

Schedule 9A: Cash Funds Reports
Department of Personnel and Administration

FY 2013-14 Budget Request
Fund 24R - Statewide E-Procurement
24-102-202.5., C.R.S. (2012)

| | Actual FY 2010-11 | Actual FY 2011-12 | Appropriated FY 2012-13 | Requested FY 2013-14 | Out-Year FY 2014-15 |
|--|----------------------|----------------------|----------------------------|-------------------------|------------------------|
| Year Beginning Fund Balance (A) | \$1,245,135 | \$2,944,006 | \$2,887,607 | \$2,171,139 | \$1,489,246 |
| Changes in Cash Assets | \$1,699,021 | \$563,102 | -\$709,533 | -\$681,893 | \$996,646 |
| Changes in Non-Cash Assets | \$0 | \$0 | \$0 | \$0 | \$0 |
| Changes in Long-Term Assets | \$0 | -\$525,359 | -\$6,934 | \$0 | \$0 |
| Changes in Total Liabilities | -\$150 | -\$94,142 | \$0 | \$0 | \$0 |
| TOTAL CHANGES TO FUND BALANCE | \$1,698,871 | -\$56,400 | -\$716,468 | -\$681,893 | \$996,646 |
| Assets Total | \$2,949,419 | \$2,987,162 | \$2,270,694 | \$1,588,801 | \$2,585,447 |
| Cash (B) | \$2,417,125 | \$2,980,227 | \$2,270,694 | \$1,588,801 | \$2,585,447 |
| Other Assets(Detail as necessary) | \$0 | \$0 | \$0 | \$0 | \$0 |
| Receivables | \$532,294 | \$6,934 | \$0 | | \$0 |
| Liabilities Total | \$5,413 | \$99,555 | \$99,555 | \$99,555 | \$99,555 |
| Cash Liabilities (C) | \$5,413 | \$99,555 | \$99,555 | \$99,555 | \$99,555 |
| Long Term Liabilities | \$0 | \$0 | \$0 | \$0 | \$0 |
| Ending Fund Balance (D) | \$2,944,006 | \$2,887,607 | \$2,171,139 | \$1,489,246 | \$2,485,892 |
| Logical Test | TRUE | TRUE | TRUE | TRUE | TRUE |
| Net Cash Assets - (B-C) | \$2,411,713 | \$2,880,672 | \$2,171,139 | \$1,489,246 | \$2,485,892 |
| Change from Prior Year Fund Balance (D-A) | \$1,698,871 | -\$56,400 | -\$716,468 | -\$681,893 | \$996,646 |
| Cash Flow Summary | | | | | |
| Revenue Total | \$1,819,135 | \$1,167,044 | \$1,167,044 | \$1,178,714 | \$1,190,501 |
| Fees | \$1,819,135 | \$1,167,044 | \$1,167,044 | \$1,178,714 | \$1,190,501 |
| Interest | \$0 | \$0 | \$0 | \$0 | \$0 |
| Expenses Total | \$120,264 | \$1,223,443 | \$1,607,646 | \$2,783,675 | \$1,787,029 |
| Cash Expenditures | \$120,264 | \$1,223,443 | \$1,607,646 | \$1,392,249 | \$1,392,249 |
| Change Requests (If Applicable) | \$0 | \$0 | \$0 | \$1,391,426 | \$394,780 |
| Net Cash Flow | \$1,698,871 | -\$56,400 | -\$440,602 | -\$1,604,961 | -\$596,528 |

| Cash Fund Reserve Balance | Actual | Actual | Estimated | Requested | Out-Year |
|--|---|--------------------|--------------------|--------------------|--------------------|
| | FY 2010-11 | FY 2011-12 | FY 2012-13 | FY 2013-14 | FY 2014-15 |
| Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees) | \$2,944,006 | \$2,887,607 | \$2,171,139 | \$1,489,246 | \$2,485,892 |
| Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses) | \$19,844 | \$201,868 | \$265,262 | \$459,306 | \$294,860 |
| Excess Uncommitted Fee Reserve Balance | \$2,924,163 | \$2,685,739 | \$1,905,877 | \$1,029,940 | \$2,191,033 |
| Compliance Plan (narrative) | The Department has taken initial steps to reduce the excess uncommitted reserve balance by requesting that a portion be used to fund a COFRS II eProcurement Decision Item for FY 2013-14. The Department proposes postponement of a fee reduction until the activities associated with the Decision Item are underway and the Department has more information regarding revenue levels and FY 2014-15 expenditure impacts. | | | | |

| Cash Fund Narrative Information | |
|------------------------------------|---|
| Purpose/Background of Fund | SB 09-99 required the Department of Personnel and Administration to implement a centralized electronic procurement system for use by state agencies, local governments, and vendors. The Executive Director of DPA is authorized to set and collect fees from vendors and local governments to cover the costs of the system. Fee revenue is deposited into a new account in the Supplier Database Case Fund and must be annually appropriated to the DPA for implementing and maintaining the electronic procurement system. |
| Fee Sources | Fees from vendors from purchasing contracts under the Western States Contract Alliance; only for those contracts in which amendments were negotiated to price agreements requiring vendors to pay retroactive fees from August 1, 2008. The State also has the option to impose fees from local governments accessing the electronic procurement system, if vendor fee is insufficient. |
| Non-Fee Sources | N/A |
| Long Bill Groups Supported by Fund | Division of Accounts and Controls - Controller, (C) Supplier Database |