

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2017-18 Budget Request
 Fund 11L0 - Liability Fund
 24-30-1510, C.R.S. (2016)

	Actual FY 2014-15	Actual FY 2015-16	Appropriated FY 2016-17	Requested FY 2017-18
Year Beginning Fund Balance (A)	\$1,738,988	\$968,179	\$1,791,068	\$957,024
Changes in Cash Assets	-\$752,508	\$769,244	-\$834,044	\$879,763
Changes in Non-Cash Assets	\$19,090	-\$2,290	\$0	\$0
Changes in Long-Term Assets	\$3,323	\$2,456	\$0	\$0
Changes in Total Liabilities	-\$40,714	\$53,479	\$0	\$0
TOTAL CHANGES TO FUND BALANCE	-\$770,809	\$822,889	-\$834,044	\$879,763
Assets Total	\$1,244,699	\$2,014,109	\$1,180,065	\$2,059,829
Cash (B)	\$1,222,287	\$1,991,530	\$1,157,486	\$2,037,250
Other Assets(Detail as necessary)	\$19,090	\$16,800	\$16,800	\$16,800
Receivables	\$3,323	\$5,779	\$5,779	\$5,779
Liabilities Total	\$276,521	\$223,042	\$223,042	\$223,042
Cash Liabilities (C)	\$276,521	\$223,042	\$223,042	\$223,042
Long Term Liabilities	\$0	\$0	\$0	\$0
Ending Fund Balance (D)	\$968,179	\$1,791,068	\$957,024	\$1,836,787
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$945,766	\$1,768,489	\$934,445	\$1,814,208
Change from Prior Year Fund Balance (D-A)	-\$770,809	\$822,889	-\$834,044	\$879,763
Cash Flow Summary				
Revenue Total	\$11,153,168	\$10,709,700	\$12,492,360	\$13,492,316
Fees	\$11,153,168	\$10,709,700	\$12,492,360	\$13,492,316
Interest	\$0	\$0	\$0	\$0
Expenses Total	\$11,923,978	\$9,886,811	\$13,326,404	\$12,612,553
Cash Expenditures	\$11,923,978	\$9,886,811	\$13,326,404	\$12,612,553
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	-\$770,809	\$822,889	-\$834,044	\$879,763

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$968,179	\$1,791,068	\$957,024	\$1,836,787
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$1,573,335	\$3,515,955	\$1,367,635	\$1,927,429
Excess Uncommitted Fee Reserve Balance	Not Applicable	Not Applicable	Not Applicable	Not Applicable
Compliance Plan (narrative)	The Liability Fund has been in compliance with the excess uncommitted reserve requirements contained in Section 24-75-402, C.R.S. for both FY 2014-15 FY 2015-16. The fund is projected to remain in compliance.			

Cash Fund Narrative Information

Purpose/Background of Fund	Provides self-funded general liability coverage for State agencies and employees for tort and federal claims, including those arising out of the scope of employment.
Fee Sources	All State agencies and Institutions of Higher Education excluding entities who have opted out under HB 04-1009.
Non-Fee Sources	None.
Long Bill Groups Supported by Fund	Risk Management appropriations and central allocations from EDO for operating expenditures.

Schedule 9: Cash Funds Reports
Department of Personnel & Administration
FY 2017-18 Budget Request
Fund 11P0 - Property Fund
24-30-1510.5, C.R.S. (2016)

	Actual FY 2014-15	Actual FY 2015-16	Appropriated FY 2016-17	Requested FY 2017-18	Projected FY 2018-19
Year Beginning Fund Balance (A)	\$2,521,207	\$1,907,932	\$1,034,048	\$123,897	-\$60,542
Changes in Cash Assets	-\$684,375	-\$158,094	-\$910,151	-\$184,439	-\$184,439
Changes in Non-Cash Assets	\$7,636	\$84,510	\$0	\$0	\$0
Changes in Long-Term Assets	\$69,265	\$12,032	\$0	\$0	\$0
Changes in Total Liabilities	-\$5,801	-\$812,332	\$0	\$0	\$0
TOTAL CHANGES TO FUND BALANCE	-\$613,274	-\$873,885	-\$910,151	-\$184,439	-\$184,439
Assets Total	\$1,968,348	\$1,906,796	\$996,645	\$812,206	\$627,767
Cash (B)	\$1,877,559	\$1,719,465	\$809,314	\$624,876	\$440,437
Other Assets(Detail as necessary)	\$19,090	\$103,600	\$103,600	\$103,600	\$103,600
Receivables	\$71,699	\$83,730	\$83,730	\$83,730	\$83,730
Liabilities Total	\$60,416	\$872,748	\$872,748	\$872,748	\$872,748
Cash Liabilities (C)	\$60,416	\$872,748	\$872,748	\$872,748	\$872,748
Long Term Liabilities	\$0	\$0	\$0	\$0	\$0
Ending Fund Balance (D)	\$1,907,932	\$1,034,048	\$123,897	-\$60,542	-\$244,981
Logical Test	TRUE	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$1,817,143	\$846,717	-\$63,434	-\$247,872	-\$432,311
Change from Prior Year Fund Balance (D-A)	-\$613,274	-\$873,885	-\$910,151	-\$184,439	-\$184,439
Cash Flow Summary					
Revenue Total	\$15,095,371	\$10,141,149	\$9,860,477	\$8,593,615	\$8,593,615
Fees	\$15,095,371	\$10,141,149	\$9,860,477	\$8,593,615	\$8,593,615
Interest	\$0	\$0	\$0	\$0	\$0
Expenses Total	\$15,708,646	\$11,015,034	\$10,770,628	\$8,778,054	\$8,778,054
Cash Expenditures	\$15,708,646	\$11,015,034	\$10,770,628	\$8,778,054	\$8,778,054
Change Requests (If Applicable)	\$0		\$0	\$0	\$0
Net Cash Flow	-\$613,274	-\$873,885	-\$910,151	-\$184,439	-\$184,439

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$1,907,932	\$1,034,048	\$123,897	(\$60,542)
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$641,084	\$656,544	\$672,557	\$724,903
Excess Uncommitted Fee Reserve Balance	\$1,266,848	\$377,504	Not Applicable	Not Applicable
Compliance Plan (narrative)	The Property Fund is projected to be in compliance for FY 2016-17 and FY 2017-18 and is projected to remain in compliance through the common policy request.			

Cash Fund Narrative Information

Purpose/Background of Fund	Premiums from State agencies collected to provide insurance coverage for loss or damage to state property.
Fee Sources	All State agencies and institutions of higher education excluding entities who have opted out under HB 04-1009.
Non-Fee Sources	None.
Long Bill Groups Supported by Fund	Risk Management appropriations and central allocations from EDO for typical operating costs.

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2016-17 Budget Request
 Fund 11W0 - Workers' Compensation Fund
 24-30-1510.7, C.R.S. (2016)

	Actual FY 2014-15	Actual FY 2015-16	Appropriated FY 2016-17	Requested FY 2017-18
Year Beginning Fund Balance (A)	\$9,200,789	\$16,196,130	\$18,526,659	\$13,041,959
Changes in Cash Assets	\$6,659,766	\$3,159,444	-\$5,484,700	-\$6,533,536
Changes in Non-Cash Assets	\$13,363	\$510	\$0	\$0
Changes in Long-Term Assets	-\$669	-\$794	\$0	\$0
Changes in Total Liabilities	\$322,880	-\$828,631	\$0	\$0
TOTAL CHANGES TO FUND BALANCE	\$6,995,341	\$2,330,529	-\$5,484,700	-\$6,533,536
Assets Total	\$16,348,185	\$19,507,344	\$14,022,644	\$7,489,108
Cash (B)	\$16,327,311	\$19,486,755	\$14,002,055	\$7,468,519
Other Assets(Detail as necessary)	\$19,090	\$19,600	\$19,600	\$19,600
Receivables	\$1,783	\$989	\$989	\$989
Liabilities Total	\$152,055	\$980,686	\$980,686	\$980,686
Cash Liabilities (C)	\$152,055	\$980,686	\$980,686	\$980,686
Long Term Liabilities	\$0	\$0	\$0	\$0
Ending Fund Balance (D)	\$16,196,130	\$18,526,659	\$13,041,959	\$6,508,423
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$16,175,256	\$18,506,070	\$13,021,370	\$6,487,834
Change from Prior Year Fund Balance (D-A)	\$6,995,341	\$2,330,529	-\$5,484,700	-\$6,533,536
Cash Flow Summary				
Revenue Total	\$45,280,583	\$38,799,461	\$36,291,700	\$35,654,335
Fees	\$45,280,583	\$38,799,461	\$36,291,700	\$35,654,335
Interest	\$0	\$0	\$0	\$0
Expenses Total	\$38,285,242	\$36,468,932	\$41,776,400	\$42,187,871
Cash Expenditures	\$38,285,242	\$36,468,932	\$41,776,400	\$42,187,871
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	\$6,995,341	\$2,330,529	-\$5,484,700	-\$6,533,536

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$16,196,130	\$18,526,659	\$13,041,959	\$6,508,423
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$6,051,454	\$5,866,885	\$5,616,749	\$5,681,651
Excess Uncommitted Fee Reserve Balance	\$10,144,676	\$12,659,774	\$7,425,210	\$826,772
Compliance Plan (narrative)	The Department recognizes there is an excess uncommitted reserve and has been working to draw down the fund balance. The FY18 request includes a \$6.5M decrease to the common policy in an effort to further draw down the fund balance.			

Cash Fund Narrative Information

Purpose/Background of Fund	Provides workers' compensation coverage for State employees.
Fee Sources	All State agencies and institutions of higher education excluding entities who have opted out under HB 04-1009.
Non-Fee Sources	None.
Long Bill Groups Supported by Fund	Workers' Compensation appropriations and central allocations from EDO for operating expenses.

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2017-18 Budget Request
 Fund 20H0 - Supplemental State Contribution Fund
 24-50-609, C.R.S. (2016)

	Actual FY 2014-15	Actual FY 2015-16	Appropriated FY 2016-17	Requested FY 2017-18
Year Beginning Fund Balance (A)	\$1,355,271	\$1,264,246	\$1,272,965	\$1,272,965
Changes in Cash Assets	-\$195,722	-\$17,941	\$0	\$0
Changes in Non-Cash Assets	\$0	\$0	\$0	\$0
Changes in Long-Term Assets	\$0	\$0	\$0	\$0
Changes in Total Liabilities	\$104,697	\$26,660	\$0	\$0
TOTAL CHANGES TO FUND BALANCE	-\$91,025	\$8,719	\$0	\$0
Assets Total	\$1,290,906	\$1,272,965	\$1,272,965	\$1,272,965
Cash (B)	\$1,290,906	\$1,272,965	\$1,272,965	\$1,272,965
Other Assets (Detail as necessary)	\$0	\$0	\$0	\$0
Receivables	\$0	\$0	\$0	\$0
Liabilities Total	\$26,660	\$0	\$0	\$0
Cash Liabilities (C)	\$26,660	\$0	\$0	\$0
Long Term Liabilities				\$0
Ending Fund Balance (D)	\$1,264,246	\$1,272,965	\$1,272,965	\$1,272,965
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$1,264,246	\$1,272,965	\$1,272,965	\$1,272,965
Change from Prior Year Fund Balance (D-A)	-\$91,025	\$8,719	\$0	\$0
Cash Flow Summary				
Revenue Total	\$1,209,687	\$1,154,099	\$1,154,099	\$1,154,099
Non-Fee Revenue	\$1,209,687	\$1,154,099	\$1,154,099	\$1,154,099
Interest				\$0
Expenses Total	\$1,300,712	\$1,145,379	\$1,154,099	\$1,154,099
Cash Expenditures	\$1,300,712	\$1,145,379	\$1,154,099	\$1,154,099
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	-\$91,025	\$8,719	\$0	\$0

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$0	\$0	\$0	\$0
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$214,618	\$188,988	\$190,426	\$190,426
Excess Uncommitted Fee Reserve Balance	Not Applicable	Not Applicable	Not Applicable	Not Applicable
Compliance Plan (narrative)	The Supplemental State Contribution Fund has a non-fee fund balance.			

Cash Fund Narrative Information

Purpose/Background of Fund	The Fund supports a disease management program aimed at lower-income state employees and their dependents who have had at least one asthma-related hospital admission or emergency room visit. These funds were appropriated from the short-term innovative health program grant fund.
Fee Sources	None.
Non-Fee Sources	Short Term Innovative Health Fund.
Long Bill Groups Supported by Fund	Division of Human Resources, Employee Benefits Services

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2017-18 Budget Request
 Fund 21A0 - Address Confidentiality Program Fund
 24-30-2101, C.R.S. (2016)

	Actual FY 2014-15	Actual FY 2015-16	Appropriated FY 2016-17	Requested FY 2017-18
Year Beginning Fund Balance (A)	\$52,356	\$0	\$15,597	\$70,689
Changes in Cash Assets	-\$40,519	\$2,351	\$55,092	\$55,092
Changes in Non-Cash Assets	\$0	\$0	\$0	\$0
Changes in Long-Term Assets	\$1,383	\$684	\$0	\$0
Changes in Total Liabilities	-\$13,220	\$12,562	\$0	\$0
TOTAL CHANGES TO FUND BALANCE	-\$52,356	\$15,597	\$55,092	\$55,092
Assets Total	\$15,497	\$18,532	\$73,624	\$128,716
Cash (B)	\$4,352	\$6,703	\$61,795	\$116,887
Other Assets(Detail as necessary)	\$0	\$0	\$0	\$0
Receivables	\$11,145	\$11,829	\$11,829	\$11,829
Liabilities Total	\$15,497	\$2,935	\$2,935	\$2,935
Cash Liabilities (C)	\$15,497	\$2,935	\$2,935	\$2,935
Long Term Liabilities	\$0	\$0	\$0	\$0
Ending Fund Balance (D)	\$0	\$15,597	\$70,689	\$125,781
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	-\$11,145	\$3,768	\$58,860	\$113,952
Change from Prior Year Fund Balance (D-A)	-\$52,356	\$15,597	\$55,092	\$55,092
Cash Flow Summary				
Revenue Total	\$132,932	\$142,630	\$117,687	\$117,687
Fees	\$132,932	\$142,630	\$117,687	\$117,687
Interest		\$0		\$0
Expenses Total	\$185,274	\$126,616	\$62,595	\$62,595
Cash Expenditures	\$185,274	\$126,616	\$62,595	\$62,595
Change Requests (If Applicable)	\$0	\$0		\$0
Net Cash Flow	-\$52,342	\$16,014	\$55,092	\$55,092

Cash Fund Reserve Balance		Actual	Actual	Estimated	Requested
		FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$0	\$15,597	\$70,689	\$125,781	
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$30,570	\$20,892	\$10,328	\$10,328	
Excess Uncommitted Fee Reserve Balance	Not Applicable	Not Applicable	\$60,361	\$115,453	
Compliance Plan (narrative)	The Department recognizes this fund has a projected excess uncommitted reserve. The Department has recently been awarded grants to off-set expenses for this program. The Department will refinance spending authority associated with the Program in future budget request if projected cash gains materialize.				
Cash Fund Narrative Information					
Purpose/Background of Fund	The Address Confidentiality Program Fund collects revenue from a specific group of the criminal offender population to support a program that provides anonymous address protection to the victims of those crimes.				
Fee Sources	Cash Funds from fees collected through the Judicial Branch.				
Non-Fee Sources	N/A				
Long Bill Groups Supported by Fund	Department of Personnel & Administration: (4) Division of Central Services				

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2017-18 Budget Request
 Fund 22Y0 - Professional Development Fund
 24-50-122, C.R.S. (2016)

	Actual FY 2014-15	Actual FY 2015-16	Appropriated FY 2016-17	Requested FY 2017-18
Year Beginning Fund Balance (A)	\$9,068	\$156,790	\$270,471	\$265,771
Changes in Cash Assets	\$186,569	\$42,560	\$4,700	-\$113,703
Changes in Non-Cash Assets	\$0	\$0	\$0	\$0
Changes in Long-Term Assets	-\$6,781	\$31,182	-\$22,381	\$0
Changes in Total Liabilities	-\$32,066	\$39,939	\$12,981	\$0
TOTAL CHANGES TO FUND BALANCE	\$147,722	\$113,681	-\$4,700	-\$113,703
Assets Total	\$288,691	\$362,433	\$344,752	\$231,049
Cash (B)	\$270,208	\$312,768	\$317,468	\$203,765
Other Assets(Detail as necessary)	\$0	\$0	\$0	\$0
Receivables	\$18,483	\$49,665	\$27,284	\$27,284
Liabilities Total	\$131,901	\$91,962	\$78,981	\$78,981
Cash Liabilities (C)	\$131,901	\$91,962	\$78,981	\$78,981
Long Term Liabilities	\$0	\$0	\$0	\$0
Ending Fund Balance (D)	\$156,790	\$270,471	\$265,771	\$152,068
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$138,307	\$220,806	\$238,487	\$124,784
Change from Prior Year Fund Balance (D-A)	\$147,722	\$113,681	-\$4,700	-\$113,703
Cash Flow Summary				
Revenue Total	\$967,923	\$1,009,747	\$952,225	\$833,822
Fees	\$967,923	\$1,009,747	\$952,225	\$833,822
Interest	\$0	\$0	\$0	\$0
Expenses Total	\$820,201	\$896,066	\$947,525	\$947,525
Cash Expenditures	\$820,201	\$896,066	\$947,525	\$947,525
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	\$147,722	\$113,681	\$4,700	-\$113,703

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$156,790	\$270,471	\$265,771	\$152,068
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$135,333	\$147,851	\$156,342	\$156,342
Excess Uncommitted Fee Reserve Balance	\$21,457	\$122,620	\$109,430	Not Applicable
Compliance Plan (narrative)	The Professional Development Fund will be in compliance FY 2017-18 through rate setting.			

Cash Fund Narrative Information

Purpose/Background of Fund	The Professional Development Fund within the Center for Organizational Effectiveness, housed in the Division of Human Resources within the Department of Personnel & Administration, offers many cost-effective training and professional development opportunities for State employees. Classes offered through the COE are taught by instructors employed within the Division of Human Resources, the Department of Personnel & Administration, or by contracted instructors. State agencies pay a fee for employees to attend the classes offered by the COE, which are deposited into this fund.
Fee Sources	Enrollment fees paid by state agencies.
Non-Fee Sources	None.
Long Bill Groups Supported by Fund	Training Services within the Division of Human Resources

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2017-18 Budget Request
 Fund 24Y0 - State Archives and Public Records Fund
 24-80-102, C.R.S. (2016)

	Actual FY 2014-15	Actual FY 2015-16	Appropriated FY 2016-17	Requested FY 2017-18
Year Beginning Fund Balance (A)	\$108,256	\$81,349	\$229,030	\$146,338
Changes in Cash Assets	-\$13,007	\$136,347	-\$82,692	-\$95,299
Changes in Non-Cash Assets	\$0	\$0	\$0	\$0
Changes in Long-Term Assets	-\$2,564	\$0	\$0	\$0
Changes in Total Liabilities	-\$11,335	\$11,334	\$0	\$0
TOTAL CHANGES TO FUND BALANCE	-\$26,906	\$147,681	-\$82,692	-\$95,299
Assets Total	\$92,685	\$229,031	\$146,339	\$51,041
Cash (B)	\$92,224	\$224,263	\$141,571	\$46,273
Other Assets(Detail as necessary)	\$0	\$0	\$0	\$0
Receivables	\$461	\$4,768	\$4,768	\$4,768
Liabilities Total	\$11,335	\$1	\$1	\$1
Cash Liabilities (C)	\$11,335	\$1	\$1	\$1
Long Term Liabilities	\$0	\$0	\$0	\$0
Ending Fund Balance (D)	\$81,349	\$229,030	\$146,338	\$51,039
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$80,888	\$224,262	\$141,570	\$46,271
Change from Prior Year Fund Balance (D-A)	-\$26,906	\$147,681	-\$82,692	-\$95,299
Cash Flow Summary				
Revenue Total	\$125,141	\$150,598	\$126,067	\$113,460
Revenue	\$125,141	\$150,598	\$126,067	\$113,460
Expenses Total	\$152,047	\$2,917	\$208,759	\$208,759
Cash Expenditures	\$152,047	\$2,917	\$208,759	\$208,759
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	-\$26,906	\$147,681	-\$82,692	-\$95,299

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$81,349	\$229,030	\$117,524	\$40,990
Uncommitted Reserve Balance from SCO Report (Year End Fund Balance minus Non-fee Fund Balance)	\$63,301	\$189,693		
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$25,088	\$481	\$34,445	\$34,445
Excess Uncommitted Fee Reserve Balance	\$38,213	\$189,212	\$83,079	\$6,544
Compliance Plan (narrative)	It is expected the Archives revenue base will continue to decrease due to changes in the oil and gas industry and increased product offerings from online 3rd party competitors. Revenue projections depict this theory, resulting in uncommitted reserves coming into compliance by FY 2018-19. Therefore, the Department requests a waiver until the fund comes into compliance in FY 2018-19.			

Cash Fund Narrative Information

Purpose/Background of Fund	Colorado State Archives is charged with ensuring the preservation of the State's permanent legal records and information, as well as assisting Colorado citizens with the use of these records. The Colorado General Assembly has directed that fees be charged for information and genealogy search requests per 24-80-102 (10), C.R.S. (2010). During the 2010 session, the Legislature passed HB 10-1181. The bill allowed the Archives program to establish a charge for state agencies that used the programs services, reversing the previous statute that precluded this fee.
Fee Sources	Fees are charged based on information and genealogy search requests. Fees are for research and copies by Archives staff whether the information is found or not.
Non-Fee Sources	None.
Long Bill Groups Supported by Fund	Colorado State Archives, personal services and operating

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2017-18 Budget Request
 Fund 26L0 - Recovery Audit Cash Fund
 24-30-203.5, C.R.S. (2016)

	Actual FY 2014-15	Actual FY 2015-16	Appropriated FY 2016-17	Requested FY 2017-18
Year Beginning Fund Balance (A)	\$750	\$750	\$750	\$750
Changes in Cash Assets	\$0	\$0	\$0	\$0
Changes in Non-Cash Assets	\$0	\$0	\$0	\$0
Changes in Long-Term Assets	\$0	\$0	\$0	\$0
Changes in Total Liabilities	\$0	\$0	\$0	\$0
TOTAL CHANGES TO FUND BALANCE	\$0	\$0	\$0	\$0
Assets Total	\$750	\$750	\$750	\$750
Cash (B)	\$750	\$750	\$750	\$750
Other Assets (Detail as necessary)	\$0	\$0	\$0	\$0
Receivables	\$0	\$0	\$0	\$0
Liabilities Total	\$0	\$0	\$0	\$0
Cash Liabilities (C)	\$0	\$0	\$0	\$0
Long Term Liabilities				\$0
Ending Fund Balance (D)	\$750	\$750	\$750	\$750
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$750	\$750	\$750	\$750
Change from Prior Year Fund Balance (D-A)	\$0	\$0	\$0	\$0
Cash Flow Summary				
Revenue Total	\$0	\$0	\$0	\$0
Non-Fee Revenue	\$0	\$0	\$0	\$0
Interest				\$0
Expenses Total	\$0	\$0	\$0	\$0
Cash Expenditures	\$0	\$0	\$0	\$0
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	\$0	\$0	\$0	\$0

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$0	\$0	\$0	\$0
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$0	\$0	\$0	\$0
Excess Uncommitted Fee Reserve Balance	\$0	\$0	\$0	\$0
Compliance Plan (narrative)	This fund has a non-fee fund balance.			

Cash Fund Narrative Information

Purpose/Background of Fund	This fund supports distributions of funds recovered through the Recovery Audit Program.
Fee Sources	None.
Non-Fee Sources	Recoveries of improper payments issues by a state agency that are identified and collected through the Recovery Audit process.
Long Bill Groups Supported by Fund	Division of Accounts and Control, Financial Operations and Reporting

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2017-18 Budget Request
 Fund 27Y0 - Disability Support Fund
 24-30-2205.5, C.R.S. (2016)

	Actual FY 2014-15	Actual FY 2015-16	Appropriated FY 2016-17	Requested FY 2017-18
Year Beginning Fund Balance (A)	\$1,127,591	\$770,958	\$454,630	\$433,260
Changes in Cash Assets	-\$354,346	-\$321,402.40	-\$21,370	-\$60,325
Changes in Non-Cash Assets	\$0	\$0	\$0	\$0
Changes in Long-Term Assets	\$0	\$0	\$0	\$0
Changes in Total Liabilities	-\$2,287	\$5,075	\$0	\$0
TOTAL CHANGES TO FUND BALANCE	-\$356,633	-\$316,327	-\$21,370	-\$60,325
Assets Total	\$776,033	\$454,630	\$433,260	\$372,935
Cash (B)	\$476,033	\$454,630	\$433,260	\$372,935
Other Assets (Detail as necessary)	\$0	\$0	\$0	\$0
Receivables	\$300,000	\$0	\$0	\$0
Liabilities Total	\$5,075	\$0	\$0	\$0
Cash Liabilities (C)	\$5,075	\$0	\$0	\$0
Long Term Liabilities	\$0	\$0	\$0	\$0
Ending Fund Balance (D)	\$770,958	\$454,630	\$433,260	\$372,935
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$470,958	\$454,630	\$433,260	\$372,935
Change from Prior Year Fund Balance (D-A)	-\$356,633	-\$316,327	-\$21,370	-\$60,325
Cash Flow Summary				
Revenue Total	\$45,214	\$33,051	\$5,054	\$5,054
Fees	\$0	\$0	\$0	\$0
Interest	\$45,214	\$33,051	\$5,054	\$5,054
Transfer from Coordinated Care for People with Disabilities Fund (HCPF)				
Expenses Total	\$401,847	\$349,379	\$26,424	\$65,379
Cash Expenditures	\$401,847	\$349,379	\$26,424	\$65,379
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	-\$356,633	-\$316,327	-\$21,370	-\$60,325

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$0	\$0	\$0	\$0
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$66,305	\$57,648	\$4,360	\$10,788
Excess Uncommitted Fee Reserve Balance	Not Applicable	Not Applicable	Not Applicable	Not Applicable
Compliance Plan (narrative)	The fund is comprised of transfers from other funds and has not generated revenue subject to Section 24-75-402, C.R.S. The Disability Support Fund is projected to remain in compliance with the excess uncommitted reserve requirements contained in Section 24-75-402, C.R.S.			

Cash Fund Narrative Information

Purpose/Background of Fund	The fund is for the direct and indirect costs associated with the implementation of the Laura Hershey Disability Support Act, with the goal of aiding persons with disabilities in accessing disability benefits.
Fee Sources	Moneys generated from the sale of registration numbers pursuant to 25.5-5-308 (8), C.R.S.
Non-Fee Sources	Moneys transferred to the fund pursuant to section 25.5-5-308 (8), C.R.S., an appropriation by the General Assembly, any gifts, grants, or donations received by the Department of Personnel, and interest or income derived from the investments of the fund.
Long Bill Groups Supported by Fund	Department of Personnel & Administration: (1) Executive Director's Office

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2017-18 Budget Request
 Fund 2810 - Supplier Database Fund (Includes E-Procurement beginning FY 2013-14)
 24-102-202.5, C.R.S. (2016)

	Actual FY 2014-15	Actual FY 2015-16	Appropriated FY 2016-17	Requested FY 2017-18
Year Beginning Fund Balance (A)	\$3,350,615	\$3,844,805	\$3,783,902	\$1,808,239
Changes in Cash Assets	\$409,326	\$200,897	-\$1,975,662	\$693,402
Changes in Non-Cash Assets	\$0	\$0	\$0	\$0
Changes in Long-Term Assets	\$125,000	-\$345,180	\$0	\$0
Changes in Total Liabilities	-\$40,136	\$83,380	\$0	\$0
TOTAL CHANGES TO FUND BALANCE	\$494,190	-\$60,903	-\$1,975,662	\$693,402
Assets Total	\$3,928,185	\$3,783,902	\$1,808,239	\$2,501,641
Cash (B)	\$3,353,185	\$3,554,082	\$1,578,419	\$2,271,821
Other Assets(Detail as necessary)	\$0	\$0	\$0	\$0
Receivables	\$575,000	\$229,820	\$229,820	\$229,820
Liabilities Total	\$83,380	\$0	\$0	\$0
Cash Liabilities (C)	\$83,380	\$0	\$0	\$0
Long Term Liabilities	\$0	\$0	\$0	\$0
Ending Fund Balance (D)	\$3,844,805	\$3,783,902	\$1,808,239	\$2,501,641
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$3,269,805	\$3,554,082	\$1,578,419	\$2,271,821
Change from Prior Year Fund Balance (D-A)	\$494,190	-\$60,903	-\$1,975,662	\$693,402
Cash Flow Summary				
Revenue Total	\$2,482,015	\$2,143,784	\$1,958,445	\$1,958,445
Revenue 281	\$2,482,015	\$2,143,784	\$1,958,445	\$1,958,445
Revenue 24R	\$0	\$0	\$0	\$0
Interest 24R	\$0	\$0	\$0	\$0
Transfer from Fund 24R				
Expenses Total	\$1,987,825	\$2,204,687	\$4,163,927	\$1,265,043
Cash Expenditures	\$1,987,825	\$2,204,687	\$4,163,927	\$1,265,043
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	\$494,190	-\$60,903	-\$2,205,482	\$693,402

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$3,844,805	\$3,783,902	\$1,121,108	\$1,551,017
Uncommitted Reserve Balance from SCO Report (Year End Fund Balance minus Non-fee Fund Balance)	\$2,537,427	\$2,168,910	\$1,121,108	\$1,551,017
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$327,991	\$363,773	\$321,632	\$149,180
Excess Uncommitted Fee Reserve Balance	\$2,209,436	\$1,805,136	\$799,477	\$1,401,838
Compliance Plan (narrative)	The Department eliminated the \$40 BIDS fee in late FY 2013-14 that was one revenue stream for this fund to stem the flow of excess cash. The Department has received approval to use this fund as a revenue source to support the ongoing business needs of the State's financial system, CORE. In FY 2016-17, the Department provided an additional \$4.2 million in funds to offset CORE allocations through the CORE common policy request. In FY 2017-18's CORE common policy request, the Department will continue to bring this fund balance down to comply with the excess uncommitted reserves target.			

Cash Fund Narrative Information

Purpose/Background of Fund	This fund supports the statewide procurement and eProcurement operations that are overseen by the Department of Personnel & Administration.
Fee Sources	The annual BIDS fee has been eliminated and is no longer a revenue source. Future revenues are generated through a 1% rebate the State is given based upon statewide price agreement total spend.
Non-Fee Sources	N/A
Long Bill Groups Supported by Fund	Supplier Database program appropriations and allocations of central appropriations from the EDO.

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2017-18 Budget Request
 Fund 6010 - Central Services Fund
 24-30-1108, C.R.S. (2016)

	Actual FY 2014-15	Actual FY 2015-16	Appropriated FY 2016-17	Requested FY 2017-18
Year Beginning Fund Balance (A)	\$1,125,873	\$1,363,092	\$1,213,881	\$854,428
Changes in Cash Assets	\$876,315	-\$294,895	\$0	\$0
Changes in Non-Cash Assets	-\$107,487	-\$73,748	\$182,940	\$0
Changes in Long-Term Assets	\$79,966	-\$164,169	\$0	\$0
Changes in Total Liabilities	-\$566,262	\$383,601	\$0	\$0
TOTAL CHANGES TO FUND BALANCE	\$282,532	-\$149,211	\$182,940	\$0
Assets Total	\$7,176,844	\$6,644,032	\$6,284,579	\$6,284,579
Cash (B)	\$1,773,016	\$1,478,121	\$1,478,121	\$1,478,121
Inventory	\$498,856	\$409,906	\$592,846	\$592,846
Other Assets	\$5,788	\$0	\$0	\$0
Capital Assets	\$4,468,666	\$4,483,867	\$3,895,183	\$3,895,183
Receivables	\$430,518	\$272,137	\$318,429	\$318,429
Liabilities Total	\$5,813,752	\$5,430,151	\$5,430,151	\$5,430,151
Cash Liabilities (C)	\$2,603,625	\$2,672,389	\$2,672,389	\$2,672,389
Long Term Liabilities	\$3,210,127	\$2,757,762	\$2,757,762	\$2,757,762
Ending Fund Balance (D)	\$1,363,092	\$1,213,881	\$854,428	\$854,428
Logical Test	FALSE	TRUE	FALSE	TRUE
Net Cash Assets - (B-C)	-\$830,609	-\$1,194,267	-\$1,194,267	-\$1,194,267
Change from Prior Year Fund Balance (D-A)	\$237,219	-\$149,211	-\$359,453	\$0
Cash Flow Summary				
Revenue Total	\$22,685,315	\$23,781,782	\$23,781,782	\$23,781,782
Fees	\$22,685,315	\$23,781,782	\$23,781,782	\$23,781,782
Interest	\$0	\$0	\$0	\$0
Expenses Total	\$22,593,904	\$23,930,992	\$23,781,782	\$23,781,782
Cash Expenditures	\$22,593,904	\$23,930,992	\$23,781,782	\$23,781,782
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	\$91,411	-\$149,211	\$0	\$0

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$1,363,092	\$1,213,881	\$854,428	\$854,428
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$3,727,994	\$3,948,614	\$3,923,994	\$3,923,994
Excess Uncommitted Fee Reserve Balance	Not Applicable	Not Applicable	Not Applicable	Not Applicable
Compliance Plan (narrative)	Central Services Fund has been in compliance with the excess uncommitted reserve requirements contained in Section 24-75-402, C.R.S. for both FY 2014-15 FY 2015-16. The fund is projected to remain in compliance.			

Cash Fund Narrative Information

Purpose/Background of Fund	Charges to cover the cost of providing services to state agencies. Some of the services provided include centralized mail processing, messenger, copying, printing, graphic design and data entry.
Fee Sources	Sales of services to State agencies.
Non-Fee Sources	None.
Long Bill Groups Supported by Fund	Division of Central Services Administration, Reprographics, Document Solutions Group and Mail Services.

Schedule 9: Cash Funds Reports
Department of Personnel & Administration
FY 2017-18 Budget Request
Fund 6040 - Debt Collection Fund
24-30-202.4, C.R.S. (2016)

	Actual FY 2014-15	Actual FY 2015-16	Appropriated FY 2016-17	Requested FY 2017-18
Year Beginning Fund Balance (A)	\$576,875	\$777,763	\$1,383,307	\$1,858,788
Changes in Cash Assets	\$181,582	\$562,499	-\$161,923	-\$317,167
Changes in Non-Cash Assets	\$0	\$493,689	\$0	\$0
Changes in Long-Term Assets	\$39	\$0	\$0	\$0
Changes in Total Liabilities	\$19,267	-\$450,644	\$637,403	\$0
TOTAL CHANGES TO FUND BALANCE	\$200,888	\$605,545	\$475,480	-\$317,167
Assets Total	\$990,749	\$2,046,938	\$1,885,015	\$1,567,848
Cash (B)	\$988,454	\$1,550,953	\$1,389,030	\$1,071,863
Construction in Progress	\$0	\$493,689	\$493,689	\$493,689
Receivables	\$2,295	\$2,295	\$2,295	\$2,295
Liabilities Total	\$212,987	\$663,630	\$26,227	\$26,227
Cash Liabilities (C)	\$178,236	\$639,895	\$2,492	\$2,492
Long Term Liabilities	\$34,750	\$23,735	\$23,735	\$23,735
Ending Fund Balance (D)	\$777,763	\$1,383,307	\$1,858,788	\$1,541,621
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$810,218	\$911,058	\$1,386,539	\$1,069,372
Change from Prior Year Fund Balance (D-A)	\$200,888	\$605,545	\$475,480	-\$317,167
Cash Flow Summary				
Revenue Total	\$3,981,903	\$3,503,503	\$3,488,109	\$3,488,109
Fees	\$3,981,903	\$3,503,503	\$3,488,109	\$3,488,109
Interest	\$0	\$0	\$0	\$0
Expenses Total	\$3,781,015	\$2,897,958	\$3,650,032	\$3,805,276
Cash Expenditures	\$2,843,435	\$2,897,958	\$3,650,032	\$3,805,276
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Transfer to General Fund	\$937,580	\$0	\$0	\$0
Net Cash Flow	\$200,888	\$605,545	-\$161,923	-\$317,167

Schedule 9: Cash Funds Reports	Actual	Actual	Estimated	Requested
	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$415,211	\$1,020,755	\$1,858,788	\$1,541,621
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$945,254	\$4,305,627	\$4,266,870	\$4,182,308
Excess Uncommitted Fee Reserve Balance	(\$530,043)	(\$3,284,871)	(\$2,408,082)	(\$2,640,688)
Compliance Plan (narrative)	This fund is statutorily required to revert any fund balance in excess of 25% of its appropriated expenditures to the General Fund on an annual basis. The fund appears to be drastically below its target because of a performance-based capital appropriation out of this fund for replacement of the collections system.			
Cash Fund Narrative Information				
Purpose/Background of Fund	To provide internal collections related services to other state agencies and local governments. Collection fees are assessed to individuals for collection of past due debts owed to the state. Moneys are used to fund the operations of Central Collections.			
Fee Sources	A percentage based fee on the debts owed to the State.			
Non-Fee Sources	None.			
Long Bill Groups Supported by Fund	Division of Accounts and Controls - Controller, (D) Collections Services			

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2017-18 Budget Request
 Fund 6070 - Fleet Management Fund
 24-30-1115, C.R.S. (2016)

	Actual FY 2014-15	Actual FY 2015-16	Appropriated FY 2016-17	Requested FY 2017-18
Year Beginning Fund Balance (A)	\$3,428,857	\$2,865,069	\$7,840,626	\$4,535,613
Changes in Cash Assets	\$866,238	\$5,283,828	-\$3,768,860	\$0
Changes in Non-Cash Assets	\$7,638,371	\$2,510,882	\$175	\$0
Changes in Long-Term Assets	\$378,572	-\$120,376	\$7,899	\$0
Changes in Total Liabilities	-\$7,150,173	-\$2,698,777	\$8,756,086	\$0
TOTAL CHANGES TO FUND BALANCE	\$1,733,008	\$4,975,557	\$4,995,300	\$0
Assets Total	\$67,634,437	\$75,308,771	\$63,247,673	\$63,247,673
Cash (B)	\$5,501,274	\$10,785,101	\$7,016,241	\$7,016,241
Inventories	\$11,712	\$9,350	\$9,525	\$9,525
Other Current Assets	\$12,317	\$5,875	\$13,774	\$13,774
Capital Assets	\$61,475,891	\$63,989,135	\$55,759,351	\$55,759,351
Receivables	\$633,244	\$519,310	\$448,781	\$448,781
Liabilities Total	\$64,769,368	\$67,468,146	\$58,712,060	\$58,712,060
Cash Liabilities (C)	\$15,498,391	\$16,509,687	\$16,429,701	\$16,429,701
Long Term Liabilities	\$49,270,978	\$50,958,459	\$42,282,359	\$42,282,359
Ending Fund Balance (D)	\$2,865,069	\$7,840,626	\$4,535,613	\$4,535,613
Logical Test	FALSE	TRUE	FALSE	TRUE
Net Cash Assets - (B-C)	-\$9,997,117	-\$5,724,585	-\$9,413,460	-\$9,413,460
Change from Prior Year Fund Balance (D-A)	-\$563,787	\$4,975,557	-\$3,305,013	\$0
Cash Flow Summary				
Revenue Total	\$39,206,163	\$44,352,394	\$35,724,594	\$35,724,594
Fees	\$39,205,145	\$44,352,394	\$35,724,594	\$35,724,594
Interest	\$1,018	\$0	\$0	\$0
Expenses Total	\$39,767,859	\$39,376,838	\$35,724,594	\$35,724,594
Cash Expenditures	\$39,767,859	\$39,376,838	\$35,724,594	\$35,724,594
Depreciation			\$0	\$0
Change Requests (If Applicable)				
Net Cash Flow	-\$561,696	\$4,975,557	\$0	\$0

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18
FY 2016-17 Budget Request	\$2,865,069	\$7,840,626	\$4,535,613	\$4,535,613
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$6,561,697	\$6,497,178	\$5,894,558	\$5,894,558
Excess Uncommitted Fee Reserve Balance	Not Applicable	\$1,343,447	Not Applicable	Not Applicable
Compliance Plan (narrative)	In FY 2016-17 Fleet Management reduced the Management Fee collected to bring the fund into compliance. The fund is projected to be in compliance by the end of FY 2016-17 as well as FY 2017-18.			

Cash Fund Narrative Information

Purpose/Background of Fund	Charges to State agencies to cover the costs of maintenance and operation of the State's motor vehicle fleet. Services provided include leasing new and used vehicles to state agencies and authorizing all vehicle related maintenance expenses.
Fee Sources	Lease of vehicles.
Non-Fee Sources	Sale/auction of vehicles
Long Bill Groups Supported by Fund	State Fleet Management program operating appropriations and allocations of central appropriations from the EDO.

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2017-18 Budget Request
 Fund 6100 - Capitol Complex Facilities Fund
 24-30-1108, C.R.S. (2016)

	Actual FY 2014-15	Actual FY 2015-16	Appropriated FY 2016-17	Requested FY 2017-18
Year Beginning Fund Balance (A)	\$5,099,397	\$2,585,615	\$1,552,643	\$2,813,529
Changes in Cash Assets	-\$2,398,261	\$1,396,585	\$1,260,886	\$1,475,074
Changes in Non-Cash Assets	-\$1,101,585	-\$2,537,771	\$0	\$0
Changes in Long-Term Assets	-\$2,399	-\$40,593	\$0	\$0
Changes in Total Liabilities	\$988,600	\$148,806	\$0	\$0
TOTAL CHANGES TO FUND BALANCE	-\$2,513,646	-\$1,032,973	\$1,260,886	\$1,475,074
Assets Total	\$20,128,878	\$18,947,099	\$20,207,985	\$21,683,059
Cash (B)	\$344,266	\$1,740,851	\$3,001,737	\$4,476,811
Inventories	\$175,959	\$166,305	\$166,305	\$166,305
Other Current Assets	\$0	\$0	\$0	\$0
Capital Assets	\$19,561,888	\$17,033,770	\$17,033,770	\$17,033,770
Receivables	\$46,765	\$6,173	\$6,173	\$6,173
Liabilities Total	\$17,543,263	\$17,394,456	\$17,394,456	\$17,394,456
Cash Liabilities (C)	\$2,428,506	\$2,279,700	\$2,279,700	\$2,279,700
Long Term Liabilities	\$15,114,757	\$15,114,757	\$15,114,757	\$15,114,757
Ending Fund Balance (D)	\$2,585,615	\$1,552,643	\$2,813,529	\$4,288,603
Logical Test	FALSE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	-\$2,084,240	-\$538,849	\$722,037	\$2,197,111
Change from Prior Year Fund Balance (D-A)	-\$2,513,782	-\$1,032,973	\$1,260,886	\$1,475,074
Cash Flow Summary				
Revenue Total	\$11,241,787	\$11,241,787	\$14,968,437	\$16,950,963
Fees	\$11,241,787	\$11,241,787	\$14,968,437	\$16,950,963
Interest	\$0	\$0	\$0	\$0
Expenses Total	\$13,755,432	\$13,755,432	\$13,707,551	\$15,475,889
Cash Expenditures	\$13,871,675	\$13,871,675	\$13,707,551	\$15,475,889
Post Closing Entry	-\$116,243	-\$116,243	\$0	\$0
Net Cash Flow	-\$2,513,646	-\$2,513,646	\$1,260,886	\$1,475,074

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$2,585,615	\$1,552,643	\$1,213,529	\$2,688,603
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$2,269,646	\$2,269,646	\$2,730,873	\$2,876,761
24-30-1108, C.R.S. (2013)	\$315,969	Not Applicable	Not Applicable	Not Applicable
Compliance Plan (narrative)	Fund adjustments will be requested as part of the common policy submission. This fund is currently in compliance and is projected to be in compliance.			

Cash Fund Narrative Information

Purpose/Background of Fund	Charges to State agencies for leased space occupied in the Capitol Complex and auxiliary locations (Grand Junction State Services Building and the Camp George West campus). Moneys are used to cover the cost of the physical operation and maintenance for buildings and grounds.
Fee Sources	State agency tenants occupying space.
Non-Fee Sources	N/A
Long Bill Groups Supported by Fund	Facilities Maintenance section of Central Services plus allocation of central appropriations and Central Services divisional overhead costs.

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2017-18 Budget Request
 Fund 6110 - Administrative Hearings Fund
 24-30-1002, C.R.S. (2016)

	Actual FY 2014-15	Actual FY 2015-16	Appropriated FY 2016-17	Requested FY 2017-18
Year Beginning Fund Balance (A)	\$539,955	\$155,713	\$483,549	\$368,798
Changes in Cash Assets	-\$341,756	\$337,227	-\$114,751	\$9,881
Changes in Non-Cash Assets	\$0	\$0	\$0	\$0
Changes in Long-Term Assets	-\$745	\$4,551	\$0	\$0
Changes in Total Liabilities	-\$41,741	-\$13,942	\$0	\$0
TOTAL CHANGES TO FUND BALANCE	-\$384,243	\$327,836	-\$114,751	\$9,881
Assets Total	\$788,607	\$1,130,385	\$1,015,634	\$1,025,515
Cash (B)	\$774,530	\$1,111,756	\$997,005	\$1,006,886
Other Assets(Detail as necessary)	\$0	\$0	\$0	\$0
Receivables	\$14,077	\$18,628	\$18,628	\$18,628
Liabilities Total	\$632,894	\$646,836	\$646,836	\$646,836
Cash Liabilities (C)	\$326,444	\$377,872	\$377,872	\$377,872
Long Term Liabilities	\$306,450	\$268,964	\$268,964	\$268,964
Ending Fund Balance (D)	\$155,713	\$483,549	\$368,798	\$378,679
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$448,086	\$733,885	\$619,134	\$629,015
Change from Prior Year Fund Balance (D-A)	-\$384,243	\$327,836	-\$114,751	\$9,881
Cash Flow Summary				
Revenue Total	\$4,261,835	\$5,407,956	\$5,339,342	\$5,827,085
Fees	\$4,253,325	\$5,407,956	\$5,339,342	\$5,772,656
Change Requests	\$8,511	\$0		\$54,429
Expenses Total	\$4,646,078	\$5,118,092	\$5,454,093	\$5,817,204
Cash Expenditures	\$4,646,078	\$5,118,092	\$5,454,093	\$5,762,775
Change Requests	\$0	\$0		\$54,429
Net Cash Flow	-\$384,243	\$289,864	-\$114,751	\$9,881

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$155,713	\$483,549	\$368,798	\$378,679
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$383,301	\$446,156	\$440,496	\$480,735
Excess Uncommitted Fee Reserve Balance	Not Applicable	\$37,392	Not Applicable	Not Applicable
Compliance Plan (narrative)	This Fund off-set the total billing for The Office of Administrative Courts in FY 2016-17 approximately \$114,000 to bring this fund into compliance.			

Cash Fund Narrative Information

Purpose/Background of Fund	Charges for providing adjudication services and administrative law hearings for State agencies in order to resolve cases that deal with worker's compensation, human services, and regulatory law.
Fee Sources	Fees are based on an annual cost allocation methodology and the resulting Common Policy. Total estimated costs are recovered based on agency utilization in monthly increments.
Non-Fee Sources	None
Long Bill Groups Supported by Fund	All long bill line items or the Division of Administrative hearings and central appropriations allocated from the EDO.

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2017-18 Budget Request
 Fund 6140 - Statewide Financial Information Technology Systems Cash Fund
 24-30-209(2)(a), C.R.S. (2016)

	Actual FY 2014-15	Actual FY 2015-16	Appropriated FY 2016-17	Requested FY 2017-18
Year Beginning Fund Balance (A)	\$0	\$0	-\$178,028	\$2,186,327
Changes in Cash Assets	\$0	\$0	\$727,302	-\$1,213,365
Changes in Non-Cash Assets	\$0	\$0	\$0	\$0
Changes in Long-Term Assets	\$0	\$0	\$0	\$0
Changes in Total Liabilities	\$0	\$0	\$1,637,053	\$0
TOTAL CHANGES TO FUND BALANCE	\$0	\$0	\$2,364,355	-\$1,213,365
Assets Total	\$0	\$1,886,582	\$2,613,884	\$1,400,519
Cash (B)	\$0	\$1,886,582	\$2,613,884	\$1,400,519
Other Assets(Detail as necessary)	\$0	\$0	\$0	\$0
Receivables	\$0	\$0	\$0	\$0
Liabilities Total	\$0	\$2,064,610	\$427,557	\$427,557
Cash Liabilities (C)	\$0	\$744	\$744	\$744
Long Term Liabilities	\$0	\$2,063,866	\$426,813	\$426,813
Ending Fund Balance (D)	\$0	-\$178,028	\$2,186,327	\$972,962
Logical Test	TRUE	FALSE	TRUE	TRUE
Net Cash Assets - (B-C)	\$0	\$1,885,838	\$2,613,140	\$1,399,775
Change from Prior Year Fund Balance (D-A)	\$0	-\$178,028	\$2,364,355	-\$1,213,365
Cash Flow Summary				
Revenue Total	\$0	\$12,584,831	\$10,508,211	\$10,777,481
Revenue	\$0	\$12,553,264	\$10,508,211	\$10,777,481
Interest	\$0	\$31,567	\$0	\$0
Transfer from Fund				
Expenses Total	\$0	\$12,762,860	\$9,780,909	\$11,990,846
Cash Expenditures	\$0	\$12,762,860	\$9,780,909	\$11,990,846
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	\$0	-\$178,028	\$727,302	-\$1,213,365

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$0	(\$178,028)	\$2,186,327	\$972,962
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$0	\$1,052,936	\$806,925	\$989,245
Excess Uncommitted Fee Reserve Balance	\$0	Not Applicable	\$1,379,402	Not Applicable
Compliance Plan (narrative)	Fund 6140 is currently in the statutory grace period in which the Office of the State Controller does not calculate excess uncommitted reserves. Per instructions provided by the Office of the State Controller for calculations on the excess uncommitted reserve balance the department has entered the assets and liabilities associated with fees into this fund (common policy allocations) and excluded capital assets and associated liabilities. FY 2016-17 projects to have excess uncommitted reserve balance greater than \$200,000. The Department requested a fund balance adjustment in the FY 2017-18 common policy submission to bring this fund into compliance.			
Cash Fund Narrative Information				
Purpose/Background of Fund	This fund supports the Colorado Resource Engine (CORE) operations that are overseen by the Department of Personnel & Administration. Since FY 2015-16 is the first year that DPA has managed the CORE Operations Common Policy, the fund began the fiscal year with no fund balance.			
Fee Sources	State agencies, billed through the common policy submission.			
Non-Fee Sources	N/A			
Long Bill Groups Supported by Fund	(5) Division of Accounts and Control (C) CORE Operations plus allocation of central appropriations.			

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2017-18 Budget Request
 Fund 7190 - Employee Benefits Fund
 24-50-613, C.R.S. (2016)

	Actual FY 2014-15	Actual FY 2015-16	Appropriated FY 2016-17	Requested FY 2017-18
Year Beginning Fund Balance (A)	\$508,499	\$1	\$218,798	\$700,767
Changes in Cash Assets	-\$500,624	\$200,551	\$486,753	\$0
Changes in Non-Cash Assets	\$0	\$0	\$0	\$0
Changes in Long-Term Assets	\$293	-\$293	\$0	\$0
Changes in Total Liabilities	-\$8,167	\$18,539	-\$4,784	\$0
TOTAL CHANGES TO FUND BALANCE	-\$508,498	\$218,797	\$481,969	\$0
Assets Total	\$130,168	\$330,427	\$817,180	\$817,180
Cash (B)	\$129,876	\$330,427	\$817,180	\$817,180
Other Assets (Detail as necessary)	\$0	\$0	\$0	\$0
Receivables	\$293	\$0	\$0	\$0
Liabilities Total	\$130,168	\$111,629	\$116,413	\$116,413
Cash Liabilities (C)	\$68,089	\$73,653	\$78,438	\$78,438
Long Term Liabilities	\$62,078	\$37,976	\$37,976	\$37,976
Ending Fund Balance (D)	\$1	\$218,798	\$700,767	\$700,767
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$61,786	\$256,774	\$738,743	\$738,743
Change from Prior Year Fund Balance (D-A)	-\$508,498	\$218,797	\$481,969	\$0
Cash Flow Summary				
Revenue Total	\$764,901	\$1,469,357	\$1,830,946	\$1,348,977
Non-Fee Revenue	\$761,406	\$1,468,226	\$1,830,597	\$1,348,977
Interest	\$3,495	\$1,131	\$349	\$0
Expenses Total	\$1,273,399	\$1,250,560	\$1,348,977	\$1,348,977
Cash Expenditures	\$1,273,399	\$1,250,560	\$1,348,977	\$1,348,977
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	-\$508,498	\$218,797	\$481,969	\$0

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$0	\$0	\$0	\$0
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$210,111	\$206,342	\$222,581	\$222,581
Excess Uncommitted Fee Reserve Balance	Not Applicable	Not Applicable	Not Applicable	Not Applicable
Compliance Plan (narrative)	The Employee Benefits Fund has a non-fee fund balance.			

Cash Fund Narrative Information

Purpose/Background of Fund	Surcharge to employees for the administration of the State's group health and dental insurance program.
Fee Sources	None.
Non-Fee Sources	Employee Payroll Deductions.
Long Bill Groups Supported by Fund	Employee Benefits program appropriations and allocations of central appropriations from EDO.