



STATEWIDE COMMON
POLICY REQUEST
NOVEMBER 1, 2018



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COMMON POLICIES OVERVIEW

Common policies represent a standard method of determining the budget need, by department, for services that are centrally provided by the Department of Personnel & Administration (DPA), Department of Law, and the Governor's Office of Information Technology. Funding requests for these services are developed using a common methodology for each department. This ensures that the same assumptions are used while developing budget requests for specific line item appropriations within individual departments.

This packet discusses common policies for services provided by DPA, separated into two general categories: 1) total compensation (or personal services) common policies, and 2) operating common policies.

For FY 2019-20, the Department of Personnel & Administration has prepared this document to summarize the statewide common policy request and calculation methodology in order to provide a clear set of common policy descriptions to use throughout the budget process.

Note: The information contained in this document pertains primarily to the Executive Branch agencies under the purview of the Governor's Office. Total compensation information presented for non-executive agencies, including elected officials, contains only estimates of future need.

TOTAL COMPENSATION COMMON POLICIES

Total compensation refers to employee salary and benefit costs, specific to the employees in each department. Total compensation common policies are funded through a group of centrally appropriated line items, generally found in a department's Executive Director's Office long bill group. Appropriations from these line items are distributed among a department's divisions based on the need in each division. The annual budget request for total compensation is primarily driven by employee salaries, benefit elections, and requested policy changes. The centrally appropriated line items that make up the total compensation common policies include: Salary Survey, Merit Pay, Shift Differential, Amortization Equalization Disbursement, Supplemental Amortization Equalization Disbursement, Short-term Disability and Health, Life, and Dental.

TOTAL COMPENSATION CALCULATION DETAILS

The request amounts for total compensation common policies are calculated each year using a snapshot of July's payroll. The July payroll is used since it reflects all total compensation changes that are implemented at the beginning of each fiscal year – this ensures that the Department is using up-to-date information for the total compensation request. Each department receives snapshot data including salary and benefit data for each employee that received a paycheck in July. Next, agencies are allowed to request revisions to the snapshot data to account for positions that are added through decision items and special bills that are not yet filled, positions that are seasonal, positions that are being eliminated and positions that are not appropriated. This process helps to determine an accurate position count and associated salary cost for each position. The final adjusted data is used to determine the base, or continuation, salary amount for each department for the request year.

Once the data revision process is complete, agencies are asked to provide fund source information for each employee. Employee salaries are paid through a combination of General Fund, Cash Funds, Reappropriated Funds, and Federal Funds. Once the fund source data is finalized, the Department of Personnel & Administration aggregates the data to determine the total need for the request year by fund source for each total compensation common policy line item, in each department.

The following sections provide a detailed explanation for each total compensation common policy line item, and the corresponding request for FY 2019-20, by department.

SALARY SURVEY

The Salary Survey request represents adjustments to employee base salaries for a few reasons: system maintenance studies, occupational group adjustments, a Salary Survey pay-rate adjustment and finally an adjustment to move an employee's salary to the range minimum if it falls below the requested range minimum for his or her job classification.

Salary Range Adjustment

For FY 2019-20, the request includes a salary range adjustment of 2 percent for all occupational groups as recommended in the Annual Compensation Report. This adjustment will allow the State to keep pace with projected market increases and maintain a prevailing total compensation structure. Both the minimum and the maximum of the salary range will be increased by 2 percent. To the extent that these adjustments move an employee's salary below the range minimum, the associated funding has also been requested.

Statewide Pay-Rate Adjustment

Another component of the Annual Compensation report is a recommendation for a Salary Survey pay-rate adjustment. This is generally requested as a standard percent, or across-the board increase, for all state employees. Base (ongoing) or non-base (one-time) adjustments are awarded when funding is provided for this purpose. **For FY 2019-20, the Executive Branch did not request funding for a statewide across-the-board Salary Survey adjustment.**

System Maintenance Study

System maintenance studies represent a detailed comparison of state salaries to market salaries for a specific role. These studies are conducted to ensure that 1) job classes are grouped and paid appropriately; 2) to determine whether a class structure is current and adequate; 3) to ensure salary grades and relationships are appropriate; and 4) to determine whether specific classes should be revised, abolished or created. **For FY 2019-20, no system maintenance studies were conducted.**

Colorado State Patrol Trooper Evaluation

Pursuant to C.R.S. 24-50-104, the Colorado State Patrol Trooper classes are evaluated annually to ensure that the average salary of each class is equal to 99 percent of the actual average salary of the top three law enforcement agencies within the state that have both more than 100 commissioned officers and the highest actual average. The FY 2019-20 total compensation request

for all trooper classifications includes a 3% Merit Pay increase, consistent with the statewide compensation request.

Minimum Wage Adjustment

The FY 2019-20 request for Salary Survey also includes \$2.4 million total funds (\$0.2 million General Fund) to accelerate the increase to minimum wage for the State’s lowest paid workers. Amendment 70, passed by voters in November 2016, increased the minimum wage for Colorado workers from \$8.31 per hour to \$9.30 per hour beginning in January 2017, with additional increases of \$0.90 each January 1 until it reaches \$12 per hour effective January 2020 (with annual adjustments made each year after to account for increases in the cost of living). The Governor’s Office is requesting funds to enable the State to accelerate the increase for FY 2019-20 and begin paying workers a minimum wage of \$12 per hour beginning July 1, 2019. The request includes two components: 1) funding to raise wages for anyone currently paid below \$12 per hour to \$12 per hour, and 2) additional funding to provide compression increases where necessary to maintain pay structures between various positions within departments. The Office of State Planning and Budgeting will work with the Department of Personnel & Administration to establish a plan on how to use the additional funding (requested at an additional \$1 per hour for each impacted employee) for any necessary compressional pay adjustments.

FY 2019-20 SALARY SURVEY DEPARTMENT FUNDING REQUESTS

The following table reflects the Salary Survey request by department for FY 2019-20. There is no across-the-board Salary Survey request for FY 2019-20, so the amounts shown below include the fiscal impact of the movement to minimum costs associated with the 2 percent salary range adjustment, plus the adjustment for the accelerated change in Colorado minimum wage and additional adjustments for compression pay.

SUMMARY FOR SALARY SURVEY							
Department	FY 2018-19 Appropriation	FY 2019-20 Total Request	FY 2019-20 Total Base Adj	GF	CF	RF	FF
Agriculture	\$ 552,511	\$ 660,947	\$ 660,947	\$ -	\$ 660,947	\$ -	\$ -
Corrections	\$ 10,825,001	\$ 3,261	\$ 3,261	\$ 3,261	\$ -	\$ -	\$ -
Education	\$ 1,474,713	\$ 11,005	\$ 11,005	\$ 11,005	\$ -	\$ -	\$ -
Governor's Office	\$ 2,904,533	\$ 21,401	\$ 21,401	\$ 3,489	\$ 2,326	\$ 15,586	\$ -
HCPF	\$ 1,203,861	\$ 69,159	\$ 69,159	\$ 26,225	\$ 8,025	\$ -	\$ 34,909
Higher Education	\$ 32,834	\$ 75,712	\$ 75,712	\$ -	\$ 75,147	\$ 565	\$ -
Human Services	\$ 8,558,755	\$ 414,123	\$ 414,123	\$ 258,224	\$ 105,806	\$ 14,938	\$ 35,155
Judicial *	\$ 12,875,701	\$ 1,168,835	\$ 1,168,835	\$ 1,138,640	\$ 30,195	\$ -	\$ -
Labor and Employment	\$ 2,651,053	\$ 4,656	\$ 4,656	\$ -	\$ 144	\$ 4,244	\$ 268
Law	\$ 1,475,495	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Legislature *	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Affairs	\$ 409,559	\$ 3,489	\$ 3,489	\$ 1,861	\$ -	\$ 1,628	\$ -
Military Affairs	\$ 276,353	\$ 2,028	\$ 2,028	\$ 222	\$ -	\$ -	\$ 1,806
Natural Resources	\$ 3,633,789	\$ 1,273,280	\$ 1,273,280	\$ 3,584	\$ 1,269,297	\$ 399	\$ -
Personnel and Administration	\$ 868,386	\$ 591	\$ 591	\$ -	\$ -	\$ 591	\$ -
Public Health	\$ 3,408,357	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Safety	\$ 4,102,115	\$ 11,510	\$ 11,510	\$ 9,053	\$ 1,862	\$ 595	\$ -
Regulatory Agencies	\$ 1,272,248	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue	\$ 2,582,782	\$ 28,227	\$ 28,227	\$ 364	\$ 27,863	\$ -	\$ -
State	\$ 318,351	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transportation	\$ 339,690	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Treasury	\$ 65,893	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 59,831,980	\$ 3,748,223	\$ 3,748,223	\$ 1,455,928	\$ 2,181,612	\$ 38,546	\$ 72,138

*Non-Executive branch agencies are not required to submit budget proposals to the Governor's Office; agencies that did not submit budget proposals have been included and the estimated need and fund splits are based on the FY 2018-19 Long Bill.

Note: The table above only includes the base request for FY 2019-20. Any additional changes due to change requests from this or other departments are not reflected in the numbers above. Salary Survey base adjustment always reflects the total need since this appropriation is always zeroed out.

SUMMARY FOR SALARY SURVEY - Minimum Wage							
Department	FY 2018-19 Appropriation	FY 2019-20 Total Request	FY 2019-20 Total Base Adj	GF	CF	RF	FF
Agriculture	\$ -	\$ 660,947	\$ 660,947	\$ -	\$ 660,947	\$ -	\$ -
Corrections	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Education	\$ -	\$ 11,005	\$ 11,005	\$ 11,005	\$ -	\$ -	\$ -
Governor's Office	\$ -	\$ 21,401	\$ 21,401	\$ 3,489	\$ 2,326	\$ 15,586	\$ -
HCPF	\$ -	\$ 13,028	\$ 13,028	\$ 6,514	\$ -	\$ -	\$ 6,514
Higher Education	\$ -	\$ 75,712	\$ 75,712	\$ -	\$ 75,147	\$ 565	\$ -
Human Services	\$ -	\$ 311,924	\$ 311,924	\$ 171,376	\$ 105,809	\$ -	\$ 34,739
Judicial *	\$ -	\$ 8,608	\$ 8,608	\$ 8,608	\$ -	\$ -	\$ -
Labor and Employment	\$ -	\$ 4,244	\$ 4,244	\$ -	\$ -	\$ 4,244	\$ -
Law	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Legislature *	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Affairs	\$ -	\$ 3,489	\$ 3,489	\$ 1,861	\$ -	\$ 1,628	\$ -
Military Affairs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Natural Resources	\$ -	\$ 1,270,697	\$ 1,270,697	\$ 3,195	\$ 1,267,502	\$ -	\$ -
Personnel and Administration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Health	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Safety	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Regulatory Agencies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
State	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transportation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Treasury	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 2,381,054	\$ 2,381,054	\$ 206,048	\$ 2,111,731	\$ 22,023	\$ 41,253

MERIT PAY

The Total Compensation Report includes recommendations for Merit Pay for the State Classified System as required under Section 24-50-104 (1) (c), C.R.S. The Merit Pay appropriation provides funding for increases in pay (both base-building and one-time in nature) depending on a State employee's individual performance and placement within his or her pay range. **For FY 2019-20, the Executive Branch is requesting a 3% percent Merit Pay funding increase for all state employees, base building for quartiles one through three and non-base building for quartiles four and above.**

SUMMARY FOR MERIT PAY							
Department	FY 2018-19 Appropriation	FY 2019-20 Total Request	FY 2019-20 Total Base Adj	GF	CF	RF	FF
Agriculture	\$0	\$549,076	\$549,076	\$187,083	\$361,993	\$0	\$0
Corrections	\$0	\$11,144,898	\$11,144,898	\$10,825,627	\$319,271	\$0	\$0
Education	\$0	\$1,508,148	\$1,508,148	\$474,512	\$236,729	\$176,365	\$620,542
Governor's Office	\$0	\$2,828,356	\$2,828,356	\$250,947	\$130,220	\$2,393,659	\$53,530
HCPF	\$0	\$1,250,503	\$1,250,503	\$454,640	\$99,323	\$29,101	\$667,439
Higher Education	\$0	\$438,000	\$438,000	\$22,301	\$286,480	\$82,564	\$46,655
Human Services	\$0	\$8,967,360	\$8,967,360	\$5,973,103	\$534,395	\$1,295,433	\$1,164,429
Judicial *	\$0	\$10,921,985	\$10,921,985	\$10,366,771	\$555,214	\$0	\$0
Labor and Employment	\$0	\$2,640,080	\$2,640,080	\$157,889	\$1,007,023	\$16,990	\$1,458,178
Law	\$0	\$1,434,702	\$1,434,702	\$384,924	\$152,510	\$859,602	\$37,666
Legislature *	\$0	\$845,589	\$845,589	\$845,589	\$0	\$0	\$0
Local Affairs	\$0	\$433,703	\$433,703	\$127,277	\$63,011	\$153,955	\$89,460
Military Affairs	\$0	\$304,943	\$304,943	\$115,499	\$4,252	\$0	\$185,192
Natural Resources	\$0	\$3,411,741	\$3,411,741	\$594,820	\$2,625,348	\$108,797	\$82,776
Personnel and Administration	\$0	\$884,129	\$884,129	\$329,431	\$63,460	\$491,238	\$0
Public Health	\$0	\$3,418,680	\$3,418,680	\$510,502	\$1,206,971	\$365,356	\$1,335,851
Public Safety	\$0	\$5,071,319	\$5,071,319	\$1,195,126	\$3,337,525	\$392,821	\$145,847
Regulatory Agencies	\$0	\$1,348,746	\$1,348,746	\$50,754	\$1,191,730	\$94,366	\$11,896
Revenue	\$0	\$2,549,907	\$2,549,907	\$1,060,062	\$1,463,678	\$4,903	\$21,264
State	\$0	\$341,742	\$341,742	\$0	\$341,742	\$0	\$0
Transportation	\$0	\$347,649	\$347,649	\$0	\$347,649	\$0	\$0
Treasury	\$0	\$80,167	\$80,167	\$49,753	\$30,414	\$0	\$0
TOTAL	\$0	\$60,721,423	\$60,721,423	\$33,976,610	\$14,358,938	\$6,465,150	\$5,920,725

*Non-Executive branch agencies are not required to submit budget proposals to the Governor's Office; agencies that did not submit budget proposals have been included and the estimated need and fund splits are based on the FY 2018-19 Long Bill.

Note: The table above only includes the base request for FY 2019-20. Any additional changes due to change requests from this or other departments are not reflected in the numbers above. Merit Pay base adjustment always reflects the total need since this appropriation is always zeroed out.

SHIFT DIFFERENTIAL

The Shift Differential line item funds compensation adjustments for employees who work outside of normal work hours. These are second and third shift workers whose scheduled work hours fall outside of the Monday through Friday, 8:00 am to 5:00 pm work schedule. Offering Shift Differential is a standard practice in the private sector.

In recent years, the Executive Branch followed a policy of requesting Shift Differential at 100 percent of actual expenditures in the most recent fiscal year. This allows agencies to maintain operations at the current level. The FY 2019-20 request continues the policy of funding 100 percent of prior year actual expenditures. The following table reflects the Shift Differential request by department for FY 2019-20.

FY 2019-20 SHIFT DIFFERENTIAL DEPARTMENT FUNDING REQUESTS

SUMMARY FOR SHIFT DIFFERENTIAL							
Department	FY 2018-19 Appropriation	FY 2019-20 Total Request	FY 2019-20 Total Base Adj	GF	CF	RF	FF
Agriculture	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Corrections	\$8,070,903	\$8,417,931	\$347,028	\$353,979	(\$6,951)	\$0	\$0
Education	\$120,452	\$120,969	\$517	\$517	\$0	\$0	\$0
Governor's Office	\$99,153	\$44,005	(\$55,148)	\$0	\$0	(\$55,148)	\$0
HCPF	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Higher Education	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Human Services	\$7,296,296	\$7,423,010	\$126,714	(\$59,734)	\$80,380	(\$825,893)	\$931,961
Judicial *	\$0	\$135,418	\$135,418	\$135,418	\$0	\$0	\$0
Labor and Employment	\$13,339	\$13,177	(\$162)	\$0	\$0	\$0	(\$162)
Law	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Legislature *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Local Affairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Military Affairs	\$31,196	\$32,433	\$1,237	\$0	\$0	\$0	\$1,237
Natural Resources	\$41,331	\$35,039	(\$6,292)	\$0	(\$6,292)	\$0	\$0
Personnel and Administration	\$47,086	\$44,020	(\$3,066)	\$0	\$0	(\$3,066)	\$0
Public Health	\$24,443	\$19,519	(\$4,924)	\$244	(\$2,288)	\$194	(\$3,074)
Public Safety	\$512,910	\$451,959	(\$60,951)	(\$12,450)	(\$41,233)	(\$6,173)	(\$1,095)
Regulatory Agencies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Revenue	\$126,584	\$114,613	(\$11,971)	\$0	(\$11,971)	\$0	\$0
State	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transportation	\$27,275	\$15,711	(\$11,564)	\$0	(\$11,564)	\$0	\$0
Treasury	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$16,410,968	\$16,867,804	\$456,836	\$417,974	\$81	(\$890,086)	\$928,867

*Non-Executive branch agencies are not required to submit budget proposals to the Governor's Office; agencies that did not submit budget proposals have been included and the estimated need and fund splits are based on the FY 2018-19 Long Bill.

Note: The table above only includes the base request for FY 2019-20. Any additional changes due to change requests from this or other departments are not reflected in the numbers above.

SHIFT DIFFERENTIAL CALCULATION DETAIL – REVISED BASE SALARY

In a year which salary increases are funded, the Salary Survey and Merit Pay adjustments are determined at the individual employee level then aggregated to the department level. The adjustment for Shift Differential is added next in order to calculate the department's revised base salary amount for the request year.

Shift Differential Calculation Detail - Revised Base Salary	
Department Base Salary	\$500,000
+ Base Building Across-The-Board (ATB) Salary Survey (\$500,000*0%)	\$0
= New Salary	\$500,000
+ Base Building Merit Pay (\$510,000*3.0%)	\$15,000
= Total Base Salary FY 2019-20	\$515,000
+ Shift Differential Actual FY 2017-18	\$100,000
= Department Revised Base Salary for FY 2019-20	\$615,000

After the revised base salary is calculated, the Amortization Equalization Disbursement, Supplemental Amortization Equalization Disbursement, and Short-term Disability request amounts are calculated based on a percentage of the FY 2019-20 revised base salary.

AMORTIZATION EQUALIZATION DISBURSEMENT (AED)

Pursuant to S.B. 04-257, the State contributes additional funds to assist in the amortization of the Public Employees' Retirement Association's (PERA) unfunded liability. During the 2005 legislative session, the General Assembly created a separate line item to provide funding each calendar year, until contributions reach the maximum rate of 5.0 percent in calendar year 2017. The table below shows the contribution rates by calendar year for both Amortization Equalization Disbursement (AED) and Supplemental Amortization Equalization Disbursement (SAED, described in the next section).

Calendar Year	State PERA Contribution	AED Contribution	SAED Contribution	Total State Contribution
2010	10.15%	2.20%	1.50%	13.85%
2011	10.15%	2.60%	2.00%	14.75%
2012	10.15%	3.00%	2.50%	15.65%
2013	10.15%	3.40%	3.00%	16.55%
2014	10.15%	3.80%	3.50%	17.45%
2015	10.15%	4.20%	4.00%	18.35%
2016	10.15%	4.60%	4.50%	19.25%
2017	10.15%	5.00%	5.00%	20.15%
2018	10.15%	5.00%	5.00%	20.15%
2019	10.15%	5.00%	5.00%	20.15%
2020	10.40%	5.00%	5.00%	20.40%

AED CALCULATION DETAIL

The AED amount required for each department is a product of the department's revised base salary and the percent contribution as determined by statute. For budgeting purposes, six months of the yearly contributions percentages are converted to a blended rate for the fiscal year. For FY 2019-20, the blended rate is 5.0 percent of revised base salaries. The AED rate for the Judicial department is equal to the 2010 calendar year rate until December 31, 2018, pursuant to C.R.S. 24-51-411 (4). Under House Bill 17-1265, beginning January 1, 2019, the Judicial AED rate will increase to 3.4 percent and shall increase by four-tenths of one percent at the start of each calendar year through 2023. For FY 2019-20, the blended rate for Judicial is 3.6 percent. The AED calculation is described below:

Calculation Detail - AED	
Department Revised Base Salary	\$615,000
AED @ 5.0%	\$615,000*5.0%
= Requested AED Appropriation	\$30,750

FY 2019-20 AED DEPARTMENT FUNDING REQUESTS

SUMMARY FOR AED							
Department	FY 2018-19 Appropriation	FY 2019-20 Total Request	FY 2019-20 Total Base Adj	GF	CF	RF	FF
Agriculture	\$853,609	\$1,084,406	\$230,797	\$3,646	\$227,151	\$0	\$0
Corrections	\$16,792,133	\$17,226,468	\$434,335	\$422,436	\$11,899	\$0	\$0
Education	\$2,273,850	\$2,339,815	\$65,965	(\$53,749)	\$37,269	\$18,349	\$64,096
Governor's Office	\$4,472,287	\$4,378,839	(\$93,448)	\$30,939	\$30,585	(\$151,880)	(\$3,092)
HCPF	\$1,855,596	\$1,986,739	\$131,143	\$80,474	\$1,373	\$328	\$48,968
Higher Education	\$666,761	\$705,443	\$38,682	\$16,796	(\$174,614)	\$126,544	\$69,956
Human Services	\$14,272,038	\$14,203,214	(\$68,824)	(\$526,327)	\$558,719	(\$748,825)	\$647,609
Judicial *	\$14,590,889	\$15,605,968	\$1,015,079	\$997,608	\$17,472	\$0	\$0
Labor and Employment	\$4,077,923	\$3,953,250	(\$124,673)	\$22,325	(\$188,159)	(\$6,063)	\$47,224
Law	\$2,126,857	\$2,257,610	\$130,753	\$2,092	\$35,368	\$91,921	\$1,372
Legislature *	\$1,420,506	\$1,410,666	(\$9,840)	(\$9,840)	\$0	\$0	\$0
Local Affairs	\$629,996	\$688,428	\$58,432	\$27,539	\$22,104	\$16,746	(\$7,957)
Military Affairs	\$425,625	\$476,907	\$51,282	\$22,903	(\$435)	\$0	\$28,814
Natural Resources	\$5,591,406	\$5,915,901	\$324,495	\$39,750	\$272,325	\$1,550	\$10,870
Personnel and Administration	\$1,337,889	\$1,364,870	\$26,981	(\$3,718)	\$13,614	\$17,085	\$0
Public Health	\$5,218,186	\$5,419,161	\$200,975	\$70,813	\$112,389	(\$39,036)	\$56,809
Public Safety	\$7,054,917	\$7,555,812	\$500,895	\$144,411	\$306,252	\$56,111	(\$5,879)
Regulatory Agencies	\$1,957,010	\$2,073,704	\$116,694	\$5,816	\$94,536	\$24,515	(\$8,173)
Revenue	\$4,042,418	\$4,266,362	\$223,944	(\$28,715)	\$213,971	\$2,741	\$35,947
State	\$523,643	\$516,305	(\$7,338)	\$0	(\$7,338)	\$0	\$0
Transportation	\$523,742	\$533,729	\$9,987	\$0	\$9,987	\$0	\$0
Treasury	\$105,318	\$108,139	\$2,821	\$5,046	(\$2,225)	\$0	\$0
TOTAL	\$90,812,599	\$94,071,736	\$3,259,137	\$1,270,245	\$1,592,243	(\$589,914)	\$986,564

*Non-Executive branch agencies are not required to submit budget proposals to the Governor's Office; agencies that did not submit budget proposals have been included and the estimated need and fund splits are based on the FY 2018-19 Long Bill.

Note: The table above only includes the base request for FY 2019-20. Any additional changes due to change requests from this or other departments are not reflected in the numbers above.

SUPPLEMENTAL AMORTIZATION EQUALIZATION DISBURSEMENT (SAED)

Similar to the Amortization Equalization Disbursement line item, the Supplemental Amortization Equalization Disbursement (SAED) line item increases contributions to the PERA Trust Fund to amortize the unfunded liability in the Trust Fund. During the 2006 legislative session the General Assembly passed S.B. 06-235, which added Supplemental AED payments. Pursuant to statute, the funding for SAED comes from moneys which would have otherwise gone to State employees as salary increases.

SAED CALCULATION DETAIL

The SAED amount required for each department is a product of their revised base salary and the percent contribution as determined by statute. For budgeting purposes, six months of the yearly percentages are converted to a blended rate for the fiscal year. For FY 2019-20, the blended percentage contribution is 5.0 percent of revised base salaries. The SAED rate for the Judicial department is equal to the 2010 calendar year rate until December 31, 2018, pursuant to C.R.S. 24-51-411 (7). Under House Bill 17-1265, beginning January 1, 2019, the Judicial SAED rate will increase to 3.4 percent and shall increase by four-tenths of one percent at the start of each calendar year through 2023. For FY 2019-20, the blended rate for Judicial is 3.6 percent. The SAED calculation is described below:

Calculation Detail - SAED	
Department Revised Base Salary	\$615,000
SAED @ 5.0%	\$615,000*5.0%
= Requested SAED Appropriation	\$30,750

FY 2019-20 SAED DEPARTMENT FUNDING REQUESTS

SUMMARY FOR SAED							
Department	FY 2018-19 Appropriation	FY 2019-20 Total Request	FY 2019-20 Total Base Adj	GF	CF	RF	FF
Agriculture	\$853,609	\$1,084,406	\$230,797	\$3,646	\$227,151	\$0	\$0
Corrections	\$16,792,133	\$17,226,468	\$434,335	\$422,436	\$11,899	\$0	\$0
Education	\$2,273,850	\$2,339,815	\$65,965	(\$53,749)	\$37,269	\$18,349	\$64,096
Governor's Office	\$4,472,512	\$4,378,839	(\$93,673)	\$30,939	\$30,360	(\$151,880)	(\$3,092)
HCPF	\$1,855,596	\$1,986,739	\$131,143	\$80,474	\$1,373	\$328	\$48,968
Higher Education	\$666,761	\$705,443	\$38,682	\$16,796	(\$174,614)	\$126,544	\$69,956
Human Services	\$14,272,038	\$14,203,214	(\$68,824)	(\$526,984)	\$558,758	(\$748,385)	\$647,787
Judicial *	\$14,382,545	\$15,427,806	\$1,045,261	\$1,026,526	\$18,735	\$0	\$0
Labor and Employment	\$4,077,923	\$3,953,250	(\$124,673)	\$22,325	(\$188,159)	(\$6,063)	\$47,224
Law	\$2,126,857	\$2,257,610	\$130,753	\$2,092	\$35,368	\$91,921	\$1,372
Legislature *	\$1,420,506	\$1,410,666	(\$9,840)	(\$9,840)	\$0	\$0	\$0
Local Affairs	\$629,996	\$688,428	\$58,432	\$27,539	\$22,104	\$16,746	(\$7,957)
Military Affairs	\$425,625	\$476,907	\$51,282	\$22,903	(\$435)	\$0	\$28,814
Natural Resources	\$5,591,406	\$5,915,901	\$324,495	\$39,750	\$272,325	\$1,550	\$10,870
Personnel and Administration	\$1,337,889	\$1,364,870	\$26,981	(\$3,718)	\$13,614	\$17,085	\$0
Public Health	\$5,218,186	\$5,419,161	\$200,975	\$70,813	\$112,389	(\$39,036)	\$56,809
Public Safety	\$7,054,917	\$7,555,812	\$500,895	\$144,411	\$306,252	\$56,111	(\$5,879)
Regulatory Agencies	\$1,957,010	\$2,073,704	\$116,694	\$5,816	\$94,536	\$24,515	(\$8,173)
Revenue	\$4,042,418	\$4,266,362	\$223,944	(\$28,715)	\$213,971	\$2,741	\$35,947
State	\$523,643	\$516,305	(\$7,338)	\$0	(\$7,338)	\$0	\$0
Transportation	\$523,742	\$533,729	\$9,987	\$0	\$9,987	\$0	\$0
Treasury	\$105,318	\$108,139	\$2,821	\$5,046	(\$2,225)	\$0	\$0
TOTAL	\$90,604,480	\$93,893,574	\$3,289,094	\$1,298,506	\$1,593,320	(\$589,474)	\$986,742

*Non-Executive branch agencies are not required to submit budget proposals to the Governor's Office; agencies that did not submit budget proposals have been included and the estimated need and fund splits are based on the FY 2018-19 Long Bill.

Note: The table above only includes the base request for FY 2019-20. Any additional changes due to change requests from this or other departments are not reflected in the numbers above.

SHORT-TERM DISABILITY (STD)

The Short-term Disability appropriation is used to provide partial payment of an employee's salary if an individual becomes disabled and cannot perform his or her work duties. All employees qualify for this employer-paid, payroll-based insurance benefit. This benefit is calculated on an annual basis. For FY 2019-20, the Executive Branch requests short-term disability funding at 0.17 percent of revised base salaries.

STD CALCULATION DETAIL

The amount required for each department is a product of the department's revised base salary and 0.17 percent requested by the Executive Branch as shown in the table below.

Calculation Detail - STD	
Department Revised Base Salary	\$615,000
STD @ 0.17%	\$615,000*0.17%
= Requested STD Appropriation	\$1,046

FY 2019-20 STD DEPARTMENT FUNDING REQUESTS

SUMMARY FOR STD							
Department	FY 2018-19 Appropriation	FY 2019-20 Total Request	FY 2019-20 Total Base Adj	GF	CF	RF	FF
Agriculture	\$27,435	\$28,522	\$1,087	(\$1,393)	\$2,480	\$0	\$0
Corrections	\$557,869	\$572,968	\$15,099	\$14,661	\$438	\$0	\$0
Education	\$73,221	\$79,005	\$5,784	(\$584)	\$1,780	\$1,027	\$3,561
Governor's Office	\$151,150	\$147,605	(\$3,545)	\$1,197	\$1,112	(\$5,793)	(\$61)
HCPF	\$60,727	\$66,077	\$5,350	\$3,011	\$135	\$38	\$2,166
Higher Education	\$22,887	\$22,747	(\$140)	\$430	(\$7,174)	\$4,262	\$2,342
Human Services	\$473,000	\$469,528	(\$3,472)	(\$18,329)	\$18,716	(\$24,471)	\$20,612
Judicial *	\$482,576	\$464,534	(\$18,042)	(\$17,176)	(\$866)	\$0	\$0
Labor and Employment	\$138,177	\$134,391	(\$3,786)	\$777	(\$6,182)	(\$210)	\$1,829
Law	\$80,820	\$76,759	(\$4,061)	(\$2,310)	\$220	(\$1,797)	(\$174)
Legislature *	\$40,907	\$43,395	\$2,488	\$2,488	\$0	\$0	\$0
Local Affairs	\$20,857	\$22,782	\$1,925	\$726	\$730	\$741	(\$272)
Military Affairs	\$14,114	\$15,646	\$1,532	\$696	(\$17)	\$0	\$853
Natural Resources	\$168,774	\$178,183	\$9,409	\$4,527	\$3,985	\$549	\$348
Personnel and Administration	\$44,575	\$45,920	\$1,345	\$29	\$498	\$818	\$0
Public Health	\$174,418	\$178,960	\$4,542	\$2,034	\$2,977	(\$1,535)	\$1,066
Public Safety	\$236,339	\$252,346	\$16,007	\$4,673	\$9,729	\$1,841	(\$236)
Regulatory Agencies	\$65,876	\$69,914	\$4,038	\$195	\$3,286	\$829	(\$272)
Revenue	\$137,500	\$143,854	\$6,354	(\$1,477)	\$6,526	\$91	\$1,214
State	\$17,318	\$17,130	(\$188)	\$0	(\$188)	\$0	\$0
Transportation	\$17,765	\$18,123	\$358	\$0	\$358	\$0	\$0
Treasury	\$3,444	\$3,677	\$233	\$253	(\$20)	\$0	\$0
TOTAL	\$3,009,749	\$3,052,066	\$42,317	(\$5,572)	\$38,523	(\$23,610)	\$32,976

*Non-Executive branch agencies are not required to submit budget proposals to the Governor's Office; agencies that did not submit budget proposals have been included and the estimated need and fund splits are based on the FY 2018-19 Long Bill.

Note: The Short-Term Disability table above only includes the base request for FY 2019-20. Any additional changes due to change requests from this or other departments are not reflected in the numbers within this table.

HEALTH, LIFE, AND DENTAL (HLD)

Each department’s Health, Life, and Dental (HLD) appropriation is designed to cover the State's premium contribution for each employee's HLD insurance election. The State offers four categories of coverage for medical and dental insurance: Employee Only, Employee plus Children, Employee plus Spouse, and Family.

The Department of Personnel & Administration contracts with a benefits actuary to provide an estimate of how insurance benefits should be funded in the subsequent budget year. The actuary analyzes the previous fiscal year’s statewide and industry trends in healthcare costs to make a recommendation. This information is not available until late autumn of each year, so if necessary, the Department may submit a FY 2019-20 budget amendment with revised figures in January 2018. The request amounts shown for HLD should be considered a placeholder for the future budget amendment.

For the FY 2019-20 total compensation request, the estimated health contribution rates represent the total combined potential premium increase to both employer and employee contributions. The health premiums are projected to increase by seven percent while the dental premiums are projected to increase by three percent. The following table shows the placeholder amounts that are included in the November 1 request for FY 2019-20 for Health, Life and Dental.

FY 2019-20 Health and Dental Monthly State Contributions by Tier and Plan					
Plan	Tier	Tier Description	Health	Dental	Life
United Healthcare HDHP	1	Employee	\$563.10	\$26.70	\$8.98
	2	Employee + Spouse	\$1,059.02	\$43.90	\$8.98
	3	Employee + Child(ren)	\$1,048.60	\$47.84	\$8.98
	4	Family	\$1,493.44	\$64.10	\$8.98
United Healthcare Co-Pay	1	Employee	\$567.62	\$26.70	\$8.98
	2	Employee + Spouse	\$1,068.50	\$43.90	\$8.98
	3	Employee + Child(ren)	\$1,057.18	\$47.84	\$8.98
	4	Family	\$1,507.00	\$64.10	\$8.98
Kaiser Permanente HDHP	1	Employee	\$501.90	\$26.70	\$8.98
	2	Employee + Spouse	\$941.26	\$43.90	\$8.98
	3	Employee + Child(ren)	\$932.40	\$47.84	\$8.98
	4	Family	\$1,326.42	\$64.10	\$8.98
Kaiser Permanente Co-Pay	1	Employee	\$568.23	\$26.70	\$8.98
	2	Employee + Spouse	\$1,078.54	\$43.90	\$8.98
	3	Employee + Child(ren)	\$1,056.63	\$47.84	\$8.98
	4	Family	\$1,521.80	\$64.10	\$8.98

HLD CALCULATION DETAIL

The budget request is based on employee health and dental elections by tier and by plan as of July 2018. The example below shows an employee enrolled in United Healthcare’s High Deductible Health Plan tier one for health benefits and the basic dental tier one benefits. All employees receive the state paid life insurance benefit. To determine the request amounts, this calculation is completed and annualized for every benefit-eligible employee in each department.

Calculation Detail - HLD	
Tier 1 Health (United Healthcare - HDHP)	\$563.10
+ Tier 1 Dental (Basic)	\$26.70
+ Life	\$8.98
= Monthly State HLD Contribution Request (one employee)	\$598.78

FY 2019-20 HLD DEPARTMENT FUNDING REQUESTS

SUMMARY FOR Health Life Dental							
Department	FY 2018-19 Appropriation	FY 2019-20 Total Request	FY 2019-20 Total Base Adj	GF	CF	RF	FF
Agriculture	\$2,712,701	\$2,815,585	\$102,884	\$60,134	\$42,750	\$0	\$0
Corrections	\$55,775,527	\$58,796,603	\$3,021,076	\$2,924,464	\$96,612	\$0	\$0
Education	\$5,446,454	\$5,898,252	\$451,798	(\$5,640)	\$162,619	\$61,051	\$233,768
Governor's Office	\$10,410,864	\$10,418,457	\$7,593	\$152,512	\$19,260	(\$146,381)	(\$17,798)
HCPF	\$4,647,883	\$4,658,961	\$11,078	\$75,959	\$13,027	(\$12,079)	(\$65,829)
Higher Education	\$2,129,047	\$2,184,673	\$55,626	\$134,917	(\$710,001)	\$337,594	\$293,117
Human Services	\$46,704,272	\$45,689,221	(\$1,015,051)	(\$4,055,950)	\$2,785,229	(\$2,671,089)	\$2,926,760
Judicial *	\$43,589,892	\$46,366,323	\$2,776,431	\$2,626,591	\$149,840	\$0	\$0
Labor and Employment	\$11,709,546	\$11,989,229	\$279,683	\$115,978	(\$142,885)	\$3,567	\$303,022
Law	\$4,446,369	\$4,924,129	\$477,760	\$81,329	(\$37,798)	\$435,617	(\$1,388)
Legislature *	\$3,116,175	\$3,292,625	\$176,450	\$176,450	\$0	\$0	\$0
Local Affairs	\$1,670,124	\$1,848,988	\$178,864	\$138,331	\$34,684	(\$3,114)	\$8,963
Military Affairs	\$1,066,655	\$1,185,084	\$118,429	\$85,570	\$14,348	\$0	\$18,511
Natural Resources	\$15,155,329	\$15,983,538	\$828,209	\$847,488	\$623,679	(\$672,833)	\$29,875
Personnel and Administration	\$3,748,027	\$4,156,430	\$408,403	\$129,592	\$81,149	\$197,661	\$0
Public Health	\$12,741,224	\$13,402,719	\$661,495	\$265,362	\$306,749	(\$128,292)	\$217,675
Public Safety	\$18,236,817	\$20,096,610	\$1,859,793	\$534,702	\$1,097,367	\$240,185	(\$12,460)
Regulatory Agencies	\$4,959,137	\$5,398,300	\$439,163	\$14,989	\$382,103	\$64,670	(\$22,599)
Revenue	\$12,699,520	\$12,722,299	\$22,779	(\$98,255)	\$11,160	\$15,371	\$94,503
State	\$1,286,897	\$1,329,089	\$42,192	\$0	\$42,192	\$0	\$0
Transportation	\$1,320,728	\$1,313,359	(\$7,369)	\$0	(\$7,369)	\$0	\$0
Treasury	\$309,908	\$320,547	\$10,639	\$10,815	(\$177)	\$0	\$0
TOTAL	\$263,883,096	\$274,791,018	\$10,907,922	\$4,215,339	\$4,964,536	(\$2,278,073)	\$4,006,120

*Non-Executive branch agencies are not required to submit budget proposals to the Governor's Office; agencies that did not submit budget proposals have been included and the estimated need and fund splits are based on the FY 2018-19 Long Bill.

Note: The table above only includes the base request for FY 2019-20. Any additional changes due to change requests from this or other departments are not reflected in the numbers above.

OPERATING COMMON POLICIES

Operating common policies refer to an array of statewide services provided by the Department of Personnel & Administration (DPA). Services include: Administrative Law Judge Services, Workers' Compensation, Payment to Risk Management and Property Funds, Capitol Complex Leased Space, and CORE Operations. Departments request appropriations to pay DPA for services through these five operating common policy line items, often centrally appropriated in the Executive Director's Office long bill group. DPA's appropriation reflects corresponding Reappropriated Funds spending authority in order to spend the moneys received from billing other agencies for services. Starting in FY 2019-20, the PERA Direct Distribution is included as an operating common policy within DPA, but this common policy does not function like other operating common policies in that DPA does not incur any overhead costs or collect revenue from State departments. The PERA common policy is merely a mechanism for the State to access fund sources other than General Fund in order to pay its proportional share of the \$225 million annual

payment from the State Treasurer to PERA beginning July 1, 2019 and every fiscal year thereafter until the unfunded liability has been addressed pursuant to SB18-200.

The requested amounts for operating common policies are calculated by the Department of Personnel & Administration, based on the total estimated program need for FY 2019-20. The requested amounts for the following operating common policy line items appear in departments' individual budget submissions.

ADMINISTRATIVE LAW JUDGE SERVICES

The Colorado Office of Administrative Courts (OAC) was statutorily created in 1976 to provide an easily accessible, independent and cost-effective administrative law adjudication system in Colorado. The Office is one of 24 central panels of independent Administrative Law Judges (ALJ) in the United States, and provides administrative law hearings to over 50 State agencies, counties and other entities out of its three offices (Denver, Colorado Springs and Grand Junction).

The OAC conducts all workers' compensation merit hearings for the entire State; all public benefits cases (food stamps, Colorado Works/TANF, Medicaid, etc.); all professional licensing board work involving the denial, revocation, suspension or other discipline of holders of a professional license (such as doctors, nurses, architects, real estate brokers, engineers, etc.); teacher dismissal cases, and all Secretary of State cases where a citizen has filed a complaint under the Fair Campaign Practices Act. In addition, the Office conducts mediations and settlement conferences.

FY 2019-20 ADMINISTRATIVE LAW JUDGE ESTIMATED COSTS

For FY 2019-20, the Administrative Law Judge Services request includes a base adjustment to the ALJ line item for each department based on updated program expenditures anticipated for FY 2019-20.

The descriptions and table below provide the amount and rationale behind each of the request components and outlines any departure from the previously requested amounts or methodologies. The Department submits an adjustment for this common policy annually, based on actual use of ALJ services in the most recent completed fiscal year.

FY 2019-20 Administrative Law Judge Request		
Description	FY 2018-19 Appropriation	FY 2019-20 Request
Personal Services	\$3,870,332	\$3,986,442
Total Compensations Common Policies	\$711,804	\$984,170
Operating and OIT Common Policies	\$868,674	\$1,093,449
Operating Expenses	\$170,933	\$170,933
Indirect Costs	\$194,278	\$206,902
Fund Balance Adjustment	(\$184,787)	\$137,166
Total	\$5,631,234	\$6,579,062

- **Personal Services:** The amount requested for Personal Services accounts for the base building impact of Salary Survey and Merit Pay, if any.
- **Total Compensation Common Policies:** This includes funding for the ALJ program staff for the following: Health, Life, and Dental, Short-term Disability, AED, SAED, Salary Survey, Merit Pay, Increased Employer PERA Contribution, and PERA Direct Distribution.
- **Operating and OIT Common Policies:** This includes the program’s need for the following centrally appropriated line items: Workers’ Compensation, Legal Services, Payment to Risk Management and Property Funds, Leased Space, Capitol Complex Leased Space, Payments to OIT, and CORE Operations.
- **Operating Expenses:** A continuation level of funding has been requested for operating expenses.
- **Indirect Costs:** This represents the program’s share of indirect costs for FY 2019-20.
- **Fund Balance Adjustment:** The fund balance adjustment is the mechanism by which the Department adjusts rates up or down to address any over/under collection from previous fiscal years. For the ALJ fund balance adjustment, eight and a quarter percent of base expenditures is requested as a reserve. The table below shows the calculation of the fund balance adjustment:

FY 2019-20 Administrative Law Judge Fund Balance Projection	
Description	Amount
Final Fund Balance - FY18	\$676,076
Projected FY19 Revenue	\$5,631,234
Projected FY19 Expense	\$6,084,423
Final Fund Balance - FY19 Proj.	\$222,887
FY20 - Personal Services	\$3,986,442
FY20 - Operating	\$170,933
FY20 - Indirect Costs	\$206,902
FY20 - Total Expenditure Base	\$4,364,277
Targeted Fund Bal - 8.25% of Exp Base	\$360,053
Addition / (Reduction) Required to Reach Target	\$137,166

ADMINISTRATIVE LAW JUDGE COST ALLOCATION TO DEPARTMENTS

The Administrative Law Judge Services allocations are based on utilization in the most recent fiscal year. This allocation methodology uses the sum of all personal services and operating expenditures projected for program operation (see FY 2019-20 Administrative Law Judge Request table) and allocates the cost proportionally by department, according to the prior fiscal year's actual ALJ Services usage.

FY 2019-20 Administrative Law Judge Service Allocations for State Agencies				
Department	FY 2017-18 Utilization Percentage	FY 2019-20 Request	FY 2018-19 Appropriation	FY 2019-20 Incremental Need
Department of Agriculture	0.19%	\$12,224	\$7,054	\$5,170
Department of Corrections	0.00%	\$0	\$0	\$0
Department of Education	3.55%	\$233,596	\$208,286	\$25,310
Office of the Governor	0.00%	\$0	\$0	\$0
Department of Health Care Policy & Finance	10.10%	\$664,253	\$589,791	\$74,462
Department of Higher Education	0.01%	\$796	\$1,281	(\$485)
Department of Human Services	14.43%	\$949,491	\$611,825	\$337,666
Judicial	0.00%	\$0	\$0	\$0
Department of Labor and Employment	63.79%	\$4,196,747	\$3,629,035	\$567,712
Department of Law	0.02%	\$1,307	\$5,736	(\$4,429)
Legislature	0.00%	\$0	\$0	\$0
Department of Local Affairs	0.00%	\$0	\$0	\$0
Department of Military Affairs	0.00%	\$0	\$0	\$0
Department of Natural Resources	0.01%	\$615	\$556	\$59
Department of Personnel and Administration	0.05%	\$3,588	\$2,841	\$747
Department of Public Health & Environment	1.04%	\$68,297	\$43,105	\$25,192
Department of Public Safety	0.00%	\$0	\$0	\$0
Department of Regulatory Agencies	5.38%	\$353,657	\$391,195	(\$37,538)
Department of Revenue	0.03%	\$2,099	\$4,158	(\$2,059)
Department of State	1.32%	\$87,114	\$135,906	(\$48,792)
Department of Transportation	0.08%	\$5,278	\$464	\$4,814
Department of Treasury	0.00%	\$0	\$0	\$0
TOTAL	100.00%	\$6,579,062	\$5,631,233	\$947,829

FY 2019-20 ADMINISTRATIVE LAW JUDGE DEPARTMENT FUNDING REQUESTS

Summary of FY 2019-20 Request for Administrative Law Judge						
Department	FY 2019-20 Request	FY 2019-20 Total Base Adj	GF	CF	RF	FF
Agriculture	\$12,224	\$5,170	\$0	\$5,170	\$0	\$0
Corrections	\$0	\$0	\$0	\$0	\$0	\$0
Education	\$233,596	\$25,310	\$0	\$20,944	\$4,366	\$0
Governor	\$0	\$0	\$0	\$0	\$0	\$0
Health Care Policy and Financing	\$664,253	\$74,462	\$30,872	\$6,359	\$0	\$37,231
Higher Education	\$796	(\$485)	\$0	(\$485)	\$0	\$0
Human Services	\$949,491	\$337,666	\$189,093	\$0	\$148,573	\$0
Judicial	\$0	\$0	\$0	\$0	\$0	\$0
Labor and Employment	\$4,196,747	\$567,712	\$1,059	\$562,742	\$0	\$3,911
Law	\$1,307	(\$4,429)	\$0	(\$4,429)	\$0	\$0
Legislative	\$0	\$0	\$0	\$0	\$0	\$0
Local Affairs	\$0	\$0	\$0	\$0	\$0	\$0
Military and Veteran Affairs	\$0	\$0	\$0	\$0	\$0	\$0
Natural Resources	\$615	\$59	\$0	\$59	\$0	\$0
Personnel and Administration	\$3,588	\$747	\$0	\$747	\$0	\$0
Public Health and Environment	\$68,297	\$25,192	\$0	\$0	\$25,192	\$0
Public Safety	\$0	\$0	\$0	\$0	\$0	\$0
Regulatory Agencies	\$353,657	(\$37,538)	(\$1,455)	(\$36,083)	\$0	\$0
Revenue	\$2,099	(\$2,059)	\$0	(\$2,059)	\$0	\$0
State	\$87,114	(\$48,792)	\$0	(\$48,792)	\$0	\$0
Transportation	\$5,278	\$4,814	\$0	\$4,814	\$0	\$0
Treasury	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$6,579,062	\$947,829	\$219,569	\$508,987	\$178,131	\$41,142

Note: The table above only includes the base request for FY 2019-20. Any additional changes due to change requests from this or other departments are not reflected in the numbers above. Fund Splits in this table have been updated to reflect PB entries input by individual Departments at the end of the budgeting process, in supporting documents Fund Splits have been estimated based on the FY 2018-19 Long Bill.

WORKERS' COMPENSATION

This line item provides funding for payments made to the Department of Personnel & Administration (DPA) to support the State's Workers' Compensation program. This is part of the State's self-funded property, liability, and workers' compensation insurance programs managed by DPA's Risk Management Unit.

FY 2019-20 WORKERS' COMPENSATION ESTIMATED COSTS

Calculation Methodology

Each year, the Department contracts with an actuary to estimate two primary components of the overall workers' compensation allocations for each department. First, the actuary estimates the total current liability the State is facing based on a three-year analysis of actual losses and/or claims by each department. Next, the actuary estimates the allocation for each department as a percent of the total.

Once the Department obtains the estimates from the actuary, calculations to determine the allocable cost pool begin. The allocable pool is determined by adding estimated overhead costs, program and policy costs, and a fund balance adjustment. Finally, the actuary's allocations are applied to the allocable pool.

Overhead Costs

The following table shows the development of the overhead costs for the Risk Management Unit, which includes the workers' compensation, property, and liability programs. The Department allocates the overhead costs to each program proportionally, based on the total estimated personal services expenditures for each program. The descriptions below provide additional information on the components of the request.

Calculation of Program Overhead for FY 2019-20					
Description	FY 2018-19 Appropriation	FY 2019-20 Request	Liability	Property	Workers' Comp
Overhead Allocation %		100.0%	36.0%	5.0%	59.0%
Personal Services	\$767,321	\$801,711	\$288,616	\$40,086	\$473,009
Total Compensation Common Policies	\$182,978	\$229,094	\$82,241	\$13,115	\$133,738
Operating and OIT Common Policies	\$163,000	\$221,569	\$75,414	\$28,874	\$117,281
Operating Expenses	\$62,539	\$62,318	\$22,434	\$3,116	\$36,768
Indirect Costs	\$214,251	\$206,912	\$74,488	\$10,346	\$122,078
Total Program Overhead	\$1,390,089	\$1,521,604	\$543,193	\$95,537	\$882,874

- **Personal Services:** The amount requested for Personal Services accounts for the base building impact of Salary Survey and Merit Pay, if any.
- **Total Compensation Common Policies:** This includes funding for the ALJ program staff for the following: Health, Life, and Dental, Short-term Disability, AED, SAED, Salary Survey, Merit Pay, Increased Employer PERA Contribution, and PERA Direct Distribution.
- **Operating and OIT Common Policies:** This includes the program's need for the following centrally appropriated line items: Workers' Compensation, Payment to Risk Management and

Property Funds, Leased Space, Capitol Complex Leased Space, Payments to OIT, and CORE Operations.

- **Operating Expenses:** The Department requests a continuation level of funding for operating expenses.
- **Indirect Costs:** This represents the program’s share of indirect costs for FY 2019-20.

Program and Policy Costs

The following table details the Workers’ Compensation program and policy costs for FY 2019-20, including the overhead expenses as determined above in the Calculation of Program Overhead for FY 2019-20 table.

Workers' Compensation Program and Policy Costs		
Description	FY 2018-19 Appropriation	FY 2019-20 Request
(C) Risk Management Services		
Program Overhead Expenses	\$645,001	\$882,874
Actuarial and Broker Services	\$37,500	\$37,500
RMIS Service Fees	\$64,434	\$64,434
Total Risk Management Program Administration	\$746,935	\$984,808
(4) Workers' Compensation		
Workers' Compensation Claims	\$36,319,344	\$34,979,129
Workers' Compensation TPA Fees and Loss Control	\$2,450,000	\$2,050,000
TPA Fees	\$2,400,000	\$2,000,000
Loss Control Incentives	\$50,000	\$50,000
Total Workers' Compensation Excess Policy	\$781,639	\$935,600
Excess Policy	\$629,639	\$705,600
CDLE Permit	\$2,000	\$2,000
CDLE Surcharge	\$150,000	\$228,000
Workers' Compensation Legal Services	\$2,318,256	\$2,232,710
DHS Prior Year Claim Payouts	\$80,000	\$70,000
Adjustment to Targeted Fund Balance	(\$3,906,419)	(\$8,061,232)
Total Workers' Compensation Allocations	\$38,789,755	\$33,191,015

The following text provides a brief description of each component and any considerable changes to the amount or methodology from prior submissions.

- **Total Risk Management Program Administration:** This includes the Workers’ Compensation portion of program overhead, Broker Fees incurred by the State for an independent broker to source the various excess policies required by the State, and Risk Management Information System (RMIS) Service Fees represent the costs incurred by the State for its tracking system.
- **Workers’ Compensation Claims:** This amount is actuarially determined for each fiscal year according to prior years’ loss experiences, including severity and frequency.
- **Workers’ Compensation TPA Fees and Loss Control:** This includes third-party administrator (TPA) fees incurred for having a third-party administer workers’ compensation claims filed against the State. Loss Control Incentives represents funding to implement and maintain various loss control programs throughout State agencies. Information about these

programs can be accessed on DPA’s website (<https://www.colorado.gov/pacific/dhr/safety-loss-control>).

- **Workers’ Compensation Excess Policy:** The excess workers’ compensation policy limits the amount of the State’s financial exposure in any one workers’ compensation occurrence to \$10 million and provides coverage for the next \$50 million. The Department of Labor & Employment Permit Fee pays an annual self-insured workers’ compensation permit, required by CDLE. The CDLE Surcharge is a self-insured employer fee, used to fund the subsequent injury fund. The surcharge is based on payroll and the types of jobs performed by State employees.
- **Workers’ Compensation Legal Services:** This cost represents the amount of money the Department anticipates spending to have legal representation for workers’ compensation claims, as well as expenses for expert opinions regarding workers’ compensation. For FY 2019-20 this amount is also estimated by DPA’s actuary.
- **Adjustment to Targeted Fund Balance:** The following table shows the calculation of the target fund balance adjustment. The Department uses the year end fund balance for the most recent fiscal year, then adds anticipated revenues and subtracts anticipated expenditures for the current fiscal year and request year to calculate the fund balance adjustment. For FY 2019-20, the Department requests a reserve balance of five percent of the total projected expenditures from the Workers’ Compensation Fund, plus ten percent of the prospective claims payouts.

Workers’ Compensation Fund Balance Adjustment	
FY 2017-18 End-of-Year Fund Balance	16,789,483
FY 2017-18 End of Year Transfer (Brings Fund Balance to Zero)	(\$2,911,727)
FY 2018-19 Expenditure Estimate	(42,698,952)
FY 2018-19 Agency Billings	38,789,755
Reversal of FY 2016-17 Transfer of \$741,471	\$741,471
Reversal of FY 2017-18 Transfer of \$2,911,727	2,911,727
FY 2019-20 Estimated End-of-Year Fund Balance	13,621,757
Targeted Fund Balance %'s	5%/10%
TARGET FUND BALANCE FY 2019-20	5,560,525
Increase / (Decrease) to Common Policy Request	(\$8,061,232)

WORKERS’ COMPENSATION COST ALLOCATION TO DEPARTMENTS

The allocations to State agencies for workers’ compensation are determined by the Department’s actuary. The actuary performs an analysis of loss history and forecasted trends to determine the appropriation allocations of the total risk pool. The Department of Human Services request includes a prior year claim amount each fiscal year in addition to the amount from the actuarial study to cover institutions not originally covered by Pinnacol Assurance. The following tables show the allocated percentages as well as the total amount allocated to each department or institution for FY 2019-20.

FY 2019-20 Workers' Compensation Allocations for State Agencies			
Agency	Code	% Allocation	\$ Base Allocation
Agriculture	AG	0.632%	\$209,767
Corrections	CO	17.907%	\$5,943,515
Education	ED	1.344%	\$446,087
Governor's Office	EX	1.134%	\$376,386
Health Care Policy & Finance	HC	0.332%	\$110,194
Higher Education	HE	8.868%	\$2,943,379
Human Services	HS	27.136%	\$8,936,714
Prior Year Claims		\$70,000	
Human Services subtotal		\$9,006,714	
Judicial	JD	4.411%	\$1,464,056
Labor & Employment	LA	1.869%	\$620,340
Law	LW	0.636%	\$211,095
Legislature	LE	0.091%	\$30,204
Local Affairs	LO	0.377%	\$125,130
Military Affairs	MA	0.327%	\$108,535
Natural Resources	NR	4.362%	\$1,447,792
Personnel	GS	0.990%	\$328,591
Public Health	PH	1.387%	\$460,359
Public Safety	PS	8.318%	\$2,760,829
Regulatory Agencies	RG	0.645%	\$214,082
Revenue	RV	2.832%	\$939,970
Secretary of State	ST	0.108%	\$35,846
Transportation	HI	16.287%	\$5,405,821
Treasury	TR	0.007%	\$2,323
Allocation Totals		100.00 %	\$33,191,015

FY 2019-20 Workers' Compensation Allocations for Higher Education			
Agency	Code	% Allocation	\$ Base Allocation
Arapahoe Community College	AR	3.368%	\$99,133
Auraria Higher Education Center	AU	6.878%	\$202,446
College Invest	OB	0.348%	\$10,243
Colorado Commission on Higher Education	HE	1.012%	\$29,786
Colorado State University - Pueblo	SC	9.010%	\$265,198
Community College of Aurora	CA	3.394%	\$99,898
Community College System	CC	3.591%	\$105,697
CSU - Global	CG	1.114%	\$32,789
Denver Community College	CD	5.442%	\$160,179
Front Range Community College	FR	10.923%	\$321,505
History Colorado	HS	1.200%	\$35,321
Lamar Community College	LA	1.596%	\$46,976
Metropolitan State University of Denver	ME	11.574%	\$340,667
Morgan Community College	MO	1.115%	\$32,819
Northeastern Junior College	NE	2.444%	\$71,936
Northwestern Community College	NW	1.702%	\$50,096
Otero Junior College	OT	3.114%	\$91,657
Pikes Peak Community College	PP	12.669%	\$372,897
Private Occupational	PS	0.044%	\$1,295
Pueblo Community College	PV	6.014%	\$177,015
Red Rocks Community College	RR	9.467%	\$278,650
Trinidad State Junior College	TR	3.981%	\$117,176
Allocation Totals		100.00 %	\$2,943,379

FY 2019-20 WORKERS' COMPENSATION DEPARTMENT FUNDING REQUESTS

Summary for Workers' Compensation							
Department	FY 2018-19 Appropriation	FY 2019-20 Request	Base Adj.	GF	CF	RF	FF
Agriculture	\$252,521	\$209,767	(\$42,754)	(\$8,472)	(\$34,282)	\$0	\$0
Corrections	\$7,416,989	\$5,943,515	(\$1,473,474)	(\$1,426,912)	(\$46,562)	\$0	\$0
Education	\$519,395	\$446,087	(\$73,308)	(\$32,745)	(\$9,566)	(\$4,954)	(\$26,043)
Governor's Office	\$449,186	\$376,386	(\$72,800)	(\$6,426)	\$0	(\$66,374)	\$0
Health Care Policy & Finance	\$98,914	\$110,194	\$11,280	\$3,976	\$1,153	\$437	\$5,714
Higher Education **	\$3,752,134	\$2,943,379	(\$808,755)	\$0	(\$460,990)	(\$347,765)	\$0
Human Services	\$9,821,861	\$8,936,714	(\$885,147)	(\$483,379)	\$0	(\$411,768)	\$0
Judicial *	\$1,829,719	\$1,464,056	(\$365,663)	(\$365,663)	\$0	\$0	\$0
Labor & Employment	\$892,165	\$620,340	(\$271,825)	(\$22,779)	(\$111,654)	(\$2,972)	(\$134,420)
Law	\$189,682	\$211,095	\$21,413	\$6,122	\$3,100	\$11,613	\$578
Legislature *	\$27,153	\$30,204	\$3,051	\$3,051	\$0	\$0	\$0
Local Affairs	\$152,057	\$125,130	(\$26,927)	(\$6,231)	(\$6,416)	(\$14,280)	\$0
Military Affairs	\$153,608	\$108,535	(\$45,073)	(\$21,664)	\$0	\$0	(\$23,409)
Natural Resources	\$1,555,469	\$1,447,792	(\$107,677)	(\$23,422)	(\$83,193)	(\$978)	(\$84)
Personnel	\$346,393	\$328,591	(\$17,802)	(\$4,795)	(\$1,687)	(\$11,320)	\$0
Public Health	\$581,458	\$460,359	(\$121,099)	\$0	\$0	(\$121,099)	\$0
Public Safety	\$3,204,034	\$2,760,829	(\$443,205)	\$0	(\$285,816)	(\$157,389)	\$0
Regulatory Agencies	\$192,397	\$214,082	\$21,685	\$841	\$19,462	\$1,117	\$265
Revenue	\$1,085,724	\$939,970	(\$145,754)	(\$57,743)	(\$88,011)	\$0	\$0
Secretary of State *	\$32,195	\$35,846	\$3,651	\$0	\$3,651	\$0	\$0
Transportation	\$6,154,770	\$5,405,821	(\$748,949)	\$0	(\$748,949)	\$0	\$0
Treasury *	\$0	\$2,323	\$2,323	\$2,323	\$0	\$0	\$0
TOTAL	\$38,707,824	\$33,121,015	(\$5,586,809)	(\$2,443,918)	(\$1,849,760)	(\$1,125,732)	(\$177,399)

Note: Fund Splits in this table have been updated to reflect PB entries input by individual Departments at the end of the budgeting process, in supporting documents Fund Splits have been estimated based on the FY 2018-19 Long Bill. The table above only includes the base request for FY 2019-20. Any additional changes due to change requests from this or other departments are not reflected in the numbers above.

*Non-Executive branch agencies are not required to submit budget proposals to the Governor's Office. The amounts included in this table represent the estimated need and fund splits were estimated based on the FY 2018-19 Long Bill.

**Includes non-appropriated institutions of Higher Education. Fund splits are estimates only.

PAYMENTS TO RISK MANAGEMENT AND PROPERTY FUNDS

The Risk Management Unit is located within the Department of Personnel & Administration's Division of Human Resources. It manages the State's self-funded property, liability, and workers' compensation insurance programs. The State's Payment to Risk Management and Property Funds common policy consists of two programs: the Liability Program and the Property Program.

The Liability Program manages claims and lawsuits filed against the State for negligence in occurrences such as automobile accidents, employment discrimination, and road maintenance. During a typical year, approximately 1,800 liability claims are filed against the State, most of which are dismissed due to the Colorado Governmental Immunity Act (CGIA). The majority of expenditures from the Liability Premiums line item are related to federal law, where the focus is on civil rights and employment discrimination. For individual departments, the liability portion of department-wide expenditures is caught in the Payment to Risk Management and Property Funds line item, which also includes the Property Premiums described below.

The Property Program manages the State's incurred costs for self-insured property exposures (e.g., floods, wind, fires, and theft). The Risk Management Unit administers large policy deductibles, and pursuant to statute, State agencies and institutions of higher education pay the first \$5,000 per claim. Policy premiums are allocated to State agencies and institutions of higher education based on pro-rata building and content values.

By industry standards, the State of Colorado is considered self-insured as it covers the liability for losses in these areas at least up to the first \$100,000, though many losses are covered to a considerably higher limit. The excess policies carried by the State protect it from extreme cases where a particular loss could jeopardize the overall solvency of the risk management funds.

FY 2019-20 ESTIMATED COSTS – LIABILITY

Calculation Methodology

The Department contracts with an actuary to estimate two primary components of the liability allocations for each department. First, the actuary estimates the total current liability the State is facing based upon a multi-year analysis of actual losses and/or claims by each department. Second, using the same loss/claim data, the actuary estimates the allocation for each department as a percentage of the total liability.

Once the Department has the actuary's estimates, calculations to determine the allocable cost pool begin. The allocable pool is determined by adding estimated overhead costs, program and policy costs, and a fund balance adjustment. Finally, the actuary's allocations are applied to the allocable pool.

Overhead Costs

The following table shows the development of the overhead costs for the Risk Management Unit, which includes the workers’ compensation, property, and liability programs. The Department allocates the overhead costs to each program proportionally, based on the total estimated personal services expenditures for each program. Please refer to the Workers’ Compensation Calculation of Program Overhead section for a description of each component included in the table.

Calculation of Program Overhead for FY 2019-20					
Description	FY 2018-19 Appropriation	FY 2019-20 Request	Liability	Property	Workers' Comp
Overhead Allocation %		100.0%	36.0%	5.0%	59.0%
Personal Services	\$767,321	\$801,711	\$288,616	\$40,086	\$473,009
Total Compensation Common Policies	\$182,978	\$229,094	\$82,241	\$13,115	\$133,738
Operating and OIT Common Policies	\$163,000	\$221,569	\$75,414	\$28,874	\$117,281
Operating Expenses	\$62,539	\$62,318	\$22,434	\$3,116	\$36,768
Indirect Costs	\$214,251	\$206,912	\$74,488	\$10,346	\$122,078
Total Program Overhead	\$1,390,089	\$1,521,604	\$543,193	\$95,537	\$882,874

Program and Policy Costs

The following table details Liability Program and Policy Costs for the FY 2019-20, including the overhead expenses as determined above, in the Calculation of Program Overhead for FY 2019-20 table.

Liability Program and Policy Costs		
Description	FY 2018-19 Appropriation	FY 2019-20 Request
(C) Risk Management Services		
Program Overhead Expenses	\$567,156	\$543,193
Total Actuarial and Broker Services	\$32,073	\$42,073
Risk Management Information System	\$64,434	\$64,434
Total Risk Management Program Administration	\$663,663	\$649,700
2) Liability		
<i>Liability Claims</i>	\$4,915,029	\$4,488,729
<i>Liability Excess Policy</i>	\$382,000	\$829,662
<i>Liability Legal Services</i>	\$4,606,572	\$3,496,736
Total Liability	\$9,903,601	\$8,815,127
C-SEAP Funding	\$1,514,629	\$1,787,064
Adjustment to Targeted Fund Balance	(\$3,316,738)	(\$1,080,109)
Total Liability Allocations	\$8,765,155	\$10,171,782

The following text provides a brief description of each component and any considerable changes to the amount or methodology from prior submissions.

- **Total Risk Management Program Administration:** This includes program overhead, Broker Fees incurred by the State for an independent broker to source the various excess

policies required by the State, and RMIS Service Fees represent the costs incurred by the State for its tracking system.

- **Liability Claims:** This value is actuarially determined for the Department on an annual basis. The State’s actuary takes into account previous loss experience and a number of other historical and forecasted trends to develop this figure.
- **Liability Excess Policy:** This policy exists to protect the State from any auto-related liability incurred outside of the State or claims brought in federal court. Inside the State, the State’s liability is limited to \$600,000 by the Colorado Governmental Immunity Act. Additionally, effective in FY 2018-19, this line includes a cybersecurity liability insurance policy which provides cybersecurity liability coverage to all state agencies that are also covered by the Office of Information Technology (OIT). The cost represented in the table is the value the Department anticipates paying for this coverage in FY 2019-20.
- **Liability Legal Services:** The legal expenses line is estimated by the Department’s actuary and presented in its report to the State each year. This appropriation is necessary to defend the State against liability lawsuits in which it is named as the defendant.
- **C-SEAP Funding:** Beginning in FY 2013-14, the funding for the Colorado State Employee Assistance Program was transitioned from the Workers’ Compensation allocations to the Liability allocations. A detailed calculation for C-SEAP funding is provided below.

Calculation of FY 2019-20 CSEAP Funding Request		
Description	FY 2018-19 Appropriation	FY 2019-20 Request
Personal Services	\$837,330	\$868,475
Total Compensation Common Policies	\$211,258	\$276,797
Operating Expenses	\$53,794	\$58,338
Operating Common Policies	\$247,633	\$323,607
Indirect Costs	\$164,614	\$259,847
Total	\$1,514,629	\$1,787,064

- **Adjustment to Targeted Fund Balance:** The following table shows the calculation of the target fund balance adjustment. The Department uses the year end fund balance for the most recent fiscal year, then adds anticipated revenues and subtracts anticipated expenditures for the current fiscal year and request year to calculate the fund balance adjustment. For FY 2019-20, the Department requests a reserve balance of five percent of the total projected expenditures from the Liability Fund, plus ten percent of the prospective claims payouts.

Liability Fund Balance Adjustment	
FY 2017-18 End-of-Year Fund Balance	6,017,828
FY 2018-19 Expenditure Estimate	(12,691,407)
FY 2018-19 Agency Billings	8,765,155
FY 2019-20 Estimated End-of-Year Fund Balance	2,091,576
Targeted Fund Balance %'s	5%/10%
TARGET FUND BALANCE FY 2019-20	\$1,011,467
Increase / (Decrease) to Common Policy Request	(\$1,080,109)

FY 2019-20 ESTIMATED COSTS – PROPERTY

Calculation Methodology

The Department surveys state agencies annually to determine the total value of the State’s buildings and building contents. Allocations are assigned proportionally, based on a department’s or institution’s percentage of assets or holdings relative to the State’s total asset pool.

Once the Department has determined the property allocations, calculations to determine the allocable cost pool begin. The allocable pool is determined by adding estimated overhead costs, program and policy costs, and a fund balance adjustment. Finally, the property allocations are applied to the allocable pool.

Overhead Costs

The following table shows the development of the overhead costs for the Risk Management Unit, which includes the workers’ compensation, property, and liability programs. The Department allocates the overhead costs to each program proportionally, based on the total estimated personal services expenditures for each program. Please refer to the Workers’ Compensation Calculation of Program Overhead section for a description of each component included in the table.

Calculation of Program Overhead for FY 2019-20					
Description	FY 2018-19 Appropriation	FY 2019-20 Request	Liability	Property	Workers' Comp
Overhead Allocation %		100.0 %	36.0 %	5.0 %	59.0 %
Personal Services	\$767,321	\$801,711	\$288,616	\$40,086	\$473,009
Total Compensation Common Policies	\$182,978	\$229,094	\$82,241	\$13,115	\$133,738
Operating and OIT Common Policies	\$163,000	\$221,569	\$75,414	\$28,874	\$117,281
Operating Expenses	\$62,539	\$62,318	\$22,434	\$3,116	\$36,768
Indirect Costs	\$214,251	\$206,912	\$74,488	\$10,346	\$122,078
Total Program Overhead	\$1,390,089	\$1,521,604	\$543,193	\$95,537	\$882,874

Program and Policy Costs

The following table details the total FY 2019-20 costs for the Property Program, including the overhead expenses as determined above, in the Calculation of Program Overhead for FY 2019-20 table.

Property Program and Policy Costs		
Description	FY 2018-19 Appropriation	FY 2019-20 Request
(C) Risk Management Services		
Program Overhead Expenses	\$177,931	\$95,537
Actuarial and Broker Services	\$187,427	\$187,427
RMIS Service Fees	\$64,434	\$64,434
Total Risk Management Program Administration	\$429,792	\$347,398
(3) Property		
Property Policies	\$5,691,679	\$6,708,011
Property & Boiler Policies	\$5,081,661	\$6,097,993
Terrorism Premium	\$230,000	\$230,000
Crime Policy	\$380,018	\$380,018
Policy Deductibles and Payouts	\$5,800,000	\$5,800,000
FY 2018-19 Property Budget Amendment	\$5,419,935	\$0
Adjustment to Targeted Fund Balance	\$2,209,314	\$2,675,691
Total Property Allocations	\$19,550,720	\$15,531,100

The following text provides a brief description of each component and any considerable changes to the amount or methodology from prior submissions.

- **Total Risk Management Program Administration:** This includes program overhead, Broker Fees incurred by the State for an independent broker to source the various excess policies required by the State, and RMIS Service Fees represent the costs incurred by the State for its tracking system.
- **Property Policies:** Property & Boiler policies cover the State’s approximately \$9 billion in buildings, assets, and real property from loss with a \$500,000 deductible. The terrorism premium funds a terrorism policy to secure the same type of coverage as offered under the Property & Boiler policies for losses caused by acts of terrorism. Flood Zone Premiums represents the additional cost to the State for having insurance coverage for those properties within a flood zone. The crime policy allows the State to protect itself from employee acts of dishonesty including employee theft of money or property (physical or intellectual). For FY 2019-20 the Property & Boiler Policies contract amount was increased due to a contract renewal and bid process.
- **Policy Deductibles and Payouts:** This is the estimated payout for residuals, required by the policies above. With the exception of incidents of losses over \$500,000, the State is self-funded for the majority of the claims filed under the property policy. For FY 2019-20, the Policy Deductibles and Payouts estimated cost was increased based on the FY 2016-17 actual payouts experienced.
- **Adjustment to Targeted Fund Balance:** The following table shows the calculation of the target fund balance adjustment. The Department uses the year end fund balance for the

most recent fiscal year, then adds anticipated revenues and subtracts anticipated expenditures for the current fiscal year and request year to calculate the fund balance adjustment. For FY 2019-20, the Department requests a reserve balance of five percent of the total projected expenditures from the Property Fund, plus ten percent of the prospective claims payouts.

Property Fund Balance Adjustment	
FY 2017-18 End-of-Year Fund Balance	(2,911,727)
FY 2017-18 End of Year Transfer (Brings Fund Balance to Zero)	2,911,727
FY 2018-19 Expenditure Estimate	(17,350,443)
FY 2018-19 Agency Billings	19,550,720
Reversal of FY 2016-17 Transfer of \$741,471	(\$741,471)
Reversal of FY 2017-18 Transfer of \$2,911,727	(2,911,727)
FY 2019-20 Estimated End-of-Year Fund Balance	(1,452,921)
Targeted Fund Balance %'s	5%/10%
TARGET FUND BALANCE FY 2019-20	\$1,222,770
Increase / (Decrease) to Common Policy Request	\$2,675,691

COST ALLOCATION TO DEPARTMENTS – LIABILITY AND PROPERTY

The following tables show the allocated percentages as well as the total amount allocated to each department or institution for FY 2019-20. The property and liability allocations are appropriated in a single line item; therefore, the Department has also provided a table to show the incremental calculation in total, and also a series of tables with the fund splits.

FY 2019-20 Liability Allocations for State Agencies			
Agency	Code	% Allocation	\$ Base Allocation
Agriculture	AG	1.051%	\$106,884
Corrections	CO	17.642%	\$1,794,509
Education	ED	3.294%	\$335,027
Governor's Office	EX	2.956%	\$300,705
Health Care Policy & Finance	HC	1.138%	\$115,787
Higher Education	HE	7.659%	\$779,056
Human Services	HS	8.874%	\$902,661
Judicial	JD	7.562%	\$769,157
Labor & Employment	LA	0.957%	\$97,299
Law	LW	2.192%	\$223,001
Legislature	LE	0.560%	\$56,970
Local Affairs	LO	0.389%	\$39,552
Military Affairs	MA	0.319%	\$32,427
Natural Resources	NR	3.274%	\$333,039
Personnel	GS	1.200%	\$122,023
Public Health	PH	3.469%	\$352,825
Public Safety	PS	6.956%	\$707,513
Regulatory Agencies	RG	1.375%	\$139,858
Revenue	RV	2.267%	\$230,552
Secretary of State	ST	1.023%	\$104,065
Transportation	HI	25.769%	\$2,621,127
Treasury	TR	0.076%	\$7,745
Allocation Totals		100.00 %	\$10,171,782

FY 2019-20 Liability Allocations for Higher Education			
Agency	Code	% Allocation	\$ Base Allocation
Arapahoe Community College	AR	3.782%	\$29,461
Auraria Higher Education Center	AU	2.118%	\$16,497
College Invest	OB	0.533%	\$4,150
Colorado Commission on Higher Education	HE	0.817%	\$6,368
Colorado State University - Pueblo	SC	14.143%	\$110,183
Community College of Aurora	CA	2.277%	\$17,741
Community College System	CC	7.232%	\$56,338
CSU - Global	CG	2.840%	\$22,122
Denver Community College	CD	4.904%	\$38,204
Front Range Community College	FR	4.665%	\$36,345
History Colorado	HS	1.130%	\$8,806
Lamar Community College	LA	0.649%	\$5,058
Metropolitan State University of Denver	ME	28.163%	\$219,409
Morgan Community College	MO	1.161%	\$9,046
Northeastern Junior College	NE	1.489%	\$11,601
Northwestern Community College	NW	1.542%	\$12,016
Otero Junior College	OT	1.300%	\$10,124
Pikes Peak Community College	PP	11.148%	\$86,851
Private Occupational	PS	0.039%	\$303
Pueblo Community College	PV	4.813%	\$37,498
Red Rocks Community College	RR	3.352%	\$26,117
Trinidad State Junior College	TR	1.902%	\$14,818
Allocation Totals		100.00 %	\$779,056

FY 2019-20 Property Allocations for State Agencies				
Agency	Code	Building & Contents Value	% Allocation	\$ Allocation
Agriculture	AG	\$81,150,258	0.84%	\$129,942
Corrections	CO	\$1,626,844,142	16.77%	\$2,604,992
Education	ED	\$72,153,466	0.74%	\$115,536
Governor's Office	EX	\$91,445,605	0.94%	\$146,428
Health Care Policy & Finance	HC	\$4,046,765	0.04%	\$6,480
Higher Education	HE	\$3,082,205,100	31.78%	\$4,935,396
Human Services	HS	\$958,159,427	9.88%	\$1,534,257
Judicial	JD	\$183,639,850	1.89%	\$294,054
Labor & Employment	LA	\$38,267,559	0.39%	\$61,276
Law	LW	\$6,419,716	0.07%	\$10,280
Legislature	LE	\$5,594,609	0.06%	\$8,958
Local Affairs	LO	\$13,185,841	0.14%	\$21,114
Military Affairs	MA	\$117,394,803	1.21%	\$187,979
Natural Resources	NR	\$542,788,615	5.60%	\$869,143
Personnel	GS	\$689,620,348	7.11%	\$1,104,258
Public Health	PH	\$102,959,464	1.06%	\$164,864
Public Safety	PS	\$152,204,338	1.57%	\$243,718
Regulatory Agencies	RG	\$20,795,173	0.21%	\$33,298
Revenue	RV	\$50,674,951	0.52%	\$81,144
Secretary of State	ST	\$7,790,000	0.08%	\$12,474
Transportation	HI	\$1,851,799,830	19.09%	\$2,965,204
Treasury	TR	\$190,226	0.00%	\$305
Allocation Totals		\$9,699,330,088	100.00%	\$15,531,100

FY 2019-20 Estimated Property Allocations for Higher Education				
Agency	Code	Building & Contents Value	% Allocation	\$ Allocation
Arapahoe Community College	AR	\$149,867,698	4.858%	\$239,740
Auraria Higher Education Center	AU	\$699,664,302	22.678%	\$1,119,238
College Access Network	GL	\$0	0.000%	\$0
College Invest	OB	\$750,550	0.024%	\$1,201
Colorado Commission on Higher Education	HE	\$556,225	0.018%	\$890
Colorado State University - Pueblo	SC	\$360,915,794	11.698%	\$577,350
Community College of Aurora	CA	\$42,365,456	1.373%	\$67,771
Denver Community College	CD	\$37,158,610	1.204%	\$59,442
Front Range Community College	FR	\$231,313,554	7.497%	\$370,028
History Colorado	HS	\$134,939,553	4.374%	\$215,860
Lamar Community College	LA	\$60,482,394	1.960%	\$96,752
Metropolitan State University of Denver	ME	\$147,494,922	4.781%	\$235,945
Morgan Community College	MO	\$52,144,625	1.690%	\$83,415
Northeastern Junior College	NE	\$139,426,955	4.519%	\$223,038
Northwestern Community College	NW	\$84,554,242	2.741%	\$135,260
Occupational Ed. Division	OE	\$210,257,105	6.815%	\$336,344
Otero Junior College	OT	\$74,679,727	2.421%	\$119,464
Pikes Peak Community College	PP	\$194,483,616	6.304%	\$311,111
Pueblo Community College	PV	\$153,962,835	4.990%	\$246,291
Red Rocks Community College	RR	\$189,999,102	6.158%	\$303,938
Trinidad State Junior College	TR	\$120,191,688	3.896%	\$192,268
Allocation Totals		\$3,085,208,952	100.00%	\$4,935,346

Combined Allocation for Payment to Risk Management and Property Funds

Payments to Risk Management and Property Fund Request FY 2019-20					
Department	Liability Base Need	Property Need	Total Liability + Property	FY 2018-19 Long Bill	Incremental Adjustment
Agriculture	\$106,884	\$129,942	\$236,826	\$268,767	(\$31,941)
Corrections	\$1,794,509	\$2,604,992	\$4,399,501	\$5,177,747	(\$778,246)
Education	\$335,027	\$115,536	\$450,563	\$212,856	\$237,707
Governor's Office	\$300,705	\$146,428	\$447,133	\$404,434	\$42,699
Health Care Policy & Finance	\$115,787	\$6,480	\$122,267	\$93,002	\$29,265
Higher Education	\$779,056	\$4,935,396	\$5,714,452	\$6,807,643	(\$1,093,191)
Human Services	\$902,661	\$1,534,257	\$2,436,918	\$2,822,361	(\$385,443)
Judicial	\$769,157	\$294,054	\$1,063,211	\$944,272	\$118,939
Labor & Employment	\$97,299	\$61,276	\$158,575	\$169,782	(\$11,207)
Law	\$223,001	\$10,280	\$233,281	\$203,937	\$29,344
Legislature	\$56,970	\$8,958	\$65,928	\$27,458	\$38,470
Local Affairs	\$39,552	\$21,114	\$60,666	\$63,127	(\$2,461)
Military Affairs	\$32,427	\$187,979	\$220,406	\$273,499	(\$53,093)
Natural Resources	\$333,039	\$869,143	\$1,202,182	\$1,410,962	(\$208,780)
Personnel	\$122,023	\$1,104,258	\$1,226,281	\$1,499,402	(\$273,121)
Public Health	\$352,825	\$164,864	\$517,689	\$311,773	\$205,916
Public Safety	\$707,513	\$243,718	\$951,231	\$1,388,975	(\$437,744)
Regulatory Agencies	\$139,858	\$33,298	\$173,156	\$174,448	(\$1,292)
Revenue	\$230,552	\$81,144	\$311,696	\$293,248	\$18,448
Secretary of State	\$104,065	\$12,474	\$116,539	\$112,788	\$3,751
Transportation	\$2,621,127	\$2,965,204	\$5,586,331	\$5,633,942	(\$47,611)
Treasury	\$7,745	\$305	\$8,050	\$3,951	\$4,099
Totals	\$10,171,782	\$15,531,100	\$25,702,882	\$28,298,374	(\$2,595,492)

FY 2019-20 RISK MANAGEMENT DEPARTMENT FUNDING REQUESTS

Summary for Payments to Risk Management							
Department	FY 2018-19 Appropriation	FY 2019-20 Request	Base Adj.	GF	CF	RF	FF
Agriculture	\$268,767	\$236,826	(\$31,941)	\$ (18,810)	\$ (13,131)	\$ -	\$ -
Corrections	\$5,177,747	\$4,399,501	(\$778,246)	\$ (747,583)	\$ (30,663)	\$ -	\$ -
Education	\$212,856	\$450,563	\$237,707	\$ 237,707	\$ -	\$ -	\$ -
Governor's Office	\$404,434	\$447,133	\$42,699	\$ 12,277	\$ -	\$ 30,422	\$ -
Health Care Policy & Finance	\$93,002	\$122,267	\$29,265	\$ 12,314	\$ 2,499	\$ -	\$ 14,632
Higher Education**	\$6,807,643	\$5,714,452	(\$1,093,191)	\$ -	\$ (62,510)	\$ (691)	\$ -
Human Services	\$2,822,361	\$2,436,918	(\$385,443)	\$ (215,077)	\$ -	\$ (170,366)	\$ -
Judicial *	\$944,272	\$1,063,211	\$118,939	\$ 118,939	\$ -	\$ -	\$ -
Labor & Employment	\$169,783	\$158,575	(\$11,208)	\$ -	\$ (2,721)	\$ -	\$ (8,487)
Law	\$203,937	\$233,281	\$29,344	\$ 8,211	\$ 3,936	\$ 16,433	\$ 764
Legislature *	\$27,458	\$65,928	\$38,470	\$ 38,470	\$ -	\$ -	\$ -
Local Affairs	\$63,127	\$60,666	(\$2,461)	\$ 6,151	\$ (1,259)	\$ (7,353)	\$ -
Military Affairs	\$273,499	\$220,406	(\$53,093)	\$ (53,093)	\$ -	\$ -	\$ -
Natural Resources	\$1,410,962	\$1,202,182	(\$208,780)	\$ (2,922)	\$ (207,606)	\$ 1,645	\$ 103
Personnel	\$1,499,402	\$1,226,281	(\$273,121)	\$ (66,951)	\$ (33,952)	\$ (172,218)	\$ -
Public Health	\$311,773	\$517,689	\$205,916	\$ -	\$ -	\$ 205,916	\$ -
Public Safety	\$1,388,975	\$951,231	(\$437,744)	\$ -	\$ (225,832)	\$ (211,912)	\$ -
Regulatory Agencies	\$174,448	\$173,156	(\$1,292)	\$ (1,055)	\$ 2,552	\$ (3,214)	\$ 425
Revenue	\$293,248	\$311,696	\$18,448	\$ 4,756	\$ 13,692	\$ -	\$ -
Secretary of State *	\$112,788	\$116,539	\$3,751	\$ -	\$ 3,751	\$ -	\$ -
Transportation	\$5,633,942	\$5,586,331	(\$47,611)	\$ -	\$ (47,611)	\$ -	\$ -
Treasury *	\$3,951	\$8,050	\$4,099	\$ 4,099	\$ -	\$ -	\$ -
TOTAL	\$28,298,375	\$25,702,882	(\$2,595,493)	(\$662,567)	(\$598,855)	(\$311,338)	\$7,437

Note: Fund Splits in this table have been updated to reflect PB entries input by individual Departments at the end of the budgeting process, in supporting documents Fund Splits have been estimated based on the FY 2018-19 Long Bill. The table above only includes the base request for FY 2019-20. Any additional changes due to change requests from this or other departments are not reflected in the numbers above.

*Non-Executive branch agencies are not required to submit budget proposals to the Governor's Office. The amounts included in this table represent the estimated need and fund splits were estimated based on the FY 2018-19 Long Bill.

**Includes non-appropriated institutions of Higher Education. Fund splits are estimates only.

CAPITOL COMPLEX LEASED SPACE

The Capitol Complex facilities encompass approximately 1.3 million square feet. Facilities management includes housekeeping, grounds maintenance, and property management functions for the Capitol Complex adjacent to the State Capitol Building, 1881 Pierce Street, the Kipling Campus, and North Campus as well as other facilities in Grand Junction and Camp George West.

This line item provides funding for payments to the Department of Personnel & Administration to manage the Capitol Complex. Agencies are allocated a portion of the total management cost realized by the Department of Personnel & Administration based on occupied square feet per campus.

FY 2019-20 ESTIMATED COSTS

The Department of Personnel & Administration is required by statute to recover only the costs associated with operating and maintaining the buildings within the Capitol Complex. Therefore, the Department is generally not allowed to under or over-recover funding from the agencies occupying Capitol Complex space.

Capitol Complex Leased Space (CCLS) allocations are determined by aggregating the costs associated with maintaining the program to an allocable pool, then splitting the allocable pool among all user agencies. These costs are aggregated for each of the three primary campuses: Camp George West, Grand Junction, and Denver. Once the total costs are determined, the Department calculates the effective rate per square foot by dividing the total cost of the allocable pool by the total number of square feet in the complex. Next, the Department distributes the total cost among each department based on the square feet each department occupies at each campus. The following table provides the total estimated costs for the Capitol Complex Lease Space request.

FY 2019-20 Capitol Complex Leased Space Base Adjustment		
Description	FY 2018-19 Appropriation	FY 2019-20 Request
Personal Services	\$3,275,675	\$3,366,003
Total Compensation Common Policies	\$752,702	\$1,040,024
Operating Expenses	\$2,709,468	\$3,134,134
Capitol Complex Repairs	\$56,520	\$56,520
Operating and OIT Common Policies	\$1,203,199	\$1,447,471
Depreciation Estimate	\$286,000	\$190,000
Energy Performance Depreciation	\$2,663,000	\$1,750,000
Utilities	\$3,360,094	\$3,122,454
Capitol Complex Security	\$469,099	\$476,928
Indirect Costs	\$1,041,130	\$1,002,611
Sprint Leased Tower Space	(\$47,618)	(\$47,618)
Total Base Costs	\$15,769,269	\$15,538,527
Fund Balance Adjustment	(\$202,683)	(\$1,769,898)
Total Allocable Cost	\$15,566,586	\$13,768,629
Allocated Square Feet	1,273,241	1,273,241
Estimated Cost Per Square Foot	\$12.23	\$10.81

The following text provides a brief description of each component and any considerable changes to the amount or methodology from prior submissions.

- **Personal Services:** The amount requested for Personal Services accounts for the base building impact of Salary Survey and Merit Pay.
- **Total Compensation Common Policies:** This includes funding for the ALJ program staff for the following: Health, Life, and Dental, Short-term Disability, AED, SAED, Salary Survey, Merit Pay, Increased Employer PERA Contribution, and PERA Direct Distribution.
- **Operating Expenses:** The Department requests a continuation level of funding for operating expenses.
- **Capitol Complex Repairs:** A continuation level of funding for Capitol Complex Repairs is included for FY 2019-20. The General Assembly appropriates funding to this line item to account for some of the HVAC repairs that must take place for the Capitol Complex to operate effectively.
- **Operating and OIT Common Policies:** This includes the program's need for the following centrally appropriated line items: Workers' Compensation, Legal Services, Administrative Law Judge Services, Payment to Risk Management and Property Funds, Leased Space, Capitol Complex Leased Space, Payments to OIT, and CORE Operations.
- **Depreciation Estimate:** This cost accounts for the depreciation of equipment as estimated by the Department's accounting group. Including depreciation in the cost pool allows the State to recover funding outlays for capital expenses in the program. Per federal government requirements, the inclusion of depreciation is the only acceptable methodology for recovering these types of expenses.
- **Energy Performance Depreciation:** The Energy Performance Depreciation line item has increased from year-to-year based on the inclusion of the depreciation associated with Phase 4 of the Department's energy performance contracts. Essentially, the Department finances improvements to the State's buildings by signing agreements with vendors to perform capital

improvements to energy consuming systems to save money in excess of the cost of the contract through lower utility bills. Due to federal rules published by the Office of Management and Budget, the State is not allowed to recover the full cost of the financing over the term of the financing period if it is less than the useful life of the improvement. Per federal government requirements, the inclusion of depreciation is the only acceptable methodology for recovering these types of expenses.

- **Utilities:** See the Utilities Methodology section below. In addition to the utilities amount, this represents the cost of the Performance Contract interest payments.
- **Capitol Complex Security:** This cost is for the Colorado State Patrol to provide security within the Capitol Complex, primarily the State Capitol. A continuation level of funding has been requested though the allocation should be updated once any updates to this figure are known.
- **Indirect Costs:** This represents the program’s share of indirect costs for FY 2019-20.
- **Sprint Leased Tower Space:** The Department of Personnel & Administration leases land to Sprint for a cell tower at Camp George West. This funding offsets expenses at Camp George West.
- **Fund Balance Adjustment:** The CCLS request includes a targeted fund balance adjustment as a part of the common policy request. For this year, the Department requests an 8.25 percent fund balance target.

Estimate of Fund Balance Adjustment for FY 2019-20	
Description	Amount
FY 2017-18 End-of-Year Cash Balance	\$5,825,658
Estimated FY 2018-19 Expenditures	\$15,140,417
Estimated FY 2018-19 Revenues	\$15,566,586
Estimated FY 2018-19 End-of-Year Balance	\$6,251,827
Approved Capital Asset Set Aside Balance	\$3,200,000
Net Available Operating Fund Balance	\$3,051,827
FY 2019-20 Estimated Base Expenditures	\$15,538,527
Targeted Operating Fund Balance (8.25%)	\$1,281,929
Total Target Reserve	\$4,481,929
Addition/(Reduction) Required to Reach Target	(\$1,769,898)

UTILITIES METHODOLOGY

For FY 2019-20, the Department of Personnel & Administration has continued the established utilities methodology for the common policy submission, with the exception of the elimination of Camp George West utilities. Agencies occupying Camp George West are now charged directly for utilities use, except for water & sewer. The utilities request for the Capitol Complex program was constructed, by campus, using the following methodology:

1. Determine the total usage by utility type.
2. Determine the total billing by utility type.
3. Determine the full-year’s effective rate for each utility by campus.
4. Apply the estimated growth factor.

5. Take the product of the rate determined in step #4 and the total actual usage determined in #1 – this is the total utility need for the utility type for each campus.

The following tables details this calculation:

FY 2019-20 Utilities Build for Capitol Complex Leased Space					
	Utility Type				
	Electric	Gas	Steam	Water & Sewer	Total Utilities Need
Denver					
FY 2017-18 Total Usage	19,437,513	85,896	13,120	33,967,000	
FY 2017-18 Total Billing	\$1,701,677	\$72,666	\$345,518	\$220,184	
FY 2017-18 Average Billing Rate	0.08750	0.8460	26.3345	0.0065	
Estimated Rate Increase FY 2017-18 to FY 2019-20	5%	5%	15%	3%	
Projected Rate	0.0919	0.8883	30.2847	0.0067	
FY 2019-20 Estimated Need by Utility	\$1,786,307	\$76,301	\$397,347	\$227,579	\$2,487,534
	Electric	Gas	Steam	Water & Sewer	Total Utilities Need
Grand Junction					
FY 2017-18 Total Usage	631,680	6,570		774,000	
FY 2017-18 Total Billing	\$57,963	\$4,144		\$5,638	
FY 2017-18 Average Billing Rate	0.0918	0.6308		0.0073	
Estimated Rate Increase FY 2017-18 to FY 2019-20	5%	5%		3%	
Projected Rate	0.0964	0.6623		0.0075	
FY 2019-20 Estimated Need by Utility	\$60,894	\$4,351		\$7,738	\$72,983
	Electric	Gas	Steam	Water & Sewer	Total Utilities Need
Camp George West					
FY 2017-18 Total Usage				8,643,000	
FY 2017-18 Total Billing				\$73,380	
FY 2017-18 Average Billing Rate				0.0085	
Estimated Rate Increase FY 2017-18 to FY 2019-20				3%	
Projected Rate				0.0088	
FY 2019-20 Estimated Need by Utility				\$76,058	\$76,058

In addition to utilities costs, the utilities line item is used to pay interest and principal payments for performance contracts. The performance contract detail is outlined below:

FY 2019-20 Utilities Line Item Build		
Description	FY 2018-19 Appropriation	FY 2019-20 Request
Allocated Utilities	\$2,771,781	\$2,636,575
Performance Contract Interest Payment	\$588,314	\$485,879
Subtotal Allocated Amount	\$3,360,095	\$3,122,454
Performance Contract Principal Payment	\$1,348,727	\$1,452,844
True-Up Steam Rebates	\$353,690	\$339,407
Total Request Utilities Line Item Request	\$5,062,512	\$4,914,706

CAPITOL COMPLEX LEASED SPACE COST ALLOCATION TO DEPARTMENTS

The following tables show the total square foot per agency, square foot campus rates, and request amounts for each department or institution for FY 2019-20.

Square Foot Allocation Per Location by Agency						
Agency	Denver	Pierce	North Campus	Grand Junction	Camp George West	Total
Corrections	0	0	0	0	46,696	46,696
Correctional Industries	0	0	0	0	18,672	18,672
Education	42,049	0	0	0	0	42,049
Governor, Lt Governor, OSPB	19,780	0	0	0	0	19,780
OIT	13,853	0	0	1,346	0	15,199
Health Care Policy and Financing	33,264	0	0	0	0	33,264
Human Services	89,429	0	0	0	0	89,429
Labor & Employment	0	0	5,381	2,850	0	8,231
Legislature	142,740	0	0	0	0	142,740
Local Affairs	38,107	0	0	3,783	0	41,890
Military and Veterans Affairs	0	0	0	0	55,865	55,865
Natural Resources	79,277	0	0	0	0	79,277
Personnel	125,593	0	82,034	2,853	0	210,480
Public Health and Environment	0	0	0	4,477	0	4,477
Public Safety	93,226	0	0	0	170,141	263,367
Regulatory Agencies	0	0	0	0	0	0
Revenue	73,685	89,031	2,119	5,919	0	170,754
Transportation	100	0	0	13,917	13,703	27,720
Treasury	3,351	0	0	0	0	3,351
Total	754,454	89,031	89,534	35,145	305,077	1,273,241

FY 2019-20 Estimated Cost per Square Foot					
Description	Denver	Pierce	North Campus	Grand Junction	Camp George West
Cost per Square Foot	\$16.11	\$9.79	\$2.54	\$7.20	\$0.85

FY 2019-20 Total Estimated Need by Agency						
Agency	Denver	Pierce	North Campus	Grand Junction	Camp George West	Total
Corrections	\$0	\$0	\$0	\$0	\$39,809	\$39,809
Correctional Industries	\$0	\$0	\$0	\$0	\$15,918	\$15,918
Education	\$677,500	\$0	\$0	\$0	\$0	\$677,500
Governor, Lt Governor, OSPB	\$318,699	\$0	\$0	\$0	\$0	\$318,699
OIT	\$223,201	\$0	\$0	\$9,697	\$0	\$232,898
Health Care Policy and Financing	\$535,954	\$0	\$0	\$0	\$0	\$535,954
Human Services	\$1,440,893	\$0	\$0	\$0	\$0	\$1,440,893
Labor & Employment	\$0	\$0	\$13,690	\$20,533	\$0	\$34,223
Legislature	\$2,299,847	\$0	\$0	\$0	\$0	\$2,299,847
Local Affairs	\$613,985	\$0	\$0	\$27,255	\$0	\$641,240
Military and Veterans Affairs	\$0	\$0	\$0	\$0	\$47,626	\$47,626
Natural Resources	\$1,277,322	\$0	\$0	\$0	\$0	\$1,277,322
Personnel	\$2,023,572	\$0	\$208,703	\$20,555	\$0	\$2,252,830
Public Health and Environment	\$0	\$0	\$0	\$32,255	\$0	\$32,255
Public Safety	\$1,502,070	\$0	\$0	\$0	\$145,049	\$1,647,119
Regulatory Agencies	\$0	\$0	\$0	\$0	\$0	\$0
Revenue	\$1,187,223	\$871,684	\$5,391	\$42,645	\$0	\$2,106,943
Transportation	\$1,611	\$0	\$0	\$100,268	\$11,682	\$113,561
Treasury	\$53,992	\$0	\$0	\$0	\$0	\$53,992
Total	\$12,155,869	\$871,684	\$227,784	\$253,208	\$260,084	\$13,768,629

Legislature Detail	
Capitol Complex Leased Space Allocation	\$2,299,847
Parking at 1525 Sherman	\$28,800
Conference Center Rental	\$5,200
Total	\$2,333,847

FY 2019-20 CCLS DEPARTMENT FUNDING REQUESTS

Summary of FY 2019-20 Base Request for CCLS						
Department	FY 2019-20 Request	FY 2019-20 Total Base Adj	GF	CF	RF	FF
Corrections	\$ 55,727	\$ (694)	\$ (496)	\$ (198)	\$ -	\$ -
Education	\$ 677,500	\$ (96,184)	\$ (28,925)	\$ (22,378)	\$ (7,814)	\$ (37,067)
Governor	\$ 551,597	\$ (76,987)	\$ (32,622)	\$ -	\$ (44,365)	\$ -
Health Care Policy and Financing	\$ 535,954	\$ (76,090)	\$ (31,547)	\$ (6,498)	\$ -	\$ (38,045)
Human Services	\$ 1,440,893	\$ (204,563)	\$ (114,555)	\$ -	\$ (90,008)	\$ -
Labor & Employment	\$ 34,223	\$ (911)	\$ -	\$ -	\$ -	\$ (911)
Legislature	\$ 2,299,847	\$ (326,509)	\$ (326,509)	\$ -	\$ -	\$ -
Local Affairs	\$ 641,240	\$ (87,319)	\$ 66,583	\$ (23,938)	\$ (124,527)	\$ (5,437)
Military and Veterans Affairs	\$ 47,626	\$ (593)	\$ (593)	\$ -	\$ -	\$ -
Natural Resources	\$ 1,277,322	\$ (181,341)	\$ (34,077)	\$ (92,110)	\$ (35,376)	\$ (19,778)
Personnel	\$ 2,252,830	\$ (299,554)	\$ 955,485	\$ (13,867)	\$ (1,241,172)	\$ -
Public Health and Environment	\$ 32,255	\$ (179)	\$ -	\$ -	\$ (179)	\$ -
Public Safety	\$ 1,647,119	\$ (215,054)	\$ (158,237)	\$ (47,467)	\$ (9,350)	\$ -
Regulatory Agencies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue	\$ 2,106,943	\$ (223,384)	\$ (195,253)	\$ (28,131)	\$ -	\$ -
Transportation	\$ 113,561	\$ (928)	\$ -	\$ (928)	\$ -	\$ -
Treasury	\$ 53,992	\$ (7,665)	\$ (7,665)	\$ -	\$ -	\$ -
TOTAL	\$ 13,768,629	\$ (1,797,955)	\$ 91,589	\$ (235,515)	\$ (1,552,791)	\$ (101,238)

* Non-Executive branch agencies are not required to submit budget proposals to the Governor's Office. Fund Splits in this table have been updated to reflect PB entries input by individual Departments at the end of the budgeting process, in supporting documents Fund Splits have been estimated based on the FY 2018-19 Long Bill.

Note: The table above only includes the base request for FY 2019-20. Any additional changes due to change requests from this or other departments are not reflected in the numbers above.

COLORADO OPERATIONS AND RESOURCE ENGINE (CORE)

In 2011, the State Auditor published a risk assessment regarding the sustainability of operations under the State’s accounting system called Colorado Financial Reporting System (COFRS). The report concluded that “COFRS is at significant risk of partial or complete failure and can no longer be supported by outside vendors or maintained by existing resources within the State.” Responding to the concerning findings of the risk assessment, the General Assembly provided the Governor’s Office of Information Technology (OIT) an appropriation in FY 2012-13, funded through common policy allocations, to begin the modernization of COFRS.

The replacement system for COFRS now operates as the Colorado Operations Resource Engine (CORE). During FY 2015-16, there were over 4,000 CORE users that produced over five million documents or records across budget, accounting and procurement. Starting in FY 2015-16 the administrative responsibility for CORE was transferred from OIT to DPA. Along with this transfer, DPA now has oversight of the common policy used to bill agencies for use of the system.

FY 2019-20 CORE ESTIMATED COSTS

For FY 2019-20, the request includes a base adjustment to the CORE Operations line item for each department based on updated program expenditures anticipated for FY 2019-20. The descriptions and table below provide the amount and rationale behind each of the request components and outline any departure from the previously requested amounts or methodologies. The Department submits an adjustment for this common policy annually, based on final document count in the most recent complete fiscal year.

FY 2019-20 CORE Operations Base Adjustment		
Description	FY 2018-19 Appropriation	FY 2019-20 Request
Personal Services	\$1,835,803	\$1,888,741
Total Compensation Common Policies	\$366,016	\$432,708
Operating Expenses	\$1,369,408	\$59,590
Operating and OIT Common Policies	\$497,299	\$547,297
Payment for CORE and Support Modules	\$5,282,872	\$6,592,280
Depreciation	\$4,871,503	\$4,853,674
Fund Balance Adjustments	(\$1,163,604)	(\$5,311,102)
Total	\$13,059,297	\$9,063,188

- **Personal Services:** The amount requested for Personal Services accounts for the base building impact of Salary Survey and Merit Pay, if any.
- **Total Compensations Common Policies:** This includes funding for the ALJ program staff for the following: Health, Life, and Dental, Short-term Disability, AED, SAED, Salary Survey, Merit Pay, Increased Employer PERA Contribution, and PERA Direct Distribution.
- **Operating and OIT Common Policies:** This includes the program’s need for the following centrally appropriated line items: Workers’ Compensation, Legal Services, Payment to Risk Management and Property Funds, Leased Space, Capitol Complex Leased Space, Payments to OIT, and CORE.

- **Operating Expenses:** A continuation level of funding has been requested for operating expenses.
- **Payments for CORE and Support Modules:** This line item allows DPA to submit payments to the CORE vendor for Managed Services and Labor Data Collection (LDC).
- **CORE Depreciation Expense:** Calculating the depreciable value of the CORE system is necessary in order to properly bill cash and federal sources of revenue for their proportional share of the implementation and ongoing costs of the system. Depreciation is calculated based on a 10-year straight-line schedule, with the total value of the CORE asset set at \$46,447,361. The depreciation is anticipated to remain stable for the depreciable term of the asset.
- **Fund Balance Adjustment:** The fund balance adjustment is the mechanism which the Department adjusts rates up or down to utilize any over/under collections from the previous fiscal year. CORE operations have two funds to utilize for this purpose, the adjustment in the table above shows the net impact of both of these funds.

The Supplier Database Cash Fund receives revenues from rebates on statewide price agreements. Prior to CORE implementation, this fund supported Contract and Procurement functions. The CORE Operations common policy allocations have been subsidized each fiscal year with funds from the Supplier Database Cash Fund. The FY 2019-20 request includes a subsidization of \$3,712,371 from the Supplier Database Cash Fund to offset the CORE Operations common policy allocation. The Department has requested to retain a reserve of 16.5 percent of the estimated FY 2018-19 year-end fund balance.

FY 2019-20 Supplier Database Fund 2810 Fund Balance	
Description	Amount
Final Fund Balance - FY 2017-18 Projected	\$3,330,282
Projected FY 2018-19 Revenue	\$2,312,152
Projected FY 2018-19 Expense	\$1,196,481
Final Fund Balance - FY 2018-19 Projected	\$4,445,953
Fund Balance Reserve - 16.5% of Fund Balance	\$733,582
Addition/(reduction) to Allocations	(\$3,712,371)

The Statewide Financial Information Technology Systems Cash Fund was created to allow DPA to collect and expend revenues for the CORE common policy. In order to retain a fund balance reserve of 8.25 percent of Personal Service and Operating Expenses, a reduction of \$1,598,731 has been requested.

FY 2019-20 Statewide Financial IT System 6140 Fund Balance Projection	
Description	Amount
Final Fund Balance - FY 2017-18 Projected	\$2,074,784
Projected FY 2018-19 Revenue	\$13,059,297
Projected FY 2018-19 Expense	\$13,266,553
Final Fund Balance - FY 2018-19 Projected	\$1,867,528
Fund Balance Reserve - 8.25% PS/OE	\$268,797
Addition/(reduction) to Allocations	(\$1,598,731)

CORE COST ALLOCATION TO DEPARTMENTS

CORE Operations allocations to departments are based on the final document count from the most recent fiscal year. The requested allocation uses the total of all personal services and operating expenditures projected for the program operations and allocates the cost proportionally by department, according to the prior fiscal year's final and historical final document count in CORE. The following table shows the requested allocation by agency.

FY 2019-20 CORE Incremental Need by Department					
Agency	FY 2018-19 Appropriation	% CORE Documents	FY 2019-20 Estimated Allocation	Incremental Need over/(under)	% Change
Agriculture	\$124,536	1.27%	\$115,315	(\$9,221)	-7.40%
Corrections	\$464,392	4.24%	\$384,459	(\$79,933)	-17.21%
Education	\$278,197	2.88%	\$261,199	(\$16,998)	-6.11%
Governor	\$337,605	3.45%	\$312,748	(\$24,857)	-7.36%
Health Care Policy and Financing	\$1,376,873	1.64%	\$148,413	(\$1,228,460)	-89.22%
Higher Education	\$224,002	2.38%	\$216,056	(\$7,946)	-3.55%
Human Services	\$1,163,018	11.85%	\$1,074,142	(\$88,876)	-7.64%
Judicial	\$970,599	14.27%	\$1,293,165	\$322,566	33.23%
Labor and Employment	\$448,335	4.56%	\$413,116	(\$35,219)	-7.86%
Law	\$81,395	0.56%	\$50,455	(\$30,940)	-38.01%
Legislature	\$39,785	0.42%	\$38,507	(\$1,278)	-3.21%
Local Affairs	\$458,931	4.61%	\$417,667	(\$41,264)	-8.99%
Military and Veteran Affairs	\$65,924	0.68%	\$61,264	(\$4,660)	-7.07%
Natural Resources	\$3,538,654	10.82%	\$980,549	(\$2,558,105)	-72.29%
Personnel	\$398,138	3.82%	\$346,050	(\$52,088)	-13.08%
Public Health and Environment	\$1,065,949	12.02%	\$1,089,434	\$23,485	2.20%
Public Safety	\$368,696	3.59%	\$325,782	(\$42,914)	-11.64%
Regulatory Agencies	\$271,885	3.27%	\$295,949	\$24,064	8.85%
Revenue	\$902,422	9.17%	\$831,281	(\$71,141)	-7.88%
State	\$21,326	0.24%	\$21,761	\$435	2.04%
Transportation	\$151,595	1.41%	\$128,230	(\$23,365)	-15.41%
Treasury	\$188,575	2.84%	\$257,646	\$69,071	36.63%
Total	\$12,940,832	100.00%	\$9,063,188	(\$3,877,644)	-29.96%

FY 2019-20 CORE DEPARTMENT FUNDING REQUESTS

Summary for CORE Operations							
Department	FY 2018-19 Appropriation	FY 2019-20 Request	FY 2019-20 Base Adj.	GF	CF	RF	FF
Agriculture	\$124,536	\$115,315	(\$9,221)	\$ (1,846)	\$ (7,375)	\$ -	\$ -
Corrections	\$464,392	\$384,459	(\$79,933)	\$ (70,501)	\$ (4,556)	\$ (4,876)	\$ -
Education	\$278,197	\$261,199	(\$16,998)	\$ 6,459	\$ 4,054	\$ (27,511)	\$ -
Governor's Office	\$337,605	\$312,748	(\$24,857)	\$ -	\$ (1,085)	\$ (22,682)	\$ (1,091)
Health Care Policy & Finance	\$1,376,873	\$148,413	(\$1,228,460)	\$ (542,987)	\$ (104,909)	\$ -	\$ (580,564)
Higher Education	\$224,002	\$216,056	(\$7,946)	\$ -	\$ (3,087)	\$ (4,859)	\$ -
Human Services	\$1,163,018	\$1,074,142	(\$88,876)	\$ (47,993)	\$ -	\$ (40,883)	\$ -
Judicial	\$970,599	\$1,293,165	\$322,566	\$ 322,566	\$ -	\$ -	\$ -
Labor & Employment	\$448,335	\$413,116	(\$35,219)	\$ -	\$ (11,308)	\$ -	\$ (23,911)
Law	\$81,395	\$50,455	(\$30,940)	\$ (8,565)	\$ (4,168)	\$ (17,398)	\$ (809)
Legislature	\$39,785	\$38,507	(\$1,278)	\$ (1,278)	\$ -	\$ -	\$ -
Local Affairs	\$458,931	\$417,667	(\$41,264)	\$ 28,366	\$ (11,036)	\$ (48,701)	\$ (9,893)
Military Affairs	\$65,924	\$61,264	(\$4,660)	\$ (4,660)	\$ -	\$ -	\$ -
Natural Resources	\$3,538,654	\$980,549	(\$2,558,105)	\$ (482,476)	\$ (1,892,040)	\$ (104,369)	\$ (79,220)
Personnel	\$398,138	\$346,050	(\$52,088)	\$ (2,582)	\$ (6,400)	\$ (43,106)	\$ -
Public Health	\$1,065,949	\$1,089,434	\$23,485	\$ -	\$ -	\$ 23,485	\$ -
Public Safety	\$368,696	\$325,782	(\$42,914)	\$ (11,153)	\$ (28,305)	\$ (3,456)	\$ -
Regulatory Agencies	\$271,885	\$295,949	\$24,064	\$ 926	\$ 21,618	\$ 1,229	\$ 291
Revenue	\$902,422	\$831,281	(\$71,141)	\$ (34,994)	\$ (36,147)	\$ -	\$ -
Secretary of State	\$21,326	\$21,761	\$435	\$ -	\$ 435	\$ -	\$ -
Transportation	\$151,595	\$128,230	(\$23,365)	\$ -	\$ (23,365)	\$ -	\$ -
Treasury	\$188,575	\$257,646	\$69,071	\$ 31,082	\$ 37,989	\$ -	\$ -
TOTAL	\$ 12,940,832	\$ 9,063,188	\$(3,877,644)	\$(819,636)	\$(2,069,685)	\$(293,127)	\$(695,197)

Note: The table above only includes the base request for FY 2019-20. Any additional changes due to change requests from this or other departments are not reflected in the numbers above. Non-Executive branch agencies are not required to submit budget proposals to the Governor's Office. Fund Splits in this table have been updated to reflect PB entries input by individual Departments at the end of the budgeting process, in supporting documents Fund Splits have been estimated based on the FY 2018-19 Long Bill.

VEHICLE LEASE PAYMENTS

This line item includes the costs agencies experience from vehicle lease-purchase loan payments, plus a management fee collected by DPA. These costs represent fixed costs for State vehicles. Depending on the length of the lease-purchase agreement and the replacement policy for State fleet vehicles, departments' Vehicle Lease Payments appropriations are adjusted annually. If warranted, these incremental base adjustments are addressed through a decision item prepared by DPA.

The Vehicle Lease Payments line item does not include the variable costs for State fleet vehicles, which are also set by DPA. Variable costs include the cost of maintenance, fuel, and auto insurance for department operated vehicles. These costs are funded within an individual department's operating and/or program line items. Since these costs are appropriated within individual departments, changes in funding needs for the variable costs will be addressed on a case-by-case basis unless a change is substantial enough to warrant a statewide request. If a statewide request is deemed appropriate, DPA will author the request with the corresponding input from affected agencies. For the November 1 Budget Submission for FY 2019-20 no request for variable vehicle costs has been submitted.

For FY 2019-20, the Department has submitted a funding request, R-04 Annual Fleet Vehicle Request, to replace 709 fleet vehicles (413 which are designated as potential alternative fuel vehicles). This will require an increase of \$468,332 in appropriated funds for all state agencies' Vehicle Lease Payment appropriations, and an increase of \$417,795 for the Department's Vehicle Replacement Lease/Purchase line item for FY 2019-20.

Lease Line Reconciliation for FY 2019-20				
Dept	Division	Long Bill Vehicle Lease Payment Appropriation for FY 18-19	Total Need After Requested Replacements	Total Base Adjustments
Long Bill Appropriated Agencies				
CDPS	EDO	\$ 512,944	\$ 499,452	\$ (13,492)
CDPS	Colorado State Patrol	\$ 7,320,316	\$ 7,830,669	\$ 510,353
CDPS	CBI	\$ 377,593	\$ 358,924	\$ (18,669)
CDPS	CDPS Total	\$ 8,210,853	\$ 8,689,045	\$ 478,192
CDA	Agriculture	\$ 252,274	\$ 314,023	\$ 61,749
CDHS	Department of Human Services	\$ 1,208,652	\$ 1,177,162	\$ (31,490)
CDLE	Labor and Employment	\$ 198,434	\$ 201,829	\$ 3,395
DOC	Department of Corrections	\$ 3,588,635	\$ 3,498,559	\$ (90,076)
DOE	Department of Education	\$ 28,195	\$ 23,667	\$ (4,528)
DOL	Attorney General	\$ 66,876	\$ 82,354	\$ 15,478
DOLA	Local Affairs	\$ 104,298	\$ 106,073	\$ 1,775
DOMA	Military Affairs	\$ 51,368	\$ 58,086	\$ 6,718
DONR	Natural Resources	\$ 4,344,852	\$ 4,252,854	\$ (91,998)
DOR	Department of Revenue	\$ 669,802	\$ 647,117	\$ (22,685)
DORA	Regulatory Agencies	\$ 244,643	\$ 272,235	\$ 27,592
DOS	Secretary of State	\$ 4,308	\$ 6,175	\$ 1,867
DPA	Dept of Personnel	\$ 220,095	\$ 258,367	\$ 38,272
DPHE	Department of Health	\$ 409,198	\$ 458,082	\$ 48,884
GOV	Economic Development	\$ 13,224	\$ 13,534	\$ 310
GOV	CEO	\$ 3,212	\$ 3,036	\$ (176)
GOV	OIT	\$ 89,986	\$ 93,775	\$ 3,789
JUD	Public Defender	\$ 112,338	\$ 125,484	\$ 13,146
JUD	Courts	\$ 94,335	\$ 102,451	\$ 8,116
Total Long Bill Appropriated Agencies		\$ 19,915,578	\$ 20,383,910	\$ 468,332
Non Long Bill Appropriated Agencies				
CDOT	Department of Transportation	\$ 2,425,510	\$ 2,493,159	\$ 281,676
DOHE	Higher Education Total	\$ 1,099,842	\$ 998,010	\$ 230,349
Total Non Appropriated Agencies		\$ 3,525,352	\$ 3,491,170	\$ 512,025
Statewide Total		\$ 23,440,930	\$ 23,875,079	\$ 980,356

PERA DIRECT DISTRIBUTION

Senate Bill 18-200 became law in FY 2018-19, and beginning in FY 2019-20, a new common policy has been added for the PERA Direct Distribution. On July 1st of each fiscal year beginning in FY 2019-20, the \$225 million direct distribution from the State Treasurer to the Colorado Public Employees' Retirement Association (PERA) can include fund sources other than General Fund, and this common policy has been developed so the State can access these Cash, Reappropriated and Federal Fund sources. Unlike other common policies within DPA, these allocations will not be paid to a fund within DPA, rather, they will be transferred internally to the State Treasury in order for the transfer to occur on the first day of each fiscal year. For this reason, there are no overhead costs associated with this common policy and no fund has been created for this common policy.

The estimated costs for the PERA Direct Distribution are shown below and are based on actual payroll expenses from FY 2016-17 and compared to the covered payroll values from the most recently published PERA Comprehensive Annual Financial Report published in June 2018. The table below illustrates the calculation for the amount that is requested to be allocated across all departments.

PERA Direct Distribution Calculation - Payroll Basis	
	Covered payroll from PERA CAFR (pg 106)
State Division	\$2,774,207,000
School Division	\$4,471,357,000
Local Government Division	\$632,768,000
Judicial Division	\$48,948,000
DPS Division	\$658,198,000
Total	\$8,585,478,000
Total Excluding Local Government Division	\$7,952,710,000
Total Gross Payroll FY17 (from Central Payroll):	\$1,995,992,319
Percent of Gross Payroll to Allocate Across State Departments	25.10%
Total Direct Distribution	\$225,000,000
Total to Allocate	\$56,471,099

FY 2019-20 PERA DIRECT DISTRIBUTION DEPARTMENT FUNDING REQUESTS

FY 2019-20 PERA Direct Distribution Common Policy Allocations by Department				
Cabinet	Department	Gross Salary FY 2016-17	%	Direct Distribution Allocations for FY 2019-20
A	Personnel & Administration	\$ 24,887,898	1.25%	\$ 704,134
B	Agriculture	\$ 18,062,647	0.90%	\$ 511,033
C	Corrections	\$ 348,298,994	17.45%	\$ 9,854,160
D	Education	\$ 45,548,928	2.28%	\$ 1,288,681
E	Governor's Office	\$ 89,791,313	4.50%	\$ 2,540,398
F	Public Health	\$ 99,528,225	4.99%	\$ 2,815,877
G	Higher Education	\$ 13,450,019	0.67%	\$ 380,532
H	Transportation	\$ 194,512,922	9.75%	\$ 5,503,207
I	Human Services	\$ 272,296,835	13.64%	\$ 7,703,887
J	Judicial	\$ 313,193,483	15.69%	\$ 8,860,947
K	Labor & Employment	\$ 77,276,495	3.87%	\$ 2,186,325
L	Law	\$ 41,491,427	2.08%	\$ 1,173,886
M	Legislature	\$ 24,524,256	1.23%	\$ 693,846
N	Local Affairs	\$ 11,814,314	0.59%	\$ 334,253
O	Military & Veterans Affairs	\$ 8,841,777	0.44%	\$ 250,154
P	Natural Resources	\$ 108,614,124	5.44%	\$ 3,072,937
R	Public Safety	\$ 141,027,790	7.07%	\$ 3,989,992
S	Regulatory Agencies	\$ 37,780,331	1.89%	\$ 1,068,890
T	Revenue	\$ 78,420,356	3.93%	\$ 2,218,687
U	Health Care Policy & Finance	\$ 35,705,538	1.79%	\$ 1,010,190
V	Secretary of State	\$ 9,076,768	0.45%	\$ 256,802
W	Treasury	\$ 1,847,879	0.09%	\$ 52,281
Total		\$ 1,995,992,319	100.00%	\$ 56,471,099

SUMMARY FOR PERA COMMON POLICY							
Department	FY 2018-19 Appropriation	FY 2019-20 Total Request	FY 2019-20 Total Base Adj	GF	CF	RF	FF
Agriculture	\$0	\$511,033	\$511,033	\$240,108	\$270,925	\$0	\$0
Corrections	\$0	\$9,854,160	\$9,854,160	\$9,569,276	\$284,884	\$0	\$0
Education	\$0	\$1,288,681	\$1,288,681	\$934,551	\$202,452	\$151,678	\$0
Governor's Office	\$0	\$2,540,398	\$2,540,398	\$218,210	\$110,549	\$2,166,486	\$45,153
HCPF	\$0	\$1,010,190	\$1,010,190	\$367,753	\$81,755	\$23,266	\$537,416
Higher Education	\$0	\$380,532	\$380,532	\$18,029	\$337,725	\$18,581	\$6,197
Human Services	\$0	\$7,703,887	\$7,703,887	\$5,130,095	\$0	\$2,573,792	\$0
Judicial *	\$0	\$8,860,947	\$8,860,947	\$8,159,214	\$701,733	\$0	\$0
Labor and Employment	\$0	\$2,186,325	\$2,186,325	\$126,839	\$842,254	\$13,568	\$1,203,664
Law	\$0	\$1,173,886	\$1,173,886	\$339,848	\$146,762	\$687,276	\$0
Legislature *	\$0	\$693,846	\$693,846	\$693,846	\$0	\$0	\$0
Local Affairs	\$0	\$334,253	\$334,253	\$99,444	\$47,725	\$121,922	\$65,162
Military Affairs	\$0	\$250,154	\$250,154	\$250,154	\$0	\$0	\$0
Natural Resources	\$0	\$3,072,937	\$3,072,937	\$485,063	\$2,491,857	\$91,512	\$4,505
Personnel and Administration	\$0	\$704,134	\$704,134	\$257,995	\$55,345	\$390,794	\$0
Public Health	\$0	\$2,815,877	\$2,815,877	\$1,769,755	\$924,587	\$121,535	\$0
Public Safety	\$0	\$3,989,992	\$3,989,992	\$945,668	\$2,615,455	\$428,869	\$0
Regulatory Agencies	\$0	\$1,068,890	\$1,068,890	\$37,914	\$947,774	\$72,749	\$10,453
Revenue	\$0	\$2,218,687	\$2,218,687	\$850,875	\$1,345,119	\$3,965	\$18,728
State	\$0	\$256,802	\$256,802	\$0	\$256,802	\$0	\$0
Transportation	\$0	\$5,503,207	\$5,503,207	\$0	\$5,503,207	\$0	\$0
Treasury	\$0	\$52,281	\$52,281	\$33,006	\$19,275	\$0	\$0
TOTAL	\$0	\$56,471,099	\$56,471,099	\$30,527,643	\$17,186,185	\$6,865,993	\$1,891,278