



Automated Medical Payments

Medicaid Bulletin

Colorado Title XIX

Fiscal Agent



600 Seventeenth Street
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Denver, CO 80202

Medicaid Provider Services

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1-800-237-0757

Mailing Addresses

Claims & PARs
P.O. Box 30
Denver, CO 80201-0030

Correspondence, Inquiries & Adjustments

P.O. Box 90
Denver, CO 80201-0090

Provider enrollment, Provider information, Changes, Signature authorization, and Claim requisitions

P.O. Box 1100
Denver, CO 80201-1100

Medicaid Fiscal Agent Information on the Internet

coloradomedicaid.consultec-inc.com

Medicaid bulletins contain important policy and billing information and should be shared promptly with billing staff.

Bulletins supplement information in the Medicaid Provider Manual and should be retained with the provider manual for reference. Retain all bulletins until published notification advises that the information is obsolete or reproduced in subsequent bulletins or provider manual updates.

Please direct questions about bulletins and billing information to Medicaid Provider Services.

Distribution: All providers

October 2001

Reference: B0100114

2002 – Winter/Spring Denver & Statewide Provider Billing Workshop Schedule

Provider billing workshops include both Medicaid billing instructions and a review of Medicaid billing procedures. Workshops are intended for both new and experienced Medicaid billers. Provider representatives explain and discuss Medicaid program policies, billing requirements, and problem-solving strategies.

The Winter/Spring workshops begin in December 2001 and continue through May 2002. Both the Denver workshops and the Statewide workshops are listed in this bulletin. All workshops cover the same topics. Topics may vary from previous workshops.

If you are interested in a billing topic that is not listed, it may be offered during the 2002 Summer/Fall Denver or Statewide workshops. These workshop schedules will be published in a future Medicaid bulletin.

Workshop agenda

The following agenda is a general guideline of the topics presented in the billing workshops.

Medicaid policy	Claim completion	Claim submission
✓ Fiscal agent review	✓ Field by field requirements	✓ Prior authorizations
✓ Eligibility verification	✓ WINASAP demo	✓ Electronic/Paper claims
✓ Managed care	✓ Special billing instructions	✓ Remittance statements
✓ Medicare crossovers		✓ Adjustments
✓ Third party		
✓ Timely filing		

Note: Also included is a Remittance Statement/Denial Messages and Explanations Appendix replacement page.

Workshop summaries

<p style="text-align: center;">Practitioner</p> <ul style="list-style-type: none"> ➤ Practitioners, ambulatory surgical centers, family planning providers, community mental health centers, and independent radiology billing on the CO-1500 paper claim form and the CO-1500 Practitioner & Independent Lab electronic claim formats. ➤ Non hospital-based transportation providers billing on the CO-1500 paper claim form and the CO-1500 Transportation electronic claim format. 	<p style="text-align: center;">Early Periodic Screening, Diagnosis & Treatment (EPSDT)</p> <ul style="list-style-type: none"> ➤ Well child medical screening and immunization providers billing on the EPSDT paper claim form and EPSDT electronic claim format.
<p style="text-align: center;">Inpatient/Outpatient Services including Rural Health Clinic (RHC), Federally Qualified Health Clinic (FQHC), and Dialysis</p> <ul style="list-style-type: none"> ➤ Hospitals billing on the UB-92 paper claim form and Institutional Inpatient & Outpatient electronic claim format. ➤ RHCs & FQHCs billing on the UB-92 paper claim form and Institutional Outpatient electronic claim format. ➤ Dialysis providers billing on the UB-92 paper claim form and Institutional Outpatient electronic claim format. 	<p style="text-align: center;">Home & Community Based Services (HCBS) – Elderly, Blind, & Disabled (EBD), Persons Living with AIDS (PLWA), Mentally Ill (MI) & Children’s Home & Community Based Services (CHCBS)</p> <ul style="list-style-type: none"> ➤ Adult day care, transportation, home electronics, home modifications, and personal care service providers billing for EBD, PLWA, and MI billing on the CO-1500 paper claim form and CO-1500 Community Based Services electronic claim format. ➤ Children’s HCBS case management providers billing on the CO-1500 paper claim form and CO-1500 Community Based Services electronic claim format.
<p style="text-align: center;">Eyewear and Vision</p> <ul style="list-style-type: none"> ➤ Ophthalmologists, optometrists, & opticians billing on the CO-1500 paper claim form and CO-1500 Supply and Practitioner electronic claim formats. 	<p style="text-align: center;">Home and Community Based Services (HCBS) – Brain Injury (BI)</p> <ul style="list-style-type: none"> ➤ HCBS-BI providers billing on the CO-1500 paper claim form and CO-1500 Community Based Services electronic claim format.
<p style="text-align: center;">Home Health (HH) and Private Duty Nursing (PDN)</p> <ul style="list-style-type: none"> ➤ HH and PDN providers billing on the UB-92 paper claim form and Institutional HH electronic claim format. 	<p style="text-align: center;">Children’s Habilitation Residential Program (CHRP)</p> <ul style="list-style-type: none"> ➤ CHRP providers billing on the CO-1500 paper claim form and CO-1500 Community Based Services electronic claim format.
<p style="text-align: center;">Dental</p> <ul style="list-style-type: none"> ➤ Dental and oral surgery providers billing on the ADA paper claim form and dental electronic claim format. 	<p style="text-align: center;">Nursing Facility (UB-92)</p> <ul style="list-style-type: none"> ➤ Nursing facilities billing on the UB-92 paper claim form and Institutional Nursing Facility electronic claim format.
<p style="text-align: center;">Hospice</p> <ul style="list-style-type: none"> ➤ Hospice agencies billing on the UB-92 paper claim form and Institutional Home Health electronic claim format. 	<p style="text-align: center;">Residential Treatment Center (RTC)</p> <ul style="list-style-type: none"> ➤ RTCs billing on the UB-92 paper claim form and Institutional Outpatient electronic claim format.
<p style="text-align: center;">Transportation Independent & County (CO 1500)</p> <ul style="list-style-type: none"> ➤ Non hospital-based transportation providers billing on the CO-1500 paper claim form and the CO-1500 Transportation electronic claim format. 	<p style="text-align: center;">Supply/Durable Medical Equipment</p> <ul style="list-style-type: none"> ➤ Medical supply and durable medical equipment providers billing on the CO-1500 paper claim form and CO-1500 Supply electronic claim format.
<p style="text-align: center;">Pharmacy</p> <ul style="list-style-type: none"> ➤ Pharmacies billing for prescription drugs on the Pharmacy paper claim form and Pharmacy electronic claim format (PDCS). 	

Who should attend?

New and experienced receptionists, front desk personnel, admission officers, office managers, billing services, and other billers should attend the appropriate workshop.

What should I bring?

The new Medicaid Provider Manual was distributed in October 1998, prior to the fiscal agent transition. Please bring this manual to the workshop. Manuals are not available at the workshops. The manual contains the program and billing instruction references used during the workshops. Although only one manual is distributed per enrolled provider, you may copy or download them from the fiscal agent's web site at:

coloradomedicaid.consultec-inc.com

Replacement manuals are available from the fiscal agent for a fee. To order a replacement manual, contact Provider Services for cost and ordering information.

Do I need reservations?

Yes, reservations are necessary for all Denver workshops listed in this bulletin. Reservations are **not** required for Statewide workshops. Review the Denver workshop schedule on pages 4 and 5 and the Statewide workshop schedule on pages 6 and 7 to find the workshop that best meets your needs.

Call Medicaid Provider Services to make reservations.

**1-800-237-0757
303-534-0146**

Press "4" to make workshop reservations. This transfers you to a voice mailbox where you should leave the following information:

- ✓ **Medicaid provider billing number**
- ✓ **The date and time of the workshop**
- ✓ **The number of people attending**
- ✓ **Contact name, address and phone number**

Without all of the requested information, your reservation cannot be processed successfully.

If you do not receive a confirmation from Medicaid Provider Services within one week of making your reservation, please call Provider Services and talk to a Provider Services Representative.

Denver workshops

The schedule for Provider Billing Workshops offered in Denver during the Winter/Spring of 2001 follows. *All workshops will begin promptly as indicated. Please allow time for parking and registration.*

All Denver Workshops are held at:

ACS

600 Seventeenth Street

Suite 600 North (6th Floor, North Tower)

Denver, CO 80202

Winter/Spring 2002 Denver workshop schedule

Provider/Program type	Dates and times	
	Morning	Afternoon
Practitioner	Tuesday, December 4 8:30 AM	Thursday, January 10 1:00 PM
	Tuesday, February 12 8:30 AM	
		Thursday, March 14 1:00 PM
	Thursday, April 11 8:30 AM	
EPSDT (Early Periodic Screening, Diagnosis, and Treatment)		Tuesday, December 4 1:00 PM
		Tuesday, February 12 1:00 PM
		Thursday, April 11 1:00 PM
Inpatient/Outpatient Including RHC, FQHC, & Dialysis	Tuesday, January 8 8:30 AM	Tuesday, March 12 1:00 PM
HCBS: EBD, PLWA, MI, CHCBS, BI & CRRP	Thursday, December 6 8:30 AM	Thursday, February 14 1:00 PM
	Tuesday, April 9 8:30 AM	
Eyewear and Vision	Thursday, January 10 8:30 AM	Tuesday, April 9 1:00 PM
Supply/ Durable Medical Equipment	Tuesday, April 16 8:30 AM	Tuesday, January 15 1:00 PM
Home Health (HH) and Private Duty Nursing (PDN)		Thursday, December 6 1:00 PM
Nursing Facility	Tuesday, January 15 8:30 AM	
Dental		Tuesday, January 8 1:00 PM
Residential Treatment Center (RTC)	Tuesday, March 12 8:30 AM	

The schedule for Provider Billing Workshops offered outside of Denver during the Fall of 2001 is listed below. All workshops will begin promptly as indicated. Please allow time for parking and registration.

Spring 2001 Statewide workshop schedule

City and workshop site	Provider/ Program type	Dates and times	
		Morning	Afternoon
Fort Collins University Park Holiday Inn 425 West Prospect Road Fort Collins, CO 80526 970-482-2626	Practitioner	Tuesday May 7 8:30 - 11:30 AM	
	Inpatient/Outpatient Including RHC, FQHC & Dialysis		Tuesday May 7 1:00 - 4:00 PM
	Nursing Facility	Tuesday May 7 8:30 - 11:30 AM	
	Eyewear and Vision		Tuesday May 7 1:00 - 4:00 PM
Greeley Best Western Ramkota Inn 701 8 th Street Greeley, CO 80631 970-353-8444	Practitioner	Wednesday May 8 8:30 - 11:30 AM	
	Inpatient/Outpatient Including RHC, FQHC & Dialysis		Wednesday May 8 1:00 - 4:00 PM
	Pharmacy	Wednesday May 8 8:30 - 11:30 AM	
	Transportation Independent & County		Wednesday May 8 1:00 - 4:00 PM
Pueblo Holiday Inn Pueblo 4001 North Elizabeth Pueblo, CO 81008 719-543-8050	Practitioner	Tuesday May 14 8:30 - 11:30 AM	
	Inpatient/Outpatient Including RHC, FQHC & Dialysis		Tuesday May 14 1:00 - 4:00 PM
	Supply	Tuesday May 14 8:30 - 11:30 AM	
	Transportation Independent & County		Tuesday May 14 1:00 - 4:00 PM

City and workshop site	Provider/ Program type	Dates and times	
		Morning	Afternoon
Colorado Springs Embassy Suites Hotel 7290 Commerce Center Dr Colorado Springs, CO 80919 719-599-9100	Practitioner	Wednesday May 15 8:30 – 11:30 AM	
	Inpatient/Outpatient Including RHC, FQHC & Dialysis		Wednesday May 15 1:00 – 4:00 PM
	Dental	Wednesday May 15 8:30 – 11:30 AM	
	Pharmacy		Wednesday May 15 1:00 – 4:00 PM
Grand Junction Holiday Inn 755 Horizon Dr. Grand Junction , CO 81506 970-243-6790	Practitioner	Wednesday May 22 8:30 – 11:30 AM	
	Inpatient/Outpatient Including RHC, FQHC & Dialysis		Wednesday May 22 1:00 – 4:00 PM
	Pharmacy	Wednesday May 22 8:30 – 11:30 AM	
	Nursing Facility		Wednesday May 22 1:00 – 4:00 PM

Reminder: Statewide workshops do *not* require reservations.

Please contact Medicaid Provider Services for additional workshop information.