PA 1.9/2005-06/suppl

## Department of Personnel & Administration



FY 2004-05 Supplementals &

FY 2005-06 Budget Amendments

January 3, 2005

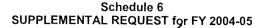
# COLORADO DEPARTMENT OF PERSONNEL AND ADMINISTRATION SCHEDULE 9 - Summary of FY 2004-05 Supplemental Requests January 3, 2005

Priority	Title	Tab#	Total Funds	FTE	General Fund	Cash Funds	Cash Funds Exempt	Federal Funds
DPA Supp	olemental Requests							
#1	Increase for Operating Expenses of the State Fleet Management Program	1	\$3,273,073				3,273,073	
#2	GAAP Related Fund Split Adjustments	2	\$0			(428,759)	428,759	
#3	Request for IDF Spending Authority Related to CBMS	3	\$1,409,797		.,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	1,409,797	
#4	Refinancing Related to Indirect Costs/Procurement Card Rebates	4	\$0		(142,176)		142,176	
DPA Supp	olemental Request Totals		\$4,682,870	0.0	(142,176)	(428,759)	5,253,805	0
Statewide	Supplemental Requests							
400000004400000000000000000000000000000	Capitol Complex & Communications Services Utilities Increases	5	\$420,250				420,250	
# l	Capitol Complex & Comm. Sves. Utilities Increases (DPA Allocation)		\$38,989		17,506	234	21,249	
14.79	Risk Management Revisions	6	(\$12,921,955)		(155,990)	(965,247)	(11,800,718)	
#2	Risk Management Revisions (DPA Allocation)		(\$401,993)		(137,731)	(3,904)	(260,358)	
4.3	MNT Telecomm Truth-in-Rates	7	\$241,065			1 1 W.	241,065	
#3	MNT Telecomm Truth-in-Rates (DPA Allocation)		(\$463,236)				(463,236)	
#4	GGCC Mid-Year Supplemental True Up	8						
#4	GGCC Mid-Year Supplemental True Up (DPA Allocation)		(\$120,118)		(113,271)		(6,847)	
#5	ALJ Mid-Year Supplemental True Up	ğ	\$0				\$ 1	
CH	ALJ Mid-Year Supplemental True Up (DPA Allocation)		\$1,781		1,781			
#6	Communications Services Mid-Year Supplemental True Up	10	\$41,395				41,395	
#0	Communications Services Mid-Year Supplemental True Up (DPA Allocation)		\$154				154	
#7	Vehicle Lease Line Reconciliation	11	(\$3,063,453)	**			(3,063,453)	
# /	Vehicle Lease Line Reconciliation (DPA Allocation)		(\$1,081)				(1,081)	
Statewide	Supplemental Request Totals		(\$16,228,202)	0.0	(387,705)	(968,917)	(14,871,580)	0
Statewide	Supplemental Request 10tals		(\$16,228,202)	0.0	(387,705)	(968,917)	(14,8/1,580)	
Grand To	otal Supplemental Requests		(\$11,545,332)	0.0	(529,881)	(1,397,676)	(9,617,775)	

# COLORADO DEPARTMENT OF PERSONNEL AND ADMINISTRATION SCHEDULE 8 - Summary of FY 2005-06 Budget Amendment Requests January 3, 2005

Priority	Title	Tab #	Total Funds	FTE	General Fund	Cash Funds	Cash Funds Exempt	Federal Funds
DPA Rud	get Amendments							
#1	Request for IDF Spending Authority Related to CBMS	3	\$1,950,628				1,950,628	
***************************************	get Amendment Totals		\$1,950,628	0.0	0	0	1,950,628	0
Statewide	Budget Amendment Requests							
#1	Capitol Complex Utilities Increases	5	\$831,058				831,058	
***************************************	Capitol Complex Utilities Increases (DPA Allocation)		\$0		(37,379)	2,940	34,439	2000 pagagan a paramananan and an anakan an a
#2	Risk Management Revisions	6	(\$768,314)			(62,843)	(705,471)	
17 Lu	Risk Management Revisions (DPA Allocation)		\$54,024		14,739	331	38,954	
#3	MNT Telecomm Truth-in-Rates	7	(\$28,752)		A ALMA A CONTRACTOR DE L'ADOCUMENTATION DE L'A		(28,752)	
#3	MNT Telecomm Truth-in-Rates (DPA Allocation)		(\$248,461)	Andrew Statement of the			(248,461)	THE PROPERTY OF THE PROPERTY O
Statewide	Budget Amendment Request Totals		(\$160,446)	0.0	(22,640)	(59,573)	(78,233)	0
Grand To	otal Budget Amendments		\$1,790,182	0.0	(22,640)	(59,573)	1,872,395	0

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Budget Analyst: Cindy Baoushi

Department: Personnel and Administration Priority Number: DPA Supplemental #1 Division: Division of Central Services Program: State Fleet Management Dept. Approval:

OSPB Approval:

Statutory Citation:

Date: January 3, 2005 Date: 12/28/04

Request Title: Increase for Operating Expenses of the State Fleet Management Program

and the second second second section of the second section second second second second second section second secon		1	2	3	4	5	6	7	8	9	10
Long Bill Line Item	Fund Source	Prior-Year Actual FY 2003-04	Appropriation FY 2004-05	Supplemental Request FY 2004-05	Total Revised Request FY 2004-05	Base Request FY 2005-06	Decision/Base Reduction FY 2005-06	November 1 Request FY 2005-06	Budget Amendment FY 2005-06	Amendment Request	
		4.0			A	• • • • • • • • • • • • • • • • • • • •					
	Total	\$13,447,568	\$12,305,933	\$3,273,073	\$15,579,006	\$12,305,933	\$2,912,176	\$15,218,109	\$0		
	FTE	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total of all line	GF	0	0	0	0	0	0	0	0	0	0
items	CF	0	0	0	0	0	0	0	0	0	0
	CFE	13,447,568	12,305,933	3,273,073	15,579,006	12,305,933	2,912,176	15,218,109	0	15,218,109	0
	FF	0	0	0	0	0	0	0	0	0	0
Division of	Total	\$13,447,568	\$12,305,933	\$3,273,073	\$15,579,006	\$12,305,933	\$2,912,176	\$15,218,109	\$0	\$15,218,109	\$0
Central Services,	FTE										
Fleet Mgmt Pgm	GF										
& Motor Pool	CF	Commence of the second									
Svcs, Operating	CFE	13,447,568	12,305,933	3,273,073	15,579,006	12,305,933	2,912,176	15,218,109	***************************************	15,218,109	
Expenses	FF										

Letter Notations:

Cash Fund Name/Number: Fund 607

IT Request: No

Supplemental and Budget Amendment Criteria: New Data

Request for New or Replacement Vehicles: No Request Affects Another Department(s): No

# Efficiency and Effectiveness Analysis FY 2004-05 Supplemental Request

**Department:** Department of Personnel & Administration

Long Bill Group/Division: Division of Central Services

Program: State Fleet Management Program & Motor Pool Services

Request Title: Increase for Operating Expenses of the State Fleet Management

Program

Priority Number: DPA Supplemental #1

#### **Summary of Request**

The Department of Personnel & Administration, Division of Central Services, Fleet Management Program and Motor Pool Services requests a supplemental increase in spending authority of \$3,273,073 cash funds exempt to the Operating Expenses line item in FY 2004-05 to cover estimated increases in fuel and maintenance costs for fleet vehicles and miscellaneous business operating costs. This analysis assumes that neither institutions of higher education nor the Colorado Commission on Higher Education elects to "opt out" of the State Fleet Management Program as permitted under HB 04-1009 during the current fiscal year.

The source of the additional spending authority requested is reserves in the Motor Fleet Management Fund (Fund 607), as the rates previously established for FY 2004-05 should be sufficient to absorb the majority of the requested increase.

#### **Problem or Opportunity Definition**

The base appropriation for Operating Expenses in the State Fleet Management Program has not been increased since FY 2001-02, even while fuel prices have continued to rise, and the average annual maintenance cost per mile has increased by over 6% per year. In an attempt to manage to the continuation level appropriation miles driven decreased by 2.4% in FY 2002-03. In FY 2003-04, the Joint Budget Committee (JBC) provided an informal mandate that directed agencies that participate in the program to reduce miles driven by 5%. Actual miles driven in FY 2003-04 decreased by approximately 1.5% statewide, and if the Departments of Public Safety and Transportation were excluded, the 5% reduction would nearly have been met. (Note that the critical nature of service provided to the public by the two outlier agencies noted above make it extremely difficult for them to reduce miles driven.) Further, a decrease in the overall size of the fleet by nearly 150 vehicles occurred in FY 2003-04 at the direction of the General Assembly and the JBC.

Even with the combined impact of the cost controls identified above, significant increases in fuel prices and maintenance costs have outpaced the State's efforts to stay within budget. Further it

is unlikely that additional decreases in mileage driven can be attained, given the level of reductions experienced to date, and the nature of programs in some departments (for example Public Safety, Natural Resources and Transportation) that require substantial vehicle usage. Due to budget constraints, vehicle replacements have also been limited in recent years, resulting in higher maintenance costs, though the value added of these repairs is diminished by the increasing average age of the vehicles. Even though funding was approved for vehicle replacements in FY 2004-05, the impact of the replacements related to potential reductions in maintenance expenses will not be realized during the current fiscal year as only an average of two months of benefit associated with replacement vehicles are realized in the fiscal year in which they are replaced (with the annualized benefit realized in the out year).

Emergency Supplemental appropriations have been approved to cover increased fuel, maintenance and other business operation costs over that period, specifically, \$220,000 in FY 2002-03, and \$954,591 in FY 2003-04. Even with the supplemental increase in spending authority in FY 2003-04, an appropriation transfer of \$187,045 was still necessary at year-end to avoid over expenditure.

The prior year supplemental increases referenced above only increased the Program's spending authority. Increased appropriations to departments were not necessary at those times since the balance in the State Fleet Operating Fund (Fund #607) was sufficient to cover the difference. This may no longer be the case.

The chart below details cost components for the past several fiscal years and this year's estimates.

	FY 00-01 actual	FY 01-02 actual	FY 02-03 actual	FY 03-04 actual	FY 04-05 estimate
Miles Driven	74,747,177	76,011,456	74,223,176	73,117,480	72,155,601
Fuel Price Per Gallon	\$1.23	\$1.04	\$1.17	\$1.32	\$1.62
Total Fuel Costs	\$4,581,759	\$4,830,145	\$5,463,378	\$5,986,589	\$7,305,755
Maintenance Costs Per Mile	\$.0695	\$.0755	\$.0830	\$0.0890	\$0.1049
Maintenance Expenditures	\$5,193,000	\$5,737,000	\$5,929,000	\$6,505,673	\$7,570,752
Accident Expenses	\$700,653	\$842,710	\$730,000	\$733,321	\$480,500
Number of Fleet Vehicles	5,894	5,793	5,753	5,607	5,578

#### **Assumptions and Calculations**

Actuals through FY 03-04 for maintenance costs, fuel costs, gallons used, accident costs and miles driven are all based on reporting from CARS and COFRS.

o Fleet miles driven are based on actual miles driven through October 2004, annualized, incorporating historical trends. (See calculations in Attachment A.) This methodology projects that miles driven in FY 2004-05 will be 1.3% lower

- than in FY 2003-2004. Miles per gallon in FY 2004-05 are held constant at final FY 2003-04 levels.
- o Actual data through October shows that fuel prices for the State fleet have declined from a peak of \$1.69 per gallon in June 2004 to an average of \$1.65 per gallon in October 2004. This fall, oil supplies were disturbed by situations in the Middle East, Russia, Nigeria and hurricanes affecting the United States. Supply constraints have been accentuated by increased worldwide demand for petroleum. particularly in China. As of November 15th the average retail price of gasoline in Colorado was \$1.968, however, the State Fleet Management Program does not pay excise taxes (totaling about 30 cents per gallon). corresponding estimated average fuel price for the State Fleet Management Program was approximately \$1.668 at that time. In order to estimate a plausible average fuel price for the fiscal year, the estimate presented in this request assumes strong demand worldwide with only moderate fluctuations in price for the rest of the fiscal year, with slight increases and decreases in price per gallon as applicable based on seasonal trends. The resulting FY 2004-2005 average price per gallon for the State Fleet Management Program is \$1.62. (Refer to Attachment B.) Due to the volatility of fuel prices, and considering that the Department submitted a FY 2005-06 Decision Item to request an increase to the base appropriation for State Fleet Management Operating Expenses (DPA Decision Item #1, submitted November 1, 2004), an FY 05-06 budget amendment for this component is not submitted at this time.
- The FY 2004-05 forecast of total maintenance expenses is based on the Department's maintenance model. The Department will update this model as Figure Setting approaches. For informational purposes only, year-to-date actual maintenance expenditures annualized, based on historical trends, are included in Attachment C.
- The FY 2004-05 projection of accident expenses is based on actual data through October, annualized using historical patterns. (See Attachment D.)
- The FY 2004-05 estimate of auction fees assumes the sale of 500 vehicles (300 premium @ \$250 each and 200 inferior @ \$120 each).
- O This analysis assumes that neither institutions of higher education nor the Colorado Commission on Higher Education elects to "opt out" of the State Fleet Management Program in FY 2004-05 as permitted under HB 04-1009. While the Department is aware that some institutions are considering this option, none have officially informed the Department of their intent to discontinue participation in the State Fleet Management Program. (State rules require notification of withdrawal from the program at least six months in advance.)

#### Available Alternatives

Alternative A – Provide \$3,273,073 in additional cash funds exempt spending authority for FY 2004-05 primarily related to increases in fuel costs and maintenance expenses.

The following table displays the components of this request with comparisons to the FY 2005-06 Decision Item Request (DPA Decision Item #1, for an increase in the base operating expenses

for the State Fleet Management Program from FY 2005-06 forward), and the FY 2004-05 preliminary estimate outlined in the FY 2005-06 Request.

	FY 04-05	FY 04-05	FY 05-06 Request
	Preliminary Estimate	Supplemental	(Replicated Here
de constante de la constante d	(see FY 05-06	Request	for Informational
	Decision Item)		Purposes Only)
Fuel Expenses	\$6,855,624	\$7,305,755	\$6,855,624
Maintenance Expenses	\$7,570,752	\$7,570,752	\$7,342,485
Accident Expenses	\$755,000	\$480,500	\$778,000
Business Operations	\$124,000	\$124,000	\$124,000
Auction Fees	\$98,000	\$98,000	\$118,000
Total Costs	\$15,403,376	\$15,579,006	\$15,218,109
Continuation Budget	\$12,305,933	\$12,305,933	\$12,305,933
<b>Change Request Amount</b>	\$3,097,443	\$3,273,073	\$2,912,176

Please see Attachment E for calculations.

As reflected previously, while the rates established for FY 2004-05 should suffice to cover the majority of the revenues required to support the requested increase in spending authority, additional appropriations to departments may be necessary.

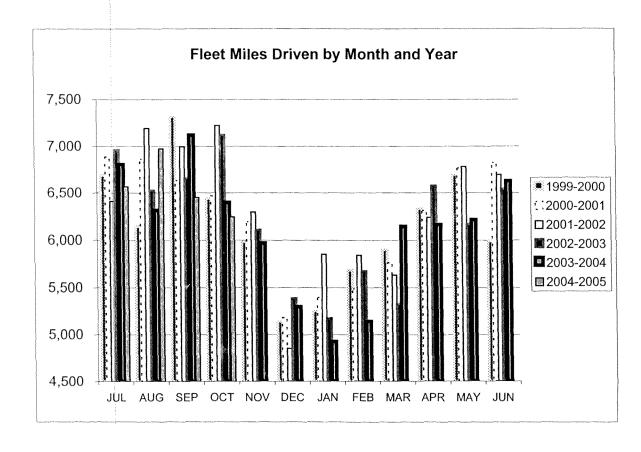
Alternative B-Do not provide additional spending authority requested for FY 2004-05 that is related primarily to increases in fuel costs and maintenance expenses. – Status Quo.

Without the requested increase in spending authority, State Fleet Management will be unable to make payments to vendors for fuel purchased and maintenance expenses incurred. In addition, it must be noted that many critical measures have already been adopted in attempts to mitigate cost increases over the past several fiscal years, including mileage reductions, cost controls, and reductions in total fleet size, leaving limited room left to achieve further efficiencies.

#### Recommendation

The Department of Personnel & Administration recommends Alternative A, an additional appropriation of \$3,273,073 cash funds exempt spending authority to cover the costs of increased operating costs for the State Fleet Management Program. Without the increased appropriations and spending authority, State Fleet Management will be unable to make necessary payments to vendors in the current fiscal year.

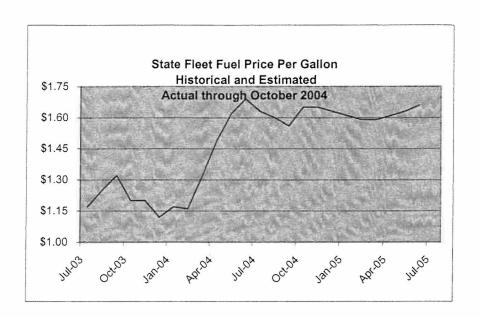
						F	Attachmen	t A			······································			1
		PATEUR CONTRACTOR OF THE CONTR	State	Fleet Mile	s Driven b	y Month	and Year '	With Final	Estimate	for FY 200	04-2005			
	1	2	3	4	5	6	7	8	9	10	11	12	x1000	
	JUL	AUG	SEP	ОСТ	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YEAR TOTAL	change
1999-2000	6,688	6,145	7,317	6,439	5,983	5,140	5,252	5,685	5,900	6,334	6,696	5,991	73,570	
2000-2001	6,886	6,858	6,631	6,464	6,192	5,178	5,396	5,484	5,761	6,310	6,765	6,822	74,747	1.6%
2001-2002	6,410	7,188	6,997	7,220	6,297	4,853	5,853	5,841	5,634	6,240	6,782	6,696	76,011	1.7%
2002-2003	6,961	6,524	6,659	7,117	6,108	5,388	5,173	5,673	5,330	6,576	6,172	6,541	74,222	-2.4%
2003-2004	6,805	6,315	7,118	6,398	5,968	5,300	4,925	5,140	6,144	6,164	6,214	6,628	73,119	-1.5%
2004-2005	6,566	6,974	6,450	6,246									72,156	-1.3%
Average*	6,750	6,606	6,944	6,728	6,110	5,172	5,320	5,565	5,754	6,325	6,526	6,536		
2000-2004	9.1%	8.9%	9.3%	9.1%	8.2%	7.0%	7.2%	7.5%	7.7%	8.5%	8.8%	8.8%		
cum%	9.1%	18.0%	27.3%	36.4%	44.6%	51.5%	58.7%	66.2%	73.9%	82.4%	91.2%	100.0%		
ytd cum	6,566	13,540	19,990	26,236	26,236	26,236	26,236	26,236	26,236	26,236	26,236	26,236		
est eoy	72,308	75,358	73,197	72,156						,				



#### ATTACHMENT B

Marth	Ctata Flant Danier
Month	State Fleet Program
	Fuel Price Per Gallon
Jul-03	\$1.17
Aug-03	\$1.25
Sep-03	\$1.32
Oct-03	\$1.20
Nov-03	\$1.20
Dec-03	\$1.12
Jan-04	\$1.17
Feb-04	\$1.16
Mar-04	\$1.32
Apr-04	\$1.49
May-04	\$1.62
Jun-04	<b>\$</b> 1.69
Jul-04	<b>\$</b> 1.63
Aug-04	<b>\$</b> 1.60
Sep-04	\$1.56
Oct-04	\$1.65
Nov-04	\$1.65
Dec-04	\$1.63
Jan-05	\$1.61
Feb-05	<b>\$</b> 1.59
Mar-05	\$1.59
Apr-05	\$1.61
May-05	\$1.63
Jun-05	\$1.66
Jul-05	
	······································

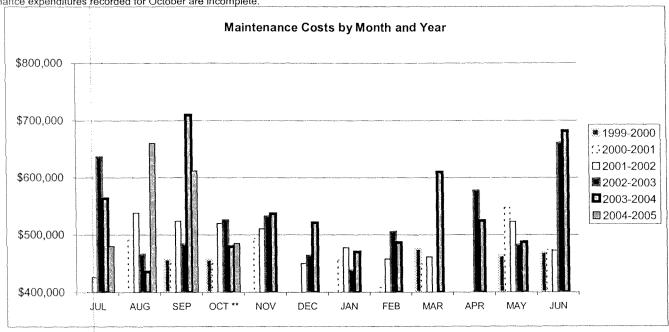
Proj. FY		
04-05		
Avg.		\$1.62



		THE PROPERTY OF STREET,				A	ttachment C							1
				Mainter	nance Costs b			RMATIONAL	PURPOSES (	ONLY				
	1	2	3	. 4	5	6	7	8	9	10	11	12		
	JUL	AUG	SEP	OCT **	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YEAR TOTAL	change
1999-2000	343,233	399,667	457,428	456,684	389,522	378,135	363,537	340,585	475,477	346,414	463,543	469,035	4,883,260	
2000-2001	287,456	490,673	449,593	449,645	493,221	332,529	456,090	407,872	448,822	386,520	547,247	473,374	5,223,042	7.0%
2001-2002	425,691	538,105	523,819	519,457	510,381	450,257	477,241	457,882	461,366	377,291	522,903	472,394	5,736,787	9.8%
2002-2003	636,036	465,848	483,653	525,577	532,188	463,404	437,910	505,374	387,421	577,364	482,603	660,760	6,158,138	7.3%
2003-2004	563,415	435,691	709,799	479,264	536,542	520,941	470,211	486,524	609,916	524,509	487,146	681,715	6,505,673	5.6%
2004-2005	480,009	660,288	611,680	484,722									7,570,752	16.4%
Average*	451,166	465,997	524,858	486,125	492,371	429,053	440,998	439,647	476,600	442,420	500,688	551,456		
2000-2004	7.9%	8.2%	9.2%	8.5%	8.6%	7.5%	7.7%	7.7%	8.4%	7.8%	8.8%	9.7%		
cum%	7.9%	16,1%	25.3%	33.8%	42.5%	50.0%	57.7%	65.4%	73.8%	81.5%	90.3%	100.0%		
ytd cum	480,009	1,140,297	1,751,977	2,236,699	2,236,699	2,236,699	2,236,699	2,236,699	2,236,699	2,236,699	2,236,699	2,236,699		
est eoy	6,065,866	7,088,453	6,926,864	6,613,745										

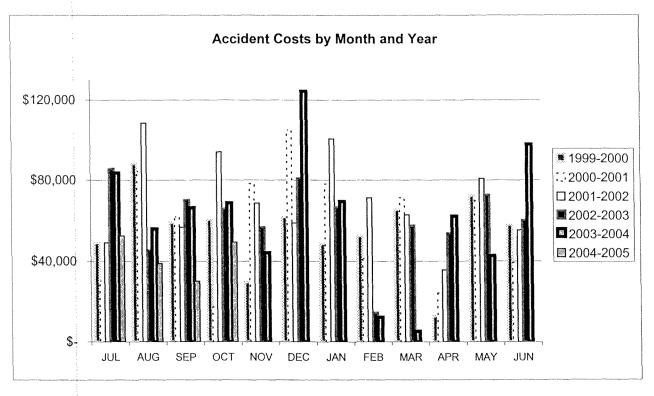
<sup>\*</sup> Average is for FY 1999-2000 through FY 2003-2004

\*\* Due to network server problems, maintenance expenditures recorded for October are incomplete.



						Atta	chment D							
		oo	Total Va	riable Accid	dent Expen	ses by Mont	h and Year	With Final	Estimate fo	r FY 2004-2	005			
	1	2	3	4	5	6	7		9	10	11	12		
	JUL	AUG	SEP	ОСТ	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YEAR TOTAL	change
1999-2000	48,907	88,157	58,959	60,505	29,417	61,878	48,478	52,415	65,432	12,665	72,285	57,907	657,005	
2000-2001	30,231	84,145	61,881	17,298	78,127	104,883	78,079	41,376	71,324	24,241	69,770	39,298	700,653	6.6%
2001-2002	49,120	108,384	56,819	93,800	68,689	59,013	100,248	71,321	62,912	35,563	80,767	55,278	841,914	20.2%
2002-2003	85,435	45,262	70,316	66,000	56,779	80,905	66,696	14,433	57,494	53,763	72,740	60,209	730,032	-13.3%
2003-2004	83,512	56,021	66,501	68,863	44,199	124,348	69,472	12,154	5,138	62,241	42,656	97,597	732,702	0.4%
2004-2005	52,504	38,844	29,917	49,312									480,500	-34.4%
Average*	59,441	76,394	62,895	61,293	55,442	86,205	72,595	38,340	52,460	37,695	67,644	62,058		
2000-2004	8.1%	10.4%	8.6%	8.4%	7.6%	11.8%	9.9%	5.2%	7.2%	5.1%	9.2%	8.5%		
cum%	8.1%	18.5%	27.1%	35.5%	43.1%	54.8%	64.7%	70.0%	77.1%	82.3%	91.5%	100.0%		
ytd cum	52,504	91,348	121,265	170,577	170,577	170,577	170,577	170,577	170,577	170,577	170,577	170,577		
est eoy	646,980	492,575	446,948	480,500										

<sup>\*</sup> Average is for FY 1999-2000 through FY 2003-2004



#### ATTACHMENT E

## Annual Comparisons and Assuptions for Operating Expenses FY 04-05 Supplemental Request FY05 Suppl. FY06

					•	. oo oappi.								
	 FY04	d	lifference	%Diff		Request		difference	%Diff	D	ecision Item	d	ifference	%Diff
Miles Driven	73,117,480	(	1,105,520)	-1.5%	T	72,155,601		(961,879)	-1.3%		73,117,480		961,879	1.3%
Miles per Gallon	16.00				T	16.00					16.00		····	***************************************
	:				T									
Gallons	4,570,416		(115,584)	-2.5%	T	4,509,725		(60,691)	-1.3%		4,570,416		60,691	1.3%
Price per Gallon	\$ 1.316	\$	0.15	12.4%	T	\$1.62	\$	0.30	23.1%	\$	1.50	\$	(0.12)	-7.4%
Fuel Expense	\$ 5,986,589	\$	522,589	9.6%	\$	7,305,755	\$	1,319,166	22.0%	\$	6,855,624	\$	(450,131)	-6.2%
Maintenance Cost per Mile	\$0.0890		\$0.0091	11.4%	+	\$0.1049	\$	0.016	17.9%	┼	\$0.1004	\$	(0.005)	-4.3%
Maintenance Expense	\$ 6,505,673	\$	349,673	5.7%	\$		\$	1,065,079	16.4%	\$	7,342,485	\$	(228,267)	-3.0%
Accident Cost Per Mile	\$0.0100				+	\$0.0067	-			+-	\$0.0106	-		
Accident Expense	\$ 733,321	\$	3,321	0.5%	\$	480,500	\$	(252,821)	-34.5%	\$	778,000	\$	297,500	61.9%
SFM Business Operations	\$ 126,910	\$	2,910	2.3%	\$	124,000	\$	(2,910)	-2.3%	\$	124,000	\$	•	0.0%
Auction Fees	\$ 95,076	\$	43,076	82.8%	\$	98,000	\$	2,924	3.1%	\$	118,000	\$	20,000	20.4%
Total Operating Expense	\$ 13,447,569	\$	921,569	7.4%	\$	15,579,006	\$	2,131,437	15.8%	\$	15,218,109	\$	(360,897)	-2.3%
Spending Authority	\$ 12,305,933	\$	-	0.0%	\$	12,305,933	\$	_	0.0%	\$	12,305,933	\$	-	0.0%
Required Increase	\$ 1,141,636				\$	3,273,073				\$	2,912,176			
Approved Increase	\$ 954,591													
	\$ 187,045	Tra	ansfer appi	oved by	the	State Contro	lle	r.						

FY04 Bus. Ops. Includes a one time charge for fuel line repairs at downtown motor pool. FY05 and FY06 reflect normal years.

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#### Schedule 6 SUPPLEMENTAL REQUEST for FY 2004-05

**Department:** Personnel and Administration Priority Number: DPA Supplemental # 2 Division: Division of Human Resources Program: Employee Benefits Services

Request Title: GAAP Related Fund Split Adjustments

Dept. Approval: **OSPB** Approval:

Date: 17/28/04 Statutory Citation: 24-52-102 (5) (a), 24-50-613 (2), C.R.S.

Date: January 3, 2005

**Budget Analyst: Mickey Crist** 

		1	2	3	4	5	6	7	8	9	10
Long Bill Line Item	Fund Source	Prior-Year Actual FY 2003-04	Appropriation FY 2004-05	Supplemental Request FY 2004-05	Total Revised Request FY 2004-05	Base Request FY 2005-06	Decision/Base Reduction FY 2005-06	November 1 Request FY 2005-06	Budget Amendment FY 2005-06	Total Revised Request FY 2005-06	Change from Base in Out Year FY 2006-07
	Total	\$944,313	\$1,048,193	\$0	\$1,048,193	\$1,070,799	\$0	\$1,070,799	\$0	\$1,070,799	\$0
Total - Employee	FTE	0.0	11.0	0.0	11.0	12.0	0.0	12,0	0.0	12.0	0.0
Benefits	GF	0	0	0	0	0	0	0	0	0	0
Services	CF	375,786	428,759	(428,759)	0	0	0	0	0	0	0
Services	CFE	568,527	619,434	428,759	1,048,193	1,070,799	0	1,070,799	0	1,070,799	0
	FF	0	0	0	0	0	0	0	0	0	0
DHR, Employee	Total	\$713,760	\$807,635	\$0	\$807,635	\$922,848	\$0	\$922,848	\$0	\$922,848	
Benefits	FTE		11.0		11.0	12.0		12.0		12.0	
Services.	GF										
Personal	CF	171,837	215,982	(215,982)							
Services	CFE	541,924	591,653	215,982	807,635	922,848		922,848		922,848	
00111000	FF										
DHR Employee	Total	\$45,576	\$51,355	\$0	\$51,355	\$52,225	\$0	\$52,225	\$0	\$52,225	\$0
Benefits	FTE										
Services.	GF										
Operating	CF	18,972	23,574	(23,574)							
Expenses	CFE	26,604	27,781	23,574	51,355	52,225		52,225		52,225	
	FF .										<u> </u>
	Total	\$181,740	\$182,977	\$0	\$182,977	\$84,500	\$0	\$84,500	\$0	\$84,500	\$0
Deferred	FTE		ļ	ļ							
Compensation	GF CF	404 740	100.077	(100.077)						<b>_</b>	
Plans	CFE	181,740	182,977	(182,977)	400.077	04.500		04.500		A F00	
	FF			182,977	182,977	84,500		84,500	<u> </u>	84,500	
		40.00*	40.000	•	40.000	644.000	ļ	1	<u> </u>	1	
	Total FTE	\$3,237	\$6,226	\$0	\$6,226	\$11,226	\$0	\$11,226	\$0	\$11,226	\$0
Defined	GF					ļ	ļ		-	<u> </u>	
Contribution	CF	3 2207	0.000	10.000	<b></b>		<b></b>		<del> </del>		
Plans	CFE	3,237	6,226	(6,226)		14 000	ļ	44.600	<b> </b>	11.000	
	FF	<u> </u>	-	6,226	6,226	11,226	-	11,226	<b></b>	11,226	
L	L FF		1	<u> </u>	<u> </u>	<u> </u>	1	<u> </u>			

Letter Notations: a & c

Cash Fund Name/Number: Deferred Compensation Administration Fund (720); Defined Contribution Plan Administration Fund (890)

IT Request: No

Supplemental and Budget Amendment Criteria: Technical Correction

Request for New or Replacement Vehicles: No Request Affects Another Department(s): No

#### Efficiency and Effectiveness Analysis Supplemental Budget Request FY 2004-05

**Department:** Department of Personnel & Administration

Long Bill Group/Division Division of Human Resources

**Program:** Employee Benefit Services

**Request Title:** GAAP Related Fund Split Adjustment

Request Criteria: Technical

**Priority Number:** DPA Supplemental #2

#### **Summary of Request**

This technical Supplemental Request is to change the funding source of certain line items within the Division of Human Resources (DHR), Employee Benefits Services from cash funds to cash funds exempt to comply with Generally Accepted Accounting Principles (GAAP). The net impact of the request is a reduction of \$428,759 cash funds, with a corresponding increase in cash funds exempt of the same amount.

#### Problem or Opportunity Definition

Historically, a portion of the funding source of the Personal Services, Operating Expenses, Deferred Compensation Plans, and Defined Contribution Plans line items in DHR Employee Benefits Services is appropriated as cash funds. These "cash funds", however, are appropriated from the Deferred Compensation Administration Fund and Defined Contribution Plan Administration Fund, which are designated as pension trust funds under Generally Accepted Accounting Principles. Article X, Section 20 of the Colorado Constitution (i.e., TABOR) specifically exempts pension earnings and contributions in determining fiscal year spending limits/constraints under TABOR. Therefore, the funding source of all line items reflected on the attached Schedule 6 should be designated as cash funds exempt.

The Department's FY 2005-06 Executive Budget Request reflected this change from cash funds to cash funds exempt for impacted line items, and this request seeks similar FY 2004-05 Supplemental adjustments.

#### **Statutory and Other Authority:**

24-52-102 (5) (a); 24-50-613 (2), C.R.S.

# Conclusion/Recommendation: The Department recommends approval of this technical Supplemental Request. In accordance with Generally Accepted Accounting Principles, all cash funds identified in this request should be designated as cash funds exempt in current and future fiscal years.



SUPPLEMENTAL REQUEST for FY 2004-05 and BUDGET AMENDMENT REQUEST for FY 2005-06

Department: Personnel and Administration

Priority Number: DPA Supplemental #3, DPA Budget Amendment #1

Division: Division of Central Services Program: Integrated Document Factory

Request Title: Request for IDF Spending Authority Related to CBMS

Dept. Approval:

OSPB Approval:

Statutory Citation:

Budget Analyst: Cindy Baouchi

Date: January 3, 2005

		1	2	3	4	5	6	7	8	9	10
Long Bill Line Item	Fund Source	Prior-Year Actual FY 2003-04	Appropriation FY 2004-05	Supplemental Request FY 2004-05	Total Revised Request FY 2004-05	Base Request FY 2005-06	Decision/Base Reduction FY 2005-06	November 1 Request FY 2005-06	Budget Amendment FY 2005-06	Total Revised Request FY 2005-06	Change from Base in Out Year FY 2006-07
		\$7,015,937	\$7,981,863	\$1,409,797	\$9,391,660	\$8,004,170	**	\$7,698,714	\$1,950,628	\$9,649,342	*^
	Total FTE	\$7,015,937 28.1	\$7,961,863	\$1,409,797	32.0	32.0	\$0 0.0	32.0	\$1,950,626 0.0	<b>\$9,649,342</b> 32.0	\$0 0.0
•	GF	20.1	32.0	0.0	3 <u>2.</u> 0	32.0	0.0	32,0	0.0	32.0	0.0
Total of all line items	CF	677.997	1,002,971	0	1,002,971	1,002,971	0	697,515		697,515	t
	CFE	6,337,940	6,978,892	1,409,797	8,388,689	7,001,199	Ö	7,001,199	1,950,628	8,951,827	0
	FF.	0	0	0	0	0	0	0	0	0	0
	Total	\$1,971,779	\$2,080,722	\$242,909	\$2,323,631	\$2,080,722	\$0	\$2,080,722	\$337,332	\$2,418,054	\$0
Division of Central	FTE										· · · · · · · · · · · · · · · · · · ·
Services, Integrated	GF										
Document Factory,	CF		305,456		305,456	305,456			<del></del>		***************************************
Reprographics,	CFE	1,971,779	1,775,266	242,909	2,018,175	1,775,266		1,775,266	337,332	2,112,598	
Operating Expenses	FF	1,011,110	1,770,200	2-72,000	2,010,170	1,170,200		1,770,200	337,302	2,112,000	
	Total	\$1,062,039	\$1,079,394	\$50,656	\$1,130,050	\$1,101,701	\$0	\$1,101,701	\$60,396	\$1,162,097	\$0
Division of Central	FTE	28.1	32.0		32.0	32.0		32.0		32.0	
Services, Integrated	GF										
Document Factory, Mail Services, Personal	CF	677.997		<b> </b>							
Services, Fersonal	CFE	384,042	1,079,394	50,656	1,130,050	1,101,701		1,101,701	60,396	1,162,097	
Services	FF	***************************************									
	Total	\$3,982,119	\$4,821,747	\$1,116,232	\$5,937,979	\$4,821,747	\$0	\$4,821,747	\$1,552,900	\$6,374,647	\$0
Division of Central	FTE						<u> </u>				
Services, Integrated	GF			<u> </u>							<b>—</b> ———————————————————————————————————
Document Factory, Mail	CF	1	697,515		697,515	697,515		697,515	***************************************	697,515	
Services, Operating	CFE	3,982,119	4,124,232	1,116,232	5,240,464	4,124,232		4,124,232	1,552,900	5,677,132	
Expenses	FF										***************************************

Letter Notations:

Cash Fund Name/Number:

IT Request: No

Supplemental and Budget Amendment Criteria: New Data

Request for New or Replacement Vehicles: No Request Affects Another Department(s): No

# Efficiency and Effectiveness Analysis FY 2004-05 Supplemental Request and FY 2005-06 Budget Amendment

**Department:** Department of Personnel & Administration

Long Bill Group/Division: Division of Central Services

**Program:** Integrated Document Factory

**Request Title:** Request for IDF Spending Authority Related to the Colorado

Benefits Management System

Priority Number: DPA Supplemental #3, DPA Budget Amendment #1

#### **Summary of Request**

This request seeks \$1,409,797 in additional cash funds exempt spending authority in the Department of Personnel and Administration, Division of Central Services, Integrated Document Factory (IDF) in FY 2004-05 to complete the full scope of mailing and printing workload related to CBMS. (The requested spending authority should be applied to the IDF Mail Services Personal Services and Operating Expenses line items, and the IDF Reprographics Operating Expenses line item as reflected on the attached Schedule 6, and below in the Assumptions and Calculations).

The request includes a Budget Amendment that continues the same scope of work for FY 2005-06, and seeks an additional \$1,950,628 in cash funds exempt spending authority. (Again, the requested spending authority should be applied to the IDF Mail Services Personal Services and Operating Expenses line items, and the IDF Reprographics Operating Expenses line item as reflected on the attached Schedule 6, and below in the Assumptions and Calculations).

#### **Problem or Opportunity Definition**

The Integrated Document Factory (IDF) expects to mail over two million letters and flats for the Colorado Benefits (CBMS) Program this year and next, based upon consultation with the Department of Human Services. At the time of initial discussions with the CBMS Program, prior to the release of CBMS, it was believed that these mailings would be a consolidation of other mailings that IDF previously had completed for other programs administered by the Department of Human Services. However, actual volumes of CBMS mailings for September and October significantly exceeded pre-CBMS volumes and prior year actual volumes, such that expenditures for postage and associated sorting and delivery services will be far greater than that which has been appropriated. In addition, temporary staff have been hired to assist with these extra mailings, boosting the personal services spending authority requirements.

With regard to process, correspondence with ten or fewer inserts can be mailed in a standard letter-sized envelope; those requiring eleven or more must go in flats. Machines automatically insert documents in letters. Correspondence requiring eleven or more inserts must be assembled by hand. Volumes of CBMS mailings requiring eleven or more inserts have been higher than expected. To meet this volume, IDF has hired five temporary staff. Increased spending authority is requested to cover these services. At this time, it is unknown if the Department of Human Services CBMS line will require a corresponding supplemental appropriation to cover these costs.

In addition, the Department's Division of Information Technologies (DoIT) has subcontracted with IDF for certain types of CBMS printing projects for which IDF is well-equipped. Again, IDF had not anticipated this work. Hence, additional spending authority is requested to cover billings to DoIT.

Again, at this time, it is unknown if the Department of Human Services CBMS line item will also require an increased appropriation to cover these costs, therefore, this request is simply for the DPA cash funds exempt spending authority necessary to complete the projected scope of CBMS related work. Ultimately, rates for a given fiscal year for IDF Mail Services and IDF Reprographics, and DPA's corresponding spending authority appropriations, are based on a known scope of work. It is anticipated that customer agencies with significant increases in volume in a given year would submit change requests to identify any new scope of work and associated additional appropriations, with DPA requesting additional spending authority as applicable. As a result, the Department of Human Services will complete its own request for any additional appropriations that department might require related to this issue in FY 2004-05 and FY 2005-06.

Because of the limited data available to analyze the need identified in this request, the Department has developed simple assumptions and calculations based primarily upon volumes through November. Initially, the benefits system experienced significant problems. As these issues were resolved, production increased. Hence, October's volumes were higher than September's; November's higher than October's. For projections purposes, in general, estimated expenditures for FY 04-05 are assumed to be actual expenditures through November plus estimated expenditures for the rest of the year. November's expenditures are assumed to be representative of future monthly expenditures through the remainder of the year. November volumes are multiplied by 12 to estimate the annual costs for FY 05-06.

#### **Assumptions and Calculations**

Refer to Attachment A for detailed calculations.

Mailing Postage, Pre-sorting and Delivery Assumptions

Total CBMS Postage Charges for FY 04-05

Total Metered Postage	\$1,196,262
Total Permit #738 Postage	\$13,975
Total Postage	\$1,210,237

**Total CBMS Postage Charges for FY 05-06** 

Total Metered Postage for November	\$131,264
Expected Total Permit #738 Postage	\$0
Annualized Total Postage	\$1,575,168

• Prior to the advent of CBMS, IDF provided mailing services for the Food Assistance Program. In FY 2003-04 IDF billed \$302,435 for these services. This amount has been *subtracted* from total estimated CBMS billings for mailing services such that this supplemental requests only the *net new* charges for mailing associated with CBMS.

**Net New CBMS Postage Charges** 

(Spending Authority requested in IDF Mail Services Operating Expenses line item)

	FY 04-05 Projection	FY 05-06 Projection
Total CBMS Charges	\$1,210,237	\$1,575,168
Less Former DHS Charges	\$302,435	\$302,435
Net New CBMS Charges	\$907,802	\$1,272,733

- No known U.S. Postal Service rate increases are anticipated or factored into this request.
- DPA requires additional spending authority to cover these net new charges. It is unknown if the Department of Human Services requires a corresponding increase in their CBMS appropriation.

#### Mail Services and Special Delivery Charges

- Again, refer to Attachment A for detailed service charges, such as inserting, barcoding, sorting by zip code, and postage application mail services charges for CBMS.
- IDF provides special pick-up and mail stop services for CBMS printed materials, including services on Saturdays. These are also found in Attachment A.
- In FY 03-04, mail service charges to DHS for work now included in the CBMS project totaled \$23,913. The following table breaks this down by component.

Offset for Service Charges

Office for Service Onu	800
Sorting by Zip Code	\$10,191
Delivery to Post Office	\$10,436
Self-Mailers	\$3,286
Total Service Charges	\$23,913

• Total service charges for the month of November 2004 were \$25,340. Multiplying this amount by 12 results in the estimated cost for FY 05-06. ( $$25,340 \times 12 = $304,080$ .)

#### Net New CBMS Mail Services Charges

(Spending Authority requested in IDF Mail Services Operating Expenses line item)

	FY 04-05 Projection	FY 05-06 Projection
Total CBMS Charges	\$232,343	\$304,080
Less Former DHS Charges	\$23,913	\$23,913
Net New CBMS Charges	\$208,430	\$280,167

Source: IDF "Aristo" report for November 2004.

#### Personal Services Assumptions for Temporary Staff

- As noted in Attachment A, expenditures for temporary personal services for inserting
  correspondence into flats dropped significantly in November, despite the fact that
  volumes increased. IDF attributes this to modifications in the production process and the
  use of more experienced staff; both of these resulted in increased efficiencies which are
  expected to continue.
- The FY 05-06 estimate assumes that November 2004 expenditures of \$5,033 will continue. Thus, \$5,033 x 12 months = FY 05-06 annual costs of \$60,396.

#### **Temporary Personal Services for CBMS**

(Spending Authority requested in IDF Mail Services Personal Services line item)

	FY 04-05 Projection	FY 05-06 Projection
Total Expenditures	\$50,656	\$60,396

#### Printing Assumptions for CBMS Work for DoIT

- See Attachment A for details.
- CBMS has been operational for only three months in FY 2004-05—September through November. Printing charges for November 2004 are assumed to be representative of printing charges for the remaining months of FY 2004-05 and FY 2005-06. Thus, FY 05-06 charges are calculated by annualizing November 2004 charges. (\$28,111 x 12 = \$337,332.)
- Presently, IDF charges DoIT Computer Services \$0.018 per impression. Since rates for FY 05-06 have not yet been established, this rate is assumed to hold through FY 05-06.
- IDF has not printed any CBMS related materials in the past. Hence, unlike the
  calculations for the mailing charges, there is no offset to these printing charges.

#### Total DoIT Printing Charges for CBMS Projects

(Spending Authority requested in IDF Reprographics Operating Expenses line item)

	FY 04-05 Projection	FY 05-06 Projection
Printing Charges	\$242,909	\$337,332

 At this time, increased spending authority is requested for IDF only. The cost allocation methodology used by DoIT for the Purchase of Services from the Computer Center (GGCC) allows for an annual supplemental "true-up" to realign appropriations to agencies based on prior year utilization. As a result, any printing work billed to DHS by the DoIT Computer Center this fiscal year that is in excess of prior years volumes will be addressed by both the FY 2005-06 GGCC supplemental true-up and the initial FY 2006-07 Common Policy (both of which will be based on FY 2004-05 final utilization.

#### **Available Alternatives**

Alternative A – Providing the additional spending authority as requested in the following table allows IDF to continue to provide mailing and reprographic services for the CBMS Program in a timely manner.

Integrated	FY 04-05 Long Bill	FY 04-05	FY 05-06 Budget
<b>Document Factory</b>	Appropriation	Supplemental Request	Amendment Request
		(incremental amount)	(incremental amount)
IDF Mail Services	\$1,079,394	\$50,656	\$60,396
Personal Services			
IDF Mail Services	\$4,821,747	\$1,116,232	\$1,552,900
Operating Expenses			
IDF Reprographics	\$2,080,722	\$242,909	\$337,332
Services Operating			
Expenses			

Alternative B-Do not grant the additional spending authority requested for FY 2004-05 and FY 2005-06 Status Quo

This alternative would continue with current appropriated spending authority, and would not grant additional spending authority to facilitate completion of CBMS related work in FY 2004-05 and FY 2005-06. Under this alternative, a substantial portion of mailings and printing work associated with CBMS would be unable to be completed during each applicable fiscal year.

#### **Concerns or Uncertainties**

As a result of issues related to the well-publicized delays in CBMS implementation, along with other uncertainties currently associated with CBMS, the estimates contained in this request are preliminary, and are subject to change.

#### Additional Items of Consideration

With regard to workload associated with mailings, as previously referenced, correspondence with ten or fewer inserts can be mailed in a standard letter-sized envelope; those requiring eleven or more must go in flats. Machines automatically insert documents in letters; however, correspondence requiring eleven or more inserts must be assembled by hand. In order to meet

the higher than anticipated volume for hand assembly work on the flats, IDF has hired five temporary staff, and the cost estimates for this additional resource are included in the request.

A potential efficiency in this function may exist in future fiscal years, as the Department is currently considering the feasibility of leasing an automatic mail inserter for flats. Current estimates are approximately \$100,000 over the course of a seven-year lease. (Leasing, rather than purchasing equipment of this nature allows the Department to take advantage of newer technologies as they become available.) If the Department's cost-benefit analysis concludes that the volume of work at IDF would justify such a lease, it would likely result in a reduction in the need for temporary services in out years, but the potential need for up to 3.0 skilled FTE to operate the machine. Again, the number of FTE needed would depend upon estimated workload. Note that the potential costs of the lease and any associated FTE would become part of IDF's base budget, as the automatic inserter would be used for many programs, not just CBMS related workload.

#### Conclusion/Recommendation

The Department recommends Alternative A, which would provide the additional spending authority necessary for the Integrated Document Factory to complete the scope of mailing and printing work associated with CBMS that is currently projected for FY 2004-05 and FY 2005-06. Due to the high priority and high profile nature of CBMS as a statewide issue, the only reasonable alternative is to provide DPA with the necessary spending authority to facilitate completion of the referenced workload in the applicable fiscal years.

			F3/ /	4.05.0	Attachi								
Total Metered Postage	September (actual)	October (actual)	November (actual)	December \$131,264	January	February	March	April \$131,264	May \$131,264	June	FY 04-05 Total	Offset for Former DHS Charges (\$302,435)	Net New CBMS Charges \$893,827
Total metered rostage	940,030	9100,032	\$151,204	9131,204	\$101,204	\$131,204	3.131,204	2101,204	3131,204	3131,209	SHARRINGERIE	[0005]4001	\$053,027
Total Letters	90,332	131,226	149,221		·								CONTRACTOR OF STREET, ST.
1 ounce	72,408	79,421	67,340							Author a s. vendeur verranen an Author			entre Australia de Americana ( a de desercia )
2 ounce	17,732	51,403	68,516		) , , , , , , , , , , , , , , , , , , ,								CONTRACTOR SERVICES OF PORTUGE
3 ounce	0	402	13,365							Hampahara con man sonia a distributa .			
Total Flats	13,829	47,910	60,100	to a second seco			The second secon		AAAA CE E E EESSE TO COLUMN DE SERVICE DE SE	a workship of a common and a co		Annual State of the State of th	Projection condensation (Special St. St.
Permit 738 Postage													
Pieces	30,739	0	13,860										
Postage Charges	\$9,097	\$0	\$4,879	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$13,975	\$0	\$13,975
Service Charges Letters	\$4,572	\$7,281	\$8,883	\$8,883	\$8,883	\$8,883	\$8,883	\$8,883	\$8,883	\$8,883	\$82,915		\$82,915
1 oz letter	\$3,331	\$3,653	\$3,098										
2 oz letter	\$1,241	\$3,598	\$4,796										
3 oz letter	\$0	\$30	\$989										
Service Charges Flats	\$3,582	\$12,409	\$15,566	\$15,566	\$15,566	\$15,566	\$15,566	\$15,566	\$15,566	\$15,566	\$140,518		
Pick-Up and Delivery Charges	\$891	\$891	\$891	\$891	\$891	\$891	\$891	\$891	\$891	\$891	\$8,910		
Total Service Charges	\$9,045	\$20,581	\$25,340	\$25,340	\$25,340	\$25,340	\$25,340	\$25,340	\$25,340	\$25,340	\$232,343	(\$23,913)	\$208,430
Temporary Personal Services Temporary Hours	E LOCAL A	\$10,392 817	\$5,033 391	\$5,033	\$5,033	\$5,033	\$5,033	\$5,033	\$5,033	\$5,033	\$50,656	\$0	\$50,656
Printing													
Volume	128,708	872,454	1,561,732										
Charges to DolT	\$2,317			\$28,111	\$28,111	\$28,111	\$28,111	\$28,111	\$28,111	\$28,111	\$242,909	\$0	\$242,90
TOTAL			A CALLED A C										\$1,409,79

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### Schedule 6 SUPPLEMENTAL REQUEST for FY 2004-05

Department: Personnel and Administration
Priority Number: DPA Supplemental #4
Division: Division of Finance and Programme

Division: Division of Finance and Procurement

Program: State Controller's Office and Procurement Services

Request Title: Refinancing Related to Indirect Costs/Procurement Card Rebates

Dept. Approval:
OSPB Approval:
Statutory Citation:

Budget Analyst: Eric Fiolkoski

Date: January 3, 2005 Date: リスクター

		1	2	3	4	5	6	7	8	9	10
Long Bill Line Item	Fund Source	Prior-Year Actual FY 2003-04	Appropriation FY 2004-05	Supplemental Request FY 2004-05	Total Revised Request FY 2004-05	Base Request FY 2005-06	Decision/Base Reduction FY 2005-06	November 1 Request FY 2005-06	Budget Amendment FY 2005-06	Total Revised Request FY 2005-06	Change from Base in Out Year FY 2006-0
	Total	\$139,916	\$142,176	\$0	\$142,176	\$142,176	\$0	\$142,176	\$0	\$142,176	\$0
	FTE	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total of all line	GF	97,570	142,176	(142,176)	0	142,176	0	142,176	0	142,176	0
items	CF	0	0	0	0	0	0	0	0	0	0
	CFE	42,346	0	142,176	142,176	0	0	0	0	0	0
	FF	0	0	0	0	0	0	0	0	0	0
Division of Finance and	Total	\$139,916	\$142,176	\$0	\$142,176	\$142,176	\$0	\$142,176	\$0	\$142,176	\$0
Procurement,	FTE									, , , , , , , , , , , , , , , , , , ,	
State Controller's	GF	97,570	142,176	(142,176)	0	142,176		142,176	······································	142,176	
Office & Procurement	CF	e a marie de la companya de la comp									
Services,	CFE	42,346		142,176	142,176						
Operating Expenses	FF										

Letter Notations: Please Refer to text of requested letternote adjustment (related to cash funds exempt revenue sources) in the attached Efficiency and Effectiveness Analysis

Cash Fund Name/Number:

IT Request: No

Supplemental and Budget Amendment Criteria: Technical

Request for New or Replacement Vehicles: No

Request Affects Another Department(s): This request includes a change to the amount of statewide indirect cost recoveries available from the Department of Labor & Employment in FY 2004-05.

#### Efficiency and Effectiveness Analysis Supplemental Budget Request FY 2004-05

**Department:** Department of Personnel & Administration

Long Bill Group/Division Division of Finance and Procurement

**Program:** State Controller's Office and Procurement Services

**Request Title:** Refinancing Related to Indirect Costs/Procurement Card Rebates

Request Criteria: Technical

Priority Number: DPA Supplemental #4

#### **Summary of Request**

One purpose of this technical Supplemental Request is to change the funding source of certain line items within the Division of Finance and Procurement (DFP), State Controller's Office and Procurement Services from indirect cost recoveries to Procurement Card rebates. The need for this technical request resulted from an inconsistency between the FY 2004-05 Long Bill and the FY 2004-05 Statewide Indirect Cost Allocation Plan. The Long Bill reflected an amount of \$255,458 as available indirect cost recoveries from the Department of Labor and Employment (CDLE) in the current fiscal year; according to the FY 2004-05 Statewide Indirect Cost Allocation Plan, the available indirect cost recoveries from CDLE are actually only \$229,459, a shortfall of \$25,999.

A second component of this request is a proposed refinancing of \$142,176 of General fund appropriated in the current fiscal year to the State Controller's Office and Procurement Services, Operating Expenses line item to cash funds exempt. The Department proposes to refinance this amount from procurement card rebates in order to provide statewide General fund relief.

#### Problem or Opportunity Definition

Historically, a portion of the funding source of the Personal Services and Operating Expenses in the DFP, State Controller's Office and Procurement have primarily included statewide indirect cost recoveries and procurement card rebates, along with some other funding sources. These funding sources have been used in prior years to avoid requiring a substantial amount of appropriated General fund annually during this period of fiscal constraints. Due to the shortfall in available indirect cost recoveries in the current fiscal year, the Department proposes via this request to cover the shortfall from procurement card rebates.

Additionally, as referenced above, the Department proposes a General fund refinance via this request. Based upon the most current and conservative projections of available procurement card

rebates for FY 2004-05, the Department further proposes to eliminate the \$142,176 General fund appropriation referenced above, to reflect the appropriation as cash funds exempt, and to refinance this amount from procurement card rebates.

The impact of the changes identified above is to reduce General fund in this section of the Department by \$142,176, while increasing cash funds exempt by the same amount, and to change the letternote "a" on page 183 of the FY 2004-05 Long Bill (HB 04-1422) from:

"Of this amount, \$1,073,582 \$1,241,757 shall be from rebates received from the Procurement Card Program, \$659,006(T) shall be from statewide indirect cost recoveries from the Department of Transportation pursuant to Section 43-1-113(8) (a), C.R.S., \$255,458 \$229,459(T) shall be from statewide indirect cost recoveries from the Department of Labor and Employment, \$160,078(T) shall be from statewide indirect cost recoveries from the Department of Local Affairs, \$112,520(T) shall be from statewide indirect cost recoveries from the Department of State, \$25,000 shall be from the reserve balance of the Debt Collection Fund created in Section 24-30-202.4 (3) (e), C.R.S., and \$20,000 shall be from the reserve balance of the Supplier Database Cash Fund created in Section 24-102-202.5 (2), C.R.S."

#### **Conclusion/Recommendation:**

The Department recommends approval of this request. The issue related to the shortfall in available indirect cost recoveries from CDLE is a technical correction that needs to be addressed in the current fiscal year. With regard to the aforementioned General fund reduction, this request presents an opportunity to provide additional statewide General fund relief, which the Department also recommends. (Note that the projections of available Procurement Card rebates may change over time, which may allow an opportunity for additional General fund relief in the current fiscal year.)

Finally, please note that the Department anticipates that the possibility of refinancing the State Controller's Office and Procurement Services with Procurement Card rebates, to the extent possible, to offset General fund will continue to be an issue to be discussed and addressed both at figure setting and in future DPA requests.

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#### STATEWIDE SUPPLEMENTAL REQUEST for FY 2004-05 and STATEWIDE BUDGET AMENDMENT REQUEST for FY 2005-06

Department: Personnel and Administration

Priority Number: Statewide Suppl #1, SW Budget Amendment #1

Division: Executive Office, Division of Central Services

Program: Facilities Maintenance

act Title: Capital Complex Hillities Increses

Dept. Approval:

OSPB Approval:

**Statutory Citation:** 

Budget Analyst: Cindy Baouchi

MATERIA NO SERVICIO DE MATERIA DE		1	2	3	4	5	6	7	8	9	10
Long Bill Line Item	Fund Source	Prior-Year Actual FY 2003-04	Appropriation FY 2004-05	Supplemental Request FY 2004-05	Total Revised Request FY 2004-05	Base Request FY 2005-06	Decision/Base Reduction FY 2005-06	November 1 Request FY 2005-06	Budget Amendment FY 2005-06	Total Revised Request FY 2005-06	Change from Base in Out Year FY 2006-07
Total of all line items	Total	\$5,177,137	\$5,302,409	\$459,239	\$5,761,648	\$5,400,404	\$0	\$5,400,404	\$831,058	\$6,200,760	\$0
	FTE	0.0	0.0	0.0	0.0	0.0		95,400,404	0.0	0.0	
	GF	867,876	851,643	17,506	869,149	985,801	0	985,801	(37,379)	948,422	0
	CF	158,739	7,251	234	7,485	27,762	Ö	27,762	2,940	0	0
	CFE	4,150,522	4,443,515	441,499	4,885,014	4,386,841	0	4,386,841	865,497	5,252,338	0
	FF	0	0	0	0	0	0	0	0	0	0
Executive Office, Leased Space	Total	\$901,324	\$996,271	\$0	\$996,271	\$1,136,844	\$0	\$1,136,844	\$120,391	\$1,257,235	\$0
	FTE	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,									
	GF	362,827	308,949		308,949	307,915		307,915	32,608	340,523	
	CF	10,273			0	27,762		27,762	2,940		
	CFE	528,224	687,322		687,322	801,167		801,167	84,843	886,010	
	FF										
Executive Office, Capitol Complex Leased Space	Total	\$1,137,946	\$1,208,673	\$38,989	\$1,247,662	\$1,166,095	\$0	\$1,166,095	(\$120,391)	\$1,045,704	\$0
	FTE										
	GF	505,049	542,694	17,506	560,200	677,886		677,886	(69,987)	607,899	<b></b>
	CF	130,284	7,251	234	7,485	400.000	<b>}</b>	400.000	(50.404)	407.005	ļ
	CFE FF	502,613	658,728	21,249	679,977	488,209		488,209	(50,404)	437,805	ļ
	MATERIAL PROPERTY AND A STATE OF THE STATE O	********	**********	6004.075	<u> </u>	60.000.051		***************************************	<b>A</b> 70/0//	40,000,000	+
Division of Central Services, Facilities Maintenance, Capitol Complex Facilities, Utilities	Total	\$2,744,744	\$2,689,354	\$391,375	\$3,080,729	\$2,689,354	\$0	\$2,689,354	\$794,311	\$3,483,665	\$0
	FTE										
	GF										
	CF										
	CFE	2,744,744	2,689,354	391,375	3,080,729	2,689,354		2,689,354	794,311	3,483,665	
	FF										
Division of Central Services, Facilities Maintenance, Grand Junction State Services Building, Utilities	Total	\$69,826	\$68,449	\$6,328	\$74,777	\$68,449	\$0	\$68,449	\$6,328	\$74,777	\$0
	FTE										
	GF										***************************************
	CF										
	CFE	69,826	68,449	6,328	74,777	68,449		68,449	6,328	74,777	
	FF							***************************************			***************************************
Division of Central Services, Facilities Maintenance, Camp George West, Utilities	Total	\$323,297	\$339,662	\$22,547	\$362,209	\$339,662	\$0	\$339,662	\$30,419	\$370,081	\$(
	FTE		1	1,0-77	1	4400,002	1	1	450,413	1 45,0,001	1
	GF	t					<u> </u>	<b>†</b>		<del></del>	<del> </del>
	CF	18,182		1	1		1	1		<del>                                     </del>	<del>                                     </del>
	CFE	305,115	339,662	22,547	362,209	339,662	1	339,662	30,419	370,081	
	FF		1		T				1		

Letter Notations:

Cash Fund Name/Number:

IT Request: No

Supplemental and Budget Amendment Criteria: New Data

Request for New or Replacement Vehicles: No

Request Affects Another Department(s): Yes - Statewide Supplemental Request impacting multiple departments.

## Efficiency and Effectiveness Analysis FY 2004-05 Statewide Supplemental and FY 2005-06 Budget Amendment

**Department:** Department of Personnel & Administration

Long Bill Group/Division: Executive Office, Division of Central Services

**Program:** Facilities Maintenance

**Priority Number:** Statewide Supplemental #1, Statewide Budget Amendment #1

Request Title: Capitol Complex Utilities Increases

### **Summary of Request**

This Supplemental and Budget Amendment Request seeks to increase Capitol Complex Leased Space rates for tenant agencies in the Capitol Complex, the Grand Junction State Services Building and Camp George West to account for increases in utility costs. The total utilities increase for the three Utilities line items in Capitol Complex, Grand Junction and Camp George West as a result of this request is \$420,249 cash funds exempt for FY 2004-05 and \$831,058 cash funds exempt for FY 2005-06. A corresponding increase of cash funds exempt spending authority is in the Department of Personnel and Administration, Division of Central Services, Facilities Maintenance is also requested.

The DPA tenant share of this Statewide Supplemental Request for FY 2004-05 is a total increase of \$38,988 to the Executive Office, Capitol Complex Leased Space line item, of which \$17,506 is estimated as General fund. For FY 2005-06, the request reflects a decrease to the DPA Capitol Complex Leased Space line item of \$120,391, of which \$69,987 is estimated as General fund.

Note that the FY 2005-06 portion of this request seeks to amend the FY 2005-06 Capitol Complex Leased Space Common Policy from August. Further, included in the requested update to Capitol Complex Leased Space rates are adjustments to account for various departments' relocations within State-owned facilities, since utilities are recoverable costs in the Capitol Complex Leased Space Common Policy.

Note that the Utilities Model attachment, Attachments E-J, (containing the calculations and assumptions that result in the requested Capitol Complex utilities adjustment and the subsequent revised Capitol Complex Rates for both fiscal years) will be provided electronically due to the size and volume of workheets included.

### SUMMARY OF REQUEST for FY 04-05 and FY 05-06

Long Bill Grouping and Line Item	A	FY 04-05 Long Bill opropriation	1	FY 04-05 Estimated cpenditures	1	FY 04-05 pplemental Request
Facilities Maintenance						
Capitol Complex Facilities Utilities	\$	2,689,354	\$	3,080,729	\$	391,375
Grand Junction State Services Building Utilities	\$	68,449	\$	74,777	\$	6,328
Camp George West Utilities	\$	339,662	\$	362,209	\$	22,547
Total Utilities	\$	3,097,465	\$	3,517,714	\$	420,249

ong Bill Grouping and Line Item		FY 05-06 Continuation Appropriation		FY 05-06 Requested Expenditures		FY 05-06 Amended Request	
Facilities Maintenance							
Capitol Complex Facilities Utilities	\$	2,689,354	\$	3,483,665	\$	794,311	
Grand Junction State Services Building Utilities	\$	68,449	\$	74,777	\$	6,328	
Camp George West Utilities	\$	339,662	\$	370,081	\$	30,419	
Total Utilities	\$	3,097,465	\$	3,928,523	\$	831,058	

### **Problem or Opportunity Definition**

In the fall of 2004 the Department learned of significant utility rate increases, outlined in the Assumptions and Calculations section below, planned for FY 2004-05 and FY 2005-06. These increases for water, natural gas, steam and electricity are beyond the control of the Department. This request is for a commensurate increase to utility appropriations for the Capitol Complex, the Grand Junction State Services Building, and Camp George West in order to pay vendors on behalf of tenant agencies.

Preparation of the request is especially challenging at this point since this is the first time the request must address the budgetary implications of the energy performance contract entered into with Chevron Energy Solutions Company in December 2003. The goal of this performance contract is to save energy and utility costs in order to improve the facilities in the Capitol Complex and Grand Junction State Services Building. (Camp George West is not participating in this project, but may be included for future phases of the project.) Included in planned improvements to the facilities are upgraded lighting, heating, ventilation, air conditioning, and chilled water systems, and an on-site energy resource conservation manager to ensure long-term savings sustenance. Upon completion, preliminary estimates suggest annual energy usage will decrease 22% for electricity, 14% for natural gas, 29% for steam and 14% for water. (See Attachment A.) Additional savings will be realized through the deletion of unused meters and direct purchase of natural gas. (See Attachment B.) The project is financed through Citimortgage, Inc. Chevron Energy Solutions Company has guaranteed that savings through decreased energy consumption will cover the contracted schedule of payments to Citimortgage. Should actual savings fall short, Chevron is contractually obligated to pay the difference. Any excess savings is to be retained by the State. The State is scheduled to pay Citimortgage \$294,687 in FY 2004-05 and \$596,698 in

**FY 2005-06.** (Refer to Attachment C.) The first quarterly payment to Citimortgage is due March 2005, coinciding with completion of scheduled improvements.

The budgeting challenge presented at this time is complex. The request for the utilities line items must cover payments to Citimortgage and the utility companies, while a decrease in energy consumption is experienced and net rate increases are imposed. In past years, the budget request covered only expected payments for utility companies. In general this was calculated by using the previous year's usage for gas, electricity, water and steam as an estimate of the request year's energy usage and then multiplying that amount by anticipated rate changes. From this point on, until the obligation with Citimortgage is fulfilled in December 2023, the budget request will be designed to cover utility payments and energy "savings". Calculations will be based on "baseline" energy consumption prior to installation of any upgraded equipment under the energy performance contract. Anticipated utility rate changes for the request year will be applied to this base. Hypothetically, if there were no rate changes at all, the portion of the request related to the Capitol Complex facilities and Grand Junction would be budget neutral. In this simplistic illustration, the amount of the decrease in payments to utilities companies because of lower energy usage would precisely equal the contracted guaranteed savings to cover the Citimortgage payment. In reality, however, numerous rate changes occur each year and consumption of energy varies greatly from year to year. At this time, the magnitude of the net utility rate increases planned in FY 2004-05 exceeds the estimated energy savings. Thus, a positive supplemental is requested for these rate increases in FY 2004-05.

In general, payments to Citimortgage increase 2.5% a year. This is because base energy rates (refer to Attachment D) increase 2.5% a year. Thus, in future years when utilities rates may decrease on net, utilities expenditures must still increase to meet the payment to Citimortgage. When utilities rates increase on net in future years, increases in payments to Citimortage will be capped at a 2.5% annual increase.

Scheduled improvements from the energy performance contract are expected to be completed by March 2005. At that time, the first quarterly payment to Citimortgage will be due and the Department will begin depreciation of the improvements made to the facilities over a 20-year period. Lease rates charged to agencies will be affected, as utilities are a component of the recoverable costs used in calculating Capitol Complex rates, and subsequent appropriations to departments annually (See Attachment K).

### **Assumptions and Calculations**

Assumptions for Energy Utilization in the Capitol Complex and Grand Junction Facility

- At this time installation of agreed upon retrofits and upgrades is expected to be complete by March 2005.
- Chevron and the Department will agree upon a baseline period for energy consumption after the project is completed.
- For purposes of calculating this year's Supplemental Request, the Department will use FY 2003-04 as the representative year of baseline energy consumption.

- FY 2003-04 will be used as a baseline even for the carriage house at the Executive Residence. (Due to renovations it is currently not in use.) The renovation project will be completed in the spring of 2005. At that time, the carriage house will be functional again and utilities will be consumed. Energy utilization cannot be estimated at this time. The budget presented in this request is thus shortchanged by whatever this amount will be. This portion of the utilities request is relatively minor, overall, however.
- Energy *unit* savings as specified in Schedule C of the contract with Chevron are assumed to materialize. (Refer to Attachment A.)
- Energy *cost* savings will be determined by multiplying the predicted energy *unit* savings by the contractual base energy rates. (Refer to Attachment D for contractual base energy rates.) Note that base energy rates are assumed to increase a minimum of 2.5% a year.
- Additional savings for other energy conservation measures, such as the direct purchase of natural gas and deleting unused meters, have been stipulated in the contract. These amounts, noted in Attachment B, will be added to energy cost savings to arrive at total savings.

### Assumptions for Rate Increases

The following assumptions for natural gas, steam and electricity rates have been made in consultation with the Department's Xcel Energy account representative affecting buildings in the Capitol Complex, and Grand Junction.

- Effective August 1, 2004:
  - 1. Purchased Capacity Cost Adjustment for electricity.
- Effective November 1, 2004:
  - 1. Natural gas rates for certain components increased about 20%.
  - 2. The steam cost adjustment factor increased roughly 40%.
- Effective December 1, 2004
  - 1. Natural gas rates are expected to rise yet another 5%. The Xcel Energy account representative has confirmed that this rate increase is in addition to the 20% increase experienced in November.
- Effective January 1, 2005
  - 1. Approximately 20% of Xcel Energy's power plants are fueled by natural gas. As a consequence, November's increase in natural gas rates will affect the cost of producing electricity. The Xcel account manager has explained various estimated changes to the Department. These are indicated in the accompanying attachments.
  - 2. Expenditures for steam are expected to increase, in total, by another 3% beginning in January.
- Effective June 1, 2005:

- 1. Electricity rate changes applied to secondary general service (SG) will vary by facility and time of usage (off-peak and on-peak demand). The Xcel Energy account representative has prepared a month-by-month recommendation by facility for the Department concerning these rate adjustments that have been incorporated into the Department's model. Billing statements do not detail which portion of usage occurs at off-peak or on-peak times. Therefore, so as to not underbudget for this change, the higher of either the on-peak or off-peak rate was factored into the projection model.
- 2. Electricity rate changes for commercial service have also been estimated and recommended to the Department by the Xcel Energy account representative. These have also been incorporated into the Department's utilities estimation model.
- Numerous other riders and rate cases affecting electricity rates will change between July 2004 and June 2006.
- Changes to Denver area light meters are unknown and are assumed unchanged in the model. (This is a relatively small portion of the total utilities request.)

The following assumptions for rate and surcharge changes associated with water and sewage rates are based on information posted on provider websites.

- The following Denver Water changes are applicable:
  - 1. Effective September 7, 2004 service charges increase.
  - 2. Effective September 7, 2004 consumption charges increase 8.5% for winter months and 8.9% for summer months.
  - 3. Beginning with billings as of August 1, 2004, the following changes from Consolidated Mutual Water will affect facilities at 690 and 700 Kipling, and 1881 Pierce Street.
    - Bi-monthly customer fixed services charges.
    - Usage now priced on a three-tiered schedule.

Billing statements from Consolidated Mutual Water do not provide enough detail for us to incorporate the schedule changes posted on its website. Therefore, the projection model assumes that the changes for these facilities in the Denver area are similar in magnitude to those for Denver Water.

- Sewer changes from the City of Grand Junction Public Works and Utilities Division affecting the Grand Junction State Services Building have been factored into this request.
- Water rate increases of 2% have been applied to this request.
- For compliance with the Federal Clean Water Act, Jefferson County is preparing to charge a new annual storm drainage assessment of \$8.00 per 1,000 square feet of impervious material for properties in unincorporated portions of the county. The property at Camp George West will be affected by this new stormwater management program. Estimates of impervious areas will be based on data collected from satellite photography. The survey is not scheduled until the spring of 2005. Consequently, the utilities projections cannot be adjusted for this new assessment at this time.
- This request includes the North Washington Street Consolidated Water estimated rate increase of 23%, effective January 2005.

The assumptions outlined above are incorporated in the utilities model found in attachments E through J, which will be provided electronically as noted previously. Please see the legend below.

### **Utilities Projection Models**

Attachment E	Denver Area FY 04-05 Supplemental
Attachment F	Denver Area FY 05-06
Attachment G	Grand Junction State Building FY 04-05 Supplemental
Attachment H	Grand Junction State Building FY 05-06
Attachment I	Camp George West FY 04-05 Supplemental
Attachment J	Camp George West FY 05-06

### Assumptions for Adjusting Leased Space for State-Owned Facilities

- The Department has contracted with an architectural consulting firm to measure useable square footage by building and agency. This work is the basis for the billable useable square footage assigned to each department in this request.
- In September 2004 a lease agreement was signed to relocate most of the Department of Personnel and Administration to new leased space in downtown Denver, effective July 2005. The Department of Law and the Capitol Life Safety Project will take over most of the space vacated by the Department of Personnel and Administration in the State Services Building at 1525 Sherman.
- In addition, the Schedule 6 associated with this request reflects (a) the reduction in Capitol Complex square footage and associated costs for the Department of Personnel Administration referenced in the bullet above, which results in a reduction from the original FY 2005-06 Common Policy of \$120,391 for the Department, and (b) a corresponding increase of \$120,391 to the Department of Personnel and Administration Leased Space line item (for private leased space) to reflect the Department's leased space consolidation in downtown Denver. This new lease not only allows the Department to achieve operational efficiencies associated with collocation of multiple divisions currently in disparate locations, but also is estimated to provide long term savings.

### Calculations for Lease Rates

### This legend describes Attachment K for Lease Rates.

Attachment K-1	FY 04-05 Leased Space Square Footage, Rates and Allocations as			
	Appropriated by Department			
Attachment K-2	FY 04-05 REQUESTED SUPPLEMENTAL Leased Space Square Footage,			
	Rates and Allocations as Appropriated by Department Assuming Revised			
The state of the s	Square Footage and Utilities Increases			
Attachment K-3	FY 05-06 Useable Square Footage by Department, Incorporating Agency			
	Moves			

Attachment K-5	FY 05-06 Capitol Complex Lease Rates Assuming Utilities Increase and
	Agency Moves
Attachment K-6	FY 05-06 Capitol Complex Allocations by Department

### The table below summarizes the results of Attachment K by location.

### Leased Space Rates per Useable Square Foot for FY 04-05 and FY 05-06

	Denver	Pierce Street	North Campus	Grand Junction	Camp George West
TY 04 05 A	Ø10 <b>0</b> 1	0.5.0.5	00.04	0 < 10	
FY 04-05 Approp.	\$10.31	\$5.37	\$3.81	\$6.43	\$0.90
FY 04-05 Suppl.	\$10.76	\$5.68	\$3.99	\$6.57	\$0.92
Difference	\$0.45	\$0.31	\$0.18	\$0.14	\$0.02
FY 05-06 *	\$10.00	\$5.21	\$3.67	\$6.42	\$0.96
FY 05-06 Amend.	\$10.77	\$5.40	\$3.78	\$6.40	\$1.03
Difference	\$0.77	\$0.19	\$0.11	(\$0.02)	\$0.07

<sup>\*</sup> This is the amount recommended in August's Common Policies.

### Summary Calculations for Utilities Appropriations

The table below, based on results from Attachments E through J compares actual utilities expenditures and annual rates of change through FY 03-04 with the utility model's projections for FY 04-05 and FY 05-06. Note that despite the slight decline in expenditures projected for FY 05-06 in Grand Junction, for management purposes, this request seeks to hold the FY 05-06 appropriation constant at the FY 04-05 requested supplemental level. This is because any underestimate within the utility line would be required to be covered through a transfer from the operating line. Because this operation is relatively small, (only 1.0 FTE) there is not much room in the operating budget for unforeseen expenditures. Thus, we believe it prudent to retain a slightly higher appropriation in this line to cover any unexpected contingencies. All other lines are requested as projected.

Actual and Projected Utilities Expenditures							
The state of the s		Capitol Complex Utilities	Grand Junction Utilities	Camp George West Utilities			
FY 00-01		\$2,205,885	\$59,363	\$281,137			
FY 01-02		\$2,112,294	\$58,598	\$289,876			
FY 02-03		\$2,310,381	\$57,034	\$270,666			
FY 03-04		\$2,744,744	\$69,826	\$323,297			
FY 04-05	projection	\$3,080,729	\$74,777	\$362,209			
FY 05-06	projection	\$3,483,665	\$71,084	\$370,081			

	****						
		Annual Percentage Change					
		Capitol Complex Utilities	Grand Junction Utilities	Camp George West Utilities			
FY 01-02		-4.2%	-1.3%	3.1%			
FY 02-03		9.4%	-2.7%	-6.6%			
FY 03-04		18.8%	22.4%	19.4%			
FY 04-05	projection	12.2%	7.1%	12.0%			
FY 05-06	projection	13.1%	-4.9%	2.2%			

### **Available Alternatives**

- 1. This request seeks to increase the Capitol Complex (and Grand Junction and Camp George West) utilities appropriations to address rate changes, and cover the energy performance contract payment obligations. This alternative incorporates the requested increases in the recoverable costs for Capitol Complex Leased Space, and as a result adjusts Capitol Complex rates (including Grand Junction and Camp George West) for both fiscal years. Lease rates for user agencies will be modified as noted in Attachment K.
- 2. Do Nothing.

### **Assessment of Alternatives**

### Alternative #1 (Recommended)

This Department recommends Alternative #1. Without providing for the previously identified increases requested in utilities appropriations, the Department would be unable to pay vendors for utility consumption incurred. This is not a viable option, and would result in negative consequences for the multiple State agency tenants of Capitol Complex managed facilities.

### Alternative #2—(Do Nothing)

Unless user agencies' Capitol Complex Leased Space line items and DPA Utilities line items identified previously are increased to address utility rate increases, expenditures will exceed appropriations. Once over-expenditures occur, payments to vendors will be held until the issue is resolved. Delayed payment could result in late fees that would create further pressure on the already overspent lines. If statutory transfer authority is not approved to cover the over-expenditures, the amount of the over-expenditure would be restricted from the following year's appropriation, merely compounding the problem for the next year.

### Other Key Issues for Decision Making

In recent years, several steps have been taken by the Division of Central Services' Facilities Management unit to conserve energy in the Capitol Complex, Grand Junction and Camp George West facilities. For example, winter heating step points have been lowered by two degrees. Conversely, in the summer months, the cooling temperature set point was increased from 73 to 75 degrees. Fans are also turned on an hour later and shut off an hour earlier. These and other energy conservation methods have been considered as part of this request, and will continue as standards of comfort in the energy performance contract with Chevron.

### Conclusion/Recommendation

As referenced above, the Department recommends Alternative 1, which contains requested increases in utilities appropriations for the Capitol Complex, the Grand Junction State Services Building, and Camp George West.

Annual Energy Savings	by Type and R	Attachmen		aray Consan	ation Manes	ires
Facility	Stipulated Electric Usage Savings kWh	Stipulated Electric Demand Savings kW	Stipulated Natural Gas Usage Savings Therms	Stipulated Steam Usage Savings 1000 lbs.	Stipulated Water Usage Savings gallons	Energy Conservation Measures To Be Implemented
State Capitol	949,557	2,284	0	1,440	912,000	1, 2, 3, 34
Capitol Annex Building	308,259	986	0	630	356,000	1, 2, 3, 34
Colorado History Building	949,355	1,191	0	910	291,000	1, 2, 3, 5, 9, 34
690 Kipling	1,543,176	1,706	0	0	263,000	1, 2, 3, 5, 9, 34, 35
700 Kipling	240,457	860	0	0	272,000	1, 2, 34
Human Services Building	264,289	794	0	0	0	1, 3, 34
Judicial Building	618,480	1,088	0	366	644,000	1, 2, 3, 34
Lesislative Services Building	109,933	392	0	265	158,000	1, 2, 3, 34
North Campus (North Building)	42,582	96	1,788	0	0	1, 3, 34, 35
North Campus (West Building)	193,141	654	4,198	0	0	1, 3, 29, 34, 35
North Campus (East Building)	187,591	606	1,788	0	0	1, 3, 34, 35
Pierce Street Building	931,528	1,397	6,139	0	579,000	1, 2, 3, 11a, 34, 35
State Office Building	91,754	349	0	384	424,000	1, 2, 3, 34
1570 Grant Street Building	114,100	478	0	0	215,000	1, 2, 34, 35
Centennial Building	0	0	0	0	364,000	2, 34
State Services Building	48,344	202	0	0	0	1, 34
Power Plant Building	(134,766)	(1,605)	0	7,139	40,000	1, 2, 5, 32, 34
Governor's Residence	32,934	104	0	0	0	1, 7, 34, 35
Complex Wide (ECM #34)	821,947					34
Total Capitol Complex Area	7,312,661	11,583	13,913	11,134	4,518,000	
Grand Junction State Services Building	44,183	186	2,771	0	0	1, 3, 34, 35
Energy Usage for 2002	33,250,509		123,127	38,492	32,604,000	
Savings as a Percentage of 2002 Usage	22%		14%	29%	14%	

Sources:

Energy Conservation Measures (ECM) to be implemented based on Schedule A of the contract with Chevron

Stipulated Usage Savings for ECMs 3, 5, 7, 9, 11a, 29, and 34 from Schedule C of the contract with Chevron.

Estimated Usage Savings for ECMs 1 and 2 are from Table 4-2 of the Comprehensive Energy Analysis (CEA), volume I, dated August 2003.

Energy Consumption History for 2002 found in Table 2-5 of the Comprehensive Energy Analysis (CEA) volume 1, dated August 2003.

Generally, consumption is for calender year 2002. In some cases it is for December 2001 through November 2002.

#### Notes:

Savings from Energy Conservation Measure #16 for Replacing District Steam With a Gas-Fired Central Boiler at the Power Plant Building has been excluded from this analysis. It now appears that Chevron will not be building the new boiler. Rather, this project will be undertaken by Xcel Energy.

Description	ECM#
Lighting Improvements	1
Water Consumption Improvements	2
Upgrade/Expand Direct Digital Controls	3
Chilled Water System Improvements	5
Optimize Chiller Control	7
Install Water Side Economizer	9
Replace Chiller, Colling Tower, Pumps	11a
Add Insulation/Weather Stripping	29
Delete Unused Water Meters	32
Energy Resource Conservation Manager	34
Direct Purchase Natural Gas	35

### Stipulated Non-Energy \$ Savings

1

The following dollar savings have been calculated by Chevron ES from the installation of the EC measures and have been agreed to by the State and will not be measured. The sum of these savings each measurement year will be added to the EC savings for that Measurement Year.

Measurement	Delete Unused	Direct Purchase
Year	Meters Savings	Natural Gas
		Savings
1	\$3,312	\$57,705
2	\$3,418	\$59,147
3	\$3,527	\$60,626
4	\$3,640	\$62,142
5	\$3,757	\$63,696
6	\$3,877	\$65,288
7	\$4,001	\$66,920
8	\$4,129	\$68,593
9	\$4,261	\$70,308
10	\$4,398	\$72,066
11	\$4,538	\$73,867
12	\$4,683	\$75,714
13	\$4,833	\$77,607
14	\$4,988	\$79,547
15	\$5, 148	\$81,536
16	\$5,312	\$83,574
17	\$5,482	\$85,663
18	\$5,658	\$87,805
19	\$5,839	\$90,000
20	\$6,026	\$92,250

Attachment C								
Performance	Performance Contract Payment Schedule							
Year	Total Payment	Interest Payment						
FY 03-04 Escrow	\$225,446	\$225,446						
FY 04-05 Escrow	\$338,169	\$338,169						
FY 04-05	\$294,687	\$111,391						
FY 05-06	\$596,698	\$441,106						
FY 06-07	\$611,534	\$433,152						
FY 07-08	\$642,646	\$423,969						
FY 08-09	\$674,581	\$412,396						
FY 09-10	\$691,456	\$399,140						
FY 10-11	\$708,753	\$384,388						
FY 11-12	\$726,484	\$368,045						
FY 12-13	\$744,656	\$350,012						
FY 13-14	\$763,283	\$330,182						
FY 14-15	\$782,376	\$308,444						
FY 15-16	\$801,947	\$284,681						
FY 16-17	\$822,006	\$258,769						
FY 17-18	\$842,567	\$230,578						
FY 18-19	\$863,642	\$199,969						
FY 19-20	\$885,244	\$166,798						
FY 20-21	\$907,386	\$130,911						
FY 21-22	\$930,082	\$92,149						
FY 22-23	\$953,345	\$50,341						
FY 23-24	\$475,736	\$8,474						
TOTAL	\$15,282,724	\$5,948,511						

Source: Contract with Citimortgage, December 2003 Schedule B.

### Base Energy Rates

EC Savings shall be calculated using the Base Energy Rates or actual energy rates for that meter, whichever results in greater EC Savings. Actual energy rates will be calculated at the end of each Contract year using utility billing information for that Contract Year and using the same methodology as was employed to determine the Base Energy Rate in the Comprehensive Energy Analysis Report.

The Base Energy Rates listed here are to be increased each year on a cumulative basis by two and one-half percent (2,5%) beginning on the first anniversary of the M&V Commencement Date and continuing on the first day of each Contract Year thereafter.

	Electric		Nat. Gas	Steam	Water
Building:	\$/kW:	\$/kWh:	\$/Therm:	\$/Mlb:	\$/Kgal:
1570 Grant Street Building	\$12.89	\$0.02546	\$0.62	N/A	\$3.45
Capitol Building	\$5.51(Off), \$7.92(On)	\$0.01869	N/A	\$11.84	\$3.45
Capitol Annex Building	\$5.51(Off), \$7.92(On)	\$0.01869	N/A	\$11.84	\$3.45
Centennial Building	\$5.51(Off), \$7.92(On)	\$0.01869	\$0.61	\$11.84	\$3.45
Colorado History Museum	\$5.51(Off), \$7.92(On)	\$0.01869	N/A	\$11.84	\$2.11
Dale Tooley Building (690 Kipling)	\$12.89	\$0.01903	\$0.62	N/A	\$5.39
Governor's Residence	\$12.89	\$0.04264	\$0.62	N/A	\$3.8
Grand Junction State Services	\$12.77	\$0.01885	\$0.62	N/A	\$1.95
Building					
Human Services Building	\$5.51(Off), \$7.92(On)	\$0.01869	N/A	\$11.84	\$3.45
Judicial Building	\$5.51(Off), \$7.92(On)	\$0.01869	N/A	\$11.84	\$2.11
Legislative Services Building	\$5.51(Off), \$7.92(On)	\$0.01869	N/A	\$11.84	\$3.45
North Campus North Building	\$12.52	\$0.01848	\$0.60	N/A	\$1.98
North Campus West Building	\$12.52	\$0.01848	\$0.60	N/A	\$1.98
North Campus East Building	\$12.52	\$0.01848	\$0.60	N/A	\$1.98
Pierce Street Building	\$12.89	\$0.01903	\$0.62	N/A	\$5.50
Power Plant Building	\$5.51(Off), \$7.92(On)	\$0.01869	N/A	\$11.84	\$3.45
Resource Park West (700	\$12.89	\$0.01903	N/A	N/A	\$5.39
Kipling)					
State Office Building	\$5.51(Off), \$7.92(On)	\$0.01869	N/A	\$11.84	\$3.45
State Services Building	\$5.51(Off), \$7.92(On)	\$0.01869	N/A	\$11.84	\$3.45

Attachment K-1 Capitol Complex Leased Space Appropriated FY 04-05 Source: JBC 3-16-04

							Source: JBC 3-16-							
Desert of Consi	Denver	Prerce St		Grand Junction										
Personal Services	2,192,241	194,866	48,716	42,165	58,340	2,536,328								
Salary Survey PBP	43,119	383	958	832	1,114	46,406								
	21,083	1,874	469	0	1,501	24,927								
Workers' Comp	31,105	2,562	732	347	480	35,226								
Shift	11,078	0	0	0	0	11,078								
Short-term Disability	2,924	260	65	59	81	3,389								
HLD	124,708	11,085	2,771	<u>31</u>	1,327	139,922								
Subtotal	2,426,258	211,030	53,711	43,434	62,843	2,797,276								
Operating Expenses	1,473,719	130,997	32,749	76,873	122,102	1,836,440								
Repairs	50,868	4,522	1,130	0	0	56,520								
Risk	66,922	5,511	1,574	1,426	1,426	76,859								
GGCC	11,685	1,029	400	418	418	13,950								
Vehicle Lease	4,415	392	98	0	0	4,905								
Legal Services	4,852	400	114	171	171	5,708								
Depreciation	22,018	0	0	0	0	22,018								
Utilities	2,420,419	215,149	53,787	68,449	49,737	2,807,541								
Leased Space	23,322	1,921	549	823	823	27,438								
Security	442,011	. 0	0	0	0	442,011								
Administration	203,598	19,767	4,791	7,186	7,186	242,528								
Indirect Costs	543,172	44,732	12,781	19,171	19,171	639,027								
Subtotal	5,267,001	424,420	107,973	174,517	201,034	6,174,945								
TOTAL Costs	7,693,259	635,450	161,684	217,951	263,877	8,972,221								
		6,355	1,617	2,180	2,639	89,722								
l 0% Billable Vacant	10,733													
I 0% Billable Vacant Tower Lease	76,933 0	0	0	0										
		641,805	0 163,301	0 220.131	(9,600) 256 916	(9,600) 9.052.343								
Tower Lease	0	641,805 <b>\$5.3</b> 7	0 163,301 <b>83.81</b>	220,131 <b>\$6.43</b>	256,916 \$0.90	9,052,343 \$7.32								
Tower Lease Grand Total	0 7,770,192	641,805	163,301	220,131	256,916	9,052,343	Person mended Ann							
Tower Lease Grand Total Cost for Square Foot	0 7,770,192	641,805 \$5.37	163,301 \$3.81	220,131 \$6.43	256,916 \$0.90	9,052,343 \$7.32	Recommended App		Diamas Ca	N. C-				
Tower Lease Grand Total Cost for Square Foot Square Footage	7,770,192 \$10.31	641,805 \$5.37	163,301 \$3.81	220,131	256,916 \$0.90 Camp George	9,052,343 \$7.32 TOTAL	Department	Denver	Pierce St					
Tower Lease Grand Total Cost for Square Foot Square Footage Department	0 7,770,192 \$10.31 Denver	641,805 \$5.37 Pierce St	163,301 \$3.81 N. Campus	220,131 <b>\$6.43</b> Grand Junction 0	256,916 \$0.90 Camp George 0	9,052,343 \$7.32 TOTAL 13,554	Department Agriculture	Denver 139,739	0	0	0	0	0	139,7
Tower Lease Grand Total Cost for Square Foot Square Footage Department Agriculture	0 7,770,192 \$10.31 Denver 13,554	641,805 \$5.37 Pierce St 0	163,301 <b>\$3.81</b> N. Campus 0	220,131 \$6.43 Grand Junction 0 0	256,916 \$0.90 Camp George 0 42,624	9,052,343 \$7.32 TOTAL 13,554 42,624	Department Agriculture Corrections	Denver 139,739 0	0	0	0	0 38,322	0 43,547	139,7 81,8
Tower Lease Grand Total Cast for Square Foot Square Footage Department Agriculture Corrections	0 7,770,192 \$10.31 Denver 13,554 0	641,805 \$5.37 Pierce St 0 0	163,301 \$3.81 N. Campus 0 0 0	220,131 \$6.43 Grand Junction 0 0	256,916 \$0.90 Camp George 0 42,624 18,672	9,052,343 \$7.32 TOTAL 13,554 42,624 18,672	Department Agriculture Corrections Correctional Ind	Denver 139,739 0 0	0 0	0 0	0 0 0	0 38,322 16,788	0 43,547 18,845	139,7 81,8 35,6
Tower Lease Grand Total Cast far Square Foot  Square Footage Department Agriculture Corrections Correctional Ind	0 7,770,192 \$10.31 Denver 13,554 0 0	641,805 \$5.37 Pierce St 0 0	163,301 \$3.81 N. Campus 0 0	220,131 \$6.43 Grand Junction 0 0	256,916 \$0.90 Camp George 0 42,624 18,672 0	9,052,343 \$7.32 TOTAL 13,554 42,624 18,672 44,138	Department Agriculture Corrections Correctional Ind Education	Denver 139,739 0 0 455,054	0 0 0	0 0 0	0 0 0	0 38,322 16,788 0	0 43,547 18,845 0	139,7 81,8 35,6 455,0
Tower Lease Grand Total Cast for Square Foot Square Footage Department Agriculture Corrections Correctional Ind Education	0 7,770,192 \$10.31 Denver 13,554 0 0 44,138	641,805 \$5.37 Pierce St 0 0 0	163,301 <b>83.81</b> N. Campus 0 0 0	220,131 \$6.43 Grand Junction 0 0 0	256,916 \$0.90 Camp George 0 42,624 18,672 0 0	9,052,343 \$7.32 TOTAL 13,554 42,624 18,672 44,138 20,143	Department Agriculture Corrections Correctional Ind Education Governor	Denver 139,739 0 0 455,054 207,670	0 0 0 0	0 0 0 0	0 0 0 0	0 38,322 16,788 0 0	0 43,547 18,845 0 0	139,7 81,8 35,6 455,0 207,6
Tower Lease Grand Total Cast for Square Foot Square Footage Department Agriculture Corrections Correctional Ind Education Governor HCPF	0 7,770,192 \$10.31 Denver 13,554 0 0 44,138 20,143	641,805 \$5.37 Pierce St 0 0 0 0	163,301 \$3.81 N. Campus 0 0 0 0 0	220,131 \$6.43 Grand Junction 0 0 0 0 0	256,916 \$0.90 Camp George 0 42,624 18,672 0 0	9,052,343 \$7.32 TOTAL 13,554 42,624 18,672 44,138 20,143 27,661	Department Agriculture Corrections Correctional Ind Education Governor HCPF	Denver 139,739 0 0 455,054 207,670 285,179	0 0 0 0	0 0 0 0 0	0 0 0 0 0	0 38,322 16,788 0 0	0 43,547 18,845 0 0	139,7 81,8 35,6 455,0 207,6 285,1
Tower Lease Grand Total Cost for Square Foot Square Footage Department Agriculture Corrections Correctional Ind Education Governor	0 7,770,192 \$10.31 Denver 13,554 0 0 44,138 20,143 27,661 0	641,805 \$5.37 Pierce St 0 0 0 0 0	163,301 \$3.81 N. Campus 0 0 0 0 0 0	220,131 \$6.43 Grand Junction 0 0 0 0 0 0 1,297	256,916 \$0.90 Camp George 0 42,624 18,672 0 0 0 5,706	9,052,343 \$7.32 TOTAL 13,554 42,624 18,672 44,138 20,143 27,661 7,003	Department Agriculture Corrections Correctional Ind Education Governor HCPF Higher Education	Denver 139,739 0 0 455,054 207,670 285,179	0 0 0 0 0	0 0 0 0 0 0	0 0 0 0 0 0 8,338	0 38,322 16,788 0 0 0 5,130	0 43,547 18,845 0 0 0 5,770	139,7 81,8 35,6 455,0 207,6 285,1 19,2
Tower Lease Grand Total Cast far Square Foot Square Footage Department Agriculture Corrections Correctional Ind Education Governor HCPF Higher Education	0 7,770,192 \$10.31 Denver 13,554 0 0 44,138 20,143 27,661	641,805 \$5.37 Pierce St 0 0 0 0	163,301 \$3.81 N. Campus 0 0 0 0 0 0 0	220,131 \$6.43 Grand Junction 0 0 0 0 0 1,297 2,959	256,916 \$0.90 Camp George 0 42,624 18,672 0 0 5,706	9,052,343 \$7.32 TOTAL 13,554 42,624 18,672 44,138 20,143 27,661 7,003 101,090	Department Agriculture Corrections Correctional Ind Education Governor HCPF Higher Education Human Services	Denver 139,739 0 0 455,054 207,670 285,179 0 1,011,710	0 0 0 0 0 0	0 0 0 0 0 0 0	0 0 0 0 0 0 8,338 19,023	0 38,322 16,788 0 0 0 5,130	0 43,547 18,845 0 0 0 5,770	139,7 81,8 35,6 455,0 207,6 285,1 19,2
Tower Lease Grand Total Cost for Square Foot Square Footage Department Agriculture Corrections Correctional Ind Education Governor HCPF Higher Education Human Services	0 7,770,192 \$10.31 Denver 13,554 0 0 44,138 20,143 27,661 0 98,131	641,805 \$5.37 Pierce St 0 0 0 0 0 0 0	163,301 \$3.81 N. Campus 0 0 0 0 0 0 0 0	220,131 \$6.43 Grand Junction 0 0 0 0 0 1,297 2,959 0	256,916 \$0.90 Camp George 0 42,624 18,672 0 0 0 5,706 0	9,052,343 \$7.32 TOTAL 13,554 42,624 18,672 44,138 20,143 27,661 7,003 101,090 0	Department Agriculture Corrections Correctional Ind Education Governor HCPF Higher Education Human Services Judicial	Denver 139,739 0 0 455,054 207,670 285,179 0 1,011,710	0 0 0 0 0 0 0	0 0 0 0 0 0 0	0 0 0 0 0 0 8,338 19,023	0 38,322 16,788 0 0 0 5,130 0	0 43,547 18,845 0 0 0 5,770 0	139,7 81,8 35,6 455,0 207,6 285,1 19,2 1,030,7
Tower Lease Grand Total Cast for Square Foot Square Footage Department Agriculture Corrections Correctional Ind Education Governor HCPF Higher Education Human Services Judicial	0 7,770,192 \$10.31 Denver 13,554 0 0 44,138 20,143 27,661 0 98,131 0	641,805 \$5.37 Pierce St 0 0 0 0 0 0	163,301 \$3.81 N. Campus 0 0 0 0 0 0 0 0 0 0 4,364	220,131 \$6.43 Grand Junction 0 0 0 0 0 1,297 2,959 0 1,626	256,916 \$0.90 Camp George 0 42,624 18,672 0 0 5,706 0	9,052,343 \$7.32 TOTAL 13,554 42,624 18,672 44,138 20,143 27,661 7,003 101,090 0 5,990	Department Agriculture Corrections Correctional Ind Education Governor HCPF Higher Education Human Services Judicial Labor	Denver 139,739 0 0 455,054 207,670 285,179 0 1,011,710 0	0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 8,338 19,023 0	0 38,322 16,788 0 0 5,130 0	0 43,547 18,845 0 0 0 5,770 0	139,7 81,8 35,6 455,0 207,6 285,1 19,2 1,030,7
Tower Lease Grand Total Cost for Square Foot Square Footage Department Agriculture Corrections Correctional Ind Education Governor HCPF Higher Education Human Services Judicial Labor	0 7,770,192 \$10.31 Denver 13,554 0 0 44,138 20,143 27,661 0 0 98,131	641,80S \$5.37 Pierce St 0 0 0 0 0 0 0 0	163,301 \$3.81 N. Campus 0 0 0 0 0 0 0 0	220,131 <b>\$6.43</b> Grand Junction  0 0 0 0 1,297 2,959 0 1,626 0	256,916 \$0.90 Camp George 0 42,624 18,672 0 0 5,706 0	9,052,343 \$7.32 TOTAL 13,554 42,624 18,672 44,138 20,143 27,661 7,003 101,090 0 5,990 86,280	Department Agriculture Corrections Correctional Ind Education Governor HCPF Higher Education Human Services Judicial Labor Law	Denver 139,739 0 0 455,054 207,670 285,179 0 1,011,710 0 889,529	0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 16,623	0 0 0 0 0 8,338 19,023 0 10,453	0 38,322 16,788 0 0 0 5,130 0 0	0 43,547 18,845 0 0 0 5,770 0 0	139,7 81,8 35,6 455,0 207,6 285,1 19,2 1,030,7 27,0 889,5
Tower Lease Grand Total Cost for Square Foot Square Footage Department Agriculture Corrections Corrections Governor HCPF Higher Education Human Services Judicial Labor Law	0 7,770,192 \$10.31 Denver 13,554 0 0 44,138 20,143 27,661 0 98,131 0 0 86,280	641,80S \$5,37 Pierce St 0 0 0 0 0 0 0 0 0 0	163,301 \$3.81 N. Campus 0 0 0 0 0 0 0 0 0 4,364 0 0	220,131 \$6.43  Grand Junction 0 0 0 0 1,297 2,959 0 1,626 0 0	256,916 \$0.90 Camp George 0 42,624 18,672 0 0 5,706 0 0	9,052,343 \$7.32 TOTAL 13,554 42,624 18,672 44,138 20,143 27,661 7,003 101,090 0 5,990 86,280 107,686	Department Agriculture Corrections Correctional Ind Education Governor HCPF Higher Education Human Services Judicial Labor Law Legislature	Denver 139,739 0 0 455,054 207,670 285,179 0 1,011,710 0 889,529 1,110,220	0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 16,623	0 0 0 0 0 8,338 19,023 0 10,453 0	0 38,322 16,788 0 0 0 5,130 0 0 0	0 43,547 18,845 0 0 0 5,770 0 0 0	139,7 81,8 35,6 455,0 207,6 285,1 19,2 1,030,7 27,0 889,5 1,110,2
Tower Lease Grand Total Cast for Square Foot  Square Footage Department Agriculture Corrections Correctional Ind Education Governor HCPF Higher Education Human Services Judicial Labor Law Legislature	0 7,770,192 \$10.31  Denver 13,554 0 0 44,138 20,143 27,661 0 98,131 0 0 86,280 107,686	641,805 \$5,37 Pierce St 0 0 0 0 0 0 0 0 0 0 0	163,301 \$3.81 N. Campus 0 0 0 0 0 0 0 0 4,364 0 0	220,131 \$6.43  Grand Junction 0 0 0 0 1,297 2,959 0 1,626 0 0 3,407	256,916 \$0.99 Camp George 0 42,624 18,672 0 0 0 5,706 0 0 0 0 0 25,566	9,052,343 \$7.32 TOTAL 13,554 42,624 18,672 44,138 20,143 27,661 7,003 101,090 0 5,990 86,280 107,686 62,560	Department Agriculture Corrections Correctional Ind Education Governor HCPF Higher Education Human Services Judicial Labor Law Legislature Local Affairs	Denver 139,739 0 455,054 207,670 285,179 0 1,011,710 0 889,529 1,110,220 346,275	0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 16,623	0 0 0 0 0 0 8,338 19,023 0 10,453 0 0	0 38,322 16,788 0 0 0 5,130 0 0 0 0 0	0 43,547 18,845 0 0 0 5,770 0 0 0 0 25,803	139,7 81,8 35,6 455,6 207,6 285,1 19,2 1,030,7 27,6 889,5 1,110,2 416,5
Tower Lease Grand Total Cast for Square Foot Square Footage Department Agriculture Corrections Correctional Ind Education Governor HCPF Higher Education Human Services Judicial Labor Law Legislature Local Affairs	0 7,770,192 \$10.31 Denver 13,554 0 0 44,138 20,143 27,661 0 0 98,131 0 0 86,280 107,686 33,587	641,80S \$5.37 Pierce St 0 0 0 0 0 0 0 0 0 0 0 0 0	163,301 \$3.81 N. Campus 0 0 0 0 0 0 0 0 4,364 0 0	220,131 \$6.43  Grand Junction 0 0 0 0 1,297 2,959 0 1,626 0 0 3,407	256,916 \$0.90  Camp George 0 42,624 18,672 0 0 5,706 0 0 0 25,566 49,032	9,052,343 \$7.32 TOTAL 13,554 42,624 18,672 44,138 20,143 27,661 7,003 101,090 0 5,990 86,280 107,686 62,560 49,032	Department Agriculture Corrections Correctional Ind Education Governor HCPF Higher Education Human Services Judicial Labor Law Legislature Local Affairs Military Affairs	Denver 139,739 0 0 455,054 207,670 285,179 0 1,011,710 0 889,529 1,110,220 346,275 0	0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 16,623 0 0	0 0 0 0 0 8,338 19,023 0 10,453 0 21,903	0 38,322 16,788 0 0 0 5,130 0 0 0 0 22,986 44,084	0 43,547 18,845 0 0 5,770 0 0 0 0 0 25,803 50,389	139,7 81,8 35,6 455,0 207,6 285,1 19,2 1,030,7 27,0 889,5 1,110,2 416,9 94,4
Tower Lease Grand Total Cost for Square Foot  Square Footage Department Agriculture Corrections Correctional Ind Education Governor HCPF Higher Education Human Services Judicial Labor Law Legislature Local Affairs Military Affairs Natural Resources	0 7,770,192 \$10.31 Denver 13,554 0 0 44,138 20,143 27,661 0 98,131 0 0 86,280 107,686 33,587 0 69,366	641,80S \$5.37 Pierce St 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	163,301 \$3.81 N. Campus 0 0 0 0 0 0 4,364 0 0 0 0 0	220,131 \$6.43  Grand Junction 0 0 0 0 1,297 2,959 0 1,626 0 0 3,407 0 0	256,916 \$0.90  Camp George 0 42,624 18,672 0 0 5,706 0 0 25,566 49,032 0	9,052,343 \$7.32 TOTAL 13,554 42,624 18,672 44,138 20,143 27,661 7,003 101,090 0 5,990 86,280 107,686 62,560 49,032 69,366	Department Agriculture Corrections Correctional Ind Education Governor HCPF Higher Education Human Services Judicial Labor Law Legislature Local Affairs Military Affairs Natural Resources	Denver 139,739 0 455,054 207,670 285,179 0 1,011,710 0 889,529 1,110,220 346,275 0 715,149	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 16,623 0 0	0 0 0 0 0 8,338 19,023 0 10,453 0 0 21,903	0 38,322 16,788 0 0 0 5,130 0 0 0 0 0 22,986 44,084	0 43,547 18,845 0 0 5,770 0 0 0 0 25,803 50,389	139,7 81,8 35,6 455,0 207,6 285,1 19,2 1,030,7 27,0 889,5 1,110,2 416,9 94,4 715,1
Tower Lease Grand Total Cost for Square Foot  Square Footage Department Agriculture Corrections Corrections Governor HCPF Higher Education Human Services Judicial Labor Law Legislature Local Affairs Mittary Affairs Natural Resources Personnel	0 7,770,192 \$10.31  Denver 13,554 0 0 44,138 20,143 27,661 0 98,131 0 0 86,280 107,686 33,587 0 69,366 103,167	641,80S \$5,37 Pierce St 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	163,301 \$3.81 N. Campus 0 0 0 0 0 0 4,364 0 0 0 0 32,677	220,131 \$6.43  Grand Junction 0 0 0 0 1,297 2,959 0 1,626 0 0 3,407 0 0 3,200	256,916 \$0.90 Camp George 0 42,624 18,672 0 0 5,706 0 0 0 0 25,566 49,032 0	9,052,343 \$7.32 TOTAL 13,554 42,624 18,672 44,138 20,143 27,661 7,003 101,090 0 5,990 86,280 107,686 62,560 49,032 69,366 139,044	Department Agriculture Corrections Correctional Ind Education Governor HCPF Higher Education Human Services Judicial Labor Law Legislature Local Affairs Military Affairs Natural Resources Personnel	Denver 139,739 0 455,054 207,670 285,179 0 1,011,710 0 889,529 1,110,220 346,275 0 715,149 1,063,630	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 16,623 0 0 0 0	0 0 0 0 0 8,338 19,023 0 10,453 0 0 21,903 0	0 38,322 16,788 0 0 0 5,130 0 0 0 0 22,986 44,084 0	0 43,547 18,845 0 0 0 5,770 0 0 0 0 25,803 50,389 0	139,7 81,8 35,6 455,0 207,6 285,1 19,2 1,030,7 27,0 889,5 1,110,2 416,9 94,4, 715,1 1,208,6
Tower Lease Grand Total Cast for Square Foot Square Footage Department Agriculture Corrections Correctional Ind Education Governor HCPF Higher Education Human Services Judicial Labor Law Legislature Local Affairs Military Affairs Natural Resources Personnel Public Health	0 7,770,192 \$10.31  Denver 13,554 0 0 44,138 20,143 27,661 0 98,131 0 0 86,280 107,686 33,587 0 69,366 103,167	641,80S \$5,37 Pierce St 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	163,301 \$3.81 N. Campus 0 0 0 0 0 0 0 4,364 0 0 0 0 0 32,677	220,131 \$6.43  Grand Junction  0 0 0 0 1,297 2,959 0 1,626 0 0 3,407 0 0 3,200 3,995	256,916 \$0.99  Camp George 0 42,624 18,672 0 0 5,706 0 0 0 25,566 49,032 0 0 0	9,052,343 \$7.32 TOTAL 13,554 42,624 18,672 44,138 20,143 27,661 7,003 101,090 0 5,990 86,280 107,686 62,560 49,032 69,366 139,044 3,995	Department Agriculture Corrections Correctional Ind Education Governor HCPF Higher Education Human Services Judicial Labor Law Legislature Local Affairs Military Affairs Natural Resources Personnel Public Health	Denver 139,739 0 0 455,054 207,670 285,179 0 1,011,710 0 889,529 1,110,220 346,275 0 715,149 1,063,630 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 16,623 0 0 0 0	0 0 0 0 0 8,338 19,023 0 10,453 0 0 21,903 0 0 20,572 25,683	0 38,322 16,788 0 0 0 5,130 0 0 0 0 22,986 44,084 0 0	0 43,547 18,845 0 0 0 5,770 0 0 0 0 25,803 50,389 0	139,7 81,8 35,6 455,6 207,6 285,1 19,2 1,030,7 27,0 889,5 1,110,2 416,9 94,4 715,1 1,208,6 25,6
Tower Lease Grand Total Cost for Square Foot  Square Footage Department Agriculture Corrections Correctional Ind Education Governor HCPF Higher Education Human Services Judicial Labor Law Legislature Local Affairs Military Affairs Natural Resources Personnel Public Health Public Safety	0 7,770,192 \$10.31  Denver 13,554 0 0 44,138 20,143 27,661 0 98,131 0 0 86,280 107,686 33,587 0 69,366 103,167 0 62,684	641,80S \$5.37 Pierce St 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	163,301 \$3.81 N. Campus 0 0 0 0 0 0 4,364 0 0 0 0 32,677 0	220,131 \$6.43  Grand Junction 0 0 0 0 1,297 2,959 0 1,626 0 0 3,407 0 0 3,200 3,995 0	256,916 \$0.99  Camp George 0 42,624 18,672 0 0 5,706 0 0 0 25,566 49,032 0 0 125,904	9,052,343 \$7.32 TOTAL 13,554 42,624 18,672 44,138 20,143 27,661 7,003 101,090 0 5,990 86,280 107,686 62,560 49,032 69,366 139,044 3,995 188,588	Department Agriculture Corrections Correctional Ind Education Governor HCPF Higher Education Human Services Judicial Labor Law Legislature Local Affairs Military Affairs Natural Resources Personnel Public Health Public Safety	Denver 139,739 0 0 455,054 207,670 285,179 0 1,011,710 0 889,529 1,110,220 346,275 0 715,149 1,063,630 0 646,259	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 16,623 0 0 0 0 124,471	0 0 0 0 0 8,338 19,023 0 10,453 0 21,903 0 20,572 25,683	0 38,322 16,788 0 0 0 5,130 0 0 0 0 22,986 44,084 0 0	0 43,547 18,845 0 0 5,770 0 0 0 0 25,803 50,389 0 0 127,132	139,7 81,8 35,6 455,6 207,6 285,1 19,2 1,030,7 27,6 889,5 1,110,2 416,5 94,4 715,1 1,208,6 25,6
Tower Lease Grand Total Cast for Square Foot  Square Footage Department Agriculture Corrections Correctional Ind Education Governor HCPF Higher Education Human Services Judicial Labor Law Legislature Local Affairs Mihtary Affairs Natural Resources Personnel Public Health Public Safety Reg. Agencies	0 7,770,192 \$10.31  Denver 13,554 0 0 44,138 20,143 27,661 0 98,131 0 0 86,280 107,686 33,587 0 69,366 103,167 0 62,684	641,80S \$5.37 Pierce St 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	163,301 \$3.81 N. Campus 0 0 0 0 0 0 0 4,364 0 0 0 0 32,677 0 0	220,131 \$6.43  Grand Junction 0 0 0 0 1,297 2,959 0 1,626 0 0 3,407 0 0 3,200 3,995 0 169	256,916 \$0.90  Camp George 0 42,624 18,672 0 0 5,706 0 0 25,566 49,032 0 0 125,904	9,052,343 \$7.32 TOTAL 13,554 42,624 18,672 44,138 20,143 27,661 7,003 101,090 0 5,990 86,280 107,686 62,560 49,032 69,366 139,044 3,995 188,588 169	Department Agriculture Corrections Correctional Ind Education Governor HCPF Higher Education Human Services Judicial Labor Law Legislature Local Affairs Military Affairs Natural Resources Personnel Public Health Public Safety Reg. Agencies	Denver 139,739 0 0 455,054 207,670 285,179 0 1,011,710 0 889,529 1,110,220 346,275 0 715,149 1,063,630 0 646,259 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 16,623 0 0 0 0 124,471 0	0 0 0 0 0 8,338 19,023 0 10,453 0 0 21,903 0 20,572 25,683 0 1,086	0 38,322 16,788 0 0 0 5,130 0 0 0 22,986 44,084 0 0 113,197	0 43,547 18,845 0 0 0 5,770 0 0 0 25,803 50,389 0 0 127,132	139,7 81,8 35,6 455,6 285,1 19,2 1,030,7 27,6 889,5 1,110,2 416,5 94,4,7 15,1 1,208,6 25,6 886,5
Tower Lease Grand Total Cost for Square Foot  Square Footage Department Agriculture Corrections Correctional Ind Education Governor HCPF Higher Education Human Services Judicial Labor Law Legislature Local Affairs Natural Resources Personnel Public Health Public Safety Reg. Agencies Revenue	0 7,770,192 \$10.31  Denver 13,554 0 0 44,138 20,143 27,661 0 98,131 0 0 86,280 107,686 33,587 0 69,366 103,167 0 62,684 0 79,032	641,80S \$5,37 Pierce St 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	163,301 \$3.81 N. Campus 0 0 0 0 0 0 4,364 0 0 0 0 32,677 0 0 0 5,830	220,131 \$6.43  Grand Junction 0 0 0 0 1,297 2,959 0 1,626 0 0 3,407 0 0 3,200 3,995 0 169 5,870	256,916 \$0.90  Camp George 0 42,624 18,672 0 0 5,706 0 0 0 25,566 49,032 0 0 125,904 0 0	9,052,343 \$7.32 TOTAL 13,554 42,624 18,672 44,138 20,143 27,661 7,003 101,090 0 5,990 86,280 107,686 62,560 49,032 69,366 139,044 3,995 188,588 169 210,347	Department Agriculture Corrections Correctional Ind Education Governor HCPF Higher Education Human Services Judicial Labor Law Legislature Local Affairs Military Affairs Natural Resources Personnel Public Health Public Safety Reg. Agencies Revenue	Denver 139,739 0 455,054 207,670 285,179 0 1,011,710 0 889,529 1,110,220 346,275 0 715,149 1,063,630 0 646,259 0 814,804	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 16,623 0 0 0 0 124,471 0 0 0	0 0 0 0 8,338 19,023 0 10,453 0 21,903 0 20,572 25,683 0 1,086	0 38,322 16,788 0 0 0 5,130 0 0 0 22,986 44,084 0 0 0	0 43,547 18,845 0 0 0 5,770 0 0 0 0 25,803 50,389 0 0 127,132 0	139,7 81,8 35,6 4455,6 207,6 285,1 19,2 1,030,7 27,6 889,5 1,110,2 416,5 94,4 715,1 1,208,6 886,5
Tower Lease Grand Total Cost for Square Foot  Square Footage Department Agriculture Corrections Correctional Ind Education Governor HCPF Higher Education Human Services Judicial Labor Law Legislature Local Affairs Military Affairs Natural Resources Personnel Public Health Public Safety Reg. Agencies Revenue State	0 7,770,192 \$10.31  Denver 13,554 0 0 44,138 20,143 27,661 0 98,131 0 0 86,280 107,686 33,587 0 69,366 103,167 0 62,684 0 79,032	641,80S \$5,37 Pierce St 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	163,301 \$3.81 N. Campus 0 0 0 0 0 0 4,364 0 0 0 32,677 0 0 5,830	220,131 \$6.43  Grand Junction  0 0 0 0 1,297 2,959 0 1,626 0 0 3,407 0 3,200 3,995 0 169 5,870 0	256,916 \$0.90  Camp George 0 42,624 18,672 0 0 5,706 0 0 25,566 49,032 0 0 125,904 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	9,052,343 \$7.32 TOTAL 13,554 42,624 18,672 44,138 20,143 27,661 7,003 101,090 0 5,990 86,280 107,686 62,560 49,032 69,366 139,044 3,995 188,588 210,347 0	Department Agriculture Corrections Correctional Ind Education Governor HCPF Higher Education Human Services Judicial Labor Law Legislature Local Affairs Military Affairs Natural Resources Personnel Public Health Public Safety Reg. Agencies Revenue State	Denver 139,739 0 0 455,054 207,670 285,179 0 1,011,710 0 889,529 1,110,220 346,275 0 715,149 1,063,630 0 646,259 0 814,804	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 16,623 0 0 0 0 124,471 0 0 0 22,207	0 0 0 0 0 8,338 19,023 0 10,453 0 0 21,903 0 22,572 25,683 0 1,086	0 38,322 16,788 0 0 0 5,130 0 0 0 22,986 44,084 0 0 0 113,197 0	0 43,547 18,845 0 0 0 5,770 0 0 0 25,803 50,389 0 0 127,132	139,7 81,8 35,6 455,0 207,6 285,1 19,2 1,030,7 27,0 889,5 1,110,2 416,9 94,4 715,1 1,208,6 25,6 886,5 1,0
Tower Lease Grand Total Cast for Square Foot  Square Footage Department Agriculture Corrections Correctional Ind Education Governor HCPF Higher Education Human Services Judicial Labor Law Legislature Local Affairs Mrhitary Affairs Natural Resources Personnel Public Health Public Safety Reg. Agencies Revenue State Transportation	0 7,770,192 \$10.31  Denver 13,554 0 0 44,138 20,143 27,661 0 98,131 0 0 86,280 107,686 33,587 0 69,366 103,167 0 62,684 0 79,032 0 4,592	641,80S \$5.37 Pierce St 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	163,301 \$3.81 N. Campus 0 0 0 0 0 0 4,364 0 0 0 0 32,677 0 0 0 5,830	220,131 \$6.43  Grand Junction 0 0 0 0 1,297 2,959 0 1,626 0 0 3,407 0 0 3,200 3,995 0 169 5,870 0 11,718	256,916 \$0.99  Camp George 0 42,624 18,672 0 0 5,706 0 0 25,566 49,032 0 0 125,904 0 0 18,251	9,052,343 \$7.32 TOTAL 13,554 42,624 18,672 44,138 20,143 27,661 7,003 101,090 0 5,990 86,280 107,686 62,560 49,032 69,366 139,044 3,995 188,588 169 210,347 0 34,561	Department Agriculture Corrections Correctional Ind Education Governor HCPF Higher Education Human Services Judicial Labor Law Legislature Local Affairs Military Affairs Natural Resources Personnel Public Safety Reg. Agencies Revenue State Transportation	Denver 139,739 0 0 455,054 207,670 285,179 0 1,011,710 0 889,529 1,110,220 346,275 0 715,149 1,063,630 0 646,259 0 814,804 0 47,343	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 16,623 0 0 0 0 124,471 0 0 0 22,207	0 0 0 0 8,338 19,023 0 10,453 0 21,903 0 20,572 25,683 0 1,086 37,737 0 75,333	0 38,322 16,788 0 0 0 5,130 0 0 0 22,986 44,084 0 0 0 113,197 0 0	0 43,547 18,845 0 0 0 5,770 0 0 0 0 25,803 50,389 0 0 127,132 0	TOTAL 139,73 81,84 35,63 455,00 207,67 285,17 19,22 1,030,73 27,07 889,52 1,110,22 416,96 94,47 715,14 1,208,65 1,01 1,516,55
Tower Lease Grand Total Cost for Square Foot  Square Footage Department Agriculture Corrections Correctional Ind Education Governor HCPF Higher Education Human Services Judicial Labor Law Legislature Local Affairs Minitary Affairs Minitary Affairs Natural Resources Personnel Public Health Public Safety Reg. Agencies Revenue State	0 7,770,192 \$10.31  Denver 13,554 0 0 44,138 20,143 27,661 0 98,131 0 0 86,280 107,686 33,587 0 69,366 103,167 0 62,684 0 79,032	641,80S \$5,37 Pierce St 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	163,301 \$3.81 N. Campus 0 0 0 0 0 0 4,364 0 0 0 32,677 0 0 5,830	220,131 \$6.43  Grand Junction  0 0 0 0 1,297 2,959 0 1,626 0 0 3,407 0 3,200 3,995 0 169 5,870 0	256,916 \$0.90  Camp George 0 42,624 18,672 0 0 5,706 0 0 25,566 49,032 0 0 125,904 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	9,052,343 \$7.32 TOTAL 13,554 42,624 18,672 44,138 20,143 27,661 7,003 101,090 0 5,990 86,280 107,686 62,560 49,032 69,366 139,044 3,995 188,588 210,347 0	Department Agriculture Corrections Correctional Ind Education Governor HCPF Higher Education Human Services Judicial Labor Law Legislature Local Affairs Military Affairs Natural Resources Personnel Public Health Public Safety Reg. Agencies Revenue State	Denver 139,739 0 0 455,054 207,670 285,179 0 1,011,710 0 889,529 1,110,220 346,275 0 715,149 1,063,630 0 646,259 0 814,804	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 16,623 0 0 0 0 124,471 0 0 0 22,207	0 0 0 0 0 8,338 19,023 0 10,453 0 0 21,903 0 22,572 25,683 0 1,086	0 38,322 16,788 0 0 0 5,130 0 0 0 22,986 44,084 0 0 0 113,197 0	0 43,547 18,845 0 0 0 5,770 0 0 0 25,803 50,389 0 0 127,132	139,7: 81,8: 35,6: 455,0: 207,6: 285,1: 19,2: 1,030,7: 27,0: 889,5: 1,110,2: 416,9: 94,4: 715,1: 1,208,6: 25,6: 886,5: 1,0: 1,516,5:

Attachment K-2
Capitol Complex Leased Space FY 04-05 Supplemental

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	opriations	Den ver	145,878	0	478.254	227,723	339,179	0	1,065,523	0	906.405	1,205,307	357,649	744 633	1 007 188	0	683,202	0	802,742	0	37,199	47,133	8,138,215
	Recommended Appropriations	Department	Agriculture	Correctional lad	Education	Governor	HCPF	Husher Education	Pluman Services	Labor	1,8W	Legislature	Local Affairs	Military Affairs	Personnel	Public Health	Public Safety	Reg. Agencies	Revenue	Slate	Transportation	Treasury	TOTAL
13.00070 24.025 24.025 13.026 13.026 13.026 13.027 13.022 13.0		TOTAL	13,553	67075	44,433	21.157	31,512	7,026	192.191	5.659	84,211	186113	62,252	49,032	132 733	966 1	189,378	162	202,597	0	34,012		1,235,667
Chin Covered (1) 10 (1) (1) (1) (1) (1) (1) (1) (1) (1) (1)	tation 11-19-0-	Castop George	0	5E9 81	0	0		3,706	8 0	0	n	0	25,566	49,032	D. Commercial Commerci	0	125,904	0	0	0	18,251	0	285,755
Grand Januarian Grand Januarian Grand Januarian Grand Januarian Grand Gr	3		0	S S	0	0	٥	1,320	3,104	1.295	0	Ö	3,458	8	7 008	3,00%	0	162	\$,869	0	12,305	ğ	34,499
(A) Capacity (A)	master curtofits	-	0	0	0	0	0	0	0 0	4.364	0	8	3	0	12 807		0	0	5,700	8	0	53	42,871
19,000.00   19,0	Hallen 18 Re	Pierce St	0	7	0	8	0	0	0/4	0	0	0	3	0	9 0	0	and the same of the same	0	116,448	0	0		116,448
2,02,244 2,02,244 2,03,244 2,03,24 2,0	Updated with A	Chen ver	13,353	S Commence of the Commence of	44,433	11,157	31,512	0	28,087	8	84.21	180,111	33,228	0 0	161 976	B B B B B B B B B B B B B B B B B B B	67,474	0	74,580	ü	3,456	4,379	756,894
Personal Services Shart Surves Shart Surves Worker Comp. Worker Comp. Worker Comp. Worker Comp. Worker Comp. Worker Comp. Worker Shart Worker Shart Committee Season Worker Leane Unitarian Unitaria	Square Fostage	Depat traditi	Agriculture	P.C. Str. WCTNPS.3	Education	Covernor	MCFF	Higher Education	Padran Services	Labor	1,2 47	Legista Date	Local Affairs	Military Affaura	Personal Passacous	Publis Health	Public Safety	Rea Agencial	Revenue	State	Transportation	Treasury	TOTAL Sq. Fost

Annual Contract of the last		TOTAL	145,878	121,798	38,471	478,254	227,723	339,179	16,159	1,086,964	0	25,908	906,405	1,205,307	418,569	71,914	743,833	1,247,661	26,238	933,090	1,064	1,525,401	9	159,650	47,133	9,766,538
Objection of Company of Company of Company		Utilities at CGW	0	82,790	21,383	0	0	0	2,270	0	0	0	0	٥	14.818	27,041	0	0	0	134,665	0	0	0	24,953	O	307,919
A CONTRACTOR OF THE PARTY OF TH		Camp George	0	39,008	17,088	0	0	0	5,222	0	0	0	0	0	23,397	44,873	0	o	o	115,223	0	0	0	16,703	O	161,514
ACCOUNT AND DESCRIPTION OF THE PERSONS ASSESSMENT		Campus Grand Junction	0	0	0	0	0	0	8,667	26,381	0	8,503	o	0	22,705	0	0	19,632	26,238	9	1,064	38,536	8	80,795	0	226,521
Control of the Contro		N. Campus 10	0	0	0	0	0	0	0	Q	0	17,405	0	9	0	0	0	130,841	0	0	0	22,733	0	0	0	170,979
Section of the latest of the l		Pierce St	0	٥	0	3	0	0	0	0	0	0	Φ	0	0	0	0	0	0	0	0	661,390	0	٥	0	966,139
The state of the s	opriations	Denver	145,878	0	5	478,254	227,723	339,179	0	1,066,523	0	8	906,405	1,205,307	357,649	3	743,833	1,097,188	o	683,202	0	802,742	0	37,199	47,133	8,138,215
	D.																									
Contract of the Contract of th	Recommended Appropriations	Department	Agriculture	Corrections	Correctional Ind	Education	Oosernor	HCPF	Higher Education	Human Services	Ardicial	Labor.	.84	Legislature	Local Affairs	Military Affairs	Natural Resources	Personnel	Public Health	Public Safety	Reg. Agencies	Revenue	Slate	Transportation	Treasury	TOTAL
Charles and the same of the sa	Recommended		53 A	42,624 Corrections	18,672   Correctional Ind	44,433 Education	21,157 Governor	31,512   HCPF	7,026   Higher Education	102,191 Human Services	0 Audicial	5,659 Labor	84.2   [Law		62,252 Local Affairs	49,032 Military Affairs	69,107 Natural Resource	137,733 Personnel	3,996 Public Health		162 Reg. Agencies.	202, 597 Revenue	D State	34,012 Transportation	4.379 Treasury	
2000	-		53 A	<u></u>	18,672 (	-					0 Medicial		U 84,2 1   Easte		1	49,032 M		-	,		,,,,		O State			
25,000	-	Anna Munchion Camp George TOTAL IL	53 A	42,624	18,672 (	-			7,026 H		0 0 bydicial		0 b 84,211 Eaw		62,252	49,032 M		-	966'£ 0	189,378	,,,,		U O State	34,012		1,235,667
27.00	massing enterty and OPA Consultation 11-19-04		53 A	42,624	18,672 (	-			1,706 7,026 H	6 102.191	g 8 0 0 Mudicial	0 5,659	0 0 b 84.211 East		25,566 62,252 1.	49,032 M		p   137,733   p	966'£ 0	189,378	0 162	0 202,597	Slate	18,251 34,012		285,755 1,235,667
17.00	-	N Camprey Grand Mechon   Camp George   TOTAL	A 13,553 A	42,624	18,672 (	-			1,706 7,026 H	6 102.191	0 0	1,295 0 5,659 1.	0 0 0 84.211 [5.8w	7] 186711 0 0	25,566 62,252 1.	49,032 M		g 996 g 0 137,733 P	966'£ 0	189,378	0 162	3,869 6 202,597	O O Slate	12,305 18,251 34,012		34,499 285,755 1,235,667
100 mg 1 mg 20 mg 1 mg 20 mg 1 mg 20 mg 1 mg 20	-	Anna Munchion Camp George TOTAL IL	A 553 1	42,624	0 18,672 18,672 (5	-		0 0 31,512	5,706 7,026 H	6 102.191	0 0	1,295 0 5,659 1.	84.211 0 0 0 84.211 E.w	7 186111 0 0 0 0	25,566 62,252 1.	49,032 M	C 10 69 0 0 0	g 996 g 0 137,733 P	966'£ 0	0 125,904 189,378	0 62 0 162	3,700 5,869 6 202,597	p 0 0 0 0 8 ate	0 12,305 18,251 34,012	0 4379	42,871 34,499 285,755 1,235,667

	\$175,314.37	\$ 31,361.07	\$ 2,464.00	\$ 192,50	\$ 257.32	\$ 523.65	\$ 17,264.04	\$ 7,103,04		\$ 50,594.89	\$ 5,972.62
Pierce Shred	decreaty	*8.8	weater		WR ISS	water	wa fee	thra 2 day	North Canipus	olectricaty.	28.0

Visitor	LS 4.871.77				
Allocations of Electric & Out Digities by COW Tenants	hat Unifiles by C	SW Year	SPADE		
A THE RESERVE AND A STREET AND A STREET AND ASSOCIATION OF THE PARTY ASSOCIA	Electric	Cas		Total	
Cornections	ALT UP TOM		1.000		10, 790
Correctional inchestrate	5 KH1		28/27	u	22,283
Transportston	196.963		10.00	581	24 855
Public Safety	1 74,744	DV.	22.0		1204-442
Local Affairs	3 (4.83	26		ы	(4,848
Minsary Albaira	960 PO 04 CR		12,855	_	11 861
CSU	480		(AR)		2.1%
Total	3 108,43%	-	AC. 494	-	787.519
CONTRACTOR AND ADDRESS OF THE PARTY AND ADDRES					

CANON POR POR POR			
199	\$ 31,361.07		
W-0.007	\$ 2,464.00		
water	\$ 192.99		
WR IRE	\$ 25732		
water	\$ \$23.65		
wa fee	\$ 17,264.04		
Wa267	3 i		
North Canspis			
electricity	\$ 50,594 89		
8.00	\$ 5,972.62		
1 Vote (teg	4.871		
Albeation of Electric & C	Gas Uniffies by CGW	GW Tenants	
	Fleathu	Cas	Total
Corntellogs	Mary etc. 9	285.14	2014 201
Correctional inchestrate	5 KH 5	CH/27 4	186 22 5
Transportation	196.96	16,000	2 N 803
Public Safety	1 74.764	20,000	\$ 150.442
Local Affairs	1 (4.43)	**	S C4.848
Minary Albans	16,195	3 12.253	A 75 001
CSI	(B)	3 (180)	\$ 2.1%
Total	3 106,435	2 (FC, PM	416.787 4

## Attachment K-3 Assigned Useable Square Footage Incorporating Departmental Moves

Buildings

18 minute (1997) 1 minute (199			State	Human	Capitol	State Office			Legislative	1570 Grant		Total Denver	****	North		Camp George	Total All
Department	Capitol	Centennial	Services	Services	Annex		690 Kiplina	700 Kipling		Street	Power Plant		Pierce St	Campus		West	Buildings
Agriculture	- Comment of the same of the s		management of the second of th					13,553				13,553		1		h	13,553
Corrections												0				42,624	
Correctional Industries											1	0				18,672	18,672
Education			1,445		***************************************	42,988						44,433					44,433
General Assembly	90,778					I			21,203			111,981					111,981
Governor, L1 Governor & OSP8	21,157											21,157					21,157
Health Care Policy										31,512		31,512					31,512
Human Services				99,087								99,087			3,104		102,191
Law			92,432					1				92,432					92,432
Local Affairs		33,228										33,228			3,458	25,566	62,252
Military Affairs												0			Andreas and the second	49,032	49,032
Natural Resources		69,107										69,107					69,107
Personnel & Administration (DPA)		53,507	2,397	0			27,904					83,808	1	32,807	2,990		119,605
Public Health						1						0			3,996		3,996
Public Safety	575					T	27,007	33,398			2,494	63,474				125,904	189,378
Regulatory Agencies									1			0			162		162
Revenue					74,580	)						74,580	116,448	5,700	5,869		202,597
Transportation								3,456	3			3,456			12,305	18,251	34,012
Treasurer	4,379					T						4,379			1		4,379
Labor & Employment												C		4,364	1,295		5,659
CSU Forest Service										1	T	C		I	1,320	5,706	7,026
University of Colorado												C			0		0
Construction-Annex Life/Safety			9,254									9,254					9,254
Storage	1											1 0				T	0
Total Square Footage Billed	116,889	155,842	105,528	99,087	74,58	42,988	54,911	50,407	21,203	31,512	2,494	755,441	116,448	42,871	34,499	285,755	1,235,014

DPA Square Footage Reductions	
Resulting from DPA Move,	State
Effective July 2005	Services
Basement: Auditor	1,469
Basement, Dolf	653
Basement: Maintenance*	646
First Floor: DolT	5,339
First Floor: TMU	3,915
Second Floor: Controller	8,221
TOTAL	19,597

<sup>\*</sup> not billed, therefore the TOTAL is reduced by this amount.

The 928 sq. feet remaining after the move is DoIT's space in the Sub-Basement

Other Programs' Increases in Square		
Footage Resulting from DPA Move,		State
Effective July 2005		Services
Basement, DPA - DCS		1,469
Basement:	vacant	
Basement	vacant	
First Floor: Capitol Life Safety Project		5,339
First Floor Capitol Life Safety Project		3,915
Second Floor: Dept. of Law		8,221
TOTAL		18,944

<sup>\*</sup> Total remaining space available if not left vacant

Attachment K-4
Capitol Complex Lease Rates for FY 05-06

Y05-06 Recoverable Costs	7	Capit	oi Compie	x Lease Rates for	FT 00-06							
1 CASA. Acta Li Langue A and Santa Casa (2004) 2 Casa.	PYDS				North		Grand		Camp			
	Estimated			Pierce Street	Campus		Junction		George West			Double
Line items		Denver Request	FTE	Request FT		FTE	Request	FTE	Request	FTE	Total	Check
YOS Personal Survices Appropriation	2,435,823	2,192,241	51.5	194,866 2.	8 48.716	1.0	40 400	1.0		1.0	2,435,823	0.0
Y05 Personal Services Appropriation Y05 Personal Services Appropriation	42,165 58,340						42,165		58,340		42,165 58,340	0.0
Y05 Salary Survey Adjustment to Base	58,3/40 48,704	41,727		3,709	927		1,165		t,176		48.704	0.0
Y05 Pactormance Based Pay Adjustment to Base	18,970	17,348		1,542	386		256		439		19.970	0.1
Y06 Base Personal Services Estimate	2,805,002	2 251 315	51.5	200.117 2		10	43,586	1.0	59,955	1.0	2 605 002	0.
Y08 Salary Survey Estimate	58 454	52,609	31.3	4,676	1.169	10	45,500	1.0	23,303	1.0	58,454	0.0
Y06 Salary Survey Estimate	1,259	02,000		4,070	1.100		1,259				1,259	0.0
Y06 Salary Survey Estimate	1 483						1,200		1,483		1 483	0.1
YOS Performance Based Pay Estimate	25,992	22,407		1.992	498		455		640		25.992	0.0
Y05 Workers' Comp Estimate	18 516	16,664		1 481	370						18,516	0.1
Y05 Workers' Comp Estimate	335	,		2			335		14		335	0.0
'YOS Workers' Comp Estimate	335	-			-		1.0		335		335	0.0
YOS Stuft Differential Estimate	10,511	10,511							200		10,511	0.
TYDS Short-Term Disability Estimate	3,524	3,172		282	70						3.524	0.6
Y06 Short-Yerm Disability Estimate	64						64				64	0.0
FYOR Short-Term Desability Estimate	91								91		91	0.0
FY06 Health/Life/Dental Estimate	112 767	101,490		9.021	2.255						112.767	0.0
FYOR Health/Life/Dersal Estimate	56						56				56	0.0
YOS Healty/Life/Dental Estimate	1,477								1,477		1.477	0.1
Sub-total	2,839,886	2,458,168		217,570	54,392		45,755		63,981		2,839,866	0.0
												0.0
FY06 Operating Expenses	1,637,466	1,473,719		130,997	32,749		1220 1220				1,637,466	0.0
Y06 Operating Expenses	76,873						76,873		000000000000000000000000000000000000000		76.873	0.
FY06 Operating Expenses	164,607				Name				164,607		164,607	0.0
FY05 Operating Expenses - Cap Complex Repairs	56 520	50,868		4,522	1,130		-				56,520	0.
FY06 Risk Management and Property Funds Estimate	\$9,603	53,643		4.768	1,192						59,603	0.
FYD6 Risk Management and Property Funds Estenate	1,079			-			1,079		-		1.079	0.
FYOS Risk Management and Property Funds Estenate	1,079				→				1,079		1.079	0.0
FY06 Purchase of Services from Data Center Estimate. FY06 Legal Services Estimate		-			-						~	0.0
FY06 Document Solutions Group Payments Estimate		•		*								0.
FY06 Multi-Use Network Paymenta Estimate	*											0.
FYD6 Capitol Complex Leased Space Estimate	2.086						2,086				2.086	0.
FY06 Vehicle Lease Payments Estenate	6,051	5,446		484	121		2,000		14		6.051	0.
FY06 Depreciation Estimate	26 645	26,645		101	121		-				26.645	0,
FY06 Leased Space Estimate	33 164	28,189		2 321	663		995		995		33.164	0.
FYCK Utilities Denver Area	3,483,665	3,201,925		222,879	58,862						3,483,665	0.
FY00 Utilities Grand Junction	74,777			46-4-1-6	7,77,82,53		74,777				74,777	0.
FYOS Utilities Camp George West	54.720								54,720		54,720	0.
FYD6 Capitol Complex Security	276,730	276,730			2						276,730	0.
DCS Overhead Estimate	253 605	215,564		17 752	5,072		7,608		7,608		253,605	0.
FY06 Compensated Absenses Estimate												
FYD6 Indirect Cost Assessment Common Policy	311,204	264,523	·	21,784	6,224		9,336		9,336		311,204	0,
Sub-total	6,519,873	5,597,252		405,508	106,014		172,754		238,345		6,519,873	0.
WYSTY WE THE					*** ***		218.509		200 200		0.050.700	0.
Total Coats	9,359,739	8,055,420		623,077	160,407		2,185		302,326		9,359,739 93,597	0.
1.0 Billiable Vacancy		80,554		6,231	1,604		2,183		(9,600			0
Sprint Leased Tower Space	(9,600)					****		-	(3,000	1	(9,600)	0
Forted Indicates Consts	9,443,737	8,135,976		679,308	162,071		220,694	-	295,741		9,443,737	. 0
Alocated Bullate Footage		SET PERMIT		116,440	42.871	and a second	34,499		285,750		9,999,131	0
PYOU Estimated Cost Per Square Food	and freely and the section of	¥ 10.77	5.00 (83	\$ 5.40	3 374		2 2.40	175	1 1,03	8		0
FYOS Court Fair Bouarte Foot (JPC Control scotts)	hashadigi ora sacia	\$ 10.31		\$ 5.17	1 281		8 643		1 0.90			o
Ofference	alders was a second	1 0.46	N. C.	\$ 0.00x	\$ (0.03		\$ 10.03		3 0.11			0
FY 64 CS Experimental (Fegural Cost Far Eq. Ft.	30 TO 10 TO	5 10.76	#3337-S	1 5.61	1 3.99		\$ 8.57		1 0.97			
Ofference	<b>*</b> 200 (2015)	9.01	2010000	\$ (0.28)	\$ (0.21	7	3 (0.17		3 031			
Camp Garrys West Utilities - Electric & Gas				The state of the s		-			ART - LECOVA	NOR.		
Corrections	\$ 95,745,87											
Correctional Industries	\$ 21,174.84											
Local Affairs	\$ 13,739,48.											
Military Affairs	\$ 26,304.32											
Public Safety	\$ 131,845,61											
Transportation	\$ 24,302.03											
CSU Forest Service	\$ 2,249.29											
Total	\$ 319,361.42											
	- Stronger and Sales Superior											
Pierea Street	and an adoption and an amount											
electricity	\$ 167,576,74	t to the same of t										
486	\$ 31,410,18	Ī										
ANEXEC	\$ 2,4430	1										
M8401	3 (9) 52	1										
Mater		1										
AND SEC.	\$ 550.87	1										
Match.	\$ 12,00,41	i										
EVALUE COMPANY CONTROL OF THE CONTRO	\$ 7.339.67	1										
The state of the s	- Land of P	Z.										
Nextly Campus		7.										
clearmsty	\$ 47,733,10	1										
AND CONTROL OF THE PROPERTY OF	\$ 6,029,06	1										
Water	\$ 5,679.95	1										
		J										

### Attachment K-5

### Capitol Complex Departmental Allocations for FY 05-06

FY06 Estimated Cost Per Square Foot	\$ 10.77	\$ 5.40	\$ 3.78	\$ 6.40	\$ 1.03
FY05 Cost Per Square Foot Appropriated	\$ 10.31	\$ 5.37	\$ 3.81	\$ 6.43	\$ 0.90
Difference	\$ 0.46	\$ 0.03	\$ (0.03)	\$ (0.03)	\$ 0.13

Agencies	Denver	Pierce Street	North Campus	Grand Junction	Camp George West	Total
Agriculture	13,553					13,553
Corrections	-	-	_	_	42,624	42,624
Correctional Industries	_		m.	_	18,672	18,672
Education	44,433	-	-	-	-	44,433
General Assembly	111,981	-	~	_	₩	111,981
Governor, Lt Governor, OSPB	21,157	-		-		21,157
HCPF	31,512	-	_	-	-	31,512
Human Services	99,087	-	-	3,104	-	102,191
Law	92,432	-	~	-		92,432
Local Affairs	33,228		_	3,458	25,566	62,252
Military Affairs	-			-	49,032	49,032
Natural Resources	69,107		-	-	-	69,107
Personnel & Administration	83,808	-	32,807	2,990	-	119,605
Public Health	*	-	-	3,996	~	3,996
Public Safety	63,474	-	-	-	125,904	189,378
Regulatory Agencies		-	-	162		162
Revenue	74,580	116,448	5,700	5,869	•	202,597
Transportation	3,456	-		12,305	18,251	34,012
Treasurer	4,379	-	-	-	-	4,379
Labor & Employment	· •	-	4,364	1,295	*	5,659
CSU Forest Service	•	~		1,320		7,026
University of Colorado	*	•	-	-	-	-
Construction-Annex Life/Safety	9,254	-	-		<b>-</b>	9,254
Total	755,441	116,448	42,871	34,499	285,755	1,235,014

					North		Grand	Ca	mp George		mp George st Utilities	
Agencies		Denver	Pie	rce Street	Campus	J	unction		West	(Ele	ectric/Gas)	Total
Agriculture	\$	145,964	\$	-	\$ -	\$	-	\$	-	\$	-	\$ 145,964
Corrections	\$	-	\$	-	\$ -	\$	-	\$	44,115	\$	95,746	\$ 139,861
Correctional Industries	\$	-	\$	~	\$ (w)	\$	-	\$	19,325	\$	21,175	\$ 40,500
Education	\$	478,536	\$	-	\$ -	\$	-	\$	-	\$	-	\$ 478,536
General Assembly	\$	1,206,017	\$	14	\$ -1	\$	-	\$	-	\$		\$ 1,206,017
Governor, Lt Governor, OSPB	\$	227,857	\$	~	\$ ~	\$	~	\$	-	\$	-	\$ 227,857
HCPF	\$	339,379	\$		\$ w/	\$	-	\$	-	\$	:-	\$ 339,379
Human Services	\$	1,067,151	\$	-	\$ ~	\$	19,857	\$	-	\$	1=	\$ 1,087,007
Law	\$	995,477	\$		\$ ~	\$	-	\$	-	\$	-	\$ 995,477
Local Affairs	\$	357,860	\$	_	\$ -	\$	22,121	\$	26,460	\$	13,739	\$ 420,181
Military Affairs	\$	*	\$	*	\$ _	\$	-	\$	50,747	\$	26,304	\$ 77,051
Natural Resources	\$	744,271	\$	*	\$ ~	\$	-	\$	-	\$		\$ 744,271
Personnel & Administration	\$	902,598	\$		\$ 123,979	\$	19,127	\$	-	\$	-	\$ 1,045,704
Public Health	\$	.=	\$	-	\$ -	\$	25,563	\$	93	\$	-	\$ 25,563
Public Safety	\$	683,604	\$	=	\$ -	\$	-	\$	130,307	\$	131,846	\$ 945,757
Regulatory Agencies	\$		\$	-	\$ -	\$	1,036	\$	-	\$	-	\$ 1,036
Revenue	\$	803,214	\$	629,308	\$ 21,540	\$	37,545	\$	-	\$	-	\$ 1,491,608
Transportation	\$	37,221	\$	-	\$ -	\$	78,716	\$	18,889	\$	24,302	\$ 159,128
Treasurer	\$	47,161	\$		\$ -	\$	-	\$		\$	-	\$ 47,161
Labor & Employment	\$	=	\$	-	\$ 16,492	\$	8,284	\$	-	\$	•	\$ 24,776
CSU Forest Service	\$	-	\$	-	\$ 	\$	8,444	\$	5,906	\$	2,249	\$ 16,599
University of Colorado	\$		\$		\$ · ·	\$		\$	-	\$	·	\$ 
Construction-Annex Life/Safety	S	99,664	\$	罗朗普里拉	\$	\$		\$		\$		\$ 99,664
Total Billable Costs	\$	8,135,975	\$	629,308	\$ 162,011	\$	220,694	\$	295,749	\$	315,361	\$ 9,759,098



Dept. Approval:

**OSPB** Approval:

**Statutory Citation:** 

### STATEWIDE SUPPLEMENTAL REQUEST for FY 2004-05 and STATEWIDE BUDGET AMENDMENT REQUEST for FY 2005-06

Date: January 3, 2005

Department: Personnel and Administration

Priority Number: Statewide Suppl#2, SW Budget Amendment #2

Division: Executive Office, Division of Human Resources

Program: Risk Management Services

Request Title: Technical Adjustments to FY 2004-05 and FY 2005-06 Risk Management and Worker's Compensation Statewide Allocations

**Budget Analyst: Mickey Crist** 

		1	2	3	4	5	6	7	8	9	10
Long Bill Line Item	Fund Source	Prior-Year Actual FY 2003-04	Appropriation FY 2004-05	Supplemental Request FY 2004-05	Total Revised Request FY 2004-05	Base Request FY 2005-06	Decision/Base Reduction FY 2005-06	November 1 Request FY 2005-06	Budget Amendment FY 2005-06	Total Revised Request FY 2005-06	Change from Base in Out Year FY 2006-07
	T-1-1	8 42 020 700	A57.050.074	(642 202 040)	£44 C25 005	\$40.4C0.004	**	£40.450.004	(8744.004)	6 AT AFF 500	***
	Total	\$45,950,789	\$57,958,974	(\$13,323,949)	\$44,635,025	\$48,169,821	\$0	\$48,169,821	(\$714,291)	\$47,455,530	\$0
Total of all line	FTE GF	0.0 392,548		(202.724)	0.0 236,190	0.0 220,772	0.0	0.0	0.0	0.0	0.0
items	GF CF		529,911	(293,721)	3,737,979		0	220,772	14,739	235,511	0
ttems	CFE	3,693,309	4,707,131	(969,152) (12,061,077)	40,660,855	4,937,470 43,011,579	0	4,937,470	(62,513)	4,874,957	0
	FF	41,864,932 0	52,721,932	(12,061,077)	40,660,655	43,011,579		43,011,579 0	(666,517) 0	42,345,062 0	0
ngergapyng ang pal 1994 til 1980 billiolik karananang gangganggang (1867-1981 til 1994) billiolik billiolik karana	Total	\$215,265	\$257,322	\$8,398	\$265,720	\$191,801	0 <b>\$0</b>	\$191,801	(\$11,711)	\$180,090	\$0
	FTE	\$213,200	\$231,322	\$6,390	\$203,720	\$191,001	30	\$131,001	(\$11,/11)	\$100,090	<b>3</b> 0
Executive Office,	GF	79.829	95,466	3,116	98,582	52,328		52,328	(3,195)	49,133	
Workers'	CF	1.909	2,316	3,110	2,392	1,174		1,174	(3,193)	1,102	
Compensation	CFE	133,527	159,540	5,207	164,747	138,299		138,299	(8,444)	129,855	
	FF	193,521	109,040	5,201	104,747	130,299		130,299	(0,444)	129,000	<u> </u>
annangangangang dakkilin melalah dan kamadan kenganyangan pengapan di 1902	Total	\$835,260	\$811,349	(\$410,392)	\$400,957	\$617,401	so so	\$617,401	\$65,734	\$683,135	\$0
Executive Office.	FTE			(+ , - ,	, , , , , , , , , , , , , , , , , , , ,	1	1	7,		• • • • • • • • • • • • • • • • • • • •	
Payments to Risk	GF	312,719	278,455	(140,847)	137,608	168,444		168,444	17,934	186,378	
Management and	CF	7.639	7.869	(3,980)	<del></del>	3,780		3,780	402	4,182	
Property Funds	CFE	514,902	525,025	(265,565)	<b>+</b>	445,177		445,177	47,398	492,575	
	FF							1	1		
	Total	\$7,125,777	\$10,220,094	(\$1,762,503)	\$8,457,591	\$10,036,569	\$0	\$10,036,569	(\$678,854)	\$9,357,715	\$0
DHR, Risk	FTE		***************************************				<u> </u>	<u> </u>			
Management	GF						1				
Services, Liability	CF	673,864	1,173,267	(202,335)	970,932	680,285		680,285	(46,013)	634.272	
Premiums	CFE	6,451,913	9,046,827	(1,560,168)	<del></del>	9,356,284		9,356,284	(632,841)	8,723,443	
	FF	•	1	<u> </u>	1				(,611)		

		1	2	3	4	5	6	7.	8	9	10
Long Bill Line Item	Fund Source	Prior-Year Actual FY 2003-04	Appropriation FY 2004-05	Supplemental Request FY 2004-05	Total Revised Request FY 2004-05	Base Request FY 2005-06	Decision/Base Reduction FY 2005-06	November 1 Request FY 2005-06	Budget Amendment FY 2005-06	Total Revised Request FY 2005-06	Change from Base in Out Year FY 2006-07
	Total	\$7,617,016	\$11,586,965	(\$4,736,641)	\$6,850,324	\$6,897,582	\$0	\$6,897,582	(\$255,227)	\$6,642,355	\$0
DHR, Risk	FTE			<u> </u>							
Management	GF										
Services, Property	CF	492,784	569,726	(232,899)	336,827	528,920		528,920	(19,571)	509,349	
Premiums	CFE	7,124,232	11,017,239	(4,503,742)	6,513,497	6,368,662		6,368,662	(235,656)	6,133,006	
	FF										
	Total	\$30,157,471	\$35,083,244	(\$6,422,811)	\$28,660,433	\$30,426,468	\$0	\$30,426,468	\$165,766	\$30,592,234	\$0
DHR, Risk	FTE										
Management	GF		155,990	(155,990)	0						
Services, Workers'	CF	2,517,113	2,953,953	(530,013)	2,423,940	3,723,311		3,723,311	2,741	3,726,052	
Comp Premiums	CFE	27,640,358	31,973,301	(5,736,808)	26,236,493	26,703,157		26,703,157	163,025	26,866,182	
	FF										

Letter Notations:

Cash Fund Name/Number: Funds 11L, 11P & 11W

IT Request: No

Supplemental and Budget Amendment Criteria: New Data

Request for New or Replacement Vehicles: No

Request Affects Another Department(s): Yes - Statewide Request impacting multiple departments

# Efficiency and Effectiveness Analysis FY 2004-05 Supplemental & FY 2005-06 Budget Amendment

Department: Department of Personnel & Administration (DPA)

Long Bill Group/Division: Division of Human Resources (DHR)

Program: Risk Management Services

Request Title: Technical Adjustments to FY 2004-05 and FY 2005-06 Risk

Management and Worker's Compensation Statewide Allocations

Request Criteria New Data

Priority Number: Statewide Supplemental #2, Statewide Budget Amendment #2

### SUMMARY

The following analysis describes requested supplemental appropriations for FY 2004-05 and amended request figures in FY 2005-06 for Risk Management Services (RMS) in the Department of Personnel and Administration (DPA), including the Liability, Property and Workers' Compensation programs. Tables summarizing net payment adjustments to Risk Management Services (all programs) can be found in appendices K and L, with two-year estimated net impacts provided. In general, the adjustments reflect Colorado State University's withdrawal from the State's risk management programs (pursuant to HB04-1009), revised prospective loss estimates from private actuaries retained by the Division of Human Resources (DHR), and estimates that more accurately reflect allocated program costs (overhead) and modified reserve funding levels. The respective programmatic adjustments are briefly listed below.

## Appropriations for Payments to the Risk Management and Property Fund (combined Liability and Property programs):

FY 2004-05: Statewide allocations for Payments to the Risk Management and Property Fund are reduced by \$9,512,212, due in part to a combined \$4,883,390 decrease to reserve targets for the Liability and Property programs. The Liability Program Premiums line is reduced by \$1,762,503 (to \$8,457,591) and the Property Program Premiums line is reduced by \$4,736,641 (to \$6,850,324).

FY 2005-06: Statewide allocations for Payments to the Risk Management and Property Fund are *increased* by \$965,381. The Liability Program Premiums line is *reduced* by \$678,854 (to \$9,357,715) and the Property Program Premiums line is *reduced* by \$255,227 (to \$6,642,355).

### Appropriations for the Workers' Compensation Program:

FY 2004-05: Statewide allocations for the Workers' Compensation program are *reduced* by \$2,664,748. While Colorado State University's withdrawal results in <\$3,575,653> of the variance, this is offset by increased billings to all other participating agencies totaling \$910,905.

Contributing to the rise in agencies' allocations is a stabilizing *increase* to the Workers' Compensation Account reserve of \$3,301,736 (profit), but this is offset by negative adjustments to costs for prospective losses and decreased reserve funding. Additionally, a revised methodology for payment of claims transferred to the DPA by the Department of Human Services (DHS) results in a reduction of \$155,990 (General Fund) for the RMS.

As a result of the above adjustments, the Workers' Compensation Premiums line is *reduced* overall by \$6,422,811 (to \$28,660,433).

FY 2005-06: Statewide allocations for Workers' Compensation are *reduced* by \$1,570,849, and the Workers' Compensation Premiums line is *increased* by \$165,766 (to \$30,592,234).

### PROBLEM OR OPPORTUNITY DEFINITION

As referenced above, the Department has determined that supplemental adjustments need to be made to the FY 2004-05 and FY 2005-06 statewide allocations for the Risk Management programs (Workers' Compensation, the Property Program and the Liability Program). Similar to other Common Policies that are developed by the DPA in conjunction with the OSPB, the FY 2005-06 Common Policies for Risk Management programs are developed in August for the upcoming fiscal year, and include the consideration of *estimated* total program costs. It is typical that certain information is not available at this early stage in the fiscal year and that either adjustments in the percentage allocated to agencies, updates to program costs, or both will need to occur. Also, in the case of Risk Management programs, there is typically a targeted reserve/targeted fund balance that must also be considered as a component when calculating total agency allocations/billings. Again, this is a factor that cannot be projected with 100% accuracy eight to eleven months prior to the start of the applicable fiscal year. As a result, multiple adjustments are contained in this Supplemental and Budget Amendment Request.

### BACKGROUND

This request seeks to update statewide allocations and program appropriations in Risk Management Services for FY 2004-05 and FY 2005-06 to reflect the most current data and assumptions. Following is a summary of the factors leading to specific adjustments contained in the request.

The FY 2004-05 allocations for Payments to Risk Management and Property Fund (RMP - includes Property and Liability programs) and for Worker's Compensation were initially

developed by the Department and its actuarial consultant and then appropriated during the FY 2004-05 figure setting process in the spring of 2004. At that time, Colorado State University (CSU) was included in the allocations for all three programs. The Department has since been made aware of the formal intent of CSU to opt out of the Property and Workers' Compensation programs for the current fiscal year; therefore, this request seeks to revise the FY 2004-05 statewide allocations for the Property and Workers' Compensation programs to reflect this development. (Note that the FY 2005-06 Common Policies for the Property and Workers' Compensation programs, developed in August of 2004, incorporated the CSU opt out for FY 2005-06.)

For FY 2005-06, the Common Policy allocations established in August of 2004 for Worker's Compensation and the Property program included the impact of the CSU opt out of the respective programs, but the Liability program allocations included CSU. The Department has since been made aware of the formal opt out by CSU from the Liability program as well, and this component of the request will update the FY 2005-06 statewide allocations for the Liability program to reflect the impact of this new development. Further, the revised allocations for the Liability Program for FY 2005-06 include another minor changes associated with College Invest (formerly Obligation Bond Authority). College Invest has not been charged an allocation previously, making it difficult to incorporate them into the allocation methodology for the Program, which is based at least in part on claims history. In lieu of sufficient history to base the College Invest allocation on, the Department has chosen to develop the allocation for this institution relative to the entity in the program that College Invest is most similar to; namely, the Colorado Commission on Higher Education (CCHE).

The FY 2005-06 Workers' Compensation allocations, initially established as a Common Policy in August of 2004, also need to be updated to incorporate College Invest. Similar to the Liability Program, insufficient claims history necessitates an alternative method to develop an initial allocation for College Invest. The revised allocation contained in this request for Workers' Compensation for FY 2005-06 incorporates an allocation for College Invest.

Finally, the FY 2004-05 appropriation to DPA for Workers' Compensation included \$155,990 in General Fund. The General Fund represents a transfer from a Department of Human Services program related to that department's workers' compensation self-insurance program, and the final run out on 11 associated claims. The DPA has determined that it would be more appropriate to reflect it as cash funds exempt and to include it in addition to the regular proportionate DHS Workers' Compensation allocation, in accordance with the DHS targeted base review (FY 2001-02) and subsequently requested in a DHS FY 2002-03 supplemental and budget amendment. This refined methodology would result in a \$155,990 General Fund reduction for the DPA in FY 2004-05.

### **AVAILABLE ALTERNATIVES**

Alternative #1 (Recommended) – Adjust statewide allocations and premium line appropriations according to the findings of the analysis.

Alternative #2 - Make no changes.

### STATUTORY AND OTHER AUTHORITY

24-30-1501, C.R.S. provides the statutory authorization for the Risk Management Unit.

### LINKAGE TO OBJECTIVES

DPA FY 2005-06 Strategic Plan:

Extend The Truth-In-Rates Philosophy Department-wide

Associated objectives included the following:

- Continue the Truth-in-Rates philosophy to ensure that rates recover the cost of services.
- Annually review and analyze all rates in coordination with applicable division management, Department Controller, CFO and Budget Director.
- Revisit and revise any outdated or inefficient rate setting and cost allocation methodologies proactively.
- Develop models to support and justify the appropriate targeted fund balance for all cash funds and implement methods necessary to maintain the fund balance(s) on an ongoing basis.

### ASSESSMENT OF ALTERNATIVES

Alternative #1 (Recommended) - Assumptions and Calculations

### A. Risk Management Services (RMS) Program Overhead

- For FY 2004-05 calculations, appropriated Long Bill amounts and central appropriation allocations are used as reported in the Schedule 5(s) submitted with the FY 2005-06 budget request.
- For FY 2005-06 calculations, requested Long Bill amounts and central appropriation allocations are used as reported in the Schedule 3 and Schedule(s) 5 submitted with the FY 2005-06 budget request.
- 3. The overhead allocation percentages are derived from the proportion of each programs' premium line item in comparison to the total of all premium lines. For example, the FY 2005 overhead allocation percentages are calculated as shown in the table below:

Line Item	Total	Percent Allocation
Liability Premiums	8,457,591	19.2%
Property Premiums	6,850,324	15.6%
Workers' Compensation Premiums	28,660,433	65.2%
Total Premiums	\$43,968,347	100.0%

The tables below represent the Risk Management Services (RMS) Program Overhead cost calculations for FY 2004-05 and FY 2005-06, respectively.

FY 2004-05 Program Overhead for Allocations	Total	Liability	Property	Workers' Comp
Overhead Allocation %	100.0%	19.2%	15.6%	65.2%
Personal Services	\$558,589	107,448	87,029	364,112
FY 2005 Pots Allocations				
Salary Survey	7,274	1,399	1,133	4,742
Performance-based Pay	4,067	782	634	2,651
Health, Life and Dental	21,871	4,207	3,408	14,256
Short-term Disability	523	101	81	341
FY 2005 Pots Allocations Subtotal	33,735	6,489	5,256	21,990
Operating Expenses	57,104	10,984	8,897	37,223
Operating Common Policies				
Workers' Comp	4,050	779	631	2,640
Payment to Risk Mgt/Property Funds	12,771	2,457	1,990	8,325
Capitol Complex Leased Space	17,214	3,311	2,682	11,221
Operating Common Policies Subtotal	34,035	6,547	5,303	22,185
Audit Expense	63,120	12,142	9,834	41,144
Indirect Costs	172,154	33,115	26,822	112,217
Total Program Overhead	\$918,737	176,725	143,140	598,872

FY 2005-06 Program Overhead for Allocations	Total	Liability	Property	Workers' Comp
Overhead Allocation %	100.0%	20.1%	14.3%	65.6%
Personal Services	\$568,790	114,590	81,339	372,861
FY 2006 Pots Allocations Salary Survey	8,587	1,730	1,228	5,629

FY 2005-06 Program Overhead for Allocations	Total	Liability	Property	Workers' Comp
Performance-based Pay	3,964	799	567	2,599
Health, Life and Dental	25,361	5,109	3,627	16,625
Short-term Disability	559	113	80	366
FY 2006 Pots Allocations Subtotal	38,471	7,750	5,501	25,219
Operating Expenses	57,104	11,504	8,166	37,434
Operating Common Policies				
Workers' Comp	3,019	608	432	1,979
Payment to Risk Mgt/Property Funds	9,717	1,958	1,390	6,370
Capitol Complex Leased Space	12,725	2,564	1,820	8,342
Operating Common Policies Subtotal	25,461	5,129	3,641	16,691
Audit Expense	0	0	0	0
Indirect Costs	111,768	22,517	15,983	73,268
Total Program Overhead	\$801,594	161,491	114,631	525,472

### B. Reserve Levels of Risk Management Services Funds

The analysis regarding reserve balance levels for the Risk Management Services programs hinges on these primary assumptions:

- A high degree of flexibility exists through regular (and emergency) budget request
  processes to augment or reduce allocations to agencies for Risk Management Services
  (RMS) programs. Should events or damages occur that require mid-fiscal year
  adjustments to funding levels, relatively timely action may be taken to mitigate
  unforeseen financial burdens on the programs. Therefore, even though relatively liberal
  adjustments are being recommended compared to past reserve goals for RMS funding,
  the Department will use annual supplemental budget processes to provide any necessary
  stability.
- 2. Regarding the Workers' Compensation and the Property programs, mechanisms exist to contain extraordinary claim levels. As required by the Colorado Department of Labor and Employment for self-funded employers, the Workers' Compensation Program annually purchases excess insurance as additional financial protection in the event of a catastrophic claim or claims. For the Property Program, the general policies have an aggregate deductible level of \$1.5 million; similarly, the terrorism policy has a per-event deductible level of \$100,000.
- Considering these safeguards, it is suggested that reserve fund balances for the Workers'
  Compensation and the Property programs emulate the pattern of the self-funded benefits
  model, given its similar stop-loss contingencies. This calls for a stabilization reserve of

- 5.0% slightly below the current 6.7% level currently targeted for the Workers' Compensation Account and a great deal less than the current estimate for the Property Program (approximately 43% for FY 2004-05).
- 4. Regarding the Liability Program, a higher degree of financial volatility exists, so a higher reserve level is suggested. However, some protection is still afforded through the purchase of an excess automobile policy and a crime policy. Given these factors, a targeted reserve similar to the level established in SB98-194 (16.5%) is recommended. This is approximately 12% lower than the current estimated reserve level for the program in FY 2004-05.

Based on these assumptions, the following calculations are made to determine fund reserve levels for FY 2004-05 (for added expenditure detail, see respective program budget calculations provided in sections C, D and E).

### Workers' Compensation Account

The targeted reserve level of the account is 6.7% of estimated FY 2004-05 expenditures (\$2,000,000 on \$29,681,882) using the current methodology. Following the pattern of the self-funded benefits model, a continual targeted reserve level of 5.0% is recommended, resulting in a balance of \$1,484,094 for FY 2004-05 and a reduction of \$515,906. The table below outlines activities of the Account:

Workers' Compensation Account (11W)	Actual FY 2002-03	Actual FY 2003-04	Estimated FY 2004-05	Requested FY 2005-06
Assets				
Cash/Assets	32,611,366	24,037,019	22,429,870	22,517,524
Total Assets	32,611,366	24,037,019	22,429,870	22,517,524
<u>Liabilities</u>				
Current Liabilities	3,518,118	4,131,729	3,470,085	3,470,085
Other Liabilities - IBNR (8/24/04 Actuarial Report)	19,622,200	21,722,932	17,475,691	17,475,691
Total Liabilities	23,140,318	25,854,661	20,945,776	20,945,776
Revenues				
Agency Billing	22,813,403	20,151,137	32,119,141	30,849,713
Transfer from DHS (Prior Year Claim Payments)			143,367	143,367
Other Income - Interest Income, Misc.	1,849,906	1,277,166	721,111	672,896
Total Revenue	24,663,309	21,428,303	32,983,618	31,665,977
Expenses				
Prospective Claim Payments and Premiums	19,520,591	26,294,167	25,527,457	27,405,446
Surcharge/Taxes	438,094	440,254	414,304	421,761
Administrative and Brokers Fees	2,273,816	3,107,703	2,575,305	2,621,660
DHS Prior Year Claim Payments (Actuals)			143,367	143,367
RMS Overhead (Personal Services, Operating, etc.)	490,589	774,136	1,021,450	986,088
Total Expenses	22,723,090	30,616,260	29,681,882	31,578,323

Workers' Compensation Account (11W)	Actual FY 2002-03	Actual FY 2003-04	Estimated FY 2004-05	Requested FY 2005-06
Profit/(Loss)	1,940,219	(9,187,957)	3,301,736	87,654
Ending Fund Balance	9,471,048	(1,817,642)	1,484,094	1,571,748
Revised Target Reserve (5.0% of Total Expenses)			1,484,094	1,571,748
Ending Balance Over/(Under) Target Reserve			0	0
Prior Methodology Fund Reserve Target			2,000,000	2,000,000
Decrease to Reserve Target (Revised Target - Pri	or Methodology)		(515,906)	(428,252)
COFRS Fund Balance (excludes IBNR)	29,093,248	19,905,290	18,959,785	19,047,439

### Property Program

The targeted reserve level of the Property Program is 42.9% of estimated FY 2004-05 expenditures (\$3,000,000 on \$6,993,464) using the current methodology. Again following the pattern of the self-funded benefits model, a continual targeted reserve level of 5.0% is recommended, resulting in a balance of \$349,673 for FY 2004-05 and a reduction of \$2,650,327. The table below outlines funding activities:

Property Program Funding (11P)	Actual FY 2002-03	Actual FY 2003-04	Estimated FY 2004-05	Requested FY 2005-06
Assets				
Cash/Assets	1,500,015	2,432,803	(406, 152)	(433,170)
Pre-paid Premiums		1,105,393	844,113	859,307
Total Assets	1,500,015	3,538,196	437,961	426,137
Liabilities				
Current Liabilities	533,369	231,782	88,288	88,288
Total Liabilities	533,369	231,782	88,288	88,288
Revenues				
Agency Billing	5,599,847	10,020,650	3,741,252	6,538,153
Flood Zone 'A' Billing			189,326	193,870
Other Income - Interest Income, Misc.	112,662	53,139	106,146	13,139
Total Revenue	5,712,509	10,073,789	4,036,724	6,745,161
Expenses				
Premiums, Fund Caps, Service Fees	5,958,000	7,597,191	6,660,998	6,448,485
Flood Zone 'A' Premiums			189,326	193,870
RMS Overhead (Personal Services, Operating, etc.)	115,626	116,644	143,140	114,631
Total Expenses	6,073,626	7,713,835	6,993,464	6,756,985
Profit/(Loss)	(361,117)	2,359,954	(2,956,741)	(11,824)

Property Program Funding (11P)	Actual FY 2002-03	Actual FY 2003-04	Estimated FY 2004-05	Requested FY 2005-06
Ending Fund Balance	966,646	3,306,414	349,673	337,849
Revised Target Reserve (5.0% of Total Expenses) Ending Balance Over/(Under) Target Reserve			349,673	337,849
Prior Methodology Fund Reserve Target			3,000,000	3,000,000
Decrease to Reserve Target (Revised Target - Prior	Methodology)		(2,650,327)	(2,662,151)

### **Liability Program**

The targeted reserve level of the Liability Program is 28.3% of estimated FY 2004-05 expenditures (\$3,000,000 on \$10,595,935) using the current methodology. Applying the limit established in SB98-194, a continual targeted reserve level of 16.5% is recommended, resulting in a balance of \$1,748,329 for FY 2004-05 and a reduction of \$1,251,671. The table below outlines funding activities:

Liability Program Funding (11L)	Actual FY 2002-03	Actual FY 2003-04	Estimated FY 2004-05	Requested FY 2005-06
Assets				
Cash/Assets	9,635,960	10,167,205	8,471,205	8,435,151
Total Assets	9,635,960	10,167,205	8,471,205	8,435,151
<u>Liabilities</u>				
Current Liabilities	283,789	233,550	464,199	450,771
Other Liabilities - IBNR (11/17/04 Actuarial Report)	6,532,674	6,258,677	6,258,677	6,077,630
Total Liabilities	6,816,463	6,492,227	6,722,876	6,528,401
Revenues				
Agency Billing	7,515,094	9,618,165	8,364,270	11,460,351
Other Income - Interest Income, Misc.	570,685	362,801	305,016	254,136
Total Revenue	8,085,779	9,980,966	8,669,286	11,714,487
Expenses				
Claim Payments, Premiums, Service Fees	7,456,916	5,650,223	8,457,591	9,357,715
Legal Services	2,187,342	3,512,430	1,961,620	2,036,860
RMS Overhead (Personal Services, Operating, etc.)	230,567	236,828	176,725	161,491
Total Expenses	9,874,824	9,399,481	10,595,935	11,556,066
Profit/(Loss)	(1,789,045)	581,486	(1,926,649)	158,422
Ending Fund Balance	2,819,497	3,674,979	1,748,329	1,906,751
Revised Target Reserve (16.5% of Total Expenses)			1,748,329	1,906,751
Ending Balance Over/(Under) Target Reserve	483400000000000000000000000000000000000		0	0

Liability Program Funding (11L)	Actual FY 2002-03	Actual FY 2003-04	Estimated FY 2004-05	Requested FY 2005-06
Prior Methodology Fund Reserve Target			3,000,000	3,000,000
Decrease to Reserve Target (Revised Target - I	Prior Methodology	)	(1,251,671)	(1,093,249)
COFRS Fund Balance (excludes IBNR)			10,219,534	10,341,902

### C. Liability Program Budget Calculations

The tables below represent the Liability Program cost calculations for FY 2004-05 and FY 2005-06, respectively. Assumptions for these calculations are provided in the 'Notes' column. Note that for all calculations in all programs that follow, CPI increases for FY 2005-06 are estimated to be 1.8% (per OSPB's December 2004 "Colorado Economic Perspective") and denoted with 'CPI\*'.

FY 2004-05 Liability Program Costs	Total	Notes
Program Overhead Expenses	\$176,725	Calculated as 19.2% of the total
Premium Line Expenses		
Prospective Losses Estimate	7,835,774	11/17/04 Actuarial Report (p. 5)
Excess Auto	480,745	FY05 Estimated renewal
Crime Policy	47,542	FY05 Estimated renewal
Actuarial Services	23,500	FY05 Projected professional services costs
Broker Service Fees	43,805	FY05 Estimated renewal
RMIS Service Fees	26,225	FY05 Estimated renewal
Premium Line Expenses subtotal	8,457,591	
Legal Services	1,961,620	Per FY05 Long Bill
Reserve Stabilization Allowance	(2,231,666)	Maintains 16.5% Fund Reserve Balance
Total Liability Allocations	\$8,364,270	Agency billings equal allocated assessments

FY 2005-06 Liability Program Costs	Total	Notes
Program Overhead Expenses	\$161,491	Calculated as 20.1% of the total
Premium Line Expenses		
Prospective Losses Estimate	8,724,706	11/17/04 Actuarial Report (p. 5)
Excess Auto	489,398	FY05 Estimated renewal + CPI*
Crime Policy	48,398	FY05 Estimated renewal + CPI*
Actuarial Services	23,923	FY05 projected professional services costs + CPI*
Broker Service Fees	44,593	FY05 Estimated renewal + CPI*
RMIS Service Fees	26,697	FY05 Estimated renewal + CPI*

FY 2005-06 Liability Program Costs	Total	Notes
Premium Line Expenses subtotal	9,357,715	
Legal Services	2,036,860	Per FY06 Request
Reserve Stabilization Allowance	(95,715)	Maintains 16.5% Fund Reserve Balance
Total Liability Allocations	\$11,460,351	Agency billings equal allocated assessments

### D. Property Program Budget Calculations

The tables below represent the Property Program cost calculations for FY 2004-05 and FY 2005-06, respectively. Assumptions for these calculations are provided in the 'Notes' column.

FY 2004-05 Property Program Costs	Total	Notes
Program Overhead Expenses	\$143,140	Calculated as 15.6% of the total
Premium Line Expenses		
Property & Boiler Policies	4,154,556	FY05 Estimated renewal
Terrorism Premium	859,804	FY05 Estimated renewal
Flood Zone A Premiums	189,326	Estimate as of 11/23/04
Service Fees	146,638	FY05 Estimated renewal
Program Fund Caps	1,500,000	Aggregate Deductibles
Premium Line Expenses subtotal	6,850,324	
Reserve Stabilization Allowance	(3,062,887)	Maintains 5% Fund Reserve Balance
Total Property Allocations	\$3,930,578	Agency billings equal allocated assessments

FY 2005-06 Property Program Costs	Total	Notes
Program Overhead Expenses	\$114,631	Calculated as 14.3% of the total
Premium Line Expenses		
Property & Boiler Policies	3,952,476	FY05 Estimated renewal + CPI*
Terrorism Premium	845,094	FY05 Estimated renewal + CPI*
Flood Zone A Premiums	193,870	FY05 Estimated renewal + CPI*
Service Fees	150,915	FY05 Estimated renewal + CPI*
Program Fund Caps	1,500,000	Aggregate Deductibles
Premium Line Expenses subtotal	6,642,355	
Reserve Stabilization Allowance	(24,963)	Maintains 5% Fund Reserve Balance
Total Property Allocations	\$6,732,023	Agency billings equal allocated assessments

### E. Workers' Compensation Program Budget Calculations

The tables below represent the Workers' Compensation Program cost calculations for FY 2004-05 and FY 2005-06, respectively. Assumptions for these calculations are provided in the 'Notes' column.

FY 2004-05 Workers' Compensation Costs	Total	Notes
Program Overhead Expenses	\$598,872	Calculated as 65.2% of the total
Premium Line Expenses		
Prospective Claims Payout	25,156,627	8/24/04 Actuarial Report (p. 5)
DHS Prior Year Claim Payments (Actuals)	143,367	Refined Payment Methodology
Excess Policy	370,830	FY05 Estimated renewal
Admin Fee	2,508,000	Based on FY04 claim experience
Surcharge/Tax	414,304	FY05 Estimate
Actuarial Services	23,500	FY05 Projected professional services costs
Broker Service Fees	43,805	FY05 Estimated renewal
Premium Line Expenses subtotal	28,660,433	
C-SEAP Funding	422,578	Per FY05 Long Bill (Base, Pots, Common Policies)
Reserve Stabilization Allowance	2,580,625	Maintains 5% Fund Reserve Balance
Total Workers' Compensation Allocations	\$32,262,508	Agency billings equal allocated assessments

FY 2005-06 Workers' Compensation Costs	Total	Notes
Program Overhead Expenses	\$525,472	Calculated as 65.6% of the total
Premium Line Expenses		
Prospective Claims Payout	27,027,941	8/24/04 Actuarial Report (p. 5)
DHS Prior Year Claim Payments (Estimate)	143,367	Revision as needed for FY 2006
Excess Policy	377,505	FY05 Estimated renewal + CPI*
Admin Fee	2,553,144	FY05 Estimated experience + CPI*
Surcharge/Tax		FY05 Estimated renewal + CPI*
Actuarial Services	23,923	FY05 Estimated renewal + CPI*
Broker Service Fees	44,593	FY05 Estimated renewal + CPI*
Premium Line Expenses subtotal	30,592,234	
C-SEAP Funding	460,616	Per FY06 Request (Base, Pots, Common Policies)
Reserve Stabilization Allowance	(585,242)	Maintains 5% Fund Reserve Balance

FY 2005-06 Workers' Compensation Costs	Total	Notes
Total Workers' Compensation Allocations	\$30,993,080	Agency billings equal allocated assessments

### F. C-SEAP Funding Related to the Workers' Compensation Program

- Pursuant to Section 24-50-604 (1) (k) (IV) C.R.S., the Colorado State Employees
   Assistance Program (C-SEAP) may be funded from (but not limited to) the Risk
   Management Fund. As such, C-SEAP funding is incorporated within the Workers'
   Compensation Program billing allocations
- For FY 2004-05 C-SEAP calculations, appropriated Long Bill amounts and central
  appropriation allocations are used as reported in the Schedule 5(s) submitted with the FY
  2005-06 budget request.
- For FY 2005-06 C-SEAP calculations, requested Long Bill amounts and central
  appropriation allocations are used as reported in the Schedule 3 and Schedule(s) 5
  submitted with the FY 2005-06 budget request.

The tables below represent C-SEAP Funding cost calculations for FY 2004-05 and FY 2005-06, respectively.

Calculation of FY 2004-05 CSEAP Funding Request		
Personal Services	\$273,045	
FY 2005 Pots Allocations		
Salary Survey	5,096	
Performance-based Pay	4,700	
Health, Life and Dental	13,112	
Short-term Disability	368	
FY 2005 Pots Allocations Subtotal	23,276	
Operating Expenses	37,233	
Operating Common Policies		
Workers' Comp	2,025	
Payment to Risk Mgt/Property Funds	6,385	
Leased Space	49,372	
Operating Common Policies Subtotal	57,782	
Indirect Costs	68,475	
Total	\$422,578	

Calculation of FY 2005-06 CSEAP Funding Request		
Personal Services	\$282,275	
FY 2006 Pots Allocations		
Salary Survey	5,587	
Performance-based Pay	2,778	
Health, Life and Dental	14,533	
Short-term Disability	391	
FY 2006 Pots Allocations Subtotal		
Operating Expenses	37,233	
Operating Common Policies	7	
Workers' Comp	1,509	
Payment to Risk Mgt/Property Funds	4,859	
Leased Space	55,859	
Operating Common Policies Subtotal		
Indirect Costs	55,592	
Total	\$460,616	

### G. Refined Methodology for Payment of Transferred Claims

The Department has determined that the most efficient mechanism to address the costs for the DHS workers' compensation claims (transferred via a DHS Decision Item in the FY 2003-04 budget cycle to the DPA) is through a cash funds exempt appropriation to the Department and a corresponding allocation to the DHS. This methodology concurs with the preferred alternative of the DHS targeted base review performed in FY 2001-02 and the subsequent DHS supplemental and budget amendment requests, stated, in part, as:

#### Alternative #3:

Request that SRM [State Risk Management] incorporate the remaining liability of the DOI Self-insured program into the State Self-insured program and:

- Add these claims into their own tail policy process.
- Add the additional cost incurred for DOI Self-Insured into the annual allocation process for CDHS by SRM.

(- from the FY 2001-02 DHS Targeted Base Review entitled "Workers' Compensation Self-Insured Program," p. T-1-1).

The allocation method for these claims will be based upon actual prior year claim payments made by the DPA and billable in arrears (e.g., \$143,367 actual claims paid in FY 2003-04, billable in FY 2004-05) as part of the annual allocation process for DHS. This will be payable in addition to (and separate from) the regular common policy share of Workers' Compensation allocations. Since it is assumed that DHS will request this portion of their allocation as General Fund, the use of actual and quantifiable claims costs will ensure that the appropriation does not unnecessarily exceed the real need.

For FY 2005-06, the DPA assumes a similar level of claims payments (\$143,367) and applies this as an estimate for budget planning purposes. When actual FY 2004-05 claims figures become available, appropriate adjustments to this estimated allocation will be requested through the FY 2005-06 supplemental process.

### H. Revised Allocations for Risk Management

The following appendices provide revised allocations for Risk Management Services along with the funding impacts related to supplemental appropriations for FY 2004-05 and amended request figures for FY 2005-06. Alternative #1 is quantified in columns entitled "Revised \$ Allocation," while Alternative #2 (Make no changes) is quantified in columns entitled "Old \$ Allocation."

Appendix	Title
A	Liability Program - State Agency Allocations
В	Liability Program - Higher Education Subgroup Allocations
С	FY 2004-05 Property Program Supplemental - State Agency Allocations

Appendix	Title
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D	FY 2004-05 Property Program Supplemental - Higher Education Subgroup Allocations
Е	FY 2005-06 Property Program Budget Amendment - State Agency Allocations
F	FY 2005-06 Property Program Budget Amendment - Higher Education Subgroup Allocations
G	Payments to Risk Management and Property Funds (Combined Property and Liability) - State Agency Allocations
Н	Payments to Risk Management and Property Funds (Combined Property and Liability) - Higher Education Subgroup Allocations
I	Workers' Compensation - State Agency Allocations
J	Workers' Compensation - Higher Education Subgroup Allocations
K	Net Payment Adjustments to Risk Management Services (All Programs) - State Agency Allocations
L	Net Payment Adjustments to Risk Management Services (All Programs) - Higher Education Subgroup Allocations
M	Flood Zone 'A' Locations and Premiums
N	Agency and School Codes

#### **CONCERNS OR UNCERTAINTIES**

None identified at this time.

### **CONCLUSION/RECOMMENDATION**

The Department recommends the identified program and allocation adjustments for FY 2004-05 and FY 2005-06 as indicated in Alternative #1. This course of action will result in possible General Fund cost avoidance since statewide allocations will be more accurately aligned with revised programmatic expenses and decreased reserve funding levels. Additionally, the fund reserve shortfall in the Workers' Compensation Account will be alleviated.

Appendix A: Liability - State Agency Allocations

			FY 2004-05 St	upplemental			FY 2005-06 Budget Amendment				
Agency	Code	Revised % Allocation	Revised \$ Allocation	Old \$ Allocation	Increase/ (Decrease)	Revised % Allocation	Revised \$ Allocation	Old \$ Allocation	Increase/ (Decrease)		
Agriculture	AG	1.329%	111,143	130,887	(19,744)	1.724%	197,546	182,395	15,151		
Corrections	CO	26.961%	2,255,094	2,407,190	(152,097)	29.914%	3,428,219	2,285,801	1,142,419		
Education	ED	0.130%	10,882	7,999	2,884	0.068%	7,747	6,025	1,721		
Governor	EX	0.661%	55,316	65,142	(9,826)	0.858%	98,318	90,814	7,504		
Pers & Admin (DPA)	GS	1.029%	86,076	142,701	(56,625)	1.206%	138,203	120,830	17,373		
Health Care Policy	HC	0.703%	58,795	67,493	(8,698)	0.570%	65,366	52,144	13,222		
Higher Education	HE	15.178%	1,269,506	1,694,472	(424,966)	10.632%	1,218,442	1,655,579	(437,137)		
Transportation	HI	23.464%	1,962,567	2,751,264	(788,697)	23.250%	2,664,556	2,711,609	(47,053)		
Human Services	HS	12.703%	1,062,490	1,250,175	(187,686)	14.684%	1,682,839	1,742,340	(59,500)		
Judicial	JD	3.489%	291,848	555,263	(263,415)	5.272%	604,174	673,493	(69,319)		
Labor & Emp.	LA	1.536%	128,446	82,258	46,188	1.083%	124,060	114,586	9,474		
Legislature	LE	0.028%	2,383	2,807	(423)	0.037%	4,236	3,944	293		
Local Affairs	LO	0.361%	30,201	35,536	(5,335)	0.297%	34,028	26,620	7,408		
Law Dept	LW	0.871%	72,882	100,889	(28,007)	0.853%	97,710	111,628	(13,919)		
Military Affairs	MA	0.519%	43,398	51,064	(7,666)	0.427%	48,897	39,656	9,241		
Nat. Resources	NR	2.902%	242,713	215,687	27,025	2.301%	263,663	279,015	(15,353)		
Public Health	PH	0.391%	32,723	40,428	(7,706)	0.342%	39,154	41,737	(2,583)		
Public Safety	PS	4.969%	415,638	345,584	70,054	4.128%	473,074	481,677	(8,603)		
Reg. Agencies	RG	0.873%	73,046	85,949	(12,903)	0.718%	82,302	104,617	(22,315)		
Revenue	RV	1.769%	147,952	174,958	(27,006)	1.479%	169,444	220,846	(51,402)		
Secretary of State	ST	0.125%	10,481	11,534	(1,054)	0.154%	17,594	8,654	8,940		
Treasury	TR	0.008%	692	814	(122)	0.007%	779	657	122		
Allocation Tota	ıls	100.000%	8,364,270	10,220,095	(1,855,825)	100.000%	11,460,351	10,954,667	505,684		

### Appen B: Liability - Higher Education Subgroup Allocations

			FY 2004-05 S	upplemental		FY 2005-06 Budget Amendment				
School/Agency	Code	Revised % Allocation	Revised \$ Allocation	Old \$ Allocation	Increase/ (Decrease)	Revised % Allocation	Revised \$ Allocation	Old \$ Allocation	Increase/ (Decrease)	
									600	
Arapahoe	AR	3.613%	45,873	55,167	(9,294)	6.127%	74,658	56,290	18,368	
Adams	AS	1.428%	18,135	27,471	(9,336)	2.080%	25,345	24,171	1,174	
Auraria	AU	3.096%	39,305	64,645	(25,340)	5.053%	61,564	56,952	4,612	
State Board of Agriculture	BA	0.183%	2,318	3,093	(775)	0.333%	4,056	4,305	(249)	
Aurora CC	CA	2.049%	26,009	36,718	(10,709)	2.655%	32,347	32,284	64	
Denver CC	CD	0.119%	1,516	2,140	(624)	0.155%	1,885	2,483	(598)	
College Invest	IN	0.025%	315	0	315	0.083%	1,015	0	1,015	
CSU	CS	30.222%	383,671	450,678	(67,006)	0.000%	0	493,694	(493,694)	
Fort Lewis	FL	1.414%	17,948	16,571	1,377	1.703%	20,745	22,681	(1,936)	
Front Range	FR	0.551%	6,993	9,872	(2,879)	0.714%	8,697	9,933	(1,236)	
College Access Network	AN	3.966%	50,345	71,073	(20,728)	5.139%	62,614	62,581	33	
CCHE w/ Arts & Hum (AH)	HE	0.042%	531	988	(457)	0.099%	1,203	1,159	44	
Historical Society	HS	0.067%	845	1,724	(879)	0.185%	2,260	2,318	(58)	
Lamar	LA	0.143%	1,813	2,312	(499)	0.190%	2,316	1,987	329	
Metropolitan	ME	12.036%	152,799	215,710	(62,911)	15.786%	192,340	189,729	2,611	
School of Mines	MI	10.575%	134,248	189,521	(55,273)	13.703%	166,963	166,717	246	
Morgan	MO	0.018%	232	310	(78)	0.033%	406	497	(91)	
Mesa	MS	2.032%	25,803	38,630	(12,827)	4.157%	50,648	36,919	13,728	
Northeastern JC	NE	0.031%	391	522	(131)	0.056%	685	497	188	
UNC	NO	15.502%	196,794	277,819	(81,025)	20.087%	244,751	244,363	387	
Northwestern JC	NW	0.020%	250	333	(84)	0.036%	437	497	(59)	
CCCOES Admin	OE	0.031%	391	522	(131)	0.056%	685	662	22	
Otero	OT	0.107%	1,352	2,760	(1,407)	0.297%	3,618	3,808	(189	
Pikes Peak	PP	3.730%	47,358	66,646	(19,288)	6.663%	81,190	58,607	22,583	
Occup Educ	PS	0.081%	1,024	1,446	(422)	0.105%	1,274	1,324	(51	
Pueblo	PV	0.125%	1,593	3,251	(1,658)	0.350%	4,262	4,470	(208	
Red Rocks	RR	1.276%	16,199	22,869	(6,670)	1.653%	20,147	20,198	(51	
USC	SC	4.908%	62,303	83,148	(20,845)	8.947%	109,016	113,738	(4,723	
Trinidad	TR	0.340%	4,310	7,817	(3,507)	0.611%	7,445	6,953	49	
Trustees Admin	TS	0.130%	1,646	2,324	(678)	0.168%	2,047	1,987	6	
Western	WS	2.142%	27,195	38,392	(11,197)		33,822	33,774	4:	
Allocation Totals	1	100.00%	1,269,506		(424,966)		1,218,442	1,655,579		

## Appendix C: FY 2004-05 Property Program Supplemental - State Agency Allocations

				<b>General Share</b>	of Allocations		Flood	Zone A Premi	ums	Total
Agency	Code	Building & Contents Value	Revised % Allocation	Revised \$ Allocation	Old \$ Allocation	Increase/ (Decrease)	Revised \$ Allocation	Old \$ Allocation	Increase/ (Decrease)	Revised \$ Allocation
Agriculture	AG	82,424,523	1.175%	43,965	95,198	(51,233)	0	0	0	43,965
Corrections	CO	924,866,684	13.186%	493,317	1,306,044	(812,727)	0	0	0	493,317
Education	ED	95,390,247	1.360%	50,880	113,710	(62,830)	0	0	0	50,880
Governor	EX	503,417	0.007%	269	605	(337)	0	0	0	269
Pers & Admin (DPA)	GS	576,476,510	8.219%	307,488	668,648	(361,160)	7,393	0	7,393	314,881
Health Care Policy	HC	0	0.000%	0	0	0	0	0	0	0
Higher Education	HE	3,808,363,594	54.296%	2,031,353	7,286,241	(5,254,888)	31,685	0	31,685	2,063,038
Transportation	Н	329,659,035	4.700%	175,838	366,049	(190,211)	48,008	235,000	(186,992)	223,846
Human Services	HS	600,625,907	8.563%	320,369	684,266	(363,896)	0	0	0	320,369
Judicial	JD.	44,143,498	0.629%	23,546	51,381	(27,835)	0	0	0	23,546
Labor & Emp.	LA	40,609,695	0.579%	21,661	47,697	(26,036)	0	5,000	(5,000)	21,661
Legislature	LE	3,838,155	0.055%	2,047	4,616	(2,568)	0	0	0	2,047
Local Affairs	LO	7,195,542	0.103%	3,838	8,653	(4,815)	0	0	0	3,838
Law Dept	LW	4,093,656	0.058%	2,184	4,596	(2,413)	- 0	0	0	2,184
Military Affairs	MA	64,432,439	0.919%	34,368	74,727	(40,359)	571	0	571	34,939
Nat. Resources	NR	257,357,506	3.669%	137,273	290,679	(153,406)	78,630	100,000	(21,370)	215,903
Public Health	PH	38,717,982	0.552%	20,652	45,866	(25,214)	6,160	10,000	(3,840)	26,812
Public Safety	PS	74,612,405	1.064%	39,798	86,608	(46,810)	13,056	25,000	(11,944)	52,854
Reg. Agencies	RG	8,277,000	0.118%	4,415	9,628	(5,213)	0	0	0	4,415
Revenue	RV	46,790,078	0.667%	24,957	55,201	(30,243)	3,823	4,712	(889)	28,780
Secretary of State	ST	5,500,000	0.078%	2,934	6,614	(3,680)	0	0	0	2,934
Treasury	TR	189,900	0.003%	101	228	(127)	0	0	0	10
Allocation Tot	als	7,014,067,773	100.000%	3,741,252	11,207,253	(7,466,002)	189,326	379,712	(190,386)	3,930,578

# Appen D: FY 2004-05 Property Program Supplemental - Higher Education Subgroup Allocations

		Lone Contents		General Share	of Allocations		Flood	Total		
Agency	Code		Revised % Allocation	Revised \$ Allocation	Old \$ Allocation	Increase/ (Decrease)	Revised \$ Allocation	Old \$ Allocation	Increase/ (Decrease)	Revised \$ Allocation
Arapahoe	AR	89,280,500	2.344%	47,622	105,139	(57,517)	884	0	884	48,506
Adams	AS	258,324,201	6.783%	137,788	299,957	(162,169)	0	0	0	137,788
Auraria	AU	436,038,250	11.449%	232,580	503,401	(270,822)	20,974	0	20,974	253,554
Aurora CC	CA	9,138,316	0.240%	4,874	10,946	(6,072)	0	0	0	4,874
Denver CC	CD	8,476,029	0.223%	4,521	10,655	(6,134)	0	0	0	4,521
College Invest	IN	550,000	0.014%	293	0	293	0	0	0	293
CSU	CS	0	0.000%	0	2,540,164	(2,540,164)	0	0	0	0
Fort Lewis	FL	172,423,230	4.527%	91,969	209,305	(117,336)	0	0	0	91,969
Front Range	FR	147,814,507	3.881%	78,843	170,378	(91,535)	0	0	0	78,843
College Access Network	AN	20,718,960	0.544%	11,051	22,416	(11,365)	0	0	0	11,051
CCHE w/ Arts & Hum (AH)	HE	593,490	0.016%	317	616	(300)	0	0	0	317
Historical Society	HS	28,621,038	0.752%	15,266	32,507	(17,240)	0	0	0	15,266
Lamar	LA	40,971,553	1.076%	21,854	49,889	(28,035)	0	0	0	21,854
Metropolitan	ME	14,839,711	0.390%	7,915	14,071	(6,156)	0	0	0	7,915
School of Mines	MI	518,346,019	13.611%	276,482	604,135	(327,653)	0	0	0	
Morgan	МО	16,050,990	0.421%	8,561	18,582	(10,020)	0	0	0	8,561
Mesa	MS	272,880,327	7.165%	145,552	321,302	(175,750)	0	0	0	
Northeastern JC	NE	76,400,401	2.006%	40,751	89,626	(48,874)	0	0	0	40,751
UNC	NO	724,468,447	19.023%	386,426	828,755	(442,329)	0	0	0	386,426
Northwestern JC	NW	48,237,672	1.267%	25,730	61,026	(35,297)	5,804	0	5,804	31,534
CCCOES Admin	OE	103,816,568	2.726%	55,375	119,292	(63,918)	0	0		
Otero	ОТ	56,461,594	1.483%	30,116	64,176	(34,060)	0	0	0	30,116
Pikes Peak	PP	111,654,561	2.932%	59,556		(67,086)	0	1 0		
Pueblo	PV	73,790,721	1.938%	39,359	91,995	(52,636)	0	1 0		
Red Rocks	RR	76,240,020		40,666	88,139	(47,473)		1 0	4,023	44,689
USC	SC	172,336,853	4.525%	91,923	471,221	(379,297)				
Trinidad	TR	92,309,356	2.424%	49,237	107,591	(58,353)				-
Trustees Admin	TS	110,000	0.003%	59	132	(74)				
Western	WS	237,470,281	6.235%	126,665	324,182	(197,517)				
Allocation Totals	1	3,808,363,594	100.000%	2,031,353	7,286,241	(5,254,888)				

Appendix E: FY 2005-06 Property Program Budget Amendment - State Agency Allocations

				General Share	of Allocations		Flood	Zone A Premi	ums	Total
Agency	Code	Building & Contents Value	Revised % Allocation	Revised \$ Allocation	Old \$ Allocation	Increase/ (Decrease)	Revised \$ Allocation	Old \$ Allocation	Increase/ (Decrease)	Revised \$ Allocation
Agriculture	AG	82,424,523	1.175%	76,832	69,478	7,354	0	0	0	76,832
Corrections	CO	924,866,684	13.186%	862,113	779,592	82,521	0	5,805	(5,805)	862,113
Education	ED	95,390,247	1.360%	88,918	80,407	8,511	0	0	0	88,918
Governor	EX	503,417	0.007%	469	424	45	0	0	0	469
Pers & Admin (DPA)	GS	576,476,510	8.219%	537,362	485,926	51,436	7,570	10,646	(3,075)	544,932
Health Care Policy	HC	0	0.000%	0	0	0	0	0	0	0
Higher Education	HE	3,808,363,594	54.296%	3,549,960	3,210,161	339,800	32,445	67,006	(34,561)	3,582,406
Transportation	HI	329,659,035	4.700%	307,291	277,877	29,414	49,160	112,207	(63,047)	356,451
Human Services	HS	600,625,907	8.563%	559,873	506,282	53,591	0	0	0	559,873
Judicial	JD	44,143,498	0.629%	41,148	37,210	3,939	0	0	0	41,148
Labor & Emp.	LA	40,609,695	0.579%	37,854	34,231	3,623	0	2,902	(2,902)	37,854
Legislature	LE	3,838,155	0.055%	3,578	3,235	342	0	0	0	3,578
Local Affairs	LO	7,195,542	0.103%	6,707	6,065	642	0	0	0	6,707
Law Dept	LW	4,093,656	0.058%	3,816	3,451	365	0	0	0	3,816
Military Affairs	MA	64,432,439	0.919%	60,061	54,312	5,749	585	2,902	(2,318)	60,645
Nat. Resources	NR	257,357,506	3.669%	239,895	216,933	22,963	80,517	120,014	(39,497)	320,413
Public Health	PH	38,717,982	0.552%	36,091	32,636	3,455	6,308	8,407	(2,100)	42,399
Public Safety	PS	74,612,405	1.064%	69,550	62,893	6,657	13,369	18,801	(5,431)	82,919
Reg. Agencies	RG	8,277,000	0.118%	7,715	6,977	739	0	0	0	7,715
Revenue	RV	46,790,078	0.667%	43,615	39,440	4,175	3,915	11,310	(7,395)	47,530
Secretary of State	ST	5,500,000	0.078%	5,127	4,636	491	0	0	0	5,127
Treasury	TR	189,900	0.003%	177	160	17	0	0	0	177
Allocation Tot	tals	7,014,067,773	100.000%	6,538,153	5,912,325	625,827	193,870	360,000	(166,130)	6,732,023

## Appended F: FY 2005-06 Property Program Budget Amendment - nigher Education Subgroup Allocations

		t one   Contents		General Share	of Allocations		Flood	Total		
Agency	Code		Revised % Allocation	Revised \$ Allocation	Old \$ Allocation	Increase/ (Decrease)	Revised \$ Allocation	Old \$ Allocation	Increase/ (Decrease)	Revised \$ Allocation
Arapahoe	AR	89,280,500	2.344%	83,223	75,257	7,966	905	1,273	(368)	84,128
•	AS		6.783%	240,797	217,748	23,049	905	1,273	(306)	240,797
Adams	_	258,324,201					~	24.169		427,930
Auraria	AU	436,038,250	11.449%	406,452	367,547	38,905	21,477	34,168	(12,691)	
Aurora CC	CA	9,138,316	0.240%	8,518	7,703	815	0		(2.002)	8,518
Denver CC	CD	8,476,029	0.223%	7,901	7,145	756	0	2,902	(2,902)	7,901
College Invest	IN	550,000	0.014%	513	464	49	0	0	0	513
CSU	CS	0	0.000%	0	0	0	0	2,902	(2,902)	0
Fort Lewis	FL	172,423,230	4.527%	160,724	145,340	15,384	0	0	0	160,724
Front Range	FR	147,814,507	3.881%	137,785	124,596	13,189	0	0	0	137,785
College Access Network	AN	20,718,960	0.544%	19,313	17,465	1,849	0	0	0	19,313
CCHE w/ Arts & Hum (AH)	HE	593,490	0.016%	553	500	53	0	0	0	553
Historical Society	HS	28,621,038	0.752%	26,679	24,125	2,554	0	8,707	(8,707)	26,679
Lamar	LA	40,971,553	1.076%	38,192	34,536	3,656	0	0	0	38,192
Metropolitan	ME	14,839,711	0.390%	13,833	12,509	1,324	0	0	0	13,833
School of Mines	MI	518,346,019	13.611%	483,175	436,926	46,249	0	0	0	483,175
Morgan	MO	16,050,990	0.421%	14,962	13,530	1,432	0	0	0	14,962
Mesa	MS	272,880,327	7.165%	254,365	230,017	24,348	0	0	0	254,365
Northeastern JC	NE	76,400,401	2.006%	71,217	64,400	6,817	0	0	0	71,217
UNC	NO	724,468,447	19.023%	675,312	610,672	64,640	0	0	0	675,312
Northwestern JC	NW	48,237,672	1.267%	44,965	40,661	4,304	5,943	11,260	(5,317)	50,908
CCCOES Admin	OE	103,816,568	2.726%	96,772	87,509	9,263	0	0		96,772
Otero	OT	56,461,594	1.483%	52,631	47,593	5,038	0	0	0	52,631
Pikes Peak	PP	111,654,561	2.932%	104,079	94,116	9,962	0	0	0	104,079
Pueblo	PV	73,790,721	1.938%	68,784	62,200	6,584	0	0	0	68,784
Red Rocks	RR	76,240,020	2.002%	71,067	64,265	6,802	4,120	5,793	(1,674)	75,187
USC	SC	172,336,853	4.525%	160,644	145,267	15,377	0			
Trinidad	TR	92,309,356	2.424%	86,046	77,810	8,236	0			86,040
Trustees Admin	TS	110,000	0.003%	103	93					
Western	WS	237,470,281	6.235%	221,358	200,169	21,188				
Allocation Totals		3,808,363,594		3,549,960		339,800			-	

Appendix G: Payments to Risk Management and Property Funds (Combined Property and Liability) - State Agency Allocations

		FY	2004-05 Supplemen	tal	FY 2005-06 Budget Amendment				
Agency	Code	Revised \$ Allocation	Old \$ Allocation	Increase/ (Decrease)	Revised \$ Allocation	Old \$ Allocation	Increase/ (Decrease)		
Agriculture	AG	155,108	226,084	(70,977)	274,378	251,873	22,505		
Corrections	CO	2,748,411	3,713,234	(964,824)	4,290,332	3,071,198	1,219,135		
Education	ED	61,763	121,709	(59,946)	96,664	86,432	10,233		
Governor	EX	55,584	65,747	(10,163)	98,788	91,239	7,549		
Pers & Admin (DPA)	GS	400,957	811,349	(410,392)	683,135	617,402	65,734		
Health Care Policy	HC	58,795	67,493	(8,698)	65,366	52,144	13,222		
Higher Education	HE	3,332,544	8,980,713	(5,648,168)	4,800,847	4,932,746	(131,898)		
Transportation	HI	2,186,413	3,352,313		3,021,007	3,101,694	(80,686)		
Human Services	HS	1,382,859	1,934,441	(551,582)	2,242,712	2,248,622	(5,910)		
Judicial	1D	315,394	606,644	(291,250)	645,322	710,703	(65,380)		
Labor & Emp.	LA	150,107	134,954	15,153	161,914	151,719	10,195		
Legislature	LE	4,431	7,422	(2,992)	7,814	7,179	635		
Local Affairs	LO	34,039	44,189		40,735	32,685	8,050		
Law Dept	LW	75,066	105,486	(30,420)	101,525	115,079	(13,553)		
Military Affairs	MA	78,337	125,790	(47,454)	109,542	96,870	12,672		
Nat. Resources	NR	458,615	606,366	(147,751)	584,075	615,962	(31,887)		
Public Health	PH	59,535	96,295	(36,760)	81,553	82,781	(1,228)		
Public Safety	PS	468,492	457,192	11,299	555,993	563,370	(7,377)		
Reg. Agencies	RG	77,461	95,577		90,017	111,594			
Revenue	RV	176,732	234,871	(58,138)	216,974	271,596	(54,622)		
Secretary of State	ST	13,414	18,148	(4,734)	22,721	13,290	9,431		
Treasury	TR	793	1,042	(249)	956	817	7 139		
Allocation Tot	als	12,294,848	21,807,060	(9,512,212)	18,192,374	17,226,993	965,381		

Appene. H: Payments to Risk Management and Property Funds (Combined Property and Liability) - Higher Education Subgroup Allocations

		FY	2004-05 Supplemen	tal	FY 2005-06 Budget Amendment				
Agency	Code	Revised \$ Allocation	Old \$ Allocation	Increase/ (Decrease)	Revised \$ Allocation	Old \$ Allocation	Increase/ (Decrease)		
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Arapahoe	AR	94,379	160,306	(65,927)	158,786	132,819			
Adams	AS	155,923	327,428	(171,505)	266,142	241,919			
Auraria	AU	292,859	568,047	(275,188)	489,494	458,667	30,827		
State Board of Agriculture	BA	2,318	3,093	(775)	4,056	4,305			
Aurora CC	CA	30,883	47,664	(16,781)	40,866	39,987			
Denver CC	CD	6,037	12,795	(6,758)	9,786	12,530	(2,744)		
College Invest	IN	609	0	609	1,527	464	1,064		
CSU	CS	383,671	2,990,841	(2,607,170)	0	496,596	(496,596)		
Fort Lewis	FL	109,917	225,876	(115,959)	181,469	168,021	13,448		
Front Range	FR	85,836	180,250	(94,414)	146,482	134,530	11,952		
College Access Network	AN	61,396	93,489	(32,093)	81,927	80,045	1,881		
CCHE w/ Arts & Hum (AH)	HE	847	1,604	(757)	1,756	1,659	97		
Historical Society	HS	16,111	34,230	(18,119)	28,939	35,150	(6,211)		
Lamar	LA	23,667	52,201	(28,534)	40,507	36,523	3,985		
Metropolitan	ME	160,714	229,781	(69,067)	206,173	202,238	3,935		
School of Mines	MI	410,730	793,656	(382,926)	650,138	603,643	46,495		
Morgan	MO	8,793	18,891	(10,098)	15,368	14,026	1,341		
Mesa	MS	171,355	359,932	(188,577)	305,013	266,937	38,076		
Northeastern JC	NE	41,143	90,148	(49,005)	71,901	64,890	7,005		
UNC	NO	583,220	1,106,574	(523,354)	920,063	855,035	65,028		
Northwestern JC	NW	31,783	61,360	(29,576)	51,345	52,417	7 (1,072)		
CCCOES Admin	OE	55,766	119,815	(64,048)	97,457	88,172	9,285		
Otero	OT	31,469	66,936	(35,468)	56,249	51,40	1 4,848		
Pikes Peak	PP	106,914	193,288	(86,374)	185,269	152,724	32,545		
Occup Educ	PS	1,024	1,440	5 (422)	1,274	1,324	4 (51)		
Pueblo	PV	40,952	95,240			- <del></del>			
Red Rocks	RR	60,888	111,007			<u> </u>			
USC	SC	154,226	<u> </u>				and the second s		
Trinidad	TR	53,547	115,408						
Trustees Admin	TS	1,705	2,450			The second secon			
Western	WS	153,860	362,574		. 1				
Allocation Totals		3,332,544	8,980,713						

Appendix I: Workers' Compensation - State Agency Allocations

			FY 2004-05 S	upplemental			FY 2005-06 Budget Amendment					
Agency	Code	Revised % Allocation	Revised \$ Allocation	Old \$ Allocation	Increase/ (Decrease)	Revised % Allocation	Revised \$ Allocation	Old \$ Allocation	Increase/ (Decrease)			
Agriculture	AG	0.669%	214,851	209,730	5,121	0.570%	175,940	187,243	(11,303)			
Corrections	CO	17.106%	5,494,271	5,363,315	130,956	16.842%	5,195,647	5,530,006	(334,359)			
Education	ED	1.364%	438,058	424,213	13,845	1.691%	521,808	555,541	(33,733)			
Governor	EX	0.012%	3,896	3,803	93	0.010%	3,230	3,582	(352)			
Pers & Admin (DPA)	GS	0.827%	265,720	257,322	8,398	0.584%	180,090	191,802	(11,711)			
Health Care Policy	HC	0.139%	44,666	43,255	1,412	0.097%	30,013	31,587	(1,574)			
Higher Education	HE	14.715%	4,726,464	8,197,597	(3,471,133)	12.878%	3,972,904	3,976,707	(3,803)			
Transportation	HI	18.640%	5,986,872	5,844,175	142,697	18.333%	5,655,732	6,019,768	(364,036)			
Human Services Cost Allocation Share Prior Year WC Claim Payr	HS	21.198%	6,808,708 143,367	6,646,422	162,285 143,367	20.251%	6,247,252 143,367	6,649,229 0	(401,976) 143,367			
Human Services subtotal			6,952,075	6,646,422	305,652		6,390,619	6,649,229	(258,609)			
Judicial	JD	3.242%	1,041,421	1,016,599	24,822	4.216%	1,300,724	1,372,895	(72,171)			
Labor & Emp.	LA	1.467%	471,180	459,949	11,231	1.908%	588,499	621,320	(32,821)			
Legislature	LE	0.073%	23,475	22,733	742	0.095%	29,320	30,610	(1,290)			
Local Affairs	LO	0.102%	32,686	31,653	1,033	0.132%	40,824	42,659	(1,835)			
Law Dept	LW	0.124%	39,810	38,861	949	0.161%	49,723	52,428	(2,705)			
Military Affairs	MA	0.356%	114,310	110,697	3,613	0.389%	120,065	127,651	(7,585)			
Nat. Resources	NR	8.867%	2,848,004	2,780,122	67,882	10.489%	3,235,693	3,443,961	(208,268)			
Public Health	PH	0.927%	297,866	288,452	9,414	0.775%	239,117	254,650	(15,533)			
Public Safety	PS	6.484%	2,082,712	2,033,071	49,641	7.017%	2,164,571	2,303,898	(139,327)			
Reg. Agencies	RG	0.260%	83,544	80,904	2,640	0.182%	56,136	58,941	(2,805)			
Revenue	RV	3.400%	1,092,189	1,066,157	26,032	3.349%	1,033,191	1,099,684	(66,493)			
Secretary of State	ST	0.022%	7,004	6,837	167	0.026%	8,053	8,467	(413)			
Treasury	TR	0.004%	1,433	1,387	45	0.004%	1,178	1,303	(124)			
Allocation Total	ls	100.000%	32,262,508	34,927,255	(2,664,748)	100.000%	30,993,080	32,563,929	(1,570,849)			

Appenda J: Workers' Compensation - Higher Education Subgroup Allocations

-			FY 2004-05 S	Supplemental		FY 2005-06 Budget Amendment				
School/Agency	Code	Revised % Allocation	Revised \$ Allocation	Old \$ Allocation	Increase/ (Decrease)	Revised % Allocation	Revised \$ Allocation	Old \$ Allocation	Increase/ (Decrease)	
Arapahoe	AR	1.127%	53,274	51,378	1,897	1.465%	58,197	57,662	535	
Adams	AS	7.500%	354,474	341,816	12,658	7.915%	314,471	337,622	(23,152)	
Auraria	AU	10.666%	504,111	486,164	17,947	7.469%	296,756	296,265	491	
State Board of Agriculture	BA	0.009%	420	405	15	0.006%	247	398	(150)	
Aurora CC	CA	1.396%	65,970	63,621	2,349	0.977%	38,835	38,176	658	
Denver CC	CD	1.679%	79,379	76,553	2,826	2.183%	86,714	85,499	1,215	
College Invest	IN	0.077%	3,630	0	3,630	0.071%	2,803	0	2,803	
CSU	CS	0.000%	0	3,575,653	(3,575,653)	0.000%	0	0	0	
Fort Lewis	FL	4.675%	220,969	213,078	7,891	6.076%	241,388	238,205	3,184	
Front Range	FR	4.417%	208,764	201,332	7,432	3.932%	156,228	121,290	34,939	
College Access Network	AN	1.088%	51,416	51,107	309	1.249%	49,605	45,334	4,270	
CCHE w/ Arts & Hum (AH)	HE	0.197%	9,301	8,970	332	0.144%	5,706	5,965	(259)	
Historical Society	HS	0.246%	11,608	11,539	70	0.225%	8,928	9,544	(616)	
Lamar	LA	0.328%	15,498	14,945	553	0.230%	9,123	9,146	(23)	
Metropolitan	ME	4.936%	233,305	224,999	8,306	3.457%	137,340	135,606	1,734	
School of Mines	MI	7.799%	368,613	366,398	2,215	6.785%	269,565	289,504	(19,939)	
Morgan	MO	0.661%	31,235	31,048	188	0.859%	34,122	34,597	(475)	
Mesa	MS	2.678%	126,558	122,038	4,519	3.480%	138,253	136,401	1,852	
Northeastern JC	NE	0.025%	1,202	1,159	43	0.033%	1,313	1,193	120	
UNC	NO	23.543%	1,112,758	1,106,071	6,687	24.691%	980,934	1,053,430	(72,495)	
Northwestern JC	NW	0.031%	1,449	1,397	52	0.040%	1,583	1,591	(8)	
CCCOES Admin	OE	1.591%	75,187	72,502	2,685	2.012%	79,944	81,125	(1,181)	
Otero	OT	3.971%	187,684	186,556	1,128	2.954%	117,375	126,062	(8,686)	
Pikes Peak	PP	4.728%	223,469	215,489	7,980	6.145%	244,120	240,988	3,131	
Occup Educ	PS	0.016%	769	742	27		453	398	55	
Pueblo	PV	3.703%	175,041	169,001	6,040	2.901%	115,253	123,676	(8,422)	
Red Rocks	RR	2.794%	132,039	131,245	793		144,240	146,740		
USC	SC	6.919%	327,021	325,056	1,965		274,768	195,654	79,114	
Trinidad	TR	2.463%	116,399	112,663	3,735		127,155	126,062	1,093	
Trustees Admin	TS	0.028%	1,316		47		774	1,193	(419)	
Western	WS	0.711%	33,606		202		36,711	37,381	(670)	
Allocation Totals		100.00%	4,726,464		(3,471,133)		3,972,904		(3,803)	

Appendix K: Net Payment Adjustments to Risk Management Services (All Programs) - State Agency Allocations

		FY	2004-05 Supplement	al	FY 200	ment	Two-Year Net	
Agency	Code	Revised \$ Allocation	Old \$ Allocation	Increase/ (Decrease)	Revised \$ Allocation	Old \$ Allocation	Increase/ (Decrease)	Increase/ (Decrease)
A Tour House	AG	369,958	435,814	(65,856)	450,318	439,115	11,203	(54 652)
Agriculture					The second secon			(54,653)
Corrections	CO	8,242,681	9,076,549	(833,868)	9,485,980		884,776	50,908
Education	ED	499,821	545,922	(46,101)	618,472		(23,500)	(69,601)
Governor	EX	59,480	69,551	(10,070)	102,018		7,197	(2,873)
Pers & Admin (DPA)	GS	666,677	1,068,671	(401,994)	863,226	809,203	54,022	(347,971)
Health Care Policy	HC	103,461	110,748	(7,286)	95,379	83,731	11,648	4,361
Higher Education	HE	8,059,008	17,178,309	(9,119,301)	8,773,752	8,909,453	(135,701)	(9,255,002)
Transportation	HI	8,173,284	9,196,487	(1,023,203)	8,676,739	9,121,462	(444,722)	(1,467,925)
Human Services	HS	8,334,934	8,580,863	(245,930)	8,633,331	8,897,850	(264,519)	(510,449)
Judicial	JD	1,356,815	1,623,243	(266,428)	1,946,047	2,083,598	(137,551)	(403,979)
Labor & Emp.	LA	621,287	594,904	26,383	750,413	773,039	(22,625)	3,758
Legislature	LE	27,906	30,156	(2,250)	37,134	37,789	(655)	(2,904)
Local Affairs	LO	66,725	75,841	(9,117)	81,559	75,344	6,215	(2,902)
Law Dept	LW	114,876	144,347	(29,471)	151,248	167,507	(16,258)	(45,729)
Military Affairs	MA	192,647	236,488	(43,841)	229,607	224,520	5,087	(38,754)
Nat. Resources	NR	3,306,620	3,386,489	(79,869)	3,819,768	4,059,923	(240,155)	(320,024)
Public Health	PH	357,401	384,747	(27,346)	320,670	337,431	(16,761)	(44,107)
Public Safety	PS	2,551,204	2,490,263	60,941	2,720,565	2,867,268	(146,703)	(85,763)
Reg. Agencies	RG	161,005	176,481	(15,476)	146,153	170,535	(24,382)	(39,857)
Revenue	RV	1,268,921	1,301,027	(32,106)	1,250,165	1,371,280	(121,115)	
Secretary of State	ST	20,418	24,986	(4,567)	30,774		9,018	the same of the sa
Treasury	TR	2,226	2,430	(204)	2,134	2,120	15	(189)
Allocation Tot	als	44,557,355	56,734,315	(12,176,960)	49,185,454	49,790,922	(605,467)	(12,782,427)

## Appendix L: Net Payment Adjustments to Risk Management Services (All Programs) - Higher Education Subgroup Allocations

		FY	2004-05 Supplement	al	FY 200	5-06 Budget Amend	ment	Two-Year Net	
Agency	Code	Revised \$ Allocation	Old \$ Allocation	Increase/ (Decrease)	Revised \$ Allocation	Old \$ Allocation	Increase/ (Decrease)	Increase/ (Decrease)	
	4.75	147 (62	211 (02	(61,020)	21.5002			(42.22)	
Arapahoe	AR	147,653	211,683	(64,030)	216,983	190,482	26,502	(37,529)	
Adams	AS	510,397	669,244	(158,847)	580,613	579,542	1,071	(157,776)	
Auraria	AU	796,970	1,054,211	(257,241)	786,249	754,932	31,318	(225,923)	
State Board of Agriculture	BA	2,738	3,498	(761)	4,303	4,702	(399)	(1,160)	
Aurora CC	CA	96,853	111,286	(14,432)	79,700	The state of the s	1,537	(12,895)	
Denver CC	CD	85,416	89,348	(3,932)	96,500		(1,529)	(5,461)	
College Invest	IN	4,238	0	4,238	4,330	A STATE OF THE PARTY OF THE PAR	3,867	8,105	
CSU	CS	383,671	6,566,494	(6,182,823)	0	12 032 2 0	(496,596)	(6,679,419)	
Fort Lewis	FL	330,886		(108,069)	422,858	406,226	16,632	(91,437)	
Front Range	FR	294,600	381,582	(86,982)	302,711	255,819	46,891	(40,091)	
College Access Network	AN	112,813	144,596	(31,784)	131,531	125,380	6,151	(25,632)	
CCHE w/ Arts & Hum (AH)	HE	10,149	10,574	(425)	7,462	7,624	(162)	(587)	
Historical Society	HS	27,719	45,769	(18,050)	37,867	44,694	(6,827)	(24,877)	
Lamar	LA	39,165	67,146	(27,981)	49,631	45,669	3,962	(24,019)	
Metropolitan	ME	394,019	454,780	(60,761)	343,513	337,844	5,669	(55,092)	
School of Mines	MI	779,343	1,160,054	(380,711)	919,704	893,147	26,557	(354,155)	
Morgan	MO	40,029	49,939	(9,910)	49,490	48,624	866	(9,044)	
Mesa	MS	297,913	481,971	(184,058)	443,266	403,338	39,928	(144,130)	
Northeastern JC	NE	42,345	91,307	(48,962)	73,214	66,089	7,125	(41,837)	
UNC	NO	1,695,978	2,212,645	(516,667)	1,900,997	1,908,465	(7,468)	(524,134)	
Northwestern JC	NW	33,232	The second secon	(29,524)	52,928	The second secon	(1,080)	(30,605)	
CCCOES Admin	OE	130,953	192,317	(61,364)	177,401	169,297	8,104	(53,259)	
Otero	OT	219,153	253,492	(34,340)	173,624		(3,838)	(38,178)	
Pikes Peak	PP	330,383		(78,394)	429,389		35,677	(42,718)	
Occup Educ	PS	1,793	2,188	(394)	1,726	1,722	4	(390)	
Pueblo	PV	215,993	264,246	(48,253)	188,299		(2,046)	(50,299)	
Red Rocks	RR.	192,927		(49,326)	239,573		2,577	(46,749)	
USC	SC	481,248		(398,177)	544,428		89,768	(308,409)	
Trinidad	TR	169,946		(58,125)	220,646		9,821	(48,304)	
Trustees Admin	TS	3,021		(705)	2,924		(348)	(1,053)	
Western	WS	187,465		(208,512)	291,89		20,567	(187,946	
Allocation Totals		8,059,008		(9,119,301)	8,773,752		(135,701)		

Appendix M: Flood Zone 'A' Locations and Premiums

ocation#	Property	Dept Code	Agency Code	Street Address	City	Zip Code	County	SFHA Zone	Year Built	Building Cov Desired \$	Content Limit Desired \$	Building Replacement Cost Value \$	Annual Quote \$
1850	Electronics Laboratory	GS	IT	2452 W. Second Ave	Denver	80223	Denver	AE/X	1965	0	118,233	0	1,941
1852	Admin/Engineering	GS	IT	2452 W. Second Ave	Denver	80223	Denver	AE/X	1965	1,933	500,000	1,933	3,912
1904	Comm. Site S. H. D.	GS	IT	13360 W. I-76 Frontage Rd	Ft. Morgan	80701	Morgan	A	1968	14,898	76,376	14,898	1,540
6133	Lowell Annex (AVS)	HE	AR	3784 S Logan	Englewood	80110	Arapahoe	A/X	1956	0	119,536	0	884
1213	1200 7th St.	HE	AU	1200 7th St.	Denver	80204	Denver	AE/X	1965	500,000	500,000	1,298,175	7,058
1237	Pumphouse/Irrigation	HE	AU	755 Walnut St	Denver	80204	Denver	AE	1976	51,604	10,780	51,604	723
4469	Administration Bldg	HE	AU	1201 5th Street	Denver	80204	Denver	AE	1999	500,000	500,000	12,572,850	1,277
6009	Printing/Distribution Center	HE	AU	1224-30 5th Street	Denver	80204	Denver	AE	1962	500,000	353,144	1,426,450	6,433
6230	Auraria Office/Garage	HE	AU	1144 5th Street	Denver	80217	Denver	AE/X	1950	325,704	25,783	325,704	2,889
8172	Parking Storage	HE	AU	1200 7th Street	Denver	80204	Denver	AE/X	1965	59,870	10,000	59,870	782
8186	Blue Warehouse	HE	AU	1376 Walnut St	Denver	80204	Denver	AE	1971	207,600	5,000	207,600	1,812
7742	Airplane Hangar	HE	NW	2248 E Main Street	Rangely	81048	Rio Blanco	AE/X	1975	309,000	50,000	309,000	3,340
7744	County Hangar	HE	NW	2248 E Main Street	Rangely	81648	Rio Blanco	AE/X	1975	0	185,000	0	2,464
6137	Mountain Center	HE	RR	10441 County Hwy 73	Conifer	80433	Jefferson	A/X	1986	0	500,000	0	4,023
2238	Maintenance Shed	HI	DH	450 B Avenue	Limon	80011	Lincoln	A2	1981	218,523	5,000	218,523	1,169
2291	Maintenance Div Office	HI	DH	905 Erie	Pueblo	81001	Pueblo	A14	1934	176,418	500,000	176,418	7,487
2292	Maintenance Div Garage	н	DH	905 Erie	Pueblo	81001	Pueblo	A14	1948	25,429	30,000	25,429	848
2387	Maintenance Barn	HI	DH	3335 SH 92	Hotchkiss	81419	Delta	A/C	1960	122,810	10,000	122,810	1,397
2388	Maintenance Barn	HI	DH	1517 Sh 187	Paonia	81428	Delta	A3/C	1964	103,408	1,169	103,408	1,071
2397	Maintenance Barn	HI	DH	202 Centennial St	Glenwood	81610	Garfield	A9/B	1976	500,000	3,484	692,646	3,500
2450	Garage/Storage	HI	DH	43543 Hwy 13	Meeker	81641	Rio Blanco	A/X	1984	262,227	2,496	262,227	2,223
2568	Maintenance Barn	HI	DH	15551 Highway 145	Telluride	81435	San Miguel	A/X	1973	189,884	1,664	189,884	1,790
2708	Salt Dome	н	DH	2300 West 11th Avenue	Denver	80205	Denver	AE/X	1987	209,349	3,691	209,349	1,433
2732	Maintenance Garage/Office	HI	DH	139 Walnut Street	Brighton	80601	Adams	AE/X	1977	69,953	2,080	69,653	444
2789	Maintenance Shed	HI	DH	1226 Alaska	Longmont	80501	Boulder	AE/X	1953	116,709	1,236	116,709	1,078
2803	Maintenance Shed	н	DH	29340 Hwy 34	Brush I	80723	Morgan	AE	1954	132,919	1,194	132,919	1,340
2804	Maintenance Shed	HI	DH	29340 Hwy 34	Brush 1	80723	Morgan	AE	1955	116,709	1,048	116,709	1,19
2816	Maintenance Shed	н	DH	29340 Hwy 34	Brush 1	80723	Morgan	AE	1985	349,102	2,990	249,102	2,80
4553	Maintenance Office Building	н	DH	5701 N. Federal Blvd	Westminster	80221	Adams	AE	1973	330,000	2,600	330,000	2,67
4563	Offices/Lab	н	DH	20581 Highway 160	Durango	81301	La Plata	A8/C	1980	347,820	2,740	347,820	2,79
4564	CSP Headquarters	HI	DH	20581 Highway 160	Durango	81301	La Plata	A8/C	1980	158,400	1,248	158,400	1,51
4565	Supply Warehouse	н	DH	20581 Highway 160	Durango	81301	La Plata	A8/C	1980	414,216	2,950	414,216	3,23
4566	Traffic Shop	HI	DH	20581 Highway 160	Durango	81301	La Plata	A8/C	1980	168,960	1,331	168,960	-
7135	Maintenance Garage	HI	DH	5701 N. Federal Blvd	Westminster	80221	Adams	AE	1989	362,685			
7222	Maintenance Shed	HI	DH	450 B Avenue	Limon	80011	Lincoln	A2	1993	190,868	2,600	190,868	1,46
8278	Office Bldg	HI	DH	202 Centennial St	Glenwood	81610	Garfield	A9/B	1976				-
8281	Maintenance Barn	HI	DH	360 S 7th St	Rifle	81650	Garfield	A/C	1979			-	-
4885	Denver Armory	MA	NG	5275 Franklin street	Denver	80216	Denver	AE	1999			The second second second second	
1524	Brush-Leased Office	NR	WI	122 Edison St	Brush	80723	Morgan	A3	1990	480,000	-		10,00
1586	Lowell Ponds-Office Building	NR	WI	4160 W. 56th Way	Denver	80221	Adams	AE	1964	184,79	70,000	187,790	

Appen M: Flood Zone 'A' Locations and Premiums

11	The Front Polic It Live	ations	anu IIC	imums											
Location #	Property	Dept Code	Agency Code	Street Address	City	Zip Code	County	SFHA Zone	Year Built	Building Cov Desired \$	Content Limit Desired S	Building Replacement Cost Value \$	Annua! Quote \$		
1596	Durango Hatchery-Pump House	NR	WI	141 E 16th St	Durango	81301	La Plata	AE/X	1976	52,380	125,000	52,380	2,563		
1597	Durango Hatchery-Hatchery/Office	NR	WI	141 E 16th St	Durango	81301	La Plata	AE/X	1976	500,000	348,250	1,280,007	6,40		
1600	Durango Area 15-House #3 - GH58	NR	WI	151 E 16th St	Durango	81301	La Plata	AE/X	1927	120,000	200,000	120,000	3,966		
1606	Durango Hatchery-Hatchery (Old)	NR	WI	141 E 16th St	Durango	81301	La Plata	AE/X	1927	409,517	100,000	409,517	4,614		
1614	Mt Evans SWA-Machine Shed	NR	WI	1687 CTY Rd 480	Evergreen	80439	Clear Creek	A/C	1953	68,570	200,000	68,570	3,246		
1631	Bird Farm	NR	WI	1424 NE Front Rd 125	Ft Collins	80526	Larimer	AE	1990	52,427	350,000	52,427	687		
1761	Pueblo Hatchery-Brick Storage BLDG	NR	WI	520 Reservoir Rd	Pueblo	81005	Pueblo	A	1986	500,000	30,000	500,000	3,945		
1766	Pueblo Hatchery-Hatchery	NR	WI	500 Reservoir Rd	Pueblo	81005	Pueblo	A	1986	500,000	500,000	3,000,000	7,428		
1769	Pueblo Hatchery-Microscreen Building	NR	WI	500 Reservoir Rd	Pueblo	81005	Pueblo	A	1986	337,366	500,000	337,366	6,670		
1804	Mt Shavano Hatchery-Hatchery	NR	WI	7725 County Rd 154	Salida	81201	Chaffe	A	1961	500,000	144,000	523,800	5,649		
1805	Mt Shavano Hatchery-Nurse Basin	NR	WI	7725 County Rd 154	Salida	81201	Chaffe	A	1984	411,421	30,000	411,421	3,676		
1811	Salida Area 13-Warehouse West	NR	WI	7725 US HWY 50	Salida	81201	Chaffe	AE/X	1965	100,000	100,000	100,000	2,719		
1812	MT Shavano Hatchery-House - GH77	NR	WI	7725 County Rd 154	Salida	81201	Chaffe	A	1928	194,421	29,800	194,421			
1813	MT Shavano Hatchery-Food Prep Building	NR	WI	7725 County Rd 154	Salida	81201	Chaffe	A	1957	187,854	28,800	187,854	2,000		
1814	MT Shavano Hatchery- Office/Shop/Garage	NR	WI	7725 County Rd 154	Salida	81201	Chaffe	Α	1959	289,995	45,600	289,995	3,140		
1815	MT Shavano Hatchery-Food/Truck Shop	NR	WI	7725 County Rd 154	Salida	81201	Chaffe	Α	1966	256,662	40,400	256,662	2,83		
421	Durango Hatchery-Recirculation BLDG	NR	WI	151 E 16th St	Durango	81301	La Plata	AE/X	1927	125,000	150,000	125,000	3,319		
423	Bird Farm Area 4 Office	NR	WI	1424 NE Frontage Rd	Ft Collins	80524	Larimer	AE	1994	209,708	175,000	209,708	724		
2674	Emissions Tech. Center	PH	AP	2450 W 2nd Ave	Denver	80223	Denver	AE/X	1970	207,700	479,600	209,708	3,82		
2658	Welby Monitor Station	PH	CC	3174 E 78th Ave	Thornton	80229	Adams	AE	1992	14,980	91,750	14,980	2,33		
0414	CSP Durango Dist & Trp Office	PS	PA	20591 Highway 160	Durango	81301	La Plata	A8/C	1938	0	100,000	0			
0992	CSP/Vehicle/Supply/CGW	PS	PA	15203 W. 12th Avenue	Golden	80401	Jefferson	A4/C	1949	500,000	500,000	1,745,520	7,421		
1424	CSP Ft Morgan Office	PS	PA	13360 W I-76 Frontage Rd	Ft. Morgan	80701	Morgan	A	1973	165,535	26,388	165,535	2,06		
1425	CSP Ft Morgan Garage	PS	PA	13360 W I-76 Frontage Rd	Ft. Morgan	80701	Morgan	A	1984	57,423	500	57,423	630		
1442	CSP Steamboat Office/Garage	PS	PA	30200 Highway 40	Steamboat Springs	80487	Routt	A/X	1982	96,993	12,617	96,993	1,200		
8511	Lottery Warehouse	RV	PE	700 W. Mississippi	Denver	80223	Denver	AO	1985	0	500,000	0	3,82		

### Appendix N: Agency and School Codes

Agency	Code
Agriculture	AG
Corrections	CO
Education	ED
Governor	EX
Pers & Admin (DPA)	GS
Health Care Policy	HC
Higher Education	HE
Transportation	HI
Human Services	HS
Judicial	JD
Labor & Emp.	LA
Legislature	LE
Local Affairs	LO
Law Dept	LW
Military Affairs	MA
Nat. Resources	NR
Public Health	PH
Public Safety	PS
Reg. Agencies	RG
Revenue	RV
Secretary of State	ST
Treasury	TR

School/Agency	Code
Arapahoe	AR
Adams	AS
Auraria	AU
State Board of Agriculture	BA
Aurora CC	CA
Denver CC	CD
College Invest	IN
CSU	CS
Fort Lewis	FL
Front Range	FR
College Access Network	AN
CCHE w/ Arts & Hum (AH)	HE
Historical Society	HS
Lamar	LA
Metropolitan	ME
School of Mines	MI
Morgan	MO
Mesa	MS
Northeastern JC	NE
UNC	NO
Northwestern JC	NW
CCCOES Admin	OE
Otero	OT
Pikes Peak	PP
Occup Educ	PS
Pueblo	PV
Red Rocks	RR
USC	SC
Trinidad	TR
Trustees Admin	TS
Western	WS

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#### STATEWIDE SUPPLEMENTAL REQUEST for FY 2004-05 and STATEWIDE BUDGET AMENDMENT REQUEST for FY 2005-06

Statutory Citation: 24-30-908, C.R.S.

**Department:** Personnel and Administration

Priority Number: Statewide Suppl #3, SW Budget Amendment #3 Division: Executive Office, Division of Information Technologies

Program: Network Services

Request Title: MNT Telecomm Truth-in-Rates

Dept. Approval: \_\_\_ OSPB Approval: Date: January 3, 2005 Date: 12001

Budget Analyst: Robb Fuller

	Landon	1	2	3	4	5	6	7	8	9	10
Long Bill Line Item	Fund Source	Prior-Year Actual FY 2003-04	Appropriation FY 2004-05	Supplemental Request FY 2004-05	Total Revised Request FY 2004-05	Base Request FY 2005-06	Decision/Base Reduction FY 2005-06	November 1 Request FY 2005-06	Budget Amendment FY 2005-06	Total Revised Request FY 2005-06	Change from Base in Out Year FY 2006-07
	Total	\$16,548,823	\$18,035,004	(\$222,171)	\$17,812,833	\$17,792,623	(\$1,429,060)	\$16,363,563	(\$277,213)	\$16,086,350	\$0
Total of all line	FTE GF	15.9	18.0	0.0	18.0	18.0	0.0	18.0	0.0	18.0	0.0
items	CF	1,013,349	1,739,646	0	1,739,646	1,739,646	0	1,739,646	0	1,739,646	0
aems	CFE	15,535,474	16,295,358	(222,171)	16,073,187	16,052,977	(1,429,060)	14,623,917	(277,213)	14,346,704	0
	FF	0.555,777	10,235,350	0	0,070,107	0	(1,423,000)	0	(2/7,210)	14,340,704	0
	Total	\$575,314	\$586,337	(\$463,236)	\$123,101	\$586,337	(\$287,744)	\$298,593	(\$248,461)	\$50,132	\$0
Executive Office.	FTE	***************************************					7				
Multiuse Network	GF									0	
Payments Payments	CF									0	
rayments	CFE	575,314	586,337	(463,236)	123,101	586,337	(287,744)	298,593	(248,461)	50,132	
	FF										
Division of	Total	\$1,260,595	\$1,363,645	\$0	\$1,363,645	\$1,399,746	\$87,264	\$1,487,010	(\$87,264)	\$1,399,746	\$0
Information	FTE	15.9	18.0		18.0	18.0		18.0		18.0	
Technology,	GF										
Network Services.	CF										
Personal Services	CFE	1,260,595	1,363,645		1,363,645	1,399,746	87,264	1,487,010	(87,264)	1,399,746	
1 61 3011a1 301 11003	FF										
	Total	\$14,712,914	\$16,085,022	\$241,065	\$16,326,087	\$15,806,540	(\$1,228,580)	\$14,577,960	\$58,512	\$14,636,472	\$0
Division of	FTE				1 - 1 - 1 - 1 - 1 - 1	7,,	1 10 1,,			,,	
Information	GF		-			<del>                                     </del>	<u> </u>				
Technology,	GF	1,013,349	1,739,646		1,739,646	1,739,646		1,739,646		1,739,646	
Network Services,	CFE	13,699,565	14,345,376	241.065	14,586,441	14,066,894	(1,228,580)	12,838,314	58,512	12,896,826	·
Operating Expenses	FF		, , , , , , , , , , , , , , , , , , , ,		1	, ,	(.,==,,000)	,,		,	<u> </u>

Letter Notations:

Cash Fund Name/Number: Fund 603

IT Request: No

Supplemental and Budget Amendment Criteria: New Data

Request for New or Replacement Vehicles: No

Request Affects Another Department(s): Yes - Statewide Request impacting multiple departments.

### Efficiency and Effectiveness Analysis FY 2004-05 Supplemental & FY 2005-06 Budget Amendment

**Department:** Department of Personnel & Administration

Long Bill Group/Division: Division of Information Technology

Program: Network Services

**Request Title:** MNT Telecomm Truth-in-Rates

Request Criteria New Data

**Priority Number:** Statewide Supplemental #3, Statewide Budget Amendment #3

#### **Summary of Request**

This request seeks statewide adjustments to FY 2004-05 and FY 2005-06 Multi-Use Network allocations/appropriations statewide in accordance with Telecommunications Truth-in-Rates. This request has been submitted annually in recent years in order to "true-up" this common policy. The current request includes multiple components. Specific adjustments identified in the request this fiscal year are as follows:

- Similar to past fiscal years, this request seeks supplemental adjustments to the FY 2004-05 Long Bill appropriations to State agencies for Multiuse Network Payments to realign allocations statewide to reflect updated circuit inventory.
- The Department's request includes a reallocation of certain Multiuse Network circuit and infrastructure related backbone expenses that have previously been billed inappropriately to DPA.
- Further, this request makes similar adjustments for FY 2005-06, and if approved, will serve to amend the original FY 2005-06 Common Policy for MNT originally submitted as a Statewide Base Reduction Item on November 1, 2004.
- In addition, the FY 2005-06 MNT request previously submitted as Statewide Base Reduction Item #1 contained a minor error on the Schedule 6. Specifically, the requested increase of \$87,264 to DoIT Network Services, Personal Services reflected on the Schedule 6 was incorrect. The \$80,000+ increase represented an increase to the personal services component of MNT recoverable costs and statewide billings, and does not represent the need for an increased appropriation to DoIT Network Services. All other detail regarding recommended statewide MNT appropriations and recoverable costs were completely accurate.

• Finally, both the Department's FY 2005-06 Statewide request for MNT (submitted on November 1, 2004 - Statewide Base Reduction Item #1) and this FY 2005-06 Budget Amendment reflect a substantial reduction of nearly \$1.5 million in aggregated network access point (ANAP) fees paid to several of Qwest's partner entities in accordance with the terms of a contract extension between Qwest and the State that was executed in November 2003. Under the terms of the agreement, the fees are scheduled to be substantially reduced beginning July 1, 2005. Based upon recent discussions with Qwest, this request may need to be further amended prior to figure setting to include a reinstatement of some level of ANAP fees for FY 2005-06 forward, in order to further subsidize the infrastructure of Qwest's partners, especially in rural areas. (If the need to amend the FY 2005-06 program costs to reflect an additional subsidy becomes necessary, the Department anticipates that Qwest will provide rationale/justification on behalf of itself and its partners for this extraordinary change to the contracted terms.)

The FY 2004-05 Supplemental contains a net increase in departmental appropriations statewide of \$265,123 and an additional increase in MNT appropriations for non –appropriated entities of \$17,253. The DPA share of this statewide request is a decrease of \$463,236 cash funds exempt. (See Attachment A for total requested adjustments by department and recoverable program costs for FY 2004-05.)

The FY 2005-06 Budget Amendment contains a net increase in departmental appropriations statewide of \$81,968 and a net decrease in MNT appropriations for non –appropriated entities of \$21,969. The DPA share of this statewide request is a decrease of \$248,461 cash funds exempt. (See Attachment B for total requested adjustments by department and recoverable program costs for FY 2005-06.)

#### **Problem or Opportunity Definition**

As reflected above, the Department has determined that adjustments need to be made to the current FY 2004-05 and FY 2005-06 statewide allocations for MNT for a variety of reasons. For background, it is important to note some of the time constraints and other factors inherent in the development of the MNT Common Policy and subsequent Long Bill appropriations require an annual "true-up". Each year, DPA develops the Common Policy for MNT for the following fiscal year in early August. In the process of calculating the Common Policy, the Department first determines what the projected level of recoverable costs for MNT for the upcoming fiscal year will be. These calculations include personal services, various operating components (including ANAP fess, LATA crossing fees, costs associated with existing MNT circuits, network monitoring, Internet access costs, etc), and departmental central appropriations associated with the provision of the Multi-use Network. Further, utilization detail by agency that is used in determining the allocation by agency is based upon the most recently completed fiscal year. In the case of the FY 2005-06 MNT Common Policy, utilization from FY 2003-04 was used (along with recoverable costs as identified above) to determine the FY 2005-06 allocations to State agencies, an inherent two-year lag. While the components that are included in "recoverable costs" may be very specific, the projection for recoverable costs and the subsequent

allocations to State agencies that result in the initial Common Policy are a best estimate, and are developed approximately eight months prior to Common Policy figure setting in the spring, and eleven months prior to the beginning of the applicable fiscal year. As a matter of habit, an annual Supplemental Request is necessary not only to "true-up" recoverable costs, but also to update utilization to reflect the most recently closed fiscal year.

As identified above in the *Summary of Request*, this request contains several adjustments. The first is merely an adjustment to reflect updated circuit inventory by agency and to subsequently recalibrate agency allocations. Buildouts, or substantive increases in utilization (circuit inventory), and reductions in utilization (circuit aggregation, migration, etc) are captured here. The specific adjustments that fall into this category are included in the FY 2004-05 Supplemental Request, with the impact continuing as an FY 2005-06 Budget Amendment (which seeks to amend the FY 2005-06 Common Policy for MNT originally submitted as a Statewide Base Reduction Item on November 1, 2004).

The second adjustment contained in this request is a reallocation of certain backbone expenses associated with MNT. Historically, since the inception of MNT as a Common Policy, circuits were being charged back to DPA that are actually part of the MNT backbone. Since these circuits have been determined to be backbone related, the Department has determined that the most equitable methodology will include allocation of the applicable circuits across the entire customer base. This adjustment results in incremental adjustments to agency allocations, proportionate to their share of the total statewide allocation. The result is that the total cost of MNT will not change, only the alignment of expenses with departments, as in previous Change Requests associated with MNT. The adjustment identified above is included as a component of the FY 2004-05 Supplemental Request for MNT, and continues as a component of the FY 2005-06 Budget Amendment.

Finally, as referenced above, the initial FY 2005-06 statewide MNT request (submitted November 1, 2004 as Statewide Base Reduction Item #1) included a reduction in total ANAP charges projected for FY 2005-06 to \$365,004, a reduction of \$1,571,720. By way of background, the State's initial contract with Qwest for the enabling of the Multi-use Network included subsidy payments made to telecommunications providers (Owest partners) primarily located on the eastern plains for ANAP fees. These subsidies were initially agreed to for the purpose of facilitating network infrastructure in rural areas of Colorado. The subsidies were never anticipated by the State to continue indefinitely, and in August 1, 2003, via Contract Amendment #2, the State exercised the right to extend the MNT contract with Owest as per provisions in the original contract. The State exercised all five option years at once, extending the contract until June 30, 2010. This amendment also included an Exhibit D, which clearly identified all ANAP fees, including those due to Owest and non-Owest entities, on a monthly and annual schedule. The amendment indicated that the total contract value (maximum) for all ANAP charges through June 30, 2010 is \$9,050,471.10. Specifically, however, Exhibit D reflected a table that clearly identified that no ANAP fees would be due for non-Owest ANAP's after June 30, 2005.

Subsequent to the submission of the FY 2005-06 request that incorporated the substantial reduction of ANAP fees and the resulting decrease in recoverable costs and statewide billings,

Qwest has requested that the Department reconsider its position on this issue. Though the terms of Contract Amendment #2 specifically address the elimination of certain ANAP fees effective June 30, 2005, while continuing to dictate the provision of MNT services by Qwest (and its partners) through June 30, 2010, Qwest has indicated that it believes that its partners may be unable to provide the desired level of services absent continued subsidization on ANAP fees. While the legal opinion of the Department is that DPA and the State are not obligated to continue subsidizing the network infrastructure of Qwest's partners by continuing with payment of the aforementioned ANAP fees beyond June 30, 2005, the Department believes that it is important to note that the FY 2005-06 final statewide MNT request may need to be adjusted upward at figure setting in order to address future subsidies of ANAP fees.

#### **Available Alternatives**

#### Alternative #1 (Recommended)

Alternative #1 seeks a supplemental adjustment to statewide allocations for MNT for FY 2004-05 based upon updated circuit inventory, corresponding realignment of backbone expenses, and includes an update to the recoverable cost basis initially approved during FY 2004-05 JBC Common Policy figure setting. Alternative #1 also contains FY 2005-06 adjustments consistent with those identified above for FY 2004-05.

#### Alternative #2

Alternative #2 would continue with the status quo, which is inequitable, and inconsistent with the Truth-in-Rates methodology.

#### Statutory and Other Authority

Section 24-30-908, C.R.S

#### Linkage to Objectives

DPA FY 2005-06 Strategic Plan:

Departmental goal: Extend the Truth-in-Rates Philosophy Departmentwide.

Associated objectives included the following: Continue the Truth-in-Rates philosophy to ensure that rates recover the cost of services and remain competitive.

Departmental goal: Create and Enhance Stakeholder Relationships.

Associated objectives included the following: Facilitate and coordinate statewide and Common Policy related Change Requests and legislation that affects multiple stakeholders and State departments.

Departmental goal: Play a Central Role in Using Information Technology to Streamline Government.

Associated objectives included the following: Continue to maximize network and computer infrastructure priorities to generate optimal capacity and efficiencies in costs.

#### **Assessment of Alternatives**

#### Alternative #1 (Recommended)

Alternative 1 is the recommended alternative as it will allow for the continued provision of MNT at necessary service levels for the benefit of customers statewide, will update allocations/appropriations to customers statewide based upon the most current utilization data available, and provides for cost recovery as defined in statute.

#### Alternative #2

Alternative 2 is not recommended, as it would not realign agency appropriations and billings to reflect current utilization and program costs. This would inequitably result in some agencies essentially being under billed for MNT, while other agencies would unfairly be burdened by being forced to pay for excessive telecommunications billings from continuation level MNT and operating appropriations.

#### **Concerns or Uncertainties**

The primary uncertainty associated with this request is related to the resolution of the pending ANAP fee issue discussed previously, which could result in increased program costs in FY 2005-06.

#### **Conclusion/Recommendation:**

The Department recommends Alternative #1, which is consistent with Truth-in-Rates. This alternative updates the statewide allocation for MNT for FY 2004-05 and FY 2005-06 to include changes in circuit inventory/utilization that are currently known, realignment of backbone expenses previously charged solely to DPA to all MNT users statewide, and any necessary updates to the recoverable cost basis. As described above, the adjustments contained in this request are necessary for the purposes of ensuring equitable treatment of State agency MNT customers, to remain consistent with the Truth-in-Rates philosophy, and to continue to provision MNT at the necessary service levels for our customers in current and future fiscal years.

#### Attachment A

This table summarizes the FY05 MNT Long Bill as appropriated vs. FY05 MNT Supplemental.

			FY05 MNT						
		FY05 Long	Supplemental		Net Increase	Percent	MINT GF		
DEPT	Department Name	Bill MNT Line	Lines	Note	(Decease)	Change	%	MNT GF Est	Comment
AAA	Department of Personnel & Administration	\$586,337	\$123,101	1	(\$463,236)	-79%	0%	\$0	
BAA	Department of Agriculture	\$30,661	\$27,068		(\$3,593)	-12%	100%	(\$3,593)	
CAA	Department of Corrections	\$1,069,494	\$1,106,853	2	\$37,359	3%	100%	\$37,359	67 new circuits
DAA	Department of Education	\$40,160	\$38,687		(\$1,473)	-4%	100%	(\$1,473)	
EAA	Office of the Governor	\$99,421	\$42,944	3	(\$56,477)	-57%	100%	(\$56,477)	
FAA	Department of Public Health and Environment	\$241,498	\$176,340		(\$65,157)	-27%	0%	\$0	
GAA	Department of Higher Education	\$0	\$0		\$0		100%	\$0	
HAA	Department of Transportation (Not Approp)	\$802,832	\$820,086	4	\$17,253	2%	0%	\$0	Not Appropriated
IHA	Department of Human Services	\$1,924,719	\$2,346,159	5	\$421,440	22%	65%	\$273,936	154 MNT converted circuits
JAA	Judicial	\$272,033	\$597,973	6	\$325,940	120%	100%	\$325,940	64k to T-1 conversions
KAA	Department of Labor & Employment	\$110,265	\$105,237		(\$5,028)	-5%	0%	\$0	
LAA	Department of Law	\$0	\$0		\$0		100%	\$0	
MAA	General Assembly	\$0	\$0		\$0		100%	\$0	
NAA	Department of Local Affairs	\$45,810	\$39,345		(\$6,465)	-14%	62%	(\$4,008)	
OAA	Department of Military Affairs	\$0	\$0		\$0		100%	\$0	
PAA	Department of Natural Resources	\$868,912	\$908,776		\$39,864	5%	55%	\$21,925	
RAA	Department of Public Safety	\$1,275,157	\$1,091,086		(\$184,071)	-14%	72%	(\$132,531)	
SAA	Department of Regulatory Agencies	\$3,239	\$2,847		(\$392)	-12%	0%	\$0	
TAA	Department of Revenue	\$1,398,096	\$1,633,190	7	\$235,094	17%	31%	\$72,879	Reflects new Lottery lines
UHA	Department of Health Care Policy & Finance	\$0	\$0		\$0		50%		
VAA	Secretary of State	\$71,724	\$63,045		(\$8,680)	-12%	0%	\$0	
WAA	Department of Treasury	\$0	\$0		\$0		100%	\$0	
STATE	TOTAL BILLING ALL STATE AGENCIES	\$8,840,358	\$9,122,735	***************************************	\$282,377	3%		\$533,956	
TOTAL BILLIN	G ALL STATE AGENCIES (appropriated)	\$8,037,526	\$8,302,650		\$265,123	3%			

Note: This table indicates the estimated net increase (decrease) for MNT by Department FY05 Appropriated vs. FY05 Supplemental. Note: This table ALSO reflects the net effect of moving \$102,896 of AMA circuits to the proper departments based on a circuit audit in addition to true-up.

Note 1 Costs reduced by migration to OC-12,elimination of OC-3, and reassignment of certain circuits from AMA to correct department(s) due to circuit audit

Note 2

Note 3

Note 4

Note 5

Note 6

Costs reduced by migration to OC-12, elimination of OC-3, and reassignment of certain circuits from ANA to correct Costs reduced through circuit aggregation.

OIT circuit expense to Broomfield campus was eliminated, but OIT circuit expense to downtown office added CDOT is not appropriated - for reference only. Includes \$360,000 circuit expense of moving CDHS billing to DoIT - not included in FY05 Long Bill Includes 28 new Judicial T-1's (previously were direct bill 64k circuits) - not included in FY05 Long Bill Includes 12 months of lottery terminals @\$8,694.75 per month (\$104,337) - not included in FY05 Long Bill Note 7

MNT Recoverable Costs	F	Y 05 (figure setting)	F	705 Revision	c	lifference
DoIT Network Services Operating Expenses						
Circuits - Qwest Single Bill	\$	4,200,000	\$	4,260,000	\$	60,000
Circuits - Qwest Frame	\$	1,800,000	\$	1,860,000	\$	60,000
Circuits - Moves/Adds/Changes			\$	-	\$	-
Nms - based on June 2004	\$	624,000	\$	480,000	\$	(144,000)
occ			\$		\$	
Equipment Maintenance			\$	322,985	\$	322,985
LATA Crossing Costs	\$	84,000	\$	84,000	\$	-
FRGP (Internet) Costs	\$	174,000	\$	120,000	\$	(54,000)
\$348 adjustment to balance	\$	348	\$	-	\$	(348)
ANAP fees (1 yr of Silverton)	\$	1,936,724	\$	1,933,152	\$	(3,572)
Subtotal MNT Operating with ANAP Costs	\$	8,819,072	\$	9,060,137	\$	241,065
Personnel Costs (DolT Network Services)	\$	917,866	\$	997,013	\$	79,147
POTS (Incl in Personnel Costs in FY 05)	\$				\$	
Allocated Overhead	\$	268,621	\$	229,141	\$	(39,480)
Central Appropriations	\$	34,799	\$	36,445	\$	1,646
Subtotal MNT with ANAP Costs	S	10,040,358	\$	10,322,736	\$	282,378
	00000000				\$	4-
Less Revenues from Non State Agencies	\$	(1,200,000)	\$	(1,200,000)	\$	*
Revenues from State Agencies	\$	8,840,358	\$	9,122,736	\$	282,378
					\$	
TOTAL MINT BILLING	\$	10,040,358	\$	10,322,736	\$	282,378
total MINT billing/revenue State Agencies	\$	8,840,358	\$	9, 122, 736	\$	282,378

#### Attachment B

This table summarizes the FY06 MNT as requested vs. FY06 MNT Budget Amendment

			FY06					
		FY06 Original	Amended		Net Increase	Percent	MNT GF	
DEPT	Department Name	MNT Request	MNT Line	Note	(Decease)	Change	%	MNT GF Est
AAA	Department of Personnel & Administration	\$298,593	\$50,131	1	(\$248,461)	-83%	0%	\$0
BAA	Department of Agriculture	\$26,711	\$23,068		(\$3,643)	-14%	100%	(\$3,643)
CAA	Department of Corrections	\$730,285	\$946,155	2	\$215,870	30%	100%	\$215,870
DAA	Department of Education	\$29,969	\$32,970		\$3,001	10%	100%	\$3,001
EAA	Office of the Governor	\$11,935	\$49,046	3	\$37,111	311%	100%	\$37,111
FAA	Department of Public Health and Environment	\$151,296	\$150,282		(\$1,015)	-1%	0%	\$0
GAA	Department of Higher Education	\$0	\$0		\$0		100%	\$0
HAA	Department of Transportation (Not Approp)	\$738,870	\$716,901	4	(\$21,969)	-3%	0%	\$0
IHA	Department of Human Services	\$2,021,498	\$2,004,969	5	(\$16,528)	-1%	65%	(\$10,743)
JAA	Judicial	\$595,783	\$509,608	6	(\$86,175)	-14%	100%	(\$86,175)
KAA	Department of Labor & Employment	\$96,655	\$89,685		(\$6,969)	-7%	0%	\$0
LAA	Department of Law	\$0	\$0		\$0		100%	\$0
MAA	General Assembly	\$0	\$0		\$0		100%	\$0
NAA	Department of Local Affairs	\$29,492	\$34,316		\$4,824	16%	62%	\$2,991
OAA	Department of Military Affairs	\$0	\$0		\$0		100%	\$0
PAA	Department of Natural Resources	\$780,952	\$762,039		(\$18,913)	-2%	55%	(\$10,402)
RAA	Department of Public Safety	\$926,157	\$929,851		\$3,694	0%	72%	\$2,660
SAA	Department of Regulatory Agencies	\$2,417	\$2,426		\$9	0%	0%	\$0
TAA	Department of Revenue	\$1,204,906	\$1,403,865	7	\$198,959	17%	31%	\$61,677
UHA	Department of Health Care Policy & Finance	\$0	\$0		\$0		50%	\$0
VAA	Secretary of State	\$53,524	\$53,728		\$204	0%	0%	\$0
WAA	Department of Treasury	\$0	\$0		\$0		100%	\$0
STATE	TOTAL BILLING ALL STATE AGENCIES	\$7,699,042	\$7,759,042		\$60,000	1%		\$212,347
TOTAL BILLING	G ALL STATE AGENCIES (appropriated)	\$6,960,173	\$7,042,141		\$81,968	1%		

Note: This table indicates the estimated net increase (decrease) for MNT by Department FY06 vs. FY06 Amended.

Note 1 Results of reassignment of certain GGCC circuits to appropriate department

Note 2 This is a reduction from FY05, but still an increase from original request

Note 3 OIT circuit expense to Broomfield campus had been eliminated, but now replaced with circuit expense to 225 16th

Note 4

CDOT is not appropriated - for reference only Includes \$360,00 circuit expense of moving CDHS billing to DolT that was included in a FY05 Supplemental Request Note 5

Note 6

Includes 28 new Judicial T-1's (previously were direct bill 64k circuits) plus results of FY05 true up Includes 12 months of lottery terminals @\$8,694.75 per month (\$104,337) plus results of FY05 true up Note 7

MNT Recoverable Costs		FY 05 ( per gure setting)	F	FY06 Recoverable Costs		Difference		
DoIT Network Services Operating Expenses			_		ī			
Circuits - Qwest Single Bill	\$	4,200,000	\$	4,260,000	\$	60,000		
Circuits - Qwest Frame	\$	1,800,000	\$	1,860,000	\$	60,000		
Circuits - Moves/Adds/Changes			\$	-	\$	-		
Nms - based on June 2004	\$	624,000	\$	480,000	\$	(144,000)		
OCC			\$	-	\$	-		
Equipment Maintenance			\$	480,000	\$	480,000		
LATA Crossing Costs	\$	84,000	\$	84,000	\$	-		
FRGP (Internet) Costs	\$	174,000	\$	120,000	\$	(54,000)		
\$348 adjustment to balance	\$	348	\$		\$	(348)		
ANAP fees (1 yr of Silverton)	\$	1,936,724	\$	365,004	\$	(1,571,720)		
Subtotal MNT Operating with ANAP Costs	\$	8,819,072	\$	7,649,004	\$	(1,170,068)		
Personnel Costs (DolT Network Services)	\$	917,866	\$	998,968	\$	81,102		
POTS (Incl in Personnel Costs in FY 05)	\$		\$	40,961	\$	40,961		
Allocated Overhead	8	268,621	\$	233,044	\$	(35,577)		
Central Appropriations	\$	34,799	\$	37,065	\$	2,266		
Subtotal MNT with ANAP Costs	\$	10,040,358	\$	8,959,042	\$	(1,081,316)		
					\$	~		
Less Revenues from Non State Agencies	\$	(1,200,000)	\$	(1,200,000)	\$			
Revenues from State Agencies	\$	8,840,358	\$	7,759,042	\$	(1,081,316)		
				·····	\$			
FOTAL MNT BILLING	\$	10,040,358	\$	8,959,042	\$	(1,081,316)		
total MNT billing/revenue State Agencies	8	8,840,358	\$	7,759,042	\$	(1,081,316)		

## Schedule 6 STATEWIDE SUPPLEMENTAL REQUEST for FY 2004-05

**Department:** Personnel and Administration **Priority Number:** Statewide Supplemental #4

Division: Executive Office, Division of Information Technologies

Program: Computer Services

Request Title: GGCC Mid-Year Supplemental True Up

Dept. Approval:

Statutory Citation: 24-30-1606 (1), C.R.S.

Budget Analyst: Robb Fuller

		1	2	3	4	5	6	7	8	9	10
Long Bill Line Item	Fund Source	Prior-Year Actual FY 2003-04	Appropriation FY 2004-05	Supplemental Request FY 2004-05	Total Revised Request FY 2004-05	Base Request FY 2005-06	Decision/Base Reduction FY 2005-06	November 1 Request FY 2005-06	Budget Amendment FY 2005-06	Total Revised Request FY 2005-06	Change from Base in Out Year FY 2006-07
	T-4-1	#4 946 AAB	64 200 874	(\$430,440)	£4 270 752	64 240 400	•60	£4.240.400	\$0	\$1,319,100	\$0
	Total	\$1,216,908	\$1,390,871	(\$120,118) 0.0	<del></del>	\$1,319,100	<b>\$0</b> 0.0	\$1,319,100	0.0	<u> </u>	0.0
Takal ad all llas	FTE	0.0				0.0		0.0	0.0	0.0	0.0
Total of all line	GF	1,113,917	1,311,591	(113,271)	1,198,320	1,243,910	0	1,243,910	U	1,243,910	<u> </u>
items	CF	0	0	00	0	0	0	0	0	0	0
	CFE	102,991	79,280	(6,847)	72,433	75,190	0	75,190	0	75,190	0
	FF	0	0	0	0	0	0	0	0	0	0
Executive Office.	Total	\$1,216,908	\$1,390,871	(\$120,118)	\$1,270,753	\$1,319,100	\$0	\$1,319,100	\$0	\$1,319,100	\$0
1	FTE										
Purchase of	GF	1,113,917	1,311,591	(113,271)	1,198,320	1,243,910		1,243,910		1,243,910	
Services from	CF										
Customer	CFE	102,991	79,280	(6,847)	72,433	75,190		75,190		75,190	
Services	FF										

**Letter Notations:** 

Cash Fund Name/Number: Fund 602

IT Request: No

Supplemental and Budget Amendment Criteria: New Data

Request for New or Replacement Vehicles: No

Request Affects Another Department(s): Yes - Statewide Supplemental Request impacting multiple departments.

### Efficiency and Effectiveness Analysis FY 2004-05 Supplemental Request

Department:

Department of Personnel & Administration

Long Bill Group/Division: Division of Information Technology

Program:

Computer Services

Request Title:

Purchase of Services from Computer Center (GGCC) Mid-Year

Supplemental True-up

Request Criteria

New Data

**Priority Number:** 

Statewide Supplemental # 4

#### **Summary of Request**

This is a statewide Supplemental Request that adjusts the distribution of appropriations to all departments using appropriations for Purchase of Services from the Computer Center (GGCC), and includes a change to the total recoverable program costs. The total statewide request is for a decrease of \$510,802 in appropriations and anticipated billings for GGCC. There is no spending authority adjustment necessary to the Division of Information Technology, Computer Services as a result of this request. Refer to Attachment A for individual department needs and a summary of FY 2004-05 recoverable costs.

The DPA share of this statewide request, as reflected on the attached Schedule 6, is for a decrease of \$120,118 total funds (with a corresponding decrease of \$113,270 General Fund) to the Executive Office, Purchase of Services from Computer Center line item.

Note: In prior years, a footnote to the Long Bill required that an annual mid year review of the cost allocation methodology for General Government Computer Center services be submitted to the JBC for review no later than January 1 for statewide supplemental consideration. This footnote was eliminated from the Long Bill in the current fiscal year, however, JBC staff noted during figure setting that while the footnote was no longer necessary that the Department and the Committee have established the necessary expectations regarding the need for an annual supplemental for this program.

#### **Problem or Opportunity Definition**

The General Government Computer Center (GGCC) changed to a cost allocation billing methodology in FY 2001-02. This methodology establishes department appropriations based upon historical usage patterns. Departments are charged a fixed monthly fee that is 1/12 of the departments' appropriation.

In FY 2002-03 and FY 2003-04 the Department submitted supplemental requests to adjust departmental appropriations based upon the most recent full-year utilization rates available at the time. This Supplemental Request updates FY 2004-05 appropriations to reflect the FY 2003-04 utilization rates and updated program cost estimates. (The current FY 2005-06 Common Policy request is already based upon FY 2003-04 utilization rates, and during FY 2005-06, will be adjusted via another Supplemental Request based upon final FY 2004-05 utilization.)

In addition to updating departmental appropriations based on the most current utilization and program costs, this request typically adjusts department appropriations to reflect any overcollection or under-collection in the prior fiscal year. In FY 2003-04, the Department had a targeted end-of- year working capital fund balance of \$1,750,000, however, the actual working capital within the fund was \$1,675,780 at year-end close. The difference, \$74,220, would reflect an under-collection that would typically be distributed to departments in FY 2004-05 to comply with the cost allocation methodology, however, in light of continuing budgetary constraints in the current fiscal year, the Department has determined that it would not propose to over-collect in FY 2004-05.

The Department has also included in this request a revision to the costs to be recovered through the historical cost allocation methodology. This is consistent with all previously submitted supplemental mid-year true ups, for GGCC which have always included similar updated program cost estimates for the Data Center. Further, the Department is not requesting adjustments to the DPA spending authority, as the appropriated spending authority, as approved by the Committee during FY 2004-05 figure setting, is sufficient. The Department is merely seeking to recover its costs, which would not be possible without adding the updated cost basis to the cost allocation model

It is necessary to adjust the program cost estimates for the Data Center in the true-up supplemental due to timing issues. For example, the FY 2004-05 Common Policy for this program was initially developed in July/August 2003. This is prior to the development of the Department's initial base budget estimate in August, prior to the Department's November 1<sup>st</sup> budget submission to the JBC, and prior to the JBC figure setting process. Therefore, the Department develops the Data Center Common Policies based upon historical base budget adjustments rather than upon current fiscal year budget adjustments approved by OSPB or the JBC. This is not problematic as the Common Policy figures included in the Long Bill each year are simply initial estimates of recoverable program costs and allocations to agencies, to be updated through the annual supplemental true-up process.

The cost basis for the Data Center as contained in this FY 2004-05 Supplemental Request is based upon the FY 2004-05 program appropriations and program allocations from central

appropriations (POTs). Therefore, the Joint Budget Committee has already approved the departmental costs. This supplemental seeks only to ensure that the Department is able to recover costs equal to these approved appropriations.

#### **Available Alternatives**

#### Alternative #1 (Recommended)

The cost allocation billing methodology must meet with federal guidelines (for example, OMB circular A-87 establishes that budget estimates or other distribution percentages determined before the services are performed do not qualify as support for charges to federal awards but may be used for interim accounting purposes) and must be consistently applied in order for the State to avoid federal penalties, which can be substantial. The adjustment must be made in order to follow the cost allocation methodology. The only alternative is to make the adjustment through the supplemental process.

The method proposed by DPA in calculating the mid-year departmental adjustments for this request performs a true-up for each individual department for the previous year in order to distribute the over-collection or under-collection based on actual usage, and then separately adjusts the department's current year appropriation based on the most recent usage percentage. The combination of the two adjustments results in the net Supplemental Request for a particular department.

The DPA methodology is compliant with the nature of the cost allocation methodology associated with Common Policies that require an annual true-up, as the DPA methodology identifies necessary adjustments on a department-by-department basis. This yields more accurate results for individual agencies, as well as in aggregate. Furthermore, State and federal government mandates require a methodology that is both consistent with established guidelines and consistent in its application, and this request adheres to both of these principles.

#### Alternative #2

Alternative #2 would continue with the status quo, which is inequitable, and inconsistent with the Truth-in-Rates methodology. This alternative also takes no action to realign statewide GGCC appropriations to reflect updates to utilization and cost basis, which would not be prudent under any circumstance.

#### **Statutory and Other Authority**

Section 24-30-1606, C.R.S.

#### Linkage to Objectives

DPA FY 2005-06 Strategic Plan:

Departmental goal: Extend the Truth-in-Rates Philosophy Departmentwide.

Associated objectives included the following: Continue the Truth-in-Rates philosophy to ensure that rates recover the cost of services and remain competitive.

Departmental goal: Create and Enhance Stakeholder Relationships.

Associated objectives included the following: Facilitate and coordinate statewide and Common Policy related Change Requests and legislation that affects multiple stakeholders and State departments.

Departmental goal: Play a Central Role in Using Information Technology to Streamline Government.

Associated objectives included the following: Continue to maximize network and computer infrastructure priorities to generate optimal capacity and efficiencies in costs.

#### **Assessment of Alternatives**

#### **Alternative #1 (Recommended)**

As referenced in prior requests, the GGCC cost allocation billing methodology must meet with federal guidelines and must be consistently applied in order for the State to avoid federal penalties, which can be substantial. In the current fiscal year, this adjustment should be made through the FY 2004-05 supplemental process. If this request is not approved, the Department would be unable to justify that its level of billings to customers is equitable, and based on actual utilization. Further, if the Joint Budget Committee does not approve the revised cost basis, the Department will not fully recover all of its costs for GGCC services. Section 24-30-1606 (1), C.R.S. requires "Users of GGCC services shall be charged by the department of personnel the full cost of the particular service, which shall include the cost of all material, labor, equipment, software, services, and overhead." As a result, Alternative 1 is recommended in order to remain consistent with the Truth-in-Rates initiative.

#### Alternative #2

Alternative 2 would continue with the status quo, and would leave appropriations for GGCC at current levels as appropriated in the FY 2004-05 Long Bill. This alternative is not recommended as it would leave current year appropriations at a level that was originally calculated based on FY 2002-03 (not FY 2003-04) utilization, and includes cost basis assumptions that are nearly a year out of date.

#### **Concerns or Uncertainties**

The Department is concerned that the State will be subject to federal penalties if an accurate allocation methodology is not adopted for the Purchase of Services from the Data Center.

#### **Conclusion/Recommendation:**

The Department recommends Alternative #1, which is consistent with Truth-in-Rates. This alternative updates the statewide allocation for GGCC for FY 2004-05 to ensure equitable treatment of State agency GGCC customers, to remain consistent with the Truth-in-Rates philosophy, and continues to allow for the provision of GGCC at the necessary service levels for our customers in current and future fiscal years.

### Attachment A

	FY 2004-05 Statewide St	upplemental for GGCC		
	FY 2003-04 Actual	FY 2004-05 Revised	FY 2004-05 Initial	Suppl
Department	Utilization Percent	Appropriation	Allocation	Incr/Decr
Agriculture	0.020%	2,432	12,667	(10,235)
Corrections	0.320%	38,913	54,469	(15,556)
Education	0.080%	9,728	13,934	(4,206)
Governor	0.020%	2,432	19,001	(16,569)
HCPF	1.340%	162,948	296,415	(133,467)
Higher Education	0.460%	55,937	63,337	(7,400)
Human Services	42.610%	5,181,510	5,120,129	61,381
Judicial	0.920%	111,875	163,408	(51,533)
Labor	12.050%	1,465,318	1,418,739	46,579
Law	0.350%	42,561	38,002	4,559
Legislature	0.070%	8,512	13,934	(5,422)
Local Affairs	0.030%	3,648	11,401	(7,753)
Military Affairs	0.020%	2,432	7,600	(5,168)
Natural Resources	1.450%	176,325	239,412	(63,087)
Personnel	10.450%	1,270,753	1,390,871	(120,118)
Public Health	1.420%	172,676	238,146	(65,470)
Public Safety	0.380%	46,209	58,270	(12,061)
Regulatory Agencies	0.240%	29,185	62,070	(32,885)
Revenue	27.430%	3,335,574	3,364,439	(28,865)
State	0.010%	1,216	24,068	(22,852)
Transportation	0.300%	36,481	50,669	(14,188)
Treasury	0.010%	1,216	3,800	(2,584)
Local Gov't	0.020%	2,432	6,334	(3,902)
Subtotal	100.000%	12,160,313	12,671,115	(510,802)

#### Attachment A - continued

GGCC FY 2004-05 Recoverable Costs	
Administration	
Personal Services	232,974
POTS Expenditures Includes STD	23,436
Operating Expenses	4,193
Subtotal - Administration	260,603
Customer Services	
Personal Services	705,015
POTS Expenditures Includes STD	39,240
Operating Expenses	12,431
Subtotal - Customer Services	756,686
Computer Services	
Personal Services	2,452,302
POTS Expenditures	188,930
STD	3,420
Operating Expenses	6,181,350
CPU	336,034
Indirect Costs	701,326
HIPAA	480,881
Subtotal - Customer Services	10,344,243
OVERHEAD	
Capitol Complex	377,311
Workers' Comp	16,102
Shift	38,554
Property and Liability	61,760
MNT	83,871
Legal Services	1,469
Add Depreciation	219,716
Add Compensated Absences	$\underline{0}$
Subtotal - Overhead	<u>798,782</u>
TOTAL	12,160,313

Note that recoverable costs for MNT are consistent with adjustments contained in the MNT FY 2004-05 Supplemental True-Up submitted January 3, 2005 due to the relatively significant adjustment contained therein. Similarly, other updates may need to be made to cost components based upon actions taken at figure setting.

#### Schedule 6 STATEWIDE SUPPLEMENTAL REQUEST for FY 2004-05

**Department:** Personnel and Administration Priority Number: Statewide Supplemental #5

**Division**: Executive Office, Division of Administrative Hearings

Program: Administrative Law Judge Services

Request Title: ALJ Mid-Year Supplemental True Up

Dept. Approval:

Statutory Citation: 24-4-1001-8-1602, C.R.S.

Date: January 3, 2005

Date: 12/200

Budget Analyst: Eric Fiolkoski

		1	2	3	4	5	6	- 7	8	9	10
Long Bill Line Item	Fund Source	Prior-Year Actual FY 2003-04	Appropriation FY 2004-05	Supplemental Request FY 2004-05	Total Revised Request FY 2004-05	Base Request FY 2005-06	Decision/Base Reduction FY 2005-06	November 1 Request FY 2005-06	Budget Amendment FY 2005-06	Total Revised Request FY 2005-06	Change from Base in Out Year FY 2006-07
Total of all line items	Total	\$0	\$0	\$1,781	\$1,781	\$1,969	\$0	\$1,969	\$0	\$1,969	\$0
	FTE	0.0	0.0	0.0	0.0		0.0	0.0	0.0	0.0	0.0
	GF	0	0	1,781	1,781	1,969	0	1,969	0	1,969	0
	CF	0	0	0	0	0	0	0	0	0	0
	CFE	0	0	0	0	0	0	0	0	0	0
	FF	0	0	0	0	0	0	0	0	0	0
Executive Office, Administrative Law Judge Services	Total	\$0	\$0	\$1,781	\$1,781	\$1,969	\$0	\$1,969	\$0	\$1,969	\$0
	FTE										
	GF			1,781	1,781	1,969		1,969		1,969	
	CF										
	CFE										
	FF										

Letter Notations:

Cash Fund Name/Number: Fund 611

IT Request: No

Supplemental and Budget Amendment Criteria: New Data

Request for New or Replacement Vehicles: No

Request Affects Another Department(s): Yes - Statewide Supplemental Request impacting multiple departments.

# Efficiency and Effectiveness Analysis FY 2004-05 Supplemental Request

**Department:** Department of Personnel & Administration

Long Bill Group/Division: Division of Administrative Hearings

**Program:** Administrative Law Judge Services

Request Title: Administrative Law Judge Services (ALJ) Mid-Year Supplemental

True-up

Request Criteria New Data

**Priority Number:** Statewide Supplemental #5

### **Summary of Request**

This is a statewide Supplemental Request that adjusts the distribution of appropriations to all departments using Administrative Law Judge Services (ALJ), and includes a minor change to total recoverable program costs. The total statewide request is for a decrease of \$286,981 in appropriations for Administrative Law Judge Services, and anticipated billings. There is no spending authority adjustment necessary to the Division of Administrative Hearings as a result of this request. Please refer to Attachment A for individual department needs and a summary of FY 2004-05 recoverable costs for the program.

The DPA share of this statewide request, as reflected on the attached Schedule 6, is for an increase of \$1,781 General fund to the Executive Office, Administrative Law Judge Services line item.

Note: In prior years, a footnote to the Long Bill required that an annual mid year review of the cost allocation methodology for Administrative Law Judge Services be submitted to the JBC for review no later than January 1 for statewide supplemental consideration. This footnote was eliminated from the Long Bill in the current fiscal year. However, JBC staff noted during figure setting that while the footnote was no longer necessary, the Department and the Committee have established the necessary expectations regarding the need for an annual supplemental for this program.

#### Problem or Opportunity Definition

The Department changed to a cost allocation billing methodology for Administrative Law Judge Services in FY 2001-02. This methodology establishes department appropriations based upon historical usage patterns. Departments are charged a fixed monthly fee that is equal to 1/12th of their ALJ Services appropriation.

In FY 2002-03 and FY 2003-04 the Department submitted supplemental requests to adjust departmental appropriations based upon the most recent full-year utilization rates available. This was done to allow for a more current and equitable distribution of program costs to agencies utilizing ALJ services. This Supplemental Request updates FY 2004-05 appropriations to reflect the FY 2003-04 utilization rates and updated program cost estimates. (The current FY 2005-06 Common Policy request is already based upon FY 2003-04 utilization rates and, during FY 2005-06, will be adjusted via another Supplemental Request based upon final FY 2004-05 utilization.)

In addition to updating departmental appropriations based on the most current utilization and program costs, this request adjusts department appropriations to reflect any over-collection or under-collection in the prior fiscal year. In FY 2003-04, the Department had a targeted end-of-year working capital fund balance of \$300,000, however, the actual working capital within the fund was \$597,914 at year-end close. The difference, \$297,914, would ordinarily be credited back to departments in FY 2004-05 to comply with the cost allocation methodology. As reflected later in the request, the recommended alternative would address the FY 2003-04 overcollection to departments in the manner referenced above, however, the Department has also provided a second alternative that would not redistribute the over-collection to departments, and would instead contemplate an increase in the working capital balance to address unforeseen expenditures/contingencies in current and future fiscal year. To the extent that such contingencies do not materialize, the Department would address credits related to the over-collection in the FY 2005-06 mid year supplemental true up.

The Department has also included in this request a revision of the costs to be recovered through the historical cost allocation methodology. This is consistent with all previously submitted supplemental mid-year true-ups, which have previously included similar updated program cost estimates for the Division of Administrative Hearings. Further, the Department is not requesting adjustments to the DPA spending authority, as the appropriated spending authority, as approved by the Committee during FY 2004-05 figure setting, is sufficient. The Department is merely seeking to recover its costs, which would not be possible without adding the updated cost basis to the cost allocation model.

It is necessary to adjust the program cost estimates for Administrative Law Judge Services in the true-up supplemental due to timing issues. For example, the FY 2004-05 Common Policy for this program was initially developed in July/August 2003. This is prior to the development of the Department's initial base budget estimate in August, prior to the Department's November 1<sup>st</sup> budget submission to the JBC, and prior to the JBC figure setting process. Therefore, the Department develops the ALJ Common Policy based upon historical base budget adjustments rather than upon current fiscal year budget adjustments approved by OSPB or the JBC. This is

not problematic because the Common Policy figures included in the Long Bill each year are simply initial estimates (both recoverable program costs and allocations to agencies) to be updated through the supplemental true-up process.

The cost basis for the provision of Administrative Law Judge Services as contained in this FY 2004-05 Supplemental Request is based upon the FY 2004-05 program appropriations and program allocations from central appropriations (POTS). Therefore, the Joint Budget Committee has already approved the departmental costs. This supplemental seeks only to ensure that the Department is able to recover costs equal to these approved appropriations.

# **Available Alternatives**

# Alternative #1 (Recommended) - Refer to Attachment A for departmental allocations under this alternative.

Cost allocation billing methodologies must meet federal guidelines (for example, OMB circular A-87 establishes that budget estimates or other distribution percentages determined before the services are performed do not qualify as support for charges to federal awards but may be used for interim accounting purposes), and must be consistently applied in order for the State to avoid federal penalties, which can be substantial. Adjustments must be made in order to follow the cost allocation methodology and the only alternative is to make an adjustment through the supplemental process.

DPA's proposed method in calculating the mid-year departmental adjustments for this request performs a true-up for each individual department for the previous year in order to distribute the over-collection or under-collection based on actual usage, and then separately adjusts the department's current year appropriation based on the most recent usage percentage. The combination of the two adjustments results in the net Supplemental Request for a particular department.

The DPA methodology complies with the cost allocation methodology associated with Common Policies that require an annual true-up because the DPA methodology identifies necessary adjustments on a department-by-department basis. This yields more accurate results for individual agencies as well as in aggregate. Furthermore, State and federal government mandates require a methodology that is both consistent with established guidelines and consistent in its application. This request adheres to both of these principles.

### Alternative #2 - Refer to Attachment B for departmental allocations under this alternative.

Alternative #2 is identical to Alternative 1 above, with one exception. Under this alternative, the Department seeks to increase the working capital reserve balance from \$300,000 to \$600,000 to address contingencies above and beyond the working capital needs. With regard to potential unforeseen expenditures/contingencies, the Department notes two examples, one that has already occurred and been addressed via current FY 2004-05 appropriations, and another that is more prospective in nature. In FY 2003-04, the Department submitted a FY 2004-05 Change Request to procure and implement a new case management software system/application for the Division of

Administrative Hearings (DoAH). The \$200,000 required was from available reserves, and therefore did not require appropriations of new monies. In the current fiscal year, the Division is projecting that it will very likely fully utilize the DoAH Personal Services appropriation, based upon current and projected caseload/workload. (For reference, the Division has reverted a fairly minimal amount of approximately 2.5% from its personal services and operating expenses appropriations in the past two fiscal years.) A driving factor on the Division's workload increases in current or future fiscal years is related to legislation from past legislative sessions, and pending legislation in the current session. The following is taken from the Department's response to several fiscal note requests in the 2004 legislative session:

"the Department would like to point out that this proposed legislation, in its current form, does not generate the need for additional administrative law judge resources. Because of the numerous bills pending in the current session that may ultimately have impact on the resources and workload of the Division of Administrative Hearings, it is important to note that the collective impact of several bills may not be able to be absorbed within existing resources. Of course, the aggregate impact of several bills cannot, and should not, be reflected in any single fiscal note. However, if several bills pass that impact administrative law judge services during the current legislative session, it would potentially be necessary that an associated change request be developed and submitted for additional resources."

As a generality, the Department attempts to set targeted reserve levels for DPA cash funds at a level that will be sufficient to address most reasonable contingencies, however, in the case of Fund 611, the current \$300,000 reserve level is not related to contingencies, but is a "working capital balance", and is set at a level to provide for cash flow needs. As such, these funds are already obligated. Any funds that are potentially required for "contingencies" would be in addition to the working capital needs that the reserve level is currently based on.

#### **Statutory and Other Authority**

24-4-1001 & 1002, C.R.S.

## Linkage to Objectives

DPA FY 2005-06 Strategic Plan:

Departmental goal: Extend the Truth-in-Rates Philosophy Departmentwide.

Associated objectives included the following: Continue the Truth-in-Rates philosophy to ensure that rates recover the cost of services and remain competitive.

Departmental goal: Create and Enhance Stakeholder Relationships.

Associated objectives included the following: Facilitate and coordinate statewide and Common Policy related Change Requests and legislation that affects multiple stakeholders and State departments.

#### **Assessment of Alternatives**

#### Alternative #1 (Recommended)

As referenced in prior requests, the ALJ cost allocation billing methodology must meet with federal guidelines and must be consistently applied in order for the State to avoid federal penalties, which can be substantial. In the current fiscal year, this adjustment should be made through the FY 2004-05 supplemental process. If this request is not approved, the Department would be unable to justify that its level of billings to customers is equitable and based on actual utilization. Further, if the Joint Budget Committee does not approve the revised cost basis, the Department will not fully recover all of its costs for ALJ services.

#### Alternative #2

Alternative 2 would perform the true-up in a fashion that is identical to Alternative #1 above, with one exception. This alternative would not address the FY 2003-04 overcollection by crediting back the applicable portions to departments in FY 2004-05, and instead reflects an increase in the level of reserves from \$300,000 to \$600,000 in an attempt to provide for potential contingencies, as the current level of reserves is based only on working capital needs.

#### **Concerns or Uncertainties**

The Department is concerned that the State could be subject to federal penalties if an accurate allocation methodology is not approved for Administrative Law Judge Services.

#### **Conclusion/Recommendation:**

The Department recommends Alternative #1, which is consistent with Truth-in-Rates. This alternative updates the statewide allocation for FY 2004-05 ALJ services to ensure equitable treatment of State agency ALJ customers, to remain consistent with the Truth-in-Rates philosophy, and continues to allow for the provision of ALJ at the necessary service levels for our customers in current and future fiscal years.

#### Attachment A - Consistent with Alternative #1

	FY	2004-05 Statew	ide Supplemental for	r Ac	ministrative Law	Ju	dge Services			
Columns	2	3	4		5		6	7		8
Department	FY04 Utilization Hours	FY04 Actual Utilization Percent	FY 05 Revised Departmental Allocations w/o FY 05 undercollection		djustment for FY 4 overcollection		FY 05 Final Departmental allocations	 Y 05 Initial Allocation	Emile (	/ 05 Suppl ncr/Decr
Corrections-Adult Parole	227.6	0.71%	\$ 26,998	\$	(2,125)	\$	24,873	\$ 12,061	\$	12,812
Education	521.8	1.64%	61,895	\$	(4,872)	\$	57,024	45,984	\$	11,040
Public Health & Env	201.9	0.63%	23,949	\$	(1,885)	\$	22,064	20,354	\$	1,710
Health Care Policy & Fin	5,578.6	17.48%	661,727	\$	(52,084)	\$	609,643	676,943	\$	(67,300)
Human Services	4,436.7	13.90%	526,276	\$	(41,423)	\$	484,853	558,215	S	(73,362)
DOLE-Workers' Comp	18,399.8	57.66%	2,182,562	\$	(171,787)	\$	2,010,774	2,133,352	\$	(122,578)
DPA	16.3	0.05%	1,933	\$	(152)	\$	1,781	0	\$	1,781
Law	2.8	0.01%	332	\$	(26)	\$	306	6,408	\$	(6,102)
Regulatory Agencies	1,628.5	5.10%	193,171	\$	(15,204)	\$	177,966	250,650	\$	(72,684)
Revenue	-	0.00%	0	\$	-	5		0	\$	
Secretary of State	574.5	1.80%	68,146	\$	(5,364)	\$	62,783	57,291	\$	5,492
Transportation	82.9	0.26%	9,833	\$	(774)	\$	9,060	7,538	5	1,522
Misc School Districts	237.6	0.74%	28,184	\$	(2,218)	\$	25,966	5,277	\$	20,689
Colorado Student Loan	-	0.00%	0	\$	-	s		0	\$	
Total	31,909.0	100.00%	\$ 3,785,006	\$	(297,914)	\$	3,487,092	\$ 3,774,073	\$	(286,981)

Column 2 - Hours utilized by user agencies in FY 2003-04. Includes Judge Hours + Paralegal Hours.

Column 3 - Percent utilization for each user agency. Calculated as FY04 Utilization Hours for a department / Total FY04 Utilization Hours.

Column 4 - Revised Supplemental allocation of costs for FY 05. Calculated as Total Estimated FY05 Costs \* FY04 Actual Utilization Percent. This column does not incorporate the adjustment for overcollection/undercollection in the prior fiscal year.

Column 5 - Adjustment for FY 04 (Over)/Under-Collection. Calculated as FY 04 Actual Utilization percent (column 3) multiplied by the FY 04 excess working capital balance of \$297,914. In essence, the \$297,914 is credited back to departments. In addition, the associated letter note for DPA-DOAH funding should indicate \$297,914 is from fund balance.

Column 6 - Final Departmental allocations, which include updated utilization from FY 04, updated program recoverable costs, AND incorporates an FY 05 undercollection based upon FY 04 overcollection of \$297,914.

# Attachment A – Continued (Consistent with Alternative #1)

Administrative Law Judge Servic	es FY 2004-05
Recoverable Costs	
Personal Services	2,794,256
POTS Expenditures	178,011
Operating Expenses	148,000
Indirect Costs	<u>240,866</u>
Subtotal	3,361,133
Overhead	
Leased Space	337,262
Cap Complex Leased Space	16,466
Workers' Comp	7,663
Property and Liability	35,155
STD	3,875
MNT**	4,976
GGCC**	14,420
Legal Services	<u>4,056</u>
Subtotal	423,873
TOTAL	3,785,006

<sup>\*\*</sup>Note that recoverable costs for MNT and GGCC are consistent with adjustments contained in the MNT and GGCC FY 2004-05 Supplemental True-Ups submitted January 3, 2005 due to the relatively significant adjustment contained therein. Similarly, other updates may need to be made to cost components based upon actions taken at figure setting.

### Attachment B - Consistent with Alternative #2

FY 2004-0	5 Statewide S	upplemental for	Administrative Law	Judge Services		
Columns	2 FY04	3 FY04 Actual	4 FY 05 Revised	1		
Department	Utilization Hours	Utilization Percent	Departmental Allocations	FY 05 Initial Allocation	HERECO	05 Suppl ncr/Decr
Corrections-Adult Parole	227.6	0.71%	\$ 26,998	\$ 12,061	\$	14,937
Education	521.8	1.64%	61,895	45,984	\$	15,911
Public Health & Env	201.9	0.63%	23,949	20,354	\$	3,595
Health Care Policy & Fin	5,578.6	17.48%	661,727	676,943	\$	(15,216)
Human Services	4,436.7	13.90%	526,276	558,215	\$	(31,939)
DOLE-Workers' Comp	18,399.8	57.66%	2,182,562	2,133,352	5	49,210
DPA	16.3	0.05%	1,933	0	\$	1,933
Law	2.8	0.01%	332	6,408	S	(6,076)
Regulatory Agencies	1,628.5	5.10%	193,171	250,650	\$	(57,479)
Revenue	-	0.00%	0	0	\$	
Secretary of State	574.5	1.80%	68,146	57,291	5	10,855
Transportation	82.9	0.26%	9,833	7,538	\$	2,295
Misc School Districts	237.6	0.74%	28,184	5,277	\$	22,907
Colorado Student Loan	-	0.00%	0	0	\$	
Total	31,909.0	100.00%	\$ 3,785,006	\$ 3,774,073	\$	10,933

Column 2 - Hours utilized by user agencies in FY 2003-04. Includes Judge Hours + Paralegal Hours.

Column 3 - Percent utilization for each user agency. Calculated as FY04 Utilization Hours for a department / Total FY04 Utilization Hours.

Column 4 - Revised Supplemental allocation of costs for FY 05. Calculated as Total Estimated FY05 Costs \* FY04 Actual Utilization Percent.

# Attachment B – Continued (Consistent with Alternative #2)

Administrative Law Judge Servi	ces FY 2004-05
Recoverable Costs	
Personal Services	2,794,256
POTS Expenditures	178,011
Operating Expenses	148,000
Indirect Costs	<u>240,866</u>
Subtotal	3,361,133
Overhead	
Leased Space	337,262
Cap Complex Leased Space	16,466
Workers' Comp	7,663
Property and Liability	35,155
STD	3,875
MNT**	4,976
GGCC**	14,420
Legal Services	<u>4,056</u>
Subtotal	423,873
TOTAL	3,785,006

<sup>\*\*</sup>Note that recoverable costs for MNT and GGCC are consistent with adjustments contained in the MNT and GGCC FY 2004-05 Supplemental True-Ups submitted January 3, 2005 due to the relatively significant adjustment contained therein. Similarly, other updates may need to be made to cost components based upon actions taken at figure setting.

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#### Schedule 6 STATEWIDE SUPPLEMENTAL REQUEST for FY 2004-05

Department: Personnel and Administration Priority Number: Statewide Supplemental # 6

Division: Executive Office, Division of Information Technologies

Program: Communications Services

Request Title: Communications Services Mid-Year Supplemental True Up

Dept. Approval: Statutory Citation: 24-30-908, C.R.S.

Date: January 3, 2005 Date: 17/2 \$ 10 9

Budget Analyst: Robb Fuller

		1	2	3	4	5	6	7	8	9	10
Long Bill Line Item	Fund Source	Prior-Year Actual FY 2003-04	Appropriation FY 2004-05	Supplemental Request FY 2004-05	Total Revised Request FY 2004-05	Base Request FY 2005-06	Decision/Base Reduction FY 2005-06	November 1 Request FY 2005-06	Budget Amendment FY 2005-06	Total Revised Request FY 2005-06	Change from Base in Out Year FY 2006-07
	Total	\$99,252	\$99,253	\$41,549	\$140,802	\$99,510	\$0	\$99,510	\$0	\$99,510	\$0
	FTE	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total of all line items	GF	343	0	0	0	0	0	0	0	0	0
rotal of all line items	CF	0	0	0	0	0	0	0	0	0	0
	CFE	98,909	99,253	41,549	140,802	99,510	0	99,510	0	99,510	0
	FF	0	0	0	0	0	0	0	0	0	0
	Total	\$343	\$296	\$154	\$450	\$553	\$0	\$553	\$0	\$553	\$0
Executive Office,	FTE										
Communications	GF	343									
	CF										
Services Payments	CFE		296	154	450	553		553		553	
	FF										
	Total	\$98,909	\$98,957	\$41,395	\$140,352	\$98,957	\$0	\$98,957	\$0	\$98,957	\$0
DoIT	FTE										
Communication	GF										
Services, Utilities	CF										
Services, Ounties	CFE	98,909	98,957	41,395	140,352	98,957		98,957		98,957	
	FF										

\*Please note that the requested increased appropriation for Communication Services Utilities should be maintained in the continuation base appropriation in future fiscal years if approved.

Letter Notations:

Cash Fund Name/Number:

IT Request: No

Supplemental and Budget Amendment Criteria: New Data

Request for New or Replacement Vehicles: No

Request Affects Another Department(s): Yes - Statewide Supplemental Request impacting multiple departments.

# Efficiency and Effectiveness Analysis FY 2004-05 Statewide Supplemental Request

**Department:** Department of Personnel & Administration

Long Bill Group/Division: Division of Information Technology

**Program:** Communication Services

Request Title: Communication Services Mid-Year Supplemental True-up

Request Criteria New Data

**Priority Number:** Statewide Supplemental # 6

#### **Summary of Request**

This is a statewide Supplemental Request impacting the Communications Services Payments line item appropriations for all departments using services as provided by the Division of Information Technology, Communications Services, and includes adjustments to recoverable program costs. The Communications Services Payments line item represents a department's share of the overhead related to the public safety communications infrastructure. The total statewide request is for an increase of \$909,405 in appropriations for Communications Services Payments, and anticipated billings. The only spending authority adjustment necessary to the Division of Information Technology, Communications Services as a result of this request is an increase to the Communications Services Utilities line item in the amount of \$41,395, with justification detailed later in the request. Please refer to Attachment A for individual department needs and a summary of FY 2004-05 recoverable costs for the program.

The DPA share of this statewide request, as reflected on the attached Schedule 6, is for an increase of \$154 cash funds exempt to the Executive Office, Communications Services Payments line item.

# **Problem or Opportunity Definition**

Communications Services changed to a cost allocation billing methodology in FY 2003-04 as a result of SB 03-178. The Joint Budget Committee sponsored SB 03-178 during the 2003 legislative session to lift restrictions on the revenue the Department could collect for Communication Services Payments. This methodology establishes department appropriations based upon the total inventory of mobile, portable and DTR radios in use by departments. Departments are billed a fixed monthly fee that is 1/12<sup>th</sup> of the appropriation.

The first component of this Supplemental Request proposes that the departmental allocations for communications services be redistributed based upon a revision to the number of radios in use by departments. (Subsequent to the development of the FY 2004-05 departmental allocations, departments provided updated radio inventories in the spring of 2004.) This methodology will make minimal adjustments to the appropriations made in the FY 2004-05 Long Bill, HB 04-1422. This cost allocation methodology, based on actual utilization, is similar to that used in the annual statewide supplemental true-up requests for the Purchase of Services from the Computer Center (GGCC) and for Administrative Law Judge Services (ALJ). This request seeks to realign FY 2004-05 appropriations to reflect the most current radio inventory by department.

This is consistent with other similar Common Policy oriented supplemental true ups (i.e. GGCC, ALJ, MNT, etc). The initial program cost estimates for the program for FY 2004-05 were calculated and approved during the figure setting process in the spring of 2004. DPA is now able to provide a much more precise and accurate projection of recoverable costs at the midpoint of FY 2004-05, and this request seeks to update the cost basis for this Common Policy appropriation to ensure that billings for the remainder of the fiscal year are sufficient to fund personal services, operating expenses, indirect costs, the programs share of central departmental appropriations and POTS, and other overhead associated with the provision of the statewide Public Safety Network for the benefit of State agency and local government entities.

Included in the updates to recoverable program costs is a requested increase to the Communications Services Utilities appropriation. This request seeks to increase the appropriation for DoIT Communications Services Utilities by \$41,395 cash funds exempt for FY 2004-05 with the increase maintained in the continuation base for FY 2005-06 and future years. For reference, Communication Services is required by statute to provide seamless, uninterrupted voice and data communications deemed essential for Public Safety agencies throughout the State To meet this requirement Communication Services has added significant of Colorado. infrastructure during the last six years. The continuation level appropriation of \$98,957 contained in the FY 2004-05 Long Bill is forecast to be short of meeting actual utilities costs based on prior year expenditures. Refer to the table below for historical detail. The additional \$41,395 cash funds exempt included in this request for FY 2004-05 and future years was calculated by taking the actual expenditures in the most recently completed fiscal year, and adding a 10% margin to address rate increases. Note that the requested increase would be designated as cash funds exempt and that associated revenues would be recovered through the Communications Services Payments Common Policy annually.

	FY 2002-03	FY 2003-04
DoIT Communication Services Utilities Appropriation	\$98,957	\$98,957
Actual Expenditures	and the second s	
DoIT Communication Services Utilities	\$98,957	\$98,909
Other Operating Line Items	\$28,921	\$37,680
Total Expenditures	\$127,878	\$136,589
Shortfall in Utilities Appropriation	\$28,921	\$37,632

Finally, many components of the cost basis as contained in this FY 2004-05 Supplemental Request are based upon the FY 2004-05 program appropriations and program allocations from central appropriations (POTs). Therefore, the Joint Budget Committee has already approved many of these departmental costs. This supplemental seeks only to ensure that the Department is able to recover costs equal to these approved appropriations.

# Available Alternatives

#### Alternative #1 (Recommended)

The cost allocation billing methodology must meet with federal guidelines (for example, OMB circular A-87 establishes that budget estimates or other distribution percentages determined before the services are performed do not qualify as support for charges to federal awards but may be used for interim accounting purposes) and must be consistently applied in order for the State to avoid federal penalties, which can be substantial. The adjustment must be made in order to follow the cost allocation methodology. The only alternative is to make the adjustment through the supplemental process annually.

The DPA methodology is compliant with the nature of the cost allocation methodology associated with Common Policies that require an annual true-up, as the DPA methodology identifies necessary adjustments on a department-by-department basis, which yields more accurate results for individual agencies, as well as in aggregate. Furthermore, State and federal government mandates require a methodology that is both consistent with established guidelines and consistent in its application, and this request adheres to both of these principles.

#### Alternative #2

Alternative #2 would continue with the status quo, which is inequitable, inconsistent with the Truth-in-Rates methodology. This alternative also takes no action to realign statewide Communications Services Payments appropriations to reflect updates to utilization (radio inventory) and cost basis, which would not be prudent under any circumstance.

#### **Statutory and Other Authority**

Section 24-30-908, C.R.S.

#### Linkage to Objectives

DPA FY 2005-06 Strategic Plan:

Departmental goal: Extend the Truth-in-Rates Philosophy Departmentwide.

Associated objectives included the following: Continue the Truth-in-Rates philosophy to ensure that rates recover the cost of services and remain competitive.

Departmental goal: Create and Enhance Stakeholder Relationships.

Associated objectives included the following: Facilitate and coordinate statewide and Common Policy related Change Requests and legislation that affects multiple stakeholders and State departments.

#### **Assessment of Alternatives**

#### Alternative #1 (Recommended)

Alternative 1 would provide the mechanism to update appropriations for State agency customers that would reflect the most current radio inventory for FY 2004-05, and updated recoverable costs. If this request is not approved, some customers would be billed inappropriately for inventory that belonged to other agencies, resulting in an inequitable allocation methodology, and the program would be unable to recover its full costs for providing services. Therefore, Alternative 1 is the recommended alternative.

#### Alternative #2

Alternative 2 would continue with the status quo, and would leave appropriations for GGCC at current levels, as appropriated in the FY 2004-05 Long Bill. This alternative is not recommended as it would leave current year appropriations at a level that was originally calculated based on FY 2002-03 (not FY 2003-04) utilization and includes cost basis assumptions that are nearly a year out of date

### **Concerns or Uncertainties**

The Department is concerned that the State could be subject to penalties if an accuate allocation methodology is not approved for Communications Services.

#### **Assumptions and Calculations**

Refer to Attachment A for the requested statewide supplemental appropriations for FY 2004-05 by department and detail of the recoverable costs for Communications Services Payments.

### Conclusion/Recommendation:

The Department recommends Alternative #1, which updates statewide appropriations for Communications Services Payments for FY 2004-05, ensures equitable treatment of State agency customers, remains consistent with the Truth-in-Rates philosophy, and continues to allow for the provision of the statewide Public Safety Network at the necessary service levels for our customers in current and future fiscal years.

Attachment A

		FY 200	4-05 Radio li	nventory (a	s of October	31, 2004) and Statewide Supplemental Appr	opriati	ons			
							100	FY 05 Revised	FY 05 Lon	9 1	Suppl
Department		Mobile	<b>Portable</b>	DTR	Totals	Number of Subscriber Radios	130	Appropriation	B	188	ina/dea
Agriculture		20	-	12	32	0.2 % Agriculture	\$	7,203	\$ 4,886	\$	2,317
DPA Network Services		:	-	2	2	0.0 % DPA Network Services	\$	450	\$ 296	\$	154
Corrections		459	2,492	2,036	4,987	34.1 % Carrections	S	1,122,589	\$ 733,353	S	389,236
Education		2	10	-	12	0.1 % Education	S	2,701	\$ -	S	2701
Higher Education		97	148	130	375	26% Higher Education	S	84,414	\$ 58,189	\$	26,225
Human Services		20	208	62	290	20% Human Services	\$	66,280	\$ 44,715	\$	20,505
Juddal		16	14	12	42	0.3% Juddal	S	9,454	\$ 6,219	\$	3,235
Labor & Employment		1	2	-	3	0.0 % Labor & Employment	\$	675	\$ 444	\$	231
Law		3	-	6	9	0.1 % Law	5	2,026	\$ 888	\$	1,138
Local Affairs		26	20	20	66	0.5 % Local Affairs	S	14,857	\$ -	\$	14,857
Mlitary Affairs			<u>~</u>	40	40	0.3 % Mlitary Affairs	\$	9,004	\$ 9,476	\$	(472)
Natural Resources		1,064	810	892	2,766	18.9 % Natural Resources	S	622,636	\$ 395,179	S	227,456
Public Health & Environment		13	**	7	20	0.1 % Public Health & Environment	S	4,502	\$ 2,961	\$	1,541
Public Safety		1,008	463	1,178	2,649	18.1 % Public Safety	S	596,298	385,852	\$	210,446
Revenue		88	71	104	263	1.8 % Revenue	\$	59,202	38,939	\$	20,263
Transportation		967	376	1,740	3,083	21.1 % Transportation	S	693,963	704,481	\$	(10,488)
	Totals	3,784	4,614	6,241	14,639	100.0 % Totals	183	\$3,295,283	\$2,385,878		\$909,405

FY 2004-05 Recoverable	e Costs
Personal Services	3,261,450
POTS	226,779
Operating Expenses	126,631
Training	22,000
Utilities	140,352
Indirect Costs	363,451
Workers Comp	21,601
Liability & Property	68,109
Leased Space	112,840
Capitol Complex	9,728
Vehicle Lease Payments	98,988
Local Systems Development	71,531
Other Overhead	<u>0</u>
TOTAL Recoverable Costs	4,523,460
Public Safety Comm. Trust Fund	(721,134)
CF from "other non-State agencies"	(126,491)
Less Local Govt GF	(369,361)
Less DPHE	(66,151)
Less NOAA federal funds	(71,531)
Total agency billings	3,295,283

Note that some components of recoverable costs may need to be updated as the result of actions taken at figure setting.

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# Schedule 6 STATEWIDE SUPPLEMENTAL REQUEST for FY 2004-05

**Department:** Personnel and Administration **Priority Number:** Statewide Supplemental #7

Division: Executive Office, Division of Central Services

Program: State Fleet Management

Request Title: FY 2004-05 Vehicle Lease Line Reconciliation

Dept. Approval: \_\_\_\_OSPB Approval: \_\_\_

Statutory Citation:

Budget Analyst: Cindy Baouchi

Date: January 3, 2005

		1	2	3	4	5	6	7	8	9	10
Long Bill Line Item	Fund Source	Prior-Year Actual FY 2003-04	Appropriation FY 2004-05	Supplemental Request FY 2004-05	Total Revised Request FY 2004-05	Base Request FY 2005-06	Decision/Base Reduction FY 2005-06	November 1 Request FY 2005-06	Budget Amendment FY 2005-06	Total Revised Request FY 2005-06	Change from Base in Out Year FY 2006-07
	Total	\$14,006,038	\$16,769,017	(\$3,064,534)	\$13,704,483	\$16,769,017	\$547,552	\$17,316,569	\$0	\$17,316,569	\$0
	FTE	0.0	0.0		0.0		4	0.0	0.0	0.0	
Total of all line its man	GF	89,173	3,629	0	3,629	3,629	0	3,629	0	3,629	0
Total of all line items	CF	2,134,301	2,142,180	0	2,142,180	2,566,851	0	2,566,851	0	2,566,851	0
	CFE	11,782,564	14,623,208	(3,064,534)	11,558,674	14,198,537	547,552	14,746,089	0	14,746,089	0
	FF	0	0	0	0	0	0	0	0	0	0
	Total	\$117,148	\$145,096	(\$1,081)	\$144,015	\$145,096	\$65,797	\$210,893	\$0	\$210,893	\$0
Executive Office,	FTE										
Vehicle Lease	GF	89,173	3,629		3,629	3,629		3,629		3,629	
Payments	CF										
rayinents	CFE	27,975	141,467	(1,081)	140,386	141,467	65,797	207,264		207,264	
	FF	-									
Division of Central	Total	\$13,888,890	\$16,623,921	(\$3,063,453)	\$13,560,468	\$16,623,921	\$481,755	\$17,105,676	\$0	\$17,105,676	\$0
Services, Fleet Mgmt	FTE									***************************************	
Pgm & Motor Pool Svcs,	GF	Andrew Control of the	<b> </b>	<del> </del>		<b></b>	<del> </del>			<b> </b>	
Vehicle Replacement	CF	2,134,301	2,142,180	<del> </del>	2,142,180	2,566,851	<del> </del>	2,566,851		2,566,851	<del> </del>
Lease, Purchase or	CFE	11,754,589	14,481,741	(3,063,453)				14,538,825		14,538,825	
Lease/Purchase	FF			(=,000,100)	1,	1	101,700	,,		,000,020	

Letter Notations:

Cash Fund Name/Number: Fund 607

IT Request: No

Supplemental and Budget Amendment Criteria: Technical

Request for New or Replacement Vehicles: No

Request Affects Another Department(s): Yes - Statewide Supplemental Request impacting multiple departments.

# Efficiency and Effectiveness Analysis FY 2004-05 Statewide Negative Supplemental Request

**Department:** Department of Personnel & Administration

Long Bill Group/Division: Executive Office, Division of Central Services

Program: State Fleet Management

Priority Number: Statewide Supplemental #7

Request Title: Vehicle Lease Line Reconciliation

#### **Summary of Request**

This is a statewide technical negative supplemental to reduce statewide appropriations in various departments' Vehicle Lease Payment line items by a total of \$2,744,461. The corresponding reduction to State Fleet Management's spending authority is \$3,063,453. Included in this amount is the DPA department share of this statewide request, a decrease of \$1,081, all Cash Funds Exempt, in the Executive Office, Vehicle Lease Payments line item.

It is the intent of this request to reconcile the spending authority in DPA's Central Services, Fleet Management Program and Motor Pool Services (referred to herein as State Fleet Management) with departmental appropriations for Vehicle Lease Payments to reflect departments' needs in the associated line items.

### **Problem or Opportunity Definition:**

#### Adjustment of Vehicle Lease Payments to Cover Existing Costs:

Vehicle Lease Payment line items are used to pay for existing vehicle leases and associated management fees. Prior to FY 2002-03, when vehicle leases expired, reductions in affected departments did not occur on a consistent basis. When funding for vehicle replacements was requested, the estimated appropriations that built up in these line items was used to offset the total monthly cost of the replacements. Estimating the incremental base amount needed for both State Fleet Management (SFM) and State agencies inherently created variances between actual agency appropriations and SFM spending authority as vehicles changed and exact vehicle amounts became known. For the last four fiscal years, SFM has used this base dollar approach to help fund new replacements.

In FY 2001-02 SFM, in coordination with the OSPB and various state agencies, developed the attached worksheet to reconcile the funding differences between appropriated dollars and actual lease payments. This reconciliation used the full amount of vehicle leases to be billed to agencies, less appropriations no longer required due to expiring leases. This approach gives a more accurate and verifiable calculation of base vehicle funding requirements. Due to the implementation of this

new methodology, vehicle replacement requests now identify total estimated replacement costs and not just the estimated incremental costs. This reconciliation is conducted on an annual basis to determine whether appropriated funds will need to be adjusted in the Vehicle Lease Payments line items of affected agencies.

As a result of the analysis (see attached spreadsheet), it has been determined that SFM has excess cash funds exempt spending authority in the amount of \$3,063,453 and agencies statewide have excess appropriations of \$2,744,461. This will result in a technical adjustment to the Vehicle Lease Payment line items for SFM user agencies as well as an adjustment to SFM program spending authority.

#### Recommendation:

The Department of Personnel & Administration recommends, that the Vehicle Lease Payments line item appropriations for State agencies be reduced by a total of \$2,744,461 (see attached agency detail), and SFM cash funds exempt spending authority be reduced by \$3,063,453.

FYZDGA-GS SUPPLEMENTAL Value Line Reconciliation (Baseline July 2004)

FISCAL YEAR 2004-05

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	Fire people is criminal control of EDO (CSP Governors Debail)	23,624,05	8,434,00	2,308,00		13,140.00	(22,394,00)
	Colorado Eleia Patrol (see note)	8,420,566,00	3,272,424.06	653,067,00	(74,411,00)	3,851,080,00	(1,569,486,00)
	CON.	204,963.99	201,816.00	and the second section of the section o	2,769.00	204,576,00	13.00
	CDPS Total	8,658,663.00	3,483,072,00	655,375.00	(71,651,00)	4,066,796,00	(1,591,867.00)
	Agriculture	187,918,98	151,224,00	15,299.00	(6,237.00)	160,286,00	(7,630.00)
	Studen Pads		11,940.00	1,174.00	(1,336.00)	11,784.00	11,784,00
	Department of Corrections	2,008,800.90	1,870,932,90	37,120.00	(98,724.00)	1,843,228.00	(165,572,00)
	Department of Health	337,537,00	182,724,00	17,481.00	(7,850.00)	192,345,00	(145,192.06)
	Department of Human Decordes	908,994,00	873,624,00	8,650.00	(71,742.00)	819,532.00	(96,459.00)
	E. count. Afflects	117,802,06	81,186.00	12,520,00	(6,675.00)	87,625.60	(30,777,00)
DOLE	Labor and Employment	122,358.00	78,768,00	14,755,00	(3,760.00)	89,763.00	(32,585.00)
DOMA	Mildany Albeira	38,808.00	32,352.00	,	(757.00)	31,595.00	2,789.00
DOME	Matural Resources	2,976,475,60	2,231,004.00	298,638.90	(137,818.00)	2,391,824,00	(534,651.08)
	CDO	290,506.90	236,532.00	19,863.00	(11.576.001	244,819.00	(45,681.00)
	L-oklary Gentlerg	163,688.90	120,348,00	15,959,90	(5,018,00)	131,319,00	(4,721.00)
DORA	Regulatory Agencies	225,288,00	129,652,00	36,551.00	(00'096'6)	158,143.00	(65,122.00)
	Eugeneerste Developeneers	3,762,00	11,484.00		(493.00)	10,991,00	7,229,00
	Department of Personnal (not MP)	148,996,00	122,388.00	21,519.00	108,50	144,015.00	(1,061.00)
CDOT	Aviation	348.003	348.00	1,989,00		2,337.00	1,989,00
	Albertey General	49,594,00	36,726.00	F	(3,061.00)	33,659.00	(11,937.00)
	Secretary of State	1,100.00	2,544.00	æ		2,544,00	1,444.00
JUDSCIAL.	Philips Defender	84,783.69	81,529.08	,	(1,486.00)	60,134.00	(4,649.00)
	Countie	78,417,00	77,040.00		*	77,040.00	623.00

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   | (00,153,00) 00,585,0 00,985,0   | (00, 153, 261) 00, 255, 3 00, 255, 5 000, 255, 5 000, 255,  |   
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   |  | 1 (0.130.1) (0.131.1) (0.1    |  | 46,545.00 6,585.00 (1,081.00) 47.00 cr 67.00  
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  | (415.77) 201   |
| (00 1991) 00 1975 0 00 197   | (00 125 (01 10 10 10 10 10 10 10 10 10 10 10 10 1  | (00 CE) (07 SS S) (07 SS S | (00 154 (1) 00 155 (1) | (00.154 (1) 00.252, 00.257, 00  | (00.17)
(00.17) (00.17 | (00.17) (00.17 | 100 CZ.   | 100 (25) 00 (2   | 000 CE1 000 CE2 00 CE2 SE  | 000 CEX 000 SEQ. 3 000   | (00,123 bd) (00,124 bd) (00,12 | 40.519.00 (2,500.00) (2,500.00) (2,500.00) (2,500.00) (3,500.00) (3,500.00) (3,500.00) (3,500.00) (3,500.00) (3,500.00) (3,500.00) (3,500.00) (3,500.00) (3,500.00) (3,500.00) (3,500.00) (3,500.00) (3,500.00) (3,500.00) (3,500.00) (3,500.00)
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   | (00, 190.1) 00, 25.2, 00, 25.3, 00,                                   | (00,150,00)  | 100 125 (c) 100 12   | (00, 190.1) 00, 25.2, 00, 191.2, 19.4. (100, 190.1) 00, 192.2, 00, 193.2, 00, | 100 CEX   | 100 (25) 00 (25)
00 (25) 00 (2    | 100 (25) (00 (30) (1) (00 (35) (1) (00 (35) (1) (00 (35) (1) (00 (35) (1) (00 (35) (1) (00 (35) (1) (1) (1) (1) (1) (1) (1) (1) (1) (1   | 1. (00.032 MS) (00.042 MS) (00   | 100 100 101 (100 101 101 101 101 101 101  | 46,545.00 6,585.00 (1,081.00)<br>46,545.00 6,585.00 (1,081.00)<br>57,672.00 127.00   | 40,519.00 6,585.00 (1,061,00) 47,500.00
(1,061,00) 47,500.00 (1,061,00)  | 40 (1982) | 40,519.00 6,585.00 (1,001.00)<br>4,988.00 15,901<br>57,917.00 127.00  | (00.190,1) 00.286,9 00.286,9<br>(00.190,1) 00.286,9<br>(01.70,1) 00.286,9  | 00 (25) 00 (38) 00 (38) 00 (25) 00
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  | 1,000 (27.90 (27 |  | Agrana and Links   |   | 6,585,00  
  | (1,061.50)   | 46,143.00<br>4,698.00<br>57,744.00   | (618.779.00)   |

DOT

Parage Mean W.	Appropriate Charles	2.500 200 200	1 ESE 341 (1)	246.73130	(20.429.60)	188111100	(418.779.20)
Autanna State	Page 1		40,619.00	6,585,00	(1,061,90)	46,143.00	AND PROPERTY.
Acapahoe CC	804	The second second	4,698.00			4,698.00	Part Part
Aurenta Compute	Section 2	THE PERSON NAMED IN	57,617.00	í	127.00	57,744.00	砂能の公開後
Assesses O.C.		Section 1	4,605,00	* 1	(2,975,00)	1,630.00	STATE SALVEY
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000	SECTION	The state of the state of	785.00	200	200	785.00	THE SAME AND
800		STATE OF THE PARTY	174.00	1,174,00		1,348.00	THE RESERVE
CSAL		THE RESERVE OF THE PARTY OF THE	854,139,00	104,718,00	(14,393.00)	644,464.00	の表を言れ
C'U. Boushber	Control of	一年 中 一日 一日	207,136,00	27,009.00	(11,697,00)	222,448.00	
C'U Colo Springs	1		43,116,00	2,547.00	(895.00)	44,758.00	THE PERSON NAMED IN
CU Demen	ST. THE	STATE OF STATE OF	7,372.90			7,372.00	The state of the s
C'U Health Sciences Center	es Center	To a contract of	84,758,00	6,022.00	(1,558.00)	89,120.00	THE COURSE
Ft. Lavers	100		24,034,00	19,005,00	(1,022.00)	42,017.00	CORP. Sen. Plans
Proof Range CC		The state of the s	1,044,00	2,481.00		3,525.00	To The second
Heat Conter Lown		CONTRACTOR OF THE PARTY OF THE	3,547.00			3,547,00	APIC MARKET
Programme Society		March March 18	3,588,00	4,928.00	(2,292.00)	6,204,00	The Control
Larmar CC			14,270.00	5,856.00		20,126.00	
Adman, State		The state of the s	4,028.00		٠	4,026.00	CONTRACTOR AND
Metro Stalls		The second second	11,574.00	1,638.00	(2,251.00)	10,961.00	は一個ないとなる
Mingan OC			18,809,00	l se		19,809.00	Name and Address
Northwastern JC		The Carlotte of the Carlotte o	33,790.00	9,046.00	(3,395.00)	39,441.00	
Chesta JC		The state of the state of	13,140.00	2,812.00	(3,420.00)	12,532.00	11日本大学に
Private Peak CC	ACC.		6,899.00	1,671,00	(2,704.00)	5,868.00	
Pueblo CC		STATE OF STA	3,899.00	1,638,00		5,537.00	
Red Rocks CC		The State of the S	9,502.00	1,174.00		10,676.00	STATE OF STREET
Sobool of Mines	STORY STORY	日のない日	58,710,00	1,241,00	(2,463.00)	57,488.00	
Shadent Loan	3			1,274.00		1,274,00	100円円にある
Trisnistand JC	1		26,472,00	4,450.00	45,00	30,967.00	The state of the s
UNC		STATE OF THE PARTY	98,171.00	8,319.00	(7,297,00)	99,193,00	
CSU Pueblo		STATE OF THE PERSON NAMED IN	73,032.00	5,359,00	(7,859.00)	70,532.00	の対象ながた
Traffert 3009			27,781.90	12,109.00		19.610.00	

1817.74 00 177.74 147.77.74 00 1885.643.00 1885.643.00 1887.77.74.00 1885.74.00 1885.74.77.77.74.00 1885.74.77

#### FY2004-05 SUPPLEMENTAL Vehicle Lease Line Reconciliation (Baseline July 2004) FISCAL YEAR 2004-05

Α.	0	C.	Add Silling A 18	COST Products Loss	Lance Test Postpare	0.1.1	8-E
DAMA SALES	Merani	Prod Append	Francisco Francisco	Handers + AECO Flant Payers	Leaves Ending By \$15005	Projected Agency 5 YOU Flood Paymen (Inchesting Mgmt Fee)	Valtance FTUS Being from FTUS Long SIM

	Frist Public Schoolsen
Expected Agency Payments	64,277,534.30
Mgrrt Fee FY00 Levels:	2,400,000.50
Expected SFM Payments (COP)	\$3,477,324.00
Unforessens (1.5% of billing)	197,610.86
OPA Motor Paul Lanses	100 584 00
FOTAL ERT EXPENDITURES	13.261,467.84
SFM's FY05 Spending Auth	98,623,621,90
SFE's Excess Spending Auth	1,393,453,14

ANALYSIS OF ADDS AND OUT OF CYCLE REPLACEMENTS ON "OTHER" WORKSHEET ALL VEHICLE PURCHASES ASSUME 6% INTEREST RATE

DPA Motor Pool	
July 04 Billing X12	141,384.00
FY05 Lease Ending	5,646.00
FY85 Repi (12 mos)	38,454,00
TOTAL FY06:	185,484,00

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