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Colorado is implementing significant education improvements aimed at ensuring all students graduate college- and career-ready. While much research and discussion has gone into the policy development, we're now putting those policies into action. Here's a brief snapshot of our strategic priorities including implementation milestones, supports now available, and a look of what to expect ahead.

Educator Effectiveness

Overview:

Classroom teaching and school leadership are the strongest school-based factors impacting student achievement. CDE supports the state's 178 school districts to attract, prepare and support great educators as a part of meeting the requirements of S.B.10-191, the Great Teachers and Leaders Act.

What's Happening Now:

Just-in-time support: Webinars on new evaluation process

The Educator Effectiveness team is offering a series of webinars this fall to support districts as they navigate through the new evaluation process. To provide timely assistance, monthly webinar topics are directly linked to the current phase of the evaluation process. The schedule for November is:

- **Tuesday, Nov. 5** from 3:45-5:15 p.m.: "Preparing for mid-year reviews: professional practice and measures of student learning coaching conversations"
- **Tuesday, Nov. 19** from 3:45-5:15 p.m.: Technical assistance webinar (topic will be based on poll requests from the Nov. 5 webinar)

To view the schedule of webinars and to register, visit (<http://www.cde.state.co.us/educatoreffectiveness/smes-trainings>). Districts can also [request training support](http://www.cde.state.co.us/educatoreffectiveness/training_request_form) at (http://www.cde.state.co.us/educatoreffectiveness/training_request_form).

Educators needed to support inter-rater agreement

To support fair and consistent evaluations, CDE is developing tools to promote common interpretations of teacher quality and help evaluators provide useful and actionable feedback to educators. One such tool is [Elevate Colorado](http://www.mlpelevate.com/cdesignup.html) (<http://www.mlpelevate.com/cdesignup.html>), an online inter-rater agreement training system designed to help educators calibrate their understanding of the rubric practices. The Educator Effectiveness team is partnering with Colorado educators to create a library of professional practice in Elevate Colorado to deepen understanding of the Teacher Quality Standards. To make this a robust system with the goals and values of educators, CDE would like to film interested teachers' lessons and reflections and collect supporting artifacts that will then be aligned to the professional practices by experienced Master Scorers. If your district/BOCES has an educator that is interested in being filmed or learning more, please contact Dawn Pare at Pare_D@cde.state.co.us.

Reminder: Hold Harmless Year

As a reminder, the 2013-14 school year is the first year the new evaluation requirements are in effect. However, it is very important to note that this first year is a hold harmless year meaning a final rating of partially effective or ineffective will not count towards the loss of non-probationary status. This gives all districts the opportunity to adjust to the new evaluation requirements in a low-stakes environment. However, this does not mean that districts can't adhere to parts of the law. For the 2013-14 school year, all districts are required to evaluate all of their principals and teachers on both the professional practices (50 percent) and student learning outcomes/growth (the other 50 percent). Additionally, all principals and teachers must receive a final rating combining both the professional practices and student learning outcomes/growth scores into a final rating of either: highly effective, effective, partially effective or ineffective.

What's on the Horizon:**Intent to become a Colorado State Model Evaluation System Training Provider**

Beginning with the 2014-15 school year, CDE will phase out state-wide trainings for the Colorado State Model Evaluation System and will transition to a train-the-trainer model using approved training providers. CDE will accept applications for approved evaluator training providers on the Colorado State Model Evaluation System beginning this fall. Approved CDE providers will be listed on the Educator Effectiveness website by **April 1, 2014**. Providers may include: BOCES, public school districts (local educational agency), education organizations, for-profit providers, non-profit providers, institutions of higher education and individuals. More information about the application process will be forthcoming in next month's CDE Update.

For more information about educator effectiveness, visit:

www.cde.state.co.us/EducatorEffectiveness/ or contact Katy Anthes, executive director of Educator Effectiveness, 303-866-6654.

Standards**Overview:**

The 2013-14 school year marks the first year of full implementation of the Colorado Academic Standards, the implementation of the READ Act, and the first of a two-year school readiness initiative implementation process. The Teaching and Learning Unit strives to offer schools and districts resources and supports to enhance student learning and achievement.

What's Happening Now:**Standards Implementation**

District Sample Curriculum Project Phase Three. In this phase, teams of educators choose a sample (<http://www.cde.state.co.us/standardsandinstruction/samplecurriculumproject>) from one of the 700-plus unit overviews, created by Colorado educators in the first phase of the project, to build into a full instructional unit samples. The educator teams including general education, special education, English language acquisition and gifted and talented teachers will be supported in creating differentiated instructional units. To view an example of the full-unit template, complete with the instructional strategies, assessment ideas, differentiation options, and resources, visit: <http://www.cde.state.co.us/standardsandinstruction>. There is also an updated [map of participating districts](http://www.cde.state.co.us/sites/default/files/PhaseIII.Map_0.pdf) (http://www.cde.state.co.us/sites/default/files/PhaseIII.Map_0.pdf) and further details on the [team approach](http://www.cde.state.co.us/standardsandinstruction/samplecurriculum-participation) (<http://www.cde.state.co.us/standardsandinstruction/samplecurriculum-participation>) to the creation of these units.

Communications Support. Communications materials for superintendents and principals about the Colorado Academic Standards to support communication with parents, school boards and community members is available at

<http://www.cde.state.co.us/standardsandinstruction/superintendentandprincipaltools>. A web page is also available with information about the standards development and adoption process, including how the Common Core State Standards were incorporated into the Colorado Academic Standards in mathematics and reading, writing, and communicating at <http://www.cde.state.co.us/standardsandinstruction/superintendentandprincipaltools>. The department is also able to provide direct support to superintendents with school board and community questions about the role of the Common Core standards in Colorado. Contact Melissa Colman at Colman_m@cde.state.co.us to learn more.

School Readiness

School Readiness Assessment Menu: In Dec. 2012, the state board voted to offer districts a menu of school readiness assessments and approve Teaching Strategies GOLD as the first school readiness assessment tool for the menu with the prospect of adding assessments to the menu in the 2013-14 school year. Over the past year, CDE has been guiding districts to implement school readiness provisions of CAP4K in either the 2013-14 and 2014-15 school years. This allowed districts who wish to use Teaching Strategies GOLD to move forward with implementation in the 2013-14 school year while providing time for additional assessments to be added to the menu of options. This summer, the state solicited additional assessments for consideration for the School Readiness Assessment Menu. The School Readiness Assessment Subcommittee met to review submissions in order to make recommendations for additions to the menu. No assessments were submitted that met the criteria established in CAP4K for a school readiness assessment. For that reason, the department is planning to recommend to the state board extending the implementation timeline by one year to allow for more assessment options to be available to districts. This timeline would also give districts additional time to support kindergarten teachers with implementation of the new standards and the READ Act while thoughtfully planning for and building capacity for the school readiness work in advance of full implementation in the 2015-16 school year.

The READ Act

Approval Process for New Interim Reading Assessments: CDE has initiated the process to determine approved interim assessments for use with the READ Act. Currently, the assessments approved for the purposes of CBLA (DIBELS, PALS and DRA-2) are approved for use with the READ Act. In September, the department initiated a Request for Information to solicit reading interim assessment tools and conducted an application process to engage practitioners from the field to assist with the review process. Reviewers met in October to review submitted assessment tools and make recommendations to the department for adoption. The department anticipates making recommendations to the state board on interim assessments at the November board meeting with a vote anticipated in December. Following the adoption of an approved interim assessment list, districts will have until July 1, 2016 to transition to the approved interim assessments.

READ Act Per Pupil Fund Usage Reporting: The Colorado READ Act provides resources to districts through per pupil intervention funding based on the number of students identified with a significant reading deficiency. READ funds were distributed to districts in September. Per statute (C.R.S. 22-7-1213), districts are required to report as part of the end of year collection how READ funds were utilized and the number and grade levels of students who participated in the types of programs or services provided. Per-pupil intervention money for students with significant reading deficiencies must be used in one or more ways that include providing full-day kindergarten, purchasing tutoring services in reading, providing other targeted, scientifically- or evidence-based intervention services (including but not limited to those identified in the READ program advisory list, or operating a summer school literacy program). Funds may also be used to purchase diagnostic assessments on the approved assessment list.

What's on the Horizon:

The READ Act. The Colorado State Board of Education will vote on interim reading assessments for the READ Act at its **December** meeting.

For more information about standards, visit

<http://www.cde.state.co.us/standardsandinstruction/index.asp> or contact Melissa Colman, executive director of teaching and learning, 303-866-6737.

Assessments

Overview:

Assessments administered by the unit include summative content assessments, English language proficiency assessments, college/career ready assessments and alternate content assessments for students with significant cognitive disabilities.

What's Happening Now:

Science and Social Studies Field Testing: Fall field testing for the Colorado Measures of Academic Success: science and social studies assessments in elementary and middle school ended in October. High school science and social studies field tests are being administered from **Oct. 28 – Nov. 22**, while field testing for the alternate science and social studies assessments, developed for students with significant cognitive disabilities, are being administered from **Oct. 21 - Nov. 22**. Many districts that participated in the field testing reported it was a positive experience providing an opportunity for testing technology capacity, interacting with the online testing environment and training personnel. Data generated from the field tests are being used to evaluate the appropriateness of items for possible inclusion in the 2014 assessments.

New Assessment eNewsletter: CDE recently launched a new e-newsletter providing important monthly updates to help with the implementation of new assessments in Colorado. Please [subscribe](http://bit.ly/1bfF6p3) (<http://bit.ly/1bfF6p3>)! View the archive at <http://www.cde.state.co.us/assessment/e-newsletters>.

What's on the Horizon:

CoAlt Administration Trainings: CDE will provide CoAlt assessment administration trainings for district assessment coordinators in **November** and **December**. CoAlt assessments are for students with significant cognitive disabilities. Training will be a full day event with CoAlt reading, writing and mathematics in the morning and CoAlt science and social studies in the afternoon. Training dates and locations are listed below:

- Nov. 18: Grand Junction
- Nov. 20: Durango
- Nov. 22: Pueblo
- Nov. 25: Greeley
- Dec. 4: Limon
- Dec. 11: Denver/Golden

For more information on the trainings visit

<http://www.cde.state.co.us/assessment/CoAltAssess-Training.asp> or contact Mira Monroe at Monroe_m@cde.state.co.us for more information.

The Exceptional Student Services Unit provides information for individualized education program (IEP) teams to assist with the decision-making process of determining whether a student meets the participation guidelines to receive instruction based on alternate academic achievement standards and to take an alternate assessment. While the federal guidelines have not changed, the unit has developed an updated worksheet and companion document

to further clarify the current guidance for the field. For questions regarding the Alternate Standards and Assessment Participation Guidelines, contact Linda Lamirande at 303-866-6863 or Lamirande_L@cde.state.co.us. Information about webinar training and a fact sheet will be shared in the next *CDE Update*.

Science and Social Studies Administration: CDE has released the following logistical guidance for administering the Colorado Measures of Academic Success science and social studies assessments:

- Schedule three sessions for science and three sessions for social studies.
- Sessions should consist of one content area and one grade level at a time.
- For now, CDE suggests scheduling the sessions two hours apart. This recommendation will be refined based upon field testing data.
- To the extent possible, all students within a grade should be assessed at the same time. Should that not prove possible, all students should be assessed within the shortest timeframe practicable (e.g., in back-to-back sessions, within the same day or consecutive days if you need four or more sessions, etc.). Based solely on current device information, CDE anticipates the majority of schools will be able to have all students in a grade complete testing of a session in a day.
- Students must not be able to see each other's work from a normal testing position. If students cannot be placed far enough away from each other to prevent this, dividing screens may be used.

New Assessments and Impact on Accountability: How will the new assessments affect district and school accountability? What about educator evaluations? These questions are top of mind for many people in the education community, including a team of CDE staff who are currently tackling this issue. While no final decisions have been, CDE is working diligently with school/district stakeholders to provide a fair and workable solution. Stay tuned to the assessment e-newsletter for updates on progress.

Important Upcoming Deadlines:

- **Nov. 8** - ACCESS for ELLs materials order window closes.
- **Oct. 28 - Nov. 15** - Order window for TCAP accommodated materials (large print, Braille)
- **Dec. 6** - Early Test Window Requests due. Districts may want to consider using the early testing window this year. CDE is encouraging districts to complete TCAP by the end of March, if possible, so that TCAP logistics do not overlap with CMAS Science and Social Studies administration activities. State summative assessment windows for 2014 are available on the Assessment Unit webpage at: <http://www.cde.state.co.us/assessment/CoAssess-AssessmentWindow.asp>.
- District assessment coordinators know how to access the Early Test Window Request Survey for the 2014 TCAP administration which is now available. As you plan your testing calendar, keep in mind that all schools in the district must complete all testing and make-ups within the same three-week window. Districts using the early window must return all testing materials for scoring on or before **April 9, 2014**.

For more information about assessments, contact Joyce Zurkowski, executive director of assessment, 303-866-6760, zurkowski_j@cde.state.co.us, or you can visit <http://www.cde.state.co.us/assessment/index.asp>

Accountability, Performance & Support

Overview:

CDE supports schools and districts in the continuous improvement process through its focus on implementing quality improvement plans, school and district support systems,

accountability measures, federal programs and data analysis.

What's Happening Now

School and District Performance Framework Requests to Reconsider

CDE is reviewing Requests to Reconsider. District requests will be reviewed first and determinations will be shared with individual districts before the **Nov. 13** state board of education meeting, where all district ratings are shared with the board. School level requests will receive a response before the **Dec. 11** board meeting.

Unified Improvement Planning Fall Submission Cycle – Plans Posting to SchoolView

To engage in a continuous improvement cycle, CDE offers additional submission windows for UIPs to be submitted for public posting on SchoolView. UIPs that were submitted during the optional fall submission cycle will be posted and replace the current plans on SchoolView within the first week of November. The next opportunity to submit revised plans for public posting will be during the winter submission cycle (**Dec. 16 – Jan. 15**). District and school level plan must be submitted annually for posting on SchoolView by **April 15**.

Unified Improvement Planning Fall Training Schedule

Training on Progress Monitoring. The fall training series continues in November with progress monitoring sessions scheduled in Westminster on **Nov. 19** and in Pueblo on **Nov. 21**. These sessions are provided in partnership with the *Center for Transforming Learning and Teaching* and focus on implementing a continuous improvement cycle across the school year that brings the UIP alive. Participants will work with and practice interpreting data from the most common interim assessments used in Colorado and build a plan for using interim assessment data throughout the school year to determine if action steps are having the desired effects on student learning. This session will also address how to engage various stakeholders, including school and district accountability committee members, in progress monitoring. Participants will leave with processes, protocols and tools for engaging with local planning teams to monitor the progress of school and district improvement efforts. Identifying how to use data from implementation benchmarks to evaluate the degree to which major improvement strategies are being implemented, and make adjustments as needed, is also included. Participants should bring their most current UIP. Register at <https://www.surveymonkey.com/s/UIPFall2013>.

Arranging Additional Trainings. If multiple districts in a region would like to host a training session, CDE staff can provide additional training on the UIP process as scheduling allows. Contact Erin Loften, loften_e@cde.state.co.us.

A list of upcoming UIP trainings and materials can be found at: http://www.cde.state.co.us/uip/UIP_TrainingAndSupport_Register.asp.

Small Systems and Combined Unified Improvement Plans

Districts with Less Than 1,000 Students. As a reminder, districts with a student enrollment of less than 1,000 students have the flexibility to write one combined Unified Improvement Plan that meets planning requirements for the district and all schools within the district. For example, if a school within the district has a turnaround plan type, the combined UIP must include the turnaround addendum for that school. All combined plans should be written using the district level template with the pre-populated report (Section I) for each school attached to the plan. If a small district does not find a combined plan to be helpful, then submitting separate district and school plans is acceptable.

Districts with 1,000 to 1,200 Students. Districts with student enrollment between 1,000 and 1,200 students may request flexibility to create a combined plan for the district and its schools. Eligible districts will simply need to email the request to CDE that includes the

current year's enrollment number and an explanation of why a combined plan is preferred. Requests can be sent to your field services representative (Jhon Penn, John Condie, Tina Goar) and/or Jamie Baker (baker_j@cde.state.co.us). This waiver is not automatically renewed each year, so the request must be resubmitted to CDE with updated enrollment numbers and rationale for the flexibility. If district enrollment grows greater than 1,200 students, the district is no longer eligible to submit a combined UIP.

Family Involvement in Schools

As a part of S.B. 13-193, Increasing Parent Engagement in Public Schools, CDE is asking districts to appoint a family partnership liaison. The liaison should be a district staff member who is invited to communicate and coordinate with CDE about the district's family, school, and community partnership work, including school and district accountability committees. Liaisons facilitate increased parent involvement efforts within the district and are encouraged to provide trainings and supports in their own district and schools using their new knowledge based upon the regional trainings. If you have questions, please contact CDE's Family Partnership Director Darcy Hutchins (hutchins_d@cde.state.co.us).

CDE, through the Office of Language, Culture and Equity, has released a revised, amplified and updated edition of the **Guidebook on Designing, Delivering and Evaluating Services for English Learners**. The resource includes current federal and state requirements, CDE policies and guidance and best and promising practices for educators who support and provide services for English learners. It is available at http://www.cde.state.co.us/cde_english. Later this year, look for PowerPoint presentations connected to guidebook content. These PowerPoint presentations will enhance understanding of the guidebook and will be available for school districts and other educational agencies to use in professional development. For more information, contact Liliana Graham, director of the Office of Language, Culture, and Equity at Graham_L@cde.state.co.us.

Diagnostic Review Funding Opportunity to be released in November 2013

The No Child Left Behind Act of 2001 requires that states allocate resources for intensive and sustained support to schools designated as in need of improvement. This grant is made available to Title I Schools with Priority Improvement or Turnaround Plan Types in order to provide resources and support a focused approach to improvement through a diagnostic review. A diagnostic review within the last two years will be a prerequisite for receiving a School Improvement Support Implementation Grant in 2014.

- **Funding Details** - Approximately **\$1,500,000** is available for distribution to schools. Schools may apply for up to **\$50,000**. Strong justification must be provided for amounts requested. Final award amounts will be adjusted accordingly. Funds must be used to supplement and not supplant funds that would otherwise be used for proposed activities.
- **Eligibility Criteria - Eligible schools include:**
 - All Title I schools with Priority Improvement or Turnaround Plan (PITA) types

Prioritized in the following order:

- Title I Focus Schools not awarded FY12 1003a funds
- Title I Schools with Turnaround plan types
- Title I schools with Priority Improvement plan types

In addition, the following criteria will be taken into account for prioritization when making award decisions:

- Title I Priority Improvement/Turnaround (PITA) furthest along on the clock
- Title I PITA declining over all points on SPF

-All other Title I PITA schools

Schools receiving Tiered Intervention Grant funding are not eligible for this opportunity. The Diagnostic Review Grant RFP can be found at <http://www.cde.state.co.us/FedPrograms/ti/a.asp> when it becomes available. For questions contact Brad Bylsma at Bylsma_B@cde.state.co.us.

What's on the Horizon:

Public Reporting of School and District Performance Frameworks

The SPFs and DPFs will become public, and be posted on SchoolView in conjunction with the Dec. 11 state board of education meeting.

2013-14 Unified Improvement Plan Templates and Pre-populated UIP Reports

As districts and schools revise UIPs, districts and schools are expected to use the 2013–14 UIP template which is designed to assist planning teams in meeting all state, federal and program requirements.

The preliminary UIP pre-populated reports districts received in September have the UIP template attached to the pre-populated Section I. Final pre-populated reports will be released in December. CDE will be repopulating all district level reports, all AEC school reports and any schools with updated plan type assignments that have been approved through the request to reconsider process. Superintendents and district accountability contacts will be notified once those reports are available. In some cases, schools and districts will be expected to complete and attach program addenda (e.g., turnaround addendum for turnaround districts and schools). Instructions for when to include the required addenda are included in the customized directions of the pre-populated report. Addenda forms and explanation of requirements are available at:

http://www.cde.state.co.us/uiip/UIP_Templates.asp.

Federal Programs

New System of Support

Federal Programs is pleased to announce a system redesign for delivering support, technical assistance, and guidance to LEAs (districts, schools and BOCES). The offices of Elementary and Secondary Education, Language, Culture, and Equity, Competitive Grants and Awards and Data, Program Evaluation and Reporting are collaborating to deliver these supports in a unified manner to better align with districts' local implementation of federal programs. A series of professional learning opportunities, including webinars, policy briefs, networking meetings, and regional training opportunities will be offered. More information will be shared soon through the CDE Update.

Regional Networking Meetings

Federal Programs has organized regional networking meetings to provide a forum for stakeholders to engage with Federal Programs staff and with other professionals from the region, to communicate local updates, needs and concerns. The meetings will be held:

- **Wednesday, Nov. 20** from 9 a.m. to noon at Montrose School District, 930 Colorado Ave., Board Room in Montrose. Register here: <https://www.surveymonkey.com/s/7VN9BLY>.
- **Wednesday, Jan. 22**, 2014 from 9 a.m. to noon at Pueblo 60 Administration Building, 315 W. 11th, Board Room in Pueblo. Register here: <https://www.surveymonkey.com/s/79S25V5>.
- **Thursday, Feb. 20**, 2014 from 9 a.m. to noon at East Central BOCES, 820 2nd St., West Training Room in Limon. Register here: <https://www.surveymonkey.com/s/7DHNCZY>.

For more information contact Trish Boland, director of the Office of ESEA Programs at [Boland_T@cde.state.co.us](mailto: Boland_T@cde.state.co.us).

Important Upcoming Deadlines:

- **Jan. 15, 2014:** Some schools and districts are required to submit UIPs to CDE for review. This includes schools and districts with a Priority Improvement or Turnaround plan type.

For more information on accountability and improvement, contact Keith Owen, Deputy Commissioner, 303-866-6099.

Innovation and Choice

Overview:

The Division of Innovation, Choice and Engagement develops partnerships, ideas and thinking about education to create bold solutions that launch and sustain learner success inside and outside the classroom.

What's Happening Now:

Visit <http://www.cde.state.co.us/secondaryinitiatives/graduationguidelines> to listen to a webinar that was held to kick-off Graduation Guidelines work groups.

When adoption of Graduation Guidelines occurred this summer, the Colorado State Board of Education recommended that CDE actively work with community members, schools and districts to continue the conversation. In this spirit of collaboration, the Graduation Guidelines work groups will help inform next steps in partnership with schools and districts for (1) implementation recommendations, (2) best practices identification, and (3) tools and resources development. Given these goals, the following topic-based work groups were formed: 21st century skills, assessment, district capstone, earned industry certificate, individual career & academic plans and special populations (students with disabilities, gifted and talented, and English language learners).

21st century skills, capstone and individual career & academic plan begin their work in November and December. Special populations and industry certificate groups will begin in late winter 2014 and others in late spring 2014. For more information, contact Misti Ruthven, Office of Postsecondary Readiness, at ruthven_m@cde.state.co.us.

Important Upcoming Deadlines:

The 2013-14 [Colorado School Library Survey](http://www.lrs.org/slsurvey/) (<http://www.lrs.org/slsurvey/>) closes **Friday, Nov. 1**. This voluntary survey, conducted by Library Research Service, an office of the Colorado State Library, gives school libraries, staff, and administrators compelling data to use for budgeting, planning and evaluating services. Results also help in research studies that demonstrate the impact of school libraries on student achievement and 21st century success. For more information, visit <http://www.cde.state.co.us/choice/index.asp> or contact Rebecca Holmes, associate commissioner of innovation, choice and engagement, 303-866-6938.

Organizational Effectiveness

*This month's update focuses on **Pupil Enrollment Count through Data Pipeline***

Overview:

Data Pipeline has been up and running for four months with the Record Integration Tracking System (RITS), the Educator Identifier System (EDIS) and the Directory as the first

collections released July 1. The Sept. 1 release introduced the majority of other collections, including the Student and Title I Interchanges. These interchanges are important because the Tuesday, October 1 official pupil enrollment count date is past. The focus now is on the submission of the files to ensure successful completion of the Student October Snapshot.

What's Happening Now:

Local education agencies should be submitting and cleaning the three Student Interchange files- Student Demographics, Student School Association and Advanced Course Completion. Districts with targeted assistance schools also need to submit the Title I interchange file. The due date for initial approval of the Student October Snapshot is **Friday, Nov. 8**. CDE has been reaching out to ensure that all local education agencies have the necessary roles assigned within Identity Management (IdM) to meet Data Pipeline Student October requirements. Please submit questions and issues to datapipeline.support@cde.state.co.us.

What's on the Horizon:

Once Student October is initially closed, a duplicate student process will be run. Local education agencies impacted will be asked to submit applicable student documentation to CDE's Auditing Unit by **Friday, Nov. 15**. LEAs identified to remove duplicate students must resubmit and approve impacted files by **Friday, Nov. 29**. After the holidays, the pupil enrollment information will be released on **Jan. 14, 2014**.

Other Data Pipeline collections that are currently open with upcoming deadlines include Financial December, Human Resources and Special Education December Count which includes the reporting of both students and staff.

Important Upcoming Deadlines:

- **Friday, Nov. 8** – Pupil Enrollment Count Collection closes
- **Friday, Nov. 15** – Duplicate funding documentation due to Auditing department
- **Friday, Nov. 29** – Resubmissions and approvals are finalized
- **Tuesday, Jan. 14** – Pupil Enrollment Count reports are posted on the CDE website

For more information, contact Jan Rose Petro, director of Data Services, 303-866-6838.

For More Information

If you have general questions or need assistance, contact:

- John Condie, field services manager for the Northwest, West Central and Pikes Peak regions. Contact John at 303-866-6630 or condie_j@cde.state.co.us
- Jhon Penn, executive director of field services, and field services manager for the Northeast, North Central and Metro regions. Contact Jhon at 303-866-6632 or penn_j@cde.state.co.us
- Tina Goar, field services manager for the Southeast and Southwest regions and the Rural Council. Contact Tina at 303-866-6608 or goar_t@cde.state.co.us.

To access CDE fact sheets visit:

<http://www.cde.state.co.us/communications/factsheetsandfaq>. Access superintendent and principal tools at <http://www.cde.state.co.us/communications/superintendentandprincipaltools>.

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