

Children's Justice Act
State of Colorado
Fiscal Year 2019
Report

U.S. Department of Health and Human Services
Administration on Children, Youth and Families
Children's Bureau
Office on Child Abuse and Neglect
Log No. ACYF-CB-PI-19-03

(This Page Intentionally Left Blank)

Table of Contents

Part I: Governor’s Letter.....p. 4

Part II: Task Force Membership and Function.....p. 5

Part III: Prior Year Projects/Activities and Performance Report.....p. 12

Part IV: Prior Year Budget Expenditure Line Item.....p. 17

Part V: Three-year Assessment.....p. 17

Part VI: Proposed Activities/Application.....p. 17

Part VII: Certification of Lobbying Form.....p. 21

STATE OF COLORADO

EXECUTIVE CHAMBERS
136 State Capitol
Denver, Colorado 80203-1792



Jared Polis
Governor

May 31, 2019

Jerry Milner, Acting Commissioner
Administration for Children and Families
Mary E. Switzer Building, 330 C Street, SW
Washington, DC 20201

Re: Children's Justice Act Report and Application FY2019, Log No: ACYF-CB-PI-19-03

Dear Commissioner Milner:

This is to certify that:

1. The State received the FY2018 Child Abuse and Neglect Basic State Grant and continues to comply with the requirements stipulated in section 106(b) of the Act; and
2. The State has maintained a State multidisciplinary task force on children's justice; and
3. The State has adopted or continues to progress in adopting recommendations of the State Task Force; and
4. The State will make such reports to the Secretary as may reasonably be required, including an annual report on how assistance received under this program was expended throughout the State, with particular attention to the areas described in paragraphs (1) through (3) of Section 107(a); and
5. The State will maintain and provide access to records relating to activities under the Children's Justice Act (CJA); and,
6. The State will participate in at least one Federally-initiated CJA Conference each year that the grant is in effect, and is authorized to use grant funds to cover travel and per diem expenses for two (2) CJA representatives (CJA Coordinator and Task Force Chairperson) to attend the meeting.

I am delegating authority to sign agreements and assurances to Michelle Barnes the Colorado Department of Human Services Executive Director, and at her direction, Minna Castillo Cohen, the Director of the Office of Children, Youth and Families, or Ann Rosales, the Director of the Division of Child Welfare.

All award letters are to be sent to Ann Rosales, the Director of the Division of Child Welfare at the Colorado Department of Human Services, 1575 Sherman Street, 2nd Floor, Denver, CO 80203.

Thank you for the continued opportunity to have the State of Colorado fulfill the vision of the Children's Justice Act.

Sincerely,


Jared Polis, Governor

Section 107(a) of the Child Abuse Prevention and Treatment Act (the Act) authorizes grants to States for the purpose of assisting States in developing, establishing and operating programs designed to improve: (1) the assessment and investigation of suspected child abuse and neglect cases, including cases of suspected child sexual abuse and exploitation, in a manner that limits additional trauma to the child and the child’s family; (2) the assessment and investigation of cases of suspected child abuse-related fatalities and suspected child neglect-related fatalities; (3) the investigation and prosecution of cases of child abuse and neglect, including child sexual abuse and exploitation; and (4) the assessment and investigation of cases involving children with disabilities or serious health-related problems who are suspected victims of child abuse or neglect.

Part II: Task Force Membership and Function

Colorado maintains an active Children’s Justice Act Task Force per the requirements set forth in Section 107(c) of the Child Abuse Prevention and Treatment Act (Public Law 111-320) and Colorado’s current membership roster is as follows:

Task Force Membership

Name	Title	Background Description	Task Force Designation
Ashlee Arcilla	Deputy Director, Office of the Respondent Parents’ Counsel (ORPC)	Prior to her current role as Deputy Director, Mrs. Arcilla served as the ORPC Staff Attorney – Training Director responsible for the development of ORPC-sponsored training and education requirements listed in Colorado state statute and mandates. Before joining the ORPC team, Mrs. Arcilla worked for the Office of the Child’s Representative where she managed the state-wide training program and served as the office liaison providing oversight of Guardians ad litem in Denver. Mrs. Arcilla received her J.D. degree from the University of Colorado School of Law where she participated in the Juvenile Law Clinic, interned for the Children and Families Program at the National Conference of State Legislatures, and traveled to Ecuador to study children raised in the prison system with their incarcerated mothers.	Defense Attorney

Name	Title	Background Description	Task Force Designation
<p>Maureen “Mo” Basenberg</p>	<p>Executive Director, Safe Passage</p>	<p>Ms. Basenberg, MPA became Executive Director of Safe Passage Children's Advocacy Center in September 2016. She was Director at Childhelp Children's Center in Phoenix, AZ for nine years where she oversaw one of the largest children's advocacy centers in the country, as well as a mobile advocacy center that serves tribal area. Ms. Basenberg also had the privilege of serving in the Arizona Governor's Office for eight years in a variety of roles including working with domestic violence and child abuse grants throughout the state. She has a Bachelor's of Science in Psychology and Theater from Grand Canyon University and a Master's in Public Administration from Arizona State University.</p>	<p>Child Advocate</p>
<p>Antonia Chiesa, MD</p>	<p>Associate Professor, Department of Pediatrics, Kempe Child Protection Team, The Children's Hospital Colorado</p>	<p>Dr. Chiesa graduated from Louisiana State University Medical School and completed her residency and fellowship with the University of Colorado School of Medicine. Dr. Chiesa is currently a pediatrician at Children's Hospital Colorado in Aurora, Colorado, with a specialty in Child Abuse Pediatrics.</p>	<p>Health Professional</p>
<p>Beth Collins</p>	<p>Specialist, Colorado Domestic Violence Program (DVP)</p>	<p>Ms. Collins provides support to DVP-funded organizations around Colorado and works to improve responses for people who have experienced domestic violence. Before joining DVP, Ms. Collins worked as the advocacy director at Colorado’s statewide anti-domestic violence coalition and before that she had the privilege of working directly with survivors of domestic abuse for 7 years in shelter and community settings. Ms. Collins received a Bachelor’s Degree in Cultural Anthropology from the University of Montana and a Master of Social Work degree from the University of Denver.</p>	<p>Mental Health Professional</p>

Name	Title	Background Description	Task Force Designation
Sheri Danz	Deputy Director, Office of the Child's Representative (OCR)	Ms. Danz received her J.D. degree in 2000 from the New York University School of Law and began working in 2007 with the Colorado OCR. Ms. Danz now serves as the Deputy Director of OCR and joined the CJA Task Force in the Spring of 2014.	Child Advocate (Attorney for Children)
Amy Ferrin	Deputy District Attorney, Special Victims Unit, Office of the District Attorney, 18 th Judicial District	Ms. Ferrin is a prosecutor in Arapahoe County. She has worked in the Special Victim Unit since 2012, specializing in crimes involving child victims, including sexual assault on a child and serious child physical abuse. Recently, Ms. Ferrin has been leading the elder abuse unit, focusing on cases involving caretaker neglect and physical abuse.	Prosecuting attorney
Rochelle Galey	Substance Abuse Services Treatment Coordinator, Division of Youth Services (DYS)	Ms. Galey has been with the DYS since 2004. She is a graduate of the University of Southern Indiana and received her Master of Social Work degree from the University of Tennessee. Ms. Galey has worked within a variety of mental health treatment agencies, including multiple youth and children service agencies before moving into coordinator and management roles.	Mental Health Professional
Andi Leopoldus	Statewide Coordinator, Colorado Children's Alliance	Ms. Leopoldus has been the Colorado Chapter Coordinator and Chapter Lobbyist for Colorado's accredited State Chapter of the National Children's Alliance, since 2005. She has managed three other associations in her career. With more than 25 years of experience at the Colorado Capitol, she is knowledgeable and respected at the Legislature. Ms. Leopoldus has a B.A. in English from the University of Colorado-Boulder and an M.P.A. from the University of Colorado-Colorado Springs. She is the mother of two adult children and four grandchildren. Andi and her husband live in Colorado Springs.	Children's Advocacy Center Representative

Name	Title	Background Description	Task Force Designation
<p>Jennifer Richardson</p>	<p>Family Support Services Director, Families First</p>	<p>Ms. Richardson joined Families First in 1987 and has directed the Family Support Services since 1990. Her professional credentials include Licensed Professional Counselor, Certified Addictions Counselor (CACIII), and national trainer for Circle of Parents®. Ms. Richardson represents Families First by serving on the Colorado Children's Justice Task Force, the Kinship Conference planning committee, and the Douglas County Parenting Coalition.</p>	<p>Parent Group Representative</p>
<p>Gretchen Russo</p>	<p>Judicial and Legislative Administrator, Office of Children, Youth & Families, Colorado Department of Human Services (CDHS)</p>	<p>Ms. Russo has spent over 20 years working in the child welfare and juvenile justice field. Prior to her current position, she was the Permanency Manager for the Division of Child Welfare, within CDHS where she oversaw a number of programs including adoption, foster care, kinship care, recruitment and retention, residential care and permanency programs. Ms. Russo spent over 7 years as a liaison between the Denver Juvenile Court and the Denver Department of Human Services. Ms. Russo graduated from Gonzaga Law School, in Spokane, Washington in 2004; prior to attending law school, she worked as a nurse case manager for foster children in Utah.</p>	<p>Child Protective Services</p>
<p>Matt Holtman</p>	<p>CAPTA Administrator, Division of Child Welfare, Office of Children, Youth & Families, Colorado Department of Human Services (CDHS)</p>	<p>Mr. Holtman has worked in the human services field for over 15 years, including work as a child welfare caseworker in Wisconsin and Colorado. He joined CDHS in September 2013 after working as a caseworker for Arapahoe County Department of Human Services. Mr. Holtman is a Licensed Clinical Social Worker and has been an adjunct professor at the Graduate School of Social Work, University of Denver.</p>	<p>Child Protective Services CJA Task Force Co-Chair</p>

Name	Title	Background Description	Task Force Designation
Judge Valerie J. Robison	Civil/Criminal Court Judge, 21 st Judicial District	Judge Robison grew up in Colorado and received her undergraduate degree from the University of Colorado in 1986 and her law degree from the University of Denver in 1991. Judge Robison was appointed to the bench on June 14, 2007 and sworn in on August 7, 2007. Prior to her appointment, she was serving Mesa County as the Chief Assistant County Attorney and supervised the dependency and neglect attorneys. She had also been chosen by the Mesa County Commissioners to serve as the Interim Director for the Mesa County Department of Human Services; where she remained until her judicial appointment. Since her appointment to the bench, Judge Robison was named Lead Judge for the Best Practices Team and was named Juvenile Judge of the Year in 2015.	Civil/Criminal Judge CJA Task Force Co-Chair
Faith Stevens	Detective, Arvada Police Department	Since 1991, Det. Stevens has served as a Crimes Against Children Detective with the Arvada Police Department. She has served as a Senior Detective and Crisis Negotiator for the Arvada Police Department, as well as an expert consultant for the Kempe Center Multidisciplinary State And Regional Team (START).	Law Enforcement Community
Anne Tapp	Executive Director, Safehouse Progressive Alliance for Nonviolence (SPAN)	Ms. Tapp has served as the Executive Director of Safehouse Progressive Alliance for Nonviolence (SPAN) since 1997. Prior to holding this position, she was the SPAN Shelter Program Director for six years. Ms. Tapp sits on numerous local, statewide, and national boards and task forces addressing domestic violence and related issues.	Individual experienced in working with homeless children and youth

Name	Title	Background Description	Task Force Designation
<p>Alison Young</p>	<p>Court Improvement Program Coordinator, State Court Administrator's Office</p>	<p>Ms. Young serves as the Court Improvement Program (CIP) Coordinator for the Office of the State Court Administrator. Her primary responsibility is to oversee the CIP Strategic Plan. Ms. Young previously served as the Family Justice Information System (FAMJIS) Coordinator. She began her career in the judicial field, at the First Judicial District in various positions including: clerical staff at probation, juvenile court clerk, Assistant Division Clerk, and Division Clerk. In addition to working at the First Judicial District, she was a Legal Assistant at the Jefferson County District Attorney's Office. Ms. Young earned an undergraduate degree in Criminal Justice from University of Phoenix.</p>	<p>Criminal/Civil Court Representative</p>
<p>Magistrate Kellie Starritt</p>	<p>District Court Magistrate for the 7th Judicial District</p>	<p>Ms. Starritt is currently a District Court Magistrate for Montrose and Delta Counties, handling the domestic relations, dependency & neglect and family treatment court dockets. She joined the 7th Judicial District in January 2017 and previously worked as a Mesa County Chief Deputy County Attorney supervising the Human Services Unit. She has over 15 years of experience in child welfare as both a previous guardian ad litem and county attorney, and has a passion for juvenile cases.</p>	<p>Civil/Criminal Judge</p>
<p>Tori Shuler</p>	<p>Director, Fostering Great Ideas</p>	<p>Ms. Shuler is the Denver Director of Fostering Great Ideas, a non-profit dedicated to improving the lives of children experiencing foster care. Ms. Shuler is passionate about preventing child abuse and neglect in our community and focusing on supportive relationships that provide connection and dignity for children/youth who have fallen victim to abuse and neglect. This passion stems from her own experience as a child in Colorado's foster care system.</p>	<p>Adult former victim of child abuse and or neglect</p>

Name	Title	Background Description	Task Force Designation
Michelle Jensen	Office of the Child's Representative (OCR)	Ms. Jensen has worked with children and families for over 10 years in a variety of settings, including adoption, family violence, family law, and child welfare policy and program administration. She joined the OCR in 2017. Ms. Jensen holds a law degree and Master's Degree in Social Work.	Training Coordinator

Task Force Function

The Children's Justice Act Task Force in Colorado meets quarterly. The CJA Task Force encourages members to attend in person, but there is also a phone conference option available. The following outlines the meeting activities that occurred during this reporting period (June 1, 2018 to May 31, 2019), as well as the plan for the next reporting period (June 1, 2019 to May 31, 2020). Detailed meeting agendas, minutes, and prior applications are publicly shared via <https://www.colorado.gov/pacific/cdhs-boards-committees-collaboration/childrens-justice-act-task-force>

2018-19 Overview of Task Force Meeting activities (June 1, 2018 to May 31, 2019):

- July 2018: The Butler Institute presented the results of the needs assessment they conducted for city, county, and district attorney's and shared the plan to create a training to meet the identified gaps in knowledge. The Task Force discussed our CJA annual presentation at the national grantees meeting. The Task Force discussed our Child & Family Services Reviews (CFSR) results and the opportunities for our Program Improvement Plan (PIP). Voted on and approved all current CJA funded activities for the next year.
- October 2018: The Task Force review current funding activities supported by CJA and voted to maintain all current grantees. The Task Force discussed the current Colorado appeals trends in delinquency and neglect cases and ways the Task Force may be able to help. The Task Force discussed the recently passed HB18-1198 which impacted our current bylaws. The Task Force provided feedback from the last CJA annual Task Force national meeting.
- January 2019: The Task Force voted in a new member. The Task Force worked on updating our bylaws beyond the state bill requirements. The Task Force discussed upcoming budget priorities in 2019 and 2020.
- April 2019: The Task Force reviewed the Request of Proposal (RFP) applications, made funding recommendations and ensured alignment with the current PIP. The Task Force discussed the continuing alignment of the CJA Task Force and the Child and Family Service Plan (CFSP) and PIP.

Part III: Prior Year Projects/Activities and Performance Report

Request for Proposals

In 2012, the CJA Task Force developed an RFP process for which organizations throughout Colorado apply to be a sub-recipient of CJA funding. Utilizing a RFP process strengthens the work of the CJA Task Force, increases the involvement and engagement of CJA Task Force members, and increases transparency with the community by making the funding opportunities public. The CJA Task Force reviews the applications and makes direct funding recommendations. The sub-recipients implement their projects and report back to the CJA Task Force about their progress, successes, replicability, dissemination, performance, and project barriers.

All grant sub-recipients align with one of the three categories outlined in CAPTA Section 107(e)(1)(A)(B)(C):

- (A) ~~Investigative, administrative, and judicial handling of cases of child abuse and neglect, including child sexual abuse and exploitation, as well as cases involving suspected child maltreatment related fatalities and cases involving a potential combination of jurisdictions, such as interstate, Federal-State, and State-Tribal, in a manner which reduces the additional trauma to the child victim and the victim's family and which also ensures procedural fairness to the accused;~~
- (B) Experimental, model, and demonstration programs for testing innovative approaches and techniques which may improve the prompt and successful resolution of civil and criminal court proceedings or enhance the effectiveness of judicial and administrative action in child abuse and neglect cases, particularly child sexual abuse and exploitation cases, including the enhancement of performance of court-appointed attorneys and guardians ad litem for children, and which also ensure procedural fairness to the accused; and
- (C) Reform of State laws, ordinances, regulations, protocols and procedures to provide comprehensive protection for children from abuse, including sexual abuse and exploitation, while ensuring fairness to all affected persons.

In addition, all grant sub-recipients must also align with at least one of the CJA recommendations:

1. Ensure that all professionals involved in the assessment, investigation, and judicial handling of child abuse and/or neglect throughout the State of Colorado are well-qualified.
2. Ensure that all resources and trainings have the maximum impact.
3. Ensure that CJA-supported trainings do not duplicate other trainings available in Colorado.
4. Increase the dissemination and replication of effective models, programs and trainings.
5. Increase the rate of successful prosecution of child abuse and/or neglect.

During the current reporting period, June 1, 2018 through May 31, 2019, the CJA Task Force funded projects through one RFP with a funding period of January 1, 2017 – March 31, 2018.

2017-18 RFP

Three projects were chosen by the CJA Task Force to be CJA grant sub-recipients. A total of \$93,057 was awarded between January 1, 2017 and September 30, 2018. Please note that this budget spans two different CJA awards:

Sub-Recipient	Total Award Amount 1-1-17 – 9-30-18
Colorado Children’s Alliance	\$17,225
Illuminate Colorado	\$43,982
Ralston House	\$31,850
Total Award Amounts	\$93,057.00

Below are short descriptions of the CJA Grant sub-recipient activities:

- Colorado Children’s Alliance:** Funds were awarded to train forensic interviewers using the Colorado model for forensic interviewing. During this funding period there have been five forensic interview trainings with nine participants in each training. *This project aligned with CAPTA Section 107(e)(1)(A) and Colorado CJA Recommendations #2, #4, and #5.*
- Illuminate Colorado:** Funds were awarded to support Illuminate Colorado in sustaining the Child Abuse and Neglect Expert Staffing (CANES) program. This program is facilitated by Illuminate Colorado and utilizes a multidisciplinary team of experts to engage in critical thinking surrounding the dynamics and concerns at play in complex and challenging child abuse and/or neglect cases. The CANES may be utilized at no cost to county departments to determine next steps in a complex, challenging, and/or difficult referral, assessment, or case.

Between October 1, 2017 and September 30, 2018, 35 case consults occurred which impacted 85 children. Twenty-five (25) counties participated with the majority concerning current placement preservation, treatment planning, and support planning. Through a feedback survey, 100% of county staff respondents reported this process was a valuable use of their time. *This project aligned with CAPTA Section 107(e)(1)(A) and Colorado CJA Recommendations #2, #4, and #5.*

- Ralston House Children’s Advocacy Center:** Funds were awarded for a half-time prosecutor. This prosecutor observes as many forensic interviews of children and youth as possible and participates in the MDT investigative process. Please note: activities do not include direct services.

The partnership between Ralston House and the District Attorney’s (DA’s) Office ended in December of 2018 as funding from the DA’s Office was ended. The CJA Task Force funding to complete the research on this program will end in September of 2019 and there is hope the final research report will support renewed funding for this position. *This project aligned with CAPTA Section 107(e)(1)(A) and (C) and with Colorado CJA Recommendations #1 and #5.*

Other CJA Activities

While the majority of CJA funds are distributed through the RFP process, a few CJA activities remained separate from the RFP process. Below are brief descriptions of each activity, along with the actual amounts expended, if applicable, between June 2018 and May 2019:

- **Alignment with the Colorado Child & Family Services Plan (CFSP), Annual Progress & Services Report (APSR), and Child & Family Services Review (CFSR):** The review of the CFSP state goals, as part of the three year assessment in 2018, included the CFSP state goals when the CJA Task Force goals were developed. The CJA Task Force provides' feedback as a stakeholder group to the 2019 APSR and will continue to provide feedback for each APSR. In addition, individual members of the CJA Task Force have been involved in planning for the Program Improvement Plan (PIP) and will continue to provide a link between the CFSR and the CJA Task Force. One CJA Task Force funded special project is explicitly named in the PIP and is critical to achieving Colorado's goals. *This project aligned with CAPTA Section 107(e)(1)(A) and (C) and with Colorado CJA Recommendations #3 and #4.*
- **Training Scholarships:** CJA Task Force created a scholarship fund to support individual judicial officers, prosecuting attorneys, and other individuals involved with the investigation and assessment of child abuse and/or neglect to support attending in-state trainings and continuing education activities. The scholarship fund will be available to cover travel, lodging, per diem, and registration fees. An application process was implemented for this year and a sub-committee of the CJA Task Force was created to review scholarship applications and award funds on an ad-hoc basis. *This project aligns with CAPTA Section 107(e)(1)(A) and with Colorado CJA Recommendations #2 and #5.*
- **Court and Legal Representation Improvements:**
 - **Colorado's Office of the Child's Representative (OCR):** The CJA Task Force approached OCR to identify opportunities to improve the capacity of the Colorado's Guardians ad Litem (GAL). The CJA Task Force provided funding to OCR to update a Guided Reference in Dependency (GRID) that provides guidance to Guardians ad Litem regarding laws and policies which relate to dependency and neglect petitions. The GRID is now available online: <http://www.coloradochildrep.org/grid/>. In addition, the CJA Task Force provided scholarships for GALs to attend existing trainings. *These projects align with CAPTA Section 107(e)(1)(A) and with Colorado CJA Recommendation #1,#2, #4 and #5.*
 - **Colorado's Office of the Respondent Parents' Counsel (ORPC):** ORPC was created in July 2016 and was provided a small training budget, upon its creation. The CJA Task Force approached the ORPC to become a member of the CJA Task Force and to identify opportunities for improvement in the training and support of RPCs. The CJA Task Force will provide funds for RPCs and ORPC staff to attend existing trainings and for ORPC staff to provide technical assistance to RPCs throughout the State of Colorado. *These activities align with CAPTA Section 107(e)(1)(A) and with Colorado CJA Recommendation #1,#2, #4 and #5.*

- **Special Projects:** Not all of the funds awarded to sub-recipients were utilized by the sub-recipients, leaving funds available for special projects. After the first round of RFP awardees were selected, the CJA Task Force identified a gap in training for attorneys who work in the field of child abuse and/or neglect. This area was identified internally and via the preliminary preparatory work had been done for the 2017 CFSR. In an effort to reduce the scope of a potential PIP and better serve the children, youth, and families the Task Force work with, an additional RFP was released. *This project aligned with CAPTA Section 107(e)(1)(A) and Colorado CJA Recommendations #1, #2, #4, and #5.*

- **Colorado Seminary/Butler Institute:** Funds were awarded to the Butler Institute, in partnership with Strum College of Law, which completed a needs assessment for training and professional development for city/county and district attorneys throughout Colorado. Some of the recommendations made in the needs assessment were: the creation of a four day "boot camp" for new county attorneys, create podcasts on relevant topics in delinquency and neglect hearings, and provide ongoing evaluation of the outcome changes due to attendance in the "boot camp". Utilizing this information, Butler Institute is currently developing the training and professional development requested by attorneys in Colorado. Butler will manage and deliver training and professional development to city/county and district attorneys throughout Colorado. A focus of the training will be reducing the time between the termination of parental rights and the finalized adoption, as indicated during Colorado's 2017 CFSR, along with family engagement, Indian Child Welfare Act (ICWA) appeals processes, and best practices in representing the agency. Both of these activities are also a focus of Colorado's PIP. *This project aligned with CAPTA Section 107(e)(1)(A) and Colorado CJA Recommendations #1, #2, #4, and #5.*

Part IV: Prior Year Budget Expenditure Line Item

Category	Description	Budget	Actuals (FFY18)
Personnel	<p>CDHS has a 100% time and effort reporting policy to ensure that costs associated with a grant are accurately represented. Salary and benefits costs are included for the following staff:</p> <ul style="list-style-type: none"> • Program Assistant II (1.0 FTE) • CAPTA Administrator (0.25 FTE) • Contracts and Grants Supervisor (0.05 FTE) 	\$95,292	\$95,292
Travel	CJA Federal Grantees Meeting (2 representatives)	\$2,408	\$2,408
Operations	Supplies, Copying, Teleconferencing and Operations costs	\$357	\$357
Contractual	Court and Legal Representation Improvements – OCR and ORPC	\$76,357	\$76,357
	Colorado Drug Endangered Children - Illuminate Colorado	\$43,982	\$43,982
	Colorado Children’s Alliance	\$17,225	\$17,225
	Ralston House	\$31,850	\$31,850
Indirect	CDHS uses an actual cost allocation model to bill indirect costs. Historically, these costs have represented approximately 7% of the awarded grant amount.	\$20,132	\$20,132
TOTAL		\$287,603.00	\$287,603.00

Part V: Three-year Assessment

Not applicable for Colorado in 2019

Part VI: Proposed Activities

The current RFP cycle ends on March 31, 2019, and thus, the CJA Task Force released available funds through a RFP process (see budget on page 20). The CJA Task Force has decided to align our timeframes for our state RFP cycle; therefore, the CJA Task Force agreed to extend the funding for all activities through September 30, 2019. The CJA Task Force is currently in the process of reopening the statewide RFP to solicit other activities and/or programs which meet the recommended criteria. The Task Force will begin offering this funding on October 1, 2019, as a five year RFP.

In addition, the CJA Task Force will engage in the following activities to meet CJA Recommendations:

- **Alignment with the Colorado Child & Family Services Plan (CFSP), Annual Progress & Services Report (APSR), and the results of our Child & Family Services Review (CFSR) and creation of our federal Program Improvement Plan (PIP):** The CJA Task Force provided feedback, as a

stakeholder group, to the 2019 APSR and to the Program Improvement Plan Oversight Group (PIPOG). In addition, individual members of the CJA Task Force have been involved in planning for Colorado's PIP goals. CJA Task Force members also reviewed and provided input for the CFSP, APSR, and PIP drafts. *This project aligned with CAPTA Section 107(e)(1)(A) and (C) and with Colorado CJA Recommendations #3 and #4.*

- **Court and Legal Representation Improvement Work:**
 - **Colorado Court Improvement Program (CIP) and Judicial Training Department:** The CJA Task Force has worked with CIP and the Judicial Training Department to identify opportunities for improvement in the training and support of judicial officers. The CJA Task Force, CIP, and the Judicial Training Department have conducted a needs assessment for county attorneys involved in delinquency and neglect cases. Based on the findings the Task Force has begun the creation of a four day training curriculum. This training will have its first delivery in September of 2019. *This project aligns with CAPTA Section 107(e)(1)(A) and with Colorado CJA Recommendations #1, #2, and #3.*
 - **Colorado's Office of the Child's Representative (OCR):** See description under prior year activities, as these activities continue through September of 2019. *This project aligns with CAPTA Section 107(e)(1)(A) and with Colorado CJA Recommendations #4 and #5.*
 - **Colorado's Office of the Respondent Parents' Counsel (ORPC):** See description under prior year activities as these activities, continue through September of 2019. *This project aligns with CAPTA Section 107(e)(1)(A) and with Colorado CJA Recommendations #4 and #5.*

On-Going Evaluation of Performance

For performance monitoring of the RFP grant sub-recipients, the CJA Task Force asks each sub-recipient to identify clear performance measures in their application for funds. In addition, the CJA Task Force requires the following reporting:

- Make at least one (1) annual presentation by phone or in person to the CJA Task Force;
- Participate in one (1) annual site visit with CJA Task Force members;
- Provide progress reports every six (6) months during the funding cycle;
- Demonstrate quality performance by providing timely reports which demonstrates improved outcomes and through communication with the CAPTA Administrator and the CJA Task Force;
- Submit regular invoices; and,
- Provide additional information, as requested, to assess performance. Methods used to assess performance will include a review of documentation reflective of performance, including status reports, meeting minutes, electronic data, and on-going fiscal monitoring.

Whenever the CJA Task Force identifies opportunities to support other projects not funded through the RFP process, the CJA Task Force requires the following:

-
- Submission of quarterly progress reports;
 - Make at least one (1) annual presentation by phone or in person to the CJA Task Force;
 - Demonstrate quality performance by providing timely reports which demonstrates improved outcomes and through communication with the CAPTA Administrator and the CJA Task Force;
 - Demonstrate compliance with their agreement with the Task Force by providing timely reports and improvement in measureable outcomes;
 - Submit regular invoices; and,
 - Provide additional information as requested to assess performance. Methods used to assess performance will include a review of documentation reflective of performance, including status reports, meeting minutes, electronic data, and on-going fiscal monitoring.

Proposed FY20 Budget

Category	Description	Budget FFY20 October 1, 2019 – September 30, 2020
Personnel	CDHS has a 100% Time and Effort Reporting policy to ensure that costs associated with a grant are accurately represented. Salary and Benefits costs are included for the following staff: <ul style="list-style-type: none"> • Program Assistant II (1.0 FTE) • CAPTA Administrator (0.25 FTE) • Contracts and Grants Supervisor (0.05 FTE) 	\$96,000
Travel	CJA Federal Grantees Meeting (2 representatives)	\$4,000
Operations	Supplies, Copying, Teleconferencing and Operations costs	\$500
Awarded via RFP 20-23	Support for multidisciplinary training and pilot projects designed to improve the investigative, administrative, and judicial handling of cases of child abuse and neglect.	\$75,000
Other Activities	Support for linkages with the Colorado CIP, ORPC, OCR, training for prosecutors, and the Judicial Training Department	\$110,000
Indirect	CDHS uses an actual cost allocation model to bill indirect costs. Historically, these costs have represented approximately 7% of the awarded grant amount.	\$20,000
TOTAL		\$305,500.00

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance The undersigned states, to the best of his or her knowledge and belief, that: If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.



May 31, 2019

Signature and Date

Michelle Barnes

Printed Name

Michelle BARNES

Executive Director

Title

Colorado Department of Human Services

Organization