



AND ADULT EDUCATION OFFICE

FY 1996-97 Annual Report Colorado State Library and **Adult Education Office** cde Photo by Nancy Bolt

# It's happening ...

FROM THE STATE LIBRARY AND ADULT EDUCATION OFFICE

by Nancy Bolt, State Librarian, <nbolt@csn.net>

Dear Library and Literacy Communities: The past year has been one of growth and change for SLAEO. We passed several significant milestones.

Probably the biggest milestone was the completion of the ACLIN project. Three years ago, ACLIN received \$2.9 million dollars for development of ACLIN. For the past three years, Susan Fayad has led an ACLIN team and a slew of ACLIN committees to make



ACLIN into a state-of-the-art library and information resource serving Colorado's residents and libraries. June 30, 1997 marked the end of the federal grants and the beginning of solely state and local funded ACLIN service.

A second major change has been the end of the 25 year old federal LSCA program and the beginning of the new LSTA era. There is major policy change in:

- the amount of money (more);
- those eligible for funds (now school and academic libraries are eligible to apply independently);
- purpose of the act (serve basically technology and the under served).

As part of this change, CCLD and the Resource Sharing Board will share decision-making authority for the allocation of the federal funds we receive. Five goals have been identified:

- Internet access for all libraries;
- enhancement of ACLIN as a resource;
- PR and advocacy for libraries;
- focus on targeted under served populations;
- grants to meet local needs.

A third major effort of SLAEO has been efforts to implement the U.S. Telecommunication Act of 1996. The State Library took the lead, forming the Library, Education and Health Telecommunication Coalition (LEHTC). The federal legislation mandates discounts for schools and libraries. The State Library, in the name of LEHTC, responded to all requests for information from both the Federal Communications Commission (FCC) and Public Utilities Commission (PUC). By the end of the year, both the FCC and the PUC had passed rules that provided substantial discounts for schools and libraries.

We know that SLAEO can accomplish little without the support and assistance of libraries and literacy programs throughout Colorado. We thank all of you for working with us to improve library service and literacy programs to better serve the residents of Colorado.

Sincerely, Nancy M. Bolt Assistant Commissioner

## **Library Services**

# **Access to State Government Information**

The State Publications Library provides the public with convenient, consistent, and continuing access to information produced by Colorado State Government so citizens can be knowledgeable and effective participants in the civic affairs of their communities and have the information they need to function effectively in their personal and professional lives.

The state publications database developed by the library now contains 16,056 separate bibliographic records describing items available from the State Publications Library in Denver and statewide via interlibrary loan. The database can be searched from anywhere in Colorado through ACLIN using a computer and modem. Reference questions are answered using the database as well as the Colorado State homepage.

The State Publications Library acquired 4,612 publications and distributed 2,447 to each of the 19 depository libraries located around the state.

Comments such as the following illustrate the value of state information to the public:

"Many thanks for your assistance with my economic development research for Boulder and Steamboat Springs. You provide a wonderful service."

"Several of the publications you had available were of tremendous use in preparing the case for trial."

"With the information you provided, we will be able to compile a useful handbook for Japanese people who are interested in the State of Colorado."

StateLINC is a related program that focuses on the wider distribution of particularly popular consumer information from state agencies, but also includes similar materials for statewide non-profit organizations. Six mailings distributed 220 items to 154 cooperating StateLINC libraries. In addition to making print publications more widely available, StateLINC libraries all participate in ACLIN and promote the use of the growing volume of state government and nonprofit information online.

### **Institutional Library Services**

The Institutional Library Services program carries out the State Library's statutory mandate to "furnish or contract for the furnishing of library service to correctional, residential, and medical institutions operated by the state."

A staff of 5.5 FTE provided consulting/technical assistance, library materials, and access to federal grant funds to 37 libraries in residential institutions operated by the Colorado Departments of Corrections, Human Services, and Education. Over 11,000 Colorado citizens, on daily average, were residents of state-supported adult correctional, juvenile correctional, and mental health treatment facilities, nursing homes, and the School for the Deaf and the Blind. As these residents were unable to use public, school, or academic libraries in their local communities, the Institutional Library Services program

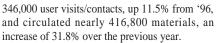
Continued on page 3

## Library Services

ensured that these citizens had access to library services in their respective residential facilities.

Highlights of the Institutional Library Services program for FY'97 included:

- 3,486 books, 80 audiovisual materials, and 722 periodical subscriptions were purchased for institution libraries by Allan Brown, Institutions Acquisitions Consultant, using state funds.
- Five Library Services and Construction Act (LSCA) grant projects were implemented by institution libraries, and additional discretionary
  - LSCA funds were used to purchase materials for a number of institutions.
- Approximately 76% of prison inmates were registered users of their facility libraries in '97, down from 84% in '96. However, prison libraries had over



(L to R) Barb Reilly, Chuck Rose, Diana Reese, Oreada Mitchell, & Alison Guild.

- Libraries in the Colorado Mental Health Institutes at Pueblo and Ft. Logan had 11,338 user visits and circulated 16,896 materials in '97.
- The two libraries at the School for the Deaf and the Blind reported 10,480 user visits and circulated 6,844 materials.
- The Centennial and Four Mile Correctional Facility libraries were converted to the EOS
  - International (Data Trek) library automation system in '97. Now all major DOC libraries are operating on the same computer system, a goal that we have been working toward for several years.
- A very successful LSCA project was conducted at the School for the Deaf and the Blind, where LSCA and matching funds purchased computer equipment, Internet accounts, and CD-ROM reference materials. Both the deaf

and the blind students were given instruction on how to use ACLIN, the Pikes Peak Library District catalog, other data found on the Internet, and CD-ROM resources for research purposes.

 Oreada Mitchell, State Library Consultant, was awarded the Lucy Schweers Award for Excellence in Paralibrarianship at the CLA/CEMA joint conference in Denver.

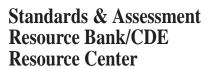
In the second year of a reorganized approach to providing services to 18 Department of Corrections facilities, four State Library consultants — Alison Guild, Oreada Mitchell, Diana Reese, and Chuck Rose — acted as regional librarians to oversee the operation of DOC libraries. In this capacity, they helped to hire library professional and paraprofessional staff, trained new staff, provided technical assistance, developed common policies and proce-

dures, selected and purchased new library materials, and acted as liaisons and advocates for libraries with facility administration. DOC regional librarians developed a comprehensive *Correctional Libraries Procedures Manual*, and conducted a very successful all-day workshop for correctional library staff in May, based partially on the content of the manual. Training was provided on reference and reader's advisory skills as well.

Project Manager, Barbara Reilly, and DOC regional librarians assisted in the planning for library services in three new adult prisons to be constructed in Sterling, Pueblo, and Denver; and also for two new juvenile correctional facilities being built in Greeley and Colorado Springs. They were also involved in library expansion projects in seven adult facilities. All of these building projects are due to the rapidly increasing adult and juvenile correctional population. The number of state institution residents in 1999 is projected to be twice the number it was in 1989.

A large LSCA project implemented by DOC regional librarians and library staff involved comprehensive collection development planning for all DOC libraries. Each library conducted an inmate user survey and performed a thorough collection analysis. The data from the survey was organized into a formal

collection development plan. Book purchases for each library were based on these plans. In addition, the regional librarians formulated a reference purchasing and replacement plan for all libraries, and also a plan for placement of specialized subject collections in certain DOC libraries.



The Standards and Assessment Resource Bank, produced by the Resource Center of the Colorado Department of Education, is available to the Colorado education and library communities in two formats — on CD-ROM and online through the Pikes Peak Library System. The Resource Bank is one of the tools that school districts, teachers and parents use to help them navigate and implement Colorado's standards-based education initiative.

The dual-platform CD-ROM was published in October 1996 and was updated and expanded in July 1997. The latest edition features an easy, point-and-click interface and more than 400 full-text documents and seven video clips. This popular CDE publication boasts sales of almost 1,000

copies of each edition and has been purchased by most school districts in Colorado, as well as many national organizations and out-of-state school districts and departments of education.



The Resource Bank is a valuable resource not only to educators, but to all Colorado citizens working on any aspect of standards-based education.

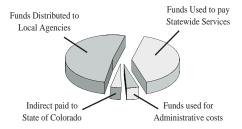
The online version of the Standards and Assessment Resource Bank provides online access to selections from the CD-ROM in text format through ACLIN, CARL, MARMOT, and the Internet. It features the full text of the adopted Colorado Model Content Standards and the CDE Opportunities for Success guidelines for special needs children, as well as a directory of resources in curriculum and assessment. It is updated periodically to reflect new and updated information as it becomes available.

Please visit the Resource Bank web site for further information on the content of the CD-ROM, an order form and a telnet link to the online version. Point your browser to: http://www.cde.state.co.us/stand.htm. Further information is also available via e-mail <Resource\_Bank@cde.state.co.us> and phone 303/866-6618.



## Library Development Unit

### **LSCA**



What an interesting year for the Library Services and Construction Act (LSCA)! As libraries worked to pass a new law and retire LSCA at the national level, the Colorado State Library continued its commitment to improving local library information services. Funds in the amount of \$964,617 were distributed to local library agencies. This money funded twenty-five Title 1 and 3 grants, four MURLS grants, six library construction grants, four statewide leadership projects, and five state institution grants.

Some of the funded projects include: adult literacy, automated circulation systems, foreign language materials for non-English speaking patrons, a program for disadvantaged preschool children, Internet servers, NEAR Project Phase II, improving access to the rare collections of the Center for Southwest Studies at Ft. Lewis College and the Colorado Historical Society, and ADA accessibility for facilities.

The Colorado Center for the Book received LSCA support for the Rocky Mountain Book Festival, the Rocky Mountain Children's Book Festival, the Colorado Author Awards, the Summer Reading Program, and the National Library Week promotion "Kids Connect at the Library."

Statewide leadership initiatives supported with LSCA monies included the Citizen Survey Project, Library Services to Ethnic Minorities Scholarship, Joint Planning by the Regional Library Service Systems, and LSCA-to-LSTA transition planning meetings.

Twenty-five Continuing Education scholarships were awarded to librarians throughout Colorado. These scholarships helped each recipient attend a continuing education activity they might not have otherwise been able to because of cost.

Finally, LSCA supported, wholly or in part, the following programs at the Colorado State Library: Access Colorado Library and Information Network, Colorado Talking Book Library, State Institutions, Research Library Service, State Publications, Centennial State Libraries Newsletter, Colorado State Library Jobline, Library Development, and the CDE Resource Center.

## School Library Media Development

It has been a year of "learning and doing" for the school library media development program. The position was re-staffed in late 1995, with the subsequent 20+ months devoted to addressing the many and varied needs of school library media specialists and the schools they serve.

One success was the development and dissemination of Rubrics for the Assessment of Information Literacy, a joint effort with CEMA, CDE, and the State Library. Building on the established Information Literacy Guidelines ('94), the rubrics provide a framework for merging the classroom content standards with information literacy skills, and for defining the knowledge a "literate student" would possess. These rubrics were distributed through out the state, with supporting workshops in several Regional Library Systems as well as the CEMA/CLA Conference. They have also received national interest through two wellattended ALA workshop sessions, and have been included, in whole or in part, in several publications by other agencies and organizations, including the second edition of From Information

Skills to Information Literacy (California Library Media Association, 1997), the American Association of School Librarians, and others.

The most pressing issue for school libraries continues to be advocacy in an era of eroding support for and changes in school library programs. Districts continue to explore alternatives to supporting quality, professionally staffed library media programs in all schools. The infusion of technology into education is becoming an ever greater factor as many media specialists are being asked to become technologists in lieu of —or in addition to—their current roles. In some cases, whole media centers are being turned over to aides, with the computer lab assuming the role of primary information resource for students and faculty. This is not just a local phenomenon, but is being felt nationwide.

A goal of this office this year is to continue seeking ways of keeping teachers, administrators, and parents current with the changing role of the school library media specialist in assisting student achievement. The planned development of national and state guidelines on library media service will help assure that school library programs move toward equitably providing students with the resources and training necessary to ensure their successful mastering of ideas and information in this generation and beyond.

# **Library Literacy and Diversity**

The Diversity Tool Kit, a project sponsored by the Library Services to Ethnic Minority Populations Committee of CCLD, is a packet of materials funded and created cooperatively by the State Library, Auraria Library, and Denver Public Library. It was



Pictured (left to right) are the pioneers — the first group of mentors and protégés to begin the mentoring program: John Sheridan, Colorado College; Melissa Mitchell, Pikes Peak Library District; Susan Benjamin, Denver Public Library; Theresa Ortega, student at Front Range Community College; Hector Marino, Denver Public Schools; Judith Valdez, Auraria Library; and Camila Alire, then Chair of the Library Services to Ethnic Minority Populations Committee, sponsor of the program.

designed to give local libraries information on ethnic minority holidays, celebrations, and special activities.

The kit contains a calendar of events, bibliography, and bookmarks to use in highlighting ethnic holidays and festivals, and was distributed to all Colorado public libraries and school media centers. Some copies are still available from the State Library.

The Mentoring Program is an ongoing activity that is in its third year. Four mentor/protégé teams began their partnerships in the Fall of 1995, six teams are beginning

their second year, and an additional six teams began in December of 1996. The program has expanded to include approximately 15 teams where the protégés are students in the University of Denver (DU) Master of Library Science program and the mentors are DU library science alumni.



The Service to Minorities Scholarship for 1996-97 was awarded to Ms. Mary Byrne of the Longmont Public Library. She is a student in the Emporia in the Rockies program. This year, the scholarship program was opened to non-minority applicants because the Colorado Attorney General's Office ordered that minority set-asides are an illegal use of state money.

Debra Fawcett and Ray Peterson, in conjunction with Michelle Berry of the Governor's office, have coordinated and developed the Colorado component of the National Institute for Literacy (NIFL) awareness campaign. They have put together a 15-member statewide awareness campaign task force. The campaign has provided local media with TV and radio public service announcements, fact sheets on literacy, ad slicks, and contact information for local literacy program providers. Libraries can obtain a literacy awareness campaign packet by contacting the State resource center or any of the three satellite centers in Trinidad, Grand Junction, or Longmont.

### **Emporia in the Rockies**

Congratulations to the 54 Emporia in the Rockies students who, in December of 1996, completed 21 of 42 hours of Emporia State University's School of Library and Information Management's MLS degree program. Students celebrated in January with the traditional "Halfway There" party held at the Auraria campus. Students will have completed 31 hours as of August 1997 and will graduate in May of 1998.

Colorado IV student Mary Bryne Elturk was awarded the 1997 REFORMA Scholarship. The \$1000 scholarship is given to a student pursuing an MLS. REFORMA is a national organization that promotes library services to the Spanish-speaking. Elturk was also the 1996 recipient of the CCLD scholarship. She is employed at the Longmont Public Library.



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## **Library Research Service**

The 1996-97 fiscal year was a momentous year for the Library Research Service (LRS). It was a year of major growth in its capacity for service, and a year in which we experienced a tragic personal, as well as professional, loss.

The LRS became a partnership venture of the State Library and Adult Education Office of the Colorado Department of Education and the Library and Information Services Program of University College, University of Denver. As a result of this new relationship, the LRS staff gained several new members: Ann M. Seidl, Associate Director; Marti A. Cox, Research Analyst; and Rochelle Logan, Emily Hnath, and Greg Ryan, Graduate Research Assistants.

With the addition of staff, the LRS took on several additional contract projects, including:

- the Colorado Literacy Research Initiative, a pilot project to extend to the state's literacy programs the research and statistics services that have been provided to libraries;
- statistical projects for other state library agencies (Indiana and Kansas) that enabled the LRS to explore new data management options for Colorado; and
- a three-year effort to develop more timely and comprehensive performance measures for public libraries serving predominantly poor and minority populations (including at least two public libraries in Colorado), in the role of subcontractor in the only library research project funded by the U.S. Department of Education last year.

The LRS continued to provide comprehensive research and statistics services to public and academic libraries and school library media centers in Colorado.

All three types of libraries were surveyed, and record-breaking response rates were achieved by each survey—100% for public libraries, 96% for academic libraries, and 79% for school library media centers.

Statistics and Input-Output Measures reports, covering the state's 126 public library jurisdictions and a sample of over 300 school library media centers, were published.

Statistical profiles were issued to 126 public libraries, 45 academic libraries, and nearly 325 school library media centers.

Data on Colorado's public and academic libraries were reviewed thoroughly for accuracy and submitted to the National Center for Education Statistics to become part of national compilations. For the third year in a row, the public library data submission earned the Keppel Award for timely, high-quality data from the National Center for Education Statistics and the National Commission on Libraries and Information Science.

Six issues of *FAST FACTS* were published, eight fast-response surveys were conducted, and 92 custom research requests were filled.

Research and statistics support was provided to several noteworthy initiatives. Included were projected funding needs of Regional Library Service Systems, proposed state funding for libraries, and consultation with the FCC on discounted telecommunications rates for libraries.

LRS staff provided leadership, consultation, and staff support to state and national committees, including the: Colorado Library and Literacy Poll Advisory Committee: Colorado Library Association Intellectual Freedom Committee: research and statistics committees of the American Library Association, American Association of School Librarians, Public Library Association, Association for Library Service to Children, and Association for Specialized and Cooperative Library Agencies; Library Research Round Table, the steering committee of the Federal-State Cooperative System (FSCS) for Public Library Data and IPEDS Academic Library Survey Advisory Committee; Advisory Committee for the National Commission on Libraries and Information Science Survey on Public Libraries and the Internet; and advisory committee for a National Center for Education Statistics project that is mapping public library jurisdictions nationwide. Much of this activity involved proposing, organizing, and presenting workshops and program sessions that were attended by more than 700 library personnel at 15 events.

As much as the LRS grew during the past year, what made the year the most memorable was the untimely death in a mountain-climbing accident of Julie J. Boucher. At age 32, she had spent six years with the LRS—the last two as associate director—and three years as an active member of the Colorado Library Association's Intellectual Freedom Committee, the last year as chair. On both professional and personal levels, the magnitude of this loss is incalculable. Appropriately, Julie is being remembered by the state's library community through the Colorado Library Association's Intellectual Freedom Award and a memorial fund dedicated to the same purpose, both of which now bear her name.

## **Networking & Resource Sharing Unit**

## Access Colorado Library and Information Network (ACLIN)

This year was the capstone for the ACLIN Grant Expansion Project. The U.S. Department of Commerce portion of the grant funding ended in September, the U.S. Department of Education portion in June. Under the themes of Access, Content, and Value, the grant expansion project continued it's development of ACLIN, as well as setting the stage for future services.

Access was the most stubborn development issue the project grappled with. Further investment

in SuperNet dial access nodes made neither good business sense, nor was it forward-looking. (In the previous year, the infrastructure had been enhanced with additional nodes and lines, as well as upgrades to node connections.) Under the direction of the **ACLIN Technical** Committee, a consultant was hired to provide an analysis and recommenda-

tions for ACLIN telecommunications infrastructure development. Based on the report that was delivered, an infrastructure plan was devised that focused on connecting libraries to the Internet through a variety of methodologies: 56k, wireless, shared, and community connections. Approximately 30 libraries received Internet connections through this program.

(L to R, back row:) Jerry McCarthy, Liz Davila, Ronnie Storey, Steve Thergesen, Nancy Bolt, John Noran; (L to R, front row) Ann Schwab, Dan Cutler, Susan Fayad.

Improving access by enhancing the interface was also advanced. A great deal of progress was made toward implementing broadcast search for the library catalogs on ACLIN, and a Web search engine for the other information resources. Products were researched, tested, purchased, and pilot applications were demonstrated. In addition, subgrants were completed for Z39.50 server software (a prerequisite for implementing broadcast searching on the network) for each participating library computer system that was ready. The coming year will see the full implementation of these new services.

The ACLIN menus received another overhaul with the goal of improving access to new information resources, and to reflect the new content development process that had been initiated. Grant-based content development under the ACLIN Information Resource Development (AIRD) program continued with the addition of a wide range of new resources: DOOR Online, Colorado Revised Statutes, Small Business Ombudsman, Act Against Violence Campaign, Great Outdoors Colorado, Volunteers for Outdoor Colorado, Colorado Information Network for Community Health, Denver Free-Net Consumer Health, Unemployment Insurance Handbook, Latin American Research and

Service Agency, Native American Cancer Research Center, Alzheimer's Disease Resources Directory, Colorado Council on the Aging, and Arts to Zoo.

While AIRD was proceeding, the ACLIN Collection Development Committee was in the process of exploring procedures for implementing the ACLIN Collection

Development Policy to ensure the continuation of content development on ACLIN. A pilot project was initiated for the health & medicine content area, using a process of information advisors working under the direction of an information coordinator, who is assisted by a sponsoring organization (in this case, Denison Library). This group of volunteers provided ACLIN with a new, vastly-improved Health and Medicine Site, and demonstrated how the library community can take an active role in shaping the Internet for Colorado residents. It was a success, and the ACLIN Collection Development Committee will be initiating further development of other subject areas using the new process.

Considerable progress was made in addressing the issue of an ACLIN interlibrary loan (ILL) system. The ACLIN ILL Task Force undertook a study to define an ACLIN ILL system and identify possible products. In addition, the task force investigated and reported on how the library community might expand use of existing electronic services that enhance ILL (such as patron-placed hold on CARL systems). However, a pilot of an ILL system, as recommended by the study report, cannot be undertaken until ACLIN broadcast searching is implemented, since the search results provide the standards-based output required for an ILL request form.

Value in the ACLIN project has been defined as awareness of and ability to use ACLIN services. ACLIN provided both public relations services and training programs. The main training efforts were the Model Libraries Program and Internet training. The Model Libraries Program had libraries across the state testing public relations materials and techniques for promoting and supporting ACLIN in their libraries. These have been collected in an ACLIN Model Library Project Notebook. The notebook will be distributed to libraries through their Regional Systems.

The ACLIN training program is providing a notebook in support of the libraries that have received Internet connections through the grant project, *Passing It On: Internet Training Workshop*, that can be used by Regional Systems to provide training to these libraries.

Finally, the public relations efforts focused on a PR kit sent to libraries, and contains such things as: reproducible brochures, posters, bookmarks, model press release, fact sheet, tips for promoting ACLIN, schedule of ACLIN promotional activities, etc. The public relations efforts also provided libraries with such useful items as the *ACLIN Newsletter*, topic-specific flyers, and press releases on current developments.

## Colorado Library Resource Sharing & Information Access Board (CLRSIAB)

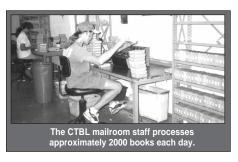
The Resource Sharing Board releases its own annual report. The State Library continues to support and develop resource sharing activities through its work with the Board. The Board works through a variety of committees and task forces, including the various ACLIN committees mentioned above.

Some activities of note include: statewide courier study and plans for courier implementation, GaleNet Pilot, Colorado FirstSearch Agreement, Colorado Library Card, and ACLIN.

## Colorado Talking Book Library

The Colorado Talking Book Library (CTBL) is a busy place on any given day, and it kept up its energetic pace with programs, recruitment, and high circulation.

The National Library Service (NLS) for the Blind and Physically Handicapped/Library of Congress requested that CTBL hold a "train-the-trainer" session for volunteers who repair cassette and record players for the national talking book program. CTBL was pleased to offer its facility for training Telephone Pioneers from five states. NLS spent two days training them in new techniques of machine repair so they could return to their home states and train others. CTBL and Library of Congress presented the Telephone Pioneers with a plaque of appreciation for their many years of dedicated service to this program.



CTBL, as a machine lending agency of the Library of Congress, is responsible for keeping an accurate account of the machines Colorado patrons use. CTBL conduced an audit of the machine inventory, and will continue to perform this audit each year if possible.

The volunteer recording program continues. Seventeen volunteers were recruited, which added 122 titles to the collection. Diversity is a key component to the selection of materials to be recorded, and the library focused on Native American, Hispanic, and Christian materials, as well as elderly, gay, and lesbian issues.

Public, special, and academic libraries were encouraged to add deposit collections of recorded materials to their inventory so CTBL patrons could have greater access to the collection. Ten of these deposit collections were added.

The CTBL customer base continues to grow as Colorado's population swells, and it now serves 12,000 individuals and 500 libraries, schools, nursing homes, and institutions. Circulation was 379,000 books and magazines.

## Office of Adult Education (OAE)

An exciting new effort was initiated at the 1997 Spring Conference with Adult Basic Education and Literacy Administrators and key staff. Practitioners were challenged to begin a networking process that would align the more than 100 agencies providing literacy and GED instruction and testing with Governor Romer's 18 one-stop career center regions across Colorado. To do so will put adult basic learning in a position to participate in discussions with other agencies and entities around the issues and implementation strategies surrounding welfare reform. By the end of June 1997, literacy and GED testing agencies had begun networking efforts in 13 of the 18 regions.

### State Literacy Resource Centers

It was decided that Resource Center services should be regionalized, in keeping with OAE's move toward regionializing the field of Adult Basic Skills education. In doing so, the field would be better and more efficiently served by making materials more conveniently accessible and by providing more opportunities for practitioner input in collection development and staff development/teacher training.

Two pilot Satellite Resource Center sites were selected, based on geographical location and the willingness and ability of program managers to develop and maintain services. Host agency ability to house and support Satellite Centers was also a consideration. The sites chosen were Mesa County Library District (Grand Junction), Adult Reading Program, Jacqueline Palmer (Western Slope Satellite Resource Center); and Trinidad State Junior College, Adult Education Center, Mimi Zappanti (Southern Colorado Satellite Resource Center).

An initial planning meeting was held in January. At that meeting, goals and objectives for the Satellite Centers were developed. Core collections were ordered and cataloged for both centers, including student materials, teacher training videos, and staff development materials. Each center conducted a needs survey, and the results will be used in further collection development. A third site, Northern Colorado Satellite Resource Center, was chosen in May to cover the northern and northeastern areas of the state (St. Vrain Valley Adult Education, Longmont, Lucy Stromquist). Information gathered from the needs survey conducted earlier was shared with this site. The core collection selected for the pilot sites will be ordered and cataloged for the Northern Satellite Center as well.

A second planning meeting was held in June. Specific roles of OAE and Satellite Centers were discussed and delineated, a circulation policy put in place, and a job description for tasks to be performed in maintaining the resource centers was created. It was decided that each center would adopt a specialty area, and would work toward developing a comprehensive collection in that specialty. A mission statement for the resource centers was created, reflecting the key support and infrastructure role the center will play regionally and statewide. Still under development and to be discussed at the next resource center planning meeting are grand openings for the centers, bookmarks and brochures, and business cards for center coordinators.

## Certificates of Accomplishment and GED Graduates

In fiscal year 1997, 66 Certificates of Accomplishments were awarded; 15 Level 1 and 9 Level 2 ABE certificates were awarded; and 15 Level 1, 13 Level 2, 14 Level 3 ESL Certificates were awarded.

The GED fiscal year is from January to December. The number of GED graduates in Colorado for the last complete fiscal year, 1996, was 8.082.

#### CENTENNIAL STATE LIBRARIES

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#### 1996-1997 General Funds Summary **Library Program Item** State Budgeted Funds \$ 917,034 Personal Services Operating/Travel 100,887 Library Materials 63,899 Regional Systems 1,850,654 County Equalization 134,114 Colorado Resource Center 1,251,785 Payment for Lending 162,006 CTBL Building Maintenance/Utilities 45,000 237,950 **ACLIN** TOTAL \$ 4,763,329 **Adult Education Program Item State Budgeted Funds** \$ 48,297 Personal Services Operating Expenses 9.197 Travel 815 \$ 58,299 TOTAL (These budgets do not include federal funds)

#### State Library and Adult Education Office Organizational Chart

#### State Board of Education **Colorado Department of Education**

Commissioner of Education and State Librarian

#### Colorado State Library and Adult Education Office

Assistant Commissioner of Education and Deputy State Librarian Library System Coordinator

#### **Library Services**

- State Publications Library
- Institutional Library Services
- CDE Resource Center
- Publications and Public Information

#### **Library Development**

- · Library System Reporting
- LSCA
- · Public Libraries
- · School Media Centers
- · Library Literacy and Diversity
- Emporia in the Rockies

#### Library Research Service

**Networking and Resource Sharing Unit** 

#### **Colorado Talking Book** Library

#### **Adult Education**

- · Literacy and Family Literacy
- Basic Education
- · Colorado Refugee English as a Second Language · GED State Preparation and
- Testing Administration
- Workplace Education
- Library Literacy
- · Adult Learners Certificate of Accomplishment
- · Resource Network

#### Colorado State Board of Education

Seated January 1997

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Chair, 6th Congressional District, Aurora

#### Thomas M. Howerton

Vice Chair, 5th Congressional District, Colorado Springs

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3rd Congressional District, Leadville

#### John Evans

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#### Patti Johnson

2nd Congressional District, Broomfield

#### Clair Orr

4th Congressional District, Kersey

#### **Gully Stanford**

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#### Colorado Dept. of Education

### Richard Laughlin

Acting Commissioner and State Librarian

#### Nancy M. Bolt

Assistant Commissioner and Deputy State Librarian

> State Library and Adult Education Office

#### **Colorado Council for Library Development**

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#### Linda Amory

Colorado Department of Health & Human Services Institutions

#### Virginia Boucher

Congressional District II

#### Dan Brassell

Durango Public Library Disadvantaged

#### Rene A. Calderon

Congressional District III

#### **Linda Clements**

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