

# *STATE OF COLORADO*

## DEPARTMENT OF MILITARY AND VETERANS AFFAIRS



### Line Item Description

**FY 2018-19**

***(1) Executive Director and Army National Guard***

**PERSONAL SERVICES**

This line item is for salaries and employer contributions to PERA for 36.3 FTE responsible for senior leadership, purchasing and contracts, budget and accounting, human resources, archives, and facilities maintenance.

**HEALTH, LIFE, AND DENTAL**

This line item is for employer contributions to employee health, life and dental insurance. The request reflects OSPB approved common policy adjustments.

**SHORT TERM DISABILITY**

This line item is for employer funded short term disability insurance. The request reflects OSPB approved common policy adjustments.

**S.B. 04-257 AMORTIZATION EQUALIZATION DISBURSEMENT (AED)**

During the 2004 legislative session, the General Assembly passed S.B. 04-257, which increased employer payments to the PERA Trust Fund via the AED beginning in January 2006. During the 2005 legislative session, the General Assembly created a separate line item to fund the AED. The AED is calculated on all salary components including the Base Salary, Salary Survey, Performance-based Pay and Shift Differential. The request reflects OSPB approved common policy adjustments

**S.B. 06-235 SUPPLEMENTAL AMORTIZATION EQUALIZATION DISBURSEMENT (SAED)**

During the 2006 legislative session the General Assembly passed S.B. 06-235, which added Supplemental AED payments. The supplemental AED began January 2008. Based on Joint Budget Committee actions during the January 28, 2008 Figure Setting session for common policies, the SAED appropriation will include the full amount of the SAED funding, rather than just the incremental increase for the request year. SAED is calculated on all salary components including the Base Salary, Salary Survey, Performance-based Pay and Shift Differential. The request reflects OSPB approved common policy adjustments

**SALARY SURVEY AND SENIOR EXECUTIVE SERVICE**

This line item funds market level base salary increases for the various employee occupational groups as recommended by the Department of Personnel and Administration and approved by the Governor’s Office of State Planning and Budgeting. Actual funding levels are determined by the Joint Budget Committee of the General Assembly. The request reflects OSPB approved common policy adjustments

**MERIT-BASED PAY AWARDS**

The Total Compensation Survey includes recommendations on Merit-based Pay, as required per 24-50-104 (1) (c), C.R.S. (2007). Beginning in FY 2007-08, Merit-based Pay was revised to include two specific components: a) a 1.0% salary increase of all employees that receive an overall rating higher than “needs improvement” to continue an employee through the pay grade of his/her job class (this amount is base-building to an employee’s salary); and b) a 2.0% one-time payment for any employee that receives an overall performance rating of “exceptional” (a non base-building pay increase). The request reflects OSPB approved common policy adjustments

**SHIFT DIFFERENTIAL**

Shift differential is the adjustment made to compensate employees for work performed outside the regular Monday through Friday, 8:00 a.m. to 5:00 p.m. work schedule. The request reflects OSPB approved common policy adjustments

**WORKERS’ COMPENSATION**

This item provides funding for payments made by departments to the Department of Personnel and Administration to support the State’s self-insured workers’ compensation program. The request reflects OSPB approved common policy adjustments

**OPERATING EXPENSES**

This line item funds minor repair and maintenance of the Department’s facilities, utility expenses, waste disposal, and general operational expenses (office supplies, copiers etc.). The request reflects OSPB approved common policy adjustments

**INFORMATION TECHNOLOGY ASSET MAINTENANCE**

This line item funds the upkeep and maintenance of the Department’s information technology infrastructure. The request reflects OSPB approved common policy adjustments

**LEGAL SERVICES**

This line item funds legal services from the Attorney General's Office for the Department. The request reflects OSPB approved common policy adjustments.

**PAYMENT TO RISK MANAGEMENT AND PROPERTY FUNDS**

This line item is for the Department's costs of the State's self-insurance for risk management and property. The request reflects OSPB approved common policy adjustments

**VEHICLE LEASE PAYMENTS**

This line item is for the lease costs of the Department's vehicle fleet. Growth due to Decision Item #3 increase Protocol Vehicle. The request reflects OSPB approved common policy adjustments

**LEASED SPACE**

This line item is for the leased space for the Division of Veterans Affairs. The request reflects OSPB approved common policy adjustments

**CAPITOL COMPLEX LEASED SPACE**

This line item is for payment of the lease costs for National Guard occupied buildings at Camp George West. The request reflects OSPB approved common policy adjustments

**PAYMENTS TO OIT**

This line item is for the Department's costs of: 1) Office of Information Technology back office support functions, 2) Inclusion in the State Network, 3) Network and telephone communication services as well as digital trunk radios, 4) Financial reports and data from the Colorado Financial Reporting System (COFRS), and 5) Information technology security. The request reflects OSPB approved common policy adjustments

**CORE OPERATIONS**

This line item is to fund the DMVA share for the new Colorado Financial Reporting System project. This was first authorized and appropriated in H.B. 12-1335. The request reflects OSPB approved common policy adjustments

**CIVIL AIR PATROL OPERATING EXPENSES**

This line item funds the general operating expenses (\$13,324) and minor aircraft maintenance (\$45,314) that does not meet the criteria for federal funding for the Colorado Division of the Civil Air Patrol. Total operating expenses: \$58,638.

**LOCAL ARMORY INCENTIVE PLAN**

This line item is for the expenditure of proceeds from armory rentals to cover the costs of operating these facilities outside normal hours.

**DISTANCE LEARNING**

This line item is for the expenditure of revenue earned from the use of the Department's distance learning facilities.

**COLORADO NATIONAL GUARD TUITION FUND**

This line item is for tuition assistance for Colorado National Guard members attending state universities and colleges and is increased by \$300,000 by Decision Item R-01 Increase Colorado National Guard Tuition Fund. This is requested due to tuition increases.

**ARMY NATIONAL GUARD COOPERATIVE AGREEMENT**

This line item is for the federal contribution for operations and maintenance of the Colorado Army National Guard program as well as funding for the 51.5 federally funded State FTE.

*(2) Division of Veterans Affairs*

**VETERANS SERVICE OPERATIONS**

This line item is for salaries and employer contributions to PERA for 12.0 FTE who are responsible for assisting veterans to get VA benefits from the U.S. Department of Veterans Affairs. FTE consist of Veterans Service Officers, the Division Director, and administrative staff. This line item also funds operating expenses of the Division.

**COUNTY VETERANS SERVICE OFFICER PAYMENTS**

This line item funds payments to counties for administrative support of county veteran's service officers.

**COLORADO STATE VETERANS TRUST FUND EXPENDITURES**

This line item is for the expenditure of funds, as stated in statute (Section 28-5-709 (3) (b) (I) (B) C.R.S.), from the Colorado State Veterans Trust Fund. The funds are used for local area grants to veteran's service organizations that provide assistance to veterans.

**COLORADO MENTAL HEALTH, EMPLOYMENT, HOUSING, AND OTHER VETERAN'S SERVICES GRANT**

This line item is for the expenditure of funds, as stated from the Colorado State Veterans General Fund authorization and appropriation in H.B. 12-1335. The funds are used for local area grants to veteran's service organizations that provide assistance to veterans.

**WESTERN SLOPE VETERANS CEMETERY**

This line item is for salaries and employer contributions to PERA for 4.5 FTE who are responsible for the operations and maintenance of the cemetery. This line item also funds utilities, routine maintenance, minor construction and improvements, as well as administrative costs.

***(3) Air National Guard***

***OPERATIONS and MAINTENANCE AGREEMENT for BUCKLEY/GREELEY***

This line item funds the split General Fund/federal fund portions of the operations and maintenance costs for Air National Guard activities housed at Buckley Air Force Base and Greeley, Colorado. This line item funds salary and employer contributions to PERA for 26.1 FTE who provide administrative support as well as facilities and equipment maintenance. This line item also funds utilities, operations and maintenance, minor repairs, and general administrative costs.

***BUCKLEY COOPERATIVE AGREEMENT***

This line item is for the federal contribution for operations and maintenance of the Air National Guard as well as funding for the 17.5 federally funded State FTE.

***SECURITY for SPACE COMMAND FACILITY at GREELEY***

This line item is for the federal contribution for the salaries and PERA employer contributions for the 5.0 FTE who provide security for the Greeley facility and security training and administrative support at Buckley. This line item also includes the federal contribution for general operating expenses.

***(4) Federal Funded Programs***

***FEDERAL FUNDED PROGRAMS OPERATIONS***

This line item represents the Federal Funded Programs - Personal Services, Operations and Maintenance, Construction, and Special Programs do not flow through the State; therefore these line items are for informational purposed only.