

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2015-16 Budget Request
 Fund 11L - Liability Fund
 24-30-1510, C.R.S. (2014)

	Actual FY 2012-13	Actual FY 2013-14	Appropriated FY 2014-15	Requested FY 2015-16
Year Beginning Fund Balance (A)	\$1,537,162.00	\$1,982,600	\$1,738,988	\$3,521,735
Changes in Cash Assets	-\$57,375.00	-\$207,575	\$1,782,747	-\$2,075,684
Changes in Non-Cash Assets	\$26,589.49	-\$40,090	\$0	\$0
Changes in Long-Term Assets	\$24,014.02	-\$24,014	\$0	\$0
Changes in Total Liabilities	\$452,209.49	\$28,067	\$0	\$0
TOTAL CHANGES TO FUND BALANCE	\$445,438.00	-\$243,612	\$1,782,747	-\$2,075,684
Assets Total	\$2,246,474.00	\$1,974,795	\$3,757,542	\$1,681,858
Cash (B)	\$2,182,370.00	\$1,974,795	\$3,757,542	\$1,681,858
Other Assets (Detail as necessary)	\$40,090.00	\$0	\$0	\$0
Receivables	\$24,014.00	\$0	\$0	\$0
Liabilities Total	\$263,874.00	\$235,807	\$235,807	\$235,807
Cash Liabilities (C)	\$263,874.00	\$235,807	\$235,807	\$235,807
Long Term Liabilities	\$0.00	\$0	\$0	\$0
Ending Fund Balance (D)	\$1,982,600.00	\$1,738,988	\$3,521,735	\$1,446,051
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$1,918,496.00	\$1,738,988	\$3,521,735	\$1,446,051
Change from Prior Year Fund Balance (D-A)	\$445,438.00	-\$243,612	\$1,782,747	-\$2,075,684
Cash Flow Summary				
Revenue Total	\$8,455,318	\$8,637,255	\$10,104,556	\$7,027,104
Fees	\$8,419,230	\$8,596,709	\$10,104,556	\$7,027,104
Interest	\$36,088	\$40,546	\$0	\$0
Expenses Total	\$8,009,879	\$8,880,867	\$8,321,809	\$9,102,788
Cash Expenditures	\$7,990,103	\$8,880,867	\$8,321,809	\$9,102,788
Change Requests (If Applicable)	\$19,776	\$0	\$0	\$0
Net Cash Flow	\$445,439	-\$243,611	\$1,782,747	-\$2,075,684

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$1,982,600	\$1,738,988	\$3,521,735	\$1,446,051
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$1,321,630	\$1,465,343	\$1,373,098	\$1,501,960
Excess Uncommitted Fee Reserve Balance	\$660,970	\$273,645	\$2,148,637	(\$55,909)
Compliance Plan (narrative)	For FY 2015-16, the Risk Common Policy Request will address the additional need identified through this document.			

Cash Fund Narrative Information

Purpose/Background of Fund	Provides self-funded general liability coverage for State agencies and employees for tort and federal claims, including those arising out of the scope of employment.
Fee Sources	N/A
Non-Fee Sources	All State agencies and Institutions of Higher Education excluding entities who have opted out under HB 04-1009.
Long Bill Groups Supported by Fund	Risk Management appropriations and central allocations from EDO for operating expenditures.

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2015-16 Budget Request
 Fund 11P - Property Fund
 24-30-1510.5, C.R.S. (2014)

	Actual FY 2012-13	Actual FY 2013-14	Appropriated FY 2014-15	Requested FY 2015-16
Year Beginning Fund Balance (A)	\$1,861,868	\$2,940,375	\$2,521,207	\$1,739,941
Changes in Cash Assets	\$1,004,044	-\$371,627	-\$781,266	-\$1,085,508
Changes in Non-Cash Assets	\$11,454	\$0	\$0	\$0
Changes in Long-Term Assets	-\$340,084	-\$1,097	\$0	\$0
Changes in Total Liabilities	\$403,094	-\$46,444	\$0	\$0
TOTAL CHANGES TO FUND BALANCE	\$1,078,507	-\$419,169	-\$781,266	-\$1,085,508
Assets Total	\$2,948,546	\$2,575,822	\$1,794,556	\$709,048
Cash (B)	\$2,933,562	\$2,561,934	\$1,780,668	\$695,160
Other Assets(Detail as necessary)	\$11,454	\$11,454	\$11,454	\$11,454
Receivables	\$3,531	\$2,433	\$2,433	\$2,433
Liabilities Total	\$8,171	\$54,615	\$54,615	\$54,615
Cash Liabilities (C)	\$8,171	\$54,615	\$54,615	\$54,615
Long Term Liabilities	\$0	\$0	\$0	\$0
Ending Fund Balance (D)	\$2,940,375	\$2,521,207	\$1,739,941	\$654,433
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$2,925,391	\$2,507,319	\$1,726,053	\$640,545
Change from Prior Year Fund Balance (D-A)	\$1,078,507	-\$419,169	-\$781,266	-\$1,085,508
Cash Flow Summary				
Revenue Total	\$8,844,864	\$7,578,427	\$6,840,412	\$5,717,647
Fees	\$8,800,878	\$7,551,667	\$6,840,412	\$5,717,647
Interest	\$43,986	\$26,760	\$0	\$0
Expenses Total	\$7,766,357	\$7,997,596	\$7,621,678	\$6,803,155
Cash Expenditures	\$7,766,357	\$7,997,596	\$7,621,678	\$6,803,155
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	\$1,078,507	-\$419,169	-\$781,266	-\$1,085,508

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$2,940,375	\$2,521,207	\$1,739,941	\$654,433
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$1,281,449	\$1,319,603	\$1,257,577	\$1,122,521
Excess Uncommitted Fee Reserve Balance	\$1,658,926	\$1,201,603	\$482,364	(\$468,088)
Compliance Plan (narrative)	The excess uncommitted balance will be addressed through the common policy submission for FY 2015-16.			

Cash Fund Narrative Information

Purpose/Background of Fund	Premiums from State agencies collected to provide insurance coverage for loss or damage to state property.
Fee Sources	N/A
Non-Fee Sources	All State agencies and institutions of higher education excluding entities who have opted out under HB 04-1009.
Long Bill Groups Supported by Fund	Risk Management appropriations and central allocations from EDO for typical operating costs.

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2015-16 Budget Request
 Fund 11W - Worker's Compensation Fund
 24-30-1510.7, C.R.S. (2014)

	Actual FY 2012-13	Actual FY 2013-14	Appropriated FY 2014-15	Requested FY 2015-16
Year Beginning Fund Balance (A)	\$5,827,664	\$4,992,661	\$9,200,789	\$10,462,551
Changes in Cash Assets	-\$275,458	\$2,973,334	\$1,261,762	-\$4,623,746
Changes in Non-Cash Assets	\$5,727	\$0	\$0	\$0
Changes in Long-Term Assets	-\$11,038	\$2,486	\$0	\$0
Changes in Total Liabilities	-\$554,234	\$1,232,308	\$0	\$0
TOTAL CHANGES TO FUND BALANCE	-\$835,003	\$4,208,128	\$1,261,762	-\$4,623,746
Assets Total	\$6,699,904	\$9,675,724	\$10,937,486	\$6,313,740
Cash (B)	\$6,694,211	\$9,667,545	\$10,929,307	\$6,305,561
Other Assets(Detail as necessary)	\$5,727	\$5,727	\$5,727	\$5,727
Receivables	-\$34	\$2,452	\$2,452	\$2,452
Liabilities Total	\$1,707,243	\$474,935	\$474,935	\$474,935
Cash Liabilities (C)	\$1,707,243	\$474,935	\$474,935	\$474,935
Long Term Liabilities	\$0	\$0	\$0	\$0
Ending Fund Balance (D)	\$4,992,661	\$9,200,789	\$10,462,551	\$5,838,805
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$4,986,968	\$9,192,610	\$10,454,372	\$5,830,626
Change from Prior Year Fund Balance (D-A)	-\$835,003	\$4,208,128	\$1,261,762	-\$4,623,746
Cash Flow Summary				
Revenue Total	\$41,186,546	\$41,736,745	\$45,089,446	\$37,901,071
Fees	\$40,877,872	\$41,601,363	\$45,089,446	\$37,901,071
Interest	\$308,674	\$135,382	\$0	\$0
Expenses Total	\$42,021,549	\$37,528,617	\$43,827,684	\$42,524,817
Cash Expenditures	\$42,021,549	\$37,528,617	\$43,827,684	\$42,524,817
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	-\$835,003	\$4,208,128	\$1,261,762	-\$4,623,746

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$4,992,661	\$9,200,789	\$10,462,551	\$5,838,805
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$6,933,556	\$6,192,222	\$7,231,568	\$7,016,595
Excess Uncommitted Fee Reserve Balance	(\$1,940,894)	\$3,008,567	\$3,230,983	(\$1,177,790)
Compliance Plan (narrative)	For FY 2015-16, the Risk Common Policy Request will address any need identified through this document.			

Cash Fund Narrative Information

Purpose/Background of Fund	Provides workers' compensation coverage for State employees.
Fee Sources	N/A
Non-Fee Sources	All State agencies and institutions of higher education excluding entities who have opted out under HB 04-1009.
Long Bill Groups Supported by Fund	Workers' Compensation appropriations and central allocations from EDO for operating expenses.

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2015-16 Budget Request
 Fund 20H - Supplemental State Contribution
 24-50-122, C.R.S. (2014)

	Actual FY 2012-13	Actual FY 2013-14	Appropriated FY 2014-15	Requested FY 2015-16
Year Beginning Fund Balance (A)	\$1,390,172	\$1,413,013	\$1,355,271	\$1,299,305
Changes in Cash Assets	-\$46,100	\$38,130	-\$55,966	-\$55,966
Changes in Non-Cash Assets	\$0	\$0	\$0	\$0
Changes in Long-Term Assets	\$0	\$0	\$0	\$0
Changes in Total Liabilities	\$68,941	-\$95,872	\$0	\$0
TOTAL CHANGES TO FUND BALANCE	\$22,840	-\$57,742	-\$55,966	-\$55,966
Assets Total	\$1,448,497	\$1,486,628	\$1,430,662	\$1,374,696
Cash (B)	\$1,448,497	\$1,486,628	\$1,430,662	\$1,374,696
Other Assets(Detail as necessary)	\$0	\$0	\$0	\$0
Receivables	\$0	\$0	\$0	\$0
Liabilities Total	\$35,485	\$131,357	\$131,357	\$131,357
Cash Liabilities (C)	\$35,485	\$30,091	\$30,091	\$30,091
Long Term Liabilities	\$0	\$101,266	\$101,266	\$101,266
Ending Fund Balance (D)	\$1,413,013	\$1,355,271	\$1,299,305	\$1,243,339
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$1,413,013	\$1,456,536	\$1,400,571	\$1,344,605
Change from Prior Year Fund Balance (D-A)	\$22,840	-\$57,742	-\$55,966	-\$55,966
Cash Flow Summary				
Revenue Total	\$1,315,264	\$1,271,679	\$1,299,305	\$1,299,305
Non-Fee Revenue	\$1,315,264	\$1,260,011	\$1,287,637	\$1,287,637
Interest	\$0	\$11,668	\$11,668	\$11,668
Expenses Total	\$1,292,424	\$1,329,421	\$1,355,271	\$1,355,271
Cash Expenditures	\$1,292,424	\$1,329,421	\$1,355,271	\$1,355,271
Net Cash Flow	\$22,840	-\$57,742	-\$55,966	-\$55,966

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$1,413,013	\$1,355,271	\$1,299,305	\$1,243,339
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$213,250	\$219,354	\$223,620	\$223,620
Excess Uncommitted Fee Reserve Balance	\$1,199,763	\$1,135,916	\$1,075,685	\$1,019,720
Compliance Plan (narrative)	This fund has a non-fee fund balance.			

Cash Fund Narrative Information	
Purpose/Background of Fund	The Fund supports a disease management program aimed at lower-income state employees and their dependents who have had at least one asthma-related hospital admission or emergency room visit. These funds were appropriated from the short-term innovative health program grant fund.
Fee Sources	None.
Non-Fee Sources	Short Term Innovative Health Fund
Long Bill Groups Supported by Fund	Division of Human Resources, Employee Benefits Services

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2015-16 Budget Request
 Fund 21A - Address Confidentiality Program
 24-30-2101, C.R.S. (2014)

	Actual FY 2012-13	Actual FY 2013-14	Appropriated FY 2014-15	Requested FY 2015-16
Year Beginning Fund Balance (A)	\$92,009	\$83,658	\$52,159	\$23,615
Changes in Cash Assets	-\$687	-\$41,207	-\$28,545	-\$28,545
Changes in Non-Cash Assets	\$325	-\$325	\$0	\$0
Changes in Long-Term Assets	-\$128	-\$183	\$0	\$0
Changes in Total Liabilities	-\$7,861	\$10,217	\$0	\$0
TOTAL CHANGES TO FUND BALANCE	-\$8,351	-\$31,499	-\$28,544	-\$28,545
Assets Total	\$96,362	\$54,647	\$26,103	-\$2,442
Cash (B)	\$86,077	\$44,871	\$16,326	-\$12,219
Other Assets(Detail as necessary)	\$325	\$0	\$0	\$0
Receivables	\$9,960	\$9,777	\$9,777	\$9,777
Liabilities Total	\$12,705	\$2,488	\$2,488	\$2,488
Cash Liabilities (C)	\$12,705	\$2,488	\$2,488	\$2,488
Long Term Liabilities	\$0	\$0	\$0	\$0
Ending Fund Balance (D)	\$83,658	\$52,159	\$23,615	-\$4,930
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$73,373	\$42,383	\$13,838	-\$14,707
Change from Prior Year Fund Balance (D-A)	-\$8,351	-\$31,499	-\$28,544	-\$28,545
Cash Flow Summary				
Revenue Total	\$135,429	\$140,869	\$143,823	\$143,823
Fees	\$134,811	\$140,365	\$143,823	\$143,823
Interest	\$618	\$504	\$0	\$0
Expenses Total	\$143,780	\$172,368	\$172,368	\$172,368
Cash Expenditures	\$143,780	\$172,368	\$172,368	\$172,368
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	-\$8,351	-\$31,499	-\$28,545	-\$28,545

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$83,658	\$52,159	\$23,615	(\$4,930)
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$23,724	\$28,441	\$28,441	\$28,441
Excess Uncommitted Fee Reserve Balance	\$59,934	\$23,719	(\$4,826)	(\$33,371)
Compliance Plan (narrative)	This fund is in compliance.			

Cash Fund Narrative Information

Purpose/Background of Fund	The Address Confidentiality Program Fund collects revenue from a specific group of the criminal offender population to support a program that provides anonymous address protection to the victims of those crimes.
Fee Sources	Cash Funds from fees collected through the Judicial Branch.
Non-Fee Sources	N/A
Long Bill Groups Supported by Fund	Department of Personnel & Administration: (4) Division of Central Services

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2015-16 Budget Request
 Fund 22Y - Professional Development
 24-50-122, C.R.S. (2014)

	Actual FY 2012-13	Actual FY 2013-14	Appropriated FY 2014-15	Requested FY 2015-16
Year Beginning Fund Balance (A)	\$158,658	\$33,455	\$9,068	\$97,243
Changes in Cash Assets	-\$77,115	-\$32,277	\$88,175	-\$57,929
Changes in Non-Cash Assets	\$0	-\$658	\$0	\$0
Changes in Long-Term Assets	\$3,567	\$15,204	\$0	\$0
Changes in Total Liabilities	-\$51,655	-\$6,656	\$0	\$0
TOTAL CHANGES TO FUND BALANCE	-\$125,203	-\$24,387	\$88,175	-\$57,929
Assets Total	\$126,634	\$108,903	\$197,078	\$139,149
Cash (B)	\$115,916	\$83,639	\$171,814	\$113,885
Other Assets(Detail as necessary)	\$658	\$0	\$0	\$0
Receivables	\$10,060	\$25,264	\$25,264	\$25,264
Liabilities Total	\$93,179	\$99,835	\$99,835	\$99,835
Cash Liabilities (C)	\$73,995	\$54,631	\$54,631	\$54,631
Long Term Liabilities	\$19,185	\$45,205	\$45,205	\$45,205
Ending Fund Balance (D)	\$33,455	\$9,068	\$97,243	\$39,314
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$41,922	\$29,009	\$117,184	\$59,255
Change from Prior Year Fund Balance (D-A)	-\$125,203	-\$24,387	\$88,175	-\$57,929
Cash Flow Summary				
Revenue Total	\$399,002	\$603,084	\$919,250	\$785,600
Fees	\$399,002	\$603,084	\$919,250	\$785,600
Expenses Total	\$524,205	\$627,471	\$831,075	\$843,529
Cash Expenditures	\$524,205	\$627,471	\$831,075	\$843,529
Net Cash Flow	-\$125,203	-\$24,387	\$88,175	-\$57,929

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$33,455	\$9,068	\$97,243	\$39,314
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$86,494	\$103,533	\$137,127	\$139,182
Excess Uncommitted Fee Reserve Balance	(\$53,039)	(\$94,464)	(\$39,884)	(\$99,868)
Compliance Plan (narrative)	The fund is in compliance.			

Cash Fund Narrative Information	
Purpose/Background of Fund	The Statewide Training and Development Center, housed in the Division of Human Resources within the Department of Personnel and Administration, offers many cost-effective training and professional development opportunities for State employees. Classes offered through the PDC are taught by instructors employed within the Division of Human Resources, the Department of Personnel and Administration, or by contracted instructors. State agencies pay a fee for employees to attend the classes offered by the PDC, which are deposited into this fund.
Fee Sources	Enrollment fees paid by State Agencies
Non-Fee Sources	None.
Long Bill Groups Supported by Fund	Training Services within the Division of Human Resources

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2015-16 Budget Request
 Fund 24R - Statewide E-Procurement
 24-102-202.5., C.R.S. (2014)

	Actual FY 2012-13	Actual FY 2013-14	Appropriated FY 2014-15	Requested FY 2015-16
Year Beginning Fund Balance (A)	\$2,887,607	\$0	\$0	\$0
Changes in Cash Assets	-\$3,414,247	\$434,020	\$0	\$0
Changes in Non-Cash Assets	\$0	\$0	\$0	\$0
Changes in Long-Term Assets	\$453,747	-\$460,681	\$0	\$0
Changes in Total Liabilities	\$72,894	\$26,661	\$0	\$0
TOTAL CHANGES TO FUND BALANCE	-\$2,887,607	\$0	\$0	\$0
Assets Total	\$26,661	\$0	\$0	\$0
Cash (B)	-\$434,020	\$0	\$0	\$0
Other Assets(Detail as necessary)	\$0	\$0	\$0	\$0
Receivables	\$460,681	\$0	\$0	\$0
Liabilities Total	\$26,661	\$0	\$0	\$0
Cash Liabilities (C)	\$26,661	\$0	\$0	\$0
Long Term Liabilities	\$0	\$0	\$0	\$0
Ending Fund Balance (D)	\$0	\$0	\$0	\$0
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	-\$460,681	\$0	\$0	\$0
Change from Prior Year Fund Balance (D-A)	-\$2,887,607	\$0	\$0	\$0
Cash Flow Summary				
Revenue Total	\$2,358,490	\$0	\$0	\$0
Fees	\$2,327,073	\$0	\$0	\$0
Interest	\$31,417	\$0	\$0	\$0
Expenses Total	\$5,246,097	\$0	\$0	\$0
Cash Expenditures	\$1,524,344	\$0	\$0	\$0
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Transfer to 281	\$3,721,753			
Net Cash Flow	-\$2,887,607	\$0	\$0	\$0

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$0	\$0	\$0	\$0
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$201,868	\$865,606	\$0	\$0
24-102-202.5., C.R.S. (2014)	(\$201,868)	(\$865,606)	\$0	\$0
HB 13-1184 transferred the balance of this fund to Fund 281 as of the end of FY 2012-13. Therefore, there is no ongoing activity to report.				

Cash Fund Narrative Information	
Purpose/Background of Fund	This fund was established to address the statutory requirement that the Department implement an electronic procurement system for use by state departments, vendors and local governments (SB 09-99). HB 13-1184 transferred all funding out of this fund into Fund 281 (Supplier Database Fund).
Fee Sources	Fees from vendors from purchasing contracts under the Western States Contract Alliance; only for those contracts in which amendments were negotiated to price agreements requiring vendors to pay retroactive fees from August 1, 2008. The State also has the option to impose fees from local governments accessing the electronic procurement system, if vendor fee is insufficient.
Non-Fee Sources	None.
Long Bill Groups Supported by Fund	Division of Accounts and Controls - Controller, (C) Supplier Database

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2015-16 Budget Request
 Fund 24Y - State Archives and Public Records
 24-80-102, C.R.S. (2014)

	Actual FY 2012-13	Actual FY 2013-14	Appropriated FY 2014-15	Requested FY 2015-16
Year Beginning Fund Balance (A)	\$83,204	\$141,823	\$108,256	\$69,739
Changes in Cash Assets	\$75,141	-\$28,000	-\$38,517	-\$42,517
Changes in Non-Cash Assets	\$0	\$0	\$0	\$0
Changes in Long-Term Assets	-\$16,522	-\$5,567	\$0	\$0
Changes in Total Liabilities	\$0	\$0	\$0	\$0
TOTAL CHANGES TO FUND BALANCE	\$58,619	-\$33,567	-\$38,517	-\$42,517
Assets Total	\$141,823	\$108,256	\$69,739	\$27,222
Cash (B)	\$133,231	\$105,231	\$66,714	\$24,197
Other Assets(Detail as necessary)	\$0	\$0	\$0	\$0
Receivables	\$8,592	\$3,025	\$3,025	\$3,025
Liabilities Total	\$0	\$0	\$0	\$0
Cash Liabilities (C)	\$0	\$0	\$0	\$0
Long Term Liabilities	\$0	\$0	\$0	\$0
Ending Fund Balance (D)	\$141,823	\$108,256	\$69,739	\$27,222
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$133,231	\$105,231	\$66,714	\$24,197
Change from Prior Year Fund Balance (D-A)	\$58,619	-\$33,567	-\$38,517	-\$42,517
Cash Flow Summary				
Revenue Total	\$181,848	\$151,044	\$144,000	\$140,000
Revenue	\$181,848	\$151,044	\$144,000	\$140,000
Expenses Total	\$123,229	\$184,611	\$182,517	\$182,517
Cash Expenditures	\$123,229	\$184,611	\$182,517	\$182,517
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	\$58,619	-\$33,567	-\$38,517	-\$42,517

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$141,823	\$108,256	\$69,739	\$27,222
Uncommitted Reserve Balance from SCO Report (Year End Fund Balance minus Non-fee Fund Balance)	\$116,067	\$92,284	\$69,739	\$27,222
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$20,333	\$30,461	\$30,115	\$30,115
Excess Uncommitted Fee Reserve Balance	\$95,734	\$61,823	\$39,623	(\$2,894)
Compliance Plan (narrative)	The Archives rates charged are intentionally lower than needed to reduce the excess fund balance to the targeted amount with the intent to be in compliance by FY 2015-16. Therefore, the Department requests a waiver until the fund comes into compliance in FY 2015-16.			

Cash Fund Narrative Information	
Purpose/Background of Fund	Colorado State Archives is charged with ensuring the preservation of the State's permanent legal records and information, as well as assisting Colorado citizens with the use of these records. The Colorado General Assembly has directed that fees be charged for information and genealogy search requests per 24-80-102 (10), C.R.S. (2010). During the 2010 session, the Legislature passed HB 10-1181. The bill allowed the Archives program to establish a charge for state agencies that used the programs services, reversing the previous statute that precluded this fee.
Fee Sources	Fees are charged based on information and genealogy search requests. Fees are for research and copies by Archives staff whether the information is found or not.
Non-Fee Sources	None.
Long Bill Groups Supported by Fund	Colorado State Archives, personal services and operating

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2015-16 Budget Request
 Fund 27Y - Disability Investigational and Pilot Support Fund
 24-30-2205.5, C.R.S. (2014)

	Actual FY 2012-13	Actual FY 2013-14	Appropriated FY 2014-15	Requested FY 2015-16
Year Beginning Fund Balance (A)	\$0	\$0	\$1,127,591	\$1,127,591
Changes in Cash Assets	\$0	\$830,379	\$0	\$0
Changes in Non-Cash Assets	\$0	\$0	\$0	\$0
Changes in Long-Term Assets	\$0	\$300,000	\$0	\$0
Changes in Total Liabilities	\$0	-\$2,788	\$0	\$0
TOTAL CHANGES TO FUND BALANCE	\$0	\$1,127,591	\$0	\$0
Assets Total	\$0	\$1,130,379	\$1,130,379	\$1,130,379
Cash (B)	\$0	\$830,379	\$830,379	\$830,379
Other Assets(Detail as necessary)	\$0	\$0	\$0	\$0
Receivables	\$0	\$300,000	\$300,000	\$300,000
Liabilities Total	\$0	\$2,788	\$2,788	\$2,788
Cash Liabilities (C)	\$0	\$2,788	\$2,788	\$2,788
Long Term Liabilities	\$0	\$0	\$0	\$0
Ending Fund Balance (D)	\$0	\$1,127,591	\$1,127,591	\$1,127,591
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$0	\$827,591	\$827,591	\$827,591
Change from Prior Year Fund Balance (D-A)	\$0	\$1,127,591	\$0	\$0
Cash Flow Summary				
Revenue Total	\$0	\$1,141,394	\$1,255,976	\$1,200,000
Fees	\$0	\$0	\$1,255,976	\$1,200,000
Interest	\$0	\$40,072	\$0	\$0
Transfer from Coordinated Care for People with Disabilities Fund (HCPF)		\$1,101,322		
Expenses Total	\$0	\$13,803	\$1,255,976	\$1,200,000
Cash Expenditures	\$0	\$13,803	\$1,255,976	\$1,200,000
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	\$0	\$1,127,591	\$0	\$0

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$0	\$1,127,591	\$1,127,591	\$1,127,591
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$0	\$2,278	\$207,236	\$198,000
Excess Uncommitted Fee Reserve Balance	\$0	\$1,125,313	\$920,355	\$929,591
Compliance Plan (narrative)	The Department assumes the governing board for the DIPS program will distribute the entire appropriation annually, and therefore the reported excess is merely a timing issue due to the submission requirements of this report. As a result the Department requests a waiver until that time.			

Cash Fund Narrative Information	
Purpose/Background of Fund	The fund is for the direct and indirect costs associated with the implementation of the Disability Investigational and Pilot Support program, with the goal of increasing independence of persons with disabilities.
Fee Sources	N/A
Non-Fee Sources	Moneys transferred to the fund pursuant to section 25.5-5-308 (8), C.R.S., an appropriation by the General Assembly, any gifts, grants, or donations received by the Department of Personnel, and interest or income derived from the investments of the fund.
Long Bill Groups Supported by Fund	Division of Accounts and Control - Controller, State Purchasing Office

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2015-16 Budget Request
 Fund 281 - Supplier Database (Includes E-Procurement beginning FY 2013-14)
 24-102-202.5, C.R.S. (2013)

	Actual FY 2012-13	Actual FY 2013-14	Appropriated FY 2014-15	Requested FY 2015-16
Year Beginning Fund Balance (A)	\$218,416	\$4,010,447	\$3,350,615	\$3,869,827
Changes in Cash Assets	\$3,798,213	-\$1,077,018	\$519,212	\$504,978
Changes in Non-Cash Assets	\$0	\$0	\$0	\$0
Changes in Long-Term Assets	\$1,280	\$447,960	\$0	\$0
Changes in Total Liabilities	-\$7,462	-\$30,774	\$0	\$0
TOTAL CHANGES TO FUND BALANCE	\$3,792,031	-\$659,832	\$519,212	\$504,978
Assets Total	\$4,022,917	\$3,393,859	\$3,913,071	\$4,418,049
Cash (B)	\$4,020,877	\$2,943,859	\$3,463,071	\$3,968,049
Other Assets(Detail as necessary)	\$0	\$0	\$0	\$0
Receivables	\$2,040	\$450,000	\$450,000	\$450,000
Liabilities Total	\$12,470	\$43,244	\$43,244	\$43,244
Cash Liabilities (C)	\$12,470	\$43,244	\$43,244	\$43,244
Long Term Liabilities	\$0	\$0	\$0	\$0
Ending Fund Balance (D)	\$4,010,447	\$3,350,615	\$3,869,827	\$4,374,805
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$4,008,407	\$2,900,615	\$3,419,827	\$3,924,805
Change from Prior Year Fund Balance (D-A)	\$3,792,031	-\$659,832	\$519,212	\$504,978
Cash Flow Summary				
Revenue Total	\$3,970,468	\$2,385,313	\$2,286,711	\$2,286,711
Revenue 281	\$248,715	\$170,381	\$0	\$0
Revenue 24R	\$0	\$2,185,309	\$2,256,191	\$2,256,191
Interest 24R	\$0	\$29,623	\$30,520	\$30,520
Transfer from Fund 24R	\$3,721,753			
Expenses Total	\$178,437	\$3,045,144	\$1,767,499	\$1,781,733
Cash Expenditures	\$178,437	\$3,045,144	\$1,767,499	\$1,781,733
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	\$3,792,031	-\$659,831	\$519,212	\$504,978

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$4,010,447	\$3,350,615	\$3,869,827	\$4,374,805
Uncommitted Reserve Balance from SCO Report (Year End Fund Balance minus Non-fee Fund Balance)	\$288,694	\$1,797,677	\$2,316,889	\$2,821,867
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$29,442	\$502,449	\$291,637	\$293,986
Excess Uncommitted Fee Reserve Balance	\$259,252	\$1,295,228	\$2,025,252	\$2,527,881
Compliance Plan (narrative)	The Department eliminated the \$40 BIDS fee in late FY 2013-14 that was one revenue stream for this fund to stem the flow of excess cash. The Department is contemplating using this fund as a revenue source to support the ongoing business needs of the State's new CORE financial system. If requested and authorized, this fund will be incorporated into a methodology that adjusts its fund balance on an annual basis. If the Department's plan is approved, this fund is estimated to be in compliance by the end of FY 2015-16. If it is not approved, the Department will seek a waiver for this fund.			

Cash Fund Narrative Information	
Purpose/Background of Fund	This fund supports the statewide procurement and eProcurement operations that are overseen by the Department of Personnel & Administration.
Fee Sources	The annual BIDS fee has been eliminated and is no longer a revenue source. Future revenues are generated through a 1% rebate the State is given based upon statewide price agreement total spend.
Non-Fee Sources	N/A
Long Bill Groups Supported by Fund	Supplier Database program appropriations and allocations of central appropriations from the EDO.

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2015-16 Budget Request
 Fund 601 - Central Services Fund
 24-30-1108, C.R.S. (2014)

	Actual FY 2012-13	Actual FY 2013-14	Appropriated FY 2014-15	Requested FY 2015-16
Year Beginning Fund Balance (A)	\$503,735	-\$319,504	\$1,125,873	\$1,125,873
Changes in Cash Assets	-\$1,043,581	\$1,256,252	\$0	\$0
Changes in Non-Cash Assets	-\$196,275	\$300,079	\$0	\$0
Changes in Long-Term Assets	-\$363,717	-\$9,077	\$0	\$0
Changes in Total Liabilities	\$780,333	-\$101,877	\$0	\$0
TOTAL CHANGES TO FUND BALANCE	-\$823,240	\$1,445,377	\$0	\$0
Assets Total	\$4,826,108.59	\$6,373,363	\$6,373,363	\$6,373,363
Cash (B)	-\$315,540	\$940,713	\$940,713	\$940,713
Inventory	\$626,999	\$346,251	\$346,251	\$346,251
Other Assets	\$7,979	\$5,926	\$5,926	\$5,926
Capital Assets	\$4,149,231	\$4,730,058	\$4,730,058	\$4,730,058
Receivables	\$357,438	\$350,414	\$350,414	\$350,414
Liabilities Total	\$5,145,613	\$5,247,490	\$5,247,490	\$5,247,490
Cash Liabilities (C)	\$1,603,223	\$2,069,495	\$2,069,495	\$2,069,495
Long Term Liabilities	\$3,542,390	\$3,177,995	\$3,177,995	\$3,177,995
Ending Fund Balance (D)	-\$319,504	\$1,125,873	\$1,125,873	\$1,125,873
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	-\$1,918,762	-\$1,128,783	-\$1,128,783	-\$1,128,783
Change from Prior Year Fund Balance (D-A)	-\$823,240	\$1,445,377	\$0	\$0
Cash Flow Summary				
Revenue Total	\$19,219,914	\$22,628,991	\$20,443,077	\$20,443,077
Fees	\$19,219,914	\$22,628,991	\$20,443,077	\$20,443,077
Interest	\$0	\$0	\$0	\$0
Expenses Total	\$20,207,546	\$21,183,613	\$20,443,077	\$20,443,077
Cash Expenditures	\$20,207,546	\$21,183,613	\$20,443,077	\$20,443,077
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	-\$987,632	\$1,445,377	\$0	\$0

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	(\$319,504)	\$1,125,873	\$1,125,873	\$1,125,873
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$3,334,245	\$3,495,296	\$3,373,108	\$3,373,108
Excess Uncommitted Fee Reserve Balance	(\$3,653,750)	(\$2,369,424)	(\$2,247,235)	(\$2,247,235)
Compliance Plan (narrative)	This fund is in compliance.			

Cash Fund Narrative Information

Purpose/Background of Fund	Charges to cover the cost of providing services to state agencies. Some of the services provided include centralized mail processing, messenger, copying, printing, graphic design and data entry.
Fee Sources	Sales of services to State agencies.
Non-Fee Sources	N/A
Long Bill Groups Supported by Fund	Division of Central Services Administration, Reprographics, Document Solutions Group and Mail Services.

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2015-16 Budget Request
 Fund 604 - Debt Collection
 24-30-202.4, C.R.S. (2014)

	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16
Year Beginning Fund Balance (A)	\$708,331	\$736,847	\$576,875	\$576,875
Changes in Cash Assets	\$163,064	-\$236,204	\$0	\$0
Changes in Non-Cash Assets	-\$1,693	-\$4,666	\$0	\$0
Changes in Long-Term Assets	-\$100	\$1,968	\$0	\$0
Changes in Total Liabilities	-\$132,756	\$78,930	\$0	\$0
TOTAL CHANGES TO FUND BALANCE	\$28,515	-\$159,972	\$0	\$0
Assets Total	\$1,048,031	\$809,129	\$809,129	\$809,129
Cash (B)	\$1,043,076	\$806,872	\$806,872	\$806,872
Other Assets(Detail as necessary)	\$4,666	\$0	\$0	\$0
Receivables	\$289	\$2,257	\$2,257	\$2,257
Liabilities Total	\$311,184	\$232,254	\$232,254	\$232,254
Cash Liabilities (C)	\$273,847	\$190,763	\$190,763	\$190,763
Long Term Liabilities	\$37,337	\$41,491	\$41,491	\$41,491
Ending Fund Balance (D)	\$736,847	\$576,875	\$576,875	\$576,875
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$769,229	\$616,109	\$616,109	\$616,109
Change from Prior Year Fund Balance (D-A)	\$28,515	-\$159,972	\$0	\$0
Cash Flow Summary				
Revenue Total	\$4,296,684	\$4,452,424	\$4,374,554	\$4,374,554
Fees	\$4,296,684	\$4,452,424	\$4,374,554	\$4,374,554
Interest	\$0	\$0	\$0	\$0
Expenses Total	\$4,268,169	\$4,612,396	\$4,374,554	\$4,374,554
Cash Expenditures	\$3,059,449	\$2,719,375	\$2,779,590	\$2,719,971
Change Requests (If Applicable)		\$0	\$0	\$0
Transfer to General Fund	\$1,208,720	\$1,893,022	\$1,594,964	\$1,654,583
Net Cash Flow	\$28,515	-\$159,972	\$0	\$0

Cash Fund Reserve Balance		Actual	Actual	Estimated	Requested
		FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)		\$736,847	\$214,323	\$576,875	\$576,875
Fund 604 - Debt Collection		\$1,067,042	\$761,045	\$721,801	\$721,801
Excess Uncommitted Fee Reserve Balance		(\$330,195)	(\$546,723)	(\$144,926)	(\$144,926)
Compliance Plan (narrative)	This fund is statutorily required to revert any fund balance in excess of 25% of its operating expenditures to the General Fund on an annual basis.				
Cash Fund Narrative Information					
Purpose/Background of Fund	To provide internal collections related services to other state agencies and local governments. Collection fees are assessed to individuals for collection of past due debts owed to the state. Moneys are used to fund the operations of Central Collections.				
Fee Sources	Collection of debts owed to the State.				
Non-Fee Sources	N/A				
Long Bill Groups Supported by Fund	Division of Accounts and Controls - Controller, (D) Collections Services				

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2015-16 Budget Request
 Fund 607 - Fleet Management
 24-30-1115, C.R.S. (2014)

	Actual FY 2012-13	Actual FY 2013-14	Appropriated FY 2014-15	Requested FY 2015-16
Year Beginning Fund Balance (A)	\$1,514,169	\$1,016,584	\$3,428,857	\$3,428,857
Changes in Cash Assets	-\$828,023	\$569,671	\$0	\$1,612,084
Changes in Non-Cash Assets	-\$1,340,688	\$11,129,771	\$0	\$0
Changes in Long-Term Assets	-\$3,801	-\$3,382	\$0	\$0
Changes in Total Liabilities	\$1,674,927	-\$9,283,788	\$0	\$0
TOTAL CHANGES TO FUND BALANCE	-\$497,585	\$2,412,272	\$0	\$1,612,084
Assets Total	\$46,617,978	\$58,314,037	\$58,314,037	\$59,926,121
Cash (B)	\$4,065,365	\$4,635,036	\$4,635,036	\$6,247,120
Inventories	\$5,893	\$10,684	\$10,684	\$10,684
Other Current Assets	\$11,977	\$18,891	\$18,891	\$18,891
Other Long-term Assets				
Capital Assets	\$42,276,348	\$53,401,328	\$53,401,328	\$53,401,328
Other Assets(Detail as necessary)				
Receivables	\$258,395	\$248,098	\$248,098	\$248,098
Liabilities Total	\$45,601,393	\$54,885,181	\$54,885,181	\$54,885,181
Cash Liabilities (C)	\$13,903,954	\$15,789,555	\$15,789,555	\$15,789,555
Long Term Liabilities	\$31,697,439	\$39,095,626	\$39,095,626	\$39,095,626
Ending Fund Balance (D)	\$1,016,584	\$3,428,857	\$3,428,857	\$5,040,941
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	-\$9,838,589	-\$11,154,519	-\$11,154,519	-\$9,542,435
Change from Prior Year Fund Balance (D-A)	-\$497,585	\$2,412,272	\$0	\$1,612,084
Cash Flow Summary				
Revenue Total	\$39,465,087	\$42,374,758	\$46,135,776	\$47,648,992
Fees	\$39,465,087	\$42,369,853	\$46,135,776	\$47,648,992
Interest	\$0	\$4,905	\$0	\$0
Expenses Total	\$39,962,671	\$41,395,788	\$46,135,776	\$46,036,908
Cash Expenditures	\$26,701,099	\$27,078,254	\$46,135,776	\$46,036,908
Depreciation	\$13,261,572	\$14,317,534	\$0	\$0
Change Requests (If Applicable)				
Net Cash Flow	-\$497,584	\$978,970	\$0	\$1,612,084

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$1,016,584	\$3,428,857	\$3,428,857	\$5,040,941
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$6,593,841	\$6,830,305	\$7,612,403	\$7,596,090
Excess Uncommitted Fee Reserve Balance	(\$5,577,256)	(\$3,401,448)	(\$4,183,547)	(\$2,555,149)
Compliance Plan (narrative)	This fund is in compliance.			

Cash Fund Narrative Information

Purpose/Background of Fund	Charges to State agencies to cover the costs of maintenance and operation of the State's motor vehicle fleet. Services provided include leasing new and used vehicles to state agencies and authorizing all vehicle related maintenance expenses.
Fee Sources	Lease of vehicles.
Non-Fee Sources	Sale/auction of vehicles
Long Bill Groups Supported by Fund	State Fleet Management program operating appropriations and allocatin of central appropriations from the EDO.

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2015-16 Budget Request
 Fund 610 - Capitol Complex Facilities
 24-30-1108, C.R.S. (2014)

	Actual FY 2012-13	Actual FY 2013-14	Appropriated FY 2014-15	Requested FY 2015-16
Year Beginning Fund Balance (A)	\$1,928,752	\$4,640,350.31	\$5,099,397	\$2,401,173
Changes in Cash Assets	-\$553,094	-\$451,149	-\$2,698,224	\$2,308,170
Changes in Non-Cash Assets	-\$42,851	-\$407,744	\$0	\$0
Changes in Long-Term Assets	\$3,012,610	\$32,063	\$0	\$0
Changes in Total Liabilities	\$294,933	\$1,285,877	\$0	\$0
TOTAL CHANGES TO FUND BALANCE	\$2,711,598	\$459,047	-\$2,698,224	\$2,308,170
Assets Total	\$24,458,090	\$23,631,260	\$20,933,036	\$23,241,206
Cash (B)	\$3,193,676	\$2,742,527	\$44,303	\$2,352,473
Inventories	\$279,941	\$249,525	\$249,525	\$249,525
Capital Assets	\$20,967,371	\$20,590,043	\$20,590,043	\$20,590,043
Receivables	\$17,102	\$49,165	\$49,165	\$49,165
Liabilities Total	\$19,817,739	\$18,531,862	\$18,531,862	\$18,531,862
Cash Liabilities (C)	\$2,530,427	\$2,388,407	\$2,388,407	\$2,388,407
Long Term Liabilities	\$17,287,312	\$16,143,455	\$16,143,455	\$16,143,455
Ending Fund Balance (D)	\$4,640,350	\$5,099,397	\$2,401,173	\$4,709,343
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$663,249	\$354,119	-\$2,344,105	-\$35,935
Change from Prior Year Fund Balance (D-A)	\$2,711,598	\$459,047	-\$2,698,224	\$2,308,170
Cash Flow Summary				
Revenue Total	\$11,356,623	\$14,497,407	\$10,828,293	\$16,562,187
Fees	\$11,356,623	\$14,497,407	\$10,828,293	\$16,562,187
Interest	\$0	\$0	\$0	\$0
Expenses Total	\$12,422,042	\$14,038,360	\$13,526,517	\$14,254,017
Cash Expenditures	\$12,422,042	\$14,038,360	\$13,526,517	\$14,254,017
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Net Cash Flow	-\$1,065,419	\$459,047	-\$2,698,224	\$2,308,170

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$4,640,350	\$5,099,397	\$2,401,173	\$4,709,343
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$2,049,637	\$2,316,329	\$2,231,875	\$2,351,913
24-30-1108, C.R.S. (2013)	\$2,590,713	\$2,783,068	\$169,298	\$2,357,430
Compliance Plan (narrative)	Fund adjustments will be requested as part of the FY 2015-16 common policy submission.			

Cash Fund Narrative Information

Purpose/Background of Fund	Charges to State agencies for leased space occupied in the Capitol Complex and auxiliary locations (Grand Junction State Services Building and the Camp George West campus). Moneys are used to cover the cost of the physical operation and maintenance for buildings and grounds.
Fee Sources	State agency tenants occupying space.
Non-Fee Sources	N/A
Long Bill Groups Supported by Fund	Facilities Maintenance section of Central Services plus allocation of central appropriations and Central Services divisional overhead costs.

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2015-16 Budget Request
 Fund 611 - Administrative Hearings
 24-30-1002, C.R.S. (2014)

	Actual FY 2012-13	Actual FY 2013-14	Appropriated FY 2014-15	Requested FY 2015-16
Year Beginning Fund Balance (A)	\$411,585	\$731,038	\$539,955	\$339,955
Changes in Cash Assets	\$452,916	-\$302,759	\$0	\$0
Changes in Non-Cash Assets	\$21,240	-\$39,920	\$0	\$0
Changes in Long-Term Assets	-\$4,371	-\$2,728	\$0	\$0
Changes in Total Liabilities	-\$150,332	\$154,326	-\$200,000	\$200,000
TOTAL CHANGES TO FUND BALANCE	\$319,452	-\$191,082	-\$200,000	\$200,000
Assets Total	\$1,477,002	\$1,131,594	\$1,131,594	\$1,131,594
Cash (B)	\$1,430,299	\$1,127,539	\$1,127,539.33	\$1,127,539.33
Other Current Assets	\$0	\$0	\$0	\$0
Capital Assets	\$3,473	\$745	\$744.92	\$744.92
Receivables	\$43,230	\$3,310	\$3,309.76	\$3,309.76
Liabilities Total	\$745,965	\$591,639	\$791,639	\$591,639
Cash Liabilities (C)	\$453,643	\$315,473	\$515,473.27	\$315,473.27
Long Term Liabilities	\$292,322	\$276,166	\$276,165.58	\$276,165.58
Ending Fund Balance (D)	\$731,038	\$539,955	\$339,955	\$539,955
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$976,656	\$812,066	\$612,066	\$812,066
Change from Prior Year Fund Balance (D-A)	\$319,452	-\$191,082	-\$200,000	\$200,000
Cash Flow Summary				
Revenue Total	\$4,942,822	\$4,462,923	\$4,125,406	\$5,403,729
Fees	\$4,942,822	\$4,455,984	\$4,125,406	\$5,403,729
Interest	\$0	\$6,940	\$0	\$0
Expenses Total	\$4,623,370	\$4,654,006	\$4,806,719	\$5,403,729
Cash Expenditures	\$4,623,370	\$4,653,247	\$4,806,719	\$5,403,729
Change Requests (If Applicable)	\$0	\$0	\$0	\$0
Post Closing Adjustment entered in Dec 2013 incorrectly affecting this fund		\$759		
Net Cash Flow	\$319,452	-\$191,082	-\$681,313	\$0

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$731,038	\$539,955	\$339,955	\$539,955
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$4,623,370	\$736,382	\$680,692	\$891,615
Excess Uncommitted Fee Reserve Balance	(\$3,892,332)	(\$196,427)	(\$340,737)	(\$351,660)
Compliance Plan (narrative)	This fund is in compliance.			

Cash Fund Narrative Information

Purpose/Background of Fund	Charges for providing adjudication services and administrative law hearings for State agencies in order to resolve cases that deal with worker's compensation, human services, and regulatory law.
Fee Sources	Fees are based on an annual cost allocation methodology and the resulting Common Policy. Total estimated costs are recovered based on agency
Non-Fee Sources	N/A
Long Bill Groups Supported by Fund	All long bill line items or the Division of Administrative hearings and central appropriations allocated from the EDO.

Schedule 9: Cash Funds Reports
 Department of Personnel & Administration
 FY 2015-16 Budget Request
 Fund 719 - Employee Benefits
 24-50-613, C.R.S. (2014)

	Actual FY 2012-13	Actual FY 2013-14	Appropriated FY 2014-15	Requested FY 2015-16
Year Beginning Fund Balance (A)	\$212,886	\$466,288	\$508,499	\$512,599
Changes in Cash Assets	\$228,907	\$80,120	\$4,101	\$4,101
Changes in Non-Cash Assets	\$840	-\$840	\$0	\$0
Changes in Long-Term Assets	\$32	-\$302	\$0	\$0
Changes in Total Liabilities	\$23,623	-\$36,767	\$0	\$0
TOTAL CHANGES TO FUND BALANCE	\$253,402	\$42,211	\$4,101	\$4,101
Assets Total	\$551,521	\$630,499	\$634,600	\$638,700
Cash (B)	\$550,379	\$630,499	\$634,600	\$638,700
Other Assets(Detail as necessary)	\$840	\$0	\$0	\$0
Receivables	\$302	\$0	\$0	\$0
Liabilities Total	\$85,233	\$122,000	\$122,000	\$122,000
Cash Liabilities (C)	\$48,095	\$67,035	\$67,035	\$67,035
Long Term Liabilities	\$37,138	\$54,966	\$54,966	\$54,966
Ending Fund Balance (D)	\$466,288	\$508,499	\$512,599	\$516,700
Logical Test	TRUE	TRUE	TRUE	TRUE
Net Cash Assets - (B-C)	\$502,284	\$563,464	\$567,565	\$571,666
Change from Prior Year Fund Balance (D-A)	\$253,402	\$42,211	\$4,101	\$4,101
Cash Flow Summary				
Revenue Total	\$966,345	\$1,089,961	\$1,588,910	\$1,538,987
Non-Fee Revenue	\$962,743	\$1,085,362	\$1,584,809	\$1,534,886
Interest	\$3,601	\$4,600	\$4,101	\$4,101
Expenses Total	\$712,943	\$1,047,750	\$1,584,809	\$1,534,886
Cash Expenditures	\$712,943	\$1,047,750	\$1,584,809	\$1,534,886
Net Cash Flow	\$253,402	\$42,211	\$4,101	\$4,101

Cash Fund Reserve Balance	Actual	Actual	Estimated	Requested
	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	\$466,288	\$508,499	\$512,599	\$516,700
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	\$117,636	\$172,879	\$261,493	\$253,256
Excess Uncommitted Fee Reserve Balance	\$348,652	\$335,620	\$251,106	\$263,444
Compliance Plan (narrative)	This fund has a non-fee fund balance.			

Cash Fund Narrative Information	
Purpose/Background of Fund	Surcharge to employees for the administration of the State's group health and dental insurance program.
Fee Sources	None
Non-Fee Sources	Employee Payroll Deductions
Long Bill Groups Supported by Fund	Employee Benefits program appropriations and allocations of central appropriations from EDO.