

Department of Personnel & Administration
Schedule 10
FY 2014-15 Budget Request

Priority	Division	Request	Requires Legislation?	FTE	Total Funds	General Fund	Cash Funds	Reappropriated Funds	Federal Funds
Change Requests									
R - 1	DHR	Total Compensation Vendor	No	0.0	\$300,000	\$300,000	\$0	\$0	\$0
R - 2	OSC	Transparency Online Project Modernization	No	0.0	\$142,235	\$142,235	\$0	\$0	\$0
R - 3	DFP	Central Collections Investment in Customer Service	No	0.0	\$389,022	\$0	\$389,022	\$0	\$0
R - 4	DCS	Address Confidentiality Program Resources	No	0.0	\$60,308	\$60,308	\$0	\$0	\$0
BA-1	EDO	Legislative Audio Digitization	No	2.0	\$186,502	\$186,502	\$0	\$0	\$0
BA-2	DCS	IDS Mail Postage & Envelope Request	No	0.0	\$961,095	\$0	\$0	\$961,095	\$0
Total Change Requests				2.0	\$2,039,162	\$689,045	\$389,022	\$961,095	\$0
Common Policy Items									
CP - 1	DCS	Annual Fleet Vehicle Request	No	0.0	\$587,159	\$0	\$0	\$587,159	\$0
CP - 2	DCS	Camp George West Utilities Transfer	No	0.0	(\$330,643)	\$0	\$0	(\$330,643)	\$0
Total Common Policy Items				0.0	\$256,516	\$0	\$0	\$256,516	\$0
Non-Prioritized Items									
NP - 1	DCS	DOC Fugitive Unit	No	0.0	\$63,600	\$0	\$0	\$63,600	\$0
NP - 2	DCS	DOC Prison Rape Elimination Act	No	0.0	\$1,444	\$0	\$0	\$1,444	\$0
NP - 3	DCS	Annual Fleet Vehicle Request	No	0.0	(\$1,993)	\$0	\$0	(\$1,993)	\$0
NP - 4	EDO	Secure Colorado Phase II	No	0.0	\$51,408	\$13,367	\$6,795	\$31,246	\$0
NP - 5	EDO	Eliminate Redundant Applications	No	0.0	\$53,092	\$13,807	\$7,018	\$32,267	\$0
NP - 6	EDO	IT System Management Ecosystem	No	0.0	\$61,970	\$16,115	\$8,191	\$37,664	\$0
NP - 7	EDO	Network Resiliency - CORE	No	0.0	\$8,275	\$2,151	\$1,093	\$5,031	\$0
NP - 8	EDO	DTRS Operations Increase	No	0.0	\$258	\$129	\$0	\$129	\$0
NP - 9	DCS	DORA New Vehicles for Public Utilities Commission	No	0.0	\$7,017	\$0	\$0	\$7,017	\$0
NP - 10	DCS	DNR New Well Rules Vehicles and Equipment	No	0.0	\$5,088	\$0	\$0	\$5,088	\$0
NP - 11	DCS	DNR New Personnel	No	0.0	\$1,696	\$0	\$0	\$1,696	\$0
NP - 2*	DCS	DFPC Vehicle Lease Request	No	0.0	\$61,380	\$0	\$0	\$61,380	\$0
NP - 3*	DCS	Facility Parole Officers, Case Managers, Offender ID, and Pre-Release	No	0.0	\$40,280	\$0	\$0	\$40,280	\$0
NP - 4*	DCS	Transitional Services - Div. of Parole	No	0.0	\$8,480	\$0	\$0	\$8,480	\$0
NP - 6*	DCS	Colorado Avalanche Information Center Stabilization	No	0.0	\$8,676	\$0	\$0	\$8,676	\$0
NP - 7*	DCS	Vehicles for Inspectors	No	0.0	\$45,745	\$0	\$0	\$45,745	\$0
Total Non-Prioritized Items				0.0	\$416,416	\$45,569	\$23,097	\$347,750	\$0
Grand Total				2.0	\$2,712,094	\$734,614	\$412,119	\$1,565,361	\$0

*Non-Prioritized Budget Amendments

**Department of Personnel & Administration
Schedule 11
FY 2013-14 Supplemental Budget Requests**

Priority	Division	Request	FTE	Total Funds	General Fund	Cash Funds	Reappropriated Funds	Federal Funds
DPA Supplemental Requests								
S-1	EDO	Legislative Audio Digitization	0.7	\$96,418	\$96,418	\$0	\$0	\$0
S-2	DCS	IDS Mail Postage & Envelope Request	0.0	\$338,511	\$0	\$0	\$338,511	\$0
S-3	DCS	Annual Fleet Supplemental True-Up	0.0	(\$1,265,637)	\$0	\$0	(\$1,265,637)	\$0
Total DPA Supplemental Requests			0.7	(\$830,708)	\$96,418	\$0	(\$927,126)	\$0
Non-Prioritized Supplemental Requests								
NP - 1	EDO	Annual Fleet Vehicle True-up	0.0	\$310	\$0	\$0	\$310	\$0
NP - 6	DCS	Colorado Avalanche Information Center Stabilization	0.0	\$2,892	\$0	\$0	\$2,892	\$0
NP - 7	DCS	Vehicles for Inspectors	0.0	\$15,248	\$0	\$0	\$15,248	\$0
			0.0	\$0	\$0	\$0	\$0	\$0
Total Non-Prioritized Supplemental Requests			0.0	\$18,450	\$0	\$0	\$18,450	\$0
Total Supplemental Requests			0.7	(\$812,258)	\$96,418	\$0	(\$908,676)	\$0

**Department of Personnel & Administration
Schedule 12
FY 2014-15 Budget Amendments**

Priority	Division	Request	FTE	Total Funds	General Fund	Cash Funds	Reappropriated Funds	Federal Funds
DPA Budget Amendments								
BA-1	EDO	Legislative Audio Digitization	2.0	\$186,502	\$186,502	\$0	\$0	\$0
BA-2	DCS	IDS Mail Postage & Envelope Request	0.0	\$961,095	\$0	\$0	\$961,095	\$0
			0.0	\$0	\$0	\$0	\$0	\$0
Total DPA Budget Amendments			2.0	\$1,147,597	\$186,502	\$0	\$961,095	\$0
Non-Prioritized Budget Amendments								
NP - 2	DCS	DFPC Vehicle Lease Request	0.0	\$61,380	\$0	\$0	\$61,380	\$0
NP - 3	DCS	Facility Parole Officers, Case Managers, Offender ID, and Pre-Release	0.0	\$40,280	\$0	\$0	\$40,280	\$0
NP - 4	DCS	Transitional Services - Div. of Parole	0.0	\$8,480	\$0	\$0	\$8,480	\$0
NP - 6	DCS	Colorado Avalanche Information Center Stabilization	0.0	\$8,676	\$0	\$0	\$8,676	\$0
NP - 7	DCS	Vehicles for Inspectors	0.0	\$45,745	\$0	\$0	\$45,745	\$0
			0.0	\$0	\$0	\$0	\$0	\$0
Total Non-Prioritized Budget Amendments			0.0	\$164,561	\$0	\$0	\$164,561	\$0
Total Budget Amendments			2.0	\$1,312,158	\$186,502	\$0	\$1,125,656	\$0

Schedule 13
Funding Request for the FY 2014-15 Budget Cycle

Department: Department of Personnel & Administration

Request Title: Annual Fleet Supplemental True-up

Priority Number: NP - 1

Dept. Approval by: [Signature] 12/27/13 Date

- Decision Item FY 2014-15
 Base Reduction Item FY 2014-15
 Supplemental FY 2013-14
 Budget Amendment FY 2014-15

OSPB Approval by: [Signature] 12/27/13 Date

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	5
Fund		Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
Total of All Line Items	Total	\$84,173	\$310	\$84,173	\$0	\$0
	FTE	0.0	0.0	0.0	0.0	0.0
	GF	\$0	\$0	\$0	\$0	\$0
	GFE	\$0	\$0	\$0	\$0	\$0
	CF	\$2,128	\$0	\$2,128	\$0	\$0
	RF	\$82,045	\$310	\$82,045	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0
(1) Executive Director's Office (A)	Total	\$84,173	\$310	\$84,173	\$0	\$0
Department Administration, Vehicle	FTE	0.0	0.0	0.0	0.0	0.0
Lease Payments	GF	\$0	\$0	\$0	\$0	\$0
	GFE	\$0	\$0	\$0	\$0	\$0
	CF	\$2,128	\$0	\$2,128	\$0	\$0
	RF	\$82,045	\$310	\$82,045	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0

Letternote Text Revision Required? Yes: No: If yes, describe the Letternote Text Revision:

Cash or Federal Fund Name and COFRS Fund Number: Various Funds

Reappropriated Funds Source, by Department and Line Item Name:

Approval by OIT? Yes: No: Not Required:

Schedule 13s from Affected Departments:

Other Information:

**Schedule 13
Funding Request for the FY 2014-15 Budget Cycle**

Department: Department of Personnel & Administration

Request Title: DFPC Vehicle Lease Request

Priority Number: NP-2

Dept. Approval by: *[Signature]* 10/24/13 Date

OSPB Approval by: *[Signature]* 11/13/13 Date

Decision Item FY 2014-15
 Base Reduction Item FY 2014-15
 Supplemental FY 2013-14
 Budget Amendment FY 2014-15

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	5
	Fund	Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
Total of All Line Items	Total	\$18,014,816	\$0	\$18,197,990	\$61,380	\$61,380
	FTE	0.0	0.0	0.0	0.0	0.0
	GF	\$0	\$0	\$0	\$0	\$0
	GFE	\$0	\$0	\$0	\$0	\$0
	CF	\$0	\$0	\$0	\$0	\$0
	RF	\$18,014,816	\$0	\$18,197,990	\$61,380	\$61,380
	FF	\$0	\$0	\$0	\$0	\$0
(4) Central Services (C) Fleet Management Program and Motor Pool Services, Vehicle Replacement Lease, Purchase or Lease/Purchase	Total	\$18,014,816	\$0	\$18,197,990	\$61,380	\$61,380
	FTE	0.0	0.0	0.0	0.0	0.0
	GF	\$0	\$0	\$0	\$0	\$0
	GFE	\$0	\$0	\$0	\$0	\$0
	CF	\$0	\$0	\$0	\$0	\$0
	RF	\$18,014,816	\$0	\$18,197,990	\$61,380	\$61,380
	FF	\$0	\$0	\$0	\$0	\$0

Letternote Text Revision Required? Yes: No: If yes, describe the Letternote Text Revision:

Cash or Federal Fund Name and COFRS Fund Number: Fund 607 - State Fleet Management Fund

Reappropriated Funds Source, by Department and Line Item Name:

Approval by OIT? Yes: No: Not Required:

Schedule 13s from Affected Departments:

Other Information:

Schedule 13
Funding Request for the FY 2014-15 Budget Cycle

Department: Department of Personnel & Administration

Request Title: Facility Parole Officers, Case Managers, Offender ID, and Pre-Release

Priority Number: NP - 3

Dept. Approval by: *[Signature]* 12/27/13 Decision Item FY 2014-15
 Date Base Reduction Item FY 2014-15

OSPB Approval by: *[Signature]* 12/31/13 Supplemental FY 2013-14
 Date Budget Amendment FY 2014-15

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	5
	Fund	Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
Total of All Line Items	Total	\$18,014,816	\$0	\$18,197,990	\$40,280	\$120,840
	FTE	0.0	0.0	0.0	0.0	0.0
	GF	\$0	\$0	\$0	\$0	\$0
	GFE	\$0	\$0	\$0	\$0	\$0
	CF	\$0	\$0	\$0	\$0	\$0
	RF	\$18,014,816	\$0	\$18,197,990	\$40,280	\$120,840
	FF	\$0	\$0	\$0	\$0	\$0
(4) Central Services (C) Fleet Management Program and Motor Pool Services, Vehicle Replacement Lease, Purchase or Lease/Purchase	Total	\$18,014,816	\$0	\$18,197,990	\$40,280	\$120,840
	FTE	0.0	0.0	0.0	0.0	0.0
	GF	\$0	\$0	\$0	\$0	\$0
	GFE	\$0	\$0	\$0	\$0	\$0
	CF	\$0	\$0	\$0	\$0	\$0
	RF	\$18,014,816	\$0	\$18,197,990	\$40,280	\$120,840
	FF	\$0	\$0	\$0	\$0	\$0

Letternote Text Revision Required? Yes: No: If yes, describe the Letternote Text Revision:

Cash or Federal Fund Name and COFRS Fund Number: Fund 607 - State Fleet Management Fund

Reappropriated Funds Source, by Department and Line Item Name:

Approval by OIT? Yes: No: Not Required:

Schedule 13s from Affected Departments:

Other Information:

Schedule 13
Funding Request for the FY 2014-15 Budget Cycle

Department: Department of Personnel & Administration

Request Title: Transitional Services - Div. of Parole

Priority Number: NP - 4

Dept. Approval by: [Signature] 12/27/13 Date

OSPB Approval by: [Signature] 12/31/13 Date

Decision Item FY 2014-15
 Base Reduction Item FY 2014-15
 Supplemental FY 2013-14
 Budget Amendment FY 2014-15

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	5
	Fund	Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
Total of All Line Items		Total				
	Total	\$18,014,816	\$0	\$18,197,990	\$8,480	\$25,440
	FTE	0.0	0.0	0.0	0.0	0.0
	GF	\$0	\$0	\$0	\$0	\$0
	GFE	\$0	\$0	\$0	\$0	\$0
	CF	\$0	\$0	\$0	\$0	\$0
	RF	\$18,014,816	\$0	\$18,197,990	\$8,480	\$25,440
	FF	\$0	\$0	\$0	\$0	\$0
(4) Central Services (C) Fleet Management Program and Motor Pool Services, Vehicle Replacement Lease, Purchase or Lease/Purchase		Total				
	Total	\$18,014,816	\$0	\$18,197,990	\$8,480	\$25,440
	FTE	0.0	0.0	0.0	0.0	0.0
	GF	\$0	\$0	\$0	\$0	\$0
	GFE	\$0	\$0	\$0	\$0	\$0
	CF	\$0	\$0	\$0	\$0	\$0
	RF	\$18,014,816	\$0	\$18,197,990	\$8,480	\$25,440
	FF	\$0	\$0	\$0	\$0	\$0

Letternote Text Revision Required? Yes: No: If yes, describe the Letternote Text Revision:

Cash or Federal Fund Name and COFRS Fund Number: Fund 607 - State Fleet Management Fund

Reappropriated Funds Source, by Department and Line Item Name:

Approval by OIT? Yes: No: Not Required:

Schedule 13s from Affected Departments:

Other Information:

Schedule 13
Funding Request for the FY 2014-15 Budget Cycle

Department: Department of Personnel & Administration

Request Title: Colorado Avalanche Information Center Stabilization

Priority Number: NP - 6

Dept. Approval by: [Signature] 12/30/13 Date

OSPB Approval by: [Signature] 12/31/13 Date

Decision Item FY 2014-15
 Base Reduction Item FY 2014-15
 Supplemental FY 2013-14
 Budget Amendment FY 2014-15

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	5
Fund		Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
Total of All Line Items	Total	\$18,014,816	\$2,892	\$18,197,990	\$8,676	\$8,676
	FTE	0.0	0.0	0.0	0.0	0.0
	GF	\$0	\$0	\$0	\$0	\$0
	GFE	\$0	\$0	\$0	\$0	\$0
	CF	\$0	\$0	\$0	\$0	\$0
	RF	\$18,014,816	\$2,892	\$18,197,990	\$8,676	\$8,676
	FF	\$0	\$0	\$0	\$0	\$0
(4) Central Services (C) Fleet Management Program and Motor Pool Services, Vehicle Replacement Lease, Purchase or Lease/Purchase	Total	\$18,014,816	\$2,892	\$18,197,990	\$8,676	\$8,676
	FTE	0.0	0.0	0.0	0.0	0.0
	GF	\$0	\$0	\$0	\$0	\$0
	GFE	\$0	\$0	\$0	\$0	\$0
	CF	\$0	\$0	\$0	\$0	\$0
	RF	\$18,014,816	\$2,892	\$18,197,990	\$8,676	\$8,676
	FF	\$0	\$0	\$0	\$0	\$0

Letternote Text Revision Required? Yes: No: If yes, describe the Letternote Text Revision:

Cash or Federal Fund Name and COFRS Fund Number: Fund 607 - State Fleet Management Fund

Reappropriated Funds Source, by Department and Line Item Name:

Approval by OIT? Yes: No: Not Required:

Schedule 13s from Affected Departments:

Other Information:

Schedule 13
Funding Request for the FY 2014-15 Budget Cycle

Department: Department of Personnel & Administration

Request Title: Vehicles for Inspectors

Priority Number: NP - 7

Dept. Approval by: [Signature] 12/30/13 Date

OSPB Approval by: [Signature] 12/31/13 Date

<input type="checkbox"/> Decision Item FY 2014-15
<input type="checkbox"/> Base Reduction Item FY 2014-15
<input checked="" type="checkbox"/> Supplemental FY 2013-14
<input checked="" type="checkbox"/> Budget Amendment FY 2014-15

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	5
	Fund	Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
Total of All Line Items		Total				
	FTE	0.0	0.0	0.0	0.0	0.0
	GF	\$0	\$0	\$0	\$0	\$0
	GFE	\$0	\$0	\$0	\$0	\$0
	CF	\$0	\$0	\$0	\$0	\$0
	RF	\$18,014,816	\$15,248	\$18,197,990	\$45,745	\$45,745
	FF	\$0	\$0	\$0	\$0	\$0
(4) Central Services (C) Fleet Management Program and Motor Pool Services, Vehicle Replacement Lease, Purchase or Lease/Purchase		Total				
	FTE	0.0	0.0	0.0	0.0	0.0
	GF	\$0	\$0	\$0	\$0	\$0
	GFE	\$0	\$0	\$0	\$0	\$0
	CF	\$0	\$0	\$0	\$0	\$0
	RF	\$18,014,816	\$15,248	\$18,197,990	\$45,745	\$45,745
	FF	\$0	\$0	\$0	\$0	\$0

Letternote Text Revision Required? Yes: No: If yes, describe the Letternote Text Revision:

Cash or Federal Fund Name and COFRS Fund Number: Fund 607 - State Fleet Management Fund

Reappropriated Funds Source, by Department and Line Item Name:

Approval by OMT? Yes: No: Not Required:

Schedule 13s from Affected Departments:

Other Information:

**Schedule 13
Funding Request for the FY 2014-15 Budget Cycle**

Department: Department of Personnel & Administration

Request Title: Legislative Audio Digitization

Priority Number: S-1, BA-1

Dept. Approval by: *Alfred Lopez* 12/29/13 Decision Item FY 2014-15
Date Base Reduction Item FY 2014-15

OSPB Approval by: *Frank R. ...* 12/30/13 Supplemental FY 2013-14
Date Budget Amendment FY 2014-15

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	5
	Fund	Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
Total of All Line Items	Total	\$650,558	\$96,418	\$667,914	\$186,502	\$151,902
	FTE	9.9	0.7	10.0	2.0	2.0
	GF	\$468,041	\$96,418	\$299,146	\$186,502	\$151,902
	GFE	\$0	\$0	\$0	\$0	\$0
	CF	\$153,446	\$0	\$153,446	\$0	\$0
	RF	\$29,071	\$0	\$215,322	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0
(1) Executive Director's Office (B) Statewide Special Purpose (3) Colorado State Archives, Personal Services	Total	\$588,111	\$33,043	\$610,170	\$115,810	\$115,810
	FTE	9.9	0.7	10.0	2.0	2.0
	GF	\$405,594	\$33,043	\$299,146	\$115,810	\$115,810
	GFE	\$0	\$0	\$0	\$0	\$0
	CF	\$153,446	\$0	\$153,446	\$0	\$0
	RF	\$29,071	\$0	\$157,578	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0
(1) Executive Director's Office (B) Statewide Special Purpose (3) Colorado State Archives, Operating Expenses	Total	\$62,447	\$63,375	\$57,744	\$70,692	\$36,092
	FTE	0.0	0.0	0.0	0.0	0.0
	GF	\$62,447	\$63,375	\$0	\$70,692	\$36,092
	GFE	\$0	\$0	\$0	\$0	\$0
	CF	\$0	\$0	\$0	\$0	\$0
	RF	\$0	\$0	\$57,744	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0

Letternote Text Revision Required? Yes: No: If yes, describe the Letternote Text Revision:

Cash or Federal Fund Name and COFRS Fund Number: Fund 24Y - State Archives and Public Records

Reappropriated Funds Source, by Department and Line Item Name: Statewide Indirects
Approval by OIT? Yes: No: Not Required:

Schedule 13s from Affected Departments:

Other Information:



COLORADO

Department of Personnel &
Administration

Priority: S-1, BA-1
Legislative Audio Digitization
FY 2013-14 Supplemental/
FY 2014-15 Budget Amendment Request

Cost and FTE

- The Department is requesting \$96,418 General Fund and 0.7 FTE in FY 2013-14 (annualizes to \$186,502 and 2.0 FTE in FY 2014-15, and \$151,902 and 2.0 FTE in FY 2015-16) to support the digitization of State Archival records. The Department's request is based on recommendations from the Legislative Digital Policy Advisory Committee (LDPAC) established by H.B. 13-1182.

Current Program

- The Colorado State Archives is the legal repository for selected historical and contemporary records and information generated in Colorado. Records, archives management, and micrographics quality control are administrative functions provided to state and local government agencies in Colorado to ensure the preservation of Colorado's vital records by the Colorado State Archives.

Problem or Opportunity

- Each era of audio recording utilizes a different type of machine with unique proprietary multi-track tape reproducer technology, or are recordings in proprietary digital formats; many of these specialized machines are now failing or becoming obsolete. Legislative recordings from 1973 through 1981 are difficult to access because of machine and tape degradation due to age. The recordings between 1982 and 1998 could become inaccessible due to the unavailability of historical machines used to play the specialized, multi-track recordings. Legislative tapes from 1998 through 2001 are becoming difficult to access due to the degradation of the tapes and the instability of the proprietary software. Recordings on the Freedom System (2002-2011) are in a proprietary format.

Consequences of Problem

- The tapes holding the legislative recordings, as well as the machines, have aged to the point of deterioration. As a result, each recording must be individually accessed by a trained audio-archivist and a digital recording must be made on an ad hoc basis for the customer. This ad hoc approach is not efficient and does not address the deterioration of large volumes of historical recordings.

Proposed Solution

- In accordance with recommendations made by the LDPAC, the Department is requesting funding for a five year plan to digitize the legislative audio recordings from 1973 to present. The request includes personal services funding to create an internal audio preservation team within the State Archives, as well as operating to upgrade servers, software licenses, and playback devices, and to purchase "cloud" based storage and tape stabilization.
- State Archives will be able to preserve, digitize, and store legislative records from 1973 to present, and provide 24/7 public access via the internet.



COLORADO

Department of Personnel & Administration

John W. Hickenlooper
Governor

Kathy Nesbitt
Executive Director

FY 2013-14 Supplemental Request, FY 2014-15 Budget Amendment | January 2, 2014

Department Priority: S-1, BA-1
Request Detail: Legislative Audio Digitization

Summary of Incremental Funding Change for FY 2014-15	Total Funds	General Fund
FY 2013-14 Legislative Audio Digitization	\$96,418	\$96,418
FY 2014-15 Legislative Audio Digitization	\$186,502	\$186,502
FY 2015-16 Legislative Audio Digitization	\$151,902	\$151,902

Problem or Opportunity:

The Colorado State Archives is the official repository of permanent State records. The State Archives is charged with preserving Colorado’s legal and historical original source data stored on multiple formats, which includes both analog and digital materials. These records provide critical historical context to complex legislative and legal issues throughout the State and are at risk of being permanently lost if immediate and ongoing steps are not taken to preserve them.

Currently, legislative recordings from 1973 through 1981 are very difficult to access because of machine and tape degradation due to age and decay. Legislative recordings between 1982 and 1998 could become inaccessible due to the unavailability of historical machines used to play the specialized, multi-track recordings. Additionally, the legislative tapes from 1998 through 2001 are becoming difficult to access due to the degradation of the tapes and the unstable nature of the obsolete proprietary software. Recordings stored on the Freedom System (2002-2011) are also in a proprietary format. Each era of audio recordings utilizes a different format historical machine; all of which are unique proprietary multi-track tape reproducers manufactured in those specific eras, or are recordings in proprietary digital formats.

Audio recordings of all legislative hearings are stored at the Colorado State Archives, and date back to 1973. These recordings comprise several thousand audio tapes in five different formats. The Committee examined analog audio files from 1973 to 2001 to determine their condition. In this time period, three distinct recording systems were used, including two different reel-to-reel systems and a digital data tape system. All of the tapes during this time period can only be played on their proprietary system. The ability to access these tapes is impacted by age, decades of wear and tear, as well as the deteriorating condition of the archaic playback machines. The Department’s request is based on recommendations from the Legislative Digital Policy Advisory Committee (LDPAC) established by H.B. 13-1182 and charged with developing a plan to address the issue of tape degradation. While these recordings are currently still accessible to professionals trained in the treatment and preservation of historical recordings, the fragility of the machines and the recordings themselves make it impossible to make the legislative recordings available directly to customers. As a result, each of these recordings must be individually accessed by a trained archivist and a digital recording must be made on an ad hoc basis for the customer. This ad hoc approach is not efficient and does not address the increasing inaccessibility of large volumes of historical recordings.

Proposed Solution:

The Department is requesting funding for a five year plan to digitize the legislative audio recordings from 1973 to present. The Department will create an internal audio preservation team within the State Archives unit; the Department, working directly with the LDPAC, has discovered that completing this project “in-house” poses greater return on investment and less risk created by not releasing one of a kind state legislative material to an outside vendor(s). The Department, however, will need the expertise of a vendor that can clean certain tapes before digitization commences. The development of an audio preservation unit, which includes trained archivists and equipment owned by the Department, will allow the Department to provide ongoing access to original source (dark-archived) materials when requested by the courts and construct the framework for future audio preservation projects such as the legislator oral histories program.

The optimal format for audio preservation has been determined to be PCM wav (.wav) format, as this is a universal audio format used in compact disks, professional audio and most audio applications. It is a lossless format from which all other formats (including mp3) can be downloaded. It is recommended that the .wav format be used for archival storage and the mp3 format be used for public access. Archival standards suggest either high-definition audio or standard CD audio as the best formats from which to derive all other access formats, and to insure readability in the future.

State Archives will stabilize its existing analog machines and tapes, and is developing enhancements to these machines to make digitization easier. State Archives is currently working with Jonathan Broyles of Image and Sound Forensics (Parker, CO) to enhance the capabilities of these machines by rebuilding the existing audio tape machines to transfer multiple tracks concurrently to greatly enhance the speed of the analog to digital migration process.

Staffing:

The Department is requesting 2.0 FTE for FY 2014-15 and beyond to manage the transition to the digital format. For FY 2013-14, the Department is only requesting 0.7 FTE due to the timing of this supplemental request. A General Professional IV position will be required to manage the migration, preservation, conservation, and collection integrity planning and actions for the Colorado State Archives, and will be considered the Department’s audio preservation archivist. The Department believes that a General Professional IV is required to fill the role of preservation archivist, as this position will assess the value of individual records, organize the entire collection of the State, and if needed, repair and restore items in the special collection that are too valuable to entrust to a contractor.

The second position, an Archivist I, will be responsible for assisting the General Professional IV with analog to digital audio migration, and provide the Department with the skill sets to manage digital audio material, create standardized metadata, and provide solutions for the permanent storage of digital media. This position would also be responsible for standard archivist duties.

Additionally, the Department requests \$99 annually for membership in the Association for Recorded Sound Collections (ARSC), \$1,000 to attend the annual multiday ARSC conference for the audio preservation archivist, and \$45 annually for membership in the Audio Engineering Society (AES). The memberships and conference will aid Department staff in learning best practices for audio preservation, and increase professional networking opportunities with other repositories who seek solutions to shared challenges.

Tape Stabilization and Migration:

The Department is requesting one-time funding of \$25,000 to purchase two tape stabilization units, \$30,000 to purchase and modify one “Magnasync” playback unit and one “Dictaphone” playback unit. The transfer

and digitization of the analog tape-based legislative recordings will be accomplished by modifying existing Dictaphone and Magnasync playback devices to allow for multi-track fast speed extraction; additionally, \$6,400 is required to purchase four MOTU HD192-12 channel analog to digital interface units to be used in the digitization of the records.

Additionally, a total of 1,144 tapes used from 1973 to 1981 suffer from “hydrolysis” and “sticky tape syndrome” which is a result of age, decay, the deteriorating emulsions in the tapes, and poor environmental storage conditions. The Department will need to hire a vendor with expertise in removing hydrolysis from tapes. The vendor will merely clean the tapes and remove the hydrolysis. The cost estimate provided by the vendor to address the hydrolysis and other issues is \$100 per tape; the vendor estimates that 200 tapes can be treated per year.

The Department also requests \$9,600 for three specialized high capacity servers; \$1,500 for three “Sound Forge Pro” audio software licenses to be used in house for the migration data from analog to digital format. The Department also requests \$500 to purchase four external storage devices for the in-house migration and to adhere to the Legislative Digital Policy Advisory Committee’s recommendations. Finally, \$1,000 per year is requested to address annual maintenance for the modified Dictaphone and Magnasync” playback units (\$500 each).

Public Access:

The Department requests \$2,500 for two workstations, and \$2,000 for two “Adobe Audition” software licenses, for the general public’s use in accessing the digitized State Archival data.

Cloud Storage:

Based on current estimates of over 500,000 hours of audio, the Department believes 323 terabytes of storage will be required. However, the true amount of storage necessary is contingent on the actual amount of hours per year transferred, and cannot be accurately estimated until a full year of audio has been transferred. Additionally, the compressed format that will be utilized for public access is estimated to require 28 terabytes of storage.

To address the immediate storage needs, the Office of Information Technology will provide server space for the current level of digitized materials for \$960 per year; however, this does not include additional capacity that will be required when actual conversions of the 500,000 hours begin. State Archives has contacted LYRASIS, a library network with emphasis on digital content. LYRASIS provided a preliminary quote of \$12,188 for cloud-based hosting and for technical support of the State’s Archival records. This initial quote includes first year one-time set up costs of \$1,400; therefore ongoing cloud storage costs are estimated to be \$10,788 annually. Content management software will be required to access the cloud based storage materials, and the Department has decided Archive Space is the most suitable content management system, as it was developed in connection with the cloud based hosting by LYRASIS. The cost of this content management software is \$1,500 annually.

The chart below summarizes the components of this request.

Archive Digitization Summary of Costs	FY 2013-14	FY 2014-15	FY 2015-16*
Personal Services Cost:	\$33,043	\$115,810	\$115,810
Operating Expenses:			
Standard Office supplies and phone	\$6,603	\$1,900	\$1,900
AES and ARSC Memberships and Annual Conference	\$1,144	\$1,144	\$1,144
Cloud Storage @ OIT	\$240	\$960	\$960
Future Cloud Storage – LYRASIS	\$12,188	\$10,788	\$10,788
Content Mgmt Software - Archive Space	\$300	\$300	\$300
2 workstations for Public	\$2,500		
2 Software Licenses for Workstations	\$2,000		
4 External Hard Drives	\$500		
3 Servers		\$9,600	
3 Software Licenses	\$1,500		
4 Audio Interfaces	\$6,400		
Magnasync Playback	\$15,000		
Dictaphone Playback	\$15,000		
Annual Maintenance (new Tape Heads)		\$1,000	\$1,000
2 Prototype tape stabilization units		\$25,000	
Tape Stabilization @ \$100/tape		\$20,000	\$20,000
Total Operating	\$63,375	\$70,692	\$36,092
Total Request:	\$96,418	\$186,502	\$151,902

* This request amount is for FY 2015-16 through FY 2017-18

Anticipated Outcomes:

Given sufficient resources, the Department believes that the State Archives unit will be able to preserve, digitize, store in a “cloud” based environment, and provide 24/7 public access via the internet to the legislative records from 1973 to present in the five year time frame outlined by the Legislative Digital Policy Advisory Committee.

Assumptions and Calculations:

The assumptions used for this request are based on information contained in the Legislative Digital Policy Advisory Committee’s *Report to the Joint Budget Committee and the Committee on Legal Services* issued November 1, 2013. Equipment modification cost figures were developed with input from Image and Sound Forensics, of Parker Colorado. The FTE costs are based on the minimum grade for the General Professional IV and Archivist I.

Supplemental, 1331 Supplemental or Budget Amendment Criteria:

New data from the Legislative Digital Policy Advisory Committee’s report dated November 1, 2013 and provided to the Joint Budget Committee.

**Schedule 13
Funding Request for the FY 2014-15 Budget Cycle**

Department: Department of Personnel & Administration

Request Title: IDS Mail Postage & Envelope Request

Priority Number: S-2, BA-2

Dept. Approval by: [Signature] 12/30/13 Decision Item FY 2014-15
Date

OSPB Approval by: [Signature] 12/31/13 Base Reduction Item FY 2014-15
Date Supplemental FY 2013-14
 Budget Amendment FY 2014-15

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	5
	Fund	Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
Total of All Line Items	Total	\$12,507,407	\$338,511	\$12,647,135	\$961,095	\$961,095
	FTE	0.0	0.0	0.0	0.0	0.0
	GF	\$0	\$0	\$0	\$0	\$0
	GFE	\$0	\$0	\$0	\$0	\$0
	CF	\$971,105	\$0	\$971,105	\$0	\$0
	RF	\$11,536,302	\$338,511	\$11,676,030	\$961,095	\$961,095
	FF	\$0	\$0	\$0	\$0	\$0
(4) Central Services (B) Integrated Document Solutions, Operating Expenses	Total	\$12,507,407	\$338,511	\$12,647,135	\$961,095	\$961,095
	FTE	0.0	0.0	0.0	0.0	0.0
	GF	\$0	\$0	\$0	\$0	\$0
	GFE	\$0	\$0	\$0	\$0	\$0
	CF	\$971,105	\$0	\$971,105	\$0	\$0
	RF	\$11,536,302	\$338,511	\$11,676,030	\$961,095	\$961,095
	FF	\$0	\$0	\$0	\$0	\$0

Letternote Text Revision Required? Yes: No: If yes, describe the Letternote Text Revision:

Cash or Federal Fund Name and COFRS Fund Number: Fund 601 - DPA Revolving Fund

Reappropriated Funds Source, by Department and Line Item Name: All participating agencies.

Approval by OIT? Yes: No: Not Required:

Schedule 13s from Affected Departments: See attached.

Other Information:



Cost and FTE

- The Integrated Document Solutions (IDS) program is requesting a \$338,511 increase in Reappropriated Fund spending authority for FY 2013-14 to account for a dramatic increase in the postage rate. In FY 2014-15 and beyond, IDS is requesting \$961,095 for the increase in postage as well as the cost of purchasing envelopes that were purchased by other programs before the potential for purchasing through a single entity was possible.

Current Program

- One of the many services the IDS provides is processing outgoing mail for agencies. Much of that mail is processed through large mailings for programs such as the Colorado Benefits Management System, Unemployment Insurance, and the Department of Revenue tax system.

Problem or Opportunity

- On September 25, 2013, the USPS announced postage rate increases for many of its services, including an increase in the first class rate for one ounce letters of three cents. This represents a significant and non-absorbable cost to the program.
- IDS has recognized that having its participating programs purchase their own envelopes has not allowed the State to leverage the bulk pricing that might be available to it. In addition, the envelopes are not standardized across programs. The State recently awarded a contract to a vendor in September 2013 for consolidated envelope purchasing.

Consequences of Problem

- Without additional spending authority for postage, the IDS program will not be able to process outgoing mail for State programs. In the short-term, this will cause delays in the submission of time-sensitive materials to citizens, agencies, and other bodies. In the long-term, the State would not maximize the volume purchasing and services offered through the IDS Mail program.
- Without additional spending authority for envelopes, the State will not leverage its purchasing power, which can generate additional savings for programs participating in the IDS Mail program.

Proposed Solution

- An increase in spending authority in FY 2013-14 and FY 2014-15 will allow the State to continue to process mail and generate bulk savings for all participating programs. In addition, this will allow the State to create efficiencies by purchasing standardized envelopes in bulk. Savings may be generated as a result, but will not be known until agencies begin to transition to the new envelope.



COLORADO

Department of Personnel & Administration

John W. Hickenlooper
Governor

Kathy Nesbitt
Executive Director

FY 2013-14 Supplemental Request, FY 2014-15 Budget Amendment | January 2, 2014

Department Priority: S-2, BA-2
Request Detail: IDS Mail Postage & Envelope Request

Summary of Incremental Funding Change	Total Funds	Reappropriated Funds
FY 2013-14 Postage	\$338,511	\$338,511
FY 2014-15 Postage & Envelopes	\$961,095	\$961,095

Problem or Opportunity:

The Integrated Documents Solution (IDS) program within the Department of Personnel & Administration's (4) Central Services Division is requesting \$338,511 in Reappropriated Funds spending authority in FY 2013-14 to address the increase associated with a dramatic postage rate increase implemented by the United States Postal Service. For FY 2014-15, the Department is requesting \$961,095 in Reappropriated Funds spending authority to address the postage increase as well as the consolidation of envelope purchasing across State agencies.

The IDS program provides a number of services for all State agencies. One of those services is mail processing which includes the pickup, sorting, insertion, metering, and delivery of internal and external mail. The consolidated functionality allows IDS the ability to leverage the volumes of all State agencies when purchasing the materials necessary to offer these services, as well as negotiate lower postage rates with the United State Postal Service (USPS) for all State mail.

On September 25, 2013, the USPS announced that it would be increasing the postage rates for a number of classes and sizes of mail. The rate increases will be implemented on January 26, 2014 and will increase the rate for nearly every type of letter and parcel the State processes through the USPS. The rate for a one ounce first class letter, which is the rate in effect for the largest volume of USPS' business, is increasing by three cents per letter alone.

The second impact requested herein is related to the purchasing of envelopes for State agencies that use the IDS services. Previously, State agencies were responsible for purchasing the envelopes used to process their mail. Because the effort to purchase envelopes was not coordinated by a single entity, State agencies could not leverage the discounts that were available for an entity purchasing the State's total volume. Also, and because the envelopes were purchased from different producers and had different specifications, the operators at IDS would have to use slightly different specifications when running the State's sorting and inserting equipment. The Department finalized the negotiated cost of envelopes in September 2013.

Proposed Solution:

The Department of Personnel & Administration is requesting the Reappropriated Funds spending authority necessary to ensure that it can adapt to the postage increase and recognize the efficiencies associated with consolidated envelope purchasing. For FY 2013-14, the Department is requesting half of a year's spending

authority associated with the postage impact alone, or \$338,511 in Reappropriated Funds. The Department is not requesting an increase for the consolidated purchase of envelopes as it can absorb this impact into its contingency spending authority. For FY 2014-15, the Department is requesting an increase of \$677,021 in Reappropriated Funds spending authority for the impact of the postage increase, as well as \$284,074 in Reappropriated Funds spending authority for the purchase of envelopes. Therefore, for FY 2014-15, the Department is requesting a total of \$961,095 in Reappropriated Funds spending authority.

Anticipated Outcomes:

The solution proposed by this request will allow the Department to pay for the postage expense related to the volume of mail the State process through the United State Postal Service. This expense, which cannot be avoided, will allow the State to continue to fulfill its programmatic, statutory, and federally mandated obligations across a number of programs. In addition, this request will allow the envelope purchasing function to be consolidated into a single entity that will leverage the State's purchasing power.

The increase in postage will adversely impact other agencies that use the IDS mail services. Specifically, there are five major users of these services that may require an additional appropriation as a result of this request. Those agencies and the associated costs are listed in the Assumptions and Calculations section.

Assumptions and Calculations:

To develop this request, the Department calculated the overall cost increase related to the postage increase by applying the average increase for letters, flats, and parcels to its total volume for each of those categories. The following table shows that calculation.

Summary of Postage Increase			
Description	Total Pieces	Average Increase	Total Cost
Letters	20,124,034	\$0.0313	\$628,876
Flats	348,564	\$0.0920	\$32,068
Parcels	47,991	\$0.3350	\$16,077
Total	20,520,589	N/A	\$677,021
Half-Year Impact (FY 2013-14)			\$338,511

To calculate the impact of the consolidated envelope purchasing activity, the Department aggregated its total volume of mail requiring an envelope and assumed that 68 percent of the total volume would require the type of envelope purchased under a negotiated cost. Using the negotiated cost of envelopes of \$22.44 per thousand, the Department then calculated the total need for envelopes. The table below shows that calculation.

Summary of Consolidated Envelope Purchasing	
Description	Amount
Mail Requiring Envelopes	18,616,550
Mail Using Negotiated Cost Envelope	68%
Mail Volume Subject to Negotiated Cost	12,659,254
Cost Per Thousand Envelopes	\$22.44
Total Need	\$284,074

The Department is only requesting the spending authority necessary for this request because it receives its revenue from participating State agencies. Those agencies pay for IDS' services out of their Operating Expenses line items. Due to the considerable impact of the USPS postage increase, it is possible that these agencies may need an additional appropriation to account for the additional need.

Summary of Department Impacts - Top Five Agencies*			
Department	% of Volume	FY 2013-14 Impact	FY 2014-15 Impact
Governor's Office of Information Technology	33%	\$111,709	\$223,417
Labor & Employment	29%	\$98,168	\$196,336
Natural Resources	6%	\$20,311	\$40,621
Human Services	5%	\$16,926	\$33,851
Higher Education**	4%	\$13,540	\$27,081
Total Estimated Need for Top 5 Agencies		\$260,654	\$521,306

*The total does not sum to the entire request because the table only shows the top five agencies and not the entire list of user-agencies.

** Of the total amount for all of Higher Education, only a small portion is appropriated at the Department of Higher Education and the various orphan entities. Therefore, the appropriated agencies within Higher Education are going to absorb this impact.

Supplemental, 1331 Supplemental or Budget Amendment Criteria:

This request meets supplemental criteria because the Department received new information in September 2013. Specifically, on September 25, 2013, the USPS announced that it would be increasing the postage rates for a number of classes and sizes of mail. Also, the Department negotiated new pricing by consolidating the purchasing of envelopes within the Department; the Department finalized the negotiated cost of envelopes in September 2013.

Schedule 13
Funding Request for the 2014-15 Budget Cycle

Department: Governor's Office of Information Technology

Request Title: DPA - IDS Mail Postage & Envelope Request

Priority Number: NP

Dept. Approval by: David B. King 12/26/2013
Date

OSPB Approval by: Janet W. Smith 12/31/13
Date

- Decision Item FY 2014-15
- Base Reduction Item FY 2014-15
- Supplemental FY 2013-14
- Budget Amendment FY 2014-15

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	5
		Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
	Fund					
Total of All Line Items	Total	33,231,533	111,709	33,003,897	223,417	223,417
	FTE	68.9	-	68.9	-	-
	GF	287,836	-	-	-	-
	GFE	-	-	-	-	-
	CF	2,328	-	2,328	-	-
	RF	32,941,369	111,709	33,001,569	223,417	223,417
	FF	-	-	-	-	-
(5) Office of Information Technology, (A) Management and Administration of OIT, Statewide IT Management	Total	5,319,745	508	5,449,040	1,015	1,015
	FTE	68.9	-	68.9	-	-
	GF	57,499	-	-	-	-
	GFE	-	-	-	-	-
	CF	-	-	-	-	-
	RF	5,262,246	508	5,449,040	1,015	1,015
	FF	-	-	-	-	-
(5) Office of Information Technology, (B) Computer Center Services, (1) Computer Services, Operating Expenses	Total	8,362,299	464	8,005,368	928	928
	FTE	-	-	-	-	-
	GF	230,337	-	-	-	-
	GFE	-	-	-	-	-
	CF	2,328	-	2,328	-	-
	RF	8,129,634	464	8,003,040	928	928
	FF	-	-	-	-	-
(5) Office of Information Technology, (E) Colorado Benefits Management System, Operating and Contract Expenses	Total	19,549,489	110,737	19,549,489	221,474	221,474
	FTE	-	-	-	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	-	-	-	-	-
	RF	19,549,489	110,737	19,549,489	221,474	221,474
	FF	-	-	-	-	-

Letternote Text Revision Required? Yes: No: If yes, describe the Letternote Text Revision:

Cash or Federal Fund Name and COFRS Fund Number: COFRS Fund 613

Reappropriated Funds Source, by Department and Line Item Name: User Charges

Approval by OIT? Yes: No: Not Required:

Schedule 13s from Affected Departments:

Other Information:

Schedule 13
Funding Request for the 2014-15 Budget Cycle

Department: Department of Human Services
 Request Title: DPA's IDS Mail Postage and Envelope Request
 Priority Number: NP-S-3, BA-1

Dept. Approval by: Melissa Wavelle 12/31/13
 Date
 OSPB Approval by: Greg M. Kelly 12/30/13
 Date

- Decision Item FY 2014-15
- Base Reduction Item FY 2014-15
- Supplemental FY 2013-14
- Budget Amendment FY 2014-15

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	5
	Fund	Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
Total of All Line Items	Total	144,851,185	16,926	150,610,619	33,851	33,851
	FTE	618.4	0.0	626.0	0.0	0.0
	GF	31,583,468	4,547	35,418,975	9,443	9,443
	GFE	0	0	0	0	0
	CF	8,643,959	2,401	9,463,518	4,767	4,767
	HUTF	0	0	0	0	0
	RF	9,495,204	0	9,492,228	0	0
	FF	95,128,554	9,978	96,235,898	19,641	19,641
	MCF	7,586,299	0	7,581,220	0	0
	MGF	3,793,354	0	3,790,814	0	0
	NGF	35,376,822	4,547	34,627,304	9,443	9,443
(1) Executive Director's Office, (A) General Administration, Operating Expenses	Total	495,280	209	495,280	735	735
	FTE	0.0	0.0	0.0	0.0	0.0
	GF	139,181	127	139,181	445	445
	CF	119,393	50	119,393	177	177
	RF	160,504	0	160,504	0	0
	FF	76,202	32	76,202	113	113
	MCF	149,988	0	149,988	0	0
	MGF	74,994	0	74,994	0	0
	NGF	214,175	127	214,175	445	445
(1) Executive Director's Office, (B) Special Purpose, Employment and Regulatory Affairs	Total	4,946,848	394	5,083,289	757	757
	FTE	66.1	0.0	65.9	0.0	0.0
	GF	1,816,828	199	1,872,404	381	381
	CF	270,442	22	277,953	42	42
	RF	685,312	0	692,574	0	0
	FF	2,174,266	173	2,240,358	334	334
	MCF	685,312	0	690,471	0	0
	MGF	342,860	0	345,439	0	0
	NGF	2,159,688	199	2,217,843	381	381

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	5
	Fund	Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
(1) Executive Director's Office, (B) Special Purpose, Administrative Review Unit	Total	2,256,581	203	2,336,091	391	391
	FTE	26.1	0.0	26.2	0.0	0.0
	GF	1,502,133	135	1,581,952	265	265
	CF	0	0	0	0	0
	RF	0	0	0	0	0
	FF	754,448	68	754,139	126	126
	MCF	0	0	0	0	0
	MGF	0	0	0	0	0
	NGF	1,502,133	135	1,581,952	265	265
(1) Executive Director's Office, (B) Special Purpose, Records and Reports of Child Abuse or Neglect	Total	577,448	283	686,281	543	543
	FTE	7.5	0.0	7.5	0.0	0.0
	GF	0	0	0	0	0
	CF	577,448	283	686,281	543	543
	RF	0	0	0	0	0
	FF	0	0	0	0	0
	MCF	0	0	0	0	0
	MGF	0	0	0	0	0
	NGF	0	0	0	0	0
(1) Executive Director's Office, (B) Special Purpose, CBMS Emergency Processing Unit	Total	216,233	0	249,464	143	143
	FTE	4.0	0.0	4.0	0.0	0.0
	GF	74,206	0	81,285	47	47
	CF	17,350	0	17,350	10	10
	RF	0	0	0	0	0
	FF	124,677	0	150,829	86	86
	MCF	0	0	0	0	0
	MGF	0	0	0	0	0
	NGF	74,206	0	81,285	47	47
(2) Office of Information Technology Services, (A) Information Technology, Operating Expenses	Total	349,399	0	686,281	238	238
	FTE	0.0	0.0	7.5	0.0	0.0
	GF	278,324	0	0	199	199
	CF	0	0	686,281	0	0
	RF	14,474	0	0	0	0
	FF	56,601	0	0	39	39
	MCF	14,474	0	0	0	0
	MGF	7,237	0	0	0	0
	NGF	285,561	0	0	199	199

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	5
	Fund	Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
(3) Office of Operations, (A) Administration, Operating Expenses	Total	3,377,779	786	3,377,779	1,511	1,511
	FTE	0.0	0.0	0.0	0.0	0.0
	GF	2,454,829	737	2,454,829	1,417	1,417
	CF	11,422	3	11,422	5	5
	RF	711,909	0	711,909	0	0
	FF	199,619	46	199,619	89	89
	MCF	356,874	0	356,874	0	0
	MGF	178,437	0	178,437	0	0
	NGF	2,633,266	737	2,633,266	1,417	1,417
(5) Division of Child Welfare, Administration	Total	6,441,717	182	5,726,781	349	349
	FTE	61.6	0.0	61.8	0.0	0.0
	GF	5,438,889	158	4,693,062	294	294
	CF	0	0	0	0	0
	RF	133,070	0	137,306	0	0
	FF	869,758	24	896,413	55	55
	MCF	133,070	0	137,306	0	0
	MGF	66,535	0	68,653	0	0
	NGF	5,505,424	158	4,761,715	294	294
(5) Division of Child Welfare, Foster and Adoptive Parent Recruitment, Training, and Support	Total	335,562	122	336,697	235	235
	FTE	1.0	0.0	1.0	0.0	0.0
	GF	268,395	98	269,303	188	188
	CF	0	0	0	0	0
	RF	0	0	0	0	0
	FF	67,167	24	67,394	47	47
	MCF	0	0	0	0	0
	MGF	0	0	0	0	0
	NGF	268,395	98	269,303	188	188
(6) Office of Early Childhood, (A) Division of Early Care and Learning, Child Care Licensing and Administration	Total	5,227,708	1,201	5,340,835	2,308	2,308
	FTE	48.1	0.0	48.1	0.0	0.0
	GF	1,033,830	238	1,055,588	456	456
	CF	770,824	177	777,914	336	336
	RF	0	0	0	0	0
	FF	3,423,054	786	3,507,333	1,516	1,516
	MCF	0	0	0	0	0
	MGF	0	0	0	0	0
	NGF	1,033,830	238	1,055,588	456	456

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	5
	Fund	Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
(6) Office of Early Childhood, (B) Division of Community and Family Support, Early Intervention Case Management Services	Total	7,315,534	385	11,898,019	741	741
	FTE	0.0	0.0	0.0	0.0	0.0
	GF	2,733,049	385	7,315,534	741	741
	CF	0	0	0	0	0
	RF	4,582,485	0	4,582,485	0	0
	FF	0	0	0	0	0
	MCF	4,582,485	0	4,582,485	0	0
	MGF	2,291,243	0	2,291,243	0	0
	NGF	5,024,292	385	5,024,292	741	741
(7) Office of Self Sufficiency, (B) Colorado Works Program, Works Program Evaluation	Total	95,000	0	95,000	144	144
	FTE	0.0	0.0	0.0	0.0	0.0
	GF	0	0	0	0	0
	CF	0	0	0	0	0
	RF	0	0	0	0	0
	FF	95,000	0	95,000	144	144
	MCF	0	0	0	0	0
	MGF	0	0	0	0	0
	NGF	0	0	0	0	0
(7) Office of Self Sufficiency, (C) Special Purpose Welfare Programs, (1) Low Income Energy Assistance Program	Total	46,501,066	5,956	46,514,184	11,448	11,448
	FTE	5.2	0.0	5.2	0.0	0.0
	GF	0	0	0	0	0
	CF	3,450,000	442	3,450,000	849	849
	RF	0	0	0	0	0
	FF	43,051,066	5,514	43,064,184	10,599	10,599
	MCF	0	0	0	0	0
	MGF	0	0	0	0	0
	NGF	0	0	0	0	0
(7) Office of Self Sufficiency, (C) Special Purpose Welfare Programs, (6) Electronic Benefits Transfer Service	Total	3,679,032	0	3,699,468	187	187
	FTE	7.0	0.0	7.0	0.0	0.0
	GF	991,955	0	997,064	51	51
	CF	993,608	0	994,629	50	50
	RF	0	0	0	0	0
	FF	1,693,469	0	1,707,775	86	86
	MCF	0	0	0	0	0
	MGF	0	0	0	0	0
	NGF	991,955	0	997,064	51	51

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	5
	Fund	Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
(7) Office of Self Sufficiency, (D) Child Support Enforcement, Automated Child Support Enforcement System	Total	9,095,641	411	9,135,988	790	790
	FTE	16.9	0.0	16.9	0.0	0.0
	GF	2,654,527	120	2,666,631	232	232
	CF	719,959	33	721,573	62	62
	RF	0	0	0	0	0
	FF	5,721,155	258	5,747,784	496	496
	MCF	0	0	0	0	0
	MGF	0	0	0	0	0
	NGF	2,654,527	120	2,666,631	232	232
(7) Office of Self Sufficiency, (D) Child Support Enforcement, Child Support Enforcement	Total	2,110,383	2,541	2,162,073	4,884	4,884
	FTE	24.5	0.0	24.5	0.0	0.0
	GF	645,729	778	661,236	1,494	1,494
	CF	71,800	86	73,868	167	167
	RF	0	0	0	0	0
	FF	1,392,854	1,677	1,426,969	3,223	3,223
	MCF	0	0	0	0	0
	MGF	0	0	0	0	0
	NGF	645,729	778	661,236	1,494	1,494
(7) Office of Self Sufficiency, (E) Disability Determination Services, Program Costs	Total	19,902,138	170	20,136,461	327	327
	FTE	121.7	0.0	121.7	0.0	0.0
	GF	0	0	0	0	0
	CF	0	0	0	0	0
	RF	0	0	0	0	0
	FF	19,902,138	170	20,136,461	327	327
	MCF	0	0	0	0	0
	MGF	0	0	0	0	0
	NGF	0	0	0	0	0
(8) Behavioral Health Services, (C) Mental Health Institutes, Mental Health Institute - Ft. Logan Operating Expenses	Total	1,080,718	561	1,058,112	1,078	1,078
	FTE	0.0	0.0	0.0	0.0	0.0
	GF	921,435	497	898,829	952	952
	CF	123,601	64	123,601	126	126
	RF	35,682	0	35,682	0	0
	FF	0	0	0	0	0
	MCF	0	0	0	0	0
	MGF	0	0	0	0	0
	NGF	921,435	497	898,829	952	952

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	5
	Fund	Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
(8) Behavioral Health Services, (C) Mental Health Institutes, Mental Health Institute - Pueblo Operating Expenses	Total	4,885,628	453	4,802,113	870	870
	FTE	0.0	0.0	0.0	0.0	0.0
	GF	4,012,426	416	3,928,911	797	797
	CF	403,362	37	403,362	73	73
	RF	469,840	0	469,840	0	0
	FF	0	0	0	0	0
	MCF	302,368	0	302,368	0	0
	MGF	151,184	0	151,184	0	0
	NGF	4,163,610	416	4,080,095	797	797
(9) Services for People with Disabilities, (B) Regional Centers for People with Disabilities, (1) Wheat Ridge Regional Center, Wheat Ridge Regional Center Operating Expenses	Total	1,361,728	332	1,361,728	638	638
	FTE	0.0	0.0	0.0	0.0	0.0
	GF	0	332	0	638	638
	CF	0	0	0	0	0
	RF	1,361,728	0	1,361,728	0	0
	FF	0	0	0	0	0
	MCF	1,361,728	0	1,361,728	0	0
	MGF	680,864	0	680,864	0	0
	NGF	680,864	332	680,864	638	638
(9) Services for People with Disabilities, (D) Division of Vocational Rehabilitation, Rehabilitation Programs - General Fund Match	Total	19,248,920	1,533	20,055,815	2,947	2,947
	FTE	212.7	0.0	212.7	0.0	0.0
	GF	4,100,020	327	4,271,889	628	628
	CF	0	0	0	0	0
	RF	0	0	0	0	0
	FF	15,148,900	1,206	15,783,926	2,319	2,319
	MCF	0	0	0	0	0
	MGF	0	0	0	0	0
	NGF	4,100,020	327	4,271,889	628	628
(9) Services for People with Disabilities, (E) Homelake Domiciliary and State Nursing Homes, Administration	Total	1,010,800	1,204	1,010,800	2,315	2,315
	FTE	5.0	0.0	5.0	0.0	0.0
	GF	0	0	0	0	0
	CF	1,010,800	1,204	1,010,800	2,315	2,315
	RF	0	0	0	0	0
	FF	0	0	0	0	0
	MCF	0	0	0	0	0
	MGF	0	0	0	0	0
	NGF	0	0	0	0	0

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	5
	Fund	Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
(10) Adult Assistance Programs, (A) Administration	Total	966,730	0	988,768	108	108
	FTE	11.0	0.0	11.0	0.0	0.0
	GF	484,816	0	498,381	54	54
	CF	103,950		109,091	12	12
	RF	0	0	0	0	0
	FF	377,964	0	381,296	42	42
	MCF	0	0	0	0	0
	MGF	0	0	0	0	0
	NGF	484,816	0	498,381	54	54
(11) Division of Youth Corrections, (B) Institutional Programs, Operating Expenses	Total	3,373,312	0	3,373,312	164	164
	FTE	0.0	0.0	0.0	0.0	0.0
	GF	2,032,896	0	2,032,896	164	164
	CF	0	0	0	0	0
	RF	1,340,200	0	1,340,200	0	0
	FF	216	0	216	0	0
	MCF	0	0	0	0	0
	MGF	0	0	0	0	0
	NGF	2,032,896	0	2,032,896	164	164

Letternote Text Revision Required? Yes: No: If yes, describe the Letternote Text Revision:

(1) (A) ^a Of this amount, it is estimated that \$548,385 shall be from patient cash collected by the Mental Health Institutes, \$167,677 shall be from the Records and Reports Fund created in Section 19-1-307 (2.5), C.R.S., \$31,870 shall be from fees and charges for workshops and conferences, and ~~\$1,950,519~~ \$1,950,519 shall be from various sources of cash funds.

(1) (A) ^c Of this amount, it is estimated that \$707,332 shall be from the Temporary Assistance for Needy Families Block Grant, \$630,953 shall be from Section 110 vocational rehabilitation funds, \$280,000 shall be from Child Care Development Funds, \$261,097 [7400] shall be from federal cost allocation recoveries, \$240,443 shall be from the Substance Abuse Prevention and Treatment Block Grant, and ~~\$7,576,791~~ \$4,576,823 shall be from various sources of federal funds.

(1) (B) ^a It is estimated that of these amounts, \$50,000 shall be from patient cash collected by the Mental Health Institutes, and ~~\$220,776~~ \$220,798 shall be from various sources of cash funds.

(1)(B) ^c Of this amount, it is estimated that \$1,216,222 shall be from federal cost allocation recoveries, and ~~\$958,044~~ \$958,217 shall be from various sources of federal funds. Although this federal funds amount is not appropriated, this amount was assumed in developing the appropriated fund source amounts in this line item.

(3)(A) ^a Of this amount, it is estimated that \$1,366,218 shall be from patient cash collected by the Mental Health Institutes, \$49,415 shall be from the Early Intervention Services Trust Fund created in Section 27-10.5-709 (2) (a), C.R.S., and ~~\$870,293~~ \$870,296 shall be from various sources of cash funds, including from the Old Age Pension Fund created in Section 1 of Article XXIV of the State Constitution.

Cash or Federal Fund Name and COFRS Fund Number: Cash funds are local funds (county funds); federal funds are from various sources.

Reappropriated Funds Source, by Department and Line Item Name: N/A

Approval by OIT? Yes: No: Not Required:

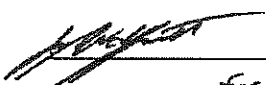
Schedule 13s from Affected Departments: N/A

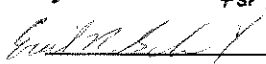
Other Information: N/A

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Schedule 13
Funding Request for the FY 2014-15 Budget Cycle

Department: Labor and Employment
Request Title: IDS Mail Postage & Envelope Request
Priority Number: NP

Dept. Approval by:  Date: 12/11/13

OSPB Approval by:  Date: 12/12/13

Decision Item FY FY 2014-15
<input type="checkbox"/> Base Reduction Item FY 2014-15
<input checked="" type="checkbox"/> Supplemental FY 2013-14
<input checked="" type="checkbox"/> Budget Amendment FY 2014-15

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	6
	Fund	Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
Total of All Line Items	Total	52,673,417	98,168	54,051,137	196,336	196,336
	FTE	625.8	-	629.6	-	-
	GF	-	-	206,555	-	-
	GFE	-	-	-	-	-
	CF	19,641,790	52,310	20,020,072	104,623	104,623
	RF	8,400	-	8,400	-	-
	FF	33,023,227	45,858	33,816,110	91,713	91,713
(1) Executive Director's Office, Operating Expenses	Total	1,759,608	5,700	1,759,608	11,399	11,399
	FTE	-	-	-	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	760,376	2,850	760,376	5,700	5,700
	RF	-	-	-	-	-
	FF	999,232	2,850	999,232	5,699	5,699
(2) Division of Unemployment Insurance, Program Costs	Total	34,651,284	86,015	35,450,692	172,029	172,029
	FTE	467.1	-	467.1	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	7,316,804	43,007	7,433,023	86,015	86,015
	RF	-	-	-	-	-
	FF	27,334,480	43,008	28,017,669	86,014	86,014
(3) Division of Employment and Training,(A) Employment and Training Programs, State Operations	Total	13,815,789	1,090	14,108,968	2,181	2,181
	FTE	143.7	-	143.7	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	9,262,895	1,090	9,446,380	2,181	2,181
	RF	8,400	-	8,400	-	-
	FF	4,544,494	-	4,654,188	-	-

(4) Division of Labor, Program Costs	Total	1,171,056	675	1,418,881	1,351	1,351
	FTE	15.0	-	18.8	-	-
	GF	-	-	206,555	-	-
	GFE	-	-	-	-	-
	CF	1,171,056	675	1,212,326	1,351	1,351
	RF	-	-	-	-	-
	FF	-	-	-	-	-
(5) Division of Oil and Public Safety, Operating Expenses	Total	705,680	1,524	742,988	3,048	3,048
	FTE	-	-	-	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	560,659	1,524	597,967	3,048	3,048
	RF	-	-	-	-	-
	FF	145,021	-	145,021	-	-
(6) Division of Workers' Compensation (A) Workers' Compensation, Operating Expenses	Total	570,000	3,164	570,000	6,328	6,328
	FTE	-	-	-	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	570,000	3,164	570,000	6,328	6,328
	RF	-	-	-	-	-
	FF	-	-	-	-	-
Letternote Text Revision Required? Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/> If yes, describe the Letternote Text Revision: Cash or Federal Fund Name and COFRS Fund Number: Various cash and federal sources Reappropriated Funds Source, by Department and Line Item Name: N/A Approval by OIT? Yes: <input type="checkbox"/> No: <input type="checkbox"/> Not Required: <input checked="" type="checkbox"/> Schedule 13s from Affected Departments: DPA Other Information: <input type="checkbox"/>						

Schedule 13
Funding Request for the 2014-15 Budget Cycle

Department: Natural Resources
 Request Title: IDS Mail Postage & Envelope Request
 Priority Number: NP-9

Dept. Approval by: Will H. Levine 12/21/13
 Date

OSPB Approval by: Erin M. ... 12/31/13
 Date

- Decision Item FY 2014-15
- Base Reduction Item FY 2014-15
- Supplemental FY 2013-14
- Budget Amendment FY 2014-15

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	5
	Fund	Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
Total of All Line Items	Total	144,213,509	20,311	146,574,253	40,621	40,621
	FTE	1,315.6	-	1,315.4	-	-
	GF	19,034,732	639	19,095,677	1,278	1,278
	GFE	-	-	-	-	-
	CF	102,420,983	19,238	104,618,955	38,478	38,478
	RF	593,957	230	605,103	457	457
	FF	22,163,837	204	22,254,518	408	408
(1) Executive Director's Office, (A) Administration, Operating Expenses	Total	1,246,467	230	1,246,467	457	457
	FTE	-	-	-	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	1,057,006	-	1,057,006	-	-
	RF	184,124	230	184,124	457	457
	FF	5,337	-	5,337	-	-
(1) Executive Director's Office, (B) Special Programs, (1) Colorado Avalanche Information Center, Program Costs	Total	708,770	7	741,587	15	15
	FTE	8.4	-	8.4	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	280,750	7	301,637	15	15
	RF	409,833	-	420,979	-	-
	FF	18,187	-	18,971	-	-
(2) Division of Reclamation, Mining, and Safety, (A) Coal Land Reclamation, Program Expenses	Total	2,126,557	161	2,181,332	322	322
	FTE	22.0	-	22.0	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	449,087	34	467,538	68	68
	RF	-	-	-	-	-
	FF	1,677,470	127	1,713,794	254	254

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	5
	Fund	Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
(2) Division of Reclamation, Mining, and Safety, (B) Inactive Mines, Program Costs	Total	1,636,925	77	1,686,541	154	154
	FTE	16.6	-	16.4	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	519,247	-	519,247	-	-
	RF	-	-	-	-	-
	FF	1,117,678	77	1,167,294	154	154
(2) Division of Reclamation, Mining, and Safety, (C) Minerals, Program Costs	Total	2,257,374	301	2,178,670	603	603
	FTE	24.1	-	24.1	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	2,257,374	301	2,178,670	603	603
	RF	-	-	-	-	-
	FF	-	-	-	-	-
(2) Division of Reclamation, Mining, and Safety, (D) Mines Program, Colorado/Federal Mine Safety Program	Total	513,045	24	524,713	48	48
	FTE	4.0	-	4.0	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	324,324	24	335,068	48	48
	RF	-	-	-	-	-
	FF	188,721	-	189,645	-	-
(3) Oil and Gas Conservation Commission, Program Costs	Total	8,517,429	264	8,333,154	529	529
	FTE	93.4	-	93.4	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	8,517,429	264	8,333,154	529	529
	RF	-	-	-	-	-
	FF	-	-	-	-	-
(4) State Board of Land Commissioners, Program Costs	Total	4,132,918	409	4,221,892	818	818
	FTE	40.0	-	40.0	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	4,132,918	409	4,221,892	818	818
	RF	-	-	-	-	-
	FF	-	-	-	-	-
(5) Division of Parks and Wildlife, (A) Parks and Outdoor Recreation, (1) State Park Operations	Total	27,203,781	7,517	27,931,989	15,033	15,033
	FTE	255.1	-	255.1	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	26,765,073	7,517	27,490,248	15,033	15,033
	RF	-	-	-	-	-
	FF	438,708	-	441,741	-	-
(5) Division of Parks and Wildlife, (B) Wildlife, Wildlife Management	Total	69,822,120	4,984	70,748,424	9,968	9,968
	FTE	547.9	-	547.9	-	-
	GF	500,000	-	-	-	-
	GFE	-	-	-	-	-
	CF	50,619,650	4,984	52,045,954	9,968	9,968
	RF	-	-	-	-	-
	FF	18,702,470	-	18,702,470	-	-

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	5
	Fund	Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
(5) Division of Parks and Wildlife, (B) Wildlife, Technical Services	Total	6,400,796	5,632	6,569,850	11,263	11,263
	FTE	59.0	-	59.0	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	6,385,530	5,632	6,554,584	11,263	11,263
	RF	-	-	-	-	-
	FF	15,266	-	15,266	-	-
(6) Colorado Water Conservation Board, (A) Administration, Operating Expenses	Total	472,761	66	472,761	133	133
	FTE	-	-	-	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	472,761	66	472,761	133	133
	RF	-	-	-	-	-
	FF	-	-	-	-	-
(7) Division of Water Resources, Water Administration	Total	19,174,566	639	19,736,873	1,278	1,278
	FTE	245.1	-	245.1	-	-
	GF	18,534,732	639	19,095,677	1,278	1,278
	GFE	-	-	-	-	-
	CF	639,834	-	641,196	-	-
	RF	-	-	-	-	-
	FF	-	-	-	-	-
<p>Letternote Text Revision Required? Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/> If yes, describe the Letternote Text Revision:</p> <p>Cash or Federal Fund Name and COFRS Fund Number: Federal Coal Grant; Federal Abandoned Mine Land Funds</p> <p>Reappropriated Funds Source, by Department and Line Item Name: Indirect Cost Recoveries</p> <p>Approval by OIT? Yes: <input type="checkbox"/> No: <input type="checkbox"/> Not Required: <input checked="" type="checkbox"/></p> <p>Schedule 13s from Affected Departments: Department of Personnel and Administration</p> <p>Other Information:</p>						

Schedule 13
Funding Request for the FY 2014-15 Budget Cycle

Department: Department of Personnel & Administration

Request Title: Annual Fleet Supplemental True-up

Priority Number: S-3

Dept. Approval by: [Signature] 12/27/13 Date

OSPB Approval by: [Signature] 12/30/13 Date

<input type="checkbox"/> Decision Item FY 2014-15
<input type="checkbox"/> Base Reduction Item FY 2014-15
<input checked="" type="checkbox"/> Supplemental FY 2013-14
<input type="checkbox"/> Budget Amendment FY 2014-15

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	5
	Fund	Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
Total of All Line Items		Total				
	Total	\$18,014,816	(\$1,265,637)	\$18,197,990	\$0	\$0
	FTE	0.0	0.0	0.0	0.0	0.0
	GF	\$0	\$0	\$0	\$0	\$0
	GFE	\$0	\$0	\$0	\$0	\$0
	CF	\$0	\$0	\$0	\$0	\$0
	RF	\$18,014,816	(\$1,265,637)	\$18,197,990	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0
(4) Central Services (C) Fleet Management Program and Motor Pool Services, Vehicle Replacement Lease, Purchase or Lease/Purchase		Total				
	Total	\$18,014,816	(\$1,265,637)	\$18,197,990	\$0	\$0
	FTE	0.0	0.0	0.0	0.0	0.0
	GF	\$0	\$0	\$0	\$0	\$0
	GFE	\$0	\$0	\$0	\$0	\$0
	CF	\$0	\$0	\$0	\$0	\$0
	RF	\$18,014,816	(\$1,265,637)	\$18,197,990	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0

Letternote Text Revision Required? Yes: No: If yes, describe the Letternote Text Revision:

Fleet letternote needs to be revised to allow the Department to enter into a lease purchase agreement for up to ten years not to exceed \$23,901,008.
Cash or Federal Fund Name and COFRS Fund Number: Fund 607 - Fleet Management Fund

Reappropriated Funds Source, by Department and Line Item Name: All participating agencies.
Approval by OIT? Yes: No: Not Required:

Schedule 13s from Affected Departments: See attached.

Other Information:



COLORADO

Department of Personnel &
Administration

Priority: S-3
Annual Fleet Supplemental True-up
FY 2013-14 Supplemental

Cost and FTE

- The Department of Personnel & Administration is requesting to true-up the statewide departmental appropriations associated with the State Fleet. The aggregate adjustment associated with this request requires an additional \$29,840 in appropriations to State agencies, though incremental adjustments at individual agencies vary. The Department will require a reduction of \$1,265,637 Reappropriated Funds for its Vehicle Replacement Lease, Purchase, or Lease/Purchase line item.

Current Program

- The Department is charged with the oversight of the State Fleet, including its maintenance, operation, and replacement as necessary. All departments that participate in the State Fleet program are impacted by this request.
- The State Fleet program oversees approximately 6,000 vehicles that have been placed within 19 different agencies in State government.

Problem or Opportunity

- On an annual basis, the Department of Personnel & Administration submits a billing true-up for all departments that participate in the State Fleet Vehicle program.
- The process of approving, ordering, receiving, and processing vehicles for placement within the State fleet involves a number of variables that impact the billing for individual agencies. Due to those fluctuations, actual billing by agency can vary from the original request by a considerable amount. In addition, methodological differences cause the need for additional adjustments to capture the appropriate spending authority.

Consequences of Problem

- Nine agencies may over-expend and 10 may under-expend their appropriations if this supplemental request is not approved.

Proposed Solution

- The Department of Personnel & Administration proposes to true-up the individual agency billings through the standard methodology. The true-up will use actual billing to date (through September 2013) to project the need by department through the end of the fiscal year.
- The Department is also requesting a technical adjustment to the letternote that indicates the upper limit of financing used to purchase fleet vehicles. The new value should be \$23,901,008.
- By using the standard methodology, the Department will automatically correct any variation in the FY 2013-14 Vehicle Lease Payments generated by billing differences or methodological changes.



COLORADO

Department of Personnel & Administration

John W. Hickenlooper
Governor

Kathy Nesbitt
Executive Director

FY 2013-14 Supplemental Request | January 2, 2014

Department Priority: S-3
Request Detail: Annual Fleet Supplemental True-Up

Summary of Incremental Funding Change for FY 2013-14	Total Funds	Reappropriated Funds
FY 2013-14 Fleet Supplemental – DPA Only Impact	(\$1,265,637)	(\$1,265,637)
FY 2013-14 Fleet Supplemental – Statewide Impact	\$29,840	\$29,840

Problem or Opportunity:

The Department of Personnel and Administration is requesting a reduction of \$1,265,637 in Reappropriated Funds for its (4) Central Services, (c) Fleet Management Program and Motor Pool Services, Vehicle Replacement Lease, Purchase, or Lease/Purchase line item. In addition, the Department is requesting incremental impacts for all appropriated State agencies that require additional appropriations of \$29,840, though impacts to individual agencies vary. The Department is also requesting a technical adjustment to the letternote that indicates the upper limit of the financing used to purchase fleet vehicles. The new value should be \$23,901,008.

The State Fleet Management Program (SFM) is designed to handle all aspects of a vehicle’s life from the time of acquisition through disposal. The program manages all maintenance, repairs, fuel expense, and accident repairs as well as maintaining a robust database with a detailed history for each vehicle. The Program manages these vehicle assets for all State agencies, helping to control unnecessary expenses, and managing adherence to effective preventive maintenance schedules, while gaining economies of scale and significant price reductions by aggregating purchasing opportunities and funding resources.

In each of the last few fiscal years, the Department of Personnel & Administration has submitted this annual supplemental true-up to capture the sometimes significant difference between agency appropriations and actual need. Through this supplemental, the Department is able to capture the differences created by the combination any of the following:

1. Replacements or purchases received before or after the budgeted date
2. Programmatic needs that drive the purchase of vehicles and/or options that weren’t factored into the original appropriation
3. Purchases or replacements that result from actions external to the typical replacement request (special bills)
4. Out-of-cycle replacements due to wrecks (total losses)
5. Transfer of vehicles within a department’s programs due to need or changing requirements

This reconciliation uses the full amount of vehicle leases to be billed to agencies, less appropriations no longer required due to expiring leases. This approach gives a more accurate and verifiable calculation of base vehicle funding requirements. This reconciliation is conducted on an annual basis to determine

whether appropriated funds will need to be adjusted in the Vehicle Lease Payments line items of affected agencies. The result is a technical adjustment to the Vehicle Lease Payment line items for State Fleet Management user agencies as well as an adjustment to State Fleet Management program spending authority.

It should be noted that this request is an extension of the annual process that the State Fleet Management program undergoes to request additional vehicles for State agencies during the standard budget process. To the extent that vehicles are replaced (or not replaced) during that submission, this request provides a dynamic adjustment to state agency appropriations to keep the State current on its need to fund its fleet. Because the fleet replacement request is the first step to this process, the Department has attached to this supplemental request an appendix that provides a description of the State Fleet Management's annual replacement methodology.

Proposed Solution:

The Department of Personnel & Administration is requesting to adjust the spending authority for Vehicle Lease Payments appropriations across all of its user agencies. This adjustment, which totals \$29,840 for appropriated agencies, is necessary to avoid over- and under-expenditures at each of the user agencies. Next, the Department is requesting a decrease of \$1,265,637 in Reappropriated Funds to its Vehicle Replacement Lease, Purchase, or Lease/Purchase line item to reflect the spending authority necessary to manage the program overall. Finally, the Department is requesting an adjustment to the FY 2013-14 Long Bill letternote that specifies the upper limit of the financing that the Department is allowed to undertake for vehicle replacements. The current value of \$22,000,000 is insufficient to purchase the number of vehicles approved during the last figure setting. The Department believes this value should be changed to \$23,901,008.

Anticipated Outcomes:

With the approval of this request, the Department of Personnel and Administration believes its budget and the budgets of the respective departments will present a more accurate view of the funding necessary to fund vehicles.

Assumptions and Calculations:

To build to the requested amounts for each department, the Department uses the following methodology with the associated assumptions:

1. State Fleet Management (SFM) pulls the latest billing to date and the last month's billing.
2. The actual billing to date forms the basis of the request.
3. To the actual billing, the department adds the product of the number of months remaining in the year and the last month's actual billing.
4. Adjustments are made for the following:
 - a. Add: New vehicles approved through special bills and appropriations
 - b. Add: Approved replacements that are yet to be received in the current fiscal year
 - c. Subtract: Any funding that will not be required due to the termination of the lease term.
5. The sum of these parts forms the total need for a particular department. An incremental need is calculated relative to the current appropriation.

The following table shows the incremental calculation that develops the Department's estimated need.

STATE FLEET LEASE LINE APPROPRIATION ANALYSIS	
SFM Lease Payments Due by COP Series and Trust Year	FY 13-14
COP 2006	\$1,739,608
TRUST 2007 (Exhibit B)	\$1,480,475
TRUST 2008 (Exhibit B)	\$1,381,072
TRUST 2009 (Exhibit B)	\$2,424,479
TRUST 2010 (Exhibit B)	\$2,127,228
TRUST 2011 (Exhibit B)	\$1,516,489
TRUST 2012 (Exhibit B)	\$2,155,993
TRUST 2013 (13 Pro-Ration includes Motor Pool leases)	\$2,859,768
TRUST 2014 (14 Pro-Ration includes Motor Pool leases)	\$816,542
TRUST 2015 (15 Pro-Ration includes Motor Pool leases) Pending	\$0
Total Known Lease Payments Due	\$16,501,654
UNFORESEEN (Accident totals, denied repairs, etc.) @1.5%	\$247,525
ACCIDENT TOTALS (Known YTD)	\$0
Total SFM Lease Spending Authority Need for FY 13-14=	\$16,749,179
FY 13-14 APPROPRIATION	
Current Year Base Spending Authority (FY 13-14 Base)	\$18,014,816
Required Additional Spending Authority (over FY 13-14 Base)=	(\$1,265,637)

The following table shows the aggregated incremental impact to State agency appropriations.

Agency Lease Line Analysis	FY 2013-14
FY 13-14 Base Long Bill Appropriation	\$15,802,957
Non-Appropriated Vehicle Lease Payments*	\$3,369,364
Total FY 13-14 Base Funding (All Agencies)	\$19,172,321
Estimated Reduction to FY 13-14 Based on Current Lease Payments	(\$1,921,635)
Approved Additions (Prorated)	\$91,144
Approved Replacements (Prorated)	\$1,557,029
Leases Ending in FY 13-14 (impact to FY 13-14)	(\$417,198)
Estimated FY 13-14 Statewide Need After FY 13-14 Supplemental	\$18,481,661
Non-Appropriated Vehicle Lease Payments*	(\$2,648,864)
Net Appropriated Agency Need for FY 13-14	\$15,832,797
Net FY 13-14 Estimated Increase from Current LB Appropriation	\$29,840

*Reflects the payments necessary for Institutions of Higher Education and the Colorado Department of Transportation

The following table shows the impact of this request by agency and adjustment type.

Lease Line Reconciliation for FY 2013-14										
Dept	Division	Long Bill Vehicle Lease Payment Appropriation for FY 2013-14	CARS Billing Thru Sept 2013	9 CARS Monthly Billing for September 2013	Annualized Fixed Payments for FY 2013-14	Approved Additions Fixed Payments (Prorated) for FY 2013-14	Approved Replacements Fixed Payments (Prorated) for FY 2013-14	Vehicle Leases (Prorated) Ending by 6/30/14	*Projected Fixed Payments (incl Mgt Fees) for FY 2013-14	**Projected Variance from Appropriation for FY 2013-14
Long Bill Appropriated Agencies										
CDPS	FDO (Fire Safety & Criminal Justice)	128,858	34,040	11,503	169,210	-	2,388	(2,345)	169,253	40,395
CDPS	Colorado State Patrol (see note)	5,790,302	1,116,763	385,024	5,292,156	-	778,116	(233,854)	5,836,418	46,116
CDPS	CBI	269,849	73,731	33,096	380,329	-	28,230	(5,423)	403,134	133,285
CDPS	CDPS Total	6,189,009	1,224,534	429,623	5,841,696	-	808,734	(241,624)	6,408,806	219,797
DOAG	Agriculture	224,096	57,288	18,258	221,611	-	9,210	(662)	230,159	6,063
DOAG	State Fair	5,645	1,171	390	4,685	-	-	-	4,685	(960)
DOC	Department of Corrections	3,098,328	599,007	195,360	2,715,601	69,960	118,331	(41,032)	2,862,860	(235,468)
DOE	Department of Education	27,913	6,412	2,128	25,565	-	1,224	(573)	26,216	(1,697)
DOH	Department of Health	257,112	77,102	25,869	309,922	-	11,121	(2,956)	318,087	60,975
DOHS	Department of Human Services	1,180,354	272,363	93,023	1,155,924	-	60,257	(16,175)	1,200,006	19,652
DOLA	Local Affairs	67,276	19,823	6,608	79,291	-	3,644	(2,451)	80,484	13,208
DOLE	Labor and Employment	110,201	24,556	8,178	98,160	-	8,650	(3,208)	103,602	(6,599)
DOMA	Military Affairs	41,309	10,558	3,496	42,023	-	2,612	(1,910)	42,725	1,416
DONR	Natural Resources	3,462,996	773,176	259,487	3,126,110	11,228	263,088	(29,536)	3,370,890	(92,106)
DOR	Department of Revenue	567,407	130,082	42,741	536,790	9,956	34,136	(15,147)	565,735	(1,672)
DORA	Regulatory Agencies	203,988	46,667	15,549	186,610	-	16,973	(4,418)	199,165	(4,823)
GOV	Economic Development	85,197	21,561	7,151	85,920	-	5,401	(4,773)	86,548	1,351
DPA	Dept of Personnel (not MP)	84,173	20,431	6,962	83,093	-	1,762	(372)	84,483	310
DOL	Attorney General	62,019	15,214	5,071	60,854	-	995	(911)	60,938	(1,081)
DOS	Secretary of State	3,345	768	256	3,071	-	-	-	3,071	(274)
JUD	Public Defender	44,407	35,117	7,495	102,568	-	7,378	(4,660)	105,286	60,879
JUD	Courts	88,182	22,499	5,506	72,055	-	9,974	(2,978)	79,051	(9,131)
Total Long Bill Appropriated Agencies		15,802,957	3,358,329	1,133,152	14,751,549	91,144	1,363,490	(373,386)	15,832,797	29,840
Non Long Bill Appropriated Agencies										
DOT	Department of Transportation	2,345,827	487,259	161,826	1,943,693	-	122,862	(40,711)	2,025,844	(319,983)
DOHE	Higher Education Total	1,023,537	145,212	41,389	555,444	-	70,677	(3,101)	623,020	(400,517)
Total Non Appropriated Agencies		3,369,364	632,471	203,215	2,499,137	-	193,539	(43,812)	2,648,864	(720,500)
DPA Motor Pool		36,486	12,162	145,943	145,943	-	3,867	(1,627)	148,183	
Statewide Total (without Motor Pool)		19,172,321	3,990,800	1,336,368	17,250,686	91,144	1,557,029	(417,198)	18,481,661	(690,660)

Supplemental, 1331 Supplemental or Budget Amendment Criteria:

This request meets supplemental criteria based on new data received by the Department. The true-up will use actual billing to date (through September 2013) to project the need by department through the end of the fiscal year.

Appendix – Detailed Fleet Replacement Methodology for FY 2014-15

Step 1. Initial Screen: The initial candidate list is generated from the Colorado Automotive Reporting System (CARS) using a minimum threshold for further replacement consideration. An extraction is done that lists all vehicles projected to meet the following requirements by time of replacement in the final quarter of FY 2014-15. In order to be considered for analysis, a vehicle must meet one of the following criteria:

- Non Colorado State Patrol (CSP) vehicles must be projected to have greater than 100,000 miles.
- CSP vehicles must have greater than 80,000 miles for patrol vehicles and be four years old, and greater than 40,000 miles for motorcycles.
- A vehicle that will be 16 years old or older at the time that the proposed replacement would occur. This is consistent with one of the elements of Executive Order 0012 07, which specifies that a priority be placed on the replacement of vehicles model year 1996 and older as a means of improving fuel efficiency.

For FY 2014-15, this initial screen produced 2,127 potential candidates meeting the minimum criteria.

Rationale: This initial screen limits the replacement candidates based upon a logical minimum standard. Mileage is projected through May of the budget request year to include all vehicles that will meet the criteria within the request year. This is the first qualifying criteria in the process, and vehicles that meet this criteria are passed to the next step.

Step 2. Manual Adjustments: Decisions on vehicle replacement are not made on the basis of the mileage criterion or vehicle age alone. The ideal process would involve a detailed mechanical evaluation of each replacement candidate by a qualified technician, and the decision would be based on the projected costs involved to maintain the vehicle over the next one to two years. This level of analysis is not always practical for the State. However, State Fleet Management can use additional information and resources that are readily available to further refine the candidate list to make sure the right vehicles are ultimately replaced. Due to customer concerns, a higher number of DPA motor pool vehicles are being requested due to high miles and condition of the vehicles compared to private sector rental fleets.

- **Agency retention requests:** State Fleet Management confers with agencies concerning proposed replacements, taking into consideration factors such as internal rotations, cascading vehicle assignments for additional use, and other extensions to a vehicle's life. No one knows the individual vehicles better than agency Vehicle Coordinators and the users of the vehicles. State Fleet Management uses agency input to eliminate vehicles from the replacement analysis that, in an agency's opinion, are in good condition considering mileage and age. State Fleet Management also uses agency input to keep vehicles on the replacement list that are in exceptionally poor condition, create an unacceptable safety risk, or are not meeting the functional requirements of the agency, even in some cases when the vehicle does not meet typical replacement criteria.
- **Vehicles with major recent repairs (New engine, transmission, etc.):** The most recent 12 months of repairs are analyzed to identify any individual repairs that required significant expenditures (typically in excess of \$5,000 for an individual repair). If the State has recently made a significant investment replacing a major component of a vehicle, the State should expect that the cost to operate the vehicle over the short-term should be reduced, and the State should not replace such vehicles until it has had the opportunity to benefit from that investment.

- **Vehicles in the low cost, low mile work functions:** Vehicles in this category are typically maintenance and support vehicles used in campus type environments. They are typically low mileage (approximately 1,000 miles per year), are often very old, and may have a high cost per mile even though the total annual operating cost is very low. Ideally, these vehicles should be replaced with used, but safe and operable vehicles out of the vehicle turn-in pool. Vehicles that are no longer suitable for high usage functions can often be used in these maintenance type roles without incurring significant repairs, and it is often not economically justifiable to purchase brand new vehicles for low use assignments. Therefore, only the very worst of these maintenance and support vehicles are included in the final submission for replacement.
- **Very high mileage vehicles (>150,000):** Vehicles with this mileage projection are at least 50 percent over the State's minimum mileage replacement criterion. At this point, vehicles tend to deteriorate rapidly, with costly major component breakdowns, decreased reliability, and increased safety concerns. The cost effective operation of such vehicles is highly unlikely after this mileage threshold is reached. In fact, in a less restrictive fiscal environment, State Fleet Management would typically recommend lower thresholds.

Step 3. Rank Highest Priority to Lowest Priority: All of the vehicles passed through the initial screening criteria meet the basic requirements for replacement. These vehicles are nearly all high-mileage, high-cost and are primarily older vehicles. While all of these vehicles meet the basic criteria for the replacement cycle, the challenge is to make sure that the worst of these vehicles are identified, so that only the worst of the worst will be replaced given any level of funding. By comparing these vehicles to the average vehicle of similar age and type, the State will be able to identify the vehicles that display the greatest operational cost variance from the average. Those that have a considerably higher than average cost will rank out higher than those with lower than average costs. This way the State can identify the worst vehicles (from a cost standpoint) and make sure these are assigned the highest replacement priority. Note that all State Patrol vehicles meeting the minimum criteria will be submitted, therefore State Patrol vehicles are not included in this ranking. State Patrol vehicles have unique utilization, performance, and safety needs that require replacement on a 4-year cycle.

Step 4. Compressed Natural Gas (CNG) Analysis: SFM identified all vehicles on the suspect list that could be replaced with a known OEM CNG vehicle, this maximizes the potential number of CNG vehicles. Only one vehicle type was not included and that was sedans. There is only one OEM CNG sedan available (Honda Civic GX) and it is a "dedicated" vehicle than can only be placed in areas where there is available fuel infrastructure, most of which are in the Denver metro area.

Sedans that made it through the worst of the worst (WOW) analysis were then looked up individually to confirm their assigned locations. Those sedans that were in areas with existing CNG infrastructure were then selected for CNG. For all other CNG vehicle selections the location of the vehicle was not used as the "bi-fuel" vehicles give the agencies more flexibility in where they are assigned. Location is important when assigning the new CNG vehicles, but it was not used to eliminate any vehicles off the suspect list.

After all the vehicles were reviewed through the three steps of the evaluation to determine the worst of the worst (WOW) vehicles that should be replaced, SFM added a new evaluation criteria for the remaining CNG suspects that were not originally selected. The criteria required the vehicle to average more than 700 miles per month, and have 115,000 miles or more by May of 2015. SFM felt these parameters would ensure adequate CNG fuel consumption going forward, reasonable mileage at turn-in, and accelerate the number

of vehicles designated for CNG replacement. As a result this added another 52 CNG vehicles to the list that would have otherwise not made the WOW replacement list.

Step 5. Further Considerations to Determine Final List: The State Fleet Management program does not operate in a static environment. Changes in the budgetary environment, evolving agency needs, historical funding patterns for the fleet, regulatory changes, legislative actions, and the impact of recent internal fleet initiatives can, and should, be taken into consideration in developing the final request for any given year.

- **State funding capabilities:** In any given year, it is typically impractical to replace all the vehicles necessary to maintain an optimal fleet, from a total cost of fleet perspective. When funds are scarce, it is especially important that the highest mileage vehicles that present immediate safety concerns are replaced so that the funds that are spent on the fleet can provide the optimal financial benefit to the State.
- **Impact of Fleet or Agency reduction initiatives:** Initiatives undertaken by State Fleet Management and individual agencies to reduce the total number of vehicles in the fleet can affect the replacement process in two ways. First, by reducing the overall size of the fleet, the percentage of optimal replacements necessary to maintain the fleet each year produces a smaller number of candidates. Second, and most importantly, a large number of vehicles leaving the fleet inevitably includes some of the worst vehicles in the fleet. These are also the same vehicles that should be the highest priority for replacement, and since they no longer need to be replaced, the number of requested replacements in that year might be reduced.
- **Prior year funding and replacement levels:** Reduced funding of replacements in previous years has put additional pressure on the fleet, and will require reasonable levels of replacements in subsequent years. With a mileage criterion of 100,000 miles and average annual miles per vehicle of 13,000, ($8 \times 13,000 = 104,000$) the State should be replacing approximately 1/8 of the non-CSP fleet or 600+ non-CSP vehicles each year. Fleet replacements experienced reduced funding during fiscal years FY 2002-03 through FY 2003-04 when the State was also under severe budgetary constraints. This put significant upward pressure on maintenance expense (a 21% increase in maintenance cost per mile from FY 2001-02 through FY 2004-05). Then from FY 2005-06 through FY 2008-09 the replacement program was back to a more reasonable level (averaging 566 non-CSP vehicles per year) and included all funding sources. This level of replacement allowed for maintenance costs to remain nearly level (less than 1% increase per year) although at a greatly increased base level due to the earlier costs in replacements. An unusually high number of replacements in FY 2008-09 actually generated a reduction in maintenance expense for FY 2009-10 of 4.3%. For the four years from FY 2009-10 through FY 2012-13 replacements were significantly below desired levels due to budgetary constraints and as a result maintenance costs rose dramatically. Last year (FY 2013-14) saw a return to normal replacement levels and as a result maintenance expense for FY 2014-15 are expected to increase less than 1%.

This year's proposal is recommending vehicle replacements at near normal levels. As a result maintenance expenses in FY 2015-16 are expected to again increase at less than 1%.

Step 6: Economic Validation: The final step involves a financial analysis of the alternatives to make sure that the proposed replacements have a solid economic justification and represent an optimal financial decision for the State. For this request, the non-CSP & CBI vehicles recommended for replacement through the fleet replacement methodology average 148,349 miles, with 23 exceeding 200,000 miles. These same vehicles will average over 160,806 miles by FY 2015-16 and will be well into a very costly phase of their life cycle for work vehicles.

Schedule 13
Funding Request for the 2014-15 Budget Cycle

Department: Agriculture
 Request Title: NP-8 Annual Fleet Supplemental True-Up
 Priority Number: _____

Dept. Approval by: [Signature] 23 Dec 2013
 Date

OSPB Approval by: [Signature] 12/30/13
 Date

- Decision Item FY 2014-15
- Base Reduction Item FY 2014-15
- Supplemental FY 2013-14
- Budget Amendment FY 2014-15

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	5
		Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
	Fund					
Total of All Line Items	Total	229,741	5,103	229,741	-	-
	FTE	-	-	-	-	-
	GF	116,494	2,603	116,494	-	-
	GFE	-	-	-	-	-
	CF	109,454	2,449	109,454	-	-
	RF	-	-	-	-	-
	FF	3,793	51	3,793	-	-
(1) Commissioner's Office and Administrative Services, Vehicle Lease Payments	Total	229,741	5,103	229,741	-	-
	FTE	-	-	-	-	-
	GF	116,494	2,603	116,494	-	-
	GFE	-	-	-	-	-
	CF	109,454	2,449	109,454	-	-
	RF	-	-	-	-	-
	FF	3,793	51	3,793	-	-

Letternote Text Revision Required? Yes: No: If yes, describe the Letternote Text Revision:

Cash or Federal Fund Name and COFRS Fund Number: Various Sources
 Reappropriated Funds Source, by Department and Line Item Name:
 Approval by OIT? Yes: No: Not Required:
 Schedule 13s from Affected Departments: Department of Personnel and Administration
 Other Information:

Schedule 13
Funding Request for the 2014-15 Budget Cycle

Department: Corrections
 Request Title: Annual Fleet Supplemental True-Up
 Priority Number: NP

Dept. Approval by: *Pat Paemen* 1/2/2014 Decision Item FY 2014-15
 Date Base Reduction Item FY 2014-15
 OSPB Approval by: *Paul M. Schell* 12/30/13 Supplemental FY 2013-14
 Date Budget Amendment FY 2014-15

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	6
		Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
	Fund					
Total of All Line Items	Total	3,098,328	(235,468)	3,219,035		
	FTE					
	GF	2,688,301	(140,932)	2,854,083		
	GFE					
	CF	410,027	(94,536)	364,952		
	RF					
	FF					
(3) Support Services	Total	3,098,328	(235,468)	3,219,035	-	-
(E) Transportation	FTE	-	-	-	-	-
Vehicle Lease Payments	GF	2,688,301	(140,932)	2,854,083		
	GFE	-	-	-	-	-
	CF	410,027	(94,536)	364,952		
	RF	-	-	-	-	-
	FF	-	-	-	-	-

Letternote Text Revision Required? Yes: No: If yes, describe the Letternote Text Revision:
 Cash or Federal Fund Name and COFRS Fund Number: CF - Correctional Industries 507 CFA
 Reappropriated Funds Source, by Department and Line Item Name: None
 Approval by OIT? Yes: No: Not Required:
 Schedule 13s from Affected Departments: Department of Personnel and Administration
 Other Information: None

Schedule 13
Funding Request for the 2014-15 Budget Cycle

Department: Education
 Request Title: Annual Fleet Supplemental True-Up
 Priority Number: NP

Dept. Approval by: [Signature] 12/20/13 Date
 OSPB Approval by: [Signature] 12/30/13 Date

- Decision Item FY 2014-15
- Base Reduction Item FY 2014-15
- Supplemental FY 2013-14
- Budget Amendment FY 2014-15

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	6
Fund		Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
Total of All Line Items	Total	27,913	(1,697)	21,320	-	-
	FTE	-	-	-	-	-
	GF	27,913	(1,697)	21,320	-	-
	GFE	-	-	-	-	-
	CF	-	-	-	-	-
	RF	-	-	-	-	-
	FF	-	-	-	-	-
(4) School for the Deaf and the Blind, (A) School Operations, Vehicle Lease Payments	Total	27,913	(1,697)	21,320	-	-
	FTE	-	-	-	-	-
	GF	27,913	(1,697)	21,320	-	-
	GFE	-	-	-	-	-
	CF	-	-	-	-	-
	RF	-	-	-	-	-
	FF	-	-	-	-	-

Letternote Text Revision Required? Yes: No: If yes, describe the Letternote Text Revision:

Cash or Federal Fund Name and COFRS Fund Number: None

Reappropriated Funds Source, by Department and Line Item Name: None

Approval by OIT? Yes: No: Not Required:

Schedule 13s from Affected Departments: None

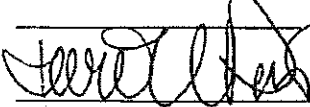
Other Information: None

Schedule 13
Funding Request for the 2014-15 Budget Cycle

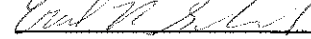
Department: Governor-Lieutenant Governor-State Planning and

Request Title: Annual Fleet Supplemental True-up

Priority Number:

Dept. Approval by:  12/19/13
Date

- Decision Item FY 2014-15
- Base Reduction Item FY 2014-15
- Supplemental FY 2013-14
- Budget Amendment FY 2014-15

OSP Approval by:  12/30/13
Date

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	5
		Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
	Fund					
Total of All Line Items	Total	85,197	1,351	85,197	-	-
	FTE	-	-	-	-	-
	GF	12,166	1,351	12,166	-	-
	GFE	-	-	-	-	-
	CF	-	-	-	-	-
	RF	73,031	-	73,031	-	-
	FF	-	-	-	-	-
(1) Office of the Governor, (B) Special Purpose, Vehicle Lease Payments	Total	73,031	-	73,031	-	-
	FTE	-	-	-	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	-	-	-	-	-
	RF	73,031	-	73,031	-	-
	FF	-	-	-	-	-
(4) Economic Development Programs, Vehicle Lease Payments	Total	12,166	1,351	12,166	-	-
	FTE	-	-	-	-	-
	GF	12,166	1,351	12,166	-	-
	GFE	-	-	-	-	-
	CF	-	-	-	-	-
	RF	-	-	-	-	-
	FF	-	-	-	-	-

Letternote Text Revision Required? Yes: No: If yes, describe the Letternote Text Revision:

Cash or Federal Fund Name and COFRS Fund Number:

Reappropriated Funds Source, by Department and Line Item Name:

From fees collected from state agencies related to the operation of Statewide Information Technology Services pursuant to Section 24-37.5 C.R.S

Approval by OIT? Yes: No: Not Required:

Schedule 13s from Affected Departments:

Other Information:

Schedule 13

Funding Request for the 2014-15 Budget Cycle

Department: Department of Human Services
 Request Title: DPA's Annual Fleet Supplemental True-Up
 Priority Number: NP-S1

Dept. Approval by: Melissa W. Docket 12/24/13 Date
 OSPB Approval by: Carol N. [Signature] 12/30/13 Date

- Decision Item FY 2014-15
- Base Reduction Item FY 2014-15
- Supplemental FY 2013-14
- Budget Amendment FY 2014-15

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	5
		Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
Total of All Line Items	Fund					
	Total	1,180,354	19,653	1,177,063	0	0
	FTE	0.0	0.0	0.0	0.0	0.0
	GF	615,289	6,326	611,998	0	0
	CF	85,227	740	85,227	0	0
	RF	292,844	9,844	292,844	0	0
	FF	186,994	2,743	186,994	0	0
	MCF	256,791	9,775	256,791	0	0
	MGF	128,395	4,888	128,395	0	0
	NGF	743,684	11,214	740,393	0	0
(3) Office of Operations, (A) Administration, Vehicle Lease Payments	Total	1,180,354	19,653	1,177,063	0	0
	FTE	0.0	0.0	0.0	0.0	0.0
	GF	615,289	6,326	611,998	0	0
	CF	85,227	740	85,227	0	0
	RF	292,844	9,844	292,844	0	0
	FF	186,994	2,743	186,994	0	0
	MCF	256,791	9,775	256,791	0	0
	MGF	128,395	4,888	128,395	0	0
	NGF	743,684	11,214	740,393	0	0

Letternote Text Revision Required? Yes: No: If yes, describe the Letternote Text Revision:

a Of this amount, it is estimated that \$1,366,218 [AAIB] shall be from patient cash collected by the Mental Health Institutes, \$49,415 [EAI] shall be from the Early Intervention Services Trust Fund created in Section 27-10.5-709 (2) (a), C.R.S., and ~~\$870,293~~ \$871,033 [B300] shall be from various sources of cash funds, including from the Old Age Pension Fund created in Section 1 of Article XXIV of the State Constitution.

b Of this amount, it is estimated that ~~\$4,786,843~~ \$4,796,618 [ABIU, 7621] shall be from Medicaid funds transferred from the Department of Health Care Policy and Financing, \$1,236,747 [7603] shall be transferred from the Department of Corrections, \$811,278 [ABIW] shall be from patient fees collected by the Mental Health Institutes that represent Medicaid revenue earned from the behavioral health organizations through Mental Health Community Capitation, \$800,000 [EZIB] shall be from nursing home indirect cost subsidies appropriated to the Homelake Domiciliary and the State and Veterans Nursing Homes, \$340,000 [ABUP] shall be from federal Medicaid indirect costs transferred from the Department of Health Care Policy and Financing, and ~~\$617,203~~ \$617,272 [8301] shall be from various sources of reappropriated funds.

c Of this amount, it is estimated that \$994,120 shall be from Section 110 vocational rehabilitation funds, \$720,802 shall be from the Social Security Administration for disability determination services, \$400,000 shall be from Child Care Development Funds, \$233,214 [7407] shall be from the Substance Abuse Prevention and Treatment Block Grant, \$65,900 shall be from the U.S. Department of Health and Human Services, Office of Refugee Resettlement, \$4,000 shall be from the Temporary Assistance for Needy Families Block Grant, and ~~\$2,099,807~~ \$2,103,622 shall be from various sources of federal funds [ALL OTHERS 7400].

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	5
	Fund	Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
Cash or Federal Fund Name and COFRS Fund Number:		Various Sources of Cash Funds and Federal Funds				
Reappropriated Funds Source, by Department and Line Item Name:		Medicaid is transferred from the Department of Health Care Policy and Financing				
Approval by OIT? Yes: <input type="checkbox"/> No: <input type="checkbox"/>		Not Required: <input checked="" type="checkbox"/>				
Schedule 13s from Affected Departments:		Department of Personnel and Administration Department of Health Care Policy and Financing				
Other Information:		N/A				

Schedule 13
Funding Request for the 2013-14 Budget Cycle

Department: Labor and Employment

Request Title: Annual Fleet Supplemental True-Up

Priority Number: NP#1

Dept. Approval by: *Martin* 12-17-13
Date

- Decision Item FY 2014-15
- Base Reduction Item FY 2014-15
- Supplemental FY 2013-14
- Budget Amendment FY 2014-15

OSPB Approval by: *Ernest N. J. ...* 12/30/13
Date

Line Item Information		FY 2013-14		FY 2012-13		FY 2013-14
		1	2	3	4	6
	Fund	Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2014-15
Total of All Line Items	Total	110,201	(6,599)	123,426	-	-
	FTE	-	-	-	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	84,205	(5,015)	93,463	-	-
	RF	-	-	-	-	-
	FF	25,996	(1,584)	29,963	-	-
(1) Executive Director's Office, Vehicle Lease Payments	Total	110,201	(6,599)	123,426	-	-
	FTE	-	-	-	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	84,205	(5,015)	93,463	-	-
	RF	-	-	-	-	-
	FF	25,996	(1,584)	29,963	-	-

Letternote Text Revision Required? Yes: No: If yes, describe the Letternote Text Revision:

Cash or Federal Fund Name and COFRS Fund Number: Various cash and federal sources

Reappropriated Funds Source, by Department and Line Item Name: N/A

Approval by OIT? Yes: No: Not Required:

Schedule 13s from Affected Departments: DPA

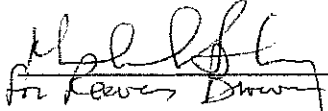
Other Information:

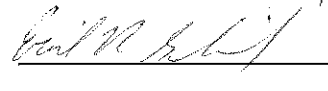
Schedule 13 Funding Request for the 2014-15 Budget Cycle

Department: Department of Local Affairs

Request Title: Annual Fleet Supplemental True-up

Priority Number: NP-8

Dept. Approval by:  Date: 12/26/13

OSPB Approval by:  Date: 10/30/13

- Decision Item FY 2014-15
- Base Reduction Item FY 2014-15
- Supplemental FY 2013-14
- Budget Amendment FY 2014-15

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	5
	Fund	Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
Total of All Line Items	Total	67,276	13,208	67,276		
	FTE					
	GF	60,482	11,887	60,482		
	GFE					
	CF					
	RF	6,794	1,321	6,794		
	FF					
(1) Executive Director's Office, Vehicle Lease Payments	Total	67,276	13,208	67,276	-	-
	FTE				-	-
	GF	60,482	11,887	60,482	-	-
	GFE				-	-
	CF				-	-
	RF	6,794	1,321	6,794	-	-
	FF				-	-
() Long Bill Group, Line Item Name	Total					
	FTE					
	GF					
	GFE					
	CF					
	RF					
	FF					

Letternote Text Revision Required? Yes: No: If yes, describe the Letternote Text Revision:

Cash or Federal Fund Name and COFRS Fund Number: Fund 152- Local Government Severance Tax Fund; and Fund 153-Local Government Mineral Impact Fund

Reappropriated Funds Source, by Department and Line Item Name: Local Government Mineral Impact Fund and Local Government Severance Tax Fund

Approval by OIT? Yes: No: Not Required:

Schedule 13s from Affected Departments: DOLA portion of Statewide Annual Vehicle Lease Supplemental True-up

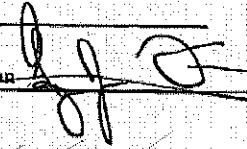
Other Information: Net Adjustments for Lease payments (newly financed vehicles less those paid off+mgmt fees)

Schedule 13
Funding Request for the 2014-15 Budget Cycle


Department: Department of Military and Veterans Affairs

Request Title: Annual Fleet Supplemental True-Up

Priority Number: S-1

Dept. Approval by: Greg Dorman  18 Dec 13
 Date

- Decision Item FY 2014-15
- Base Reduction Item FY 2014-15
- Supplemental FY 2013-14
- Budget Amendment FY 2014-15

OSPB Approval by:  12/30/13
 Date

Line Item Information	Fund	FY 2013-14		FY 2014-15		FY 2015-16
		1 Appropriation FY 2013-14	2 Supplemental Request FY 2013-14	3 Base Request FY 2014-15	4 Funding Change Request FY 2014-15	5 Continuation Amount FY 2015-16
Total of All Line Items	Total	41,309	1,416	47,036	-	-
	FTE	-	-	-	-	-
	GF	41,309	1,416	47,036	-	-
	GFE	-	-	-	-	-
	CF	-	-	-	-	-
	RF	-	-	-	-	-
	FF	-	-	-	-	-
(1) Division of the Executive Director and Army National Guard Vehicle Lease	Total	41,309	1,416	47,036	-	-
	FTE	-	-	-	-	-
	GF	41,309	1,416	47,036	-	-
	GFE	-	-	-	-	-
	CF	-	-	-	-	-
	RF	-	-	-	-	-
	FF	-	-	-	-	-

Letternote Text Revision Required? Yes: No: If yes, describe the Letternote Text Revision:

Cash or Federal Fund Name and COFRS Fund Number:

Reappropriated Funds Source, by Department and Line Item Name:

Approval by OIT? Yes: No: Not Required:

Schedule 13s from Affected Departments:

Other Information:

Schedule 13
Funding Request for the 2014-15 Budget Cycle

Department: Natural Resources
 Request Title: Annual Fleet Supplemental True-Up
 Priority Number: NP-8

Dept. Approval by: Will H. Lee 12/26/2013
 Date
 OSPB Approval by: Grant M. Schmitt 12/20/13
 Date

- Decision Item FY 2014-15
- Base Reduction Item FY 2014-15
- Supplemental FY 2013-14
- Budget Amendment FY 2014-15

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	5
Fund		Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
Total of All Line Items	Total	3,462,996	(92,106)	3,462,996	-	-
	FTE	-	-	-	-	-
	GF	312,940	(15,739)	312,940	-	-
	GFE	-	-	-	-	-
	CF	3,092,453	(83,496)	3,092,453	-	-
	RF	3,208	3,481	3,208	-	-
	FF	54,395	3,648	54,395	-	-
(1) Executive Director's Office, (A) Administration, Vehicle Lease Payments	Total	3,462,996	(92,106)	3,462,996	-	-
	FTE	-	-	-	-	-
	GF	312,940	(15,739)	312,940	-	-
	GFE	-	-	-	-	-
	CF	3,092,453	(83,496)	3,092,453	-	-
	RF	3,208	3,481	3,208	-	-
	FF	54,395	3,648	54,395	-	-

Letternote Text Revision Required? Yes: No: If yes, describe the Letternote Text Revision:

Cash or Federal Fund Name and COFRS Fund Number:
 Reappropriated Funds Source, by Department and Line Item Name:

Approval by OIT? Yes: No: Not Required:
 Schedule 13s from Affected Departments: Department of Personnel and Administration

Other Information:

Schedule 13
Funding Request for the FY 2014-15 Budget Cycle

Department: Department of Personnel & Administration

Request Title: Annual Fleet Supplemental True-up

Priority Number: NP - 1

Dept. Approval by: [Signature] 12/29/13 Date

OSPB Approval by: [Signature] 12/30/13 Date

Decision Item FY 2014-15
 Base Reduction Item FY 2014-15
 Supplemental FY 2013-14
 Budget Amendment FY 2014-15

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	5
Fund		Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
Total of All Line Items	Total	\$84,173	\$310	\$84,173	\$0	\$0
	FTE	0.0	0.0	0.0	0.0	0.0
	GF	\$0	\$0	\$0	\$0	\$0
	GFE	\$0	\$0	\$0	\$0	\$0
	CF	\$2,128	\$0	\$2,128	\$0	\$0
	RF	\$82,045	\$310	\$82,045	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0
(1) Executive Director's Office (A)	Total	\$84,173	\$310	\$84,173	\$0	\$0
Department Administration, Vehicle	FTE	0.0	0.0	0.0	0.0	0.0
Lease Payments	GF	\$0	\$0	\$0	\$0	\$0
	GFE	\$0	\$0	\$0	\$0	\$0
	CF	\$2,128	\$0	\$2,128	\$0	\$0
	RF	\$82,045	\$310	\$82,045	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0

Letternote Text Revision Required? Yes: No: If yes, describe the Letternote Text Revision:

Cash or Federal Fund Name and COFRS Fund Number: Various Funds

Reappropriated Funds Source, by Department and Line Item Name:
 Approval by OIT? Yes: No: Not Required:

Schedule 13s from Affected Departments:

Other Information:

Schedule 13
Funding Request for the 2014-15 Budget Cycle

Department: Public Health and Environment
 Request Title: Annual Fleet Supplemental True-Up
 Priority Number: NP-8

Dept. Approval by: [Signature] 12/20/13
 Date

OSP Approval by: [Signature] 12/30/13
 Date

- Decision Item FY 2014-15
- Base Reduction Item FY 2014-15
- Supplemental FY 2013-14
- Budget Amendment FY 2014-15

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	5
	Fund	Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
Total of All Line Items	Total	257,112	60,975	257,112	-	-
	FTE		-		-	-
	GF	620	-	620	-	-
	GFE		-		-	-
	CF	190,026	30,000	190,026	-	-
	RF	38,997	17,975	38,997	-	-
	FF	27,469	13,000	27,469	-	-
(1) Administration and Support, (A)	Total	257,112	60,975	257,112	-	-
Administration, Vehicle	FTE	-	-	-	-	-
Lease Payments	GF	620	-	620	-	-
	GFE		-		-	-
	CF	190,026	30,000	190,026	-	-
	RF	38,997	17,975	38,997	-	-
	FF	27,469	13,000	27,469	-	-

Letternote Text Revision Required? Yes: No: If yes, describe the Letternote Text Revision:

Vehicle Lease Payments will need to increase in letternote a) by \$17,975, letternote b) by \$30,000

Cash or Federal Fund Name and COFRS Fund Number: 100 Various Sources

Reappropriated Funds Source, by Department and Line Item Name: Fund 100, indirect cost recoveries.

Approval by OIT? Yes: No: Not Required:

Schedule 13s from Affected Departments: Department of Personnel and Administration

Other Information:

Schedule 13
Funding Request for the 2014-15 Budget Cycle

Department: Department of Public Safety

Request Title: Annual Fleet Supplemental True-Up

Priority Number: NP-01

Dept. Approval by: *Jesse Y. Andrade* 12/18/14
 Date

- Decision Item FY 2014-15
- Base Reduction Item FY 2014-15
- Supplemental FY 2013-14
- Budget Amendment FY 2014-15

OSPB Approval by: *Paul M. ...* 12/20/14
 Date

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	5
	Fund	Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
Total of All Line Items	Total	6,195,910	219,797	6,196,537	-	-
	FTE	-	-	-	-	-
	GF	466,044	227,876	466,671	-	-
	CF	168,213	34,562	168,213	-	-
	HUTF	5,251,401	(75,736)	5,251,401	-	-
	RF	197,376	(28,356)	197,376	-	-
	FF	112,876	61,451	112,876	-	-
(1) Executive Director's Office	Total	135,759	40,396	136,386	-	-
(A) Administration	FTE	-	-	-	-	-
Vehicle Lease Payments	GF	71,588	(7,085)	72,215	-	-
	CF	33,521	42,673	33,521	-	-
	HUTF	-	-	-	-	-
	RF	30,650	4,808	30,650	-	-
	FF	-	-	-	-	-
(2) Colorado State Patrol	Total	5,790,302	46,116	5,790,302	-	-
Vehicle Lease Payments	FTE	-	-	-	-	-
	GF	146,161	107,231	146,161	-	-
	CF	128,154	(9,085)	128,154	-	-
	HUTF	5,251,401	(75,736)	5,251,401	-	-
	RF	154,376	(36,665)	154,376	-	-
	FF	110,210	60,371	110,210	-	-
(5) Colorado Bureau of Investigation	Total	269,849	133,285	269,849	-	-
(A) Administration	FTE	-	-	-	-	-
Vehicle Lease Payments	GF	248,295	127,730	248,295	-	-
	CF	6,538	974	6,538	-	-
	HUTF	-	-	-	-	-
	RF	12,350	3,501	12,350	-	-
	FF	2,666	1,080	2,666	-	-

Letternote Text Revision Required? Yes No If yes, describe the Letternote Text Revision:

Cash or Federal Fund Name and COFRS Fund Number: Various Cash and Reappropriated Fund Sources

Reappropriated Funds Source, by Department and Line Item Name: N/A

Approval by OIT? Yes No Not Required:

Schedule 13s from Affected Departments: Department of Personnel and Administration


Other Information: N/A

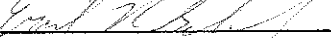
Schedule 13 Funding Request for the 2014-15 Budget Cycle

Department: Regulatory Agencies

Request Title: Annual Fleet Supplemental True-Up

Priority Number: NP-1

Dept. Approval by:  12/24/13
Date

OSPB Approval by:  12/30/13
Date

- | |
|---|
| <input type="checkbox"/> Decision Item FY 2014-15 |
| <input type="checkbox"/> Base Reduction Item FY 2014-15 |
| <input checked="" type="checkbox"/> Supplemental FY 2013-14 |
| <input type="checkbox"/> Budget Amendment FY 2014-15 |

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	6
	Fund	Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
Total of All Line Items	Total	203,988	(4,823)	203,988	0	0
	FTE	0	0	0	0	0
	GF	0	0	0	0	0
	GFE	0	0	0	0	0
	CF	203,988	(4,823)	203,988	0	0
	RF	0	0	0	0	0
	FF	0	0	0	0	0
(1) Executive Director's Office, Vehicle Lease Payments	Total	203,988	(4,823)	203,988	-	-
	FTE	-	-	-	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	203,988	(4,823)	203,988	-	-
	RF	-	-	-	-	-
	FF	-	-	-	-	-

Letternote Text Revision Required? Yes: No: If yes, describe the Letternote Text Revision:

Cash or Federal Fund Name and COFRS Fund Number: Various Sources of Cash Funds

Reappropriated Funds Source, by Department and Line Item Name:

Approval by OIT? Yes: No: Not Required:

Schedule 13s from Affected Departments: Department of Personnel and Administration

Other Information:

Schedule 13
Funding Request for the 2014-15 Budget Cycle

Department: Revenue
 Request Title: Annual Fleet Supplemental True-Up
 Priority Number: NP-1

Dept. Approval by: Dea... Corp 12/22/15 Decision Item FY 2014-15
 Date: for Bob B... 12/22/15 Base Reduction Item FY 2014-15
 OSPB Approval by: Grant... 12/30/15 Supplemental FY 2013-14
 Date: 12/30/15 Budget Amendment FY 2014-15

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	5
	Fund	Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
Total of All Line Items	Total	577,363	(1,672)	587,320	-	-
	FTE	-	-	-	-	-
	GF	138,954	(391)	138,954	-	-
	GFE	-	-	-	-	-
	CF	438,409	(1,281)	448,366	-	-
	RF	-	-	-	-	-
	FF	-	-	-	-	-
(1) Executive Director's Office, Vehicle Lease Payments	Total	577,363	(1,672)	587,320	-	-
	FTE	-	-	-	-	-
	GF	138,954	(391)	138,954	-	-
	GFE	-	-	-	-	-
	CF	438,409	(1,281)	448,366	-	-
	RF	-	-	-	-	-
	FF	-	-	-	-	-

Letternote Text Revision Required? Yes: No: If yes, describe the Letternote Text Revision:

Cash or Federal Fund Name and COFRS Fund Number: Various Sources

Reappropriated Funds Source, by Department and Line Item Name:

Approval by OIT? Yes: No: Not Required:

Schedule 13s from Affected Departments: Department of Personnel and Administration

Other Information: