

**Schedule 13**

**Funding Request for the FY 2018-19 Budget Cycle**

Department of Corrections

Request Title

**NP-01 Cybersecurity Liability Insurance Policy**

Dept. Approval By: *[Signature]*

Supplemental FY 2017-18

Change Request FY 2018-19

OSPB Approval By: *[Signature]*

Budget Amendment FY 2018-19

Summary Information	Fund	FY 2017-18		FY 2018-19		FY 2019-20
		Initial Appropriation	Supplemental Request	Base Request	Change Request	Continuation
<b>Total</b>		\$5,020,275	\$0	\$3,890,758	\$95,802	\$95,802
FTE		0.0	0.0	0.0	0.0	0.0
<b>Total of All Line Items Impacted by Change Request</b>	GF	\$4,822,476	\$0	\$3,737,462	\$92,027	\$92,027
	CF	\$197,799	\$0	\$153,296	\$3,775	\$3,775
	RF	\$0	\$0	\$0	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0

Line Item Information	Fund	FY 2017-18		FY 2018-19		FY 2019-20
		Initial Appropriation	Supplemental Request	Base Request	Change Request	Continuation
<b>Total</b>		\$5,020,275	\$0	\$3,890,758	\$95,802	\$95,802
01. Management, (A) Executive Director's Office Subprogram -- Payment To Risk Management and Property Funds	FTE	0.0	0.0	0.0	0.0	0.0
	GF	\$4,822,476	\$0	\$3,737,462	\$92,027	\$92,027
	CF	\$197,799	\$0	\$153,296	\$3,775	\$3,775
	RF	\$0	\$0	\$0	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0

CF Lettermote Text Revision Required?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	If Yes, see schedule 4 fund source detail.
RF Lettermote Text Revision Required?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	
FF Lettermote Text Revision Required?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	
Requires Legislation?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	
Type of Request?	Department of Corrections Non-Prioritized Request				
Interagency Approval or Related Schedule 13s:	Department of Personnel and Administration				

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**Schedule 13**

**Funding Request for the FY 2018-19 Budget Cycle**

Department of Corrections

Request Title

NP-02 Operating System Suite

Dept. Approval By:

*Karen R. Waddo*

Supplemental FY 2017-18

Change Request FY 2018-19

OSPB Approval By:

*[Signature]*

Budget Amendment FY 2018-19

Summary Information	Fund	FY 2017-18		FY 2018-19		FY 2019-20
		Initial Appropriation	Supplemental Request	Base Request	Change Request	Continuation
	Total	\$21,369,255	\$0	\$21,265,491	\$1,116,829	\$1,224,103
	FTE	0.0	0.0	0.0	0.0	0.0
Total of All Line Items Impacted by Change Request	GF	\$21,251,513	\$0	\$21,147,749	\$1,110,129	\$1,218,759
	CF	\$117,742	\$0	\$117,742	\$6,700	\$7,344
	RF	\$0	\$0	\$0	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0

Line Item Information	Fund	FY 2017-18		FY 2018-19		FY 2019-20
		Initial Appropriation	Supplemental Request	Base Request	Change Request	Continuation
	Total	\$1,645,262	\$0	\$1,645,322	(\$254,105)	(\$254,105)
	FTE	0.0	0.0	0.0	0.0	0.0
03. Support Services, (G)	GF	\$1,645,262	\$0	\$1,645,322	(\$254,105)	(\$254,105)
Information Systems Subprogram --	CF	\$0	\$0	\$0	\$0	\$0
Operating Expenses	RF	\$0	\$0	\$0	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0

	Total	\$19,723,993	\$0	\$19,620,169	\$1,370,934	\$1,478,208
	FTE	0.0	0.0	0.0	0.0	0.0
03. Support Services, (G)	GF	\$19,806,251	\$0	\$19,502,427	\$1,364,234	\$1,470,864
Information Systems Subprogram --	CF	\$117,742	\$0	\$117,742	\$6,700	\$7,344
Payments to OIT	RF	\$0	\$0	\$0	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0

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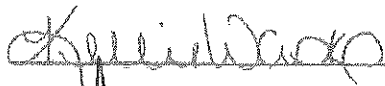
**Schedule 13**

**Funding Request for the FY 2018-19 Budget Cycle**

**Department of Corrections**

**Request Title**

**NP-03 Annual Fleet Vehicle Request**

Dept. Approval By: 

Supplemental FY 2017-18

Change Request FY 2018-19

OSPB Approval By: 

Budget Amendment FY 2018-19

Summary Information	Fund	FY 2017-18		FY 2018-19		FY 2019-20
		Initial Appropriation	Supplemental Request	Base Request	Change Request	Continuation
<b>Total</b>		\$3,206,280	\$0	\$3,206,280	\$445,322	\$445,322
FTE		0.0	0.0	0.0	0.0	0.0
Total of All Line Items Impacted by Change Request	GF	\$2,608,657	\$0	\$2,608,657	\$415,090	\$415,090
	CF	\$597,623	\$0	\$597,623	\$30,232	\$30,232
	RF	\$0	\$0	\$0	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0

Line Item Information	Fund	FY 2017-18		FY 2018-19		FY 2019-20
		Initial Appropriation	Supplemental Request	Base Request	Change Request	Continuation
<b>Total</b>		\$3,206,280	\$0	\$3,206,280	\$445,322	\$445,322
FTE		0.0	0.0	0.0	0.0	0.0
03. Support Services, (E)	GF	\$2,608,657	\$0	\$2,608,657	\$415,090	\$415,090
Transportation Subprogram --	CF	\$597,623	\$0	\$597,623	\$30,232	\$30,232
Vehicle Lease	RF	\$0	\$0	\$0	\$0	\$0
Payments	FF	\$0	\$0	\$0	\$0	\$0

CF Letternote Text Revision Required?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	If Yes, see schedule 4 fund source detail.
RF Letternote Text Revision Required?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	
FF Letternote Text Revision Required?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	
Requires Legislation?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	
Type of Request?	Department of Corrections Non-Prioritized Request				
Interagency Approval or Related Schedule 13s:	Department of Personnel and Administration				

CF Letternote Text Revision Required?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	If Yes, see schedule 4 fund source detail.
RF Letternote Text Revision Required?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	
FF Letternote Text Revision Required?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	
Requires Legislation?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	
Type of Request?	Department of Corrections Non-Prioritized Request				
Interagency Approval or Related Schedule 13s:	Office of Information Technology				

**Schedule 13**

**Funding Request for the FY 2018-19 Budget Cycle**

Department of Corrections

Request Title

R-01 Staff Retention

Dept. Approval By: *[Signature]*

Supplemental FY 2017-18

Change Request FY 2018-19

OSPB Approval By: *[Signature]*

Budget Amendment FY 2018-19

Summary Information	Fund	FY 2017-18		FY 2018-19		FY 2019-20
		Initial Appropriation	Supplemental Request	Base Request	Change Request	Continuation
	Total	\$323,007,978	\$0	\$329,323,439	\$3,336,294	\$3,639,461
	FTE	4,650.7	59.9	4,650.7	0.0	0.0
Total of All Line Items Impacted by Change Request	GF	\$309,391,885	\$0	\$316,172,507	\$3,292,961	\$3,592,190
	CF	\$4,723,791	\$0	\$4,877,254	\$4,365	\$4,762
	RF	\$8,892,302	\$0	\$8,273,678	\$38,968	\$42,509
	FF	\$0	\$0	\$0	\$0	\$0

Line Item Information	Fund	FY 2017-18		FY 2018-19		FY 2019-20
		Initial Appropriation	Supplemental Request	Base Request	Change Request	Continuation
	Total	\$628,089	\$6,744	\$628,089	\$5,108	\$5,572
	FTE	0.0	0.0	0.0	0.0	0.0
01. Management, (A) Executive Director's Office Subprogram -- Short-term Disability	GF	\$610,911	\$6,744	\$610,911	\$5,040	\$5,498
	CF	\$17,178	\$0	\$17,178	\$68	\$74
	RF	\$0	\$0	\$0	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0

	Total	\$16,892,514	\$177,451	\$16,892,514	\$136,999	\$149,448
	FTE	0.0	0.0	0.0	0.0	0.0
01. Management, (A) Executive Director's Office Subprogram -- Amortization Equalization Disbursement	GF	\$16,439,123	\$177,451	\$16,439,123	\$135,221	\$147,508
	CF	\$453,391	\$0	\$453,391	\$1,778	\$1,940
	RF	\$0	\$0	\$0	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0

	<b>Total</b>	<b>\$16,892,514</b>	<b>\$177,451</b>	<b>\$16,892,514</b>	<b>\$136,999</b>	<b>\$149,448</b>
01. Management,	FTE	0.0	0.0	0.0	0.0	0.0
(A) Executive	GF	\$16,439,123	\$177,451	\$16,439,123	\$135,221	\$147,508
Director's Office	CF	\$453,391	\$0	\$453,391	\$1,778	\$1,940
Subprogram --	RF	\$0	\$0	\$0	\$0	\$0
Supplemental	FF	\$0	\$0	\$0	\$0	\$0
Amortization						
Equalization						
Disbursement						

	<b>Total</b>	<b>\$8,125,195</b>	<b>\$0</b>	<b>\$8,125,195</b>	<b>\$101,894</b>	<b>\$111,153</b>
	FTE	0.0	0.0	0.0	0.0	0.0
01. Management,	GF	\$8,085,286	\$0	\$8,085,286	\$101,153	\$110,345
(A) Executive	CF	\$39,909	\$0	\$39,909	\$741	\$808
Director's Office	RF	\$0	\$0	\$0	\$0	\$0
Subprogram -- Shift	FF	\$0	\$0	\$0	\$0	\$0
Differential						

	<b>Total</b>	<b>\$19,673,603</b>	<b>\$245,141</b>	<b>\$20,104,479</b>	<b>\$68,483</b>	<b>\$74,706</b>
	FTE	276.8	4.1	276.8	0.0	0.0
02. Institutions, (B)	GF	\$19,673,603	\$245,141	\$20,104,479	\$68,483	\$74,706
Maintenance	CF	\$0	\$0	\$0	\$0	\$0
Subprogram --	RF	\$0	\$0	\$0	\$0	\$0
Personal Services	FF	\$0	\$0	\$0	\$0	\$0

	<b>Total</b>	<b>\$167,498,055</b>	<b>\$1,984,447</b>	<b>\$171,307,098</b>	<b>\$2,154,282</b>	<b>\$2,350,040</b>
	FTE	2,974.4	40.8	2,974.4	0.0	0.0
02. Institutions, (C)	GF	\$167,495,108	\$1,984,447	\$171,304,151	\$2,154,282	\$2,350,040
Housing and	CF	\$2,947	\$0	\$2,947	\$0	\$0
Security Subprogram	RF	\$0	\$0	\$0	\$0	\$0
-- Personal Services	FF	\$0	\$0	\$0	\$0	\$0

	<b>Total</b>	<b>\$17,812,705</b>	<b>\$92,044</b>	<b>\$18,237,231</b>	<b>\$166,251</b>	<b>\$181,358</b>
	FTE	317.8	1.7	317.8	0.0	0.0
02. Institutions, (D)	GF	\$17,812,705	\$92,044	\$18,237,231	\$166,251	\$181,358
Food Service	CF	\$0	\$0	\$0	\$0	\$0
Subprogram --	RF	\$0	\$0	\$0	\$0	\$0
Personal Services	FF	\$0	\$0	\$0	\$0	\$0



	<b>Total</b>	<b>\$32,101,298</b>	<b>\$974,363</b>	<b>\$32,860,678</b>	<b>\$267,462</b>	<b>\$291,766</b>
	FTE	387.5	10.4	387.5	0.0	0.0
02. Institutions, (E)	GF	\$31,862,915	\$874,363	\$32,622,295	\$267,462	\$291,766
Medical Services	CF	\$238,383	\$0	\$238,383	\$0	\$0
Subprogram --	RF	\$0	\$0	\$0	\$0	\$0
Personal Services	FF	\$0	\$0	\$0	\$0	\$0

	<b>Total</b>	<b>\$2,343,112</b>	<b>\$29,688</b>	<b>\$2,398,955</b>	<b>\$12,189</b>	<b>\$13,297</b>
	FTE	37.4	0.6	37.4	0.0	0.0
02. Institutions, (F)	GF	\$2,343,112	\$29,688	\$2,398,955	\$12,189	\$13,297
Laundry Subprogram	CF	\$0	\$0	\$0	\$0	\$0
-- Personal Services	RF	\$0	\$0	\$0	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0

	<b>Total</b>	<b>\$10,109,863</b>	<b>\$0</b>	<b>\$10,350,808</b>	<b>\$88,111</b>	<b>\$96,118</b>
	FTE	160.7	0.0	160.7	0.0	0.0
02. Institutions, (H)	GF	\$10,109,863	\$0	\$10,350,808	\$88,111	\$96,118
Youthful Offender	CF	\$0	\$0	\$0	\$0	\$0
System Subprogram	RF	\$0	\$0	\$0	\$0	\$0
-- Personal Services	FF	\$0	\$0	\$0	\$0	\$0

	<b>Total</b>	<b>\$6,192,084</b>	<b>\$0</b>	<b>\$6,299,274</b>	<b>\$5,541</b>	<b>\$6,044</b>
	FTE	99.8	0.0	99.8	0.0	0.0
03. Support	GF	\$4,430,488	\$0	\$5,154,702	\$5,541	\$6,044
Services, (A)	CF	\$40,297	\$0	\$41,897	\$0	\$0
Business Operations	RF	\$1,721,299	\$0	\$1,102,675	\$0	\$0
Subprogram --	FF	\$0	\$0	\$0	\$0	\$0
Personal Services						

	<b>Total</b>	<b>\$2,124,172</b>	<b>\$0</b>	<b>\$2,174,797</b>	<b>\$23,087</b>	<b>\$25,185</b>
	FTE	35.9	0.0	35.9	0.0	0.0
03. Support	GF	\$2,124,172	\$0	\$2,174,797	\$23,087	\$25,185
Services, (E)	CF	\$0	\$0	\$0	\$0	\$0
Transportation	RF	\$0	\$0	\$0	\$0	\$0
Subprogram --	FF	\$0	\$0	\$0	\$0	\$0
Personal Services						

	<b>Total</b>	<b>\$5,243,173</b>	<b>\$0</b>	<b>\$5,368,132</b>	<b>\$46,360</b>	<b>\$50,573</b>
	FTE	88.7	0.0	88.7	0.0	0.0
04. Inmate Programs, (A) Labor Subprogram --	GF	\$5,243,173	\$0	\$5,368,132	\$46,360	\$50,573
Personal Services	CF	\$0	\$0	\$0	\$0	\$0
	RF	\$0	\$0	\$0	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0

	<b>Total</b>	<b>\$6,722,303</b>	<b>\$107,682</b>	<b>\$6,882,514</b>	<b>\$84,560</b>	<b>\$92,244</b>
	FTE	116.7	2.3	116.7	0.0	0.0
04. Inmate Programs, (C) Recreation Subprogram --	GF	\$6,722,303	\$107,682	\$6,882,514	\$84,560	\$92,244
Personal Services	CF	\$0	\$0	\$0	\$0	\$0
	RF	\$0	\$0	\$0	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0

	<b>Total</b>	<b>\$10,649,298</b>	<b>\$0</b>	<b>\$10,801,161</b>	<b>\$38,968</b>	<b>\$42,509</b>
	FTE	155.0	0.0	155.0	0.0	0.0
07. Correctional Industries --	GF	\$0	\$0	\$0	\$0	\$0
Personal Services	CF	\$3,478,295	\$0	\$3,630,158	\$0	\$0
	RF	\$7,171,003	\$0	\$7,171,003	\$38,968	\$42,509
	FF	\$0	\$0	\$0	\$0	\$0

CF Letternote Text Revision Required?	Yes	<u>X</u>	No	<u>      </u>	If Yes, see schedule 4 fund source detail.
RF Letternote Text Revision Required?	Yes	<u>      </u>	No	<u>X</u>	
FF Letternote Text Revision Required?	Yes	<u>      </u>	No	<u>      </u>	
Requires Legislation?	Yes	<u>      </u>	No	<u>X</u>	
Type of Request?	Department of Corrections Prioritized Request				
Interagency Approval or Related Schedule 13s:	None				



### ***Cost and FTE***

- The Department of Corrections (DOC) requests a funding increase of \$3,336,294 in FY 2018-19 in order to provide salary progression for six key job classes that are experiencing high turnover. The requested increase is comprised of \$3,292,961 General Fund, \$4,365 Cash Funds spending authority, and \$38,968 Reappropriated Funds spending authority.

### ***Current Program***

- DOC protects the citizens of Colorado by holding offenders accountable and engaging them in opportunities to make positive behavioral changes and become law-abiding, productive citizens.
- Correctional Officers (CO) are among the front line staff that interact with offenders and parolees on a daily basis and have the highest opportunity to assist these populations to successfully reintegrate into society. The Correctional Support Trades Supervisor (CSTS) class provides critical support for day-to-day prison operations. The Nurses and Mid-Level Provider classifications provide direct offender medical care in DOC facilities.

### ***Problem or Opportunity***

- The CO I, CO II, CSTS I, Nurse I, Nurse III, and Mid-Level Provider classifications comprised 59.4% of DOC's work force in FY 2016-17; however, these same classifications contributed to 69.6% of the Department's total turnover.
- The vast majority of DOC's workforce is in the first quartile of the compensation plan. With the elimination of step increases, there is little or no movement through the pay ranges.
- The State of Colorado Annual Compensation Report for FY 2018-19 found that median base salaries of state employees are approximately 6.3% below market median.
- Without sufficient pay, DOC staff are not always able to secure affordable housing within commuting distance of the job location.

### ***Consequences of Problem***

- The lack of salary progression combined with a competitive job market and high cost of living are directly influencing the Department's ability to retain staff.
- Those individuals that have a long commute to a job location, driven by the need to live in affordable housing, often find the commute is not feasible for an extended period and leave the Department at a higher rate.

### ***Proposed Solution***

- The Department proposes targeted 5% salary increases for the six classifications in FY 2018-19. The increases will be directed at those staff with 2 to 7 years of service with DOC in July 2018.

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**COLORADO**  
Department of Corrections

John W. Hickenlooper  
Governor

Rick Raemisch  
Executive Director

FY 2018-19 Change Request | November 1, 2017

**Department Priority: R-01**  
**Request Detail: Staff Retention**

Summary of Incremental Funding Change for FY 2018-19	Total Funds	General Fund	Cash Funds	Reappropriated Funds
Staff Retention	\$3,336,294	\$3,292,961	\$4,365	\$38,968

**Problem or Opportunity:**

The Department of Corrections (DOC) experiences high turnover in several key job classifications. Two of these classifications, Correctional Officer I (CO I) and CO II, are directly involved in engaging offenders in opportunities to make positive behavioral changes and become law-abiding, productive citizens. The Correctional Support Trades Supervisor I (CSTS I) classification is heavily involved in conducting day-to-day operations in DOC facilities such as maintenance, food service, laundry, warehouse operations, offender labor supervision, and Colorado Correctional Industries offender supervision and program instruction. Finally, three of the medical classifications, Nurse I, Nurse III, and Mid-Level Providers (physician assistants), provide direct offender medical care in DOC facilities. These six classifications comprised 59.4% of DOC's work force in FY 2016-17; however, these same classifications contributed to 69.6% of the Department's total turnover.

Classification Title	FY 2014-15			FY 2015-16			FY 2016-17		
	Active Employees	Separated Employees	Turnover Rate	Active Employees	Separated Employees	Turnover Rate	Active Employees	Separated Employees	Turnover Rate
CO I	2,263	393	17.4%	2,296	427	18.6%	2,219	528	23.8%
CO II	721	57	7.9%	720	64	8.9%	719	73	10.2%
CSTS I	502	53	10.6%	507	57	11.2%	477	63	13.2%
Nurse I	146	45	30.8%	127	44	34.6%	116	36	31.0%
Nurse III	24	8	33.3%	25	8	32.0%	22	9	40.9%
Mid-Level Provider	22	10	45.5%	25	4	16.0%	21	10	47.6%
<b>DOC Total</b>	<b>6,152</b>	<b>872</b>	<b>14.2%</b>	<b>6,189</b>	<b>925</b>	<b>14.9%</b>	<b>6,016</b>	<b>1,033</b>	<b>17.2%</b>

Note: The active employee count excludes those staff that are on extended leave.

Pay and benefits are a universal concern with all state agencies. Without comparable pay and benefits, staff will seek other competitive markets. Recruiting and retaining staff is particularly challenging in Colorado as the state is experiencing record low unemployment and had the nation’s lowest unemployment rate from March to June 2017. According to U.S. Labor Secretary Alexander Acosta, employers are struggling to fill 6 million open jobs. Ongoing expansions of Front Range medical facilities has also contributed to acute shortages in health care workers.

The starting annual salaries for CO I’s and CO II’s are approximately \$8,000 to \$14,000 less than other law enforcement agencies. The CSTS I classification includes skilled trades and the minimum salary range DOC offers is not attractive given the high demand/low unemployment for these skills. The increasing demand for medical professionals’ places continued pressure on the Department to offer competitive wages in order to retain staff. Per the State of Colorado Annual Compensation Report FY 2018-19, “The Department’s findings suggest that as a result of the State’s pay practices, median base salaries of state employees are, on average, 6.3% below market median.” The lag in salaries is even more pronounced in specific occupational groups. This is illustrated in the appendix that compares DOC staff salaries with Colorado law enforcement agencies as well as healthcare occupations.

Given the low unemployment situation in Colorado, the Department is using existing resources to lure potential employees away from their current employers. These steps include offering incentive pay for these classifications at the Sterling, Limon, and Buena Vista correctional facilities. This was done in response to vacancies at these three locations running higher than vacancies at other locations. The Buena Vista area has the added challenge of housing shortages, with DOC staff priced out of this market as a result. Those individuals that commute to a job location, driven by the need to live in affordable housing, often find the commute is not feasible for an extended period and leave the Department at a higher rate. In addition, the Department is offering modest referral and signing bonuses for these same classifications. DOC is also conducting out-of-state recruiting fairs, including Nebraska, Kansas, New Mexico, and Texas, as another means to fill critical vacancies.

At DOC’s FY 2017-18 figure setting, JBC staff noted that “the principal problem is the lack of salary progression within the range classes, not the class minimums.” The current placement of DOC staff in the compensation plan quartiles bears this out. DOC is submitting this proposal as a starting point in becoming more competitive on staff compensation with the expected outcome of increasing staff retention.

<b>Table 2: DOC Workforce</b>			
Quartile 1	Quartile 2	Quartile 3	Quartile 4
78%	7%	7%	8%

***Proposed Solution:***

The Department proposes targeted 5 percent salary increases for the six classifications in FY 2018-19 as a first step in addressing retention issues for key staff. The salary increases will be directed at those staff with 2 to 7 years of service with DOC in July 2018. Staff with these years of service are leaving at a higher than average rate. Thus far in calendar year 2017, 576 staff have resigned with 375 employed 5 years or less (65% of total). Another 84 staff resigned with 6 to 10 years of service, representing 15% of total resignations.

Increasing the salaries for those staff at the 2- to 7-year point may help reduce the turnover rate and strengthen continuity for the organization. The Department has found that most staff are making the “stay” or “go” decision during this employment window and the opportunity for salary progression could entice more staff to stay with DOC. With the elimination of step increases, there is little or no movement through the pay ranges. Salaries are often fixed in the lower quartiles. Often times, separation reasons are either “personal” or “no reason given”; year-to-date data reflects 23% of separations fall into this category. Another 27% represent those individuals that have accepted another job or are dissatisfied with pay or conditions. Approximately one-half of DOC resignations could be a direct result of inadequate pay based on these responses.

The salary increases and corresponding POTS needs are estimated at \$3,336,294. The estimate is based on current staff salaries and assumes the pay raises will occur on July 1, 2018, resulting in 11 months of higher expenditures in FY 2018-19. This amount will annualize to \$3,639,461 in FY 2019-20.

**Anticipated Outcomes:**

Salary increases for targeted CO I, CO II, CSTS I, Nurse I, Nurse III and Mid-Level Provider staff are expected to help the Department retain a higher percentage of staff in the front line positions that interact with offenders on a daily basis. A longevity increase in these six job classifications will help DOC compete in an aggressive job market and underscores the Department’s belief that “our staff is our greatest resource”. In addition, retaining more staff at the 2- to 7-year point will ensure the Department has a pipeline for developing staff for leadership positions across DOC.

**Assumptions and Calculations:**

The Department currently has 972 CO I staff, 151 CO II staff, 102 CSTS I staff, 53 Nurse I staff, 10 Nurse III staff, and 8 Mid-Level Provider staff that will have 2- to 7-years of service in July 2018. Based on the actual salaries for these staff, a current average salary was determined and used as the basis for calculating the impact of a 5 percent increase. Tables 3 through 9 show the personal services and POTS impacts per FTE with the proposed salary increase.

**Table 3: CO I Personal Services Calculations**

	Current Average Salary	Proposed 5% Increase	Average Annual Increase	PERA (10.15%)	Medicare (1.45%)	Total/FTE
CO I	\$3,493	\$175	\$2,100	\$213	\$30	
CO I Shift				\$9	\$1	
CO I Total			\$2,100	\$222	\$32	\$2,354

**Table 4: CO II Personal Services Calculations**

	Current Average Salary	Proposed 5% Increase	Average Annual Increase	PERA (10.15%)	Medicare (1.45%)	Total/FTE
CO II	\$3,927	\$196	\$2,352	\$239	\$34	
CO II Shift				\$9	\$1	
CO II Total			\$2,352	\$248	\$35	\$2,635

<b>Table 5: CSTS I Personal Services Calculations</b>						
	Current Average Salary	Proposed 5% Increase	Average Annual Increase	PERA (10.15%)	Medicare (1.45%)	Total/FTE
CSTS I	\$3,887	\$194	\$2,328	\$236	\$34	
CSTS I Shift				\$1	\$0	
CSTS I Total			\$2,328	\$238	\$34	\$2,600

<b>Table 6: Nurse I Personal Services Calculations</b>						
	Current Average Salary	Proposed 5% Increase	Average Annual Increase	PERA (10.15%)	Medicare (1.45%)	Total/FTE
Nurse I	\$5,364	\$268	\$3,216	\$326	\$47	
Nurse I Shift				\$21	\$3	
Nurse I Total			\$3,216	\$347	\$50	\$3,613

<b>Table 7: Nurse III Personal Services Calculations</b>						
	Current Average Salary	Proposed 5% Increase	Average Annual Increase	PERA (10.15%)	Medicare (1.45%)	Total/FTE
Nurse III	\$6,146	\$307	\$3,684	\$374	\$53	
Nurse III Shift				\$9	\$1	
Nurse III Total			\$3,684	\$383	\$55	\$4,122

<b>Table 8: Mid-Level Provider (MLP) Personal Services Calculations</b>						
	Current Average Salary	Proposed 5% Increase	Average Annual Increase	PERA (10.15%)	Medicare (1.45%)	Total/FTE
MLP	\$7,512	\$376	\$4,512	\$458	\$65	
MLP Shift				\$2	\$0	
MLP Total			\$4,512	\$460	\$66	\$5,038



<b>Table 9: POTS Calculations per FTE</b>				
Class Title	Annual Salary Increase	AED (5%)	SAED (5%)	STD (0.19%)
CO I	\$2,100	\$105	\$105	\$4
CO II	\$2,352	\$118	\$118	\$4
CSTS I	\$2,328	\$116	\$116	\$4
Nurse I	\$3,216	\$161	\$161	\$6
Nurse III	\$3,684	\$184	\$184	\$7
Mid-Level Provider	\$4,512	\$226	\$226	\$9

The staff in these six classifications receive shift differential for working hours outside the normal day shift, i.e., swing and graveyard shifts. As a result, the request includes an estimated amount for this appropriation along with the corresponding increases to the personal services and POTS appropriations that result from paying shift differential. The portion of expected shift expenditures based on FY 2016-17 actual expenditures was increased by 5 percent. This percentage was calculated by comparing the current monthly salaries of those subject to the increase to the total salaries of the job classification.

<b>Table 10: CO I Shift Differential Calculations</b>	
FY 2016-17 Shift Expenditures for CO I	\$4,136,102
Total monthly salaries of CO I's getting increase	\$3,395,563
Total CO I monthly salaries	\$8,329,022
% of CO I's getting increase	40.8%
<b>12-Month Amount:</b>	
40.8% of shift subject to increase	\$1,686,200
Shift increase based on 5% salary increase	\$84,310

<b>Table 11: CO II Shift Differential Calculations</b>	
FY 2016-17 Shift Expenditures for CO II	\$1,440,529
Total monthly salaries of CO II's getting increase	\$592,950
Total CO II monthly salaries	\$3,157,031
% of CO II's getting increase	18.8%
<b>12-Month Amount:</b>	
18.8% of shift subject to increase	\$270,559
Shift increase based on 5% salary increase	\$13,528

<b>Table 12: CSTS I Shift Differential Calculations</b>	
FY 2016-17 Shift Expenditures for CSTS I	\$147,051
Total monthly salaries of CSTS I's getting increase	\$396,454
Total CSTS I monthly salaries	\$2,091,410
% of CSTS I's getting increase	19.0%
<b>12-Month Amount:</b>	
19% of shift subject to increase	\$27,875
Shift increase based on 5% salary increase	\$1,394

<b>Table 13: Nurse I Shift Differential Calculations</b>	
FY 2016-17 Shift Expenditures for Nurse I	\$479,336
Total monthly salaries of Nurse I's getting increase	\$284,309
Total Nurse I monthly salaries	\$626,610
% of Nurse I's getting increase	45.4%
<b>12-Month Amount:</b>	
45.4% of shift subject to increase	\$217,487
Shift increase based on 5% salary increase	\$10,874

<b>Table 14: Nurse III Shift Differential Calculations</b>	
FY 2016-17 Shift Expenditures for Nurse III	\$41,748
Total monthly salaries of Nurse III's getting increase	\$61,461
Total Nurse III monthly salaries	\$142,833
% of Nurse III's getting increase	43.0%
<b>12-Month Amount:</b>	
43% of shift subject to increase	\$17,964
Shift increase based on 5% salary increase	\$898

<b>Table 15: Mid-Level Provider Shift Differential Calculations</b>	
FY 2016-17 Shift Expenditures for MLP	\$7,898
Total monthly salaries of MLP's getting increase	\$60,095
Total MLP monthly salaries	\$158,998
% of MLP's getting increase	37.8%
<b>12-Month Amount:</b>	
37.8% of shift subject to increase	\$2,985
Shift increase based on 5% salary increase	\$149

<b>Table 16: Personal Services &amp; POTS associated with Shift Differential</b>						
		<b>Personal Services</b>		<b>POTS</b>		
Class Title	Annual Shift Increase	PERA (10.15%)	Medicare (1.45%)	AED (5%)	SAED (5%)	STD (0.19%)
CO I	\$84,310	\$8,557	\$1,222	\$4,215	\$4,215	\$160
CO II	\$13,528	\$1,373	\$196	\$676	\$676	\$26
CSTS I	\$1,394	\$141	\$20	\$70	\$70	\$3
Nurse I	\$10,874	\$1,104	\$158	\$544	\$544	\$21
Nurse III	\$898	\$91	\$13	\$45	\$45	\$2
MLP	\$149	\$15	\$2	\$7	\$7	\$0
<b>Total</b>	<b>\$111,153</b>			<b>\$5,558</b>	<b>\$5,558</b>	<b>\$211</b>

<b>Table 17: Shift-Driven Personal Services Impact per FTE</b>					
		<b>Personal Services</b>		<b>Per FTE</b>	
Class Title	# FTE	PERA	Medicare	PERA	Medicare
CO I	972	\$8,557	\$1,222	\$9	\$1
CO II	151	\$1,373	\$196	\$9	\$1
CSTS I	102	\$141	\$20	\$1	\$0
Nurse I	53	\$1,104	\$158	\$21	\$3
Nurse III	10	\$91	\$13	\$9	\$1
MLP	8	\$15	\$2	\$2	\$0

The personal services calculations for the proposed salary increases are found in Table 18. These numbers include the PERA and Medicare calculations for the 5 percent salary increase.

<b>Table 18: Total Personal Services</b>				
	Total/FTE	# FTE	<b>FY 2018-19</b>	<b>FY 2019-20</b>
CO I	\$2,354	972	\$2,097,189	\$2,287,759
CO II	\$2,635	151	\$364,772	\$397,919
CSTS I	\$2,600	102	\$243,075	\$265,163
Nurse I	\$3,613	53	\$175,531	\$191,481
Nurse III	\$4,122	10	\$37,784	\$41,218
MLP	\$5,038	8	\$36,943	\$40,300
<b>Total</b>			<b>\$2,955,294</b>	<b>\$3,223,840</b>

Table 19 provides a summary of the calculated POTS requirements for this request, including those due to the payment of shift differential.

<b>Table 19: Total POTS</b>									
		<b>FY 2018-19</b>				<b>FY 2019-20</b>			
	<b># FTE</b>	<b>AED</b>	<b>SAED</b>	<b>STD</b>	<b>Shift</b>	<b>AED</b>	<b>SAED</b>	<b>STD</b>	<b>Shift</b>
CO I	972	\$93,558	\$93,558	\$3,564		\$102,060	\$102,060	\$3,888	
CO I Shift		\$3,864	\$3,864	\$147	\$77,287	\$4,215	\$4,215	\$160	\$84,310
CO II	151	\$16,334	\$16,334	\$554		\$17,818	\$17,818	\$604	
CO II Shift		\$620	\$620	\$24	\$12,401	\$676	\$676	\$26	\$13,528
CSTS I	102	\$10,846	\$10,846	\$374		\$11,832	\$11,832	\$408	
CSTS I Shift		\$64	\$64	\$3	\$1,278	\$70	\$70	\$3	\$1,394
Nurse I	53	\$7,822	\$7,822	\$292		\$8,533	\$8,533	\$318	
Nurse I Shift		\$499	\$499	\$19	\$9,968	\$544	\$544	\$21	\$10,874
Nurse III	10	\$1,687	\$1,687	\$64		\$1,840	\$1,840	\$70	
Nurse III Shift		\$41	\$41	\$2	\$823	\$45	\$45	\$2	\$898
MLP	8	\$1,657	\$1,657	\$66		\$1,808	\$1,808	\$72	
MLP Shift		\$6	\$6	\$0	\$137	\$7	\$7	\$0	\$149
<b>Total</b>		<b>\$136,999</b>	<b>\$136,999</b>	<b>\$5,108</b>	<b>\$101,894</b>	<b>\$149,448</b>	<b>\$149,448</b>	<b>\$5,572</b>	<b>\$111,153</b>

Table 20 is a summary of the personal services and POTS requirements while tables 21-22 detail the changes by appropriation for FY 2018-19 and FY 2019-20.

<b>Table 20: Personal Services &amp; POTS Summary</b>		
	<b>FY 2018-19</b>	<b>FY 2019-20</b>
Personal Services	\$2,955,294	\$3,223,840
POTS	\$381,000	\$415,621
<b>Total</b>	<b>\$3,336,294</b>	<b>\$3,639,461</b>

<b>Table 21: FY 2018-19 Personal Services Appropriation Summary</b>			
<b>Appropriation</b>	<b>GF</b>	<b>CF</b>	<b>RF</b>
1A - AED	\$135,221	\$1,778	
1A - SAED	\$135,221	\$1,778	
1A - STD	\$5,040	\$68	
1A - Shift Differential	\$101,153	\$741	
2B - Maintenance	\$68,483		
2C - Housing & Security	\$2,154,282		
2D - Food Service	\$166,251		
2E - Medical Services	\$267,462		
2F - Laundry	\$12,189		

<b>Table 21: FY 2018-19 Personal Services Appropriation Summary</b>			
<b>Appropriation</b>	<b>GF</b>	<b>CF</b>	<b>RF</b>
2H - Youthful Offender System	\$88,111		
3A - Business Operations	\$5,541		
3E - Transportation	\$23,087		
4A - Labor	\$46,360		
4C - Recreation	\$84,560		
7A - Correctional Industries			\$38,968
<b>Total \$3,336,294</b>	<b>\$3,292,961</b>	<b>\$4,365</b>	<b>\$38,968</b>

<b>Table 22: FY 2019-20 Personal Services Appropriation Summary</b>			
<b>Appropriation</b>	<b>GF</b>	<b>CF</b>	<b>RF</b>
1A - AED	\$147,508	\$1,940	
1A - SAED	\$147,508	\$1,940	
1A - STD	\$5,498	\$74	
1A – Shift Differential	\$110,345	\$808	
2B - Maintenance	\$74,706		
2C - Housing & Security	\$2,350,040		
2D - Food Service	\$181,358		
2E - Medical Services	\$291,766		
2F - Laundry	\$13,297		
2H - Youthful Offender System	\$96,118		
3A - Business Operations	\$6,044		
3E - Transportation	\$25,185		
4A - Labor	\$50,573		
4C - Recreation	\$92,244		
7A - Correctional Industries			\$42,509
<b>Total \$3,639,461</b>	<b>\$3,592,190</b>	<b>\$4,762</b>	<b>\$42,509</b>

**Appendix:**

<b>Colorado Law Enforcement Agency Salary Comparison, August 2017</b>		
<b>Agency</b>	<b>Starting Salary</b>	<b>Education/Experience/Certifications</b>
Colorado State Patrol Cadet	\$65,040	Not available
El Paso Co Deputy	\$61,098	Not available
Thornton PD	\$60,008	HS Diploma or GED; POST Certified
Denver PD	\$57,533	Not available
Lakewood PD	\$57,283	Bachelor's Degree
Commerce City PD	\$55,224	HS Diploma or GED; POST Certifiable
Colorado Springs PD	\$55,092	Assoc Degree or 60 semester hours college credit; POST certifiable
Jefferson Co Detention	\$54,080	HS Diploma or GED; not POST certified position
Northglenn PD	\$54,036	HS Diploma or GED; POST Certifiable
Denver Sheriff Deputy	\$52,844	HS Diploma or GED
Aurora PD	\$52,403	HS Diploma or GED
Douglas Co Detention	\$52,080	HS Diploma or GED; POST Certified
Adams Co Cadet	\$49,895	HS Diploma or GED; POST Certifiable
Weld County Detention	\$49,858	HS Diploma or GED
<b>CDOC - CO II</b>	<b>\$45,600</b>	60 semester hours college & 1 year corrections experience; another 1-2 years corrections experience may be substituted for education
<b>CDOC - CO I</b>	<b>\$41,376</b>	HS Diploma or GED; completion of background investigation similar to those agencies providing POST certification except for psychological evaluation

POST: Peace Officer Standards and Training

<b>Bureau of Labor Statistics</b>				
<b>Healthcare Occupations, May 2016</b>				
<b>Occupation</b>	<b>National Average</b>	<b>Colorado Average</b>	<b>DOC Equivalent</b>	
Registered Nurses	\$72,180	\$70,550	\$64,368	Nurse I
Nurse Practitioners	\$104,610	\$107,160	\$90,144	Mid-Level Provider
Physician Assistants	\$102,090	\$100,140	\$90,144	Mid-Level Provider

Source: <https://www.bls.gov/oes/#tables>

**Schedule 13**

**Funding Request for the FY 2018-19 Budget Cycle**

**Department of Corrections**

Request Title

R-02 Prison Capacity

Dept. Approval By: *Shelley Wanko*

Supplemental FY 2017-18  
 Change Request FY 2018-19

OSPB Approval By: \_\_\_\_\_

Budget Amendment FY 2018-19

Summary Information	Fund	FY 2017-18		FY 2018-19		FY 2019-20
		Initial Appropriation	Supplemental Request	Base Request	Change Request	Continuation
<b>Total</b>		\$89,963,421	\$0	\$89,963,421	\$19,364,000	\$19,364,000
FTE		0.0	0.0	0.0	0.0	0.0
<b>Total of All Line Items Impacted by Change Request</b>	GF	\$87,885,701	\$0	\$87,885,701	\$19,364,000	\$19,364,000
	CF	\$2,077,720	\$0	\$2,077,720	\$0	\$0
	RF	\$0	\$0	\$0	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0

Line Item Information	Fund	FY 2017-18		FY 2018-19		FY 2019-20
		Initial Appropriation	Supplemental Request	Base Request	Change Request	Continuation
<b>Total</b>		\$15,047,289	\$0	\$15,047,289	\$277,933	\$277,933
01. Management, (B) External Capacity	FTE	0.0	0.0	0.0	0.0	0.0
Subprogram, (2) Payments to House State Prisoners --	GF	\$15,047,289	\$0	\$15,047,289	\$277,933	\$277,933
Payments to Local Jails	CF	\$0	\$0	\$0	\$0	\$0
	RF	\$0	\$0	\$0	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0

<b>Total</b>		\$59,054,933	\$0	\$59,054,933	\$5,866,815	\$5,866,815
FTE		0.0	0.0	0.0	0.0	0.0
01. Management, (B) External Capacity	GF	\$56,977,213	\$0	\$56,977,213	\$5,866,815	\$5,866,815
Subprogram, (2) Payments to House State Prisoners --	CF	\$2,077,720	\$0	\$2,077,720	\$0	\$0
Payments to In-State Private Prisons	RF	\$0	\$0	\$0	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0

	<b>Total</b>	<b>\$10,659,198</b>	<b>\$0</b>	<b>\$10,659,198</b>	<b>\$1,243,920</b>	<b>\$1,243,920</b>
01. Management, (B) External Capacity	FTE	0.0	0.0	0.0	0.0	0.0
Subprogram, (2) Payments to House State Prisoners --	GF	\$10,659,198	\$0	\$10,659,198	\$1,243,920	\$1,243,920
Payments to Pre-Release Parole	CF	\$0	\$0	\$0	\$0	\$0
Revocation Facilities	RF	\$0	\$0	\$0	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0

	<b>Total</b>	<b>\$5,202,001</b>	<b>\$35,319</b>	<b>\$5,202,001</b>	<b>\$11,975,332</b>	<b>\$11,975,332</b>
	FTE	0.0	0.0	0.0	0.0	0.0
02. Institutions, (G) Superintendents	GF	\$5,202,001	\$35,319	\$5,202,001	\$11,975,332	\$11,975,332
Subprogram --	CF	\$0	\$0	\$0	\$0	\$0
Operating Expenses	RF	\$0	\$0	\$0	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0

CF Letternote Text Revision Required?	Yes	No	<u>x</u>	if Yes, see schedule 4 fund source detail.
RF Letternote Text Revision Required?	Yes	No	<u>x</u>	
FF Letternote Text Revision Required?	Yes	No	<u>x</u>	
Requires Legislation?	Yes	No	<u>X</u>	
Type of Request?	Department of Corrections Prioritized Request			
Interagency Approval or Related Schedule 13s:	None			





### ***Cost and FTE***

- The Department of Corrections (DOC) is requesting a placeholder for a General Fund (GF) increase of \$19,364,000 in FY 2018-19 in order to address recent prison population trends. Since it is likely that any solution to the rising prison population trends will involve some mix of external capacity (private prisons and jails) and internal capacity (state-owned facilities), this sum will be broken out between the Superintendents subprogram and the External Capacity subprogram. This request represents a 19.0 percent increase in FY 2018-19 from the current FY 2017-18 funding level.

### ***Current Program***

- DOC protects the citizens of Colorado with the effective management of criminal offenders in controlled environments that also provide meaningful work and self-improvement opportunities to assist offenders with community re-entry.
- Private prison providers are utilized for housing offenders in excess of DOC's physical capacity. In addition, local jails hold offenders that are awaiting a prison bed.
- The Department's budget supports an operational capacity of 14,742 state prison beds, 3,362 private prison beds, and 758 jail beds.

### ***Problem or Opportunity***

- The population projection from the July 2017 Colorado Division of Criminal Justice interim forecast indicates the prison population is increasing through 2023, with significant increases occurring after FY 2017-18.
- The increase in population growth is resulting in a greater need for private prison and jail beds than what is currently funded.
- The Department's current operational capacity includes temporary/emergency beds that were brought online during the latter part of FY 2016-17, as well as beds approved in a September 2017 1331 emergency supplemental funding request. The Department has not yet requested continuation funding for the 250 beds that were approved in that request.
- The Department has been approved for a controlled maintenance project at Buena Vista Correctional Facility that will require 18 beds being taken offline through February 2019, resulting in private beds needed beyond those calculated from the most recent forecast.

### ***Consequences of Problem***

- The Department has less external capacity beds than needed for housing male and female offenders based on the most recent population forecast for FY 2018-19.
- Housing offenders in overcrowded units or at inappropriate custody levels decreases safety levels for both offenders and staff.

### ***Proposed Solution***

- If approved, DOC will have increased funding to house the projected offender population in FY 2018-19s.

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# COLORADO

## Department of Corrections

John W. Hickenlooper  
Governor

Rick Raemisch  
Executive Director

FY 2018-19 Change Request | November 1, 2017

**Department Priority: R-02**  
**Request Detail: Prison Capacity**

Summary of Incremental Funding Change for FY 2018-19	Total Funds	General Fund
Prison Capacity	\$19,364,000	\$19,364,000

### **Problem or Opportunity:**

The Department of Corrections (DOC) is requesting a placeholder for a General Fund (GF) increase of \$19,364,000 in FY 2018-19 in order to address recent prison population trends. An updated version of this request will be provided by the January 15, 2018 due date for caseload budget amendments. Outstanding factors that will influence this request include: 1) the September 20, 2017 Request for Information sent by the Joint Budget Committee to private prison vendors Core Civic and The Geo Group. The Department expects responses in the form of detailed cost estimates from the vendors by November 1, 2017 and will be able to incorporate these cost estimates into an updated request after that point; and 2) the release of the Division of Criminal Justice's Adult and Juvenile Correctional Populations Forecasts (Pursuant to 24-33.5-503 (m), C.R.S.), which is expected to be released in December, 2017. This report will provide the Department with essential forecasts for the Colorado adult prison and parole populations, as well as for juvenile commitment, detention, and parole populations.

Based on the most recent DCJ forecast, DOC will be housing an increasing number of offenders in FY 2018-19. Table 1 provides a comparison of DCJ's Summer 2017 interim forecast to the December 2016 annual forecast; the latter was the basis for the funding provided in the FY 2017-18 Long Bill. The DCJ prison population forecast includes offenders housed in both prison and community corrections facilities, and is expected to be 579 offenders higher by June 30, 2019 compared to the June 30, 2017 actual population. This change represents a 2.9 percent increase over a two-year period.

End of Fiscal Year	Dec 2016 Forecast	July 2017 Interim Forecast*	Projected Growth from Prior Year
2017	19,857	20,101	
2018	20,112	20,114	13
2019	20,467	20,680	566
2020	20,752	21,248	568
2021	21,051	21,859	611

<b>Table 1: DCJ Prison Population Forecast Comparison (continued)</b>			
2022	21,334	22,474	615
2023	21,569	22,981	507

\* 2017 number reflects June 30, 2017 actual

The Department ended FY 2016-17 above DCJ's December 2016 forecast with a male prison population of 18,108 (+218) and female prison population of 1,993 (+25). This means DOC is starting FY 2017-18 with a higher population than was supported in the Long Bill. In addition, the prison population is forecasted to grow at a faster rate than previously estimated. The Department is also experiencing an increase in the percentage of offenders housed in a prison facility compared to a community corrections setting. DOC uses a rolling 12-month average to estimate the portion of the prison population that will be housed in a prison facility rather than a community corrections facility. The current rolling 12-month period estimates 89.8 percent of male offenders will be housed in a prison facility compared to the 89.4 percent estimate used in the FY 2017-18 Long Bill. For female offenders, the 12-month average has increased from 81.2 percent to 81.8 percent. All of these issues lead to a greater need for private prison and jail beds than what the Department is currently funded for, resulting in this request for increased General Fund resources in FY 2018-19.

In addition to the beds needed due to changes in the DCJ population forecast, the Department is also requesting funding for beds that will be taken offline at Buena Vista Correctional Facility (BVCF) due to a controlled maintenance (CM) project. This project requires that 18 single-bed cells be vacated in order to replace the open-grille cell fronts within the restricted housing unit. These beds will be offline starting July 2018 through February 2019.

The Department received authorization from the Joint Budget Committee on September 20, 2017 to spend an additional \$10,607,398 in FY 2017-18 for the purpose of leasing and staffing a private prison facility. The Department will utilize 250 beds in the selected facility and will hire staff within the FTE authority of 69.8 to operate the facility. The Department is submitting a placeholder in this funding request in order to continue to provide the 250 beds in FY 2018-19.

***Proposed Solution:***

The Department proposes a placeholder for a General Fund (GF) increase of \$19,364,000 in FY 2018-19, with an updated version of this request being provided by the January 15, 2018 due date for caseload budget amendments. Since it is likely that any solution to the rising prison population trends will involve some mix of external capacity (private prisons and jails) and internal capacity (state-owned facilities), this sum will be broken out between the Superintendents subprogram and the External Capacity subprogram.

In addition to the beds needed to address the rising DOC population and the DCJ July forecast, the Department requests an additional 18 beds during the period of time from July 2018 – February 2019 for controlled maintenance at BVCF. The cost of these beds is outlined below in Table 3.

<b>Table 3: Beds Needed Due to BVCF Project</b>			
<b># Days</b>	<b>Daily Per Diem</b>	<b># Beds</b>	<b>Need</b>
243	\$56.80	18	\$248,443

The details for this request will be submitted as a FY 2018-19 budget amendment request. The additional time will allow the Department to reassess bed needs based on DCJ's December prison population forecast as well as the anticipated responses from private prison providers to the JBC's Request for Information on leasing a prison facility.

**Anticipated Outcomes:**

If approved, DOC will have increased funding to house the projected offender population in FY 2018-19.

**Assumptions and Calculations:**

The starting point for determining offender bed requirements is the DCJ July 2017 interim prison population forecast. Since DCJ's projected prison population includes offenders housed in both prison and community corrections facilities, the Department must estimate the number of offenders that will require a prison bed for the purposes of this funding request. The Department uses a rolling 12-month average, as recommended in the Prison Utilization Study, to estimate the male prison facility population (Table 4). This average compares the facility population to the total population at the end of each month. The Department also uses a rolling 12-month average for estimating the female prison population (Table 6). The rolling average for male offenders increased slightly since the FY 2016-17 budget amendment request (89.8 percent vs. 89.4 percent) while the female offender percentage had a similar change, increasing to 81.8 percent from 81.2 percent.

Table 4 reflects the rolling average facility population for male offenders for the 12-month period of July 2016 to June 2017 while Table 5 shows how the projected average daily population (ADP) for male facility beds was determined for FY 2017-18.

**Table 4: Male Offender Facility Population Projection**

**(Rolling 12-Month Average Using Actual Data)**

	2016						2017						Rolling Avg
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
Total Pop.	17,839	17,898	17,837	17,873	17,877	17,899	17,965	18,073	18,147	18,149	18,144	18,108	17,984
Facility	15,972	15,907	15,924	15,911	15,992	16,075	16,065	16,120	16,438	16,397	16,461	16,480	16,145
% in Facility	89.5%	88.9%	89.3%	89.0%	89.5%	89.8%	89.4%	89.2%	90.6%	90.3%	90.7%	91.0%	89.8%

**Table 5: Male Population Projection**

**(DCJ July 2017 Interim Forecast)**

End of Month:	Total Pop. Projection	Facility Population (89.8% of total pop.)	Projected Facility ADP
June 2017*	18,108	16,480	
June 2018	18,114	16,266	16,373
June 2019	18,622	16,723	16,494

\*Actual figures for June 2017

Tables 6 and 7 provide a similar recap for the female facility population projections.

**Table 6: Female Offender Facility Population Projection****(Rolling 12-Month Average Using Actual Data)**

	2016						2017						Rolling Avg
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
Total Pop.	1,858	1,877	1,920	1,907	1,905	1,926	1,922	1,933	1,945	1,976	1,999	1,993	1,930
Facility	1,525	1,539	1,546	1,551	1,517	1,548	1,547	1,548	1,628	1,659	1,670	1,673	1,579
% in Facility	82.1%	82.0%	80.5%	81.3%	79.6%	80.4%	80.5%	80.1%	83.7%	84.0%	83.5%	83.9%	81.8%

**Table 7: Female Population Projection****(DCJ July 2017 Interim Forecast)**

<b>End of Month:</b>	<b>Total Pop. Projection</b>	<b>Facility Population (81.8% of total pop.)</b>	<b>Projected Facility ADP</b>
June 2017*	1,993	1,673	
June 2018	2,000	1,636	1,655
June 2019	2,058	1,683	1,660

\*Actual figures for June 2017

Once the ADP for facility beds is determined, it is compared to the Department's current operational capacity including both state and private facility beds. The state facility capacities reflected in the below tables includes temporary/emergency beds that were brought online during late FY 2016-17: 24 male beds at Colorado Territorial Correctional Facility (CTCF), 8 female beds at Denver Women's Correctional Facility (DWCF), and 112 female beds at La Vista Correctional Facility (LVCF); as well as the 250 additional beds approved in the Department's September 2017 1331 emergency supplemental request. Table 8 shows how the increased need for 331 male beds in FY 2018-19 was determined using the forecasted facility population. Table 9 shows the female bed requirement increases by 14 jail beds in FY 2018-19. The Department continues to factor in a two percent vacancy rate for state beds for offender management of incidents in the facility or offender movements between facilities or release. This common practice was recommended in the Prison Utilization Study to accommodate capacity management needs.

**Table 8: Male Bed Calculations**

<b>Current Capacity:</b>	<b>Total Beds</b>	<b>ADP Bed Change</b>
State Facilities	13,062	
Private Facilities (FY 2017-18 Funded Level)	3,362	
<b>Total Operational Capacity</b>	<b>16,424</b>	
<b>Forecasted Population (FY 2018-19 ADP)</b>	<b>16,494</b>	

<b>Table 8: Male Bed Calculations (continued)</b>		
<b>Proposed Capacity:</b>		
State Facilities	13,062	
Less: Vacancy Rate Adjustment (2%)	(261)	
<b>Subtotal State Facilities</b>	<b>12,801</b>	
Private Facilities	3,693	331
<b>Total Proposed Capacity</b>	<b>16,494</b>	

<b>Table 9: Female Bed Calculations</b>		
<b>Current Capacity:</b>	<b>Total Beds</b>	<b>ADP Bed Change</b>
State Facilities	1,680	
<b>Total Operational Capacity</b>	<b>1,680</b>	
<b>Forecasted Population (FY 2018-19 ADP)</b>	<b>1,660</b>	
<b>Proposed Capacity:</b>		
State Facilities	1,680	
Less: Vacancy Rate Adjustment (2%)	(34)	
<b>Subtotal State Facilities</b>	<b>1,646</b>	
Private Facilities (Local Jails)	14	14
<b>Total Proposed Capacity</b>	<b>1,660</b>	

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**Schedule 13**

**Funding Request for the FY 2018-19 Budget Cycle**

**Department of Corrections**

**Request Title**

R-03 Hepatitis C Treatment

Dept. Approval By:

*Kenneth R. W. [Signature]*

Supplemental FY 2017-18

  X  

Change Request FY 2018-19

OSPB Approval By:

*[Signature]*

       Budget Amendment FY 2018-19

Summary Information	Fund	FY 2017-18		FY 2018-19		FY 2019-20
		Initial Appropriation	Supplemental Request	Base Request	Change Request	Continuation
	Total	\$18,227,911	\$0	\$18,227,911	\$16,514,144	\$16,514,144
	FTE	0.0	0.0	0.0	0.0	0.0
Total of All Line Items Impacted by Change Request	GF	\$18,227,911	\$0	\$18,227,911	\$16,514,144	\$16,514,144
	CF	\$0	\$0	\$0	\$0	\$0
	RF	\$0	\$0	\$0	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0

Line Item Information	Fund	FY 2017-18		FY 2018-19		FY 2019-20
		Initial Appropriation	Supplemental Request	Base Request	Change Request	Continuation
	Total	\$18,227,911	\$0	\$18,227,911	\$16,514,144	\$16,514,144
	FTE	0.0	0.0	0.0	0.0	0.0
02. Institutions, (E) Medical Services Subprogram -- Purchase of Pharmaceuticals	GF	\$18,227,911	\$0	\$18,227,911	\$16,514,144	\$16,514,144
	CF	\$0	\$0	\$0	\$0	\$0
	RF	\$0	\$0	\$0	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0

CF Letternote Text Revision Required?	Yes	No	<u>  X  </u>	If Yes, see schedule 4 fund source detail.
RF Letternote Text Revision Required?	Yes	No	<u>  X  </u>	
FF Letternote Text Revision Required?	Yes	No	<u>  X  </u>	
Requires Legislation?	Yes	No	<u>  X  </u>	
Type of Request?	Department of Corrections Prioritized Request			
Interagency Approval or Related Schedule 13s:	None			

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***Cost and FTE***

- The Department of Corrections (DOC) requests an increase in General Fund in the amount of \$16,514,144 for expanded treatment of offenders diagnosed with the Hepatitis C Virus (HCV).

***Current Program***

- The Department is statutorily mandated to provide medical care for offenders. The recipients of medical services are offenders housed in correctional facilities (both State and private), including those in the Youthful Offender System (YOS). Private prison and pre-release parole revocation populations are excluded to calculate the eligible recipients of pharmaceuticals.
- The Department started a HCV treatment pilot program in FY 2014-15 that has achieved great success with 75 of 76 offenders testing virus free following treatment.

***Problem or Opportunity***

- The Department currently has over 2,200 offenders diagnosed with HCV. Chronic HCV infection causes inflammation of the liver leading to diminished liver function or liver failure.
- Existing funds allow the treatment of approximately 152 offenders per year.
- The American Civil Liberties Union (ACLU) has named the Colorado Department of Corrections in a class-action lawsuit stating the number of offenders receiving treatment for HCV annually is insufficient and labels the methodology for determining who receives treatment as “cruel and arbitrary”.

***Consequences of Problem***

- If the requested redirection of funding is not implemented, the Department will continue to treat a limited number of chronically ill offenders suffering with the symptoms of HCV.

***Proposed Solution***

- Increasing the number of offenders treated will reduce the percentage of the offender population with the potential to spread an infectious disease.

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# COLORADO

## Department of Corrections

FY 2018-19 Funding Request | November 1, 2017

John W. Hickenlooper  
Governor

Rick Raemisch  
Executive Director

**Department Priority: R-03**  
**Request Detail: Hepatitis C Treatment**

Summary of Incremental Funding Change for FY 2018-19	Total Funds	General Fund
Hepatitis C Treatment	\$16,514,144	\$16,514,144

### **Problem or Opportunity:**

According to the Centers for Disease Control and Prevention (CDC), about 3.5 million Americans are infected with the Hepatitis C Virus (HCV). The prevalence of HCV infection in the prison population is substantially higher than that of the general U.S. population. Among offenders, 18 percent have been infected with HCV, and 12 to 35 percent are chronically infected. These rates are much higher than the 1 to 1.5 percent in the non-institutionalized U.S. population.<sup>1</sup> Chronic HCV infection causes inflammation of the liver leading to diminished liver function or liver failure. The Department currently has over 2,200 offenders diagnosed with HCV infection.

Colorado is one of seven states with pending litigation brought by the American Civil Liberties Union (ACLU). In a class-action lawsuit filed on July 16, 2017, the ACLU stated that of the nearly 2,280 prisoners diagnosed with the virus, the Colorado Department of Corrections treats fewer than 70 per year, leaving the rest to suffer as victims of a “cruel and arbitrary” system, as reported by Denver Post reporter Jennifer Brown.<sup>2</sup> The complaint states, “there is no medical justification for the CDOC’s decision to withhold a life-saving cure from the thousands of prisoners living with chronic HCV” (pg. 11, section 46). The inability of the Department to treat all offenders diagnosed with HCV is based on available funding. Funds appropriated for the Purchase of Pharmaceuticals covers the medication for all offender needs, not solely those diagnosed with HCV. Therefore, additional funding is requested to address the most acute HCV cases in FY 2018-19.

### **Proposed Solution:**

The Department requests an additional \$16,514,144 in General Fund to treat offenders currently diagnosed with chronic Hepatitis C based on their Aspartate aminotransferase (AST) to Platelet Ration Index (APRI) score. With an estimated cost per offender of \$26,166, the increased funding will potentially treat a total of 784 offenders in FY 2018-19. Table 1 provides offender counts.

<sup>1</sup> “An Overview of Hepatitis C in Prisons and Jails,” National Hepatitis Corrections Network (NHCN), last updated February 2, 2016. <http://www.hcvinprison.org/resources/71-main-content/content/191-hepcprison>

<sup>2</sup>The Denver Post, Brown, J., 2017. *Colorado prisoners with deadliest infectious disease in U.S. denied treatment, lawsuit alleges* Retrieved from: <http://www.denverpost.com/2017/07/19/colorado-inmates-hepatitis-c-denied-treatment/>

The Department of Corrections (DOC) started Hepatitis C treatment in FY 2014-15 to treat a limited number of offenders with the Hepatitis C treatment drug Sovaldi®. The treatment program has achieved great success with the majority of those treated testing negative for Hepatitis C Virus (HCV) after receiving the 12-week treatment. Sovaldi® (generic name sofosbuvir) was effectively the first direct acting antiviral (DAA) drug on the market and is intended to be used as a component of a combination antiviral treatment regimen to combat chronic HCV infection. Drug regimens are selected specific to offender genotype and are commonly sofosbuvir based. For FY 2017-18, an additional \$2.0 million was appropriated, which doubled the previous funding for HCV treatment. To date, 77 offenders have been treated, with 76 showing treatment success using DAA medications.

The exact cost, therapy duration, and drug regimen of the Hepatitis C treatment is specific to genotype and health status. The current average cost of the Hepatitis C treatment is approximately \$26,166 per offender. Table 2 provides a calculation of total funding needed to treat all offenders identified with acute HCV.

Currently, there are 2,242 offenders identified as diagnosed with HCV infection according to the international classification of diseases (ICD-10)/problem list in the CDOC tracking system. During FY 2015-16, there were 31 treatment completions, all were treatment successes. During FY 2016-17, there were 45 treatment completions with 44 of the 45 showing treatment success. To date, use of the DAA medications had produced a cure rate of 99%.

No statutory changes will be necessary to Sections 17-1-113.1 C.R.S. or 25-1.5-301 C.R.S. to allow for the funding changes from the General Fund.

***Anticipated Outcomes:***

The request for an increased appropriation in the Purchase of Pharmaceuticals budget line will allow the Department to increase the number of offenders treated for chronic Hepatitis C, reducing the number of chronically ill offenders, and as a result, decreasing the percentage of the offender population with the potential to spread an infectious disease. The increase in the pharmaceutical appropriation will enable the Department to secure the proper medications required to meet the needs of the offender population.

***Assumptions and Calculations:***

Currently, \$4 million exists within the Purchase of Pharmaceuticals appropriation for the purchase of Sovaldi® or its generic equivalent. DOC has treated 76 offenders in previous fiscal years (31 in FY 2015-16, and 45 in FY 2016-17), and the planned treatment of 152 offenders in FY 2017-18 would bring the total number of treated offenders to 228. By increasing the funding for FY 2018-19 by the requested \$16,514,144, the Department would be able to treat all 784 offenders diagnosed with chronic HCV, effectively reducing the overall number of offenders with HCV within the Department by over 41 percent.

## Appendix

**Table 1** shows the number of offender who have received HCV treatment in past fiscal years, the number of offenders able to receive treatment in FY 2017-18, the number of offenders with an APRI score of >0.7 who current funding levels will accommodate in FY 2018-19, and the number of offenders with an APRI score of >0.7 who require additional funding to receive treatment in FY 2018-19.

<b>Table 1: Offender Treatment</b>					
	<b>FY 2015-16</b>	<b>FY 2016-17</b>	<b>FY 2017-18</b>	<b>FY 2018-19</b>	<b>Total</b>
<b>Current Treatment Plan</b>	31	45	152	152	380
<b>Additional Hepatitis C Treatment</b>				632	632
<b>Total</b>	<b>31</b>	<b>45</b>	<b>152</b>	<b>784</b>	<b>1,012</b>

**Table 2** calculates the projected increase in funding need for FY 2018-19 for the HCV treatment to be administered to all offenders identified as chronic HCV sufferers.

<b>Table 2: HCV Treatment Calculation</b>		
<b>Offenders</b>	<b>Average Cost</b>	<b>Total Cost</b>
<b>784</b>	<b>\$26,166</b>	<b>\$20,514,144</b>
<b>Current Funding Level</b>		<b>(\$4,000,000)</b>
<b>Total</b>		<b>\$16,514,144</b>

**Table 3** summarizes the estimated differences in requested FY 2018-19 funding compared to the current FY 2017-18 Long Bill appropriation.

<b>Table 3: Pharmaceutical Request Summary</b>			
	<b>FY 2017-18 Long Bill Funding</b>	<b>FY 2018-19 Estimated Need</b>	<b>FY 2018-19 Pharmaceutical Increase</b>
Purchase of Pharmaceuticals	\$18,227,911	\$18,805,861	\$577,950
Additional HCV Treatment*		\$16,514,144	\$16,514,144
<b>Total</b>		<b>\$35,320,005</b>	<b>\$17,092,094</b>

\* This request reflects the amount for additional HCV treatment. The remaining increase is presented in the Medical Caseload decision item for FY 2018-19.

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**Schedule 13**

**Funding Request for the FY 2018-19 Budget Cycle**

Department of Corrections

Request Title

R-04 Medical Caseload

Dept. Approval By: *[Signature]*

Supplemental FY 2017-18

X

Change Request FY 2018-19

OSPB Approval By: *[Signature]*

Budget Amendment FY 2018-19

Summary Information	Fund	FY 2017-18		FY 2018-19		FY 2019-20
		Initial Appropriation	Supplemental Request	Base Request	Change Request	Continuation
<b>Total</b>		\$42,154,835	\$0	\$42,154,835	\$1,647,588	\$1,647,588
FTE		0.0	0.0	0.0	0.0	0.0
<b>Total of All Line Items Impacted by Change Request</b>	GF	\$42,154,835	\$0	\$42,154,835	\$1,647,588	\$1,647,588
	CF	\$0	\$0	\$0	\$0	\$0
	RF	\$0	\$0	\$0	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0

Line Item Information	Fund	FY 2017-18		FY 2018-19		FY 2019-20
		Initial Appropriation	Supplemental Request	Base Request	Change Request	Continuation
<b>Total</b>		\$18,227,911	\$0	\$18,227,911	\$577,950	\$577,950
FTE		0.0	0.0	0.0	0.0	0.0
02. Institutions, (E) Medical Services Subprogram -- Purchase of Pharmaceuticals	GF	\$18,227,911	\$0	\$18,227,911	\$577,950	\$577,950
	CF	\$0	\$0	\$0	\$0	\$0
	RF	\$0	\$0	\$0	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0

<b>Total</b>		\$23,926,924	\$0	\$23,926,924	\$1,069,638	\$1,069,638
FTE		0.0	0.0	0.0	0.0	0.0
02. Institutions, (E) Medical Services Subprogram -- Purchase of Medical Services from Other Medical Facilities	GF	\$23,926,924	\$0	\$23,926,924	\$1,069,638	\$1,069,638
	CF	\$0	\$0	\$0	\$0	\$0
	RF	\$0	\$0	\$0	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0

CF Letternote Text Revision Required?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	If Yes, see schedule 4 fund source detail.
RF Letternote Text Revision Required?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	
FF Letternote Text Revision Required?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	
Requires Legislation?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	
Type of Request?	Department of Corrections Prioritized Request				
Interagency Approval or Related Schedule 13s:	None				



***Cost and FTE***

- The Department requests a net General Fund increase of \$1,647,588 in FY 2018-19 in the Medical Services Subprogram appropriations, representing an approximate 4.0 percent increase from the FY 2017-18 funding level. The request will address changes in Per Offender Per Month (POPM) rates in the Purchase of Medical Services from Other Facilities and Purchase of Pharmaceuticals line items.

***Current Program***

- The Department is statutorily mandated to provide medical care for offenders. The recipients of medical services are offenders housed in correctional facilities (both State and private), including those in the Youthful Offender System (YOS). Private prison and pre-release parole revocation populations are excluded to calculate the eligible recipients of pharmaceuticals.
- For FY 2018-19, the Department projects an eligible population of 18,327 offenders for purchased medical services and 14,634 for pharmaceuticals.

***Problem or Opportunity***

- Compared to the current funded levels, the proposed methodology would result in an increase in POPM of \$2.15 in the Purchase of Medical Services rate for FY 2018-19.
- Due to a rise in prescription drug inflation and additional funding for Hepatitis C treatment, the Purchase of Pharmaceuticals rate is projected to increase from \$105.74 POPM to \$107.09 POPM.

***Consequences of Problem***

- If the requested funding changes are not implemented, the Department will be underfunded in both the Purchase of Medical Services and Purchase of Pharmaceuticals line items, resulting in appropriations that do not accurately reflect projected medical spending levels in the current fiscal year.
- The Department is mandated by Colorado State Statute to provide a full range of health care to offenders—not providing medical coverage puts the Department at risk for litigation.

***Proposed Solution***

- This request will adjust funding to match medical POPM needs and will allow the Department to provide statutorily-mandated health care to the offender population with more accurate appropriations.

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# COLORADO

## Department of Corrections

FY 2018-19 Funding Request | November 1, 2017

John W. Hickenlooper  
Governor

Rick Raemisch  
Executive Director

**Department Priority: R-04**  
**Request Detail: Medical Caseload**

Summary of Incremental Funding Change for FY 2018-19	Total Funds	General Fund
Medical Caseload	\$1,647,588	\$1,647,588

### **Problem or Opportunity:**

The Department of Corrections (DOC) requests a funding increase of \$1,647,588 General Fund (GF) for FY 2018-19 in the Medical Services Subprogram appropriations based upon: (1) existing offender population projections, (2) revised projected Per Offender Per Month (POPM) cost changes for purchased medical services, and (3) an increase in pharmaceutical costs due to inflation.

Medical services are structured to function like other managed care organizations, providing a full range of health care services. Primary medical care and dental care are provided within the prisons. Ancillary care and provider support are available through traditional services such as pharmacy, laboratory, and radiology. Health care services outside of DOC facilities are provided through a managed care network of specialty and institutional providers under contract with Correctional Health Partners (CHP), a third-party administrator. The Purchase of Medical Services line item includes specialty and inpatient care provided to offenders under the CHP contract.

Prison population changes affect medical services and drive caseloads. To estimate the population for these funding requests, the Department utilized both male and female population projections as reported in the Department's External Capacity Caseload decision item request, which were based on the Division of Criminal Justice (DCJ) Summer 2017 interim population. The DOC jurisdictional population was adjusted to add offenders in the Youthful Offender System (YOS).

The Department projects increases for both the medical services and the pharmaceutical populations for FY 2018-19 as compared to the current FY 2017-18 funded population levels. The request reflects a projected increase of a total of 446 offenders for the medical services and an increase of 272 for the pharmaceutical population when compared to the FY 2018-19 funded populations (Table 2).

With the projected offender population, funding adjustments are required in order to maintain adequate service levels to provide offender health care. CHP provides the POPM rates for purchased medical services. For FY 2018-19, the rate projected by CHP for purchased medical services is \$113.66, an increase of \$2.15 from the current funded level. The changes in POPM rates for medical services (non-pharmaceuticals) from FY 2017-18 levels to the requested levels for FY 2018-19 are a result of contractual increases.

The Department uses information regarding the demographics of the offender population as a tool in forecasting need for medical services. Currently, 40 percent of the offender population is over the age of 40, 20 percent are over the age of 50, and approximately 33 percent of offenders require ongoing medical treatment for acute or chronic medical conditions. The Department has an aging offender population, and as such, the potential for increased medical care needs in the future is highly probable.

The Purchase of Pharmaceuticals line item includes all pharmaceutical expenses for offenders in DOC facilities including the Youthful Offender System (YOS) (Table 2). Not included are offenders that are housed in private prisons, jails, and other non-DOC facilities. The POPM is derived from actual incurred expenses and projected expenses based on the cost of the Department's pharmaceutical formulary and pharmaceuticals prescribed by providers for offenders, as well as an inflationary adjustment of 3.9 percent from the Consumer Price Index for all Urban Consumers (CPI-U) for prescription drugs. Additionally, FY 2017-18 funding was increased in the amount of \$2 million for Hepatitis C treatment, which was factored into the inflationary amount for FY 2018-19. The Department projects a pharmaceutical POPM of \$107.09 for FY 2018-19, an increase of \$1.35 from the FY 2017-18 funded level (Table 3).

Medical POPM appropriations are based on offender caseload and current medical costs, inflation, and contract fees. The Department is requesting funding adjustments to continue to provide adequate inpatient and outpatient medical services. Within the Medical Subprogram, the Purchase of Medical Services from Other Medical Facilities, and Purchase of Pharmaceuticals appropriations are adjusted during the change request process based on the actual and projected offender caseload. For these funding requests, the POPM adjusted numbers are based on contractual increases, updated expense projections from CHP, and the most recent population projections extrapolated from the DCJ Summer 2017 interim population.

#### ***Proposed Solution:***

The Department requests funding changes for FY 2018-19 across the various medical services budget lines in order to account for both projected adjustments in offender population and POPM cost changes to allow for efficient and effective management of offender health needs. These increases will bring funding levels more in line with projected expenses and allow the Department to provide essential inpatient and outpatient medical care to offenders based on projected population changes and anticipated POPM rate changes.

No statutory changes will be necessary to Sections 17-1-113.1 C.R.S. or 25-1.5-301 C.R.S. to allow for the funding changes from the General Fund.

#### ***Anticipated Outcomes:***

The request for an increased appropriation in the purchase of medical services budget line will allow the Department to more accurately reflect the anticipated need for essential inpatient and outpatient medical care for offenders. The increase in the pharmaceutical appropriation will enable the Department to secure the proper medications required to meet the needs of the offender population for the FY 2018-19 year.

#### ***Assumptions and Calculations:***

Health care costs fluctuate every year due to increased medical acuity levels of offenders, increases in utilization of medically necessary health care services by offenders, and changes in offender caseload. The Department calculates the medical services and pharmaceutical caseloads based on data from the DCJ Summer 2017 interim population. The Department calculates the projected POPM rate based on actual billing charges, projected contractual increases, inflation, and anticipated health care costs.

A managed care contract to Correctional Health Partners LLC, as a third party administrator provides the Department with continuity of care, trending data, and offender medical cost analysis. For this FY 2018-19 request, the Department used a four percent increase over the FY 2017-18 actual administrative fee of \$10.82 for a POPM of \$11.25, and a three percent increase for the security contract ( $\$3.73 + 3\% = \$3.84$ ) as outlined in Table 3. These are inflationary increases outlined in the managed care and security contracts.

Table 4 calculates the overall projected total funding need for FY 2018-19 by multiplying the projected POPM rates by the projected caseload, and then multiplying that result by 12 to calculate the annual need. The funding need for the Purchase of Medical Services from Other Medical Facilities line also includes the administrative and security fees outlined in Table 3, as well as an amount for a managed care incentive cap for CHP, payable if actual health care expenses come in lower than funded levels.

Table 5 summarizes the estimated differences in requested FY 2018-19 funding compared to the current FY 2017-18 Long Bill appropriations.

## Appendix

**Table 1** summarizes the offender population projections for medical services and pharmaceutical caseloads for FY 2018-19. The table begins with the average daily population (ADP) projections for both male and female populations as reported in the Department’s External Capacity Caseload funding request. These ADPs were calculated based on data reported in the DCJ Summer 2017 interim population. The total DOC jurisdictional population was then adjusted to add offenders in the Youthful Offender System (YOS). The resulting medical purchased services population was further reduced by the private prison and pre-release parole revocation populations to determine the pharmaceutical population for FY 2018-19.

<b>Table 1: Summary of Offender Population Estimates for Line Items in the Medical Services Subprogram, FY 2018-19</b>	
FY 2018-19 Male Average Daily Population (ADP) Projection*	16,494
FY 2018-19 Female ADP Projection*	1,660
DOC Jurisdictional Population	18,154
Plus YOS Population (rolling 12-month average)**	173
<b>Medical Purchased Services Population</b>	<b>18,327</b>
Private Prison and Pre-Release Parole Revocation Populations ( <i>reduction</i> )*	(3,693)
<b>Pharmaceutical Population</b>	<b>14,634</b>

\* These figures reconcile with those in DOC's External Capacity Caseload request.

\*\*DCJ projections do not include YOS

**Table 2** demonstrates the changes in the Medical Services and Pharmaceutical populations from figure setting FY 2017-18 to the updated FY 2018-19 projections from Table 1.

<b>Table 2: Changes in Offender Populations Covered by Medical Services and Pharmaceutical</b>			
	<b>Funded ADP FY 2017-18</b>	<b>Projected ADP FY 2018-19</b>	<b>Change in ADP</b>
Pharmaceutical	14,362	14,634	272
Medical Services	17,881	18,327	446



**Table 3** reflects the comparison of POPM rates from the funding request for FY 2017-18 to the projections for FY 2018-19.

<b>Table 3: Change in POPM Rate</b>			
	<b>FY 2017-18 POPM</b>	<b>Projected FY 2018-19 POPM</b>	<b>Rate Change POPM</b>
<b>Purchase of Pharmaceuticals*</b>	<b>\$105.74</b>	<b>\$107.09</b>	<b>\$1.35</b>
Purchase of Medical Services from Other Medical Facilities**	\$96.96	\$98.57	\$1.61
Administrative Fees*** (FY 2017-18 Rate \$10.82 + 4% = \$11.25)	\$10.82	\$11.25	\$0.43
Security Contract**** (FY 2017-18 Rate \$3.73 + 3% = \$3.84)	\$3.73	\$3.84	\$0.11
<b>Total Purchase of Medical Services from Other Medical Facilities</b>	<b>\$111.51</b>	<b>\$113.66</b>	<b>\$2.15</b>

\* The POPM rate for FY 2017-18 is the original funded POPM with additional Hep-C funding of \$2 million (\$94.16 + 11.58 = \$105.74). Projected FY 2018-19 POPM is based on a pharmaceutical formulary factoring FY 2016-17 actuals with FY 2017-18 funding and an inflationary rate of 3.9%.

\*\* Projected FY 2018-19 POPM Rates for both Purchase of Medical Services Expenses are based on June 30, 2017 Incurred But Not Reported (IBNR) projections from Correctional Health Partners.

\*\*\*Administrative Fee contractual increase of 4% over FY 2017-18 rates.

\*\*\*\*Security Contract contractual increase of 3% over FY 2017-18 rates.

**Table 4** calculates the overall projected total funding need for FY 2018-19 Medical POPM based on the projected POPM rates shown in Table 3 and the projected caseload as shown in Table 2.

<b>Table 4: Caseload and POPM Changes</b>			
	<b>Projected POPM Rates FY 2018-19</b>	<b>Projected Caseload FY 2018-19</b>	<b>FY 2018-19 Projected Need*</b>
<b>Purchase of Pharmaceuticals</b>	<b>\$107.09</b>	<b>14,634</b>	<b>\$18,805,861</b>
Purchase of Medical Services from Other Medical Facilities	\$98.57	18,327	\$21,677,909
Administrative Fees** (estimated 4% increase per contract)	\$11.25	18,327	\$2,474,145
Security Contract*** (estimated 3% increase per contract)	\$3.84	18,327	\$844,508
<b>Total Purchase of Medical Services from Other Medical Facilities</b>	<b>\$113.66</b>		<b>\$24,996,562</b>
<b>Total</b>			<b>\$43,802,423</b>

\* Calculation: Projected POPM Rate \* Projected Caseload \* 12 months = Projected Need

\*\*Administrative Fee contractual increase of 4% over FY 2017-18 rates.

\*\*\*Security Contract contractual increase of 3% over FY 2017-18 rates.

**Table 5** summarizes the estimated differences in requested FY 2018-19 funding compared to the current FY 2017-18 Long Bill appropriations.

<b>Table 5: Estimated Need</b>			
	<b>FY 2017-18 Long Bill Funding</b>	<b>FY 2018-19 Calculated Need</b>	<b>Estimated Difference in FY 2018-19</b>
<b>Purchase of Pharmaceuticals</b>	\$18,227,911	\$18,805,861	<b>\$577,950</b>
<b>Total Purchase of Medical Services from Other Medical Facilities</b>	\$23,926,924	\$24,996,562	<b>\$1,069,638</b>
<b>Total</b>	<b>\$42,154,835</b>	<b>\$43,802,423</b>	<b>\$1,647,588</b>

**Schedule 13**

**Funding Request for the FY 2018-19 Budget Cycle**

**Department of Corrections**

**Request Title**

**R-05 Food Service for La Vista Population**

Dept. Approval By: Kevin R. Wasco

OSPB Approval By: [Signature]

Supplemental FY 2017-18  
 Change Request FY 2018-19  
 Budget Amendment FY 2018-19

Summary Information	Fund	FY 2017-18		FY 2018-19		FY 2019-20
		Initial Appropriation	Supplemental Request	Base Request	Change Request	Continuation
	Total	\$1,827,855	\$0	\$1,827,855	\$172,514	\$172,514
	FTE	0.0	0.0	0.0	0.0	0.0
Total of All Line Items Impacted by Change Request	GF	\$1,827,855	\$0	\$1,827,855	\$172,514	\$172,514
	CF	\$0	\$0	\$0	\$0	\$0
	RF	\$0	\$0	\$0	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0

Line Item Information	Fund	FY 2017-18		FY 2018-19		FY 2019-20
		Initial Appropriation	Supplemental Request	Base Request	Change Request	Continuation
	Total	\$1,827,855	\$0	\$1,827,855	\$172,514	\$172,514
	FTE	0.0	0.0	0.0	0.0	0.0
02. Institutions, (D)	GF	\$1,827,855	\$0	\$1,827,855	\$172,514	\$172,514
Food Service	CF	\$0	\$0	\$0	\$0	\$0
Subprogram – Food Service Pueblo	RF	\$0	\$0	\$0	\$0	\$0
Campus	FF	\$0	\$0	\$0	\$0	\$0

CF Letternote Text Revision Required?	Yes	No	<u>X</u>	If Yes, see schedule 4 fund source detail.
RF Letternote Text Revision Required?	Yes	No	<u>X</u>	
FF Letternote Text Revision Required?	Yes	No	<u>X</u>	
Requires Legislation?	Yes	No	<u>X</u>	
Type of Request?	Department of Corrections Prioritized Request			
Interagency Approval or Related Schedule 13s:	Department of Human Services			

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**Schedule 13**

**Funding Request for the FY 2018-19 Budget Cycle**

**Department of Human Services**

**Request Title**

**NP-03 Food Service for LVCF Population**

Dept. Approval By: Melissa Wardlet

Supplemental FY 2017-18

X

Change Request FY 2018-19

OSPB Approval By: \_\_\_\_\_

Budget Amendment FY 2018-19

Summary Information	Fund	FY 2017-18		FY 2018-19		FY 2019-20
		Initial Appropriation	Supplemental Request	Base Request	Change Request	Continuation
<b>Total</b>		\$5,898,713	\$0	\$5,542,898	\$172,514	\$172,514
FTE		0.0	0.0	0.0	0.0	0.0
<b>Total of All Line Items Impacted by Change Request</b>	<b>GF</b>	\$3,169,458	\$0	\$2,891,828	\$0	\$0
	<b>CF</b>	\$426,774	\$0	\$348,589	\$0	\$0
	<b>RF</b>	\$2,302,481	\$0	\$2,302,481	\$172,514	\$172,514
	<b>FF</b>	\$0	\$0	\$0	\$0	\$0

Line Item Information	Fund	FY 2017-18		FY 2018-19		FY 2019-20
		Initial Appropriation	Supplemental Request	Base Request	Change Request	Continuation
<b>Total</b>		\$5,898,713	\$5,653	\$5,542,898	\$172,514	\$172,514
FTE		0.0	0.0	0.0	0.0	0.0
08. Behavioral Health Services, (E)	<b>GF</b>	\$3,169,458	\$5,653	\$2,891,828	\$0	\$0
Mental Health Institutes, (2) Mental Health Institutes - Pueblo -- Operating Expenses	<b>CF</b>	\$426,774	\$0	\$348,589	\$0	\$0
	<b>RF</b>	\$2,302,481	\$0	\$2,302,481	\$172,514	\$172,514
	<b>FF</b>	\$0	\$0	\$0	\$0	\$0

CF Letternote Text Revision Required?	Yes	No	<u>X</u>	If Yes, see schedule 4 fund source detail.
RF Letternote Text Revision Required?	Yes	<u>X</u>	No	
FF Letternote Text Revision Required?	Yes	No	<u>X</u>	
Requires Legislation?	Yes	No	<u>X</u>	
Type of Request?	Department of Human Services Non-Prioritized Request			
Interagency Approval or Related Sched Other				

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# COLORADO

Department of Corrections

Priority: R-05  
Food Service for La Vista Population  
FY 2018-19 Change Request

## ***Cost and FTE***

- The Department of Corrections (DOC) is requesting a \$172,514 General Fund increase in FY 2018-19 in the Food Service subprogram.
- The request increases the Food Service Pueblo Campus appropriation by \$172,514 to offset the increase of the female population at the LaVista Correctional Facility. The Department has added 112 temporary beds at this facility due to the increase in the female population.

## ***Current Program***

- The Food Service subprogram provides quality, nutritious meals to over 14,252 offenders, 3 meals per day, and 365 days per year. This equates to approximately 15.6 million meals being prepared every year.
- The food service program at CMHIP prepares meals for offenders housed at the San Carlos Correctional Facility (SCCF), LaVista Correctional Facility (LVCF), and the Youthful Offender System (YOS). The Department reimburses CMHIP for these costs under the Food Service Pueblo Campus line in the Food Service subprogram and the Maintenance and Food Service line in the YOS subprogram.

## ***Problem or Opportunity***

- The request will increase the funding to CMHIP for meals provided at the Pueblo facilities to keep pace with the increased offender population at LVCF.

## ***Consequences of Problem***

- The absence of additional funding to feed the increased population at LVCF will force the Department take funding away from other food service priorities such as equipment replacement.

## ***Proposed Solution***

- DOC is requesting an increase of \$172,514 to offset the increase in food service costs due to the increase of the female population at LVCF on the CMHIP campus..

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# COLORADO

## Department of Corrections

John W. Hickenlooper  
Governor

Rick Raemisch  
Executive Director

FY 2018-19 Funding Request | November 1, 2017

**Department Priority: R-05**  
**Request Detail: Food Service for La Vista Population**

Summary of Incremental Funding Change for FY 2018-19	Total Funds	General Fund
Food Service for La Vista Population	\$172,514	\$172,514

### **Problem or Opportunity:**

The Department of Corrections (DOC) is requesting funding to offset the increased female offender population at the LaVista Correctional Facility. The request is for an additional \$172,514 to the Food Service Pueblo Campus line for population adjustments at the LaVista Correctional Facility located at the Colorado Mental Health Institute – Pueblo (CMHIP).

The Department has seen an increase in the female population over the last year. In order to accommodate the increase in the female population, the Department added 112 temporary beds at the LaVista Correctional Facility located on the CMHIP campus. The Department began housing these additional female offenders in April 2017 and is expecting to continue using the 112 beds through FY 2018-19 based on the Division of Criminal Justice Summer 2017 prison population forecast. The Department has funded these increased costs from current food service appropriations. This increase has reduced the amount of funds available for other food service needs throughout the Department. The request includes an additional \$172,514 for the increase in female offenders to offset current funding being used.

### **Proposed Solution:**

The Department is requesting a total of \$172,514 General Fund for CMHIP operating (shown as the Food Service Pueblo Campus line item, in the DOC Long Bill). There will be a corresponding \$172,514 increase to the Department of Human Services (DHS) Reappropriated Funds spending authority in the CMHIP operating expense line item.

Without additional operating funds, DOC and CMHIP will continue to absorb increasing food costs and restrict spending in other operating areas. In the CMHIP operating budget, this may also affect other critical areas such as patient transportation, durable medical goods, and work-therapy supplies.

### **Anticipated Outcomes:**

The funding request benefits DOC and DHS by providing an additional level of funding to support the food service needs provided to the offenders. If funded, both Departments will have the funds to keep pace with population increases so that both Departments can continue providing quality meals.

**Assumptions and Calculations:**

The rate used to calculate the cost per female offender, per day at CMHIP is \$4.22. This is the amount as noted in the FY 2016-17 contracts between CMHIP and DOC for the three meal per day plan.

Table 1 shows the bed increase in population at LVCF.

Table 2 shows a summary of the requested funding.

<b>Table 1 ~ Change in Funding at LVCF for Bed Adjustments</b>	
112 Female meals @ \$4.22 / Day	\$172,514
<b>Requested Increase</b>	<b>\$172,514</b>

Meal costs, per offender, were taken from the FY 2016-17 DOC/CMHIP contract for food service at LVCF

<b>Table 2 ~ Summary of Request</b>		
<b>Department of Corrections - GF</b>	<b>FY 2018-19</b>	<b>FY 2019-20</b>
<b>2D Food Service</b>		
Food Service Pueblo Campus	\$172,514	\$172,514
<b>Total DOC Increase</b>	<b>\$172,514</b>	<b>\$172,514</b>
<b>Department of Human Services - RF</b>		
<b>Behavioral Health Services</b>		
<b>8C Mental Health Institutes</b>		
Mental Health Institute - Pueblo		
Operating Expenses	\$172,514	\$172,514
<b>Total DHS Increase</b>	<b>\$172,514</b>	<b>\$172,514</b>

**Schedule 13**

**Funding Request for the FY 2018-19 Budget Cycle**

Department of Corrections

Request Title

**R-06 DeCORuM Operating**

Dept. Approval By: *[Signature]*

Supplemental FY 2017-18

Change Request FY 2018-19

OSPB Approval By: *[Signature]*

Budget Amendment FY 2018-19

Summary Information	Fund	FY 2017-18		FY 2018-19		FY 2019-20
		Initial Appropriation	Supplemental Request	Base Request	Change Request	Continuation
	<b>Total</b>	\$19,723,993	\$0	\$19,620,169	\$90,723	\$90,723
	FTE	0.0	0.0	0.0	0.0	0.0
Total of All Line Items Impacted by Change Request	GF	\$19,606,251	\$0	\$19,502,427	\$90,723	\$90,723
	CF	\$117,742	\$0	\$117,742	\$0	\$0
	RF	\$0	\$0	\$0	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0

Line Item Information	Fund	FY 2017-18		FY 2018-19		FY 2019-20
		Initial Appropriation	Supplemental Request	Base Request	Change Request	Continuation
	<b>Total</b>	\$19,723,993	\$0	\$19,620,169	\$90,723	\$90,723
	FTE	0.0	0.0	0.0	0.0	0.0
03. Support Services, (G)	GF	\$19,606,251	\$0	\$19,502,427	\$90,723	\$90,723
Information Systems Subprogram --	CF	\$117,742	\$0	\$117,742	\$0	\$0
Payments to OIT	RF	\$0	\$0	\$0	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0

CF Letternote Text Revision Required?	Yes	No	<u>X</u>	If Yes, see schedule 4 fund source detail.
RF Letternote Text Revision Required?	Yes	No	<u>X</u>	
FF Letternote Text Revision Required?	Yes	No	<u>X</u>	
Requires Legislation?	Yes	No	<u>X</u>	
Type of Request?	Department of Corrections Prioritized Request			
Interagency Approval or Related Schedule 13s:	Office of Information Technology			

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**Schedule 13**

**Funding Request for the FY 2018-19 Budget Cycle**

Department of Governor's Office

Request Title

NP-03 (OIT) DeCORuM Operating (DOC R-6)

Dept. Approval By:

*Bethany Fichler* 10/25/17

X

Supplemental FY 2017-18

Change Request FY 2018-19

OSPB Approval By:

Budget Amendment FY 2018-19

Summary Information	Fund	FY 2017-18		FY 2018-19		FY 2019-20
		Initial Appropriation	Supplemental Request	Base Request	Change Request	Continuation
	Total	\$22,742,146	\$0	\$22,796,949	\$90,723	\$90,723
	FTE	176.0	0.0	176.0	0.0	0.0
Total of All Line Items Impacted by Change Request	GF	\$0	\$0	\$0	\$0	\$0
	CF	\$0	\$0	\$0	\$0	\$0
	RF	\$22,742,146	(\$2,335,891)	\$22,796,949	\$90,723	\$90,723
	FF	\$0	\$0	\$0	\$0	\$0

Line Item Information	Fund	FY 2017-18		FY 2018-19		FY 2019-20
		Initial Appropriation	Supplemental Request	Base Request	Change Request	Continuation
	Total	\$22,742,146	(\$2,335,891)	\$22,796,949	\$90,723	\$90,723
	FTE	176.0	0.0	176.0	0.0	0.0
05. Office of Information Technology, (E) Applications -- Agency Services	GF	\$0	\$0	\$0	\$0	\$0
	CF	\$0	\$0	\$0	\$0	\$0
	RF	\$22,742,146	(\$2,335,891)	\$22,796,949	\$90,723	\$90,723
	FF	\$0	\$0	\$0	\$0	\$0

CF Letternote Text Revision Required?	Yes	No		If Yes, see schedule 4 fund source detail.
RF Letternote Text Revision Required?	Yes	No		
FF Letternote Text Revision Required?	Yes	No		

**Department of Governor's Office**

Requires Legislation?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Type of Request?	Department of Governor's Office Non-Prioritized Request
Interagency Approval or Related Schedule 13s:	Other



***Cost and FTE***

- The Department of Corrections (DOC) requests a \$90,723 General Fund increase in FY 2018-19 in the Payments to Office of Information Technology (OIT) operating common policy appropriation. This increase represents less than 0.01 percent of FY 2017-18 funded levels.

***Current Program***

- DOC was appropriated \$19,620,169 for Payments to OIT in FY 2017-18 for current operating expenses related to information technology systems.
- Current operating costs for the DOC Offender Records Management (DeCORuM) offender management system are included in the Capital Construction ~ Information Technology funding.
- FY 2018-19 represents the first year that operating costs for DeCORuM are transitioning from IT capital construction funding to an operating appropriation. Ongoing system support, including licensing and maintenance expenses, will transition in future years as this multi-phase system is fielded.

***Problem or Opportunity***

- Funding for the DeCORuM offender management system's operating expenses are not currently included in the Payments to OIT common policy funding line.
- OIT does not have the reappropriated funds (RF) spending authority to include any operating expenses for the DeCORuM system.

***Consequences of Problem***

- The Department will experience a shortfall in funds for the maintenance expenses for the DeCORuM system as OIT does not have the RF spending authority to absorb this new expense.

***Proposed Solution***

- This request provides OIT with the RF spending authority in order to increase DOC's Payments to OIT appropriation to include the annual maintenance costs for the V-Block infrastructure system.

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# COLORADO

## Department of Corrections

John W. Hickenlooper  
Governor

Rick Raemisch  
Executive Director

FY 2018-19 Funding Request | November 1, 2017

**Department Priority: R-06**  
**Request Detail: DeCORuM Operating**

Summary of Incremental Funding Change for FY 2018-19	Total Funds	General Fund
DeCORuM Operating	\$90,723	\$90,723

### **Problem or Opportunity:**

The Payments to Office of Information Technology (OIT) appropriation does not have the spending authority for the new maintenance costs associated with the Department of Corrections (DOC) Offender Records Management System (DeCORuM) offender management system.

### **Proposed Solution:**

The Department requests a base increase of \$90,723 General Fund for FY 2018-19 in the Payments to OIT operating common policy appropriation. This increase will fund the annual maintenance costs for the OIT standardized, converged V-Block infrastructure system for DOC's DeCORuM offender management system. This request will provide OIT the corresponding reappropriated funds (RF) spending authority to include these related expenses.

### **Anticipated Outcomes:**

This request will provide OIT with the RF spending authority to include the first year maintenance expenses for the V-Block infrastructure system. This system serves to seamlessly integrate enterprise-class computing, network, storage, security, and management virtualization technologies to deliver an advanced converged infrastructure: engineered, manufactured, managed, supported, and sustained as one. The advantage of a converged infrastructure is the minimization of compatibility issues between the technologies while also reducing costs for cabling, cooling, power, and floor space. This system supports a vast array of business critical applications within the DOC and OIT E-Fort data centers.

The Department identified in the FY 2017-18 DeCORuM Phase III IT Capital Construction request that the costs for ongoing system development support, which includes licensing and maintenance expenses, will be requested through future operating requests or through OIT common policy funding requests. This represents the first of these requests to pay for new operating costs associated with DeCORuM system implementation.

***Assumptions and Calculations:***

The request is based on the contractual maintenance agreement with the vendor. The FY 2018-19 amount of \$90,723 reflects partial year expenses. The total cost of the V-Block system for the duration of the contract through FY 2021-22 are identified below:

<b>V-Block Annual Maintenance Costs</b>	
<b>Fiscal Year</b>	<b>Maintenance Cost</b>
FY 2018-19	\$90,723
FY 2019-20	\$104,301
FY 2020-21	\$146,877
FY 2021-22	\$167,251

**Schedule 13**

**Funding Request for the FY 2018-19 Budget Cycle**

**Department of Corrections**

**Request Title**

**R-07 Interstate Compact Position Transfer**

Dept. Approval By: *[Signature]*

Supplemental FY 2017-18

Change Request FY 2018-19

OSPB Approval By: *[Signature]*

Budget Amendment FY 2018-19

Summary Information	Fund	FY 2017-18		FY 2018-19		FY 2019-20
		Initial Appropriation	Supplemental Request	Base Request	Change Request	Continuation
<b>Total</b>		\$17,555,701	\$0	\$17,982,303	(\$92,913)	(\$92,913)
<b>FTE</b>		294.0	0.0	294.2	(2.0)	(2.0)
<b>Total of All Line Items Impacted by Change Request</b>	<b>GF</b>	\$17,555,701	\$0	\$17,982,303	(\$92,913)	(\$92,913)
	<b>CF</b>	\$0	\$0	\$0	\$0	\$0
	<b>RF</b>	\$0	\$0	\$0	\$0	\$0
	<b>FF</b>	\$0	\$0	\$0	\$0	\$0

Line Item Information	Fund	FY 2017-18		FY 2018-19		FY 2019-20
		Initial Appropriation	Supplemental Request	Base Request	Change Request	Continuation
<b>Total</b>		\$17,555,701	\$0	\$17,982,303	(\$92,913)	(\$92,913)
<b>FTE</b>		294.0	0.0	294.2	(2.0)	(2.0)
<b>05. Community Services, (A) Parole Subprogram -- Personal Services</b>	<b>GF</b>	\$17,555,701	\$0	\$17,982,303	(\$92,913)	(\$92,913)
	<b>CF</b>	\$0	\$0	\$0	\$0	\$0
	<b>RF</b>	\$0	\$0	\$0	\$0	\$0
	<b>FF</b>	\$0	\$0	\$0	\$0	\$0

CF Letternote Text Revision Required?	Yes	No	<input checked="" type="checkbox"/>	If Yes, see schedule 4 fund source detail.
RF Letternote Text Revision Required?	Yes	No	<input checked="" type="checkbox"/>	
FF Letternote Text Revision Required?	Yes	No	<input checked="" type="checkbox"/>	
Requires Legislation?	Yes	No	<input checked="" type="checkbox"/>	
Type of Request?	Department of Corrections Prioritized Request			
Interagency Approval or Related Schedule 13s:	Judicial			

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**COLORADO**

Department of Corrections

Priority: R-07  
Interstate Compact Position Transfer  
FY 2018-19 Change Request

### ***Cost and FTE***

- The Department of Corrections (DOC) is requesting to transfer FTE authority of (2.0) FTE and personal services costs of (\$92,913) General Fund, from the Parole subprogram to the Colorado Judicial Department, Division of Probation Services.

### ***Current Program***

- Currently there are two Deputy Compact Administrators (DCA) who are Division of Probation Services employees, one of which is assigned to the DOC Parole Division. The DOC has 2.0 FTE Administrative Assistants III who work with the Interstate Compact Office and are overseen by the DCA.

### ***Problem or Opportunity***

- There are challenges for the DOC staff to provide quality assurance of incoming and outgoing information within the transfer request process. The DOC staff do not have access to the Probation databases necessary to verify information.
- The Probation Services internal rules and procedures are different than those of the Department of Corrections.
- The DCA has indirect oversight of the DOC staff who lack probation experience, knowledge, and training with Probation Services.

### ***Consequences of Problem***

- The Division of Probation Services has expressed an interest in managing these positions, which will lead to an increase in the level of service, quality assurance, and training.
- If the request is not funded, the workload and positions will continue to be assigned to the DOC Parole Division without the on-site expertise and oversight of the Division of Probation Services.

### ***Proposed Solution***

- The Department is requesting to transfer (2.0) FTE and (\$92,913) General Fund, to the Colorado Judicial Department, Division of Probation Services, effective June 1, 2018.

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# COLORADO

## Department of Corrections

John W. Hickenlooper  
Governor

Rick Raemisch  
Executive Director

FY 2018-19 Funding Request | November 1, 2017

**Department Priority: R-07**  
**Request Detail: Interstate Compact Position Transfer**

Summary of Incremental Funding Change for FY 2018-19	Total Funds	General Fund
Interstate Compact Position Transfer	(\$92,913)	(\$92,913)

### **Problem or Opportunity:**

The Department of Corrections (DOC) is requesting to transfer FTE authority and personal services spending authority to the Colorado Judicial Department, Division of Probation Services. The request is for a reduction of (2.0) FTE and (\$92,913) General Fund in FY 2018-19, in the Parole subprogram. The Department requests that the transfer of positions be effective June 1, 2018, to account for the pay day shift. This request will annualize to a reduction of (2.0) and (\$92,913) in FY 2019-20. Presently the Division of Parole has 2.0 FTE (Administrative Assistants III) assigned to the Interstate Compact office who work with the Division of Probation Services. The DOC staff are overseen by an off-site Division of Probation Services, Deputy Compact Administrator (DCA). Having this oversight off-site is causing inefficient work productivity for the DOC staff.

Challenges for the DOC staff include the inability to quality assure the information of both incoming and outgoing information within the transfer request process. The Department FTE do not have access to the Probation databases necessary to verify the information. Additionally, the Probation Services internal rules and processes are different from the rules and processes for the Parole Division. This makes it difficult to provide oversight of these 2.0 FTE due to the lack of probation experience, knowledge, and training with the Division of Probation Services.

The Division of Probation Services has expressed an interest in managing these positions, which will lead to an increase in the level of quality assurance, training, and access to internal databases. Processes will be more enhanced and streamlined, with higher integrity of available information. Transferring these 2.0 FTE to the Division of Probation Services will provide better oversight and customer service.

### **Proposed Solution:**

The Department requests a base reduction of (2.0) FTE and (\$92,913) General Fund in FY 2018-19 in the Parole subprogram, with a corresponding increase in the Colorado Judicial Department, Division of Probation Services.

If this request is not funded, the workload and positions will continue to be assigned to the Parole Division without the on-site expertise and oversight of the Division of Probation Services.

**Anticipated Outcomes:**

If approved, these positions will report directly to and be on-site with the Division of Probation Services administrator who is assigned to support the DOC Parole Division. Being on-site will increase the level of quality assurance, training, and access to internal databases. Combined these factors will enhance the level of customer service to the Interstate Compact stakeholders, other staff, and overall efficient, effective and elegant service.

**Assumptions and Calculations:**

Salary calculations are figured with a June 1, 2018 effective date for the transfer of FTE. In this way with the June payroll shift the Colorado Judicial Department, Division of Probation Services, will have funding to offset the June payroll in July 2018.

Base salary of \$3,469 is figured at the current pay of the two encumbered Administrative Assistant III positions.

PERA is calculated at 10.15%.

Medicare is calculated at 1.45%.

**Addendum**

<b>Table 1 ~ Summary of Request</b>				
<b>Department of Corrections - GF</b>	<b>FY 2018-19</b>	<b>FTE</b>	<b>FY 2019-20</b>	<b>FTE</b>
<b>5A Parole Subprogram</b>				
Personal Services	(\$92,913)	(2.0)	(\$92,913)	(2.0)
<b>Total DOC Decrease</b>	<b>(\$92,913)</b>	<b>(2.0)</b>	<b>(\$92,913)</b>	<b>(2.0)</b>
<b>Judicial Department - GF</b>				
<b>4 Probation and Related Services</b>				
General Fund	\$92,913	2.0	\$92,913	2.0
<b>Total Judicial Department Increase</b>	<b>\$92,913</b>	<b>2.0</b>	<b>\$92,913</b>	<b>2.0</b>



**FTE Calculation Assumptions:**

**Operating Expenses** -- Base operating expenses are included per FTE for \$500 per year. In addition, for regular FTE, annual telephone costs assume base charges of \$450 per year.

**Standard Capital Purchases** -- Each additional employee necessitates the purchase of a Personal Computer (\$900), Office Suite Software (\$330), and office furniture (\$3,473).

**General Fund FTE** -- New full-time General Fund positions are reflected in Year 1 as 0.9166 FTE to account for the pay-date shift. This applies to personal services costs only; operating costs are not subject to the pay-date shift.

<b>Expenditure Detail</b>		<b>FY 2018-19</b>		<b>FY 2019-20</b>	
<i>Personal Services:</i>					
Classification Title	Monthly	FTE		FTE	
Administrative Assistant III	\$3,469	2.0	\$83,256	2.0	\$83,256
PERA			\$8,450		\$8,450
AED			\$0		\$0
SAED			\$0		\$0
Medicare			\$1,207		\$1,207
STD			\$0		\$0
Health-Life-Dental			\$0		\$0
<b>Subtotal Position 1, 2.0 FTE</b>		<b>2.0</b>	<b>\$92,913</b>	<b>2.0</b>	<b>\$92,913</b>
<i>Subtotal Personal Services</i>		2.0	\$92,913	2.0	\$92,913
<b>TOTAL REQUEST</b>		2.0	<b>\$92,913</b>	2.0	<b>\$92,913</b>
<i>General Fund:</i>					
<i>Cash funds:</i>					
<i>Reappropriated Funds:</i>					
<i>Federal Funds:</i>					

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**Schedule 13**

**Funding Request for the FY 2018-19 Budget Cycle**

**Department of Corrections**

**Request Title**

**R-08 Parole Caseload**

Dept. Approval By: 

Supplemental FY 2017-18

Change Request FY 2018-19

OSPB Approval By: 

Budget Amendment FY 2018-19

Summary Information	Fund	FY 2017-18		FY 2018-19		FY 2019-20
		Initial Appropriation	Supplemental Request	Base Request	Change Request	Continuation
	Total	\$2,166,708	\$0	\$9,017,832	\$0	\$0
	FTE	0.0	0.0	0.0	0.0	0.0
Total of All Line Items Impacted by Change Request	GF	\$0	\$0	\$8,851,124	\$0	\$0
	CF	\$0	\$0	\$0	\$0	\$0
	RF	\$2,166,708	\$0	\$2,166,708	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0

Line Item Information	Fund	FY 2017-18		FY 2018-19		FY 2019-20
		Initial Appropriation	Supplemental Request	Base Request	Change Request	Continuation
	Total	\$7,732,831	\$0	\$7,732,831	\$1,285,201	\$1,285,201
	FTE	0.0	0.0	0.0	0.0	0.0
05. Community Services, (A) Parole Subprogram -- Contract Services	GF	\$5,565,923	\$0	\$5,565,923	\$1,285,201	\$1,285,201
	CF	\$0	\$0	\$0	\$0	\$0
	RF	\$2,166,708	\$0	\$2,166,708	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0

	Total	\$1,215,818	\$0	\$1,215,818	(\$1,215,818)	(\$1,215,818)
	FTE	0.0	0.0	0.0	0.0	0.0
05. Community Services, (A) Parole Subprogram -- Non-residential Services	GF	\$1,215,818	\$0	\$1,215,818	(\$1,215,818)	(\$1,215,818)
	CF	\$0	\$0	\$0	\$0	\$0
	RF	\$0	\$0	\$0	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0

	<b>Total</b>	<b>\$69,383</b>	<b>\$0</b>	<b>\$69,383</b>	<b>(\$69,383)</b>	<b>(\$69,383)</b>
	FTE	0.0	0.0	0.0	0.0	0.0
05. Community Services, (A) Parole Subprogram --	GF	\$69,383	\$0	\$69,383	(\$69,383)	(\$69,383)
Home Detention	CF	\$0	\$0	\$0	\$0	\$0
	RF	\$0	\$0	\$0	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0

CF Letternote Text Revision Required?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	If Yes, see schedule 4 fund source detail.
RF Letternote Text Revision Required?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	
FF Letternote Text Revision Required?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	
Requires Legislation?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	
Type of Request?	Department of Corrections Prioritized Request				
Interagency Approval or Related Schedule 13s:	None				



### ***Cost and FTE***

- The Department of Corrections is requesting no changes to the funding in FY 2018-19 in the Parole program. The request for no change is based upon the Division of Criminal Justice (DCJ) Summer 2017 parole population projections for FY 2018-19.

### ***Current Program***

- For FY 2017-18 the Parole program is budgeted \$32,743,494 and 293.2 FTE to supervise 8,280 parolees.
- The purpose of the program is to provide for public safety through the structured supervision and accountability of parolees released to the community.
- The program has five contract lines. The request is asking to consolidate two of them into the Contract Services line which will provide increased efficiencies and reflect actual operating expenses that meet the needs of parolees. The multiple lines were created over 20 years ago and the programs and administration of each line has changed.
- The services for drug screen, antabuse monitoring, medication management and in-home electronic monitoring are currently being paid under those contract lines, but historically there are additional funds required for those services and they are being paid under the Contract Services appropriation.

### ***Problem or Opportunity***

- The Parole program is dependent upon the population of parolees, and caseload is adjusted based upon projected parolee population.
- The Department requests the appropriate funding based upon the population projections of offenders in the program.
- Consolidating the contract lines will provide increased efficiencies and reflect actual operations that meet the parolees' needs.

### ***Consequences of Problem***

- Public safety risks remain if this population is not adequately supervised and addressed.

### ***Proposed Solution***

- The current level of funding provides for services, programs, and staffing and reflects the appropriate need based upon staffing of officers to the parolees projected for the successful reentry of offenders into society.
- The consolidation of contract lines results in \$0 change in funding.
- This request is ongoing and does not require a statutory change.

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# COLORADO

## Department of Corrections

John W. Hickenlooper  
Governor

Rick Raemisch  
Executive Director

FY 2018-19 Change Request | November 1, 2017

**Department Priority: R-08**  
**Request Detail: Parole Caseload**

Summary of Incremental Funding Change for FY 2018-19	Total Funds	General Fund
Parole Caseload	\$0	\$0

### **Problem or Opportunity:**

Parole population changes affect services and drive caseloads. Caseload projections are based upon the Division of Criminal Justice (DCJ) Summer 2017 parole population projections which are compared to the FY 2013-14 parolee population of 8,280. The Parole caseload has not been adjusted for population changes since FY 2013-14. Projected parole population figures compared to FY 2013-14 funding levels show an insignificant decrease of 28 parolees for FY 2018-19 based upon DCJ's latest projections (Table 2).

### **Proposed Solution:**

The Department of Corrections (DOC) is requesting no funding changes in FY 2018-19 due to the projected parole population compared to the FY 2013-14 funded level. This request is based upon the DCJ Summer 2017 projected population numbers.

This decision item also requests consolidation of the Contract Services appropriation with the Non-residential Services and Home Detention funding lines. The request consolidates three contract lines into one as all three lines were originally established for similar services for parolees in the late 1990s. Non-residential Services was first approved in HB 96-1366 and included services such as drug screens, antabuse monitoring, medication management, and daily call-ins to a day reporting center. The day reporting center is not utilized as newer methods/technology are being utilized by the program for check-in. Home Detention was first approved in HB 96-1366 and included services for in-home electronic monitoring. Since the original lines were created 20 years ago the programs and administration of the services for each contract has changed. The two separate contract lines proposed for elimination do not have sufficient funding for the services being provided under each contract funded lines. The services for drug screen, antabuse monitoring, medication management and in-home electronic monitoring are currently being paid under those lines but historically there are additional funds required for those services and they are being paid under the Contract Services appropriation.

Consolidating the contract lines will provide increased efficiencies and reflect actual operations that meet the parolees' needs. The consolidation will result in the elimination of the Non-residential Services and the Home Detention contract lines. Contract funding is based upon SB 17-254 FY 2017-18 funding and the three contract lines are General Fund. The consolidation request results in \$0 change in funding.

No Statutory changes will be necessary to 17-2-102 C.R.S. or 17-27.5-101 C.R.S.

***Anticipated Outcomes:***

The projected population accurately reflects the funding and staffing in the program based upon standard officer staffing ratios in each program. There are no alternatives to caseload adjustment. By not consolidating the contract lines, current operations would remain the same.

***Assumptions and Calculations:***

DCJ projects the June 30, 2018 parole population to be 8,257 and the June 30, 2019 parole population is projected to be 8,246. The average daily parole population that is used for the calculation for the funding request is 8,252 ( $8,257 + 8,246 = 8,252$ , see Table 1). The request for FY 2018-19 projects a slight decrease of 28 parolees (less than 0.4 percentage change in population) compared to the FY 2013-14 funding (Table 2).

The consolidation of the contract lines funding change is based upon the SB 17-254 funding.

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## Appendix

**Table 1 ~ Population Projections**

	FY 2017-18	FY 2018-19	Average Daily Population (ADP) for FY 2018-19
	Projected	Projected	
Adult Prison Population -- DCJ* Projected	8,257	8,246	8,252

\*Division of Criminal Justice, Summer 2017 Projections

### Population Projections

Detailed assumptions used in calculating the projected populations are:

- DCJ Summer 2017 Offender Population Projections for FY 2017-18 is 8,257.
- DCJ Summer 2017 Offender Population Projections for FY 2020-19 is 8,246.
- The projected average daily population for FY 2018-19 of 8,252 is calculated by averaging the FY 2017-18 and FY 2018-19 projected populations (See Table 1).
- FY 2013-14 funded population is the basis for comparison as the program has not had any adjustment for population changes since that fiscal year.

**Table 2 ~ Parole Population Comparison ~ FY 2018-19**

Average Daily Population (ADP) for FY 2018-19	Parole Population
FY 2018-19 Projected Population* Table 1	8,252
FY 2013-14 Funded Population	8,280
<b>FY 2018-19 Projected Population Decrease</b>	<b>(28)</b>

\*Division of Criminal Justice, Summer 2017 Projections

**Table 3 ~ Parole Contract Services Consolidation**

5(A) Parole	SB 17-254 Funding	Consolidation Request	Contract Balance
Contract Services GF	\$7,732,631	\$1,285,201	<b>\$9,017,832</b>
Non-residential Services GF	\$1,215,818	(\$1,215,818)	<b>\$0</b>
Home Detention GF	\$69,383	(\$69,383)	<b>\$0</b>
<b>(5)(A) Total Contract</b>	<b>\$9,017,832</b>	<b>\$0</b>	<b>\$9,017,832</b>

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**Schedule 13**

**Funding Request for the FY 2018-19 Budget Cycle**

Department of Corrections

Request Title

**R-09 Community Supervision Caseload**

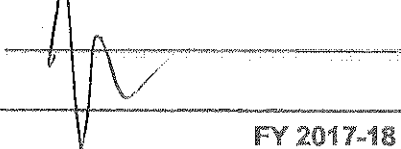
Dept. Approval By:



Supplemental FY 2017-18

Change Request FY 2018-19

OSPB Approval By:



Budget Amendment FY 2018-19

Summary Information	Fund	FY 2017-18		FY 2018-19	FY 2019-20
		Initial Appropriation	Supplemental Request	Base Request	Change Request Continuation
	<b>Total</b>	\$106,198,973	\$0	\$106,341,212	(\$2,081,362) (\$2,172,761)
	FTE	83.8	0.0	83.8	(17.4) (19.0)
<b>Total of All Line Items Impacted by Change Request</b>	GF	\$102,989,016	\$0	\$103,131,255	(\$2,061,362) (\$2,172,761)
	CF	\$3,177,482	\$0	\$3,177,482	\$0 \$0
	RF	\$32,475	\$0	\$32,475	\$0 \$0
	FF	\$0	\$0	\$0	\$0 \$0

Line Item Information	Fund	FY 2017-18		FY 2018-19	FY 2019-20
		Initial Appropriation	Supplemental Request	Base Request	Change Request Continuation
	<b>Total</b>	\$54,108,988	\$552,744	\$54,108,988	(\$142,689) (\$150,616)
	FTE	0.0	0.0	0.0	0.0 0.0
<b>01. Management, (A) Executive Director's Office Subprogram -- Health, Life, and Dental</b>	GF	\$52,536,256	\$552,744	\$52,536,256	(\$142,689) (\$150,616)
	CF	\$1,572,712	\$0	\$1,572,712	\$0 \$0
	RF	\$0	\$0	\$0	\$0 \$0
	FF	\$0	\$0	\$0	\$0 \$0

	<b>Total</b>	\$628,089	\$6,744	\$628,089	(\$1,547) (\$1,888)
	FTE	0.0	0.0	0.0	0.0 0.0
<b>01. Management, (A) Executive Director's Office Subprogram -- Short-term Disability</b>	GF	\$610,911	\$6,744	\$610,911	(\$1,547) (\$1,888)
	CF	\$17,178	\$0	\$17,178	\$0 \$0
	RF	\$0	\$0	\$0	\$0 \$0
	FF	\$0	\$0	\$0	\$0 \$0

	<b>Total</b>	<b>\$16,892,514</b>	<b>\$177,451</b>	<b>\$16,892,514</b>	<b>(\$40,709)</b>	<b>(\$44,413)</b>
	FTE	0.0	0.0	0.0	0.0	0.0
01. Management, (A) Executive Director's Office	GF	\$16,439,123	\$177,451	\$16,439,123	(\$40,709)	(\$44,413)
Subprogram -- Amortization Equalization Disbursement	CF	\$453,391	\$0	\$453,391	\$0	\$0
	RF	\$0	\$0	\$0	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0

	<b>Total</b>	<b>\$16,892,514</b>	<b>\$177,451</b>	<b>\$16,892,514</b>	<b>(\$40,709)</b>	<b>(\$44,413)</b>
	FTE	0.0	0.0	0.0	0.0	0.0
01. Management, (A) Executive Director's Office	GF	\$16,439,123	\$177,451	\$16,439,123	(\$40,709)	(\$44,413)
Subprogram -- Supplemental Amortization Equalization Disbursement	CF	\$453,391	\$0	\$453,391	\$0	\$0
	RF	\$0	\$0	\$0	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0

	<b>Total</b>	<b>\$428,866</b>	<b>\$0</b>	<b>\$428,873</b>	<b>(\$475)</b>	<b>(\$475)</b>
	FTE	0.0	0.0	0.0	0.0	0.0
01. Management, (C) Inspector General	GF	\$345,679	\$0	\$345,688	(\$475)	(\$475)
Subprogram -- Operating Expenses	CF	\$83,187	\$0	\$83,187	\$0	\$0
	RF	\$0	\$0	\$0	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0

	<b>Total</b>	<b>\$1,627,200</b>	<b>\$0</b>	<b>\$1,627,515</b>	<b>(\$8,550)</b>	<b>(\$8,550)</b>
	FTE	0.0	0.0	0.0	0.0	0.0
03. Support Services, (D) Communications	GF	\$1,627,200	\$0	\$1,627,515	(\$8,550)	(\$8,550)
Subprogram -- Operating Expenses	CF	\$0	\$0	\$0	\$0	\$0
	RF	\$0	\$0	\$0	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0

	<b>Total</b>	<b>\$3,208,280</b>	<b>\$0</b>	<b>\$3,208,280</b>	<b>(\$720)</b>	<b>(\$2,160)</b>
	FTE	0.0	0.0	0.0	0.0	0.0
03. Support Services, (E) Transportation	GF	\$2,608,657	\$0	\$2,608,657	(\$720)	(\$2,160)
Subprogram -- Vehicle Lease Payments	CF	\$597,623	\$0	\$597,623	\$0	\$0
	RF	\$0	\$0	\$0	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0

	<b>Total</b>	<b>\$287,124</b>	<b>\$685</b>	<b>\$287,131</b>	<b>(\$475)</b>	<b>(\$475)</b>
	FTE	0.0	0.0	0.0	0.0	0.0
03. Support Services, (F)	GF	\$287,124	\$685	\$287,131	(\$475)	(\$475)
Training Subprogram –	CF	\$0	\$0	\$0	\$0	\$0
Operating Expenses	RF	\$0	\$0	\$0	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0

	<b>Total</b>	<b>\$1,645,262</b>	<b>\$0</b>	<b>\$1,645,322</b>	<b>(\$3,800)</b>	<b>(\$3,800)</b>
	FTE	0.0	0.0	0.0	0.0	0.0
03. Support Services, (G)	GF	\$1,645,262	\$0	\$1,645,322	(\$3,800)	(\$3,800)
Information Systems	CF	\$0	\$0	\$0	\$0	\$0
Subprogram – Operating	RF	\$0	\$0	\$0	\$0	\$0
Expenses	FF	\$0	\$0	\$0	\$0	\$0

	<b>Total</b>	<b>\$5,951,926</b>	<b>\$0</b>	<b>\$6,093,776</b>	<b>(\$908,628)</b>	<b>(\$991,303)</b>
	FTE	83.8	0.0	83.8	(17.4)	(19.0)
05. Community Services,	GF	\$5,951,926	\$0	\$6,093,776	(\$908,628)	(\$991,303)
(B) Community Supervision	CF	\$0	\$0	\$0	\$0	\$0
Subprogram, (1)	RF	\$0	\$0	\$0	\$0	\$0
Community Supervision	FF	\$0	\$0	\$0	\$0	\$0
- Personal Services						

	<b>Total</b>	<b>\$632,650</b>	<b>\$0</b>	<b>\$632,650</b>	<b>(\$29,084)</b>	<b>(\$40,892)</b>
	FTE	0.0	0.0	0.0	0.0	0.0
05. Community Services,	GF	\$632,650	\$0	\$632,650	(\$29,084)	(\$40,892)
(B) Community Supervision	CF	\$0	\$0	\$0	\$0	\$0
Subprogram, (1)	RF	\$0	\$0	\$0	\$0	\$0
Community Supervision	FF	\$0	\$0	\$0	\$0	\$0
- Operating Expenses						

	<b>Total</b>	<b>\$649,034</b>	<b>\$0</b>	<b>\$649,034</b>	<b>(\$649,034)</b>	<b>(\$649,034)</b>
	FTE	0.0	0.0	0.0	0.0	0.0
05. Community Services,	GF	\$649,034	\$0	\$649,034	(\$649,034)	(\$649,034)
(B) Community Supervision	CF	\$0	\$0	\$0	\$0	\$0
Subprogram, (1)	RF	\$0	\$0	\$0	\$0	\$0
Community Supervision	FF	\$0	\$0	\$0	\$0	\$0
- Community Mental Health						
Services						

	<b>Total</b>	<b>\$2,952,822</b>	<b>\$0</b>	<b>\$2,952,822</b>	<b>\$80,782</b>	<b>\$80,782</b>
	FTE	0.0	0.0	0.0	0.0	0.0
05. Community Services, (B) Community Supervision Subprogram, (1)	GF	\$2,952,822	\$0	\$2,952,822	\$28,307	\$28,307
Community Supervision	CF	\$0	\$0	\$0	\$0	\$0
- Contract Services	RF	\$0	\$0	\$0	\$32,475	\$32,475
	FF	\$0	\$0	\$0	\$0	\$0

	<b>Total</b>	<b>\$221,200</b>	<b>\$0</b>	<b>\$221,200</b>	<b>(\$221,200)</b>	<b>(\$221,200)</b>
	FTE	0.0	0.0	0.0	0.0	0.0
05. Community Services, (B) Community Supervision Subprogram, (1)	GF	\$221,200	\$0	\$221,200	(\$221,200)	(\$221,200)
Community Supervision	CF	\$0	\$0	\$0	\$0	\$0
- Contract Services for High Risk Offenders	RF	\$0	\$0	\$0	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0

	<b>Total</b>	<b>\$74,524</b>	<b>\$0</b>	<b>\$74,524</b>	<b>(\$74,524)</b>	<b>(\$74,524)</b>
	FTE	0.0	0.0	0.0	0.0	0.0
05. Community Services, (B) Community Supervision Subprogram, (1)	GF	\$42,049	\$0	\$42,049	(\$42,049)	(\$42,049)
Community Supervision	CF	\$0	\$0	\$0	\$0	\$0
Contract Services for Fugitive Returns	RF	\$32,475	\$0	\$32,475	(\$32,475)	(\$32,475)
	FF	\$0	\$0	\$0	\$0	\$0

CF Letternote Text Revision Required?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	If Yes, see schedule 4 fund source detail.
RF Letternote Text Revision Required?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	
FF Letternote Text Revision Required?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	
Requires Legislation?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	
Type of Request?	Department of Corrections Prioritized Request				
Interagency Approval or Related Schedule 13s:	Department of Personnel and Administration				



### ***Cost and FTE***

- The Department of Corrections is requesting a decrease of \$2,061,362 General Fund (GF) and 17.4 FTE in FY 2018-19 in the Community Supervision program. This represents a 19.5 percent decrease from current FY 2017-18 funded levels.

### ***Current Program***

- For FY 2017-18 the Community Supervision program was budgeted \$10,613,556 and 83.8 FTE to supervise approximately 2,300 offenders.
- The purpose of the program is to provide for public safety through the structured supervision and accountability of offenders released to the community.
- The program has five contract lines. The request is asking to consolidate four of them into the Contract Services line which will provide increased efficiencies and reflect actual operating expenses that meet the offenders' needs. The multiple lines were created over 20 years ago and programs and administration of each contract has changed.
- The services for mental health treatment, global positioning satellite devices, electronic paging devices, and services to return fugitives to custody are currently being paid under those lines but historically there are additional funds required for those services and they are being paid under the Contract Service appropriation.

### ***Problem or Opportunity***

- The Community Supervision program is dependent upon the population of offenders, and caseload is adjusted based upon projected offender population.
- The Department requests the appropriate funding based upon the population projections of offenders in the program.
- Consolidating the contract lines will provide increased efficiencies and reflect actual operations that meet the offenders' needs.

### ***Consequences of Problem***

- The Department will have more resources than necessary to supervise offenders released to the community.

### ***Proposed Solution***

- The change of funding for services, programs, and staffing will reflect the appropriate need based upon staffing of officers to the change of offenders projected for the successful reentry of offenders into society.
- The consolidation request results in \$0 change in funding.
- This request is ongoing and does not require a statutory change.

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# COLORADO

## Department of Corrections

John W. Hickenlooper  
Governor

Rick Raemisch  
Executive Director

FY 2018-19 Change Request | November 1, 2017

**Department Priority: R-09**  
**Request Detail: Community Supervision Caseload**

Summary of Incremental Funding Change for FY 2018-19	Total Funds	General Fund
Community Supervision Caseload	(\$2,061,362)	(\$2,061,362)

### **Problem or Opportunity:**

Prison population changes affect services and drive caseloads in this subprogram. Projected offender population figures compared to FY 2013-14 Figure Setting funding levels show a decrease of offenders for FY 2018-19 based upon the Division of Criminal Justice (DCJ) Summer 2017 projections. The FY 2013-14 funded level was used as the program has not been adjusted for population changes since that fiscal year. Community Supervision population is calculated by taking the total jurisdictional average daily population for FY 2018-19 and multiplying by 8.7% (rolling 12 month average for FY 2016-17) for the total community corrections offenders. Of those, 2.4% are under the Community Intensive Supervision Program (ISP) program and 6.3% are under Community Supervision (Table 2). Consequently, a declining offender population will create over funding of the Community Supervision program if continuation funding is granted.

Adult Parole and Community Corrections are responsible for the administration and risk management of the non-residential, ISP, and the Community Supervision (residential) programs statewide, including supervision of offenders, monitoring of contract facilities, intervention services, and risk reduction through contract services. Both residential and non-residential program alternatives are more cost-effective than prison and provide an opportunity for the offender to progressively re-enter the community.

### **Proposed Solution:**

The Department of Corrections (DOC) requests a decrease of \$2,061,362 in General Fund and 17.4 FTE in FY 2018-19 due to projected population decreases in the Community Supervision Program. This request is based upon the DCJ Summer 2017 projected population numbers.

This decision item also requests a consolidation of the Contract Services appropriation with the Community Mental Health, Contract Services for High Risk Offenders, and Contract Services for Fugitive Returns funding lines. The request consolidates four contract lines into one. All four lines were originally established for similar services for offenders in the late 1990s. Community Mental Health Services was first approved in HB 96-1366 and included services to offenders for mental health services. Contract Services for High Risk Offenders was first approved in SB 99-215 and included services for utilizing global positioning satellite devices and electronic paging devices to track high-risk offenders in the

division. Contract Services for Fugitive Returns was first approved in SB 97-215 and includes funds that were transferred from the Department of Public Safety, Division of Criminal Justice, and are used to return fugitives to custody. Since the lines were created 20 years ago, the programs and administration of the services for each contract has changed. The separate contract lines proposed for elimination do not have sufficient funding for the services being provided under each contract line. The services for mental health treatment, global positioning satellite devices, electronic paging devices, and services to return fugitives to custody are currently being paid under those lines but historically there are additional funds required for those services and they are being paid under the Contract Services appropriation.

Consolidating the contract lines will provide increased efficiencies and reflect actual operations that meet offender needs. The consolidation will result in the elimination of the Community Mental Health, Contract Services for High Risk Offenders, and Contract Services for Fugitive Returns appropriations. The consolidation request results in \$0 change in funding.

No Statutory changes will be necessary to 17-2-102 C.R.S. or 17-27.5-101 C.R.S.

***Anticipated Outcomes:***

The projected population decrease is accurately reflected in the funding and staffing of the program based upon standard officer staffing ratios in each program. There are no alternatives to caseload adjustment. By not consolidating the contract lines, current operations would remain the same.

***Assumptions and Calculations:***

DCJ projects the June 30, 2018 offender population to be 20,114 while the June 30, 2019 offender population is projected at 20,680. The average daily offender population that is used for calculating the funding request is 20,397 ( $20,114 + 20,680 / 2 = 20,397$ , see Table 1). The request for FY 2018-19 projects a decrease of 526 offenders compared to the FY 2013-14 funding (Table 2).

The Community Subprogram maintains caseload ratios at 1:60 for Community and 1:25 for ISP. This request is based upon those funded ratios to address the projected population decrease (Table 2) for FY 2018-19. See Tables 4 through 7 for staffing request changes.

The consolidation of the contract lines funding change is based upon SB 17-254 funding, less the caseload adjustments.

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## Appendix

<b>Table 1 ~ Population Projections</b>			
	FY 2017-18	FY 2018-19	Average Daily Population (ADP) for FY 2018-19
	Projected	Projected	
Adult Prison Population -- DCJ* Projected	20,114	20,680	20,397
*Division of Criminal Justice, Summer 2017 Projections			

### Population Projections

Detailed assumptions used in calculating the projected populations are:

- DCJ Summer, 2017 Offender Population Projections for FY 2018-19 is 20,114.
- DCJ Summer, 2017 Offender Population Projections for FY 2019-20 is 20,680.
- The projected average daily population for FY 2018-19 of 20,397 is calculated by averaging the FY 2017-18 and FY 2018-19 projected populations (See Table 1).

Detailed assumptions used in calculating the FY 2018-19 projected population changes in Community and Community ISP are:

- Total projected population for FY 2018-19 is 1,774 ( $20,397 * 8.7\% = 1,774$ ).
- The 8.7 percent is total percentage of Community population compared to prison population (Table 3).
- Total projected average daily population decrease for FY 2018-19 is 526 ( $2,300 - 1,774 = 526$ ).
- 85% of the Community population is in Regular Community and 15% is in Community ISP.
- Regular Community projected average daily population projection is 1,290 ( $1,774 * 85\% = 1,290$ ), a decrease of 110 in FY 2018-19 (see Table 2).
- Community ISP projected average daily population is 484 ( $1,774 * 15\% = 484$ ), a decrease of 416 in FY 2018-19 (Table 2).

<b>Table 2 ~ Population Split and Staffing between Community and Community ISP ~ FY 2018-19</b>			
Average Daily Population (ADP) for FY 2018-19	Total Community Supervision 8.7%	Community ISP 2.4%	Community Supervision 6.3%
FY 2018-19 Projected Population (rounded)	1,774	484	1,290
FY 2013-14 Funded Population	2,300	900	1,400
<b>FY 2018-19 Projected Population Decrease</b>	<b>(526)</b>	<b>(416)</b>	<b>(110)</b>
CPO's FY 2013-14 Funded Historical Ratio		25:1	60:1
Decreased CPOs (FTE rounded)	(18.0)	(17.0)	(1.0)
Decreased Supervisors 15:1 (FTE rounded)	(1.0)		
<b>Total Staffing Difference</b>	<b>(19.0)</b>		

Note: Rolling 12 Month Average 8.7% (Table 3)

### Staffing Calculations

- Community Parole Officers (CPO) supervise full caseloads for a ratio of 1:60 in Community; 1:25 in Community ISP (FY 2013-14 funded ratios).
- Supervisor (Supv) totals are calculated using only the CPO staff totals.
- FTE are based on the ratio of staff to offenders or the ratio of staff to staff, and are calculated based on FY 2013-14 funded ratios.

**Table 3 ~ Community Supervision Average 12 Month Rolling Percentage**

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	AVG 12 months
<b>Residential/Community</b>	1,333	1,293	1,257	1,269	1,246	1,230	1,203	1,195	1,198	1,179	1,153	1,150	1,226
<b>Community ISP</b>													
<b>CRCF</b>	192	201	163	168	150	120	126	143	138	143	153	159	155
<b>ISP-Offender</b>	315	307	313	307	297	305	312	308	304	303	298	285	305
<b>Total Community ISP</b>	507	508	476	475	447	425	438	451	442	446	451	444	459
<b>Total Community &amp; ISP</b>	1,840	1,801	1,733	1,744	1,693	1,655	1,641	1,646	1,640	1,625	1,604	1,594	1,685
<b>Prison Population</b>	19,337	19,277	19,203	19,206	19,202	19,278	19,253	19,314	19,706	19,681	19,735	19,747	19,412
<b>Community % Pop of Prison</b>	9.5%	9.3%	9.0%	9.1%	8.8%	8.6%	8.5%	8.5%	8.3%	8.3%	8.1%	8.1%	<b>8.7%</b>
<b>Total Prison Population</b>	19,697	19,775	19,757	19,780	19,782	19,825	19,887	20,006	20,092	20,125	20,143	20,101	19,914
<b>Less Jail &amp; Escape/walkaway</b>	360	498	554	574	580	547	634	692	386	444	408	354	503
<b>Total</b>	19,337	19,277	19,203	19,206	19,202	19,278	19,253	19,314	19,706	19,681	19,735	19,747	19,412
<b>ISP %</b>	0.0262	0.0264	0.0248	0.0247	0.0233	0.0220	0.0227	0.0234	0.0224	0.0227	0.0229	0.0225	<b>2.4%</b>
<b>Community %</b>	0.0689	0.0671	0.0655	0.0661	0.0649	0.0638	0.0625	0.0619	0.0608	0.0599	0.0584	0.0582	<b>6.3%</b>

Note: Population numbers from DOC Monthly Population Reports

**Table 4 ~ Community Supervision Personal Services Summary**

**FY 2018-19**

	<b>FTE Request</b>	<b>Personal Services*</b>	<b>HLD</b>	<b>STD</b>	<b>AED</b>	<b>SAED</b>	<b>Total Request</b>
Supervisor	(0.9)	(\$62,824)	(\$7,927)	(\$107)	(\$2,815)	(\$2,815)	<b>(\$76,488)</b>
CPO	(16.5)	(\$845,804)	(\$134,762)	(\$1,440)	(\$37,894)	(\$37,894)	<b>(\$1,057,794)</b>
<b>Total</b>	<b>(17.4)</b>	<b>(\$908,628)</b>	<b>(\$142,689)</b>	<b>(\$1,547)</b>	<b>(\$40,709)</b>	<b>(\$40,709)</b>	<b>(\$1,134,282)</b>

\* Includes PERA and Medicare

Note: From FTE calculations sheet

**Table 5~ Community Supervision Personal Services Summary**

**FY 2019-20**

	<b>FTE Request</b>	<b>Personal Services*</b>	<b>HLD</b>	<b>STD</b>	<b>AED</b>	<b>SAED</b>	<b>Total Request</b>
Supervisor	(1.0)	(\$68,541)	(\$7,927)	(\$117)	(\$3,071)	(\$3,071)	<b>(\$82,727)</b>
CPO	(18.0)	(\$922,762)	(\$142,689)	(\$1,571)	(\$41,342)	(\$41,342)	<b>(\$1,149,706)</b>
<b>Total</b>	<b>(19.0)</b>	<b>(\$991,303)</b>	<b>(\$150,616)</b>	<b>(\$1,688)</b>	<b>(\$44,413)</b>	<b>(\$44,413)</b>	<b>(\$1,232,433)</b>

\* Includes PERA and Medicare

Note: From FTE calculations sheet

**Personal Services (See Tables 4 & 5 for FTE Calcs)**

- FTE requests are based on 11 months (pay date shift) for FY 2018-19.
- Salaries calculated at the current entry level per the FY 2017-18 compensation plan:
  - Community Parole Supervisor: \$5,118/month
  - Community Parole Officer: \$3,828/month

- PERA calculated at 10.15% of salary.
- Medicare calculated at 1.45% of salary.
- Health, Life, and Dental is calculated at \$7,927 annually.
- Short-term Disability is calculated at 0.19%.
- Amortization Equalization Disbursement (AED) is calculated at 5.0%.
- Supplemental Amortization Equalization Disbursement (SAED) is calculated at 5.0%.

<b>Table 6 ~ General FTE Operating Expenses Request</b>			
	<b>FTE</b>	<b>Expense</b>	<b>Request</b>
(1)(C) Inspector General - Staff Drug Test*	(19.0)	\$25	(\$475)
(3)(D) Communications - Telephone Expense	(19.0)	\$450	(\$8,550)
(3)(E) Transportation – State Fleet Management Fee (18 vehicles turned in) Full Year = (\$2,160)	(18.0)	\$120	(\$720)
(3)(F) Training - Staff Training*	(19.0)	\$25	(\$475)
(3)(G) Information Systems	(19.0)	\$200	(\$3,800)

\* Rounding equals FTE calc spreadsheet

<b>Table 7 ~ Operating Expense Request for Community Supervision</b>			
	<b>FTE</b>	<b>Expense</b>	<b>Request</b>
<b>Total CPO and Supervisor Decrease</b>	<b>(19.0)</b>		<b>(\$29,084)</b>
Base Operating Supplies	(19.0)	\$500	(\$9,500)
IPhone Annual Charges	(19.0)	\$720	(\$13,680)
<b>Officer Vehicle Operating by Vehicles</b>			
Variable Mileage Rate (based on 18 vehicles) Full Year = (\$17,712)	(18)	\$984	(\$5,904)

### **Community Operating Expenses**

Operating Expenses detailed under FTE calculation and Tables have been calculated by the total FTE for each staff position including the mileage calculation to determine the total change. Community Supervision Operating Expenses and the Transportation Vehicle Lease Expense line have been adjusted for the decrease of 18 vehicles for the change in mileage and annual maintenance fee (all 18 vehicles have fulfilled the lease payment requirement).

### **Contract Funding**

The Division of Adult Parole requests proportional changes in contract funding in FY 2018-19 for the projected change in the offender population. Such services include, but are not limited to: electronic monitoring, drug screens, antabuse monitoring, electronic case management, and crime/offender specific treatment including the requirements of the seriously mentally ill offenders and sex offenders. Current funding levels per offender were used to calculate this request. Funding levels for these services are as follows: Contract Services \$1,266.09, Community Mental Health Services \$278.29, and Contract Services for High Risk Offenders \$245.78.

### **Contract Services Detail (per offender for contract services)**

- Contract dollars are calculated using the change in population, not the total number of the population.

- Contract Services were calculated using the change in number of offenders times JBC funding per offender.

<b>Table 8 ~ Contract Services</b>			
	<b>Cost Per Offender</b>	<b>Reduction of Offenders</b>	<b>Funding Request</b>
5(B)1 Community Supervision			
Contract Services	\$1,266.09	(526)	(\$665,963)
Contract Services - Mental Health Services	\$278.29	(416)	(\$115,769)
Community High Risk Offenders	\$245.78	(416)	(\$102,244)
<b>(5)(B)1 Total Contract Reduction</b>			<b>(\$883,976)</b>

<b>Table 9 ~ Community Supervision Contract Services Reduction and Consolidation</b>					
<b>5(B)1 Community Supervision</b>	<b>SB 17-254 Funding</b>	<b>Caseload Adjustment</b>	<b>Net Total</b>	<b>Consolidation Request</b>	<b>Contract Balance</b>
Contract Services GF	\$2,952,822	(\$665,963)	\$2,286,859	\$694,270	<b>\$2,981,129</b>
Contract Services RF	\$0	\$0	\$0	\$32,475	<b>\$32,475</b>
Community Mental Health Services	\$649,034	(\$115,769)	\$533,265	(\$533,265)	<b>\$0</b>
Contract Services for High Risk Offenders	\$221,200	(\$102,244)	\$118,956	(\$118,956)	<b>\$0</b>
Contract Services for Fugitive Returns GF	\$42,049	\$0	\$42,049	(\$42,049)	<b>\$0</b>
Contract Services for Fugitive Returns RF	\$32,475	\$0	\$32,475	(\$32,475)	<b>\$0</b>
<b>(5)(B)1 Total Contract</b>	<b>\$3,897,580</b>	<b>(\$883,976)</b>	<b>\$3,013,604</b>	<b>\$0</b>	<b>\$3,013,604</b>

<b>Summary of Request FY 2018-19</b>	<b>Total Funds</b>	<b>General Fund</b>	<b>Reappropriated Funds</b>	<b>FTE</b>
<b>Total Request</b>	<b>(\$2,061,362)</b>	<b>(\$2,061,362)</b>	<b>\$0</b>	<b>(17.4)</b>
(1)(A) Executive Director's Office				
Health, Life and Dental	(\$142,689)	(\$142,689)	\$0	0.0
Short-term Disability	(\$1,547)	(\$1,547)	\$0	0.0
Amortization Equalization Disbursement	(\$40,709)	(\$40,709)	\$0	0.0
Supplemental Amortization Equalization Disb.	(\$40,709)	(\$40,709)	\$0	0.0
<b>Total Executive Director's Office</b>	<b>(\$225,654)</b>	<b>(\$225,654)</b>	<b>\$0</b>	<b>0.0</b>
(1)(C) Inspector General Operating Expense	(\$475)	(\$475)	\$0	0.0
(3)(D) Communications Operating Expense	(\$8,550)	(\$8,550)	\$0	0.0
(3)(E) Transportation Vehicle Lease Payments	(\$720)	(\$720)	\$0	0.0

<b>Summary of Request FY 2018-19</b>	<b>Total Funds</b>	<b>General Fund</b>	<b>Reappropriated Funds</b>	<b>FTE</b>
(3)(F) Training Operating Expense	(\$475)	(\$475)	\$0	0.0
(3)(G) Information Systems Operating Expense	(\$3,800)	(\$3,800)	\$0	0.0
<b>(5)(B)(1) Community Supervision</b>				
(5)(B)(1) Personal Services	(\$908,628)	(\$908,628)		(17.4)
(5)(B)(1) Operating Expenses	(\$29,084)	(\$29,084)		
(5)(B)(1) Contract Services	\$60,782	\$28,307	\$32,475	0.0
(5)(B)(1) Community Mental Health Services	(\$649,034)	(\$649,034)	\$0	0.0
(5)(B)(1) Contract Services High Risk Offenders	(\$221,200)	(\$221,200)	\$0	0.0
(5)(B)(1) Contract Service for Fugitive Returns	(\$74,524)	(\$42,049)	(\$32,475)	0.0
<b>(5)(B)(1) Community Supervision Total</b>	<b>(\$1,821,688)</b>	<b>(\$1,821,688)</b>	<b>\$0</b>	<b>(17.4)</b>

<b>Summary of Request FY 2019-20</b>	<b>Total Funds</b>	<b>General Fund</b>	<b>Reappropriated Funds</b>	<b>FTE</b>
<b>Total Request</b>	<b>(\$2,172,761)</b>	<b>(\$2,172,761)</b>	<b>\$0</b>	<b>(19.0)</b>
(1)(A) Executive Director's Office				
Health, Life and Dental	(\$150,616)	(\$150,616)	\$0	0.0
Short-term Disability	(\$1,688)	(\$1,688)	\$0	0.0
Amortization Equalization Disbursement	(\$44,413)	(\$44,413)	\$0	0.0
Supplemental Amortization Equalization Disb.	(\$44,413)	(\$44,413)	\$0	0.0
<b>Total Executive Director's Office</b>	<b>(\$241,130)</b>	<b>(\$241,130)</b>	<b>\$0</b>	<b>0.0</b>
(1)(C) Inspector General Operating Expense	(\$475)	(\$475)	\$0	0.0
(3)(D) Communications Operating Expense	(\$8,550)	(\$8,550)	\$0	0.0
(3)(E) Transportation Vehicle Lease Payments	(\$2,160)	(\$2,160)	\$0	0.0
(3)(F) Training Operating Expense	(\$475)	(\$475)	\$0	0.0
(3)(G) Information Systems Operating Expense	(\$3,800)	(\$3,800)	\$0	0.0
<b>(5)(B)(1) Community Supervision</b>				
(5)(B)(1) Personal Services	(\$991,303)	(\$991,303)	\$0	(19.0)
(5)(B)(1) Operating Expenses	(\$40,892)	(\$40,892)	\$0	0.0
(5)(B)(1) Contract Services	\$60,782	\$28,307	\$32,475	0.0
(5)(B)(1) Community Mental Health Services	(\$649,034)	(\$649,034)	\$0	0.0
(5)(B)(1) Contract Services High Risk Offenders	(\$221,200)	(\$221,200)	\$0	0.0
(5)(B)(1) Contract Service for Fugitive Returns	(\$74,524)	(\$42,049)	(\$32,475)	0.0
<b>(5)(B)(1) Community Supervision Total</b>	<b>(\$1,916,171)</b>	<b>(\$1,916,171)</b>	<b>\$0</b>	<b>(19.0)</b>

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**FTE Calculation Assumptions:**

**Operating Expenses** -- Base operating expenses are included per FTE for \$500 per year. In addition, for regular FTE, annual telephone costs assume base charges of \$450 per year.

**Standard Capital Purchases** -- Each additional employee necessitates the purchase of a Personal Computer (\$900), Office Suite Software (\$330), and office furniture (\$3,473).

**General Fund FTE** -- New full-time General Fund positions are reflected in Year 1 as 0.9166 FTE to account for the pay-date shift. This applies to personal services costs only; operating costs are not subject to the pay-date shift.

<b>Expenditure Detail</b>		<b>FY 2018-19</b>		<b>FY 2019-20</b>	
<b>Personal Services:</b>					
Classification Title	Monthly	FTE		FTE	
Community Parole Officer	\$3,828	(16.5)	(\$757,889)	(18.0)	(\$826,848)
PERA			(\$76,926)		(\$83,925)
AED			(\$37,894)		(\$41,342)
SAED			(\$37,894)		(\$41,342)
Medicare			(\$10,989)		(\$11,989)
STD			(\$1,440)		(\$1,571)
Health-Life-Dental			(\$134,762)		(\$142,689)
<b>Subtotal Position 1, ## FTE</b>		<b>(16.5)</b>	<b>(\$1,057,794)</b>	<b>(18.0)</b>	<b>(\$1,149,706)</b>
Classification Title	Monthly	FTE		FTE	
Supervisor	\$5,118	(0.9)	(\$56,294)	(1.0)	(\$61,416)
PERA			(\$5,714)		(\$6,234)
AED			(\$2,815)		(\$3,071)
SAED			(\$2,815)		(\$3,071)
Medicare			(\$816)		(\$891)
STD			(\$107)		(\$117)
Health-Life-Dental			(\$7,927)		(\$7,927)
<b>Subtotal Position 2, ## FTE</b>		<b>(0.9)</b>	<b>(\$76,488)</b>	<b>(1.0)</b>	<b>(\$82,727)</b>
<b>Subtotal Personal Services</b>		<b>(17.4)</b>	<b>(\$1,134,282)</b>	<b>(19.0)</b>	<b>(\$1,232,433)</b>
<b>Operating Expenses:</b>					
		FTE		FTE	
Regular FTE Operating	\$500	(19.0)	(\$9,500)	(19.0)	(9,500)
IPhone Expenses	\$720	(19.0)	(\$13,680)	(19.0)	(13,680)
Vehicle Mileage	\$984	(18)	(\$5,904)	(18)	(17,712)
Vehicle Maintenance	\$120	(18)	(\$720)	(18)	(2,160)
Staff Drug Testing	\$25	(19.0)	(\$475)	(19.0)	(475)
Telephone Expenses	\$450	(19.0)	(\$8,550)	(19.0)	(8,550)
Staff Training	\$25	(19.0)	(\$475)	(19.0)	(475)
Information Systems	\$200	(19.0)	(\$3,800)	(19.0)	(3,800)
Other					
<b>Subtotal Operating Expenses</b>			<b>(\$43,104)</b>		<b>(56,352)</b>
<b>TOTAL REQUEST</b>		<b>(17.4)</b>	<b>(\$1,177,386)</b>	<b>(19.0)</b>	<b>(\$1,288,785)</b>
<i>General Fund:</i>					
<i>Cash funds:</i>					
<i>Reappropriated Funds:</i>					
<i>Federal Funds:</i>					

	<b>FY 2018-19</b>	<b>FY 2019-20</b>
PERA	10.15%	10.15%
AED	5.00%	5.00%
SAED	5.00%	5.00%
Medicare	1.45%	1.45%
STD	0.19%	0.19%
Health-Life-Dental	\$7,927	\$7,927

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**Schedule 13**

**Funding Request for the FY 2018-19 Budget Cycle**

**Department of Corrections**

Request Title

**R-10 Provider Rate Increase**

Dept. Approval By: *Kevin R. Wisco*

Supplemental FY 2017-18  
 Change Request FY 2018-19  
 Budget Amendment FY 2018-19

OSPB Approval By: \_\_\_\_\_

Summary Information	Fund	FY 2017-18		FY 2018-19		FY 2019-20
		Initial Appropriation	Supplemental Request	Base Request	Change Request	Continuation
<b>Total</b>		\$150,609,125	\$0	\$151,629,499	\$1,130,641	\$1,130,641
FTE		540.4	12.1	540.6	0.0	0.0
Total of All Line Items Impacted by Change Request	GF	\$144,762,331	\$0	\$145,782,705	\$1,095,584	\$1,095,584
	CF	\$2,316,103	\$0	\$2,316,103	\$0	\$0
	RF	\$3,530,891	\$0	\$3,530,891	\$35,057	\$35,057
	FF	\$0	\$0	\$0	\$0	\$0

Line Item Information	Fund	FY 2017-18		FY 2018-19		FY 2019-20
		Initial Appropriation	Supplemental Request	Base Request	Change Request	Continuation
<b>Total</b>		\$15,047,289	\$0	\$15,047,289	\$150,473	\$150,473
FTE		0.0	0.0	0.0	0.0	0.0
01. Management, (B) External Capacity	GF	\$15,047,289	\$0	\$15,047,289	\$150,473	\$150,473
Subprogram, (2) Payments to House State Prisoners - Payments to Local Jails	CF	\$0	\$0	\$0	\$0	\$0
	RF	\$0	\$0	\$0	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0

<b>Total</b>		\$59,054,933	\$0	\$59,054,933	\$569,772	\$569,772
FTE		0.0	0.0	0.0	0.0	0.0
01. Management, (B) External Capacity	GF	\$56,977,213	\$0	\$56,977,213	\$569,772	\$569,772
Subprogram, (2) Payments to House State Prisoners - Payments to In-State Private Prisons	CF	\$2,077,720	\$0	\$2,077,720	\$0	\$0
	RF	\$0	\$0	\$0	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0

	<b>Total</b>	<b>\$10,659,198</b>	<b>\$0</b>	<b>\$10,659,198</b>	<b>\$106,592</b>	<b>\$106,592</b>
	FTE	0.0	0.0	0.0	0.0	0.0
01. Management, (B) External Capacity	GF	\$10,659,198	\$0	\$10,659,198	\$106,592	\$106,592
Subprogram, (2) Payments to House State Prisoners --	CF	\$0	\$0	\$0	\$0	\$0
Payments to Pre-Release Parole Revocation Facilities	RF	\$0	\$0	\$0	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0

	<b>Total</b>	<b>\$32,101,298</b>	<b>\$874,363</b>	<b>\$32,860,678</b>	<b>\$52,609</b>	<b>\$52,609</b>
	FTE	387.5	10.4	387.5	0.0	0.0
02. Institutions, (E) Medical Services Subprogram --	GF	\$31,862,915	\$874,363	\$32,622,295	\$52,609	\$52,609
Personal Services	CF	\$238,383	\$0	\$238,383	\$0	\$0
	RF	\$0	\$0	\$0	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0

	<b>Total</b>	<b>\$2,524,981</b>	<b>\$0</b>	<b>\$2,524,981</b>	<b>\$25,250</b>	<b>\$25,250</b>
	FTE	0.0	0.0	0.0	0.0	0.0
02. Institutions, (E) Medical Services Subprogram --	GF	\$2,524,981	\$0	\$2,524,981	\$25,250	\$25,250
Service Contracts	CF	\$0	\$0	\$0	\$0	\$0
	RF	\$0	\$0	\$0	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0

	<b>Total</b>	<b>\$10,466,533</b>	<b>\$129,487</b>	<b>\$10,727,527</b>	<b>\$18,646</b>	<b>\$18,646</b>
	FTE	152.9	1.7	153.1	0.0	0.0
02. Institutions, (J) Mental Health Subprogram --	GF	\$10,466,533	\$129,487	\$10,727,527	\$18,646	\$18,646
Personal Services	CF	\$0	\$0	\$0	\$0	\$0
	RF	\$0	\$0	\$0	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0

	<b>Total</b>	<b>\$4,091,521</b>	<b>\$0</b>	<b>\$4,091,521</b>	<b>\$40,915</b>	<b>\$40,915</b>
	FTE	0.0	0.0	0.0	0.0	0.0
02. Institutions, (J) Mental Health Subprogram --	GF	\$4,091,521	\$0	\$4,091,521	\$40,915	\$40,915
Medical Contract Services	CF	\$0	\$0	\$0	\$0	\$0
	RF	\$0	\$0	\$0	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0

	<b>Total</b>	<b>\$1,009,077</b>	<b>\$0</b>	<b>\$1,009,077</b>	<b>\$10,091</b>	<b>\$10,091</b>
	FTE	0.0	0.0	0.0	0.0	0.0
04. Inmate Programs, (D)	GF	\$0	\$0	\$0	\$0	\$0
Drug and Alcohol Treatment	CF	\$0	\$0	\$0	\$0	\$0
Subprogram -- Services for	RF	\$1,009,077	\$0	\$1,009,077	\$10,091	\$10,091
Substance Abuse and Co-	FF	\$0	\$0	\$0	\$0	\$0
occurring Disorders						

	<b>Total</b>	<b>\$2,459,804</b>	<b>\$0</b>	<b>\$2,459,804</b>	<b>\$24,598</b>	<b>\$24,598</b>
	FTE	0.0	0.0	0.0	0.0	0.0
04. Inmate Programs, (D)	GF	\$2,104,898	\$0	\$2,104,898	\$21,049	\$21,049
Drug and Alcohol Treatment	CF	\$0	\$0	\$0	\$0	\$0
Subprogram -- Contract	RF	\$354,906	\$0	\$354,906	\$3,549	\$3,549
Services	FF	\$0	\$0	\$0	\$0	\$0

	<b>Total</b>	<b>\$7,732,631</b>	<b>\$0</b>	<b>\$7,732,631</b>	<b>\$77,077</b>	<b>\$77,077</b>
	FTE	0.0	0.0	0.0	0.0	0.0
05. Community Services, (A)	GF	\$5,665,923	\$0	\$5,665,923	\$55,660	\$55,660
Parole Subprogram --	CF	\$0	\$0	\$0	\$0	\$0
Contract Services	RF	\$2,166,708	\$0	\$2,166,708	\$21,417	\$21,417
	FF	\$0	\$0	\$0	\$0	\$0

	<b>Total</b>	<b>\$1,860,004</b>	<b>\$0</b>	<b>\$1,860,004</b>	<b>\$18,600</b>	<b>\$18,600</b>
	FTE	0.0	0.0	0.0	0.0	0.0
05. Community Services, (A)	GF	\$1,860,004	\$0	\$1,860,004	\$18,600	\$18,600
Parole Subprogram -- Wrap-	CF	\$0	\$0	\$0	\$0	\$0
Around Services Program	RF	\$0	\$0	\$0	\$0	\$0
	FF	\$0	\$0	\$0	\$0	\$0

	<b>Total</b>	<b>\$649,034</b>	<b>\$0</b>	<b>\$649,034</b>	<b>\$6,490</b>	<b>\$6,490</b>
	FTE	0.0	0.0	0.0	0.0	0.0
05. Community Services, (B)	GF	\$649,034	\$0	\$649,034	\$6,490	\$6,490
Community Supervision	CF	\$0	\$0	\$0	\$0	\$0
Subprogram, (1) Community	RF	\$0	\$0	\$0	\$0	\$0
Supervision -- Community	FF	\$0	\$0	\$0	\$0	\$0
Mental Health Services						

	<b>Total</b>	<b>\$2,952,822</b>	<b>\$0</b>	<b>\$2,952,822</b>	<b>\$29,528</b>	<b>\$29,528</b>
	FTE	0.0	0.0	0.0	0.0	0.0
05. Community Services, (B)	GF	\$2,952,822	\$0	\$2,952,822	\$29,528	\$29,528
Community Supervision	CF	\$0	\$0	\$0	\$0	\$0
Subprogram, (1) Community	RF	\$0	\$0	\$0	\$0	\$0
Supervision -- Contract	FF	\$0	\$0	\$0	\$0	\$0
Services						

CF Letternote Text Revision Required?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	If Yes, see schedule 4 fund source detail.
RF Letternote Text Revision Required?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	
FF Letternote Text Revision Required?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	
Requires Legislation?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	
Type of Request?	Department of Corrections Prioritized Request				
Interagency Approval or Related Schedule 13s:	None				



### ***Cost and FTE***

- The Department of Corrections (DOC) is requesting \$1,130,641: \$1,095,584 General Fund (GF) and \$35,057 Reappropriated Funds (RF) in FY 2018-19 to support a 1 percent provider rate increase. This ongoing request will support external providers that house offenders, provide clinical treatment, and conduct parole community service programs.

### ***Current Program***

- The Department receives funding in the Payments to House State Prisoners Subprogram to pay for the costs of housing offenders externally. The types of beds provided in this program include those found at county jails, private prison facilities, and community corrections facilities.
- Contract services in the Clinical subprograms (Medical, Mental Health, and Drug and Alcohol) provide various types of staff who deliver treatment to offenders, including physician and nursing care, mental health assessments and treatment, and substance abuse treatment.
- Parole and Community Supervision currently have contracts with service providers that provide various services including, but not limited to, mental health treatment and drug and alcohol services.

### ***Problem or Opportunity***

- A 1 percent provider rate increase is requested for FY 2018-19 in order to keep pace with inflationary increases.
- Recent increases of 2 percent in FY 2013-14 for external capacity providers, 2.5 percent in FY 2014-15, 1.7 percent in FY 2015-16, and 1.4 percent in FY 2017-18 for external capacity, clinical treatment, and parole community service providers are the first sustained increases for external providers since FY 2007-08.

### ***Consequences of Problem***

- Should this request not be funded, external capacity providers will be forced to continue to absorb cost increases, potentially harming the spirit of cooperation that currently exists between the Department and its private providers.

### ***Proposed Solution***

- Increase various appropriations that support external providers by \$1,130,641 to support a 1 percent increase in per diem rates for external capacity facilities as well as contracts that support clinical providers and parole community service programs.

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# COLORADO

## Department of Corrections

John W. Hickenlooper  
Governor

Rick Raemisch  
Executive Director

FY 2018-19 Funding Request | November 1, 2017

**Department Priority: R-10**  
**Request Detail: Provider Rate Increase**

Summary of Incremental Funding Change for FY 2018-19	Total Funds	General Fund	Reappropriated Funds
Provider Rate Increase	\$1,130,641	\$1,095,584	\$35,057

### **Problem or Opportunity:**

The Department of Corrections (DOC) received a 2 percent provider rate increase for external capacity providers in FY 2013-14. This increase was followed by a 2.5 percent increase in FY 2014-15, 1.7 percent increase in FY 2015-16, and 1.4 percent in FY 2017-18 for external capacity, clinical treatment, and parole community service providers. The recent provider rate increases are the first sustained rate increases for external providers since FY 2007-08. The rate changes serve to offset higher costs in the current fiscal year but do not make up for lost ground due to the static rates in the intervening years. A 1 percent provider rate increase is requested for FY 2018-19 in order to keep pace with inflationary increases and to preclude further erosion in the ability of external providers to provide services to offenders.

### **Proposed Solution:**

DOC is requesting a total increase of \$1,130,641: \$1,095,584 General Fund (GF) and \$35,057 Reappropriated Funds (RF) for external providers to counter inflationary increases. The change request represents a 1 percent increase to daily per diem rates paid to external capacity providers; a 1 percent increase in the various appropriations that pay for contract clinical providers such as physicians, nurses, psychiatrists, and substance abuse treatment providers; as well as a 1 percent increase to the parole appropriations that fund community service programs.

### **Anticipated Outcomes:**

With the increased funding, DOC would be able to offset the inflationary increase of basic services provided to offenders that receive housing, treatment, and programming outside of the Department's internal resources.

### **Assumptions and Calculations:**

The Department's request is based on a 1 percent increase to the FY 2017-18 line items that fund external providers. An exception to this is found in the Medical Services and Mental Health Personal Services appropriations. In this case, DOC based the 1 percent increase on the provider contracts in place for FY 2017-18. Table 1 provides the calculations for the external capacity appropriations and identifies what the daily per diem rates would become if the rate increase is approved. Table 2 shows the portion of the clinical personal services appropriations that is expected to pay for contract providers. The rate increase

calculations for contract services lines in the clinical and parole appropriations are found in Table 3. Table 4 provides a summary of all appropriation lines that are requesting a 1% increase for provider rates.

**Appendix:**

**Table 1: Provider Rate Increase - External Capacity**

<b>Long Bill Line</b>	<b>FY 2017-18 Daily Bed Rate</b>	<b>FY 2018-19 Base Request*</b>	<b>1.0% Increase</b>	<b>FY 2018-19 Total Request</b>	<b>FY 2018-19 Requested Daily Bed Rate</b>
<b>(1)(B)(2)</b>					
<b>Payments to House State Prisoners:</b>					
Payments to Local Jails	\$54.39	\$15,047,289	\$150,473	\$15,197,762	\$54.93
Payments to In-State Private Prisons (GF)	\$56.80	\$56,977,213	\$569,772	\$57,546,985	\$57.37
Payments to Pre-Release and Parole Revocation Facilities	\$56.80	\$10,659,198	\$106,592	\$10,765,790	\$57.37
<b>Total</b>		<b>\$82,683,700</b>	<b>\$826,837</b>	<b>\$83,510,537</b>	

\*Includes SB 17-254 and HB 17-1326

**Table 2: Provider Rate Increase - Clinical Personal Services**

<b>Long Bill Line</b>	<b>FY 2017-18 Contracts*</b>	<b>1.0% Increase</b>	<b>FY 2017-18 Appropriation</b>	<b>FY 2018-19 Request</b>
<b>(2)(E) Medical Services</b>				
Personal Services	\$5,260,940	\$52,609	\$32,101,298	\$32,153,907
<b>(2)(J) Mental Health</b>				
Personal Services	\$1,864,588	\$18,646	\$10,466,533	\$10,485,179

\* Portion of appropriations expected to pay for contract providers

<b>Table 3: Provider Rate Increase - Clinical &amp; Parole Contracts</b>			
<b>Long Bill Line</b>	<b>FY 2017-18 Appropriation</b>	<b>1.0% Increase</b>	<b>FY 2018- 19 Request</b>
(2)(E) Medical Services			
Service Contracts	\$2,524,981	\$25,250	\$2,550,231
(2)(J) Mental Health			
Medical Contract Services	\$4,091,521	\$40,915	\$4,132,436
(4)(D) Drug & Alcohol Treatment			
Services for Substance Abuse and Co-occurring Disorders (RF)	\$1,009,077	\$10,091	\$1,019,168
Contract Services (GF)	\$2,104,898	\$21,049	\$2,125,947
Contract Services (RF)	\$354,906	\$3,549	\$358,455
(5)(A) Parole			
Contract Services (GF)	\$5,565,923	\$55,660	\$5,621,583
Contract Services (RF)	\$2,141,708	\$21,417	\$2,163,125
Wrap-Around Services	\$1,860,004	\$18,600	\$1,878,604
(5)(B)(1) Community Supervision			
Community Mental Health Services*	\$649,034	\$6,490	\$655,524
Contract Services	\$2,952,822	\$29,528	\$2,982,350

\* R-09, Community Caseload, proposes consolidating various contract lines to the Contract Services appropriation. If this request is approved, the provider rate increase for Community Mental Health Services should be added to the Contract Services increase.

<b>Table 4: Provider Rate Increase Summary</b>		
<b>Long Bill Line</b>		<b>1.0 % Increase</b>
(1)(B)(2)	Payments to Local Jails	\$150,473
	Payments to In-State Private Prisons	\$569,772
	Payments to Pre-Release Facilities	\$106,592
(2)(E)	Personal Services	\$52,609
	Service Contracts	\$25,250
(2)(J)	Personal Services	\$18,646
	Medical Contract Services	\$40,915
(4)(D)	Services for Substance Abuse and Co- occurring Disorders	\$10,091
	Contract Services	\$24,598
(5)(A)	Contract Services	\$77,077
	Wrap-Around Services	\$18,600
(5)(B)(1)	Community Mental Health Services	\$6,490
	Contract Services	\$29,528
	<b>Total</b>	<b>\$1,130,641</b>

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