



CLERY ACT &  
CRIME REPORTING

# Annual Security Report 2019



## **Jeanne Clery Act Disclosure of Campus Security Policy And Campus Crime Statistics**

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## TABLE OF CONTENTS

### [Introduction](#)

## **[SECTION A – REQUIREMENTS OVERVIEW](#)**

### [What is the Clery Act?](#)

### [Implementation of changes to the Clery Act made by the Violence Against Women Reauthorization Act of 2013 \(VAWA\).](#)

### [Clery Act Requirements – Annual Security Report](#)

#### [Report the Types of Crimes](#)

#### [Disclose the Location of Crimes](#)

#### [Provide Timely Warning and Emergency Notification Measures](#)

#### [Maintain a Daily Crime Log](#)

#### [Provide Notice of Availability of the Annual Security Report](#)

### [Aims Community College Campus Locations and Geography](#)

#### [On-Campus Property Definition](#)

#### [Non-Campus Property Definition](#)

#### [Public Property Definition](#)

#### [Aims Community College Reportable Campus Locations](#)

## **[SECTION B – COLLEGE ADMINISTRATIVE RESPONSIBILITIES and INFORMATION](#)**

### [Director of Campus Safety & Security](#)

### [Campus Safety/Security Departments](#)

### [Campus Security Authorities](#)

#### [Aims Designated Campus Security Authorities](#)

#### [Campus Security Authority Training](#)

### [Law Enforcement Authority on Aims Campuses](#)

[Cooperative Law Enforcement](#)

[Campus Safety/Security Contact Numbers](#)

## **SECTION C – TIMELY WARNING AND EMERGENCY NOTIFICATION MEASURES**

[Notification Procedures](#)

[Immediate Notification / Emergency Alerts](#)

[Timely Warnings / Crime Alerts](#)

[Testing and Evaluation](#)

## **SECTION D – PROGRAMS TO PREVENT DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, AND STALKING**

[General Responsibilities for Personal Safety and Security](#)

[State of Colorado Definition of “Consent”](#)

[Basic Crime Prevention Programs](#)

[Information about Registered Sexual Offenders and Predators](#)

[Campus Sexual Assault Programs to Prevent Sex Offenses](#)

[Sexual Harassment / Sexual Assault Information / Imposed Sanctions](#)

[Bystander-Focused Prevention of Sexual Violence](#)

[General Guidelines Concerning Safety and Access to Campus Facilities](#)

[Maintaining Campus Facilities in a Manner Upholding Safety and Security](#)

## **SECTION E – INSTITUTIONAL POLICIES AND PROCEDURES**

[College Procedures followed for General Campus Disciplinary Action \(STUDENT\)](#)

[College Procedures followed for General Disciplinary Action \(EMPLOYEE\)](#)

[Victim Bill of Rights](#)

[Sexual Assault Victim Bill of Rights](#)

[College Policy Regarding Orders of Protection, No Contact Orders, Restraining Orders, or Similar Lawful Orders Issued by a Criminal, Civil, or Tribal Court](#)

[College Policy Regarding Illegal Drugs and Alcohol Abuse](#)

[Aims Community College Drug and Alcohol Abuse Prevention](#)

[College Policy Regarding Weapons on Campus](#)

[Counseling Services & Crisis Response](#)

## **SECTION F – STATISTICAL CRIME INFORMATION**

[College-Wide Crime Statistics](#)

[Reportable Criminal Offenses](#)

[Number of Arrests/Referrals for Disciplinary Action for Weapons Violations, Drug/Narcotic Violations, and Alcohol Violations](#)

[Hate Crimes](#)

### **Statistical Information Reported by Campus**

[Greeley Campus](#)

[Loveland Campus](#)

[Fort Lupton Campus](#)

[Windsor Campus](#)

[Greeley-Weld Airport Campus](#)

## **Introduction**

This information is furnished to you as part of the Aims Community College commitment to safety and security on our campuses. This report provides information regarding our compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (generally referred to as the Clery Act). By October 1 of each year, a school that is Title IV student financial assistance program eligible is required to publish and distribute an annual security report to all current students and employees. In addition to the required annual security report, schools are also required to provide timely warning of the occurrences of certain crimes. The timely warning notification is provided in an appropriate manner that may help prevent similar crimes from occurring and to protect the personal safety of students and employees.

## **SECTION A – OVERVIEW**

### **What is the Clery Act?**

The Jeanne Clery Act is a federal law that requires colleges and universities to disclose information about crime on and around their campuses. The act is named in memory of Jeanne Clery, a 19-year-old female who attended school in Bethlehem, Pennsylvania at Lehigh University. Jeanne was a freshman who was assaulted and murdered in her residence hall room on April 5, 1986.

The "Clery Bill" was first introduced in Congress on September 6, 1989, and was signed into law on November 8, 1990 by President George Bush as Title 2 of the "Student Right-To-Know and Campus Security Act." It took effect September 1, 1991 and the U.S. Department of Education (DoE) was charged with enforcing the law. The law requires institutions of higher education to comply with certain campus safety- and security-related requirements as a condition of participating in the Federal student financial aid programs authorized by Title IV of the Higher Education Act of 1965, as amended. Congress enacted this law, which was originally known as the "Crime Awareness and Campus Security Act of 1990.

The law was amended in 1992 to add a requirement that schools afford the victims of campus sexual assault certain basic rights. Amendments in 1998 added new categories to the crime statistics, an obligation to report statistics for public property in and immediately adjacent to the campus, a geographic breakdown of statistics, and a daily public crime log for schools with a police or security department. The law was also amended to require the DoE to centrally collect the crime statistics and make them publicly available. The 1998 amendment also formally named the law in memory of Jeanne Clery.

### **Changes to Clery Act made by the Violence Against Women Reauthorization Act of 2013**

Implementation of changes to the Clery Act made by the Violence Against Women Reauthorization Act of 2013 (VAWA). On March 7, 2013, President Obama signed the VAWA, which, among other provisions, amended the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act). Notably, VAWA amended the Clery Act to require institutions to compile statistics for incidents of domestic violence, dating violence, sexual assault, and stalking and to include certain policies, procedures, and programs pertaining to these incidents in their annual security reports (ASRs). The change required

[TOC](#)

institutions to include this new information in the ASR beginning with the ASR that must be provided to students, employees, and prospective students and employees annually by October 1.

### **Domestic Violence**

- (1) A felony or misdemeanor crime of violence committed--
  - (i) By a current or former spouse or intimate partner of the victim;
  - (ii) By a person with whom the victim shares a child in common;
  - (iii) By a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner;
  - (iv) By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred, or
  - (v) By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.
- (2) For the purposes of complying with the requirements of this section, any incident meeting this definition is considered a crime.

### **Dating Violence**

Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.

- (1) The existence of such a relationship shall be determined by the victim with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.
- (2) For the purpose of this definition--
  - (i) Dating violence includes sexual or physical abuse or the threat of such abuse.
  - (ii) Dating violence does not include acts covered under the definition of domestic violence

### **Sexual Violence**

Physical sexual acts perpetrated against a person's will or when a person is incapable of giving consent (for example, due to the student's age or use of drugs or alcohol, or because an intellectual or other disability prevents the student from having the capacity to give consent). A number of different acts fall into the category of sexual violence, including rape, sexual assault, sexual battery, sexual abuse, and sexual coercion. Sexual violence can be carried out by school employees, fellow students, students from other schools, or third parties. Sexual violence is a form of sexual harassment.

### **Stalking**

- (1) Engaging in a course of conduct directed at a specific person that would cause a reasonable person to--
  - (i) Fear for his or her safety or the safety of others; or
  - (ii) Suffer substantial emotional distress.

[TOC](#)

2) For the purpose of this definition-- indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person's property.

- (i) *Substantial emotional distress* means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.
- (ii) *Reasonable person* means a reasonable person in the victim's circumstances.

### **Clery Act Requirements – (5 General Responsibilities)**

Higher Educational institutions must publish an annual report disclosing their campus security policies and procedures, and three years' worth of crime statistics. Crime statistics are also submitted to the Department of Education (DoE), made available on the Aims Public website and published in a widely available document titled "Annual Security Report" (this document).

#### **1. Report the Types of Crimes**

Each Aims campus must distribute annual statistics concerning the types of crimes occurring on campus, in or on non-campus buildings or property, and on public property immediately surrounding the campus.

a. Reported occurrences for the following offenses:

- murder;
- sex offenses, forcible or non-forcible;
- robbery;
- aggravated assault;
- burglary;
- motor vehicle theft;
- manslaughter;
- arson;
- domestic violence;
- dating violence;
- stalking;
- arrests or persons referred for campus disciplinary action for liquor law violations, drug-related violations, and weapons possession.

b. Crimes described above, plus the crimes of larceny-theft, simple assault, intimidation, and destruction, damage, or vandalism of property, and of other crimes involving bodily injury to any person, in which the victim is intentionally selected because of the actual or perceived race, gender, religion, national origin, sexual orientation, gender identity, ethnicity, or disability of the victim that are reported to campus security authorities or local police agencies, which data shall be collected and reported according to category of prejudice.

c. Domestic violence, dating violence, and stalking incidents [as defined above] that were reported to Aims Public Safety/Security or local police agencies.

## 2. Disclose the Location of Crimes

- On campus property.
- In or on non-campus buildings or property that are owned or controlled by Aims.
- \*Residence Halls or other College-owned residences. *\*Not Applicable to Aims as the institution is a non-residential College.*
- On public property within or immediately adjacent to the campus. Public property could be streets and sidewalks running inside the official campus boundaries and/or areas reasonably contiguous to the campus.

Criminal activities, if any, at off-campus student organizations (those recognized by the campus) are required to be monitored and recorded through local police agencies. It is the policy of Aims Community College to gather statistical data from local police departments on an annual basis. In cases of criminal activities at off-campus student organizations, the local agency will create a police report and case number for each incident, pursuant to their own procedures for recording criminal incident reports and using FBI Uniform Crime Reporting standards.

**\*Note:** *Institutions must also maintain a written, easily understood fire log that records, by the date reported, any fire that occurs in an on-campus student housing facility. Institutions are not required to record fires that occur anywhere else on campus in this log. Aims does not have or control any on-campus student housing facilities, therefore, there is no fire safety statistical information reported in the Annual Security Report.*

## 3. Provide Timely Warning and Emergency Notification Measures

Timely warnings are triggered by crimes that have already occurred but represent an ongoing threat. The alerting of the campus community to certain crimes is done in a manner that is timely and will aid in the prevention of similar crimes. The timely warnings are focused on, but not limited to, Clery Act crimes. The Clery Act does not define or clarify the meaning of “timely”; the intent of a warning regarding a criminal incident(s) is to enable people to protect themselves, therefore the warning should be issued as soon as the pertinent information is available.

Emergency notification is triggered by an event that is currently occurring on or imminently threatening the College or one of its campuses. Initiated immediately upon confirmation that a dangerous situation or emergency exists or threatens. Emergency Notifications are made to students and employees for any significant emergency or dangerous situation occurring on the campus involving an immediate threat to their health or safety. The emergency notification has a wide focus on any significant emergency or dangerous situations, but may include Clery Act crimes.

## 4. Maintain a Daily Crime Log

The institution's police department, security department, or public safety department, is required to maintain a public log of all crimes reported to them, or those of which they are made aware. The log is required to have the most recent 60 days' worth of information. Each entry in the log must contain the nature, date, time, and general location of each -



[TOC](#)

crime and disposition of the complaint, if known. Information in the log older than 60 days must be made available within two business days. Crime logs must be kept for seven years.

The Daily Crime Log is maintained by the Campus Security Department. The log includes any crime or alleged crime that is reported to Campus Security. The log states the nature of the crime, date and time crime occurred, general location of crime, and disposition of the crime. The log is updated each morning with any reported crimes or changes in dispositions. A printed copy of the past 60 days is available during normal business hours and logs older than 60 days are available within 2 business days.

Required Crime Log Elements:

**a. The Date the Crime Was Reported:** Enter a crime into the log by the date it was reported to the campus police or security department. A reported crime must be logged regardless of how much time has passed since it occurred.

**b. The Date and Time the Crime Occurred:** Enter the date and the time that the crime occurred. If the exact date and time are not known, use a range or indicate that it is unknown.

**c. The Nature of the Crime:** Enter a description of the reported criminal incident. This can be a brief description such as “simple assault,” or a more detailed description such as “simple assault— non-student victim involved in domestic encounter with student offender.” Use an easy-to-understand text definition as opposed to using a code, “agency assist” or initials for the crime. You can use state crime classifications (i.e., non-UCR classifications) for the crime log.

**d. The General Location of the Crime:** Record any crime that occurs on your Clery geography: on campus, in or on non-campus buildings or property, on public property or within the patrol jurisdiction of your campus police or security department. Enter the general location of the crime using a description that will mean something to the campus community, such as North Campus Hall rather than “in a dormitory.” However, do not use a location that will lead to the identification of the victim such as Room 407, North Campus Hall. You may also use landmarks in describing a location.

**e. The Disposition of the Complaint, if Known:** Include the current status of each complaint in the log, if known; for example, “pending,” “judicial referral” or “criminal arrest.”

## 5. Provide Notice of Availability of the Annual Security Report (ASR)

To fulfill the obligations under the Clery Act, each Aims campus also sends out a “Notice of Availability” to all students and employees that the ASR is available, where to find it, and a general overview on what information the ASR contains.

### Aims Community College Campus Locations and Geography

Aims has more than one campus; each campus must comply independently with all of the Clery Act requirements. For Clery reporting purposes, the following definitions are used to

[TOC](#)

properly report criminal activity, hate crimes, and any weapon/drug/alcohol offenses at Aims Community College. Furthermore, these are also the titles used in the College and Campus statistical reference report used to indicate Clery crime types and locations:

*On-Campus:* Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and any building or property that is within or reasonably contiguous that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes.

*Non-Campus Building or Property:* Any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution. For Clery reporting criteria, the non-campus location is the Early College Academy (old Corporate Education Center) at 5590 W. 11<sup>th</sup> Street in Greeley.

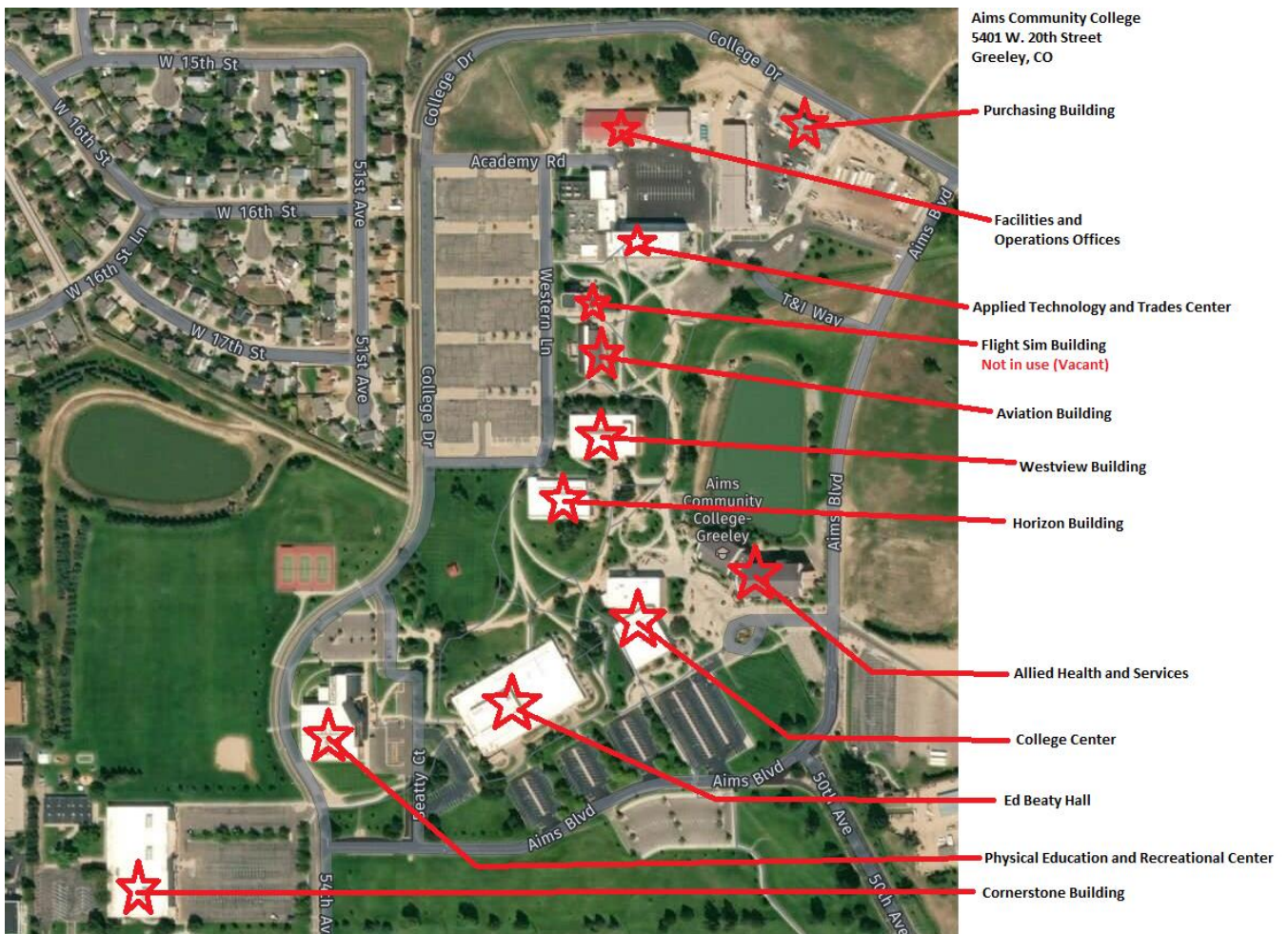
*Public Property:* All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus. No matter where the campus is located, the Clery public property category consists solely of two limited areas:

- The first is public property within the campus. An example is a public road or public bike path that runs through the campus.
- The second area is public property that immediately borders and is accessible from the campus. In many cases this property consists of a public sidewalk that borders the campus, the public street along the sidewalk and the public sidewalk on the other side of the street (i.e., sidewalk, street, and sidewalk). Again, only the portions of the sidewalk, street and sidewalk that are adjacent to the campus are included in the public property.

**Reportable Campus and Non-Campus Locations:**

**Aims Greeley Campus - 5401 West 20th Street, Greeley CO**

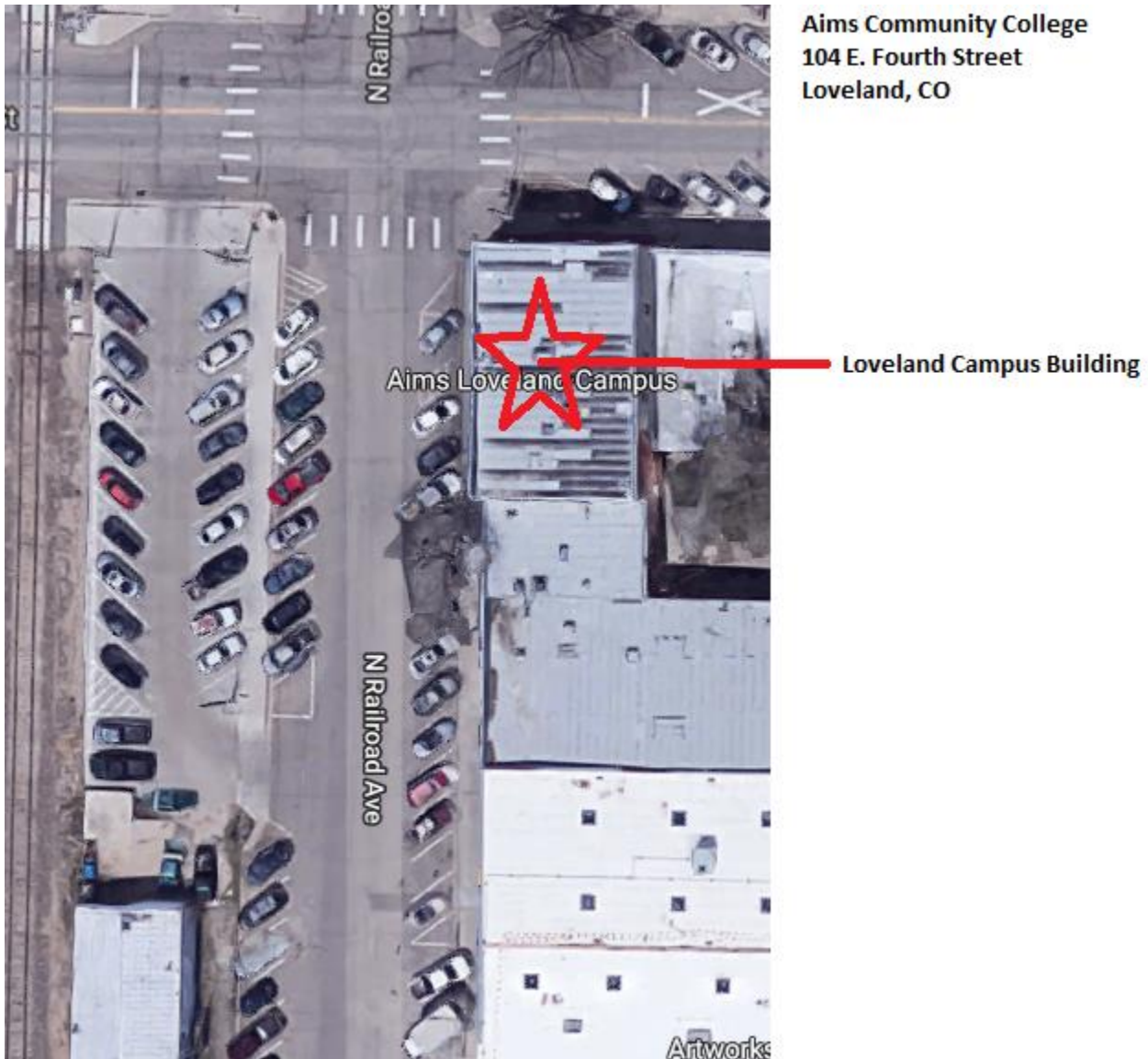
Incidents on campus are handled by Weld Sheriff's Office College Resource Officers or Aims Security personnel. Incidents on adjacent roads and sidewalks are in the jurisdiction of the Greeley Police Department.



### Aims Loveland Campus

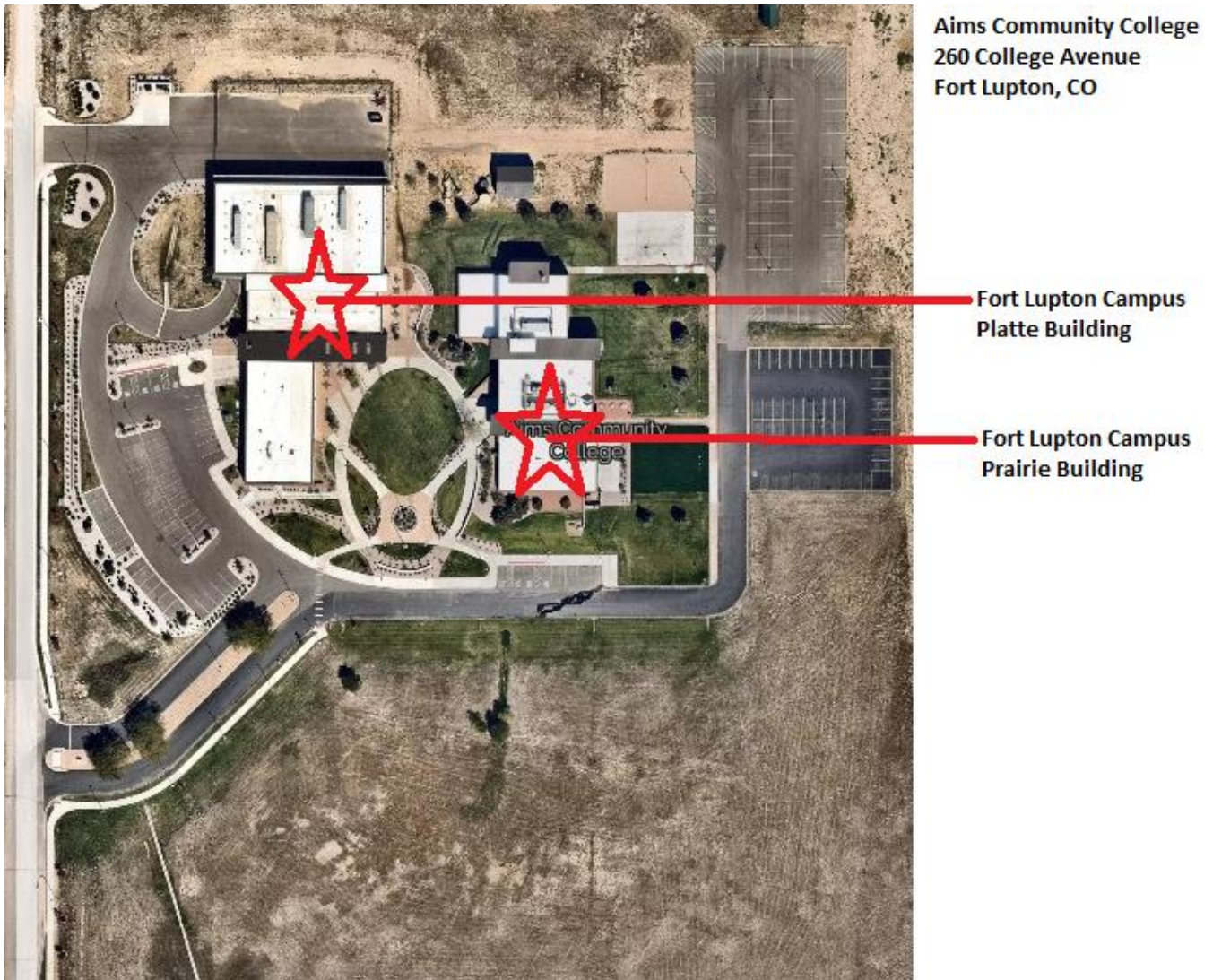
104 East Fourth Street, Loveland CO

Incidents on campus are handled by Weld Sheriff's Office College Resource Officers or Aims Security personnel. Incidents on adjacent roads and sidewalks are in the jurisdiction of the Loveland Police Department.



**Aims Fort Lupton Campus - 260 College Avenue, Fort Lupton CO**

Incidents on campus are handled by Weld Sheriff's Office College Resource Officers or Aims Security personnel. Incidents on adjacent roads and sidewalks are in the jurisdiction of the Fort Lupton Police Department.



**Aims Windsor Automotive and Technology Center and Public Safety Institute,  
1120 South Gate Drive, Windsor CO**

Incidents on campus are handled by Weld Sheriff's Office College Resource Officers or Aims Security personnel. Incidents on adjacent roads are in the jurisdiction of the Weld County Sheriff's Office.



Aims Community College  
1120 South Gate Drive  
Windsor, CO

Windsor Campus  
Automotive Building

Windsor Campus  
Public Safety Institute

**Weld County Airport - 656 Ed Beegles Lane, Greeley**

Incidents on campus are handled by Weld Sheriff's Office College Resource Officers or Aims Security personnel. Incidents on adjacent roads and sidewalks are in the jurisdiction of the Greeley Police Department.



Aims Community College  
Aviation Hanger  
Greeley-Weld County Airport  
656 Ed Beegles Lane  
Greeley, CO

Aviation Hanger

**Aims Early College Academy – 5590 West 11th Street, Greeley CO**

Incidents on campus are handled by Greeley Police Department and local school district in conjunction with Aims. Incidents on adjacent roads and sidewalks are in the jurisdiction of the Greeley Police Department.



**Aims Community College  
Early College Academy  
5590 W. 11th Street  
Greeley, CO**

**Early College Academy  
Building**



## **SECTION B – COLLEGE ADMINISTRATIVE RESPONSIBILITIES**

### **Clery reporting [Aims Procedure 3-710I]**

The Clery Act requires all colleges and universities that participate in federal financial aid programs to keep and disclose information about crime on and near their respective campuses. Aims Community College published this information on the web portal and on the U.S. Department of Education website.

The College shall maintain a Daily Crime Log of any criminal activity on campus. This information shall be made available for public view by contacting Campus Security. The Annual report required by the U.S. Department of Education shall be completed every fall and shall include statistics from law enforcement agencies where Aims campuses are located. Hard copies of this information shall also be distributed throughout the campuses by October 1st of each year.

Information shall be compiled on the following crimes: Homicide, Sexual Offenses, Robbery, Burglary, Motor Vehicle Theft, Arson, and Hate Crimes, as well as arrests or referrals on alcohol violations, drug violations, and weapon violations. As a result of the Violence Against Women Reauthorization Act of 2013, the college will now compile, retain, and report statistics on instances of sexual assault, domestic violence, dating violence, and stalking that are reported to campus security authorities or local police agencies.

### **Director of Campus Safety and Security**

By virtue of the position, the Director of Campus Safety and Security is the designated office to coordinate and oversee the Clery Act requirements and is the appointed Campus Safety Survey Administrator (CSSA). Responsibilities include coordinating everything from identifying institution Campus Security Authorities (CSA's) to making sure all crime reports are accounted for, collecting and entering statistical information into the Department of Education website, and coordinating training that will help to ensure Aims carries out its responsibilities properly.

### **Campus Safety/Security Departments**

All campuses have armed and uniformed security personnel assigned to patrol duties. To report a crime or an emergency, contact the appropriate Campus Security Department by phone, by email or in person. Report criminal actions and emergencies to any uniformed Aims Security Officer or use any of the emergency telephones located throughout the campuses and in all elevators.

- For all major life threatening emergencies, please call 911 and the appropriate Campus Safety/Security Department.
- The Department of Campus Safety and Security reviews all violations of law reported to Campus Security Department and Officers. The Department also works with local police in the reporting, investigation and prevention of violations of the law that may occur on College property.

Aims Community College reports crimes to the campus community by using RAVE, a mass notification system that allows notification by phone, email, and/or text. Aims also utilizes campus newspapers, flyers, on-line communications, social media.

[TOC](#)

Campus Safety and Security submits announcements and notices to student newspapers and to student and employee email addresses concerning safety and security matters when deemed appropriate. The Campus Security Department also has the capability to post Timely Warnings on the Aims Public website.

### **Campus Security Authorities (CSA)**

Under the Clery Act, a crime is “reported” when it is brought to the attention of a campus security authority or local law enforcement personnel by a victim, witness, other third party or even the offender. A CSA, is a Clery-specific term that encompasses four groups of individuals and organizations associated with an institution. Because of the assigned College positions, the below may be considered a “campus security authority” :

- 1) A campus police, security, or public safety department of an institution.
- 2) Individuals who have the responsibility for campus security, but who do not constitute a campus police department or a campus security department (e.g., an individual who is responsible for monitoring the entrance into institutional property).
- 3) Any individual or organization specified in an institution’s policy as an individual or organization to which students and employees should report criminal offenses.
- 4) An official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline, and campus judicial proceedings. An official is defined as any person who has the authority and the duty to take action or respond to particular issues on behalf of the institution.

When a crime is reported to a non-police/security CSA, the report should be forwarded to the Campus Security Department so that it will be entered in the daily crime log in a timely manner and may be the basis for determining if there is a serious or continuing threat to the safety of the campus community which would require an alert (i.e., a timely warning).

### **Aims Designated CSAs**

Aims Community College has designated the following individuals as CSAs on the appropriate campus.

Greeley Campus, Flight Center or Aims Early College Academy

- Campus Safety and Security
- College Resource Officers or Security Officers
- Executive Director of Human Resources or designee
- Executive Director of Student Engagement, Inclusion and Success
- Registrar or designee
- All members of the Aims CC Threat and Violence Assessment Team

#### Fort Lupton Campus

- Campus Safety and Security
- College Resource Officers or Security Officers
- Executive Director, Fort Lupton Campus
- Or any Campus Security Authority on Greeley Campus

#### Loveland Campus

- Campus Safety and Security
- College Resource Officers or Security Officers
- Executive Director, Loveland Campus
- Or any Campus Security Authority on Greeley Campus

#### Windsor Automotive and Technology Center & Public Safety Institute

- Campus Safety and Security
- College Resource Officers or Security Officers
- Executive Director, Windsor campus & Automotive and Technology Center
- Or any Campus Security Authority on Greeley Campus

### **CSA Training**

Training is provided in a variety of ways ranging from sending materials in an e-mail to face-to-face meetings that include PowerPoint presentations and training manuals.

The training outline includes information on:

- 1) The role of a CSA - The Clery Act is a federal law that requires the institution to identify individuals and organizations that meet the definition of a campus security authority. CSAs have an important role in complying with the law. CSA crime reports are used by Aims to:
  - Fulfill its responsibility to annually disclose Clery crime statistics.
  - Issue timely warnings for Clery crimes that pose a serious or continuing threat to the campus community.
- 2) Providing reporting materials - Good recordkeeping can help minimize the chances of double reporting crimes. Materials include:
  - Descriptions, a map, or both, of the school's Clery geography.
  - A list of Clery crimes and definitions.
  - Hard copy or electronic Crime Report forms for documenting criminal incidents.
- 3) Discuss the importance of documentation - Explain that if CSAs are unsure whether an incident is a Clery crime, or even if it's criminal in nature, they should report it.
  - Stress the importance of providing as much information about a criminal incident as possible to aid law enforcement and to categorize the crime.

[TOC](#)

- Explain that CSA crime reports should include personally identifying information if available. This is important for law enforcement purposes and to avoid double counting crimes. The Clery statistical disclosures based on those reports, however, must be kept anonymous; no personally identifying information will be disclosed.
  - If a victim doesn't want the report to go any further than the CSA, the CSA should explain that he or she is required to submit the report for statistical purposes, but it can be submitted without identifying the victim.
- 4) Emphasize the need for timely report submission - Explain that if a crime is reported to a CSA, but goes no further than that, the school wouldn't have fulfilled its obligation under the law, and the campus community might not have the information they need to stay safe on campus. Instruct CSAs on:
- How to submit their crime reports in a timely manner
  - To whom reports should be submitted.

**Law Enforcement Authority on Aims Campuses [Aims Procedure 3-710K]**

In an effort to increase safety on Aims Community College campuses, the College shall provide for the presence of Law Enforcement officers and/or uniformed and armed security personnel. Power of arrest by the local law enforcement has been granted under CRS 16-2.5-103 and CRS 30-10-501.6 as defined in CRS 16-3-102. Security personnel who are in uniform have the power of arrest similar to that of private citizens under CRS 16-3-201 and CRS 16-3-202.

The Campus Safety and Security Department oversees the contracted security services for the College. Currently all law enforcement functions on all Aims' Campuses are contracted to the Weld County Sheriff's Office. There are two Weld County Sheriff's Deputies (College Resource Officer (CRO)) assigned to Aims on a full time basis. Aims also contracts with private contracted security for armed security at all our campuses during the normal academic hours.

Campus Security and Law Enforcement personnel assigned to the College shall also have the authority to uphold Aims Community College policies, procedures, and enforce the Student Code of Conduct. All allegations of misconduct by students, faculty, or staff will be reported to the Department of Campus Safety and Security for distribution to the appropriate campus authority. To further enhance safety and security, Aims has a very dynamic CCTV system with numerous cameras encompassing all the campuses.

**Cooperative Law Enforcement**

Aims Community College is pro-active in working with area emergency responders and as a result has an excellent relationship with them. Aims allows area K-9 and SWAT teams to train on its properties on a on-going basis. Aims contracts with the Weld County Sheriff's Office to be the law enforcement authority (to include the investigation of all crimes) on all property owned and operated by the college.

[TOC](#)

Most emergency incidents on campus tend to be identified by students, faculty, staff, or visitors. If students, faculty, staff, or visitors are involved in or witness a life-threatening emergency, it is essential for them to immediately call 9-1-1 and appropriate Campus Security officials.

### **Campus Safety/Security Contact Numbers**

The Campus Safety and Security Department strives to ensure everyone at Aims Community College can learn and work in a safe and secure environment. This Department oversees Law Enforcement and Security Patrols at all of the Aims Campus locations.

#### **Greeley Campus**

Security in the Greeley area can be reached 24 hours/7 days a week at 970-539-2171.

#### **Loveland Campus**

Security at the Loveland campus can be reached by calling 970-518-5137 between the hours of 7:00am to 10:00pm, Monday through Thursday, and 7:00am to 5:00pm on Fridays. After hours, all calls are automatically redirected to the main Greeley campus.

#### **Fort Lupton Campus**

Security at the Fort Lupton campus can be reached by calling 303-591-3164 between the hours of 7:00am to 10:00pm, Monday through Thursday, and 7:00am to 5:00pm on Fridays. After hours, all calls are automatically redirected to the main Greeley campus.

#### **Windsor Campus**

Security at the Windsor campus can be reached by calling 970-744-0322 between the hours of 7:00am to 10:00pm, Monday through Thursday, 7:00am to 5:00pm on Fridays and weekends during classes. After hours, all calls are automatically redirected to the main Greeley campus.

#### **Aims Flight Training Center, Greeley-Weld County Airport**

Security/Safety issues are handled by the Greeley campus security and Weld Co. assigned deputies and can be reached 24 hours/7 days a week at 970-539-2171.

**To Report a Crime:** For any emergency situation, please call 911.

Crimes or other incidents, including traffic accidents, on any campus should be reported to the appropriate Aims Safety/Security personnel listed above. On campus crimes or incidents taking place after hours or on weekends can be reported to Aims Safety/Security personnel at the non-emergency phone number listed above. College Resource Officers and Aims Security services personnel also file incident reports for non-criminal incidents pertaining to actions of students or staff, such as injuries on campus or disputes between individuals.

Alternatively, on-campus crimes or other incidents may be reported to any Campus Security Authority. These persons must report information on disclosed crimes to the Campus Safety and Security Department for incident reporting and tracking.

[TOC](#)

On-campus crimes or other incidents may also be reported anonymously by accessing the online report form at <https://publicdocs.maxient.com/incidentreport.php?AimsCC>

This incident report can also be accessed by going to the Aims Community College Web page, selecting the Campus Safety/Security link, and then selecting the "[Report a Concern](#)" link.

Fill out the form with the information you wish to report and submit.

### **Incident Reporting**

For nonemergency situations at any of our locations, you can report crimes by calling our security officers at the appropriate location. Reports can be made anonymously.

## **SECTION C – TIMELY WARNING/EMERGENCY NOTIFICATION [Aims Procedure 3-710J]**

The Clery Act requires every institution, without exception, to have and disclose emergency response and evacuation procedures in response to a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the campus. Clery Act also requires alerting the campus community of certain crimes in such a manner that is timely and will aid in the prevention of similar crimes.

In an effort to ensure the safety and protection of all students and employees, Aims Community College shall implement devices to notify the campus community of impending danger or other emergency situations. The system is designed to notify individuals when a threat to their safety is present, as designated by the College President and/or the Presidents designated representative. These systems include, but are not limited to emergency text messages, phone calls, email messages, intercom communication, emergency radio communication, and the Alertus computer network alert message. Once Campus Safety/Security personnel are notified of an emergency, the information is verified and a coordinated effort to notify the campus community is implemented.

### **Immediate Notification [Emergency Alert]**

Aims Community College is required to issue a notification to the campus community when a significant emergency or dangerous situation involving an immediate threat on campus is confirmed. These are meant to provide emergency notification involving an immediate threat to health or safety of Aims students, faculty, staff, and visitors of any significant emergency or dangerous situation triggered by an event that is currently occurring on or imminently threatening

[TOC](#)

the campus. These notifications are referred to as “immediate notifications.” If the Aims Security Department receives information regarding an emergency or dangerous situation that poses an immediate threat to the health or safety of some or all of the College community and confirms the information to be true, an immediate notification will be issued.

### **Timely Warning / Crime Alert**

The purpose of a Timely Warning/Crime Alert is to notify the campus community to certain crimes, in a timely manner that poses a continuing threat to our college community, or to aid in the prevention of similar crimes.

Under the Clery Act and its implementing regulations, Aims Community College, through designated personnel, is responsible for issuing a “timely warning” if a crime has been reported and College leadership determines there is a serious or continuing threat to the campus community.

The decision to issue a “timely warning” will be decided on a case-by-case basis in compliance with the Clery Act and after consideration of available facts from the College Resource Officer, Threat and Violence Assessment Team, Campus Security Authorities, local law enforcement, or other appropriate authorities. The issuance of a timely warning may depend on the nature of the crime, the continuing danger to the campus community, and possible risk of compromising law enforcement efforts. Clery reportable crimes that are assessed for whether a serious or ongoing threat is present: homicide, manslaughter, sex offenses, aggravated assaults, arson, robbery, burglary, motor vehicle theft, and hate crimes are assessed for whether a serious or ongoing threat is present. Other crimes may also warrant the need for a timely warning as deemed necessary for the safety of the campus community.

Aims will, without delay, take into account the safety of the community, determine the content of the notification, and initiate the emergency notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

### **TESTING AND EVALUATING**

The emergency response and evacuation regulations are intended to ensure that our institution has sufficiently prepared for an emergency situation on campus, that we test these procedures to identify and improve weaknesses and that we have considered how we will inform the campus community of emergency situations.

An emergency response or evacuation drill will be conducted at least once a year for all buildings that are occupied by students and/or employees. Emergency response and evacuation procedures will be tested and evaluated during these drills. The purpose of these drills are to prepare building occupants for an organized evacuation or appropriate shelter in-place response during an emergency situation.

These drills will also provide the College opportunities to test the operation of different alerting methods used for emergency notifications and timely warnings. During these drills, occupants

[TOC](#)

will practice basic self-protection actions, familiarize themselves with the locations of exits, and the different announcement methods used for notification.

Aims may also participate in exercises with federal, state, and/or local emergency response agencies in Colorado. If you wish to review the Aims Emergency Operations Plan, it is available on the Public Safety / Security website at:

<http://www.aims.edu/about/departments/safety/>

## **SECTION D – PROGRAMS TO PREVENT DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, AND STALKING**

### **General Responsibilities for Personal Safety and Security**

Personal safety and security is everyone's responsibility. Staying informed is the first the step to ensure that our campus facilities will be as safe and secure as possible for all to use and enjoy.

Be familiar with the **Definition of "Consent"** as contained in Colorado state statute (C.R.S. 18-3-401(1.5)) under "Unlawful Sexual Behavior". Consent means cooperation in act or attitude pursuant to an exercise of free will and with knowledge of the nature of the act. A current or previous relationship shall not be sufficient to constitute consent under the provisions of this statute. Submission under the influence of fear shall not constitute consent. Nothing in this definition shall be construed to affect the admissibility of evidence or the burden of proof in regard to the issue of consent under this definition. Consent is a voluntary, sober, imaginative, enthusiastic, creative, wanted, informed, mutual, honest, and verbal agreement. An active agreement means consent cannot be coerced, never implied, and cannot be assumed, even in the context of a relationship. Just because you are in a relationship does not mean that you have permission to have sex with your partner.

Safety and security procedures and practices are addressed in Community Standards and Student Conduct, Public Safety/Security tips through Aims Daily, the annual Student Handbook & Planner, through the Student Success Center. Significant changes to College policies or procedures relating to safety and security will be provided in College publications for distribution at each campus to students and employees.

### **Basic Crime Prevention Programs**

Because Aims Community College believes crime prevention begins with awareness, the College takes every opportunity to heighten that awareness. The Department of Campus Safety and Security duties include campus crime prevention to help students, faculty and staff understand the potential hazards of campus life. The Campus Safety / Security webpage shows policies related to Safety, Crime Statistics, and Emergency Plans. This page also includes how to report crimes, safety escorts, key service, lost and found, and sex offender registry links.

Crime prevention tips are routinely published whenever a crime alert is issued. Campus Security and training address topics such as Emergency Procedures, Identity Theft, Personal Safety,



[TOC](#)

Suspicious Packages, and Workplace Violence. These programs are conducted regularly during the academic year. Certain safety programs are held on a more frequent basis at the beginning of each academic year. Dates and times for the training programs are published in the Aims Daily.

Aims Community College fields a dedicated and trained security team at each one of our campus locations. These team members are armed and available to provide security escorts to and from the campus parking lots or between buildings. They can also put you in contact with the correct law enforcement agency if you need assistance.

**Safety Escort Services:** Any student, visitor, faculty or staff member can request an escort to their vehicle anytime by calling the officers directly.

**RAVE and Alertus:** Includes emergency text messaging, email, and voicemail notification system called “Rave”. Alert messages can be sent out during a crisis to inform our community. This system sends messages to prepositioned emergency beacons located in most hallways and on any computer on the Aims secure network. The beacon emits an alert tone and also flashes with red LED lights to grab your attention. Additionally, the college’s computer screens will be filled with the emergency message and the action you need to take.

**Aims Guardian:** Aims Guardian is an application (APP) that works on any smart phone using the Android or iPhone systems. When you use the APP to contact Campus Security during an emergency, it shows important information, such as your name & location. This dramatically increases the odds they can find and help you. Aims Guardian can also be used as a virtual campus escort. When you're crossing campus alone you can set a Guardian timer on your phone day or night. When you arrive at your destination, simply deactivate it. If the safety timer is not deactivated, an alert will be sent to the appropriate campus security department.

**Emergency Call Boxes:** There are numerous “Emergency Call Towers/Boxes” at our campuses (except Loveland). These can be used to immediately contact a 911 operator during an emergency.

### **Information about Registered Sexual Offenders and Predators**

#### **CAMPUS SEX CRIMES PREVENTION ACT (CSCPA)**

The CSCPA provisions appear in subsection (j) of the Wetterling Act (42 U.S.C.14071 (j)). As provided in subsection (j), any person required to register under a state sex offender registration program must notify the state concerning each institution of higher education in the state at which the person is a student or works, and of each change in enrollment or employment status of the person at such an institution.

The law requires sex offenders to register with local law enforcement agencies and to indicate if they are either enrolled or employed at an institute of higher education. Aims Community College is required to inform the campus community that a registration list of such offenders will be maintained and available at the Department of Campus Safety and Security.

In addition, lists of all registered sex offenders in the vicinity of Aims campuses are available through the “Sexual Offender Registry Lists” link on <http://www.aims.edu/about/departments/safety/sexual-offender-registry>.

The CSCPA further amends the Family Educational Rights and Privacy Act of 1974 (FERPA) to clarify that nothing in the Act can prohibit an educational institution from disclosing information provided to the institution concerning registered sex offenders. This statement is provided in compliance with the Campus Sex Crimes Prevention Act of 2000.

## **Campus Sexual Assault Programs to Prevent Sex Offenses**

### Sexual Harassment / Title IX Compliance

Students are held to standards of conduct relating to sexual harassment and sexual violence, as defined by the Office of Civil Rights (OCR), under the Education Amendments of 1972 (Title IX), which prohibits discrimination on the basis of sex in educational programs or activities and the right of students to receive an education free from sexual harassment and sexual violence, on campus and off campus. The [sanctions](#) the institution may impose for sexual harassment and/or sexual violence are the same as listed in Aims Community College Procedure 5-601A.

Possible sanctions include:

- Warning
- Probation
- Loss of privileges
- Other disciplinary measures such as restitution, assignment to perform services for the benefit of the college community, required meetings with an advisor or other college official, required attendance at programs, or restriction to selected locations.
- Withdrawal from class with consequent loss of tuition and fees.
- Immediate suspension from the college to ensure the safety and well-being of the college community.
- Interim suspension from class if a student is unresponsive to a faculty's intervention and continues to be disruptive.
- College suspension with consequent loss of tuition and fees
- College expulsion with consequent loss of tuition and fees
  
- Withholding the awarding of a degree or certificate until the process set forth in the Student Code of Conduct has been completed including the completion of sanctions imposed.
- Parental notification when a student is under age 18.

The College will make available and distribute to its students and employees, information on sexual assault awareness and prevention. In addition, Student Activities, Inclusion, & Leadership coordinates on such programs as Domestic Violence prevention, sex trafficking awareness, sexual harassment prevention, VAWA awareness, stalking awareness, and rape prevention. Local community programs and seminars designed to provide sexual assault awareness and prevention information to the students, employees, parents and friends may also be offered from time to time at locations to be designated by the sponsoring activity.

An individual engaging in sexual harassment shall be subject to disciplinary action up to and including termination or expulsion. Individuals who knowingly file fraudulent complaints under this policy are subject to disciplinary action. Individuals will not be subject to retaliation for filing legitimate complaints.

Sexual harassment, as defined by the OCR is:

“...unwelcome conduct of a sexual nature, which can include unwelcome sexual advances, requests for sexual favors, or other verbal, nonverbal, or physical conduct of a sexual nature. Thus, sexual harassment prohibited by Title IX can include conduct such as touching of a sexual nature; making sexual comments, jokes or gestures; writing graffiti or displaying or distributing sexually explicit drawings, pictures, or written materials; calling students sexually charged names; spreading sexual rumors; rating students on sexual activity or performance; or circulating, showing, or creating e-mails or Web sites of a sexual nature.”

Sexual violence as defined by the OCR:

“...refers to physical sexual acts perpetrated against a person’s will or where a person is incapable of giving consent due to the victim’s use of drugs or alcohol. An individual also may be unable to give consent due to an intellectual or other disability. A number of different acts fall into the category of sexual violence, including rape, sexual assault, sexual battery, and sexual coercion. All such acts of sexual violence are forms of sexual harassment.”

### **Bystander-Focused Prevention of Sexual Violence**

Bystanders are people who often witness or learn about a potentially harmful situation and fail to act. “It’s not my place to intervene” or “I don’t know how to intervene” are often the reasons people give for failing to help. Below are some resources available to help bystanders transform into helpers.

[TOC](#)

FIVE (5) Decision Making Steps (Source: Step Up! Be a Leader, Make a Difference at [www.stepupprogram.org](http://www.stepupprogram.org))

1. Notice the event.
2. Interpret the event as a problem — investigate!
3. Assume personal responsibility.
4. Know how to help.
5. Implement the help: Step UP!

Research on the causes of sexual violence and evaluation of prevention efforts indicates that bystanders (also referred to as witnesses, defenders, or up-standers) are a key piece of preventing sexual violence.

Common Components of Bystander Intervention are:

- **Awareness.** A key first step is to heighten awareness so individuals and groups are better able to identify instances of sexual violence.
- **Sense of Responsibility.** A sense of responsibility gives the bystander motivation to step in and take action. Bystanders are much more likely to help friends than strangers, and are more likely to help strangers if they see them as part of a group they identify with (like supporting the same sports team).
- **Perceptions of norms.** Perceptions of peer norms about helping (whether you think your friends are likely to help), and perceptions of authorities' (like teachers') attitudes are related to bystander attitudes. People often mistakenly think others are less supportive of doing something to address sexual violence than they actually are. Studies show links between perceptions of helping, trust, and commitment among community members; trust in campus authorities; and their willingness to take action as a bystander.
- **Weighing pros and cons.** People weigh the costs and benefits of getting involved in a risky situation. These include threats to their own safety, negative consequences for their relationships with others, and the potential to change the outcome of a risky situation or to help a victim.
- **Confidence.** People who feel more confident in their ability to help are more likely to take action. A consistent research finding is that prevention programs, particularly in-person educational and skill workshops, increase individuals' sense that they can take effective action.
- **Building Skills.** People need to know what to do and how to do it. Population survey data shows that many people are at a loss for specific ways to help. Survivors tell us that friends and family do not always do things that are useful or supportive, and these negative or unhelpful responses make coping with and recovering from abuse much harder. Some of the promise of bystander intervention training is that it can give motivated community members skills to intervene in ways that protect their own safety and are truly supportive to victims.

[TOC](#)**General Guidelines Concerning Safety and Access to Campus Facilities**

Aims Community College has no student housing or other campus residences. The College is open to authorized members of the campus community and to official visitors and/or individuals who have legitimate business needs during normal operational hours. All buildings are secured each night and during weekends and holidays. Entry after normal hours is only available to faculty, staff and authorized students, as determined by the appropriate academic or administrative offices. The College also uses an extensive video surveillance system to enhance security measures.

Buildings are patrolled by College Resource Officers or Aims Security personnel. Buildings are also alarmed for the protection of contents and personnel. The alarms are activated when any illegal entry is made. Immediate response to the alarm location is made by campus security personnel or police.

**Maintaining Campus Facilities in a Manner Upholding Safety and Security**

Preventative maintenance is conducted in a routine and on-going basis to provide a safe environment. Maintenance issues that arise and demand corrective attention are prioritized, with those affecting safety and security given priority attention. Lighting conditions are checked and attended to on a routine basis. Landscaping and vegetation is placed and maintained in a manner that is designed to eliminate “hiding spots” and allow a clear field of view for pedestrians and motorists. Campuses also utilize ample outdoor lighting that is maintained on a constant basis.

- Facilities Management regularly monitors the condition of all facilities within the campuses and specifically focuses on issues related to safety.
- All problems are corrected in a timely manner when identified to the appropriate authorities for action.
- All requests for service involving security-related issues are treated as priority.
- Facilities Management cooperates fully with the Department of Campus Safety and Security to ensure a safer campus community.
- Facilities Management regularly monitor campus lighting and repairs are effected in a timely manner.
- College personnel conduct regular tours of the campuses to evaluate the current lighting situations, identify needs regarding lighting, and inspect current lighting to ensure proper working condition.

## SECTION E – INSTITUTIONAL POLICIES AND PROCEDURES

### Student Disciplinary Process [Aims Procedure 5-601B]

General: The Aims community includes students who are engaged in both credit and non-credit classes at four principal campuses and additional locations. Each member of the Aims community is expected to uphold the policies and procedures of the College as well as the laws of our community. This procedure applies to the relationship between students and Aims. Students are subject to two sources of authority: civil and criminal authority and Aims authority. Neither is exclusive.

This procedure will be followed when a student is charged with violating the Student Code of Conduct set forth in Procedure 5-601A. Aims Community College is committed to respecting the right to privacy of each student involved in our student disciplinary process.

#### A. Definitions

1. **Appeal Hearing Committee.** The committee designated by the President or designee to hear student disciplinary appeals.
2. **Day.** Refers to calendar day unless otherwise noted below.
3. **Dean of Students.** The individual responsible for the administration and facilitation of the student conduct process. The Dean or his/her designee serves as the initial hearing officer.
4. **Interim Suspension.** An immediate action taken by the Dean of Students or other designated College official to ensure the safety and well-being of members of the College community or preservation of College property; to ensure the student's own physical or emotional safety and well-being; or if the student poses a definite threat of disruption or interference with the normal operations of the College. In such event, an interim suspension hearing with the Dean of Students will occur pursuant to the interim suspension process.
5. **Notice.** Notices required by this procedure will be considered served to the student when given by personal delivery, via assigned College email address, or mailing by certified mail to the address the student has filed with the College's Admissions, Registration, and Records office. If notice is mailed, student will be given three (3) additional business days to respond.
6. **Preponderance of Evidence.** The term "preponderance of evidence" means that what is alleged to have happened is more likely than not what happened. This will be the standard of proof used in all conduct proceedings under this code unless a different standard is otherwise required by law, rule, or regulation.
7. **Reporting.** Only cases involving disciplinary sanctions will be reported to external agencies upon student request or subpoena. Disciplinary records are maintained for a period of six (6) years from the date of the last disciplinary decision.
8. **Sanction.** A penalty assessed when there is a finding that a student has violated the College's Student Code of Conduct.

#### B. Procedures

1. **Class Removal via Faculty Determination:** If a student's behavior has disrupted the learning environment and the student is unresponsive to a faculty member's intervention, it is appropriate

[TOC](#)

to ask the student to leave for that class session. Immediate notification to the Department Chair and Student Behavioral Officer is required. A follow-up meeting with the faculty member and/or Department Chair/Student Behavioral Officer is required prior to the student returning to class. At the faculty member's discretion, further action such as mediation or referral to the Dean of Students may be taken in accordance with College procedures.

**2. Report:** Reports of violations of the Student Code of Conduct can be made to the Dean of Students by faculty, staff, and students. Reports must include alleged misconduct including location, date, parties involved, and incident details. Reporting parties can remain anonymous; however, investigation and resolution may be difficult without identification of reporting party.

**3. Interim Suspension:** Allowed only when a student poses a danger to persons or property. All decisions regarding interim suspensions will be reviewed and affirmed by the Vice President of Student Engagement, Inclusion, and Success prior to notification of the student. The suspended student will be notified by letter delivered in person. A review hearing with the Dean of Students or his/her designee and the Director of Campus Safety and Security will be conducted within one business day of the notification of the interim suspension. At this time, the student can present information to support discontinuing the interim suspension. A final decision to uphold or void the interim suspension will be made within one business day of the review hearing.

**4. Investigation:** Upon receipt of a report, the Office of the Dean of Students and/or designee(s) will gather information regarding the alleged incident in order to determine the appropriate means of resolution. Investigations may include interviews, a review of related documents, requests for written statements from any person involved in the alleged incident, and review of material available electronically. Students and organizations are encouraged to be forthright and cooperative.

**5. Referral or Disposition:** Cases may be closed or referred to informal resolution through the Student Behavioral Officer, to MAAP (Mediation, Advocacy, and Assistance Program), or for formal conduct action.

**6. Notice of Charge:** The notice provided to the student will include the incident summary and alleged violation of the Student Code of Conduct. Upon receipt of the notice, the student is required to contact the Office of the Dean of Students within five (5) business days to schedule a conduct hearing. Students who do not comply with this requirement may be cited with additional conduct violations and a conduct hold will be placed on their record.

**7. Conduct Hearing:** Conduct hearings are not trials and are not constrained by the same rules of procedure and evidence typically used in a court of law. The College disciplinary process operates under the preponderance of evidence burden of proof and is grounded in a standard of fundamental fairness, which includes an opportunity for the student to be heard. Students are permitted to bring one advisor to the conduct hearing. They are responsible for presenting their own case. Therefore, an advisor may not speak for the student nor actively participate during the meeting or hearing. During the conduct hearing, the Dean of Students or his/her designee will discuss the alleged charge(s), policy violations under consideration, and information discovered during the investigation. The student will be given an opportunity to provide additional information regarding the incident and evidence disputing the alleged charge(s).

**8. Decision:** The Dean of Students or his/her designee will issue a decision which determines whether the alleged conduct occurred; whether the conduct violated the Student Code of

[TOC](#)

Conduct or College policies or procedures; and impose a sanction(s) if appropriate. All sanctions will be issued in writing and a copy will be placed in the student's confidential file maintained by the Office of the Dean of Students. The probability of more severe disciplinary action increases with subsequent violations of the Student Code of Conduct. Potential sanctions are listed below. The student will receive written notice of the decision (hereinafter Outcome Letter) and sanction and will be advised of his or her right to appeal. In the case of suspension or expulsion, the sanction will be imposed no earlier than seven (7) days after service of the Outcome Letter unless it is an interim suspension or the sanction is agreed to by the student. If an appeal is requested, suspension and/or expulsion will not be imposed (excluding interim suspension) until the appeal procedures under #9 have been completed.

Potential Sanctions:

- a. **Warning:** A notice served upon the student advising him or her of a violation of the Student Code of Conduct or some other College rule.
- b. **Probation:** A reprimand for violation of specified regulations for a designated period of time during which the student is required to show appropriate changes in attitude and behavior. Specific restrictions may be imposed as part of this probation which may include prohibiting the student from representing the College through official events, participating in College clubs, or holding office in a student organization.
- c. **Loss of Privileges:** Denial of specified privileges such as use of computing resources, electronics/equipment check-out, etc. for a designated period of time.
- d. **Other Disciplinary Sanction:** Fines, restitution, assignment to perform services for the benefit of the College or community; required meetings with an advisor or other College official; administrative restriction to selected parts/locations of campus sites; or other sanction that does not result in the student being denied the right of attending classes.
- e. **Withdrawal from Class:** Administrative withdrawal with consequent loss of tuition and fees from a class or classes.
- f. **Exclusion from College Facilities, Activities, or Academic Programs:** Prohibition from attending one or more classes or courses, participating in an academic program, undertaking College employment, entering a building, participating in some or all extra-curricular activities sponsored by the College, representing the College in an official capacity, or using other services provided by the College. Such exclusion will be: i. for a definite period of time or ii. until certain requirements placed on the student are completed, or iii. indefinitely
- g. **College Suspension:** An involuntary separation of the student from the College with consequent loss of tuition and fees for misconduct for a specified period of time not to exceed two academic terms. Suspension differs from expulsion in that after the stated time period the student is eligible for re-admission. While suspended, the student may not attend classes, use College facilities, participate in College activities, or be employed by the College. In some instances, the student must fulfill specified requirements before the College will consider readmission. Special conditions may be stipulated for reinstatement at the conclusion of the period of suspension. In the case of student appeal of suspension, the appeal hearing will occur within a reasonable timeframe.
- h. **College Expulsion:** A permanent separation of the student from the College with consequent loss of tuition and fees. Disciplinary expulsion is permanently noted on the student's academic



[TOC](#)

transcript and will not be removed. In the case of student appeal of expulsion, the appeal hearing will occur within a reasonable timeframe.

i. **Revocation of Admission:** The College may revoke admission for fraud, misrepresentation, or for other serious violations of the Student Code of Conduct and in accordance with state and federal laws prior to matriculation.

j. **Withholding Degree:** The College may withhold awarding a degree or certificate otherwise earned until the completion of the process set forth in the Student Code of Conduct including the completion of imposed sanctions.

k. **Persona Non Grata (PNG):** A notice served upon a student who has exhibited behavior that has been deemed detrimental to the College community and thus is no longer permitted to be present in any or specified College locations.

9. Appeal: In order to initiate an appeal, the student must notify the Vice President of Student Engagement, Inclusion, and Success in writing within seven (7) days of receiving the Outcome Letter.

a) The appeal must cite at least one of the following criteria as the reason for appeal and provide supporting argument(s) as to why an appeal should be granted on these grounds. Appeal criteria include the following:

- i. The conduct hearing was not conducted in conformity with prescribed procedures and substantial prejudice to the student resulted.
- ii. New information that could substantially affect the outcome of the conduct hearing has been discovered since the conduct hearing. The information must not have been available at the time of the original hearing. Failure to present information that was available is not grounds for an appeal under this provision.

The sanction is not appropriate for the violation. This provision is intended to be utilized when a determined sanction is inherently inconsistent with College procedures or precedent. Simple dissatisfaction with a sanction is not grounds for overturning a sanction under this provision.

b) Notice of Appeal Hearing. In the event of an appeal, the Vice President of Student Engagement, Inclusion, and Success will give written notice to the student and the Appeal Hearing Committee describing the conduct violation/decision being appealed and the date, time and location of the appeal hearing. The notice will be given at least seven (7) days prior to the hearing, unless a shorter time is agreed to by the parties.

c) Conduct of Appeal Hearing. The Appeal Hearing Committee will determine its own hearing procedures, keeping in mind the following guidelines:

- i. Student will have the right to be heard by the Appeal Hearing Committee. In the event that the student is under the age of eighteen or incapacitated, he/she may have a guardian present to assist him/her in presenting his/her case.
- ii. Students do not have the right to be represented by an attorney during these proceedings except in the case where civil or criminal actions concerning the student are pending. In that case, the attorney's role will be advisory only. The student is responsible for presenting his/her own case; and therefore, advisors are not permitted to speak or to participate directly in any hearing except as provided in c.i. above.
- iii. Student will have the right to identify documents, witnesses, and other material he/she would like the Appeal Hearing Committee to review before making a final decision.

- iv. Hearings will be conducted in private unless all parties agree otherwise.
- v. A record of the hearing will be maintained by the Appeal Hearing Committee in accordance with disciplinary records requirements.
  - d) Determination by the Appeal Hearing Committee. The Committee will make its findings and determinations in closed meeting without the presence of either the Dean of Students or the student charged. Separate findings are to be made as to the conduct of the student, and on the sanction(s), if any, to be imposed. The Appeal Hearing Committee can overturn the original sanction(s) if it finds by a preponderance of the evidence that the original conduct hearing was conducted without proper procedure, created substantial prejudice against the student, included sanctions deemed inappropriate for the code violation, or if new information is presented that would change the outcome of the prior hearing. The student and Dean of Students will be given written notice of the decision. The decision will be issued within five (5) calendar days of the close of the hearing. The Appeal Hearing Committee's decision is final.

### 3. Miscellaneous:

- a) College disciplinary proceeding may be instituted against a student charged with violation of a law if the violation occurred at the College or College-sanctioned activities or was of such a nature as to impact upon the College which is also a violation of the College's Student Code of Conduct. Proceedings under this Procedure may be carried out prior to, simultaneously with, or following civil or criminal proceedings off-campus.
- b) Time limits for scheduling of hearings may be extended at the discretion of the Impartial Decision Maker.
- c) The procedural rights afforded to students above may be waived by the student.

### **Employee Disciplinary Action [Aims Policy 4-900]**

The president of Aims Community College is responsible at all times for the maintenance of the orderly functioning of the College and will take necessary actions to prevent any interference with such orderly operation of the College.

Involuntary separation from employment shall follow Aims established practices and shall be approved by the President, prior to the separation. Disciplinary matters are handled on a case-by-case basis, according to the nature and severity of the event. This applies to all at-will employees. Due process faculty members have a separate disciplinary policy (4-800).

### **College Procedure Regarding the Rights of Victims (general options)**

In the case of on-campus disciplinary action regarding an alleged violation, the accuser and the accused are entitled to the same opportunities to have others present during a campus disciplinary proceeding. Both the accuser and the accused will be informed of the outcome of any campus disciplinary proceedings brought alleging a violation.

### **Victim Bill of Rights**

[TOC](#)

Students or employees reporting victimization will be provided with their basic rights to:

- ✓ Reasonable changes to academic or working schedule situations to avoid a hostile environment.
- ✓ Receive contact information about existing counseling, health, mental health, victim advocacy, legal assistance, and other services available both on-campus and in the community.
- ✓ Be assisted by campus authorities if reporting a crime or notifying law enforcement.
- ✓ Have a clear description of their institution's disciplinary process and know the range of possible sanctions.
- ✓ Have same opportunity as accused to have others present at disciplinary hearing.
- ✓ Be unconditionally notified of outcome of hearings, sanctions, and terms of sanctions in place.
- ✓ Speak, or choose not to speak, to anyone regarding the outcome.
- ✓ Have name and identifying information kept confidential, subject to applicable laws.

The College may disclose to the victim of any crime of violence, the results of any disciplinary proceedings conducted against the perpetrator. A crime of violence is defined as:

- An offense that has as an element the use, attempted use, or threatened use of physical force against the person or property of another, or
- Any other offense that is a felony and that, by its nature involves a substantial risk that physical force against the person or property of another may be used in the course of committing the offense.

### **College Policy Regarding the Rights of Sexual Assault Victims**

The United States Congress enacted the "Campus Sexual Assault Victims' Bill of Rights" in 1992 as a part of the Higher Education Amendments of 1992 (Public Law: 102-325, section 486(c)). It was signed into law by President George Bush in July of 1992.

Aims Community College will act swiftly to protect the rights of all its members. Students, faculty, and staff who have been sexually assaulted have a variety of campus and area resources that are available to them. The College supports the victim's right to choose which avenues of assistance are most appropriate. These resources include: the Department of Campus Safety and Security to whom all crimes (including sexual

assaults) should be reported, the SEIS office, the Dean of Students, the local police agency with jurisdiction, or the emergency department of the local hospital.

Individuals who have been sexually assaulted also have the following rights:

- ✓ To be treated with dignity.
- ✓ To be treated in a confidential manner consistent with applicable legal requirements.

[TOC](#)

- ✓ To contact local police and/or the district attorney to report the crime. Aims will assist the victim in notifying proper law enforcement officials, if requested.
- ✓ To be informed of mental health counseling services on campus or in the community.
- ✓ To be free from pressure to not report the crime or to report it as a lesser offense.
- ✓ To be transported to the nearest medical facility approved for the collection of sexual assault evidence.
- ✓ To be informed of any federal or state rights to test sexual assault suspects for communicable diseases.
- ✓ To choose whether or not to have the case adjudicated through the College system, the criminal justice system, or both concurrently.
- ✓ To have the same opportunities for representation as the accused, and to have others present in campus proceedings.
- ✓ To be informed about the outcome of any investigation, including any disciplinary action against the accused.
- ✓ To be afforded alternative class assignment if requested and reasonably available.
- ✓ To be given a copy of the College's sexual assault policy. Individuals have the right to have any questions about College policy and the College judicial process answered.

**In the event you have been sexually assaulted, follow these recommended procedures:**

1. As soon as possible after the assault has occurred, contact your Campus Safety/Security Department. Campus Safety/Security personnel will notify local police authorities upon the request of the victim. Victims, of course, may request anonymity to the extent practicable and permitted by law.
2. Because physical evidence is of utmost importance to help establish proof of criminal assault and/or identify a perpetrator:
  - Do not change your clothing.
  - Do not clean your body or clothing.
  - Do not disturb or alter the crime scene or area.
3. You will be advised to go to the rape treatment center at a local hospital for a medical examination and treatment of physical injuries. Emotional counseling is available at the Rape Treatment Center or you may choose to see a private counselor.
4. Upon request, all victims of sexual assault will be provided the opportunity to change their academic schedule.

**College Policy Regarding Orders of Protection, No Contact Orders, Restraining Orders, or Similar Lawful Orders Issued by a Criminal, Civil, or Tribal Court**

Aims will comply with all known orders of protection, no contact orders, restraining orders, or similar lawful orders issued by criminal, civil, or tribal courts. Students, faculty, and employees

[TOC](#)

should notify and provide a copy of such an order to their supervisor, Human Resources, and the Department of Campus Safety and Security.

### **College Policy Regarding Drugs and Alcohol [Aims Policy 1-290]**

Possession of alcohol by persons under the age of 21 years is prohibited under Colorado law. Violations of underage drinking laws will be enforced by law enforcement agencies of the State of Colorado. A College employee or student under the influence of alcohol is not to report to work or school.

**General:** In compliance with the Drug-Free Workplace Act of 1988 and the Drug-Free Schools and Communities Act Amendments of 1989, Aims Community College is committed to providing a safe and healthy environment for employees, students and visitors to our facilities. To achieve this, Aims provides a drug-free work environment, for both certain prescription drugs and illicit substances, where employees and students do not use during working hours and refrain from reporting to work under the influence of a controlled substance, alcohol, or any other substance that may impair their ability to perform in a safe and efficient environment. Aims expects all members of its community to conduct themselves in accord with the local, state and federal laws and Aims rules governing drug and alcohol use. As set forth in local, State, and Federal laws, and the rules of Aims, the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees on campus-controlled property is strictly prohibited. Employees with questions regarding appropriate use of prescription medications while on duty, should contact their Cabinet representative or Human Resources.

**Serving Alcohol on Aims-Controlled Property:** Alcoholic beverages may not be served, consumed or possessed at any event which is considered a student activity. The College President may permit the serving of alcoholic beverages on Aims-controlled property at non-student events upon prior written application and approval. Those persons or organizations that control the service of alcoholic beverages are responsible for compliance with applicable laws and Aims regulations. The serving of alcoholic beverages shall only be performed by properly licensed individuals or entities.

**Prescription Drug Use:** Aims recognizes that individuals may be taking prescribed medications. However, to ensure the safety of all Aims employees, students, and visitors, drugs that impair the individual's ability to perform job duties or participate in class activities effectively may be subject to actions described in the Sanctions section of this policy. Possession of prescription drugs without a prescription, abuse of prescription drugs and the sale or distribution of prescription drugs is strictly prohibited.

**Clinical Sites and Affiliate Settings:** Faculty members and other employees of Aims who teach at hospitals, clinical sites, and/or work at affiliate locations, settings, or sites shall meet the requirements of those sites, which may include drug testing. Aims employees and students are required to abide by collaborative agencies associated policies and procedures when representing the College in an official capacity.

[TOC](#)

**Sanctions:** Students, student organizations and employees who violate this policy shall be subject to disciplinary action by Aims, up to and potentially including separation of employment or expulsion, in addition to any civil or criminal charges by governmental authority. Additionally, employees or students who violate this policy may be required, at their own expense, to participate satisfactorily in alcohol or drug abuse education, counseling or rehabilitation programs at the discretion of the College.

## **Aims Community College Drug and Alcohol Abuse Prevention**

Aims is an Alcohol and Drug Free Education Institution. Read on for more information, including Aims policies and procedures and Standard of Conduct, and helpful sources.

### **I. Background**

The National Drug Control Strategy, issued in September 1989, proposed that the Congress pass legislation requiring schools, colleges and universities to implement and enforce firm drug prevention and education programs as a condition of eligibility to receive Federal financial assistance. On December 12, 1989, President Bush signed the Drug-Free Schools and Communities Act Amendment of 1989 (PL 101-226), which requires institutions of higher education to implement a program to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol by their students and employees on school premises or as part of any school activity.

This law, in addition to the Drug Free Workplace Act (PL 100-690, 5151-5160), which requires applicants for federally funded grants and contracts to certify that they will institute affirmative steps to prohibit the unlawful manufacture, distribution, possession, and use of controlled substances in the workplace, establishes the foundation on which Aims Community College has established its drug and alcohol policy.

### **II. Standard of Conduct**

Aims complies with both the Drug-Free Schools and Communities Act and the Drug Free Workplace Act. In compliance with these Acts, all students and employees are prohibited from the unlawful manufacturing, possession, use or distribution of illicit drugs and alcohol on any of the Aims campuses or at any Aims sponsored activity.

In support of a Drug-Free School and Work Environment, the College has instituted the following policies and procedures:

- Policy 1-290: Drugs and Alcohol
- Procedure 5-601A: Student Code of Conduct
- Policy 4-1900: Drug-Free Workplace

### **III. Legal Sanctions**

[TOC](#)

Students and employees are reminded that local, state and federal laws provide for a variety of legal sanctions and penalties for the unlawful manufacturing, possession, or distribution of illicit drugs and alcohol. These sanctions include, but are not limited to, incarceration and monetary fines.

The Federal Controlled Substances Act specifies penalties for a first offense individual involved in the unlawful manufacturing, distribution, or possession with intent to distribute narcotics of not fewer than 10 years or more than life imprisonment and a fine up to 4 million dollars, or both. The penalty for simple possession, knowingly or intentionally possessing a controlled substance, is imprisonment of up to one year and a minimum fine of \$1,000, or both. Penalties for unlawful distribution of a controlled substance to a person under twenty-one (21) years of age is imprisonment or a fine, or both, up to twice that established for distribution offenses.

The Colorado Criminal Code relating to controlled substances (Title 18, Article 18) establishes penalties for the unlawful distribution, manufacturing, dispensing, sale, or possession of a controlled substance ranging from six months imprisonment or a \$500 fine, or both, to 16 years imprisonment and/or \$750,000 in fines, depending on the classification of substance. Penalties under the Colorado Beer Code (Title 12, Article 47) relating to unlawful manufacturing, distribution, and possession of alcoholic beverages range up to one year imprisonment and/or up to \$5,000 in fines, or both.

Local ordinances for the City of Greeley, relating to illicit drugs and alcohol, coincide with the State of Colorado statutes.

#### **IV. College Sanctions**

Students and/or employees (full or part-time) who violate the standards set forth under the Aims Substance Abuse Policy (Aims Community College Policy 1-290) will be subject to disciplinary actions. Sanctions include, but are not limited to, reprimand, probation, suspension, expulsion or termination, and/or referral to the appropriate authorities for prosecution.

#### **V. Health Risks**

Health risks associated with drug and alcohol abuse encompass physical and psychological effects, including but not limited to: malnutrition, brain damage, paranoia, psychosis, hepatitis, convulsions, coma, depression, heart disease, death, pancreatitis, cirrhosis of the liver, damage to the central nervous system, elevated blood pressure, respiratory failure, low birth

weight babies, babies with drug/alcohol addictions, and an increased probability of intravenous drug users contracting AIDS. It is recommended that anyone having specific questions relating to their health and drugs/alcohol should consult their physician.

## VI. Counseling, Treatment Programs and Referral Sources

Students who need counseling or treatment for drug or alcohol abuse may request a referral to North Range Behavioral Health. Students should contact Student Activities, Inclusion, & Leadership office for a referral or more information.

Full-time employees needing counseling or treatment for drug or alcohol abuse issues may take advantage of the Horizon Health Employee Assistance Program (EAP). Employees may pick up an EAP brochure in the Human Resources Office or click on the Employee Assistance Program link under Employee Services on the Employee tab of myAims.

### Off Campus Resources

- Alcoholics Anonymous (Northern Colorado Intergroup): (970) 351-0240, (970) 224-3552 or (970) 586-2471
- Greeley Counseling Center: (970) 356-8482
- Larimer Center for Mental Health: (970) 494-9870 (Loveland – 24 hours)
- Narcotics Anonymous: (970) 346-9249 (Greeley)
- North Range Behavioral Health: (970) 347-2120 (Greeley) or (303) 857-2723 (Fort Lupton)
- North Colorado Medical Center Behavioral Health Services: (970) 352-4121 (Greeley)
- The Institute for Alcohol Awareness: (970) 351-0273 (Greeley)
- 24-hour Rape Crisis Hotline: (970) 472-4200
- 24-hour Alcohol & Drug Treatment Referral: 1-800-662-HELP (4357)
- The Alcohol Treatment and Referral Network: 1-800-ALCOHOL (252-6465)
- National Cocaine Hotline: 1-800-COCAINE (262-2463)

Information on ordinances/statutes, health risks and referral sources are available in the Office of the Dean for Students, the Student Leadership & Development office and the Human Resources office.

### College Policy Regarding Weapons on Campus [Aims Policy 3-715]

Aims Community College has a Zero Tolerance Policy for school and workplace violence, threats of violence and intimidation on campus. This prohibition includes threatening language, both verbal and written, threatening gestures and/or actual physical aggression by any person on campus.



[TOC](#)

Aims Community College shall abide by all Colorado State Laws with regard to weapons, concealed or openly carried. Questions or concerns about any individual instance of weapons on campus shall be referred to College Resource Officer or the Department of Campus Safety and Security immediately.

It is the responsibility of all students and employees to adhere to these policies and report any infraction to College Administration. Infractions may result in disciplinary action. Anyone bringing a weapon on to campus and causing alarm or behaving in a threatening way, regardless of their status, is subject to immediate removal from the property and/or arrest by local law enforcement officials.

## Counseling Services & Crisis Response

### Counseling Services

Current students are eligible to receive up to 6 free counseling sessions in private offices with qualified counselors on the Greeley, Ft. Lupton, Windsor and Loveland Campuses. If you're struggling with **ANY** issues, we encourage you to contact the counselor on your campus to set up an appointment. Potential concerns may include:

- anxiety
- stress management
- grief and loss
- relational conflict
- sexual violence
- depression
- life transitions
- parenting issues
- coping strategies

***We are here to help you get back on track so you can focus on completing your educational goal***

Campus	Contact
Greeley Campus	(970) 339-6436
Windsor, Ft. Lupton & Loveland Campuses	(970) 339-6425 x. 3306

*\*Please note all personal information discussed by students in counseling sessions is treated as confidential within the Center, with certain legally mandated exceptions. Counseling files are not a part of the college's records and cannot be*

*accessed by parents, guardians, college personnel, or faculty without the student's written permission.*

### **After Hours Emergencies & Crises**

- An emergency is a situation that is life threatening or involves immediate danger or other extreme circumstances. Please call 911 immediately; then, if possible, contact Campus Security at (970) 539-2171.
- For psychological crises or urgent concerns, please call the North Range Behavioral Crisis Line at (970) 347-2120, or visit their website at <http://www.northrange.org/>
- Call the 24-hour Rape Crisis Hotline: (970) 472-4200
- Call the Suicide Hotline at 1-800-SUICIDE (800-273-TALK).

**SECTION F – STATISTICAL CRIME INFORMATION**
[TOC](#)
**College-Wide Reported Criminal Offenses YR 2016-2018**

Criminal Offense	Year	<u>Campus Building or Property</u>	<u>Non-Campus Building or Property</u>	<u>On Public Property</u>	Total By Type
MURDER/ NON-NEGLIGENT MANSLAUGHTER	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
NEGLIGENT MANSLAUGHTER	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
FORCIBLE SEX OFFENSES	2018	0	0	0	
	2017	0	1	0	1
	2016	0	0	0	
NON-FORCIBLE SEX OFFENSES	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
ROBBERY	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
AGGRAVATED ASSAULT	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
BURGLARY/THEFT	2018	0	1	0	1
	2017	1	0	0	1
	2016	1	0	0	1
MOTOR VEHICLE THEFT	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
ARSON	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
DOMESTIC VIOLENCE	2018	1	0	0	1
	2017	0	0	0	
	2016	0	0	1	1
DATING VIOLENCE	2018	1	0	0	1
	2017	0	0	0	
	2016	0	0	0	
STALKING	2018	0	0	0	
	2017	0	0	0	
	2016	1	0	0	1

**College-Wide** Number of Arrests/Referrals for Disciplinary Action for Weapons Violations, Drug/Narcotic Violations, and Alcohol Violations:

ARRESTS	YEAR	Campus Building or Property	Non-Campus Building or Property	On Public Property	Total By Type
ILLEGAL WEAPONS VIOLATIONS	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
DRUG LAW VIOLATIONS	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
LIQUOR LAW VIOLATIONS	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
JUDICIAL REFERRALS	YEAR	Campus Building or Property	Non-Campus Building or Property	On Public Property	Total By Type
ILLEGAL WEAPONS VIOLATIONS	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
DRUG LAW VIOLATIONS	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
LIQUOR LAW VIOLATIONS	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	

**College-wide** Hate Crimes committed against a person or property which is motivated, in whole or in part, by one or more of the below offender’s bias:

HATE CRIME BIAS	YEAR	Campus Building or Property	Non-Campus Building or property	On Public Property
RACE	2018	0	0	0
	2017	0	0	0
	2016	0	0	0
GENDER	2018	0	0	0
	2017	0	0	0
	2016	0	0	0
RELIGION	2018	0	0	0
	2017	0	0	0
	2016	0	0	0
SEXUAL ORIENTATION	2018	0	0	0
	2017	0	0	0
	2016	0	0	0
ETHNICITY	2018	0	0	0
	2017	0	0	0
	2016	0	0	0
DISABILITY	2018	0	0	0
	2017	0	0	0
	2016	0	0	0
NATIONAL ORIGIN	2018	0	0	0
	2017	0	0	0
	2016	0	0	0
GENDER IDENTITY	2018	0	0	0
	2017	0	0	0
	2016	0	0	0

## Greeley Campus: Reported Criminal Offenses (Campus Specific)

[TOC](#)

Criminal Offense	Year	Campus Building or Property	Non-Campus Building or Property	On Public Property	Total By Type
MURDER/ NON-NEGLIGENT MANSLAUGHTER	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
NEGLIGENT MANSLAUGHTER	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
FORCIBLE SEX OFFENSES	2018	0	0	0	
	2017	0	1	0	1
	2016	0	0	0	
NON-FORCIBLE SEX OFFENSES	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
ROBBERY	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
AGGRAVATED ASSAULT	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
BURGLARY/THEFT	2018	0	1	0	1
	2017	1	0	0	1
	2016	0	0	0	
MOTOR VEHICLE THEFT	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
ARSON	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
DOMESTIC VIOLENCE	2018	1	0	0	1
	2017	0	0	0	
	2016	0	0	0	
DATING VIOLENCE	2018	1	0	0	1
	2017	0	0	0	
	2016	0	0	0	
STALKING	2018	0	0	0	
	2017	0	0	0	
	2016	1	0	0	1

[TOC](#)

**Greeley Campus:** Number of Arrests/Referrals for Disciplinary Action for Weapons Violations, Drug/Narcotic Violations, and Alcohol Violations.

ARRESTS	YEAR	Campus Building or Property	Non-Campus Building or Property	On Public Property	Total By Type
ILLEGAL WEAPONS VIOLATIONS	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
DRUG LAW VIOLATIONS	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
LIQUOR LAW VIOLATIONS	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
JUDICIAL REFERRALS	YEAR	Campus Building or Property	Non-Campus Building or Property	On Public Property	Total By Type
ILLEGAL WEAPONS VIOLATIONS	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
DRUG LAW VIOLATIONS	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
LIQUOR LAW VIOLATIONS	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	

**Greeley Campus:** Hate Crimes committed against a person or property which is motivated, in whole or in part, by one or more of the below offender’s bias:

HATE CRIME BIAS	YEAR	Campus Building or Property	Non-Campus Building or property	On Public Property
RACE	2018	0	0	0
	2017	0	0	0
	2016	0	0	0
GENDER	2018	0	0	0
	2017	0	0	0
	2016	0	0	0
RELIGION	2018	0	0	0
	2017	0	0	0
	2016	0	0	0
SEXUAL ORIENTATION	2018	0	0	0
	2017	0	0	0
	2016	0	0	0
ETHNICITY	2018	0	0	0
	2017	0	0	0
	2016	0	0	0
DISABILITY	2018	0	0	0
	2017	0	0	0
	2016	0	0	0
NATIONAL ORGIN	2018	0	0	0
	2017	0	0	0
	2016	0	0	0
GENDER IDENTITY	2018	0	0	0
	2017	0	0	0
	2016	0	0	0



## Loveland Campus: Reported Criminal Offenses YR 2016-18

[TOC](#)

Criminal Offense	Year	Campus Building or Property	Non-Campus Building or Property	On Public Property	Total By Type
MURDER/ NON-NEGLIGENT MANSLAUGHTER	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
NEGLIGENT MANSLAUGHTER	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
FORCIBLE SEX OFFENSES	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
NON-FORCIBLE SEX OFFENSES	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
ROBBERY	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
AGGRAVATED ASSAULT	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
BURGLARY/THEFT	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
MOTOR VEHICLE THEFT	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
ARSON	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
DOMESTIC VIOLENCE	2018	0	0	0	
	2017	0	0	1	1
	2016	0	0	0	
DATING VIOLENCE	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
STALKING	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	

**Loveland Campus** Number of Arrests/Referrals for Disciplinary Action for Weapons Violations, Drug/Narcotic Violations, and Alcohol Violations:

ARRESTS	YEAR	Campus Building or Property	Non-Campus Building or Property	On Public Property	Total By Type
ILLEGAL WEAPONS VIOLATIONS	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
DRUG LAW VIOLATIONS	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
LIQUOR LAW VIOLATIONS	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
JUDICIAL REFERRALS	YEAR	Campus Building or Property	Non-Campus Building or Property	On Public Property	Total By Type
ILLEGAL WEAPONS VIOLATIONS	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
DRUG LAW VIOLATIONS	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
LIQUOR LAW VIOLATIONS	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	

[TOC](#)

**Loveland Campus** Hate Crimes committed against a person or property which is motivated, in whole or in part, by one or more of the below offender’s bias:

HATE CRIME BIAS	YEAR	Campus Building or Property	Non-Campus Building or property	On Public Property
RACE	2018	0	0	0
	2017	0	0	0
	2016	0	0	0
GENDER	2018	0	0	0
	2017	0	0	0
	2016	0	0	0
RELIGION	2018	0	0	0
	2017	0	0	0
	2016	0	0	0
SEXUAL ORIENTATION	2018	0	0	0
	2017	0	0	0
	2016	0	0	0
ETHNICITY	2018	0	0	0
	2017	0	0	0
	2016	0	0	0
DISABILITY	2018	0	0	0
	2017	0	0	0
	2016	0	0	0
NATIONAL ORGIN	2018	0	0	0
	2017	0	0	0
	2016	0	0	0
GENDER IDENTITY	2018	0	0	0
	2017	0	0	0
	2016	0	0	0

## Fort Lupton Campus: Reported Criminal Offenses (Campus Specific)

[TOC](#)

Criminal Offense	Year	Campus Building or Property	Non-Campus Building or Property	On Public Property	Total By Type
MURDER/ NON-NEGLIGENT MANSLAUGHTER	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
NEGLIGENT MANSLAUGHTER	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
FORCIBLE SEX OFFENSES	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
NON-FORCIBLE SEX OFFENSES	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
ROBBERY	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
AGGRAVATED ASSAULT	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
BURGLARY/THEFT	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
MOTOR VEHICLE THEFT	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
ARSON	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
DOMESTIC VIOLENCE	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
DATING VIOLENCE	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
STALKING	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	

**Fort Lupton Campus:** Number of Arrests/Referrals for Disciplinary Action for Weapons Violations, Drug/Narcotic Violations, and Alcohol Violations.

ARRESTS	YEAR	Campus Building or Property	Non-Campus Building or Property	On Public Property	Total By Type
ILLEGAL WEAPONS VIOLATIONS	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
DRUG LAW VIOLATIONS	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
LIQUOR LAW VIOLATIONS	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
JUDICIAL REFERRALS	YEAR	Campus Building or Property	Non-Campus Building or Property	On Public Property	Total By Type
ILLEGAL WEAPONS VIOLATIONS	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
DRUG LAW VIOLATIONS	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
LIQUOR LAW VIOLATIONS	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	

**Fort Lupton Campus:** Hate Crimes committed against a person or property which is motivated, in whole or in part, by one or more of the below offender's bias:

HATE CRIME BIAS	YEAR	Campus Building or Property	Non-Campus Building or property	On Public Property
RACE	2018	0	0	0
	2017	0	0	0
	2016	0	0	0
GENDER	2018	0	0	0
	2017	0	0	0
	2016	0	0	0
RELIGION	2018	0	0	0
	2017	0	0	0
	2016	0	0	0
SEXUAL ORIENTATION	2018	0	0	0
	2017	0	0	0
	2016	0	0	0
ETHNICITY	2018	0	0	0
	2017	0	0	0
	2016	0	0	0
DISABILITY	2018	0	0	0
	2017	0	0	0
	2016	0	0	0
NATIONAL ORGIN	2018	0	0	0
	2017	0	0	0
	2016	0	0	0
GENDER IDENTITY	2018	0	0	0
	2017	0	0	0
	2016	0	0	0

**Windsor Campus: Reported Criminal Offenses (Campus Specific)**

[TOC](#)

Criminal Offense	Year	Campus Building or Property	Non-Campus Building or Property	On Public Property	Total By Type
<b>MURDER/ NON-NEGLIGENT MANSLAUGHTER</b>	<b>2018</b>	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
<b>NEGLIGENT MANSLAUGHTER</b>	<b>2018</b>	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
<b>FORCIBLE SEX OFFENSES</b>	<b>2018</b>	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
<b>NON-FORCIBLE SEX OFFENSES</b>	<b>2018</b>	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
<b>ROBBERY</b>	<b>2018</b>	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
<b>AGGRAVATED ASSAULT</b>	<b>2018</b>	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
<b>BURGLARY/THEFT</b>	<b>2018</b>	0	0	0	
	2017	0	0	0	
	2016	1	0	0	<b>1</b>
<b>MOTOR VEHICLE THEFT</b>	<b>2018</b>	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
<b>ARSON</b>	<b>2018</b>	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
<b>DOMESTIC VIOLENCE</b>	<b>2018</b>	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
<b>DATING VIOLENCE</b>	<b>2018</b>	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
<b>STALKING</b>	<b>2018</b>	0	0	0	
	2017	0	0	0	
	2016	0	0	0	

**Windsor Campus:** Number of Arrests/Referrals for Disciplinary Action for Weapons Violations, Drug/Narcotic Violations, and Alcohol Violations.

ARRESTS	YEAR	Campus Building or Property	Non-Campus Building or Property	On Public Property	Total By Type
ILLEGAL WEAPONS VIOLATIONS	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
DRUG LAW VIOLATIONS	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
LIQUOR LAW VIOLATIONS	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
JUDICIAL REFERRALS	YEAR	Campus Building or Property	Non-Campus Building or Property	On Public Property	Total By Type
ILLEGAL WEAPONS VIOLATIONS	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
DRUG LAW VIOLATIONS	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
LIQUOR LAW VIOLATIONS	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	



**Windsor Campus:** Hate Crimes committed against a person or property which is motivated, in whole or in part, by one or more of the below offender's bias:

HATE CRIME BIAS	YEAR	Campus Building or Property	Non-Campus Building or property	On Public Property
RACE	2018	0	0	0
	2017	0	0	0
	2016	0	0	0
GENDER	2018	0	0	0
	2017	0	0	0
	2016	0	0	0
RELIGION	2018	0	0	0
	2017	0	0	0
	2016	0	0	0
SEXUAL ORIENTATION	2018	0	0	0
	2017	0	0	0
	2016	0	0	0
ETHNICITY	2018	0	0	0
	2017	0	0	0
	2016	0	0	0
DISABILITY	2018	0	0	0
	2017	0	0	0
	2016	0	0	0
NATIONAL ORGIN	2018	0	0	0
	2017	0	0	0
	2016	0	0	0
GENDER IDENTITY	2018	0	0	0
	2017	0	0	0
	2016	0	0	0

**Greeley-Weld Airport Campus: Reported Criminal Offenses (Campus Specific)**
[TOC](#)

Criminal Offense	Year	Campus Building or Property	Non-Campus Building or Property	On Public Property	Total By Type
MURDER/ NON-NEGLIGENT MANSLAUGHTER	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
NEGLIGENT MANSLAUGHTER	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
FORCIBLE SEX OFFENSES	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
NON-FORCIBLE SEX OFFENSES	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
ROBBERY	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
AGGRAVATED ASSAULT	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
BURGLARY/THEFT	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
MOTOR VEHICLE THEFT	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
ARSON	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
DOMESTIC VIOLENCE	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
DATING VIOLENCE	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
STALKING	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	

**Greeley-Weld Airport Campus:** Number of Arrests/Referrals for Disciplinary Action for Weapons Violations, Drug/Narcotic Violations, and Alcohol Violations.

ARRESTS	YEAR	Campus Building or Property	Non-Campus Building or Property	On Public Property	Total By Type
ILLEGAL WEAPONS VIOLATIONS	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
DRUG LAW VIOLATIONS	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
LIQUOR LAW VIOLATIONS	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
JUDICIAL REFERRALS	YEAR	Campus Building or Property	Non-Campus Building or Property	On Public Property	Total By Type
ILLEGAL WEAPONS VIOLATIONS	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
DRUG LAW VIOLATIONS	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	
LIQUOR LAW VIOLATIONS	2018	0	0	0	
	2017	0	0	0	
	2016	0	0	0	

[TOC](#)

**Greeley-Weld Airport Campus:** Hate Crimes committed against a person or property which is motivated, in whole or in part, by one or more of the below offender’s bias:

HATE CRIME BIAS	YEAR	Campus Building or Property	Non-Campus Building or property	On Public Property
RACE	2018	0	0	0
	2017	0	0	0
	2016	0	0	0
GENDER	2018	0	0	0
	2017	0	0	0
	2016	0	0	0
RELIGION	2018	0	0	0
	2017	0	0	0
	2016	0	0	0
SEXUAL ORIENTATION	2018	0	0	0
	2017	0	0	0
	2016	0	0	0
ETHNICITY	2018	0	0	0
	2017	0	0	0
	2016	0	0	0
DISABILITY	2018	0	0	0
	2017	0	0	0
	2016	0	0	0
NATIONAL ORGIN	2018	0	0	0
	2017	0	0	0
	2016	0	0	0
GENDER IDENTITY	2018	0	0	0
	2017	0	0	0
	2016	0	0	0