

# ANNUAL REPORT

Fiscal Year 2007/2008

## SUMMARY AND STATUS REPORT OF THE COLORADO SEARCH AND RESCUE FUND



**Susan Kirkpatrick, Executive Director**



October 2008

## Introduction

Responsibility for the Colorado Search and Rescue Fund lies with the Colorado Department of Local Affairs. It is administered out of the department's Northwest Regional Office in Grand Junction and operates pursuant to C.R.S. 33-1-112.5. The fund was created in 1987 for the purpose of reimbursing political subdivisions and search and rescue organizations for the costs incurred in conducting search and rescue operations; and to provide funding for the purchase of search and rescue related equipment and training.

The Department of Local Affairs is assisted with administration of the fund by a group of individuals making up the Search and Rescue Advisory Council. The Executive Director of the Department of Local Affairs appoints members of the council. The council is comprised of individuals knowledgeable and interested in search and rescue in the State of Colorado. By rule, the council must have a minimum of eleven members and maximum of fifteen and at all times, at least three members must be county sheriffs and at least two must also be members of the Colorado Search and Rescue Board. In addition, the director may request nominations from search and rescue teams, county commissioners, CORSAR card vendors, the Colorado Division of Wildlife, the Colorado Division of Parks and Recreation, hunters, fishermen, wildlife advocates, off-highway vehicle users, boaters, snow-mobile enthusiasts, backpackers, hikers, mountain bikers, equestrians, and cross-country skiers. The Search and Rescue Advisory Council membership is attached as Exhibit A.

C.R.S. 33-1-112.5 establishes a tiered system of reimbursing county sheriffs for search and rescue (SAR) missions. The highest priority is the reimbursement of mission costs for rescues of persons having paid into the fund through surcharges on hunting and fishing licenses, habitat stamps, registrations of boats, off-highway vehicles, and snowmobiles; and the voluntary purchase of Colorado Outdoor Recreation Search and Rescue (CORSAR) cards. If funds remain after all missions for these "licensed" persons have been reimbursed, the fund pays for missions for relatives of licensed persons. A third tier of funding is available at the end of the year for costly missions for unlicensed individuals.

## Accomplishments

The Search and Rescue Fund makes payments to county sheriffs for mission expenses. Much of the funding is utilized to reimburse volunteer expenses. Mission costs range from a few hundred dollars to pay for mileage, meals, and equipment, to thousands of dollars when aircraft is mobilized or searches continue for extended periods. The Search and Rescue Fund is not an insurance program. Victims are not paid by the fund. Persons having purchased licenses, registrations, or CORSAR cards are considered "licensed persons" for purposes of fund payments. Since 1996, the Department of Local Affairs has paid \$1,059,154.31 to counties for 859 missions conducted under the supervision of Colorado's county sheriffs and submitted to the fund for reimbursement.

Another important component of the program is the funding for SAR related equipment and training. If funds remain following reimbursement of all direct mission expenses, the department invites county sheriffs to apply for needed equipment or training. Payments are made following advisory council recommendations and executive director's approval and are based on mission load, the county's geography, visitor impacts, local commitment, and the degree the request responds to the nature of missions conducted. In the sixteen-year history of the end-of-year payment program the department has awarded \$4,798,580; thus ensuring Colorado's search and rescue volunteers have access to some of the best equipment and training in the nation.

## Revenues

The fund is financed with a \$.25 surcharge on hunting licenses, fishing licenses, habitat stamps, boat registrations, snowmobile registrations, off-highway vehicle registrations, and by the sale of the Colorado Outdoor Recreation Search and Rescue (CORSAR) card. A one-year CORSAR card contributes \$2.00 into the fund and five-year cards, which went on sale in July of 2002, contribute \$9.00 into the fund. In state fiscal year 2008, revenue to the fund from these sources was \$431,864. **Table 1** summarizes revenue to the fund by source.

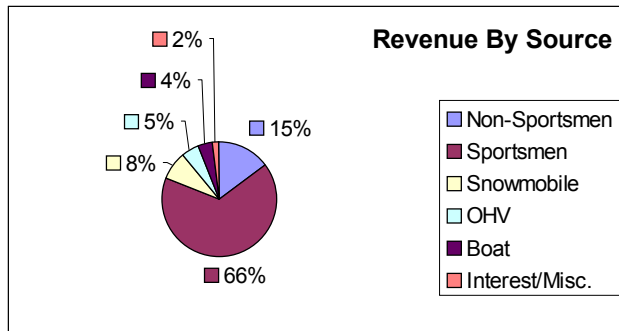


Photo courtesy of Alpine Rescue

**Table 1.**

Item	2007 Revenue <sup>2</sup>	% of Rev.	2008 Revenue <sup>2</sup>	% of Rev.
Hunting	\$98,012	22.5%	\$95,084	21%
Fishing	\$195,191	44%	\$200,767	45%
Boat	\$16,522	4%	\$16,413	4%
OHV	\$22,270	5%	\$22,122	5%
Snowmobile	\$33,046	7%	\$32,827	8%
CORSAR Cards-DNR One and Five Year	\$8,698	2%	\$2,684	1%
CORSAR Cards-DoLA One & Five Year	\$56,794	13%	\$61,967	14%
Sub-total	\$430,533	NA	\$431,864	NA
Interest	\$6,636	1.5%	\$4,409	1%
Refunds/Misc.	\$4,426	1%	\$6,520	1%
Total Revenue	\$441,595	100%	\$442,793	100%
Prior year equity	\$18,695	NA	\$22,145	N/A
Total Funds Available	\$460,290	NA	\$464,938	N/A

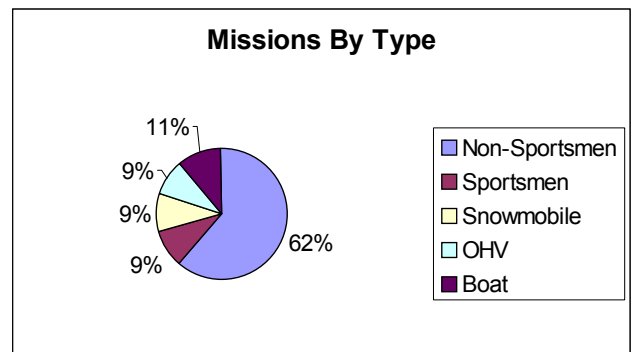
<sup>2</sup> From actual deposits to Search and Rescue Fund now reported by the Department of Natural Resources-Division of Wildlife by type and amount. Revenue from Habitat Stamps is combined with hunting license sales. Division of Parks and Outdoor Recreation revenue by source was calculated by actual deposits to the fund and using percentage figures from previous year, as revenue figures are not provided by type. \*Figures are rounded to nearest dollar.



**Figure 1.** 2008 Revenue By Source

**Figure 1.** Revenue indicated for sportsmen is derived from hunting and fishing license fees. Revenue indicated for non-sportsmen is derived from CORSAR card sales. Revenue indicated for snowmobile, OHV and boats is derived from registration fees and revenue indicated for interest/miscellaneous includes refunds and interest from fund balance.

**Figure 2.** Non-sportsmen missions include aircraft, bikers, Climbers, hikers, horseback riders, motorcyclists, runners, Skiers and others (ex. Ballooning). Sportsmen missions include hunters and fishermen. The other mission types are self-explanatory.



**Figure 2.** 2008 Reimbursed Missions By Type

## **CORSAR Card Program**

The fund was initially established in recognition of the impacts hunters and other sportsmen have on small, under-funded, sheriffs' departments. Often counties with the fewest resources are the sites of extensive hunting activity. Severe weather during big game season often results in significant demand for SAR services, hence the surcharge on hunting and fishing licenses. In recent years, however, more hikers, mountain bikers, rock and ice climbers, cross-country skiers, kayakers, and other non-sportsmen (both residents and visitors alike) have discovered Colorado's backcountry. The CORSAR card program, initiated in 2002 is an attempt to create equity between sportsmen and other users of the backcountry in funding search and rescue.



Photo Courtesy of Alpine SAR

The CORSAR card program is the voluntary mechanism for hikers, mountain bikers, climbers, kayakers, and other non-sportsmen to participate in the fund. A one-year CORSAR card costs the buyer \$3.00, places \$2.00 in the SAR fund and pays \$1.00 to the vendor, a five-year CORSAR card costs \$12.00, with \$9.00 going in to the SAR fund and paying \$3.00 to the vendor. Fiscal Year 2008 was the seventh year of the CORSAR card program and the fifth year selling five-year CORSAR cards. In 2008, 12,703 cards were sold generating \$64,651 in deposits. Five-year card sales represent approximately 33% of all cards sold. Sales of CORSAR cards increased steadily over the first three years of the program, and have remained constant ever since.

Despite flat sales, CORSAR card sales remain a significant proportion of total revenues. In years 1996 through 2001, less than one percent of total revenues came from the sale of hiking certificates. In 2002, the first year of the CORSAR card, 4.1% of revenues came from voluntary purchases. In 2008 CORSAR card sales represented 15% of revenue. The revenue generated from CORSAR card sales has become a significant contribution toward the total fund balance.

CORSAR card internet sales have increased substantially since becoming available in 2006. In FY 2006 internet sales accounted for 357 cards sold for a total of \$2,988. In FY 2007 internet sales accounted for 1,394 cards sold (466-one year cards and 928-five year cards) for a total of \$12,534. In FY 2008 the state internet portal took over internet sales, and the access was quicker and easier to use. The data goes directly into our database which reduces the data entry required and improves the efficiency of our system. In FY 2008 internet sales accounted for 2,070 cards sold (1,061-one year cards and 1,009-five year cards) for a total of \$15,291. Of the cards sold 1,348 were for in-state buyers, and 722 were out-of-state buyers.

The DoLA IT department also created an automatic renewal notice e-mail for cards sold on the internet, as well as providing the mechanism to send renewal post cards for those buyers who purchased their card from a vendor and did not provide an e-mail address.

Vendor bulletins are published periodically to help keep vendors informed about the program and the specifics of card sales. In addition, a SAR team bulletin with information specific to their needs is published as needed. Search and rescue missions of interest are highlighted in both publications as well as information on the use of funds to help readers understand the benefits of the SAR fund and acknowledge their contributions to search and rescue in Colorado.

## **Payments**

Payments out of the Search and Rescue Fund are made to county sheriffs' offices. No funds are paid directly to victims, search and rescue agencies, or vendors. Payments are made on a prioritized basis with three tiers of funding. Tier I is the immediate reimbursement of operational expenses incurred on searches for "licensed persons". Sheriffs file requests with the department and provide proof that the victim is licensed along with invoice documentation of expenses. In fiscal year 2008, the department made 54 Tier I payments totaling \$44,929.45. This was \$23,603.42 less than the Tier I payments made in 2007. Requests for payment are received from county sheriffs and entered directly into the state accounting system by personnel in the Northwest Regional Office. On requests with no errors, the fund makes payments within approximately 14 days of submission of a mission report.

**Table 2. Funded Search Activity Tier and Type**

Tier I						Tier II					
Activity	No.	%		Cost	%	Activity	No.	%		Cost	%
Aircraft	0	0%		\$0.00	0%	Aircraft	0	0%		\$0.00	0%
Bike	2	3%		\$419.67	1.2%	Bike	0	0%		\$0.00	0%
Boat	1	1%		\$79.24	.5%	Boat	0	0%		\$0.00	0%
Climber	2	3%		\$1,864.17	4%	Climber	0	0%		\$0.00	0%
Fisherman	2	3%		\$464.47	1.5%	Fisherman	0	0%		\$0.00	0%
Four-Wheeling	4	8%		\$913.23	2%	Four-Wheeling	0	0%		\$0.00	0%
Hiker	10	20%		\$9,022.72	20%	Hiker	0	0%		\$0.00	0%
Horseback	1	1%		\$216.49	.5	Horseback	0	0%		\$0.00	0%
Hunter	14	26%		\$15,380.11	34%	Hunter	1	100%		\$183.13	100%
Motorcycling	0	0%		\$0.00	0%	Motorcycling	0	0%		\$0.00	0%
Runner	0	0%		\$0.00	0%	Runner	0	0%		\$0.00	0%
Skier	3	6%		\$3,382.63	7.3%	Skier	0	0%		\$0.00	0%
Snowmobile	15	29%		\$13,186.72	29%	Snowmobile	0	0%		\$0.00	0%
Other	0	0%		\$0.00	0%	Other	0	0%		\$0.00	0%
<b>Total</b>	<b>54</b>	<b>100%</b>		<b>\$44,929.45</b>	<b>100%</b>	<b>Total</b>	<b>1</b>	<b>100%</b>		<b>\$183.13</b>	<b>100%</b>

Tier III						All Tiers					
Activity	No.	%		Cost	%	Activity	No.	%		Cost	%
Aircraft	0	0%		\$0.00	0%	Aircraft	0	0%		\$0.00	0%
Bike	0	0%		\$0.00	0%	Bike	2	3%		\$419.67	2%
Boat	0	0%		\$0.00	0%	Boat	1	2%		\$79.24	1%
Climber	0	0%		\$0.00	0%	Climber	2	3%		\$1,864.17	3%
Fisherman	0	0%		\$0.00	0%	Fisherman	2	3%		\$464.47	2%
Four-Wheeling	1	20%		\$6,820.23	45%	Four-Wheeling	5	8%		\$7,733.46	12%
Hiker	2	40%		\$3,152.98	20%	Hiker	12	20%		\$12,175.70	19%
Horseback	0	0%		\$0.00	0%	Horseback	1	2%		\$216.49	1%
Hunter	0	0%		\$0.00	0%	Hunter	15	25%		\$15,563.24	25%
Motorcycling	0	0%		\$0.00	0%	Motorcycling	0	0%		\$0.00	0%
Runner	0	0%		\$0.00	0%	Runner	0	0%		\$0.00	0%
Skier	1	20%		\$2,211.92	15%	Skier	4	7%		\$5,594.55	9%
Snowmobile	1	20%		\$3,013.19	20%	Snowmobile	16	27%		\$16,199.91	26%
Other	0	0%		\$0.00	0%	Other	0	0%		\$0	0%
<b>Total</b>	<b>5</b>	<b>100%</b>		<b>\$15,198.32</b>	<b>100%</b>	<b>Total</b>	<b>60</b>	<b>100%</b>		<b>\$60,310.90</b>	<b>100%</b>

Funding for Tiers II and III is made only if funds remain following complete payment of all Tier I costs. Tier II encompasses end-of-year payment of operational expenses incurred on searches for relatives of "licensed persons". A relative is defined as a parent, sibling, spouse, child, or grandchild of a licensed person. Only one Tier II payment totaling \$183.13 was made in fiscal year 2008. Tier III encompasses end-of-year payment of operational expenses incurred on searches for "unlicensed persons". Tier III payments are not made automatically but are considered at the end of the program year. Tier III payments are taken into account when making funding decisions for end-of-year training and equipment. All five Tier III requests were recommended for reimbursement by the SAR Advisory Council for a total of \$15,198.32. A summary of Tier I, Tier II, and Tier III activity is shown in Table 2.

End-of-year payments are made on a competitive application basis for search and rescue training and equipment. The department received applications from 36 counties requesting end-of-year payments totaling \$583,211.17. All 36 applicants received full or partial funding for a 2008 end-of-year payment total of \$284,703. The end-of-year payment summary is attached as Exhibit B.

The 2008 fiscal year appropriation was \$615,000.00. The department is allocated 1.3 full time equivalent (1.3 FTE) positions from the fund for personnel. Staff salary/benefit and other operating expenses were \$119,924.01. As a result, total administrative expenses were 26% of total annual expenditures. Other than these administrative costs, no funds are transferred to the Department of Local Affairs or used for any purpose other than search and rescue expenses. Detailed expenditures are shown in Table 3.

**Table 3.**

Item	Total	% of Spending Authority
2008 Spending Authority	\$615,000.00	100%
2008 Total Expenditures	\$464,937.91	75.5%
Item	Amount	% of Total Expenditures
Tier I Expenditures	\$44,929.45	9.5%
Tier II Expenditures	\$183.13	.5%
Tier III Expenditures	\$15,198.32	3%
End-of-Year Awards	\$284,703.00	61%
Administrative Expenses	\$119,924.01	26%
2008 Total Expenditures	\$464,937.91	100%

Reports from county sheriffs' departments indicate that there may be as many as 1,400 searches per year in Colorado. The vast majority of these searches are not submitted to the fund for reimbursement either because costs are minimal or because the victims are not "licensed persons". With changes to the law, counties may now submit searches for "unlicensed persons" for reimbursement at the end of the year. The Department of Local Affairs continues to be interested in increasing the number of persons participating in the Colorado Search and Rescue Fund in order to make more SAR missions eligible for direct reimbursement.

Additional information on this year's fund activity can be found in the following exhibits included with this report:

- Exhibit A..... Search and Rescue Advisory Council
- Exhibit B..... End of Year Awards Summary
- Exhibit C..... Tier I Reimbursements to Counties
- Exhibit D..... Tier II Reimbursements to Counties
- Exhibit E..... Tier III Reimbursements to Counties
- Exhibit F..... Search and Rescue Rules

For more information, contact the Department of Local Affairs' Northwest Regional Office at (970) 248-7310 or visit the web site at [www.state.co.us/searchandrescue](http://www.state.co.us/searchandrescue).



**SEARCH AND RESCUE ADVISORY COUNCIL**

Larry Bullard  
Mesa County Search and Rescue  
*1/04 – 1/10*

James W. Casias, Sheriff  
Las Animas County  
*6/06 – 6/08*

Mr. Bruce Fosdick  
CSRB Representative  
*7/04 - 6/08*

Don Krueger, Sheriff  
County Sheriff's of Colorado Representative  
Clear Creek County  
*1/06 – 1/10*

Rodney Johnson, Sheriff  
County Sheriff's of Colorado Representative  
Grand County  
*7/99 - 6/08*

Ms. Dawn Alperti  
Routt County Search and Rescue  
CSRB Representative  
*1/06 – 1/10*

Bill Nelson  
Larimer County Sheriff's Office  
*1/04 – 1/10*

Mr. Brian Langfitt  
Sportsman Representative  
*1/06 – 1/10*

Kathay Rennels  
Larimer County Commissioner  
*7/04 – 6/08*

Ms. Henrietta Turner  
DOW Representative  
DOW Licensing Section  
*7/96 – 6/09*

Mr. Brian Sandy  
Colorado State Parks Representative  
*7/04 – 6/08*

Mr. Dave Grohusky  
Hiking/Biking Representative  
*6/08 – 6/10*

**2008 END OF YEAR AWARDS  
SUMMARY**

<b><u>County</u></b>	<b><u>Request</u></b>	<b><u>Award</u></b>
Alamosa	\$9,247	\$4,700
Archuleta	6,702	6,702
Boulder	54,155	15,600
Chaffee	20,600	3,000
Clear Creek	19,500	12,500
Custer	12,667	7,600
Delta	4,428	4,428
Dolores	33,500	8,500
Douglas	17,529	12,070
Eagle	11,580	5,790
El Paso	28,840	7,570
Fremont	49,374	7,750
Garfield	15,860	7,511
Gilpin	10,374	5,667
Grand	6,700	6,700
Gunnison	9,418	6,588
Hinsdale	7,454	7,454
Huerfano	2,435	2,435
La Plata	9,240	9,240
Lake	17,374	8,687
Larimer	19,512	10,811
Las Animas	2,150	2,150
Logan	22,786	5,250
Mesa	12,211	7,417
Mineral	9,565	8,822
Montezuma	22,945	11,431
Montrose	16,000	16,000
Morgan	12,800	6,200
Ouray	8,196	1,360
Park	10,189	10,189
Rio Blanco	31,970	13,033
Rio Grande	2,263	2,263
Routt	30,355	13,035
San Juan	12,269	12,269
Summit	18,994	11,961
Weld	4,040	2,020
<b>Total</b>	<b>\$583,222</b>	<b>\$284,703</b>



**TIER I REIMBURSEMENTS TO COUNTIES  
FY 2008**

<u>NUMBER</u>	<u>ACTIVITY</u>	<u>AMOUNT APPROVED</u>
<u>ARCHULETA</u>		
08-004	Hiking	\$1,150.53
08-019	4-Wheeling	288.89
08-023	Hunting	290.99
08-028	Fishing	69.42
08-033	Hunting	1,796.14
08-039	Hiking	<u>98.25</u>
		\$3,694.22
<u>CHAFFEE</u>		
08-016	Hiking	\$432.48
08-017	4-Wheeling	398.92
08-037	Fishing	395.05
08-044	Snowmobiling	920.00
08-045	Snowmobiling	410.88
08-046	Snowmobiling	1,183.31
08-058	Skiing	<u>243.68</u>
		\$3,984.32
<u>CLEAR CREEK</u>		
08-047	Snowmobiling	<u>\$462.97</u>
		\$462.97
<u>CONEJOS</u>		
08-053	Skiing	<u>\$2,060.07</u>
		\$2,060.07
<u>CUSTER</u>		
08-001	Horseback	\$216.49
08-006	Hiking	24.60
08-007	Climbing	1,097.17
08-013	4-Wheeling	<u>144.92</u>
		\$1,483.18
<u>DELTA</u>		
08-005	Bicycling	\$155.87
08-012	Hiking	212.38
08-035	Hunting	<u>233.91</u>
		\$602.16
<u>DOLORES</u>		
08-031	Hunting	\$162.77
08-038	Snowmobiling	<u>341.50</u>
		\$504.27

FREMONT

08-008	Hiking	<u>\$2,048.38</u>
		\$2,048.38

GILPIN

08-060	Skiing	<u>\$1,078.88</u>
		\$1,078.88

GUNNISON

08-015	Hunting	\$21.73
08-030	Hunting	73.80
08-042	Snowmobiling	<u>83.20</u>
		\$178.73

HINSDALE

08-040	Hunting	<u>\$1,595.00</u>
		\$1,595.00

LA PLATA

08-009	Hunting	\$1,022.00
08-026	Hunting	<u>2,160.00</u>
		\$3,182.00

LARIMER

08-022	Hiking	<u>\$1,616.68</u>
		\$1,616.68

MESA

08-002	Hiking	\$394.42
08-003	Bicycling	263.80
08-025	Hunting	588.16
08-027	Hunting	1,494.47
08-043	Snowmobiling	1,352.50
08-054	Snowmobiling	895.42
08-057	Snowmobiling	<u>657.08</u>
		\$5,645.85

MINERAL

08-020	Hunting	\$1,611.40
08-034	4-Wheeling	80.50
08-051	Snowmobiling	<u>88.80</u>
		\$1,780.70

MOFFAT

08-056	Snowmobiling	<u>\$363.50</u>
		\$363.50

MONTEZUMA

08-021	Boating	<u>\$79.24</u>
		\$79.24

OURAY

08-014	Hiking	\$885.00
08-018	Climbing	<u>767.00</u>
		\$1,652.00

RIO BLANCO

08-024	Hunting	\$6,366.60
08-055	Snowmobiling	<u>1,515.50</u>
		\$7,882.10

RIO GRANDE

08-010	Hunting	\$40.59
08-032	Hunting	<u>82.55</u>
		\$123.14

ROUTT

08-049	Snowmobiling	\$229.15
08-059	Snowmobiling	<u>1,700.00</u>
		\$1,929.15

SUMMIT

08-048	Snowmobiling	\$0.00
08-050	Snowmobiling	<u>2,982.91</u>
		\$2,982.91

**TOTAL FY 2008 TIER I REIMBURSEMENTS**

**\$44,929.45**

**TIER II REIMBURSEMENTS TO COUNTIES  
FY 2008**

<u>NUMBER</u>	<u>ACTIVITY</u>	<u>AMOUNT APPROVED</u>
<u>MONTEZUMA</u> 08-029	Hunting	<u>\$183.13</u> <u>\$183.13</u>
<b>TOTAL FY 2008 TIER II REIMBURSEMENTS</b>		<b>\$183.13</b>

**TIER III REIMBURSEMENTS TO COUNTIES  
FY 2008**

<u>NUMBER</u>	<u>ACTIVITY</u>	<u>AMOUNT APPROVED</u>
<u>CONEJOS</u> 08-052	Snowmobiling	<u>\$3,013.19</u> \$3,013.19
<u>FREMONT</u> 08-036	4-Wheeling	<u>\$6,820.23</u> \$6,820.23
<u>GUNNISON</u> 08-011	Hiking	<u>\$2,774.00</u> \$2,774.00
<u>MINERAL</u> 08-041	Skiing	<u>\$2,211.92</u> \$2,211.92
<u>MOFFAT</u> 08-061	Hiking	<u>\$378.98</u> \$378.98
<b>TOTAL FY 2008 TIER III REIMBURSEMENTS</b>		<b>\$15,198.32</b>

## Search and Rescue Rules - 8 CCR 1307-1, Article XI

## SEARCH AND RESCUE FUND

## Rules and Operating Procedures

1. THE SEARCH AND RESCUE (SAR) FUND SHALL BE ADMINISTERED BY THE DEPARTMENT OF LOCAL AFFAIRS (DOLA) PURSUANT TO THE PROVISIONS OF SECTION 33-1-112.5. C.R.S., AND IN ACCORDANCE WITH THESE RULES AND FOLLOWING GUIDELINES RECOMMENDED BY THE SAR ADVISORY COUNCIL AND APPROVED BY THE EXECUTIVE DIRECTOR.
2. DEFINITIONS
  - a. Actual Operational Expenses: Are those reasonable costs incidental to SAR activities including, but not necessarily limited to: fuel, operating costs, repair and rental, of motor vehicles, fixed-wing aircraft, helicopters, snowmobiles, boats, horses, generators and any other equipment necessary or appropriate for conducting SAR activities; reimbursement of mileage at the appropriate state rate; meals and room rental for personnel and any other similar expenses. Operational expenses do not include any salary, overtime or stipend paid to any person permanently employed by a SAR agency or political subdivision of the state. Operational expenses do not include indirect operating expenses, such as stand-by costs, of vehicles and equipment owned by a unit of local government.
  - b. Colorado Outdoor Recreation Search and Rescue (CORSAR) Card: A card authorized by CRS 33-1-112.5(1)(c) and issued by the Colorado Department of Local Affairs or one of its licensed vendors.
  - c. Designated Vendor: Official vendor designated by the Colorado Department of Local Affairs to sell Colorado Outdoor Recreation Search and Rescue (CORSAR) Cards.
  - d. Eligible agency: Is a public or private entity or volunteer association providing specialized search and rescue services and resources authorized by a county sheriff or political subdivision.
  - e. Eligible person: Is a person in possession of: a current and valid Colorado Division of Wildlife (CDOW) hunting or fishing license; a current and valid CDOW hiking certificate; a vessel, snowmobile or off-highway vehicle currently registered through the Division of Parks and Outdoor Recreation (DPOR) or a current and valid Colorado Outdoor Recreation Search and Rescue Card. As used herein, "hunting or fishing license" includes all those licenses listed in subsections 33-4-102(1) through 33-4-102(1.5), C.R.S. as may be amended. Vessel, snowmobile, and off-highway vehicle registrations include all those listed in Section 33-12-102(1.2)(e), (1.2)(h), (1.2)(i), (1.2)(l), (1.3)(a), (1.3)(d), and (1.3)(e) as may be amended.
  - f. Eligible Search and Rescue Mission: Mobilization of persons or agencies with specialized search and rescue skills authorized by a County Sheriff's Office or statutorily designated search and rescue political subdivision of the State of Colorado for the purpose of locating or rescuing a person within the State of Colorado from an area beyond the boundaries of normally available emergency services.
  - g. SAR Advisory Council: A volunteer council of individuals, appointed by the Executive Director of the DOLA, assisting the DOLA by making recommendations regarding allocation of monies from the SAR fund as set forth herein.
  - h. Tier I Payment: Reimbursement for eligible, actual operational expenses of an eligible search and rescue mission for an eligible person as certified by the sheriff of the county in which the mission took place.
  - i. Tier II Payment: Year-end reimbursement for eligible, actual operational expenses of an eligible search and rescue mission for parents, siblings, spouses, children, or grandchildren of an eligible person as certified by the sheriff of the county in which the mission took place.
  - j. Tier III Payment: Year-end reimbursement for eligible, actual operational expenses of a search and rescue mission for a person not otherwise considered eligible as defined herein, as certified by the sheriff of the county in which the mission took place.
  - k. Year-end Award: Year-end payment for approved search and rescue related training and equipment paid to eligible SAR agencies and political subdivisions.
3. LIMITATION OF PAYMENT OF CLAIMS.
  - a. The Colorado Search and Rescue Fund will make no payment for SAR expenses already paid or reimbursed by another source such as victims, private insurance, or donations made for the purpose of paying for a specific search. Donations of a general nature, not covering expenses of a specific search, shall be excluded from this limitation. Should an authorized SAR agency receive payment from another source after having received payment from the Colorado Search and Rescue Fund for the same SAR mission, that agency shall reimburse the Colorado Search and Rescue Fund an

- amount equal to the amount of payment received from the other source.
- b. No claims shall be paid for SAR activities for which a river outfitter is liable pursuant to the provisions of section 33-32-108(2), C.R.S., unless such liability has been lawfully discharged.
  - c. Searches for or recovery of property are not eligible missions.
  - d. Reimbursement for recovery of bodies is limited to one of the following circumstances:
    - i. The recovery is incidental to missions begun in earnest to rescue live persons where recovery of such deceased person(s) is necessary and appropriate to avoid delays, higher costs, or additional exposure to persons involved in such recovery to increased risks to life and limb (e.g. deteriorating weather conditions) and which may be accomplished at "de minimus" additional cost.
    - ii. The recovery is for the victim of an accident and the mission meets all other definitions of a mission as defined in section 2.f.
  - e. The Colorado Search and Rescue Fund shall not make payment when an insurance policy exists that will cover costs incurred.
  - f. The Colorado Search and Rescue Fund shall not make payment to victims, individuals, or eligible persons. Payments are solely made to reimburse SAR agencies or political subdivisions for costs incurred by those agencies or subdivisions in performing search and rescue missions.
    - i. Costs may include those for contracted resources or expenses incurred and claimed by volunteers.
  - g. The Colorado Search and Rescue Fund is not an insurance fund for eligible persons. It does not pay victims. It does not cover medical expenses or medical transport fees.
    - i. The use of an air ambulance as a search and rescue mission resource is not considered medical transport. All or portions of air ambulance bills considered elements of an "eligible search and rescue mission" as defined herein, are eligible for payment by the Colorado Search and Rescue Fund.
  - h. The Colorado Search and Rescue Fund will not make payment for the search, rescue, or recovery of persons engaged in illegal activities or persons eluding law enforcement authorities.

#### 4. MISSION REIMBURSEMENT PROCEDURES:

- a. For all claims:
  - i. All claims from eligible agencies and political subdivisions having incurred reimbursable costs in a search and rescue mission within the State of Colorado must be filed with the sheriff in the county where the search and rescue activities occurred.
  - ii. The sheriff shall be responsible for certifying and submitting the claim to the department on forms provided by the department and for the proper distribution of Colorado SAR Fund money to all agencies and political subdivisions entitled to reimbursement.
  - iii. All such claims must be certified and submitted to the department within 60 days of the completion of the search and rescue operation.
    1. The 60-day filing requirement may be waived for good cause shown. Failure to submit a certified claim within 60 days of the completion of the search and rescue operation (a) because of failure of the department personnel to supply claim forms in a timely manner, or (b) because of other reasons not due to the claimant's lack of diligence shall be considered "good cause."
    2. Claims received after May 31st of any year will be processed in the following fiscal year and are subject to the tier distribution and funding levels of that fiscal year.
    3. As soon as practical after submission, the department shall consider each claim. The department shall review each claim to determine if the actual operating costs claimed are reimbursable pursuant to statute and procedures. In no event shall any payment be made that is not authorized by statute.
- b. For Tier I payment claims:
  - i. Upon receipt of a Tier I search and rescue mission payment request, the department shall determine if all expenditures claimed are reimbursable. If the department determines all expenditures claimed are reimbursable, it shall submit a request to the DOLA Accounting Office for issuance of a state warrant for their payment.
  - ii. If the department determines all or part of a claim is not authorized under applicable law, it shall enter into discussions with the submitting sheriff to attempt to reach agreement on what portion, if any, of the claim is authorized. The department may request additional information from the submitting sheriff or any other person that may have relevant facts or legal authority. If agreement is reached, the department shall submit a request to the DOLA Accounting Office for issuance of a state warrant for their payment. If the department and the submitting sheriff do not reach agreement, the submitting sheriff may, within 60 days of original submission of the report, request in writing that the department submit the claim to the SAR Advisory Council for its review and recommendations.

- iii. Upon receipt of a claim submitted by the department, the SAR Advisory Council shall review the claim together with any written submittals from the department and sheriff. The council may request additional information from the department, the submitting sheriff, or any other person that may have relevant facts or legal authority.
  - iv. The council shall submit its recommendations as to what portions of the claim are allowable, under applicable statutes and procedures, to the department. Upon receipt of the council's recommendations, the Executive Director shall make a final determination, taking into account the SAR Advisory Council's recommendations. If payment is approved by the Executive Director, the department shall submit a request to the DOLA Accounting Office for issuance of a state warrant for payment of the approved amount.
- c. For Tier II, payment claims:
- i. Upon receipt of a Tier II search and rescue mission payment request, the department shall determine if all expenditures claimed are reimbursable. It shall accept the mission reimbursement request, log the mission into its files and database and hold the request until the end of the program year for payment at that time if funds are available.
  - ii. If the department determines all or part of a claim is not authorized under applicable law, it shall enter into discussions with the submitting sheriff to attempt to reach agreement on what portion, if any, of the claim is authorized. The department may request additional information from the submitting sheriff or any other person that may have relevant facts or legal authority. If agreement is reached, the department shall hold the request until the end of the program year for payment at that time if funds are available.
  - iii. If the department and the submitting sheriff do not reach agreement, the submitting sheriff may, within 60 days of original submission of the report, request in writing that the department submit the claim to the SAR Advisory Council for its review and recommendations.
  - iv. Upon receipt of a claim submitted by the department, the SAR Advisory Council shall review the claim together with any written submittals from the department and sheriff. The council may request additional information from the department, the submitting sheriff, or any other person that may have relevant facts or legal authority.
  - v. The council shall submit its recommendations as to what portions of the claim are allowable, under applicable statutes and procedures, to the Department. Upon receipt of the council's recommendations, the Executive Director shall make a final determination, taking into account the SAR Advisory Council's recommendations. If funding is approved, the department shall hold the request until the end of the program year for payment at that time if funds are available.
  - vi. If funds remain at the end of the year in those accounts budgeted and appropriated to the search and rescue fund after all Tier I payment claims have been satisfied, the department shall submit a request to the DOLA Accounting Office for issuance of a state warrant for the payment of all Tier II payment claims.
  - vii. Tier II payments for uncompensated searches and rescues of parents, siblings, spouses, children, or grandchildren of eligible persons will be paid on a prorated basis if requests exceed available funding.
- d. For Tier III payment claims:
- i. Upon receipt of a Tier III search and rescue mission payment request, the department shall determine if all expenditures claimed are reimbursable. It shall accept the mission reimbursement request, log the mission into its files and database and hold the request until the end of the program year.
  - ii. If the department determines all or part of a claim is not authorized under applicable law, it shall enter into discussions with the submitting sheriff to attempt to reach agreement on what portion, if any, of the claim is authorized. The department may request additional information from the submitting sheriff or any other person that may have relevant facts or legal authority. If agreement is reached, the department shall accept the mission reimbursement request, log the mission into its files and database and hold the request until the end of the program year.
  - iii. If the department and the submitting sheriff do not reach agreement, the submitting sheriff may, within 60 days of original submission of the report, request in writing that the department submit the claim to the SAR Advisory Council for its review and recommendations.
  - iv. Upon receipt of a claim submitted by the department, the SAR Advisory Council shall review the claim together with any written submittals from the department and sheriff. The council may request additional information from the department, the submitting sheriff, or any other person that may have relevant facts or legal authority.
  - v. The council shall submit its recommendations as to what portions of the claim are allowable, under



applicable statutes and procedures, to the department. Upon receipt of the council's recommendations, the Executive Director shall make a final determination, taking into account the SAR Advisory Council's recommendations. If payment is approved, the department shall accept the mission reimbursement request, log the mission into its files and database and hold the request until the end of the program year.

- vi. Money remaining after payment of Tier II shall be divided between Tier III payments and year-end awards on an annual basis, at the discretion of the Director of the Department of Local Affairs, following recommendation of the Search and Rescue Advisory Council.
- vii. Upon determination of the amounts to be applied to approved Tier III search and rescue mission payment requests, the department shall submit a request to the DOLA Accounting Office for issuance of a state warrant for the payment of all Tier III payment claims.
- viii. Tier III payment for other uncompensated searches and rescues will be paid on a prorated basis if requests exceed available funding.

## 5. YEAR END AWARDS

- a. At the close of the fiscal year, if funding is available following payment of all approved Tier I and Tier II mission reimbursement claims and all fund administrative costs, DOLA may make awards to political subdivisions or eligible search and rescue agencies for search and rescue related training and equipment.
- b. Application for year-end awards of search and rescue related training and equipment must be certified by the sheriff of the submitting county and submitted to the department on forms provided by the department no later than April 1 to be considered for funding from monies available at the end of the state fiscal year.
- c. Year-end awards for search and rescue related training and equipment shall be paid on a priority basis as determined by the Executive Director of the Department of Local Affairs following recommendation by the SAR Advisory Council, which may consider the following criteria in establishing this priority.
  - i. Appropriateness of the training and equipment requested for realistically anticipated search and rescue needs.
  - ii. Ability to use and maintain equipment.
  - iii. Probable mission load taking into consideration historical need.
  - iv. Availability of alternate financial resources for SAR training and equipment.
  - v. Adequacy of available existing equipment.
  - vi. Adequacy of existing level of search and rescue performance proficiency.
  - vii. Extent of efforts by the requesting agency to collect mission costs from available sources, e.g. private insurance, donations, contributors, etc.
  - viii. Extent of efforts by the Board of County Commissioners to establish by ordinance and regulation fees for users in order to offset the costs of search and rescue operations pursuant to CRS 30-15-401.
- d. Payments for year-end training and equipment awards may be paid on a prorated basis if requests exceed available funding.

## 6. SAR ADVISORY COUNCIL

- a. The Director of the Department of Local Affairs shall appoint an advisory council comprised of individuals knowledgeable and interested in search and rescue in the State of Colorado. In order to obtain broad and balanced representation, the director may request nominations from search and rescue teams, county sheriffs, county commissioners, CORSAR Card vendors, the Colorado Division of Wildlife, the Colorado Division of Parks and Recreation, hunters, fishermen, wildlife advocates, off-highway vehicle users, boaters, snowmobilers, the Colorado Search and Rescue Board, backpackers, hikers, mountain bike riders, equestrians, and cross-country skiers.
- b. The council will have a minimum of eleven members and a maximum of fifteen members.
- c. At all times, the council will have representation by a minimum of three county sheriffs and two members of the Colorado Search and Rescue Board, an association of search and rescue organizations in the state.
- d. Terms on the search and rescue advisory council shall be two years in duration. Members may be appointed to multiple terms at the discretion of the Executive Director of the Department of Local Affairs.
- e. The SAR Advisory Council will meet annually to consider year-end award requests and may meet at other times as needed.

## 7. COLORADO OUTDOOR RECREATION SEARCH AND RESCUE (CORSAR) CARD

- a. The CORSAR Card program is initiated pursuant to CRS 33-1-112.5(c) to provide a voluntary means for hikers, mountain bikers, cross-country skiers, or other users of Colorado's backcountry recreational areas to participate in the Colorado Search and Rescue Fund and assist in funding search and rescue mission expenses and the training and equipment needs of Colorado's search and rescue teams.

- b. CORSAR Cards shall be made available by the Department of Local Affairs, or its designated vendors, for sale to the general public.
  - i. CORSAR Cards shall be designed and printed by the Department of Local Affairs and provided to licensed vendors at no initial cost.
  - ii. Cards may only be issued to individuals.
  - iii. Cards shall contain the name, address, telephone number, and date of birth of the purchaser.
  - iv. Cards shall be valid for one year or five years from the date of purchase. One year cards shall be sold for \$3.00 and five year cards shall be sold for \$12.00.
- c. Any individual person, agency, corporation, club, or organization may apply to become designated to sell CORSAR Cards.
  - i. Individuals or organizations desiring to become designated vendors shall apply to the Colorado Department of Local Affairs on forms designated by the department.
  - ii. Designated vendors shall be responsible for all CORSAR Cards issued to them and shall remit two dollars (\$2.00) for every one year card and nine dollars (\$9.00) for every five year card sold to the Colorado Department of Local Affairs. Sales revenues from the sale of CORSAR Cards shall be deposited into the Colorado Search and Rescue Fund and used for SAR Fund activities as allowed by Colorado law.
  - iii. One dollar (\$1.00) from each one year CORSAR card and three dollars (\$3.00) from each five year CORSAR card sold may be retained by the vendor as the vendor fee.
  - iv. Vendors shall report and remit payments minimally every quarter. The department reserves the right to revoke vendor licenses for any good cause including, but not limited to, conduct damaging to the search and rescue fund, failure to account for cards issued, failure to remit payment or return un-sold cards, or failure to report in a timely fashion.