



Department of Military and Veterans Affairs  
Line Item Descriptions

FY 2010-11 Budget Request

**NOVEMBER 2, 2009**

***(1) Executive Director and Army National Guard***

**PERSONAL SERVICES**

This line item is for salaries and employer contributions to PERA for 34.3 FTE responsible for senior leadership, purchasing and contracts, budget and accounting, human resources, archives, and facilities maintenance.

The FY 2010-11 Budget Request is \$2,111,373 which includes restoration of the 1.8% reduction from the previous FY. The request also includes the Department's only decision item to move the 1.0 FTE from the Civil Air Patrol and into this line item (DI-1). The Office of Information Technology also as a non-prioritized decision item which will move 2.0 FTE from this line item to the Office of Information Technology. The decision item also transfers \$186,588 GF from this line item and into the Purchase Services from Computer Center and the Management and Administration of OIT line items.

The FY 2009-10 Long Bill (SB 09-259) appropriation is \$2,185,881 which included the 1.8% personal services reduction as part of the budget balancing plan initiated by the Legislature.

The FY 2008-09 Long Bill (HB 08-1375) appropriation is \$2,147,047. This amount reflects an increase of \$328,928 with the addition of 6.0 FTE consisting of two 0.5 FTE to make the Department's budget analyst and purchasing technician whole and 5.0 FTE that were previously funded from the Administrative Services line item within the Executive Director and Army National Guard Long Bill Group (Figure Setting, February 5, 2007, page 14).

**HEALTH, LIFE, AND DENTAL**

This line item is for employer contributions to employee health, life and dental insurance.

The FY 2010-11 Budget Request is for \$520,184 which includes a reduction of \$8,188 per statewide common policy and a transfer of \$5,355 for NP-1.

The FY 2009-10 Long Bill (SB 09-259) appropriation is \$533,727.

The FY 2008-09 Long Bill (HB 08-1375) appropriation is \$552,233.

**SHORT TERM DISABILITY**

This line item is for employer funded short term disability insurance.

The FY 2010-11 Budget Request is \$9,414 which includes a \$595 increase per statewide common policy and a transfer of \$259 for NP-1.

The FY 2009-10 Long Bill (SB 09-259) appropriation is \$9,078.

The FY 2008-09 Long Bill (HB 08-1375) appropriation is \$9,540.

**S.B. 04-257 AMORTIZATION EQUALIZATION DISBURSEMENT (AED)**

During the 2004 legislative session, the General Assembly passed S.B. 04-257, which increased employer payments to the PERA Trust Fund via the AED beginning in January 2006. During the 2005 legislative session, the General Assembly created a separate line item to fund the AED. The AED is calculated on all salary components including the Base Salary, Salary Survey, Performance-based Pay and Shift Differential.

The FY 2010-11 Budget Request is \$145,749 which includes a \$28,644 increase per statewide common policy and a transfer of \$4,013 for NP-1.

The FY 2009-10 Long Bill (SB 09-259) appropriation is \$121,118.

The FY 2008-09 Long Bill (HB 08-1375) appropriation is \$116,543.

**S.B. 06-235 SUPPLEMENTAL AMORTIZATION EQUALIZATION DISBURSEMENT (SAED)**

During the 2006 legislative session the General Assembly passed S.B. 06-235, which added Supplemental AED payments. The supplemental AED began January 2008. Based on Joint Budget Committee actions during the January 28, 2008 Figure Setting session for common policies, the SAED appropriation will include the full amount of the SAED funding, rather than just the incremental increase for the request year. SAED is calculated on all salary components including the Base Salary, Salary Survey, Performance-based Pay and Shift Differential.

## Line Item Descriptions FY 2010-11 BUDGET REQUEST

The FY 2010-11 Budget Request is \$106,278 which includes a \$34,788 increase per statewide common policy and a transfer of \$2,926 for NP-1.

The FY 2009-10 Long Bill (SB 09-259) appropriation is \$74,416.

The FY 2008-09 Long Bill (HB 08-1375) appropriation is \$53,941.

### **SALARY SURVEY AND SENIOR EXECUTIVE SERVICE**

This line item funds market level base salary increases for the various employee occupational groups as recommended by the Department of Personnel and Administration and approved by the Governor's Office of State Planning and Budgeting. Actual funding levels are determined by the Joint Budget Committee of the General Assembly.

There is no Salary Survey request for FY 2010-11.

The FY 2009-10 Long Bill (SB 09-259) did not fund Salary Survey.

The FY 2008-09 Long Bill (HB 08-1375) appropriation is \$248,962.

### **PERFORMANCE-BASED PAY AWARDS**

The Total Compensation Survey includes recommendations on Performance-based Pay, as required per 24-50-104 (1) (c), C.R.S. (2007). Beginning in FY 2007-08, Performance-based Pay was revised to include two specific components: a) a 1.0% salary increase of all employees that receive an overall rating higher than "needs improvement" to continue an employee through the pay grade of his/her job class (this amount is base-building to an employee's salary); and b) a 2.0% one-time payment for any employee that receives an overall performance rating of "exceptional" (a non base-building pay increase).

There is no request for this line item in the FY 2010-11 Budget.

There is no request for this line item in the FY 2009-10 Budget.

The FY 2008-09 Long Bill (HB 08-1375) appropriation is \$110,030.

**SHIFT DIFFERENTIAL**

Shift differential is the adjustment made to compensate employees for work performed outside the regular Monday through Friday, 8:00 a.m. to 5:00 p.m. work schedule.

The FY 2010-11 Budget Request is \$19,242 which includes an increase of \$1,413 per statewide common policy.

The FY 2009-10 Long Bill (SB 09-259) appropriation is \$17,829.

The FY 2008-09 Long Bill (HB 08-1375) appropriation is \$17,480.

**WORKERS' COMPENSATION**

This item provides funding for payments made by departments to the Department of Personnel and Administration to support the State's self-insured workers' compensation program.

The FY 2010-11 Budget Request is \$79,130 which includes a reduction annualization of \$4,235 and an increase of \$7,565 per statewide common policy.

The FY 2009-10 Long Bill (SB 09-259) appropriation is \$75,800.

The FY 2008-09 Long Bill (08-1375) appropriation is \$78,566.

**OPERATING EXPENSES**

This line item funds minor repair and maintenance of the Department's facilities, utility expenses, waste disposal, and general operational expenses (office supplies, copiers etc.).

The FY 2010-11 Budget Request is \$2,057,507 which includes a budget reduction annualization of \$277,199.

The FY 2009-10 Long Bill (SB 09-259) appropriation is \$2,334,706.

The FY 2008-09 Long Bill (HB 08-1375) is \$2,333,640. This amount reflects an increase of \$254,419 for the armory maintenance backlog, \$500 operating expense for the two additional 0.5 FTE, and \$635,552 for utilities which was previously funded in a separate line item within the Executive Director and Army National Guard Long Bill Group (Figure Setting, February 5, 2007, page 17).

**INFORMATION TECHNOLOGY ASSET MAINTENANCE**

This line item funds the upkeep and maintenance of the Department's information technology infrastructure.

The FY 2010-11 Budget Request is \$22,372.

The FY 2009-10 Long Bill (SB 09-259) appropriation is \$22,372.

The FY 2008-09 Long Bill (HB 08-1375) appropriation is \$27,372.

**LEGAL SERVICES FOR 110 HOURS**

This line item funds 110 hours of legal services from the Attorney General's Office for the Department.

The FY 2010-11 Budget Request is \$8,292.

The FY 2009-10 Long Bill (SB 09-259) appropriation is \$8,292.

The FY 2008-09 Long Bill (HB 08-1375) appropriation is \$8,261.

**PURCHASE OF SERVICES FROM COMPUTER CENTER**

This line item is for financial reports and data from the Colorado Financial Reporting System (COFRS).

The FY 2010-11 Budget Request is \$135,799 which includes a reduction annualization of \$878 and a statewide decision item for the Office of Information Technology staff transfer increasing this line item by \$126,434 with funds from the Personal Services line item.

The FY 2009-10 Long Bill (SB 09-259) appropriation is \$10,581.

The FY 2008-09 Long Bill (HB 08-1375) appropriation is \$10,581.

**MULTIUSE NETWORK PAYMENTS**

This line item is for the Department's costs for inclusion in the State Network.

The FY 2010-11 Budget Request is \$23,187 which includes an increase of \$11,952 per statewide common policy.

The FY 2009-10 Long Bill (SB 09-259) appropriation is \$11,235.

The FY 2008-09 Long Bill (HB 08-1375) appropriation is \$11,235.

**MANAGEMENT AND ADMINISTRATION OF OIT**

This line item was established in the FY 2008-09 Long Bill Supplemental (SB 09-194) and funds the Office of Information Technology back office support functions.

The FY 2010-11 Budget Request is \$60,774 which includes a budget reduction annualization of \$2,228 and a reduction of \$5,508 per statewide common policy as well as a transfer of \$52,792 from the personal services line for NP-1.

The FY 2009-10 Long Bill (SB 09-259) appropriation is \$15,718.

The FY 2008-09 Long Bill supplemental (SB 09-194) is \$14,977

**PAYMENT TO RISK MANAGEMENT AND PROPERTY FUNDS**

This line item is for the Department's costs of the State's self-insurance for risk management and property.

The FY 2010-11 Budget Request is \$19,156 which includes a budget reduction annualization of \$10,420 and a reduction of \$109,925 per statewide common policy.

The FY 2009-10 Long Bill (SB 09-259) appropriation is \$139,501.

The FY 2008-09 Long Bill (HB 08-1375) appropriation is \$153,342.

**VEHICLE LEASE PAYMENTS**

This line item is for the lease costs of the Department's vehicle fleet.

The FY 2010-11 Budget Request is \$54,054 which includes a statewide decision item (NP-2) increase of \$3,614.

The FY 2009-10 Long Bill (SB 09-259) appropriation is \$50,440.

The FY 2008-09 Long Bill (HB 08-1375) appropriation is \$48,676.

**LEASED SPACE**

This line item is for the leased space for the Division of Veterans Affairs.

The FY 2010-11 Budget Request is \$44,978.

The FY 2009-10 Long Bill (SB 09-259) appropriation is \$44,978.

The FY 2008-09 Long Bill (HB 08-1375) appropriation is \$44,978.

**CAPITOL COMPLEX LEASED SPACE**

This line item is for payment of the lease and utility costs for National Guard occupied buildings at Camp George West.

The FY 2010-11 Budget Request is \$89,200 which includes a budget reduction annualization of \$11,425 and an increase of \$891 per statewide common policy.

The FY 2009-10 Long Bill (SB 09-259) appropriation is \$99,734.

The FY 2008-09 Long Bill (HB 08-1375) appropriation is \$81,972.



**COMMUNICATION SERVICES PAYMENTS**

This line item is for network and telephone communication services as well as digital trunk radios.

The FY 2010-11 Budget Request is \$12,331 which includes an increase of \$1,098 per statewide common policy.

The FY 2009-10 Long Bill (SB 09-259) appropriation is \$11,233.

The FY 2008-09 Long Bill (HB 08-1375) appropriation is \$11,233.

**LOCAL ARMORY INCENTIVE PLAN**

This line item is for the expenditure of proceeds from armory rentals to cover the costs of operating these facilities outside normal hours.

The FY 2010-11 Budget Request is \$46,610.

The FY 2009-10 Long Bill (SB 09-259) appropriation is \$46,610.

The FY 2008-09 Long Bill (HB 08-1375) appropriation is \$46,610.

**DISTANCE LEARNING**

This line item is for the expenditure of revenue earned from the use of the Department's distance learning facilities.

The FY 2010-11 Budget Request is \$3,000.

The FY 2009-10 Long Bill (SB 09-259) appropriation is \$3,000.

The FY 2008-09 Long Bill (HB 08-1375) appropriation is \$3,000.

**COLORADO NATIONAL GUARD TUITION FUND**

This line item is for tuition assistance for Colorado National Guard members attending state universities and colleges.

The FY 2010-11 Budget Request is \$1,046,157.

The FY 2009-10 Long Bill (SB 09-259) appropriation is \$1,046,157 which includes an increase of \$70,354 General Fund and \$150,000 reappropriated funds from the Department of Higher Education - (3) Colorado Commission on Higher Education Financial Aid - (D) Special Purpose, National Guard Tuition Assistance Fund (DI-2).

The FY 2008-09 Long Bill (HB 08-1375) appropriation is \$825,803.

**ARMY NATIONAL GUARD COOPERATIVE AGREEMENT**

This line item is for the federal contribution for operations and maintenance of the Colorado Army National Guard program as well as funding for the 51.5 federally funded State FTE.

The FY 2010-11 Budget Request is \$3,546,684.

The FY 2009-10 Long Bill (SB 09-259) appropriation is \$3,546,684.

The FY 2008-09 Long Bill (HB 08-1375) appropriation is \$3,436,537.

*(2) Division of Veterans Affairs*

**VETERANS SERVICE OPERATIONS**

This line item is for salaries and employer contributions to PERA for 8.0 FTE who are responsible for assisting veterans to get VA benefits from the U.S. Department of Veterans Affairs. FTE consist of Veterans Service Officers, the Division Director, and administrative staff. This line item also funds operating expenses of the Division.

The FY 2010-11 Budget Request is \$560,200 which includes a budget reduction annualization of \$50,000.

The FY 2009-10 Long Bill (SB 09-259) appropriation is \$610,200.

The FY 2008-09 Long Bill (HB 08-1375) appropriation is \$590,168 of which \$3,509 are reappropriated funds from the Colorado State Veterans Trust Fund Expenditure line item.

**COUNTY VETERANS SERVICE OFFICER PAYMENTS**

This line item funds payments to counties for administrative support of county veterans service officers. This line item also funds the pilot program to incentivise select counties to increase their outreach to veterans.

The FY 2010-11 Budget Request is \$190,654.

The FY 2009-10 Long Bill (SB 09-259) appropriation is \$190,654 which includes a reduction of \$22,500.

The FY 2008-09 Long Bill (HB 08-1375) appropriation is \$213,154. This amount reflects an increase of \$124,354 for the pilot program (Figure Setting, February 5, 2007, page 25).

**COLORADO STATE VETERANS TRUST FUND EXPENDITURES**

This line item is for the expenditure of funds, as stated in statute (Section 28-5-709 (3)(b)(I)(B) C.R.S.), from the Colorado State Veterans Trust Fund. The funds are used for local area grants to veterans service organizations that provide assistance to veterans.

The FY 2010-11 Budget Request is \$1,114,988 which includes an increase of \$36,077 per HB 09-1329.

The FY 2009-10 Long Bill (SB 09-259) appropriation is \$639,411. HB 09-1329 increased the statutory percentage for appropriation to 90% of the annual tobacco settlement payment and 10% added to the principle. As a result, the total appropriation for FY 2009-10 is \$1,078,911.

The FY 2008-09 Long Bill (HB 08-1375) appropriation is \$627,500.

**WESTERN SLOPE VETERANS CEMETARY**

This line item is for salaries and employer contributions to PERA for 4.5 FTE who are responsible for the operations and maintenance of the cemetery. This line item also funds utilities, routine maintenance, minor construction and improvements, as well as administrative costs.

The FY 2010-11 Budget Request is \$415,683.

The FY 2009-10 Long Bill (SB 09-259) appropriation is \$415,683.

The FY 2008-09 Long Bill (HB 08-1375) appropriation is \$406,017.

***(3) Air National Guard***

**OPERATIONS and MAINTENANCE AGREEMENT for BUCKLEY/GREELEY**

This line item funds the split General Fund/federal fund portions of the operations and maintenance costs for Air National Guard activities housed at Buckley Air Force Base and Greeley, Colorado. This line item funds salary and employer contributions to PERA for 26.1 FTE who provide administrative support as well as facilities and equipment maintenance. This line item also funds utilities, operations and maintenance, minor repairs, and general administrative costs.

The FY 2010-11 Budget Request is \$2,033,406 which includes restoration of the 1.8% personal services reduction as well as a budget reduction annualization of \$81,167.

The FY 2009-10 Long Bill (SB 09-259) appropriation is \$2,091,521 which includes a 1.8% reduction to personal services as a result of the budget balancing measure initiated by the General Assembly.

The FY 2008-09 Long Bill (HB 08-1375) appropriation is \$2,059,999 (\$456,018 General Fund).

**BUCKLEY COOPERATIVE AGREEMENT**

This line item is for the federal contribution for operations and maintenance of the Air National Guard as well as funding for the 17.5 federally funded State FTE.

The FY 2010-11 Budget Request is \$1,027,331.

The FY 2009-10 Long Bill (SB 09-259) appropriation is \$1,027,331.

The FY 2008-09 Long Bill (HB 08-1375) appropriation is \$986,664.

**SECURITY for SPACE COMMAND FACILITY at GREELEY**

This line item is for the federal contribution for the salaries and PERA employer contributions for the 5.0 FTE who provide security for the Greeley facility. This line item also includes the federal contribution for general operating expenses.

The FY 2010-11 Budget Request is \$224,382.

The FY 2009-10 Long Bill (SB 09-259) appropriation is \$224,382.

The FY 2008-09 Long Bill (HB 08-1375) appropriation is \$214,621.

***(4) Federal Funded Programs***

**PERSONAL SERVICES**

This line item is for the 1,239.0 federal civil service employees who manage the day to day operations of the Colorado National Guard. This line item is for informational purposes only as these funds do not flow through the State accounting system.

The FY 2010-11 Request includes DI-1 which is to merge the current Federal Funded Programs lines into a new line item, therefore the request for this line item is \$0.

The FY 2009-10 Long Bill (SB 09-259) appropriation is \$91,345,949.

The FY 2008-09 Long Bill (HB 08-1375) appropriation is \$88,685,726.

**OPERATING and MAINTENANCE**

This line item is for federal costs of operation and maintenance of the Colorado National Guard. This line item is for informational purposes only as these funds do not flow through the State accounting system.

The FY 2010-11 Request includes DI-1 which is to merge the current Federal Funded Programs lines into a new line item, therefore the request for this line item is \$0.

The FY 2009-10 Long Bill (SB 09-259) appropriation is \$60,916,837.

The FY 2008-09 Long Bill (HB 08-1375) appropriation is \$59,142,560.

**CONSTRUCTION**

This line item is for federally funded construction projects for the Colorado National Guard. This line item is for informational purposes only as these funds do not flow through the State accounting system.

The FY 2010-11 Request includes DI-1 which is to merge the current Federal Funded Programs lines into a new line item, therefore the request for this line item is \$0.

The FY 2009-10 Long Bill (SB 09-259) appropriation is \$34,600,000.

The FY 2008-09 Long Bill (HB 08-1375) appropriation is \$39,100,000.

**SPECIAL PROGRAMS**

This line item is for the federally funded special programs of the Colorado National Guard such as the Weapons of Mass Destruction and Counter-Drug units. This line item is for informational purposes only as these funds do not flow through the State accounting system.

The FY 2010-11 Request includes DI-1 which is to merge the current Federal Funded Programs lines into a new line item, therefore the request for this line item is \$0.

The FY 2009-10 Long Bill appropriation is \$715,700.

The FY 2008-09 Long Bill (HB 08-1375) appropriation is \$715,700.

**FEDERAL FUNDED PROGRAMS OPERATIONS**

This is a new line item that combines the previous four line items within the Federal Funded Programs. Personal Services, Operations and Maintenance, Construction, and Special Programs do not flow through the State; therefore these line items are for informational purposed only. Merging these lines into this new line item is to streamline the budget reporting process.

The FY 2010-11 Request included DI-1, which is the result of merging the previous four line items into one new line item. The request is for \$205,646,369.



***(5) Civil Air Patrol***

**PERSONAL SERVICES**

This line item funds the salary and PERA employer contributions for the 1.0 FTE who is responsible for the daily administrative functions of the Colorado Division of the Civil Air Patrol.

The FY 2010-11 Base Budget Request is \$71,526. The Department is requesting to move this 1.0 FTE into the Executive Director's Office Personal Services Line (DI-1).

The FY 2009-10 Long Bill (SB 09-259) appropriation is \$71,526.

The FY 2008-09 Long Bill (HB 08-1375) appropriation is \$68,703.

**OPERATING EXPENSES**

This line item funds the general operating expenses for the Colorado Division of the Civil Air Patrol (supplies, copiers, postage etc.)

The FY 2010-11 Base Budget Request is \$13,324. The Department is requesting to merge this line item with the Aircraft Maintenance line into a new line item (DI-1).

The FY 2009-10 Long Bill (SB 09-259) appropriation is \$13,324.

The FY 2008-09 Long Bill (HB 08-1375) appropriation is \$13,324.

**AIRCRAFT MAINTENANCE**

This line item is for minor aircraft maintenance that does not meet the criteria for federal funding.

The FY 2010-11 Base Budget Request is \$45,314. The Department is requesting to merge this line item with the Aircraft Maintenance line into a new line item (DI-1).

The FY 2009-10 Long Bill (SB 09-159) appropriation is \$45,314.

The FY 2008-09 Long Bill (HB 08-1375) appropriation is \$45,314.

**CIVIL AIR PATROL OPERATIONS**

This is a new line item the Department is requesting (DI-1). The current Operating Expenses and Aircraft Maintenance line items will be eliminated, with funding moved to this.

The FY 2010-11 Budget Request is \$58,638.