

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2019-20 Budget Request
 Fund 11L0 - Liability Fund
 24-30-1510, C.R.S. (2018)

	Actual FY 2016-17	Actual FY 2017-18	Appropriated FY 2018-19	Requested FY 2019-20
Year Beginning Fund Balance (A)	\$1,791,068	\$4,201,549	\$6,017,828	\$2,290,324
Changes in Cash Assets	\$3,119,977	\$2,680,943	-\$3,727,504	-\$1,080,109
Changes in Non-Cash Assets	-\$3,700	-\$7,385	\$0	\$0
Changes in Long-Term Assets	\$10,547	\$4,380	\$0	\$0
Changes in Total Liabilities	-\$716,342	-\$861,660	\$0	\$0
TOTAL CHANGES TO FUND BALANCE	\$2,410,482	\$1,816,278	-\$3,727,504	-\$1,080,109
Assets Total	\$5,140,933	\$7,818,871	\$4,091,367	\$3,011,258
Cash (B)	\$5,111,507	\$7,792,451	\$4,064,947	\$2,984,838
Other Assets - Prepaid Insurance	\$13,100	\$5,715	\$5,715	\$5,715
Receivables	\$16,326	\$20,705	\$20,705	\$20,705
Liabilities Total	\$939,384	\$1,801,044	\$1,801,044	\$1,801,044
Cash Liabilities (C)	\$939,384	\$1,801,044	\$1,801,044	\$1,801,044
Long Term Liabilities	\$0	\$0	\$0	\$0
Ending Fund Balance (D)	\$4,201,549	\$6,017,828	\$2,290,324	\$1,210,215
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$4,172,123	\$5,991,407	\$2,263,903	\$1,183,794
Change from Prior Year Fund Balance (D-A)	\$2,410,482	\$1,816,278	-\$3,727,504	-\$1,080,109
Cash Flow Summary				
Revenue Total	\$12,609,951	\$12,485,964	\$8,963,903	\$10,171,782
Fees	\$12,609,951	\$12,485,964	\$8,963,903	\$10,171,782
Interest	\$0	\$0	\$0	\$0
Expenses Total	\$10,199,470	\$10,669,686	\$12,691,407	\$11,251,891
Cash Expenditures	\$10,199,470	\$10,669,686	\$12,691,407	\$11,251,891
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	\$2,410,482	\$1,816,278	-\$3,727,504	-\$1,080,109

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$4,201,549	\$6,017,828	\$2,290,324	\$1,210,215
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$1,367,635	\$1,175,124	\$1,095,598	\$1,083,443
Excess Uncommitted Fee Reserve Balance	\$2,833,914	\$4,842,704	\$1,194,726	\$126,771
Compliance Plan (narrative)	The liability fund has experienced fewer claims than were actuarially projected in the Risk Management common policy from FY 2016-17 through FY 2017-18, and is projected to have an uncommitted excess reserve due to this experience. The Department notes the FY 2019-20 common policy request includes a downward fund balance adjustment of approximately \$1.1 million and the excess uncommitted reserve will be addressed in future common policy requests.			

Cash Fund Narrative Information

Purpose/Background of Fund	Provides self-funded general liability coverage for State agencies and employees for tort and federal claims, including those arising out of the scope of employment. Beginning in FY 2018-19, the liability fund includes a cybersecurity liability insurance policy.
Fee Sources	All State agencies and institutions of higher education excluding entities who have opted out under HB04-1009.
Non-Fee Sources	None.
Long Bill Groups Supported by Fund	Risk Management appropriations and central allocations from EDO for operating expenditures.

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2019-20 Budget Request
 Fund 11P0 - Property Fund
 24-30-1510.5, C.R.S. (2018)

	Actual FY 2016-17	Actual FY 2017-18	Appropriated FY 2018-19	Requested FY 2019-20
Year Beginning Fund Balance (A)	\$1,034,048	\$1	\$0	\$1,985,351
Changes in Cash Assets	-\$2,419,406	\$1,356,553	\$1,985,351	\$2,771,228
Changes in Non-Cash Assets	\$21,467	-\$116	\$0	\$0
Changes in Long-Term Assets	\$500,483	-\$2,905	\$0	\$0
Changes in Total Liabilities	\$863,410	-\$1,353,533	\$0	\$0
TOTAL CHANGES TO FUND BALANCE	-\$1,034,047	-\$1	\$1,985,351	\$2,771,228
Assets Total	\$9,339	\$1,362,871	\$3,348,222	\$6,119,450
Cash (B)	-\$699,941	\$656,612	\$2,641,963	\$5,413,191
Other Assets(Detail as necessary)	\$125,067	\$124,951	\$124,951	\$124,951
Receivables	\$584,213	\$581,308	\$581,308	\$581,308
Liabilities Total	\$9,338	\$1,362,871	\$1,362,871	\$1,362,871
Cash Liabilities (C)	\$9,338	\$1,362,871	\$1,362,871	\$1,362,871
Long Term Liabilities	\$0	\$0	\$0	\$0
Ending Fund Balance (D)	\$1	\$0	\$1,985,351	\$4,756,579
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	-\$709,279	-\$706,259	\$1,279,092	\$4,050,320
Change from Prior Year Fund Balance (D-A)	-\$1,034,047	-\$1	\$1,985,351	\$2,771,228
Cash Flow Summary				
Revenue Total	\$13,655,524	\$17,428,709	\$19,335,794	\$15,531,100
Fees	\$13,655,524	\$17,428,709	\$19,335,794	\$15,531,100
Interest	\$0	\$0	\$0	\$0
Expenses Total	\$14,689,571	\$17,428,710	\$17,350,443	\$12,759,872
Cash Expenditures	\$14,689,571	\$17,428,710	\$17,350,443	\$12,759,872
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	-\$1,034,047	-\$1	\$1,985,351	\$2,771,228

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$1	\$0	\$1,985,351	\$4,756,579
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$672,557	\$724,301	\$2,209,315	\$1,447,522
Excess Uncommitted Fee Reserve Balance	Not Applicable	Not Applicable	Not Applicable	\$3,309,058
Compliance Plan (narrative)	Pursuant to SB17-265, the Risk Management funds transferred funds from the Workers' Compensation fund to the Property fund in order to maintain a positive fund balance in FY 2016-17 and FY 2017-18. The Department notes the FY 2019-20 request includes a \$3.6 million fund balance adjustment to reverse the two transfers. These estimates are not included in the target reserve balance calculation above, which is based on 5% of operating expenses and 10% of projected claims, therefore it appears there will be an excess uncommitted fee reserve in FY 2019-20. Once these transfer reversals are completed, the fund will be in compliance. Until then, a waiver is requested for this fund.			

Cash Fund Narrative Information

Purpose/Background of Fund	Premiums from State agencies collected to provide insurance coverage for loss or damage to state property.
Fee Sources	All State agencies and institutions of higher education excluding entities who have opted out under HB04-1009.
Non-Fee Sources	None.
Long Bill Groups Supported by Fund	Risk Management appropriations and central allocations from EDO for typical operating costs.

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2019-20 Budget Request
 Fund 11W0 - Workers' Compensation Fund
 24-30-1510.7, C.R.S. (2018)

	Actual FY 2016-17	Actual FY 2017-18	Appropriated FY 2018-19	Requested FY 2019-20
Year Beginning Fund Balance (A)	\$18,526,659	\$18,384,431	\$15,070,814	\$11,161,625
Changes in Cash Assets	-\$510,824	-\$3,158,746	-\$3,909,189	-\$8,061,232
Changes in Non-Cash Assets	\$8,514	-\$18,781	\$0	\$0
Changes in Long-Term Assets	\$0	-\$476	\$0	\$0
Changes in Total Liabilities	\$360,083	-\$135,614	\$0	\$0
TOTAL CHANGES TO FUND BALANCE	-\$142,228	-\$3,313,617	-\$3,909,189	-\$8,061,232
Assets Total	\$19,005,034	\$15,827,031	\$11,917,842	\$3,856,610
Cash (B)	\$18,975,931	\$15,817,185	\$11,907,996	\$3,846,764
Other Assets(Detail as necessary)	\$28,114	\$9,333	\$9,333	\$9,333
Receivables	\$989	\$513	\$513	\$513
Liabilities Total	\$620,603	\$756,217	\$756,217	\$756,217
Cash Liabilities (C)	\$620,603	\$756,217	\$756,217	\$756,217
Long Term Liabilities	\$0	\$0	\$0	\$0
Ending Fund Balance (D)	\$18,384,431	\$15,070,814	\$11,161,625	\$3,100,393
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$18,355,328	\$15,060,968	\$11,151,779	\$3,090,547
Change from Prior Year Fund Balance (D-A)	-\$142,228	-\$3,313,617	-\$3,909,189	-\$8,061,232
Cash Flow Summary				
Revenue Total	\$36,714,482	\$34,025,953	\$38,789,763	\$33,191,015
Fees	\$36,714,482	\$34,025,953	\$38,789,763	\$33,191,015
Interest	\$0	\$0	\$0	\$0
Expenses Total	\$36,856,710	\$37,339,570	\$42,698,952	\$41,252,247
Cash Expenditures	\$36,856,710	\$37,339,570	\$42,698,952	\$41,252,247
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	-\$142,228	-\$3,313,617	-\$3,909,189	-\$8,061,232

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$18,384,431	\$15,070,814	\$11,161,625	\$3,100,393
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$5,616,749	\$5,678,618	\$5,766,743	\$5,560,525
Excess Uncommitted Fee Reserve Balance	\$12,767,682	\$9,392,196	\$5,394,882	Not Applicable
Compliance Plan (narrative)	The Workers' Compensation fund has experienced fewer claims than were actuarially projected in the Risk Management common policy from FY 2016-17 through FY 2017-18, and is projected to have an uncommitted excess reserve in FY 2018-19 due to this experience. The Department notes the FY 2019-20 common policy request includes a downward fund balance adjustment of approximately \$8 million which is projected to put the fund back into compliance with the requirements contained in Section 24-75-402 C.R.S.			

Cash Fund Narrative Information

Purpose/Background of Fund	Provides workers' compensation coverage for State employees.
Fee Sources	All State agencies and institutions of higher education excluding entities who have opted out under HB04-1009.
Non-Fee Sources	None.
Long Bill Groups Supported by Fund	Workers' Compensation appropriations and central allocations from EDO for operating expenses.

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2019-20 Budget Request
 Fund 20H0 - Supplemental State Contribution Fund
 24-50-609, C.R.S. (2018)

	Actual FY 2016-17	Actual FY 2017-18	Appropriated FY 2018-19	Requested FY 2019-20
Year Beginning Fund Balance (A)	\$1,272,965	\$2,178,954	\$2,565,427	\$2,975,250
Changes in Cash Assets	\$905,989	\$386,473	\$409,823	\$409,823
Changes in Non-Cash Assets	\$0	\$0	\$0	\$0
Changes in Long-Term Assets	\$0	\$0	\$0	\$0
Changes in Total Liabilities	\$0	\$0	\$0	\$0
TOTAL CHANGES TO FUND BALANCE	\$905,989	\$386,473	\$409,823	\$409,823
Assets Total	\$2,178,954	\$2,565,427	\$2,975,250	\$3,385,073
Cash (B)	\$2,178,954	\$2,565,427	\$2,975,250	\$3,385,073
Other Assets(Detail as necessary)	\$0	\$0	\$0	\$0
Receivables	\$0	\$0	\$0	\$0
Liabilities Total	\$0	\$0	\$0	\$0
Cash Liabilities (C)	\$0	\$0	\$0	\$0
Long Term Liabilities	\$0	\$0	\$0	\$0
Ending Fund Balance (D)	\$2,178,954	\$2,565,427	\$2,975,250	\$3,385,073
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$2,178,954	\$2,565,427	\$2,975,250	\$3,385,073
Change from Prior Year Fund Balance (D-A)	\$905,989	\$386,473	\$409,823	\$409,823
Cash Flow Summary				
Revenue Total	\$2,143,164	\$1,789,135	\$2,006,023	\$2,006,023
Fees	\$2,143,164	\$1,789,135	\$2,006,023	\$2,006,023
Interest	\$0	\$0	\$0	\$0
Expenses Total	\$1,237,175	\$1,402,663	\$1,596,200	\$1,596,200
Cash Expenditures	\$1,237,175	\$1,402,663	\$1,596,200	\$1,596,200
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	\$905,989	\$386,473	\$409,823	\$409,823

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$0	\$0	\$0	\$0
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$204,134	\$231,439	\$263,373	\$263,373
Excess Uncommitted Fee Reserve Balance	Not Applicable	Not Applicable	Not Applicable	Not Applicable
Compliance Plan (narrative)	The Supplemental State Contribution Fund has a non-fee fund balance.			

Cash Fund Narrative Information

Purpose/Background of Fund	The Supplemental State Contribution Fund supports a disease management program aimed at lower-income state employees and their dependents. Eligible employees with dependent children may apply and receive a supplement which goes toward health insurance plan premiums. This program is funded with Tobacco Master Settlement money.
Fee Sources	None.
Non-Fee Sources	Tobacco Master Settlement
Long Bill Groups Supported by Fund	Division of Human Resources, Employee Benefits Services

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2019-20 Budget Request
 Fund 21A0 - Address Confidentiality Program Fund
 24-30-2114, C.R.S. (2018)

	Actual FY 2016-17	Actual FY 2017-18	Appropriated FY 2018-19	Requested FY 2019-20
Year Beginning Fund Balance (A)	\$16,014	\$53,142	\$97,397	\$86,796
Changes in Cash Assets	\$48,121	\$36,927	(\$3,273)	(\$16,464)
Changes in Non-Cash Assets	\$0	\$0	\$0	\$0
Changes in Long-Term Assets	(\$351)	\$581	(\$581)	\$194
Changes in Total Liabilities	(\$10,642)	\$6,746	(\$6,746)	\$2,249
TOTAL CHANGES TO FUND BALANCE	\$37,128	\$44,255	(\$10,601)	(\$14,021)
Assets Total	\$66,718	\$104,227	\$100,372	\$84,102
Cash (B)	\$54,823	\$91,751	\$88,478	\$72,014
Other Assets(Detail as necessary)	\$0	\$0	\$0	\$0
Receivables	\$11,895	\$12,476	\$11,895	\$12,088
Liabilities Total	\$13,576	\$6,830	\$13,576	\$11,328
Cash Liabilities (C)	\$13,576	\$6,830	\$13,576	\$11,328
Long Term Liabilities	\$0	\$0	\$0	\$0
Ending Fund Balance (D)	\$53,142	\$97,397	\$86,796	\$72,774
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$41,247	\$84,920	\$74,901	\$60,686
Change from Prior Year Fund Balance (D-A)	\$37,128	\$44,255	(\$10,601)	(\$14,021)
Cash Flow Summary				
Revenue Total	\$166,341	\$174,568	\$156,454	\$156,407
Fines	\$165,937	\$174,097	\$156,107	\$155,999
Interest	\$404	\$471	\$347	\$407
Expenses Total	\$129,214	\$130,313	\$167,055	\$170,428
Cash Expenditures	\$129,214	\$130,313	\$167,055	\$170,428
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	\$37,128	\$44,255	(\$10,601)	(\$14,021)

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$0	\$0	\$0	\$0
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$21,320	\$21,502	\$27,564	\$28,121
Excess Uncommitted Fee Reserve Balance	N/A	N/A	N/A	N/A
Compliance Plan (narrative)	This fund has a non-fee fund balance.			
Cash Fund Narrative Information				
Purpose/Background of Fund	The Address Confidentiality Program Fund collects revenue from a specific group of the criminal offender population to support a program that provides anonymous address protection to the victims of those crimes.			
Fee Sources	N/A			
Non-Fee Sources	Cash Funds from fines collected through the Judicial Branch.			
Long Bill Groups Supported by Fund	Department of Personnel & Administration: (4) Central Services			

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2019-20 Budget Request
 Fund 22Y0 - Professional Development Fund
 24-50-122, C.R.S. (2018)

	Actual FY 2016-17	Actual FY 2017-18	Appropriated FY 2018-19	Requested FY 2019-20
Year Beginning Fund Balance (A)	\$270,471	\$178,031	\$78,972	\$157,199
Changes in Cash Assets	-\$49,495	\$224,289	\$78,227	\$0
Changes in Non-Cash Assets	\$0	\$0	\$0	\$0
Changes in Long-Term Assets	-\$27,565	\$6,580	\$0	\$0
Changes in Total Liabilities	-\$15,380	-\$329,928	\$0	\$0
TOTAL CHANGES TO FUND BALANCE	-\$92,440	-\$99,059	\$78,227	\$0
Assets Total	\$285,373	\$516,242	\$594,469	\$594,469
Cash (B)	\$263,273	\$487,562	\$565,789	\$565,789
Other Assets(Detail as necessary)	\$0	\$0	\$0	\$0
Receivables	\$22,100	\$28,680	\$28,680	\$28,680
Liabilities Total	\$107,342	\$437,270	\$437,270	\$437,270
Cash Liabilities (C)	\$107,342	\$437,270	\$437,270	\$437,270
Long Term Liabilities	\$0	\$0	\$0	\$0
Ending Fund Balance (D)	\$178,031	\$78,972	\$157,199	\$157,199
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$155,931	\$50,292	\$128,519	\$128,519
Change from Prior Year Fund Balance (D-A)	-\$92,440	-\$99,059	\$78,227	\$0
Cash Flow Summary				
Revenue Total	\$817,402	\$1,491,065	\$1,030,949	\$973,640
Fees	\$817,402	\$1,491,065	\$1,030,949	\$973,640
Interest	\$0	\$0	\$0	\$0
Expenses Total	\$909,842	\$1,590,124	\$952,722	\$973,640
Cash Expenditures	\$909,842	\$1,590,124	\$952,722	\$973,640
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	-\$92,440	-\$99,059	\$78,227	\$0

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$178,031	\$78,972	\$157,199	\$157,199
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$150,124	\$262,370	\$157,199	\$160,651
Excess Uncommitted Fee Reserve Balance	\$27,907	Not Applicable	Not Applicable	Not Applicable
Compliance Plan (narrative)	Professional Development Fund has been in compliance with the excess uncommitted reserve requirements contained in Section 24-75-402, C.R.S. for both FY 2016-17 FY 2017-18. The fund is projected to remain in compliance.			

Cash Fund Narrative Information

Purpose/Background of Fund	The Professional Development Fund within the Center for Organizational Effectiveness, housed in the Division of Human Resources within the Department of Personnel & Administration, offers many cost-effective training and professional development opportunities for State employees. Classes offered through the COE are taught by instructors employed within the Division of Human Resources, the Department of Personnel & Administration, or by contracted instructors. State agencies pay a fee for employees to attend the classes offered by COE, which are deposited into this fund.
Fee Sources	Enrollment fees paid by state agencies.
Non-Fee Sources	None.
Long Bill Groups Supported by Fund	Training Services within the Division of Human Resources

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2019-20 Budget Request
 Fund 24Y0 - State Archives and Public Records Fund
 24-80-102, C.R.S. (2018)

	Actual FY 2016-17	Actual FY 2017-18	Appropriated FY 2018-19	Requested FY 2019-20
Year Beginning Fund Balance (A)	\$229,030	\$320,618	\$309,677	\$167,637
Changes in Cash Assets	\$100,030	-\$4,806	-\$142,040	-\$44,091
Changes in Non-Cash Assets	\$0	\$0	\$0	\$0
Changes in Long-Term Assets	-\$3,123	\$1	\$0	\$0
Changes in Total Liabilities	-\$5,319	-\$6,135	\$0	\$0
TOTAL CHANGES TO FUND BALANCE	\$91,588	-\$10,941	-\$142,040	-\$44,091
Assets Total	\$325,939	\$321,133	\$179,093	\$135,001
Cash (B)	\$324,294	\$319,487	\$177,447	\$133,356
Other Assets(Detail as necessary)	\$0	\$0	\$0	\$0
Receivables	\$1,645	\$1,646	\$1,646	\$1,646
Liabilities Total	\$5,320	\$11,455	\$11,455	\$11,455
Cash Liabilities (C)	\$5,320	\$11,455	\$11,455	\$11,455
Long Term Liabilities	\$0	\$0	\$0	\$0
Ending Fund Balance (D)	\$320,618	\$309,677	\$167,637	\$123,546
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$318,973	\$308,032	\$165,992	\$121,901
Change from Prior Year Fund Balance (D-A)	\$91,588	-\$10,941	-\$142,040	-\$44,091
Cash Flow Summary				
Revenue Total	\$137,291	\$100,805	\$91,136	\$95,900
Fees	\$137,291	\$100,805	\$91,136	\$95,900
Interest	\$0	\$0		\$0
Expenses Total	\$45,702	\$111,746	\$233,176	\$139,991
Cash Expenditures	\$45,702	\$111,746	\$233,176	\$139,991
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	\$91,588	-\$10,941	-\$142,040	-\$44,091

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$320,618	\$309,677	\$167,637	\$123,546
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$7,541	\$18,438	\$38,474	\$23,099
Excess Uncommitted Fee Reserve Balance	\$313,077	\$291,239	\$129,163	\$100,447
Compliance Plan (narrative)	The Department has implemented a strategy to draw down the fund balance, including hiring term limited and temporary employees in an effort to further reduce the excess uncommitted reserve. While the Department anticipates that this strategy will reduce the excess uncommitted reserves in FY 2018-19 it recognizes volatility in the hiring process and for that reason requests a waiver in both FY 2018-19 and FY 2019-20.			

Cash Fund Narrative Information

Purpose/Background of Fund	Colorado State Archives is charged with ensuring the preservation of the State's permanent legal records and information, as well as assisting Colorado citizens with the use of these records. The Colorado General Assembly has directed that fees be charged for information and genealogy search requests per 24-80-102 (18), C.R.S. (2018). During the 2010 session, the Legislature passed HB 10-1181. The bill allowed the Archives program to establish a charge for state agencies that used the programs services, reversing the previous statute that precluded this fee.
Fee Sources	Fees are charged based on information and genealogy search requests. Fees are for research and copies by Archives staff whether the information
Non-Fee Sources	N/A
Long Bill Groups Supported by Fund	Colorado State Archives, personal services and operating

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2019-20 Budget Request
 Fund 26L0 - Recovery Audit Cash Fund
 24-30-203.5, C.R.S. (2018)

	Actual FY 2016-17	Actual FY 2017-18	Appropriated FY 2018-19	Requested FY 2019-20
Year Beginning Fund Balance (A)	\$750	\$750	\$32,594	\$277,647
Changes in Cash Assets	\$0	\$31,353	\$245,544	-\$277,647
Changes in Non-Cash Assets	\$0	\$0	\$0	\$0
Changes in Long-Term Assets	\$0	\$1,642	-\$1,642	\$0
Changes in Total Liabilities	\$0	-\$1,151	\$1,151	\$0
TOTAL CHANGES TO FUND BALANCE	\$0	\$31,844	\$245,053	-\$277,647
Assets Total	\$750	\$33,745	\$277,647	\$0
Cash (B)	\$750	\$32,103	\$277,647	\$0
Other Assets(Detail as necessary)	\$0	\$0	\$0	\$0
Receivables	\$0	\$1,642	\$0	\$0
Liabilities Total	\$0	\$1,151	\$0	\$0
Cash Liabilities (C)	\$0	\$0	\$0	\$0
Long Term Liabilities	\$0	\$1,151	\$0	\$0
Ending Fund Balance (D)	\$750	\$32,594	\$277,647	\$0
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$750	\$32,103	\$277,647	\$0
Change from Prior Year Fund Balance (D-A)	\$0	\$31,844	\$245,053	-\$277,647
Cash Flow Summary				
Revenue Total	\$0	\$44,667	\$248,418	\$0
Fees	\$0	\$44,667	\$248,418	\$0
Interest	\$0	\$0	\$0	\$0
Expenses Total	\$0	\$12,823	\$3,365	\$0
Cash Expenditures	\$0	\$12,823	\$3,365	\$0
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	\$0	\$31,844	\$245,053	\$0

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$750	\$32,594	\$277,647	\$0
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$0	\$2,116	\$555	\$0
Excess Uncommitted Fee Reserve Balance	\$750	\$30,478	\$277,091	\$0
Compliance Plan (narrative)	This fund has a non-fee fund balance.			

Cash Fund Narrative Information

Purpose/Background of Fund	This fund supports distributions of funds recovered through the Recovery Audit Program.
Fee Sources	None.
Non-Fee Sources	Recoveries of improper payments issues by a state agency that are identified and collected through the Recovery Audit process.
Long Bill Groups Supported by Fund	Division of Accounts and Control, Financial Operations and Reporting

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2019-20 Budget Request
 Fund 27Y0 - Disability Investigational and Pilot Support Fund
 24-30-2205.5, C.R.S. (2018)

	Actual FY 2016-17	Actual FY 2017-18	Appropriated FY 2018-19	Requested FY 2019-20
Year Beginning Fund Balance (A)	\$454,630	\$464,407	\$455,666	\$412,806
Changes in Cash Assets	\$12,168	-\$8,772	-\$45,220	\$9,181
Changes in Non-Cash Assets	\$0	\$0	\$0	\$0
Changes in Long-Term Assets	\$0	\$0	\$0	\$0
Changes in Total Liabilities	-\$2,391	\$31	\$2,360	\$0
TOTAL CHANGES TO FUND BALANCE	\$9,777	-\$8,741	-\$42,860	\$9,181
Assets Total	\$466,798	\$458,026	\$412,806	\$421,987
Cash (B)	\$466,798	\$458,026	\$412,806	\$421,987
Other Assets(Detail as necessary)	\$0	\$0	\$0	\$0
Receivables	\$0	\$0	\$0	\$0
Liabilities Total	\$2,391	\$2,360	\$0	\$0
Cash Liabilities (C)	\$2,391	\$2,360	\$0	\$0
Long Term Liabilities	\$0	\$0	\$0	\$0
Ending Fund Balance (D)	\$464,407	\$455,666	\$412,806	\$421,987
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$464,407	\$455,666	\$412,806	\$421,987
Change from Prior Year Fund Balance (D-A)	\$9,777	-\$8,741	-\$42,860	\$9,181
Cash Flow Summary				
Revenue Total	\$38,216	\$41,253	\$66,866	\$141,866
Fees	\$4,200	\$0	\$25,000	\$100,000
Interest	\$34,014	\$40,983	\$41,866	\$41,866
Operating Transfer from Healthcare Policy & Financing	\$2	\$0		
Miscellaneous Revenues - Nonoperating Nonexempt	\$0	\$270		
Expenses Total	\$28,440	\$49,994	\$109,726	\$132,685
Cash Expenditures	\$28,440	\$49,994	\$109,726	\$132,685
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	\$9,777	-\$8,741	-\$42,860	\$9,181

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$1,074	\$0	(\$16,025)	\$6,472
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$4,693	\$8,249	\$18,105	\$21,893
Excess Uncommitted Fee Reserve Balance	None	None	None	None
Compliance Plan (narrative)	Disability Investigational and Pilot Support Fund has been in compliance with the excess uncommitted reserve requirements contained in Section 24-75-402, C.R.S. for both FY 2016-17 FY 2017-18. The fund is projected to remain in compliance.			

Cash Fund Narrative Information

Purpose/Background of Fund	The fund is for the direct and indirect costs associated with the implementation of the Laura Hershey Disability Support Act, with the goal of aiding persons with disabilities in accessing disability benefits.
Fee Sources	Moneys generated from the sale of registration numbers pursuant to 24-30-2205.5, C.R.S. (2018).
Non-Fee Sources	Moneys transferred to the fund pursuant to section 25.5-5-308 (8), C.R.S. (2018), an appropriation by the General Assembly, any gifts, grants, or donations received by the Department of Personnel & Administration, and interest or income derived from the investments of the fund.
Long Bill Groups Supported by Fund	Department of Personnel & Administration: (1) Executive Director's Office.

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2019-20 Budget Request
 Fund 2810 - Supplier Database Fund (Includes E-Procurement beginning FY 2013-14)
 24-30-202.5, C.R.S. (2018)

	Actual FY 2016-17	Actual FY 2017-18	Appropriated FY 2018-19	Requested FY 2019-20
Year Beginning Fund Balance (A)	\$3,783,902	\$1,841,139	\$3,979,525	\$6,389,076
Changes in Cash Assets	-\$1,942,763	\$1,718,963	\$2,409,551	-\$106,339
Changes in Non-Cash Assets	\$0	\$0	\$0	\$0
Changes in Long-Term Assets	\$0	\$419,423	\$0	\$0
Changes in Total Liabilities	\$0	\$0	\$0	\$0
TOTAL CHANGES TO FUND BALANCE	-\$1,942,763	\$2,138,386	\$2,409,551	-\$106,339
Assets Total	\$1,841,139	\$3,979,525	\$6,389,076	\$6,282,736
Cash (B)	\$1,611,319	\$3,330,282	\$5,739,833	\$5,633,493
Other Assets(Detail as necessary)	\$0	\$0	\$0	\$0
Receivables	\$229,820	\$649,243	\$649,243	\$649,243
Liabilities Total	\$0	\$0	\$0	\$0
Cash Liabilities (C)	\$0	\$0	\$0	\$0
Long Term Liabilities	\$0	\$0	\$0	\$0
Ending Fund Balance (D)	\$1,841,139	\$3,979,525	\$6,389,076	\$6,282,736
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$1,611,319	\$3,330,282	\$5,739,833	\$5,633,493
Change from Prior Year Fund Balance (D-A)	-\$1,942,763	\$2,138,386	\$2,409,551	-\$106,339
Cash Flow Summary				
Revenue Total	\$2,191,158	\$3,500,760	\$3,606,032	\$3,606,032
Fees	\$2,191,158	\$3,500,760	\$3,606,032	\$3,606,032
Interest	\$0	\$0	\$0	\$0
Expenses Total	\$4,133,921	\$1,362,374	\$1,196,481	\$3,712,371
Cash Expenditures	\$4,133,921	\$1,362,374	\$1,196,481	\$3,712,371
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	-\$1,942,763	\$2,138,386	\$2,409,551	-\$106,339

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$1,841,139	\$3,979,525	\$2,710,797	\$2,665,679
Uncommitted Reserve Balance from SCO Report (Year End Fund Balance minus Non-fee Fund Balance)	\$1,093,736	\$2,291,067	\$2,710,797	\$1,131,011
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$321,632	\$151,894	\$328,311	\$527,099
Excess Uncommitted Fee Reserve Balance	\$772,104	\$2,139,173	\$2,382,487	\$603,912
Compliance Plan (narrative)	The Department has requested an additional \$2.5 million for a total of \$3.7 million in funds from 2810 to offset CORE allocations through the FY 2019-20 CORE common policy request. The Department notes that this excess uncommitted reserve will be addressed in a future common policy request. Until then, the Department requests a waiver for this fund.			

Cash Fund Narrative Information

Purpose/Background of Fund	This fund supports the statewide procurement and eProcurement operations that are overseen by the Department of Personnel & Administration. The Department utilizes this fund as a revenue source to support the ongoing business needs of the State's financial system, CORE.
Fee Sources	The annual BIDS fee of \$40 was eliminated in FY 2013-14 and is no longer a revenue source. Future revenues are generated through a 1% rebate the State is given based upon statewide price agreement total spend.
Non-Fee Sources	None.
Long Bill Groups Supported by Fund	Supplier Database appropriations and allocations of central appropriations from the EDO.

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2019-20 Budget Request
 Fund 6010 - Central Services Fund
 24-30-1108, C.R.S. (2018)

	Actual FY 2016-17	Actual FY 2017-18	Appropriated FY 2018-19	Requested FY 2019-20
Year Beginning Fund Balance (A)	\$1,213,881	\$572,891	\$612,617	\$562,165
Changes in Cash Assets	-\$971,880	\$178,165	\$487,079	\$762,896
Changes in Non-Cash Assets	-\$327,064	-\$741,195	-\$698,080	\$0
Changes in Long-Term Assets	-\$10,472	-\$13,184	\$0	\$0
Changes in Total Liabilities	\$668,425	\$615,940	\$160,550	\$0
TOTAL CHANGES TO FUND BALANCE	-\$640,990	\$39,726	-\$50,452	\$762,896
Assets Total	\$5,334,616	\$4,758,403	\$4,547,402	\$5,310,297
Cash (B)	\$506,242	\$684,407	\$1,171,486	\$1,934,382
Inventory	474,316	\$451,590	\$451,590	\$451,590
Capitol Assets	\$4,092,394	\$3,373,925	\$2,675,845	\$2,675,845
Receivables	\$261,665	\$248,481	\$248,481	\$248,481
Liabilities Total	\$4,761,726	\$4,145,786	\$3,985,236	\$3,985,236
Cash Liabilities (C)	\$2,179,944	\$1,797,918	\$1,882,507	\$1,882,507
Long Term Liabilities	\$2,581,781	\$2,347,868	\$2,102,730	\$2,102,730
Ending Fund Balance (D)	\$572,891	\$612,617	\$562,165	\$1,325,061
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	-\$1,673,703	-\$1,113,511	-\$711,020	\$51,875
Change from Prior Year Fund Balance (D-A)	-\$640,990	\$39,726	-\$50,452	\$762,896
Cash Flow Summary				
Revenue Total	\$24,956,016	\$24,782,042	\$26,391,312	\$26,634,361
Fees	\$24,956,016	\$24,782,042	\$26,391,312	\$26,634,361
Interest	\$0	\$0	\$0	\$0
Expenses Total	\$25,597,007	\$24,742,316	\$26,441,763	\$25,871,466
Cash Expenditures	\$25,597,007	\$24,742,316	\$26,441,763	\$25,871,466
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	-\$640,990	\$39,726	-\$50,452	\$762,896

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$572,891	\$612,617	\$562,165	\$1,325,061
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$4,223,506	\$4,082,482	\$4,362,891	\$4,268,792
Excess Uncommitted Fee Reserve Balance	Not Applicable	Not Applicable	Not Applicable	Not Applicable
Compliance Plan (narrative)	Central Services Fund has been in compliance with the excess uncommitted reserve requirements contained in Section 24-75-402, C.R.S. for both FY 2016-17 FY 2017-18. The fund is projected to remain in compliance.			

Cash Fund Narrative Information

Purpose/Background of Fund	Charges to cover the cost of providing services to state agencies. Some of the services provided include centralized mail processing, messenger, copying, printing, graphic design and data entry.
Fee Sources	Sales of services to State agencies.
Non-Fee Sources	None.
Long Bill Groups Supported by Fund	Division of Central Services Administration, Reprographics, Document Solutions Group and Mail Services.

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2019-20 Budget Request
 Fund 6040 - Debt Collection Fund
 24-30-202.4, C.R.S. (2018)

	Actual FY 2016-17	Actual FY 2017-18	Appropriated FY 2018-19	Requested FY 2019-20
Year Beginning Fund Balance (A)	\$1,383,307	\$449,974	\$199,927	\$24,858
Changes in Cash Assets	\$158,243	-\$1,380,636	-\$157,572	\$78,786
Changes in Non-Cash Assets	-\$493,689	\$38,071	\$0	-\$38,071
Changes in Long-Term Assets	\$0	\$485	\$0	-\$162
Changes in Total Liabilities	-\$597,887	\$1,092,033	-\$17,497	\$9,718
TOTAL CHANGES TO FUND BALANCE	-\$933,334	-\$250,047	-\$175,069	\$50,271
Assets Total	\$1,711,491	\$369,412	\$211,839	\$252,392
Cash (B)	\$1,709,196	\$328,560	\$170,988	\$249,774
Other Assets(Detail as necessary)	\$0	\$38,071	\$38,071	\$0
Receivables	\$2,295	\$2,780	\$2,780	\$2,618
Liabilities Total	\$1,261,518	\$169,484	\$186,981	\$177,263
Cash Liabilities (C)	\$1,226,613	\$131,668	\$149,165	\$140,417
Long Term Liabilities	\$34,905	\$37,816	\$37,816	\$36,846
Ending Fund Balance (D)	\$449,974	\$199,927	\$24,858	\$75,129
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$482,583	\$196,892	\$21,823	\$109,357
Change from Prior Year Fund Balance (D-A)	-\$933,334	-\$250,047	-\$175,069	\$50,271
Cash Flow Summary				
Revenue Total	\$3,586,692	\$2,574,741	\$2,586,895	\$2,916,109
Fees	\$3,586,692	\$2,574,741	\$2,586,895	\$2,916,109
Interest	\$0	\$0	\$0	\$0
Expenses Total	\$4,520,026	\$2,824,787	\$2,761,964	\$2,865,838
Cash Expenditures	\$4,520,026	\$2,824,787	\$2,761,964	\$2,865,838
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	-\$933,334	-\$250,047	-\$175,069	\$50,271

	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20
Percent of Revenue Attributed to Fees	0%	0%	0%	0%
Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$449,974	\$199,927	\$24,858	\$75,129
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$1,130,006	\$706,197	\$690,491	\$472,863
Excess Uncommitted Fee Reserve Balance	Not Applicable	Not Applicable	Not Applicable	Not Applicable
Compliance Plan (narrative)	"Debt Collection Fund" has been in compliance with the excess uncommitted reserve requirements contained in Section 24-75-402, C.R.S. for both FY 2016-17 FY 2017-18. The fund is projected to remain in compliance. The "Debt Collection Fund" is statutorily required in Section 24-30-202, C.R.S. to revert any fund balance in excess of 25% of its operating expenditures to the General Fund on an annual basis.			

Cash Fund Narrative Information

Purpose/Background of Fund	To provide internal collections related services to other state agencies and local governments. Collection fees are assessed to individuals for collection of past due debts owed to the state. Moneys are used to fund the operations of Central Collections.
Fee Sources	A percentage based on fee on the debts owed to the State.
Non-Fee Sources	None.
Long Bill Groups Supported by Fund	Division of Accounts and Control - Financial Operations and Reporting, (2) Collections Services

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2019-20 Budget Request
 Fund 6070 - Fleet Management Fund
 24-30-1115, C.R.S. (2018)

	Actual FY 2016-17	Actual FY 2017-18	Appropriated FY 2018-19	Requested FY 2019-20
Year Beginning Fund Balance (A)	\$7,834,528	\$9,735,815	\$11,689,486	\$11,271,699
Changes in Cash Assets	-\$1,632,472	\$550,958	-\$417,788	-\$1,688,714
Changes in Non-Cash Assets	\$6,347,788	\$2,068,373	\$0	\$0
Changes in Long-Term Assets	-\$169,878	\$67,775	\$0	\$0
Changes in Total Liabilities	-\$2,644,151	-\$733,434	\$0	\$0
TOTAL CHANGES TO FUND BALANCE	\$1,901,287	\$1,953,672	-\$417,788	-\$1,688,714
Assets Total	\$79,854,209	\$82,541,315	\$82,123,528	\$80,434,814
Cash (B)	\$9,152,629	\$9,703,588	\$9,285,800	\$7,597,086
Inventories	\$7,723	\$6,494	\$6,494	\$6,494
Other Current Assets	\$8,153	\$10,008	\$10,008	\$10,008
Capital Assets	\$70,338,550	\$72,408,151	\$72,408,151	\$72,408,151
Receivables	\$347,154	\$413,075	\$413,075	\$413,075
Liabilities Total	\$70,118,395	\$70,851,829	\$70,851,829	\$70,851,829
Cash Liabilities (C)	\$17,541,398	\$17,271,725	\$17,271,725	\$17,271,725
Long Term Liabilities	\$52,576,996	\$53,580,104	\$53,580,104	\$53,580,104
Ending Fund Balance (D)	\$9,735,815	\$11,689,486	\$11,271,699	\$9,582,985
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	-\$8,388,769	-\$7,568,137	-\$7,985,925	-\$9,674,639
Change from Prior Year Fund Balance (D-A)	\$1,901,287	\$1,953,672	-\$417,788	-\$1,688,714
Cash Flow Summary				
Revenue Total	\$41,137,663	\$44,622,789	\$40,653,233	\$41,555,715
Fees	\$41,137,663	\$44,622,789	\$40,653,233	\$41,555,715
Interest	\$0	\$0	\$0	\$0
Expenses Total	\$39,236,376	\$42,669,117	\$41,071,021	\$43,244,429
Cash Expenditures	\$39,236,376	\$42,669,117	\$41,071,021	\$43,244,429
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	\$1,901,287	\$1,953,672	-\$417,788	-\$1,688,714

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	(\$60,602,735)	(\$60,718,665)	(\$61,136,453)	(\$62,825,166)
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$6,474,002	\$7,040,404	\$6,776,718	\$7,135,331
Excess Uncommitted Fee Reserve Balance	Not Applicable	Not Applicable	Not Applicable	Not Applicable
Compliance Plan (narrative)	Fleet Management Fund has been in compliance with the excess uncommitted reserve requirements contained in Section 24-75-402, C.R.S. for both FY 2016-17 FY 2017-18. The fund is projected to remain in compliance.			

Cash Fund Narrative Information

Purpose/Background of Fund	Charges to State agencies to cover the costs of maintenance and operation of the State's motor vehicle fleet. Services provided include leasing new and used vehicles to state agencies and authorizing all vehicle related maintenance expenses.
Fee Sources	Lease of vehicles.
Non-Fee Sources	Sale/auction of vehicles
Long Bill Groups Supported by Fund	State Fleet Management program operating appropriations and allocations of central appropriations from the EDO.

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2019-20 Budget Request
 Fund 6100 - Capitol Complex Facilities Fund
 24-30-1108, C.R.S. (2018)

	Actual FY 2016-17	Actual FY 2017-18	Appropriated FY 2018-19	Requested FY 2019-20
Year Beginning Fund Balance (A)	\$2,742,103	\$3,225,962	\$5,825,658	\$5,622,973
Changes in Cash Assets	\$1,841,198	\$3,034,042	-\$202,685	-\$1,769,898
Changes in Non-Cash Assets	-\$2,241,830	-\$2,087,750	\$0	\$0
Changes in Long-Term Assets	\$3,010	\$25,838	\$0	\$0
Changes in Total Liabilities	\$881,482	\$1,627,564	\$0	\$0
TOTAL CHANGES TO FUND BALANCE	\$483,859	\$2,599,695	-\$202,685	-\$1,769,898
Assets Total	\$18,549,477	\$19,521,608	\$19,318,923	\$17,549,025
Cash (B)	\$3,581,999	\$6,616,041	\$6,413,356	\$4,643,457
Inventories	\$158,688	\$156,209	\$156,209	\$156,209
Other Current Assets	\$0	\$0	\$0	\$0
Capital Assets	\$14,799,607	\$12,714,337	\$12,714,337	\$12,714,337
Receivables	\$9,183	\$35,022	\$35,022	\$35,022
Liabilities Total	\$15,323,514	\$13,695,950	\$13,695,950	\$13,695,950
Cash Liabilities (C)	\$2,890,149	\$2,641,866	\$2,641,866	\$2,641,866
Long Term Liabilities	\$12,433,365	\$11,054,084	\$11,054,084	\$11,054,084
Ending Fund Balance (D)	\$3,225,962	\$5,825,658	\$5,622,973	\$3,853,075
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$691,849	\$3,974,175	\$3,771,490	\$2,001,592
Change from Prior Year Fund Balance (D-A)	\$483,859	\$2,599,695	-\$202,685	-\$1,769,898
Cash Flow Summary				
Revenue Total	\$15,459,760	\$17,585,608	\$15,566,584	\$13,768,629
Fees	\$15,459,760	\$17,585,608	\$15,566,584	\$13,768,629
Interest	\$0	\$0	\$0	\$0
Expenses Total	\$14,975,900	\$14,985,912	\$15,769,269	\$15,538,527
Cash Expenditures	\$14,975,900	\$14,985,912	\$15,769,269	\$15,538,527
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	\$483,859	\$2,599,695	-\$202,685	-\$1,769,898

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$1,625,962	\$2,625,658	\$2,422,973	\$653,075
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$2,835,512	\$4,436,338	\$4,500,965	\$4,481,929
Excess Uncommitted Fee Reserve Balance	Not Applicable	Not Applicable	Not Applicable	Not Applicable
Compliance Plan (narrative)	Capitol Complex Facilities Fund has been in compliance with the excess uncommitted reserve requirements contained in Section 24-75-402, C.R.S. for both FY 2016-17 FY 2017-18. The fund is projected to remain in compliance.			

Cash Fund Narrative Information

Purpose/Background of Fund	Charges to State agencies for leased space occupied in the Capitol Complex and auxiliary locations (Grand Junction State Services Building and the Camp George West campus). Moneys are used to cover the cost of the physical operation and maintenance for buildings and grounds.
Fee Sources	State agency tenants occupying space.
Non-Fee Sources	N/A
Long Bill Groups Supported by Fund	Facilities Maintenance section of Central Services plus allocation of central appropriations and Central Services divisional overhead costs.

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2019-20 Budget Request
 Fund 6110 - Administrative Hearings Fund
 24-30-1002, C.R.S. (2018)

	Actual FY 2016-17	Actual FY 2017-18	Appropriated FY 2018-19	Requested FY 2019-20
Year Beginning Fund Balance (A)	\$483,549	\$565,049	\$676,076	\$492,775
Changes in Cash Assets	\$113,187	\$164,735	-\$161,175	-\$137,166
Changes in Non-Cash Assets	\$2,268	\$0	\$0	\$0
Changes in Long-Term Assets	-\$1,030	-\$10,082	-\$7,517	\$0
Changes in Total Liabilities	-\$32,925	-\$43,627	-\$14,609	\$0
TOTAL CHANGES TO FUND BALANCE	\$81,500	\$111,027	-\$183,301	-\$137,166
Assets Total	\$1,244,809.66	\$1,399,463	\$1,230,771	\$1,093,605
Cash (B)	\$1,227,211	\$1,391,946	\$1,230,771	\$1,093,605
Other Assets(Detail as necessary)		\$0	\$0	\$0
Receivables	\$17,599	\$7,517	\$0	\$0
Liabilities Total	\$679,760.52	\$723,387	\$737,996	\$737,996
Cash Liabilities (C)	\$360,150	\$381,719	\$396,328	\$396,328
Long Term Liabilities	\$319,611	\$341,668	\$341,668	\$341,668
Ending Fund Balance (D)	\$565,049	\$676,076	\$492,775	\$355,609
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$867,061	\$1,010,227	\$834,443	\$697,277
Change from Prior Year Fund Balance (D-A)	\$81,501	\$111,027	-\$183,301	-\$137,166
Cash Flow Summary				
Revenue Total	\$5,389,055	\$5,668,767	\$5,668,103	\$6,441,896
Fees	\$5,389,055	\$5,668,767	\$5,668,103	\$6,441,896
Interest	\$0	\$0	\$0	\$0
Expenses Total	\$5,307,555	\$5,779,793	\$5,851,204	\$6,579,062
Cash Expenditures	\$5,307,555	\$5,779,793	\$5,851,204	\$6,579,062
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	\$81,501	-\$111,027	-\$183,101	-\$137,166

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$565,049	\$676,076	\$492,775	\$355,609
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$437,873	\$476,833	\$482,724	\$542,773
Excess Uncommitted Fee Reserve Balance	\$127,176	\$199,243	\$10,051	Not Applicable
Compliance Plan (narrative)	Administrative Hearings Fund has been in compliance with the excess uncommitted reserve requirements contained in Section 24-75-402, C.R.S. for FY 2017-18. The fund is projected to remain in compliance.			

Cash Fund Narrative Information

Purpose/Background of Fund	Charges for providing adjudication services and administrative law hearings for State agencies in order to resolve cases that deal with worker's compensation, human services, and regulatory law.
Fee Sources	Fees are based on an annual cost allocation methodology and the resulting Common Policy. Total estimated costs are recovered based on agency
Non-Fee Sources	None
Long Bill Groups Supported by Fund	All long bill line items or the Division of Administrative hearings and central appropriations allocated from the EDO.

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2019-20 Budget Request
 Fund 6140 - Statewide Financial Information Technology Systems Cash Fund
 24-30-209(2)(a), C.R.S. (2018)

	Actual FY 2016-17	Actual FY 2017-18	Appropriated FY 2018-19	Requested FY 2019-20
Year Beginning Fund Balance (A)	-\$178,028	\$1,736,180	\$2,101,997	\$2,134,874
Changes in Cash Assets	\$135,446	\$351,459	\$32,877	-\$1,598,731
Changes in Non-Cash Assets	\$22,137	\$0	\$0	\$0
Changes in Long-Term Assets	\$173,598	\$0	\$0	\$0
Changes in Total Liabilities	\$1,583,027	\$14,358	\$0	\$0
TOTAL CHANGES TO FUND BALANCE	\$1,914,208	\$365,817	\$32,877	-\$1,598,731
Assets Total	\$2,217,763	\$2,569,222	\$2,602,099	\$1,003,368
Cash (B)	\$2,022,028	\$2,373,487	\$2,406,364	\$807,633
Other Assets(Detail as necessary)	\$22,137	\$22,137	\$22,137	\$22,137
Receivables	\$0	\$0	\$0	\$0
Construction in Progress	\$173,598	\$173,598	\$173,598	\$173,598
Liabilities Total	\$481,583	\$467,225	\$467,225	\$467,225
Cash Liabilities (C)	\$93,503	\$97,405	\$97,405	\$97,405
Long Term Liabilities	\$388,080	\$369,820	\$369,820	\$369,820
Ending Fund Balance (D)	\$1,736,180	\$2,101,997	\$2,134,874	\$536,143
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$1,928,525	\$2,276,082	\$2,308,959	\$710,228
Change from Prior Year Fund Balance (D-A)	\$1,914,208	\$365,817	\$32,877	-\$1,598,731
Cash Flow Summary				
Revenue Total	\$14,037,369	\$12,713,868	\$13,059,297	\$12,775,559
Fees	\$14,025,070	\$12,679,831	\$13,059,297	\$12,775,559
Interest	\$12,299	\$34,038	\$0	\$0
Expenses Total	\$12,123,161	\$12,348,051	\$13,026,420	\$14,374,290
Cash Expenditures	\$12,123,161	\$12,348,051	\$13,026,420	\$14,374,290
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	\$1,914,208	\$365,817	\$32,877	-\$1,598,731

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$1,736,180	\$2,101,997	\$2,134,874	\$536,143
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$1,000,161	\$1,018,714	\$1,074,680	\$1,185,879
Excess Uncommitted Fee Reserve Balance	\$736,019	\$1,083,283	\$1,060,194	Not Applicable
Compliance Plan (narrative)	The Department notes there is projected to be an excess uncommitted reserve balance in FY 2018-19, and has requested a total of \$1.5 million as a downward fund balance adjustment for the FY 2019-20 CORE operations common policy request. This fund balance adjustment is projected to resolve this fund's excess uncommitted reserve balance in FY 2019-20.			

Cash Fund Narrative Information

Purpose/Background of Fund	This fund supports the Colorado Resource Engine (CORE) operations that are overseen by the Department of Personnel & Administration. This fund was created in FY 2015-16.
Fee Sources	State agencies, billed through the common policy submission.
Non-Fee Sources	None.
Long Bill Groups Supported by Fund	Division of Accounts and Control CORE Operations and allocations of central appropriations from the EDO.

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2019-20 Budget Request
 Fund 7190 - Employee Benefits Administration Fund
 24-30-613, C.R.S. (2018)

	Actual FY 2016-17	Actual FY 2017-18	Appropriated FY 2018-19	Requested FY 2019-20
Year Beginning Fund Balance (A)	\$218,798	\$586,294	\$790,174	\$436,637
Changes in Cash Assets	\$385,041	\$194,507	-\$353,537	-\$353,537
Changes in Non-Cash Assets	\$0	\$0	\$0	\$0
Changes in Long-Term Assets	\$0	\$0	\$0	\$0
Changes in Total Liabilities	-\$17,545	\$9,373	\$0	\$0
TOTAL CHANGES TO FUND BALANCE	\$367,496	\$203,880	-\$353,537	-\$353,537
Assets Total	\$715,468	\$909,975	\$556,438	\$202,901
Cash (B)	\$715,468	\$909,975	\$556,438	\$202,901
Other Assets(Detail as necessary)	\$0	\$0	\$0	\$0
Receivables	\$0	\$0	\$0	\$0
Liabilities Total	\$129,174	\$119,801	\$119,801	\$119,801
Cash Liabilities (C)	\$78,848	\$64,392	\$64,392	\$64,392
Long Term Liabilities	\$50,326	\$55,409	\$55,409	\$55,409
Ending Fund Balance (D)	\$586,294	\$790,174	\$436,637	\$83,100
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$636,620	\$845,583	\$492,046	\$138,509
Change from Prior Year Fund Balance (D-A)	\$367,496	\$203,880	-\$353,537	-\$353,537
Cash Flow Summary				
Revenue Total	\$1,641,593	\$1,615,632	\$1,168,704	\$1,522,241
Fees	\$1,637,224	\$1,604,521	\$1,157,966	\$1,522,241
Interest	\$4,369	\$11,111	\$10,738	
Expenses Total	\$1,274,097	\$1,411,752	\$1,522,241	\$1,522,241
Cash Expenditures	\$1,274,097	\$1,411,752	\$1,522,241	\$1,522,241
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	\$367,496	\$203,880	-\$353,537	\$0

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$0	\$0	\$0	\$0
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$210,226	\$232,939	\$251,170	\$251,170
Excess Uncommitted Fee Reserve Balance	Not Applicable	Not Applicable	Not Applicable	Not Applicable
Compliance Plan (narrative)	The Employee Benefits Fund has a non-fee fund balance.			

Cash Fund Narrative Information

Purpose/Background of Fund	Surcharge to employees for the administration of the State's group health and dental insurance program.
Fee Sources	None.
Non-Fee Sources	Employee Payroll Deductions.
Long Bill Groups Supported by Fund	Employee Benefits Administration program appropriations and allocations of central appropriations from EDO.