	25192	85,674	48	\$28,000	\$1,500	\$29,500	\$665.69	\$14.50	\$680.19
38	CDPS	CSP	CSP TROOP 3-B	2005	SEDAN LARGE, PATROL	100624	19933	37809	24396	86,601	48	\$28,000	\$1,500	\$29,500	\$665.69	\$14.50	\$680.19
39	CDPS	CSP	CSP TROOP 2-D	2006	SEDAN LARGE, PATROL	100982	21253	14997	14982	86,911	48	\$28,000	\$1,500	\$29,500	\$665.69	\$14.50	\$680.19
40	CDPS	CSP	CSP TROOP 6-C	2005	SEDAN LARGE, PATROL	100192	19714	43035	22116	87,267	60	\$28,000	\$1,500	\$29,500	\$542.89	\$14.50	\$557.39
41	CDPS	CSP	CSP TROOP 4-C	2005	SEDAN LARGE, PATROL	100610	19932	41742	23109	87,960	60	\$28,000	\$1,500	\$29,500	\$542.89	\$14.50	\$557.39
42	CDPS	CSP	CSP TROOP 1-C	2004	SEDAN LARGE, PATROL	100988	19585	51138	18656	88,450	60	\$28,000	\$1,500	\$29,500	\$542.89	\$14.50	\$557.39
43	CDPS	CSP	CSP TROOP 1-D	2005	SEDAN LARGE, PATROL	100658	19923	38497	25027	88,551	48	\$28,000	\$1,500	\$29,500	\$665.69	\$14.50	\$680.19
44	CDPS	CSP	CSP TROOP 1-A	2005	SEDAN LARGE, PATROL	100673	19936	40650	24045	88,740	48	\$28,000	\$1,500	\$29,500	\$665.69	\$14.50	\$680.19
45	CDPS	CSP	CSP TROOP 5-A	2005	SEDAN LARGE, PATROL	100393	19745	43347	22864	89,075	60	\$28,000	\$1,500	\$29,500	\$542.89	\$14.50	\$557.39
46	CDPS	CSP	CSP TROOP 6-A	2005	SEDAN LARGE, PATROL	100471	19766	46672	21587	89,846	60	\$28,000	\$1,500	\$29,500	\$542.89	\$14.50	\$557.39
47	CDPS	CSP	CSP TROOP 3-B	2004	SEDAN LARGE, PATROL	100839	19497	45571	22460	90,491	60	\$28,000	\$1,500	\$29,500	\$542.89	\$14.50	\$557.39
48	CDPS	CSP	CSP TROOP 2-B	2007	SEDAN LARGE, PATROL	100195	22055	10118	10095	90,878	36	\$28,000	\$1,500	\$29,500	\$870.56	\$14.50	\$885.06
49	CDPS	CSP	CSP TROOP 6-C	2004	SEDAN LARGE, PATROL	100971	19625	48758	21458	91,674	60	\$28,000	\$1,500	\$29,500	\$542.89	\$14.50	\$557.39
50	CDPS	CSP	CSP TROOP 3-B	2006	SEDAN LARGE, PATROL	100685	20611	31430	30512	92,454	48	\$28,000	\$1,500	\$29,500	\$665.69	\$14.50	\$680.19
51	CDPS	CSP	CSP TROOP 5-A	2006	SEDAN LARGE, PATROL	100919	20692	20929	20908	92,614	48	\$28,000	\$1,500	\$29,500	\$665.69	\$14.50	\$680.19
52	CDPS	CSP	CSP TROOP 1-A	2005	SEDAN LARGE, PATROL	100780	20437	41316	25666	92,648	48	\$28,000	\$1,500	\$29,500	\$665.69	\$14.50	\$680.19
53	CDPS	CSP	CSP TROOP 8-F	2000	SEDAN LARGE, PATROL	100762	12806	65180	13973	93,126	60	\$28,000	\$1,500	\$29,500	\$542.89	\$14.50	\$557.39
54	CDPS	CSP	CSP TROOP 6-B	2006	SEDAN LARGE, PATROL	100944	21225	16073	16058	93,151	36	\$28,000	\$1,500	\$29,500	\$870.56	\$14.50	\$885.06
55	CDPS	CSP	CSP TROOP 3-A	2006	SEDAN LARGE, PATROL	100958	21230	16089	16073	93,239	36	\$28,000	\$1,500	\$29,500	\$870.56	\$14.50	\$885.06
56	CDPS	CSP	CSP TROOP 2-C	2006	SEDAN LARGE, PATROL	100694	20612	32646	30684	94,014	48	\$28,000	\$1,500	\$29,500	\$665.69	\$14.50	\$680.19
57	CDPS	CSP	CSP TROOP 2-A	2005	SEDAN LARGE, PATROL	100732	19951	46773	23633	94,039	60	\$28,000	\$1,500	\$29,500	\$542.89	\$14.50	\$557.39
58	CDPS	CSP	CSP TROOP 4-C	2006	SEDAN LARGE, PATROL	100704	20610	31500	31450	94,400	48	\$28,000	\$1,500	\$29,500	\$665.69	\$14.50	\$680.19
59	CDPS	CSP	CSP TROOP 1-B	2005	SEDAN LARGE, PATROL	100408	19747	46834	23809	94,452	60	\$28,000	\$1,500	\$29,500	\$542.89	\$14.50	\$557.39
60	CDPS	CSP	CSP TROOP 3-B	2005	SEDAN LARGE, PATROL	100776	20431	39981	27281	94,543	48	\$28,000	\$1,500	\$29,500	\$665.69	\$14.50	\$680.19
61	CDPS	CSP	CSP TROOP 4-B	2003	SEDAN LARGE, PATROL	100317	19162	60660	17227	95,114	60	\$28,000	\$1,500	\$29,500	\$542.89	\$14.50	\$557.39
62	CDPS	CSP	CSP TROOP 2-C	2005	SEDAN LARGE, PATROL	100759	20435	43403	26128	95,659	48	\$28,000	\$1,500	\$29,500	\$665.69	\$14.50	\$680.19
63	CDPS	CSP	CSP TROOP 4-C	2006	SEDAN LARGE, PATROL	100745	20618	28384	28370	96,472	48	\$28,000	\$1,500	\$29,500	\$665.69	\$14.50	\$680.19
64	CDPS	CSP	CSP TROOP 1-A	2006	SEDAN LARGE, PATROL	100973	21249	13840	13826	96,796	36	\$28,000	\$1,500	\$29,500	\$870.56	\$14.50	\$885.06

COLORADO STATE FLEET MANAGEMENT																			
VEHICLE REPLACEMENT CANDIDATES																			
FISCAL YEAR 2009 - Source: CARS Extraction July 14, 2007																			
										U	V	Y	AC	AD	AE	AF	AG	AH	AI
												U*(24*X)					3.97%		
Count	Dept	Division or School	Section	Model Year	Body Description	License	Asset ID	Last Billed Odom June 07	FY07 Miles	Projected Mileage June 09 (24 mos)	New Loan Term	Base Cost	Attachment Cost	Total Acquisition Cost	New Agency Lease Pmt	New Cust Mgmt Fee	Total Agency Fixed Pmt		
193	CDPS	CSP	CSP TROOP 5-Z	2004	PASS UTIL LARGE, 4X4, PATROL	100698	19642	51900	20225	92,350	60	\$33,000	\$0	\$33,000	\$607.30	\$14.50	\$621.80		
194	CDPS	CSP	CSP TROOP 3-Z	2003	PASS UTIL LARGE, 4X4, PATROL	100654	19335	62454	15299	93,052	60	\$33,000	\$0	\$33,000	\$607.30	\$14.50	\$621.80		
195	CDPS	CSP	CSP TROOP 4-Z	2004	PASS UTIL LARGE, 4X4, PATROL	100707	19645	49956	21756	93,468	60	\$33,000	\$0	\$33,000	\$607.30	\$14.50	\$621.80		
196	CDPS	CSP	CSP TROOP 8-F	2004	PASS UTIL LARGE, 4X4, PATROL	100737	19636	60631	17176	94,983	60	\$33,000	\$0	\$33,000	\$607.30	\$14.50	\$621.80		
197	CDPS	CSP	CSP TROOP 4-C	2005	PASS UTIL LARGE, 4X4, PATROL	100594	20452	45264	26197	97,658	48	\$33,000	\$0	\$33,000	\$744.67	\$14.50	\$759.17		
198	CDPS	CSP	CSP TROOP 3-Z	2004	PASS UTIL LARGE, 4X4, PATROL	100706	19644	53089	22576	98,241	60	\$33,000	\$0	\$33,000	\$607.30	\$14.50	\$621.80		
199	CDPS	CSP	CSP TROOP 1-Z	2004	PASS UTIL LARGE, 4X4, PATROL	100718	19648	50436	24673	99,782	48	\$33,000	\$0	\$33,000	\$744.67	\$14.50	\$759.17		
200	CDPS	CSP	CSP TROOP 4-B	2005	PASS UTIL LARGE, 4X4, PATROL	100595	20454	41748	29773	101,294	48	\$33,000	\$0	\$33,000	\$744.67	\$14.50	\$759.17		
201	CDPS	CSP	CSP TROOP 4-Z	2004	PASS UTIL LARGE, 4X4, PATROL	100730	19652	54569	24142	102,853	48	\$33,000	\$0	\$33,000	\$744.67	\$14.50	\$759.17		
202	CDPS	CSP	CSP TROOP 8-E	2004	PASS UTIL LARGE, 4X4, PATROL	100498	19632	57282	22923	103,128	60	\$33,000	\$0	\$33,000	\$607.30	\$14.50	\$621.80		
203	CDPS	CSP	CSP TROOP 4-Z	2004	PASS UTIL LARGE, 4X4, PATROL	100719	19649	60015	25226	110,467	48	\$33,000	\$0	\$33,000	\$744.67	\$14.50	\$759.17		
204	CDPS	CSP	CSP TROOP 8-C	2003	MAIN UTIL EX CB 1 TON, 4X4	100035	19341	104928	28382	161,692	48	\$45,000	\$3,000	\$48,000	\$1,083.15	\$14.50	\$1,097.65		
205	CDPS	CSP	CSP TROOP 8-C	2003	MAIN UTIL EX CB 1 TON, 4X4	100112	19346	100450	20684	141,818	60	\$45,000	\$3,000	\$48,000	\$883.34	\$14.50	\$897.84		
206	CDPS	CSP	CSP TROOP 7-Z	2005	PASS UTIL SMALL, 4X4	100013	19967	55630	31735	119,100	48	\$24,000	\$0	\$24,000	\$541.58	\$14.50	\$556.08		
207	CDPS	CSP	CSP TROOP 8-D	2000	CARGO VAN 3/4 TON	100713	12882	85623	15169	115,961	60	\$21,000	\$0	\$21,000	\$386.46	\$14.50	\$400.96		
										107,504						Monthly	Fixed Total:	\$133,155.82	
																FY09 Pro-Ration	(6 months):	\$779,886.11	
																Annualized Fixed	Payments:	\$1,597,869.80	
1	DOAG	AGRICULTURE	AGRICULTURE	2001	SEDAN MIDSIZE	433BAW	14702	87463	7342	102,147	120	\$18,000	\$7,000	\$25,000	\$252.76	\$14.50	\$267.26		
2	DOAG	ANIMAL INDUSTRY	ANIMAL INDUSTRY	2000	SEDAN FULLSIZE	343BAW	13012	122725	5664	138,603	120	\$17,000	\$0	\$17,000	\$171.87	\$14.50	\$186.37		
3	DOAG	ICS	ICS	1997	SEDAN FULLSIZE	745FHT	8925	125183	1298	129,077	120	\$17,000	\$0	\$17,000	\$171.87	\$14.50	\$186.37		
4	DOAG	ICS	ICS	1999	CARGO VAN MINI-FRNT WD	655A06	11429	118147	10322	138,791	120	\$20,000	\$0	\$20,000	\$202.21	\$14.50	\$216.71		
5	DOAG	ICS	ICS	2000	SEDAN FULLSIZE	465BAU	12906	161800	16294	194,388	96	\$17,000	\$0	\$17,000	\$206.98	\$14.50	\$221.48		
6	DOAG	MARKETS	MARKETS	2003	SEDAN MIDSIZE	983BAV	19056	93401	24877	143,155	72	\$18,000	\$7,000	\$25,000	\$390.79	\$14.50	\$405.29		
7	DOAG	PLANT INDUSTRY	PLANT INDUSTRY	2001	PU 1/2 TON, 4X4	516BAW	14732	92670	13273	119,216	120	\$24,000	\$1,500	\$25,500	\$257.81	\$14.50	\$272.31		
8	DOAG	PLANT INDUSTRY	PLANT INDUSTRY	2001	PU 1/2 TON, 4X4	438BAW	14733	113000	17485	147,970	96	\$24,000	\$1,500	\$25,500	\$310.47	\$14.50	\$324.97		
9	DOAG	PLANT INDUSTRY	PLANT INDUSTRY	2002	PU 1/2 TON, 4X4	052DHS	16537	97948	22819	143,586	72	\$24,000	\$1,500	\$25,500	\$398.60	\$14.50	\$413.10		
10	DOAG	PLANT INDUSTRY	PLANT INDUSTRY	2005	PU 1/2 TON, 4X4	017DHU	20156	69693	34107	137,907	48	\$24,000	\$1,500	\$25,500	\$575.42	\$14.50	\$589.92		
11	DOAG	PLANT INDUSTRY	PLANT INDUSTRY	2003	PU 1/2 TON, 4X4	998BAV	19266	94302	20366	135,034	96	\$24,000	\$1,500	\$25,500	\$310.47	\$14.50	\$324.97		
																Monthly	Fixed Total:	\$3,408.76	
																FY09 Pro-Ration	(4 months):	\$13,635.04	
																Annualized Fixed	Payments:	\$40,905.12	
1	DOC	ARKANSAS	ARKANSAS VALLEY	1999	PASS UTIL MEDIUM, 4X4 (5 PASS)	068A81	11643	95906	4073	104,052	120	\$26,000	\$0	\$26,000	\$262.87	\$14.50	\$277.37		
2	DOC	ARKANSAS	ARKANSAS VALLEY	1999	PASS UTIL MEDIUM, 4X4 (5 PASS)	066DHS	12112	132501	21411	175,323	96	\$26,000	\$2,500	\$28,500	\$347.00	\$14.50	\$361.50		
3	DOC	ARKANSAS	ARKANSAS VALLEY	2001	PU 1/2 TON, 4X4	303BAU	13089	122613	17425	157,463	96	\$24,000	\$2,500	\$26,500	\$322.65	\$14.50	\$337.15		
4	DOC	ARKANSAS	ARKANSAS VALLEY	2001	SEDAN FULLSIZE	674BAV	14570	107462	15443	138,348	96	\$17,000	\$0	\$17,000	\$206.98	\$14.50	\$221.48		
5	DOC	ARKANSAS	ARKANSAS VALLEY	2002	PASS VAN MINI (7 PASS) FRNT WD	743DHT	16393	69296	33049	135,394	48	\$21,000	\$0	\$21,000	\$473.88	\$14.50	\$488.38		
6	DOC	ARROWHEAD CO	ARROWHEAD CORR CTR	1997	PASS VAN MINI (7 PASS) REAR WD	316A77	8584	117171	8625	134,421	120	\$20,000	\$0	\$20,000	\$202.21	\$14.50	\$216.71		
7	DOC	BUENA VISTA CO	BUENA VISTA CORR FAC	1999	PASS VAN MINI (7 PASS) ALL WD	054A81	11615	83244	9749	102,742	120	\$23,000	\$0	\$23,000	\$232.54	\$14.50	\$247.04		
8	DOC	BUENA VISTA CO	BUENA VISTA CORR FAC	2000	PASS UTIL MEDIUM, 4X4 (5 PASS)	245BAU	13984	91539	26132	143,803	72	\$26,000	\$2,500	\$28,500	\$445.50	\$14.50	\$460.00		
9	DOC	BUENA VISTA CO	BUENA VISTA CORR FAC	1996	PASS UTIL SMALL, 4X4	087A64	7189	123896	18527	160,950	96	\$21,000	\$7,000	\$28,000	\$340.91	\$14.50	\$355.41		
10	DOC	BUENA VISTA CO	BUENA VISTA CORR FAC	1996	PASS UTIL LARGE, 4X4 (9 PASS)	320A75	7843	119320	17568	154,456	96	\$32,500	\$0	\$32,500	\$395.70	\$14.50	\$410.20		
11	DOC	BUENA VISTA CO	BUENA VISTA CORR FAC	2002	SEDAN FULLSIZE	132DHU	16299	99393	17969	135,331	96	\$17,000	\$0	\$17,000	\$206.98	\$14.50	\$221.48		
12	DOC	BUENA VISTA CO	BUENA VISTA CORR FAC	1999	PASS UTIL LARGE, 4X4 (9 PASS)	767A78	10368	122831	4384	131,599	120	\$32,500	\$0	\$32,500	\$328.58	\$14.50	\$343.08		
13	DOC	BUSINESS TECH	BUSINESS TECHNOLOGY	2002	PASS UTIL MEDIUM, 4X4 (5 PASS)	449DHS	16490	109662	14358	138,378	96	\$26,000	\$0	\$26,000	\$316.56	\$14.50	\$331.06		
14	DOC	CENTRAL TRANS	CENTRAL TRANSP. UNIT	1989	BUS 25 PASSENGER +	619A80	21926	298561	24164	371,053	48	\$70,000	\$10,000	\$80,000	\$1,805.25	\$14.50	\$1,819.75		
15	DOC	CENTRAL TRANS	CENTRAL TRANSP. UNIT	1986	BUS 25 PASSENGER +	620A80	21927	399396	13638	440,310	96	\$70,000	\$10,000	\$80,000	\$974.03	\$14.50	\$988.53		
16	DOC	CENTRAL TRANS	CENTRAL TRANSP. UNIT	1994	BUS 16 PASSENGER +	628BAV	21991	206627	13241	246,350	96	\$49,000	\$5,000	\$54,000	\$657.47	\$14.50	\$671.97		
17	DOC	CENTRAL TRANS	CENTRAL TRANSP. UNIT	1994	BUS 25 PASSENGER +	074A57	21924	253584	12684	291,636	96	\$70,000	\$10,000	\$80,000	\$974.03	\$14.50	\$988.53		
18	DOC	CENTRAL TRANS	CENTRAL TRANSP. UNIT	1998	BUS 25 PASSENGER +	618A80	21925	412957	41645	537,892	48	\$70,000	\$10,000	\$80,000	\$1,805.25	\$14.50	\$1,819.75		
19	DOC	CENTRAL TRANS	CENTRAL TRANSP. UNIT	2005	PASS VAN 15-PASSENGER, MAXI	424DHU	20000	68572	30631	129,834	60	\$25,000	\$0	\$25,000	\$460.07	\$14.50	\$474.57		
20	DOC	CENTRAL TRANS	CENTRAL TRANSP. UNIT	2000	BUS 25 PASSENGER +	239BAU	14026	84507	18307	121,121	96	\$70,000	\$10,000	\$80,000	\$974.03	\$14.50	\$988.53		
21	DOC	CLINICAL SERVIC	CLINICAL SERVICE	2000	CARGO VAN MINI-FRNT WD	649BAU	13135	99369	21784	142,937	96	\$20,000	\$0	\$20,000	\$243.51	\$14.50	\$258.01		
22	DOC	CLINICAL SERVIC	CLINICAL SERVICE	1998	SEDAN FULLSIZE	139BAU	9926	88595	10899	110,393	120	\$17,000	\$0	\$17,000	\$171.87	\$14.50	\$186.37		
23	DOC	CLINICAL SERVIC	CLINICAL SERVICE	1998	CARGO VAN MINI-FRNT WD	104BAU	10761	95603	6563	108,729	120	\$20,000	\$0	\$20,000	\$202.21	\$14.50	\$216.71		
24	DOC	CLINICAL SERVIC	CLINICAL SERVICE	2001	SEDAN FULLSIZE	448BAW	14578	122687	23336	169,359	72	\$17,000	\$0	\$17,000	\$265.74	\$14.50	\$280.24		
25	DOC	CLINICAL SERVIC	CLINICAL SERVICE	2002	SEDAN FULLSIZE	157DHU	16282	115764	20816	157,396	96	\$17,000	\$0	\$17,000	\$206.98	\$14.50	\$221.48		
26	DOC	CO STATE PENIT	CO ST PENITENTIARY	1993	PU 3/4 TON, 4X2	749A75	5481	69331	6964	83,259	120	\$22,000	\$0	\$22,000	\$222.43	\$14.50	\$236.93		
27	DOC	COMMUNICATION	COMMUNICATION	2001	PU 1/2 TON, 4X4	658BAV	14673	116854	12775	142,404	120	\$24,000	\$0	\$24,000	\$242.65	\$14.50	\$257.15		
28	DOC	COMMUNITY COR	COMMUNITY CORR	2001	SEDAN MIDSIZE	776FHT	14718	86019	17378	120,775	96	\$15,000	\$0	\$15,000	\$182.63	\$14.50	\$197.13		
29	DOC	COMMUNITY COR	COMMUNITY CORR	1998	SEDAN FULLSIZE	960A30	10691	92803	7938	108,679	120	\$17,000	\$0	\$17,000	\$171.87	\$14.50	\$186.37		
30	DOC	COMMUNITY COR	COMMUNITY CORR	1999	SEDAN FULLSIZE	477BAV	11609	115826	11345	138,516	120	\$17,000	\$0	\$17,000	\$171.87	\$14.50	\$186.37		

COLORADO STATE FLEET MANAGEMENT																				
VEHICLE REPLACEMENT CANDIDATES																				
FISCAL YEAR 2009 - Source: CARS Extraction July 14, 2007																				
								U	V	Y	AC	AD	AE	AF	AG	AH	AI			
										U*(24*X)					3.97%					
Count	Dept	Division or School	Section	Model Year	Body Description	License	Asset ID	Last Billed Odom June 07	FY07 Miles	Projected Mileage June 09 (24 mos)	New Loan Term	Base Cost	Attachment Cost	Total Acquisition Cost	New Agency Lease Pmt	New Cust Mgmt Fee	Total Agency Fixed Pmt			
31	DOC	COMMUNITY COR	COMMUNITY CORR	1998	PASS UTIL LARGE, 4X4, (5 PASS)	646DHT	10522	154634	13349	181,332	120	\$31,500	\$0	\$31,500	\$318.47	\$14.50	\$332.97			
32	DOC	COMMUNITY COR	COMMUNITY CORR	1998	SEDAN FULLSIZE	968A30	10701	92830	7640	108,110	120	\$17,000	\$0	\$17,000	\$171.87	\$14.50	\$186.37			
33	DOC	COMMUNITY COR	COMMUNITY CORR	1998	PASS UTIL SMALL, 4X4	049A69	9852	113407	15519	144,445	96	\$21,000	\$7,000	\$28,000	\$340.91	\$14.50	\$355.41			
34	DOC	COMMUNITY COR	COMMUNITY CORR	2003	SEDAN LARGE, PATROL	764FHT	19158	107689	11286	134,775	120	\$28,000	\$0	\$28,000	\$283.09	\$14.50	\$297.59			
35	DOC	COMMUNITY COR	COMMUNITY CORR	1997	SEDAN FULLSIZE	354A77	8783	108528	12328	133,184	120	\$17,000	\$0	\$17,000	\$171.87	\$14.50	\$186.37			
36	DOC	COMMUNITY COR	COMMUNITY CORR	2000	SEDAN FULLSIZE	545BAU	13075	98402	14862	128,126	96	\$17,000	\$0	\$17,000	\$206.98	\$14.50	\$221.48			
37	DOC	COMMUNITY COR	COMMUNITY CORR	1998	SEDAN FULLSIZE	668A77	9918	114018	4114	124,989	120	\$17,000	\$0	\$17,000	\$171.87	\$14.50	\$186.37			
38	DOC	COMMUNITY COR	COMMUNITY CORR	2002	SEDAN FULLSIZE	134DHU	16304	86734	17533	121,800	96	\$17,000	\$0	\$17,000	\$206.98	\$14.50	\$221.48			
39	DOC	COMMUNITY COR	COMMUNITY CORR	2000	SEDAN FULLSIZE	174BAU	13301	94894	13319	121,532	120	\$17,000	\$0	\$17,000	\$171.87	\$14.50	\$186.37			
40	DOC	COMMUNITY COR	COMMUNITY CORR	2002	SEDAN FULLSIZE	104DHU	16307	88349	16267	120,883	96	\$17,000	\$0	\$17,000	\$206.98	\$14.50	\$221.48			
41	DOC	COMMUNITY COR	COMMUNITY CORR	2001	PASS UTIL SMALL, 4X4	452BAW	14750	86283	17027	120,337	96	\$21,000	\$7,000	\$28,000	\$340.91	\$14.50	\$355.41			
42	DOC	COMMUNITY COR	COMMUNITY CORR	2002	SEDAN FULLSIZE	598BAW	16294	68132	25945	120,022	72	\$17,000	\$0	\$17,000	\$265.74	\$14.50	\$280.24			
43	DOC	COMMUNITY COR	COMMUNITY CORR	2001	SEDAN FULLSIZE	677BAV	14577	97341	10949	119,239	120	\$17,000	\$0	\$17,000	\$171.87	\$14.50	\$186.37			
44	DOC	COMMUNITY COR	COMMUNITY CORR	2000	SEDAN FULLSIZE	089BAU	12910	91712	13200	118,112	120	\$17,000	\$0	\$17,000	\$171.87	\$14.50	\$186.37			
45	DOC	COMMUNITY COR	COMMUNITY CORR	2002	SEDAN FULLSIZE	147DHU	16309	89139	14274	117,687	96	\$17,000	\$0	\$17,000	\$206.98	\$14.50	\$221.48			
46	DOC	CORRECTION INC	CORRECTION INDUSTRY	1984	OVERSIZED OR NON-STANDARD BODY	835A78	22507	43460	8944	79,236	96	\$65,000	\$0	\$65,000	\$791.40	\$14.50	\$805.90			
47	DOC	CORRECTION INC	CORRECTION INDUSTRY	1988	OVERSIZED OR NON-STANDARD BODY	168W30	21826	229760	9500	258,260	96	\$65,000	\$0	\$65,000	\$791.40	\$14.50	\$805.90			
48	DOC	CORRECTION INC	CORRECTION INDUSTRY	1994	TRACTOR TRAILER	194V25	21827	582134	8988	609,098	120	\$95,000	\$15,000	\$110,000	\$1,112.13	\$14.50	\$1,126.63			
49	DOC	CORRECTION INC	CORRECTION INDUSTRY	1995	OVERSIZED OR NON-STANDARD BODY	424BAU	21844	217800	7948	241,644	120	\$65,000	\$0	\$65,000	\$657.17	\$14.50	\$671.67			
50	DOC	CORRECTION INC	CORRECTION INDUSTRY	1994	PU 1/2 TON, 4X4	254A63	6050	123425	10536	144,497	120	\$24,000	\$0	\$24,000	\$242.65	\$14.50	\$257.15			
51	DOC	CORRECTION INC	CORRECTION INDUSTRY	1995	PASS VAN 15-PASSENGER, MAXI	324A64	6830	123394	10330	144,054	120	\$25,000	\$0	\$25,000	\$252.76	\$14.50	\$267.26			
52	DOC	CORRECTION INC	CORRECTION INDUSTRY	1995	PU 1/2 TON, 4X4	444A64	7007	128380	10307	148,994	120	\$24,000	\$0	\$24,000	\$242.65	\$14.50	\$257.15			
53	DOC	CORRECTION INC	CORRECTION INDUSTRY	1995	PU 1/2 TON, 4X4	846A63	6585	92700	9952	112,604	120	\$24,000	\$0	\$24,000	\$242.65	\$14.50	\$257.15			
54	DOC	CORRECTION INC	CORRECTION INDUSTRY	1995	PU 1 TON, 4X4	378BAV	21878	129076	5520	145,636	120	\$29,000	\$0	\$29,000	\$293.20	\$14.50	\$307.70			
55	DOC	CORRECTION INC	CORRECTION INDUSTRY	1995	OVERSIZED OR NON-STANDARD BODY	653BAU	21845	210750	4275	223,575	120	\$65,000	\$0	\$65,000	\$657.17	\$14.50	\$671.67			
56	DOC	CORRECTION INC	CORRECTION INDUSTRY	1986	OVERSIZED OR NON-STANDARD BODY	938A78	21836	164311	4185	176,866	120	\$65,000	\$0	\$65,000	\$657.17	\$14.50	\$671.67			
57	DOC	CORRECTION INC	CORRECTION INDUSTRY	1993	CARGO VAN 3/4 TON	318A72	5801	91868	6268	104,404	120	\$21,000	\$0	\$21,000	\$212.32	\$14.50	\$226.82			
58	DOC	CORRECTION INC	CORRECTION INDUSTRY	1964	OVERSIZED OR NON-STANDARD BODY	313DHS	21998	4627	4159	17,104	120	\$65,000	\$0	\$65,000	\$657.17	\$14.50	\$671.67			
59	DOC	CORRECTION INC	CORRECTION INDUSTRY	1995	OVERSIZED OR NON-STANDARD BODY	661BAW	21846	124845	4001	136,848	120	\$65,000	\$0	\$65,000	\$657.17	\$14.50	\$671.67			
60	DOC	CORRECTION INC	CORRECTION INDUSTRY	1998	OVERSIZED OR NON-STANDARD BODY	318ETL	22864	197342	1809	206,025	120	\$65,000	\$0	\$65,000	\$657.17	\$14.50	\$671.67			
61	DOC	CORRECTION INC	CORRECTION INDUSTRY	1996	PU CW CAB 3/4 TON, 4X4 (6 PASS)	782FHT	7697	152223	3252	165,231	120	\$27,000	\$0	\$27,000	\$272.98	\$14.50	\$287.48			
62	DOC	CORRECTION INC	CORRECTION INDUSTRY	2002	OVERSIZED OR NON-STANDARD BODY	632FKI	22860	124989	6236	154,922	96	\$65,000	\$0	\$65,000	\$791.40	\$14.50	\$805.90			
63	DOC	CORRECTION INC	CORRECTION INDUSTRY	1998	PU 1/2 TON, 4X4	701A68	10055	138075	7333	152,741	120	\$24,000	\$0	\$24,000	\$242.65	\$14.50	\$257.15			
64	DOC	CORRECTION INC	CORRECTION INDUSTRY	2000	PASS VAN MINI (7 PASS) FRNT WD	082BAV	13523	112000	16478	144,956	96	\$21,000	\$0	\$21,000	\$255.68	\$14.50	\$270.18			
65	DOC	CORRECTION INC	CORRECTION INDUSTRY	2000	PASS VAN MINI (7 PASS) FRNT WD	623BAU	12933	112800	14850	142,500	96	\$21,000	\$0	\$21,000	\$255.68	\$14.50	\$270.18			
66	DOC	CORRECTION INC	CORRECTION INDUSTRY	1998	PASS VAN MINI (7 PASS) REAR WD	135BAU	9937	108644	16512	141,668	96	\$20,000	\$0	\$20,000	\$243.51	\$14.50	\$258.01			
67	DOC	CORRECTION INC	CORRECTION INDUSTRY	1999	PASS VAN 15-PASSENGER, MAXI	785A78	10675	89319	6962	103,243	120	\$25,000	\$0	\$25,000	\$252.76	\$14.50	\$267.26			
68	DOC	CORRECTION INC	CORRECTION INDUSTRY	1997	PASS VAN 15-PASSENGER, MAXI	293BAU	8830	95100	5891	106,882	120	\$25,000	\$0	\$25,000	\$252.76	\$14.50	\$267.26			
69	DOC	CORRECTION INC	CORRECTION INDUSTRY	2000	PASS VAN 15-PASSENGER, MAXI	057BAV	12957	105035	5237	115,509	120	\$25,000	\$0	\$25,000	\$252.76	\$14.50	\$267.26			
70	DOC	CORRECTION INC	CORRECTION INDUSTRY	2000	PASS VAN 15-PASSENGER, MAXI	863BAU	12916	109300	7104	124,800	120	\$25,000	\$0	\$25,000	\$252.76	\$14.50	\$267.26			
71	DOC	CORRECTION INC	CORRECTION INDUSTRY	1996	PU 3/4 TON, 4X4	185A75	7780	115794	4184	124,162	120	\$26,000	\$0	\$26,000	\$262.87	\$14.50	\$277.37			
72	DOC	CORRECTION INC	CORRECTION INDUSTRY	1998	TRACTOR TRAILER	919BAX	21833	715456	23276	785,284	48	\$95,000	\$15,000	\$110,000	\$2,482.22	\$14.50	\$2,496.72			
73	DOC	CORRECTION INC	CORRECTION INDUSTRY	2004	TRACTOR TRAILER	774HZG	22933	403138	4555	512,458	48	\$95,000	\$15,000	\$110,000	\$2,482.22	\$14.50	\$2,496.72			
74	DOC	CORRECTION INC	CORRECTION INDUSTRY	1999	TRACTOR TRAILER	442DHV	21831	411042	8025	435,117	120	\$95,000	\$15,000	\$110,000	\$1,112.13	\$14.50	\$1,126.63			
75	DOC	CORRECTION INC	CORRECTION INDUSTRY	1999	PU 1 TON, 4X4	304DHS	21981	187744	15279	233,581	72	\$29,000	\$0	\$29,000	\$453.31	\$14.50	\$467.81			
76	DOC	CORRECTION INC	CORRECTION INDUSTRY	1997	PU 1 TON, 4X4	391BAV	21879	162678	4674	176,700	120	\$29,000	\$0	\$29,000	\$293.20	\$14.50	\$307.70			
77	DOC	CORRECTION INC	CORRECTION INDUSTRY	1996	PU 1 TON, 4X4	274DHU	21864	114419	19419	172,676	60	\$29,000	\$0	\$29,000	\$533.69	\$14.50	\$548.19			
78	DOC	CORRECTION INC	CORRECTION INDUSTRY	2000	PASS UTIL MEDIUM, 4X4 (5 PASS)	150BAV	13530	115758	9850	135,458	120	\$26,000	\$0	\$26,000	\$262.87	\$14.50	\$277.37			
79	DOC	CORRECTION INC	CORRECTION INDUSTRY	1997	PASS VAN 15-PASSENGER, MAXI	292BAU	8822	109601	12247	134,095	120	\$25,000	\$0	\$25,000	\$252.76	\$14.50	\$267.26			
80	DOC	CORRECTION INC	CORRECTION INDUSTRY	1996	PASS VAN 15-PASSENGER, MAXI	743HZF	7312	103172	13172	129,516	120	\$25,000	\$0	\$25,000	\$252.76	\$14.50	\$267.26			
81	DOC	CORRECTION INC	CORRECTION INDUSTRY	1997	PASS VAN 15-PASSENGER, MAXI	378A77	8806	108082	4320	116,722	120	\$25,000	\$0	\$25,000	\$252.76	\$14.50	\$267.26			
82	DOC	DELTA CORR CEN	DELTA CORR CENTER	1996	PASS UTIL LARGE, 4X4 (9 PASS)	326A75	7844	131502	12281	156,064	120	\$32,500	\$0	\$32,500	\$328.58	\$14.50	\$343.08			
83	DOC	DELTA CORR CEN	DELTA CORR CENTER	1996	PASS UTIL LARGE, 4X4 (9 PASS)	603A74	7421	141599	4527	150,653	120	\$32,500	\$0	\$32,500	\$328.58	\$14.50	\$343.08			
84	DOC	DELTA CORR CEN	DELTA CORR CENTER	1998	PASS UTIL SMALL, 4X4	563A80	10078	114640	10962	136,564	120	\$21,000	\$7,000	\$28,000	\$283.09	\$14.50	\$297.59			
85	DOC	DELTA CORR CEN	DELTA CORR CENTER	1999	PASS UTIL LARGE, 4X4 (9 PASS)	955A78	11542	113350	9441	132,232	120	\$32,500	\$0	\$32,500	\$328.58	\$14.50	\$343.08			
86	DOC	DELTA CORR CEN	DELTA CORR CENTER	1996	PASS UTIL LARGE, 4X4 (9 PASS)	306A75	7835	105745	9696	125,137	120	\$32,500	\$0	\$32,500	\$328.58	\$14.50	\$343.08			
87	DOC	DELTA CORR CEN	DELTA CORR CENTER	2001	PASS VAN 15-PASSENGER, MAXI	614BAV	14654	101961	6550	115,061	120	\$25,000	\$0	\$25,000	\$252.76	\$14.50	\$267.26			
88	DOC	DEN RG DIAG CTR	DEN RG DIAG CTR	1995	PASS VAN 12-PASSENGER	907A63	6540	74059	7047	88,153	120	\$23,000	\$0	\$23,000	\$232.54	\$14.50	\$247.04			
89	DOC	DEN RG DIAG CTR	DEN RG DIAG CTR	1997	PASS VAN 15-PASSENGER, MAXI	521A77	8634	118976	12077	143,130	120	\$25,000	\$0	\$25,000	\$252.76	\$14.50	\$267.26			
90	DOC	DENVER WOMEN	DENVER WOMEN'S CORR FAC	1998	PU 1/2 T, 4X4 WORK TRUCK	651A80	10677	105144	21234	147,612	96	\$40,000	\$0	\$40,000	\$487.01	\$14.50	\$501.51			
91	DOC	DENVER WOMEN	DENVER WOMEN'S CORR FAC	1999	PU 1/2 TON, 4X4	110A81	11882	131170	17545	166,260	96	\$24,000	\$2,500	\$26,500	\$322.65	\$14.50	\$337.15			
92	DOC	DENVER WOMEN	DENVER WOMEN'S CORR FAC	1997	SEDAN FULLSIZE	904BAU	8913	134062	7344	148,750	120	\$17,000	\$0	\$17,000	\$171.87	\$14.50	\$186.37			
93	DOC	EDUCATION	EDUCATION	2002	SEDAN FULLSIZE	130DHU														

**COLORADO STATE FLEET MANAGEMENT
VEHICLE REPLACEMENT CANDIDATES**

FISCAL YEAR 2009 - Source: CARS Extraction July 14, 2007

																			U	V	Y	AC	AD	AE	AF	AG	AH	AI	
																			U*(24*X)										
Count	Dept	Division or School	Section	Model Year	Body Description	License	Asset ID	Last Billed Odom June 07	FY07 Miles	Projected Mileage June 09 (24 mos)	New Loan Term	Base Cost	Attachment Cost	Total Acquisition Cost	New Agency Lease Pmt	New Cust Mgmt Fee	Total Agency Fixed Pmt	3.97%											
70	DONR	WATER RESOURC	(WR-DIV1)	1999	PU SMALL, 4X4	086A81	11474	127780	13380	154,540	120	\$19,000	\$0	\$19,000	\$192.09	\$14.50	\$206.59												
71	DONR	WATER RESOURC	(WR-DIV2)	2002	PU 1/2 TON, 4X4	087DHS	16789	114991	19522	154,035	96	\$24,000	\$0	\$24,000	\$292.21	\$14.50	\$306.71												
72	DONR	WATER RESOURC	(WR-DIV3)	2004	PU 1/2 TON, 4X4	124DHT	19556	71447	36647	144,741	48	\$24,000	\$0	\$24,000	\$541.58	\$14.50	\$556.08												
73	DONR	WATER RESOURC	(WR-DIV6)	1998	PU 1/2 TON, 4X4	671A80	10389	116272	13135	142,542	120	\$24,000	\$0	\$24,000	\$242.65	\$14.50	\$257.15												
74	DONR	WATER RESOURC	(WR-DIV2)	2002	PASS UTIL SMALL, 4X4	738DHT	16708	104282	18197	140,676	96	\$24,000	\$0	\$24,000	\$292.21	\$14.50	\$306.71												
75	DONR	WATER RESOURC	(WR-DIV5)	1999	PU SMALL, 4X4	962A80	11438	118638	10752	140,142	120	\$19,000	\$0	\$19,000	\$192.09	\$14.50	\$206.59												
76	DONR	WATER RESOURC	(WR-DIV2)	2000	PU SMALL, 4X4	329BAU	13046	101293	17292	135,877	96	\$19,000	\$0	\$19,000	\$231.33	\$14.50	\$245.83												
77	DONR	WILDLIFE	4231 - Chalk Cliffs	1992	OVERSIZED OR NON-STANDARD BODY	730FHT	21701	223492	11980	259,432	96	\$65,000	\$0	\$65,000	\$791.40	\$25.00	\$816.40												
78	DONR	WILDLIFE	4210 - Hatchery Administration	1982	TRACTOR TRAILER	042A77	21640	1E+06	8948	1,430,542	120	\$95,000	\$15,000	\$110,000	\$1,112.13	\$25.00	\$1,137.13												
79	DONR	WILDLIFE	4120 - Aquatic Resource Rsrch	1995	PU 3/4 TON, 4X4	572A64	7174	124700	11683	148,066	120	\$26,000	\$4,000	\$30,000	\$303.31	\$25.00	\$328.31												
80	DONR	WILDLIFE	4271 - Pitkin	1995	PU FULL SIZE 1 TON (DRW)	209A57	21660	97339	7178	118,873	120	\$32,000	\$0	\$32,000	\$323.53	\$25.00	\$348.53												
81	DONR	WILDLIFE	4291 - Rifle Falls	1993	OVERSIZED OR NON-STANDARD BODY	370A76	21696	151534	6854	172,096	120	\$65,000	\$0	\$65,000	\$657.17	\$25.00	\$682.17												
82	DONR	WILDLIFE	4210 - Hatchery Administration	1992	TRACTOR TRAILER	316V46	21682	356703	6853	377,262	120	\$95,000	\$15,000	\$110,000	\$1,112.13	\$25.00	\$1,137.13												
83	DONR	WILDLIFE	5716 - Area 16	1995	PU FULL SIZE 1 TON (DRW)	295A64	21672	164956	6853	185,515	120	\$32,000	\$0	\$32,000	\$323.53	\$25.00	\$348.53												
84	DONR	WILDLIFE	3510 - Terrestrial Field Bio	1995	PU 1 TON, 4X4	110A64	21654	194613	6572	214,329	120	\$29,000	\$0	\$29,000	\$293.20	\$25.00	\$318.20												
85	DONR	WILDLIFE	5613 - Area 13	1994	PU 3/4 TON, 4X4	049A64	6175	111194	9685	130,564	120	\$26,000	\$4,000	\$30,000	\$303.31	\$25.00	\$328.31												
86	DONR	WILDLIFE	5410 - Education	1994	PASS VAN 15-PASSENGER, MAXI	558A63	21732	138128	5652	155,084	120	\$25,000	\$0	\$25,000	\$252.76	\$25.00	\$277.76												
87	DONR	WILDLIFE	4291 - Rifle Falls	1994	OVERSIZED OR NON-STANDARD BODY	379A76	21700	125297	5578	142,031	120	\$65,000	\$0	\$65,000	\$657.17	\$25.00	\$682.17												
88	DONR	WILDLIFE	3340 - Water Quality	1995	PU 1 TON, 4X4	104A64	21651	138853	5415	155,098	120	\$29,000	\$0	\$29,000	\$293.20	\$25.00	\$318.20												
89	DONR	WILDLIFE	4252 - Crystal River	1991	STAKEBED 1 TON	107DHT	21652	89271	5282	105,117	120	\$35,000	\$0	\$35,000	\$353.86	\$25.00	\$378.86												
90	DONR	WILDLIFE	5707 - Area 7	1995	PU 1 TON, 4X4	108DHT	21653	100006	5240	115,726	120	\$29,000	\$0	\$29,000	\$293.20	\$25.00	\$318.20												
91	DONR	WILDLIFE	5716 - Area 16	1979	OVERSIZED OR NON-STANDARD BODY	041A77	21639	210579	4893	225,258	120	\$65,000	\$0	\$65,000	\$657.17	\$25.00	\$682.17												
92	DONR	WILDLIFE	4231 - Chalk Cliffs	1994	OVERSIZED OR NON-STANDARD BODY	314BAW	21680	173918	4664	187,910	120	\$65,000	\$0	\$65,000	\$657.17	\$25.00	\$682.17												
93	DONR	WILDLIFE	5680 - SE Info/Education	1982	TRACTOR TRAILER	723V45	21751	498270	4411	511,503	120	\$95,000	\$15,000	\$110,000	\$1,112.13	\$25.00	\$1,137.13												
94	DONR	WILDLIFE	5503 - Area 3	2000	PU 3/4 TON, 4X4	212BAU	13520	152421	13563	179,547	120	\$26,000	\$0	\$26,000	\$262.87	\$25.00	\$287.87												
95	DONR	WILDLIFE	5410 - Education	1998	PU 3/4 TON, 4X4	408A80	10214	145292	14145	173,582	96	\$26,000	\$0	\$26,000	\$316.56	\$25.00	\$341.56												
96	DONR	WILDLIFE	5614 - Area 14	1997	PU 3/4 TON, 4X4	675A77	9453	152472	5656	163,784	120	\$26,000	\$4,000	\$30,000	\$303.31	\$25.00	\$328.31												
97	DONR	WILDLIFE	5706 - Area 6	1996	PU 3/4 TON, 4X4	158A75	7745	148392	6331	161,054	120	\$26,000	\$4,000	\$30,000	\$303.31	\$25.00	\$328.31												
98	DONR	WILDLIFE	5614 - Area 14	1999	PU 1/2 TON, 4X4	815A80	11872	130722	15022	160,766	96	\$24,000	\$4,000	\$28,000	\$340.91	\$25.00	\$365.91												
99	DONR	WILDLIFE	5614 - Area 14	2002	PU 3/4 TON, 4X4	459DHS	16544	104415	24053	152,521	72	\$26,000	\$4,000	\$30,000	\$468.95	\$25.00	\$493.95												
100	DONR	WILDLIFE	5504 - Area 4	2000	PU 3/4 TON, 4X4	213BAU	13484	112749	19148	151,045	96	\$26,000	\$4,000	\$30,000	\$365.26	\$25.00	\$390.26												
101	DONR	WILDLIFE	5505 - Area 5	2001	PU 1/2 TON, 4X4	713BAU	13415	137082	6081	149,244	120	\$24,000	\$4,000	\$28,000	\$283.09	\$25.00	\$308.09												
102	DONR	WILDLIFE	4221 - Bellevue-Watson	1999	PU 1/2 TON, 4X4	462A06	11824	132564	4642	141,848	120	\$24,000	\$0	\$24,000	\$242.65	\$25.00	\$267.65												
103	DONR	WILDLIFE	5706 - Area 6	1998	PU 3/4 TON, 4X4	943A30	10236	130221	5569	141,359	120	\$26,000	\$4,000	\$30,000	\$303.31	\$25.00	\$328.31												
104	DONR	WILDLIFE	5706 - Area 6	1999	PU 3/4 TON, 4X4	819A80	12051	73330	17920	109,170	96	\$26,000	\$4,000	\$30,000	\$365.26	\$25.00	\$390.26												
105	DONR	WILDLIFE	4251 - Glenwood Springs	1999	PU 3/4 TON, 4X4	142A81	11810	102347	13543	129,433	120	\$26,000	\$4,000	\$30,000	\$303.31	\$25.00	\$328.31												
106	DONR	WILDLIFE	4251 - Glenwood Springs	1999	PU 3/4 TON, 4X4	766A80	10463	108289	15095	138,479	96	\$26,000	\$4,000	\$30,000	\$365.26	\$25.00	\$390.26												
107	DONR	WILDLIFE	5715 - Area 15	1997	PASS UTIL SMALL, 4X4	601A77	8989	117621	3574	124,769	120	\$24,000	\$0	\$24,000	\$242.65	\$25.00	\$267.65												
108	DONR	WILDLIFE	5501 - Area 1	2002	PU 3/4 TON, 4X4	114PRP	16545	111011	21656	154,323	96	\$26,000	\$4,000	\$30,000	\$365.26	\$25.00	\$390.26												
109	DONR	WILDLIFE	3380 - SW Habitat Biology	1999	PASS UTIL MEDIUM, 4X4 (5 PASS)	116A81	12100	89428	8410	106,248	120	\$26,000	\$0	\$26,000	\$262.87	\$25.00	\$287.87												
110	DONR	WILDLIFE	5709 - Area 9	1996	PU 1 TON, 4X4	216A74	21662	135108	1113	138,447	120	\$29,000	\$0	\$29,000	\$293.20	\$25.00	\$318.20												
111	DONR	WILDLIFE	3420 - Bird Programs	2002	PU 1/2 TON, 4X4	803DHS	16534	109430	21859	153,148	96	\$24,000	\$4,000	\$28,000	\$340.91	\$25.00	\$365.91												
112	DONR	WILDLIFE	3560 - SE Terrestrial Biology	2000	PU 3/4 TON, 4X4	211BAU	13519	151097	10077	171,251	120	\$26,000	\$4,000	\$30,000	\$303.31	\$25.00	\$328.31												
113	DONR	WILDLIFE	3440 - Health Lab	1998	PU 1 TON, 4X4	975A68	21785	122163	1404	126,375	120	\$29,000	\$0	\$29,000	\$293.20	\$25.00	\$318.20												
114	DONR	WILDLIFE	5502 - Area 2	2001	PU 1/2 TON, 4X4	280BAW	13681	89664	10064	109,792	120	\$24,000	\$4,000	\$28,000	\$283.09	\$25.00	\$308.09												
115	DONR	WILDLIFE	5502 - Area 2	1999	PU 1/2 TON, 4X4	061A81	11858	112004	12402	136,808	120	\$24,000	\$4,000	\$28,000	\$283.09	\$25.00	\$308.09												
116	DONR	WILDLIFE	4222 - Poudre	1996	PU 3/4 TON, 4X4	160A75	7767	101596	9233	120,062	120	\$26,000	\$5,000	\$31,000	\$313.42	\$25.00	\$338.42												
117	DONR	WILDLIFE	5701 - Area 10	2003	PU 1/2 TON, 4X4	722BAW	19291	92232	22292	136,816	72	\$24,000	\$4,000	\$28,000	\$437.68	\$25.00	\$462.68												
118	DONR	WILDLIFE	4170 - WE Colo River Aqua Bio	2000	PU 3/4 TON, 4X4	210BAU	13114	85707	17120	119,947	96	\$26,000	\$9,000	\$35,000	\$426.14	\$25.00	\$451.14												
119	DONR	WILDLIFE	3430 - Mammal Programs	1999	PU 1/2 TON, 4X4	904A78	11873	109476	13890	137,256	96	\$24,000	\$4,000	\$28,000	\$340.91	\$25.00	\$365.91												
120	DONR	WILDLIFE	4120 - Aquatic Resource Rsrch	1999	PU 1/2 TON, 4X4	062A81	11881	115217	11041	137,299	120	\$24,000	\$4,000	\$28,000	\$283.09	\$25.00	\$308.09												
121	DONR	WILDLIFE	5505 - Area 5	2003	PU 3/4 TON, 4X4	093DHT	19147	99763	22129	144,021	72	\$26,000	\$5,000	\$31,000	\$484.58	\$25.00	\$509.58												
122	DONR	WILDLIFE	5502 - Area 2	1996	PU 1/2 TON, 4X4	749A80	7654	118652	16172	150,996	96	\$24,000	\$0	\$24,000	\$292.21	\$25.00	\$317.21												
123	DONR	WILDLIFE	5701 - Area 10	2001	PU 1/2 TON, 4X4	848BAU	13682	94426	9816	114,058	120	\$24,000	\$0	\$24,000	\$242.65	\$25.00	\$267.65												
124	DONR	WILDLIFE	4150 - NE South Platte Aqu Bio	1996	PU CW CAB 3/4 TON, 4X4 (6 PASS)	852A74	7671	114802	5799	126,400	120	\$27,000	\$9,000	\$36,000	\$363.97	\$25.00	\$388.97												
125	DONR	WILDLIFE	3570 - NW Terrestrial Biology	2002	PU 3/4 TON, 4X4	207DHS	16628	81090	14575	110,240	96	\$26,000	\$9,000	\$35,000	\$426.14	\$25.00	\$451.14												
126	DONR	WILDLIFE	5706 - Area 6	2003	PU 3/4 TON, 4X4	227DHT	19311	78250	17450	113,150	96	\$26,000	\$5,000	\$31,000	\$377.44	\$25.00	\$402.44												
127	DONR	WILDLIFE	5709 - Area 9	2003	PU 3/4 TON, 4X4	212DHT	19299	66455	17980	102,415	96	\$26,000	\$5,000	\$31,000	\$377.44	\$25.00	\$402.44												
128	DONR	WILDLIFE	5503 - Area 3	2002	PU 3/4 TON, 4X4	813DHS	16794	93018	18639	130,296	96	\$26,000	\$5,000	\$31,000	\$377.44	\$25.00	\$402.44												
129	DONR	WILDLIFE	3340 - Water Quality	1999	PU 1/2 TON, 4X4	063A82	11884	154055	16595	187,245	96	\$24,000	\$4,000	\$28,000	\$340.91	\$25.00	\$365.91												
130	DONR	WILDLIFE	3420 - Bird Programs	1997	PASS UTIL SMALL, 4X4	257A76	8963	155867	12035	179,937	120	\$24,000	\$0	\$24,000	\$242.65	\$25.00	\$267.65												
131	DONR	WILDLIFE	5611 - Area 11	2003	PU 1/2 TON, 4X4	726BAW	19125	113747	29508	172,763	60	\$24,000	\$0	\$24,000															

COLORADO STATE FLEET MANAGEMENT																	
VEHICLE REPLACEMENT CANDIDATES																	
FISCAL YEAR 2009 - Source: CARS Extraction July 14, 2007																	
								U	V	Y	AC	AD	AE	AF	AG	AH	AI
										U*(24*X)							
Count	Dept	Division or School	Section	Model Year	Body Description	License	Asset ID	Last Billed Odom June 07	FY07 Miles	Projected Mileage June 09 (24 mos)	New Loan Term	Base Cost	Attachment Cost	Total Acquisition Cost	New Agency Lease Pmt	New Cust Mgmt Fee	Total Agency Fixed Pmt
134	DONR	WILDLIFE	5880-SW Info/Education	2000	PASS UTIL MEDIUM, 4X4 (5 PASS)	127BAV	13369	118275	18517	155,309	96	\$26,000	\$0	\$26,000	\$316.56	\$25.00	\$341.56
135	DONR	WILDLIFE	5501 - Area 1	2003	PU 3/4 TON, 4X4	077DHT	19294	95186	29242	153,670	60	\$26,000	\$5,000	\$31,000	\$570.49	\$25.00	\$595.49
136	DONR	WILDLIFE	5310 - Law Enforcement	2002	PU 1/2 TON, 4X4	100DHS	16631	110050	21639	153,328	96	\$24,000	\$4,000	\$28,000	\$340.91	\$25.00	\$365.91
137	DONR	WILDLIFE	3420 - Bird Programs	2003	PU 1/2 TON, 4X4	708BAW	19220	96956	27906	152,768	60	\$24,000	\$4,000	\$28,000	\$515.28	\$25.00	\$540.28
138	DONR	WILDLIFE	5708 - Area 8	2001	PU 1/2 TON, 4X4	715BAU	13339	109995	21090	152,175	96	\$24,000	\$0	\$24,000	\$292.21	\$25.00	\$317.21
139	DONR	WILDLIFE	4120 - Aquatic Resource Rsrch	2000	PU 3/4 TON, 4X4	208A81	11811	114041	18918	151,877	96	\$26,000	\$9,000	\$35,000	\$426.14	\$25.00	\$451.14
140	DONR	WILDLIFE	5611 - Area 11	2003	PU 1/2 TON, 4X4	774BAW	19111	95915	27967	151,849	60	\$24,000	\$0	\$24,000	\$441.67	\$25.00	\$466.67
141	DONR	WILDLIFE	5715 - Area 15	1998	PU 3/4 TON, 4X4	472A80	10390	122651	14338	151,327	96	\$26,000	\$5,000	\$31,000	\$377.44	\$25.00	\$402.44
142	DONR	WILDLIFE	3340 - Water Quality	2001	PU 1/2 TON, 4X4	129BAV	13377	116506	17389	151,284	96	\$24,000	\$4,000	\$28,000	\$340.91	\$25.00	\$365.91
143	DONR	WILDLIFE	5701 - Area 10	2003	PU 1/2 TON, 4X4	725BAW	19290	108588	20730	150,048	96	\$24,000	\$0	\$24,000	\$292.21	\$25.00	\$317.21
144	DONR	WILDLIFE	5501 - Area 1	2001	PU 1/2 TON, 4X4	281BAW	13331	116631	16631	149,893	96	\$24,000	\$0	\$24,000	\$292.21	\$25.00	\$317.21
145	DONR	WILDLIFE	3380 - SW Habitat Biology	2000	PASS UTIL MEDIUM, 4X4 (5 PASS)	125BAV	13376	116757	16517	149,791	96	\$26,000	\$4,000	\$30,000	\$365.26	\$25.00	\$390.26
146	DONR	WILDLIFE	5310 - Law Enforcement	2003	PU 3/4 TON, 4X4	221DHT	19113	107480	20500	148,480	96	\$26,000	\$9,000	\$35,000	\$426.14	\$25.00	\$451.14
147	DONR	WILDLIFE	3380 - SW Habitat Biology	1998	PASS UTIL SMALL, 4X4	947A30	10570	123402	11961	147,324	120	\$24,000	\$0	\$24,000	\$242.65	\$25.00	\$267.65
148	DONR	WILDLIFE	5706 - Area 6	1997	PU CW CAB FULL SIZE 1 TON (DRW)	797BAW	21767	137875	3020	146,935	120	\$40,000	\$0	\$40,000	\$404.41	\$25.00	\$429.41
149	DONR	WILDLIFE	3360 - NE Habitat Biology	1999	PU 1/2 TON, 4X4	480A06	11832	117433	14475	146,383	96	\$24,000	\$4,000	\$28,000	\$340.91	\$25.00	\$365.91
150	DONR	WILDLIFE	5520 - SE CWD	2004	PU 1 TON, 4X4	033DHT	21636	77851	22645	145,786	48	\$29,000	\$0	\$29,000	\$654.40	\$25.00	\$679.40
151	DONR	WILDLIFE	5504 - Area 4	2002	PU 3/4 TON, 4X4	516DHS	16546	104829	20389	145,607	96	\$26,000	\$5,000	\$31,000	\$377.44	\$25.00	\$402.44
152	DONR	WILDLIFE	5504 - Area 4	2002	PU 3/4 TON, 4X4	814DHS	16652	104088	20752	145,592	96	\$26,000	\$5,000	\$31,000	\$377.44	\$25.00	\$402.44
153	DONR	WILDLIFE	5706 - Area 6	2005	PU 3/4 TON, 4X4	060FKJ	20264	70826	36537	143,900	48	\$26,000	\$5,000	\$31,000	\$699.53	\$25.00	\$724.53
154	DONR	WILDLIFE	3370 - NW Habitat Biology	1999	PASS UTIL MEDIUM, 4X4 (5 PASS)	498A06	11775	114479	14603	143,685	96	\$26,000	\$4,000	\$30,000	\$365.26	\$25.00	\$390.26
155	DONR	WILDLIFE	5613 - Area 13	1997	PU 3/4 TON, 4X4	678A77	9454	119671	11897	143,465	120	\$26,000	\$0	\$26,000	\$262.87	\$25.00	\$287.87
156	DONR	WILDLIFE	5614 - Area 14	2002	PU 1/2 TON, 4X4	074DHS	16650	106717	18250	143,217	96	\$24,000	\$0	\$24,000	\$292.21	\$25.00	\$317.21
157	DONR	WILDLIFE	4231 - Chalk Cliffs	2001	OVERSIZED OR NON-STANDARD BODY	900BAV	21779	105540	12271	142,353	96	\$65,000	\$0	\$65,000	\$791.40	\$25.00	\$816.40
158	DONR	WILDLIFE	5612 - Area 12	2003	PU 1/2 TON, 4X4	721BAW	19122	100248	21014	142,276	96	\$24,000	\$0	\$24,000	\$292.21	\$25.00	\$317.21
159	DONR	WILDLIFE	5709 - Area 9	2002	PU 3/4 TON, 4X4	456DHS	16629	103572	18921	141,414	96	\$26,000	\$0	\$26,000	\$316.56	\$25.00	\$341.56
160	DONR	WILDLIFE	5613 - Area 13	2003	PU 3/4 TON, 4X4	249DHT	19225	94785	23234	141,253	72	\$26,000	\$0	\$26,000	\$406.42	\$25.00	\$431.42
161	DONR	WILDLIFE	4120 - Aquatic Resource Rsrch	2000	PASS UTIL MEDIUM, 4X4 (5 PASS)	078BAV	13375	104670	18272	141,214	96	\$26,000	\$4,000	\$30,000	\$365.26	\$25.00	\$390.26
162	DONR	WILDLIFE	5613 - Area 13	1999	PU 1/2 TON, 4X4	814A80	11862	112471	14347	141,165	96	\$24,000	\$0	\$24,000	\$292.21	\$25.00	\$317.21
163	DONR	WILDLIFE	5611 - Area 11	2003	PU 3/4 TON, 4X4	063DHT	19293	92598	24170	140,938	72	\$26,000	\$5,000	\$31,000	\$484.58	\$25.00	\$509.58
164	DONR	WILDLIFE	5504 - Area 4	2003	PU 3/4 TON, 4X4	074DHT	19145	93805	23409	140,623	72	\$26,000	\$5,000	\$31,000	\$484.58	\$25.00	\$509.58
165	DONR	WILDLIFE	3440 - Health Lab	1999	PU 1/2 TON, 4X4	119A81	12043	112480	13693	139,866	120	\$24,000	\$0	\$24,000	\$242.65	\$25.00	\$267.65
166	DONR	WILDLIFE	3360 - SE Habitat Biology	1998	PASS UTIL MEDIUM, 4X4 (5 PASS)	679A68	10449	113322	13107	139,536	120	\$26,000	\$4,000	\$30,000	\$303.31	\$25.00	\$328.31
167	DONR	WILDLIFE	4170 - WE Colo River Aqua Bio	2001	PU 1/2 TON, 4X4	148BAV	13980	126684	5988	138,660	120	\$24,000	\$4,000	\$28,000	\$283.09	\$25.00	\$308.09
168	DONR	WILDLIFE	5780 - WE Info/Education	1998	PASS UTIL MEDIUM, 4X4 (5 PASS)	909A30	10369	121029	8751	138,531	120	\$26,000	\$4,000	\$30,000	\$303.31	\$25.00	\$328.31
169	DONR	WILDLIFE	6610 - Engineering	2001	PU 1/2 TON, 4X4	603BAU	13351	117282	10620	138,522	120	\$24,000	\$4,000	\$28,000	\$283.09	\$25.00	\$308.09
170	DONR	WILDLIFE	5503 - Area 3	2002	PU 3/4 TON, 4X4	750DHT	16681	101466	18462	138,390	96	\$26,000	\$0	\$26,000	\$316.56	\$25.00	\$341.56
171	DONR	WILDLIFE	5612 - Area 12	2005	PU 1/2 TON, 4X4	520DHU	20124	69752	34312	138,376	48	\$24,000	\$0	\$24,000	\$541.58	\$25.00	\$566.58
172	DONR	WILDLIFE	4120 - Aquatic Resource Rsrch	1998	PU 1/2 TON, 4X4	758FHT	10377	120101	9133	138,367	120	\$24,000	\$4,000	\$28,000	\$283.09	\$25.00	\$308.09
173	DONR	WILDLIFE	5501 - Area 1	2000	PU 3/4 TON, 4X4	274BAV	13151	127784	5284	138,352	120	\$26,000	\$0	\$26,000	\$262.87	\$25.00	\$287.87
174	DONR	WILDLIFE	5502 - Area 2	1997	PU 1/2 TON, 4X4	480A77	8651	117465	10345	138,155	120	\$24,000	\$0	\$24,000	\$242.65	\$25.00	\$267.65
175	DONR	WILDLIFE	5310 - Law Enforcement	2003	PU 3/4 TON, 4X4	213DHT	19295	87779	24733	137,245	72	\$26,000	\$9,000	\$35,000	\$547.10	\$25.00	\$572.10
176	DONR	WILDLIFE	5715 - Area 15	2002	PU 3/4 TON, 4X4	209DHS	16550	95526	20671	136,868	96	\$26,000	\$5,000	\$31,000	\$377.44	\$25.00	\$402.44
177	DONR	WILDLIFE	5502 - Area 2	1999	PU 1/2 TON, 4X4	460A06	11921	127959	4282	136,523	120	\$24,000	\$0	\$24,000	\$242.65	\$25.00	\$267.65
178	DONR	WILDLIFE	6720 - Training	1999	PASS UTIL LARGE, 4X4 (9 PASS)	765A78	10370	120872	7784	136,440	120	\$32,500	\$4,000	\$36,500	\$369.02	\$25.00	\$394.02
179	DONR	WILDLIFE	5718 - Area 18	1999	STAKEBED 1 TON	405BAU	21716	127798	2784	136,150	120	\$35,000	\$0	\$35,000	\$353.86	\$25.00	\$378.86
180	DONR	WILDLIFE	3560 - SE Terrestrial Biology	2002	PU 1/2 TON, 4X4	483DHS	16542	92457	21743	135,943	96	\$24,000	\$0	\$24,000	\$292.21	\$25.00	\$317.21
181	DONR	WILDLIFE	5580 - NE Info/Education	1998	PASS VAN MINI (7 PASS) ALL WD	912A30	10521	111018	12429	135,876	120	\$23,000	\$4,000	\$27,000	\$272.98	\$25.00	\$297.98
182	DONR	WILDLIFE	4130 - Aquatic Species Protect	2005	PU 1/2 TON, 4X4	689DHU	20143	65598	34891	135,380	48	\$24,000	\$4,000	\$28,000	\$631.84	\$25.00	\$656.84
183	DONR	WILDLIFE	4180 - San Juan Aqua Bio	1999	PU 3/4 TON, 4X4	950A78	11923	104958	15056	135,070	96	\$26,000	\$0	\$26,000	\$316.56	\$25.00	\$341.56
184	DONR	WILDLIFE	5505 - Area 5	2001	PU 1/2 TON, 4X4	711BAU	13330	107812	13585	134,982	120	\$24,000	\$0	\$24,000	\$242.65	\$25.00	\$267.65
185	DONR	WILDLIFE	5504 - Area 4	2005	PU 3/4 TON, 4X4	090FKJ	20197	56387	38550	133,487	48	\$26,000	\$5,000	\$31,000	\$699.53	\$25.00	\$724.53
186	DONR	WILDLIFE	5617 - Area 17	2005	PU 3/4 TON, 4X4	024FKJ	20235	57137	35561	128,259	48	\$26,000	\$5,000	\$31,000	\$699.53	\$25.00	\$724.53
187	DONR	WILDLIFE	5716 - Area 16	2003	PU 3/4 TON, 4X4	230DHT	19120	87922	19637	127,196	96	\$26,000	\$5,000	\$31,000	\$377.44	\$25.00	\$402.44
188	DONR	WILDLIFE	5614 - Area 14	1999	PU 1/2 TON, 4X4	112A81	11902	98854	14047	126,948	96	\$24,000	\$0	\$24,000	\$292.21	\$25.00	\$317.21
189	DONR	WILDLIFE	5310 - Law Enforcement	2005	PU 3/4 TON, 4X4	229DHU	20253	67168	29645	126,458	60	\$26,000	\$9,000	\$35,000	\$644.10	\$25.00	\$669.10
190	DONR	WILDLIFE	5612 - Area 12	2005	PU 1/2 TON, 4X4	696DHU	20181	58765	33602	125,969	48	\$24,000	\$0	\$24,000	\$541.58	\$25.00	\$566.58
191	DONR	WILDLIFE	5614 - Area 14	2002	PU 1/2 TON, 4X4	072DHS	16543	92437	15839	124,115	96	\$24,000	\$0	\$24,000	\$292.21	\$25.00	\$317.21
192	DONR	WILDLIFE	5718 - Area 18	2002	PU 3/4 TON, 4X4	452DHS	16549	92115	15589	123,293	96	\$26,000	\$0	\$26,000	\$316.56	\$25.00	\$341.56
193	DONR	WILDLIFE	5715 - Area 15	2003	PU 3/4 TON, 4X4	065DHT	19227	81450	20650	122,750	96	\$26,000	\$0	\$26,000	\$316.56	\$25.00	\$341.56
194	DONR	WILDLIFE	5503 - Area 3	2005	PU 1/2 TON, 4X4	773FKI	20159	53955	33005	119,965	48	\$24,000	\$0	\$24,000	\$541.58	\$25.00	\$566.58
195	DONR	WILDLIFE	5504 - Area 4	2002	PU 3/4 TON, 4X4	013BAW	16651	74966	21976	118,918	96	\$26,000	\$0	\$26,000	\$316.56	\$25.00	\$341.56
196	DONR	WILDLIFE	5706 - Area 6	1999	PU 1/2 TON, 4X4	114A81	11909	84854	16639	118,132	96	\$2					

COLORADO STATE FLEET MANAGEMENT																		
VEHICLE REPLACEMENT CANDIDATES																		
FISCAL YEAR 2009 - Source: CARS Extraction July 14, 2007																		
								U	V	Y	AC	AD	AE	AF	AG	AH	AI	
										U*(24*X)					3.97%			
Count	Dept	Division or School	Section	Model Year	Body Description	License	Asset ID	Last Billed Odom June 07	FY07 Miles	Projected Mileage June 09 (24 mos)	New Loan Term	Base Cost	Attachment Cost	Total Acquisition Cost	New Agency Lease Pmt	New Cust Mgmt Fee	Total Agency Fixed Pmt	
122	DOT	PUEBLO	PUEBLO ENGINEERING	1999	PU 1/2 TON, 4X4	838A80	11974	125681	11216	148,113	120	\$24,000	\$0	\$24,000	\$242.65	\$14.50	\$257.15	
123	DOT	PUEBLO	PUEBLO MAINTENANCE	2003	PU 1/2 TON, 4X4	713BAW	19191	101147	22529	146,205	72	\$24,000	\$0	\$24,000	\$375.16	\$14.50	\$389.66	
124	DOT	PUEBLO	PUEBLO ENGINEERING	2001	PASS UTIL MEDIUM, 4X4 (5 PASS)	429BAW	14731	107610	17458	142,526	96	\$26,000	\$0	\$26,000	\$316.56	\$14.50	\$331.06	
125	DOT	PUEBLO	PUEBLO ENGINEERING	2002	PASS UTIL MEDIUM, 4X4 (5 PASS)	470DHS	16478	105708	16257	138,222	96	\$26,000	\$0	\$26,000	\$316.56	\$14.50	\$331.06	
126	DOT	PUEBLO	PUEBLO ENGINEERING	2000	PASS UTIL SMALL, 4X4	114BAV	13469	111467	13126	137,719	120	\$21,000	\$7,000	\$28,000	\$283.09	\$14.50	\$297.59	
127	DOT	TUNNEL MAINTEN	TUNNEL MAINTENANCE	1999	PU 1/2 TON, 4X4	466A06	12034	117960	23022	164,004	72	\$24,000	\$0	\$24,000	\$375.16	\$14.50	\$389.66	
															Monthly	Fixed Total:	\$39,901.89	
															FY09 Pro-Ration	(4 months):	\$159,607.57	
															Annualized Fixed	Payments:	\$478,822.70	
1	GOV	OFC ENERGY CO	OFC ENERGY CONSERVAT	1998	PASS UTIL SMALL, 4X4	667A80	10530	79228	16228	111,684	96	\$21,000	\$7,000	\$28,000	\$340.91	\$14.50	\$355.41	
															Monthly	Fixed Total:	\$355.41	
															FY09 Pro-Ration	(4 months):	\$1,421.64	
															Annualized Fixed	Payments:	\$4,264.91	
1	GSS	CAPITOL COMPLE	CAPITOL COMPLEX	1996	PU 1/2 TON, 4X4	418A74	7527	94785	9956	114,697	120	\$24,000	\$0	\$24,000	\$242.65	\$14.50	\$257.15	
2	GSS	CENTRAL SERVIC	MAIL SERVICE	2001	PU 1/2 TON, 4X4	622FKI	13981	140068	19765	179,598	96	\$24,000	\$0	\$24,000	\$292.21	\$14.50	\$306.71	
3	GSS	CENTRAL SERVIC	MAIL SERVICE	1996	CARGO VAN 3/4 TON	448BAU	7326	135849	13368	165,016	96	\$21,000	\$2,500	\$23,500	\$286.12	\$14.50	\$300.62	
4	GSS	CENTRAL SERVIC	MAIL SERVICE	2000	PASS UTIL MEDIUM, 4X4 (5 PASS)	221BAU	13986	135092	8381	151,854	120	\$26,000	\$0	\$26,000	\$262.87	\$14.50	\$277.37	
5	GSS	CENTRAL SERVIC	MAIL SERVICE	2000	PASS UTIL SMALL, 4X4	116BAV	13976	100055	17810	138,913	96	\$21,000	\$7,000	\$28,000	\$340.91	\$14.50	\$355.41	
6	GSS	CENTRAL SERVIC	MAIL SERVICE	2005	CARGO VAN 3/4 TON	344DHU	19978	54900	26135	107,170	72	\$21,000	\$2,500	\$23,500	\$367.34	\$14.50	\$381.84	
7	GSS	CENTRAL SERVIC	MAIL SERVICE	1996	CARGO VAN MINI-FRNT WD	282A71	7617	131924	11594	157,220	120	\$20,000	\$0	\$20,000	\$202.21	\$14.50	\$216.71	
8	GSS	CENTRAL SERVIC	MOTOR POOL	2002	SEDAN HYBRID (GAS/ELECTRIC)	177DHU	16704	99183	24580	148,343	72	\$25,000	\$0	\$25,000	\$390.79	\$14.50	\$405.29	
9	GSS	CENTRAL SERVIC	MOTOR POOL	2002	SEDAN MIDSIZE	026DHS	16719	105857	19267	144,391	96	\$18,000	\$7,000	\$25,000	\$304.38	\$14.50	\$318.88	
10	GSS	CENTRAL SERVIC	MOTOR POOL-DOW	2000	PASS UTIL MEDIUM, 4X4 (5 PASS)	796FHT	13378	100946	12906	126,758	120	\$26,000	\$0	\$26,000	\$262.87	\$14.50	\$277.37	
11	GSS	CENTRAL SERVIC	MOTOR POOL	2002	SEDAN FULLSIZE	014DHS	16750	111192	23651	158,494	72	\$17,000	\$0	\$17,000	\$265.74	\$14.50	\$280.24	
12	GSS	CENTRAL SERVIC	MAIL SERVICE	2001	PU 1/2 TON, 4X4	282BAW	13388	139863	20981	190,217	72	\$24,000	\$0	\$24,000	\$375.16	\$14.50	\$389.66	
13	GSS	CENTRAL SERVIC	MOTOR POOL-DOW	1999	PASS UTIL MEDIUM, 4X4 (5 PASS)	438A06	11920	143729	15628	174,985	96	\$26,000	\$0	\$26,000	\$316.56	\$14.50	\$331.06	
14	GSS	CENTRAL SERVIC	MAIL SERVICE	1999	PU 1/2 TON, 4X4	843A80	12007	151429	6654	164,737	120	\$24,000	\$0	\$24,000	\$242.65	\$14.50	\$257.15	
15	GSS	CENTRAL SERVIC	MOTOR POOL	2003	SEDAN FULLSIZE	991BAV	19217	100403	27822	156,047	60	\$17,000	\$0	\$17,000	\$312.85	\$14.50	\$327.35	
16	GSS	CENTRAL SERVIC	MOTOR POOL	2002	SEDAN FULLSIZE	013DHS	16753	107736	23322	154,380	72	\$17,000	\$0	\$17,000	\$265.74	\$14.50	\$280.24	
17	GSS	CENTRAL SERVIC	MOTOR POOL	2003	SEDAN FULLSIZE	957BAV	19215	94692	28724	152,140	60	\$17,000	\$0	\$17,000	\$312.85	\$14.50	\$327.35	
18	GSS	CENTRAL SERVIC	MOTOR POOL	2003	SEDAN FULLSIZE	953BAV	19208	94225	27275	148,775	60	\$17,000	\$0	\$17,000	\$312.85	\$14.50	\$327.35	
19	GSS	CENTRAL SERVIC	MOTOR POOL	2002	SEDAN MIDSIZE	724DHT	16716	112010	17865	147,740	96	\$18,000	\$7,000	\$25,000	\$304.38	\$14.50	\$318.88	
20	GSS	CENTRAL SERVIC	MOTOR POOL	2002	SEDAN HYBRID (GAS/ELECTRIC)	491DHU	16702	96549	24858	146,265	72	\$25,000	\$0	\$25,000	\$390.79	\$14.50	\$405.29	
21	GSS	CENTRAL SERVIC	MAIL SERVICE	2001	SEDAN FULLSIZE, PATROL	244JAN	14989	104764	18334	144,765	96	\$24,000	\$0	\$24,000	\$292.21	\$14.50	\$306.71	
22	GSS	CENTRAL SERVIC	MOTOR POOL	2002	STA WGN FULLSIZE	197DHU	16758	98801	22771	144,343	72	\$19,000	\$0	\$19,000	\$297.00	\$14.50	\$311.50	
23	GSS	CENTRAL SERVIC	MOTOR POOL	2002	SEDAN HYBRID (GAS/ELECTRIC)	171DHU	16706	101415	21141	143,697	96	\$25,000	\$0	\$25,000	\$304.38	\$14.50	\$318.88	
24	GSS	CENTRAL SERVIC	MOTOR POOL	2003	SEDAN HYBRID (GAS/ELECTRIC)	667BAW	19050	91333	24156	139,645	72	\$25,000	\$0	\$25,000	\$390.79	\$14.50	\$405.29	
25	GSS	CENTRAL SERVIC	MAIL SERVICE	1998	PASS UTIL LARGE, 4X4, (5 PASS)	445IXZ	10440	116034	11249	138,532	120	\$31,500	\$0	\$31,500	\$318.47	\$14.50	\$332.97	
26	GSS	CENTRAL SERVIC	MOTOR POOL	2003	SEDAN FULLSIZE	955BAV	19212	92718	22102	136,922	72	\$17,000	\$0	\$17,000	\$265.74	\$14.50	\$280.24	
27	GSS	CENTRAL SERVIC	MOTOR POOL	2003	SEDAN FULLSIZE	956BAV	19207	94501	21017	136,535	96	\$17,000	\$0	\$17,000	\$206.98	\$14.50	\$221.48	
28	GSS	CENTRAL SERVIC	MOTOR POOL	2000	PASS VAN 15-PASSENGER, MAXI	145BAW	12961	108978	13423	135,824	120	\$25,000	\$0	\$25,000	\$252.76	\$14.50	\$267.26	
29	GSS	CENTRAL SERVIC	MOTOR POOL	2003	SEDAN FULLSIZE	987BAV	19205	95802	19951	135,704	96	\$17,000	\$0	\$17,000	\$206.98	\$14.50	\$221.48	
30	GSS	TELECOMMUNICA	TELECOMMUNICAT	1999	PU 3/4 TON, 4X4	133A81	11455	122849	11716	146,281	120	\$26,000	\$9,000	\$35,000	\$353.86	\$14.50	\$368.36	
31	GSS	TELECOMMUNICA	TELECOMMUNICAT	2001	PU 3/4 TON, 4X4	741BAV	14767	95299	14138	123,575	96	\$26,000	\$9,000	\$35,000	\$426.14	\$14.50	\$440.64	
32	GSS	TELECOMMUNICA	TELECOMMUNICAT	2001	PU 3/4 TON, 4X4	742BAV	14766	81961	12870	107,701	120	\$26,000	\$9,000	\$35,000	\$353.86	\$14.50	\$368.36	
33	GSS	TELECOMMUNICA	TELECOMMUNICAT	2002	PU 3/4 TON, 4X4	816DHS	16793	82890	14424	111,738	96	\$26,000	\$9,000	\$35,000	\$426.14	\$14.50	\$440.64	
34	GSS	TELECOMMUNICA	TELECOMMUNICAT	1997	PU 3/4 TON, 4X4	283A76	9539	113486	11045	135,576	120	\$26,000	\$9,000	\$35,000	\$353.86	\$14.50	\$368.36	
35	GSS	TELECOMMUNICA	TELECOMMUNICAT	1996	PASS UTIL SMALL, 4X4	584A71	7203	128873	8209	145,291	120	\$21,000	\$7,000	\$28,000	\$283.09	\$14.50	\$297.59	
															Monthly	Fixed Total:	\$11,291.63	
															FY09 Pro-Ration	(4 months):	\$45,166.53	
															Annualized Fixed	Payments:	\$135,499.58	
1	JUD	PUBLIC DEFENDE	PUBLIC DEFENDER	2002	SEDAN FULLSIZE	416DHS	16754	110972	18417	147,806	96	\$17,000	\$0	\$17,000	\$206.98	\$14.50	\$221.48	
2	JUD	PUBLIC DEFENDE	PUBLIC DEFENDER	2001	PASS UTIL SMALL, 4X4	475BAW	14627	111804	19569	150,942	96	\$21,000	\$7,000	\$28,000	\$340.91	\$14.50	\$355.41	
3	JUD	PUBLIC DEFENDE	PUBLIC DEFENDER	2001	PASS UTIL SMALL, 4X4	476BAW	14626	112009	18429	148,867	96	\$21,000	\$7,000	\$28,000	\$340.91	\$14.50	\$355.41	
4	JUD	PUBLIC DEFENDE	PUBLIC DEFENDER	1999	SEDAN FULLSIZE	393BAU	12081	116525	15631	147,787	96	\$17,000	\$0	\$17,000	\$206.98	\$14.50	\$221.48	
5	JUD	STATE COURT AD	STATE COURT ADMIN	2000	SEDAN FULLSIZE	517BAU	12693	109667	15997	141,661	96	\$17,000	\$0	\$17,000	\$206.98	\$14.50	\$221.48	
6	JUD	STATE COURT AD	STATE COURT ADMIN	2000	SEDAN FULLSIZE	542BAU	12692	119428	17525	154,478	96	\$17,000	\$0	\$17,000	\$206.98	\$14.50	\$221.48	
7	JUD	STATE COURT AD	STATE COURT ADMIN	2000	SEDAN FULLSIZE	515BAU	12684	118843	14400	147,643	96	\$17,000	\$0	\$17,000	\$206.98	\$14.50	\$221.48	
8	JUD	STATE COURT AD	STATE COURT ADMIN	2000	SEDAN FULLSIZE	585BAU	12696	107820	17105	142,030	96	\$17,000	\$0	\$17,000	\$206.98	\$14.50	\$221.48	
9	JUD	STATE COURT AD	STATE COURT ADMIN	2000	SEDAN FULLSIZE	459BAU	12681	109421	14921	139,263	96	\$17,000	\$0	\$17,000	\$206.98	\$14.50	\$221.48	
															Monthly	Fixed Total:	\$2,261.18	

Schedule 13
Change Request for FY 08-09 Budget Request Cycle

Request Title: Decision Item FY 08-09 Base Reduction Item FY 08-09 Supplemental FY 07-08 Budget Request Amendment FY 08-09
 FY 2008-09 MNT Truth-in-Rates Statewide Decision Item
Department: Personnel & Administration **Dept. Approval by:** *[Signature]* **Date:** November 1, 2007
Priority Number: Statewide Decision Item #2 **OSP/B Approval:** *[Signature]* **Date:** 10/14/07 for 11/1/07

	Fund	1	2	3	4	5	6	7	8	9	10
		Prior-Year Actual FY 06-07	Appropriation FY 07-08	Supplemental Request FY 07-08	Total Revised Request FY 07-08	Base Request FY 08-09	Decision/ Base Reduction FY 08-09	November 1 Request FY 08-09	Budget Amendment FY 08-09	Total Revised Request FY 08-09	Change from Base (Column 5) FY 09-10
Total of All Line Items	Total	36,257	41,251	0	41,251	41,251	4,950	46,201	0	46,201	4,950
	FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	GF	0	0	0	0	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	0	0	0	0	0	0	0	0	0	0
	CFE	36,257	41,251	0	41,251	41,251	4,950	46,201	0	46,201	4,950
	FF	0	0	0	0	0	0	0	0	0	0
(1) Executive Office	Total	36,257	41,251	0	41,251	41,251	4,950	46,201	0	46,201	4,950
Multiuse Network Payments	FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	GF	0	0	0	0	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	0	0	0	0	0	0	0	0	0	0
	CFE	36,257	41,251	0	41,251	41,251	4,950	46,201	0	46,201	4,950
	FF	0	0	0	0	0	0	0	0	0	0

Letternote revised text:

Cash Fund name/number, Federal Fund Grant name: Fund 603

IT Request: Yes No

Request Affects Other Departments: Yes No

If Yes, List Other Departments Here: All MNT customer agencies. Specific agencies are the Departments of Personnel & Administration, Agriculture, Corrections, Education, Public Health & Environment, Transportation, Human Services, Judicial, Labor & Employment, Local Affairs, Military & Veterans Affairs, Natural Resources, Public Safety, Revenue, State, and the Office of the Governor.

CHANGE REQUEST for FY 2008-09

Department:	Colorado Department of Personnel & Administration
Priority Number:	Statewide Decision Item #2
Change Request Title:	FY 2008 – 09 MNT Truth-in-Rates Statewide Decision Item

SELECT ONE (click on box):

- Decision Item FY 08-09
- Base Reduction Item FY 08-09
- Supplemental Request FY 07-08
- Budget Request Amendment FY 08-09
- Supplemental Request FY 06-07

SELECT ONE (click on box):

Supplemental or Budget Request Amendment Criterion:

- Not a Supplemental or Budget Request Amendment
- An emergency
- A technical error which has a substantial effect on the operation of the program
- New data resulting in substantial changes in funding needs
- Unforeseen contingency such as a significant workload change

Short Summary of Request:

This request provides the basis for FY 2008-09 Multi-Use Network (MNT) Common Policy allocations/appropriations statewide in accordance with the Telecommunications Truth-in-Rates initiative. This request has been submitted annually in recent years to calculate recommendations for State agency MNT allocations for the budget request year. The allocation for each agency is made up of several components including individual agencies' circuit inventory, and agencies share of infrastructure components and recoverable costs associated with the provision of MNT to customers.

In summary, the recommended allocations to State agencies and corresponding updates to recoverable costs by component for FY 2008-09 are referenced in the "Calculations for Request" below. For reference, this FY 2008-09 Statewide Decision Item contains a net increase in departmental appropriations statewide of \$128,980. The DPA customer share, as reflected on the attached Schedule 13 is for an increase of \$4,950 cash funds exempt to the Executive Office, Multiuse Network Payments line item. Note that no increase in spending authority appears to be necessary in Network Services Operating Expenses for FY 2008-09 based upon current estimates.

Background and Appropriation History:

MNT is an enterprise-class service providing secure, high-speed broadband access over carrier-class infrastructure owned and operated by Qwest and its partners. It is exclusively fiber optic, except in Silverton, where a reliable high-speed microwave link has been deployed. The MNT network is self-healing. If any one path is cut, traffic is automatically re-routed. The MNT network receives a much higher level of service commitment from its carriers (Qwest and its partners) than is provided by common commercial enterprise services, or for DSL or cell services. All internal state traffic remains inside of the network and does not traverse the Internet. As such, the MNT is an intranet for state government and its political subdivisions. The MNT maintains two independent connections to the Internet and two separate connections across the area code (i.e., LATA) boundary between northern and southern Colorado.

The MNT concept was formulated in the February 1998 “Strategic Plan for a Statewide Telecommunications Infrastructure.” It was authorized as a state program by SB 96-102. Its goal was to connect urban and rural communities across the state, bridging the digital divide. Its method was to use the public sector as an anchor tenant for telecommunications investment. The Department of Personnel and Administration, Division of Information Technologies (DoIT) launched the MNT Program in June 2000 by formally entering into a public-private partnership with Qwest Communications. As anchor tenant, the State of Colorado agreed to aggregate its data telecommunications circuits onto the MNT. Qwest agreed to build a high speed digital network comprised, where possible, of fiber-optic infrastructure spanning every county seat in the state. A sister program to the MNT, the Beanpole Project, authorized by HB 99-1102, addressed the “last-mile” issue. The Beanpole Project was managed by the Department of Local Affairs.

Under the MNT program, Qwest and its partners built a statewide fiber optic network spanning all of Colorado’s county seats, with the exception of Silverton to which high-speed, reliable microwave was deployed. This network, owned and operated by Qwest and its partners and available to all Qwest customers, is called the Colorado High Speed Digital Network (CHSDN). Traffic originating within county seats is routed to anywhere

in the network without mileage charges, using the telecommunications routing protocol called Asynchronous Transfer Mode (ATM). The State serves as the anchor tenant on the CHSDN. Using ATM, five large telecommunications switches and wholesale access to the Internet, DoIT has created the MNT as a sub-network of the CHSDN. The MNT provides cost-effective, quality, high-speed broadband data communications and Internet access to Colorado's public sector: e.g., state agencies, schools, colleges, libraries, hospitals and local government.

Project build-out was successfully completed in three years. Qwest and its strategic partners (CenturyTel, Phillips Telephone and Eastern Slope) established a total of 65 points of service (termed ANAPs or Aggregated Network Access Points) throughout Colorado. Qwest and its strategic partners have invested approximately \$60 million in the infrastructure for the MNT, and the State dedicated its annual data circuit business to the MNT (approximately \$7 million per year) and agreed to pay fees of \$9.5 million over five years to reserve 20 Mbps of bandwidth at each ANAP for public sector use. This income stream allowed Qwest and its partners to make the capital investment necessary to deploy fiber-optic points of presence in rural parts of Colorado where an adequate business case did not exist prior to the MNT.

In addition to the 65 ANAPs operated by Qwest and its partners, the State has installed five Super ANAP sites to route internal state traffic utilizing MGX 8850 carrier grade switch equipment. The State installed 39 Edge sites at circuit aggregation points among the larger state agency operations throughout Colorado. (An "Edge" site is an end-user access point to the MNT designed to be shared among high-bandwidth public sector users.) The State also installed an additional 15 county points of presence (CPOPs) to aggregate circuits at the county level that are not sufficient to justify a full Edge site.

As a result of the MNT Program, Colorado has bridged the Digital Divide with a network that is capable of delivering voice, video and data services to every county in the state. This network provides a pipeline to the state's rural areas capable of supporting growth in both existing and new economy industries while also providing access for public sector services in healthcare, education and government.

Recoverable Costs

Appropriations for Multiuse Network Payments represent the cost to State agencies for circuits and their share of recoverable costs associated with DPA's provision of and administration of MNT to its customers. Recoverable costs include funding for contracts with Qwest and its partners (including ANAP fees, LATA crossing fees, costs associated with existing MNT circuits, network monitoring, Internet access costs, etc), infrastructure (backbone) costs, anticipated billings based on department-by-department circuit inventory, and estimated administrative/operational costs and overhead.

While the components that are included in "recoverable costs" may be very specific, the projection for recoverable costs and the subsequent allocations to State agencies that result in the initial FY 2008-09 Common Policies are a best estimate given current information available at this time, and are developed approximately six to seven months prior to Common Policy figure setting in the spring and ten months prior to the start of the applicable fiscal year. As a result, this request and the associated Common Policy allocations for State agencies will be updated/revised at least twice: once in late February/early March of 2008 to incorporate the results of FY 2008-09 JBC action taken during figure setting for DPA, other agencies, and other Common Policies, and in addition, a Supplemental Request will most likely continue to be required annually in the budget request year, as has been the case historically, in order to "true-up" recoverable costs and to update utilization and circuit inventory by department to reflect the most current data at that time (at a minimum to capture the most current actual circuit inventory/utilization). For reference, the calculations of recoverable program costs and resulting allocations to agencies are outlined in the "Calculations for Request" below.

Finally, with regard to updates to recoverable costs, it is important in this context to clarify that the MNT program resources are a "subset" of the Division of Information Technologies, Network Services. Appropriated resources associated with the provision of MNT are budgetarily commingled with other non common policy oriented, direct billed telecommunications services (i.e. long distance, cellular, basic phone service, etc). As

such, while updates to recoverable costs for MNT are quantified in this request, and proposed agency allocations/billings are based on these recoverable costs, increases or decreases in MNT recoverable costs do not always necessitate either increases or decreases to the Network Services base budget. In fact, there are occasions where costs to provision MNT may increase, but the cost increases can be absorbed in the base Network Services program appropriations due to program efficiencies experienced in other telecommunications services, or fluctuations in volumes in other services (or vice versa).

General Description of Request:

Specific adjustments identified in the current request are as follows:

- Similar to past fiscal years, this request recommends adjustments to the budget request year appropriations to State agencies for MNT. The primary objective of this component of the request is to realign allocations statewide to reflect updated actuals and assumptions related to circuit inventories (as of September 1, 2007).
- As in prior fiscal years, the current request updates all recoverable cost components based upon most current known factors, estimates and assumptions. This includes incorporating updates to recoverable costs based upon the MNT share of other current common policy allocations.

Consequences if Not Funded:

If this request is not approved and funded, there would be no FY 2008-09 realignment to State agency appropriations and billings to reflect updated utilization and program costs. This would inequitably result in some agencies essentially being under billed for MNT, while other agencies would unfairly be burdened by being forced to pay for excessive telecommunications billings from continuation level MNT and operating appropriations. In addition, this scenario would not allow the Department to recover its costs as statutorily required, and could divert resources unnecessarily from other Network Services applications and services offerings to MNT, resulting in cross-subsidization which would likely lead to federal audit concerns.

Calculations for Request:

Summary of Request FY 08-09 (Reconciles to Schedule 13)	Total Funds	Cash Funds Exempt
Total Request [Items below total to this]	\$ 4,950	\$4,950
Executive Office, Multi-use Network Payments	\$4,950	\$4,950

FY 2008-09 MNT Recoverable Costs

MNT Cost Details	FY09 Req.	FY08 LB Ref
Circuits - All Vendors	\$ 8,736,000	\$ 8,412,000
Circuits - NRC	\$ -	\$ 375,000
NMS based July 2006	\$ 336,384	\$ 396,000
OCC	\$ -	
Equipment Maintenance	\$ 370,640	\$ 500,000
LATA Crossing Costs	\$ 156,000	\$ 156,000
FRGP (Internet) fees	\$ 180,000	\$ 120,000
Subtotal MNT program Costs	\$ 9,779,024	\$ 9,959,000
Personnel Costs	\$ 868,592	\$ 815,398
POTS	\$ 102,047	\$ 164,478
Allocated Overhead (DoIT Admin)	\$ 434,035	\$ 429,026
Indirect Costs	\$ 121,894	\$ 25,776
Central Appropriations	\$ 217,068	\$ -
Subtotal w/o ANAP	\$ 11,522,660	\$ 11,393,678
Qwest ANAP fees	\$ 365,004	\$ 365,004
Non-Qwest aggregation costs	\$ 780,000	\$ 780,000
Total MNT Program Costs	\$ 12,667,664	\$ 12,538,682
Amount from NSA	\$ 1,080,000	\$ 1,080,000
Amount from State Agencies	\$ 11,587,664	\$ 11,458,682
TOTAL MNT BILLING	\$ 12,667,662	\$ 12,538,682
<i>total MNT billing State Agencies</i>	<i>\$ 11,587,664</i>	<i>\$ 11,458,682</i>

FY 2008-09 Recommended MNT Allocations by Agency

DEPT	Department Name	FY08 Long Bill MNT Line	FY09 Requested MNT Line	Note	Net Increase (Decrease)
AAA	Department of Personnel & Administration	\$ 41,251	\$ 46,201		\$ 4,950
BAA	Department of Agriculture	\$ 16,042	\$ 18,578		\$ 2,536
CAA	Department of Corrections	\$ 1,078,262	\$ 1,218,041		\$ 139,779
DAA	Department of Education	\$ 33,230	\$ 37,162		\$ 3,932
EAA	Office of the Governor	\$ 48,126	\$ 54,264		\$ 6,138
FAA	Department of Public Health and Environment	\$ 142,088	\$ 161,031		\$ 18,943
GAA	Department of Higher Education	\$ -	\$ -		\$ -
HAA	Department of Transportation (Not Approp)	\$ 1,149,306	\$ 1,298,001		\$ 148,695
IHA	Department of Human Services	\$ 2,041,936	\$ 2,306,402		\$ 264,466
JAA	Judicial (JAA + PD (JCA))	\$ 540,850	\$ 611,562		\$ 70,712
JAA	Judicial (JAA)	\$ 304,801	\$ 344,934		\$ 40,133
JCA	Judicial - Public Defender (JCA)	\$ 236,049	\$ 266,628		\$ 30,579
KA	Department of Labor & Employment	\$ 88,232	\$ 99,096		\$ 10,864
LAA	Department of Law	\$ -	\$ -		\$ -
MAA	General Assembly	\$ -	\$ -		\$ -
NAA	Department of Local Affairs	\$ 82,503	\$ 92,901		\$ 10,398
OAA	Department of Military Affairs	\$ 381,574	\$ 430,632		\$ 49,058
PAA	Department of Natural Resources	\$ 943,050	\$ 1,065,664		\$ 122,614
RAA	Department of Public Safety	\$ 969,405	\$ 1,095,618		\$ 126,213
SAA	Department of Regulatory Agencies	\$ -	\$ -		\$ -
TAA	Department of Revenue	\$ 2,166,837	\$ 2,448,370	1	\$ 281,533
TAA	Department of Revenue - Admin	\$ 1,852,869	\$ 2,093,592		\$ 240,723
TFA	Department of Revenue - Lottery	\$ 313,968	\$ 354,780		\$ 40,812
UHA	Department of Health Care Policy & Finance	\$ -	\$ -		\$ -
VAA	Secretary of State	\$ 1,735,990	\$ 604,137	2	\$ (1,131,853)
WAA	Department of Treasury	\$ -	\$ -		\$ -
STATE	TOTAL BILLING ALL STATE AGENCIES	\$ 11,458,682	\$11,587,662		\$128,980
	TOTAL BILLING ALL STATE AGENCIES (appropriated)	\$ 10,309,376	\$10,289,661		(\$19,715)
	Note: This table indicates the net increase (decrease) for MNT by Department FY09 vs. FY08 Long Bill				
Note 1	Department of Revenue requirements have leveled in comparison to other departments				
Note 2	This reflects the revised department needs based on a non-MNT solution to support HAVA				

Assumptions for Calculations:

The current request includes updated circuit inventories by agencies based upon actual and planned utilization. Further, program costs have been updated to reflect the most current projections for personnel costs, central appropriations, indirect costs, overhead and other program costs. While some components or the recoverable costs have increased and some have decreased, the net result is an increase of \$128,980 over the FY 2007-08 recoverable costs incorporated in the FY 2007-08 Long Bill. The following section describes the various components of MNT recoverable costs and material changes in the cost estimates from the current fiscal year to FY 2008-09.

Description of Cost Components

- Circuits – All Vendors: These are the monthly charges from the various telecommunication vendors that DoIT pays for the circuits required to provision MNT.

This component has increased over FY 2007-08 based upon changes to actual circuit utilization that has been experienced since FY 2007-08 figure-setting over six months ago. This is the most current view of circuit utilization available, and any anticipated increases planned by agencies are incorporated to the extent possible. If additional projections surface during the current budget cycle that have material impact, a budget amendment for FY 2008-09 would likely be submitted to address changes in utilization as applicable.

- Circuits –NRC: This represents one-time, or non-recurring charges (NRC) associated with the provisioning of MNT circuits on behalf of DoIT customers.

A reduction of \$375,000 has occurred year over year based upon one time provisioning costs associated with the Office of the Secretary of State that were originally projected for FY 2007-08, were determined to be unnecessary, and have since been eliminated from recoverable costs for FY 2008-09.

- NMS: Network Monitoring Services (NMS) are the monthly charges from Qwest to monitor the numerous critical routers and switches on a 24 by 7 by 365 basis that

interconnect the thousands of individual circuits that make up the Multiuse Network (MNT).

This component of recoverable costs decreased by ~\$60,000 over FY 2007-08 based upon updated contract terms (renegotiation).

- **Equipment Maintenance:** This represents the annual cost, represented both as an annual and as a monthly cost, associated with the equipment maintenance contracts for the MNT routers and switches.

This component of recoverable costs decreased by ~\$130,000 over FY 2007-08 based upon updated contract terms (renegotiation).

- **LATA Crossing Costs:** This the tariff cost to connect the MNT circuits across the boundary between the southern an northern LATA (Local Access Transport Area) within the State of Colorado.

The cost for this component has not changed from FY 2007-08 to FY 2008-09.

- **FRGP:** This represents the recoverable cost the statewide connection the Internet. The state connects to the Internet through the Front Range Gigapop (FRGP).

This cost has increased by \$60,000 from FY 2007-08 to FY 2008-09 because of the addition of a redundant, fault tolerant secondary access point, but also because of an increase in bandwidth to support MNT customers statewide.

- **ANAP fees:** This is the monthly cost for circuits connecting to the Qwest provisioned Aggregated Network Access Points (ANAPs) throughout the state.

The cost for this component has not changed from FY 2007-08 to FY 2008-09.

- Non-Qwest aggregation costs: The monthly costs for circuits connecting to the non-Qwest Aggregated Network Access Points throughout the state.

The cost for this component has not changed from FY 2007-08 to FY 2008-09.

- Personnel costs, POTS, allocated overhead, indirect costs & central appropriations: All of these costs represent the share of these items associated with the MNT program. Personnel costs generally represent the portion of the DoIT Network Services and Order Billing personal services appropriations that are dedicated to MNT. POTS identify the portion of personnel costs associated with FY 2008-09 salary POTs (i.e salary survey, performance pay, health life and dental, etc). Allocated overhead (DoIT Admin) represents the portion of personnel resources associated with the DoIT Administration unit that is attributed to MNT, and as such should be recovered through this program. Indirect costs represent the MNT portion of the statewide indirect cost assessment for DoIT Network Services, as identified in the FY 2008-09 Statewide Indirect Cost Allocation Plan (SWCAP). Finally, central appropriations reflect the MNT share/allocation of central departmental appropriations such as leased space, capitol complex leased space, risk management payments, workers' compensation, GGCC, etc.

Impact on Other Government Agencies:

This request is a Statewide Common Policy Decision Item that impacts multiple agencies who are MNT customers. Refer to the "Calculations for Request" above for allocations by agency.

Cost Benefit Analysis:

The year-over-year increase in agency allocations that is included in this request totals \$128,980, as reflected previously, which represents only a 1.1% increase statewide over current allocations. The costs (in the context of additional State appropriations) are minor relative to the benefit received if the request is approved.

Most notably, the current request aligns agency allocations based upon current and anticipated levels of utilization/service, along with updating recoverable program costs

for FY 2008-09 for various components of the network infrastructure, program overhead, etc. If this adjustment to recoverable costs and resulting agency allocations is not made and the base FY 2007-08 allocations are held constant, agencies will be inequitably billed which could likely be problematic for agencies who fund their MNT allocation in full or in part with special funding sources (i.e. general funds, restrictive cash funds, grant funding and federal funds). In fact, federal auditors have routinely been cognizant of and attentive to the level of costs allocated to federal programs associated with various services managed by DPA in recent fiscal years. Furthermore, the State is subject to potential loss of federal financial participation for any inappropriate allocation of costs to federal programs.

Performance Measure:

At this time there is no specific performance measure directly associated with this request; however, the funding to make staffing levels whole for this statutorily mandated program supports DPA's Objective #6 to "align all relevant tools in concert with identified business needs." More generally, a performance measure within the Strategic Plan seeks to maintain Multiuse Network availability above 99.9%.

Implementation Schedule:

N/A

Statutory and Federal Authority:

24-30-903 (1), (3), and (7) C.R.S. – Duties and Responsibilities

1) The executive director of the department of personnel shall perform the following functions:

(a) In consultation with local, state, and federal departments, institutions, and agencies, formulate recommendations for a current and long-range telecommunications plan, involving telephone, radio, microwave, facsimile closed circuit and cable television, teleconferencing, public broadcast, data communications transmission circuits, fiber optics, satellites, cellular radio, and public safety radio communications systems

required by the FCC public safety national plan and their integration into applicable telecommunications networks for approval of the governor;

(b) Administer the approved current and long-range plan for telecommunications and exercise general supervision over all telecommunications networks, systems, and microwave facilities, subject to the exception stated in subsection (2) of this section;

(c) Review all existing and future telecommunications applications, planning, networks, systems, programs, equipment, and facilities and establish priorities for those that are necessary and desirable to accomplish the purposes of this part 9;

(d) Approve or disapprove the acquisition of telecommunications equipment and necessary licenses by any state department, institution, or agency;

(e) Establish telecommunications procedures, standards, and records for management of telecommunications networks and facilities for all state departments, institutions, and agencies;

(f) Continually review, assess, and insure compliance with federal and state telecommunications regulations pertaining to the needs and functions of state departments, institutions, and agencies;

(g) Advise the governor and general assembly on telecommunications matters;

(3) The executive director of the department of personnel may enter into contracts with any county, city and county, state agency, private schools, school district, board of cooperative educational services, or library and may act as a telecommunications network provider between or among two or more counties or state agencies for the purpose of providing teleconferencing facilities and services between or among such entities, including the judicial system of any county, the department of corrections, and the department of human services and any of their facilities. To assure the availability of such network throughout the various state agencies, private schools, school districts,

boards of cooperative educational services, libraries, and counties, the executive director of the department of personnel shall develop a uniform set of standards for facilities to be utilized by the contracting entities.

(7) The executive director of the department of personnel shall carry out all duties and responsibilities set forth in this section in a manner that is consistent with the objective of maximizing access to digital networks of the state by all public offices of all levels, branches, and political subdivisions of the state within every community of the state. In particular, within available resources and as soon as is feasible, the executive director shall provide connections proposed and approved by the department of local affairs, created in section 24-1-125, through the community-based access grant program established under section 24-32-3001 and may act as a network provider between or among all public offices as defined in said section. To the extent possible and if technically feasible, the bidding and the method of awarding the contract for telecommunications services under section 24-32-3001 should be structured in a manner as to allow the greatest number of providers to participate in the bidding and the award of the contract.

**Schedule 13
Change Request for FY 08-09 Budget Request Cycle**

Request Title: Decision Item FY 08-09 Base Reduction Item FY 08-09 Supplemental FY 07-08 Budget Request Amendment FY 08-09
 Department: Statewide C-SEAP Program Funding
 Priority Number: Personnel & Administration Dept. Approval by: *[Signature]* Date: 11/1/07
 Statewide Decision Item #3 OSPB Approval: *[Signature]* Date: 10/17/07 for 11/1/07

	Fund	1	2	3	4	5	6	7	8	9	10
		Prior-Year Actual FY 06-07	Appropriation FY 07-08	Supplemental Request FY 07-08	Total Revised Request FY 07-08	Base Request FY 08-09	Decision/Base Reduction FY 08-09	November 1 Request FY 08-09	Budget Amendment FY 08-09	Total Revised Request FY 08-09	Change from Base (Column 5) FY 09-10
Total of All Line Items	Total	651,750	1,167,066	0	1,167,066	1,348,572	361,133	1,709,705	0	1,709,705	343,550
	FTE	4.50	4.50	0.00	4.50	4.50	5.50	10.00	0.00	10.00	5.50
	GF	73,435	146,099	0	146,099	325,108	0	325,108	0	325,108	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	1,579	20,703	0	20,703	17,881	0	17,881	0	17,881	0
	CFE	576,736	1,000,264	0	1,000,264	1,005,583	361,133	1,366,716	0	1,366,716	343,550
	FF	0	0	0	0	0	0	0	0	0	0
(1) Executive Director's Office	Total	0	364,552	0	364,552	527,357	4,541	531,898	0	531,898	4,541
Amortization	FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Equalization	GF	0	38,404	0	38,404	176,869	0	176,869	0	176,869	0
Disbursement	GFE	0	0	0	0	0	0	0	0	0	0
	CF	0	15,339	0	15,339	13,552	0	13,552	0	13,552	0
	CFE	0	310,809	0	310,809	336,936	4,541	341,477	0	341,477	4,541
	FF	0	0	0	0	0	0	0	0	0	0
(1) Executive Director's Office	Total	0	74,808	0	74,808	168,790	2,129	170,919	0	170,919	1,420
Supplemental	FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Amortization	GF	0	6,858	0	6,858	71,818	0	71,818	0	71,818	0
Equalization	GFE	0	0	0	0	0	0	0	0	0	0
Disbursement	CF	0	3,196	0	3,196	2,686	0	2,686	0	2,686	0
	CFE	0	64,754	0	64,754	94,286	2,129	96,415	0	96,415	1,420
	FF	0	0	0	0	0	0	0	0	0	0
(1) Executive Director's Office	Total	285,475	391,999	0	391,999	297,082	3,144	300,226	0	300,226	3,144
Workers' Compensation	FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	GF	73,435	100,837	0	100,837	76,421	0	76,421	0	76,421	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	1,579	2,168	0	2,168	1,643	0	1,643	0	1,643	0
	CFE	210,461	288,994	0	288,994	219,018	3,144	222,162	0	222,162	3,144
	FF	0	0	0	0	0	0	0	0	0	0

Schedule 13
Change Request for FY 08-09 Budget Request Cycle

Request Title: Decision Item FY 08-09 Base Reduction Item FY 08-09 Supplemental FY 07-08 Budget Request Amendment FY 08-09
 Department: Statewide C-SEAP Program Funding
 Priority Number: Personnel & Administration Dept. Approval by: _____ Date: _____
 Statewide Decision Item #3 OSPB Approval: _____ Date: _____

	Fund	1	2	3	4	5	6	7	8	9	10
		Prior-Year Actual FY 06-07	Appropriation FY 07-08	Supplemental Request FY 07-08	Total Revised Request FY 07-08	Base Request FY 08-09	Decision/ Base Reduction FY 08-09	November 1 Request FY 08-09	Budget Amendment FY 08-09	Total Revised Request FY 08-09	Change from Base (Column 5) FY 09-10
(2) Division of Human Resources											
(A3) Colorado State Employees Assistance Program, Personal Services	Total	330,665	298,474	0	298,474	318,110	316,724	634,834	0	634,834	318,853
	FTE	4.50	4.50	0.00	4.50	4.50	5.50	10.00	0.00	10.00	5.50
	GF	0	0	0	0	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	0	0	0	0	0	0	0	0	0	0
	CFE	330,665	298,474	0	298,474	318,110	316,724	634,834	0	634,834	318,853
	FF	0	0	0	0	0	0	0	0	0	0
(2) Division of Human Resources											
(A3) Colorado State Employees Assistance Program, Operating Expenses	Total	35,610	37,233	0	37,233	37,233	34,595	71,828	0	71,828	15,592
	FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	GF	0	0	0	0	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	0	0	0	0	0	0	0	0	0	0
	CFE	35,610	37,233	0	37,233	37,233	34,595	71,828	0	71,828	15,592
	FF	0	0	0	0	0	0	0	0	0	0

Letternote revised text: N/A.
 Cash Fund name/number, Federal Fund Grant name: Transfers from the Workers Compensation Account (COFRS 11W).
 IT Request: Yes No
 Request Affects Other Departments: Yes No If Yes, List Other Departments Here: All agencies that participate in the State workers' compensation program.

CHANGE REQUEST for FY 08-09 BUDGET REQUEST CYCLE

Department:	Personnel and Administration
Priority Number:	Statewide Decision Item #3
Change Request Title:	C-SEAP Program Funding

SELECT ONE (click on box):

- Decision Item FY 08-09
- Base Reduction Item FY 08-09
- Supplemental Request FY 07-08
- Budget Request Amendment FY 08-09

SELECT ONE (click on box):

Supplemental or Budget Request Amendment Criterion:

- Not a Supplemental or Budget Request Amendment
- An emergency
- A technical error which has a substantial effect on the operation of the program
- New data resulting in substantial changes in funding needs
- Unforeseen contingency such as a significant workload change

Short Summary of Request:

This decision item supports the funding necessary for the Colorado State Employee Assistance Program (C-SEAP) to supplement existing program resources beginning in FY 08-09 that will enable the program to meet the growing need for and sustain the value of services to employees statewide. The additional resources requested include 5.5 FTE and \$357,989 cash funds exempt spending authority associated with personal services and operating appropriations. This funding will allow C-SEAP to enhance its efforts to mitigate certain State business risks more effectively by avoiding productivity and workplace issues like organizational conflict, employees' personal issues, and related workers' compensation and liability claims and litigation. The Department of Personnel and Administration's (DPA) allocation of this funding is \$3,144 cash funds exempt, for total requested appropriations to DPA of \$361,133 cash funds exempt.

Background and Appropriation History:

C-SEAP currently serves State employees, managers, and educators through offices located in Denver, Colorado Springs, Pueblo, Canon City, Grand Junction, and Northern Colorado. The program is essential and unique in terms of providing counseling services by M.A. - and Ph.D. - level Employee Assistance Program (EAP) specialists concerning

personal and work-related issues as well as providing management/organizational consultation and training.

All general government employees (classified and non-classified), including those from the Judicial and Legislative Branches, as well as Higher Education employees, are eligible for C-SEAP services. As of August 2006, according to the State's Division of Human Resources, approximately 70,000 employees¹ were eligible for C-SEAP services. C-SEAP, in existence for twenty-five years, has been operating with the same number of FTE (4.5) statewide for approximately ten years, supplemented by one part-time contract employee and graduate students. Administration costs are kept very low, with office space donated each year by the Department of Corrections (Canon City), Department of Human Services (Pueblo and Grand Junction), Department of Education (Colorado Springs), the Judicial Branch (Fort Collins), and Northeastern Junior College (Sterling). The program now has nine offices, including the main office in Denver.

At the organizational level, C-SEAP is fundamentally a behavioral risk management tool for the State, which allows supervisors and managers to proactively address emerging performance problems that affect workplace productivity and safety. All levels of management may consult with C-SEAP specialists about workplace issues and/or refer employees to C-SEAP for assistance. Workplace issues addressed by C-SEAP staff include the following: violence risk (including risk of suicide), violations of the 1998 Executive Order on workplace violence, unresolved organizational conflict, absenteeism, sexual harassment, drugs in the workplace, and any emotional or personal problem which may be negatively impacting an employee's conduct or performance at work.

Within today's "do more with less" working environment and the resulting stress, there is greater potential for interpersonal, team and departmental conflict. Many employees at the center of workplace conflict are in need of professional intervention in order to identify their role in the conflict, change their behavior, and participate in the problem solving process. C-SEAP offers managers the option of referring these employees for

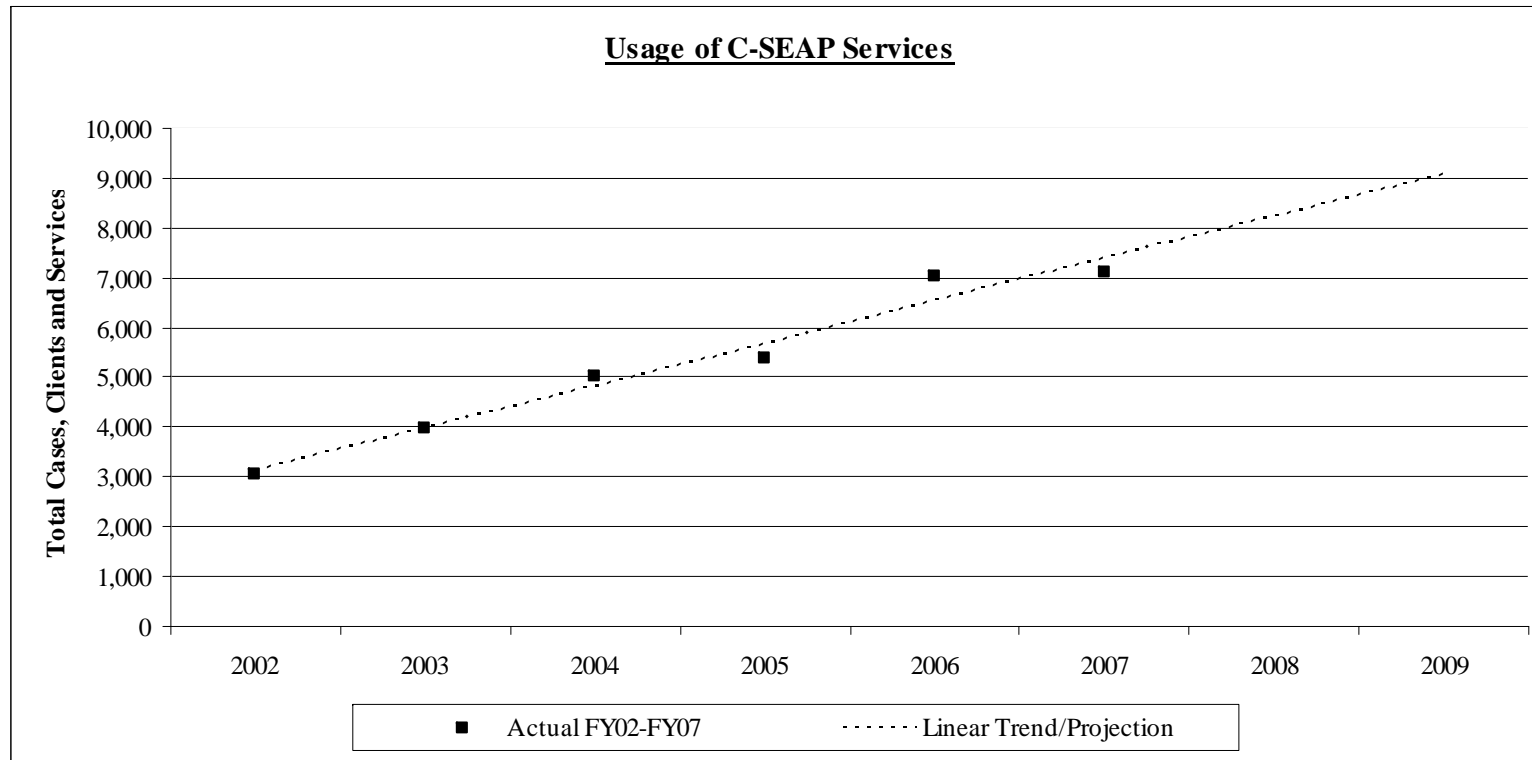
¹ The number of State employees cited in this document is higher than might be found in multiple other State of Colorado reports which site *only* classified employees. All State employees, classified, non-classified, higher education, etc., are statutorily eligible to receive services from C-SEAP.

counseling, coaching, mediation, and classes (Anger Education, Dealing with Difficult Customers, or Conflict Management). C-SEAP also offers workshops and groups designed to address specific concerns like dealing with change (reengineering, for example), recognizing and addressing substance abuse or depression, workplace violence prevention (including domestic violence coming to work), stress/resiliency, communication skills, and managing with emotional intelligence. In the event of a critical incident at work (homicide or suicide, for example), C-SEAP provides organizational consultation as well as timely on-site grief and loss groups. Other organizational consulting activities include on-site facilitated problem solving groups, ongoing behavioral and supervision coaching for management, and policy development.

At the individual level, employees may call C-SEAP directly and speak with an EAP specialist by phone or schedule an appointment to discuss his/her situation. All sessions are confidential. The C-SEAP team is trained to identify high-risk situations and behaviors and to assist employees in learning to manage their anger, have their needs met appropriately, resolve conflict, and address personal difficulties which have the potential to impact emotional stability and job performance. C-SEAP is often called upon to help employees explore issues that may affect their performance at work, like eldercare, childcare, and other family concerns. Unlike insurance providers that operate from a medical model and provide services only when there is a diagnosable mental illness present, C-SEAP is available to assist employees in preventing mental or emotional problems from developing into diagnosable conditions. Insurance providers respond only to individual members' requests for therapy or treatment due to mental illness; C-SEAP looks at the well being of the entire organization. For employees experiencing financial difficulties, C-SEAP works in conjunction with the Colorado State Employee's Credit Union (CSECU) to collect and distribute food and money. \$37,887 (4% more than during FY05-06) was distributed during FY06-07 from the C-SEAP Emergency Fund to 202 employees and food was provided for 392 employees and their families. All food items and money were donated by CSECU and by generous State employees.

During the past six years, utilization and the associated workload for C-SEAP staff has increased by 134%, from 3,034 clients served during FY 01-02 to 7,094 clients served in

FY 06-07. As the chart below indicates, C-SEAP utilization is projected to rise each year, potentially serving 8,000 employees in FY 07-08 and nearly 9,000 by FY 08-09.



Last fiscal year (FY 06-07) alone, 1,377 employees received individual counseling/coaching from C-SEAP, most requiring multiple consultations, regarding personal and professional concerns. Sixteen percent (16%) of these employees were considering quitting their jobs due to the presenting problem, and sixty-one percent (61%) claimed that their job performance had been affected. Following C-SEAP assistance, ninety-nine percent (99%) of survey respondents reported that C-SEAP had helped them with their difficulty/concern; ninety-one (91%) reported that the help they

received had a positive effect on their job performance; and fifty-one percent (51%) said that their attendance at work had been positively impacted.

The program also provided workplace consultation, mediation, group facilitation, crisis intervention, and training for 5,568 managers and employees; more than 1,400 of these contacts involved workplace conflict, workplace violence, and inappropriate expressions of anger. These are exactly the type of workplace issues that most often lead to employment litigation and increased workplace safety concerns. Research shows that an EAP can help save money in terms of less absenteeism, fewer accidents, decreased use of medical and insurance benefits, savings in workers' compensation claims, fewer grievances and arbitrations, and fewer employee replacement costs. It is estimated that C-SEAP saved the State more than \$5 million dollars during FY 06-07 (see the "Cost Benefit Analysis" section for an explanation of this).

More recently, C-SEAP took over the administration of State Employees Mediation Program (SEMP) in March 2007. Established in 1986, the program's goal is to provide an alternative method of resolving workplace disputes. It can be used as an alternative to, or in conjunction with, the standard grievance process. Clearly, the constructive resolution of disputes benefits the organization by reducing the time and money spent on grievances and/or litigation. Between March 7, 2007, and June 30, 2007, the SEMP coordinator received, processed, and assessed 31 case inquiries and arranged for 13 mediations. In addition, forms have been revised, the SEMP commitment to collecting outcome data has been renewed, and periodic training/networking opportunities for volunteer mediators is being arranged. SEMP requires a full fifteen percent (15%) of one full-time EAP professional's time (0.15 FTE) at C-SEAP. While this staff time translates into considerable dollar savings for the State, it also creates an additional burden on an already short-staffed program.

General Description of Request:

The State of Colorado desires to maintain a productive workforce and a safe working environment while reducing employment practices liability. This is codified in 24-50-604 C.R.S., providing statutory authority that empowers the State Personnel Director to "establish and operate an employee assistance program intended to address personal

problems and workplace issues faced by state employees and employers before the problems and issues severely impact the productivity, safety, work relationships, absenteeism, and accident rates of state employees in the workplace.”

The request describes the need for additional professional FTE and salary appropriations and related operating expense funding. Based on the program’s estimation of its operating capacity, it is assumed that 1.0 FTE in the Pueblo/ Colorado Springs area will satisfy the need in southern Colorado, 1.0 FTE in the Brighton/Sterling area will satisfy the need in northern Colorado, an additional 0.8 FTE will satisfy the need in Grand Junction, an additional 2.2 FTE will satisfy the need in the Denver Metro area (1.0 FTE - call center administrator, 1.0 FTE counselor/consultant, and 0.2 FTE program assistant), an additional 0.2 FTE will satisfy the need in Durango, and an additional 0.3 FTE will satisfy the need in Alamosa. This is a total of 5.5 FTE.

The 4.3 FTE counselor/consultants are classified at the General Professional IV level, and the call center and administrative staff FTE are classified as Administrative Assistant II and Program Assistant II, respectively. The first-year payroll costs for these FTE is \$323,394. Operating expenses related to the FTE call for appropriations of \$34,595 in the first year and \$15,592 in out years.

Consequences if Not Funded:

C-SEAP’s function is to address workplace and personal issues before they impact safety, productivity, working relationships, healthcare costs, and absenteeism, and before they have a negative impact on the efficiency and effectiveness of State employees and managers. During the past six (6) years, C-SEAP utilization has increased by 133%. In spite of this enormous increase in workload, C-SEAP has been operating with the same number of FTE (4.5) for approximately ten (10) years. This has placed an unreasonable strain on the existing staff of 3.3 FTE counselor/consultants.

The current C-SEAP counselor to employee ratio is approximately 1 to 21,000 (~70,000/3.3 FTE), whereas the EAP industry standard is 1 to 4,000². While C-SEAP

² EAPA (Employee Assistance Professional Association) Standards for Employee Assistance Programs Part II: Professional Guidelines, p. 19.

does not turn away employees in need, the program is experiencing longer and longer waiting periods for appointments—up to one month in Pueblo, Grand Junction, and northern Colorado. C-SEAP prides itself in always responding to urgent situations and organizational crises, but asking an employee to wait a month defeats the purpose of the program to prevent less serious workplace concerns from becoming serious, and often expensive, workplace problems. For example, the Department of Corrections (DOC), the highest user of C-SEAP services with approximately 6,340 employees statewide, has repeatedly indicated a need for more counselor availability in Canon City, Pueblo, Colorado Springs, Sterling, and the Western slope. Clearly, the unique stressors associated with working in a prison point to the importance of a stronger EAP presence. This year, sixty-two percent (62%) of the 220 DOC employees who received counseling from C-SEAP reported job performance issues, and fifty-one percent (51%) reported experiencing poor concentration at work - both significant safety concerns. Other departments, including Human Services, Transportation, Judicial, and Public Safety, have requested additional support from C-SEAP in various locations around the State.

Without additional resources to make up for the programmatic deficiency, the C-SEAP staff will become increasingly burdened with projected utilization growth over the next several years at the same level of resources as in the last ten years. Unlicensed M.A.- and Ph.D.-level graduate students, all supervised by licensed program staff, have allowed the program to continue to function despite the lack of FTE.

During FY 06-07, the program supervised 10 part-time graduate student interns for a period of nine (9) months. While interns are able to provide sound clinical services, the time commitment for student recruitment, the interview process, records monitoring and management, setting student schedules, and providing close and regular supervision and consultation reaches a minimum of sixteen (16) hours per week statewide. Graduate student support will be reduced during FY 07-08 to six (6) interns, the approximate equivalent of 1.8 FTE, in order to assure adequate supervision.

While the help of graduate students has enabled some of flexibility, the need for additional licensed staff has become heightened due to the sheer complexity and seriousness of issues that employees and supervisors face. There are multiple examples

of individual as well as organizational situations that require the expertise and experience of licensed C-SEAP staff, and these situations are on the rise. Workplace consultations dealing with actual or potential violence, serious mental disorders, substance abuse, conflict, and other behavioral risk management issues have increased by twenty-six percent (26%) in the last year alone. The program cannot rely on graduate students to respond in these situations; professional, licensed care is called for in circumstances when the liability of the State is intensified.

Calculations for Request:

The following tables present the calculations for this request:

Summary of Request FY 08-09	Total Funds	Cash Funds Exempt	FTE
Total Request	\$361,133	\$361,133	5.5
(1) Executive Director's Office, Workers' Compensation (Department of Personnel and Administration's share of subtotal below)	\$3,144	\$3,144	
Subtotal –Amount allocated to benefiting Agencies	\$357,989	\$357,989	
(1) Executive Director's Office, Amortization Equalization Disbursement	\$4,541	\$4,541	
(1) Executive Director's Office, Supplemental Amortization Equalization Disbursement	\$2,129	\$2,129	
(2) Division of Human Resources, Colorado State Employees Assistance Program, Personal Services	\$316,724	\$316,724	5.5
(2) Division of Human Resources, Colorado State Employees Assistance Program, Operating Expenses	\$34,595	\$34,595	

Summary of Request FY 09-10	Total Funds	Cash Funds Exempt	FTE
Total Request	\$343,550	\$343,550	5.5
(2) Executive Director's Office, Workers' Compensation (Department of Personnel and Administration's share of subtotal below)	\$3,144	\$3,144	
Subtotal –Amount allocated to benefiting Agencies	\$340,406	\$340,406	
(1) Executive Director's Office, Amortization Equalization Disbursement	\$4,541	\$4,541	
(1) Executive Director's Office, Supplemental Amortization Equalization Disbursement	\$1,420	\$1,420	
(2) Division of Human Resources, Colorado State Employees Assistance Program, Personal Services	\$318,853	\$318,853	5.5
(2) Division of Human Resources, Colorado State Employees Assistance Program, Operating Expenses	\$15,592	\$15,592	

Detail Calculations/Item Descriptions	FY 08-09	FY 09-10
Personal Services		
4.3 FTE - General Professional IV @ \$4,747/mo.	\$244,945	\$244,945
1.0 FTE - Administrative Assistant II @ \$2,563/mo.	\$30,756	\$30,756
0.2 FTE - Program Assistant II @ \$3,376/mo.	\$8,102	\$8,102
PERA @ 10.15%	\$28,806	\$28,806
SAED increment to Personal Services line item	\$0	\$2,129
Medicare @ 1.45%	\$4,115	\$4,115
Personal Services subtotal	\$316,724	\$318,853
AED increment to central (EDO) appropriation	\$4,541	\$4,541
SAED increment to central (EDO) appropriation	\$2,129	\$1,420

Detail Calculations/Item Descriptions	FY 08-09	FY 09-10
Operating Expenses		
Ongoing Operating Expenses - 5.5 @ \$500/FTE	\$2,750	\$2,750
Ongoing Travel Expenses - 4.3 @ \$2,411/FTE	\$10,367	\$10,367
Ongoing Telephone Base - 5.5 @ \$450/FTE	\$2,475	\$2,475
Computer Equipment – 5.5 @ \$900 each (first year only)	\$4,950	\$0
Office Suite Software - 5.5 @ \$330 each (first year only)	\$1,815	\$0
Office Equipment - 5.5 @ \$2,225 each (first year only)	\$12,238	\$0
Operating Expenses subtotal	\$34,595	\$15,592
Annual Total	\$357,989	\$340,406

Assumptions for Calculations:

The following assumptions were made in calculating the funding required for this request.

- a. Monthly minimum salaries for the FTE classifications requested are from the FY 08-09 State compensation plan per OSPB policy, as follows:

General Professional IV (H6G4XX): \$4,747 (4.3 FTE)

- Classified at the same level as the existing program counselor/consultant FTE.

Program Assistant II (H4R2XX): \$3,376 (0.2 FTE)

- The classification of the existing 0.8 FTE for this function, allowing the program to staff this FTE full time going forward.

Administrative Assistant II (G3A3XX): \$2,563 (1.0 FTE)

- Classification chosen for the call center staff member to handle message/call prioritization, scheduling, logging of contacts, intake data entry, etc. Allows more direct service time for counselors who otherwise would need to spend

time on data entry for case files. Creates a “live” liaison to a counselor in a crisis situation when a message would otherwise need to be left by the client.

- b. Average annual travel expenses per counselor/consultant (General Professional IV) FTE are calculated as the per FTE average of actual expenditures over the past five (5) fiscal years, as follows:

Annual FTE Travel Expense Rate Estimation						
Object	Object Name	FY02-03	FY03-04	FY04-05	FY05-06	FY06-07
2511	In-State Common Carrier Fares	\$0	\$258	\$747	\$0	\$98
2512	In-State Personal Travel Per Diem	\$138	\$1,009	\$1,978	\$1,648	\$1,203
2513	In-State Personal Vehicle Reimbursement	\$3,906	\$4,268	\$1,429	\$1,835	\$2,511
2515	State-Owned Vehicle Charge	\$0	\$0	\$0	\$50	\$198
2520	In-State Travel/Non-Employee	\$23	\$0	\$0	\$0	\$254
2523	In-State/Non-Employee - Personal Vehicle Reimbursement	\$1,753	\$1,509	\$655	\$2,500	\$1,905
2525	Non-Employee - State Owned Vehicle Charge	\$0	\$0	\$0	\$0	\$21
2531	OS Common Carrier Fares	\$602	\$849	\$258	\$382	\$477
2532	OS Personal Travel Per Diem	\$1,999	\$1,383	\$1,026	\$677	\$2,238
Annual Totals		\$8,421	\$9,275	\$6,093	\$7,092	\$8,904

Five Year Average Total (for 3.3 FTE)	\$7,957
Average Travel Rate per FTE (Total/3.3 FTE)	\$2,411
Total Request Travel Estimate (Average * 4.3 FTE)	\$10,367

- c. Calculations for SAED, AED, computer equipment, annual telephone base, furniture, etc., are developed in accordance with OSPB’s common policy guidelines for change requests as detailed in the Schedule 13 FTE template.

STATE OF COLORADO FY 08-09 BUDGET REQUEST CYCLE: Department of Personnel and Administration

Impact on Other Government Agencies: The following table assigns the allocations to be paid by State agencies to fund this change request. These are based on the same agency-specific distributions previously formulated by the actuary to allocate the current C-SEAP program through workers' compensation payments.

Department/Agency	Code	Allocation
Agriculture	AG	\$2,464
Corrections	CO	\$64,814
Education	ED	\$2,719
Office of Governor	EX	\$130
Personnel & Administration	GS	\$3,144
Health Care Policy & Financing	HC	\$348
Higher Education	HE	\$42,460
Transportation	HI	\$69,736
Human Services	HS	\$90,788
Judicial	JD	\$22,279
Labor & Employment	LA	\$8,163
Legislature	LE	\$420
Local Affairs	LO	\$366
Law	LW	\$705
Military Affairs	MA	\$845
Natural Resources	NR	\$12,831
Public Health	PH	\$2,938
Public Safety	PS	\$23,748
Regulatory Agencies	RG	\$1,122
Revenue	RV	\$7,891
Secretary of State	ST	\$67
Treasury	TR	\$11
Totals		\$357,989

Higher Education Agencies	Code	Allocation
Arapahoe Community College	AR	\$1,777
Adams State College	AS	\$2,228
Auraria Higher Ed. Center	AU	\$4,748
Community College of Aurora	CA	\$500
Community College of Denver	CD	\$1,232
Fort Lewis College	FL	\$1,804
Front Range Community College	FR	\$2,440
College Access Network (GSL)	GL	\$451
CCHE	HE	\$63
Historical Society	HS	\$178
Lamar Community College	LA	\$148
Metropolitan State College	ME	\$1,346
Colorado School of Mines	MI	\$2,796
Morgan Community College	MO	\$592
Mesa College	MS	\$3,849
Northeastern Junior College	NE	\$40
Northwestern Junior College	NW	\$41
College Invest	OB	\$42
CCCOES/Heat	OE	\$527
Otero Junior College	OT	\$1,152
Pikes Peak Comm. College	PP	\$7,455
Pueblo Community College	PV	\$3,525
Red Rocks Community College	RR	\$934
CSU-Pueblo	SC	\$2,334
Trinidad State Jr. College	TR	\$1,137
Western State College	WS	\$1,121
Totals		\$42,460

Cost Benefit Analysis:

The U.S. Department of Labor³ estimates that employers save anywhere from \$5.00 to \$16.00 for every one dollar they invest in an EAP and states that United Airlines has shown a \$16.95 return for every dollar invested in employee assistance. Using this assumption, even a midrange estimate of \$10.50 for every dollar invested in C-SEAP during FY 06-07 indicates a cost avoidance to the State of approximately \$5.14 million (\$489,101 spent in FY 06-07 X \$10.50 = \$5,135,561). Applying this same logic to the current request indicates potential additional cost avoidance in FY 08-09 and going forward of approximately \$3.76 million (\$357,989 spent in FY 08-09 X \$10.50 = \$3,758,885). The estimated total return of the augmented program under this model then approaches nearly \$9 million.

Taken from another angle, research by Dainas and Marks⁴ demonstrates that an employee assistance program saves \$2,200 for each client seen by the EAP. Applying \$2,200 to 1,377 direct service clients in FY 06-07⁵ equates to an approximate cost avoidance of \$3.03 million (\$2,200 X 1,377 clients = \$3,029,400). By approximating the capacity to assist direct service clients linearly (4.3 requested clinical FTE X 1,377/3.3 current clinical FTE = 1,794 clients), the *additional* estimated benefit through cost avoidance for the State approaches \$3.95 million (\$2,200 X 1,794 clients = \$3,946,800), for a potential annual return of nearly \$7 million overall for the program beginning in FY 08-09.

Implementation Schedule:

Task	Month/Year
FTE Hired	July 2008

Statutory and Federal Authority:

Statutory authority for the creation and operation of C-SEAP is provided in 24-50-604 C.R.S. (2007).

³ U.S. Department of Labor. (1990). What works: Workplaces without drugs. Washington, D.C., p.17.

⁴ Dainas, C., & Marks, D. (2000) Evidence of an EAP cost offset. Behavioral Health Management, 20(4), pp. 34-41.

⁵ C-SEAP Program Report for FY06-07, p. 1.

Performance Measures: *(still subject to final review)*

Objective: Maximize Workforce Quality					
Performance Measure	Outcome	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Approp.	FY 08-09 Request
Maintain level of reported benefit from <u>direct employee consultations</u> . The measure is based upon client surveys and is quantified as the # of respondents who reported that C-SEAP services had positive impact.	Benchmark	NA	NA	> or = 94.9%	> or = 94.9%
	Actual	94%	94.9%	---	---
Performance Measure	Outcome	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Approp.	FY 08-09 Request
Maintain level of reported benefit from <u>workplace consultations with managers</u> . The measure is based upon input from surveys and is quantified as the # of respondents who reported that C-SEAP services had positive impact.	Benchmark	NA	NA	> or = 91.83%	> or = 91.83%
	Actual	100%	91.83%	---	---
Performance Measure	Outcome	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Approp.	FY 08-09 Request
Maintain level of reported benefit from <u>auxiliary services (i.e. training, mediation, facilitation)</u> . The measure is based upon input from surveys and is quantified as the # of respondents who reported that C-SEAP services had positive impact.	Benchmark	NA	NA	> or = 96.7%	> or = 96.7%
	Actual	96.9%	96.7%	---	---