



***FY 2008-2009 Strategic Plan
and Budget Request***



Don Mares, Executive Director

DEPARTMENT OF LABOR AND EMPLOYMENT
FY 2008-2009 Budget Request

TABLE OF CONTENTS

1.	DEPARTMENT STRATEGIC PLAN	
	Strategic Plan Narrative	1.1
	Strategic Plan Appendices	1.37
2.	BASE BUDGET REQUEST	
	Schedule 2: Department Budget Summary	2.1
	Schedule 4: Source of Funding by Division	2.2
	Schedule 3: Program Detail by Appropriation	2.10
	Assumptions and Calculations	2.66
3.	COMMON POLICIES	
	Schedule 8: Summary Tables for Common Policies	3.1
4.	DECISION ITEMS	
	Schedule 10: Summary of Decision Items	4.1
	Priority #1: Workforce Development Program Service Restoration	4.2
	Priority #2: Disaster Recovery Plan	4.29
	Priority #3: Cooperative Fuel Research Engines	4.55
	Statewide Decision Items	4.71
5.	CAPITAL CONSTRUCTION	
	Priority #1: Modernization and Enhancement of Internet Self-Service	5.1
6.	SUPPORTING SCHEDULES	
	Schedule 5: Line Items to Statute	6.1
	Schedule 6: Summary of Special Bills	6.7
	Schedule 7: Summary of Supplemental Bills	6.8
	Schedule 9: Cash Fund Status by Fund	6.10



Colorado Department of Labor & Employment

Our Mission
&
Our Vision

Strategic Plan

FY 08 – 09

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COLORADO DEPARTMENT OF LABOR AND EMPLOYMENT

STRATEGIC PLAN FY 2008-2009

1. INTRODUCTION



Today, American business and its workers are facing challenges that were unheard of in the centuries that preceded it. Technology, global competition, mergers, acquisitions and reengineering are once again transforming the way we do business. But amidst all the change, one thing has remained constant: Over and over in our history, when America faced new demands and economic hardships, the nation rallied its huge inner resources and amazed the world.

As the economic downturn of 2003 taught us, however, the future is uncertain — and full of risk. Today, as Colorado rebuilds and strengthens its economy and prepares for the decades ahead, the work of the Colorado Department of Labor and Employment is more critical than ever. This Department is all about helping find the insights and tools that will provide our customers with a real advantage.

We connect job seekers with great jobs. Colorado's strong economic environment is inextricably tied to the quality of its workers. Colorado ranks #1 in the nation for its highly educated workforce.

We've been developing and nurturing that workforce for decades, but in many ways, what we offer today is something of a start-up business venture for us. To better address the needs of all workers, for the first time ever, we are bringing together a comprehensive menu of job training, education, and employment services to our network of Workforce Centers.

We provide an up-to-date and accurate picture of the economy that helps in decision making. For Labor Market Information, the science of understanding the mosaic that is the Colorado economy is an ongoing mission. Economic data collected and analyzed under a number of federally funded programs provide current and projected industry and occupation information. This comprehensive information helps guide the future development of our economy as policy makers, educators, and employers develop their strategies into the next decade.

We assist workers who have been injured on the job. The Division of Workers' Compensation administers the system to provide for quick and efficient delivery of disability and medical benefits to injured workers at a reasonable cost to employers, while minimizing the need for litigation.

We ensure fair labor practices. Workers who have not been paid or have been subjected to unfair labor practices are assisted. We oversee the fair practice of wages and hours by assisting employers in understanding their rights and responsibilities.

We help people who have lost their jobs by providing temporary wage replacement through the Unemployment Insurance program. Unemployment Insurance helps worker's pay bills and contributes to the economic stability of the state.

We protect the workplace — and Colorado communities — with a variety of safety programs. The Division of Oil and Public Safety oversees the use of explosives in the state, ensures that boilers are operating safely and properly, that leaking petroleum storage tanks are remediated quickly and efficiently and that public schools are constructed and maintained in accordance with the Building Code and Fire Safety Code.

We are committed to organizational efficiency. It's not the effort that goes into our work that counts but, rather, the evidence-based *results*. The outcomes need to be measured, not the output. The Department of Labor and Employment is committed to defining the values that are important to our customers and then aligning our services with those values. We maintain a communication with employers, job seekers and other customers to see how our perception of what is working matches the reality. This is a fundamental of improving customer service and improving government operations while reducing the costs.

Our commitment to organizational efficiency also includes regularly asking staff at Workforce Centers to share their best practices. We learn what's being tried, what's happening now, what works and what doesn't and then replicate the best practices across the state. The diversity of the Workforce Centers is providing us with a diversity of learning.

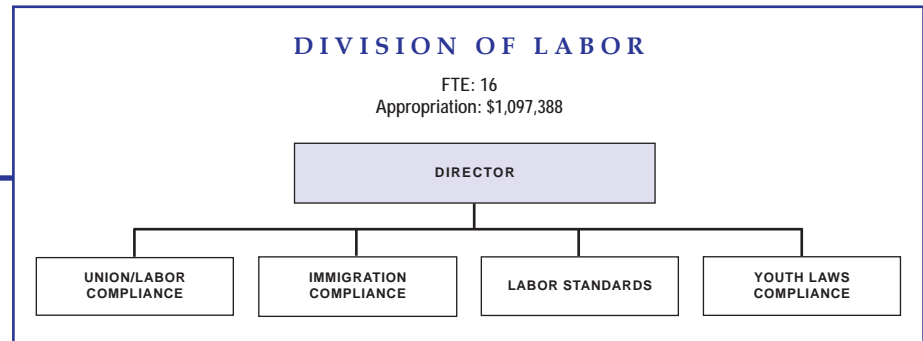
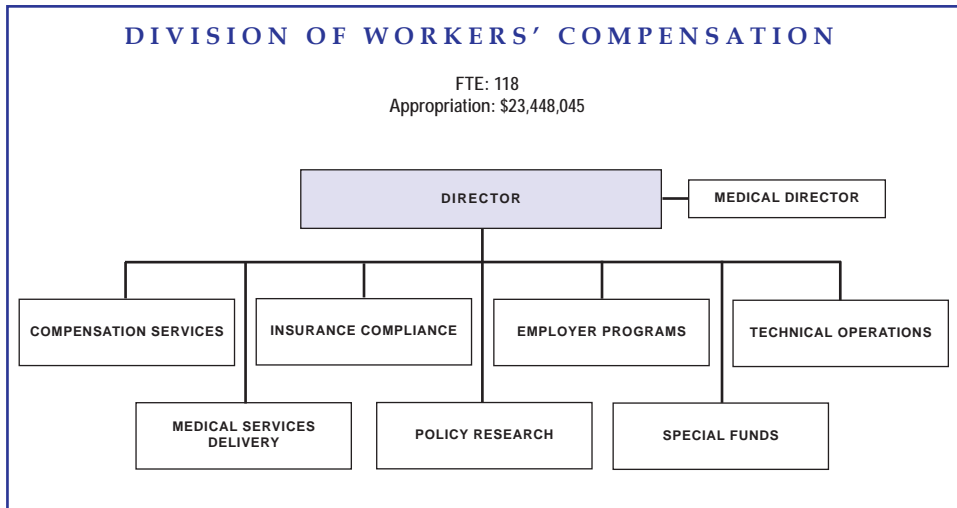
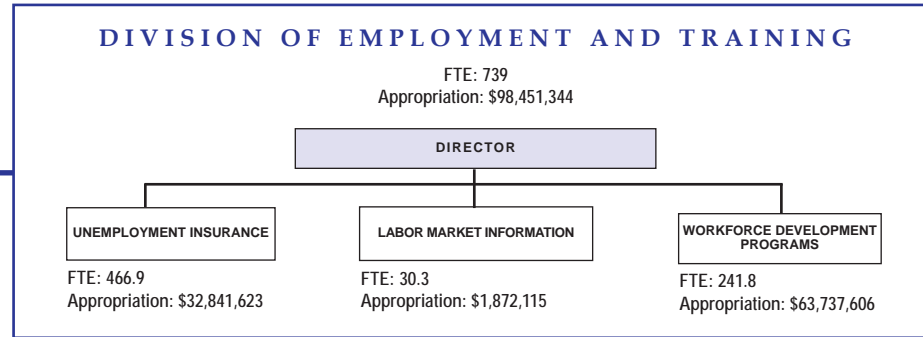
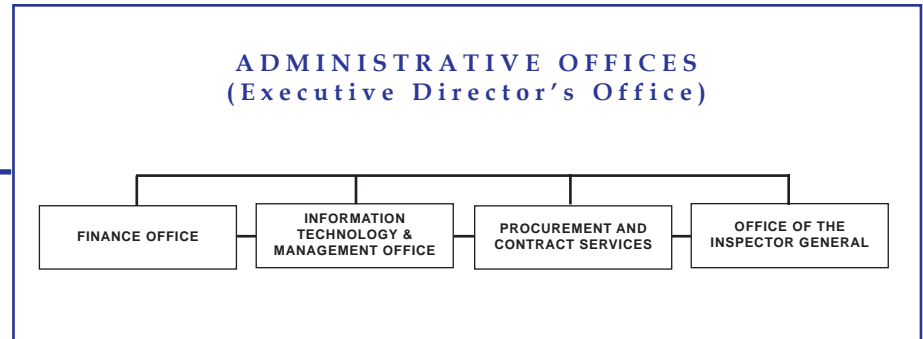
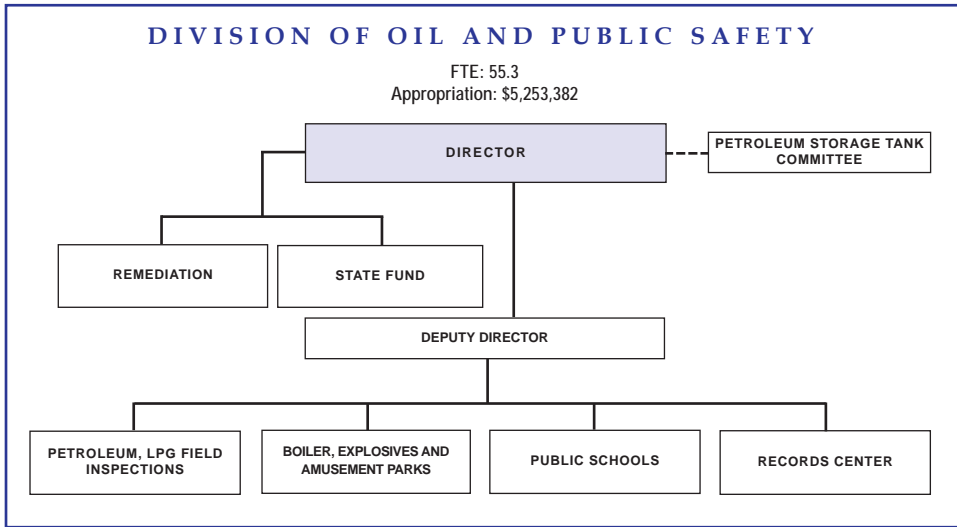
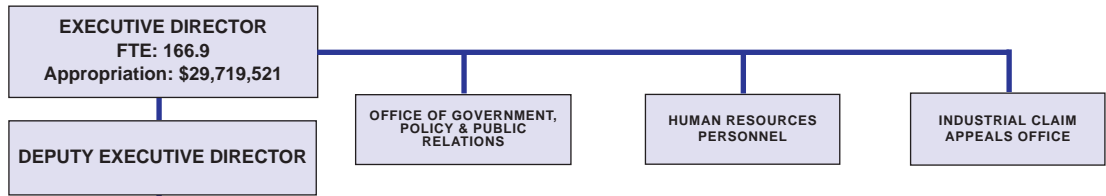
Colorado is a great place to live and work. Our low unemployment rate, competitive wages and quality of life have well-positioned the state. And although we saw tough economic times in 2002 into 2004, the state's current economy and its economic outlook rival any across the nation. We have to ensure that continues — and that means never taking our workforce, or the businesses that employ them, for granted.

As the workplace continues to change and new opportunities take the place of older ones that are being left behind, Colorado workers and businesses across the state are providing the intellectual capital, the energy, adaptability and talent that will strengthen our economy and build Colorado into the next century.

The Department of Labor and Employment will be there to help at every step on the road ahead.

Colorado Department of Labor and Employment

Department FTE: 1095.2
 Department Appropriation: \$157,969,680



2. MISSION AND VISION



OUR MISSION

The Colorado Department of Labor and Employment's mission is to maximize the value of employment, training and workers' compensation services; dispute resolution processes; and public and workplace protections to our customers and stakeholders. Our work, which is customer-oriented and results-driven, fosters economic growth by supporting businesses and workers. Support is provided through job matching resources, economic and labor market information and training opportunities, all of which advance commerce and lead to better wages for Colorado workers and their families.

The department has purview over several significant laws that must be administered for the benefit of citizens of the State. Some of these are as follow:

- ♦ Colorado Employment Security Act
- ♦ Workers' Compensation Act
- ♦ Regulations for Boilers and Petroleum Storage Tanks
- ♦ Public Schools Construction Statutes
- ♦ Explosives Statue
- ♦ Colorado Wage and Labor Peace Acts

OUR VISION

Develop innovative concepts and sponsor policy initiatives that contribute to the building of the 21st Century workforce. Work independently (or as part of an inter-agency team or in conjunction with the Governor's Jobs Cabinet) with local and regional partners, including educational institutions, entrepreneurs, and private benefactors, to create new training programs; implement new web-based tools to offer information more efficiently & effectively about workforce training and certificate programs; ensure that all employees can access job-related IT training by bridging the gap between higher education and workforce training programs; emphasize math & science in applicable publications released by the Department.

OUR VALUES

Customer Service: It's easy to set impersonal service standards such as how many calls are taken every hour. But the real measurement of customer service is less tangible: it's the attitude, the energy and the intelligence that the customer encounters on the other end of the line. At the Department of Labor and Employment, we recognize that great service is a result of relating to customers "one-to-one" and we make customer service everyone's business.

Diversity: We appreciate that when an organization reflects and understands the differences in its customers and in its workforce, when it draws from diverse points of view, approaches and perspectives, it is placed at a clear advantage and positioned for growth and productivity.

Innovation: An organization's ability to make things happen faster and better is based on its willingness to take risks and embrace change. The Department of Labor and Employment will continue to focus on further utilization of technology to provide our services in a more efficient and effective manner.

Integrity: Integrity in our relationships with others and among ourselves is the foundation upon which the Department of Labor and Employment stands. Our customers will trust us to deliver the information and services they care about. Our partners will trust us to work collaboratively. Colorado businesses and taxpayers will trust us to use their tax dollars wisely in serving the State.

Technology: Technology gives us the opportunity to do new things, perform existing processes in new ways and even eliminate those processes which are no longer necessary. The Department of Labor and Employment will accelerate the development and utilization of technology to reduce costs and provide greater levels of information and services.

Partnerships: Establishing and strengthening strategic alliances result in fresh ideas being carried across different communities. The Department recognizes the vital link partnerships play in creating a vision, nurturing it and turning it into reality. Putting good ideas into action requires inventiveness and teamwork, internally across the Department and externally, between sectors of government and in partnerships within the private sector.

3. DEPARTMENT OBJECTIVES



Objective 1. Provide quality, customer-driven employment and training services to job seekers and the business community through timely and accurate payment of Unemployment Insurance benefits, comprehensive labor market data & analysis, and result-driven workforce development

Objective 2. Increase efficiencies throughout the workers' compensation system resulting in cost savings.

Objective 3. Protect the health and safety of the citizens of the State and prevent harm to our environment through inspections and recommendations for remedial actions related to petroleum products & storage tanks, explosives, boilers, and public school buildings

Objective 4. Serve the best interest of employees and employers through the responsible administration and enforcement of labor laws.

4. DEPARTMENT PERFORMANCE MEASURES

Performance Measures		FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Estimate	FY 08-09 Projected
Ensure that 90% of UI payments processed are accurate and timely.	Target			90%	90%
	Actual	N/A	74%		
Entered Employment Rate	Target	60 %	60 %	61 %	62 %
	Actual	58.91%	60.64%		

Percentage of Claims Successfully Resolved	Target	New	New	70%	70%
	Actual	New	72%		
Minimize the incidences that cause injuries, as identified through violations noted during field inspections: Percent of violations noted during field inspections.	Target	New	New	10%	10%
	Actual	New	11%		
Total amount of incorrect payments detected and corrected	Target	\$2,250,000	\$2,250,000	\$2,250,000	\$2,250,000
	Actual	\$2,412,541	\$2,033,533		

5. COLORADO ECONOMIC TRENDS AND BACKGROUND INFORMATION

LABOR AND WORKFORCE CONDITIONS

The economic climate drives much of what the Department faces. In a strong economy employers need greater assistance locating workers; in a weak economic environment there are a higher number of UI claims and workers need help locating jobs and improving their job skills.

NATIONAL ECONOMIC CONDITIONS

In 2006, the growth rate of real GDP (Gross Domestic Product) was 3.3 percent, a very slight increase from the 2005 rate. Over two-thirds of GDP growth in 2006 derived from personal consumption expenditures (PCE). The domestic investment portion of GDP grew by 4.3 percent in 2006, down from a 5.4 percent growth rate in 2005. Total federal government expenditures grew by 2.1 percent, with the national defense portion of federal spending growing by 1.9 percent. Imports to the U.S. exceeded exports by \$618 billion, nearly the same trade deficit as in 2005. However, the U.S. remains a net exporter of services, with exports of services outweighing imports by \$90.4 billion.

Through the first half of 2007, GDP growth appears to be decelerating. The final estimate of first quarter GDP growth was 0.7 percent. This represented a sharp decline from the 5.6 percent growth rate posted in the first quarter of 2006. Analysts at the BEA (Bureau of Economic Analysis) attributed slower first quarter growth to a decline in PCE for nondurable goods, a deceleration in exports coupled with an upturn in imports, and a downturn in federal spending.

Total nonfarm payroll jobs increased by 2,471,000 in 2006. This is the third consecutive year showing a net increase, and the 1.8 percent growth rate in 2006 is up slightly from 1.7 percent the previous year. Approximately 85 percent of the job growth in 2006 occurred in the service-providing industries. Professional and business services led all industries in job growth, with a gain of 598,000, followed by education and health services, which registered 466,000 new jobs. Leisure and hospitality also enjoyed a strong expansion adding 327,000 positions.

COLORADO ECONOMIC CONDITIONS

Per capita personal income in Colorado was \$39,186 in 2006, increasing by 4.5 percent from 2005. Colorado had the 8th highest per capita income among all States in 2006.

Overall, nonfarm payrolls increased by 52,800 or 2.4 percent in 2006. The gain compared favorably to the gain of 46,400 jobs or 2.1 percent growth in 2005. Services-providing industries continued to dominate job growth in 2006, adding 42,600 positions, compared with 10,200 new hires in goods-producing sectors. Sectors with the largest job gains were professional and business services (+14,800); construction (+7,700); leisure and hospitality (+7,200); education and health services (+6,300); trade, transportation, and utilities (+6,100); and government (+5,100). Natural resources and mining continued to show strong growth, adding 3,600 jobs for 20.9 percent growth rate. Sectors with net job losses were information (-1,400) and manufacturing (-1,100).

Colorado's labor force conditions also improved in 2006. The annual average unemployment rate was 4.3 percent, down from 5.0 percent in 2005. It was the third consecutive year that the average unemployment rate declined. By May 2007, the State's unemployment rate had fallen to 3.6 percent.

We expect that the number of new jobs created in Colorado this year (2007) will be around 43,000 or about 1.9 percent growth while the unemployment rate will be about 3.9 percent.

COLORADO'S HIGH DEMAND OCCUPATIONS

According to the short-term occupational projections produced by analysts in Colorado Labor Market Information, the annual average growth rate for all occupations will be 2.0 percent between 2006 and 2008. Occupational groups that are expected to produce the most jobs are office and administrative support occupations (11,392 new jobs); food preparation and serving related occupations (+10,127); education, training, and library occupations (+9,184); and healthcare practitioner and technical occupations (+8,410). Individual occupations expected to generate the most jobs are retail salesperson, registered nurses, combined food preparation and serving workers, and waiters and waitresses. More detail can be found by opening the web site: <http://lmigateway.coworkforce.com> and clicking the Occupation link under Analysts and Researchers on the home page.

COLORADO EARNINGS

According to the monthly survey of Colorado businesses, average hourly earnings in 2006 were \$20.27 in construction and \$16.58 in manufacturing statewide; \$17.64 in manufacturing in the Denver-Aurora Metropolitan Statistical Area (MSA).

In the fourth quarter of 2006, the average weekly wage for all employees covered by unemployment insurance was \$884, up 5.9 percent from the average weekly wage in the fourth quarter of 2005. Counties with the highest average weekly wages were Denver (\$1,069), Broomfield (\$1,059), and Boulder and Arapahoe (tied at \$1,024) while average weekly wages were lowest in Baca (\$416) and San Juan (\$420).

6. Colorado Department of Labor and Employment Division Strategic Plans



A. Division of Employment and Training

The Division of Employment and Training consists of three distinct program areas: the Unemployment Insurance (UI) Program; Workforce Development Programs (WDP) and Labor Market Information (LMI).

i. UNEMPLOYMENT INSURANCE (UI) PROGRAM

The UI Program consists of four operating branches and a facilities branch. The four operating branches—UI Operations, UI Integrity, UI Appeals, and UI Staff Services—provide the UI Program’s key services to the citizens and employers of Colorado.

UI Operations is the UI Program’s largest operating branch providing benefits- and tax-related services and consists of the Customer Contact Center (CCC) and the Technical Services Center (TSC).

When a Colorado worker becomes unemployed, he or she may voluntarily contact the CCC via the Internet or by telephone to inquire about or to file a claim for UI benefits; UI claims are not taken in person. The CCC determines if workers who have lost their jobs through no fault of their own are entitled to UI benefit payments. Payments are made to unemployed workers who meet the conditions of the Colorado Employment Security Act (CESA).

The TSC determines the employer’s liability, establishes the employer’s account, obtains wage reports from the employers, and collects taxes quarterly. The TSC also supports the functions of the CCC through a group of business analysts who develop or modify automated systems, identify inefficiencies and recommend enhancements to existing systems, monitor production systems, and work with technical teams to troubleshoot problems. Additionally, within the TSC there are several work groups responsible for the maintenance and storage of UI records and documentation, the production of manual warrants, and the assignment of tax-experience ratings for Colorado employers.

UI Integrity consists of Benefits Payment Control (BPC), Benefits Accuracy Measurement (BAM), and Tax Audits. BPC processes UI benefit overpayments, collects payment from claimants who received improperly paid UI benefits, and conducts multiple programs to detect fraudulently claimed UI benefits. BAM reviews randomly selected, sample-claim records each week to assess the accuracy of paid and denied UI claims. BAM reviews are designed to prevent and detect both error and fraud. Tax Audits routinely examines an employer’s relevant books and records.

UI Appeals provides a hearing venue for UI Operations and UI Integrity decisions that a claimant or employer can appeal.

UI Staff Services provides quality-assurance services; acts as an activity coordinator when several departments, units, and groups work on a project together; and manages projects. UI Staff Services completes required program reviews, which report the UI Program's performance results to USDOL. Benefits Timeliness and Quality (BTQ) and Tax Performance System (TPS) reviews are federally mandated by USDOL. These reviews are conducted by UI Staff Services, which is independent of and not accountable to the functional area for whom the reviews are conducted.

UI Facilities is responsible for addressing building infrastructure needs at 251 East 12th Avenue, including all interior and exterior maintenance. This team also supports program needs such as staff relocations, equipment and fixture installations, ergonomic furniture adjustments, and the moving of heavy files and materials. The Facilities' staff includes a licensed master electrician; a licensed heating, ventilating, and air-conditioning and plumbing specialist; carpenters; laborers; and custodial staff.

a) Unemployment Insurance Program Objectives

1. Delivering accuracy, timeliness and fairness in its services.
Ensuring access to its Internet and telephony applications 24 hours per day, 7 days a week.
2. Displaying professional and courteous service by staff, ensuring honest and ethical behavior.
3. Improve and maximize program performance and efficiencies.
4. Develop a well-defined business methodology.

b) Unemployment Insurance Program Performance Measures

Performance Measures		FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Estimate	FY 08-09 Projected
Ensure that 90% of the payments processed are accurate and timely.	Target	NA*	NA*	90%	90%
	Actual	74.9%	74%		
Increase Internet usage to result in 50% of the UI Program's workload conducted via electronic means.	Target	NA*	NA*	50%	50%
	Actual	42.1%	41.3%		

*These are newly developed measures; targets were not previously established for state fiscal years 2006 and 2007.

c) Unemployment Insurance Program Workload Indicators

Workload Indicators	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Estimate	FY 08-09 Projected
Number of Unemployment Insurance Initial Claims	126,647	119,726	119,561	120,074
Number of Appeals Decisions	19,804	18,849	18,823	18,904
Number of New Employer Accounts	24,387	24,827	27,317	28,103
Average duration of a benefits claim in weeks	13.9	13.3	13.5	13.5
Average weekly benefit amount	\$304.09	\$317.05	\$328.15	\$339.63

d) Key Trends in Unemployment Insurance

Trust Fund Solvency

CESA 8-76-102 (5)(a) states a solvency tax surcharge (STS) is assessed and added to the standard or computed tax rate when the UI Trust Fund balance on any June 30 is equal to or less than nine-tenths of one percent of the total wages reported by ratable employers for the calendar year or the most recent available four consecutive quarters prior to the last computation date. This surcharge ensures the rapid recovery of trust fund solvency following periods of recession. The STS has been in effect since calendar year 2004 and remains in effect for calendar year 2007.

Funding History

The UI Program receives 85 percent of its funding for administration through a federal grant, 10 percent from the Employment Support Fund (ESF), and the remaining 5 percent from the Unemployment Revenue Fund.

Historically Congress appropriated amounts requested by USDOL that reflected state UI programs' needs fairly accurately. Beginning in the mid-1990s federal-funding policies changed from reflecting state UI programs' costs to limiting the amount of the annual cost increases. This has led to state UI programs not being adequately funded and has forced states to spend state funds to cover the costs associated in administering the UI program. Federal funds continue to decline.

In August 2006 USDOL advised all state UI programs of their intentions to eliminate their current procedure of paying the U.S. Postal Service directly for postage costs incurred by each state program effective October 1, 2007. This means the UI Program will assume responsibility for paying its own postage costs, as well as any mail-management service charges that are currently reimbursed by USDOL. As a result of this change, Colorado will see an additional negative impact to federal funding starting in October 2007.

Information Technology

One of the greatest challenges facing the UI Program is replacing its aging legacy systems which were established more than 20 years ago. In light of the continual decreased funding received from USDOL, the UI Program is in the process of identifying methods in which to conduct business in a more effective and efficient manner without negatively impacting its existing and desired customer-service levels through the use technology. One of the UI Program's focus areas is to incorporate the use of the Internet in as many services as possible. Internet services provide customers with a more convenient alternative to conduct business with the UI Program 24 hours a day, 7 days a week, and to minimize, if not eliminate, customers' frustration with having to do business on paper or through a busy call center.

In the fall of 2007 the UI Program plans to submit a decision item requesting funds to design, develop, and implement additional Internet self-service applications for claimants and employers. If funds are awarded, this effort will allow the UI Program to modernize its current Internet self-service applications; develop, implement, and maintain the functionality of new applications; and integrate these elements into an Internet self-service suite. Over a two-year span, ten Internet self-service applications will be deployed. The resulting Internet suite will require minimal intervention by business staff and provide a viable conduit for claimants and employers to conduct business with the UI Program.

Telephony System

The UI Program was appropriated capital construction funding in FY06-07 to replace its aging telephony system. The Strategic Telephony Operational Recovery Mission (STORM) is an eagerly anticipated project that will deliver a new and improved telephony system to replace the current IVR system and associated telephony products. The Colorado Unemployment Benefits Line (CUBLine) will also be replaced during the STORM project. The new system promises to be user-friendly and reliable and is expected to be fully implemented by June 2008.

Legislation

The UI Program worked with legislators on several new pieces of legislation during the 2007 session. House Bill 07-1285, Timeliness of Unemployment Claims Appeals Receipt, changes the timeliness determination for filings to receipt by the UI Program instead of a postmark date. Additionally, this bill extends the timeline to file an appeal of a decision from 15 days to 20 days and provides that a request for job separation information be received by the UI Program within 12 calendar days

House Bill 07-1286, UI Benefits Interstate Agreement, ensures conformity of state law to existing federal unemployment compensation (UC) law. The bill requires nonresidents who apply for UI benefits under a reciprocal state agreement to produce alternative documentation proving legal residency if the person does not have a valid Colorado driver's license or ID card. The bill allows an applicant to provide a valid driver's license or state ID card issued in another state, or in the case of individuals residing in Canada, a valid Canadian driver's license or ID card, and execute an affidavit as described in the Colorado Revised Statutes 24-76.5-103 (4)(b).

House Bill 07-1312, Employee-Leasing Company and Work-Site Employer, clarifies existing law establishing the business, regulatory, and legal arrangement between a work-site employer and an employee-leasing company.

ii. WORKFORCE DEVELOPMENT PROGRAMS (WDP)

Workforce Development Programs, administered by the Colorado Department of Labor and Employment (CDLE), provides a wide range of employment services for businesses and job seekers, delivered through a network of workforce centers located throughout the State. Programs administered by WDP are federal and cash funded. State cash sources include the Displaced Homemaker and the Employment Support Funds. The State is responsible for policy guidance, program oversight and administration, and overall programmatic and fiscal integrity in accordance with federal guidelines for each program. For all Federal funded programs, priority of services must be provided to veterans according to the law.

WDP administer several programs and include the following:

- ♦ Wagner Peyser (WP) Act of 1933 - Employment Services program provides non-fee labor exchange services to businesses and applicants, matching job applicants with appropriate job openings.
- ♦ Workforce Investment Act (WIA) of 1998 - Serves eligible adults and youth who need additional employment services, education, and/or training to prepare them to enter the workforce or to reenter the workforce after a job loss.
- ♦ Veterans Employment and Training Program - Established under Title 38, U.S.C., Chapters 41 and 42, provides services to veterans and ensures that public labor exchange

standards and priorities of services are being met and that businesses/employers are aware of veteran program requirements and are encouraged to hire veterans.

- ♦ Migrant Seasonal Farm Workers (MSFWs) Program - Established to ensure that migrant and seasonal farm workers receive the same employment services as non-MSFW customers.
- ♦ Work Opportunity Tax Credit (WOTC) - Businesses/employers apply to the WOTC program requesting tax credit certification. Under the Tax Relief and Health Care Act of 2006 and the Small Business and Work Opportunity Tax Act of 2007, businesses/employers can apply for tax credits in exchange for hiring workers from certain classifications of disadvantaged workers.
- ♦ Governor's Summer Job Hunt (GSJH) - Each year this program provides youth ages sixteen through twenty-one with job placement services and employment opportunities. Services are provided to youth regardless of geographic boundaries, income, ethnicity, or special needs.
- ♦ Trade Adjustment Assistance (TAA) - This program is a collaborative effort of CDLE, the One-Stop Regions, and the US Department of Labor to provide services to workers whose loss of employment is determined to be the adverse result of foreign trade. The Trade Readjustment Allowance Program provides an extension of Unemployment Insurance (UI) payments to qualified trade-affected workers. The Alternative Trade Adjustment Assistance Program provides supplemental salary payments to a worker for two years or until the worker has received \$10,000 or until the worker is estimated to earn \$50,000 in a year. The Health Coverage Tax Credit (HCTC) Program assists individuals in receiving a tax credit for Health Insurance premiums from the Internal Revenue Service (IRS) and provides relief from the increased cost to continue health insurance.
- ♦ Foreign Labor Certification - Provides for the initial processing of H-2B (temporary non-agricultural) and H-1B prevailing wages to assist businesses/employers in recruiting U.S. workers, and gather information to determine whether to grant or deny temporary labor certification.
- ♦ Displaced Homemaker Act of 1977 and 1980 - Provides employment and training services to eligible displaced homemakers who, through divorce, separation, widowhood, or ineligibility for other public assistance have lost their source of economic support. Services provided include tuition scholarships, job training, career assessment, supportive services, personal and vocational counseling, and job development and placement.

a) Workforce Development Programs Objectives

1. Provide training, technical assistance and program monitoring to the workforce regions to ensure that the State meets Federal performance measures for all of its programs serving adults, dislocated workers and youth.
2. Develop strategies to address the needs of high growth industries, to enhance incumbent worker training, to coordinate services in collaboration with the Colorado Community College System and the Adult Education and Family Literacy Programs, and to expand labor exchange opportunities for businesses.
3. Use special projects and discretionary grant funds to support the local workforce system's capacity to be market-driven, responsive to local economic needs, and to contribute to the economic well-being of the local community.

b) Workforce Development Programs Performance Measures

Performance Measures		FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Estimated	FY 08-09 Projected
Entered Employment Rate	Target	60 %	60 %	61 %	62 %
	Actual	58.91%	60.64%	N/A %	N/A %
Employers Served	Target	21,500	22,000	22,500	23,000
	Actual	21,964	22,319	N/A	N/A

To measure progress in meeting WDP objectives, the following measures are used:

1. *Entered employment rate*: This is the United States Department of Labor "Entered Employment" measure (from the Federal Common Measures) used to evaluate the Employment Services program. Almost all applicants/customers served are enrolled in this program and then referred to other programs as needed for other services. The entered employment rate is derived from Unemployment Insurance wage records to determine whether an applicant/customer was working in the quarter after completing or receiving Workforce Center services.
2. *Employers served*: Number of employers provided a service by a Workforce Center or through another component of Workforce Development Programs.

Demand for services from WDP is highly dependent on the unemployment rate and the impact of demand for services moves in opposing directions for applicants and employers. When the unemployment rate is high, there is an increase in demand for employment services from applicants to aid in their job search, and obtain training to improve their ability to meet employer needs, either in their current or new career field. Additionally, the demand for services from employers drops, because they have little difficulty finding qualified workers. When the unemployment rate is low, there is an increase in demand for employment services to connect the employer with qualified candidates for job placement, or to help create qualified candidates through training. Conversely, there is a drop off in demand for services from applicants because there is less difficulty in finding employment.

Because of this shift in demand and in order to best serve our customers, WDP must shift the focus between two main customer groups from year to year depending on the economy. This can result in significant changes in the performance measures below and cause the actual to vary significantly from the benchmark rate/number, though a change downward in one measure should cause an improvement in the other measure.

c) Workforce Development Programs Workload Indicators

The following represents the State's actual and projected number of customers, i.e., applicants and employers served.

Workload Indicators		FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Estimated	FY 08-09 Projected
Total applicants	Target	350,000	350,000	350,000	350,000
	Actual	356,953	351,576	N/A	N/A
Total applicants referred to jobs	Target	155,000	155,000	155,000	155,000
	Actual	159,670	156,740	N/A	N/A
Total job openings received from employers	Target	104,000	105,000	110,000	115,000
	Actual	104,638	112,058	N/A	N/A

Specific Program Workload Indicators - Applicants Served

Workload Indicator: Total Applicants Served	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Estimated	FY 08-09 Projected
Workforce Investment Act	10,728	8,934	8,500	8,500
Wagner Peyser	336,380	318,964	310,000	310,000
Veterans	36,903	33,700	34,000	35,000
Migrant Seasonal Farm Workers	595	639	500	500
Work Opportunity Tax Credit	16,929	20,434	23,000**	24,000**
Governor's Summer Job Hunt	43,429	33,902	30,000	32,000
Trade Adjustment Assistance	1,118	1,599	1,880	2,210
Trade Readjustment Allowance (TRA)	800	850	900**	900**
Alien Labor Certification	648	727	750**	750**
Displaced Homemaker	59	68	70	75

**Workload indicators fluctuate depending on the number of applications processed, petitions certified by the USDOL, and legislation that is passed at the Federal and State levels. The outcome of the WIA Reauthorization and Federal funding levels may drastically change the workload numbers for this program.

Specific Program Workload Indicators - Employers Served

Workload Indicator: Total Employers Served	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Estimated	FY 08-09 Projected
Wagner Peyser services	18,891	18,721	19,000	19,000
WOIC - Number of Employers Registered with the Tax Credit Office	2,425	2,957	3,200	3,200
Alien Labor Certification	648	727	750	750

d) Key Trends in Workforce Development Programs

Colorado's internet-based services continue to increase accessibility to the State's workforce programs. The website, www.coworkforce.com, provides access to labor exchange services between businesses and job seekers and allows customers to connect with workforce centers for career development and job training services. The internet portal, www.e-Colorado.org, for the workforce development community continues to expand its services and improve its functionality. Implementing datacasting technology and webinar/conferencing functions will further enhance the department's ability to provide long distance, real-time training to staff and customers statewide.

Federal Funding

Federal funding for the Workforce Investment Act (WIA) and Wagner Peyser (WP) programs have decreased annually since FY2005-06. In FY2006-07, Wagner Peyser funding which has remained flat for years, decreased by 4.30%. This has constrained the workforce regions in providing basic employment services and caused a restructuring of regional offices to stretch resources. In FY2007-08 WIA funding decreased by \$5.8 million cutting into the allocations for all workforce regions and thereby limiting the delivery of intensive and training services statewide.

WIA Reauthorization

The Reauthorization of the Workforce Investment Act/Wagner Peyser Act has been debated since 2002 and if ratified, the proposed implementation date is July 1, 2008. Several proposals for reauthorizing WIA/WP have been circulated and presented in Congress during the last several legislative sessions. Most of these proposals suggest a major restructuring of the program which could result in additional budget cuts in the future. It is unclear whether WIA/WP will be reauthorized and/or extended beyond June 30, 2008, or whether an entirely new workforce program will be in place. However, it is probable that a reauthorization could bring major changes to WDP and the State's workforce system.

Healthcare Industry

CDLE continues to address the labor shortage in the healthcare industry with the support of WIA and Wagner Peyser discretionary funds. The "Work Education and Lifelong Learning Simulation Center" (WELLS Center), a collaborative healthcare training center located at the Fitzsimons Campus of the University of Colorado at Denver and Health Sciences Center is moving forward to develop and implement a plan for sustainability beyond FY2008-09. The WELLS Center has been crucial in providing additional clinical training courses, experience for new nursing students, and nursing professionals with the ability to upgrade their credentials. The Clinical Scholar Program, which trains nursing professionals in how to supervise nursing students in a clinical setting, has been an extraordinary success, surpassing the original anticipated numbers of 45 participants and training 240 participants in the first eighteen months of the project. The WELLS Center has been crucial in developing the state's capacity to train nursing professionals in high volume.

The labor shortage in the Long Term Care industry has become a priority issue in Colorado. WDP staff is currently developing strategies to address the supply/demand challenges and the training needs of this high-growth industry, and are taking steps in FY2008-2009 to launch preliminary solutions.

Energy Industry

The Rocky Mountain region has been known as the "energy capital of the West", with Colorado and New Mexico ranking as first among U.S. fields for both gas reserves and gas production. As the center of the Rocky Mountain region, the metropolitan Denver area continues to attract energy-related companies and research institutions. In 2004, Metro Denver ranked third out of the fifty largest metro areas for energy industry cluster employment concentration.

Energy development in Colorado is rapidly changing the labor landscape in Western Colorado and the Denver Metro region. The state is poised to enter into another energy boom and have seen challenges in addressing the labor market needs in this industry. Currently, there is a high demand for skilled workers in this industry. As energy development proceeds in the years ahead, Workforce Development Programs will be challenged to collaborate with economic development advocates, education leaders, and the business community to design educational programs and productive partnerships to address both the short and long term workforce needs emerging from the energy industry, and labor needs ranging from the large production corporations to the small business owners that contribute to a thriving energy-based economy.

Veterans Employment and Training Programs

Although the total number of veterans registering for Employment and Training services has not significantly changed in the last several years, the number of Disabled, Recently

Separated, Homeless and Incarcerated veterans released from prison has increased. These groups of veterans require a greater degree of staff assisted and intensive services than other veterans. With the continued conflict in Iraq and Afghanistan, there will be a significant increase in veteran customers suffering from Traumatic Brain Injuries (TBI) and Post Traumatic Stress Disorder (PTSD) requiring additional intensive assistance to successfully reenter the civilian workforce. Additionally, as a result of recent Base Realignment and Closure (BRAC) actions, approximately 10,000 troops are anticipated to be transferred to Fort Carson in Colorado Springs by 2010. This will significantly increase the need for employment and training assistance for military spouses and military dependents.

Meanwhile, the Local Veterans Employment Representatives (LVER) and Disabled Veterans Outreach Program (DVOP) did not see any increase in funding during FY2007-2008. Personnel, benefits, and operating costs are increasing at the same time Federal funding remains flat. Staffing levels will need to be reevaluated in FY2008-09. A reduction in staff will present challenges over the next three to five years in order to meet the increased need for specialized veterans' services as described above.

Technology

- ♦ Colorado's Work Opportunity Tax Credit (WOTC) implemented a web-based application system in FY2006-2007 which has enhanced the processing of Tax Credit applications, reduced the need for scanning documents, and provided quicker response time to participating employers of Colorado. As a result, the workload for this program has shown a steady increase over the last three years and is anticipated to continue increasing through FY2008-09 although there has not been a commensurate increase in Federal funding.
- ♦ In FY2007-2008, the installation of datacasting equipment throughout the workforce system will be completed. Datacasting technology can send large media rich files, live broadcasts, reports, speeches, workshops and training, and on-line courses to individual computers and network servers using digitalized data. The implementation of this technology will allow Colorado to provide more efficient delivery of training to staff and customers across the state, thus reducing logistical challenges and travel costs to attend professional development workshops.
- ♦ In FY2007-2008, CDLE anticipates making progress to complete the automation of the Trade Readjustment Allowance and Alternative Trade Adjustment Assistance tracking and payment systems which is expected to significantly improve caseload management and customer service to both workforce center staff and TRA/ATAA recipients. Expanding the functionality of the Joblink computer system to produce and track TRA/ATAA payments along with the implementation of a new file scanning system, will assist in transforming a manual process into a streamlined automated payment process. Additionally, the implementation of using a debit card instead of manual checks will allow customers to receive their payments quicker and result in cost savings because printing costs and processing manual checks will be eliminated.

Employer demand for services: As Colorado has transitioned to a demand-driven approach in delivering workforce development programs, more businesses and employers have become aware of the services offered through the workforce investment system. Recently, businesses have expressed a need for assistance in finding educational and training opportunities, conducting work readiness assessments of applicants, and organizing staff development/career fairs and job fairs. Businesses are looking for partnership opportunities to leverage funding and to assist them in fulfilling their labor exchange needs. Colorado is working on strategies to establish a fee-for-service program that can better serve the business community in addressing those needs. In high growth

industries, businesses are utilizing the workforce center system to coordinate education and training programs to increase the pool of skilled applicants that can be hired on demand. As a result of Colorado's growing economy, workforce development programs anticipate growth in its employer customers and are working on streamlining its services through statewide initiatives.

iii. LABOR MARKET INFORMATION

Labor Market Information (LMI) serves policy makers, the workforce development system, educators, employers, jobseekers and the general public by gathering, producing, analyzing and disseminating comprehensive information on employment conditions in Colorado. All programs are federally funded.

BUREAU OF LABOR STATISTICS ACTIVITIES

Funding is provided by the Bureau of Labor Statistics for data collection, editing and statistical production and basic publishing activities only for five separate programs:

Quarterly Census of Employment and Wages (QCEW) builds on administrative records submitted by employers in compliance with the Colorado Employment Security Act. Employment level of and wages paid to covered workers are edited for accuracy, new establishments are provided a code under the North American Industry Classification System according to type of work and existing establishments are routinely surveyed to ensure industry codes are accurate. QCEW data are the foundation for all other programs and activities within LMI.

Local Area Unemployment Statistics (LAUS) provides monthly estimates of labor force, total employment, unemployed persons and rate of unemployment at the county level and statewide. Statistics from this program are used in many federal programs' funding formulas to determine Colorado's share of federal dollars.

Current Employment Statistics (CES) are the most current, reliable estimates of wage and salary jobs by industry available and are produced monthly for the state and all seven Metropolitan Statistical Areas. CES estimates are considered to be the foremost indicator of the state's economic condition and those produced at the national level move the financial markets.

Occupational Employment Statistics (OES) covers the same geographic areas as the CES program plus four balance-of-state areas. Employment level and hourly and annual wage estimates by occupation and industry are produced annually. Estimates from this program are merged with industry projections to predict demand occupations into the future.

Mass Layoff Statistics (MLS) program records and tracks layoff events occurring in Colorado through the use of unemployment claims data. A mass layoff event occurs when at least 50 people from a firm file a first-time or initial claim for unemployment insurance during any consecutive five-week period with the workers being separated for more than 30 days. State level data are published quarterly.

WORKFORCE DEVELOPMENT SUPPORT ACTIVITIES

Employment and Training Administration funds support LMI through several grants. Direct funding is provided via the Workforce Information Core Products and Services grant and the state allocates a small portion of Workforce Investment Act and Wagner/Peyser 10% funds.

Activities covered by these funds include additional data development, basic services to the general public and customized services to the workforce development system:

Short and long-term industry and occupation projections, published annually, form the basis of LMI's most popular products and services. These estimates, available for the state and all seven MSAs, are used to guide training investment, economic development, strategic planning and policy decisions for programs of all types.

Local Employment Dynamics estimates are produced quarterly in cooperation with the Census Bureau. Data elements include job creation, new hires, separations, turnover and average new hire earnings by age group, gender, detailed industry and down to the county level of geography.

Internal Customer Satisfaction Surveys for Workforce Development Programs and Unemployment Insurance provide a means of measuring the effectiveness of these organizations services from the perspective of the clients. Phone surveys are conducted monthly and semi-annually. Clients include both the unemployed seeking jobs and employers seeking to fill vacant positions.

Training and outreach increases the awareness, access, understanding and use of LMI products and services. The education of a wide spectrum of LMI users including workforce system staff, state and local government, economic development, educators and business organizations expands the audience and application of LMI beyond the needs of the federal government.

Customized data requests, analysis, products and presentations enable LMI to focus on specific data sets of interest to various groups. The expertise and knowledge of LMI staff responsible for gathering and analyzing data is utilized. This unique perspective is of particular value to end users.

Database maintenance and web presence insures the availability of LMI at a level appropriate for public consumption. This enables all programs to meet federal reporting requirements while providing local end users readily available data.

UNEMPLOYMENT INSURANCE ACTIVITIES

The Unemployment Insurance Program funds positions in LMI for industry coding activities to determine establishment tax rates, actuarial and financial monitoring and analysis of the State's UI Trust Fund, and fiscal analysis of proposed legislation impacting the UI system. Additionally, LMI is responsible for preparing weekly, monthly, quarterly, and annual federally mandated reports related to Colorado's UI program.

a) Labor Market Information Objectives

1. Maintain compliance with all contracts and grant requirements by meeting deadlines with high-quality deliverables delivered to the Bureau of Labor Statistics, Employment and Training Administration and other customers.
2. Increase the visibility of currently available Colorado economic data, information and analysis for use by the public.
3. Develop comprehensive training curriculum, modules and tools.
4. Instill a sense of worth and pride in every employee with knowledge of how their work in LMI impacts customers' every day lives; enhance a collaborative, fulfilling work environment for LMI staff.

b) Labor Market Information Workload Indicators

Workload Indicators	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Estimate	FY 08-09 Projected
Establishments on QCEW data file:	207,759	212,827	216,000	220,000
New establishments classified by industry:	25,100	24,100	25,000	25,000
Establishments verified for proper classification:	43,863	31,710	25,000	26,000
LMI Gateway website hits:	88,577	103,456	125,000	140,000
Products distributed:	7,282	12,737	35,000	70,000
Training sessions and presentations:	15	30	45	60

c) Key Trends in Labor Market Information

General

Over the last few years, the U. S Department of Labor has recognized that for both employers and job seekers to make informed decisions, appropriate, meaningful regional and local information must be made available to the public. Colorado Labor Market Information, along with other state LMI sections across the country, has been at the forefront of reinventing itself in order to provide timely, localized information on which important decisions can be made.

The initial emphasis of the expanded effort has been a focus on supporting the workforce development system to better serve job seekers. This is currently being accomplished through developing and conducting training activities to enhance understanding and application of LMI by workforce system staff. These activities are further supported by recent LMI web delivery upgrades. The goal of these upgrades is to provide improved data accessibility and flexibility to meet a wide spectrum of user needs.

Funding History

Bureau of Labor Statistics programs are funded from the Labor Force Statistics line item in the BLS budget. The FY 2008 request is for \$253.584 million. Historically, about 33% of this line item funds the cooperative programs with states.

The BLS request represents a 2.6% increase in the Labor Force line item over the 2007 rescission level. The Unemployment Insurance Trust Fund (UTF) accounts for \$78.264 million of the FY 2008 request. The UTF increase is 1.6% over FY 2007. However, BLS funding to states in FY 2007 was 3% below the FY 2003 level.

The Employment and Training Administration's workforce information core products grant is funded from the "One-Stop Career Centers/Labor Market Information" line item. ETA requested \$55.985 million for FY 2008 to provide workforce information, national electronic tools, and one-stop system building under the Wagner-Peyser Act. The line item has been cut significantly in the past several years.

The amount provided to states from the line item held at \$38.0 million until rescissions lowered the amount slightly in PY 2005. Total funding to states in PY 2007 is 16% below the PY 2005 level. ETA is proposing another 12.3% cut to this funding in PY 2008.

While BLS and ETA are cutting funding, business costs of producing LMI have increased. According to the Employment Cost Index produced by BLS, salaries and benefits in state and local government have increased by 17.6% since 2003, with benefit costs rising faster than wages.

These cuts to this information lifeline threaten the ability for states to target talent development, promote innovation and respond effectively in other ways to the challenges of the global economy.

The Division of Employment and Training is considering supplementing LMI activities from the Employment Support Fund for the first time in its history due to federal cuts.

FUTURE PROJECTS

Occupational Safety and Health

LMI has entered into discussions with the BLS regarding the possibility of bringing the Occupational Safety and Health (OSH) statistics program to Colorado beginning October 1, 2008. Colorado is currently only 1 of 7 states for which occupational injury and illness data are not being collected. Unlike other BLS programs, funding for OSH is split 50/50 between the state and BLS. A state funding mechanism needs to be established to allow for the long-term consistent operation of the program. Program costs are expected to be quite modest relative to benefits, on the order of \$100,000 annually.

These data will be useful for many purposes. Because no such data are now being collected for the State, there is no way to approximate productivity losses suffered by Colorado businesses due to workplace injury. The information will permit the development of comparative injury incidence rates to national industry averages as well as between Colorado industries. Injury severity could be imputed from the days of lost work and job restriction categories.

Benefits

A pilot survey program is underway to measure benefits provided by private sector employers. This program will provide a basis for tracking trends in medical, dental, vision, life and disability insurance, sick, annual, and holiday leave provided to full-time and part-time employees.

The data collected will allow comparison of benefits by industry as well as private versus public sector information, which is already available. The results will be useful to business, government, policy makers and job seekers.

Research

Leading LMI shops across the nation have in-house research capabilities to leverage full access to confidential data. Comprehensive research is critical to the development of sound policy. The current leadership in LMI has set a goal to establish this capability in Colorado by June 30, 2008.

B. Division of Labor

The Division of Labor administers Colorado labor laws pertaining to wages paid, hours worked, minimum wage, labor standards, child labor, employment-related immigration laws, and working conditions. The Division of Labor also conducts all-union agreement elections, elections to certify or decertify collective bargaining agreements, certifications of all-union provisions in the building and construction trades industries, and investigates and mediates allegations of unfair labor practices.

It is the mission of the Colorado Division of Labor to aid Colorado employees, employers, and the general public through the responsible administration, regulation, and enforcement of Colorado labor laws.

The Division aspires to:

- ♦ Continually improve Division administrative, operating, communication, and technological systems.
- ♦ Ensure fairness, expedience, and professionalism in our dispute resolution processes and interactions with the public.
- ♦ Empower Division staff to collaborate with others, pursue creative solutions, and participate in ongoing educational programs to provide the highest level of customer service.
- ♦ Forge strategic alliances and partner with organizations, businesses, and state, local, and federal agencies to increase the effectiveness of Division educational and outreach efforts.

i. Division of Labor Objectives

1. The Division of Labor provides assistance to employers and employees in understanding and complying with Colorado’s labor laws through our program of “Compliance through Education.”
2. To respond to written inquiries from the public and successfully resolve wage disputes in a timely fashion.

ii. Division of Labor Performance Measures

Performance Measures		FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Estimate	FY 08-09 Projected
Issue New Wage Order	Target	N/A	06/07	01/08	
	Actual		04/07		
Issue Advisory Bulletins	Target	06/06	06/07	01/08	
	Actual	03/06	01/07		
Claims Processed	Target	7,000	7,500	7,500	7,500

	Actual	7,410	7,401		
Percentage of Claims Successfully Resolved	Target	New	New	70%	70%
	Actual	New	72%		

Division of Labor staff responds to a high volume of inquiries from various customers wanting information about labor laws. Our program of “Compliance through Education” helps all of our customers come to understand their rights and their responsibilities. Increased contact with employees and employers through (1) group presentations, (2) comprehensive website content and services, and (3) the provision of written materials to the public enable us to demonstrate the efficacy of “Compliance through Education.”

The updates made to the Division of Labor’s claim and investigatory processes and database (eCOMP) are an essential component of service improvement. More efficient use of our resources is possible as our expanded data capability has allowed us to use a risk-based service delivery approach. The system provides staff the ability for quick response to customer complaints and inquiries. Tracking potential problem areas has allowed the Division to tailor employer education to minimize inadvertent noncompliance. This system has eliminated the duplication of claims, identified differences in types of claims, identified changes in business names or addresses, provided data for changes in the Minimum Wage Order and statutory changes, and provided information essential to the development of strategic goals and plans.

iii. **Division of Labor Workload Indicators**

Workload Indicators		FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Estimate	FY 08-09 Projected
Claims successfully resolved	Target	3,000	4,000	5,000	5,000
	Actual	5,002	5,515 ¹		
Monies recovered	Target	\$2,000,000	\$1,750,000	\$1,750,000	\$1,750,000
	Actual	\$1,522,485	\$1,350,000		
Employee group presentations and visits (visits / number in attendance)	Target	45/1,200	45/1,200	45/1,200	45/1,200
	Actual	26/623	35/1,500		
External investigations	Target	10	50	50	50
	Actual	75	43		
Walk-in traffic	Target	2,000	2,000	2,000	2,000
	Actual	1,614	2,016		
Claims per FTE	Target	700	900	900	900
	Actual	988	1,057 ²		
Dollars recovered per FTE	Target	\$217,000	\$217,000	\$217,000	\$217,000
	Actual	\$202,998	\$192,857		
Dollars recovered per claimant	Target	\$325	\$225	\$225	\$225
	Actual	\$205	\$182 ³		
Estimated taxes recovered (State & Federal)	Target	\$460,000	\$460,000	\$460,000	\$460,000
	Actual	\$380,621	\$337,500		
Collective Bargaining Elections	Target	5	5	5	5
	Actual	0	0		
All-Union Agreement Elections	Target	5	5	5	5
	Actual	2	5		
Unfair Labor practices Charges	Target	5	5	20 ⁴	5
	Actual	3	0		
Employment Verification Claims	Target	N/A	New Law		

Workload Indicators		FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Estimate	FY 08-09 Projected
	Actual		35 ⁵		
Public Contracts for Services	Target	N/A	New Law		
Claims	Actual		8 ⁵		

¹ The unsuccessful claims include many types of claims, such as employers filing for bankruptcy, claims that do not fall under the Division's jurisdiction, claims past the statute of limitations, and disputes best handled by the judicial system due to complexity or by the preference of the parties involved.

² Claims per FTE have risen due to an increase in claims and staff turnover

³ Dollars recovered per claimant have decreased due to a substantial increase in non-wage claims.

⁴ The periodic jump in ULPs is due to the cycle of negotiations for RTD. The actual number of ULPs in FY 03-04 was 32.

⁵ Each claim reflects an investigation of a single business entity regardless of the number of complaints received (e.g., one franchise had several formal complaints filed. This one investigation required examining the personnel records and payroll timesheets of three separate locations and seventy-five individuals)

iv. Key Trends in the Division of Labor

Substantial Increase in Division Claim Workload and Success of Technological Advances

The Division received 7,401 claims and written inquiries in FY 06-07, which represents a similar total as compared to the 7410 claims received in FY 05-06. However, the 7401 claims represent a 40% increase over the 5,313 claims and written inquiries received in FY 03-04. This 40% claim increase can be attributed to new online claim services, e-mail services, and educational outreach offered by the Division. Approximately 75% of the written inquiries received by the Division now arrive via either the website or e-mail. This utilization of popular technology has improved access and ease of use to Division services. All traditional methods of claim filing are still readily available to the public (e.g., mail, walk-in, fax).

Advisory Bulletins and Resource Guide Published by Thomson West

The Division of Labor has maintained and updated its "Advisory Bulletin and Resource Guide," which is a comprehensive guide to Colorado labor and employment laws and Division services. The Guide was published by Thomson West in 2005, 2006, and 2007. It can be purchased under the title, "Colorado Employment Law and Practice Handbook" by John Paddock Jr. It is part of the Colorado Law Practice Series.

Contact and Outreach with the Spanish-Speaking Community

The Division of Labor has three Compliance Officers who are fluent in Spanish (one bilingual employee was added in FY 06-07). This has greatly enhanced our services to the ever-increasing number of Spanish-speaking clients. Continued collaboration with the Archdiocese of Denver and other local and state organizations has further improved the Division's visibility and assistance among the Spanish-speaking community. This collaboration has resulted in a higher demand for information and services.

Minimum Wage Increase and Wage Orders

In January of 2007, the Division issued an Emergency Minimum Wage Order in accordance with changes to the Colorado Constitution, Article XVIII, Section 15 (per Amendment 42). In April of 2007, the Division issued a permanent minimum wage rule, Wage Order Number 23. The Division has been actively preparing for Wage Order 24 (effective January 1, 2008), and increasing its educational efforts surrounding subsequent minimum wage increases pursuant to the inflation adjustment present in the law.

All Union Agreement Elections

During the fiscal year 06-07, the Division of Labor, received 8 requests for All Union Agreement (AUA) elections. As of June 30, 2007 The Division conducted five elections. One petition had been withdrawn and two elections were carried into FY 07-08. All of the elections which have been held this FY have been won by the unions.

Notice of Intent to Strike

In November 2006 a Notice of Intent to Strike was submitted by members of the Pueblo Education Association against Pueblo School District Number 60. The notice was related to the inability of the two sides to reach a new contract agreement. Colorado Revised Statute 8-1-125 requires that either both parties request our intervention, or the executive director of the department determines that such an action affects the public safety. Only the PEA requested such action on our part. This office worked informally with both parties and the Federal Mediation Conciliatory Services office to successfully avoid a strike. The parties reached an agreement on a two year contract on December 7, 2006.

Potential FY 07-08 Activities

Contract negotiations with the Denver Public Schools and the Denver Classroom Teachers Association have hit an impasse related to wages. We are working informally with representatives of the Federal Mediation and Conciliatory Services agency that has been asked to assist. They are awaiting the results of an independent fact finder and hope to have the matter resolved prior to the beginning of the school year.

Employment Verification Law

Effective January 1, 2007, virtually all Colorado employers must abide by a new employment verification law, 8-2-122 C.R.S. The Division assumed responsibility in late February of 2007 over this law, and has prepared extensive guidance and provided assistance to employers and employees. The Division crafted a comprehensive website specifically for this law, accessible at www.coworkforce.com/lab/evr.

Public Contracts for Services and Illegal Aliens

Effective August 7, 2006, contractors who enter into or renew public contracts for services with a state agency or political subdivision must abide by a new law, 8-17.5-101 & 102, C.R.S. The Division assumed responsibility in late February of 2007 over this law, and has prepared extensive guidance and provided assistance to employers and employees. The Division crafted a comprehensive website specifically for this law, accessible at www.coworkforce.com/lab/pcs.

Criminal Prosecution of Wage Violations

The Division has been actively working with Colorado District Attorneys to criminally prosecute employers for violations of the Colorado Wage Act. The Division has received approval and support from the Attorney General's Office to work directly with District Attorneys on such prosecutions.

C. Division of Oil and Public Safety

The Division of Oil and Public Safety (OPS) is responsible for a variety of regulatory functions related to public health and safety, including establishing and enforcing rules, regulations, and statutes, which govern public school construction, carnival and amusement park rides, explosives, boilers, underground and aboveground petroleum storage tanks, cleanup of oil spills, and reimbursement of cleanup costs to qualifying storage tank owners/operators and accomplishes this through its registration, inspection, regulation, and reimbursement process.

The Division of Oil and Public Safety is comprised of the following sections:

- ♦ Public Safety
 - Boilers
 - Explosives

- Carnivals and Amusement Parks
- ♦ Petroleum Inspection
- ♦ Remediation
- ♦ Petroleum Storage Tank (State) Fund
- ♦ Public Schools

The Boiler Inspection Section includes boilers and pressure vessels. A boiler is generally defined as a closed pressure vessel in which water is heated and circulated for heating or power. Boilers and pressure vessels are located in most public buildings such as schools, churches, hotels, restaurants, health clubs, nursing homes, and office buildings. Boiler inspections are performed by nine state inspectors and by special (insurance company) inspectors commissioned by the state program. This program coordinates the efforts of state and insurance company special inspectors, verifying compliance with the established safety requirements with regard to the installation, operation and closure of boilers and some pressure vessels.

The Explosives section regulates individuals or businesses that use, manufacture, possess, sell, store, transport, or dispose of explosives or blasting agents. This section is responsible for conducting testing of potential explosive permittees performing inspections and reviews, and processing all explosive applications. The program ensures that explosives used for road construction, avalanche control, oil exploration and other demolition purposes are stored safely away from populated areas and secured in locked storage facilities where inventory controls are in place to guard against theft. The explosives section does not regulate military explosives, law enforcement agencies mining, agricultural, or fireworks.

The Carnivals and Amusement Parks Section protects the public through a registration process and enforcement of regulations related to carnivals and amusement parks. The section ensures that the amusement devices for all carnivals and amusement parks that operate in the state meet inspection requirements for safety. All carnivals and amusement parks also must maintain insurance coverage appropriate to the type of ride and provide proof of a current insurance policy.

The Petroleum Inspection Program within OPS enforces standards governing - the registration, installation, operations and closure of underground and aboveground storage tanks containing petroleum and other regulated materials; enforces weights and measures regulations pertaining to petroleum products, including the calibration of fuel pumps, and testing petroleum products to verify compliance with state quality standards; and responds to emergency situations involving petroleum releases.

The Remediation Section enforces cleanup standards governing the remediation of petroleum contamination and petroleum releases. The Remediation Section ensures petroleum impacted sites progress from release discovery through closure; meets all review turn around times (TAT) and enforcement deadlines; protects funding sources necessary to ensure the continuation of remediation at petroleum storage tank sites; provides accurate and timely guidance and technical assistance to internal and external customers; and evaluates section processes and modify as necessary to enhance the program.

In addition, the Remediation Section manages the State Lead & LUST Trust programs. Leaking Underground Storage Tank (LUST) Trust Funds are federal grants used to cover remediation costs at sites where the owner/operator responsible for the contamination cannot be identified or located; is unwilling to clean up the contamination; or is financially unable to cover the cost. The Petroleum Storage Tank (State) Fund monies can also be utilized for this purpose.

The Petroleum Storage Tank (State) Fund Program receives and processes applications to the Petroleum Storage Tank Fund for reimbursement of costs related to assessment and cleanup of

petroleum contaminated sites. Initially, sites are evaluated for eligibility to the Fund based on their compliance history. Any station operated in "substantial non-compliance" with OPS tank operating regulations may not be eligible. The results of these evaluations are presented monthly to the Petroleum Storage Tank Committee where eligibility decisions are made. Following the committee decision, supplemental applications are processed as they are received by the Fund Section staff.

The Public Schools section oversees the construction of public school projects for all K-12 and junior (community) colleges statewide. The Division is responsible for adopting building code standards, reviewing and approving building construction plans, issuing building permits, inspecting the schools throughout the construction phase to ensure the schools have been designed and built in compliance and issues certificates of occupancy. Public school construction projects include new schools, additions, remodels, and freestanding structures.

i. Division of Oil and Public Safety Objectives

1. Protect Health and Safety of Workers, Students, and Citizens
2. Protect the Environment
3. Protect Consumers

ii. Division of Oil and Public Safety Performance Measures

Performance Measures		FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Estimate	FY 08-09 Projected
Minimize the incidences that cause injuries, as identified through violations noted during field inspections: Percent of violations noted during field inspections.	Target	New	New	10%	10%
	Actual	New	11%		
Minimize the incidences that cause injuries, as identified through violations noted during remediation and construction plan reviews, and permit and certification submittal reviews: Percent of violations noted during plan reviews, and permit and certification submittal reviews.	Target	New	New	25%	25%
	Actual	New	47%		
Minimize the incidences of what cause injuries through proper allocation of resources with appropriate qualifications and training as identified through issues noted during internal quality control checks: Percent of issues noted during internal quality control checks	Target	New	New	50%	10%
	Actual	New	71%		
Minimize the number of petroleum releases that impact points of exposure: Percent of petroleum releases that impact points of exposure.	Target	New	New		
	Actual	New	New		
Minimize the amount of product sold that is metered inaccurately and out-of-compliance with quality standards: Percent of product quality and meter violations	Target	New	97%	97%	97%
	Actual	New	96.5%		

iii. Division of Oil and Public Safety Workload Indicators

Workload Indicators	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Estimate	FY 08-09 Projected
Number of required Public School inspections per fiscal year (**This is a new workload measure and will be determined during the analysis described below under Public School Construction program)	N/A	N/A	**	
Number of boilers requiring inspection	29,226	24,912	27,000	29,000
Percent of boiler inspections performed by certificate expiration date	64%	64%	75%	80%
Percent of boiler violations corrected by deadline.	58%	71%	75%	80%
Number of explosive magazine inspections required	57	75	85	85
Number of Carnivals and Amusement Parks inspected	n/a	n/a	20	30
Number of petroleum facilities	2,300	2,307	2,400	2,400
Number of LPG facilities	1,800	1,849	1,900	1,900
Percent of retail petroleum facilities inspected each year to ensure 18 month inspection frequency goal is achieved	63%	66%	67%	67%
Number of Public School projects and plans per fiscal year	269	350	350	375
Number of preliminary meetings with architects concerning Public Schools	201	262	262	281
Explosives exams conducted	170	278	250	250
Percent of blasters who pass the explosives exam on their initial attempt.				
Explosives permits processed and issued	477	456	500	500
Percent of daily amusement ride inspection reports reviewed for compliance	n/a	n/a	20	30
Number of confirmed petroleum releases reported	225	190	200	200
Number of open events	NA	1205	1200	1200
Number of Site Characterization Reports received	NA	164	175	175
Number of Corrective Action Plans received	314	402	250	200
Determine most effective way to perform Public School plan reviews and inspections considering use of state personnel, contractors, and/or local jurisdictions	N/A	N/A	Decision by 8/1/07	N/A
Draft appropriate language for Public School legislation, if required	N/A	N/A	Decision by 8/15/07	N/A
Propose emergency supplemental FY 2008 funding for Public School	N/A	N/A	Decision by 8/15/07	N/A
Re-review and re-inspect the 150 Public School sites that were inspected after January 2006 (as well as the 8 additional sites in the audit)	N/A	N/A	100%	N/A
Percent of Public School plan reviews that receive management quality control reviews	N/A	N/A	100%	100%
Determine qualifications of new Conveyance manager, hire by October 2007	N/A	N/A	Hire by 10/1/07	N/A
Average turnaround time for petroleum product sample analysis	20 days	17 days	10 days	10 days
Percent of boiler initial inspections on new installations performed within 30 days of installation	50%	56%	75%	80%

Percentage of Site Characterization Reports reviewed and NFA, CAP request or Final SCR letter issued within 60 working days.	87%	76%	90%	90%
Percentage of Corrective Action Plans reviewed and a CAP Approval or CAP Denial letter issued within 90 working days	83%	90%	90%	90%
Processing time of traditional original reimbursement applications with a Fund Payment Report prepared within 90 working days (as dictated by statute)	72 days	87 days	85 days	85 days
Processing time of electronic reimbursement applications (eRAPs) (all supplementals) with a Fund Payment Report prepared within 90 working days (as dictated by statute)	72 days	66 days	65 days	60 days
Leak/spill/special investigations	263	146	150	150
Tank Installations/Upgrades	279	296	325	350
Tank Closures	192	164	190	190
Percent of facilities in operational compliance with regulations	75%	75%	95%	95%
Number of petroleum impacted sites receiving a No Further Action status	214	273	225	225
Establish risk-based approach for report submittal deadlines and criteria for extension requests	N/A	N/A	Draft document 3/31/08	Final implemented 10/1/08
Develop and provide guidance documents and support to our customers including aboveground tank closure guidance document and revised corrective action plan	N/A	N/A	3/31/08	N/A
Consumer Complaints	412	423	450	450
Percentage of fuel meters within tolerance limits	96%	97%	98%	98%
Percentage of product samples in compliance with specifications, ensuring fuel quality and consumer protection	89%	90%	95%	95%
Percentage of consumer complaint investigations completed within 5 working days	95%	94%	98%	98%

iv. Key Trends in Oil and Public Safety

Current Extenuating Circumstance

Public School Construction Program Audit

A recent audit identified 10 specific recommendations regarding the Public School Construction Program with which the Division agrees. The recommendations include staffing and training of qualified people, proper plan reviews, adequate inspections, and an analysis to identify improvements to the program and required resources. The entire purpose of the performance measure for Public School Construction is to implement each of these recommendations.

Management and operational deficiencies in the past that were identified by the program and have been corrected include management review of permits, use of proper inspection forms and permit identifications. The task at hand is to determine the best way to implement the other improvements to the program and the options under consideration are:

- ◆ Total administration completed by the state with increased number of employees.

- ♦ Extensive delegation of the program to local jurisdictions.
- ♦ Utilizing state contractors to perform many of the plan reviews and inspections.

The final solution is anticipated to be a combination of these concepts. Input is being received from stakeholders and members of the legislature. The goal is to finalize these decisions by 8/1/07. After that the necessary actions such as drafting legislation, requesting emergency funding, and hiring of employees will be implemented.

Public School Inspection Section:

Growth and Development

With the recent voter approval of school bonds by various districts it is anticipated that the demand for school construction permits and certificates of occupancy and inspections will increase rather than decrease in the next few years.

School Security Issues

Based on recent tragic incidents in school settings in Colorado and across the nation, new code requirements may be developed by the International Code Council regarding design criteria to enhance security of schools. Public School Safety staff may need additional training to become familiar with the criteria and best methods to review and implement any code changes.

Public Safety Section:

Mechanical Conveyances

On May 30, 2007 Governor Ritter signed SB07-123 which created the Elevator and Escalator Certification Act. The legislation requires that all mechanical conveyances be registered with the Division of Oil and Public Safety by August 1, 2008. Additionally mechanics, inspectors and contractors who service mechanical conveyances must be licensed by the Division. The legislation establishes the regulation and inspection of conveyances such as moving walkways, escalators, elevators and dumbwaiters. Certain devices are exempted from the legislation and the statute allows for delegation of inspections to local jurisdictions. During FY 07-08 the program will be developed by hiring staff, forming stakeholder group, establishing the registration process, negotiating with local jurisdiction and promulgating rules. The remainder of the program will be implemented on August 1, 2008. Once the program has been developed and before implementation, performance measures and workload indicators will be developed.

Oil and Gas Exploration

As Colorado continues to be a leader in oil and gas exploration, the use of explosives will also continue to increase. The current surge in exploration has a large economical impact to the adjacent communities, primarily those located on the western slope. The growth in population of our state has forced cities to expand, encroaching on the more rural areas where most of the blasting occurs. This has created conflicts between populations near the blasting sites and the oil exploration industry.

Alternative Amusements

We are experiencing growth in a segment of the amusement industry that does not fall within the traditional definition of amusement parks: challenge courses such as zip-lines and climbing walls; and simulated extreme sports such as sky diving. Further analysis of these types of attractions is necessary to determine what role the Public Safety Program will take in the regulation of these types of attractions and extreme sports in the future. Under current legislation, these facilities do not fall within Public Safety's jurisdiction.

Building Development

Population growth and the associated building developments continue to impact the boiler industry in that the sheer number of boilers in the state is increasing by approximately 2,000 per year. We are seeing most of this growth in copper-tube boilers which are safer, require less water to operate, have a faster heat recovery time resulting in increased efficiency, and are less expensive when compared to the traditional cast iron boilers. During FY 06-07 we implemented a risk-based inspection schedule. This allows for lower risk boilers to be inspected on a 24-month cycle rather than a 12-month has reduced the number of boilers required to be inspected every year.

Petroleum Inspection Section:

Federal Energy Act

On August 8, 2005, President Bush signed the Energy Policy Act of 2005. Title XV, Subtitle B of this act (entitled the Underground Storage Tank Compliance Act of 2005) contains amendments to Subtitle I of the Solid Waste Disposal Act, the original legislation that created the underground storage tank (UST) program. This new law significantly affects federal and state underground storage tank programs, will require major changes to the programs, and is aimed at reducing underground storage tank releases to our environment.

The UST provisions of the Energy Policy Act focus on preventing releases. Among other things, it expands eligible uses of the Leaking Underground Storage Tank (LUST) Trust Fund, and includes provisions regarding inspections, operator training, delivery prohibition, secondary containment and financial responsibility, and cleanup of releases that contain oxygenated fuel additives.

Some of these provisions require implementation in 2006; others will require implementation in subsequent years. To implement the new law, EPA and states will work closely with tribes, other federal agencies, tank owners and operators, and other stakeholders to bring about the mandated changes affecting underground storage tank facilities.

Senate Bill 07-031 introduced in this legislative session with support from stakeholders gives the Division the authority to promulgate and enforce rules to allow implementation of the provisions of the federal Energy Policy Act of 2005. These regulations will be developed this year with stakeholder participation and should be effective in 2008.

Alternative and Renewable Fuels

With the increased demand and use of petroleum, and the need for cleaner fuels there is an increasing trend in development and use of alternative and renewable fuels. Today there is a wide array of alternative fuel sources that are finding their way into the marketplace. New standards for the safe storage and product quality of these fuels are being developed.

House Bill 07-031 introduced in this legislative session concerning renewable energy requires the division to establish policies regarding the storage of renewable fuels. The bill also requires the Division to promulgate, and enforce, rules concerning the placement of underground and aboveground storage tanks that contain renewable fuels by April 30, 2008. The purpose of the rules is to develop a uniform statewide standard of issuing permits for underground and aboveground storage tanks to promote the use of renewable fuels so that the process of obtaining a permit for an aboveground storage tank that contains renewable fuels may be more efficient and affordable.

Fuel Quality

With the wide array of alternative fuel sources that are finding their way into the marketplace, new specifications for product quality of these fuels are being developed by American Society of Testing Materials (ASTM). In order to fulfill its statutory obligations and ensure continued consumer protection as new ASTM standards are developed, the division will have to promulgate and update rules to address the new specifications and may have to purchase or upgrade equipment at the laboratory to conduct these tests.

For example, in June 2004, EPA finalized the Highway Diesel and Non-road Diesel Rules, which mandated the use of lower sulfur fuels in diesel engines beginning in 2006 for highway diesel fuel, and 2007 for non-road diesel fuel. After EPA finalized the Highway Diesel and Non-road Diesel Rules, ASTM adopted the EPA requirement on ultra low sulfur diesel (ULSD) in their D-975 Standard Specification for Diesel Fuel Oils.

Temperature Compensation

National Institute Standards and Technology standards define a gallon of gasoline as being 231 cubic inches at 60 degrees Fahrenheit. When this gallon of diesel or gasoline fuel is delivered, stored and dispensed at temperatures higher than 60 degrees, it expands. At 60-degrees, a gallon of fuel delivers a certain amount of energy or BTUs. The hotter the fuel, the less energy in the gallon and the lower mileage per gallon. Almost all retail motor fuel dispensers within the United States do not compensate for temperature of the fuel during retail transactions. With the increasing price of fuels there is an increasing amount of discussion and debate as to whether retail motor fuel dispensers should compensate for temperature during the retail transaction. It is anticipated that NIST will likely require temperature compensation at retail motor fuel dispensers in the near future. This will require the division to purchase calibration equipment that have temperature compensation capabilities.

Remediation Section:

Update of Reasonable Cost Guidelines

In response to inflationary pressures, OPS plans to update the Reasonable Cost Guidelines (RCG). These are the maximum costs allowable to be reimbursed from the Fund for selected costs associated with site assessment and cleanup (eg; excavation, laboratory analytical, labor, equipment, etc.). These costs were last updated in 2002. OPS plans to evaluate each existing RCG in comparison to current costs, and add additional RCGs for items suggested by the Auditor's.

Federal Energy Act

Contained in the Federal Energy act is the directive not to pursue cost recovery from responsible parties if the recovery will cause them undo financial hardship. Currently the remediation section leads the effort to obtain cost recovery. This provision may hinder this effort.

Alternative Fuels

With the event of various new alternative fuels, Remediation Section staff will now need to educate themselves regarding potential releases of these fuels and their unique chemical components. The staff needs to be aware of the unique properties of these components, and appropriate methods of assessment cleanup.

Petroleum Storage Tank Fund Section:

Federal Energy Act

The Energy Policy Act of 2005 contains several provisions that may impact the Petroleum Storage Tank Fund over the next fiscal year. One of these provisions relates to Fund Soundness and efforts by EPA to monitor the solvency of State Funds in order to maintain their approval to function as the Financial Responsibility mechanism for tank owner/operators in the State. This will require the State Fund Managers to submit annual or semi-annual reports of various financial data to EPA. Ultimately, a State Fund's approval could be withdrawn if the Fund is not financial sound.

A second provision is that State Funds can now be used to provide incentives to tank owner/operators to comply with the Energy Act, particularly with regard to release prevention efforts and upgrades. OPS acted on this provision with the passage of Senate Bill 07-247 that allows the Fund to be used to provide incentives for upgrades. During fiscal year 2008, OPS anticipates developing the program to provide for these incentives.

D. Division of Workers Compensation

The statutory mission of the Division of Workers' Compensation (DoWC) is to administer and enforce the provisions of the Workers' Compensation Act. The objective of the Workers' Compensation Act, and thus the Division, is to assure the quick and efficient delivery of disability and medical benefits to injured workers at a reasonable cost to employers, with a minimum of litigation.

The DoWC is made up of a number of diverse programs. The operations of the DoWC generally fall into the categories of dealing with claims, insurance, or medical issues. The Special Funds Unit, consisting of the Major Medical Fund, the Subsequent Injury Fund, and the Medical Disaster Fund, operates like an insurance company and actually pays out benefits. These Funds are closed to new injuries and pay out to certain individuals who met the statutory criteria when the Funds were open. Otherwise, the DoWC's role is one of oversight and it does not pay benefits.

Certain workplace injuries must be reported to the DoWC as claims. The DoWC strives to ensure these claims are properly filed, and then works with insurers to make sure that injured workers receive the benefits they are entitled to receive. Insurers are also audited and graded on how well they follow requirements regarding the handling of claims. In addition, the Division mediates disputes and assists parties with settling their claims. The DoWC has a voluntary safety program for employers to reduce the number of accidents for those employers participating. While reducing the number of workplace accidents is a goal of the DoWC, it has a limited ability to directly affect this measure.

The DoWC also administers the self-insurance program whereby qualified employers may self-insure their workers' compensation liability. If not self-insured an employer with employees is required to carry private workers' compensation insurance. The Division strives to enforce this requirement and is constantly investigating employers and fining, or even closing down, those who are violating the law. The DoWC goal is to have 100% of employers in compliance however, as employers constantly go into and out of business, change their name and change whether they have employees, it would take an enormous amount of resources to approach that goal, or even to confidently measure the number of uninsured employers.

The DoWC provides a number of services, as required by statute, relating to medical care for injured workers. The DoWC trains and accredits physicians to perform certain functions in the workers' compensation system. It also operates the Divisions Independent Medical Examination

process, which in many instances must be completed before parties can go to a hearing. In addition, the DoWC adopts a medical fee schedule each year that establishes payment levels for all medical services provided to injured workers. The DoWC also promulgates and updates Medical Treatment Guidelines to set out optimum medical treatment for injured workers and reduce disputes over medical treatment.

i. Division of Workers Compensation Objectives

1. Increase efficiencies throughout the workers' compensation system resulting in cost savings.
2. Enforce the provisions of the Workers' Compensation Act to assure the quick and efficient delivery of disability and medical benefits to injured workers.
3. Reduce the number of claims filed that are determined to be uninsured.

ii. Division of Workers Compensation Performance Measures

Performance Measures		FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Estimate	FY 08-09 Projected
Premium Cost Containment Program accident cost reduction	Target	\$12,000,000	\$12,000,000	\$12,000,000	\$12,000,000
	Actual	\$16,869,049	\$19,335,800		
Percent savings per year using fee schedule	Target	20%	20%	20%	20%
	Actual	28% ³	38% ⁴		
Total amount of incorrect payments detected and corrected	Target	\$2,250,000	\$2,250,000	\$2,250,000	\$2,250,000
	Actual	\$2,412,541	\$2,033,533		
Number of on-site audits	Target	40 ⁵	24 ⁶	24 ⁷	24 ⁸
	Actual	23 ³	23 ³		
Percent of claims filed that are determined to be uninsured	Target	New Measure	New Measure	New Measure	New Measure
	Actual	.36%	.33%		
Number of establishments investigated	Target	New Measure	New Measure	New Measure	New Measure
	Actual	800	1,308		
Number of establishments ordered to pay fines	Target	New Measure	New Measure	New Measure	New Measure
	Actual	180	274		

³ Bills are reviewed to determine if charges exceed those allowed by the Division's fee schedule. This year's figures are from a third party bill review company and two Workers' Compensation insurers. The total billed medical charges from approximately 921,000 bills were \$411,706,900 and the reductions were \$115,538,300

⁴ Bills are reviewed to determine if charges exceed those allowed by the Division's fee schedule. This year's figures are from a third party bill review company and two Workers' Compensation insurers. The total billed medical charges from approximately 760,959 bills were \$389,147,892 and the reductions were \$146,633,134.

⁵ The number of future audits will be affected by the additional complex analyses required and testing and transition to a new web-based audit program, and the new risk-based audit approach.

⁶ The number of future audits will be affected by the additional complex analyses required and testing and transition to a new web-based audit program, and the new risk-based audit approach.

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The division contributes to system efficiencies through involvement in various stages of claim development. From the outset to closure, claim actions required to be reported to the division are reviewed for expedience. Through services such as prehearing conferences, the oversight of settlements, and the mediation of claims issues and medical billing disagreements, the division facilitates resolution of disputes without the parties having to go to hearing. Effective system administration by the division also provides savings to stakeholders through the use of technology such as electronic data interchange, and web-based resources.

Efficient management by division units of other statutory programs provide continuous savings for specific stakeholders. Some examples include the division independent medical examination program, the self-insurance program, physicians accreditation, and the Major Medical and Subsequent Injury Insurance programs.

iii. **Division of Workers Compensation Workload Indicators**

Workload Indicators		FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Estimate	FY 08-09 Projected
Number of customer contact with the Customer Service Unit (total of next two bullets)	Target	70,500	70,400	70,400	70,400
	Actual	58,630	56,467		
Via telephone calls	Target	65,000	65,000	65,000	65,000
	Actual	51,541	50,217		
Via Walk-ins	Target	5,400	5,400	5,400	5,400
	Actual	7,089	6,250		
Reduce caller telephone wait time in Customer Service as measured in seconds	Target	20	20	20	20
	Actual	19	18		
Reduce the percentage of lost calls	Target	3%	3%	3%	3%
	Actual	4%	4%		
Number of Independent Medical Exam (IME) applications processed	Target	3,300	3,300	3,300	3,300
	Actual	3,292	3,150		
Number of IMEs held (by Workers' Compensation number, not event)	Target	2,800	2,800	2,800	2,800
	Actual	2,715	2,558		
Percentage of workers' compensation cases with IME applications (calendar year 2005) that requested hearings through June 2006	Target	35%	35%	35%	35%
	Actual	50%	47%		
Number of Applications for Indigent Determination (for purpose of IME Program) filed with Office of Administrative Courts ⁹	Target	580	600	600	600
	Actual	622	578		
Number of Applications for Indigent Determination where the claimant was determined to be indigent	Target	350	375	375	375
	Actual	397	359		
Number of Utilization Reviews (UR) processed	Target	15	15	15	15
	Actual	6	14		
Percentage of UR orders upheld	Target	95%	95%	95%	95%
	Actual	100%	100%		
Number of injury reports filed by employers and claimants	Target	41,000	41,000	41,000	41,000
	Actual	38,233	40,608		
Number of Reviews of Admissions of Liability for benefits	Target	50,000	50,000	50,000	50,000
	Actual	51,807	68,514		
Orders related to requests for administrative closure of claims	Target	700	650	650	650
	Actual	568	708		
Orders related to requests for penalties or	Target	60	70	70	70

⁹ The data regarding indigent applications is provided by the Office of Administrative Courts.

compliance issues	Actual	135	494		
Respond to inquiries about the Fee Schedule (telephone, letter, facsimile)	Target	2,250	1,900	1,900	1,900
	Actual	1,393	2,240		
Number of Motions addressed by prehearing Administrative Law Judge (ALJ) through motions practice, including prehearing conferences	Target	11,000	10,000	10,000	10,000
	Actual	7,709	9,256		
Number of Stipulations for Settlement approved ¹⁰	Target	7,000	7,000	7,000	7,000
	Actual	6,712	6,438		
MAJOR MEDICAL INSURANCE AND SUBSEQUENT INJURY FUNDS: Savings by fee scheduling and denying charges for treatment of non-related conditions	Target	\$2,500,000	\$2,500,000	\$2,500,000	\$2,500,000
	Actual	\$4,720,678	\$6,988,300		
Average number of days from receipt to resolution of medical billing disputes	Target	20	20	20	20
	Actual	13	14		
Total current accredited physicians ¹¹	Target	1,150	1,125	1,125	1,125
	Actual	1,100	1,073		
Number of seminars provided by the Division to the public	Target	40	40	40	40
	Actual	34	47		
Number of Division-sponsored seminars held outside of the metro area	Target	7	10	10	10
	Actual	15	14		
Number of audited and on-site reviews of commercial carriers' claims handling practices	Target	40	2412	2413	2414
	Actual	23 ¹⁵	23 ¹⁶		
Premium Cost Containment cumulative employers certified	Target	4,366	4,693	4,693	4,693
	Actual	4,393	4,738		
Cumulative employers self-insured	Target	106	105	105	105
	Actual	104	101		
Cash flow advantage to self-insured employers program wide ¹⁷	Target	\$120,000,000	\$133,000,000	\$133,000,000	\$133,000,000
	Actual	\$129,000,000	\$124,000,000		
Number of self-insureds audited for regulatory compliance	Target	24	30	30	30
	Actual	18	3618		
Number of insolvent self-insured employers who default on workers' compensation	Target	0	0	0	0
	Actual	0	0		
Number of cumulative defaulted self-insured employers under supervision	Target	3	3	3	3
	Actual	3	3		
Number of revoked permits annually reviewed	Target	51	57	57	57

¹⁰ When some or all of the open issues on a case are settled for an amount of money, a document called a stipulated settlement document is drawn up, which is then approved per statute by the Director. The statistic in this measure represents the number of sets of paper settlement documents approved. Source: Stipulation Activity Report (#862).

¹¹ There was some attrition of Level I physicians in FY06. Level I physicians consist primarily of chiropractors.

¹² Effective FY 05-06, a risk-based audit selection approach was implemented that entailed selection criteria based on insurance market share. The risk-based audit selection approach targets insurance carriers with significant claim volume. The total number of audits decreased. However, the number of claims audited per insurance carrier will increase.

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¹⁷ Cash flow advantage is derived by subtracting the self-insured employer's total cost to self-insure from the total or premium equivalency for each fiscal year.

¹⁸ The total number of audits (36) include 27 on-site audits and 9 internal audits.

i. Key Trends in Workers Compensation

There were several changes to the Workers' Compensation Act during the previous legislative session that impact the Division. A substantial amount of resources will be expended to implement these statutory changes, including drafting and promulgation of rules; amending and creating forms; receiving input from, and providing information to, stakeholders.

For instance, new legislation was passed that requires most employers to give injured workers a choice of medical providers, and allows the injured worker to change medical providers. Other legislation added a requirement that the medical fee schedule set maximum rates for expert testimony and evaluations. It also increased the amount of benefits an injured worker may receive in a lump sum, and changed the process for receiving a lump sum; as well as increasing the amount of disfigurement benefits that may be awarded. In addition, new provisions were adopted regarding the requirement to have, and exemptions from, workers' compensation insurance on a construction site.

The Division continues to utilize a mainframe computer system developed in 1991 when the Division was created. As technology changes and fewer people with the ability to support such a legacy system are available, the Division will continue to examine moving to a different system. In addition, many states are moving to a paperless system. Such a system dramatically reduces the problems that a natural disaster or fire could cause, and allows multiple users to access documents at the same time. Setting up such a system can be expensive and require restructuring, but is a trend the Division is exploring.

COLORADO DEPARTMENT OF LABOR AND EMPLOYMENT

APPENDIX TO STRATEGIC PLAN FY 08-09

This appendix provides depth and further transparency at the division level to supplement the Colorado Department of Labor and Employment's Strategic Plan submitted to OSPB.

Unemployment Insurance Data (How Colorado Compares to Other States)

Benefits Information	12 Months Ending 03/31/2007	Ranking by State*
Benefits Paid	\$293,283,000	26
Initial Claims	116,910	33
First Payments	70,717	28
Weeks Claimed	1,193,028	29
Weeks Compensated	937,107	30
Exhaustions	29,226	25
Exhaustion Rate	42.2%	7
Average Duration	13.3 Weeks	40
Average Weekly Benefit Amount	\$317.05	8
Maximum Weekly Benefit Amount	\$455**	Not Available
Weekly Benefits as a Percentage of Wages	39.6%	21

Tax and Financial Information	As of 09/30/2006	Ranking by State
Maximum Combined Tax Rate	7.82%	Not Available
Average Tax Rate on Taxable Wages	2.2%	27
Trust Fund Balance	\$478,500,729	Not Available

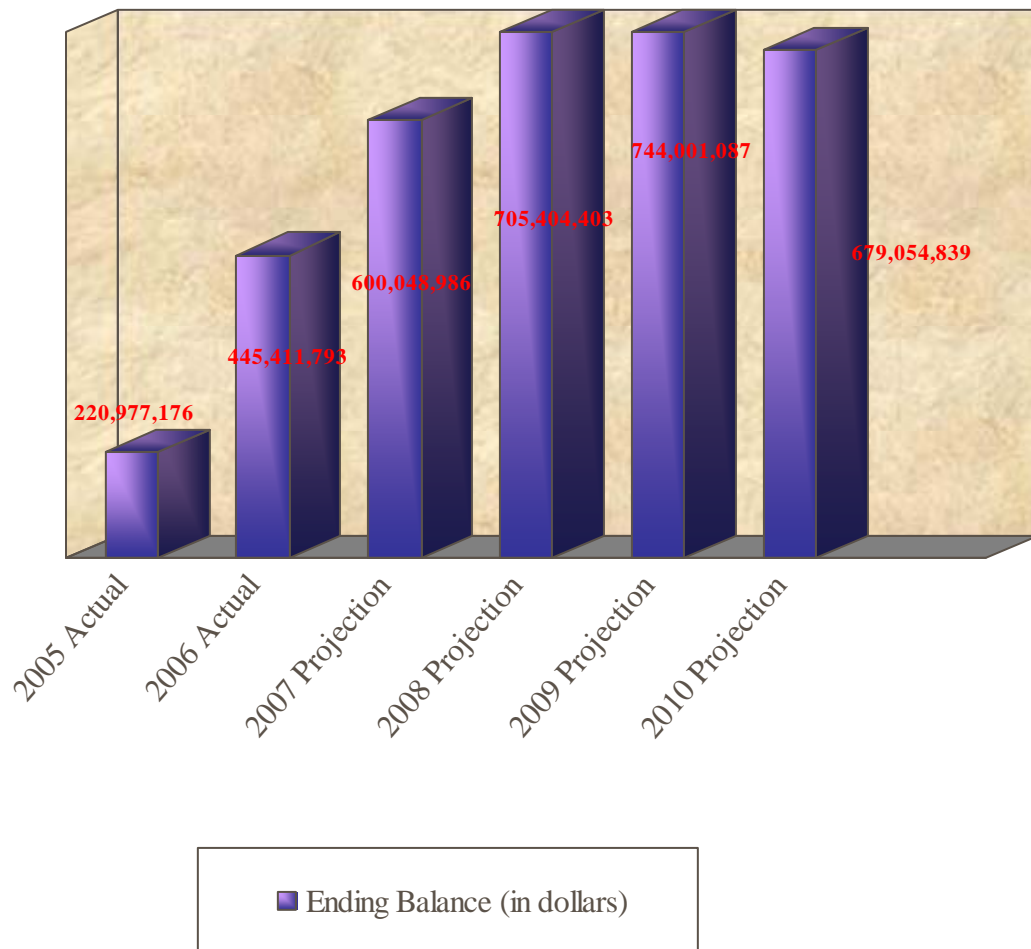
*States include the District of Columbia, Puerto Rico, and the Virgin Islands.

** As of July 2007

Source: U.S. Department of Labor/Office of Workforce Security, Division of Fiscal and Actuarial Services

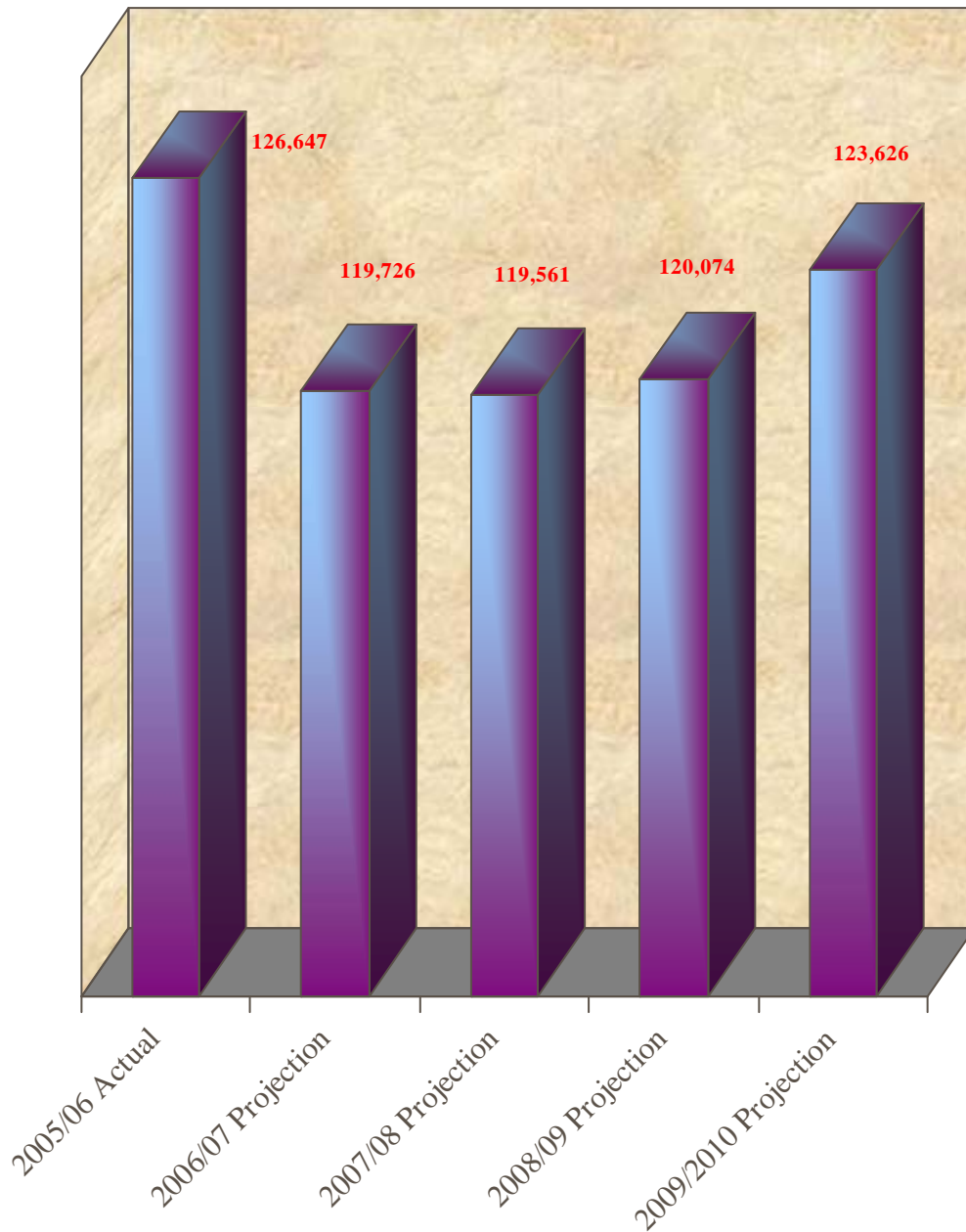
[http://www.workforcesecurity.doleta.gov/unemploy/content/data_stats/datasum07/1stqtr/Da
taSum_2007_1.pdf](http://www.workforcesecurity.doleta.gov/unemploy/content/data_stats/datasum07/1stqtr/Da
taSum_2007_1.pdf)

Labor and Employment Forecast Trust Fund Level Accounting



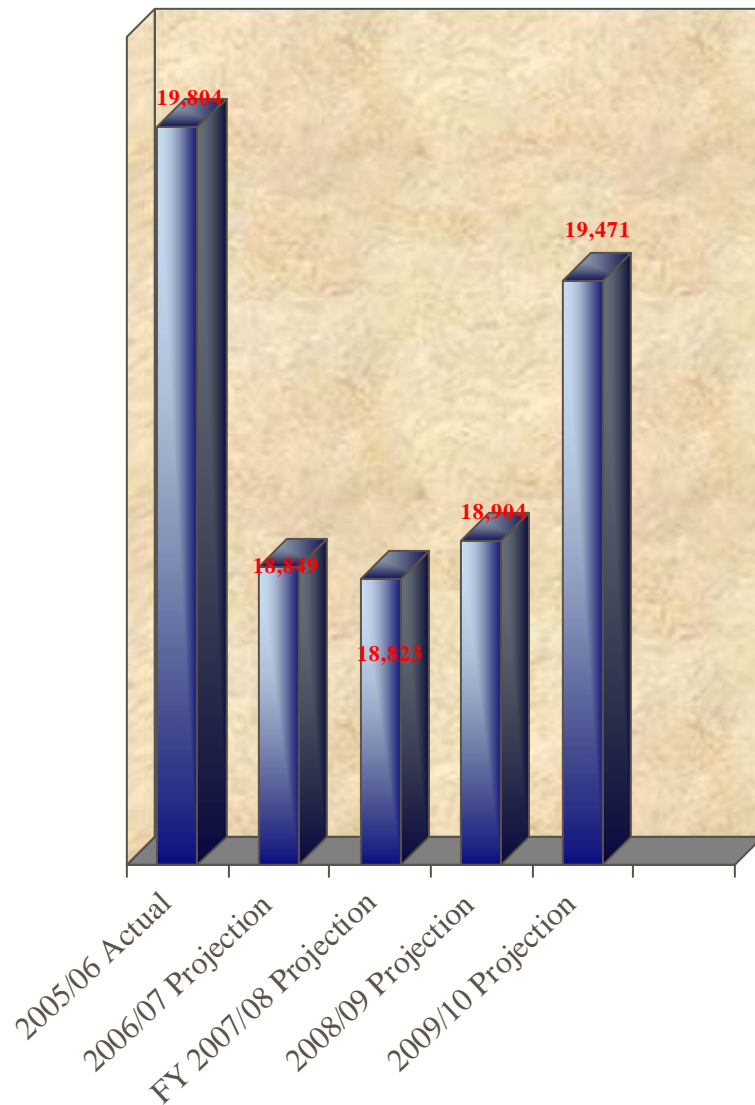
Source: Colorado Department of Labor and Employment, Labor Market Information

Number of Unemployment Insurance Initial Claims



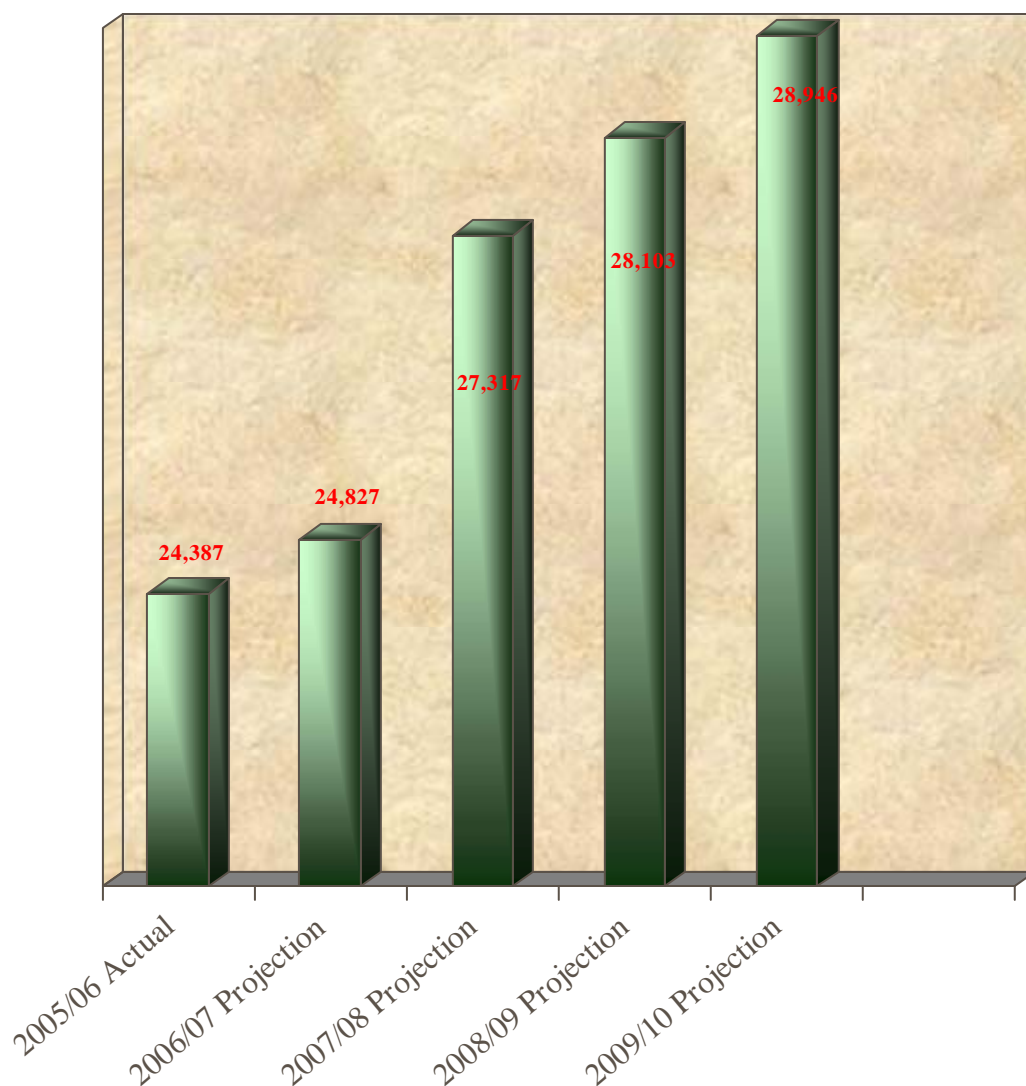
Source: Colorado Department of Labor and Employment, Labor Market Information

Number of Appeals Decisions



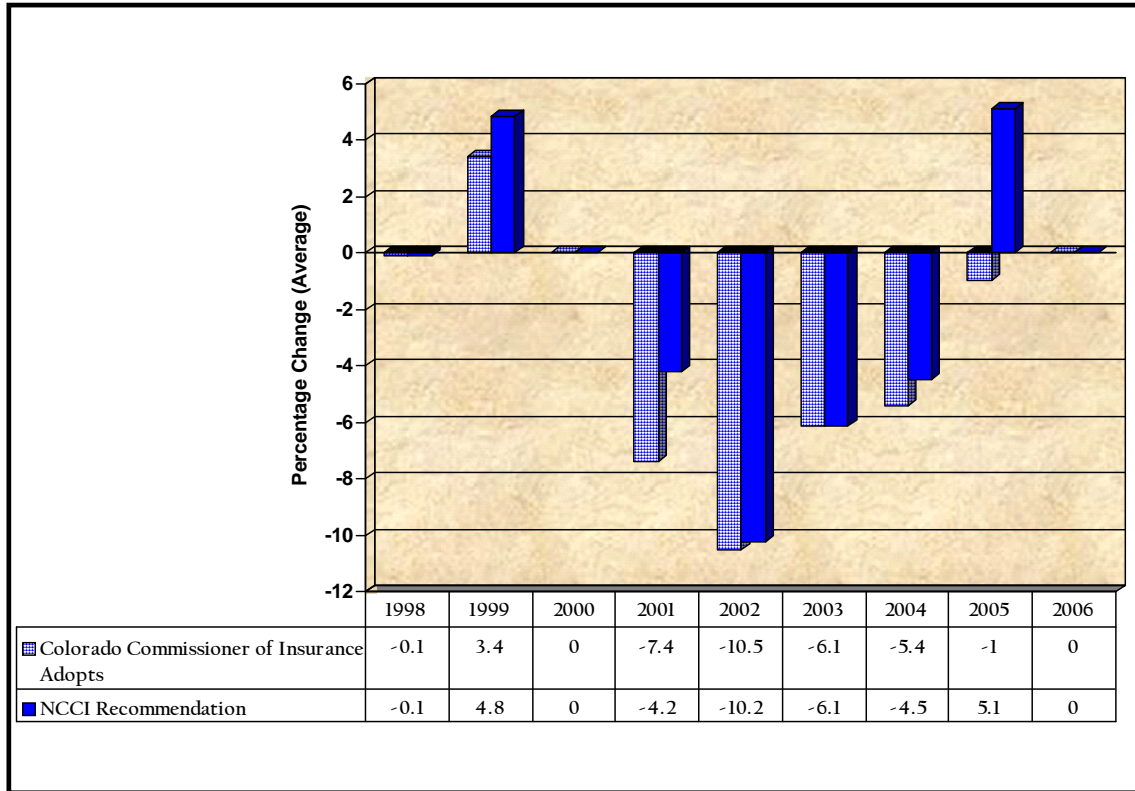
Source: Colorado Department of Labor and Employment, Labor Market Information

Number of New Employer Accounts



Source: Colorado Department of Labor and Employment, Labor Market Information

Workers' Compensation Rates, Percent Change (Average) 1998 – 2006

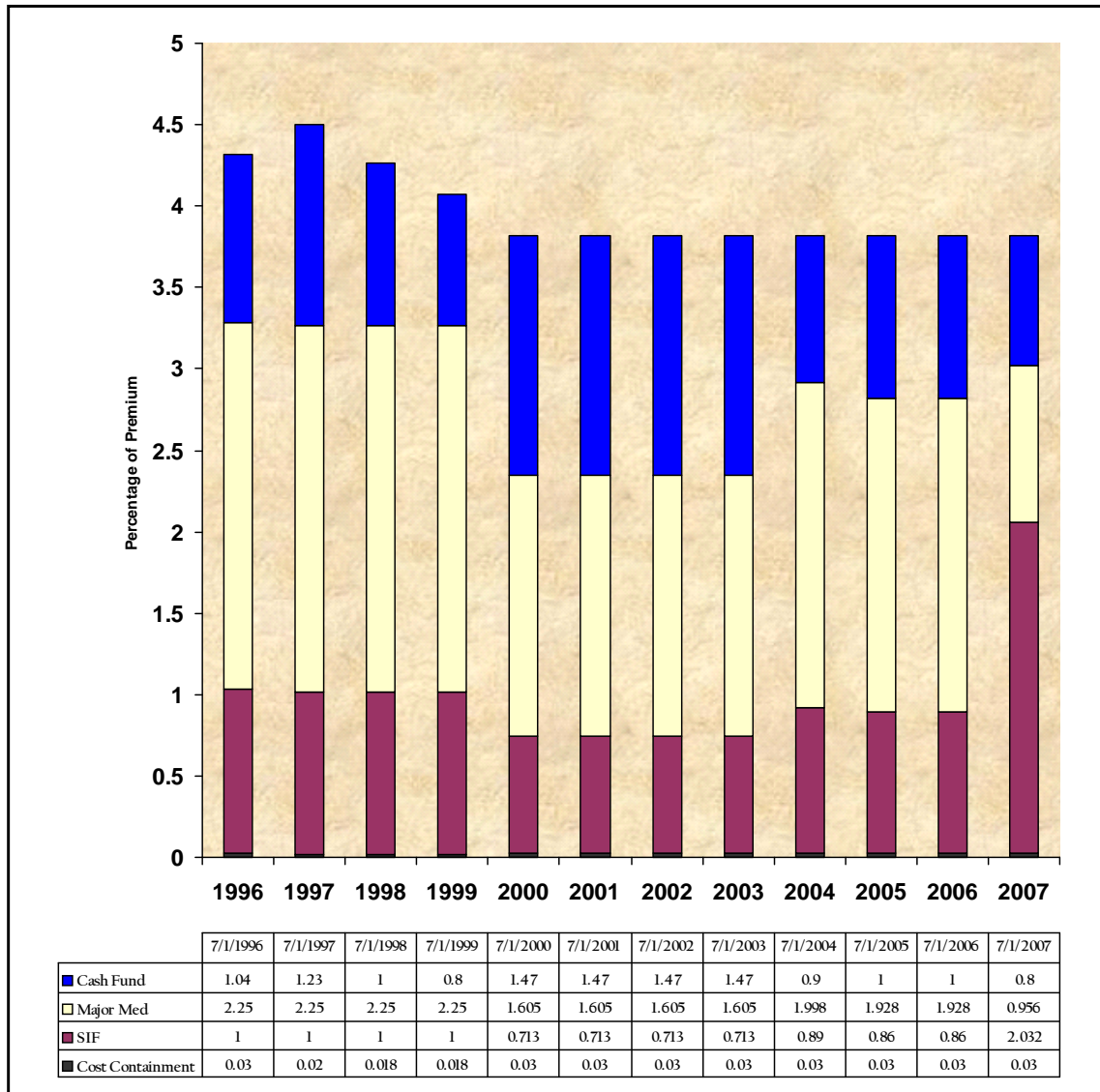


The amount reported as premium would include estimates of premiums for policies with deductibles in excess of \$5,000. These estimates assume premium levels for policies as if deductibles were capped at \$5,000.

COLORADO WORKERS' COMPENSATION PREMIUM VOLUME					
	Calendar Year 02	Calendar Year 03	Calendar Year 04	Calendar Year 05	Calendar Year 06
DOWC-reported premium, commercial carriers	\$1,162,713,427	\$1,178,979,832.11	\$1,196,870,838	\$1,171,987,562	\$1,276,658,265
DOWC-reported premium equivalent, self-insured employers	\$190,306,328	\$177,547,735.05	\$185,352,565	\$214,815,552	\$217,418,017

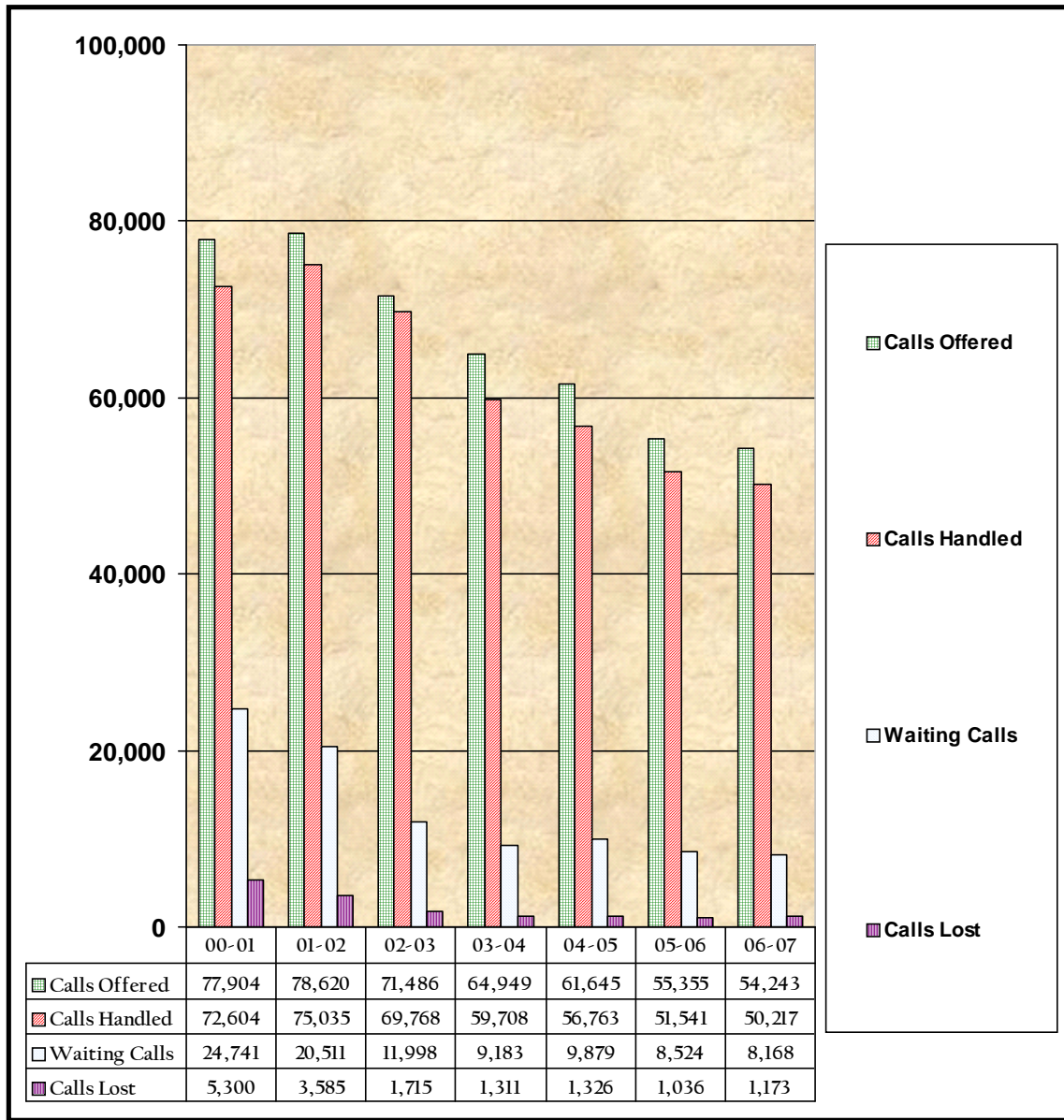
The amount reported as premium would include estimates of premiums for policies with deductibles in excess of \$5,000. These estimates assume premium levels for policies as if deductibles were capped at \$5,000.

Workers' Compensation Premium Surcharge Rates



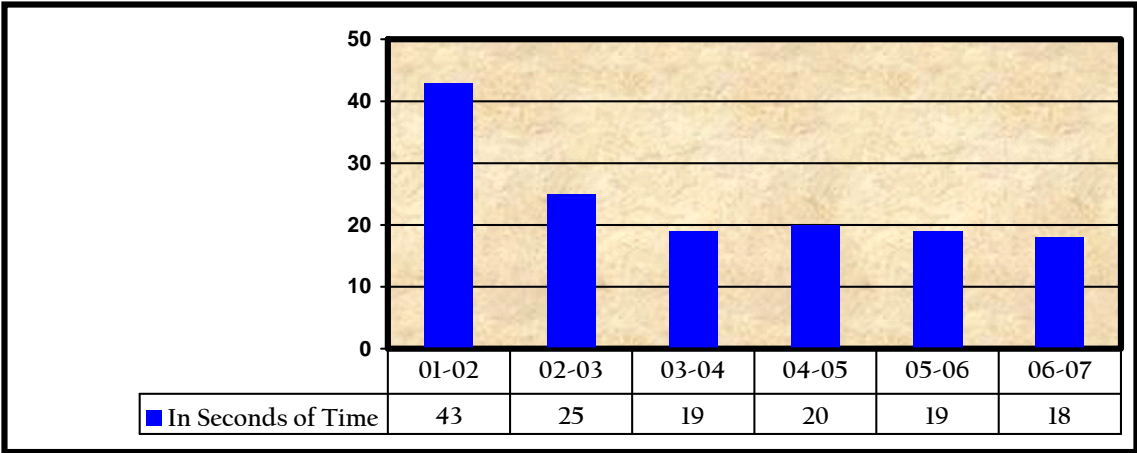
Prior to 7/1/00 the Major Medical and SIF Surcharges had been broken out separately – on 7/1/00 the rule changed to make those combined at 2,318. The figures indicate what the individual rate would be if the ratio between the two funds remains constant. A Cost Containment Surcharge was added in July of 1989, for the administration of a premium cost containment program for insured employers. Only carriers pay this cost containment surcharge.

Workers' Compensation Customer Service Call Statistics

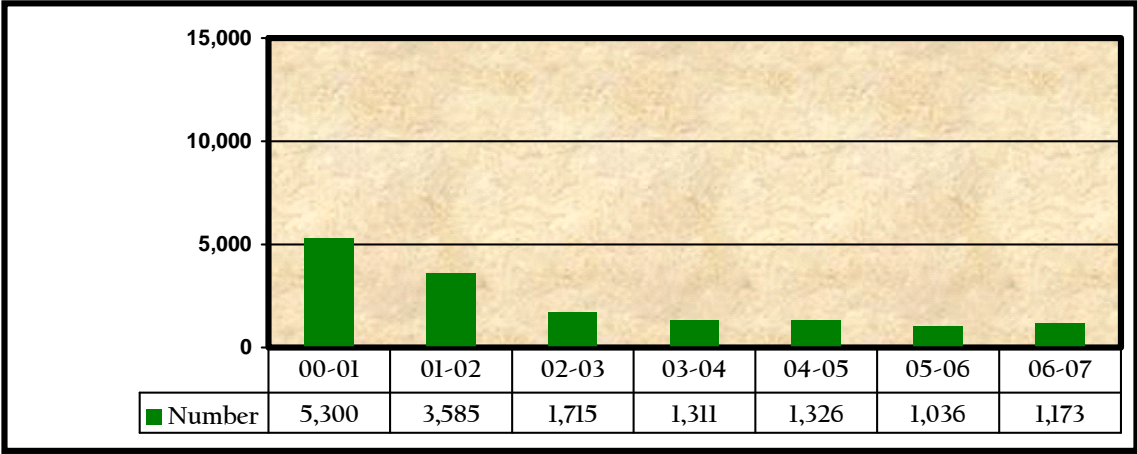


Workers' Compensation TRENDS IN CUSTOMER SERVICE CALL STATISTICS

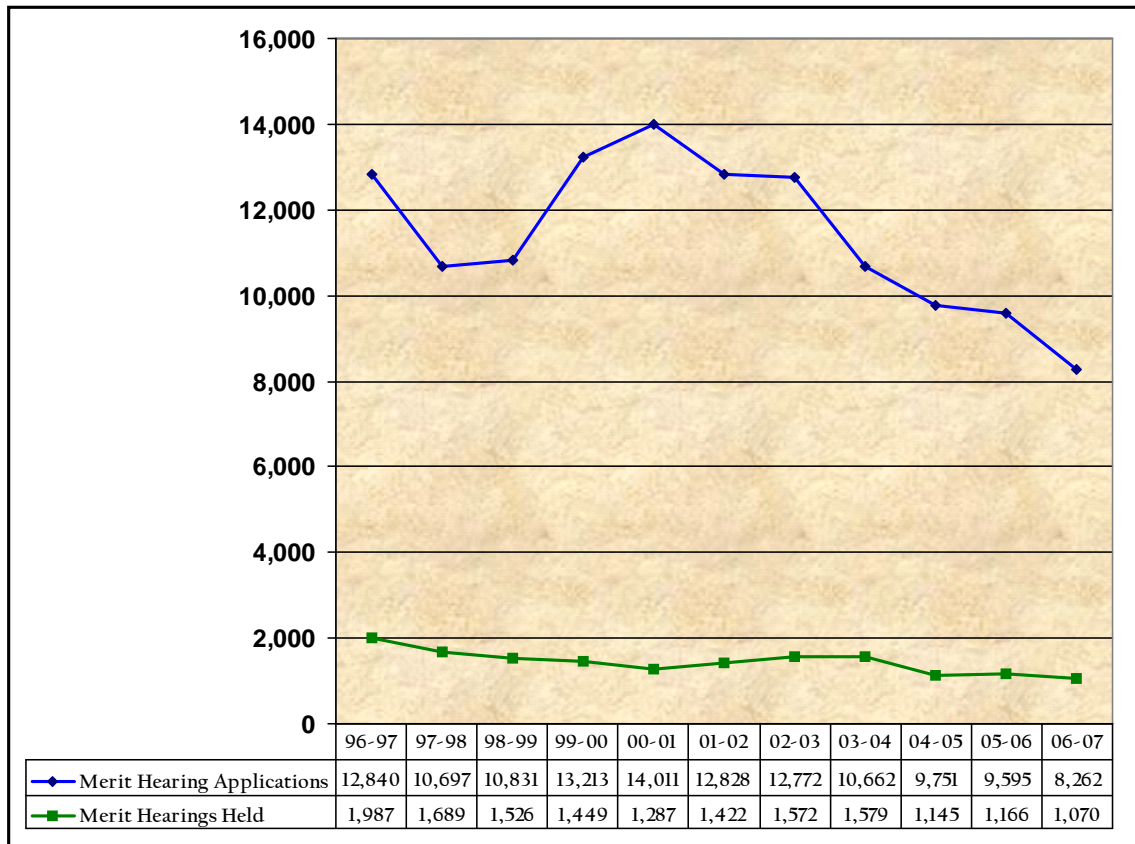
Average Telephone Call in Seconds



Number of Lost Calls



Number of Workers' Compensation Merit Hearings at Office of Administrative Courts



¹ Merit Hearings Held 99-00: This count is derived from the 661 Report and differs from the estimate of 1,400 merit hearings reported in last year's budget narrative.

¹ Merit Hearings Held 00-01: These counts are from the 661 Report. This report shows a total of 13,976 applications for hearing through June 20, 2001; per e-mail communications from the Office of Administrative Courts, an additional 35 applications had been processed, yielding a total of 14,011.

¹ Merit Hearings Held 01-02: These counts are from the 661 Report. This report shows a total number of 12,828 applications for hearing through June 20, 2002. This information is entered by the Office of Administrative Courts. DOWC is unable to validate these numbers.

¹ Merit Hearings Held 02-03: These counts are from the 661 report. This information is entered by the Office of Administrative Courts. DOWC is unable to validate these numbers.

¹ Merit Hearings Held 03-04: These counts are from the 661 report. This information is entered by the Office of Administrative Courts. DOWC is unable to validate these numbers.

¹ Merit Hearings Held 04-05: These counts are from the 661 report. This information is entered by the Office of Administrative Courts. DOWC is unable to validate these numbers.

¹ Merit Hearings Held 05-06: These counts are from the 661 report. This information is entered by the Office of Administrative Courts. DOWC is unable to validate these numbers.

SCHEDULE 2 - DEPARTMENT BUDGET SUMMARY
Department of Labor and Employment

	Actual FY 05-06		Actual FY 06-07		Approp FY 07-08		Estimate FY 07-08		Request FY 08-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
Departmental Administration	20,438,738	161.1	20,610,282	166.9	29,730,905	166.9	22,900,518	166.9	32,375,315	167.4
General Fund	0		107,736		0		0		0	
Cash Funds	7,704,190		8,000,365		13,393,701		8,873,569		15,223,025	
Cash Exempt	832,499		1,351,253		2,260,096		994,865		2,450,658	
Federal Funds	11,902,050		11,150,928		14,077,108		13,032,084		14,701,631	
Division of Employment & Training	95,439,232	748.8	95,972,910	740.1	98,451,344	739.0	99,384,114	739.0	98,886,432	726.1
General Fund										
Cash Funds	11,079,852		11,137,922		10,529,461		12,459,119		16,545,650	
Cash Exempt	882,940		851,898		740,147		842,366		771,788	
Federal Funds	83,476,440		83,983,090		87,181,736		86,082,629		81,568,994	
Division of Labor	882,536	11.9	927,490	11.0	1,097,388	16.0	1,187,917	16.0	1,134,278	16.0
General Fund	0		0		0		0		0	
Cash Funds	882,536		927,490		1,097,388		1,187,917		1,134,278	
Cash Exempt	0		0		0		0		0	
Federal Funds	0		0		0		0		0	
Division of Oil and Public Safety	5,092,184	53.2	5,225,915	51.9	5,475,614	57.1	5,937,974	57.1	6,096,178	59.6
General Fund	0		0		0		0		0	
Cash Funds	934,105		1,228,705		1,559,462		1,706,276		1,621,974	
Cash Exempt	3,642,633		3,397,967		3,351,725		3,667,271		3,909,777	
Federal Funds	515,447		599,243		564,427		564,427		564,427	
Division of Workers' Compensation	20,491,235	114.9	19,534,724	110.9	23,448,045	118.0	22,321,483	118.0	21,775,595	118.0
General Fund	0		0		0		0		0	
Cash Funds	8,923,722		9,228,174		9,392,886		10,175,480		9,732,743	
Cash Exempt	11,567,513		10,306,550		14,055,159		12,146,003		12,042,853	
Federal Funds	0		0		0		0		0	
Total - Department of Labor & Employment	142,343,926	1,089.9	142,271,321	1,080.8	158,203,296	1,097.0	151,732,006	1,097.0	160,267,798	1,087.1
General Fund	0		107,736		-		-		-	
Cash Funds	29,524,405		30,522,656		35,972,898		34,402,361		44,257,670	
Cash Exempt	16,925,585		15,907,669		20,407,127		17,650,504		19,175,076	
Federal Funds	95,893,937		95,733,261		101,823,271		99,679,140		96,835,052	

**Schedule 4
Source of Funding**

Department: **Labor and Employment**
 Long Bill Group/Division: **Executive Director's Office**

Source of Revenue	Fund Number	Actual FY 05-06	Actual FY 06-07	Appropriated FY 07-08	Estimate FY 07-08	Request FY 08-09
Schedule 3 Total		20,438,738	20,610,282	29,730,905	22,900,518	32,375,315
General Funds		-	107,736	-	-	-
Cash Funds		7,704,190	8,000,365	13,393,701	8,873,569	15,223,025
Cash Exempt Funds		832,499	1,351,253	2,260,096	994,865	2,450,658
Federal Funds		11,902,050	11,150,928	14,077,108	13,032,084	14,701,631
GENERAL FUNDS						
General Funds		-	107,736	-	-	-
CASH FUNDS						
Boiler Inspection		234,766	257,490	307,463	203,700	349,457
Displaced Homemaker		669	409		-	-
Employer's Cost Containment		54,181	43,749		-	-
Employment Support Fund		2,653,997	2,651,665	5,909,432	4,239,895	6,813,302
Liquefied Petroleum Gas		13,234	29,146		-	-
Other Charged Fees		34,610	70,390		-	-
PESS		104,303	120,151		-	-
Petroleum Storage Tank		892,747	874,660	965,625	964,533	1,000,757
Public Safety		116,377	97,968		-	-
Self Insurance		42,829	14,205		-	-
Various Sources of Cash Funds		-	-	1,228,407	813,842	1,396,184
Unemployment Insurance Revenue Fund		159,672	200,000		-	-
Workers' Compensation		3,396,804	3,640,531	4,982,774	3,301,178	5,663,326
CASH EXEMPT FUNDS						
Employment Support Fund		81,063	690,000	-	-	-
Major Medical		218,026	285,919	305,840	134,627	331,627
Oxy Fuels (CDPHE)		2,264	4,280	4,284	1,886	4,645
PESS		109,531	109,451	-	-	-
Petroleum Storage Tank		-	-	342,085	150,581	370,928
Self Insurance		-	46,097	-	-	-
Various Sources of Cash Exempt		-	2.2	965,548	425,022	1,046,959

**Schedule 4
Source of Funding**

Department:
Long Bill Group/Division:

**Labor and Employment
Executive Director's Office**

Subsequent Injury		36,564	77,352	135,000	59,425	146,383
SWCA		247,617	-	152,797	67,259	165,680
Unemployment Insurance Revenue Fund		-	138,154	354,542	156,065	384,436
Utilization Review		137,434	-	-	-	-
Workers' Compensation		-	-	-	-	-
FEDERAL FUNDS						
10% Funds Wagner Peyser		133,975	137,169	173,164	160,309	180,847
Current Employment Statistics		80,421	52,178	65,870	60,980	68,792
Disabled Veterans Outreach Program		284,667	11,703	14,774	13,677	15,429
90 % Wagner Peyser		600,939	326,369	412,013	381,427	430,292
Employment Services 202 Report		160,214	71,242	89,937	83,260	93,927
EPA - Leaking Underground Storage Tank		181,657	45,865	57,901	53,602	60,469
EPA - Underground Storage Tank		47,886	99,903	126,120	116,757	131,715
ES Re-Employment		-	11,635	14,688	13,597	15,339
Labor Certification		53,374	28,944	36,540	33,827	38,161
Labor Market Information Mass Layoff Stats		11,792	9,872	12,462	11,537	13,015
Labor Market Information One Stop		116,412	86,751	109,516	101,386	114,375
Local Area Unemployment Statistics		35,591	22,773	28,750	26,615	30,025
Local Veterans Outreach Program		210,454	98,590	124,462	115,223	129,984
Miscellaneous Federal Funds		62,020	2,144	2,707	2,506	2,827
TAA / NAFTA		46,098	81,643	103,067	95,416	107,640
Occupational Employment Statistics		53,471	58,470	73,814	68,334	77,088
Unemployment Insurance		9,560,281	9,212,533	11,630,047	10,766,682	12,146,008
Workforce Investment Act		209,864	773,205	976,107	903,645	1,019,411
WOTC		52,936	19,939	25,172	23,303	26,288

**Schedule 4
Source of Funding**

Department: **Labor and Employment**
 Long Bill Group/Division: **Employment & Training**

Source of Revenue	Fund Number	Actual FY 05-06	Actual FY 06-07	Appropriated FY 07-08	Estimate FY 07-08	Request FY 08-09
Schedule 3 Total		95,439,231	95,972,909	98,451,344	99,384,114	98,886,432
General Funds		-	-	-	-	-
Cash Funds		11,079,852	11,137,922	10,529,461	12,459,119	16,545,650
Cash Exempt Funds		882,940	851,898	740,147	842,366	771,788
Federal Funds		83,476,440	83,983,090	87,181,736	86,082,629	81,568,994
CASH FUNDS						
Contracts with Counties		-	-	-	-	-
Displaced Homemaker		104,082	103,563	120,887	120,887	120,887
Employment Support Fund		10,284,631	10,324,264	9,666,401	11,493,840	15,650,949
Sale of Publications and Maps		3,050	4,460	11,626	11,626	11,626
Unemployment Insurance Revenue Fund		688,089	705,635	730,547	832,766	762,188
CASH EXEMPT FUNDS						
Contracts with Counties		-	-	-	-	-
Displaced Homemaker		13,012	3,856	-	-	-
Employment 1st		8,400	8,400	9,600	9,600	9,600
Employment Support Fund		-	-	-	-	-
Unemployment Insurance Revenue Fund		861,528	839,642	730,547	832,766	762,188
FEDERAL FUNDS						
10% Funds Wagner Peyser		1,143,211	1,081,225	1,093,963	1,093,963	1,061,144
Current Employment Statistics		313,439	271,561	287,876	330,984	302,919
Disabled Veterans Outreach Program		1,100,749	798,373	1,504,000	1,504,000	1,504,000
90 % Wagner Peyser		10,288,898	9,575,074	9,845,671	9,845,671	9,061,671
Employment Services 202 Report		471,538	468,474	496,620	570,985	522,571
ES Re-Employment		384,884	71,529	-	-	-
Labor Certification		267,027	221,270	183,798	183,798	183,798
Labor Market Information Mass Layoff Stats		30,700	39,763	42,152	48,464	44,355
Labor Market Information One Stop		565,548	531,393	563,319	647,672	592,756
Local Area Unemployment Statistics		118,701	130,674	138,525	159,268	145,764
Local Veterans Outreach Program		935,526	1,165,069	1,165,069	1,165,069	1,165,069
Miscellaneous Federal Funds		988,393	701,418	140,803	703,907	210,106
Reed Act for One Stops		-	-	-	-	-
TAA / NAFTA		1,469,320	1,589,034	2,168,983	2,168,983	1,904,065
Occupational Employment Statistics		253,295	295,202	312,937	359,797	329,290

**Schedule 4
Source of Funding**

Department: **Labor and Employment**
 Long Bill Group/Division: **Employment & Training**

Source of Revenue	Fund Number	Actual FY 05-06	Actual FY 06-07	Appropriated FY 07-08	Estimate FY 07-08	Request FY 08-09
National Emergency Grant		-	-	-	-	-
Unemployment Insurance		23,860,639	25,324,882	28,017,729	29,800,810	28,020,813
UI Reed Act		-	-	-	-	-
UI Special Reed Act		-	-	-	-	-
TAA Admin & Mgmt Info Systems		-	690,521	501,093	501,093	501,093
Workforce Investment Act		41,114,001	40,926,634	40,618,204	36,897,171	35,918,586
WOTC		170,571	100,994	100,994	100,994	100,994

**Schedule 4
Source of Funding**

Department: **Labor and Employment**
 Long Bill Group/Division: **Div of Labor**

Source of Revenue	Fund Number	Actual FY 05-06	Actual FY 06-07	Appropriated FY 07-08	Estimate FY 07-08	Request FY 08-09
Schedule 3 Total		882,536	927,490	1,097,388	1,187,917	1,134,278
General Funds		-	-	-	-	-
Cash Funds		882,536	927,490	1,097,388	1,187,917	1,134,278
Cash Exempt Funds		-	-	-	-	-
Federal Funds		-	-	-	-	-
CASH						
Employment Support Fund	232	882,536	927,490	1,097,388	1,187,917	1,134,278

**Schedule 4
Source of Funding**

Department: **Labor and Employment**
 Long Bill Group/Division: **Oil and Public Safety**

Source of Revenue	Fund Number	Actual FY 05-06	Actual FY 06-07	Appropriated FY 07-08	Estimate FY 07-08	Request FY 08-09
Schedule 3 Total		5,092,185	5,225,917	5,475,614	5,937,974	6,096,178
General Funds		-	-	-	-	-
Cash Funds		934,105	1,228,704	1,559,462	1,706,276	1,621,974
Cash Exempt Funds		3,642,633	3,397,970	3,351,725	3,667,271	3,909,777
Federal Funds		515,447	599,243	564,427	564,427	564,427
CASH FUNDS						
Boiler Inspection	137	685,385	792,495	991,149	1,084,460	1,031,553
Public Safety	141	160,775	295,438	234,013	256,044	243,394
Liquefied Petroleum Gas	144	87,945	140,772	147,703	161,608	153,623
Conveyances	tbd	0	0	186,597	204,164	193,405
CASH EXEMPT FUNDS						
Petroleum Storage Tank	130	3,642,633	3,397,970	3,351,725	3,667,271	3,909,777
FEDERAL FUNDS						
FF-		515,447	599,243	564,427	564,427	564,427

**Schedule 4
Source of Funding**

Department: **Labor and Employment**
 Long Bill Group/Division: **Workers' Compensation**

Source of Revenue	Fund Number	Actual FY 05-06	Actual FY 06-07	Appropriated FY 07-08	Estimate FY 07-08	Request FY 08-09
Schedule 3 Total		9,455,328	9,632,497	9,828,972	10,647,900	10,184,547
General Funds		-	-	-	-	-
Cash Funds		8,923,722	9,228,174	9,392,886	10,175,480	9,732,743
Cash Exempt Funds		531,606	404,324	436,086	472,420	451,804
Federal Funds		-	-	-	-	-
CASH FUNDS						
Workers' Compensation	142	8,409,308	8,700,441	8,757,665	9,503,406	9,081,449
Self Insurance	140	169,791	206,311	248,824	269,467	257,827
Employer's Cost Containment	143	258,748	146,210	195,397	211,607	202,467
Physician's Accreditation	259	69,558	130,171	140,000	140,000	140,000
Utilization Review	139	16,317	45,041	51,000	51,000	51,000
guarantee	234					
CASH EXEMPT FUNDS						
Workers' Compensation	142	433,212	300,869	314,284	342,089	326,297
Employer's Cost Containment	143	93,394	55,288	99,175	107,403	102,750
Immediate Payment	233	-	-	10,000	10,000	10,000
Utilization Review	139	2,909	7,948	9,000	9,000	9,000
Self Insurance	140	2,091	40,219	3,627	3,928	3,758

**Schedule 4
Source of Funding**

Department: **Labor and Employment**
 Long Bill Group/Division: **Workers' Compensation Special Funds**

Source of Revenue	Fund Number	Actual FY 05-06	Actual FY 06-07	Appropriated FY 07-08	Estimate FY 07-08	Request FY 08-09
Schedule 3 Total		11,035,908	9,902,228	13,619,073	11,673,583	11,591,049
General Funds		-	-	-	-	-
Cash Funds		-	-	-	-	-
Cash Exempt Funds		11,035,908	9,902,228	13,619,073	11,673,583	11,591,049
Federal Funds		-	-	-	-	-
CASH EXEMPT						
WC Medical Disaster Fund	415	638	166	6,000	6,000	6,000
WC Subsequent Injury	416	2,676,871	2,396,329	5,469,945	3,460,387	3,448,007
WC Major Medical Insurance	417	8,358,399	7,505,733	8,143,128	8,207,196	8,137,042

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Executive Director's Office

ITEM	Actual FY 2005-06		Actual FY 2006-07		Appr. FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
Position Detail										
Accountant I	107,256	2.2	99,199	1.8			117,671	3.0	117,435	3.0
Accountant II	106,495	2.0	145,974	2.8			166,083	3.0	165,751	3.0
Accountant III	80,707	1.2	66,021	1.0			68,331	1.0	68,195	1.0
Accountant IV	104,024	1.3	172,421	2.0			178,455	2.0	178,098	2.0
Accounting Technician III	129,249	3.6	134,250	3.3			163,949	3.5	163,621	3.5
Administrative Assistant I	3,006	0.1					-	0.0	-	0.0
Administrative Assistant II	70,957	2.3	74,856	2.4			77,476	2.2	77,321	2.2
Administrative Assistant III	108,636	3.1	75,900	2.0			143,557	3.0	143,269	3.0
Administrative Law Judge II	313,583	3.5	365,148	4.0			377,928	4.0	377,172	4.0
Auditor III	6,737	0.1	40,177	0.7			41,583	1.0	41,500	1.0
Auditor IV	106,472	1.3	78,071	0.9			80,803	2.0	80,642	2.0
Budget Analyst II	67,404	1.0	6,725	0.1			-	0.0	-	0.0
Budget Analyst III	12,184	0.2	136,304	1.8			154,402	2.0	154,093	2.0
Budget Analyst IV	78,145	0.9	88,416	1.0			91,511	1.0	91,328	1.0
Budget Analyst V	92,997	1.0	94,260	1.0			97,559	1.0	97,364	1.0
Controller I	81,468	1.0	82,620	1.0			85,512	1.0	85,341	1.0
Controller II	75,947	0.9	8,531	0.1			8,830	0.1	8,812	0.1
Controller III	63,781	0.6	96,521	0.9			109,399	1.0	109,180	1.0
Criminal Investigator I	-	0.0	67,544	1.0			69,908	1.0	69,769	1.0
Criminal Investigator II	37,921	0.5	133,035	1.7			137,691	2.0	137,416	2.0
Criminal Investigator III	4,295	0.1	76,762	0.8			89,449	1.0	89,270	1.0
Custodian I	54,031	2.0	52,271	1.9			54,100	2.0	53,992	2.0
Customer Support Coordinator I	149,367	3.1	35,067	0.6			36,295	1.0	36,222	1.0
Customer Support Coordinator II	288,222	5.1	405,706	7.4			419,906	7.0	417,066	7.0
Customer Support Coordinator III	69,216	1.0	70,740	1.0			73,216	1.0	73,069	1.0
Electrical Trades II	52,877	1.0					-	0.0	-	0.0
Electrical Trades III	15,690	0.3	58,529	1.0			60,578	1.0	60,456	1.0
Executive Director	134,820	1.0	140,206	1.0			145,113	1.0	144,823	1.0
General Labor I	144,644	5.1	136,606	4.8			141,387	4.0	141,105	4.0

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Executive Director's Office

ITEM	Actual FY 2005-06		Actual FY 2006-07		Appr. FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
General Labor II	38,841	1.0	32,260	0.8			33,389	3.0	33,323	3.0
General Labor III	38,343	1.0	33,139	1.0			34,299	2.7	34,231	2.7
General Professional I	26,688	0.7	74,236	1.5			76,834	0.0	76,681	0.0
General Professional II	155,719	3.5	92,041	2.1			95,263	1.9	95,072	1.9
General Professional III	483,769	9.5	564,507	10.5			609,264	11.0	608,046	11.0
General Professional IV	644,607	10.1	691,198	10.4			765,390	11.0	780,859	11.5
General Professional V	459,108	6.1	370,872	4.8			433,852	6.0	432,985	6.0
General Professional VI	179,184	2.1	168,088	2.0			248,971	3.0	248,473	3.0
IT Professional I	140,695	2.7	68,892	1.2			71,303	1.0	71,161	1.0
IT Professional II	758,385	11.9	866,505	13.3			896,832	13.0	895,039	13.0
IT Professional III	1,507,233	20.7	1,607,687	21.2			1,783,957	24.1	1,765,389	24.1
IT Professional IV	1,035,550	12.4	979,972	11.6			1,059,201	13.5	1,057,082	13.5
IT Professional V	68,764	0.8	35,072	0.4			36,300	0.4	36,227	0.4
IT Professional VI	188,964	1.9	232,874	2.4			327,025	3.0	326,371	3.0
Legal Assistant I			17,659	0.3			18,277	0.5	18,240	0.5
Management	809,678	7.4	712,137	6.3			792,062	7.0	790,478	7.0
Office Manager I	51,120	1.0	52,248	1.0			54,077	1.0	53,969	1.0
Pipe/Mechanical Trades I	43,852	0.9					-	0.0	-	0.0
Pipe/Mechanical Trades II	-	0.0	29,208	0.6			30,231	0.0	30,170	0.0
Program Assistant I	162,070	4.2	212,832	5.4			232,281	5.0	231,816	5.0
Program Assistant II	93,263	1.9	100,236	2.0			103,744	2.0	103,537	2.0
Security I	6,173	0.2	26,706	0.7			27,641	1.0	27,585	1.0
Structural Trades II	32,340	1.0	61,062	1.9			63,200	2.0	63,073	2.0
Structural Trades III	49,973	1.0	15,256	0.3			15,790	1.0	15,758	1.0
Technician IV	31,493	0.6					-	0.0	-	0.0
Technician V	48,204	1.0	49,500	1.0			51,233	1.0	51,130	1.0
Continuation Salary Subtotal	9,614,145	148.8	10,036,049	150.6			11,051,106	166.9	11,029,004	167.4
Other Personal Services										
PERA on Continuation Subtotal	973,697		1,033,278				1,121,687		1,119,444	
Medicare on Continuation Subtotal	112,056		124,538				160,241		159,921	
Supplemental Amort Equalization Disb.									29,180	
Temporary Salaries	40,933	2.0	119,390	6.0			25,000		25,000	
Contractual Services	110,516	1.8	109,511	1.8			60,000		60,000	

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Executive Director's Office

ITEM	Actual FY 2005-06		Actual FY 2006-07		Appr. FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
Overtime Pay	24,646	1.0	22,903				20,000		20,000	
Termination/Retirement Payouts	382,640	6.5	347,291	4.5			300,000		300,000	
Unemployment Insurance			435							
Other Personal Services	863									
Personal Services Subtotal	11,259,497	160.1	11,793,394	162.9			12,738,035	166.9	12,742,549	167.4
Pots Expenditures										
Shift Differential	30,873		31,544				25,663			
Health/Life/Dental	448,742		578,261				701,700			
Short Term Disability	14,059		11,343				15,173			
Salary Survey/Performance Pay	408,765		317,975				574,069			
Range Adjustment	0									
Amortization Equalization Disbursement	24,913		76,816				140,071			
Supplemental Amort Equalization Disb.							29,180			
Base Personal Services Total	11,778,083	160.1	12,491,358	162.9			13,649,822	166.9	12,742,549	167.4
Difference									0	
Personal Services Detail Total	11,778,083		12,491,358				13,649,822	166.9	12,742,549	167.4
Calc of Personal Services Request										
Previous Year Long Bill Appropriation									12,163,966	166.9
Previous Year Supplementals										
Previous Year Special Bills (SB 07-228)									29,308	0.5
Salary Survey									400,750	
Supp Amortization Equal. Disbursement									29,180	
Performance Based Pay - classified									138,655	
Medicare Incremental Increase										
Base Adjustment: OSPB .2% Personal									(19,310)	
Other Adjustments (Federal)										
Additional Federal										
Personal Services Request Total									12,742,549	167.4

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Executive Director's Office

ITEM	Actual FY 2005-06		Actual FY 2006-07		Appr. FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
Personal Services Reconciliation										
Long Bill Appropriation	11,545,250	165.2	11,777,301	165.0	12,163,966	166.9	12,163,966	166.9		
Special Bills (HB 06-1343)			129815	1.9						
Additional Federal Funds										
Reversions	(78,350)	-4.1	(134,774)							
Authorization Subtotal	11,466,900	161.1	11,772,342	166.9	12,163,966	166.9	12,163,966	166.9		
Allocated Pots										
Salary Survey	235,102		194,197				400,750			
Range Adjustment										
Performance Pay							173,319			
Supp. Amortization Equalization Disb.							29,180			
Shift Differential	20,150		11,858				25,663			
Amortization Equalization Disbursement	12,927		75,307				140,071			
Health/Life/Dental	28,954		426,382				701,700			
Short-Term Disability	14,050		11,272				15,173			
Allocated Pots Subtotal	311,183		719,016				1,485,856			
Personal Services Reconciliation Total	11,778,083	161.1	12,491,358	166.9			13,649,822	166.9		
Reconciliation Difference	0		0				0			
GROUP HEALTH / LIFE / DENTAL of Funds										
Long Bill Appropriation	2,904,579				4,302,358		-		4,782,261	
Transfers	(2,660,767)		-							
Reversions	(243,812)									
Total Long Bill Appropriation / Request	0		0		4,302,358		0		4,782,261	

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Executive Director's Office

ITEM	Actual FY 2005-06		Actual FY 2006-07		Appr. FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
SHORT-TERM DISABILITY										
Short-Term Disability Reconciliation of Funds										
Long Bill Appropriation	97,527				78,523				81,157	
Transfers	(75,804)		-							
Reversions	(21,723)									
Total Long Bill Appropriation / Request	0		0		78,523		-		81,157	
AMORTIZATION EQUALIZATION DISBURSEMENT (SB-04-257)										
Long Bill Appropriation	165,862				724,829				998,860	
Transfers	(110,555)		-							
Reversions	(55,307)									
Total Long Bill Appropriation / Request	0		0		724,829		-		998,860	
Supplemental Amortization Equalization Disbursement										
Long Bill Appropriation					151,006				319,749	
Transfers										
Reversions										
Total Long Bill Appropriation / Request					151,006		0		319,749	
SALARY SURVEY AND SES										
Salary Survey and SES Reconciliation of Funds										
Long Bill Appropriation	1,923,092				2,125,608		0		2,403,355	
SB 03-273										
Transfers	(1,750,270)		-							
Reversions	(172,822)									

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Executive Director's Office

ITEM	Actual FY 2005-06		Actual FY 2006-07		Appr. FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
Total Long Bill Appropriation / Request	0		0		2,125,608		0		2,403,355	
Performance Pay Reconciliation of Funds										
Long Bill Appropriation	0				908,256		0		961,558	
Transfers	0									
Reversions	0									
Total Long Bill Appropriation / Request	0		0		908,256		0		961,558	
SHIFT DIFFERENTIAL										
Shift Differential Reconciliation of Funds										
Long Bill Appropriation	25,729				25,663				28,163	
Transfers	(20,150)		0				0			
Reversions	(5,579)						0			
Total Long Bill Appropriation / Request	0		0		25,663		0		28,163	
WORKERS' COMPENSATION										
Workers' Compensation Reconciliation of Funds										
Long Bill Appropriation	596,041		504,883		716,851		716,851		771,227	
C-SEAP Decision Item	(180,203)								8,163	
Reversions	0		0							
Total Long Bill Appropriation / Request	415,838		504,883		716,851		716,851		779,390	
Operating Expenses/Capital Outlay										
2160 Custodial Services										
2170 Waste Disposal Services										
2180 Grounds Maintenance	5						5		5	
2220 Building Maintenance / Repair	3,197		6,785				6,785		6,785	

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Executive Director's Office

ITEM	Actual FY 2005-06		Actual FY 2006-07		Appr. FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
2230 Equip Maintenance / Repair	261,545		254,484				254,484		254,484	
2231 ADP Equip Maintenance / Repair	769		1,898				1,898		1,898	
2232 Software Maintenance / Upgrade	264,361		197,544				197,544		197,544	
2250 Miscellaneous Rentals			200				200		200	
2252 Rental / Motor Pool Mileage	10,846		7,879				7,879		7,879	
2253 Rent of Equipment	63,596		3,216				3,216		3,216	
2258 Parking Fees	20,275		20,320				20,320		20,320	
2259 Parking Fee Reimbursement	30		32				32		32	
2511 In-State Carrier Fares	213									
2512 In-State Per Diem	7,137		7,283				7,283		7,283	
2513 In-State Pers Vehicle Reimbursement	1,912		3,160				3,160		3,160	
2516 In-State Pers Aircraft Reimbst	514									
2522 IS/Non-Empl - Pers Per Diem	714									
2531 OS Travel Common Carrier Fares	10,651		11,219				11,219		11,219	
2532 Out-State Personal Travel Per Diem	16,304		23,335				23,335		23,335	
2610 Advertising	885		459				459		459	
2630 Communications / Telephone / Fax	22,488		16,561				23,488		23,488	
2631 Comm Services / Outside Sources	99,960		155,682				155,682		155,682	
2640 GGCC Billings-Purch Serv	144		176				176		176	
2641 ADP Billings - Purchased Services	48									
2680 Printing / Reproduction	20,619		22,501				22,501		22,501	
2681 Photocopy Reimbursement	0		20				20		20	
2810 Freight	535		418				418		418	
2820 Other Purchased Services	133,046		74,766				104,600		104,600	
2830 Office Moving - Pur Serv	1,112									
2831 Storage - Purchased Services	3,092									
3112 Automotive Supplies			6				6		6	
3114 Custodial / Laundry Supplies	698		211				2,698		2,698	
3115 Data Processing Supplies	98,995		25,954				98,995		98,995	
3116 Noncap IT - Purchased Software	8,579		6,569				6,569		6,569	
3117 Education Supplies	8,995		5,643				11,495		11,495	
3119 Medical Laboratory & Supplies	40		279				279		279	
3120 Books / Periodicals / Subscriptions	23,617		30,938				30,938		30,938	
3121 Office Supplies	34,228		42,543				42,543		43,543	

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Executive Director's Office

ITEM	Actual FY 2005-06		Actual FY 2006-07		Appr. FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
3122 Photographic Supplies	2,348		422				422		422	
3123 Postage	100,674		122,957				122,957		122,957	
3124 Printing / Copier Supplies	17,004		12,671				12,671		12,671	
3126 Repair / Maintenance Supplies	199		58				58		58	
3128 Non-Capitalized Equipment	12,571		5,774				5,774		5,774	
3132 Non-Capitalized Office Furn/Office Sys	10,630		12,624				12,624		12,624	
3140 Noncapitalized IT - PCs	2,098		104,604				45,842		46,642	
3141 Noncapitalized IT - Servers	512		336				336		336	
3143 Noncapitalized IT - Other	2,187		6,381				6,381		6,381	
4100 Other Operating	122,667		90,986				90,986		90,939	
4111 Prizes and Awards	3,000									
4140 Dues and Memberships	1,914		22,246				22,246		22,246	
4150 Interest Expense	2,490		1				1		1	
4180 Official Functions	6,319		5,451				5,451		5,451	
4220 Registration Fees	16,453		9,837				9,837		9,837	
6212 IT Servers - Direct Purchase	22,046		92,964				92,964		92,964	
6213 IT Software - Direct Purchase	8,941									
6214 IT Other	6,903		64,949				64,949		64,949	
Operating Expenses Total	1,458,107		1,472,341				1,531,724		1,533,477	
Operating Expenses Reconciliation of Funds										
Long Bill Appropriation	1,472,591		1,471,331		1,531,724		1,531,724		1,531,724	
Special Bills (07-228)									1,753	
Decision Item #2 Disaster Recovery									484,144	
Special Bills (06-1343)			10,351							
Reversion	(14,484)		(9,341)							
Total Long Bill Appropriation / Request	1,458,107		1,472,341		1,531,724		1,531,724		2,017,621	
LEGAL SERVICES										
Legal Services Reconciliation of Funds										
Long Bill Appropriation	495,878		524,645		557,584		557,584		568,968	
HB 07-1228					1,625		1,625			

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Executive Director's Office

ITEM	Actual FY 2005-06		Actual FY 2006-07		Apr. FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
SB 07-123					9,759		9,759			
Reversions	(55,661)		(62,647)							
Total Long Bill Appropriation / Request	440,217		461,998		568,968		568,968		568,968	
PURCHASE OF SERVICES FROM DATA CENTER SERVICES										
Purchase of Services from Data Center Services Reconciliation of Funds										
Long Bill Appropriation	1,405,628		149,773		938,416		938,416		1,285,778	
HB 06-1221	6,183									
Reversions										
Total Long Bill Appropriation / Request	1,411,811		149,773		938,416		938,416		1,285,778	
MULTIUSE NETWORK PAYMENTS										
Multiuse Network Payments Reconciliation of Funds										
Long Bill Appropriation	93,995		77,765		88,232		88,232		88,232	
HB 06-1221	18,793									
Statewide Decision Item									10,864	
Total Long Bill Appropriation / Request	112,788		77,765		88,232		88,232		99,096	
PAYMENT TO RISK MANAGEMENT AND PROPERTY FUNDS										
Payment to Risk Management & Property Reconciliation of Funds										
Long Bill Appropriation	157,972		162,948		140,715		140,715		130,317	
HB 06-1221	(100,720)									
Reversions										
Total Long Bill Appropriation / Request	57,252		162,948		140,715		140,715		130,317	
VEHICLE LEASE PAYMENTS										

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Executive Director's Office

ITEM	Actual FY 2005-06		Actual FY 2006-07		Appr. FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
Vehicle Lease Payments										
Reconciliation of Funds										

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Executive Director's Office

ITEM	Actual FY 2005-06		Actual FY 2006-07		Appr. FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
Long Bill Appropriation HB 06-1221	76,108 (5,853)		82,354		91,545		91,545		91,545	
Vehicle replacement decision item Reversions									7,592	
Total Long Bill Appropriation / Request	70,114		77,439		91,545		91,545		99,137	
LEASED SPACE										
Leased Space Reconciliation of Funds										
Long Bill Appropriation Increased Federal Funds	3,130,002		3,348,781		3,572,598		3,572,598		3,689,248	
Reversions	(36,995)		(4)							
Total Long Bill Appropriation / Request	3,093,007		3,348,777		3,572,598		3,572,598		3,689,248	
CAPITOL COMPLEX LEASED SPACE										
Capitol Complex Leased Space Reconciliation of Funds										
Long Bill Appropriation HB 06-1221	24,412 1,834		37,831		28,725		28,725		27,093	
Reversions										
Total Long Bill Appropriation / Request	26,246		37,831		28,725		28,725		27,093	
COMMUNICATION SERVICES										
PAYMENTS										
Communication Services Payments Reconciliation of Funds										
Long Bill Appropriation HB 06-1221	814 (43)		863		861		861		1,199	
Reversions										
Total Long Bill Appropriation / Request	771		863		861		861		1,199	

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Executive Director's Office

ITEM	Actual FY 2005-06		Actual FY 2006-07		Appr. FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
UTILITIES										
Utilities Reconciliation of Funds										
Long Bill Appropriation	260,309		260,309		260,309		260,309		260,309	
SB 05-116										
Reversions	(41,023)		(30,812)							
Total Long Bill Appropriation / Request	219,286		229,497		260,309		260,309		260,309	
INFORMATION TECHNOLOGY ASSET MANAGEMENT										
Information Technology Asset Management Reconciliation of Funds										
Long Bill Appropriation	553,627		553,627		553,627		553,627		553,627	
IT Asset Management Decision Item	265,948									
Reversions			(1,139)							
Total Long Bill Appropriation / Request	819,575		552,488		553,627		553,627		553,627	
STATEWIDE INDIRECT COST ASSESSMENT										
Statewide Indirect Cost Assessment Reconciliation of Funds										
Long Bill Appropriation	535,642		1,042,321		758,125		758,125		545,879	
Reversions										
Total Long Bill Appropriation / Request	535,642		1,042,321		758,125		758,125		545,879	
									-	

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Executive Director's Office

ITEM	Actual FY 2005-06		Actual FY 2006-07		Appr. FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
Grand Total	20,438,738	161.1	20,610,282	166.9	29,730,905	166.9	22,900,518	166.9	32,375,315	167.4
General Fund	0		107,736		0		0		0	
Cash Funds	7,704,190		8,000,365		13,393,701		8,873,569		15,223,025	
Cash Funds Exempt	832,499		1,351,253		2,260,096		994,865		2,450,658	
Federal Funds	11,902,050		11,150,928		14,077,108		13,032,084		14,701,631	

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Employment and Training -- Unemployment Insurance (301)

ITEM	Actual FY 2005-06		Actual FY 2006-07		Approp. FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
Position Detail										
Admin Asst I	166,275	7.4	229,476	9.3			232,945	9.0	232,479	9.0
Admin Asst II	628,011	20.1	648,276	20.2			637,066	19.0	635,792	18.3
Admin Asst III	425,844	12.1	459,683	12.4			459,350	12.0	458,431	12.0
Audit Intern	82,495	2.1	47,974	1.4			34,539	1.0	34,470	1.0
Auditor I	111,778	2.6	230,647	4.9			283,726	6.0	283,159	6.0
Auditor II	1,062,406	19.2	1,163,366	20.9			999,414	19.0	997,415	19.0
Auditor III	131,633	2.0	134,328	2.0			139,981	2.0	139,701	2.0
Auditor IV	148,080	2.0	151,462	2.0			157,876	2.0	157,560	2.0
Auditor V	16,294	0.2	-	0.0			-	0.0	-	0.0
Collections Rep II	457	0.0	623	0.0			-	0.0	-	0.0
Customer Support Coord	-	0.0	8,344	0.1			53,259	2.0	53,152	2.0
Electrical Trades III	-	0.0	-	0.0			61,500	1.0	61,377	1.0
General Labor I	-	0.0	-	0.0			143,395	5.0	143,108	5.0
General Labor II	-	0.0	-	0.0			38,728	1.0	38,651	1.0
General Labor III	-	0.0	-	0.0			38,766	1.0	38,688	1.0
General Professional II	-	0.0	3,632	0.1			-	0.0	-	0.0
General Professional III	155,085	3.1	65,967	2.3			108,005	2.0	107,789	2.0
General Professional IV	230,988	3.7	203,272	3.0			269,180	4.0	268,642	4.0
General Professional V	7,280	0.1	5,710	0.1			89,020	1.0	88,842	1.0
General Professional VI	310,194	3.8	213,909	2.7			155,600	2.0	155,289	2.0
General Professional VII	245,143	2.8	256,047	2.9			279,638	3.0	279,079	3.0
Hearings Officer II	1,554,692	23.6	1,379,283	22.6			1,656,029	24.0	1,652,717	23.0
Hearings Officer III	168,864	2.0	173,424	2.0			182,305	2.0	181,940	2.0
IT Professional I	1,885	0.0	-	0.0			-	0.0	-	0.0
IT Professional II	166,671	2.6	131,077	2.0			71,348	1.0	71,205	1.0
IT Professional III	349,906	4.8	34,848	0.5			367,401	5.0	366,666	5.0
IT Professional IV	209,967	2.7	12,287	0.2			220,465	3.0	220,024	3.0
IT Professional V	15,848	0.2	15,037	0.2			-	0.0	-	0.0
Labor & Employment Specialist Intern	311,046	9.7	636,472	17.6			1,210,763	30.2	1,208,341	30.2
Labor & Employment Specialist I	2,762,970	69.7	3,023,149	74.9			2,847,164	65.0	2,841,470	64.0
Labor & Employment Specialist II	4,924,379	93.9	4,556,679	89.5			4,946,605	90.1	4,936,712	87.7
Labor & Employment Specialist III	2,422,316	41.3	2,469,556	43.4			3,275,388	47.0	3,268,837	45.0
Labor & Employment Specialist IV	1,064,031	15.8	1,080,713	15.6			1,228,360	16.6	1,225,903	16.6
Management	200,756	2.1	227,100	2.2			204,569	2.0	204,160	2.0
Materials Handler II	16,283	0.6	29,772	1.0			31,025	1.0	30,963	1.0
Office Manager I	99,309	2.0	101,319	2.0			106,073	2.0	105,861	2.0
Pipe Trades II	-	0.0	-	0.0			55,022	1.0	54,912	1.0
Program Asst I	158,555	4.0	165,829	4.1			171,696	4.0	194,020	4.0

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Employment and Training -- Unemployment Insurance (301)

ITEM	Actual FY 2005-06		Actual FY 2006-07		Approp. FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
Program Asst II	44,910	1.2	61,611	1.7			92,124	2.0	91,940	2.0
Records Administrator	202,272	4.0	207,398	3.9			222,103	4.0	221,659	4.0
Security Officer I	-	0.0	-	0.0			33,301	1.0	33,234	1.0
Statistical Analyst II	28,178	0.6	58,811	1.6			-	0.0	-	0.0
Statistical Analyst III	15,085	0.2	16,847	0.2			15,840	0.2	15,808	0.2
Statistical Analyst IV	15,990	0.2	-	0.0			16,790	0.2	16,756	0.2
Structural Trades II			-	0.0			68,327	2.0		0.0
Structural Trades III			-	0.0			42,479	1.0		0.0
Technician I	19,870	0.8	4,330	0.2			-	0.0	-	0.0
Technician II	11,439	0.4	-	0.0			-	0.0	-	0.0
Unemployment Insurance Tech Intern	147,446	4.8	168,019	5.4			218,875	7.0	218,437	7.0
Unemployment Insurance Tech I	1,405,542	38.1	1,293,180	36.7			1,445,196	37.0	1,442,306	37.0
Continuation Salary Subtotal	20,040,176	406.5	19,669,458	411.6			22,911,236	440.1	22,777,497	430.0
Other Personal Services										
PERA on Continuation Subtotal	2,058,653		2,003,380				2,325,490		2,311,916	
Medicare on Continuation Subtotal	238,296		241,608				332,213		330,274	
Supplemental AED									54,043	
Temporary Salaries	849,586	31.6	876,677	27.7			807,231		658,028	
Contractual Services	356,497	0.9	265,500				345,466		275,732	
Overtime Pay	63,106	1.1	22,585	0.9			60,333	0.8	59,202	
Termination/Retirement Payouts	4,692		21,829							
Tuition and Registration										
Unemployment Insurance	65,573		40,512							
Other Personal Services			22,671							
Personal Services Subtotal	23,676,579	440.1	23,164,220	440.2			26,781,969	440.9	26,466,691	430.0
Pots Expenditures										
Shift Differential	(0)									
Health/Life/Dental	1,089,499		1,428,744				1,655,626			
Short Term Disability	29,217		22,162				28,102			
Amortization Equalization Distribution (AED)	49,539		150,151				259,407			
Supplemental AED							54,043			
Salary Survey/Achievement Pay (non-add)	559,780		794,719				1,121,551			
SES (non-add)										
Base Personal Services Total	24,844,834	440.1	24,765,277	440.2			28,779,147	440.9	26,466,691	430.0
Difference									(0)	

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Employment and Training -- Unemployment Insurance (301)

ITEM	Actual FY 2005-06		Actual FY 2006-07		Approp. FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
<u>Operating Expenses/Capital Outlay</u>										
2110 Water and Sewerage services										
2160 Custodial Services										
2170 Waste Disposal Services	5,750		6,425				6,231		6,231	
2180 Grounds Maintenance			38							
2220 Building Maintenance	7,101		167,922				9,903		9,903	
2230 Equipment Maint/Repair	114,062		190,363				71,607		71,607	
2231 IT Hardware Maint/Repair Svcs	2,105		51,732				1,354		1,354	
2232 IT Software MNTC/Upgrade SVCS	413,873		161,014				149,063		149,063	
2250 Miscellaneous Rentals	8,998		5,136				1,764		1,764	
2251 Rental/Lease Motor Pool										
2252 Rental Motor Pool Mile Charge	16,305		13,792				11,639		11,639	
2253 Rents for Equipment	2,922		1,802				3,350		3,350	
2255 Rental of Buildings										
2258 Parking Fees	12,766		13,845				13,375		13,375	
2263 Rental of IT Equip - Other										
2510 In-State Travel			11							
2511 In-State Common Carrier Fares										
2512 In-State Personal Travel Per Diem	15,383		22,524				25,443		25,443	
2513 In-State Pers Vehicle Reimbsmt	25,876		34,602				26,930		26,930	
2523 IS/Non-Empl - Pers Veh Reimb			1,205							
2531 OS Common Carrier fares	16,459		22,407				18,140		18,140	
2532 OS Personal Travel Per Diem	30,185		42,665				32,984		32,984	
2533 OS Pers Vehicle Reimbursement										
2610 Advertising	789						613		613	
2630 Telephone/FAX/ Pagers	788,491		572,801				1,067,340		1,067,340	
2631 Comm SVCS From Div of Telecom	210,167		155,961				528,119		528,119	
2641 Data Proc (GGCC/OIS) Services	3,419		4,228				3,788		3,788	
2660 Insurance										
2680 Printing and Reproduction	361,833		393,855				370,419		370,419	
2681 Photocopy Reimbursement										
2690 Legal	0		854				0		0	
2810 Freight	357		493				410		410	
2820 Other Purchased Services	206,809		340,268				222,920		222,920	
2830 Storage/Office Move	3,049		8,679				0		0	
2831 Storage-Pur Serv	19,436		358				21,155		21,155	
3112 Automotive Supplies	107									
3113 Clothing and Uniform Allowance	584		1,232				375		375	
3114 Custodial & Laundry Supplies	29,654		30,635				32,169		32,169	

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Employment and Training -- Unemployment Insurance (301)

ITEM	Actual FY 2005-06		Actual FY 2006-07		Approp. FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
3115 Data Processing Supplies	26,062		10,523				52,020		52,020	
3116 Purchase/Lease of Software	1,905		2,529				2,115		2,115	
3117 Educational Supplies	6,287		2,793				7,342		7,342	
3119 Medical Laboratory & Supplies	1,511		160				1,511		1,511	
3120 Books, Periodicals, Subscriptions	4,152		6,154				18,776		18,776	
3121 Office Supplies	60,474		96,766				128,617		141,479	
3122 Film/Photography/Development										
3123 Postage/Federal Express	425,765		780,089				1,926,549		2,091,252	
3124 Printing/Copy Supplies	57,312		65,758				46,037		56,037	
3126 Repair and Maintenance Supplies	6,425		42,504				7,544		7,544	
3128 Non-Capital Equipment	21,078		11,131				22,149		32,149	
3132 Noncap Office Furn/Office Syst	39,015		25,675				57,238		67,238	
3139 Noncapitlzd Fixed Asset Other	2,582		8,400				2,500		2,500	
3140 Noncapitalized IT - PC's	61,172		41,798				70,209		80,209	
3141 Noncapitalized IT - Servers	15,438						16,320		36,320	
3143 Noncapitalized IT - Other	6,238		2,232				23,682		43,682	
4100 Other Operating Expenses	(114,851)		(44,274)				11,873		11,873	
4110 Losses										
4117 Reportable Claims Against State	14,000		1,500							
4119 Claimant Attorney Fees										
4140 Dues & Memberships/Misc Exp	510		730				75		75	
4150 Interest Expense	1237						4780		4780	
4170 Misc Fees and Fines										
4180 Official Functions	11,619		52,365				1,302		1,302	
4220 Registration Fees	10,194		13,194				7,313		8,313	
6211 IT PC's - Direct Purchase							57,007		57,007	
6312 IT Servers Direct Purchase	58,290		81,461				15,775		15,775	
6213 IT Software - Direct Purchase							72,779		72,779	
6214 IT Other - Direct Purchase	46,055						48,104		48,104	
6216 IT Server SW - Direct Purchase			472,015							
6220 Capital Purchase (Non-ADP)	111,432						0		0	
6280 Other Cap Equipment - Direct Purch			24,044				35,212		35,212	
6510 Capitalized Professional Svcs	340,883						327,347		324,863	
6810 Capital Lease Principal			67,989				70,029		72,130	
6820 Capital Lease Interest			12,400				12,772		13,155	
Operating Expenses Total	3,511,261		4,022,783				5,666,067		5,924,632	
Program Cost Detail Total	28,356,095	440.1	28,788,059	440.2	31,380,529	440.9	34,445,215	440.9	32,391,323	430.0

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Employment and Training -- Unemployment Insurance (301)

ITEM	Actual FY 2005-06		Actual FY 2006-07		Approp. FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
Calc of Program Cost Request										
Previous Year Long Bill Appropriation									31,380,529	440.9
Previous Year Supplementals (1023 supp)										
Previous Year Special Bills (by bill #)										
Salary Survey - classified									741,499	
Achievement Pay - Classified									260,807	
Supplemental AED									54,043	
JBC Personal Services Cut										
Medicare Incremental Increase										
OSPB 0.2% PS Base Adjustment									(45,555)	
Other Adjustments (federal)									-	
Program Cost Request Total									32,391,323	430.0
Program Cost Reconciliation										
Authorization										
Long Bill Appropriation	28,660,502	440.2	30,908,915	440.2	31,380,529	440.9	31,380,529	440.9		
Special Bills (by bill #)	3,109,374		87,335							
Roll Forwards										
Additional Federal Funds	(5,141,816)		(4,625,543)							
Reversions			(33)							
Authorization Subtotal	26,628,060	440.2	26,370,674	440.2			31,380,529	440.9		
Allocated Pots										
Salary Survey	559,780		794,719				741,499			
Achievement Pay							326,009			
Amortization Equalization Distribution (AED)	49,539		127,870				259,407			
Supplemental AED							54,043			
Shift Differential	-		12,112							
Health/Life/Dental	1,089,499		1,460,000				1,655,626			
Short-Term Disability	29,217		22,684				28,102			
Allocated Pots Subtotal	1,728,035		2,417,385				3,064,686			
Program Cost Reconciliation Total	28,356,095	440.2	28,788,059	440.2	31,380,529	440.9	34,445,215	440.9	32,391,323	430.0
Reconciliation Difference	(0)		0				(0)		-	
Total Program Cost Detail	28,356,095	440.1	28,788,059	440.2	31,380,529	440.9	34,445,215	440.9	32,391,323	430.0
Long Bill Total										
Grand Total	28,356,095	440.1	28,788,059	0.0	31,380,529	440.9	34,445,215	440.9	32,391,323	430.0
Cash Funds	4,495,456		3,463,178		3,362,800		4,644,405		4,370,510	
Federal Funds	23,860,639		25,324,882		28,017,729		29,800,810		28,020,813	

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Employment and Training -- Unemployment Insurance Fraud (307)

ITEM	Actual FY 2005-06		Actual FY 2006-07		Approp. FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
Position Detail										
Admin Asst II	28,325	0.9	16,662	0.5			22,194	0.3	22,150	0.3
Admin Asst III	55,703	1.6	73,862	2.1			39,888	1.0	39,808	1.0
Collections Rep II	101,289	4.1	86,695	3.1			162,552	5.1	162,227	5.2
Criminal Investigator II	414,574	5.5	332,678	4.4			367,052	4.3	366,318	4.3
Criminal Investigator III	6,259	0.1	31,512	0.3			-	0.0	-	
Labor & Employment Spec Intern	22,537	0.8	21,040	0.6			39,024	1.0	38,946	1.0
Labor & Employment Spec I	32,373	0.7	57,753	1.5			-	0.0	-	
Labor & Employment Spec II	580,276	11.0	593,272	10.6			647,913	13.0	646,617	13.0
Labor & Employment Spec III	53,166	0.8	58,660	0.9			66,588	1.0	66,455	1.0
Continuation Salary Subtotal	1,294,502	25.6	1,272,134	24.0			1,345,211	25.7	1,342,521	25.8
Other Personal Services										
PERA on Continuation Subtotal	129,208		126,892				136,539		136,266	
Medicare on Continuation Subtotal	15,943		14,884				19,506		19,467	
Supplemental AED									3,277	
Temporary Salaries	27,378	0.4	21,690	2.0			17,380	0.3	13,744	0.2
Contractual Services										
Overtime Pay	4,525		68							
Termination/Retirement Payouts										
Tuition and Registration										
Unemployment Insurance										
Other Personal Services										
Personal Services Subtotal	1,471,556	26.0	1,435,669	26.0			1,518,635	26.0	1,515,274	26.0
Pots Expenditures										
Shift Differential										
Health/Life/Dental	72,524		96,620				117,087			
Short Term Disability	1,920		1,432				1,704			
Amortization Equalization Distribution (AED)	3,095		9,609				15,727			
Supplemental AED							3,277			
Salary Survey/Achievement Pay (non-add)	95,900		48,692				71,713			
SES (non-add)										
Base Personal Services Total	1,549,095	26.0	1,543,329	26.0			1,656,430	26.0	1,515,274	26.0
Difference									(0)	

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Employment and Training -- Unemployment Insurance Fraud (307)

ITEM	Actual FY 2005-06		Actual FY 2006-07		Approp. FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
<u>Operating Expenses/Capital Outlay</u>										
2220 Building Maintenance										
2610 Advertising										
2630 Telephone/FAX/ Pagers	13		6				25		25	
2631 Comm Svcs From Outside Sources	289						280		280	
2641 Data Proc (GGCC/OIS) Services										
2660 Insurance										
2680 Printing and Reproduction	44						45		45	
3120 Books, Periodicals, Subscriptions										
3121 Office Supplies	84						85		85	
3122 Film/Photography/Development										
3123 Postage/Federal Express	94						95		95	
3124 Printing/Copy Supplies										
3140 Noncapitalized IT - PC's							5,572		5,572	
3143 Noncapitalized IT - Other							3,000		3,000	
3910 Other Energy										
4100 Other Operating Expenses			1,942							
4140 Dues & Memberships/Misc Exp										
Operating Expenses Total	522		1,948				9,102		9,102	
Decision Items/Budget Reduction Items (list using priority numbers for reference)										
Program Cost Detail Total	1,549,617	26.0	1,545,277	26.0	1,461,094	26.0	1,665,532	26.0	1,524,376	26.0
Calc of Program Cost Request										
Previous Year Long Bill Appropriation									1,461,094	26.0
Previous Year Supplementals										
Previous Year Special Bills (by bill #)										
Salary Survey - classified									46,876	
Achievement Pay - Classified									15,814	
SAED Incremental adjustment									3,277	
JBC Personal Services Cut										
Medicare Incremental Increase										
OSPB 0.2% PS Base Adjustment									(2,685)	
Other Adjustments (decision items, other)										
Program Cost Request Total									1,524,376	26.0

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Employment and Training -- Unemployment Insurance Fraud (307)

ITEM	Actual FY 2005-06		Actual FY 2006-07		Approp. FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
Program Cost Reconciliation										
Authorization										
Long Bill Appropriation	1,376,178	26.0	1,411,271	26.0	1,461,094	26.0	1,461,094	26.0		
Special Bills (by bill #)										
Roll Forwards										
Additional Federal Funds	(14)									
Reversions			(17,105)							
Authorization Subtotal	1,376,164	26.0	1,394,166	26.0	1,461,094	26.0	1,461,094	26.0		
Allocated Pots										
Salary Survey	80,415		48,692				46,876			
Achievement Pay							19,767			
Amortization Equalization Distribution (AED)	3,095		6,832				15,727			
Supplemental AED							3,277			
Shift Differential										
Health/Life/Dental	87,524		94,360				117,087			
Short-Term Disability	2,420		1,227				1,704			
Allocated Pots Subtotal	173,454		151,111				204,438			
Program Cost Reconciliation Total	1,549,617	26.0	1,545,277	26.0	1,461,094	26.0	1,665,532	26.0	1,524,376	26.0
Reconciliation Difference	(0)		(0)				0			
Total Program Cost Detail	1,549,617	26.0	1,545,277	26.0	1,461,094	26.0	1,665,532	26.0	1,524,376	26.0
Difference			0	0.0			(0)	0.0	-	0.0
Long Bill Total										
Grand Total	1,549,617	26.0	1,545,277	26.0	1,461,094	26.0	1,665,532	26.0	1,524,376	26.0
Cash Funds	688,089		705,635		730,547		832,766		762,188	
Cash Funds Exempt	861,528		839,642		730,547		832,766		762,188	

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Workforce Development Programs -- State Operations (306)

ITEM	Actual FY 2005-06		Actual FY 2006-07		Approp FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
Position Detail										
State Operations										
Accounting Tech II	0	0.0	3,850	0.1			0	0.0	0	0.0
Administrative Assistant I	100,281	4.3	38,345	1.6			36,746	1.5	36,673	1.5
Administrative Assistant II	69,485	2.2	109,461	3.5			35,201	1.0	35,131	1.0
Administrative Assistant III	90,121	2.7	24,097	0.7			0	0.0	0	0.0
Arts Professional II	0	0.0	20,860	0.6			0	0.0	0	0.0
Auditor II	0	0.0	0	0.0			61,990	1.0	61,866	1.0
Community Worker I	23,224	1.0	6,471	0.3			0	0.0	0	0.0
Community Worker II	289,234	9.6	147,915	5.0			191,948	6.0	191,564	6.0
Data Specialist	29,449	0.7	0	0.0			0	0.0	0	0.0
General Professional III	34,078	0.8	100,041	2.2			72,517	1.5	72,372	1.5
General Professional IV	204,369	3.4	152,206	2.5			227,669	3.5	227,214	3.5
General Professional V	29,406	0.5	21,865	0.3			0	0.0	0	0.0
General Professional VI	0	0.0	2,956	0.0			0	0.0	0	0.0
General Professional VII	140,819	1.6	169,983	1.9			94,137	1.0	93,949	1.0
Hearings Officer II	0	0.0	0	0.0			296,677	4.0	296,084	4.0
IT Professional I	56,098	1.1	0	0.0			0	0.0	0	0.0
IT Professional II	4,034	0.1	22,496	0.4			29,162	0.5	29,104	0.5
IT Professional III	6,065	0.1	1,497	0.0			0	0.0	0	0.0
IT Professional IV	0	0.0	9,353	0.1			0	0.0	0	0.0
Labor and Employment Specialist Intern	682,620	20.5	513,180	14.6			520,781	14.0	519,739	14.0
Labor and Employment Specialist I	585,970	15.5	781,746	17.0			850,162	20.5	848,462	20.5
Labor and Employment Specialist II	3,901,229	75.0	4,104,071	77.7			4,326,632	78.9	4,317,979	78.9
Labor and Employment Specialist III	740,021	11.7	775,028	12.0			804,953	12.0	803,343	12.0
Labor and Employment Specialist IV	134,177	2.1	206,492	3.2			331,944	5.0	331,280	5.0
Labor and Employment Specialist V	545,567	6.8	477,892	5.8			689,995	8.0	688,615	8.0
Management	178,112	1.5	190,002	1.6			185,559	1.5	185,188	1.5
Program Assistant I	57,292	1.5	56,769	1.4			69,586	1.6	69,447	1.6
Program Assistant II	17,267	0.5	19,377	0.5			38,738	1.0	38,661	1.0
Statistical Analyst I	13,589	0.3	3,235	0.1			0	0.0	0	0.0
Statistical Analyst II	28,338	0.4	15,991	0.2			16,136	0.3	16,104	0.3
Continuation Salary Subtotal	7,960,843	163.9	7,975,178	153.3			8,880,533	162.8	8,862,772	162.8
Other Personal Services										
PERA on Continuation Subtotal	800,549		803,273				901,374		899,571	
Medicare on Continuation Subtotal	88,135		94,282				128,768		128,510	
Supplemental Amortization Equalization Disbursement									21,235	
Temporary Salaries	143,127		216,898	4.3			162,673		162,673	
Contractual Services	423,387		446,213	4.5			356,970		359,030	
Overtime Pay	1,464		1,438	0.0			1,438		1,438	
Termination/Retirement Payouts	994		13,788	0.3			13,788		13,788	

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Workforce Development Programs -- State Operations (306)

ITEM	Actual FY 2005-06		Actual FY 2006-07		Approp FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
Other Client Wages	3,211		40,437				20,219		20,219	
Tuition and Registration										
Unemployment Insurance	24,190		12,348				12,348		12,348	
Other Personal Services	7,804		8,226				6,581		6,581	
Personal Services Subtotal	9,453,704	163.9	9,612,080	162.4			10,484,691	162.8	10,488,165	162.8
Pots Expenditures										
Shift Differential										
Health/Life/Dental	366,675		471,191				591,545			
Short Term Disability	11,586		8,805				11,042			
Amortization Equalization Disbursement	18,623		59,350				101,928			
Supplemental AED							21,235			
Salary Survey/Achievement Pay (non-add)	308,353		329,069							
SES (non-add)										
Salary Range Adjustment (non-add)										
Base Personal Services Total	9,850,588	163.9	10,151,426	162.4			11,189,206	162.8	10,488,165	162.8
Difference										(0)
Operating Expenses/Capital Outlay										
2110 Water & Sewage Svc	1,868		1,938				1,938		1,938	
2160 Custodial Services	81,099		75,100				75,100		75,100	
2170 Waste Disposal Services	3,120		1,920				1,920		1,920	
2180 Grounds Maintenance	2,932		1,684				1,684		1,684	
2190 Snow Plowing Services	4,450		6,196				6,196		6,196	
2220 Building Maintenance	8,789		3,881				3,881		3,881	
2230 Equipment Maint/Repair	6,641		9,530				9,530		9,530	
2231 IT Hardware Maint/Repair Svcs	224		0				0		0	
2232 IT Software MNTC/Upgrade SVCS	40,438		12,221				12,221		12,221	
2250 Miscellaneous Rentals	695		350				350		350	
2252 Rental Motor Pool Mile Charge	15,799		15,682				15,682		15,682	
2253 Rents for Equipment	93,782		55,609				55,609		55,609	
2255 Rent of Building	10,732		0				0		0	
2258 Parking Fees	1,980		1,980				1,980		1,980	
2511 In-State Common Carrier Fares	633		0				0		0	
2512 In-State Personal Travel Per Diem	58,040		62,966				62,966		62,966	
2513 In-State Pers Vehicle Reimbsmt	95,790		124,579				124,579		124,579	
2522 In-State Travel/Non-Em Per Diem	488		250				250		250	
2523 In-State Non Empl Pers Veh Reimb	1,226		438				438		438	
2531 OS Common Carrier fares	14,195		18,103				18,103		18,103	
2532 OS Personal Travel Per Diem	23,015		31,282				31,282		31,282	
2610 Advertising	66,803		37,052				37,052		37,052	

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Workforce Development Programs -- State Operations (306)

ITEM	Actual FY 2005-06		Actual FY 2006-07		Approp FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
2630 Telephone/FAX/ Pagers	51,829		136,279				136,279		136,279	
2631 Comm SVCS From Div of Telecom	236,649		241,735				241,735		241,735	
2680 Printing and Reproduction	47,168		41,972				41,972		41,972	
2681 Photocopy Reimbursement	5		2				0		0	
2810 Freight	1,394		1,715				1,715		1,715	
2820 Other Purchased Services	4,213		22,544				22,544		22,544	
2831 Storage	2,540		1,848				1,848		1,848	
3113 Clothing and Uniform Allowance	0		40				0		0	
3114 Custodial & Laundry Supplies	7,414		3,057				3,057		3,057	
3115 Data Processing Supplies	9,590		4,716				4,716		4,716	
3116 Purchase/Lease of Software	5,430		9,720				9,720		9,720	
3117 Educational Supplies	5,888		1,660				1,660		1,660	
3119 Medical Lab & Supplies	254		0				0		0	
3120 Books, Periodicals, Subscriptions	17,251		13,455				13,455		13,455	
3121 Office Supplies	(35,211)		(30,763)				20,000		20,000	
3122 Film/Photography/Development	14		745				745		745	
3123 Postage/Federal Express	8,682		26,547				26,547		26,547	
3124 Printing/Copy Supplies	34,222		22,918				22,918		22,918	
3126 Repair and Maintenance Supplies	2,696		2,380				2,380		2,380	
3128 Non-Capital Equipment	7,838		19,619				19,619		19,619	
3132 Noncap Office Furn/Office Syst	8,650		14,264				14,264		14,264	
3139 Noncap Fixed Asset Other	0		2,940				2,940		2,940	
3140 Noncapitalized IT - PC's	10,934		42,103				42,103		42,103	
3143 Noncapitalized IT - Other	5,147		16,026				16,026		16,026	
3216 Noncap IT - Leased Software	875		0				0		0	
3910 Other Energy	66,773		62,667				62,667		62,667	
3940 Electricity	0		1,052				1,052		1,052	
4100/4119 Other Operating Expenses	82,684		(41,742)				20,671		20,671	
4111 Prizes and Awards	5,750		2,500				2,500		2,500	
4117 Reporable Claims Against State	13,000		0				0		0	
4140 Dues & Memberships/Misc Exp	24,657		7,784				7,784		7,784	
4150 Interest Expense	10		0				0		0	
4180 Official Functions	59,186		55,389				55,389		55,389	
4193 Care & Subsist - Client Benefits	9,455		-				0		0	
4220 Registration Fees	9,670		18,774				18,774		18,774	
5120 Grants - Counties	1,160,814		1,124,745				1,012,271		1,012,271	
5420 Purch Serv - Counties	3,589		0				0		0	
5771 Pass Thru Fed Grant Interfund	472,398		353,193				317,874		317,874	
5781 Grants to Nongov/Org	238,338		327,819				311,428		311,428	
5894 Nontaxable Pmts to Individuals	7,448		6,306				6,306		6,306	
6140 Leasehold Improv-Dir Purchase	24,554		68,806				68,806		68,806	
6214 IT Other - Direct Purchase	5,449		0				0		0	
6213 IT Servers - Direct Purchase	28,603		0				0		0	

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Workforce Development Programs -- State Operations (306)

ITEM	Actual FY 2005-06		Actual FY 2006-07		Approp FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
6280 Other Cap Equipment - Direct Purch	0		0				0		0	
Operating Expenses Total	3,178,588		3,043,577				2,992,527		2,992,527	
Decision Items/Budget Reduction Items										
Program Cost Detail Total	13,029,176	163.9	13,195,004	162.4			14,181,733	162.8	13,480,692	162.8
Calc of Program Cost Request										
Previous Year Long Bill Appropriation									13,071,968	162.8
Previous Year Supplementals										
Previous Year Special Bills (by bill #)										
Salary Survey - classified									316,186	
Supplemental AED									21,235	
Achievement Pay - Classified									102,489	
Medicare Incremental Increase										
OSPB 0.2% Personal Services Base Reduction									(17,761)	
Other Adjustments {additional (decrease) federal}									(13,425)	
Program Cost Request Total									13,480,692	162.8
Program Cost Reconciliation										
Authorization										
Long Bill Appropriation	12,819,672	157.5	13,276,728	162.8			13,071,968			
Special Bills (by bill #)										
Supplemental (by bill#)										
Roll Forwards										
Additional Federal Funds		6.4								
(Decrease) Federal Funds				-0.4			(60,282)			
Reversion			(15,661)							
Grants to Counties/Other	(680,691)		(1,300,513)				0			
Authorization Subtotal	12,138,981		11,960,554				13,011,686			
Allocated Pots										
Salary Survey	308,353		329,069				316,186			
Achievement Pay							128,111			
Range Adjustment							0			
Senior Executive Service (SES)							0			
Shift Differential							0			
Health/Life/Dental	556,783		836,205				591,545			
Short-Term Disability	6,951		9,954				11,042			
Amortization Equalization Disbursement	18,108		59,222				101,928			
Supplemental AED							21,235			
Allocated Pots Subtotal	890,195		1,234,450				1,170,047			

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Workforce Development Programs -- State Operations (306)

ITEM	Actual FY 2005-06		Actual FY 2006-07		Approp FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
Program Cost Reconciliation Total	13,029,176	163.9	13,195,004	162.8			14,181,733	0.0	13,480,692	162.8
Reconciliation Difference	0		(0)				0		0	
Total Program Cost Detail	13,029,176	163.9	13,195,004	162.4			14,181,733	162.8	13,480,692	162.8
Decision Item									2,826,389	
<u>Long Bill Group/Division Total</u>										
Grand Total	13,029,176	163.9	13,195,004	162.4	13,071,968	162.8	14,181,733	162.8	16,307,081	162.8
Cash Funds	5,893,257		6,964,648		6,424,488		6,970,322		10,190,016	
Cash Exempt Funds	21,412		12,256		9,600		9,600		9,600	
Federal Funds	7,114,508		6,218,100		6,637,880		7,201,811		5,587,001	

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Workforce Development Programs - County Contracts (309)

ITEM	Actual FY 2005-06		Actual FY 2006-07		Approp FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
Position Detail										
County Contracts										
Labor and Employment Specialist I										
Labor and Employment Specialist II	1,014,450	17.6	979,495	16.4			1,054,193	17.0	933,996	15.0
Labor and Employment Specialist III	117,436	1.9	132,768	2.0			137,681	2.0	138,720	2.0
Labor and Employment Specialist V Telephone Operator										
Continuation Salary Subtotal	1,131,886	19.5	1,112,263	18.4			1,191,874	19.0	1,072,716	17.0
Other Personal Services										
PERA on Continuation Subtotal	112,101		110,304				120,975		108,881	
Medicare on Continuation Subtotal	8,477		8,798				17,282		15,554	
Supplemental AED									3,021	
Temporary Salaries										
Contractual Services										
Overtime Pay										
Termination/Retirement Payouts										
Tuition and Registration										
Unemployment Insurance							0		0	
Other Personal Services										
Personal Services Subtotal	1,252,465	19.5	1,231,365	18.4			1,330,131	19.0	1,200,172	17.0
Pots Expenditures										
Shift Differential							0			
Health/Life/Dental	63,834		75,023				86,148			
Short Term Disability	1,651		1,256				1,571			
Amortization Equalization Disbursement	2,677		8,143				14,498			
Supplemental AED							3,021			
Salary Survey/Achievement Pay (non-add)	34,258		35,428							
SES (non-add)										
Salary Range Adjustment (non-add)										
Base Personal Services Total	1,320,627	19.5	1,315,788	18.4			1,432,348	19.0	1,200,172	17.0
Difference									0	
Operating Expenses/Capital Outlay										
2512 In-State Pers Travel Per Diem	94		0				0		0	
2513 In-State Pers Vehicle Reimb	253		0				0		0	
2532 OS Personal Travel Per Diem	0		0				0		0	
2630 Comm Svcs from Div of Telecom	0		0				0		0	
2631 Comm Svcs from Outside Sources	448		539				539		539	
4220 Registration Fees	0		0				0		0	

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Workforce Development Programs - County Contracts (309)

ITEM	Actual FY 2005-06		Actual FY 2006-07		Approp FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
5120 Contracts to Counties	6,822,587		6,853,066				6,441,882		6,441,882	
Operating Expenses Total	6,823,382		6,853,605				6,442,421		6,442,421	
Decision Items/Budget Reduction Items										
Program Cost Detail Total	8,144,009	19.5	8,169,393	18.4			7,874,769	19.0	7,642,593	17.0
Calc of Program Cost Request										
Previous Year Long Bill Appropriation									7,878,451	19.0
Previous Year Supplementals										
Previous Year Special Bills (by bill #)										
Salary Survey - classified									44,438	
Supplemental AED									3,021	
Achievement Pay - Classified									14,578	
AED Incremental Adjustment										
Medicare Incremental Increase										
Other Adjustments (additional (decrease) federal)									(297,895)	(2.0)
Program Cost Request Total									7,642,593	17.0
Program Cost Reconciliation										
Authorization										
Long Bill Appropriation	8,589,389	24.3	8,485,027	22.0			7,878,451	19.0		
Special Bills										
Roll Forwards										
Additional (Decrease) Federal Funds	(445,380)	(4.8)	(315,634)	(3.6)			(168,560)			
Unused Federal Funds										
Reversions										
Authorization Subtotal	8,144,009	19.5	8,169,393	18.4			7,709,891	19.0		
Allocated Pots										
Salary Survey	0		0				44,438			
Achievement Pay	0		0				18,223			
Range Adjustment	0		0				0			
Senior Executive Service (SES)							0			
Shift Differential							0			
Health/Life/Dental	0		0				86,148			
Short-Term Disability	0		0				1,571			
Amortization Equalization Disbursement							14,498			
Supplemental AED							3,021			
Allocated Pots Subtotal	0		0				164,878			
Program Cost Reconciliation Total	8,144,009	19.5	8,169,393	18.4			7,874,769	19.0	7,642,593	17.0

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Workforce Development Programs - County Contracts (309)

ITEM	Actual FY 2005-06		Actual FY 2006-07		Approp FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
Reconciliation Difference	(0)		0				0		0	
Total Program Cost Detail	8,144,009	19.5	8,169,393	18.4			7,874,769	19.0	7,642,593	17.0
Decision Items/Budget Reduction Items										
<u>Long Bill Group/Division Total</u>										
Grand Total	8,144,009	19.5	8,169,393	18.4	7,878,451	19.0	7,874,769	19.0	7,642,593	17.0
Cash Funds	0		0		0		0		0	
Cash Funds Exempt	0		0		0		0		0	
Federal Funds	8,144,009		8,169,393		7,878,451	19.0	7,874,769		7,642,593	

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Workforce Development Programs - TAA (316)

ITEM	Actual FY 2005-06		Actual FY 2006-07		Approp FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
Position Detail										
TRADE ADJUSTMENT ACT										
2820 OTHER PURCHASED SERVICES	1,348,305		1,535,922				2,083,434		1,859,712	
5894 NONTAXABLE PMTS TO INDIVIDUALS	121,015		53,113				85,549		62,114	
Operating Expenses Total	1,469,320		1,589,034				2,168,983		1,921,826	
RECONCILIATION OF FUNDS - Trade Adjustment Act Assistance										
Long Bill appropriation	2,506,108		2,389,036		2,168,983		2,168,983			
Unused Federal Spending Authority										
Roll Forwards	(1,036,788)		(800,002)							
TOTAL Funds	1,469,320		1,589,034		2,168,983		2,168,983			
Long Bill Group/Division Total										
Grand Total	1,469,320	0	1,589,034		2,168,983	0	2,168,983	0	1,921,826	0
Cash Funds	0		0		0		0		0	
Cash Funds Exempt	0		0		0		0		0	
Federal Funds	1,469,320		1,589,034		2,168,983		2,168,983		1,921,826	

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Workforce Development Programs -- Workforce Investment Act (207)

ITEM	Actual FY 2005-06		Actual FY 2006-07		Approp FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
Position Detail										
Workforce Investment Act										
Accountant I	63,694	1.2	73,823	1.4			54,349	1.0	54,240	1.0
Accountant III	72,972	1.0	74,436	1.0			68,620	1.0	68,483	1.0
Accounting Tech II	0	0.0	0	0.0			0	0.0	0	0.0
Accounting Tech III	76,710	2.0	74,126	1.9			44,077	1.0	43,989	1.0
Administrative Assistant I	4,959	0.2	100	0.0			0	0.0	0	0.0
Administrative Assistant II	20,042	0.7	5,800	0.2			0	0.0	0	0.0
Administrative Assistant III	57,389	1.9	0	0.0			0	0.0	0	0.0
Auditor III	2,413	0.1	62,330	1.1			57,979	1.0	57,863	1.0
Auditor IV	27,860	0.3	10,441	0.1			0	0.0	0	0.0
Community Worker I	0	0.0	2,821	0.2			0	0.0	0	0.0
Community Worker II	88,047	2.8	48,777	1.5			15,766	0.5	15,734	0.5
Controller I	78,432	1.0	80,004	1.0			82,164	1.0	82,000	1.0
Data Specialist	0	0.0	0	0.0			0	0.0	0	0.0
General Professional I	0	0.0	0	0.0			0	0.0	0	0.0
General Professional II	8,330	0.2	0	0.0			0	0.0	0	0.0
General Professional III	94,522	1.8	144,326	2.6			166,718	3.0	166,385	3.0
General Professional IV	396,846	6.7	446,203	7.1			354,834	5.5	354,124	5.5
General Professional V	106,060	1.6	72,180	1.0			74,851	1.0	74,701	1.0
General Professional VI	0	0.0	0	0.0			0	0.0	0	0.0
General Professional VII	123,541	1.4	83,429	1.0			169,761	2.0	169,421	2.0
IT Professional I	8,051	0.2	29,266	0.6			0	0.0	0	0.0
IT Professional II	9,232	0.2	27,361	0.5			29,162	0.5	29,104	0.5
IT Professional III	547	0.0	769	0.0			0	0.0	0	0.0
Labor and Employment Specialist I	180,901	4.8	248,740	6.3			245,333	6.0	244,842	6.0
Labor and Employment Specialist II	1,398,967	24.4	1,339,693	26.3			1,420,632	27.5	1,417,791	27.5
Labor and Employment Specialist III	199,072	3.1	223,406	3.3			214,833	3.0	214,403	3.0
Labor and Employment Specialist Intern	136,084	4.1	55,342	1.6			91,351	2.5	91,168	2.5
Labor and Employment Specialist IV	193,622	3.1	185,932	2.8			75,000	1.0	74,850	1.0
Labor and Employment Specialist V	214,224	2.7	197,156	2.3			76,481	1.0	76,328	1.0
Management	51,460	0.5	46,782	0.4			54,747	0.5	54,638	0.5
Statistical Analyst I	18,728	0.5	0	0.0			0	0.0	0	0.0
Statistical Analyst II	21,211	0.3	0	0.0			0	0.0	0	0.0
Statistical Analyst III	0	0.0	0	0.0			0	0.0	0	0.0
Program Assistant I	15,441	0.5	36,985	1.0			38,738	1.0	38,661	1.0
Program Assistant II	16,911	0.5	16,302	0.4			0	0.0	0	0.0
Continuation Salary Subtotal	3,686,267	67.7	3,586,530	65.6			3,335,396	60.0	3,328,725	60.0

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Workforce Development Programs -- Workforce Investment Act (207)

ITEM	Actual FY 2005-06		Actual FY 2006-07		Approp FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
Other Personal Services										
PERA on Continuation Subtotal	369,902		355,525				338,543		337,866	
Medicare on Continuation Subtotal	43,776		43,086				48,363		48,267	
Supplemental AED									8,347	
Temporary Salaries	109,932		33,346				33,346		33,346	
Contractual Services	239,724		194,771				194,771		195,545	
Overtime Pay	6,363		980							
Termination/Retirement Payouts	376		822							
Other Client Wages	272,842		216,593				216,593		216,593	
Unemployment Insurance	819									
Other Personal Services	33		499							
Personal Services Subtotal	4,730,035	67.7	4,432,153	65.6			4,167,012	60.0	4,168,689	60.0
Pots Expenditures										
Shift Differential										
Health/Life/Dental	199,457		234,020				228,180			
Short Term Disability	5,332		3,983				4,341			
Amortization Equalization Disbursement	9,764		26,497				40,068			
Supplemental AED							8,347			
Salary Survey/Achievement Pay (non-add)	103,764		96,207							
SES (non-add)										
Salary Range Adjustment (non-add)										
Base Personal Services Total	4,944,588	67.7	4,696,653	65.6			4,439,601	60.0	4,168,689	60.0
Difference									(0)	
Operating Expenses/Capital Outlay										
2230 Equipment Maint/Repair	970		678				678		678	
2231 IT Hardware Maint/Repair Svcs	928		0				0		0	
2232 IT Software MNTC/Upgrade SVCS	1,089		32,100				32,100		24,075	
2250 Miscellaneous Rentals	30		0				0		0	
2252 Rental Motor Pool Mile Charge	4,948		4,063				4,063		4,063	
2253 Rents for Equipment	2,470		0				0		0	
2255 Rent of Building	1,174		0				0		0	
2258 Parking Fees	2,640		1,980				1,980		1,980	

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Workforce Development Programs -- Workforce Investment Act (207)

ITEM	Actual FY 2005-06		Actual FY 2006-07		Approp FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
2511 In-State Common Carrier Fares	1,298		0				0		0	
2512 In-State Personal Travel Per Diem	31,950		26,054				19,540		19,540	
2513 In-State Pers Vehicle Reimbsmt	22,454		27,905				20,929		20,929	
2521 In-State Travel/Non-Em Comm Car	0		219				0		0	
2522 In-State Travel/Non-Em Per Diem	3,046		891				891		891	
2523 In-State Non Empl Pers Veh Reimb	4,695		2,733				2,733		2,733	
2531 OS Common Carrier fares	8,138		15,206				11,404		11,404	
2532 OS Personal Travel Per Diem	18,301		20,249				18,224		18,224	
2541 Non-Empl Pers Comm Carrier	811		0				0		0	
2542 Non-Empl Pers Per Diem	995		0				0		0	
2543 Non-Empl Pers Veh Reimb	11		0				0		0	
2610 Advertising	34,838		70,744				70,744		70,744	
2630 Telephone/FAX/ Pagers	22,547		18,725				18,725		18,725	
2631 Comm SVCS From Div of Telecom	19,084		27,963				27,963		27,963	
2680 Printing and Reproduction	61,347		69,419				69,419		69,419	
2810 Freight	456		(406)				0		0	
2820 Other Purchased Services	10,889		27,585				20,689		20,689	
3113 Clothing and Uniform Allowance	-		346				346		346	
3114 Custodial and Laundry Supplies	377		193				193		193	
3115 Data Processing Supplies	1,219		226				226		226	
3116 Purchase/Lease of Software	199		1,110				1,110		1,110	
3117 Educational Supplies	33,441		60,544				45,408		45,408	
3119 Medical Lab & Supplies	11		0				0		0	
3120 Books, Periodicals, Subscriptions	13,185		1,103				1,103		1,103	
3121 Office Supplies	33,846		19,714				19,714		19,714	
3123 Postage/Federal Express	6,511		9,846				9,846		9,846	
3124 Printing/Copy Supplies	6,515		5,089				5,089		5,089	
3126 Repair & Maint Supplies	452		0				0		0	
3128 Non-Capital Equipment	1,852		6,010				6,010		6,010	
3132 Noncap Office Furn/Office Syst	4,672		5,897				5,897		5,897	
3140 Noncapitalized IT - PC's	6,375		16,926				16,926		16,926	
3141 Noncapitalized IT - Servers	4,815		0				0		0	
3143 Noncapitalized IT - Other	0		2,709				2,709		2,709	
3216 Noncap IT - Leased Software	0		100				0		0	
4100/4119 Other Operating Expenses	(10,059)		77,767				58,326		58,326	
4140 Dues & Memberships/Misc Exp	14,600		16,925				16,925		16,925	
4180 Official Functions	43,775		97,628				73,221		73,221	
4220 Registration Fees	54,545		12,889				12,889		12,889	

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Workforce Development Programs -- Workforce Investment Act (207)

ITEM	Actual FY 2005-06		Actual FY 2006-07		Approp FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
5120 Grants - Counties	28,059,383		26,960,702				24,264,632		24,264,632	
5180 Grants - Spec Dist	448,701		450,237				450,237		450,237	
5420 Purch Serv - Counties	26,159		1,000				0		0	
5430 Pass Thru Federal Grant			1,000				1,000		1,000	
5771 Pass Thru Fed Grant Interfund	1,555,732		2,466,044				1,972,835		1,972,835	
5781 Grants to Nongov/Org	3,855,424		3,546,768				3,192,091		3,192,091	
5894 Nontax Pmts to Indiv	1,426,671		1,423,451				1,281,106		1,281,106	
6212 IT Servers - Direct Purchase	5,258		0				0		0	
6214 IT Other - Direct Purchase	0		7,350				7,350		0	
6222 Office Furn/Off System Direct Purchase	320,643		692,297				692,297		0	
Operating Expenses Total	36,169,413		36,229,981				32,457,570		31,749,897	
Decision Items/Budget Reduction Items										
Program Cost Detail Total	41,114,001	67.7	40,926,634	65.6			36,897,171	60.0	35,918,586	60.0
Calc of Program Cost Request										
Previous Year Long Bill Appropriation									40,618,204	
Previous Year Supplementals										
Previous Year Special Bills (by bill #)										
Salary Survey - classified									121,963	
Supplemental AED									8,347	
Achievement Pay - Classified									40,289	
Medicare Incremental Increase										
OSPB 0.2% Personal Services Base Reduction									(6,671)	
Other Adjustments {additional (decrease) federal}									(4,863,546)	
Program Cost Request Total									35,918,586	60.0
Program Cost Reconciliation										
Authorization										
Long Bill Appropriation	39,513,712	59.0	39,596,680	59.0			40,618,204	60.0		
Special Bills (by bill #)										
Roll Forwards										
Additional (Decrease) Federal Funds	1,298,763	8.7	976,153	6.6			(4,174,293)			
Unused Federal Funds										
Reversions										
Authorization Subtotal	40,812,475	67.7	40,572,833	65.6			36,443,911	60.0		

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Workforce Development Programs -- Workforce Investment Act (207)

ITEM	Actual FY 2005-06		Actual FY 2006-07		Approp FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
Allocated Pots										
Salary Survey	103,764		96,207				121,963			
Achievement Pay							50,361			
Range Adjustment										
Senior Executive Service (SES)										
Shift Differential										
Health/Life/Dental	185,782		230,126				228,180			
Short-Term Disability	4,997		3,950				4,341			
Amortization Equalization Disbursement	6,983		23,518				40,068			
Supplemental AED							8,347			
Allocated Pots Subtotal	301,526		353,801				453,260			
Program Cost Reconciliation Total	41,114,001	67.7	40,926,634	65.6			36,897,171	60.0	35,918,586	60.0
Reconciliation Difference	(0)		(0)				0		0	
Total Program Cost Detail	41,114,001	67.7	40,926,634	65.6			36,897,171	60.0	35,918,586	60.0
Decision Item									1,211,310	
<u>Long Bill Group/Division Total</u>										
Grand Total	41,114,001	67.7	40,926,634	65.6	40,618,204	60.0	36,897,171	60.0	37,129,896	60.0
Cash Funds	0		0		0		0		1,211,310	
Cash Funds Exempt	0		0		0		0		0	
Federal Funds	41,114,001		40,926,634		40,618,204		36,897,171		35,918,586	

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Employment and Training -- Labor Market Information (308)

ITEM	Actual FY 2005-06		Actual FY 2006-07		Appropriation FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
Position Detail										
Admin Asst II	52,279	1.9	21,353	0.7			78,072	2.0	77,923	2.0
Admin Asst III	137,747	4.0	187,493	5.1			145,549	4.7	145,272	4.7
Arts Professional II	75,552	2.0	28,844	0.8			37,440	1.0	37,369	1.0
General Professional II	14,513	0.3	-	0.0					-	0.0
General Professional III	19,499	0.4	57,294	1.1			50,942	1.0	50,846	1.0
General Professional IV	105,114	1.4	113,889	1.6			215,028	3.0	214,619	3.0
General Professional V	126,270	1.8	31,923	0.4					-	0.0
General Professional VI	15,268	0.2	20,896	0.3			86,052	1.0	85,889	1.0
IT Professional II	57,972	1.0	59,532	1.0			62,328	1.0	62,210	1.0
IT Professional III	78,098	1.0	80,148	1.0			81,300	1.0	81,146	1.0
Management	96,320	1.0	98,592	1.0			103,224	1.0	103,028	1.0
Program Asst I	93,173	2.7	23,968	0.7					-	0.0
Program Asst II	9,036	0.3	81,166	2.0			84,792	2.0	84,631	2.0
Statistical Analyst I	199,447	4.7	152,213	3.3			76,915	3.0	76,769	3.0
Statistical Analyst II	193,758	3.6	120,232	2.2			237,913	4.3	237,461	4.3
Statistical Analyst III	81,599	1.3	189,423	2.6			249,599	4.3	249,125	4.3
Statistical Analyst IV			43,465	0.4			107,292	1.0	107,088	1.0
Continuation Salary Subtotal	1,355,644	27.7	1,310,430	24.2			1,616,446	30.3	1,613,375	30.3
Other Personal Services										
PERA on Continuation Subtotal	140,439		130,188				164,069		163,758	
Medicare on Continuation Subtotal	15,814		15,756				23,438		23,394	
Supplemental AED									4,964	
Temporary Salaries	35,682	3.4	15,984	2.8			4,029		-	
Contractual Services							-		-	
Overtime Pay	233						-		-	
Termination/Retirement Payouts			1,095				-		-	
Tuition and Registration							-		-	
Unemployment Insurance	(814)						-		-	
Other Personal Services	5,887	0.5	5,325	0.5			-		-	
Personal Services Subtotal	1,552,885	31.6	1,478,778	27.5	0	30.3	1,807,983	30.3	1,805,490	30.3
Pots Expenditures										
Shift Differential										
Health/Life/Dental	75,372		87,300				145,751			
Short Term Disability	1,973		1,474				2,581			
Amortized Equalization Disbursement	3,391		9,599				23,825			
Supplemental AED							4,964			
Salary Survey/Achievement Pay (non-add)	118,755		48,995				106,438			
SES (non-add)	-									
Salary Range Survey (non-add)	-									
Base Personal Services Total	1,630,230	31.6	1,577,151	27.5			1,985,104	30.3	1,805,490	30.3
Difference							-		0	

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Employment and Training -- Labor Market Information (308)

ITEM	Actual FY 2005-06		Actual FY 2006-07		Appropriation FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
<u>Operating Expenses/Capital Outlay</u>										
2220 Building Maintenance	5,038						0		0	
2230 Equipment Maint/Repair	402		102				402		482	
2231 IT Hardware Main/Repair Svcs	165						0		0	
2232 IT Software MNTC/Upgrade SVCS	278		13,821				13,821		13,821	
2250 Miscellaneous Rentals	30		30				30		30	
2512 In-State Personal Travel Per Diem	1,315		1,655				4,315		4,315	
2513 In-State Pers Vehicle Reimbsmt	651		1,312				1,939		1,939	
2531 OS Common Carrier Fares	11,080		9,917				14,522		13,640	
2532 OS Personal Travel Per Diem	16,064		14,307				19,958		19,000	
2533 OS Pers Vehicle Reimbursement	270						0		0	
2610 Advertising	1,089						0		0	
2630 Telephone/FAX/ Pagers	3,193		5,053				6,676		6,676	
2631 Comm SVCS From Outside Source	4,733		5,295				4,987		4,987	
2680 Printing and Reproduction	44,989		4,366				54,364		54,364	
2810 Freight							0		0	
2820 Other Purchased Services	1,635		2,537				3,845		3,845	
2831 Storage-Pur Services	340						0		0	
3114 Custodial & Laundry Supplies	82						0		0	
3115 Data Processing Supplies	545		851				851		851	
3116 Purchase/Lease of Software	116						0		0	
3117 Educational Supplies	731		580				580		580	
3119 Medical Lab & Supplies	99						0		0	
3120 Books, Periodicals, Subscriptions	1,327		1,880				1,880		1,880	
3121 Office Supplies	5,710		7,847				8,607		8,607	
3123 Postage/Federal Express	34,776		24,553				0		0	
3124 Printing/Copy Supplies	6,733		4,496				7,733		7,733	
3126 Repair and Maintenance Supplies	516						0		0	
3128 Non-Capital Equipment	1,926		3,556				3,556		3,556	
3132 Non-Capital Office Furniture/ System	2,655		770				770		770	
3140 Noncapitalized IT - PC's	2,457		7,874				6,392		6,392	
3143 Noncapitalized IT - Other							6,563		6,563	
4100 Other Operating Expenses	(41,052)		3,442				0		0	
4117 Reparatble Claims Against State							0		0	
4140 Dues & Memberships/Misc Exp	100		330				330		330	
4180 Official Functions	4						0		0	
4220 Registration Fees	3,685		2,905				3,486		3,486	
6213 IT Software - Direct Purchase	35,102		64,878				0		0	
6214 IT Other - Direct Purchase									0	
6220 Capital Purchase (Non-ADP)									0	
6280 Other Cap Equipment - Direct Purch									0	
Operating Expenses Total	146,783		182,356			-	165,606		163,847	
Program Cost Detail Total	1,777,013	31.6	1,759,507	27.5	1,872,115	30.3	2,150,710	30.3	1,969,337	30.3

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Employment and Training -- Labor Market Information (308)

ITEM	Actual FY 2005-06		Actual FY 2006-07		Appropriation FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
Calc of Program Cost Request										
Previous Year Long Bill Appropriation									1,872,115	30.3
Previous Year Supplementals										
Previous Year Special Bills (by bill #)										
Salary Survey - classified									71,528	
Achievement Pay									23,957	
Supplemental AED									4,964	
JBC Personal Services Cut										
Medicare Incremental Increase										
OSPB 0.2% PS Base Adjustment									(3,227)	
Other Adjustments (Additional Federal)										
Program Cost Request Total									1,969,337	30.3
Program Cost Reconciliation										
Authorization										
Long Bill Appropriation	2,405,278	36.2	2,498,767	36.2	1,872,115	30.3	1,872,115	30.3		
Special Bills (by bill #)	-						-			
Roll Forwards	-						-			
Additional Federal Funds	(851,994)	(4.6)	(928,106)	(8.7)			-	-		
Reversions	-						-			
Authorization Subtotal	1,553,284	31.6	1,570,661	27.5			1,872,115	30.3		
Allocated Pots										
Salary Survey	118,755		48,995				71,528			
Achievement Pay	-		-				29,946			
Senior Executive Service (SES)	-		-							
AED	4,721		11,363				23,825			
SAED	-		-				4,964			
Salary Range Survey (non-add)	-		-							
Shift Differential	-		-							
Health/Life/Dental	97,255		126,460				145,751			
Short-Term Disability	2,998		2,028				2,581			
Allocated Pots Subtotal	223,729		188,846				278,595			
Program Cost Reconciliation Total	1,777,013	31.6	1,759,507	27.5			2,150,710	30.3	1,969,337	30.3
Reconciliation Difference	(0)		0				0		-	
Total Program Cost Detail	1,777,013	31.6	1,759,507	27.5	1,872,115	30.3	2,150,710	30.3	1,969,337	30.3
Difference	0	(0.0)	0	0.0			0	0.0		
Long Bill Total										
Grand Total	1,777,013	31.6	1,759,507	27.5	1,872,115	30.3	2,150,710	30.3	1,969,337	30.3
Cash Funds	3,050		4,460		11,626		11,626		11,626	
Federal Funds	1,773,963		1,755,047		1,860,489		2,139,084		1,957,711	

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Division of Labor

ITEM	Actual FY 2005-06		Actual FY 2006-07		Approp FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
Position Detail										
Administrative Assistant I										
Administrative Assistant III	44,560	1.0	40,953	0.9			46,776	1.0	45,817	1.0
General Professional I	-		20,918	0.5					0	-
General Professional II	45,043	0.9	7,735	0.2			40,095	1.0	40,095	1.0
General Professional III	389,757	6.8	377,937	6.4			621,520	11.0	620,520	11.0
General Professional IV	82,552	1.3	67,212	1.0			70,371	1.0	70,371	1.0
General Professional V			72,083	0.9			84,443	1.0	84,443	1.0
Compliance Investigator II	53,064	0.8					-	-	0	-
IT Professional III	2,604	0.0	1,549	0.0			-	-	0	-
Management	103,428	1.0	118,787	1.1			110,551	1.0	110,551	1.0
Continuation Salary Subtotal	721,008	11.8	707,172	11.0			973,756	16.0	971,797	16.0
Other Personal Services										
PERA on Continuation Subtotal	72,366		73,222				98,836		98,637	
Medicare on Continuation Subtotal	8,798		9,470				14,119		14,091	
SAED									1,813	
Temporary Salaries	16,805	0.2	22,074				-		0	-
Contractual Services										
Overtime Pay	166		543							
Termination/Retirement Payouts			215							
Tuition and Registration										
Unemployment Insurance										
Other Personal Services										
Personal Services Subtotal	819,144	11.9	812,696	11.0			1,086,712	16.0	1,086,338	16.0
Pots Expenditures										
Shift Differential										
Health/Life/Dental	32,127		32,874				41,809			
Short Term Disability	1,050		796				943			
Amortization Equalization Distribution (AED)	1,721		5,539				8,700			
SAED							1,813			
Salary Survey(non-add)	15,000						26,329			
Achievement Pay (non-add)							10,935			
SES (non-add)										
Base Personal Services Total	854,042	11.9	851,905	11.0			1,139,977	16.0	1,086,338	16.0
Difference									(0)	

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Division of Labor

ITEM	Actual FY 2005-06		Actual FY 2006-07		Approp FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
Operating Expenses/Capital Outlay										
2220 Bldg Maintenance/Repair Svcs			1,180							
2232 IT Software Maintenance/Upgrade Services	207		2,173				570		570	
2252 Rental / Motor Pool Mileage	3,058		2,201				2,407		2,407	
2512 In-State Per Diem	1,085		362				580		580	
2513 Personal Travel Reimbursement	288		201				220		220	
2532 Out-State Personal Travel Per Diem	-								-	
2630 Communications / Telephone / Fax	713		913				1,077		1,077	
2631 Communication Services / Outside Sources	5,455		5,401				5,580		5,580	
2680 Printing / Reproduction	2,601		2,372				2,428		2,428	
2810 Freight			38							
2820 Other Purchased Services	197		1,997				2,660		2,660	
2831 Storage/Purchased Service	11								-	
3114 Custodial and Laundry Supplies	(452)								-	
3115 Data Processing Supplies	776		548				877		877	
3116 Purchase / Lease Software	17								-	
3117 Education Supplies	102		165				134		134	
3119 Medical and Laboratory Supplies									-	
3120 Books / Periodicals / Subscriptions	3,056		11,578				9,705		9,705	
3121 Office Supplies	1,985		7,626				4,081		4,081	
3123 Postage	7,503		18,057				8,554		8,554	
3124 Printing / Copier Supplies	327		4,012				1,534		1,534	
3126 Repair & Maintenance Supplies			89						-	
3128 Non-Capital Equipment			2,865						-	
3132 Non-Capital Office Furn/Office System	599		6,252				750		750	
3140 Non-Capitalized IT - PC's			4,720						-	
3143 Noncapitalized IT - Other									-	
4100 Other Operating Expenses	47		1,000				84		84	
4140 Dues and Memberships	213		775				192		192	
4220 Registration Fees	707		1,062				1,213		1,213	
6211 IT PC's Direct Purchase							5,294		5,294	
Operating Expenses Total	28,494		75,585				47,940		47,940	
Decision Items/Budget Reduction Items										
Program Cost Detail Total	882,536	11.9	927,490	11.0	1,097,388	16.0	1,187,917	16.0	1,134,278	16.0
Calc of Program Cost Request										
Previous Year Long Bill Appropriation									1,097,388	
Previous Year Supplementals										
Previous Year Special Bills										

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Division of Labor

ITEM	Actual FY 2005-06		Actual FY 2006-07		Approp FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
Salary Survey - classified									26,329	
Achievement Based Pay - classified									8,748	
Less OSPB Base Adjustment (.2% PS Reduction)									0	
SAED									1,813	
Other Adjustments (decrease federal)										
Program Cost Request Total									1,134,278	16.0
Program Cost Reconciliation										
Authorization										
Long Bill Appropriation Program Costs	835,444	12.0	857,143	12.0			1,097,388	16.0		
Special Bills HB06S-1017			110,447	2.0			-	-		
Additional Federal Funds										
Reversions	(2,797)		(40,100)							
Authorization Subtotal	832,647	12.0	927,490	14.0			1,097,388	16.0		
Allocated Pots										
Salary Survey	15,000		-				26,329			
Achievement Pay							10,935			
AED	1,719		-				8,700			
SAED							1,813			
Shift Differential										
Health/Life/Dental	32,120		-				41,809			
Short-Term Disability	1,050		-				943			
Allocated Pots Subtotal	49,889		-				90,529			
Program Cost Reconciliation Total	882,536	12.0	927,490	14.0			1,187,917	16.0		
Reconciliation Difference	0		(0)				(0)			
Total Program Cost Detail	882,536	12.0	927,490	14.0			1,187,917	16.0	1,134,278	16.0
Decision Items/Budget Reduction Items										
<u>Long Bill Group/Division Total</u>										
Grand Total	882,536	11.9	927,490	11.0	1,097,388	16.0	1,187,917	16.0	1,134,278	16.0
General Fund										
Cash Funds	882,536		927,490	11.0	1,097,388	16.0	1,187,917	16.0	1,134,278	16.0
Cash Funds Exempt										
Federal Funds										

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Division of Oil & Public Safety

ITEM	Actual FY 2005-06		Actual FY 2006-07		Approp FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
Position Detail										
Accounting Tech III	0	0.0					0	0.0	9,143	0.3
Administrative Assistant II	25,259	0.8	34,578	1.2			76,869	2.0	76,715	2.0
Administrative Assistant III	67,552	1.8	42,264	1.0			53,220	1.3	80,563	2.0
Engineer/Physical Scientist Asst II			50,986	1.6						
Engineer/Physical Scientist II	55,445	1.8					39,572	1.3	39,493	1.3
Engineer/Physical Scientist III	39,048	1.0							0	0.0
Engineer/Physical Scientist Technician I			43,498	1.0						
Engineer/Physical Scientist Technician II	50,892	1.0	51,912	1.0			100,254	2.0	100,053	2.0
Environmental Protection Specialist I	162,717	3.0	37,182	0.7			52,369	1.0	52,264	1.0
Environmental Protection Specialist II	342,767	5.0	532,628	8.0			562,307	8.0	561,182	8.0
Environmental Protection Specialist III	308,391	4.0	306,211	3.7			337,794	4.0	337,118	4.0
Environmental Protection Specialist IV	96,216	1.0	98,136	1.0			102,729	1.0	102,524	1.0
Environmental Protection Specialist V	103,428	1.0	52,746	0.5			110,429	1.0	110,208	1.0
General Professional II	53,031	1.3	78,025	1.8			130,805	3.0	130,543	3.0
General Professional III	278,683	4.9	277,090	5.0			313,236	5.5	337,078	6.0
General Professional IV	286,300	4.4	219,860	3.2			265,255	3.8	279,188	4.0
General Professional V	72,671	1.0	81,996	1.1			79,150	1.0	78,992	1.0
General Professional VI	146,196	2.0	156,724	2.0			165,120	2.0	164,790	2.0
IT Professional III	1,203	0.0	1,039	0.0					0	0.0
Inspector II	550,572	10.1	604,953	11.1			613,738	10.1	612,511	10.1
Inspector III	363,369	5.9	313,443	5.1			522,738	8.3	564,358	9.0
Management Group Profile I	111,960	1.0	166,544	1.5			116,976	1.0	116,742	1.0
Program Assistant II	41,700	1.0	42,828	1.0			44,747	1.0	44,658	1.0
Records Administrator	36,830	0.7								
Continuation Salary Subtotal	3,194,231	52.7	3,192,642	51.4			3,687,308	57.1	3,798,124	59.6
Other Personal Services										
PERA on Continuation Subtotal	322,316		320,000				374,262		385,510	
Medicare on Continuation Subtotal	37,802		38,900				53,466		55,073	
SAED									8,403	
Temporary Salaries	97,072	0.5	62,065	0.5			59,839		60,000	
Contractual Services	18,007						10,000		10,000	

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Division of Oil & Public Safety

ITEM	Actual FY 2005-06		Actual FY 2006-07		Approp FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
Overtime Pay	213		1,483							
Termination/Retirement Payouts	1,270		7,638							
Tuition and Registration										
Unemployment Insurance	1,985		593							
Other Personal Services			23,805				25,000			
Personal Services Subtotal	3,672,897	53.2	3,647,125	51.9	3,949,523	55.3	4,209,875	57.1	4,317,110	59.6
Pots Expenditures										
Shift Differential										
Health/Life/Dental	164,574		209,649				241,864			
Short Term Disability	4,665		3,570				4,370			
AED	7,775		23,751				40,336			
SAED							8,403			
Salary Survey (non-add)	98,411		76,041				116,689			
Achievement Pay (non-add)							50,698			
SES (non-add)										
Base Personal Services Total	3,849,911	53.2	3,884,095	51.9			4,504,848	57.1	4,317,110	59.6
Difference									0	0.0
Decision Items/Budget Reduction Items										
Personal Services Detail Total	3,849,911	53.2	3,884,095	51.9			4,504,848	57.1	4,317,110	59.6
Calc of Personal Services Request										
Previous Year Long Bill Appropriation									3,949,523	55.3
Previous Year Supplementals										
Previous Year Special Bills (HB 07-1228)									48,238	1.0
Previous Year Special Bills (SB 07-123)									161,073	3.3
Salary Survey									116,689	
Achievement Pay									40,558	
SAED									8,403	
Base Adjustment (.02% PS Reduction)									(7,375)	
Other Adjustments (additional federal)										
Personal Services Request Total									4,317,110	59.6

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Division of Oil & Public Safety

ITEM	Actual FY 2005-06		Actual FY 2006-07		Approp FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
Personal Services Reconciliation Authorization										
Long Bill Appropriation	3,603,759	53.3	3,525,809	50.3	3,949,523	55.3	3,949,523	55.3		
Special Bill (SB07-167 supp)			115,718	1.7						
Special Bills (HB07-1228)					24,119	0.5	24,119	0.5		
Special Bills (SB07-123)					68,846	1.3	68,846	1.3		
Roll Forwards							0			
Additional Federal Funds							0			
Reversions (Cash)	(17,789)		(32,986)				0			
Authorization Subtotal	3,585,970	53.3	3,608,541	52.0	4,042,488	57.1	4,042,488	57.1		
Allocated Pots										
Salary Survey	98,411		76,041				116,689			
Achievement Pay							50,698			
Senior Executive Service (SES)										
Shift Differential										
Health/Life/Dental	150,993		178,542				241,864			
Short-Term Disability	5,364		3,117				4,370			
AED	9,173		17,854				40,336			
SAED							8,403			
Salary Range Survey (non-add)										
Allocated Pots Subtotal	263,941		275,554				462,360			
Personal Services Reconciliation Total	3,849,911	53.3	3,884,095	52.0			4,504,848	57.1		
Reconciliation Difference	0		0				0			
Total Personal Services Detail	3,849,911	53.2	3,884,095	52.0			4,504,848	57.1		
Difference	0	0.1	0	0.0			0	0.0		
Operating Expenses/Capital Outlay										
(expenses by object code)										
ABTB Transfer to Dept. of Revenue							0		0	
1920 Contractual Services	1,551						0		0	
2160 Custodial Services							0		0	

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Division of Oil & Public Safety

ITEM	Actual FY 2005-06		Actual FY 2006-07		Approp FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
2170 Waste Disposal Services	480		563				602		602	
2220 Building Maintenance / Repair	120		300				390		390	
2230 Equip Maintenance / Repair	2,049		21,994				5,074		5,074	
2231 IT Hardware Maint/Repair	121						0		0	
2232 Software Maintenance / Upgrade	324		4,950				0		0	
2240 Motor Vehicle Maintenance Repair Service	0		499				0		0	
2250 Miscellaneous Rentals	0						0		0	
2251 Rental/Lease Motor Pool Vehicles	4,109		3,541				3,520		3,520	
2252 Rental / Motor Pool Mileage	75,796		68,287				56,474		56,474	
2258 Parking Fees	2,310		4,450				4,160		4,160	
2259 Parking Fee Reimbursement			74				96		96	
2511 In-State Common Carrier fares							0		0	
2512 In-State Per Diem	48,881		59,984				52,907		52,907	
2513 Personal Travel Reimbursement	3,109		3,324				5,646		10,486	
2522 In-State Non Empl Pers Per Diem							0		0	
2531 Out-State Travel Common Carrier Fares	2,744		1,959				328		328	
2532 Out-State Personal Travel Per Diem	3,980		8,016				6,351		6,351	
2533 Out-State Personal Vehicle Reimbursement							0		0	
2610 Advertising	395		4,829				1,271		1,271	
2630 Communications Svcs from DoIT	14,336		13,963				12,450		12,450	
2631 Communication Services / Outside Sources	43,699		39,662				37,539		37,539	
2641 Other ADP Billings - Purchased Services	0						105,600		20,000	
2680 Printing / Reproduction	23,218		20,118				21,697		21,697	
2681 Photocopy Reimbursement	29		53				52		52	
2810 Freight	907		575				736		736	
2820 Other Purchased Services	682		5,157				8,139		6,513	
2831 Storage - Personal Services	1,878		2,026				1,698		1,698	
3112 Automotive Supplies	2,370		109				79		79	
3113 Clothing and Uniform Allowance	0		13				17		17	
3114 Custodial and Laundry supplies	31						0		0	
3115 Data Processing Supplies	1,255		252				328		328	

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Division of Oil & Public Safety

ITEM	Actual FY 2005-06		Actual FY 2006-07		Approp FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
3116 Purchase / Lease Software	105						0		0	
3117 Education Supplies	584		370				268		268	
3119 Laboratory / Medical Supplies	5,955		7,086				5,455		5,455	
3120 Books/Periodicals/Subscriptions	2,007		7,990				7,209		7,209	
3121 Office Supplies	26,917		19,237				23,621		24,871	
3122 Photographic Supplies	3		12				16		16	
3123 Postage	42,500		42,348				38,838		38,838	
3124 Printing / Copier Supplies	9,661		6,543				7,123		7,123	
3126 Repair / Maintenance Supplies	3,293		3,197				3,774		3,774	
3128 Non-Capital Equipment	1,131		10,264				7,223		7,223	
3132 Non-Capital Office Furniture/Office System	2,899		621				4,973		0	
3140 NonCapitalized IT - PC's	0		12,015				7,948		0	
3143 NonCapitalized IT - Other	0						0		0	
4100 Other Operating	7,264		11,654				12,575		12,575	
4130 Depreciation Expense	4,332		12,059				0		0	
4140 Dues and Memberships	1,835		1,475				1,918		1,918	
4150 Interest Expense	132						0		0	
4180 Official Functions	2,697		413				537		537	
4220 Registration Fees	3,837		1,265				1,482		1,482	
6211 IT PC's Direct Purchase							21,015		21,015	
6213 IT Software /- Direct Purchase							0		0	
6260 Laboratory Equipment / Direct Purchase	0		29,415				0		440,000	
6280 Other Capital Equip-Dir Purchase			36,500							
Operating Expenses Total	349,526		467,160				469,126		815,069	
Reconciliation										
Long Bill Appropriation	316,655		304,050		339,859		339,859		339,859	
Special Bill (SB07-167 supp)			14,949							
Special Bill (SB07-167 supp)			48,000							
Special Bills (HB07-1228)					11,516		11,516		2,570	
Special Bills (SB07-123)					117,751		117,751		32,640	
Additional Federal Funds	32,871		100,161							
Dec Item #3 Coop Fuel Research Engines									440,000	

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Division of Oil & Public Safety

ITEM	Actual FY 2005-06		Actual FY 2006-07		Approp FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
Reversion/ (Cash)										
Total Long Bill Appropriation/Request	349,526		467,160		469,126		469,126		815,069	
STATEWIDE INDIRECT COST ASSESSMENT										
Statewide Indirect Cost Assessment Reconciliation										
Long Bill Appropriation	1,237,527		1,237,527		964,000		964,000		964,000	
Special Bill (SB07-167 supp)			(306,527)							
Reversion	(344,780)		(56,340)							
Total Long Bill Appropriation/Request	892,747		874,660		964,000		964,000		964,000	
Decision Items/Budget Reduction Items										
<u>Long Bill Group/Division Total</u>										
Grand Total	5,092,185	53.2	5,225,915	51.9	5,475,614	57.1	5,937,974	57.1	6,096,179	59.6
Cash Funds	934,105		1,228,705		1,559,462		1,706,276		1,621,974	
Cash Funds Exempt	3,642,633		3,397,967		3,351,725		3,667,271		3,909,777	
Federal Funds	515,447		599,243		564,427		564,427		564,427	

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Division of Workers' Compensation

ITEM	Actual FY 2005-06		Actual FY 2006-07		Approp FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
Position Detail										
Actuary II	76,176	1.0	77,700	1.0			81,336	1.0	81,173	1.0
Administrative Assistant I	11,545	0.5	6,132	0.3			0	0.0	0	0.0
Administrative Assistant II	290,011	9.4	327,120	10.3			428,475	13.0	427,618	13.0
Administrative Assistant III	518,556	14.1	578,211	15.2			620,030	16.0	618,790	16.0
Administrative Law Judge I	345,849	4.0	358,638	4.0			373,909	4.0	373,161	4.0
Administrative Law Judge II	94,914	1.0	95,724	1.0			100,012	1.0	99,812	1.0
Compensation Insurance Intern	38,135	0.8	34,002	0.9			35,820	1.0	35,748	1.0
Compensation Insurance Specialist I	126,462	2.5	134,918	2.7			154,877	3.0	154,567	3.0
Compensation Insurance Specialist II	1,264,213	24.3	1,213,208	22.7			1,281,869	23.0	1,279,305	23.0
Compensation Insurance Specialist III	632,501	9.6	674,904	10.0			759,278	12.0	757,759	12.0
Compensation Insurance Specialist IV	272,662	3.7	132,952	1.8			144,521	2.0	144,232	2.0
Compensation Insurance Specialist V	665,006	7.9	450,216	5.3			656,168	7.0	654,856	7.0
Compensation Insurance Specialist VI	0	0.0	175,052	1.8					0	
General Professional I	38,700	0.8	0	0.0			0	0.0	0	0.0
General Professional II	8,165	0.2	52,623	1.0			55,303	1.0	55,192	1.0
General Professional III	119,226	2.2	159,024	2.8			166,148	3.0	165,816	3.0
General Professional IV	96,683	1.5	47,901	0.8			56,795	1.0	56,681	1.0
General Professional V	0	0.0	71,004	1.0			139,957	2.0	139,677	2.0
General Professional VI	5,761	0.1	0	0.0			0	0.0	0	0.0
General Professional VII	282,144	3.0	122,256	1.3			179,175	2.0	178,817	2.0
Health Professional IV	131,976	2.0	136,860	2.0			143,949	2.0	143,661	2.0
IT Professional III	4,594	0.1	2,736	0.0			0	0.0	0	0.0
Management Group Profile I	123,072	1.0	196,059	1.8			222,028	2.0	221,584	2.0
Program Assistant I	36,429	1.0	18,864	0.5			39,418	1.0	39,339	1.0
Program Assistant II	50,136	1.0	72,086	1.5			53,799	1.0	53,691	1.0
Statistical Analyst I	41,780	0.8	0	0.0			0	0.0	0	0.0
Statistical Analyst II	140,660	2.2	191,256	3.0			200,207	3.0	199,807	3.0
Statistical Analyst III	81,519	1.0	81,343	1.0			87,429	1.0	87,254	1.0
Continuation Salary Subtotal	5,496,875	95.7	5,410,788	93.6			5,980,503	102.0	5,968,542	102.0
Other Personal Services										
PERA on Continuation Subtotal	539,912		535,206				607,021		605,807	
Medicare on Continuation Subtotal	68,104		69,414				86,717		86,544	
SAED									14,693	
Temporary Salaries	24,318	1.5	38,647	1.3			25,000		15,000	
Contractual Services	127,497	4.6	99,682	3.5			95,000		88,659	
Overtime Pay	326		72							
Termination/Retirement Payouts	754		1,683							
Tuition and Registration										
Unemployment Insurance			201							

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Division of Workers' Compensation

ITEM	Actual FY 2005-06		Actual FY 2006-07		Approp FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
Other Personal Services										
Personal Services Subtotal	6,257,786	101.8	6,155,692	98.3	6,495,037	102.0	6,794,241	102.0	6,779,245	102.0
Pots Expenditures										
Shift Differential										
Health/Life/Dental	281,469		345,661				423,364			
Short Term Disability	8,029		6,067				7,640			
AED	13,179		39,468				70,525			
SAED							14,693			
Salary Survey Pay (non-add)	202,919		107,473				210,563			
Achievement Pay (non-add)							88,641			
SES (non-add)										
Salary Range adjustment (non-add)	0									
Base Personal Services Total	6,560,462	101.8	6,546,889	98.3			7,310,463	102.0	6,779,245	102.0
Difference									(0)	
Decision Items/Budget Reduction Items										
Personal Services Detail Total	6,560,462	101.8	6,546,889	98.3			7,310,463	102.0	6,779,245	102.0
Calc of Personal Services Request										
Previous Year Long Bill Appropriation									6,495,037	102.0
Previous Year Supplementals										
Previous Year Special Bills (by bill #)										
Salary Survey									210,563	
Achievement Pay									70,913	
SAED									14,693	
Senior Executive Services (SES)										
Medicare Incremental Increase									0	
Base Adjustment (.02% PS Reduction)									(11,961)	
Personal Services Request Total									6,779,245	102.0
Personal Services Reconciliation										
Authorization										
Long Bill Appropriation	6,100,544	106.3	6,291,502	102.0	6,495,037	102.0	6,495,037	102.0		
Special Bills (by bill #)										
Roll Forwards										
Additional Federal Funds										
Reversions	(8,745)		(116,478)							
Authorization Subtotal	6,091,799	106.3	6,175,024	102.0	6,495,037	102.0	6,495,037	102.0		
Allocated Pots										

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Division of Workers' Compensation

ITEM	Actual FY 2005-06		Actual FY 2006-07		Approp FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
Salary Survey	202,919		107,473				210,563			
Achievement Pay							88,641			
Senior Executive Service (SES)										
AED	14,480		26,648				70,525			
SAED							14,693			
Salary Range adjustment (non-add)										
Shift Differential										
Health/Life/Dental	241,957		233,646				423,364			
Short-Term Disability	9,307		4,098				7,640			
Allocated Pots Subtotal	468,663		371,865				815,426			
Personal Services Reconciliation Total	6,560,462	106.3	6,546,889	102.0			7,310,463	102.0	6,779,245	102.0
Reconciliation Difference	0		0				(0)			
<u>Operating Expenses/Capital Outlay</u>										
2220 Building Maintenance / Repair			1,830				2,929		2,929	
2230 Equip Maintenance / Repair	1,149		654				0		0	
2231 IT Hardware Maint/Repair	39						598		598	
2232 Software Maintenance / Upgrade	6,393		8,925				4,469		4,469	
2250 Miscellaneous Rentals	364		258				0		0	
2253 Rent of Equipment							0		0	
2255 Rental of Buildings							198		198	
2259 Parking Fees Reimbursement			6				10		10	
2510 In-State Travel			17				0		0	
2511 In-State Carrier Fares	1,136						27		27	
2512 In-State Per Diem	4,815		5,734				7,888		7,888	
2513 Personal Travel Reimbursement	2,686		4,506				0		0	
2521 In-State/Non-employee-Common Carrier							0		0	
2522 In-State Travel / Non-Empl Per Diem	559								0	
2523 In-State / Non-Empl - Personal Vehicle Reimb	488						3,786		3,786	
2531 Out-State Travel Common Carrier Fares	12,077		9,400				5,627		5,627	
2532 Out-State Personal Travel Per Diem	18,134		19,120				15,808		15,808	
2630 Communications / Telephone / Fax	11,697		14,194				16,976		16,976	
2631 Communication Services / Outside Sources	59,835		49,126				58,671		58,671	
2641 Other ADP Billings - Purchased Services	113,809		121,207				141,952		141,952	
2680 Printing / Reproduction	66,987		58,772				73,434		73,434	
2690 Legal Services							0		0	
2710 Purchased Medical Services	225						0		0	
2810 Freight	103		989				1,575		1,575	
2820 Other Purchased Services	8,109		8,287				10,747		10,747	
2830 Office Moving - Purchased Services	896						0		0	
2831 Storage - Purchased Service	1,370						0		0	

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Division of Workers' Compensation

ITEM	Actual FY 2005-06		Actual FY 2006-07		Approp FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
3114 Custodial and Laundry Supplies	954						0		0	
3115 Data Processing Supplies	6,366		1,346				2,153		2,153	
3116 Purchase / Lease Software	673						1,178		1,178	
3117 Education Supplies	1,887		1,723				0		0	
3119 Medical Lab and Supplies	485						0		0	
3120 Books / Periodicals / Subscriptions	33,479		30,685				40,858		40,858	
3121 Office Supplies	44,886		54,158				63,159		63,159	
3123 Postage	123,232		113,072				136,562		136,562	
3124 Printing / Copier Supplies	17,029		4,348				4,661		4,661	
3126 Repair / Maintenance Supplies	237						0		0	
3128 Non-Capital Equipment	5,445		6,790				10,096		10,096	
3131 Non-Capital Building Materials							0		0	
3132 Non-Capital Office Furniture/Systems	7,348		5,714				5,373		5,373	
3140 Non-Capital IT PC's	6,060		26,017				0		0	
3141 NonCapitalized IT - Servers							0		0	
3143 Non-Capital IT Other							0		0	
4100 Other Operating	16,449		7,213				0		0	
4111 Prizes and Awards							0		0	
4140 Dues and Memberships	4,563		4,305				0		0	
4150 Interest Expense	85						0		0	
4180 Official Functions	7,249		5,136				0		0	
4220 Registration Fees	11,814		15,942				0		0	
6211 IT PC's Direct Purchase							30,610		30,610	
Operating Expenses Total	599,110		579,471				639,345		639,345	
Reconciliation										
Long Bill Appropriation	608,735		608,735		639,345		639,345		639,345	
Reversion/ (Overexpenditure)	(9,625)		(29,264)				0		0	
Total Long Bill Appropriation/Request	599,110		579,471		639,345		639,345		639,345	
ADMINISTRATIVE LAW JUDGE SERVICES										
Administrative Law Judge Services Reconciliation										
Long Bill Appropriation	2,206,972		2,360,059		2,484,590		2,484,590		2,555,957	
Supplemental Appropriation	0		(37,082)							
Special Bill SB07-258							3,502			
Reversion	0		0							
Total Long Bill Appropriation/Request	2,206,972		2,322,977		2,484,590		2,488,092		2,555,957	
PHYSICIAN'S ACCREDITATION										
Physician's Accreditation Reconciliation										

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Division of Workers' Compensation

ITEM	Actual FY 2005-06		Actual FY 2006-07		Approp FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
Long Bill Appropriation	165,834		140,000		140,000		140,000		140,000	
Additional Spending Authority										
Reversion	(96,276)		(9,829)							
Total Long Bill Appropriation/Request	69,558		130,171		140,000		140,000		140,000	
Utilization Review Reconciliation										
Long Bill Appropriation	76,000		60,000		60,000		60,000		60,000	
Additional Spending Authority										
Reversion	(56,774)		(7,011)							
Total Long Bill Appropriation/Request	19,226		52,989		60,000		60,000		60,000	
Immediate Payment Reconciliation										
Long Bill Appropriation	10,000		10,000		10,000		10,000		10,000	
Additional Spending Authority	0									
Reversion	(10,000)		(10,000)							
Total Long Bill Appropriation/Request	0		0		10,000		10,000		10,000	
Decision Items/Budget Reduction Items										
Grand Total	9,455,327	101.8	9,632,497	98.3	9,828,972	102.0	10,647,900	102.0	10,184,547	102.0
General Fund										
Cash	8,923,722		9,228,174		9,392,886		10,175,480		9,732,743	
Cash Funds Exempt	531,606		404,324		436,086		472,420		451,804	
Federal Funds										

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Special Funds

ITEM	Actual FY 2005-06		Actual FY 2006-07		Approp FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
<u>Position Detail</u>										
Accounting Technician II	70,800	2.0					0.0		0	0.0
Accounting Technician III	7,174	0.2	79,498	2.0			82,966	2.0	82,966	2.0
Accounting Technician IV	3,247	0.1					43,992	1.0	43,992	1.0
Administrative Assistant II							0	0.0	0	0.0
Administrative Assistant III	39,384	1.0	40,248	1.0			41,737	1.0	41,737	1.0
Compensation Insurance Specialist III	363,800	5.3	314,716	4.6			350,229	5.0	350,229	5.0
Compensation Insurance Specialist IV	80,988	1.0	83,172	1.0			87,164	1.0	87,164	1.0
Compensation Insurance Specialist V	372	0.0	24,045	0.3			0	0.0	0	0.0
Compensation Insurance Specialist VI	0	0.0	75,687	0.8			211,021	2.0	210,618	2.0
General Professional III	42,051	0.8	57,756	1.0			60,528	1.0	60,528	1.0
General Professional V	66,270	0.8	81,672	1.0			85,592	1.0	85,592	1.0
General Professional VII	90,607	0.9					0	0.0	0	0.0
IT Professional II							0	0.0	0	0.0
IT Professional III	1,104	0.0	80				0	0.0	0	0.0
Health Professional IV							58,438	1.0	58,438	1.0
Office Manager	8,444	0.2					0	0.0	0	0.0
Technician IV	39,820	0.9	49,151	1.0			51,043	1.0	51,043	1.0
Continuation Salary Subtotal	814,061	13.1	806,025	12.6			1,072,710	16.0	1,072,307	16.0
Other Personal Services										
PERA on Continuation Subtotal	79,620		78,954				108,880		108,839	
Medicare on Continuation Subtotal	8,233		9,622				15,554		15,548	
SAED									2,030	
Temporary Salaries							0		0	
Contractual Services	18,500		19,000				35,000		33,000	
Overtime Pay										
Termination/Retirement Payouts										
Other Personal Services										
Personal Services Subtotal	920,414	13.1	913,600	12.6	1,231,110	16.0	1,232,144	16.0	1,231,724	16.0
Pots Expenditures										
Shift Differential										
Health/Life/Dental	41,296		53,487				69,285			
Short Term Disability	1,176		904				1,056			

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Special Funds

ITEM	Actual FY 2005-06		Actual FY 2006-07		Approp FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
AED	1,949		5,763				9,744			
SAED							2,030			
Salary SurveyPay (non-add)	16,800		0				28,787			
Achievement Pay (non-add)	0						12,247			
Salary Range Adjustment (non-add)	0									
Base Personal Services Total	964,834	13.1	973,755	12.6			1,314,259	16.0	1,231,724	16.0
Difference									0	
Decision Items/Budget Reduction Items										
Personal Services Detail Total	964,834	13.1	973,755	12.6			1,314,259	16.0	1,231,725	16.0
Calc of Personal Services Request										
Previous Year Long Bill Appropriation									1,231,110	16.0
Previous Year Supplementals										
Previous Year Special Bills (by bill #)										
Salary Survey									28,787	
Achievement Pay									9,798	
SAED									2,030	
Senior Executive Services (SES)										
Medicare Incremental Increase										
Base Adjustment (.02% PS Reduction)									(40,000)	
Other Adjustments										
Personal Services Request Total									1,231,725	16.0
Personal Services Reconciliation										
Authorization										
Long Bill Appropriation	1,350,993	22.0	1,209,970	16.0	1,231,110	16.0	1,231,110	16.0		
Special Bills (by bill #)										
Roll Forwards										
Additional Federal Funds										
Reversions	(428,159)		(236,215)				(40,000)			
Authorization Subtotal	922,834	22.0	973,755	16.0	1,231,110	16.0	1,191,110	16.0		

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Special Funds

ITEM	Actual FY 2005-06		Actual FY 2006-07		Approp FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
Allocated Pots										
Salary Survey	16,800		0				28,787			
Achievement Pay	0		0				12,247			
Senior Executive Service (SES)	0		0				0			
Shift Differential	0		0				0			
Health/Life/Dental	23,520		0				69,285			
Short-Term Disability	840		0				1,056			
AED	840		0				9,744			
SAED							2,030			
Salary Range Adjustment (non-add)	0		0				0			
Allocated Pots Subtotal	42,000		0				123,149			
Personal Services Reconciliation Total	964,834	22.0	973,755	16.0			1,314,259	16.0	1,231,725	16.0
Reconciliation Difference	0		0				0			
<u>Operating Expenses/Capital Outlay</u>										
2230 Equip Maintenance / Repair	1,076		123				500		500	
2231 IT Hardware Maintenance/Repair Services							0		0	
2232 Software Maintenance / Upgrade	6,546		4,945				9,900		9,900	
2512 In-State Per Diem							0		0	
2513 Personal Travel Reimbursement	52						100		100	
2520 In-State Travel/Non Employee							0		0	
2531 Out-State Common Carrier Fares	2,140						0		0	
2532 Out-State Personal Travel Per Diem	732		328				950		950	
2610 Advertising			850				250		250	
2630 Communications / Telephone / Fax	842		883				1,230		1,230	
2631 Communication Services / Outside Sources	12,715		10,638				16,000		16,000	
2680 Printing / Reproduction	2,045		3,238				6,000		6,000	
2690 Legal Services			6				0		0	
2810 Freight	21		9				0		0	
2820 Other Purchased Services	42		738				250		250	
2831 Storage - Purchased Service	84						0		0	
3114 Custodial and Laundry Supplies	30						0		0	
3115 Data Processing Supplies			112				230		230	

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Special Funds

ITEM	Actual FY 2005-06		Actual FY 2006-07		Approp FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
3116 NonCap IT - Purchased PC SW	74		1,734				3,500		3,500	
3117 Education Supplies	347		241				250		250	
3119 Medical Laboratory & Supplies	135						0		0	
3120 Books / Periodicals / Subscriptions	6,336		7,377				14,508		14,508	
3121 Office Supplies	5,014		5,742				10,000		10,000	
3123 Postage	13,689		11,445				17,000		17,000	
3124 Printing / Copier Supplies	1,942		146				200		200	
3126 Repair and Maintenance Supplies							0		0	
3128 Non-Capital Equipment	1,013						250		250	
3129 Pharmaceuticals							0		0	
3132 Non-Capital Office Furniture/System	3,245		796				1,600		1,600	
3140 Noncapitalized IT - PC's	11,416						0		0	
4100 Other Operating	1,349		2,143				750		750	
4140 Dues and Memberships	10		94				20		20	
4180 Official Functions	3						0		0	
4220 Registration Fees	1,409		229				900		900	
6211 IT PC's Direct Purchase							3,936		3,936	
Operating Expenses Total	72,306		51,819				88,324		88,324	
Reconciliation										
Long Bill Appropriation	123,422		93,422		88,324		88,324		88,324	
Reversion/Overexpenditure	(51,116)		(41,603)				0		0	
Total Long Bill Appropriation/Request	72,306		51,819		88,324		88,324		88,324	
SUBSEQUENT INJURY BENEFIT PAYMENTS										
Subsequent Injury Fund Benefit Payments										
Reconciliation										
Long Bill Appropriation	5,200,000		5,200,000		5,200,000		5,200,000		5,200,000	
Additional Spending Authority										
Reversion	(2,678,245)		(2,962,909)				(2,000,000)		(2,000,000)	
Total Long Bill Appropriation/Request	2,521,755		2,237,091		5,200,000		3,200,000		3,200,000	
SUBSEQUENT INJURY LEGAL										
Subsequent Injury Legal Reconciliation										

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Special Funds

ITEM	Actual FY 2005-06		Actual FY 2006-07		Approp FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
Long Bill Appropriation	64,450		67,770		72,030		72,030		72,030	
Additional Spending Authority										
Reversion	(47,037)		(51,205)				(22,030)		(22,030)	
Total Long Bill Appropriation/Request	17,413		16,565		72,030		50,000		50,000	
MAJOR MEDICAL BENEFIT PAYMENTS										
Major Medical Benefit Payments Reconciliation										
Long Bill Appropriation	6,000,000		7,000,000		7,000,000		7,000,000		7,000,000	
Additional Spending Authority	1,457,751									
Reversion	0		(378,083)							
Total Long Bill Appropriation/Request	7,457,751		6,621,917		7,000,000		7,000,000		7,000,000	
MAJOR MEDICAL LEGAL										
Major Medical Legal Reconciliation										
Long Bill Appropriation	27,456		24,397		21,609		21,609		21,609	
Additional Spending Authority										
Reversion	(26,245)		(23,483)				(6,609)		(6,609)	
Total Long Bill Appropriation/Request	1,211		914		21,609		15,000		15,000	
MEDICAL DISASTER										
Medical Disaster Reconciliation										
Long Bill Appropriation	15,000		6,000		6,000		6,000		6,000	
Additional Spending Authority										
Reversion	(14,362)		(5,834)							
Total Long Bill Appropriation/Request	638		166		6,000		6,000		6,000	
Decision Items/Budget Reduction Items										
<u>Long Bill Group/Division Total</u>										
Grand Total	11,035,907	13.1	9,902,226	12.6	13,619,073	16.0	11,673,583	16.0	11,591,049	16.0
Cash Funds										

SCHEDULE 3 - PROGRAM DETAIL
Department of Labor and Employment
Special Funds

ITEM	Actual FY 2005-06		Actual FY 2006-07		Approp FY 2007-08		Estimate FY 2007-08		Request FY 2008-09	
	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE	Total Funds	FTE
Cash Funds Exempt	11,035,907		9,902,226		13,619,073		11,673,583		11,591,049	

ASSUMPTIONS and CALCULATIONS
Department of Labor and Employment
FY 08 - 09 Budget Request

Executive Director's Office

Line Item	FTE	Total Funds	GF	CF	CFE	FF
(1) Executive Director's Office						
Personal Services	166.9	12,163,966				
Health Life Dental		4,302,358				
STD		78,523				
AED		724,829				
SAED		151,006				
Salary Survey		2,125,608				
Performance Pay		908,256				
Shift Differential		25,663				
Worker's Compensation		716,851				
Operating Expenses		1,531,724				
Legal Services		557,584				
Purchase of Services from Computer Center		938,416				
Multiuse Network		88,232				
Payment to Risk Management		140,715				
Vehicle Lease Payments		91,545				
Lease Space		3,572,598				
Capitol Complex Leased Space		28,725				
Communications Services		861				
Utilities		260,309				
Information Technology Asset Maintenance		553,627				
Statewide Indirect Cost Assessment		758,125				
Total SB 07-239	166.9	29,719,521	-	13,382,317	2,260,096	14,077,108
Personal Services (Current Long Bill SB07-239)	166.9	29,719,521	0	13,382,317	2,260,096	14,077,108
Salary Survey (EDO PS Base Building)		400,750				
Achievement Based Pay (EDO PS Base Building)		138,655				
Base Adjustment		(19,310)				
SAED		29,180				
Health Life Dental		479,903				
STD		2,634				
AED		274,031				

ASSUMPTIONS and CALCULATIONS
Department of Labor and Employment
FY 08 - 09 Budget Request

Executive Director's Office

Line Item	FTE	Total Funds	GF	CF	CFE	FF
SAED		168,743				
Salary Survey (Change from prior year)		277,747				
Performance Pay (Change from Prior year)		53,302				
Shift Differential		2,500				
Worker's Compensation		62,539				
Operating Expenses		0				
Legal Services		11,384				
Purchase of Services from Computer Center		347,362				
Multiuse Network		10,864				
Payment to Risk Management		(10,398)				
Vehicle Lease Payments		7,592				
Lease Space		116,650				
Capitol Complex Leased Space		(1,632)				
Communications Services		338				
Utilities		0				
Information Technology Asset Maintenance		0				
Statewide Indirect Cost Assessment		(212,246)				
Decision Item #2 -- Disaster Recovery		484,144				
		0				
		0				
		0				
SB 07-228	0.5	31,061				
(1) Executive Director's Office FY 08-09 Request	167.4	32,375,315	0	15,223,025	2,450,658	14,701,631

ASSUMPTIONS and CALCULATIONS
Department of Labor and Employment
FY 08 - 09 Budget Request
Division of Employment and Training

Line Item	FTE	Total Funds	GF	CF	CFE	FF
(2) Division of Employment and Training						
(A) Unemployment Insurance Programs						
Program Costs	430.0	31,380,529	0	3,362,800	0	28,017,729
Total SB 07-239 (FY07-08 Long Bill)	430.0	31,380,529	0	3,362,800	0	28,017,729
Program Cost SB 07-239	430.0	31,380,529	0	3,362,800	0	28,017,729
Salary Survey		741,499	0	741,499	0	0
Achievement Based Pay		260,807	0	260,807	0	0
SAED		54,043	0	5,404	0	48,639
OSPB 0.2% PS Base Reduction		(45,555)	0	0	0	(45,555)
(A) Unemployment Insurance Programs	430.0	32,391,323	0	4,370,510	0	28,020,813
(B) Unemployment Insurance Fraud Program						
Program Costs	26.0	1,461,094	0	730,547	730,547	0
Total SB 07-239 (FY07-08 Long Bill)	26.0	1,461,094	0	730,547	730,547	0
Program Cost SB 07-239	26.0	1,461,094	0	730,547	730,547	0
Salary Survey		46,876	0	23,438	23,438	0
Achievement Based Pay		15,814	0	7,907	7,907	0
SAED		3,277	0	1,639	1,638	0
OSPB 0.2% PS Base Reduction		(2,685)	0	(1,343)	(1,342)	0
(B) Unemployment Insurance Fraud Program	26.0	1,524,376	0	762,188	762,188	0
(C) Employment and Training Programs						
State Operations	162.8	13,071,968	0	6,424,488	9,600	6,637,880
One-Stop County Contracts	19.0	7,878,451	0	0	0	7,878,451
Trade Adjustment Act Assistance	0.0	2,168,983	0	0	0	2,168,983
Workforce Investment Act	60.0	40,618,204	0	0	0	40,618,204
Total SB 07-239 (FY07-08 Long Bill)	241.8	63,737,606	0	6,424,488	9,600	57,303,518

ASSUMPTIONS and CALCULATIONS
Department of Labor and Employment
FY 08 - 09 Budget Request

Division of Employment and Training

Line Item	FTE	Total Funds	GF	CF	CFE	FF
Program Cost SB 07-239	241.8	63,737,606	0	6,424,488	9,600	57,303,518
Salary Survey		482,587		305,464	0	177,123
Achievement Based Pay		157,356		102,417	0	54,939
SAED		32,603		10,794	0	21,809
OSPB 0.2% PS Base Reduction		(24,432)				(24,432)
Estimated Increase (Decrease) Federal Funding		(5,422,023)		0	0	(5,422,023)
Decision Item #3 - Restore Services at WFC		4,037,699		4,558,163	0	(520,464)
(C) Employment and Training Programs	241.8	63,001,396	0	11,401,326	9,600	51,590,470
(D) Labor Market Information						
Program Costs	30.3	1,872,115	0	11,626	0	1,860,489
Total SB 07-239 (FY07-08 Long Bill)	30.3	1,872,115	0	11,626	0	1,860,489
Program Cost SB 07-239	30.3	1,872,115	0	11,626	0	1,860,489
Salary Survey		71,528	0	0	0	71,528
Achievement Based Pay		23,957	0	0	0	23,957
SAED		4,964	0	0	0	4,964
OSPB 0.2% PS Base Reduction		(3,227)	0	0	0	(3,227)
(D) Labor Market Information	30.3	1,969,337	0	11,626	0	1,957,711
(2) Div of Employment and Training FY08-09 Request	728.1	98,886,432	0	16,545,649	771,788	81,568,994

ASSUMPTIONS and CALCULATIONS
Department of Labor and Employment
FY 08 - 09 Budget Request

Division of Labor

Line Item	FTE	Total Funds	GF	CF	CFE	FF
(3) Division of Labor Program Costs	16.0	1,097,388	0	1,097,388	0	0
Total SB 07-239(FY 07-08 Long Bill)	16.0	1,097,388	-	1,097,388	-	0
Program Cost SB 07-239	16	1,097,388	0	1,097,388	0	0
Salary Survey				26,329		
Achievement Based Pay				8,748		
SAED				1,813		
(3) Division of Labor FY 08-09 Request	16.0	1,134,278	0	1,134,278	-	-

**ASSUMPTIONS and CALCULATIONS
Department of Labor and Employment
FY 08 - 09 Budget Request**

Division of Oil and Public Safety

Line Item	FTE	Total Funds	GF	CF	CFE	FF
(4) Division of Oil and Public Safety						
Personal Services	55.3	3,949,523	0	1,166,935	2,218,161	564,427
Operating		339,859	0	205,930	133,929	0
Indirect Cost Assessment		964,000			964,000	
Total SB 07-239	55.3	5,253,382	-	1,372,865	3,316,090	564,427
				0		
Personal Services (Current Year Long Bill SB07-239)	55.3	3,949,523	0	1,166,935	2,218,161	564,427
Salary Survey		116,689		40,841	75,848	
Achievement Based Pay		40,558		14,195	26,363	
SAED		8,403		2,941	5,462	
.02% Personal Services Base Reduction		(7,375)		(2,581)	(4,794)	
HB 07-1228	1.0	48,238			48,238	
SB 07-123	3.3	161,073		161,073		
		0				
		0				
Subtotal Personal Services	59.6	4,317,109	0	1,383,404	2,369,278	564,427
Operating (Current Year Long Bill SB07-239)		339,859		205,930	133,929	
HB 07-1228		2,570			2,570	
SB 07-123		32,640		32,640		
Cooperative Fuel Engines Decision Item #3		440,000			440,000	
Subtotal Operating Expense		815,069	0	238,570	576,499	0
Indirect Cost Assessment (Current Year Long Bill SB07-239)		964,000			964,000	
Subtotal Indirect Cost Assessment			0	0	964,000	0
(4) Division of Oil and Public Safety FY 08-09 Request	59.6	6,096,178	0	1,621,974	3,909,777	564,427

ASSUMPTIONS and CALCULATIONS
Department of Labor and Employment
FY 08 - 09 Budget Request
Division of Workers' Compensation

Line Item	FTE	Total Funds	GF	CF	CFE	FF
(5)(A) Division of Workers' Compensation						
Personal Services	102.0	6,495,037	0	6,213,244	281,793	
Operating		639,345	0	611,597	27,748	
Administrative Law Judge		2,484,590		2,376,759	107,831	
Physicians Accreditation		140,000		140,000		
Utilization Review		60,000		51,000	9,000	
Immediate Payment		10,000			10,000	
Total SB 07-239	102.0	9,828,972	-	9,392,601	436,371	0
Personal Services (Current Year Long Bill SB07-: Salary Survey	102.0	6,495,037	0	6,213,244	281,793	
Achievement Based Pay		210,563		201,425	9,138	
SAED		70,913		67,835	3,078	
.02% Personal Services Base Reduction		14,693		14,055	638	
		(11,961)		(11,442)	(519)	
		0				
		0				
		0				
		0				
Subtotal Personal Services	102.0	6,779,245	0	6,485,117	294,128	0
Operating (Current Year Long Bill SB07-239)		639,345		611,597	27,748	
		0				
		0				
		0				
Subtotal Operating Expense		639,345	0	611,597	27,748	0
Administrative Law Judge Services (Current Year Long Bill SB07-239)		2,484,590		2,376,759	107,831	
Common Policy Increase		71,367		68,270	3,097	
Subtotal Administrative Law Judge		2,555,957	0	2,445,028	110,929	0
Physicians Accreditation (Current Year Long Bill SB07-239)		140,000		140,000		
Subtotal Physicians Accreditation		140,000	0	140,000	0	0

ASSUMPTIONS and CALCULATIONS
Department of Labor and Employment
FY 08 - 09 Budget Request
Division of Workers' Compensation

Line Item	FTE	Total Funds	GF	CF	CFE	FF
Utilization Review (Current Year Long Bill SB07-239)		60,000		51,000	9,000	
Subtotal Utilization Review		60,000	0	51,000	9,000	0
Immediate Payment (Current Year Long Bill SB07-239)		10,000			10,000	
Subtotal Immediate Payment		10,000	0	0	10,000	0
(5)(A) Division of Workers' Compensation FY 08-09 Request	102.0	10,184,547	-	9,732,743	451,804	-

ASSUMPTIONS and CALCULATIONS
Department of Labor and Employment
FY 08 - 09 Budget Request

Division of Workers' Compensation - Special Funds

Line Item	FTE	Total Funds	GF	CF	CFE	FF
(5)(B) Division of Workers' Compensation-Special Funds						
Personal Services	16.0	1,231,110			1,231,110	
Operating		88,324			88,324	
Major Medical Benefits		7,000,000			7,000,000	
Major Medical Legal Services		21,609			21,609	
Subsequent Injury Benefits		5,200,000			5,200,000	
Subsequent Injury Legal Services		72,030			72,030	
Medical Disaster		6,000			6,000	
Total SB 07-239	16.0	13,619,073	-	-	13,619,073	0
Personal Services (Current Year Long Bill SB07-239)	16.0	1,231,110			1,231,110	
Salary Survey		28,787			28,787	
Achievement Based Pay		9,798			9,798	
SAED		2,030			2,030	
Projected Reversion		(40,000)			(40,000)	
		0				
		0				
		0				
		0				
Subtotal Personal Services	16.0	1,231,725	0	0	1,231,725	0
Operating (Current Year Long Bill SB07-239)		88,324			88,324	
		0				
		0				
		0				
Subtotal Operating Expense		88,324	0	0	88,324	0
Major Medical Benefits (Current Year Long Bill SB07-239)		7,000,000			7,000,000	
Subtotal Major Medical Benefits		7,000,000	0	0	7,000,000	0
Major Medical Legal Services (Current Year Long Bill SB07-239)		21,609			21,609	
Projected Reversion		(6,609)			(6,609)	
Subtotal Major Medical Legal Services		15,000	0	0	15,000	0

ASSUMPTIONS and CALCULATIONS
Department of Labor and Employment
FY 08 - 09 Budget Request

Division of Workers' Compensation - Special Funds

Line Item	FTE	Total Funds	GF	CF	CFE	FF
Subsequent Injury Benefits (Current Year Long Bill SB07-239)		5,200,000			5,200,000	
Projected Reversion		(2,000,000)			(2,000,000)	
Subtotal Subsequent Injury Benefits		3,200,000	0	0	3,200,000	0
Subsequent Injury Legal Services (Current Year Long Bill SB07-239)		72,030			72,030	
Projected Reversion		(22,030)			(22,030)	
Subtotal Subsequent Legal Services		50,000	0	0	50,000	0
Medical Disaster (Current Year Long Bill SB07-239)		6,000			6,000	
Projected Reversion						
Subtotal Medical Disaster		6,000	0	0	6,000	0
(5)(B) Division of Workers' Compensation Special Funds						
FY 08-09 Request	16.0	11,591,049	-	-	11,591,049	-

ASSUMPTIONS AND CALCULATIONS
Department of Labor and Employment
FY 2008-09 Budget Request

(1) EXECUTIVE DIRECTOR'S OFFICE

Executive Director's Office Personal Services

The Executive Director's Office Personal Services line item was appropriated \$12,163,966 for FY 2007-08. The FY 2008-09 request includes an increase of 0.5 FTE and \$29,308 for SB 07-228 for contract monitoring requirements, \$400,750 from FY 2007-08 Salary Survey, \$29,180 for FY 2007-08 Supplemental Amortization Equalization Disbursement, and \$138,655 for the base building portion of Performance Based Pay. An option 8 calculation of \$19,310 was applied to the Executive Director's Personal Services line item.

Health, Life, and Dental

The Health, Life, and Dental line item request increased by \$479,903 for FY 2008-09. This request reflects the proposed maintenance of the state contribution at 85% of market.

Short Term Disability

The Short Term Disability line item request was adjusted for updated salaries and any common policy adjustment. This line item increased by \$2,634 for FY 2008-09 compared with FY 2007-08.

Amortization Equalization Disbursement (AED)

This line item was increased as per common policy. AED increased by \$274,031 in FY 2008-09 compared with FY 2007-08.

Supplemental Amortization Equalization Disbursement (SAED)

SAED increased by \$168,743 in FY 2008-09 compared with FY 2007-08.

Salary Survey

Salary Survey is determined by statewide common policy. Salary Survey for FY 2008-09 is \$279,876 higher when compared with the FY 2007-08 Salary Survey appropriation.

Performance Based Pay Awards

This line item is determined by statewide common policy. Performance Based Pay for FY 2008-09 is \$53,301 higher when compared with the FY 2007-08 Performance Based Pay Awards.

Shift Differential

Shift Differential is calculated at 80% of the prior year total (as per common policy). The request for Shift Differential in FY 2008-09 is \$2,500 higher compared with the Shift Differential appropriation for FY 2007-08.

Worker's Compensation

Worker's compensation is managed by the Department of Personnel and Administration. The common policy request for Labor and Employment Worker's Compensation is \$54,376 higher in FY 2008-09 when compared with the appropriation for FY 2007-08. In addition to the common policy amount, there is a statewide decision item for an additional \$8,163 for C-SEAP.

Operating Expenses

The operating line item within Labor and Employment increased due to SB 07-228. SB 07-228 provided an increase of \$1,753 to the EDO operating line item in FY 2008-09 when compared with FY 2007-08. EDO operating request for FY 2008-09 also reflects a one-time increase of \$484,144 for Decision Item #2 Disaster Recovery.

Legal Services

Two special bills increased the legal services appropriation for FY 2007-08 and for FY 2008-09. Senate Bill 07-123 increased the legal services line item by \$9,759 and House Bill 07-1228 increased it by \$1,625 for a total increase of \$11,384 at the current common policy hourly rate compared with FY 2007-08 long bill appropriation.

Purchase of Services from Computer Center

The Department of Personnel and Administration Purchase of Services from Computer Center common policy adjusted the CDLE request by an increase of \$347,362 for FY 2008-09 compared with FY 2007-08.

Multi-use Network Payments

There is a statewide decision item for MNT payments proposed for an additional \$10,864 in FY 2008-09 compared with FY 2007-08. This decision item brings the total request for MNT payments in FY 2008-09 to \$99,096.

Payment to Risk Management and Property Funds

The Department of Personnel and Administration Payment to Risk Management and Property Funds common policy adjusted the CDLE request by a reduction of \$10,398 for FY 2008-09 compared with FY 2007-08.

Vehicle Lease Payments

There is a statewide decision item for Vehicle Lease Payments proposed for an increase of \$7,592 in FY 2008-09 compared with FY 2007-08. This brings the total vehicle request to \$99,137 in FY 2008-09.

Lease Space

Based on the current lease space occupied by the Department of Labor and Employment the Lease Space line item request increases the FY 2008-09 appropriation by \$116,650 compared with FY 2007-08. These increases are due to ongoing increases in the lease terms.

Capitol Complex Lease Space

The amount lease space rates charged by the Department of Personnel and Administration decreased such that the FY 2008-09 Capitol Complex Lease Space costs decreased by \$1,632 compared with FY 2007-08.

Communication Services Payments

As determined by the Department of Personnel and Administration common policy calculations, the CDLE portion of Communication Services Payments increased for FY 2008-09 by \$338 compared with FY 2007-08.

Utilities

The Utilities line item is unchanged compared with FY 2007-08.

Information Technology Asset Maintenance

This funding covers Microsoft Enterprise agreements and other software licensing costs as well as such IT infrastructure as servers, routers, and switches. This line item is unchanged from FY 2007-08.

Statewide Indirect Cost Assessment

The amount negotiated between the Department of Personnel and Administration and the federal government decreased for FY 2008-09 compared with FY 2007-08 by \$212,246.

(2) DIVISION OF EMPLOYMENT AND TRAINING

(A) Unemployment Insurance Programs

The UI Program was appropriated \$31,380,529 and 440.9 FTE for program costs in the FY2007-08 Long Bill. The FY2008-09 request is increased by the following FY 2007-08 base building amounts: 1) Salary Survey of \$741,499; 2) Achievement Pay of \$260,807

(the FY 2007-08 amount of \$326,009 multiplied by .80% that is base building); and 3) Supplemental Amortization Equalization Disbursement of \$54,043. The FY2008-09 request is reduced by the 0.2% OSPB reduction to base salaries.

(B) Unemployment Insurance Fraud Program

The UI Fraud Program was appropriated \$1,461,094 and 26.0 FTE for program costs in the FY2007-08 Long Bill. The FY2008-09 request is increased by the following FY 2007-08 base building amounts: 1) Salary Survey of \$46,876; 2) Achievement Pay of \$15,814 (the FY 2007-08 amount of \$19,767 multiplied by .80% that is base building); and 3) Supplemental Amortization Equalization Disbursement of \$3,277. The FY2008-09 request is reduced by the 0.2% OSPB reduction to base salaries.

(C) Employment and Training Programs

State Operations was appropriated \$13,071,968 and 162.8 FTE in the FY2007-08 Long Bill. The FY2008-09 request is increased by the FY2007-08 base building amounts of \$316,186 in salary survey, \$102,489 in achievement pay (FY 2007-08 achievement pay multiplied by 80% that is base building), and \$21,235 in supplemental amortization equalization disbursement. In addition, the request is reduced by a 0.2% personal services base reduction of \$17,761 and \$13,425 in fewer federal dollars. Further, Decision Item #1 increases the request by \$2,826,389. The total FY2008-09 request is \$16,307,081.

One-Stop County Contracts was appropriated \$7,878,451 and 19.0 FTE in the FY2007-08 Long Bill. The FY2008-09 request is increased by the FY2007-08 base building amounts of \$44,438 in salary survey, \$14,578 in achievement pay (FY 2007-08 achievement pay multiplied by 80% that is base building), and \$3,021 in supplemental amortization equalization disbursement. In addition, the request is reduced by \$297,895 in federal funding. The total FY2008-09 request is \$7,642,593.

The Trade Adjustment Assistance Act was appropriated \$2,168,983 in the FY2007-08 Long Bill. The FY2008-09 request is decreased by \$247,157 in federal funding. The total FY2008-09 budget request is \$1,921,826.

The Workforce Investment Act was appropriated \$40,618,204 and 60.0 FTE in the FY2007-08 Long Bill. The FY2008-09 request is increased by the FY2007-08 base building amounts of \$121,963 in salary survey, \$40,289 in achievement pay (FY 2007-08 achievement pay multiplied by 80% that is base building), and \$8,347 in supplemental amortization equalization disbursement. In addition, the request is reduced by a 0.2% personal services base reduction of \$6,671 and an anticipated reduction of \$4,863,546 in federal funding. Further, Decision Item #1 increases the request by \$1,211,310. The total FY2008-09 budget request is \$37,129,896.

(D) Labor Market Information

Labor Market Information was appropriated \$1,872,115 and 30.3 FTE for program costs in the FY2007-08 Long Bill. The FY2008-09 request is increased by the following FY 2007-08 base building amounts: 1) Salary Survey of \$71,528; 2) Achievement Pay of

\$23,957 (the FY 2007-08 amount of \$29,946 multiplied by .80% that is base building); and 3) Supplemental Amortization Equalization Disbursement of \$4,964. The FY2008-09 request is reduced by the 0.2% OSPB reduction to base salaries.

(3) DIVISION OF LABOR

The division was appropriated \$1,097,388 and 16.0 FTE from the FY2007-08 Long Bill-SB07-239. The FY 2008-09 request is increased by the common policy calculations for salary survey of \$26,329, achievement based pay of \$8,748, and SAED of \$1,813.

(4) DIVISION OF OIL AND PUBLIC SAFETY

The division was appropriated \$3,949,523 and 55.3 FTE from the FY2007-08 Long Bill-SB07-239 for personal services. The FY 2008-09 request is increased by the common policy calculations for salary survey of \$116,689, achievement based pay of \$40,558, SAED of \$8,403, and reduced by (\$7,375) for the 0.2% personal services base reduction. The FY2008-09 request is increased by HB07-1228 “Concerning Renewable Energy” which includes 1.0 FTE and \$48,238 of personal services and SB07-123 “Regulation of Mechanical Conveyances” which includes 3.3 FTE and \$161,073 of personal services.

The division was appropriated \$339,859 from the FY2007-08 Long Bill-SB07-239 for operating expenses. The FY 2008-09 request is increased by HB07-1228 “Concerning Renewable Energy” of \$2,570 of operating costs and SB07-123 “Regulation of Mechanical Conveyances” and \$32,640 of operating costs. Decision Item #3, Cooperative Fuel Research Engines added \$440,000.

The division was appropriated \$964,000 from the FY2007-08 Long Bill-SB07-239 for its indirect cost assessment. There is no additional cost increase or decrease for this line item.

(5) DIVISION OF WORKERS’ COMPENSATION

(A) Workers’ Compensation

The division was appropriated \$6,495,037 and 102.0 FTE from the FY2007-08 Long Bill-SB07-239 for personal services. The FY 2008-09 request is increased by the common policy calculations for salary survey of \$210,563, achievement based pay of \$70,913, SAED of \$14,693, and reduced by (\$11,961) for the 0.2% personal services base reduction.

The division was appropriated \$639,345 from the FY2007-08 Long Bill-SB07-239 for operating expenses. There is no additional cost increase or decrease for this line item.

The division was appropriated \$2,484,590 from the FY2007-08 Long Bill-SB07-239 for administrative law judge services. This line item is based upon the Department of Personnel and Administration common policy which is showing a \$71,637 increase.

The division was appropriated \$140,000 from the FY2007-08 Long Bill-SB07-239 for physicians accreditation. There is no additional cost increase or decrease for this line item.

The division was appropriated \$60,000 from the FY2007-08 Long Bill-SB07-239 for utilization review. There is no additional cost increase or decrease for this line item.

The division was appropriated \$10,000 from the FY2007-08 Long Bill-SB07-239 for immediate payment. There is no additional cost increase or decrease for this line item.

(B) Major Medical Insurance and Subsequent Injury Funds

The division was appropriated \$1,231,110 and 16.0 FTE from the FY2007-08 Long Bill-SB07-239 for personal services. The FY 2008-09 request is increased by the common policy calculations for salary survey of \$28,787, achievement based pay of \$9,798, and SAED of \$2,030. The division in its analysis of its personal services costs is estimating a \$40,000 reduction in personal services expenses.

The division was appropriated \$88,324 from the FY2007-08 Long Bill-SB07-239 for operating expenses. There is no additional cost increase or decrease for this line item.

The division was appropriated \$7,000,000 from the FY2007-08 Long Bill-SB07-239 for major medical benefits, which is continually appropriated. There is no additional cost increase or decrease for this line item.

The division was appropriated \$21,609 from the FY2007-08 Long Bill-SB07-239 for major medical legal services, which is continually appropriated. The division is estimating a \$6,609 reduction in this line item.

The division was appropriated \$5,200,000 from the FY2007-08 Long Bill-SB07-239 for subsequent injury benefits, which is continually appropriated. The division is estimating a \$2,000,000 reduction in this line item.

The division was appropriated \$72,030 from the FY2007-08 Long Bill-SB07-239 for subsequent injury legal services, which is continually appropriated. The division is estimating a \$22,030 reduction in this line item.

The division was appropriated \$6,000 from the FY2007-08 Long Bill-SB07-239 for medical disaster, which is continually appropriated. There is no additional cost increase or decrease for this line item.

SCHEDULE 8.a
SUMMARY TABLE FOR INFLATIONARY INCREASES

DEPARTMENT: Labor & Employment
FY 2008-09

Long Bill Group / Division	Line Item	Object Code	Actual Expenditures	Base to be Inflated	Inflation Factor	Total Inflation Amount	GF	Cash	Cash-Exempt	Federal
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No Inflationary Increases

SCHEDULE 8.B SUMMARY TABLE FOR SWIC

DEPARTMENT: Labor & Employment

FY 05-06 Actual	Total Funds	GF	Cash	Cash Exempt	Federal
TOTALS	535,642	0	195,066	40,280	300,296
FY 06-07 Actual	Total Funds	GF	Cash	Cash Exempt	Federal
TOTALS	1,042,321	0	209,087	54,577	778,657
FY 07-08 Estimate	Total Funds	GF	Cash	Cash Exempt	Federal
TOTALS	758,125	0	215,156	32,755	510,214
FY 08-09 Request	Total Funds	GF	Cash	Cash Exempt	Federal
TOTALS	545,879	0	259,607	68,831	217,441

SCHEDULE 8.C
SUMMARY TABLE FOR SALARY SURVEY

DEPARTMENT: Labor & Employment

FY 2008-09

Actual FY 05-06	Total Funds	GF	Cash	Cash Exempt	Federal
County One-Stop Contracts	34,258	0	0	0	34,258
Department Administration	235,102	0	105,796	11,755	117,551
Labor Market Information	118,755	0	0	0	118,755
Labor Standards/Administration	15,000	0	15,000	0	0
Major Medical & Subsequent Injury Funds	16,800	0	0	16,800	0
Oil & Public Safety	98,411	0	18,052	70,397	9,961
State Operations	274,095	0	123,977	450	149,668
Unemployment Insurance Programs	559,780	0	50,380	0	509,400
Unemployment Insurance Fraud	95,900	0	0	95,900	0
Workers' Compensation	202,919	0	191,573	11,346	0
Workforce Investment Act	103,764	0	0	0	103,764
Department Total Actual FY 05-06	1,754,784		504,778	206,648	1,043,357

Actual FY 06-07	Total Funds	GF	Cash	Cash Exempt	Federal
County One-Stop Contracts	35,428	0	0	0	35,428
Department Administration	317,975	0	149,448	9,539	158,988
Labor Market Information	48,995	0	0	0	48,995
Labor Standards/Administration	0	0	0	0	0
Major Medical & Subsequent Injury Funds	0	0	0	0	0
Oil & Public Safety	76,041	0	17,879	49,443	8,719
State Operations	329,069	0	173,683	296	155,090
Unemployment Insurance Programs	794,719	0	79,472	0	715,247
Unemployment Insurance Fraud	48,692	0	0	48,692	0
Workers' Compensation	107,473	0	102,959	4,514	0
Workforce Investment Act	96,207	0	0	0	96,207
Department Total Actual FY 06-07	1,854,599		523,441	112,484	1,218,674

SCHEDULE 8.C
SUMMARY TABLE FOR SALARY SURVEY

DEPARTMENT: Labor & Employment
FY 2008-09

Estimate FY 07-08	Total Funds	GF	Cash	Cash Exempt	Federal
County One-Stop Contracts	44,438	0	0	0	44,438
Department Administration	400,750	0	188,353	12,023	200,375
Labor Market Information	71,528	0	0	0	71,528
Labor Standards/Administration	26,329	0	26,329	0	0
Major Medical & Subsequent Injury Funds	28,787	0		28,787	0
Oil & Public Safety	116,689	0	33,531	72,067	11,092
State Operations	316,186	0	315,965	221	0
Unemployment Insurance Programs	741,499	0	741,499	0	0
Unemployment Insurance Fraud	46,876	0	23,438	23,438	0
Workers' Compensation	210,563	0	201,214	9,349	0
Workforce Investment Act	121,963	0	0	0	121,963
Department Total Estimate FY 07-08	2,125,608	0	1,530,328	145,885	449,396

Request FY 08-09	Total Funds	GF	Cash	Cash Exempt	Federal
County One-Stop Contracts	46,336	0	0	0	46,336
Department Administration	443,007	0	221,504	22,150	199,353
Labor Market Information	62,192	0	0	0	62,192
Labor Standards/Administration	40,404	0	40,404	0	0
Major Medical & Subsequent Injury Funds	33,172	0	0	33,172	0
Oil & Public Safety	123,809	0	32,190	78,000	13,619
State Operations	369,365	0	369,121	244	0
Unemployment Insurance Programs	869,784	0	869,784	0	0
Unemployment Insurance Fraud	51,546	0	25,773	25,773	0
Workers' Compensation	230,851	0	220,693	10,158	0
Workforce Investment Act	132,889	0	0	0	132,889
Department Total Request FY 08-09	2,403,355	0	1,779,469	169,497	454,389

SCHEDULE 8.D
SUMMARY TABLE FOR PERFORMANCE BASED PAY INCREASES

DEPARTMENT: Labor & Employment

FY 2008-09

Actual FY 05-06	Total Funds	GF	Cash	Cash Exempt	Federal
County One-Stop Contracts	0				
Department Administration	0				
Labor Market Information	0				
Labor Standards/Administration	0				
Major Medical & Subsequent Injury Funds	0	No	Appropriation		
Oil & Public Safety	0				
State Operations	0				
Unemployment Insurance Programs	0				
Unemployment Insurance Fraud	0				
Workers' Compensation	0				
Workforce Investment Act	0				
Department Total Actual FY 05-06					

Actual FY 06-07	Total Funds	GF	Cash	Cash Exempt	Federal
County One-Stop Contracts	0				
Department Administration	0				
Labor Market Information	0				
Labor Standards/Administration	0				
Major Medical & Subsequent Injury Funds	0	No	Appropriation		
Oil & Public Safety	0				
State Operations	0				
Unemployment Insurance Programs	0				
Unemployment Insurance Fraud	0				
Workers' Compensation	0				
Workforce Investment Act	0				
Department Total Actual FY 06-07					
	0	0	0	0	0

SCHEDULE 8.D
SUMMARY TABLE FOR PERFORMANCE BASED PAY INCREASES

DEPARTMENT: Labor & Employment
FY 2008-09

Estimate FY 07-08	Total Funds	GF	Cash	Cash Exempt	Federal
County One-Stop Contracts	18,223	0	0	0	18,223
Department Administration	173,319	0	81,460	5,200	86,660
Labor Market Information	29,946	0			29,946
Labor Standards/Administration	10,935	0	10,935		
Major Medical & Subsequent Injury Funds	12,247	0		12,247	
Oil & Public Safety	50,698	0	14,568	31,311	4,819
State Operations	128,111	0	128,021	90	0
Unemployment Insurance Programs	326,009	0	326,009	0	0
Unemployment Insurance Fraud	19,767	0	9,884	9,883	
Workers' Compensation	88,641	0	84,705	3,936	
Workforce Investment Act	50,361	0	0	0	50,361
Department Total Estimate FY 07-08	908,257	0	655,582	62,666	190,009

Request FY 08-09	Total Funds	GF	Cash	Cash Exempt	Federal
County One-Stop Contracts	17,406	0	0	0	17,406
Department Administration	172,426	0	86,213	8,621	77,592
Labor Market Information	28,052	0			28,052
Labor Standards/Administration	15,389	0	15,389		
Major Medical & Subsequent Injury Funds	12,865	0		12,865	
Oil & Public Safety	61,738	0	16,052	38,895	6,791
State Operations	138,939	0	138,846	93	0
Unemployment Insurance Programs	348,087	0	348,087		
Unemployment Insurance Fraud	22,294	0	11,147	11,147	
Workers' Compensation	94,096	0	89,956	4,140	
Workforce Investment Act	50,266	0	0	0	50,266
Department Total Request FY 08-09	961,558	0	705,690	75,761	180,107

SCHEDULE 8.E

SUMMARY TABLE FOR AMORTIZATION EQUALIZATION DISBURSEMENT (AED)

DEPARTMENT: Labor & Employment

FY 2008-09

Actual FY 05-06	Total Funds	GF	Cash	Cash Exempt	Federal
County One-Stop Contracts	2,677		0	0	2,677
Department Administration	12,927		5,171	646	7,110
Labor Market Information	3,391		0	0	3,391
Labor Standards/Administration	1,721		1,721	0	0
Major Medical & Subsequent Injury Funds	1,949		0	1,949	0
Oil & Public Safety	7,775		1,426	5,562	787
State Operations	18,623		8,423	32	10,168
Unemployment Insurance Programs	49,539		4,459	0	45,081
Unemployment Insurance Fraud	3,095		0	3,095	0
Workers' Compensation	13,179		12,442	737	0
Workforce Investment Act	9,764		0	0	9,764
Department Total Actual FY 05-06	124,640	0	33,642	12,020	78,978
Actual FY 06-07	Total Funds	GF	Cash	Cash Exempt	Federal
County One-Stop Contracts	8,143	0	0	0	8,143
Department Administration	76,816	0	36,104	2,304	38,408
Labor Market Information	9,599	0	0	0	9,599
Labor Standards/Administration	5,539	0	5,539		
Major Medical & Subsequent Injury Funds	5,763	0		5,763	
Oil & Public Safety	23,751	0	5,584	15,443	2,723
State Operations	59,350	0	31,325	53	27,972
Unemployment Insurance Programs	150,151	0	15,015	0	135,136
Unemployment Insurance Fraud	9,609	0	0	9,609	0
Workers' Compensation	39,468	0	37,810	1,658	
Workforce Investment Act	26,497	0	0	0	26,497
Department Total Actual FY 06-07	414,686	0	131,377	34,831	248,478

SCHEDULE 8.E

SUMMARY TABLE FOR AMORTIZATION EQUALIZATION DISBURSEMENT (AED)

DEPARTMENT: Labor & Employment

FY 2008-09

Estimate FY 07-08	Total Funds	GF	Cash	Cash Exempt	Federal
County One-Stop Contracts	14,498	0	0	0	14,498
Department Administration	140,071	0	65,833	4,202	70,036
Labor Market Information	23,825	0	0	0	23,825
Labor Standards/Administration	8,700	0	8,700		
Major Medical & Subsequent Injury Funds	9,744	0		9,744	
Oil & Public Safety	40,336	0	11,591	24,911	3,834
State Operations	101,928	0	50,098	71	51,759
Unemployment Insurance Programs	259,407	0	24,396	0	235,011
Unemployment Insurance Fraud	15,727	0	7,864	7,863	0
Workers' Compensation	70,525	0	67,394	3,131	
Workforce Investment Act	40,068	0	0	0	40,068
Department Total Estimate FY 07-08	724,829	0	235,875	49,923	439,031
Request FY 08-09	Total Funds	GF	Cash	Cash Exempt	Federal
County One-Stop Contracts	18,077	0	0	0	18,077
Department Administration	179,447	0	89,724	8,972	80,751
Labor Market Information	29,131	0	0	0	29,131
Labor Standards/Administration	15,981	0	15,981		
Major Medical & Subsequent Injury Funds	13,358	0		13,358	
Oil & Public Safety	64,103	0	16,667	40,385	7,051
State Operations	144,272	0	78,312	100	65,860
Unemployment Insurance Programs	361,447	0	78,936	0	282,511
Unemployment Insurance Fraud	23,149	0	11,575	11,574	0
Workers' Compensation	97,704	0	93,405	4,299	
Workforce Investment Act	52,191	0	0	0	52,191
Department Total Request FY 08-09	998,860	0	384,600	78,688	535,572

SCHEDULE 8.F

SUMMARY OF SUPPLEMENTAL AMORT. EQUALIZATION DISBURSEMENT (SAED)

DEPARTMENT: Labor & Employment

FY 2008-09

Actual FY 05-06	Total Funds	GF	Cash	Cash Exempt	Federal
County One-Stop Contracts					
Department Administration					
Labor Market Information					
Labor Standards/Administration					
Major Medical & Subsequent Injury Funds		No	Appropriation		
Oil & Public Safety					
State Operations					
Unemployment Insurance Programs					
Unemployment Insurance Fraud					
Workers' Compensation					
Workforce Investment Act					
Department Total Actual FY 05-06					
Actual FY 06-07	Total Funds	GF	Cash	Cash Exempt	Federal
County One-Stop Contracts	0				
Department Administration	0				
Labor Market Information	0				
Labor Standards/Administration	0				
Major Medical & Subsequent Injury Funds	0	No	Appropriation		
Oil & Public Safety	0				
State Operations	0				
Unemployment Insurance Programs	0				
Unemployment Insurance Fraud	0				
Workers' Compensation	0				
Workforce Investment Act	0				
Department Total Actual FY 06-07	0	0	0	0	0

SCHEDULE 8.F

SUMMARY OF SUPPLEMENTAL AMORT. EQUALIZATION DISBURSEMENT (SAED)

DEPARTMENT: Labor & Employment

FY 2008-09

Estimate FY 07-08	Total Funds	GF	Cash	Cash Exempt	Federal
County One-Stop Contracts	3,021	0	0	0	3,021
Department Administration	29,180	0	13,715	875	14,590
Labor Market Information	4,964	0	0	0	4,964
Labor Standards/Administration	1,813	0	1,813		
Major Medical & Subsequent Injury Funds	2,030	0		2,030	
Oil & Public Safety	8,403	0	2,415	5,190	799
State Operations	21,235	0	10,437	15	10,783
Unemployment Insurance Programs	54,043	0	5,404	0	48,639
Unemployment Insurance Fraud	3,277	0	1,639	1,638	0
Workers' Compensation	14,693	0	14,041	652	
Workforce Investment Act	8,347	0			8,347
Department Total Estimate FY 07-08	151,006	0	49,463	10,400	91,143
Request FY 08-09	Total Funds	GF	Cash	Cash Exempt	Federal
County One-Stop Contracts	5,792	0	0	0	5,792
Department Administration	57,519	0	28,760	2,876	25,884
Labor Market Information	9,306	0	0	0	9,306
Labor Standards/Administration	5,119	0	5,119		
Major Medical & Subsequent Injury Funds	4,277	0		4,277	
Oil & Public Safety	20,447	0	5,316	12,882	2,249
State Operations	46,224	0	25,611	32	20,581
Unemployment Insurance Programs	115,680	0	27,395	0	88,285
Unemployment Insurance Fraud	7,400	0	3,700	3,700	0
Workers' Compensation	31,261	0	29,886	1,375	
Workforce Investment Act	16,720	0	0	0	16,720
Department Total Request FY 08-09	319,745	0	125,787	25,142	168,817

SCHEDULE 8.G
SUMMARY TABLE FOR SHIFT DIFFERENTIAL

DEPARTMENT: Labor & Employment
FY 2007-08

Actual FY 05-06	Total Funds	GF	Cash	Cash Exempt	Federal
Department Administration	30,873		12,349	926	17,598
Department Total Actual FY 05-06	30,873	0	12,349	926	17,598
Actual FY 06-07	Total Funds	GF	Cash	Cash Exempt	Federal
Department Administration	31,544		14,826	946	15,772
Department Total Actual FY 06-07	31,544	0	14,826	946	15,772
Estimate FY 07-08	Total Funds	GF	Cash	Cash Exempt	Federal
Department Administration	25,663		12,062	770	12,831
Department Total Estimate FY 07-08	25,663	0	12,062	770	12,831
Request FY 08-09	Total Funds	GF	Cash	Cash Exempt	Federal
Department Administration	28,163		14,081	1,408	12,673
Department Total Request FY 08-09	28,163	0	14,081	1,408	12,673

SCHEDULE 8.H
SUMMARY TABLE FOR HEALTH / LIFE / DENTAL INSURANCE

DEPARTMENT: Labor & Employment

FY 2008-09

Actual FY 05-06	Total Funds	GF	Cash	Cash Exempt	Federal
County One-Stop Contracts	63,834	0	0	0	63,834
Department Administration	28,954	0	11,582	869	16,504
Labor Market Information	75,372	0	0	0	75,372
Labor Standards/Administration	32,127	0	32,127	0	0
Major Medical & Subsequent Injury Funds	41,296	0	0	41,296	0
Oil & Public Safety	164,574	0	30,189	117,726	16,659
State Operations	366,675	0	165,847	587	200,241
Unemployment Insurance Programs	1,089,499	0	98,055	0	991,444
Unemployment Insurance Fraud	72,524	0	0	72,524	0
Workers' Compensation	281,469	0	265,731	15,738	0
Workforce Investment Act	199,457	0	0	0	199,457
Department Total Actual FY 05-06	2,415,781	0	603,530	248,740	1,563,511

Actual FY 06-07	Total Funds	GF	Cash	Cash Exempt	Federal
County One-Stop Contracts	75,023	0	0	0	75,023
Department Administration	578,261	0	271,783	17,348	289,131
Labor Market Information	87,300	0	0	0	87,300
Labor Standards/Administration	32,874	0	32,874	0	0
Major Medical & Subsequent Injury Funds	53,487	0	0	53,487	0
Oil & Public Safety	209,649	0	49,292	136,317	24,040
State Operations	471,191	0	248,695	424	222,072
Unemployment Insurance Programs	1,428,744	0	142,874	0	1,285,870
Unemployment Insurance Fraud	96,620	0	0	96,620	0
Workers' Compensation	345,661	0	331,143	14,518	0
Workforce Investment Act	234,020	0	0	0	234,020
Department Total Actual FY 06-07	3,612,830	0	1,076,661	318,714	2,217,455

SCHEDULE 8.H
SUMMARY TABLE FOR HEALTH / LIFE / DENTAL INSURANCE

DEPARTMENT: Labor & Employment

FY 2008-09

Estimate FY 07-08	Total Funds	GF	Cash	Cash Exempt	Federal
County One-Stop Contracts	86,148	0	0	0	86,148
Department Administration	701,700	0	476,904	40,439	184,357
Labor Market Information	145,751	0	0	0	145,751
Labor Standards/Administration	41,809	0	41,809	0	0
Major Medical & Subsequent Injury Funds	69,285	0	0	69,285	0
Oil & Public Safety	241,864	0	69,500	149,374	22,990
State Operations	591,545	0	272,111	0	319,434
Unemployment Insurance Programs	1,655,626	0	157,854	0	1,497,772
Unemployment Insurance Fraud	117,087	0	58,544	58,543	0
Workers' Compensation	423,364	0	404,567	18,797	0
Workforce Investment Act	228,180	0	0	0	228,180
Department Total Estimate FY 07-08	4,302,358	0	1,481,288	336,439	2,484,632

Request FY 08-09	Total Funds	GF	Cash	Cash Exempt	Federal
County One-Stop Contracts	84,757	0	0	0	84,757
Department Administration	696,614	0	383,138	34,831	278,645
Labor Market Information	155,699	0	0	0	155,699
Labor Standards/Administration	60,760	0	60,760	0	0
Major Medical & Subsequent Injury Funds	65,283	0	0	65,283	0
Oil & Public Safety	298,456	0	77,599	188,027	32,830
State Operations	647,304	0	330,125	0	317,179
Unemployment Insurance Programs	1,902,519	0	404,747	0	1,497,772
Unemployment Insurance Fraud	149,323	0	74,662	74,661	0
Workers' Compensation	458,068	0	437,730	20,338	0
Workforce Investment Act	263,478	0	0	0	263,478
Department Total Request FY 08-09	4,782,261	0	1,768,760	383,140	2,630,360

SCHEDULE 8.I
SUMMARY TABLE FOR SHORT-TERM DISABILITY

DEPARTMENT: Labor & Employment
FY 2008-09

Actual FY 05-06	Total Funds	GF	Cash	Cash Exempt	Federal
County One-Stop Contracts	1,651	0	0	0	1,651
Department Administration	14,050	0	5,623	413	8,014
Labor Market Information	1,973	0	0	0	1,973
Labor Standards/Administration	1,050	0	1,050	0	0
Major Medical & Subsequent Injury Funds	1,176	0	0	1,176	0
Oil & Public Safety	4,665	0	856	3,337	472
State Operations	11,586	0	5,240	19	6,327
Unemployment Insurance Programs	29,217	0	2,630	0	26,587
Unemployment Insurance Fraud	1,920	0	0	1,920	0
Workers' Compensation	8,029	0	7,578	451	0
Workforce Investment Act	5,332	0	0	0	5,332
Department Total Actual FY 05-06	80,649	0	22,977	7,316	50,356

Actual FY 06-07	Total Funds	GF	Cash	Cash Exempt	Federal
County One-Stop Contracts	1,256	0	0	0	1,256
Department Administration	11,343	0	5,331	340	5,672
Labor Market Information	1,474	0	0	0	1,474
Labor Standards/Administration	796	0	796	0	0
Major Medical & Subsequent Injury Funds	904	0	0	904	0
Oil & Public Safety	3,570	0	839	2,321	409
State Operations	8,805	0	4,647	8	4,150
Unemployment Insurance Programs	22,162	0	2,216	0	19,946
Unemployment Insurance Fraud	1,432	0	0	1,432	0
Workers' Compensation	6,067	0	5,812	255	0
Workforce Investment Act	3,983	0	0	0	3,983
Department Total Actual FY 06-07	61,792	0	19,642	5,260	36,890

SCHEDULE 8.I
SUMMARY TABLE FOR SHORT-TERM DISABILITY

DEPARTMENT: Labor & Employment
FY 2008-09

Estimate FY 07-08	Total Funds	GF	Cash	Cash Exempt	Federal
County One-Stop Contracts	1,571	0	0	0	1,571
Department Administration	15,173	0	7,131	455	7,587
Labor Market Information	2,581	0	0	0	2,581
Labor Standards/Administration	943	0	943	0	0
Major Medical & Subsequent Injury Funds	1,056	0	0	1,056	0
Oil & Public Safety	4,370	0	1,256	2,699	415
State Operations	11,042	0	5,427	8	5,607
Unemployment Insurance Programs	28,103	0	2,643	0	25,460
Unemployment Insurance Fraud	1,704	0	852	852	0
Workers' Compensation	7,640	0	7,301	339	0
Workforce Investment Act	4,341	0	0	0	4,341
Department Total Estimate FY 07-08	78,524	0	25,553	5,409	47,562

Request FY 08-09	Total Funds	GF	Cash	Cash Exempt	Federal
County One-Stop Contracts	1,469	0	0	0	1,469
Department Administration	14,580	0	6,853	437	7,290
Labor Market Information	2,367	0	0	0	2,367
Labor Standards/Administration	1,299	0	1,299	0	0
Major Medical & Subsequent Injury Funds	1,085	0	0	1,085	0
Oil & Public Safety	5,208	0	1,354	3,281	573
State Operations	11,722	0	6,363	8	5,351
Unemployment Insurance Programs	29,368	0	6,414	0	22,954
Unemployment Insurance Fraud	1,881	0	941	940	0
Workers' Compensation	7,938	0	7,589	349	0
Workforce Investment Act	4,240	0	0	0	4,240
Department Total Request FY 08-09	81,157	0	30,813	6,100	44,244

SCHEDULE 8.J
SUMMARY TABLE FOR CAPITOL COMPLEX LEASED SPACE

Department: Labor & Employment
FY 2008-09

LOCATION	ACTUAL - FY 05-06			Actual - FY 06-07			Estimate - FY 07-08			REQUEST - FY 07-08		
	TOTAL SQ. FOOT	FY 2002-03 RATE 2	FY 2002-03 COST	TOTAL SQ. FOOT	FY 2003-04 RATE 2	FY 2003-04 COST	TOTAL SQ. FOOT	FY 2004-05 RATE 2	FY 2004-05 COST	TOTAL SQ. FOOT	FY 2004-05 RATE 2	FY 2004-05 COST
Oil Inspection E 62nd	4,364	3.94	17,181	4,364	6.69	29,174	4,364	4.24	18,503	4,364	3.86	16,860
Grand Junction UI	868	7.00	6,076	868	6.69	5,800	868	7.89	6,849	868	7.90	6,859
Grand Junction Worker's Comp	427	7.00	2,989	427	6.69	2,857	427	7.89	3,369	427	7.90	3,374
CAPITOL COMPLEX TOTALS			26,246			37,831			28,721			27,093

**SCHEDULE 8.K
SUMMARY TABLE FOR LEASED SPACE**

DEPARTMENT: Labor & Employment
FY 2008-09

LOCATION	Lease Expiration Date	ACTUAL			ACTUAL				ESTIMATE				REQUEST				
		FY 2005-06			FY 2006-07				FY 2007-08				FY 2008-09				
		TOTAL SQ. FOOT	FY 2006-07 RATE 1	FY 2006-07 RATE 2	FY 2006-07 COST	TOTAL SQ. FOOT	FY 2006-07 RATE 1	FY 2006-07 RATE 2	FY 2006-07 COST	TOTAL SQ. FOOT	FY 2007-08 RATE 1	FY 2007-08 RATE 2	FY 2007-08 COST	TOTAL SQ. FOOT	FY 2008-09 RATE 1	FY 2008-09 RATE 2	FY 2008-09 COST
Eastern Region																	
Burlington	6/30/2008	750	11.20		8,400	750	10.40		6,922	750	10.71		8,034	750	11.03		8,275
Elizabeth	11/30/2008	700	9.75	10.10	6,988	700	10.10	10.45	6,401	700	10.45	10.82	7,464	700	10.82	11.20	7,729
Fort Morgan	6/30/2008	3,000	7.85		23,550	3,000	8.01		21,325	3,000	8.17		24,511	3,000	8.33		25,001
Limon	6/30/2009	840	7.73		6,493	840	7.88		5,874	840	8.04		6,752	840	8.20		6,887
Sterling	6/30/2009	1,731	8.35		14,458	1,925	7.74		13,222	1,925	7.97		15,342	1,925	8.21		15,804
Yuma	6/30/2009	300	13.94		4,182	300	14.22		3,786	300	14.50		4,351	300	14.79		4,438
Grand Junction Admin.	12/31/2008	103	27.96		2,880	100	28.80		2,880	100	28.80		2,880	100	28.80		1,440
Northwest Region																	
Meeker	7/31/2012	175	8.73		1,528	175	8.91		1,559	175	9.08		1,589	175	9.26		1,618
Rangely	6/30/2007	266	6.19	6.43	1,706												
Steamboat Springs	6/30/2009	1,033	19.42		20,061	1,033	19.96		20,619	1,033	20.52		21,196	1,033	21.09		21,789
Pueblo WorkLink																	
Pueblo	8/31/2010	13,048	12.85		167,667	13,048	12.85		159,880	13,048	12.85		167,667	13,048	12.85		167,667
Rural Resort Region																	
Edwards	6/30/2008	300	29.71		8,914	122	30.50		1,399								
Glenwood Springs	4/30/2012	2,758	20.39	21.21	56,618	2,758	21.20	22.06	44,253	2,758	22.06		60,841	2,758	22.94		63,269
Leadville	11/30/2008	567	16.35	16.84	9,432	567	16.83	17.34	7,298	567	17.34	17.86	10,004	567	17.86	18.40	10,304
Rifle	6/30/2012	264	31.36	31.99	8,432	600	31.99	14.64	7,253	600	14.64		8,784	600	14.93		8,960
South Central Region																	
Alamosa	12/31/2009	1,277	6.44	6.58	8,314	1,277	6.58	6.73	8,498	1,277	6.73	6.88	8,690	1,277	6.88	7.04	8,888
Monte Vista	2/28/2010	3,034	6.53	6.69	19,965	3,034	6.69	6.85	20,459	3,034	6.85	7.02	20,955	3,034	7.02	7.20	21,481
Trinidad	12/31/2009	4,000	4.05		16,200	4,000	4.05		16,200	4,000	4.05		16,200	4,000	4.05		16,200
Southeast Region																	
Lamar	6/30/2011	2,315	5.72		13,246	2,315	5.86		13,566	2,315	6.01		13,905	2,315	6.16		14,253
Rocky Ford	6/30/2009	4,344	4.13		17,919	4,344	4.20		18,245	4,344	4.28		18,592	4,344	4.37		18,964
Southwest Region																	
Cortez	12/31/2009	3,100	7.73	7.88	24,238	3,100	7.88	8.04	24,717	3,100	8.04	8.20	25,215	3,100	8.20	8.36	25,719
Durango	9/30/2009	3,000	15.62	15.92	47,551	3,000	15.92	16.24	48,480	3,000	16.24	16.57	49,463	3,000	16.57	16.90	50,456
Pagosa Springs	12/31/2008	356	0.00	22.10	3,934	356	22.10	22.66	7,967	356	22.66	23.23	8,168	356	23.23	23.81	8,373
Upper Arkansas Region																	
Canon City	6/30/2010	3,000	6.00	8.00	22,000	3,000	9.38	9.52	28,457	3,000	9.52	9.66	28,883	3,000	9.66	9.81	29,317
Salida	6/30/2008	1,500	6.52		9,780	1,500	6.74		10,110	1,500	6.95		10,425	1,500	7.16		10,738
Western Region																	
Delta	6/30/2009	2,400	7.90		18,959	2,400	8.29		19,896	2,400	8.70		20,891	2,400	9.14		21,935
Gunnison	6/30/2009	1,500	8.00		12,000	1,500	8.00		12,000	1,500	8.00		12,000	1,500	8.00		12,000
Montrose	6/30/2008	5,146	11.58		59,577	5,146	11.58		59,591	5,146	11.81		60,782	5,146	12.05		61,796
Ridgway	6/30/2006	126	24.76		3,120												
Telluride	5/31/2007	130	56.31		7,320	130	56.31		7,320								
Sub-Total					625,432				598,176				633,585				643,299
633 17th Street/OTHER RENT																	
Colorado Springs - Unemployment Insurance	6/30/2009	2,596	15.00		38,940	2,596	15.50		40,242	2,596	15.50		40,238	2,596	16.00		41,536
Colorado Springs - Labor Standards	6/30/2009	222	15.00		3,330	222	15.50		3,437	222	15.50		3,441	222	16.00		3,552
Aurora - Workforce Dev Programs	6/30/2010	565	3.32		1,877	105	18.24		1,915	105	20.00		2,100	105	20.60		2,163
633 17th - Administration	5/31/2015	172,240	15.00		2,583,600	172,240	15.67		2,705,007	172,240	16.73		2,881,575	172,240	17.41		2,998,698
Sub-Total 633 17th/Other					2,627,747				2,750,601				2,927,354				3,045,949
TOTAL LEASED SPACE					3,253,179				3,348,777				3,560,939				3,689,248

**SCHEDULE 8.L
SUMMARY TABLE OF VEHICLE LEASE PAYMENTS**

DEPARTMENT: Labor & Employment																						
FY 2008-09		FY 05-06 Actuals					FY 06-07 Actuals					FY 07-08 Estimates					FY 08-09 Request					
Vehicle License/ID#	Org	Odometer	Fixed Rate	Variable Rate	Variable Rate	Actual Miles	Odometer	Fixed Rate	Variable Rate	Variable Rate	Actual Miles	Odometer	Fixed Rate	Variable Rate	Variable Rate	Estimated Miles	Odometer	Fixed Rate	Variable Rate	Variable Rate	Estimated Miles	
		at 7/1/2005	/year	(mile)	(year)	/year	at 7/1/2006	/year	(mile)	(year)	/year	at 7/1/2007	/year	(mile)	(year)	/year	at 7/1/2008	/year	(mile)	(year)	/year	
633 VEHICLE POOL 1101																						
016DHU		516	2,183	0.189	3,054	16,682	17,198	2,183	0.16	2,084	13,024	30,222	2,183	0.16	2,084	13,024	43,246	2,183	0.16	2,084	13,024	
196DHU		56,117	325	0.189	3,054	16,682	66,172	3,235	0.16	1,213	7,583	73,755	2,470	0.16	1,213	7,583	81,338	174	0.16	1,213	7,583	
245DAK					0		172	1,981	0.16	1,991	12,443	12,615	1,981	0.16	1,525	9,532	22,147	1,981	0.16	1,525	9,532	
790A74		118,571	174	0.189	13,127	8,865						0			0	0	0				0	0
705BAW		46,683	2,675	0.189	2,718	15,137	61,820	2,675	0.16	1,591	9,941	71,761	2,675	0.16	1,591	9,941	81,702	2,229	0.16	1,591	9,941	
		4					4	10,075		6,879		5	9,309		6,413		5	6,567		6,413		
ICE/ADMIN 1222																						
519DHS		23,709	2,633	0.189	2,151	5,000	28,709	2,633	0.16	1,000	6,251	34,960	2,223	0.16	1,000	6,251	41,211	174	0.16	1,000	6,251	
		1					1	2,633		1,000		1	2,223		1,000		1	174		1,000		
FACILITIES 1226																						
325A75		44,626	174	0.23	316	1,430	46,056	174	0.222	313	1,410	47,466	174	0.273	385	1,410	48,876	174	0.273	385	1,410	
534A77 (w/tow hitch)		37,351	174	0.259	563	2,237	40,588	174	0.226	71	312	40,900	174	0.223	70	312	41,212	174	0.223	70	312	
758FKI		436	4,750	0.259	1,294	5,339	1,595	4,750	0.226	226	1,000	2,595	4,750	0.223	223	1,000	3,595	4,750	0.223	223	1,000	
		3					3	5,098		610		2	5,278		455		2	5,278		455		
BOILER INSPECTION 8715																						
139DHT		101,073	174	0.189	2,331	12,963				0		0			0	0	0				0	0
003A69		106,480	131	0.189	2,791	15,653				0		0			0	0	0				0	0
133A77*(FY09 replacement list)							117,354	174	0.186	743	3,995	121,349	174	0.186	1,488	8,000	129,349	842	0.186	1,488	8,000	
265BAV							71,000	174	0.160	92	573	71,573	174	0.160	1,760	11,000	82,573	174	0.160	1,760	11,000	
318IXZ		0	0	0.000		0	53	2,790	0.223	0	0	53	2,742	0.223	2,453	11,000	11,053	2,742	0.223	2,453	11,000	
345BAU*(FY09 replacemen		92,000	174	0.189	123	619	94,014	174	0.16	2,275	14,221	108,235	174	0.16	2,275	14,221	122,456	687	0.16	2,275	14,221	
427DHU		98,820	29	0.177	246	1,391						0			0	0	0				0	0
575BAU*(FY09 replacement list)							107,783	174	0.160	2,233	13,959	121,742	174	0.160	2,233	13,959	135,701	880	0.160	2,233	13,959	
607A77*(FY08 replacement list)		76,051	174	0.189	4,099	22,873	98,924	174	0.16	3,445	21,531	120,455	1,995	0.16	3,445	21,531	141,986	1,995	0.16	3,445	21,531	
635BAU*(FY09 replacement list)							81,318	174	0.160	317	1,983	83,301	174	0.160	1,760	11,000	94,301	880	0.160	1,760	11,000	
683A68(denied repairs)		99,129	174	0.189	2,715	14,926	114,055	174	0.16	74	464	0			0	0	0				0	0
798BFB		16	914.16	0.189	789	4,561	4,577	3,131	0.213	4,010	18,824	23,401	2,742	0.186	3,501	18,824	42,225	2,742	0.186	3,501	18,824	
015DHU		318	3,527	0.189	2,981	16,622	16,940	3,527	0.16	2,598	16,236	33,176	3,527	0.16	2,598	16,236	49,412	3,233	0.16	2,598	16,236	
168DHU*(FY08 replacement list)		85,468	174	0.189	4,060	22,290	107,758	174	0.16	3,046	19,035	126,793	1,995	0.16	3,046	19,035	145,828	1,995	0.16	3,046	19,035	
704 BAU		101,948	174	0.189	4,251	23,221	125,169	174	0.16	3,163	19,771										0	0
		12					12	11,015		21,996		14	13,872		24,559		14	16,171		24,559		
IMO 6846																						
244A75		74,550	87	0.266	1,670	6,277				0		0			0	0	0				0	0
245A75		107,730	15	0.266	245	920				0												
800FKI		117	2,884	0.289	8,227	22,472	15,275	2,884	0.270	4,063	15,047	30,322	2,884	0.179	2,693	15,047	45,369	2,884	0.179	2,693	15,047	
		1					1	2,884		4,063		2	2,884		2,693		2	2,884		2,693		
UI INTEGRITY 2431																						
056DHT		37,257	3,018	0.189	1,644	9,065	53,326	2,307	0.16	1,121	7,004	60,330	174	0.16	1,121	7,004	67,334	174	0.16	1,121	7,004	
209IXZ							83	2,385	0.16	275	1,720	1,803	2,385	0.16	960	6,000	7,803	2,385	0.16	960	6,000	
284A77		102,326	174	0.189	1,425	7,702	110,028	174	0.16	1,169	7,307	0	0	0	0	0	0	0	0	0	0	
357BAW		40,714	3,018	0.189	1,644	7,262	47,976	2,307	0.16	1,068	6,677	54,653	174	0.16	1,068	6,677	61,330	174	0.16	1,068	6,677	
595BAU		50,640	174	0.189	1,131	6,370	57,010	174	0.16	1,044	6,526	63,536	174	0.16	1,044	6,526	70,062	174	0.16	1,044	6,526	
633BAU		69,373	174	0.189	2,797	15,098	84,471	174	0.16	2,011	12,569	97,040	174	0.16	2,011	12,569	109,609	174	0.16	2,011	12,569	
869BHF		60	499	0.199	275	1,382	1,442	1,995	0.16	1,440	9,000	10,442	1,995	0.16	1,440	9,000	19,442	1,995	0.16	1,440	9,000	
346DHU		2,134	2,183	0.189	1,189	6,560	7,795	2,183	0.16	1,295	8,094	15,889	2,183	0.16	1,295	8,094	23,983	2,183	0.16	1,295	8,094	
668A77		101,460	145	0.189	1,652	9,442				0		0			0	0	0				0	0
362BAV*(FY09 replacement list)		94,390	174	0.189	2,399	13,335	107,725	174	0.16	2,125	13,281	121,006	174	0.16	2,125	13,281	134,287	796	0.16	2,125	13,281	
944BAW		1,300	2,183	0.189	1,349	7,198	8,498	2,183	0.16	964	6,026	14,524	2,183	0.16	964	6,026	20,550	2,183	0.16	964	6,026	
		10					10	14,057		55,185		11	9,617		12,028		11	10,239		12,028		
WORKFORCE CNTRS																						
651DHU	5236	1,166	2,183	0.189	3,102	16,971	18,649	2,183	0.16	3,179	17,367	36,016	2,183	0.16	2,779	17,367	53,383	2,183	0.16	2,779	17,367	
739DHT	5233	13,651	3,581	0.160	2,785	17,490	64,462	3,581	0.213	3,997	18,765	83,227	3,013	0.186	3,490	18,765	101,992	174	0.186	3,490	18,765	

**SCHEDULE 8.L
SUMMARY TABLE OF VEHICLE LEASE PAYMENTS**

DEPARTMENT: Labor & Employment																					
FY 2008-09		FY 05-06 Actuals					FY 06-07 Actuals					FY 07-08 Estimates					FY 08-09 Request				
		Odometer		Variable Rate	Variable Rate	Actual Miles	Odometer		Variable Rate	Variable Rate	Actual Miles	Odometer		Variable Rate	Variable Rate	Estimated Miles	Odometer		Variable Rate	Variable Rate	Estimated Miles
206DAK	4111	55	330	0.199	182	917	972	1,951	0.16	2,557	15,979	16,951	1,981	0.160	2,400	15,000	31,951	1,981	0.160	2,400	15,000
539A06	4111	94,429	174	0.189	2,270	13,127				0		0			0	0	0				0
843BAU	5237	42,702	174	0.160	2,319	14,360	79,728	174	0.213	2,567	12,050	91,778	174	0.186	2,241	12,050	103,828	174	0.186	2,241	12,050
557A75 (temporary)	5233	126,154	44	0.0279	333	1,194	127,872	174	0.226	541	2,396						0				
363A64 (temporary)	5233						121,507	174	0.186	405	2,177	123,684	174	0.186	1,116	6,000					
233DHU	5234	4,457	3,484	0.160	2,438	15,329	19,786	3,484	0.213	2,743	12,880	32,666	3,484	0.186	2,396	12,880	45,546	3,484	0.186	2,396	12,880
974A80 (temporary)	5233	134,381	58	0.238	1,019	4,281				0		0			0	0	0				0
		7					7	11,721		15,589		8	11,009		14,422		8	7,996		13,306	
LABOR STANDARDS 8501																					
334DHU		2,741	2,183	0.189	3,042	16,686	19,427	2,183	0.16	2,201	13,757	33,184	2,183	0.16	2,201	13,757	46,941	2,183	0.16	2,201	13,757
		1					1	2,183		2,201		1	2,183		2,201		1	2,183		2,201	
OIL INSPECTION 8710																					
231ETL					0		61	2,988	0.226	4,524	20,017	20,078	2,988	0.223	2,676	12,000	32,078	2,988	0.223	2,676	12,000
268FKJ*(FY08 replacement list)		105,700	174	0.160	1,301	8,161	113,861	174	0.213	1,823	8,560	122,421	2,243	0.186	1,116	6,000	128,421	2,243	0.186	1,116	6,000
249DHU (w/shell)		748	4,952	0.26	5,409	21,159	21,907	4,952	0.226	4,475	19,802	41,709	4,952	0.223	4,416	19,802	61,511	4,126	0.223	4,416	19,802
228BAU (w/shell)		93,337	174	0.259	5,354	20,973	114,310	174	0.226	5,087	22,508				0		0				0
229BAU (w/shell)*(FY08 replacer		103,121	174	0.259	3,144	12,372	115,493	174	0.226	2,358	10,434	125,927	2,243	0.223	2,327	10,434	136,361	2,243	0.223	2,327	10,434
242BAU (w/shell)		86,700	174	0.259	8,340	36,850	123,550	174	0.222	6,189	27,880				0		0				0
262BAW (w/shell)		107,773	174	0.23	3,974	17,536	125,309	174	0.222	3,171	14,284				0		0				0
263BAW (w/shell)		124,421	174	0.23	5,241	22,961	147,382	15	0.222	413	1,860				0		0				0
264BAW (w/shell)		63,998	174	0.23	2,805	12,325	76,323	174	0.222	2,884	12,990	89,313	174	0.273	3,546	12,990	102,303	174	0.273	3,546	12,990
310BAU (w/shell)		122,017	174	0.259	4,994	19,629				0		0			0	0	0				0
389BAU (w/shell)*(FY09 replacer		88,377	174	0.23	2,996	13,108	101,485	174	0.222	2,486	11,200	112,685	174	0.273	3,058	11,200	123,885	748	0.273	3,058	11,200
348IXZ(w/shell)					0		51	2,851	0.223	0	0	51	2,851	0.223	2,676	12,000	12,051	2,851	0.223	2,676	12,000
349IXZ(w/shell)					0		50	2,851	0.223	0	0	50	2,851	0.223	2,676	12,000	12,050	2,851	0.223	2,676	12,000
390BAU (w/shell)		103,236	174	0.23	2,149	9,478	112,714	174	0.222	997	4,491				0		0				0
338FKJ (w/shell)					0		61	2,988	0.226	5,889	26,058	26,119	2,988	0.223	2,676	12,000	38,119	2,988	0.223	2,676	12,000
418IXZ					0		178	2,851	0.273	14	52	230	2,243	0.273	1,638	6,000	6,230	2,243	0.273	1,638	6,000
831HZF					0		54	2,855	0.223	0	0	54	2,243	0.223	2,453	11,000	11,054	2,243	0.227	2,500	11,000
703DHU (w/shell)		748	5,031	0.259	4,533	17,756	18,504	5,031	0.226	3,488	15,433	33,937	5,031	0.223	3,442	15,433	49,370	4,620	0.223	3,442	15,433
780BAW		42,577	3,131	0.23	4,113	18,100	60,677	3,131	0.222	4,594	20,694	81,371	3,131	0.273	5,649	20,694	102,065	2,351	0.273	5,649	20,694
		13					18	31,905		48,393		14	34,111		38,349		18	32,669		38,396	
TOTAL		52	70,114				57	77,439		155,915		58	99,270		102,120		62	99,137		101,052	

SCHEDULE 8.M
SUMMARY TABLE FOR PURCHASE OF SERVICES FROM
COMPUTER CENTER

DEPARTMENT: LABOR & EMPLOYMENT
FY 2008-09

SERVICE CATEGORY	FY2005-06 ACTUAL	FY2006-07 ACTUAL	FY2007-08 ESTIMATE	FY2008-09 REQUEST
BY COST				
ADABAS	185,993	215,088	169,692	232,505
CA DISPATCH	78,257	92,805	73,218	100,320
CICS	103,269	138,616	109,360	149,841
CPU	261,435	334,179	263,649	361,240
DATA ENTRY	0	0	0	0
DBA TIME	0	0	0	0
DEPT SERVER	0	0	0	0
DISK	117,345	92,947	73,330	100,474
DNS	0	4,746		0
E-MAIL	1,436	1,737		0
GROUPWARE	0	1,331		0
JOB PRIORITY	889	1,722	1,359	1,861
KRONOS	44,975	72,565	57,250	78,441
MIDDLEWARE	0	12		0
OTHER	4,318	7,607	6,001	8,223
PRINT PAGES	172	156	123	169
SNA TERMINAL	0	39,225	30,946	42,401
TAPE	95,063	113,234	89,335	122,403
TYPE 1 TERMINAL	35,942	0	0	0
TYPE 2 TERMINAL	0	0	0	0
TCP/IP (DIAL UP)	41,303	73,488	57,978	79,439
SUBTOTAL	970,397	1,189,458	938,416	1,285,778
LESS CREDIT/PLUS ADDITIONAL SPENDING AUTHORITY	(900)	(463)	0	0
TOTALS	\$969,497	\$1,188,995	\$938,416	\$1,285,778

SCHEDULE 8.M
SUMMARY TABLE FOR PURCHASE OF SERVICES FROM
COMPUTER CENTER

DEPARTMENT: LABOR & EMPLOYMENT
FY 2008-09

SERVICE CATEGORY	FY2005-06 ACTUAL	FY2006-07 ACTUAL	FY2007-08 ESTIMATE	FY2008-09 REQUEST
	BY UNITS			
ADABAS	12,203,494	12,457,363		
CA DISPATCH	12	12		
CICS	4,003,169	4,345,823		
CPU	9,679,748	11,351,196		
DATA ENTRY	0	0		
DISK	78,230,084	79,755,779		
DNS	12,936	12,936		
EMAIL	216	216		
GROUPWARE	96	96		
JOB PRIORITY	24	574		
KRONOS	14,508	14,488		
MIDDLEWARE	1,080	1,080		
OTHER	0	1,869		
PRINT PAGES	5,318	4,516		
SNA TERMINAL	3,456	3,466		
TAPE	1,351,013	1,451,179		
SRVR HOUSING	7	0		
TYPE 1 TERMINAL	0	0		
TYPE 2 TERMINAL	0	0		
TCP/IP (DIAL UP)	26,647	39,519		

SCHEDULE 8.N
SUMMARY TABLE FOR LEGAL SERVICES

DEPARTMENT: Labor & Employment
FY2008-09

PROGRAM	FY 05-06 Actual		FY 06-07 Actual		FY 07-08 Estimate		FY 08-09 Request	
	Total Hours	Total Cost - Combined Rate \$64.45/hr.	Total Hours	Total Cost - Combined Rate \$67.77/hr.	Total Hours	Total Cost - Combined Rate \$72.03/hr.	Total Hours	Total Cost - Combined Rate \$72.03/hr.
Administration	1,328	80,737	1,710	110,241	1,844	132,804	1,844	132,804
Boiler	13	808	3	189	3	228	3	228
E&T Director	118	7,194	131	8,442	141	10,169	141	10,169
Employment Programs	8	484	5	339	6	408	6	408
ICAP-UI	667	40,569	504	32,480	543	39,128	543	39,128
ICAP-Workers' Comp	1,399	85,074	653	42,106	704	50,724	704	50,724
Labor Standards	353	21,487	393	25,344	424	30,531	424	30,531
Public Safety	466	28,301	382	24,609	412	29,645	412	29,645
Oil Inspection	29	1,786	-	-	-	0	-	0
Underground Storage Tank	4	229	-	-	-	0	-	0
Petroleum Storage Tank	423	25,733	1,062	68,448	1,145	82,457	1,145	82,457
PESS	50	3,035	150	9,638	161	11,611	161	11,611
Unemployment Insurance	826	50,222	1,167	75,240	1,258	90,640	1,258	90,640
Workers Compensation	1,556	94,559	1,021	65,776	1,100	79,238	1,100	79,238
Subtotal	7,242	440,218	7,182	462,851	7,741	557,584	7,741	557,584
Major Medical	47	1,211	13	914	208	15,000	208	15,000
Subsequent Injury	630	17,413	245	16,571	694	50,000	694	50,000
Subtotal	677	18,624	258	17,485	902	65,000	902	65,000
Department Total	7,919	458,842	7,440	480,337	8,643	622,584	8,643	622,584

SCHEDULE 8.0
SUMMARY TABLE FOR ADMINISTRATIVE LAW JUDGE SERVICES

DEPARTMENT: Labor & Employment
FY 2008-09

	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Estimate	FY 08-09 Request
(4) Division of Workers' Compensation				
General Fund	0	0	0	0
Cash Fund	2,082,890	2,225,470	2,377,857	2,445,028
Cash Fund Exempt	124,082	97,507	110,235	110,929
Federal Funds	0	0	0	0
Total	2,206,972	2,322,977	2,488,092	2,555,957

**SCHEDULE 8.P
SUMMARY TABLE FOR PAYMENT TO RISK MANAGEMENT
AND PROPERTY FUNDS**

**DEPARTMENT: Labor & Employment
FY 2008-09**

	Number of Vehicles	Liability Insurance	Property Insurance	Total Risk & Property Management
Actual FY2005-06				
Department Total Actual FY2005-06	45	70,114	57,252	127,366
Actual FY 2006-07				
Department Total Actual FY2006-07	46	98,413	64,565	162,978
Estimate FY2007-08				
Department Total Estimate FY2007-08	48	89,529	51,186	140,715
Request FY2008-09				
Department Total Request FY2008-09	48	68,078	62,239	130,317

SCHEDULE 8.Q

SUMMARY TABLE FOR WORKERS' COMPENSATION PREMIUMS

DEPARTMENT: Labor & Employment

FY 2008-09

	FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Estimate	FY 08-09 Request
(1) Executive Director's Office	415,838	504,883	716,851	771,227
C-SEAP Program Staffing				8,163
Total	415,838	504,883	716,851	779,390

SCHEDULE 8.R
SUMMARY TABLE FOR UTILITIES

DEPARTMENT: Labor and Employment
FY 2008-2009

UTILITY CATEGORY	FY05-06 Actual	FY06-07 Actual	FY07-08 Estimate	FY08-09 Request
	Total Amount	Total Amount	Total Amount	Total Amount
Steam (Lb / \$)	-	-	-	-
Natural Gas	22,569	22,664	25,707	25,707
Propane (gal. /\$)	-	-	-	-
Oil (gal. /\$)	-	-	-	-
Coal (tons /\$)	-	-	-	-
Heat (BTU /\$)	-	-	-	-
Electricity	162,244	162,230	184,012	184,012
Other Energy Charges	26,603	36,104	40,951	40,951
Water and Sewage	7,870	8,498	9,639	9,639
Water (gal. /\$)	-	-	-	-
Sewar Charges	-	-	-	-
Total Utilities	\$ 219,286	\$ 229,497	\$ 260,309	\$ 260,309
Building Area and Utility Used by Department				
Total Building Area (gross square feet)	130,000	130,000	130,000	130,000
Heated Area				
Air Conditioned Area	78,800	78,800	78,800	78,800
Mechanically Ventilated Area				

**SCHEDULE 8.S
MNT**

DEPARTMENT: Labor & Employment

FY 2008-09

Actual FY 05-06	Total Funds	GF	Cash	Cash Exempt	Federal
Department Total Actual FY 05-06	112,788	0	27,642	12,215	72,932

Actual FY 06-07	Total Funds	GF	Cash	Cash Exempt	Federal
Department Total Actual FY 06-07	77,765	0	36,550	2,333	38,883

Estimate FY 07-08	Total Funds	GF	Cash	Cash Exempt	Federal
Department Total Estimate FY 07-08	88,232	0	41,469	2,647	44,116

Request FY 08-09	Total Funds	GF	Cash	Cash Exempt	Federal
Department Total Request FY 08-09	99,096	0	46,358	2,973	49,765

SCHEDULE 8.T
COMMUNICATIONS SERVICES

DEPARTMENT: Labor & Employment

FY2008-09

	FY2005-06 Actual	FY2006-07 Actual	FY2007-08 Estimate	FY2008-09 Request
Communication Services	771	863	861	1,199

Schedule 10
Summary of Change Requests/Decision Items/Base Reductions

Department Name: Labor & Employment
 Submission Date: August 1, 2007
 Total Number of Decision Items: 4
 Total Number of Change Requests/Base Reduction Items: 0

Priority Number	IT Request	Title	Total	FTE	GF	CF	CFE	FF
DECISION ITEMS - Operating Requests								
1	N	WDP Service Restoration	4,037,699	0.0		4,558,163		(520,464)
2	Y	Disaster Recovery Plan	484,144	0.0		484,144		
3	N	Cooperative Fuel Research Engines	440,000	0.0			440,000	
DECISION ITEMS - Statewide Requests								
	N	Statewide C-SEAP Program Staffing	8,163			3,265	163	4,735
	N	Adj to Statewide Multiuse Network Payments	10,864			4,889	326	5,649
	N	Vehicle Lease Reconciliation	7,592			6,327		1,265
DECISION ITEMS - Capital Construction								
1	Y	Modernization and Enhancement of Internet Self-Service	6,847,770	5.0		6,847,770		
Change Requests/ Base Reduction Item Total			11,836,232	5.0	0	11,904,558	440,489	(508,815)

**Schedule 13
Change Request for FY 08-09 Budget Request Cycle**

Decision Item FY 08-09 Base Reduction Item FY 08-09 Supplemental FY 07-08 Budget Request Amendment FY 08-09

Request Title: Restore Services at Workforce Centers

Department: Labor & Employment
1

Dept. Approval by:

Date:

Priority Number:

OSPB Approval:

Date:

	Fund	1	2	3	4	5	6	7	8	9	10
		Prior-Year Actual FY 06-07	Appropriation FY 07-08	Supplemental Request FY 07-08	Total Revised Request FY 07-08	Base Request FY 08-09	Decision/ Base Reduction FY 08-09	November 1 Request FY 08-09	Budget Amendment FY 08-09	Total Revised Request FY 08-09	Change from Base (Column 5) FY 09-10
Total of All Line Items (2) (C) Employment & Training Programs	Total	54,121,638	53,690,172	0	53,690,172	49,399,278	4,037,699	53,436,977	0	53,436,977	3,825,023
	FTE	222.40	222.80	0.00	222.80	162.80	0.00	162.80	0.00	162.80	0.00
	GF	0	0	0	0	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	6,964,648	6,424,488	0	6,424,488	6,843,163	4,558,163	11,401,326	0	11,401,326	4,316,502
	CFE	12,256	9,600	0	9,600	9,600	0	9,600	0	9,600	0
	FF	47,144,734	47,256,084	0	47,256,084	42,546,515	(520,464)	42,026,051	0	42,026,051	(491,479)
State Operations	Total	13,195,004	13,071,968	0	13,071,968	13,480,692	2,826,389	16,307,081	0	16,307,081	2,677,516
	FTE	162.40	162.80	0.00	162.80	162.80	0.00	162.80	0.00	162.80	0.00
	GF	0	0	0	0	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	6,964,648	6,424,488	0	6,424,488	6,843,163	3,346,853	10,190,016	0	10,190,016	3,168,995
	CFE	12,256	9,600	0	9,600	9,600	0	9,600	0	9,600	0
	FF	6,218,100	6,637,880	0	6,637,880	6,627,929	(520,464)	6,107,465	0	6,107,465	(491,479)
Workforce Investment Act	Total	40,926,634	40,618,204	0	40,618,204	35,918,586	1,211,310	37,129,896	0	37,129,896	1,147,507
	FTE	60.00	60.00	0.00	60.00	0.00	0.00	0.00	0.00	0.00	0.00
	GF	0	0	0	0	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	0	0	0	0	0	1,211,310	1,211,310	0	1,211,310	1,147,507
	CFE	0	0	0	0	0	0	0	0	0	0
	FF	40,926,634	40,618,204	0	40,618,204	35,918,586	0	35,918,586	0	35,918,586	0

Letternote revised text:

Cash Fund name/number, Federal Fund Grant name: Employment Support Fund pursuant to Section 8-77-109, CRS

IT Request: Yes No

Request Affects Other Departments: Yes No

If Yes, List Other Departments Here:

CHANGE REQUEST for FY 08-09 BUDGET REQUEST CYCLE

Department:	Labor & Employment, Employment & Training Programs
Priority Number:	1
Change Request Title:	Restore Services at Workforce Centers

SELECT ONE (click on box):

- Decision Item FY 08-09
- Base Reduction Item FY 08-09
- Supplemental Request FY 07-08
- Budget Request Amendment FY 08-09

SELECT ONE (click on box):

Supplemental or Budget Request Amendment Criterion:

- Not a Supplemental or Budget Request Amendment
- An emergency
- A technical error which has a substantial effect on the operation of the program
- New data resulting in substantial changes in funding needs
- Unforeseen contingency such as a significant workload change

Short Summary of Request:

This Decision Item requests an increase of \$2,826,389 in Employment Support Funds (Cash funds) in State Operations and an increase of \$1,211,310 in Employment Support funds (Cash Funds) in the Workforce Investment Act Long Bill line items to restore services at workforce centers throughout the State. Additionally, this request reflects an anticipated reduction of federal funds of \$520,464 and 9.0 FTE with a corresponding increase in Employment Support Funds (Cash funds) of \$520,464 and 9.0 FTE in the State Operations Long Bill line item. The resulting net increase is \$4,037,699. Other reductions in federal funds have been and will be reflected in the Department's annual budget request.

Background and Appropriation History:

The Colorado Department of Labor and Employment (CDLE) is the State of Colorado (State) agency responsible for the administration of the Colorado Workforce Development Programs (WDP). The WDP provide a wide range of employment-related services for businesses and job seekers, delivered through a network of One Stop workforce centers located throughout the State. Programs administered by WDP are

federal and cash funded. State cash sources include Displaced Homemaker and Employment Support Funds (ESF). The WDP are administered based on partnerships between county, state and federal governments. The federal government provides funding to the states for these programs and lets the states implement them, within certain guidelines, to best meet the needs of their respective states. The State is responsible for policy guidance, program oversight and administration, and overall programmatic and fiscal integrity in accordance with federal guidelines for each of these programs. For all Federal funded programs, priority of services must be provided to veterans according to the law.

The main objectives of the WDP include:

- Provide training, technical assistance and program monitoring to the workforce regions to ensure that the State meets Federal performance measures for all of its programs serving adults, dislocated workers and youth.
- Develop and deliver strategies to address the needs of high growth industries, to enhance incumbent worker training to raise the skills of current workers, to coordinate services in collaboration with workforce partners, and expand labor exchange opportunities for businesses.
- Use special projects and discretionary grant funds to support the state and local workforce system's capacity to be market-driven, responsive to state and local economic needs, and contribute to the economic well-being of the state and local community.

The network of One Stop workforce centers throughout the State are located within the State's nine federally recognized workforce regions which include Adams County; Arapahoe/Douglas Works! (state and county operated), Boulder County, Denver County, Pikes Peak Region (El Paso/Teller County), Larimer County, Tri-County (Jefferson, Gilpin, Clear Creek), Weld County, and the Colorado Rural Workforce Consortium (CRWC). The CRWC is subdivided into eleven sub-regions; nine are state operated and two are county-operated (Mesa and Broomfield). These Workforce Centers and satellite offices serve as a central point in their respective communities where businesses and

other local partners collaborate to resolve emerging industry issues and job seekers may survey options and receive targeted help in finding suitable employment.

Throughout the last two years, WDP and the US Department of Labor (USDOL) have needed to shift the focus of efforts based on what businesses require from the rapidly changing economy. New Employer expectations are driving changes in many areas including out-sourcing, developing medical technologies, and growing energy demands which WDP must meet. During the same time period, funding from federal sources declined and the allocation for FY2007-2008 has again decreased. Federal funding may experience further reductions by approximately \$335 million in a national rescission with a \$4 million Colorado impact (H.R. 3043; the rescission has been approved by the House). This curtails the department's and the One Stop system's ability to work on special initiatives that expand the Colorado economy and train workers for emerging technologies. In addition, the decrease of federal funds will not only reduce the available dollars, but also impact the flexibility of how this money can be spent. This is due to the federal allocation formulae that require dollars allocated on criteria such as population rather than economic growth areas, a model that does not meet the current needs of Colorado's employers.

The Workload Indicators chart below shows the increase in demand by business for workforce services and highlights the need for the change in focus more toward their needs. With Colorado's current low unemployment, it creates a very challenging environment for employers to find qualified workers. It also illustrates the difficulty of preparing workers for rapidly changing, emerging industries as the baby-boomers retire and new employees need help to bridge their lack of essential skills.

Workload Indicators		FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Estimated	FY 08-09 Projected
Total applicants	Benchmark	350,000	350,000	350,000	350,000
	Actual	356,953	351,576	N/A	N/A
Total applicants referred to jobs	Benchmark	155,000	155,000	155,000	155,000
	Actual	159,670	156,740	N/A	N/A
Total job openings received from employers	Benchmark	104,000	105,000	110,000	115,000
	Actual	104,638	112,058	N/A	N/A

Workforce Development Programs administers worker solutions for both emerging industries and other businesses in the development of a well-trained workforce, and its labor exchange program is designed to help match job applicants with appropriate job openings. These services are available to job applicants and employers throughout Colorado delivered through the network of full-service Workforce Centers.

The Workforce Development Programs was appropriated a total of \$63,737,606 and 241.8 FTE in FY2007-08. State workforce activities are primarily funded with federal grants including 19% Wagner Peyser (WP), 60% Workforce Investment Act (WIA), and 10% of various other federal grants; and 11% of cash funds from the Employment Support Fund.

The appropriation is separated in the following:

- State Operations appropriation of \$13,071,968 and 162.8 FTE is used to fund salaries and operating costs of state operated workforce centers and administration of Workforce Development Programs.
- The One-Stop County appropriation of \$7,878,451 and 19.0 FTE are used to fund salaries and operating costs of county operated workforce centers.
- The Trade Adjustment Assistance Act appropriation of \$2,168,983 is used to fund the TAA program which helps workers who have been displaced by foreign competition.

General Description of Request:

- The Workforce Investment Act (WIA) appropriation of \$40,618,204 and 60.0 FTE are used for job training and administration of the program.

Workforce Development Programs serve two distinct customers: employers and jobseekers. The employer group has a significant need for assistance in locating and developing qualified applicants for employment. Their current issues impact WDP in several ways, affecting services at the local level, as well as the state office's ability to adjust to those local needs.

Workforce Centers and satellite offices (One Stop's) serve as a central point in their respective communities where job seekers may survey options and receive help in finding suitable employment. The loss of funding has decreased the One Stop's ability to deliver these services to customers at a time when demand for those services is very high and increasing rapidly. For example, businesses who commonly look to workforce centers to do hiring events for them are now being told in some areas that the center cannot handle those kinds of activities as part of their regular services because they cannot afford the staff needed to provide them.

Though Colorado added 42,500 jobs since last year at this time, there is a shortage of skilled employees. This shortage limits the options for employers who need to ensure their business activities are uninterrupted. In fact, some employers operate at a lower level of productivity, (i.e. closing during normal business hours, reducing product output) because they are understaffed. As a result, communities feel the residual effects of these workforce shortages in a number of ways such as stores and businesses not able to provide adequate levels of services to customers. The continued development and delivery of services by the One Stop's will support the communities economic infrastructure that is essential to Colorado's economy. WDP One Stops must provide services tailored to the immediate needs for specific employers or industries in their One Stop offices, where all local workforce partners can become involved in a solution.

Business and industry has a need for new training that embraces these emerging technologies and deals with gaps in incumbent worker skills. For example, let's look at Colorado's oil and gas industry. A recent study indicated that it is a larger contributor to

increasing the economy than even travel and tourism, generating about 6.1% of the state's economy. In the current energy-related expansion, the annual average employment in Colorado's natural resources and mining group swelled from 13,200 to 20,800, an increase of 7,600 or almost 60 percent between 2003 and 2006. That in turn also impacts the need for workers and businesses to provide housing, food and all of the other services that keep business moving forward, from accounting to janitorial services. Depending on how this emerging industry develops, with continued growth the employers will need immediate help in developing expansion options for qualified workers. If there is a shift in direction, workers will need assistance because of potential down-sizing or redirection in their areas of employment.

The Workforce Development Programs system has lost 74.5 FTE over the last two years. This has resulted in reduced services to both employers and applicants at a time when the One Stop system needs to increase services to employers in order to help them meet the needs of Colorado's changing economy, the Workforce Development Programs system is requesting Employment Support funds to restore the lost FTE previously covered by federal dollars, and 9.0 additional FTE in the State Operations Long Bill line item.

The loss in funds over that few years has resulted in staff reductions and the necessity of office closings as shown on page 10, which means that workforce development activities are not always available where and when customers need them. At the same time, Colorado's population and the number of businesses have grown significantly, increasing economic growth and the demand for workforce services have increased. Though this is a time of low unemployment, it does not mean that businesses have all of the skilled employees they need. According to hiring experts, in many cases, the current skill sets of potential employees no longer meets the new needs of the state's businesses. As baby boomers retire, experienced workers are harder to replace. While they may decide to return to work, many need refreshed work skills to meet employers' needs. Without the Workforce Programs System, many businesses would not be able to determine if an individual actually has the skills they need for a job without costly mistakes in hiring and following up with a new search later. Employers look to the local Workforce Centers to help them with these issues.

Colorado's population of available skilled workers has diminished as baby boomers retire and work skill bases of graduates have declined along with graduation rates. The activities designed to help youth at risk have declined at the time they are needed most. The ability to develop special short term training processes for lower skilled, potential employees has diminished, while Workforce Development needs to play a vital role in putting TANF (Temporary Assistance for Needy Families), Employment First, and ex-offender applicants to work. The same is true for the relationships Workforce Development has with partners from the disability and rehabilitation communities. These are the potential workers whose job prospects will diminish with reduced contact with Workforce Center staff because they need help with determining where to focus their job search, how to put together a business savvy resume, how to use a computer and the Internet to create a professional resume and focus a job search. The cost to the state of not putting these groups back to work expands exponentially with increased future costs to other Colorado state agencies. The Colorado economy needs all of its workers to be successful and it is important for Workforce Development Programs staff to be available around the state to provide the services that will help them achieve that success.

The following information includes comments from both county and state-run One Stop Workforce Directors about the reduced services for both employers and job seekers in Colorado due to the reduction in funds:

Adams (County-run)

- Initiated an overall reduction in the scope of all services.
- Trying to maintain menu of services at a reduced capacity, rather than discontinuing any one service or program.

Arapahoe/Douglas (County and State-run)

- Unable to provide complete coverage in satellite offices more than three days per week.
- Reduced services to customers seeking general employment assistance.
- Longer waits for one-on-one help for special populations.

- Employer services team numbers have been reduced to fewer than can serve the employers needing services.
- Expecting WIA case managers to carry a much higher case load than normal. Reductions in workshops and “extra activities” have been taking place since July 1, 2006 and are expected to decline further in 2007.

Boulder (County-run)

- Vacant positions are not being filled, resulting in reduced one-on-one counseling and job assistance for both job seekers and employers.
- Job seekers and employers are forced to use more self services.
- Less staff time for job seekers with special needs which will have a bigger impact on older worker, offenders, TANF (Welfare recipients), and individuals with limited reading and writing skills.
- Reducing the amount available for direct client assistance which include training, supportive services, and tuition. Direct client assistance is estimated to decrease by \$405 per client.
- Impacting the workforce center’s ability to respond to small and midsize employers who look to the workforce center to screen job seekers.
- Job openings are estimated to increase from 4,881 in 2006 to 7,300 in 2007 resulting in less staff time available to help employers find employees.

Denver (County-run)

- Reducing contracted special services provided by non-profits by \$267,000.
- Reducing targeted WIA Adult Program customers served from 980 to 920 to adjust to lack of staff.
- Increasing core staff caseload of Workforce Investment and other special populations from 18 to 24 cases per staff, reducing staff time available to each customer.
- Increasing Individual Training Accounts’ staff caseload from 90 to 110 cases, reducing staff time available to each customer.

El Paso/Teller (County-run)

- Serving fewer clients in WIA Adult, Youth, and Dislocated Worker Programs
- Fewer training dollars available per client
- Offering fewer employer education seminars
- Fewer employers receiving one-on-one services; more self-service
- Fewer job seekers receiving one-on-one services; more self-service
- Eliminating extended hours of service to all customers and cutting back to 8 to 5, Monday through Friday

Larimer (County-run)

- Reducing the amount of staff who directly serve job-seekers.
- Expecting WIA case managers to carry a much higher case load than normal.
- Reductions in workshops and “extra activities” have been taking place since July 1, 2006 and are expected to decline further in FY2007-08.
- Reducing one-on-one services to employers.

Rural Workforce Consortium (RWC State and County-run)

Eastern Workforce Sub-region

- Reducing services in Eastern by not having regular front desk help in larger offices (Ft Morgan & Sterling) so other staff have to stop working with customers who need specific employment help to rotate through this position.
- Replacing a full time, one person office in Burlington with a part time position (25 hours per week), limiting services in that area.
- Not renewing another part time temporary position to help out another one person office in Elizabeth, further limiting services to that community.
- Reducing or eliminating employer round tables throughout the Eastern Sub-region.
- The number of Job Seeker workshops will be reduced.
- Marketing efforts will be reduced or eliminated because postage is too expensive.

Southeast and South Central Workforce Sub-regions

- Declining new participation on boards, reducing the levels of expertise requested by local communities.
- Reducing employer relations contacts drastically due to staff shortages.
- Minimizing involvement with service group meetings.
- Eliminating job skills workshops due to budget constraints and shortage of staffing.

Pueblo Sub-region

- Not replacing staff positions when vacated, reducing expertise available to customers.
- The Business Services Unit had many plans to provide more services to employers, but most of those plans have been tabled.

Western and Southwest Sub-regions

- Cutting basic employment “core” services in order to keep the office doors “open” to wait on customers/employers calling or coming into the office.
- Responding only to critical business services requests.
- Not doing outreach to employers or extensive applicant screening or interviewing skills training for employers.
- Reducing Work Keys certification of applicant skills for employers.
- Limiting time spent on job seeker career decision-making, resume writing, and interviewing training.
- Reducing the number of workshops.
- Cancelling the Spring Job Fair.

Rural Resort and Northwestern Sub-regions

- Stopping or reducing the following employer relations activities:
 - Roundtables and symposiums
 - Labor certification program
 - Contacting and establishing relationships with local employers.

- Employer follow-up
- Business Services including more extensive applicant screening, interviewing skills training for employers, etc.
- Limiting work with employers to develop their skills in how to keep records and how to write position descriptions, etc.
- Developing and implementing a plan to deal with new labor demands in the oil and gas industry.
- Limiting interaction with Workforce Boards members and Local Elected Officials.
- Limiting community meetings with other local agencies, including with Community Colleges.
- Reducing marketing of Workforce Center and services offered.
- Cutting back on staff training and in house program monitoring
- Reducing the following job seeker activities:
 - Reducing summer youth visits to schools.
 - Reducing the number of Job seeker workshops, testing, and follow-up.
 - Limiting work with non English speakers and other special populations.
 - Handling of wage and hour complaints.
 - Cutting back on Career Fairs for Youth, public presentations, and adult Job Fairs.
 - Limiting resource center activities.

Tri-County (County-run)

As a result of the reduction in staff, the region had to re-allocate staff and increase their workload. Overall, customer service was impacted and the implementation of some planned projects were delayed.

Regional impacts of staff reduction and re-allocation include:

- Most of the staff trained in Career Center services and procedures were laid off. Management and WIA (Adult/Youth) staff had to be trained in these procedures which had some negative effect on services and work processes.

- WIA staff increased their caseloads by 25% while assuming shifts in the career center. This caseload level is 25% more than the planned level for optimal customer service and records management.
- Business Services staff absorbed administrative functions resulting in less time for meeting with businesses and conducting hiring events.
- The number and range of workshops to customers were reduced by 10%.
- The implementation of a staffed General Equivalency Diploma (GED) preparation/workplace literacy lab was postponed. This service has been requested by both the job seeker and business customers.
- Planned upgrades to the web site were delayed, including online workshops and additional links and pages.
- Some of management's time was redirected from planning and coordination of discretionary grants to meeting with customers and case management services. As a result, some of the progress on organizational goals have been negatively impacted.

Weld (County-run)

- Eliminated delivery of all workshops for workforce center customers, no longer providing resume writing, interviewing, job search, job club, using the internet for job search workshops.
- Eliminated program designed to provide more intensive service to targeted populations such as offenders and mono-lingual customers.
- Reduced the services and the number of customers served in both the Adult and Dislocated Worker programs due to vacant staff positions.
- Did not fill a youth counselor vacancy, reducing the number of youth served as well as the types of assessments and workshops for WIA youth.
- Reducing assessments and workshops for general public.
- Reduced the number of job fairs staff attend and/or sponsor.
- Reduced the number of employer seminars conducted
- Eliminated/delayed expansion of the availability to services to parts of the county due to staffing concerns.

Because the system has lost 74.5 FTEs over the last two years, the WDP is requesting an increase of \$2,826,389 in Employment Support Funds (Cash funds) in State Operations and an increase of \$1,211,310 in Employment Support funds (Cash Funds) in the Workforce Investment Act Long Bill line items to restore services at workforce centers throughout the State. Additionally, this request reflects an anticipated reduction of federal funds of \$520,464 and 9.0 FTE with a corresponding increase in Employment Support Funds (Cash funds) of \$520,464 and 9.0 FTE in the State Operations Long Bill line item. The resulting net increase is \$4,037,699.

In addition, to date, a state-run office and several County-run One Stop locations have been forced to close and one had to significantly reduce space in order to afford their location:

LOCATION	ACTION TAKEN	RENT SAVINGS
Denver Workforce Division's Bear Valley One Stop	Closed One Stop Workforce Center	\$6,067
Rural Consortium's Telluride office	Closed office	\$6,912
Rural Consortium Rangely office	Office cost assumed by workforce partner	\$1,800
Pikes Peak's Youth Center	Closed Office	\$55,000
Pikes Peak's Fountain Office	Closed Office	\$20,000
Pikes Peak's Cripple Creek Office	Closed Office	\$7,000
Tri-County Workforce Center	Reduced office space 35%	\$151,147
TOTAL		\$247,926

The reduction in space also represents loss of services to the communities that were served. In addition to the FTEs, WDP is also requesting additional monies of \$247,926 for space lost from the Employment Support Fund to reestablish the level of service needed.

Therefore, the total request is \$4,037,699 which includes an increase of \$4,558,163 in

Employment Support Funds (Cash fund source) and a reduction of \$520,464 in federal funds to cover FTE and space lost. These funds will be used to restore the loss of services to Colorado workers and employers caused by reductions in federal funding. With additional funding, the County and State-run Workforce Centers can determine how to use these funds which will allow them to respond to local economic needs and contribute to the economic well being of the local community.

Consequences if Not Funded:

This request is a direct result of the reduction in federal workforce funds over the last two years and a further reduction of federal dollars in FY2008-09. If this request is not approved, Colorado Workforce Development Programs will not be able to restore the FTEs lost and there will be further reductions in the levels of service throughout the state, making it more difficult for employers to be competitive and react quickly to economic changes. It is imperative that Colorado be able to compete globally with other businesses and without that edge, businesses will move elsewhere.

In addition, the increasing needs for hard to serve clients has exceeded the capacity of the system. The services provided to applicant customers are already suffering, including the more vulnerable workers such as ex-offenders, youth at risk, TANF and Employment First applicants who are lower skilled workers. The loss of services to these groups will result in increased costs to other agencies such as human services and corrections and lost production to employers.

Without additional dollars, workforce regions will continue to down-size the number of One Stop locations and available services, making it more difficult for businesses and potential workers with specific concerns to access the system in those geographic areas.

Calculations for Request:

Summary of Request FY 08-09	Total Funds	General Fund	Cash Funds	Cash Funds Exempt	Federal Funds	FTE
Total Request [Items below total to this]	4,037,699		4,558,163		(520,464)	0.0
Employment & Training - State Operations	2,826,389		2,826,389			9.0
Employment & Training - State Operations	0		520,464		(520,464)	(9.0)
Employment & Training – Workforce Investment Act	1,211,310		1,211,310			0.0

Summary of Request FY 09-10	Total Funds	General Fund	Cash Funds	Cash Funds Exempt	Federal Funds	FTE
Total Request [Items below total to this]	3,825,023		4,316,502		(491,479)	0.0
Employment & Training - State Operations	2,677,516		2,677,516			9.0
Employment & Training - State Operations	0		491,479		(491,479)	(9.0)
Employment & Training – Workforce Investment Act	1,147,507		1,147,507			0.0

Table 1: FTE Losses by Region

FTE Losses by Region from July 2005 to July 2007	
REGION	# of FTE
County Run:	
Adams	6.0
Arapahoe/Douglas	7.0
Boulder	5.0
Denver	21.5
El Paso/Teller	10.0
Larimer	5.0
Tri-County	6.0
Weld	5.0
Subtotal:	65.5
State Run:	
Rural Consortium	9.0
TOTAL FTEs	74.5

Table 2: Personal Services & Operating Expenses

County Run Regions 65.5 FTEs	Rate	FY2008-09	FY2009-10
Salary Labor & Employment Specialist II	3,907	3,070,902	3,070,902
PERA @ 10.15%		311,697	311,697
Medicare @ 1.45%		44,528	44,528
AED @ 1.60%		49,134	49,134
SAED @ .75% & 1.25%		23,032	38,386
<i>Total Personal Services</i>		3,499,293	3,514,647
Operating Expenses	500	32,750	32,750
Computer (non-recurring)	900	59,400	
Office Software	330	21,780	
Office Furniture (non-recurring)	2,225	146,850	
Telephone	450	29,700	29,700
<i>Total Operating Expenses</i>		290,480	62,450
Total Personal Services & Operating Costs		\$ 3,789,773	\$ 3,577,097

Rural Consortium (State Run) 9.0 FTEs	Rate	FY2008-09	FY2009-10
Salary Labor & Employment Specialist II	3,907	421,956	421,956
PERA @ 10.15%		42,829	42,829
Medicare @ 1.45%		6,118	6,118
AED @ 1.60%		6,751	6,751
SAED @ .75% & 1.25%		3,165	5,274
<i>Total Personal Services</i>		480,819	482,929
Operating Expenses	500	4,500	4,500
Computer (non-recurring)	900	8,100	
Office Software	330	2,970	
Office Furniture (non-recurring)	2,225	20,025	
Telephone	450	4,050	4,050
<i>Total Operating Expenses</i>		39,645	8,550
Total Personal Services & Operating Costs		\$ 520,464	\$ 491,479

Subtotal Personal Services & Operating	\$ 4,310,237	\$ 4,068,576
Loss of Office Space	\$ 247,926	\$ 247,926
GRAND TOTAL ALL COSTS	\$ 4,558,163	\$ 4,316,502

Breakout Between State Operations & Workforce Investment Act	FY2008-09	FY2009-10
County Run Regions PSPB & Operating	3,789,773	3,577,097
Loss of Office Space	247,926	247,926
Total Costs	\$ 4,037,699	\$ 3,825,023
State Operations @70%	\$ 2,826,389	\$ 2,677,516
Workforce Investment Act @ 30%	\$ 1,211,310	\$ 1,147,507

Assumptions for Calculations:

The source of data came from County and State run Workforce Centers. This request was coordinated with our County partners throughout the state.

Impact on Other Government Agencies:

The Workforce Development Council (WDC) resides in the Department of Local Affairs and is funded by several Departments including Labor and Employment, Human Services, Education, Local Affairs, and the Community Colleges. The OSPB determines each department's share of the cost to operate the WDC.

In FY2006-07, WDC was appropriated \$466,016 and CDLE's share was 55.77% (or 259,893) in federal funding. In FY2007-08, WDC was appropriated \$466,016 and CDLE's share is 52.50% (or \$244,677) in federal funding. As a result, the decrease in federal funding decreases CDLE's share and increases the share of costs by other departments.

Additionally, the loss of services will result in increased costs in public assistance from the Department of Human Services (Food Stamps, Temporary Assistance for Needy Families (TANF) and Employment First programs).

This request will directly affect County governments that are involved with the delivery of workforce development services throughout the state. These funds will, in part, go to counties to restore lost services within the One Stop Centers.

Cost Benefit Analysis:

The cost of funding this request of \$4,037,699 outweighs the cost to the State of Colorado. Fewer services and less staff available in Workforce Centers to assist job seekers and employers will result in a lower employment rate and total estimated costs of \$10,074,355. Costs include lost wages of \$7,082,484 (WP and WIA); applicants collecting unemployment insurance benefits of \$831,661, and estimated increased costs to employers for training of \$2,160,210.

The employment rate for Wagner-Peyser (see Table 3) applicants/customers is projected to decline by 1% due to the loss of services as described above by the Workforce Centers. This decline is expected with the reduction in services to targeted worker populations who need additional assistance and also due to the loss of services such as resume workshops and interview preparation classes that assist applicants in finding work quickly. This Federal standard is based on applicants/customers who find work in the quarter after registration with the Workforce Center. The Division anticipates that that it will take approximately four weeks longer to find work than they would have with the more intensive services normally available through the Workforce Centers as these services are aimed at helping applicants/customers find work more quickly.

Table 3:

	FY2006-07 Actual	FY2007-08 Estimate	Estimated Decrease	Avg Weekly Wage	Avg Weekly Wage x 4 wks
Wagner Peyser					
Number of Applicants Exiting Program	171,134	171,134			
Entered Employment Rate	60.67%	59.67%	-1.00%		
Applicants Entering Employment	103,827	102,116	(1,711)	842.77	(5,769,064)

In addition to the impact on Federal performance numbers, this delay results in a loss to Colorado's economy through the lost wages that would have been earned in the additional four weeks the applicant/customer would have been working. There is also a direct cost to state government through support programs such as food stamps or TANF that are supporting the client during the additional four weeks. It is difficult to quantify the losses to other departments, but 38.4% of Wagner-Peyser clients last year received

Unemployment Insurance Benefits. The group most impacted by the loss of these targeted services may be more likely to receive Unemployment Insurance than the average client, but in the chart below we are using the conservative assumption that the percentage is the same (see Table 4).

Table 4:

	# of Applicants	Estim 38.4% Receive UI Benefits	Avg Mo. UI Benefits \$316.45 x 4 wks	Total UI Benefits Received
ESTIMATED UI BENEFITS	1,711	657	\$ 1,266	\$ 831,661

The WIA programs focuses primarily on training applicants in the skills needed to fulfill employer’s needs. Unlike the Wagner-Peyser program, which serves all who want those services, the WIA programs serve those most in need within the limits of the funds available. Therefore, the reductions in funding for these programs results in not only some decrease in performance, but also a decrease in clients served. WIA funds have decreased by 14.46% from FY2006-07 to FY2007-08. A corresponding decrease in clients exiting the program would result in 471 fewer clients in FY2007-08 (see Table 5). This has similar impacts on the Colorado economy in lost wages as seen in the Wagner-Peyser program above, but in addition this has a direct impact on employers. The WIA programs train workers in areas needed by Colorado’s economy and by specific employers. With fewer workers available to meet those specific needs employers will have to train those workers themselves or recruit outside the state to find workers meeting their needs. The Trade Adjustment Assistance (TAA) program conducted a study showing that the average cost of training is \$11,078 over a two year period. The WIA program generally provides training with a duration of approximately half of the TAA program generally using the same Community Colleges across the state, resulting in an estimated average cost of WIA training of \$5,539. Without the Workforce Development system to shoulder those training costs, employers will have to assume these costs or, alternatively, the applicant customers will not find work and will continue to receive public benefits. Those costs are reflected in the Table 6.

Table 5:

WIA	FY2006-07 Actual	FY2007-08 Estimate	Estimated Decrease	Avg Weekly Wage	Avg Weekly Wage x 4 wks
Number of Applicants Exiting Program	3,260	2,788	(472)		
Entered Employment Rate (Adult)	82.48%	82.48%	0.00%		
Applicants Entering Employment	2,689	2,299	(390)	842.77	(1,313,420)

Table 6:

Estimated Decrease in WIA	
Applicants Entering Employment	390
Avg Training Costs	\$ 5,539
Total Training Costs by Employers	\$ 2,160,210

The number of employers served by Workforce Development Programs is shown in the strategic plan. Total employers served in FY2006-07 were 22,319. Many of the services listed by each Workforce Region are reductions in services to employers. It is difficult to quantify the cost to employers from the loss of these services, but their popularity indicates that they are highly valued by the employers involved.

BENEFIT:

Restoration of services to applicants/customers will further the mission of Workforce programs in reducing the time all applicants/customers remain unemployed. With additional funding, the County and State-run Workforce Centers can determine how to use these funds which will allow them to respond to local economic needs and contribute to the economic well being of the local community.

This is beneficial to the overall Colorado economy by providing the additional income to applicant/customers, allowing them to contribute to the local economy by spending wages earned. Targeted customer groups who return to work sooner have further

benefits in that they reduce the burden on the Unemployment Insurance system and on public assistance systems such as Food Stamps and TANF. Customers dependent on public assistance benefit strongly from training by raising their skills to a level in order to afford child care and meet other needs that allow them to leave the public assistance system.

The employer customers will benefit from the restoration of services such as employer round tables to keep them informed on many topics of interest related to labor and job fairs that allow them to better market their jobs to applicants. Applicant testing and skill certification programs that some regions were implementing prior to the budget cuts will be able to move forward. WFC regions will be better able to offer training and skill certification programs that better meet an individual employer's needs in a changing economy. More resources being available for services intended to reduce the average length of an unemployment insurance claim will benefit employers by reducing the costs to the UI fund. Providing a more skilled employee through training tailored to the employer's needs will help with productivity and decrease turnover.

Implementation Schedule:

Task	Month/Year
Internal Research/Planning Period	June 2008
Allocation of funds to Workforce Regions	July – August 2008
Hiring process of FTE in State run Regions	July – September 2008
Start-Up Date	July 2008

Statutory and Federal Authority:

Federal:

Code of Federal Regulations, Title 20 Employees' Benefits, Chapter V – Employment and Training Administration, Department of Labor, part 652 et al., Workforce Investment Act, Wagner Peyser Act.

TITLE 20--EMPLOYEES' BENEFITS

CHAPTER V--EMPLOYMENT AND TRAINING ADMINISTRATION,
DEPARTMENT OF LABOR

PART 652_ESTABLISHMENT AND FUNCTIONING OF STATE EMPLOYMENT
SERVICES--Table of

Subpart A - Employment Service Operations

Sec. 652.1 - Introduction and definitions.

Source: 48 FR 50665, Nov. 2, 1983, unless otherwise noted.

(a) These regulations implement the provisions of the Wagner-Peyser Act, known hereafter as the Act, as amended by the Workforce Investment Act of 1998 (WIA). Congress intended that the States exercise broad authority in implementing provisions of the Act.

(b) Except as otherwise provided the definitions contained in section 2 of the Act apply to these regulations. Act means the Wagner-Peyser Act (29 U.S.C. 49 et seq.).

Department means the United States Department of Labor (DOL), including its agencies and organizational units. Governor means the chief executive of any State.

JTPA means the Job Training Partnership Act of 1982 (29 U.S.C. 1501 et seq.).

State means any of the several States, the District of Columbia, the Commonwealth of Puerto Rico, the Virgin Islands, and Guam.

State Agency means the State governmental unit designated under section 4 of the Act to cooperate with the Secretary in the operation of the public employment service system.

State Workforce Investment Board (State Board) means the entity within a State appointed by the Governor under section 111 of the Workforce Investment Act.

WIA means the Workforce Investment Act of 1998 (29 U.S.C. 2801 et seq.).

State:

Colorado Employment Security Act (CESA), Employment Services, CRS 8-71-106
Colorado Workforce Investment Act, CRS 8-71-223.

8-71-106. State employment service

(1) The Colorado state employment service is established in the division of employment and training as a section thereof. The division, through such section, shall establish and maintain free public employment offices in such number and in such places as may be necessary for the proper administration of articles 70 to 82 of this title and for the purposes of performing such duties as are within the purview of the act of congress entitled "An Act To provide for the establishment of a national employment system and for cooperation with the States in the promotion of such system, and for other purposes.", approved June 6, 1933 (48 Stat. 113; 29 U.S.C. sec. 49 (c)), as amended. It is the duty of the division to cooperate with any official or agency of the United States having powers or duties under the provisions of the said act of congress, as amended, or under such other acts of congress as may be created for similar purposes; to cooperate with or enter into agreements with the railroad retirement board with respect to the establishment, maintenance, and use of free employment service facilities; and to do and perform all things necessary to secure to this state the benefits of the said act of congress, as amended, in the promotion and maintenance of a system of public employment offices. The provisions of the said act of congress, as amended, are accepted by this state in conformity with section 4 of said act, and this state will observe and comply with the requirements thereof. The Colorado division of employment is designated the agency of this state for the purposes of said act. The division is directed to appoint such officers and employees of the Colorado state employment service as necessary for the proper administration of articles 70 to 82 of this title.

Source: L. 36, 3rd Ex. Sess.: p. 41, § 12. **CSA:** C. 167A, § 12. **L. 37:** p. 1268, § 10. **L. 39:** p. 576, § 9. **L. 41:** p. 791, § 12. **L. 51:** p. 818, § 11. **CRS 53:** § 82-2-6. **C.R.S. 1963:** § 82-2-6. **L. 91:** Entire section amended, p. 1283, § 1, effective June 8.

Editor's note: Subsection (2)(c) provided for the repeal of subsection (2), effective January 2, 1993. (See L. 91, p. 1284.)

8-71-223 Colorado department of labor and employment - functions.

(1) The department shall serve as the administrative entity for Title I moneys received pursuant to the federal act. The department shall also be responsible for:

(a) Administering the statewide labor market information and fiscal systems to the extent such systems pertain to activities under the federal act;

(b) Assisting in the establishment and operation of one-stop career centers as requested by a local work force area;

(c) Disseminating lists of eligible training providers;

(d) Contracting and administering Title I moneys appropriated by the general assembly in accordance with the federal act;

(e) With input from the applicable work force investment areas, continuing the centralized computer system that links work force investment programs. Such system shall continue to include training and technical support. A description of the state centralized system and procedures for developing, maintaining, and training shall be included in the state plan required in section [8-71-209](#).

(f) Providing staff development and training services and technical assistance to local work force investment areas.

(2) The department shall provide ongoing consultation and technical assistance to each work force investment area for the operation of work force investment programs.

(3) The department shall encourage work force investment areas to inform individuals of the career possibilities in the field of nursing and the availability of practical nursing education programs.

Source: L. 2000: Entire part added, p. 1907, § 1, effective July 1. **L. 2002:** (3) added, p. 1302, § 23, effective June 7.

Performance Measures:

Performance Measures		FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Estimated	FY 08-09 Projected
Entered Employment Rate	Benchmark	60 %	60 %	61 %	62 %
	Actual	58.91%	60.64%	N/A %	N/A %
Employer's Served by all Programs	Benchmark	21,500	22,000	22,500	23,000
	Actual	21,964	22,319	N/A	N/A

**Schedule 13
Change Request for FY 08-09 Budget Request Cycle**

Decision Item FY 08-09 Base Reduction Item FY 08-09 Supplemental FY 07-08 Budget Request Amendment FY 08-09

Request Title: Disaster Recovery Plan
Department: Labor & Employment
Priority Number: 2

Dept. Approval by:
OSPB Approval:

Date:
Date:

		1	2	3	4	5	6	7	8	9	10
	Fund	Prior-Year Actual FY 06-07	Appropriation FY 07-08	Supplemental Request FY 07-08	Total Revised Request FY 07-08	Base Request FY 08-09	Decision/ Base Reduction FY 08-09	November 1 Request FY 08-09	Budget Amendment FY 08-09	Total Revised Request FY 08-09	Change from Base (Column 5) FY 09-10
Total of All Line Items	Total	0	0	0	0	0	484,144	484,144	0	484,144	0
	FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	GF	0	0	0	0	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	0	0	0	0	0	484,144	484,144	0	484,144	0
	CFE	0	0	0	0	0	0	0	0	0	0
	FF	0	0	0	0	0	0	0	0	0	0
(1) Executive Director's Office	Total	0	0	0	0	0	484,144	484,144	0	484,144	0
Disaster Recovery (new line)	FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	GF	0	0	0	0	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	0	0	0	0	0	484,144	484,144	0	484,144	0
	CFE	0	0	0	0	0	0	0	0	0	0
	FF	0	0	0	0	0	0	0	0	0	0

Letternote revised text:

Cash Fund name/number, Federal Fund Grant name: Employment Support Fund pursuant to Section 8-77-109, CRS

IT Request: Yes No

Request Affects Other Departments: Yes No

If Yes, List Other Departments Here:

CHANGE REQUEST for FY 08-09 BUDGET REQUEST CYCLE

Department:	Labor and Employment
Priority Number:	2
Change Request Title:	Disaster Recovery Plan

SELECT ONE (click on box):

- Decision Item FY 08-09
- Base Reduction Item FY 08-09
- Supplemental Request FY 07-08
- Budget Request Amendment FY 08-09

SELECT ONE (click on box):

Supplemental or Budget Request Amendment Criterion:

- Not a Supplemental or Budget Request Amendment
- An emergency
- A technical error which has a substantial effect on the operation of the program
- New data resulting in substantial changes in funding needs
- Unforeseen contingency such as a significant workload change

Short Summary of Request:

The Department has developed a Disaster Recovery Plan to comply with the State's Disaster Recovery model. Two primary elements are needed for the Department to implement its plan: 1) Lay fiber to connect two downtown locations, and 2) Purchase one EVA 8000 unit with accompanying software and hardware to create a continuous access environment.

This request is for an increase in cash funds from the Employment Support Fund of \$484,144 in FY2008-2009 to purchase hardware, software, and contractor services. Ongoing maintenance costs will be covered by current resources. No additional state FTE are required.

Background and Appropriation History:

The development of business continuity and disaster recovery capabilities are essential to the security and fiduciary responsibilities of state government. In March 2005, the Colorado Information Management Commission (IMC) through the Governors Office of Innovation and Technology (OIT) conducted a survey of State Agency disaster recovery

preparedness. The results of this survey found that risk was high throughout state agencies because disaster recovery capabilities were low. Also, the majority of agencies were planning and seeking individual rather than collaborative disaster recovery investment.

The State addressed those issues by developing and funding a governance model for Colorado's Enterprise Facility for Operational Recovery Readiness Response & Transition services (e-FOR³T). This is a cooperative partnership between the Colorado Secretary of State's Office and participating member agencies that need a secure, professionally managed facility to provide space, power and connectivity to operate their information technology equipment and supporting operational services.

In addition, the State has implemented Cyber Security Policies that includes a requirement that all backup media, documentation and other IT resources necessary to recover or resume IT processing to be stored off-site. Backup procedures and rotation schemes must be adequate to provide the necessary data for recovery while minimizing data loss.

CDLE has been out of compliance for some time due to an increase in data on the NAS machine and its increase in server space. CDLE requires a method to backup its data. This decision item will allow CDLE to backup data between the building at 251 E. 12th Avenue in Denver and the building at 633 17th Street in Denver and e-FOR³T at 12500 E Arapahoe Road in Centennial to fully utilize all resources available to comply with disaster recovery and IT security mandates.

FUNDING

The Employment Support Fund supports UI, Workforce Development, and Labor Standards activities. CRS 8-77-109(2)(a)(I) states that the ESF will "be used to offset funding deficits for program administration, including information technology initiatives, under the provisions of articles 70 to 82 of this title and to further support programs to strengthen unemployment fund solvency;". Under current statutory provisions, the ESF generates approximately \$22 million in revenue per year and as of the end of June 2007

had a cash balance of approximately \$43 million. In FY08 approximately \$18.8 million was appropriated to support Department administrative functions providing an estimated \$3.2M in increasing reserves therefore, the ESF contains a sufficient balance to fund this request.

General Description of Request:

FIBER CONNECTION

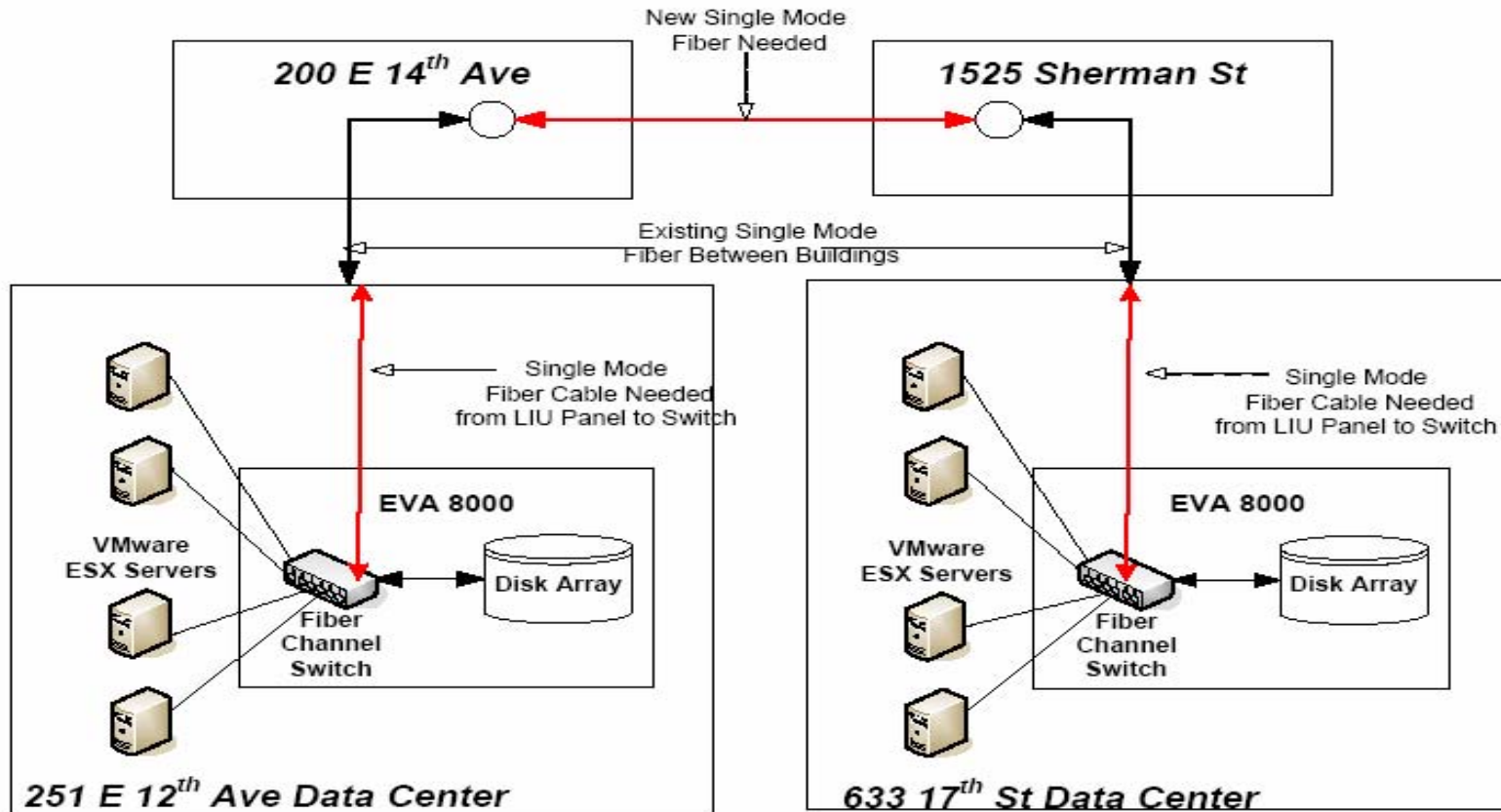
Extend the dedicated fiber connection to link the Department of Labor and Employment located in downtown Denver to their Unemployment Insurance location in Denver. This will allow for a high speed link between CDLE's two downtown locations and the e-FOR³T installation in Centennial to meet the requirements of our Disaster Recovery Scenario.

The installation of single mode fiber is needed to create a Continuous Access (HP SAN Software) environment between the two EVA 8000 units (SAN) located at 633 17th Street and at 251 E 12th Avenue and the State's e-FOR³T installation at the Denver Tech Center. Continuous Access allows for data replication between the two EVA 8000 units for backup of Virtual Server Instances and data and will allow CDLE to access data online from either location with minimal data loss in the event of a failure of one of the EVA 8000 units or an entire data center at one of the locations.

The Continuous Access software requires a fast dedicated link between the SAN devices brocade fiber channel switches in order to mirror the data on both the SAN's in as close to real time as possible. Based on the distance between the two locations, direct single mode fiber connectivity between the two SAN's is the recommended connection method from Hewlett Packard, the vendor of the EVA 8000 units. There is State owned single mode fiber installed between the CDLE data center at 633 17th Street to 1525 Sherman Street. There is also State owned single mode fiber installed between 200 E. 14th Street and 251 E. 12th Avenue. Gaps exist between 200 E. 14th Street and 1525 Sherman Street and between the main telecommunications room and the data centers inside the buildings at 633 17th Street and 251 E. 12th Avenue. Single mode fiber is needed in these areas to complete an end to end single mode fiber connection for the Continuous Access

communications link between the two SAN's. The following chart shows the fiber gaps in red.

CONTINUOUS ACCESS CONNECTION – DOWNTOWN CAMPUS



EVA 8000 UNITS

Purchase one additional Hewlett Packard EVA 8000 unit to support the creation of a Continuous Access environment. Currently, CDLE houses an EVA 8000 at 633 17th Street and an EVA 4000 at 251 E 12th Avenue. The EVA 4000 would be relocated to the State's e-FOR³T installation and the new EVA 8000 unit would be placed at 251 E 12th Avenue.

The EVA 8000 units will replace approximately 60-90 existing servers as we migrate from an individual server environment to server virtualization utilizing VMWare, a software product that creates, manages and maintains multiple operating systems on the same physical hardware. This platform will allow us to stabilize our infrastructure and effectively manage the labor associated with creating and managing a server farm. It takes several hours to create and move a server. With VMWare, a server can be created and moved in less than half an hour. Instead of visiting each server to perform maintenance, a technician works from a single machine

The EVA 8000 units align with the State's Greening Government initiative as they release less carbon dioxide into the atmosphere as regular servers. The EVA 8000 will reduce our current carbon dioxide emissions by 30,000 pounds per year.

Consequences if Not Funded:

Non-compliance with the State's IT Security Policy. Backups and replication of critical data would not occur in a timely fashion and the Department risks the loss of critical functionality in the face of a true disaster.

Calculations for Request:

Summary of Request FY 08-09	Total Funds	General Fund	Cash Funds	Cash Funds Exempt	Federal Funds	FTE
Total Request	\$ 484,144					0.0
Server, hardware, software purchase	\$ 33,320		\$ 33,320			0.0

Summary of Request FY 08-09	Total Funds	General Fund	Cash Funds	Cash Funds Exempt	Federal Funds	FTE
Fiber connectivity - consultant, hardware	\$450,824		\$450,824			0.0

Assumptions for Calculations:

DEDICATED FIBER CONNECTION

Location	Qty	Unit Price	TOTAL
Fiber from 1525 Sherman to 200 E 14 th	1	\$62,000.00	\$62,000.00
Fiber from 251 telcom room to data center	1	\$10,000.00	\$10,000.00
Single Mode Fiber Jumper	2	\$100.00	\$200.00
Long Haul GBIC	2	\$1,000.00	\$2,000.00

Hardware (Enterprise Virtual Array)	Qty	Unit Price	TOTAL
Additional Disks	32	\$1,209.61	\$38,707.52
Additional Shelves	3	\$ 3,800.00	\$ 11,400.00
DL580 Server (4 processor, 24 GB RAM)	2	\$24,000.00	\$48,000.00

Hardware (Network)	Qty	Unit Price	TOTAL
PIX 525 Firewall	2	TBD	
Catalyst 6509 Switch	2	\$60,000.00	\$120,000.00
Single Mode Fiber Jumper	2	\$100.00	\$200.00
Long Haul GBIC	2	\$1,000.00	\$2,000.00

Software	Qty	Unit Price	TOTAL
Continuous Access or Host Based	1	\$156,316.67	\$156,316.67
			\$450,824.19

EVA 8000 UNIT

Purchase	Qty	Unit Price	TOTAL
EVA 8000 Server w/software and hardware	1	\$248,000.00	\$248,000.00
			\$248,000.00

The total estimated vendor installation costs, hardware and software purchases to support the creation of a Continuous Access environment is \$698K. The current CDLE IT Asset Replacement Plan has 26 servers scheduled for replacement in FY08-09. Of those servers, 18 will no longer need to be replaced if this decision item is approved so we have offset the total cost of the decision item with the dollars from the IT Asset Replacement. In addition, the maintenance costs for the EVA 8000 server is lower than the maintenance for the current servers. These maintenance costs are already incorporated into our base budget. The IT Asset Replacement and maintenance offsets are applied to the purchase of the server.

Fiber connectivity	\$ 450,824
Server purchase	\$ 248,000
Sub-total	\$ 698,824
Offset with FY08-09 IT Asset Replacement	\$ (144,000)
Offset with current maintenance funding	\$ (70,680)
Sub-total	\$ (214,680)

TOTAL DECISION ITEM REQUEST \$ 484,144

Impact on Other Government Agencies: No impact.

Cost Benefit Analysis: During the development of the CDLE Continuity of Operations Plan (COOP), the processing and payment of unemployment insurance claims was identified as an essential function of state government. An essential function is defined as those functions that must be operational under any circumstance (Mission Critical).

The Unemployment Insurance Program processes approximately 336 claims per business day and these claims generate benefit payments to claimants of approximately \$1,162,526. Each day the UI Program is unable to fully perform these duties is a direct cost to Colorado taxpayers. If a disaster struck and we lost 20% of our program functionality that would equal \$232,505 (20% of the \$1.1M in benefit payments) and the costs of this decision item would be recouped within 3 business days.

In addition, the EVA 8000 units are more energy efficient than the current server environment. The chart below provides the current power consumption rates, the power consumption for this proposed solution and shows the significant power savings.

The second chart identifies the current kilowatt hours per month and estimates that 10% of that kilowatt usage is dedicated to the server environment. Multiplying those server kilowatt hours by the cost per kilowatt provides an estimate of the current monthly cost for servers. This proposed solution reduces the monthly kilowatt usage resulting in a savings. Those savings over the next 5 years amount to \$78,927.

Power Consumption/BTU Comparison

	Current	Proposed EVA Solution			SAVINGS
	DL380 * 120 Servers	EVA 8000 * 2 Servers	DL580 * 10 Servers	Total All Servers	
Total System Wattage	60,120	5,320	11,000	16,320	43,800
Total System BTU/hour	204,960	18,154	37,510	55,664	149,296
Input Current - Typical per system	528	13.4	8.8	22.2	505.8

	Current	Proposed	SAVINGS	
			Monthly	Annual
Total KW-Hrs per month	209,938			
Estimated % of total electricity	10%			
Cost for electrical per KW-Hr	\$ 0.067	\$ 0.067		
Estimated no. of KW-Hrs per month	20,994	1,360		
Electrical cost per month	\$ 1,406.58	\$ 91.12	\$ 1,315.46	\$ 15,785.58

Implementation Schedule:

Task	Month/Year
Internal Research/Planning Period	FY 07-08
Contract or MOU Written	August 2008
Contract or MOU Awarded/Signed	October 2008
Start-Up Date	November 2008

Statutory and Federal Authority: C.R.S. 8-70-101 thru 8-82-105

Specifically, CRS 8-73-101, Payment of Benefits

“(2) An individual's eligibility and benefit amounts shall be determined weekly. **Unemployment insurance benefit checks shall be issued once every two weeks** (emphasis added); except that the division, when it determines it to be necessary for proper administration of articles 70 to 82 of this title, including the effecting of administrative economies, may issue benefit checks on a weekly basis. Under no circumstance shall benefit checks be issued less frequently than once every two weeks.”

As amended August 7, 2006

Performance Measures: Ensure that 90% of UI payments processed are accurate and timely.

IT Project Plan	FY08-09
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This form is intended to provide an overview of an IT-related project with a primary focus on the technology components. This will assist the IMC and OIT in validating the proposed information and technology approach to support their roles in IT planning, project oversight, and procurement review.

1. IDENTIFYING INFORMATION

Project Name:	Disaster Recovery Plan						
Project Code:	Agency Code (3 alpha characters)			Project Code (5 alphanumeric characters)			
	K	A	A	U	I	D	R P
Department:	Labor & Employment, Division of Employment and Training, Unemployment Insurance Program						
Primary IT System:							new
							revised
							X
Project funding: Check <u>all</u> that apply	Base	New – Budget Amendment	New – Change Request	New – Non-appropriated	New – Supplemental Request		
	X						

Associated IT Systems:

IT System Name	How impacted?
Data backup at e-FORT and building locations at 251 and 633	This will provide CDLE with offsite replication and data backup.

Project Contacts:

	Name	Job Title	Telephone	E-mail
Business Sponsor	Mike Cullen	Director, Unemployment Insurance Program	303.318.8012	mike.cullen@state.co.us
Dept CIO	Joe Lambert	Acting Chief Information Officer	303.318.8371	joe.lambert@state.co.us
Project Manager	Daniel Parks	Project Manager	303.318.8631	daniel.parks@state.co.us
IT Security	Rich Helton	Agency CISO	303.318.8316	rich.helton@state.co.us

2. BUSINESS OVERVIEW

Problem or Opportunity Definition

The development of business continuity and disaster recovery capabilities are essential to the security and fiduciary responsibilities of state government. In March 2005, the Colorado Information Management Commission (IMC) through the Governors Office of Innovation and Technology (OIT) conducted a survey of State Agency disaster recovery preparedness. The results of this survey found that risk was high throughout state agencies because disaster recovery capabilities were low. Also, the majority of agencies were planning and seeking individual rather than collaborative disaster recovery investment.

The State addressed those issues by developing and funding a governance model for Colorado's Enterprise Facility for Operational Recovery Readiness Response & Transition services (e-FOR³T). This is a cooperative partnership between the Colorado Secretary of State's Office and participating member agencies that need a secure, professionally managed facility to provide space, power and connectivity to operate their information technology equipment and supporting operational services.

In addition, the State has implemented Cyber Security Policies that includes a requirement that all backup media, documentation and other IT resources necessary to recover or resume IT processing to be stored off-site. Backup procedures and rotation schemes must be adequate to provide the necessary data for recovery while minimizing data loss.

CDLE has been out of compliance for some time due to an increase in data on the NAS machine and its increase in server space. CDLE requires a method to backup its data. This decision item will allow CDLE to backup data between the building at 251 and the building at 633 and e-FOR³T to fully utilize all resources available to comply with disaster recovery and IT security mandates.

Summary of Proposed Solution

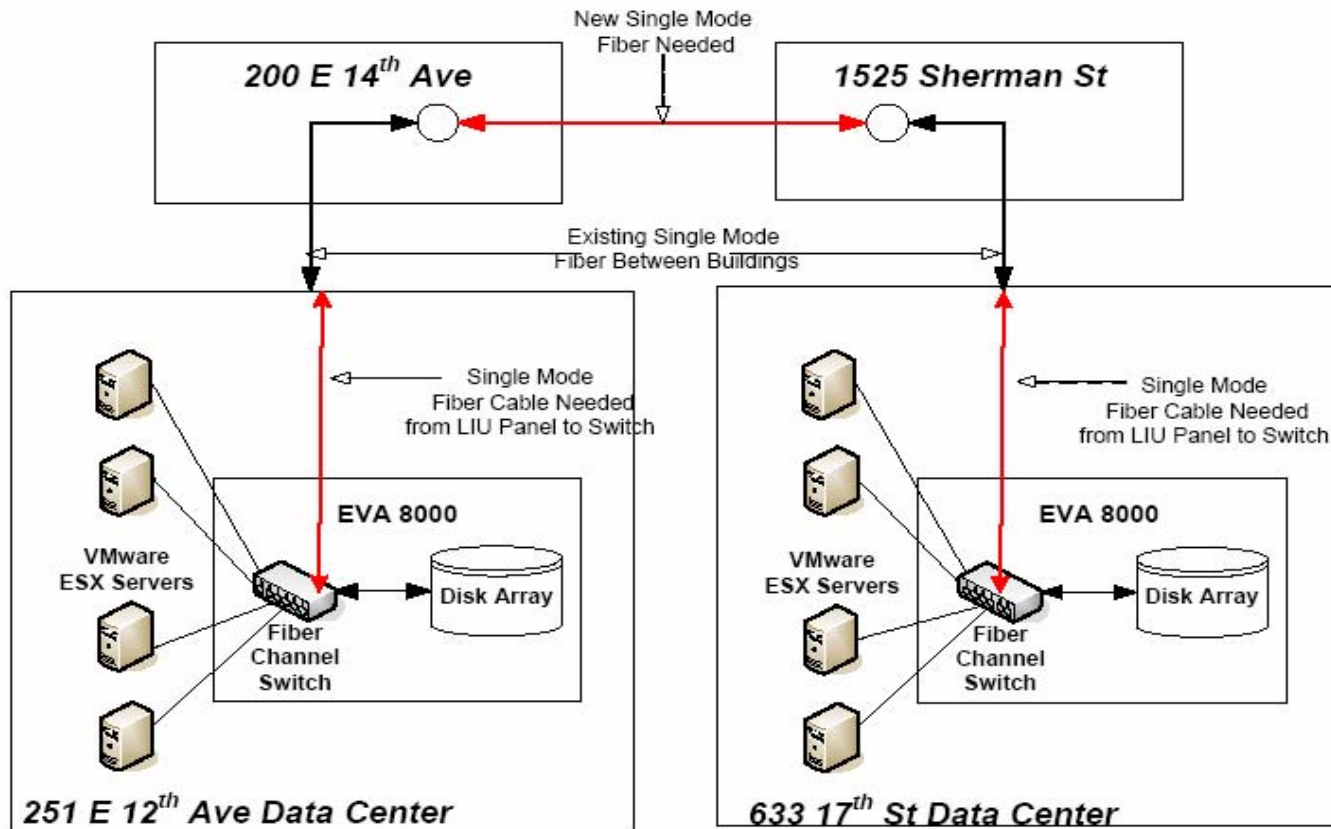
FIBER CONNECTION: Extend the dedicated fiber connection to link the Department of Labor and Employment located in downtown Denver to their Unemployment Insurance location in Denver. This will allow for a high speed link between CDLE's two downtown locations and the e-FOR³T installation to meet the requirements of our Disaster Recovery Scenario.

The installation of single mode fiber is needed to create a Continuous Access (HP SAN Software) environment between the two EVA 8000 units (SAN) located at 633 17th Street and at 251 E 12th Avenue and the State's e-FOR³T installation at the Denver Tech Center. Continuous Access allows for data replication between the two EVA 8000 units for backup of Virtual Server Instances and data and will allow CDLE to access data online from either location with minimal data loss in the event of a failure of one of the EVA 8000 units or an entire data center at one of the locations.

The Continuous Access software requires a fast dedicated link between the SAN devices brocade fiber channel switches in order to mirror the data on both the SAN's in as close to real time as possible. Based on the distance between the two locations, direct single mode fiber

connectivity between the two SAN's is the recommended connection method from Hewlett Packard, the vendor of the EVA 8000 units. There is State owned single mode fiber installed between the CDLE data center at 633 17th Street to 1525 Sherman Street. There is also State owned single mode fiber installed between 200 E. 14th Street and 251 E. 12th Avenue. Gaps exist between 200 E. 14th Street and 1525 Sherman Street and between the main telecommunications room and the data centers inside the buildings at 633 17th Street and 251 E. 12th Avenue. Single mode fiber is needed in these areas to complete an end to end single mode fiber connection for the Continuous Access communications link between the two SAN's. The following chart shows the fiber gaps in red.

CONTINUOUS ACCESS CONNECTION – DOWNTOWN CAMPUS



EVA 8000 UNITS: Purchase one additional Hewlett Packard EVA 8000 unit to support the creation of a Continuous Access environment. Currently, CDLE houses an EVA 8000 at 633 17th Street and an EVA 4000 at 251 E 12th Avenue. The EVA 4000 would be relocated to the State’s e-FOR³T installation and the new EVA 8000 unit would be placed at 251 E 12th Avenue.

The EVA 8000 units will replace approximately 60-90 existing servers as we migrate from an individual server environment to server virtualization utilizing VMWare, a software product that creates, manages and maintains multiple operating systems on the same physical hardware. This platform will allow us to stabilize our infrastructure and effectively manage the labor associated with creating and managing a server farm. It takes several hours to create and move a server. With VMWare, a server can be created and moved in less than half an hour. Instead of visiting each server to perform maintenance, a technician works from a single machine

The EVA 8000 units align with the State’s Greening Government initiative as they release less carbon dioxide into the atmosphere as regular servers. The EVA 8000 will reduce our current carbon dioxide emissions by 30,000 pounds per year.

Benefits Overview (check all that apply)

Quantified Benefits		Qualified Benefits	
X	Cost avoidance	X	Statutory obligations, federal mandates
X	Cost reduction	X	System replacement
X	Productivity benefits	X	Customer service and satisfaction
	Increased revenues/cash flow		Environmental, health, and other societal benefits
X	External Customer Benefit		Aggregation
	Consolidation		Other:

Business Performance Measures

For each benefit identified in this “Business Overview” section and/or other documentation (e.g. E&E), provide a corresponding performance measure.

Prg #1	Program Name	Actual	Actual	Base	Request	Out-years	
		FY05-06	FY06-07	FY07-08	FY08-09	FY09-10	FY10-11
Objective #1: Provide easy access to program services							
PM # 1.1	Increase internet usage to result in 50% of the UI Program’s workload conducted via electronic means.	42.1%	41.3%	50%	50%	50%	50%
Objective #2: Ensure proper payments							
PM # 2.1	Ensure that 90% of the payments processed are accurate and timely.	74.9%	74%	90%	90%	90%	90%

3. TECHNOLOGY OVERVIEW

Proposed Technology (See narrative in Change Request Form)

Alternative Technology Considered N/A

Architecture Review Score (as percentage compliance)

Network	Datacenter	Web Access	Email	Identity Mgt	Database	Application	Security	Overall
100%	100%	100%	100%	100%	100%	100%	100%	100%

4. PROJECT ASSESSMENT

I. Strategic

Evaluate the project alignment with Agency and Statewide goals and the State IT strategic plan

	Yes	No *	N/A*
1. Is the proposed solution in alignment with the objectives of the strategies and initiatives in the State's Strategic Communications and Data Processing Plan (SCDP)?	X		
2. Is the proposed technology already in place within the agency?	X		
3. Has the agency evaluated implementations of similar technology in other agencies?	X		
4. If "yes" to question 2 above, can you leverage the existing implementation(s)?		X	
5. Does the plan address total cost of ownership (TCO) over, at a minimum, the next 3-5 years?	X		
* Please provide, in section below, an explanation for all "No" and "N/A" responses:			
This equipment is dependent on being deployed to building 251 and building 633 to provide redundancy and replicate the data to the e-FORT facility in compliance with the Governor's executive order to utilize e-FORT as an offsite facility. This project is hardware related with software added to replicate data. This is not a development effort but a server and network effort.			

II. Management

Assessment of project alignment to core business activities as well as development and project management methodologies

	Yes	No *	N/A*
1. Will this solution support the agency's core business activities?	X		
2. Does this project have an agency sponsor?	X		
3. Has an experienced project management team been formed?	X		
4. Are project planning and project management practices and tools already in place?	X		

II. Management

Assessment of project alignment to core business activities as well as development and project management methodologies

	Yes	No *	N/A*
5. Have the project risks been identified AND appropriate mitigation strategies established?	X		
6. Is the agency prepared to commit user time necessary for user acceptance testing and training?	X		
7. Will a Validation and Verification (V&V) team be in place <u>prior to</u> vendor selection and through deployment?			X
* Please provide, in section below, an explanation for all "No" and "N/A" responses:			
There is no IV&V team selected at this point for the server deployment. One may be selected but it will require additional funds. The Agency CISO will ensure it meets the State and US DOL regulations for offsite backup in order to save consulting costs. The agency has experience with deploying similar equipment at the 633 building.			

III. Operational Infrastructure

Evaluate the proposed implementation and the effects on operations

	Yes	No *	N/A*
1. Will existing technical operations and maintenance support personnel be used for implementing this project while still supporting their existing workload?	X		
2. Will a user acceptance test plan be complete prior to starting this project?			X
3. Will an impact assessment on current operations be complete prior to starting this project?	X		
4. Does the solution impact only one agency?	X		
5. Will a project contingency plan (in the event of project delay or failure) be completed prior to starting this project?	X		
6. Will a business continuity and disaster recovery plan be completed prior to starting this project?	X		
* Please provide, in section below, an explanation for all "No" and "N/A" responses:			
By deploying an EVA 8000 at building 251 and EVA 4000 at E-FORT, CDLE is making efforts to centralize its data and server farms into consolidated HP machines thus proceeding with the Greening efforts of Colorado as well as the wish to consolidate services and equipment. This effort will consolidate possibly a hundred servers into one location and replicate CDLE's data offsite to E-FORT for future DRP endeavors. The user acceptance test plan is ensuring that the services do not change but simply the hardware. The server and network personel will perform testing methods in cooperation with the CDLE Business Units. The testing plan is a parallel test between the same systems. Communication will be paramount from CDLE's help desk as changes take place. The backout strategy is to return to the existing servers if there is an issue and try again until the systems are migrated to the VMWARE servers. As far as the BCP and DRP plan is concerned, CIBER has completed a DRP and BCP for CDLE, and the first step is providing a mechanism for CDLE to backup its data offsite. This project is that step.			

IV. Scope & Requirements

Assess the project on clearly defined requirements and deliverables and adequate understanding by key stakeholder.

	Yes	No *	N/A*
1. Have Management and Project Team approved project scope?	X		
2. Have deliverables been clearly defined and appropriately scheduled (e.g. in phases)?	X		
3. Have critical success factors been identified and agreed upon for all stakeholders?	X		
4. Are core business processes documented?	X		
5. Is there a change management process in place?	X		
6. Is there a development methodology in place?			X
* Please provide, in section below, an explanation for all "No" and "N/A" responses:			
This is not a development effort but a migration of servers so that they may be replicated to e-FORT to backup CDLE's data at an offsite location. HP and CIBER consultants have reviewed this plan in depth as well as the CDLE server teams. As a technical effort, this type of replication is an industry standard in backing up data. Several server team members have already received specialized training to accomplish this task as well as trying this at the 633 building to ensure that this is doable. The effort has been in the planning stages for a couple of years based on industry trends. CDLE has inspected e-FORT to ensure that this risk is low as well as already produced pieces of this equipment at the 633 building.			

V. Technology Competency

Assess the project and technical personnel needed to implement the project

	Yes	No *	N/A*
1. Do the project technical personnel possess the required technical skills?	X		
2. Has adequate training been included in timeframes for users and technical personnel?	X		
3. Have technical personnel implemented other solutions using the same proposed technology?	X		
4. Are technical personnel fully versed in core business operations?	X		
5. Has the assigned project team delivered projects, of similar complexity, on time and within budget in the past 2 years?	X		
* Please provide, in section below, an explanation for all "No" and "N/A" responses:			

VI. Infrastructure Dependencies

Evaluate modifications to the existing infrastructure to ensure successful operation

	Yes	No *	N/A*
1. Will this project deliver full functionality without additional investments?		X	
2. Is the proposed solution compatible with all existing technology?	X		
3. If key services will be replaced, has a user impact assessment been done and have users agreed to the proposed solution?	X		
* Please provide, in section below, an explanation for all "No" and "N/A" responses:			
There are maintenance costs associated with this investment for the server and offsite backup hardware. This backup scenario has socialized to the			

VI. Infrastructure Dependencies

Evaluate modifications to the existing infrastructure to ensure successful operation

	Yes	No *	N/A*
Business Units and they were involved with its proposal. They are relying on the expertise of IT to see it to fruition.			

VII. IT Policies & Standards

Evaluate the project alignment with State IT policies and standards

	Yes	No *	N/A*
1. Project compliant with Aggregation Policy?	X		
2. Project compliant with Interoperability Policy?	X		
3. Project compliant with Security Policy?	X		
4. Project compliant with Project Management Policy and Standard?	X		
5. Project compliant with Web Data Collection Policy?	X		
6. Project compliant with ADA Standard?	X		
7. Project compliant with End-user Computing Standard?	X		
8. Has the department completed an Architecture Review Scorecard assessing this solution specifically (not the entire dept)?	X		
* Please provide, in section below, an explanation for all "No" and "N/A" responses:			
<p>The purpose of this project is so that CDLE may be in compliance with several of these policies. Currently CDLE has no method of offering offsite backup, deploying into the DRP facility E-FORT, or seek a consolidation of equipment. This project was designed so that CDLE may find a way to be in compliance with the State Strategic plans and policies. Without this funding, CDLE must report that it does not have the funding means to be in compliance with many of the State plans and policies and form and exception to these policies until such time that these funds may eventually be approved.</p>			

5. PLANNED PROJECT PROCUREMENTS

A Stage #	B Product/svc description	COFRS CODE	D Type	E		G Vendor/OEM name	H			K Aggregation
				F Amount			I Dates			
				Units	\$		Need	Solicit	Renew	
1	Contractor services	1920	PAgrnt-other	0.0	\$74,200	not chosen	11/01/08			
4	Software	3116	PAgrnt-other	1.0	\$156,316	not chosen	11/01/08			
4	Hardware	3132	DQ	1.0	\$52,308	not chosen	11/01/08			
4	Catalyst Switch	3143	PAgrnt-other	2.0	\$120,000	not chosen	11/01/08			
4	Server HP EVA8000	3141	PAgrnt-other	1.0	\$248,000	Hewlett-Packard	11/01/08			
4	Server HP DL580	3141	Svcs < \$25k	2.0	\$48,000	Hewlett-Packard	11/01/08			
				Total	\$698,824					

6. ENTERPRISE IT RESOURCES

		DPA / DoIT		Portal Authority	
		Yes	No	Yes	No
Question #1 Has your department presented this IT project proposal to both the Department of Personnel and Administration’s Division of Information Technology (DPA/DoIT) and Colorado Statewide Internet Portal Authority for feedback on opportunities to leverage existing and/or near-term planned enterprise IT resources?					
Question #2 What was DPA/DoIT’s response? Can they assist your department in implementing and/or maintaining all or part of this proposed technology solution?	Stage 2: Concept Definition				
	Stage 3: Design				
	Stage 4: Build				
	Stage 5: Test				
	Stage 6: Deploy				
Stage 7: Operations & Maintenance					

Please provide the respective contact information below:

Organization	Name of contact	Job Title	Telephone	E-mail
DPA / DoIT				
Portal Authority				

ARS
IT Architecture Review Scorecard FY08-09

1. Department:	CDLE			
2. Scope: (select one)	Agency	Project	Procurement	Other (specify below):
		X		
3. Target Name:	E-Fort Backup Site and 251 Backup Data			

4. Summary				
	Number Compliant	Total Possible	Percentage Compliant	Comments
Network	11	11	100%	VPN Encrypted pipe
Datacenter	7	7	100%	E-Fort and Building 251
Web Access	2	2	100%	
Email	3	3	100%	
Identity Mgt	1	1	100%	
Database	4	4	100%	
Application	5	5	100%	This is a Data project, not an application project.
Security	8	8	100%	Based on E-Fort Security plus CDLE's
Overall	41	41	100%	

5. Data Worksheet							
Network (7.1)	Yes	No	N/A	Email (7.4)	Yes	No	N/A
IP Network	X			SMTP	X		
IP Address Alloc	X			POP /IMAP	X		
Local Net Unroutable	X			MIME	X		
Routing	X			Identity Mgmt. (7.5)	Yes	No	N/A
DNS	X			LDAP	X		
Reverse Proxy	X			Database (7.6)	Yes	No	N/A
DHCP	X			ODBC / JDBC	X		
VPN	X			SQL	X		
Firewall	X			RDBMS	X		
Wireless Access			X	RDBMS Admin Security	X		
Network Admin Security	X			Application (7.7)	Yes	No	N/A
Datacenter (7.2)	Yes	No	N/A	n-Tier	X		
Services	X			Tool SW Dev	X		
Environmentals	X			OOA / OOD	X		
Network Access	X			UML	X		
Physical Security	X			Config. Mgmt	X		
Network Security	X			Security (7.8)	Yes	No	N/A
Backup	X			Encryption	X		
Bus. Continuance	X			IDS	X		
Web Access (7.3)	Yes	No	N/A	Anti-Virus	X		
HTML	X			Wireless	X		
XML	X			DMZ	X		
				Auth / Auth / Acc.	X		
				Sys. Admin Security	X		
				SSL	X		

Cost Worksheet

Cost Worksheet Development and Ongoing Operations and Maintenance	Fiscal Year								Total
	2007-08	Request Year 2008-09	2009-10	2010-11	Operation and Maintenance			2014-15	
OPERATING BUDGET									
Contract Professional Services									
(1) Project Development Consultants/Contractors <i>(please list and describe below; note that this row should be a roll-up of the costs listed below)</i>	0	72,000	0	0	0	0	0	0	72,000
a) Lay fiber		72,000							72,000
b)									0
c)									0
(2) Quality Assurance									0
(3) Ind. Verification & Validation-IV&V									0
(4) Training									0
(5) Leased Space									0
(6) Feasibility Study									0
(7) Other Services/Costs <i>(please list and describe below; note that this row should be a roll-up of the costs listed below)</i>	0	0	0	0	0	0	0	0	0
a)									0
b)									0
c)									0
Sub-total	\$0	\$72,000	\$0	\$0	\$0	\$0	\$0	\$0	\$72,000
Software Acquisition									
(1) Software COTS <i>(please describe)</i>		156,316							156,316
(2) Software Built <i>(please list and describe contract labor and services costs below; note that this row should be a roll-up of the costs listed below)</i>	0	0	0	0	0	0	0	0	0
a)									0
b)									0
c)									0
d)									0
e)									0
Sub-total	\$0	\$156,316	\$0	\$0	\$0	\$0	\$0	\$0	\$156,316
Equipment									
(1) Servers		152,000							152,000
(2) PCs, Laptops, Terminals, PDAs									0
(3) Printers, Scanners, Peripherals									0
(4) Network Equipment/Cabling		120,000							120,000
(5) Other		54,508							54,508
Sub-total	\$0	\$326,508	\$0	\$0	\$0	\$0	\$0	\$0	\$326,508

Cost Worksheet

Cost Worksheet Development and Ongoing Operations and Maintenance	Fiscal Year							Total	
	2007-08	Request Year 2008-09	2009-10	2010-11	Operation and Maintenance				
					2011-12	2012-13	2013-14	2014-15	
Maintenance									
(1) Software <i>(please list and describe all software maintenance costs below; note that this row should be a roll-up of the costs listed below)</i>	0	(70,680)	0	0	0	0	0	0	(70,680)
a) EVA 8000 and DL 580 servers		(70,680)							(70,680)
b)									0
c)									0
(2) Hardware <i>(please list and describe all hardware maintenance costs below; note that this row should be a roll-up of the costs listed below)</i>	0	0	0	0	0	0	0	0	0
a)									0
b)									0
c)				0	0	0	0	0	0
Sub-total	\$0	(\$70,680)	\$0	\$0	\$0	\$0	\$0	\$0	(\$70,680)
Total Operating Budget Costs	\$0	\$484,144	\$0	\$0	\$0	\$0	\$0	\$0	\$484,144
GF									
GFE									
CF									
CFE									
FF									
Total Project Costs	\$ -	\$ 484,144	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 484,144
New Operating Funds (Sch. 13)		484,144							484,144
New Capital Funds (CC-IT)									
Base Funds									
Other Funds									

Indicate the request year as well as when development ends and operation and maintenance begin.

Request Year	FY 2008-09
Development	3 years of development
Operation and Maintenance	5 years of useful life

Add (delete) rows for any additional (fewer) costs.

Add (delete) columns for any additional (fewer) years.

Provide an explanation for each cost in the "Explanation of Costs" worksheet.

Provide this worksheet in both a hard copy format and electronically.

Benefits Worksheet

Alternative Benefit Worksheet Costs Saved and Avoided	Fiscal Year								Total
	2007-08	Request Year 2008-09	2009-10	2010-11	Operation and Maintenance				
					2011-12	2012-13	2013-14	2014-15	
Savings									
									0
									0
									0
									0
									0
Sub-total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Cost Avoidance									
Processing UI Benefit Payments		697,515							
Sub-total	\$0	\$697,515	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Quantified Benefits Total	\$0	\$697,515	\$0	\$0	\$0	\$0	\$0	\$0	\$0
									0
Unquantified Benefits									
	Description								
	Description								

Indicate the request year as well as when development ends and operation and maintenance begin.

Request Year	FY 2008-09
Development	3 years of development
Operation and Maintenance	5 years of useful life

Add (delete) rows for any additional (fewer) benefits.
 Add (delete) columns for any additional (fewer) years.

Provide an explanation for each benefit on the explanation of benefits worksheet.

Provide this worksheet in both a hard copy format and electronically.

Explanation of Costs

Alternative Cost Worksheet		
Project Cost Components both Operating and Capital	Amount in Request Year	Explanation of Costs / Assumptions and Calculations
OPERATING BUDGET		
Contractor	72,000	Estimated cost for a contractor to lay the fiber.
Software	156,316	Continuous Access software
Hardware - Servers	152,000	Two DL580 Servers @ \$24K each and One EVA 8000 Server @ \$248K = \$296. A total of 18 servers that are scheduled to be replaced in the FY08-09 Replacement Schedule will no longer be needed therefore the savings of \$144K is subtracted from this line.
Network Equipment	120,000	Two Catalyst 6509 Switches @ \$60K each
Other	54,508	4 single mode fiber jumpers @ \$100 each; 4 long haul GBIC @ \$1K each; 32 additional disks @ \$1,210 each; 3 shelves @ \$3,800 each.
Maintenance	(70,680)	Maintenance costs for 120 DL380 servers @\$940 each totals \$112,800 and offsets the estimated maintenance costs of \$42,120.40 for the EVA 8000 and DL580 servers and disks.
CAPITAL BUDGET		
Total Costs	\$ 484,144	

Provide this worksheet in both a hard copy format and electronically.

Explanation of Benefits

Alternative Benefit Worksheet		
Project Benefits Components		
Costs Saved and Avoided	Assumptions and Calculations	Explanation of Benefits
Savings		
Costs Avoided		
\$ 697,515.00	<p>April 2007, the UI Program processed 7,856 claims. In May 2007, UI processed 6,923. The average of these two months is 7,390. Divided by the average of 22 work days per month is 336 claims. April 2007, UI benefits totaled \$27.7M and May 2007 was \$23.3M for an average of \$25.5M divided by the average of 22 work days totals \$1,162,526 per day in UI benefits paid. 20% of that \$1.1M in benefits is \$232,505.</p>	<p>If a disaster struck and the UI Program lost 20% of their program functionality it would equal \$232,505 in UI benefits. The costs of this decision item would be recouped within 3 business days.</p>
Unquantified Benefits		

Provide this worksheet in both a hard copy format and electronically.

Indicate if it is a cost avoidance, a savings by some entity other than the state, an actual savings by the state, or an unquantified benefit. If it is a savings by the state, indicate the actual line from which the savings can be taken.

**Schedule 13
Change Request for FY 08-09 Budget Request Cycle**

Decision Item FY 08-09 Base Reduction Item FY 08-09 Supplemental FY 07-08 Budget Request Amendment FY 08-09

Request Title: Cooperative Fuel Research Engines
Department: Labor and Employment
Priority Number: 3

Dept. Approval by: _____ **Date:** _____
OSPB Approval: _____ **Date:** _____

	Fund	1	2	3	4	5	6	7	8	9	10
		Prior-Year Actual FY 06-07	Appropriation FY 07-08	Supplemental Request FY 07-08	Total Revised Request FY 07-08	Base Request FY 08-09	Decision/Base Reduction FY 08-09	November 1 Request FY 08-09	Budget Amendment FY 08-09	Total Revised Request FY 08-09	Change from Base (Column 5) FY 09-10
Total of All Line Items	Total	467,160	339,859	0	339,859	375,069	440,000	815,069	0	815,069	0
	FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	GF	0	0	0	0	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	0	0	0	0	0	0	0	0	0	0
	CFE	0	0	0	0	0	440,000	440,000	0	440,000	0
	FF	0	0	0	0	0	0	0	0	0	0
(4) Division of Oil and Public Safety	Total	467,160	339,859	0	339,859	375,069	440,000	815,069	0	815,069	0
Operating Expense	FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	GF	0	0	0	0	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	0	0	0	0	0	0	0	0	0	0
	CFE	0	0	0	0	0	440,000	440,000	0	440,000	0
	FF	0	0	0	0	0	0	0	0	0	0

Letternote revised text: b. Of this amount \$440,000 shall be from the Petroleum Storage Tank Fund pursuant to Section 8-20.5-103, C.R.S.

Cash Fund name/number, Federal Fund Grant name: Petroleum Storage Tank Fund (CRS 8-20.5-103) COFRS Fund #130

IT Request: Yes No

Request Affects Other Departments: Yes No **If Yes, List Other Departments Here:** _____

CHANGE REQUEST for FY 08-09 BUDGET REQUEST CYCLE

Department:	Labor and Employment – Division of Oil and Public Safety
Priority Number:	3
Change Request Title:	Cooperative Fuel Research (CFR) Engines

SELECT ONE (click on box):

- Decision Item FY 08-09
- Base Reduction Item FY 08-09
- Supplemental Request FY 07-08
- Budget Request Amendment FY 08-09

SELECT ONE (click on box):

Supplemental or Budget Request Amendment Criterion:

- Not a Supplemental or Budget Request Amendment
- An emergency
- A technical error which has a substantial effect on the operation of the program
- New data resulting in substantial changes in funding needs
- Unforeseen contingency such as a significant workload change

Short Summary of Request:

This request, priority number 3, is for the replacement of two octane engines located within the Division of Oil and Public Safety’s laboratory. This machine tests for octane levels at dispensing stations. The cost for each engine is approximately \$220,000 for a total request of \$440,000 from the Petroleum Storage Tank Cash Fund. The decision item reflected herein is a one-time change request. There are no FTE associated with this request.

Background and Appropriation History:

The Division of Oil and Public Safety (OPS) is responsible for consumer protection by enforcement of weights and measures laws and standards related to the quality and quantity, and labeling of petroleum products retailed in the state. Per statutes all fuel products sold in Colorado shall comply with the most current applicable specifications of the American Society for Testing and Materials (ASTM). Currently there are approximately 4,700 registered facilities that store fuel products and approximately half of these are retail gas stations.

To ensure compliance with fuel quality specifications OPS field inspectors routinely collect product samples from retail stations, bulk storage plants, refineries and terminals located all over the state. Product samples are also collected in response to consumer complaints and tips. The Division tests approximately 1,000 gasoline samples per year. The product samples are tested for compliance with ASTM specifications at the OPS petroleum laboratory. The fuel quality testing conducted at the OPS laboratory ensures that Colorado consumers receive products that meet specification and prevents the sale of substandard products.

The cooperative fuel research (CFR) engines are recognized worldwide for producing consistent, accurate test results for determining the octane number and antiknock index (AKI) rating of motor gasoline. The AKI is a measure of the fuel's ability to resist engine knock. There are two types of octane number, the Research Octane Number (RON) and the Motor Octane Number (MON), which are based on different engine operating conditions. The AKI posted on the pump is the average of the Research Octane Number (RON) and the Motor Octane Number (MON) or $(R+M)/2$. This results in the need for two separate engines. CFR engines are the only fuel rating engines approved by ASTM International.

General Description of Request:

This request is for the purchase of two new CFR engines to replace the two existing pre-1950's vintage model CFR engines, that were rebuilt in 1989, and are currently used at the petroleum laboratory. Even though the two existing CFR engines were rebuilt in 1989, most of the major engine components are quite old, and have passed their designed life expectancy. For example the crankcases on both engines are pre-1950 vintage and the engine manufacturer no longer offers parts or service for these engine components. There are several differences between the old and requested engine. The master engine cylinder is virtually unchanged but the crankcase has been updated as well as most of the electrical components. For example, they have changed to circuit board technology from the old vacuum tube technology.

Over the last two years the Division has spent approximately \$20,000 in maintenance on these old engines. Future maintenance costs could be estimated up to \$75,000 or more per year. Should something happen to the crankcases or any of the major components such as the carburetors, control panels, etc. the engine manufacturer would not be able to provide parts or service, and very limited service is available through other parties. This would significantly impact the ability of the Division to continue providing the current level of services to ensure compliance with fuel quality specifications, and consumer protection. The CFR engine life span is quite long. It is estimated that these machines will last 20 plus years. Further use would likely require additional funding for overhauls and other extensive repair.



Consequences if Not Funded:

Consumers within the State of Colorado rely on accurate labeling on fuel dispensers to select the fuel products they purchase. The rising price of gasoline has increased consumer awareness of the quality and quantity of the fuel they purchase. The octane number or AKI is one of the labels consumers rely on to make their fuel selection choices. To ensure compliance with statutory labeling laws and fuel product specifications the OPS randomly collects and tests samples of fuel products from across the state.

Even with two major episodes of service on the engines within the last two years, we have seen an increased need for repair and service. Based on this trend it is very likely that certain parts on the octane engines will fail within the next year. Several parts have exceeded their anticipated operating lifespan and tend to fail catastrophically without obvious early warning symptoms. As most parts are similar in age but currently functional, service companies have difficulty predicting which parts will fail next, and most repairs are conducted in response to breakdowns, with little opportunity for preventive maintenance. A recent example is the failure of a crankcase oil heating element a few weeks after a major engine overhaul was completed. This unpredictability has an adverse impact on production capability and significantly raises engine maintenance costs.

Gasoline engines are designed to operate on specific grades of fuel, usually denoted by the octane number or AKI. Failure to ensure fuel quality of gasoline in the marketplace can result in fraudulent sales, as well as significant reductions in the efficiency and durability of gasoline engines that could lead to permanent damage. In addition manufacturer warranties are likely to be voided by improper fuel use.

In order to continue to fulfill its current statutory obligations (C.R.S. 8-20-101 through 235) and to ensure continued consumer protection, OPS needs to replace the existing CFR engines with two new engines. Without accurate and reliable testing, consumers would have no assurance that the AKI posted on the pump is what they are getting. A

consumer may be paying for high octane fuel when they are only putting in low octane fuel.

Calculations for Request:

Summary of Request FY 08-09	Total Funds	General Fund	Cash Funds	Cash Funds Exempt	Federal Funds	FTE
Total Request	\$440,000	\$0	\$0	\$440,000	\$0	0.0
CFR Octane Engine	\$220,000	\$0	\$0	\$220,000	\$0	0.0
CFR Octane Engine	\$220,000	\$0	\$0	\$220,000	\$0	0.0

Summary of Request FY 09-10	Total Funds	General Fund	Cash Funds	Cash Funds Exempt	Federal Funds	FTE
Total Request (this is a one-time request)	N/A	N/A	N/A	N/A	N/A	N/A

Please note, that this request is a one-time request and not change for FY2009-10 is necessary.

Assumptions for Calculations:

It is determined that only one engine is recognized by ASTM and that is the Waukesha Engine. The division is requesting the base model as additional features such as additional electronic displays are not required. The engine conforms to ASTM D2699 and D2700 standard test methods for octane number of spark-ignited engine fuel to determine the octane quality of gasoline. The engines are calibrated to conform with either the RON or MON test. The engine is equipped with a heavy duty CFR-48D type crankcase, variable compression cylinder, carburetor with adjustable fuel to air ratio, and knock measurement equipment. The CFR engines are the international standard referee

method for testing antiknock index per ASTM. There are other portable and bench top instruments that can be used to estimate AKI, however the results from this testing can be used for screening purposes, and are only defensible for enforcement purposes if backed up by testing using the CFR engines.

Impact on Other Government Agencies: Not Applicable

Cost Benefit Analysis: The division could enter into a contract with a private laboratory to conduct testing of samples. It is estimated that this would cost approximately \$500/sample for the testing and shipping and handling. Outside laboratories typically charge around \$200-\$250 per test and each sample would require two tests (RON/MON) plus the cost of shipping dangerous goods which is not inexpensive. On average OPS tests approximately 1,000 fuel samples per year. The cost to test these samples at a private laboratory would be approximately \$500,000/year, which is not cost effective. The cost of purchasing equipment to test in-house is \$440,000. In addition to being much more costly, results would be received in about a week, which would not allow for effective and timely enforcement actions, adversely impacting both consumers and fuel suppliers. Subcontracting octane analysis to private laboratories is clearly not a cost effective option.

Implementation Schedule:

Task	Month/Year
Pre-Planning, Initial drafts of specifications	Feb – Mar 2008
Draft RFP	April 2008
Issue RFP	June 2008
Bid Review	July 2008
Bid Award	July 2008
Receive Equipment (approx. 6-9mos after PO is placed)	February 2009
Installation/Set Up	February 2009
Test	March 2009
Put into Production	April 2009

Statutory and Federal Authority:

8-20-102. Duties of director of division of oil and public safety.

(1) The director of the division of oil and public safety shall make, promulgate, and enforce rules setting forth minimum and general standards covering the design, construction, location, installation, and operation of equipment for storing, handling, and utilizing liquid fuel products. Said rules shall be such as are reasonably necessary for the protection of the health, welfare, and safety of the public and persons using such materials, and shall be in substantial conformity with the generally accepted standards of safety concerning the same subject matter. Such rules shall be adopted by the director of the division of oil and public safety in compliance with section 24-4-103, C.R.S.

(2) The director of the division of oil and public safety shall enforce the provisions of section 8-20-213 concerning recycled and used motor oil.

Source: L. 15: p. 377, § 43. C.L. § 3656. CSA: C. 118, § 57. CRS 53: § 100-1-3. C.R.S. 1963: § 100-1-3. L. 69: p. 661, § 250. L. 73: p. 1066, § 1. L. 95: Entire section amended, p. 351, § 2, effective April 27. L. 2001: Entire section amended, p. 1115, § 4, effective June 5. L. 2003: (1) amended, p. 1820, § 2, effective May 21.

Cross references: For the legislative declaration contained in the 2003 act amending subsection (1), see section 1 of chapter 279, Session Laws of Colorado 2003.

8-20-203. Inspection.

(1) All fuel products included within classes I and II shall be inspected and the containers of such products marked by brand or stencil as provided in this part 2, and all fuel products shall comply with the specifications provided for in this part 2.

(2) Fuel products included in class III shall be subject to inspection.

(3) All transports and other tank trucks used to carry fuel products shall prominently display thereon, in letters at least three inches in height, the name and address of the owner or operator thereof. All such transport, tank, and delivery trucks shall also display prominently upon the rear of the tank the appropriate DOT placard for the product contained therein.

(4) At all filling stations, garages, stores, and all other places where fuel products are sold or offered for sale, there shall be displayed in a prominent place where it may be readily seen on each pump, the name, trade name, symbol, sign, or other distinguishing mark or device of such fuel product in type at least two inches in height. If such fuel product has no such name, trade name, symbol, sign, or other distinguishing mark, or device, then there shall be displayed the name and address of the person from whom such fuel product was purchased.

Source: L. 31: p. 590, § 1. **CSA:** C. 118, § 3. **L. 41:** p. 582, § 3. **L. 43:** p. 446, § 1. **CRS 53:** § 100-2-3. **C.R.S. 1963:** § 100-2-3. **L. 2005:** (1), (2), and (3) amended, p. 1343, § 3, effective August 8.

8-20-204. Specifications - classes I, II, and III.

(1) All products in classes I, II, and III shall comply with the most current applicable specifications of ASTM, which are found in section 5 of that organization's publication "Petroleum Products, Lubricants, and Fossil Fuels" and supplements thereto or revisions thereof as may be designated by ASTM, except as modified or rejected by this article or any rule promulgated pursuant to this article. If gasoline is blended with ethanol, the ASTM D 4814 specifications shall apply to the base gasoline prior to blending. Blends of gasoline and ethanol shall not exceed the ASTM D 4814 vapor pressure standard; except that, if the ethanol is blended at nine percent or higher but not exceeding ten percent, the blend may exceed the ASTM D 4814 vapor pressure standard by no more than 1.0 PSI. Class I products shall not be blended at a retail location with products commonly and

commercially known as casinghead gasoline, absorption gasoline, condensation gasoline, drip gasoline, or natural gasoline.

(2) to (4) Repealed.

(5) To further avoid the perpetration of fraud upon the users and purchasers of motor fuel offered for sale for highway vehicle use, the artificial coloring of such motor fuel is absolutely prohibited, except in motor fuel having a research octane rating of eighty-eight or better after coloring, as determined by the ASTM's research method.

(6) The sale of any product under any grade name that indicates to the purchaser that it is of a certain automotive fuel rating or ASTM grade shall not be permitted unless the automotive fuel rating or grade indicated in the grade name is consistent with the value and meets the applicable requirements of ASTM. The AKI shall not be less than the AKI posted on the product dispenser or as certified on the invoice, bill of lading, shipping paper, or other documentation.

Source: L. 31: p. 590, § 5. **CSA:** C. 118, § 4. **L. 41:** p. 582, § 4. **L. 43:** p. 447, § 2. **CRS 53:** § 100-2-4. **C.R.S. 1963:** § 100-2-4. **L. 67:** p. 211, § 1. **L. 86:** (1) amended and (2) to (4) repealed, pp. 509, 510, §§ 1, 5, effective July 1. **L. 93:** (1) amended, p. 511, § 1, effective April 26. **L. 2005:** (1), (5), and (6) amended, p. 1343, § 4, effective August 8. **L. 2007:** (1) amended, p. 386, § 1, effective April 3.

Editor's note: Section 6 of chapter 99, Session Laws of Colorado 2007, provides that the act amending subsection (1) applies to actions occurring on or after April 3, 2007.

8-20-215. Mislabeling.

No person shall mark, stencil, brand, or certify falsely any pump, receptacle, or container of fuel products, or change, alter, or deface the mark, brand, or a certificate on

any such pump, receptacle, or container, or falsely represent the quality or grade of any fuel product.

Source: L. 31: p. 598, § 17. **CSA:** C. 118, § 14. **L. 41:** p. 586, § 14. **CRS 53:** § 100-2-15. **C.R.S. 1963:** § 100-2-15. **L. 2005:** Entire section amended, p. 1346, § 13, effective August 8.

8-20-216. Unlawful to deceive purchaser.

It is unlawful for any person, firm, or corporation to store, sell, expose for sale, or offer for sale any liquid fuels, lubricating oils, or other similar products, in any manner whatsoever, so as to deceive or tend to deceive the purchaser as to the nature, price, quality, and identity of the products so sold or offered for sale.

Source: L. 31: p. 598, § 18. **CSA:** C. 118, § 15. **L. 41:** p. 586, § 15. **CRS 53:** § 100-2-16. **C.R.S. 1963:** § 100-2-16. **L. 86:** Entire section amended, p. 510, § 3, effective July 1.

8-20.5-103. Petroleum storage tank fund - creation - rules - repeal.

(1) There is hereby created in the state treasury the petroleum storage tank fund, which shall be an enterprise fund. Such fund shall consist of the following:

(a) Registration and annual renewal fees collected from owners or operators of aboveground and underground storage tanks pursuant to section 8-20.5-102 (3);

(b) Civil penalties collected pursuant to section 8-20.5-107;

(c) Fees collected pursuant to section 8-20.5-102 (4);

(d) Surcharge funds collected pursuant to section 8-20-206.5;

(e) Moneys reimbursed to the department in payment for costs incurred in the investigation of a release and performance of corrective action pursuant to section 8-20.5-209;

(f) Any moneys appropriated to the fund by the general assembly;

(g) Any moneys granted to the department from a federal agency for administration of the underground storage tank program; and

(h) Moneys from bonds issued pursuant to subsection (8) of this section.

(2) (a) The moneys in the petroleum storage tank fund and all interest earned on moneys in the fund shall not be credited or transferred to the general fund at the end of the fiscal year.

(b) (I) Notwithstanding any provision of paragraph (a) of this subsection (2) to the contrary, on March 27, 2002, the state treasurer shall deduct four million dollars from the petroleum storage tank fund and transfer such sum to the general fund.

(II) In order to restore the amount transferred from the petroleum storage tank fund pursuant to subparagraph (I) of this paragraph (b), moneys from the general fund shall be transferred to the petroleum storage tank fund in accordance with section 24-75-217, C.R.S.

(3) The moneys in the petroleum storage tank fund shall be continuously appropriated to the division of oil and public safety; except that moneys for the purposes specified in paragraphs (b), (f), and (g) of this subsection (3) shall be subject to annual appropriation by the general assembly. The fund shall be used for:

(a) Petroleum corrective action purposes and third-party liability where the costs exceed the minimum financial responsibility requirements of the owner or operator provided for in section 8-20.5-206; except that moneys from the fund may not be used for initial abatement and corrective action regarding fuels that are especially prepared and sold for use in aircraft or railroad equipment or locomotives.

(b) Administrative costs, limited each year to the amount of the registration fee stated in section 8-20.5-102, including costs for contract services and costs related to the delegation of duties to units of local government which are incurred by the department of labor and employment in carrying out administrative responsibilities pursuant to this article;

(c) Any costs related to the abatement of fire and safety hazards as ordered by the director of the division of oil and public safety pursuant to section 8-20.5-208 (3);

(d) Investigation of releases or suspected releases and performance of corrective action for petroleum releases by the department or its designated agent pursuant to section 8-20.5-209;

(e) Any federal program pertaining to petroleum underground storage tanks, which program requires state-matching dollars;

(f) (I) Costs related to petroleum storage tank facility inspections and meter calibrations.

(II) This paragraph (f) is repealed, effective July 1, 2014.

(g) Administrative costs necessary for the implementation of this article and section 8-20-206.5.

(3.5) Moneys in the petroleum storage tank fund may be used as incentives to underground storage tank owners and operators to upgrade existing systems. The division of oil and public safety shall promulgate rules to implement this subsection (3.5).

(4) Appropriations of moneys out of the fund for the purpose of initial abatement response or for corrective action purposes in the cleanup of releases shall be used only for those stated purposes and shall not be used for any administrative costs incurred by the department. Any amounts used for initial abatement response or for corrective action purposes shall be reported annually to the general assembly and the joint budget committee.

(5) Subject to section 8-20.5-104, the fund shall be available only to those underground and aboveground storage tanks owners or operators who are in compliance with the provisions of section 8-20.5-209 and regulations promulgated pursuant to sections 8-20.5-202 and 8-20.5-302.

(6) Moneys in the petroleum storage tank fund shall not be used:

(a) Repealed.

(b) To fund any programs that are not specifically stated within this section.

(7) (a) Subject to sections 8-20.5-206 (6) and 8-20.5-303 (6), owners and operators of underground and aboveground storage tanks on fee lands shall be eligible for access to the fund if the tank owner or operator:

(I) Has registered such tanks pursuant to section 8-20.5-102 and paid the surcharges imposed by section 8-20-206.5;

(II) Can demonstrate that the owner or operator is in compliance with the rules promulgated pursuant to sections 8-20.5-202 and 8-20.5-302; and

(III) Can demonstrate that the owner or operator has complied with sections 8-20.5-209 and 8-20.5-304 and any other rules, policies, and procedures of the department concerning corrective action.

(b) Underground and aboveground storage tank owners and operators who have been denied access to the fund prior to July 1, 2005, based upon a determination that the tanks are on fee lands, are eligible to reapply for reimbursement from the fund if the application is filed prior to December 31, 2005, and is not barred by settlement or other agreement.

(c) Nothing in this subsection (7) shall be construed to modify the department's authority to regulate operation of or corrective action for underground and aboveground storage tanks on fee lands.

(8) The executive director of the department is authorized to issue bonds to reimburse assessment and corrective action costs to remediate petroleum contamination. The petroleum storage tank committee may temporarily raise such bonding limits in the event of extraordinary circumstances or environmental conditions.

Source: **L. 95:** Entire article added, p. 393, § 1, effective July 1. **L. 2000:** (3)(f) and (6) added, p. 1383, §§ 1, 2, effective May 30. **L. 2001:** (3)(c) amended, p. 1126, § 43, effective June 5. **L. 2002:** (2) amended, p. 150, § 2, effective March 27; (3)(f) amended, p. 950, § 1, effective August 7. **L. 2003:** (3)(g) added and (6)(a) repealed, p. 2665, §§ 3, 2, effective June 5. **L. 2005:** IP(1) amended and (1)(h) and (8) added, p. 1326, §§ 1, 2, effective July 1; (7) added, p. 416, § 1, effective July 1. **L. 2007:** IP(3), (3)(a), and (3)(f)(II) amended, p. 387, § 3, effective April 3; (3.5) added, p. 980, § 1, effective July 1.

Editor's note: (1) This section was formerly numbered as 25-18-109.

(2) Section 6 of chapter 99, Session Laws of Colorado 2007, provides that the act amending the introductory portion to subsection (3) and subsections (3)(a) and (3)(f)(II) applies to actions occurring on or after April 3, 2007.

Performance Measures:

Minimize the amount of product sold that is metered inaccurately and out-of-compliance with quality standards, without this equipment the division will have no way to test the product quality.

Performance Measures		FY 05-06 Actual	FY 06-07 Actual	FY 07-08 Estimate	FY 08-09 Projected
Minimize the amount of product sold that is metered inaccurately and out-of-compliance with quality standards: Number of product quality and meter violations	Target	**	97%	97%	97%
	Actual	**	96.5%		

** New Performance Measure

**Schedule 13
Change Request for FY 08-09 Budget Request Cycle**

Decision Item FY 08-09 Base Reduction Item FY 08-09 Supplemental FY 07-08 Budget Request Amendment FY 08-09

Request Title: Statewide C-SEAP Program Staffing

Department: Labor and Employment

Dept. Approval by:

Date:

Priority Number:

OSPB Approval:

Date:

		1	2	3	4	5	6	7	8	9	10
	Fund	Prior-Year Actual FY 06-07	Appropriation FY 07-08	Supplemental Request FY 07-08	Total Revised Request FY 07-08	Base Request FY 08-09	Decision/ Base Reduction FY 08-09	November 1 Request FY 08-09	Budget Amendment FY 08-09	Total Revised Request FY 08-09	Change from Base (Column 5) FY 09-10
Total of All Line Items	Total	504,883	716,851	0	716,851	771,227	8,163	779,390	0	779,390	0
	FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	GF	2,640	0	0	0	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	195,982	322,940	0	322,940	356,432	3,265	359,697	0	359,697	0
	CFE	33,101	54,494	0	54,494	59,264	163	59,427	0	59,427	0
	FF	273,160	339,417	0	339,417	355,531	4,735	360,266	0	360,266	0
(1) Executive Director's Office											
Workers' Compensation	Total	504,883	716,851	0	716,851	771,227	8,163	779,390	0	779,390	0
	FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	GF	2,640	0	0	0	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	195,982	322,940	0	322,940	356,432	3,265	359,697	0	359,697	0
	CFE	33,101	54,494	0	54,494	59,264	163	59,427	0	59,427	0
	FF	273,160	339,417	0	339,417	355,531	4,735	360,266	0	360,266	0

Letternote revised text:

Cash Fund name/number, Federal Fund Grant name:

IT Request: Yes No

Request Affects Other Departments: Yes No If Yes, List Other Departments Here: all, statewide common policy

**Schedule 13
Change Request for FY 08-09 Budget Request Cycle**

Decision Item FY 08-09 Base Reduction Item FY 08-09 Supplemental FY 07-08 Budget Request Amendment FY 08-09

Request Title: Adjustment to Statewide Multiuse Network Payments

Department: Labor and Employment

Dept. Approval by:

Date:

Priority Number:

OSPB Approval:

Date:

		1	2	3	4	5	6	7	8	9	10
	Fund	Prior-Year Actual FY 06-07	Appropriation FY 07-08	Supplemental Request FY 07-08	Total Revised Request FY 07-08	Base Request FY 08-09	Decision/ Base Reduction FY 08-09	November 1 Request FY 08-09	Budget Amendment FY 08-09	Total Revised Request FY 08-09	Change from Base (Column 5) FY 09-10
Total of All Line Items	Total	77,765	88,232	0	88,232	88,232	10,864	99,096	0	99,096	0
	FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	GF	0	0	0	0	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	36,550	41,469	0	41,469	41,469	4,889	46,358	0	46,358	0
	CFE	2,333	2,647	0	2,647	2,647	326	2,973	0	2,973	0
	FF	38,882	44,116	0	44,116	44,116	5,649	49,765	0	49,765	0
(1) Executive Director's Office											
Multiuse Network Payments	Total	77,765	88,232	0	88,232	88,232	10,864	99,096	0	99,096	0
	FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	GF	0	0	0	0	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	36,550	41,469	0	41,469	41,469	4,889	46,358	0	46,358	0
	CFE	2,333	2,647	0	2,647	2,647	326	2,973	0	2,973	0
	FF	38,882	44,116	0	44,116	44,116	5,649	49,765	0	49,765	0

Letternote revised text:

Cash Fund name/number, Federal Fund Grant name:

IT Request: Yes No

Request Affects Other Departments: Yes No **If Yes, List Other Departments Here:** all, statewide common policy

**Schedule 13
Change Request for FY 08-09 Budget Request Cycle**

Decision Item FY 08-09 Base Reduction Item FY 08-09 Supplemental FY 07-08 Budget Request Amendment FY 08-09

Request Title: Vehicle Replacement

Department: Labor & Employment

Dept. Approval by:

Date:

Priority Number:

OSPB Approval:

Date:

	Fund	1	2	3	4	5	6	7	8	9	10
		Prior-Year Actual FY 06-07	Appropriation FY 07-08	Supplemental Request FY 07-08	Total Revised Request FY 07-08	Base Request FY 08-09	Decision/ Base Reduction FY 08-09	November 1 Request FY 08-09	Budget Amendment FY 08-09	Total Revised Request FY 08-09	Change from Base (Column 5) FY 09-10
Total of All Line Items	Total	77,449	91,545	0	91,545	91,545	7,592	99,137	0	99,137	0
	FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	GF	0	0	0	0	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	30,205	41,195	0	41,195	42,111	6,327	48,438	0	48,438	0
	CFE	5,421	7,324	0	7,324	7,324	0	7,324	0	7,324	0
	FF	41,822	43,026	0	43,026	42,111	1,265	43,376	0	43,376	0
(1) Executive Director's Office											
Vehicle Lease Payments	Total	77,449	91,545	0	91,545	91,545	7,592	99,137	0	99,137	0
	FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	GF	0	0	0	0	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	30,205	41,195	0	41,195	42,111	6,327	48,438	0	48,438	0
	CFE	5,421	7,324	0	7,324	7,324	0	7,324	0	7,324	0
	FF	41,822	43,026	0	43,026	42,111	1,265	43,376	0	43,376	0

Letternote revised text:

Cash Fund name/number, Federal Fund Grant name:

IT Request: Yes No

Request Affects Other Departments: Yes No

If Yes, List Other Departments Here:

Statewide Decision Item - All departments are affected.

**Schedule 13
Change Request for FY 08-09 Budget Request Cycle**

Decision Item FY 08-09 Base Reduction Item FY 08-09 Supplemental FY 07-08 Budget Request Amendment FY 08-09

Request Title: Modernization & Enhancement of Internet Self-Service

Department: Labor & Employment

Dept. Approval by:

Date:

Priority Number: 1

OSPB Approval:

Date:

		1	2	3	4	5	6	7	8	9	10
	Fund	Prior-Year Actual FY 06-07	Appropriation FY 07-08	Supplemental Request FY 07-08	Total Revised Request FY 07-08	Base Request FY 08-09	Decision/ Base Reduction FY 08-09	November 1 Request FY 08-09	Budget Amendment FY 08-09	Total Revised Request FY 08-09	Change from Base (Column 5) FY 09-10
Total of All Line Items	Total	0	0	0	0	0	3,543,738	3,543,738	0	3,543,738	3,304,032
	FTE	0.00	0.00	0.00	0.00	0.00	2.50	2.50	0.00	2.50	2.50
	GF	0	0	0	0	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	0	0	0	0	0	3,543,738	3,543,738	0	3,543,738	3,304,032
	CFE	0	0	0	0	0	0	0	0	0	0
	FF	0	0	0	0	0	0	0	0	0	0
Internet Self-Service Program Costs*	Total	0	0	0	0	0	503,720	503,720	0	503,720	181,720
	FTE	0.00	0.00	0.00	0.00	0.00	2.50	2.50	0.00	2.50	2.50
	GF	0	0	0	0	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	0	0	0	0	0	503,720	503,720	0	503,720	181,720
	CFE	0	0	0	0	0	0	0	0	0	0
	FF	0	0	0	0	0	0	0	0	0	0
Internet Self-Service Capital Construction	Total	0	0	0	0	0	3,040,018	3,040,018	0	3,040,018	3,122,312
	FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	GF	0	0	0	0	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	0	0	0	0	0	3,040,018	3,040,018	0	3,040,018	3,122,312
	CFE	0	0	0	0	0	0	0	0	0	0
	FF	0	0	0	0	0	0	0	0	0	0

Letternote revised text: *It is the intent of the General Assembly that any unspent appropriation from this line item be available through FY10-11.

Cash Fund name/number, Federal Fund Grant name: Employment Support Fund pursuant to Section 8-77-109, CRS

IT Request: Yes No

Request Affects Other Departments: Yes No If Yes, List Other Departments Here:

CHANGE REQUEST for FY 08-09 BUDGET REQUEST CYCLE

Department:	Labor & Employment
Priority Number:	1
Change Request Title:	Modernization and Enhancement of Internet Self-Service

SELECT ONE (click on box):

- Decision Item FY 08-09
- Base Reduction Item FY 08-09
- Supplemental Request FY 07-08
- Budget Request Amendment FY 08-09

SELECT ONE (click on box):

Supplemental or Budget Request Amendment Criterion:

- Not a Supplemental or Budget Request Amendment
- An emergency
- A technical error which has a substantial effect on the operation of the program
- New data resulting in substantial changes in funding needs
- Unforeseen contingency such as a significant workload change

Short Summary of Request:

Modernize our current Internet self-service applications, develop, implement and maintain the functionality of new applications, and integrate these elements into an Internet self-service “Suite.” Over a two year span, ten Internet self-service applications will be deployed. Request is for \$6,847,770 with the majority \$6,162,330 in capital construction cash funds and the remaining \$685,440 in program operating cash funds. 2.5 FTE requested for the duration of the project only - no permanent change to FTE levels.

Background and Appropriation History:

Unemployment Insurance (UI) is an integral part of Colorado’s Employment Security Program. It acts as an income stabilizer for both the worker and the economy. UI helps maintain purchasing power in a community where workers have lost their job through no fault of their own and helps maintain skill levels of the labor force by providing a safety net, to allow workers time to obtain employment. It helps prevent the secondary unemployment of people who provide goods and services that workers purchase. No

other insurance program, public or private, so effectively safeguards the income of the worker and the economic stability of the community.

Colorado's UI Program is dedicated to providing timely and accurate services to the people of Colorado. The UI Program provides its services through three major branches; UI Operations, UI Appeals, and UI Integrity.

In April 2002, the Colorado Department of Labor & Employment (CDLE) contracted with Accenture, LLP to replace the current automated systems used in the UI Operations and UI Integrity branches. The project, called *genesis*, was to be designed, developed, and placed in production within 24 months, by April 2004. Due to a number of factors, the contract was amended to provide for full implementation in December 2004. However, numerous deficiencies identified during testing resulted in the December 2004 date not being met.

For most of 2005, Accenture and CDLE, in accordance with provisions in the contract for resolving disputes, attempted to negotiate the schedule, scope and cost of the contract to achieve full implementation of the remaining releases (Benefits and Tax). The inability to resolve the issues in the best interest of the state resulted in Accenture and CDLE agreeing to mutually terminate their contract in December 2005. As part of that agreement Accenture gave up all claims to the remaining \$8.6 million in the *genesis* appropriation and holdback and refunded CDLE \$8.2 million. The remaining funds in the appropriation have expired and this money will remain in the ESF. The \$8.2 million refund has been deposited into the ESF.

A Supplemental Budget Request was approved in June, 2006 to support the Departments effort to perform a Project Recovery Assessment (PRA) of the *genesis* Project. This recovery assessment effort involved the thorough assessment and analysis of all the hardware, software and other contractual deliverables turned over to CDLE by Accenture in accordance with the termination agreement of the contract. This included an analysis of code developed by Accenture, supporting documentation for the systems, and identification of gaps in meeting business requirements and needs. The Department also

analyzed architectural decisions made by Accenture during the development of the system. The recovery effort resulted in an updated scope, schedule, and cost analysis for completing the remaining releases (referred to collectively as the SUPER system). Regardless of the solution from PRA (re-bid, re-build, or re-use options) there will be the need for an Internet solution. Internet functionality was one of the promised outcomes of *genesis* therefore minimal work was done over the last several years to enhance the current applications. An Internet solution can be accomplished today and carries an underlying urgency now that a significant amount of time has passed with no growth in this area.

FUNDING

The federal grant that provides 90% of the funding support for the UI Program has remained flat for the last several years and declined by \$900,000 in the current year. Additionally, in the upcoming program year we estimate an additional drop of approximately \$1.3M due to a change in the federal funding formula for the UI Program. Therefore, CDLE is requesting approval for funding from the Employment Support Fund (ESF).

The ESF supports UI, Workforce Development, and Labor Standards activities. CRS 8-77-109(2)(a)(I) states that the ESF will “be used to offset funding deficits for program administration, including information technology initiatives, under the provisions of articles 70 to 82 of this title and to further support programs to strengthen unemployment fund solvency;”. Under current statutory provisions, the ESF generates approximately \$22 million in revenue per year and as of the end of June 2006 had a cash balance of approximately \$33 million. In FY07 approximately \$15 million was appropriated to support Department administrative functions providing an estimated \$7M in increasing reserves therefore, the ESF contains a sufficient balance to fund this request.

General Description of Request:

CDLE currently has five Internet Self-Service applications: Initial Unemployment Insurance (UI) Claims, Continued UI Claims, Tax Registration (CR100), Tax & Wage Reporting, and Customer Maintenance (Tax).

These self-service applications are essential to our ability to sustain the projected workload of the call center. However, these systems are not considered “enterprise” in nature and have serious life cycle concerns that must be addressed. All current UI Internet applications, with the exception of Internet Continued Claims, were developed on the Microsoft Visual Basic 6 platform prior to the start of *genesis*. Visual Basic 6 is currently in the Microsoft Corporation Extended Support phase which means that free technical support is no longer available for the product. Beginning in March 2008, the product will not have any free or paid support available. It is imperative for these systems to remain viable and therefore, each needs to be migrated and rewritten onto a currently supported, enterprise platform.

In addition to the reengineering of our current Internet self-service applications, several processes within the UI Program have been identified as beneficial for migration to Internet self-service. These include: Additional and Reopened UI Claims, fully functioning Customer UI Maintenance Screens, UI Appeals Filing, Claimant/Employer Information and Customer Feedback.

This decision item would allow CDLE to modernize our current Internet self-service applications, develop, implement and maintain the functionality of new applications, and integrate these elements into an Internet self-service “Suite.” Over a two year span, ten Internet self-service applications will be deployed. The resulting Internet Suite will require minimal intervention by business staff and provide a viable conduit for claimants and employers to conduct business with the UI Program. This approach conforms to the original *genesis* vision to move towards a fully integrated UI Program.

UI claimants will be able to file and collect their benefit without ever contacting the call center. Since there are no business hours associated with the Internet applications, claimants and employers will be able to conduct business at their leisure. These Internet

applications will also provide an alternative method of business when the call center and automated telephone system are congested or unavailable. Claimants and employers will be able to validate their data and make changes within certain guidelines.

CDLE is currently positioned to leverage the lessons learned during *genesis* and the Project Recovery Assessment (PRA) and apply them to a highly manageable project that will quickly produce measurable results and meet the increasing public demand for the efficient delivery of services.

Develop Requirements

This crucial phase will start in September 2008, continue for 6 months, and cover the collection of all requirements associated with the suite of Internet Self-Service web functions. Comprehensive detail will be gathered and organized for each of the self-service functional areas. Specifically website look and feel, detailed process functionality, interfaces, and data collection and sharing. This effort will provide the backbone of each of the application areas.

Requirement analysis and development forms the foundation of a viable software application solution. The process identifies the basic needs of the software solution from both a customer and business viewpoint. Without complete, accurate and clearly identifiable requirements, development of a useable computer system is essentially impossible. Gartner Research, Inc., a major technology research group and The Standish Group, another long established technology research provider collaborated on a publication related to software development requirements. In short, their research found that “failure to define, communicate and validate business requirements is the root cause of most software project delays, overruns and failures.” The National Institute of Standards and Technology recently published a journal that clearly described and stated that “invalid requirements cost US businesses over thirty billion dollars annually.”

Modernize Current Internet Applications

Current applications are dated in appearance, overall functionality, integration, and platform. The Visual Basic 6 development platform will no longer have free or paid

technical support from Microsoft in March 2008. General application and business functionality can be leveraged from the existing system and used in a newly developed application. At the same time, existing issues or errors can be corrected. Current applications include Initial Claims, Continued Claims, New Employer Registration, Tax & Wage Reporting and Customer Maintenance.

INITIAL CLAIMS - Functionality for citizens to file their initial unemployment claim via the Internet is in place today and handles approximately 2,000 initial claim filings per week. This represents approximately 67% of all initial claim filings. The general process of filing an initial claim online is through the automation of a comprehensive questionnaire. In approximately 10% of these claims, intervention is required by staff to code the claims for acceptance by our current database (5 minutes each). Data is exchanged through the UI legacy applications on a periodic basis. The existing application is poorly engineered because format errors are not identified until the final submission point at the end of the online process.

The reengineering of this application and movement to the new platform will realize the following:

- ♦ a more intelligent architecture that will walk a user through the claim submission that is similar to other online government services;
- ♦ capture more information for the adjudication process;
- ♦ provide help for users if they do not understand a question (i.e., definition of pension); and
- ♦ save staff time in follow-up calls to claimants for clarification and will minimize the incoming calls from claimants because the submission process is clearer and easier to use.

CONTINUED CLAIMS: Functionality for UI claimants to file their continued unemployment claim via the Internet is in place today and handles approximately 37%. The application is designed to mirror the current automated telephone (Interactive Voice Response) process. The Internet provides a second automated method of filing a continued claim with the department and allows us to collect more information than the

IVR. Once filed, continued claims are driven into the legacy applications where they are processed. The current application was developed using the new platform, but requires additional functionality not designed into the system to streamline the processing of each continued claim. For example, this application does not provide query capabilities, statistical reports, and requires additional steps in order to view data. Currently, administrative time is required to download the data into spreadsheets for further action.

We lose a number of claimants between the initial claims online (67%) and the continued claims online (37%). We plan to reengineer this application to provide better links so claimants are walked through the process in an easier, streamlined manner and increase the use to more closely mirror the 67% that use the initial claims functionality. This will benefit the claimants because the Internet application provides the ability for the claimant to fully explain their answers without additional call time to the department. The department benefits because the additional information that is captured will limit the number of follow-up calls. This streamlining of information gathering and issue resolution results in quicker payment to the claimant.

NEW EMPLOYER REGISTRATION (CR100): The CR100 is a currently functioning Internet application that allows a small subset of new businesses to apply for a Tax ID online. This application is used by both the Colorado Department of Labor & Employment and the Colorado Department of Revenue. The Tax ID is generated real-time and given to the new businesses immediately. Nightly updates are also transferred between the Internet application and legacy systems. As we modernize this application to the new platform it will be expanded to allow all employers to register online.

TAX REPORTING: Currently, all employers can file tax reports online and in FY 06 approximately 20% of all employers utilized this system. We feel that this 20% use rate is low because the ability to make a payment over the Internet is not available. Since employers have to mail the payment, they mail the tax report with it. This enhanced application will allow employers to make tax payments at the same time they file their report online.

Also, currently employers can only use the online process for reporting taxes for the current quarter. Filings for previous quarters must be submitted in hard copy. The enhanced application will allow online filing regardless of the timeframe.

WAGE REPORTING: Employers with 100 or fewer employees are able to file a current wage report online today. They enter their tax ID # and name to access their file which pulls up their most recent report populated with previous data (only if they have filed online in the previous quarter) otherwise the blank form is presented that requires manual entry. Required fields are name, SSN and wages for all employees. This application will offer two separate enhancements. First, we will be providing a downloadable software package (secure file transfer protocol – FTP) that employers will use to submit wage data direct. Second, employers will be able to modify wage data during the same reporting quarter. Currently employers have to manually submit changes and staff enters the data.

CUSTOMER MAINTENANCE: Limited Internet functionality for customer maintenance is in place today primarily to handle address changes and Power of Attorney. Employers can change their address information however claimant address changes are sent using various methods and require CDLE staff to manually update the claimant record. The Power of Attorney is merely a downloadable form and does not support an interactive submission. This application will be greatly enhanced into an intelligent application that will allow both claimants and employers to access their account information, make changes, view their history, and submit a variety of forms in a real-time interactive environment.

Currently a variety of forms are available on the Internet but many cannot be completed and submitted automatically, claimants or employers print the forms and mail them. Currently we mail a large number of forms to our customers. For example, there is a form we require from employers that requests separation information. For each claim we send an average 2.3 of these separation request forms. We envision that the employer will be able to go online, access the file, complete the form, and submit it. The information will be downloaded directly into our legacy system. Correspondence impacts a number of these Internet applications. We currently have 311 forms and

generated a mail volume of 396,798 pieces of mail in the month of December 2006. We estimate that the online applications will reduce our mail volume by 30% which will generate a savings of over \$650K per year.

New Applications

ADDITIONAL & REOPENED CLAIMS: Contact with the call center is the only way to file an Unemployment Additional or Reopened claim today. Additional and Reopened claims refer to claims that have a break in the consecutive request for payment. Additional claims refer to benefit periods that are interrupted by intervening work. Reopened claims also have a break in the number of weeks claimed, but are classified as reopened because the reason for the break is not due to employment. This new application will be developed directly from business requirements. There will be an immediate and measurable benefit to this application as Additional and Reopened claims constitute a significant portion of the UI workload.

CUSTOMER FEEDBACK: This application will consist of a page that gives claimants and employers the ability to provide the department with feedback on any topic. CDLE staff will be able to respond using administrative features directly inside the application, and thus will not use Internet email. This will streamline the feedback process and ensure a manageable and measurable conduit for this type of data sharing.

CLAIMANT & EMPLOYER INFORMATION: This will allow claimants and employers to view their account information online. Currently, claimants obtain information regarding their claim via the call center. We receive approximately 3,500 calls per week asking a variety of general questions. Everything from “Where’s my check?” to “What’s the status of my claim?” These are quickly answered by staff but the claimants have waited in the telephone que for a significant amount of time. This application alone generates a benefit of over \$1M for CDLE and \$1.8M in time savings for our customers per year.

APPEALS FILING: This application will allow claimants to file an appeal regarding the decision of their denied claim. The current process is highly labor intensive and will provide an additional path for filing as well as reduce the business staff workload.

Integrated ISS Suite

Our solution calls for an enterprise platform that will integrate the reengineered applications with the newly developed applications into a suite of applications that are interface non-specific. This single, unified system will allow for seamless interaction between disparate applications and databases to expand the functionality. An enterprise platform will:

- ♦ Strengthen the viability of our existing systems by leveraging functions that lend themselves to self-service. By collecting data and processing external to our legacy applications, we distribute workloads and offer more avenues for data gathering. This provides greater flexibility in the event of outages.
- ♦ Provide the ability to integrate, share and centrally manage data eliminating information silos and the costs of maintaining them. For instance, in our current environment, certain elements of UI data reside on a subsystem entirely external to our main applications. This data cannot be seen in the legacy applications. The self-service suite will collect all data and drive it to the single database of record, which is the legacy system at this time.
- ♦ Integrate a wide variety of data and data sources to support information flow across diverse and disjointed IT environments.
- ♦ Share common security and administration services, data storage and management functions, query and reporting tools, analytic toolsets, publishing infrastructure, and Web-based user interfaces across components and applications.
- ♦ Fit within the current IT infrastructure in a way that leverages our existing technology investments.
- ♦ Be scalable to handle future growth, customizable to support new applications, and standards-based to support future technologies not yet defined.

Project Management

Implementation of a comprehensive Internet Self Service application suite is, even within the current compressed time frame, a multi-year project. It is also a project that carries significant implications to the functioning of the Unemployment Insurance Program. Based on these criteria, it falls under the requirements established by Senate Bill 06-063 as a project requiring certification by the Office of Information Technology (OIT). Within the Project Management portion of the funding request are the elements necessary for compliance with the established requirements as detailed by the OIT.

In addition, we have included the costs for a Technical Writer for the full duration of the project. Technical writing is a specific skill-base that is not currently found within our IT staff resources. A contractor would be hired to handle all the documentation requirements for these new applications.

A comprehensive disaster recovery (DR) plan will be built into this project, and will be completed within the 24 month timeline. There are several general guidelines that form the foundation of our plan:

- ♦ All production data will be consolidated in a single location on a restricted network.
- ♦ All websites will be housed on a safe server which resides in the DMZ, a public facing environment that has minimal risk.
- ♦ Redundant/parallel hardware will be in place at the disaster recovery site.
- ♦ The production site will employ high capacity data storage systems. Similar systems will also reside at the disaster recovery site.

Consequences if Not Funded:

CDLE would continue to maintain the five current applications, installing patches as they become available but eventually phasing out the Internet applications as the software becomes obsolete. New applications would not be pursued as no resources currently exist to support this initiative.

Calculations for Request:

STATE OF COLORADO FY 08-09 BUDGET REQUEST CYCLE: Department of Labor & Employment

Total Request	Total Funds	General Fund	Cash Funds	Cash Funds Exempt	Federal Funds	FTE
Total Request includes Operating & Capital Construction	\$6,847,770		\$6,847,770			5.0
Internet Self-Service - Program costs (Operating)	\$685,440		\$685,440			5.0
FY 08-09 Operating costs	\$503,720		\$503,720			2.5
FY 09-10 Operating costs	\$181,720		\$181,720			2.5
Internet Self-Service - (Capital Construction)	\$6,162,330		\$6,162,330			
FY 08-09 Capital Construction costs	\$3,040,018		\$3,040,018			
FY 09-10 Capital Construction costs	\$3,122,312		\$3,122,312			

Summary of Request FY 08-09	Total Funds	General Fund	Cash Funds	Cash Funds Exempt	Federal Funds	FTE
Total Request - Operating & Capital Construction	\$3,543,738		\$3,543,738			2.5
Internet Self-Service - Program costs (Operating) *	\$503,720		\$503,720			2.5
New State FTE	\$181,720		\$181,720			2.5
Software costs	\$136,000		\$136,000			
Hardware costs - servers	\$186,000		\$186,000			
Internet Self-Service - (Capital Construction)	\$3,040,018		\$3,040,018			
Contracting Services - consultants	\$2,398,756		\$2,398,756			
Develop Requirements	\$563,904		\$563,904			
Modernize Current Applications	\$919,429		\$919,429			
New Applications	\$177,023		\$177,023			
Integrate to "Suite"	\$208,000		\$208,000			
Project Management	\$530,400		\$530,400			
Contracting Services - IV&V	\$310,000		\$310,000			
Contracting Services - Training	\$20,000		\$20,000			
10% Contingency for IT projects	\$311,262		\$311,262			

Summary of Request FY 09-10	Total Funds	General Fund	Cash Funds	Cash Funds Exempt	Federal Funds	FTE
Total Request - Operating & Capital Construction	\$3,304,032		\$3,304,032			2.5
Internet Self-Service - Program costs (Operating)	\$181,720		\$181,720			2.5
New State FTE	\$181,720		\$181,720			2.5
Internet Self-Service - (Capital Construction)	\$3,122,312		\$3,122,312			
Contracting Services - consultants	\$2,501,049		\$2,501,049			
Develop Requirements	0		0			
Modernize Current Internet	0		0			
New Applications	\$1,762,649		\$1,762,649			
Integrate to "Suite"	\$208,000		\$208,000			
Project Management	\$530,400		\$530,400			
Contracting Services - IV&V	\$310,000		\$310,000			
Contracting Services - Training	0		0			
10% Contingency for IT projects	\$311,263		\$311,263			

*** REQUEST ROLLFORWARD AUTHORITY FOR OPERATING DOLLARS.**

Assumptions for Calculations:

OPERATING COSTS

New State FTE: This effort requires the knowledge and abilities of our UI Business Analysts (classified as Labor & Employment Specialist III). Reassigning these staff to this initiative will result in a need to backfill their positions. These are senior positions within UI and require extensive program knowledge so promotions will be made, we will then fill those promoted staff vacancies and trickle down to filling L&E Intern's in our training unit. A total of 10,384 hours of staff time will be needed at \$35/hr (total of 5 FTE over the course of the 2 year project or 2.5 FTE per year). At the end of this project these new FTE will be absorb through attrition as we are requesting no permanent change to our base FTE.

Software costs: \$87K for a requirement gathering tool from RAVEN that can start with legacy use cases, including those prepared in MS Word, and generate UML diagrams directly from the text; \$14K to purchase server software for the two new servers; and \$35K for data restoration software. These costs will be incurred in FY08-09

Hardware costs: \$186K for two EVA4000 HP servers at \$93K each. One will support the new Internet applications, and the second will be for the disaster recovery plan. These costs will be incurred in FY08-09.

CAPITAL CONSTRUCTION COSTS

Contracting services - consultants: These costs are broken out into five categories.

1. Develop Requirements - Requirement analysis and development forms the foundation of a viable software application solution. Comprehensive detail will be gathered and organized for each of the self-service functional areas. Full costs incurred in FY 08-09.
2. Modernize Current Internet Self-Service applications: 5 current applications created in Visual Basic 6 need to be reengineered to an enterprise platform. Current applications include Initial Claims, Continued Claims, New Employer Registration, Tax & Wage Reporting and Customer Maintenance. We estimate the need for 8,071 contractor hours at IT Internet Developer level (price agreement cost of \$133/hr). Contractor hours for these reengineered applications are an average between the numbers developed by CDLE technical staff based on their current administration of these systems and details received from ITSC (UI Information Technology Support Center) of the National Association of State Workforce Agencies (NASWA) that showed comparison data of Internet self-service implementations in other states. Full costs incurred in FY08-09.
3. New Applications: Five new applications will be developed and integrated with the existing applications to form a "Suite" of Internet Self-Service applications. The new applications include Additional and Reopened Claims, Customer Feedback, Customer Information (both claimant and employer), Correspondence, and Appeals filing. We estimate the need for 14,584 contractor hours at the IT Internet Developer level (current

price agreement cost is \$133/hr). Contractor hours for these reengineered applications are an average between the numbers developed by CDLE technical staff based on their current administration of these systems and details received from ITSC (the Nat'l UI Organizations IT professionals) that showed comparison data of Internet self-service implementations in other states. These costs begin in May 2009 with 1,331 hours in FY 08-09 and the remaining hours in FY 09-10.

4. Integrate to new Internet Self-Service Suite: This solution calls for an enterprise platform that will integrate the reengineered applications with the newly developed applications into a suite of applications that are interface non-specific. Cost includes an Enterprise Architect for a total of 2,080 hours at \$200/hr. This cost is spread throughout the duration of the project.

5. Project Management: Includes costs for a Project Manager and Project Scheduler for the 2 year duration of the project (required by Senate Bill 06-063), 4,160 hours for each, Project Manager at \$125/hr and Scheduler at \$85/hr. Also includes cost for a Technical Writer at \$45/hr for the duration of the project to handle all the documentation requirements and the costs to develop and implement a disaster recovery plan for this project.

Contracting Services - IV&V: Independent Verification and Validation for the duration of the project as required by Senate Bill 06-063.

Contracting Services - Training: Funding may be needed to train current staff to a new enterprise platform if the choice is not .NET. Costs will be incurred in FY08-09.

Contingency: All IT Projects over \$500K require, at a minimum, a 5% contingency. A 10% was considered reasonable for a project of this size and scope with a high organizational impact.

Impact on Other Government Agencies: N/A

Cost Benefit Analysis: Benefits were calculated based on cost savings and cost avoidance.

STATE OF COLORADO FY 08-09 BUDGET REQUEST CYCLE: Department of Labor & Employment

Benefit Worksheet Costs Saved and Avoided	Request Year			Operation and Maintenance					Total
	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	
Savings									
<i>OPERATING EXPENSES</i>									0
Phone		9,274	127,866	132,351	146,691	146,691	146,691	146,691	856,255
Postage				654,375	654,375	654,375	654,375	654,375	3,271,875
Sub-total	\$0	\$9,274	\$127,866	\$786,726	\$801,066	\$801,066	\$801,066	\$801,066	\$4,128,130
Cost Avoidance									
<i>CUSTOMER IMPACT - online services replace customers calling into the Department</i>									
Reduction in call volume		103,034	3,376,343	4,985,220	4,985,220	4,985,220	4,985,220	4,985,220	28,405,477
<i>MANUAL PROCESSING - online services replace manual processing by Department staff</i>									
Initial Claims		12,193	146,309	146,309	146,309	146,309	146,309	146,309	890,047
New Employer Registrations			21,854	65,562	65,562	65,562	65,562	65,562	349,664
Additional Claims			182,000	312,000	312,000	312,000	312,000	312,000	1,742,000
Reopened Claims			42,467	72,800	72,800	72,800	72,800	72,800	406,467
Customer Maintenance		46,909	562,906	562,906	562,906	562,906	562,906	562,906	3,424,345
Customer Information									
Sub-total	\$0	\$162,136	\$4,331,879	\$6,144,797	\$6,144,797	\$6,144,797	\$6,144,797	\$6,144,797	\$35,218,000
Quantified Benefits Total	\$0	\$171,410	\$4,459,745	\$6,931,523	\$6,945,863	\$6,945,863	\$6,945,863	\$6,945,863	\$39,346,130
									0

Request Year	FY 2008-09
Development	1 year of development
Operation and Maintenance	5 years of useful life

COST SAVINGS

Phone: As online services are implemented, customers will have access to their account information and the ability to file reports on a 24/7 basis. Each application was looked at individually to establish the current annual call rate. This call volume was then reduced by 75% and annualized for each FY based on the estimated implementation date of the application. This FY reduced call volume was then multiplied by 40% which is the current number of calls that come in through the toll-free line. This number was then multiplied by the total phone time that includes time in the que and talk time. The number of minutes callers are in the telephone que waiting for assistance is currently 37

minutes, however our new phone system will be in place at the time these Internet applications are implemented and we estimate the wait time will be reduced to 19 minutes for FY09, 15 minutes in FY10 and 10 minutes for the out years. Talk time is averaged at 7 minutes. This is then multiplied by the 1-800 per minute rate of .065. Calculation was not inflated in out years to accommodate an increase in phone rates.

Internet Self-Service Suite of Applications	Implementation Date	Total Annual Call Volume*			
		FY09	FY10	FY11	FY12
Initial Claims	May-09	3,668	22,009	22,009	22,009
Continued Claims	Aug-09		11,076	14,768	14,768
CR 100	Feb-10		7,800	23,400	23,400
Tax reporting	Jun-10				29,250
Wage reporting	Jun-10				2,925
Customer maintenance	May-09	10,051	60,303	60,303	60,303
Additional claims	Nov-09		13,650	23,400	23,400
Reopened claims	Nov-09		9,100	15,600	15,600
Customer feedback	Aug-09				
Claimant Information	Sep-09		92,901	123,868	123,868
Employer Information	Jan-10		6,703	16,088	16,088
Appeals	Jun-10				269
		13,719	223,542	299,436	331,880
	% on 1-800 line	40%	40%	40%	40%
	Total drop 1-800	5,487	89,417	119,774	132,752
		Phone Time			
		FY08	FY09	FY10	FY11
	Phone que	19	15	10	10
	Talk time	7	7	7	7
	TOTAL	26	22	17	17
	per minute 1-800 rate	0.065	0.065	0.065	0.065
	TOTAL SAVINGS IN PHONE CHARGES	9,273.83	127,866.21	132,350.76	146,690.96

*Total annual calls times 75% that we estimate will be replaced by online services; divided by 12 to get monthly average then multiplied by the # of months remaining in FY after implementation

Postage: Within each of the Internet applications a variety of forms are used to collect information. In the 2006 Federal program year, the UI Program spent \$714,914 in metered postage, \$511,795 in mail services and another \$613,350 in permit mail for a total of \$1.8M. Our allocation from the US Dept of Labor was \$1.1M. We historically overspend our postage budget. Automating our forms processing is a primary goal because the US Dept of Labor will no longer be able to fund our overexpenditure. The UI Program has 311 total forms and generates a mail volume of approximately 396,786 pieces of mail per month. We estimate that the online applications will reduce our mail costs by 30% after full implementation. Not all forms lend themselves easily to an automated function. Total yearly mail cost of \$1,840,409 (for federal program year 2006) x .30 = \$654,374

COST AVOIDANCE

Reduction in call volume: As online services are implemented, customers will have access to their account information and the ability to file reports on a 24/7 basis. Each application was looked at individually to establish the current annual call rate. This call volume was then reduced by 75% and annualized for each FY based on the estimated implementation date of the application. This FY reduced call volume was then multiplied by the current average wait time (37 minutes) plus the average talk time (10 minutes) times the current average weekly wage for Colorado calculated into minutes ($\$767 / 40 = \$19.175/\text{hr} / 60 = .3196$ a minute).

STATE OF COLORADO FY 08-09 BUDGET REQUEST CYCLE: Department of Labor & Employment

Internet Self-Service Suite of Applications	Implementation Date	Total Annual Call Volume*				Avg wait time	Avg wage	Total Benefit**					
		FY09	FY10	FY11	FY12			FY09	FY10	FY11	FY12		
Initial Claims	May-09	1,834	22,009	22,009	22,009	47	\$ 0.3196	\$ 27,548	\$ 330,579	\$ 330,584	\$ 330,584		
Continued Claims	Aug-09		12,307	14,768	14,768	47	\$ 0.3196	\$ -	\$ 184,866	\$ 221,839	\$ 221,833		
CR 100	Feb-10		7,800	23,400	23,400	47	\$ 0.3196	\$ -	\$ 117,165	\$ 351,496	\$ 351,496		
Tax reporting	Jun-10			29,250	29,250	47	\$ 0.3196	\$ -	\$ -	\$ 439,370	\$ 439,370		
Wage reporting	Jun-10			2,925	2,925	47	\$ 0.3196	\$ -	\$ -	\$ 43,937	\$ 43,937		
Customer maintenance	May-09	5,025	60,303	60,303	60,303	47	\$ 0.3196	\$ 75,486	\$ 905,830	\$ 905,830	\$ 905,823		
Additional claims	Nov-09		13,650	23,400	23,400	47	\$ 0.3196	\$ -	\$ 205,039	\$ 351,496	\$ 351,496		
Reopened claims	Nov-09		9,100	15,600	15,600	47	\$ 0.3196	\$ -	\$ 136,693	\$ 234,331	\$ 234,331		
Customer feedback	Aug-09					47	\$ 0.3196	\$ -	\$ -	\$ -	\$ -		
Claimant Information	Sep-09		92,901	123,868	123,868	47	\$ 0.3196	\$ -	\$ 1,395,482	\$ 1,860,642	\$ 1,860,642		
Employer Information	Jan-10		6,703	16,088	16,088	47	\$ 0.3196	\$ -	\$ 100,689	\$ 241,654	\$ 241,661		
Appeals	Jun-10			269	269	47	\$ 0.3196	\$ -	\$ -	\$ 4,041	\$ 4,044		
			\$ 6,859	\$ 224,773	\$ 331,880	\$ 331,880			TOTAL	\$ 103,034	\$ 3,376,343	\$ 4,985,220	\$ 4,985,219

*Total annual calls times 75% that we estimate will be replaced by online services; divided by 12 to get monthly average then multiplied by the # of months remaining in FY after implementation

** Total benefit is call volume times the average wait and talk time of 47 minutes times the average wage in Colorado calculated into minutes.

Reduction in manual processing time for Initial Claims - error correction and coding: Functionality for citizens to file their initial unemployment claim via the Internet is in place today and handles approximately 2,000 initial claim filings per week. This represents approximately 67% of all initial claim filings. The general process of filing an initial claim online is through the automation of a comprehensive questionnaire. In approximately 10% of these claims, intervention is required by staff to code the claims for acceptance by our current database (5 minutes each). The reengineering of this application will remove this step. Initial claims per week (2,000) x 10% error rate x 5 minutes of processing time = 1,000 minutes or 17 hours. The average UI staff salary and benefits is \$30/hr x 17 hrs = \$500 per wk x 52 weeks is \$26,000 per year. May 2009 implementation will result in 1 month of savings in FY09 calculated by dividing \$26,000 by 12 = \$2,167 and the full \$26K for the out years.

Reduction in manual processing time for Initial Claims - increase in online filings: We estimate the reengineering of this application will increase the current filing rate of 67% online to 80% or result in a 13% increase. Total initial claims per year (123,394) x 13% increase in online filings = 16,041 x 15 minutes of processing time = 240,618 minutes or 4,010 hours. The average UI staff salary and benefits is \$30/hr x 4,010 hrs = \$120,309 per year. FY09 = \$10,026 and the full \$120K for the out years.

New Employer Registrations: We estimate the reengineering of this application will increase the current filing rate of 34% online to 80% or result in a 46% increase. Total registrations per year (23,690) x 46% increase in online filings = 10,927 x 12 minutes of processing time = 131,124 minutes to 2,185 hours. Times average staff salary (\$30/hr) = \$65,562. This application will be implemented in February 2010 therefore no benefit in FY09 and only partial benefit will be reflected in FY10 = \$21,854 with out years showing the full \$65K.

Additional and Reopened Claims: Contact with the call center is the only way to file an Unemployment Additional or Reopened claim today. Additional and Reopened claims refer to claims that have a break in the consecutive request for payment. Additional claims refer to benefit periods that are interrupted by intervening work. The average number of additional claims per year is 31,200 x 20 minutes of processing time = 624,000 minutes or 10,400 hours. Times the average staff salary (\$30/hr) = \$312,000 per year. Implementation is scheduled for November 2009 so partial benefit in FY10 = \$182,000. The average number of reopened claims per year is 20,800 x 7 minutes of processing time = 145,600 minutes or 2,427 hours. Times the average staff salary (\$30/hr) = \$72,800. FY10 = \$42,467.

Customer Maintenance: The reengineering of this application will fully automate the address change and Power of Attorney functions. This application will add features, such as the ability to change their Personal Identification Number (PIN) used to access their accounts. Currently, employers can change their address information via the Internet however claimant address changes are sent using various methods and require CDLE staff to manually update the claimant record. Address changes per year (138,682) x 75%

online use (average, employers have a higher % of Internet use than claimants) = 104,012 x 5 minutes of processing time = 520,060 minutes or 8,668 hours x average salary of \$30/hr = \$260,030. Implementation is scheduled for May 2009 so one month of benefit is reflected in FY09 = \$21,669.

The Power of Attorney is merely a downloadable form and does not support an interactive submission. Power of Attorney filings per year (23,000) x 5 minutes of processing time = 115,000 minutes or 1,917 hours x average salary of \$30/hr = \$57,500 with a May 2009 implementation date, one month of cost avoidance is shown in FY09 = \$4,792.

Total number of PIN reissued per year (37,750) x 13 minutes to process = 490,751 minutes to 8,179 hours x average salary of \$30/hr = \$245,376. FY09 = 20,448

Customer Information: We receive approximately 3,500 calls per week asking a variety of general questions. Everything from “Where’s my check?” to “What’s the status of my claim?”

Total calls per year (471,876) x 35% of calls from claimants that fall in the category of general questions = 165,157 calls x 15 minutes average processing time = 41,289 hours x \$30/hr = \$1,238,675. This new application for claimants is scheduled to be implemented in September 2009 so the annual figure is calculated for nine months in FY10 = \$929,006.

Total calls per year (471,876) x 5% of calls from employers that fall in the category of general questions = 23,594 calls x 5 minutes average processing time = 1,966 hours x \$30/hr = \$58,985. The employer side of this application is scheduled for implementation January 2010 so five months of benefit is reflected for FY10 at \$24,577.

These costs are already represented in the line for “Reductions in call volume.”

SUMMARY

Over the first three years of this initiative from request through implementation and one year of full operation and maintenance the benefits of \$11.5M outweigh the cost of \$6.8M.

Implementation Schedule:

This effort would be accomplished over two years, deploying ten Internet self-service applications in a phased implementation.

Project Timeline	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J
	u	u	e	c	o	e	a	e	a	r	a	u	u	u	e	c	o	v	e	a	e	a	a	u
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	1	1	1	1
	8	8	8	8	8	8	9	9	9	9	9	9	9	9	9	9	9	9	0	0	0	0	0	0
ISS Requirements																								
Initial Claims																								
Continued Claims																								
Add/Reopen Claims																								
CR 100																								
Tax/Wage Reporting																								
Customer Maintenance																								
Customer Feedback																								
Claimant Information																								
Employer Information																								
Appeals Filing																								
Disaster Recovery																								

Statutory and Federal Authority:

Social Security Act of 1935 and the Federal Unemployment Tax Act.
CRS 8-70-101 thru 8-82-105

Performance Measures:

- 1.1 Ensure that 90% of the payments processed are accurate and timely.
- 2.1 Increase Internet usage to result in 50% of the UI Program’s workload conducted via electronic means.

Application of Cost Benefit Analysis

Summary of the Analysis of Each Alternative

	Fiscal Year								
	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	Total
Alternative 2 Costs		59,517	1,348,911	3,145,655	3,258,301	3,258,301	3,258,301	3,258,301	\$17,587,287
Alternative 2 Benefits		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Net Alternative 2 Costs		\$59,517	\$1,348,911	\$3,145,655	\$3,258,301	\$3,258,301	\$3,258,301	\$3,258,301	\$17,587,287

Expected Replacement Year:

	Fiscal Year								
	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	Total
Alternative 1 Cost	0	3,317,823	2,941,623	588,324	0	0	0	0	\$6,847,770
Alternative 1 Benefits	0	(471,653)	(4,323,054)	(8,009,041)	(8,243,521)	(8,243,518)	(8,243,520)	(8,243,520)	(\$45,777,827)
Net Alternative 1 Costs	0	2,846,170	(1,381,432)	(7,420,717)	(8,243,521)	(8,243,518)	(8,243,520)	(8,243,520)	(\$38,930,058)

Expected Replacement Year:

Comparison of Alternatives

Preferred Alternative 1 Cost (New Project) (\$38,930,058)	-	Next Best Alternative 2 Cost \$17,587,287	=	Comparison (\$56,517,345)
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Statement of Comparison:

Unquantified Benefits of Preferred Alternative
list
1
2
3

If the request alternative does not show a net savings with quantified benefits alone, then the argument should be made that the unquantified benefits outweigh the additional cost for the request alternative.

Provide this worksheet in both a hard copy format and electronically.

Analysis of Alternatives should be linked to other worksheets to reduce error and facilitate analysis.

Alternative 1: Internet Self-Service Cost Worksheet Development and Ongoing Operations and Maintenance	Fiscal Year								Total
	2007-08	Request Year 2008-09	2009-10	2010-11	2011-12	Operation and Maintenance 2012-13	2013-14	2014-15	
OPERATING BUDGET									
FTE									
(1) Existing State FTE	0	0	0	0	0	0	0	0	0
(2) New State FTE		145,376	181,720	36,344					363,440
Sub-total	\$0	\$145,376	\$181,720	\$36,344	\$0	\$0	\$0	\$0	\$363,440
Software Acquisition									
(1) Software COTS		136,000							136,000
(2) Software Built	0	0	0	0	0	0	0	0	0
Sub-total	\$0	\$136,000	\$0	\$0	\$0	\$0	\$0	\$0	\$136,000
Equipment									
(1) Servers		186,000							186,000
(2) PCs, Laptops, Terminals, PDAs									0
(3) Printers, Scanners, Peripherals									0
(4) Network Equipment/Cabling									0
(5) Other									0
Sub-total	\$0	\$186,000	\$0	\$0	\$0	\$0	\$0	\$0	\$186,000
Total Operating Budget Costs	\$0	\$467,376	\$181,720	\$36,344	\$0	\$0	\$0	\$0	\$685,440
GF									
GFE									
CF		\$467,376	\$181,720	\$36,344					\$685,440
CFE									
FF									
CAPITAL BUDGET									
Contract Professional Services									
(1) Consultants/Contractors	0	1,959,922	2,449,903	489,980	0	0	0	0	4,899,805
(2) Quality Assurance									
(3) Ind. Verification & Validation-IV&V	0	248,000	310,000	62,000	0	0	0	0	620,000
(4) Training		20,000							20,000
(5) Leased Space									0
(6) Feasibility Study									0
(7) Other Services/Costs		0							0
Sub-total	\$0	\$2,227,922	\$2,759,903	\$551,980	\$0	\$0	\$0	\$0	\$5,539,805
Other: (list individually)									
10% Contingency for IT Projects		622,525							622,525
Sub-total	\$0	\$622,525	\$0	\$0	\$0	\$0	\$0	\$0	\$622,525
Total Capital Budget Costs	\$0	\$2,850,447	\$2,759,903	\$551,980	\$0	\$0	\$0	\$0	\$6,162,330
CCF									
CCFE									
CF		\$2,850,447	\$2,759,903	\$551,980					\$6,162,330
CFE									

Cost Worksheet Development and Ongoing Operations and Maintenance	Fiscal Year								Total
	2007-08	Request Year 2008-09	2009-10	2010-11	2011-12	Operation and Maintenance 2012-13 2013-14 2014-15			
FF									
Total Project Costs	\$ -	\$ 3,317,823	\$ 2,941,623	\$ 588,324	\$ -	\$ -	\$ -	\$ -	\$ 6,847,770

New Operating Funds (Sch. 6)		467,376	181,720	36,344					685,440
New Capital Funds (CC-IT)		2,850,447	2,759,903	551,980					6,162,330
Base Funds									
Other Funds									

Indicate the request year as well as when development ends and operation and maintenance begin.

Request Year	FY 2008-09
Development	3 years of development
Operation and Maintenance	5 years of useful life

- Add (delete) rows for any additional (fewer) costs.
- Add (delete) columns for any additional (fewer) years.
- Provide an explanation for each cost in the "Explanation of Costs" worksheet.

Provide this worksheet in both a hard copy format and electronically.

Explanation of Costs

Alternative 1: Internet Self-Service	
Cost Worksheet	
Project Cost Components both Operating and Capital	Amount
OPERATING BUDGET	
State FTE	363,440
Software/Infrastructure	
Develop Requirements	87,000
New Applications	100,000
Disaster Recovery	135,000
TOTAL Operating Budget	
CAPITAL BUDGET	
CONTRACTING SERVICES	
Develop Requirements	563,904
Modernize Current ISS	919,429
New Applications	1,939,672
Integrate to new ISS Suite	416,000
Project Management	1,060,800
TOTAL CONTRACTING SERVICES	
IV&V	620,000
Training	20,000
CONTINGENCY	622,525
Total Costs	\$ 6,847,770

Provide this worksheet in both a hard copy format and electronically.

Explanation of Costs

Explanation of Costs / Assumptions and Calculations

This effort requires the knowledge and abilities of our UI Business Analysts (classified as Labor & Employment Specialist III). Reassigning these staff to this initiative will result in a need to backfill their positions. These are senior positions within UI and require extensive program knowledge so promotions will be made, we will then fill those promoted staff vacancies and trickle down to filling L&E Intern's in our training unit. A total of 10,384 hours of staff time will be needed at \$35/hr (total of 5 FTE over the course of the 2 year project or 2.5 FTE per year). At the end of this project these new FTE will be absorb through attrition as we are requesting no permanent change to our base FTE.

Sole Source for a requirement gathering tool from RAVEN that can start with legacy use cases, including those prepared in MS Word, and generate UML diagrams directly from the text.

\$93K for HP server EVA4000 and \$7K for server software license to support the new internet applications.

\$93K for HP server EVA4000, \$7K for server software license and \$35K for data restoration software.

685,440

Requirement analysis and development forms the foundation of a viable software application solution. Comprehensive detail will be gathered and organized for each of the self-service functional areas.

5 current applications created in Visual Basic 6 need to be reengineered to an enterprise platform. Current applications include Initial Claims, Continued Claims, New Employer Registration, Tax & Wage Reporting and Customer Maintenance. We estimate the need for 8,071 contractor hours at IT Internet Developer level (price agreement cost of \$133/hr). Contractor hours for these reengineered applications are an average between the numbers developed by CDLE technical staff based on their current administration of these systems and details received from ITSC (UI Information Technology Support Center) of the National Association of State Workforce Agencies (NASWA) that showed comparison data of Internet self-service implementations in other states.

5 new applications will be developed and integrated with the existing applications to form a "Suite" of Internet Self-Service applications. The new applications include Additional and Reopened Claims, Customer Feedback, Customer Information (both claimant and employer), Correspondence, and Appeals filing. We estimate the need for 16,158 contractor hours at the IT Internet Developer level (current price agreement cost is \$133/hr). Contractor hours for these reengineered applications are an average between the numbers developed by CDLE technical staff based on their current administration of these systems and details received from ITSC (the Nat'l UI Organizations IT professionals) that showed comparison data of Internet self-service implementations in other states.

Our solution calls for an enterprise platform that will integrate the reengineered applications with the newly developed applications into a suite of applications that are interface non-specific. Cost includes an Enterprise Architect for a total of 2,080 hours at \$200/hr.

Includes costs for a Project Manager and Project Scheduler for the 2 year duration of the project (required by Senate Bill 06-063), 4,160 hours for each, Project Manager at \$125/hr and Scheduler at \$85/hr. Also includes cost for a Technical Writer at \$45/hr for the duration of the project to handle all the documentation requirements and the costs to develop and implement a disaster recovery plan for this project.

4,899,805

Independent Verification and Validation for the duration of the project as required by Senate Bill 06-063

Funding may be needed to train current staff to a new enterprise platform if the choice is not .NET

All IT Projects over \$500K require, at a minimum, a 5% contingency - 10% was considered reasonable for a project of this size and scope with a high organizational impact.

Alternative 1: Internet Self-Service Benefit Worksheet Costs Saved and Avoided	Fiscal Year								Total
	2007-08	Request Year 2008-09	2009-10	2010-11	2011-12	Operation and Maintenance 2012-13	2013-14	2014-15	
Savings									
									0
<i>OPERATING EXPENSES</i>									0
Phone		18,548	106,400	143,106	146,690	146,690	146,690	146,690	854,814
Postage				545,312	654,375	654,372	654,374	654,374	3,162,807
									0
Sub-total	\$0	\$18,548	\$106,400	\$688,418	\$801,065	\$801,062	\$801,064	\$801,064	\$4,017,621
Cost Avoidance									
<i>CUSTOMER IMPACT</i>									0
Online replaces phone time		412,136	2,974,143	4,863,386	4,985,219	4,985,219	4,985,219	4,985,219	28,190,541
<i>MANUAL PROCESSING</i>									0
Initial Claims		40,969	146,309	146,309	146,309	146,309	146,309	146,309	918,823
New Employer Registrations			10,927	65,562	65,562	65,562	65,562	65,562	338,737
Additional Claims			130,000	312,000	312,000	312,000	312,000	312,000	1,690,000
Reopened Claims			30,334	72,800	72,800	72,800	72,800	72,800	394,334
Customer Maintenance			187,635	562,906	562,906	562,906	562,906	562,906	3,002,165
Customer Information			737,306	1,297,660	1,297,660	1,297,660	1,297,660	1,297,660	7,225,606
									0
Sub-total	\$0	\$453,105	\$4,216,654	\$7,320,623	\$7,442,456	\$7,442,456	\$7,442,456	\$7,442,456	\$41,760,206
Quantified Benefits Total	\$0	\$471,653	\$4,323,054	\$8,009,041	\$8,243,521	\$8,243,518	\$8,243,520	\$8,243,520	\$45,777,827
									0
Unquantified Benefits									

Indicate the request year as well as when development ends and operation and maintenance begin.

Request Year	FY 2008-09
Development	3 years of development
Operation and Maintenance	5 years of useful life

Add (delete) rows for any additional (fewer) benefits.
Add (delete) columns for any additional (fewer) years.

Provide an explanation for each benefit on the explanation of benefits worksheet.

Provide this worksheet in both a hard copy format and electronically.

Explanation of Benefits

Alternative 1: Internet Self-Service		
Benefit Worksheet		
Project Benefits		
Costs Saved and	Assumptions and Calculations	Explanation of Benefits
Savings		
<i>OPERATING EXPENSES</i>		
Phone	Each of the applications were looked at individually to establish the current annual call rate. This call volume was then reduced by 75% and annualized for each FY based on the estimated implementation date of the application. This FY reduced call volume was then multiplied by 40% which is the current number of calls that come in through the tollfree line. This number was then multiplied by the total phone time that includes time in the que and talk time. The number of minutes callers are in the telephone que waiting for assistance is currently 37 minutes, however our new phone system will be in place at the time these Internet applications are implemented and we estimate the wait time will be reduced to 19 minutes for FY09, 15 minutes in FY10 and 10 minutes for the out years. Talk time is averaged at 7 minutes. This is then multiplied by the 1-800 per minute rate of .065.	As online services are implemented, customers will have access to their account information and the ability to file reports on a 24/7 basis. We estimate a drop in call volume for some applications by 75% with other applications showing little or no change. Once all online applications are implement in August 2010 the full benefit is realized for remaining years. Calculation was not inflated in out years to accommodate an increase in phone rates.
Postage	Total yearly mail cost of \$1,840,409 (for federal program year 2006) x .30 = \$654,374	Within each of the Internet applications a variety of forms are used to collect information. In the 2006 Federal year, the UI Program spent \$714,914 in metered postage, \$511,795 in mail services and another \$613,350 in permit mail for a total of \$1.8M. Our allocation from the US Dept of Labor was \$1.1M. We historically overspend our postage budget. Automating our forms processing is a primary goal because the US Dept of Labor will no longer be able to fund our overexpenditure. The UI Program has 311 total forms and generates a mail volume of approximately 396,786 pieces of mail per month. We estimate that the online applications will reduce our mail costs by 30% after full implementation. Not all forms lend themselves easily to an automated function.
Costs Avoided		
<i>CUSTOMER IMPACT - Online services replace calling into the Department</i>		
Reduction in call volume	Each of the applications were looked at individually to establish the current annual call rate. This call volume was then reduced by 75% and annualized for each FY based on the estimated implementation date of the application. This FY reduced call volume was then multiplied by the current average wait time (37 minutes) plus the average talk time (10 minutes) times the current average weekly wage for Colorado calculated into minutes (\$767 / 40 = \$19.175/hr / 60 = .3196 a minute).	As online services are implemented, customers will have access to their account information and the ability to file reports on a 24/7 basis. We estimate a drop in call volume for some applications by 75% with other applications showing little or no change. Once all online applications are implement in August 2010 the full benefit is realized for remaining years. Calculation was not inflated in out years for the increase in average weekly wages.
<i>CDLE IMPACT - Online services replace manual processing.</i>		

Explanation of Benefits

Alternative 1: Internet Self-Service		
Benefit Worksheet		
Project Benefits		
Costs Saved and	Assumptions and Calculations	Explanation of Benefits
Initial Claims - error correction/coding	Initial claims per week (2,000) x 10% error rate x 5 minutes of processing time = 1,000 minutes or 17 hours. The average UI staff salary and benefits is \$30/hr x 17 hrs = \$500 per wk x 52 weeks is \$26,000 per year. February 2009 implementation will result in 4 months of savings in FY09 calculated by dividing \$26,000 by 12 x 4 = \$867.	Functionality for citizens to file their initial unemployment claim via the Internet is in place today and handles approximately 2,000 initial claim filings per week. This represents approximately 67% of all initial claim filings. The general process of filing an initial claim online is through the automation of a comprehensive questionnaire. In approximately 10% of these claims, intervention is required by staff to code the claims for acceptance by our current database (5 minutes each). The reengineering of this application will remove this step.
Initial Claims - increased online filings	Total initial claims per year (123,394) x 13% increase in online filings = 16,041 x 15 minutes of processing time = 240,618 minutes or 4,010 hours. The average UI staff salary and benefits is \$30/hr x 4,010 hrs = \$120,309 per year. FY09 = \$40,103	We estimate the reengineering of this application will increase the current filing rate of 67% online to 80% or result in a 13% increase.
New Employer Registrations	Total registrations per year (23,690) x 46% increase in online filings = 10,927 x 12 minutes of processing time = 131,124 minutes to 2,185 hours. Times average staff salary (\$30/hr) = \$65,562. FY10 = \$10,927	We estimate the reengineering of this application will increase the current filing rate of 34% online to 80% or result in a 46% increase. This application will be implemented in April 2009 therefore no benefit in FY08 and only partial benefit will be reflected in FY09 with out years showing the full benefit.
Additional Claims	The average number of additional claims per year is 31,200 x 20 minutes of processing time = 624,000 minutes or 10,400 hours. Times the average staff salary (\$30/hr) = \$312,000. FY10 = \$130,000	Contact with the call center is the only way to file an Unemployment Additional or Reopened claim today. Additional and Reopened claims refer to claims that have a break in the consecutive request for payment. Additional claims refer to benefit periods that are interrupted by intervening work. Implementation of this new online services is scheduled for January 2010 so full benefit will not be realized until FY11.
Reopened Claims	The average number of reopened claims per year is 20,800 x 7 minutes of processing time = 145,600 minutes or 2,427 hours. Times the average staff salary (\$30/hr) = \$72,800. FY10 = \$30,334	
Customer Maintenance	Address changes per year (138,682) x 75% online use (average, employers have a higher % of Internet use than claimants) = 104,012 x 5 minutes of processing time = 520,060 minutes or 8,668 hours x average salary of \$30/hr = \$260,030 FY09= \$86,677	Employers can change their address information however claimant address changes are sent using various methods and require CDLE staff to manually update the claimant record. The Power of Attorney is merely a downloadable form and does not support an interactive submission. The reengineering of this application will fully automate the address change and Power of Attorney functions. This application will add features, such as the ability to change their Personal Identification Number (PIN) used to access their accounts. Implementation is scheduled for February 2009 so only partial benefit is reflected in FY09.
	Power of Attorney filings per year (23,000) x 5 minutes of processing time = 115,000 minutes or 1,917 hours x average salary of \$30/hr = \$57,500 FY098 = \$19,166	
	Total number of PIN reissued per year (37,750) x 13 minutes to process = 490,751 minutes to 8,179 hours x average salary of \$30/hr = \$245,376 FY09 = 81,792	
Customer Information	Total calls per year (471,876) x 35% of calls from claimants that fall in the category of general questions = 165,157 calls x 15 minutes average processing time = 41,289 hours x \$30/hr = \$1,238,675 FY10 = \$722,560	We receive approximately 3,500 calls per week asking a variety of general questions. Everything from "Where's my check?" to "What's the status of my claim?" This new application for claimants is scheduled to be implemented in November 2009. The employer side of this application is scheduled for implementation March 2010.

Explanation of Benefits

Alternative 1: Internet Self-Service		
Benefit Worksheet		
Project Benefits		
Costs Saved and	Assumptions and Calculations	Explanation of Benefits
	Total calls per year (471,876) x 5% of calls from employers that fall in the category of general questions = 23,594 calls x 5 minutes average processing time = 1,966 hours x \$30/hr = \$58,985 FY10 = \$14,746	
Unquantified Benefits		

Provide this worksheet in both a hard copy format and electronically.

Indicate if it is a cost avoidance, a savings by some entity other than the state, an actual savings by the state, or an unquantified benefit. If it is a savings by the state, indicate the actual line from which the savings can be taken.

Alternative 2: Status Quo Cost Worksheet Development and Ongoing Operations and Maintenance	Fiscal Year								Total
	2007-08	Request Year 2008-09	2009-10	2010-11	2011-12	Operation and Maintenance 2012-13	2013-14	2014-15	
OPERATING BUDGET									
Other: (list individually)									
Phone		18,548	106,400	143,106	146,690	146,690	146,690	146,690	854,814
Postage				545,312	654,374	654,374	654,374	654,374	3,162,808
Staff processing time		40,969	1,242,511	2,457,237	2,457,237	2,457,237	2,457,237	2,457,237	13,569,665
Sub-total	\$0	\$59,517	\$1,348,911	\$3,145,655	\$3,258,301	\$3,258,301	\$3,258,301	\$3,258,301	\$17,587,287
Total Operating Budget Costs	\$0	\$59,517	\$1,348,911	\$3,145,655	\$3,258,301	\$3,258,301	\$3,258,301	\$3,258,301	\$17,587,287
GF									
GFE									
CF			\$1,348,911	\$3,145,655	\$3,258,301	\$3,258,301	\$3,258,301	\$3,258,301	\$17,587,287
CFE									
FF									
CAPITAL BUDGET									
Contract Professional Services									
(1) Consultants/Contractors	0	0	0	0	0	0	0	0	0
(2) Quality Assurance									
(3) Ind. Verification & Validation-IV&V	0	0	0	0	0	0	0	0	0
(4) Training									
(5) Leased Space									
(6) Feasibility Study									
(7) Other Services/Costs									
Sub-total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Capital Budget Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CCF									
CCFE									
CF									
CFE									
FF									
Total Project Costs	\$ -	\$ 59,517	\$ 1,348,911	\$ 3,145,655	\$ 3,258,301	\$ 3,258,301	\$ 3,258,301	\$ 3,258,301	\$ 17,587,287
New Operating Funds (Sch. 6)		59,517	1,348,911	3,145,655	3,258,301	3,258,301	3,258,301	3,258,301	17,587,287
New Capital Funds (CC-IT)									
Base Funds									
Other Funds									

Indicate the request year as well as when development ends and operation and maintenance begin.

Request Year	FY 2008-09
Development	3 years of development
Operation and Maintenance	5 years of useful life

Add (delete) rows for any additional (fewer) costs.

Add (delete) columns for any additional (fewer) years.

Provide an explanation for each cost in the "Explanation of Costs" worksheet.

Provide this worksheet in both a hard copy format and electronically.

Explanation of Costs

Alternative 2: Status Quo		
Cost Worksheet		
Project Cost Components both Operating and Capital	Amount	Explanation of Costs / Assumptions and Calculations
OPERATING BUDGET		
Phone	854,814	Result of workload through the call center if online services are not modernized and enhanced.
Postage	3,162,808	Result of workload using US mail as primary communication method with customers.
Staff processing time	13,569,665	Result of continued manual processing of forms if online services are not modernized and enhanced.
CAPITAL BUDGET		
Total Costs	\$ 17,587,287	

Provide this worksheet in both a hard copy format and electronically.

IT Project Plan	FY08-09
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This form is intended to provide an overview of an IT-related project with a primary focus on the technology components. This will assist the IMC and OIT in validating the proposed information and technology approach to support their roles in IT planning, project oversight, and procurement review.

1. IDENTIFYING INFORMATION

Project Name:	Modernization & Enhancement of Internet Self-Service							
Project Code:	Agency Code (3 alpha characters)			Project Code (5 alphanumeric characters)				
	K	A	A	U	I	I	S	S
Department:	Labor & Employment, Division of Employment and Training, Unemployment Insurance Program							
Primary IT System:	UI Legacy						new	revised
								X
Project funding: Check <u>all</u> that apply	Base	New – Budget Amendment	New – Change Request	New – Non-appropriated	New – Supplemental Request			
	X							

Associated IT Systems:

IT System Name	How impacted?
Legacy UI Benefits	Legacy UI Benefits - Will be impacted by adding web based functionality allowing claimants to submit and continue new, additional and reopened claims, review and update demographic data, claim information, obtain claim and appeal status and provide feedback.
Legacy UI Tax	Legacy UI Tax - Additional web based functionality allowing employers to register new business, review and update company and employee demographic data, file an appeal, report tax and wage data and provide agency feedback.
Legacy UI Internet	Legacy UI Internet - Replace existing Internet applications.

Project Contacts:

	Name	Job Title	Telephone	E-mail
Business Sponsor	Mike Cullen	Director, Unemployment Insurance Program	303.318.8012	mike.cullen@state.co.us
Dept CIO		Chief Information Officer	303.318.8371	
Project Manager	Daniel Parks	Project Manager	303.318.8631	daniel.parks@state.co.us

2. BUSINESS OVERVIEW

Problem or Opportunity Definition (see attached E&E)

Summary of Proposed Solution (see attached E&E)

Benefits Overview (check all that apply)

Quantified Benefits		Qualified Benefits	
X	Cost avoidance	X	Statutory obligations, federal mandates
X	Cost reduction	X	System replacement
X	Productivity benefits	X	Customer service and satisfaction
	Increased revenues/cash flow		Environmental, health, and other societal benefits
X	External Customer Benefit		Aggregation
	Consolidation		Other:

Business Performance Measures

For each benefit identified in this “Business Overview” section and/or other documentation (e.g. E&E), provide a corresponding performance measure.

Prg #1	Program Name	Actual	Actual	Base	Request	Out-years	
		FY05-06	FY06-07	FY07-08	FY08-09	FY09-10	FY10-11
Objective #X: Provide easy access to program services							
PM # 1.1	Increase internet usage to result in 50% of the UI Program’s workload conducted via electronic means.	42.1%	41.3%	50%	50%	50%	50%
Objective #X: Ensure proper payments							
PM # 2.1	Ensure that 90% of the payments processed are accurate and timely.	74.9%	74%	90%	90%	90%	90%

3. TECHNOLOGY OVERVIEW

Proposed Technology (See narrative in Change Request Form) Architecture development and execution are primary deliverables of this Internet Self-Service project. This, in turn, will support the development, integration and implementation of a suite of Internet-based self-service applications. Those applications will target the full UI client base, both claimants and employers.

Alternative Technology Considered

Architecture Review Score (as percentage compliance)

Network	Datacenter	Web Access	Email	Identity Mgt	Database	Application	Security	Overall
100%	100%	100%	100%	100%	100%	100%	100%	100%

4. PROJECT ASSESSMENT

I. Strategic

Evaluate the project alignment with Agency and Statewide goals and the State IT strategic plan

	Yes	No *	N/A*
1. Is the proposed solution in alignment with the objectives of the strategies and initiatives in the State's Strategic Communications and Data Processing Plan (SCDP)?	X		
2. Is the proposed technology already in place within the agency?		X	
3. Has the agency evaluated implementations of similar technology in other agencies?		X	
4. If "yes" to question 2 above, can you leverage the existing implementation(s)?			X
5. Does the plan address total cost of ownership (TCO) over, at a minimum, the next 3-5 years?	X		

* Please provide, in section below, an explanation for all "No" and "N/A" responses:

2. Because the application platform choice has not been definitively made at this time, this question was answered in the negative. We have Microsoft technology applications in place (.Net), but it is possible that we could move to an open source configuration such as Java. We support no Java applications at this time.

3. CDLE is a leader in self-service Internet applications in the state. Formal contact with other agencies regarding technologies has not happened in recent years.

II. Management

Assessment of project alignment to core business activities as well as development and project management methodologies

	Yes	No *	N/A*
1. Will this solution support the agency's core business activities?	X		

II. Management

Assessment of project alignment to core business activities as well as development and project management methodologies

	Yes	No *	N/A*
2. Does this project have an agency sponsor?	X		
3. Has an experienced project management team been formed?	X		
4. Are project planning and project management practices and tools already in place?	X		
5. Have the project risks been identified AND appropriate mitigation strategies established?		X	
6. Is the agency prepared to commit user time necessary for user acceptance testing and training?	X		
7. Will a Validation and Verification (V&V) team be in place prior to vendor selection and through deployment?	X		
* Please provide, in section below, an explanation for all "No" and "N/A" responses:			
5. Project risks and mitigations plans are anticipated as an early step in project planning once the project is undertaken.			

III. Operational Infrastructure

Evaluate the proposed implementation and the effects on operations

	Yes	No *	N/A*
1. Will existing technical operations and maintenance support personnel be used for implementing this project while still supporting their existing workload?		X	
2. Will a user acceptance test plan be complete prior to starting this project?		X	
3. Will an impact assessment on current operations be complete prior to starting this project?		X	
4. Does the solution impact only one agency?	X		
5. Will a project contingency plan (in the event of project delay or failure) be completed prior to starting this project?	X		
6. Will a business continuity and disaster recovery plan be completed prior to starting this project?	X		
* Please provide, in section below, an explanation for all "No" and "N/A" responses:			
1. Current staff will move to full time assignments on this project. Their positions will be temporarily backfilled. 2. The plan will be in place by the end of the Requirements gathering phase. 3. The plan will be completed during the Planning phase, which precedes the Requirements phase.			

IV. Scope & Requirements

Assess the project on clearly defined requirements and deliverables and adequate understanding by key stakeholder.

	Yes	No *	N/A*
1. Have Management and Project Team approved project scope?	X		
2. Have deliverables been clearly defined and appropriately scheduled (e.g. in phases)?		X	
3. Have critical success factors been identified and agreed upon for all stakeholders?		X	
4. Are core business processes documented?		X	

IV. Scope & Requirements

Assess the project on clearly defined requirements and deliverables and adequate understanding by key stakeholder.

	Yes	No *	N/A*
5. Is there a change management process in place?	X		
6. Is there a development methodology in place?		X	
* Please provide, in section below, an explanation for all "No" and "N/A" responses:			
2. Project is in planning/funding stage. Deliverables will be defined as we move into the actual work of the project. 3. No. This will be a byproduct of Project Planning activities. 4. Project is in planning/funding stage. This will be completed in the Requirements phase. 6. Not formally. The planned Enterprise Architect resource will be tasked with creation of the methodology, along with our input.			

V. Technology Competency

Assess the project and technical personnel needed to implement the project

	Yes	No *	N/A*
1. Do the project technical personnel possess the required technical skills?	X		
2. Has adequate training been included in timeframes for users and technical personnel?	X		
3. Have technical personnel implemented other solutions using the same proposed technology?	X		
4. Are technical personnel fully versed in core business operations?	X		
5. Has the assigned project team delivered projects, of similar complexity, on time and within budget in the past 2 years?			X
* Please provide, in section below, an explanation for all "No" and "N/A" responses:			
5. This will be asked of consultant staff that may be hired to assist, but may not be disqualifying if not met. Internal staff likely will not meet this level.			

VI. Infrastructure Dependencies

Evaluate modifications to the existing infrastructure to ensure successful operation

	Yes	No *	N/A*
1. Will this project deliver full functionality without additional investments?	X		
2. Is the proposed solution compatible with all existing technology?	X		
3. If key services will be replaced, has a user impact assessment been done and have users agreed to the proposed solution?			X
* Please provide, in section below, an explanation for all "No" and "N/A" responses:			
3. Key services will not be replaced.			

VII. IT Policies & Standards

Evaluate the project alignment with State IT policies and standards

	Yes	No *	N/A*
1. Project compliant with Aggregation Policy?		X	
2. Project compliant with Interoperability Policy?		X	
3. Project compliant with Security Policy?		X	
4. Project compliant with Project Management Policy and Standard?		X	
5. Project compliant with Web Data Collection Policy?		X	
6. Project compliant with ADA Standard?		X	
7. Project compliant with End-user Computing Standard?		X	
8. Has the department completed an Architecture Review Scorecard assessing this solution specifically (not the entire dept)?		X	
* Please provide, in section below, an explanation for all "No" and "N/A" responses:			
Project is in the planning/funding stage. Architecture has not been developed, compliance has not been evaluated at this time.			

5. PLANNED PROJECT PROCUREMENTS

A Stage #	B Product/svc description	COFRS CODE	D Type	E F Amount		G Vendor/OEM name	H I J Dates			K Aggregation
				Units	\$		Need	Solicit	Renew	
1	Contractor services - IV&V	1920	RFP	0.0	\$620,000	not chosen	07/01/08	04/01/08		
2	Contractor services - Project Management	1920	RFP	0.0	\$1,060,800	not chosen	07/01/08	04/01/08		
3	Contractor services - IT Internet Developers	1920	RFP	0.0	\$3,839,005	not chosen	09/01/08	05/14/08		
3	Backfill Program Staff	1110	N/A	2.5	\$363,440	State Personnel System	09/01/08			
4	Requirements software	3116	Sole Source	1.0	\$87,000	Ravenflow	07/01/08	05/01/08		
4	Data restoration software	3116	DQ	1.0	\$35,000	not chosen	12/01/08	10/01/08		
4	Server HP EVA4000	3141	PAgrnt-other	2.0	\$186,000	Hewlett-Packard	12/01/08			
4	Training for enterprise platform	2820	Svcs < \$25k	1.0	\$20,000	not chosen	12/01/08			
4	Server software licenses	2232	Svcs < \$25k	2.0	\$14,000	not chosen	12/01/08			
	10% Contingency				\$622,525					
					Total	\$6,847,770				

6. ENTERPRISE IT RESOURCES

	DPA / DoIT		Portal Authority	
	Yes	No	Yes	No
Question #1 Has your department presented this IT project proposal to both the Department of Personnel and Administration's Division of Information Technology (DPA/DoIT) and Colorado Statewide Internet Portal Authority for feedback on opportunities to leverage existing and/or near-term planned enterprise IT resources?		X		X
Question #2 What was DPA/DoIT's response? Can they assist your department in implementing and/or maintaining all or part of this proposed technology solution?	Stage 2: Concept Definition			X
	Stage 3: Design			X
	Stage 4: Build			X
	Stage 5: Test			X

	Stage 6: Deploy		x		
	Stage 7: Operations & Maintenance		x		

NOTE: The Colorado.gov portal allows citizens to easily navigate to the information they are seeking through a single point of access. The ISS project has contacted the State Portal Authority and has plans for additional interactions with them. The goal of the discussions is to ensure the portal interfacing elements of the ISS suite are compliant with portal standards and able to exploit the State Portal. Business logic and content of the back end ISS applications are expected to be the responsibility of CDLE and the ISS Project.

Please provide the respective contact information below:

Organization	Name of contact	Job Title	Telephone	E-mail
DPA / DoIT				
Portal Authority				

ARS
IT Architecture Review Scorecard FY08-09

1. Department:	CDLE			
2. Scope: <small>(select one)</small>	Agency	Project	Procurement	Other (specify below):
		X		
3. Target Name:	Modernization & Enhancement of Internet Self-Service			

4. Summary				
	Number Compliant	Total Possible	Percentage Compliant	Comments
Network	11	11	100%	
Datacenter	7	7	100%	
Web Access	2	2	100%	
Email	3	3	100%	
Identity Mgt	1	1	100%	
Database	4	4	100%	
Application	5	5	100%	
Security	8	8	100%	
Overall	41	41	100%	

5. Data Worksheet							
Network (7.1)	Yes	No	N/A	Email (7.4)	Yes	No	N/A
IP Network	X			SMTP	X		
IP Address Alloc	X			POP /IMAP	X		
Local Net Unroutable	X			MIME	X		
Routing	X			Identity Mgmt. (7.5)	Yes	No	N/A
DNS	X			LDAP	X		
Reverse Proxy	X			Database (7.6)	Yes	No	N/A
DHCP	X			ODBC / JDBC	X		
VPN	X			SQL	X		
Firewall	X			RDBMS	X		
Wireless Access			X	RDBMS Admin Security	X		
Network Admin Security	X			Application (7.7)	Yes	No	N/A
Datacenter (7.2)	Yes	No	N/A	n-Tier	X		
Services	X			Tool SW Dev	X		
Environmentals	X			OOA / OOD	X		
Network Access	X			UML	X		
Physical Security	X			Config. Mgmt	X		
Network Security	X			Security (7.8)	Yes	No	N/A
Backup	X			Encryption	X		
Bus. Continuance	X			IDS	X		
Web Access (7.3)	Yes	No	N/A	Anti-Virus	X		
HTML	X			Wireless	X		
XML	X			DMZ	X		
				Auth / Auth / Acc.	X		
				Sys. Admin Security	X		
				SSL	X		

CC-O: Program Objectives and Facility/Equipment Needs

Date: July 2007

Contact Person: Jody Pyott

Department: Labor and Employment

Phone #: (303) 318-8006

Division: Employment and Training

Program	Prioritized Objectives (List Priority No. & Objective)	Performance Measure (Related to Capital Budget Request)	Budget Year Capital Construction Request (Equipment, Technology & Space)	Future Capital Needs based upon Prioritized Objective (describe)
Unemployment Insurance	1. Delivering accuracy, timeliness and fairness in its services.	MEASURE 1.1 Ensure that 90% of the payments processed are accurate and timely.	\$6,162,330	n/a
	2. Ensuring access to its Internet and telephony applications 24 hours per day, 7 days a week.	MEASURE 2.1 Increase Internet usage to result in 50% of the UI Program's workload conducted via electronic means.		

CC-P: FIVE YEAR CAPITAL CONSTRUCTION PLAN FY08 - 09

Department: Labor & Employment				Division(s): Employment & Training				
Contact Person: Jody Pyott				Contact Telephone: 303.318.8006		e-mail: jody.pyott@state.co		
Dept. Approval by: _____ Date: __/__/__				OSPB Approval:		Date: __/__/__		
Priority #	Project Title and Fund	Total Project Cost	Prior Appropriation	Budget Request Year	Year 2 Request	Year 3 Request	Year 4 Request	Year 5 Request
1	Internet Self-Service	\$ 6,162,330		\$ 3,040,018	\$3,122,312	\$ -		
	TF							
	CCFE							
	CF	\$ 6,162,330		\$ 3,040,018	\$3,122,312	\$ -		
	CFE							
	FF							
	Purpose Code							
	Estimated Completion Date	Oct-10						
	Grand Total	\$ 6,162,330		\$ 3,040,018	\$3,122,312	\$ -		
	TF							
	CCFE							
	CF	\$ 6,162,330		\$ 3,040,018	\$3,122,312	\$ -		
	CFE							
	FF							

CC-IT: CAPITAL CONSTRUCTION TECHNOLOGY PROJECT REQUEST FY08 - 09

PROJECT COSTS AND APPROVAL SHEET

Project Title: Internet Self-Service		Phase _____	Department: Labor & Employment				
Priority Number: 1 of 1		Purpose Code: UIISS		Risk Management I.D. No. _____			
Program: Unemployment Insurance Programs		State Controller Project No. P- _____					
Project Contact: Jody Pyott		Contact Telephone: 303.318.8006			e-mail: jody.pyott@state		
Dept. Approval by: _____		Date: ___/___/___		OSPB Approval: _____		Date: ___/___/___	
	Total Project Costs	Prior Appropriation	Current Request	Year 2 Request	Year 3 Request	Year 4 Request	Year 5 Request
A. Land Acquisition							
(1) Land Purchase Cost							
B. Contract Professional Services							
(1) Consultants/Contractors							
	\$ 4,899,805		\$ 2,398,756	\$ 2,501,049			
(2) Quality Assurance							
(3) Independent Verification & Validation (IV&V)							
	\$ 620,000		310000	\$ 310,000			
(4) Training							
	\$ 20,000		\$ 20,000				
(5) Leased Space (temporary)							
(6) Feasibility Study							
(7) Other Services/Costs							
(8) Total Professional Services (1-7)							
	\$ 5,539,805		\$ 2,728,756	\$ 2,811,049	\$ -	\$ -	\$ -
C. Assoc. Building Construction							
(1) New (_____ GSF)							
(2) Renovate (_____ GSF) Connection Costs							
(3) Site Work /Landscaping							
(4) Total Costs (Sum 1-3)							
	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
D. Software Acquisition							
(1) Software COTS							
(2) Software Built							
(3) Total Software Costs (1-2)							
	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
E. Equipment							
(1) Servers							
(2) PCs, Laptops, Terminals, PDAs							
(3) Printers, Scanners, Peripherals							
(4) Network Equipment/Cabling							
(5) Other (specify)							
(6) Total Equip. Cost							
	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
F. Miscellaneous							
(1) Other (specify)							
	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL PROJECT COST			\$ -	\$ -	\$ -	\$ -	\$ -
G. Project Contingency Costs*							
(1) 10% for New							
	\$ 622,525		\$ 311,262	\$ 311,263			
(2) 10% for Renovation							
(3) Total Contingency Requested							
	\$ 622,525		\$ 311,262	\$ 311,263	\$ -	\$ -	\$ -
G. Total Budget Request							
[A(1)+B(8)+C(4)+D(3)+E(6)+F(1)+G(3)]			\$ 3,040,018	\$ 3,122,312	\$ -	\$ -	\$ -
G. Source of Funds							
CCFE							
	\$ 6,162,330		\$ 3,040,018	\$ 3,122,312			
CF **							
CFE **							
FF **							

*If a combination of 5% and 10%, reflect formula used. **Must justify if over 10%.**

** **Must complete #7 in support information**

CC-IT: INFORMATION TECHNOLOGY PROJECT REQUEST

FY 2008-09 — SUPPORT INFORMATION

Project History and Description:

1. Project Description/History:

Unemployment Insurance (UI) is an integral part of Colorado's Employment Security Program. It acts as an income stabilizer for both the worker and the economy. UI helps maintain purchasing power in a community where workers have lost their job through no fault of their own and helps maintain skill levels of the labor force by providing a safety net, to allow workers time to obtain employment. It helps prevent the secondary unemployment of people who provide goods and services that workers purchase. No other insurance program, public or private, so effectively safeguards the income of the worker and the economic stability of the community.

Colorado's UI Program is dedicated to providing timely and accurate services to the people of Colorado. The UI Program provides its services through three major branches; UI Operations, UI Appeals, and UI Integrity.

In April 2002, the Colorado Department of Labor & Employment (CDLE) contracted with Accenture, LLP to replace the current automated systems used in the UI Operations and UI Integrity branches. The project, called *genesis*, was to be designed, developed, and placed in production within 24 months, by April 2004. Due to a number of factors, the contract was amended to provide for full implementation in December 2004. However, numerous deficiencies identified during testing resulted in the December 2004 date not being met.

For most of 2005, Accenture and CDLE, in accordance with provisions in the contract for resolving disputes, attempted to negotiate the schedule, scope and cost of the contract to achieve full implementation of the remaining releases (Benefits and Tax). The inability to resolve the issues in the best interest of the state resulted in Accenture and CDLE agreeing to mutually terminate their contract in December 2005. As part of that agreement Accenture gave up all claims to the remaining \$8.6 million in the *genesis* appropriation and holdback and refunded CDLE \$8.2 million. The remaining funds in the appropriation have expired and this money will remain in the ESF. The \$8.2 million refund has been deposited into the ESF.

A Supplemental Budget Request was approved in June, 2006 to support the Departments effort to perform a Project Recovery Assessment (PRA) of the *genesis* Project. This recovery assessment effort involved the thorough assessment and analysis of all the hardware, software and other contractual deliverables turned over to CDLE by Accenture in accordance with the termination agreement of the contract. This included an analysis of code developed by Accenture, supporting documentation for the systems, and identification of gaps in meeting business requirements and needs. The Department also analyzed architectural decisions made by Accenture during the development of the system. The recovery effort resulted in an updated scope, schedule, and cost analysis for completing the remaining releases (referred to collectively as the SUPER system). Regardless of the solution from PRA (re-bid, re-build, or re-use options) there will be the need for an Internet

Justification Section:

3. Project/Program Justification

CDLE currently has five Internet Self-Service applications: Initial Unemployment Insurance (UI) Claims, Continued UI Claims, Tax Registration (CR100), Tax & Wage Reporting, and Customer Maintenance (Tax).

These self-service applications are essential to our ability to sustain the projected workload of the call center. However, these systems are not considered “enterprise” in nature and have serious life cycle concerns that must be addressed. All current UI Internet applications, with the exception of Internet Continued Claims, were developed on the Microsoft Visual Basic 6 platform prior to the start of *genesis*. Visual Basic 6 is currently in the Microsoft Corporation Extended Support phase which means that free technical support is no longer available for the product. Beginning in March 2008, the product will not have any free or paid support available. It is imperative for these systems to remain viable and therefore, each needs to be migrated and rewritten onto a currently supported, enterprise platform.

In addition to the reengineering of our current Internet self-service applications, several processes within the UI Program have been identified as beneficial for migration to Internet self-service. These include: Additional and Reopened UI Claims, fully functioning Customer UI Maintenance Screens, UI Appeals Filing, Claimant/Employer Information and Customer Feedback.

This decision item would allow CDLE to modernize our current Internet self-service applications, develop, implement and maintain the functionality of new applications, and integrate these elements into an Internet self-service “Suite.” Over a two year span, ten Internet self-service applications will be deployed. The resulting Internet Suite will require minimal intervention by business staff and provide a viable conduit for claimants and employers to conduct business with the UI Program. This approach conforms to the original *genesis* vision to move towards a fully integrated UI Program.

UI claimants will be able to file and collect their benefit without ever contacting the call center. Since there are no business hours associated with the Internet applications, claimants and employers will be able to conduct business at their leisure. These Internet applications will also provide an alternative method of business when the call center and automated telephone system are congested or unavailable. Claimants and employers will be able to validate their data and make changes within certain guidelines.

CDLE is currently positioned to leverage the lessons learned during *genesis* and the Project Recovery Assessment (PRA) and apply them to a highly manageable project that will quickly produce measurable results and meet the increasing public demand for the efficient delivery of services.

Develop Requirements

This crucial phase will start in September 2008, continue for 6 months, and cover the collection of all requirements associated with the suite of Internet Self-Service web functions. Comprehensive detail will be gathered and organized for each of the self-service functional

areas. Specifically website look and feel, detailed process functionality, interfaces, and data collection and sharing. This effort will provide the backbone of each of the application areas.

Requirement analysis and development forms the foundation of a viable software application solution. The process identifies the basic needs of the software solution from both a customer and business viewpoint. Without complete, accurate and clearly identifiable requirements, development of a useable computer system is essentially impossible. Gartner Research, Inc., a major technology research group and The Standish Group, another long established technology research provider collaborated on a publication related to software development requirements. In short, their research found that “failure to define, communicate and validate business requirements is the root cause of most software project delays, overruns and failures.” The National Institute of Standards and Technology recently published a journal that clearly described and stated that “invalid requirements cost US businesses over thirty billion dollars annually.”

Modernize Current Internet Applications

Current applications are dated in appearance, overall functionality, integration, and platform. The Visual Basic 6 development platform will no longer have free or paid technical support from Microsoft in March 2008. General application and business functionality can be leveraged from the existing system and used in a newly developed application. At the same time, existing issues or errors can be corrected. Current applications include Initial Claims, Continued Claims, New Employer Registration, Tax & Wage Reporting and Customer Maintenance.

INITIAL CLAIMS - Functionality for citizens to file their initial unemployment claim via the Internet is in place today and handles approximately 2,000 initial claim filings per week. This represents approximately 67% of all initial claim filings. The general process of filing an initial claim online is through the automation of a comprehensive questionnaire. In approximately 10% of these claims, intervention is required by staff to code the claims for acceptance by our current database (5 minutes each). Data is exchanged through the UI legacy applications on a periodic basis. The existing application is poorly engineered because format errors are not identified until the final submission point at the end of the online process.

The reengineering of this application and movement to the new platform will realize the following:

- ◆ a more intelligent architecture that will walk a user through the claim submission that is similar to other online government services;
- ◆ capture more information for the adjudication process;
- ◆ provide help for users if they do not understand a question (i.e., definition of pension); and
- ◆ save staff time in follow-up calls to claimants for clarification and will minimize the incoming calls from claimants because the submission process is clearer and easier to use.

CONTINUED CLAIMS: Functionality for UI claimants to file their continued unemployment claim via the Internet is in place today and handles approximately 37%. The application is designed to mirror the current automated telephone (Interactive Voice Response) process. The Internet provides a second automated method of filing a continued claim with the department and allows us to collect more information than the IVR. Once filed, continued claims are driven into the legacy applications where they are processed. The current application was developed using the new platform, but requires additional functionality not designed into the system to streamline the processing of each continued claim. For example, this application does not provide query

capabilities, statistical reports, and requires additional steps in order to view data. Currently, administrative time is required to download the data into spreadsheets for further action.

We lose a number of claimants between the initial claims online (67%) and the continued claims online (37%). We plan to reengineer this application to provide better links so claimants are walked through the process in an easier, streamlined manner and increase the use to more closely mirror the 67% that use the initial claims functionality. This will benefit the claimants because the Internet application provides the ability for the claimant to fully explain their answers without additional call time to the department. The department benefits because the additional information that is captured will limit the number of follow-up calls. This streamlining of information gathering and issue resolution results in quicker payment to the claimant.

NEW EMPLOYER REGISTRATION (CR100): The CR100 is a currently functioning Internet application that allows a small subset of new businesses to apply for a Tax ID online. This application is used by both the Colorado Department of Labor & Employment and the Colorado Department of Revenue. The Tax ID is generated real-time and given to the new businesses immediately. Nightly updates are also transferred between the Internet application and legacy systems. As we modernize this application to the new platform it will be expanded to allow all employers to register online.

TAX REPORTING: Currently, all employers can file tax reports online and in FY 06 approximately 20% of all employers utilized this system. We feel that this 20% use rate is low because the ability to make a payment over the Internet is not available. Since employers have to mail the payment, they mail the tax report with it. This enhanced application will allow employers to make tax payments at the same time they file their report online.

Also, currently employers can only use the online process for reporting taxes for the current quarter. Filings for previous quarters must be submitted in hard copy. The enhanced application will allow online filing regardless of the timeframe.

WAGE REPORTING: Employers with 100 or fewer employees are able to file a current wage report online today. They enter their tax ID # and name to access their file which pulls up their most recent report populated with previous data (only if they have filed online in the previous quarter) otherwise the blank form is presented that requires manual entry. Required fields are name, SSN and wages for all employees. This application will offer two separate enhancements. First, we will be providing a downloadable software package (secure file transfer protocol – FTP) that employers will use to submit wage data direct. Second, employers will be able to modify wage data during the same reporting quarter. Currently employers have to manually submit changes and staff enters the data.

CUSTOMER MAINTENANCE: Limited Internet functionality for customer maintenance is in place today primarily to handle address changes and Power of Attorney. Employers can change their address information however claimant address changes are sent using various methods and require CDLE staff to manually update the claimant record. The Power of Attorney is merely a downloadable form and does not support an interactive submission. This application will be greatly enhanced into an intelligent application that will allow both claimants and employers to access their account information, make changes, view their history, and submit a variety of forms in a real-time interactive environment.

Currently a variety of forms are available on the Internet but many cannot be completed and submitted automatically, claimants or employers print the forms and mail them. Currently we mail a large number of forms to our customers. For example, there is a form we require from employers that requests separation information. For each claim we send an average 2.3 of these separation request forms. We envision that the employer will be able to go online, access the file, complete the form, and submit it. The information will be downloaded directly into our legacy system. Correspondence impacts a number of these Internet applications. We currently have 311 forms and generated a mail volume of 396,798 pieces of mail in the month of December 2006. We estimate that the online applications will reduce our mail volume by 30% which will generate a savings of over \$650K per year.

New Applications

ADDITIONAL & REOPENED CLAIMS: Contact with the call center is the only way to file an Unemployment Additional or Reopened claim today. Additional and Reopened claims refer to claims that have a break in the consecutive request for payment. Additional claims refer to benefit periods that are interrupted by intervening work. Reopened claims also have a break in the number of weeks claimed, but are classified as reopened because the reason for the break is not due to employment. This new application will be developed directly from business requirements. There will be an immediate and measurable benefit to this application as Additional and Reopened claims constitute a significant portion of the UI workload.

CUSTOMER FEEDBACK: This application will consist of a page that gives claimants and employers the ability to provide the department with feedback on any topic. CDLE staff will be able to respond using administrative features directly inside the application, and thus will not use Internet email. This will streamline the feedback process and ensure a manageable and measurable conduit for this type of data sharing.

CLAIMANT & EMPLOYER INFORMATION: This will allow claimants and employers to view their account information online. Currently, claimants obtain information regarding their claim via the call center. We receive approximately 3,500 calls per week asking a variety of general questions. Everything from “Where’s my check?” to “What’s the status of my claim?” These are quickly answered by staff but the claimants have waited in the telephone que for a significant amount of time. This application alone generates a benefit of over \$1M for CDLE and \$1.8M in time savings for our customers per year.

APPEALS FILING: This application will allow claimants to file an appeal regarding the decision of their denied claim. The current process is highly labor intensive and will provide an additional path for filing as well as reduce the business staff workload.

Integrated ISS Suite

Our solution calls for an enterprise platform that will integrate the reengineered applications with the newly developed applications into a suite of applications that are interface non-specific. This single, unified system will allow for seamless interaction between disparate applications and databases to expand the functionality. An enterprise platform will:

- ♦ Strengthen the viability of our existing systems by leveraging functions that lend themselves to self-service. By collecting data and processing external to our legacy applications, we distribute workloads and offer more avenues for data gathering. This provides greater flexibility in the event of outages.

- ♦ Provide the ability to integrate, share and centrally manage data eliminating information silos and the costs of maintaining them. For instance, in our current environment, certain elements of UI data reside on a subsystem entirely external to our main applications. This data cannot be seen in the legacy applications. The self-service suite will collect all data and drive it to the single database of record, which is the legacy system at this time.
- ♦ Integrate a wide variety of data and data sources to support information flow across diverse and disjointed IT environments.
- ♦ Share common security and administration services, data storage and management functions, query and reporting tools, analytic toolsets, publishing infrastructure, and Web-based user interfaces across components and applications.
- ♦ Fit within the current IT infrastructure in a way that leverages our existing technology investments.
- ♦ Be scalable to handle future growth, customizable to support new applications, and standards-based to support future technologies not yet defined.

Project Management

Implementation of a comprehensive Internet Self Service application suite is, even within the current compressed time frame, a multi-year project. It is also a project that carries significant implications to the functioning of the Unemployment Insurance Program. Based on these criteria, it falls under the requirements established by Senate Bill 06-063 as a project requiring certification by the Office of Information Technology (OIT). Within the Project Management portion of the funding request are the elements necessary for compliance with the established requirements as detailed by the OIT.

In addition, we have included the costs for a Technical Writer for the full duration of the project. Technical writing is a specific skill-base that is not currently found within our IT staff resources. A contractor would be hired to handle all the documentation requirements for these new applications.

A comprehensive disaster recovery (DR) plan will be built into this project, and will be completed within the 24 month timeline. There are several general guidelines that form the foundation of our plan:

- ♦ All production data will be consolidated in a single location on a restricted network.
- ♦ All websites will be housed on a safe server which resides in the DMZ, a public facing environment that has minimal risk.
- ♦ Redundant/parallel hardware will be in place at the disaster recovery site.
- ♦ The production site will employ high capacity data storage systems. Similar systems will also reside at the disaster recovery site.

If funding is not received, CDLE would continue to maintain the five current applications, installing patches as they become available but eventually phasing out the Internet applications as the software becomes obsolete. New applications would not be pursued as no resources currently exist to support this initiative.

Project Relationship Section:

4. Project Association to Other Capital Improvement Projects: **N/A**

Operating Impact:

5. Project Operating Impact:

Operating Balance Sheet					
Project Operating Cost	First Year Operating Cost (Change Request Amount)	Second Year Operating Cost	Third Year Operating Cost	Fourth Year Operating Cost	Fifth Year Operating Cost
Staff	\$145,376	\$181,720	\$36,344		
Maintenance					
Utilities					
Supplies/ Equipment	\$186,000				
Training					
Other-Software purchase	\$136,000				
Total Estimated Operating Cost	\$467,376	\$181,720	\$36,344		
Total Fund					
General Fund					
Cash Fund*	\$467,376	\$181,720	\$36,344		
Cash Fund Exempt*					
Federal Funds*					

* 232 - Employment Support Fund

(b) Operating Cost Assumptions:

This effort requires the knowledge and abilities of our UI Business Analysts (classified as Labor & Employment Specialist III). Reassigning these staff to this initiative will result in a need to backfill their positions. These are senior positions within UI and require extensive program knowledge so promotions will be made, we will then fill those promoted staff vacancies and trickle down to filling L&E Intern's in our training unit. A total of 10,384 hours of staff time will be needed at \$35/hr (total of 5 FTE over the course of the 2 year project or 2.5 FTE per year). At the end of this project these new FTE will be absorb through attrition as we are requesting no permanent change to our base FTE.

\$87K for Sole Source for a requirement gathering tool from RAVEN that can start with legacy use cases, including those prepared in MS Word, and generate UML diagrams directly from the text.

\$93K for HP server EVA4000 and \$7K for server software license to support the new internet applications. Another \$93K for an HP server EVA4000, \$7K for server software license and \$35K for data restoration software to support the data security requirements.

(c) The OSPB operating budget analyst Luis Garcia has received a copy of the schedule 13 to cover the operating expenses denominated the above table.

Project Funding

6. *(Required For Cash Funded, Partial Cash Funded, or Lease-Purchase Projects)* Capital Finance Sources

Financing Balance Sheet							
Revenue Sources Fund Lists (List Each)	Fund No.	Actual FY 05-06	Actual FY 06-07	Current Fund Balance	Projected FY 07-08	Projected FY 08-09	Projected FY 09-10
Cash Fund	232	\$37,157,137	\$39,371,799	\$39,371,799	\$45,590,991	\$51,058,557	\$58,102,053
Cash Fund Exempt							
Federal Funds							
Capital Construction Funds Exempt							
Total Funding			N/A				

The federal grant that provides 90% of the funding support for the UI Program has remained flat for the last several years and declined by \$919,850 for federal fiscal year 2007 and reduced again for 2008 by \$2,297,640 due to a change in the federal funding formula for the UI Program. Therefore, CDLE is requesting approval for funding from the Employment Support Fund (ESF).

The ESF supports UI, Workforce Development, and Labor Standards activities. CRS 8-77-109(2)(a)(I) states that the ESF will “be used to offset funding deficits for program administration, including information technology initiatives, under the provisions of articles 70 to 82 of this title and to further support programs to strengthen unemployment fund solvency;”.

ESF is the result of 50% of the Unemployment Insurance Tax Surcharge of .22% or .11%. The surcharge is based on taxable wages which are the first \$10,000 earned by each employee annually. The Employment Support Fund receives .11% of taxable wages.

Under current statutory provisions, the ESF generates approximately \$24 million in revenue per year and as of the end of June 2007 had a cash balance of approximately \$39 million. For FY08 \$16.6 million has been appropriated to support Department administrative functions providing an estimated \$7M in increasing reserves therefore, the ESF contains a sufficient balance to fund this request.

Project Compliance:**7. REQUIRED Indicate Appropriate Approval Authority** (*Requests cannot be forwarded for consideration unless following questions are completed*)

- a) This Project Request (is) (is not) in conformance with the most recently approved **Feasibility Study** for this project entitled _____ and approved on ___/___/___ by _____. (if not available, explain why below.)

The rewrite of the Internet Applications for the UI program was evaluated in the *genesis* Feasibility Study conducted in 1999. When the project was approved by the Capital Construction Committee and launched as the *genesis* Project, the cost benefits/cost savings were documented at that time.

Because the *genesis* Project was cancelled, there have been minimal upgrades to the existing applications, and the new five features which were to be delivered with the *genesis* Project, never occurred. This new request is to finish some badly needed, previously identified and customer requested upgrades to the UI Programs Internet capability that has been on hold for more than 7 years.

- b) This Project Request (is) (is not) in conformance with the most recently approved **IMC Approved Department Information Technology Plan** for this project entitled _____ and approved on ___/___/___ by _____. (if not available, explain why below.)

In January 2007, the CDLE CIO, Aaron Wishon, introduced the Internet Self-Service Project to the IMC as part of the monthly IT Committee meeting. This project was a recommendation of the *genesis* Project Recovery Assessment (PRA) to provide an integrated solution that gave customers the ability to manage their unemployment related claim or employer accounts on the Internet.

In March of 2007, this project was submitted to OSPB as a FY06-07 supplemental request. Because of the timing of the request, the project did not receive consideration for the FY 07-08 budget year. CDLE has now submitted the request as a Decision Item for the FY 08-09 budget year. The Internet Self-Service project is included in the 2008 DITP submission to OIT.

- c) This Project Request (is) (is not) in conformance with the most recently approved **Departmental Operating Strategic Plan** for this project entitled _____ and approved on ___/___/___ by _____. (If not available, explain why below.)

This request is in line with the objectives and performance measures that are detailed in the CDLE Strategic Plan submitted to OSPB on July 13, 2007.

**Schedule 5
Line Items to Statute**

Department:	Labor and Employment		
Fiscal Year:	2008-09		
Long Bill Line Item Group	Long Bill Line Item	Brief Long Bill Line Item Description	Specific State Statutory Citation
(1) Executive Director's Office			Administrative Organization Act of 1968
11800	Personal Services	Funding for the staff who provide support services to the agency's four divisions.	
11820	Health, Life & Dental	Funds health, life and dental insurance for Department employees.	
11840	Short-term Disability	Funds short-term disability programs for employees of the Department.	
11850	Amortization Equalization Disbursement	Funds to pay for increased PERA contributions.	
11860	Salary Survey and Senior Executive Services	Funds salary survey increases.	
11865	Performance-Based Pay Awards	Funds performance-based pay awards	
11870	Shift Differential	Funds enhanced wages for employees who work evenings, nights and weekends in the Information Management Office.	
11880	Workers' Compensation	Funds the purchase of required workers' compensation coverage for state workers.	
11900	Operating Expenses	Funds the operating expenses of staff who provide support services to the agency's four divisions.	
11910	Legal Services	Funds the cost of legal services provided to the department by the Attorney General's office.	
11930	Purchase of Services from Computer Center	Funds the agency's GGCC computer usage.	

**Schedule 5
Line Items to Statute**

Department:	Labor and Employment		
Fiscal Year:	2008-09		
Long Bill Line Item Group	Long Bill Line Item	Brief Long Bill Line Item Description	Specific State Statutory Citation
11940	Multiuse Network	Funds the digital network capable of carrying integrated voice and video, text, graphics, and other forms of electronic data along a single method of transport. It will also be the state's Internet Service Provider (ISP).	
11950	Payment to Risk Management and Property Funds	Funds for property insurance on agency-owned facilities, and vehicle insurance on state-owned vehicles leased by the department.	
11970	Vehicle Lease Payments	Funds the payment of the State vehicles leased by the department from GSS.	
11990	Leased Space	Funds the lease payment of the agency's offices at 633 17th Street, and selected Workforce Centers.	
12000	Capitol Complex Leased Space	Funds leased space in Grand Junction and at East 62nd Ave. in Denver.	
12010	Communications Services Payments	Funds the Statewide Public Safety Network.	
12020	Utilities	Funds utilities at the 251 E. 12th Avenue location.	
12050	Information Technology Asset Maintenance	Funds the IT asset maintenance for computer hardware and software needed to keep within statewide standards.	
12060	Statewide Indirect Cost Assessment	Funds the state's overhead costs.	
(2) Division of Employment and Training			Employment Services 8-71-106 CRS; Workforce Investment Act 8-71-223 CRS; and Displaced Homemaker 8-15.5 CRS
(A) Unemployment Insurance Programs			

Schedule 5 Line Items to Statute			
Department:	Labor and Employment		
Fiscal Year:	2008-09		
Long Bill Line Item Group	Long Bill Line Item	Brief Long Bill Line Item Description	Specific State Statutory Citation
12080	Program Costs	Funds the salaries and operating costs of the Unemployment Insurance Program which oversees payment of unemployment compensation to workers who have lost their jobs through no fault of their own.	CRS Title 8, Articles 70 through 82
(B) Unemployment Insurance Fraud			
12110	Program Costs	Funds salary and operating cost for the Unemployment Insurance Fraud Program.	8-77-101 CRS
(C) Employment and Training Programs			
12160	State Operations	Funds salaries and operating costs of state operated workforce centers and administration for Employment & Training Programs.	Employment Services 8-71-106 CRS; Workforce Investment Act 8-71-223 CRS; and Displaced Homemaker 8-15.5 CRS
12180	One-Stop County Contracts	Funds salaries and operating costs of county operated workforce centers.	
12190	Trade Adjustment Act Assistance	Funds the TAA program which helps workers who have been displaced by foreign competition.	
12195	Workforce Investment Act	Federal job training program.	
12197	Welfare-to-Work Block Grant	Allocates funds to provide post-employment services and training to welfare recipients and non-custodial parents.	
(D) Labor Market Information			
			Labor Market Information CRS 24-1-136, 8-71-107; 8-72-106,107

Schedule 5 Line Items to Statute			
Department:	Labor and Employment		
Fiscal Year:	2008-09		
Long Bill Line Item Group	Long Bill Line Item	Brief Long Bill Line Item Description	Specific State Statutory Citation
12220	Program Costs	Funds salaries and operating costs of staff who gather statistics on labor trends.	
(3) Division of Labor		The Division administers Colorado labor laws pertaining to wages paid, hours worked, minimum wage, labor standards, child labor, working conditions, and grievance procedure related to welfare reform.	CRS 8-1- through 6, 12; CRS 26-2-715(B).
12260	Program Costs	Funds salaries and operating costs of the program.	
(4) Division of Oil and Public Safety		The Division was created in HB 01-1373, effective July 1, 2001. It includes the Field Inspection, Remediation, State Fund, and the Boiler Inspection and Public Safety Sections. Per SB 05-039, effective 7/1/2005, Petroleum Storage Tank Fund has been granted Enterprise status.	CRS 8-1-151, CRS 9-4-101 through 118, CRS 9-7-101 through 112, CRS 22-32-124, CRS 8-20-101 through 8-20-904 and 8-20.5-101 through 8-20.5-407
12310	Personal Services	Funds salaries of staff who conduct boiler inspections, propane inspections, petroleum storage tank facility inspections, remediation of sites contaminated by leaking petroleum storage tanks, process reimbursement applications, enforcement of state explosives laws, inspection of school construction plans, and amusement park rides.	
12330	Operating Expenses	Funds the operating expenses of the program.	
12060	Indirect Cost Assessment	Appropriation to cover CDLE's share of Statewide Indirect Costs	
(5) Division of Workers' Compensation (A) Workers' Compensation			CRS 8-14.5-101 through 109; 8-40-101 through 8-44-206; 8-46-101 through 8-47-209

**Schedule 5
Line Items to Statute**

Department:	Labor and Employment		
Fiscal Year:	2008-09		
Long Bill Line Item Group	Long Bill Line Item	Brief Long Bill Line Item Description	Specific State Statutory Citation
12370	Personal Services	Funds salaries of staff who oversee the administration of the Workers' Compensation laws in Colorado.	
12390	Operating Expenses	Funds the operating expenses of the program.	
12400	Administrative Law Judge Services	Funds the salaries and operating cost of administrative law judges at the Division of Administrative Hearing who preside over workers' compensation hearings.	
12480	Physicians Accreditation	Funds the program that accredits physicians handling workers' compensation cases.	
12500	Utilization Review	Funds the program that pays doctors to review cases of workers injured on the job, to ensure that treatment received adheres to workers' compensation standards.	
12510	Immediate Payment	Funds the program that ensures benefit payments to an injured worker aren't interrupted if a self-insured employer declares bankruptcy or its bond is delayed.	
(B) Major Medical Insurance and Subsequent Injury Funds			
12550	Personal Services	Funds the salaries of staff who administer the Major Medical, Subsequent Injury and Medical Disaster programs.	
12570	Operating Expenses	Funds the operating costs of the Major Medical and Subsequent Injury programs.	
12600	Major Medical Benefits	Pays the benefits of workers who sustained catastrophic injuries between July 1, 1971 and June 30, 1981.	
12620	Major Medical Legal Services	Funds legal services provided to the Major Medical Fund by the Attorney General's Office.	

**Schedule 5
Line Items to Statute**

Department:	Labor and Employment		
Fiscal Year:	2008-09		
Long Bill Line Item Group	Long Bill Line Item	Brief Long Bill Line Item Description	Specific State Statutory Citation
12640	Subsequent Injury Benefits	Funds the compensation to and medical benefits of injured workers who have become permanently and totally disabled from more than one industrial injury. In addition, SIF pays both compensation and medical benefits to workers who are disabled from certain occupational diseases, such as asbestosis, silicosis, anthracosis and illness from radiation, and who have developed disease from exposure at more than one employment.	
12660	Subsequent Injury Legal Services	Funds legal services provided to the Subsequent Injury Fund by the Attorney General's Office.	
12680	Medical Disaster	Pays medical expenses for workers injured prior to 1971.	

**SCHEDULE 6
SPECIAL BILLS SUMMARY
Department of Labor and Employment
FY 08 - 09 Budget Request**

Bill Number	Bill Title	Line Item	FTE	Total Funds	GF	CF	CFE	FF
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Estimate FY 2007-08

SB 07-123	Concerning the Regulation of Mechanical Conveyances	(4) Division of Oil and Public Safety	1.3	186,597	0	186,597	0	0
HB 07-1228	Renewable Energy	(4) Division of Oil and Public Safety	0.5	34,009	0	0	34,009	0
SB 07-258	Concerning Workers' Compensation	(5a) Division of Workers Compensation Administrative Law Judge Services	0.0	3,502	0	3,502	0	0

Actual FY 2006-07

HB 06-1158	School Safety Inspections	(4) Division of Oil and Public Safety	1.0	121,667	0	121,667	0	0
HB 06S-1017	Federal Employment Verification	(3) Division of Labor	2.0	110,447	0	110,447	0	0
HB 06-1343	Measures to ensure that an illegal alien does not perform work on a public contract for services	(1) Executive Director's Office	1.9	140,166	140,166	0	0	0

Actual FY 2005-06

HB 05-1092	Compliance with the Federal SUTA Dumping Prevention Act of 2004			48,885		0	0	48,885
HB 05-1208	Change in Calculation of the UI Solvency Tax			100,000		100,000	0	0
SB 05-039	Petroleum Storage Tank (PST) Fund as an Enterprise Fund (Affects PST Capital Construction Appropriation)	(4) Division of Oil and Public Safety	0.0	1,000,000		(1,881,328)	2,881,328	0
HB06-1385 Add On Section 9	Unemployment Insurance Program Costs*			3,109,374		3,109,374	0	0
HB06-1385 Add On Section 9	Unemployment Insurance - Genesis Project Recovery Assessment*			500,000		500,000	0	0

**SCHEDULE 7
SUPPLEMENTAL BILLS SUMMARY
Department of Labor and Employment
FY08-09 Budget Request**

Bill Number	Line Item	FTE	Total Funds	GF	CF	CFE	FF
<u>Estimate FY 2007-08</u>							
	N / A	0	0	0	0	0	0
<u>Actual FY 2006-07</u>							
SB 07-167 Supplemental Bill	(1) Executive Director's Office						
	Workers' Compensation		52,803				
	Purchase of Services from Computer Center		(1,282,862)				
	Multiuse Network Payments		(34,092)				
	Payment to Risk Mgmt and Progety Funds		44,757				
	Vehicle Lease Payments		(5,000)				
	Communication Services Payment		43				
	Subtotal (1) Executive Director's Office	0.0	(1,224,854)	500	(104,037)	(8,550)	(1,112,767)
	(2) Division of Employment and Training						
	(A) Unemployment Insurance Programs						
	Program Costs	0.7	87,335		87,335		
	(C) Employment and Training Programs						
	State Operations	5.3	287,493		287,493		
	Subtotal (2) Employment and Training Programs	6.0	374,828		374,828		
	(4) Division of Oil and Public Safety						
	Personal Services	1.7	115,718				
	Operating Expenses		62,949				
	Indirect Cost Assessment		(306,527)				
	Subtotal (4) Oil and Public Safety	1.7	(127,860)		130,667	(258,527)	
	(5) Division of Workers' Compensation						
	(A) Workers' Compensation						
	Administrative Law Judge Services		(37,082)				
	Subtotal (5) Workers' Compensation		(37,082)		(37,082)		
SB 07-167 Supplemental Bill	Total Department	7.7	(1,014,968)	500	364,376	(267,077)	(1,112,767)

**SCHEDULE 7
SUPPLEMENTAL BILLS SUMMARY
Department of Labor and Employment
FY08-09 Budget Request**

Bill Number	Line Item	FTE	Total Funds	GF	CF	CFE	FF
SB 07-239 FY07-08 Long Bill Add-on Section 13 (Add on to FY06-07 Appropriation)	(2) Division of Employment and Training (C) Employment and Training Programs State Operations	0.0	12,933		12,933		
SB 07-239 FY07-08 Long Bill Add-on Section 13	Total Department	0.0	12,933	-	12,933	-	-

Actual FY 2005-06

HB 06-1221 Dept Supplemental Bill	(1) Executive Director's Office Workers' Compensation Operating Expenses Purchase of Services from Computer Center Multiuse Network Payments Payment to Risk Mgmt and Progety Funds Vehicle Lease Payments Capitol Complex Leased Space Communication Services Payment		(180,203) 9,705 6,183 18,793 (100,720) (5,853) 1,834 (43)				
	Subtotal (1) Executive Director's Office	0.0	(250,304)		182,062	(286,226)	(146,140)
	(4) Division of Oil and Public Safety Personal Services Operating Expenses Indirect Cost Assessment	0.0	- - 1,237,527				
	Subtotal (4) Oil and Public Safety	0.0	1,237,527		-	1,237,527	
	(5) Division of Workers' Compensation (A) Workers' Compensation Administrative Law Judge Services		(19,142)				
	Subtotal (5) Workers' Compensation	0.0	(19,142)		(19,142)		
HB 06-1221 Supplemental Bill	Total Department	0.0	968,081	-	162,920	951,301	(146,140)

**Unemployment
Insurance - Genesis
Project Recovery
Assessment***

1,779,860

1,779,860

**SCHEDULE 7
SUPPLEMENTAL BILLS SUMMARY
Department of Labor and Employment
FY08-09 Budget Request**

Bill Number

Line Item

FTE

Total Funds

GF

CF

CFE

FF

Schedule 9.A					
Cash Fund Status for: Petroleum Storage Tank Fund (COFRS fund # 130)					
C.R.S. Citation: 8-20-101 through 8-20-904; 8-20.5-101 through 8-20.5-407					
Cash Fund Revenue and Expenditure Trend Information					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
BEGINNING BALANCE	5,092,806	10,310,102	1,587,095	6,155,824	11,217,254
EXEMPT REVENUE	40,594,396	41,434,188	42,000,000	42,500,000	43,000,000
NON-EXEMPT REVENUE	-	-			
TOTAL EXPENDITURES	35,377,100	50,157,195	37,431,271	37,438,570	37,464,000
ENDING BALANCE	10,310,102	1,587,095	6,155,824	11,217,254	16,753,254
ENDING BALANCE - CASH ASSETS	10,275,194	1,498,331			
RESERVES INCREASE/DECREASE	5,217,296	(8,723,007)	4,568,729	5,061,430	5,536,000
Fee Levels					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Per Tank Registration Fee	\$ 35	\$ 35	\$ 35	\$ 35	\$ 35
Environmental Surcharge Fee per tank truckload, based on fund balance					
Below \$3,000,000	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100
\$3,000,001 - \$6,000,000	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75
\$6,000,000 - \$12,000,000	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50
Cash Fund Reserve Balance					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	N/A	N/A	N/A	N/A	N/A
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	N/A	N/A	N/A	N/A	N/A
Excess Uncommitted Fee Reserve Balance	-	-	-	-	-
Deadline for Complying with the Target/Alternative Reserve Balance					
Cash Fund Narrative Information					
Purpose/Background of Fund	To provide funding to remediate sites due to leaking petroleum storage tanks.				
Fee Sources	An environmental surcharge fee assessed per tank truckload of petroleum products; this fee, set by statute, is based on fund balance (CRS 8-20-206.5): For fee charges information, refer to fee structures table above.				
Non-Fee Sources	Civil penalties, moneys granted to the department from a federal agency or trade association, and interest income.				
Long Bill Groups Supported by Fund	(4) Division of Oil and Public Safety; (1) Executive Director's Office				
Statutory or Other Restriction on Use of Fund	Fee set in statute, based on fund balance CRS 8-20-206.5. Tank registration fees are set in statute CRS 8-20.5-102. SB05-039 has granted Enterprise Status (W).				
Revenue Drivers	Revenue is largely dependent upon the volume of sales of petroleum products and the level of the fund balance.				
Expenditure Drivers	Expenditures are primarily influenced by the number of leaking petroleum storage tank sites that need to be cleaned up.				
Assessment of Potential for Compliance	The Petroleum Storage Tank Fund is exempt from SB 98-194.				
Action	<input checked="" type="checkbox"/> Already in Compliance <input type="checkbox"/> Statute Change ¹ <input type="checkbox"/> Planned Fee Reduction ¹ <input type="checkbox"/> Planned One-time Expenditure(s) ¹ <input type="checkbox"/> Planned Ongoing Expenditure(s) ¹ <input type="checkbox"/> Waiver ²				
1. If plan is needed to meet compliance deadline, attach Form 9.B.					
2. If pursuing a waiver, attach Form 9.C.					
Cash Fund Expenditure Line Item Detail and Change Requests					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Division Name: (4)Division of Oil and Public Safety (DOPS); (1) Executive Director's Office					
Line Item Name (4) DOPS	4,158,080	3,997,213	3,667,271	3,474,570	3,500,000
Line Item Name (1) EDO	892,747	874,660	964,000	964,000	964,000
Line Item Name Capital Construction - PST Fund	30,326,273	45,285,322	32,800,000	33,000,000	33,000,000
Decision Item # (*) and Title					
Division Subtotal					
TOTAL	35,377,100	50,157,195	37,431,271	37,438,570	37,464,000

Note: FY 06-07 Expenses include post-close Exhibit H entry for the 5894 reimbursements above \$3M threshold
This amount is \$5,476,491

Schedule 9.A					
Cash Fund Status for: Displaced Homemaker - (COFRS Fund 136)					
C.R.S. Citation: 8-15.5-108					
Cash Fund Revenue and Expenditure Trend Information					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
BEGINNING BALANCE	145,000	131,989	128,133	128,133	128,133
EXEMPT REVENUE					
NON-EXEMPT REVENUE	104,811	103,972	121,387	121,387	121,387
TOTAL EXPENDITURES	117,822	107,828	121,387	121,387	121,387
ENDING BALANCE	131,989	128,133	128,133	128,133	128,133
ENDING BALANCE - CASH ASSETS	131,989	128,133			
RESERVES INCREASE/DECREASE	(13,011)	(3,856)	0	0	0
Fee Levels					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Divorce Filing Fee	\$ 5	\$ 5	\$ 5	\$ 5	\$ 5
2. Fee Name					
Cash Fund Reserve Balance					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	131,989	128,133	128,133	128,133	128,133
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	145,000	145,000	145,000	145,000	145,000
Excess Uncommitted Fee Reserve Balance	-	-	-	-	-
Deadline for Complying with the Target/Alternative Reserve Balance	N/A				
Cash Fund Narrative Information					
Purpose/Background of Fund	To assist displaced homemakers (many of whom are recently divorced and lack current job skills) to become economically self-sufficient.				
Fee Sources	\$5 per divorce filing fee. The chief justice of the supreme court by rule or as otherwise provided by law may reduce the amount of the fee if necessary pursuant to section 24-75-402 (3), C.R.S.				
Non-Fee Sources	None				
Long Bill Groups Supported by Fund	(2)(C) Division of Employment and Training; Employment and Training Programs				
Statutory or Other Restriction on Use of Fund	Revenue is generated by said fee as set in statute per 14-10-120.5, C.R.S. If fees collected exceed \$145,000 in any fiscal year, the excess reverts to the general fund pursuant to 8-15.5-108, C.R.S.				
Revenue Drivers	Number of divorce cases filed.				
Expenditure Drivers	Number of displaced homemakers who qualify to receive assistance, and the workforce centers with clientele to receive assistance with the allocated dollars.				
Assessment of Potential for Compliance					
Action	<input checked="" type="checkbox"/> Already in Compliance <input type="checkbox"/> Statute Change ¹ <input type="checkbox"/> Planned Fee Reduction ¹ <input type="checkbox"/> Planned One-time Expenditure(s) ¹ <input type="checkbox"/> Planned Ongoing Expenditure(s) ¹ <input type="checkbox"/> Waiver ²				
1. If plan is needed to meet compliance deadline, attach Form 9.B.					
2. If pursuing a waiver, attach Form 9.C.					
Cash Fund Expenditure Line Item Detail and Change Requests					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Division Name	NOT APPLICABLE				
Line Item Name					
Line Item Name					
Decision Item # (*) and Title					
Division Subtotal					
TOTAL					

Schedule 9.A					
Cash Fund Status for: Boiler Inspection --(COFRS fund # 137)					
C.R.S. Citation: 9-4-109(1)(a)					
Cash Fund Revenue and Expenditure Trend Information					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
BEGINNING BALANCE	1,121,859	902,694	914,706	926,373	856,190
EXEMPT REVENUE	-	-	-	-	-
NON-EXEMPT REVENUE	934,248	1,072,470	1,300,000	1,300,000	1,400,000
TOTAL EXPENDITURES	1,153,413	1,060,458	1,288,333	1,370,183	1,400,000
ENDING BALANCE	902,694	914,706	926,373	856,190	856,190
ENDING BALANCE - CASH ASSETS	902,694	914,706			
RESERVES INCREASE/DECREASE	(219,165)	12,012	11,667	(70,183)	-
Fee Levels					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
1. Boiler Fees	* see below				
2. Issuance of Certificate	\$15	\$15	\$15	\$15	\$15
Cash Fund Reserve Balance					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	902,695	879,573	880,000	800,000	725,000
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	911,942	928,548	1,150,000	1,150,000	1,150,000
Excess Uncommitted Fee Reserve Balance	-	-	-	-	-
Deadline for Complying with the Target/Alternative Reserve Balance					
Cash Fund Narrative Information					
Purpose/Background of Fund	Provide funding for the boiler inspection program.				
Fee Sources	Fees paid for issuance of a certificate and/or inspection of boiler or pressure vessel (CRS 9-4-109(1)(a)).				
Non-Fee Sources	Interest income				
Long Bill Groups Supported by Fund	(4) Division of Oil and Public Safety; (1) Executive Director's Office.				
Statutory or Other Restriction on Use of Fund	Variable fees set by the agency, not to exceed statutory limits (CRS 9-4-109(1)(a)). Fund balance is limited to not more than two months of the Division's administrative costs (CRS 9-4-109(1)(a)).				
Revenue Drivers	Number and frequency of boiler inspections completed.				
Expenditure Drivers	Number and frequency of boiler inspections completed.				
Assessment of Potential for Compliance	Cash fund has uncommitted reserves of 16.5% of divisions total expenses.				
Action	<input checked="" type="checkbox"/> Already in Compliance <input type="checkbox"/> Statute Change ¹ <input type="checkbox"/> Planned Fee Reduction ¹ <input type="checkbox"/> Planned One-time Expenditure(s) ¹ <input type="checkbox"/> Planned Ongoing Expenditure(s) ¹ <input type="checkbox"/> Waiver ²				
1. If plan is needed to meet compliance deadline, attach Form 9.B.					
2. If pursuing a waiver, attach Form 9.C.					
Cash Fund Expenditure Line Item Detail and Change Requests					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Division Name: (4) Division of Oil and Public Safety; (1) Executive Director's Office.					
Line Item Name (4) DOPS	685,385	792,495	1,084,460	1,031,553	1,050,000
Line Item Name (1) EDO	468,028	267,963	203,873	338,630	350,000
Decision Item # (*) and Title					
Division Subtotal					
TOTAL	1,153,413	1,060,458	1,288,333	1,370,183	1,400,000

* Fee Schedule for Boilers

	Inspection performed by state inspector	Inspection performed by insurance inspector
Inspection of a new boiler during installation	\$0	\$0
Certificate inspection of a new boiler after installation is completed	\$60	N.A. (only state inspector performs the initial certificate inspection of a new boiler)
Internal inspection of an existing boiler or pressure vessel (only if a certificate inspection)	\$125	\$20
External certificate inspection of an existing power or process boiler	\$75	\$20
External certificate inspection of all other existing boilers	\$35	\$20
External certificate inspection of gas direct-fired jacketed steam kettle	\$35	\$20
External certificate inspection of federally regulated exempt pressure vessels (e.g., MSHA air tanks)	\$85	\$20
External certificate inspection of exempt boilers and pressure vessels	\$85	\$0

Schedule 9.A					
Cash Fund Status for: Public Employees Social Security - (COFRS Fund #138)					
C.R.S. Citation: 24-53-105					
Cash Fund Revenue and Expenditure Trend Information					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
BEGINNING BALANCE	2,715,848	2,607,911	2,498,460	2,403,382	2,296,952
EXEMPT REVENUE					
NON-EXEMPT REVENUE	104,301	120,151	124,923	120,169	114,848
TOTAL EXPENDITURES	215,238	229,603	220,000	226,600	233,398
ENDING BALANCE	2,604,911	2,498,460	2,403,382	2,296,952	2,178,401
ENDING BALANCE - CASH ASSETS	2,607,911	2,498,460			
RESERVES INCREASE/DECREASE	(110,937)	(109,451)	(95,077)	(106,431)	(118,550)
Fee Levels					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
1. Fee Name					
2. Fee Name					
Cash Fund Reserve Balance					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	N/A	N/A	N/A	N/A	N/A
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	N/A	N/A	N/A	N/A	N/A
Excess Uncommitted Fee Reserve Balance	-	-	-	-	-
Deadline for Complying with the Target/Alternative Reserve Balance	N/A				
Cash Fund Narrative Information					
Purpose/Background of Fund	Responsible for administering the Social Security and Medicare coverage program for all state and local (public) governmental employers throughout the State of Colorado. A significant part of this Program's responsibilities is to assist all of Colorado's public employers by serving as a facilitator and communication bridge between those employers and the United States Social Security Administration (SSA) and Internal Revenue Service (IRS).				
Fee Sources	None				
Non-Fee Sources	Operates from interest generated				
Long Bill Groups Supported by Fund	(1) Executive Director's Office				
Statutory or Other Restriction on Use of Fund	Operates from interest generated pursuant to 24-53-105, C.R.S.				
Revenue Drivers	Interest rates				
Expenditure Drivers	Covers administrative costs and costs of providing training sessions to local governments on the social security tax law.				
Assessment of Potential for Compliance	Exempt from SB 194				
Action	<input type="checkbox"/> Already in Compliance <input type="checkbox"/> Statute Change ¹ <input type="checkbox"/> Planned Fee Reduction ¹ <input type="checkbox"/> Planned One-time Expenditure(s) ¹ <input type="checkbox"/> Planned Ongoing Expenditure(s) ¹ <input type="checkbox"/> Waiver ²				
1. If plan is needed to meet compliance deadline, attach Form 9.B.					
2. If pursuing a waiver, attach Form 9.C.					
Cash Fund Expenditure Line Item Detail and Change Requests					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Division Name					
(1) Executive Director's Office	\$ 215,238	\$ 229,603	\$ 220,000	\$ 226,600	\$ 233,398
Line Item Name					
Decision Item # (*) and Title					
Division Subtotal					
TOTAL	\$ 215,238	\$ 229,603	\$ 220,000	\$ 226,600	\$ 233,398

Schedule 9.A
Cash Fund Status for: Utilization Review -- (COFRS fund # 139)
C.R.S. Citation: 8-43-501

Cash Fund Revenue and Expenditure Trend Information

	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
BEGINNING BALANCE	11,808	20,343	21,423	21,423	26,423
EXEMPT REVENUE					
NON-EXEMPT REVENUE	27,761	54,069	60,000	65,000	65,000
TOTAL EXPENDITURES	19,226	52,989	60,000	60,000	60,000
ENDING BALANCE	20,343	21,423	21,423	26,423	31,423
ENDING BALANCE - CASH ASSETS	20,343	21,423			
RESERVES INCREASE/DECREASE	8,535	1,080	-	5,000	5,000

Fee Levels

	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
1. Review of Medical Services, Utilization Review Fee	1,250	1,250	1,250	1,250	1,250

Cash Fund Reserve Balance

	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	20,343	21,423	21,423	26,423	31,423
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	50,000	50,000	50,000	50,000	50,000
Excess Uncommitted Fee Reserve Balance	-	-	-	-	-

Deadline for Complying with the Target/Alternative Reserve Balance: N/A

Cash Fund Narrative Information

Purpose/Background of Fund	If a claimant or insurer wants an additional medical opinion on a workers' compensation case, they can request another physician to review the case.
Fee Sources	A fee (determined by the director of the Division of Workers' Compensation) is paid by those requesting review of medical services rendered by a health care provider (CRS 8-43-101(2)(a)).
Non-Fee Sources	None
Long Bill Groups Supported by Fund	(5)(A) Division of Workers' Compensation Utilization Review program; (1) Executive Director's Office.
Statutory or Other Restriction on Use of Fund	The fund covers the Division of Workers' Compensation's administrative costs and the costs of compensating Utilization Review committee members.
Revenue Drivers	Revenue is dependent upon the number of individuals who request a review of medical services rendered by health care providers for a workers' compensation injury.
Expenditure Drivers	Costs of administering the program.
Assessment of Potential for Compliance	Cash fund has uncommitted reserves of less than \$50,000.
Action	<input checked="" type="checkbox"/> Already in Compliance <input type="checkbox"/> Statute Change ¹ <input type="checkbox"/> Planned Fee Reduction ¹ <input type="checkbox"/> Planned One-time Expenditure(s) ¹ <input type="checkbox"/> Planned Ongoing Expenditure(s) ¹ <input type="checkbox"/> Waiver ²

1. If plan is needed to meet compliance deadline, attach Form 9.B.

2. If pursuing a waiver, attach Form 9.C.

Cash Fund Expenditure Line Item Detail and Change Requests

	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Division Name					
Line Item Name	N/A	N/A			
Line Item Name	N/A	N/A			
Decision Item # (*) and Title	N/A	N/A			
Division Subtotal	N/A	N/A			
TOTAL	N/A	N/A			

Schedule 9.A
Cash Fund Status for: Workers' Compensation Self Insurance --(COFRS fund #140)
C.R.S. Citation: 8-44-202

Cash Fund Revenue and Expenditure Trend Information

	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
BEGINNING BALANCE	45,872	85,990	39,893	39,893	39,893
EXEMPT REVENUE					
NON-EXEMPT REVENUE	212,000	198,000	200,000	200,000	200,000
TOTAL EXPENDITURES	171,882	244,097	200,000	200,000	200,000
ENDING BALANCE	85,990	39,893	39,893	39,893	39,893
ENDING BALANCE - CASH ASSETS	85,990	39,893			
RESERVES INCREASE/DECREASE	40,118	(46,097)	-	-	-

Fee Levels

	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
1. Maximum Annual Certification Fee	2,000	2,000	2,000	2,000	2,000

Cash Fund Reserve Balance

	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	85,990	39,893	39,893	39,893	39,893
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	50,000	50,000	50,000	50,000	50,000
Excess Uncommitted Fee Reserve Balance	35,990	-	-	-	-

Deadline for Complying with the Target/Alternative Reserve Balance

Cash Fund Narrative Information

Purpose/Background of Fund	To provide funding to ensure each self-insured company has adequately complied with the workers' compensation program.
Fee Sources	The maximum annual fee is \$2,000. The fees (set by the Executive Director of CDLE) are for initial application or annual review of those employers acting as workers' compensation self-insurers.
Non-Fee Sources	None
Long Bill Groups Supported by Fund	(5)(A) Division of Workers' Compensation Self Insurance program; (1) Executive Director's Office.
Statutory or Other Restriction on Use of Fund	All funds collected shall be used to administer the Self-Insurance section of the Division of Workers' Compensation, and shall not supplant funding for any other function of the Department of Labor and Employment (CRS 8-44-202).
Revenue Drivers	Number of companies that are self-insured for workers' compensation.
Expenditure Drivers	Administration of the self-insured program, including auditing each company's program.
Assessment of Potential for Compliance	Cash fund has uncommitted reserves of less than \$50,000.
Action	<input checked="" type="checkbox"/> Already in Compliance <input type="checkbox"/> Statute Change ¹ <input type="checkbox"/> Planned Fee Reduction ¹ <input type="checkbox"/> Planned One-time Expenditure(s) ¹ <input type="checkbox"/> Planned Ongoing Expenditure(s) ¹ <input type="checkbox"/> Waiver ²

1. If plan is needed to meet compliance deadline, attach Form 9.B.

2. If pursuing a waiver, attach Form 9.C.

Cash Fund Expenditure Line Item Detail and Change Requests

	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Division Name (5)(A) Division of Workers' Compensation; (1) Executive Director's Office					
Line Item Name (5)(A) DOWC	129,053	229,893	175,000	175,000	175,000
Line Item Name (1) EDO	42,829	14,204	25,000	25,000	25,000
Decision Item # (*) and Title					
Division Subtotal					
TOTAL	171,882	244,097	200,000	200,000	200,000

Schedule 9.A					
Cash Fund Status for: Public Safety --(COFRS fund #141)					
C.R.S. Citation: 8-1-151					
Cash Fund Revenue and Expenditure Trend Information					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
BEGINNING BALANCE	36,307	98,345	140,324		
EXEMPT REVENUE					
NON-EXEMPT REVENUE	341,673	423,236	650,000	see 9.b	see 9.b
TOTAL EXPENDITURES	279,635	381,257	700,000		
ENDING BALANCE	98,345	140,324	90,324		
ENDING BALANCE - CASH ASSETS	98,345	140,324			
RESERVES INCREASE/DECREASE	62,038	41,979	(50,000)		
Fee Levels					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Carnival Fees CRS 8-1-107(2)(0)	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100
Explosives CRS 9-7-107 (36 month permit)	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75
Public School Inspections CRS 22-32-124(2)(b)	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200
Cash Fund Reserve Balance					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	98,345	138,832	see 9.b	see 9.b	
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	50,000	62,907	see 9.b	see 9.b	
Excess Uncommitted Fee Reserve Balance	48,345	75,925			-
Deadline for Complying with the Target/Alternative Reserve Balance					
Cash Fund Narrative Information					
Purpose/Background of Fund	Provides funding for the school construction architectural plan review; explosives registration and inspection program; and for carnival inspections.				
Fee Sources	Fees are charged for each inspection made to determine that a school is built to code; a fee is charged for explosives permits; and annual registration fee is charged for carnivals and amusement parks.				
Non-Fee Sources	None				
Long Bill Groups Supported by Fund	(4) Division of Oil and Public Safety; (1) Executive Director's Office.				
Statutory or Other Restriction on Use of Fund	Public Safety inspection activities of the Division of Oil and Public Safety CRS 8-1-151.				
Revenue Drivers	Revenues are expected to remain constant in new school construction inspections despite the downturn in the economy.				
Expenditure Drivers	Number of school architectural plans to be reviewed; number of explosive registration applications and inspections; number of carnivals to be licensed.				
Assessment of Potential for Compliance	Cash fund has uncommitted reserves of 16.5% of expenses (\$62,000)				
Action	<input type="checkbox"/> Already in Compliance <input checked="" type="checkbox"/> Statute Change ¹ <input type="checkbox"/> Planned Fee Reduction ¹ <input checked="" type="checkbox"/> Planned One-time Expenditure(s) ¹ <input type="checkbox"/> Planned Ongoing Expenditure(s) ¹ <input type="checkbox"/> Waiver ²				
1. If plan is needed to meet compliance deadline, attach Form 9.B.					
2. If pursuing a waiver, attach Form 9.C.					
Cash Fund Expenditure Line Item Detail and Change Requests					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Division Name: (4) Division of Oil and Public Safety; (1) Executive Director's Office.					
Line Item Name (4) DOPS	163,258	283,289	525,000		
Line Item Name (1) EDO	116,377	97,968	175,000		
Decision Item # (*) and Title					
Division Subtotal					
TOTAL	279,635	381,257	700,000	-	-

Schedule 9.B
Compliance Plan for: Public Safety --(COFRS fund #141)

C.R.S. Citation	8-1-151																						
Action	Utilize excess fund balance to bring on additional resources. Also Increase Fees and increase expenses																						
Plan Description	<p>The Office of the State Auditor conducted a performance audit surrounding the public school unit focused on building plan reviews, approved building plans, required inspections, code violations, documentation, resources, and fee collection. The audit report was released on June 11, 2007. The audit review determined that the Division is insufficiently protecting the safety of students and staff in schools by inadequately permitting and inspecting construction projects and insufficiently enforcing building codes. The audit identified weaknesses in all areas – from initial plan review through final building inspection. The audit revealed insufficient resources and expertise to its oversight responsibilities.</p> <p>The division submitted a 1331 Emergency Supplemental to JBC on August 9, 2007 to request for additional temporary contractors and temporary employees and the Department of Public Safety, division of Fire Safety too has submitted a request to address the inspection related issues revealed in the audit released June 11th by the State Auditor's Office for the public school construction program run by the division of Oil and Public Safety. Without immediate funding the program will be put at risk of over expenditure. The current fund balance is not currently sufficient to sustain this increased amount of expenses. The division is planning on changing its fee structure in order to stay in compliance with the fund balance requirements as well as cover the additional expenses.</p> <p>The Division of Oil and Public Safety is performing a thorough analysis of the audit findings and will, in conjunction with the aforementioned stake holders, develop a proposal to address the long term issues as identified within the audit report. In the interim, the Department requests this funding to mitigate any immediate risk to children within our public schools</p>																						
Assumptions and Calculations	<p>Based on current revenue and expense projections, the fund balance as of June 30, 2008 is estimated at \$90,940. This is less than the target reserve of 16.5%, and brings the fund into compliance with SB 98-194 requirements.</p> <p>The calculations are as follows:</p> <p><u>Estimated Fund Balance for Fund 141 Public Safety</u></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Fund Balance a/o June 30, 2007(perd 13 est)</td> <td style="text-align: right;">\$ 140,525</td> </tr> <tr> <td>FY07-08 Estimated Revenue</td> <td style="text-align: right;">\$ 400,000</td> </tr> <tr> <td>Add'l Rev generated by new fee schedule</td> <td style="text-align: right;"><u>\$ 250,000</u></td> </tr> <tr> <td>Total Estimated Revenue</td> <td style="text-align: right;">\$ 650,000</td> </tr> <tr> <td> </td> <td></td> </tr> <tr> <td>FY07-08 Estimated Expenses</td> <td style="text-align: right;">\$ 350,000</td> </tr> <tr> <td>Dept of Public Safety Request</td> <td style="text-align: right;">\$ 78,312</td> </tr> <tr> <td>Expenses associated with this request</td> <td style="text-align: right;"><u>\$ 271,273</u></td> </tr> <tr> <td>Total Estimated Expenses</td> <td style="text-align: right;">\$ 699,585</td> </tr> <tr> <td> </td> <td></td> </tr> <tr> <td>Fund Balance</td> <td style="text-align: right;"><u><u>\$ 90,940</u></u></td> </tr> </table> <p>The Department will monitor revenue and expenditures throughout the year to ensure that the fees and other variables will bring fund 141 into compliance with SB 98-194 requirements.</p>	Fund Balance a/o June 30, 2007(perd 13 est)	\$ 140,525	FY07-08 Estimated Revenue	\$ 400,000	Add'l Rev generated by new fee schedule	<u>\$ 250,000</u>	Total Estimated Revenue	\$ 650,000	 		FY07-08 Estimated Expenses	\$ 350,000	Dept of Public Safety Request	\$ 78,312	Expenses associated with this request	<u>\$ 271,273</u>	Total Estimated Expenses	\$ 699,585	 		Fund Balance	<u><u>\$ 90,940</u></u>
Fund Balance a/o June 30, 2007(perd 13 est)	\$ 140,525																						
FY07-08 Estimated Revenue	\$ 400,000																						
Add'l Rev generated by new fee schedule	<u>\$ 250,000</u>																						
Total Estimated Revenue	\$ 650,000																						
FY07-08 Estimated Expenses	\$ 350,000																						
Dept of Public Safety Request	\$ 78,312																						
Expenses associated with this request	<u>\$ 271,273</u>																						
Total Estimated Expenses	\$ 699,585																						
Fund Balance	<u><u>\$ 90,940</u></u>																						

Schedule 9.A					
Cash Fund Status for: Workers' Compensation -- (COFRS fund #142)					
C.R.S. Citation: 8-44-112					
Cash Fund Revenue and Expenditure Trend Information					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
BEGINNING BALANCE	19,912,717	23,647,683	27,381,464	31,527,418	33,902,186
EXEMPT REVENUE	421,006	341,544	350,000	350,000	350,000
NON-EXEMPT REVENUE	16,181,607	16,482,930	16,600,000	16,600,000	16,600,000
TOTAL EXPENDITURES	12,867,648	13,090,693	12,804,046	14,575,232	15,012,489
ENDING BALANCE	23,647,682	27,381,464	31,527,418	33,902,186	35,839,697
ENDING BALANCE - CASH ASSETS	23,647,683	27,381,464			
RESERVES INCREASE/DECREASE	3,734,965	3,733,781	4,145,954	2,374,768	1,937,511
Fee Levels					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
1. % Surcharge on Workers' Compensation Premiums	1.00%	1.00%	1.00%	1.00%	1.00%
Cash Fund Reserve Balance					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	N/A	N/A	N/A	N/A	N/A
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	N/A	N/A	N/A	N/A	N/A
Excess Uncommitted Fee Reserve Balance	-	-	-	-	-
Deadline for Complying with the Target/Alternative Reserve Balance: N/A					
Cash Fund Narrative Information					
Purpose/Background of Fund	To fund the Workers' Compensation program which assures quick and efficient delivery of disability and medical benefits to injured workers at a reasonable cost to employers.				
Fee Sources	None				
Non-Fee Sources	Every person, partnership, association and corporation...insuring employers in Colorado against liability for personal injury to their employees or death...shall pay a surcharge on the premiums received. The surcharge rate is established by the director of the Division of Workers' Compensation by rule. Fee is assessed to insurance carriers and self-insured employers. The amount of the fee is the fee multiplied by the premium base (or equivalent) (CRS 8-44-112(1)(a)).				
Long Bill Groups Supported by Fund	(5)(A) Division of Workers' Compensation; (1) Executive Director's Office.				
Statutory or Other Restriction on Use of Fund	To be used for the direct and indirect costs of administering the workers' compensation system.				
Revenue Drivers	Surcharge rate, and workers' compensation premium levels.				
Expenditure Drivers	Number of claimants seeking disability and medical benefits.				
Assessment of Potential for Compliance	Exempt from SB 194 per HB 02-1347.				
Action	<input checked="" type="checkbox"/> Already in Compliance <input type="checkbox"/> Statute Change ¹ <input type="checkbox"/> Planned Fee Reduction ¹ <input type="checkbox"/> Planned One-time Expenditure(s) ¹ <input type="checkbox"/> Planned Ongoing Expenditure(s) ¹ <input type="checkbox"/> Waiver ²				
1. If plan is needed to meet compliance deadline, attach Form 9.B.					
2. If pursuing a waiver, attach Form 9.C.					
Cash Fund Expenditure Line Item Detail and Change Requests					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Division Name (5)(A) Division of Workers' Compensation; (1) Executive Director's Office					
Line Item Name (5)(A) DOWC	9,470,844	9,450,162	9,500,060	9,092,350	11,112,489
Line Item Name (1) EDO	3,396,804	3,640,531	3,303,986	5,482,882	3,900,000
Decision Item # (*) and Title					
Division Subtotal					
TOTAL	12,867,648	13,090,693	12,804,046	14,575,232	15,012,489

Schedule 9.A
Cash Fund Status for: Workers' Compensation Premium Cost Containment - (COFRS Fund 143)
C.R.S. Citation: 8-14.5-108, 8-44-112(1)(b)(l)

Cash Fund Revenue and Expenditure Trend Information

	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
BEGINNING BALANCE	342,162	395,839	604,135	709,563	814,563
EXEMPT REVENUE	-	-			
NON-EXEMPT REVENUE	405,819	409,794	400,000	400,000	400,000
TOTAL EXPENDITURES	352,142	201,498	294,572	295,000	295,000
ENDING BALANCE	395,839	604,135	709,563	814,563	919,563
ENDING BALANCE - CASH ASSETS	395,839	604,135			
RESERVES INCREASE/DECREASE	53,677	208,296	105,428	105,000	105,000

Fee Levels

	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
1. % Surcharge on Workers' Compensation Premiums	0.03%	0.03%	0.03%	0.03%	0.03%

Cash Fund Reserve Balance

	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	N/A	N/A	N/A	N/A	N/A
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	N/A	N/A	N/A	N/A	N/A
Excess Uncommitted Fee Reserve Balance	-	-	-	-	-

Deadline for Complying with the Target/Alternative Reserve Balance: N/A

Cash Fund Narrative Information

Purpose/Background of Fund	To fund the workers' compensation cost containment program.
Fee Sources	None
Non-Fee Sources	Surcharge fee assessed to insurance carriers. The amount of payment is the fee multiplied by the base premium (or equivalent) (CRS 8-44-112(1)(b)(l)).
Long Bill Groups Supported by Fund	(5)(A) Division of Workers' Compensation; (1) Executive Director's Office.
Statutory or Other Restriction on Use of Fund	Funds the direct and indirect costs of the Division of Workers' Compensation activities related to the Workers' Compensation Cost Containment Act (CRS 8-14.5-108).
Revenue Drivers	Surcharge rate, and workers' compensation premium levels.
Expenditure Drivers	Administrative costs of the cost containment program.
Assessment of Potential for Compliance	Exempt from SB 194 per HB 02-1347.
Action	<input checked="" type="checkbox"/> Already in Compliance <input type="checkbox"/> Statute Change ¹ <input type="checkbox"/> Planned Fee Reduction ¹ <input type="checkbox"/> Planned One-time Expenditure(s) ¹ <input type="checkbox"/> Planned Ongoing Expenditure(s) ¹ <input type="checkbox"/> Waiver ²

1. If plan is needed to meet compliance deadline, attach Form 9.B.

2. If pursuing a waiver, attach Form 9.C.

Cash Fund Expenditure Line Item Detail and Change Requests

	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Division Name (5)(A) Division of Workers' Compensation; (1) Executive Director's Office					
Line Item Name (5)(A) DOWC	297,961	157,749	244,572	245,000	245,000
Line Item Name (1) EDO	54,181	43,749	50,000	50,000	50,000
Decision Item # (*) and Title					
Division Subtotal					
TOTAL	352,142	201,498	294,572	295,000	295,000

Schedule 9.A
Cash Fund Status for: Liquefied Petroleum Gas Fund (COFRS fund #144)
C.R.S. Citation: 8-20-206.5

Cash Fund Revenue and Expenditure Trend Information

	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
BEGINNING BALANCE	0	55,593	26,401	31,401	36,401
EXEMPT REVENUE		-			
NON-EXEMPT REVENUE	158,278	169,918	170,000	170,000	170,000
TOTAL EXPENDITURES	102,685	199,110	165,000	165,000	165,000
ENDING BALANCE	55,593	26,401	31,401	36,401	41,401
ENDING BALANCE - CASH ASSETS	55,593	26,401			
RESERVES INCREASE/DECREASE	55,593	(29,192)	5,000	5,000	5,000

Fee Levels

	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
1. Environmental surcharge fee per tank truckload	\$ 10	\$ 10	\$ 10	\$ 10	\$ 10

Cash Fund Reserve Balance

	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	55,594	26,401	31,401	36,401	41,401
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	50,000	50,000	50,000	50,000	50,000
Excess Uncommitted Fee Reserve Balance	5,594	-	-	-	-

Deadline for Complying with the Target/Alternative Reserve Balance

Cash Fund Narrative Information

Purpose/Background of Fund	To enforce rules and general standards covering the transportation and handling of the odorization of liquefied petroleum gas (propane).
Fee Sources	An environmental surcharge fee assessed for odorized liquefied petroleum gas, set by statute, is \$10 per tank truckload for every first purchaser of liquefied petroleum gas.
Non-Fee Sources	Civil penalties, moneys granted to the department from a federal agency or trade association, and interest income.
Long Bill Groups Supported by Fund	(4) Division of Oil and Public Safety; (1) Executive Director's Office.
Statutory or Other Restriction on Use of Fund	Fee is set in statute, CRS 8-20-206.5.
Revenue Drivers	Revenue is largely dependent upon the volume of sales of odorized liquefied petroleum gas.
Expenditure Drivers	Costs of administering the program.
Assessment of Potential for Compliance	Cash fund has uncommitted reserves of less than \$50,000.
Action	<input checked="" type="checkbox"/> Already in Compliance <input type="checkbox"/> Statute Change ¹ <input type="checkbox"/> Planned Fee Reduction ¹ <input type="checkbox"/> Planned One-time Expenditure(s) ¹ <input type="checkbox"/> Planned Ongoing Expenditure(s) ¹ <input type="checkbox"/> Waiver ²

1. If plan is needed to meet compliance deadline, attach Form 9.B.

2. If pursuing a waiver, attach Form 9.C.

Cash Fund Expenditure Line Item Detail and Change Requests

	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Division Name					
Line Item Name	N/A	N/A			
Line Item Name	N/A	N/A			
Decision Item # (*) and Title	N/A	N/A			
Division Subtotal	N/A	N/A			
TOTAL	N/A	N/A			

Schedule 9.A					
Cash Fund Status for: Employment Support Fund - (COFRS Fund #232)					
C.R.S. Citation: 8-76-102, 8-77-109					
Cash Fund Revenue and Expenditure Trend Information					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
BEGINNING BALANCE	18,087,050	37,157,137	43,551,969	47,757,074	45,293,362
EXEMPT REVENUE					
NON-EXEMPT REVENUE	33,735,855	22,345,952	23,016,330	23,789,679	24,589,012
TOTAL EXPENDITURES	14,665,768	15,951,120	18,811,225	26,253,391	27,083,879
ENDING BALANCE	37,157,137	43,551,969	47,757,074	45,293,362	42,798,494
ENDING BALANCE - CASH ASSETS					
RESERVES INCREASE/DECREASE	19,070,087	6,394,832	4,205,105	(2,463,712)	(2,494,867)
Fee Levels					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
1. Fee Name N/A	N/A	N/A	N/A	N/A	N/A
2. Fee Name					
Cash Fund Reserve Balance					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	N/A	N/A	N/A	N/A	N/A
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	N/A	N/A	N/A	N/A	N/A
Excess Uncommitted Fee Reserve Balance	N/A	N/A	N/A	N/A	N/A
Deadline for Complying with the Target/Alternative Reserve Balance					
Cash Fund Narrative Information					
Purpose/Background of Fund	The fund is used to offset deficits for program administration, including information technology initiatives, and to further support programs to strengthen unemployment fund solvency; and to fund Labor Standards, Labor Relations and the Colorado Works Grievance Procedure.				
Fee Sources	None				
Non-Fee Sources	50% of the Unemployment Insurance Tax Surcharge of .22% or .11%				
Long Bill Groups Supported by Fund	(1) Executive Director's Office; (2) Division of Employment and Training, (a) Unemployment Insurance Program and (b) Workforce Development Programs; and (3) Division of Labor.				
Statutory or Other Restriction on Use of Fund	Moneys are annually appropriated by the General Assembly for the above mentioned purposes.				
Revenue Drivers	The tax surcharge is based on taxable wages. Taxable wages are the first \$10,000 earned by each employee annually. The Employment Support Fund receives .11% of taxable wages.				
Expenditure Drivers	Specific programmatic needs and federal funding shortfalls within the previously specified programs.				
Assessment of Potential for Compliance	N/A. The fund is exempt from SB 98-194.				
Action	<input type="checkbox"/> Already in Compliance <input type="checkbox"/> Statute Change ¹ <input type="checkbox"/> Planned Fee Reduction ¹ <input type="checkbox"/> Planned One-time Expenditure(s) ¹ <input type="checkbox"/> Planned Ongoing Expenditure(s) ¹ <input type="checkbox"/> Waiver ²				
1. If plan is needed to meet compliance deadline, attach Form 9.B.					
2. If pursuing a waiver, attach Form 9.C.					
Cash Fund Expenditure Line Item Detail and Change Requests					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Division Name					
Unemployment Insurance Program	\$ 4,495,456	\$ 3,463,178	\$ 4,748,562	\$ 9,311,354	\$ 10,034,749
Workforce Development Programs	\$ 5,789,175	\$ 6,861,086	\$ 6,849,435	\$ 11,092,617	\$ 11,425,396
Division of Labor	\$ 882,537	\$ 927,490	\$ 1,187,917	\$ 1,247,313	\$ 1,309,678
EDO/SWIC	\$ 2,854,050	\$ 3,352,025	\$ 3,921,869	\$ 4,602,107	\$ 4,314,056
Decision Items	\$ 644,550	\$ 1,347,341	\$ 2,103,442	\$ -	\$ -
TOTAL	\$ 14,665,768	\$ 15,951,120	\$ 18,811,225	\$ 26,253,391	\$ 27,083,879

Schedule 9.A					
Cash Fund Status for: Workers' Compensation Immediate Payment Fund --(COFRS fund #233)					
C.R.S. Citation: 8-44-206(3)					
Cash Fund Revenue and Expenditure Trend Information					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
BEGINNING BALANCE	543,941	565,641	592,783	607,783	622,783
EXEMPT REVENUE					
NON-EXEMPT REVENUE	21,700	27,142	25,000	25,000	25,000
TOTAL EXPENDITURES		-	10,000	10,000	1,000
ENDING BALANCE	565,641	592,783	607,783	622,783	646,783
ENDING BALANCE - CASH ASSETS	565,641	592,783			
RESERVES INCREASE/DECREASE	21,700	27,142	15,000	15,000	24,000
Fee Levels					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
1. An assessment was made on self insured employers until FY 94-95, when fund balance reached \$300,000 fee was dropped.	N/A	N/A	N/A	N/A	N/A
Cash Fund Reserve Balance					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	N/A	N/A	N/A	N/A	N/A
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	N/A	N/A	N/A	N/A	N/A
Excess Uncommitted Fee Reserve Balance	-	-	-	-	-
Deadline for Complying with the Target/Alternative Reserve Balance: N/A					
Cash Fund Narrative Information					
Purpose/Background of Fund	To provide immediate payment to injured workers if their self-insured company has declared bankruptcy.				
Fee Sources	None				
Non-Fee Sources	Assessment of self-insured employers (CRS 8-44-206(3)(b)(II)).				
Long Bill Groups Supported by Fund	(5)(A) Division of Workers' Compensation Immediate Payment Program.				
Statutory or Other Restriction on Use of Fund	This fund ensures that workers' compensation benefits to injured workers are not delayed because a self-insured employer has gone bankrupt, and receipt of its security is delayed. Moneys in the fund are used to administer and pay benefits to injured workers. The moneys in such fund for the payment of benefits are continuously appropriated to the department for payment of such benefits (CRS 8-44-206(3)(b)(I)).				
Revenue Drivers	Since the minimum fund balance of \$300,000 was attained, revenue is driven by interest on this initial principal.				
Expenditure Drivers	Number of injured workers applying for claims against bankrupt self-insured employers, and the extent of delay in obtaining security proceeds.				
Assessment of Potential for Compliance	Exempt from SB 194 because moneys received is interest income.				
Action	<input checked="" type="checkbox"/> Already in Compliance <input type="checkbox"/> Statute Change ¹ <input type="checkbox"/> Planned Fee Reduction ¹ <input type="checkbox"/> Planned One-time Expenditure(s) ¹ <input type="checkbox"/> Planned Ongoing Expenditure(s) ¹ <input type="checkbox"/> Waiver ²				
1. If plan is needed to meet compliance deadline, attach Form 9.B.					
2. If pursuing a waiver, attach Form 9.C.					
Cash Fund Expenditure Line Item Detail and Change Requests					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Division Name					
Line Item Name	N/A	N/A			
Line Item Name	N/A	N/A			
Decision Item # (*) and Title	N/A	N/A			
Division Subtotal	N/A	N/A			
TOTAL	N/A	N/A			

Schedule 9.A					
Cash Fund Status for: Workers' Compensation Guarantee Fund --(COFRS fund # 234)					
C.R.S. Citation: 8-44-206(4)					
Cash Fund Revenue and Expenditure Trend Information					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
BEGINNING BALANCE	937,384	784,565	534,337	324,337	139,337
EXEMPT REVENUE					
NON-EXEMPT REVENUE	33,410	36,333	40,000	40,000	40,000
TOTAL EXPENDITURES	186,229	286,561	250,000	225,000	179,000
ENDING BALANCE	784,565	534,337	324,337	139,337	337
ENDING BALANCE - CASH ASSETS	784,565	534,337			
RESERVES INCREASE/DECREASE	(152,819)	(250,228)	(210,000)	(185,000)	(139,000)
Fee Levels					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
1. Assessments on self-insured employers when the existing security held by a self-insured employer is not enough to meet its liability for workers' compensation benefits.	N/A	N/A	N/A	N/A	N/A
Cash Fund Reserve Balance					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	N/A	N/A	N/A	N/A	N/A
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	N/A	N/A	N/A	N/A	N/A
Excess Uncommitted Fee Reserve Balance	-	-	-	-	-
Deadline for Complying with the Target/Alternative Reserve Balance: N/A					
Cash Fund Narrative Information					
Purpose/Background of Fund	To fund benefits for injured workers whose employer has declared bankruptcy, when the employer's security is insufficient to meet such liability.				
Fee Sources	None				
Non-Fee Sources	Assessments on self-insured employers when the existing security held by a self-insured employer is not enough to meet its liability for workers' compensation benefits.				
Long Bill Groups Supported by Fund	None				
Statutory or Other Restriction on Use of Fund	This fund ensures that workers' compensation benefits to injured workers are paid when a self-insured employer has gone bankrupt, and its security is insufficient. Moneys in the fund are used to administer and pay benefits to insured workers (CRS 8-44-206(4)(b)(I)).				
Revenue Drivers	Assessments of self-insureds to meet the need detailed above.				
Expenditure Drivers	Number of injured workers filing claims against bankrupt employers.				
Assessment of Potential for Compliance	Exempt from SB 194 because moneys collected are based on actuarial requirements. In accordance with CRS 8-44-206(4)(b)(I) Guaranty Fund, "The moneys in such fund for the payment of benefits are hereby continuously appropriated to the department for payment of such benefits. Any moneys not utilized in the fund shall not revert to the general fund"; CRS 8-44-206(4)(b)(II) in part states "the remaining moneys in the fund shall be refunded to each self-insured employer, on a pro rata basis, based on that employer's contribution."				
Action	<input checked="" type="checkbox"/> Already in Compliance <input type="checkbox"/> Statute Change ¹ <input type="checkbox"/> Planned Fee Reduction ¹ <input type="checkbox"/> Planned One-time Expenditure(s) ¹ <input type="checkbox"/> Planned Ongoing Expenditure(s) ¹ <input type="checkbox"/> Waiver ²				
1. If plan is needed to meet compliance deadline, attach Form 9.B.					
2. If pursuing a waiver, attach Form 9.C.					
Cash Fund Expenditure Line Item Detail and Change Requests					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Division Name (5)(A) Division of Workers' Compensation; (1) Executive Director's Office					
Line Item Name (5)(A) DOWC	186,229	240,463	215,000	195,000	164,000
Line Item Name (1) EDO	-	46,098	35,000	30,000	15,000
Decision Item # (*) and Title					
Division Subtotal					
TOTAL	186,229	286,561	250,000	225,000	179,000

Schedule 9.A					
Cash Fund Status for: Physician's Accreditation --(COFRS fund # 259)					
C.R.S. Citation: 8-42-101(3.6)					
Cash Fund Revenue and Expenditure Trend Information					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
BEGINNING BALANCE	43,504	93,416	47,300	47,300	47,300
EXEMPT REVENUE					
NON-EXEMPT REVENUE	119,470	84,055	90,000	90,000	90,000
TOTAL EXPENDITURES	69,558	130,171	90,000	90,000	90,000
ENDING BALANCE	93,416	47,300	47,300	47,300	47,300
ENDING BALANCE - CASH ASSETS	93,416	47,300			
RESERVES INCREASE/DECREASE	49,912	(46,116)	-	-	-
Fee Levels					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
1. Level I Initial Accreditation	200	200	200	200	200
2. Level I Re-Accreditation	150	150	150	150	150
3. Level II Initial Accreditation	400	400	400	400	400
4. Level II Re-Accreditation	400	400	400	400	400
Cash Fund Reserve Balance					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	93,416	47,300	47,300	47,300	47,300
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	50,000	50,000	50,000	50,000	50,000
Excess Uncommitted Fee Reserve Balance	43,416	-	-	-	-
Deadline for Complying with the Target/Alternative Reserve Balance					
Cash Fund Narrative Information					
Purpose/Background of Fund	To fund the workers' compensation program that keeps physicians up to date on workers' compensation policies and treatment plans, and impairment evaluation criteria.				
Fee Sources	Fees are assessed to doctors who attend accreditation courses.				
Non-Fee Sources	None				
Long Bill Groups Supported by Fund	(5)(A) Division of Workers' Compensation's Physician's Accreditation program.				
Statutory or Other Restriction on Use of Fund	Moneys in the fund are to pay direct costs of providing accreditation courses and materials. All administrative costs of the program shall be paid out of Workers' Compensation cash fund (CRS 8-42-101(1)).				
Revenue Drivers	Number of physicians attending classes.				
Expenditure Drivers	Class materials, facilities and instructors.				
Assessment of Potential for Compliance	Cash fund has uncommitted reserves of less than \$50,000.				
Action	<input checked="" type="checkbox"/> Already in Compliance <input type="checkbox"/> Statute Change ¹ <input type="checkbox"/> Planned Fee Reduction ¹ <input type="checkbox"/> Planned One-time Expenditure(s) ¹ <input type="checkbox"/> Planned Ongoing Expenditure(s) ¹ <input type="checkbox"/> Waiver ²				
1. If plan is needed to meet compliance deadline, attach Form 9.B.					
2. If pursuing a waiver, attach Form 9.C.					
Cash Fund Expenditure Line Item Detail and Change Requests					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Division Name					
Line Item Name	N/A	N/A			
Line Item Name	N/A	N/A			
Decision Item # (*) and Title	N/A	N/A			
Division Subtotal	N/A	N/A			
TOTAL	N/A	N/A			

Schedule 9.A					
Cash Fund Status for: Medical Disaster Fund - (COFRS Fund #415)					
C.R.S. Citation: 8-46-302(1)					
Cash Fund Revenue and Expenditure Trend Information					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
BEGINNING BALANCE	44,553	45,818	48,025	44,525	41,025
EXEMPT REVENUE					
NON-EXEMPT REVENUE	1,903	2,373	2,500	2,500	2,500
TOTAL EXPENDITURES	638	166	6,000	6,000	6,000
ENDING BALANCE	45,818	48,025	44,525	41,025	37,525
ENDING BALANCE - CASH ASSETS	45,818	48,025			
RESERVES INCREASE/DECREASE	1,265	2,207	(3,500)	(3,500)	(3,500)
Fee Levels					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
1. Moneys in this fund are transferred in from the Major Medical Fund to cover medical costs of workers entitled to disability benefits.	N/A	N/A	N/A	N/A	N/A
Cash Fund Reserve Balance					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	N/A	N/A	N/A	N/A	N/A
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	N/A.	N/A.	N/A.	N/A.	N/A.
Excess Uncommitted Fee Reserve Balance	-	-	-	-	-
Deadline for Complying with the Target/Alternative Reserve Balance					
Cash Fund Narrative Information					
Purpose/Background of Fund	State insurance fund to provide limited benefits to workers who sustained catastrophic injuries prior to 7/1/71.				
Fee Sources	None				
Non-Fee Sources	Interest				
Long Bill Groups Supported by Fund	(5)(B) Major Medical and Subsequent Injury Funds Medical Disaster Program.				
Statutory or Other Restriction on Use of Fund	Funds are used to pay the costs of administering the Medical Disaster Fund and to defray medical, surgical, hospital, nursing and drug expenses in excess of those provided under the Workers' Compensation Act of Colorado, for employees who have established their entitlement to such disability benefits of that act (CRS 8-46-302(1)).				
Revenue Drivers	None.				
Expenditure Drivers	Number of claimants that qualify for the program.				
Assessment of Potential for Compliance	Exempt from SB 98 -194 because revenues come from a surcharge tax.				
Action	<input checked="" type="checkbox"/> Already in Compliance <input type="checkbox"/> Statute Change ¹ <input type="checkbox"/> Planned Fee Reduction ¹ <input type="checkbox"/> Planned One-time Expenditure(s) ¹ <input type="checkbox"/> Planned Ongoing Expenditure(s) ¹ <input type="checkbox"/> Waiver ²				
1. If plan is needed to meet compliance deadline, attach Form 9.B.					
2. If pursuing a waiver, attach Form 9.C.					
Cash Fund Expenditure Line Item Detail and Change Requests					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Division Name					
Line Item Name	N/A	N/A			
Line Item Name	N/A	N/A			
Decision Item # (*) and Title	N/A	N/A			
Division Subtotal	N/A	N/A			
TOTAL	N/A	N/A			

Schedule 9.A					
Cash Fund Status for: Subsequent Injury Fund --(COFRS fund # 416)					
C.R.S. Citation: 8-46-101 and 102					
Cash Fund Revenue and Expenditure Trend Information					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
BEGINNING BALANCE	36,682,291	73,283,261	72,132,884	66,082,939	62,537,552
EXEMPT REVENUE					
NON-EXEMPT REVENUE	49,327,745	46,330,569	48,000,000	49,000,000	50,000,000
TOTAL EXPENDITURES	12,726,775	47,480,946	54,049,945	52,545,387	53,038,007
ENDING BALANCE	73,283,261	72,132,884	66,082,939	62,537,552	59,499,545
ENDING BALANCE - CASH ASSETS	73,283,261	72,132,884			
RESERVES INCREASE/DECREASE	6,123,630	(1,150,377)	(6,049,945)	(3,545,387)	(3,038,007)
Fee Levels					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
1. Joint assessment on premiums on insurance carriers and self-insured employers (Combined rate for subsequent injury, major medical, and medical disaster funds)	2.788%	2.788%	2.788%	2.788%	2.788%
Cash Fund Reserve Balance					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	N/A	N/A	N/A	N/A	N/A
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	N/A.	N/A.	N/A.	N/A.	N/A.
Excess Uncommitted Fee Reserve Balance	-	-	-	-	-
Deadline for Complying with the Target/Alternative Reserve Balance					
Cash Fund Narrative Information					
Purpose/Background of Fund	Provides compensation benefits to injured workers who have become permanently, totally disabled from more than one industrial accident.				
Fee Sources	None				
Non-Fee Sources	Every person, partnership, association and corporation...insuring employers in Colorado against liability for personal injury to their employees or death... shall pay a surcharge on the premiums received. Part of that surcharge funds the Subsequent Injury an				
Long Bill Groups Supported by Fund	(5)(B) Major Medical and Subsequent Injury Funds.				
Statutory or Other Restriction on Use of Fund	Pay for the direct and indirect costs of administering the funds, their benefits and settlements of benefits claimants (CRS 8-46-102(3)(a)).				
Revenue Drivers	Assessment Rate				
Expenditure Drivers	Number of eligible claimants and transfers to the Major Medical Insurance Fund.				
Assessment of Potential for Compliance	Exempt from SB 194 because revenues come from a surcharge tax.				
Action	<input checked="" type="checkbox"/> Already in Compliance <input type="checkbox"/> Statute Change ¹ <input type="checkbox"/> Planned Fee Reduction ¹ <input type="checkbox"/> Planned One-time Expenditure(s) ¹ <input type="checkbox"/> Planned Ongoing Expenditure(s) ¹ <input type="checkbox"/> Waiver ²				
1. If plan is needed to meet compliance deadline, attach Form 9.B.					
2. If pursuing a waiver, attach Form 9.C.					
Cash Fund Expenditure Line Item Detail and Change Requests					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Division Name (5)(B) Major Medical and Subsequent Injury Funds Medical Disaster Program. (1) Executive Director's Office					
Line Item Name (5)(B) SI	2,640,307	2,396,329	5,469,945	3,460,387	3,448,007
Line Item Name (1) EDO	36,564	77,352	80,000	85,000	90,000
Decision Item # (*) and Title					
Division Subtotal					
TOTAL	2,676,871	2,473,681	5,549,945	3,545,387	3,538,007

Note: FY 06-07 Expenses include post-close Exhibit H entry for the EBEP governor's office emergency fund transfer. This amount is \$6,240,000

Schedule 9.A					
Cash Fund Status for: Major Medical Fund --(COFRS fund # 417)					
C.R.S. Citation: 8-46-202					
Cash Fund Revenue and Expenditure Trend Information					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
BEGINNING BALANCE	53,859,696	65,502,806	100,343,377	141,800,249	183,793,054
EXEMPT REVENUE	17,500,000	45,000,000	46,000,000	46,500,000	47,000,000
NON-EXEMPT REVENUE	2,727,394	3,872,353	3,900,000	4,000,000	4,100,000
TOTAL EXPENDITURES	8,584,284	14,031,782	8,443,128	8,507,196	8,437,042
ENDING BALANCE	65,502,806	100,343,377	141,800,249	183,793,054	226,456,012
ENDING BALANCE - CASH ASSETS	65,502,806	100,343,377			
RESERVES INCREASE/DECREASE	11,643,110	34,840,571	41,456,872	41,992,804	42,662,958
Fee Levels					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
1. Joint assessment on premiums on insurance carriers and self-insured employers (Combined rate for subsequent injury, major medical, and medical disaster funds)	2.788%	2.788%	2.788%	2.788%	2.788%
2. Fee Name					
Cash Fund Reserve Balance					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	N/A	N/A	N/A	N/A	N/A
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	N/A	N/A	N/A	N/A	N/A
Excess Uncommitted Fee Reserve Balance	-	-	-	-	-
Deadline for Complying with the Target/Alternative Reserve Balance					
Cash Fund Narrative Information					
Purpose/Background of Fund	To fund benefits for workers who sustained catastrophic injuries between July 1, 1971 and June 30, 1981.				
Fee Sources	None				
Non-Fee Sources	Moneys are transferred into this fund from the Subsequent Injury Fund.				
Long Bill Groups Supported by Fund	(5)(B) Major Medical and Subsequent Injury Funds.				
Statutory or Other Restriction on Use of Fund	Pay for the direct and indirect costs of administering funds, their benefits and settlements of benefits claims (CRS 8-46-102(3)(a)).				
Revenue Drivers	Assessment rate				
Expenditure Drivers	Number of eligible claimants				
Assessment of Potential for Compliance	Exempt from SB 194 because revenues come from a surcharge tax.				
Action	<input checked="" type="checkbox"/> Already in Compliance <input type="checkbox"/> Statute Change ¹ <input type="checkbox"/> Planned Fee Reduction ¹ <input type="checkbox"/> Planned One-time Expenditure(s) ¹ <input type="checkbox"/> Planned Ongoing Expenditure(s) ¹ <input type="checkbox"/> Waiver ²				
1. If plan is needed to meet compliance deadline, attach Form 9.B.					
2. If pursuing a waiver, attach Form 9.C.					
Cash Fund Expenditure Line Item Detail and Change Requests					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Division Name (5)(B) Major Medical and Subsequent Injury Funds Medical Disaster Program. (1) Executive Director's Office					
Line Item Name (5)(B) Major Medical	8,140,373	7,505,733	8,143,128	8,207,196	8,137,042
Line Item Name (1) EDO	218,026	285,919	300,000	300,000	300,000
Decision Item # (*) and Title					
Division Subtotal					
TOTAL	8,358,399	7,791,652	8,443,128	8,507,196	8,437,042

Note: FY 06-07 Expenses include post-close Exhibit H entry for the EBEP governor's office emergency fund transfer
This amount is \$6,240,000

Schedule 9.A
Cash Fund Status for: Unemployment Insurance Trust Fund - (COFRS Fund #701)
C.R.S. Citation: 8-77-102(4)

Cash Fund Revenue and Expenditure Trend Information

	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
BEGINNING BALANCE	321,169,974	545,830,764	655,868,244	730,805,334	807,990,536
EXEMPT REVENUE					
NON-EXEMPT REVENUE	530,248,580	426,683,484	401,082,475	413,114,949	425,508,398
TOTAL EXPENDITURES	305,587,789	316,646,005	326,145,385	335,929,746	346,007,639
ENDING BALANCE	545,830,764	655,868,244	730,805,334	807,990,536	887,491,295
ENDING BALANCE - CASH ASSETS					
RESERVES INCREASE/DECREASE	224,660,790	110,037,479	74,937,090	77,185,203	79,500,759

Fee Levels

	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
1. Fee Name N/A	N/A	N/A	N/A	N/A	N/A
2. Fee Name					

Cash Fund Reserve Balance

	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	N/A	N/A	N/A	N/A	N/A
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	N/A	N/A	N/A	N/A	N/A
Excess Uncommitted Fee Reserve Balance	N/A	N/A	N/A	N/A	N/A

Deadline for Complying with the Target/Alternative Reserve Balance

Cash Fund Narrative Information

Purpose/Background of Fund	Payment of Unemployment Insurance Benefits.
Fee Sources	None
Non-Fee Sources	Revenue is generated from state unemployment insurance taxes.
Long Bill Groups Supported by Fund	None
Statutory or Other Restriction on Use of Fund	All amounts remaining in the clearing account after payments of refunds and the transfers provided for in subsection (3) shall be paid to the secretary of the treasury of the United States for credit to the account of the State of Colorado in the federal unemployment trust fund established and maintained pursuant to section 904 of the Social Security Act, as amended (CRS 8-77-102(4)).
Revenue Drivers	Revenue is generated from state unemployment insurance taxes, these taxes automatically increase as the use of the fund increases.
Expenditure Drivers	Unemployment Insurance claims and the average weekly benefit paid out.
Assessment of Potential for Compliance	Exempt from SB 98-194.
Action	<input type="checkbox"/> Already in Compliance <input type="checkbox"/> Statute Change ¹ <input type="checkbox"/> Planned Fee Reduction ¹ <input type="checkbox"/> Planned One-time Expenditure(s) ¹ <input type="checkbox"/> Planned Ongoing Expenditure(s) ¹ <input type="checkbox"/> Waiver ²

1. If plan is needed to meet compliance deadline, attach Form 9.B.

2. If pursuing a waiver, attach Form 9.C.

Cash Fund Expenditure Line Item Detail and Change Requests

	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Division Name					
Line Item Name					
Line Item Name					
Decision Item # (*) and Title					
Division Subtotal					
TOTAL					

Schedule 9.A
Cash Fund Status for: Unemployment Revenue Fund - (COFRS Fund #702)
C.R.S. Citation: 8-77-106(1)

Cash Fund Revenue and Expenditure Trend Information

	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
BEGINNING BALANCE	4,171,562	4,520,359	5,610,612	6,855,550	8,346,550
EXEMPT REVENUE					
NON-EXEMPT REVENUE	2,218,741	2,973,684	3,271,052	3,598,158	3,957,973
TOTAL EXPENDITURES	1,869,944	1,883,432	2,026,114	2,107,158	2,191,445
ENDING BALANCE	4,520,359	5,610,612	6,855,550	8,346,550	10,113,078
ENDING BALANCE - CASH ASSETS					
RESERVES INCREASE/DECREASE	348,797	1,090,252	1,244,939	1,490,999	1,766,529

Fee Levels

	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
1. Fee Name	N/A	N/A	N/A	N/A	N/A
2. Fee Name					

Cash Fund Reserve Balance

	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	N/A	N/A	N/A	N/A	N/A
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	N/A	N/A	N/A	N/A	N/A
Excess Uncommitted Fee Reserve Balance	N/A	N/A	N/A	N/A	N/A

Deadline for Complying with the Target/Alternative Reserve Balance

Cash Fund Narrative Information

Purpose/Background of Fund	Collects some interest and penalties on unemployment insurance taxes and payments owed to the State. HB 00-1056 added penalty revenue.
Fee Sources	None.
Non-Fee Sources	The revenue is generated from interest collected on delinquent unemployment insurance taxes; penalties imposed on employers failing to pay UI taxes on a timely basis; and penalties on claimants for UI overpayments.
Long Bill Groups Supported by Fund	(2)(b) Division of Employment and Training, Unemployment Insurance Fraud Program; (1) Executive Director's Office
Statutory or Other Restriction on Use of Fund	Moneys in this fund, created under 8-77-106(1) may be annually appropriated by the General Assembly to the Department of Labor and Employment to enforce compliance with the Colorado Employment Security Act, articles 70 to 82 of title 8, CRS.
Revenue Drivers	Interest rate and the number of violations found and collected.
Expenditure Drivers	Administrative costs of the UI Fraud program appropriated by the General Assembly.
Assessment of Potential for Compliance	Exempt from SB 98-194
Action	<input type="checkbox"/> Already in Compliance <input type="checkbox"/> Statute Change ¹ <input type="checkbox"/> Planned Fee Reduction ¹ <input type="checkbox"/> Planned One-time Expenditure(s) ¹ <input type="checkbox"/> Planned Ongoing Expenditure(s) ¹ <input type="checkbox"/> Waiver ²

1. If plan is needed to meet compliance deadline, attach Form 9.B.

2. If pursuing a waiver, attach Form 9.C.

Cash Fund Expenditure Line Item Detail and Change Requests

	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Division Name					
UI Fraud	\$ 1,549,617	\$ 1,545,277	\$ 1,671,052	\$ 1,737,894	\$ 1,807,410
EDO/SWIC	\$ 320,327	\$ 338,154	\$ 355,062	\$ 369,264	\$ 384,035
TOTAL	\$ 1,869,944	\$ 1,883,431	\$ 2,026,114	\$ 2,107,158	\$ 2,191,445

Schedule 9.A					
Cash Fund Status for: Conveyance Safety Fund (COFRS Fund #tbd -new)					
C.R.S. Citation: 9-5.5-101					
Cash Fund Revenue and Expenditure Trend Information					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
BEGINNING BALANCE	N/A	N/A	-	113,403	2,687,601
EXEMPT REVENUE	N/A	N/A	300,000	2,780,625	200,000
NON-EXEMPT REVENUE	N/A	N/A	-	-	-
TOTAL EXPENDITURES	N/A	N/A	186,597	206,427	220,000
ENDING BALANCE	N/A	N/A	113,403	2,687,601	2,667,601
ENDING BALANCE - CASH ASSETS	N/A	N/A			
RESERVES INCREASE/DECREASE	N/A	N/A	113,403	2,574,198	(20,000)
Fee Levels					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
(1) Original Registration Fee (one-time fee)	N/A	N/A	\$200	\$200	\$200
(2) Certificate of Operation Fee (annual)	N/A	N/A	\$25	\$25	\$25
(3) Private Resident Registration Fee	N/A	N/A	\$75	\$75	\$75
(4) Contractors License Fee	N/A	N/A	\$500	\$500	\$500
(5) Inspector License Fee	N/A	N/A	\$175	\$175	\$175
(6) Mechanic License Fee	N/A	N/A	\$125	\$125	\$125
(7) Temporary Mechanic Certification Fee	N/A	N/A	\$25	\$25	\$25
(8) Civil Penalties	N/A	N/A	\$1,000	\$1,000	\$1,000
Cash Fund Reserve Balance					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Uncommitted Fee Reserve Balance (total reserve balance minus exempt assets and previously appropriated funds; calculated based on % of revenue from fees)	N/A	N/A	N/A	N/A	N/A
Target/Alternative Fee Reserve Balance (amount set in statute or 16.5% of total expenses)	N/A	N/A	N/A	N/A	N/A
Excess Uncommitted Fee Reserve Balance	-	-	-	-	-
Deadline for Complying with the Target/Alternative Reserve Balance					
Cash Fund Narrative Information					
Purpose/Background of Fund	Provide funding for the Elevator and Escalator Certification Act.				
Fee Sources	Fees are from the registration and annual certification of conveyances, the licensing of contractors, inspectors and mechanics of conveyances.				
Non-Fee Sources	Interest income, civil penalties				
Long Bill Groups Supported by Fund	(4) Division of Oil and Public Safety; (1) Executive Director's Office.				
Statutory or Other Restriction on Use of Fund	24-14-104, 24-705-402				
Revenue Drivers	Number of conveyance registration, certificates, licenses, and inspections.				
Expenditure Drivers	Costs of administering the program.				
Assessment of Potential for Compliance	The Conveyance Safety Fund is exempt from SB 98-194.				
Action	<input type="checkbox"/> Already in Compliance <input type="checkbox"/> Statute Change ¹ <input type="checkbox"/> Planned Fee Reduction ¹ <input type="checkbox"/> Planned One-time Expenditure(s) ¹ <input type="checkbox"/> Planned Ongoing Expenditure(s) ¹ <input type="checkbox"/> Waiver ²				
1. If plan is needed to meet compliance deadline, attach Form 9.B.					
2. If pursuing a waiver, attach Form 9.C.					
Cash Fund Expenditure Line Item Detail and Change Requests					
	Actual FY 2005-06	Actual FY 2006-07	Estimate FY 2007-08	Request FY 2008-09	Projected FY 2009-10
Division Name					
Line Item Name					
Line Item Name					
Decision Item # (*) and Title					
Division Subtotal					
TOTAL					