

## Schedule 13

### Funding Request for the 2014-15 Budget Cycle

Department: Public Health & Environment  
 Request Title: Indirect Cost Recoveries  
 Priority Number: R-4

Dept. Approval by: [Signature] 10/10/13  
 Date  
 OSPB Approval by: [Signature] 10/28/13  
 Date

- Decision Item FY 2014-15
- Base Reduction Item FY 2014-15
- Supplemental FY 2013-14
- Budget Amendment FY 2014-15

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	5
	Fund	Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
<b>Total of All Line Items</b>	<b>Total</b>	387,074,116	-	388,956,121	13,401,111	13,401,111
	FTE	1,148.1	-	1,148.2	-	-
	GF	24,095,626	-	24,340,643	-	-
	GFE	438,300	-	438,300	-	-
	CF	70,735,532	-	72,384,040	-	-
	RF	11,288,811	-	11,327,291	13,401,111	13,401,111
	FF	280,515,847	-	280,465,847	-	-
<b>(1) Administration &amp; Support, (A)</b>	<b>Total</b>	257,112	-	257,112	-	-
Administration, Vehicle	FTE	-	-	-	-	-
Lease Payments	GF	620	-	620	-	-
	GFE	-	-	-	-	-
	CF	190,026	-	190,026	(76,893)	(76,893)
	RF	38,997	-	38,997	114,279	114,279
	FF	27,469	-	27,469	(37,386)	(37,386)
<b>(1) Administration &amp; Support, (A)</b>	<b>Total</b>	6,250,500	-	6,250,500	-	-
Administration, Leased Space	FTE	-	-	-	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	180,000	-	180,000	-	-
	RF	6,000,000	-	6,000,000	11,300	11,300
	FF	70,500	-	70,500	(11,300)	(11,300)
<b>(1) Administration &amp; Support, (A)</b>	<b>Total</b>	489,161	-	489,161	34,853,177	34,853,177
Administration, Indirect Cost Recoveries	FTE	-	-	-	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	300,000	-	300,000	16,255,551	16,255,551
	RF	40,000	-	40,000	836,309	836,309
	FF	149,161	-	149,161	17,761,317	17,761,317

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	5
	Fund	Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
<b>(2) Center for Health &amp; Environmental Information, (A) Health Statistics &amp; Vital Records, Personal Services</b>	<b>Total</b>	3,138,183	-	3,273,032	104,019	104,019
	FTE	49.1	-	49.2	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	1,779,796	-	1,914,645	(250,827)	(250,827)
	RF	5,887	-	5,887	483,438	483,438
	FF	1,352,500	-	1,352,500	(128,592)	(128,592)
<b>(2) Center for Health &amp; Environmental Information, (A) Health Statistics &amp; Vital Records, Operating Expenses</b>	<b>Total</b>	835,368	-	939,270	13,000	13,000
	FTE	-	-	-	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	565,468	-	669,370	(33,173)	(33,173)
	RF	-	-	-	62,905	62,905
	FF	269,900	-	269,900	(16,732)	(16,732)
<b>(2) Center for Health &amp; Environmental Information, (B) Medical Marijuana Registry, Personal Services</b>	<b>Total</b>	1,928,192	-	1,986,436	(104,019)	(104,019)
	FTE	25.9	-	25.9	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	1,928,192	-	1,986,436	(104,019)	(104,019)
	RF	-	-	-	-	-
	FF	-	-	-	-	-
<b>(2) Center for Health &amp; Environmental Information, (B) Medical Marijuana Registry, Operating Expenses</b>	<b>Total</b>	172,110	-	172,110	(13,000)	(13,000)
	FTE	-	-	-	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	172,110	-	172,110	(13,000)	(13,000)
	RF	-	-	-	-	-
	FF	-	-	-	-	-
<b>(2) Center for Health &amp; Environmental Information, (D) Indirect Cost Assessment</b>	<b>Total</b>	831,469	-	831,469	(831,469)	(831,469)
	FTE	-	-	-	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	300,000	-	300,000	(300,000)	(300,000)
	RF	31,369	-	31,369	(31,369)	(31,369)
	FF	500,100	-	500,100	(500,100)	(500,100)
<b>(3) Laboratory Services Division, Director's Office</b>	<b>Total</b>	494,971	-	504,971	275,644	275,644
	FTE	5.5	-	5.5	-	-
	GF	-	-	-	146,926	146,926
	GFE	-	-	-	-	-
	CF	494,971	-	504,971	(494,971)	(494,971)
	RF	-	-	-	623,689	623,689
	FF	-	-	-	-	-

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	5
	Fund	Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
<b>(3) Laboratory Services Division, Chemistry &amp; Microbiology Personal Services</b>	<b>Total</b>	5,502,101	-	5,591,205	(242,366)	(242,366)
	FTE	57.7	-	57.7	-	-
	GF	743,576	-	766,774	(142,427)	(142,427)
	GFE	-	-	-	-	-
	CF	2,378,416	-	2,444,322	(78,696)	(78,696)
	RF	93,509	-	93,509	-	-
	FF	2,286,600	-	2,286,600	(21,243)	(21,243)
<b>(3) Laboratory Services Division, Chemistry &amp; Microbiology Operating Expenses</b>	<b>Total</b>	4,275,610	-	4,275,610	(27,251)	(27,251)
	FTE	-	-	-	-	-
	GF	314,817	-	314,817	(4,499)	(4,499)
	GFE	-	-	-	-	-
	CF	2,898,920	-	2,898,920	(21,948)	(21,948)
	RF	238,873	-	238,873	-	-
	FF	823,000	-	823,000	(804)	(804)
<b>(3) Laboratory Services Division, Certification</b>	<b>Total</b>	807,963	-	817,963	(6,028)	(6,028)
	FTE	11.0	-	11.0	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	584,063	-	594,063	(6,028)	(6,028)
	RF	-	-	-	-	-
	FF	223,900	-	223,900	-	-
<b>(3) Laboratory Services Division, Indirect Cost Assessment</b>	<b>Total</b>	1,900,000	-	1,900,000	(1,900,000)	(1,900,000)
	FTE	-	-	-	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	1,500,000	-	1,500,000	(1,500,000)	(1,500,000)
	RF	-	-	-	-	-
	FF	400,000	-	400,000	(400,000)	(400,000)
<b>(4) Air Pollution Control Division, (A) Administration, Program Costs</b>	<b>Total</b>	422,883	-	437,883	1,599,352	1,599,352
	FTE	4.5	-	4.5	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	290,283	-	305,283	(290,283)	(290,283)
	RF	-	-	-	2,022,235	2,022,235
	FF	132,600	-	132,600	(132,600)	(132,600)
<b>(4) Air Pollution Control Division, (A) Administration, Indirect Cost Assessment</b>	<b>Total</b>	3,100,000	-	3,100,000	(3,100,000)	(3,100,000)
	FTE	-	-	-	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	2,500,000	-	2,500,000	(2,500,000)	(2,500,000)
	RF	-	-	-	-	-
	FF	600,000	-	600,000	(600,000)	(600,000)

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	5
	Fund	Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
<b>(4) Air Pollution Control Division, (B) Technical Services, Personal Services</b>	<b>Total</b>	3,160,951	-	3,207,651	(284,832)	(284,832)
	FTE	34.7	-	34.7	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	1,981,451	-	2,028,151	(170,425)	(170,425)
	RF	-	-	-	-	-
	FF	1,179,500	-	1,179,500	(114,407)	(114,407)
<b>(4) Air Pollution Control Division, (B) Technical Services, Operating Expenses</b>	<b>Total</b>	493,981	-	493,981	(140,685)	(140,685)
	FTE	-	-	-	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	317,381	-	317,381	(89,882)	(89,882)
	RF	-	-	-	-	-
	FF	176,600	-	176,600	(50,803)	(50,803)
<b>(4) Air Pollution Control Division, (C) Mobile Sources, Personal Services</b>	<b>Total</b>	2,657,694	-	2,727,695	(230,221)	(230,221)
	FTE	29.3	-	29.3	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	2,331,094	-	2,401,095	(230,221)	(230,221)
	RF	-	-	-	-	-
	FF	326,600	-	326,600	-	-
<b>(4) Air Pollution Control Division, (C) Mobile Sources, Operating Expenses</b>	<b>Total</b>	393,379	-	393,379	(109,422)	(109,422)
	FTE	-	-	-	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	327,327	-	327,327	(89,882)	(89,882)
	RF	-	-	-	-	-
	FF	66,052	-	66,052	(19,540)	(19,540)
<b>(4) Air Pollution Control Division, (C) Mobile Sources, Diesel Inspection/Maintenance Program</b>	<b>Total</b>	642,817	-	650,817	(63,468)	(63,468)
	FTE	6.6	-	6.6	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	642,817	-	650,817	(63,468)	(63,468)
	RF	-	-	-	-	-
	FF	-	-	-	-	-
<b>(4) Air Pollution Control Division, (D) Stationary Sources, Personal Services</b>	<b>Total</b>	7,768,074	-	7,909,833	(645,670)	(645,670)
	FTE	97.3	-	97.3	-	-
	GF	338,483	-	344,886	-	-
	GFE	-	-	-	-	-
	CF	5,924,391	-	6,059,747	(514,122)	(514,122)
	RF	-	-	-	-	-
	FF	1,505,200	-	1,505,200	(131,548)	(131,548)

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	5
	Fund	Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
<b>(4) Air Pollution Control Division, (D) Stationary Sources, Operating Expenses</b>	<b>Total</b>	618,737	-	562,537	(125,054)	(125,054)
	FTE	-	-	-	-	-
	GF	156,390	-	100,190	-	-
	GFE	-	-	-	-	-
	CF	399,547	-	399,547	(109,422)	(109,422)
	RF	-	-	-	-	-
	FF	62,800	-	62,800	(15,632)	(15,632)
<b>(5) Water Quality Control Division, (A) Administration Program (New Line)</b>	<b>Total</b>	-	-	-	1,856,574	1,856,574
	FTE	-	-	-	-	-
	GF	-	-	-	264,203	264,203
	GFE	-	-	-	-	-
	CF	-	-	-	-	-
	RF	-	-	-	1,592,371	1,592,371
	FF	-	-	-	-	-
<b>(5) Water Quality Control Division, (A) Clean Water Program, Personal Services</b>	<b>Total</b>	8,826,371	-	9,166,692	(999,723)	(999,723)
	FTE	103.3	-	104.6	-	-
	GF	1,849,173	-	2,108,553	(135,858)	(135,858)
	GFE	-	-	-	-	-
	CF	3,613,300	-	3,694,241	(439,808)	(439,808)
	RF	37,998	-	37,998	(1,607)	(1,607)
	FF	3,325,900	-	3,325,900	(422,450)	(422,450)
<b>(5) Water Quality Control Division, (A) Clean Water Program, Operating Expenses</b>	<b>Total</b>	1,401,348	-	1,333,154	(119,315)	(119,315)
	FTE	-	-	-	-	-
	GF	841,402	-	773,208	(25,934)	(25,934)
	GFE	-	-	-	-	-
	CF	117,471	-	117,471	(10,000)	(10,000)
	RF	1,675	-	1,675	(264)	(264)
	FF	440,800	-	440,800	(83,117)	(83,117)
<b>(5) Water Quality Control Division, (B) Drinking Water Program, Personal Services</b>	<b>Total</b>	6,024,756	-	6,078,900	(651,611)	(651,611)
	FTE	69.8	-	69.9	-	-
	GF	890,560	-	935,216	(91,035)	(91,035)
	GFE	-	-	-	-	-
	CF	339,596	-	349,084	(38,738)	(38,738)
	RF	-	-	-	-	-
	FF	4,794,600	-	4,794,600	(521,838)	(521,838)
<b>(5) Water Quality Control Division, (B) Drinking Water Program, Operating Expenses</b>	<b>Total</b>	2,064,079	-	2,057,024	(85,925)	(85,925)
	FTE	-	-	-	-	-
	GF	164,929	-	157,874	(11,376)	(11,376)
	GFE	-	-	-	-	-
	CF	1,750	-	1,750	-	-
	RF	-	-	-	-	-
	FF	1,897,400	-	1,897,400	(74,549)	(74,549)

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	5
	Fund	Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
<b>(5) Water Quality Control Division, (C) Indirect Cost Assessment</b>	<b>Total</b>	2,400,000	-	2,400,000	(2,400,000)	(2,400,000)
	FTE	-	-	-	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	1,100,000	-	1,100,000	(1,100,000)	(1,100,000)
	RF	-	-	-	-	-
	FF	1,300,000	-	1,300,000	(1,300,000)	(1,300,000)
<b>(6) Hazardous Materials &amp; Waste Management Division, (A) Administration, Program Costs</b>	<b>Total</b>	294,753	-	303,753	2,106,595	2,106,595
	FTE	3.4	-	3.4	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	255,353	-	264,353	(123,153)	(123,153)
	RF	39,400	-	39,400	2,229,748	2,229,748
	FF	-	-	-	-	-
<b>(6) Hazardous Materials &amp; Waste Management Division, (A) Administration, Indirect Cost Assessment</b>	<b>Total</b>	2,550,000	-	2,550,000	(2,550,000)	(2,550,000)
	FTE	-	-	-	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	1,650,000	-	1,650,000	(1,650,000)	(1,650,000)
	RF	50,000	-	50,000	(50,000)	(50,000)
	FF	850,000	-	850,000	(850,000)	(850,000)
<b>(6) Hazardous Materials &amp; Waste Management Division, (B) Hazardous Waste Control Program, Personal Services</b>	<b>Total</b>	4,395,132	-	4,437,632	(588,475)	(588,475)
	FTE	32.0	-	32.0	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	2,161,932	-	2,204,432	(237,095)	(237,095)
	RF	-	-	-	-	-
	FF	2,233,200	-	2,233,200	(351,380)	(351,380)
<b>(6) Hazardous Materials &amp; Waste Management Division, (B) Hazardous Waste Control Program, Operating Expenses</b>	<b>Total</b>	166,026	-	161,323	(38,171)	(38,171)
	FTE	-	-	-	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	85,626	-	80,923	(14,336)	(14,336)
	RF	-	-	-	-	-
	FF	80,400	-	80,400	(23,835)	(23,835)
<b>(6) Hazardous Materials &amp; Waste Management Division, (C) Solid Waste Control Program, Program Costs</b>	<b>Total</b>	2,765,749	-	2,808,249	(401,613)	(401,613)
	FTE	23.8	-	23.8	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	2,765,749	-	2,808,249	(401,613)	(401,613)
	RF	-	-	-	-	-
	FF	-	-	-	-	-

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	5
	Fund	Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
<b>(6) Hazardous Materials &amp; Waste Management Division, (D) Contaminated Site Cleanups &amp; Remediation Programs, Personal Services</b>	<b>Total</b>	6,131,427	-	6,151,427	(477,763)	(477,763)
	<b>FTE</b>	21.4	-	21.4	-	-
	<b>GF</b>	-	-	-	-	-
	<b>GFE</b>	-	-	-	-	-
	<b>CF</b>	1,158,327	-	1,178,327	(73,591)	(73,591)
	<b>RF</b>	-	-	-	-	-
	<b>FF</b>	4,973,100	-	4,973,100	(404,172)	(404,172)
<b>(6) Hazardous Materials &amp; Waste Management Division, (D) Contaminated Site Cleanups &amp; Remediation Programs, Operating Expenses</b>	<b>Total</b>	743,982	-	743,982	(60,499)	(60,499)
	<b>FTE</b>	-	-	-	-	-
	<b>GF</b>	-	-	-	-	-
	<b>GFE</b>	-	-	-	-	-
	<b>CF</b>	53,382	-	53,382	(4,330)	(4,330)
	<b>RF</b>	-	-	-	-	-
	<b>FF</b>	690,600	-	690,600	(56,169)	(56,169)
<b>(6) Hazardous Materials &amp; Waste Management Division, (D) Contaminated Site Cleanups &amp; Remediation Programs, Uranium Mill Tailings Remedial Action Program</b>	<b>Total</b>	217,805	-	219,805	(45,830)	(45,830)
	<b>FTE</b>	3.1	-	3.1	-	-
	<b>GF</b>	-	-	-	-	-
	<b>GFE</b>	-	-	-	-	-
	<b>CF</b>	-	-	-	-	-
	<b>RF</b>	190,205	-	192,205	(45,830)	(45,830)
	<b>FF</b>	27,600	-	27,600	-	-
<b>(6) Hazardous Materials &amp; Waste Management Division, (D) Rocky Flats Program Costs</b>	<b>Total</b>	141,700	-	141,700	(20,012)	(20,012)
	<b>FTE</b>	2.3	-	2.3	-	-
	<b>GF</b>	-	-	-	-	-
	<b>GFE</b>	-	-	-	-	-
	<b>CF</b>	-	-	-	-	-
	<b>RF</b>	-	-	-	-	-
	<b>FF</b>	141,700	-	141,700	(20,012)	(20,012)
<b>(6) Hazardous Waste &amp; Materials Management Division, (D) Radiation Management, Personal Services</b>	<b>Total</b>	2,505,289	-	2,553,289	(374,702)	(374,702)
	<b>FTE</b>	24.2	-	24.2	-	-
	<b>GF</b>	-	-	-	-	-
	<b>GFE</b>	-	-	-	-	-
	<b>CF</b>	2,267,389	-	2,315,389	(336,110)	(336,110)
	<b>RF</b>	-	-	-	-	-
	<b>FF</b>	237,900	-	237,900	(38,592)	(38,592)
<b>(6) Hazardous Materials &amp; Waste Management Division, (D) Radiation Management, Operating Expenses</b>	<b>Total</b>	378,739	-	378,739	(60,586)	(60,586)
	<b>FTE</b>	-	-	-	-	-
	<b>GF</b>	-	-	-	-	-
	<b>GFE</b>	-	-	-	-	-
	<b>CF</b>	98,039	-	98,039	(23,072)	(23,072)
	<b>RF</b>	-	-	-	-	-
	<b>FF</b>	280,700	-	280,700	(37,514)	(37,514)

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	5
	Fund	Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
<b>(6) Hazardous Materials &amp; Waste Management Division, (F) Waste Tire Program, Waste Tire Cleanup Program</b>	<b>Total</b>	1,851,959	-	1,851,959	(38,944)	(38,944)
	FTE	1.0	-	1.0	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	1,851,959	-	1,851,959	(38,944)	(38,944)
	RF	-	-	-	-	-
	FF	-	-	-	-	-
<b>(7) Division of Environmental Health &amp; Sustainability, Personal Services</b>	<b>Total</b>	2,392,319	-	2,394,590	75,420	75,420
	FTE	26.9	-	26.4	-	-
	GF	1,124,900	-	1,098,610	-	-
	GFE	-	-	-	-	-
	CF	838,242	-	864,803	(34,027)	(34,027)
	RF	94,177	-	96,177	126,500	126,500
	FF	335,000	-	335,000	(17,053)	(17,053)
<b>(7) Division of Environmental Health &amp; Sustainability, Operating Expenses</b>	<b>Total</b>	174,614	-	174,614	-	-
	FTE	-	-	-	-	-
	GF	29,500	-	29,500	-	-
	GFE	-	-	-	-	-
	CF	98,158	-	98,158	-	-
	RF	11,256	-	11,256	1,060	1,060
	FF	35,700	-	35,700	(1,060)	(1,060)
<b>(7) Division of Environmental Health &amp; Sustainability, Sustainability Programs</b>	<b>Total</b>	1,362,536	-	1,320,536	(69,829)	(69,829)
	FTE	10.1	-	9.6	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	258,836	-	266,836	(41,653)	(41,653)
	RF	-	-	-	-	-
	FF	1,103,700	-	1,053,700	(28,176)	(28,176)
<b>(7) Division of Environmental Health &amp; Sustainability, Animal Feeding Operations Program</b>	<b>Total</b>	470,288	-	528,288	(3,296)	(3,296)
	FTE	3.5	-	4.0	-	-
	GF	99,538	-	99,538	-	-
	GFE	-	-	-	-	-
	CF	370,750	-	428,750	(3,296)	(3,296)
	RF	-	-	-	-	-
	FF	-	-	-	-	-
<b>(7) Division of Environmental Health &amp; Sustainability, Recycling Resources Economic Opportunity Program</b>	<b>Total</b>	2,059,072	-	2,468,258	(1,363)	(1,363)
	FTE	1.6	-	1.6	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	2,059,072	-	2,468,258	(1,363)	(1,363)
	RF	-	-	-	-	-
	FF	-	-	-	-	-



Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	5
	Fund	Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
<b>(7) Division of Environmental Health &amp; Sustainability, Oil &amp; Gas Consultation Program</b>	<b>Total</b>	120,693	-	122,693	(932)	(932)
	FTE	1.0	-	1.0	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	120,693	-	122,693	(932)	(932)
	RF	-	-	-	-	-
	FF	-	-	-	-	-
<b>(7) Division of Environmental Health &amp; Sustainability, Indirect Cost Recoveries</b>	<b>Total</b>	1,050,000	-	1,050,000	(1,050,000)	(1,050,000)
	FTE	-	-	-	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	700,000	-	700,000	(700,000)	(700,000)
	RF	-	-	-	-	-
	FF	350,000	-	350,000	(350,000)	(350,000)
<b>(8) Disease Control &amp; Environmental Epidemiology Division, Administration, (A) General Disease Control &amp; Surveillance, Program Costs</b>	<b>Total</b>	1,218,860	-	1,274,860	1,667,681	1,667,681
	FTE	12.5	-	13.0	-	-
	GF	1,053,722	-	1,109,722	202,142	202,142
	GFE	-	-	-	-	-
	CF	6,538	-	6,538	-	-
	RF	-	-	-	1,563,433	1,563,433
	FF	158,600	-	158,600	(97,894)	(97,894)
<b>(8) Disease Control &amp; Environmental Epidemiology Division, (A) Administration, General Disease Control &amp; Surveillance, Immunization Personal Services</b>	<b>Total</b>	2,817,139	-	2,767,214	(558,981)	(558,981)
	FTE	28.7	-	27.7	-	-
	GF	879,239	-	829,314	(149,574)	(149,574)
	GFE	-	-	-	-	-
	CF	-	-	-	-	-
	RF	-	-	-	-	-
	FF	1,937,900	-	1,937,900	(409,407)	(409,407)
<b>(8) Disease Control &amp; Environmental Epidemiology Division, (A) Administration, General Disease Control &amp; Surveillance, Immunization Operating Expenses</b>	<b>Total</b>	50,334,514	-	50,328,861	(26,420)	(26,420)
	FTE	-	-	-	-	-
	GF	689,925	-	684,272	(7,070)	(7,070)
	GFE	438,300	-	438,300	-	-
	CF	895,289	-	895,289	-	-
	RF	-	-	-	-	-
	FF	48,311,000	-	48,311,000	(19,350)	(19,350)
<b>(8) Disease Control &amp; Environmental Epidemiology Division, (A) Administration, General Disease Control &amp; Surveillance, Federal Grants</b>	<b>Total</b>	2,717,600	-	2,717,600	(57,084)	(57,084)
	FTE	18.3	-	18.3	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	-	-	-	-	-
	RF	-	-	-	-	-
	FF	2,717,600	-	2,717,600	(57,084)	(57,084)

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	5
	Fund	Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
(8) Disease Control & Environmental Epidemiology Division, (A) Administration, General Disease Control & Surveillance, Indirect Cost Assessment	Total	2,702,108	-	2,702,108	(2,702,108)	(2,702,108)
	FTE	-	-	-	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	52,108	-	52,108	(52,108)	(52,108)
	RF	-	-	-	-	-
	FF	2,650,000	-	2,650,000	(2,650,000)	(2,650,000)
(8) Disease Control & Environmental Epidemiology Division, (B) Special Purpose Disease Control Programs, Sexually Transmitted Infections, HIV, & AIDS Personal Services	Total	3,641,052	-	3,659,636	(396,366)	(396,366)
	FTE	44.7	-	44.7	-	-
	GF	-	-	11,500	-	-
	GFE	-	-	-	-	-
	CF	75,652	-	82,736	(5,061)	(5,061)
	RF	-	-	-	-	-
	FF	3,565,400	-	3,565,400	(391,305)	(391,305)
(8) Disease Control & Environmental Epidemiology Division, (B) Special Purpose Disease Control Programs, Sexually Transmitted Infections, HIV, & AIDS Operating Expenses	Total	4,554,368	-	4,554,368	(18,734)	(18,734)
	FTE	-	-	-	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	1,800,468	-	1,800,468	(239)	(239)
	RF	-	-	-	-	-
	FF	2,753,900	-	2,753,900	(18,495)	(18,495)
(8) Disease Control & Environmental Epidemiology Division, (B) Special Purpose Disease Control Programs, Ryan White Act Personal Services	Total	988,121	-	988,121	(150,782)	(150,782)
	FTE	11.3	-	11.3	-	-
	GF	21,621	-	21,621	(9,897)	(9,897)
	GFE	-	-	-	-	-
	CF	-	-	-	-	-
	RF	-	-	-	-	-
	FF	966,500	-	966,500	(140,885)	(140,885)
(8) Disease Control & Environmental Epidemiology Division, (B) Special Purpose Disease Control Programs, Ryan White Act Operating Expenses	Total	20,756,924	-	20,756,924	(7,127)	(7,127)
	FTE	-	-	-	-	-
	GF	1,357,404	-	1,357,404	(468)	(468)
	GFE	-	-	-	-	-
	CF	3,155,820	-	3,155,820	-	-
	RF	-	-	-	-	-
	FF	16,243,700	-	16,243,700	(6,659)	(6,659)
(8) Disease Control & Environmental Epidemiology Division, (B) Special Purpose Disease Control Programs, Tuberculosis Control & Treatment Personal Services	Total	1,645,192	-	1,645,192	(310,728)	(310,728)
	FTE	15.9	-	15.9	-	-
	GF	120,792	-	120,792	(32,665)	(32,665)
	GFE	-	-	-	-	-
	CF	-	-	-	-	-
	RF	-	-	-	-	-
	FF	1,524,400	-	1,524,400	(278,063)	(278,063)

Department of Public Health Environment  
Request Title: Indirect Cost Recoveries

Schedule 13  
Funding Request for the 2013 Budget Cycle

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	5
	Fund	Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
<b>(8) Disease Control &amp; Environmental Epidemiology Division, (B) Special Purpose Disease Control Programs, Tuberculosis Control &amp; Treatment Operating Expenses</b>	<b>Total</b>	3,225,708	-	3,225,708	(14,687)	(14,687)
	FTE	-	-	-	-	-
	GF	1,186,408	-	1,186,408	(1,544)	(1,544)
	GFE	-	-	-	-	-
	CF	-	-	-	-	-
	RF	-	-	-	-	-
	FF	2,039,300	-	2,039,300	(13,143)	(13,143)
<b>(8) Disease Control &amp; Environmental Epidemiology Division, (C) Environmental Epidemiology, Birth Defects Monitoring &amp; Prevention Program Costs</b>	<b>Total</b>	412,545	-	418,545	(8,426)	(8,426)
	FTE	4.7	-	4.7	-	-
	GF	117,656	-	123,656	(924)	(924)
	GFE	-	-	-	-	-
	CF	133,389	-	133,389	(3,406)	(3,406)
	RF	-	-	-	-	-
	FF	161,500	-	161,500	(4,096)	(4,096)
<b>(8) Disease Control &amp; Environmental Epidemiology Division, (C) Environmental Epidemiology, Environmental Epidemiology Federal Grants</b>	<b>Total</b>	1,586,400	-	1,586,400	(118,346)	(118,346)
	FTE	11.8	-	11.8	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	-	-	-	-	-
	RF	-	-	-	-	-
	FF	1,586,400	-	1,586,400	(118,346)	(118,346)
<b>(9) Prevetion Services Division, (A) Administration, Administration</b>	<b>Total</b>	117,233	-	120,233	2,840,473	2,840,473
	FTE	2.0	-	2.0	-	-
	GF	117,233	-	120,233	415,660	415,660
	GFE	-	-	-	-	-
	CF	-	-	-	-	-
	RF	-	-	-	2,424,813	2,424,813
	FF	-	-	-	-	-
<b>(9) Prevetion Services Division, (A) Administration, Indirect Cost Assessment</b>	<b>Total</b>	3,342,735	-	3,342,735	(3,342,735)	(3,342,735)
	FTE	-	-	-	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	800,000	-	800,000	(800,000)	(800,000)
	RF	137,347	-	137,347	(137,347)	(137,347)
	FF	2,405,388	-	2,405,388	(2,405,388)	(2,405,388)
<b>(9) Prevetion Services Division, (B) Chronic Disease Prevention Programs, Cancer Registry</b>	<b>Total</b>	1,345,798	-	1,353,298	(57,092)	(57,092)
	FTE	11.6	-	11.6	-	-
	GF	221,498	-	228,998	(7,152)	(7,152)
	GFE	-	-	-	-	-
	CF	-	-	-	-	-
	RF	-	-	-	-	-
	FF	1,124,300	-	1,124,300	(49,940)	(49,940)

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	5
Fund		Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
<b>(9) Prevetion Services Division, (B) Chronic Disease Prevention Programs, Chronic Disease &amp; Cancer Prevention Grants</b>	<b>Total</b>	5,016,256	-	5,016,256	(506,357)	(506,357)
	FTE	36.1	-	36.1	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	305,656	-	305,656	-	-
	RF	-	-	-	-	-
	FF	4,710,600	-	4,710,600	(506,357)	(506,357)
<b>(9) Prevetion Services Division, (B) Chronic Disease Prevention Programs, Breast &amp; Cervical Cancer Screening</b>	<b>Total</b>	7,481,508	-	7,481,508	(311,373)	(311,373)
	FTE	2.7	-	2.7	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	3,738,308	-	3,738,308	(133,860)	(133,860)
	RF	-	-	-	-	-
	FF	3,743,200	-	3,743,200	(177,513)	(177,513)
<b>(9) Prevetion Services Division, (B) Chronic Disease Prevention Programs, Cancer, Cardiovascular Disease, &amp; Pulmonary Disease Program Administration</b>	<b>Total</b>	664,325	-	690,325	(328,913)	(328,913)
	FTE	8.5	-	8.5	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	664,325	-	690,325	(328,913)	(328,913)
	RF	-	-	-	-	-
	FF	-	-	-	-	-
<b>(9) Prevetion Services Division, (B) Chronic Disease Prevention Programs, Tobacco Education, Prevention, &amp; Cessation Program Administraction</b>	<b>Total</b>	695,004	-	721,005	(331,884)	(331,884)
	FTE	9.1	-	9.1	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	695,004	-	721,005	(331,884)	(331,884)
	RF	-	-	-	-	-
	FF	-	-	-	-	-
<b>(9) Prevetion Services Division, (B) Chronic Disease Prevention Programs, Oral Health Programs</b>	<b>Total</b>	4,283,041	-	4,290,541	(179,587)	(179,587)
	FTE	6.3	-	6.3	-	-
	GF	3,202,743	-	3,210,243	(111,527)	(111,527)
	GFE	-	-	-	-	-
	CF	200,298	-	200,298	(6,445)	(6,445)
	RF	-	-	-	-	-
	FF	880,000	-	880,000	(61,615)	(61,615)
<b>(9) Prevetion Services Division, (C) Primary Care Office</b>	<b>Total</b>	1,272,542	-	1,272,542	(13,372)	(13,372)
	FTE	3.2	-	3.2	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	302,842	-	302,842	(13,372)	(13,372)
	RF	-	-	-	-	-
	FF	969,700	-	969,700	-	-

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	5
	Fund	Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
<b>(9) Prevetion Services Division, (D) Family &amp; Community Health, (1) Women's Health, Family Planning Program Administration</b>	<b>Total</b>	1,050,698	-	1,061,198	(4,865)	(4,865)
	FTE	12.0	-	12.0	-	-
	GF	395,998	-	406,498	(4,366)	(4,366)
	GFE	-	-	-	-	-
	CF	-	-	-	-	-
	RF	-	-	-	-	-
	FF	654,700	-	654,700	(499)	(499)
<b>(9) Prevetion Services Division, (D) Family &amp; Community Health, (1) Women's Health, Family Planning Federal Grants</b>	<b>Total</b>	351,400	-	351,400	(1,228)	(1,228)
	FTE	3.8	-	3.8	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	-	-	-	-	-
	RF	-	-	-	-	-
	FF	351,400	-	351,400	(1,228)	(1,228)
<b>(9) Prevetion Services Division, (D) Family &amp; Community Health, (1) Women's Health, Maternal &amp; Child Health</b>	<b>Total</b>	4,659,400	-	4,659,400	(453,223)	(453,223)
	FTE	15.0	-	15.0	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	-	-	-	-	-
	RF	-	-	-	-	-
	FF	4,659,400	-	4,659,400	(453,223)	(453,223)
<b>(9) Prevetion Services Division, (D) Family &amp; Community Health, (2) Children &amp; Youth Health, Health Care Program for Children with Special Needs</b>	<b>Total</b>	1,381,567	-	1,390,327	(265,387)	(265,387)
	FTE	15.6	-	15.6	-	-
	GF	697,467	-	706,227	(255,811)	(255,811)
	GFE	-	-	-	-	-
	CF	-	-	-	-	-
	RF	-	-	-	-	-
	FF	684,100	-	684,100	(9,576)	(9,576)
<b>(9) Prevetion Services Division, (D) Family &amp; Community Health, (2) Children &amp; Youth Health, Genetic Counseling Program Costs</b>	<b>Total</b>	1,654,417	-	1,666,498	(21,891)	(21,891)
	FTE	1.0	-	1.0	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	1,654,417	-	1,666,498	(21,891)	(21,891)
	RF	-	-	-	-	-
	FF	-	-	-	-	-
<b>(9) Prevetion Services Division, (D) Family &amp; Community Health, (2) Children &amp; Youth Health, School Based Health Centers</b>	<b>Total</b>	5,260,817	-	5,260,817	(26,373)	(26,373)
	FTE	2.9	-	2.9	-	-
	GF	5,260,817	-	5,260,817	(26,373)	(26,373)
	GFE	-	-	-	-	-
	CF	-	-	-	-	-
	RF	-	-	-	-	-
	FF	-	-	-	-	-

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	5
	Fund	Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
<b>(9) Prevetion Services Division, (D) Family &amp; Community Health, (2) Children &amp; Youth Health, Federal Grants</b>	<b>Total</b>	1,108,700	-	1,108,700	(65,192)	(65,192)
	FTE	9.0	-	9.0	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	-	-	-	-	-
	RF	-	-	-	-	-
	FF	1,108,700	-	1,108,700	(65,192)	(65,192)
<b>(9) Prevetion Services Division, (D) Family &amp; Community Health, (3) Injury, Suicide, &amp; Violence Prevention, Suicide Prevention</b>	<b>Total</b>	384,348	-	391,848	(10,431)	(10,431)
	FTE	2.0	-	2.0	-	-
	GF	384,348	-	391,848	(10,431)	(10,431)
	GFE	-	-	-	-	-
	CF	-	-	-	-	-
	RF	-	-	-	-	-
	FF	-	-	-	-	-
<b>(9) Prevetion Services Division, (D) Family &amp; Community Health, (3) Injury, Suicide, &amp; Violence Prevention, Injury Prevention</b>	<b>Total</b>	1,971,500	-	1,971,500	(62,544)	(62,544)
	FTE	11.4	-	11.4	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	-	-	-	-	-
	RF	-	-	-	-	-
	FF	1,971,500	-	1,971,500	(62,544)	(62,544)
<b>(9) Prevetion Services Division, (E) Nutrition Services, Women, Infants, &amp; Children Supplemental Food Grant</b>	<b>Total</b>	95,870,000	-	95,870,000	(191,080)	(191,080)
	FTE	17.4	-	17.4	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	-	-	-	-	-
	RF	-	-	-	-	-
	FF	95,870,000	-	95,870,000	(191,080)	(191,080)
<b>(9) Prevetion Services Division, (E) Nutrition Services, Child &amp; Adult Care Food Program</b>	<b>Total</b>	24,534,900	-	24,534,900	(9,680)	(9,680)
	FTE	8.0	-	8.0	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	-	-	-	-	-
	RF	-	-	-	-	-
	FF	24,534,900	-	24,534,900	(9,680)	(9,680)
<b>(10) Health Facilities &amp; Emergency Medical Services Division, (A) Licensure, Health Facilities General Licensure Program</b>	<b>Total</b>	3,391,371	-	3,424,888	1,048,661	1,048,661
	FTE	33.5	-	33.1	-	-
	GF	234,788	-	237,915	-	-
	GFE	-	-	-	-	-
	CF	3,156,583	-	3,186,973	(672,318)	(672,318)
	RF	-	-	-	1,720,979	1,720,979
	FF	-	-	-	-	-

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	5
	Fund	Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
<b>(10) Health Facilities &amp; Emergency Medical Services Division, (A) Licensure, Medicaid/Medicare Certification Program</b>	<b>Total</b>	7,745,205	-	7,779,685	(672,492)	(672,492)
	FTE	87.4		87.4	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	-	-	-	-	-
	RF	3,708,224	-	3,742,704	(324,429)	(324,429)
	FF	4,036,981	-	4,036,981	(348,063)	(348,063)
<b>(10) Health Facilities &amp; Emergency Medical Services Division, (B) Emergency Medical Services, State EMS Coordination, Planning &amp; Certification Program</b>	<b>Total</b>	1,463,157	-	1,593,678	(345,498)	(345,498)
	FTE	15.0		15.0	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	1,463,157	-	1,593,678	(345,498)	(345,498)
	RF	-	-	-	-	-
	FF	-	-	-	-	-
<b>(10) Health Facilities &amp; Emergency Medical Services Division, (B) Emergency Medical Services, Trauma Facility Designation Program</b>	<b>Total</b>	383,237	-	390,237	(30,671)	(30,671)
	FTE	2.1		2.1	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	383,237	-	390,237	(30,671)	(30,671)
	RF	-	-	-	-	-
	FF	-	-	-	-	-
<b>(10) Health Facilities &amp; Emergency Medical Services Division, (C) Indirect Cost Assessment</b>	<b>Total</b>	2,770,458	-	2,770,458	(2,770,458)	(2,770,458)
	FTE	-		-	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	1,300,564	-	1,300,564	(1,300,564)	(1,300,564)
	RF	569,894	-	569,894	(569,894)	(569,894)
	FF	900,000	-	900,000	(900,000)	(900,000)
<b>(11) Office of Emergency Preparedness &amp; Response, Emergency Preparedness &amp; Response Program</b>	<b>Total</b>	14,838,779	-	14,842,089	-	-
	FTE	35.6		35.6	-	-
	GF	1,600,079	-	1,603,389	-	-
	GFE	-	-	-	-	-
	CF	-	-	-	-	-
	RF	-	-	-	748,792	748,792
	FF	13,238,700	-	13,238,700	(748,792)	(748,792)
<b>(11) Office of Emergency Preparedness &amp; Response, Indirect Cost Assessment</b>	<b>Total</b>	805,296	-	805,296	(805,296)	(805,296)
	FTE	-		-	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	-	-	-	-	-
	RF	-	-	-	-	-
	FF	805,296	-	805,296	(805,296)	(805,296)

Line Item Information		FY 2013-14		FY 2014-15		FY 2015-16
		1	2	3	4	5
	Fund	Appropriation FY 2013-14	Supplemental Request FY 2013-14	Base Request FY 2014-15	Funding Change Request FY 2014-15	Continuation Amount FY 2015-16
Letternote Text Revision Required?    Yes <input type="checkbox"/> No: <input checked="" type="checkbox"/> If yes, describe the Letternote Text Revision:						
Cash or Federal Fund Name and COFRS Fund Number:						
Reappropriated Funds Source, by Department and Line Item Name:						
Approval by OIT?    Yes <input type="checkbox"/> No <input type="checkbox"/> Not Required <input checked="" type="checkbox"/> :						
Schedule 13s from Affected Departments:    N/A						
Other Information:						





### ***Cost and FTE***

- This request is to change the way the department manages indirect cost recoveries.
- The request is FTE neutral.
- The total amount of cash and federal funds is not changing, merely moving to a centralized line.
- The request results in an increase of \$13.4 million in reappropriated fund spending authority.
- The increase in reappropriated funds is an accounting mechanism, not an actual increase in the Department's ability to expend.

### ***Link to Operations***

- Indirect charges pay for Departmental overhead costs such as central budget, purchasing, accounting and HR staff, lease, utilities, etc.
- Currently each of CDPHE's 11 divisions manages indirect charges differently.

### ***Problem or Opportunity***

- The request is to move cash and federal fund appropriations out of individual division Long Bill lines and include them in the central indirect Long Bill line in the Administration Division.
- The proposed approach will mean that all indirect charges in the Department are handled in the same way.
- This standardized approach will be more efficient and will be more acceptable to Federal grantors and auditors.

### ***Consequences of Problem***

- If the proposed approach is not authorized, the Department will continue to have non standard processes for managing indirect cost recoveries.
- Lack of standard processes results in errors, rework and questions from grantors and auditors.

### ***Proposed Solution***

- The proposed solution is to centralize all indirect cost recoveries in one line in the Administration Division.
- The central indirect line will cover two types of indirect charges.
- Division specific indirect charges that cover overhead/administrative costs of a particular division such as Division Director time and supplies.
- Departmental overhead costs such as accounting staff, leased space and utilities.
- A standardized, centralized approach will benefit division staff, central operations staff and auditors.

***FY 2014-15 CHANGE REQUEST***  
***Priority: R -4 Indirect Cost Recoveries***  
***Request Detail***

***Problem or Opportunity:***

Over the past year, the Department has been working to standardize financial processes and procedures across all divisions. One issue that has been a historical problem is that different divisions in the Department allocate overhead/indirect costs to cash and federal sources of funds differently. Some divisions direct charge their administrative costs to program lines, while other divisions have an administration appropriation that consolidates all indirect costs in one central place. If authorized this request would allow the Department to standardize the process, and communicate the plan to the federal government for grant purposes. It would also allow the Department to use one process for covering administrative costs at the division level, which will mirror the Department level process of indirect cost recoveries. The department will benefit from standardized and consistent processes for handling administrative overhead charges such as division management staff and office supplies. Finally, the Department will be able to provide better documentation during federal audits. The proposed solution reflects improved implementation of federal cost accounting guidelines.

***Proposed Solution:***

This request is to funnel all overhead/indirect costs through the Administration and Support Division rather than having those costs paid by individual divisions. In order to accomplish the change, cash and federal funds, previously expended for overhead activities, will be reduced in the divisions and there will be a commensurate increase of cash and federal funds in the Administration and Support. The Administration and Support Division will then charge those overhead/indirect costs back to divisions. Those charge backs will be reflected in each division's administration line as reappropriated funds. Appendix A details how the funding will be redistributed. This will allow a more standardized approach to the treatment of overhead costs than is currently possible. A more standardized approach will be more efficient, and will be more acceptable to Federal grantors and auditors.

Under the proposed approach, the Administration Division will continue to pay all costs associated with Department overhead such as lease and utilities through reappropriated funds. The difference is that the cash and Federal funds will reside in the Administration Division's indirect cost line rather than in division indirect cost lines as they are now. If this request is approved, the Administration Division will also pay division overhead/indirect costs such as the Division Director and supply costs.

Paying division indirect costs through the Administration Division indirect line and charging back to division reappropriated funds will be more efficient and effective. The current process of allocating Division Director time to individual programs is labor intensive, requiring time to determine how Division Director time is spent and then requiring many transactions in the financial system to allocate the costs. For example, under the current model, if a division has 10 programs, the Division Director and supply costs are evaluated and the correct proportion of cost is attributed to each of the 10 programs. Under the proposed centralized indirect model, costs will be allocated based on the proportion of expenditures. If a

program spends 10% of the funds, that program will pay 10% of the overhead cost. If a program spends 33% of the funds, that program will pay 33% of the overhead costs. Since reappropriated expenses will increase as divisions are charged for their overhead/indirect costs, the request includes a \$13.4 million increase in reappropriated funds, as shown in appendix A.

To the extent that General Fund supports these administrative activities, General Fund will still be used, as General Fund is not assessed indirect and needs to cover part of the overall administration of the division. Please see the assumptions and calculations section for details. The Department will include division level indirect rates in the federal indirect cost proposal document that is submitted each fall to our federal cognizant agency (Health and Human Services). When the Federal Department of Health and Human Services approves these proposed rates, the Federal government will provide funding to the state to cover these overhead costs through the application of the divisional indirect rate.

The Department is focusing on Lean practices including a focus on fiscal standardization. This request directly supports the department performance plan as it helps to standard department processes.

The request will not increase actual costs from the Department standpoint. Costs that divisions once charged directly to grants and funding sources will now be paid by the Administration Division and then charged back to divisions through reappropriated funds. Reappropriated funds are the State's mechanism to account for expenses that have already occurred in another funding source. Using this method, the State avoids double counting those expenditures. In this case, the increase in reappropriated funds is associated with expenses that already exist in the Department's budget; therefore, there is an increase of reappropriated funds without a commensurate increase in cash and Federal funds.

The Department is also requesting a Long Bill adjustment that will eliminate the indirect cost assessment lines in each division and move the funding previously included in those lines to the indirect cost recoveries line in the Administration and Support Division.

Greater efficiency is created when a singular long bill line can be referenced to see where indirect expenses occur, as opposed to having to look at 11 separate lines. In addition, the letternotes associated with the line will still identify the amount that the Department estimates receiving from each source, so the funding sources can be easily identified.

The overall workload of the Department (particularly at the division level) will be somewhat reduced because the costs that once had to be directly billed to funding sources can now be covered by a much simpler, more streamlined methodology.

This request does not impact other departments, nor is a statutory change required.

***Anticipated Outcomes:***

The Department will assess two separate indirect charges on each expenditure. The first will be a division specific indirect rate that covers the overhead/administrative costs of that particular division. The second charge will be the Departmental indirect rate which covers Departmental overhead costs such as central

budget, purchasing, accounting and HR staff, lease, utilities, etc. The Department will collect all the indirect cost recoveries into the same account in the financial system, but based on coding will be able to identify which division contributed the funds. This way, the Department can ensure that each division is paying for only their division administrative costs, and not the division level administrative costs of another division.

The alternative would be to do nothing and continue to cover division level administrative costs based on the varied practices of each division. This solution is problematic as each division performs the allocation differently. Inconsistent practices are difficult to explain to our federal funding agencies, as well as state level constituents that may deal with multiple divisions.

#### ***Assumptions and Calculations:***

Appendix A shows the net change for each division as well as the net change for the indirect cost recoveries line in the Administration Division. The amounts shown in Appendix A and on the schedule 13 include two components associated with each division indirect cost recovery line: the amount for existing Department overhead/indirect costs such as leased space and utilities and amounts used to cover division indirect costs such as Division Directors and supplies. The \$13.4 million reappropriated increase in division administration lines is the amount of division indirect that will now be paid by the Administration Division and charged back to the appropriate division. The \$16.3 million cash and \$17.8 million Federal amounts shown as decreasing in divisions and increasing in the Administration Division indirect line represent all the indirect funding moving from division indirect lines to the department indirect line; both department indirect and division indirect. Because the \$34.1 million cash and federal increase includes both department indirect and division indirect, the requested cash and federal change is significantly higher than the \$13.4 requested reappropriated increase. The \$20.7 M difference is due to reappropriated funds that are already budgeted in various lines within the Administration Division. As these funds are already budgeted as reappropriated, there is no need to make a request for those funds.

To derive the division specific indirect amounts, each division identified the costs to be included for indirect charge back. These costs vary from division to division. For example, some divisions include a records center as an overhead/indirect cost and others do not. Next, historical data was analyzed to see how those identified costs had been paid in previous years. Based on that data, the direct cash and Federal spending authority was reduced in the division lines and included in the cash and Federal portions of the Administration Division indirect line as well as in the reappropriated line of each division's administration line.

**Appendix A****Summary of Adjustments by Division**

Division	Summary of Indirect Changes by Division			
	GF	CF	RF	FF
ASD	\$0	(\$76,893)	\$125,579	(\$48,686)
CHEIS	\$0	(\$701,019)	\$514,974	(\$645,424)
LSD	\$0	(\$2,101,643)	\$623,689	(\$422,047)
APCD	\$0	(\$4,057,705)	\$2,022,235	(\$1,064,530)
WQCD	\$0	(\$1,588,546)	\$1,590,500	(\$2,401,954)
HMWMD	\$0	(\$2,902,244)	\$2,133,918	(\$1,781,674)
DEHS	\$0	(\$781,271)	\$127,560	(\$396,289)
DCEED	\$0	(\$60,814)	\$1,563,433	(\$4,204,727)
PSD	\$0	(\$1,636,365)	\$2,287,466	(\$3,993,835)
HFEMSD	\$0	(\$2,349,051)	\$826,656	(\$1,248,063)
OEPR	\$0	\$0	\$748,792	(\$1,554,088)
Total Division Indirect Amounts	\$0	(\$16,255,551)	\$12,564,802	(\$17,761,317)
ASD Indirect Adjustment	\$0	\$16,255,551	\$836,309	\$17,761,317
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$13,401,111</b>	<b>\$0</b>