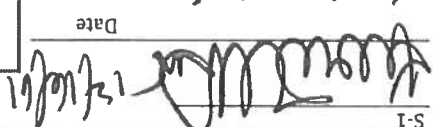



Office of the Governor  
 Schedule 11 - Summary of Supplemental Budget Requests  
 FY 2011-12

Priority	Number	Division	Request	FTE	Total Funds	General Fund	Cash Funds	Reappropriated Funds	Federal Funds
<b>Decision Items</b>									
	S-1	Office of Governor	Statewide Indirect Cost Assessment True-up	0.0	\$49,836	\$2,024	\$49,836	(\$2,024)	
	S-2	Office of Governor	Leased Space Technical Correction	0.0	\$0	(\$563,490)		\$563,490	
	S-NP	Office of Governor	Statewide Common Policy True up	0.0	\$14,893	\$8,508		\$6,385	
	S-NP	Office of Governor	Statewide Vehicle Lease Payment True Up	0.0	(\$17,955)			(\$17,955)	
	<b>SUBTOTAL - Office of Governor</b>			<b>0.0</b>	<b>\$46,774</b>	<b>(\$552,958)</b>	<b>\$49,836</b>	<b>\$549,896</b>	<b>\$0</b>
		Office of Information Technology	Hospital Provider Fee Administrative True up	0.0	\$1,466,040			\$1,466,040	
	<b>SUBTOTAL - Office of Information Technology</b>			<b>0.0</b>	<b>\$1,466,040</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,466,040</b>	<b>\$0</b>
<b>Grand Total -Supplemental Budget Request</b>									
				<b>0.0</b>	<b>\$1,512,814</b>	<b>(\$552,958)</b>	<b>\$49,836</b>	<b>\$2,015,936</b>	<b>\$0</b>

Schedule 13 Funding Request for the 2012 Budget Cycle		Office of the Governor	
Request Title: FY 2011-12 Statewide Indirect Cost Assessment True-Up		Priority Number: S-1	
Department: Office of the Governor		Request Title: FY 2011-12 Statewide Indirect Cost Assessment True-Up	
Dept. Approval by:  Date: 12/16/11		OSPB Approval by:  Date: 12/19/11	
Decision Item FY 2012-13		Base Reduction Item FY 2012-13	
Supplemental FY 2011-12		Supplemental FY 2011-12	
Budget Amendment FY 2012-13		Budget Amendment FY 2012-13	
Line Item Information			
Fund	FY 2011-12	FY 2012-13	FY 2013-14
Total of All Line Items			
Total	521,828	49,836	-
FTE	-	2,024	-
GF	264,382	-	-
GFE	-	-	-
CF	59,066	49,836	-
RF	198,380	(2,024)	-
FF	-	-	-
(1) Office of the Governor			
Total	462,762	-	-
FTE	264,382	2,024	-
GF	-	-	-
GFE	-	-	-
CF	-	-	-
RF	198,380	(2,024)	-
FF	-	-	-
(B) Special Purpose, Capitol Complex Leased Space			
Total	37,036	33,544	-
FTE	-	-	-
GF	-	-	-
GFE	-	-	-
CF	37,036	33,544	-
RF	-	-	-
FF	-	-	-
(C) Governor's Energy Office, Indirect Cost Assessment			
Total	22,030	16,292	-
FTE	-	-	-
GF	-	-	-
GFE	-	-	-
CF	22,030	16,292	-
RF	-	-	-
FF	-	-	-
(4) Economic Development Programs, Indirect Cost Assessment			
Leternote Text Revision Required for FY 2011-12? Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/> Leternote Text Revision Required for FY 2012-13? Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/> Cash or Federal Fund Name and CFRS Fund Number: N/A Reappropriated Funds Source, by Department and Line Item Name: Statewide Indirect Cost Recoveries from the Governor's Office Approval by OIT? Yes: <input type="checkbox"/> No: <input type="checkbox"/> Not Required: <input checked="" type="checkbox"/> Schedule 13s from Affected Departments: N/A Other Information: This Sch. 13 corresponds to a statewide request submitted by DPA.			



# OFFICE OF THE GOVERNOR

FY 2011-12 Supplemental  
January 3, 2012

Department Priority: S-1

FY 2011-12 Statewide Indirect Cost Assessment Three-Lp

Summary of Incremental Funding Change for FY 2012-13	Total Funds	General Fund	FTE
Adjustment of Statewide Indirect Cost Assessments in the Governor's Office	\$49,836	\$2,024	0.0

## Request Summary:

The Governor's Office requests adjustments to statewide indirect cost assessments and corresponding letternotes on behalf of the Governor's Office. The overall funding change is \$49,836 (including a \$2,024 refinance to General Fund) from Statewide Indirect Costs in the Governor's Office. This change has been coordinated with the Department of Personnel and Administration.

This request is a technical adjustment to account for statewide indirect cost recoveries. The amounts are based on the FY2011-12 Statewide Appropriations Cash Fees Plan as set forth by the Office of the State Controller. These changes will result in net increases of \$2,024 General Fund and \$49,836 Cash Fund in the Governor's Office.

The following table reflects all Indirect Cost Assessment line items and compares the FY 2011-12 Long Bill Appropriated amounts to the revised actual amounts. Currently, two Long Bill Groups: (1)(C) Governor's Energy Office and (4) Economic Development Programs, have insufficient appropriations.

Pays Into Indirects (Line Item Assessment)			
Line Item	FY 12 Long Bill Ideal/SWCAP Requested	FY 12 Long Bill Variance/Surplus/Deficit)	
From (1)(A) Governor's Office	\$120,790	\$120,790	\$0
From (1)(C) Governor's Energy Office	\$70,580	\$37,036	(\$33,544)
From (4) Economic Development Programs	\$38,322	\$22,030	(\$16,292)
From (5) Office of Information Technology	\$2,091,414	\$2,091,414	\$0
Governor's Office Subtotal	\$2,321,106	\$2,271,270	(\$49,836)

Additionally, the next table reflects the letternotes assigned to line items that specify statewide indirect cost recoveries as the source of their revenue. One letternote assigned to: (1)(B) Special Purpose, includes an over-appropriation that must be refinanced by General Fund, as there are not sufficient revenues to support it:

Paid With Indirects (Letternote)			
Letternote	Bill FY 12 Long Ideal/SWCAP Requested	Bill Actual	Variance
To (1)(B) Special Purpose (CCL)	\$804,683	\$806,707	\$2,024
To (3) Office of State Planning and Budgeting	\$1,471,281	\$1,471,281	\$0
To (4) Office of Economic Development	\$45,142	\$45,142	\$0
Governor's Office Subtotal	\$2,321,106	\$2,323,130	\$2,024

Note that Capitol Complex Leased Space was the specific line item identified for adjustment in the Schedule 13. The actual line item to be refinanced in this Long Bill Group could be any that also has a General Fund appropriation to adjust. A corresponding letternote revision will be required and is as follows:

(1) Office of the Governor, (B) Special Purpose

Letternote "b": Of these amounts, \$9,489,012 shall be from fees collected from state agencies related to the operation of Statewide Information Technology Services pursuant to Title 24, Article 37.5, C.R.S., and §806,707 §804,683 shall be from statewide indirect cost recoveries.

No alternatives were considered in contemplating this request. This request simply seeks to make technical corrections to various line items affected by statewide indirect costs.

**Anticipated Outcomes:**

If approved, the Governor's Office Long Bill will reflect the correct amounts intended to be both assessed for statewide indirect cost recoveries, as well as appropriated internally. The corrections requested not only adjust the total amounts, but assign them to the appropriate Long Bill Groups for which they were intended.

**Assumptions for Calculations:**

The calculations used in this request and reflected in the two tables preceding, are originally based on the official FY 2011-12 Statewide Appropriations/Cash Fees Plan as set forth by the Office of the State Controller. The total Department amount determined by the Plan was \$2,321,106.

**Consequences if not Funded:**

If not approved, there will be revenue deficits resulting from Indirect Cost Assessments line items assessing below the amounts in the Statewide Appropriation Cash Fees Plan. This will result in the inability to fund all of the letternote appropriations specified in the Long Bill. This could result in the need for affected programs to reduce spending by up to \$49,836. Additionally, the excess appropriation to one letternote will mean that the Governor's Office will have insufficient revenue to meet the need of that line item.

**Impact to Other State Government Agencies:**

No impact to other state government agencies is foreseen.

**Cash Fund Projections:**

Not Applicable.

**Relation to Performance Measures:**

Not Applicable – this request is for a technical correction.

**Supplemental, 1331 Supplemental, or Budget Amendment Criteria:**


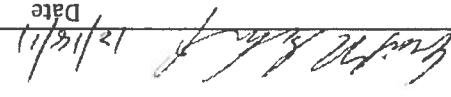
The criteria used in identifying this need is:

"A technical error which has a substantive effect on the operation of the program."

**Current Statutory Authority or Needed Statutory Change:**

No statutory changes will be required as a result of approval of this request, as this is only a request for technical corrections.

### Schedule 13 Funding Request for the 2012-13 Budget Cycle

Department: Governor's Office of Information Technology  
 Request Title: Governor's Office Leased Space Technical Correction  
 Priority Number: BA-1, S-2  
 Dept. Approval by:  Date: 12/16/11  
 OSRB Approval by:  Date: 12/15/11

Decision Item FY 2012-13  
 Base Reduction Item FY 2012-13  
 Supplemental FY 2011-12  
 Budget Amendment FY 2012-13

Line Item Information		FY 2011-12						FY 2012-13						FY 2013-14						
	Fund	Appropriation FY 2011-12	Supplemental Request FY 2011-12	Base Request FY 2012-13	Funding Change Request FY 2012-13	Continuation Amount FY 2013-14	Total	FTE	GF	GFE	CF	RF	FF	Total	FTE	GF	GFE	CF	RF	FF
Total of All Line Items		1,290,813	(563,490)	2,178,521	(563,490)	-	1,290,813	-	563,490	-	-	727,323	-	1,290,813	-	563,490	-	-	727,323	-
(1) Office of The Governor, (B) Special Purpose, Leased Space		1,290,813	(563,490)	2,178,521	(563,490)	-	1,290,813	-	563,490	-	-	727,323	-	1,290,813	-	563,490	-	-	727,323	-

Letternote Text Revision Required?  Yes:  No:  If yes, describe the Letternote Text Revision:

\* Of these amounts, \$9,489,012 \$10,052,502 shall be from fees collected from state agencies related to the operation of Statewide Information Technology Services pursuant to Title 24, Article 37.5, C.R.S., and \$806,707 shall be from statewide indirect costs.

Cash or Federal Fund Name and COFRS Fund Number: COFRS Fund 613 (IT Revolving Fund)  
 Reappropriated Funds Source, by Department and Line Item Name: User charges  
 Approval by OIT?  Yes:  No:  Not Required:   
 Schedule 13s from Affected Departments: None  
 Other Information:

# OFFICE OF THE GOVERNOR

FY 2011-12 & FY 2012-13 Funding Request

January 12, 2012



*Department Priority: BA, S-2  
Request Title: Governor's Office Leased Space Technical Correction*

Summary of Incremental Funding Change for	Total Funds	General Fund	Re-Appropriated funds
Office of the Governor, Leased Space	\$0	(\$563,490)	\$563,490
FY 2011-12			

Summary of Incremental Funding Change for	Total Funds	General Fund	Re-Appropriated funds
Office of the Governor, Leased Space	\$0	(\$563,490)	\$563,490
FY 2012-13			

## Request Summary:

This request seeks to make a technical correction to the FY 2011-12 (current year) private Leased Space line item in the Office of the Governor and to make the identical adjustment to the same line item for FY 2012-13.

The FY 2011-12 Long Appropriations Bill (SB 11-209) over-appropriated the line item by \$563,490 General Fund, and under-appropriated by the same amount of re-appropriated funds. This correction reduces General Fund while appropriately aligning fund sources, consistent with the FY 2010-11 Executive Budget Request and action taken during JBC figure setting.

## Background

Since FY 2008-09 the Governor's Office Leased Space line item has been entirely allocated to OIT to cover its various leased space obligations. Given that OIT is an internal service fund agency with no direct General Fund appropriations, the entire line item should be funded annually with re-appropriated funds, which are recovered through OIT service billings to customers. However, the Long Bill as drafted for FY 2011-12 reflected a \$563,490 General Fund amount

that should have been classified as reappropriated funds.

## Consequences if not Funded:

This request is submitted to correct the fund source for the Governor's Office Leased Space line item. If the request is not approved, \$563,490 of state General Fund would be incorrectly appropriated to this program.

## Assumptions for Calculations:

Not Applicable.

## Impact to Other State Government Agency:

This request has no impact to other State agencies. OIT recovers its costs through billings to customers through common policy billings. OIT factored in the proper allocation into the FY 2011-12 and FY 2012-13 common policy billings. Therefore, no adjustment is necessary to department common policy line items.

## Current Statutory Authority or Needed Statutory Change:

No statutory change is required to proceed with this request.

**Cash Fund Projections:**  
Not Applicable.

**Supplemental, 1331 Supplemental, or Budget  
Amendment Criteria:**  
Technical Error.

**Relation to Performance Measures:**  
This request is a technical correction and  
therefore no relation to performance measures is  
identified.

**Schedule 13  
Funding Request for the 2012-13 Budget Cycle**

Office of the Governor

Statewide Common Policy Triup

S-NP

Priority Number:

Request Title:

Dept. Approval by:  Date: 12/2/11

OSP Approval by:  Date: 12/2/11

Decision Item FY 2012-13  
 Supplemental FY 2011-12  
 Base Reduction Item FY 2012-13  
 Budget Amendment FY 2012-13

Line Item Information

FY 2011-12		FY 2012-13		FY 2013-14	
1	2	3	4	5	6
Appropriation Request FY 2011-12	Supplemental Request FY 2011-12	Base Request FY 2012-13	Funding Change Request FY 2012-13	Continuation Amount FY 2013-14	
462,762	14,893	-	-	-	-
264,382	8,508	-	-	-	-
-	-	-	-	-	-
198,380	6,385	-	-	-	-
Total	Total				
FTE	FTE				
GF	GF				
GFE	GFE				
CF	CF				
RF	RF				
FF	FF				

Total of All Line Items

(1) Office of the Governor, (B) Special Purpose, Capital Complex Leased Space

Letternote Text Revision Required? Yes:  No:  If yes, describe the Letternote Text Revision:

Cash or Federal Fund Name and COFRS Fund Number:

Reappropriated Funds Source, by Department and Line Item Name: User charges

Approval by OIT? Yes:  No:

Schedule 13s from Affected Departments: None

Other Information:



## Schedule 13 Funding Request for the 2012-13 Budget Cycle

Office of the Governor

Request Title: Statewide Vehicle Lease Payments True Up

S-NP

Priority Number:

Dept. Approval by: *Michael Galt* 12/23/10  
Date

OSPB Approval by: *Kevin S. ...* 12/23/10  
Date

<input type="checkbox"/> Decision Item FY 2012-13	<input checked="" type="checkbox"/> Supplemental FY 2011-12
<input type="checkbox"/> Base Reduction Item FY 2012-13	<input type="checkbox"/> Budget Amendment FY 2012-13

Line Item Information

Fund	Appropriation FY 2011-12	Supplemental Request FY 2011-12	Base Request FY 2012-13	Change Request FY 2012-13	Continuation Amount FY 2013-14
	1	2	3	4	6
<b>Total of All Line Items</b>	116,449	(17,955)	-	-	-
<b>(1) Office of The Governor, (B) Special Purpose, Vehicle Lease Payments</b>	116,449	(17,955)	-	-	-

Total	FTE	GF	GFE	CF	RF	FF
116,449	-	-	-	-	116,449	-
(17,955)	-	-	-	-	(17,955)	-

Letternote Text Revision Required? Yes:  No:  If yes, describe the Letternote Text Revision:

Cash or Federal Fund Name and COFRS Fund Number:

Reappropriated Funds Source, by Department and Line Item Name: User charges

Approval by OIT? Yes:  No:

Schedule 13s from Affected Departments: None

Other Information:

**Schedule 13  
Funding Request for the 2012-13 Budget Cycle**

Department: \_\_\_\_\_  
 Request Title: \_\_\_\_\_  
 Priority Number: \_\_\_\_\_  
 Hospital Provider Fee Administrative True-up \_\_\_\_\_  
 HCPS-S-12 \_\_\_\_\_

Dept. Approval by: \_\_\_\_\_  
 Date: \_\_\_\_\_

OSPB Approval by: \_\_\_\_\_  
 Date: 12/27/11

Decision Item FY 2012-13  
 Base Reduction Item FY 2012-13  
 Supplemental FY 2011-12  
 Budget Amendment FY 2012-13

**Line Item Information**

Fund	FY 2011-12						FY 2012-13						FY 2013-14
	1	2	3	4	5	6	1	2	3	4	5	6	
Appropriation FY 2011-12	19,007,729	1,466,040	19,127,288	-	-	-	Supplemental Request FY 2011-12	19,007,729	1,466,040	19,127,288	-	-	-
Continuation Amount FY 2013-14	-	-	-	-	-	-	Base Request FY 2012-13	-	-	-	-	-	-
Funding Change FY 2012-13	-	-	-	-	-	-	Funding Request FY 2012-13	-	-	-	-	-	-
Total of All Line Items	19,007,729	1,466,040	19,127,288	-	-	-	Total	19,007,729	1,466,040	19,127,288	-	-	-
(5) Office of Information Technology, (E) Colorado Benefits Management System, Operating Expenses	Total 19,007,729	FTE 1,466,040	GF 19,127,288	GFE -	CF -	RF -	Total	19,007,729	1,466,040	19,127,288	-	-	-

Letternote Text Revision Required? Yes:  No:  If yes, describe the Letternote Text Revision: \_\_\_\_\_

Cash or Federal Fund Name and COFRS Fund Number: COFRS Fund 613 (IT Revolving Fund)  
 Reappropriated Funds Source, by Department and Line Item Name: User charges  
 Approval by OIT? Yes:  No:  Not Required:   
 Schedule 13s from Affected Departments: Departments of Health Care Policy & Financing  
 Other Information: \_\_\_\_\_

Office of the Governor  
 Schedule 12 - Summary of Budget Amendments  
 FY 2012-13 Budget Request

Priority	Number	Division	Request	FTE	Total Funds	General Fund	Cash Funds	Reappropriated Funds	Federal Funds
<b>Decision Items</b>									
	BA-1	Office of Governor	Leased Space Technical Correction	0.0	\$0	(\$563,490)	\$0	\$563,490	\$0
		<b>SUBTOTAL - Office of Governor</b>		<b>0.0</b>	<b>\$0</b>	<b>(\$563,490)</b>	<b>\$0</b>	<b>\$563,490</b>	<b>\$0</b>
	BA-2	Office of Information Technology	OIT Communications Services Utilities Increase	0.0	\$20,000			\$20,000	
	BA-3	Office of Information Technology	OIT Staff Transfer-Technical Correction	(4.0)	(\$322,580)			(\$322,580)	
		<b>SUBTOTAL - Office of Information Technology</b>		<b>(4.0)</b>	<b>(\$302,580)</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$302,580)</b>	<b>\$0</b>
		<b>Grand Total -Supplemental Budget Request</b>		<b>(4.0)</b>	<b>(\$302,580)</b>	<b>(\$563,490)</b>	<b>\$0</b>	<b>\$260,910</b>	<b>\$0</b>

## Schedule 13 Funding Request for the 2012-13 Budget Cycle

Department: Governor's Office of Information Technology  
 Request Title: Governor's Office Leased Space Technical Correction  
 Priority Number: BA-1, S-2

Dept. Approval by: [Signature] 12/16/11  
 Date

OSPB Approval by: [Signature] 12/14/11  
 Date

- Decision Item FY 2012-13
- Base Reduction Item FY 2012-13
- Supplemental FY 2011-12
- Budget Amendment FY 2012-13

Line Item Information		FY 2011-12		FY 2012-13		FY 2013-14
		1	2	3	4	6
	Fund	Appropriation FY 2011-12	Supplemental Request FY 2011-12	Base Request FY 2012-13	Funding Change Request FY 2012-13	Continuation Amount FY 2013-14
<b>Total of All Line Items</b>	<b>Total</b>	1,290,813	-	2,178,521	-	-
	FTE	-	-	-	-	-
	GF	563,490	(563,490)	563,490	(563,490)	-
	GFE	-	-	-	-	-
	CF	-	-	-	-	-
	RF	727,323	563,490	1,615,031	563,490	-
	FF	-	-	-	-	-
<b>(1) Office of The Governor, (B) Special Purpose, Leased Space</b>	<b>Total</b>	1,290,813	-	2,178,521	-	-
	FTE	-	-	-	-	-
	GF	563,490	(563,490)	563,490	(563,490)	-
	GFE	-	-	-	-	-
	CF	-	-	-	-	-
	RF	727,323	563,490	1,615,031	563,490	-
	FF	-	-	-	-	-

Letternote Text Revision Required? Yes:  No:  If yes, describe the Letternote Text Revision:  
<sup>b</sup> Of these amounts, ~~\$9,489,012~~ \$10,052,502 shall be from fees collected from state agencies related to the operation of Statewide Information Technology Services pursuant to Title 24, Article 37.5, C.R.S., and \$806,707 shall be from statewide indirect costs.

Cash or Federal Fund Name and COFRS Fund Number: COFRS Fund 613 (IT Revolving Fund)  
 Reappropriated Funds Source, by Department and Line Item Name: User charges  
 Approval by OIT? Yes:  No:  Not Required:   
 Schedule 13s from Affected Departments: None  
 Other Information:



# OFFICE OF THE GOVERNOR

FY 2011-12 & FY 2012-13 Funding Request  
January 12, 2012

**Department Priority: BA, S-2**  
**Request Title: Governor's Office Leased Space Technical Correction**

Summary of Incremental Funding Change for FY 2011-12	Total Funds	General Fund	Re-Appropriated funds
Office of the Governor, Leased Space	\$0	(\$563,490)	\$563,490

Summary of Incremental Funding Change for FY 2012-13	Total Funds	General Fund	Re-Appropriated funds
Office of the Governor, Leased Space	\$0	(\$563,490)	\$563,490

## Request Summary:

This request seeks to make a technical correction to the FY 2011-12 (current year) private Leased Space line item in the Office of the Governor and to make the identical adjustment to the same line item for FY 2012-13.

The FY 2011-12 Long Appropriations Bill (SB 11-209) over-appropriated the line item by \$563,490 General Fund, and under-appropriated by the same amount of re-appropriated funds. This correction reduces General Fund while appropriately aligning fund sources, consistent with the FY 2010-11 Executive Budget Request and action taken during JBC figure setting.

## Background

Since FY 2008-09 the Governor's Office Leased Space line item has been entirely allocated to OIT to cover its various leased space obligations. Given that OIT is an internal service fund agency with no direct General Fund appropriations, the entire line item should be funded annually with re-appropriated funds, which are recovered through OIT service billings to customers. However, the Long Bill as drafted for FY 2011-12 reflected a \$563,490 General Fund amount

that should have been classified as reappropriated funds.

## Consequences if not Funded:

This request is submitted to correct the fund source for the Governor's Office Leased Space line item. If the request is not approved, \$563,490 of state General Fund would be incorrectly appropriated to this program.

## Assumptions for Calculations:

Not Applicable.

## Impact to Other State Government Agency:

This request has no impact to other State agencies. OIT recovers its costs through billings to customers through common policy billings. OIT factored in the proper allocation into the FY 2011-12 and FY 2012-13 common policy billings. Therefore, no adjustment is necessary to department common policy line items.

## Current Statutory Authority or Needed Statutory Change:

No statutory change is required to proceed with this request.

**Cash Fund Projections:**

Not Applicable.

**Supplemental, 1331 Supplemental, or Budget  
Amendment Criteria:**

Technical Error.

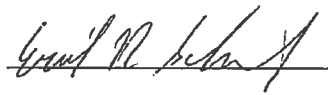
**Relation to Performance Measures:**

This request is a technical correction and therefore no relation to performance measures is identified.

## Schedule 13 Funding Request for the 2012-13 Budget Cycle

Department: Governor's Office of Information Technology  
 Request Title: OIT Communications Services Utilities Increase  
 Priority Number: BA -2

Dept. Approval by:  \_\_\_\_\_  
 Date

OSPB Approval by:  12/15/11  
 Date

- Decision Item FY 2012-13
- Base Reduction Item FY 2012-13
- Supplemental FY 2011-12
- Budget Amendment FY 2012-13

Line Item Information		FY 2011-12		FY 2012-13		FY 2013-14
		1	2	3	4	6
	Fund	Appropriation FY 2011-12	Supplemental Request FY 2011-12	Base Request FY 2012-13	Funding Change Request FY 2012-13	Continuation Amount FY 2013-14
<b>Total of All Line Items</b>	<b>Total</b>	165,002	-	165,002	20,000	20,000
	FTE	-	-	-	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	-	-	-	-	-
	RF	165,002	-	165,002	20,000	20,000
	FF	-	-	-	-	-
<b>(5) Office of Information Technology, (D) Communications Services, Utilities</b>	<b>Total</b>	165,002	-	165,002	20,000	20,000
	FTE	-	-	-	-	-
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	-	-	-	-	-
	RF	165,002	-	165,002	20,000	20,000
	FF	-	-	-	-	-

Letternote Text Revision Required?    Yes:     No:     If yes, describe the Letternote Text Revision:

Cash or Federal Fund Name and COFRS Fund Number: COFRS Fund 613 (IT Revolving Fund)  
 Reappropriated Funds Source, by Department and Line Item Name: User charges  
 Approval by OIT?    Yes:     No:     Not Required:   
 Schedule 13s from Affected Departments: This request will require schedule 13s from multiple departments  
 Other Information:



# GOVERNOR'S OFFICE OF INFORMATION TECHNOLOGY

John W. Hickenlooper  
Governor

*FY 2012-13 Budget Amendment Funding Request  
January 3, 2012*

Kristin Russell  
State CIO/Secretary of Technology

*Department Priority: BA-2  
Request Title OIT Communications Services Utilities Increase*

Summary of Incremental Funding Change for FY 2012-13	Total Funds	Re-Appropriated funds
OIT Communications Services Utilities	\$20,000	\$20,000

## **Request Summary:**

This Budget Amendment is a request for an additional \$20,000 in reappropriated spending authority in the Governor's Office of Information Technology's (OIT) Communications Services Utilities line item. OIT provides communications services statewide and has experienced an increase in utility costs. This request reflects the statewide overall increase of \$20,000 beginning with FY 2012-13. Each of the impacted departments has submitted individual requests for their portion of the overall increase.

## **Background**

The Communications Services program within OIT plans, coordinates, integrates and provides effective and efficient Statewide Public Safety networks for the Departments of Public Safety, Transportation, Corrections, Natural Resources and many other State and local government agencies. The program also provides engineering and design services to State and local governments using land based, mobile and microwave technologies. It works in consultation with local, tribal, State, and federal government departments, institutions, and agencies governed by the Federal Communications Commission to assist in formulating current and long-range telecommunications plans involving radio, microwave, wireless data, and public-safety radio communications systems. Since the beginnings of the Digital Trunked Radio project in 1998, the State has partnered with local government to

purchase, build and maintain the Digital Trunked Radio System (DTR). The development and construction of DTR is consistent with the intent and requirements stated in HB 98-1068. The primary source of funding for this program is user charges associated with the Communications Services Common Policy.

The table below in the "Assumptions for Calculations" summarizes calculations associated with the requested increase of \$20,000 for the Communications Services Utilities line item. The continuation level appropriation of \$165,002 has been at the same level for the past seven fiscal years, while the number of sites maintained has increased by 54% over this time.

Although continued buildout of the DTR network has not fully materialized, the State has continued to receive the benefit of infrastructure provided by local, tribal and federal entities (primarily local government). These resources have allowed the State to achieve increased system coverage and network capabilities in spite of the State's fiscal constraints, however utilities related costs and other operating expenses for Communications Services incrementally increase as well, rather than remaining at stable continuation levels.

For reference, Communication Services is required by statute to provide seamless,



uninterrupted voice and data communications deemed essential for Public Safety agencies throughout the State of Colorado. To meet this requirement, Communication Services has added significant infrastructure during the last six years. During this same six-year period, the base appropriation for Communications Services Utilities has remained constant since FY 2003-04. While OIT is cognizant of the need to reduce State expenditures where possible during the fiscal constraints inherent in recent budget cycles, increased utilities costs have made the State's efforts to stay within budget impossible. Given that OIT Communications Services are statutorily charged with maintaining infrastructure and equipment maintenance functions, the associated expenditures cannot readily be avoided.

**Consequences if not Funded:**

This request is submitted to address actual utilities costs that are unavoidable. To not approve and fund this request would be contrary to OIT's statutory charge to operate and maintain the State's public safety communications network. If this request is not approved, OIT would be forced to overspend this line item since these costs are unavoidable.

**Assumptions for Calculations:**

Refer to the calculations below, which highlight the year-over-year history of the Communications Services Utilities appropriation and associated utilities costs paid from this line item since FY 2007. Additionally, sites have increased by approximately 93% in the past several fiscal years, which itself justifies the increased need; however, the impact is exacerbated by not only the increase in sites but the increase in system capacity, which further increases utilities demand.

Utility Comparison for Telecommunications						
	Actual 2007	Actual 2008	Actual 2009	Actual 2010	Actual 2011	Estimate 2012
Appropriation	165,002.00	165,002.00	165,002.00	165,002.00	165,002.00	165,002.00
% Approp Increased	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Annual Utilities Costs	\$ 172,933.00	\$ 171,814.00	\$ 165,002.00	\$ 176,055.00	\$ 182,204.00	\$ 183,502.00
% utilities increased	6%	-1%	-4%	7%	3%	1%
under appropriated by	(7,931.00)	(6,812.00)	0.00	(11,053.00)	(17,202.00)	(18,500.00)

**Impact to Other State Government Agency:**

This request impacts other State departments and agencies who are allocated a share of DTR and Communications Services costs. Each department will see an incremental increase in their allocations as a result of this request, but the requested increase represents only approximately 0.4% total program increase. This is an extremely minimal statewide cost to address the identified shortfall in continuation funding for this critical statewide public safety program.

The table in Exhibit A identifies the increase to department allocations that will result from this request for the current and future fiscal years.

**Cash Fund Projections:**

Not applicable.

**Relation to Performance Measures:**

This request directly supports OIT's value proposition and our six core strategic priorities as identified in the OIT Playbook.

**Supplemental, 1331 Supplemental, or Budget Amendment Criteria:**

Unforeseen Contingency.

**Current Statutory Authority or Needed Statutory Change:**

No statutory change is required to proceed with this request. Existing statute identifies the expectation that OIT will bill departments and other customers the full recoverable costs of providing information technology services.

Exhibit A – Increase in Departmental Allocations for FY 2012-13

DEPT NAME	FY 12-13 Base Common Policy	FY 12-13 Base Increase	FY 12-13 Revised Allocation
AGRICULTURE	13,815	47	13,863
CORRECTIONS	1,964,120	6,735	1,970,856
HIGHER ED	672	2	674
HIGHER ED (unappropriated)	120,234	412	120,646
HUMAN SERVICES	204,129	700	204,829
JUDICIAL	27,315	94	27,409
LABOR AND EMPLOYMENT	(981)	(3)	(984)
LAW	11,726	40	11,766
LOCAL AFFAIRS	38,375	132	38,506
MILITARY AFFAIRS	29,165	100	29,265
NATURAL RESOURCES	1,148,157	3,937	1,152,095
PERSONNEL	1,676	6	1,682
PUBLIC HEALTH	31,235	107	31,342
PUBLIC SAFETY	720,298	2,470	722,768
REVENUE	86,456	296	86,752
TRANSPORTATION	1,435,886	4,924	1,440,810
	<b>5,832,279</b>	<b>20,000</b>	<b>5,852,280</b>

## Schedule 13 Funding Request for the 2012-13 Budget Cycle

Department: Governor's Office of Information Technology

Request Title: OIT Staff Transfer - Technical Correction

Priority Number: BA-3

Dept. Approval by: 

Date

OSPB Approval by: 

12/27/11  
Date

- |   |
|---|
| <input type="checkbox"/> Decision Item FY 2012-13               |
| <input type="checkbox"/> Base Reduction Item FY 2012-13         |
| <input type="checkbox"/> Supplemental FY 2011-12                |
| <input checked="" type="checkbox"/> Budget Amendment FY 2012-13 |

Line Item Information		FY 2011-12		FY 2012-13		FY 2013-14
		1	2	3	4	6
	Fund	Appropriation FY 2011-12	Supplemental Request FY 2011-12	Base Request FY 2012-13	Funding Change Request FY 2012-13	Continuation Amount FY 2013-14
<b>Total of All Line Items</b>	<b>Total</b>	43,717,624	-	44,424,962	(322,580)	(322,580)
	FTE	568.3	-	568.3	(4.0)	(4.0)
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	-	-	-	-	-
	RF	43,717,624	-	44,424,962	(322,580)	(322,580)
(5) Office of Information Technology, (B) Computer Center Services, (1) Computer Services, Personal Services	<b>Total</b>	43,717,624	-	44,424,962	(322,580)	(322,580)
	FTE	568.3	-	568.3	(4.0)	(4.0)
	GF	-	-	-	-	-
	GFE	-	-	-	-	-
	CF	-	-	-	-	-
	RF	43,717,624	-	44,424,962	(322,580)	(322,580)
	FF	-	-	-	-	-

Letternote Text Revision Required? Yes:  No:  If yes, describe the Letternote Text Revision:

Cash or Federal Fund Name and COFRS Fund Number: COFRS Fund 613 (IT Revolving Fund)

Reappropriated Funds Source, by Department and Line Item Name: User charges

Approval by OIT? Yes:  No:  Not Required:

Schedule 13s from Affected Departments: Natural Resources and Public Health & Environment

Other Information:



**GOVERNOR'S  
OFFICE OF INFORMATION TECHNOLOGY**

John W. Hickenlooper  
Governor

Kristin Russell  
State CIO/Secretary of Technology

*FY 2012-13 Funding Request  
January 3, 2012*

**Department Priority: BA-3**  
**Request Title: OIT Staff Transfer – Technical Adjustment**

Summary of Incremental Funding Change for FY 2012-13	Total Funds	Re-Appropriated Funds	FTE
OIT personal services line items (various)	\$(322,580)	\$(322,580)	(4.0)

- The reduction in FTE and personal services dollars in OIT is budget neutral statewide; the Departments of Natural Resources and Public Health and Environment will increase individual personal services line items by a corresponding amount of dollars and FTE statewide.

**Request Summary:**

This request is a technical adjustment associated with the staff transfer of IT staff from Executive Branch departments to OIT that was implemented beginning in FY 2010-11. The goal of this request is to return FTE and personal services funds that were transferred in error back to the Departments of Natural Resources, and Public Health and Environment.

Consistent with the budget mechanism used to implement the initial staff transfer, this request will require budget adjustments to increase department personal services appropriations and FTE as identified in the Assumptions for Calculations below, with corresponding decreases in department IT common policy allocations and OIT personal services appropriations. This request is completely budget-neutral statewide, similar to the initial IT staff transfer approved by the General Assembly and implemented effective with FY 2010-11. The request simply budgetarily aligns current staff in the appropriate Executive Branch agency.

Background:

In September of 2009, calculations were finalized by OIT, OSPB and Executive Branch departments related to budget mechanisms necessary to transfer IT staff from departments to

OIT. This request captures positions that were part of the original staff transfer where both personal services funding and FTE need to be returned to the departments because the duties of the staff/positions were determined to be primarily non-IT related, and thus not subject to consolidation. In the case of Public Health & Environment, there are a net 2.0 FTE that need to be transferred back to the Department. In the Department of Natural Resources, OIT is also returning 2.0 FTE and associated personal services funding that was transferred to OIT in error.

The total statewide impact of these adjustments is a net increase in department personal services appropriations of \$322,580 and 4.0 FTE and decreases in department common policy allocations and OIT appropriations in the same dollar amount (with associated corresponding decreases in OIT FTE).

**Anticipated Outcomes:**

This request is essentially a technical adjustment to capture the budgetary impact of IT staff adjustments that were identified after the staff transfer calculations were completed, and the action was originally implemented in FY 2010-11.

Additionally, this request does not require the appropriation of new State moneys; rather this request seeks only to redirect existing personal services appropriations from OIT to departments.

**Assumptions for Calculations:**

This request is completely budget-neutral as it Calculations associated with the staff/positions identified are based on actual loaded payroll costs from the Colorado Personnel and Payroll System (CPPS) and calculations from the original staff transfer decision item as applicable.

Source of funding for positions identified are determined by the impacted department based upon where payroll costs for the positions were previously budgeted. The table below identifies the total budget adjustments by department (in terms of FTE and total funding). Individual departments impacted have provided schedule 13s that reflect the necessary adjustments by line item and funding source.

Department	Funds to Transfer	FTE
Natural Resources Personal Services	\$150,470	2.0
Natural Resources, GGCC payments	\$(150,470)	
Public Health Personal Services	\$172,110	2.0
Public Health GGCC payments	\$(114,786)	
Public Health, OIT Mgmt & Admin	\$(57,322)	
<b>TOTAL</b>	<b>\$0</b>	<b>4.0</b>

Note that OIT personal services are reduced by \$322,580 (re-appropriated funds) and 4.0 FTE to correspond to the above department adjustments

As referenced previously, the budget-neutral adjustments necessary to implement the request and reverse the impact of positions transferred in error (consistent with schedule 13s submitted by each impacted department) are as follows:

- A net reduction in IT common policy allocations in both Natural Resource 3s

and Public Health in the amounts of \$150,470 and \$172,110 respectively (with corresponding reductions in OIT personal services); and

- A net reduction in OIT of 4.0 FTE that corresponds with an FTE increase of 2.0 for both Natural Resources and Public Health.

Also, the adjustments for Public Health and Environment include the return of 5.0 non-IT related FTE (with associated personal services costs of \$431,309) from OIT to Public Health, and the transfer of an additional 3.0 IT related FTE from Public Health to OIT (with associated personal services appropriations of \$259,199). The net impact is a transfer of 2.0 FTE and \$172,110 in personal services appropriations from OIT to Public Health.

In the case of Natural Resources, the request solely captures the return of 2.0 non-IT related FTE from OIT to Natural resources along with \$150,470 in associated personal services appropriations.

**Consequences if not Funded:**

If this request is not approved budgets for OIT and the impacted departments will continue to inaccurately reflect FTE and funding budgetarily for program staff resources that transferred to OIT in error.

**Impact to Other State Government Agency:**

This request will impact OIT and two other departments within the Executive Branch since it will require budget adjustments in impacted departments and corresponding personal services and FTE adjustments in OIT. Calculations of the impact by department are reflected above in the "Assumptions for Calculations".

**Cash Fund Projections:**

*Not applicable*

**Relation to Performance Measures:**

This request facilitates OIT's coordination and execution of multiple consolidation initiatives,

directly support OIT's value proposition, and is specifically aligned with two of our six core strategic objectives: service excellence and trusted partnerships.

**Supplemental, 1331 Supplemental, or Budget Amendment Criteria:**

*Technical Correction*

**Current Statutory Authority or Needed Statutory Change:**

No statutory change is necessary to implement this request.

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