

STATE OF COLORADO

EXECUTIVE CHAMBERS

136 State Capitol
Denver, Colorado 80203-1792
Phone (303) 866-2471



Richard D. Lamm
Governor

EXECUTIVE ORDER

CONCERNING UNIFORM REPORTING OF STATE VEHICLE USE

WHEREAS, the public expects and Chapter 1, Section 1.25 of the Fiscal Rules of the Controller requires use of State vehicles for official purposes only; and

WHEREAS, a professional approach to State fleet management requires accurate and uniform reporting; and

WHEREAS, currently there is not an effective system for obtaining this information; and

WHEREAS, Chapter 2, Section 7.30.01 of the Fiscal Rules of the Controller requires that State employees must reimburse the State the established mileage rate for all personal/commuting mileage;

NOW, THEREFORE, under and pursuant to the authority vested in me, I, Richard D. Lamm, Governor of the State of Colorado, DO HEREBY ORDER THAT the Executive Director of the Department of Administration shall, pursuant to CRS 24-30-401(1)(f), create a reporting system in order to attain the following benefits:

1. Standardized vehicle reporting by State agencies that documents State vehicle usage and expenses;
2. Monthly reporting of all State vehicle usage, including personal/commuter use by State employees;
3. Periodic summary reports of personal/commuter vehicle use and total vehicle use; and
4. State verification of an employees' reimbursement to the State for personal/commuter use of State vehicles.

