



Automated Medical Payments

Medicaid Bulletin Colorado Title XIX

Fiscal Agent



600 Seventeenth Street
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Denver, CO 80202

Medicaid Provider Services

303-534-0146
1-800-237-0757

Mailing Addresses

Claims & PARs
P.O. Box 30
Denver, CO 80201-0030

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P.O. Box 90
Denver, CO 80201-0090

Provider enrollment, Provider information,
Changes, Signature authorization,
and Claim requisitions
P.O. Box 1100
Denver, CO 80201-1100

Medicaid Fiscal Agent Information on the Internet

coloradomedicaid.consultec-inc.com

Medicaid bulletins contain important policy and billing information and should be shared promptly with billing staff.

Bulletins supplement information in the Medicaid Provider Manual and should be retained with the provider manual for reference. Retain all bulletins until published notification advises that the information is obsolete or reproduced in subsequent bulletins or provider manual updates.

Please direct questions about bulletins and billing information to Medicaid Provider Services.

Distribution: All providers

June 2001

Reference: B0100105

2001 – Summer/Fall Denver & Statewide Provider Billing Workshop Schedule

Provider workshops include Medicaid billing instructions and a review of Medicaid billing procedures. Workshops benefit both new and experienced Medicaid billers. Provider representatives explain and discuss Medicaid program policies, billing requirements, and problem-solving approaches.

The Summer/Fall workshops begin in July 2001 and continue through November 2001. Both the Denver and the Statewide workshops are listed in this bulletin. All workshops cover the same topics. Topics may vary from previous workshops.

If you are interested in a billing topic that is not listed, it may be offered during the 2002 Winter/Spring Denver or Statewide workshops. These workshop schedules will be published in a future Medicaid bulletin.

Workshop contents

The following is a general listing of topics covered in the workshops.

Medicaid policy	Claim completion	Claim submission
✓ Fiscal agent review	✓ Field by field requirements	✓ Prior authorizations
✓ Eligibility verification	✓ WINASAP demo	✓ Electronic/Paper claims
✓ Managed care	✓ Special billing instructions	✓ Remittance statements
✓ Medicare crossover		✓ Adjustments
✓ Third party		
✓ Timely filing		

Workshop summaries

<p style="text-align: center;">Practitioner</p> <ul style="list-style-type: none"> ➤ Practitioners, ambulatory surgical centers, family planning providers, community mental health centers, and independent radiology billing on the CO-1500 paper claim form and the CO-1500 Practitioner & Independent Lab electronic claim formats. ➤ Non hospital-based transportation providers billing on the CO-1500 paper claim form and the CO-1500 Transportation electronic claim format. 	<p style="text-align: center;">Early Periodic Screening, Diagnosis & Treatment (EPSDT)</p> <ul style="list-style-type: none"> ➤ Well child medical screening and immunization providers billing on the EPSDT paper claim form and EPSDT electronic claim format.
<p style="text-align: center;">Inpatient/Outpatient Services including Rural Health Clinic (RHC), Federally Qualified Health Clinic (FQHC), and Dialysis</p> <ul style="list-style-type: none"> ➤ Hospitals billing on the UB-92 paper claim form and Institutional Inpatient & Outpatient electronic claim format. ➤ RHCs & FQHCs billing on the UB-92 paper claim form and Institutional Outpatient electronic claim format. ➤ Dialysis providers billing on the UB-92 paper claim form and Institutional Outpatient electronic claim format. 	<p style="text-align: center;">Home & Community Based Services (HCBS) – Elderly, Blind, & Disabled (EBD), Persons Living with AIDS (PLWA), Mentally Ill (MI) & Children’s Home & Community Based Services (CHCBS)</p> <ul style="list-style-type: none"> ➤ Adult day care, transportation, home electronics, home modifications, and personal care service providers billing for EBD, PLWA, and MI billing on the CO-1500 paper claim form and CO-1500 Community Based Services electronic claim format. ➤ Children’s HCBS case management providers billing on the CO-1500 paper claim form and CO-1500 Community Based Services electronic claim format.
<p style="text-align: center;">Eyewear and Vision</p> <ul style="list-style-type: none"> ➤ Ophthalmologists, optometrists, & opticians billing on the CO-1500 paper claim form and CO-1500 Supply and Practitioner electronic claim formats. 	<p style="text-align: center;">Home and Community Based Services (HCBS) – Brain Injury (BI)</p> <ul style="list-style-type: none"> ➤ HCBS-BI providers billing on the CO-1500 paper claim form and CO-1500 Community Based Services electronic claim format.
<p style="text-align: center;">Home Health (HH) and Private Duty Nursing (PDN)</p> <ul style="list-style-type: none"> ➤ HH and PDN providers billing on the UB-92 paper claim form and Institutional HH electronic claim format. 	<p style="text-align: center;">Children’s Habilitation Residential Program (CHRP)</p> <ul style="list-style-type: none"> ➤ CHRP providers billing on the CO-1500 paper claim form and CO-1500 Community Based Services electronic claim format.
<p style="text-align: center;">Dental</p> <ul style="list-style-type: none"> ➤ Dental and oral surgery providers billing on the ADA paper claim form and dental electronic claim format. 	<p style="text-align: center;">Nursing Facility (UB-92)</p> <ul style="list-style-type: none"> ➤ Nursing facilities billing on the UB-92 paper claim form and Institutional Nursing Facility electronic claim format.
<p style="text-align: center;">Hospice</p> <ul style="list-style-type: none"> ➤ Hospice agencies billing on the UB-92 paper claim form and Institutional Home Health electronic claim format. 	<p style="text-align: center;">Residential Treatment Center (RTC)</p> <ul style="list-style-type: none"> ➤ RTCs billing on the UB-92 paper claim form and Institutional Outpatient electronic claim format.
<p style="text-align: center;">Transportation Independent & County (CO 1500)</p> <ul style="list-style-type: none"> ➤ Non hospital-based transportation providers billing on the CO-1500 paper claim form and the CO-1500 Transportation electronic claim format. 	<p style="text-align: center;">Supply/Durable Medical Equipment</p> <ul style="list-style-type: none"> ➤ Medical supply and durable medical equipment providers billing on the CO-1500 paper claim form and CO-1500 Supply electronic claim format.
<p style="text-align: center;">Pharmacy</p> <ul style="list-style-type: none"> ➤ Pharmacies billing for prescription drugs on the Pharmacy paper claim form and Pharmacy electronic claim format (PDCS). 	

Workshops are for new and experienced:

- Receptionists, ➤ Office managers
- Front desk personnel ➤ Billing services
- Admission officers ➤ Other billers

Materials to bring

The Medicaid Provider Manual was distributed in October 1998, prior to the fiscal agent transition. Please bring this manual to the workshop. Manuals are *not* available at the workshops. The manual contains the program and billing instruction references used in the workshops. Only one manual is sent to each enrolled provider. You may copy or download manuals from the fiscal agent's web site at:

coloradomedicaid.consultec-inc.com

Replacement manuals are available from the fiscal agent for a fee. To order a replacement manual, contact Provider Services for cost and ordering information.

Reservations

Reservations are required for all Denver workshops listed in this bulletin. Reservations are ***not*** required for statewide workshops. Review the Denver workshop schedule on page 4 and the Statewide workshop schedule on pages 6 and 7 to find the workshop that best meets your needs.

Call Medicaid Provider Services for Denver workshop reservations.

**1-800-237-0757
303-534-0146**

Press "4" to make workshop reservations. This transfers you to a voice mailbox where you should leave the following information:

- ✓ **Medicaid provider billing number**
- ✓ **The date and time of the workshop**
- ✓ **The number of people attending**
- ✓ **Contact name, address and phone number**

Without all of the requested information, your reservation cannot be processed successfully.

If you do not receive a confirmation from Medicaid Provider Services within one week of making your reservation, please call Provider Services and talk to a Provider Services Representative.

Denver workshops

The schedule for Provider Billing Workshops offered in Denver during the Summer/Fall of 2001 follows. *All workshops will begin promptly as indicated. Please allow time for parking and registration.*

All Denver Workshops are held at:
ACS
600 Seventeenth Street
Suite 600 North (6th Floor, North Tower)
Denver, CO 80202

Summer/Fall 2001 Denver workshop schedule

Provider/Program type	Dates and times	
	Morning	Afternoon
Practitioner	Thursday, August 9 8:30 - 11:30 AM	Tuesday, July 24 1:00 - 4:00 PM
	Tuesday, October 2 8:30 - 11:30 AM	Thursday, November 15 1:00 - 4:00 PM
EPSDT (Early Periodic Screening, Diagnosis, and Treatment)		Thursday, August 9 1:00 PM
		Tuesday, October 2 1:00 - 4:00 PM
Inpatient/Outpatient Including RHC, FQHC, & Dialysis	Tuesday, August 14 8:30 - 11:30 AM	Thursday, November 8 1:00 - 4:00 PM
HCBS: EBD, PLWA, MI, CHCBS, BI & CHRP	Tuesday, August 7 8:30 - 11:30 AM	Thursday, October 4 1:00 - 4:00 PM
Eyewear and Vision	Thursday, November 8 8:30 - 11:30 AM	Tuesday, August 14 1:00 - 4:00 PM
Supply/ Durable Medical Equipment	Tuesday, October 9 8:30 - 11:30 AM	Thursday, July 12 1:00 - 4:00 PM
Home Health (HH) and Private Duty Nursing (PDN)		Tuesday, August 7 1:00 - 4:00 PM
Nursing Facility	Thursday, July 26 8:30 - 11:30 AM	Tuesday, November 6 1:00 - 4:00 PM
Dental	Tuesday, November 6 8:30 - 11:30 AM	
Residential Treatment Center (RTC)	Tuesday, November 13 8:30 - 11:30 AM	
Pharmacy		Tuesday, October 9 1:00 - 4:00 PM
Transportation Independent & County (CO1500)		Tuesday, November 13 1:00 - 4:00 PM
Hospice	Thursday, October 4 8:30 - 11:30 AM	

Please contact Provider Services to make reservations for Denver workshops and/or for additional information.

303-534-0146 or 1-800-237-0757

Denver parking

Workshops are conducted at the fiscal agent's office, in the Dominion Plaza Building at 600 17th Street, the 6th floor in the North Tower of the building. Parking is **not** provided and is limited in the Downtown Denver area. Providers attending workshops are urged to carpool and arrive early to secure parking or use public transportation.

Commercial parking lots are available throughout the downtown area and the daily rates range from approximately \$5 to \$10. Most of the city parking meters are limited to one or two hours. The following map indicates the parking lots near Dominion Plaza. There is additional parking near Union Station, Market Street Station, and Civic Center Station. Providers who park in these areas should take the 16th Street Mall Shuttle to Welton Street.

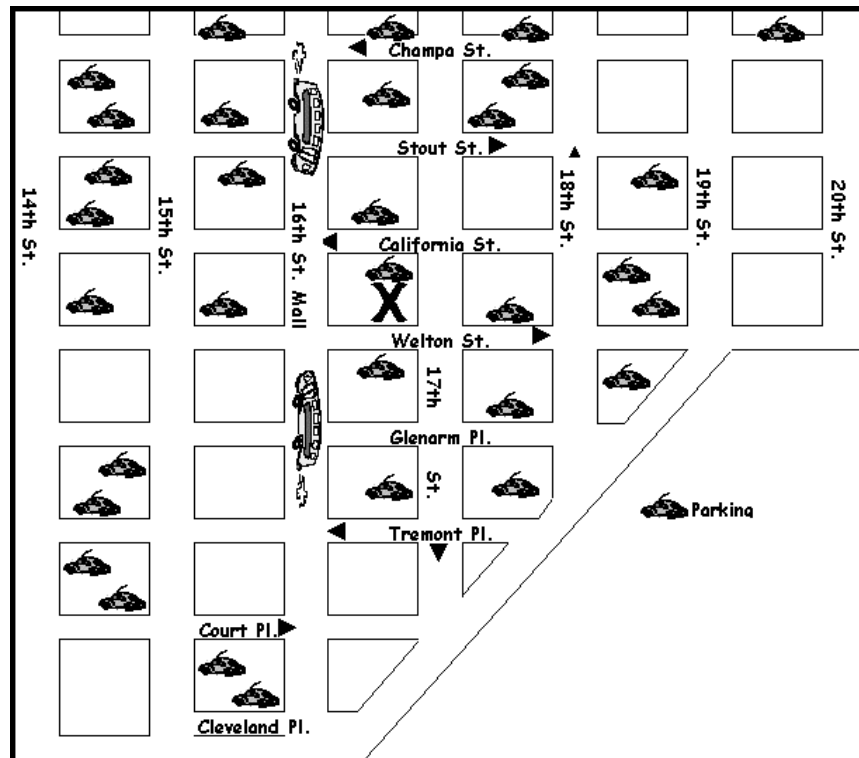
Driving directions

Take Interstate 25 to Exit 210A – Colfax. Go east.

Take Colfax 0.8 miles to Welton – seventh light. Go north.

Take Welton 0.4 miles to 16th Street – Third light.

ACS is located in the Dominion Plaza, on the west side of Welton, between 16th and 17th Streets.



The schedule for Provider Billing Workshops offered outside of Denver during the Summer/Fall of 2001 is listed below.
All workshops will begin promptly as indicated. Please allow time for parking and registration.

Summer/Fall 2001 Statewide workshop schedule

City and workshop site	Provider/ Program type	Dates and times	
		Morning	Afternoon
Fort Collins University Park Holiday Inn 425 West Prospect Road Fort Collins, CO 80526 970-482-2626	Practitioner	Wednesday September 5 8:30 - 11:30 AM	
	Inpatient/Outpatient Including RHC, FQHC & Dialysis		Wednesday September 5 1:00 - 4:00 PM
	Hospice	Wednesday September 5 8:30 - 11:30 AM	
	Dental		Wednesday September 5 1:00 - 4:00 PM
Greeley Best Western Ramkota Inn 701 8 th Street Greeley, CO 80631 970-353-8444	Practitioner	Thursday September 6 8:30 - 11:30 AM	
	Inpatient/Outpatient Including RHC, FQHC & Dialysis		Thursday September 6 1:00 - 4:00 PM
	Supply	Thursday September 6 8:30 - 11:30 AM	
	Home Health (HH) and Private Duty Nursing (PDN)		Thursday September 6 1:00 - 4:00 PM
Alamosa Holiday Inn 333 Santa Fe Avenue Alamosa, CO 81101 719-589-5833	Practitioner	Tuesday September 11 8:30 - 11:30 AM	
	Inpatient/Outpatient Including RHC, FQHC & Dialysis	Tuesday September 11 8:30 - 11:30 AM	
Pueblo Holiday Inn Pueblo 4001 North Elizabeth Pueblo, CO 81008 719-543-8050	Practitioner	Wednesday September 12 8:30 - 11:30 AM	
	Inpatient/Outpatient Including RHC, FQHC & Dialysis		Wednesday September 12 1:00 - 4:00 PM
	Pharmacy	Wednesday September 12 8:30- 11:30 AM	

City and workshop site	Provider/ Program type	Dates and times	
		Morning	Afternoon
Pueblo Continued	HCBS: EBD, PLWA, MI, CHCBS, BI & CHRP		Wednesday September 12 1:00 – 4:00 PM
Colorado Springs Radisson Inn North 8110 North Academy Blvd Colorado Springs, CO 80920 719-598-5770	Practitioner	Thursday September 27 8:30 – 11:30 AM	
	Nursing Facility		Thursday September 27 1:00 – 4:00 PM
	Home Health	Thursday September 27 8:30 – 11:30 AM	
	Vision		Thursday September 27 1:00 – 4:00 PM
Durango DoubleTree Hotel 501 Camino Del Rio Durango, CO 81301 970-382-3913	Practitioner	Tuesday September 18 8:30 – 11:30 AM	
	Inpatient/Outpatient Including RHC, FQHC & Dialysis	Tuesday September 18 8:30 – 11:30 AM	
Grand Junction Holiday Inn 755 Horizon Dr. Grand Junction, CO 81506 970-243-6790	Practitioner	Wednesday September 19 8:30 – 11:30 AM	
	Inpatient/Outpatient Including RHC, FQHC & Dialysis		Wednesday September 19 1:00 – 4:00 PM
	Nursing Facility	Wednesday September 19 8:30 – 11:30 AM	
	Supply		Wednesday September 19 1:00 – 4:00 PM

Reminder: Statewide workshops do *not* require reservations.

**Please contact Medicaid Provider Services for additional
workshop information.**