

**Schedule 13
Change Request for FY 2010-11 Budget Request Cycle**

Decision Item FY 2010-11 Base Reduction Item FY 2010-11 Supplemental FY 2009-10 Budget Amendment FY 2010-11

Request Title: Refinancing of National Aging Program Information System

Department: Human Services

Dept. Approval by: *Will Hall*

Date: 10-6-09

Priority Number: DI-10

OSPb Approval: *Inu 26*

Date: 10-7-09

	Fund	1	2	3	4	5	6	7	8	9	10
		Prior-Year Actual FY 2008-09	Appropriation FY 2009-10	Supplemental Request FY 2009-10	Total Revised Request FY 2009-10	Base Request FY 2010-11	Decision/ Base Reduction FY 2010-11	November 1 Request: FY 2010-11	Budget Amendment FY 2010-11	Total Revised Request FY 2010-11	Change from Base (Column 5) FY 2011-12
Total of All Line Items	Total	74,653	93,114	0	93,114	93,114	0	93,114	0	93,114	0
	FTE	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	GF	12,995	15,526	0	15,526	15,526	0	15,526	0	15,526	0
	CF	0	7,752	0	7,752	7,752	0	7,752	0	7,752	0
	CFE/RF	0	0	0	0	0	0	0	0	0	0
	FF	61,658	69,836	0	69,836	69,836	0	69,836	0	69,836	0
	MCF	0	0	0	0	0	0	0	0	0	0
	MGF	0	0	0	0	0	0	0	0	0	0
	NGF	12,995	15,526	0	15,526	15,526	0	15,526	0	15,526	0
(2) Office of Information Technology Services, National Aging Program Information System	Total	74,653	93,114	0	93,114	93,114	0	93,114	0	93,114	0
	FTE	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	GF	12,995	15,526	0	15,526	15,526	0	15,526	0	15,526	0
	CF	0	7,752	0	7,752	7,752	0	7,752	0	7,752	0
	CFE/RF	0	0	0	0	0	0	0	0	0	0
	FF	61,658	69,836	0	69,836	69,836	0	69,836	0	69,836	0
	MCF	0	0	0	0	0	0	0	0	0	0
	MGF	0	0	0	0	0	0	0	0	0	0
	NGF	12,995	15,526	0	15,526	15,526	0	15,526	0	15,526	0

Non-Line Item Request: None

Letternote Revised Text: Letternote k - This amount shall be from various sources of cash funds interest earned on the Older Coloradans Cash Fund.

Cash or Federal Fund Name and COFRS Fund Number: N/A

Reappropriated Funds Source, by Department and Line Item Name: None

Approval by OIT? Yes: No: N/A:

Schedule 13s from Affected Departments: None

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CHANGE REQUEST for FY 2010-11 BUDGET REQUEST CYCLE

Department:	Department of Human Services
Priority Number:	DI-10
Change Request Title:	Refinancing of National Aging Program Information System

SELECT ONE (click on box):

- Decision Item FY 2010-11
- Base Reduction Item FY 2010-11
- Supplemental Request FY 2009-10
- Budget Request Amendment FY 2010-11

SELECT ONE (click on box):

Supplemental or Budget Request Amendment Criterion:

- Not a Supplemental or Budget Request Amendment
- An emergency
- A technical error which has a substantial effect on the operation of the program
- New data resulting in substantial changes in funding needs
- Unforeseen contingency such as a significant workload change

Short Summary of Request:

This request is to complete a technical adjustment to the cash funds letter note in the National Aging Program Infrastructure System appropriation. Currently, the Department is appropriated \$7,752 local cash funds for the National Aging Program Information System. The Department is requesting to change the cash fund source from local funds to interest earned on the Older Coloradoans Cash Fund as well as removal of the (L) designation from the cash funds. This will allow the Department to obligate a contract for these servers and use the entire amount available.

Background and Appropriation History:

The National Aging Program Information System is the data collection and reporting component of the Older Americans Act and State Funding for Senior Services programs administered by the State Unit on Aging within the Division of Aging and Adult Services. The appropriations identified in the Long Bill for the National Aging Program Information System funds the data system, including software and servers, used by the State Unit on Aging to collect demographic information on consumers, track units of services provided by the Area Agencies on Aging, and report outcomes to the U.S. Administration on Aging. Additionally, the National Aging Program Information System

appropriations fund training and support for the Area Agencies on Aging for this data system. The System has received a \$93,114 total funds appropriation since FY 2006-07. The table below illustrated the historical fund sources of the appropriation.

Appropriation History	Total	FTE	GF	CF	CFE/RF	FF
National Aging Program Information System						
FY 2006-07 Long Bill	\$93,114		\$15,526	\$0	\$7,752	\$69,836
FY 2007-08 Long Bill	\$93,114		\$15,526	\$7,752	\$0	\$69,836
FY 2008-09 Long Bill	\$93,114		\$15,526	\$7,752	\$0	\$69,836
FY 2009-10 Long Bill	\$93,114		\$15,526	\$7,752	\$0	\$69,836

General Description of Request:

The \$7,752 identified in the cash fund line of the National Aging Program Information System source is currently local funds provided by the local Area Agencies on Aging. Refinancing the local match with a different cash fund source, interest earned on the Older Coloradans Cash Fund, will allow the State Unit on Aging to use the funds for servers and the data systems. The funds are currently shown with an (L) designation which means the funds are not appropriated and shown for informational purposes. The local matching funds currently in the budget cannot be used to obligate funding for contracts as local funds are restricted, that is they not available for use by the State for purchase of goods and services. These local funds are shown in the annual appropriation bill to meet federal/state match requirements and the Older Coloradoans Cash Fund can meet this same matching requirement.

Since the purchase and configuration of new servers would exceed the funding in the National Aging Program Information System line, the Department has been exploring solutions for future upkeep to these servers including leasing servers, creating a virtual server, and potentially creating a web-based solution for this data system. The most cost effective solution is to find a different source of funding that can be obligated for the new servers.

The proposed source of the funds is accumulated fund balance of the cash funds earned on the Older Coloradans Cash Funds. Statute mandates that interest earned on the fund be credited to the fund (26-11-205.5(5) C.R.S. (2008)). The Department is proposing to use a portion of the interest balance to the Older Americans Act Programs line as match for the National Aging Program Information System. The additional match will allow Colorado to continue to draw down additional federal funds for contracting with the provider.

The request will change the letter note 'k', associated with the Cash Fund portion of this line, from the existing language, "This amount shall be from local funds," to read:

This amount shall be from INTEREST EARNED ON THE OLDER COLORADOANS CASH FUND.

Consequences if Not Funded:

The current servers that host the data system used by State Unit on Aging are over three years old. The general replacement schedule for these servers is every three years. Currently, the Department has a one-year extended maintenance agreement for these servers. Since the purchase and configuration of new servers would exceed the funding available for obligation by the State in the National Aging Program Information System line, the Department has been exploring solutions for future upkeep to these servers including leasing servers, creating a virtual server, and potentially creating a web-based solution for this data system. This will require the entire line not being available to obligate for contracts for the best solution. If additional funds are not available to implement a new solution, the servers may fail and the data system would be unavailable for the mandatory tracking and reporting for the Older Americans Act and State Funding for Senior Services programs.

Calculations for Request:

Summary of Request FY 2010-11	Total Funds	Cash Funds
Total Request	\$0	\$0
(2) OFFICE OF INFORMATION TECHNOLOGY SERVICES National Aging Program Information System	\$0	\$0

Summary of Request FY 2011-12	Total Funds	Cash Funds
Total Request	\$0	\$0
(2) OFFICE OF INFORMATION TECHNOLOGY SERVICES National Aging Program Information System	\$0	\$0

Cash Funds Projections:

Cash Fund Name -	Cash Fund Number	FY 2008-09 Expenditures	FY 2008-09 End of Year Cash Balance	FY 2009-10 End of Year Cash Balance Estimate	FY 2010-11 End of Year Cash Balance Estimate	FY 2011-12 End of Year Cash Balance Estimate
Older Coloradans Cash Fund – Interest Earned	14F	\$40,000	\$83,432	\$75,680	\$75,680	\$75,680

Assumptions for Calculations:

The amount of \$7,752 plus the existing \$15,526 in General Funds is equal to the 25% match required amount to draw down the full federal allocation (\$69,836).

Impact on Other Government Agencies:

N/A

Cost Benefit Analysis:

If the Department chooses to pursue leasing new servers to host the data system used by the State Unit on Aging, the quoted price provided by the approved State vendor would be covered by the change in this letter note. If the leasing solution is adopted, the Department could ensure that current technology is available for this data system while avoiding the larger one-time purchase costs.

Implementation Schedule:

Task	Month/Year
Internal Research/Planning Period	March/2010
System Modifications Made	July/2010
Start-Up Date	July/2010

Statutory and Federal Authority:

26-11-202, C.R.S. (2009) State Office on Aging: The executive director shall create within the state department a state office on aging, the head of which shall be the director of the state office, who shall be appointed by the executive director. The state office and the director of the state office shall exercise their powers and perform their duties and functions under the state department as if the same were transferred to the state department by a type 2 transfer, as such transfer is defined in the "Administrative Organization Act of 1968", article 1 of title 24, C.R.S.

26-11-205.5(5), C.R.S. (2009) Older Coloradans program – distribution formula:
There is hereby created the older Coloradans cash fund, referred to in this subsection (5) as the "fund". The fund shall consist of moneys allocated and credited to the fund from sales and use taxes pursuant to the provisions of section 39-26-123 (3) (a) (III), C.R.S., and any moneys appropriated to the fund by the general assembly. In addition, the state treasurer may credit to the fund any public or private gifts, grants, or donations received by the state department for implementation of the program. The fund shall be subject to annual appropriation by the general assembly to the state department. Notwithstanding the provisions of section 24-36-114, C.R.S., all interest derived from the deposit and investment of moneys in the fund shall be credited to the fund. Any amount remaining in the fund at the end of any fiscal year shall remain in the fund and not be transferred or credited to the general fund or any other fund.

Section 305 (a)(1) of the Older Americans Act: In order for a State to be eligible to participate in programs of grants to States from allotments under this title—

(1) the State shall, in accordance with regulations of the Assistant Secretary, designate a State agency as the sole State agency to:

- (A) develop a State plan to be submitted to the Assistant Secretary for approval under section 307;
- (B) administer the State plan within such State;
- (C) be primarily responsible for the planning, policy development, administration, coordination, priority setting, and evaluation of all State activities related to the objectives of this Act (et seq.).

Performance Measures:

Program	Workload Indicator	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11
		Actual	Actual	Actual	Actual	Budget	Projected
Aging and Adult Services	Number of people receiving services through the Older American Act and State Funding for Senior Services programs.	33,576	33,842	36,190	38,881	37,100	37,100