# **Auraria Higher Education Center**

FISCAL YEAR 2008-09 BUDGET

July 1, 2008

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#### The Auraria Higher Education Center

#### **Background**

The Auraria Higher Education Center is located on a 126-acre campus in downtown Denver. The Center serves an estimated 39,000 students who commute to the campus and attend one of three campus institutions: the Community College of Denver, a two-year full-service community college; the Metropolitan State College of Denver, a comprehensive baccalaureate degree-granting institution; and the University of Colorado Denver, a comprehensive baccalaureate through doctoral degree-granting institution.

The Center was created by a Governor's Executive Order in 1971. The order was formalized by statute in 1974 by the Colorado General Assembly with the enactment of Title 23, Article 70 of the Colorado Revised Statutes. The legislation provided that the Board of Directors of the Auraria Higher Education Center (AHEC) manage Center facilities, buildings and grounds, allocate space, operate auxiliary and support services, develop long-range plans and provide a process for facilitating and coordinating the needs of the three campus institutions.

#### Mission

The Auraria Enterprise is committed to providing an effective, comprehensive and supportive environment which facilitates the missions of the Community College of Denver, Metropolitan State College of Denver and University of Colorado Denver.

#### Vision

We provide the quality environment that supports quality education.

#### Values

The purpose of the Auraria Enterprise is to support the Community College of Denver, Metropolitan State College of Denver and University of Colorado Denver and to facilitate the achievement of their goals and objectives.

The Auraria Enterprise team is committed to the long-term success and welfare of this organization. We strive to provide a safe and open environment for all employees and commit to the following in our daily activities: Respect, Courtesy, Honesty, Trust, Consistency, and Service. We commit to living these values by: Actively listening to others; Being open to change; Involving others in problem solving; Communicating clear instructions and expectations; and Accepting responsibility for our actions.



June 16, 2008

Auraria Higher Education Center's annual budget for the fiscal year 2008-09 was presented to the Auraria Board of Directors on April 16, 2008 and approved at the May 21, 2008 board meeting.

The annual budget for AHEC is comprised of State appropriated funds, auxiliary revenues, enterprise revenues, and student approved fees for student bond funded auxiliary facilities, RTD pass and a sustainable campus program. State appropriated funds for general operations, (General Fund) are received directly from the three Institutions on campus. General operations are also supported by auxiliary revenues from Facilities project services, special event and room rentals, media center services, vending, and RTD Substation maintenance. AHEC's enterprise revenue, which is defined by the State as a self-funded "business" is comprised of Student & Auxiliary Services, (Student Revenue Bond Fund) and the Parking Enterprise, (Parking Fund). The auxiliaries and enterprises reimburse the general fund for services provided in the form of overhead transfers. Summary tables can be found at the first tab with supporting detail presented by Division and program. AHEC also receives limited controlled maintenance and capital construction funding from the State.

Due to the inadequate funding of Higher Education at the State level, AHEC continues to rely heavily on enterprise operations and reserves to fund general operations and campus projects. Over \$7 million from parking reserves and \$5 million from student bond reserves have been used since 2002 when the State of Colorado faced severe budget cuts. The Institutions are working diligently with AHEC to increase the general fund appropriation. This budget cycle will be the first since 2004 that has a decrease in enterprise reserves being used.

#### Budget overview:

- Reduction of parking reserve transfer of \$570,784
- Classroom equipment funding for the first time in the amount of \$100,000
- Increase of 2 FTE for Campus Police Sergeant & Officer Intern
- Increase of 1 FTE for Business Administration Assistant Controller
- Creation of Campus Use & Event Services Division and Reorganization of EVPA Division
- Parking rate increase to support Auraria Campus Master Plan initiatives
- Student bond fee adjusted by CPI of 1.9%

The Auraria Campus was built for 15,000 students and our enrollment is currently over 39,000 students. Academic space has increased by only 15% whereas enrollment has increased by 250%. With classroom utilization at 95%, one of the highest rates in the country, our buildings, fixtures and equipment experience extreme wear and tear. To continue to ensure a quality educational experience on campus a solution needs to be found for adequately funding classroom equipment, controlled mainteanance and capital construction. The Auraria Campus Master Plan adopted by the Auraria Board will provide the direction to address some of these long-term issues, including the possibility of public/private development on campus. These are challenging, yet exciting times on the Auraria Campus as the Institutions and AHEC continue to work together to provide a positive environment for students, faculty and staff.

Sandra L. Sales, CPA Chief Finance Officer

Director of Administrative and Business Services

#### BOARD OF DIRECTORS FY 2008-2009 BUDGET RESOLUTION

WHEREAS, Title 23, Article 70, Part 105 Colorado Revised Statutes, as amended provides for the powers of the Auraria Board; and,

WHEREAS, Title 23, Article 70, Part 105(c) CRS provides that the Auraria Board of Directors has the power to acquire, hold, lease as lessor or lessee, or dispose of property, both real and personal; and

WHEREAS, Title 23, Article 70, Part 105(f) CRS provides that the Auraria Board of Directors has the power to employ, within funds appropriated for such purpose or otherwise made available therefore, such employees as are necessary to perform the functions and carry out the duties of the Auraria board, including an executive vice president for administration who shall be the chief executive officer for operations of the campus; and

WHEREAS, Title 23, Article 70, Part 105(g) CRS provides that the Auraria Board of Directors has the power to assess, after approval of the governing boards of the constituent institutions, a special student fee, which may be pledged as provided in section 23-70-108 and shall be collected as prescribed by the Auraria board; and

WHEREAS, Title 23, Article 70, Part 108 CRS provides that when the Auraria Board enters into a contract for the borrowing of funds, the board is authorized, in connection with or as a part of such contract, to pledge special student fees or the net income derived from such land or facilities so constructed, acquired, and equipped as security for the repayment of the moneys borrowed; and

WHEREAS, The Auraria board entered into a master lease purchase agreement dated May 1, 1998, with the Auraria Foundation; and

WHEREAS, Section 4.01 of each lease agreement requires the Director of Administrative and Business Services of Auraria to include in the annual budget proposals submitted to the Auraria Board for approval sufficient funds for all payments required under the master lease agreement for the next ensuing fiscal year; and

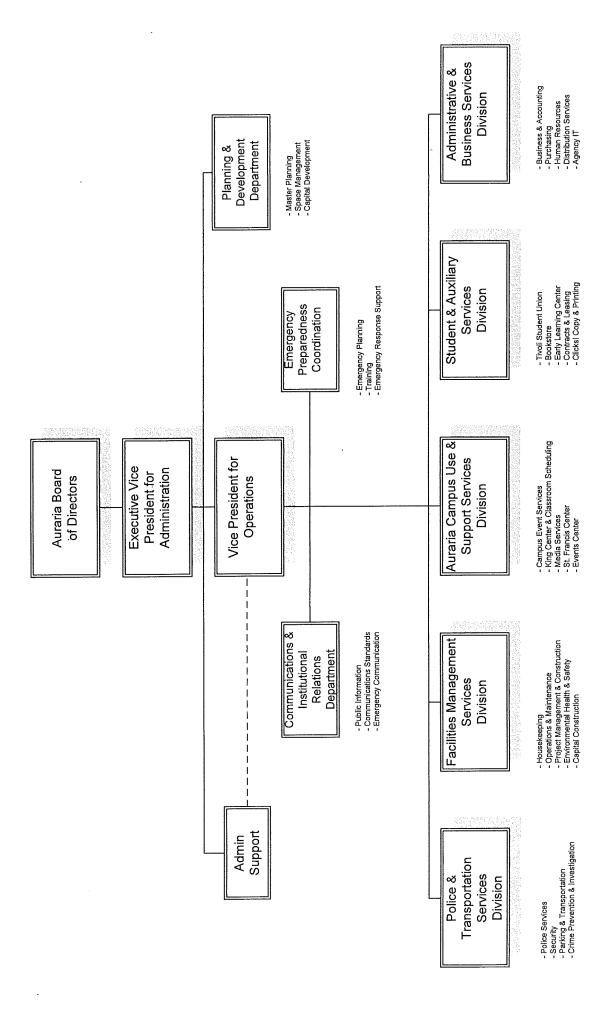
WHEREAS, The Director of Administrative and Business Services has presented to the Board the annual budget for FY 2008-09 and the budget includes all the necessary funds to operate the Auraria Higher Education Center for the ensuing fiscal year as well as sufficient funds for payment of all obligations of the Auraria Board and recommends that the Board of Directors approve said budget; now, therefore,

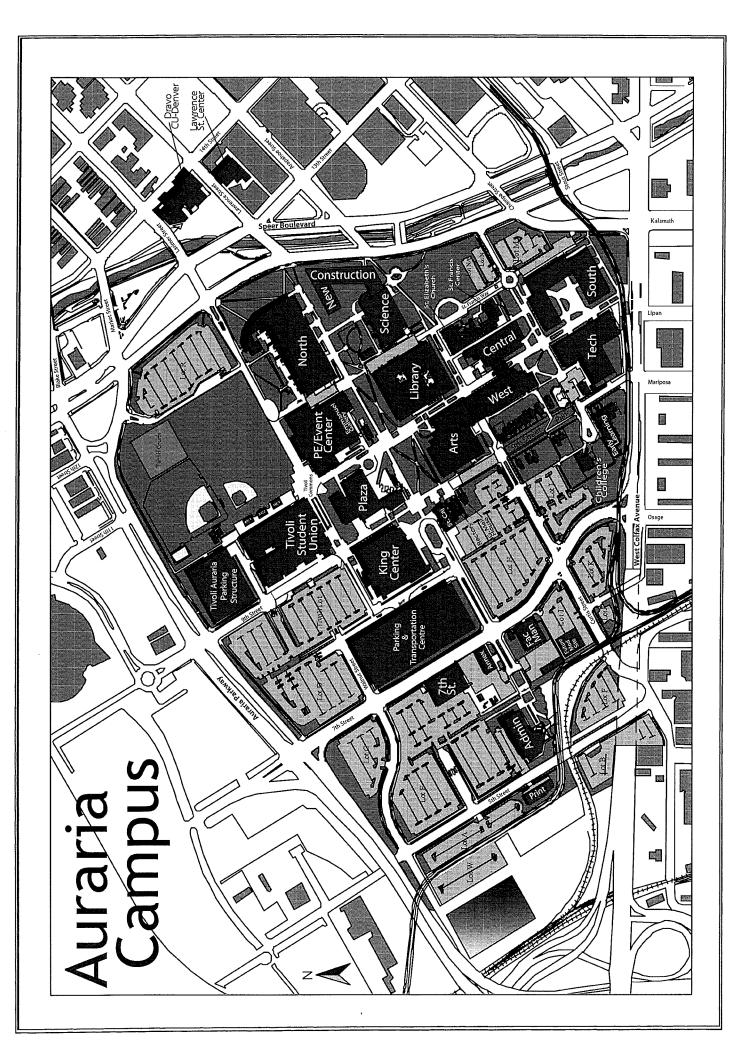
Be it resolved by the Auraria Board of Directors that we hereby approve the FY 2008-09 Auraria Budget as presented to the board on April 16, 2008 and May 21, 2008.

23 May 2008 Dayle

Craig Umbaugh, Chairman Auraria Board of Directors

# Auraria Higher Education Center





## TABLE 1 AURARIA HIGHER EDUCATION CENTER

#### **SUMMARY ALL FUNDS**

ITEM	FY 07 Actual	FY 08 Budget	FY 08 Estimate	FY 09 Budget	Budget Change
Revenues:					
Auraria Institutions	14,798,194	15,538,104	15,538,104	16,625,772	1,087,668
One Time Institutional Funding	267,428	-	-	-	-
Other Income	825,165	2 226 075	4 505 507	4 004 750	4 004 704
Facilities Auxiliaries	3,412,510	3,336,975	4,525,537	4,621,759	1,284,784
Other General Fund Auxiliaries	253,323	470,435	677,824	688,700	218,265
Student Bond Fund Programs Student Bond Facilities Fees	22,327,364	22,268,259	23,132,716	22,880,484	612,225
	4,761,044 2,382,324	4,763,206 2,481,696	4,711,161 2,546,776	4,961,031 2,952,982	197,825 471,286
Student RTD Bus Pass Fees Parking Enterprise		7,321,722			
Total Revenues	7,749,758 <b>56,777,110</b>	56,180,397	7,598,629 <b>58,730,747</b>	8,260,521 <b>60,991,249</b>	938,799 <b>4,810,852</b>
Iotal Revenues	30,777,110	30,100,391	30,730,747	00,551,245	4,010,032
Expenditures	w 10m 1m1	0.770.440	0.007.400		404.400
Central Campus Expenses	7,107,174	6,772,412	6,207,180	6,611,249	-161,163
Executive V.P. for Administration	573,030	695,995	861,974	1,173,045	477,050
Administrative and Business Services	2,528,544	2,744,230	2,799,316	2,993,488	249,258
Facilities Management	6,453,104	7,363,696	6,808,655	7,409,042	45,346 475,046
Campus Police	2,177,666	2,567,889	2,453,402	2,743,105	175,216
Auraria Campus Use & Support Services	1,365,546	1,459,157	1,327,242	1,340,907	-118,250
Facilities Auxiliaries	3,016,795	3,284,226	4,487,510	4,510,503	1,226,277
Other General Fund Auxiliaries	546,053	423,292	613,078	612,500	189,208
Auxiliary Overhead Charges	-3,421,811	-2,664,657	-2,664,657	-2,851,183	-186,526
Auxiliary Operating Transfer to General	-	-969,894	-969,894	-969,894	-
General Fund Auxiliary to Reserves	279,516	99,891	100,393	187,456	87,565
General Fund Projects	830,862	-	1,224,582	-	-
General Fund Deferred Maintenance	282,134	100,000	219,165	100,000	<u> </u>
Classroom Equipment Replacement	-	<b></b>	<u>-</u>	100,000	100,000
Student Auxiliary Services	24,537,274	25,369,924	26,093,294	26,480,309	1,110,385
Student RTD Bus Pass Fees	2,478,071	2,430,185	2,430,185	2,950,348	520,163
Parking and Transportation Services	6,639,348	6,382,705	6,419,546	6,692,283	309,578
Auxiliary Deferred Maintenance	1,027,823	1,588,055	1,225,716	1,860,750	272,695
Total Expenditures	56,421,129	57,647,106	59,636,687	61,943,908	4,457,965
Revenues Over/(Under) Expenditures	355,981	-1,466,709	-905,940	-952,659	
Beginning Balances:					
General Fund	449,949	556,795	556,795	440,242	
Student Facilities Bond Fund	7,529,520	7,676,528	7,676,528	6,512,491	
Parking Enterprise Bond Fund	3,646,882	3,844,756	3,844,756	4,102,815	
Total Beginning Balances	11,626,351	12,078,079	12,078,079	11,055,548	
Ending Balances:					
General Fund	556,795	638,380	440,242	457,779	
Student Facilities Bond Fund	7,676,528	6,287,795	6,512,491	4,721,423	
Parking Enterprise Bond Fund	3,844,756	3,633,684	4,102,815	4,921,053	
To RTD Restricted Fund	-95,747	51,511	116,591	2,634	
Total Ending Balances	11,982,332	10,611,370	11,172,139	10,102,889	

# TABLE 2 AURARIA HIGHER EDUCATION CENTER GENERAL FUND OPERATING BUDGET

1754	FY 07	FY 08	FY 08 Est	FY 09	Budget Change
ITEM	Actual	Budget	ESI	Budget	Change
Revenues:	7,307,254	7,672,617	7,672,617	8,209,700	537,083
MSCD Appropriation UCD Appropriation	5,136,053	5,392,856	5,392,856	5,770,356	377,500
CCD Appropriation	2,354,887	2,472,631	2,472,631	2,645,716	173,085
Sub Total Institutions	14,798,194	15,538,104	15,538,104	16,625,772	1,087,668
Auxiliary Overhead Transfer	3,421,811	2,664,657	2,664,657	2,851,183	186,526
Auxiliary Overhead Transfer In	5,421,011	969,894	969,894	969,894	100,020
Auxiliary Reserve Transfer In	2,112,308	2,612,308	2,612,308	2,041,524	-570,784
Other Income	825,165	2,012,500	2,012,000	2,041,024	-570,704
One Time Institutional Funding	267,428	_	_	_	_
Total Revenues	21,424,906	21,784,963	21,784,963	22,488,373	703,410
Total Revenues	21,424,000	21,701,000	21,701,000	22,100,010	700,110
Expenditures by Operating Division:					
Executive VP for Administration	573,030	695,995	861,974	1,173,045	477,050
Administrative and Business Services	2,528,544	2,744,230	2,799,316	2,993,488	249,258
Facilities Management	6,453,104	7,363,696	6,808,655	7,409,042	45,346
Campus Police	2,177,666	2,567,889	2,453,402	2,743,105	175,216
Auraria Campus Use & Support Services	1,365,546	1,459,157	1,327,242	1,340,907	-118,250
Sub Total	13,097,890	14,830,967	14,250,589	15,659,587	828,620
Central Campus Expenses:					
Utilities	3,783,932	4,135,781	3,873,149	4,135,781	_
Debt Service Admin. Bldg	1,261,728	1,231,615	1,231,615	1,239,065	7,450
Insurance	578,608	620,845	448,562	620,845	0
Campus Telecomm Switch	932,003	553,550	540,410	399,376	-154,174
Debt Service Energy Retrofit	274,019			-	0
GGCC Computer Costs & Maint.	241,882	195,731	78,554	178,005	-17,726
Statewide Indirect Allocation	35,002	34,890	34,890	38,177	3,287
Sub Total	7,107,174	6,772,412	6,207,180	6,611,249	-161,163
Total Expenditures	20,205,064	21,603,379	20,457,769	22,270,836	667,457
TOMI Exponditures					
Revenue Over/(Under) Expenditures	1,219,842	181,584	1,327,194	217,537	35,953
, , , , , , , , , , , , , , , , , , , ,					
Beginning Balance	449,949	556,795	556,795	440,242	
				100.055	•
Classroom Equipment Replacement	-	-	_	-100,000	
Library Carpet/Lockers for Arts			-480,884		
Master Plan, ERP & General Projects	-830,862	<u>-</u>	-743,698		
Transfer to Deferred Maintenance	-282,134	-100,000	-219,165	-100,000	
Ending Balance	556,795	638,379	440,242	457,779	

# TABLE 3 AURARIA HIGHER EDUCATION CENTER STUDENT REVENUE BOND FUND

Actual Budget Estimate Budget	Change
Revenues:	
Student Bond Fees 4,761,044 4,763,206 4,711,161 4,961,031	197,825
Tivoli Student Union Operations 2,722,762 2,767,470 2,947,374 2,705,820	-61,650
Student Facilities Event Services 156,200	156,200
Early Learning Center (Child Care) 1,834,187 1,825,380 1,945,939 1,976,261	150,881
Bookstore 15,614,085 15,884,300 16,317,211 16,141,560	257,260
Clicks Printing Services 1,569,797 1,558,000 1,595,000 1,610,000	52,000
HUD Grant 168,440 168,440 168,440 168,440	-
Interest Earnings 322,382 170,502 240,678 221,424	50,922
Institution Student Fee Collection Costs -80,820 -105,833 -79,546 -99,221	6,612
Total Revenues 26,911,877 27,031,465 27,846,257 27,841,515	810,050
Expenditures:	
Student Fee Revenue Bond Debt Service 2,298,611 2,525,795 2,525,795 2,732,645	206,850
Tivoli Student Union Operations 4,250,019 4,517,811 4,877,734 4,465,123	-52,688
Child Care (Early Learning Center) 1,856,894 1,974,303 2,030,574 2,182,640	208,337
Bookstore 14,586,696 14,799,012 15,092,842 15,126,841	327,829
Clicks Printing Services 1,545,054 1,553,003 1,566,349 1,599,309	46,306
Auraria Campus Event Services 373,751	373,751
Total Expenditures 24,537,274 25,369,924 26,093,294 26,480,309	1,110,385
0.074.000 4.004.544 4.750.000 4.004.000	200 225
Revenue Over/(Under) Expenditures 2,374,603 1,661,541 1,752,963 1,361,206	-300,335
Beginning Balance 7,529,520 7,676,528 7,676,528 6,512,491	
Aux. Facilities Deferred Maintenance -686,071 -1,008,750 -875,476 -1,110,750	
Reserve Transfer to General Fund -1,541,524 -2,041,524 -2,041,524 -2,041,524	
Total Reserve Expenditures -2,227,595 -3,050,274 -2,917,000 -3,152,274	
Ending Balance 7,676,528 6,287,795 6,512,491 4,721,423	· · · · · · · · · · · · · · · · · · ·
Bookstore Capital Reserve 2,555,000 2,560,000 2,560,000 2,560,000	
Operating Reserve 5,121,528 3,727,795 3,952,491 2,161,423	

# TABLE 4 AURARIA HIGHER EDUCATION CENTER PARKING ENTERPRISE REVENUE BOND FUND

	FY 07 Actual	FY 08 Budget	FY 08 Estimate	FY 09 Budget	Budget Change
Revenues:					
Parking User Charges	6,807,460	6,645,707	6,786,025	7,552,151	906,444
Fines	524,672	350,000	449,655	350,000	_
Interest	124,400	103,891	91,848	90,000	-13,891
Other	79,891	72,124	105,405	108,165	36,041
Total Program Revenues	7,536,423	7,171,722	7,432,933	8,100,316	928,594
Interest on Bond Reserves	213,335	150,000	165,696	160,205	10,205
Total All Revenues	7,749,758	7,321,722	7,598,629	8,260,521	938,799
Expenditures:					
Personal Services	1,896,863	1,765,900	1,831,894	1,868,728	102,828
Operating Expenses	2,241,066	2,081,979	2,052,826	2,292,629	210,650
Sub Total	4,137,929	3,847,879	3,884,720	4,161,357	313,478
Parking Revenue Bond Debt Service	2,501,419	2,534,826	2,534,826	2,530,926	-3,900
Total Expenditures	6,639,348	6,382,705	6,419,546	6,692,283	309,578
Revenue Over/(Under) Expenditure	1,110,410	939,017	1,179,083	1,568,238	
Beginning Balance	3,646,882	3,844,756	3,844,756	4,102,815	
Equipment and Misc. Maintenance	_	-350,000	-101,468	-250,000	
Lot Upgrade and Deferred Maint.	-341,752	-229,305	-248,772	-500,000	
Campus Operating Support	-570,784	-570,784	-570,784		
Total Reserve Expenditure	-912,536	-1,150,089	-921,024	-750,000	
Ending Balance	3,844,756	3,633,684	4,102,815	4,921,053	

# TABLE 5 AURARIA HIGHER EDUCATION CENTER AUXILIARY REVENUE TRANSFERS TO GENERAL FUND OPERATIONS

	FY 07	FY 08	FY 08	FY 09
Auxiliary Program	Actual	Budget	<b>Estimate</b>	Budget
Parking Operations	1,015,728	1,015,728	1,015,728	1,086,829
Child Care Program	179,771	164,363	164,363	175,868
Tivoli Student Union	1,406,184	645,019	645,019	690,170
Aux.Const. & Small Projects	37,250	248,199	248,199	265,573
Facilities Fleet Management	6,000	6,000	6,000	6,420
Media Center Auxiliary	14,500	14,500	14,500	15,515
Auraria Bookstore	. 473,208	333,284	333,284	356,614
King Center Rents	3,504	6,504	6,504	6,959
General Classroom Rent	15,000	15,000	15,000	16,050
Campus Police Auxiliary	1,513	1,513	1,513	<b>/1,619</b>
Telecomm Aux. & Long Distance	25,000	39,199	39,199	41,943
Vending Auxiliary	68,805	-	-	_
Auraria Printing Services	175,348	175,348	175,348	187,622
Overhead Transfer to General Fund	3,421,811	2,664,657	2,664,657	2,851,183
Tivoli Student Union	-	761,165	761,165	761,165
Auraria Bookstore	-	139,924	139,924	139,924
Vending Auxiliary	-	68,805	68,805	68,805
Operating Transfer to Support General Fund	-	969,894	969,894	969,894
Reserve Transfers:				
Parking Reserve Fund	570,784	570,784	570,784	-
Student Bond Reserve	1,541,524	2,041,524	2,041,524	2,041,524
Reserve Transfer to Support General Fund	2,112,308	2,612,308	2,612,308	2,041,524
Total Transfers to General Fund	5,534,119	6,246,859	6,246,859	5,862,601

TABLE 6
AURARIA HIGHER EDUCATION CENTER
CAPITAL CONSTRUCTION APPROPRIATIONS

		Fiscal Ye	Fiscal Year Appropriations	ations			Referendum C Years	C Years	
Description	00-01	01-02	02-03	03-04	04-05	02-08	20-90	.8020	08-09
Construction Projects:									
Classroom Improvements Phase 2 of 2	2,706,523	1	1	J	1	1	•	•	ı
Arts Building Renovation Phase 1 of 3	957,438	334,384	1	,	•	1	ı	•	1
Arts Building Renovation Phase 2 of 3	ı	6,281,377	ı	1	1	1	1	ı	ı
Science Building Renovation Phase 1	1	1	ı	ı	•	ı	2,429,100	'	1
Science Building Renovation Phase 2	1	1	'	I	,	ŀ	•	29,887,876 63,619,180	33,619,180
Total Construction	2,706,523	334,384	1		ı	L	2,429,100	29,887,876	63,619,180
Controlled Maintenance Projects:									
Repair/Replace Storm Drain System Phase 4 and 5	439,200	667,900	•	1	1	ı	1	1	ı
Repair/Replace Campus Building Roofs	441,500	805,600	1	1		t	1	,	1
Repair/Replace Electrical High Voltage Cable Phase 3 and 4	760,600	1,056,200	ı	ſ	ı	ł		•	i
Chlorofluorocarbon Refrigeration Phase Out	509,388	0	1	1	1	•	f	•	i v
Replace Fire Security Monitoring Infrastructure System Phase 1 of 2	i	1	,	478,921	•	ì	ı	1	ı
Replace Fire Security Monitoring Infrastructure System Phase 2 of 2	ı	1	•	1	1	478,921	ı	,	Í
1200 7th St. Building, Roof Replacement						371,861	i	1	1
Campus Utilities Infrastructure Repairs	1	ı	1	1	1	1,696,946	ı	,	ı
Life/Safety Mechanical & Electrical Repairs	ı	ı	ı	•	•	1,070,264	ı	ı	•
Repair and Replace Elevator Systems Campuswide	1	1	1	1	1	ı	1	1,284,113	1
Repair and Replace Campus Emergency Generator	1	1	I	ı	ı	•	1	451,855	1
Art Building, R & R Indoor Air Quality, Window, HVAC									949,467
Total Controlled Maintenance	2,150,688	2,529,700	1	478,921	•	3,617,992	1	1,735,968	949,467
Total Construction and Controlled Maintenance	4,857,211 2,864,084	2,864,084		478,921		3,617,992	3,617,992 2,429,100	31,623,844 64,568,647	54,568,647

#### Office of the Executive Vice President for Administration

#### Governance

The Auraria Higher Education Center is governed by an eleven member board of directors. Nine directors are voting members and two are nonvoting members. The voting members are: (a) the Chancellor of the University of Colorado Denver downtown Denver Campus, the President of the Metropolitan State College of Denver, and the President of the Community College of Denver; (b) Three (3) lay members appointed by the Governor who shall be residents of the Denver metropolitan area; (c) Three (3) members appointed by and from the State Board for Community Colleges and Occupational Education, the Metropolitan State College Board of Trustees, and the Regents of the University of Colorado. The two nonvoting members are a student and a faculty members elected by their respective organizations.

#### The Executive Vice President for Administration

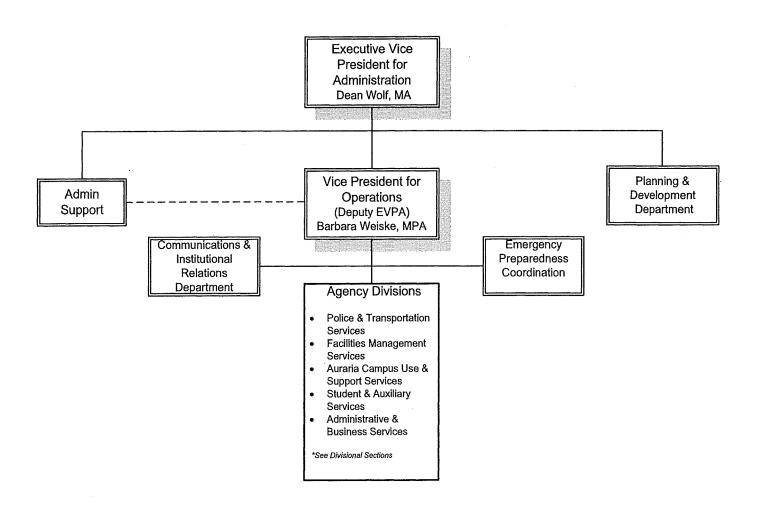
The Executive Vice President for Administration (EVPA) is responsible for planning, budgeting and managing the campus. In addition, the EVPA is responsible for the administration of a wide range of centralized support services provided on behalf of the constituent institutions and the more than 39,000 headcount students who attend classes on the campus. The EVPA serves at the pleasure of the Auraria Board of Directors and is responsible for carrying out the Board's policies. In addition, the EVPA acts as the liaison with City, State, RTD, Democratic National Convention, Department of Highways, developers and other pertinent entities regarding issues related to the campus.

Highlights of the past fiscal year include:

- The successful continuation of the Master Planning effort for the campus. This included the creation of the Planning & Development Department which will focus on the institutional needs related to master planning, space management and capital development.
- The collaborative development of key Campus Governance Advisory Committees designed to provide a
  structure to ensure tri-institutional input into critical decision making on the campus in areas of policy,
  space management, emergency planning and finance. These include the Policy Development & Shared
  Operations Committee (PODSOC), the Space Management & Utilization Committee (SMUC), the
  Emergency Policy & Recovery Committee (EPARC) and the Chief Financial Officers (CFO's).
- The commencement of the construction of the new Science Building addition on the eastern edge of
  the campus. The building addition will be 197,000 square feet and will be followed by the renovation of
  the existing building at 147,000 square feet. The EVPA was involved in leading a successful and unified
  effort to restore funding for the project during the later part of the fiscal year. (See Capital Construction
  Section for additional information).
- The agency's divisions and departments were restructured to progressively move towards ensuring a comprehensive and cost effective delivery of services to the institutions. This included the merging of three former divisions into one new, service-oriented division, created to utilize staff and systems more effectively for classroom scheduling, special events services (including the performing arts), and classroom media. In response to institutional needs, a phase two goal in the upcoming year will be to provide a one-stop shop for all scheduling and related support services.
- The initiation of the planning for an emergency preparedness program designed to support the campus and the institutions in their planning efforts related to preparedness, business continuity, response, and other emergency planning components.

## Auraria Higher Education Center

**Executive Vice President for Administration** 



DIVISION: Office of the Executive Vice President for Administration DIRECTOR: Dean Wolf, Executive Vice President for Administration

#### **DIVISION SUMMARY**

	FY 06-07	FY 07-08	FY 07-08	FY 08-09	Budget	Percent
Expenditure Item	Actual	Budget	Estimate	Budget	Change	Change
Exempt Salaries/Benefits	329,002	530,898	663,463	800,012	269,114	50.7%
FTE	3.1	4.5	6.4	6.8	2.3	50.0%
Classified Salaries/Benefits	13,740	0	14,044	136,792	136,792	
FTE	1.3	0.0	0.5	2.0	2.0	
Other Salary/Benefits	0	29,347	2,695	0	-29,347	-100.0%
				0.3	0.3	
Total Personal Services	342,742	560,245	680,201	936,805	376,560	67.2%
FTE	4.4	4.5	6.9	8.7	4.2	93.3%
Operating Expenses	230,288	135,750	181,773	236,240	100,490	74.0%
Total Program Expenditures	573,030	695,995	861,974	1,173,045	477,050	68.5%

DIVISION: PROGRAM: **Executive Vice President for Administration** 

Auraria Campus Management

**FUND**:

**General Fund** 

SOURCE OF FUNDS:

Institution Cash and Auxiliary Chargebacks

**ACCOUNTING COST CENTER:** 

1-1100 & 1-1104

	FY 06-07	FY 07-08	FY 07-08	FY 08-09
Program Expeditures	Actual	Budget	Estimate	Budget
Exempt Salaries:				
Subtotal Exempt Salaries	275,920	437,413	547,004	654,160
Subtotal Exempt Benefits	53,082	93,485	116,459	145,852
. Total Exempt Salaries/Benefits	329,002	530,898	663,463	800,012
FTE	3.1	4.5	6.4	6.8
Classified Salaries:				
Subtotal Classified Salaries	12,260	0	10,709	111,800
Subtotal Classified Benefits	1,480	0	3,334	24,992
Total Classified Salaries/Benefits	13,740	0	14,044	136,792
FTE	1.3	0.0	0.5	2.0
Other Salary/Benefits	O	29,347	2,695	0
Total Personal Services	342,742	560,245	680,201	936,805
Total FTE	. 4.4	4.5	6.9	8.7
Operating Expenses	230,288	135,750	181,773	236,240
Total Program Expenditures	573,030	695,995	861,974	1,173,045

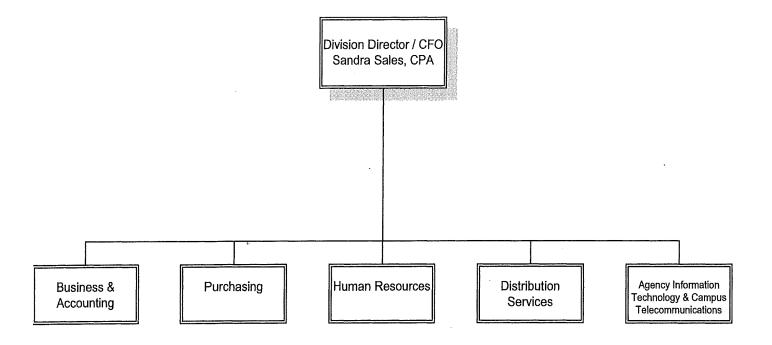
#### **Administrative and Business Services Division**

Administrative and Business Services (ABS) is responsible for planning and formulating the Auraria Center's budget and for making budget and financing recommendations to the Executive Vice President for Administration and the Auraria Board of Directors. Administrative and Business Services performs such functions as: central accounting, central telephone, information technology, purchasing, central receiving, and mail services. These programs serve campus customers and are responsible for coordinating with central state agencies such as the department of personnel, the state controller, and the state purchasing director. ABS manages all financing and debt service programs authorized by the Executive Vice President and the Auraria Board.

Highlights of the past fiscal year include:

- Successful and timely completion, audit and release of the 2007 Audited Financial Statements with no audit adjustments required.
- Implemented the first phases of a new Financial Accounting and Human Resource Management System, including general ledger, accounts payable, and benefit tracking.
- The Department of Procurement processed 83 goods/services solicitations, 19 construction solicitations, 1,523 purchase orders, 4 goods/services contracts, and 74 construction contracts. They also trained 36 AHEC & 16 CCD employees on Purchasing/P-Cards. Coordinated the Office Product Show held for all institutions and published two purchasing newsletters.
- The Telecommunications Department supports and maintains a system consisting of 6,585 extensions, 4,596 voice mailboxes and 193 emergency phones on campus. Operator Assistance answered and redirected over 150,000 calls.
- The Information Technology Department supports and maintains a network consisting of 30 switches and routers and over 350 end points, in addition to 32 enterprise application servers hosting 60 business support applications and databases. This department also monitors and maintains the heavily-utilized wireless network in the Tivoli Student Union. The department kept the network availability at over 99,9% during the year while responding to an average of 30 support requests per day.
- Distribution Services processed over 2,132,538 pieces of mail and handled over 13,680 mail delivery and pickups during the year. Distribution Services Central receiving completed over 5,520 warehouse deliveries with a total of 35,318 items. In addition to these deliveries there were 612 large/bulk deliveries in 2008.
- The Human Resources Department conducted 27 job evaluations, administered 51 job exams, 9 corrective actions and 7 disciplinary actions. Staff conducted 36 training sessions including new employee orientations and reviewed 306 performance evaluations.

## Administrative & Business Services Division



DIVISION: Administrative and Business Services DIRECTOR: Sandra Sales, Chief Finance Officer

#### **DIVISION SUMMARY**

Programs	FY 06-07 Actual	FY 07-08 Budget	FY 07-08 Estimate	FY 08-09 Budget	Budget Change	% Change
Exempt Salaries and Benefits	459,870	573,392	555,495	749,430	176,038	30.7%
FTE	5.2	5.2	5.2	6.8	1.6	30.8%
Classified Salaries and Benefits	1,792,269	1,906,124	1,932,207	1,967,033	60,909	3.2%
FTÉ	32.3	32.5	32.3	32.5	0.0	0.0%
Other Salary and Benefits	96,524	109,614	19,416	109,614	0	0.0%
Total Personal Services	2,348,663	2,589,130	2,507,118	2,826,078	236,948	9.2%
Total FTE	37.5	37.7	37.5	39.3	1.6	4.2%
Business Services Operating Expenses	179,881	155,100	272,198	167,410	12,310	7.9%
Sub Total Business Services	2,528,544	2,744,230	2,779,316	2,993,488	249,258	9.1%
Central Campus Operating Expenditures	5,571,427	5,540,797	4,975,565	5,372,184	-168,613	-3.0%
General Fund Debt Service	1,535,747	1,231,615	1,231,615	1,239,065	7,450	0.6%
Sub Total Campus Central Expenses	7,107,174	6,772,412	6,207,180	6,611,249	-161,163	-2.4%
Campus Telephone Auxiliary Services	129,038	145,094	173,054	173,782	28,688	19.8%
FTE	0.6	0.8	0.5	0.5	-0.3	
Total Program Expenditures	9,635,718	9,516,642	8,986,496	9,604,737	88,095	
General Fund	9,407,408	9,280,743	8,722,939	9,340,150	59,407	0.6%
Auxiliary Expenses	228,310	235,899	263,557	264,587	28,688	12.2%

DIVISION:

**Administrative and Business Services** 

PROGRAM:

**Campus Business Services** 

FUND:

**General Fund** 

SOURCE OF FUNDS:

Institution Cash and Auxiliary Chargebacks

**ACCOUNTING COST CENTER:** 

	FY 06-07	FY 07-08	FY 07-08	FY 08-09
Program Expenditures	Actual	Budget	Estimate	Budget
Exempt Salaries:				
Subtotal Exempt Salaries	414,494	472,115	472,230	617,813
Subtotal Exempt Benefits	45,376	101,277	83,265	131,617
Total Exempt Salaries/Benefits	459,870	573,392	555,495	749,430
FTE	5.20	5.20	5.20	6.80
Classified Salaries:			,	
Subtotal Classified Salaries	1,516,935	1,569,143	1,619,767	1,619,332
Subtotal Classified Benefits	275,334	336,981	312,440	347,701
Total Classified Salaries/Benefits	1,792,269	1,906,124	1,932,207	1,967,033
FTE	32.25	32.45	32.25	32.45
Other Salary/Benefits	96,524	109,614	19,416	109,614
Total Personal Services	2,348,663	2,589,130	2,507,118	2,826,078
FTE	37.45	37.65	37.45	39.25
Operating Expenses	179,881	155,100	272,198	167,410
Total Program Expenditures	2,528,544	2,744,230	2,779,316	2,993,488

DIVISION:

Administrative and Business Services Central Campus Operating Expenses

PROGRAM: FUND:

General Fund

SOURCE OF FUNDS:

Institution Cash, Auxiliary Chargebacks, Reserve

ACCOUNTING COST CENTER:

	FY 06-07	FY 07-08	FY 07-08	FY 08-09
Program Expenditures	Actual	Budget	Estimate	Budget
Central Telecommunications				
CCCS/GGCC/ERP	241,882	195,731	78,554	178,005
Telephone Switch	932,003	553,550	540,410	399,376
Total Telecommunications	1,173,885	749,281	618,964	577,381
Statewide Indirect Cost Assessment	35,002	34,890	34,890	38,177
Insurance				
Liability Insurance	54,739	48,079	36,251	48,079
Property Insurance	344,240	288,790	193,673	288,790
Workmens Compensation	179,629	283,976	218,638	283,976
Total Insurance	578,608	620,845	448,562	620,845
Utilities				
Steam	1,237,312	1,499,190	1,355,908	1,499,190
Electricity	1,980,232	2,073,328	1,960,039	2,073,328
Water/Sewer	204,346	207,725	207,725	207,725
Waste Water	48,426	51,425	47,449	51,425
Natural Gas	313,616	304,113	302,028	304,113
Total Utilities	3,783,932	4,135,781	3,873,149	4,135,781
Total Program Expenditures	5,571,427	5,540,797	4,975,565	5,372,184

DIVISION:

**Administrative and Business Services** 

PROGRAM:

Debt Service

FUND:

General Fund

SOURCE OF FUNDS:

Institution Cash, Auxiliary Chargebacks

ACCOUNTING COST CENTER:

	FY 06-07	FY 07-08	FY 07-08	FY 08-09
Program Expenditures	Actual	Budget	Estimate	Budget
Administration Building				
Certificates of Participation Series 2006				
Principal	530,000	540,000	540,000	565,000
Interest	716,228	676,115	676,115	658,565
Sub Total Debt Service	1,246,228	1,216,115	1,216,115	1,223,565
Deposit to Renewal/Replacement	13,000	13,000	13,000	13,000
Bond Trustee Costs	2,500	2,500	2,500	2,500
Total	1,261,728	1,231,615	1,231,615	1,239,065
Campus Energy Savings Retrofit				
Certificates of Participation Series 1996				
Principal	250,619	0	0	0
Interest	23,400	0	0	0
Sub Total Debt Service	274,019	0	0	0
Bond Trustee Costs	0	0	0	0
Total	274,019	0	0	0
Total Debt Service	1,535,747	1,231,615	1,231,615	1,239,065

DIVISION:

PROGRAM:

FUND:

SOURCE OF FUNDS:

ACCOUNTING COST CENTER:

Administrative and Business Services Debt Service Student Fee and Parking Revenue Bonds Student Fees and Parking User Charges 6-6503, 6-6506, 6-6603, 6-6604, 6-6606

	Cost	FY 06-07	FY 07-08	FY 07-08	FY 08-09
Program Expenditures	Center	Actual	Budget	Estimate	Budget
Student Fee Revenue Bonds Series 2003	6-6503				
Principal		875,000	895,000	895,000	925,000
Interest		1,124,814	853,201	853,201	826,351
Sub Total Debt Service		1,999,814	1,748,201	1,748,201	1,751,351
	0.0500				
Student Fee Revenue Refunding Bonds Series 1996/2006	6-6506		400.000	100 000	000 000
Principal		0	180,000	180,000	390,000
Interest		298,797	597,594	597,594	591,294
Sub Total Debt Service		298,797	777,594	777,594	981,294
Sub Total Student Fee Debt Service		2,298,611	2,525,795	2,525,795	2,732,645
Parking Enterprise Revenue Bonds Series 2003	6-6603				
Principal	0-0003	1,550,000	1,630,000	1,630,000	1,626,100
Interest		357,413	293,781	293,781	293,781
Sub Total Debt Service		1,907,413	1,923,781	1,923,781	1,919,881
		.,,		,	.,,
Parking Enterprise Revenue Bonds Series 2004 A &B	6-6604				
Principal		0	0	0	0
Interest		288,200	288,200	288,200	288,200
Sub Total Debt Service		288,200	288,200	288,200	288,200
Parking Enterprise Revenue Bonds Series 2000/2006	6-6606				
Principal	0-0000	0	0	0	0
Interest		305,806	322,845	322,845	322,845
Sub Total Debt Service		305,806	322,845	322,845	322,845
Sub Total Parking Revenue Debt Service		2,501,419	2,534,826	2,534,826	2,530,926
Total Debt Service Auxiliaries		4,800,030	5,060,621	5,060,621	5,263,571

DIVISION:

**Administrative and Business Services** 

PROGRAM:

**Campus Telephone Services** 

FUND:

Auxiliary

SOURCE OF FUNDS:

**Telephone Service Charges** 

**ACCOUNTING COST CENTER:** 

Program Revenues/Expenditures	Rev	FY 06-07	FY 07-08	FY 07-08	FY 08-09
Revenue Sources	Obj Code	Actual	Budget	Estimate	Budget
External Revenue	40511	2,409	2,400	4,801	4,900
AHEC Revenue	40501	73,839	89,265	89,932	85,000
MSCD Revenue	40502	35,068	40,000	60,525	60,000
UCD Revenue	40503	29,277	35,000	29,241	25,000
CCD Revenue	40504	9,001	10,000	15,027	10,000
Total Program Revenues		149,594	176,665	199,526	184,900
Expenditures					
Subtotal Classified Salaries		56,317	38,901	59,457	48,733
Subtotal Classified Benefits		10,139	7,994	8,901	8,606
Total Classified Salaries/Benefits		66,456	46,895	68,358	57,339
FTE		0.58	0.75	0.58	0.50
Hourly Salaries/Benefits		0	0	0	0
Hourly Salaries/Berleills			- 0		
Total Personal Services		66,456	46,895	68,358	57,339
FTE		0.58	0.75	0.58	0.50
Operating Expenses:					***
Operating Telecom Aux		10,151	15,000	11,537	15,000
Operating L.D. Auxiliary		8,329	9,500	4,561	9,500
Equipment		0	0	0	0
Subtotal Operating Expenses		18,480	24,500	16,098	24,500
Other Costs:					
AHEC Overhead		18,750	39,199	39,199	41,943
Cost of Goods Sold		25,352	34,500	49,399	50,000
Subtotal Other Costs		44,102	73,699	88,598	91,943
Total Program Expenditures		129,038	145,094	173,054	173,782
Revenues Over/(Under) Expenses		20,556	31,571	26,472	11,118
Meveriues Over/(Orider) Expenses		20,000	31,371	20,712	11,110
Beginning Balance		0	0	0	0
Transfer Out		-20,556	-8,491	-26,472	-11,118
Ending Balance		0	0	0	0

DIVISION:

Administrative and Business Services

PROGRAM:

Campus Vending, Food Auxiliaries, and Telephone Commissions

FUND:

SOURCE OF FUNDS:

Vending Machines; Telephone Commissions

ACCOUNTING COST CENTER:

	Rev	FY 06-07	FY 07-08	FY 07-08	FY 08-09
Program Revenues/Expenditures	Obj Code	Actual	Budget	Estimate	Budget
Revenue Sources					
External Revenue	40505	4,325	5,000	0	5,000
Vending Revenue	40714	90,000	90,000	90,000	90,000
Total Program Revenues		94,325	95,000	90,000	95,000
Expenditures					
Operating Expenses		30,464	22,000	21,698	22,000
AHEC Overhead		68,808	68,805	68,805	68,805
Total Program Expenditures		99,272	90,805	90,503	90,805
Revenues Over/(Under) Expenses		-4,947	4,195	-503	4,195
Beginning Balance		20,044	15,097	15,097	14,594
					10,000
Ending Balance		15,097	19,292	14,594	18,789

DIVISION:

**Administrative and Business Services** 

PROGRAM:

Student Revenue Bond Fee Student Revenue Bond Fund

FUND: SOURCE OF FUNDS:

Student Fee Assessed for Student Bond Debt Service

**ACCOUNTING COST CENTER:** 

	Rev	FY 06-07	FY 07-08	FY 07-08	FY 08-09
Program Revenues/Expenditures	Obj Code	Actual	Budget	Estimate	Budget
Revenue Sources					
Bond Fee - MSCD	40891	2,534,487	2,532,280	2,501,220	2,645,979
Bond Fee - UCD	40892	1,575,300	1,583,052	1,575,931	1,654,131
Bond Fee - CCD	40893	614,980	607,702	595,498	619,856
Bond Fee - Other	40894	36,277	40,172	38,512	41,064
Total Gross Revenues		4,761,044	4,763,206	4,711,161	4,961,031
Institution Adm. Fee	54205	-65,421	-75,435	-91,356	-99,221
Institution Bad Debt Expense	54400	-15,399	-30,398	-68,286	-24,805
Total Net Revenues		4,680,224	4,657,373	4,551,519	4,837,005
Total Student Headcount		82,087	82,124	81,227	83,943
Fee Per Student per Semester		\$58.00	\$58.00	\$58.00	\$59.10
Total Revenues		4,761,044	4,763,206	4,711,161	4,961,031
Expenditures	·				
Transfer to Bond Fund		4,761,044	4,657,373	4,711,161	4,961,031
Total Expenditures		4,761,044	4,657,373	4,711,161	4,961,031

DIVISION: PROGRAM: **Administrative and Business Services** 

**RTD Bus Pass Program** 

FUND:

**RTD Contract** 

SOURCE OF FUNDS:

**Student Fee Assessed for RTD Pass** 

ACCOUNTING COST CENTER:

	Rev	FY 06-07	FY 07-08	FY 07-08	FY 08-09
Program Revenues/Expenditures	Obj Code	Actual	Budget	Estimate	Budget
Revenue Sources					
RTD Fee - MSCD	40502	1,339,780	1,400,352	1,465,435	1,694,409
RTD Fee - UCD	40503	827,898	877,664	862,598	997,379
RTD Fee - CCD	40504	322,566	335,296	336,436	389,004
RTD Fee - Other	40470	2,885	4,376	5,608	6,485
Sub Total		2,493,129	2,617,688	2,670,077	3,087,277
Institution Adm. Fee	40905	-36,691	-72,965	-51,469	-61,745
Institution Bad Debt Expense	40910	-74,114	-63,027	-71,832	-72,550
Total Program Revenues		2,382,324	2,481,696	2,546,776	2,952,982
Total Student Headcount		77,910	81,803	83,440	83,440
Fee Per Student per Semester		\$32.00	\$32.00	\$32.00	\$37.00
Total Revenues		2,493,129	2,617,688	2,670,077	3,087,277
Expenditures					
RTD Contract Payment		2,478,071			2,950,348
Total Program Expenditures		2,478,071	2,430,185	2,430,185	2,950,348
Beginning Balance		52,051	-43,696	7,815	124,406
Revenues Over/(Under) Expenses		-95,747	51,511	116,591	2,634
Parking System Transfer In/(Out)		0	0	0	0
Balance Remaining in Program		-43,696	7,815	124,406	127,040

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### **Facilities Management Services Division**

The Facilities Management Services Division is responsible for the design, construction, maintenance repair and operation of the Auraria campus physical plant. The campus has 45 buildings, two parking structures, and academic playing fields totaling 3.6 million gross square feet (GSF) of general and auxiliary funded space.

General-funded buildings as reported to the State Architect:

	Gross Square Footage	GSF before	GSF between 1950	GSF between	GSF built after
	(GSF)	1950	& 1970	1970 & 1990	1990
ĺ	1,587,618	54,364	69,333	1,251,194	183,545

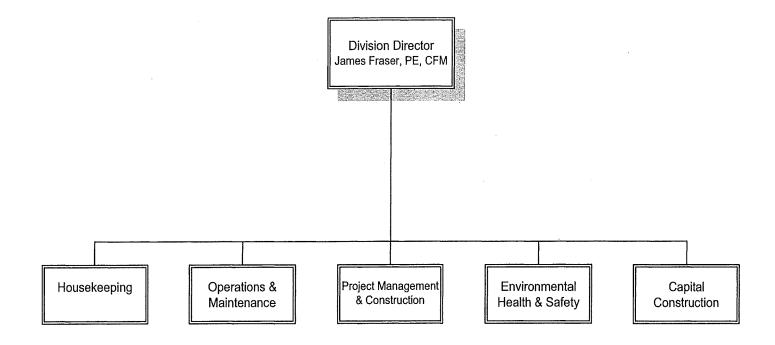
Note: Auraria Campus added seven modular buildings (total of 15,344gsf) during FY07-08 in support of UC Denver and Metro State programs.

Highlights of the past fiscal year include:

- The Project Management Department completed 249 projects worth \$6,302,279. Selected high-impact projects included:
  - State-funded Controlled Maintenance projects:
  - o Condensate line complete
  - Life Safety Mechanical and Electrical repairs 85% complete
  - Utilities Infrastructure 95% complete
  - o Institutionally-funded projects:
  - o E-learning Center
  - UC Denver & Metro State Modular Buildings acquisition & installation
  - Arts 2<sup>nd</sup> floor Music Remodel
  - Library carpet replacement
  - North Classroom 1805 Engineering Lab
  - Tivoli 221 Commons
  - Tech 121 Lab Remodel
  - o Plaza Dock Remodel and Associated projects
  - North Classroom generator, CRAC unit and UPS
  - o Safe Night Phase 1 (Auraria Foundation funding)
  - o Campus Maps with Solar Lighting (Student Sustainability Funding)
- Completed the three-year building audit and presented results to campus stakeholders.
- · Work orders performed through the year included:
  - $_{\rm o}$   $\,$  6,750 preventative maintenance work orders ensuring campus buildings remained available for academic use,
  - $_{\odot}$  6,500 corrective maintenance work orders repairing inoperative building systems and/or equipment, and 1,180 institutionally-funded work orders under \$500

- The Operations & Maintenance Department made the following improvements to facility plant equipment:
  - o Replaced failed steam coil in Library
  - o Rebuilt chiller in PE Building.
  - Constructed two new dog-relief stations for service animals
  - o Replaced three full-size State Fleet vehicles with more economical mid-sized vehicles
  - o Replaced pool deck material along with the heat exchanger and associated piping.
  - o Improved several planting beds on campus boosting appearance while saving water.
  - o Replaced restroom partitions on the first floor of North Classroom and the Library
  - Focused on energy conservation
- Continued lighting energy saving projects by replacing lamps throughout campus including the Tivoli Food Court area, the Golda Meir house and the Paint Shop at Facilities Management.
- Identified campus steam trap problems and developed plan to test and repair defective traps. This effort will save considerable steam and reduce the utility budget.
- The Environmental Health & Safety (EH&S) Department coordinated and disposed of:
  - o 1355 kg of hazardous waste
  - 51 Sixty-pound tubs of biological waste
  - 176 units of electronic waste sent for recycling
- The EH&S Department began a formal asbestos inventory program. Once the multi-year program is complete, there will be a comprehensive list of all asbestos on campus.
  - o The first phase of the program included the Facilities Management buildings and Plaza.
  - Future phases will assess other buildings on campus.
- A Single-Stream Recycling program was launched in concert with the SACAB Sustainability Committee and the Student Auxiliary Services Division.
  - Approximately 600 recycle containers were provided in Plaza, Tivoli, Administration, Facilities Management, the Lot I modulars, and 9<sup>th</sup> St Park buildings.
  - o One solid waste compacters was converted to recycle only as a test pilot program.
  - o A new recycle-only dumpster was added near Plaza and Tivoli.
- The Housekeeping Department implemented a campus-wide carpet cleaning program.

## Facilities Management Services Division



DIVISION: Facilities Management Services DIRECTOR: James Fraser, PE, CFM

#### DIVISION SUMMARY

	FY 06-07	FY 07-08	FY 07-08	FY 08-09	Budget	Percent
Expenditure Item	Actual	Budget	Estimate	Budget	Change	Change
Exempt Salaries/Benefits	484,935	657,888	625,119	563,816	-94,072	-14.3%
FTE	7.50	7.50	7.00	6.00	-1.50	-20.0%
Classified Salaries/Benefits	4,664,774	5,247,158	4,660,957	5,414,249	167,091	3.2%
FTE	122.10	128.00	124.00	131.00	3.00	2.3%
Other Salary/Benefits	109,523	75,000	182,114	75,000	0	0.0%
Total Personal Services	5,259,233	5,980,046	5,468,190	6,053,065	73,019	1.2%
FTE	129.60	135.50	131.00	137.00	1.50	1.1%
Other Current Expenses	1,193,871	1,383,650	1,340,465	1,355,977	-27,673	-2.0%
Deferred Maintenance Projects	282,134	100,000	219,165	100,000	0	0.0%
Auxiliary Programs	3,485,120	3,272,226	4,487,509	4,510,503	0	0.0%
FTE	7.0	7.0	7.0	8.0		
Total Program Expenditures	10,220,358	10,735,922	11,515,329	12,019,544	1,283,622	12.0%
General Fund	6,453,104	7,363,696	6,808,655	7,409,042	45,346	0.6%
Deferred Maintenance	282,134	100,000	219,165	100,000	0	
Auxiliary Expense	3,485,120	3,272,226	4,487,509		1,238,277	37.8%
FTE	136.6	142.5	138.0	145.0	2.5	1.8%

DIVISION:

Facilities Management Services

PROGRAM: Management and Maintenance of Campus Facilities

FUND:

General Fund

**SOURCE OF FUNDS:** 

Institution Cash and Auxiliary Chargebacks

**ACCOUNTING COST CENTER:** 

1-1300 through 1-1370

	FY 06-07	FY 07-08	FY 07-08	FY 08-09
Program Expenditures	Actual	Budget	Estimate	Budget
Exempt Salaries:				
Subtotal Exempt Salaries	412,995	552,615	526,440	465,771
Subtotal Exempt Benefits	71,940	105,273	98,679	98,045
Total Exempt Salaries/Benefits	484,935	657,888	625,119	563,816
FTE	7.5	7.5	7.0	6.0
Olara ifind Calarian				
Classified Salaries: Subtotal Administration	91,052	103,527	0E 449	407.692
Subtotal Administration FTE	3.0	2.5	95,448 2.5	107,682 2.5
Subtotal Maintenance	1,732,244	2,003,988	1,819,240	2,043,609
FTE	44.3	40.0	40.0	41.0
Subtotal Custodial	1,533,469	1,624,687	1,359,735	1,709,986
FTE	63.5	70.0	70.0	71.0
Subtotal Grounds	377,255	430,747	381,408	423,471
FTE	11.3	11.5	11.5	12.5
Subtotal Customer Support	62,373	112,380	121,312	117,453
FTE	3.0	3.0	3.0	3.0
Subtotal Environmental Safety	48,240	50,496	50,496	52,138
FTE	1.0	1.0	1.0	1.0
Subtotal Classified Salaries	3,844,633	4,325,825	3,827,639	4,454,339
Subtotal Classified Benefits	820,141	921,333	833,318	959,910
Total Classified Salaries/Benefits	4,664,774	5,247,158	4,660,957	5,414,249
Sub Total FTE	122.1	128.0	124.0	131.0
Other Salary/Benefits	109,523	75,000	182,114	75,000
T. ( I D. )	5.050.000	5 000 040	F 400 400	0.050.005
Total Personal Services	5,259,233	5,980,046	5,468,190	6,053,065
Total FTE	129.6	135.5	131.0	137.0
Other Current Expenses	1,193,871	1,383,650	1,340,465	1,355,977
Sub Total Program Expenditures	6,453,104	7,363,696	6,808,655	7,409,042
Deferred Maintenance Projects	282,134	100,000	219,165	100,000
Total Program Expenditures	6,735,238	7,463,696	7,027,820	7,509,042

DIVISION:

**Facilities Management Services** 

PROGRAM:

Construction Services & Lock Shop Auxiliary

FUND:

Auxiliary

SOURCE OF FUNDS:

Charges for Services

ACCOUNTING COST CENTER:

	Rev	FY 06-07	FY 07-08	FY 07-08	FY 08-09
Program Revenues/Expenditures	Obj Code	Actual	Budget	Estimate	Budget
Revenue Sources					
Project Revenue	40501	3,479,161	3,233,003	4,409,652	4,500,000
Total Program Revenue		3,479,161	3,233,003	4,409,652	4,500,000
Expenditures					
Subtotal Classified Salaries		471,169	410,611	466,015	481,135
Subtotal Classified Benefits		74,423	87,177	88,650	102,375
Total Classified Salaries/Benefits		354,352	497,788	554,665	583,510
FTE		6.3	7.0	7.0	8.0
Other Salary/Benefits		16,628	35,000	26,571	35,000
Total Personal Services		370,980	532,788	581,236	618,510
Total FTE		7.0	7.0	7.0	8.0
Cost of Materials & Operating		2,978,033	2,400,239	3,555,628	3,555,000
AHEC Overhead		37,250	248,199	248,199	265,573
Total Program Expenditures		3,386,263	3,181,226	4,385,063	4,439,083
Revenues Over/(Under) Expenses		92,898	51,777	24,590	60,917
Beginning Balance		36,994	129,892	129,892	154,482
Ending Balance		129,892	181,669	154,482	215,399

DIVISION:

**Facilities Management Services** 

PROGRAM:

**Vehicle Services** 

FUND:

Auxiliary

SOURCE OF FUNDS:

**Charges for Services** 

ACCOUNTING COST CENTER:

1-2320

•	Rev	FY 06-07	FY 07-08	FY 07-08	FY 08-09
Program Revenues/Expenditures	Obj Code	Actual	Budget	Estimate	Budget
Revenue Sources					
Auxiliary General Revenue	40470	46,908	45,000	4,139	5,000
AHEC Revenue	40501	13,013	14,000	21,095	24,000
MSCD Revenue	40502	642	0	642	0
External Revenue	40505	0	0	57,037	58,012
Total Program Revenue		60,563	59,000	82,913	87,012
Operating Costs		60,792	53,000	96,447	65,000
Overhead Chargeback		6,000	6,000	6,000	6,420
		· ]			
Total Program Expenditures		66,792	59,000	102,447	71,420
Revenues Over/(Under) Expenses		-6,229	0	-19,534	15,592
Beginning Balance		17,621	11,392	11,392	-8,142
	,				
Ending Balance		11,392	11,392	-8,142	7,450

**AURARIA HIGHER EDUCATION CENTER** 

DIVISION:

**Facilities Management Services** 

PROGRAM:

**Grounds Services for RTD Sub-Stations** 

FUND:

Auxiliary

SOURCE OF FUNDS:

**RTD Payments** 

**ACCOUNTING COST CENTER:** 

	Rev	FY 06-07	FY 07-08	FY 07-08	FY 08-09
Program Revenues/Expenditures	Obj Code	Actual	Budget	Estimate	Budget
Revenue Sources					
External Revenue	40505	32,065	32,972	32,972	34,747
Total Program Revenue		32,065	32,972	32,972	34,747
Total Program Expenditures		32,065	32,000	0	0
Revenues Over/(Under) Expenses		0	972	32,972	34,747
Beginning Balance		-2,980	-2,980	-2,980	29,992
Ending Balance		-2,980	-2,008	29,992	64,739



## Police & Transportation Services Division Auraria Campus Police Department

The Auraria Campus Police Department is responsible for the prevention of crime, the enforcement of laws, and the personal safety of individuals and property on campus. The department strives to provide a safe and open environment for all employees, students and faculty, allowing for the pursuit of academic and professional interests without undue concern for personal safety, the security of personal property and/or the security of the buildings and grounds. The department's success is measured by providing a safe atmosphere to the institutions so they can provide educational, social and career opportunities to all. The ability to attract and maintain students is impacted by the perception of safety on campus.

The department maintains peace and order by responding quickly to criminal activity, patrolling and preventing criminal activity, controlling civil disorder, managing the orderly flow of traffic, and working with the three institutions on issues of safety. The Auraria Campus Police Department is organized into three main functions: Campus Side Patrol, Tivoli Security and Administrative staff. The Campus Side Patrol is staffed twenty four/seven; with three Sergeants; one for each shift, fourteen certified class one peace officers and three unarmed guards. The Tivoli is staffed with one officer and two guards. The Library is staffed by one guard. The Administrative staff is comprised of the Chief of Police, the Deputy Chief of Police, one Detective, a Dispatch/Records Supervisor, six Dispatchers and an Administrative Assistant.

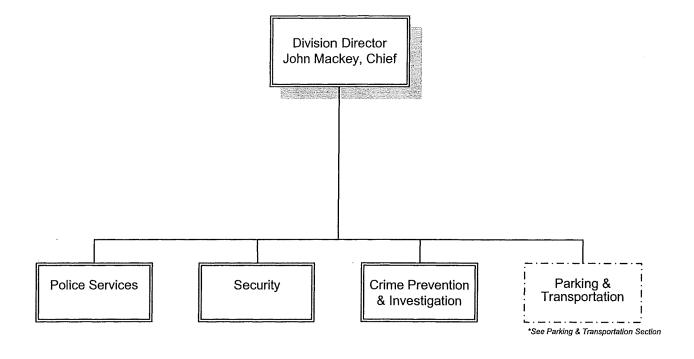
The department is also responsible for overseeing security and safety needs at special events, administration of the Library security guard program, and all campus side patrol issues. Campus Side Police patrol on foot, bicycle, golf cart and motor vehicle. Each officer engages in open general patrol until they observe a need for police or security service, are notified of it by a citizen, or are dispatched by the Auraria Police Communications Center.

#### Highlights of the past fiscal year include:

- The Auraria Campus Police Department reached an Intergovernmental Agreement with the City and County
  of Denver for the first time that delineates cooperative police services by the Auraria and Denver Police
  Departments.
- The Auraria Campus Police Department Command Staff participated in the Colorado Association of Chiefs of
  Police Legislative Committee to further the professionalism of campus policing statewide. New legislation
  was proposed and enacted that allows for police parity between state, municipal and campus police officers.
  A major revision in the bill allows for Campus Police Departments to employ volunteer Police Reserve
  Officers.
- The Department initiated a new grant program and was successful in attracting federal and state grants to advance the Police Departments' prevention and enforcement initiatives.
- The Department initiated the Colorado Association of Chiefs of Police State Accreditation process.
- The Department conducted numerous crime prevention presentations throughout campus that promoted safety and security for students, staff and faculty.
- The Department offered Rape Aggression Defensive training to students on campus.
- The Department is also heavily engaged in the development of an emergency preparedness program for the Campus to assist students, faculty and staff in understanding roles and responses should an incident occur.

# Police & Transportation Services Division

Auraria Campus Police Department



DIVISION: Police and Transportation Services DIRECTOR: John Mackey, Chief of Police

#### **DIVISION SUMMARY**

	FY 06-07	FY 07-08	FY 07-08	FY 08-09	Budget	Percent
Expenditure Item	Actual	Budget	Estimate	Budget	Change	Change
Exempt Salaries/Benefits	217,038	330,244	250,319	261,882	-68,362	-20.7%
FTE	2.0	3.0	2.0	2.0	-1.0	-33.3%
Classified Salaries/Benefits	1,715,234	1,998,150	1,882,556	2,178,884	180,734	9.0%
FTE	28.7	34.0	34.0	36.0	1.1	5.9%
Other Salary/Benefits	85,289	128,640	106,970	118,721	-9,919	-7.7%
Total Personal Services	2,017,561	2,457,034	2,239,845	2,559,487	102,453	4.2%
FTE	30.7	37.0	36.0	38.0	1.0	2.7%
Operating Expenses	160,105	110,855	163,405	138,618	27,763	25.0%
Capital Equipment			50,152	45,000		
Police Auxiliary Services	59,749	41,041	51,141	44,889	3,848	9.4%
Total Program Expenditures	2,237,415	2,608,930	2,504,543	2,787,994	134,064	6.9%
General Fund	2,177,666	2,567,889	2,453,402	2,743,105	175,216	6.8%
Auxiliary Expenses	59,749	41,041	51,141	44,889	3,848	9.4%

DIVISION:

**Police and Transportation Services** 

PROGRAM:

Campus Police

FUND:

**General Fund** 

SOURCE OF FUNDS:

Institution Cash and Auxiliary Chargebacks

**ACCOUNTING COST CENTERS:** 

	FY 06-07	FY 07-08	FY 07-08	FY 08-09
Program Expeditures	Actual	Budget	Estimate	Budget
Exempt Salaries:				
Subtotal Exempt Salaries	185,258	272,380	219,869	214,049
Subtotal Exempt Benefits	31,780	57,864	30,450	47,833
Total Exempt Salaries/Benefits	217,038	330,244	250,319	261,882
FTE	2.0	3.0	2.0	2.0
Classified Salaries:				
Subtotal Classified Salaries	1,425,501	1,644,957	1,548,493	1,778,392
Subtotal Classified Benefits	289,733	353,193	334,064	400,492
Total Classified Salaries/Benefits	1,715,234	1,998,150	1,882,556	2,178,884
FTE	28.7	34.0	34.0	36.0
Other Salary/Benefits	85,289	128,640	106,970	118,721
Total Personal Services	2,017,561	2,457,034	2,239,845	2,559,487
Total FTE	30.7	37.0	36.0	38.0
Operating Expenses	160,105	110,855	163,405	138,618
Capital Equipment	22,211		50,152	45,000
Total Program Expenditures	2,177,666	2,567,889	2,453,402	2,743,105

DIVISION:

FUND:

PROGRAM:

Police and Transportation Services Special Events Security Services

Auxiliary

SOURCE OF FUNDS:

Payment of Fees for Service

ACCOUNTING COST CENTER:

	Rev	FY 06-07	FY 07-08	FY 07-08	FY 08-09
Program Revenues/Expenditures	Obj Code	Actual	Budget	Estimate	Budget
Revenue Sources					
Other Revenue	40470	3,597	2,000	9,364	7,500
Campus Police Revenue	40766	46,782	42,000	42,852	45,000
Total Program Revenues		50,379	44,000	52,216	52,500
Expenditures					
Personal Services		58,181	38,028	49,097	41,770
Operating Expenses		55	1,500	531	1,500
AHEC Overhead		1,513	1,513	1,513	1,619
Total Program Expenditures		59,749	41,041	51,141	44,889
Revenues Over/(Under) Expenditures		-9,370	2,959	1,075	7,611
Beginning Balance		0	0	2,959	4,034
Transfers Out/In		9,370	0	0	0
Ending Balance		0	2,959	4,034	11,645

•		

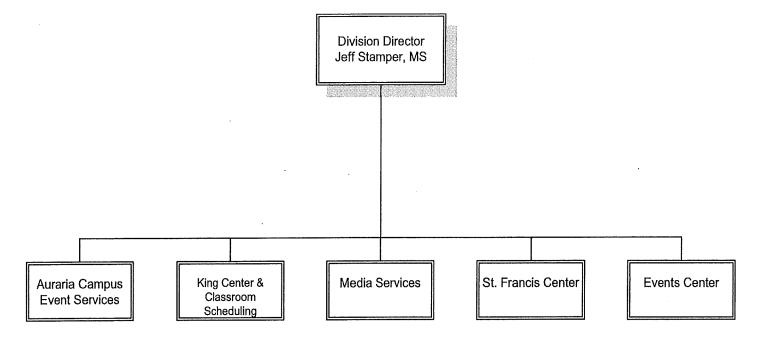
## **Auraria Campus Use and Support Services Division**

The Auraria Campus Use and Support Services Division was created in January 2008 as a result of extensive study that concluded that significant efficiencies and enhanced service to the institutions could be realized by the combining of three separate divisions into one division. The three divisions, Auraria Campus Event Services, Auraria Media Center & Classroom Services, and the King Center had acted independently prior to the reorganization. By combining the divisions, more resources are available to respond to peak demands throughout the year for each functional area, which in turn provides better and faster response to the needs of the institutions. Enhanced services began to be demonstrated immediately with the new division.

- The process of classes being assigned to classrooms for Spring 2008 semester was completed in record time. By combining departments, many more staff members were available to help problem solve and perform the tedious necessary quality checks. Un-roomed classes were very low and there were almost no conflicts of classes. By the third day of Spring semester, all class issues were resolved. The former accepted standard for all issues to be resolved had been two weeks. The new division is responsible for the coordination of over 5000 classes each semester.
- The division was successful in greatly improving response to classroom technical media issues.
   Again, because of combined resources, additional staff were trained and made available to respond to malfunctioning classroom equipment. This reduced the wait time for instructors to have the problems solved allowing a minimum of valuable class time being wasted with equipment issues.
- Throughout the semester other resources and expertise were shared as never before with the result of better service and a higher quality product being the experience of the institutional users.
- Other highlights include the purchase of two new concert hall quality Steinway pianos for the King Center. This was a cooperative shared effort by all the users of the King Center which results in a richer and more professional experience for both performers and audiences alike.
- The King Center also had a record number of performances, recitals, and other events (in excess of 820) with a record number of tickets distributed (nearly 36,000) all showcasing the finest talent that the campus has to offer.
- The division acquired a greatly enhanced scheduling system which was, in part, responsible for the success of the class scheduling process for Spring semester. This enhanced system allows for all campus scheduling to be housed in one place. This replaced three separate and aging systems resulting in greatly improved communication and coordination of resources providing higher quality service to the institutions.
- The division facilitated and supported a record number of major institutionally forwarded events such as the visit by Presidential Candidate Hillary Clinton and film maker Spike Lee, as well as, the welcome events and convocation of the Community College's new President. In all, the new Division facilitates in excess of 22,000 special events annually.
- Technical services were provided for major new initiatives by the institutions such as the Apprentice Challenge for Metro State and important events such as the emergency CU Board of Regents Meeting to vote on their new system president. Standard technical support of institutional programs showed increased growth as well.

Auraria's newest division has grown and learned a great deal in the first six months. The staff look forward to improving, enhancing, and refining the services to the institutions in FY 2009.

# Auraria Campus Use & Support Services Division



DIVISION: Auraria Campus Use & Support Services

DIRECTOR: Jeff Stamper

### **DIVISION SUMMARY**

Fun and itura Itam	FY 06-07 Actual	FY 07-08 Budget	FY 07-08 Estimate	FY 08-09 Budget	Budget Change	Percent Change
Expenditure Item	536,626	620,620	568,798	766,018	145,398	23.4%
Exempt Salaries/Benefits		•	•	10.0	1.0	11.1%
FTE	6.5	9.0	8.1	10.0	1.0	11.170
	400 000	574 504	400.000	CO4 00E	440.674	40.70/
Classified Salaries/Benefits	466,226	571,564	490,628	684,235	112,671	19.7%
FTE	12.2	11.2	11.7	12.2	1.0	8.9%
Other Salary/Benefits	88,629	40,000	45,553	148,680	108,680	271.7%
·						
Total Personal Services	1,091,481	1,232,184	1,104,979	1,598,933	366,749	29.8%
FTE	18.7	20.2	19.8	22.2	2.0	9.9%
1 1 1						
Operating Evpanses	274.065	226.974	222,263	277,025	50,051	22.1%
Operating Expenses	214,000	220,014	222,200	277,020	00,001	22.170
King Contor Auxiliaries	26,416	32,852	92,177	98,959	66,107	
King Center Auxiliaries	•	•	•	-	90,565	
Media Center Auxiliaries	107,719	113,500	206,203	204,065	•	
SAS Conference and Event Services	0	0	0	535,051	535,051	
Total Program Expenditures	1,499,681	1,605,510	1,625,622	2,714,033	1,108,523	69.0%
General Fund	1,365,546	1,459,157	1,327,242	1,340,907	-118,250	
GF Auxiliary Expense	134,135	146,352	298,380	303,024	156,672	
SAS Expense	0	0	0	535,051	535,051	
ONO Expense	·	·	J	,	,	

**DIVISION: Auraria Campus Use & Support Services** 

**DIRECTOR: Jeff Stamper** 

**DEPARTMENT: Media Center and Classroom Services** 

PROGRAM DIRECTOR: Matt Keller

#### **DEPARTMENT SUMMARY**

Expenditure Item	FY 06-07 Actual	FY 07-08 Budget	FY 07-08 Estimate	FY 08-09 Budget	Budget Change	Percent Change
Exempt Salaries/Benefits	290,658	328,217	269,453	199,259	-128,958	-39.3%
FTE	2.0	4.0	3.0	2.0	-2.0	-50.0%
Classified Salaries/Benefits	409,474	513,921	438,123	474,917	-39,004	-7.6%
FTE	11.00	9.50	10.60	8.50	-1.0	-10.5%
Other Salary/Benefits	67,034	30,000	24,621	30,000	0	0.0%
Total Personal Services	767,166	805,973	732,197	704,176	-101,797	-12.6%
FTE	13.00	13.50	13.60	10.50	-3.0	-22.2%
Operating Expenses	235,313	197,458	195,787	193,509	-3,949	-2.0%
Auxiliary Expenses	107,719	113,500	206,203	204,065	90,565	79.8%
Total Program Expenditures	1,110,198	1,116,931	1,134,187	1,101,750	-15,181	-1.4%
General Fund	1,002,479	1,069,596	927,984	897,685	-171,911	-16.1%
Auxiliary Expenses	107,719	93,500	206,203	204,065	110,565	118.3%

DEPARTMENT:

Auraria Campus Use & Support Services

Media Services and Scheduling

PROGRAM: FUND:

**General Fund** 

**SOURCE OF FUNDS:** 

Institution Cash

**ACCOUNTING COST CENTER:** 

	FY 06-07	FY 07-08	FY 07-08	FY 08-09
Program Expenditures	Actual	Budget	Estimate	Budget
Exempt Salaries:				
Subtotal Exempt Salaries	245,817	270,814	226,052	164,719
Subtotal Exempt Benefits	44,841	57,403	43,401	34,540
Total Exempt Salaries/Benefits	290,658	328,217	269,453	199,259
FTE	2.0	4.0	3.0	2.0
Classified Salaries:				
Subtotal Classified Salaries	343,752	423,174	360,374	391,245
Subtotal Classified Benefits	65,722	90,747	77,749	83,672
Total Classified Salaries/Benefits	409,474	513,921	438,123	474,917
FTE	11.0	9.5	10.6	8.5
Other Salary/Benefits	67,034	30,000	24,621	30,000
Total Personal Services	767,166	872,138	732,197	704,176
Total FTE	13.0	13.5	13.6	10.5
Operating Expenses	235,313	197,458	195,787	193,509
Total Program Expenditures	1,002,479	1,069,596	927,984	897,685

DIVISION:

PROGRAM: FUND:

SOURCE OF FUNDS

**ACCOUNTING COST CENTER:** 

Auraria Campus Use & Support Services

Media Center

Auxiliary

User Fees for Services

!	Rev	FY 06-07	FY 07-08	FY 07-08	FY 08-09
Program Revenues/Expenditures	Obj Code	Actual	Budget	Estimate	Budget
Revenue Sources					
Bad Debt Revenue	40430	15	t	40	
Other Revenue	40470	80	150	928	1,000
AHEC Revenue	40501	2,403	2,000	4,302	5,000
MSCD Revenue	40502	21,934	20,000	46,805	50,000
UCD Revenue	40503	12,135	20,000	94,658	95,000
CCD Revenue	40504	19,339	10,000	14,266	14,000
External Revenue	40505	27,109	35,000	71	100
. Rental Revenue	4051x			24,971	30,000
Total Program Revenues		83,015	87,150	186,041	195,100
Expenditures					
Total Personal Services		0	15,000	0	15,000
Operating Expenses		0	9,000	99,796	80,000
Equipment		78,107	60,000	70,063	50,000
AHEC Overhead		14,500	14,500	14,500	15,515
				·	
Total Program Expenditures		92,607	98,500	184,359	160,515
Revenues Over/(Under) Expenses		-9,592	-11,350	1,682	34,585
Beginning Balance		89,070	79,478	79,478	80,410
Transfer Out		0	750	750	750
Ending Balance		79,478	67,378	80,410	114,245

DIVISION:

Auraria Campus Use & Support Services General Fund Space Rentals

PROGRAM:

FUND:

Auxiliary

SOURCE OF FUNDS

User Fees for Services

ACCOUNTING COST CENTER:

	Rev	FY 06-07	FY 07-08	FY 07-08	FY 08-09
Program Revenues/Expenditures	Obj Code	Actual	Budget	Estimate	Budget
Revenues					
MSCD Revenue	40502	3,067	0	5,481	5,500
UCD Revenue	40503	587	0	5,992	6,000
CCD Revenue	40504	0	0	2,228	2,400
Rentals/Leases	4051x	17,028	19,000	27,254	30,000
Total Program Revenues		20,682	19,000	40,955	43,900
Expenditures					
Total Personal Services		0	0		0
Operating Expenses		112	0	0	0
Equipment		0	0	6,844	7,500
Transfers Out/(In)		0	0		20,000
AHEC Overhead		15,000	15,000	15,000	16,050
		47.440	45.000	04.044	40.550
'Total Program Expenditures		15,112	15,000	21,844	43,550
Revenues Over/(Under) Expenses		5,570	4,000	19,111	350
Beginning Balance		89,070	94,640	94,640	113,751
Transfer Out		0	0	0	0
Ending Delegae		94,640	98,640	113,751	114,101
Ending Balance	1	94,040	30,040	113,731	114,101

**DIVISION: Auraria Campus Use & Support Services** 

**DIRECTOR: Jeff Stamper** 

PROGRAM: Kenneth King Academic and Performing Arts Center

PROGRAM DIRECTOR: Rob Byers, Jr.

#### **DEPARTMENT SUMMARY**

	FY 06-07	FY 07-08	FY 07-08	FY 08-09	Budget	Percent
Expenditure Item	Actual	Budget	Estimate	Budget	Change	Change
Exempt Salaries/Benefits	245,968	292,403	299,345	321,721	29,318	10.0%
FTE	4.5	5.0	5.1	5.0	0.0	0.0%
Classified Salaries/Benefits	56,752	57,643	52,505	81,985	24,342	42.2%
FTE	1.2	1.7	1.1	1.7	0.0	-2.0%
Other Salary/Benefits	21,595	10,000	20,932	10,000	0	0.0%
			070 700	440 700	FO 000	44.00/
Total Personal Services	324,315	360,046	372,782	413,706	53,660	14.9%
FTE	5.7	6.7	6.2	6.7	0.0	-0.5%
0 " 5	00.750	00.546	26.476	20 546	0	0.0%
Operating Expenses	38,752	29,516	26,476	29,516	U	0.076
Vina Contos Auxiliarios	26,416	32,852	92,177	98,959	66,107	201.2%
King Center Auxiliaries	20,410	32,032	32,111	30,333	00,107	~
Total Program Expenditures	389,483	422,414	491,435	542,181	119,767	28.4%
General Fund	363,067	389,562	399,258	443,222	53,660	13.8%
Auxiliary Expense	26,416	32,852	92,177	98,959	66,107	201.2%
, taxillary Experies	,	,	-,	• • • • • • • • • • • • • • • • • • • •	•	

**DIVISION:** 

**DEPARTMENT:** 

PROGRAM: **FUND:** 

**SOURCE OF FUNDS:** 

**ACCOUNTING COST CENTER:** 

**Auraria Campus Use & Support Services** 

Kenneth King Academic and Performing Arts Center

**Performing Arts** 

**General Fund** 

**Institution Cash** 

	FY 06-07	FY 07-08	FY 07-08	FY 08-09
Program Expenditures	Actual	Budget	Estimate	Budget
Exempt Salaries				
Subtotal Exempt Salaries	199,603	241,262	243,531	265,382
Subtotal Exempt Benefits	46,365	51,141	55,814	56,339
Total Exempt Salaries/Benefits	245,968	292,403	299,345	321,721
FTE	4.5	5.0	5.1	5.0
Classified Salaries:		ı		
Subtotal Classified Salaries	45,697	47,423	40,488	67,450
Subtotal Classified Benefits	11,055	10,220	12,017	14,535
Total Classified Salaries/Benefits	56,752	57,643	52,505	81,985
FTE	1.2	1.7	1.1	1.7
Other Salary/Benefits	21,595	10,000	20,932	10,000
Total Personal Services	324,315	360,046	372,782	413,706
Total FTE	5.7	6.8	6.2	6.7
Operating Expenses	38,752	29,516	26,476	29,516
Total Program Expenditures	363,067	389,562	399,258	443,222

**DIVISION:** 

DEPARTMENT:

Auraria Campus Use & Support Services Kenneth King Academic and Performing Arts Center

PROGRAM:

King Center Rent **Auxiliary Funds** 

FUND:

User Fees

SOURCE OF FUNDS: **ACCOUNTING COST CENTER:** 

	Rev	FY 06-07	FY 07-08	FY 07-08	FY 08-09
Program Revenues/Expenditures	Obj Code	Actual	Budget	Estimate	Budget
Revenue Sources					
Other Revenue	40470	773	600	0	0
MSCD Revenue	40502	6,754	3,260	1,869	2,000
UCD Revenue	40503	2,590	2,325	0	2,000
CCD Revenue	40504	1,854	1,237	0	1,200
King Center Rentals	4051x	12,901	14,418	30,813	35,000
Special Event Revenue	40640	8,500	16,521	2,045	2,500
Total Program Revenues		33,372	38,361	34,727	42,700
Expenditures					
Personal Services	,	6,650	6,000	9,346	15,000
Operating Expenses		1,103	2,870	2,870	3,000
AHEC Overhead		3,504	6,504	6,504	6,959
Total Program Expenditures		11,257	15,374	18,720	24,959
Revenues Over/(Under) Expenses		22,115	22,987	16,007	17,741
		45 400	70.044	00.770	70 007
Beginning Balance		45,126	73,011	88,778	73,307
Transfer In/(Out) to 8-8600		5,770	-7,220	-1,478	600
King Center Equipment or Maintenance		0	0	-30,000	0
Ending Balance		73,011	88,778	73,307	91,648

**DIVISION:** 

**DEPARTMENT:** 

PROGRAM:

FUND:

SOURCE OF FUNDS:

**ACCOUNTING COST CENTER:** 

**Auraria Campus Use & Support Services** 

Kenneth King Academic and Performing Arts Center

**King Center Ticket Sales** 

**Auxiliary Funds** 

User Fees

	Rev	FY 06-07	FY 07-08	FY 07-08	FY 08-09
Program Revenues/Expenditures	Obj Code	Actual	Budget	Estimate	Budget
Revenue Sources					
Other Revenue	40470	0	0	0	0
MSCD Revenue	40502	0	0	47,020	48,000
UCD Revenue	40503	0	0	20,183	21,000
CCD Revenue	40504	0	0	4,257	5,000
King Center Rentals	40510	530	1,555	0	Ō
Box Office Ticket Surcharge	40760	3,665	3,500	231	300
King Center Box Office Sales	40762	16,734	5,203	288	300
Total Program Revenues		20,929	10,258	71,979	74,600
Expenditures					·
Personal Services		7,329	7,000	0	0
Operating Expenses		7,830	10,478	73,457	74,000
AHEC Overhead		0	0	0	0
Total Program Expenditures		15,159	17,478	73,457	74,000
Revenues Over/(Under) Expenses		5,770	-7,220	-1,478	600
Transfer In //o. th 4 2000		-5,770	7,220	1,478	-600
Transfer In/(out) 1-2600			7,220	1,476	
Ending Balance		0]	<u> </u>	<u> </u>	0

**DIVISION:** 

PROGRAM:

FUND:

SOURCE OF FUNDS:

**ACCOUNTING COST CENTER:** 

Auraria Campus Use & Support Services Auraria Campus Use & Event Services

**Student Facilities Bond Fund** 

**Conference and Event Room Rental** 

3-3252 (was previously combined with SAS)

	FY 06-07	FY 07-08	FY 07-08	FY 08-09
Program Revenues	Actual	Budget	Estimate	Budget
St. Francis				5,100
Event Center Rental	0	0	0	16,200
Conference Fees	0	0	0	125,000
St. Cajetan's Rental	0	0	0	15,000
Total Program Revenue	0	0	0	161,300

	FY 06-07	FY 07-08	FY 07-08	FY 08-09
Program Expenditures	Actual	Budget	Estimate	Budget
Exempt Salaries	_			
Subtotal Exempt Salaries	0	0	0	192,111
Subtotal Exempt Benefits	0	0	0	52,927
Total Exempt Salaries/Benefits	0	0	0	245,038
FTE	0.0	0.0	0.0	3.0
Classified Salaries:	•			
Subtotal Classified Salaries	0	0	. 0	104,758
Subtotal Classified Benefits	0	0	Q	22,575
Total Classified Salaries/Benefits	0	0	Ò	127,333
· FTE	0.0	0.0	0.0	. 2.0
Other Salary/Benefits	0	0	0	108,680
Total Personal Services	0	0	0	481,051
Total FTE	0.0	0.0	0.0	5.0
Operating Expenses	0	0	0	54,000
Total Program Expenditures	0	0	0	535,051

Net Expense transfer from SAS

373,751

### **Student & Auxiliary Services Division**

Student & Auxiliary Services Division (SAS) includes the student bond-funded departments of the Tivoli Student Union, Auraria Early Learning Center, Auraria Campus Bookstore, Retail/ Service Leasing & Auxiliary Contracts, Campus Printing & Copy Services (Clicks! Outlets), Auxiliary Operations & Maintenance, as well as being the support provider for Auraria Campus Event Services.

These departments provide services to the three institutions on the Auraria Campus, and many offset expenses with the generation of revenues through direct sales and service user fees. Having a presence in all buildings on campus, SAS also provides event setup for the Tivoli Student Union, Events Center, St. Cajetan's, St. Francis Center, and outdoor spaces 7 days a week, year round, as well as custodial services for the Tivoli, Early Learning Center, and St. Francis Center. The SAS departments work closely with the Student Advisory Committee to the Auraria Board (SACAB) and other advisory groups to ensure the needs of the campus are met. The department also administers tri-institutional student initiatives, such as the Student RTD Pass Program and the Sustainable Campus Program.

#### Highlights of the past fiscal year include:

- The Tivoli Student Union has welcomed 1,866,810 students, faculty, staff, and visitors since July 1<sup>st</sup>, continuing to serve as a vibrant hub for campus life. SAS also completed the Tivoli Revitalization Project, culminating in the opening of the new Tivoli Commons outdoor performance and gathering space. This signature venue allows for exterior events to be held near the "Living Room of the Campus", the student union. Changes inside the Tivoli this year include the renovation of the NW quadrant of the second floor into a new student service area, including a common lounge, CCD Computer Lab, Metro State Computer Lab, and Metro State New Student Orientation. The Campus ID Program continues to support the institutions, producing over 20,000 ID cards and issuing nearly 80,000 validation stickers/RTD passes to students YTD.
- The Auraria Campus Bookstore has used this past year to build relationships and reach out to the campus community in various ways, and also worked toward taking steps to decreasing the textbook costs for students by offering more used books.

#### Significant Sales and Buyback Measures YTD:

- Net sales increased by 4.7% (\$647k)
- Used Textbook sales increased by 26% (\$675k)
- Used/New Textbook Mix increased to 26/74% from 21/79% (Used Books offer a greater value for students)
- December 2007 Buyback paid students nearly \$775k (a 24% increase)
- Computer hardware and software sales have increased 32% \$223k

#### Campus Outreach:

- Continued orientation partnerships with Metro State, UC Denver, and CCD
- Continued participation with Metro State and UC Denver for their Open House events, including providing remote sales of logo apparel for Metro State.
- Faculty meet and greets were held, engaging over 100 faculty and departmental assistants
- Partnered with Metro State Athletics, conducting remote sales for 7 basketball games
- o Partnered via e-commerce with Metro State's Alumni Association
- Held nearly 50 trade book remote sales across the campus in support of campus events.
- Participated with student and institutional boards to speak on current issues in textbooks, including rental programs, efforts in decreasing the costs of textbooks, and the effects of SB73, the "Textbook Affordability Act".
- o Continued the partnership with the Auraria Library for annual Read, Succeed Scholarship
- o Mac vs. PC event had over 300 students surveyed and awarded 2 laptops to students
- "Free Textbooks" campaign surveyed 500 students on buyback and used books. Four students won, and the value of the books awarded was \$1500.

• The Auraria Early Learning Center (ELC) serves students, faculty and staff on the campus by providing exceptional care and learning for nearly 300 children. Among successes this year, the ELC received grants of over \$140k. These funds provided the center with a family outreach coordinator, family advocate, Occupational Therapist services, a reading assessment program, parent subsidies, outdoor equipment, and educational materials to maintain quality. The Center also provided parenting skills courses to the Auraria community at no charge through these grants.

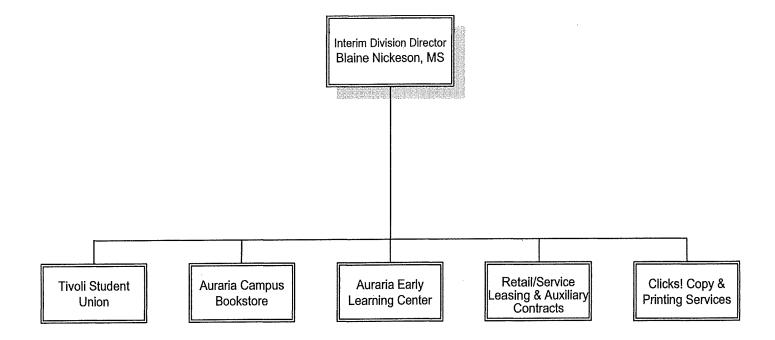
The Center continues to cultivate partnerships, including working with the Lion's Club to provide vision screenings; with Campus Recreation to do in-service training; with the Metro State Speech & Language Department to provide screenings; and continues to partner with the three institutions to provide student educational experiences. The Center also collaborated with Metro State to write a grant to promote nutrition in the classroom. The grant was received from the Colorado Physical Activity and Nutrition Organization and was implemented spring of this year.

- The Retail/Services Leasing & Auxiliary Contracts provides the Retail/Service Leasing & Auxiliary Contracts management for the campus. This year the department, with tri-institutional student support, entered into an agreement with a vending company to provide snacks and beverages throughout the campus. The agreement included an increased percentage of revenue, additional products and machine enhancements for servicing the customer's needs (e.g. credit/debit card readers). In addition, the team negotiated leasable space for the following institutional programs: CCD Confucius Institute and a CCD Student Computer Lab space; Metro State New Student Orientation Program and a new, expanded Metro State Student Computer Lab space.
- Clicks! Copy & Printing Services, in partnership with the Auraria Campus Bookstore, will be opening a retail outlet in the South Classroom building within the next quarter, which will provide the south end of campus with a convenient source for copy center services, school supplies, insignia wear, textbook ordering and other products and services. While serving the entire Campus, students and staff of the Community College of Denver, in particular, will benefit from having this new outlet centered within their primary classroom building.
  In an on-going effort to maximize revenue and improve the quality of services provided, leases for copy center equipment have been renegotiated with the supplier, resulting in an annual cost savings of \$34k in lease/maintenance expenses while upgrading the equipment quality.
- The SAS Marketing Department's commitment to relationship and team building with students, staff, facility and our business partners was strong this year. Examples of these solid relationships included partnering with Kroenke Sports for the Denver Nuggets "Paint the Town Campaign", and working on several key projects with the Auraria Campus Bookstore, such as the Mac vs. PC promotion, Seven Weeks of Holiday Savings, Buyback campaigns, etc. Events planned with Union Services staff generated 45% increased traffic in Sigi's Pool Hall & Arcade as well.

Other notable department successes include:

- o Student & Auxiliary Services Website Redesign/Coordination of new logos and branding
- Association of College Unions International School Brag Competition Winner
- o Marketing photography featured in the Wall Street Journal and through the Downtown Denver Partnership
- The SAS Operations Department continues to support Auraria Campus Event Services, providing event setup and custodial services for over 18,000 campus-wide interior and exterior scheduled events. The multiple venues are utilized 7 days a week for upwards of 20 hours a day.

# Student & Auxiliary Services Division



# TABLE 3 AURARIA HIGHER EDUCATION CENTER STUDENT REVENUE BOND FUND

	FY 07 Actual	FY 08 Budget	FY 08 Estimate	FY 09 Budget	Budget Change
Revenues:					
Student Bond Fees	4,761,044	4,763,206	4,711,161	4,961,031	197,825
Tivoli Student Union Operations	2,722,762	2,767,470	2,947,374	2,705,820	-61,650
Student Facilities Event Services	· · · · -	_	₩	156,200	156,200
Early Learning Center (Child Care)	1,834,187	1,825,380	1,945,939	1,976,261	150,881
Bookstore	15,614,085	15,884,300	16,317,211	16,141,560	257,260
Clicks Printing Services	1,569,797	1,558,000	1,595,000	1,610,000	52,000
HUD Grant	168,440	168,440	168,440	168,440	-
Interest Earnings	322,382	170,502	240,678	221,424	50,922
Institution Student Fee Collection Costs	-80,820	-105,833	-79,546	-99,221	6,612
Total Revenues	26,911,877	27,031,465	27,846,257	27,841,515	810,050
Expenditures:					
Student Fee Revenue Bond Debt Service	2,298,611	2,525,795	2,525,795	2,732,645	206,850
Tivoli Student Union Operations	4,250,019	4,517,811	4,877,734	4,465,123	-52,688
Child Care (Early Learning Center)	1,856,894	1,974,303	2,030,574	2,182,640	208,337
Bookstore	14,586,696	14,799,012	15,092,842	15,126,841	327,829
Clicks Printing Services	1,545,054	1,553,003	1,566,349	1,599,309	46,306
Auraria Campus Event Services				373,751	373,751
Total Expenditures	24,537,274	25,369,924	26,093,294	26,480,309	1,110,385
Revenue Over/(Under) Expenditures	2,374,603	1,661,541	1,752,963	1,361,206	-300,335
Beginning Balance	7,529,520	7,676,528	7,676,528	6,512,491	
Aux. Facilities Deferred Maintenance	-686,071	-1,008,750	-875,476	-1,110,750	
Reserve Transfer to General Fund	-1,541,524	-2,041,524	-2,041,524	-2,041,524	
Total Reserve Expenditures	-2,227,595	-3,050,274	-2,917,000	-3,152,274	
Ending Balance	7,676,528	6,287,795	6,512,491	4,721,423	,
Bookstore Capital Reserve	2,555,000	2,560,000	2,560,000	2,560,000	
Operating Reserve	5,121,528	3,727,795	3,952,491	2,161,423	

# AURARIA HIGHER EDUCATION CENTER DIVISION: Student Auxiliary Services INTERIM DIRECTOR: Blaine Nickeson

#### **DIVISION SUMMARY**

	FY 06-07	FY 07-08	FY 07-08	FY 08-09	Budget	%
ltem	Actual	Budget	Estimate	Budget	Change	Change
Exempt Personal Services	1,962,027	2,238,260	2,081,931	2,148,517	-89,743	-4.0%
FTE	41.8	42.8	42.8	38.3	-4.5	0.0%
Classified Personal Services	1,318,747	1,436,985	1,429,461	1,495,077	58,092	4.0%
FTE	37.5	37.0	37.0	37.0	0.0	0.0%
Other Personal Servicies	1,608,992	1,709,463	1,809,260	1,764,754	55,291	3.2%
Total Personal Services	4,889,766	5,384,708	5,320,652	5,408,348	23,640	0.4%
FTE	79.3	79.8	79.8	75.3	-4.5	0.0%
Operating Expenses	1,739,115	1,709,677	1,771,386	1,816,447	106,770	6.2%
Cost of Goods Sold	12,067,096°	12,249,147	12,573,410	12,457,889	208,742	1.7%
Other	3,487,137	3,500,597	3,801,121	3,603,329	102,732	2.9%
Auraria Campus Event Services	0	0	Ō	373,751	373,751	
Total Program Expenditures	22,183,114	22,844,129	23,466,569	23,659,764	815,635	3.6%
Student Bond Fund Debt Service	2,298,611	2,525,795	2,525,795	2,732,645	206,850	8.2%
Grant Expenses	55,549	0	100,930	87,900		
Total	24,537,274	25,369,924	26,093,294	26,480,309	1,110,385	4.4%
Revenues and Bond Fees	26,911,877	27,031,465	27,846,257	27,841,515	810,050	
Revenues less operating expenses	2,374,603	1,661,541	1,752,963	1,361,206	-300,335	
Deferred Maintenance Plan	686,071	1,008,750	875,476	1,110,750		

DIVISION:

Student Auxiliary Services

PROGRAM:

Tivoli Student Union

FUND:

Student Facilities Bond Fund

SOURCE OF FUNDS:

**Auxiliary Revenues** 

**ACCOUNTING COST CENTERS:** 

3-3251; 3-3253; 3-3255

3-3257; 3-3259

	Rev	FY 06-07	FY 07-08	FY 07-08	FY 08-09
Program Revenues	Obj Code	Actual	Budget	Estimate	Budget
Investment Revenue	40420	17,642	17,500	51,737	17,500
External Revenue	40505	18,979	18,979	15,233	10,000
AHEC Revenue (Child Care Cleaning)	40501	69,635	70,275	70,275	72,375
St. Francis Rentals	40721	84,900	84,900	60,671	54,900
Event Center Rentals	40722	97,100	99,877	99,278	84,800
Marketing Revenue	40711	51,075	50,000	53,073	55,000
Mercantile Revenue	40712	43,000	43,000	47,719	45,000
Catering Revenue	40713	11,000	11,000	11,308	10,000
Vending Revenue	40714	362,000	362,000	512,637	375,000
Stuffers Revenue	40715	11,500	11,500	11,285	11,500
Rentals/Leases	40716	998,285	1,054,650	1,041,790	1,125,000
Conference Fees	40717	110,000	110,000	125,681	0
ID Revenue	40718	241,000	225,000	239,013	235,000
St. Catejan's Rentals	40719	16,500	17,500	13,430	0
North Classroom Admin/Rockies	40720	99,600	99,600	99,400	99,600
Book Center Rent/Utilities	40725	427,774	429,453	429,454	441,587
Reprographics Rent/Utilities	40728	37,272	37,436	37,436	38,558
Arcade Revenue	40730	5,000	4,000	5,685	5,500
Stop Gap/South Cart	40729	9,500	9,500	9,639	12,000
Billiards Revenue	40732	11,000	11,300	12,630	12,500
Total Program Revenues		2,722,762	2,767,470	2,947,374	2,705,820

DIVISION: PROGRAM:

**Student Auxiliary Services** 

**Tivoli Student Union** 

FUND:

**Student Facilities Bond Fund** 

SOURCE OF FUNDS:

**Auxiliary Revenues and Institution Cash** 

**ACCOUNTING COST CENTERS:** 

3-3251; 3-3253; 3-3255

3-3257; 3-3259

	FY 06-07	FY 07-08	FY 07-08	FY 08-09
Program Expenditures	Actual	Budget	Estimate	Budget
Exempt Salaries:				
Subtotal Exempt Salaries	704,866	812,856	653,799	527,210
Subtotal Exempt Benefits	144,519	178,268	137,549	145,246
Total Exempt Salaries/Benefits	849,385	991,124	791,348	672,456
FTE	14.00	15.00	15.00	9.00
Classified Salaries:				
Subtotal Classified Salaries	556,146	607,776	632,916	645,260
Subtotal Classified Benefits	130,668	138,636	188,666	177,769
Total Classified Salaries/Benefits	686,814	746,412	821,582	823,029
FTE	24.50	24.00	24.00	25.00
Other Salary/Benefits	205,323	224,948	310,461	258,858
Total Personal Services	1,741,522	1,962,484	1,923,391	1,754,343
FTE	38.50	39.00	39.00	34.00
Operating Expenses	472,689	498,505	603,645	590,505
Other Costs				
AHEC Overhead	1,406,184	645,019	752,522	690,170
General Fund Support	0	761,165	888,026	761,165
Utilities	587,796	595,039	659,823	612,890
Mercantile Utilities	21,828	35,000	35,570	36,050
SACAB	20,000	20,600	14,757	20,000
Total Other Expenses	2,035,808	2,056,823	2,350,698	2,120,275
Total Program Expenditures	4,250,019	4,517,812	4,877,734	4,465,123

DIVISION:

Student Auxiliary Services

PROGRAM:

Early Learning Center (Child Care)

PROGRAM DIRECTOR:

Mary McCain

FUND:

Student Facilities Bond Fund

SOURCE OF FUNDS:

**User Fees for Service** 

ACCOUNTING COST CENTER:

	Rev	FY 06-07	FY 07-08	FY 07-08	FY 08-09
Program Revenues	Obj Code	Actual	Budget	Estimate	Budget
Bad Check Charge Revenue	40430	792	790	340	500
Other Revenue	40470	2,019	2,020	1,228	1,500
Tuition	40745	1,558,407	1,605,160	1,616,253	1,664,741
Drop In Charges	40746	8,671	8,670	10,280	1,000
Food Service	40747	64,511	64,500	68,793	66,000
Social Services Payment	40748	153,166	153,170	156,280	153,170
Social Services Reduction	40920	-3,477	-3,480	-2,531	-2,550
Refunds - Other	40910	-5,451	-5,450	-5,634	-5,000
Total Program Revenues		1,778,638	1,825,380	1,845,009	1,879,361
Grant Contract	360	55,549	0	100,930	87,900
Total All Revenues		1,834,187	1,825,380	1,945,939	1,967,261

DIVISION:

**Student Auxiliary Services** 

PROGRAM:

Early Learning Center (Child Care)

FUND:

Student Facilities Bond Fund

SOURCE OF FUNDS:

**User Fees for Service** 

**ACCOUNTING COST CENTER:** 

	FY 06-07	FY 07-08	FY 07-08	FY 08-09
Program Expenditures	Actual	Budget	Estimate	Budget
Exempt Salaries:				
Subtotal Exempt Salaries	532,768	616,475	613,356	675,751
Subtotal Exempt Benefits	139,908	141,459	168,113	186,169
Total Exempt Salaries/Benefits	672,676	757,934	781,469	861,920
FTE	17.75	17.75	17.75	18.25
Classified Salaries:				
Subtotal Classified Salaries	28,978	30,288	24,370	26,354
Subtotal Classified Benefits	4,050	6,682	4,396	7,261
Total Classified Salaries/Benefits	33,028	36,970	28,766	33,615
FTE	1.00	1.00	1.00	1.00
Other Salary/Benefits	627,189	717,465	661,316	717,465
Total Personal Services	1,332,893	1,512,369	1,471,551	1,613,000
FTE	18.75	18.75	18.75	19.25
Operating Expenses	258,875	261,571	259,475	269,871
Other Costs:				
AHEC Overhead	179,771	164,363	164,363	175,869
Utilities	29,806	36,000	34,255	36,000
Subtotal Other Costs	209,577	200,363	198,618	211,869
Total Program Expenditures	1,801,345	1,974,303	1,929,644	2,094,740
Grant Expenditures	55,549	0	100,930	87,900
Total All Expenditures	1,856,894	1,974,303	2,030,574	2,182,640

DIVISION:

**Student Auxiliary Services** 

PROGRAM

**Campus Bookstore** 

PROGRAM DIRECTOR:

Michael Clarke

FUND:

**Student Facilities Bond Fund** 

SOURCE OF FUNDS:

Merchandise Sales

ACCOUNTING COST CENTER:

	Rev	FY 06-07	FY 07-08	FY 07-08	FY 08-09
Program Revenues	Obj Code	Actual	Budget	Estimate	Budget
Savings/Checking Interest	40420	57,056	55,000	144,006	55,000
Bad Debt Charges	40430	3,000	3,000	2,820	2,500
Other Revenue	40470	200,373	200,000	267,116	250,000
New Text	40770	10,398,564	10,606,500	10,033,865	10,357,410
Used Text	40772	3,182,969	3,278,450	3,896,506	3,662,650
General Books	40774	216,705	214,500	204,784	204,000
Computers	40776	814,155	773,450	1,004,651	840,000
Art and Design	40778	276,847	275,200	320,241	315,000
General Merchandise	40780	464,416	478,350	443,372	455,000
Discounts	40975	0	-150	-150	0
Total Program Revenues		15,614,085	15,884,300	16,317,211	16,141,560

DIVISION: PROGRAM:

Student Auxiliary Services

Campus Bookstore

FUND:

**Student Facilities Bond Fund** 

SOURCE OF FUNDS:

Merchandise Sales

ACCOUNTING COST CENTERS:

	FY 06-07	FY 07-08	FY 07-08	FY 08-09
Program Expenditures	Actual	Budget	Estimate	Budget
Exempt Salaries:				
Subtotal Exempt Salaries	282,695	320,824	331,666	400,119
Subtotal Exempt Benefits	65,513	71,790	80,831	110,233
Total Exempt Salaries/Benefits	348,208	392,614	412,497	510,352
FTE	8.00	8.00	8.00	9.00
Classified Salaries:				
Subtotal Classified Salaries	190,360	209,745	160,991	168,713
Subtotal Classified Benefits	38,819	47,434	36,016	46,480
Total Classified Salaries/Benefits	229,179	257,179	197,007	215,193
FTE	5.00	5.00	5.00	4.00
Other Salary/Benefits	702,986	692,050	762,483	712,431
Total Personal Services	1,280,373	1,341,843	1,371,987	1,437,976
FTE	13.00	13.00	13.00	13.00
Operating Expenses	898,564	845,361	811,391	829,351
Other Costs:				
AHEC Overhead	473,208	333,284	333,284	356,614
General Fund Support	0	139,924	139,924	139,924
Rent	346,800	346,800	346,800	357,204
Utilities	80,794	82,653	91,046	84,383
Total Other Costs	900,982	902,661	911,054	938,125
Cost of Goods Sold	11,506,777	11,709,147	11,998,410	11,921,389
Total Program Expenditures	14,586,696	14,799,012	15,092,842	15,126,841
Total Revenues	15,614,085	15,884,300	16,317,211	16,141,560
Revenues Over/(Under) Expenditures	1,027,389	1,085,288	1,224,369	1,014,719
Transfer to Inventory Capital Fund	50,000	50,000	50,000	50,000
Net Transfer to Bond Fund Reserve	977,389	1,035,288	1,174,369	964,719

DIVISION:

Student Auxiliary Services Printing Services

PROGRAM: PROGRAM DIRECTOR:

Printing Services
Steve Homiak

**FUND:** 

Student Facilities Bond Fund

SOURCE OF FUNDS:

Copy Sales

ACCOUNTING COST CENTER:

	Rev	FY 06-07	FY 07-08	FY 07-08	FY 08-09
Program Revenues	Obj Code	Actual	Budget	Estimate	Budget
Copy Vending Revenue	40750	39,332	38,000	35,000	35,000
Clicks/Tivoli Copies	40752	637,878	630,000	660,000	670,000
Printing	40754	892,587	890,000	900,000	905,000
Total Program Revenues		1,569,797	1,558,000	1,595,000	1,610,000

DIVISION: PROGRAM: Student Auxiliary Services
Printing Services
Student Facilities Bond Fund

FUND: SOURCE OF FUNDS:

**ACCOUNTING COST CENTERS:** 

Copy Sales 3-3280

·	FY 06-07	FY 07-08	FY 07-08	FY 08-09
Program Expenditures	Actual	Budget	Estimate	Budget
Exempt Salaries:				
Subtotal Exempt Salaries	74,098	77,407	77,436	81,371
Subtotal Exempt Benefits	17,660	19,181	19,181	22,418
Total Exempt Salaries/Benefits	91,758	96,588	96,617	103,789
FTE	2.00	2.00	2.00	2.00
Classified Salaries:				
Subtotal Classified Salaries	308,888	323,781	309,463	332,548
Subtotal Classified Benefits	60,838	72,643	72,643	90,692
Total Classified Salaries/Benefits	369,726	396,424	382,106	423,240
FTE	7.00	7.00	7.00	7.00
Other Salary/Benefits	73,494	75,000	75,000	76,000
Total Personal Services	534,978	568,012	553,723	603,029
FTE	9.00	9.00	9.00	9.00
Operating Expenses	108,987	104,240	96,875	126,720
Other Costs:				
AHEC Overhead	175,348	175,345	175,345	187,619
Rent to TSU	31,800	31,800	31,800	32,754
Utilities	5,472	5,635	5,635	5,804
Leases	128,150	127,971	127,971	106,883
Subtotal Other Costs	340,770	340,751	340,751	333,060
Cost of Goods Sold	560,319	540,000	575,000	536,500
Total Program Expenditures	1,545,054	1,553,003	1,566,349	1,599,309
Total Revenue	1,569,797	1,558,000	1,595,000	1,610,000
Revenue Over/(Under) Expense	24,743	4,997	28,651	10,691
Transfer to Student Fee Bond	-27,815	-65,535	-22,171	-4,997
Ending Balance	-3,072	-60,538	6,480	5,694

# 67

# Student Auxiliary Facilities Revenue Bond Fund

FY 09 Long Range Financial Plan

# Student Fee adjusted by CPI of 1.9% and General Fund Support phased out

	Ending	Bajance	w/o CPI	7,529,520	7,676,528	6,512,491	4,786,033	3,726,629	3,170,858	2,672,545	2,557,562	2,325,129	1,900,176	1,341,715	611,995	-72,281	-949,478	-1,975,108	-3,192,496	-4,084,864	-4,972,576	-6,140,174	-7,748,009	-6,911,930	-6,294,291	-5,906,334	-5,759,754	-5,922,634	-6,352,262	-7,118,278	-8,178,448
TO THE LAND COME OF THE PARTY O	Ending	Balance	¥.CE	7,529,520	7,676,528	6,512,491	4,875,300	4,000,751	3,730,662	3,624,768	4,015,097	4,407,278	4,732,915	5,057,966	5,347,236	5,828,899	6,264,912	6,695,637	7,075,385	5,732,615	4,452,290	2,951,597	1,072,359	1,689,980	2,199,545	2,591,366	2,855,216	2,922,696	2,837,123	2,525,977	2,033,869
-	General	Fund	Support	541,524	1,541,524	2,041,524	2,041,524	1,500,000	1,000,000	200,000				•		4 - na		e personal		******								e uzani			The second secon
		Deferred	Maint.	221,032	686,071	875,476	1,110,750	610,750	507,000	855,750	872,865	890,322	908,129	926,291	944,817	763,713	778,988	794,568	810,459	326,668	133,201	235,865	440,583	649,394	662,382	675,630	689,143	702,925	716,984	731,324	745,950
Net Fee	Revenue	nd Program	Revenue	1,946,734	2,374,603	1,752,963	1,515,083	1,236,201	1,236,911	1,249,856	1,263,194	1,282,504	1,233,766	1,251,342	1,234,087	1,245,376	1,215,001	1,225,293	1,190,127	-1,016,022	-1,147,123	-1,264,828	-1,438,656	1,267,015	1,171,948	1,067,451	952,992	770,406	631,411	420,178	253,842
Fee	Revenue	Net of Debt and Program	Service	1,939,136	2,550,053	2,343,842	2,297,605	2,173,163	2,317,829	2,467,889	2,621,216	2,776,512	2,870,656	3,039,760	3,181,554	3,360,469	3,501,705	3,693,038	3,847,811	1,841,833	1,957,430	2,094,956	2,191,362	5,186,075	5,337,457	5,493,257	5,653,605	5,761,024	5,929,188	6,041,843	6,218,204
	Payments	•	Series 03	1,751,551	1,754,451	1,748,201	1,751,351	1,754,351	1,530,751	1,309,551	1,310,951	1,311,351	1,205,751	1,203,351	1,210,151	1,205,751	1,209,764	1,207,044	1,207,075	.,	2,847,350	2,850,075	2,847,625								
	Bond	Series 06	Series 96	1,037,344	722,093	777,594	981,294	1,192,644	1,416,119	1,636,019	1,634,394	1,636,269	1,641,456	1,641,656	1,634,856	1,636,256	1,640,456	1,637,256	1,639,969		0	0	0	0	0	0	0	0	0	0	0
	Total	Bond	Revenue	4,728,031	4,767,876	4,869,637	5,030,250	5,120,159	5,264,699	5,413,459	5,566,561	5,724,132	5,717,863	5,884,767	6,026,561	6,202,476	6,351,925	6,537,337	6,694,855	4,691,733	4,804,780	4,945,031	5,038,987	5,186,075	5,337,457	5,493,257	5,653,605	5,761,024	5,929,188	6,041,843	6,218,204
		ΩH	Grant	168,440	168,440	168,440	168,440	168,440	168,440	168,440	168,440	168,440																			
	Net	Fee	Revenues	4,559,591	4,599,436	4,701,197	4.861.810	4,951,719	5,096,259	5,245,019	5,398,121	5,555,692	5,717,863	5,884,767	6,026,561	6,202,476	6,351,925	6,537,337	6,694,855	4,691,733	4,804,780	4,945,031	5,038,987	5,186,075	5,337,457	5,493,257	5,653,605	5,761,024	5,929,188	6,041,843	6,218,204
	ā	%6 F	Fee	58.00	58.00	58.00	59.10	60.22	61.37	28	63.72	64.93	72.98	. 1				1	۱ <sup>۱</sup>		, i, ,	53.37	87.75		56.47		( •			62.04	63.22
	Student	FY Head	Count	81.577	82.087	82.907	83.943	85.202	86.055	86.915	87.784	88.662	89.549	90,444	90,896	91.805	92,264	93,187	93,653	94,589	95,062	96,013	96,013	96,973	97,943	98,922	99,912	99,912	100,911	100,911	101,920
			Ā	05-06	06-07	07-08	08-09	09-10	10-13	11-12	12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32	32-33

Student Fee support to General Fund FY 04 thru FY 08 Student Fee used for Tivoli Revitalization Project

5,207,620 5,140,774

# Police & Transportation Services Division Parking and Transportation Services Department

Parking and Transportation Services (PTS) is an auxiliary enterprise governed by the Auraria Board. PTS provides parking facilities consisting of a variety of 17 surface lots, street parking, a four story, 1,721 space parking structure, and a five story 819 space parking structure. Parking attendants and enforcement personnel are employed directly by the Parking services enterprise. Routine maintenance and security services are provided by the Center's Facilities Management and Campus Police and Security divisions. Major snow removal, maintenance and construction projects are contracted to private firms. Parking operations include, but are not limited to:

- issuance of monthly parking permits
- collection of revenue from daily parking lots and parking meters
- providing gate attendants to monitor and control hourly parking lots
- providing Handi-van & Night Rider services to students, faculty & staff
- issuing parking violations and resolving disputes concerning parking citations
- maintaining and repairing parking lot cash machines and other parking facilities
- developing and managing an ongoing five-year parking lot maintenance improvement plan
- provide employment for over 150 students
- developing and providing various parking programs to meet the campus transportation needs

The Parking Facilities are operated under the supervision and control of the Auraria Board as a fully funded, self-supporting enterprise. The Parking Facilities have been operated as a self-supporting activity since 1976 and have generated annual operating surpluses since 1981. Over \$6 million dollars of parking surpluses have gone toward supporting general fund operations and projects since 2004.

Increasing enrollment, the need for more academic and administrative space and the direction of the Master Plan will be drastically impacting the amount of surface parking we have on campus. Lot I is being converted into a space for modulars and therefore reducing 185 parking spaces.

Parking rates were increased with this years' fiscal budget in order to start building a reserve to address future parking development needs and to support the Auraria Campus Master Plans' initiatives.

Total parking lot capacity at the end of 1998 totaled 6,567 spaces. Completion of the Tivoli Auraria Parking Structure (TAPS) on the corner of  $9^{th}$  Street and the Auraria Parkway added 819 spaces in August of 2005. The following table illustrates the changes in parking capacity per lot.

# Auraria Higher Education Center Parking Lot Capacities

Parking Lot	1998		2009
Description	Capacity	Changes	Capacity
Library Meters	41	0	41
Α	150	5	155
В	0	211	211
С	212	0	212
D	371	13	384
Е	1,372	(652)	720
F	150	68	218
G	275	(145)	130
Н	511	95	606
I	185	(185)	0
J	46	(46)	0
K	215	(47)	168
L	160	42	202
M	61	31	92
N	0	38	38
PTC (Garage)	1,721	0	1,721
Tivoli Lot	625	(52)	573
Q	0	50	50
R	436	3	439
W	40	73	113
New 9th St.			
Structure	0	819	819
Total	6,571	321	6,892

# Auraria Higher Education Center Average Daily Fees Per Lot

Lot	# of Spaces	FY 2007	'Current	FY 2009	FY 2010	
W	113	1.50	1.50	2.00	2.00	
Α	155	1.75	1.75	2.00	2.00	
В	211	1.75	1.75	2.00	2.00	
F	229	2.25	2.25	2.75	3.00	
Q	50	2.25	2.25	2.25	2.25	
Q E	720	2,50	3.00	3.50	4.00	
( € .	212	2.75	3.00	3,50	4.00	
G	130	2.75	3.00	3.50	4.00	permit
I*	185	2.75	3.00			
K	168	2.75	3.00	3.50	4.00	permit
D ·	384	3.75	4.00	4.50	<b>5.</b> 00	
H Lower	487	3.75	4.00	4.50	5.00	
L	202	3.75	4.00	4.50	5.00	permit
PTC	1,723	3.75	4.00	4.50	<b>5.</b> 00	
M	92	4.00	4.00	4.50	<b>5.</b> 00	permit
R R	439	3.75	4.00	5.50	6.00	
H Upper	119	5.00	5.00	5,50	6.00	
N	38	5.00	5.00	5.50	6.00	
TAPS	819	5.00	5.00	5.50	6.00	
Tivoli**	57/3	5.00	5.00	, 6.00	6.00	

<sup>\*</sup> loss of 185 spaces due to modulars placed in Lot I in '09

2009 - Additional revenue generation with 10% drop in daily & 5% drop in permits - \$782,934

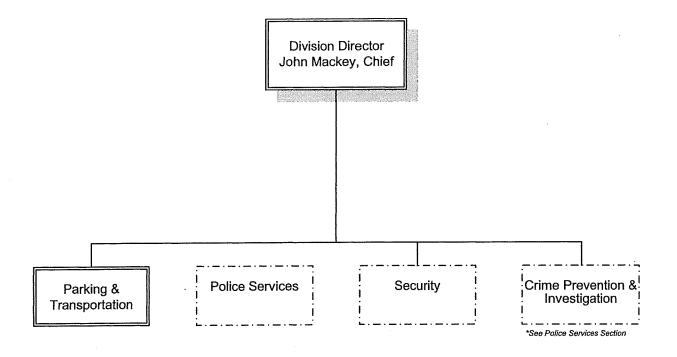
2010 - Additional revenue \$629,026 or \$1,411,960 from FY 2008

Note - 2007 was first parking fee rate increase since 2004

<sup>\*\*</sup> Tivoli lot will have \$1.50 per half hour rate with student maximum of \$6.00 Lot C special event rate will increase from \$5.00 to \$6.00 all other lots will stay at \$10.00

# Police & Transportation Services Division

Parking & Transportation Department



# TABLE 4 AURARIA HIGHER EDUCATION CENTER PARKING ENTERPRISE REVENUE BOND FUND

	FY 07 Actual	FY 08 Budget	FY 08 Estimate	FY 09 Budget	Budget Change
Revenues:					
Parking User Charges	6,807,460	6,645,707	6,786,025	7,552,151	906,444
Fines	524,672	350,000	449,655	350,000	-
Interest	124,400	103,891	91,848	90,000	-13,891
Other	79,891	72,124	105,405	108,165	36,041
Total Program Revenues	7,536,423	7,171,722	7,432,933	8,100,316	928,594
Interest on Bond Reserves	213,335	150,000	165,696	160,205	10,205
Total All Revenues	7,749,758	7,321,722	7,598,629	8,260,521	938,799
Expenditures:					
Personal Services	1,896,863	1,765,900	1,831,894	1,868,728	102,828
Operating Expenses	2,241,066	2,081,979	2,052,826	2,292,629	210,650
Sub Total	4,137,929	3,847,879	3,884,720	4,161,357	313,478
Parking Revenue Bond Debt Service	2,501,419	2,534,826	2,534,826	2,530,926	-3,900
Total Expenditures	6,639,348	6,382,705	6,419,546	6,692,283	309,578
Revenue Over/(Under) Expenditure	1,110,410	939,017	1,179,083	1,568,238	
Beginning Balance	3,646,882	3,844,756	3,844,756	4,102,815	
Equipment and Misc. Maintenance	_	-350,000	-101,468	-250,000	
Lot Upgrade and Deferred Maint.	-341,752	-229,305	-248,772	-500,000	
Campus Operating Support	-570,784	-570,784	-570,784		
Total Reserve Expenditure	-912,536	-1,150,089	-921,024	-750,000	
Ending Balance	3,844,756	3,633,684	4,102,815	4,921,053	

### **AURARIA HIGHER EDUCATION CENTER**

**DIVISION: Police and Transportation Services** DIRECTOR: John Mackey, Chief of Police DEPARTMENT: Parking & Transportation DIRECTOR: Mark Gallagher

### SUMMARY

ltem _	FY 06-07 Actual	FY 07-08 Budget	FY 07-08 Estimate	FY 08-09 Budget	Budget Change	Percent Change
Exempt Salaries/Benefits	128,538	138,921	137,011	151,114	· 12,193	8.8%
FTE	1.5	1.5	1.5	1.5	0	0.0%
Classified Salaries/Benefits	807,694	825,279	853,819	892,615	67,336	8.2%
FTE	17.0	18.0	18.0	18.0	0	0.0%
Other Salary/Benefits	960,631	801,700	841,064	825,000	23,300	2.9%
Total Personal Services	1,896,863	1,765,900	1,831,894	1,868,728	102,828	5.8%
FTE	18.5	19.5	19.5	19.5	0	0.0%
Operating Expenses	2,241,066	2,081,979	2,052,826	2,292,629	210,650	10.1%
Sub Total Program Expendture	4,137,929	3,847,879	3,884,720	4,161,357	313,478	8.1%
Debt Service	2,501,419	2,534,826	2,534,826	2,530,926	-3,900	-0.2%
Total Expenditure	6,639,348	6,382,705	6,419,546	6,692,283	309,578	4.9%
Parking Revenues	7,749,758	7,321,722	7,598,629	8,260,521	938,799	12.8%
Revenue Less Operating Expenses	1,110,410	939,017	1,179,083	1,568,238	629,221	67.0%
General Fund & Project Expenses_	-912,536	-1,150,089	-921,024	-750,000		
Transfer to Reserve	197,874	-211,072	258,059	818,238	1,029,310	387.7%

**AURARIA HIGHER EDUCATION CENTER** 

DEPARTMENT:

Parking and Transportation Servics Parking System Revenue Bond Fund

FUND: SOURCE OF FUNDS:

Parking User Fees and Fines

ACCOUNTING COST CENTER:

4-xxxx

	Rev	FY 06-07	FY 07-08	FY 07-08	FY 08-09
Program Revenues	Obj Code	Actual	Budget	Estimate	Budget
Investment Revenue	40420	124,400	103,891	91,848	90,000
Bad Check Charge Revenue	40430	680	1,200	750	700
Other Revenue	40470	26,459	12,000	60,922	61,275
Rentals/Leases	40511	69,241	70,774	57,235	57,380
Permit Revenue	40620	452,087	448,000	547,575	613,284
Parking Fine Revenue	40630	524,672	350,000	449,655	350,000
Daily Receipt Revenue	40610	1,684,661	1,571,359	1,602,743	1,795,072
Attended Booth Revenue	40612	2,720,177	2,766,327	2,652,308	2,970,585
Special Event Revenue	40640	605,154	558,831	680,265	734,686
Special Events-Stadium	40642	80,935	80,935	75,430	80,935
Special Events-Weekend	40650	107,244	110,000	113,465	127,081
Payroll Deductions	40624	155,142	156,555	138,785	155,439
Parking Meter Revenue	40614	154,405	142,700	153,071	154,000
Hourly Parking Revenue	40616	608,495	564,000	582,326	652,205
Tivoli Parking Structure	40612	239,160	247,000	240,057	268,864
Debit Card/ECO Pass Plus	40622	4,683	5,500	5,500	6,160
Refunds-General	40901	-861	-100	0	-100
Refunds Charges	40905	-1,585	-1,500	-1,439	-1,500
Returned Sales	40940	-20,275	-15,500	-15,906	-15,500
Refunds Other	40910	1,549	-250	-1,657	-250
Total Program Revenues		7,536,423	7,171,722	7,432,933	8,100,316
Interest on Bond Debt Reserves		213,335	150,000	165,696	160,205
Total Program Revenues		7,749,758	7,321,722	7,598,629	8,260,521
Revenue Summary:					
Parking User Charges		6,807,460	6,645,707	6,786,025	7,552,151
Fines		524,672	350,000	449,655	350,000
Interest		, 337,735	253,891	257,544	250,205
Other		79,891	72,124	105,405	108,165
				<u></u>	

**AURARIA HIGHER EDUCATION CENTER** 

DEPARTMENT:

FUND:

Parking and Transportation Services Parking System Revenue Bond Fund

SOURCE OF FUNDS:

Parking User Fees and Fines

ACCOUNTING COST CENTER:

4-xxxx

	FY 06-07	FY 07-08	FY 07-08	FY 08-09
Program Expenditures	Actual	Budget	Estimate	Budget
Exempt Salaries:	,			
Subtotal Exempt Salaries	107,868	114,635	114,634	118,474
Subtotal Exempt Benefits	20,670	24,286	22,377	32,640
Total Exempt Salaries/Benefits	128,538	138,921	137,011	151,114
FTE	1.50	1.50	1.50	1.50
Classified Salaries:				
Subtotal Classified Salaries	667,154	679,075	697,554	706,031
Subtotal Classified Benefits	140,540	146,204	156,265	186,584
Total Classified Salaries/Benefit	807,694	825,279	853,819	892,615
FTE	17.00	18.00	18.00	18.00
	·····			
Other Salary/Benefits	960,631	801,700	841,064	825,000
Total Personal Services	1,896,863	1,765,900	1,831,894	1,868,728
Total FTE	19.50	19.50	19.50	19.50
Operating Expenses	508,278	575,000	568,016	563,500
· ·				
Other Costs:				
AHEC Overhead	1,015,728	1,015,728	1,015,728	1,086,829
Utilities	264,960	222,300	205,509	222,300
Bad Debt Expenses	185,181	145,000	132,105	145,000
Equipment	266,919	123,951	131,468	275,000
Sub Total Other Costs:	1,732,788	1,506,979	1,484,810	1,729,129
				4404.055
Total Operating Expenditures	4,137,929	3,847,879	3,884,720	4,161,357
		0.504.000	0.504.000	0.500.000
Debt Service	2,501,419	2,534,826	2,534,826	2,530,926
	0 000 0 :0	0.000.707	0.440.540	0.000.000
Total Expenditures	6,639,348	6,382,705	6,419,546	6,692,283

# Auraria Higher Education Center Estimates of Expenditures from Parking Reserve

ITEM	FY 04-05	FY 05-06	FY 06-07	FY 07-08	FY 08-09	FY 09-10
Admin and FA Classrooms All (77-1394)	0	0	0	0	0	0
One half of Events Center. Roof (77-4100)	0	0	0	0	0	0
SS, Plaza, AD 260 Classroom (77-4500	0	514,444	0	0	0	0
West Classroom Renovation (77-3600)	27,363	0	0	0	0	0
South Classroom 209 (77-3600)	57,134	0	0	0	0	0
PE Classrooms 209 & 212 (77-3650)	20,979	0	0	0	0	0
Tech Center Classrooms 106 & 108 (77-4300)	80,454	0	0	0	0	0
Library Classroom 127 (77-3670)	44,141	67,922	0	0	0	0
Life/Safety Mech. & Elec. Repairs (77-3800)	0	3,829	0	0	0	0
Utilities Infrastructure Repairs (77-3850)	0	0	0	0	0	0
1200 7th St. & Plaza Roof Repairs (77-3900)	0	283,223	0	0	0	0
NC & SO Elevator Repairs (77-3950)	0	40,075	0	0	0	0
Tennis Courts (77-3273)	614,348	0	0	0	0	0
Rerserve GF Chargeback	1,570,784	1,570,784		570,784	. 0	0
Sub Total Campus Support Projects	2,415,203	2,480,277	570,784	570,784	0	0
Lot W (77-1270)	0	0	0	0	0	0
Lot A & E Detention Pond (77-3272)	50,189	0	0	0	0	0
Lots B & F (77-1275)	0	0	0	0	0	0
Lot H & I Upgrade (77-3275)	0	0	0	0	0	0
Lot F Annex	0	50,000	0	0	0	0
PTC Double T Repair (77-3272)	1,251	0	0	0	0	0
Lot L & K (77-3275)	332,115	1,075,698	0	0	0	0
7th Street Right Turn Lane (77-3275)	277,936	0	0	0	.0	0
Tivoli Lot Repair	0	229,305	<del>229,305</del>	<del>229,305</del>	0	0
Lot D	0	0	<del>1,245,06</del> 0	1 <del>,245,060</del>	<del>1,245,060</del>	0
Lot R	0	0	0	. 0	<del>1,218,806</del>	0
Parking Count Room Remodel	125,000	0	0	0	0	0
PTC Repair & Maintenance	0	0	0	0	500,000	500,000
Other Parking Maintenance/Repair/Equipment	302,260	200,000	0	350,000	250,000	250,000
Sub Total Parking Enterprise Projects	1,088,751	1,325,698	0	579,305	3,213,866	750,000
Annual Total for Projects	3,503,954	3,805,975	570,784	1,150,089	3,213,866	750,000

Parking Facilities Revenue Bond Fund FY 09 Long Range Finance Plan

		Fund	Ending	Balance	5,2/3,684	3,040,002 2,844,75E	4,102,815	4.921.052	5,305,058	5,601,180	6,782;012	7,976,913	8,187,160	8,860,588	10,023,689	11,198,007	11,293,102	11,348,430	12,271,632	13,361,987	14,360,153	15,532,804	16,613,005	17,870,665	19,038,061	20,355,604	21,575,368	23,001,075	28,946,209	35,010,694	41,195,863	47,503,034	53,933,514	60,488,594	67,169,548	73,977,632	80,914,079	87,980,104	95,176,896	102,505,619	Office of the Copyright of the contract of the com-
	Revenues	Over	(Under)	Expense	-1,804,862	-1,626,002 197,874	258,059	818,238	384,006	296,122	1,180,831	1,194,901	210,247	673,428	1,163,101	1,174,317	95,095	55,327	923,202	1,090,355	998,166	1,172,651	1,080,202	1,257,660	1,167,396	1,317,543	1,219,764	1,425,706	5,945,135	6,064,485	6,185,168	6,307,171	6,430,480	6,555,080	6,680,954	6,808,083	6,936,447	7,066,025	7,196,792		
		General	Fund	Support		570 784		8	Ö	0	ő	0	<b>0</b>	Ö	ď	ð	<b>4</b>	0	Ö	<b>න</b>	o	<b>o</b>	Ġ.	à	<b>Б</b>	9	0	ð	p	<b>6</b>	0	9	О 1	<b>o</b>	0	Ö	ъ	<b>D</b>	6	0	A constant of the constant of
2.0%	Equipment	Lot Upgrades	Other	Expense	1,088,751	341 752	350,240	250,000	1,550,000	1,663,200	696,464	710,393	1,724,601	1,259,093	784,275	799,961	1,815,960	1,852,279	889,325	907,111	925,253	943,758	962,633	981,886	1,001,524	1,021,554	1,041,985	1,062,825	1,084,082	1,105,763	1,127,879	1,150,436	1,173,445	1,196,914	1,220,852	1,245,269	1,270,174	1,295,578	1,321,489	1,347,919	
			Net	Operating	1,699,092	1,132,6/3	1,179,083	1,568,238	1,934,006	1,959,322	1,877,295	1,905,294	1,934,849	1,932,521	1,947,376	1,974,278	1,911,055	1,907,606	1,812,526	1,997,466	1,923,419	2,116,409	2,042,835	2,239,546	2,168,920	2,339,097	2,261,750	2,488,531	7,029,216	7,170,248	7,313,047	7,457,607	7,603,925	7,751,994	7,901,806	8,053,352	8,206,622	8,361,603	8,518,281	8,676,642	ı
	Required	Debt	Coverage	1.25	9.5	2 4	1.47	1.62	1.76	1.77	1.46	1.74	1.75	1.75	1.75	1.77	1.74	1.74	1.70	-1.77	1.74	1.82	1.79	1.87	1.66	1.91	1.88	1.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	00.0	0.00	0.00	
		Total	Dept	Service	2,584,971	2.501.419	2,534,826	2,530,926	2,531,489	2,530,939	4.068,289	2,578,708	2,578,195	2,582,045	2,580,258	2,578,657	2,581,457	2,578,457	2,579,070	2,578,700	2,582,238	2,579,500	2,580,635	2,580,115	3,278,275	2,583,200	2,583,200	4,520,260	0	0	0	0	0	0	0	0	0	0	0	<del>-</del>	
Series	2004	New	Garage	Debt	286,200	288,200	288,200	288,200	288,200	288,200	1,768,200	1,893,200	1,893,200	1,898,200	1,893,200	1,893,200	1,893,200	1,888,200	1,893,200	1,893,200	1,888,200	1,888,200	1,888,200	1,883,200	1,883,200	2,583,200	2,583,200	4,520,260	0	0	0	0	0	0	0	0	0	0	0	0	39,958,872
	Series	2003	Debt.	Service	1,920,031	1.923.531	1,923,781	1,919,881	1,920,444	1,919,894	1,922,244	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	17,749,843
2006	Series	5000	Debt	Service	305 503	305,806	322,845	322,845	322,845	322,845	377,845	685,508	684,995	683,845	687,058	685,457	688,257	690,257	685,870	685,500	694,038	691,300	692,435	696,915	1,395,075	0	0	0	0 (	0 (	0 (	0	0	0	0	0	0	0	0	0	14,244,861 17,749,843 39,958,872
Inflation at	2.00%	Total	Operating	Expense	3,705,035	4.137.929	3,884,720	4,161,357	4,244,584	4,329,476	4,416,065	4,504,387	4,594,474	4,686,364	4,780,091	4,875,693	4,973,207	5,072,671	5,174,124	5,277,607	5,383,159	5,490,822	5,600,639	5,712,651	5,826,904	5,943,443	6,062,311	6,183,558	6,307,229	6,433,373	6,562,041	6,693,282	6,827,147	6,963,690	7,102,964	7,245,023	7,389,924	7,537,722	7,688,477	7,842,246	
		Total	Gross	Kevenues	7,987,096	7.749.758	7,598,629	8,260,521	8,710,078	8,819,737	10,361,650	8,988,389	9,107,518	9,200,930	9,307,725	9,428,628	9,465,719	9,558,734			9,888,816	10,186,731	10,224,109	10,532,312	11,274,099	10,865,740	10,907,261	13,192,349	13,336,445	13,603,622	13,875,087	14,150,889	14,431,072	14,715,684	15,004,770	15,298,375	15,596,546	15,899,325	16,206,758	16,518,888	
		Parking		1	7 074 733	6.807.460	6,786,025	7,552,151	7,929,759			8,169,237	8,250,930	8,333,439	8,416,773	8,500,941	8,500,941	8,585,950	8,585,950	8,843,529 -	8,843,529	9,108,835	9,108,835	9,382,100	9,382,100	9,663,563	9,663,563	9,953,470	10,053,004	10,153,535	10,255,070	10,357,621	10,461,197	10,565,809	10,671,467	10,778,181	10,885,963	10,994,823	11,104,771	11,215,819	
		i	Fiscal	Year	0 40 0 40	06-07	80-20	60-80	09-10	10-11	11-12	12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32	32-33	33-34	34-35	35-36	36-37	37-38	38-39	39-40	40-41	

Includes 2003 Bond Reserve to use for final payment

<b>V</b>			

# **Capital Construction & Development**

The Auraria Science Building Project Team made significant progress on the Science Building addition and renovation project. Highlights of the past fiscal year include:

- The design team completed the Program Plan Update, Schematic Design (SD) and Design Development (DD) design phases for the addition, renovation and back-fill scopes of work for the project. Construction documents were completed for the addition.
- Contractor selections included:
  - o CM/GC (Haselden / Barton Malow)
  - o Materials Testing / Hazardous Materials Consultant (Kumar and Associates)
  - o Commissioning Agent (EMC Engineers)
  - o Move Manager (Ellipse Group) and,
  - o Soils Abatement Contractor (ESA, Inc.)
- 33,000 cubic yards of asbestos contaminated materials were abated on the main building site.
- Negotiation and execution of Guaranteed Maximum Price (GMP) with CM/GC within the Fixed Limit of Construction Cost (FLCC). The project team reduced construction costs by \$5.8 million through the SD and DD/GMP Value Engineering (VE) and scope clarification processes.
- A Ground Breaking Ceremony was held in December 2007.
- Construction amendments were executed for Bid Package (BP) #1 (Underground Utilities, Mass Excavation, Shoring and Over-lot Grading) and BP #2 (Caissons, Footings and Basement Walls) scopes of work for CM/GC worth \$22.25 million.
- The CM/GC has completed site mobilization, excavation, building compaction and shoring for the project. The CM/GC has also made substantial progress on the underground utilities and building foundations.

TABLE 6
AURARIA HIGHER EDUCATION CENTER
CAPITAL CONSTRUCTION APPROPRIATIONS

		Fiscal Ye	Fiscal Year Appropriations	iations			Referendum C Years	C Years	
Description	00-01	01-02	02-03	03-04	04-05	90-20	20-90	80-20	60-80
Construction Projects:									
Classroom Improvements Phase 2 of 2	2,706,523	1	1	•	ı	1	1	1	1
Arts Building Renovation Phase 1 of 3	957,438	334,384	1	•	•	1		1	1
Arts Building Renovation Phase 2 of 3	•	6,281,377	•	,	1	ı		ı	1
Science Building Renovation Phase 1	i	1	1	1	1	1	2,429,100	1	ı
Science Building Renovation Phase 2	1	1	1	1	1	•	•	29,887,876 63,619,180	3,619,180
Total Construction	2,706,523	334,384			1	I	2,429,100	29,887,876 63,619,180	3,619,180
Controlled Maintenance Projects:									
Repair/Replace Storm Drain System Phase 4 and 5	439,200	667,900	,	•	•	1	1	ı,	1
Repair/Replace Campus Building Roofs	441,500	805,600	1	ı	•	1	1	1	•
Repair/Replace Electrical High Voltage Cable Phase 3 and 4	760,600	1,056,200	•	,	ı	•	1	ı	•
Chlorofluorocarbon Refrigeration Phase Out	509,388	0	,	1	,	ı		1	•
Replace Fire Security Monitoring Infrastructure System Phase 1 of 2	•	1	•	478,921	ı	1	ı	1	1
Replace Fire Security Monitoring Infrastructure System Phase 2 of 2	•	1	•	ı	,	478,921	1	ı	•
1200 7th St. Building, Roof Replacement						371,861	1	•	•
Campus Utilities Infrastructure Repairs	1	1		1	•	1,696,946	1	1	1
Life/Safety Mechanical & Electrical Repairs		1	1	1	•	1,070,264	ı	İ	· t
Repair and Replace Elevator Systems Campuswide	1	1	ı	1	1	ı	•	1,284,113	1
Repair and Replace Campus Emergency Generator	1	1	1	1	•	1	1	451,855	1
Art Building, R & R Indoor Air Quality, Window, HVAC									949,467
Total Controlled Maintenance	2,150,688	2,150,688 2,529,700	1	478,921	1	3,617,992		1,735,968	949,467
Total Construction and Controlled Maintenance	4,857,211	,857,211 2,864,084	1	478,921		3,617,992	3,617,992 2,429,100	31,623,844 64,568,647	4,568,647