



Automated Medical Payments

Medicaid Bulletin

Colorado Title XIX

Fiscal Agent
CONSULTEC
INC.
600 Seventeenth Street
Suite 600 North
Denver, CO 80202

Medicaid Provider Services

303-534-0146
1-800-237-0757

Mailing Addresses

Claims & PARs
P.O. Box 30
Denver, CO 80201-0030

Correspondence, Inquiries & Adjustments
P.O. Box 90
Denver, CO 80201-0090

Provider enrollment, Provider information,
Changes, Signature authorization,
and Claim requisitions
P.O. Box 1100
Denver, CO 80201-1100

Medicaid bulletins contain important policy and billing information and should be shared promptly with billing staff.

Bulletins supplement information in the Medicaid Provider Manual and should be retained with the provider manual for reference. Retain all bulletins until published notification advises that the information is obsolete or reproduced in subsequent bulletins or provider manual updates.

Please direct questions about bulletins and billing information to Medicaid Provider Services.

Distribution: All Providers

May 1999

Reference: B9900013

Urgent Read Immediately

State offers Timely Filing Assistance for Specific Transition Problems

The Colorado Medicaid Program is offering timely filing assistance to providers who experienced transition-related problems under the specific circumstances described below.

1. You were prevented from filing because you did not complete electronic testing in a timely manner.
 - ◆ The claim date(s) of service must be 11/1/98 through 2/28/99. Timely filing assistance is not available for other service dates.
 - ◆ **Required documentation:** You must document the date that you began testing, the date that you completed testing, describe the reason(s) for delay, and describe the reason(s) why you could not submit claims using the Medicaid AMP software.
2. You received automatic Medicare crossover claims before transition and after the transition, claims did not cross automatically.
 - ◆ The Medicare processing date on the Medicare Remittance Statement, the Medicare Explanation of Medicare Benefits, or the Medicare payment voucher must be 11/1/98 through 2/28/99. Timely filing assistance is not available for other processing dates.
 - ◆ **Required documentation:** You must submit a copy of a Medicaid remittance statement dated before 12/1/98 showing that you were receiving automatic crossover payments before transition. Automatic crossover claims were identified by a transaction control number with the 6th, 7th and 8th digit of the transaction control number = 993.
3. You were newly enrolled in the Medicaid Program and were unable to obtain filing instructions in a timely manner.
 - ◆ The claim date(s) of service must be 11/1/98 through 2/28/99. Timely filing assistance is not available for other service dates.
 - ◆ **Required documentation:** You must submit a copy of your Medicaid enrollment notification letter showing that your Medicaid provider enrollment occurred between 11/1/98 and 02/28/99.

To request assistance, you must follow the requirements noted below or your request and the associated claims will be denied.

- ◆ Requests for timely filing assistance must be received by the Medicaid Fiscal agent between May 17, 1999 and June 25, 1999. Requests received after June 25, 1999 will be denied.
- ◆ Requests for timely filing assistance must be sent to:

**Medicaid Transition - Request for Timely Filing Assistance
PO Box 30
Denver, CO 80201-0030**

- ◆ The request for timely filing assistance must be submitted as a packet that includes a letter requesting timely filing assistance, documentation (as noted above) that provides proof that the circumstances fall within the State's assistance offer, and all associated claims.
 - ◆ The letter must bear the notation:

Reconsideration Request for Transition Timely Filing Assistance.
 - ◆ Each claim must be marked with the notation, **"Transition Timely Filing"**.
 - ◆ Each claim must be completed fully and correctly. Transition timely filing assistance will only provide reconsideration of timely filing. Claim completion errors may cause the claim to deny even if the timely filing assistance request is granted.