

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2020-21 Budget Request
 Fund 11L0 - Liability Fund
 24-30-1510, C.R.S. (2019)

	Actual FY 2017-18	Actual FY 2018-19	Appropriated FY 2019-20	Requested FY 2020-21
Year Beginning Fund Balance (A)	\$4,201,549	\$6,017,828	\$4,239,107	\$2,989,419
Changes in Cash Assets	\$2,680,943	-\$2,977,876	-\$1,249,688	-\$2,465,410
Changes in Non-Cash Assets	-\$7,385	\$64,434	\$0	\$0
Changes in Long-Term Assets	\$4,380	\$4,453	\$0	\$0
Changes in Total Liabilities	-\$861,660	\$1,130,269	\$0	\$0
TOTAL CHANGES TO FUND BALANCE	\$1,816,278	-\$1,778,720	-\$1,249,688	-\$2,465,410
Assets Total	\$7,818,871	\$4,909,882	\$3,660,194	\$1,194,784
Cash (B)	\$7,792,451	\$4,814,574	\$3,564,886	\$1,099,476
Other Assets - Prepaid Insurance	\$5,715	\$70,149	\$70,149	\$70,149
Receivables	\$20,705	\$25,159	\$25,159	\$25,159
Liabilities Total	\$1,801,044	\$670,774	\$670,774	\$670,774
Cash Liabilities (C)	\$1,801,044	\$670,774	\$670,774	\$670,774
Long Term Liabilities	\$0	\$0	\$0	\$0
Ending Fund Balance (D)	\$6,017,828	\$4,239,107	\$2,989,419	\$524,009
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$5,991,407	\$4,143,800	\$2,894,112	\$428,702
Change from Prior Year Fund Balance (D-A)	\$1,816,278	-\$1,778,720	-\$1,249,688	-\$2,465,410
Cash Flow Summary				
Revenue Total	\$12,485,964	\$9,256,645	\$10,117,798	\$8,435,275
Fees	\$12,485,964	\$9,256,645	\$10,117,798	\$8,435,275
Interest	\$0	\$0	\$0	\$0
Expenses Total	\$10,669,686	\$11,035,365	\$11,367,486	\$10,900,685
Cash Expenditures	\$10,669,686	\$11,035,365	\$11,367,486	\$10,900,685
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	\$1,816,278	-\$1,778,720	-\$1,249,688	-\$2,465,410

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$6,017,828	\$4,239,107	\$2,989,419	\$524,009
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$1,175,124	\$1,095,598	\$957,461	\$952,291
Excess Uncommitted Fee Reserve Balance	\$4,842,704	\$3,143,509	\$2,031,958	Not Applicable
Compliance Plan (narrative)	The liability fund has experienced fewer claims than were actuarially projected in the Risk Management common policy from FY 2017-18 through FY 2018-19, and is projected to have an uncommitted excess reserve due to this experience. The Department notes the FY 2020-21 common policy request includes a downward fund balance adjustment of approximately \$2.4 million and the excess uncommitted reserve will be addressed in future common policy requests.			

Cash Fund Narrative Information

Purpose/Background of Fund	Provides self-funded general liability coverage for State agencies and employees for tort and federal claims, including those arising out of the scope of employment. Beginning in FY 2018-19, the liability fund includes a cybersecurity liability insurance policy.
Fee Sources	All State agencies and institutions of higher education excluding entities who have opted out under HB04-1009.
Non-Fee Sources	None.
Long Bill Groups Supported by Fund	Risk Management appropriations and central allocations from EDO for operating expenditures.

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2020-21 Budget Request
 Fund 11P0 - Property Fund
 24-30-1510.5, C.R.S. (2019)

	Actual FY 2017-18	Actual FY 2018-19	Appropriated FY 2019-20	Requested FY 2020-21
Year Beginning Fund Balance (A)	\$1	\$0	\$9,094,928	\$11,770,619
Changes in Cash Assets	\$1,356,553	\$8,691,893	\$2,675,691	-\$4,651,921
Changes in Non-Cash Assets	-\$116	\$64,433	\$0	\$0
Changes in Long-Term Assets	-\$2,905	\$23,120	\$0	\$0
Changes in Total Liabilities	-\$1,353,533	\$315,482	\$0	\$0
TOTAL CHANGES TO FUND BALANCE	-\$1	\$9,094,928	\$2,675,691	-\$4,651,921
Assets Total	\$1,362,871	\$10,142,317	\$12,818,008	\$8,166,087
Cash (B)	\$656,612	\$9,348,505	\$12,024,196	\$7,372,275
Other Assets(Detail as necessary)	\$124,951	\$189,384	\$189,384	\$189,384
Receivables	\$581,308	\$604,428	\$604,428	\$604,428
Liabilities Total	\$1,362,871	\$1,047,389	\$1,047,389	\$1,047,389
Cash Liabilities (C)	\$1,362,871	\$1,047,389	\$1,047,389	\$1,047,389
Long Term Liabilities	\$0	\$0	\$0	\$0
Ending Fund Balance (D)	\$0.22	\$9,094,928	\$11,770,619	\$7,118,698
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	-\$706,259	\$8,301,116	\$10,976,807	\$6,324,886
Change from Prior Year Fund Balance (D-A)	-\$1	\$9,094,928	\$2,675,691	-\$4,651,921
Cash Flow Summary				
Revenue Total	\$17,428,709	\$19,927,549	\$15,531,100	\$10,957,680
Fees	\$17,428,709	\$19,927,549	\$15,531,100	\$10,957,680
Interest	\$0	\$0	\$0	\$0
Expenses Total	\$17,428,710	\$10,832,621	\$12,855,409	\$15,609,601
Cash Expenditures	\$17,428,710	\$10,832,621	\$12,855,409	\$15,609,601
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	-\$1	\$9,094,928	\$2,675,691	-\$4,651,921

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$0	\$9,094,928	\$11,770,619	\$7,118,698
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$724,301	\$2,209,315	\$1,018,301	\$1,364,935
Excess Uncommitted Fee Reserve Balance	Not Applicable	\$6,885,613	\$10,752,318	\$5,753,763
Compliance Plan (narrative)	Pursuant to SB17-265, the Risk Management funds transferred funds from the Workers' Compensation fund to the Property fund in order to maintain a positive fund balance in FY 2017-18. The Department notes the FY 2020-21 request includes a \$2.9 million fund balance adjustment to reverse this transfer. This estimate is not included in the target reserve balance calculation above, which is based on 5% of operating expenses and 10% of projected claims, therefore it appears there will be an excess uncommitted fee reserve in FY 2020-21. Once the transfer reversal is completed, the fund will be in compliance. Until then, a waiver is requested for this fund.			

Cash Fund Narrative Information

Purpose/Background of Fund	Premiums from State agencies collected to provide insurance coverage for loss or damage to state property.
Fee Sources	All State agencies and institutions of higher education excluding entities who have opted out under HB04-1009.
Non-Fee Sources	None.
Long Bill Groups Supported by Fund	Risk Management appropriations and central allocations from EDO for typical operating costs.

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2020-21 Budget Request
 Fund 11W0 - Workers' Compensation Fund
 24-30-1510.7, C.R.S. (2019)

	Actual FY 2017-18	Actual FY 2018-19	Appropriated FY 2019-20	Requested FY 2020-21
Year Beginning Fund Balance (A)	\$18,384,431	\$15,070,814	\$21,095,502	\$13,034,270
Changes in Cash Assets	-\$3,158,746	\$6,099,318	-\$8,061,232	-\$8,820,433
Changes in Non-Cash Assets	-\$18,781	\$64,434	\$0	\$0
Changes in Long-Term Assets	-\$476	\$0	\$0	\$0
Changes in Total Liabilities	-\$135,614	-\$139,065	\$0	\$0
TOTAL CHANGES TO FUND BALANCE	-\$3,313,617	\$6,024,687	-\$8,061,232	-\$8,820,433
Assets Total	\$15,827,031	\$21,990,783	\$13,929,551	\$5,109,118
Cash (B)	\$15,817,185	\$21,916,503	\$13,855,271	\$5,034,838
Other Assets(Detail as necessary)	\$9,333	\$73,767	\$73,767	\$73,767
Receivables	\$513	\$513	\$513	\$513
Liabilities Total	\$756,217	\$895,281	\$895,281	\$895,281
Cash Liabilities (C)	\$756,217	\$895,281	\$895,281	\$895,281
Long Term Liabilities	\$0	\$0	\$0	\$0
Ending Fund Balance (D)	\$15,070,814	\$21,095,502	\$13,034,270	\$4,213,837
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$15,060,968	\$21,021,222	\$12,959,990	\$4,139,557
Change from Prior Year Fund Balance (D-A)	-\$3,313,617	\$6,024,687	-\$8,061,232	-\$8,820,433
Cash Flow Summary				
Revenue Total	\$34,025,953	\$40,262,175	\$33,191,015	\$29,751,520
Fees	\$34,025,953	\$40,262,175	\$33,191,015	\$29,751,520
Interest	\$0	\$0	\$0	\$0
Expenses Total	\$37,339,570	\$34,237,487	\$41,252,247	\$38,571,953
Cash Expenditures	\$37,339,570	\$34,237,487	\$41,252,247	\$38,571,953
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	-\$3,313,617	\$6,024,687	-\$8,061,232	-\$8,820,433

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$15,070,814	\$21,095,502	\$13,034,270	\$4,213,837
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$5,678,618	\$5,766,743	\$5,560,525	\$5,362,223
Excess Uncommitted Fee Reserve Balance	\$9,392,196	\$15,328,759	\$7,473,745	Not Applicable
Compliance Plan (narrative)	The Workers' Compensation fund has experienced fewer claims than were actuarially projected in the Risk Management common policy from FY 2017-18 through FY 2018-19, and is projected to have an uncommitted excess reserve in FY 2019-20 due to this experience. The Department notes the FY 2020-21 common policy request includes a downward fund balance adjustment of approximately \$9.6 million which is projected to put the fund back into compliance with the requirements contained in Section 24-75-402 C.R.S.			

Cash Fund Narrative Information

Purpose/Background of Fund	Provides workers' compensation coverage for State employees.
Fee Sources	All State agencies and institutions of higher education excluding entities who have opted out under HB04-1009.
Non-Fee Sources	None.
Long Bill Groups Supported by Fund	Workers' Compensation appropriations and central allocations from EDO for operating expenses.

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2020-21 Budget Request
 Fund 20H0 - Supplemental State Contribution Fund
 24-50-609, C.R.S. (2019)

	Actual FY 2017-18	Actual FY 2018-19	Appropriated FY 2019-20	Requested FY 2020-21
Year Beginning Fund Balance (A)	\$2,178,954	\$2,565,427	\$3,018,843	\$3,331,244
Changes in Cash Assets	\$386,473	\$453,417	\$312,401	\$312,401
Changes in Non-Cash Assets	\$0	\$0	\$0	\$0
Changes in Long-Term Assets	\$0	\$0	\$0	\$0
Changes in Total Liabilities	\$0	\$0	\$0	\$0
TOTAL CHANGES TO FUND BALANCE	\$386,473	\$453,417	\$312,401	\$312,401
Assets Total	\$2,565,427	\$3,018,843	\$3,331,244	\$3,643,644
Cash (B)	\$2,565,427	\$3,018,843	\$3,331,244	\$3,643,644
Other Assets(Detail as necessary)	\$0	\$0	\$0	\$0
Receivables	\$0	\$0	\$0	\$0
Liabilities Total	\$0	\$0	\$0	\$0
Cash Liabilities (C)	\$0	\$0	\$0	\$0
Long Term Liabilities	\$0	\$0	\$0	\$0
Ending Fund Balance (D)	\$2,565,427	\$3,018,843	\$3,331,244	\$3,643,644
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$2,565,427	\$3,018,843	\$3,331,244	\$3,643,644
Change from Prior Year Fund Balance (D-A)	\$386,473	\$453,417	\$312,401	\$312,401
Cash Flow Summary				
Revenue Total	\$1,789,135	\$2,003,637	\$1,939,453	\$1,939,453
Fees	\$1,789,135	\$2,003,637	\$1,866,445	\$1,866,445
Interest	\$0	\$0	\$73,008	\$73,008
Expenses Total	\$1,402,663	\$1,550,220	\$1,627,052	\$1,627,052
Cash Expenditures	\$1,402,663	\$1,550,220	\$1,627,052	\$1,627,052
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	\$386,473	\$453,417	\$312,401	\$312,401

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$0	\$0	\$0	\$0
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$231,439	\$255,786	\$268,464	\$268,464
Excess Uncommitted Fee Reserve Balance	Not Applicable	Not Applicable	Not Applicable	Not Applicable
Compliance Plan (narrative)	The Supplemental State Contribution Fund has a non-fee fund balance.			

Cash Fund Narrative Information

Purpose/Background of Fund	The Supplemental State Contribution Fund supports a disease management program aimed at lower-income state employees and their dependents. Eligible employees with dependent children may apply and receive a supplement which goes toward health insurance plan premiums. This program is funded with Tobacco Master Settlement money.
Fee Sources	None.
Non-Fee Sources	Tobacco Master Settlement
Long Bill Groups Supported by Fund	Division of Human Resources, Employee Benefits Services

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2020-21 Budget Request
 Fund 21A0 - Address Confidentiality Program Fund
 24-30-2114, C.R.S. (2019)

	Actual FY 2017-18	Actual FY 2018-19	Appropriated FY 2019-20	Requested FY 2020-21
Year Beginning Fund Balance (A)	\$59,888	\$97,397	\$119,069	\$93,119
Changes in Cash Assets	\$36,927	\$14,747	(\$25,274)	(\$1,861)
Changes in Non-Cash Assets	\$0	\$0	\$0	\$0
Changes in Long-Term Assets	\$581	\$95	(\$676)	\$419
Changes in Total Liabilities	\$0	\$6,830	\$0	(\$2,277)
TOTAL CHANGES TO FUND BALANCE	\$37,509	\$21,672	(\$25,950)	(\$3,719)
Assets Total	\$104,227	\$119,069	\$93,119	\$91,677
Cash (B)	\$91,751	\$106,498	\$81,224	\$79,363
Other Assets(Detail as necessary)	\$0	\$0	\$0	\$0
Receivables	\$12,476	\$12,571	\$11,895	\$12,314
Liabilities Total	\$6,830	\$0	\$0	\$2,277
Cash Liabilities (C)	\$6,830	\$0	\$0	\$2,277
Long Term Liabilities	\$0	\$0	\$0	\$0
Ending Fund Balance (D)	\$97,397	\$119,069	\$93,119	\$89,400
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$84,920	\$106,498	\$81,224	\$77,086
Change from Prior Year Fund Balance (D-A)	\$37,509	\$21,672	(\$25,950)	(\$3,719)
Cash Flow Summary				
Revenue Total	\$174,568	\$173,711	\$168,426	\$166,709
Fines	\$174,097	\$172,562	\$167,518	\$165,867
Interest	\$471	\$1,149	\$908	\$843
Expenses Total	\$130,313	\$152,039	\$194,377	\$170,428
Cash Expenditures	\$130,313	\$152,039	\$194,377	\$170,428
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	\$44,255	\$21,672	(\$25,950)	(\$3,719)

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$0	\$0	\$0	\$0
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$21,502	\$25,086	\$32,072	\$28,121
Excess Uncommitted Fee Reserve Balance	N/A	N/A	N/A	N/A
Compliance Plan (narrative)	This fund has a non-fee fund balance.			
Cash Fund Narrative Information				
Purpose/Background of Fund	The Address Confidentiality Program Fund collects revenue from a specific group of the criminal offender population to support a program that provides anonymous address protection to the victims of those crimes.			
Fee Sources	N/A			
Non-Fee Sources	Cash Funds from fines collected through the Judicial Branch.			
Long Bill Groups Supported by Fund	Department of Personnel & Administration: (4) Central Services			

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2020-21 Budget Request
 Fund 22Y0 - Professional Development Fund
 24-50-122, C.R.S. (2019)

	Actual FY 2017-18	Actual FY 2018-19	Appropriated FY 2019-20	Requested FY 2020-21
Year Beginning Fund Balance (A)	\$178,031	\$78,972	\$20	\$378,719
Changes in Cash Assets	\$224,289	-\$247,774	\$378,699	\$0
Changes in Non-Cash Assets	\$0	\$0	\$0	\$0
Changes in Long-Term Assets	\$6,580	\$120	\$0	\$0
Changes in Total Liabilities	-\$329,928	\$168,701	\$0	\$0
TOTAL CHANGES TO FUND BALANCE	-\$99,059	-\$78,952	\$378,699	\$0
Assets Total	\$516,242	\$268,588	\$647,287	\$647,287
Cash (B)	\$487,562	\$239,788	\$618,487	\$618,487
Other Assets(Detail as necessary)	\$0	\$0	\$0	\$0
Receivables	\$28,680	\$28,800	\$28,800	\$28,800
Liabilities Total	\$437,270	\$268,568	\$268,568	\$268,568
Cash Liabilities (C)	\$437,270	\$268,568	\$268,568	\$268,568
Long Term Liabilities	\$0	\$0	\$0	\$0
Ending Fund Balance (D)	\$78,972	\$20	\$378,719	\$378,719
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$50,292	-\$28,780	\$349,918	\$349,918
Change from Prior Year Fund Balance (D-A)	-\$99,059	-\$78,952	\$378,699	\$0
Cash Flow Summary				
Revenue Total	\$1,491,065	\$1,118,445	\$1,520,160	\$1,141,461
Fees	\$1,491,065	\$1,118,445	\$1,520,160	\$1,141,461
Interest	\$0	\$0	\$0	\$0
Expenses Total	\$1,590,124	\$1,197,397	\$1,141,461	\$1,141,461
Cash Expenditures	\$1,590,124	\$1,197,397	\$1,141,461	\$1,141,461
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	-\$99,059	-\$78,952	\$378,699	\$0

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$78,972	\$20	\$378,719	\$378,719
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$262,370	\$197,571	\$188,341	\$188,341
Excess Uncommitted Fee Reserve Balance	Not Applicable	Not Applicable	\$190,377	\$190,377
Compliance Plan (narrative)	Professional Development Fund has been in compliance with the excess uncommitted reserve requirements contained in Section 24-75-402, C.R.S. for both FY 2017-18 FY 2018-19. The fund is projected to remain in compliance.			

Cash Fund Narrative Information

Purpose/Background of Fund	The Professional Development Fund within the Center for Organizational Effectiveness, housed in the Division of Human Resources within the Department of Personnel & Administration, offers many cost-effective training and professional development opportunities for State employees. Classes offered through the COE are taught by instructors employed within the Division of Human Resources, the Department of Personnel & Administration, or by contracted instructors. State agencies pay a fee for employees to attend the classes offered by COE, which are deposited into this fund.
Fee Sources	Enrollment fees paid by state agencies.
Non-Fee Sources	None.
Long Bill Groups Supported by Fund	Training Services within the Division of Human Resources

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2020-21 Budget Request
 Fund 24Y0 - State Archives and Public Records Fund
 24-80-102, C.R.S. (2019)

	Actual FY 2017-18	Actual FY 2018-19	Appropriated FY 2019-20	Requested FY 2020-21
Year Beginning Fund Balance (A)	\$320,618	\$309,677	\$189,062	\$189,843
Changes in Cash Assets	-\$4,806	-\$111,576	-\$35,591	-\$45,385
Changes in Non-Cash Assets	\$0	\$0	\$0	\$0
Changes in Long-Term Assets	\$0	-\$225	\$1,062	\$0
Changes in Total Liabilities	-\$6,135	-\$8,814	\$35,310	\$0
TOTAL CHANGES TO FUND BALANCE	-\$10,941	-\$120,615	\$781	-\$45,385
Assets Total	\$321,132	\$209,331	\$174,802	\$129,417
Cash (B)	\$319,487	\$207,911	\$172,320	\$126,935
Other Assets(Detail as necessary)	\$0	\$0	\$0	\$0
Receivables	\$1,645	\$1,420	\$2,482	\$2,482
Liabilities Total	\$11,455	\$20,269	-\$15,041	-\$15,041
Cash Liabilities (C)	\$11,455	\$20,269	-\$15,041	-\$15,041
Long Term Liabilities	\$0	\$0	\$0	\$0
Ending Fund Balance (D)	\$309,677	\$189,062	\$189,843	\$144,458
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$308,032	\$187,642	\$187,361	\$141,976
Change from Prior Year Fund Balance (D-A)	-\$10,941	-\$120,615	\$781	-\$45,385
Cash Flow Summary				
Revenue Total	\$100,805	\$112,097	\$110,152	\$95,742
Fees	\$95,846	\$105,791	\$104,607	\$90,923
Interest	\$4,959	\$6,306	\$5,545	\$4,819
Expenses Total	\$111,746	\$232,712	\$109,371	\$141,127
Cash Expenditures	\$111,746	\$232,712	\$109,371	\$141,127
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	-\$10,941	-\$120,615	\$781	-\$45,385

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$309,677	\$189,062	\$189,843	\$144,458
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$18,438	\$38,397	\$18,046	\$23,286
Excess Uncommitted Fee Reserve Balance	\$291,239	\$150,665	\$171,797	\$121,172
Compliance Plan (narrative)	The Department has implemented a strategy to draw down the fund balance, including hiring term limited and temporary employees in an effort to further reduce the excess uncommitted reserve. While the Department anticipates that this strategy will reduce the excess uncommitted reserves in FY 2019-20 it recognizes volatility in the hiring process and for that reason requests a waiver in both FY 2019-20 and FY 2020-21.			

Cash Fund Narrative Information

Purpose/Background of Fund	Colorado State Archives is charged with ensuring the preservation of the State's permanent legal records and information, as well as assisting Colorado citizens with the use of these records. The Colorado General Assembly has directed that fees be charged for information and genealogy search requests per 24-80-102 (18), C.R.S. (2018). During the 2010 session, the Legislature passed HB 10-1181. The bill allowed the Archives program to establish a charge for state agencies that used the programs services, reversing the previous statute that precluded this fee.
Fee Sources	Fees are charged based on information and genealogy search requests. Fees are for research and copies by Archives staff whether the information
Non-Fee Sources	N/A
Long Bill Groups Supported by Fund	Colorado State Archives, personal services and operating

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2020-21 Budget Request
 Fund 26L0 - Recovery Audit Cash Fund
 24-30-203.5, C.R.S. (2019)

	Actual FY 2017-18	Actual FY 2018-19	Appropriated FY 2019-20	Requested FY 2020-21
Year Beginning Fund Balance (A)	\$750	\$32,594	\$0	\$0
Changes in Cash Assets	\$31,353	-\$32,103	\$0	\$0
Changes in Non-Cash Assets	\$0	\$0	\$0	\$0
Changes in Long-Term Assets	\$1,642	-\$1,642	\$0	\$0
Changes in Total Liabilities	-\$1,151	\$1,151	\$0	\$0
TOTAL CHANGES TO FUND BALANCE	\$31,844	-\$32,594	\$0	\$0
Assets Total	\$33,745	\$0	\$0	\$0
Cash (B)	\$32,103	\$0	\$0	\$0
Other Assets(Detail as necessary)	\$0	\$0	\$0	\$0
Receivables	\$1,642	\$0	\$0	\$0
Liabilities Total	\$1,151	\$0	\$0	\$0
Cash Liabilities (C)	\$0	\$0	\$0	\$0
Long Term Liabilities	\$1,151	\$0	\$0	\$0
Ending Fund Balance (D)	\$32,594	\$0	\$0	\$0
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$32,103	\$0	\$0	\$0
Change from Prior Year Fund Balance (D-A)	\$31,844	-\$32,594	\$0	\$0
Cash Flow Summary				
Revenue Total	\$44,667	\$247,743	\$0	\$0
Fees	\$44,667	\$247,743	\$0	\$0
Interest	\$0	\$0	\$0	\$0
Expenses Total	\$12,823	\$280,337	\$0	\$0
Cash Expenditures	\$12,823	\$40,773	\$0	\$0
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Transfer Out to Agument GF	\$0	\$239,564	\$0	\$0
Net Cash Flow	\$31,844	-\$32,594	\$0	\$0

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$32,594	\$0	\$0	\$0
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$2,116	\$0	\$0	\$0
Excess Uncommitted Fee Reserve Balance	\$30,478	\$0	\$0	\$0
Compliance Plan (narrative)	This fund has a non-fee fund balance.			

Cash Fund Narrative Information

Purpose/Background of Fund	This fund supports distributions of funds recovered through the Recovery Audit Program.
Fee Sources	None.
Non-Fee Sources	Recoveries of improper payments issues by a state agency that are identified and collected through the Recovery Audit process.
Long Bill Groups Supported by Fund	Division of Accounts and Control, Financial Operations and Reporting

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2020-21 Budget Request
 Fund 27Y0 - Disability Investigational and Pilot Support Fund
 24-30-2205.5, C.R.S. (2019)

	Actual FY 2017-18	Actual FY 2018-19	Appropriated FY 2019-20	Requested FY 2020-21
Year Beginning Fund Balance (A)	\$464,407	\$455,666	\$404,681	\$344,798
Changes in Cash Assets	-\$8,772	-\$49,888	-\$59,883	-\$101,414
Changes in Non-Cash Assets	\$0	\$0	\$0	\$0
Changes in Long-Term Assets	\$0	\$0	\$0	\$0
Changes in Total Liabilities	\$31	-\$1,098	\$0	\$3,458
TOTAL CHANGES TO FUND BALANCE	-\$8,741	-\$50,985	-\$59,883	-\$97,956
Assets Total	\$458,026	\$408,139	\$348,256	\$246,843
Cash (B)	\$458,026	\$408,139	\$348,256	\$246,843
Other Assets(Detail as necessary)	\$0	\$0	\$0	\$0
Receivables	\$0	\$0	\$0	\$0
Liabilities Total	\$2,360	\$3,458	\$3,458	\$0
Cash Liabilities (C)	\$2,360	\$3,458	\$3,458	\$0
Long Term Liabilities	\$0	\$0	\$0	\$0
Ending Fund Balance (D)	\$455,666	\$404,681	\$344,798	\$246,843
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$455,666	\$404,681	\$344,798	\$246,843
Change from Prior Year Fund Balance (D-A)	-\$8,741	-\$50,985	-\$59,883	-\$97,956
Cash Flow Summary				
Revenue Total	\$41,253	\$40,917	\$44,523	\$46,523
Fees	\$0	\$0	\$4,000	\$6,000
Interest	\$40,983	\$40,917	\$40,523	\$40,523
Miscellaneous Revenues - Nonoperating Nonexempt	\$270	\$0		
Expenses Total	\$49,994	\$91,902	\$147,018	\$147,937
Cash Expenditures	\$49,994	\$91,902	\$147,018	\$147,937
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	-\$8,741	-\$50,985	-\$102,495	-\$101,414

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$0	\$0	(\$9,208)	(\$13,079)
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$8,249	\$15,164	\$24,258	\$24,410
Excess Uncommitted Fee Reserve Balance	None	None	None	None
Compliance Plan (narrative)	Disability Investigational and Pilot Support Fund has been in compliance with the excess uncommitted reserve requirements contained in Section 24-75-402, C.R.S. for both FY 2017-18 FY 2018-19. The fund is projected to remain in compliance.			

Cash Fund Narrative Information

Purpose/Background of Fund	The fund is for the direct and indirect costs associated with the implementation of the Laura Hershey Disability Support Act, with the goal of aiding persons with disabilities in accessing disability benefits.
Fee Sources	Moneys generated from the sale of registration numbers pursuant to 24-30-2205.5, C.R.S. (2019).
Non-Fee Sources	Moneys transferred to the fund pursuant to section 25.5-5-308 (8), C.R.S., an appropriation by the General Assembly, any gifts, grants, or donations received by the Department of Personnel & Administration, and interest or income derived from the investments of the fund.
Long Bill Groups Supported by Fund	Department of Personnel & Administration: (1) Executive Director's Office.

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2020-21 Budget Request
 Fund 2810 - Supplier Database Fund (Includes E-Procurement beginning FY 2013-14)
 24-30-202.5, C.R.S. (2019)

	Actual FY 2017-18	Actual FY 2018-19	Appropriated FY 2019-20	Requested FY 2020-21
Year Beginning Fund Balance (A)	\$1,841,139	\$3,979,525	\$5,643,841	\$4,084,159
Changes in Cash Assets	\$1,718,962	\$1,755,458	-\$1,559,682	-\$253,788
Changes in Non-Cash Assets	\$0	\$0	\$0	\$0
Changes in Long-Term Assets	\$419,424	-\$91,143	\$0	\$0
Changes in Total Liabilities	\$0	\$0	\$0	\$0
TOTAL CHANGES TO FUND BALANCE	\$2,138,386	\$1,664,315	-\$1,559,682	-\$253,788
Assets Total	\$3,979,525	\$5,643,841	\$4,084,159	\$3,830,371
Cash (B)	\$3,330,282	\$5,085,740	\$3,526,058	\$3,272,270
Other Assets(Detail as necessary)	\$0	\$0	\$0	\$0
Receivables	\$649,243	\$558,101	\$558,101	\$558,101
Liabilities Total	\$0	\$0	\$0	\$0
Cash Liabilities (C)	\$0	\$0	\$0	\$0
Long Term Liabilities	\$0	\$0	\$0	\$0
Ending Fund Balance (D)	\$3,979,525	\$5,643,841	\$4,084,159	\$3,830,371
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$3,330,282	\$5,085,740	\$3,526,058	\$3,272,270
Change from Prior Year Fund Balance (D-A)	\$2,138,386	\$1,664,315	-\$1,559,682	-\$253,788
Cash Flow Summary				
Revenue Total	\$3,500,760	\$2,554,109	\$2,694,807	\$2,694,807
Fees	\$2,015,435	\$1,547,169	\$1,602,007	\$1,602,007
Other Revenue	\$1,443,069	\$904,557	\$985,072	\$985,072
Interest	\$42,256	\$102,383	\$107,728	\$107,728
Expenses Total	\$1,362,374	\$889,794	\$4,254,489	\$2,948,595
Cash Expenditures	\$1,362,374	\$889,794	\$4,254,489	\$2,948,595
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	\$2,138,386	\$1,664,315	-\$1,559,682	-\$253,788

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$3,979,525	\$5,643,841	\$1,610,152	\$1,510,098
Uncommitted Reserve Balance from SCO Report (Year End Fund Balance minus Non-fee Fund Balance)	\$2,291,067	\$3,418,795	\$1,610,152	\$595,346
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$321,632	\$328,311	\$465,617	\$336,943
Excess Uncommitted Fee Reserve Balance	\$1,969,436	\$3,090,484	\$1,144,535	\$258,403
Compliance Plan (narrative)	The Department has requested total of \$2.9 million in funds from 2810 to offset CORE allocations through the FY 2020-21 CORE common policy request. The Department notes that because this fund's alternative maximum reserve, set in figure setting, is equal to 8.25% of the prior year's ending fund balance, the supplier database fund has continued to decrease its' excess uncommitted reserve balance yet cannot achieve its target as the target fund balance decreases each year. The Department notes that establishing a new alternative maximum reserve target may be necessary in order to bring this fund into compliance. Until then, the Department requests a waiver for this fund.			

Cash Fund Narrative Information

Purpose/Background of Fund	This fund supports the statewide procurement and eProcurement operations that are overseen by the Department of Personnel & Administration. The Department utilizes this fund as a revenue source to support the ongoing business needs of the State's financial system, CORE.
Fee Sources	The annual BIDS fee of \$40 was eliminated in FY 2013-14 and is no longer a revenue source. Future revenues are generated through a 1% rebate the State is given based upon statewide price agreement total spend.
Non-Fee Sources	None.
Long Bill Groups Supported by Fund	Supplier Database appropriations and allocations of central appropriations

Schedule 9: Cash Funds Reports
Department of Personnel & Administration
FY 2020-21 Budget Request
Fund 6010 - Central Services Fund
24-30-1108, C.R.S. (2019)

	Actual FY 2017-18	Actual FY 2018-19	Appropriated FY 2019-20	Requested FY 2020-21
Year Beginning Fund Balance (A)	\$572,891	\$612,617	\$2,970,690	\$3,384,482
Changes in Cash Assets	\$178,165	\$1,769,703	\$1,008,023	\$692,484
Changes in Non-Cash Assets	-\$741,195	-\$310,525	-\$163,218	\$0
Changes in Long-Term Assets	-\$13,184	\$264,256	\$43,515	\$0
Changes in Total Liabilities	\$615,940	\$634,639	-\$474,528	\$0
TOTAL CHANGES TO FUND BALANCE	\$39,726	\$2,358,073	\$413,792	\$692,484
Assets Total	\$4,758,403	\$6,481,837	\$7,370,157	\$8,062,641
Cash (B)	\$684,407	\$2,454,110	\$3,462,133	\$4,154,617
Inventory	\$451,590	\$591,939	\$451,590	\$451,590
Capitol Assets	\$3,373,925	\$2,923,051	\$2,900,182	\$2,900,182
Receivables	\$248,481	\$512,737	\$556,252	\$556,252
Liabilities Total	\$4,145,786	\$3,511,147	\$3,985,675	\$3,985,675
Cash Liabilities (C)	\$1,797,918	\$1,423,768	\$1,898,296	\$1,898,296
Long Term Liabilities	\$2,347,868	\$2,087,379	\$2,087,379	\$2,087,379
Ending Fund Balance (D)	\$612,617	\$2,970,690	\$3,384,482	\$4,076,966
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	-\$1,113,511	\$1,030,342	\$1,563,837	\$2,256,321
Change from Prior Year Fund Balance (D-A)	\$39,726	\$2,358,073	\$413,792	\$692,484
Cash Flow Summary				
Revenue Total	\$24,782,042	\$26,050,306	\$26,214,055	\$27,524,758
Fees	\$24,782,042	\$26,050,306	\$26,214,055	\$27,524,758
Interest	\$0	\$0	\$0	\$0
Expenses Total	\$24,742,316	\$23,692,233	\$25,800,263	\$26,832,274
Cash Expenditures	\$24,742,316	\$23,692,233	\$25,800,263	\$26,832,274
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	\$39,726	\$2,358,073	\$413,792	\$692,484

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$612,617	\$2,970,690	\$3,384,482	\$4,076,966
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$4,082,482	\$3,909,218	\$4,257,043	\$4,427,325
Excess Uncommitted Fee Reserve Balance	(\$3,469,865)	(\$938,528)	(\$872,561)	(\$350,359)
Compliance Plan (narrative)	Central Services Fund has been in compliance with the excess uncommitted reserve requirements contained in Section 24-75-402, C.R.S. for both FY 2017-18 and FY 2018-19. The fund is projected to remain in compliance.			

Cash Fund Narrative Information

Purpose/Background of Fund	Charges to cover the cost of providing services to state agencies. Some of the services provided include centralized mail processing, messenger, copying, printing, graphic design and data entry.
Fee Sources	Sales of services to State agencies.
Non-Fee Sources	None.
Long Bill Groups Supported by Fund	Division of Central Services Administration, Reprographics, Document Solutions Group and Mail Services.

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2020-21 Budget Request
 Fund 6040 - Debt Collection Fund
 24-30-202.4, C.R.S. (2019)

	Actual FY 2017-18	Actual FY 2018-19	Appropriated FY 2019-20	Requested FY 2020-21
Year Beginning Fund Balance (A)	\$449,974	\$199,927	-\$249,502	\$250,869
Changes in Cash Assets	-\$1,380,636	-\$395,930	\$500,555	-\$74,145
Changes in Non-Cash Assets	\$38,071	-\$38,071	\$0	\$0
Changes in Long-Term Assets	\$485	\$145	-\$184	\$0
Changes in Total Liabilities	\$1,092,033	-\$15,573	\$0	\$0
TOTAL CHANGES TO FUND BALANCE	-\$250,047	-\$449,429	\$500,371	-\$74,145
		\$0		
Assets Total	\$369,411	-\$64,445	\$435,926	\$361,781
Cash (B)	\$328,560	-\$67,370	\$433,185	\$359,040
Other Assets(Detail as necessary)	\$38,071	\$0	\$0	\$0
Receivables	\$2,780	\$2,925	\$2,741	\$2,741
Liabilities Total	\$169,484	\$185,057	\$185,057	\$185,057
Cash Liabilities (C)	\$131,668	\$153,890	\$153,890	\$153,890
Long Term Liabilities	\$37,816	\$31,167	\$31,167	\$31,167
Ending Fund Balance (D)	\$199,927	-\$249,502	\$250,869	\$176,724
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$196,892	-\$221,260	\$279,295	\$205,150
Change from Prior Year Fund Balance (D-A)	-\$250,047	-\$449,429	\$500,371	-\$74,145
Cash Flow Summary				
Revenue Total	\$2,574,741	\$1,832,659	\$903,090	\$888,000
Fees	\$2,574,741	\$1,832,659	\$903,090	\$888,000
Interest	\$0	\$0	\$0	\$0
Expenses Total	\$2,824,787	\$2,282,089	\$402,535	\$962,145
Cash Expenditures	\$2,824,787	\$2,282,089	\$1,730,912	\$1,775,461
Change Requests (Restructure and Refinance to GF)	\$0	\$0	-\$1,328,377	-\$813,316
Net Cash Flow	-\$250,047	-\$449,430	\$500,555	-\$74,145

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$199,927	(\$249,502)	\$250,869	\$176,724
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$706,197	\$570,522	\$100,634	\$158,754
Excess Uncommitted Fee Reserve Balance	Not Applicable	Not Applicable	\$150,235	\$17,970
Compliance Plan (narrative)	"Debt Collection Fund" has been in compliance with the excess uncommitted reserve requirements contained in Section 24-75-402, C.R.S. for both FY 2016-17 FY 2017-18. The fund is projected to remain in compliance. The "Debt Collection Fund" is statutorily required in Section 24-30-202, C.R.S. to revert any fund balance in excess of 25% of its operating expenditures to the General Fund on an annual basis.			

Cash Fund Narrative Information

Purpose/Background of Fund	To provide internal collections related services to other state agencies and local governments. Collection fees are assessed to individuals for collection of past due debts owed to the state. Moneys are used to fund the operations of Central Collections.
Fee Sources	A percentage based on fee on the debts owed to the State.
Non-Fee Sources	None.
Long Bill Groups Supported by Fund	Division of Accounts and Control - Financial Operations and Reporting, (2) Collections Services

Schedule 9: Cash Funds Reports
Department of Personnel & Administration
FY 2020-21 Budget Request
Fund 6070 - Fleet Management Fund
24-30-1115, C.R.S. (2019)

	Actual FY 2017-18	Actual FY 2018-19	Appropriated FY 2019-20	Requested FY 2020-21
Year Beginning Fund Balance (A)	\$9,735,815	\$11,689,487	\$12,476,982	\$10,153,063
Changes in Cash Assets	\$550,958	\$681,975	-\$2,633,887	-\$1,544,734
Changes in Non-Cash Assets	\$2,068,373	\$1,499,526	-\$11,201,392	\$0
Changes in Long-Term Assets	\$67,775	\$227,370	\$81,779	\$0
Changes in Total Liabilities	-\$733,434	-\$1,621,376	\$11,429,581	\$0
TOTAL CHANGES TO FUND BALANCE	\$1,953,672	\$787,495	-\$2,323,919	-\$1,544,734
Assets Total	\$82,541,316	\$84,950,187	\$71,196,687	\$69,651,953
Cash (B)	\$9,703,588	\$10,385,563	\$7,751,676	\$6,206,942
Inventories	\$6,494	\$5,206	\$5,206	\$5,206
Other Current Assets	\$10,008	\$7,405	\$5,334	\$5,334
Capital Assets	\$72,408,151	\$73,908,965	\$62,707,573	\$62,707,573
Receivables	\$413,075	\$643,048	\$726,898	\$726,898
Liabilities Total	\$70,851,829	\$72,473,205	\$61,043,624	\$61,043,624
Cash Liabilities (C)	\$17,271,725	\$17,596,807	\$17,202,630	\$17,202,630
Long Term Liabilities	\$53,580,104	\$54,876,398	\$43,840,994	\$43,840,994
Ending Fund Balance (D)	\$11,689,487	\$12,476,982	\$10,153,063.00	\$8,608,329.00
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	-\$7,568,137	-\$7,211,244	-\$9,450,954	-\$10,995,688
Change from Prior Year Fund Balance (D-A)	\$1,953,672	\$787,495	-\$2,323,919	-\$1,544,734
Cash Flow Summary				
Revenue Total	\$44,622,789	\$43,200,166	\$40,663,707	\$42,696,892
Fees	\$44,622,789	\$43,200,166	\$40,663,707	\$42,696,892
Interest	\$0	\$0	\$0	\$0
Expenses Total	\$42,669,117	\$42,412,669	\$42,987,626	\$44,241,626
Cash Expenditures	\$42,669,117	\$42,412,669	\$42,987,626	\$44,241,626
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	\$1,953,672	\$787,497	-\$2,323,919	-\$1,544,734

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$11,689,487	\$12,476,982	\$10,153,063	\$8,608,329
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$7,040,404	\$6,998,090	\$7,092,958	\$7,299,868
Excess Uncommitted Fee Reserve Balance	\$4,649,083	\$5,478,892	\$3,060,105	\$1,308,461
Compliance Plan (narrative)	Fleet Management Fund has been in compliance with the excess uncommitted reserve requirements contained in Section 24-75-402, C.R.S. for both FY 2017-18 FY 2018-19. The fund is projected to remain in compliance.			

Cash Fund Narrative Information

Purpose/Background of Fund	Charges to State agencies to cover the costs of maintenance and operation of the State's motor vehicle fleet. Services provided include leasing new and used vehicles to state agencies and authorizing all vehicle related maintenance expenses.
Fee Sources	Lease of vehicles.
Non-Fee Sources	Sale/auction of vehicles
Long Bill Groups Supported by Fund	State Fleet Management program operating appropriations and allocations of central appropriations from the EDO.

Schedule 9: Cash Funds Reports
Department of Personnel & Administration
FY 2020-21 Budget Request
Fund 6100 - Capitol Complex Facilities Fund
24-30-1108, C.R.S. (2019)

	Actual FY 2017-18	Actual FY 2018-19	Appropriated FY 2019-20	Requested FY 2020-21
Year Beginning Fund Balance (A)	\$3,225,961	\$5,825,658	\$6,266,651	\$5,028,593
Changes in Cash Assets	\$3,034,043	\$1,297,139	-\$451,669	-\$1,485,971
Changes in Non-Cash Assets	-\$2,087,750	-\$1,985,781	-\$2,376,655	\$0
Changes in Long-Term Assets	\$25,839	-\$34,437	\$69,460	\$0
Changes in Total Liabilities	\$1,627,565	\$1,164,072	\$1,520,806	\$0
TOTAL CHANGES TO FUND BALANCE	\$2,599,697	\$440,993	-\$1,238,058	-\$1,485,971
Assets Total	\$19,521,608	\$18,798,529	\$16,039,665	\$14,553,694
Cash (B)	\$6,616,041	\$7,913,180	\$7,461,511	\$5,975,540
Inventories	\$156,209	\$135,576	\$156,259	\$156,259
Other Current Assets	\$0	\$0	\$0	\$0
Capital Assets	\$12,714,337	\$10,749,189	\$8,351,851	\$8,351,851
Receivables	\$35,021	\$584	\$70,044	\$70,044
Liabilities Total	\$13,695,950	\$12,531,878	\$11,011,072	\$11,011,072
Cash Liabilities (C)	\$2,641,866	\$2,926,551	\$2,967,983	\$2,967,983
Long Term Liabilities	\$11,054,084	\$9,605,327	\$8,043,089	\$8,043,089
Ending Fund Balance (D)	\$5,825,658	\$6,266,651	\$5,028,593	\$3,542,622
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$3,974,175	\$4,986,629	\$4,493,528	\$3,007,557
Change from Prior Year Fund Balance (D-A)	\$2,599,697	\$440,993	-\$1,238,058	-\$1,485,971
Cash Flow Summary				
Revenue Total	\$17,585,609	\$16,155,429	\$14,505,650	\$14,819,227
Fees	\$17,585,609	\$16,155,429	\$14,505,650	\$14,819,227
Interest	\$0	\$0	\$0	\$0
Expenses Total	\$14,985,912	\$15,714,436	\$15,743,708	\$16,305,198
Cash Expenditures	\$14,985,912	\$15,714,436	\$15,743,708	\$16,305,198
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	\$2,599,697	\$440,993	-\$1,238,058	-\$1,485,971

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$5,825,658	\$6,266,651	\$5,028,593	\$3,542,622
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$2,472,675	\$2,592,882	\$2,597,712	\$2,690,358
Excess Uncommitted Fee Reserve Balance	\$3,352,983	\$3,673,769	\$2,430,881	\$852,264
Compliance Plan (narrative)	Capitol Complex Facilities Fund has been in compliance with the excess uncommitted reserve requirements contained in Section 24-75-402, C.R.S. for both FY 2017-18 FY 2018-19. The fund is projected to remain in compliance.			

Cash Fund Narrative Information

Purpose/Background of Fund	Charges to State agencies for leased space occupied in the Capitol Complex and auxiliary locations (Grand Junction State Services Building and the Camp George West campus). Moneys are used to cover the cost of the physical operation and maintenance for buildings and grounds.
Fee Sources	State agency tenants occupying space.
Non-Fee Sources	N/A
Long Bill Groups Supported by Fund	Facilities Maintenance section of Central Services plus allocation of central appropriations and Central Services divisional overhead costs.

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2020-21 Budget Request
 Fund 6110 - Administrative Hearings Fund
 24-30-1002, C.R.S. (2019)

	Actual FY 2017-18	Actual FY 2018-19	Appropriated FY 2019-20	Requested FY 2020-21
Year Beginning Fund Balance (A)	\$565,049	\$676,076	\$615,734	\$809,379
Changes in Cash Assets	\$164,735	-\$67,110	\$235,638	-\$331,967
Changes in Non-Cash Assets	\$0	\$28,781	-\$7,635	\$0
Changes in Long-Term Assets	-\$10,082	-\$3,191	-\$2,902	\$0
Changes in Total Liabilities	-\$43,626	-\$18,822	-\$31,456	\$0
TOTAL CHANGES TO FUND BALANCE	\$111,027	-\$60,342	\$193,645	-\$331,967
Assets Total	\$1,399,462	\$1,357,942	\$1,583,043	\$1,251,076
Cash (B)	\$1,391,946	\$1,324,836	\$1,560,474	\$1,228,507
Other Assets(Detail as necessary)	\$0	\$28,781	\$21,146	\$21,146
Receivables	\$7,516	\$4,325	\$1,423	\$1,423
Liabilities Total	\$723,386	\$742,208	\$773,664	\$773,664
Cash Liabilities (C)	\$381,719	\$398,860	\$430,317	\$430,317
Long Term Liabilities	\$341,667	\$343,347	\$343,347	\$343,347
Ending Fund Balance (D)	\$676,076	\$615,734	\$809,379	\$477,412
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$1,010,227	\$925,976	\$1,130,157	\$798,190
Change from Prior Year Fund Balance (D-A)	\$111,027	-\$60,342	\$193,645	-\$331,967
Cash Flow Summary				
Revenue Total	\$5,779,793	\$5,674,711	\$6,615,912	\$6,428,460
Fees	\$5,758,179	\$5,651,954	\$6,594,450	\$6,407,606
Interest	\$21,614	\$22,757	\$21,462	\$20,853.91
Expenses Total	\$5,668,767	\$5,735,053	\$6,422,267	\$6,760,427
Cash Expenditures	\$5,668,767	\$5,735,053	\$6,422,267	\$6,760,427
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	\$111,027	-\$60,342	\$193,645	-\$331,967

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$676,076	\$615,734	\$809,379	\$477,412
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$935,347	\$946,284	\$1,059,674	\$1,115,470
Excess Uncommitted Fee Reserve Balance	(\$259,271)	(\$330,550)	(\$250,295)	(\$638,059)
Compliance Plan (narrative)	Administrative Hearings Fund has been in compliance with the excess uncommitted reserve requirements contained in Section 24-75-402, C.R.S. for FY 2017-18. The fund is projected to remain in compliance.			

Cash Fund Narrative Information

Purpose/Background of Fund	Charges for providing adjudication services and administrative law hearings for State agencies in order to resolve cases that deal with worker's compensation, human services, and regulatory law.
Fee Sources	Fees are based on an annual cost allocation methodology and the resulting Common Policy. Total estimated costs are recovered based on agency
Non-Fee Sources	None
Long Bill Groups Supported by Fund	All long bill line items or the Division of Administrative hearings and central appropriations allocated from the EDO.

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2020-21 Budget Request
 Fund 6140 - Statewide Financial Information Technology Systems Cash Fund
 24-30-209(2)(a), C.R.S. (2019)

	Actual FY 2017-18	Actual FY 2018-19	Appropriated FY 2019-20	Requested FY 2020-21
Year Beginning Fund Balance (A)	\$1,736,180	\$2,074,784	\$3,152,179	-\$2,308,481
Changes in Cash Assets		\$1,061,811	-\$5,460,660	-\$3,995,730
Changes in Non-Cash Assets	\$0	\$70,699	\$0	\$0
Changes in Long-Term Assets	\$0	\$0	\$0	\$0
Changes in Total Liabilities	-\$12,855	-\$55,115	\$0	\$0
TOTAL CHANGES TO FUND BALANCE	-\$12,855	\$1,077,395	-\$5,460,660	-\$3,995,730
Assets Total	\$2,569,221	\$3,701,732	-\$1,758,928	-\$5,754,658
Cash (B)	\$2,373,487	\$3,435,298	-\$2,025,362	-\$6,021,092
Other Assets(Detail as necessary)	\$22,137	\$92,836	\$92,836	\$92,836
Receivables	\$0	\$0	\$0	\$0
Construction in Progress	\$173,598	\$173,598	\$173,598	\$173,598
Liabilities Total	\$494,438	\$549,552	\$549,552	\$549,552
Cash Liabilities (C)	\$97,405	\$169,939	\$169,939	\$169,939
Long Term Liabilities	\$397,033	\$379,613	\$379,613	\$379,613
Ending Fund Balance (D)	\$2,074,784	\$3,152,179	-\$2,308,481	-\$6,304,210
Logical Test	FALSE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$2,276,082	\$3,265,359	-\$2,195,301	-\$6,191,031
Change from Prior Year Fund Balance (D-A)	\$338,604	\$1,077,395	-\$5,460,660	-\$3,995,730
Cash Flow Summary				
Revenue Total	\$12,713,868	\$13,910,813	\$8,957,206	\$10,667,006
Fees	\$12,679,831	\$13,872,910	\$8,957,206	\$10,667,006
Interest	\$34,038	\$37,903		
Expenses Total	\$12,375,264	\$12,833,417	\$14,417,866	\$14,662,736
Cash Expenditures	\$12,375,264	\$12,833,417	\$14,417,866	\$14,662,736
Change Requests (If Applicable)	\$0	\$0		
Net Cash Flow	\$338,604	\$1,077,395	-\$5,460,660	-\$3,995,730

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$2,074,784	\$3,152,179	(\$2,308,481)	(\$6,304,210)
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$1,020,959	\$1,058,757	\$1,189,474	\$1,209,676
Excess Uncommitted Fee Reserve Balance	\$1,053,825	\$2,093,422	Not Applicable	Not Applicable
Compliance Plan (narrative)	The Statewide Financial Information Technology Systems Cash Fund is projected to be in compliance with the excess uncommitted reserve requirements contained in Section 24-75-402, C.R.S. for both FY 2017-19-20 and FY 2020-21.			

Cash Fund Narrative Information

Purpose/Background of Fund	This fund supports the Colorado Resource Engine (CORE) operations that are overseen by the Department of Personnel & Administration. This fund was created in FY 2015-16.
Fee Sources	State agencies, billed through the common policy submission.
Non-Fee Sources	None.
Long Bill Groups Supported by Fund	Division of Accounts and Control CORE Operations and allocations of central appropriations from the EDO.

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2020-21 Budget Request
 Fund 7190 - Employee Benefits Administration Fund
 24-30-613, C.R.S. (2019)

	Actual FY 2017-18	Actual FY 2018-19	Appropriated FY 2019-20	Requested FY 2020-21
Year Beginning Fund Balance (A)	\$586,294	\$790,174	\$492,852	\$565,505
Changes in Cash Assets	\$194,507	-\$284,545	\$72,653	\$72,653
Changes in Non-Cash Assets	\$0	\$0	\$0	\$0
Changes in Long-Term Assets	\$0	\$0	\$0	\$0
Changes in Total Liabilities	\$9,373	-\$12,777	\$0	\$0
TOTAL CHANGES TO FUND BALANCE	\$203,880	-\$297,322	\$72,653	\$72,653
Assets Total	\$909,975	\$625,430	\$698,083	\$770,736
Cash (B)	\$909,975	\$625,430	\$698,083	\$770,736
Other Assets(Detail as necessary)	\$0	\$0	\$0	\$0
Receivables	\$0	\$0	\$0	\$0
Liabilities Total	\$119,801	\$132,578	\$132,578	\$132,578
Cash Liabilities (C)	\$64,392	\$86,553	\$86,553	\$86,553
Long Term Liabilities	\$55,409	\$46,026	\$46,026	\$46,026
Ending Fund Balance (D)	\$790,174	\$492,852	\$565,505	\$638,158
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$845,583	\$538,877	\$611,530	\$684,183
Change from Prior Year Fund Balance (D-A)	\$203,880	-\$297,322	\$72,653	\$72,653
Cash Flow Summary				
Revenue Total	\$1,615,632	\$1,193,225	\$1,689,944	\$1,689,944
Fees	\$1,604,521	\$1,178,037	\$1,677,836	\$1,677,836
Interest	\$11,111	\$15,189	\$12,108	\$12,108
Expenses Total	\$1,411,752	\$1,490,547	\$1,617,291	\$1,617,291
Cash Expenditures	\$1,411,752	\$1,490,547	\$1,617,291	\$1,617,291
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	\$203,880	-\$297,322	\$72,653	\$72,653

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$0	\$0	\$0	\$0
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$232,939	\$245,940	\$266,853	\$266,853
Excess Uncommitted Fee Reserve Balance	Not Applicable	Not Applicable	Not Applicable	Not Applicable
Compliance Plan (narrative)	The Employee Benefits Fund has a non-fee fund balance.			

Cash Fund Narrative Information

Purpose/Background of Fund	Surcharge to employees for the administration of the State's group health and dental insurance program.
Fee Sources	None.
Non-Fee Sources	Employee Payroll Deductions.
Long Bill Groups Supported by Fund	Employee Benefits Administration program appropriations and allocations of central appropriations from EDO.