

Automated Medical Payments

Medicaid Bulletin

Colorado Title XIX

Fiscal Agent



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Mailing Addresses

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Provider enrollment, Provider information, Changes, Signature authorization, and Claim requisitions P.O. Box 1100 Denver, CO 80201-1100

Medicaid Fiscal Agent Information on the Internet www.consultec-gcro.com

Medicaid bulletins contain important policy and billing information and should be shared promptly with billing staff.

Bulletins supplement information in the Medicaid Provider Manual and should be retained with the provider manual for reference. Retain all bulletins until published notification advises that the information is obsolete or reproduced in subsequent bulletins or provider manual updates.

Please direct questions about bulletins and billing information to Medicaid Provider Services.

Distribution: Nursing Facility Providers November 1999

Reference: B9900035

PETI billing changes

Included in this bulletin -

PETI edits & descriptions PETI billing training schedule PETI PAR process chart PETI billing example

For dates of service on and after January 1, 2000, Nursing Facility Post-Eligibility Treatment of Income (PETI) billing procedures will change.

PETI charges must be billed using the instructions in the Nursing Facility specialty manual. The following edits will set if charges are billed incorrectly:

PETI edits

Edit	Description	
0231	The PETI amount is greater than the patient payment amount. The PETI amount must be equal to or less than the patient payment amount on the claim. The claim will pay.	
	The PETI payment automatically will be reduced to equal the patient payment amount.	
0232	There is a PETI amount on the claim and occurrence span code 80 is not entered in FL 36 Occurrence SPAN CODE). The claim will deny.	
To fix	Enter occurrence span code 80 and the "FROM" and "THROUGH" dates for the PETI services in FL 36.	
0233	There is a PETI revenue code and an amount on the claim, but the accommodation revenue code is not 119 or 129. PETI revenue codes only can be billed on claims with an accommodation revenue code of 119 or 129. The claim will deny.	
To fix	Enter revenue code 119 or 129, the description, rate, units, and total charges.	

Notify vendors and billing agents

Nursing facility providers are responsible for notifying their vendors and billing agents of PETI billing changes. Billers must use the NSF Record 40 for the occurrence span code and the corresponding from and through dates when PETI services are billed on the claim. There can be two lines of span codes and dates.

PETI revenue codes are billed on Record 60. The claim also must have at least one line of Record 50 (accommodation revenue codes). The patient payment amount must be greater than or equal to the total of the PETI services billed.

A notice to vendors and the revisions to the NSF manual will be posted on the fiscal agent's web site.

PETI training

 ${f T}$ he fiscal agent and the State will conduct joint training sessions on billing PETI. The workshops will include PETI billing instructions, the new PETI edits, PETI PAR procedures, and a review of the specialty manual revisions.

Nursing facility billers, facility contacts, and any individuals who request PETI approval, including social workers, should plan to attend one of these training sessions. **Please bring this bulletin and all included materials with you to the training session.**

Read the following schedule to determine the workshop that you will be able to attend. All workshops will begin promptly as indicated. Please allow time for parking and registration. Reservations are not required for these special training sessions. When you arrive at the workshop site, the workshop should be registered under Medicaid, but also may be registered under the name Consultec.

Training Schedule			
Site	Date	Time	
Pueblo Parkview Medical Center Medical Office Building - Thatcher Auditorium 1600 North Grand Pueblo, CO 81003 719-584-4000	Thursday January 6th	9:00-11:00AM	
Greeley Best Western Ramkota Inn 701 8 th Street Greeley, CO 80631 970-353-8444	Wednesday January 12th	9:00-11:00AM	
Denver Holiday Inn Downtown 1450 Glenarm Place	Thursday January 13th	9:00-11:00AM	
Denver, CO 80202 303-573-1450	Thursday January 13th	1:00-3:00PM	
Grand Junction* Grand Vista Hotel 2790 Crossroads Blvd Grand Junction, CO 81506 800-800-7796	Thursday January 20th	9:00-11:00AM	

PETI training also will be included in the fiscal agent's regular Denver Nursing Facility workshops on Tuesday, December 7, 1999 and Thursday, February 17, 2000. Please refer to the Denver workshop bulletin B9900028 for workshop times, and remember that reservations are required for these two workshops.

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^{*} If there is a severe winter storm and the provider representatives are unable to get to Grand Junction, they will leave a message at the Grand Vista Hotel. If the weather is stormy, please check with the hotel to confirm that the workshop is still scheduled.

The PETI PAR Process

Nursing Facility Responsibilities

The Nursing Facility (NF) completes Form 5615 to establish patient payment for new, readmitted, transfer in and on-going clients when there is a change in income. The NF sends Form 5615 to the County **County Department of Social Services** Department of Social Services. (PETI is no longer included on Form 5615.) The NF/family determines the The provider evaluates the client for the need for non-Medicaid covered non-Medicaid covered services and services and makes determines the type of service and arrangements for the client to actual costs. This estimate is sent to see a provider. NF/family. The NF completes the NF PETI **Prior Authorization Request** The State determines the amount that (PAR) form for PETI services if will be paid for the service and the services total more than approves, amends, or denies the \$100 per year. The NF sends the request. The PAR is returned to the NF. PAR packet to the State for approval. When the approved PAR is received, the NF/family makes The provider performs the approved services for the client and sends the arrangements for the client to receive services from the client/NF a bill for the actual amount. provider. The NF pays the provider from patient payment determines monthly payments according to what the client can afford. If the client has a trust. the trustee or family pays the provider from the patient payment. The NF enters the monthly PETI amount on the UB92 claim form with other charges for the billing period. The NF sends the claim Fiscal agent the fiscal agent to processing.

Reference #: B9900035 Attachment A

Billing PETI revenue codes

