



Automated Medical Payments

# Medicaid Bulletin

## Colorado Title XIX

Fiscal Agent

**CONSULTEC**

600 Seventeenth Street  
Suite 600 North  
Denver, CO 80202

### Medicaid Provider Services

303-534-0146  
1-800-237-0757

### Mailing Addresses

Claims & PARs  
P.O. Box 30  
Denver, CO 80201-0030

### Correspondence, Inquiries & Adjustments

P.O. Box 90  
Denver, CO 80201-0090

### Provider enrollment, Provider information, Changes, Signature authorization, and Claim requisitions

P.O. Box 1100  
Denver, CO 80201-1100

### Medicaid Fiscal Agent Information on the Internet

[WWW.CONSULTEC-GCRO.COM](http://WWW.CONSULTEC-GCRO.COM)

Medicaid bulletins contain important policy and billing information and should be shared promptly with billing staff.

Bulletins supplement information in the Medicaid Provider Manual and should be retained with the provider manual for reference. Retain all bulletins until published notification advises that the information is obsolete or reproduced in subsequent bulletins or provider manual updates.

Please direct questions about bulletins and billing information to Medicaid Provider Services.

Distribution: Nursing Facility April 2000  
Providers

Reference: B000062

# Urgent Read Immediately

## Phone Number Correction

A recent bulletin, B000060, regarding the activation of a prior authorization edit for Nursing Facility claims contains an error.

The telephone number to contact CFMC is incorrect. The correct telephone number is **303-695-3340**. Please direct your questions about ULTC 100 prior authorizations to CFMC at:

303-695-3340 or 1-800-888-7053 (toll free Colorado)

We apologize for any inconvenience this error may have caused.

## Nursing Facility Prior Authorization Verification Tips

Bulletin B000060 instructed providers to contact the Colorado Foundation for Medical Care (CFMC) if their claim(s) denied in error for no prior authorization on file. If the provider has a copy of the certified ULTC 100 from CFMC, the fiscal agent can correct the problem. The ULTC 100 must contain a legible client State ID number. The ULTC 100 can be faxed to the fiscal agent and entered into the Medicaid claims processing system. Please follow the steps below to expedite this process:

- Make a legible copy of the certified ULTC 100 from CFMC.
- Complete a fax cover sheet with the Provider facility name, phone number and contact name. Clearly indicate on the fax cover sheet, "**Attn: Diane Backen - Edit 500 issue**".
- Fax the cover sheet and ULTC 100 to:

**Diane Backen at 303-534-0439**

Please note that this process only applies to ULTC 100s that relate to the prior authorization edit issue. Remittance statements will not be accepted in place of the ULTC 100. Providers must submit faxes by May 31, 2000. Effective June 1, 2000 providers must call the Medicaid Prior Authorization Unit at 303-534-0279 or 1-800-237-7647 (toll-free Colorado).

Please direct questions about Medicaid billing or the information in this bulletin to Medicaid Provider Services at:

303-534-0146 or 1-800-237-0757 (toll free Colorado)