



Department of Local Affairs
Q2 FY2018/19 Performance Evaluation (January 10, 2019)

Strategic Policy Initiatives

The Department of Local Affairs has identified several strategic policy initiatives for FY2018/19 and beyond. For this performance evaluation, the Department has updated progress on the initiatives identified in the FY2018/19 Performance Plan that illustrate the Department's strategic and operational priorities, and reflect the overall direction as identified by Department leadership. This Performance Plan Evaluation update reflects data as of December 31, 2018.

Strategic Policy Initiative: Increase decent, affordable housing supply across Colorado in order to decrease the number of individuals and families experiencing homelessness and housing insecurity.

Metrics	FY2018-19	FY2019-20	FY 2021-2022	Cross Reference
Total number of affordable housing opportunities created by both development and voucher awards (includes newly developed and rehabbed units and new state and federal vouchers).	3,700	3,300	3,700	DOH Process #1, 3,4 [Tenet #1]
Annual total number of formerly homeless individuals/families stably housed.	1,500	1,200	1,500	
House Veterans Experiencing Homelessness: The medium number of days between the date when an individual Veteran or Veteran family is issued a housing voucher or housing assistance and the date they move-in to stable housing.	30	35	35	
Strategy for improvement: Build on existing systems and relationships to target additional resources towards reducing the incidence of homelessness through efforts across the low income and homelessness spectrum. Special focus will be to effectively and efficiently use newly appropriated resources for targeted homeless populations to include recently released mental health patients, state prison system parolees, veterans, and homeless youth.				



Department of Local Affairs
Q2 FY2018/19 Performance Evaluation (January 10, 2019)

Process - Creation of additional affordable housing options for renters and homeowners, especially households in greatest need. Perform the required housing authority functions and required oversight of Fort Lyon's operations.

Measure	FY16 Actual	FY17 Actual	FY18 Actual	Q 1 FY19	Q 2 FY19	Q 3 FY19	Q 4 FY19	1-Year Goal	3-year Goal
Total number of affordable housing opportunities created by both development and voucher awards (includes newly developed and rehabbed units and new state and federal vouchers).	3,106	3,561	3,181	654	1,902			3,300	3,700
Annual total number of formerly homeless individuals/families stably housed.	n/a (new measurement)	1,096	1,346	271	503			1,200	1,500
House Veterans Experiencing Homelessness: The median number of days between the date when an individual Veteran or Veteran family is issued a housing voucher or housing assistance and the date they move-in to stable housing.	n/a (new measurement)	42	36	35	29			35	35



Department of Local Affairs

Q2 FY2018/19 Performance Evaluation (January 10, 2019)

Strategic Policy Initiative: Promote local government transparency and sustainability by providing sound fiscal management practices and operational training for communities annually.

Metrics	FY2018-19	FY2019-20	FY2021-2022	Cross Reference
BAA to live stream valuation protest hearings.	15%	20%	25%	BAA Process #1 [Tenant #1]
DPT to develop video library of classes for county assessment staff (year to year).	2	2	2	DPT Process #3 [Tenant #1]
DLG works with 8 selected communities to adopt 15 best applicable management practices (financial policies, management and operations and statewide requirements) to promote fiscal health.	55% Attainment	55% Attainment	100% Attainment	DLG Process # 1,3,4,5 [Tenant #1]
<u>Strategy for improvement:</u> Through broad and deliberate engagement with communities state-wide, build effective, transparent and sustainable local government operations. Promote trust in local and state governmental property taxation systems through use of 21 st Century technologies and techniques. Promote fiscal stability via intensive work and resources with selected communities as a model for additional local governments.				



Department of Local Affairs

Q2 FY2018/19 Performance Evaluation (January 10, 2019)

Processes – BAA hearing process; DPT Education Programs; and DLG collect financial and demographic indicators; respond to local governments’ operational needs; administer financial assistance; and ensure local governments’ statutory compliance.

Measure	FY16 Actual	FY17 Actual	FY18 Actual	Q 1 FY19	Q 2 FY19	Q 3 FY19	Q 4 FY19	1-Year Goal	3-year Goal
BAA to live stream valuation protest hearings.	New program, no actuals	New program, no actuals	32.5%	86%	80.4%			20%	25%
DPT to develop video library of classes for county assessment staff (year to year).	New program, no actuals	New program, no actuals	1 Completed	20%	30%			2	2
¹ DLG works with 8 selected communities to adopt 15 best applicable management practices (financial policies, management and operations and statewide requirements) to promote fiscal health.	New program, no actuals	New program, no actuals	42% Attainment	58.58% ²	59.28%			55% Attainment	100% Attainment

¹ Established the critical financial and demographic indicators of fiscal health and inventoried all municipalities and counties in Colorado (333 total) to create baseline. Established the list of best management practices intended to improve fiscal health to track for each community selected. Identified 80 potential communities and will select 8 for initiative. Selected the communities to receive intensive training and assistance to implement best management practices through the initiative

² In the first quarter, 11 more communities joined the initiative. Adding these communities did result in lowering the overall average (the original 8 communities moved further along in their efforts (closer to 65%), but the overall group of 19 is still ahead of the overall target for the year. One of these communities was impacted by the Spring Fire and the team is able to test the impact of the stability work on a community impacted by a shock—the impact question is whether the community will recovery quicker fiscally because they are part of this initiative.

³ In the second quarter, the Town of Red Cliff completed their fiscal stability work by finishing the adoption of reserve and fund balance policies.



Department of Local Affairs

Q2 FY2018/19 Performance Evaluation (January 10, 2019)

Strategic Policy Initiative: Lead Rural Response, Recovery and Resilience in eight selected counties reliant on extractive industries.

Metrics	FY2018-19	FY2019-20	FY 2021-2022	Cross Reference
Percent of local government economic and community development objectives implemented.	55% Implemented	55% Implemented	100 % Implemented	DLG Processes #3,4,7 [Tenet #1]
Invest in 11 Broadband Middle Mile infrastructure projects	4	4	4	
<u>Strategy for improvement:</u> Working with OEDIT, CDLE, other state agencies and impacted communities, take deliberate coordinated actions to assist communities to diversify their economies, improve infrastructure, build community institutions for 21 st Century success. Work with the Governor’s Broadband office and OIT to target severance-financed middle mile projects in support of Governor’s rural broadband goals.				

Process – Respond to local governments' needs; administer financial support; and expanded broadband service in rural communities

Measure	FY16 Actual	FY17 Actual	FY18 Actual	Q 1 FY19	Q 2 FY19	Q 3 FY19	Q 4 FY19	1-Year Goal	3-year Goal
¹ Percent of local government economic and community development objectives implemented.	New program, no actuals	New program, no actuals	60.42%	68.75%	73.96%			55% Implemented	100% Implemented
Invest in 11 Broadband Middle Mile infrastructure projects.	New program, no actuals	0 Invested in 15 projects; Completed 1	Invested in 16 projects; completed 2	Invested in 1 additional project completed 5	Initiative to Date: Invested in 18 projects, completed 7			4	4

¹ Eight REDI Grants and ten Blueprint 2.0 were awarded to 4R Communities to move forward priorities. The West End of Montrose County was awarded \$844,941 Economic Development Administration grant to fund three years of operations for business and economic development focusing on outdoor recreation and agriculture. Gunnison's ICELab was awarded EDC funding for an Outdoor Recreation Business Accelerator. All initiative specific communities are working towards their economic diversification goals and objectives with priority projects to support diversification and resiliency. Of the 24 projects: All are 25% completed, 22 are 50% completed, 13 are 75% completed and 7 are 100% completed.

²In the 2nd quarter, project Thor in northwestern Colorado was awarded \$1 million for middle mile infrastructure improvements.



Department of Local Affairs
Q2 FY2018/19 Performance Evaluation (January 10, 2019)

Strategic Policy Initiative: Effectively and efficiently invest all remaining CDBG-DR dollars in advance of September 2019 deadline.

Metrics	FY2018-19	FY2019-20	FY 2021-2022	Cross Reference
CDBG Disaster recovery funds successfully invested in impacted communities.	\$64 million	\$48 million	\$0 Program Concluded	DLG Process #3 [Tenet #1]
Strategy for improvement: Provide recovery resources to households, businesses, and local governments to foster the long-term recovery of disaster-impacted communities through the effective implementation of programs funded under the HUD allocation of CDBG-DR. Key traits of this effort are timeliness, quality, and administrative efficiency, while fully utilizing available funds.				

Process – Provide recovery resources to households, businesses, and local governments to foster the long-term recovery of disaster-impacted communities.

Measure	FY16 Actual	FY17 Actual	FY18 Actual	Q 1 FY19	Q 2 FY19	Q 3 FY19	Q 4 FY19	1-Year Goal	3-year Goal
CDBG Disaster recovery funds successfully invested in impacted communities.	\$68.7 million	\$44.1 million	\$58.9 million	\$17.0 million	\$11.0 million			\$48 million	\$0 Program Concluded

*Measured as CDBG-DR funds expended less administrative costs.



Department of Local Affairs

Q2 FY2018/19 Performance Evaluation (January 10, 2019)

Strategic Policy Initiative: Improve accessibility to services for customers through educational tools and minimized support costs.

Metrics	FY2018-19	FY2019-20	FY 2021-2022	Cross Reference
DOH to increase accessibility of program documentation for one (1) additional language (Spanish) by June 30, 2019	30% of documents	30% of documents	30% of documents	DOH Processes #1, 3 [Tenets #1, 4]
BAA to reduce customer wait time on stipulation and withdrawal orders	50%	50%	50%	BAA Process #1 [Tenets #1, 4]
DPT to increase Assessor satisfaction with educational program	85%	85%	85%	DPT Process #1 [Tenet #1,]
DLG to decrease number of steps for local government contracts with electronic signatures	100% of all new contracts	100% of all new contracts	100% of all new contracts	DLG Process #3 [Tenet #4]
<u>Strategy for improvement:</u> DOH will translate documents into Spanish. BAA will expand access to online services, no longer requiring the mailing of hard copies to customers, which will save 1,900 customers an estimated 2-3 days wait time each year. DPT will actively market training to assessors. DLG will integrate electronic signatures to improve efficiency of contracting process.				



Department of Local Affairs

Q2 FY2018/19 Performance Evaluation (January 10, 2019)

Process – Improve Customer Service

Measure	FY16 Actual	FY17 Actual	FY18 Actual	Q 1 FY19	Q 2 FY19	Q 3 FY19	Q 4 FY19	1-Year Goal	3-year Goal
DOH to increase accessibility of program documentation for one (1) additional language (Spanish) by June 30, 2019	New program, no actuals	New program, no actuals	New program, no actuals	0% ²	25%			30% of documents	30% of documents
BAA to reduce customer wait time on stipulation and withdrawal orders	New program, no actuals	New program, no actuals	New program, implementation during FY2018. 59%	86%	95.8%			50%	50%
DPT to increase Assessor satisfaction with educational program	New program, no actuals	New program, no actuals	0	n/a* measured annually	n/a* measured annually			85%	85%
DLG to decrease number of steps for local government contracts with electronic signatures	New program, no actuals	New program, no actuals	Baseline 25 steps 16 electronic steps 0 electronic signatures	25 ¹ steps 17 electronic steps 0 electronic signatures	26 ³ Steps 25 electronic 0 electronic signatures			100% of all new contracts	100% of all new contracts

¹ Including award, there are 25 steps to contracting a grant. The reduction of steps that are hard copy to receiving the grant contract directly impacts the amount of time it takes for a local government to start a grant funded project. The step that takes the longest in the entire grant contracting process is the hard copy signing of the document once sent to the grantee. The Division is implementing all measures to create electronic processing to improve the time it takes for a grantee to receive their grant funding. In the first quarter, the award letter was moved to an electronic process reducing the amount of time it takes a local government to receive their grant award letter. Also in the first quarter, the Division met with the DocuSign team in the Office of Information Technology to implement an electronic signature process for all grant contracts.

² Following a HUD Monitoring of the Department by HUD's Office of Fair Housing and Equal Opportunity, DOH took the lead on and submitted its Language Assistance Plan to FHEO. HUD provided minor comments. Those comments have been incorporated into the Plan, and it is pending finalization by the Department.

³ The State Controller approved the use of e-signatures. In the first week of January 2019, e-signature began on contracts. The Division worked diligently to implement a new contract template while e-signature was being implemented to ensure local governments did not have the added pressure of learning a new electronic signature method. A team from the Governor's Entrepreneurial Leadership Accelerator helped craft the new template and identified ways to streamline the process. The team's efforts resulted in adoption of new contracts, and the Department's negotiations with the State Controller's office on e-signature resulted in the addition of a review step. While a step was added, all steps in the contracting process are now electronic and along with the new contract template, the speed of grant dollars getting to local governments is anticipated to increase.